



# Department of County Management FY 2017 Proposed Budget

Presented to the  
Board of County Commissioners

Multnomah County  
April 28, 2016

Located at: [www.multco.us/budget](http://www.multco.us/budget)

# Agenda

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- Introduction
  - Mission, Vision, Values
  - Citizens Budget Advisory Committee
- Department Budget Overview
- Division Budget Overview
  - Budget and Policy Changes
- General Fund Reductions
- New, One-Time-Only, General Fund Backfill, General Fund Restorations
- Legislative Impacts & Future Policy Issues
- Summary
- Questions



# Mission & Vision

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The Department of County Management strives for excellence. We aim to add value and strength to the programs supporting our community through leadership, service, expertise and strategic communication. We maximize revenue, asset use and talent to support the people who live, work and do business in the County.



# Values & Guiding Principles

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- Ensure the values and policies of the Chair and Board of Commissioners are guiding our actions.
- Safeguard the public's investment through countywide fiscal integrity and solid financial management.
- Maximize the County's potential by maximizing our workforce potential.
- Seek ways to do things better.
- Solve problems and seek solutions.
- Protect the public through hard work, strong ethics and dedicated management.
- Take the long-view. Plan ahead.



# Citizen Budget Advisory Committee

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## Committee Members:

- David Torrey, Committee Chair
- Ben Brady
- Cormac Burke
- Jeannine DeFeyter
- Scott Eissfeldt
- Robert Stabbert
- Trent Wilson



# Budget Highlights

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## Department of County Management:

- Continues to build on the new programs funded in FY 2016:
  - Capital Planning Unit
  - Research & Evaluation Unit
- Focuses on countywide communication, long-term planning and risk-mitigation.
- Funds a new program for FY 2017 – Tax Title Affordable Housing – Program Offer 72040



# Who We Serve/What We Do

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Filled over 6,400 seats in training and learning events

Processed **131,537 vendor payments**

1,500+ employees participating in current wellness campaign

Maintained **344,000** property tax accounts

Awarded 1,154 contracts & amendments valued at \$132 million

Maintained Aaa bond rating

DART served over **50,000** walk-in customers

Administered medical benefits for 14,560 members

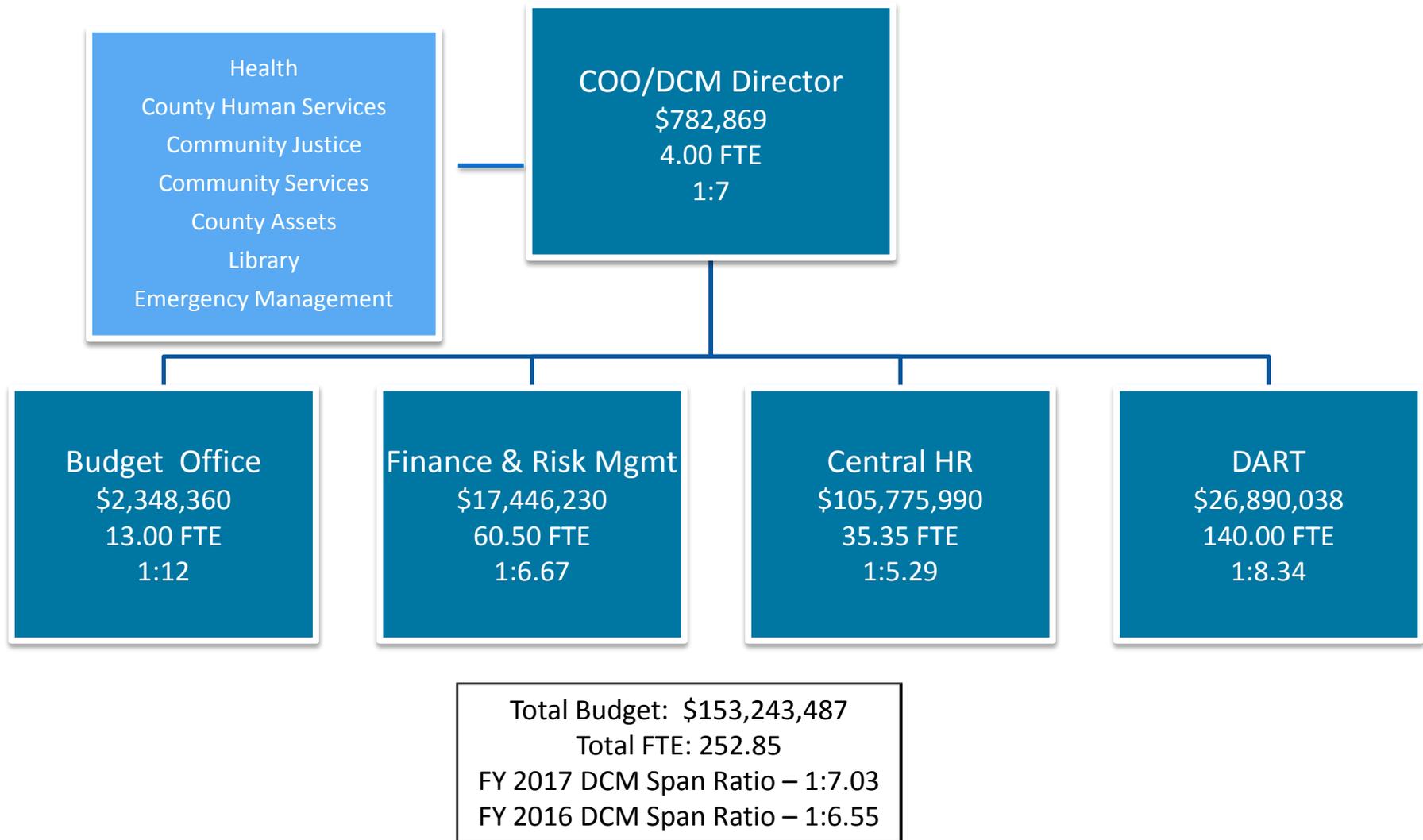
Tracked 26,211 job applications in NEOGOV system



