

Multnomah County OREGON

2011

Adopted Budget

Volume 1:
Policy Document
and Legal Detail



A word cloud of various terms related to community development and budget priorities. The words are arranged in a roughly circular shape, with some terms appearing more frequently or in larger fonts than others. The terms include: measurable outcomes, vibrant communities, protecting citizens, community vision, safety, efficiency, prevention, education, quality of life, sustainability, community engagement, opportunities, eco friendly, effectiveness, thriving economy, accountability, and community vision (repeated). The words are in shades of blue and white, set against a solid blue background.

opportunities
measurable outcomes
vibrant communities
protecting citizens
community vision
safety
efficiency
prevention
education
quality of life
sustainability
community engagement
opportunities
community vision
effectiveness
sustainability
eco friendly
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community engagement
thriving economy
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community vision
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protecting citizens
eco friendly
accountability

MULTNOMAH COUNTY

Adopted Budget

Volume 1: Policy Document and Legal Detail

FY 2011

Board of County Commissioners

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Deborah Kafoury, Commissioner District 1

Barbara Willer, Commissioner District 2

Judy Shiprack, Commissioner District 3

Diane McKeel, Commissioner District 4

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Steve March, Auditor

Dan Staton, Sheriff

Mike Schrunk, District Attorney

Appointed Officials

Joanne Fuller, County Human Services

Vailey Oehlke, Library

Scott Taylor, Department of Community Justice

Lillian Shirley, Health Department

Mindy Harris (interim), Department of County Management

Cecilia Johnson, Community Services

MULTNOMAH COUNTY

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The government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Multnomah County for its annual budget. In order to receive this award, a government must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Jeff Cogen, Multnomah County Chair

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May 13, 2010

FROM: Multnomah County Chair Jeff Cogen

RE: Presenting the 2010–2011 Executive Budget

I chose to work in public service because I believe that government can help the people in a community realize their potential and fulfill their aspirations. That is especially important today, as we struggle to pull ourselves out of a recession and people who have never needed help find themselves looking for somewhere to turn. As I crafted my executive budget, I prioritized services for those who are struggling the most.

On April 1, 2010 (no fooling), I became County Chair and started leading a budget process that had been underway since October 2009. I knew I wanted to keep the county on the path of stability, accountability and transparency that I helped establish as a commissioner with Chair Ted Wheeler and the Board of County Commissioners. Now as County Chair, my goal for the Executive Budget is to build on that foundation by making strategic investments for the well being, safety and prosperity of the community.

For the 10th consecutive year, Multnomah County's General Fund is not adequate to maintain current service levels. Thanks to the tough choices we made in last year's budget, funding from the federal stimulus program, and the stabilizing economy, this year's reductions are less severe. I see 2011 as a bridge year between the significant cuts made in the county's 2010 budget and looming state cuts in 2012. The investments in this Executive Budget give the county time to stabilize, for new strategies to be effective, and to plan for the future.

The Executive Budget reflects my priorities:

- Protecting the health and safety of the community, especially the most vulnerable populations.
- Supporting a community where individuals have opportunities to thrive.
- Investing in making county business more efficient and customer-focused.

Executive Budget Highlights

- The general fund budget totals \$392.0 million which is \$5.4 million less than needed to maintain current service levels.
- I have used one-time-only resources to lower our debt burden and to prevent deeper cuts to public safety and human resources.
- Increases in federal resources and careful leveraging have helped bolster services, especially in the Health Department.

- I have reserved \$4 million dollars in a Business Income Tax stabilization fund to protect and secure our financial position if the economic recovery takes longer than expected. All financial reserves are fully funded in accordance with county policies.

I considered many factors in my Executive Budget decisions: the slow economic recovery, a growing need for basic services, Multnomah County's dropping crime rate and an increasing necessity for government efficiency and innovation. Based on these indicators, I invested in programs to provide for the basic needs – food and shelter – of the most vulnerable in our community. I worked with the Sheriff to contain corrections and law enforcement expenses without sacrificing public safety. Where possible, I invested in innovative approaches that place the county on a more fiscally sustainable path.

Some services are funded with one-time-only resources. Over the next year, we will need to continue to restructure program models and build community partnerships to assure ongoing stability in targeted areas.

Managing Through Difficult Times

The Executive Budget presents my plan to create positive action and outcomes in three key areas: Basic Needs, Public Safety and Prevention/Intervention. As individuals and families, we make choices to ensure we keep food on the table, a safe roof over our heads and transportation to get to school or work. Just as families across our country have been forced to tighten their household budgets, so too has Multnomah County.

A. Basic Needs

Before anything else, people in the community must have their basic needs met. The Executive Budget directly addresses this through programs like:

- Expanded access to health and dental care in East County – a new health clinic in the Rockwood neighborhood will provide primary care, dental and pharmacy services to individuals and families. This is collaboration with key community partners, CareOregon, Lifeworks NW and Homeless Outreach.
- Child and family hunger relief – SUN sites will provide an additional 100,000 healthy, weekend meals to children and parents who qualify for federal free and reduced lunch programs.
- Year-round emergency shelter for homeless families with children – Building on the existing homeless families' winter shelter system, this program will provide capacity to house 30 families and their children for the remainder of the year.
- Bridges to Housing – This effort provides longer term housing and wrap-around services for families struggling to stay out of emergency shelters and off the street.
- County CROPS – Volunteers and private partners will build on the success of last year's program which grew and donated over 13,000 pounds of organic produce to the Oregon Food Bank.

B. Public Safety

My Executive Budget proposes a slimmed down public safety system that maintains our current capacity for drug and alcohol treatment and expands access to mental health services. I've proposed funding:

- Crisis Assessment and Treatment Center – This includes 16 beds of short-term mental health treatment in a secure environment as a lower cost alternative to hospitalization or incarceration for 600-800 clients annually. The center will open late next year in partnership with the City of Portland and the state.
- Gang Prevention, Intervention and Prosecution – Funding for gang prevention and outreach services is maintained in the offices of the District Attorney and Department of Community Justice. The District Attorney's Gang Unit is fully funded.
- East County Courts – With the Board's recent authorization of funds for the next phase of the East County Courts project, the Executive Budget continues to meet our commitment to provide court services in Gresham.
- Domestic Violence – Services fully funded include Department of Community Justice, District Attorney and Sheriff's Office, plus maintaining an additional Deputy District Attorney in the Domestic Violence Unit and a Deputy Sheriff to provide security at the "one-stop" Gateway Center for Domestic Violence Services.
- Jail Capacity – Although state cuts forced the closure of one dormitory of jail beds, we have avoided any additional cuts to jail capacity. The effective management of our detention facility for youth is continued.
- Drug and Alcohol Treatment – Treatment beds for men and women with children are maintained at current service levels.

C. Prevention and Intervention

I believe in investing in proactive approaches to health and well-being that stop problems before they start and addresses unhealthy behaviors and habits early on. This means focusing on the future for children and families and reducing disparities in the communities we serve.

- SUN Services are fully funded to operate in 58 schools, serving 13,000 youth with a comprehensive array of social and support services that assist students and their families' success.
- The Health Department's Communities Putting Prevention to Work federal grant will distribute \$7.5 million to dozens of community organizations and local jurisdictions – including the cities of Portland and Gresham and seven local school districts – to make “the healthier choice an easier choice.”
- Early Childhood Services for first time parents, women with high risk pregnancies, infants and children. These programs, based on a national model, focus on good health habits right from the start, so every child has an equal opportunity to thrive.
- School-Based Health Clinics and school-based mental health services are maintained at their current service levels.

Chair's Initiatives

My values and priorities – prevention, innovation, diversity and equity, sustainability and collaboration – guided my Executive Budget decisions. In addition, I've asked my staff to focus on these areas: the Office of Diversity and Equity, the Office of Sustainability and the new "Working Smart" Initiative. These areas are vital for an effective and efficient county organization. They will report directly to the Chair's Office to ensure they provide strong direction, countywide coordination and accountability for *results*.

A. Diversity and Equity – As the community grows and changes in its richness of race, ethnicity, gender, age, and sexual orientation, the county will continue to invest in reducing disparities in health and welfare throughout the community and within our own organization.

- The Executive Budget invests in increased staffing for the Office of Diversity and Equity, including a Chief Diversity Officer and a data analyst.
- In Fiscal Year 2011, the office will clarify and refocus Multnomah County's various internal diversity and equity initiatives into a framework that is effective and accountable.

B. Sustainability – Sustainability is about using limited resources wisely, reducing waste and eliminating the pollution that impacts our health and increases health care costs.

- The Office of Sustainability will coordinate efforts across the county with a focus on the communities and populations we serve.
- A recycling coordinator will be added to the Sustainability Program to increase internal recycling rates, which in turn, will reduce waste management costs.
- Food access is a critical issue for the health and equity of our community. I have accepted the Central Citizens Budget Advisory Committee's recommendation to add two new food security positions to the Sustainability Program to work in concert with the Health Department. Their work will support the development of food policy and urban agriculture programs that bring fresh healthy food into communities that need it.

C. Working Smart Initiative – Creative solutions and attitudes help us face challenges in a decade of shrinking resources and growing demands. Whether it means one-time investments in technology to make us more efficient, innovative thinking or good old-fashioned hands-on work, I'm committed to working smarter and better than we have before. Working Smart is my challenge to everyone in the county.

- Working Smart continues the Administrative Review to examine internal support services, both centrally and within departments, and to find efficiencies in business and administrative processes. These areas have the greatest potential for improvements that will benefit the county's direct service programs, as well as allow county employees to develop innovative and smart solutions to enhance their good work.
- The Library's Radio Frequency Identification Conversion Project will allow the county to use this technology to track library materials effectively, provide for more efficient check-in and sorting of materials, and ultimately make library materials available to library patrons faster.

- I believe technology is a key to working smarter. Technologies like VoIP (Voice over Internet Protocol) will lower costs, streamline phone changes, and allow us to leverage other emerging technologies such as video-based training and on-line collaboration tools. Open Source solutions are being built to provide robust, lower cost alternatives for out-dated, legacy business systems.

Thanks and Acknowledgements

I have many people to thank for helping me get to this day:

Chief of Staff Marissa Madrigal and Chief Operating Officer Jana McLellan who shepherded the Executive Budget decision process. I wouldn't be presenting an Executive Budget today without them.

Budget Director Karyne Kieta and her staff for budget support.

Department directors, the Sheriff and the District Attorney for their budget proposals which gave me a good foundation to build my Executive Budget.

I continue to be greatly impressed by county employees' hard work and perseverance. I want to thank employees, from managers and supervisors to those working on the front lines, for rising to the challenge of streamlining and reorganizing service delivery. Your work allows me to invest in important programs even in times of declining resources.

I want to acknowledge and thank the citizens who gave their input at the March community budget forums in person and online. You gave me a citizen's perspective of what it takes to make a safe and healthy community.

I look forward to working with the Board of County Commissioners to discuss and finalize the FY 2011 Budget.

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Introduction

Multnomah County has been fortunate to have weathered the recession better than many local governments. The County is still able to offer the vast majority of the health, social, and public safety services that our residents and clients rely on. The FY 2011 budget emphasizes Chair Cogen's values of prevention, innovation, sustainability and equity. The budget protects the health and safety of people, supports a community where individuals can thrive, and invests in making the county more efficient and customer focused.

Multnomah County's budgeted departmental expenditures have increased from \$1.04 billion in FY 2010 to \$1.16 billion in FY 2011, an increase of \$119 million. A large portion of this increase can be attributed to \$50 million in expenditures for replacement of the Sellwood Bridge. Planned General Fund expenditures (including cash transfers) have increased from \$341.1 million to \$356.1 million in FY 2011, and most departments saw their General Fund allocation increase. The County will add 142.29 FTEs in FY 2011, with 105 of those being supported by Federal and State grants.

The FY 2010 budget, and now the FY 2011 budget, provides for a new Rockwood Health Clinic, continued implementation of a new Assessment & Taxation IT system, a new Crisis Assessment and Treatment Center (a cost-effective alternative to incarceration or hospitalization), a new IT Data Center and Disaster Recovery capabilities, and design of the East County Courthouse.

The FY 2011 budget also fully funds our reserves, contains an additional Business Income Tax (BIT) reserve, and continues to reduce our unfunded retiree benefit obligations. In addition, Multnomah County's recent bond issues have been rated highly. Moody's rated Multnomah County's March 2010 Full Faith and Credit Bond issuance Aa1, and Standard & Poor's rated the same issuance AA with a stable outlook. The county's high credit ratings reflect our high levels of reserves, our willingness to revise operations and identify new revenues in response to budgetary pressures, and our use of multiyear financial modeling to guide budget decisions.

Despite the many positive items in the FY 2011 budget, the County will face several challenges in the immediate future. The County anticipates an \$11.5 to \$14.2 million General Fund revenue/expenditure gap (roughly 3.5% of ongoing expenditures) in FY 2012. The State of Oregon is currently implementing a 9% across the board reduction, which will impact the County in FY 2011. The upcoming 2011-2013 biennium will be even more challenging for the state and subsequently the County.

Planning for the FY 2011 Budget

Economic Climate

Gross domestic product (GDP) – the output of goods and services produced in the U.S. – increased at a revised annual rate of 2.7% in the first quarter of 2010, the third consecutive quarter of GDP growth. While economists generally believe the recession ended in the summer of 2009, growth in the latter half of 2010 is expected to be sluggish. This will be caused by a number of factors: the decline in Federal stimulus spending, the end of the normal inventory rebuilding cycle after a recession, and weak residential investment due to excess housing inventory.

Locally, the Portland metropolitan area felt the impact of the housing boom and bust 12 to 18 months later than other regions, and prices continue to decline. Portland housing prices peaked in July 2007, and through April, 2010 they have fallen 23% from their peak based on the S&P/Case-Shiller Home Price Index. Although not falling as quickly, prices have trended down throughout 2010 when compared with a year earlier. Recent estimates from First American Core Logic suggest that nearly 20% of Portland area home owners have negative equity. Based on affordability measures, prices could continue to fall for several quarters. Commercial real estate, which trails housing prices and lags the general economy, remains weak.

Unemployment increased faster and peaked at higher levels in Oregon and Multnomah County than in the rest of the country. In May 2008, Oregon's unemployment rate was 5.7%. Twelve months later, it stood at 11.6%. By May 2010, the rate had declined to 10.6%. For Multnomah County, unemployment followed a similar pattern - increasing from 5.0% in May 2008 to 10.7% in May 2009, and then easing to 9.8% by May 2010. The U.S. unemployment rate has remained stubbornly stable at roughly 9.7% for all of 2010.

While housing prices and unemployment rates paint a grim picture, the local economy has stabilized and small improvements can be seen. Business spending on equipment and software has risen significantly, benefiting large local employers such as Intel. Exports, especially to China, have been strong and growing. Inflation continues to be low. In the second half of 2009, the CPI – Urban Wage Earners and Clerical Workers index for Portland grew at just 0.7%. On a full year basis, it was essentially unchanged.

The County continues to assume a stabilizing national and local economy, with a protracted and uneven recovery. The consensus forecast has Oregon employment growing 0.2% in 2010 and 2.4% in 2011. Personal income growth is projected to increase 3.5% in 2010 and 4.4% in 2011.

Forecasting the General Fund

Multnomah County uses ongoing financial forecasting and monitoring to estimate revenues and expenditures in the General Fund, the County's largest source of discretionary revenues. These forecasts are made for a 5-year time horizon and updated on a quarterly basis. The 5-year forecast helps form the basis on which Multnomah County builds its annual budget.

The Budget Office's March, 2010 5-Year General Fund Forecast projected a gap between General Fund revenues and expenditures of \$5.4 million in FY 2011. Unchecked, the gap will grow to over \$12 million in FY 2012. This projection excluded unmet needs such as capital infrastructure, building maintenance, operating costs associated with new or planned buildings, and any policy implications of decisions included in the proposed budget. The forecast also assumed that expiring State grants will not be supported by the General Fund and that there will be no new or expanded General Fund programs. The shortfall is a result of:

- The ongoing structural deficit between General Fund revenues and expenditures of approximately 2% annually
- One-time-only revenues used for ongoing programs in FY 2010
- Reduced Business Income Tax, US Marshal Revenue, State Shared Revenue, and Central Indirect Revenue
- Personnel costs projected to grow at 5.67%

Local Revenues

Property tax is the single largest source of revenue in the General Fund and it accounts for about 63% of ongoing revenues. General Fund revenue growth, therefore, is particularly sensitive to changes in taxable value. The FY 2011 budget assumes the following rates of growth for each revenue source:

- Property tax – Increase 3.3%
- Business Income Tax – Flat
- Motor Vehicle Rental Tax – Increase 2.5%
- Recording Fees/CAFFA Grant – Increase 13.0%
- State Shared Revenues – Decrease 14.0%

State Revenues

FY 2011 is the second year of the State's 2009-2011 biennial budget and was looking relatively stable. State budget reductions implemented in 2009, the American Recovery and Reinvestment Act (the federal stimulus), the use of 'rainy day' funds, and the passage of revenue Measures 66 and 67 in January 2010 initially left local jurisdictions with a predictable, if reduced, revenue picture for FY 2011.

However, the State's June 2010 forecast projected the state to have a negative \$577.1 million ending balance at the end of the biennium. The Governor has since ordered a 9% across-the-board budget cut, which will impact the County in FY 2011.

Cost Drivers

The County is planning to re-balance its budget in August 2010 to address these state budget reductions.

It is important to note that the State is heavily dependent on personal income taxes. Given high unemployment, the protracted and even pace of recovery, and anemic job and wage growth, the state faces deficits for the foreseeable future. Estimates are that the State will face a \$2.5 billion gap for the FY 2012-2013 biennium, which is roughly 13% of current service levels.

Expenditures are forecast to grow by 4% to 5% annually – a rate of growth that takes into account inflation, employee compensation, and long term fixed costs for the next five fiscal years. Our primary General Fund cost drivers are personnel costs, particularly salary and benefits and health care related services. The FY 2011 budget accounts for personnel cost growth of 5.67% from the following sources:

- Cost of Living Adjustment – 2.00%
- Step and Merit Increases – 1.50%
- Medical/Dental – 14.63%
- PERS – 1.00%
- Retiree Medical – 0.25%
- Liability – 0.10% - 0.45%

The FY 2011 budget also provides General Fund nonprofit providers of contractual services with a cost of living adjustment of 2.0%.

Policy Direction from the County Chair and Board

In light of General Fund shortfalls projected in the 5-year forecast, the initial direction from the Chair was for operating departments to make a 4% reduction in their General Fund budget requests. Internal service providers had to reduce their budget requests by 4% as well. Savings from the reductions totaled approximately \$12.6 million. The 4% savings produced a greater reduction than was needed to close the gap for FY 2011 alone.

In late March, County Chair Ted Wheeler was appointed by the Governor to the office of State Treasurer. Jeff Cogen was appointed by unanimous vote of the Board to serve as Chair. Chair Cogen's administration began just prior to finalizing the executive decisions for the FY 2011 budget. The budget calendar was adjusted to provide Chair Cogen with as much time as possible to create his executive budget and still meet the statutory deadlines imposed by Local Budget Law. Chair Cogen's executive budget maintained current service levels for FY 2011, and made new investments in his priorities of basic needs, prevention, safety, sustainability, and equity. This was accomplished by restoring or re-programming about three-quarters of the initial 4% reduction of \$12.6 million, leaving budget reductions of roughly \$3 million countywide; increasing

pet license fees and health department fees; and by using one-time-only resources (see tables on page 15 and 16 in the General Fund section).

The Board of County Commissioners held hearings on the Chair's proposed budget in May and June, adopting the Budget on June 10th. The Board made relatively few changes. The most significant were to move \$1.3 million of programs from departmental appropriations to the General Fund Contingency as earmarks pending additional information and the impacts of possible state reductions. A list is included below and additional documentation can be found in the Budget Notes section. The Board also approved a number of departmental amendments, including the Communities Putting Prevention to Work Program grant from the CDC. All told, these added roughly \$10.4 million and 33.11 FTE to the budget.

Board Earmarks	
- Pet Adoption Center	75,000
- Non-Profit Hotel (was offer 25121)	413,507
- Backpack Program (was part of offer 25147)	48,957
- Executive/Management Class Comp Study (was offer 72061)	200,000
- Mental Health Peer Clubhouse & Strengthening Families (was offers 25065 & 25087)	388,300
- Working Smart Initiative (was offer 10033)	217,907

Budget Overview - All Funds

Local Budget Law requires that Multnomah County report the total budget. The budget for FY 2011 totals \$1,460,368,279. When adopted, the budget sets the legal appropriation. The total budget reflects the actual resources needed by the County, plus internal charges, transfers, loans, and accounting entities.

Because the total budget overstates what is actually spent, the County often refers to the net budget. The FY 2011 net budget of \$987,550,772 is a more accurate statement of the money the County actually plans to spend on operations during the year. The net budget subtracts all internal charges, transfers, and loans from one fund to another. It also removes all reserves for future years to more accurately reflect the ongoing operating budget. Internal transactions between funds are typically the result of one department providing a service to another, such as information technology or facilities services.

FY 2011 Adopted Budget	
Department Expenditures	\$958,812,685
Contingency	<u>\$28,738,087</u>
Total Net Budget	\$987,550,772
Service Reimbursements	\$196,657,752
Internal Cash Transfers	\$34,397,244
Reserves	<u>\$241,762,511</u>
Total Budget	\$1,460,368,279

Please see the next page for a chart detailing the change in budget by fund compared with FY 2010:

Budget Director's Message

fy2011 adopted budget

#	Fund Name	FY 2010 Adopted	FY 2011 Adopted	Change	Notes
1000	General Fund	\$381,187,593	\$393,247,902	\$12,060,309	Beginning working capital (BWC) \$24.4m, taxes +\$6.9m; financing sources +\$15.5m, intergov +\$1.6m & service charges -\$2.7m
1500	Strategic Investment Program Fund	733,963	161,000	(572,963)	Taxes not budgeted, all beginning balance
1501	Road Fund	46,389,474	45,096,682	(1,292,792)	Financing sources -\$3.4m, other revenues & service charges -\$0.6m; intergov +\$2.7m
1502	Emergency Communications Fund	250,000	250,000	0	
1503	Bicycle Path Construction Fund	1,692,075	430,500	(1,261,575)	BWC \$260,000 & intergov \$1m lower
1504	Recreation Fund	123,264	101,700	(21,564)	
1505	Federal/State Program Fund	241,391,104	277,794,258	36,403,154	BWC \$0.4m, licenses & permits -\$0.6m; intergov +\$22.6m & service charges +\$14.1m
1506	County School Fund	205,000	191,500	(13,500)	
1507	Tax Title Land Sales Fund	668,601	0	(668,601)	Fund is no longer used
1508	Animal Control Fund	1,785,958	2,691,373	905,415	Licenses/permits +\$0.7m, other revenues +\$0.1m
1509	Willamette River Bridge Fund	15,850,003	175,862,964	160,012,961	BWC -\$4m; financing sources +\$150m, intergov +\$7.6m, licenses & permits +\$6m
1510	Library Serial Levy Fund	79,615,995	77,403,916	(2,212,079)	BWC -\$2.8m, financing sources -\$0.4m; other revenues +\$0.3m, taxes +\$0.9m
1511	Special Excise Taxes Fund	20,680,000	19,014,000	(1,666,000)	Taxes are lower
1512	Pub Land Corner Preservation Fund	2,060,000	1,685,000	(375,000)	
1513	Inmate Welfare Fund	1,572,436	1,384,015	(188,421)	
1516	Justice Services Special Ops Fund	8,226,617	8,196,814	(29,803)	
1517	General Reserve Fund	15,645,460	0	(15,645,460)	Not budgeted in FY 2011 resources moved to GF
2001	Revenue Bond Sinking Fund	2,184,740	1,692,500	(492,240)	BWC is lower
2002	Capital Lease Retirement Fund	35,392,902	30,781,512	(4,611,390)	BWC -\$12.8m, other revenues +\$8.4m
2003	General Obligation Bond Sinking Fund	16,736,004	15,795,357	(940,647)	BWC -\$0.3m, taxes -\$0.7m
2004	PERS Bond Sinking Fund	48,364,000	60,840,000	12,476,000	BWC +\$10.5m, other revenues +\$1.8m
2504	Financed Projects Fund	6,545,000	5,106,000	(1,439,000)	Financing sources lower
2507	Capital Improvement Fund	45,028,051	47,332,900	2,304,849	BWC +\$9.2m, financing sources +\$0.9m, intergov +\$1.7m; other revenues -\$8.8m
2508	Capital Acquisition Fund	557,400	6,007,000	5,449,600	BWC is higher
2509	Asset Preservation Fund	4,655,806	5,427,865	772,059	BWC +\$0.5m, financing sources +\$0.4m
3002	Behavioral Health Managed Care Fund	43,723,284	57,715,295	13,992,011	BWC +\$10.6m, intergov +\$3.4m
3500	Risk Management Fund	99,412,389	114,847,695	15,435,306	BWC +\$3.9m, other revenues +\$11.4m
3501	Fleet Management Fund	8,725,343	11,317,605	2,592,262	BWC +\$2m, other revenues +\$0.7m
3503	Data Processing Fund	52,280,209	47,712,090	(4,568,119)	BWC +\$3.5m higher; financing sources -\$6.2m, other revenues -\$2.2m
3504	Mail Distribution Fund	7,713,000	8,125,842	412,842	BWC is higher
3505	Facilities Management Fund	43,098,552	44,154,994	1,056,442	Financing sources -\$1m; other rev. +\$1.2m, service charges +\$0.9m
Total		\$1,232,494,223	\$1,460,368,279	\$227,874,056	

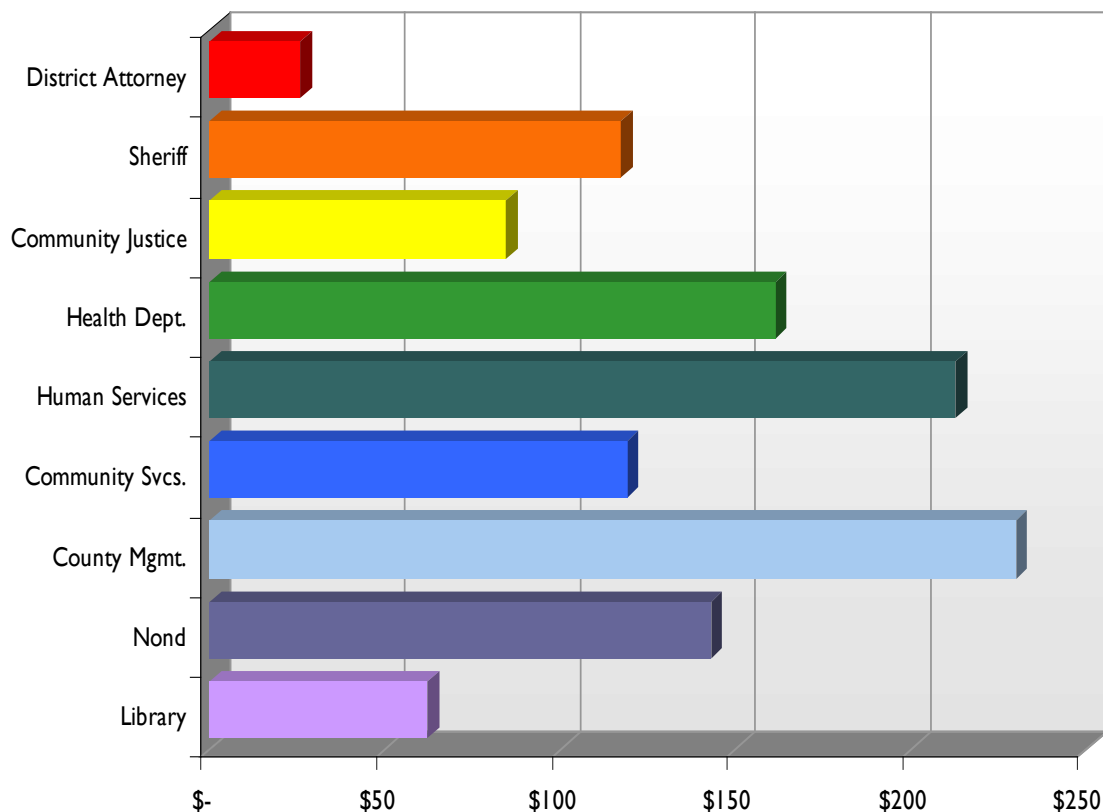
Budget Director's Message

fy2011 adopted budget

Department Requirements All Funds (\$1.16 billion)

Department expenditures for all funds total \$1.16 billion in FY 2011. Most departments experienced increases in their budgets over the previous fiscal year with the exception of the Library. This is because the costs of building and opening two new branches inflated the Library's FY 2010 budget - these costs do not recur in FY 2011.

The bar chart below shows the amount of funding required by each department. This figure includes internal service payments, and thus represents some double-counting.

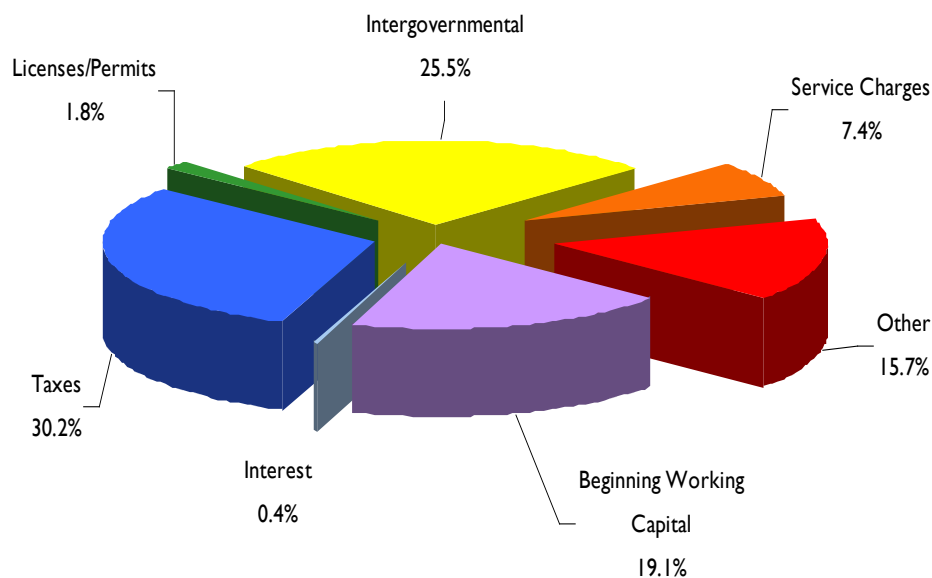


Department Revenues All Funds (\$1.21 billion)

Total direct resources or 'revenues' for FY 2011 are \$1.21 billion (excluding service reimbursements and cash transfers between funds). Local revenues are either holding steady or growing at slightly increased rates. Taxes constitute the largest single revenue source and include property tax, business income tax, motor vehicle rental tax, transient lodging tax, and county gas tax.

Beginning Working Capital (BWC), as a share of total budgeted resources, has increased from last year. The FY 2010 adopted budget assumed \$23.1 million General Fund BWC, but FY 2011 contains \$47.5 million. This increase is due to a change in accounting standards discussed in the "General Fund Reserves" section. (page 16).

The increase in revenues from FY 2010 is attributable primarily to financing activity for the Sellwood Bridge. Proceeds from bond sales were budgeted at \$150 million, primarily to provide flexibility in putting together a debt package. Other financing sources for the bridge include an increase in intergovernmental revenues of \$7.5 million, and a new vehicle registration fee of \$6.0 million.

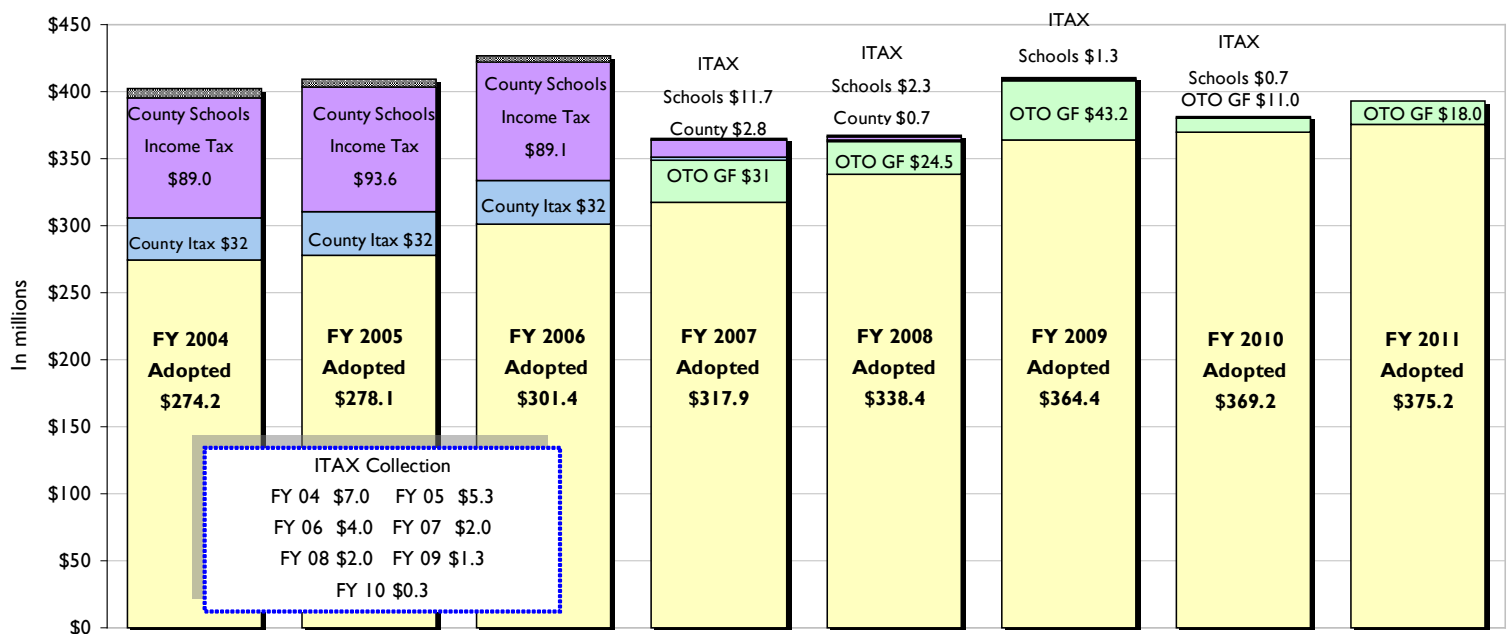


The General Fund

General Fund Expenditures

The \$393.2 million General Fund comprises approximately one-third of the County's budget. It is the largest pool of discretionary funds that the Board of County Commissioners can allocate with few restrictions. Resources include property taxes, business income taxes, motor vehicle rental taxes, interest earnings, and state shared revenues and beginning working capital.

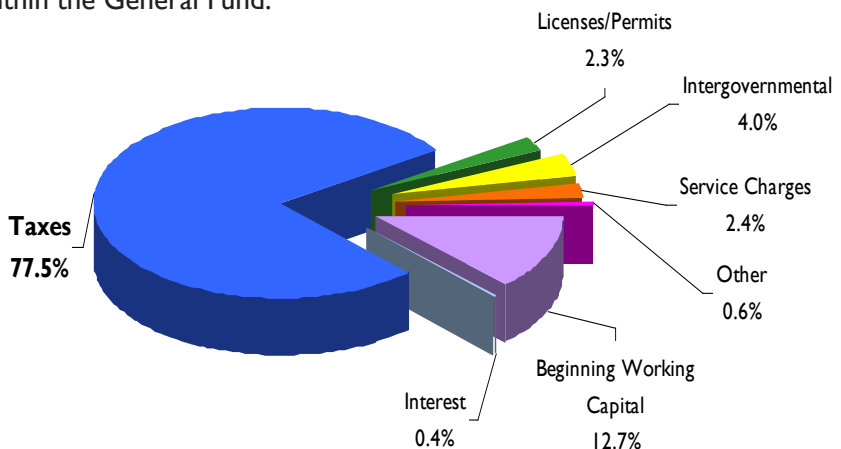
The following graph shows the total General Fund appropriation, including cash transfers and service reimbursements, from FY 2004 through FY 2011. The Temporary Personal Income Tax is shown from FY 2004 to FY 2010 but was not significant enough to warrant attention in FY 2011. Additionally, the graph shows how much one-time-only and ongoing funding was spent in the General Fund in fiscal years FY 2007 - FY 2011. Combining each segment provides the total General Fund.



General Fund Revenues

General Fund direct resources (excluding service reimbursements and cash transfers) have increased from FY 2010. Budgeted General Fund direct resources are \$374.2 million – an increase of 8.0% over the FY 2010 adopted budget. This increase is somewhat misleading. In FY 2010, the General Reserve Fund (\$15.3 million) was transferred into the General Fund as a result of new Government Accounting Standards Board (GASB) requirements. In FY 2011, this shows as Beginning Working Capital (BWC) as the funds are already in the General Fund. Adjusting for these changes, the increase in General Fund resources is 3.6%. The majority of the increase is driven by property tax growth and higher budgeted BWC (due to a higher than planned FY 2009 ending balance that was not spent in FY 2010).

There are five revenues in the General Fund that make up about 88% of the ongoing revenue stream. Those revenues are—in order of magnitude—property tax, business income tax (BIT), motor vehicle rental tax, state-shared assessment and taxation and recording fees, and other state shared revenues, including video lottery, liquor control commission, cigarette and amusement device taxes. The following chart shows the major direct revenue resources within the General Fund.



Use of One-Time-Only Funds (OTO)

The FY 2011 Budget spent approximately \$18.0 million of one-time-only resources after fully funding the County's General Fund reserves. The majority of these funds are attributable to the projected FY 2010 ending balance.

The table on the following page shows the OTO resources that were used to fund OTO program offers.

Budget Director's Message

fy2011 adopted budget

One-Time-Only Resources Spent on One-Time-Only Programs

Prog #	Program Name	Dept.	TOTAL General Fund	Other Funds	OTO General Funds	% OTO General Funds
25120	Homeless Family Shelter System	DCHS	\$295,000	\$0	\$15,000	5%
25124	East County Homeless Outreach	DCHS	75,000	0	75,000	100%
25147	Child and Family Hunger Relief	DCHS	186,043	0	186,043	100%
50018	Juvenile Gang Resource Intervention Team (GRIT) - Youth Thrift Shop	DCJ	193,044	1,420,033	50,000	26%
50032B	Employment Transition Services for Gang Members	DCJ	50,000	0	50,000	100%
60018	Property and Laundry	MCSO	2,499,460	0	172,900	7%
72048	DART Assessment & Taxation System Upgrade	DCM	4,500,000	0	4,500,000	100%
72056	Central Human Resources Admin	DCM	808,440	0	17,000	2%
10011B	Comprehensive Family Economic Security	NOND	97,120	0	97,120	100%
10019	Multnomah County Schools (ITAX)	NOND	140,000	0	140,000	100%
10031B	NACo Conference Fundraising	NOND	750,000	375,000	375,000	50%
95000	Cash Transfers	Overall				
	~Yeon Testing		150,000	0	150,000	100%
	~Position in Facilities		120,000	0	120,000	100%
	~Library CT		800,000	0	800,000	100%
95000	Board Earmarks	Overall				
	~Pet Adoption Center		75,000	0	75,000	100%
	~Nonprofit Hotel		413,507	0	413,507	100%
	~Backpack Program		48,957	0	48,957	100%
	~Working Smart Initiative		217,907	0	217,907	100%
	~Executive & Management Study		200,000	0	200,000	100%
95000	Additional Contingency	Overall	450,000	0	450,000	100%
95000	BIT Reserve	Overall	4,000,000	0	4,000,000	100%
95000	Countywide Support for Grant Administration ^{1/}	Overall	1,700,000	0	1,700,000	100%
Total OTO for OTO Programs			\$17,769,478	\$1,795,033	\$13,853,434	78%

1/ This funding is not all OTO, the General Fund forecast assumes \$750,000 is ongoing.

Budget Director's Message

fy2011 adopted budget

One-Time-Only Resources Spent on Ongoing Programs

Prog #	Program Name	Dept.	TOTAL General Fund	Other Funds	OTO General Funds	% OTO General Funds
25020B	Multnomah Project Independence - Reduced	DCHS	\$246,642	\$0	\$246,642	100%
25020C	Multnomah Project Independence - Fully Restored	DCHS	215,771	0	215,771	100%
25040C	Domestic Violence - Safe Start Collaboration	DCHS	163,024	0	163,024	100%
25091B	Sobering Scale Up	DCHS	150,000	0	150,000	100%
25114B	Bridges to Housing - Scale	DCHS	228,000	0	228,000	100%
25123B	Youth Gang Prevention - Scale	DCHS	937,878	0	937,878	100%
50029	Mead Building Security Contract	DCJ	1,109,729	1,112,924	99,054	9%
50040A	Adult Domestic Violence Supervision	DCJ	1,333,726	974,812	137,663	10%
50048A	Adult Housing Restoration	DCJ	552,630	0	552,630	100%
91006B	Animal Services Field Operations - Enhanced Service	DCS	181,796	0	181,796	100%
91007B	Animal Services Shelter Services - Restore and Enhance Service	DCS	168,674	65,000	168,674	100%
91024	Animal Services Fund Raising Development Position	DCS	80,000	100,000	80,000	100%
60033B	Gresham Temporary Hold	MCSO	138,437	0	138,437	100%
60065B	River Patrol Restoration	MCSO	140,863	0	140,863	100%
60068B	Warrant Task Force Restoration	MCSO	221,393	0	221,393	100%
60076B	Domestic Violence Enhanced Response Team Backfill	MCSO	55,753	0	55,753	100%
40029B	Rockwood Health Clinic ^{1/}	HD	222,897	0	222,897	100%
10038C	Food Policy Coordination	NOND	166,564	0	166,564	100%
10038D	Recycling Coordination	NOND	88,877	0	88,877	100%
Total OTO for ONGOING Programs			\$6,402,654	\$2,252,736	\$4,195,916	

1/ By year 3 the Rockwood Clinic will no longer need General Fund assistance.

General Fund Reserves

The County maintains General Fund reserves outlined in the County's Financial and Budget Policies. In FY 2011, reserves are maintained in the General Fund equal to 10% of ongoing "corporate" General Fund revenues – revenues that the Board has wide discretion over, such as property taxes.

The FY 2011 budget fully funds the General Fund reserves at \$29.8 million and is in compliance with the Financial and Budget Policies. The level of General Fund reserves is considered a fundamental measure of financial health. Due to a change in accounting standards through GASB Statement 54, the General Reserve Fund moved into the General Fund in FY 2010.

The FY 2011 budget also contains a \$4 million BIT Stabilization Reserve. This stabilization reserve is in addition to other General Fund reserves and is specifically set aside in the event of a revenue shortage or budgetary imbalance. The Business Income Tax (BIT) is a volatile revenue source and the BIT reserve will mitigate the risk of an unexpected downturn in the regional economy.

Policy Issues and Opportunities

Facilities, Capital Planning and Bond Issuance

Sellwood Bridge - The Sellwood Bridge project is in the late stages of a planning effort to replace the current 84-year old Willamette River crossing. The project team is currently working on the Final Environmental Impact Statement for federal approval. A regional funding plan is in place to secure the estimated \$330 million needed to fund the project and construction is projected to begin in late 2012. The cost includes the new bridge, an interchange where the bridge connects with Highway 43, right-of-way, design, and mitigating impacts to protected environmental resources. The funding plan includes the following sources:

- \$127 million - Multnomah County Vehicle Registration Fee (\$19 per year)
- \$22 million - Clackamas County Vehicle Registration Fee (increase of between \$5 to \$8, expected to pass in spring 2010)
- \$100 million - City of Portland (new revenues from the Oregon Jobs and Transportation Act)
- \$30 million - State of Oregon (Jobs and Transportation Act) for Highway 43 interchange
- \$11 million - Previously secured funds remaining after planning phase
- \$40 million - Request for Federal funds

Of this funding, \$168 million is secured. An additional \$122 million is expected to be secured in 2010. The remaining \$40 million request is dependent on the reauthorization of the federal transportation bill which Congress has yet to consider.

The FY 2011 budget includes a separate program offer (91017) for \$150 million to allow staff flexibility to put together a debt package to finance construction. It is not unreasonable to expect that Multnomah County may only issue \$50 million to begin right of way acquisition. Debt service would be approximately \$7.5 million per year and would be offset by the increase in the Vehicle Registration Fee.

Asset Preservation and the Capital Budget - A Capital Improvement Fee is assessed to all County tenants based on space occupied in order to pay for the replacement of building systems at the end of their useful lives; this is the major ongoing source of revenue for the capital program. For FY 2011, the fee is \$2.75 per square foot and will collect approximately \$6 million for repairs to County buildings.

Annual capital fees have proved to be an inadequate source of funding in the light of an estimated deferred maintenance and seismic liability of approximately \$230 million for County buildings, of which \$209 million is seismic. A full solution to deferred maintenance will require new sources of revenue in order to replace or repair important County buildings. Facilities will continue to aggressively manage County building vacancies and move forward with the Disposition Strategy and Long Term Strategic Plan to create a portfolio of well sited, functional, flexible buildings that could be managed within the resources generated by the Asset Preservation and Capital Improvement Fees.

Full Faith & Credit – In March 2010 the county sold \$9.8 million of Full Faith and Credit bonds to finance:

- Facilities deferred maintenance projects;
- Replacement of the data center with added capacity for disaster recovery;
- Network enhancement and telephone system upgrade; and
- Library materials movement project.

Annual debt service payments of \$1.5 million have been factored into the FY 2011 budget and the bonds have a maturity of seven years.

General Obligation Bonds – Also in March, the county sold \$45.2 million of general obligation refunding bonds. These bonds had originally been issued for Library construction and renovation, public safety projects, and construction of the Wapato jail. The estimated savings of this refunding is \$5.2 million or 10.4% of the outstanding principal balance.

The savings from the GO bond refunding do not benefit the General Fund. However, they do represent savings to the taxpayers of Multnomah County. GO bonds are backed by a dedicated property tax levy that is outside the Measure 5 and Measure 50 limitations. Based on the revised debt schedule

New Facilities and Operations

and current assumptions about assessed value growth, the Finance Division estimates a 4 to 5 cent reduction in the levy rate. It is currently set at about 17 cents per thousand. This would translate into savings to a homeowner with a house valued at \$200,000 of about \$8 to \$10 per year.

Downtown Courthouse Construction - On December 14, 2006, the Board passed Resolution 06-203 declaring the North Bridgehead Block as the preferred site for the proposed new downtown Courthouse. With the siting decision made, the County is proceeding to address the zoning and land use issues which currently encumber the site. Relocating the Hawthorne Bridge off-ramp that bisects the property will take place after the zoning and land use issues are addressed. In March 2008, the County received \$9 million from the Portland Development Commission as part of the final bond sale for the Downtown Waterfront Urban Renewal Area. The County continues to pursue additional funding for the new downtown Courthouse.

East County Courthouse – Multnomah County is required by state statute to provide court facilities in the city of Gresham. The Board approved the schematic design portion of the East County Courthouse in October 2009. As currently designed, the facility will include three courtrooms and office space for the District Attorney. The space is proposed to be designed to achieve LEED Gold Certification, the second highest sustainable building standard. If the Board approves the next phase, the estimated \$17-\$21 million courthouse will be built on County-owned land (185th and Stark) in the Rockwood neighborhood of Gresham. The annual debt service would be approximately \$1.5 million per year with annual operating costs estimated at \$430,000. The facility could be completed as early as calendar year 2012.

Rockwood Clinic - This 15,000-square-foot clinic will provide health, dental and mental health services as well as a pharmacy in the Rockwood neighborhood of Gresham. Opening in June, Rockwood is the first new health and dental clinic in 10 years. As poverty shifts from North and Northeast Portland the County is responding by opening new sites to meet the increased need for services in East County.

The County is opening the clinic through a partnership with CareOregon which has invested \$3 million to buy and renovate the facility. The County will use Medicaid revenue for the \$731,000 in startup costs. Medicare and Medicaid reimbursements, patient billing and a federal primary care grant will fund ongoing operating costs. The Health Department received \$225,000 in General Fund subsidy for the first year of operations to offset start-up costs. The subsidy will be reduced in FY 2012 and the clinic is projected to be self-sustaining in FY 2013.

Crisis Assessment and Treatment Center - The Crisis Assessment and Treatment Center (CATC) is a 16 bed mental health treatment facility offering short-term stabilization in a secure environment to 600-800 clients annually. CATC is an important part of the continuum of mental health services and is a secure, cost-effective alternative to incarceration or hospitalization. In FY 2009 the county contributed \$1,000,000 toward building this project. Multnomah County is working with Central City Concern to build this facility, the total cost of which is estimated at approximately \$3.9 million.

The new facility, which will open in FY 2012, will require approximately \$3.4 million annually to operate. Approximately fifty percent of the ongoing budget is anticipated to be reimbursed through Oregon Health Plan. Additional funding will be identified from county, state or other local sources.

New Information Technology Data Center and Disaster Recovery Capabilities - The current IT Data Center facility houses critical telecommunications and computing infrastructure and data storage that supports the County's networks and business applications. The services provided by the data center are currently at risk due to the age, design, and capacity of both the facility and the associated equipment. IT will pay for approximately \$500,000 of the costs out of beginning working capital (BWC) in FY 2010, and received \$3.0 million of the Full Faith and Credit debt issued in FY 2010. Operating costs were assumed to be neutral for FY 2011.

Downtown Pet Adoption Center - The County's Animal Services Division is requesting funding for a small, temporary animal adoption center in the heart of Portland. The animal adoption center's goal is to make Multnomah County's Animal Services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The Animal Adoption Center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

Wapato - The 525-bed Wapato Jail was built in 2006. There is currently insufficient funding to operate this facility. The FY 2011 budget includes \$373,000 for "mothball" costs for the year. The County continues to seek sustainable funding for operating this facility, or opportunities for leasing it to another jurisdiction.

Organization-wide Issues

IT Investment Fund - The IT Investment Fund was created to fund technology initiatives that allow county programs to streamline business processes, improve staff efficiency and service delivery, replace outdated, ineffective legacy systems, minimize risk, and/or increase citizen access to services. Oversight for the fund and evaluation/selection of projects are provided via the IT Advisory Board which consists of members from all county departments including Sheriff and District Attorney. This funding and governance structure provides all county departments the opportunity to leverage technology in support of their programs, ensures that IT investments are understood and prioritized county-wide, and ensures that large capital projects have clearly defined scope, appropriate sponsorship, and continuous oversight.

For FY 2011, the investment fund has a balance of \$5.8 million. This consists of \$3.6 million for carryover of FY 2010 ITAB and IT capital projects in process and \$2.2 million for FY 2011 planned projects. In addition, ITAB has oversight for the two capital projects funded by the FY 2010 bond issue totaling \$6 million.

Charter Review Committee (CRC) – The Multnomah County Charter requires that every six years a Charter Review Committee be convened to study every provision of the Charter and place recommended changes on the ballot for voters to consider. The Charter can only be adopted, amended or repealed by a majority vote of a county's voters. The primary advantage of a charter over relying on solely Oregon statute for governance is that a charter allows greater authority for a county's governance than that provided by state law.

The Charter Review Committee is currently in session, discussing whether amendments to a number of miscellaneous Charter provisions should be referred to the voters. Potential revisions include whether the role of the Salary Commission should include the salary of the Sheriff and supplemental District Attorney salary; whether the provision relating to the appointment and timing of the Charter Review Committee should be changed; whether term limits should be eliminated or increased; whether county elected officials should be allowed to run for another office mid-term; whether commissioners should have to continue their district residency throughout their terms of office and whether the pre-election residency requirement should be reduced. The CRC must report its recommended changes to the Board of Commissioners in July, for the November election.

Revenues

State of Oregon Budget – FY 2011 is the second year of the State's 2009-2011 biennial budget. Despite voter approval of revenue Measures 66 and 67, the State is forecasting a \$577.1 shortfall for the second year of the biennium and the Governor has ordered 9% across the board budget cuts. The County expects direct revenue impacts of \$5 to \$10 million in FY 2011, which will be

addressed during a County budget re-balancing process in August 2010. The upcoming 2011-2013 biennium is expected to be even more challenging for the State, which could be facing a shortfall of roughly \$2.5 billion. Governor Ted Kulongoski is looking to dramatically restructure state government to bring expenditures into a sustainable balance with revenue. Any changes to funding or the structure of State programs will likely have a significant impact on the County's budget and programs.

Urban Renewal - Oregon statutes provide for the establishment of urban renewal agencies that have broad powers in the areas of economic development and redevelopment. Urban renewal agencies typically receive most of their funding through tax increment financing (TIF) whereby property taxes generated within a plan area are dedicated to the repayment of bonds issued for public improvements. These property tax receipts are subject to tax limitations Measure 5 and Measure 50.

The City of Portland, through its urban renewal agency, the Portland Development Commission (PDC), operates eleven urban renewal plan areas. The cities of Gresham and Troutdale also operate one urban renewal plan area apiece. Per state law, when urban renewal agencies must identify "blight" conditions and how those conditions will be addressed they create a new plan area. Plan areas must also establish a maximum level of indebtedness and identify a date after which no further debt may be issued.

As a result of the property tax limitations established in the state constitution, urban renewal taxes compete directly with other taxing jurisdictions. This means that taxes collected by other taxing districts (cities, counties, special districts, schools) are limited because incremental value growth within plan areas is retained by the urban renewal agency. We have estimated that the taxes foregone by Multnomah County total more than \$24 million annually. However, there is a reasonable debate as to how much tax revenue would be available absent the work of the urban renewal agency. Last year the County has gained a "seat at the table" in discussions about the future of urban renewal in Portland.

PERS - On March 31, 2006, the PERS Board adopted changes to the methods used for future actuarial valuations. These changes are considered acceptable under retirement financial guidelines and generally accepted accounting principles. In addition, the PERS board modified how they would smooth interest earnings and the use of reserves.

Over time, these changes should produce significant savings for all PERS covered employers, as well as budgeting requirements that are more manageable than the previous methods generated. For FY 2010, the County's PERS rates remain essentially unchanged from the previous year. The biannual actuarial valuation for the period ending December 31, 2007

Personnel Costs

(issued in November 2008) provided for a slight decrease in the County's rates. However, due to losses incurred after the date of the valuation, the County maintained the prior rates and is accumulating the excess in a reserve account that will be used to offset increases expected after the next actuarial valuation. The next actuarial valuation will be based on the period ending December 31, 2009 and will produce revised PERS rates. The employer's unfunded liability fluctuates based on stock market activity and current economic conditions. We have included a 1% increase for FY 2011 to provide additional growth in the reserves and anticipate that the County's PERS rates may be increased in FY 2012.

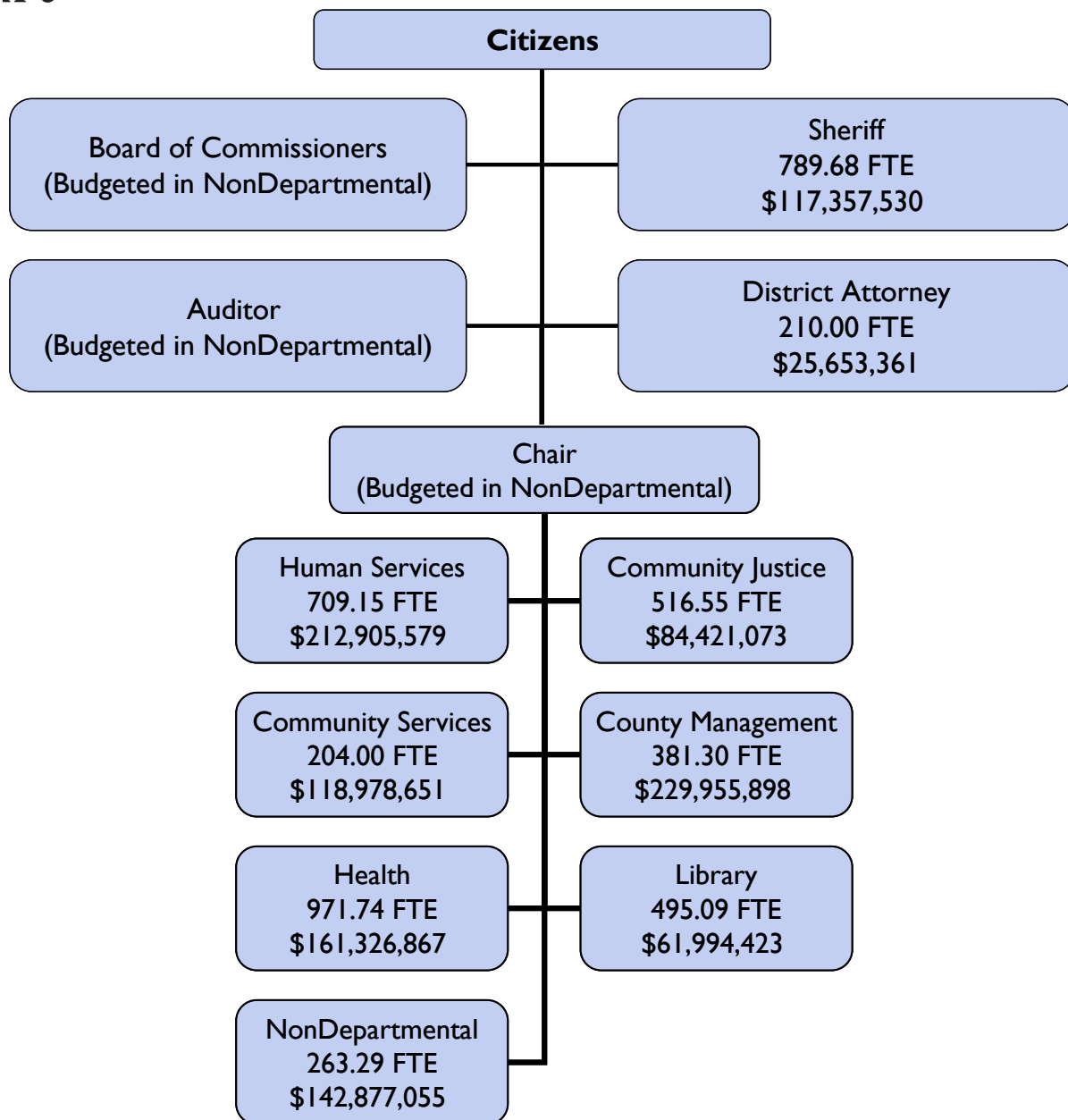
Other Post-Employment Benefits - The Government Accounting Standards Board (GASB) issues statements that dictate how governments should account for incurred and anticipated costs in their annual financial reports. In 2004, GASB issued Statement 45, outlining reporting requirements for post-employment benefits other than pensions. GASB 45 recognizes that those expenses represent a liability to governments, and requires the liability be reported as such in the annual financial report.

Multnomah County subsidizes post-employment medical benefits to retirees and their dependents until the time that the employee is eligible for Medicare. The County contributes 1.75% of current payroll costs to support the retiree medical insurance program. The County shares the cost of the monthly premium with retirees, at a rate of half the monthly premium that is set for active employees each year. Multnomah County established a reserve in the Risk Fund to account for post-employment medical benefits. That reserve is not sufficient to cover the anticipated liability. The unfunded liability is approximately \$130 million and our current reserve is approximately \$15.8 million. The County's financial policies establish a goal of funding 20% of the liability by 2013.

Healthcare Costs - The County strives to offer its employees a wage package that is competitive with peer organizations in the public and private sector labor markets. Over the last few years, the greatest challenge facing the County has been the increased cost of health insurance, property and liability insurance, workers compensation and retirement. Additionally, like most employers, Multnomah County faces rising healthcare costs. Annual increases (e.g., for treatment, hospitalization, and prescriptions) continue to rise at roughly double the rate of core inflation.

Multnomah County Organization Chart

Multnomah County delivers its services through nine departments including three managed by independently-elected officials: Dan Staton, Sheriff; Michael Schrunk, District Attorney; and Steve March, County Auditor. There are 4,540.80 full time equivalent (FTE) positions in this budget. Department spending (including internal services which are double-counted) totals just over \$1.16 billion in the budget. Below is an organization chart for the County:



Appreciation

This document is the outcome of many hours of hard work and analysis by County agencies and their budget teams. I would like to take this opportunity to thank the many people involved in its preparation. Particularly, I want to thank the department budget teams and recognize with sincere appreciation the assistance and cooperation of our department heads, constitutional officers, and staff for many hours of hard work and assistance.

I also want to acknowledge and praise the remarkable teamwork embodied by the people in Central Budget Office who gave their very best in putting this budget together in particularly trying times: Julie Neburka, Ching Hay, Christian Elkin, Mike Jaspin, Shannon Busby, and Patrick Heath.

It is my honor to work with the dedicated people who serve our County.

Karyne Kieta
Multnomah County Budget Director

FY 2011 Budget Notes

SUN Service System Fees

The following budget notes were adopted by the Board of County Commissioners on June 10, 2010. Board discussion and deliberation is an integral part of the County budget process. Budget Notes document policy discussions and decisions made by the Board of County Commissioners during the budget worksessions and provide direction to departments in achieving the Board's policy goals during the fiscal year.

The Board directs the Department of County Human Services (DCHS) to report on the status of fee collection efforts for the SUN Community Schools, no later than August 31st, 2010. The Board is concerned that the fees are not always collected from parents who could afford to contribute to the program. The County does not collect the fees itself, but the fees help to support the array of services that SUN provides. The report should detail the status of fees collected by school, whether the school has a parent advisory council and the number of parents serving on it, along with information about the demographics of each school and the services SUN provides on site. Information shall be provided for the past two years.

Animal Services – Downtown Pet Adoption Center

The County's Animal Services Division is requesting funding for a small, temporary animal adoption center in Portland. The animal adoption center has the goal to make Multnomah County's Animal Services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The downtown adoption center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

Child and Family Hunger Relief

The Board will revisit program 25147, Child and Family Hunger Relief by July 31st, 2010. \$186,043 is allocated to the program in the FY 2011 adopted budget to run the summer and non-school/weekday portions of the program. The Board would like to hear from the Department of County Human Services (DCHS) how the program will leverage resources from the faith-based, not-for-profit, and business community after the one-time funding is spent. \$48,957 for the Back Pack Program will be earmarked in contingency should the Board decide to fund the weekend feeding program.

Nonprofit Hotel

The Board did not fund program 25121, the Nonprofit Hotel. The Board directs DCHS to present a business plan to the Board no later than September 30, 2010. After hearing a detailed business plan on the operations, future funding plans, and timeline for implementing the program, the Board will consider funding this program. The \$413,507 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

Juvenile Detention Electronics at Donald E. Long

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input-output switch systems located in Mail Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. Community Justice, working with Facilities and Property Management and Electronic Services proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

The Board directs Community Justice and County Management to return to the Board on or before August 31, 2010 and report on the following:

- Total estimated cost for a new or updated system
- Timeline and implementation schedule
- Financing/funding options.

Work Smart Initiative

The Board desires a briefing on or before August 31, 2010, on the status of the Administrative Review and in particular the Business Process Re engineering. The report should include information about:

- the original plan and scope of work
- implementation and accomplishments
- remaining or incomplete tasks
- subsequent phases or rollout
- expenditures to date and FY 2011 proposed budget
- next steps and timeline

The \$217,907 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

Executive and Management Study

The Board will revisit program 72061 Executive and Management Class-Comp Study as part of the state budget rebalance process. The Board would like to hear from DCM about the scope of the project, what has happened to date, and the plan to move forward. The one-time funding of \$200,000 will be earmarked in contingency should the Board decide to fund this program.

Mental Health Peer Clubhouse and Strengthening Families – Addictions Prevention

The Board did not fund program 25065 Mental Health Peer Clubhouse or program 25087 Strengthening Families – Addictions Prevention. The Board will revisit both programs as part of the state budget rebalance process. \$388,300 will be earmarked in contingency should the Board decide to fund either or both of these programs: \$263,300 for the Mental Health Peer Clubhouse, and \$125,000 for Strengthening Families – Addictions Prevention.

Use of One-Time-Only (OTO) Funding

There are a number of programs that are funded with one-time-only funding (OTO) for FY 2011. Multnomah County's financial policies address OTO, but the BCC would like a detailed discussion about the use of this resource.

The Board directs the Budget Office to schedule a worksession prior to the mid-year state budget rebalance process. The discussion should include:

- The level of reserves set aside as established by Board policy
- One-time-only spending proposals for projects or pilot programs
- Ramping down or phasing out programs funded by OTO funds
- Bridge or gap financing for existing programs for a finite period of time
- Future funding impacts (i.e. loss of State or Federal funding).
- Best practices

Survey of surrounding local governments' OTO policies.

Sheriff's Office Authorization for Over-Staffing Deputies

The recruitment, hiring and training of Law Enforcement Deputies and Corrections Deputies (Deputy) is a competitive and resource intensive process. Before a Sheriff's Deputy can become a self-sufficient employee, six months to a year of recruitment, hiring, and training must occur. The Sheriff's Office wants to minimize Deputy vacancies, as well as other post-driven classification vacancies. Over the next five years, approximately 32% of the Deputy work force will be eligible for retirement. Historically, the Sheriff's Office has averaged a 7% annual attrition rate in the Deputy job classifications. It is important to minimize the amount of time a position is vacant and careful management of vacancies by anticipating attrition events will result in both a positive impact on the employee's well-being and contribute to the reduction of the agency's dependence upon overtime. This budget note authorizes the Sheriff's Office to overfill budgeted Deputy positions by 10.00 FTE. It is expected that this strategy will provide the needed flexibility to keep vacancies filled yet remain within budgeted appropriation.

Additionally, the Sheriff's Office will keep the Board informed as to the progress of the State cuts to DPSST and the impact to Multnomah County.

Board Briefings

The Board will hold a series of worksessions and briefings on items earmarked in contingency. The work sessions will be scheduled in July, 2010. The timing for work sessions on contingency earmarks are noted in individual budget notes. Those earmarks are as follows:

- Peer Clubhouse & Strengthening Families Addictions (schedule as part of the state budget rebalance process)
- Executive & Management Study (schedule as part of the state budget rebalance process)
- Child & Family Hunger Relief & Backpack Program (schedule by July 31, 2010)
- Pet Adoption Center (department to schedule once \$225,000 is raised).

Evidence Based Sentencing

Data-driven reforms in sentencing are being developed around the nation that protect public safety, hold offenders accountable, and reduce corrections costs. In a study published in May, 2009, the Pew Center's Public Safety Performance Project recommends 10 evidence-based sentencing initiatives to control crime and reduce costs. In Multnomah County, sentencing recommendations are made by the District Attorney's Office. The Board of County Commissioners directs the District Attorney to brief the Board at a public meeting by September, 2010 to review, respond to, and make recommendations for implementing the ten evidence-based sentencing strategies from Pew's Public Safety Performance Project.

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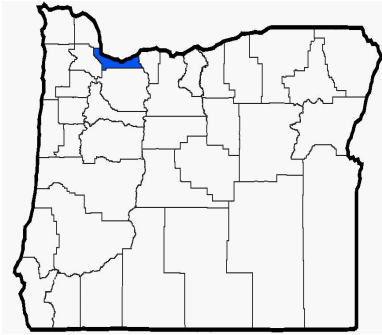
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Photo Credit: County CROPS farm in Troutdale, Oregon.

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Introduction



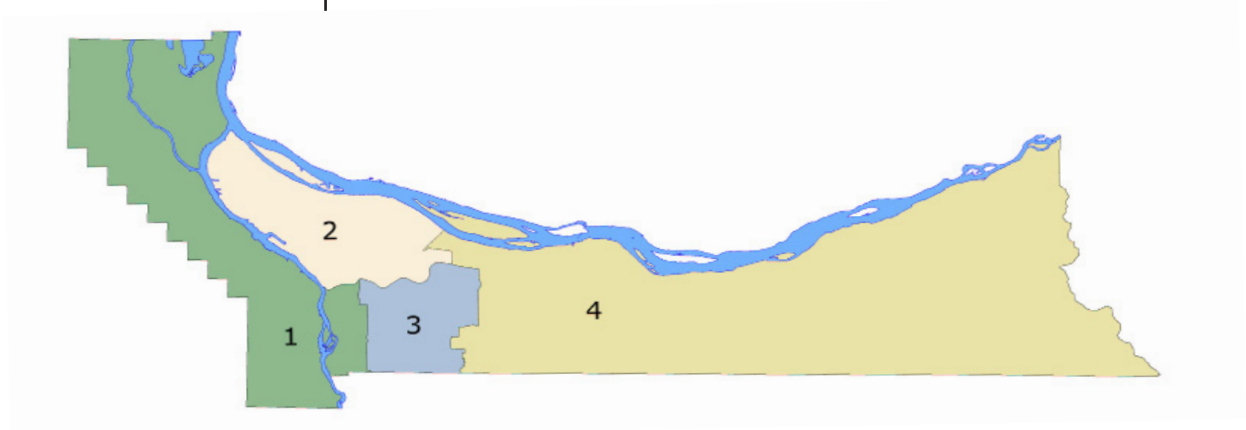
Multnomah County is home to 724,680 citizens, making it the most populous county in the state of Oregon. The county is located in Northwestern Oregon where the Columbia and Willamette rivers meet. It is bordered by the State of Washington to the north and is surrounded by Hood River, Clackamas, Washington and Columbia Counties in Oregon. The county seat is Portland, which is also the largest city in the State of Oregon.

Multnomah County is the smallest county in Oregon and includes densely populated urban areas as well as rural land. The County covers 465 square miles, most of which lie in the Willamette Valley between the Cascade Mountains to the east and the Coast Range to the west. The elevation ranges from 77 feet above sea level in Portland to 1,224 feet above sea level at Big Bend Mountain in the Cascade foothills.

Form of County Government

Multnomah County is governed according to its Home Rule Charter. Multnomah County's legislative body, the Board of County Commissioners, is composed of four non-partisan County Commissioners elected from geographical districts and the County Chair, who is elected at large and serves as both chief administrator and legislator. The County has three other independently elected positions -- the Sheriff, the District Attorney and the Auditor.

There are 38 governmental districts located wholly or partially inside of Multnomah County. Portland (population 579,745) and Gresham (population 101,015) are the two largest cities in Multnomah County. Other major governmental entities located within Multnomah County include Metro, Portland Public Schools, the Port of Portland, TriMet, and Portland Community College. Overlapping districts share a tax base, infrastructure and services with Multnomah County.



Population

Race and Ethnicity

Multnomah County's current population is estimated at 724,680 residents, a 9.4% increase since 2000. Multnomah County is growing at a slightly slower rate than the state of Oregon as a whole, which has grown 11.3% since 2000. Multnomah County has a population density of 1,558 people per square mile.

According to the US Census, in 2008 Multnomah County's population was 79.6% White, 6.4% Asian or Hawaiian Native, 5.6% Black, 1.8% American Indian, and 6.6% Other Races. Approximately 10.4% of the County's population is Hispanic. Hispanics are the County's fastest growing racial or ethnic group, with 50.4% population growth between 2000 and 2008, compared with 9.2% population growth for the County as a whole.



Multnomah County is also home to diverse languages and nationalities, with 13.5% of residents born in another country, compared with 9% for Oregon as a whole. Nineteen percent of County residents over the age of 5 spoke a language other than English at home. Of those speaking a language other than English at home, 44% spoke Spanish and 56% spoke another language.

Income

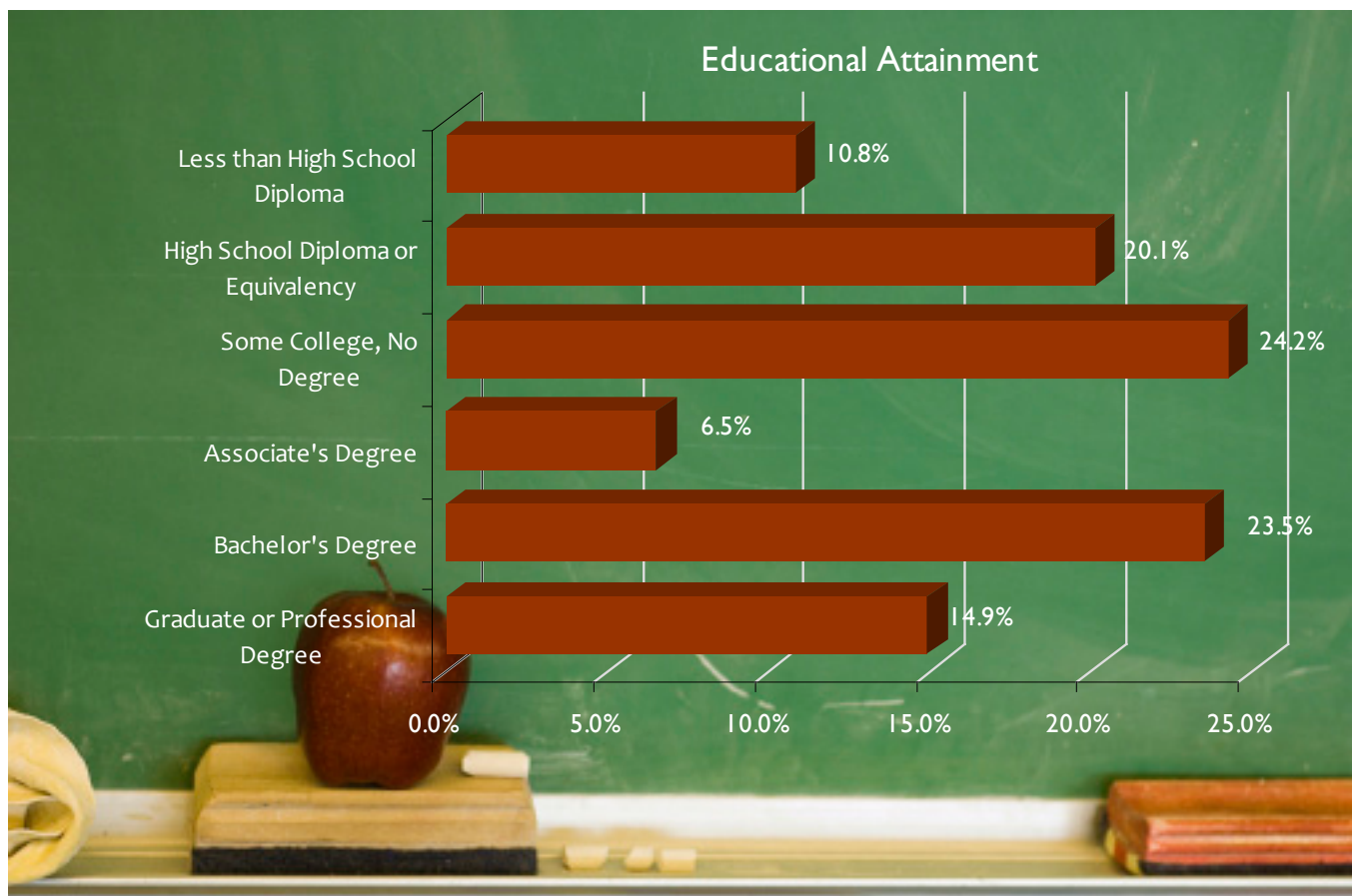
Multnomah County has one of the highest levels of per capita income in the state of Oregon. According to the federal Bureau of Economic Analysis, Multnomah County had a per capita personal income of \$41,222, third highest in the state. Over the past few years, the County's per capita income has grown at a slower rate than the state and the nation.

Education

There are over 110,000 students attending primary and secondary schools in Multnomah County. Of these students, 87% attend a public school. Public school districts in Multnomah County include Portland Public Schools, Parkrose, Reynolds, Gresham-Barlow, Centennial, Corbett, David Douglas, and Riverdale.

There are a number of post-secondary schools in Multnomah County. Portland State University has a total enrollment of almost 28,000 for the 2009-2010 school year. Multnomah County is also home to Oregon Health Sciences University, which educates health professionals and is a leader in biomedical research. Other colleges include Lewis & Clark College, the University of Portland, and Reed College. Portland Community College and Mount Hood Community College both educate County residents and are partially supported by local property taxes.

