

## ANNOTATED MINUTES

*Tuesday, January 18, 1994 - 8:30 AM  
Lake House at Blue Lake Park  
21160 NE Blue Lake Road  
Troutdale, OR*

### BOARD WORK SESSION

*WS-1 The Board of County Commissioners will Meet to Discuss Multnomah County Urgent Benchmarks and Commissioner Liaison Roles.*

**SESSIONS ATTENDED BY BEVERLY STEIN, TANYA COLLIER, SHARRON KELLEY, GARY HANSEN, DAN SALTZMAN, MICHAEL SCHRUNK, GARY BLACKMER, LARRY AAB, JOHN LEGREY, BILLIE ODEGAARD, BILL FARVER, MEGANNE STEELE, HAS OGBURN, LOLENZO POE, JIM McCONNELL, SUSAN KAISER, BETSY WILLIAMS, GINNIE COOPER AND KELLY BACON. FACILITATOR JOE HERTZBERG PRESENTED UPDATE ON THE PROGRESS BOARD BENCHMARKS RELATING TO THE MULTNOMAH COUNTY BENCHMARKS. AFTER MUCH DISCUSSION, THE URGENT COUNTY BENCHMARKS WERE EVALUATED AND PRIORITIZED.**

**COMMISSIONER LIAISON ROLES WERE DISCUSSED IN PM SESSION.**

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*Thursday, January 20, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602*

### REGULAR MEETING

*Chair Beverly Stein convened the meeting at 9:30 a.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.*

### CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, THE CONSENT CALENDAR, (ITEMS C-1 THROUGH C-5) WAS UNANIMOUSLY APPROVED.**

### NON-DEPARTMENTAL

*C-1 In the Matter of the Appointments of Jane Gordon - Position 11 - Term Expires September, 1994; Joan Simpson - Position 7 - Term Expires September, 1996; and Bobbi Gary - Position 6 - Term Expires September, 1996; and the Reappointments of Doug Montgomery - Position 3 - Term Expires September, 1994; Joe Condon - Position 15 - Term Expires September, 1996 and Carole Murdock - Position 8 - Term Expires September, 1995 to the Children and Family Services Division Citizen Budget Advisory Committee (Formerly the Department of Social Services Citizen Budget Advisory Committee)*

- C-2 *In the Matter of the Appointments of Bill Basiliko and Charles Herndon to the District 4 Position of the Citizen Involvement Committee with Terms Ending January 30, 1996*
- C-3 *In the Matter of the Appointments of Luciano Garza to a Four Year Term - Term Expires 1/1998; and Daniel Tovar and Jan Aho to Two Year Terms - Terms Expire 1/96 to the Multnomah Commission on Children & Families*

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- C-4 *ORDER in the Matter of the Execution of Deed D940978 Upon Complete Performance of a Contract to GLEN R. SMITH and DORIS L. SMITH*

**ORDER 94-14.**

**DEPARTMENT OF COMMUNITY CORRECTIONS**

- C-5 *Ratification of an Intergovernmental Agreement, Contract #900464, between Multnomah County Department of Community Corrections and the U.S. Forest Service, which allows Forest Project to Maintain Operation of its Program on Forest Service Property, for the Period January 1, 1994 through January 1, 1996*

**REGULAR AGENDA**

**CHILDREN AND FAMILIES SERVICES DIVISION**

- R-1 *Budget Modification CFS #1 Requesting Authorization to Decrease Budgeted Revenues in the Children and Families Services Division Budget by a Net Total of \$251,306 to Reflect Changes in the State Mental Health Division Revenue for Plan/Amendment Approval Forms #1 -11 and 15*

**COMMISSIONER KELLEY MOVES AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-1. SUSAN CLARK PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION CFS #1 WAS UNANIMOUSLY APPROVED.**

- R-2 *Budget Modification CFS #2 Requesting Authorization to Add \$72,000 in City of Portland Emergency Shelter Funds to the Housing & Community Services Division/Community Action Program Budget to Increase the Pass-Through Line*

**COMMISSIONER SALTZMAN MOVES AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-2. JOHN PEARSON PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION CFS #2 WAS UNANIMOUSLY APPROVED.**

**UNANIMOUS CONSENT**

- UC-1 *In the Matter of the Appointment of Ray Steed to Board 1 and the Reconfiguration of Current Boards to be: BOARD 1 Sarah Mahler, Chair; Donna Kelly, Member; Ray Steed, Member (New Appt.) and Basil Panaretos, Alternate: BOARD 2 Esther Lewis,*

Chair; Joan Larsell, Member; William Gerald, Member and Cora Smith, Alternate:  
BOARD 3 Charles Sauvie, Chair; Doug Cowley, Member; Tone Sunseri, Member and  
Robert Correll, Alternate, all for the Board of Equalization

**COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER  
SECONDED, CONSIDERATION OF UC-1. CHAIR STEIN PRESENTED  
EXPLANATION WHY THIS ITEM WAS BEING CONSIDERED UNDER  
UNANIMOUS CONSENT. IT WAS UNANIMOUSLY APPROVED TO  
CONSIDER THIS ITEM. UPON MOTION OF COMMISSIONER KELLEY  
AND SECONDED BY COMMISSIONER COLLIER, APPOINTMENTS AND  
THE RECONFIGURATION OF THE CURRENT BOARDS FOR THE BOARD  
OF EQUALIZATION WAS UNANIMOUSLY APPROVED.**

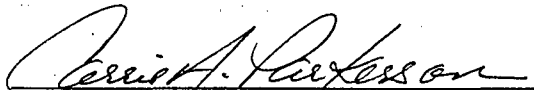
**PUBLIC COMMENT**

R-3 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three  
Minutes Per Person.

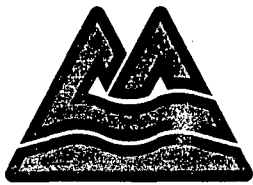
**ALBERT W. CLARK PRESENTED COPIES OF VARIOUS LETTERS  
REGARDING A COMPLAINT AGAINST A MULTNOMAH COUNTY  
DEPUTY SHERIFF. CHAIR STEIN ADVISED MR. CLARK THAT THIS  
COMPLAINT WOULD BE INVESTIGATED FURTHER WITH THE  
SHERIFF'S OFFICE AND NOTED THAT HE WOULD BE NOTIFIED OF  
THE RESULTS WHEN COMPLETED.**

*There being no further business, the meeting was adjourned at 9:40 a.m.*

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON



Carrie A. Parkerson



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

JANUARY 17, 1994 - JANUARY 21, 1994

*Monday, January 17, 1994 - HOLIDAY - OFFICES CLOSED. . . . .*

*Tuesday, January 18, 1994 - 8:30 AM - Work Session . . . . .Page 2*

*Thursday, January 20, 1994 - 9:30 AM - Regular Meeting . . . . .Page 2*

*Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:*

*Thursday, 10:00 PM, Channel 11 for East and West side subscribers*

*Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers*

*Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers*

*Saturday 12:00 Noon, Channel 21 for East Portland and East County subscribers*

**INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.**

Tuesday, January 18, 1994 - 8:30 AM

Lake House at Blue Lake Park  
21160 NE Blue Lake Road  
Troutdale, OR

BOARD WORK SESSION

WS-1     *The Board of County Commissioners will Meet to Discuss Multnomah County Urgent Benchmarks and Commissioner Liaison Roles. TIME REQUESTED 8:30 AM TO 4:30 PM.*

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Thursday, January 20, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- ABP
- C-1     *In the Matter of the Appointments of Jane Gordon - Position 11 - Term Expires September, 1994; Joan Simpson - Position 7 - Term Expires September, 1996; and Bobbi Gary - Position 6 - Term Expires September, 1996; and the Reappointments of Doug Montgomery - Position 3 - Term Expires September, 1994; Joe Condon - Position 15 - Term Expires September, 1996 and Carole Murdock - Position 8 - Term Expires September, 1995 to the Children and Family Services Division Citizen Budget Advisory Committee (Formerly the Department of Social Services Citizen Budget Advisory Committee)*
- C-2     *In the Matter of the Appointments of Bill Basiliko and Charles Herndon to the District 4 Position of the Citizen Involvement Committee with Terms Ending January 30, 1996*
- C-3     *In the Matter of the Appointments of Luciano Garza to a Four Year Term - Term Expires 1/1998; and Daniel Tovar and Jan Aho to Two Year Terms - Terms Expire 1/96 to the Multnomah Commission on Children & Families*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-4     *ORDER in the Matter of the Execution of Deed D940978 Upon Complete Performance of a Contract to GLEN R. SMITH and DORIS L. SMITH     94-14*

DEPARTMENT OF COMMUNITY CORRECTIONS

- C-5     *Ratification of an Intergovernmental Agreement, Contract #900464, between*

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**REGULAR AGENDA**

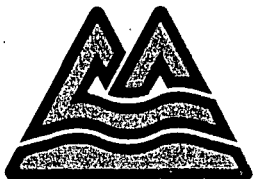
**CHILDREN AND FAMILIES SERVICES DIVISION**

Ad  
R-1 Budget Modification CFS #1 Requesting Authorization to Decrease Budgeted Revenues in the Children and Families Services Division Budget by a Net Total of \$251,306 to Reflect Changes in the State Mental Health Division Revenue for Plan/Amendment Approval Forms #1 -11 and 15