# Countywide Corporate Management Role

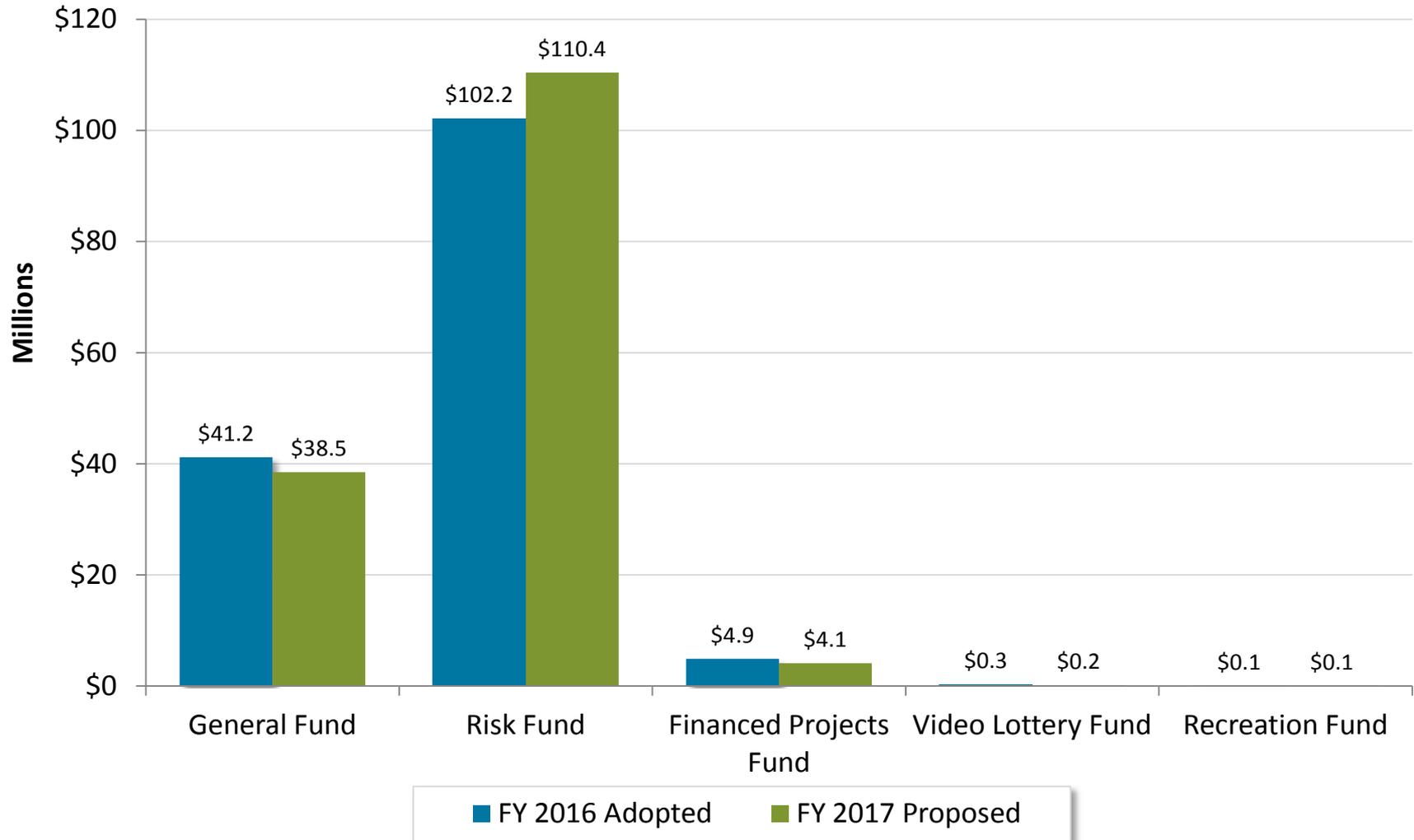


# DCM Organizational Chart

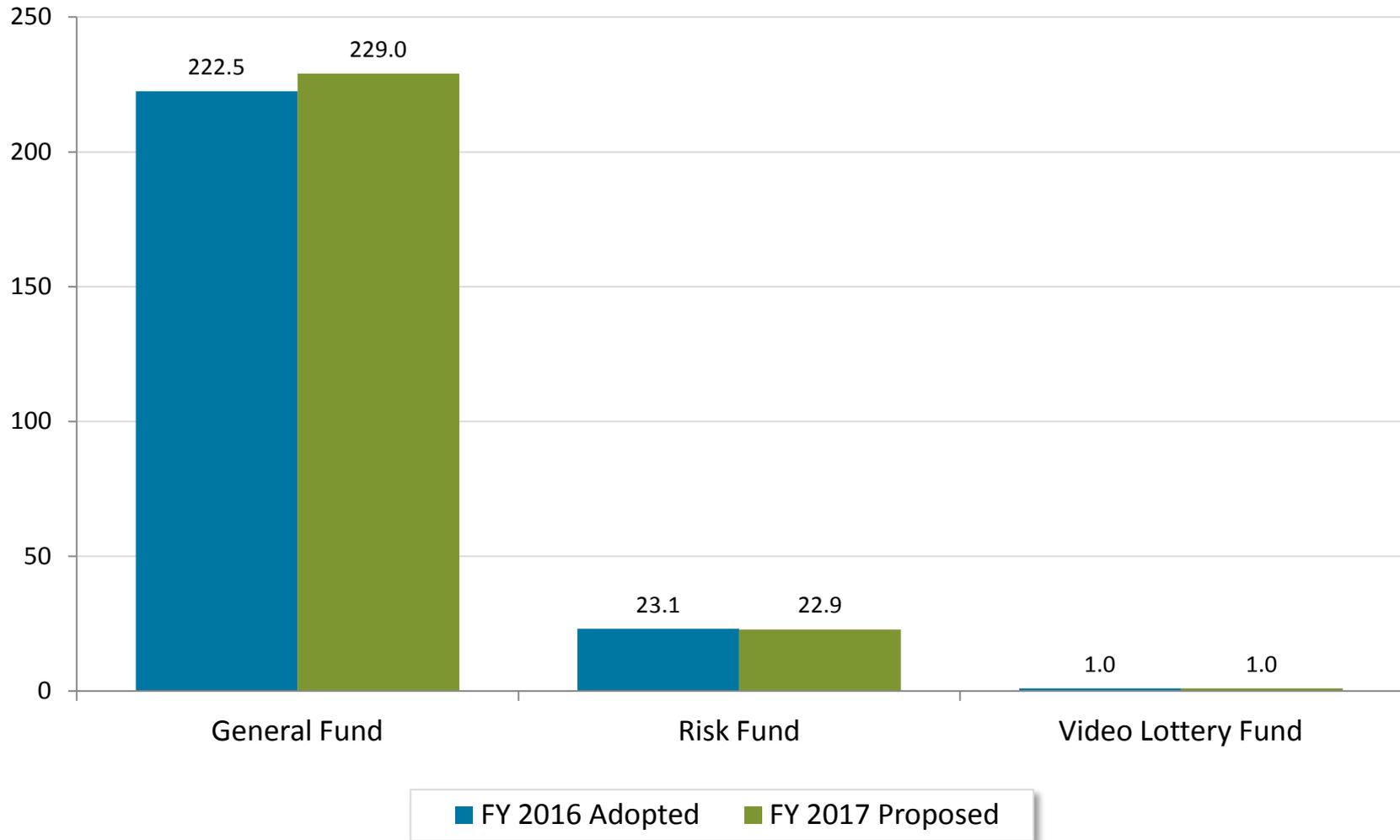


# Budget by Fund - \$153,243,487

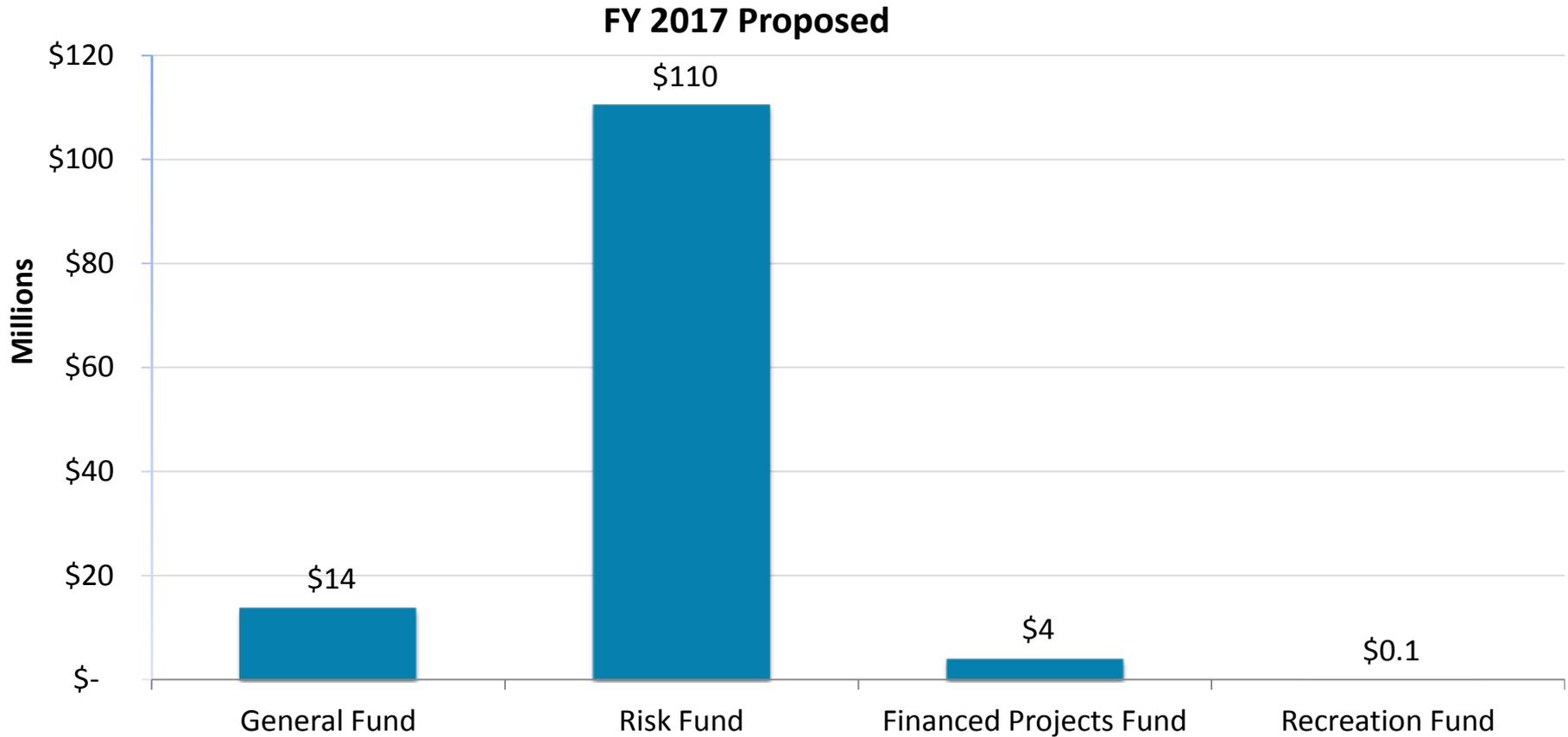
## (Expenditures)