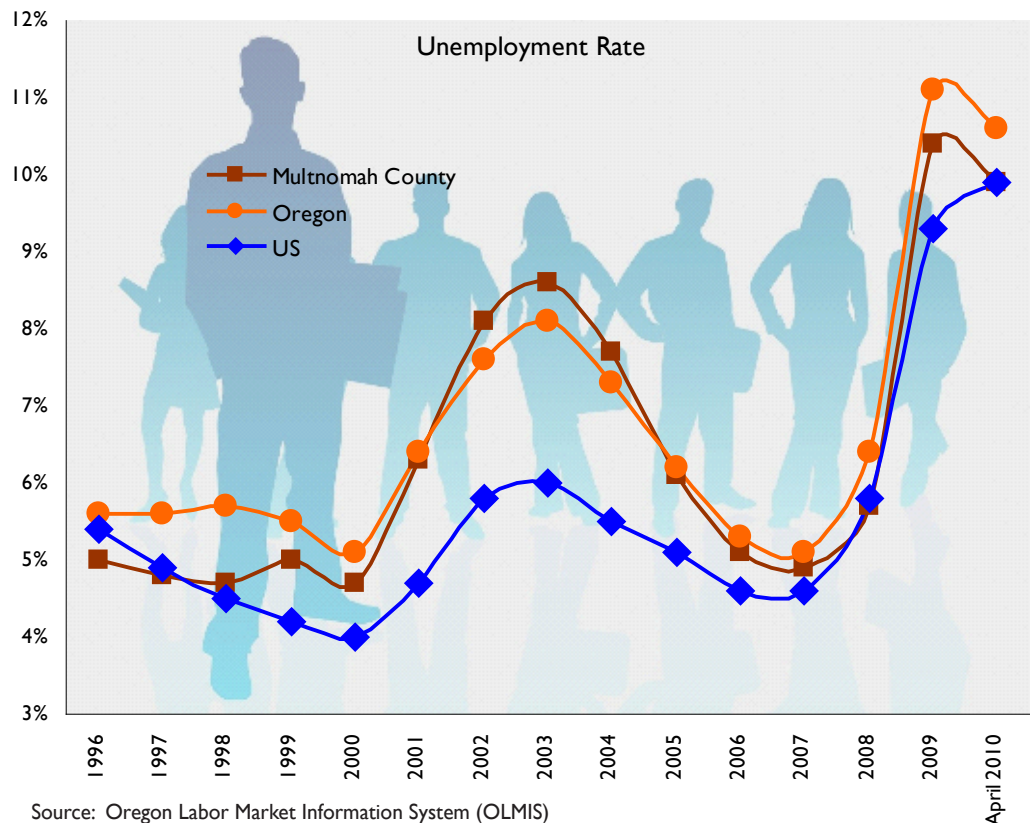
Multnomah County residents have above average educational achievement for the state of Oregon. Eighty-eight percent of county residents 25 years and over had graduated from high school, and 38.4% had achieved a bachelor's degree or higher.



Employment and Industry

Employment

Multnomah County saw a net decrease of 29,000 jobs (-6.3%) between November 2008 and November 2009. The State of Oregon as a whole lost a net 5.1% of its jobs during this period. Multnomah County's unemployment rate mirrors the Oregon and national rates. The County's unemployment rate has decreased recently, from 10.4% in 2009 to 9.9% in April 2010.



Industry

In 2009, the three industries with the most employees in Multnomah County were trade, transportation and utilities at 18.8% of total employment, government (including federal, state and local) at 16.5%, and professional and business services (including scientific and technical services and management companies) at 14.4% of employment.

The Port of Portland operates Portland's harbor, the fourth largest export port on the West Coast. It handles more than \$16 billion in waterborne trade annually and is the largest wheat export port in the United States.

Multnomah County leads the country in craft brewing and distilling, a growing trend in the beverage industry. Portland alone has 36 craft breweries or brew pubs. The Oregon Brewers Festival, a craft brewing festival held on Portland's waterfront, attracted over 70,000 visitors in 2009. The County is also home to 8 craft distillers.

Transportation and Infrastructure

Roads and Highways

Portland International Airport

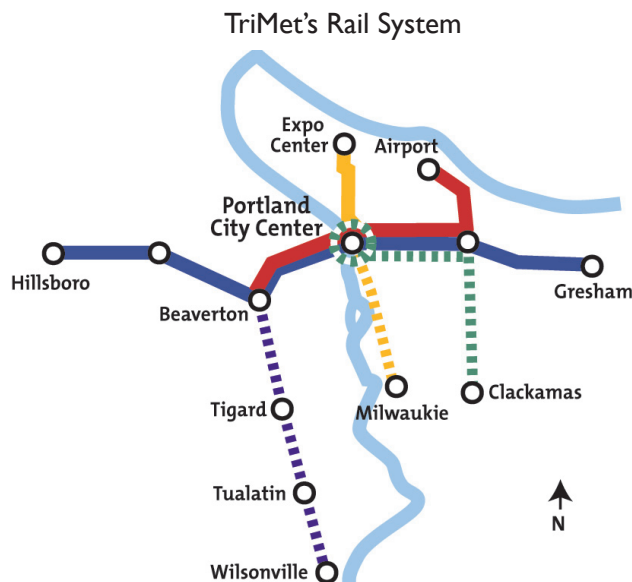
TriMet

Multnomah County is served by an international passenger airport, a local bus and light rail system, and the interstate highway system. Approximately 64% of Multnomah County residents drive alone to work. Eleven Percent of County residents took public transportation, 10% carpooled, and the remainder got to work by biking, walking, or working from home.

Multnomah County is connected to the wider region by seven major highways: Interstates 5, 84, 205, and 405 and U.S. Highways 26, 30, and 99. The County operates and maintains 310 miles of roads and 18 vehicular bridges, including the 6 bridges over the Willamette River.

Portland International Airport is located on the northern border of Multnomah County. Portland International handled 14.3 million passengers in 2008, making it the 30th largest airport in the United States. The airport also serves as a regional hub for flights to smaller cities in Oregon and other Western destinations.

The Tri-County Metropolitan Transportation District (TriMet) operates 81 bus lines, a light rail system, and a commuter rail system that together connect Multnomah County with neighboring areas. Tri-Met provided over 101.5 million trips between July 2008 and June 2009.



Culture and Recreation

Arts and Entertainment

Recreation

Multnomah County is a regional destination for the visual and performing arts and hosts numerous festivals, concerts, and sporting events every year. The County also has a mild climate and extensive public space for relaxing or exploring.

The County is home to major arts and cultural institutions, including the Portland Classic Chinese Garden, Oregon Museum of Science and Industry, the Oregon Symphony, and the Portland Art Museum. Festivals are held year-round in Multnomah County, including the Oregon Seafood and Wine festival, the Portland Rose Festival, the Mt. Hood Jazz Festival, and the Holiday Ale Festival. Multnomah County is also home to three professional sports teams: the Portland Trail Blazers (National Basketball Association), the Portland Beavers (Pacific Coast baseball league), and the Portland Timbers (United Soccer Leagues).

Multnomah County is home to over 37,000 acres of parks and numerous natural areas. The gateway to the scenic Columbia River Gorge is located in eastern Multnomah County. The Gorge is a spectacular river canyon, 80 miles long and up to 4,000 feet deep, with numerous areas for hiking, camping, boating, and day trips. Portland's Forest Park, the largest urban forested natural area in the nation, covers over 5,000 acres of urban land and has over 70 miles of trails. The County also hosts Portland's International Rose Test Garden, the oldest rose garden in the nation.

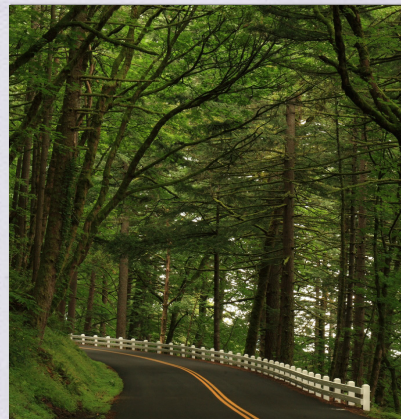


Photo Credit: Frank Kovalchek

Columbia River Gorge

Climate



Multnomah County typically has a mild climate that is heavily moderated by the Pacific Ocean. The average daily high temperature in January is 45.4 degrees Fahrenheit, while the average daily high in July is 79.9 degrees. Multnomah County experiences greater cloud cover and precipitation during winter months – there is an average of 24.4 cloudy days in January, while the average for July is 9.9 cloudy days.



Photo Credit: Trevor Miller

Fun Facts

- Portland was almost named Boston. City founders Asa Lovejoy from Boston, Massachusetts, and Francis Pettygrove of Portland, Maine wanted to name the city after their hometowns. Unable to agree, they flipped a coin, now known as the "Portland Penny". Pettygrove won.
- There is no sales tax in Oregon.
- Many of the characters in The Simpsons are named after streets and locations in Portland, Simpsons' creator Matt Groening's hometown.
- The Portland Saturday Market is the largest continuously operating open-air crafts market in the United States.
- Powell's City of Books, occupying an entire city block in downtown Portland, is the world's largest independent bookstore.
- More Asian elephants (27 to date) have been born in Portland than in any other North American city.
- Oregon is one of just two states where everyone enjoys the luxury of having their gas pumped for them. It's the law!

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How Multnomah County Budgets

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Reader's Guide

The FY 2011 budget document for Multnomah County consists of three (3) separate volumes structured as summarized below.

Volume I – Policy Document and Legal Detail

- County Chair's Message – Budget message to citizens.
- Budget Director's Message – Introduction and general overview to the budget, explaining major issues affecting decisions.
- Meet Multnomah County – Social, economic and demographic overview of the County.
- How Multnomah County Budgets – Description of the budget process that is used to guide the County in making decisions.
- Financial Summaries – Summary of resources and requirements.
- Budget by Fund/Legal Detail – Display of financial summaries, as well as detail by department by fund.
- Capital Budget – Summary of the County's plan to determine long term financing for fixed assets.
- Financial and Budget Policies – Summary of the Board approved policies that dictate how the County approaches financial decisions.
- Glossary of Terms

Volumes 2 and 3 – Program Information by Department

The FY 2011 budget is structured around the County's nine departments. Volumes 2 and 3 contain the program offers that were funded in each of the County's departments and nondepartmental agencies. The departmental sections include a department introduction, budget trends, division narrative followed by a list of the program offers funded in each division.

The departmental introduction contains 3 lists: (1) budget trends (2) budget by division and (3) a list of significant changes by program/division.

Programs identified as one-time-only have been designated to end by June 30, 2011 unless otherwise noted.

How We Budget

Multnomah County's Board of Commissioners adopts an annual budget to plan for the effective delivery of services to its citizens and to responsibly manage the public resources that support these services. Budgeting in Oregon is a collaboration between the citizens who receive the services and the elected or appointed officials who are responsible for the provision of those services. Citizen involvement in the budget process ensures that desired services are adequately funded, while County officials ensure that the budget balances competing needs, is fiscally sustainable, and meets legal requirements.

Local Budget Law

Multnomah County's budget is developed within constraints imposed by Oregon's Local Budget Law, Chapter 294 of the Oregon Revised Statutes. The law has four major objectives:

1. To provide standard procedures for preparing, presenting, and administering local budgets;
2. To ensure citizen involvement in the preparation of the budget;
3. To provide for a method of estimating revenues, expenditures, and proposed taxes; and
4. To offer a way of outlining the programs and services provided by local governments and the fiscal policy used to carry them out.

Local Budget Law requires that appropriations be established by department for each fund. Expenditures may not legally exceed appropriations at the fund level for each department. Local Budget Law also establishes the Tax Supervising and Conservation Commission (TSCC) to review the budgets of jurisdictions within Multnomah County (including the County) for compliance with the law.

Fund Structure and Basis of Budgeting and Accounting

Funds are legally established accounting entities with a self-balancing set of accounts that are established to track specific revenues or services. Multnomah County has 31 funds include the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Services Funds, and one Enterprise Fund:

Modified Accrual Basis of Budgeting

The budget is prepared on a modified accrual basis, the same accounting basis as that of the General Fund, Special Revenue Funds, and Debt Service and Capital Project Funds (the Internal Services and Enterprise Funds are accounted for using accrual accounting). Basis is defined as the timing of when revenues and expenditure transactions are recognized for recording purposes. The budget estimates revenues based on whether they are measurable and available within the current period and expenditures on when they will likely occur. This basis is different from private sector accounting, which measures the use of economic resources. Governmental accounting focuses on disclosing how public money is spent during a discrete period.

How Multnomah County Budgets

fy2011 adopted budget

One exception is the acknowledgement of revenues. Property Tax and Business Income Tax (BIT) revenues are acknowledged in the budget for 60 days after close of the fiscal year. All annual appropriations lapse at fiscal year end. Items not fully expended must be re-budgeted in the following fiscal year.

Accrual and Modified Accrual Basis of Accounting

Governmental accounting, governed by state statute and Generally Accepted Accounting Principles (GAAP), differs substantially from private sector accounting. Private sector financial reports measure economic profits, whereas governmental accounting focuses on disclosing how public money is spent.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all the provider requirements are met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Type of Fund	Type of Resources or Expenditures	Example	Basis of Budgeting	Basis of Accounting
General Fund	Discretionary	General Fund	Modified Accrual	Modified Accrual
Special Revenue Fund	Restricted to a specific purpose	Road Fund	Modified Accrual	Modified Accrual
Debt Service Fund	Pay debt service	General Obligation Bond Fund	Modified Accrual	Modified Accrual
Capital Projects Fund	Capital Improvements and Asset Preservation	Capital Improvement Fund	Modified Accrual	Modified Accrual
Internal Services Fund	Internal business functions	Fleet Services	Modified Accrual	Full Accrual
Enterprise Fund	External business functions	Behavioral Health Managed Care Fund	Modified Accrual	Full Accrual

Measuring Performance

Performance measurement is an integral part of the budgeting process in Multnomah County. Performance measurement is a management tool to improve operations and services and communicate program results to citizens. Performance measures are integrated into each program offer and the department and division narratives to ensure accountability and to establish a link between resources and results. A more detailed discussion of performance measurement can be found in the Introduction section of Volumes 2 and 3.

Four Phases of the Budget Process

Multnomah County uses an incremental budgeting process in which departments are given expenditures targets that they cannot exceed. The budget process consists of four distinct phases:

Phase I - The departments submit their requested budgets

Phase II - The Chair develops the proposed budget

Phase III - The Board approves the proposed budget

Phase IV - The Board adopts the final budget

Phase I - Requested Budget

Phase I - Departments Submit their Requested Budgets

Multnomah County's budget process begins in September with the Budget Director and the Department Heads reviewing the prior fiscal year's budget process. Survey comments are also collected from department budget analysts and this feedback is incorporated into the process where appropriate. The process kicks off in October when the Budget Office presents the General Fund Five-Year Forecast to the Board of Commissioners in order to inform them of the fiscal health of the County for the foreseeable future. The forecast is updated in February when the budget process is further along.

In conjunction with the County Chair's Office, the Budget Office issues guidelines to set broad limits and direction for the County's budget cycle. Based on the General Fund forecast, departments are directed to constrain their operating costs by a targeted amount. From January through February, department heads, the Chair's Office, and the Budget Office meet to discuss proposed budget changes in order to provide policy direction to the departments prior to submitting their budget requests in March.

Phase II - Proposed Budget

Phase II - The Chair Prepares the Proposed Budget

Beginning in February and ending in March, meetings occur between the Chair, Chief Operating Officer, Budget Office staff, Elected Officials and department directors to review and discuss the department requests. The sessions are designed to provide two-way communication concerning budget needs and assessments, and also to provide information that would assist the Chair in developing a responsible and balanced budget. During this time, the Chair's Office focuses on short and long term goals and objectives to provide the basis of the budget plan for the fiscal year.

Phase III - Approved Budget



Phase IV - Adopted Budget

Phase III - The Board Approves the Budget and TSCC Reviews

The Chair's proposed budget is submitted to the Board of Commissioners for discussion. The proposed budget must be approved by the Board no later than May 15 and then submitted to the Tax Supervising and Conservation Commission (TSCC), a five-member citizen board appointed by the Governor that helps determine whether the County's budget complies with Local Budget Law. The TSCC holds a public hearing and then returns the budget to the County no later than June 28. Accompanying the budget is a letter of certification with instructions for corrections, recommendations, and objections. The Board is required to respond to these recommendations and objections. Approval and forwarding the budget meets the legal requirements of Oregon Budget Law and allows the Board to begin public deliberation of the budget.

After the budget has been submitted to the TSCC, no fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the proposed budget may be levied. Voting to forward the budget without extensive public review and comment might produce adverse comment if it were not clearly understood that the process meets a technical requirement of the law, or if the Board were not to hold extensive public review before adopting the budget.

Phase IV – The Board Adopts the Budget

The adoption process begins after the budget is approved. Five weeks of work sessions and public hearings are scheduled prior to adopting the budget in June. During the work sessions the Board may propose amendments to the approved budget. The amendments get voted on as part of the budget adoption.

An important part of this final phase is citizen input --the Citizen Involvement Committee (CIC), the departments' Citizen Budget Advisory Committees (CBAC's), and public hearings held during the evening all provide an opportunity for direct feedback from the community and facilitate a participatory budget process. The Board adopts the budget, makes appropriations, and declares tax levies in a public meeting.

Public Testimony and Hearings

In preparing the Chair's proposed budget, input was sought from the community and stakeholders. On March 4 and 18, 2010, two community forums were held with county leaders, members and leaders of the business community, stakeholders, clients, and citizens to receive input on possible budget reductions. The Chair listened to comments and suggestions for consideration in the FY 2011 budget.

This year, the Public Affairs Office introduced MultCommunity Forum (<http://multcommunity.uservoice.com/forums/41097-multcommunity->), an online community forum which allowed visitors to submit ideas and vote on other people's suggestions. Finally, while preparing the budget, employees described their priorities for the FY 2011 programs and savings or efficiency options.

An important part of the final phase is citizen input --the Citizen Involvement Committee, the departments' Citizen Budget Advisory Committees, and public hearings held during the evening provide an opportunity for direct feedback from the community and facilitate a participatory budget process.

Public Testimony and Public Hearings

In addition to participating in the budget advisory committees and other forums, citizens have several opportunities to testify on the budget. Written material can be hand delivered, mailed, faxed or submitted via email.

Citizens have the opportunity to testify at:

Annual Budget Hearings— the Board, sitting as the Budget Committee, will held several public hearings after the approval, but before the adoption, of the budget. The public testified on many topics. Evening hearings were scheduled for 6:00 – 8:00 p.m. at the following dates and locations:

- May 25, 2010 Public Budget Hearing – Hosted by the Communities of Color at the Immigrant and Refugee Community Organization (IRCO) Gymnasium, 10301 NE Glisan, Portland
- May 27, 2010 Public Budget Hearing – Multnomah County East Building, Sharron Kelley Conference Rooms A & B, 600 NE 8th Street, Gresham
- June 2, 2010 Public Budget Hearing – Multnomah Building, Commissioners Boardroom, 501 SE Hawthorne Boulevard, Portland

The Tax Supervising and Conservation Commission Hearing – On June 9, 2010 TSCC held a public hearing on the budget .

The Budget Hearing—testimony was taken at the Board session for final adoption of the budget. This occurred on June 10, 2010.

Citizens also contacted the Chair or Commissioner's offices directly and provided input for the budget worksessions.

Budget Calendar

The most current version of the FY 2011 budget calendar can be found on the County's website at: <http://www.co.multnomah.or.us/budgetfy2011>.

Major budget milestone dates for FY 2011 were:

- Nov. -Feb. 2010 Chair's Office meets with departments to provide strategic direction
- Dec. 15, 2009 Constraint targets released
- March 5, 2010 Department requested budget submissions due
- May 13, 2010 Chair proposes the Executive Budget
- May-June 2010 Budget work sessions and hearings
- June 9, 2010 TSCC public hearing
- June 10, 2010 Board adopts the budget

Modifying the Budget and Supplemental Budgets

The appropriation of new, unanticipated revenue requires that the Board adopt a supplemental budget through a resolution.

The adopted budget is the County's financial and operational plan for the fiscal year. However, during the year, events occur which require the plan to be modified. State law gives the Board of County Commissioners wide latitude to change the budget during the year. County departments request changes, and then the Board must review them before passing any resolution to approve them.

During the year, the Board has the authority to:

- alter appropriations to reflect changed priorities during the year;
- incorporate new grant revenue into the expenditure plan;
- change approved staffing levels; and
- transfer appropriations from contingency accounts.

Where to Find Other Information

Comprehensive Annual Financial Report (CAFR) – this reports actual revenues and expenditures for the last completed fiscal year, discusses financial policies, and provides demographic and economic information about the region. The CAFR, required by state statute, is prepared in accordance with GAAP (Generally Accepted Accounting Principles). It reconciles differences between the budgetary basis – as presented in the annual Adopted Budget – and the modified accrual method used for the CAFR.

Tax Supervising and Conservation Commission Annual Report – this discusses the property tax system and taxing levels for all governments in Multnomah County; as well as summarizing budgets and actual revenues and expenditures for all governments in Multnomah County.

County Auditor's Financial Condition Report – this discusses the performance of the County and the region according to guidelines recommended by the International City Managers' Association.

The Progress Board Benchmarks – www.portlandonline.com/auditor/ this site contains data and graphic information about benchmarks obtained through surveys and other analysis.

Citizen Involvement Process – Citizen Budget Advisory Committees (CBAC's) -are made up of citizens appointed by the Citizen Involvement Committee. The committees monitor department budgets and operations and identify issues for the Commissioners' consideration. All County departments have a CBAC. Each committee is provided with time during the Budget worksessions to present its reports. The CBACs are partners with the Commissioners, departments, and the public during the budget cycle.

During the budget development process, citizens and employees are encouraged to submit their questions, thoughts, or suggestions about the budget. This input is compiled and communicated to the elected officials.

Budget Website - Citizens and employees have the opportunity to participate in the budget process through the County's web site. From the County's home page, www.multco.us/budget, citizens and employees may access the site that contains the FY 2011 budget, links to frequently asked questions; the calendar; live and other information, input opportunities and employee resources.

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Summary of Resources

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Fund		Beginning Working Capital	Taxes	Intergovernmental	Licenses & Permits	Service Charges	Interest	Other Sources	Direct Resources	Service Reimbursement	Cash Transfers	Total Resources
General Fund	1000	47,516,943	290,117,229	14,812,709	8,553,981	9,082,045	1,659,063	2,420,876	374,162,846	16,074,056	3,011,000	393,247,902
Strategic Investment Program Fund	1500	161,000							161,000			161,000
Road Fund	1501	1,485,093	7,697,000	33,013,779	75,000	722,200	75,000	1,363,500	44,431,572	665,110		45,096,682
Emergency Communications Fund	1502			250,000					250,000			250,000
Bicycle Path Construction Fund	1503	360,000					2,500		362,500		68,000	430,500
Recreation Fund	1504		101,700						101,700			101,700
Federal/State Program Fund	1505	986,116		202,629,688	477,963	70,877,696	7,500	2,815,295	277,794,258			277,794,258
County School Fund	1506	1,000	170,000	20,000			500		191,500			191,500
Animal Control Fund	1508	552,873		65,000	1,720,000	100,000	10,000	243,500	2,691,373			2,691,373
Willamette River Bridge Fund	1509	876,271		12,931,804	6,000,000	5,000	424,258	150,000,000	170,237,333	25,631	5,600,000	175,862,964
Library Serial Levy Fund	1510	17,342,346	40,440,113	496,905	160,000	120,000	488,841	3,227,467	62,275,672	35,000	15,093,244	77,403,916
Special Excise Taxes Fund	1511	210,000	18,800,000				4,000		19,014,000			19,014,000
Land Corner Preservation Fund	1512	820,000					30,000	700,000	1,550,000	135,000		1,685,000
Inmate Welfare Fund	1513	100,000				12,000	10,000	1,262,015	1,384,015			1,384,015
Justice Services Special Ops Fund	1516	805,889		67,000	4,253,353	2,437,116	16,000	406,786	7,986,144	210,670		8,196,814
Revenue Bond Sinking Fund	2001	1,625,000				35,000	32,500		1,692,500			1,692,500
Capital Debt Retirement Fund	2002	14,430,059					288,601		14,718,660	16,062,852		30,781,512
General Obligation Bond Sinking Fund	2003	7,456,232	8,190,000				149,125		15,795,357			15,795,357
PERS Bond Sinking Fund	2004	42,000,000					840,000		42,840,000	18,000,000		60,840,000
Financed Projects Fund	2504	600,000					6,000		606,000		4,500,000	5,106,000
Capital Improvement Fund	2507	24,575,800		1,700,000		281,000	260,000	17,000,000	43,816,800		3,516,100	47,332,900
Capital Acquisition Fund	2508	6,000,000					7,000		6,007,000			6,007,000
Asset Preservation Fund	2509	2,913,965					25,000		2,938,965		2,488,900	5,427,865
Behavioral Health Managed Care Fund	3002	14,824,699		42,742,596			148,000		57,715,295			57,715,295
Risk Management Fund	3500	23,507,550				47,000	468,000	7,341,681	31,364,231	83,483,464		114,847,695
Fleet Management Fund	3501	4,392,155		20,000		1,130,765	50,000	55,500	5,648,420	5,669,185		11,317,605
Data Processing Fund	3503	14,320,429				134,600	125,000	398,671	14,978,700	32,733,390		47,712,090
Mail Distribution Fund	3504	1,416,486				116,149	15,000	3,305,000	4,852,635	3,273,207		8,125,842
Facilities Management Fund	3505	1,500,000				4,195,605	60,000		5,755,605	38,279,389	120,000	44,154,994
Total All Funds		230,779,906	365,516,042	308,749,481	21,240,297	89,296,176	5,201,888	190,540,291	1,211,324,081	214,646,954	34,397,244	1,460,368,279

Summary of Departmental Expenditures

fy2011 adopted budget

Fund		Nond	District Attorney	Human Services	Health	Community Justice	Sheriff	County Management	Library	Community Services	Total Department Expenditure
General Fund	1000	20,196,751	19,053,548	47,717,994	53,525,416	54,487,938	100,330,406	29,484,912		11,469,612	336,266,577
Road Fund	1501									39,428,682	39,428,682
Emergency Communications Fund	1502						250,000				250,000
Bicycle Path Construction Fund	1503									90,000	90,000
Recreation Fund	1504							101,700			101,700
Federal/State Program Fund	1505	3,665,807	6,440,927	122,444,989	105,908,906	27,271,992	11,908,869	24,641		128,127	277,794,258
County School Fund	1506	191,500									191,500
Tax Title Land Sales Fund	1507										0
Animal Control Fund	1508									667,500	667,500
Willamette River Bridge Fund	1509									65,956,406	65,956,406
Library Serial Levy Fund	1510								61,994,423		61,994,423
Special Excise Taxes Fund	1511	19,014,000									19,014,000
Land Corner Preservation Fund	1512									1,238,324	1,238,324
Inmate Welfare Fund	1513					2,000	1,382,015				1,384,015
Justice Services Special Ops Fund	1516		158,886		1,892,545	2,659,143	3,486,240				8,196,814
Revenue Bond Sinking Fund	2001	555,665									555,665
Capital Debt Retirement Fund	2002	19,192,381									19,192,381
General Obligation Bond Sinking Fund	2003	9,252,873									9,252,873
PERS Bond Sinking Fund	2004	15,226,805									15,226,805
Financed Projects Fund	2504							5,100,000			5,100,000
Capital Improvement Fund	2507							47,332,900			47,332,900
Capital Acquisition Fund	2508	6,000,000									6,000,000
Asset Preservation Fund	2509							4,927,865			4,927,865
Behavioral Health Managed Care Fund	3002			42,742,596							42,742,596
Risk Management Fund	3500	3,680,576						87,299,119			90,979,695
Fleet Management Fund	3501							10,565,200			10,565,200
Data Processing Fund	3503	45,900,697									45,900,697
Mail Distribution Fund	3504							7,354,011			7,354,011
Facilities Management Fund	3505							37,765,550			37,765,550
Total All Funds		142,877,055	25,653,361	212,905,579	161,326,867	84,421,073	117,357,530	229,955,898	61,994,423	118,978,651	1,155,470,437

Summary of Departmental Requirements

fy2011 adopted budget

Department	Personal Services	Contractual Services	Materials & Services	Principal & Interest	Capital Outlay	Total Direct Expenditure	Service	Total Spending	FTE
Nondepartmental	28,920,347	39,167,154	12,538,398	44,539,724	3,355,673	128,521,296	14,355,759	142,877,055	263.29
District Attorney	18,055,406	978,180	754,009	0	0	19,787,595	5,865,766	25,653,361	210.00
County Human Services	51,245,445	133,675,163	2,590,150	0	0	187,510,758	25,394,821	212,905,579	709.15
Health	81,939,337	19,894,998	18,806,413	0	110,425	120,751,173	40,575,694	161,326,867	971.74
Community Justice	42,325,549	18,807,641	2,063,445	0	11,000	63,207,635	21,213,438	84,421,073	516.55
Sheriff	79,592,803	994,721	6,621,067	0	195,074	87,403,665	29,953,865	117,357,530	789.68
County Management	31,336,198	13,749,977	110,365,163	0	53,324,147	208,775,485	21,180,413	229,955,898	381.30
Library	30,685,726	1,808,722	9,713,241	0	15,000	42,222,689	19,771,734	61,994,423	495.09
Community Services	15,679,248	39,348,865	3,311,061	0	42,293,215	100,632,389	18,346,262	118,978,651	204.00
TOTAL	379,780,059	268,425,421	166,762,947	44,539,724	99,304,534	958,812,685	196,657,752	1,155,470,437	4,540.80

Fund Level Transactions

fy2011 adopted budget

Fund		Total Department Expenditure	Cash Transfers	Contingency	Unappropriated Balance	Total Requirements
General Fund	1000	336,266,577	19,863,244	7,232,629	29,885,452	393,247,902
Strategic Investment Program Fund	1500		161,000			161,000
Road Fund	1501	39,428,682	5,668,000			45,096,682
Emergency Communications Fund	1502	250,000				250,000
Bicycle Path Construction Fund	1503	90,000		340,500		430,500
Recreation Fund	1504	101,700				101,700
Federal/State Program Fund	1505	277,794,258				277,794,258
County School Fund	1506	191,500				191,500
Animal Control Fund	1508	667,500	1,850,000	173,873		2,691,373
Willamette River Bridge Fund	1509	65,956,406	1,000,000	8,661,336	100,245,222	175,862,964
Library Serial Levy Fund	1510	61,994,423		1,000,000	14,409,493	77,403,916
Special Excise Taxes Fund	1511	19,014,000				19,014,000
Land Corner Preservation Fund	1512	1,238,324		446,676		1,685,000
Inmate Welfare Fund	1513	1,384,015				1,384,015
Justice Services Special Ops Fund	1516	8,196,814				8,196,814
Revenue Bond Sinking Fund	2001	555,665			1,136,835	1,692,500
Capital Debt Retirement Fund	2002	19,192,381			11,589,131	30,781,512
General Obligation Bond Sinking Fund	2003	9,252,873			6,542,484	15,795,357
PERS Bond Sinking Fund	2004	15,226,805			45,613,195	60,840,000
Financed Projects Fund	2504	5,100,000		6,000		5,106,000
Capital Improvement Fund	2507	47,332,900				47,332,900
Capital Acquisition Fund	2508	6,000,000		7,000		6,007,000
Asset Preservation Fund	2509	4,927,865			500,000	5,427,865
Behavioral Health Managed Care Fund	3002	42,742,596		5,000,000	9,972,699	57,715,295
Risk Management Fund	3500	90,979,695		2,000,000	21,868,000	114,847,695
Fleet Management Fund	3501	10,565,200		752,405		11,317,605
Data Processing Fund	3503	45,900,697		1,811,393		47,712,090
Mail Distribution Fund	3504	7,354,011		771,831		8,125,842
Facilities Management Fund	3505	37,765,550	5,855,000	534,444		44,154,994
Total All Funds		1,155,470,437	34,397,244	28,738,087	241,762,511	1,460,368,279

Tax Information

Permanent Tax Rate

Property tax administration, governed by the Oregon Constitution, State tax laws, and regulations of the Department of Revenue, includes the assessment, equalization, levy, and collection of taxes. A tax limitation measure ("Measure 50") affecting property tax collections was approved by the voters in the May 1997 special election. This legislation changed the property tax administration system substantially, with changes to levy rates, assessments and equalization.

Each local taxing district which imposed operating ad valorem taxes in FY 1998 received a permanent tax rate. The rate was calculated by dividing the total operating ad valorem taxes imposed by the County in FY 1998 (reduced by an average of approximately 17% statewide) by the property's AV. Measure 50 prohibits increases in permanent tax rates. Permanent tax rates are subject to the Measure 5 limitations. The County's permanent tax rate is \$4.3434 per \$1,000 Assessed Value.

Exemptions

Measure 50 exempted from its limitations taxes levied to pay voter-approved general obligation bonds. Levies to pay general obligation bonds are also exempt from the Measure 5 limitations. Measure 50 also exempted the following levies, which are subject to Measure 5 limitations:

1. Levies to pay bonds and other borrowings, if they were made before December 5, 1996, and were secured by a pledge or explicit commitment of ad valorem property taxes or a covenant to levy or collect ad valorem property taxes.
2. Certain local government pension levies.

The County has no levies of the types described in paragraphs 1 and 2, above.

Local Property Tax Option

Local governments are able to override Measure 50 for limited-term local option levies subject to voter approval under the participation requirements discussed below. Local option levies may last up to five years for any purpose or ten years for capital projects.

Local option levies are subject to "special compression" under Measure 5. If operating taxes for non-school purposes exceed Measure 5's \$10/\$1,000 limit, local option levies are reduced first to bring operating taxes into compliance with this limit. This means that local option levies can be entirely displaced by future approval of permanent rate levies for new governments, or by urban renewal and the City of Portland's pension levy.

Measure 50, which passed in 1997, requires that local option levies be approved by a majority of the voters at a general election in an even-numbered year or at any other election in which not less than 50% of the registered voters cast a ballot. For example, voters approved an extension of the Library Levy in the May, 2002 election but less than 50% of the registered voters cast a ballot. Therefore, the Library Levy failed. Subsequently the County resubmitted the Library Local Option to voters in November 2002 and the measure passed.

Voter Participation

In November, 2008, voters passed Measure 56 which eliminated the voter turnout requirement for property tax elections held in May and November but keeps the voter turnout requirement for elections at any other time (50% of qualified voters must vote and a majority of those voters have to approve the property tax measure). As a result, for May and November elections, local property tax measures become law when approved by a majority of voters.

General Obligation Bonded Indebtedness

Levies to pay the following general obligation bonds are exempt from the limitations of Measure 50 and Measure 5:

1. General obligation bonds authorized by the Oregon Constitution;
2. General obligation bonds issued on/before November 6, 1990; or
3. General obligation bonds for capital construction/ improvements; and
 - if issued after November 6, 1990, and approved prior to December 5, 1996, by a majority of voters; or
 - if approved after December 5, 1996, in accordance with Measure 50's voter participation requirements, or bonds issued to refund the preceding bonds.

Tax Collection

The County Tax Collector extends authorized levies, computes tax rates, bills and collects all taxes, and makes periodic remittances of collections to levying units. Tax collectors calculate public school and local government taxes separately, calculating any tax rate reductions to comply with tax limitation law, and developing percentage distribution schedules. The tax collector then reports to each taxing district within five days the amount of taxes imposed.

Tax collections are segregated into two pools, (1) public schools and (2) local governments. Each taxing body shares in its pool on the basis of its tax rate (adjusted to tax limitation rate caps), regardless of the actual collection within each taxing body. Therefore the amount for each taxing body becomes a pro rata share of the total tax collection record of all taxing bodies within the County. Thus, an overall collection rate of 90% of the county-wide levy indicates a 90 percent tax levy collection for each taxing body.

Taxes are levied and become a lien on July 1. Tax payments are due November 15 of the same year. Under the partial payment schedule the a third payment is due November 15, February 15 and May 15. If property taxes are paid in full by November 15, a 3% discount is allowed; if two-thirds of property taxes are paid by November 15, a 2% discount is allowed. For late payments interest accrues at a rate of 1.33% per month. Property is subject to foreclosure proceedings four years after the tax due date.

A Senior Citizen Property Tax Deferral Program allows homeowners to defer taxes until death or the sale of the home. Qualifications include a minimum age of 62 and household income under \$24,500 for claims filed between January 1 and December 31, 2000 and \$27,500 for claims filed after January 1, 2001. Taxes are paid by the State, which obtains a lien on the property and accrues interest at 6%.

Property Tax Computation

fy2011 adopted budget

GENERAL FUND (Fund 1000)	
Taxes From Permanent Rate - Fiscal Year Ending June 30, 2010	\$236,960,641
Plus Estimated Assessed Value Growth	6,484,362
TOTAL GENERAL FUND PROPERTY TAX	\$243,445,003
Taxes From Permanent Rate - Fiscal Year Ending June 30, 2011	\$243,445,003
Less amount exceeding shared 1% Constitutional Limitation	(7,911,962)
Less delinquencies and discounts on amount billed	(12,954,318)
TOTAL AVAILABLE FOR APPROPRIATION	\$222,578,723

LIBRARY LEVY (Fund 1510)	
5-year Local Option Levy - Fiscal Year ending June 30, 2010	\$50,372,418
Less amount exceeding shared 1% Constitutional Limitation	(8,815,173)
Less delinquencies and discounts on amount billed	(2,285,649)
TOTAL AVAILABLE FOR APPROPRIATION	\$39,271,596

GENERAL OBLIGATION BOND SINKING FUND (Fund 2003)	
General Obligation bond - Fiscal Year ending June 30, 2010	\$8,465,608
Less delinquencies and discounts on amount billed	(465,608)
TOTAL AVAILABLE FOR APPROPRIATION	\$8,000,000

TAX LEVY ANALYSIS				
	ACTUAL 2007-08	ACTUAL 2008-09	BUDGET 2009-10	BUDGET 2010-11
Levy within 6% limitation	\$220,110,849	\$229,420,466	\$234,901,591	\$243,445,003
Library Levy outside 6% limitation	45,452,791	47,429,993	48,552,185	50,372,418
GO Bond Levies outside 6% limitation	9,328,989	8,489,391	9,230,769	8,465,608
Total Proposed Levy	274,892,629	285,339,850	292,684,545	302,283,029
Loss due to 1% limitation	(10,885,686)	(11,730,667)	(13,750,481)	(16,727,135)
Loss in appropriation due to discounts and delinquencies	(13,198,962)	(16,032,519)	(16,038,708)	(15,705,575)
Total Proposed Levy less Loss	\$250,807,981	\$257,576,664	\$262,895,356	\$269,850,319

NOTES

Average property tax discount	3.00%
Property tax delinquency rate	2.50%
Average valuation change (Based on July - January Value Growth)	2.75%

Details of Service Reimbursements

fy2011 adopted budget

Insurance Benefits (60140/60145)

Paid to the Risk Management Fund (3500) to cover worker's compensation, active and retiree healthcare, life, unemployment, liability, and long-term disability insurance.

General Fund	\$37,906,139
NONDEPARTMENTAL	1,118,994
DISTRICT ATTORNEY	2,805,014
COUNTY HUMAN SERVICES	2,409,208
HEALTH DEPARTMENT	6,626,212
COMMUNITY JUSTICE	5,562,419
SHERIFF'S OFFICE	13,945,869
COUNTY MANAGEMENT	4,061,228
COMMUNITY SERVICES	1,377,195
Road Fund	1,362,638
Federal State Fund	26,509,869
NONDEPARTMENTAL	238,321
DISTRICT ATTORNEY	886,897
COUNTY HUMAN SERVICES	8,994,396
HEALTH DEPARTMENT	11,389,384
COMMUNITY JUSTICE	3,248,557
SHERIFF'S OFFICE	1,752,314
Bridge Fund	777,557
Library Levy Fund	8,288,014
Land Corner Preservation Fund	146,523
Inmate Welfare Fund	157,781
Special Operations Fund	1,031,223
DISTRICT ATTORNEY	7,718
HEALTH DEPARTMENT	92,848
COMMUNITY JUSTICE	399,092
SHERIFF'S OFFICE	531,565
Financed Projects Fund	21,384
Behavioral Health Managed Care Fund	814,464
Risk Management Fund	772,763
NONDEPARTMENTAL	446,441
COUNTY MANAGEMENT	326,322
Fleet Management Fund	469,785
Data Processing Fund	3,218,691
Distribution Fund	405,406
Facilities Management Fund	1,601,227
Total Payments to the Risk Management Fund	\$83,483,464

Details of Service Reimbursements

fy2011 adopted budget

Salary Related Expense (60130)

Paid to the PERS Bond Sinking Fund (2004) to retire debt issued to pre-fund the County's unfunded liability and to support ongoing costs associated with PERS.

General Fund	\$8,261,581
NONDEPARTMENTAL	273,809
DISTRICT ATTORNEY	687,841
COUNTY HUMAN SERVICES	544,472
HEALTH DEPARTMENT	1,427,118
COMMUNITY JUSTICE	1,202,887
SHERIFF'S OFFICE	2,981,920
COUNTY MANAGEMENT	889,107
COMMUNITY SERVICES	254,427
Road Fund	284,773
Federal State Fund	5,662,854
NONDEPARTMENTAL	58,741
DISTRICT ATTORNEY	214,850
COUNTY HUMAN SERVICES	1,842,130
HEALTH DEPARTMENT	2,439,347
COMMUNITY JUSTICE	730,921
SHERIFF'S OFFICE	376,864
Bridge Fund	164,426
Library Levy Fund	1,495,124
Land Corner Preservation Fund	33,311
Inmate Welfare Fund	28,547
Special Operations Fund	223,808
DISTRICT ATTORNEY	1,056
HEALTH DEPARTMENT	25,515
COMMUNITY JUSTICE	84,928
SHERIFF'S OFFICE	112,309
Financed Projects Fund	6,748
Behavioral Health Managed Care Fund	191,744
Risk Management Fund	213,671
NONDEPARTMENTAL	131,349
COUNTY MANAGEMENT	82,322
Fleet Management Fund	101,868
Data Processing Fund	887,715
Distribution Fund	74,807
Facilities Management Fund	369,024
Total Payments to the PERS Bond Sinking Fund	\$18,000,000

Details of Service Reimbursements

fy2011 adopted budget

Indirect Costs (60350/60355)	
<i>Paid to the General Fund (1000) to cover the administrative and overhead costs billed to grants and other dedicated revenues.</i>	
Road Fund	\$690,574
Emergency Communications Fund	17,008
Recreation Fund	1,700
Federal State Fund	11,862,365
NONDEPARTMENTAL	24,089
DISTRICT ATTORNEY	173,894
COUNTY HUMAN SERVICES	1,716,726
HEALTH DEPARTMENT	7,290,529
COMMUNITY JUSTICE	1,877,959
SHERIFF'S OFFICE	778,756
COUNTY MANAGEMENT	412
Bridge Fund	340,468
Library Levy Fund	926,933
Land Corner Preservation Fund	46,647
Inmate Welfare Fund	94,180
COMMUNITY JUSTICE	156
SHERIFF'S OFFICE	94,024
Special Operations Fund	586,495
HEALTH DEPARTMENT	142,295
COMMUNITY JUSTICE	207,702
SHERIFF'S OFFICE	236,498
Behavioral Health Care Fund	714,477
Total Payments to GF for Indirect Costs	\$15,280,847

Details of Service Reimbursements

fy2011 adopted budget

Telecommunication Costs (60370)		
<i>Paid to the Data Processing Fund (3503) to cover the costs of services provided by the County-owned telecommunications system.</i>		
General Fund		\$2,067,085
NONDEPARTMENTAL	89,006	
DISTRICT ATTORNEY	150,895	
COUNTY HUMAN SERVICES	182,632	
HEALTH DEPARTMENT	440,724	
COMMUNITY JUSTICE	671,286	
SHERIFF'S OFFICE	265,455	
COUNTY MANAGEMENT	185,942	
COMMUNITY SERVICES	81,145	
Road Fund		53,320
Federal State Fund		1,211,471
NONDEPARTMENTAL	12,091	
DISTRICT ATTORNEY	27,010	
COUNTY HUMAN SERVICES	462,709	
HEALTH DEPARTMENT	655,716	
COMMUNITY JUSTICE	53,945	
Bridge Fund		28,694
Library Levy Fund		299,613
Inmate Welfare Fund		40,308
Special Operations Fund		21,947
HEALTH DEPARTMENT	6,221	
COMMUNITY JUSTICE	15,726	
Behavioral Health Managed Care Fund		82,377
Risk Management Fund		48,224
NONDEPARTMENTAL	27,341	
COUNTY MANAGEMENT	20,883	
Fleet Management Fund		26,346
Distribution Fund		15,720
Facilities Management Fund		199,629
Total Payments to the Telephone Fund		\$4,094,734

Details of Service Reimbursements

fy2011 adopted budget

Data Processing Costs (60380)

Paid to the Data Processing Fund (3503) to cover the costs of developing, maintaining, and operating computer programs.

General Fund	\$15,312,963
NONDEPARTMENTAL	1,124,284
DISTRICT ATTORNEY	458,922
COUNTY HUMAN SERVICES	1,326,572
HEALTH DEPARTMENT	3,262,170
COMMUNITY JUSTICE	4,034,689
SHERIFF'S OFFICE	2,554,039
COUNTY MANAGEMENT	1,832,645
COMMUNITY SERVICES	719,642
Road Fund	369,871
Federal State Fund	6,713,337
NONDEPARTMENTAL	64,568
DISTRICT ATTORNEY	53,551
COUNTY HUMAN SERVICES	3,086,193
HEALTH DEPARTMENT	3,509,025
Bridge Fund	168,307
Library Levy Fund	4,334,939
Land Corner Preservation Fund	15,950
Special Operations Fund	33,121
Financed Projects Fund	54,464
Behavioral Health Managed Care Fund	447,943
Risk Management Fund	222,541
NONDEPARTMENTAL	147,809
COUNTY MANAGEMENT	74,732
Fleet Management Fund	89,161
Distribution Fund	127,009
Facilities Management Fund	749,050
Total Payments to the Data Processing Fund	\$28,638,656

Details of Service Reimbursements

fy2011 adopted budget

Motor Pool (60410)

Paid to the Fleet Management Fund (3501) to cover the use and maintenance of County-owned vehicles, including both cars and vans for transportation, and heavy equipment used in road construction.

General Fund	\$2,628,013
NONDEPARTMENTAL	26,570
DISTRICT ATTORNEY	108,542
COUNTY HUMAN SERVICES	88,970
HEALTH DEPARTMENT	153,716
COMMUNITY JUSTICE	453,587
SHERIFF'S OFFICE	1,598,919
COUNTY MANAGEMENT	7,540
COMMUNITY SERVICES	190,169
Road Fund	1,095,050
Federal State Fund	281,533
NONDEPARTMENTAL	3,835
DISTRICT ATTORNEY	11,232
COUNTY HUMAN SERVICES	221,023
HEALTH DEPARTMENT	36,610
COMMUNITY JUSTICE	8,833
Bridge Fund	125,933
Library Levy Fund	73,009
Land Corner Preservation Fund	11,675
Special Operations Fund	738
HEALTH DEPARTMENT	538
COMMUNITY JUSTICE	200
Behavioral Health Managed Care Fund	22,851
Risk Management Fund	5,689
NONDEPARTMENTAL	1,355
COUNTY MANAGEMENT	4,334
Data Processing Fund	34,943
Distribution Fund	67,062
Facilities Management Fund	333,300
Total Payments to the Fleet Fund	\$4,679,796

Details of Service Reimbursements

fy2011 adopted budget

Electronics (60420)

Paid to the Fleet Management Fund (3501) to cover the use and maintenance of electronic/radio equipment used by various County departments.

General Fund	\$643,359
NONDEPARTMENTAL	90,212
DISTRICT ATTORNEY	1,608
HEALTH DEPARTMENT	250
COMMUNITY JUSTICE	105,873
SHERIFF'S OFFICE	429,190
COUNTY MANAGEMENT	2,605
COMMUNITY SERVICES	13,621
Road Fund	26,525
Federal State Fund	14,000
NONDEPARTMENTAL	3,000
HEALTH DEPARTMENT	11,000
Bridge Fund	4,029
Library Levy Fund	14,735
Inmate Welfare Fund	12,500
Capital Improvement Program Fund	25,000
Data Processing Fund	3,000
Distribution Fund	5,000
Facilities Management Fund	46,000
Total Payments to the Fleet Fund	\$794,148

Details of Service Reimbursements

fy2011 adopted budget

Building Management (60430)

Paid to the Facilities Mgmt Fund (3505) to cover the cost of office space and buildings.

General Fund	\$22,378,110
NONDEPARTMENTAL	4,404,477
DISTRICT ATTORNEY	692,510
COUNTY HUMAN SERVICES	980,210
HEALTH DEPARTMENT	2,023,915
COMMUNITY JUSTICE	4,248,927
SHERIFF'S OFFICE	7,246,058
COUNTY MANAGEMENT	1,908,593
COMMUNITY SERVICES	873,420
Road Fund	391,173
Federal State Fund	7,383,000
NONDEPARTMENTAL	50,252
DISTRICT ATTORNEY	182,991
COUNTY HUMAN SERVICES	3,236,806
HEALTH DEPARTMENT	3,912,951
Bridge Fund	188,745
Library Levy Fund	4,880,350
Land Corner Preservation Fund	22,772
Special Operations Fund	87,313
HEALTH DEPARTMENT	19,030
COMMUNITY JUSTICE	40,527
SHERIFF'S OFFICE	27,756
Behavioral Health Managed Care Fund	265,853
Risk Management Fund	484,438
NONDEPARTMENTAL	253,397
COUNTY MANAGEMENT	231,041
Fleet Management Fund	545,551
Data Processing Fund	1,131,000
Distribution Fund	521,085
Total Payments to the Facilities Management Fund for Building Management	\$38,279,390

Capital Lease Retirement Fund (60450)

Reimbursements made to the Capital Lease Retirement Fund (2002) to repay non-voter approved debt.

General Fund	\$750,000
Road Fund	488,000
Library Levy Fund	133,755
Willamette River Bridge Fund	7,500,000
Data Processing Fund	950,000
Facilities Management Fund	6,241,097
Total Payments to the Capital Lease Retirement Fund	\$16,062,852

Details of Service Reimbursements

fy2011 adopted budget

Distribution Fund (60460)

Paid to the Distribution Fund (3504) for mail distribution and delivery, materials management, and central stores.

General Fund	\$1,762,532
NONDEPARTMENTAL	27,462
DISTRICT ATTORNEY	253,250
COUNTY HUMAN SERVICES	59,564
HEALTH DEPARTMENT	452,698
COMMUNITY JUSTICE	241,717
SHERIFF'S OFFICE	220,241
COUNTY MANAGEMENT	385,697
COMMUNITY SERVICES	121,903
Road Fund	103,119
Federal State Fund	840,618
NONDEPARTMENTAL	4,754
DISTRICT ATTORNEY	51,732
COUNTY HUMAN SERVICES	267,179
HEALTH DEPARTMENT	509,859
COMMUNITY JUSTICE	7,094
Bridge Fund	11,481
Library Levy Fund	97,195
Land Corner Preservation Fund	1,705
Inmate Welfare Fund	1,156
Special Operations Fund	28,759
HEALTH DEPARTMENT	1,202
COMMUNITY JUSTICE	18,129
SHERIFF'S OFFICE	9,428
Behavioral Health Managed Care Fund	14,668
Risk Management Fund	63,786
NONDEPARTMENTAL	23,299
COUNTY MANAGEMENT	40,487
Fleet Management Fund	166,745
Data Processing Fund	86,568
Facilities Management Fund	94,875
Total Payments to the Distribution Fund	\$3,273,207

Detail of Cash Transfers Between Funds

fy2011 adopted budget

From (Fund)	To (Fund)	To (Dept.)	Amount	Description
SIP Fund	General Fund	Overall County	\$161,000	Transfer Community Service Fee to General Fund.
Animal Services Fund	General Fund	Community Services	\$1,850,000	Animal License Fees/Other Revenue; Partially Offsets Costs Associated w/ Animal Control Program.
Willamette River Bridge Fund	General Fund	Community Services	\$1,000,000	Final Installment Payment - 5 Year Internal Loan.
General Fund	Facilities Fund	County Management	\$120,000	One-time-only for limited duration position.
General Fund	Capital Improvement Fund	County Management	\$150,000	One-time-only for environmental testing of Yeon site.
Facilities Fund	Capital Improvement Fund	County Management	\$3,366,100	Transfer Capital Fees collected by Facilities & Property Management for capital projects.
General Fund	Library Fund	Library	\$15,093,244	General Fund Subsidy of Library Operating Budget.
Facilities Fund	Asset Preservation Fund	County Management	\$2,488,900	Transfer Capital Fees collected by Facilities & Property Management for asset preservation projects.
Road Fund	Bicycle Path Fund	Community Services	\$68,000	Third Installment Payment - 5 Year Internal Loan.
Road Fund	Willamette River Bridge Fund	Community Services	\$5,600,000	Maintenance/Repair of Willamette River Bridges in Accordance w/ PDX - Multnomah County Services Agreement.
General Fund	Financed Projects Fund	County Management	\$4,500,000	One-time-only for new A&T information system

Debt Amortization Schedule

fy2011 adopted budget

Debt Description	Dated	Maturity Date	Avg Annual Interest	Amount Issued (in thousands)	Principal Outstanding 6/30/2010	Principal Outstanding 6/30/2011	2010-2011 Interest	2010-2011 Principal
General Obligation Bonds:								
Series 2010 Refunding Bonds	03/31/10	10/01/16	4.50%	\$45,175	\$45,175	\$38,620	\$1,919	\$6,555
Revenue Bonds:								
Port City	11/01/00	11/01/15	5.58%	\$2,000	\$1,030	\$880	\$48	\$150
Oregon Food Bank	11/01/00	11/01/15	5.54%	3,500	1,815	1,550	85	265
Total Revenue Bonds				\$5,500	\$2,845	\$2,430	\$133	\$415
PERS Pension Revenue Bonds:								
Limited Tax Pension Obligation Revenue Bonds	12/01/99	06/01/30	7.67%	\$184,548	\$151,373	\$142,223	\$6,052	\$9,150
Full Faith and Credit Obligations:								
2003 Full Faith and Credit	06/01/03	07/01/13	2.83%	\$9,615	\$4,175	\$3,072	\$113	\$1,103
2004 Full Faith and Credit	10/01/04	08/01/19	3.71%	54,235	53,670	48,260	2,468	5,410
2010 Full Faith and Credit	03/31/10	06/01/17	2.96%	9,800	9,800	8,490	328	1,310
Total Full Faith and Credit				\$73,650	\$67,645	\$59,822	\$2,909	\$7,823
Leases and Contracts:								
Sellwood Lofts - Capital Lease	01/01/02	01/01/32	2.50%	\$1,093	\$1,019	\$1,006	\$104	\$14

Summary Expenses & Revenues by Source

fy2011 adopted budget

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
District Attorneys				
Revenues:				
- General Resources	16,923,136	17,274,245	16,694,328	17,336,845
- State Grants	4,457,310	4,823,287	5,052,259	5,163,579
- Federal Grants	593,888	697,862	299,515	600,728
- Other Resources	1,587,392	1,416,857	1,444,710	1,651,859
Expenditures	23,441,037	24,070,207	23,490,812	24,753,011
Community Corrections				
Revenues:				
- General Resources	86,232,634	90,722,581	85,817,808	94,584,375
- State Grants	23,460,675	26,638,544	30,139,067	27,395,713
- Federal Grants	761,784	508,321	511,250	1,251,214
- Other Resources	14,003,809	15,873,128	17,004,867	14,184,431
Expenditures	122,600,445	132,664,496	133,472,992	137,415,733
Juvenile Corrections and Probation				
Revenues:				
- General Resources	19,277,372	18,269,740	17,544,323	16,924,303
- State Grants	4,436,339	4,966,031	4,820,767	5,065,237
- Federal Grants	68,445	81,063	0	0
- Other Resources	5,969,507	5,705,923	5,826,162	6,054,669
Expenditures	29,319,449	28,609,394	28,191,252	28,044,209
Roads				
Revenues:				
- General Resources	0	0	0	0
- State Grants	29,422,221	27,492,132	28,701,109	31,333,779
- Federal Grants	0	172,695	714,000	179,000
- Other Resources	13,623,000	12,484,257	16,974,365	13,583,903
Expenditures	35,883,632	34,731,246	46,389,474	45,096,682
Veteran's Services				
Revenues:				
- General Resources	153,136	168,174	164,966	171,837
- State Grants	107,782	117,544	119,561	180,595
- Federal Grants	0	0	0	0
- Other Resources	0	0	0	0
Expenditures	260,918	285,718	284,527	352,432
Mental Health and Chemical Dependency				
Revenues:				
- General Resources	16,399,131	15,325,492	16,095,324	15,601,328
- State Grants	63,780,872	72,257,242	59,548,851	75,505,287
- Federal Grants	993,809	1,158,035	856,772	728,175
- Other Resources	6,351,202	4,063,197	5,712,808	16,118,523
Expenditures	84,604,729	81,690,320	82,213,755	107,953,313

Summary Expenses & Revenues by Source

fy2011 adopted budget

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Public Health				
Revenues:				
- General Resources	15,078,058	17,644,351	21,338,362	23,648,259
- State Grants	5,560,323	5,686,256	3,715,498	12,104,272
- Federal Grants	3,892,550	4,035,468	15,285,192	10,781,163
- Other Resources	16,310,255	18,276,755	19,352,862	21,800,292
<i>Expenditures</i>	<i>40,841,186</i>	<i>45,642,830</i>	<i>59,691,914</i>	<i>68,333,986</i>
Assessment and Taxation				
Revenues:				
- General Resources	6,063,972	7,000,470	6,252,727	12,745,647
- State Grants	2,584,881	3,227,296	3,500,000	3,500,000
- Federal Grants	0	0	0	0
- Other Resources	5,140,543	4,492,633	5,183,200	127,146
<i>Expenditures</i>	<i>13,789,396</i>	<i>14,720,399</i>	<i>14,935,927</i>	<i>16,372,793</i>
Economic Development				
Revenues:				
- General Resources	24,860,815	21,165,249	21,948,317	20,463,895
- State Grants	9,273,000	16,114,073	19,806,801	19,280,513
- Federal Grants	1,310,785	1,129,021	0	0
- Other Resources	1,053,732	1,757,979	1,990,640	1,682,224
<i>Expenditures</i>	<i>32,770,832</i>	<i>37,748,434</i>	<i>43,745,758</i>	<i>41,426,632</i>

Departmental Budget Detail by Fund

fy2011 adopted budget

Department Budget Detail by Fund (Legal Detail)

Community Justice.....	DCJ
Community Services.....	DCS
County Human Services.....	DCHS
County Management.....	DCM
District Attorney's Office.....	DA
Health Department.....	HD
Library.....	LIB
Nondepartmental.....	NOND
Sheriff's Office.....	MCSO

Department Budget Detail by Fund

fy2011 adopted budget

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Departmental Budget Detail by Fund

fy2011 adopted budget

Department of Community Justice Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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COMMUNITY JUSTICE

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
16,743,149	18,241,570	17,256,436	17,487,513	60000	Permanent	18,200,821	18,200,821	18,200,821
1,591,172	1,295,746	584,788	463,286	60100	Temporary	589,235	589,235	589,235
309,226	329,975	299,556	299,556	60110	Overtime	308,337	308,337	308,337
306,671	385,226	320,438	320,438	60120	Premium	254,314	254,314	254,314
5,413,368	5,749,676	5,489,546	5,592,448	60130	Salary-Related Exp	5,951,214	5,951,214	5,951,214
357,012	293,762	48,655	39,229	60135	Non-Base Fringe	49,145	49,145	49,145
4,295,497	4,781,007	4,849,506	4,896,779	60140	Insurance Benefits	5,544,153	5,544,153	5,544,153
71,292	60,450	23,977	18,591	60145	Non-Base Insurance	18,266	18,266	18,266
-40,502	-69,622	0	0	90001	ATYP Posting (CATS)	0	0	0
-7,238	-13,337	0	0	90002	ATYP On Call (CATS)	0	0	0
-1,383	-56,055	0	0	93002	Assess Labor	0	0	0
11,011	711,795	0	0	95102	Settle Labor	0	0	0
29,049,274	31,710,192	28,872,902	29,117,840	TOTAL Personal Services		30,915,485	30,915,485	30,915,485
251,275	104,456	251,979	251,979	60150	Cnty Match & Sharing	210,000	210,000	210,000
215,954	166,983	250,465	247,465	60155	Direct Prog & Client Assist	367,549	367,549	367,549
82,530	163,845	136,136	136,136	60160	Pass-Thru & Pgm Supt	146,581	146,581	146,581
10,521,635	11,624,831	12,245,103	11,269,022	60170	Professional Services	11,504,037	11,504,037	11,504,037
106,058	-149,705	0	0	95106	Settle Passthru/Supp	0	0	0
11,177,452	11,910,410	12,883,683	11,904,602	TOTAL Contractual Services		12,228,167	12,228,167	12,228,167
110,062	139,690	153,741	153,741	60180	Printing	165,199	165,199	165,199
1,548	2,084	1,450	1,450	60200	Communications	0	0	0
2,770	2,777	7,500	7,500	60210	Rentals	7,500	7,500	7,500
42,125	25,086	36,066	43,066	60220	Repairs and Maintenance	51,777	51,777	51,777
1,028	943	1,900	1,900	60230	Postage	2,175	2,175	2,175
558,161	415,835	737,589	600,640	60240	Supplies	663,510	663,510	663,510
-17	690	0	0	60246	Medical & Dental Supplies	0	0	0
323,774	252,790	197,312	198,312	60250	Food	245,153	245,153	245,153
198,173	195,678	283,145	252,771	60260	Travel & Training	259,675	259,675	259,675
62,739	47,727	67,962	66,962	60270	Local Travel/Mileage	55,193	55,193	55,193
0	375	608	608	60280	Insurance	608	608	608
74,302	58,588	75,000	75,000	60290	Software Licenses/Maint	67,000	67,000	67,000
9,398	7,674	10,000	10,000	60310	Drugs	10,000	10,000	10,000
18,004	44,173	49,417	49,417	60340	Dues & Subscriptions	49,417	49,417	49,417
515,599	527,346	493,426	493,426	60370	Intl Svc Telephone	671,286	671,286	671,286
3,670,191	3,984,004	4,088,279	4,088,279	60380	Intl Svc Data Processing	4,034,689	4,034,689	4,034,689
0	0	331,950	331,950	60390	Intl Svc PC Flat Fee	0	0	0
160,001	178,452	230,191	230,191	60410	Intl Svc Motor Pool	453,587	453,587	453,587
73,839	90,466	80,089	80,089	60420	Intl Svc Electronics	105,873	105,873	105,873
4,640,143	3,147,345	3,539,191	3,560,474	60430	Intl Svc Bldg Mgmt	4,248,927	4,248,927	4,248,927
45,951	35,118	0	0	60440	Intl Svc Other	0	0	0
189,860	190,726	226,008	226,008	60460	Intl Svc Dist/Postage	241,717	241,717	241,717
28,000	0	0	0	93007	Assess Int Svc Expenses	0	0	0
-203	0	0	0	95101	Settle Matrl & Svcs	0	0	0
130	-47,686	0	0	95107	Settle Int Svc Expenses	0	0	0
627	113	0	0	95110	Settle Inv Acctnt	0	0	0
330,390	250,898	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
11,056,595	9,550,892	10,610,824	10,471,784	TOTAL Materials & Supplies		11,333,286	11,333,286	11,333,286
65,423	31,414	16,000	16,000	60550	Capital Equipment	11,000	11,000	11,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
65,423	31,414	16,000	16,000	TOTAL Capital Outlay	11,000	11,000	11,000
51,348,743	53,202,908	52,383,409	51,510,226	TOTAL BUDGET	54,487,938	54,487,938	54,487,938

COMMUNITY JUSTICE

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	1.00	52,388	0.00	0	0.00	0	ADDICTION SPECIALIST	0.00	0	0.00	0	0.00	0
2.00	106,362	2.00	110,327	3.80	215,162	3.80	215,162	ADMINISTRATIVE ANALYST	3.80	222,807	3.80	222,807	3.80	222,807
1.00	47,121	1.00	44,406	1.00	45,396	1.00	45,396	ADMINISTRATIVE ASSISTANT	1.00	47,007	1.00	47,007	1.00	47,007
5.00	208,342	5.00	213,644	4.00	169,736	4.00	169,736	ADMINISTRATIVE SECRETARY	3.00	130,630	3.00	130,630	3.00	130,630
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE SECRETARY/NR	1.00	46,948	1.00	46,948	1.00	46,948
1.00	51,135	1.00	58,986	1.00	58,567	1.00	58,567	BACKGROUND INVESTIGATOR	1.00	60,636	1.00	60,636	1.00	60,636
1.00	54,246	1.00	55,583	1.00	48,974	1.00	48,974	BASIC SKILLS EDUCATOR	4.40	237,053	4.40	237,053	4.40	237,053
2.00	115,112	2.00	119,534	2.00	119,205	2.00	119,205	BUDGET ANALYST	2.00	123,454	2.00	123,454	2.00	123,454
2.00	78,938	2.00	83,241	2.00	87,812	2.00	87,812	CLERICAL UNIT SUPERVISOR	2.00	90,953	2.00	90,953	2.00	90,953
1.00	68,779	1.00	70,449	1.00	69,940	1.00	69,940	CLINICAL COORDINATOR	1.00	72,412	1.00	72,412	1.00	72,412
22.00	1,679,752	25.08	1,957,913	18.22	1,425,536	18.22	1,425,536	COMMUNITY JUSTICE MANAGER	19.76	1,652,039	19.76	1,652,039	19.76	1,652,039
6.00	260,084	9.93	435,237	10.58	455,249	10.58	455,249	COMMUNITY WORKS LEADER	10.83	493,972	10.83	493,972	10.83	493,972
3.00	171,105	3.00	176,959	3.00	175,702	3.00	175,702	CONTRACT SPECIALIST	3.00	181,908	3.00	181,908	3.00	181,908
0.00	0	5.60	182,525	5.60	180,811	5.60	180,811	COOK	4.80	158,075	4.80	158,075	4.80	158,075
14.00	783,009	15.00	866,612	19.00	1,052,763	19.00	1,052,763	CORRECTIONS COUNSELOR	26.00	1,561,714	26.00	1,561,714	26.00	1,561,714
34.73	1,430,045	38.50	1,665,064	36.23	1,531,307	36.23	1,531,307	CORRECTIONS TECHNICIAN	36.88	1,646,393	36.88	1,646,393	36.88	1,646,393
0.00	0	0.00	0	1.00	62,546	1.00	62,546	Data Analyst Sr	1.00	64,768	1.00	64,768	1.00	64,768
1.00	134,275	1.00	139,296	1.00	141,165	1.00	141,165	DEPARTMENT DIRECTOR 1	1.00	147,481	1.00	147,481	1.00	147,481
0.00	0	1.00	67,560	1.00	79,555	1.00	79,555	FINANCE MANAGER	1.00	83,115	1.00	83,115	1.00	83,115
3.00	127,950	3.00	133,590	3.00	127,592	3.00	127,592	FINANCE SPECIALIST 1	2.00	84,171	2.00	84,171	2.00	84,171
2.00	102,963	1.00	51,426	1.00	52,583	1.00	52,583	FINANCE SPECIALIST 2	2.00	102,187	2.00	102,187	2.00	102,187
0.00	0	1.00	60,719	1.00	58,533	1.00	58,533	FINANCE SPECIALIST/SENIOR	1.00	58,840	1.00	58,840	1.00	58,840
2.00	138,061	0.00	0	0.00	0	0.00	0	FINANCE SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	56,939	1.00	75,101	1.00	75,101	FOOD SERVICE MANAGER	1.00	50,238	1.00	50,238	1.00	50,238
0.00	0	4.80	127,686	4.80	124,272	4.80	124,272	FOOD SERVICE WORKER	4.80	128,524	4.80	128,524	4.80	128,524
1.00	50,748	1.00	53,552	1.00	54,271	1.00	54,271	HUMAN RESOURCES ANALYST 1	1.00	56,698	1.00	56,698	1.00	56,698
1.00	64,839	1.00	68,421	1.00	68,604	1.00	68,604	HUMAN RESOURCES ANALYST 2	1.00	71,674	1.00	71,674	1.00	71,674
1.00	44,532	1.00	55,652	1.00	56,725	1.00	56,725	HUMAN RESOURCES ANALYST 2	1.00	58,755	1.00	58,755	1.00	58,755
3.00	204,209	2.00	150,844	2.00	151,248	2.00	151,248	HUMAN RESOURCES ANALYST/SENIOR	2.00	164,455	2.00	164,455	2.00	164,455
1.00	88,316	1.00	93,195	1.00	94,445	1.00	94,445	HUMAN RESOURCES MANAGER 2	1.00	98,671	1.00	98,671	1.00	98,671
0.00	0	1.00	44,623	1.00	47,779	1.00	47,779	HUMAN RESOURCES TECHNICIAN	1.00	49,917	1.00	49,917	1.00	49,917
0.00	0	0.00	0	1.00	123,156	1.00	123,156	IT MANAGER/SENIOR	1.00	132,495	1.00	132,495	1.00	132,495
44.03	2,474,173	43.45	2,486,062	38.58	2,184,297	38.58	2,184,297	JUVENILE COUNSELOR	32.88	2,028,764	32.88	2,028,764	32.88	2,028,764
49.75	2,454,332	51.30	2,606,745	45.73	2,442,984	45.73	2,442,984	JUVENILE CUSTODY SERVICES SPEC	45.00	2,475,362	45.00	2,475,362	45.00	2,475,362
1.00	61,750	1.00	63,264	1.00	62,245	1.00	62,245	MCSO VOLUNTEER PROGRAM COORD	1.00	65,030	1.00	65,030	1.00	65,030
0.00	0	0.05	3,274	1.00	58,290	1.00	58,290	MENTAL HEALTH CONSULTANT	1.44	85,136	1.44	85,136	1.44	85,136
21.20	708,643	21.90	754,340	12.00	420,833	12.00	420,833	OFFICE ASSISTANT 2	11.00	398,174	11.00	398,174	11.00	398,174
16.33	643,754	16.37	652,056	13.60	541,568	13.60	541,568	OFFICE ASSISTANT/SENIOR	13.39	548,825	13.39	548,825	13.39	548,825
0.00	0	0.00	0	0.00	0	0.00	0	OPERATIONS ADMINISTRATOR	1.00	61,919	1.00	61,919	1.00	61,919
1.00	53,343	1.00	54,651	1.00	59,267	1.00	59,267	OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
42.00	2,533,969	42.00	2,637,431	32.00	2,120,213	32.00	2,120,213	PROBATION/PAROLE OFFICER	28.33	1,909,700	28.33	1,909,700	28.33	1,909,700
1.00	42,342	1.00	50,263	1.00	51,416	1.00	51,416	PROCUREMENT ANALYST	1.00	53,249	1.00	53,249	1.00	53,249
1.00	64,812	1.00	68,382	1.00	69,940	1.00	69,940	PROGRAM COMMUNICATIONS & WEB	1.00	72,412	1.00	72,412	1.00	72,412

COMMUNITY JUSTICE

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	4.40	239,495	3.40	185,710	3.40	185,710	PROGRAM COORDINATOR	5.60	322,381	5.60	322,381	5.60	322,381
2.80	157,342	0.00	0	1.00	56,097	1.00	56,097	PROGRAM DEVELOPMENT SPEC	0.00	0	0.00	0	0.00	0
0.00	0	0.21	12,747	0.80	50,285	0.80	50,285	PROGRAM DEVELOPMENT SPEC/SR	1.00	66,058	1.00	66,058	1.00	66,058
0.80	31,040	0.80	32,754	0.80	33,478	0.80	33,478	PROGRAM DEVELOPMENT TECH	0.80	34,672	0.80	34,672	0.80	34,672
8.20	773,564	10.83	990,960	10.00	951,452	10.00	951,452	PROGRAM MANAGER 2	10.00	986,483	10.00	986,483	10.00	986,483
4.00	438,448	4.00	465,861	3.00	335,232	3.00	335,232	PROGRAM MANAGER/SENIOR	3.00	350,232	3.00	350,232	3.00	350,232
1.00	78,765	1.00	88,976	1.00	81,253	1.00	81,253	PUBLIC RELATIONS COORDINATOR	1.00	78,395	1.00	78,395	1.00	78,395
5.00	206,625	5.00	216,661	12.00	481,401	12.00	481,401	RECORDS TECHNICIAN	11.00	464,748	11.00	464,748	11.00	464,748
1.00	48,170	1.00	40,369	1.00	41,246	1.00	41,246	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.00	0
1.79	97,847	2.00	115,094	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST 2	1.00	42,507	1.00	42,507	1.00	42,507
0.00	0	0.00	0	1.00	75,494	1.00	75,494	RESEARCH/EVALUATION ANALYST/SE	1.00	78,783	1.00	78,783	1.00	78,783
1.00	82,708	0.00	0	0.00	0	0.00	0	RESEARCH/EVALUATION SUPERVISO	0.00	0	0.00	0	0.00	0
0.00	-90,309	0.00	405,322	0.00	0	0.00	231,077	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
312.63	16,871,241	341.22	19,181,078	311.14	17,256,436	311.14	17,487,513	TOTAL BUDGET	312.71	18,200,820	312.71	18,200,820	312.71	18,200,820

COMMUNITY JUSTICE

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
10,205,447	12,138,827	11,831,754	11,942,340	60000	Permanent	11,059,534	11,059,534	11,059,534
198,656	93,540	101,655	101,655	60100	Temporary	30,840	30,840	30,840
59,423	35,041	74,612	74,612	60110	Overtime	37,335	37,335	37,335
167,394	202,647	487,179	487,179	60120	Premium	215,107	215,107	215,107
3,545,145	4,073,663	4,013,745	4,043,464	60130	Salary-Related Exp	3,893,716	3,893,716	3,893,716
31,346	13,399	8,457	8,457	60135	Non-Base Fringe	8,753	8,753	8,753
2,527,294	3,022,786	3,180,751	3,235,908	60140	Insurance Benefits	3,247,601	3,247,601	3,247,601
6,690	2,810	4,167	4,167	60145	Non-Base Insurance	956	956	956
6,176	19,186	0	0	90001	ATYP Posting (CATS)	0	0	0
257	10,464	0	0	90002	ATYP On Call (CATS)	0	0	0
-516	56,055	0	0	93002	Assess Labor	0	0	0
-6,700	-710,343	0	0	95102	Settle Labor	0	0	0
16,740,612	18,958,075	19,702,320	19,897,782	TOTAL Personal Services		18,493,842	18,493,842	18,493,842
317,204	201,296	47,923	47,923	60150	Cnty Match & Sharing	0	0	0
304,494	278,562	299,446	276,946	60155	Direct Prog & Client Assist	281,082	281,082	281,082
846,811	1,256,809	1,408,821	2,434,198	60160	Pass-Thru & Pgm Supt	2,932,028	2,932,028	2,932,028
3,284,732	2,419,701	1,863,311	2,468,949	60170	Professional Services	3,180,928	3,180,928	3,180,928
-106,058	149,705	0	0	95106	Settle Passthru/Supp	0	0	0
4,647,182	4,306,073	3,619,501	5,228,016	TOTAL Contractual Services		6,394,038	6,394,038	6,394,038
44,211	51,977	66,662	66,662	60180	Printing	55,254	55,254	55,254
43,526	46,002	45,782	45,782	60200	Communications	51,218	51,218	51,218
635	450	0	0	60210	Rentals	0	0	0
4,657	1,843	7,795	7,795	60220	Repairs and Maintenance	3,345	3,345	3,345
86	11	2,582	2,582	60230	Postage	2,307	2,307	2,307
101,319	95,181	186,803	220,006	60240	Supplies	123,280	123,280	123,280
83	0	0	0	60246	Medical & Dental Supplies	0	0	0
202,828	173,593	181,103	181,103	60250	Food	139,262	139,262	139,262
47,894	17,513	4,791	29,085	60260	Travel & Training	44,294	44,294	44,294
20,428	20,090	19,538	19,538	60270	Local Travel/Mileage	7,365	7,365	7,365
0	0	8,626	8,626	60280	Insurance	8,626	8,626	8,626
43	30	0	0	60310	Drugs	0	0	0
578	441	1,330	1,330	60340	Dues & Subscriptions	1,330	1,330	1,330
501,321	499,214	659,920	677,422	60350	Central Indirect	395,963	395,963	395,963
1,258,601	1,285,414	1,606,186	1,648,790	60355	Dept Indirect	1,481,996	1,481,996	1,481,996
260,577	258,414	237,645	242,017	60370	Intl Svc Telephone	53,945	53,945	53,945
191,888	232,139	221,807	221,807	60410	Intl Svc Motor Pool	8,833	8,833	8,833
10,143	21,071	0	0	60420	Intl Svc Electronics	0	0	0
382,467	391,400	478,337	458,008	60430	Intl Svc Bldg Mgmt	0	0	0
9,817	4,027	0	0	60440	Intl Svc Other	0	0	0
49,162	53,808	42,034	42,034	60460	Intl Svc Dist/Postage	7,094	7,094	7,094
203	0	0	0	95101	Settle Matrl & Svcs	0	0	0
0	47,686	0	0	95107	Settle Int Svc Expenses	0	0	0
7	22	0	0	95110	Settle Inv Acct	0	0	0
36,516	92,690	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
3,166,989	3,293,015	3,770,941	3,872,587	TOTAL Materials & Supplies		2,384,112	2,384,112	2,384,112
24,554,783	26,557,163	27,092,762	28,998,385	TOTAL BUDGET		27,271,992	27,271,992	27,271,992