Ad  
R-2 Budget Modification CFS #2 Requesting Authorization to Add \$72,000 in City of Portland Emergency Shelter Funds to the Housing & Community Services Division/Community Action Program Budget to Increase the Pass-Through Line

**PUBLIC COMMENT**

R-3 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

## BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

## SUPPLEMENTAL AGENDA

### UNANIMOUS CONSENT

UC-1

*In the Matter of the Appointment of Ray Steed to Board 1 and the Reconfiguration of Current Boards to be: BOARD 1 Sarah Mahler, Chair; Donna Kelly, Member; Ray Steed, Member (New Appt.) and Basil Panarētos, Alternate: BOARD 2 Esther Lewis, Chair; Joan Larsell, Member; William Gerald, Member and Cora Smith, Alternate: BOARD 3 Charles Sauvie, Chair; Doug Cowley, Member; Toni Sunseri, Member and Robert Correll, Alternate, all for the Board of Equalization*

1994-1.AGE/14/cap

BOARD OF COUNTY COMMISSIONERS  
FORMAL BOARD MEETING  
RESULTS

MEETING DATE: 1-20-94

Agenda Item #	Motion	Second	APP/NOT APP
<u>C-1 to</u>	<u>GAT</u>	<u>SK</u>	<u>APP</u>
<u>C-5</u>	<u>S</u>	<u>S</u>	<u>S</u>
<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>
<u>R-1</u>	<u>SK</u>	<u>NS</u>	<u>APP</u>
<u>R-2</u>	<u>NS</u>	<u>TC</u>	<u>APP</u>
<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>
<u>UC-1</u>	<u>SK</u>	<u>TC</u>	<u>APP</u>
<u>  </u>	<u>SK</u>	<u>TC</u>	<u>APP</u>
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SK--  
GAT--  
TC--  
NS--  
BS--



MEETING DATE: JAN 20 1994

AGENDA NO: C-1

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: APPOINTMENTS/REAPPOINTMENTS

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: THURSDAY JANUARY 20

Amount of Time Needed: CONSENT CALENDAR

DEPARTMENT: NONDEPARTMENTAL

DIVISION: COUNTY CHAIR'S OFFICE

CONTACT: DELMA FARRELL

TELEPHONE #: X-3308

BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

APPOINTMENTS TO THE DEPARTMENT OF SOCIAL SERVICES CITIZEN BUDGET ADVISORY COMMITTEE:

Jane Gordon - Position 11 - Term expires September 1994  
Joan Simpson - Position 7 - Term expires September, 1996  
Bobbi Gary - Position 6 - Term expires September, 1996

REAPPOINTMENTS TO DEPARTMENT OF SOCIAL SERVICES CITIZEN BUDGET ADVISORY COMMITTEE:

Doug Montgomery - Position 3 - Term expires September, 1994  
Joe Condon - Position 15 - Term expires September, 1996  
Carole Murdock - Position 8 - Term Expires September, 1995

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

*Beverly Stein*

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
JAN 11 PM 1:54  
MULTNOMAH COUNTY  
OREGON

MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE  
CBAC INTEREST FORM

NAME Joseph D. Condon  
HOME ADDRESS 3734 NE Alameda ZIP 97212 PHONE 288-3290  
EMPLOYER Portland Public Schools  
OCCUPATION Program Coordinator  
OPTIONAL: Age 49 Sex M  
African American        Native American        Hispanic         
Asian/Pacific        White ✓ Other       

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES ✓ NO       

AREAS OF INTEREST:

Human Services ✓ Youth         
Justice Services        Aging         
Environmental Services        Health         
Facilities, transportation        General government         
Other       

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE Mult. Co. D.D. Coordinating Council  
(10 yrs including 2 yrs as Chair), M.H. Advisory Committee  
(2 yrs), ARC of Multnomah Board of Directors (9 yrs)

OTHER RELEVANT EXPERIENCE         
        
      

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Ethelyn Paykatz 234-9991  
2. Dennis Deck 248-3658

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELATIVE TO ANY COUNTY  
DEPARTMENT? No

SIGNATURE Joseph D. Condon DATE 9/20/91

Please return to: Office of Citizen Involvement, 2115 SE Morrison  
Portland, Oregon 97214; Phone: 248-3450

MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE  
VOLUNTEER INTEREST FORM

NAME Carole Murdock

HOME ADDRESS 805 SE 205<sup>th</sup> Drive 97060

PLACE OF EMPLOYMENT Homemaker

OCCUPATION Homemaker

HOME PHONE 667-6001 WORK PHONE none

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE I've spent 6 yrs as community action Board, currently FEMA (Emergency Food + Shelter Board) School advisory committees,

OTHER RELATED EXPERIENCE I used to work for AFS in the 70's. I have always been interested in investing my time to make the quality of life better for people who are disadvantaged and low income.

AREAS OF INTEREST:

Human Services <u>X</u>	Youth <u>                    </u>
Education Justice Services <u>                    </u>	Aging <u>                    </u>
Environmental Services <u>                    </u>	Health <u>                    </u>
Planning, Development <u>                    </u>	Education <u>                    </u>
Facilities, Transportation <u>                    </u>	Other <u>                    </u>

OPTIONAL: Age 42 Sex Female  
Ethnicity: African American                      Native American                       
Hispanic                      Asian/Pacific Islander                      White                     

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBER OF TWO REFERENCES:

1. gladys m'coy 248-3308
2. Allen murdock 667-6001 805 SE 205 Dr. Gresham

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST WITH ANY COUNTY DEPARTMENT? no

SIGNATURE Carole Murdock

Please mail to: OFFICE OF CITIZEN INVOLVEMENT  
2115 S.E. MORRISON STREET,  
PORTLAND, OREGON 97214  
Telephone: 248-3450

**MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE  
CBAC INTEREST FORM**

*Black*

NAME Mrs. Bobbi L. Gary  
 HOME ADDRESS 2642 S.E. Tibbatts St. Portland ZIP 97202 PHONE 231-1509  
 EMPLOYER Retired  
 OCCUPATION Social Worker (Retired)  
 OPTIONAL: Age 65 Sex Female  
 African American X Native American \_\_\_\_\_ Hispanic \_\_\_\_\_  
 Asian/Pacific \_\_\_\_\_ White \_\_\_\_\_ Other \_\_\_\_\_

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO \_\_\_\_\_

**AREAS OF INTEREST:**

Human Services X Youth \_\_\_\_\_  
 Justice Services \_\_\_\_\_ Aging \_\_\_\_\_  
 Environmental Services \_\_\_\_\_ Health X \_\_\_\_\_  
 Facilities, transportation \_\_\_\_\_ General government \_\_\_\_\_  
 Other \_\_\_\_\_

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE Volunteer Counselor at Impact Solutions  
Volunteer Bureau of Portland, Portland, Future Focus, planning group.  
Portland Mult Commission on Aging, Board of Urban League, Gray Panthers.  
 OTHER RELEVANT EXPERIENCE Chair, State Long Term Care Comm. Chair  
Hand, Neighborhood Association. State Fair Housing board.

**PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:**

- Mrs. Avel Gardy 1915 N.E. 16<sup>th</sup> Ave. #3 Portland, 287-6843
- Bill London 5022 S.E. 45<sup>th</sup> Ave Portland, 774-8788

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELATIVE TO ANY COUNTY

DEPARTMENT? None at all.

SIGNATURE Bobbi L. Gary DATE August 18, 1991

Please return to: Office of Citizen Involvement, 2115 SE Morrison  
 Portland, Oregon 97214; Phone: 248-3450

MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE  
CBAC INTEREST FORM

1993

NAME Jean Simpson  
HOME ADDRESS 7646 SE 31st AV Port ZIP 97202 PHONE 774-4237  
EMPLOYER The Prudential  
OCCUPATION Financial Consultant / Agent

OPTIONAL: Age 29 Sex F  
African American        Native American        Hispanic         
Asian/Pacific        White X Other       

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO       

AREAS OF INTEREST:  
Human Services        Youth X  
Justice Services        Aging         
Environmental Services        Health         
Facilities, transportation        General government         
Other       

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE toaster case review board,  
Family Advocacy Committee - <sup>U.S.</sup> Marine Corps, Domestic Violence  
Coalition, Child Abuse Prevention Fund, and many more ...

OTHER RELEVANT EXPERIENCE social service (youth programs)  
administrator for 5 years; Preschool owner/Director,  
B.A. Psychology; bilingual-bicultural-Spanish

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES: 602-783-123  
1. Mary Lou Texachill 224 53rd Ave Yuma AZ 85364  
2. Pat Fuchner 220 Grove Ave Prescott AZ 86301  
602-776-7116

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELATIVE TO ANY COUNTY

DEPARTMENT? NO

SIGNATURE Jean Simpson DATE 7-29-93

Please return to: Office of Citizen Involvement, 2115 SE Morrison  
Portland, Oregon 97214; Phone: 248-3450

**INTEREST FORM FOR MULTNOMAH COUNTY  
CITIZEN INVOLVEMENT COMMITTEE**

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: (self) CLC STEP SA

**SECTION I**

NAME: Dr. JANE GORDON HOME PHONE: 245-5811

ADDRESS: 910 SW EVANS ST. WORK PHONE: \_\_\_\_\_

PORTLAND Zip Code 97219

Is your residence located in Multnomah County?