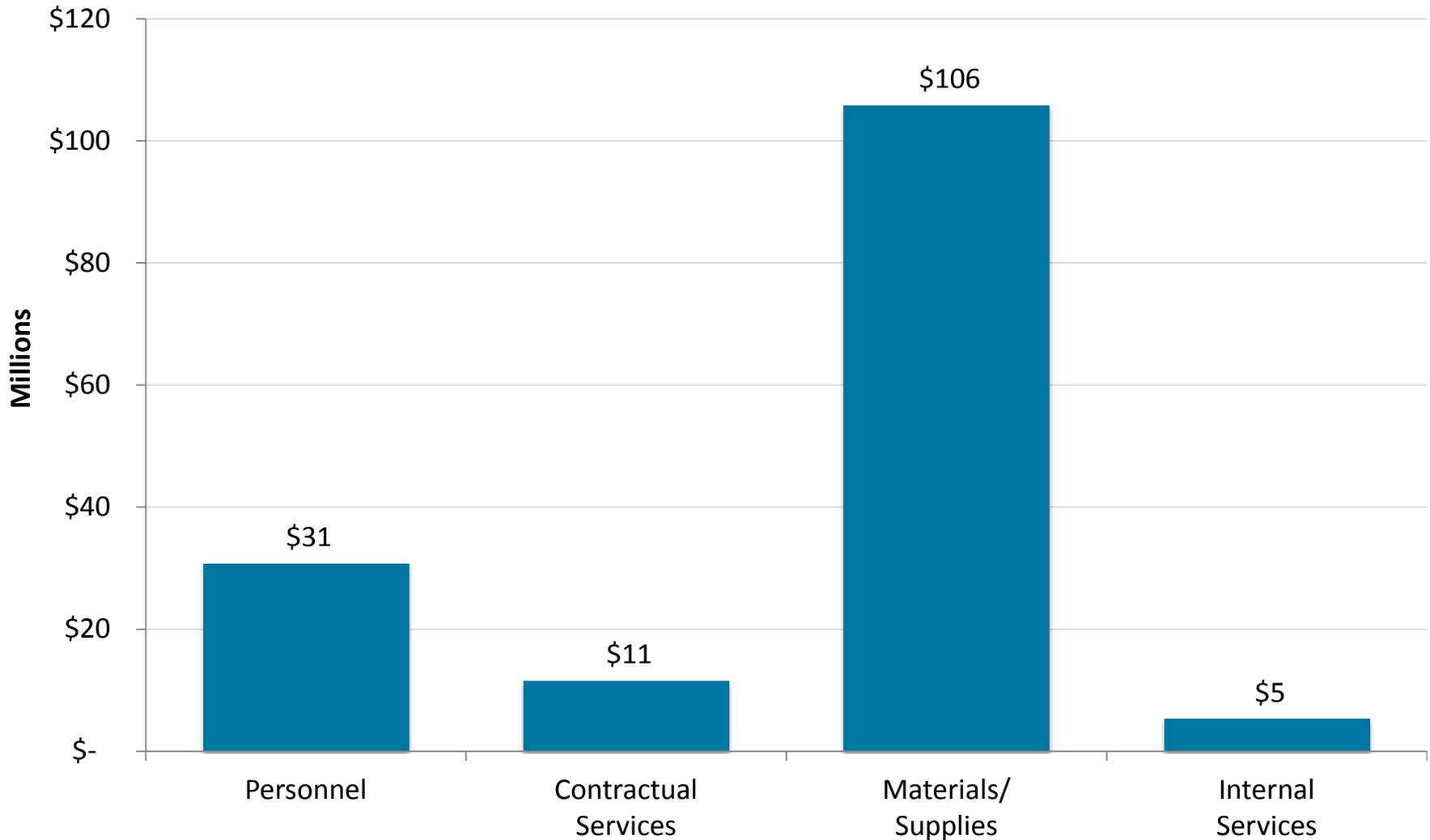
# FTE by Fund – 252.85 Total



# Budget by Funding Source - \$128,499,222 (Revenues)



# Budget by Category - \$153,243,487





# FY 2017 Proposed Budget by Division

COO/DCM Director

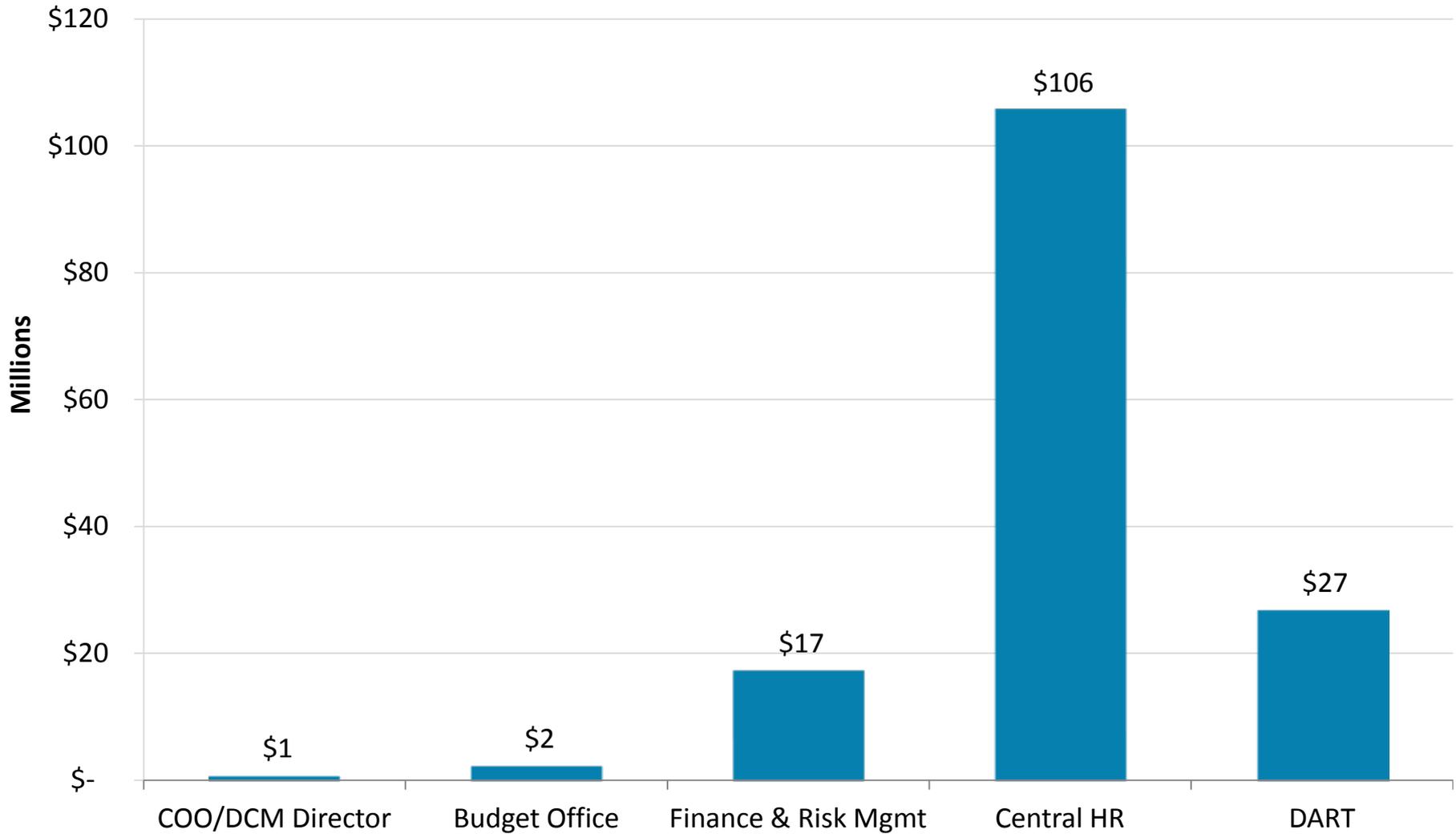
Budget Office

Finance & Risk Management

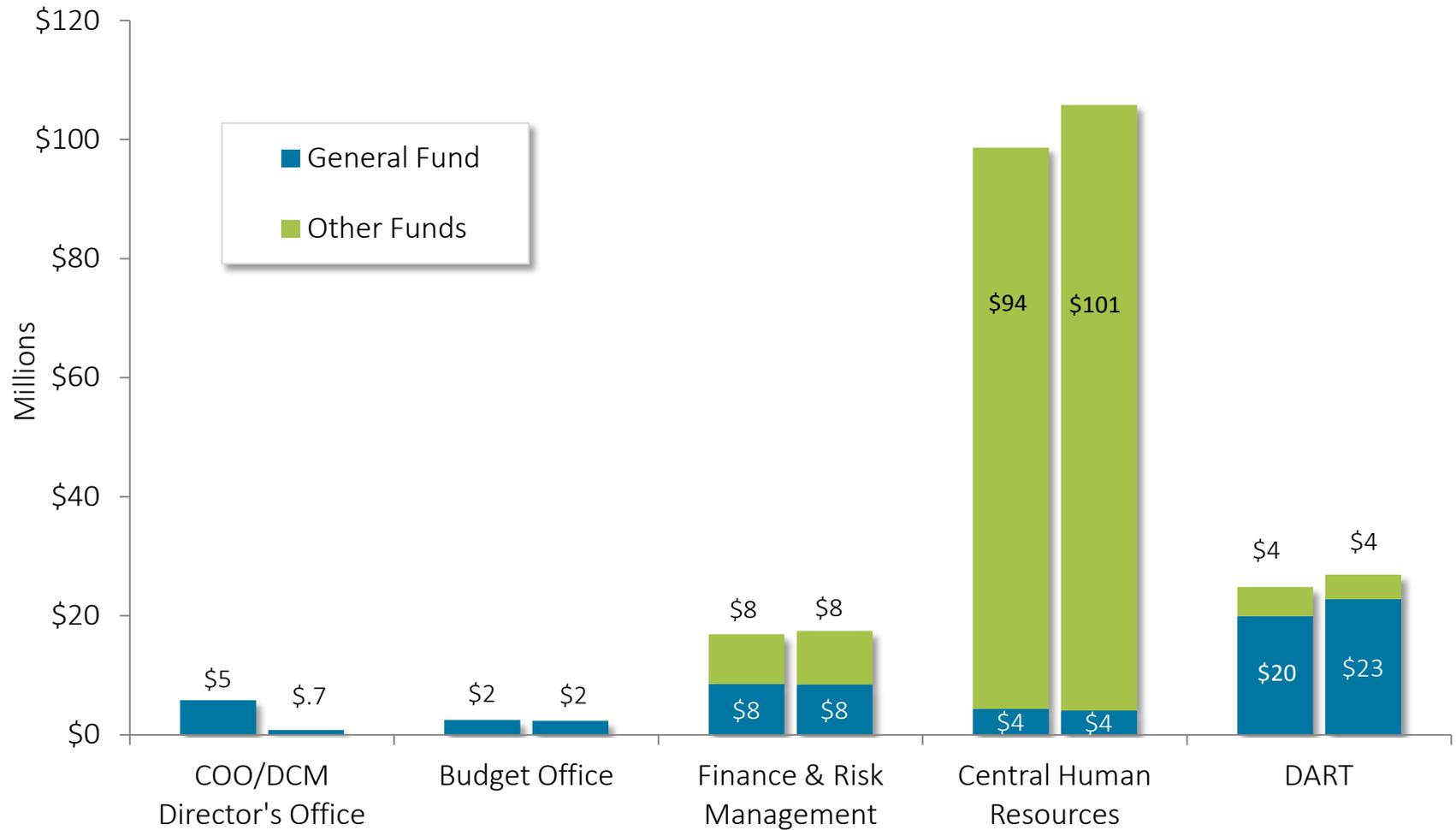
Central Human Resources

