



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST CONTINGENCY REQUEST

(Revised: 8/18/11)

Board Clerk Use Only

Meeting Date: 2/16/12
Agenda Item #: R.2
Est. Start Time: 9:40 am
Date Submitted: 2/1/12

BUDGET MODIFICATION # MCSO-05 requesting General Fund Contingency
Agenda Title: Transfer in the amount of \$400,599 to recognize revenue from the State
Criminal Alien Assistance Program (SCAAP).

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: Next Available **Time Needed:** 5 minutes
Department: Sheriff's Office **Division:** Corrections
Contact(s): Wanda Yantis, Fiscal Manager
Phone: 503-988-4455 **Ext.** 84455 **I/O Address:** 503/350
Presenter Name(s) & Title(s): Chief Deputy Drew Brosh

General Information

1. What action are you requesting from the Board?

The Sheriff's Office requests approval of Budget Modification MCSO-05, which transfers \$400,599 in General Fund Contingency to recognize revenue from the State Criminal Alien Assistance Program (SCAAP).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The State Criminal Alien Assistance Program (SCAAP) is a formula grant program that provides federal payments to states and localities for correctional officer salary costs incurred for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period. The Sheriff's Office will use these funds for overtime costs of corrections staff within Multnomah County Detention Center. This action affects Program Offer 60040A MCSO Detention Center.

3. Explain the fiscal impact (current year and ongoing).

The General Fund Contingency will decrease by \$400,599 and the Sheriff's Office General Fund will increase by \$400,599.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The General Fund Contingency will decrease by \$400,599 and the Sheriff's Office's General Fund will increase by \$400,599. The CFDA number is 16.606.

- **What budgets are increased/decreased?**

- The County-wide General Fund Contingency will decrease by \$400,599
- The Sheriff's Office's General Fund Budget will increase by \$400,599
- Increase the Risk Fund by \$28,846

- **What do the changes accomplish?**

This will recognize the revenue received from the State Criminal Alien Assistance Program (SCAAP) in the Sheriff's Office General Fund.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

A requirement of funding from this program is that the revenue go into the agency's General Fund budget.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Although this is recognized as one-time-only revenue, we have participated in the program for several years. When the funding is exhausted, our participation in the program ends.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This program covers Fiscal Year 2012. When the funding is exhausted, our participation in the program ends.

Contingency Request

If the request is a **Contingency Request**, please answer **all** of the following in detail:

- **Why was the expenditure not included in the annual budget process?**

The revenue amount was not known at the time of the annual budget process, so the FY 2012 Adopted Budget included a \$600,000 earmark in the General Fund contingency pending award of these funds. Program Offer #95000 states (in part):

This program offer budgets a number of 'fund level' transactions. These include cash transfers between funds, fund contingencies, and reserves.

The offer accounts for the General Fund Contingency, which is established at \$1,950,000.

The General Fund Contingency also contains \$5,624,653 for the ramp down of state programs, \$1,490,000 for radio replacement and emergency communications, \$600,000 for the SCAAP grant (if received) and \$4,882,500 for a BIT reserve.

- **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**

This action is to recognize revenue received from the State Criminal Alien Assistance Program (SCAAP).

- **Why are no other department/agency fund sources available?**

N/A

- **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

N/A

- **Has this request been made before? When? What was the outcome?**

In past years, this revenue was included in the Federal/State fund but accounting rules now requires that this funding source be budgeted in the General Fund. Therefore, it was necessary for a Mid-Year General Fund Contingency request to be requested once the amount of the program became known.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet. If it is a General Fund Contingency Request, a memo from the Budget Office must be submitted.

Required Signatures

Elected Official
or Dept Director:



:

Sheriff Dan Staton

Date: 2/1/12



Budget Analyst:

Christian Elkin

Date: 2/1/12