YES X NO \_\_\_\_\_

**SECTION II**

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

I believe that individuals have a responsibility to help shape public policy. Without such positive effort, one forfeits the right to complain -- the times ahead require creative thinking about solutions to problems that include multiple points of view, especially from the people who will be affected by the issues/policies/programs.

**SECTION III**

Please list three volunteer/civic activities:

ORGANIZATION: 1. Multnomah Cty. Citizens Gov. DATE: 1992

(public member) Oregon State Bar - Mult. Co. Ethics Committee (correc) DATE: 1991-1994

(public member) State Advisory Council on Occupational Safety & Health DATE: 7/88-11/91  
appt. by Gov. Goldschmidt

RESPONSIBILITIES: #1) delegate - on Health & Human Services subcommittee; #2) review complaints against attorneys, assist in investigations as assigned; #3) chair (90-91) - review + advise Dept of Ins. + Finance Director on issues related to workplace safety + health.

#### SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

Mayor Vera Katz 823-4120

Rep. Beverly Stein 378-8035 (Salem office)

#### SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

#### SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ SEX: Female ☒ Male \_\_\_\_\_

ETHNIC ORIGIN: Asian \_\_\_\_\_ Black \_\_\_\_\_ Hispanic \_\_\_\_\_

Native American \_\_\_\_\_ White ☒

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: \_\_\_\_\_

*Jane Gordon*

Date: 2-8-93

MEETING DATE: JAN 20 1994

AGENDA NO: C-2

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: APPOINTMENTS

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: THURSDAY JANUARY 20

Amount of Time Needed: CONSENT CALENDAR

DEPARTMENT: NONDEPARTMENTAL

DIVISION: COUNTY CHAIR'S OFFICE

CONTACT: DELMA FARRELL

TELEPHONE #: X-3308

BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

APPOINTMENTS TO THE CITIZEN INVOLVEMENT COMMITTEE FOR TERMS ENDING JANUARY 30, 1996:

BILL BASILIKO - District 4 position (recommended by the Northeast Multnomah County Community Association)

CHARLES HERNDON- District 4 position (recommended by the Northeast Multnomah County Community Association)

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

*Beverly Stein*

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

1994 JAN 11 PM 1:54  
CLERK OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON



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CITIZEN INVOLVEMENT COMMITTEE

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NAME OF NOMINATING GROUP: NORTHWEST MULTNOMAH COUNTY  
COMMUNITY ASSOCIATION

SECTION I

NAME: BILL BASILIKO HOME PHONE: 695-3390

ADDRESS: 1916 S.E. HENRIE WORK PHONE: 248-3999 EXT. 4165

CORBET, OR Zip Code 97015

Is your residence located in Multnomah County?

YES ☒ NO ☐

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

TO BECOME MORE INVOLVED AND AWARE  
IN LOCAL GOVERNMENT

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. NENCA DATE: 1992 - PRESENT

2. \_\_\_\_\_ DATE: \_\_\_\_\_

3. \_\_\_\_\_ DATE: \_\_\_\_\_

RESPONSIBILITIES: VICE-PRESIDENT OF COMMUNITY  
ORGANIZATION

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

NANCY WILSON - 695-2200

JOE FRY - 695-3393

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 01 Day 28 Year 52 SEX: Female      Male ✓

ETHNIC ORIGIN: Asian      Black      Hispanic     

Native American      White ✓

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Bill Boudette Date: 11/10/93

INTEREST FORM FOR MULTNOMAH COUNTY  
CITIZEN INVOLVEMENT COMMITTEE

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: NEMCCA

SECTION I

NAME: CHUCK HERNDON HOME PHONE: 695-5855

ADDRESS: Box 239 WORK PHONE: 695-5955

FX 695-5966

Is your residence located in Multnomah County?

YES X NO       

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. NEMCCA DATE: NOW

2. CIVIL AIR PATROL DATE: NOW

3. BOY SCOUTS OF AMERICA DATE: NOW

RESPONSIBILITIES: IR

\_\_\_\_\_  
\_\_\_\_\_

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

NANCY WILSON

MIKE SCHULTZ

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

NONE

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 11 Day 11 Year 29 SEX: Female      Male X

ETHNIC ORIGIN: Asian      Black      Hispanic     

Native American X White X

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Chuck Hendon Date: 9-17-93

MEETING DATE: JAN 20 1994

AGENDA NO: C-3

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Multnomah Commission on Children & Families

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: January 13, 1994

Amount of Time Needed: 5 minutes

DEPARTMENT: \_\_\_\_\_ DIVISION: Children & Families

CONTACT: Carol Wire TELEPHONE #: x2601  
BLDG/ROOM #: 161/2nd Floor

PERSON(S) MAKING PRESENTATION: Beverly Stein

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

There are three vacancies on the Multnomah Commission on Children & Families.

The appointment of Luciano Garza to a four year term, and Daniel Tovar and Jan Aho to two year terms as commissioners will complete the commission.

Approval of those appointments is requested.

4-Year Term Expires: 1/98

2-Year Terms Expire: 1/96

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1994 JAN 12 AM 11:46  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

**MULTNOMAH COMMISSION ON CHILDREN AND FAMILIES**  
**Recommended Appointments to Fill Three Vacancies**

*For appointment to a two (2) year term as Commissioner on the Multnomah Commission on Children and Families:*

**DANIEL TOVAR**

Daniel Tovar is a member of the faculty of Portland State University School of Social Work. An advisor to the Hispanic Association at the University, Mr. Tovar is also on the Boards of Sisters of the Road Cafe and Alder School. He has extensive experience working with in the areas of homelessness, alcohol abuse, and developmental and mental disabilities. His doctoral thesis reflected that primary prevention strategies targeted to children are more imperative than adult treatment of alcohol abuse and homelessness. Mr. Tovar is a parent of two sons.



*For appointment to a two (2) year term as Commissioner on the Multnomah Commission on Children and Families:*

**JAN AHO**

Jan Aho is a long time Corbett resident who owns, with her husband, Indepak, a business that thermaforms plastic. Jan, the parent of four older children, has been an active supporter of Edgefield Children's Center and is very involved in the Women's Ministry of the Corbett Christian Church.



*For appointment to a four (4) year term as Commissioner on the Multnomah Commission on Children and Families:*

**LUCIANO GARZA**

Luciano Garza is the Executive Director of Hacienda, a Community Development Corporation working to renovate and provide enhanced social services for Villa Clara Vista in northeast Portland. The focus of Hacienda is to promote self help within the Hispanic community, placing families in a position where they can help their children succeed in school and in the community. Mr. Garza was previously a budget analyst for the City of Boston and has worked in housing and community development in Boston and Chicago.



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Chair to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list.)

Multnomah County Commission for Children & Families

B. Name Janice (Jan) Aho

Address 39124 SE Loudon Rd.

City Corbett State Oregon Zip Code 97019

Do you live in XXX unincorporated Multnomah County or \_\_\_\_\_ a city within Multnomah County.

Home Phone (503) 695-5100

C. Current Employer (Self) Indepak, Inc.

Address 2131 NE 194th

City Portland State Oregon Zip Code 97019

Your Job Title Corporate Secretary

Work Phone 661-6774 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes x No \_\_\_\_\_

D. Previous Employers Dates Job Title

Indepak 1967-1994 Owner, V.P., Corp. Sec.

Oregon State Tax Comm. 1965-1967 Typist, Cashier, Sec.

Jantzen, Inc. 1964-1965 Filing

CONTACT: DELMA CARRELL

OFFICE OF THE MULTNOMAH COUNTY CHAIR  
1120 SW FIFTH, ROOM 1410  
PORTLAND, OREGON 97204  
(503) 248-3308

*Also: Financial Support & Personal Commitment to: Bethany House & Turning Point Group Home, Elsiefield & Youth for Christ*

E. Please list all current and past volunteer activities.

Name of Organization	Dates	Responsibilities
Corbett Chr. Church	Secretary 1990-91	Minutes & Newsletter
Women's Ministries	Administrator 1991-93	Directing of all women's activities
Corbett Christian Church	V. Pres. 1993-94	Asst. Adm.
4-H (for ages pre 4-H)	various in the past 10 yrs	Sunday School Teacher / Womens' Bible teacher
Corbett Schools	1984-85	Workshop & Seminar/Retreat: speaker teacher planner
	1983-94	Leader & Judge at Fair
		Assisted at dances, field trips, classrooms, library
		Chairman of Senior Grad Party '9

F. Please list all post-secondary school education.

Name of School	Dates	Responsibilities
OSU	1964-65	student
U of O	1965-66	Student
numerous seminars		

G. Please list the name, address, and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Bill Martin 2521 NE 164th Portland, Or 97230 home 255-2817 wk 661-6774

Ron & Molly Bates 33730 NE Merston Rd., Corbett, Or 97019 695-5224

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

conflict of some scheduled meetings

family activities or vacation

*This is probably illegal!*

Affirmative Action Information

white female  
sex/racial ethnic background

Birth date: Month 2 Day 3 Year 46

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature

Date





# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Chair to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list.)

