



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: Oct. 2017)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C.3 DATE 11/14/17  
MARINA BAKER, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 11/16/17  
Agenda Item #: C.3  
Est. Start Time: 9:30 am  
Date Submitted: 11/8/17

**Agenda Title:** Notice of Intent for Application to Solar PV Training Program Application for City and County Staff technical assistance

<b>Requested Date:</b> November 16, 2017	<b>Time Needed:</b> N/A
<b>Department/Division:</b> Non-departmental, Office of Sustainability	<b>Contacts:</b> John Wasiutynski
<b>Phone:</b> 503-988-3193	<b>Email:</b> john.wasiutynski@multco.us
<b>Presenters:</b> N/A	

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

### **Notice of Intent Information:**

**Department recommendation for consent agenda placement (must meet all criteria):**

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

  X   To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.

       To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.

<b>Granting Agency</b>	US Department of Energy, National Renewable Energy Laboratory
<b>Proposal due date</b>	November 17, 2017
<b>Grant period</b>	1 year
<b>Approximate level of funding by year</b>	Technical assistance only
<b>Program Offer(s) potentially impacted</b>	Office of Sustainability
<b>How do you expect to spend the majority of funds? (check all that apply)</b>	<input type="checkbox"/> Personnel <input type="checkbox"/> Sub-contracts <input type="checkbox"/> Capital (including equipment)
<b>Does grant require match? If so, describe type (cash, FTE, etc) and %</b>	No

### **General Information:**

#### **1. Brief overview of grant's purpose and/or impact.**

The grant is intended to provide technical assistance to City and County governments on best practices for installing solar energy on government buildings.

#### **2. Brief overview of how proposal is aligned with Department's strategic direction.**

The Multnomah County Board of County Commissioners committed the County to obtain all of its electricity from renewable resources with a preference for on-site renewable resources. This technical assistance grant will further enhance the Office of Sustainability's ability to assess and plan for solar energy opportunities for County buildings.

#### **3. Describe any community and/or government input considered in planning for this grant.**

n/a

#### **4. What partners may be included in program activities?**

n/a

#### **5. Generally, what are the grant's reporting requirements?**

The grant requires participation in online webinars but does not have any reporting requirements.

**Please complete for NOIs on Regular Board Agenda ONLY:**

**6. When the grant expires, will your Department continue to fund the program? If so, how?**

**7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.**

**8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.**

**9. If the grant requires a cash match, how will you meet that requirement?**

**10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.**

**Required Signature:**

**Elected Official/  
Department Director:**

**/s/ John Wasiutynski**

**Date: 11/8/17**

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**Budget Analyst**

**/s/ Christlan Elkin**

**Date:**

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*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved.*