Assessment, Recording & Taxation

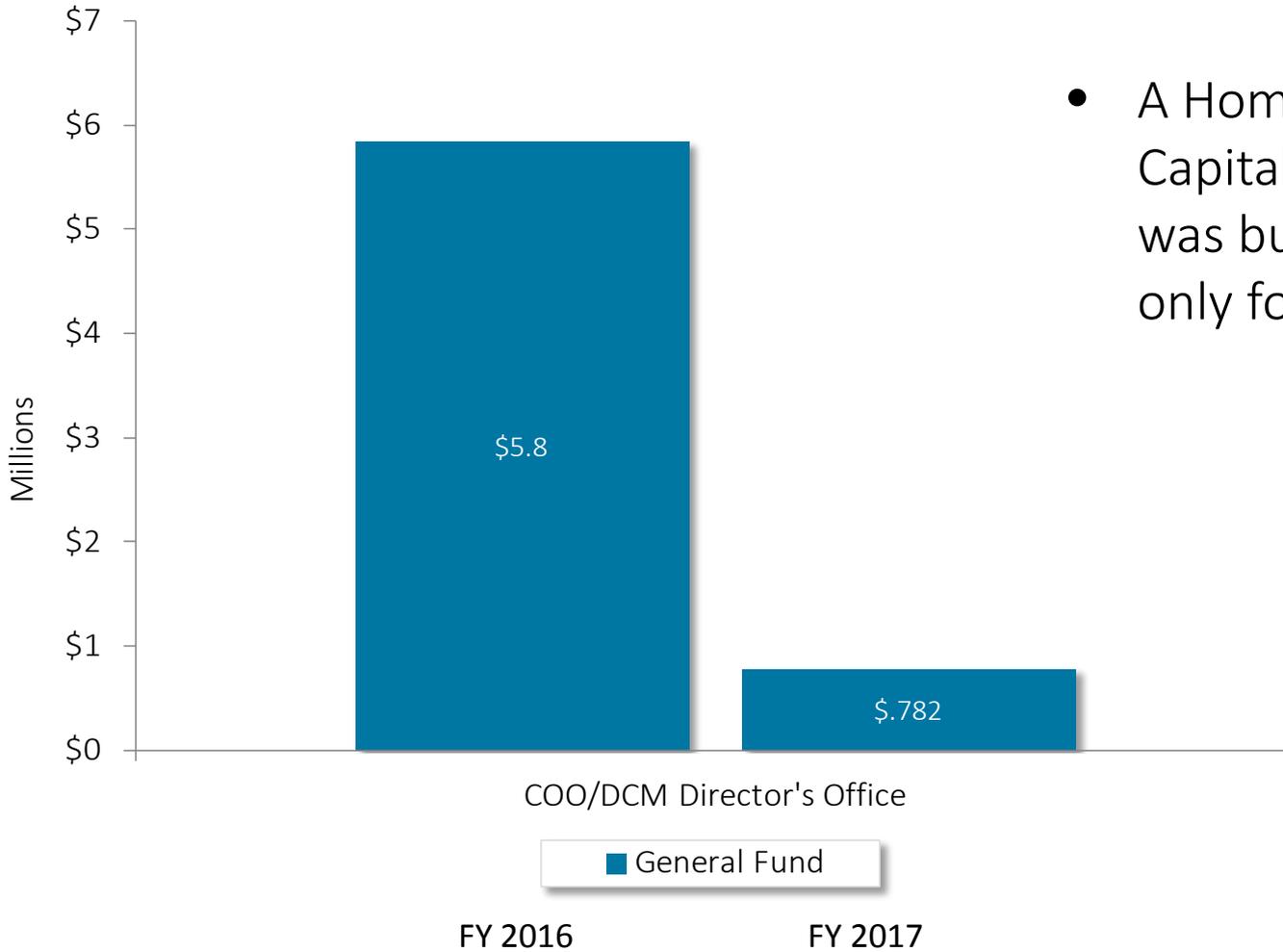
# Budget by Division



# Year over Year Division by Fund



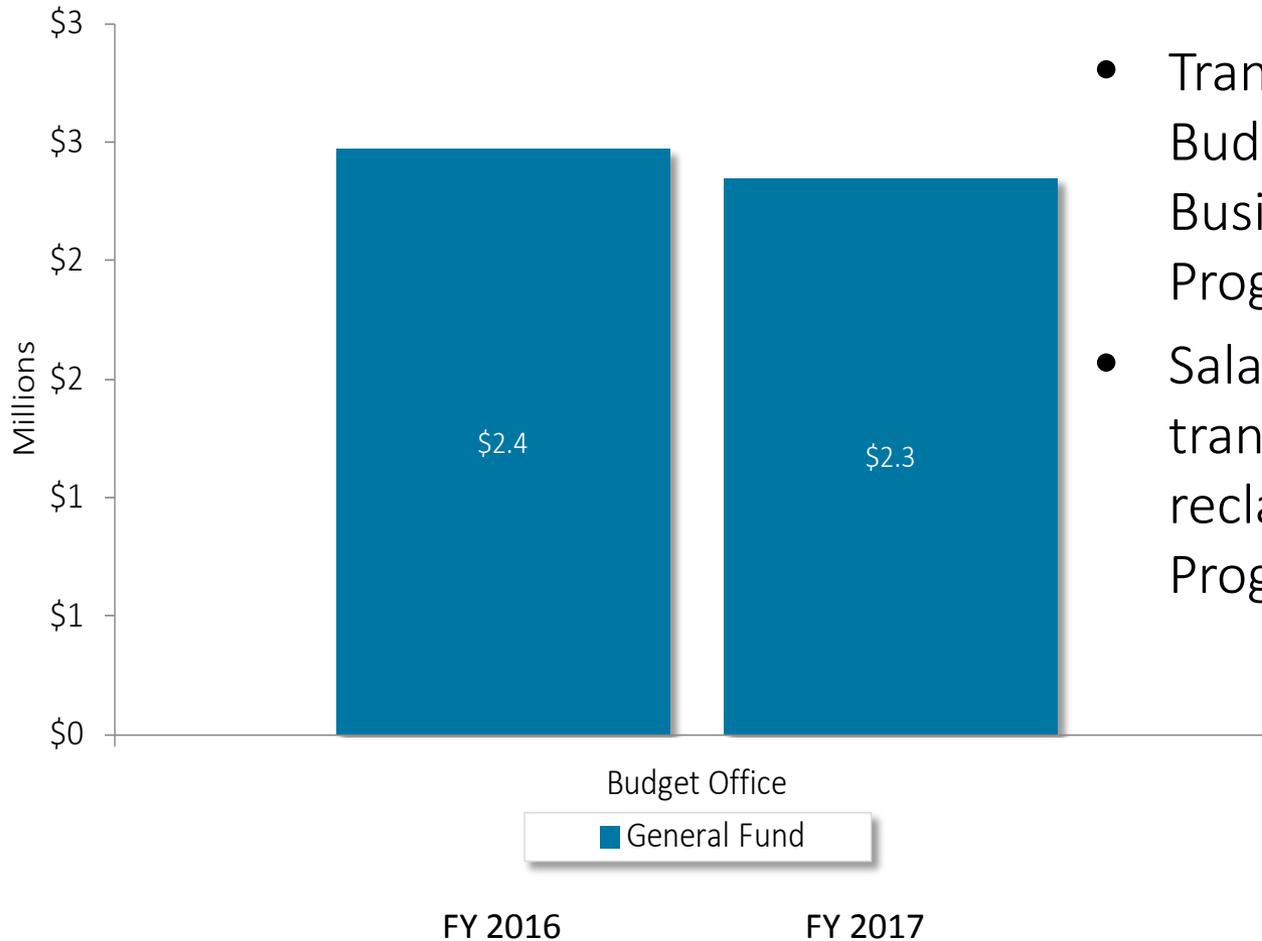
# COO/DCM Director's Office



- A Home for Everyone Capital Funding \$5 Million was budgeted one-time-only for FY 2016



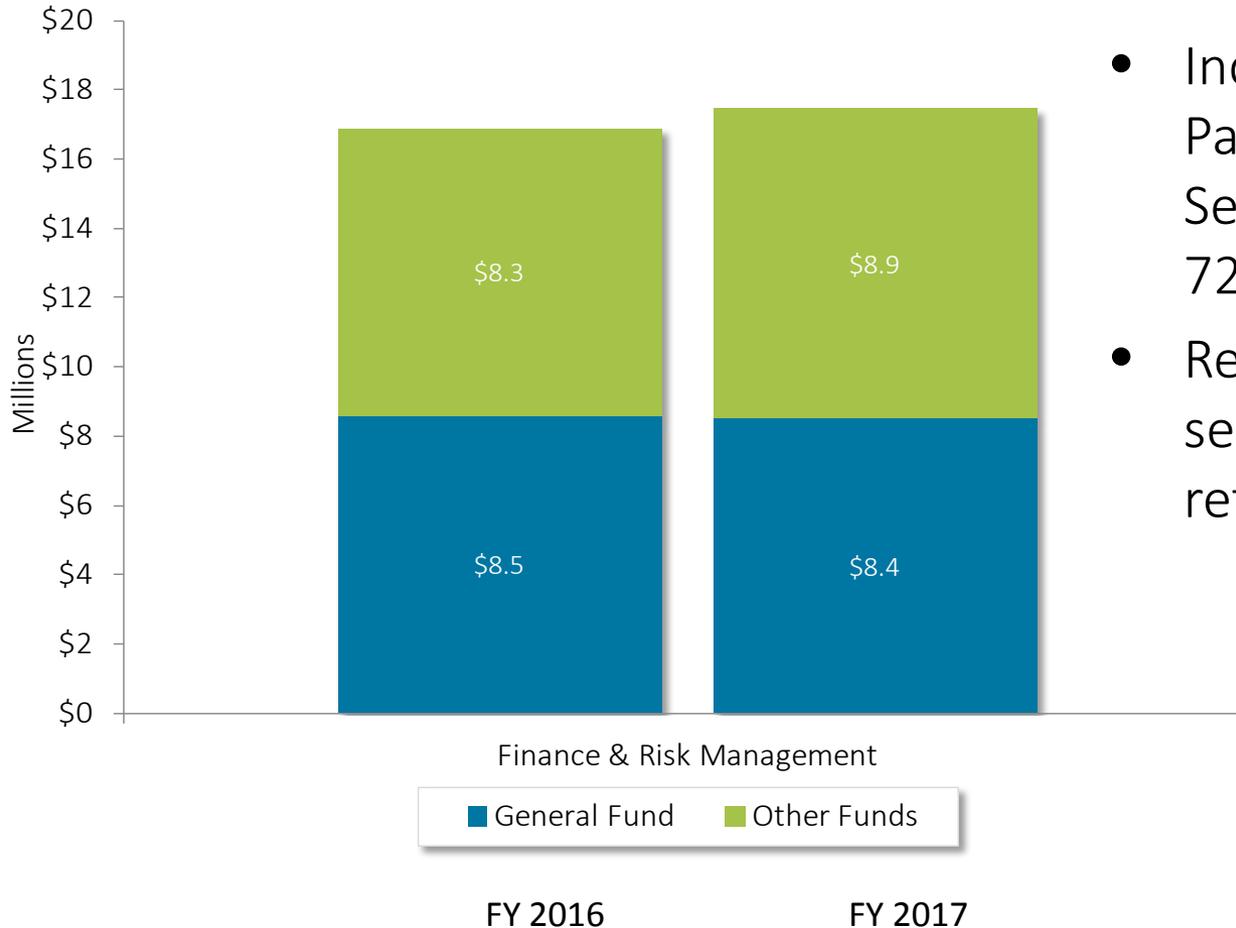