Commission on CHILDREN AND FAMILIES

- B. Name LUCIANO GARZA

Address 755 SE LAMBERT CIRCLE

City GRESHAM State OR Zip Code 97080

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 669-3780  
UNDER CONTRACT TO HACIENDA C.D.C

- C. Current Employer \_\_\_\_\_

Address 17471 SHELLEY AVE. / 5300 NE LULLY BLVD  
#7 PORTLAND, OREGON

City SANDY State OR Zip Code 97055

Your Job Title EXECUTIVE DIRECTOR

Work Phone 668-4115 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

D. Previous Employers	Dates	Job Title
<u>CITY OF BOSTON</u>	<u>1990-1992</u>	<u>Budget Analyst</u>
<u>" " "</u>	<u>1988-1990</u>	<u>FINANCE SPECIALIST</u>
<u><del>CARDI EDITION</del></u>		

E. Please list all current and past volunteer activities.

Name of Organization	Dates	Responsibilities
St Andrews Family Shelter	1987-1991	Treasurer & Acting Director
Mult Cnty Emergency Basic Needs Committee	1993-present	

F. Please list all post-secondary school education.

Name of School	Dates	Responsibilities
Univ of Ill - Chgo	Graduated 1982	Economics - BA
Univ of Ill - Urbana Champaign	1987	Finance - MS
Harvard Univ + MIT	1988, 1990-91	Real Estate Development

G. Please list the name, address, and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Ms. CLARA P. ANDREWS	Meed Bldg 2nd FLR. 248 5464
MR. BALTAZAR F. ORTIZ	661-5093
17471 SHELLEY AVE. SANDY OR 97055	

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

NONE

I. Affirmative Action Information

MALE / HISPANIC  
sex/racial ethnic background

Birth date: Month 7 Day 23 Year 54

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature

Juana Garza

Date

1-11-94

RECEIVED

JAN 07 1994

BEVERLY STEIN  
MULTNOMAH COUNTY CHAIR

MEETING DATE: JAN 20 1994

AGENDA NO: C-4

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Request Approval of Deed to Contract Purchaser for Completion of Contract.

BOARD BRIEFING: Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: \_\_\_\_\_

Amount of Time Needed: Consent

DEPARTMENT: Environmental Services DIVISION: Assessment & Taxation

CONTACT: Rich Payne TELEPHONE #: 248-3632  
BLDG/ROOM #: 166/200/Tax Title

PERSON(S) MAKING PRESENTATION: Rich Payne

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request approval of deed to contract purchaser for completion of Contract #15329.

Deed D940978 and Board Orders attached.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: James M. Dunn Betsy H. Will

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

*Original of Order 94-14 Sent to Beverly Scott  
on 12-26-94 2-7-94.*

BOARD OF  
COUNTY COMMISSIONERS  
1994 JAN 11 PM 1:55  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of )  
Deed D940978 Upon Complete Performance of ) ORDER  
a Contract to ) 94-14  
GLEN R. SMITH )  
DORIS L. SMITH )

It appearing that heretofore, on February 25, 1986,  
Multnomah County entered into a contract with GLEN R. SMITH and  
DORIS L. SMITH for the sale of the real property hereinafter  
described; and

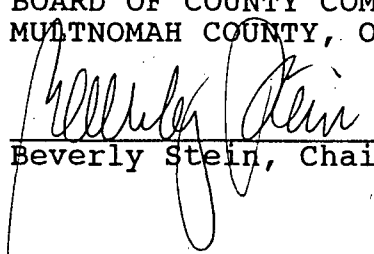
That the above contract purchasers have fully performed the  
terms and conditions of said contract and are now entitled to a  
deed conveying said property to said purchasers;

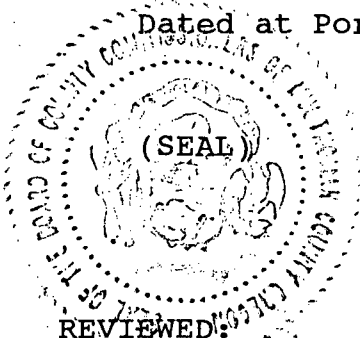
NOW THEREFORE, it is hereby ORDERED that the Chair of the  
Multnomah County Board of County Commissioners execute a deed  
conveying to the contract purchasers the following described real  
property, situated in the county of Multnomah, State of Oregon:

KILLINGSWORTH GARDENS  
LOT 8, BLOCK 3

Dated at Portland, Oregon this 20th day of January, 1994.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

  
REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

DEED D940978

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to GLEN R. SMITH and DORIS L. SMITH, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

KILLINGSWORTH GARDENS  
LOT 8, BLOCK 3

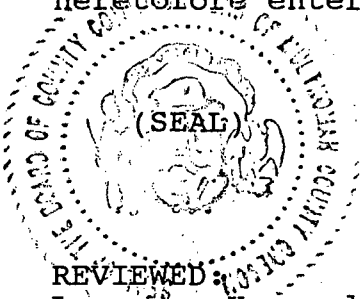
The true and actual consideration paid for this transfer, stated in terms of dollars is \$6,408.90.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

Until a change is requested, all tax statements shall be sent to the following address:

2020 SW BROADWAY #1  
PORTLAND OR 97201

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 20th day of January, 1994, by authority of an Order of the Board of County Commissioners heretofore entered of record.



REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By John L. DeB...

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

Beverly Stein  
Beverly Stein, Chair

DEED APPROVED:  
Janice Drulan, Director  
Assessment & Taxation

By Kathleen A. Jumburg

After recording, return to Multnomah County Tax Title (166/200)

STATE OF OREGON            )  
                                  )    ss  
COUNTY OF MULTNOMAH    )

On this 20th day of January, 1994, before me, a Notary Public in and for said County and State, Personally appeared BEVERLY STEIN, personally known to me, Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have here

unto set my hand and affixed my official seal the day and year first in this, my certificate, written.



A handwritten signature in cursive script, reading "Carrie Anne Parkerson", written over a horizontal line.

Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

Meeting Date: JAN 20 1994

Agenda No.: C-5

(Above space for Clerk's Office Use)

**AGENDA PLACEMENT FORM**  
**(For Non-Budgetary Items)**

SUBJECT: Intergovernmental Agreement between Multnomah County Department of Community Corrections and U.S. Forest Service

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of time needed: \_\_\_\_\_

REGULAR MEETING Date Requested: 1/20/94

Amount of time needed: Consent Calendar

DEPARTMENT: Community Corrections DIVISION: \_\_\_\_\_

CONTACT: Teresa Carroll TELEPHONE #: 248-3423  
BLDG/ROOM #: 161/600

PERSON(S) MAKING PRESENTATION: Teresa Carroll

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Approval of Intergovernmental Agreement between Multnomah County Department of Community Corrections and U.S. Forest Service, which allows Forest Project to maintain operation of its program on Forest Service property.

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER M. Tamara Allen

BOARD OF  
COUNTY COMMISSIONERS  
1994 JAN 10 PM 3:11  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



MULTNOMAH COUNTY DEPARTMENT OF  
COMMUNITY CORRECTIONS

MEMORANDUM

---

TO: Board of County Commissioners

FROM: M. Tamara Holden

TODAY'S DATE: December 29, 1993

REQUESTED PLACEMENT DATE: January 20, 1994

RE: Approval of Intergovernmental Agreement between Multnomah County  
Department of Community Corrections and U.S. Forest Service

---

- I. Recommendation/Action Requested: Requesting approval of Intergovernmental Agreement between Multnomah County Department of Community Corrections and U.S. Forest Service, which will allow the Forest Project to continue program operation on U.S. lands. Rewriting and processing of the agreement with the U.S. Forest Service took longer than anticipated; therefore the Department requests that approval of the agreement be made retroactive to January 1, 1994.
- II. Background/Analysis: For the past six years, the Forest Project has been operated and located at Wyeth, Oregon on property located in Hood River County that is owned by the U.S. Forest Service. In a cooperative effort, Multnomah County and the Forest Service have provided a residential work sanction for offenders, in lieu of incarceration.
- III. Financial Impact: None. The Forest Project budget has been included and approved previously as a part of the overall Department of Community Corrections budget.
- IV. Legal Issues: None
- V. Controversial Issues: In August 1992, the County Auditor criticized the county's failure to fully use the Forest Project to capacity. At that time, the project was operating at 68% of its capacity. Since then, the Forest Project



has instituted a number of changes aimed at improving its utilization rate. The project has worked closely with referral sources (primarily judges and probation/parole officers) to improve its utilization rate to 86% of capacity, and currently serves an average daily population of 24 offenders.

