



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(Revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-9 DATE 02/11/2010
REBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

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|------------------|------------|
| Meeting Date: | 02/11/2010 |
| Agenda Item #: | R-9 |
| Est. Start Time: | 10:35 AM |
| Date Submitted: | 01/29/2010 |

BUDGET MODIFICATION: PROJECT REALLOCATION: FPM 10-06

**Agenda Title: BUDGET MODIFICATION Reallocation of Facilities Capital Project Funds
FPM 10-06, Building System Emergency Repair (BSER) Mini-Fund**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

| | | | |
|--------------------------------|--|-------------------------------|----------------|
| Requested Meeting Date: | <u>February 11, 2010</u> | Amount of Time Needed: | <u>5 mins.</u> |
| Department: | <u>County Management</u> | Division: | <u>FPM</u> |
| Contact(s): | <u>John Lindenthal, Alan Proffitt,</u> | | |
| Phone: | <u>503-988-4213</u> | Ext. | <u>x84213</u> |
| | | I/O Address: | <u>274/1</u> |
| Presenter(s): | <u>John Lindenthal</u> | | |

General Information

1. What action are you requesting from the Board?

Requested action is to add \$137,000 to the FY10 Building System Emergency Reserve Mini-Fund (CP08.10.04). This will change the total FY10 budget authorization from \$500,000 to \$637,000.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Building System Emergency Reserve mini-fund is funded each year to respond to unanticipated breakages and system failures in Tier 2 buildings. There has been quite a draw on the fund this budget year including a boiler replacement at Title Wave Bookstore and current failure of the emergency generator at the Courthouse. These two emergency projects and others have used up all available funds in the mini-fund. This action will allow the Courthouse generator failure to be fully funded and allow some funding for the rest of the fiscal year in this mini-fund.

This change is within FY10 program offer #72071. Program impact is the reallocation of resources

(funds) from a planned project to upgrade the Air Handling Unit at Title Wave Bookstore to an immediate need project because the Courthouse emergency generator has failed.

3. Explain the fiscal impact (current year and ongoing).

Fiscal year FY10: No overall fiscal impact. Transfer \$137,000 budget expenditure authority from the following projects. Title Wave Replace AHU / Investigate cooling option (CP08.10.29) 100,000; Justice Center Eyebrow Roofs (CP08.08.60) - \$17,000; Walnut Park Roof Re-Coating (CP08.09.33) \$10,000; Justice Center Toilets-Electronic Controllers Replacements (CP08.08.14) – 10,000 to Building System Emergency Reserve Mini-Fund.

The Tile Wave Replace AHU project is being reallocated to the higher priority Courthouse Generator project. This project will be reprogrammed in the 5-yr Capital plan.

The Walnut Park Roof project, Justice Center eyebrow roof project, and Justice Center Toilet Controllers are completed and came in under budget.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

None.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
None.
- **What budgets are increased/decreased?**
No budget change except at project level.
- **What do the changes accomplish?**
N/A
- **Do any personnel actions result from this budget modification? Explain.**
No.
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
N/A
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
N/A

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| <i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i> |
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ATTACHMENT B

BUDGET MODIFICATION: PROJECT REALLOCATION - FPM 10-06

Required Signatures

**Facilities and
Property
Management
Director:**



Date: 01/28/2010

**Chief Financial
Officer:**



Date: 01/28/2010

Budget Director:



Date: 01/28/2010

Budget Modification ID: FPM10-06

Budget/Fiscal Year: 2010

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

| Line No. | Fund Center | Fund Code | Program # | Func. Area | Internal Order | Accounting Unit | | Cost Element | Current Amount | Revised Amount | Change Increase/ (Decrease) | Subtotal | Description |
|----------|-------------|-----------|-----------|------------|----------------|-----------------|-------------|--------------|----------------|----------------|-----------------------------|----------|---|
| | | | | | | Cost Center | WBS Element | | | | | | |
| 1 | 72-50 | 2507 | 72071 | 60 | | | CP08.10.04 | 60530 | (500,000) | (637,000) | (137,000) | | Building System Emergency Repair |
| 2 | 72-50 | 2507 | 72071 | 60 | | | CP08.08.14 | 60530 | (109,193) | (99,193) | 10,000 | | Toilets-Electronic Control |
| 3 | 72-50 | 2507 | 72071 | 60 | | | CP08.08.60 | 60530 | (43,582) | (26,582) | 17,000 | | JC-Eyebrow Roofs |
| 4 | 72-50 | 2507 | 72071 | 60 | | | CP08.10.29 | 60530 | (120,000) | (20,000) | 100,000 | | Replace AHU / Investigate cooling options |
| 5 | 72-50 | 2507 | 72071 | 60 | | | CP08.09.33 | 60530 | (118,390) | (108,390) | 10,000 | | Roof Re-Coating & Parapet Caps |
| 6 | | | | | | | | | 0 | 0 | | | |
| 7 | | | | | | | | | 0 | 0 | | | |
| 8 | | | | | | | | | 0 | 0 | | | |
| 9 | | | | | | | | | 0 | 0 | | | |
| 10 | | | | | | | | | 0 | 0 | | | |
| 11 | | | | | | | | | 0 | 0 | | | |
| 12 | | | | | | | | | 0 | 0 | | | |
| 13 | | | | | | | | | 0 | 0 | | | |
| 14 | | | | | | | | | 0 | 0 | | | |
| 15 | | | | | | | | | 0 | 0 | | | |
| 16 | | | | | | | | | 0 | 0 | | | |
| 17 | | | | | | | | | 0 | 0 | | | |
| 18 | | | | | | | | | 0 | 0 | | | |
| 19 | | | | | | | | | 0 | 0 | | | |
| 20 | | | | | | | | | 0 | 0 | | | |
| 21 | | | | | | | | | 0 | 0 | | | |
| 22 | | | | | | | | | 0 | 0 | | | |
| 23 | | | | | | | | | 0 | 0 | | | |
| 24 | | | | | | | | | 0 | 0 | | | |
| 25 | | | | | | | | | 0 | 0 | | | |
| 26 | | | | | | | | | 0 | 0 | | | |
| 27 | | | | | | | | | 0 | 0 | | | |
| 28 | | | | | | | | | 0 | 0 | | | |
| 29 | | | | | | | | | 0 | 0 | | | |
| | | | | | | | | | | | 0 | 0 | Total - Page 1 |
| | | | | | | | | | | | 0 | 0 | GRAND TOTAL |