COMMUNITY JUSTICE

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	1.00	52,020	1.00	52,020	ADDICTION SPECIALIST	1.00	53,870	1.00	53,870	1.00	53,870
1.00	54,114	1.00	57,087	0.00	0	0.00	0	ADMINISTRATIVE ANALYST	0.00	0	0.00	0	0.00	0
4.00	197,884	4.00	205,992	4.30	222,339	4.30	222,339	BASIC SKILLS EDUCATOR	0.40	19,808	0.40	19,808	0.40	19,808
5.00	216,686	5.00	222,760	5.00	225,645	5.00	225,645	CLERICAL UNIT SUPERVISOR	4.00	185,823	4.00	185,823	4.00	185,823
1.00	60,740	1.00	64,129	0.00	0	0.00	0	CLINICAL COORDINATOR	0.00	0	0.00	0	0.00	0
19.60	1,557,838	21.22	1,677,050	16.34	1,307,625	16.34	1,307,625	COMMUNITY JUSTICE MANAGER	14.86	1,260,074	14.86	1,260,074	14.86	1,260,074
4.00	176,603	4.07	181,564	4.25	187,210	4.25	187,210	COMMUNITY WORKS LEADER	2.00	89,035	2.00	89,035	2.00	89,035
9.30	527,014	9.30	532,637	9.38	538,014	9.38	538,014	CORRECTIONS COUNSELOR	2.00	116,649	2.00	116,649	2.00	116,649
15.77	667,199	13.50	591,298	14.77	630,531	14.77	630,531	CORRECTIONS TECHNICIAN	11.74	532,327	11.74	532,327	11.74	532,327
4.27	225,630	8.75	476,010	9.92	552,131	9.92	552,131	JUVENILE COUNSELOR	11.72	721,808	11.72	721,808	11.72	721,808
11.28	558,769	9.70	470,490	9.27	476,891	9.27	476,891	JUVENILE CUSTODY SERVICES SPEC	7.00	386,447	7.00	386,447	7.00	386,447
0.00	0	0.00	0	0.50	23,548	0.50	23,548	MARRIAGE & FAMILY COUNSELOR AS	0.00	0	0.00	0	0.00	0
12.00	720,654	11.45	706,702	9.00	542,894	9.00	542,894	MENTAL HEALTH CONSULTANT	8.56	549,061	8.56	549,061	8.56	549,061
25.50	855,076	24.50	852,446	1.00	36,474	1.00	36,474	OFFICE ASSISTANT 2	2.00	75,544	2.00	75,544	2.00	75,544
6.67	263,820	7.13	285,942	7.00	295,457	7.00	295,457	OFFICE ASSISTANT/SENIOR	6.21	259,063	6.21	259,063	6.21	259,063
92.34	5,797,428	93.00	6,013,715	85.56	5,787,380	85.56	5,787,380	PROBATION/PAROLE OFFICER	85.45	5,751,039	85.45	5,751,039	85.45	5,751,039
0.00	0	0.73	38,116	1.60	77,294	1.60	77,294	PROGRAM COORDINATOR	1.40	71,151	1.40	71,151	1.40	71,151
1.63	84,155	1.00	53,160	0.00	0	0.00	0	PROGRAM DEVELOPMENT SPEC	0.00	0	0.00	0	0.00	0
0.00	0	0.59	35,828	0.00	0	0.00	0	PROGRAM DEVELOPMENT SPEC/SR	1.00	64,269	1.00	64,269	1.00	64,269
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 2	1.00	100,867	1.00	100,867	1.00	100,867
0.00	0	0.00	0	22.82	876,301	22.82	876,301	RECORDS TECHNICIAN	20.72	822,700	20.72	822,700	20.72	822,700
0.21	12,431	0.00	0	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	23,956	0.00	0	0.00	110,586	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
213.57	11,976,041	215.94	12,488,882	201.71	11,831,754	201.71	11,942,340	TOTAL BUDGET	181.06	11,059,535	181.06	11,059,535	181.06	11,059,535

COMMUNITY JUSTICE

FUND 1513: Inmate Welfare Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
505	0	0	0	60155 Direct Prog & Client Assist	0	0	0
5,711	3,913	5,000	5,000	60170 Professional Services	1,844	1,844	1,844
6,216	3,913	5,000	5,000	TOTAL Contractual Services	1,844	1,844	1,844
4,925	2,636	3,946	3,946	60240 Supplies	0	0	0
2,739	44	2,193	2,193	60250 Food	0	0	0
341	144	303	303	60350 Central Indirect	31	31	31
855	371	738	738	60355 Dept Indirect	125	125	125
996	26	0	0	60440 Intl Svc Other	0	0	0
0	347	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
9,857	3,569	7,180	7,180	TOTAL Materials & Supplies	156	156	156
16,073	7,482	12,180	12,180	TOTAL BUDGET	2,000	2,000	2,000

COMMUNITY JUSTICE

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
463,179	530,406	1,368,604	1,368,604	60000 Permanent	1,285,045	1,285,045	1,285,045
4,066	0	3,301	3,301	60100 Temporary	9,939	9,939	9,939
1,382	-168	0	0	60110 Overtime	0	0	0
0	144	66,362	87,483	60120 Premium	10,771	10,771	10,771
140,667	153,981	433,063	433,063	60130 Salary-Related Exp	420,614	420,614	420,614
326	0	275	275	60135 Non-Base Fringe	829	829	829
115,062	135,127	377,100	377,100	60140 Insurance Benefits	398,784	398,784	398,784
137	0	135	135	60145 Non-Base Insurance	308	308	308
0	78	0	0	90001 ATYP Posting (CATS)	0	0	0
6,982	430	0	0	90002 ATYP On Call (CATS)	0	0	0
731,800	819,998	2,248,840	2,269,961	TOTAL Personal Services	2,126,290	2,126,290	2,126,290
183	0	0	0	60155 Direct Prog & Client Assist	0	0	0
60	0	0	5,000	60160 Pass-Thru & Pgm Supt	5,000	5,000	5,000
52,736	42,029	217,588	212,588	60170 Professional Services	178,592	178,592	178,592
52,980	42,029	217,588	217,588	TOTAL Contractual Services	183,592	183,592	183,592
4,101	6,698	7,530	7,530	60180 Printing	6,730	6,730	6,730
133	44	0	0	60200 Communications	0	0	0
101	126	600	600	60230 Postage	600	600	600
7,760	4,038	31,043	10,876	60240 Supplies	26,207	26,207	26,207
318	509	500	500	60250 Food	500	500	500
10,817	7,874	13,426	13,426	60260 Travel & Training	13,426	13,426	13,426
137	192	944	944	60270 Local Travel/Mileage	944	944	944
1,737	1,734	1,550	1,550	60340 Dues & Subscriptions	1,550	1,550	1,550
20,052	19,730	70,717	70,717	60350 Central Indirect	41,590	41,590	41,590
50,349	50,801	172,114	172,114	60355 Dept Indirect	166,112	166,112	166,112
7,514	10,660	10,891	10,891	60370 Intl Svc Telephone	15,726	15,726	15,726
0	200	0	0	60410 Intl Svc Motor Pool	200	200	200
37,114	36,374	40,470	39,516	60430 Intl Svc Bldg Mgmt	40,527	40,527	40,527
1,055	535	16,715	16,715	60440 Intl Svc Other	17,020	17,020	17,020
4,795	4,796	14,809	14,809	60460 Intl Svc Dist/Postage	18,129	18,129	18,129
12,838	15,562	0	0	93007 Assess Int Svc Expenses	0	0	0
2,431	1,751	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
161,253	161,626	381,309	360,188	TOTAL Materials & Supplies	349,261	349,261	349,261
946,033	1,023,652	2,847,737	2,847,737	TOTAL BUDGET	2,659,143	2,659,143	2,659,143

COMMUNITY JUSTICE

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	1.00	40,416	1.00	40,416	CLERICAL UNIT SUPERVISOR	1.00	41,841	1.00	41,841	1.00	41,841
0.00	0	0.00	0	1.00	65,589	1.00	65,589	CLINICAL COORDINATOR	1.00	67,938	1.00	67,938	1.00	67,938
0.00	0	0.00	0	0.44	36,535	0.44	36,535	COMMUNITY JUSTICE MANAGER	0.38	33,055	0.38	33,055	0.38	33,055
0.00	0	0.00	0	0.17	8,411	0.17	8,411	COMMUNITY WORKS LEADER	0.17	8,169	0.17	8,169	0.17	8,169
0.00	0	0.00	0	0.42	24,446	0.42	24,446	CORRECTIONS COUNSELOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	2.75	118,556	2.75	118,556	CORRECTIONS TECHNICIAN	3.13	138,349	3.13	138,349	3.13	138,349
4.80	306,677	4.80	317,427	4.80	318,581	4.80	318,581	MARRIAGE AND FAMILY COUNSELOR	4.30	294,790	4.30	294,790	4.30	294,790
2.00	71,425	1.50	53,030	1.50	47,710	1.50	47,710	OFFICE ASSISTANT 2	1.80	58,343	1.80	58,343	1.80	58,343
1.00	36,995	1.00	39,025	1.00	39,954	1.00	39,954	OFFICE ASSISTANT/SENIOR	1.00	41,363	1.00	41,363	1.00	41,363
0.00	0	0.00	0	5.44	359,152	5.44	359,152	PROBATION/PAROLE OFFICER	4.22	291,472	4.22	291,472	4.22	291,472
0.00	0	0.80	38,386	0.80	42,540	0.80	42,540	PROGRAM COORDINATOR	0.50	27,541	0.50	27,541	0.50	27,541
0.00	0	0.00	0	1.00	54,359	1.00	54,359	PROGRAM DEVELOPMENT SPEC	1.00	56,304	1.00	56,304	1.00	56,304
0.80	68,055	1.00	89,769	1.00	90,974	1.00	90,974	PROGRAM MANAGER 2	1.00	95,044	1.00	95,044	1.00	95,044
0.00	0	0.00	0	3.18	121,381	3.18	121,381	RECORDS TECHNICIAN	3.28	130,836	3.28	130,836	3.28	130,836
8.60	483,152	9.10	537,637	24.50	1,368,604	24.50	1,368,604	TOTAL BUDGET	22.78	1,285,045	22.78	1,285,045	22.78	1,285,045

Department Budget Detail by Fund

fy2011 adopted budget

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Departmental Budget Detail by Fund

fy2011 adopted budget

Department of Community Services Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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DEPARTMENT OF COMMUNITY SERVICES

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,467,073	3,701,655	3,683,548	3,684,604	60000	Permanent	3,887,494	3,887,494	3,849,722
551,083	411,465	369,301	369,301	60100	Temporary	359,900	359,900	359,900
162,369	171,150	147,897	148,478	60110	Overtime	187,600	187,600	187,600
14,490	14,400	17,100	17,100	60120	Premium	18,325	18,325	18,325
1,047,266	1,100,742	1,093,947	1,094,286	60130	Salary-Related Exp	1,181,662	1,181,662	1,170,323
80,884	64,637	52,769	52,769	60135	Non-Base Fringe	68,654	68,654	68,654
1,020,400	1,115,386	1,144,165	1,144,441	60140	Insurance Benefits	1,366,932	1,366,932	1,350,761
43,770	17,631	27,375	27,375	60145	Non-Base Insurance	26,434	26,434	26,434
26,820	-29,483	0	0	90001	ATYP Posting (CATS)	0	0	0
-6,314	5,402	0	0	90002	ATYP On Call (CATS)	0	0	0
1,139	0	0	0	92001	Sheriff Office OT (CATS)	0	0	0
72,238	-101,003	0	0	93002	Assess Labor	0	0	0
-2,109	94,844	0	0	95102	Settle Labor	0	0	0
6,479,109	6,566,825	6,536,102	6,538,354	TOTAL	Personal Services	7,097,001	7,097,001	7,031,719
0	35,000	0	0	60150	Cnty Match & Sharing	0	0	0
367,459	500,796	600,232	597,980	60170	Professional Services	707,180	707,180	707,180
367,459	535,796	600,232	597,980	TOTAL	Contractual Services	707,180	707,180	707,180
401,278	571,700	621,200	621,200	60180	Printing	648,600	648,600	648,500
363	1,114	1,000	1,000	60200	Communications	2,700	2,700	2,700
4,818	4,557	12,500	12,500	60210	Rentals	7,000	7,000	7,000
49,316	8,221	21,750	21,750	60220	Repairs and Maintenance	20,250	20,250	20,250
187,172	166,506	312,600	312,600	60230	Postage	264,019	264,019	261,519
290,802	348,407	361,646	362,781	60240	Supplies	403,934	403,934	403,834
0	0	0	0	60246	Medical & Dental Supplies	3,110	3,110	3,110
105	0	7,000	7,000	60250	Food	7,500	7,500	7,500
36,889	37,868	45,772	45,772	60260	Travel & Training	45,100	45,100	45,000
2,913	2,571	3,650	3,650	60270	Local Travel/Mileage	26,850	26,850	26,850
3,353	3,178	400	400	60290	Software Licenses/Maint	2,400	2,400	2,400
16,461	0	7,000	7,000	60310	Drugs	7,500	7,500	7,500
2,944	2,219	6,500	6,500	60320	Refunds	5,500	5,500	5,500
8,080	7,805	8,475	8,475	60340	Dues & Subscriptions	9,500	9,500	9,500
114,454	129,809	126,409	126,409	60370	Intl Svc Telephone	81,145	81,145	81,145
613,807	692,156	663,930	663,930	60380	Intl Svc Data Processing	719,642	719,642	719,642
0	0	52,270	52,270	60390	Intl Svc PC Flat Fee	0	0	0
145,754	138,286	182,518	182,518	60410	Intl Svc Motor Pool	190,169	190,169	190,169
10,485	10,580	19,737	19,737	60420	Intl Svc Electronics	13,621	13,621	13,621
1,009,500	880,687	1,054,199	1,054,199	60430	Intl Svc Bldg Mgmt	873,420	873,420	873,420
13,287	3,873	49,800	49,800	60440	Intl Svc Other	279,650	279,650	279,650
100,439	151,016	109,202	109,202	60460	Intl Svc Dist/Postage	121,903	121,903	121,903
547	93	0	0	60660	Goods Issue	0	0	0
-39	-832	0	0	60680	Cash Discounts Taken	0	0	0
4,067	4,269	0	0	92002	Equipment Use	0	0	0
0	0	0	0	95001	Billed To 3rd Party	0	0	0
653	518	0	0	95101	Settle Matrl & Svcs	0	0	0
502	26	0	0	95107	Settle Int Svc Expenses	0	0	0
498	730	0	0	95110	Settle Inv Acctnt	0	0	0
0	232	0	0	95112	Settle Equip Use	0	0	0
58,552	48,668	0	0	95430	Settle Bldg Mgmt Svc	0	0	0

DEPARTMENT OF COMMUNITY SERVICES

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,077,000	3,214,255	3,667,558	3,668,693	TOTAL Materials & Supplies	3,733,513	3,733,513	3,730,713
0	62,838	0	0	60550 Capital Equipment	0	0	0
0	62,838	0	0	TOTAL Capital Outlay	0	0	0
9,923,568	10,379,713	10,803,892	10,805,027	TOTAL BUDGET	11,537,694	11,537,694	11,469,612

DEPARTMENT OF COMMUNITY SERVICES

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	57,590	1.00	60,237	1.00	59,267	1.00	59,267	ADMINISTRATIVE ANALYST	1.00	61,920	1.00	61,920	1.00	61,920
1.00	43,676	1.00	46,079	1.50	69,896	1.50	69,896	ADMINISTRATIVE ASSISTANT	1.00	48,838	1.00	48,838	1.00	48,838
1.00	42,846	1.00	43,890	1.00	43,594	1.00	43,594	ADMINISTRATIVE SECRETARY	0.00	0	0.00	0	0.00	0
2.00	147,241	1.00	76,208	1.00	75,624	1.00	75,624	ADMINISTRATIVE SERV OFFICER	1.00	79,008	1.00	79,008	1.00	79,008
3.50	85,430	3.50	81,885	3.50	90,205	3.50	90,205	ANIMAL CARE AIDE	3.50	91,930	3.50	91,930	3.50	91,930
8.00	287,815	8.00	290,197	8.00	289,953	8.00	289,953	ANIMAL CARE TECHNICIAN	8.00	300,288	8.00	300,288	8.00	300,288
1.00	28,181	1.00	33,596	1.00	33,349	1.00	33,349	ANIMAL CONTROL AIDE	1.00	34,536	1.00	34,536	1.00	34,536
0.00	0	0.00	0	2.00	61,295	2.00	61,295	ANIMAL CONTROL DISPATCHER	2.00	64,275	2.00	64,275	2.00	64,275
11.50	491,024	11.50	504,956	9.00	386,718	9.00	386,718	ANIMAL CONTROL OFFICER	11.00	470,785	11.00	470,785	11.00	470,785
3.00	114,077	3.00	117,209	3.00	123,042	3.00	123,042	ANIMAL HEALTH TECHNICIAN	3.00	127,390	3.00	127,390	3.00	127,390
1.00	43,355	1.00	45,736	1.00	46,205	1.00	46,205	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
1.00	130,009	1.00	144,339	1.00	142,014	1.00	142,014	DEPARTMENT DIRECTOR 1	1.00	148,369	1.00	148,369	1.00	148,369
1.00	54,716	1.00	57,739	1.00	58,515	1.00	58,515	ELECTIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
1.00	91,215	1.00	93,451	1.00	68,528	1.00	68,528	ELECTIONS MANAGER	1.00	71,593	1.00	71,593	1.00	71,593
1.00	42,438	1.00	44,758	0.00	0	0.00	0	FINANCE SPECIALIST 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	1.00	71,674	1.00	71,674	1.00	71,674
1.00	65,323	1.00	68,932	1.00	70,630	1.00	70,630	HUMAN RESOURCES ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
1.00	78,250	1.00	84,980	1.00	73,351	1.00	73,351	HUMAN RESOURCES MANAGER 2	1.00	76,633	1.00	76,633	1.00	76,633
0.00	0	0.00	0	0.50	17,307	0.50	17,307	LICENSE COMPLIANCE OFFICER	0.00	0	0.00	0	0.00	0
2.00	131,272	2.00	141,999	2.00	144,663	2.00	144,663	MANAGEMENT ASSISTANT	1.50	114,265	1.50	114,265	1.50	114,265
15.00	515,189	16.00	562,754	15.00	516,757	15.00	516,757	OFFICE ASSISTANT 2	15.00	530,956	15.00	530,956	14.00	493,184
4.00	166,065	3.00	127,785	3.00	117,608	3.00	117,608	OFFICE ASSISTANT/SENIOR	6.00	248,023	6.00	248,023	6.00	248,023
2.00	115,211	2.00	119,583	1.00	57,045	1.00	57,045	OPERATIONS ADMINISTRATOR	1.00	59,598	1.00	59,598	1.00	59,598
1.00	53,343	1.00	54,651	0.00	0	0.00	0	OPERATIONS SUPERVISOR	1.00	51,247	1.00	51,247	1.00	51,247
5.00	292,559	5.00	299,095	5.00	300,144	5.00	300,144	PLANNER	4.00	255,054	4.00	255,054	4.00	255,054
1.00	65,397	1.00	69,010	0.00	0	0.00	0	PLANNER/PRINCIPAL	0.00	0	0.00	0	0.00	0
2.00	130,795	2.00	133,904	2.00	136,929	2.00	136,929	PLANNER/SENIOR	2.00	141,796	2.00	141,796	2.00	141,796
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM COMMUNICATIONS & WEB	0.50	25,000	0.50	25,000	0.50	25,000
1.00	63,348	1.00	66,854	1.00	68,371	1.00	68,371	PROGRAM COMMUNICATIONS & WEB	1.00	70,804	1.00	70,804	1.00	70,804
2.00	102,132	2.00	102,189	2.25	115,998	2.25	115,998	PROGRAM DEVELOPMENT SPEC	2.75	143,979	2.75	143,979	2.75	143,979
1.00	60,434	1.00	63,794	1.00	65,258	1.00	65,258	PROGRAM DEVELOPMENT SPEC/SR	2.00	128,232	2.00	128,232	2.00	128,232
2.00	187,087	2.00	195,763	2.00	193,094	2.00	193,094	PROGRAM MANAGER 2	2.00	201,734	2.00	201,734	2.00	201,734
0.60	61,303	0.60	64,690	0.20	21,852	0.20	21,852	PROGRAM MANAGER/SENIOR	0.20	22,830	0.20	22,830	0.20	22,830
0.00	0	0.00	0	2.00	123,207	2.00	123,207	PROGRAM SUPERVISOR	2.00	128,720	2.00	128,720	2.00	128,720
0.00	-20,537	0.00	0	0.00	0	0.00	1,056	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	60,907	1.00	64,273	1.00	65,134	1.00	65,134	VETERINARIAN	1.00	68,049	1.00	68,049	1.00	68,049
1.00	48,936	1.00	46,270	1.00	47,995	1.00	47,995	VOLUNTEER COORDINATOR	1.00	49,968	1.00	49,968	1.00	49,968
79.60	3,836,627	78.60	3,906,805	75.95	3,683,548	75.95	3,684,604	TOTAL BUDGET	78.45	3,887,494	78.45	3,887,494	77.45	3,849,722

DEPARTMENT OF COMMUNITY SERVICES

FUND 1501: Road Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
4,074,910	4,342,273	4,211,263	4,211,263	60000	Permanent	4,357,466	4,357,466	4,308,887
83,246	115,645	107,500	107,500	60100	Temporary	111,500	111,500	111,500
80,029	138,607	64,000	64,000	60110	Overtime	74,000	74,000	74,000
5,720	8,501	156,392	156,392	60120	Premium	8,450	8,450	8,450
1,203,053	1,291,060	1,243,134	1,243,134	60130	Salary-Related Exp	1,334,009	1,334,009	1,318,226
7,056	11,090	6,500	6,500	60135	Non-Base Fringe	6,000	6,000	6,000
1,131,810	1,214,394	1,240,732	1,240,732	60140	Insurance Benefits	1,376,727	1,376,727	1,359,638
4,270	5,229	4,500	4,500	60145	Non-Base Insurance	3,000	3,000	3,000
172,434	110,237	0	0	90001	ATYP Posting (CATS)	0	0	0
0	0	0	0	90002	ATYP On Call (CATS)	0	0	0
-247,776	-321,978	0	0	93002	Assess Labor	0	0	0
-149,437	-112,872	0	0	95102	Settle Labor	0	0	0
0	2,270	0	0	95200	ATYP Clean Up (Cent)	0	0	0
6,365,316	6,804,454	7,034,021	7,034,021	TOTAL Personal Services		7,271,152	7,271,152	7,189,701
22,902,683	20,968,657	23,136,675	23,136,675	60150	Cnty Match & Sharing	25,176,400	25,176,400	25,176,400
615,330	190,093	6,000	6,000	60160	Pass-Thru & Pgm Supt	23,000	23,000	23,000
431,436	336,610	213,000	213,000	60170	Professional Services	494,400	494,400	494,400
23,949,449	21,495,359	23,355,675	23,355,675	TOTAL Contractual Services		25,693,800	25,693,800	25,693,800
15,606	22,031	8,750	8,750	60180	Printing	9,800	9,800	9,800
28,709	28,348	25,500	25,500	60190	Utilities	29,500	29,500	29,500
7,540	8,824	8,500	8,500	60200	Communications	8,500	8,500	8,500
6,853	1,050	5,000	5,000	60210	Rentals	5,000	5,000	5,000
130,613	83,986	208,000	208,000	60220	Repairs and Maintenance	203,500	203,500	203,500
26	2,849	0	0	60230	Postage	0	0	0
296,486	425,869	361,425	361,425	60240	Supplies	378,648	378,648	378,648
48	0	0	0	60250	Food	0	0	0
24,387	25,769	42,500	42,500	60260	Travel & Training	40,500	40,500	40,500
331	437	4,800	4,800	60270	Local Travel/Mileage	4,800	4,800	4,800
3,164	15,787	750	750	60290	Software Licenses/Maint	0	0	0
8,942	6,245	9,850	9,850	60340	Dues & Subscriptions	8,250	8,250	8,250
372,582	308,525	444,783	444,783	60350	Central Indirect	352,277	352,277	352,277
205,002	242,946	305,635	305,635	60355	Dept Indirect	338,297	338,297	338,297
56,872	72,293	47,975	47,975	60370	Intl Svc Telephone	53,320	53,320	53,320
277,162	282,239	298,656	298,656	60380	Intl Svc Data Processing	369,871	369,871	369,871
0	0	19,645	19,645	60390	Intl Svc PC Flat Fee	0	0	0
1,139,050	1,245,162	653,250	653,250	60410	Intl Svc Motor Pool	1,095,050	1,095,050	1,095,050
18,997	18,993	37,825	37,825	60420	Intl Svc Electronics	26,525	26,525	26,525
775,858	890,390	386,448	386,448	60430	Intl Svc Bldg Mgmt	391,173	391,173	391,173
150	75	456,423	456,423	60440	Intl Svc Other	301,301	301,301	301,301
291,246	22,563	463,000	463,000	60450	Intl Svc Capital Debt Retire	488,000	488,000	488,000
132,620	132,174	204,100	204,100	60460	Intl Svc Dist/Postage	103,119	103,119	103,119
-90,263	-62,297	0	0	60605	Stock Transfer Expense	0	0	0
0	617	0	0	60610	Loss from Inventory Revaluatio	0	0	0
-1,980	36,347	0	0	60615	Physical Inventory Adjustment	0	0	0
664,944	749,227	712,250	712,250	60660	Goods Issue	712,750	712,750	712,750
-7	-24	0	0	60680	Cash Discounts Taken	0	0	0
5,087	6,217	0	0	92002	Equipment Use	0	0	0
-20,379	-8,958	0	0	95101	Settle Matrl & Svcs	0	0	0
-3,168	-124	0	0	95107	Settle Int Svc Expenses	0	0	0

DEPARTMENT OF COMMUNITY SERVICES

FUND 1501: Road Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
-7,296	-9,209	0	0	95110 Settle Inv Acct	0	0	0
-709	-2,771	0	0	95112 Settle Equip Use	0	0	0
29,565	55,555	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
4,368,036	4,601,134	4,705,065	4,705,065	TOTAL Materials & Supplies	4,920,181	4,920,181	4,920,181
208,444	38,818	0	0	60520 Land	0	0	0
982,777	1,740,136	5,699,000	5,699,000	60540 Other Improvements	1,625,000	1,625,000	1,625,000
9,610	41,944	0	0	60550 Capital Equipment	0	0	0
0	-800	0	0	95109 Settle Capital	0	0	0
1,200,831	1,820,098	5,699,000	5,699,000	TOTAL Capital Outlay	1,625,000	1,625,000	1,625,000
35,883,632	34,721,046	40,793,761	40,793,761	TOTAL BUDGET	39,510,133	39,510,133	39,428,682

DEPARTMENT OF COMMUNITY SERVICES

FUND 1501: Road Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	1.00	49,033	1.00	49,033	Arborist/Vegetation Specialist	1.00	50,779	1.00	50,779	1.00	50,779
1.00	47,669	1.00	48,838	1.00	53,722	1.00	53,722	CARPENTER	1.00	55,649	1.00	55,649	1.00	55,649
1.00	44,149	1.00	46,542	0.00	0	0.00	0	CHEMICAL APPLICATOR OPERATOR	0.00	0	0.00	0	0.00	0
1.00	86,847	1.00	93,451	1.00	91,947	1.00	91,947	COUNTY SURVEYOR	1.00	96,061	1.00	96,061	1.00	96,061
0.00	0	0.00	0	1.00	61,100	1.00	61,100	Data Analyst Sr	1.00	63,172	1.00	63,172	1.00	63,172
2.00	150,252	1.00	76,964	2.00	149,561	2.00	149,561	ENGINEER 2	2.00	154,864	2.00	154,864	2.00	154,864
1.00	79,000	2.00	161,628	1.00	83,473	1.00	83,473	ENGINEER 3	1.00	86,447	1.00	86,447	1.00	86,447
1.00	77,764	0.00	0	0.00	0	0.00	0	ENGINEERING SERVICES MANAGER 1	0.00	0	0.00	0	0.00	0
1.00	86,000	1.00	103,007	1.00	101,349	1.00	101,349	ENGINEERING SERVICES MANAGER 2	1.00	105,884	1.00	105,884	1.00	105,884
0.00	0	0.00	0	1.00	55,165	1.00	55,165	ENGINEERING TECHNICIAN 1	1.00	50,718	1.00	50,718	1.00	50,718
5.00	271,230	5.00	268,032	4.00	209,751	4.00	209,751	ENGINEERING TECHNICIAN 2	4.00	219,963	4.00	219,963	3.00	171,384
4.00	251,644	4.00	257,828	4.00	255,948	4.00	255,948	ENGINEERING TECHNICIAN 3	4.00	265,092	4.00	265,092	4.00	265,092
2.00	87,142	2.00	91,706	2.00	92,395	2.00	92,395	FINANCE SPECIALIST 1	2.00	95,656	2.00	95,656	2.00	95,656
1.00	48,907	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
1.00	73,206	1.00	76,862	1.00	75,624	1.00	75,624	FINANCE SUPERVISOR	1.00	79,008	1.00	79,008	1.00	79,008
1.00	64,812	1.00	66,398	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
23.00	928,805	22.00	901,568	24.00	982,348	24.00	982,348	MAINTENANCE SPECIALIST 1	24.00	1,004,670	24.00	1,004,670	24.00	1,004,670
5.00	246,355	5.00	255,304	3.00	152,330	3.00	152,330	MAINTENANCE SPECIALIST 2	3.00	151,733	3.00	151,733	3.00	151,733
5.00	255,955	5.00	242,330	5.00	260,750	5.00	260,750	MAINTENANCE SPECIALIST/SENIOR	5.00	269,983	5.00	269,983	5.00	269,983
4.00	156,936	3.00	120,582	2.00	79,831	2.00	79,831	MAINTENANCE WORKER	2.00	82,644	2.00	82,644	2.00	82,644
1.00	35,851	1.00	36,728	0.80	27,591	0.80	27,591	OFFICE ASSISTANT 2	1.00	37,772	1.00	37,772	1.00	37,772
3.00	119,868	3.00	114,435	2.00	78,855	2.00	78,855	OFFICE ASSISTANT/SENIOR	2.00	81,675	2.00	81,675	2.00	81,675
1.00	70,900	1.00	60,500	1.00	66,764	1.00	66,764	PLANNER/PRINCIPAL	1.00	69,752	1.00	69,752	1.00	69,752
1.00	55,993	1.00	58,986	1.00	58,567	1.00	58,567	PROGRAM COORDINATOR	1.00	60,636	1.00	60,636	1.00	60,636
1.50	76,875	1.50	81,363	1.25	70,639	1.25	70,639	PROGRAM DEVELOPMENT SPEC	1.25	73,164	1.25	73,164	1.25	73,164
2.00	172,847	3.00	246,978	3.00	249,280	3.00	249,280	PROGRAM MANAGER 1	3.00	260,433	3.00	260,433	3.00	260,433
1.00	87,000	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.40	40,868	1.40	145,138	1.40	147,085	1.40	147,085	PROGRAM MANAGER/SENIOR	1.40	153,666	1.40	153,666	1.40	153,666
0.00	0	0.00	0	1.00	73,917	1.00	73,917	RIGHT-OF-WAY PERMITS SPEC	0.00	0	0.00	0	0.00	0
1.00	72,955	0.00	0	0.00	0	0.00	0	RIGHT-OF-WAY PERMITS SPECIALIST	1.00	76,838	1.00	76,838	1.00	76,838
4.00	256,658	5.00	316,583	4.00	255,242	4.00	255,242	ROAD OPERATIONS SUPERVISOR	4.00	266,660	4.00	266,660	4.00	266,660
0.00	0	0.00	9,086	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	96,924	2.00	99,306	1.00	52,011	1.00	52,011	SIGN FABRICATOR	1.00	53,390	1.00	53,390	1.00	53,390
4.00	181,656	4.00	184,428	4.00	188,755	4.00	188,755	STRIPER OPERATOR	4.00	195,408	4.00	195,408	4.00	195,408
1.00	72,872	1.00	74,730	1.00	74,192	1.00	74,192	SURVEY SPECIALIST	1.00	76,838	1.00	76,838	1.00	76,838
2.00	114,709	2.00	112,901	2.00	114,038	2.00	114,038	TRANSPORTATION PLANNING SPECIA	2.00	118,911	2.00	118,911	2.00	118,911
83.90	4,412,649	80.90	4,352,201	77.45	4,211,263	77.45	4,211,263	TOTAL BUDGET	77.65	4,357,466	77.65	4,357,466	76.65	4,308,887

DEPARTMENT OF COMMUNITY SERVICES

FUND 1503: Bicycle Path Construction Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	25,875	0	0	90001 ATYP Posting (CATS)	0	0	0
0	-4,351	0	0	93002 Assess Labor	0	0	0
0	4,351	0	0	95102 Settle Labor	0	0	0
0	25,875	0	0	TOTAL Personal Services	0	0	0
1,687	97,704	0	0	60170 Professional Services	0	0	0
1,687	97,704	0	0	TOTAL Contractual Services	0	0	0
578	0	0	0	60190 Utilities	0	0	0
0	0	0	0	60350 Central Indirect	0	0	0
0	810	0	0	92002 Equipment Use	0	0	0
578	810	0	0	TOTAL Materials & Supplies	0	0	0
0	48,665	1,517,500	1,517,500	60540 Other Improvements	90,000	90,000	90,000
0	48,665	1,517,500	1,517,500	TOTAL Capital Outlay	90,000	90,000	90,000
2,265	173,053	1,517,500	1,517,500	TOTAL BUDGET	90,000	90,000	90,000

DEPARTMENT OF COMMUNITY SERVICES

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
73,470	77,090	0	0	90001 ATYP Posting (CATS)	0	0	0
-72,404	111,382	0	0	93002 Assess Labor	0	0	0
-1,090	1,092	0	0	95102 Settle Labor	0	0	0
-24	189,564	0	0	TOTAL Personal Services	0	0	0
0	34,663	0	51,448	60160 Pass-Thru & Pgm Supt	82,500	82,500	82,500
0	0	82,045	82,045	60170 Professional Services	45,627	45,627	45,627
0	34,663	82,045	133,493	TOTAL Contractual Services	128,127	128,127	128,127
5,340	0	0	0	60200 Communications	0	0	0
944	6,476	1,053	2,525	60350 Central Indirect	0	0	0
519	5,099	828	1,963	60355 Dept Indirect	0	0	0
0	0	14,479	14,479	60440 Intl Svc Other	0	0	0
24	0	0	0	92002 Equipment Use	0	0	0
35,863	88,618	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
42,690	100,193	16,360	18,967	TOTAL Materials & Supplies	0	0	0
42,666	324,420	98,405	152,460	TOTAL BUDGET	128,127	128,127	128,127

DEPARTMENT OF COMMUNITY SERVICES

FUND 1508: Animal Control Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
5,687	84	0	0	90001 ATYP Posting (CATS)	0	0	0
8,341	0	0	0	90002 ATYP On Call (CATS)	0	0	0
0	-84	0	0	93002 Assess Labor	0	0	0
14,028	0	0	0	TOTAL Personal Services	0	0	0
13,344	31,185	564,458	564,458	60170 Professional Services	490,000	490,000	490,000
13,344	31,185	564,458	564,458	TOTAL Contractual Services	490,000	490,000	490,000
0	158	2,500	2,500	60180 Printing	2,500	2,500	2,500
9,400	11,559	0	0	60200 Communications	0	0	0
0	252	0	0	60210 Rentals	0	0	0
0	193	0	0	60220 Repairs and Maintenance	0	0	0
1,777	10,163	40,000	40,000	60240 Supplies	55,000	55,000	55,000
0	0	0	0	60246 Medical & Dental Supplies	15,000	15,000	15,000
0	0	2,500	2,500	60250 Food	2,500	2,500	2,500
0	0	2,500	2,500	60310 Drugs	2,500	2,500	2,500
11,177	22,324	47,500	47,500	TOTAL Materials & Supplies	77,500	77,500	77,500
0	0	0	0	60540 Other Improvements	34,000	34,000	34,000
0	0	0	0	60550 Capital Equipment	66,000	66,000	66,000
0	0	0	0	TOTAL Capital Outlay	100,000	100,000	100,000
38,550	53,509	611,958	611,958	TOTAL BUDGET	667,500	667,500	667,500

DEPARTMENT OF COMMUNITY SERVICES

FUND 1509: Willamette River Bridge Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
2,279,127	2,295,460	2,390,719	2,394,546	60000	Permanent	2,538,634	2,538,634	2,487,916
132,542	132,803	133,251	133,251	60100	Temporary	139,619	139,619	139,619
138,373	81,701	49,635	49,635	60110	Overtime	89,779	89,779	89,779
26,455	29,255	135,570	135,570	60120	Premium	23,878	23,878	23,878
725,491	701,528	698,384	699,494	60130	Salary-Related Exp	769,423	769,423	754,197
29,533	34,672	39,021	39,021	60135	Non-Base Fringe	45,932	45,932	45,932
619,760	608,058	689,003	689,826	60140	Insurance Benefits	771,768	771,768	754,497
7,482	4,435	14,325	14,325	60145	Non-Base Insurance	23,060	23,060	23,060
19,292	61,880	0	0	90001	ATYP Posting (CATS)	0	0	0
0	-6,957	0	0	93002	Assess Labor	0	0	0
448	95	0	0	95102	Settle Labor	0	0	0
3,978,503	3,942,929	4,149,908	4,155,668	TOTAL Personal Services		4,402,093	4,402,093	4,318,878
2,554,978	1,178,323	4,464,300	4,464,300	60170	Professional Services	12,329,758	12,329,758	12,329,758
2,554,978	1,178,323	4,464,300	4,464,300	TOTAL Contractual Services		12,329,758	12,329,758	12,329,758
10,501	26,902	35,500	35,500	60180	Printing	37,500	37,500	37,500
79,316	215,510	84,683	84,683	60190	Utilities	72,500	72,500	72,500
477	355	0	0	60200	Communications	0	0	0
26,294	26,689	32,350	26,590	60210	Rentals	32,850	32,850	32,850
1,390	5,525	11,700	11,700	60220	Repairs and Maintenance	9,300	9,300	9,300
515	7,449	15,100	15,100	60230	Postage	7,600	7,600	7,600
167,841	162,111	145,600	145,600	60240	Supplies	161,000	161,000	161,000
0	1,121	0	0	60250	Food	0	0	0
19,116	18,249	33,280	33,280	60260	Travel & Training	29,700	29,700	29,700
21,725	146	100	100	60270	Local Travel/Mileage	300	300	300
2,320	2,531	0	0	60290	Software Licenses/Maint	200	200	200
0	4,000	0	0	60330	Claims Paid	0	0	0
1,812	2,186	4,000	4,000	60340	Dues & Subscriptions	3,500	3,500	3,500
124,228	93,962	127,202	127,202	60350	Central Indirect	147,652	147,652	147,652
68,353	73,989	98,207	98,207	60355	Dept Indirect	192,816	192,816	192,816
39,267	31,105	30,611	30,611	60370	Intl Svc Telephone	28,694	28,694	28,694
158,969	223,526	130,247	130,247	60380	Intl Svc Data Processing	168,307	168,307	168,307
0	0	9,595	9,595	60390	Intl Svc PC Flat Fee	0	0	0
125,210	121,666	130,729	130,729	60410	Intl Svc Motor Pool	125,933	125,933	125,933
3,719	3,148	7,736	7,736	60420	Intl Svc Electronics	4,029	4,029	4,029
154,456	173,459	166,438	166,438	60430	Intl Svc Bldg Mgmt	188,745	188,745	188,745
20,570	23,327	162,660	162,660	60440	Intl Svc Other	101,448	101,448	101,448
0	0	0	0	60450	Intl Svc Capital Debt Retire	7,500,000	7,500,000	7,500,000
19,488	12,291	17,696	17,696	60460	Intl Svc Dist/Postage	11,481	11,481	11,481
3,657	3,450	12,500	12,500	60660	Goods Issue	6,000	6,000	6,000
-44	-313	0	0	60680	Cash Discounts Taken	0	0	0
2,499	3,648	0	0	92002	Equipment Use	0	0	0
13,756	1,092	0	0	95101	Settle Matrl & Svcs	0	0	0
470	0	0	0	95110	Settle Inv Acct	0	0	0
30	0	0	0	95112	Settle Equip Use	0	0	0
-17,019	-18,474	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
1,048,914	1,218,651	1,255,934	1,250,174	TOTAL Materials & Supplies		8,829,555	8,829,555	8,829,555
213,400	224,202	0	0	60500	Interest	0	0	0
213,400	224,202	0	0	TOTAL Debt Service		0	0	0

DEPARTMENT OF COMMUNITY SERVICES

FUND 1509: Willamette River Bridge Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	0	0	0	60520 Land	35,000,000	35,000,000	35,000,000
0	0	50,000	50,000	60530 Buildings	175,000	175,000	208,215
10,275,123	4,996,291	2,614,346	2,614,346	60540 Other Improvements	5,100,000	5,100,000	5,265,000
0	6,551	25,000	25,000	60550 Capital Equipment	5,000	5,000	5,000
10,275,123	5,002,842	2,689,346	2,689,346	TOTAL Capital Outlay	40,280,000	40,280,000	40,478,215
18,070,918	11,566,947	12,559,488	12,559,488	TOTAL BUDGET	65,841,406	65,841,406	65,956,406

DEPARTMENT OF COMMUNITY SERVICES

FUND 1509: Willamette River Bridge Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
8.00	396,985	8.00	414,241	8.00	406,367	8.00	406,367	BRIDGE MAINTENANCE MECHANIC	8.00	421,762	8.00	421,762	8.00	421,762
1.00	68,058	1.00	69,727	1.00	68,604	1.00	68,604	BRIDGE MAINTENANCE SUPERVISOR	1.00	71,674	1.00	71,674	1.00	71,674
10.00	357,465	10.00	361,054	7.00	236,410	7.00	236,410	BRIDGE OPERATOR	7.00	245,631	7.00	245,631	7.00	245,631
2.00	128,914	2.00	132,086	2.00	136,795	2.00	136,795	ELECTRICIAN	2.00	139,562	2.00	139,562	2.00	139,562
1.00	65,935	1.00	68,382	1.00	71,149	1.00	71,149	ENGINEER 1(INTERN)	1.00	73,676	1.00	73,676	1.00	73,676
3.00	207,111	3.00	218,497	2.00	158,686	2.00	158,686	ENGINEER 2	2.00	164,303	2.00	164,303	2.00	164,303
3.00	224,380	3.00	235,595	2.00	169,164	2.00	169,164	ENGINEER 3	2.00	175,172	2.00	175,172	2.00	175,172
2.00	180,528	2.00	176,190	1.00	88,343	1.00	88,343	ENGINEERING SERVICES MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	ENGINEERING SERVICES MANAGER 2	1.00	105,884	1.00	105,884	1.00	105,884
7.00	367,256	7.00	378,785	6.00	320,941	6.00	320,941	ENGINEERING TECHNICIAN 2	5.00	269,595	5.00	269,595	4.00	218,877
1.00	62,911	1.00	64,457	2.00	107,441	2.00	107,441	ENGINEERING TECHNICIAN 3	3.00	188,436	3.00	188,436	3.00	188,436
2.00	90,828	2.00	93,084	2.00	92,410	2.00	92,410	FINANCE SPECIALIST 1	2.00	87,142	2.00	87,142	2.00	87,142
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST/SENIOR	1.00	58,197	1.00	58,197	1.00	58,197
1.00	35,850	1.00	35,308	1.00	35,758	1.00	35,758	FINANCE TECHNICIAN	0.00	0	0.00	0	0.00	0
2.00	76,004	2.00	79,678	3.00	118,262	3.00	118,262	MAINTENANCE SPECIALIST 1	3.00	124,687	3.00	124,687	3.00	124,687
0.00	0	0.00	0	0.00	0	0.00	0	MANAGEMENT ASSISTANT	0.50	36,871	0.50	36,871	0.50	36,871
0.00	0	0.00	0	0.20	6,898	0.20	6,898	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
1.00	60,255	1.00	63,585	1.00	64,438	1.00	64,438	OPERATIONS ADMINISTRATOR	1.00	67,321	1.00	67,321	1.00	67,321
0.00	0	0.00	0	0.40	49,740	0.40	49,740	PLANNING MANAGER	0.00	0	0.00	0	0.00	0
1.00	110,855	1.00	112,160	1.00	111,744	1.00	111,744	PROGRAM MANAGER/SENIOR	1.40	162,405	1.40	162,405	1.40	162,405
0.00	0	0.00	0	0.00	0	0.00	3,827	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	140,965	2.00	146,475	2.00	147,569	2.00	147,569	TRANSPORTATION PROJECT SPECIAL	2.00	146,316	2.00	146,316	2.00	146,316
47.00	2,574,300	47.00	2,649,304	42.60	2,390,719	42.60	2,394,546	TOTAL BUDGET	42.90	2,538,634	42.90	2,538,634	41.90	2,487,916

DEPARTMENT OF COMMUNITY SERVICES

FUND 1512: Pub Land Corner Preservation Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
508,362	535,317	528,189	528,189	60000 Permanent	504,030	504,030	504,030
0	464	1,000	1,000	60110 Overtime	1,000	1,000	1,000
0	0	41,552	41,552	60120 Premium	0	0	0
147,611	156,624	153,902	153,902	60130 Salary-Related Exp	151,310	151,310	151,310
130,698	140,598	148,271	148,271	60140 Insurance Benefits	146,523	146,523	146,523
-265,698	-293,427	0	0	90001 ATYP Posting (CATS)	0	0	0
337,981	375,088	0	0	93002 Assess Labor	0	0	0
1,011	1,704	0	0	95102 Settle Labor	0	0	0
859,965	916,368	872,914	872,914	TOTAL Personal Services	802,863	802,863	802,863
353	26	0	0	60170 Professional Services	0	0	0
353	26	0	0	TOTAL Contractual Services	0	0	0
0	281	0	0	60180 Printing	0	0	0
70	85	0	0	60200 Communications	0	0	0
0	953	5,000	5,000	60220 Repairs and Maintenance	5,000	5,000	5,000
12,317	11,634	20,000	20,000	60240 Supplies	10,000	10,000	10,000
2,295	2,701	3,500	3,500	60260 Travel & Training	2,500	2,500	2,500
16	0	0	0	60270 Local Travel/Mileage	0	0	0
0	1,906	0	0	60290 Software Licenses/Maint	0	0	0
304	392	300	300	60340 Dues & Subscriptions	200	200	200
20,370	20,105	36,366	36,366	60350 Central Indirect	20,229	20,229	20,229
11,208	15,831	28,078	28,078	60355 Dept Indirect	26,418	26,418	26,418
8,161	13,696	13,205	13,205	60380 Intl Svc Data Processing	15,950	15,950	15,950
0	0	795	795	60390 Intl Svc PC Flat Fee	0	0	0
19,853	24,945	20,000	20,000	60410 Intl Svc Motor Pool	11,675	11,675	11,675
1,399	2,188	3,000	3,000	60420 Intl Svc Electronics	0	0	0
0	0	19,875	19,875	60430 Intl Svc Bldg Mgmt	22,772	22,772	22,772
0	0	307,272	307,272	60440 Intl Svc Other	316,012	316,012	316,012
0	16,525	2,200	2,200	60460 Intl Svc Dist/Postage	1,705	1,705	1,705
75	6	3,000	3,000	60660 Goods Issue	3,000	3,000	3,000
-15,656	-21,370	0	0	92002 Equipment Use	0	0	0
135	919	0	0	95101 Settle Matrl & Svcs	0	0	0
236	0	0	0	95107 Settle Int Svc Expenses	0	0	0
60,783	90,798	462,591	462,591	TOTAL Materials & Supplies	435,461	435,461	435,461
0	34,172	45,000	45,000	60550 Capital Equipment	0	0	0
0	34,172	45,000	45,000	TOTAL Capital Outlay	0	0	0
921,101	1,041,363	1,380,505	1,380,505	TOTAL BUDGET	1,238,324	1,238,324	1,238,324

DEPARTMENT OF COMMUNITY SERVICES

FUND 1512: Pub Land Corner Preservation Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.00	91,015	1.00	41,260	1.00	42,180	1.00	42,180	ENGINEERING TECHNICIAN 1	0.00	0	0.00	0	0.00	0
3.00	161,550	4.00	218,949	4.00	218,424	4.00	218,424	ENGINEERING TECHNICIAN 2	4.00	226,203	4.00	226,203	4.00	226,203
3.00	188,733	3.00	193,371	3.00	191,961	3.00	191,961	ENGINEERING TECHNICIAN 3	3.00	198,819	3.00	198,819	3.00	198,819
1.00	75,023	1.00	76,862	1.00	75,624	1.00	75,624	SURVEY SUPERVISOR	1.00	79,008	1.00	79,008	1.00	79,008
9.00	516,321	9.00	530,442	9.00	528,189	9.00	528,189	TOTAL BUDGET	8.00	504,030	8.00	504,030	8.00	504,030

Departmental Budget Detail by Fund

fy2011 adopted budget

Department of County Human Services Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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COUNTY HUMAN SERVICES

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
7,246,490	7,589,080	7,932,970	7,903,324	60000 Permanent	8,249,665	8,249,665	8,238,378
288,887	155,896	0	43,508	60100 Temporary	4,303	4,303	4,303
27,656	18,245	0	0	60110 Overtime	0	0	0
23,975	32,674	0	0	60120 Premium	0	0	0
2,191,630	2,226,185	2,351,035	2,342,283	60130 Salary-Related Exp	2,521,622	2,521,622	2,518,713
63,785	32,650	0	3,620	60135 Non-Base Fringe	359	359	359
1,783,268	1,968,261	2,082,622	2,075,160	60140 Insurance Benefits	2,406,767	2,406,767	2,407,275
22,830	17,773	0	12,872	60145 Non-Base Insurance	1,933	1,933	1,933
2,167	0	0	0	90001 ATYP Posting (CATS)	0	0	0
0	212	0	0	90002 ATYP On Call (CATS)	0	0	0
-7,042	0	0	0	93002 Assess Labor	0	0	0
246	655	0	0	95102 Settle Labor	0	0	0
11,643,893	12,041,632	12,366,627	12,380,767	TOTAL Personal Services	13,184,649	13,184,649	13,170,961
3,657,565	2,789,301	3,861,385	4,128,974	60150 Cnty Match & Sharing	4,234,923	4,234,923	4,234,923
857,428	799,242	837,268	987,268	60155 Direct Prog & Client Assist	907,143	907,143	922,143
24,400,439	24,084,153	24,097,777	23,868,052	60160 Pass-Thru & Pgm Supt	25,998,306	25,998,306	25,197,542
1,371,081	1,106,511	1,256,334	1,264,234	60170 Professional Services	1,142,526	1,142,526	1,160,914
404	1,200	0	0	95106 Settle Passthru/Supp	0	0	0
30,286,916	28,780,407	30,052,764	30,248,528	TOTAL Contractual Services	32,282,898	32,282,898	31,515,522
67,610	65,991	67,190	67,190	60180 Printing	50,456	50,456	50,456
454	0	0	0	60200 Communications	450	450	450
8,187	27,630	24,580	24,580	60210 Rentals	29,418	29,418	29,418
195	355	3,997	3,997	60220 Repairs and Maintenance	144	144	144
1,148	1,538	2,958	2,958	60230 Postage	1,826	1,826	1,826
160,719	152,861	126,610	149,806	60240 Supplies	100,911	100,911	110,247
95	0	0	0	60250 Food	0	0	0
61,030	52,936	69,704	69,704	60260 Travel & Training	75,440	75,440	75,440
52,964	46,279	39,029	39,029	60270 Local Travel/Mileage	36,932	36,932	36,932
14,062	8,017	7,843	7,843	60290 Software Licenses/Maint	18,085	18,085	18,085
81,052	74,596	20,392	20,392	60340 Dues & Subscriptions	30,565	30,565	30,565
209,632	182,135	203,203	203,203	60370 Intl Svc Telephone	182,632	182,632	182,632
1,359,344	943,341	1,350,131	1,350,131	60380 Intl Svc Data Processing	1,326,572	1,326,572	1,326,572
0	0	58,210	58,210	60390 Intl Svc PC Flat Fee	0	0	0
52,964	67,828	75,512	75,512	60410 Intl Svc Motor Pool	88,970	88,970	88,970
1,050,333	1,076,859	965,576	965,672	60430 Intl Svc Bldg Mgmt	980,210	980,210	980,210
3,224	1,866	0	0	60440 Intl Svc Other	0	0	0
43,015	58,244	70,629	70,629	60460 Intl Svc Dist/Postage	59,564	59,564	59,564
87,826	46,629	80,000	80,000	60570 Bad Debt Expense	40,000	40,000	40,000
-70	-70	0	0	60680 Cash Discounts Taken	0	0	0
18,237	20,826	0	0	95101 Settle Matrl & Svcs	0	0	0
119	229	0	0	95107 Settle Int Svc Expenses	0	0	0
40	153	0	0	95110 Settle Inv Acctnt	0	0	0
110,794	44,024	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
3,382,975	2,872,267	3,165,564	3,188,856	TOTAL Materials & Supplies	3,022,175	3,022,175	3,031,511
0	6,222	0	0	60500 Interest	0	0	0
0	6,222	0	0	TOTAL Debt Service	0	0	0
45,313,784	43,700,528	45,584,955	45,818,151	TOTAL BUDGET	48,489,722	48,489,722	47,717,994

COUNTY HUMAN SERVICES

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.80	144,974	2.30	120,492	0.80	41,619	0.80	41,619	ADDICTION SPECIALIST	0.80	35,045	0.80	35,045	0.80	35,045
0.87	46,965	1.07	60,656	1.57	87,493	1.57	87,493	ADMINISTRATIVE ANALYST	0.76	43,437	0.76	43,437	0.56	31,516
0.10	5,836	0.09	6,375	0.00	0	0.00	0	ADMINISTRATIVE ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
0.55	26,219	0.54	26,656	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
0.14	4,724	0.00	0	1.00	38,117	1.00	38,117	ADMINISTRATIVE SECRETARY	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.09	6,806	0.09	6,806	ADMINISTRATIVE SERV OFFICER	0.09	7,111	0.09	7,111	0.09	7,111
1.16	68,877	1.17	68,520	0.21	12,204	0.21	12,204	BUDGET ANALYST	0.53	31,817	0.53	31,817	0.53	31,817
0.90	39,689	0.90	40,666	0.90	40,374	0.90	40,374	CASE MANAGER 1	1.00	46,450	1.00	46,450	1.00	46,450
11.50	549,819	4.00	197,557	3.00	134,026	3.00	134,026	CASE MANAGER 2	1.00	48,884	1.00	48,884	1.00	48,884
0.00	0	6.77	368,181	0.00	0	0.00	0	CASE MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
1.00	43,940	1.00	46,365	1.00	46,205	1.00	46,205	CLERICAL UNIT SUPERVISOR	1.00	47,836	1.00	47,836	1.00	47,836
0.00	0	0.50	29,492	0.00	0	0.00	0	CLINIC MEDICAL ASSISTANT	0.00	0	0.00	0	0.00	0
2.40	148,819	2.40	161,966	2.16	141,901	2.16	141,901	COMMUNITY HEALTH NURSE	2.16	151,485	2.16	151,485	2.16	151,485
0.39	17,046	0.40	17,895	0.27	11,450	0.27	11,450	COMMUNITY INFORMATION SPEC	0.36	15,503	0.36	15,503	0.36	15,503
5.37	295,921	6.40	362,110	5.94	322,941	5.94	322,941	CONTRACT SPECIALIST	5.84	331,450	5.84	331,450	5.84	331,450
0.69	28,782	0.80	35,067	0.73	32,187	0.73	32,187	CONTRACT TECHNICIAN	0.69	31,080	0.69	31,080	0.69	31,080
1.00	42,720	2.00	96,978	2.00	98,983	2.00	98,983	DATA ANALYST	2.00	112,555	2.00	112,555	2.00	112,555
0.00	0	0.00	0	1.00	63,225	1.00	63,225	Data Analyst Sr	0.92	60,246	0.92	60,246	0.92	60,246
1.30	54,501	2.50	106,452	0.93	43,046	0.93	43,046	DATA TECHNICIAN	5.00	225,826	5.00	225,826	5.00	225,826
0.55	76,683	0.54	83,403	0.50	78,849	0.50	78,849	DEPARTMENT DIRECTOR 2	0.28	43,162	0.28	43,162	0.28	43,162
4.00	233,824	4.00	241,342	4.00	246,678	4.00	246,678	DEPUTY PUBLIC GUARDIAN	4.00	243,753	4.00	243,753	4.00	243,753
0.00	0	0.50	81,955	0.04	7,132	0.04	7,132	EMS MEDICAL DIRECTOR	0.00	0	0.00	0	0.00	0
7.15	396,233	6.66	366,939	1.50	79,211	1.50	79,211	FAMILY INTERVENTION SPECIALIST	2.00	106,677	2.00	106,677	2.00	106,677
3.19	141,461	3.48	152,742	3.60	164,941	3.60	164,941	FINANCE SPECIALIST 1	2.60	119,519	2.60	119,519	2.60	119,519
4.05	203,708	4.96	257,218	4.51	239,227	4.51	239,227	FINANCE SPECIALIST 2	2.97	162,327	2.97	162,327	2.97	162,327
1.03	59,012	1.54	82,210	0.11	6,112	0.11	6,112	FINANCE SPECIALIST/SENIOR	1.16	68,282	1.16	68,282	1.16	68,282
0.23	14,409	0.00	0	0.48	30,522	0.48	30,522	FINANCE SUPERVISOR	0.95	64,183	0.95	64,183	0.95	64,183
0.00	0	2.00	86,902	2.00	75,895	2.00	75,895	HEALTH INFORMATION TECHNICIAN	2.00	94,394	2.00	94,394	2.00	94,394
0.00	0	0.00	0	1.00	43,774	1.00	43,774	HEALTH INFORMATION TECHNICIAN/S	1.00	45,329	1.00	45,329	1.00	45,329
1.00	55,280	1.03	59,055	0.58	33,457	0.58	33,457	HOUSING DEVELOPMENT SPECIALIST	0.63	37,084	0.63	37,084	0.63	37,084
0.93	53,464	0.65	38,994	0.32	18,850	0.32	18,850	HUMAN RESOURCES ANALYST 2	0.66	42,065	0.66	42,065	0.66	42,065
0.93	67,135	1.26	87,944	0.78	57,841	0.78	57,841	HUMAN RESOURCES ANALYST/SENIOR	0.52	40,602	0.52	40,602	0.52	40,602
0.47	36,312	0.43	42,415	0.32	29,235	0.32	29,235	HUMAN RESOURCES MANAGER 2	0.44	42,431	0.44	42,431	0.44	42,431
0.00	0	0.43	22,218	0.22	11,383	0.22	11,383	HUMAN RESOURCES TECHNICIAN	0.43	23,569	0.43	23,569	0.43	23,569
0.47	21,967	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	3.78	215,437	3.78	215,437	HUMAN SERVICES INVESTIGATOR	3.83	226,445	3.83	226,445	3.83	226,445
23.33	1,425,067	29.34	1,836,371	27.23	1,711,693	27.23	1,711,693	MENTAL HEALTH CONSULTANT	29.42	1,924,369	29.42	1,924,369	29.42	1,924,369
0.00	0	0.00	0	0.00	0	0.00	0	MENTAL HEALTH DIRECTOR	0.50	70,246	0.50	70,246	0.50	70,246
11.14	371,256	12.44	457,806	9.70	340,995	9.70	340,995	OFFICE ASSISTANT 2	10.06	367,717	10.06	367,717	10.06	367,717
7.83	302,069	7.05	285,819	5.99	226,873	5.99	226,873	OFFICE ASSISTANT/SENIOR	5.81	225,297	5.81	225,297	6.01	232,453
0.00	0	0.00	0	1.00	50,784	1.00	50,784	OPERATIONS SUPERVISOR	1.00	53,055	1.00	53,055	1.00	53,055
0.00	0	0.00	0	0.00	1	0.00	1	PHYSICIAN	0.00	0	0.00	0	0.00	0
0.01	0	0.00	0	0.92	46,454	0.92	46,454	PROGRAM COORDINATOR	1.80	95,581	1.80	95,581	1.80	95,581

COUNTY HUMAN SERVICES

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
15.80	875,648	9.13	520,585	9.96	577,803	9.96	577,803	PROGRAM DEVELOPMENT SPEC	13.40	788,270	13.40	788,270	12.90	762,100
4.97	307,539	5.13	322,647	9.14	591,003	9.14	591,003	PROGRAM DEVELOPMENT SPEC/SR	7.88	530,363	7.88	530,363	7.88	530,363
2.12	86,869	3.76	157,752	1.45	62,284	1.45	62,284	PROGRAM DEVELOPMENT TECH	2.04	90,128	2.04	90,128	2.04	90,128
4.62	372,543	2.35	229,978	4.46	377,682	4.46	377,682	PROGRAM MANAGER 1	2.63	237,179	2.63	237,179	2.63	237,179
4.81	444,974	4.33	333,867	3.32	318,741	3.32	318,741	PROGRAM MANAGER 2	3.00	300,685	3.00	300,685	3.00	300,685
0.97	98,467	0.63	71,581	0.75	82,507	0.75	82,507	PROGRAM MANAGER/SENIOR	0.42	49,113	0.42	49,113	0.42	49,113
8.33	595,479	5.70	424,451	6.42	469,808	6.42	469,808	PROGRAM SUPERVISOR	6.12	453,128	6.12	453,128	6.12	453,128
0.00	0	0.00	0	0.60	113,497	0.60	113,497	PSYCHIATRIST	0.45	79,963	0.45	79,963	0.45	79,963
0.00	0	0.78	69,727	0.50	44,122	0.50	44,122	PUBLIC RELATIONS COORDINATOR	0.49	47,510	0.49	47,510	0.49	47,510
2.00	93,659	2.00	95,964	2.00	87,591	2.00	87,591	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.50	19,648
1.00	58,727	1.12	67,440	0.09	5,154	0.09	5,154	RESEARCH/EVALUATION ANALYST 2	0.09	5,338	0.09	5,338	0.09	5,338
0.10	5,493	0.09	5,626	1.68	107,432	1.68	107,432	RESEARCH/EVALUATION ANALYST/SE	1.04	73,649	1.04	73,649	1.04	73,649
1.14	78,508	1.05	70,612	0.03	1,031	0.03	1,031	RESEARCH/EVALUATION ANALYST/SE	0.49	31,722	0.49	31,722	0.49	31,722
0.00	0	0.00	-59,662	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	-42,945	0.00	-96,085	0.00	0	0.00	-29,647	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.64	38,440	3.78	203,799	3.78	216,210	3.78	216,210	SOCIAL WORKER	3.78	238,138	3.78	238,138	3.78	238,138
0.66	35,485	0.84	40,512	0.84	42,185	0.84	42,185	VETERANS SERVICES OFFICER	0.75	39,665	0.75	39,665	0.75	39,665
0.00	0	0.11	6,166	0.00	0	0.00	0	WEATHERIZATION INSPECTOR	0.00	0	0.00	0	0.00	0
143.64	8,025,598	149.95	8,393,721	135.20	7,932,971	135.20	7,903,324	TOTAL BUDGET	136.79	8,249,663	136.79	8,249,663	136.79	8,238,376

COUNTY HUMAN SERVICES

FUND 1500: Strategic Investment Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
107,216	0	288,258	288,258	60160 Pass-Thru & Pgm Supt	0	0	0
107,216	0	288,258	288,258	TOTAL Contractual Services	0	0	0
2,455	0	0	0	60350 Central Indirect	0	0	0
2,209	0	0	0	60355 Dept Indirect	0	0	0
4,664	0	0	0	TOTAL Materials & Supplies	0	0	0
111,879	0	288,258	288,258	TOTAL BUDGET	0	0	0

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
22,050,641	24,908,834	26,243,448	26,516,246	60000	Permanent	27,573,160	27,573,160	27,873,178
610,739	647,716	26,000	160,412	60100	Temporary	31,935	31,935	40,196
106,662	59,494	0	0	60110	Overtime	8,665	8,665	8,665
95,424	90,182	1,012,917	733,155	60120	Premium	0	0	0
6,553,778	7,167,003	7,819,111	7,905,108	60130	Salary-Related Exp	8,498,441	8,498,441	8,599,335
108,420	103,459	2,163	13,346	60135	Non-Base Fringe	0	0	0
5,680,679	6,832,401	7,649,067	7,738,567	60140	Insurance Benefits	8,890,534	8,890,534	8,994,396
33,081	20,794	936	6,341	60145	Non-Base Insurance	0	0	0
5,564	0	0	0	90001	ATYP Posting (CATS)	0	0	0
0	1,018	0	0	95102	Settle Labor	0	0	0
35,244,988	39,830,900	42,753,642	43,073,175	TOTAL Personal Services		45,002,735	45,002,735	45,515,770
548,582	585,364	560,800	560,800	60150	Cnty Match & Sharing	555,800	555,800	555,800
18,153,294	21,632,978	23,880,917	25,318,076	60155	Direct Prog & Client Assist	24,683,615	24,683,615	24,943,615
34,775,471	36,618,473	27,721,379	40,834,186	60160	Pass-Thru & Pgm Supt	38,374,560	38,374,560	38,626,173
1,320,605	1,776,296	2,485,177	3,214,009	60170	Professional Services	1,685,428	1,685,428	1,703,119
-404	-1,200	0	0	95106	Settle Passthru/Supp	0	0	0
54,797,548	60,611,910	54,648,273	69,927,071	TOTAL Contractual Services		65,299,403	65,299,403	65,828,707
118,619	132,887	181,261	185,805	60180	Printing	174,652	174,652	175,504
1,954	2,050	1,604	1,604	60200	Communications	1,140	1,140	1,140
30,732	20,546	3,536	3,536	60210	Rentals	20,884	20,884	20,884
1,163	1,545	7,633	7,633	60220	Repairs and Maintenance	4,456	4,456	4,456
2,216	1,349	5,370	5,370	60230	Postage	2,536	2,536	2,554
405,608	423,922	894,485	962,900	60240	Supplies	1,121,832	1,121,832	1,174,940
44	0	0	0	60245	Lib Books & Matrls	0	0	0
225	1,381	0	0	60246	Medical & Dental Supplies	0	0	0
191,013	148,958	403,101	429,121	60260	Travel & Training	428,676	428,676	433,826
136,657	170,381	157,720	164,294	60270	Local Travel/Mileage	166,889	166,889	187,208
14,454	8,813	6,943	7,442	60290	Software Licenses/Maint	5,915	5,915	5,915
290	0	0	0	60320	Refunds	0	0	0
62,554	71,667	76,190	76,340	60340	Dues & Subscriptions	103,449	103,449	103,449
938,134	990,177	1,470,370	1,493,194	60350	Central Indirect	938,122	938,122	951,139
843,779	368,268	732,262	755,458	60355	Dept Indirect	751,551	751,551	765,587
603,645	783,610	431,292	439,841	60370	Intl Svc Telephone	458,263	458,263	462,709
2,509,824	3,086,143	2,626,038	2,626,038	60380	Intl Svc Data Processing	3,086,193	3,086,193	3,086,193
0	0	282,884	282,884	60390	Intl Svc PC Flat Fee	0	0	0
202,622	217,361	194,414	195,590	60410	Intl Svc Motor Pool	220,039	220,039	221,023
2,780	85	0	0	60420	Intl Svc Electronics	0	0	0
2,801,516	2,770,366	3,075,865	3,081,769	60430	Intl Svc Bldg Mgmt	3,236,806	3,236,806	3,236,806
2,300	2,078	0	0	60440	Intl Svc Other	0	0	0
221,416	216,536	237,560	239,813	60460	Intl Svc Dist/Postage	265,742	265,742	267,179
-86	-51	0	0	60680	Cash Discounts Taken	0	0	0
-22,001	-24,529	0	0	95101	Settle Matrl & Svcs	0	0	0
-144	-281	0	0	95107	Settle Int Svc Expenses	0	0	0
0	202	0	0	95110	Settle Inv AcCnt	0	0	0
0	24	0	0	95112	Settle Equip Use	0	0	0
613,364	688,394	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
9,682,680	10,081,881	10,788,528	10,958,632	TOTAL Materials & Supplies		10,987,145	10,987,145	11,100,512
0	350,028	0	0	60550	Capital Equipment	0	0	0

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	350,028	0	0	TOTAL Capital Outlay	0	0	0
99,725,216	110,874,720	108,190,443	123,958,878	TOTAL BUDGET	121,289,283	121,289,283	122,444,989

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
5.00	261,420	2.00	104,776	0.00	0	0.00	0	ADDICTION SPECIALIST	0.00	0	0.00	0	0.00	0
1.93	106,946	1.52	94,697	1.98	112,495	1.98	112,495	ADMINISTRATIVE ANALYST	2.05	122,500	2.05	122,500	2.05	122,500
0.00	0	1.00	35,663	0.00	0	0.00	0	ADMINISTRATIVE ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
2.75	168,361	1.91	113,334	2.91	159,647	2.91	159,647	ADMINISTRATIVE ANALYST/SENIOR	3.00	171,264	3.00	171,264	2.50	140,924
0.24	11,791	0.20	10,046	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
1.86	79,230	2.00	104,944	0.00	0	0.00	0	ADMINISTRATIVE SECRETARY	0.50	22,572	0.50	22,572	0.50	22,572
0.00	0	0.00	0	0.91	68,818	0.91	68,818	ADMINISTRATIVE SERV OFFICER	0.91	71,897	0.91	71,897	0.91	71,897
1.43	83,520	1.31	78,325	2.24	127,329	2.24	127,329	BUDGET ANALYST	1.79	106,566	1.79	106,566	1.79	106,566
12.00	433,322	13.00	488,008	15.00	550,583	15.00	550,583	CASE MANAGEMENT ASSISTANT	17.00	643,892	17.00	643,892	17.00	643,892
42.30	1,799,675	47.00	1,989,991	49.00	2,034,167	49.00	2,034,167	CASE MANAGER 1	48.00	2,060,570	48.00	2,060,570	48.00	2,060,570
104.80	5,151,234	121.30	6,148,275	129.80	6,347,325	129.80	6,347,325	CASE MANAGER 2	127.50	6,413,702	127.50	6,413,702	127.50	6,413,702
49.80	2,721,588	48.02	2,673,139	26.80	1,446,649	26.80	1,446,649	CASE MANAGER/SENIOR	29.80	1,614,384	29.80	1,614,384	32.80	1,775,994
0.00	0	0.50	29,493	0.00	0	0.00	0	CLINIC MEDICAL ASSISTANT	0.00	0	0.00	0	0.00	0
3.60	231,300	4.60	304,419	1.44	94,601	1.44	94,601	COMMUNITY HEALTH NURSE	2.14	152,540	2.14	152,540	2.14	152,540
4.61	198,501	4.60	206,534	2.73	115,772	2.73	115,772	COMMUNITY INFORMATION SPEC	5.14	215,134	5.14	215,134	5.14	215,134
0.95	50,398	0.56	31,642	0.23	13,923	0.23	13,923	CONTRACT SPECIALIST	0.96	53,858	0.96	53,858	0.96	53,858
0.11	4,902	0.07	3,064	0.00	212	0.00	212	CONTRACT TECHNICIAN	0.16	7,438	0.16	7,438	0.16	7,438
-0.02	-1,526	0.00	0	0.25	13,253	0.25	13,253	DATA ANALYST	0.00	0	0.00	0	0.00	0
0.51	27,361	1.00	63,096	1.00	64,581	1.00	64,581	Data Analyst Sr	0.08	5,396	0.08	5,396	0.08	5,396
0.00	0	0.00	0	1.00	35,406	1.00	35,406	DATA TECHNICIAN	1.00	40,072	1.00	40,072	1.00	40,072
0.24	34,488	0.20	31,429	0.22	34,732	0.22	34,732	DEPARTMENT DIRECTOR 2	0.63	101,626	0.63	101,626	0.63	101,626
5.00	179,255	5.00	197,729	5.00	199,177	5.00	199,177	ELIGIBILITY SPECIALIST	6.00	243,269	6.00	243,269	6.00	243,269
4.46	251,690	5.92	339,934	2.00	113,606	2.00	113,606	FAMILY INTERVENTION SPECIALIST	2.00	117,673	2.00	117,673	2.00	117,673
0.76	33,729	1.90	80,255	1.78	69,502	1.78	69,502	FINANCE SPECIALIST 1	2.51	114,371	2.51	114,371	2.51	114,371
1.90	95,806	1.39	72,138	0.99	54,079	0.99	54,079	FINANCE SPECIALIST 2	0.74	37,704	0.74	37,704	0.74	37,704
0.27	13,755	0.20	11,239	0.62	34,874	0.62	34,874	FINANCE SPECIALIST/SENIOR	1.37	80,908	1.37	80,908	1.37	80,908
1.10	68,915	2.00	126,439	1.15	71,949	1.15	71,949	FINANCE SUPERVISOR	0.52	34,582	0.52	34,582	0.52	34,582
0.00	0	0.00	0	0.00	0	0.00	0	HEALTH EDUCATOR	0.00	0	0.00	0	2.00	92,916
1.00	49,674	1.00	36,728	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN/S	0.00	0	0.00	0	0.00	0
1.00	55,376	1.00	55,924	0.42	23,788	0.42	23,788	HOUSING DEVELOPMENT SPECIALIST	0.37	22,203	0.37	22,203	0.37	22,203
0.76	44,113	0.63	37,864	0.96	58,848	0.96	58,848	HUMAN RESOURCES ANALYST 2	0.65	41,301	0.65	41,301	0.65	41,301
0.77	55,397	1.02	72,180	1.07	80,630	1.07	80,630	HUMAN RESOURCES ANALYST/SENIOR	1.08	85,012	1.08	85,012	1.08	85,012
0.38	29,961	0.42	41,187	0.53	48,978	0.53	48,978	HUMAN RESOURCES MANAGER 2	0.29	27,271	0.29	27,271	0.29	27,271
0.00	0	0.42	21,576	0.62	31,775	0.62	31,775	HUMAN RESOURCES TECHNICIAN	0.44	22,877	0.44	22,877	0.44	22,877
0.38	18,126	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	26.22	1,449,576	26.22	1,449,576	HUMAN SERVICES INVESTIGATOR	26.17	1,517,469	26.17	1,517,469	26.17	1,517,469
45.24	2,691,968	48.60	2,917,200	48.69	2,940,202	48.69	2,940,202	MENTAL HEALTH CONSULTANT	49.23	3,054,826	49.23	3,054,826	50.23	3,108,696
0.10	12,860	0.00	0	0.00	0	0.00	0	MENTAL HEALTH DIRECTOR	0.00	0	0.00	0	0.00	0
45.24	1,559,768	48.96	1,744,489	50.21	1,690,778	50.21	1,690,778	OFFICE ASSISTANT 2	51.06	1,773,034	51.06	1,773,034	51.06	1,773,034
14.20	569,555	19.57	795,720	18.74	754,523	18.74	754,523	OFFICE ASSISTANT/SENIOR	17.51	735,071	17.51	735,071	17.51	735,071
0.00	0	1.00	56,100	1.00	54,480	1.00	54,480	OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	123,679	0.00	0	0.00	0	PHYSICIAN	0.00	0	0.00	0	0.00	0
3.00	147,878	9.50	494,296	7.08	373,426	7.08	373,426	PROGRAM COORDINATOR	3.70	201,662	3.70	201,662	3.70	201,662