# Budget Office



- Transferred 1.00 FTE Budget Analyst to DCM Business Services (DART) - Program Offer 72001
- Salary savings from transfers of senior staff and reclassifications \$35,000 – Program Offer 72001



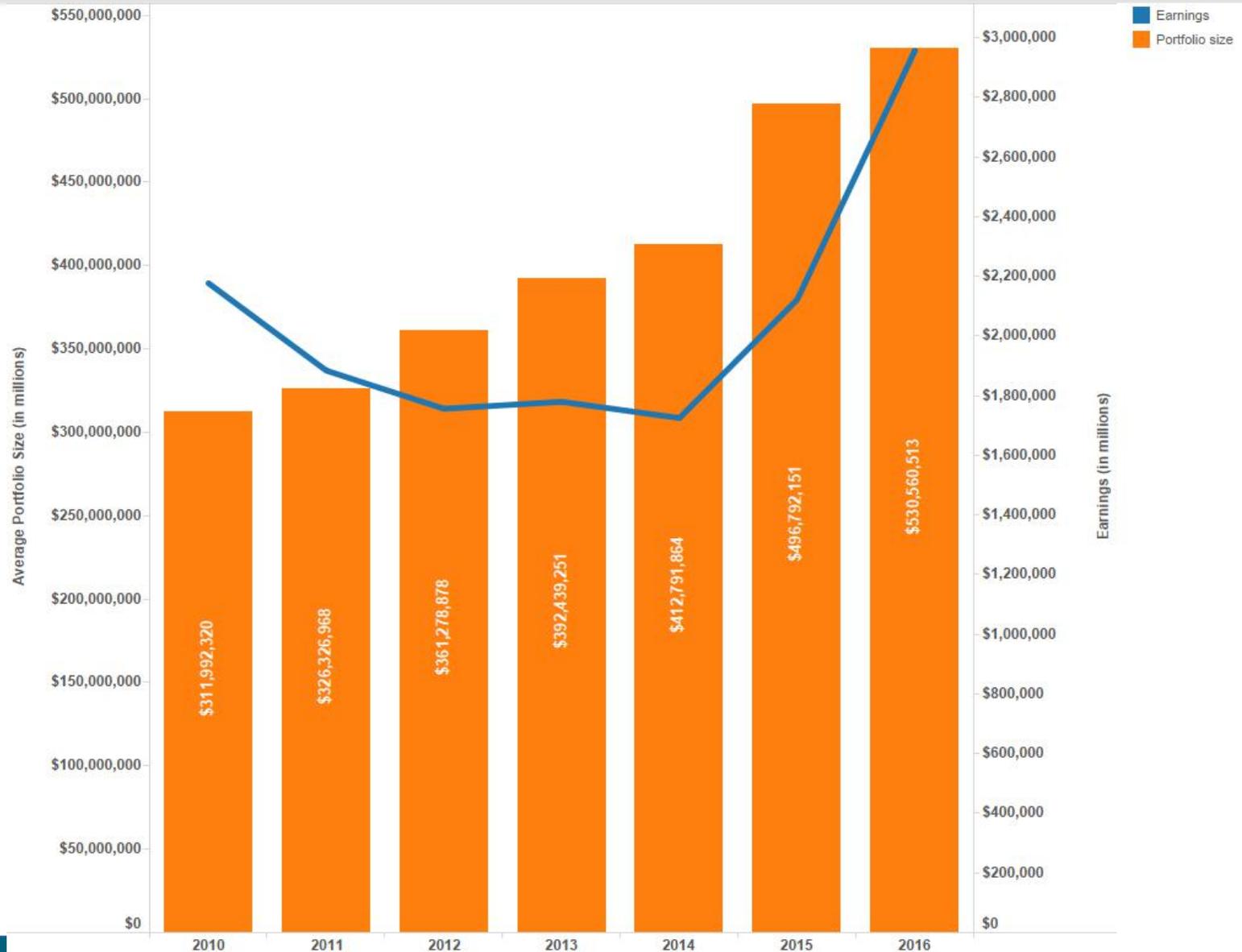
# Finance & Risk Management



- Increased 0.50 FTE in Payroll and Retirement Services – Program Offer 72007
- Reduced \$74,000 from senior manager retirements or departures

