



**Multnomah County**  
**Agenda Placement Request**  
**Budget Modification**  
(FY 2018)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # C.10 DATE 8/31/17  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 8/31/17  
Agenda Item #: C.10  
Est. Start Time: 9:30 am  
Date Submitted: 8/15/17

**Agenda Title: BUDGET MODIFICATION # DCM-01-18: Reclassification of a Data Analyst to a Research and Evaluation Analyst Senior (NR) in DCM**

**Requested Meeting Date:** August 31, 2017

**Time Needed:** \_\_\_\_\_

**Department:** 72 - County Management

**Division:** Central Human Resources

**Contact(s):** Debra Anderson and Travis Graves

**Phone:** 503-988-6355

**Ext.** 86355

**I/O Address** 503/2

**Presenter Name(s) & Title(s):** Consent Agenda

**General Information**

**1. What action are you requesting from the Board?**

Approval of reclassification #3803, as recommended by the Class Comp section of Central HR. A Data Analyst Senior, position 717415, is being reclassified to a Research and Evaluation Analyst Senior (NR) effective August 2, 2017.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

This filled position in the Department of County Management's Evaluation and Research Unit is requested for reclassification from Data Analyst Senior to Research Evaluation Analyst Senior (NR) due to the addition and ongoing need of research and evaluation duties in the position, which encompass high-level research and program evaluation work directly impacting management policies and collective bargaining information due to the reporting structure and nature of assignments.

**3. Explain the fiscal impact (current year and ongoing).**

This action increases the salary and benefit of position 717415 in Program Offer 72014 by \$2,419 for fiscal year 2018. The top range of the new classification is 7.5% higher than the top step of the existing classification. It is anticipated that in subsequent fiscal years the financial impact of the reclassification will be covered within existing resources.

**4. Explain any legal and/or policy issues involved.**

None

**5. Explain any citizen or other government participation.**

None

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Risk Fund increased by \$126 due to personnel budget changes.

**7. What budgets are increased/decreased?**

The Risk Fund increases by \$126 due to personnel budget changes.

**8. What do the changes accomplish?**

Reclassification

**9. Do any personnel actions result from this budget modification?**

NA

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

NA

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

NA

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

NA

**Required Signature**

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**Elected Official or  
Dept. Director:** Marissa Madrigal /s/**Date:** 8-15-17**Budget Analyst:** Ching Hay /s/**Date:** 8-15-17**Department HR:** Susan Yee /s/**Date:** 8-15-17**Countywide HR:** Karie Miller /s/**Date:** 8-15-17

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: DCM-01-18

### Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	72014-18	1000	72-20	0020	701100	60000 - Permanent	253,737	255,508	1,771	
2	72014-18	1000	72-20	0020	701100	60130 - Salary Related Expns	83,582	84,104	522	
3	72014-18	1000	72-20	0020	701100	60140 - Insurance Benefits	64,816	64,942	126	
4	72014-18	1000	72-20	0020	701100	60240 - Supplies	16,039	13,620	(2,419)	
1000 Total										0
72-20 Total										0
Program Offer Number 72014-18 Total										0
5	72020-18	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(79,965,970)	(79,966,096)	(126)	
6	72020-18	3500	72-80	0020	705210	60330 - Claims Paid	6,248,719	6,248,845	126	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-18 Total										0

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: DCM-01-18

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
717415	6456	Data Analyst/Sr		1000	701100	(1.00)	(74,550)	(23,811)	(20,893)	(119,254)
717415	9043	Research/Evaluation Analyst, Senior Nr		1000	701100	1.00	80,632	26,560	21,325	128,518
Total Annualized Changes:						0.00	\$6,082	\$2,749	\$432	\$9,264

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
717415	6456	Data Analyst/Sr		1000	701100	(0.92)	(68,414)	(21,851)	(19,157)	(109,422)
717415	9043	Research/Evaluation Analyst, Senior Nr		1000	701100	0.92	73,913	24,347	19,548	117,808
Total Current FY Changes:						0.00	\$5,499	\$2,496	\$391	\$8,386