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
19.73	1,092,269	23.14	1,354,369	32.47	1,766,582	32.47	1,766,582	PROGRAM DEVELOPMENT SPEC	30.33	1,732,775	30.33	1,732,775	30.01	1,716,296
8.26	517,559	9.69	547,096	10.27	657,161	10.27	657,161	PROGRAM DEVELOPMENT SPEC/SR	11.62	755,133	11.62	755,133	11.62	755,133
5.55	215,871	7.50	346,668	7.66	309,381	7.66	309,381	PROGRAM DEVELOPMENT TECH	6.22	262,263	6.22	262,263	6.22	262,263
11.86	970,418	9.66	683,623	10.54	809,286	10.54	809,286	PROGRAM MANAGER 1	10.87	899,574	10.87	899,574	10.87	899,574
4.39	385,448	6.67	562,160	6.70	633,758	6.70	633,758	PROGRAM MANAGER 2	6.20	611,682	6.20	611,682	7.20	690,690
2.16	231,298	2.11	185,459	2.98	329,049	2.98	329,049	PROGRAM MANAGER/SENIOR	2.90	336,363	2.90	336,363	2.90	336,363
13.67	911,362	24.67	1,645,128	21.35	1,375,584	21.35	1,375,584	PROGRAM SUPERVISOR	27.29	1,870,720	27.29	1,870,720	26.29	1,791,712
1.00	59,793	0.00	0	1.00	63,942	1.00	63,942	PROJECT MANAGER	1.00	66,804	1.00	66,804	1.00	66,804
1.00	65,280	0.00	0	0.00	0	0.00	0	PROJECT MANAGER - REPRESENTED	0.00	0	0.00	0	0.00	0
0.00	0	0.08	6,685	0.22	19,435	0.22	19,435	PUBLIC RELATIONS COORDINATOR	0.33	29,809	0.33	29,809	0.33	29,809
3.00	117,737	3.10	131,794	1.52	65,145	1.52	65,145	RESEARCH/EVALUATION ANALYST 1	1.00	40,505	1.00	40,505	1.32	53,080
1.00	48,170	0.88	49,296	0.91	52,118	0.91	52,118	RESEARCH/EVALUATION ANALYST 2	1.08	62,851	1.08	62,851	1.08	62,851
0.90	55,539	1.20	77,264	1.06	80,478	1.06	80,478	RESEARCH/EVALUATION ANALYST/SE	0.96	75,414	0.96	75,414	0.96	75,414
0.61	41,850	0.81	61,857	0.04	2,621	0.04	2,621	RESEARCH/EVALUATION ANALYST/SE	0.33	20,751	0.33	20,751	0.33	20,751
0.00	0	0.00	379,753	0.00	0	0.00	272,798	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
7.36	431,409	5.22	328,146	6.22	382,543	6.22	382,543	SOCIAL WORKER	7.22	433,140	7.22	433,140	7.22	433,140
0.34	18,280	0.96	45,354	0.96	46,834	0.96	46,834	VETERANS SERVICES OFFICER	1.25	62,991	1.25	62,991	1.25	62,991
0.00	0	0.00	0	0.00	0	0.00	0	VOLUNTEER COORDINATOR	0.26	13,439	0.26	13,439	0.76	39,305
2.95	144,409	2.89	144,024	8.00	379,847	8.00	379,847	WEATHERIZATION INSPECTOR	8.01	386,302	8.01	386,302	8.01	386,302
441.45	22,547,029	498.90	26,284,228	514.49	26,243,448	514.49	26,516,246	TOTAL BUDGET	521.17	27,573,160	521.17	27,573,160	527.17	27,873,178

COUNTY HUMAN SERVICES

FUND 3002: Behavioral Health Managed Care Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
2,105,438	2,675,936	3,000,985	3,054,584	60000 Permanent	2,891,552	2,891,552	2,901,274
121,755	46,943	0	0	60100 Temporary	150,000	150,000	150,000
19,804	17,996	0	0	60110 Overtime	0	0	0
7,986	18,756	175,828	175,828	60120 Premium	0	0	0
623,420	787,358	906,499	922,267	60130 Salary-Related Exp	907,127	907,127	911,044
26,555	12,691	0	0	60135 Non-Base Fringe	0	0	0
506,215	614,732	754,890	770,253	60140 Insurance Benefits	807,907	807,907	814,464
12,585	4,727	0	0	60145 Non-Base Insurance	0	0	0
-23,545	0	0	0	93002 Assess Labor	0	0	0
0	19	0	0	95102 Settle Labor	0	0	0
3,400,214	4,179,159	4,838,202	4,922,932	TOTAL Personal Services	4,756,586	4,756,586	4,776,782
2,325	2,200	0	0	60155 Direct Prog & Client Assist	3,000	3,000	3,000
33,185,938	27,889,711	32,635,124	34,050,394	60160 Pass-Thru & Pgm Supt	35,148,715	35,148,715	35,174,973
794,106	75,423	736,150	736,150	60170 Professional Services	1,150,387	1,150,387	1,152,961
33,982,369	27,967,334	33,371,274	34,786,544	TOTAL Contractual Services	36,302,102	36,302,102	36,330,934
2,295	2,794	11,151	11,151	60180 Printing	11,352	11,352	11,352
206	0	787	787	60210 Rentals	4,524	4,524	4,524
0	55	0	0	60220 Repairs and Maintenance	600	600	600
0	0	40	40	60230 Postage	25	25	25
11,957	16,308	28,259	28,259	60240 Supplies	28,057	28,057	28,057
975	5,289	23,717	23,717	60260 Travel & Training	14,481	14,481	14,481
2,744	2,981	15,249	15,249	60270 Local Travel/Mileage	16,611	16,611	16,611
1,624	2,650	0	0	60290 Software Licenses/Maint	0	0	0
752	462	31,260	31,260	60340 Dues & Subscriptions	11,061	11,061	11,061
0	0	0	0	60350 Central Indirect	713,644	713,644	714,477
30,063	70,249	136,057	136,057	60370 Intl Svc Telephone	82,377	82,377	82,377
303,141	357,557	499,364	499,364	60380 Intl Svc Data Processing	447,943	447,943	447,943
0	0	98,680	98,680	60390 Intl Svc PC Flat Fee	0	0	0
3,440	13,532	22,284	22,284	60410 Intl Svc Motor Pool	22,851	22,851	22,851
55,110	90,309	244,731	244,731	60430 Intl Svc Bldg Mgmt	265,853	265,853	265,853
3,705	4,929	19,929	19,929	60460 Intl Svc Dist/Postage	14,668	14,668	14,668
3,763	3,776	0	0	95101 Settle Matrl & Svcs	0	0	0
25	52	0	0	95107 Settle Int Svc Expenses	0	0	0
0	13	0	0	95110 Settle Inv AcCnt	0	0	0
288	3,041	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
420,087	573,997	1,131,508	1,131,508	TOTAL Materials & Supplies	1,634,047	1,634,047	1,634,880
37,802,670	32,720,490	39,340,984	40,840,984	TOTAL BUDGET	42,692,735	42,692,735	42,742,596

COUNTY HUMAN SERVICES

FUND 3002: Behavioral Health Managed Care Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.27	13,916	0.27	13,916	ADMINISTRATIVE ANALYST	0.98	57,217	0.98	57,217	0.18	9,534
0.15	8,226	1.00	57,874	0.09	5,310	0.09	5,310	ADMINISTRATIVE ANALYST/SENIOR	1.00	60,680	1.00	60,680	1.50	91,020
0.21	10,160	0.26	12,638	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE SECRETARY	0.50	22,571	0.50	22,571	0.50	22,571
0.41	25,551	0.52	29,930	0.54	28,101	0.54	28,101	BUDGET ANALYST	0.68	40,556	0.68	40,556	0.68	40,556
0.00	0	0.00	0	0.70	50,361	0.70	50,361	COMMUNITY HEALTH NURSE	0.00	0	0.00	0	0.00	0
1.68	89,744	1.04	59,463	1.84	99,287	1.84	99,287	CONTRACT SPECIALIST	1.20	66,352	1.20	66,352	1.20	66,352
0.20	8,729	0.13	5,759	0.26	11,204	0.26	11,204	CONTRACT TECHNICIAN	0.15	6,625	0.15	6,625	0.15	6,625
1.02	41,738	1.00	52,221	0.75	40,162	0.75	40,162	DATA ANALYST	2.00	107,649	2.00	107,649	2.00	107,649
0.49	25,835	1.00	63,162	1.00	64,634	1.00	64,634	Data Analyst Sr	1.00	66,889	1.00	66,889	1.00	66,889
1.70	68,054	0.50	20,530	2.07	81,747	2.07	81,747	DATA TECHNICIAN	1.00	42,001	1.00	42,001	1.00	42,001
0.21	29,715	0.26	39,544	0.27	42,867	0.27	42,867	DEPARTMENT DIRECTOR 2	0.09	13,979	0.09	13,979	0.09	13,979
0.50	85,624	0.00	0	0.46	73,503	0.46	73,503	EMS MEDICAL DIRECTOR	0.00	0	0.00	0	0.00	0
0.65	27,927	0.22	8,734	0.22	8,513	0.22	8,513	FINANCE SPECIALIST 1	0.50	22,236	0.50	22,236	0.50	22,236
0.55	27,790	0.15	6,688	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.78	40,694	0.78	40,694	0.78	40,694
0.70	42,499	0.26	14,140	1.27	67,450	1.27	67,450	FINANCE SPECIALIST/SENIOR	0.47	27,021	0.47	27,021	0.47	27,021
0.67	42,755	0.00	0	0.37	24,243	0.37	24,243	FINANCE SUPERVISOR	0.53	35,103	0.53	35,103	0.53	35,103
2.00	82,370	0.00	0	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN	0.00	0	0.00	0	0.00	0
0.31	17,537	0.22	13,354	0.22	13,419	0.22	13,419	HUMAN RESOURCES ANALYST 2	0.19	12,145	0.19	12,145	0.19	12,145
0.30	22,023	0.22	16,374	0.15	10,880	0.15	10,880	HUMAN RESOURCES ANALYST/SENIOR	0.40	30,619	0.40	30,619	0.40	30,619
0.15	11,911	0.15	14,525	0.15	13,508	0.15	13,508	HUMAN RESOURCES MANAGER 2	0.27	26,350	0.27	26,350	0.27	26,350
0.00	0	0.15	7,609	0.16	8,221	0.16	8,221	HUMAN RESOURCES TECHNICIAN	0.13	6,805	0.13	6,805	0.13	6,805
0.15	7,206	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
20.17	1,134,335	22.46	1,314,014	22.13	1,288,463	22.13	1,288,463	MENTAL HEALTH CONSULTANT	18.70	1,067,989	18.70	1,067,989	18.70	1,067,989
0.90	116,659	1.00	136,674	1.00	134,473	1.00	134,473	MENTAL HEALTH DIRECTOR	0.50	70,245	0.50	70,245	0.50	70,245
2.60	91,712	1.60	51,989	1.60	56,116	1.60	56,116	OFFICE ASSISTANT 2	0.38	13,316	0.38	13,316	0.38	13,316
0.40	15,638	1.39	56,391	0.28	9,398	0.28	9,398	OFFICE ASSISTANT/SENIOR	0.68	25,390	0.68	25,390	1.48	54,013
-0.01	0	0.00	0	0.00	0	0.00	0	PROGRAM COORDINATOR	0.00	0	0.00	0	0.00	0
0.80	40,214	1.00	53,031	1.65	91,938	1.65	91,938	PROGRAM DEVELOPMENT SPEC	1.18	58,453	1.18	58,453	1.00	49,822
1.31	75,307	2.00	123,596	2.00	126,373	2.00	126,373	PROGRAM DEVELOPMENT SPEC/SR	2.30	147,181	2.30	147,181	2.30	147,181
2.00	83,057	0.00	0	2.00	84,160	2.00	84,160	PROGRAM DEVELOPMENT TECH	1.00	39,476	1.00	39,476	1.00	39,476
1.52	120,739	2.00	172,285	0.00	0	0.00	0	PROGRAM MANAGER 1	1.50	130,747	1.50	130,747	1.50	130,747
1.80	169,809	3.00	291,631	2.98	281,058	2.98	281,058	PROGRAM MANAGER 2	2.80	275,999	2.80	275,999	2.80	275,999
0.87	84,576	1.26	142,663	0.27	30,564	0.27	30,564	PROGRAM MANAGER/SENIOR	0.68	77,665	0.68	77,665	0.68	77,665
2.00	140,817	0.13	8,310	2.23	164,885	2.23	164,885	PROGRAM SUPERVISOR	1.59	123,852	1.59	123,852	1.59	123,852
0.00	0	0.00	0	0.00	0	0.00	0	PSYCHIATRIST	0.65	117,808	0.65	117,808	0.65	117,808
0.00	0	0.14	12,563	0.27	23,986	0.27	23,986	PUBLIC RELATIONS COORDINATOR	0.18	13,784	0.18	13,784	0.18	13,784
0.00	0	0.00	0	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.18	7,073
0.00	0	0.00	0	0.41	26,366	0.41	26,366	RESEARCH/EVALUATION ANALYST/SE	0.50	32,964	0.50	32,964	0.50	32,964
0.25	17,643	0.14	10,952	0.42	25,878	0.42	25,878	RESEARCH/EVALUATION ANALYST/SE	0.18	11,193	0.18	11,193	0.18	11,193
0.00	0	0.00	11,166	0.00	0	0.00	53,600	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.00	0	2.00	111,166	0.00	0	0.00	0	SOCIAL WORKER	0.00	0	0.00	0	0.00	0
46.66	2,765,900	45.20	2,918,976	48.03	3,000,984	48.03	3,054,584	TOTAL BUDGET	44.69	2,891,554	44.69	2,891,554	45.19	2,901,276

Departmental Budget Detail by Fund

fy2011 adopted budget

Department of County Management Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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DEPARTMENT OF COUNTY MANAGEMENT

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
12,654,460	13,436,779	13,207,345	13,256,867	60000	Permanent	13,370,432	13,370,432	13,453,032
422,440	273,502	262,925	244,102	60100	Temporary	136,088	136,088	136,088
43,460	26,481	17,750	17,750	60110	Overtime	11,800	11,800	11,800
16,777	11,766	17,431	17,431	60120	Premium	14,710	14,710	14,710
3,760,134	3,903,576	3,918,564	3,915,497	60130	Salary-Related Exp	4,121,081	4,121,081	4,145,878
55,915	47,665	19,776	18,210	60135	Non-Base Fringe	11,333	11,333	11,333
3,115,890	3,370,205	3,607,430	3,594,826	60140	Insurance Benefits	4,023,963	4,023,963	4,056,793
47,630	27,949	10,000	9,219	60145	Non-Base Insurance	4,435	4,435	4,435
7,770	8,763	0	0	90001	ATYP Posting (CATS)	0	0	0
0	446	0	0	90002	ATYP On Call (CATS)	0	0	0
-2,051	-637	0	0	93002	Assess Labor	0	0	0
809	1,790	0	0	95102	Settle Labor	0	0	0
20,123,234	21,108,284	21,061,221	21,073,902	TOTAL Personal Services		21,693,842	21,693,842	21,834,069
21,381	262,834	180,291	180,291	60160	Pass-Thru & Pgm Supt	0	0	335,857
2,467,925	2,297,997	2,302,041	2,302,041	60170	Professional Services	1,983,002	1,983,002	1,815,405
2,489,306	2,560,831	2,482,332	2,482,332	TOTAL Contractual Services		1,983,002	1,983,002	2,151,262
133,209	130,644	159,807	159,807	60180	Printing	143,899	143,899	145,899
0	0	0	0	60190	Utilities	0	0	7,000
0	100	500	500	60200	Communications	0	0	0
550	520	2,180	2,180	60210	Rentals	2,180	2,180	2,180
87,545	87,500	110,714	110,714	60220	Repairs and Maintenance	107,791	107,791	157,791
1,322	897	6,602	6,602	60230	Postage	600	600	3,100
227,894	243,056	213,632	208,532	60240	Supplies	203,441	203,441	221,041
884	38	1,000	1,000	60250	Food	0	0	0
162,550	114,183	151,399	147,199	60260	Travel & Training	142,923	142,923	147,944
34,717	45,562	52,798	49,417	60270	Local Travel/Mileage	73,417	73,417	73,617
330,588	992,790	293,103	293,103	60290	Software Licenses/Maint	306,059	306,059	306,059
28	0	0	0	60320	Refunds	0	0	0
56,328	52,154	73,866	73,866	60340	Dues & Subscriptions	92,328	92,328	92,428
223,142	210,126	187,000	187,000	60370	Intl Svc Telephone	183,778	183,778	185,942
3,435,398	3,295,665	4,321,445	4,321,445	60380	Intl Svc Data Processing	1,822,841	1,822,841	1,832,645
0	0	136,218	136,218	60390	Intl Svc PC Flat Fee	0	0	0
29,733	22,092	24,921	24,921	60410	Intl Svc Motor Pool	6,370	6,370	7,540
18,372	1,763	4,605	4,605	60420	Intl Svc Electronics	2,605	2,605	2,605
2,367,776	2,059,928	1,798,760	1,798,760	60430	Intl Svc Bldg Mgmt	1,892,580	1,892,580	1,908,593
5,703	2,517	0	0	60440	Intl Svc Other	0	0	0
451,621	382,110	429,248	429,248	60460	Intl Svc Dist/Postage	385,188	385,188	385,697
-339	0	0	0	60680	Cash Discounts Taken	0	0	0
-59,652	-68,296	0	0	93007	Assess Int Svc Expenses	0	0	0
-106,047	-70,809	0	0	93017	Assess Dept Support	0	0	0
0	0	0	0	95101	Settle Matrl & Svcs	0	0	0
96	101	0	0	95110	Settle Inv Acct	0	0	0
0	48	0	0	95112	Settle Equip Use	0	0	0
164,896	122,810	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
7,566,315	7,625,500	7,967,798	7,955,117	TOTAL Materials & Supplies		5,366,000	5,366,000	5,480,081
41,665	71,580	19,500	19,500	60550	Capital Equipment	19,500	19,500	19,500
41,665	71,580	19,500	19,500	TOTAL Capital Outlay		19,500	19,500	19,500
30,220,520	31,366,194	31,530,851	31,530,851	TOTAL BUDGET		29,062,344	29,062,344	29,484,912

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
5.00	311,194	0.00	0	0.00	0	0.00	0	A&T ANALYST SENIOR	0.00	0	0.00	0	0.00	0
2.00	84,492	1.00	42,411	3.00	131,191	3.00	131,191	A&T ADMIN ASST	3.00	135,846	3.00	135,846	3.00	135,846
2.00	93,668	2.00	95,964	2.00	95,298	2.00	95,298	A&T COLLECTION SPECIALIST	1.00	49,339	1.00	49,339	1.00	49,339
5.00	184,640	4.00	157,172	4.00	159,452	4.00	159,452	A&T DATA VERIFICATION OP	4.00	170,943	4.00	170,943	4.00	170,943
1.00	37,453	1.00	39,530	1.00	40,434	1.00	40,434	A&T DATA VERIFICATION OP SR	1.00	41,227	1.00	41,227	1.00	41,227
32.50	1,193,077	32.50	1,246,301	31.00	1,159,885	31.00	1,159,885	A&T TECHNICIAN 1	29.00	1,188,900	29.00	1,188,900	29.00	1,188,900
21.00	900,031	21.00	934,755	19.50	872,152	19.50	872,152	A&T TECHNICIAN 2	16.50	759,508	16.50	759,508	16.50	759,508
1.00	45,996	1.00	48,539	1.00	48,572	1.00	48,572	A&T TECHNICIAN 3	0.00	0	0.00	0	0.00	0
1.00	86,847	1.00	88,976	1.00	87,542	1.00	87,542	AA/EEO OFFICER	0.00	0	0.00	0	0.00	0
1.00	58,493	1.00	60,237	0.00	0	0.00	0	ADMINISTRATIVE ANALYST	0.00	0	0.00	0	0.00	0
3.00	194,517	3.00	199,284	2.00	130,720	2.00	130,720	ADMINISTRATIVE ANALYST/SENIOR	2.00	136,566	2.00	136,566	2.00	136,566
1.00	45,107	1.00	47,640	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	1.00	47,086
1.00	100,543	1.00	103,007	1.00	102,363	1.00	102,363	ASSESSMENT MANAGER/SENIOR	1.00	91,460	1.00	91,460	0.00	0
3.00	244,815	3.00	253,674	3.00	215,468	3.00	215,468	BUDGET ANALYST/PRINCIPAL	2.00	155,208	2.00	155,208	2.00	155,208
5.00	328,264	5.00	341,068	3.00	204,362	3.00	204,362	BUDGET ANALYST/SENIOR	4.00	249,378	4.00	249,378	4.00	249,378
9.00	666,715	9.00	703,467	0.00	0	0.00	0	BUSINESS ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
5.00	234,720	5.00	250,645	4.00	212,889	4.00	212,889	CARTOGRAPHER	4.00	226,908	4.00	226,908	4.00	226,908
1.00	82,051	2.00	166,184	2.00	173,844	2.00	173,844	CHIEF APPRAISER	2.00	181,622	2.00	181,622	2.00	181,622
1.00	131,308	0.90	53,897	0.90	126,290	0.90	126,290	CHIEF FINANCIAL OFFICER	0.90	130,728	0.90	130,728	0.90	130,728
2.00	102,417	2.00	115,333	2.00	112,091	2.00	112,091	CONTRACT SPECIALIST	3.00	164,417	3.00	164,417	3.00	164,417
1.00	59,387	0.00	0	0.00	0	0.00	0	CONTRACT SPECIALIST SENIOR	0.00	0	0.00	0	0.00	0
1.00	51,342	0.00	0	1.00	56,312	1.00	56,312	DATA ANALYST	1.00	51,845	1.00	51,845	1.00	51,845
0.00	0	6.00	382,936	6.00	391,653	6.00	391,653	Data Analyst Sr	6.00	405,569	6.00	405,569	6.00	405,569
1.00	128,990	1.00	126,349	1.00	129,022	1.00	129,022	DEPARTMENT DIRECTOR 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	DEPARTMENT DIRECTOR 2	1.00	146,900	1.00	146,900	1.00	146,900
6.00	512,700	6.00	525,983	6.00	521,287	6.00	521,287	FINANCE MANAGER	6.00	542,429	6.00	542,429	6.00	542,429
9.00	404,105	8.00	370,097	7.60	347,925	7.60	347,925	FINANCE SPECIALIST 1	7.00	320,500	7.00	320,500	7.00	320,500
10.00	524,065	11.00	582,273	10.80	578,307	10.80	578,307	FINANCE SPECIALIST 2	12.80	692,395	12.80	692,395	12.80	692,395
4.00	225,245	5.00	293,269	7.00	412,289	7.00	412,289	FINANCE SPECIALIST/SENIOR	6.00	351,252	6.00	351,252	6.00	351,252
5.00	349,897	3.00	212,189	2.00	129,480	2.00	129,480	FINANCE SUPERVISOR	3.00	206,179	3.00	206,179	3.00	206,179
2.00	83,186	3.00	121,939	2.00	82,547	2.00	82,547	FINANCE TECHNICIAN	2.50	102,924	2.50	102,924	2.50	102,924
0.00	0	0.00	0	1.00	43,953	1.00	43,953	GIS CARTOGRAPHER	1.00	45,516	1.00	45,516	1.00	45,516
1.00	49,087	1.00	51,799	2.00	104,988	2.00	104,988	HUMAN RESOURCES ANALYST 1	2.00	116,761	2.00	116,761	2.00	116,761
2.00	121,698	2.00	130,948	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
4.00	278,919	4.00	280,484	5.00	347,291	5.00	347,291	HUMAN RESOURCES ANALYST/SENIOR	3.00	216,426	3.00	216,426	3.00	216,426
1.00	124,497	1.00	131,375	1.00	133,138	1.00	133,138	HUMAN RESOURCES DIRECTOR	1.00	139,095	1.00	139,095	1.00	139,095
3.85	290,955	5.85	456,255	3.00	235,395	3.00	235,395	HUMAN RESOURCES MANAGER 1	6.00	497,004	6.00	497,004	6.00	497,004
5.00	447,786	5.00	476,241	6.85	658,510	6.85	658,510	HUMAN RESOURCES MANAGER 2	5.75	569,313	5.75	569,313	5.75	569,313
2.00	201,086	2.00	207,657	1.00	111,744	1.00	111,744	HUMAN RESOURCES MANAGER/SENIOR	0.85	99,232	0.85	99,232	0.85	99,232
1.00	44,688	4.00	187,675	3.00	136,252	3.00	136,252	HUMAN RESOURCES TECHNICIAN	3.00	142,349	3.00	142,349	3.00	142,349
2.00	85,166	1.00	47,243	1.00	48,299	1.00	48,299	HUMAN RESOURCES TECHNICIAN	0.50	25,011	0.50	25,011	0.50	25,011
0.00	0	1.00	81,683	0.00	0	0.00	0	IT ARCHITECT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	LEGAL ASSISTANT 1	0.00	35,000	0.00	35,000	0.00	35,000

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	1.00	87,049	1.00	87,049	Legal Assistant 2/NR	0.00	0	0.00	0	0.00	0
1.00	77,336	1.00	80,695	2.00	155,670	2.00	155,670	MANAGEMENT ASSISTANT	1.00	79,686	1.00	79,686	1.00	79,686
1.50	56,223	1.50	53,061	1.00	31,411	1.00	31,411	OFFICE ASSISTANT 2	2.00	63,826	2.00	63,826	3.00	101,598
3.00	115,377	2.00	77,963	3.00	109,002	3.00	109,002	OFFICE ASSISTANT/SENIOR	2.00	81,531	2.00	81,531	2.00	81,531
4.00	197,359	4.00	206,032	5.00	263,295	5.00	263,295	OPERATIONS SUPERVISOR	5.00	282,803	5.00	282,803	5.00	282,803
0.00	0	1.00	58,905	1.00	59,267	1.00	59,267	PAYROLL SPECIALIST	1.00	61,919	1.00	61,919	1.00	61,919
2.00	82,215	4.00	192,450	4.00	194,820	4.00	194,820	PROCUREMENT ANALYST	4.00	201,766	4.00	201,766	4.00	201,766
6.00	299,686	6.00	339,516	6.00	352,980	6.00	352,980	PROCUREMENT ANALYST/SR	5.00	296,088	5.00	296,088	5.00	296,088
0.00	0	1.00	39,930	1.00	40,811	1.00	40,811	PROCUREMENT ASSOCIATE	1.00	42,252	1.00	42,252	1.00	42,252
2.00	117,990	1.00	62,226	0.00	0	0.00	0	PROGRAM COMMUNICATIONS & WEB	0.00	0	0.00	0	0.00	0
1.00	52,272	1.00	55,158	1.00	56,379	1.00	56,379	PROGRAM COORDINATOR	1.00	58,394	1.00	58,394	1.00	58,394
3.00	156,802	2.00	110,269	2.00	102,408	2.00	102,408	PROGRAM DEVELOPMENT SPEC	1.00	56,716	1.00	56,716	1.00	56,716
1.00	86,847	0.50	44,488	3.00	230,985	3.00	230,985	PROGRAM MANAGER 1	3.00	241,318	3.00	241,318	5.00	399,838
2.00	191,558	3.00	293,409	4.00	371,326	4.00	371,326	PROGRAM MANAGER 2	4.75	446,886	4.75	446,886	4.75	446,886
4.00	437,226	3.00	337,539	2.50	279,361	2.50	279,361	PROGRAM MANAGER/SENIOR	2.00	233,488	2.00	233,488	2.00	233,488
10.00	673,554	10.00	703,927	7.00	507,105	7.00	507,105	PROGRAM SUPERVISOR	7.00	494,055	7.00	494,055	6.00	424,737
0.00	0	0.00	0	1.00	65,332	1.00	65,332	PROJECT MANAGER - REPRESENTED	1.00	72,470	1.00	72,470	1.00	72,470
6.00	270,276	7.00	324,775	9.00	393,702	9.00	393,702	PROPERTY APPRAISER 1	9.00	412,474	9.00	412,474	9.00	412,474
3.00	159,539	0.00	0	0.00	0	0.00	0	PROPERTY APPRAISER PERSONAL 2	0.00	0	0.00	0	0.00	0
25.00	1,322,417	26.00	1,432,098	26.00	1,441,608	26.00	1,441,608	PROPERTY APPRAISER REAL 2	29.00	1,624,959	29.00	1,624,959	29.00	1,624,959
0.00	0	0.00	0	0.00	0	0.00	0	PROPERTY APPRAISER TRAINEE	1.00	58,819	1.00	58,819	1.00	58,819
0.00	0	0.00	0	0.00	-21,595	0.00	-21,595	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	-72,074	0.00	304,634	0.00	0	0.00	49,522	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	38,000	0.00	38,000	STAFF ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	78,765	1.00	80,695	0.00	0	0.00	0	TAX COLLECTION/RECORDS ADMIN	0.00	0	0.00	0	0.00	0
1.00	52,023	2.00	105,778	2.00	107,484	2.00	107,484	TAX EXEMPTION SPECIALIST	3.00	173,232	3.00	173,232	3.00	173,232
239.85	13,464,537	243.25	14,518,027	229.15	13,207,345	229.15	13,256,867	TOTAL BUDGET	224.55	13,370,432	224.55	13,370,432	226.55	13,453,032

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1504: Recreation Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
109,776	66,070	120,000	120,000	60160 Pass-Thru & Pgm Supt	100,000	100,000	100,000
109,776	66,070	120,000	120,000	TOTAL Contractual Services	100,000	100,000	100,000
2,514	1,368	3,264	3,264	60350 Central Indirect	1,700	1,700	1,700
2,514	1,368	3,264	3,264	TOTAL Materials & Supplies	1,700	1,700	1,700
112,289	67,437	123,264	123,264	TOTAL BUDGET	101,700	101,700	101,700

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	0	0	0	60100 Temporary	10,126	10,126	0
35,553	36,369	32,297	32,297	60110 Overtime	0	0	0
11,047	10,726	9,595	9,595	60130 Salary-Related Exp	0	0	0
0	0	0	0	60135 Non-Base Fringe	845	845	0
9,817	10,183	13,728	13,728	60140 Insurance Benefits	0	0	0
0	0	0	0	60145 Non-Base Insurance	329	329	0
758	0	0	0	90001 ATYP Posting (CATS)	0	0	0
57,174	57,278	55,620	55,620	TOTAL Personal Services	11,300	11,300	0
13,406	0	24,640	24,640	60170 Professional Services	24,829	24,829	24,229
13,406	0	24,640	24,640	TOTAL Contractual Services	24,829	24,829	24,229
0	0	0	0	60180 Printing	550	550	0
5,000	0	0	0	60240 Supplies	2,550	2,550	0
1,616	1,186	2,183	2,183	60350 Central Indirect	412	412	412
6,616	1,186	2,183	2,183	TOTAL Materials & Supplies	3,512	3,512	412
77,197	58,464	82,443	82,443	TOTAL BUDGET	39,641	39,641	24,641

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1507: Tax Title Land Sales Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
113,140	135,632	98,358	98,358	60000	Permanent	47,086	47,086	0
0	0	8,551	8,551	60120	Premium	0	0	0
33,758	39,437	28,447	28,447	60130	Salary-Related Exp	14,135	14,135	0
27,566	30,704	24,583	24,583	60140	Insurance Benefits	16,845	16,845	0
1,364	872	0	0	90001	ATYP Posting (CATS)	0	0	0
1,116	233	0	0	95102	Settle Labor	0	0	0
176,944	206,878	159,939	159,939	TOTAL Personal Services		78,066	78,066	0
6,068	12,110	340,327	340,327	60160	Pass-Thru & Pgm Supt	335,857	335,857	0
23,026	13,752	26,580	26,580	60170	Professional Services	32,403	32,403	0
29,094	25,862	366,907	366,907	TOTAL Contractual Services		368,260	368,260	0
2,095	1,789	1,500	1,500	60180	Printing	1,900	1,900	0
5,830	4,072	7,000	7,000	60190	Utilities	7,000	7,000	0
47,205	8,447	75,000	75,000	60220	Repairs and Maintenance	50,000	50,000	0
201	171	1,832	1,832	60240	Supplies	500	500	0
310	1,520	1,800	1,800	60260	Travel & Training	1,800	1,800	0
0	0	100	100	60270	Local Travel/Mileage	200	200	0
0	100	100	100	60340	Dues & Subscriptions	100	100	0
6,640	5,825	15,594	15,594	60350	Central Indirect	9,137	9,137	0
3,653	4,587	12,040	12,040	60355	Dept Indirect	0	0	0
2,449	2,402	2,347	2,347	60370	Intl Svc Telephone	2,164	2,164	0
8,761	12,400	7,096	7,096	60380	Intl Svc Data Processing	9,804	9,804	0
0	0	530	530	60390	Intl Svc PC Flat Fee	0	0	0
609	1,170	599	599	60410	Intl Svc Motor Pool	1,170	1,170	0
15,036	15,414	15,619	15,619	60430	Intl Svc Bldg Mgmt	16,013	16,013	0
971	803	598	598	60460	Intl Svc Dist/Postage	509	509	0
90	0	0	0	95112	Settle Equip Use	0	0	0
349	365	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
94,199	59,066	141,755	141,755	TOTAL Materials & Supplies		100,297	100,297	0
300,237	291,806	668,601	668,601	TOTAL BUDGET		546,623	546,623	0

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	42,164	1.00	44,475	0.50	22,734	0.50	22,734	ADMINISTRATIVE ASSISTANT	1.00	47,086	1.00	47,086	0.00	0
1.00	71,586	1.00	75,541	1.00	75,624	1.00	75,624	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
2.00	113,750	2.00	120,016	1.50	98,358	1.50	98,358	TOTAL BUDGET	1.00	47,086	1.00	47,086	0.00	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2500: Justice Bond Project Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	33	0	0	60140 Insurance Benefits	0	0	0
0	41,801	0	0	90001 ATYP Posting (CATS)	0	0	0
0	12,955	0	0	95102 Settle Labor	0	0	0
0	54,789	0	0	TOTAL Personal Services	0	0	0
0	12,600	0	0	60170 Professional Services	0	0	0
0	12,600	0	0	TOTAL Contractual Services	0	0	0
0	802	0	0	60180 Printing	0	0	0
0	308,209	0	0	60220 Repairs and Maintenance	0	0	0
500	15,795	0	0	60240 Supplies	0	0	0
0	900	0	0	60270 Local Travel/Mileage	0	0	0
0	3,138	0	0	60370 Intl Svc Telephone	0	0	0
0	19,387	0	0	95101 Settle Matrl & Svcs	0	0	0
500	348,231	0	0	TOTAL Materials & Supplies	0	0	0
684	95,000	0	0	60530 Buildings	0	0	0
85,266	0	0	0	60550 Capital Equipment	0	0	0
85,950	95,000	0	0	TOTAL Capital Outlay	0	0	0
86,451	510,620	0	0	TOTAL BUDGET	0	0	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2504: Financed Projects Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	0	97,730	97,730	60000 Permanent	102,103	102,103	102,103
0	0	8,780	8,780	60120 Premium	0	0	0
0	0	30,835	30,835	60130 Salary-Related Exp	33,173	33,173	33,173
0	0	18,636	18,636	60140 Insurance Benefits	21,384	21,384	21,384
0	0	155,981	155,981	TOTAL Personal Services	156,660	156,660	156,660
5,400	0	2,985,103	2,985,103	60170 Professional Services	2,930,337	2,930,337	2,930,337
5,400	0	2,985,103	2,985,103	TOTAL Contractual Services	2,930,337	2,930,337	2,930,337
0	0	25,000	25,000	60220 Repairs and Maintenance	20,000	20,000	20,000
0	0	150,000	150,000	60240 Supplies	122,500	122,500	122,500
0	0	185,560	185,560	60260 Travel & Training	182,360	182,360	182,360
0	0	2,773,356	2,773,356	60290 Software Licenses/Maint	1,633,679	1,633,679	1,633,679
0	0	0	0	60380 Intl Svc Data Processing	54,464	54,464	54,464
0	0	3,133,916	3,133,916	TOTAL Materials & Supplies	2,013,003	2,013,003	2,013,003
200,000	0	270,000	270,000	60550 Capital Equipment	0	0	0
200,000	0	270,000	270,000	TOTAL Capital Outlay	0	0	0
205,400	0	6,545,000	6,545,000	TOTAL BUDGET	5,100,000	5,100,000	5,100,000

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	1.00	113,573	1.00	97,730	1.00	97,730	IT Project Manager 2	1.00	102,103	1.00	102,103	1.00	102,103
0.00	0	1.00	113,573	1.00	97,730	1.00	97,730	TOTAL BUDGET	1.00	102,103	1.00	102,103	1.00	102,103

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2507: Capital Improvement Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
85,099	0	0	0	60000 Permanent	0	0	0
455	0	0	0	60110 Overtime	0	0	0
4,612	0	0	0	60120 Premium	0	0	0
28,780	0	0	0	60130 Salary-Related Exp	0	0	0
22,581	0	0	0	60140 Insurance Benefits	0	0	0
716,796	518,361	0	0	90001 ATYP Posting (CATS)	0	0	0
351,160	160,444	0	0	95102 Settle Labor	0	0	0
-166,694	0	0	0	95200 ATYP Clean Up (Cent)	0	0	0
1,042,790	678,806	0	0	TOTAL Personal Services	0	0	0
2,924,656	0	0	0	60150 Cnty Match & Sharing	0	0	0
0	2,207	0	0	60160 Pass-Thru & Pgm Supt	0	0	0
923,977	673,215	0	0	60170 Professional Services	1,206,000	1,206,000	1,206,000
3,848,632	675,422	0	0	TOTAL Contractual Services	1,206,000	1,206,000	1,206,000
605	998	0	0	60180 Printing	0	0	0
6,491	12,340	0	0	60190 Utilities	0	0	0
568	4,063	0	0	60210 Rentals	0	0	0
991,588	1,132,403	0	0	60220 Repairs and Maintenance	31,000	31,000	31,000
164,624	85,051	387,237	387,237	60240 Supplies	795,000	795,000	795,000
30,224	11,203	0	0	60250 Food	0	0	0
17	12	0	0	60270 Local Travel/Mileage	0	0	0
192,007	18,234	0	0	60370 Intl Svc Telephone	0	0	0
0	28,617	0	0	60380 Intl Svc Data Processing	0	0	0
0	51	0	0	60410 Intl Svc Motor Pool	0	0	0
91,353	85	74,500	74,500	60420 Intl Svc Electronics	25,000	25,000	25,000
19,893	0	0	0	60440 Intl Svc Other	0	0	0
0	0	400,000	400,000	60450 Intl Svc Capital Debt Retire	0	0	0
-768	0	0	0	60680 Cash Discounts Taken	0	0	0
180	399	0	0	92002 Equipment Use	0	0	0
592,688	518,089	0	0	95101 Settle Matrl & Svcs	0	0	0
1,114	0	0	0	95107 Settle Int Svc Expenses	0	0	0
433	-36	0	0	95110 Settle Inv Acct	0	0	0
928	60	0	0	95112 Settle Equip Use	0	0	0
737	433	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
2,092,682	1,812,001	861,737	861,737	TOTAL Materials & Supplies	851,000	851,000	851,000
4,020,414	0	0	0	60520 Land	0	0	0
1,041,259	1,423,167	30,562,374	31,162,374	60530 Buildings	37,960,800	37,960,800	35,986,600
0	0	2,003,940	2,003,940	60540 Other Improvements	9,289,300	9,289,300	9,289,300
0	0	11,600,000	11,600,000	60550 Capital Equipment	0	0	0
5,061,674	1,423,167	44,166,314	44,766,314	TOTAL Capital Outlay	47,250,100	47,250,100	45,275,900
12,045,778	4,589,396	45,028,051	45,628,051	TOTAL BUDGET	49,307,100	49,307,100	47,332,900

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.00	102,331	1.00	55,402	0.00	0	0.00	0	PROPERTY MANAGEMENT SPECIALIS	0.00	0	0.00	0	0.00	0
2.00	102,331	1.00	55,402	0.00	0	0.00	0	TOTAL BUDGET	0.00	0	0.00	0	0.00	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2508: Capital Acquisition Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,373	0	0	0	90001 ATYP Posting (CATS)	0	0	0
3,373	0	0	0	TOTAL Personal Services	0	0	0
1,728	0	0	0	60220 Repairs and Maintenance	0	0	0
108,094	0	0	0	60240 Supplies	0	0	0
4,555	0	0	0	60370 Intl Svc Telephone	0	0	0
114,377	0	0	0	TOTAL Materials & Supplies	0	0	0
117,750	0	0	0	TOTAL BUDGET	0	0	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2509: Asset Preservation Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	2	0	0	60140 Insurance Benefits	0	0	0
309,988	304,883	0	0	90001 ATYP Posting (CATS)	0	0	0
108,901	100,233	0	0	95102 Settle Labor	0	0	0
-7,230	0	0	0	95200 ATYP Clean Up (Cent)	0	0	0
411,660	405,118	0	0	TOTAL Personal Services	0	0	0
271,329	114,720	0	0	60170 Professional Services	125,000	125,000	125,000
271,329	114,720	0	0	TOTAL Contractual Services	125,000	125,000	125,000
2,377	27	0	0	60180 Printing	0	0	0
670	0	0	0	60210 Rentals	0	0	0
393,747	625,218	0	0	60220 Repairs and Maintenance	116,600	116,600	116,600
35,418	57,119	0	0	60240 Supplies	0	0	0
1,043	0	0	0	60260 Travel & Training	0	0	0
0	54	0	0	60270 Local Travel/Mileage	0	0	0
3,632	34,086	0	0	60370 Intl Svc Telephone	0	0	0
126	172	0	0	60410 Intl Svc Motor Pool	0	0	0
1,961	10,030	0	0	60420 Intl Svc Electronics	0	0	0
153,158	165,884	0	0	95101 Settle Matrl & Svcs	0	0	0
0	468	0	0	95107 Settle Int Svc Expenses	0	0	0
0	196	0	0	95110 Settle Inv AcCnt	0	0	0
71	11,635	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
592,205	904,888	0	0	TOTAL Materials & Supplies	116,600	116,600	116,600
298,487	2,662,590	4,655,806	4,655,806	60530 Buildings	4,536,265	4,536,265	4,686,265
298,487	2,662,590	4,655,806	4,655,806	TOTAL Capital Outlay	4,536,265	4,536,265	4,686,265
1,573,680	4,087,316	4,655,806	4,655,806	TOTAL BUDGET	4,777,865	4,777,865	4,927,865

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3500: Risk Management Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,055,896	1,175,579	1,102,428	1,102,428	60000 Permanent	1,245,609	1,245,609	1,245,609
9,774	53,788	0	0	60100 Temporary	0	0	0
790	3,655	0	0	60110 Overtime	0	0	0
135	1,044	99,142	99,142	60120 Premium	0	0	387,500
300,823	336,433	339,458	342,388	60130 Salary-Related Exp	381,887	381,887	381,887
812	6,985	0	0	60135 Non-Base Fringe	0	0	0
745,774	257,007	276,521	273,591	60140 Insurance Benefits	326,322	326,322	326,322
313	1,609	0	0	60145 Non-Base Insurance	0	0	0
265,168	268,896	0	0	90001 ATYP Posting (CATS)	0	0	0
553	0	0	0	92001 Sheriff Office OT (CATS)	0	0	0
239	86	0	0	95102 Settle Labor	0	0	0
2,380,278	2,105,082	1,817,549	1,817,549	TOTAL Personal Services	1,953,818	1,953,818	2,341,318
98,431	111,118	0	0	60150 Cnty Match & Sharing	52,000	52,000	52,000
1,421,586	1,474,819	706,576	706,576	60170 Professional Services	1,675,227	1,675,227	1,500,227
1,520,017	1,585,936	706,576	706,576	TOTAL Contractual Services	1,727,227	1,727,227	1,552,227
25,570	16,570	27,154	27,154	60180 Printing	23,650	23,650	23,650
0	0	1,000	1,000	60210 Rentals	0	0	0
1,280	0	1,400	1,400	60220 Repairs and Maintenance	1,100	1,100	1,100
325	266	650	650	60230 Postage	250	250	250
23,621	41,616	71,918	71,918	60240 Supplies	8,680,817	8,680,817	8,450,145
151	60	0	0	60246 Medical & Dental Supplies	0	0	0
23,876	15,381	33,460	33,460	60260 Travel & Training	32,030	32,030	32,530
960,441	1,062,013	1,084,820	1,084,820	60270 Local Travel/Mileage	1,242,600	1,242,600	1,242,600
35,737,628	37,684,823	38,456,009	39,708,982	60280 Insurance	42,102,652	42,102,652	42,102,652
0	4,054	0	0	60290 Software Licenses/Maint	0	0	0
4,341,217	4,641,214	5,250,000	5,312,240	60310 Drugs	5,312,240	5,312,240	5,312,240
9,868	4,656	3,000	3,000	60320 Refunds	5,300	5,300	5,300
22,214,752	22,750,322	25,955,543	25,848,480	60330 Claims Paid	25,162,668	25,162,668	25,792,083
3,561	2,966	4,270	4,270	60340 Dues & Subscriptions	6,280	6,280	6,280
15,243	17,201	19,231	19,231	60370 Intl Svc Telephone	20,883	20,883	20,883
52,604	40,160	53,115	53,115	60380 Intl Svc Data Processing	74,732	74,732	74,732
0	0	8,126	8,126	60390 Intl Svc PC Flat Fee	0	0	0
4,343	4,290	4,319	4,319	60410 Intl Svc Motor Pool	4,334	4,334	4,334
286	0	0	0	60420 Intl Svc Electronics	0	0	0
155,375	162,502	212,936	212,936	60430 Intl Svc Bldg Mgmt	231,041	231,041	231,041
550	425	0	0	60440 Intl Svc Other	0	0	0
38,344	33,739	38,399	38,399	60460 Intl Svc Dist/Postage	40,487	40,487	40,487
-48,295	-53,969	0	0	60680 Cash Discounts Taken	65,267	65,267	65,267
0	603	0	0	92002 Equipment Use	0	0	0
59,652	68,296	0	0	93007 Assess Int Svc Expenses	0	0	0
106,047	70,809	0	0	93017 Assess Dept Support	0	0	0
93,452	21,676	0	0	95101 Settle Matrl & Svcs	0	0	0
11	2	0	0	95110 Settle Inv Acctnt	0	0	0
7,243	8,917	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
63,827,142	66,598,591	71,225,350	72,433,500	TOTAL Materials & Supplies	83,006,331	83,006,331	83,405,574
0	5,599	0	0	60550 Capital Equipment	0	0	0
0	5,599	0	0	TOTAL Capital Outlay	0	0	0
67,727,436	70,295,209	73,749,475	74,957,625	TOTAL BUDGET	86,687,376	86,687,376	87,299,119

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3500: Risk Management Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.10	13,856	0.10	21,062	0.10	21,062	CHIEF FINANCIAL OFFICER	0.10	14,526	0.10	14,526	0.10	14,526
1.00	91,144	1.00	93,451	1.00	91,947	1.00	91,947	FINANCE MANAGER	1.00	96,061	1.00	96,061	1.00	96,061
2.00	106,403	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 1	0.00	0	0.00	0	0.00	0
0.00	0	2.00	115,662	2.00	118,405	2.00	118,405	HUMAN RESOURCES ANALYST 1	1.00	61,240	1.00	61,240	1.00	61,240
0.00	0	3.00	184,265	4.00	241,427	4.00	241,427	HUMAN RESOURCES ANALYST 2	5.00	314,694	5.00	314,694	5.00	314,694
4.00	242,020	1.00	63,311	2.00	99,830	2.00	99,830	HUMAN RESOURCES ANALYST 2	1.00	67,094	1.00	67,094	1.00	67,094
3.00	207,300	4.00	285,316	4.00	300,511	4.00	300,511	HUMAN RESOURCES ANALYST/SENIO	5.00	375,594	5.00	375,594	5.00	375,594
1.15	88,300	1.15	93,421	1.00	81,794	1.00	81,794	HUMAN RESOURCES MANAGER 1	1.00	85,453	1.00	85,453	1.00	85,453
1.00	91,215	1.00	98,127	1.15	110,862	1.15	110,862	HUMAN RESOURCES MANAGER 2	1.25	126,085	1.25	126,085	1.25	126,085
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES MANAGER/SENI	0.15	17,512	0.15	17,512	0.15	17,512
0.00	0	1.00	47,848	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
1.00	39,795	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
1.50	58,926	1.50	61,288	1.50	61,408	1.50	61,408	OFFICE ASSISTANT/SENIOR	1.50	62,133	1.50	62,133	1.50	62,133
1.00	68,430	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT SPEC/SR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 2	0.25	25,217	0.25	25,217	0.25	25,217
0.00	0	0.00	0	0.00	-24,818	0.00	-24,818	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	0	0.00	55,899	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
15.65	993,533	15.75	1,112,444	16.75	1,102,428	16.75	1,102,428	TOTAL BUDGET	17.25	1,245,609	17.25	1,245,609	17.25	1,245,609

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3501: Fleet Management Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,353,358	1,443,544	1,453,387	1,453,387	60000	Permanent	1,541,359	1,541,359	1,541,359
8,666	10,847	4,716	4,716	60100	Temporary	37,908	37,908	37,908
29,940	30,096	29,629	29,629	60110	Overtime	32,991	32,991	32,991
14,250	13,347	99,317	99,317	60120	Premium	12,176	12,176	12,176
414,860	424,403	439,764	439,764	60130	Salary-Related Exp	490,039	490,039	490,039
699	902	391	391	60135	Non-Base Fringe	1,082	1,082	1,082
354,190	375,437	401,551	401,551	60140	Insurance Benefits	469,363	469,363	469,363
988	404	173	173	60145	Non-Base Insurance	422	422	422
305	979	0	0	90001	ATYP Posting (CATS)	0	0	0
-59	0	0	0	93002	Assess Labor	0	0	0
55,284	6,334	0	0	95102	Settle Labor	0	0	0
2,232,481	2,306,293	2,428,928	2,428,928	TOTAL Personal Services		2,585,340	2,585,340	2,585,340
15,230	46,018	43,283	43,283	60170	Professional Services	132,828	132,828	132,828
15,230	46,018	43,283	43,283	TOTAL Contractual Services		132,828	132,828	132,828
5,873	6,860	8,046	8,046	60180	Printing	8,063	8,063	8,063
1,683	3,253	2,610	2,610	60200	Communications	6,793	6,793	6,793
2,750	11,716	5,777	5,777	60210	Rentals	14,800	14,800	14,800
182,215	189,356	197,325	197,325	60220	Repairs and Maintenance	478,199	478,199	498,199
0	114	0	0	60230	Postage	0	0	0
2,014,343	1,887,189	2,438,027	2,439,303	60240	Supplies	2,564,223	2,564,223	2,572,967
11,312	4,581	18,890	18,890	60260	Travel & Training	16,390	16,390	16,390
831	398	1,230	1,230	60270	Local Travel/Mileage	1,230	1,230	1,230
11,105	6,410	6,292	6,292	60290	Software Licenses/Maint	6,538	6,538	6,538
0	0	0	0	60320	Refunds	0	0	540,567
14,000	0	0	0	60330	Claims Paid	0	0	0
6,451	5,638	7,085	7,085	60340	Dues & Subscriptions	7,085	7,085	7,085
23,847	32,909	32,255	32,255	60370	Intl Svc Telephone	26,346	26,346	26,346
109,312	109,174	110,926	110,926	60380	Intl Svc Data Processing	89,161	89,161	89,161
410	0	0	0	60420	Intl Svc Electronics	0	0	0
459,840	522,772	561,622	561,622	60430	Intl Svc Bldg Mgmt	545,551	545,551	545,551
18	100,180	500,000	500,000	60440	Intl Svc Other	4,115	4,115	4,115
160,390	152,453	189,500	189,500	60460	Intl Svc Dist/Postage	166,745	166,745	166,745
237	114	0	0	60660	Goods Issue	0	0	0
-844	-1,005	0	0	60680	Cash Discounts Taken	0	0	0
0	20	0	0	92002	Equipment Use	0	0	0
0	0	0	0	93017	Assess Dept Support	0	0	0
5,142	2,697	0	0	95101	Settle Matrl & Svcs	0	0	0
797	48	0	0	95107	Settle Int Svc Expenses	0	0	0
995	649	0	0	95110	Settle Inv Acct	0	0	0
0	36	0	0	95112	Settle Equip Use	0	0	0
9,612	8,738	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
3,020,321	3,044,302	4,079,585	4,080,861	TOTAL Materials & Supplies		3,935,239	3,935,239	4,504,550
2,053,341	917,495	1,904,173	1,904,173	60550	Capital Equipment	3,971,579	3,971,579	3,342,482
2,053,341	917,495	1,904,173	1,904,173	TOTAL Capital Outlay		3,971,579	3,971,579	3,342,482
7,321,373	6,314,108	8,455,969	8,457,245	TOTAL BUDGET		10,624,986	10,624,986	10,565,200

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3501: Fleet Management Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	75,023	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE SERV OFFICER	0.00	0	0.00	0	0.00	0
2.00	99,348	2.00	102,104	1.00	50,517	1.00	50,517	BODY AND FENDER TECHNICIAN	1.00	52,325	1.00	52,325	1.00	52,325
5.00	320,384	5.00	329,034	4.00	299,854	4.00	299,854	ELECTRONIC TECHNICIAN	5.00	348,466	5.00	348,466	5.00	348,466
0.00	0	0.00	0	1.00	48,960	1.00	48,960	ELECTRONIC TECHNICIAN ASST	0.00	0	0.00	0	0.00	0
1.00	70,073	1.00	72,015	1.00	74,384	1.00	74,384	ELECTRONIC TECHNICIAN/CHIEF	1.00	75,857	1.00	75,857	1.00	75,857
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 1	1.00	41,322	1.00	41,322	1.00	41,322
1.00	60,638	1.00	59,829	1.00	61,283	1.00	61,283	FINANCE SPECIALIST/SENIOR	1.00	63,457	1.00	63,457	1.00	63,457
1.00	41,178	1.00	42,741	1.00	34,358	1.00	34,358	FINANCE TECHNICIAN	1.00	37,772	1.00	37,772	1.00	37,772
1.00	68,058	1.00	69,727	1.00	68,604	1.00	68,604	FLEET MAINTENANCE SUPERVISOR	1.00	71,674	1.00	71,674	1.00	71,674
2.00	83,605	2.00	87,121	1.00	42,603	1.00	42,603	FLEET MAINTENANCE TECHNICIAN 2	1.00	44,134	1.00	44,134	1.00	44,134
9.00	439,452	9.00	454,058	8.00	399,827	8.00	399,827	FLEET MAINTENANCE TECHNICIAN 3	8.00	418,259	8.00	418,259	8.00	418,259
2.00	71,702	2.00	73,706	2.00	72,947	2.00	72,947	MOTOR POOL ATTENDANT	2.00	75,544	2.00	75,544	2.00	75,544
1.00	41,593	1.00	42,741	1.00	42,288	1.00	42,288	OFFICE ASSISTANT/SENIOR	1.00	43,806	1.00	43,806	1.00	43,806
1.00	55,608	1.00	58,909	1.00	58,567	1.00	58,567	PROGRAM COORDINATOR	1.00	60,636	1.00	60,636	1.00	60,636
0.00	0	1.00	87,410	1.00	87,451	1.00	87,451	PROGRAM MANAGER 1	1.00	91,363	1.00	91,363	1.00	91,363
1.00	110,855	1.00	109,056	1.00	111,744	1.00	111,744	PROGRAM MANAGER/SENIOR	1.00	116,744	1.00	116,744	1.00	116,744
28.00	1,537,517	28.00	1,588,451	25.00	1,453,387	25.00	1,453,387	TOTAL BUDGET	26.00	1,541,359	26.00	1,541,359	26.00	1,541,359

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3504: Mail Distribution Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
944,311	1,011,041	1,033,457	1,033,457	60000	Permanent	1,131,908	1,131,908	1,131,908
52,174	39,062	16,305	16,305	60100	Temporary	15,845	15,845	15,845
4,376	6,104	6,858	6,858	60110	Overtime	4,674	4,674	4,674
1,851	2,110	85,603	85,603	60120	Premium	1,946	1,946	1,946
280,862	280,231	310,990	310,990	60130	Salary-Related Exp	349,014	349,014	349,014
10,446	7,688	1,351	1,351	60135	Non-Base Fringe	3,151	3,151	3,151
282,794	306,115	344,222	344,222	60140	Insurance Benefits	404,891	404,891	404,891
2,235	1,457	596	596	60145	Non-Base Insurance	515	515	515
750	-677	0	0	90001	ATYP Posting (CATS)	0	0	0
-1,677	-1,122	0	0	90002	ATYP On Call (CATS)	0	0	0
-451	0	0	0	93002	Assess Labor	0	0	0
1,778	741	0	0	95102	Settle Labor	0	0	0
1,579,450	1,652,748	1,799,382	1,799,382	TOTAL Personal Services		1,911,944	1,911,944	1,911,944
22,646	17,682	21,525	21,525	60170	Professional Services	253,159	253,159	253,159
22,646	17,682	21,525	21,525	TOTAL Contractual Services		253,159	253,159	253,159
4,270	4,046	4,892	4,892	60180	Printing	4,892	4,892	4,892
0	0	2,354	2,354	60200	Communications	0	0	0
2,054	2,082	0	0	60210	Rentals	2,700	2,700	2,700
13,719	7,582	8,442	8,442	60220	Repairs and Maintenance	18,118	18,118	18,118
876,672	758,650	901,624	904,615	60230	Postage	1,007,085	1,007,085	1,014,762
16,708	16,666	24,000	24,000	60240	Supplies	169,623	169,623	169,623
0	17	0	0	60246	Medical & Dental Supplies	0	0	0
7,312	8,516	11,655	11,655	60260	Travel & Training	26,375	26,375	26,375
594	250	850	850	60270	Local Travel/Mileage	850	850	850
154	5,725	5,854	5,854	60290	Software Licenses/Maint	15,083	15,083	15,083
0	88	0	0	60310	Drugs	0	0	0
1,628	1,793	2,696	2,696	60340	Dues & Subscriptions	2,888	2,888	2,888
13,367	16,695	16,410	16,410	60370	Intl Svc Telephone	15,720	15,720	15,720
130,354	121,549	83,015	83,015	60380	Intl Svc Data Processing	127,009	127,009	127,009
59,141	57,485	59,263	59,263	60410	Intl Svc Motor Pool	67,062	67,062	67,062
1,100	1,575	5,000	5,000	60420	Intl Svc Electronics	5,000	5,000	5,000
419,116	458,920	522,846	522,846	60430	Intl Svc Bldg Mgmt	521,085	521,085	521,085
303,314	176,948	339,794	339,794	60440	Intl Svc Other	195,241	195,241	195,241
0	-144	0	0	60460	Intl Svc Dist/Postage	0	0	0
6,812	1,589	0	0	60600	Goods Issued to Scrap	0	0	0
-719	-2,961	2,500	2,500	60610	Loss from Inventory Revaluatio	2,500	2,500	2,500
502	111	0	0	60615	Physical Inventory Adjustment	0	0	0
-360	452	0	0	60620	Inventory Cost Difference	0	0	0
0	147	0	0	60660	Goods Issue	0	0	0
2,295,050	2,207,888	3,000,000	3,000,000	60670	Goods Issue-Non SD Sales Order	3,000,000	3,000,000	3,000,000
-24,650	-34,549	0	0	60680	Cash Discounts Taken	0	0	0
101	0	0	0	95107	Settle Int Svc Expenses	0	0	0
0	2	0	0	95110	Settle Inv Acct	0	0	0
32,485	26,597	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
4,158,721	3,837,722	4,991,195	4,994,186	TOTAL Materials & Supplies		5,181,231	5,181,231	5,188,908
0	36,450	0	0	60550	Capital Equipment	0	0	0
0	36,450	0	0	TOTAL Capital Outlay		0	0	0
5,760,817	5,544,602	6,812,102	6,815,093	TOTAL BUDGET		7,346,334	7,346,334	7,354,011

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3504: Mail Distribution Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	48,003	1.00	50,153	0.00	0	0.00	0	DISTRIBUTION SUPERVISOR	0.00	0	0.00	0	0.00	0
7.00	236,741	7.00	247,311	6.00	212,800	6.00	212,800	DRIVER	7.00	252,094	7.00	252,094	7.00	252,094
1.00	91,215	1.00	95,302	1.00	67,034	1.00	67,034	FINANCE MANAGER	1.00	70,033	1.00	70,033	1.00	70,033
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 1	1.00	44,697	1.00	44,697	1.00	44,697
1.00	41,593	1.00	42,741	1.00	42,288	1.00	42,288	FINANCE TECHNICIAN	0.00	0	0.00	0	0.00	0
6.00	238,256	6.00	240,654	6.00	228,847	6.00	228,847	INVENTORY/STORES SPECIALIST I	5.00	202,084	5.00	202,084	5.00	202,084
2.00	84,160	1.00	44,889	2.00	89,347	2.00	89,347	INVENTORY/STORES SPECIALIST II	2.00	92,520	2.00	92,520	2.00	92,520
1.00	49,674	2.00	101,316	1.00	50,517	1.00	50,517	INVENTORY/STORES SPECIALIST III	1.00	52,325	1.00	52,325	1.00	52,325
3.00	168,683	3.00	174,002	3.00	177,375	3.00	177,375	PROCUREMENT ANALYST/SR	3.00	183,674	3.00	183,674	3.00	183,674
1.00	57,288	1.00	59,174	1.00	58,567	1.00	58,567	PROGRAM DEVELOPMENT SPEC	2.00	112,961	2.00	112,961	2.00	112,961
1.00	40,361	1.00	41,489	1.00	41,060	1.00	41,060	RECORDS ADMINISTRATION ASST	1.00	42,512	1.00	42,512	1.00	42,512
1.00	75,023	1.00	76,862	1.00	75,622	1.00	75,622	RECORDS ADMINISTRATOR	1.00	79,008	1.00	79,008	1.00	79,008
0.00	0	0.00	0	0.00	-10,000	0.00	-10,000	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
25.00	1,130,997	25.00	1,173,893	23.00	1,033,457	23.00	1,033,457	TOTAL BUDGET	24.00	1,131,908	24.00	1,131,908	24.00	1,131,908

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3505: Facilities Management Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
5,234,592	5,752,240	5,160,698	5,160,698	60000	Permanent	5,583,680	5,583,680	5,583,680
68,386	83,416	74,500	74,500	60100	Temporary	67,456	67,456	67,456
271,824	233,400	169,059	169,059	60110	Overtime	208,356	208,356	208,356
108,129	128,934	421,095	421,095	60120	Premium	152,015	152,015	152,015
1,644,261	1,746,773	1,524,567	1,524,567	60130	Salary-Related Exp	1,766,218	1,766,218	1,766,218
10,950	12,480	11,633	11,633	60135	Non-Base Fringe	13,267	13,267	13,267
1,258,133	1,436,332	1,405,320	1,405,320	60140	Insurance Benefits	1,598,052	1,598,052	1,598,052
3,170	3,365	3,878	3,878	60145	Non-Base Insurance	3,175	3,175	3,175
-1,018,947	-857,983	0	0	90001	ATYP Posting (CATS)	0	0	0
50	316	0	0	90002	ATYP On Call (CATS)	0	0	0
-381	-7,048	0	0	93002	Assess Labor	0	0	0
-416,290	-240,503	0	0	95102	Settle Labor	0	0	0
173,923	0	0	0	95200	ATYP Clean Up (Cent)	0	0	0
7,337,800	8,291,721	8,770,750	8,770,750	TOTAL Personal Services		9,392,219	9,392,219	9,392,219
116,319	70,264	20,128	412,834	60160	Pass-Thru & Pgm Supt	20,000	20,000	20,000
4,351,600	4,838,552	4,276,785	4,292,012	60170	Professional Services	4,903,300	4,903,300	5,254,935
4,467,919	4,908,816	4,296,913	4,704,846	TOTAL Contractual Services		4,923,300	4,923,300	5,274,935
26,802	28,575	4,750	4,750	60180	Printing	27,525	27,525	27,525
5,746,025	5,661,203	6,400,000	6,400,000	60190	Utilities	6,100,000	6,100,000	6,100,000
13,441	13,874	13,650	13,650	60200	Communications	14,200	14,200	14,200
4,209,316	4,485,855	5,010,990	5,010,990	60210	Rentals	5,215,000	5,215,000	5,215,000
2,221,669	2,377,511	1,603,250	1,603,250	60220	Repairs and Maintenance	2,403,950	2,403,950	2,403,950
29	63	0	0	60230	Postage	0	0	0
1,780,621	1,795,086	1,077,240	1,077,240	60240	Supplies	1,411,295	1,411,295	1,411,295
44,164	44,365	82,679	82,679	60260	Travel & Training	102,000	102,000	102,000
1,903	441	3,000	3,000	60270	Local Travel/Mileage	450	450	450
38,506	36,960	50,400	50,400	60280	Insurance	40,000	40,000	40,000
5,034	9,884	0	0	60290	Software Licenses/Maint	11,100	11,100	11,100
1,225	0	0	0	60320	Refunds	0	0	0
0	0	37,489	37,489	60330	Claims Paid	0	0	0
30,312	12,904	27,500	27,500	60340	Dues & Subscriptions	16,925	16,925	16,925
186,979	196,902	232,611	232,611	60370	Intl Svc Telephone	199,629	199,629	199,629
563,482	593,475	678,927	678,927	60380	Intl Svc Data Processing	749,050	749,050	749,050
17,400	0	17,400	17,400	60400	Intl Svc Asset Preservation	0	0	0
303,635	329,919	360,977	360,977	60410	Intl Svc Motor Pool	333,300	333,300	333,300
42,854	36,555	42,560	42,560	60420	Intl Svc Electronics	46,000	46,000	46,000
100,123	113,342	149,813	149,813	60440	Intl Svc Other	92,000	92,000	92,000
9,313,076	6,394,097	6,378,902	6,378,902	60450	Intl Svc Capital Debt Retire	6,241,097	6,241,097	6,241,097
89,816	80,572	97,621	97,621	60460	Intl Svc Dist/Postage	94,875	94,875	94,875
846	338	0	0	60660	Goods Issue	0	0	0
-137	-308	0	0	60680	Cash Discounts Taken	0	0	0
3,732	4,653	0	0	92002	Equipment Use	0	0	0
-745,434	-701,417	0	0	95101	Settle Matrl & Svcs	0	0	0
44	-437	0	0	95107	Settle Int Svc Expenses	0	0	0
2,634	5,694	0	0	95110	Settle Inv Acct	0	0	0
-582	1,519	0	0	95112	Settle Equip Use	0	0	0
-3,408,291	-4,192,171	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
20,589,223	17,329,452	22,269,759	22,269,759	TOTAL Materials & Supplies		23,098,396	23,098,396	23,098,396

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	82,482	0	0	60530 Buildings	0	0	0
16,641	12,820	0	0	60550 Capital Equipment	0	0	0
16,641	95,302	0	0	TOTAL Capital Outlay	0	0	0
32,411,583	30,625,291	35,337,422	35,745,355	TOTAL BUDGET	37,413,915	37,413,915	37,765,550

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3505: Facilities Management Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	42,846	1.00	44,036	0.00	0	0.00	0	ADMINISTRATIVE SECRETARY	0.00	0	0.00	0	0.00	0
5.00	292,530	5.00	300,670	5.00	310,515	5.00	310,515	ALARM TECHNICIAN	5.00	316,855	5.00	316,855	5.00	316,855
1.00	57,209	1.00	54,973	1.00	53,048	1.00	53,048	BUDGET ANALYST	1.00	58,197	1.00	58,197	1.00	58,197
0.00	0	1.00	66,797	1.00	66,313	1.00	66,313	BUILDING AUTOMATION SYSTEM SPE	1.00	67,651	1.00	67,651	1.00	67,651
1.00	50,294	0.00	0	0.00	0	0.00	0	BUSINESS ANALYST	0.00	0	0.00	0	0.00	0
7.00	350,371	7.00	353,178	8.00	404,824	8.00	404,824	CARPENTER	8.00	443,994	8.00	443,994	8.00	443,994
3.00	150,159	3.00	151,362	2.00	100,046	2.00	100,046	CARPENTER/LOCKSMITH	2.00	107,740	2.00	107,740	2.00	107,740
2.00	105,206	2.00	111,107	2.00	106,335	2.00	106,335	CONTRACT SPECIALIST	2.00	115,467	2.00	115,467	2.00	115,467
1.00	68,779	1.00	61,547	1.00	59,675	1.00	59,675	CONTRACT SPECIALIST SENIOR	1.00	64,983	1.00	64,983	1.00	64,983
0.00	0	1.00	64,247	2.00	126,826	2.00	126,826	Data Analyst Sr	2.00	139,458	2.00	139,458	2.00	139,458
6.00	386,742	6.00	364,386	6.00	410,163	6.00	410,163	ELECTRICIAN	6.00	418,686	6.00	418,686	6.00	418,686
5.00	271,897	4.00	216,748	4.00	207,724	4.00	207,724	FAC MAINT DISPATCH/SCHEDULER	4.00	224,207	4.00	224,207	4.00	224,207
0.50	43,423	0.50	44,488	0.50	43,772	0.50	43,772	FACILITIES DEV & SERVICES MGR	0.50	45,730	0.50	45,730	0.50	45,730
1.00	39,945	1.00	34,418	0.00	0	0.00	0	FACILITIES MAINTENANCE WORKER	0.00	0	0.00	0	0.00	0
1.00	49,674	1.00	51,052	1.00	48,578	1.00	48,578	FACILITIES SPECIALIST 1	1.00	52,325	1.00	52,325	1.00	52,325
3.00	178,946	5.00	292,217	4.00	217,950	4.00	217,950	FACILITIES SPECIALIST 2	4.00	237,222	4.00	237,222	4.00	237,222
24.00	1,620,872	23.00	1,625,526	19.00	1,296,175	19.00	1,296,175	FACILITIES SPECIALIST 3	19.00	1,395,836	19.00	1,395,836	19.00	1,395,836
2.00	87,372	1.00	44,418	1.00	43,139	1.00	43,139	FINANCE SPECIALIST 1	1.00	46,870	1.00	46,870	1.00	46,870
1.00	51,733	1.00	49,339	1.00	44,424	1.00	44,424	FINANCE SPECIALIST 2	1.00	48,147	1.00	48,147	1.00	48,147
1.00	62,911	1.00	64,386	0.00	0	0.00	0	FINANCE SPECIALIST/SENIOR	0.00	0	0.00	0	0.00	0
1.00	33,784	1.00	37,095	1.00	40,667	1.00	40,667	FINANCE TECHNICIAN	1.00	43,806	1.00	43,806	1.00	43,806
0.00	0	2.00	78,200	2.00	82,432	2.00	82,432	HVAC ASSISTANT	2.00	84,146	2.00	84,146	2.00	84,146
14.00	742,490	11.00	598,035	10.00	573,565	10.00	573,565	HVAC ENGINEER	10.00	585,060	10.00	585,060	10.00	585,060
3.00	128,542	3.00	132,131	3.00	126,944	3.00	126,944	LIGHTING TECHNICIAN	3.00	137,833	3.00	137,833	3.00	137,833
1.00	74,082	1.00	66,026	1.00	61,846	1.00	61,846	MANAGEMENT ASSISTANT	1.00	69,906	1.00	69,906	1.00	69,906
3.00	260,541	3.00	266,928	3.00	250,029	3.00	250,029	PROGRAM MANAGER 1	3.00	274,380	3.00	274,380	3.00	274,380
0.00	0	1.00	97,156	0.00	0	0.00	0	PROGRAM MANAGER 2	1.00	76,016	1.00	76,016	1.00	76,016
1.00	110,855	1.00	113,573	1.00	111,744	1.00	111,744	PROGRAM MANAGER/SENIOR	1.00	116,744	1.00	116,744	1.00	116,744
3.00	217,619	3.00	225,032	3.00	190,133	3.00	190,133	PROGRAM SUPERVISOR	3.00	212,541	3.00	212,541	3.00	212,541
1.00	78,764	1.00	76,862	0.00	0	0.00	0	PROJECT MANAGER	0.00	0	0.00	0	0.00	0
0.00	0	1.00	55,402	1.00	53,048	1.00	53,048	PROPERTY MANAGEMENT SPECIALIS	1.00	57,777	1.00	57,777	1.00	57,777
2.00	130,792	2.00	136,677	2.00	130,783	2.00	130,783	PROPERTY MANAGEMENT SPECIALIS	2.00	142,103	2.00	142,103	2.00	142,103
0.00	0	0.00	20,636	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
94.50	5,688,378	95.50	5,898,648	85.50	5,160,698	85.50	5,160,698	TOTAL BUDGET	86.50	5,583,680	86.50	5,583,680	86.50	5,583,680

Department Budget Detail by Fund

fy2011 adopted budget

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Departmental Budget Detail by Fund

fy2011 adopted budget

District Attorney's Office Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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DISTRICT ATTORNEY

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
9,986,388	10,386,693	10,340,830	10,171,861	60000 Permanent	10,412,624	10,412,624	10,407,686
486,214	448,583	87,835	87,835	60100 Temporary	86,835	86,835	86,835
51,691	35,213	20,000	20,000	60110 Overtime	17,500	17,500	17,500
8,156	9,037	0	0	60120 Premium	0	0	0
2,889,737	3,030,946	3,059,329	3,127,200	60130 Salary-Related Exp	3,197,035	3,197,035	3,196,541
49,456	49,876	0	0	60135 Non-Base Fringe	0	0	0
2,267,551	2,401,061	2,488,804	2,533,836	60140 Insurance Benefits	2,799,582	2,799,582	2,805,014
42,401	40,779	0	0	60145 Non-Base Insurance	0	0	0
2,687	2,931	0	0	90001 ATYP Posting (CATS)	0	0	0
296	684	0	0	90002 ATYP On Call (CATS)	0	0	0
331,637	203,779	0	0	93002 Assess Labor	0	0	0
409	79	0	0	95102 Settle Labor	0	0	0
16,116,622	16,609,661	15,996,798	15,940,732	TOTAL Personal Services	16,513,576	16,513,576	16,513,576
0	1	0	0	60160 Pass-Thru & Pgm Supt	0	0	0
379,425	377,000	406,348	404,012	60170 Professional Services	371,591	371,591	371,591
379,425	377,001	406,348	404,012	TOTAL Contractual Services	371,591	371,591	371,591
56,498	53,110	36,270	36,270	60180 Printing	39,771	39,771	39,771
56,891	51,073	40,117	40,117	60200 Communications	40,117	40,117	40,117
6,790	7,783	7,869	7,869	60210 Rentals	7,869	7,869	7,869
20,606	16,334	11,923	11,923	60220 Repairs and Maintenance	10,423	10,423	10,423
711	623	1,546	1,546	60230 Postage	1,546	1,546	1,546
148,273	97,463	137,839	141,225	60240 Supplies	124,952	124,952	124,952
216	4	0	0	60246 Medical & Dental Supplies	0	0	0
12,487	9,215	18,715	18,715	60260 Travel & Training	17,215	17,215	17,215
17,970	15,989	9,223	9,223	60270 Local Travel/Mileage	9,222	9,222	9,222
165,787	173,474	170,700	170,700	60290 Software Licenses/Maint	181,926	181,926	181,926
91,432	64,903	62,613	62,613	60340 Dues & Subscriptions	69,613	69,613	69,613
167,226	151,359	149,877	149,877	60370 Intl Svc Telephone	150,895	150,895	150,895
304,769	422,459	304,781	304,781	60380 Intl Svc Data Processing	421,122	421,122	421,122
83,100	0	53,200	53,200	60390 Intl Svc PC Flat Fee	37,800	37,800	37,800
15,000	0	0	0	60400 Intl Svc Asset Preservation	0	0	0
123,100	111,771	112,609	112,609	60410 Intl Svc Motor Pool	108,542	108,542	108,542
1,455	941	1,348	1,348	60420 Intl Svc Electronics	1,608	1,608	1,608
690,316	700,864	647,503	647,503	60430 Intl Svc Bldg Mgmt	692,510	692,510	692,510
2,878	3,790	2,500	2,500	60440 Intl Svc Other	0	0	0
236,277	253,017	279,929	279,929	60460 Intl Svc Dist/Postage	253,250	253,250	253,250
-2,123	-234	0	0	60680 Cash Discounts Taken	0	0	0
39	4	0	0	95110 Settle Inv Acct	0	0	0
16,054	19,376	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
2,215,752	2,153,318	2,048,562	2,051,948	TOTAL Materials & Supplies	2,168,381	2,168,381	2,168,381
18,711,799	19,139,980	18,451,708	18,396,692	TOTAL BUDGET	19,053,548	19,053,548	19,053,548

