



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY

BOARD OF COMMISSIONERS

AGENDA # C-2 DATE 9/24/15

MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 9/24/15

Agenda Item #: C.2

Est. Start Time: 9:30 am

Date Submitted: 9/9/15

Agenda Title: **BUDGET MODIFICATION # NOND-03-16: Reclassifying a 1.00 FTE RE Analyst Sr Rep to RE Analyst Sr Non-Rep In Office of Diversity & Equity**

Requested Meeting Date: 9/24/15

Time Needed: Consent Calendar

Department: 1000 - Nondepartmental - All Other

Division: Office of Diversity and Equity

Contact(s): Ben Duncan (Christian Elkin)

Phone: 503-988-9090

Ext. x89090

I/O Address _____

Presenter Name(s) & Title(s): Not applicable

General Information

1. What action are you requesting from the Board?

Request approval of the reclassification of a Research and Evaluation Analyst Sr (represented) to a Research and Evaluation Analyst Sr (non-represented) in the Office of Diversity and Equity, as recommended by the Central HR Classification and Compensation Unit on request #2998.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This vacant position within the Office of Diversity and Equity (ODE) is submitted for a classification to Research Evaluation Analyst Senior (NR). The ODE requires an advanced research expert to provide evaluation services to further the work of the Equity and Empowerment Lens and provide complex evaluation and policy analysis. This position will lead in the design and planning of complex, multi-year evaluation for departments and county-wide projects. In addition, this position will lead and conduct demographic, performance, and discipline pattern research and analysis projects in support of the Labor Relations Director's and HR Director's county bargaining strategy, process improvements, and personnel policies and procedures.

This budget modification impacts program offer 10017A Office of Diversity and Equity.

3. Explain the fiscal impact (current year and ongoing).

The salary and benefits are increased for the position change in the amount of \$5,872, which is balanced within the program by a reduction to the temporary line and non-base salary related and non-base insurance amounts.

The risk fund is adjusted with an increase of \$193 to balance the increase in insurance benefits.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen or other government participation.

None.

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

The increase in the insurance benefits is added to the risk fund in the amount of \$193.

7. What budgets are increased/decreased?

The Office of Diversity and Equity is moving \$5,949 from the temporary line to permanent (10017A) and the Central HR Benefits budget is increasing by \$193 (72020).

8. What do the changes accomplish?

Reclassification of a Research and Evaluation Analyst Sr (represented) to a Research and Evaluation Analyst Sr (non-represented), with an increase in salary and benefits.

9. Do any personnel actions result from this budget modification?

Reclassification of position 717505.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

NA

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

NA

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

NA

Required Signature

Elected Official or Marissa Madrigal /s/
Dept. Director:

Date: 9/9/15

Budget Analyst: Christian Elkin /s/

Date: 9/9/15

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____

Exp/Rev/FTE - Budget Modification

Budget Year: 2016

Budget Modification: NOND-03-16

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	10017A-16	1000	10-01	0020	707000	60000 - Permanent	532,060	523,976	(8,084)	
2	10017A-16	1000	10-01	0020	707000	60000 - Permanent	532,060	544,389	12,329	
3	10017A-16	1000	10-01	0020	707000	60100 - Temporary	49,500	43,551	(5,949)	
4	10017A-16	1000	10-01	0020	707000	60130 - Salary Related Expns	160,500	158,797	(1,703)	
5	10017A-16	1000	10-01	0020	707000	60130 - Salary Related Expns	160,500	164,160	3,660	
6	10017A-16	1000	10-01	0020	707000	60135 - Non Base Fringe	4,143	3,697	(446)	
7	10017A-16	1000	10-01	0020	707000	60140 - Insurance Benefits	120,425	119,880	(545)	
8	10017A-16	1000	10-01	0020	707000	60140 - Insurance Benefits	120,425	121,257	832	
9	10017A-16	1000	10-01	0020	707000	60145 - Non Base Insurance	866	772	(94)	
1000 Total										0
10-01 Total										0
Program Offer Number 10017A-16 Total										0
10	72020-16	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(70,405,211)	(70,405,404)	(193)	
11	72020-16	3500	72-80	0020	705210	60330 - Claims Paid	6,899,716	6,899,909	193	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-16 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2016

Budget Modification: NOND-03-16

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
717505	6087	Research/Evaluation Analyst/Sr	64644	1000	707000	(1.00)	(69,755)	(20,013)	(18,860)	(108,628)
717505	9043	Research/Evaluation Analyst, Senior Nr	64644	1000	707000	1.00	61,671	18,310	18,315	98,296
Total Annualized Changes:						0.00	(\$8,084)	(\$1,703)	(\$545)	(\$10,332)

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
717505	6087	Research/Evaluation Analyst/Sr	64644	1000	707000	(1.00)	(69,755)	(20,013)	(18,860)	(108,628)
717505	9043	Research/Evaluation Analyst, Senior Nr	64644	1000	707000	1.00	61,671	18,310	18,315	98,296
Total Current FY Changes:						0.00	(\$8,084)	(\$1,703)	(\$545)	(\$10,332)