- VI. Link to Current County Policies: The Forest Project serves as an integral part of the structured sanctioning process, which is state mandated, and provides intermediate community based sanctions for probation violations.
- VII. Citizen Participation: Citizen's Advisory Group
- VIII. Other Government Participation: Hood River County and U.S. Forest Service

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 900464

Amendment # \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>C-5</u> DATE <u>1/20/94</u> <u>Carrie A. Parkerson</u> BOARD CLERK

Department Community Corrections Division \_\_\_\_\_ Date \_\_\_\_\_

Contract Originator U.S. Forest Service Phone \_\_\_\_\_ Bldg/Room \_\_\_\_\_

Administrative Contact Teresa Carroll Phone 248-3423 Bldg/Room 161/600

Description of Contract Intergovernmental Agreement between DCC and U.S. Forest Service allowing Forest Project to operate on U.S. lands.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name USDA Forest Service

Mailing Address 902 Wasco Ave  
Hood River OR 97031

Phone (503) 386-2333

Employer ID# or SS# \_\_\_\_\_

Effective Date January 1, 1994

Termination Date January 1, 1996

Original Contract Amount \$ 0

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt

☐ Monthly \$ \_\_\_\_\_ ☐ Net 30

☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager M. Tamara Hilder

Purchasing Director \_\_\_\_\_  
(Class II Contracts Only)

County Counsel Rebecca J. Allen

County Chair / Sheriff Gregory Stein

Contract Administration \_\_\_\_\_  
(Class I, Class II Contracts Only)

Encumber: Yes ☐ No ☐Date 1-10-94

Date \_\_\_\_\_

Date 1-10-94Date 1/20/94

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

PARTICIPATING AGREEMENT  
 BETWEEN  
 MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS  
 COMMUNITY SERVICE FOREST PROJECT  
 AND  
 COLUMBIA RIVER GORGE NATIONAL SCENIC AREA  
 AND  
 MT. HOOD NATIONAL FOREST  
 AND  
 GIFFORD PINCHOT NATIONAL FOREST  
 USDA FOREST SERVICE

AUTHORITY:

This Agreement is made and entered into this 1st day of January 1994, between the Multnomah County Department of Community Corrections, Forest Project, hereinafter known as the "SPONSOR" and the USDA Forest Service, acting by and through the Area Manager of the Columbia River Gorge National Scenic Area and the Forest supervisors of the Mt. Hood and Gifford Pinchot National Forests, hereinafter called the "HOST" for the purpose of providing work and training programs for the SPONSOR'S clients on or adjacent to USDA Forest Service lands, pursuant to ORS 190.010 and under the authority of P.L. 94-148.

PURPOSE:

The parties hereto desire to cooperate in meeting objectives of the respective agencies through mutual endeavors.

The objective of the SPONSOR is to provide Courts/Board with a structured sentencing sanction that is a viable alternative to incarceration. The community benefits through public lands being upgraded and maintained, and the reformation of clients is enhanced in an environment where productive work and the development of good work habits/skills, as well as a responsible attitude, is valued.

The objective of the HOST is to accomplish high priority work projects on National Forest lands, which are essential to the proper protection and management of such lands.

The following are the terms and conditions of this agreement:

I. Sponsor

- A. Supervision. The Sponsor has sole responsibility and authority over all clients participating in the Community Service Forest Project under this agreement. Therefore the SPONSOR agrees:

1. To provide supervisory personnel to fully supervise the discipline and control of clients while at the USDA Forest Service provided base facility.

2. To provide support personnel to assist the HOST in the discipline and control of work crews under the direct supervision of the HOST personnel.
  3. To provide yearly training (at a minimum) to HOST supervisory personnel on the Community Service Forest Project procedures, specifically discipline and control policies.
- B. Work. The SPONSOR has responsibility for assisting the HOST in meeting their work objectives and targets through scheduling prioritization. The SPONSOR has a commitment to enriching the quality of life in surrounding communities by providing service to local public and private non-profit agencies. Therefore the SPONSOR agrees:
1. To make available to the HOST, a minimum of two crews, each year to work on conservation projects on National Forest lands.
  2. To notify the HOST if the SPONSOR is unable to furnish the necessary clients to form crews, with advance notification if possible to ensure the HOST work commitments will be met.
  3. To assign client's length of stay, supervision issues, and screen for skill or physical requirements.
  4. To provide the HOST with scheduling priority for work crews as long as requests do not displace prior commitments to surrounding communities.
- C. General. The SPONSOR agrees to provide for all basic needs of clients while participating in the Community Service Forest Project. Therefore the SPONSOR agrees:
1. To provide clients with standard safety equipment, such as boots, goggles, field clothing, and gloves appropriate to the season and to the job to be performed.
  2. To provide food for meals at the base facility and work sites.
  3. To bear all other expenses not specifically outlined in this agreement (i.e., monthly phone expenses, etc.).
  4. To provide transportation for the clients between urban assembly points and the project base facility. In the event SPONSOR vehicles are not available, HOST agrees to provide adequate vehicles for transportation (see indemnity clause).
  5. Transportation costs to work sites will be borne by both the SPONSOR AND THE HOST on an equal basis.
  6. To maintain all tools and equipment loaned by the HOST and return in like condition allowing for normal wear and tear.

D. Facility. The daily maintenance, cleaning, and upkeep of the HOST'S facility will be provided for by the SPONSOR, with the SPONSOR having the normal duties and responsibilities of a tenant. Therefore the SPONSOR agrees:

1. To notify the HOST about needed major repairs to the facility so that said repairs can be accomplished within a reasonable time.
2. To advise the HOST promptly of any health and safety problems which may arise.
3. To maintain food preparation and storage procedures consistent with health requirements.
4. To utilize the clients to maintain the facility and grounds including but not limited to : daily cleaning, painting, landscaping, litter pickup, and gardening.
5. To conduct one check per day of the water system while in residence at the Wyeth facility to include checking the flow of water, condition of chlorinator and filters, and residual chlorine in the system per protocols to be supplied by the HOST. Should chlorine levels need adjusting, the Host will be notified within a reasonable amount of time.

## II. The HOST

A. Supervision. The HOST has responsibility to provide the necessary technical assistance to ensure projects are completed and according to specifications. Therefore, the HOST agrees:

1. To provide supervisory personnel for work projects including transportation to and from the base camp and work site. In the event that Host vehicles are not available, Sponsor agrees to provide adequate vehicles for transportation.
2. To provide personnel with 1st Aid and CPR training for emergency assistance to clients or staff injured while at the facility or work sites.
3. To provide essential technical and safety instruction to the SPONSOR'S supervisory personnel at the start of each field season and on a regular basis thereafter.
4. To provide special technical and safety training for any specialized work projects; and, provide any specialized safety equipment necessary for such projects.

- B. Work. The HOST is responsible for the scheduling of work projects during the work season that reflect a responsible utilization of the client's skill level and the conditions present such as weather, terrain, safety, travel, and supervisory technical competence. Therefore the HOST agrees:
1. To provide major seasonal work plans to the SPONSOR each year and provide SPONSOR with notification of any significant changes.
  2. To not use clients on any work project which would result in the displacement of employed workers or at the impairment of existing contracts for services.
  3. To ensure that all tasks required of clients and SPONSOR supervisory personnel adhere to standards established in the USDA Forest Service FSH 6709.11 Health and Safety Code Handbook.
  4. To assure that properly trained and qualified personnel are available at the work site(s) to provide technical guidance concerning specific work as indicated in the work plan.
  5. To assure that all work complies with USDA Forest Service requirements.
- C. General. The HOST agrees to provide all tools and equipment associated with work scheduled by the HOST. Therefore the HOST agrees:
1. To loan essential tools and equipment and provide necessary materials for the adequate completion of project work. All tools and equipment and unused materials remain the property of the HOST.
  2. Transportation costs to work sites will be borne by both the SPONSOR AND THE HOST on an equal basis.
- D. Facility. The HOST agrees to provide a safe and healthy facility for clients involved in the residential work camp. Therefore the HOST agrees:
1. To provide a base facility to include housing, sanitation facilities, cooking facilities, washer and dryer hookups, tool storage, and work project area.
  2. To provide for adequate sanitation and facility upkeep including insuring that water supplies and sanitation facilities meet minimum standards established by the State.

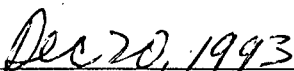
### III. Both parties agree:

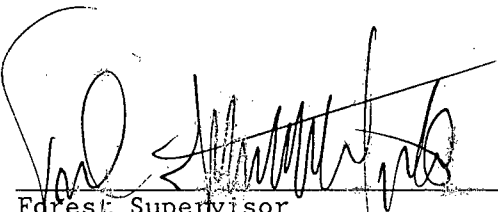
- A. The SPONSOR and HOST shall meet as often as necessary (at least quarterly) to affect administration of this agreement in a mutually acceptable manner. Both parties will designate liaison officers as part of this agreement.
- B. The SPONSOR and HOST shall agree upon acceptable work completion through scheduling and pre- and post-project assessment and evaluations.
- C. Any facilities or land resources developed or improved under this agreement will be the property of the United States.
- D. In the event the use of field camps is deemed in the interest of either the HOST or SPONSOR, the respective liaison officers will coordinate all necessary logistics. SPONSOR agrees to provide insurance on clients participating in said campouts.
- E. Clients, although working on Federal lands, will not be considered Federal employees within the meaning of the laws administered by the U.S. Office of Personnel Management and will not have Federal Employee status. There is no coverage under the Federal Tort Claims Act nor the Federal Employee Compensation Act when working under the direct supervisory control of the SPONSOR.
- F. Nothing in this agreement shall be construed as obligating the HOST or SPONSOR to expend funds in excess of those appropriated by their respective governing bodies.
- G. No member of, or delegate to, Congress or Resident Commissioner shall be admitted to any share or part of this agreement, or to any benefit that may arise therefrom; but this provision shall not be construed to extend to the agreement if made with a corporation for its general benefit.
- H. To carry out this agreement so there shall be no discrimination against any person because of race, gender, sexual orientation, color, religion, National origin, or disability status.
- I. Both parties agree to allow agency vehicles to be driven by crewleaders from both agencies. Liability, in the event of accidental injury or property damage, is to be determined under the term of this agreement as stated in Page 5, Item J. and in Page 6, Item K.
- J. SPONSOR agrees to indemnify and hold harmless the HOST of and from any claims for property damage or personal injury, under the terms and subject to the limitations in the Oregon Tort Claims Act and the Oregon Constitution, arising out of the negligence of SPONSOR'S agents or employees.