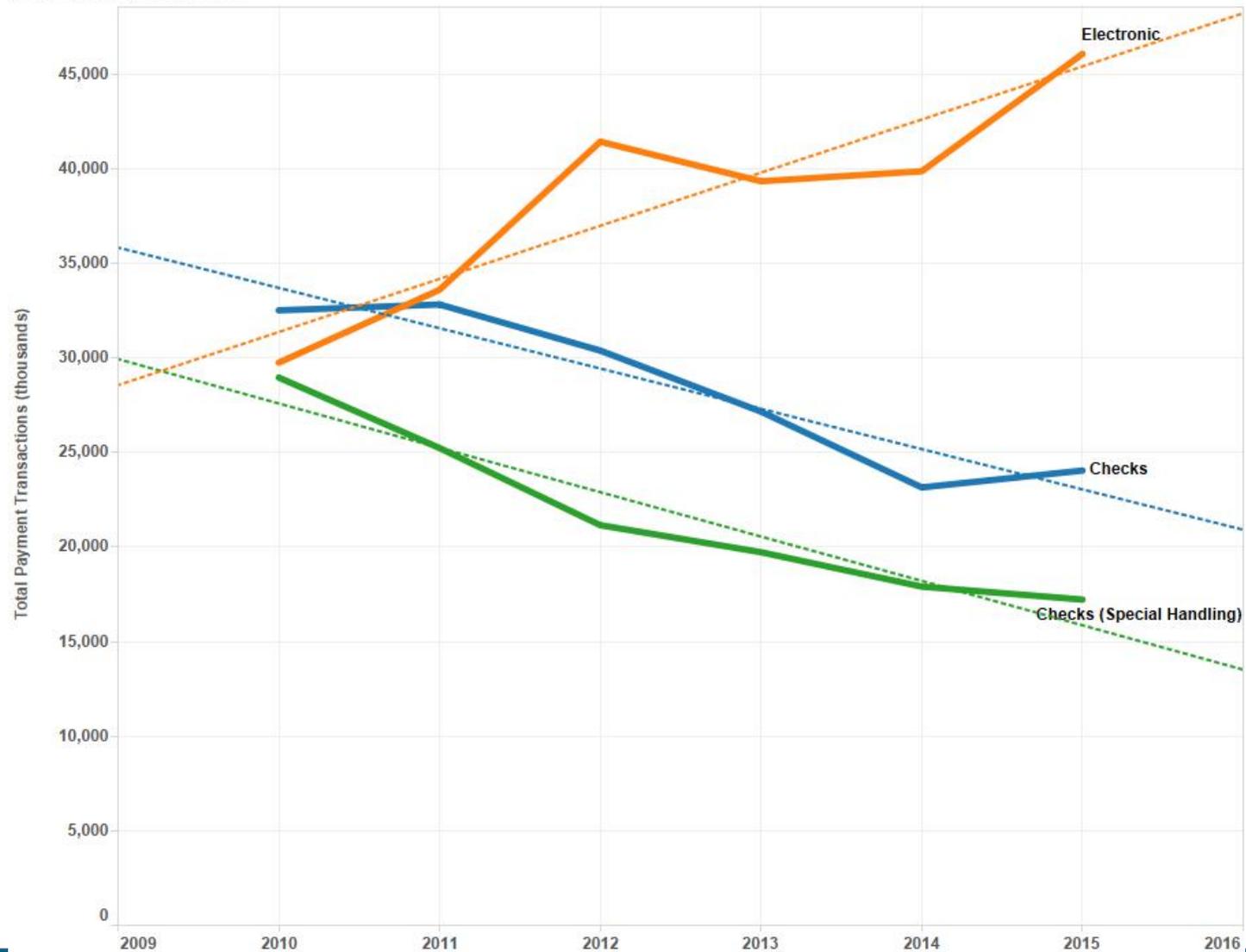


# Finance & Risk Management: Investment Portfolio

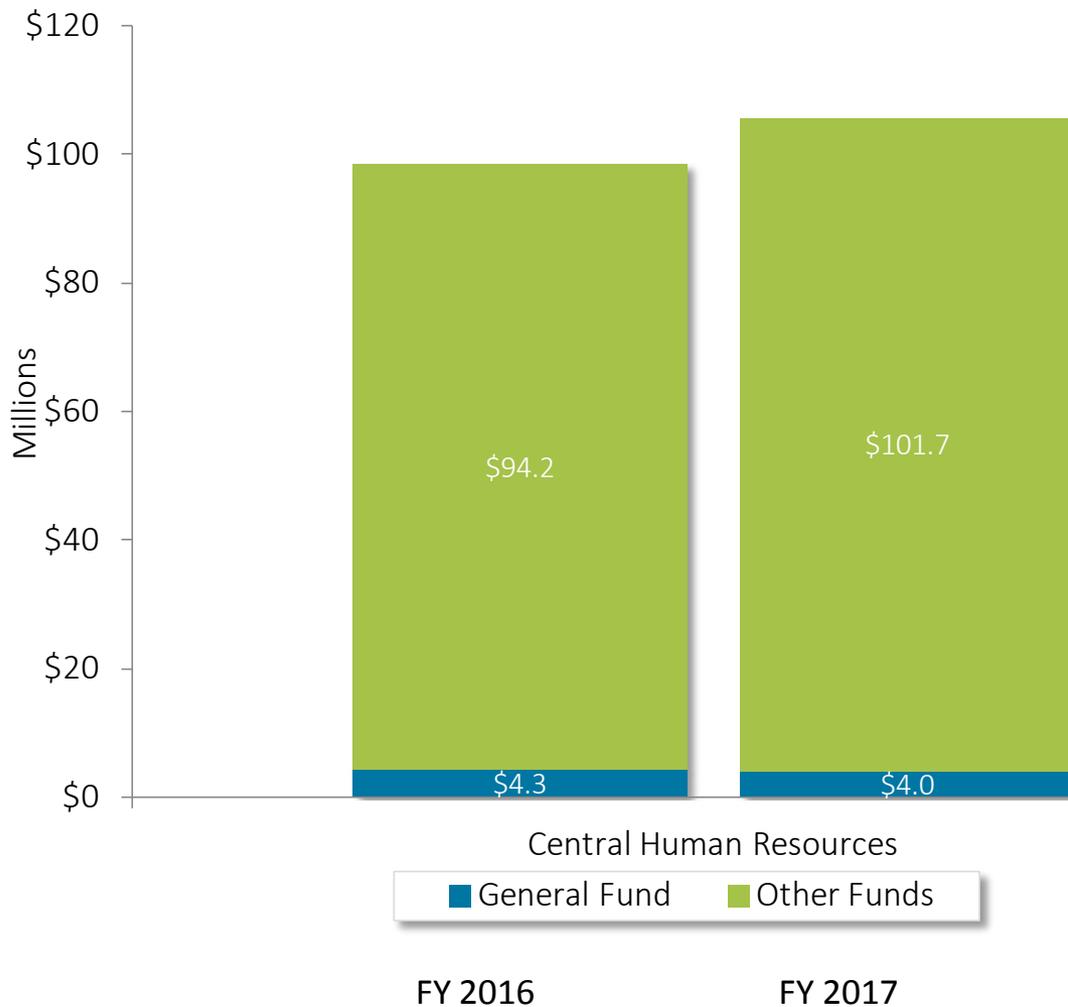


# Finance & Risk Management: Electronic Transactions

Number of Electronic Transactions Increase as Paper Payment Methods Decrease  
Trends shown by dashed lines



