



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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ANY QUESTIONS? CALL BOARD

CLERK DEB BOGSTAD @ (503) 988-3277

Email: deborah.l.bogstad@co.multnomah.or.us

INDIVIDUALS WITH DISABILITIES PLEASE
CALL THE BOARD CLERK AT (503) 988-3277,
OR MULTNOMAH COUNTY TDD PHONE
(503) 988-5040, FOR INFORMATION ON
AVAILABLE SERVICES AND ACCESSIBILITY.

NOVEMBER 5, 6 & 8, 2001 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	2:00 p.m. Monday Executive Session
Pg 2	9:30 a.m. Tuesday Budget Work Session
Pg 2	6:00 p.m. Tuesday Public Budget Hearing
Pg 3	9:30 a.m. Thursday Regular Board Meeting - See Agenda for Various Items/Start Times
Pg 4	10:50 a.m. Thursday 1st Reading Ordinance Relating to Civil Rights Discrimination
Pg 5	11:45 a.m. Thursday National Native American Heritage Month Proclamation
Pg 5	6:30 p.m. Thursday Public Budget Hearing
***	Thursday November 15, 2001 & November 22, 2001 Board Meetings Cancelled

Thursday meetings of the Multnomah County
Board of Commissioners are cable-cast live and
taped and may be seen by Cable subscribers in
Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

(Saturday Playback for East County Only)

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community
Television

(503) 491-7636, ext. 333 for further info

or: <http://www.mctv.org>

Monday, November 5, 2001 - 2:00 PM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(d) for Labor Negotiator Consultation Concerning Labor Negotiations. Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Gail Parnell, Rebecca Gunther and John Ball. 1 HOUR REQUESTED.
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Tuesday, November 6, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

- WS-1 The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Review Priorities, Issues and Ideas, and to Discuss Mid-Year Reductions to the 2001-2002 Multnomah County Budget. Facilitated by John Rakowitz and John Ball. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled in November.]**
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Tuesday, November 6, 2001 - 6:00 PM
Gresham Branch Library, Conference Room
385 NW Miller Street, Gresham

PUBLIC BUDGET HEARING

- PH-1 Opportunity for Public Input on Proposed Mid-Year Reductions to the 2001-2002 Multnomah County Budget. Please fill out a speaker card available at the back table and present it to the Clerk. Testimony Limited to Three Minutes Per Person.

Thursday, November 8, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **PUBLIC CONTRACT REVIEW BOARD**

- C-1 ORDER Authorizing an Exemption to Specify Brand Names for the Purchase of General Electrical Maintenance Items

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-2 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

- C-3 RESOLUTION Authorizing Execution of Deed D011814 for Repurchase of Tax Foreclosed Property to the Former Owner, Jimmie Lee Smith
- C-4 RESOLUTION Authorizing Execution of Deed D011815 for Repurchase of Tax Foreclosed Property to Former Owners, Scott K and Roberta G Poppinga

REGULAR AGENDA - 9:30 AM **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NON-DEPARTMENTAL - 9:30 AM

- R-1 Audit Report: Review of the Homeless Youth Services Continuum. Presented by Suzanne Flynn, Sarah Landis, Jim McConnell and Mary Li. 20 MINUTES REQUESTED.

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:50 AM

- R-2 Second Reading and Possible Adoption of an ORDINANCE Amending MCC §§ 27.10-27.158 and Adding Provisions Relating to Procedures for Determining Priority of Tax Foreclosed Property Uses

DEPARTMENT OF SUPPORT SERVICES - 9:55 AM

- R-3 Ratification of 2001-2004 Agreement Between Multnomah County and International Brotherhood of Electrical Workers Local 48 AFL-CIO
- R-4 Ratification of 2001-2004 Agreement Between Multnomah County and International Union of Operating Engineers Local 701 AFL-CIO
- R-5 Ratification of 2001-2004 Agreement Between Multnomah County and International Brotherhood of Painters and Allied Trades and District Council 5 of Oregon, Washington and Idaho, AFL-CIO
- R-6 Ratification of 2001-2007 Agreement Between Multnomah County and Multnomah County Correction Officers Association

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES - 10:05 AM

- R-7 Budget Modification CFS 04 Requesting \$25,000 One Time Only General Fund Contingency Funding for Operating a Court Day Care Facility, Identified in the Adopted Budget Notes as "Court Day Care"

NON-DEPARTMENTAL - 10:15 AM - TIME CERTAIN

- R-8 Multnomah Education Service District Annual Report to the Community, July 1, 2000 to June 30, 2001 Presentation by Dr. Edward L. Schmitt, Superintendent and MESD Board Member(s). 15 MINUTES REQUESTED.

DEPARTMENT OF COMMUNITY JUSTICE - 10:30 AM

- R-9 RESOLUTION Approving Charter for Lease of Facility at 506 NW Fifth Avenue, Portland, Oregon from Central City Concern for Department of Community Justice/Transitional Services Unit Alcohol and Drug Free Housing Program

NON-DEPARTMENTAL - 10:50 AM

- R-10 First Reading of an ORDINANCE Amending Multnomah County Code Chapter 15 to Add §§15.340-15.347 Relating to Civil Rights Discrimination

R-11 PROCLAMATION Proclaiming November 2001 NATIONAL NATIVE AMERICAN HERITAGE MONTH in Multnomah County, Oregon

Thursday, November 8, 2001 - **6:30 PM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

PUBLIC BUDGET HEARING

PH-2 Opportunity for Public Input on Proposed Mid-Year Reductions to the 2001-2002 Multnomah County Budget. Please fill out a speaker card available at the back table and present it to the Clerk. Testimony Limited to Three Minutes Per Person.

Monday, November 19, 2001 - **6:00 PM**
North Portland Branch Library Conference Room
512 N Killingsworth Street, Portland

PUBLIC BUDGET HEARING

PH-3 Opportunity for Public Input on Proposed Mid-Year Reductions to the 2001-2002 Multnomah County Budget. Please fill out a speaker card available at the back table and present it to the Clerk. Testimony Limited to Three Minutes Per Person.

MEETING DATE: November 6, 2001
AGENDA NO: WS-1
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Board, Auditor, DA, Sheriff and Invited Participants Budget Work Session

BOARD BRIEFING: DATE REQUESTED: Tuesday, November 6, 2001
REQUESTED BY: Chair Diane Linn
AMOUNT OF TIME NEEDED: 2.5 hours

REGULAR MEETING: DATE REQUESTED: _____
AMOUNT OF TIME NEEDED: _____

DEPARTMENT: Non-Departmental DIVISION: Chair's Office

CONTACT: John Rakowitz/John Ball TELEPHONE #: 503 988-5137 / 988-3958
BLDG/ROOM #: 501/600

PERSON(S) MAKING PRESENTATION: Facilitated by John Rakowitz and John Ball

ACTION REQUESTED:

[] INFORMATIONAL ONLY [x] POLICY DIRECTION [] APPROVAL [] OTHER

SUGGESTED AGENDA TITLE:

The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Review Priorities, Issues and Ideas, and to Discuss Mid-Year Reductions to the 2001-2002 Multnomah County Budget. Facilitated by John Rakowitz and John Ball. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled in November.]**

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn

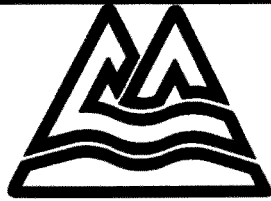
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

CLERK OF
BOARD OF COMMISSIONERS
01 OCT 31 PM 8:19
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY BOARD OF COUNTY COMMISSIONERS

FY02 Budget Rebalancing October 15, 2001 Board Direction

A Starting Point

This document is intended to summarize the Board's discussion and direction for the FY02 Budget rebalancing process. In the coming weeks service reduction proposals will be considered and weighed against the values expressed during the retreat. In the end, approximately 92% of the current service systems will continue into the future. A clear set of values will assist in clarifying the choices that continue some services and reduce or eliminate others.

Goals for the Process

After listening to a description of the County's financial condition, relevant financial policies and the proposed process for rebalancing the budget, the Board discussed their goals for the process. They include:

1. **Balance the Budget** – the General Fund budget must be rebalanced to meet anticipated FY02 revenue. The solution should allow the County to sustain the new service levels within foreseeable revenue streams and begin rebuilding reserves. Every effort should be made to maximize revenue and outside funding sources.
2. **Consumer Focus** – The solution must consider impacts on the people served by County programs with special attention to the most vulnerable. Service reductions must be equitable and respect the distribution of people in need across the county.
3. **Service Partnerships** – The solution should seek to preserve capacities to support integrated approaches to address community issues.
4. **Increase Organizational Efficiency and Service Effectiveness** – The solution should seek ways to reduce duplication of administrative systems (HR, IT, Finance, Facilities, etc.) while maintaining or increasing service effectiveness. Capacities such as cultural competency, ability to plan and support data-driven decisions should be maintained to support the remaining service systems.

Strategic Benchmarks

The Board reviewed their strategic benchmarks. As a result of this discussion the Board clarified and expanded its understanding of the benchmarks.

- **Reduce Poverty** – Discussion suggested that reducing poverty encompasses strategies that can increase personal/family wealth (i.e. economic development) as well as strategies enrich lives through needed services such as school support, health/mental health, and alcohol/drug treatment.
- **Increase School Success** – There was general agreement on this as a priority without additional discussion.

- **Enhance Public Safety** – As a result of significant discussion, it was agreed to change “Reduce Crime” to Enhance Public Safety. This concept emphasizes the importance of citizens feeling safe in their communities. While strategies will still seek to impact crime, consideration should be given to ways improve citizens’ perception of safety in their communities.
- **Increase Health & Mental Health** – There was some concern that adding mental health to the title would be too restrictive. In addition to public health services, discussion encompassed long-term care, services to ameliorate long-term disabilities, and alcohol and drug services.
- **Good Government: Increase Accountability and Responsible Use of Public Funds** – This benchmark was considered a statement of how the County does business. Increasing accountability was seen as supporting the use of measurement to clarify policy intent and establish the means to assess effectiveness. Responsible use of funds supports continuous improvement and strategies to reduce administrative costs.

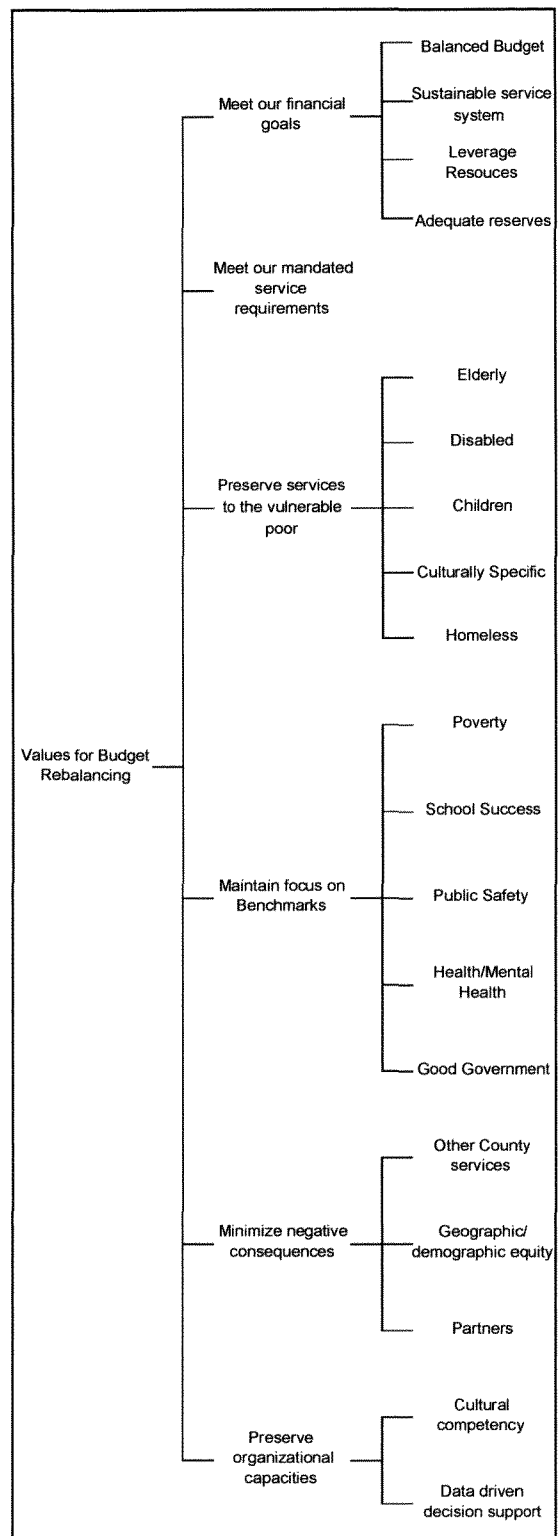
Service Priorities

The Board discussed their priorities for service preservation. This discussion built on the previous discussions on Goals and Benchmarks. Priorities discussed included:

- Vulnerable poor populations
 - Children from pre-birth to 18
 - Elderly
 - Disabled
 - Homeless
 - Poor
 - Culturally Specific
- Financial goals
 - Sustainable service levels
 - Stable reserves
 - Maximize revenue
- Organizational Capacities
 - Cultural competency
 - Data driven decision making
- Avoiding unintended consequences
 - Impact on partners
 - Impacts on other County services
 - Inequitable geographic/demographic service impacts
- Service Systems
 - Mandated services
 - Public Safety

Summary

The adjacent diagram attempts to summarize the range of values expressed during the Board's discussions. Over the coming weeks reduction proposals will be presented and discussed within the context of these values. Currently no explicit priority exists among them. The Core Budget and the COO/Leadership teams will consider the proposals with these in mind and provide the Board with written summaries that address these dimensions.



501 SE Hawthorne Blvd., Suite 600, Portland, OR
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 mult.chair@co.multnomah.or.us

BOGSTAD Deborah L

From: LINN Diane M
Sent: Tuesday, October 30, 2001 4:54 PM
To: #MULTNOMAH COUNTY ALL EMPLOYEES
Subject: Budget Update

We continue to make progress in identifying and reviewing potential reductions for our mid-year budget rebalance. I want to, again, thank all of you who have provided valuable input and suggestions and hope that employees continue to share their thoughts with the Board.

This week I will begin my meetings with department employees and next week the Board starts their series of evening, public budget hearings. A schedule of events can be accessed on the county's MINT site.

As of this afternoon, the public is able to electronically access information and updates throughout the budget process. Similar to the MINT's budget site, members of the public can connect through the county's external website, view the budget rebalance timeline and other detailed information on the process. If you receive inquiries from citizens about the budget, I recommend referring them to our site: <http://www.co.multnomah.or.us/announce/>

As a reminder, on Tuesday, November 6, the Board is scheduled to review a reduction package put together by the Budget Core Team, which will be a suggested outline of 75% of the \$22 million shortfall total. As I mentioned in my last e-mail update, additional identified revenue lessens the shortfall to approximately \$14 million BEFORE any cuts are made. Employees will be able to view the package via the MINT site starting next Tuesday.