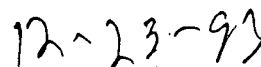
- K. HOST agrees to indemnify and hold harmless the SPONSOR of and from any claims for property damage or personal injury, subject to Federal Tort Claims Act, arising out of the negligence of HOST'S agents or employees.
- L. Amendments to this agreement may be made at any time upon mutual agreement.
- L. This agreement shall remain in effect until January 1, 1996 unless canceled by either party upon thirty (30) days written notice, or sooner, by mutual agreement.
- M. Both parties agree to collect and provide client demographics and work project evaluations/accomplishments.

The Area Manager of the Columbia River Gorge National Scenic Area and Forest Supervisors from the Mt. Hood and Gifford Pinchot National Forest have all signed in agreement with this Participating Agreement. This agreement has then been approved by the Regional Grants & Agreements Specialist and signed off by the Regional Forester.

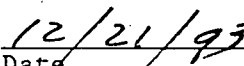
  
 Area Manager  
 Columbia River Gorge National Scenic Area

  
 Date

  
 Forest Supervisor  
 Gifford Pinchot National Forest

  
 Date

  
 Forest Supervisor  
 Mt. Hood National Forest

  
 Date



MULTNOMAH COUNTY

*Marilyn Stein*  
Multnomah County Chair

1-20-94  
Date

*M. Tamara Hodge*  
Director  
Department of Community Corrections

12/28/93  
Date

*Ernest E. Powell*  
East District Manager  
Department of Community Corrections

12/28/93  
Date

*B. A. M.*  
Program Administrator

12-22-93  
Date

*Reginald*  
Multnomah County Counsel

REVIEWED BY:

1-10-94  
Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-5 DATE 1-20-94 USDA FOREST SERVICE  
*Carrie A. Plunkerton*  
BOARD CLERK

Regional Forester  
R6 - Pacific Northwest Region

Date

BUDGET MODIFICATION NO. CFS #1

(For Clerk's Use) Meeting Date JAN 20 1994  
Agenda No. R-1

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

DEPARTMENT: CHILDREN AND FAMILIES SERVICES (Date) \_\_\_\_\_  
CONTACT: KATHY TINKLE DIVISION: \_\_\_\_\_  
PHONE: 3691  
\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: SUSAN CLARK/KATHY TINKLE

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification # \_\_\_\_\_ decreases budgeted revenues in the Children and Families Services Division by a net total of \$251,306 to reflect changes in State Mental Health Division revenue for Plan/Amendment Approval Forms (PAAF's) #1 - 11 and 15.

2. DESCRIPTION OF MODIFICATION: (Explain the changes this Bud Mod makes. What budget does it increase:

What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space).

This budget modification makes a variety of changes within the CFS budget to reflect changes in State Mental Health Division funding levels for PAAF's #1-11 and 15. PAAF's #1-4 were received as part of the 93/94 Biennial Agreement and reflected opening balances for Mental Health Services, Local Administration, Developmental Disabilities and Alcohol & Drug funds. The remaining PAAF's impact the Developmental Disabilities Program (DD), the Adult Mental Health Program (AMHP), the Child and Adolescent Mental Health Program (CAMHP), and the Alcohol and Drug Program (A&D). A major reason for these changes is that estimated State revenues were used for the FY93/94 Adopted Budget. Now that the actual Biennial Agreement has been awarded, adjustments need to be made between budgeted amounts and actual funding received.

The DD Contracts budget is increased by a net \$2,676,473 to reflect greater than anticipated funding for DD services and to provide enhancement services for a designated individual in order to prevent admission into Fairview. The DD Case Management budget is increased by a net \$9,124 to bring budgeted revenues in line with actual State funding. Also, \$64,645 in County funds is being reappropriated and used as a match for Title XIX funds which are returned to the County as \$169,572 in Case Management funds for additional slots.

The AMHP Contracts budget is decreased by a net \$2,020,408 to bring budgeted revenues in line with actual State funding levels and the CAMHP Contracts budget is reduced by \$10,379 for the same purpose.

The A&D Operations budget is reduced by \$2,616 and the A&D Contracts budget is reduced by \$1,039,310 to bring budgeted revenues in line with actual State funding levels and to reduce the medicaid allocation for a portion of A&D slots.

With regard to the AMHP, CAMHP, and A&D Contracts budget decreases, actual subcontract amounts will not change as we anticipated these reductions and contracted at the lower dollar amounts.

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

Increases State Mental Health DD funding by	\$2,831,562
Decreases State Mental Health LA 01 funding by	(\$10,155)
Decreases State Mental Health MHS funding by	(\$2,030,787)
Decreases State Mental Health A&D funding by	(\$1,041,926)
Increases County General Fund Indirect by	\$6,597
Increases the Service Reimb from Fed/State Fund to General Fund by	\$6,597
Increases the Service Reimb from Fed/State to Fleet Fund by	\$10,515
Increases the Service Reimb from Fed/State to Insurance Fund by	\$11,634
Increases the Service Reimb from Fed/State to Distribution Fund by	\$2,000
Increases the Service Reimb from Fed/State to Data Processing Fund by	\$2,160
<b>TOTAL</b>	<b>(\$211,803)</b>

BOARD OF  
COUNTY COMMISSIONERS  
JAN 11 PM 1:54  
MULTNOMAH COUNTY  
OREGON

4. CONTINGENCY STATUS (to be completed by Budget & Planning)

Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_): \$ \_\_\_\_\_  
(Specify Fund) (Date)  
AFTER THIS MODIFICATION: \$ \_\_\_\_\_

Originated By: <u>[Signature]</u>	Date: <u>12/16/93</u>	Department Director: <u>Susan Clark</u>	Date: <u>12/16/93</u>
Plan/Budget Analyst: <u>Kathleen Jones</u>	Date: <u>1/5/94</u>	Employee Services: <u>[Signature]</u>	Date: <u>1/4/94</u>
Approved: <u>Carrie A. Parkerson 1-20-94</u>			

File: Lotus\9394\Burdnuds\SMH-FG1

Sent Original to Kathy Jones on 2-7-94.

## EXPENDITURES

CPS #1

TRANS EB GM

TRANS DATE:

ACCTING PERIOD:

Budget Fiscal Year: 93/94

Doc No.	Action	Fund	Agency	Org	Activity	Report Category	Object	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
		156	010	1215			6060			2,676,473		Pass-Through
		156	010	1215			7100			18,735		Indirect @.7%
											2,695,208	TOTAL ORG 1215
		156	010	1270			5100			55,256		Permanent
		156	010	1270			5500			14,886		Fringe
		156	010	1270			5550			11,634		Insurance
		156	010	1270			6050			64,645		County Supplement
		156	010	1270			6060			(33,762)		Pass-Through
		156	010	1270			6110			3,000		Professional Services
		156	010	1270			6180			500		Repair/Maintenance
		156	010	1270			6200			1,000		Postage
		156	010	1270			6230			8,000		Supplies
		156	010	1270			6310			2,000		Education/Training
		156	010	1270			6320			2,400		Conferences/Conventions
		156	010	1270			6330			500		Local Travel
		156	010	1270			6620			200		Dues/Subscriptions
		156	010	1270			7200			2,160		Data Processing
		156	010	1270			7300			10,515		Motor Pool
		156	010	1270			7560			2,000		Distribution/Postage
		156	010	1270			7100			9,568		Indirect @ 8.2% and .7%
											154,502	TOTAL ORG 1270
		156	010	1305			6060			(2,020,408)		Pass-Through
		156	010	1305			7100			(14,143)		Indirect @.7%
											(2,034,551)	TOTAL ORG 1305
		156	010	1361			6060			(10,379)		Pass-Through
		156	010	1361			7100			(73)		Indirect @.7%
											(10,452)	TOTAL ORG 1361
		156	010	1410			6310			(2,616)		Education/Training
		156	010	1410			7100			(215)		Indirect @ 8.2%
											(2,831)	TOTAL ORG 1410
		156	010	1415			6060			(1,039,310)		Pass-Through
		156	010	1415			7100			(7,275)		Indirect @.7%
											(1,048,585)	TOTAL ORG 1415
		100	010	0104			7608			6,597	6,597	Cash Transfer
		400	040	7531			6520			11,634	11,634	Insurance
		301	040	7090			7200			2,160	2,160	Data Processing
		401	030	5920			6230			10,515	10,515	Motor Pool
		404	030	7345			6200			2,000	2,000	Distribution/Postage
										(\$211,803)	(\$211,803)	GRAND TOTAL

## REVENUES

CFS #1

TRANS EB GM

TRANS DATE:

ACCTING PERIOD: \_\_\_\_\_

Budget Fiscal Year: 93/94

[illegible]