DISTRICT ATTORNEY

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	71,473	0.00	0	0.00	0	0.00	0	CHIEF DEPUTY MEDICAL EXAMINER	0.00	0	0.00	0	0.00	0
3.58	199,977	3.61	205,974	3.63	206,186	3.63	206,186	D A INVESTIGATOR	3.63	213,763	3.63	213,763	3.63	213,763
1.00	75,023	1.00	76,862	1.00	75,624	1.00	75,624	D A INVESTIGATOR/CHIEF	1.00	79,008	1.00	79,008	1.00	79,008
0.00	0	1.00	48,887	1.00	50,003	1.00	50,003	DATA ANALYST	1.00	51,789	1.00	51,789	1.00	51,789
1.00	135,100	1.00	135,100	1.00	98,114	1.00	98,114	DEPUTY DIST ATTY/FIRST ASST	1.00	110,418	1.00	110,418	1.00	110,418
14.00	842,467	14.00	876,038	13.00	852,386	13.00	852,386	DEPUTY DISTRICT ATTORNEY 1	9.00	583,782	9.00	583,782	11.00	712,110
21.25	1,537,820	20.07	1,453,739	12.92	982,234	12.92	982,234	DEPUTY DISTRICT ATTORNEY 2	15.35	1,141,192	15.35	1,141,192	15.35	1,141,192
20.37	1,954,735	19.38	1,908,033	19.57	2,005,035	19.57	2,005,035	DEPUTY DISTRICT ATTORNEY 3	18.25	1,888,897	18.25	1,888,897	16.75	1,755,631
12.49	1,538,793	12.49	1,590,725	11.90	1,586,587	11.90	1,586,587	DEPUTY DISTRICT ATTORNEY 4	11.90	1,591,708	11.90	1,591,708	11.90	1,591,708
2.00	264,514	2.00	279,804	2.00	279,266	2.00	279,266	DEPUTY DISTRICT ATTORNEY/CHIEF	2.00	299,150	2.00	299,150	2.00	299,150
5.00	271,343	6.00	333,364	6.00	335,040	6.00	335,040	DEPUTY MEDICAL EXAMINER	6.00	331,721	6.00	331,721	6.00	331,721
1.00	55,115	1.00	58,173	1.00	59,481	1.00	59,481	DESKTOP SUPPORT SPECIALIST/SENI	1.00	61,588	1.00	61,588	1.00	61,588
1.00	63,829	1.00	67,356	1.00	68,886	1.00	68,886	DEVELOPMENT ANALYST	1.00	70,996	1.00	70,996	1.00	70,996
1.00	69,718	1.00	73,545	1.00	75,221	1.00	75,221	DEVELOPMENT ANALYST/SENIOR	1.00	77,894	1.00	77,894	1.00	77,894
0.00	0	0.00	0	0.00	0	0.00	0	DISEASE INTERVENTION SPECIALIST	1.00	37,772	1.00	37,772	1.00	37,772
1.00	47,016	1.00	46,285	1.00	50,348	1.00	50,348	DISTRICT ATTORNEY	1.00	50,348	1.00	50,348	1.00	50,348
1.00	99,340	1.00	99,340	0.00	0	0.00	0	EXECUTIVE ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	38,928	1.00	41,059	1.00	41,969	1.00	41,969	FINANCE SPECIALIST 1	1.00	43,474	1.00	43,474	1.00	43,474
1.00	52,361	1.00	55,250	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	55,165	1.00	55,165	FINANCE SPECIALIST/SENIOR	1.00	60,271	1.00	60,271	1.00	60,271
0.00	0	0.00	0	1.00	53,646	1.00	53,646	HUMAN RESOURCES ANALYST 1	1.00	56,045	1.00	56,045	1.00	56,045
1.00	53,977	1.00	51,301	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	1.00	53,514	1.00	53,514	1.00	53,514
0.00	0	0.00	0	1.00	41,556	1.00	41,556	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
1.00	81,657	1.00	86,168	1.00	88,722	1.00	88,722	IT MANAGER 1	1.00	92,690	1.00	92,690	1.00	92,690
1.00	81,648	1.00	86,159	0.00	0	0.00	0	IT SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	12.00	483,427	12.00	473,884	12.00	473,884	LEGAL ASSISTANT 1	12.88	523,784	12.88	523,784	12.88	523,784
6.00	266,765	6.00	265,128	6.00	272,215	6.00	272,215	LEGAL ASSISTANT 2	6.00	278,121	6.00	278,121	6.00	278,121
6.00	288,879	7.00	359,660	7.00	362,465	7.00	362,465	LEGAL ASSISTANT/SENIOR	7.00	375,421	7.00	375,421	7.00	375,421
3.00	65,583	3.00	65,583	3.00	62,127	3.00	62,127	LEGAL INTERN	3.00	65,583	3.00	65,583	3.00	65,583
2.00	91,676	2.00	96,976	2.00	102,680	2.00	102,680	LEGISLATIVE/ADMIN SECRETARY	2.00	109,990	2.00	109,990	2.00	109,990
1.00	66,753	1.00	68,382	1.00	67,903	1.00	67,903	NETWORK ADMINISTRATOR	1.00	70,324	1.00	70,324	1.00	70,324
0.50	11,850	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT 1	0.00	0	0.00	0	0.00	0
27.50	865,827	30.00	973,154	26.00	847,732	26.00	847,732	OFFICE ASSISTANT 2	25.50	854,585	25.50	854,585	25.50	854,585
20.82	800,326	5.50	224,418	5.50	214,463	5.50	214,463	OFFICE ASSISTANT/SENIOR	5.50	220,949	5.50	220,949	5.50	220,949
0.00	0	1.00	56,221	1.00	55,385	1.00	55,385	OPERATIONS ADMINISTRATOR	1.00	57,862	1.00	57,862	1.00	57,862
6.00	317,823	5.00	273,255	4.00	218,035	4.00	218,035	OPERATIONS SUPERVISOR	4.00	227,787	4.00	227,787	4.00	227,787
2.00	99,348	2.00	101,770	2.00	101,034	2.00	101,034	PATHOLOGIST ASSISTANT	2.00	100,620	2.00	100,620	2.00	100,620
1.00	43,902	1.00	49,121	1.00	50,003	1.00	50,003	PROCUREMENT ANALYST	1.00	52,067	1.00	52,067	1.00	52,067
0.00	0	0.00	0	1.00	56,881	1.00	56,881	PROGRAM COORDINATOR	1.00	58,916	1.00	58,916	1.00	58,916
2.00	154,000	2.00	174,552	2.00	187,727	2.00	187,727	PROGRAM MANAGER 2	2.00	196,126	2.00	196,126	2.00	196,126
0.00	-54,627	0.00	0	0.00	0	0.00	-168,969	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	85,000	1.00	85,000	1.00	70,016	1.00	70,016	STAFF ASSISTANT	1.00	75,000	1.00	75,000	1.00	75,000

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
3.45	146,649	3.00	141,422	1.46	61,825	1.46	61,825	SUPPORT ENFORCEMENT AGENT	2.41	107,040	2.41	107,040	2.41	107,040
3.15	142,731	3.76	162,336	2.90	130,986	2.90	130,986	VICTIM ADVOCATE	3.02	142,429	3.02	142,429	3.02	142,429
177.11	10,927,319	175.81	11,153,567	159.88	10,340,830	159.88	10,171,861	TOTAL BUDGET	159.44	10,412,624	159.44	10,412,624	159.94	10,407,686

DISTRICT ATTORNEY

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
2,940,194	2,982,939	2,720,155	3,243,729	60000	Permanent	3,250,891	3,250,891	3,250,891
27,680	69,143	185,737	185,737	60100	Temporary	80,000	80,000	80,000
727	146	500	500	60110	Overtime	0	0	0
12,870	12,048	133,115	133,115	60120	Premium	0	0	0
883,752	872,507	802,330	952,118	60130	Salary-Related Exp	994,785	994,785	994,785
2,299	5,751	0	0	60135	Non-Base Fringe	0	0	0
701,401	731,499	695,042	806,913	60140	Insurance Benefits	886,897	886,897	886,897
877	1,800	0	0	60145	Non-Base Insurance	0	0	0
-15,022	-3,224	0	0	90001	ATYP Posting (CATS)	0	0	0
-330,637	-207,584	0	0	93002	Assess Labor	0	0	0
4,224,142	4,465,026	4,536,879	5,322,112	TOTAL Personal Services		5,212,573	5,212,573	5,212,573
784,480	857,590	599,063	599,063	60160	Pass-Thru & Pgm Supt	569,089	569,089	569,089
20,437	28,437	37,500	37,500	60170	Professional Services	37,500	37,500	37,500
804,917	886,027	636,563	636,563	TOTAL Contractual Services		606,589	606,589	606,589
12,884	14,195	6,477	6,477	60180	Printing	6,477	6,477	6,477
2,814	1,969	2,935	3,629	60200	Communications	2,400	2,400	2,400
305	0	0	0	60210	Rentals	0	0	0
4,360	2,220	2,060	2,060	60220	Repairs and Maintenance	1,000	1,000	1,000
40	47	515	515	60230	Postage	515	515	515
25,730	16,922	36,629	40,794	60240	Supplies	69,921	69,921	69,921
30,449	43,224	32,150	39,941	60260	Travel & Training	39,715	39,715	39,715
1,399	1,300	1,273	1,273	60270	Local Travel/Mileage	1,017	1,017	1,017
134	0	0	0	60290	Software Licenses/Maint	0	0	0
3,739	2,367	310	310	60340	Dues & Subscriptions	310	310	310
59,977	56,553	76,290	81,691	60350	Central Indirect	55,002	55,002	55,002
103,454	90,431	106,302	109,688	60355	Dept Indirect	118,892	118,892	118,892
26,601	26,675	31,971	31,971	60370	Intl Svc Telephone	27,010	27,010	27,010
25,763	54,612	36,826	36,826	60380	Intl Svc Data Processing	53,551	53,551	53,551
10,800	0	9,600	9,600	60390	Intl Svc PC Flat Fee	0	0	0
10,761	9,081	10,504	10,504	60410	Intl Svc Motor Pool	11,232	11,232	11,232
231,680	67,181	178,967	178,967	60430	Intl Svc Bldg Mgmt	182,991	182,991	182,991
47,337	49,479	51,023	51,023	60460	Intl Svc Dist/Postage	51,732	51,732	51,732
-131	-63	0	0	60680	Cash Discounts Taken	0	0	0
0	1	0	0	95110	Settle Inv Acct	0	0	0
1,043	716	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
599,142	436,909	583,832	605,269	TOTAL Materials & Supplies		621,765	621,765	621,765
0	0	0	20,000	60550	Capital Equipment	0	0	0
0	0	0	20,000	TOTAL Capital Outlay		0	0	0
5,628,201	5,787,961	5,757,274	6,583,944	TOTAL BUDGET		6,440,927	6,440,927	6,440,927

DISTRICT ATTORNEY

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
3.42	183,982	3.39	190,572	3.37	191,317	3.37	191,317	D A INVESTIGATOR	3.37	197,855	3.37	197,855	3.37	197,855
7.25	539,518	12.43	885,189	5.08	391,365	5.08	391,365	DEPUTY DISTRICT ATTORNEY 2	5.65	423,914	5.65	423,914	5.65	423,914
5.93	619,457	6.92	739,718	4.93	574,218	4.93	574,218	DEPUTY DISTRICT ATTORNEY 3	10.25	1,065,096	10.25	1,065,096	10.25	1,065,096
2.51	314,844	2.51	322,797	2.10	283,068	2.10	283,068	DEPUTY DISTRICT ATTORNEY 4	2.10	280,890	2.10	280,890	2.10	280,890
0.50	17,697	0.50	17,922	0.50	18,060	0.50	18,060	FINANCE TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	1.00	41,467	2.00	84,576	2.00	84,576	LEGAL ASSISTANT 1	1.62	67,383	1.62	67,383	1.62	67,383
1.00	45,414	2.00	86,212	2.00	82,726	2.00	82,726	LEGAL ASSISTANT 2	2.00	87,418	2.00	87,418	2.00	87,418
0.00	0	1.00	50,156	1.00	51,312	1.00	51,312	LEGAL ASSISTANT/SENIOR	1.00	53,148	1.00	53,148	1.00	53,148
1.00	61,889	1.00	65,334	1.00	66,808	1.00	66,808	NETWORK ADMINISTRATOR	1.00	69,199	1.00	69,199	1.00	69,199
6.00	209,543	6.00	218,875	6.00	213,518	6.00	213,518	OFFICE ASSISTANT 2	6.00	221,120	6.00	221,120	6.00	221,120
4.18	166,204	1.50	63,872	1.50	63,432	1.50	63,432	OFFICE ASSISTANT/SENIOR	1.50	65,709	1.50	65,709	1.50	65,709
1.00	53,277	0.00	0	1.00	57,527	1.00	57,527	OPERATIONS ADMINISTRATOR	1.00	60,101	1.00	60,101	1.00	60,101
0.00	0	1.00	51,194	0.00	0	0.00	0	OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	523,574	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
8.55	384,815	9.00	405,132	10.54	466,305	10.54	466,305	SUPPORT ENFORCEMENT AGENT	9.59	437,073	9.59	437,073	9.59	437,073
3.35	158,045	3.74	184,003	3.60	175,923	3.60	175,923	VICTIM ADVOCATE	4.48	221,985	4.48	221,985	4.48	221,985
44.69	2,754,685	51.99	3,322,443	44.62	2,720,155	44.62	3,243,729	TOTAL BUDGET	49.56	3,250,891	49.56	3,250,891	49.56	3,250,891

DISTRICT ATTORNEY

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
9,159	5,159	15,566	15,566	60000 Permanent	15,977	15,977	15,977
0	135	1,188	1,188	60120 Premium	0	0	0
2,805	1,485	4,909	4,909	60130 Salary-Related Exp	5,191	5,191	5,191
3,908	1,883	6,743	6,743	60140 Insurance Benefits	7,718	7,718	7,718
-1,000	3,804	0	0	93002 Assess Labor	0	0	0
14,871	12,466	28,406	28,406	TOTAL Personal Services	28,886	28,886	28,886
0	89	0	0	60170 Professional Services	0	0	0
0	89	0	0	TOTAL Contractual Services	0	0	0
0	10,116	18,940	18,940	60180 Printing	18,940	18,940	18,940
0	0	56,060	56,060	60240 Supplies	111,060	111,060	111,060
0	0	55,000	55,000	60290 Software Licenses/Maint	0	0	0
341	333	0	0	60350 Central Indirect	0	0	0
587	533	0	0	60355 Dept Indirect	0	0	0
0	8,946	0	0	60370 Intl Svc Telephone	0	0	0
928	19,928	130,000	130,000	TOTAL Materials & Supplies	130,000	130,000	130,000
0	16,701	0	0	60550 Capital Equipment	0	0	0
0	16,701	0	0	TOTAL Capital Outlay	0	0	0
15,799	49,184	158,406	158,406	TOTAL BUDGET	158,886	158,886	158,886

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.50	16,670	0.50	15,955	0.50	15,566	0.50	15,566	OFFICE ASSISTANT 2	0.50	15,977	0.50	15,977	0.50	15,977
0.50	16,670	0.50	15,955	0.50	15,566	0.50	15,566	TOTAL BUDGET	0.50	15,977	0.50	15,977	0.50	15,977

Department Budget Detail by Fund

fy2011 adopted budget

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Departmental Budget Detail by Fund

fy2011 adopted budget

Health Department Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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HEALTH DEPARTMENT

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
12,427,378	13,747,587	20,777,611	21,446,446	60000	Permanent	21,398,986	21,398,986	21,593,653
259,755	201,757	637,349	637,349	60100	Temporary	1,125,338	1,125,338	1,212,439
444,200	406,746	444,092	444,092	60110	Overtime	371,098	371,098	368,982
400,110	430,121	405,807	408,313	60120	Premium	384,504	384,504	381,497
3,842,222	4,122,583	6,415,301	6,471,236	60130	Salary-Related Exp	6,822,620	6,822,620	6,879,936
32,354	30,423	149,467	149,467	60135	Non-Base Fringe	246,494	246,494	255,115
3,076,729	3,523,747	5,674,471	5,731,134	60140	Insurance Benefits	6,479,751	6,479,751	6,580,731
28,278	13,001	27,091	27,091	60145	Non-Base Insurance	36,366	36,366	45,481
39,000	126,898	0	0	90001	ATYP Posting (CATS)	0	0	0
639,287	788,396	0	0	90002	ATYP On Call (CATS)	0	0	0
12,939,704	11,965,434	0	0	93002	Assess Labor	0	0	0
2,218	491	0	0	95102	Settle Labor	0	0	0
0	0	0	0	95200	ATYP Clean Up (Cent)	0	0	0
34,131,234	35,357,184	34,531,189	35,315,128	TOTAL Personal Services		36,865,157	36,865,157	37,317,834
1,007,730	1,130,471	1,446,208	1,446,208	60150	Cnty Match & Sharing	1,518,152	1,518,152	1,559,152
378	12,794	45,816	45,816	60155	Direct Prog & Client Assist	23,117	23,117	25,951
417,425	148,000	175,021	175,021	60160	Pass-Thru & Pgm Supt	1,114,237	1,114,237	1,177,060
4,267,962	3,463,522	4,619,903	4,338,918	60170	Professional Services	3,131,936	3,131,936	3,131,936
65,133	45,820	0	0	91002	Assess Passthru/Supp	0	0	0
5,758,629	4,800,607	6,286,948	6,005,963	TOTAL Contractual Services		5,787,442	5,787,442	5,894,099
139,098	137,714	272,693	272,693	60180	Printing	191,980	191,980	197,734
0	0	732	732	60190	Utilities	0	0	0
100	0	400	400	60200	Communications	0	0	0
14,821	8,638	27,172	27,172	60210	Rentals	28,023	28,023	28,023
16,728	129,138	30,495	30,495	60220	Repairs and Maintenance	6,333	6,333	6,393
838	1,139	6,347	6,347	60230	Postage	5,336	5,336	5,361
474,099	409,442	474,417	474,684	60240	Supplies	417,357	417,357	432,366
221	0	0	0	60245	Lib Books & Matrls	0	0	0
182,385	162,416	212,256	212,256	60246	Medical & Dental Supplies	191,234	191,234	191,071
32,168	18,332	30,830	30,830	60250	Food	18,970	18,970	18,970
87,880	128,484	266,587	265,629	60260	Travel & Training	266,623	266,623	267,191
47,581	51,270	76,818	76,818	60270	Local Travel/Mileage	106,393	106,393	93,438
881,019	1,018,883	1,300,714	1,300,714	60290	Software Licenses/Maint	1,379,243	1,379,243	1,379,243
1,062,351	928,456	1,358,708	1,358,708	60310	Drugs	1,217,482	1,217,482	1,217,482
38,960	1,476,064	0	0	60320	Refunds	0	0	0
105,336	110,166	109,701	109,701	60340	Dues & Subscriptions	137,058	137,058	137,058
210,393	261,841	672,676	672,676	60370	Intl Svc Telephone	492,870	492,870	440,724
1,851,310	1,543,160	2,103,971	2,103,971	60380	Intl Svc Data Processing	3,402,604	3,402,604	3,262,170
0	0	296,148	296,148	60390	Intl Svc PC Flat Fee	0	0	0
150,643	154,881	152,889	152,889	60410	Intl Svc Motor Pool	153,716	153,716	153,716
6,771	4,032	8,540	8,540	60420	Intl Svc Electronics	250	250	250
990,331	889,586	2,189,830	2,189,830	60430	Intl Svc Bldg Mgmt	2,092,357	2,092,357	2,023,915
21,528	16,726	43,970	43,970	60440	Intl Svc Other	5,680	5,680	5,680
215,322	456,606	506,063	506,063	60460	Intl Svc Dist/Postage	449,612	449,612	452,698
-16	-43	0	0	60680	Cash Discounts Taken	0	0	0
32	0	0	0	92002	Equipment Use	0	0	0
1,809,574	1,457,338	0	0	93001	Assess Matrl & Svcs	0	0	0
1,561,337	1,170,949	0	0	93007	Assess Int Svc Expenses	0	0	0
362	125	0	0	93010	Assess Inv AcCnt	0	0	0

HEALTH DEPARTMENT

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	4	0	0	93012 Assess Equip Use	0	0	0
165,074	79,225	0	0	93016 Assess Med Supplies	0	0	0
5	0	0	0	95101 Settle Matrl & Svcs	0	0	0
398	45	0	0	95110 Settle Inv Acct	0	0	0
69	0	0	0	95112 Settle Equip Use	0	0	0
237,461	436,701	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
10,304,180	11,051,318	10,141,957	10,141,266	TOTAL Materials & Supplies	10,563,121	10,563,121	10,313,483
0	0	150,000	150,000	60540 Other Improvements	0	0	0
-5,949	0	0	0	93009 Assess Capital	0	0	0
-5,949	0	150,000	150,000	TOTAL Capital Outlay	0	0	0
50,188,095	51,209,110	51,110,094	51,612,357	TOTAL BUDGET	53,215,720	53,215,720	53,525,416

HEALTH DEPARTMENT

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	4,988	0.70	37,226	0.70	37,727	0.70	37,727	ADMINISTRATIVE ANALYST	0.70	39,414	0.70	39,414	0.70	39,414
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST	1.00	52,325	1.00	52,325	1.00	52,325
1.00	45,762	1.00	48,315	1.00	48,974	1.00	48,974	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
7.68	318,556	9.00	382,339	7.80	329,649	7.80	329,649	ADMINISTRATIVE SECRETARY	7.00	304,341	7.00	304,341	7.00	304,341
0.00	0	0.00	0	1.00	74,886	1.00	74,886	ADMINISTRATIVE SERV OFFICER	1.00	78,238	1.00	78,238	1.00	78,238
2.00	105,378	2.00	113,317	2.00	106,968	2.00	106,968	BUDGET ANALYST	2.00	109,869	2.00	109,869	2.00	109,869
5.00	212,501	5.00	216,370	6.00	274,134	6.00	274,134	CHEMICAL APPLICATOR OPERATOR	6.50	297,298	6.50	297,298	6.50	297,298
0.00	0	0.00	0	1.00	42,293	1.00	42,293	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
4.60	163,121	6.70	248,220	5.09	187,731	5.09	187,731	CLINIC MEDICAL ASSISTANT	4.84	176,999	4.84	176,999	4.84	176,999
0.00	0	0.00	0	10.80	375,775	10.80	375,775	CLINICAL NURSING ASSISTANT	10.75	373,150	10.75	373,150	10.75	373,150
0.56	37,698	0.55	38,350	0.00	0	0.00	0	CLINICAL SUPERVISOR	0.00	0	0.00	0	0.00	0
86.41	5,546,880	76.05	5,089,893	56.58	3,933,426	56.58	3,933,426	COMMUNITY HEALTH NURSE	59.89	4,213,428	59.89	4,213,428	60.63	4,247,629
0.00	0	0.00	0	0.60	18,328	0.60	18,328	COMMUNITY HEALTH SPECIALIST 1	0.80	25,306	0.80	25,306	0.80	25,306
11.44	469,901	13.95	578,847	3.70	147,024	3.70	147,024	COMMUNITY HEALTH SPECIALIST 2	1.14	47,028	1.14	47,028	1.14	47,028
0.39	17,040	0.67	26,046	0.00	0	0.00	0	COMMUNITY INFORMATION SPEC	0.00	0	0.00	0	0.00	0
2.00	101,500	2.00	107,423	2.00	104,098	2.00	104,098	CONTRACT SPECIALIST	2.00	108,000	2.00	108,000	2.00	108,000
0.00	0	0.00	0	0.00	0	0.00	0	CONTRACT SPECIALIST SENIOR	0.00	0	0.00	0	1.00	58,840
3.00	135,275	2.80	143,162	4.00	212,059	4.00	212,059	DATA ANALYST	3.00	173,724	3.00	173,724	4.90	292,303
2.00	105,378	1.50	95,688	2.00	129,854	2.00	129,854	Data Analyst Sr	2.00	134,758	2.00	134,758	2.00	134,758
0.97	35,996	0.90	34,070	0.00	0	0.00	0	DENTAL ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	33,355	1.90	65,330	0.70	25,209	0.70	25,209	DENTAL ASSISTANT/EFDA	0.80	29,838	0.80	29,838	0.80	29,838
1.00	128,568	0.60	75,133	0.00	0	0.00	0	DENTAL HEALTH OFFICER	0.00	0	0.00	0	0.00	0
1.36	88,537	2.37	157,058	0.44	29,878	0.44	29,878	DENTAL HYGIENIST	0.00	0	0.00	0	0.00	0
0.00	0	0.20	21,631	0.00	0	0.00	0	DENTIST	0.00	0	0.00	0	0.00	0
1.00	113,740	0.80	93,224	0.70	88,174	0.70	88,174	DENTIST/SENIOR	0.80	105,280	0.80	105,280	0.80	105,280
1.00	146,294	1.00	154,377	1.00	156,448	1.00	156,448	DEPARTMENT DIRECTOR 2	1.00	163,448	1.00	163,448	1.00	163,448
0.00	0	1.00	88,976	1.00	91,894	1.00	91,894	DEPUTY DIRECTOR	1.00	96,005	1.00	96,005	1.00	96,005
0.00	0	0.00	0	0.70	109,600	0.70	109,600	DEPUTY HEALTH OFFICER	0.70	114,506	0.70	114,506	0.70	114,506
3.63	161,130	2.14	95,116	2.27	104,470	2.27	104,470	DISEASE INTERVENTION SPECIALIST	1.01	48,672	1.01	48,672	1.01	48,672
8.12	291,794	9.00	344,435	6.00	278,798	6.00	278,798	ELIGIBILITY SPECIALIST	1.25	44,000	1.25	44,000	1.25	44,000
1.00	60,883	1.00	64,285	1.00	60,273	1.00	60,273	ENV HEALTH SPEC SR	1.00	59,445	1.00	59,445	1.00	59,445
15.71	843,055	15.28	848,283	15.80	864,761	15.80	864,761	ENVIRONMENTAL HEALTH SPECIALIS	15.57	900,748	15.57	900,748	15.57	900,748
1.00	76,725	1.00	80,964	1.00	67,076	1.00	67,076	ENVIRONMENTAL HEALTH SUPERVIS	1.00	75,817	1.00	75,817	1.00	75,817
0.75	29,525	1.25	49,946	0.50	19,357	0.50	19,357	ENVIRONMENTAL HEALTH TRAINEE	1.75	80,677	1.75	80,677	1.75	80,677
0.00	0	1.00	72,537	1.00	52,798	1.00	52,798	FACILITIES SPECIALIST 2	1.00	55,505	1.00	55,505	1.00	55,505
2.00	148,573	2.00	154,263	2.00	175,393	2.00	175,393	FINANCE MANAGER	2.00	183,239	2.00	183,239	2.00	183,239
6.00	262,249	4.00	184,048	2.00	90,808	2.00	90,808	FINANCE SPECIALIST 1	4.00	179,631	4.00	179,631	4.00	179,631
4.54	216,454	3.00	142,676	6.00	304,245	6.00	304,245	FINANCE SPECIALIST 2	5.50	266,066	5.50	266,066	5.50	266,066
1.00	52,295	2.00	110,076	2.00	114,230	2.00	114,230	FINANCE SPECIALIST/SENIOR	2.00	118,293	2.00	118,293	3.00	172,163
4.00	249,214	3.00	196,026	4.00	261,718	4.00	261,718	FINANCE SUPERVISOR	3.00	209,200	3.00	209,200	3.00	209,200
7.00	265,210	9.00	351,170	9.00	354,716	9.00	354,716	FINANCE TECHNICIAN	9.00	363,420	9.00	363,420	9.00	363,420
1.00	43,013	0.80	35,382	0.00	0	0.00	0	GRAPHIC DESIGNER	0.80	36,392	0.80	36,392	0.80	36,392
1.97	69,885	1.73	63,539	1.90	69,300	1.90	69,300	HEALTH ASSISTANT 1	1.90	71,767	1.90	71,767	1.90	71,767

HEALTH DEPARTMENT

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
3.82	136,851	3.00	113,674	3.10	118,420	3.10	118,420	HEALTH ASSISTANT 2	3.21	126,415	3.21	126,415	3.21	126,415
2.97	149,915	2.60	133,624	5.50	261,202	5.50	261,202	HEALTH EDUCATOR	8.03	385,952	8.03	385,952	8.13	390,598
1.81	80,868	1.30	59,733	5.80	267,993	5.80	267,993	HEALTH INFORMATION TECHNICIAN	5.60	258,966	5.60	258,966	5.60	258,966
1.00	44,512	1.00	46,994	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN/S	0.00	0	0.00	0	0.00	0
1.00	155,328	1.00	159,134	0.92	148,369	0.92	148,369	HEALTH OFFICER	1.00	168,486	1.00	168,486	1.00	168,486
8.33	417,756	8.00	426,195	0.00	0	0.00	0	HEALTH OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
2.00	159,246	2.00	152,177	2.00	151,716	2.00	151,716	HEALTH SERVICES DEVELOPMENT AD	2.00	158,505	2.00	158,505	2.00	158,505
2.00	209,177	2.00	216,312	1.90	202,190	1.90	202,190	HEALTH SERVICES MANAGER/SENIOR	1.00	111,178	1.00	111,178	1.00	111,178
2.00	108,112	2.00	112,357	2.00	114,732	2.00	114,732	HUMAN RESOURCES ANALYST 1	2.00	119,865	2.00	119,865	2.00	119,865
1.80	112,229	1.80	119,931	2.80	189,410	2.80	189,410	HUMAN RESOURCES ANALYST 2	2.30	156,027	2.30	156,027	2.30	156,027
2.00	142,547	2.00	145,721	2.00	147,293	2.00	147,293	HUMAN RESOURCES ANALYST/SENIOR	2.80	199,029	2.80	199,029	1.80	120,021
1.00	68,000	1.00	74,470	1.00	77,667	1.00	77,667	HUMAN RESOURCES MANAGER 1	1.00	81,142	1.00	81,142	2.00	163,199
1.00	91,215	1.00	96,255	1.00	96,547	1.00	96,547	HUMAN RESOURCES MANAGER 2	1.00	100,867	1.00	100,867	1.00	100,867
1.00	38,002	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	1.00	44,321	1.00	44,916	1.00	44,916	HUMAN RESOURCES TECHNICIAN	1.00	46,925	1.00	46,925	1.00	46,925
12.30	430,828	12.40	447,352	1.00	32,376	1.00	32,376	INFORMATION & REFERRAL SPECIALI	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	132,310	1.00	132,310	INMATE PROGRAMS MANAGER	1.00	141,197	1.00	141,197	1.00	141,197
6.00	324,039	6.00	328,948	6.00	327,836	6.00	327,836	LABORATORY SPECIALIST	6.50	346,562	6.50	346,562	6.50	346,562
3.11	134,027	2.30	93,243	1.00	44,860	1.00	44,860	LABORATORY TECHNICIAN	1.00	47,604	1.00	47,604	1.00	47,604
0.74	34,620	2.85	133,446	2.68	137,840	2.68	137,840	LICENSED COMM PRACTICAL NURSE	0.24	10,677	0.24	10,677	0.24	10,677
0.50	27,852	0.50	28,820	2.00	138,925	2.00	138,925	MANAGEMENT ASSISTANT	2.00	145,951	2.00	145,951	2.00	145,951
0.62	95,126	0.60	95,482	0.70	115,025	0.70	115,025	MEDICAL DIRECTOR	0.90	154,462	0.90	154,462	0.90	154,462
2.06	129,193	2.00	128,914	5.60	354,820	5.60	354,820	MENTAL HEALTH CONSULTANT	5.00	295,548	5.00	295,548	5.00	295,548
1.00	52,159	0.91	50,081	0.90	50,627	0.90	50,627	NUISANCE ENFORCEMENT OFFICER	1.00	58,269	1.00	58,269	1.00	58,269
10.13	861,858	11.77	1,064,310	8.90	849,803	8.90	849,803	NURSE PRACTITIONER	9.62	914,764	9.62	914,764	9.62	914,764
3.28	121,987	4.00	156,333	0.00	0	0.00	0	NUTRITION ASSISTANT	0.00	0	0.00	0	0.00	0
0.40	22,953	0.50	23,991	0.00	0	0.00	0	NUTRITIONIST	1.53	87,636	1.53	87,636	1.53	87,636
0.48	28,937	0.60	33,087	0.60	33,532	0.60	33,532	NUTRITIONIST SUPERVISOR	1.00	68,283	1.00	68,283	1.00	68,283
43.40	1,468,155	45.74	1,565,669	29.14	1,017,961	29.14	1,017,961	OFFICE ASSISTANT 2	28.59	1,000,124	28.59	1,000,124	32.09	1,116,099
20.84	825,113	19.81	806,534	20.05	788,683	20.05	788,683	OFFICE ASSISTANT/SENIOR	20.26	834,911	20.26	834,911	22.26	917,637
3.10	188,209	2.00	127,310	2.00	120,453	2.00	120,453	OPERATIONS ADMINISTRATOR	1.00	61,386	1.00	61,386	1.00	61,386
0.00	0	0.17	9,680	6.00	313,028	6.00	313,028	OPERATIONS SUPERVISOR	6.60	356,262	6.60	356,262	7.60	400,490
2.23	218,101	1.43	146,107	0.00	0	0.00	0	PHARMACIST	0.10	10,303	0.10	10,303	0.10	10,303
0.05	5,863	0.00	0	0.00	0	0.00	0	PHARMACY SERVICES MANAGER	0.00	0	0.00	0	0.00	0
2.53	90,375	7.49	281,677	0.00	0	0.00	0	PHARMACY TECHNICIAN	0.00	0	0.00	0	0.00	0
6.88	952,491	5.17	751,932	3.40	531,342	3.40	531,342	PHYSICIAN	3.00	464,712	3.00	464,712	3.00	464,712
0.82	72,553	0.80	74,850	0.80	77,553	0.80	77,553	PHYSICIAN ASSISTANT	0.80	79,094	0.80	79,094	0.80	79,094
0.20	11,091	0.50	51,504	0.45	45,607	0.45	45,607	PRINCIPAL INVESTIGATOR	0.45	47,648	0.45	47,648	0.45	47,648
2.00	87,837	2.00	100,212	2.00	97,719	2.00	97,719	PROCUREMENT ANALYST	1.00	53,355	1.00	53,355	1.00	53,355
0.00	0	0.00	0	0.55	29,332	0.55	29,332	PROGRAM COMMUNICATIONS & WEB	0.00	0	0.00	0	0.00	0
0.80	49,209	1.00	66,892	2.00	119,318	2.00	119,318	PROGRAM COMMUNICATIONS & WEB	0.90	55,563	0.90	55,563	0.90	55,563
0.06	3,141	0.00	0	0.00	0	0.00	0	PROGRAM COORDINATOR	1.00	49,339	1.00	49,339	1.00	49,339
3.85	200,359	4.40	241,879	4.90	265,105	4.90	265,105	PROGRAM DEVELOPMENT SPEC	6.90	379,423	6.90	379,423	7.10	390,849

HEALTH DEPARTMENT

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.08	5,424	1.20	70,817	2.90	179,698	2.90	179,698	PROGRAM DEVELOPMENT SPEC/SR	5.78	366,711	5.78	366,711	4.78	304,455
0.87	34,004	1.80	71,841	0.00	0	0.00	0	PROGRAM DEVELOPMENT TECH	0.00	0	0.00	0	0.00	0
16.38	1,204,785	12.92	994,238	13.50	1,065,912	13.50	1,065,912	PROGRAM MANAGER 1	14.95	1,207,759	14.95	1,207,759	14.85	1,205,489
9.70	880,828	11.55	1,067,481	9.92	917,733	9.92	917,733	PROGRAM MANAGER 2	10.15	970,912	10.15	970,912	10.15	970,912
3.00	326,501	3.00	337,727	2.00	225,702	2.00	225,702	PROGRAM MANAGER/SENIOR	2.00	231,286	2.00	231,286	2.00	231,286
16.04	1,010,873	15.83	1,071,203	11.69	768,439	11.69	768,439	PROGRAM SUPERVISOR	11.31	824,386	11.31	824,386	9.11	653,290
1.00	75,319	2.00	138,334	2.75	178,313	2.75	178,313	PROJECT MANAGER	1.00	76,400	1.00	76,400	1.00	76,400
0.00	0	0.00	0	0.75	46,560	0.75	46,560	PROJECT MANAGER - REPRESENTED	2.00	140,822	2.00	140,822	2.00	140,822
1.19	50,601	0.50	21,055	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.00	0
4.74	277,215	3.05	185,194	6.15	358,954	6.15	358,954	RESEARCH/EVALUATION ANALYST 2	6.35	377,106	6.35	377,106	5.35	314,696
0.96	68,136	1.80	126,729	1.10	80,017	1.10	80,017	RESEARCH/EVALUATION ANALYST/SE	1.60	119,545	1.60	119,545	1.60	119,545
1.22	94,261	0.50	42,368	0.40	33,349	0.40	33,349	RESEARCH/EVALUATION SUPERVISO	0.40	34,841	0.40	34,841	0.00	0
-0.07	-80,129	0.00	-102,532	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	-26,098	0.00	312,000	0.00	0	0.00	668,835	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.67	100,302	1.92	120,428	1.00	63,987	1.00	63,987	SOCIAL WORKER	1.00	66,273	1.00	66,273	1.00	66,273
2.00	104,412	1.95	106,769	1.00	52,996	1.00	52,996	VECTOR CONTROL SPECIALIST	1.00	54,888	1.00	54,888	1.00	54,888
0.30	13,304	0.30	11,690	0.47	19,369	0.47	19,369	X-RAY TECHNICIAN	0.37	15,800	0.37	15,800	0.37	15,800
408.32	23,070,045	409.85	23,892,234	347.60	20,777,611	347.60	21,446,446	TOTAL BUDGET	346.94	21,398,986	346.94	21,398,986	353.68	21,593,653

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
35,355,813	37,868,085	30,146,075	32,003,720	60000	Permanent	35,977,331	35,977,331	36,909,632
2,560,395	2,963,185	814,766	2,249,308	60100	Temporary	1,227,437	1,227,437	1,302,355
108,397	135,719	43,338	43,338	60110	Overtime	88,562	88,562	90,678
587,054	593,980	1,720,500	1,721,256	60120	Premium	494,016	494,016	510,954
10,620,311	11,045,504	9,129,863	9,685,742	60130	Salary-Related Exp	11,300,659	11,300,659	11,616,404
433,639	523,245	153,972	385,757	60135	Non-Base Fringe	235,699	235,699	255,328
8,938,744	9,816,847	8,423,684	8,948,440	60140	Insurance Benefits	11,079,716	11,079,716	11,346,496
104,813	106,914	34,022	131,203	60145	Non-Base Insurance	40,453	40,453	42,888
-36,348	-225,417	0	0	90001	ATYP Posting (CATS)	0	0	0
-634,117	-761,518	0	0	90002	ATYP On Call (CATS)	0	0	0
-12,939,317	-11,961,449	0	0	93002	Assess Labor	0	0	0
4,737	3,881	0	0	95102	Settle Labor	0	0	0
0	0	0	0	95200	ATYP Clean Up (Cent)	0	0	0
45,104,122	50,108,977	50,466,220	55,168,764	TOTAL Personal Services		60,443,873	60,443,873	62,074,735
103,334	30,299	431,930	431,930	60150	Cnty Match & Sharing	102,475	102,475	61,475
69,529	52,774	50,502	50,502	60155	Direct Prog & Client Assist	50,417	50,417	77,583
5,940,759	6,783,803	6,171,038	6,116,699	60160	Pass-Thru & Pgm Supt	7,320,903	7,320,903	9,198,178
3,710,566	4,114,700	3,066,749	5,474,635	60170	Professional Services	3,287,173	3,287,173	3,970,663
-65,133	-45,820	0	0	91002	Assess Passthru/Supp	0	0	0
9,759,055	10,935,755	9,720,219	12,073,766	TOTAL Contractual Services		10,760,968	10,760,968	13,307,899
290,167	261,253	200,586	230,826	60180	Printing	288,759	288,759	294,195
100	1,758	5,000	5,000	60200	Communications	0	0	0
10,070	15,392	97,869	110,542	60210	Rentals	30,798	30,798	30,798
107,442	100,586	70,473	82,473	60220	Repairs and Maintenance	76,623	76,623	76,563
1,781	1,278	4,268	4,268	60230	Postage	7,606	7,606	7,581
702,732	774,775	469,858	656,176	60240	Supplies	667,607	667,607	2,489,448
936,146	973,043	859,601	949,299	60246	Medical & Dental Supplies	1,219,547	1,219,547	1,220,027
26,345	21,062	24,737	26,737	60250	Food	20,763	20,763	20,763
281,771	280,857	289,222	296,704	60260	Travel & Training	291,215	291,215	327,861
205,815	211,344	206,298	211,392	60270	Local Travel/Mileage	153,748	153,748	194,013
17,931	31,229	4,777	4,777	60290	Software Licenses/Maint	6,255	6,255	6,255
8,000,526	8,545,207	6,680,506	6,791,846	60310	Drugs	9,800,655	9,800,655	9,800,655
41,838	40,629	21,899	22,189	60340	Dues & Subscriptions	21,748	21,748	21,998
1,487,054	1,500,903	1,947,678	2,153,765	60350	Central Indirect	1,442,563	1,442,563	1,524,643
4,117,001	4,568,118	4,735,901	5,238,164	60355	Dept Indirect	5,456,189	5,456,189	5,765,886
766,949	909,959	326,160	343,723	60370	Intl Svc Telephone	585,026	585,026	655,716
3,251,394	4,044,932	3,927,925	3,939,619	60380	Intl Svc Data Processing	3,320,355	3,320,355	3,507,025
0	0	316,523	316,523	60390	Intl Svc PC Flat Fee	2,000	2,000	2,000
55,814	58,898	39,424	39,524	60410	Intl Svc Motor Pool	32,610	32,610	36,610
1,908	7,275	2,385	2,385	60420	Intl Svc Electronics	11,000	11,000	11,000
4,017,957	3,859,878	3,342,612	3,351,839	60430	Intl Svc Bldg Mgmt	3,759,774	3,759,774	3,912,951
56,428	63,316	8,733	13,261	60440	Intl Svc Other	0	0	0
872,051	592,169	436,518	437,256	60460	Intl Svc Dist/Postage	510,245	510,245	509,859
-20	52	0	0	60610	Loss from Inventory Revaluatio	0	0	0
0	30	0	0	60660	Goods Issue	0	0	0
-15	-102	0	0	60680	Cash Discounts Taken	0	0	0
0	27	0	0	92002	Equipment Use	0	0	0
-1,809,588	-1,457,338	0	0	93001	Assess Matrl & Svcs	0	0	0
-1,561,337	-1,170,949	0	0	93007	Assess Int Svc Expenses	0	0	0

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
-362	-125	0	0	93010 Assess Inv Acct	0	0	0
0	-4	0	0	93012 Assess Equip Use	0	0	0
-165,074	-79,225	0	0	93016 Assess Med Supplies	0	0	0
192	0	0	0	95101 Settle Matrl & Svcs	0	0	0
90	0	0	0	95107 Settle Int Svc Expenses	0	0	0
622	322	0	0	95110 Settle Inv Acct	0	0	0
0	26	0	0	95112 Settle Equip Use	0	0	0
729,147	1,137,498	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
22,442,875	25,294,074	24,018,953	25,228,288	TOTAL Materials & Supplies	27,705,086	27,705,086	30,415,847
13	0	0	0	60540 Other Improvements	0	0	0
59,565	21,143	0	100,425	60550 Capital Equipment	10,000	10,000	110,425
5,949	0	0	0	93009 Assess Capital	0	0	0
65,527	21,143	0	100,425	TOTAL Capital Outlay	10,000	10,000	110,425
77,371,579	86,359,949	84,205,392	92,571,243	TOTAL BUDGET	98,919,927	98,919,927	105,908,906

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.90	44,907	0.30	15,954	0.30	16,168	0.30	16,168	ADMINISTRATIVE ANALYST	0.30	16,892	0.30	16,892	0.30	16,892
0.51	22,172	0.00	0	1.00	43,592	1.00	43,592	ADMINISTRATIVE SECRETARY	2.00	81,809	2.00	81,809	2.00	81,809
0.00	0	0.00	0	1.00	46,201	1.00	46,201	CASE MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	37,583	1.00	37,583	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
33.82	1,202,875	36.30	1,353,382	53.03	1,958,189	53.03	1,958,189	CLINIC MEDICAL ASSISTANT	63.21	2,380,238	63.21	2,380,238	63.21	2,380,238
0.04	3,137	0.45	31,377	0.00	0	0.00	0	CLINICAL SUPERVISOR	0.00	0	0.00	0	0.00	0
65.95	4,242,842	71.91	4,880,318	65.23	4,541,026	65.23	4,541,026	COMMUNITY HEALTH NURSE	66.04	4,723,390	66.04	4,723,390	62.87	4,504,712
26.20	1,078,408	21.81	923,168	24.31	1,028,909	24.31	1,028,909	COMMUNITY HEALTH SPECIALIST 2	25.61	1,129,075	25.61	1,129,075	25.61	1,129,075
0.41	18,248	0.63	28,466	0.00	0	0.00	0	COMMUNITY INFORMATION SPEC	1.00	39,924	1.00	39,924	1.00	39,924
0.00	0	0.00	0	0.00	0	0.00	0	DATA ANALYST	0.00	0	0.00	0	1.00	62,410
0.00	0	0.00	0	0.00	0	0.00	0	Data Analyst Sr	0.00	0	0.00	0	1.00	53,349
9.04	328,338	7.00	261,974	0.90	33,821	0.90	33,821	DENTAL ASSISTANT	5.73	223,012	5.73	223,012	5.73	223,012
20.01	717,567	21.00	782,734	18.90	692,919	18.90	692,919	DENTAL ASSISTANT/EFDA	28.23	1,053,188	28.23	1,053,188	28.23	1,053,188
0.00	0	0.00	0	0.80	111,846	0.80	111,846	DENTAL DIRECTOR/CLINICAL	0.89	129,997	0.89	129,997	0.89	129,997
0.00	0	0.40	50,089	0.00	0	0.00	0	DENTAL HEALTH OFFICER	0.00	0	0.00	0	0.00	0
6.85	433,227	5.75	367,894	5.42	362,829	5.42	362,829	DENTAL HYGIENIST	9.51	637,672	9.51	637,672	9.51	637,672
13.66	1,394,286	13.45	1,462,435	4.81	570,267	4.81	570,267	DENTIST	10.50	1,284,359	10.50	1,284,359	10.50	1,284,359
2.09	248,256	2.10	260,580	4.19	532,858	4.19	532,858	DENTIST/SENIOR	6.90	915,153	6.90	915,153	6.90	915,153
0.00	0	0.00	0	0.90	121,188	0.90	121,188	DEPUTY HEALTH OFFICER	0.90	126,628	0.90	126,628	0.90	126,628
0.08	6,124	0.00	0	0.00	0	0.00	0	DEVELOPMENT ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
3.38	150,155	3.86	178,138	3.23	148,878	3.23	148,878	DISEASE INTERVENTION SPECIALIST	3.99	192,630	3.99	192,630	3.99	192,630
1.38	57,173	8.50	371,809	13.00	521,921	13.00	521,921	ELIGIBILITY SPECIALIST	14.00	606,146	14.00	606,146	14.00	606,146
1.29	69,965	1.22	71,963	0.45	26,356	0.45	26,356	ENVIRONMENTAL HEALTH SPECIALIS	0.60	34,566	0.60	34,566	0.60	34,566
0.00	0	0.00	0	1.00	37,583	1.00	37,583	FINANCE SPECIALIST 1	0.00	0	0.00	0	0.00	0
0.77	41,378	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
0.00	0	1.00	60,664	0.00	0	0.00	0	FINANCE SUPERVISOR	1.00	64,228	1.00	64,228	1.00	64,228
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE TECHNICIAN	1.00	38,920	1.00	38,920	1.00	38,920
11.43	386,540	12.67	442,732	5.00	179,395	5.00	179,395	HEALTH ASSISTANT 1	6.50	245,617	6.50	245,617	6.50	245,617
19.61	716,932	20.10	743,992	2.40	84,213	2.40	84,213	HEALTH ASSISTANT 2	3.79	169,231	3.79	169,231	3.79	169,231
3.83	191,413	5.45	277,302	6.70	309,919	6.70	309,919	HEALTH EDUCATOR	3.75	194,904	3.75	194,904	7.65	388,871
5.39	236,017	5.50	254,184	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.08	12,901	0.08	12,901	HEALTH OFFICER	0.00	0	0.00	0	0.00	0
9.65	457,359	10.00	495,831	0.00	0	0.00	0	HEALTH OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
1.60	56,745	0.00	0	0.00	0	0.00	0	INFORMATION & REFERRAL SPECIALI	0.00	0	0.00	0	0.00	0
0.03	1,970	0.00	0	0.00	0	0.00	0	IT BUSINESS CONSULTANT/SR	0.00	0	0.00	0	0.00	0
5.60	236,482	5.80	245,824	6.00	254,795	6.00	254,795	LABORATORY TECHNICIAN	7.00	341,162	7.00	341,162	7.00	341,162
14.65	677,474	15.78	758,835	19.64	883,803	19.64	883,803	LICENSED COMM PRACTICAL NURSE	22.00	1,050,998	22.00	1,050,998	22.00	1,050,998
0.39	60,202	0.40	63,654	0.20	32,823	0.20	32,823	MEDICAL DIRECTOR	0.10	17,162	0.10	17,162	0.10	17,162
0.74	39,683	0.80	45,417	0.00	0	0.00	0	MENTAL HEALTH CONSULTANT	0.00	0	0.00	0	0.00	0
0.01	522	0.09	4,953	0.15	8,437	0.15	8,437	NUISANCE ENFORCEMENT OFFICER	0.00	0	0.00	0	0.00	0
22.94	1,972,257	21.51	1,931,036	23.91	2,217,011	23.91	2,217,011	NURSE PRACTITIONER	30.20	2,898,660	30.20	2,898,660	30.20	2,898,660
13.22	491,966	12.40	467,584	14.25	548,891	14.25	548,891	NUTRITION ASSISTANT	16.60	653,232	16.60	653,232	16.60	653,232
2.69	157,942	1.85	109,125	2.23	118,217	2.23	118,217	NUTRITIONIST	2.33	130,905	2.33	130,905	2.33	130,905

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.92	116,700	2.00	130,869	2.00	130,665	2.00	130,665	NUTRITIONIST SUPERVISOR	1.80	114,936	1.80	114,936	1.80	114,936
57.45	1,970,906	45.39	1,556,686	76.64	2,561,805	76.64	2,561,805	OFFICE ASSISTANT 2	88.58	3,129,859	88.58	3,129,859	85.49	3,026,484
29.85	1,172,148	32.03	1,286,002	18.94	766,434	18.94	766,434	OFFICE ASSISTANT/SENIOR	24.80	1,019,680	24.80	1,019,680	25.80	1,063,757
1.90	108,775	1.00	66,428	1.00	56,665	1.00	56,665	OPERATIONS ADMINISTRATOR	1.00	55,390	1.00	55,390	1.00	55,390
0.00	0	1.70	98,776	9.00	458,524	9.00	458,524	OPERATIONS SUPERVISOR	11.90	642,973	11.90	642,973	11.90	642,973
13.29	1,291,099	13.40	1,304,677	12.00	1,248,505	12.00	1,248,505	PHARMACIST	13.85	1,504,593	13.85	1,504,593	14.85	1,604,660
0.00	0	0.00	0	1.00	116,314	1.00	116,314	PHARMACY PROGRAM COORDINATO	1.00	121,518	1.00	121,518	1.00	121,518
0.95	120,171	1.00	132,999	1.00	139,350	1.00	139,350	PHARMACY SERVICES MANAGER	1.00	145,585	1.00	145,585	1.00	145,585
12.62	438,310	7.90	279,567	15.00	551,150	15.00	551,150	PHARMACY TECHNICIAN	16.80	634,319	16.80	634,319	18.80	703,391
21.21	2,844,309	23.55	3,386,770	24.80	3,559,981	24.80	3,559,981	PHYSICIAN	24.57	3,725,369	24.57	3,725,369	24.97	3,781,435
0.78	69,301	0.80	74,850	0.80	77,553	0.80	77,553	PHYSICIAN ASSISTANT	0.80	79,094	0.80	79,094	0.80	79,094
3.20	322,621	2.29	228,704	2.42	234,760	2.42	234,760	PRINCIPAL INVESTIGATOR	2.28	231,235	2.28	231,235	3.08	302,040
0.74	37,005	0.80	43,300	1.25	64,751	1.25	64,751	PROGRAM COORDINATOR	1.80	95,375	1.80	95,375	4.80	246,150
4.39	235,926	5.69	298,116	5.90	266,238	5.90	266,238	PROGRAM DEVELOPMENT SPEC	4.66	255,431	4.66	255,431	7.46	412,132
0.91	56,544	2.20	131,898	2.60	158,690	2.60	158,690	PROGRAM DEVELOPMENT SPEC/SR	2.52	146,436	2.52	146,436	1.62	91,656
4.69	188,234	2.65	116,309	3.90	168,376	3.90	168,376	PROGRAM DEVELOPMENT TECH	3.99	171,704	3.99	171,704	3.99	171,704
12.52	1,048,261	15.65	1,283,052	10.95	819,155	10.95	819,155	PROGRAM MANAGER 1	10.30	812,214	10.30	812,214	12.40	984,544
2.25	222,448	3.25	318,011	6.08	535,698	6.08	535,698	PROGRAM MANAGER 2	6.35	599,340	6.35	599,340	6.35	599,340
0.00	0	0.00	0	1.15	111,030	1.15	111,030	PROGRAM MANAGER/SENIOR	1.00	109,088	1.00	109,088	1.00	109,088
15.28	1,002,752	15.60	1,096,495	17.64	1,210,585	17.64	1,210,585	PROGRAM SUPERVISOR	20.26	1,462,916	20.26	1,462,916	24.54	1,756,335
0.00	0	1.50	106,248	1.25	81,029	1.25	81,029	PROJECT MANAGER	1.00	70,564	1.00	70,564	1.00	70,564
0.00	0	0.00	0	1.00	60,268	1.00	60,268	PROJECT MANAGER - REPRESENTED	1.50	101,495	1.50	101,495	2.00	135,131
2.07	95,735	2.50	117,019	2.73	116,678	2.73	116,678	RESEARCH/EVALUATION ANALYST 1	3.70	168,997	3.70	168,997	3.70	168,997
1.17	65,631	6.03	317,136	4.60	252,670	4.60	252,670	RESEARCH/EVALUATION ANALYST 2	6.20	349,289	6.20	349,289	4.20	233,530
0.14	9,978	0.00	0	0.30	21,249	0.30	21,249	RESEARCH/EVALUATION ANALYST/SE	0.00	0	0.00	0	0.80	58,675
3.86	314,045	3.93	331,756	3.40	281,549	3.40	281,549	RESEARCH/EVALUATION SUPERVISO	2.85	247,239	2.85	247,239	1.80	156,783
0.03	2,481	0.00	0	0.00	0	0.00	0	RISK MANAGER	0.00	0	0.00	0	0.00	0
0.00	4,955	0.00	101,255	0.00	0	0.00	1,857,645	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
7.06	396,835	5.98	353,011	9.55	543,866	9.55	543,866	SOCIAL WORKER	9.10	527,618	9.10	527,618	9.10	527,618
0.00	0	0.05	2,515	0.00	0	0.00	0	VECTOR CONTROL SPECIALIST	0.00	0	0.00	0	0.00	0
1.30	57,253	1.70	72,460	1.63	69,998	1.63	69,998	X-RAY TECHNICIAN	1.70	75,376	1.70	75,376	1.70	75,376
497.74	27,934,985	506.62	30,176,323	518.56	30,146,075	518.56	32,003,720	TOTAL BUDGET	598.99	35,977,331	598.99	35,977,331	613.36	36,909,632

HEALTH DEPARTMENT

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
353,750	373,064	370,902	370,902	60000 Permanent	386,065	386,065	386,065
29,931	29,931	76,660	76,660	60100 Temporary	54,516	54,516	54,516
0	1,922	0	0	60110 Overtime	0	0	0
0	0	31,284	31,284	60120 Premium	0	0	0
105,057	108,422	108,645	108,645	60130 Salary-Related Exp	117,236	117,236	117,236
5,694	5,584	12,318	12,318	60135 Non-Base Fringe	4,547	4,547	4,547
67,413	73,784	84,347	84,347	60140 Insurance Benefits	91,076	91,076	91,076
1,100	936	3,258	3,258	60145 Non-Base Insurance	1,772	1,772	1,772
0	1,252	0	0	90001 ATYP Posting (CATS)	0	0	0
0	448	0	0	90002 ATYP On Call (CATS)	0	0	0
0	15	0	0	93002 Assess Labor	0	0	0
118	0	0	0	95102 Settle Labor	0	0	0
563,063	595,358	687,414	687,414	TOTAL Personal Services	655,212	655,212	655,212
424,569	401,152	522,481	522,481	60160 Pass-Thru & Pgm Supt	542,000	542,000	542,000
196,391	165,933	143,000	143,000	60170 Professional Services	151,000	151,000	151,000
620,960	567,085	665,481	665,481	TOTAL Contractual Services	693,000	693,000	693,000
2,906	3,668	4,000	4,000	60180 Printing	4,000	4,000	4,000
0	0	7,000	7,000	60200 Communications	7,000	7,000	7,000
3,231	1,800	4,000	4,000	60210 Rentals	2,500	2,500	2,500
0	3,000	0	0	60220 Repairs and Maintenance	0	0	0
0	89	50	50	60230 Postage	50	50	50
25,954	24,156	250,480	250,480	60240 Supplies	319,376	319,376	319,376
15,009	13,566	0	0	60246 Medical & Dental Supplies	0	0	0
7,252	5,373	8,000	8,000	60250 Food	7,000	7,000	7,000
393	823	500	500	60260 Travel & Training	500	500	500
200	0	500	500	60270 Local Travel/Mileage	700	700	700
697	215	800	800	60340 Dues & Subscriptions	800	800	800
29,811	26,330	45,780	45,780	60350 Central Indirect	29,754	29,754	29,754
82,534	80,136	111,591	111,591	60355 Dept Indirect	112,541	112,541	112,541
10,705	7,518	7,582	7,582	60370 Intl Svc Telephone	6,221	6,221	6,221
24,901	29,862	23,659	23,659	60380 Intl Svc Data Processing	33,121	33,121	33,121
0	0	4,049	4,049	60390 Intl Svc PC Flat Fee	0	0	0
60	40	60	60	60410 Intl Svc Motor Pool	538	538	538
21,088	15,308	18,044	18,044	60430 Intl Svc Bldg Mgmt	19,030	19,030	19,030
2,064	89	0	0	60440 Intl Svc Other	0	0	0
1,676	1,306	1,500	1,500	60460 Intl Svc Dist/Postage	1,202	1,202	1,202
15	0	0	0	93001 Assess Matrl & Svcs	0	0	0
66	0	0	0	95110 Settle Inv Acct	0	0	0
1,555	2,748	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
230,117	216,027	487,595	487,595	TOTAL Materials & Supplies	544,333	544,333	544,333
1,414,140	1,378,469	1,840,490	1,840,490	TOTAL BUDGET	1,892,545	1,892,545	1,892,545

HEALTH DEPARTMENT

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.90	38,561	1.00	43,890	1.00	43,594	1.00	43,594	ADMINISTRATIVE SECRETARY	1.00	45,143	1.00	45,143	1.00	45,143
1.00	47,095	1.00	51,184	1.00	52,332	1.00	52,332	DATA ANALYST	1.00	54,195	1.00	54,195	1.00	54,195
0.70	119,875	0.70	122,814	1.00	124,462	1.00	124,462	EMS MEDICAL DIRECTOR	0.70	130,030	0.70	130,030	0.70	130,030
1.00	91,215	1.00	93,451	1.00	91,947	1.00	91,947	HEALTH SERVICES MANAGER	1.00	96,061	1.00	96,061	1.00	96,061
1.00	57,587	1.00	58,986	1.00	58,567	1.00	58,567	PROGRAM DEVELOPMENT SPEC	1.00	60,636	1.00	60,636	1.00	60,636
4.60	354,333	4.70	370,325	5.00	370,902	5.00	370,902	TOTAL BUDGET	4.70	386,065	4.70	386,065	4.70	386,065

Department Budget Detail by Fund

fy2011 adopted budget

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Departmental Budget Detail by Fund

fy2011 adopted budget

Library Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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MULTNOMAH COUNTY LIBRARY

FUND 1510: Library Serial Levy Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
20,029,734	21,406,277	21,689,066	21,687,247	60000	Permanent	22,398,764	22,398,764	22,622,639
730,490	743,204	828,913	831,439	60100	Temporary	887,484	887,484	889,314
35,087	14,708	22,630	22,630	60110	Overtime	21,478	21,478	21,478
135,498	149,110	429,612	429,612	60120	Premium	52,084	52,084	52,084
5,926,302	6,241,985	6,432,980	6,432,505	60130	Salary-Related Exp	6,870,655	6,870,655	6,940,211
142,876	157,977	150,298	150,508	60135	Non-Base Fringe	160,000	160,000	160,000
5,586,745	6,341,121	7,036,355	7,035,831	60140	Insurance Benefits	8,187,610	8,187,610	8,258,014
20,116	18,473	18,117	18,199	60145	Non-Base Insurance	30,000	30,000	30,000
-16,303	-7,497	0	0	90001	ATYP Posting (CATS)	0	0	0
-2,323	-4,403	0	0	90002	ATYP On Call (CATS)	0	0	0
0	0	0	0	93002	Assess Labor	0	0	0
111	605	0	0	95102	Settle Labor	0	0	0
32,588,332	35,061,559	36,607,971	36,607,971	TOTAL Personal Services		38,608,075	38,608,075	38,973,740
1,009,722	1,183,822	1,273,281	1,273,281	60170	Professional Services	1,722,822	1,722,822	1,808,722
1,009,722	1,183,822	1,273,281	1,273,281	TOTAL Contractual Services		1,722,822	1,722,822	1,808,722
230,173	182,135	320,356	320,356	60180	Printing	298,590	298,590	299,590
34,887	34,172	47,592	47,592	60210	Rentals	31,102	31,102	31,102
9,511	16,066	17,169	17,169	60220	Repairs and Maintenance	19,794	19,794	19,794
235,628	274,085	283,075	283,075	60230	Postage	308,652	308,652	308,652
1,484,412	1,998,361	1,607,096	1,607,096	60240	Supplies	1,606,658	1,606,658	1,794,579
5,932,473	6,640,792	7,160,000	7,160,000	60245	Lib Books & Matrls	6,650,000	6,650,000	6,695,000
146,213	111,491	89,100	89,100	60260	Travel & Training	80,100	80,100	82,100
39,750	44,882	51,221	51,221	60270	Local Travel/Mileage	47,571	47,571	48,571
105,157	273,098	268,000	268,000	60290	Software Licenses/Maint	387,100	387,100	387,100
0	255	0	0	60320	Refunds	0	0	0
42,360	36,027	41,170	41,170	60340	Dues & Subscriptions	46,753	46,753	46,753
1,043,519	1,006,976	1,494,758	1,494,758	60350	Central Indirect	912,679	912,679	926,933
291,545	321,919	302,778	302,778	60370	Intl Svc Telephone	299,613	299,613	299,613
3,752,791	4,148,307	3,718,977	3,718,977	60380	Intl Svc Data Processing	4,226,512	4,226,512	4,226,512
0	0	386,330	386,330	60390	Intl Svc PC Flat Fee	108,427	108,427	108,427
64,037	81,984	70,303	70,303	60410	Intl Svc Motor Pool	73,009	73,009	73,009
14,205	13,215	15,000	15,000	60420	Intl Svc Electronics	14,735	14,735	14,735
3,240,250	3,693,477	4,624,898	4,624,898	60430	Intl Svc Bldg Mgmt	4,730,350	4,730,350	4,880,350
4,717	2,243	573,813	573,813	60440	Intl Svc Other	723,191	723,191	723,191
1,529,264	0	258,000	258,000	60450	Intl Svc Capital Debt Retire	133,755	133,755	133,755
32,686	30,199	56,753	56,753	60460	Intl Svc Dist/Postage	97,195	97,195	97,195
-653	-2,268	0	0	60680	Cash Discounts Taken	0	0	0
18	198	0	0	92002	Equipment Use	0	0	0
0	0	0	0	93001	Assess Matrl & Svcs	0	0	0
391,233	463,860	0	0	93007	Assess Int Svc Expenses	0	0	0
0	1,099	0	0	95101	Settle Matrl & Svcs	0	0	0
0	0	0	0	95105	Settle Indirect-Central	0	0	0
0	0	0	0	95107	Settle Int Svc Expenses	0	0	0
1	200	0	0	95110	Settle Inv Acct	0	0	0
0	140	0	0	95112	Settle Equip Use	0	0	0
0	0	0	0	95115	Settle Lib Bks & Mat	0	0	0
322,263	675,635	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
18,946,439	20,048,546	21,386,389	21,386,389	TOTAL Materials & Supplies		20,795,786	20,795,786	21,196,961

MULTNOMAH COUNTY LIBRARY

FUND 1510: Library Serial Levy Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	0	3,264,126	3,264,126	60530 Buildings	0	0	0
65,509	39,823	1,146,190	1,146,190	60550 Capital Equipment	15,000	15,000	15,000
65,509	39,823	4,410,316	4,410,316	TOTAL Capital Outlay	15,000	15,000	15,000
52,610,002	56,333,750	63,677,957	63,677,957	TOTAL BUDGET	61,141,683	61,141,683	61,994,423

MULTNOMAH COUNTY LIBRARY

FUND 1510: Library Serial Levy Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.00	116,412	2.00	121,000	2.00	120,536	2.00	120,536	ADMINISTRATIVE ANALYST	2.00	124,820	2.00	124,820	2.00	124,820
1.00	43,257	1.00	47,016	1.00	47,646	1.00	47,646	ADMINISTRATIVE ANALYST	1.00	53,055	1.00	53,055	1.00	53,055
0.00	0	0.00	0	2.00	119,482	2.00	119,482	ADMINISTRATIVE ANALYST/SENIOR	2.00	124,826	2.00	124,826	2.00	124,826
1.00	42,846	1.00	43,890	1.00	43,594	1.00	43,594	ADMINISTRATIVE SECRETARY	1.00	45,143	1.00	45,143	1.00	45,143
0.00	0	0.00	0	0.00	0	0.00	0	BUDGET ANALYST	1.00	57,128	1.00	57,128	1.00	53,870
1.00	82,708	1.00	84,736	1.00	67,325	1.00	67,325	CATALOGING ADMINISTRATOR	1.00	70,337	1.00	70,337	1.00	70,337
1.00	146,251	1.00	154,322	1.00	156,393	1.00	156,393	DEPARTMENT DIRECTOR 2	1.00	143,249	1.00	143,249	1.00	143,249
0.75	67,878	1.00	107,086	1.00	106,416	1.00	106,416	DEPUTY DIRECTOR	1.00	108,233	1.00	108,233	1.00	108,233
5.50	198,359	5.75	213,976	5.75	209,734	5.75	209,734	DRIVER	6.00	225,384	6.00	225,384	6.00	225,384
0.50	43,424	0.50	44,488	0.50	43,772	0.50	43,772	FACILITIES DEV & SERVICES MGR	0.50	45,730	0.50	45,730	0.50	45,730
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 1	0.50	19,460	0.50	19,460	0.75	29,190
1.75	86,740	2.00	101,989	2.00	102,669	2.00	102,669	FINANCE SPECIALIST 2	1.00	57,128	1.00	57,128	1.00	57,128
1.00	62,788	1.00	69,570	1.00	70,503	1.00	70,503	FINANCE SUPERVISOR	1.00	73,657	1.00	73,657	1.00	73,657
1.00	48,275	0.50	26,194	0.00	0	0.00	0	GRAPHIC DESIGNER	0.00	0	0.00	0	0.00	0
1.00	47,499	1.00	50,123	1.00	50,797	1.00	50,797	HUMAN RESOURCES ANALYST 1	1.00	53,069	1.00	53,069	2.00	101,625
3.00	197,576	3.00	209,409	3.00	212,837	3.00	212,837	HUMAN RESOURCES ANALYST/SENIOR	3.00	222,451	3.00	222,451	3.00	222,451
1.00	91,215	1.00	96,255	1.00	96,547	1.00	96,547	HUMAN RESOURCES MANAGER 2	1.00	99,704	1.00	99,704	1.00	99,704
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	1.00	44,646	1.00	44,646	0.00	0
1.00	40,493	1.00	42,734	1.00	43,729	1.00	43,729	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
72.75	4,198,720	72.50	4,268,074	73.34	4,306,525	73.34	4,306,525	LIBRARIAN	70.25	4,285,772	70.25	4,285,772	72.25	4,410,592
1.00	78,765	1.00	80,695	13.09	864,175	13.09	864,175	LIBRARY ADMINISTRATOR/BRANCH	14.00	955,470	14.00	955,470	14.00	955,470
4.00	290,867	4.00	302,272	4.00	300,399	4.00	300,399	LIBRARY ADMINISTRATOR/CENTRAL	4.00	302,519	4.00	302,519	4.00	302,519
71.75	3,062,452	72.01	3,136,562	73.87	3,230,708	73.87	3,230,708	LIBRARY ASSISTANT	75.25	3,377,906	75.25	3,377,906	75.25	3,377,906
126.75	4,346,192	129.49	4,557,532	130.05	4,592,039	130.05	4,592,039	LIBRARY CLERK	132.75	4,806,441	132.75	4,806,441	132.75	4,806,441
4.00	320,947	5.00	388,195	4.00	313,997	4.00	313,997	LIBRARY MANAGER/BRANCH	5.00	382,274	5.00	382,274	4.00	303,879
6.00	572,929	7.00	655,392	7.00	647,272	7.00	647,272	LIBRARY MANAGER/SENIOR	7.00	678,231	7.00	678,231	7.00	678,231
8.25	421,650	8.75	455,148	10.75	551,695	10.75	551,695	LIBRARY OUTREACH SPECIALIST	9.25	492,576	9.25	492,576	11.25	594,541
96.75	2,578,548	98.50	2,670,724	100.16	2,719,444	100.16	2,719,444	LIBRARY PAGE	102.25	2,842,200	102.25	2,842,200	102.25	2,842,200
17.00	1,046,086	17.00	1,037,806	5.00	295,931	5.00	295,931	LIBRARY SUPERVISOR	5.00	292,575	5.00	292,575	5.00	292,575
1.00	91,215	1.00	93,451	1.00	91,947	1.00	91,947	LIBRARY SUPPORT SERVICES ADMIN	0.00	0	0.00	0	0.00	0
1.00	34,752	0.75	23,269	0.75	23,638	0.75	23,638	OFFICE ASSISTANT 2	0.75	24,482	0.75	24,482	0.75	24,482
3.00	110,355	5.00	188,365	5.00	192,899	5.00	192,899	OFFICE ASSISTANT/SENIOR	5.00	192,154	5.00	192,154	5.00	192,154
3.00	177,689	3.00	185,513	0.00	0	0.00	0	OPERATIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
4.00	186,598	4.50	204,803	5.75	312,994	5.75	312,994	OPERATIONS SUPERVISOR	5.75	328,274	5.75	328,274	5.75	328,274
1.00	46,834	1.00	47,982	1.00	50,517	1.00	50,517	PRINTING SPECIALIST	1.00	43,246	1.00	43,246	1.00	43,246
1.00	53,256	1.00	56,196	1.00	57,461	1.00	57,461	PROCUREMENT ANALYST/SR	1.00	59,507	1.00	59,507	1.00	59,507
0.50	14,939	0.50	15,762	0.50	16,112	0.50	16,112	PRODUCTION ASSISTANT	0.50	16,686	0.50	16,686	0.50	16,686
1.00	59,876	1.00	63,184	1.00	62,245	1.00	62,245	PRODUCTION SUPERVISOR	1.00	65,030	1.00	65,030	1.00	65,030
0.00	0	0.00	0	1.00	55,101	1.00	55,101	PRODUCTION/GRAPHIC DESIGN	1.00	57,057	1.00	57,057	1.00	57,057
0.00	0	0.00	0	1.00	53,504	1.00	53,504	PROGRAM COMMUNICATIONS & WEB	2.00	109,287	2.00	109,287	2.00	109,287
1.00	70,804	1.00	64,152	1.00	65,604	1.00	65,604	PROGRAM COMMUNICATIONS & WEB	1.00	67,945	1.00	67,945	1.00	67,945
5.00	253,872	5.00	267,343	5.50	294,786	5.50	294,786	PROGRAM COORDINATOR	5.59	310,093	5.59	310,093	5.59	310,093
1.00	54,246	1.00	49,630	1.00	50,798	1.00	50,798	PROGRAM DEVELOPMENT SPEC	1.00	52,615	1.00	52,615	1.00	52,615

MULTNOMAH COUNTY LIBRARY
FUND 1510: Library Serial Levy Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.50	34,390	1.75	102,180	1.50	87,406	1.50	87,406	PROGRAM DEVELOPMENT SPEC/SR	2.50	167,803	2.50	167,803	2.50	167,803
1.00	42,846	1.00	43,890	1.00	43,594	1.00	43,594	PROGRAM DEVELOPMENT TECH	1.00	45,143	1.00	45,143	1.00	45,143
0.00	0	1.00	72,537	2.00	169,074	2.00	169,074	PROGRAM MANAGER 1	2.00	175,748	2.00	175,748	2.00	175,748
4.00	255,562	5.00	337,077	6.00	410,911	6.00	410,911	PROGRAM SUPERVISOR	5.00	356,885	5.00	356,885	6.00	421,988
1.00	68,779	1.00	62,519	1.00	62,069	1.00	62,069	PROJECT MANAGER - REPRESENTED	1.00	74,773	1.00	74,773	1.00	74,773
1.00	86,847	1.00	88,976	1.00	87,542	1.00	87,542	PUBLIC RELATIONS COORDINATOR	1.00	73,000	1.00	73,000	1.00	73,000
1.00	42,779	1.00	45,115	0.00	0	0.00	0	PUBLICATION SPECIALIST	0.00	0	0.00	0	0.00	0
0.00	0	0.00	299,135	0.00	0	0.00	-1,819	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	120,980	2.00	106,375	2.00	107,303	2.00	107,303	STACKS ADMINISTRATOR	2.00	112,103	2.00	112,103	2.00	112,103
1.00	78,765	1.00	80,695	1.00	79,396	1.00	79,396	TEAM DEVELOPER/LIBRARY	1.00	82,949	1.00	82,949	1.00	82,949
464.75	20,118,261	477.50	21,463,337	486.51	21,689,066	486.51	21,687,247	TOTAL BUDGET	490.84	22,398,764	490.84	22,398,764	495.09	22,622,639

Departmental Budget Detail by Fund

fy2011 adopted budget

Nondepartmental Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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NON-DEPARTMENTAL