I want to strongly express that ANY list of potential reduction ideas/proposals employees or the public may see is a working document. If a program or service appears on a list this is in NO WAY a guarantee that the item will remain in the final Board approved executive budget. The reverse is also true - if a program or service is not on a current list, it may well appear later in the process. This may be unsettling for some, but to remain true to the Board's commitment in keeping this an open and inclusive process, we are making available any and all information to any and all who are interested. Everything still remains on the discussion table and everyone is welcome to provide comment.

I will continue to keep you updated on the budget process and any developments over the next four weeks.

Thank you,

Diane M. Linn
Chair



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
HUMAN RESOURCES DIVISION

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4TH FLOOR
PO BOX 14700
PORTLAND OR 97293-0700

PHONE (503) 988-5015
FAX (503) 988-6257
TDD (503) 988-5170

TO: Multnomah County Employees
FROM: Gail Parnell, Central HR Manager
RE: Layoffs-Transition Services

Due to the anticipated layoffs, the County has coordinated services to assist you. In the upcoming weeks, there will be information sessions about the State of Oregon unemployment services as well as workshops designed to help you with your job search. Additionally, if you are interested in practicing your interviewing skills, you can sign up for mock interviews with your department's Human Resources Manager.

Below you will find the dates, times, and room locations of the upcoming sessions. All employees are invited to these meetings; however, **employees must sign up in order to attend**. Space is limited; therefore, please sign up as soon as possible. We will schedule more informational meetings and workshops depending on the response we receive. **Please contact Jill Pelavin at (503) 988-5015, extension 24422** if you are interested in attending any of the meetings listed below.

November 6th, 9:00-11:00 a.m.—Dislocated Worker Program and Employment Department to discuss services offered

Location: Commonwealth Building, 421 SW 6th Avenue, 3rd floor conference room

November 6th, 3:00-5:00 p.m.—Dislocated Worker Program and Employment Department to discuss services offered

Location: Multnomah Building, 501 SE Hawthorne, Room 305

November 14th 9:00 a.m.-12:00 p.m.—Workshop: Identifying Your Transferable Skills

Location: Yeon Shops, 1620 SE 190th Ave., Johnson Creek Room

November 27th, 9:00 a.m.-12:00 p.m.—Workshop: Resume Writing

Location: Multnomah Building, 501 SE Hawthorne, Room 315

November 28th, 9:00 a.m.-12:00 p.m.—Workshop: Interviewing Techniques

Location: Blanchard Building, 501 North Dixon, Board Auditorium

December 11th-1 p.m.-4 p.m.—Transition Meeting (Dislocated Worker Program, Employment Department, Benefits, EAP)

Location: Multnomah Building, 501 SE Hawthorne, Boardroom

December 19th, 9:00 a.m.-12 p.m.—Transition Meeting (Dislocated Worker Program, Employment Department, Benefits, EAP)

Location: Multnomah Building, 501 SE Hawthorne, Boardroom

We are also in the process of coordinating a resource room beginning in mid-November for employees to conduct job searches and receive more information about unemployment services. We will have more information about this resource room in the upcoming weeks.

Other resources offered for employees who are in transition are:

Employment Training & Business Services
17600 Pacific Highway (Highway 43)
Marylhurst, OR 97036
503-534-5500

Workforce Connections
4510 NE 102nd at Prescott
Portland, OR 97220
503-252-0758

Metro One Stop
5600 NE 42nd at Killingsworth
Portland, OR 97218
503-943-2283

CAPITAL Career Center
18624 NW Walker Road at 185th
Beaverton, OR 97006
503-533-2713

WorkSource West
111 West 39th Street
Vancouver, WA 98660
360-696-8417

WorkSource Town Plaza
5411 E Mill Plain Blvd
Vancouver, WA 98661
360-735-5127

Employees can also contact the Dislocated Worker Program at 1-800-282-6514.

Dear Multnomah County Employees:

I want to provide some clarification on the e-mail I sent out yesterday regarding layoff transition services. While no decisions have been reached as to how the County will rectify the budget shortfall, some employees have recently received layoff notices based on decisions reached independent of this budget process. In anticipation of any further layoffs, County leadership wanted to provide transition resources to employees as soon as possible given our short timeframe for implementation of the November 29 budget modifications. The services provided in November are informational and educational and are also designed to provide assistance to any County employee who may be considering a job change or working toward promotional opportunities.

For up-to-date budget info, please visit the MINT site located at:
<http://mintdev.co.multnomah.or.us/dss/fin/budget/rebalance/>

Employees attending any of the upcoming sessions must get their supervisor's approval.

Additionally, employees who attend any of the workshops on November 14th, 27th, and 28th **must bring photo identification and their Social Security card or a paycheck stub**. These workshops are funded with federal money; therefore participants must register at the time of the workshop.

Thanks for all your great questions and comments.
Gail Parnell
Central HR Manager

From: STUMP Sheryl M

Sent: Friday, November 02, 2001 12:12 PM

To: STUMP Sheryl M; COOPER Ginnie; FLYNN Suzanne J; JOHNSON Cecilia; MCCONNELL Jim; OSWALD Michael L; POE Lorenzo T; SHERIFF; SHIRLEY Lillian M; SCHRUNK Michael D; SPONSLER Thomas; BALL John; RAKOWITZ John A; MATTIODA Gina M; Uherbelau Rebecca A; SODEN Stephanie A; #OPERATING COUNCIL; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #ALL CHAIR'S OFFICE; TURNER Kathy G; TYLER Cameron

Cc: #segue; MORIMITSU Kathryn A

Subject: RE: Update from the Segue Budget Group for Wednesday through Friday, October 31-November 2

This has been the "show me the money" week! The Segue/Core Budget Group wrapped up analysis on most of the issues that were likely to yield large savings this year. A lead analyst for each category compiled all the ideas that fit into that category and prepared a presentation to the whole group about the category, the issues in it, and a preliminary recommendation about ideas to include on the draft cut list.

On Wednesday and Thursday, the group heard each category presented and offered other perspectives or information that might change the recommendation. We tracked progress toward the goal of having 75% of the cuts identified by next Monday. The categories and ideas were reviewed by the Chair's Office on Thursday afternoon.

On Friday, the last few categories were reviewed and recommendations made. The rest of the day today will be spent preparing the documentation for each category and the total recommendation for presentation at Monday's meeting of the Chief Operating Officer's Group and Operating Council.

Also on Friday, the list of the ideas to rebalance the budget will be published on the MINT and the Web. This list is attached. The list includes ideas generated by departments when required to show how a 10% cut would be done and the list of ideas provided through other sources including the MINT and the Web. This list is part of the information available to the public in advance of the first public hearing on November 6.

Ideas for Rebalancing the County Budget

Ideas Submitted by Departments and Offices of Elected Officials in Compliance with Request to Identify 10% in Possible Cuts

Note: It will not be necessary to cut 10% from each department's budget. These ideas are under analysis only; some will eventually be selected to rebalance the budget but many others will not. Ideas may be modified later.

Net FY 02 General Fund Impact

#	Action (i.e., reduction, cut, redesign, policy revision, etc.)	Source	One-Time Only	Ongoing	Total impact on FY02 budget	Full-Time Equivalents (employees)
Aging and Disability Services (ADS)						
201	Reduce ADS professional services	ADS	25,000	0	25,000	0.00
202	Reduce ADS Planning and Evaluation Positions	ADS	0	22,545	22,545	1.50
203	Cut a 0.50 FTE IT Manager	ADS		4,821	4,821	0.25
204	Reduce IT expenditures by reducing funding for development of Universal Client Information System	ADS	100,000	0	100,000	0.00
205	Reduce expenditures in the Director's Office by eliminating an Administrative Analyst and assuming Salary Savings from the the Director being on an interim assignment	ADS	11,882	5,853	17,735	0.40
206	Reduce General Fund for Veterans' Services and In-Home Quality Assurance	ADS	6,998	16,131	23,129	0.00
207	Reduce Long Term Care Match & FTE	ADS	0	100,000	100,000	2.00
208	Cut Emergency Housing Staff Position and Emergency Housing Grants	ADS	0	116,856	116,856	0.50
209	Reduce funding for District Center Programs	ADS	0	100,000	100,000	0.00
210	Reduce contracted transportation services from Tri-Met	ADS	0	50,000	50,000	0.00
	ADS Total		143,880	416,206	560,086	4.65
Department of Community Justice (DCJ)						
70	Administrative and vacancy savings (some are included in CYE savings projections).	DCJ	709,000	0	709,000	5.00
71	Delayed implementation of expanded offender housing (contracted operational services & staffing).	DCJ	137,000	0	137,000	0.37
72	Delay implementation of Drug Treatment Court for Individuals with Co-Occurring Disorders.	DCJ	148,000	0	148,000	0.25
73	Eliminate Contracted Services with Unity for Project Oasis Housing for offenders with co-occurring disorders (substance abuse & mental health).	DCJ	0	62,500	62,500	0.00
74	Delay Mentorship Program	DCJ	150,000	0	150,000	0.00
75	Delay full implementation of Juvenile Treatment Foster Care Program	DCJ	285,000	0	285,000	0.00
76	Contracted Services with Portland Public Schools for a 1 FTE Family Resource Liaison located at Marshall School.	DCJ	0	43,500	43,500	0.00
77	Eliminate Transitional Employment Services Contract	DCJ	0	40,000	40,000	0.00
78	Holds vacant 2 FTE Parole / Probation Officer positions budgeted to provide community justice related services.	DCJ	130,000	0	130,000	2.00
79	Delay implementation of the expanded Drug Treatment Court	DCJ	457,000	0	457,000	3.50
80	Reduce external security contract at Mead Building.	DCJ	0	23,000	23,000	0.00
81	Eliminate contract with Tualatin Valley for services to women with histories of prostitution.	DCJ	0	100,000	100,000	0.00
82	Eliminate alternative school support contract with MESD.	DCJ	0	100,000	100,000	0.00
83	Reduce Juvenile Court Counselor positions by 3 FTE Jan 2002 - July 2002.	DCJ	97,500	0	97,500	0.00
84	Eliminate supervision of adult misdemeanants.	DCJ	0	390,000	390,000	6.50
85	Eliminate 1.3 FTE Corrections Counselor positions providing cognitive restructuring groups for offenders and training for staff in cognitive restructuring techniques.	DCJ	0	45,000	45,000	1.30
65	Federal Bed Rental Revenue - DJC adjustment	DCJ	502,799		502,799	0.00

Ideas for Rebalancing the County Budget

86	Eliminate the School Attendance Initiative	DCJ	0	1,461,000	1,461,000	15.00
DCJ Total			2,616,299	2,265,000	4,881,299	33.92
Department of Community and Family Services (DCFS)						
109	Reduce Early Childhood by half	DCFS		293,968	293,968	2.88
110	Reduce School based mental health consultants by half	DCFS		222,025	222,025	2.75
111	Eliminate Kaleidoscope	DCFS		132,224	132,224	1.60
112	Reduce Family Enhancement Program by half	DCFS		87,360	87,360	1.08
113	Reduce funding for Relief Nursery & CARES	DCFS	15,000	30,116	45,116	1.50
114	Cut Turnaround - Tualatin Valley Centers	DCFS		28,173	28,173	0.00
115	Cut Hooper detox and sober program by 50% effective January 1	DCFS		234,403	234,403	0.00
116	Cut A&D Acupuncture effective January 1	DCFS		41,397	41,397	0.00
118	Reduce Youth Investment System Funding	DCFS	372,896		372,896	0.00
119	Reduce Delinquency Prevention Funding	DCFS	0	195,031	195,031	0.00
120	Reduce Workforce Development Funding	DCFS	0	161,567	161,567	0.00
121	Reduce Domestic Violence Service Funding	DCFS	551,803	0	551,803	0.00
122	Cut and Reduce funding for School Related Services	DCFS	237,887	326,811	564,698	0.00
123	Cut Developmental Disabilities Hispanic Case Manager	DCFS	0	30,000	30,000	0.50
124	Cut Portland Early Intervention Program (PEIP) & Multnomah County Early Childhood Program (MECP) Support	DCFS	0	76,170	76,170	0.00
124	Cut integration services for 18-25 year olds with developmental disabilities	DCFS	0	117,200	117,200	0.00
125	Cut Family Support Funds	DCFS		32,500	32,500	0.00
126	Cut Universal Access Start-up Funds	DCFS		38,342	38,342	0.00
127	Cut a Protective Services Senior Case Manager	DCFS	39,200	0	39,200	0.00
128	Verity/Adult Mental Health	DCFS	0	305,653	305,653	0.00
129	Reduce Domestic Violence Staff	DCFS	14,226	0	14,226	0.00
130	Reduce SUN School Funding	DCFS	78,242	0	78,242	0.20
DCFS Total			1,309,254	2,352,940	3,662,194	10.51
District Attorney (DA)						
67	Cuts in DA Family and Community Justice Division	District Attorney	2,300	624,000	626,300	10.00
68	Cut DA Admin and Medical Examiner	District Attorney	26,000	96,800	122,800	1.50
69	Cuts in Felony Court Division	District Attorney	2,300	661,500	663,800	18.35
DA Total			30,600	1,382,300	1,412,900	29.85
Departments of Support Services and Sustainable Community Development (DSS/DSCD)						
317	Evaluation Office	DSS/DSCD		265,984	265,984	3.00
318	Reduce Telecom Service Usage	DSS/DSCD		50,000	50,000	0.00
319	Reduce telephone rates by 3%.	DSS/DSCD		100,000	100,000	0.00
320	Hold Vacant PDS from support of Housing/Community Economic Development programs for remainder of FY 2001	DSS/DSCD			27,331	
			27,331			0.50
321	Cease Asset Preservation for remainder of FY 2001	DSS/DSCD	1,155,196		1,155,196	0.00
322	Skip one year of MERLIN debt payment due to adquate fund balances to pay obligation	DSS/DSCD	1,000,000		1,000,000	0.00
323	Reduce Lost and Found Program	DSS/DSCD	38,982		38,982	1.00
324	Potentially Dangerous Dog Program	DSS/DSCD	51,013		51,013	1.00
325	Dead Animal Pick-Up	DSS/DSCD	41,417		41,417	1.00
326	Program Coordinator Positon	DSS/DSCD		32,034	32,034	0.50
327	Night Service	DSS/DSCD		53,050	53,050	
328	Hooper Detox building maintenance	DSS/DSCD		76,752	76,752	
329	Eliminate GF support for Emergency Mgt Program	DSS/DSCD	79,000		79,000	0.00
330	DSS and DSCD Merger Savings	DSS/DSCD		42,400	42,400	0.58
331	Eliminate DSS for Justice (warehouse)	DSS/DSCD		400,000	400,000	2.50
DSS/DSCD Total			2,392,939	1,020,220	3,413,159	10.08
Health Department						