File: Lotus\9394\Budmods\SMHG1

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

CFS #1

5. ANNUALIZED PERSONNEL CHANGES		(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)			
FTE Incr (Decr)	POSITION TITLE	ANNUALIZED			
		Increase (Decrease)			
		BASE PAY	FRINGE	INSUR	TOTAL
1.00	Case Management Assistant	\$19,147	\$5,160	\$4,803	\$29,110
1.00	Case Management Assistant	\$19,147	\$5,160	\$4,803	\$29,110
1.00	Case Manager 2	\$28,292	\$7,623	\$5,185	\$41,100
1.00	Case Manager 2	\$28,292	\$7,623	\$5,185	\$41,100
4.00	TOTAL ANNUALIZED CHANGES	\$94,878	\$25,566	\$19,976	\$140,420

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES			(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.)			
FTE Incr (Decr)	POSITION TITLE	EXPLANATION	CURRENT YEAR			
			Increase (Decrease)			
			BASE PAY	FRINGE	INSUR	TOTAL
0.58	Case Mgmt Asst	1.00 FTE Effective 12/1/93 (Org 1270 Title XIX)	\$11,151	\$3,004	\$2,798	\$16,953
0.58	Case Mgmt Asst	1.00 FTE Effective 12/1/93 (Org 1270 Title XIX)	\$11,151	\$3,004	\$2,798	\$16,953
0.58	Case Manager 2	1.00 FTE Effective 12/1/93 (Org 1270 Title XIX)	\$16,477	\$4,439	\$3,019	\$23,935
0.58	Case Manager 2	1.00 FTE Effective 12/1/93 (Org 1270 Title XIX)	\$16,477	\$4,439	\$3,019	\$23,935
2.32	TOTAL CURRENT FISCAL YEAR CHANGES		\$55,256	\$14,886	\$11,634	\$81,776

File: L:\m19394\Budmod\12MHG1

File: Lotus19394\Budmod1\CMHG1



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 / FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

To: Board of County Commissioners  
From: *Susan Clark*  
Susan Clark, Acting Director  
Mental Health, Youth and Family Services  
Date: December 16, 1993  
Placement Date:  
Regarding: Budget Modification # *CFB # 7*

### I. Recommendation/Action Requested:

The Children and Families Services Division (formerly the Mental Health, Youth and Family Services Division) recommends approval of Budget Modification # \_\_\_\_\_. This modification decreases budgeted State revenues in the Children and Families Services Division (CFSD) by a net total of \$251,306 as the result of a dozen changes in State Mental Health Division revenue received since July 1.

### II. Background/Analysis:

CFSD has a biennial intergovernmental agreement with the State Mental Health and Developmental Disabilities Services Division to provide mental health services. The funding allocation of this agreement is amended many times during the course of the biennium through Plan/Amendment Approval Forms or PAAF's. PAAF's allocate increases and decreases in funding for current services and also fund new services. With the acceptance of the changes, contract amendments are processed with community service providers to initiate the actions. These changes reflect anticipated legislative action and adjust the budget to match actual revenues. Specifically this modification will make the following changes:

In the Developmental Disabilities Program (DD), the Contracts budget is increased by a net \$2,676,473 to reflect greater than anticipated funding. As advised by the State, the DD program office prepared a FY93/94 budget in February of 1993 in anticipation of significant service reductions. The majority of those cuts did not materialize.

This budget modification makes those adjustments and also increases funding to provide enhancement services for a designated individual in order to prevent admission into Fairview. The Case Management budget is increased by a net \$9,124 to provide services for designated individuals. Also, \$64,645 in County General Fund is being reappropriated and used as a match for Title XIX funds which are returned to the County as \$169,572 in Case Management funds to be used for additional slots.

The Adult Mental Health Program (AMHP) budget was prepared at a current service level based on information received from the State at the end of last fiscal year. This budget decreases AMHP Contracts budget by a net \$2,020,408 to bring budgeted revenues in line with actual State funding levels. The Child and Adolescent Mental Health Program (CAMHP) Contracts budget is reduced by \$10,379 for the same purpose.

In the Alcohol and Drug Program (A&D), the Operations budget is reduced by \$2,616 and the Contracts budget is reduced by \$1,039,310 to bring budgeted revenues in line with actual State funding levels and to reduce the Medicaid allocation for a portion of A&D service slots.

Actual sub-contract amounts for all of these programs will not change since we anticipated these changes and contracted accordingly.

III. Financial Impact:

Although there are several increases and decreases in individual programs, the revenue reflects a net decrease to the division of \$251,306. This reduction will have no significant impact on our budget as we anticipated the changes when contracting.

IV. Legal Issues:

Not Applicable.

V. Controversial Issues:

Not Applicable.

VI. Link to Current County Policies:

The use of County General Fund (CGF) to leverage increased State and Federal funding for the DD program is accomplished by allocating \$64,645 CGF, that already support the DD program, as match to the State. This increased match will generate a return of \$169,572 in Case Management funds.

VII. Citizen Participation:

Not Applicable.

VIII. Other Government Participation:

Not Applicable.



BUDGET MODIFICATION NO.

CFS # 2

(For Clerk's Use) Meeting Date JAN 20 1994

Agenda No. R-2

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Social Services

DIVISION Housing & Community Svcs

CONTACT Rey Espana

TELEPHONE 5464

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

Rey Espana/Bill Thomas

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

DSS Budget Modification # \_\_\_ adds \$72,000 in City of Portland Emergency Shelter funds to the Housing & Community Services Division/Community Action Program budget to increase the pass-through line.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes

accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

DSS Budget Modification # \_\_\_ adds \$72,000 in City of Portland ESG funds to increase the current amount of \$67,000. These will be subcontracted to the American Red Cross for homeless shelter for housing vouchers.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Increase Org 1730 by \$72,000 City of Portland, ESG funds.

Increase Org 1730 by \$504 general fund indirect support.

Increase service reimbursement from federal/state to general funds by \$504.

BOARD OF  
COUNTY COMMISSIONERS  
1994 JAN 1 PM 1:54  
MULTNOMAH COUNTY  
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of

Date

After this modification

\$

\$

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

Sent Original to Kathy Jones on 2-7-94.

EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY.

[illegible]

## REVENUE

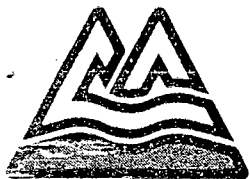
TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	1730			2097	67,000	139,000	72,000		City of Portland Emergency Shelter Grant
		156	010	1730			7601			504		General Fund Indirect Support
											72,504	TOTAL ORG 1730
		100	010	7410			6602			504		Service Reimbursement/Gen Fund
TOTAL REVENUE CHANGE										73,008		TOTAL REVENUE CHANGE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339  
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464  
421 S.W. FIFTH, SECOND FLOOR  
PORTLAND, OREGON 97204-2221  
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners

FROM: Rey España, Interim Director  
Housing and Community Services Division

DATE: December 2, 1993

SUBJECT: Approval of an Intergovernmental Revenue Amendment with the City of Portland and DSS Budget Modification #

RECEIVED

JAN 04 1994

BEVERLY STEIN  
MULTNOMAH COUNTY CHAIR

I. Recommendation/Action Requested: The Housing and Community Services Division, Community Action Program recommends Board of County Commissioner approval of the attached contract amendment from the City of Portland, Bureau of Housing and Community Development, for the period upon execution through June 30, 1994.

The Division also recommends approval of DSS Budget Modification # .

II. Background/Analysis: The Housing and Community Services Division has received an additional \$72,000 in Emergency Shelter Grant funds from the City of Portland in order to provide emergency shelter and housing services for homeless people, including families. Under prior agreement, the City transfers these types of funds to the County for contracting with service providers.

DSS Budget Modification # adds the \$72,000 to the Housing and Community Services Division pass-through budget. These funds are all subcontracted out to providers of homeless services.

III. Financial Impact: Funds from this contract are being appropriated via DSS Budget Modification # .

The revenue agreement amendment and bud mod should be scheduled simultaneously before the Board of County Commissioners.

IV. Legal Issues: none

V. Controversial Issues: none

VI. Link to Current County Policies: The County, as the designated community action agency, is responsible for administering housing and service programs for homeless people.

VII. Citizen Participation: none

VIII. Other Government Participation: The City of Portland, Bureau of Housing and Community Development works closely with the Multnomah County, Housing and Community Services Division, Community Action Program Office to coordinate planning, funding, and contracting for homeless services. The City has agreed to transfer its housing/services dollars for homeless people to the County for contracting with community service providers.

pdxesgl.srs

MEETING DATE: JAN 20 1994

AGENDA NO: UC-1

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Appointment to Board of Equalization

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: January 20, 1994 - Unanimous Consent

Amount of Time Needed: 5 minutes

DEPARTMENT: Chair Beverly Stein DIVISION: \_\_\_\_\_

CONTACT: Maria Rojo de Steffey TELEPHONE #: 3955  
BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: Maria Rojo de Steffey

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Appointment of Ray Steed to Board I.