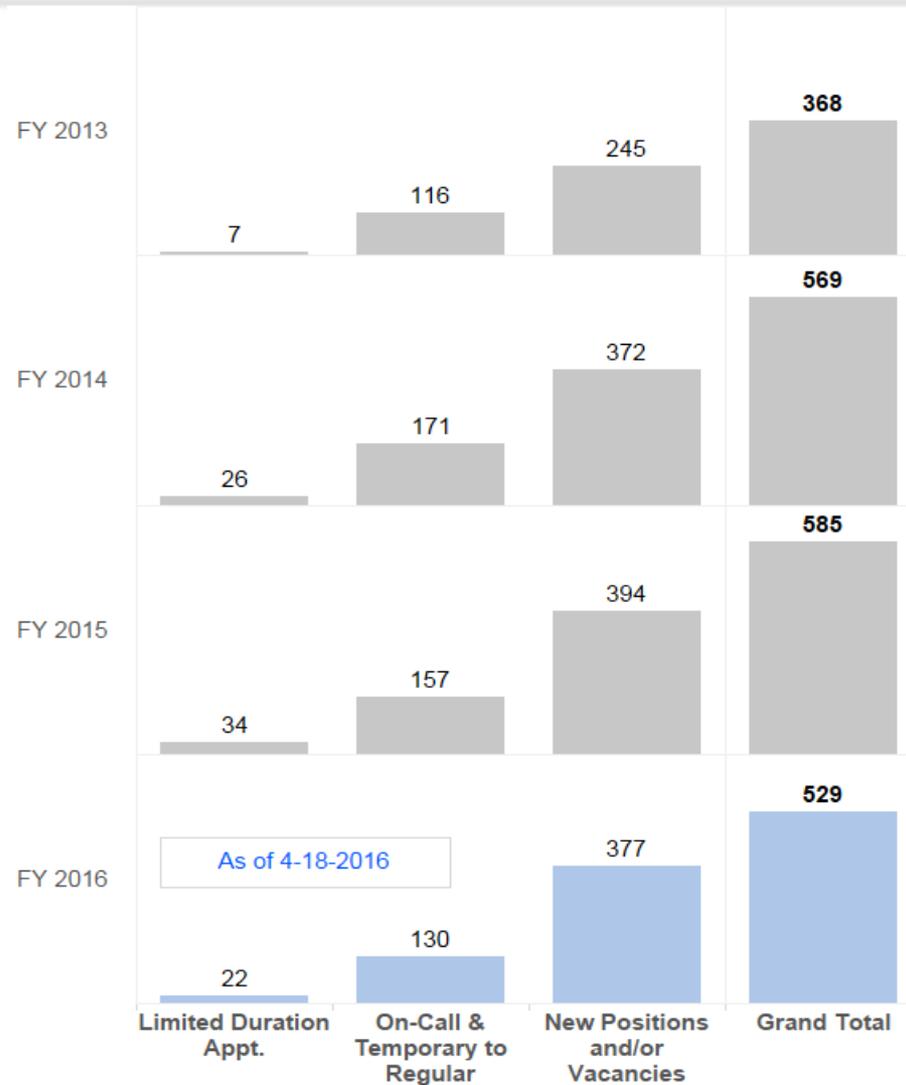
# Central Human Resources



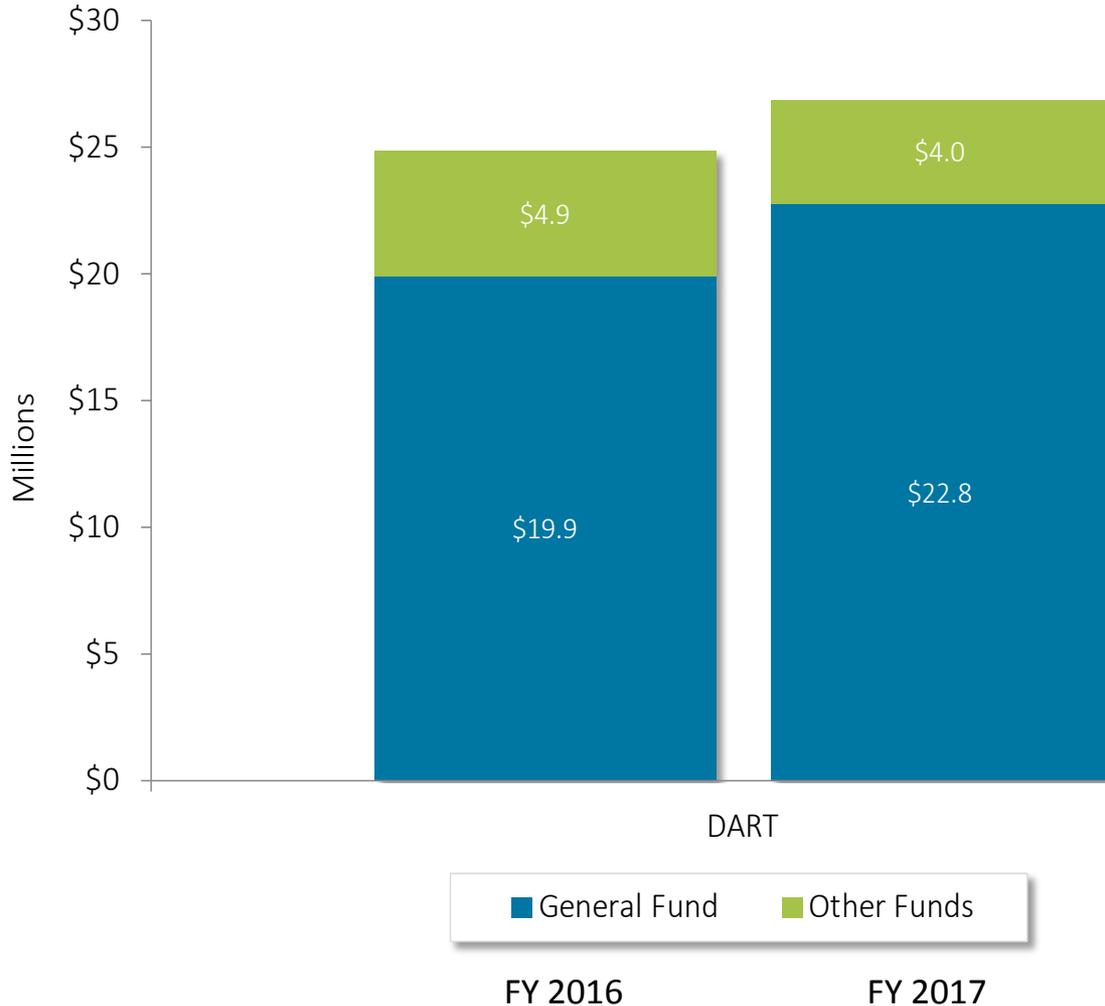
- Countywide FTE and Medical/Dental increases have added \$7.2 Million to the Benefits Program – Program Offer 72020
- General Fund reduction of \$24,000 funding for temporary internships – Program Offer 72017
- The Privacy Officer program was moved to the County Attorney’s Office for FY 2017 – Program Offer 72016



# Central HR: Hiring Trends FY 2013 – FY 2016 YTD



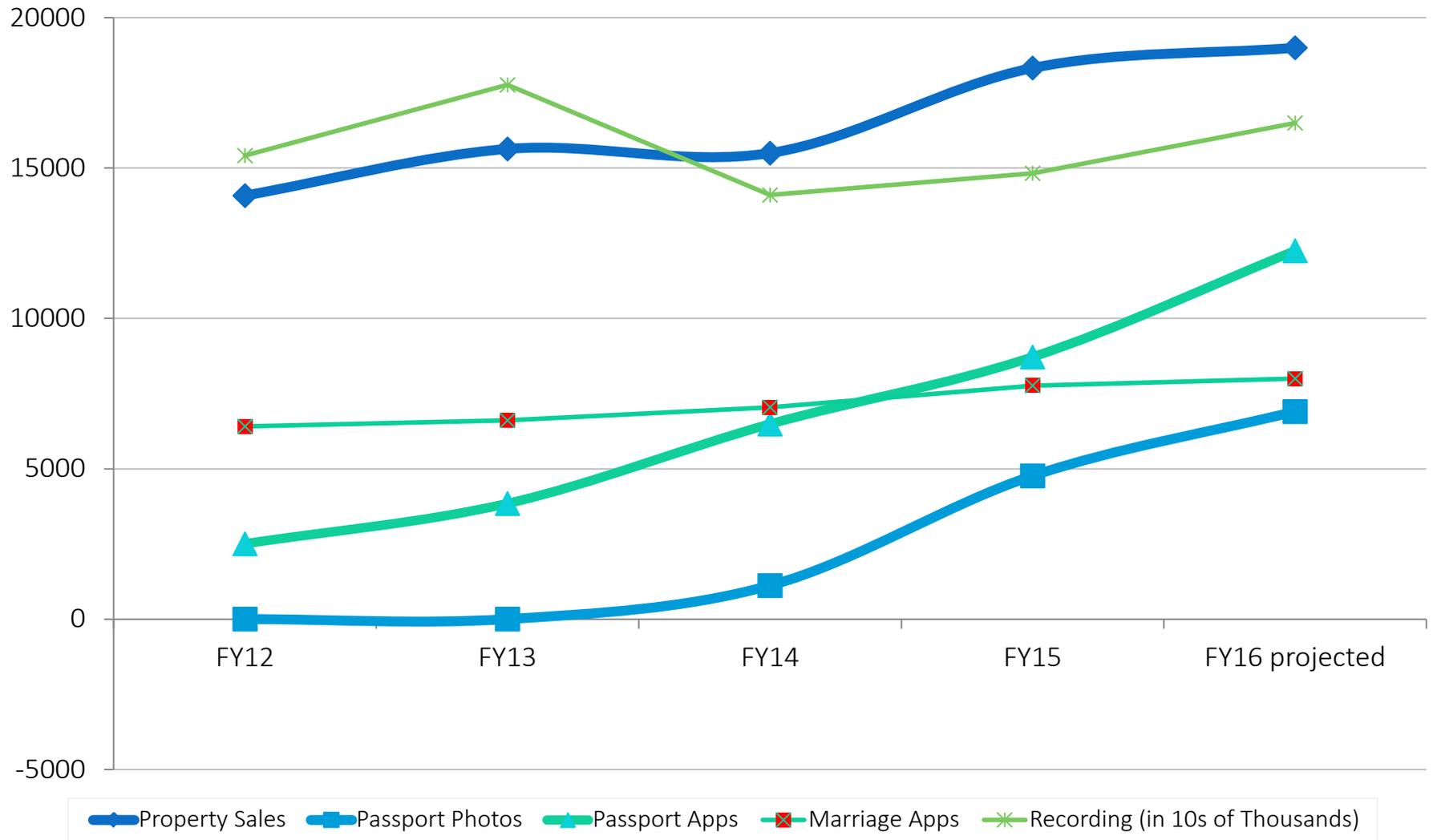
# Division of Assessment, Recording & Taxation (DART)