Ideas for Rebalancing the County Budget

197	Cut Distribution, Travel & Training, Public Health Academy program	Health	86,000	45,144	131,144	1.60
198	Hold positions vacant in HD Director's Office/Business Services; cut 1 position and contracts in Information Systems	Health	177,000	100,000	277,000	1.00
199	Eliminate GF support for Oregon Health Plan eligibility screening. State funding continued.	Health		40,000	40,000	1.00
200	Cut five School Based Health Centers (middle schools); cut GF support of STARS; cut Teen pregnancy prevention program; cut Head Lice Resource Team	Health		511,332	511,332	11.14
216	Cut GF support to violence prevention activities from the Health Department (grant funded activities remain)	Health		96,767	96,767	1.75
217	Cut 1.5 FTE Community Health Nurses providing 7 day/week staffing at MCCF.	Health	69,300		69,300	1.50
218	Identify \$1 million cuts in Corrections Health after Sheriff's Office budget decisions are made	Health	0	1,000,000	1,000,000	0.00
219	Close an existing dental clinic site and redistribute staff to other sites. Move old equipment to East County facility; reduce equipment budget.	Health	175,000		175,000	0.00
220	Primary care cuts: reduce specialty referrals, postpone facilities upgrades for JCAHCO standards; misc. Primary Care Clinic cuts	Health	250,000		250,000	1.50
221	Reduce drugs line time in Pharmacy budget; hold 0.5 FTE vacant	Health	200,000		200,000	0.00
286	Increase revenues for Family Planning Enhancement Program; reduce GF in a corresponding amount	Health	270,000	530,000	800,000	0.00
64	BWC adjustment for retroactive rate change for FQHC visits.	Health	2,000,000		2,000,000	0.00
287	Primary care support services cuts: centralize offices, cut Saturday after hours urgent care clinic; hold vacancies til FY 03; delay streamlining primary care appointment system til FY 03	Health	181,000	148,400	329,400	6.15
Health Dept Total			3,408,300	2,471,643	5,879,943	25.64
Library						
131	Cut remainder of proposed North Interstate library branch budget (already reduced to fund transfer of Early Words program to Library).	Library	105,823	0	105,823	3.00
132	Cut funding to the Corbett School District for library services; agreement with Corbett can be changed.	Library	0	100,000	100,000	0.00
133	Reduce Teen Internship Initiative program (extension of School to Career program).	Library	0	100,000	100,000	0.00
134	Cut \$100,000 from Professional Services for systemwide programs and special events.	Library	100,000	0	100,000	0.00
135	Reduce the Library's Book Budget by 9%.	Library	570,000	0	570,000	0.00
136	Cut Education & Training by 20%.	Library	81,131	0	81,131	0.00
137	Cut Local Travel/Mileage to reflect bus pass savings for 01-02.	Library	0	50,000	50,000	0.00
138	Salary savings due to not filling open positions at Central Library for the remainder of the fiscal year and a cut of one FTE; reduction in new positions planned for the reopened Hollywood branch library.	Library	331,758	135,281	467,039	2.50
Library Total			1,188,712	385,281	1,573,993	5.50
Sheriff's Office						
184	Reduce BOEC costs	Sheriff's Office		100,000	100,000	0.00
185	Cut three Jail Stewards	Sheriff's Office		105,496	105,496	3.00
186	Capture \$1.7 million ending balance	Sheriff's Office	1,700,000		1,700,000	0.00
187	Cut 2.0 FTE Program Administrators and 1.0 FTE Counselors	Sheriff's Office		151,804	151,804	3.00
188	Temporarily close MCCF (this item is an alternative to 196)	Sheriff's Office		382,691	382,691	16.20
189	Reduce Building Management charges	Sheriff's Office	500,000		500,000	0.00

Ideas for Rebalancing the County Budget

190	Capture \$1.2 million ending balance	Sheriff's Office	1,200,000		1,200,000	0.00
191	Cut overtime budget	Sheriff's Office	400,000		400,000	0.00
192	Undersheriff vacancy	Sheriff's Office	66,979		66,979	0.58
193	Cut 1.0 FTE Background Investigator	Sheriff's Office	0	32,138	32,138	1.00
194	Contract out notice process to private process servers	Sheriff's Office		305,454	305,454	10.00
195	Contract out facilities security services	Sheriff's Office		492,686	492,686	52.00
196	Permanently close MCCC and dispose of property (this item is an alternative to 188)	Sheriff's Office		2,554,651	2,554,651	16.20
Note: totals below include 184-195, not #196--it is an alternative to 188)						
		Sheriff's Office Total	3,866,979	1,570,269	5,437,248	85.78
District Attorney's Office						
183	Cut 1.0 FTE Sr. Management Auditor	Auditor's Office		35,000	35,000	1.00
		Auditor's Office Total	0	35,000	35,000	1.00

Ideas Submitted by From Other Sources, Not the 10% Lists from Departments

Note: These ideas are under analysis only; dollars and FTE are missing because analysis is incomplete--this list will be updated in a few days; some of these ideas will eventually be selected to rebalance the budget but many others will not. Ideas may be added or modified.

#	Action (i.e., reduction, cut, redesign, policy revision, etc.)	Source	One-Time Only	Ongoing	Total impact on FY02 budget	Full-Time Equivalents (employees)
12	Reorganize Departments	Board			0	0.00
5	Examine Facilities - Tax Title Properties to Sell	Board			0	0.00
6	Examine Facilities - Improved Ops	Board			0	0.00
7	Examine Facilities - Disposal of Surplus Properties	Board			0	0.00
8	Examine Facilities - ISR costs (i.e., energy, O&M, etc)	Board			0	0.00
9	Examine Facilities - Reduce Asset Preservation	Board			0	0.00
18	Systemic Opps - to be refined later (such as Pre-trial release)	Board			0	0.00
56	Examine Facilities - Master Plan	Board			0	0.00
1	Transfer RoAging and Disability Services & Bridges to another entity	Rojo de Steffey			0	0.00
2	Transfer River Patrol to another entity	Rojo de Steffey			0	0.00
3	Transfer law Enforcement to another entity	Rojo de Steffey			0	0.00
4	Consolidate Housing Functions	Rojo de Steffey			0	0.00
11	Reorganize HR (centralization?)	Naito			0	0.00
10	Examine Facilities - Decentralize	Sheriff			0	0.00
13	Alter living Wage Policy	Sheriff			0	0.00
14	Change ISD to meet Departmental Needs (i.e., different standards for departmental functions)	Sheriff			0	0.00
15	Renegotiate INS Contracts	Sheriff			0	0.00
17	Mothball Troutdale Facility	Sheriff			0	0.00
66	Pay to Stay fee collection	Sheriff		951,544	951,544	0.00
226	Reduce central administration	Sheriff			0	0.00
		Board and Other Elected Officials	0	951,544	951,544	0.00
63	Increase budgeted property tax revenue based on tax bill data	Budget Office	0	1,775,893	1,775,893	0.00
32	Don't make County School Fund Payment (not need this fiscal year)	Core Group			0	0.00
33	Examine Fossil Levy Policy	Core Group			0	0.00
34	Improved technology purchasing (i.e., more bulk purchasing & coordination)	Core Group			0	0.00
35	Examine Fleet Fund expenditures, reserves, # of cars, etc	Core Group			0	0.00
36	Examine provision of support services provision (i.e., central vs. decralized) ... waiting for Van's document	Core Group			0	0.00
37	Examine General Fund COLA to non-profits (e.g., Board Resolution #90-178)	Core Group			0	0.00

Ideas for Rebalancing the County Budget

211	Streamline a "top Heavy" Mental Health Redesign structure with defined management and program accountability	Managers of Color			0	0.00
212	Egage in departmental resturcturing and/or redesign	Managers of Color			0	0.00
213	Review the potential of creating a one-stop multi-service center that encourages program collaboration and team case management	Managers of Color			0	0.00
214	Examine the operations of facilities and the procuremetn process and charging practices	Managers of Color			0	0.00
Other Groups			0	1,775,893	1,775,893	0.00

Note: These ideas were submitted anonymously through the County's intranet(MINT) and external website. Dollars and FTE are missing because analysis is incomplete--this list will be updated in a few days; some of these ideas will eventually be selected to rebalance the budget but many others will not.

#	Action (i.e., reduction, cut, redesign, policy revision, etc.)	Source	One-Time Only	Ongoing	Total impact on FY02 budget	Full-Time Equivalents (employees)
237	Centralize IT	MINT			0	0.00
256	Increase water chiller temperature	MINT			0	0.00
267	Allow Departmental purchasing authority for contracts and purchase orders under \$50,000.00.	MINT			0	0.00
172	New revenue from PL106-393.	MINT			0	0.00
104	Determine if County employees who are currently issued a pager and/or cell phone need them.	MINT			0	0.00
59	Don't move staff in a department unnecessarily.	MINT			0	0.00
179	Hire auditors to review contracts for overpayments.	MINT			0	0.00
293	Decrease telephone features to what is needed.	MINT			0	0.00
315	Redesigning the grant process	MINT			0	0.00
117	Eliminate 2 full time ADES positions; outstationed alcohol and drug evaluation services.	MINT			0	0.00
24	Suspend replacing older pc's are with newer ones for one year.	MINT			0	0.00
259	Eliminate involvement in the Shuttle System to transport inmates.	MINT			0	0.00
291	Reduce direct phone lines	MINT			0	0.00
310	Save fuel costs, staff time driving and getting to and from motor pool from office, will decrease the possibility of accidents and wear and tear on vehicles, reduce insurance costs.	MINT			0	0.00
62	Programs and services would be affected to varying degrees depending on factors such as: Mandated levels of service, Funding strictures from Federal, State, grant sources, 24/7 operations (such as Corrections), Operating hours and staff scheduling decide	MINT			0	0.00
271	Facilities - Eliminate cost recovery model, reorganize	MINT			0	0.00
26	Sell off County-owned property	MINT			0	0.00
170	Cut Port City program.	MINT			0	0.00
303	Move services out of downtown unless the service needs to be downtown.	MINT			0	0.00
241	Improve efficiency skill development program at DCJ	MINT			0	0.00
304	Use printer rather than copier for large print jobs, turn off unneeded lights, computers.	MINT			0	0.00
105	Employee travel arrangements for training	MINT			0	0.00
107	Give parole officers a 1% cash award based on the amount of supervision fees they collect during the fiscal year	MINT			0	0.00
232	Stop contracting project managers	MINT			0	0.00
257	Return pagers and cell phones, use basic business cards, reduce letterhead paper, scrutinize expensive out of town trips, turn lights off, Campbell Soup label donations to school.	MINT			0	0.00
16	Reduce Flat Fee for longer replacement cycle	MINT		238,500	238,500	0.00

Ideas for Rebalancing the County Budget					
46	There is an article in yesterday's Columbian about the Southwest Washington Health Department seeking grants from beneficiary organizations for bio-terrorism response. I hope that Multnomah County Health Department is doing the same thing, as well as sear	MINT		0	0.00
41	Cutback to evening janitorial services	MINT		0	0.00
20	Reduce Training and travel.	MINT		0	0.00
21	Eliminate Food and Beverages for meetings, retreats, division picnics and "Fun in the Sun" T-shirts for picnic	MINT		0	0.00
25	Establish a boating permit or user fee that pays for the patrol activities.	MINT		0	0.00
28	Moves (Implement guidelines for moves.)	MINT		0	0.00
29	Stop all bonuses being paid to County employees	MINT		0	0.00
30	Stop providing refreshments for ALL County meetings.	MINT		0	0.00
31	Suspend all travel/training unless absolutely required to do a job	MINT		0	0.00
39	Issue may not be services, but delivery models. That is Central vs. Decentral Services; Small operating departments vs. enlarged central structures; community based services vs. Quadrents vs larger central operations; support of County operations vs. neig	MINT		0	0.00
40	The Chair and the County Commissioners should symbolically "roll up their sleeves" and reduce their support staff. By letting the other departments see that these elected officials are willing to pick up some of the workload normally given to lower staf	MINT		0	0.00
42	Can interest earned on non-dedicated funds be returned to the General Fund and/or can costs be shifted to other funds? For example, can any positions within departments be shifted to the Risk Fund? If that fund earns interest, does that interest accrue	MINT		0	0.00
43	Flat Fee account is not spent every year. Look at reserves.	MINT		0	0.00
44	Voluntary leaves of absence, reduced work week and early retirement	MINT		0	0.00
45	Review our usage of telephones, cell phones, pagers etc. I see telephones in areas where they are never used and there are many staff who have cell phones, pagers that do not need them to do their jobs.	MINT		0	0.00
47	Provide drug and alcohol and regular inmate services.	MINT		0	0.00
52	All non-24-hour posts and non-essential services	MINT		0	0.00
53	Distribution cost savings - Many/most county facilities have two mail runs a day. Significant costs per run. What is the savings if everyone goes to one mail stop per day. If something needs to go between County facilities on the same day - may be less e	MINT		0	0.00
54	Savings on telephone costs: 1. Analyze whether everyone needs voicemail now that email is available to just about everyone (cost per phone is significant) 2. Look at number of cellular phone accounts. Do all of them need two phones (hard wire and cell)? W	MINT		0	0.00
55	Ask employees to take (1) day per week or per pay period off without pay. Do this on a volunteer basis as not everyone could financially afford to do this but many of us would choose to do so.	MINT		0	0.00
58	Staff, particularly senior staff, are given parking passes to park for free downtown Portland	MINT		0	0.00
61	Discontinue funding of non-departmental programs.	MINT		0	0.00
88	Redesign HR	MINT		0	0.00
89	Federal Holiday Calendar. Do not open offices on November 23 and December 24.	MINT		0	0.00
90	Idea about reducing hours to .9: please fix typo disgruntled to disgruntled.	MINT		0	0.00
91	Solicit volunteers from all ranks of employees to reduce their hours from full time to .9 for a specific time period (in other words, not forever).	MINT		0	0.00