Reconfiguration of current boards:

Board I

Board II

Board III

Sarah Mahler, Chair

Esther Lewis, Chair

Charles Sauvie, Chair

Donna Kelly, Member

Joan Larsell, Member

Doug Cowley, Member

Ray Steed, Member (New Appt)

William Gerald, Member

Toni Sunseri, Member

Basil Panaretos, Alternate

Cora Smith, Alternate

Robert Correll, Alternate

**SIGNATURES REQUIRED:**

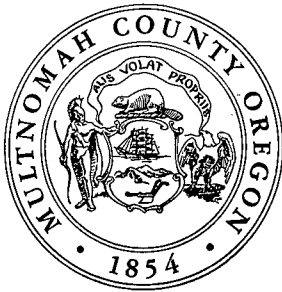
ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**


Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



# Beverly Stein, Multnomah County Chair

Room 1410, Portland Building  
1120 S.W. Fifth Avenue  
P.O. Box 14700  
Portland, Oregon 97204  
(503) 248-3308

## MEMORANDUM

TO: Board of County Commissioners  
FROM: Maria Rojo de Steffey   
DATE: January 19, 1994  
RE: Appointments to Board of Equalization

The Board of Equalization has a vacancy for the Board I Chair's position. We are replacing the Chair with current B of E board member, Sarah Mahler. Ray Steed, a previous board member with many years of service and experience on the B of E, is the nominee to sit on the board to fill Sarah Mahler's position.

Doug Cowley, Chair of Board II, has chosen not to continue as chair but will remain a board member. These changes have caused us to do some reconfiguration. The new roster of members will now be:

Board I  
Sarah Mahler, Chair  
Donna Kelly, Member  
Ray Steed, Member (New appointment)  
Basil Panaretos, Alternate

Board II  
Esther Lewis, Chair  
Joan Larsell, Member  
William Gerald, Member  
Cora Smith, Alternate

Board III  
Charles Sauvie, Chair  
Doug Cowley, member  
Toni Sunseri, Member  
Robert Correll, Alternate

I am requesting that you appoint Ray Steed as a member of Board I and approve the reconfiguration as a unanimous consent item due to the urgent need to keep the boards intact. There are approximately 6,000 appeals this year and our deadline for hearings is April 15.

Thank you for your consideration.





# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Chair to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list.)

NONE

B. Name

RAY STEED

Address

4327 S.W. BERNARD DR.

City

PORTLAND

State

OR

Zip Code

97201

Do you live in \_\_\_\_\_ unincorporated Multnomah County or \_\_\_\_\_ a city within Multnomah County.

PORTLAND

Home Phone

222-2069

C. Current Employer

NONE

Address

City

State

Zip Code

Your Job Title

Work Phone

(Ext)

Is your place of employment located in Multnomah County? Yes \_\_\_ No \_\_\_

D. Previous Employers

Dates

Job Title

PORTLAND SCHOOL DISTRICT #1

AREA SUPERINTENDENT

FROM SEPT '49 THROUGH JULY '79

E. Please list all current and past volunteer activities.

Name of Organization	Dates	Responsibilities
VARIOUS		

F. Please list all post-secondary school education.

Name of School	Dates	Responsibilities
BA. REED COLLEGE	37-41	STUDENT
MED V. of OREGON	48-49	"
U. of CHICAGO	SUMMER 41	GRAD STUDENT
<del>U. of</del> STANFORD	" 46.	" "

G. Please list the name, address, and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

SHERRILL RUDOLPH	B of E
JOAN LARSELL	B of E

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

NONE

I. Affirmative Action Information

MALE WHITE  
sex/racial ethnic background

Birth date: Month 4 Day 13 Year 19

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature

*Ray Stead*

Date

1-18-94

*Carrie - would you copy  
each Commissioner? Thanks  
Sherrill*

January 10, 1994

Sherrill Rudolph, Clerk  
Board of Equalization  
2115 SE Morrison Street  
Portland, OR 97214

RE: Letter of Resignation

Dear Mrs. Rudolph:

Please accept my letter of resignation, as Chairman of Board II of the Multnomah County Board of Equalization, for personal reasons.

To cause the least amount of disruption as possible, I am willing to continue on the Board as a member and participate in its activities for the balance of the current session, if deemed helpful.

Sincerely,



Douglas Cowley  
6507 SW 55th Drive  
Portland, Oregon 97221-1610

BOARD OF  
COUNTY COMMISSIONERS  
1994 JAN 11 PM 2:03  
MULTNOMAH COUNTY  
OREGON



**PLEASE PRINT LEGIBLY!**

**MEETING DATE****NAME**

## ADDRESS

## STREET

CITY

ZIP CODE

**I WISH TO SPEAK ON AGENDA ITEM #**

## SUPPORT

## OPPOSE

**SUBMIT TO BOARD CLERK**



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

BOB SKIPPER  
SHERIFF

(503) 255-3600

September 1, 1993

Albert W. Clark  
3147 S.E. 129,  
Portland, Oregon 97236

Dear Mr. Clark:

I am writing to advise you that I have received your complaint against this Office concerning Deputy Philip Harper.

Please be assured that your complaint will be investigated and you will be advised of the results of that investigation.

Sincerely,

BOB SKIPPER  
Sheriff

By:

A handwritten signature in cursive script, appearing to read "Kristi Gustafson".

KRISTI GUSTAFSON, INVESTIGATOR  
Internal Affairs Unit

zconf2393

3 months →  
later

Nov 26, 1993

Mont County Clerk

Beverly Stein

In August 27<sup>th</sup> 1993

Officer Harper came speeding up the road on 124<sup>th</sup> slammed on his brakes and stopped in front of my house, backed the car up and drove in Holland's drive away one of my neighbors. I walked across the road and asked Charles what was going on? Charles replied I do not know. I started back across the road to my house and Officer <sup>Harper</sup> came up the road walking towards Charles house. I said Hello! and he ignored me and had a mean look on his face. He has a gun I do not.

I arrived home and approx 20 or 30 minutes later I started to the store after groceries and I observed Officer Harper standing in a circle of approx 6-8 neighbors who live on 129<sup>th</sup>. I drove slow and all of the people stopped talking and looked at me. ~~and~~ I rolled my window down on my car as I felt they were wanting me to stop. I asked, "Is there a problem?" Officer Harper said "in a loud voice" "Get off the road ~~and~~ <sup>you must</sup> ~~leave~~ <sup>be so</sup> paranoid of ~~you~~ <sup>that</sup> there's a problem said, "If any one is paranoid 'it is you' cop or no cop." Officer Harper said, with people like you ~~behind me~~ <sup>behind me</sup> who wouldn't be paranoid? I felt intimidated, embarrassed and concerned for my safety.

as <sup>he</sup> had the gun:

I feel Officer Harper should  
be told part of his job is  
to be courteous, keep his temper  
or should be fired before he  
shoots some one he does not  
agree with and perceives to be  
a threat to him.

Albert Clark



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

BOB SKIPPER  
SHERIFF

(503) 255-3600

December 2, 1993

Albert W. Clark  
3147 S.E. 129  
Portland, Oregon 97236

Dear Mr. Clark:

The complaint you initiated against Deputy Phil Harper has been investigated.  
The investigation failed to sustain your complaint.

If you have any further questions regarding this matter, please contact Kristi Gustafson, Investigator, 251-2407.

Sincerely,

BOB SKIPPER  
Sheriff

By:

A handwritten signature in cursive script, appearing to read "Randy Amundson".

RANDY AMUNDSON, Chief Deputy  
Law Enforcement Branch

kkg/ZCONF2630



# Beverly Stein, Multnomah County Chair

Room 1410, Portland Building  
1120 S.W. Fifth Avenue  
P.O. Box 14700  
Portland, Oregon 97204  
(503) 248-3308

December 13, 1993

Albert Clark  
3147 SE 129th St.  
Portland, Oregon 97236

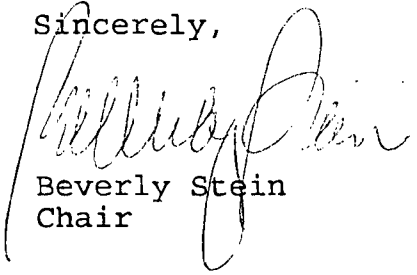
Dear Mr. Clark:

Thank you for your letter stating your concerns regarding the incident near your home on August 27, 1993. I am always interested in citizen feedback.

I have forwarded your letter to Sheriff Skipper and I am sure his office will look into the matter. He is the proper authority to respond to your complaint.

Thank you again for writing this office. If we can be of further assistance, please let us know.

Sincerely,

  
Beverly Stein  
Chair



1-5-77  
Dear Beverly Steen  
c/o Norman Monroe

Incident of  
8-27-93

Sept 1. I have in my possession  
a letter from Rusti Gustafson  
Investigator Internal Affairs  
unit advising me they rec'd my  
letter of complaint against

Deputy Philip Harper. The  
complaint will be investigated  
I will be advised of the  
results of the investigation.

3 months later <sup>on 11-27</sup> I wrote to you  
complaining of the long duration  
of silence from the Justice Dept.

On Dec 3rd I received a letter  
from Randy Gunderson saying  
their investigation failed to sus-  
tain your <sup>my</sup> complaint.

Dec 13th you wrote me a letter  
saying you are always interested  
in citizen feedback. you



forwarded the letter on to  
Sheriff Skipper assuring me  
his office would look into  
the matter. It is with  
disappointment I must tell  
you that your Internal Affairs  
unit is covering for Philip  
Harpers<sup>1234</sup> rude behavior of myself  
and I request an investigation  
of the police investigation by a  
citizen review committee. If you  
have no citizen review committee I  
suggest you appoint one right away.

I also would like to suggest you  
set aside a couple of hours at  
the end of 1 day a week for  
hearing complaints from private  
citizens on any issue of county  
jurisdiction.

Thank you  
Alberta Clark  
3147 SE 129th  
Portland, Oregon

Phone  
761-7137  
"Please allow me 15 minutes before the board" 97236