- Added \$2.5 Million Tax Title Affordable Housing – Program Offer 72040
- Increased 6.00 FTE to support Tax Title, Appraisal, Customer Service, Passport processing and recording.
- Transferred 1.00 FTE Budget Analyst from Budget Office to support DCM Business Services – Program Offer 72023.

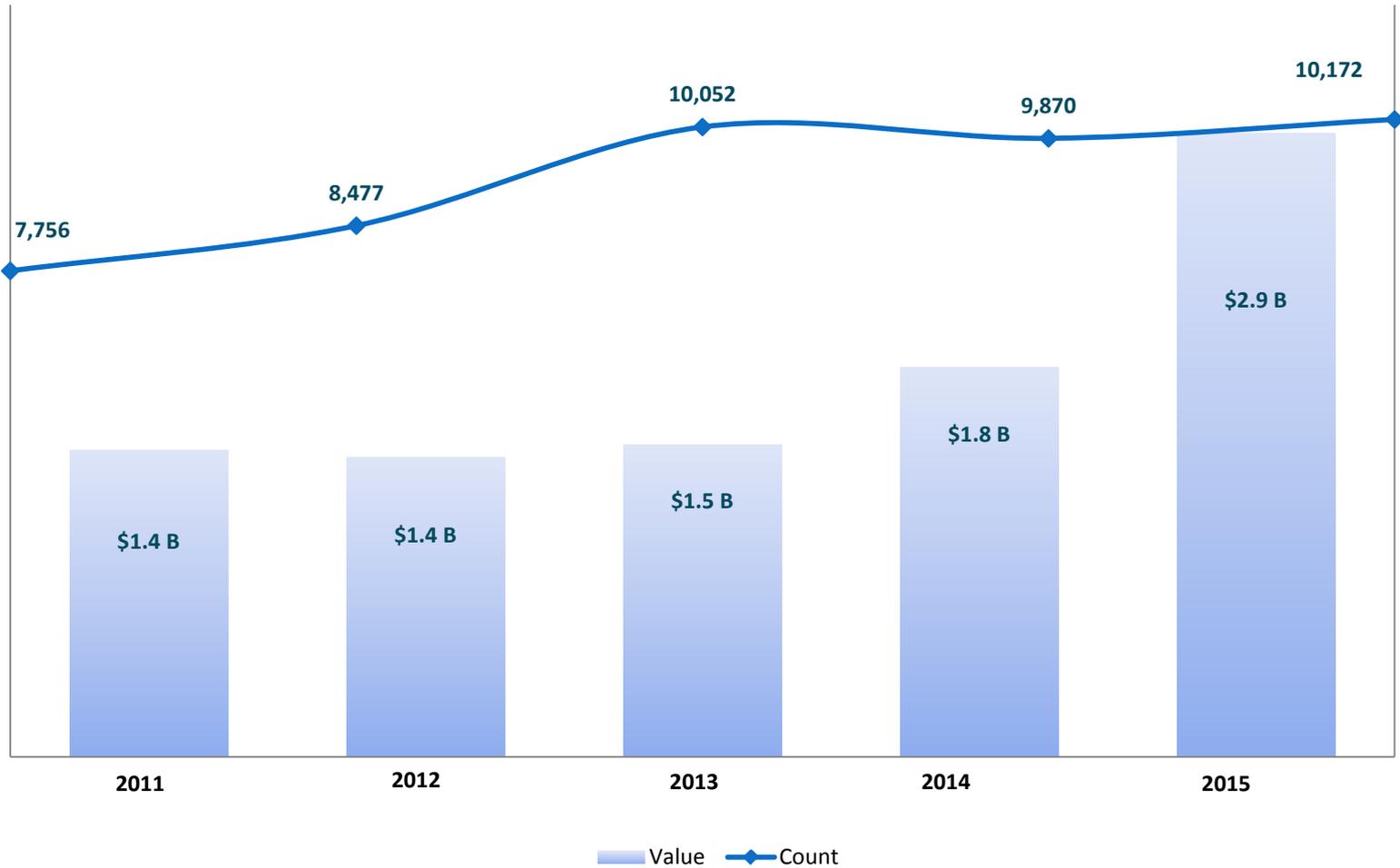


# Assessment, Recording & Taxation: Service Trends



# Assessment, Recording & Taxation:

## Exception Value



# General Fund Reductions

Prog. Name/# or Description	FY 2017 General Fund	General Fund FTE
Program Offer 72017 – Central HR Services – Reduces opportunities for internships in temporary budget.	\$24,000	0.00
Programs in Capital Asset Strategic Planning, Budget Office, Finance & Risk Management – Reductions come from salary savings due to retirements or transfers of senior personnel	\$103,000	0.00
Programs in Capital Asset Strategic Planning, Budget Office – Reductions due to reclassifications to lower level positions.	\$75,000	0.00
Program Offer 72040 A Home for Everyone Capital Funding <b>One-Time-Only FY 2016</b>	\$5,000,000	0.00
Program Offer 72017B Job Rotation <b>One-Time-Only FY 2016</b>	\$153,380	0.00
Program Offer 72011B Inclusive Investment Start-Up Project <b>One-Time-Only FY 2016</b>	\$500,000	0.00
Program Offer 72021 Child Care Network and Tuition <i>(By end of FY 2016, Benefits will offer a network of childcare providers to employees from three providers with over 30 sites in the Portland Metro area with a discount of up to 10%).</i>	\$330,000	0.00
<b>DCM Total</b>	<b>\$6,185,380</b>	<b>0.00</b>



# New, OTO, Backfill & Restored Offers

Prog. Name & # or Description	FY 2017 General Fund	GF Backfill	FY 2017 Other Funds	Total	Restor ation	OTO	NEW
County Clerk Carryover - 72025B	\$164,000	\$0	\$0	\$164,000		X	
Tax Title Affordable Housing - 72040	\$2,500,000	\$0	\$0	\$2,500,000		X	X
<b>DCM Total</b>	<b>\$2,664,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,664,000</b>			



# Legislative Impacts & Future Policy Issues

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- Federal legislation postponed the ACA's "Cadillac Tax" until 2020.
- Work on GASB 77 Tax Abatement Disclosures will inform affected taxing districts in Multnomah County.



# DCM Successes & Challenges

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- Joint Office of Homelessness – Director’s Office, HR, Labor Relations, Purchasing and Budget are deeply involved
- \$5 Million for Affordable Housing OTO – Director’s Office, County Attorney, Purchasing and Tax Title
- Tax Title Affordable Housing ORS 275.275 - Ongoing
- ERP Steering Committee – Director’s Office, HR, Finance and Budget
- Capital Planning
- Evaluation & Research Unit
- Paid Parental Leave



# Summary

Central support  
for **Housing &  
Homelessness  
Initiatives**

Improve  
**strategic  
communication**

Countywide  
**evaluation  
capacity**

**Manager and  
Supervisor  
Training Series**

Secure financing  
for new **major  
capital projects**

**Strengthen  
technical &  
financial training**

Continue to  
**standardize  
county-wide  
procedures**



Plan for the  
**future**



# Questions

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