Ideas for Rebalancing the County Budget

92	I. Examine whether all exempt employees are supervising employees. If not, consider making them non-exempt. The number of managers in some units may be higher than it needs to be. Consider grouping employees under one manager. My unit of 29 people has	MINT				0	0.00
93	Mental Health Services - return the responsibility of service provision back to the State.	MINT				0	0.00
94	Subsidized bus passes	MINT				0	0.00
95	Reduce the over abundance of management positions in Multnomah County. The County can still provide quality services with fewer management staff.	MINT				0	0.00
96	Redundant programs such as training, orientation, ergonomics and worker's safety	MINT				0	0.00
97	Cost of employee wellness classes	MINT				0	0.00
99	The proposal is to eliminate one layer of top management by having the Chief Operating Officer of the County assume the management responsibilities of the Department of Support Services.	MINT				0	0.00
100	Reduce staff in the Countywide Office of Organizational Learning to one person to deal with registration and contracting outside providers and have them report to Human Resources. Move diversity training and the person responsible to the Affirmative Action Office. Have the Merlin team report to IT	MINT				0	0.00
101	Early retirements-encouraged by using buyout packages of persons with over 10 years service	MINT				0	0.00
102	Reduce the Libraries hours of service	MINT	0	1,180,000	1,180,000		27.75
103	Defunding the Learning Center	MINT		316,850	316,850		6.00
106	cut at least one administrator position	MINT				0	0.00
108	Eliminate "lead" designation for juvenile counselors.	MINT				0	0.00
171	Change shift hours and/or ensure hours are worked.	MINT				0	0.00
173	Stop development of the Child Receiving Center.	MINT				0	0.00
174	Send Medicaid Managed Mental Health back to the State.	MINT				0	0.00
175	This is a concept, not a program. Concept; during times of lush budgets everyone gets promoted. When times are lean the direct service people get cut, not the managers.	MINT				0	0.00
180	Move Budget and Evaluation	MINT				0	0.00
181	Eliminate communications positions	MINT				0	0.00
182	Cut retired staff still working	MINT				0	0.00
215	Maintenance personnel responding to emergency's, service request, and regular Work Orders, and the obstructing of these duties that occurs when an organization becomes top heavy.	MINT				0	0.00
222	Cut contract with Clean and Safe for patrol at Mead Building	MINT				0	0.00
223	Reduce ranked staff, administration, use of sworn staff, vehicle perks. Using Undersheriff as consultant.	MINT				0	0.00
224	Merge Electronic Services and Telecom Services with Facilities	MINT				0	0.00
231	Changing floors in Commonwealth Building	MINT				0	0.00
233	Refinance debt.	MINT				0	0.00
238	Reduce Countywide Training budget	MINT				0	0.00
239	Eliminate or move to a participant-paid Diversity Conference	MINT				0	0.00
240	Close small programs	MINT				0	0.00
242	Analyze Youth Coordination Services to see if needed.	MINT	0	0		0	0.00
243	Cut Vocation Services at Aging and Disability	MINT				0	0.00
244	Close Interchange	MINT				0	0.00
245	Consolidation in Non-departmental offices	MINT				0	0.00
246	Consolidate Mental Health with Health	MINT				0	0.00
247	Get more outside support for Libraries	MINT				0	0.00
248	School to work, SIP (LSI). Combine this with CCFC.	MINT				0	0.00
249	Seasonal Staff instead of regular staff	MINT				0	0.00

Ideas for Rebalancing the County Budget

250	Reduce program development specialists all over county.	MINT			0	0.00
251	benefits for employees like bus passes, home ownership programs reduce them	MINT			0	0.00
252	Sell County facilities	MINT			0	0.00
253	Analyze fees	MINT			0	0.00
254	Share services with external agencies	MINT			0	0.00
255	Reduce costs for custodial services	MINT			0	0.00
258	Consolidate the number of field offices in the Department of Community Justice.	MINT			0	0.00
260	Redesign Domestic Violence program due to apparent duplication in CFS and Health	MINT			0	0.00
262	Stop sending printed surveys, newsletters etc. All communication should be done on the MINT.	MINT			0	0.00
264	Mandate use of Central Store purchases	MINT			0	0.00
265	Decrease water use for laundry	MINT			0	0.00
266	Increase efficiency of Facilities billing.	MINT			0	0.00
268	(Don't) Upgrade of County email system from Microsoft Exchange 5.5 to Exchange 2000.	MINT			0	0.00
269	Cut down on the number of meetings going on in the County, making managers and other employees more productive with their time.	MINT			0	0.00
270	Stop hiring temporary employees, then making them "exempt" with benefits, paid holidays etc.	MINT			0	0.00
272	Standardize facilities designs	MINT			0	0.00
273	Sell rather than give away furniture and equipment	MINT			0	0.00
275	Reduce overstocking of supplies	MINT			0	0.00
276	Sell parking space land	MINT			0	0.00
278	Install access controls to monitor printer and copier use.	MINT			0	0.00
281	Cut two positions from the Public Affairs Office	MINT			0	0.00
282	Reduce care coordinators in Behavioral Health	MINT			0	0.00
283	Cut 2-4 FTE from the County Attorney's Office	MINT			0	0.00
284	Cut County Commissioner budgets by 7%	MINT			0	0.00
285	Eliminate non-core county services such as the eco-park, green roof, etc.	MINT			0	0.00
288	Close some of our library branches. Put them at high schools.	MINT			0	0.00
290	Analyze the cost vs. usage and effectiveness of the EAP program	MINT			0	0.00
292	Reduce voice mail time	MINT			0	0.00
294	Stop implementing HR study to centralize HR	MINT			0	0.00
295	Make paydays once per month instead of twice per month.	MINT			0	0.00
296	Send fewer employees to out of state conferences and trainings	MINT			0	0.00
297	Reduce Bus Pass subsidy	MINT			0	0.00
298	Review Exempt employees to see if qualified for exempt standard	MINT			0	0.00
299	Combine GIS with County planning and evaluation	MINT			0	0.00
300	Stop buying cubicles.	MINT			0	0.00
301	Employee training cost changes	MINT			0	0.00
302	replacement of at least a few administrators with lower paid PDSes or perhaps clinical supervisors. stop work on the records room. work 37.5 hours a week	MINT			0	0.00
305	Promote within the County	MINT			0	0.00
306	Overtime should be closely scrutinized by managers.	MINT			0	0.00
307	A hiring freeze should be implemented so layoff casualties will have a work placement rather than displacement.	MINT			0	0.00
308	Cut the number of HR Analysts per department.	MINT			0	0.00
309	Identify methods to improve the % of probation fees recovered.	MINT			0	0.00
311	Will provide funding for new initiatives in a zero-growth or declining budget environment.	MINT			0	0.00
312	Comment on #220	MINT			0	0.00
313	Restructure the mix of medical providers used in the Clinics.	MINT			0	0.00
314	Limit the number of "paid" administrative leave hours exempt staff can take during the year.	MINT			0	0.00

Ideas for Rebalancing the County Budget

316	Create additional revenues for the Health Department's primary care clinics and could potentially provide more service to those unable to afford health care.	MINT			0	0.00
23	Work Hours - Reduce by 3 hours per week	MINT			0	0.00
230	Cut management in Facilities	MINT			0	0.00
263	Redesign homeless services	MINT			0	0.00
234	Sell County's case studies, etc.	MINT			0	0.00
235	Increase subcontracting efficiency and cost	MINT			0	0.00
236	Analyze use of contracted and on-call staff	MINT			0	0.00
274	Consolidate County Facilities	MINT			0	0.00
277	Improve space utilization rates (# of employees/square feet) in County buildings.	MINT			0	0.00
279	Terminate leases when possible.	MINT			0	0.00
280	Donate or sell County buildings that are liabilities in a timely manner.	MINT			0	0.00
38	January 2001 State of Oregon facility energy conservation programs required that all office overhead lights be turned off where fluorescent task light suffices. An option is to remove fluorescent bulbs from overhead fixtures which are equipped with corre	MINT			0	0.00
176	Daytime custodial services (Energy Issue)	MINT			0	0.00
177	Remove some fluorescent lights	MINT			0	0.00
178	Reduce HVAC operation hours	MINT			0	0.00
225	Turn water temperature down.	MINT			0	0.00
261	Energy Savings Suggestion INCENTIVE Program	MINT			0	0.00
22	Adopt State of Oregon policy (ref:DAS I/18/01 Energy Conservation program)	MINT			0	0.00
60	Mandate a 36 or 32 hour workweek for all County employees. Surely you must have already thought of this? Before you discard it, consider that a shortened workweek would accomplish the following: continued.....	MINT			0	0.00
48	allow Deputies to have a leave of absence from 3 months to a year. Without affecting seniority.	MINT			0	0.00
289	Voluntary Time off without pay	MINT			0	0.00
27	Redirect all logo purchasing to a new prison service being offered by Oregon Corrections.	MINT			0	0.00
87	Pharmacy Benefits	MINT			0	0.00
98	Dr. Bill Brady is the former State Medical Examiner. He has been bugging me for YEARS that there are cost savings to be had in the ME's Office (he used to run the office). I suggest that someone speak with him about his ideas. He can be reached at 503-	MINT			0	0.00
229	Cut Sheriff management positions	MINT			0	0.00
227	Sell space on County internet/intranet	MINT			0	0.00
228	Stricter review of all County exempt employees' annual merit increases	MINT			0	0.00
49	Tell everyone to cut back on their printing and photocopying. We planned to spend 2.4 million. We've assigned only 263k. How much can we save, or is it seasonal? I'm assuming that this is GF.	MINT			0	0.00
50	Check out supplies that are being planned but have not been paid or committed yet.	MINT			0	0.00
51	Check out professional service contracts that are being planned but have not been paid or committed yet.	MINT			0	0.00
19	Generic maximize revenues	MINT			0	0.00
57	Restrict departmental spending for printing, photocopying, supplies, and professional services.	MINT			0	0.00



Diane Linn, Multnomah County Chair

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MULTNOMAH COUNTY BOARD AND LEADERSHIP MEETING

November 6, 2001

Multnomah Building, 501 SE Hawthorne, First Floor Boardroom, Portland OR 97214
9:30AM – 11:00AM

- | | | | |
|---------|------|-----------------------------------|------------------|
| 9:30AM | I. | Convene and Welcome | Chair Diane Linn |
| | | Agenda Review | |
| 9:35AM | II. | Draft Rebalancing Strategy | |
| | | a. Presentation of Strategy | Chair Diane Linn |
| | | b. Board Discussion & Direction | Chair Diane Linn |
| 10:45AM | III. | Next Steps | |
| 11:00AM | IV. | Adjourn | |

Draft Strategy for Rebalancing the FY02 Budget

The County's financial problems result from the regional economic slowdown. The combined impact Business Income Tax declines over the past two years is estimated to be more than \$14 million. Initial estimates of current year revenues were developed in September. In the succeeding weeks a number of events have take place that have helped reduce the level of program cuts necessary to rebalance the budget.

September Estimate of Shortfall (\$22.9 million)

1. Property Taxes	\$ 1.8 m
2. Health Dept Revenue	\$ 5.2 m
3. Federal support for Jail beds	.4 m
4. Cost recovery from Non-General funds	2.9 m
5. Spending reductions to offset Pay-to-Stay & INS Jail bed support	<u>\$ 1.5 m</u>

Sub-Total Revenue/Expenditure Changes \$11.8 m

Balance To Fund \$11.1 m

Recommendation:

1. Public Safety – Close the Multnomah County Correctional Facility in Troutdale on a temporary basis. Reduce overtime and employee background investigations. Hold 2 probation and parole positions vacant until 7/1/02.	\$1,251,000
2. Library – Reduce book budget; reduce support for system-wide programs and special events; eliminate support to Corbett School District; hold positions at Central Library and Hollywood branch vacant until July; reduce remainder of budget for North Interstate branch.	\$1,193,000
3. Alcohol & Drug Treatment – Delay implementation of an expanded drug treatment court and court programs for individuals with substance abuse and mental health problems. Delay Mentorship Program for individuals in alcohol & drug-free housing. Cut Acupuncture contract for A&D treatment. Eliminate contract for Project Oasis Housing.	\$859,000
4. Adult Education, Counseling & Support – Delay expanded alcohol & drug free housing for offenders; eliminate transitional employment contract; eliminate contract for services to former prostitutes.	\$277,000
5. Teen Services & Supervision – Delay full implementation of Juvenile Treatment Foster Care program; hold 3 Juvenile Court Counselor positions vacant; eliminate support for Youth Employment program; support for anger management counselor at Open Meadow Alternative School; and, support for Turnaround program at Tualatin Valley Centers (school closed)	\$446,000
6. Aging & Disability Services – Eliminate County support for integration services for 18-25 year olds with developmental disabilities (State funding will continue services); reduce professional services.	\$142,000

7. Health Services – Close dental clinic, redistribute staff to other sites and equipment to new East County facility. Reduce primary care services and postpone facility upgrades. Increase revenue for Family Planning Enhancement program.	\$1,225,000
8. Administrative & Non-Departmental – Reduce reserves in Telecommunications, Asset Preservation and debt service. Savings from vacancies, reassignments and supplies.	\$2,857,000
9. School Fund Support – Eliminate support to county school fund as authorized by 1997 Legislature.	\$1,575,000
Total	\$9,825,000

Balance to Fund

\$1,241,000

Updated Financial Situation SUMMARY

11/05/2001

Revenue Source	FY 01-02 Budget	September Estimate	September Shortfall	Revisions through 11/05	Current Shortfall
Property Tax	172,984,447	172,984,447	0	1,775,893	1,775,893
Business Income Tax	37,176,808	30,240,000	(6,936,808)	0	(6,936,808)
Department of Corrections Revenue	29,640,853	29,667,394	26,541	0	26,541
DCJ	19,706,466	19,733,007	26,541		26,541
Sheriff's Office	9,934,387	9,934,387	0		0
Beginning Working Capital (GF)	19,995,165	12,773,340	(7,221,825)	2,000,000	(5,221,825)
Motor Vehicle Rental Tax	13,590,129	12,260,375	(1,329,754)	0	(1,329,754)
Federal Bed Rental Revenue	8,305,651	5,367,793	(2,937,858)	502,799	(2,435,059)
Recording Fees	3,550,000	3,850,000	300,000	0	300,000
A & T Supplement	3,465,710	3,339,373	(126,337)	0	(126,337)
Animal Control Fines and Fees	1,432,000	1,174,508	(257,492)	0	(257,492)
Pay to Stay Fee Collection	1,000,000	48,456	(951,544)	951,544	0
SCAAP increase	300,000	300,000	0	424,643	424,643
Indirect Cost from Jail Levy Fund	0	0	0	2,931,994	2,931,994
Subtotal General Fund			(19,435,077)	8,586,873	(10,848,204)
DUII Fee Revenues	538,529	320,000	(218,529)	0	(218,529)
Strategic Investment Program	1,310,001	1,310,001	0		0
Federal Financial Participation	5,200,000	5,200,000	0		0
CFS	1,100,000	1,100,000	0		0
Health	4,100,000	4,100,000	0		0
Primary Care Revenues	22,013,950	18,779,493	(3,234,457)	3,234,457	0
Gas Tax	25,974,206	25,974,206	0		
Total Estimated Shortfall (All Sources/Funds)			(22,888,063)	11,821,330	(11,066,733)

Core Team Recommendations

One Time Only Reductions	6,752,512
Ongoing Reductions (2002 amounts)	3,072,804
Underspending (CYE below 98%)	0

Remaining Shortfall	(1,241,417)
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Updated Financial Situation

11/05/2001

GENERAL FUND PROPERTY TAX REVENUE

	Budgeted Estimate	Tax Bill Data	Additional Available
Permanent Rate times Property Value	178,829,783	181,289,785	
Less Compression	(1,434,065)	(1,374,530)	
Less Delinquencies and Discounts	<u>(10,133,743)</u>	<u>(10,877,387)</u>	
Taxes Available for Expenditure	167,261,975	169,037,868	1,775,893

BEGINNING WORKING CAPITAL

		Additional Available
Retroactive rate change for FQHC visits will decrease 2000-01 Health Department General Fund Support	estimated	2,000,000

FEDERAL BED RENTAL REVENUE

	Additional Available
Bud Mod DCJ 01 recorded additional OYA revenue for Multi-Systemic Treatment and reduced General Fund support as required by the budget note setting out a three-tiered process for dealing with a shortfall in INS/Federal Marshal bed rental.	502,799

PAY TO STAY FEE COLLECTION

	Additional Available
Sheriff Noelle has made a commitment to cover the projected shortfall in this revenue source by spending restrictions over and above the anticipated 98% level.	951,544