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,159,445	3,387,399	3,243,342	3,244,081	60000	Permanent	4,224,897	4,224,897	4,142,997
333,168	198,468	116,261	115,303	60100	Temporary	91,671	91,671	91,671
4,586	1,655	1,000	1,000	60110	Overtime	1,000	1,000	1,000
0	0	0	0	60120	Premium	63,390	63,390	63,390
928,996	978,698	1,013,726	1,013,944	60130	Salary-Related Exp	1,367,861	1,367,861	1,341,252
57,321	46,136	9,341	9,267	60135	Non-Base Fringe	7,646	7,646	7,646
671,604	758,937	815,381	815,489	60140	Insurance Benefits	1,135,804	1,135,804	1,116,701
30,619	20,335	3,133	3,100	60145	Non-Base Insurance	2,293	2,293	2,293
-87,458	-107,744	0	0	90001	ATYP Posting (CATS)	0	0	0
44	-11,703	0	0	90002	ATYP On Call (CATS)	0	0	0
-1,126	1,689	0	0	93002	Assess Labor	0	0	0
535	332	0	0	95102	Settle Labor	0	0	0
-27,109	4,730	0	0	95200	ATYP Clean Up (Cent)	0	0	0
5,070,626	5,278,932	5,202,184	5,202,184	TOTAL Personal Services		6,894,562	6,894,562	6,766,950
3,701,924	0	0	0	60150	Cnty Match & Sharing	0	0	0
7,160,470	4,636,537	5,162,281	5,219,081	60160	Pass-Thru & Pgm Supt	4,927,604	4,927,604	4,927,604
563,210	443,241	613,044	576,244	60170	Professional Services	1,313,477	1,313,477	1,228,477
11,425,604	5,079,778	5,775,325	5,795,325	TOTAL Contractual Services		6,241,081	6,241,081	6,156,081
21,805	20,288	12,866	12,866	60180	Printing	15,922	15,922	15,922
79	5,698	8,000	8,000	60200	Communications	11,397	11,397	11,397
1,050	175	2,000	2,000	60210	Rentals	3,000	3,000	3,000
225	914	3,318	3,318	60220	Repairs and Maintenance	15,319	15,319	15,319
870	937	780	780	60230	Postage	950	950	950
76,419	74,227	114,333	114,333	60240	Supplies	107,929	107,929	107,388
-10	3	0	0	60246	Medical & Dental Supplies	0	0	0
1,826	929	400	400	60250	Food	500	500	500
45,292	41,370	46,842	46,842	60260	Travel & Training	60,266	60,266	60,266
4,632	4,518	12,755	12,755	60270	Local Travel/Mileage	20,645	20,645	20,645
22,307	12,694	8,500	8,500	60290	Software Licenses/Maint	600	600	600
103,036	153,281	91,964	91,964	60340	Dues & Subscriptions	175,722	175,722	175,722
81,858	81,420	87,953	87,953	60370	Intl Svc Telephone	90,506	90,506	89,006
287,170	370,488	875,386	875,386	60380	Intl Svc Data Processing	1,127,284	1,127,284	1,124,284
0	0	40,045	40,045	60390	Intl Svc PC Flat Fee	0	0	0
6,029	16,851	15,803	15,803	60410	Intl Svc Motor Pool	26,570	26,570	26,570
21,007	46,907	68,091	68,091	60420	Intl Svc Electronics	90,212	90,212	90,212
3,491,880	3,572,330	4,272,367	4,272,367	60430	Intl Svc Bldg Mgmt	4,404,477	4,404,477	4,404,477
1,267	18	0	0	60440	Intl Svc Other	0	0	0
0	0	0	0	60450	Intl Svc Capital Debt Retire	750,000	750,000	750,000
17,760	28,449	71,134	71,134	60460	Intl Svc Dist/Postage	27,716	27,716	27,462
3,000	2,340	0	0	60660	Goods Issue	0	0	0
0	487	0	0	92002	Equipment Use	0	0	0
0	-487	0	0	93012	Assess Equip Use	0	0	0
-85,984	-20,760	0	0	95101	Settle Matrl & Svcs	0	0	0
54	0	0	0	95107	Settle Int Svc Expenses	0	0	0
55	91	0	0	95110	Settle Inv Acctnt	0	0	0
173,657	146,623	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
4,275,283	4,559,791	5,732,537	5,732,537	TOTAL Materials & Supplies		6,929,015	6,929,015	6,923,720
1,261,577	0	940,000	940,000	60500	Interest	350,000	350,000	350,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,261,577	0	940,000	940,000	TOTAL Debt Service	350,000	350,000	350,000
22,033,090	14,918,500	17,650,046	17,670,046	TOTAL BUDGET	20,414,658	20,414,658	20,196,751

NON-DEPARTMENTAL

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	AA/EEO OFFICER	1.00	91,460	1.00	91,460	1.00	91,460
0.00	0	0.00	0	1.00	42,131	1.00	42,131	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
1.80	76,237	2.00	88,982	0.80	30,355	0.80	30,355	ADMINISTRATIVE SECRETARY/NR	0.00	0	0.00	0	0.00	0
1.00	64,008	0.00	0	1.00	63,409	1.00	63,409	BOARD CLERK	1.00	70,963	1.00	70,963	1.00	70,963
0.00	0	0.00	0	0.00	0	0.00	0	COMMUNITY HEALTH SPECIALIST 1	2.00	51,152	2.00	51,152	2.00	51,152
1.00	76,640	1.00	91,574	1.00	88,000	1.00	88,000	COUNTY AUDITOR	1.00	91,560	1.00	91,560	1.00	91,560
1.00	123,000	1.00	123,048	1.00	113,046	1.00	113,046	COUNTY CHAIR	1.00	136,200	1.00	136,200	1.00	136,200
4.00	328,000	4.00	328,000	4.00	352,000	4.00	352,000	COUNTY COMMISSIONER	4.00	352,000	4.00	352,000	4.00	352,000
0.00	0	0.00	0	0.00	0	0.00	0	DATA ANALYST	1.00	49,339	1.00	49,339	1.00	49,339
0.00	0	0.00	0	1.00	61,697	1.00	61,697	EMERGENCY MANAGEMENT ADMIN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST/SENIOR	1.00	68,972	1.00	68,972	1.00	68,972
3.00	130,202	3.00	133,912	0.00	0	0.00	0	LEGAL ASSISTANT 2	0.00	0	0.00	0	0.00	0
1.00	48,920	1.00	50,817	0.80	39,853	0.80	39,853	LEGISLATIVE/ADMIN SECRETARY	1.00	52,337	1.00	52,337	1.00	52,337
0.00	0	0.00	0	0.00	0	0.00	0	MANAGEMENT ASSISTANT	1.00	82,969	1.00	82,969	1.00	82,969
6.00	394,868	6.55	496,873	6.25	467,799	6.25	467,799	MANAGEMENT AUDITOR/SENIOR	6.13	483,787	6.13	483,787	6.13	483,787
2.00	62,250	2.00	63,383	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
1.00	54,035	1.00	57,022	1.00	60,092	1.00	60,092	PRODUCTION/GRAPHIC DESIGN	2.00	117,217	2.00	117,217	2.00	117,217
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM COORDINATOR	3.50	152,461	3.50	152,461	3.50	152,461
1.00	51,250	1.00	54,371	1.00	55,111	1.00	55,111	PROGRAM DEVELOPMENT SPEC	1.00	50,311	1.00	50,311	1.00	50,311
2.50	148,699	2.35	149,575	0.10	6,644	0.10	6,644	PROGRAM DEVELOPMENT SPEC/SR	0.63	39,493	0.63	39,493	0.63	39,493
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT TECH	0.50	18,876	0.50	18,876	0.50	18,876
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 1	0.50	38,423	0.50	38,423	0.50	38,423
1.00	109,108	1.00	112,508	1.00	102,602	1.00	102,602	PROGRAM MANAGER/SENIOR	0.50	57,794	0.50	57,794	0.50	57,794
1.00	52,489	0.00	0	0.00	0	0.00	0	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	2.00	67,019	2.00	67,019	PUBLIC AFFAIRS COORDINATOR	0.00	0	0.00	0	0.00	0
3.00	114,867	3.00	121,173	0.00	0	0.00	0	PUBLIC AFFAIRS COORDINATOR	3.00	116,400	3.00	116,400	3.00	116,400
0.00	0	0.00	0	1.00	83,465	1.00	83,465	PUBLIC RELATIONS COORDINATOR	1.00	97,705	1.00	97,705	1.00	97,705
0.00	-4,595	0.00	-253,583	0.00	0	0.00	739	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
22.05	1,410,531	25.20	1,685,410	23.40	1,436,080	23.40	1,436,080	STAFF ASSISTANT	30.70	2,005,477	30.70	2,005,477	29.70	1,923,577
1.00	90,816	1.00	90,125	1.00	93,730	1.00	93,730	TAX SUPR/ADMIN OFFICER	0.00	0	0.00	0	0.00	0
1.60	77,647	1.40	79,567	1.40	80,309	1.40	80,309	TAX SUPR/BUDGET ANALYST	0.00	0	0.00	0	0.00	0
54.95	3,408,972	56.50	3,472,757	48.75	3,243,342	48.75	3,244,081	TOTAL BUDGET	63.46	4,224,896	63.46	4,224,896	62.46	4,142,996

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	9,836	0	0	93002 Assess Labor	0	0	0
0	9,836	0	0	TOTAL Personal Services	0	0	0
0	204	0	0	60350 Central Indirect	0	0	0
0	160	0	0	60355 Dept Indirect	0	0	0
0	364	0	0	TOTAL Materials & Supplies	0	0	0
0	10,200	0	0	TOTAL BUDGET	0	0	0

NON-DEPARTMENTAL

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
439,987	701,615	878,798	898,536	60000	Permanent	888,810	888,810	888,810
91,765	165,031	50,000	61,573	60100	Temporary	252,005	252,005	262,131
2,196	3,292	0	0	60110	Overtime	0	0	0
431	288	45,151	20,795	60120	Premium	24,064	24,064	24,064
127,897	187,317	252,390	254,978	60130	Salary-Related Exp	282,795	282,795	282,795
11,250	30,002	17,160	18,123	60135	Non-Base Fringe	1,735	1,735	2,580
94,820	140,454	187,458	187,993	60140	Insurance Benefits	148,809	148,809	197,938
2,802	3,481	1,875	3,887	60145	Non-Base Insurance	40,054	40,054	40,383
10,874	65,006	0	0	90001	ATYP Posting (CATS)	0	0	0
2,827	11,916	0	0	90002	ATYP On Call (CATS)	0	0	0
37,375	42,950	0	0	93002	Assess Labor	0	0	0
36,929	3,903	0	0	95102	Settle Labor	0	0	0
27,109	-7,000	0	0	95200	ATYP Clean Up (Cent)	0	0	0
886,263	1,348,255	1,432,832	1,445,885	TOTAL Personal Services		1,638,272	1,638,272	1,698,701
293,446	287,951	1,120,365	1,446,139	60160	Pass-Thru & Pgm Supt	799,081	799,081	799,081
645,904	429,950	1,793,147	982,999	60170	Professional Services	483,707	483,707	484,307
939,350	717,902	2,913,512	2,429,138	TOTAL Contractual Services		1,282,788	1,282,788	1,283,388
17,253	6,298	1,860	10,360	60180	Printing	9,789	9,789	10,339
15,642	0	50,200	50,200	60200	Communications	311,250	311,250	311,250
4,766	6,344	515	2,515	60210	Rentals	3,800	3,800	3,800
0	55,562	515	515	60220	Repairs and Maintenance	800	800	800
133	390	0	0	60230	Postage	0	0	0
246,563	137,613	87,978	124,499	60240	Supplies	154,513	154,513	157,063
0	0	0	0	60246	Medical & Dental Supplies	5,000	5,000	5,000
298	77	0	0	60250	Food	0	0	0
9,413	15,066	13,000	13,000	60260	Travel & Training	26,877	26,877	26,877
3,111	4,565	3,345	3,345	60270	Local Travel/Mileage	500	500	500
12,031	400	0	0	60290	Software Licenses/Maint	0	0	0
5,853	5,386	1,500	1,500	60340	Dues & Subscriptions	5,500	5,500	5,500
22,700	27,411	29,956	28,158	60350	Central Indirect	17,318	17,318	24,089
2,000	0	0	0	60355	Dept Indirect	0	0	0
38,474	18,357	9,124	9,754	60370	Intl Svc Telephone	1,177	1,177	12,091
58,156	77,965	44,825	44,825	60380	Intl Svc Data Processing	14,568	14,568	64,568
0	0	8,745	8,745	60390	Intl Svc PC Flat Fee	0	0	0
12,542	7,276	2,676	2,676	60410	Intl Svc Motor Pool	75	75	3,835
24,533	12,319	3,000	3,000	60420	Intl Svc Electronics	3,000	3,000	3,000
61,235	75,820	64,408	64,408	60430	Intl Svc Bldg Mgmt	4,767	4,767	50,252
0	318	0	0	60440	Intl Svc Other	0	0	0
4,819	10,764	5,548	5,548	60460	Intl Svc Dist/Postage	960	960	4,754
0	487	0	0	93012	Assess Equip Use	0	0	0
0	188	0	0	95101	Settle Matrl & Svcs	0	0	0
0	22	0	0	95110	Settle Inv AcCnt	0	0	0
0	484	0	0	95112	Settle Equip Use	0	0	0
143	1,479	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
539,666	464,592	327,195	373,048	TOTAL Materials & Supplies		559,894	559,894	683,718
0	6,723	0	0	60550	Capital Equipment	0	0	0
0	6,723	0	0	TOTAL Capital Outlay		0	0	0
2,365,278	2,537,471	4,673,539	4,248,071	TOTAL BUDGET		3,480,954	3,480,954	3,665,807

NON-DEPARTMENTAL

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE SECRETARY	1.00	36,098	1.00	36,098	1.00	36,098
0.90	40,884	1.00	49,497	0.95	46,264	0.95	46,264	ADMINISTRATIVE SECRETARY/NR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	2.00	123,393	2.00	123,393	EMERGENCY MANAGEMENT ADMIN	0.00	0	0.00	0	0.00	0
0.50	24,014	0.50	22,592	0.50	23,504	0.50	23,504	FINANCE SPECIALIST 2	0.50	28,564	0.50	28,564	0.50	28,564
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM COORDINATOR	0.50	25,425	0.50	25,425	0.50	25,425
0.00	0	0.00	0	0.50	26,428	0.50	26,428	PROGRAM DEVELOPMENT SPEC	1.00	50,457	1.00	50,457	1.00	50,457
3.31	216,334	4.26	281,418	5.25	333,046	5.25	333,046	PROGRAM DEVELOPMENT SPEC/SR	6.38	365,778	6.38	365,778	6.38	365,778
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT TECH	0.50	18,856	0.50	18,856	0.50	18,856
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 1	0.50	38,423	0.50	38,423	0.50	38,423
0.89	74,207	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	8,034	0.00	8,034	PROGRAM MANAGER/SENIOR	0.50	57,794	0.50	57,794	0.50	57,794
0.00	0	0.00	7,313	0.00	0	0.00	19,738	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.55	126,713	3.50	292,705	3.75	318,129	3.75	318,129	STAFF ASSISTANT	3.00	267,416	3.00	267,416	3.00	267,416
7.15	482,152	9.26	653,525	12.95	878,798	12.95	898,536	TOTAL BUDGET	13.88	888,811	13.88	888,811	13.88	888,811

NON-DEPARTMENTAL

FUND 1506: County School Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
242,981	222,853	205,000	205,000	60160 Pass-Thru & Pgm Supt	191,500	191,500	191,500
142	0	0	0	60170 Professional Services	0	0	0
243,123	222,853	205,000	205,000	TOTAL Contractual Services	191,500	191,500	191,500
243,123	222,853	205,000	205,000	TOTAL BUDGET	191,500	191,500	191,500

NON-DEPARTMENTAL

FUND 1509: Willamette River Bridge Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	2,023	0	0	93002 Assess Labor	0	0	0
0	2,023	0	0	TOTAL Personal Services	0	0	0
0	42	0	0	60350 Central Indirect	0	0	0
0	33	0	0	60355 Dept Indirect	0	0	0
0	75	0	0	TOTAL Materials & Supplies	0	0	0
0	2,098	0	0	TOTAL BUDGET	0	0	0

NON-DEPARTMENTAL

FUND 1511: Special Excise Taxes Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
21,965,399	19,333,657	20,680,000	20,680,000	60160 Pass-Thru & Pgm Supt	19,014,000	19,014,000	19,014,000
0	465	0	0	60170 Professional Services	0	0	0
21,965,399	19,334,122	20,680,000	20,680,000	TOTAL Contractual Services	19,014,000	19,014,000	19,014,000
21,965,399	19,334,122	20,680,000	20,680,000	TOTAL BUDGET	19,014,000	19,014,000	19,014,000

NON-DEPARTMENTAL

FUND 2001: Revenue Bond Sinking Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
471	7,892	0	0	60170 Professional Services	8,000	8,000	8,000
471	7,892	0	0	TOTAL Contractual Services	8,000	8,000	8,000
365,054	0	0	0	60570 Bad Debt Expense	0	0	0
365,054	0	0	0	TOTAL Materials & Supplies	0	0	0
560,000	2,080,000	395,000	395,000	60490 Principal	415,000	415,000	415,000
267,620	208,470	152,105	152,105	60500 Interest	132,665	132,665	132,665
827,620	2,288,470	547,105	547,105	TOTAL Debt Service	547,665	547,665	547,665
1,193,145	2,296,362	547,105	547,105	TOTAL BUDGET	555,665	555,665	555,665

NON-DEPARTMENTAL

FUND 2002: Capital Lease Retirement Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
9,554	5,869	0	0	60170 Professional Services	5,000	5,000	5,000
9,554	5,869	0	0	TOTAL Contractual Services	5,000	5,000	5,000
219	121	0	0	60350 Central Indirect	0	0	0
219	121	0	0	TOTAL Materials & Supplies	0	0	0
9,371,161	8,308,466	15,767,294	15,767,294	60490 Principal	7,723,624	7,723,624	7,723,624
4,228,030	3,802,020	4,681,878	4,681,878	60500 Interest	11,463,757	11,463,757	11,463,757
13,599,191	12,110,485	20,449,172	20,449,172	TOTAL Debt Service	19,187,381	19,187,381	19,187,381
13,608,965	12,116,475	20,449,172	20,449,172	TOTAL BUDGET	19,192,381	19,192,381	19,192,381

NON-DEPARTMENTAL

FUND 2003: General Obligation Bond Sinking Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
6,255,000	6,555,000	6,860,000	6,860,000	60490 Principal	7,160,000	7,160,000	7,160,000
2,972,848	2,677,498	2,386,510	2,386,510	60500 Interest	2,092,873	2,092,873	2,092,873
9,227,848	9,232,498	9,246,510	9,246,510	TOTAL Debt Service	9,252,873	9,252,873	9,252,873
9,227,848	9,232,498	9,246,510	9,246,510	TOTAL BUDGET	9,252,873	9,252,873	9,252,873

NON-DEPARTMENTAL

FUND 2004: PERS Bond Sinking Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	400	14,915	14,915	60170 Professional Services	25,000	25,000	25,000
0	400	14,915	14,915	TOTAL Contractual Services	25,000	25,000	25,000
5,325,000	6,470,000	7,740,000	7,740,000	60490 Principal	9,150,000	9,150,000	9,150,000
7,449,765	7,071,690	6,609,085	6,609,085	60500 Interest	6,051,805	6,051,805	6,051,805
12,774,765	13,541,690	14,349,085	14,349,085	TOTAL Debt Service	15,201,805	15,201,805	15,201,805
12,774,765	13,542,090	14,364,000	14,364,000	TOTAL BUDGET	15,226,805	15,226,805	15,226,805

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	3,147	0	0	60220 Repairs and Maintenance	0	0	0
0	3,147	0	0	TOTAL Materials & Supplies	0	0	0
0	3,147	0	0	TOTAL BUDGET	0	0	0

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	0	0	0	60170 Professional Services	6,000,000	6,000,000	6,000,000
0	0	0	0	TOTAL Contractual Services	6,000,000	6,000,000	6,000,000
0	0	0	0	TOTAL BUDGET	6,000,000	6,000,000	6,000,000

NON-DEPARTMENTAL

FUND 3500: Risk Management Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,640,680	1,890,450	1,904,751	1,904,751	60000	Permanent	1,974,812	1,974,812	1,987,436
16,858	7,440	0	0	60100	Temporary	10,000	10,000	10,000
0	0	168,778	168,778	60120	Premium	0	0	0
465,762	539,979	600,944	600,944	60130	Salary-Related Exp	641,616	641,616	646,664
1,400	667	0	0	60135	Non-Base Fringe	834	834	834
301,466	360,411	393,368	393,368	60140	Insurance Benefits	446,191	446,191	446,191
514	210	0	0	60145	Non-Base Insurance	250	250	250
30	30	0	0	95102	Settle Labor	0	0	0
2,426,709	2,799,188	3,067,841	3,067,841	TOTAL Personal Services		3,073,703	3,073,703	3,091,375
0	10	0	0	60160	Pass-Thru & Pgm Supt	0	0	0
40,455	41,555	20,000	20,000	60170	Professional Services	20,000	20,000	20,000
40,455	41,565	20,000	20,000	TOTAL Contractual Services		20,000	20,000	20,000
6,941	6,738	5,000	5,000	60180	Printing	5,000	5,000	5,000
150	0	0	0	60210	Rentals	0	0	0
274	0	0	0	60220	Repairs and Maintenance	0	0	0
194	84	0	0	60230	Postage	0	0	0
12,691	10,868	45,000	45,000	60240	Supplies	45,000	45,000	45,000
55	622	0	0	60245	Lib Books & Matrls	0	0	0
6,593	6,619	15,000	15,000	60260	Travel & Training	15,000	15,000	15,000
436	134	1,000	1,000	60270	Local Travel/Mileage	1,000	1,000	1,000
2,222	1,848	0	0	60290	Software Licenses/Maint	0	0	0
29,464	25,495	50,000	50,000	60340	Dues & Subscriptions	50,000	50,000	50,000
17,330	17,501	18,134	18,134	60370	Intl Svc Telephone	27,341	27,341	27,341
125,226	83,913	80,070	80,070	60380	Intl Svc Data Processing	147,809	147,809	147,809
0	0	15,780	15,780	60390	Intl Svc PC Flat Fee	0	0	0
536	1,355	521	521	60410	Intl Svc Motor Pool	1,355	1,355	1,355
244,127	250,227	260,668	260,668	60430	Intl Svc Bldg Mgmt	253,397	253,397	253,397
18	0	0	0	60440	Intl Svc Other	0	0	0
24,511	17,573	24,858	24,858	60460	Intl Svc Dist/Postage	23,299	23,299	23,299
-7,469	-916	0	0	95101	Settle Matrl & Svcs	0	0	0
2	1	0	0	95110	Settle Inv Acct	0	0	0
7,854	13,976	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
471,155	436,038	516,031	516,031	TOTAL Materials & Supplies		569,201	569,201	569,201
2,938,319	3,276,791	3,603,872	3,603,872	TOTAL BUDGET		3,662,904	3,662,904	3,680,576

NON-DEPARTMENTAL

FUND 3500: Risk Management Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	49,418	1.00	50,623	1.00	50,257	1.00	50,257	ADMINISTRATIVE ASSISTANT	0.80	41,629	0.80	41,629	0.80	41,629
3.00	194,614	3.00	202,335	2.00	129,014	2.00	129,014	ASST COUNTY ATTORNEY 1	2.00	134,788	2.00	134,788	2.00	134,788
4.00	349,361	3.00	257,172	4.00	338,983	4.00	338,983	ASST COUNTY ATTORNEY 2	3.00	249,353	3.00	249,353	3.00	249,353
6.00	599,796	7.00	740,111	7.80	816,114	7.80	816,114	ASST COUNTY ATTORNEY/SENIOR	9.00	965,000	9.00	965,000	9.00	977,624
1.00	140,406	1.00	148,163	1.00	150,152	1.00	150,152	COUNTY ATTORNEY	1.00	156,870	1.00	156,870	1.00	156,870
1.00	123,363	1.00	130,179	1.00	131,925	1.00	131,925	DEPUTY COUNTY ATTORNEY	1.00	137,828	1.00	137,828	1.00	137,828
1.00	57,112	1.00	60,268	0.00	0	0.00	0	LAW CLERK	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	40,185	1.00	40,185	LEGAL ASSISTANT 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	LEGAL ASSISTANT 1/NR	1.00	41,604	1.00	41,604	1.00	41,604
3.00	133,551	2.00	90,078	0.00	0	0.00	0	LEGAL ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	2.00	92,983	2.00	92,983	Legal Assistant 2/NR	2.00	97,143	2.00	97,143	2.00	97,143
0.00	0	0.00	0	1.00	53,115	1.00	53,115	LEGAL ASSISTANT SR/NR	1.00	44,392	1.00	44,392	1.00	44,392
0.00	0	0.80	40,501	0.00	0	0.00	0	LEGAL ASSISTANT/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	61,075	1.00	61,075	MANAGEMENT ASSISTANT	1.00	63,809	1.00	63,809	1.00	63,809
1.00	37,916	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.00	0	1.00	40,009	1.00	40,948	1.00	40,948	OFFICE ASSISTANT/SENIOR	1.00	42,396	1.00	42,396	1.00	42,396
0.00	0	0.00	124,040	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
21.00	1,685,537	20.80	1,883,479	22.80	1,904,751	22.80	1,904,751	TOTAL BUDGET	22.80	1,974,812	22.80	1,974,812	22.80	1,987,436

NON-DEPARTMENTAL

FUND 3503: Data Processing Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
10,805,745	11,544,435	12,823,146	13,725,817	60000	Permanent	13,431,965	13,431,965	13,431,963
496,089	747,505	53,769	13,139	60100	Temporary	358,569	358,569	756,824
188,603	173,088	258,150	222,993	60110	Overtime	257,010	257,010	257,010
37,687	29,342	1,036,604	38,376	60120	Premium	20,000	20,000	20,000
3,214,552	3,375,903	3,918,407	4,079,236	60130	Salary-Related Exp	4,451,706	4,451,706	4,451,706
78,628	137,843	80,119	80,119	60135	Non-Base Fringe	116,499	116,499	249,574
2,185,890	2,346,787	2,853,573	2,852,973	60140	Insurance Benefits	3,179,613	3,179,613	3,166,653
18,795	28,911	16,733	16,733	60145	Non-Base Insurance	26,893	26,893	52,038
-14,784	-2,100	0	0	90001	ATYP Posting (CATS)	0	0	0
-6,414	-26,631	0	0	90002	ATYP On Call (CATS)	0	0	0
-1,043	0	0	0	93002	Assess Labor	0	0	0
69	15	0	0	95102	Settle Labor	0	0	0
17,003,816	18,355,099	21,040,501	21,029,386	TOTAL Personal Services		21,842,255	21,842,255	22,385,768
1,446,605	1,359,419	966,898	5,154,798	60170	Professional Services	6,448,561	6,448,561	6,464,185
1,446,605	1,359,419	966,898	5,154,798	TOTAL Contractual Services		6,448,561	6,448,561	6,464,185
14,864	10,923	11,360	11,360	60180	Printing	16,500	16,500	16,500
2,463,564	2,561,800	2,453,840	2,474,602	60200	Communications	2,913,528	2,913,528	2,944,256
37,500	28,098	37,692	37,692	60210	Rentals	33,800	33,800	33,800
1,823,659	2,246,613	2,031,005	2,031,005	60220	Repairs and Maintenance	2,086,149	2,086,149	2,086,149
320	33	70	70	60230	Postage	0	0	0
2,046,675	1,818,095	2,588,741	2,454,891	60240	Supplies	2,668,105	2,668,105	2,753,649
244,430	248,715	394,167	394,168	60260	Travel & Training	430,231	430,231	580,231
14,222	15,772	20,756	20,756	60270	Local Travel/Mileage	10,136	10,136	10,136
2,779,138	2,781,012	3,657,227	3,657,227	60290	Software Licenses/Maint	2,998,462	2,998,462	2,998,462
57,897	55,558	79,923	79,923	60340	Dues & Subscriptions	66,377	66,377	66,377
263,700	231,701	220,629	220,629	60370	Intl Svc Telephone	0	0	0
17,578	0	151,671	151,671	60380	Intl Svc Data Processing	0	0	0
0	0	8,603	8,603	60390	Intl Svc PC Flat Fee	0	0	0
33,015	29,967	34,933	34,933	60410	Intl Svc Motor Pool	34,943	34,943	34,943
3,681	1,979	2,830	2,830	60420	Intl Svc Electronics	3,000	3,000	3,000
867,833	894,104	1,137,710	1,137,710	60430	Intl Svc Bldg Mgmt	1,131,000	1,131,000	1,131,000
1,546	171	0	0	60440	Intl Svc Other	0	0	0
0	0	200,000	200,000	60450	Intl Svc Capital Debt Retire	963,038	963,038	950,000
30,004	32,779	28,074	28,074	60460	Intl Svc Dist/Postage	86,568	86,568	86,568
1,978	0	0	0	60610	Loss from Inventory Revaluatio	0	0	0
-144	23	0	0	60615	Physical Inventory Adjustment	0	0	0
48	0	0	0	60660	Goods Issue	0	0	0
-1,979	-17,635	0	0	60680	Cash Discounts Taken	0	0	0
0	0	0	0	95101	Settle Matrl & Svcs	0	0	0
1	3	0	0	95110	Settle Inv Acct	0	0	0
75,488	44,319	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
10,775,017	10,984,030	13,059,231	12,946,144	TOTAL Materials & Supplies		13,441,837	13,441,837	13,695,071
1,107,074	932,002	14,966,988	10,946,098	60550	Capital Equipment	3,355,673	3,355,673	3,355,673
1,107,074	932,002	14,966,988	10,946,098	TOTAL Capital Outlay		3,355,673	3,355,673	3,355,673
30,332,512	31,630,550	50,033,618	50,076,426	TOTAL BUDGET		45,088,326	45,088,326	45,900,697

NON-DEPARTMENTAL

FUND 3503: Data Processing Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST/SENIOR	1.00	66,274	1.00	66,274	1.00	66,274
1.00	42,846	1.00	44,036	0.00	-2,426	0.00	-2,426	ADMINISTRATIVE SECRETARY	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	46,020	1.00	46,020	ADMINISTRATIVE SECRETARY/NR	1.00	50,405	1.00	50,405	1.00	50,405
1.00	75,023	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE SERV OFFICER	0.00	0	0.00	0	0.00	0
0.00	0	1.00	59,829	1.00	60,276	1.00	60,276	BUDGET ANALYST	1.00	60,636	1.00	60,636	1.00	60,636
0.00	0	0.00	0	0.00	0	0.00	0	BUSINESS ANALYST	1.00	78,424	1.00	78,424	1.00	78,424
0.00	0	0.00	0	9.00	701,230	9.00	701,230	BUSINESS ANALYST/SENIOR	7.00	581,166	7.00	581,166	6.00	497,208
1.00	140,886	1.00	144,339	1.00	142,014	1.00	142,014	CHIEF INFORMATION OFFICER	1.00	159,166	1.00	159,166	1.00	159,166
0.00	0	0.00	0	1.00	67,251	1.00	67,251	CONTRACT SPECIALIST SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	COUNTY WEB MANAGER	1.00	83,959	1.00	83,959	1.00	83,959
2.00	98,355	2.00	105,641	0.00	-3,259	0.00	-3,259	DATA ANALYST	0.00	0	0.00	0	0.00	0
1.00	76,068	1.00	80,529	1.00	81,487	1.00	81,487	DATABASE ADMINISTRATOR	2.00	165,905	2.00	165,905	2.00	165,905
9.00	757,342	7.00	644,002	5.00	448,031	5.00	448,031	DATABASE ADMINISTRATOR/SENIOR	6.00	564,687	6.00	564,687	6.00	564,687
9.50	460,283	7.15	353,274	6.15	359,143	6.15	359,143	DESKTOP SUPPORT SPECIALIST	4.00	213,439	4.00	213,439	0.00	0
10.00	564,120	10.00	589,947	12.00	708,861	12.00	708,861	DESKTOP SUPPORT SPECIALIST/SENI	13.15	786,409	13.15	786,409	0.00	0
14.00	882,730	15.00	979,684	13.00	869,143	13.00	869,143	DEVELOPMENT ANALYST	9.00	633,295	9.00	633,295	9.00	633,295
28.00	2,104,166	29.00	2,255,290	28.00	2,244,728	28.00	2,244,728	DEVELOPMENT ANALYST/SENIOR	29.00	2,425,460	29.00	2,425,460	29.00	2,425,460
1.00	45,414	1.00	46,688	1.00	38,722	1.00	38,722	FINANCE SPECIALIST 1	1.00	42,357	1.00	42,357	1.00	42,357
1.00	52,956	1.00	55,750	1.00	55,165	1.00	55,165	FINANCE SPECIALIST 2	1.00	57,128	1.00	57,128	1.00	57,128
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE SUPERVISOR	1.00	75,869	1.00	75,869	1.00	75,869
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	1.00	81,537	1.00	81,537	1.00	81,537
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST/SENIOR	1.00	81,537	1.00	81,537	1.00	81,537
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES MANAGER 2	0.00	0	0.00	0	1.00	83,958
0.00	0	0.00	0	0.00	0	0.00	0	INFORMATION SPECIALIST 1	0.00	0	0.00	0	7.00	360,660
0.00	0	0.00	0	0.00	0	0.00	0	INFORMATION SPECIALIST 2	0.00	0	0.00	0	24.15	1,522,347
0.00	0	0.00	0	0.00	0	0.00	0	INFORMATION SPECIALIST 3	0.00	0	0.00	0	3.00	160,912
7.00	451,367	5.00	330,205	3.00	195,206	3.00	195,206	IT BUSINESS CONSULTANT	0.00	0	0.00	0	0.00	0
9.00	716,658	9.00	758,399	12.00	1,014,108	12.00	1,014,108	IT BUSINESS CONSULTANT/SR	13.00	1,155,114	13.00	1,155,114	13.00	1,155,112
0.00	0	1.00	87,410	1.00	93,877	1.00	93,877	IT MANAGER 1	0.00	0	0.00	0	0.00	0
10.00	1,057,603	13.00	1,402,744	10.50	1,143,540	10.50	1,143,540	IT MANAGER 2	10.00	1,127,539	10.00	1,127,539	10.00	1,127,539
5.00	596,687	3.00	391,883	3.00	363,609	3.00	363,609	IT MANAGER/SENIOR	3.00	377,402	3.00	377,402	3.00	377,402
0.00	0	2.00	174,820	1.25	141,968	1.25	141,968	IT PROJECT MANAGER 1	2.00	193,724	2.00	193,724	2.00	193,724
0.00	0	0.00	0	0.00	0	0.00	0	IT Project Manager 2	1.00	90,758	1.00	90,758	2.00	190,826
1.00	72,048	1.00	77,031	1.00	78,064	1.00	78,064	IT SECURITY MANAGER	1.00	105,884	1.00	105,884	1.00	105,884
0.00	0	1.00	97,155	2.00	184,981	2.00	184,981	IT SUPERVISOR	3.00	261,501	3.00	261,501	3.00	247,939
7.50	481,795	7.50	499,667	8.50	576,388	8.50	576,388	NETWORK ADMINISTRATOR	9.00	624,940	9.00	624,940	0.00	0
13.00	997,033	13.00	1,064,723	12.25	1,003,931	12.25	1,003,931	NETWORK ADMINISTRATOR/SENIOR	11.00	929,910	11.00	929,910	10.00	843,404
2.00	65,876	2.00	71,255	0.25	6,106	0.25	6,106	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
1.00	41,593	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	61,826	1.00	61,826	PROCUREMENT ANALYST	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	PROCUREMENT ANALYST/SR	1.00	60,636	1.00	60,636	1.00	60,636
0.00	0	1.00	45,025	2.00	82,749	2.00	82,749	PROCUREMENT ASSOCIATE	2.00	89,478	2.00	89,478	2.00	89,478
0.00	0	0.00	0	1.00	63,678	1.00	63,678	PROGRAM COMMUNICATIONS & WEB	1.00	65,951	1.00	65,951	1.00	65,951

NON-DEPARTMENTAL

FUND 3503: Data Processing Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.50	67,540	0.50	67,540	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	-155,088	0.00	0	0.00	902,671	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
7.00	534,890	6.00	477,299	2.25	176,543	2.25	176,543	SYSTEM ADMINISTRATOR	1.00	74,126	1.00	74,126	1.00	74,126
3.00	157,981	2.00	108,284	2.00	107,166	2.00	107,166	SYSTEM OPERATOR/SENIOR	2.00	110,998	2.00	110,998	0.00	0
14.00	1,254,726	13.00	1,227,224	14.00	1,323,162	14.00	1,323,162	SYSTEMS ADMINISTRATOR/SENIOR	17.00	1,648,218	17.00	1,648,218	17.00	1,648,218
6.00	285,512	6.00	289,146	6.25	322,318	6.25	322,318	SYSTEMS OPERATOR	6.00	308,133	6.00	308,133	0.00	0
164.00	12,013,958	161.65	12,306,191	163.90	12,823,146	163.90	13,725,817	TOTAL BUDGET	164.15	13,431,965	164.15	13,431,965	164.15	13,431,963

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	203	0	0	90001 ATYP Posting (CATS)	0	0	0
0	203	0	0	TOTAL Personal Services	0	0	0
0	203	0	0	TOTAL BUDGET	0	0	0

NON-DEPARTMENTAL

FUND 3505: Facilities Management Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	1,762	0	0	93002 Assess Labor	0	0	0
0	1,762	0	0	TOTAL Personal Services	0	0	0
0	1,094	0	0	60170 Professional Services	0	0	0
0	1,094	0	0	TOTAL Contractual Services	0	0	0
0	13,043	0	0	60220 Repairs and Maintenance	0	0	0
0	1,070	0	0	60240 Supplies	0	0	0
0	106	0	0	60440 Intl Svc Other	0	0	0
0	14,219	0	0	TOTAL Materials & Supplies	0	0	0
0	17,075	0	0	TOTAL BUDGET	0	0	0

Departmental Budget Detail by Fund

fy2011 adopted budget

Sheriff's Office Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2011 adopted budget

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SHERIFF

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
45,889,569	48,935,640	43,573,268	43,573,268	60000	Permanent	45,119,273	45,119,273	45,119,273
338,539	427,945	258,367	258,367	60100	Temporary	267,871	267,871	267,871
6,942,827	6,422,541	3,965,656	3,965,656	60110	Overtime	3,161,965	3,161,965	3,161,965
1,069,565	1,303,803	1,318,493	1,318,493	60120	Premium	1,280,529	1,280,529	1,280,529
18,965,920	19,364,478	16,834,761	16,834,761	60130	Salary-Related Exp	17,600,993	17,600,993	17,600,993
67,342	63,201	23,913	23,913	60135	Non-Base Fringe	22,341	22,341	22,341
12,107,797	13,207,264	12,344,756	12,344,756	60140	Insurance Benefits	13,931,135	13,931,135	13,931,135
20,538	25,061	19,257	19,257	60145	Non-Base Insurance	14,734	14,734	14,734
-477,311	-462,505	0	0	90001	ATYP Posting (CATS)	0	0	0
46,383	-42,945	0	0	92001	Sheriff Office OT (CATS)	0	0	0
-7,443,778	-8,950,123	0	0	93002	Assess Labor	0	0	0
-645	-19,815	0	0	95102	Settle Labor	0	0	0
77,526,746	80,274,546	78,338,471	78,338,471	TOTAL Personal Services		81,398,841	81,398,841	81,398,841
44,690	48,472	47,642	47,642	60160	Pass-Thru & Pgm Supt	48,357	48,357	48,357
1,420,629	885,568	940,947	940,947	60170	Professional Services	720,309	720,309	686,309
1,465,319	934,040	988,589	988,589	TOTAL Contractual Services		768,666	768,666	734,666
114,131	130,540	133,579	133,579	60180	Printing	134,164	134,164	134,164
6,587	6,817	1,224	1,224	60190	Utilities	1,240	1,240	1,240
217,617	580,181	705,754	705,754	60200	Communications	711,472	711,472	711,472
40,923	60,286	82,919	82,919	60210	Rentals	83,491	83,491	83,491
177,882	73,349	214,162	214,162	60220	Repairs and Maintenance	116,999	116,999	116,999
2,373	8,697	3,426	3,426	60230	Postage	3,440	3,440	3,440
1,940,955	1,758,577	1,679,703	1,718,413	60240	Supplies	1,642,675	1,642,675	1,697,393
2,712,723	2,407,492	2,593,247	2,593,247	60250	Food	2,519,199	2,519,199	2,619,199
156,587	178,769	217,718	217,718	60260	Travel & Training	218,731	218,731	218,731
20,488	16,038	47,885	47,885	60270	Local Travel/Mileage	45,752	45,752	45,752
126,050	213,602	0	0	60290	Software Licenses/Maint	105,000	105,000	105,000
1,446	0	0	0	60310	Drugs	0	0	0
0	374,998	0	0	60330	Claims Paid	0	0	0
5,796	7,534	12,608	12,608	60340	Dues & Subscriptions	12,718	12,718	12,718
353,370	307,837	314,778	314,778	60370	Intl Svc Telephone	265,455	265,455	265,455
2,059,773	2,411,755	2,146,136	2,146,136	60380	Intl Svc Data Processing	2,554,039	2,554,039	2,554,039
0	0	2,676	2,676	60390	Intl Svc PC Flat Fee	0	0	0
1,762,600	1,585,108	1,641,381	1,641,381	60410	Intl Svc Motor Pool	1,598,919	1,598,919	1,598,919
350,596	438,174	373,608	373,608	60420	Intl Svc Electronics	429,190	429,190	429,190
6,516,094	6,383,824	7,183,907	7,183,907	60430	Intl Svc Bldg Mgmt	7,174,643	7,174,643	7,246,058
15,325	15,647	0	0	60440	Intl Svc Other	0	0	0
212,977	193,848	218,581	218,581	60460	Intl Svc Dist/Postage	220,241	220,241	220,241
0	259	0	0	60615	Physical Inventory Adjustment	0	0	0
0	0	0	0	60620	Inventory Cost Difference	0	0	0
19	86	0	0	60660	Goods Issue	0	0	0
-615	-6	0	0	60680	Cash Discounts Taken	0	0	0
18	12	0	0	92002	Equipment Use	0	0	0
85	0	0	0	93001	Assess Matrl & Svcs	0	0	0
-454,233	-498,860	0	0	93007	Assess Int Svc Expenses	0	0	0
-8,656	-992	0	0	95101	Settle Matrl & Svcs	0	0	0
0	0	0	0	95107	Settle Int Svc Expenses	0	0	0
302	677	0	0	95110	Settle Inv Acctnt	0	0	0
52	57	0	0	95112	Settle Equip Use	0	0	0

SHERIFF

FUND 1000: General Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
426,950	249,712	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
16,758,216	16,904,018	17,573,292	17,612,002	TOTAL Materials & Supplies	17,837,368	17,837,368	18,063,501
10,962	10,961	0	0	60490 Principal	0	0	0
10,962	10,961	0	0	TOTAL Debt Service	0	0	0
489,325	183,928	131,587	131,587	60550 Capital Equipment	133,398	133,398	133,398
0	0	0	0	95109 Settle Capital	0	0	0
489,325	183,928	131,587	131,587	TOTAL Capital Outlay	133,398	133,398	133,398
96,250,567	98,307,493	97,031,939	97,070,649	TOTAL BUDGET	100,138,273	100,138,273	100,330,406

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	57,587	1.00	60,719	1.00	60,268	1.00	60,268	ADMINISTRATIVE ANALYST	1.00	62,410	1.00	62,410	1.00	62,410
1.00	64,763	1.00	66,428	1.00	65,360	1.00	65,360	ADMINISTRATIVE ANALYST/SENIOR	1.00	68,283	1.00	68,283	1.00	68,283
2.00	103,920	2.00	109,620	2.00	112,149	2.00	112,149	BACKGROUND INVESTIGATOR	2.00	116,135	2.00	116,135	2.00	116,135
7.00	744,383	7.00	763,798	7.00	796,048	7.00	796,048	CAPTAIN	11.00	1,283,936	11.00	1,283,936	11.00	1,283,936
2.00	223,536	2.00	229,016	2.00	239,052	2.00	239,052	CHIEF DEPUTY	2.00	249,746	2.00	249,746	2.00	249,746
9.00	361,901	9.00	467,607	8.00	444,018	8.00	444,018	CIVIL DEPUTY	5.50	308,143	5.50	308,143	5.50	308,143
2.00	104,608	1.00	64,874	1.00	67,510	1.00	67,510	CIVIL DEPUTY/SENIOR	1.00	67,004	1.00	67,004	1.00	67,004
19.25	1,060,040	19.25	1,068,524	18.00	963,426	18.00	963,426	CORRECTIONS COUNSELOR	18.00	1,078,734	18.00	1,078,734	18.00	1,078,734
2.00	114,444	2.00	117,972	2.00	117,135	2.00	117,135	CORRECTIONS HEARINGS OFFICER	2.00	129,766	2.00	129,766	2.00	129,766
337.90	21,900,645	335.56	22,591,537	314.50	21,734,780	314.50	21,734,780	CORRECTIONS OFFICER	334.66	23,578,019	334.66	23,578,019	334.66	23,578,019
43.47	3,562,101	42.22	3,627,690	38.57	3,396,038	38.57	3,396,038	CORRECTIONS SERGEANT	30.54	2,766,857	30.54	2,766,857	29.54	2,675,653
5.00	218,838	6.00	271,104	5.00	224,300	5.00	224,300	CORRECTIONS TECHNICIAN	5.00	230,936	5.00	230,936	5.00	230,936
6.83	389,853	60.20	4,087,580	58.02	4,074,386	58.02	4,074,386	DEPUTY SHERIFF	60.37	4,231,330	60.37	4,231,330	61.37	4,231,330
7.70	430,053	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 2 *	0.00	0	0.00	0	0.00	0
33.25	1,948,753	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 *	0.00	0	0.00	0	0.00	0
10.00	628,701	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 LG14	0.00	0	0.00	0	0.00	0
3.00	190,362	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 LG20	0.00	0	0.00	0	0.00	0
3.00	153,970	3.00	170,606	2.00	112,405	2.00	112,405	DESKTOP SUPPORT SPECIALIST/SENI	2.00	116,401	2.00	116,401	2.00	116,401
26.00	1,157,840	22.01	1,030,310	23.01	1,094,358	23.01	1,094,358	EQUIPMENT/PROPERTY TECHNICIAN	22.01	1,091,863	22.01	1,091,863	23.01	1,153,249
1.00	86,830	1.00	91,849	0.80	73,339	0.80	73,339	EXECUTIVE ASSISTANT	0.00	0	0.00	0	0.00	0
39.35	1,473,665	41.60	1,677,970	40.83	1,674,775	40.83	1,674,775	FACILITY SECURITY OFFICER	41.83	1,760,801	41.83	1,760,801	41.83	1,760,801
1.00	83,010	0.00	0	0.00	0	0.00	0	FINANCE MANAGER	0.00	0	0.00	0	0.00	0
2.00	88,620	2.00	92,116	1.00	46,205	1.00	46,205	FINANCE SPECIALIST 1	1.00	47,836	1.00	47,836	1.00	47,836
0.00	0	0.00	0	1.00	55,165	1.00	55,165	FINANCE SPECIALIST 2	1.00	57,128	1.00	57,128	1.00	57,128
1.00	55,894	1.00	59,032	2.00	111,830	2.00	111,830	FINANCE SPECIALIST/SENIOR	2.00	118,546	2.00	118,546	2.00	118,546
5.00	181,737	5.00	190,499	5.00	193,316	5.00	193,316	FINANCE TECHNICIAN	4.00	156,371	4.00	156,371	4.00	156,371
1.00	52,184	1.00	50,885	1.00	50,517	1.00	50,517	FLEET MAINTENANCE TECHNICIAN 3	1.00	53,379	1.00	53,379	1.00	53,379
2.00	94,918	2.00	100,162	2.00	101,505	2.00	101,505	HUMAN RESOURCES ANALYST 1	2.00	106,047	2.00	106,047	2.00	106,047
1.00	57,155	1.00	60,281	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 1	0.00	0	0.00	0	0.00	0
2.00	120,801	2.00	127,475	2.00	129,184	2.00	129,184	HUMAN RESOURCES ANALYST 2	2.00	134,966	2.00	134,966	2.00	134,966
1.00	82,203	1.00	86,745	1.00	87,910	1.00	87,910	HUMAN RESOURCES MANAGER 2	1.00	91,842	1.00	91,842	1.00	91,842
1.00	44,099	1.00	37,835	1.00	39,310	1.00	39,310	INVESTIGATIVE TECHNICIAN	1.00	44,308	1.00	44,308	1.00	44,308
1.00	87,298	1.00	92,121	1.00	93,357	1.00	93,357	IT MANAGER 1	1.00	97,534	1.00	97,534	1.00	97,534
1.00	76,366	1.00	80,585	1.00	81,666	1.00	81,666	IT SUPERVISOR	1.00	85,320	1.00	85,320	1.00	85,320
1.00	53,343	1.00	57,979	1.00	58,757	1.00	58,757	LAUNDRY SUPERVISOR	1.00	61,386	1.00	61,386	0.00	0
0.00	0	0.00	0	1.00	51,344	1.00	51,344	LEGISLATIVE/ADMIN SECRETARY	1.00	55,000	1.00	55,000	1.00	55,000
2.00	196,521	3.00	302,373	3.00	307,535	3.00	307,535	LIEUTENANT	1.00	97,512	1.00	97,512	1.00	97,512
11.00	1,089,997	13.08	1,331,165	9.00	921,239	9.00	921,239	LIEUTENANT/CORRECTIONS	8.00	842,510	8.00	842,510	8.00	842,510
0.00	0	3.00	141,048	3.00	144,840	3.00	144,840	LOGISTICS EVIDENCE TECH	3.00	149,993	3.00	149,993	3.00	149,993
1.00	69,488	1.00	75,527	0.00	0	0.00	0	MANAGEMENT ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	75,023	1.00	76,862	2.00	151,248	2.00	151,248	MCSO CORRECTIONS PROGRAM ADM	2.00	146,729	2.00	146,729	2.00	146,729
6.00	294,648	6.00	308,663	6.00	312,306	6.00	312,306	MCSO RECORDS SUPERVISOR	6.00	323,454	6.00	323,454	6.00	323,454
49.25	2,020,720	50.00	2,145,134	49.00	2,108,644	49.00	2,108,644	MCSO RECORDS TECHNICIAN	49.00	2,175,329	49.00	2,175,329	49.00	2,175,329

SHERIFF

FUND 1000: General Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.50	31,122	0.50	31,122	MCSO VOLUNTEER PROGRAM COORD	0.50	32,515	0.50	32,515	0.50	32,515
4.50	160,016	6.25	231,847	5.50	200,607	5.50	200,607	OFFICE ASSISTANT 2	5.00	188,860	5.00	188,860	5.00	188,860
11.00	438,563	10.90	452,874	9.90	411,216	9.90	411,216	OFFICE ASSISTANT/SENIOR	9.90	425,952	9.90	425,952	9.90	425,952
1.00	63,361	1.00	66,428	0.00	0	0.00	0	OPERATIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	62,223	1.00	62,223	OPERATIONS SUPERVISOR	1.00	66,281	1.00	66,281	1.00	66,281
1.00	45,414	0.00	0	0.00	0	0.00	0	PROCUREMENT ANALYST	0.00	0	0.00	0	0.00	0
0.00	0	0.75	42,147	0.75	43,096	0.75	43,096	PROCUREMENT ANALYST/SR	0.75	44,630	0.75	44,630	0.75	44,630
3.00	287,337	3.09	302,231	2.00	193,094	2.00	193,094	PROGRAM MANAGER 2	2.00	201,734	2.00	201,734	2.00	201,734
1.00	110,855	1.00	113,573	1.00	111,744	1.00	111,744	PROGRAM MANAGER/SENIOR	1.00	116,744	1.00	116,744	1.00	116,744
3.00	201,476	3.00	213,551	3.50	246,031	3.50	246,031	PROGRAM SUPERVISOR	3.50	257,040	3.50	257,040	3.50	257,040
0.00	0	0.00	0	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST/SE	3.00	226,084	3.00	226,084	3.00	226,084
3.00	200,340	4.00	300,575	4.00	290,813	4.00	290,813	RESEARCH/EVALUATION ANALYST/SE	0.00	0	0.00	0	0.00	0
0.00	-225,573	0.00	1,147,097	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.00	0	12.00	1,052,862	12.00	1,079,335	12.00	1,079,335	SERGEANT	12.00	1,069,599	12.00	1,069,599	13.00	1,160,803
6.00	426,280	0.00	0	0.00	0	0.00	0	SERGEANT 3 *	0.00	0	0.00	0	0.00	0
5.00	375,525	0.00	0	0.00	0	0.00	0	SERGEANT 3 LG14	0.00	0	0.00	0	0.00	0
1.00	32,782	1.00	33,596	1.00	33,349	1.00	33,349	SEWING SPECIALIST	1.00	35,721	1.00	35,721	1.00	35,721
1.00	113,391	1.00	135,000	1.00	135,000	1.00	135,000	SHERIFF	1.00	135,000	1.00	135,000	1.00	135,000
3.00	215,824	3.00	227,724	3.00	232,955	3.00	232,955	SYSTEM ADMINISTRATOR	3.00	241,224	3.00	241,224	3.00	241,224
1.00	82,594	1.00	87,159	1.00	89,162	1.00	89,162	SYSTEMS ADMINISTRATOR/SENIOR	1.00	92,335	1.00	92,335	1.00	92,335
0.00	0	0.00	0	1.00	118,296	1.00	118,296	UNDERSHERIFF	0.00	0	0.00	0	0.00	0
696.50	42,329,003	699.91	46,320,355	663.88	43,573,268	663.88	43,573,268	TOTAL BUDGET	672.56	45,119,273	672.56	45,119,273	673.56	45,119,273

SHERIFF

FUND 1502: Emergency Communications Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
184,281	0	0	0	60170 Professional Services	0	0	0
184,281	0	0	0	TOTAL Contractual Services	0	0	0
0	225,267	231,225	299,800	60200 Communications	232,992	232,992	232,992
34,692	0	0	0	60240 Supplies	0	0	0
5,014	4,663	6,289	8,154	60350 Central Indirect	3,961	3,961	3,961
10,664	10,069	12,486	16,189	60355 Dept Indirect	13,047	13,047	13,047
50,370	240,000	250,000	324,143	TOTAL Materials & Supplies	250,000	250,000	250,000
234,651	240,000	250,000	324,143	TOTAL BUDGET	250,000	250,000	250,000

SHERIFF

FUND 1505: Federal/State Program Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
98,704	11,550	4,941,305	5,253,680	60000 Permanent	5,498,956	5,498,956	5,702,307
0	1,482	0	0	60100 Temporary	0	0	0
63,974	0	711,794	821,024	60110 Overtime	909,996	909,996	904,797
4,858	65	373,904	373,904	60120 Premium	82,683	82,683	82,683
47,328	3,565	2,132,741	2,281,078	60130 Salary-Related Exp	2,385,011	2,385,011	2,458,267
0	142	0	0	60135 Non-Base Fringe	0	0	0
34,162	3,909	1,364,940	1,464,043	60140 Insurance Benefits	1,702,350	1,702,350	1,752,314
0	138	0	0	60145 Non-Base Insurance	0	0	0
307,206	345,221	0	0	90001 ATYP Posting (CATS)	0	0	0
75,890	152,429	0	0	92001 Sheriff Office OT (CATS)	0	0	0
7,443,778	8,891,292	0	0	93002 Assess Labor	0	0	0
-46,500	10,392	0	0	95102 Settle Labor	0	0	0
8,029,399	9,420,185	9,524,684	10,193,729	TOTAL Personal Services	10,578,996	10,578,996	10,900,368
2,264	2,242	0	0	60160 Pass-Thru & Pgm Supt	0	0	0
15,335	63,819	297,470	279,971	60170 Professional Services	3,173	3,173	3,173
17,599	66,060	297,470	279,971	TOTAL Contractual Services	3,173	3,173	3,173
19	818	3,500	3,500	60180 Printing	327	327	327
611	51	5,000	5,000	60200 Communications	9,268	9,268	9,268
0	0	5,175	5,175	60210 Rentals	5,175	5,175	5,175
5,663	1,408	6,720	6,720	60220 Repairs and Maintenance	6,719	6,719	6,719
75	66	0	0	60230 Postage	0	0	0
52,090	61,679	241,134	246,134	60240 Supplies	130,109	130,109	130,109
0	320,000	0	0	60250 Food	0	0	0
4,062	21,109	23,682	23,682	60260 Travel & Training	18,041	18,041	18,041
500	0	5,257	5,257	60270 Local Travel/Mileage	5,257	5,257	5,257
4,564	64,929	0	0	60290 Software Licenses/Maint	0	0	0
185,029	208,335	282,781	293,023	60350 Central Indirect	176,780	176,780	181,352
393,490	449,883	561,403	577,104	60355 Dept Indirect	582,344	582,344	597,404
0	29,764	0	0	60370 Intl Svc Telephone	0	0	0
498	9,717	0	0	60410 Intl Svc Motor Pool	0	0	0
0	120,890	0	0	60420 Intl Svc Electronics	0	0	0
5	0	0	0	60460 Intl Svc Dist/Postage	0	0	0
-60	-111	0	0	60680 Cash Discounts Taken	0	0	0
-85	0	0	0	93001 Assess Matrl & Svcs	0	0	0
0	28,381	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
646,461	1,316,919	1,134,652	1,165,595	TOTAL Materials & Supplies	934,020	934,020	953,652
171,977	183,666	334,040	334,040	60550 Capital Equipment	51,676	51,676	51,676
171,977	183,666	334,040	334,040	TOTAL Capital Outlay	51,676	51,676	51,676
8,865,436	10,986,831	11,290,846	11,973,335	TOTAL BUDGET	11,567,865	11,567,865	11,908,869

SHERIFF

FUND 1505: Federal/State Program Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.76	100,839	1.00	55,050	1.00	58,290	1.00	58,290	CORRECTIONS COUNSELOR	0.00	0	0.00	0	0.00	0
52.50	3,460,938	54.00	3,614,551	54.00	3,800,105	54.00	3,800,105	CORRECTIONS OFFICER	59.46	4,126,889	59.46	4,126,889	59.71	4,147,832
6.00	497,963	6.00	509,539	6.00	536,082	6.00	536,082	CORRECTIONS SERGEANT	6.00	538,408	6.00	538,408	8.00	720,816
0.00	0	6.95	489,416	7.48	546,828	7.48	546,828	DEPUTY SHERIFF	12.30	795,887	12.30	795,887	12.30	795,887
0.30	16,829	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 2 *	0.00	0	0.00	0	0.00	0
6.42	387,243	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 *	0.00	0	0.00	0	0.00	0
0.80	50,763	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 LG20	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT 2	1.00	37,772	1.00	37,772	1.00	37,772
0.00	0	0.00	0	0.00	0	0.00	312,375	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
67.78	4,514,575	67.95	4,668,556	68.48	4,941,305	68.48	5,253,680	TOTAL BUDGET	78.76	5,498,956	78.76	5,498,956	81.01	5,702,307

SHERIFF

FUND 1513: Inmate Welfare Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
459,681	603,888	424,194	424,194	60000 Permanent	431,936	431,936	431,936
1,811	8,886	0	0	60100 Temporary	0	0	0
6,037	1,740	0	0	60110 Overtime	6,000	6,000	6,000
5,608	4,883	35,348	35,348	60120 Premium	35,348	35,348	35,348
146,229	180,938	122,707	122,707	60130 Salary-Related Exp	146,721	146,721	146,721
151	739	0	0	60135 Non-Base Fringe	0	0	0
131,481	178,590	136,715	136,715	60140 Insurance Benefits	157,781	157,781	157,781
107	508	0	0	60145 Non-Base Insurance	0	0	0
9,814	-6,654	0	0	90001 ATYP Posting (CATS)	0	0	0
760,919	973,518	718,964	718,964	TOTAL Personal Services	777,786	777,786	777,786
33,057	39,221	48,489	48,489	60170 Professional Services	78,488	78,488	78,488
33,057	39,221	48,489	48,489	TOTAL Contractual Services	78,488	78,488	78,488
5,457	5,009	2,560	2,560	60180 Printing	2,338	2,338	2,338
3,518	3,744	0	0	60190 Utilities	0	0	0
2,245	1,527	0	0	60200 Communications	2,000	2,000	2,000
1,991	1,951	0	0	60210 Rentals	0	0	0
1,224	1,020	50,000	50,000	60220 Repairs and Maintenance	0	0	0
4,855	6,082	0	0	60230 Postage	0	0	0
240,339	289,394	233,505	253,134	60240 Supplies	133,162	133,162	133,162
291,148	229,879	331,939	331,939	60250 Food	200,000	200,000	200,000
0	275	3,000	3,000	60260 Travel & Training	3,000	3,000	3,000
0	46	2,253	2,253	60270 Local Travel/Mileage	2,253	2,253	2,253
32,236	24,219	0	0	60310 Drugs	0	0	0
132,420	144,628	0	0	60340 Dues & Subscriptions	0	0	0
35,818	36,710	37,827	38,361	60350 Central Indirect	21,896	21,896	21,896
76,171	79,273	75,098	76,158	60355 Dept Indirect	72,128	72,128	72,128
14,473	16,063	11,432	11,432	60370 Intl Svc Telephone	40,308	40,308	40,308
3,201	765	7,420	7,420	60420 Intl Svc Electronics	12,500	12,500	12,500
0	0	640	640	60430 Intl Svc Bldg Mgmt	0	0	0
0	0	35,000	35,000	60440 Intl Svc Other	35,000	35,000	35,000
1,470	1,122	2,129	2,129	60460 Intl Svc Dist/Postage	1,156	1,156	1,156
-2	-11	0	0	60680 Cash Discounts Taken	0	0	0
35,000	35,000	0	0	93007 Assess Int Svc Expenses	0	0	0
0	0	0	0	95101 Settle Matrl & Svcs	0	0	0
0	0	0	0	95107 Settle Int Svc Expenses	0	0	0
540	0	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
882,105	876,695	792,803	814,026	TOTAL Materials & Supplies	525,741	525,741	525,741
1,676,081	1,889,434	1,560,256	1,581,479	TOTAL BUDGET	1,382,015	1,382,015	1,382,015

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.00	102,145	2.00	106,066	2.00	105,797	2.00	105,797	CHAPLAIN	1.00	58,978	1.00	58,978	1.00	58,978
1.24	70,802	3.00	168,815	0.00	0	0.00	0	CORRECTIONS COUNSELOR	1.00	52,947	1.00	52,947	1.00	52,947
1.00	36,958	1.00	45,184	0.00	0	0.00	0	CORRECTIONS TECHNICIAN	0.00	0	0.00	0	0.00	0
4.00	178,275	4.99	234,809	3.99	191,825	3.99	191,825	EQUIPMENT/PROPERTY TECHNICIAN	3.99	197,295	3.99	197,295	3.99	197,295
1.00	45,414	1.00	46,542	1.00	46,205	1.00	46,205	FINANCE SPECIALIST 1	1.00	38,920	1.00	38,920	1.00	38,920
1.00	51,330	1.00	54,178	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
1.00	75,023	1.00	76,862	0.00	0	0.00	0	MCSO CORRECTIONS PROGRAM ADM	0.00	0	0.00	0	0.00	0
1.00	61,750	1.00	63,264	0.50	31,121	0.50	31,121	MCSO VOLUNTEER PROGRAM COORD	0.50	32,515	0.50	32,515	0.50	32,515
0.00	0	0.10	4,260	0.10	4,228	0.10	4,228	OFFICE ASSISTANT/SENIOR	0.10	4,380	0.10	4,380	0.10	4,380
0.00	0	0.25	14,049	0.25	14,366	0.25	14,366	PROCUREMENT ANALYST/SR	0.25	14,877	0.25	14,877	0.25	14,877
0.00	0	0.16	16,682	0.00	0	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
1.00	63,896	1.00	60,493	0.50	30,652	0.50	30,652	PROGRAM SUPERVISOR	0.50	32,024	0.50	32,024	0.50	32,024
13.24	685,593	16.50	891,204	8.34	424,194	8.34	424,194	TOTAL BUDGET	8.34	431,936	8.34	431,936	8.34	431,936

SHERIFF

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
853,859	1,292,786	1,526,239	1,689,606	60000	Permanent	1,655,535	1,655,535	1,699,341
34,250	31,271	0	0	60100	Temporary	0	0	0
158,248	146,409	34,615	34,615	60110	Overtime	43,746	43,746	43,746
16,531	26,833	61,247	61,247	60120	Premium	15,254	15,254	15,254
338,497	487,430	529,868	588,415	60130	Salary-Related Exp	600,280	600,280	613,431
-7,016	11,060	0	0	60135	Non-Base Fringe	0	0	0
264,401	377,980	436,106	475,055	60140	Insurance Benefits	514,005	514,005	531,565
2,074	2,015	0	0	60145	Non-Base Insurance	0	0	0
-16,134	-7,468	0	0	90001	ATYP Posting (CATS)	0	0	0
-123,964	-109,484	0	0	92001	Sheriff Office OT (CATS)	0	0	0
-89,700	-47,840	0	0	93002	Assess Labor	0	0	0
13,894	15,518	0	0	95102	Settle Labor	0	0	0
1,444,942	2,226,509	2,588,075	2,848,938	TOTAL Personal Services		2,828,820	2,828,820	2,903,337
147,545	179,891	150,358	199,363	60160	Pass-Thru & Pgm Supt	139,628	139,628	139,628
13,861	60,630	31,902	33,867	60170	Professional Services	38,766	38,766	38,766
161,406	240,521	182,260	233,230	TOTAL Contractual Services		178,394	178,394	178,394
1,340	249	819	819	60180	Printing	819	819	819
647	1,856	5,120	5,120	60200	Communications	5,120	5,120	5,120
0	3,024	5,120	5,120	60210	Rentals	5,120	5,120	5,120
4,477	552	0	0	60220	Repairs and Maintenance	0	0	0
420	176	717	717	60230	Postage	717	717	717
22,315	6,485	178,827	204,874	60240	Supplies	77,775	77,775	77,775
15,535	54	24,650	24,650	60250	Food	24,650	24,650	24,650
0	6,966	0	0	60260	Travel & Training	6,524	6,524	6,524
125	0	0	0	60270	Local Travel/Mileage	0	0	0
5,818	5,528	0	0	60280	Insurance	0	0	0
0	166	102	102	60340	Dues & Subscriptions	102	102	102
39,349	52,051	81,664	90,854	60350	Central Indirect	53,807	53,807	55,074
83,680	112,400	162,131	180,377	60355	Dept Indirect	177,251	177,251	181,424
27,577	0	0	0	60380	Intl Svc Data Processing	0	0	0
24,274	25,398	26,418	26,418	60430	Intl Svc Bldg Mgmt	27,756	27,756	27,756
150	100	0	0	60440	Intl Svc Other	0	0	0
13,420	11,092	14,081	14,081	60460	Intl Svc Dist/Postage	9,428	9,428	9,428
-12,838	-15,562	0	0	93007	Assess Int Svc Expenses	0	0	0
8,672	1,420	0	0	95101	Settle Matrl & Svcs	0	0	0
234,959	211,953	499,649	553,132	TOTAL Materials & Supplies		389,069	389,069	394,509
0	17,498	110,000	110,000	60550	Capital Equipment	10,000	10,000	10,000
0	17,498	110,000	110,000	TOTAL Capital Outlay		10,000	10,000	10,000
1,841,307	2,696,481	3,379,984	3,745,300	TOTAL BUDGET		3,406,283	3,406,283	3,486,240

SHERIFF

FUND 1516: Justice Services Special Ops Fund

FY08 ACTUAL		FY09 ACTUAL		FY10 ADOPTED		FY10 REVISED		POSITION DETAIL	FY11 PROPOSED		FY11 APPROVED		FY11 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	64,812	1.00	48,128	1.00	48,974	1.00	48,974	ALARM ORDINANCE COORDINATOR	1.00	50,718	1.00	50,718	1.00	50,718
0.00	0	0.79	88,973	1.00	117,340	1.00	117,340	CAPTAIN	1.00	122,589	1.00	122,589	1.00	122,589
7.00	446,092	7.00	474,011	8.00	563,366	8.00	563,366	CORRECTIONS OFFICER	7.00	504,105	7.00	504,105	7.00	504,105
0.00	0	0.00	0	0.50	44,675	0.50	44,675	CORRECTIONS SERGEANT	0.50	45,602	0.50	45,602	0.50	45,602
1.00	49,882	5.00	344,298	5.00	359,526	5.00	359,526	DEPUTY SHERIFF	6.00	435,600	6.00	435,600	6.00	435,600
3.00	183,912	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 *	0.00	0	0.00	0	0.00	0
2.00	125,740	0.00	0	0.00	0	0.00	0	DEPUTY SHERIFF 3 LG14	0.00	0	0.00	0	0.00	0
9.00	353,942	7.50	310,572	7.27	308,086	7.27	308,086	FACILITY SECURITY OFFICER	7.27	318,845	7.27	318,845	7.27	318,845
2.00	80,529	2.00	83,667	2.00	84,272	2.00	84,272	OFFICE ASSISTANT/SENIOR	2.00	87,290	2.00	87,290	3.00	131,096
0.00	0	0.00	0	0.00	0	0.00	163,367	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	SERGEANT	1.00	90,786	1.00	90,786	1.00	90,786
25.00	1,304,909	23.29	1,349,649	24.77	1,526,239	24.77	1,689,606	TOTAL BUDGET	25.77	1,655,535	25.77	1,655,535	26.77	1,699,341

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Financial Summary

fy2011 adopted budget

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FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
60,218,366	71,613,104	23,133,269	23,133,269	TOTAL BEGINNING WORKING CAPITAL	47,184,897	47,184,897	47,516,943
				TAXES			
1,388,216	1,158,158	1,001,690	1,001,690	In Lieu of Taxes	1,230,384	1,230,384	1,275,384
72,261,016	45,021,966	43,528,000	43,528,000	Income Taxes	42,463,000	42,463,000	42,463,000
13,481,426	12,890,836	17,412,540	17,412,540	Motor Vehicle Rental Tax	17,847,854	17,847,854	17,847,854
1,642,353	1,556,810	1,394,617	1,394,617	Penalty & Interest	1,405,258	1,405,258	1,405,258
3,885,941	3,584,259	4,325,636	4,325,636	Prior Year Taxes	4,547,010	4,547,010	4,547,010
204,708,421	210,892,599	215,527,788	215,527,788	Property Taxes	222,578,723	222,578,723	222,578,723
5,092	0	0	0	Transient Lodging Tax	0	0	0
297,372,464	275,104,628	283,190,271	283,190,271		290,072,229	290,072,229	290,117,229
				INTERGOVERNMENTAL			
3,818,855	4,000,421	3,637,935	3,637,935	Federal & State Sources	3,812,479	3,812,479	3,812,479
3,883,924	3,966,153	3,064,696	2,922,274	Local Sources	2,975,768	2,975,768	2,982,768
10,748,703	8,208,270	9,741,871	8,941,615	State Sources	8,017,462	8,017,462	8,017,462
18,451,483	16,174,844	16,444,502	15,501,824		14,805,709	14,805,709	14,812,709
				LICENSES & PERMITS			
8,643,985	8,766,231	5,009,212	7,623,524	Licenses	5,523,625	5,523,625	5,523,825
119,116	92,796	2,710,812	90,500	Permits	3,030,156	3,030,156	3,030,156
8,763,101	8,859,027	7,720,024	7,714,024		8,553,781	8,553,781	8,553,981
				SERVICE CHARGES			
604,385	668,001	1,101,750	1,101,750	Elections	1,018,868	1,018,868	1,018,868
8,075	10,030	5,000	5,000	Facilities Management	7,500	7,500	7,500
7,040,722	8,335,526	10,362,637	10,362,637	IG Charges for Services	7,481,771	7,481,771	7,481,771
108,425	360,823	11,500	11,500	Miscellaneous	17,500	17,500	17,500
557,369	877,540	332,298	338,298	Service Charges	556,406	556,406	556,406
8,318,977	10,251,921	11,813,185	11,819,185		9,082,045	9,082,045	9,082,045
5,072,730	2,092,172	2,260,000	2,260,000	TOTAL INTEREST	1,630,200	1,630,200	1,659,063
				OTHER			
138,787	167,378	206,670	206,670	Dividends/Refunds	227,549	227,549	227,549
1,221,622	1,082,710	1,201,000	1,201,000	Fines/Forfeitures	1,151,000	1,151,000	1,151,000
9,951	38,960	0	0	Nongovernmental Grants	375,000	375,000	375,000
-10,000	0	0	0	Other Miscellaneous	0	0	0
387,946	355,521	397,800	397,800	Sales	333,050	333,050	662,327
12,399,122	12,527,015	16,269,132	17,038,213	Service Reimbursements	15,617,435	15,617,435	16,074,056
36,922	72,381	0	0	Trusts	5,000	5,000	5,000
14,184,351	14,243,965	18,074,602	18,843,683		17,709,034	17,709,034	18,494,932
2,002,253	3,415,798	18,551,740	18,551,740	TOTAL FINANCING SOURCES	3,011,000	3,011,000	3,011,000
414,383,723	401,755,458	381,187,593	381,013,996	FUND TOTAL	392,048,895	392,048,895	393,247,902

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COUNTY HUMAN SERVICES			
11,643,893	12,041,632	12,366,627	12,380,767	Personal Services	13,184,649	13,184,649	13,170,961
30,286,916	28,780,407	30,052,764	30,248,528	Contractual Services	32,282,898	32,282,898	31,515,522
3,382,975	2,872,267	3,165,564	3,188,856	Materials & Supplies	3,022,175	3,022,175	3,031,511
0	6,222	0	0	Debt Service	0	0	0
45,313,784	43,700,528	45,584,955	45,818,151		48,489,722	48,489,722	47,717,994

FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
HEALTH DEPARTMENT							
34,131,234	35,357,184	34,531,189	35,315,128	Personal Services	36,865,157	36,865,157	37,317,834
5,758,629	4,800,607	6,286,948	6,005,963	Contractual Services	5,787,442	5,787,442	5,894,099
10,304,180	11,051,318	10,141,957	10,141,266	Materials & Supplies	10,563,121	10,563,121	10,313,483
-5,949	0	150,000	150,000	Capital Outlay	0	0	0
50,188,095	51,209,110	51,110,094	51,612,357		53,215,720	53,215,720	53,525,416
COMMUNITY JUSTICE							
29,049,274	31,710,192	28,872,902	29,117,840	Personal Services	30,915,485	30,915,485	30,915,485
11,177,452	11,910,410	12,883,683	11,904,602	Contractual Services	12,228,167	12,228,167	12,228,167
11,056,595	9,550,892	10,610,824	10,471,784	Materials & Supplies	11,333,286	11,333,286	11,333,286
65,423	31,414	16,000	16,000	Capital Outlay	11,000	11,000	11,000
51,348,743	53,202,908	52,383,409	51,510,226		54,487,938	54,487,938	54,487,938
DISTRICT ATTORNEY							
16,116,622	16,609,661	15,996,798	15,940,732	Personal Services	16,513,576	16,513,576	16,513,576
379,425	377,001	406,348	404,012	Contractual Services	371,591	371,591	371,591
2,215,752	2,153,318	2,048,562	2,051,948	Materials & Supplies	2,168,381	2,168,381	2,168,381
18,711,799	19,139,980	18,451,708	18,396,692		19,053,548	19,053,548	19,053,548
SHERIFF							
77,526,746	80,274,546	78,338,471	78,338,471	Personal Services	81,398,841	81,398,841	81,398,841
1,465,319	934,040	988,589	988,589	Contractual Services	768,666	768,666	734,666
16,758,216	16,904,018	17,573,292	17,612,002	Materials & Supplies	17,837,368	17,837,368	18,063,501
10,962	10,961	0	0	Debt Service	0	0	0
489,325	183,928	131,587	131,587	Capital Outlay	133,398	133,398	133,398
96,250,567	98,307,493	97,031,939	97,070,649		100,138,273	100,138,273	100,330,406
NON-DEPARTMENTAL							
5,070,626	5,278,932	5,202,184	5,202,184	Personal Services	6,894,562	6,894,562	6,766,950
11,425,604	5,079,778	5,775,325	5,795,325	Contractual Services	6,241,081	6,241,081	6,156,081
4,275,283	4,559,791	5,732,537	5,732,537	Materials & Supplies	6,929,015	6,929,015	6,923,720
1,261,577	0	940,000	940,000	Debt Service	350,000	350,000	350,000
22,033,090	14,918,500	17,650,046	17,670,046		20,414,658	20,414,658	20,196,751
OVERALL COUNTY							
59,650	48,101	0	0	Contractual Services	0	0	0
1,404,000	0	0	0	Materials & Supplies	0	0	0
1,463,650	48,101	0	0		0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
20,123,234	21,108,284	21,061,221	21,073,902	Personal Services	21,693,842	21,693,842	21,834,069
2,489,306	2,560,831	2,482,332	2,482,332	Contractual Services	1,983,002	1,983,002	2,151,262
7,566,315	7,625,500	7,967,798	7,955,117	Materials & Supplies	5,366,000	5,366,000	5,480,081
41,665	71,580	19,500	19,500	Capital Outlay	19,500	19,500	19,500
30,220,520	31,366,194	31,530,851	31,530,851		29,062,344	29,062,344	29,484,912
DEPARTMENT OF COMMUNITY SERVICES							
6,479,109	6,566,825	6,536,102	6,538,354	Personal Services	7,097,001	7,097,001	7,031,719
367,459	535,796	600,232	597,980	Contractual Services	707,180	707,180	707,180
3,077,000	3,214,255	3,667,558	3,668,693	Materials & Supplies	3,733,513	3,733,513	3,730,713
0	62,838	0	0	Capital Outlay	0	0	0
9,923,568	10,379,713	10,803,892	10,805,027		11,537,694	11,537,694	11,469,612
CASH TRANSFERS TO . .							

FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
15,816,803	15,635,772	13,927,775	13,927,775	Library Serial Levy Fund	15,093,244	15,093,244	15,093,244
0	24,200,000	0	0	Capital Lease Retirement Fund	0	0	0
0	0	1,500,000	1,500,000	Financed Projects Fund	4,500,000	4,500,000	4,500,000
0	6,050,000	0	0	Capital Improvement Fund	150,000	150,000	150,000
1,500,000	560,000	0	0	Asset Preservation Fund	0	0	0
0	299,901	0	0	Fleet Management Fund	74,000	74,000	0
0	1,360,000	1,100,000	1,492,706	Facilities Management Fund	120,000	120,000	120,000
17,316,803	48,105,673	16,527,775	16,920,481	TOTAL CASH TRANSFERS	19,937,244	19,937,244	19,863,244
0	0	7,250,000	6,816,592	CONTINGENCY	5,826,302	5,826,302	7,232,629
71,613,104	31,377,260	32,862,924	32,862,924	UNAPPROPRIATED BALANCE	29,885,452	29,885,452	29,885,452
414,383,723	401,755,458	381,187,593	381,013,996	FUND TOTAL	392,048,895	392,048,895	393,247,902

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
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COUNTY HUMAN SERVICES

1,000,000	0	0	0	50180 IG-OP-Direct St	0	0	0
300	0	0	0	50200 IG-OP-Other	0	0	0
0	1,520	0	0	50210 Nongovernmental Agencies	0	0	0
146,150	142,455	130,000	130,000	50220 Licenses and Fees	90,000	90,000	90,000
0	82,181	0	0	50235 Service Charges	0	0	0
0	7,819	0	0	50270 Interest Earnings	0	0	0
0	3,827	0	0	50280 Fines and Forfeitures	0	0	0
409	3,556	0	0	50300 OP-Donations	0	0	0
12,337	-81,605	0	0	50350 Write Off Revenue	0	0	0
1,095	1,130	0	0	50360 Miscellaneous Revenue	0	0	0
845,988	368,279	732,262	755,458	50370 Departmental Indirect	751,551	751,551	765,587

HEALTH DEPARTMENT

2,078	0	0	0	50180 IG-OP-Direct St	0	0	0
326,198	225,000	238,666	238,666	50200 IG-OP-Other	224,000	224,000	224,000
667	28,206	0	0	50210 Nongovernmental Agencies	0	0	0
2,628,941	3,438,933	225,212	2,839,524	50220 Licenses and Fees	140,425	140,425	140,425
1,464	2,705	2,620,812	500	50230 Permits	2,950,156	2,950,156	2,950,156
172,531	168,759	0	6,000	50235 Service Charges	131,850	131,850	131,850
37,251	141,432	300,610	300,610	50236 IG-Charges For Srvc	115,666	115,666	115,666
0	3,910	0	0	50240 Property/Space Rentals	4,000	4,000	4,000
0	260	0	0	50250 Sales to the Public	0	0	0
798	3,459	1,000	1,000	50280 Fines and Forfeitures	1,000	1,000	1,000
20,980	11,712	0	0	50290 Dividends & Rebates	0	0	0
17,017	60,773	0	0	50300 OP-Donations	0	0	0
430	3,054	0	0	50302 Gen-Donations	0	0	0
0	93,096	6,388	6,388	50310 Service Reimbursements	0	0	0
-63,815	280,747	0	0	50350 Write Off Revenue	0	0	0
389	1,553	0	0	50360 Miscellaneous Revenue	0	0	0
4,199,534	4,648,255	4,847,492	5,349,755	50370 Departmental Indirect	5,568,730	5,568,730	5,878,426

FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
COMMUNITY JUSTICE								
15,325	0	800,256	0	50180	IG-OP-Direct St	0	0	0
2,178,779	3,122,976	2,455,608	2,455,608	50200	IG-OP-Other	2,736,926	2,736,926	2,736,926
4,660	2,510	0	0	50210	Nongovernmental Agencies	0	0	0
563	8,261	5,000	5,000	50220	Licenses and Fees	5,000	5,000	5,000
178	67	0	0	50221	Photocopy Charges	0	0	0
9,832	10,047	10,298	10,298	50235	Service Charges	10,556	10,556	10,556
156,689	155,014	163,609	163,609	50236	IG-Charges For Srvc	153,609	153,609	153,609
4,843	3,725	5,000	5,000	50240	Property/Space Rentals	3,500	3,500	3,500
183,146	169,340	279,800	279,800	50250	Sales to the Public	180,050	180,050	180,050
867,742	825,729	875,000	875,000	50280	Fines and Forfeitures	835,000	835,000	835,000
2,010	278	0	0	50290	Dividends & Rebates	0	0	0
40	0	0	0	50300	OP-Donations	0	0	0
51,789	30,107	0	0	50310	Service Reimbursements	0	0	0
55,402	64,460	0	0	50350	Write Off Revenue	0	0	0
36	106	6,000	6,000	50360	Miscellaneous Revenue	5,000	5,000	5,000
1,309,806	1,336,587	1,779,038	1,706,111	50370	Departmental Indirect	1,648,233	1,648,233	1,648,233
0	0	0	0	95104	Settle All Revenue	0	0	0
DISTRICT ATTORNEY								
403,496	423,467	382,080	382,080	50180	IG-OP-Direct St	422,462	422,462	422,462
59,677	132,500	142,422	0	50200	IG-OP-Other	0	0	0
291,012	301,098	250,000	250,000	50235	Service Charges	275,000	275,000	275,000
2	8	0	0	50250	Sales to the Public	0	0	0
0	607	0	0	50280	Fines and Forfeitures	0	0	0
530	952	0	0	50300	OP-Donations	0	0	0
15,200	15,200	0	0	50310	Service Reimbursements	0	0	0
68	-6,199	0	0	50350	Write Off Revenue	0	0	0
1,191	1,290	0	0	50360	Miscellaneous Revenue	0	0	0
104,041	90,964	106,302	109,688	50370	Departmental Indirect	118,891	118,891	118,891

FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
SHERIFF							
299,674	147,096	0	0	50117 In Lieu Of Tax-Prog	0	0	0
966	254	0	0	50180 IG-OP-Direct St	0	0	0
1,300,000	456,429	228,000	228,000	50200 IG-OP-Other	0	0	0
124,245	184,923	106,000	106,000	50220 Licenses and Fees	162,000	162,000	162,000
48,940	60,665	72,000	72,000	50235 Service Charges	61,000	61,000	61,000
6,838,926	8,035,771	9,898,418	9,898,418	50236 IG-Charges For Srvc	7,212,496	7,212,496	7,212,496
1,054	1,265	0	0	50240 Property/Space Rentals	0	0	0
60,590	45,507	23,000	23,000	50250 Sales to the Public	25,000	25,000	25,000
1,637	854	0	0	50280 Fines and Forfeitures	0	0	0
3,264	3,878	2,000	2,000	50290 Dividends & Rebates	1,400	1,400	1,400
5,332	2,000	0	0	50300 OP-Donations	5,000	5,000	5,000
12,348	833	591,528	591,528	50310 Service Reimbursements	740,211	740,211	740,211
7,563	0	0	0	50340 Asset Sale Proceeds	0	0	0
27,806	-2,069	0	0	50350 Write Off Revenue	0	0	0
221	2,018	5,000	5,000	50360 Miscellaneous Revenue	0	0	0
564,005	651,626	811,118	849,828	50370 Departmental Indirect	844,771	844,771	864,004
-10,000	0	0	0	95104 Settle All Revenue	0	0	0
NON-DEPARTMENTAL							
0	0	0	0	50116 In Lieu Of Tax-Gen	327,626	327,626	327,626
350	0	0	0	50240 Property/Space Rentals	0	0	0
800	0	0	0	50250 Sales to the Public	0	0	0
0	0	50,000	50,000	50270 Interest Earnings	0	0	0
0	165	0	0	50290 Dividends & Rebates	0	0	0
10,833	0	0	0	50300 OP-Donations	0	0	0
0	0	0	0	50302 Gen-Donations	375,000	375,000	375,000
148,653	0	0	0	50335 Premium on Long Term Debt	0	0	0
2,648	8,635	0	0	50350 Write Off Revenue	0	0	0
0	20	0	0	50360 Miscellaneous Revenue	0	0	0

FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY								
60,218,366	71,613,104	23,133,269	23,133,269	50000	Beginning Working Capital	47,184,897	47,184,897	47,389,797
204,708,421	210,892,599	215,527,788	215,527,788	50100	Property Taxes - Current	222,578,723	222,578,723	222,578,723
3,885,941	3,584,259	4,325,636	4,325,636	50101	Property Taxes - Prior	4,547,010	4,547,010	4,547,010
919,630	864,703	878,083	878,083	50102	Property Taxes - Penalties	900,035	900,035	900,035
722,723	692,107	516,534	516,534	50103	Property Taxes - Interest	505,223	505,223	505,223
0	0	0	0	50110	Payment In Lieu of Tax	0	0	0
3,818,855	4,000,421	3,637,935	3,637,935	50112	Govt Shared-Gen	3,812,479	3,812,479	3,812,479
5,778,873	4,544,550	5,559,535	5,559,535	50115	Lottery Revenues	4,095,000	4,095,000	4,095,000
1,088,542	1,011,061	871,236	871,236	50116	In Lieu Of Tax-Gen	785,188	785,188	785,188
0	0	130,454	130,454	50117	In Lieu Of Tax-Prog	117,570	117,570	117,570
13,481,426	12,890,836	17,412,540	17,412,540	50130	Motor Vehicle Rental Tax	17,847,854	17,847,854	17,847,854
65,650,000	42,900,000	42,528,000	42,528,000	50160	Business Income Tax	42,263,000	42,263,000	42,263,000
6,607,315	2,121,616	1,000,000	1,000,000	50165	Personal Income Tax	200,000	200,000	200,000
3,701	350	0	0	50166	ITAX-Penalties/Fees	0	0	0
0	10,000	0	0	50200	IG-OP-Other	0	0	0
150,317	121,391	0	0	50220	Licenses and Fees	0	0	0
29,731	22,108	0	0	50235	Service Charges	0	0	0
46	3,308	0	0	50236	IG-Charges For Srvcs	0	0	0
5,072,704	2,077,358	2,150,000	2,150,000	50270	Interest Earnings	1,630,200	1,630,200	1,630,200
351,445	248,019	315,000	315,000	50280	Fines and Forfeitures	315,000	315,000	315,000
5,127	0	0	0	50290	Dividends & Rebates	0	0	0
4,194	3,671	0	0	50302	Gen-Donations	0	0	0
4,900,027	4,867,344	6,834,779	7,108,097	50310	Service Reimbursements	5,334,517	5,334,517	5,448,173
636,600	2,175,798	17,377,740	17,377,740	50320	Cash Transfer Revenue	1,161,000	1,161,000	1,161,000
-1,134	273	0	0	50350	Write Off Revenue	0	0	0
50,672	178	0	0	50360	Miscellaneous Revenue	0	0	0

FUND 1000: GENERAL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT								
0	0	0	0	50000	Beginning Working Capital	0	0	127,146
0	0	0	0	50110	Payment In Lieu of Tax	0	0	45,000
3,547,965	3,227,296	3,000,000	3,000,000	50111	CAFFA	3,500,000	3,500,000	3,500,000
5,092	0	0	0	50120	Transient Lodging Tax	0	0	0
0	12,703	0	0	50180	IG-OP-Direct St	0	0	0
18,970	19,248	0	0	50200	IG-OP-Other	14,842	14,842	21,842
5,453,655	4,745,033	4,473,000	4,473,000	50220	Licenses and Fees	5,056,200	5,056,200	5,126,400
0	45	0	0	50221	Photocopy Charges	0	0	0
1,124	232,682	0	0	50235	Service Charges	78,000	78,000	78,000
750	0	0	0	50240	Property/Space Rentals	0	0	0
140,568	138,792	93,000	93,000	50250	Sales to the Public	126,500	126,500	455,777
26	6,995	60,000	60,000	50270	Interest Earnings	0	0	28,863
0	0	10,000	10,000	50280	Fines and Forfeitures	0	0	0
107,406	151,345	204,670	204,670	50290	Dividends & Rebates	226,149	226,149	226,149
2,762	5,100	0	0	50300	OP-Donations	0	0	0
105,648	82,091	70,000	70,000	50310	Service Reimbursements	0	0	0
300	0	0	0	50340	Asset Sale Proceeds	0	0	0
6,625	14	0	0	50350	Write Off Revenue	0	0	0
208	1,275	500	500	50360	Miscellaneous Revenue	12,500	12,500	12,500
0	0	0	0	95104	Settle All Revenue	0	0	0
DEPARTMENT OF COMMUNITY SERVICES								
140,113	125,237	70,000	70,000	50220	Licenses and Fees	70,000	70,000	0
117,652	90,091	90,000	90,000	50230	Permits	80,000	80,000	80,000
4,200	0	0	0	50235	Service Charges	0	0	0
7,809	0	0	0	50236	IG-Charges For Svcs	0	0	0
1,078	1,131	0	0	50240	Property/Space Rentals	0	0	0
2,840	1,613	2,000	2,000	50250	Sales to the Public	1,500	1,500	1,500
604,385	668,001	1,101,750	1,101,750	50260	Election Reimbursement	1,018,868	1,018,868	1,018,868
0	215	0	0	50280	Fines and Forfeitures	0	0	0
0	0	45,437	45,437	50310	Service Reimbursements	53,000	53,000	53,000
1,217,000	1,240,000	1,174,000	1,174,000	50320	Cash Transfer Revenue	1,850,000	1,850,000	1,850,000
6,484	88,491	0	0	50350	Write Off Revenue	0	0	0
152	394	0	0	50360	Miscellaneous Revenue	0	0	0
290,736	342,635	444,788	445,923	50370	Departmental Indirect	557,531	557,531	557,531

FUND 1500: STRATEGIC INVESTMENT PROGRAM FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
405,147	373,736	288,258	288,258	TOTAL BEGINNING WORKING CAPITAL	161,000	161,000	161,000
				TAXES			
430,468	432,723	445,705	445,705	In Lieu of Taxes	0	0	0
430,468	432,723	445,705	445,705		0	0	0
835,615	806,459	733,963	733,963	FUND TOTAL	161,000	161,000	161,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COUNTY HUMAN SERVICES			
107,216	0	288,258	288,258	Contractual Services	0	0	0
4,664	0	0	0	Materials & Supplies	0	0	0
111,879	0	288,258	288,258		0	0	0
				CASH TRANSFERS TO. . .			
350,000	200,000	445,705	445,705	General Fund	161,000	161,000	161,000
350,000	200,000	445,705	445,705	TOTAL CASH TRANSFERS	161,000	161,000	161,000
373,736	606,459	0	0	UNAPPROPRIATED BALANCE	0	0	0
835,615	806,459	733,963	733,963	FUND TOTAL	161,000	161,000	161,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COUNTY HUMAN SERVICES			
0	0	288,258	288,258	50000 Beginning Working Capital	0	0	0
				NON-DEPARTMENTAL			
430,468	432,723	445,705	445,705	50116 In Lieu Of Tax-Gen	0	0	0
				OVERALL COUNTY			
405,147	373,736	0	0	50000 Beginning Working Capital	161,000	161,000	161,000

FUND 1501: ROAD FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
2,312,257	1,949,257	1,331,443	1,331,443	TOTAL BEGINNING WORKING CAPITAL	1,566,544	1,566,544	1,485,093
				TAXES			
7,356,083	6,878,197	7,150,000	7,150,000	County Gas Tax	7,200,000	7,200,000	7,200,000
683,322	614,722	553,500	553,500	In Lieu of Taxes	497,000	497,000	497,000
8,039,405	7,492,919	7,703,500	7,703,500		7,697,000	7,697,000	7,697,000
				INTERGOVERNMENTAL			
0	172,695	714,000	714,000	Federal & State Sources	179,000	179,000	179,000
1,963,188	1,696,329	1,648,650	1,648,650	Local Sources	1,680,000	1,680,000	1,680,000
29,422,221	27,319,437	27,987,109	27,987,109	State Sources	31,154,779	31,154,779	31,154,779
31,385,409	29,188,461	30,349,759	30,349,759		33,013,779	33,013,779	33,013,779
				LICENSES & PERMITS			
73,832	66,648	65,000	65,000	Permits	75,000	75,000	75,000
73,832	66,648	65,000	65,000		75,000	75,000	75,000
				SERVICE CHARGES			
0	2,345	0	0	IG Charges for Services	0	0	0
-283	62,781	97,500	97,500	Miscellaneous	87,500	87,500	87,500
742,386	390,593	865,000	865,000	Service Charges	634,700	634,700	634,700
742,103	455,719	962,500	962,500		722,200	722,200	722,200
213,667	99,219	200,000	200,000	TOTAL INTEREST	75,000	75,000	75,000
				OTHER			
27,605	33,313	8,500	8,500	Dividends/Refunds	13,500	13,500	13,500
100	25	0	0	Fines/Forfeitures	0	0	0
0	0	0	0	Other Miscellaneous	0	0	0
250,842	140,124	210,000	210,000	Sales	150,000	150,000	150,000
0	100,000	958,772	958,772	Service Reimbursements	665,110	665,110	665,110
278,547	273,462	1,177,272	1,177,272		828,610	828,610	828,610
0	623,399	4,600,000	4,600,000	TOTAL FINANCING SOURCES	1,200,000	1,200,000	1,200,000
43,045,221	40,149,084	46,389,474	46,389,474	FUND TOTAL	45,178,133	45,178,133	45,096,682
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				SUSTAINABLE COMMUNITY DEVELOPMENT			
0	0	0	0	Personal Services	0	0	0
0	0	0	0		0	0	0
				NON-DEPARTMENTAL			
0	9,836	0	0	Personal Services	0	0	0
0	364	0	0	Materials & Supplies	0	0	0
0	10,200	0	0		0	0	0
				DEPARTMENT OF COMMUNITY SERVICES			
6,365,316	6,804,454	7,034,021	7,034,021	Personal Services	7,271,152	7,271,152	7,189,701
23,949,449	21,495,359	23,355,675	23,355,675	Contractual Services	25,693,800	25,693,800	25,693,800
4,368,036	4,601,134	4,705,065	4,705,065	Materials & Supplies	4,920,181	4,920,181	4,920,181
1,200,831	1,820,098	5,699,000	5,699,000	Capital Outlay	1,625,000	1,625,000	1,625,000
35,883,632	34,721,046	40,793,761	40,793,761		39,510,133	39,510,133	39,428,682
				CASH TRANSFERS TO. . .			
56,832	51,694	60,000	60,000	Bicycle Path Construction Fund	68,000	68,000	68,000
5,155,500	5,108,124	5,535,713	5,535,713	Willamette River Bridge Fund	5,600,000	5,600,000	5,600,000
5,212,332	5,159,818	5,595,713	5,595,713	TOTAL CASH TRANSFERS	5,668,000	5,668,000	5,668,000

FUND 1501: ROAD FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,949,257	258,021	0	0	UNAPPROPRIATED BALANCE	0	0	0
43,045,221	40,149,084	46,389,474	46,389,474	FUND TOTAL	45,178,133	45,178,133	45,096,682

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
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OVERALL COUNTY

2,312,257	1,949,257	1,331,443	1,331,443	50000 Beginning Working Capital	716,544	716,544	635,093
2,250	1,125	553,500	553,500	50117 In Lieu Of Tax-Prog	497,000	497,000	497,000
0	0	0	0	50140 County Gas Tax	200,000	200,000	200,000
0	0	4,853,466	4,853,466	50180 IG-OP-Direct St	6,679,291	6,679,291	6,679,291
104,733	71,996	200,000	200,000	50270 Interest Earnings	75,000	75,000	75,000
0	0	500,000	500,000	50310 Service Reimbursements	0	0	0

DEPARTMENT OF COMMUNITY SERVICES

0	0	0	0	50000 Beginning Working Capital	850,000	850,000	850,000
681,072	613,597	0	0	50117 In Lieu Of Tax-Prog	0	0	0
7,356,083	6,878,197	7,150,000	7,150,000	50140 County Gas Tax	7,000,000	7,000,000	7,000,000
29,422,221	27,319,437	23,133,643	23,133,643	50180 IG-OP-Direct St	24,475,488	24,475,488	24,475,488
0	172,695	714,000	714,000	50190 IG-OP-Fed Thru St	179,000	179,000	179,000
1,963,188	1,696,329	1,648,650	1,648,650	50200 IG-OP-Other	1,680,000	1,680,000	1,680,000
73,832	66,648	65,000	65,000	50230 Permits	75,000	75,000	75,000
742,386	390,593	865,000	865,000	50235 Service Charges	634,700	634,700	634,700
0	2,345	0	0	50236 IG-Charges For Srvcs	0	0	0
250,842	140,124	210,000	210,000	50250 Sales to the Public	150,000	150,000	150,000
108,934	27,223	0	0	50270 Interest Earnings	0	0	0
100	25	0	0	50280 Fines and Forfeitures	0	0	0
27,605	33,313	8,500	8,500	50290 Dividends & Rebates	13,500	13,500	13,500
0	100,000	458,772	458,772	50310 Service Reimbursements	665,110	665,110	665,110
0	623,399	4,600,000	4,600,000	50330 Financing Proceeds	1,200,000	1,200,000	1,200,000
-283	62,663	0	0	50350 Write Off Revenue	0	0	0
0	118	97,500	97,500	50360 Miscellaneous Revenue	87,500	87,500	87,500
0	0	0	0	95104 Settle All Revenue	0	0	0

FUND 1502: EMERGENCY COMMUNICATIONS FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
0	63,615	0	74,143	TOTAL BEGINNING WORKING CAPITAL	0	0	0
<i>INTERGOVERNMENTAL</i>							
298,266	250,528	250,000	250,000	State Sources	250,000	250,000	250,000
298,266	250,528	250,000	250,000		250,000	250,000	250,000
298,266	314,143	250,000	324,143	FUND TOTAL	250,000	250,000	250,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
<i>SHERIFF</i>							
184,281	0	0	0	Contractual Services	0	0	0
50,370	240,000	250,000	324,143	Materials & Supplies	250,000	250,000	250,000
234,651	240,000	250,000	324,143		250,000	250,000	250,000
63,615	74,143	0	0	<i>UNAPPROPRIATED BALANCE</i>	0	0	0
298,266	314,143	250,000	324,143	FUND TOTAL	250,000	250,000	250,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
<i>SHERIFF</i>							
0	0	0	74,143	50000 Beginning Working Capital	0	0	0
298,266	250,528	250,000	250,000	50180 IG-OP-Direct St	250,000	250,000	250,000
<i>OVERALL COUNTY</i>							
0	63,615	0	0	50000 Beginning Working Capital	0	0	0

FUND 1503: BICYCLE PATH CONSTRUCTION FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
476,604	551,444	622,075	622,075	TOTAL BEGINNING WORKING CAPITAL	360,000	360,000	360,000
				<i>INTERGOVERNMENTAL</i>			
0	0	990,000	990,000	Federal & State Sources	0	0	0
0	0	990,000	990,000		0	0	0
20,272	10,796	20,000	20,000	TOTAL INTEREST	2,500	2,500	2,500
56,832	51,694	60,000	60,000	TOTAL FINANCING SOURCES	68,000	68,000	68,000
553,709	613,934	1,692,075	1,692,075	FUND TOTAL	430,500	430,500	430,500

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>DEPARTMENT OF COMMUNITY SERVICES</i>			
0	25,875	0	0	Personal Services	0	0	0
1,687	97,704	0	0	Contractual Services	0	0	0
578	810	0	0	Materials & Supplies	0	0	0
0	48,665	1,517,500	1,517,500	Capital Outlay	90,000	90,000	90,000
2,265	173,053	1,517,500	1,517,500		90,000	90,000	90,000
0	0	174,575	174,575	<i>CONTINGENCY</i>	340,500	340,500	340,500
551,444	440,881	0	0	<i>UNAPPROPRIATED BALANCE</i>	0	0	0
553,709	613,934	1,692,075	1,692,075	FUND TOTAL	430,500	430,500	430,500

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>OVERALL COUNTY</i>			
476,604	551,444	0	0	50000 Beginning Working Capital	0	0	0
20,272	10,796	0	0	50270 Interest Earnings	0	0	0
				<i>DEPARTMENT OF COMMUNITY SERVICES</i>			
0	0	622,075	622,075	50000 Beginning Working Capital	360,000	360,000	360,000
0	0	990,000	990,000	50190 IG-OP-Fed Thru St	0	0	0
0	0	20,000	20,000	50270 Interest Earnings	2,500	2,500	2,500
56,832	51,694	60,000	60,000	50320 Cash Transfer Revenue	68,000	68,000	68,000

FUND 1504: RECREATION FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
TAXES							
112,289	67,437	123,264	123,264	County Gas Tax	101,700	101,700	101,700
112,289	67,437	123,264	123,264		101,700	101,700	101,700
112,289	67,437	123,264	123,264	FUND TOTAL	101,700	101,700	101,700

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
109,776	66,070	120,000	120,000	Contractual Services	100,000	100,000	100,000
2,514	1,368	3,264	3,264	Materials & Supplies	1,700	1,700	1,700
112,289	67,437	123,264	123,264		101,700	101,700	101,700
112,289	67,437	123,264	123,264	FUND TOTAL	101,700	101,700	101,700

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY							
131	-14,053	0	0	50150 County Marine Fuel Tax	0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
112,158	81,490	123,264	123,264	50150 County Marine Fuel Tax	101,700	101,700	101,700

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,432,091	4,428,523	1,355,520	6,842,022	TOTAL BEGINNING WORKING CAPITAL	697,570	697,570	986,116
INTERGOVERNMENTAL							
95,341,308	110,121,067	107,263,789	119,711,046	Federal & State Sources	123,369,015	123,369,015	124,376,201
19,388,134	19,700,102	17,756,072	22,499,120	Federal Sources	19,374,717	19,374,717	25,923,773
4,431,741	5,129,515	13,734,249	14,828,031	Local Sources	14,361,548	14,361,548	14,400,945
43,417,211	49,107,525	41,260,598	41,566,119	State Sources	37,750,666	37,750,666	37,928,769
162,578,394	184,058,209	180,014,708	198,604,316		194,855,946	194,855,946	202,629,688
LICENSES & PERMITS							
2,432,501	1,935,754	443,926	998,921	Licenses	467,336	467,336	467,336
0	0	644,751	0	Permits	10,627	10,627	10,627
2,432,501	1,935,754	1,088,677	998,921		477,963	477,963	477,963
SERVICE CHARGES							
147,728	159,165	162,642	162,642	Facilities Management	168,971	168,971	168,971
60,689,199	68,174,424	52,423,661	56,221,349	IG Charges for Services	66,348,063	66,348,063	66,648,063
-13,954,802	-15,784,410	12,008	12,008	Miscellaneous	73,036	73,036	73,036
4,681,950	4,643,565	4,184,695	3,533,135	Service Charges	3,987,626	3,987,626	3,987,626
51,564,075	57,192,744	56,783,006	59,929,134		70,577,696	70,577,696	70,877,696
10,623	7,405	7,500	7,500	TOTAL INTEREST	7,500	7,500	7,500
OTHER							
277,846	41,347	125,249	19,000	Dividends/Refunds	138,036	138,036	138,036
124,695	91,793	1,500	1,500	Fines/Forfeitures	1,500	1,500	1,500
2,522,670	2,418,716	1,899,194	2,046,588	Nongovernmental Grants	2,348,855	2,348,855	2,640,075
-884	9	0	0	Sales	0	0	0
91,707	975	94,350	98,878	Service Reimbursements	0	0	0
25,162	46,526	21,400	20,900	Trusts	33,650	33,650	35,684
3,041,195	2,599,367	2,141,693	2,186,866		2,522,041	2,522,041	2,815,295
223,058,879	250,222,002	241,391,104	268,568,759	FUND TOTAL	269,138,716	269,138,716	277,794,258
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
COUNTY HUMAN SERVICES							
35,244,988	39,830,900	42,753,642	43,073,175	Personal Services	45,002,735	45,002,735	45,515,770
54,797,548	60,611,910	54,648,273	69,927,071	Contractual Services	65,299,403	65,299,403	65,828,707
9,682,680	10,081,881	10,788,528	10,958,632	Materials & Supplies	10,987,145	10,987,145	11,100,512
0	350,028	0	0	Capital Outlay	0	0	0
99,725,216	110,874,720	108,190,443	123,958,878		121,289,283	121,289,283	122,444,989
HEALTH DEPARTMENT							
45,104,122	50,108,977	50,466,220	55,168,764	Personal Services	60,443,873	60,443,873	62,074,735
9,759,055	10,935,755	9,720,219	12,073,766	Contractual Services	10,760,968	10,760,968	13,307,899
22,442,875	25,294,074	24,018,953	25,228,288	Materials & Supplies	27,705,086	27,705,086	30,415,847
65,527	21,143	0	100,425	Capital Outlay	10,000	10,000	110,425
77,371,579	86,359,949	84,205,392	92,571,243		98,919,927	98,919,927	105,908,906
COMMUNITY JUSTICE							
16,740,612	18,958,075	19,702,320	19,897,782	Personal Services	18,493,842	18,493,842	18,493,842
4,647,182	4,306,073	3,619,501	5,228,016	Contractual Services	6,394,038	6,394,038	6,394,038
3,166,989	3,293,015	3,770,941	3,872,587	Materials & Supplies	2,384,112	2,384,112	2,384,112
24,554,783	26,557,163	27,092,762	28,998,385		27,271,992	27,271,992	27,271,992

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DISTRICT ATTORNEY							
4,224,142	4,465,026	4,536,879	5,322,112	Personal Services	5,212,573	5,212,573	5,212,573
804,917	886,027	636,563	636,563	Contractual Services	606,589	606,589	606,589
599,142	436,909	583,832	605,269	Materials & Supplies	621,765	621,765	621,765
0	0	0	20,000	Capital Outlay	0	0	0
5,628,201	5,787,961	5,757,274	6,583,944		6,440,927	6,440,927	6,440,927
SHERIFF							
8,029,399	9,420,185	9,524,684	10,193,729	Personal Services	10,578,996	10,578,996	10,900,368
17,599	66,060	297,470	279,971	Contractual Services	3,173	3,173	3,173
646,461	1,316,919	1,134,652	1,165,595	Materials & Supplies	934,020	934,020	953,652
171,977	183,666	334,040	334,040	Capital Outlay	51,676	51,676	51,676
8,865,436	10,986,831	11,290,846	11,973,335		11,567,865	11,567,865	11,908,869
NON-DEPARTMENTAL							
886,263	1,348,255	1,432,832	1,445,885	Personal Services	1,638,272	1,638,272	1,698,701
939,350	717,902	2,913,512	2,429,138	Contractual Services	1,282,788	1,282,788	1,283,388
539,666	464,592	327,195	373,048	Materials & Supplies	559,894	559,894	683,718
0	6,723	0	0	Capital Outlay	0	0	0
2,365,278	2,537,471	4,673,539	4,248,071		3,480,954	3,480,954	3,665,807
DEPARTMENT OF COUNTY MANAGEMENT							
57,174	57,278	55,620	55,620	Personal Services	11,300	11,300	0
13,406	0	24,640	24,640	Contractual Services	24,829	24,829	24,229
6,616	1,186	2,183	2,183	Materials & Supplies	3,512	3,512	412
77,197	58,464	82,443	82,443		39,641	39,641	24,641
DEPARTMENT OF COMMUNITY SERVICES							
-24	189,564	0	0	Personal Services	0	0	0
0	34,663	82,045	133,493	Contractual Services	128,127	128,127	128,127
42,690	100,193	16,360	18,967	Materials & Supplies	0	0	0
42,666	324,420	98,405	152,460		128,127	128,127	128,127
4,428,523	6,735,022	0	0	UNAPPROPRIATED BALANCE	0	0	0
223,058,879	250,222,002	241,391,104	268,568,759	FUND TOTAL	269,138,716	269,138,716	277,794,258
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
COUNTY HUMAN SERVICES								
2,285,998	2,414,705	280,000	5,345,979	50000	Beginning Working Capital	234,000	234,000	234,000
5,089,472	4,613,547	4,133,315	4,341,085	50170	IG-OP-Direct Fed	3,767,564	3,767,564	4,020,631
8,537,362	9,361,538	8,631,435	9,042,432	50180	IG-OP-Direct St	8,311,714	8,311,714	8,311,714
81,599,887	95,259,521	90,825,364	100,858,402	50190	IG-OP-Fed Thru St	104,397,595	104,397,595	105,293,725
83,607	29,261	14,126	27,053	50195	IG-OP-Fed Thru Other	33,557	33,557	33,557
2,680,136	3,012,380	2,538,898	2,698,002	50200	IG-OP-Other	2,680,084	2,680,084	2,684,559
382,656	566,453	563,970	586,470	50210	Nongovernmental Agencies	587,871	587,871	587,871
304,848	342,400	304,001	304,001	50220	Licenses and Fees	422,336	422,336	422,336
432	385	0	0	50221	Photocopy Charges	0	0	0
569,172	208,390	45,470	8,339	50235	Service Charges	40,470	40,470	40,470
173,427	203,463	562,973	562,973	50236	IG-Charges For Srvc	512,972	512,972	512,972
146,492	159,165	162,642	162,642	50240	Property/Space Rentals	168,971	168,971	168,971
35	9	0	0	50250	Sales to the Public	0	0	0
274,949	31,349	125,249	19,000	50290	Dividends & Rebates	125,249	125,249	125,249
7,236	9,953	3,000	2,500	50300	OP-Donations	6,900	6,900	8,934
109	2,054	0	0	50302	Gen-Donations	0	0	0
0	240	0	0	50310	Service Reimbursements	0	0	0
3,305	5,562	0	0	50350	Write Off Revenue	0	0	0
799	325	0	0	50360	Miscellaneous Revenue	0	0	0
HEALTH DEPARTMENT								
55,803	300,395	0	115,351	50000	Beginning Working Capital	0	0	0
12,688,689	13,469,186	12,497,350	16,021,395	50170	IG-OP-Direct Fed	13,458,788	13,458,788	19,754,777
4,380,646	5,133,717	4,159,325	3,975,989	50180	IG-OP-Direct St	4,183,006	4,183,006	4,191,256
7,734,437	8,295,909	8,352,786	9,739,747	50190	IG-OP-Fed Thru St	9,274,956	9,274,956	9,333,554
1,396,786	1,318,102	1,309,545	1,752,076	50195	IG-OP-Fed Thru Other	1,380,662	1,380,662	1,380,662
1,238,317	1,434,557	1,551,070	1,506,070	50200	IG-OP-Other	1,268,138	1,268,138	1,303,060
1,419,597	1,088,534	491,427	616,321	50210	Nongovernmental Agencies	871,262	871,262	1,162,482
594,226	0	64,925	644,751	50220	Licenses and Fees	0	0	0
0	0	644,751	0	50230	Permits	0	0	0
4,109,690	4,435,175	4,139,225	3,524,796	50235	Service Charges	3,947,156	3,947,156	3,947,156
57,866,088	66,658,817	50,881,130	54,556,361	50236	IG-Charges For Srvc	64,442,636	64,442,636	64,742,636
1,236	0	0	0	50240	Property/Space Rentals	0	0	0
-919	0	0	0	50250	Sales to the Public	0	0	0
10,623	6,315	7,500	7,500	50270	Interest Earnings	7,500	7,500	7,500
2,837	9,997	0	0	50290	Dividends & Rebates	12,787	12,787	12,787
563	0	0	0	50302	Gen-Donations	0	0	0
88,207	710	94,350	98,878	50310	Service Reimbursements	0	0	0
366,627	324,162	0	0	50350	Write Off Revenue	0	0	0
70	0	12,008	12,008	50360	Miscellaneous Revenue	73,036	73,036	73,036
-14,281,548	-16,000,276	0	0	50400	Contra Revenue	0	0	0

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
COMMUNITY JUSTICE								
990,046	1,000	632,728	632,728	50000	Beginning Working Capital	0	0	0
363,356	120,038	11,250	480,138	50170	IG-OP-Direct Fed	651,214	651,214	651,214
18,712,218	23,003,569	24,069,292	24,310,376	50180	IG-OP-Direct St	21,285,823	21,285,823	21,285,823
500,417	512,636	850,456	1,086,394	50190	IG-OP-Fed Thru St	2,468,338	2,468,338	2,468,338
174,482	56,992	34,677	34,677	50195	IG-OP-Fed Thru Other	153,047	153,047	153,047
358,613	456,278	358,201	1,195,457	50200	IG-OP-Other	1,544,663	1,544,663	1,544,663
192,445	191,227	251,338	251,338	50210	Nongovernmental Agencies	254,150	254,150	254,150
1,514,442	1,551,982	0	0	50220	Licenses and Fees	0	0	0
1,674,607	1,238,348	884,820	1,007,277	50236	IG-Charges For Svcs	914,757	914,757	914,757
124,337	89,207	0	0	50280	Fines and Forfeitures	0	0	0
60	0	0	0	50290	Dividends & Rebates	0	0	0
1,000	0	0	0	50300	OP-Donations	0	0	0
-50,239	-31,386	0	0	50350	Write Off Revenue	0	0	0
0	0	0	0	50360	Miscellaneous Revenue	0	0	0
DISTRICT ATTORNEY								
4,104	3,449	3,500	29,596	50000	Beginning Working Capital	3,500	3,500	3,500
593,888	697,862	299,515	620,473	50170	IG-OP-Direct Fed	600,728	600,728	600,728
2,252,986	2,183,629	2,061,659	2,061,659	50180	IG-OP-Direct St	2,118,784	2,118,784	2,118,784
1,800,828	2,216,191	2,608,520	2,608,520	50190	IG-OP-Fed Thru St	2,622,333	2,622,333	2,622,333
421,558	109,614	115,121	477,146	50195	IG-OP-Fed Thru Other	405,011	405,011	405,011
36,000	36,000	36,000	178,422	50200	IG-OP-Other	113,499	113,499	113,499
502,750	520,648	556,459	556,459	50210	Nongovernmental Agencies	530,572	530,572	530,572
18,780	41,373	75,000	50,169	50220	Licenses and Fees	45,000	45,000	45,000
358	2,586	1,500	1,500	50280	Fines and Forfeitures	1,500	1,500	1,500
0	6	0	0	50300	OP-Donations	0	0	0
398	6,199	0	0	50350	Write Off Revenue	0	0	0
SHERIFF								
0	1,474,111	300,000	360,009	50000	Beginning Working Capital	252,993	252,993	541,539
632,099	783,312	763,487	984,874	50170	IG-OP-Direct Fed	896,423	896,423	896,423
8,674,285	8,132,272	856,791	856,791	50180	IG-OP-Direct St	720,987	720,987	720,987
37,035	802,647	0	102,308	50190	IG-OP-Fed Thru St	128,785	128,785	181,243
0	54,625	0	298,785	50195	IG-OP-Fed Thru Other	382,315	382,315	382,315
0	0	9,239,830	9,239,830	50200	IG-OP-Other	8,672,664	8,672,664	8,672,664
24,551	26,078	36,000	36,000	50210	Nongovernmental Agencies	36,000	36,000	36,000
971,576	73,796	94,738	94,738	50236	IG-Charges For Svcs	477,698	477,698	477,698

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL								
36,349	32,546	102,292	267,304	50000	Beginning Working Capital	207,077	207,077	207,077
752,518	1,164,334	1,399,653	1,236,429	50180	IG-OP-Direct St	1,070,711	1,070,711	1,240,564
1,356,701	1,175,827	2,655,194	2,227,938	50190	IG-OP-Fed Thru St	2,042,416	2,042,416	2,042,416
106,536	200,321	498,000	498,000	50195	IG-OP-Fed Thru Other	80,000	80,000	80,000
118,675	100,300	0	0	50200	IG-OP-Other	0	0	0
0	23,723	0	0	50210	Nongovernmental Agencies	69,000	69,000	69,000
205	0	0	0	50220	Licenses and Fees	0	0	0
3,089	0	0	0	50235	Service Charges	0	0	0
3,500	0	0	0	50236	IG-Charges For Srvcs	0	0	0
0	1,090	0	0	50270	Interest Earnings	0	0	0
16,926	36,568	18,400	18,400	50300	OP-Donations	11,750	11,750	26,750
3,500	25	0	0	50310	Service Reimbursements	0	0	0
-175	0	0	0	50350	Write Off Revenue	0	0	0
0	41	0	0	50360	Miscellaneous Revenue	0	0	0
DEPARTMENT OF COUNTY MANAGEMENT								
5,000	0	0	0	50170	IG-OP-Direct Fed	0	0	0
72,197	58,464	82,443	82,443	50180	IG-OP-Direct St	24,641	24,641	24,641
0	0	0	0	50190	IG-OP-Fed Thru St	0	0	0
0	0	0	0	50300	OP-Donations	15,000	15,000	0
0	0	0	0	50350	Write Off Revenue	0	0	0
DEPARTMENT OF COMMUNITY SERVICES								
59,790	202,317	37,000	91,055	50000	Beginning Working Capital	0	0	0
15,630	16,158	51,155	51,155	50170	IG-OP-Direct Fed	0	0	0
35,000	70,000	0	0	50180	IG-OP-Direct St	35,000	35,000	35,000
129,033	60,181	0	0	50190	IG-OP-Fed Thru St	0	0	0
0	29,241	0	0	50195	IG-OP-Fed Thru Other	0	0	0
0	90,000	10,250	10,250	50200	IG-OP-Other	82,500	82,500	82,500
0	0	0	0	50230	Permits	10,627	10,627	10,627
5,530	-89,422	0	0	50350	Write Off Revenue	0	0	0

FUND 1506: COUNTY SCHOOL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
337	787	1,000	1,000	TOTAL BEGINNING WORKING CAPITAL	1,000	1,000	1,000
				TAXES			
227,024	204,532	180,000	180,000	In Lieu of Taxes	170,000	170,000	170,000
227,024	204,532	180,000	180,000		170,000	170,000	170,000
				INTERGOVERNMENTAL			
15,491	17,460	23,500	23,500	Federal & State Sources	20,000	20,000	20,000
15,491	17,460	23,500	23,500		20,000	20,000	20,000
1,058	261	500	500	TOTAL INTEREST	500	500	500
243,910	223,040	205,000	205,000	FUND TOTAL	191,500	191,500	191,500

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
243,123	222,853	205,000	205,000	Contractual Services	191,500	191,500	191,500
243,123	222,853	205,000	205,000		191,500	191,500	191,500
787	187	0	0	UNAPPROPRIATED BALANCE	0	0	0
243,910	223,040	205,000	205,000	FUND TOTAL	191,500	191,500	191,500

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
0	0	1,000	1,000	50000 Beginning Working Capital	1,000	1,000	1,000
15,491	17,460	23,500	23,500	50112 Govt Shared-Gen	20,000	20,000	20,000
227,024	204,532	180,000	180,000	50117 In Lieu Of Tax-Prog	170,000	170,000	170,000
0	0	500	500	50270 Interest Earnings	500	500	500
				OVERALL COUNTY			
337	787	0	0	50000 Beginning Working Capital	0	0	0
1,058	261	0	0	50270 Interest Earnings	0	0	0

FUND 1507: TAX TITLE LAND SALES FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
298,047	127,146	300,000	300,000	TOTAL BEGINNING WORKING CAPITAL	127,146	127,146	0
				TAXES			
17,945	72,084	45,014	45,014	In Lieu of Taxes	45,000	45,000	0
17,945	72,084	45,014	45,014		45,000	45,000	0
				INTERGOVERNMENTAL			
22,243	0	0	0	Federal & State Sources	0	0	0
0	10,557	0	0	Federal Sources	0	0	0
0	0	20,000	20,000	Local Sources	7,000	7,000	0
22,243	10,557	20,000	20,000		7,000	7,000	0
				LICENSES & PERMITS			
50	25	100	100	Licenses	200	200	0
50	25	100	100		200	200	0
				SERVICE CHARGES			
32	0	0	0	Facilities Management	0	0	0
0	699	0	0	Miscellaneous	0	0	0
500	0	0	0	Service Charges	0	0	0
532	699	0	0		0	0	0
33,048	35,696	20,000	20,000	TOTAL INTEREST	38,000	38,000	0
				OTHER			
55,518	335,768	283,487	283,487	Sales	329,277	329,277	0
55,518	335,768	283,487	283,487		329,277	329,277	0
427,383	581,975	668,601	668,601	FUND TOTAL	546,623	546,623	0
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				DEPARTMENT OF COUNTY MANAGEMENT			
176,944	206,878	159,939	159,939	Personal Services	78,066	78,066	0
29,094	25,862	366,907	366,907	Contractual Services	368,260	368,260	0
94,199	59,066	141,755	141,755	Materials & Supplies	100,297	100,297	0
300,237	291,806	668,601	668,601		546,623	546,623	0
127,146	290,169	0	0	UNAPPROPRIATED BALANCE	0	0	0
427,383	581,975	668,601	668,601	FUND TOTAL	546,623	546,623	0
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				OVERALL COUNTY			
298,047	127,146	300,000	300,000	50000 Beginning Working Capital	127,146	127,146	0
12,102	4,138	0	0	50270 Interest Earnings	0	0	0
0	699	0	0	50350 Write Off Revenue	0	0	0

FUND 1507: TAX TITLE LAND SALES FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
<i>DEPARTMENT OF COUNTY MANAGEMENT</i>							
17,945	72,084	45,014	45,014	50110 Payment In Lieu of Tax	45,000	45,000	0
0	10,557	0	0	50170 IG-OP-Direct Fed	0	0	0
22,243	0	0	0	50190 IG-OP-Fed Thru St	0	0	0
0	0	20,000	20,000	50200 IG-OP-Other	7,000	7,000	0
50	25	100	100	50220 Licenses and Fees	200	200	0
500	0	0	0	50235 Service Charges	0	0	0
32	0	0	0	50240 Property/Space Rentals	0	0	0
55,518	335,768	283,487	283,487	50250 Sales to the Public	329,277	329,277	0
20,946	31,558	20,000	20,000	50270 Interest Earnings	38,000	38,000	0

FUND 1508: ANIMAL CONTROL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
453,596	540,006	534,458	534,458	TOTAL BEGINNING WORKING CAPITAL	552,873	552,873	552,873
				<i>INTERGOVERNMENTAL</i>			
60,000	74,790	65,000	65,000	Local Sources	65,000	65,000	65,000
60,000	74,790	65,000	65,000		65,000	65,000	65,000
				<i>LICENSES & PERMITS</i>			
878,240	1,089,220	899,000	899,000	Licenses	1,625,000	1,625,000	1,625,000
129,850	107,907	95,000	95,000	Permits	95,000	95,000	95,000
1,008,090	1,197,127	994,000	994,000		1,720,000	1,720,000	1,720,000
				<i>SERVICE CHARGES</i>			
72,461	86,286	80,000	80,000	Service Charges	100,000	100,000	100,000
72,461	86,286	80,000	80,000		100,000	100,000	100,000
19,918	11,506	0	0	TOTAL INTEREST	10,000	10,000	10,000
				<i>OTHER</i>			
39,470	40,767	35,000	35,000	Fines/Forfeitures	40,000	40,000	40,000
6,225	0	7,500	7,500	Nongovernmental Grants	103,500	103,500	103,500
0	540	0	0	Service Reimbursements	0	0	0
135,796	93,794	70,000	70,000	Trusts	100,000	100,000	100,000
181,491	135,101	112,500	112,500		243,500	243,500	243,500
1,795,556	2,044,815	1,785,958	1,785,958	FUND TOTAL	2,691,373	2,691,373	2,691,373

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>DEPARTMENT OF COMMUNITY SERVICES</i>			
14,028	0	0	0	Personal Services	0	0	0
13,344	31,185	564,458	564,458	Contractual Services	490,000	490,000	490,000
11,177	22,324	47,500	47,500	Materials & Supplies	77,500	77,500	77,500
0	0	0	0	Capital Outlay	100,000	100,000	100,000
38,550	53,509	611,958	611,958		667,500	667,500	667,500
				<i>CASH TRANSFERS TO. . .</i>			
1,217,000	1,240,000	1,174,000	1,174,000	General Fund	1,850,000	1,850,000	1,850,000
1,217,000	1,240,000	1,174,000	1,174,000	TOTAL CASH TRANSFERS	1,850,000	1,850,000	1,850,000
0	0	0	0	CONTINGENCY	173,873	173,873	173,873
540,006	751,307	0	0	UNAPPROPRIATED BALANCE	0	0	0
1,795,556	2,044,815	1,785,958	1,785,958	FUND TOTAL	2,691,373	2,691,373	2,691,373

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>OVERALL COUNTY</i>			
65,130	45,549	0	0	50000 Beginning Working Capital	0	0	0
19,918	0	0	0	50270 Interest Earnings	10,000	10,000	10,000

FUND 1508: ANIMAL CONTROL FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COMMUNITY SERVICES								
388,466	494,457	534,458	534,458	50000	Beginning Working Capital	552,873	552,873	552,873
60,000	74,790	65,000	65,000	50200	IG-OP-Other	65,000	65,000	65,000
878,240	1,089,220	899,000	899,000	50220	Licenses and Fees	1,625,000	1,625,000	1,625,000
129,850	107,907	95,000	95,000	50230	Permits	95,000	95,000	95,000
72,461	86,286	80,000	80,000	50235	Service Charges	100,000	100,000	100,000
0	11,506	0	0	50270	Interest Earnings	0	0	0
39,470	40,767	35,000	35,000	50280	Fines and Forfeitures	40,000	40,000	40,000
135,796	93,794	70,000	70,000	50300	OP-Donations	100,000	100,000	100,000
6,225	0	7,500	7,500	50301	CAP-Donations	103,500	103,500	103,500
0	540	0	0	50310	Service Reimbursements	0	0	0

FUND 1509: WILLAMETTE RIVER BRIDGE FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
14,963,099	5,101,388	4,810,050	4,810,050	TOTAL BEGINNING WORKING CAPITAL	761,271	761,271	876,271
INTERGOVERNMENTAL							
2,610,788	1,663,778	5,199,777	5,199,777	Federal & State Sources	12,531,804	12,531,804	12,531,804
0	30,000	140,000	140,000	Local Sources	400,000	400,000	400,000
0	3,000,000	0	0	State Sources	0	0	0
2,610,788	4,693,778	5,339,777	5,339,777		12,931,804	12,931,804	12,931,804
LICENSES & PERMITS							
400	0	0	0	Licenses	6,000,000	6,000,000	6,000,000
314,128	350	0	0	Permits	0	0	0
314,528	350	0	0		6,000,000	6,000,000	6,000,000
SERVICE CHARGES							
0	5,011	0	0	IG Charges for Services	0	0	0
-1,732	-110	10,000	10,000	Miscellaneous	5,000	5,000	5,000
200	0	0	0	Service Charges	0	0	0
-1,532	4,901	10,000	10,000		5,000	5,000	5,000
366,054	43,176	67,312	67,312	TOTAL INTEREST	424,258	424,258	424,258
OTHER							
28,551	55,771	0	0	Dividends/Refunds	0	0	0
204	0	0	0	Fines/Forfeitures	0	0	0
2,183	1,605	0	0	Sales	0	0	0
19,533	0	87,151	87,151	Service Reimbursements	25,631	25,631	25,631
50,470	57,376	87,151	87,151		25,631	25,631	25,631
5,155,500	7,031,327	5,535,713	5,535,713	TOTAL FINANCING SOURCES	155,600,000	155,600,000	155,600,000
23,458,906	16,932,297	15,850,003	15,850,003	FUND TOTAL	175,747,964	175,747,964	175,862,964

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
SUSTAINABLE COMMUNITY DEVELOPMENT							
0	1,400	0	0	Personal Services	0	0	0
0	23	0	0	Materials & Supplies	0	0	0
0	1,423	0	0		0	0	0
NON-DEPARTMENTAL							
0	2,023	0	0	Personal Services	0	0	0
0	75	0	0	Materials & Supplies	0	0	0
0	2,098	0	0		0	0	0
DEPARTMENT OF COMMUNITY SERVICES							
3,978,503	3,942,929	4,149,908	4,155,668	Personal Services	4,402,093	4,402,093	4,318,878
2,554,978	1,178,323	4,464,300	4,464,300	Contractual Services	12,329,758	12,329,758	12,329,758
1,048,914	1,218,651	1,255,934	1,250,174	Materials & Supplies	8,829,555	8,829,555	8,829,555
213,400	224,202	0	0	Debt Service	0	0	0
10,275,123	5,002,842	2,689,346	2,689,346	Capital Outlay	40,280,000	40,280,000	40,478,215
18,070,918	11,566,947	12,559,488	12,559,488		65,841,406	65,841,406	65,956,406
CASH TRANSFERS TO . .							
286,600	1,375,798	1,286,575	1,286,575	General Fund	1,000,000	1,000,000	1,000,000
0	0	2,003,940	2,003,940	Capital Improvement Fund	0	0	0
286,600	1,375,798	3,290,515	3,290,515	TOTAL CASH TRANSFERS	1,000,000	1,000,000	1,000,000
0	0	0	0	CONTINGENCY	8,661,336	8,661,336	8,661,336

FUND 1509: WILLAMETTE RIVER BRIDGE FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
5,101,388	3,986,031	0	0	UNAPPROPRIATED BALANCE	100,245,222	100,245,222	100,245,222
23,458,906	16,932,297	15,850,003	15,850,003	FUND TOTAL	175,747,964	175,747,964	175,862,964

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
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OVERALL COUNTY

14,963,099	5,101,388	0	0	50000 Beginning Working Capital	0	0	0
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DEPARTMENT OF COMMUNITY SERVICES

0	0	4,810,050	4,810,050	50000 Beginning Working Capital	761,271	761,271	876,271
0	3,000,000	0	0	50180 IG-OP-Direct St	0	0	0
2,610,788	1,663,778	5,199,777	5,199,777	50190 IG-OP-Fed Thru St	12,531,804	12,531,804	12,531,804
0	30,000	140,000	140,000	50200 IG-OP-Other	400,000	400,000	400,000
400	0	0	0	50220 Licenses and Fees	6,000,000	6,000,000	6,000,000
314,128	350	0	0	50230 Permits	0	0	0
200	0	0	0	50235 Service Charges	0	0	0
0	5,011	0	0	50236 IG-Charges For Srvcs	0	0	0
2,183	1,605	0	0	50250 Sales to the Public	0	0	0
366,054	43,176	67,312	67,312	50270 Interest Earnings	424,258	424,258	424,258
204	0	0	0	50280 Fines and Forfeitures	0	0	0
28,551	55,771	0	0	50290 Dividends & Rebates	0	0	0
19,533	0	87,151	87,151	50310 Service Reimbursements	25,631	25,631	25,631
5,155,500	7,031,327	5,535,713	5,535,713	50320 Cash Transfer Revenue	5,600,000	5,600,000	5,600,000
0	0	0	0	50330 Financing Proceeds	150,000,000	150,000,000	150,000,000
-1,784	-140	0	0	50350 Write Off Revenue	0	0	0
52	30	10,000	10,000	50360 Miscellaneous Revenue	5,000	5,000	5,000

FUND 1510: LIBRARY SERIAL LEVY FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
10,636,213	16,782,816	20,125,125	20,125,125	TOTAL BEGINNING WORKING CAPITAL	17,342,346	17,342,346	17,342,346
				TAXES			
107,626	111,501	101,377	101,377	Penalty & Interest	116,555	116,555	116,555
571,748	611,284	725,065	725,065	Prior Year Taxes	1,051,962	1,051,962	1,051,962
37,258,689	38,703,836	38,667,567	38,667,567	Property Taxes	39,271,596	39,271,596	39,271,596
37,938,063	39,426,620	39,494,009	39,494,009		40,440,113	40,440,113	40,440,113
				INTERGOVERNMENTAL			
341,127	385,528	445,354	445,354	Federal & State Sources	376,543	376,543	376,543
32,190	14,543	13,500	13,500	Local Sources	13,500	13,500	13,500
124,107	114,356	115,000	115,000	State Sources	106,862	106,862	106,862
497,424	514,427	573,854	573,854		496,905	496,905	496,905
				LICENSES & PERMITS			
216,383	177,682	160,000	160,000	Licenses	160,000	160,000	160,000
216,383	177,682	160,000	160,000		160,000	160,000	160,000
				SERVICE CHARGES			
800	300	0	0	Facilities Management	0	0	0
109,518	105,286	113,000	113,000	Miscellaneous	120,000	120,000	120,000
2,205	5,783	0	0	Service Charges	0	0	0
112,523	111,369	113,000	113,000		120,000	120,000	120,000
834,550	428,468	612,533	612,533	TOTAL INTEREST	488,841	488,841	488,841
				OTHER			
1,159	5,969	1,000	1,000	Dividends/Refunds	4,300	4,300	4,300
1,183,009	1,189,111	1,100,000	1,100,000	Fines/Forfeitures	1,100,000	1,100,000	1,100,000
1,758,713	1,882,111	1,565,999	1,565,999	Nongovernmental Grants	990,427	990,427	1,843,167
0	0	0	0	Other Miscellaneous	0	0	0
341,791	274,825	257,700	257,700	Sales	230,000	230,000	230,000
0	375	35,000	35,000	Service Reimbursements	35,000	35,000	35,000
56,187	195,173	50,000	50,000	Trusts	50,000	50,000	50,000
3,340,858	3,547,564	3,009,699	3,009,699		2,409,727	2,409,727	3,262,467
15,816,803	15,635,772	15,527,775	15,527,775	TOTAL FINANCING SOURCES	15,093,244	15,093,244	15,093,244
69,392,818	76,624,718	79,615,995	79,615,995	FUND TOTAL	76,551,176	76,551,176	77,403,916
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				MULTNOMAH COUNTY LIBRARY			
32,588,332	35,061,559	36,607,971	36,607,971	Personal Services	38,608,075	38,608,075	38,973,740
1,009,722	1,183,822	1,273,281	1,273,281	Contractual Services	1,722,822	1,722,822	1,808,722
18,946,439	20,048,546	21,386,389	21,386,389	Materials & Supplies	20,795,786	20,795,786	21,196,961
65,509	39,823	4,410,316	4,410,316	Capital Outlay	15,000	15,000	15,000
52,610,002	56,333,750	63,677,957	63,677,957		61,141,683	61,141,683	61,994,423
0	0	1,000,000	1,000,000	CONTINGENCY	1,000,000	1,000,000	1,000,000
16,782,816	20,290,968	14,938,038	14,938,038	UNAPPROPRIATED BALANCE	14,409,493	14,409,493	14,409,493
69,392,818	76,624,718	79,615,995	79,615,995	FUND TOTAL	76,551,176	76,551,176	77,403,916
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED

FUND 1510: LIBRARY SERIAL LEVY FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
MULTNOMAH COUNTY LIBRARY								
0	0	4,187,087	4,187,087	50000	Beginning Working Capital	1,932,853	1,932,853	1,932,853
37,258,689	38,703,836	38,667,567	38,667,567	50100	Property Taxes - Current	39,271,596	39,271,596	39,271,596
571,748	611,284	725,065	725,065	50101	Property Taxes - Prior	1,051,962	1,051,962	1,051,962
107,626	111,501	101,377	101,377	50103	Property Taxes - Interest	116,555	116,555	116,555
124,107	114,356	115,000	115,000	50180	IG-OP-Direct St	106,862	106,862	106,862
341,127	381,934	368,354	368,354	50190	IG-OP-Fed Thru St	376,543	376,543	376,543
0	3,594	77,000	77,000	50195	IG-OP-Fed Thru Other	0	0	0
32,190	14,543	13,500	13,500	50200	IG-OP-Other	13,500	13,500	13,500
1,758,164	1,877,264	1,565,999	1,565,999	50210	Nongovernmental Agencies	990,427	990,427	1,843,167
216,383	177,682	160,000	160,000	50220	Licenses and Fees	160,000	160,000	160,000
48,651	44,575	43,000	43,000	50221	Photocopy Charges	40,000	40,000	40,000
74,151	73,338	70,000	70,000	50222	Printer Charges	80,000	80,000	80,000
2,205	5,783	0	0	50235	Service Charges	0	0	0
800	300	0	0	50240	Property/Space Rentals	0	0	0
341,791	274,825	257,700	257,700	50250	Sales to the Public	230,000	230,000	230,000
73,625	33,720	612,533	612,533	50270	Interest Earnings	488,841	488,841	488,841
1,183,009	1,189,111	1,100,000	1,100,000	50280	Fines and Forfeitures	1,100,000	1,100,000	1,100,000
1,159	5,969	1,000	1,000	50290	Dividends & Rebates	4,300	4,300	4,300
56,187	195,173	50,000	50,000	50300	OP-Donations	50,000	50,000	50,000
549	4,847	0	0	50302	Gen-Donations	0	0	0
0	375	35,000	35,000	50310	Service Reimbursements	35,000	35,000	35,000
15,816,803	15,635,772	13,927,775	13,927,775	50320	Cash Transfer Revenue	15,093,244	15,093,244	15,093,244
0	0	1,600,000	1,600,000	50330	Financing Proceeds	0	0	0
-15	-568	0	0	50350	Write Off Revenue	0	0	0
-13,269	-12,059	0	0	50360	Miscellaneous Revenue	0	0	0
0	0	0	0	95104	Settle All Revenue	0	0	0
OVERALL COUNTY								
10,636,213	16,782,816	15,938,038	15,938,038	50000	Beginning Working Capital	15,409,493	15,409,493	15,409,493
760,925	394,749	0	0	50270	Interest Earnings	0	0	0

FUND 1511: SPECIAL EXCISE TAXES FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
372,188	304,109	170,000	170,000	TOTAL BEGINNING WORKING CAPITAL	210,000	210,000	210,000
				TAXES			
3,370,344	3,209,398	3,250,000	3,250,000	Motor Vehicle Rental Tax	3,050,000	3,050,000	3,050,000
18,486,459	16,115,212	17,250,000	17,250,000	Transient Lodging Tax	15,750,000	15,750,000	15,750,000
21,856,803	19,324,610	20,500,000	20,500,000		18,800,000	18,800,000	18,800,000
40,517	14,756	10,000	10,000	TOTAL INTEREST	4,000	4,000	4,000
22,269,508	19,643,476	20,680,000	20,680,000	FUND TOTAL	19,014,000	19,014,000	19,014,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
21,965,399	19,334,122	20,680,000	20,680,000	Contractual Services	19,014,000	19,014,000	19,014,000
21,965,399	19,334,122	20,680,000	20,680,000		19,014,000	19,014,000	19,014,000
304,109	309,353	0	0	UNAPPROPRIATED BALANCE	0	0	0
22,269,508	19,643,476	20,680,000	20,680,000	FUND TOTAL	19,014,000	19,014,000	19,014,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
18,486,459	16,115,212	17,250,000	17,250,000	50120 Transient Lodging Tax	15,750,000	15,750,000	15,750,000
3,370,344	3,209,398	3,250,000	3,250,000	50130 Motor Vehicle Rental Tax	3,050,000	3,050,000	3,050,000
				OVERALL COUNTY			
372,188	304,109	170,000	170,000	50000 Beginning Working Capital	210,000	210,000	210,000
40,517	14,756	10,000	10,000	50270 Interest Earnings	4,000	4,000	4,000

FUND 1512: PUB LAND CORNER PRESERVATION FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,733,348	1,650,259	1,130,000	1,130,000	TOTAL BEGINNING WORKING CAPITAL	820,000	820,000	820,000
LICENSES & PERMITS							
0	14	0	0	Licenses	0	0	0
0	14	0	0		0	0	0
SERVICE CHARGES							
1,485	24	0	0	Miscellaneous	0	0	0
0	5,018	200,000	200,000	Service Charges	0	0	0
1,485	5,042	200,000	200,000		0	0	0
79,165	32,110	30,000	30,000	TOTAL INTEREST	30,000	30,000	30,000
OTHER							
757,362	615,329	700,000	700,000	Sales	700,000	700,000	700,000
0	0	0	0	Service Reimbursements	135,000	135,000	135,000
757,362	615,329	700,000	700,000		835,000	835,000	835,000
2,571,360	2,302,754	2,060,000	2,060,000	FUND TOTAL	1,685,000	1,685,000	1,685,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COMMUNITY SERVICES							
859,965	916,368	872,914	872,914	Personal Services	802,863	802,863	802,863
353	26	0	0	Contractual Services	0	0	0
60,783	90,798	462,591	462,591	Materials & Supplies	435,461	435,461	435,461
0	34,172	45,000	45,000	Capital Outlay	0	0	0
921,101	1,041,363	1,380,505	1,380,505		1,238,324	1,238,324	1,238,324
0	0	679,495	679,495	CONTINGENCY	446,676	446,676	446,676
1,650,259	1,261,391	0	0	UNAPPROPRIATED BALANCE	0	0	0
2,571,360	2,302,754	2,060,000	2,060,000	FUND TOTAL	1,685,000	1,685,000	1,685,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY							
1,733,348	1,650,259	1,130,000	1,130,000	50000 Beginning Working Capital	820,000	820,000	820,000
79,165	32,110	30,000	30,000	50270 Interest Earnings	30,000	30,000	30,000
DEPARTMENT OF COMMUNITY SERVICES							
0	14	0	0	50220 Licenses and Fees	0	0	0
0	5,018	200,000	200,000	50235 Service Charges	0	0	0
757,362	615,329	700,000	700,000	50250 Sales to the Public	700,000	700,000	700,000
0	0	0	0	50310 Service Reimbursements	135,000	135,000	135,000
1,485	0	0	0	50340 Asset Sale Proceeds	0	0	0
0	24	0	0	50350 Write Off Revenue	0	0	0

FUND 1513: INMATE WELFARE FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
980,286	824,590	201,680	222,903	TOTAL BEGINNING WORKING CAPITAL	100,000	100,000	100,000
				SERVICE CHARGES			
1	0	0	0	Miscellaneous	0	0	0
22,925	24,916	71,037	71,037	Service Charges	12,000	12,000	12,000
22,926	24,916	71,037	71,037		12,000	12,000	12,000
32,046	11,013	25,000	25,000	TOTAL INTEREST	10,000	10,000	10,000
				OTHER			
10,543	6,821	10,500	10,500	Dividends/Refunds	2,000	2,000	2,000
21,398	10,610	0	0	Fines/Forfeitures	10,000	10,000	10,000
3,983	0	0	0	Nongovernmental Grants	0	0	0
0	0	0	0	Other Miscellaneous	0	0	0
1,444,062	1,235,998	1,264,219	1,264,219	Sales	1,250,015	1,250,015	1,250,015
1,500	5,844	0	0	Trusts	0	0	0
1,481,486	1,259,273	1,274,719	1,274,719		1,262,015	1,262,015	1,262,015
2,516,744	2,119,791	1,572,436	1,593,659	FUND TOTAL	1,384,015	1,384,015	1,384,015

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COMMUNITY JUSTICE			
6,216	3,913	5,000	5,000	Contractual Services	1,844	1,844	1,844
9,857	3,569	7,180	7,180	Materials & Supplies	156	156	156
16,073	7,482	12,180	12,180		2,000	2,000	2,000
				SHERIFF			
760,919	973,518	718,964	718,964	Personal Services	777,786	777,786	777,786
33,057	39,221	48,489	48,489	Contractual Services	78,488	78,488	78,488
882,105	876,695	792,803	814,026	Materials & Supplies	525,741	525,741	525,741
1,676,081	1,889,434	1,560,256	1,581,479		1,382,015	1,382,015	1,382,015
824,590	222,876	0	0	UNAPPROPRIATED BALANCE	0	0	0
2,516,744	2,119,791	1,572,436	1,593,659	FUND TOTAL	1,384,015	1,384,015	1,384,015

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COMMUNITY JUSTICE			
7,702	2,258	1,680	1,680	50000 Beginning Working Capital	0	0	0
88	82	0	0	50270 Interest Earnings	0	0	0
10,542	6,795	10,500	10,500	50290 Dividends & Rebates	2,000	2,000	2,000

FUND 1513: INMATE WELFARE FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
SHERIFF								
972,584	822,332	200,000	221,223	50000	Beginning Working Capital	100,000	100,000	100,000
22,925	24,916	71,037	71,037	50235	Service Charges	12,000	12,000	12,000
1,444,062	1,235,998	1,264,219	1,264,219	50250	Sales to the Public	1,250,015	1,250,015	1,250,015
31,958	10,931	25,000	25,000	50270	Interest Earnings	10,000	10,000	10,000
21,398	10,610	0	0	50280	Fines and Forfeitures	10,000	10,000	10,000
2	26	0	0	50290	Dividends & Rebates	0	0	0
1,500	5,844	0	0	50300	OP-Donations	0	0	0
3,983	0	0	0	50302	Gen-Donations	0	0	0
1	0	0	0	50350	Write Off Revenue	0	0	0
0	0	0	0	95104	Settle All Revenue	0	0	0

FUND 1516: JUSTICE SERVICES SPECIAL OPS FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
868,414	1,224,137	993,155	1,076,425	TOTAL BEGINNING WORKING CAPITAL	725,932	725,932	805,889
INTERGOVERNMENTAL							
20,093	50,603	209,329	209,329	Federal Sources	60,000	60,000	60,000
83,069	61,625	0	0	Local Sources	0	0	0
8,245	4,750	0	0	State Sources	7,000	7,000	7,000
111,407	116,978	209,329	209,329		67,000	67,000	67,000
LICENSES & PERMITS							
2,325,505	2,238,240	4,117,206	4,117,206	Licenses	3,933,353	3,933,353	3,933,353
307,904	319,249	319,930	319,930	Permits	320,000	320,000	320,000
2,633,409	2,557,489	4,437,136	4,437,136		4,253,353	4,253,353	4,253,353
SERVICE CHARGES							
1,075,623	1,363,870	843,589	1,125,635	IG Charges for Services	1,743,116	1,743,116	1,743,116
230	-20,395	0	0	Miscellaneous	0	0	0
304,219	611,115	684,000	684,000	Service Charges	694,000	694,000	694,000
1,380,071	1,954,590	1,527,589	1,809,635		2,437,116	2,437,116	2,437,116
13,660	20,226	16,000	16,000	TOTAL INTEREST	16,000	16,000	16,000
OTHER							
9	0	0	0	Dividends/Refunds	0	0	0
279,748	300,276	408,637	408,637	Fines/Forfeitures	374,786	374,786	374,786
137	130	0	0	Nongovernmental Grants	0	0	0
10,000	0	0	0	Other Miscellaneous	0	0	0
31,522	32,524	545,071	545,071	Sales	30,000	30,000	30,000
112,040	116,967	89,700	89,700	Service Reimbursements	210,670	210,670	210,670
1,000	5,650	0	0	Trusts	2,000	2,000	2,000
434,455	455,546	1,043,408	1,043,408		617,456	617,456	617,456
5,441,416	6,328,966	8,226,617	8,591,933	FUND TOTAL	8,116,857	8,116,857	8,196,814

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
HEALTH DEPARTMENT							
563,063	595,358	687,414	687,414	Personal Services	655,212	655,212	655,212
620,960	567,085	665,481	665,481	Contractual Services	693,000	693,000	693,000
230,117	216,027	487,595	487,595	Materials & Supplies	544,333	544,333	544,333
1,414,140	1,378,469	1,840,490	1,840,490		1,892,545	1,892,545	1,892,545
COMMUNITY JUSTICE							
731,800	819,998	2,248,840	2,269,961	Personal Services	2,126,290	2,126,290	2,126,290
52,980	42,029	217,588	217,588	Contractual Services	183,592	183,592	183,592
161,253	161,626	381,309	360,188	Materials & Supplies	349,261	349,261	349,261
946,033	1,023,652	2,847,737	2,847,737		2,659,143	2,659,143	2,659,143
DISTRICT ATTORNEY							
14,871	12,466	28,406	28,406	Personal Services	28,886	28,886	28,886
0	89	0	0	Contractual Services	0	0	0
928	19,928	130,000	130,000	Materials & Supplies	130,000	130,000	130,000
0	16,701	0	0	Capital Outlay	0	0	0
15,799	49,184	158,406	158,406		158,886	158,886	158,886

FUND 1516: JUSTICE SERVICES SPECIAL OPS FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
SHERIFF							
1,444,942	2,226,509	2,588,075	2,848,938	Personal Services	2,828,820	2,828,820	2,903,337
161,406	240,521	182,260	233,230	Contractual Services	178,394	178,394	178,394
234,959	211,953	499,649	553,132	Materials & Supplies	389,069	389,069	394,509
0	17,498	110,000	110,000	Capital Outlay	10,000	10,000	10,000
1,841,307	2,696,481	3,379,984	3,745,300		3,406,283	3,406,283	3,486,240
1,224,137	1,181,180	0	0	UNAPPROPRIATED BALANCE	0	0	0
5,441,416	6,328,966	8,226,617	8,591,933	FUND TOTAL	8,116,857	8,116,857	8,196,814

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
HEALTH DEPARTMENT							
402,454	137,863	207,000	207,000	50000 Beginning Working Capital	345,000	345,000	345,000
0	1,000	0	0	50180 IG-OP-Direct St	0	0	0
61,625	61,625	0	0	50200 IG-OP-Other	0	0	0
731,250	772,730	860,490	860,490	50220 Licenses and Fees	774,545	774,545	774,545
287,213	575,913	673,000	673,000	50235 Service Charges	673,000	673,000	673,000
1,538	0	0	0	50270 Interest Earnings	0	0	0
67,891	121,143	100,000	100,000	50280 Fines and Forfeitures	100,000	100,000	100,000
32	0	0	0	50350 Write Off Revenue	0	0	0
COMMUNITY JUSTICE							
165,519	218,784	74,079	74,079	50000 Beginning Working Capital	22,680	22,680	22,680
0	130	0	0	50210 Nongovernmental Agencies	0	0	0
996,809	894,797	2,657,827	2,657,827	50220 Licenses and Fees	2,554,963	2,554,963	2,554,963
2,441	1,466	0	0	50270 Interest Earnings	0	0	0
0	0	115,831	115,831	50280 Fines and Forfeitures	81,500	81,500	81,500
0	55	0	0	50310 Service Reimbursements	0	0	0
48	0	0	0	50350 Write Off Revenue	0	0	0
DISTRICT ATTORNEY							
74,498	117,240	110,000	110,000	50000 Beginning Working Capital	110,000	110,000	110,000
1,308	1,800	0	0	50270 Interest Earnings	0	0	0
57,232	42,594	48,406	48,406	50280 Fines and Forfeitures	48,886	48,886	48,886

FUND 1516: JUSTICE SERVICES SPECIAL OPS FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
SHERIFF								
225,942	750,250	602,076	685,346	50000	Beginning Working Capital	248,252	248,252	328,209
20,093	50,603	209,329	209,329	50170	IG-OP-Direct Fed	60,000	60,000	60,000
8,245	3,750	0	0	50180	IG-OP-Direct St	7,000	7,000	7,000
21,444	0	0	0	50200	IG-OP-Other	0	0	0
597,446	570,713	598,889	598,889	50220	Licenses and Fees	603,845	603,845	603,845
307,904	319,249	319,930	319,930	50230	Permits	320,000	320,000	320,000
17,006	35,202	11,000	11,000	50235	Service Charges	21,000	21,000	21,000
1,075,623	1,363,870	843,589	1,125,635	50236	IG-Charges For Srvcs	1,743,116	1,743,116	1,743,116
31,522	32,524	545,071	545,071	50250	Sales to the Public	30,000	30,000	30,000
8,372	16,960	16,000	16,000	50270	Interest Earnings	16,000	16,000	16,000
154,625	136,539	144,400	144,400	50280	Fines and Forfeitures	144,400	144,400	144,400
9	0	0	0	50290	Dividends & Rebates	0	0	0
1,000	5,650	0	0	50300	OP-Donations	2,000	2,000	2,000
137	0	0	0	50302	Gen-Donations	0	0	0
112,040	116,912	89,700	89,700	50310	Service Reimbursements	210,670	210,670	210,670
0	-20,495	0	0	50350	Write Off Revenue	0	0	0
150	100	0	0	50360	Miscellaneous Revenue	0	0	0
10,000	0	0	0	95104	Settle All Revenue	0	0	0

FUND 1517: GENERAL RESERVE FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
14,426,604	15,040,189	15,338,686	15,338,686	TOTAL BEGINNING WORKING CAPITAL	0	0	0
613,585	296,538	306,774	306,774	TOTAL INTEREST	0	0	0
15,040,189	15,336,726	15,645,460	15,645,460	FUND TOTAL	0	0	0