PRIMARY CARE REVENUES

	Additional Available
Rate change for FQHC visits will offset the potential shortfall in primary care clinic recoveries. While not a direct General Fund savings, it reduces potential General Fund cuts to backfill lost revenue.	3,234,457

SCAAP ABOVE BUDGET

	Additional Available
US Dept. of Justice State Criminal Alien Assistance Program grant has been announced at \$724,643. The budget assumed \$300,000.	424,643

INDIRECT COST FROM JAIL LEVY FUND

	Additional Available
In anticipation of the PS Levy Fund's being retired, indirect cost charges were removed from the Sheriff's Office FY 02 budget request and placed in the Levy Fund contingency. The fund is still in use; therefore, the indirect cost budgets were restored to the Sheriff's Office.	2,931,994

Draft Rebalancing Strategy Service Summary

Service Category	OTO	Ongoing	Total	FTE
10 Law Enforcement	420,000	55,093	475,093	1.00
11 MCSO Detention	646,039	0	646,039	7.50
13 Medical Examiner	0	0	0	
14 Justice System	130,000	0	130,000	2.00
30 Early Childhood and Family Services	0	0	0	
32 Library	851,758	341,104	1,192,862	5.50
33 Adult Mental Health & Oregon Health Plan	0	0	0	
34 Alcohol and Drug Treatment	755,000	103,897	858,897	
35 Kids and Schools	0	28,173	28,173	
36 Adult Education, Counseling, and Support	137,000	140,000	277,000	0.37
37 Domestic Violence	0	0	0	
38 Teen Services and Supervision	382,500	35,460	417,960	3.00
39 Aging & Disability Services	25,000	117,200	142,200	
40 Health Services	695,000	530,000	1,225,000	1.50
50 Sustainability	0	0	0	
51 Telecommunications	500,000	0	500,000	
52 Flat Fee	0	0	0	
53 Facilities Management	1,155,196	0	1,155,196	
54 Housing Program / Economic Development	27,331	0	27,331	0.50
55 Records / Distribution	0	8,877	8,877	
56 Planning, Course Correction	0	0	0	
57 Admin / Position Cuts	0	0	0	
58 Communications	0	0	0	
60 Training	0	0	0	
61 Benefit Reduction	0	68,000	68,000	1.00
62 Compensation / Hours Reductions	0	0	0	
63 Early Retirement	0	0	0	
64 Spending Control	0	0	0	
65 Information Technology	0	0	0	
66 Diversity Conference	0	0	0	
68 Animal Control	0	0	0	
70 System Redesign	0	0	0	
71 Land Use Planning	0	0	0	
73 Nondepartmental	0	1,575,000	1,575,000	
75 Tap Dedicated Resources	27,688	0	27,688	
76 Purchasing Supplies and Services	0	70,000	70,000	
xx Debt Payment	1,000,000	0	1,000,000	
Total	\$ 6,752,512	\$ 3,072,804	\$ 9,825,316	22.37

Category 10 Law Enforcement

Description Transfer River Patrol, Law Enforcement to another entity; establish boating permit; reduce BOEC costs; cut overtime; cut 1.0 FTE background investigator; reduce ranked staff; cut Sheriff management positions.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE Note
184		Reduce BOEC costs	20,000		20,000	0.00
191		Cut overtime budget	400,000		400,000	0.00 10% of budgeted OT
193		Cut 1.0 FTE background investigator		55,093	55,093	1.00
					0	
					0	
Subtotal Low Impacts			420,000	55,093	475,093	1.00
					0	
					0	
					0	
					0	
Subtotal Medium Impacts			0	0	0	0.00
					0	0.00
					0	
					0	
					0	
Subtotal High Impacts			0	0	0	0.00
Total			420,000	55,093	475,093	1.00
Total Recommended			420,000	55,093	475,093	1.00
2		Transfer River Patrol				Can't do by 1/1/02
3		Transfer Law Enforcement				Can't do by 1/1/02
25		Establish boating fee				Apparently illegal
223*		Reduce ranked staff, administration, use of sworn staff, vehicles, etc.				Minimal cuts; duplicates MCSO 10% cut suggestions
229*		Cut management positions				Possible review for FY 03; duplicates MCSO 10% cut suggestions

int suggestions

Public Safety

The MCSO Detention category includes closing the MCCF jail facility in Troutdale on a temporary basis. Cuts are also made to the Corrections Health budget.

Page 1

Description	The Medical Examiners Office is that part of the District Attorney's Office that is responsible for determining the cause and manner of death for those County residents that have died under special circumstances. The major cut in this area, (2 positions) was submitted as part of the District Attorney's overall 10% cut ideas package. The mint suggestion for savings has not been quantified at this time.
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Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
98	DA	Dr. Bill Brady is the former State Medical Examiner. He believes that there are cost savings to be had in the ME's Office (he used to run the office). He can be reached at 503-297-1536.	0	0	0	0.00
					0	
					0	
					0	
					0	
					0	
		Subtotal Low Impacts	0	0	0	0.00
					0	
					0	
					0	
					0	
					0	
		Subtotal Medium Impacts	0	0	0	0.00
68	DA	Cut DA Admin and Medical Examiner	26,000	96,800	122,800	1.50
						About 3,800 cases/year. Effect of cut would be additional overtime, possible delays. 5 Medical Examiners, cut of 2. Some cuts from this are duplicated with #14 - Justice System
					0	
					0	
					0	
		Subtotal High Impacts	26,000	96,800	122,800	1.50
Total			26,000	96,800	122,800	1.50
Recommended Total			0	0	0	0.00

Category

14 Justice System

Public Safety

Description

The Justice System category includes felony and misdemeanor prosecution within the District Attorney's Office, and Community and Restorative Justice and misdemeanor parole and probation supervision in the Department of Community Justice.

The District Attorney submitted departmental reductions in 3 packages. Numbers 67 and 69 included several program components in the Felony and Community and Family Units. Since these packages would, if left intact, be too high impact to be recommended, the District Attorney was asked to submit a cut package including 1% of his general fund budget. The recommendations forwarded for the DA in this Justice System category include that

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	Note
					0		
					0		
					0		
					0		
		Subtotal Low Impacts	0	0	0	0.00	
78	DCJ	Holds vacant 2 FTE Parole / Probation Officer positions budgeted to provide community and restorative justice related services.	130,000		130,000	2.00	Community and restorative justice initiative has been implemented as a pilot project in 4 areas in Multnomah County. This cut will delay the full program.
					0		
					0		
					0		
		Subtotal Medium Impacts	130,000	0	130,000	2.00	
67	DA	Cuts in Family and Community Justice Division District Attorney's Office.	2,300	624,000	626,300	10.00	Cuts in Neighborhood DA's, misdemeanor trial, juvenile trial, multi-disciplinary team.
69	DA	Cuts in Felony Court Division District Attorney's Office	2,300	661,500	663,800	18.35	Cuts in Felony Drug, White Collar Crime, Property Crimes, gangs and major felonies and violent person crimes.
84	DA	Eliminate supervision of adult misdemeanants Department of Community Justice.		390,000	390,000	6.50	This cut would eliminate supervision of misdemeanants, including domestic violence and DUI cases. Some domestic violence offenders are more violent than some felony offenders.
	DA	Cuts \$30,600 in capital equipment in the District Attorney's Office	30,000	0	30,000	0.00	This reduction is part of the District Attorney's 1% reduction package. The District Attorney has asked that this recommendation be considered as high priority.
	DA	Cuts one IS Position in the District Attorney's Office	0	25,000	25,000	1.00	This reduction is part of the District Attorney's 1% reduction package. The District Attorney has asked that this recommendation be considered as high priority.
	DA	Cuts one Civil Commitment position in the District Attorney's Office		32,000	32,000	1.00	This reduction is part of the District Attorney's 1% reduction package. The District Attorney has asked that this recommendation be considered as high priority.
	DA	Cuts a partial Legal Assistant position in the District Attorney's Office.		8,500	8,500	0.35	This reduction is part of the District Attorney's 1% reduction package. The District Attorney has asked that this recommendation be considered as high priority.
	DA	Cuts one Deputy District Attorney 2 in Gresham Neighborhood		37,500	37,500	1.00	This reduction is part of the District Attorney's 1% reduction package. The District Attorney has asked that this recommendation be considered as high priority.
	DA	Cuts one Deputy District Attorney in the STOP Drug Court.		37,500	37,500	1.00	This reduction is part of the District Attorney's 1% reduction package. The District Attorney has asked that this recommendation be considered as high priority.
					0		
					0		
		Subtotal High Impacts	34,600	1,816,000	1,850,600	39.20	
		Total	164,600	1,816,000	1,980,600	41.20	
		Total Recommended Cuts	130,000	0	130,000	6.35	

Program Area

30 Early Childhood and Family Services

Health/Mental Health

Description

This service area includes programs to young children (typically 0 to 5) and their families, such as relief nurseries, early intervention, Early Words, mental health assessments, and childcare resource and referral. This group may overlap with the Kids and Schools services and Health Services (i.e., Primary care). Major cuts submitted by Departments include cutting the Early Childhood program in DCFS by 50%, eliminating the Kaleidoscope team that provides mental health assessment and consultation, and PEIP/MECP. Only one

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
111	CFS	Eliminate Kaleidoscope		132,224	132,224	1.60
124	CFS	Cut PEIP & MECP Support		76,170	76,170	0.00
					0	
					0	
					0	
		Subtotal Low Impacts	0	208,394	208,394	1.60
109	CFS	Reduce Early Childhood by half		293,968	293,968	2.88
112	CFS	Reduce Family Enhancement Program by half		87,360	87,360	1.08
					0	
					0	
					0	
		Subtotal Medium Impacts	0	381,328	381,328	3.96
124	CFS	Reduce funding for Relief Nursery & CARES	15,000	30,116	45,116	1.50
					0	
					0	
					0	
		Subtotal High Impacts	15,000	30,116	45,116	1.50
		Total	15,000	619,838	634,838	7.06
		Total Recommended Cuts	0	0	0	0.00

Category 32 - Library Good Government, School Success

Description The proposals include reducing Professional Service contracts for special events, salary savings from vacancies, and cutting the remainder of the North Interstate Library branch budget. The largest cost proposal is to reduce book purchases by 9%.

Item #	De:pt	Proposed Action	OTO	Ongoing	Total	FTE Note
131	Lib	Cut remainder of proposed North Interstate library branch budget (already reduced to fund transfer of Early Words program to Library).	0	105,823	105,823	0.00 3.00 Branch cannot open this year due to delays.
136	Lib	Cut Education & Training by 20%.	81,131	0	81,131	0.00 Waiting for CYE
137	Lib	Cut Local Travel/Mileage to reflect bus pass savings for 01-02.	0	50,000	50,000	0.00 Waiting for CYE
247	Lib	Get more outside support for Libraries	0	0	0	0.00
	Lib				0	
	Lib	Subtotal Low Impacts	81,131	155,823	236,954	3.00
134	Lib	Cut \$100,000 from Professional Services for systemwide programs and special events.	100,000	0	100,000	0.00
135	Lib	Reduce the Library's Book Budget	420,000	0	420,000	0.00 Less than Dept. proposal.
138	Lib	Salary savings due to not filling open positions at Central Library for the remainder of the fiscal year and a cut of one FTE; reduction in new positions planned for the reopened Hollywood branch library.	331,758	135,281	467,039	2.50
132	Lib	Cut funding to the Corbett School District.	0	100,000	100,000	0.00
133	Lib	Reduce Teen Internship Initiative Program	0	100,000	100,000	0.00
					0	
					0	
		Subtotal Medium Impacts	851,758	335,281	1,187,039	2.50
288	Lib	Close some of our library branches. Put them at high schools.	0	0	0	0.00
102	Lib	Reduce Library Hours of Service		1,180,000	1,180,000	0.00
					0	
					0	
		Subtotal High Impacts	0	1,180,000	1,180,000	0.00
Total			932,889	1,671,104	2,603,993	5.50
Recommended Total			851,758	341,104	1,192,862	5.50 Cuts to the Library mean less carryover next year.

Program Area

33 Adult Mental Health & the Oregon Health Plan Health/Mental Health

Description

This service area covers adult mental health services, including those under the Oregon Health Plan (Verity). This also includes involuntary commitment and emergency holds. It does not include mental health services provided in jails. The major cut submitted by Departments was an unspecified \$306,000 cut in Verity/Adult Mental Health. Three MINT suggestions were received - two suggesting some or all of mental health be returned to the State.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
					0	
					0	
					0	
					0	
		Subtotal Low Impacts	0	0	0	0.00
211	CFS	Streamline a "top Heavy" Mental Health Redesign structure with defined management and program accountability			0	
					0	
					0	
					0	
					0	
		Subtotal Medium Impacts	0	0	0	0.00
128	CFS	Verity/Adult Mental Health	0	305,653	305,653	
93	CFS	Mental Health Services - return the responsibility of service provision back to the State.			0	
174	CFS	Send Medicaid Managed Mental Health back to the State.			0	
					0	
					0	
					0	
		Subtotal High Impacts	0	305,653	305,653	0.00
		Total	0	305,653	305,653	0.00
		Total Recommended Cuts	0	0	0	0.00

Category **34 Alcohol and Drug Treatment** **Health and Mental Health; Public Safety**

Description

The A&D Treatment services include programs in the Dept of Community Justice and the Dept of Community and Family Services.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE Note
72	DCJ	Delay implementation of Drug Treatment Court for Individuals with Co-Occurring Disorders	148,000		148,000	0.00 This program can be delayed until system capacity for this population is in place.
74	DCJ	Delay Mentorship Program until July 2002.	150,000	0	150,000	0.00 This program is tied to the alcohol and drug free housing which is expected to be delayed until July 2002.
79	DCJ	Delay implementation of the expanded Drug Treatment Court.	457,000		457,000	This figure allows implementation of the Drug Treatment Court in April 2002.
116	DCFS	Cut A&D Acupuncture contract in DCFS		41,397	41,397	
73	DCJ	Eliminate Contracted Services with Unity for Project Oasis Housing for offenders with co-occurring disorders (substance abuse & mental health).		62,500	62,500	Contractor has asked to be let out of the contract. This operation is very expensive to provide at 6 beds.
					0	
					0	
Subtotal Low Impacts			755,000	103,897	858,897	0.00
117	DCFS	This cut proposes to eliminate two full-time ADES positions as of January 1, 2002. These would be MCA staff, from either ACJ or Health (or one from each), since SCF purchases their MCA evaluator services from us. These positions are outstationed at host sites of either ACJ or Health, and provide on-site A&D evaluation services for host agency staff referrals.		51,000	51,000	0.00 Ongoing cuts would be \$51,000 for fy 02. A reduction to the A&D evaluation component of the assessment at Intake would create a bottleneck in the justice system for treatment and/or supervision.
					0	
					0	
Subtotal Medium Impacts			0	51,000	51,000	0.00
115	DCFS	Cut Hooper detox and sober program by 50% effective January 1		234,403	234,403	0.00 High impact to the community, would be contrary to the Public Safety and Health benchmarks.
47	DCJ	Privatize operations of the drug and alcohol facility and regular inmate services.				This did not pass the initial screening. Any savings are unknown, and it will not be in place by January 2002.
244	DCJ	Close InterChange				The cuts would not be in place by January 2002. InterChange is a pilot 50 bed A&D facility, operating in anticipation of opening Wapato.
					0	
					0	
Subtotal High Impacts			0	234,403	234,403	0.00
Total			755,000	389,300	1,144,300	0.00
Total Recommended Cuts			755,000	103,897	858,897	

Category 35 - Kids and Schools

Description

This service area includes school-based programs, services to students at risk, School to work program and direct support to alternate schools and school districts.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	Notes:
76		Contracted Services with Portland Public Schools for a 1 FTE Family Resource Liaison located at Marshall School.	0	43,500	43,500	0.00	Recommend that this be combined with SUN Schools program
114		Cut Turnaround - Tualatin Valley Centers	0	28,173	28,173	0.00	School is closed, no alternate program proposed
167	DSS	Cut School to Work Program	0	46,762	46,762	0.50	All funded by businesses
					0		
					0		
		Subtotal Low Impacts	0	118,435	118,435	0.50	
122		Cut and Reduce funding for School Related Services	237,887	326,811	564,698	0.00	No cut recommended at this time however, analysis is continuing
133		Reduce Teen Internship Initiative program (extension of School to Career program).	0	100,000	100,000	0.00	
					0		
					0		
					0		
		Subtotal Medium Impacts	237,887	426,811	664,698	0.00	
82		Eliminate alternative school support contract with MESD.	0	100,000	100,000	0.00	
86	DCJ	Eliminate the School Attendance Initiative	0	1,461,000	1,461,000	15.00	
110	CFS	Reduce School based mental health consultants by half	0	222,025	222,025	2.75	Dept ranking as low, but needs to be ranked equal to #200
130	CFS	Reduce SUN School Funding	78,242	0	78,242	0.20	
200	Health	Cut 50% of School Based Health Centers; cut GF support of STARS; cut Teen pregnancy prevention program; cut Head Lice Resource Team	0	511,332	511,332	11.14	
					0		
					0		
		Subtotal High Impacts	78,242	2,294,357	2,372,599	29.09	
Total			316,129	2,839,603	3,155,732	29.59	
Total Recommended Cuts:			0	28,173	28,173	0	

Description	Delay offender housing; cut transitional employment contract; cut TV contract for former prostitutes; cut 1.3 FTE Corr Counselors; cut Learning Center; reduce workforce development; improve skill development program ; redesign homeless services
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[illegible]

Category

37 Domestic Violence

BENCHMARKS: Poverty, Public Safety, Good Government

Description

Domestic Violence

This service area includes Health and DCFS programs to prevent domestic violence and to provide services to survivors of domestic violence. The suggested cuts total 20% of the current budget for these activities (the remaining allocations are GF and grant funded).

Item #	DEPT	Proposed Action	OTO	Ongoing	Total	FTE	NOTES
260	DCFS, Health	Redesign Domestic Violence program due to apparent duplication in CFS and Health (MINT)	0	0	0	0	Recommended for FY02-03
Subtotal Low Impacts			0	0	0	0.00	
216	Health	Cut Mgt of all violence prevention activities from the Health Department. Includes loss of staff to plan countywide initiatives, health education materials and staff for community efforts, community prevention safety net in the community and advocacy for child care/relief nursery services.	0	96,757	96,757	1.75	NO CUTS
Subtotal Medium Impacts			0	96,757	96,757	1.75	
121	DCFS	Reduce Domestic Violence Service Funding - Reduced services include: emergency shelter, culturally specific and special population outreach and case management, and legal services. The County dollars, while not comprising total funding for the emergency shelter system, is a significant funder for each of the agencies. State HCS funds is ongoing but would not be sufficient to replace services funded by the County. Women escaping domestic violence would have reduced options for safe shelter. This would also affect the homeless families' system which is already under capacity for the numbers of homeless families in the County.	551,803	0	551,803	0	NO CUTS
129	DCFS	Reduce DV Staff - involved in local planning efforts; statewide presence on DV issues, and support and collaboration with community groups.	14,226	0	14,226	0	NO CUTS
Subtotal High Impacts			566,029	0	566,029	0.00	
Total			566,029	96,757	662,786	1.75	
TOTAL RECOMMENDED			0	0	0	0.00	

RECOMMENDATIONS:

- Direct DCFS & Health to develop a combined workplan that shows balance of prevention and direct services to survivors. Present a plan for centralizing coordination of domestic violence programs - review savings to administrative costs and improvements to providing services.
- Dept Medium and High Suggestions: DO NOT MAKE THESE CUTS. 20% cut in current funding significantly impacts population served, community partnerships, and outcomes desired. These are culturally specific services/programs targeted to vulnerable populations (poor, children). Also other cuts that impact domestic violence prevention are show in Public Safety/Justice System Misdemeanors - Prosecution of Domestic Violence cases.

37 & 121

Reduce Domestic Violence Service Funding

37 & 129

Reduce DV Staff. Reduce staff from 2.0 FTE to 1.7 FTE, cutting both to 85% time

37 & 210

Reduce contracted transportation services from Tri-Met

37 & 216

Cut GF supported violence prevention activities from the Health Department; These activities should be joined with CFS and the CCFC to save administrative costs spread across three departments.

37 & 260

MINT: Redesign Domestic Violence program due to apparent duplication in CFS and Health. Domestic Violence Program (DCFS) Violence Prevention Program (Health) why do we have such similar programs in two different departments? might be cost effective to consolidate the efforts Savings: redesigned to be more efficient

Category:

#38 Teen Services & Supervision

Benchmarks: Reduce Poverty, Public Safety & Increase School Success

Description

Services provided include counseling, support, crisis intervention, and supervision for teens. Specific populations include gang affected, youth involved in the juvenile justice system, and other high risk populations.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE Comments
75	DCJ	Delay full implementation of the Juvenile Treatment Foster Care Program	285,000	0	285,000	0.00 Recommend cut - savings through delayed implementation
					0	
					0	
Subtotal Low Impacts			285,000	0	285,000	0.00
					0	
119	CFS	Reduce funding for the following delinquency prevention programs:			0	
	CFS	Youth Gang Outreach		127,571	127,571	Recommend DCJ & DCFS look at coordinating gang services to avoid duplication & integrate upcoming planning efforts. The GIFT program is recommended for cutting although there will be no general fund savings because the GF only funded the program for the first 6 months of this year. (32k savings in funding from the commission on children & families)
	CFS	Gang Influenced Female Team		0	0	
	CFS	Youth Employment Program		25,460	25,460	Program annual funding of 192k includes (51k by CGF & 141k by City). Contracted services can continue at reduced operation despite CGF allocation cut.
	CFS	School-based Mental Health (Funds 1 FTE Anger Management Counselor at Open Meadow Alternative School)		10,000	10,000	Possibility of shifting service responsibility to Sun Schools?
					0	
Subtotal Medium Impacts			0	163,031	163,031	0.00
118	CFS	Reduce Youth Investment System Funding			0	No recommended cuts in the area of Youth Investment Services
	CFS	Case Management (SARS)		304,082	304,082	
	CFS	Emergency Crisis Line		40,896	40,896	
	CFS	Sexual Minority Youth Support Groups (does not include outreach)		7,668	7,668	
	CFS	Client Assistance		20,250	20,250	
					0	
83	DCJ	Temporarily reduce Juvenile Court counselor positions until 7-1-01	97,500		97,500	3.00 Recommend cut - can be achieved through projected vacancies.
					0	
Subtotal High Impacts			97,500	372,896	470,396	3.00
Total			382,500	535,927	918,427	3.00
Total Recommended Cut			382,500	35,460	417,960	3.00

Program Area

39 Aging & Disability Services

Health/Mental Health & Poverty

Description

This service area is best thought of as the Aging & Disability Services Department and the Developmental Disabilities division of the Department of Community and Family Services. Major cuts submitted by Departments include cutting IT expenditures for development of the Universal Client Information System, cutting the emergency housing staff position and emergency house grants, reducing funding for District Center programs. No MINT suggestions were received.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	Note
124	CFS	Cut integration services for 18-25 year olds with developmental disabilities		117,200	117,200	0.00	This program provides day program, transportation, and community integration services for individuals 18-25 years old with severe developmental and physical disabilities. None of the individuals will lose services this fiscal year as the result of the proposed cut because the State has allowed the County to fund these services through a different funding source until the implementation of Universal Access in FY 03. After July 1, 2002 these individuals will continue to receive some level of service through Universal Access. It was indicated to the Board last year the the CGF for this program should sunset after July 1, 2002.
201	ADS	Reduce ADS professional services	25,000	0	25,000	0.00	
					0		
					0		
					0		
					0		
242	CFS	Analyze Youth Coordination Services to see if needed.	Belongs in Kids and Schools		0		
243	CFS	Cut Vocation Services at Aging and Disability	Need to follow-up with Don C		0		
282	CFS	Reduce care coordinators in Behavioral Health	Should be in a different cate		0		
					0		
Subtotal Low Impacts			25,000	117,200	142,200	0.00	
123	CFS	Cut DD Hispanic Case Manager	0	30,000	30,000	0.50	
125	ADS	Cut Family Support Funds	0	32,500	32,500	0.00	
204	ADS	Reduce IT expenditures by reducing funding for development of Universal Client Information System	100,000	0	100,000	0.00	
206	ADS	Reduce General Fund for Veterans Services and In-Home Quality Assurance	6,998	16,131	23,129	0.00	
207	ADS	Reduce Long Term Care Match & FTE	0	50,000	50,000	0.00	
210	ADS	Reduce contracted transportation services from Tri-Met	0	50,000	50,000		
					0		
					0		
Subtotal Medium Impacts			106,998	178,631	285,629	0.50	
126	CFS	Cut Universal Access Start-up Funds	0	38,342	38,342	0.00	
127	CFS	Cut a Protective Services Senior Case Manger	0	39,200	39,200	0.00	
208	ADS	Cut Emergency Housing Staff Position and Emergency Housing Grants	0	116,856	116,856	0.50	
209	ADS	Reduce funding for District Center Programs	0	100,000	100,000	0.00	
					0		
					0		
					0		
Subtotal High Impacts			0	294,398	294,398	0.50	
Total			131,998	590,229	722,227	1.00	
Total Recommended Cuts			25,000	117,200	142,200	0.00	

Category

40 Health Services

BENCHMARKS: Health & Mental Health Access, Poverty, Good Government

Description

These services include direct primary care and dental services provided in County Health Clinics.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	Note
219	Health	Close existing dental clinic site; redistribute staff to other sites. Move equipment to new East County facility; cut equipment budget.	175,000		175,000	0.00	
286	Health	Increase revenues for Family Planning Enhancement Program; reduce GF in a corresponding amount	270,000	530,000	800,000	0.00	
					0		
					0		
					0		
Subtotal Low Impacts			445,000	530,000	975,000	0.00	
220	Health	Primary care cuts: reduce specialty referrals, postpone facilities upgrades for JCAHCO standards; misc. Primary Care Clinic cuts	250,000		250,000	1.50	
287	Health	Primary Care support services: centralize client acct processes, cut Saturday after hours urgent care clinic; hold vacancies; delay streamlining appointment system; Health Source: Limits access of uninsured patients department-wide to diagnostic exams and specialty care that the health department cannot provide. Disproportionate impact on the Hispanic population. Note: This fund was cut in FY01 as well. JCAHCO: Jeopardizes re-accreditation survey in November 2002. Egress lighting and fire safety will not meet current standards. Primary Care Clinics: (a) Increase frequency of archiving and time needed to get charts for clients who haven't been seen recently; (c) decrease clinical/job skills updating; (d) clerical support services in clinics will need to be absorbed by remaining staff.	181,000	148,400	329,400	6.15	RECOMMENDED NOT TO CUT
					0		
					0		
					0		
Subtotal Medium Impacts			431,000	148,400	579,400	7.65	
199	Health	Eliminate GF support for Oregon Health Plan eligibility screening. State funding continued.	40,000		40,000	1.00	RECOMMENDED NOT TO CUT
					0		
					0		
					0		
Subtotal High Impacts			40,000	0	40,000	1.00	
Total			916,000	678,400	1,594,400	8.65	TOTAL LIST
TOTAL RECOMMENDED			695,000	530,000	1,225,000		TOTAL RECOMMENDED

303

MINT: Move services out of downtown unless the service needs to be downtown.

RECOMMENDATIONS:

1. Go ahead with Low Priority cuts - these are things the department says should be done as Good Government activities.
2. Cut #220 one-time-only Medium Primary Care cuts which will delay infrastructure corrections for accreditation, other cuts.
3. DO NOT CUT: #287 Primary Care cuts - impacts direct services. Move forward with administrative streamlining and centralizations for FY02-03. #199 GF support for Oregon Health Plan eligibility outreach.
4. MINT Suggestion #303 - should be reviewed as part of the Health Department's facilities strategic planning.

Category 50 - Sustainability

Description

Review County practices regarding sustainability for cost savings. This includes looking for energy savings in the operation of our buildings as well as analyzing the hours of operations our facilities are used. Other sustainable savings include review of our water use, janitorial frequency and copying use.

Benchmark: GOOD GOVERNMENT

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	Comments	FY03
22	All	Adopt State of Oregon policy (ref: DAS 1/18/01 Energy Conservation program)	0	21,000	21,000	0.00	Enact Amy Joslin proposal (attached)	42,000
178	All	Reduce HVAC operation hours			0		Part of Action 22	
261	All	Energy Savings Suggestion INCENTIVE Program			0		Part of Action 22	
304	All	Use printer rather than copier for large print jobs, turn off unneeded lights, computers.			0		Part of Action 22	
177	All	Remove some fluorescent lights	0	3,500	3,500		Current program in place where possible, County must also meet illumination standards, cost of additional task lighting can be significant, this is part of Action 22	7,000
41	All	Cutback to evening janitorial services (3 days per week)	0	0	0		Already enacted for FY 2002	120,000
265	Sheriff	Decrease water use for laundry	0	0	0		Costs payback is over a long period, requires significant capital investment (>\$50K)	13,000
38	All	January 2001 State of Oregon facility energy conservation programs required that all office overhead lights be turned off where fluorescent task light suffices. An option is to remove fluorescent bulbs from overhead fixtures which are equipped with corre	0	0	0		Current program in place where possible, County must also meet illumination standards, cost of additional task lighting can be significant, task lighting is not on bldg sweeps	0
256	All	Increase water chiller temperature	0	0	0		Temperatures already monitored for efficiency	0
Subtotal Low Impacts			0	24,500	24,500	0.00		182,000
154	All	Postpone Sustainability Program's Pollution Prevention position for balance of year	30,000	0	30,000	1.00	Postpones the development of the sustainability program	0
176	All	Daytime custodial services (Energy Issue)	0	25,000	25,000		This interrupts daily business, changes contracts and in many of our buildings wouldn't work due to training classes and other operations. The savings may not be realized if employees neglect to turn off lights at night. The assumption is to save 2 hours of lighting per day County wide, less 24/7 and	50,000
Subtotal Medium Impacts			30,000	25,000	55,000	1.00		50,000
285	All	Eliminate non-core county services such as the eco-park, green roof, etc.	0	0	0		These are not funded through the general fund and represent County leadership in the sustainability area, they also represent cost savings	
Subtotal High Impacts			0	0	0	0.00		0
Total			30,000	49,500	79,500	1.00		232,000
TOTAL RECOMMENDED			0	0	0	0.00	The Core Team Did Not Recommend Any Cuts Here.	

Description

[illegible]

The County funds LAN and desktop office suite and antivirus software and computer replacement by charging a "flat fee" of \$800 for each PC annually. Replacement of PCs is paid from the Capital Acquisition Fund. Replacement occurs on a four year cycle. The proposals include changing the cycle, skipping a year, reducing the price of replacement PCs, not upgrading the e-mail system, and transferring balances.

Category

53 Facilities Management

Good Government

Description

The Facilities Management category includes all suggestions for occupying and moving into space, operations and maintenance of facilities, long-range planning, real property disposal, and billing for the costs of space to tenants. Recommendations for most include proceeding with some cost and/or operational analysis even though those may not have dollar impacts as of January 2002.

Most of these suggestions are from the MINT or are Board suggestions, and therefore not ranked by priority

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	Note
5	DSCD	Examine Facilities - Tax Title Properties to Sell	0		0	0.00	
6	DSCD	Examine Facilities - Improved Ops	0	0	0	0.00	
7	DSCD	Examine Facilities - Disposal of Surplus Properties			0		
8	DSCD	Examine Facilities - ISR costs (i.e., energy, O&M, etc)			0		
9	DSCD	Examine Facilities - Reduce Asset Preservation			0		
10	DSCD	Examine Facilities - Decentralize			0		
26	DSCD	Sell off County-owned property			0		
28	DSCD	Moves (Implement guidelines for moves.)			0		
56	DSCD	Examine Facilities - Master Plan			0		
59	HEALTH	The Health Department space moves.			0		Consolidated with #28
214	DSCD	Examine the operations of facilities and the procurement process and charging practices			0		Consolidated with #6
215	DSCD	Maintenance personnel responding to emergency's, service request, and regular Work Orders, and the obstructing of these duties that occurs when an organization becomes top heavy.			0		Consolidated with #6
222	DSCD	Cut contract with Clean and Safe for patrol at Mead			0		Consolidated with #80
225	DSCD	Turn water temperature down.			0		
230	DSCD	Cut management in Facilities			0		Consolidated with #6
231	DSCD	Changing floors in Commonwealth Building			0		Consolidated with #28
252	DSCD	Sell County facilities			0		Consolidated with #26
255	DSCD	Reduce costs for custodial services			0		Consolidated with #6
266	DSCD	Increase efficiency of Facilities billing.			0		Consolidated with #8
271	DSCD	Facilities - Eliminate cost recovery model, reorganize			0		Consolidated with #8
272	DSCD	Standardize facilities designs			0		
273	DSCD	Sell rather than give away furniture and equipment			0		
274	DSCD	Consolidate County Facilities			0		Consolidated with #7
276	DSCD	Sell parking space land			0		Consolidated with #7
277	DSCD	Improve space utilization rates (# of employees/square feet) in County buildings.			0		
279	DSCD	Terminate leases when possible.			0		
280	DSCD	Donate or sell County buildings that are liabilities in a timely manner.			0		Consolidated with #7
300	DSCD	Stop buying cubicles.			0		
321	DSCD	Cease Asset Preservation for remainder of FY 2001	1,155,196		1,155,196		
	DSCD	Reduce custodial level of service from 3 or 5 days per week to 1 day per week.		400,000	400,000		Fac Mgmt was asked to return with a revised proposal for reducing the level of custodial service.
Subtotal Low Impacts			1,155,196	400,000	1,555,196	0.00	
80	DCJ	Reduce external security contract at Mead Building.		23,000	23,000	0.00	This was a suggestion by DCJ, would require a check with the agreement with APP.
189		Reduce Building Management charges (Sheriff)		500,000	500,000		Unknown where savings would be.
195		Contract out facilities security services		492,686	492,686	52.00	MCSC proposal. Unknown what contract costs would offset this savings.
Subtotal Medium Impacts			0	1,015,686	1,015,686	52.00	
Subtotal High Impacts			0	0	0	0.00	
Total			1,155,196	1,415,686	2,570,882	52.00	
Recommendation			1,155,196	0	1,155,196		

Category

54 Housing Program / Economic Development

Good Gov't

Description

Economic Development program works to lead county participation in creating and implementing systematic approaches to sustainable community development with a focus on workforce and community livability.

Item #	Dept.	Proposed Action	OTO	Ongoing	Total	FTE	Comments
					0		
					0		
					0		
					0		
					0		
Subtotal Low Impacts			0	0	0	0.00	
155	DSS/DSCD	Cut Housing Program/Economic Development Support FTE	27,331	0	27,331	0.50	Dept ranked as H. Only recommending that position be held vacant through end of year. Effects Housing program recently approved by BCC. FTE provides follow-up to Key Leaders Housing Summit and coordintaino of County Housing Team. Also Staffs Economic Development. Need more analysis. Duties could be assigned to other Housing Program?
					0		
					0		
					0		
Subtotal Medium Impacts			27,331	0	27,331	0.50	
					0		
					0		
					0		
					0		
Subtotal High Impacts			0	0	0	0.00	
Total			27,331	0	27,331	0.50	
Recommended Total			27,331	0	27,331	0.50	

Category 55 Records/Distributioin

Good Government

Description

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Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
146	DSCD	Shift Record .20FTE to mail Distribution		8,877	8,877	0.10
					0	
					0	
					0	
					0	
Subtotal Low Impacts			0	8,877	8,877	0.10
147	DSCD	Postpone microfilm preservation (Records)	5,000		5,000	
148	DSCD	Postpone purchase of preservation supplies (Records)	5,941		5,941	
149	DSCD	Postpone maintenance of microfilm reader/printer (Records)	600		600	
53	DSCD	One mail stop per day		25,000	25,000	1.00
					0	
					0	
					0	
					0	
					0	
					0	
Subtotal Medium Impacts			11,541	25,000	36,541	1.00
150	DSCD	Reduce confidential document recycling (Records)	3,420		3,420	
151	DSCD	Reduce Warehouse Worker hours (Records)	5,042		5,042	0.13
					0	
					0	
					0	
					0	
					0	
					0	
					0	
Subtotal High Impacts			8,462	0	8,462	0.13
Total			20,003	33,877	53,880	1.23
Recommended Total			0	8,877	8,877	

Category 56, Planning course correction Good government

Description

183 Cut 1.0 FTE Sr. Management Auditor, Auditor's idea 164 Eliminate County Evaluation Office, DSS idea , withdrawn by DSS-DCSD thinkers 165 Cut IS Analyst in Budget Office, DSS idea, withdrawn by DSS-DSCD thinkers
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Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
165 DSS		Cut IS Analyst in Budget Office		25,000	25,000	1.00
		Subtotal Low Impacts		25,000	25,000	1
183 Non-D		Cut 1.0 FTE Sr. Management Auditor		35,000	35,000	1.00
		Subtotal Medium Impacts		35,000	35,000	1.00
164 DSS		Eliminate County Evaluation Office, .5 admin person and 4 analysts		272,500	272,500	4.50
		Subtotal High Impacts		272,500	272,500	5
Total				332,500	332,500	6.50
Recommended			0	0	0	

Category Admin/Position Cuts 57

Description

The proposals reduce the number of FTE by eliminating management and reducing staff in various positions. Most of these suggestions came from percentage budget cuts rather than an overview of the department or program needs and in coordination with department mergers. NO recommendation were made.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
Subtotal Low Impacts					0	0.00
95		Over abundance of management				
99	DSS, DSCD	Eliminate DSS Director Position		100,000	100,000	1.00
106		Cut one administrator			0	
145	DSS, DSCD	Reduce Emergency Management support staff		30,000	30,000	1.00
152		Postpone hiring			0	
156		Postpone hiring for Adm of Director's Office			0	
163	DSS, DSCD	Cut OA Sr. in Budget Office		30,000	30,000	
192		Sheriff vacancy			0	
198		Cur positions in HD Dir Ofc, contract services and IT			0	
250		Reduce Program Dev Specialist			192,000	4.00
283	NOND	Cut 2-4 Attorneys from County Atty Staff		288,000	288,000	4.00
284		Cut Comilstoner budgets by 7%				
232		Stop contracting				
Subtotal Medium Impacts			0	448,000	640,000	10.00
Total Costs					640,000	10.00
Recommended Cuts			0	0	0	0.00

Category 58 Communication

Description Includes communication-related positions in the Chair's Office, Public Affairs, and DSS. One cut reduces support for the MINT; another advocates using the MINT to replace paper documents and distribution systems and increasing its use.

Recommend: no cuts from this list; consider systems redesign for future savings.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
155	DSS	Eliminate temporary employee for MINT publishing and development of DSS MINT content	0	12,000	12,000	0.50
262	DSS	Stop sending printed surveys, newsletters etc. All communication should be done on the MINT. Eliminates the cost of paper, delivery, and employee time of copying and distributing all of these materials. The County has invested a great deal in our computer systems and we need to be making better use of what is already available to us.	0	1,000	1,000	0.00
					0	
					0	
					0	
					0	
Subtotal Low Impacts			0	13,000	13,000	0.50
181	NOND	Eliminate the communications positions in the Chairs office and pull in Public Affairs to deal with those pieces of it. (estimated: \$55,000+0.25%benefits and other employee costs=\$68,750; amount shown for 1/2 year)	0	34,375	34,375	1.00
281	NOND	Cut two positions from the Public Affairs Office (estimated: 2@\$21/hr; each 44,000/yr+benefits and employee costs @25% of pay); amount shown is for 1/2 year	0	55,000	55,000	2.00
					0	
					0	
					0	
Subtotal Medium Impacts			0	89,375	89,375	3.00
					0	
					0	
					0	
Subtotal High Impacts			0	0	0	0.00
40	NOND	The Chair and the County Commissioners should symbolically "roll up their sleeves" and reduce their support staff. By letting the other departments see that these elected officials are willing to pick up some of the workload normally given to lower staff members, it may be easier for them to make equal or greater sacrifices.	0		0	
Total			0	102,375	102,375	3.50
Recommendation			0	0	0	0.00

Program Area 60 Training

Description

Reductions in education and training and countywide training office are collected in this category.

Recommendation: no cuts; impact of these cuts is on County employees and result in decreased access to training, possibly restricting increases in productivity as a result of learning and practice of new skills; redesign of countywide training should be done with changes reflected in FY03

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE	
96		Redundant programs such as training, orientation, ergonomics and worker's safety: eliminate either central functions or departmental units/costs. This could save FTE's. (MINT)	0		0	0.00	Review and recommend systems improvements, beginning in DSS. Determine if savings possible next FY.
100B		Move diversity training and the person responsible to the Affirmative Action Office. (MINT)	0	0	0	0.00	No net change in FTE; will be effective 11/15; eliminates countywide organizational development position; adds diversity manager position; net change will increase salary costs.
					0		
					0		
		Subtotal Low Impacts	0	0	0	0.00	
301		Employee training cost changes: We should collapse all training into personal development accounts. We could even make them matched savings to an extent. Then let each employee choose where and how to use their monies on the open market like PCC. mandated training is different from optional training and desired training. The first should be paid by county completely in the most cost efficient manner possible. The second is at the employee's manager, paid for the unit and the third paid for by employee with time off by county policy (or county could supplement with matched savings). We could tie it into a policy about needign to pay back this time and money if employee quits within 2 years or soemthing like that. We need a better use of our training dollars. We need more employee buy in about training dollars. We also need more training dollars. Short term suspend all training. SAve 2M at least. (MINT)	0	0	0	0.00	Have spent approx 20% of \$746,000 general fund educ and training at mid-year. Depts have various stds for spending these \$\$\$. Another \$500,000 in prof services may be spent on employee training. Recommend review of employee training system including educ/training, countywide training services, dept training services to determine how best to improve employee skills through measurable employee development strategies.
					0		
					0		
		Subtotal Medium Impacts	0	0	0	0.00	
100A		Reduce staff in COOL to one person to deal with registration and contracting outside providers and have them report to Human Resources. (MINT)		50,000	50,000	1.00	Registration and contracting outside providers for a minimum subset of current programs will need 1FTE Regis; 0.75 FTE financial and support; 1 FTE Vendor relations and logistics; 1 FTE planning, needs assessment, work description, curriculum mgmt, course planning, etc. Of 5 current FTE, could reduce 1 FTE if eliminate management development program, contract all classes instead of coordinating in-house course development (would increase professional services costs), offer no custom classes or special events.
157		Eliminate training for Jan-June and ongoing; eliminates 5 FTE. Propose that departments acquire necessary training through their education and training or professional service budgets. May result in net increase of general fund costs due to higher priced external training OR delay of training employees in computer and other skills; decrease in productivity. Also increases in time for researching sources of training, purchasing training, etc.		304,000	304,000	5.00	Will increase Gen Fund costs: computer training \$99/seat now vs. \$150 to \$250/seat externally; general:\$90/seat vs. \$200 +/-seat; still need registration staff to document training records; eliminates New Employee Orientation, all general training, computer training, management development, all learning events, etc.
238		Reduce Countywide Training budget: Return COOL's budget to FY99 budget of 916,966 & 299,743 [labor costs]. It has more than tripled to 2,799,519 & 588,150 for FY02(all CGFs) and for what?? (MINT)		0	0		Represents a misunderstanding of DSS Reorg: 2.8 million includes MERLIN and Org Learning (COOL, OD, BPR); Budget history: FY00 (99-00)\$1,157,051; FY01(00-01):\$1,243,104; FY02(01-02):\$1,157,775: essentially no increase in two years while absorbing increased personnel and contractor costs. MERLIN coordination budget \$1,641,744.
100C		Have the Merlin team report to ISD.	0	0	0	0.00	Will not save money; will not reflect the current and needed roles of the MERLIN team to focus on business process redesign.
					0		
		Subtotal High Impacts	0	354,000	354,000	6	
Total			0	354,000	354,000	6.00	
Recommended			0	0	0	0.00	

Category

Benefit Reduction Category 61

Good Government

Description

This category reduces the benefits that are available to mainly County employees, however there are a few other constituents that also benefit from the suggestions such as the Living Wage Proposal. The wellness classes are part of the Health Promotion Program that offers individual activities. The group program activities, that are more cost effective would remain.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
						0.00
58	All	Parking Passes to Senior Staff Downtown			0	
87	All	Pharmacy Benefits- can not be amended this year			0	
94	All	Subsidized Bus Pass- can not be amended this year			0	
297	All	Reduce Bus Pass Program- cannot be amended this year			0	
					0	
					0	
					0	
		Subtotal Low Impacts	0	0	0	0.00
					0	
					0	
		Subtotal Medium Impacts	0	0	0	0.00
97	All	Wellness Classes		68,000	68,000	1.00
290	All	Cost and Effectiveness of EAP Program		175,000	175,000	1.00
					0	
13	MCSO, DSCD	Eliminate the Living Wage Policy that provides for either a set wage amount or health insurance on provider contracts		225,000	225,000	
					0	
					0	
		Subtotal High Impacts	0	468,000	468,000	2.00
		Total	0	468,000	468,000	2.00
		Total Recommended	0	68,000	68,000	1.00

Category

Compensation / Hours Reductions 62

Good Government

Description

These proposals suggest reducing the number of hours worked by employees per week either voluntary or involuntary means; reducing hours of service and eliminating Juvenile Counselor lead positions by making them non-lead positions. Represented employees may take leaves but follow CBA leave requirements. FLSA requires exempt staff to be gone in weekly blocks. Voluntary Leave is currently available up to 30 days without effecting health insurance benefits.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
23	All	Hours reduction by 3;	0	0	0	3.00
29	All	stop paying bonuses	50,000		50,000	0.00
48	All	allow 3 months absences	varies		0	
171	All	Change Shifts ensure hours are worked			0	
62	All	reduce operating schedules			0	
89	All	Federal Holiday Calendar			0	
90	All	reduce hours to .9	750,000		750,000	
305	All	Promote within the County				
306	All	Manage Overtime				
302	All	Replace admin staff w/ PDS or clinical supervisors- reduce wk				
270	All	Stop hiring temps and making them exempt				
249	All	Use more seasonal staff than regular staff				
228	All	Exempt Employee Merit Increases			0	
Subtotal Low Impacts			800,000	0	800,000	3.00
					0	
60	All	mandate 32 hour work week	6,000,000		6,000,000	
307	All	Hiring Freeze			0	
108	DCJ	Eliminate Juvenile Court Counselor Lead Pay	26,000	52,000	78,000	
					0	
					0	
					0	
					0	
					0	
Subtotal Medium Impacts			6,026,000	52,000	6,078,000	0.00
44	All	voluntary leaves			0	
55	All	one day per pay period			0	
92 & 298	All	Examine Exempt Employees Supervisory Status			0	
62	All	Make Paydays once per month			0	
					0	
					0	
					0	
					0	
					0	
					0	
Subtotal High Impacts			0	0	0	0.00
Total			6,826,000	52,000	6,878,000	3.00
Total Recommended			\$0.00	\$0.00	\$0.00	

Category

Early Retirement Incentives 63

Description

This proposals provides for early retirement incentives based upon years of service. The regulations concerning an early retirement option requires the program to be offered to all eligible. It is the employee who can decide to accept the offer so costs are not easy to control and must be calculated based upon all eligible employees. With over 25% of MC eligible to retire within the next few years, early retirement would be very expensive. The cost of the program is over \$3.5 million plus additional \$4M to PERS for unfunded liability based upon 3959 FTE. The County has about 4900 FTE. In addition, legal mandates direct the process including precise notice provisions.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
			0	0	0	0.00
					0	
					0	
					0	
					0	
		Subtotal Low Impacts	0	0	0	0.00
					0	
					0	
		Subtotal Medium Impacts	0	0	0	0.00
44	All	Early Retirement Options- medical and PERS			0	
101	All	Encourage early retirement w/ ten years of service			0	
					0	
					0	
					0	
		Subtotal High Impacts	0	0	0	0.00
		Total	0	0	0	0.00
		TOTAL Recommended	\$0.00	\$0.00	\$0.00	

Category

64 Spending Control

Description

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Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
20		Reduce Training and Travel			0	
21/30		Eliminate Food and Beverages for meetings, retreats, division picnics and "Fun in the Sun" T-shirts for picnic			0	Where is food for staff budgeted vs clients?
31		Suspend all travel/training unless absolutely required to do a job			0	
49		Tell everyone to cut back on their printing and photocopying. We planned to spend 2.4 million. We've assigned only 263k. How much can we save, or is it seasonal? I'm assuming that this is GF.			0	\$203K spend ytd for printing
51		Check out professional service contracts that are being planned but have not been paid or committed yet.			0	Dept practice of tracking contract activity may make it difficult to determine which contracts have actually been committed if
52		All non-24-hour posts and non-essential services, reduce personnel/operational costs by allowing voluntary unpaid leave or by closing down non-essential offices one day			0	What are non-essential offices?
49/50/51/57		Restrict departmental spending for printing, photocopying, supplies, and professional services.				Executive order to be issued
70		Administrative and vacancy savings (some are included in CYE savings projections). - DCJ	709,000	0	709,000	5.00
105		Employee travel arrangements for training				
168		Cut supplies budget from 4th floor - DSS	13,458		13,458	
169		Cut 10% from 3 special elections - DSS	81,095		81,095	
182		Cut retired staff still working				
197		Cut Distribution, Travel & Training, Public Health Academy program-Health	86,000	45,144	131,144	1.60 FY 03 GF impact \$55,288 - 1.00 FTE on-going
221		Reduce drugs line time in Pharmacy budget; hold 0.5 FTE vacant - Health	200,000		200,000	
Subtotal Low Impacts			1,089,553	45,144	1,134,697	6.60
Subtotal Medium Impacts			0	0	0	0.00
Subtotal High Impacts			0	0	0	0.00
Total			1,089,553	45,144	1,134,697	6.60
Recommended Total			0	0	0	

Category 65 Information Technology

Description	Aging and Disability Services was the only department to submit cut ideas in the area of departmental IT staffs and projects. Ideas include reducing IS Manager to 0.5 FTE and cutting \$100,000 of project funds currently matched at 33% for development of integrated client/case management system with the State and other AAA's statewide.
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Recommended Cuts	0	0	0
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Category 66 Diversity Conference

Description

Category includes elimination or move to a participant-paid Diversity Conference.

 Recommend: Transfer of budget to new countywide Diversity Manager for review of diversity conference as one of the countywide diversity initiatives she will coordinate. Consider data from last FY on participant willingness to pay for their attendance at the conference; consider consistent scaling of conference and

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
			0	0	0	0.00
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
		Subtotal Low Impacts	0	0	0	0.00
239		Eliminate or move to a participant-paid Diversity Conference		15,000	15,000	Review with other countywide services by new countywide diversity manager
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
		Subtotal Medium Impacts	0	15,000	15,000	0.00
					0	
					0	
					0	
					0	
					0	
					0	
					0	
		Subtotal High Impacts	0	0	0	0.00
		Total	0	15,000	15,000	0.00
		Recommendation	0	0	0	0.00

Category

68 Animal Control

Good Gov't

Description

Animal Control's mission is to protect people and animals through the promotion and enforcement of responsible animal ownership. Also operates a shelter. ORS & County Code to provide services related to rabies, nuisance enforcement, dog and cat licensing, neglect and cruelty, barking dogs, dog bites,.

Item #	Dept.	Proposed Action	OTO	Ongoing	Total	FTE	Comments
	DSS/DSCD	Night Service		53,050	53,050		This involves critter gutter contract, dove lewis contract for emergency vet care for injured animals and the after hours answering service
326	DSS/DSCD	Program Coordinator Position		32,034	32,034	0.50	FTE responsible for coordinating volunteer program and is the lead person for all external events. Also is responsible for statistical analysis for our dept reporting on website.
					0		
					0		
					0		
					0		
					0		
					0		
					0		
					0		
142	DSS/DSCD	Subtotal Low Impacts Lost & Found Program	0 38,982	85,084	85,084	0.50 1.00	Currently field about 65,000 calls/yr. With 8.00 FTE, 60% of calls address lost and found. Will impact ability of people to find out about their pets, result of more animals in shelter and possibly more euthanizations.
141	DSS/DSCD	Dead Animal Pick-Up	41,417			1.00	Animal Control Field Aide and OAZ. Loss of this program will cause approx. 1,500 animals to remain on streets.
					0		
					0		
					0		
					0		
		Subtotal Medium Impacts	80,399	0	0	2.00	
143	DSS/DSCD	Potentially Dangerous Dog Program	51,013		51,013	1.00	Investigates bites and quarantine dogs for rabies protection.
					0		
					0		
		Subtotal High Impacts	51,013	0	51,013	1.00	
Total			131,412	85,084	136,097	3.50	
Recommended Cuts			0	0	0	0.00	

Category

70 - System Redesign

Description

Variety of ideas to change programs through redesign and/or reorganization. No immediate dollar savings.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE Note
1		Transfer Roads & Bridges to another entity	0	0	0	0.00
4		Consolidate Housing Functions	0	0	0	0.00 In process w/DSS/DSCD merger
11		Reorganize HR (centralization?)	0	0	0	0.00 In process
12		Reorganize Departments	0	0	0	0.00 DSS/DSCD & ADS/CFS
18		Systemic Opps - to be refined later (such as Pre-trial release)	0	0	0	0.00
36		Examine provision of support services provision (i.e., central vs. decentral) ... waiting for Van's document	0	0	0	0.00
39		Issue may not be services, but delivery models. That is Central vs. Decentral Services; Small operating departments vs. enlarged central structures; community based services vs. Quadrents vs larger central operations; support of County operations vs. neighborhoods or schools.	0	0	0	0.00
88		Redesign HR	0	0	0	0.00
180		Move Budget and Evaluation	0	0	0	0.00 No savings
212		Egag in departmental restructuring and/or redesign	0	0	0	0.00
213		Review the potential of creating a one-stop multi-service center that encourages program collaboration and team case management	0	0	0	0.00 Worth pursuing
224		Merge Electronic Services and Telecom Services with Facilities	0	0	0	0.00 Consider during DSS/DSCD merger
226		Reduce central administration	0	0	0	0.00
235		Increase subcontracting efficiency and cost	0	0	0	0.00 Analyze w/contracting
236		Analyze use of contracted and on-call staff	0	0	0	0.00
240		Close small programs	0	0	0	0.00
245		Consolidation in Nond	0	0	0	0.00 Looking at pass thru for FY03
246		Consolidate Mental Health with Health	0	0	0	0.00 Considered during Mental Health redesign. Not supported
248		School to work, SIP (LSI). Combine this with CCFC.	0	0	0	0.00 No GF \$\$
254		Share services with external agencies	0	0	0	0.00
258		Consolidate the number of field offices in the Department of Community Justice.	0	0	0	0.00 Require policy change on districts. Would require leasing larger space, limited savings if any.
260		Redesign Domestic Violence program due to apparent duplication in CFS and Health	0	0	0	0.00 Worth pursuing
263		Redesign homeless services	0	0	0	0.00 Needed but not likely to save \$\$
294		Stop implementing HR study to centralize HR	0	0	0	0.00
299		Combine GIS with County planning and evaluation	0	0	0	0.00 Being considered during DSS/DSCD merger
Subtotal Low Impacts			0	0	0	0.00
Subtotal Medium Impacts			0	0	0	0.00
Subtotal High Impacts			0	0	0	0.00
Total			0	0	0	0.00

Category 71 Postpone LUP Code Enforcement & Land Use Planning Good Gov't

Description Postpone long range planning and code enforcement. LUP responsible for development of LUP mandated by state and Columbia river gorge. Code enforcement pertains to zoning and development of code violations.

Item #	Dept.	Proposed Action	OTO	Ongoing	Total	FTE	Comments
					0		
					0		
					0		
					0		
		Subtotal Low Impacts	0	0	0	0.00	
					0		
					0		
					0		
		Subtotal Medium Impacts	0	0	0	0.00	
					0		
144	DSS/DSCD	Postpone LUP Code Enforcement & Long Range Planning	122,173	21,000	143,173	0.50	The code enforcement program is suspended immediately through the end of this fiscal year. Discontinue, reduce or phase long range planning projects that are already not committed or underway and that rely upon technical studies; eg. water quality streams analysis for ESA; grading and erosion control rewrite is reduced to review by biologist; no large hearings cases are assumed through the end of the fiscal year; drop anticipated IGA to conduct inspections of land use as well as building code violations; postpone purchase of 2000 aerial maps for applying new zoning designations. Code Enforcement suspension will frustrate some community members immediately when nuisances occur, this has the effect of inviting non-compliance with environmental and other requirements that effect livability. Reduction of Long Range Planning undermines the viability of
					0		
					0		
					0		
					0		
					0		
					0		
					0		
		Subtotal High Impacts	122,173	21,000	143,173	0.50	
		Total	122,173	21,000	143,173	0.50	
		Recommended Cuts	0	0	0	0.00	

73 Nondepartmental

County School Fund; Fossil Levy Policy; use of interest earnings on non-dedicated funds; discontinue funding of Nondepartmental programs

[illegible]

Category

75 Tap Dedicated Revenues

Description

The proposal combines a shift of a partial FTE back to the Facilities Fund (where it was housed until this year) and the suggestion to examine the Fleet Fund for potential overall savings.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
153	DSCD	Shift partial funding for Sustainability Mgr to FM Fund for the balance of the year	27,688		27,688	0.33
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
Subtotal Low Impacts			27,688	0	27,688	0.33
35	DSCD	Examine Fleet Fund expenditures, reserves, # of cars, etc	158,000		158,000	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
Subtotal Medium Impacts			158,000	0	158,000	0.00
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
Subtotal High Impacts			0	0	0	0.00
Total			185,688	0	185,688	0.33
Recommended Total			27,688	0	27,688	

Category 76 Purchasing Supplies and Services

Description Category includes ideas to cut the purchasing office and decrease expenditures on supplies.

Item #	Dept	Proposed Action	OTO	Ongoing	Total	FTE
264	All	Mandate use of Central Store purchases	0	70,000	70,000	0.00
						Mandated use of Central Stores for purchasing offices supplies, etc. will decrease supplies costs at least \$70,000, probably much more.
275		Reduce overstocking of supplies	0	0	0	\$ value cannot be determined.
					0	
					0	
					0	
					0	
		Subtotal Low Impacts	0	70,000	70,000	0.00
267		Allow Departmental purchasing authority for contracts and purchase orders under \$50,000.00.	0	0	0	Review for implementation later.
					0	
					0	
					0	
					0	
					0	
					0	
		Subtotal Medium Impacts	0	0	0	0.00
162		Cut central purchasing and contracts administration		454,182	454,182	7.00
						Eliminates the purchasing and contracts admin. in DSS. Increases legal risk, reduces monitoring and eliminates funding to implement outcomes of disparity study.
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
		Subtotal High Impacts	0	454,182	454,182	7.00
Total			0	524,182	524,182	7.00
commended			0	70,000	70,000	0.00

Category

Debt Payment

Good Gov't

Description

Debt Retirement and Payments,

Item #	Dept.	Proposed Action	OTO	Ongoing	Total	FTE Note
	DSS	Skip one year of Merline Debt payment	1,000,000	0	1,000,000	0.00 Skip one year of Merlin debt retirement due to adequate fund balances in the Capital Retirement Fund to pay the obligation
	DSCD	Convert planning for East County Justice Facility to debt payment	746,300	0	746,300	0.00
					0	
					0	
					0	
		Subtotal Low Impacts	1,746,300	0	1,746,300	0.00
					0	
					0	
					0	
					0	
		Subtotal Medium Impacts	0	0	0	0.00
					0	0.00
					0	
					0	
		Subtotal High Impacts	0	0	0	0.00
		Total	1,746,300	0	1,746,300	0.00
		Recommendation	1,000,000	0	1,000,000	