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
CASH TRANSFERS TO. . .							
0	0	15,645,460	15,645,460	General Fund	0	0	0
0	0	15,645,460	15,645,460	TOTAL CASH TRANSFERS	0	0	0
15,040,189	15,336,726	0	0	UNAPPROPRIATED BALANCE	0	0	0
15,040,189	15,336,726	15,645,460	15,645,460	FUND TOTAL	0	0	0

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
613,585	296,538	0	0	50270 Interest Earnings	0	0	0
OVERALL COUNTY							
14,426,604	15,040,189	15,338,686	15,338,686	50000 Beginning Working Capital	0	0	0
0	0	306,774	306,774	50270 Interest Earnings	0	0	0

FUND 2001: REVENUE BOND SINKING FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,259,371	4,330,143	2,100,000	2,100,000	TOTAL BEGINNING WORKING CAPITAL	1,625,000	1,625,000	1,625,000
				SERVICE CHARGES			
293,506	33,060	34,740	34,740	Facilities Management	35,000	35,000	35,000
1,857,658	0	0	0	Miscellaneous	0	0	0
2,151,163	33,060	34,740	34,740		35,000	35,000	35,000
112,753	54,175	50,000	50,000	TOTAL INTEREST	32,500	32,500	32,500
5,523,287	4,417,378	2,184,740	2,184,740	FUND TOTAL	1,692,500	1,692,500	1,692,500

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
471	7,892	0	0	Contractual Services	8,000	8,000	8,000
365,054	0	0	0	Materials & Supplies	0	0	0
827,620	2,288,470	547,105	547,105	Debt Service	547,665	547,665	547,665
1,193,145	2,296,362	547,105	547,105		555,665	555,665	555,665
4,330,143	2,121,016	1,637,635	1,637,635	UNAPPROPRIATED BALANCE	1,136,835	1,136,835	1,136,835
5,523,287	4,417,378	2,184,740	2,184,740	FUND TOTAL	1,692,500	1,692,500	1,692,500

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
0	0	1,850,000	1,850,000	50000 Beginning Working Capital	0	0	0
293,506	33,060	34,740	34,740	50240 Property/Space Rentals	35,000	35,000	35,000
112,753	54,175	50,000	50,000	50270 Interest Earnings	0	0	0
1,706,458	0	0	0	50340 Asset Sale Proceeds	0	0	0
151,200	0	0	0	50350 Write Off Revenue	0	0	0
				OVERALL COUNTY			
3,259,371	4,330,143	250,000	250,000	50000 Beginning Working Capital	1,625,000	1,625,000	1,625,000
0	0	0	0	50270 Interest Earnings	32,500	32,500	32,500

FUND 2002: CAPITAL LEASE RETIREMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
7,666,973	6,816,517	27,150,000	27,150,000	TOTAL BEGINNING WORKING CAPITAL	14,430,059	14,430,059	14,430,059
220,923	88,284	543,000	543,000	TOTAL INTEREST	288,601	288,601	288,601
				<i>OTHER</i>			
12,537,586	6,416,659	7,699,902	7,699,902	Service Reimbursements	16,075,890	16,075,890	16,062,852
12,537,586	6,416,659	7,699,902	7,699,902		16,075,890	16,075,890	16,062,852
0	24,200,000	0	0	TOTAL FINANCING SOURCES	0	0	0
20,425,482	37,521,461	35,392,902	35,392,902	FUND TOTAL	30,794,550	30,794,550	30,781,512

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
9,554	5,869	0	0	Contractual Services	5,000	5,000	5,000
219	121	0	0	Materials & Supplies	0	0	0
13,599,191	12,110,485	20,449,172	20,449,172	Debt Service	19,187,381	19,187,381	19,187,381
13,608,965	12,116,475	20,449,172	20,449,172		19,192,381	19,192,381	19,192,381
6,816,517	25,404,985	14,943,730	14,943,730	<i>UNAPPROPRIATED BALANCE</i>	11,602,169	11,602,169	11,589,131
20,425,482	37,521,461	35,392,902	35,392,902	FUND TOTAL	30,794,550	30,794,550	30,781,512

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
1,231	185	0	0	50270 Interest Earnings	0	0	0
12,537,586	6,416,659	7,699,902	7,699,902	50310 Service Reimbursements	16,075,890	16,075,890	16,062,852
0	4,158,405	0	0	50320 Cash Transfer Revenue	0	0	0
				<i>OVERALL COUNTY</i>			
7,666,973	6,816,517	27,150,000	27,150,000	50000 Beginning Working Capital	14,430,059	14,430,059	14,430,059
219,692	88,100	543,000	543,000	50270 Interest Earnings	288,601	288,601	288,601
0	20,041,595	0	0	50320 Cash Transfer Revenue	0	0	0

FUND 2003: GENERAL OBLIGATION BOND SINKING FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
8,432,949	8,568,505	7,712,725	7,712,725	TOTAL BEGINNING WORKING CAPITAL	7,456,232	7,456,232	7,456,232
				TAXES			
30,490	30,152	12,500	12,500	Penalty & Interest	15,000	15,000	15,000
178,417	160,319	155,779	155,779	Prior Year Taxes	175,000	175,000	175,000
8,840,872	7,980,229	8,700,000	8,700,000	Property Taxes	8,000,000	8,000,000	8,000,000
9,049,780	8,170,700	8,868,279	8,868,279		8,190,000	8,190,000	8,190,000
313,624	136,289	155,000	155,000	TOTAL INTEREST	149,125	149,125	149,125
17,796,353	16,875,494	16,736,004	16,736,004	FUND TOTAL	15,795,357	15,795,357	15,795,357

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
9,227,848	9,232,498	9,246,510	9,246,510	Debt Service	9,252,873	9,252,873	9,252,873
9,227,848	9,232,498	9,246,510	9,246,510		9,252,873	9,252,873	9,252,873
8,568,505	7,642,997	7,489,494	7,489,494	UNAPPROPRIATED BALANCE	6,542,484	6,542,484	6,542,484
17,796,353	16,875,494	16,736,004	16,736,004	FUND TOTAL	15,795,357	15,795,357	15,795,357

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
8,840,872	7,980,229	0	0	50100 Property Taxes - Current	0	0	0
178,417	160,319	0	0	50101 Property Taxes - Prior	0	0	0
30,490	30,152	0	0	50103 Property Taxes - Interest	0	0	0
17,531	6,969	0	0	50270 Interest Earnings	0	0	0
				OVERALL COUNTY			
8,432,949	8,568,505	7,712,725	7,712,725	50000 Beginning Working Capital	7,456,232	7,456,232	7,456,232
0	0	8,700,000	8,700,000	50100 Property Taxes - Current	8,000,000	8,000,000	8,000,000
0	0	155,779	155,779	50101 Property Taxes - Prior	175,000	175,000	175,000
0	0	12,500	12,500	50103 Property Taxes - Interest	15,000	15,000	15,000
296,093	129,320	155,000	155,000	50270 Interest Earnings	149,125	149,125	149,125

FUND 2004: PERS BOND SINKING FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
21,085,220	27,199,178	31,484,000	31,484,000	TOTAL BEGINNING WORKING CAPITAL	42,000,000	42,000,000	42,000,000
1,112,344	626,448	630,000	630,000	TOTAL INTEREST	840,000	840,000	840,000
				<i>OTHER</i>			
17,776,379	17,155,470	16,250,000	16,250,000	Service Reimbursements	18,000,000	18,000,000	18,000,000
17,776,379	17,155,470	16,250,000	16,250,000		18,000,000	18,000,000	18,000,000
39,973,943	44,981,096	48,364,000	48,364,000	FUND TOTAL	60,840,000	60,840,000	60,840,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
0	400	14,915	14,915	Contractual Services	25,000	25,000	25,000
12,774,765	13,541,690	14,349,085	14,349,085	Debt Service	15,201,805	15,201,805	15,201,805
12,774,765	13,542,090	14,364,000	14,364,000		15,226,805	15,226,805	15,226,805
27,199,178	31,439,006	34,000,000	34,000,000	UNAPPROPRIATED BALANCE	45,613,195	45,613,195	45,613,195
39,973,943	44,981,096	48,364,000	48,364,000	FUND TOTAL	60,840,000	60,840,000	60,840,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
17,776,379	17,155,470	16,250,000	16,250,000	50310 Service Reimbursements	18,000,000	18,000,000	18,000,000
				<i>OVERALL COUNTY</i>			
21,085,220	27,199,178	31,484,000	31,484,000	50000 Beginning Working Capital	42,000,000	42,000,000	42,000,000
1,112,344	626,448	630,000	630,000	50270 Interest Earnings	840,000	840,000	840,000

FUND 2500: JUSTICE BOND PROJECT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
978,746	918,306	0	0	TOTAL BEGINNING WORKING CAPITAL	0	0	0
				<i>LICENSES & PERMITS</i>			
0	9,022	0	0	Licenses	0	0	0
0	9,022	0	0		0	0	0
26,011	8,292	0	0	TOTAL INTEREST	0	0	0
1,004,757	935,620	0	0	FUND TOTAL	0	0	0

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>DEPARTMENT OF COUNTY MANAGEMENT</i>			
0	54,789	0	0	Personal Services	0	0	0
0	12,600	0	0	Contractual Services	0	0	0
500	348,231	0	0	Materials & Supplies	0	0	0
85,950	95,000	0	0	Capital Outlay	0	0	0
86,451	510,620	0	0		0	0	0
				<i>CASH TRANSFERS TO . . .</i>			
0	425,000	0	0	General Fund	0	0	0
0	425,000	0	0	TOTAL CASH TRANSFERS	0	0	0
918,306	0	0	0	UNAPPROPRIATED BALANCE	0	0	0
1,004,757	935,620	0	0	FUND TOTAL	0	0	0

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>OVERALL COUNTY</i>			
978,746	918,306	0	0	50000 Beginning Working Capital	0	0	0
26,011	8,292	0	0	50270 Interest Earnings	0	0	0
				<i>DEPARTMENT OF COUNTY MANAGEMENT</i>			
0	9,022	0	0	50220 Licenses and Fees	0	0	0

FUND 2504: FINANCED PROJECTS FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
316,960	327,941	345,000	345,000	TOTAL BEGINNING WORKING CAPITAL	600,000	600,000	600,000
16,381	6,476	0	0	TOTAL INTEREST	6,000	6,000	6,000
				<i>OTHER</i>			
0	168	0	0	Sales	0	0	0
0	168	0	0		0	0	0
200,000	0	6,200,000	6,200,000	TOTAL FINANCING SOURCES	4,500,000	4,500,000	4,500,000
533,341	334,585	6,545,000	6,545,000	FUND TOTAL	5,106,000	5,106,000	5,106,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>DEPARTMENT OF COUNTY MANAGEMENT</i>			
0	0	155,981	155,981	Personal Services	156,660	156,660	156,660
5,400	0	2,985,103	2,985,103	Contractual Services	2,930,337	2,930,337	2,930,337
0	0	3,133,916	3,133,916	Materials & Supplies	2,013,003	2,013,003	2,013,003
200,000	0	270,000	270,000	Capital Outlay	0	0	0
205,400	0	6,545,000	6,545,000		5,100,000	5,100,000	5,100,000
0	0	0	0	CONTINGENCY	6,000	6,000	6,000
327,941	334,585	0	0	UNAPPROPRIATED BALANCE	0	0	0
533,341	334,585	6,545,000	6,545,000	FUND TOTAL	5,106,000	5,106,000	5,106,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				<i>OVERALL COUNTY</i>			
316,960	327,941	0	0	50000 Beginning Working Capital	0	0	0
16,381	6,476	0	0	50270 Interest Earnings	6,000	6,000	6,000
				<i>DEPARTMENT OF COUNTY MANAGEMENT</i>			
0	0	345,000	345,000	50000 Beginning Working Capital	600,000	600,000	600,000
0	168	0	0	50250 Sales to the Public	0	0	0
200,000	0	1,500,000	1,500,000	50320 Cash Transfer Revenue	4,500,000	4,500,000	4,500,000
0	0	4,700,000	4,700,000	50330 Financing Proceeds	0	0	0

FUND 2507: CAPITAL IMPROVEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,956,312	16,633,384	15,951,000	15,951,000	TOTAL BEGINNING WORKING CAPITAL	25,150,000	25,150,000	24,575,800
INTERGOVERNMENTAL							
0	0	0	0	Federal & State Sources	1,700,000	1,700,000	1,700,000
0	0	0	0		1,700,000	1,700,000	1,700,000
LICENSES & PERMITS							
0	3,000	0	0	Permits	0	0	0
0	3,000	0	0		0	0	0
SERVICE CHARGES							
202,020	176,055	388,000	988,000	IG Charges for Services	281,000	281,000	281,000
21,263,263	-9,948	0	0	Miscellaneous	0	0	0
0	100,000	0	0	Service Charges	0	0	0
21,465,283	266,107	388,000	988,000		281,000	281,000	281,000
231,976	310,097	260,000	260,000	TOTAL INTEREST	260,000	260,000	260,000
OTHER							
17,569	0	0	0	Dividends/Refunds	0	0	0
227	0	10,800,000	10,800,000	Sales	2,000,000	2,000,000	2,000,000
17,796	0	10,800,000	10,800,000		2,000,000	2,000,000	2,000,000
3,007,794	9,099,361	17,629,051	17,629,051	TOTAL FINANCING SOURCES	19,916,100	19,916,100	18,516,100
28,679,161	26,311,949	45,028,051	45,628,051	FUND TOTAL	49,307,100	49,307,100	47,332,900
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
0	3,147	0	0	Materials & Supplies	0	0	0
0	3,147	0	0		0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
1,042,790	678,806	0	0	Personal Services	0	0	0
3,848,632	675,422	0	0	Contractual Services	1,206,000	1,206,000	1,206,000
2,092,682	1,812,001	861,737	861,737	Materials & Supplies	851,000	851,000	851,000
5,061,674	1,423,167	44,166,314	44,766,314	Capital Outlay	47,250,100	47,250,100	45,275,900
12,045,778	4,589,396	45,028,051	45,628,051		49,307,100	49,307,100	47,332,900
CASH TRANSFERS TO . . .							
0	1,923,203	0	0	Willamette River Bridge Fund	0	0	0
0	1,923,203	0	0	TOTAL CASH TRANSFERS	0	0	0
16,633,384	19,796,202	0	0	UNAPPROPRIATED BALANCE	0	0	0
28,679,161	26,311,949	45,028,051	45,628,051	FUND TOTAL	49,307,100	49,307,100	47,332,900
FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY							
3,956,312	16,633,384	0	0	50000 Beginning Working Capital	0	0	0
231,976	310,097	0	0	50270 Interest Earnings	0	0	0

FUND 2507: CAPITAL IMPROVEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
0	0	15,951,000	15,951,000	50000 Beginning Working Capital	25,150,000	25,150,000	24,575,800
0	0	0	0	50185 IG-CAP-Fed Thru St	1,700,000	1,700,000	1,700,000
8,820,000	0	0	0	50215 CAP-Other Prog	0	0	0
0	3,000	0	0	50230 Permits	0	0	0
0	100,000	0	0	50235 Service Charges	0	0	0
202,020	176,055	388,000	988,000	50236 IG-Charges For Srvcs	281,000	281,000	281,000
227	0	10,800,000	10,800,000	50250 Sales to the Public	2,000,000	2,000,000	2,000,000
0	0	260,000	260,000	50270 Interest Earnings	260,000	260,000	260,000
17,569	0	0	0	50290 Dividends & Rebates	0	0	0
3,007,794	9,099,361	5,629,051	5,629,051	50320 Cash Transfer Revenue	3,516,100	3,516,100	3,516,100
0	0	12,000,000	12,000,000	50330 Financing Proceeds	16,400,000	16,400,000	15,000,000
12,504,385	0	0	0	50340 Asset Sale Proceeds	0	0	0
-61,122	-9,948	0	0	50350 Write Off Revenue	0	0	0

FUND 2508: CAPITAL ACQUISITION FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,946,557	475,409	542,400	542,400	TOTAL BEGINNING WORKING CAPITAL	6,000,000	6,000,000	6,000,000
				SERVICE CHARGES			
0	2,881	0	0	Miscellaneous	0	0	0
0	2,881	0	0		0	0	0
18,488	9,400	15,000	15,000	TOTAL INTEREST	7,000	7,000	7,000
				OTHER			
123,600	17,400	0	0	Service Reimbursements	0	0	0
123,600	17,400	0	0		0	0	0
2,088,645	505,090	557,400	557,400	FUND TOTAL	6,007,000	6,007,000	6,007,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
0	0	0	0	Contractual Services	6,000,000	6,000,000	6,000,000
0	0	0	0		6,000,000	6,000,000	6,000,000
				DEPARTMENT OF COUNTY MANAGEMENT			
3,373	0	0	0	Personal Services	0	0	0
114,377	0	0	0	Materials & Supplies	0	0	0
117,750	0	0	0		0	0	0
				CASH TRANSFERS TO . .			
0	0	387,237	387,237	Capital Improvement Fund	0	0	0
1,495,486	0	170,163	170,163	Data Processing Fund	0	0	0
1,495,486	0	557,400	557,400	TOTAL CASH TRANSFERS	0	0	0
0	0	0	0	CONTINGENCY	7,000	7,000	7,000
475,409	505,090	0	0	UNAPPROPRIATED BALANCE	0	0	0
2,088,645	505,090	557,400	557,400	FUND TOTAL	6,007,000	6,007,000	6,007,000

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
0	0	542,400	542,400	50000 Beginning Working Capital	6,000,000	6,000,000	6,000,000
0	0	15,000	15,000	50270 Interest Earnings	0	0	0
17,400	17,400	0	0	50310 Service Reimbursements	0	0	0
				OVERALL COUNTY			
1,946,557	475,409	0	0	50000 Beginning Working Capital	0	0	0
18,488	9,400	0	0	50270 Interest Earnings	7,000	7,000	7,000
				DEPARTMENT OF COUNTY MANAGEMENT			
106,200	0	0	0	50310 Service Reimbursements	0	0	0
0	2,881	0	0	50350 Write Off Revenue	0	0	0

FUND 2509: ASSET PRESERVATION FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,451,814	3,237,362	2,461,586	2,461,586	TOTAL BEGINNING WORKING CAPITAL	2,913,965	2,913,965	2,913,965
				SERVICE CHARGES			
30,120	100,000	0	0	Miscellaneous	0	0	0
0	9,634	0	0	Service Charges	0	0	0
30,120	109,634	0	0		0	0	0
153,588	48,931	50,000	50,000	TOTAL INTEREST	25,000	25,000	25,000
				OTHER			
0	134,009	0	0	Dividends/Refunds	0	0	0
0	0	17,400	17,400	Service Reimbursements	0	0	0
0	134,009	17,400	17,400		0	0	0
3,175,521	2,543,964	2,126,820	2,126,820	TOTAL FINANCING SOURCES	2,488,900	2,488,900	2,488,900
4,811,042	6,073,901	4,655,806	4,655,806	FUND TOTAL	5,427,865	5,427,865	5,427,865

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				DEPARTMENT OF COUNTY MANAGEMENT			
411,660	405,118	0	0	Personal Services	0	0	0
271,329	114,720	0	0	Contractual Services	125,000	125,000	125,000
592,205	904,888	0	0	Materials & Supplies	116,600	116,600	116,600
298,487	2,662,590	4,655,806	4,655,806	Capital Outlay	4,536,265	4,536,265	4,686,265
1,573,680	4,087,316	4,655,806	4,655,806		4,777,865	4,777,865	4,927,865
3,237,362	1,986,584	0	0	UNAPPROPRIATED BALANCE	650,000	650,000	500,000
4,811,042	6,073,901	4,655,806	4,655,806	FUND TOTAL	5,427,865	5,427,865	5,427,865

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				OVERALL COUNTY			
1,451,814	3,237,362	0	0	50000 Beginning Working Capital	650,000	650,000	500,000
153,588	48,931	0	0	50270 Interest Earnings	0	0	0
				DEPARTMENT OF COUNTY MANAGEMENT			
0	0	2,461,586	2,461,586	50000 Beginning Working Capital	2,263,965	2,263,965	2,413,965
30,000	0	0	0	50215 CAP-Other Prog	0	0	0
0	9,634	0	0	50235 Service Charges	0	0	0
0	0	50,000	50,000	50270 Interest Earnings	25,000	25,000	25,000
0	134,009	0	0	50290 Dividends & Rebates	0	0	0
0	0	17,400	17,400	50310 Service Reimbursements	0	0	0
3,175,521	2,543,964	2,126,820	2,126,820	50320 Cash Transfer Revenue	2,488,900	2,488,900	2,488,900
120	0	0	0	50350 Write Off Revenue	0	0	0
0	100,000	0	0	50360 Miscellaneous Revenue	0	0	0

FUND 3002: BEHAVIORAL HEALTH MANAGED CARE FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,980,789	2,607,425	4,287,720	4,287,720	TOTAL BEGINNING WORKING CAPITAL	14,824,699	14,824,699	14,824,699
				INTERGOVERNMENTAL			
36,072,468	39,022,889	39,340,984	40,840,984	Federal & State Sources	42,692,735	42,692,735	42,742,596
36,072,468	39,022,889	39,340,984	40,840,984		42,692,735	42,692,735	42,742,596
				SERVICE CHARGES			
1,205	3,678	0	0	Miscellaneous	0	0	0
1,205	3,678	0	0		0	0	0
355,633	216,390	94,580	94,580	TOTAL INTEREST	148,000	148,000	148,000
40,410,095	41,850,382	43,723,284	45,223,284	FUND TOTAL	57,665,434	57,665,434	57,715,295

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COUNTY HUMAN SERVICES			
3,400,214	4,179,159	4,838,202	4,922,932	Personal Services	4,756,586	4,756,586	4,776,782
33,982,369	27,967,334	33,371,274	34,786,544	Contractual Services	36,302,102	36,302,102	36,330,934
420,087	573,997	1,131,508	1,131,508	Materials & Supplies	1,634,047	1,634,047	1,634,880
37,802,670	32,720,490	39,340,984	40,840,984		42,692,735	42,692,735	42,742,596
0	0	4,382,300	4,382,300	CONTINGENCY	5,000,000	5,000,000	5,000,000
2,607,425	9,129,892	0	0	UNAPPROPRIATED BALANCE	9,972,699	9,972,699	9,972,699
40,410,095	41,850,382	43,723,284	45,223,284	FUND TOTAL	57,665,434	57,665,434	57,715,295

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				COUNTY HUMAN SERVICES			
36,072,468	39,022,889	39,340,984	40,840,984	50190 IG-OP-Fed Thru St	42,692,735	42,692,735	42,742,596
1,205	3,678	0	0	50350 Write Off Revenue	0	0	0
				OVERALL COUNTY			
3,980,789	2,607,425	4,287,720	4,287,720	50000 Beginning Working Capital	14,824,699	14,824,699	14,824,699
355,633	216,390	94,580	94,580	50270 Interest Earnings	148,000	148,000	148,000

FUND 3500: RISK MANAGEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
21,701,448	18,901,551	19,600,000	19,600,000	TOTAL BEGINNING WORKING CAPITAL	23,431,000	23,431,000	23,507,550
INTERGOVERNMENTAL							
0	17,561	0	0	Federal Sources	0	0	0
0	17,561	0	0		0	0	0
LICENSES & PERMITS							
65,635	12,777	0	0	Licenses	0	0	0
65,635	12,777	0	0		0	0	0
SERVICE CHARGES							
11,060	11,010	0	0	Facilities Management	0	0	0
71,314	75,415	0	0	IG Charges for Services	0	0	0
57,109	2,281	0	0	Miscellaneous	0	0	0
32,782	27,477	35,000	35,000	Service Charges	47,000	47,000	47,000
172,264	116,183	35,000	35,000		47,000	47,000	47,000
1,255,509	600,633	400,000	400,000	TOTAL INTEREST	468,000	468,000	468,000
OTHER							
629,382	612,774	414,000	414,000	Dividends/Refunds	454,000	454,000	454,000
25	0	0	0	Fines/Forfeitures	0	0	0
6,359,457	6,842,699	7,600,000	7,600,000	Other Miscellaneous	6,887,681	6,887,681	6,887,681
59,966,334	66,806,586	71,363,389	72,571,539	Service Reimbursements	82,930,599	82,930,599	83,483,464
66,955,198	74,262,059	79,377,389	80,585,539		90,272,280	90,272,280	90,825,145
90,150,055	93,910,764	99,412,389	100,620,539	FUND TOTAL	114,218,280	114,218,280	114,847,695

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
2,426,709	2,799,188	3,067,841	3,067,841	Personal Services	3,073,703	3,073,703	3,091,375
40,455	41,565	20,000	20,000	Contractual Services	20,000	20,000	20,000
471,155	436,038	516,031	516,031	Materials & Supplies	569,201	569,201	569,201
2,938,319	3,276,791	3,603,872	3,603,872		3,662,904	3,662,904	3,680,576
DEPARTMENT OF COUNTY MANAGEMENT							
2,963,028	2,901,895	1,817,549	1,817,549	Personal Services	1,953,818	1,953,818	2,341,318
1,520,017	1,585,936	706,576	706,576	Contractual Services	1,727,227	1,727,227	1,552,227
63,827,142	66,598,591	71,225,350	72,433,500	Materials & Supplies	83,006,331	83,006,331	83,405,574
0	5,599	0	0	Capital Outlay	0	0	0
68,310,186	71,092,021	73,749,475	74,957,625		86,687,376	86,687,376	87,299,119
0	0	5,175,216	5,175,216	CONTINGENCY	2,000,000	2,000,000	2,000,000
18,901,551	19,541,952	16,883,826	16,883,826	UNAPPROPRIATED BALANCE	21,868,000	21,868,000	21,868,000
90,150,055	93,910,764	99,412,389	100,620,539	FUND TOTAL	114,218,280	114,218,280	114,847,695

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
65,310	12,527	0	0	50220 Licenses and Fees	0	0	0
198	471	0	0	50221 Photocopy Charges	0	0	0
0	0	3,603,872	3,603,872	50310 Service Reimbursements	3,662,904	3,662,904	3,680,576
2,854	1,707	0	0	50360 Miscellaneous Revenue	0	0	0

FUND 3500: RISK MANAGEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY								
21,701,448	18,901,551	19,600,000	19,600,000	50000	Beginning Working Capital	23,400,000	23,400,000	23,476,550
1,232,509	581,734	400,000	400,000	50270	Interest Earnings	468,000	468,000	468,000
0	0	3,104,585	3,104,585	50310	Service Reimbursements	0	0	0
DEPARTMENT OF COUNTY MANAGEMENT								
0	0	0	0	50000	Beginning Working Capital	31,000	31,000	31,000
0	17,561	0	0	50170	IG-OP-Direct Fed	0	0	0
325	250	0	0	50220	Licenses and Fees	0	0	0
32,782	27,477	35,000	35,000	50235	Service Charges	47,000	47,000	47,000
71,314	75,415	0	0	50236	IG-Charges For Svcs	0	0	0
11,060	11,010	0	0	50240	Property/Space Rentals	0	0	0
23,000	18,899	0	0	50270	Interest Earnings	0	0	0
25	0	0	0	50280	Fines and Forfeitures	0	0	0
629,382	612,774	414,000	414,000	50290	Dividends & Rebates	454,000	454,000	454,000
3,337,612	3,521,068	4,000,000	4,000,000	50291	Retiree Health Prem	4,000,000	4,000,000	4,000,000
3,021,845	3,321,631	3,600,000	3,600,000	50292	Employee Bnft Cntrbt	2,887,681	2,887,681	2,887,681
4,286	6,926	360,028	367,133	50310	Service Reimbursements	9,653,211	9,653,211	9,539,886
5,416,831	5,772,340	2,810,541	2,810,541	50311	Serv Reimb - Liability Ins	3,402,477	3,402,477	3,402,477
2,752,172	3,249,360	2,461,670	2,461,670	50312	Serv Reimb - Work Comp	2,731,490	2,731,490	2,731,490
2,782,763	4,040,388	3,460,930	3,460,930	50313	Serv Reimb - Retiree Hlt Ins	3,672,204	3,672,204	3,672,204
82	90	0	0	50314	Serv Reimb - EAP	0	0	0
2,055,762	691,236	0	0	50315	Serv Reimb - Unemployment	1,373,059	1,373,059	1,373,059
42,792,260	48,488,720	51,873,188	53,074,233	50316	Serv Reimb - Med/Dental	54,775,946	54,775,946	55,424,464
474,402	516,654	750,000	750,000	50317	Serv Reimb - Life Ins	750,000	750,000	750,000
1,205,338	1,366,921	1,300,000	1,300,000	50318	Svc Rmb LTD	1,500,000	1,500,000	1,500,000
2,482,436	2,673,952	1,638,575	1,638,575	50321	Serv Reimb - Ben Admin	1,409,308	1,409,308	1,409,308
53,857	103	0	0	50350	Write Off Revenue	0	0	0
200	0	0	0	50360	Miscellaneous Revenue	0	0	0
0	0	0	0	95104	Settle All Revenue	0	0	0

FUND 3501: FLEET MANAGEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
3,875,318	3,602,260	2,359,055	2,359,055	TOTAL BEGINNING WORKING CAPITAL	4,391,854	4,391,854	4,392,155
INTERGOVERNMENTAL							
0	0	0	0	Federal & State Sources	0	0	20,000
0	0	0	0		0	0	20,000
SERVICE CHARGES							
754	0	0	0	Facilities Management	0	0	0
1,081,296	924,805	1,057,954	1,057,954	IG Charges for Services	1,051,725	1,051,725	962,195
89,131	246,803	151,673	151,673	Miscellaneous	168,570	168,570	168,570
357	0	0	0	Service Charges	0	0	0
1,171,537	1,171,607	1,209,627	1,209,627		1,220,295	1,220,295	1,130,765
145,187	67,912	82,000	82,000	TOTAL INTEREST	50,000	50,000	50,000
OTHER							
64,302	98,711	55,500	55,500	Dividends/Refunds	55,500	55,500	55,500
0	60	0	0	Fines/Forfeitures	0	0	0
1,726	1,717	0	0	Sales	0	0	0
5,665,562	5,741,482	5,019,161	5,020,437	Service Reimbursements	5,660,742	5,660,742	5,669,185
5,731,591	5,841,971	5,074,661	5,075,937		5,716,242	5,716,242	5,724,685
0	299,901	0	0	TOTAL FINANCING SOURCES	74,000	74,000	0
10,923,633	10,983,651	8,725,343	8,726,619	FUND TOTAL	11,452,391	11,452,391	11,317,605

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
2,232,481	2,306,293	2,428,928	2,428,928	Personal Services	2,585,340	2,585,340	2,585,340
15,230	46,018	43,283	43,283	Contractual Services	132,828	132,828	132,828
3,020,321	3,044,302	4,079,585	4,080,861	Materials & Supplies	3,935,239	3,935,239	4,504,550
2,053,341	917,495	1,904,173	1,904,173	Capital Outlay	3,971,579	3,971,579	3,342,482
7,321,373	6,314,108	8,455,969	8,457,245		10,624,986	10,624,986	10,565,200
0	0	269,374	269,374	CONTINGENCY	827,405	827,405	752,405
3,602,260	4,669,543	0	0	UNAPPROPRIATED BALANCE	0	0	0
10,923,633	10,983,651	8,725,343	8,726,619	FUND TOTAL	11,452,391	11,452,391	11,317,605

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY							
3,875,318	3,602,260	0	0	50000 Beginning Working Capital	0	0	0
145,187	67,912	0	0	50270 Interest Earnings	0	0	0

FUND 3501: FLEET MANAGEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
0	0	2,359,055	2,359,055	50000 Beginning Working Capital	4,391,854	4,391,854	4,392,155
0	0	0	0	50190 IG-OP-Fed Thru St	0	0	20,000
357	0	0	0	50235 Service Charges	0	0	0
1,081,296	924,805	1,057,954	1,057,954	50236 IG-Charges For Srvcs	1,051,725	1,051,725	962,195
754	0	0	0	50240 Property/Space Rentals	0	0	0
35,860	38,570	51,673	51,673	50241 Motor Pool Parking	38,570	38,570	38,570
1,726	1,717	0	0	50250 Sales to the Public	0	0	0
0	0	82,000	82,000	50270 Interest Earnings	50,000	50,000	50,000
0	60	0	0	50280 Fines and Forfeitures	0	0	0
64,302	98,711	55,500	55,500	50290 Dividends & Rebates	55,500	55,500	55,500
5,665,562	5,741,482	5,019,161	5,020,437	50310 Service Reimbursements	5,660,742	5,660,742	5,669,185
0	299,901	0	0	50320 Cash Transfer Revenue	74,000	74,000	0
53,135	207,465	100,000	100,000	50340 Asset Sale Proceeds	130,000	130,000	130,000
-168	607	0	0	50350 Write Off Revenue	0	0	0
304	161	0	0	50360 Miscellaneous Revenue	0	0	0

FUND 3503: DATA PROCESSING FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
8,868,242	10,613,645	10,778,137	10,778,137	TOTAL BEGINNING WORKING CAPITAL	13,590,198	13,590,198	14,320,429
SERVICE CHARGES							
0	35,000	0	0	IG Charges for Services	35,000	35,000	35,000
-42,362	53,424	0	0	Miscellaneous	0	0	0
81,723	77,336	0	65,621	Service Charges	99,600	99,600	99,600
39,360	165,760	0	65,621		134,600	134,600	134,600
529,427	245,942	0	0	TOTAL INTEREST	125,000	125,000	125,000
OTHER							
637	850	0	0	Dividends/Refunds	0	0	0
477,917	467,484	492,250	426,629	Sales	398,671	398,671	398,671
29,735,087	31,959,328	34,839,659	34,882,467	Service Reimbursements	32,651,250	32,651,250	32,733,390
30,213,642	32,427,662	35,331,909	35,309,096		33,049,921	33,049,921	33,132,061
1,495,486	0	6,170,163	6,170,163	TOTAL FINANCING SOURCES	0	0	0
41,146,157	43,453,009	52,280,209	52,323,017	FUND TOTAL	46,899,719	46,899,719	47,712,090

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
17,003,816	18,355,099	21,040,501	21,029,386	Personal Services	21,842,255	21,842,255	22,385,768
1,446,605	1,359,419	966,898	5,154,798	Contractual Services	6,448,561	6,448,561	6,464,185
10,775,017	10,984,030	13,059,231	12,946,144	Materials & Supplies	13,441,837	13,441,837	13,695,071
1,107,074	932,002	14,966,988	10,946,098	Capital Outlay	3,355,673	3,355,673	3,355,673
30,332,512	31,630,550	50,033,618	50,076,426		45,088,326	45,088,326	45,900,697
CASH TRANSFERS TO . .							
0	175,000	0	0	General Fund	0	0	0
200,000	0	0	0	Financed Projects Fund	0	0	0
200,000	175,000	0	0	TOTAL CASH TRANSFERS	0	0	0
0	0	2,246,591	2,246,591	CONTINGENCY	1,811,393	1,811,393	1,811,393
10,613,645	11,647,459	0	0	UNAPPROPRIATED BALANCE	0	0	0
41,146,157	43,453,009	52,280,209	52,323,017	FUND TOTAL	46,899,719	46,899,719	47,712,090

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
0	0	10,778,137	10,778,137	50000 Beginning Working Capital	11,903,805	11,903,805	12,634,036
81,723	77,336	0	65,621	50235 Service Charges	99,600	99,600	99,600
0	35,000	0	0	50236 IG-Charges For Srvcs	35,000	35,000	35,000
477,917	467,484	492,250	426,629	50250 Sales to the Public	398,671	398,671	398,671
637	850	0	0	50290 Dividends & Rebates	0	0	0
29,735,087	31,959,328	34,839,659	34,882,467	50310 Service Reimbursements	32,651,250	32,651,250	32,733,390
1,495,486	0	170,163	170,163	50320 Cash Transfer Revenue	0	0	0
0	0	6,000,000	6,000,000	50330 Financing Proceeds	0	0	0
37,447	13,005	0	0	50340 Asset Sale Proceeds	0	0	0
-80,325	39,819	0	0	50350 Write Off Revenue	0	0	0
516	601	0	0	50360 Miscellaneous Revenue	0	0	0

FUND 3503: DATA PROCESSING FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL		FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY								
8,868,242	10,613,645	0	0	50000	Beginning Working Capital	1,686,393	1,686,393	1,686,393
529,427	245,942	0	0	50270	Interest Earnings	125,000	125,000	125,000

FUND 3504: MAIL DISTRIBUTION FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
1,360,486	1,475,494	888,499	888,499	TOTAL BEGINNING WORKING CAPITAL	1,407,486	1,407,486	1,416,486
				SERVICE CHARGES			
70,546	77,575	73,577	73,577	IG Charges for Services	86,149	86,149	86,149
-2,233	-5,434	30,200	30,200	Miscellaneous	30,000	30,000	30,000
68,314	72,141	103,777	103,777		116,149	116,149	116,149
38,758	19,126	25,000	25,000	TOTAL INTEREST	15,000	15,000	15,000
				OTHER			
5,473	8,727	0	0	Dividends/Refunds	5,000	5,000	5,000
2,547,322	2,496,058	3,300,000	3,300,000	Sales	3,300,000	3,300,000	3,300,000
3,215,958	3,168,271	3,395,724	3,398,715	Service Reimbursements	3,274,530	3,274,530	3,273,207
5,768,753	5,673,055	6,695,724	6,698,715		6,579,530	6,579,530	6,578,207
7,236,311	7,239,816	7,713,000	7,715,991	FUND TOTAL	8,118,165	8,118,165	8,125,842

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				NON-DEPARTMENTAL			
0	203	0	0	Personal Services	0	0	0
0	203	0	0		0	0	0
				DEPARTMENT OF COUNTY MANAGEMENT			
1,579,450	1,652,748	1,799,382	1,799,382	Personal Services	1,911,944	1,911,944	1,911,944
22,646	17,682	21,525	21,525	Contractual Services	253,159	253,159	253,159
4,158,721	3,837,722	4,991,195	4,994,186	Materials & Supplies	5,181,231	5,181,231	5,188,908
0	36,450	0	0	Capital Outlay	0	0	0
5,760,817	5,544,602	6,812,102	6,815,093		7,346,334	7,346,334	7,354,011
0	0	900,898	900,898	CONTINGENCY	771,831	771,831	771,831
1,475,494	1,695,011	0	0	UNAPPROPRIATED BALANCE	0	0	0
7,236,311	7,239,816	7,713,000	7,715,991	FUND TOTAL	8,118,165	8,118,165	8,125,842

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
				OVERALL COUNTY			
1,360,486	1,475,494	0	0	50000 Beginning Working Capital	641,362	641,362	641,362
38,758	19,126	0	0	50270 Interest Earnings	0	0	0
				DEPARTMENT OF COUNTY MANAGEMENT			
0	0	888,499	888,499	50000 Beginning Working Capital	766,124	766,124	775,124
70,546	77,575	73,577	73,577	50236 IG-Charges For Srvc	86,149	86,149	86,149
2,547,322	2,496,058	3,300,000	3,300,000	50250 Sales to the Public	3,300,000	3,300,000	3,300,000
0	0	25,000	25,000	50270 Interest Earnings	15,000	15,000	15,000
5,473	8,727	0	0	50290 Dividends & Rebates	5,000	5,000	5,000
3,215,958	3,168,271	3,395,724	3,398,715	50310 Service Reimbursements	3,274,530	3,274,530	3,273,207
-2,233	-5,584	0	0	50350 Write Off Revenue	0	0	0
0	150	30,200	30,200	50360 Miscellaneous Revenue	30,000	30,000	30,000

FUND 3505: FACILITIES MANAGEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE BY CATEGORY AND CLASS	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
8,367	734,029	1,602,000	1,602,000	TOTAL BEGINNING WORKING CAPITAL	1,500,000	1,500,000	1,500,000
LICENSES & PERMITS							
400	864	0	0	Licenses	0	0	0
400	864	0	0		0	0	0
SERVICE CHARGES							
1,944,511	2,061,615	958,278	958,278	Facilities Management	2,035,889	2,035,889	2,035,889
1,094,225	946,825	1,373,000	1,373,000	IG Charges for Services	900,000	900,000	900,000
3,768	-43,139	996,900	996,900	Miscellaneous	1,189,716	1,189,716	1,229,716
18,477	41,294	0	0	Service Charges	30,000	30,000	30,000
3,060,982	3,006,595	3,328,178	3,328,178		4,155,605	4,155,605	4,195,605
22,971	44,984	0	0	TOTAL INTEREST	60,000	60,000	60,000
OTHER							
15,124	111,886	0	0	Dividends/Refunds	0	0	0
20	0	0	0	Fines/Forfeitures	0	0	0
128	1,113	0	0	Sales	0	0	0
34,720,934	33,104,721	37,068,374	37,083,601	Service Reimbursements	37,967,754	37,967,754	38,279,389
34,736,207	33,217,720	37,068,374	37,083,601		37,967,754	37,967,754	38,279,389
0	1,360,000	1,100,000	1,492,706	TOTAL FINANCING SOURCES	120,000	120,000	120,000
37,828,927	38,364,191	43,098,552	43,506,485	FUND TOTAL	43,803,359	43,803,359	44,154,994

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	EXPENDITURES BY DEPARTMENT	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
NON-DEPARTMENTAL							
0	1,762	0	0	Personal Services	0	0	0
0	1,094	0	0	Contractual Services	0	0	0
0	14,219	0	0	Materials & Supplies	0	0	0
0	17,075	0	0		0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
7,337,800	8,291,721	8,770,750	8,770,750	Personal Services	9,392,219	9,392,219	9,392,219
4,467,919	4,908,816	4,296,913	4,704,846	Contractual Services	4,923,300	4,923,300	5,274,935
20,589,223	17,329,452	22,269,759	22,269,759	Materials & Supplies	23,098,396	23,098,396	23,098,396
16,641	95,302	0	0	Capital Outlay	0	0	0
32,411,583	30,625,291	35,337,422	35,745,355		37,413,915	37,413,915	37,765,550
CASH TRANSFERS TO. . .							
3,007,794	3,049,361	3,237,874	3,237,874	Capital Improvement Fund	3,366,100	3,366,100	3,366,100
1,675,521	1,983,964	2,126,820	2,126,820	Asset Preservation Fund	2,488,900	2,488,900	2,488,900
4,683,315	5,033,325	5,364,694	5,364,694	TOTAL CASH TRANSFERS	5,855,000	5,855,000	5,855,000
0	0	2,396,436	2,396,436	CONTINGENCY	534,444	534,444	534,444
734,029	2,688,501	0	0	UNAPPROPRIATED BALANCE	0	0	0
37,828,927	38,364,191	43,098,552	43,506,485	FUND TOTAL	43,803,359	43,803,359	44,154,994

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
OVERALL COUNTY							
8,367	734,029	0	0	50000 Beginning Working Capital	534,444	534,444	534,444
22,971	44,984	0	0	50270 Interest Earnings	0	0	0

FUND 3505: FACILITIES MANAGEMENT FUND

FY08 ACTUAL	FY09 ACTUAL	FY10 ADOPTED	FY10 REVISED	REVENUE DETAIL	FY11 PROPOSED	FY11 APPROVED	FY11 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
0	0	1,602,000	1,602,000	50000 Beginning Working Capital	965,556	965,556	965,556
400	864	0	0	50220 Licenses and Fees	0	0	0
18,477	41,294	0	0	50235 Service Charges	30,000	30,000	30,000
1,094,225	946,825	1,373,000	1,373,000	50236 IG-Charges For Srvcs	900,000	900,000	900,000
1,944,511	2,061,615	958,278	958,278	50240 Property/Space Rentals	2,035,889	2,035,889	2,035,889
128	1,113	0	0	50250 Sales to the Public	0	0	0
0	0	0	0	50270 Interest Earnings	60,000	60,000	60,000
20	0	0	0	50280 Fines and Forfeitures	0	0	0
15,124	111,886	0	0	50290 Dividends & Rebates	0	0	0
34,720,934	33,104,721	37,030,885	37,046,112	50310 Service Reimbursements	37,967,754	37,967,754	38,279,389
0	0	37,489	37,489	50316 Serv Reimb - Med/Dental	0	0	0
0	1,360,000	1,100,000	1,492,706	50320 Cash Transfer Revenue	120,000	120,000	120,000
0	150,000	0	0	50340 Asset Sale Proceeds	0	0	0
3,487	-193,139	996,900	996,900	50350 Write Off Revenue	1,189,716	1,189,716	1,229,716
282	0	0	0	50360 Miscellaneous Revenue	0	0	0

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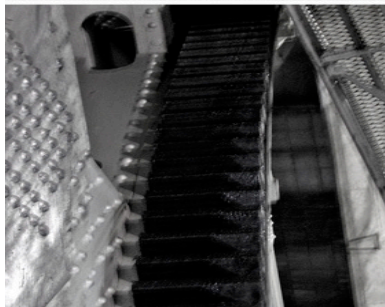
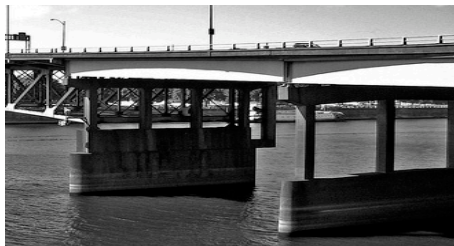


Photo Credit: Morrison Bridge by Jeff Kubina

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Introduction

Multnomah County's FY 2011 Capital Budget identifies funding for improvements and construction on many of the County owned buildings, roads and Willamette River bridges as well as for a major information technology system project. The County proposes to spend \$99.1 million on capital improvements during FY 2011, most of which is planned to be spent on the Sellwood Bridge project, repairs to the Morrison Bridge, and the East County and Downtown Courthouse projects.¹ Non-routine projects have budgeted expenditures of \$74.6 million, while routine projects have a budget of \$24.6 million. Below is a table showing routine and non-routine projects by fund:

Fund	Routine Projects	Non-routine Projects	Total
Roads Fund 1501	\$425,000	\$1,200,000	\$1,625,000
Bicycle Path Fund 1503	90,000	0	90,000
Bridge Fund 1509	100,000	40,000,000	40,100,000
Financed Projects Fund	0	5,100,000	5,100,000
Capital Improvement Fund 2507	19,073,816	28,259,084	47,332,900
Asset Preservation Fund 2509	<u>4,927,865</u>	<u>0</u>	<u>4,927,865</u>
Total	\$24,616,681	\$74,559,083	\$99,175,765

Multnomah County owns or leases 133 buildings totaling 2.9 million rentable square feet. The County is also responsible for the maintenance, operation and capital improvement of six Willamette River bridges and 300 miles of County roads, bicycle and pedestrian facilities. Most of these bridges and roadways are significant components of the regional transportation system and operations and repair require collaboration with multiple jurisdictions.

The County has an estimated deferred maintenance and seismic liability of \$230 million for County buildings, of which \$209 million is seismic liability. It is estimated that the County has a further \$156 million in seismic liability for the Willamette River bridges. Addressing the deferred maintenance backlog and seismic liability will require new sources of revenue to replace or repair important County assets.

¹ Capital assets typically have a useful life of 3 or more years: equipment is capitalized at \$5,000, buildings are capitalized at \$50,000, and building improvements, land, roadways, and bridges are capitalized at \$10,000. Major IT systems such as enterprise-wide software are also capitalized and budgeted for in the capital budget. Not all capitalized assets are budgeted in the capital budget.

How the Capital Budget was Developed

The development of Multnomah County's Capital Budget is led by the division or department that implements the project: Facilities and Property Management (FPM) in the case of buildings and Land Use and Transportation in the case of roads, bridges, and bike paths. Each division has their own prioritization and planning process for capital projects.

Facilities and Property Management capital staff work with departments to identify new capital projects. Criteria for rating a facility project use the following: safety, the integrity of the building envelope, legal compliance, major system maintenance, operational savings, tenant moves and building disposition potential, with funds assigned first to the highest-scoring projects.

Land Use and Transportation uses a twenty year long-term Capital Improvement *Plan* to identify and rank transportation improvements needs for County roadways and bridges. County staff use safety, congestion relief, support of regional land use goals, the availability of project-specific funding, and community support as criteria when evaluating funding for projects.

After scoring projects and aligning them with long-term plans, Facilities and Land Use and Transportation develop program offers for approval by the Chair and Board. They also present an update on their proposed annual Capital Budget to the Board during the budget worksessions preceding the adoption of the budget. The presentations include work completed and future plans. Program offers 72071, 72072, 91017 and 91018 show planned capital expenditures for each division and can be found in Volume 2.

Financing for the Capital Budget

Multnomah County will finance the FY 2011 Capital Budget using a combination of dedicated tax revenues, fees, bond proceeds, grants, and internal charges.

Funding for roadway, bike, pedestrian, and bridge projects comes primarily from State and County vehicle fuel taxes and registration fees, land development activity, and federal grant programs and allocations. Funds derived from gasoline taxes and vehicle registration fees are the most flexible. Within guidelines imposed by the state constitution, the County has full discretion on how they are used.

Federal funding and money from private development is usually project-specific. Most of the federal funds for road-related improvements are allocated by Metro, which requires that projects are consistent with the Regional Transportation Plan and have a matching contribution from the County. The Willamette River bridge projects are largely financed with federal and state funding.

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Funding for facilities capital improvements come from a variety of sources, including:

- Voter-approved General Obligation bonds, which are repaid with property taxes
- Full Faith and Credit Bonds, which are repaid from general County revenues or dedicated resources
- Capital Improvement and Asset Preservation fees
- Sales of buildings and property
- Capital project specific grants
- Federal Stimulus grant funding, and
- Energy trust incentives

Capital Improvement and Asset Preservation fees are paid by building tenants as a way to cover the cost of renovation or replacement of facility systems or improvements. In FY 2011 the fee is \$2.75 per square foot and will collect approximately \$6 million. This fee is primarily paid by County departments that are the main tenants of County buildings.

Below is a table showing the financing source and planned capital expenditures by fund:

Revenue Source	Road Fund 1501	Bicycle Path Fund 1503	Bridge Fund 1509	Financed Projects Fund 2504	Capital Improve. Fund 2507	Asset Pres. Fund 2509	Total
Beginning Working Capital	\$1,485,093	\$360,000	\$876,271	\$600,000	\$24,575,800	\$2,913,965	\$30,811,129
Bond Proceeds	1,200,000	0	150,000,000	0	15,000,000	0	166,200,000
Grants	33,013,779	0	12,931,804	0	1,700,000	0	47,645,583
Transfers from Other Funds	0	68,000	5,600,000	4,500,000	3,516,100	2,488,900	16,173,000
County Gas Tax	7,200,000	0	0	0	0	0	7,200,000
Licenses, Fees, Permits and Charges for Services	709,700	0	6,000,000	0	281,000	0	6,990,700
Other Sources of Revenue	<u>1,488,110</u>	<u>2,500</u>	<u>454,889</u>	<u>6,000</u>	<u>2,260,000</u>	<u>25,000</u>	<u>4,236,499</u>
Total Revenue	\$45,096,682	\$430,500	\$175,862,964	\$5,106,000	\$47,332,900	\$5,427,865	\$279,256,911
Spending on Capital Projects	\$1,625,000	\$90,000	\$40,100,000	\$5,100,000	\$47,332,900	\$4,927,865	\$99,175,765
Spending on Maintenance and Operations	12,627,282	0	26,856,406	0	0	0	39,483,688
Transfer Payments	30,844,400	0	0	0	0	0	30,844,400
Carryover to FY 2012	<u>0</u>	<u>340,500</u>	<u>108,906,558</u>	<u>6,000</u>	<u>0</u>	<u>500,000</u>	<u>109,753,058</u>
Total Requirements	\$45,096,682	\$430,500	\$175,862,964	\$5,106,000	\$47,332,900	\$5,427,865	\$279,256,911

Major Capital Projects

Replacing the Sellwood Bridge



Photo Credit: Christy Jill Reed

The Sellwood Bridge project is in the late stages of planning for a replacement for the 85-year old Willamette River bridge. Structural problems revealed by an in depth inspection and analysis of the bridge in 2005 resulted in weight limits of 10 tons. Numerous components of the bridge were found to be in poor or worse condition including: railing, concrete girders and columns, steel floor beams, paint, and sidewalks. In addition, the bridge is narrow with very poor facilities for cyclists and pedestrians and substandard roadway geometry at the west end. The bridge is structurally deficient and functionally obsolete.

A regional funding plan is in place to secure the estimated \$330 million needed to fund the project and construction is projected to begin in late 2012. The cost includes the new bridge, an interchange where the bridge connects with Highway 43, right-of-way, design, and mitigating impacts to protected environmental resources. The funding plan includes the following sources:

- \$127 million - Multnomah County Vehicle Registration Fee (\$19 per year)
- \$22 million - Clackamas County Vehicle Registration Fee (increase between \$5 to \$8, expected to pass in spring 2010)
- \$100 million - City of Portland (new revenues from the Oregon Jobs and Transportation Act)
- \$30 million - State of Oregon (Jobs and Transportation Act) for Highway 43 interchange
- \$11 million - Previously secured funds remaining after planning phase
- \$40 million - Request for Federal funds

Of this funding, \$168 million is secured. An additional \$122 million is expected to be secured in 2010. The remaining \$40 million request is dependent on the reauthorization of the federal transportation bill. The FY 2011 budget (program offer 91017) for \$150 million in debt issuance allows staff the authority and flexibility to put together a debt package to finance construction. The county plans to spend only \$35.0 million in FY 2011 to purchase the right of way for the Sellwood Bridge.

FY 2011 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$35,000,000	\$330,000,000	Under Review	Under Review

Repairing the Morrison Bridge

The Morrison Bridge Lift Span Grating project will replace the existing lift span deck with a new deck system that will improve safety and reduce maintenance requirements. The deck is developing cracks that require frequent welding repairs and is extremely slippery when wet. Accidents ranging from minor hits to the curb to major crashes are relatively frequent on the bridge and incidents increase during poor weather.

The County recently completed the design of a new bike/pedestrian facility on the south side of the bridge and began construction in 2009. This new facility uses a temporary decking over the steel grating. The new decks system under this project will include a permanent bike/pedestrian deck.

The costs for the construction phase of this project are estimated to be \$8.2 million. ODOT will reimburse the County at a rate of 89.73%, equaling \$7.3 million of the total construction costs. The remaining \$900,000 will be paid for by the County from the Bridge Fund.

FY 2011 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$5,000,000	\$8,209,000	Under Review	September 2011

New East County Courthouse

The new East County Courts at SE 185th and Stark in the Rockwood community will provide court services and district attorney space to the fastest growing segment of Multnomah County. Multnomah County is required by state statute to provide court facilities for citizens east of 122nd. The Board approved the schematic design portion of the East County Courthouse in October 2009. On April 22, 2010, the Board of County Commissioners approved 1) the schematic design, 2) proceeding with the final design, and 3) initiating the funding package. The project scope of work is a three courtroom facility with space for the County District Attorney and courthouse security. The space is proposed to be designed to achieve LEED Gold Certification, the second highest sustainable building standard.

In the fall of 2010, the Board of County Commissioners will be asked to approve this project for funding and construction of the estimated \$19.6 million courthouse building. The annual debt service will be approximately \$1.5 million per year with annual operating costs estimated at \$430,000. The facility could be completed as early as March 2012.

FY 2011 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$19,177,000	\$19,600,000	\$430,000	March 2012

Downtown County Courthouse -Proposed

The existing downtown courthouse, built in 1914, has outlasted its useful life. The approximately 300,000 square foot building is a financial drain for the County both from an operational as well as staffing perspective. The physical infrastructure requires significant



Photo Credit: Multnomah County Courthouse by Seth Gaines

ongoing investment to operate and the space is laid out inefficiently for modern courtroom and security needs. In addition, the building needs an estimated \$57 million in structural improvements to ensure its safety during seismic events.

A new 500,000 square foot court facility would provide for the County's space needs, reduce maintenance costs, and increase energy efficiency. A new court facility would allow the State an opportunity to meet community demand, ensure that justice is carried out in a timely manner, and support services to Multnomah County citizens. The total cost for this project is estimated at \$220 million.

In 2007 the County signed an Intergovernmental Agreement with the Portland Development Commission which included an \$8.8 million contribution toward relocation of the Hawthorne Bridge Ramps for the potential development of a new courthouse. With interest earned that amount is budgeted in FY 2011 at \$9.1 million. The projected cost of relocating the ramp in 2009 was approximately \$12 million. This could include voter approved General Obligation bonds, loans or participation by other jurisdictions. The effects on operating costs for the new facility are uncertain.

FY 2011 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$9,082,000	\$220,000,000	Under Review	Under Review

Capital Projects by Fund

Road Fund (1501)

The specific projects presented to the Board for approval as part of the Capital Budget are displayed here by Fund. Each Fund is dedicated for specific purposes as described by Board action, and projects assigned must meet the restrictions on that funding source. Projects are further identified as routine or non-routine.¹

The Road Fund budgets dedicated funds for construction, repair, maintenance, and operations of County roads. These projects receive funding from State Motor Vehicle sources, County gasoline tax, permits, development fees, issuance of debt and by intergovernmental agreement.

Non-Routine Projects

The Road fund has three non-routine projects in the FY 2011 Capital Budget. The NE 223rd Avenue Rail Road Underpass will finish reconstructing the railroad bridge over NE 223rd Ave with wider travel lanes, sidewalks and bicycle lanes. The NE 238th Drive Safety Project will widen the road for better visibility, replace sidewalks, and install warning signs. This project will reduce crashes and safety hazards on this road. Finally, the Urban Asphalt Concrete Overlay Project will use American Recovery and Reinvestment Act funding to place a 2 to 3 inch asphalt concrete lift on 3 or more miles of county roads that are in fair condition or better.

NE 223rd Avenue Rail Road Underpass (Federal - Surface Transportation Program)

FY 2011 Road Fund Capital Budget	FY 2011 ODOT Budget	FY 2011 Project Cost	Total County Project Cost	Total Project Cost	Est. Completion Date
1,200,000	0	1,200,000	4,726,000	7,926,000	August 2010

NE 238th Drive Safety Project (Federal Hazard Elimination Program)

FY 2011 Road Fund Capital Budget	FY 2011 ODOT Budget	FY 2011 Project Cost	Total County Project Cost	Total Project Cost	Est. Completion Date
0	326,000	326,000	35,000	361,000	June 2011

Urban Overlay Project (Federal ARRA Program)

FY 2011 Road Fund Capital Budget	FY 2011 ODOT Budget	FY 2011 Project Cost	Total County Project Cost	Total Project Cost	Est. Completion Date
0	580,000	580,000	163,000	743,000	Sept. 2010

¹ Non-routine projects alter an asset's function, maintenance or operational costs, increase capacity or expand current systems. Routine projects are those that rehabilitate or maintain existing structure or are normal system-wide projects.

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Routine Projects

Routine Projects	FY 2011 Road Fund Capital Budget	Total County Project Cost
Halsey Street Sidewalk In-Fill	\$25,000	\$25,000
Safety/Emergency/Various Culverts	50,000	50,000
East County Cities A/C Overlay	150,000	0
Contingency Reserve	<u>200,000</u>	<u>200,000</u>
Total Road Fund Routine Projects	\$425,000	\$275,000

Bicycle Path Construction Fund (1503)

This fund receives its revenue from one percent of the County's share of motor vehicle fees or through dedicated project grants and intergovernmental agreements. The fund is dedicated to the construction of bicycle and pedestrian projects.

Routine Projects	FY 2011 Bike/Ped Fund Budget	FY 2011 ODOT Budget	Total County Project Cost	Total Project Cost
NE Glisan St: North Sidewalk	\$30,000	\$83,958	\$30,000	\$113,958
NE 223rd Ave: Blue Lake Road - Sandy Blvd Bikeway	30,000	0	30,000	30,000
NE 223rd Ave: Marine Dr - Blue Lake Rd	<u>30,000</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>
Total Bike Pedestrian Fund Routine Projects	\$90,000	\$83,958	\$90,000	\$173,958

Willamette River Bridge Fund (1509)

The Willamette River Bridge Fund accounts for revenue from the County gasoline tax, a portion of the County's State Motor Vehicle fee, and dedicated Federal and State project revenues, and grants. Projects in this fund are limited to the Sellwood, Hawthorne, Morrison, Burnside, Broadway, and Sauvie Island bridges.

Non-Routine Projects

The Bridge Fund has two non-routine projects (as discussed on pages 6 and 7) budgeted in FY 2011 – purchasing right-of-way for an eventual replacement for the Sellwood Bridge, and replacing the grating on the lift span of the Morrison Bridge.

Routine Project

Routine Projects	FY 2011 Bridge Fund Budget	FY 2011 ODOT Budget	Total County Project Cost	Total Project Cost
Miscellaneous Ongoing Repairs	\$50,000	\$0	\$50,000	\$50,000
Miscellaneous Small Improvements	<u>50,000</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>
Total Bridge Fund Routine Projects	\$100,000	\$0	\$100,000	\$100,000

Financed Projects Fund (2504)

This fund accounts for expenditures for acquiring, remodeling, or constructing County facilities, information technology capital investments, and other capital projects. Resources derive from Full Faith and Credit bonds or other financing sources.

Non-Routine Projects

In FY 2011 the Financed Projects Fund will continue to fund the data system replacement project for the Division of Assessment, Records and Taxation.

FY 2011 General Fund	FY 2011 Financed Projects Fund Cost	FY 2011 Project Cost	Total Cost	Estimated Completion Date
\$0	\$5,100,000	\$5,100,000	\$8,000,000	FY 2011

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Capital Improvement Fund (2507)

This fund accounts for the proceeds derived from capital improvement fees, the sale of unrestricted property, interest income, financing proceeds and any service reimbursement or operating revenue from leased facilities. Expenditures are made for capital acquisitions or for the retirement of lease/purchase agreements.

Non-Routine Projects

The Capital Improvement Fund has two non-routine projects budgeted in FY 2011 – relocating the West Hawthorne Bridge ramp in anticipation of replacing the downtown Multnomah County Courthouse, and constructing a new East County Court facility (see pages 7 and 8 for detailed information).

Routine Projects

Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
Curbing - Extruded Concrete	Animal Services	\$500	\$500	Summer FY11
Signage	Hansen	1,500	1,500	Summer FY11
Exterior lighting improvements	Hansen	2,500	2,500	Summer FY11
Remodel Dorm 3 officer's station	Inverness Jail	4,500	4,500	Summer FY11
Misc Ceiling Repair	Inverness Jail	5,000	5,000	Summer FY11
A&E Building Standards Update Phase I	Multiple Bldgs	6,000	6,000	Spring FY11
Roll-Up Door Barrel (Inspection & Replacement) B119	Justice Center	6,000	6,000	Spring FY11
Paved Vehicle Surfaces - Asphalt	Animal Services	6,300	6,300	Summer FY11
A&E Alley Right of Way Vacation B322	Walnut Park	7,300	10,000	Summer FY11
Site Cleanup Edgefield Farm R320821	Edgefield Property	7,600	28,000	Winter FY12
SEP - Lighting Upgrades B481	Central Office	9,900	10,000	Summer FY11
Integrate MCIJ Cad Drawings	Inverness Jail	10,000	10,000	Summer FY11
Integrate Yeon Shops Cad Drawings	Yeon Shops	10,000	10,000	Fall FY11
Misc Door Hardware Replacement B101	Court House	10,000	10,000	Spring FY11
BSER Replace Shower Valves B314	Inverness Jail	11,800	15,000	Summer FY11
Wood, Vinyl, Or Alum Walls	Wikman Building	12,000	12,000	Winter FY12
Small Energy Project - Light Upgrade Yeon	Yeon Shops	14,100	42,557	Summer FY11

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Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
BSER Repair/Rebuild Well & Pump B464	Skyline Garage	14,800	20,000	Summer FY11
HVAC Distribution - AHU #1 Shared B119	Justice Center	15,000	15,000	Fall FY12
HVAC Distribution - AHU #2 Shared B119	Justice Center	15,000	15,000	Fall FY12
HVAC Distribution - AHU #3 County Only	Justice Center	15,000	15,000	Fall FY12
HVAC Distribution - AHU #4 County Only	Justice Center	15,000	15,000	Fall FY12
HVAC Distribution - AHU #5 Shared	Justice Center	15,000	15,000	Fall FY12
Install Screens On Outdoor Chillers	Inverness Jail	15,000	15,000	Summer FY11
lighting replacement	Title Wave	15,000	15,000	Winter FY12
Misc Ceiling Repair	Hansen	15,000	15,000	Summer FY11
Misc Door And Lock Hardware Replacement	Justice Center	15,000	15,000	Spring FY11
Misc Door Hardware And Lock Replacement	Inverness Jail	15,000	15,000	Summer FY11
Misc Door Hardware Replacement	McCoy	15,000	15,000	Spring FY11
Misc Door Hardware Replacement	Mead	15,000	15,000	Spring FY11
Repair Sidewalk Ne Corner	Bridge Shops	15,000	15,000	Fall FY11
Water Pressure Booster Pumps 6th Floor	Court House	15,000	15,000	Winter FY12
Patch And Paint Exterior Of The Building	Yeon Shops	16,000	16,000	Winter FY12
BSER Replace (2) Hot H2O Tanks B314	Inverness Jail	19,100	30,000	Summer FY11
Atrium Ceiling/Vaulted Entrance Repair Shared	Justice Center	20,000	20,000	Winter FY11
Boiler Upgrade B313	Hansen	20,000	20,000	Fall FY12
Court Room #1-#4 Upgrade Planning B119	Justice Center	20,000	20,000	Fall FY11
Elevators 1-4 Interior Refinished B101	Court House	20,000	20,000	Fall FY11
Masonry Repairs & Coating	Bridge Shops	20,000	90,000	Fall FY13
Replace AHU / Investigate cooling options	Title Wave	20,000	120,000	Spring FY11
Replace Front Doors	Library Administration	20,000	20,000	Summer FY11
West side Atrium Stained Glass Window Sealing	Justice Center	20,000	20,000	Winter FY11
Paint the exterior and replace fascia boards.	Animal Services	21,000	21,000	Summer FY11
Renewable Energy Production	All Properties	24,600	40,000	Summer FY11
BSER Repair & Replace 9 Windows B481	Central Office	25,000	25,000	Summer FY11
Library Administration dock roof	Library Administration	25,000	25,000	Fall FY12

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Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
Refurbish Hansen West Wing B313	Hansen	25,000	25,000	Summer FY11
Replace Flooring (VCT)	Walnut Park	25,000	25,000	Spring FY11
Security System	Animal Services	25,000	25,000	Summer FY11
Shop Supplemental Heating	Yeon Shops	25,000	25,000	Winter FY12
BSER Repair CAT Generator B425	Yeon Shops	25,900	35,000	Summer FY11
A&E Design Replacement 5 HVAC Units B314	Inverness Jail	29,700	30,000	Spring FY12
City Side/Shared Roll-Up Door Service	Kelly Building	30,000	30,000	Summer FY11
Central Vent & Exhaust	McCoy	32,400	32,400	Summer FY11
Misc Ceiling Repairs	Court House	35,000	35,000	Winter FY11
Notifier Command System Replacement B119	Justice Center	35,000	35,000	Winter FY12
lighting replacement	Library Administration	42,000	42,000	Summer FY11
Purchase Mobile Office Animal Services	Animal Services	43,000	43,000	Winter FY11
HVAC Mead Bldg	Mead	47,000	50,000	Summer FY11
Courthouse Redevelopment Study	Court House	50,000	50,000	Spring FY11
RACC	All Properties	50,000	50,000	N/A
Roll-Up Gate Capital Maintenance (3 Units) B119	Justice Center	50,000	50,000	Spring FY11
Small Energy Projects	All Properties	50,000	50,000	N/A
Replace Hot Water Generator IJ B314	Inverness Jail	52,000	75,000	Fall FY11
BSER Replace RayPak Boiler #1 B617	Title Wave	52,500	70,000	Summer FY11
Hansen Capital Maintenance	Hansen	57,900	75,000	Fall FY11
HVAC Distribution - AHU #1	McCoy	70,000	70,000	Fall FY12
HVAC Distribution - AHU #2	McCoy	70,000	70,000	Fall FY12
HVAC Distribution - AHU #3	McCoy	70,000	70,000	Fall FY12
Yeon Building Rebuild HVAC Fans	Yeon Shops	70,000	70,000	Fall FY12
Emergency Expenditures	All Properties	72,200	72,200	N/A
Shower Repairs for Justice Center	Justice Center	72,400	435,626	Summer FY11
A&E Consultation for CIP	All Properties	75,000	75,000	N/A
Cooling Tower B6 & B10 Installation	Court House	80,000	80,000	Summer FY11
Electrical	Court House	81,400	1,328,000	Summer FY11

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Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
Additional Dorm Showers	Inverness Jail	83,300	502,229	Spring FY11
ADA-American Disabilities Act	All Properties	100,000	100,000	N/A
Building Disposition Summary	All Properties	100,000	100,000	N/A
Hydronic Radiation & Bsmt Locker HVAC	Hansen	100,000	100,000	Fall FY12
Interior Finishes	All Properties	100,000	100,000	N/A
Macerator System Modification	Justice Center	100,000	100,000	Summer FY11
Roof Repairs	Yeon Shops	100,000	100,000	Winter FY12
Add Redundant Boiler	Inverness Jail Laundry	118,900	120,000	Winter FY12
Roof Replacement McCoy	McCoy	128,600	1,000,000	Spring FY11
Siemens Upgrade County/City Shared Cost	Justice Center	130,000	130,000	Summer FY12
ADA Upgrade - Public Areas	Walnut Park	150,000	150,000	Summer FY11
Yeon / Vance Site analysis	Multiple Bldgs	150,000	150,000	Spring FY11
Roof Replacement Mead (Include Cooling Tower)	Mead	150,800	775,000	Summer FY11
Central Library Foundation Fund	Central Library	152,000	273,400	N/A
FLS Fire Life Safety	All Properties	175,000	175,000	N/A
Cell Door replace 4-8	Justice Center	192,800	995,355	Spring FY11
Mead Exterior Repairs	Mead	197,100	200,000	Summer FY11
Building Disposition Summary	All Properties	210,000	210,000	N/A
Replace 5 Roof Top HVAC Units	Inverness Jail	250,000	250,000	Spring FY12
Space Optimization	All Properties	352,400	352,400	N/A
Miscellaneous Ongoing Repairs	Various	372,916	1,421,688	Spring FY11
Cooling Tower Replacement B119	Justice Center	381,900	400,000	Winter FY11
Animal Services site work	Animal Services Office	460,700	550,000	Fall FY11
FY10 Mini Fund balance	Various	471,200	1,138,394	N/A
BSER Building Safety Emergency Repair	All Properties	500,000	500,000	N/A
Domestic Violence Center Tenant Improvements	GCC Residential	522,600	600,000	Winter FY12
ARRA Heat Recovery Systems DOE A	Inverness Jail Laundry	600,000	600,000	Spring FY12
Courthouse Elevators 3 & 4 B101	Court House	735,100	750,000	Fall FY11
McCoy Capital Maintenance	McCoy	769,400	850,000	Summer FY11

Capital Budget

fy2011 adopted budget

Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
B314 - Exterior Repair & Waterproofing	Inverness Jail	903,600	950,000	Winter FY11
ARRA Bldg Automation Systems	Multiple Bldgs	1,500,000	1,500,000	Spring FY12
Kelly Bldg Disposition	Kelly Building	2,000,000	2,066,259	FY 2012
Roof - Restoration	Inverness Jail	2,038,600	2,050,000	Spring FY12
Deferred Maint Bond Projects	All Properties	<u>2,693,000</u>	<u>2,693,000</u>	Fall FY13
Routine Projects Capital Improvement Fund 2507		\$19,073,816	\$25,972,808	

Capital Budget

fy2011 adopted budget

Asset Preservation Fund (2509)

Resources for this fund are derived from an asset preservation fee, which is part of facilities charge assessed to County building tenants. This fund accounts for expenditures for building system repairs, primarily before the systems have reached the end of their life cycle. Projects include scheduled capital maintenance projects such as roof replacement, boiler and chiller replacement, plumbing, carpet replacement, etc.

Routine Projects

Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
Carpet at Belmont	Belmont Library	\$40,000	\$40,000	Spring FY11
LIGHTING UPGRADE B601	Central Library	365,000	408,744	Summer FY12
Concrete Work/ Tree Root Issues	Central Library	42,000	42,000	Fall FY11
Carpet/ Flooring Central Lib	Central Library	60,000	60,000	Spring FY11
Capital Repair VFD AHU-4 B601	Central Library	6,700	10,000	Spring FY11
Upgrade Lighting	Elections	35,000	35,000	Spring FY11
Carpet at Gregory Heights	Gregory Heights Library	37,900	40,000	Spring FY11
Security System	Gresham Probation	10,000	10,000	Winter FY11
Carpet at Hollywood	Hollywood Library	120,000	120,000	Spring FY11
JJC Roof Restoration	Juvenile Justice	59,600	1,984,651	Spring FY11
HVAC JJC B311	Juvenile Justice	100,000	100,000	Winter FY11
FSD Replacement and upgrades/ Failed devices	Juvenile Justice	158,700	225,000	Spring FY11
FSD Documents and prints	Juvenile Justice	46,800	70,000	Spring FY11
EM Exp - Inject Waterproofing Material B311	Juvenile Justice	5,000	5,000	Winter FY11
EC Exp Replace powerhouse sewer drain	Juvenile Justice	700	8,500	Spring FY11
Replace HVAC Mid County Health B430	Mid-County Health	485,300	500,000	Spring FY11
Paint Exterior Of Building	Mid-County Health	60,000	60,000	Spring FY11

Capital Budget

fy2011 adopted budget

Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
Interior Finishes Carpet & Paint B430	Mid-County Health	4,700	11,000	Spring FY11
Curb Replacement	Mid-County Health	10,000	10,000	Winter FY11
ADA Entryway Operator Replacement B430	Mid-County Health	1,000	7,000	Spring FY11
A&E Evaluate ADA RR Requirements B430	Mid-County Health	5,000	5,000	Spring FY11
Sidewalks Around Building And Garage	Multnomah Bldg	30,000	30,000	Winter FY11
REPLACE ROOF EAST SIDE	Multnomah Bldg	50,000	750,000	Winter FY13
EOC HVAC Upgrade	Multnomah Bldg	100,000	100,000	Summer FY12
Elevator Upgrade TMB	Multnomah Bldg	761,800	775,000	Winter FY12
Capital Repair Sidewalks B503	Multnomah Bldg	13,900	15,500	Spring FY11
Capital Repair Replace Phone Rm AC B503	Multnomah Bldg	13,500	53,300	Spring FY11
Capital Repair Board Rm Sound System Repairs B503	Multnomah Bldg	6,200	6,200	Spring FY11
TMB Garage Deck Repair	Multnomah Bldg Garage	325,900	350,000	Summer FY12
Hydraulic Elevator #1	Multnomah Bldg Garage	150,000	150,000	Winter FY12
lighting replacement	Multnomah Co East	56,000	56,000	Spring FY11
Sunken Area In Parking Lot Near Catch Basin	North Portland Health	25,000	25,000	Fall FY11
Paved Vehicle Surfaces - Asphalt	Rockwood Library	92,400	92,400	Fall FY12
Drainage - Underground	Rockwood Library	270,000	270,000	Fall FY12
Carpet at Rockwood	Rockwood Library	40,000	40,000	Spring FY11
SE Health Replace HVAC units 1-5	Southeast Health	272,900	322,496	Winter FY11
Paint Exterior Of Building	Southeast Health	30,000	30,000	Spring FY11
Carpet at St Johns	St Johns Library	40,000	40,000	Spring FY11
Duct Evaluation	Various	15,000	15,000	Spring FY11
Repaint Exterior Steel	Woodstock Library	25,000	25,000	Winter FY11
Carpet at Woodstock	Woodstock Library	55,000	55,000	Spring FY11
Repaint Peeling Exterior Metal Panels	Yeon Annex	8,000	8,000	Spring FY11
Lighting replacement	Yeon Annex	35,000	35,000	Spring FY11
Lighting Controls	Yeon Annex	12,000	12,000	Spring FY11
Small Energy Projects	All Properties	50,000	50,000	N/A
RACC	All Properties	30,000	30,000	N/A

Capital Budget

fy2011 adopted budget

Routine Projects	Building	FY 2011 Adopted Budget	Total Project Cost	Estimated Completion Date
Interior Finishes	All Properties	150,000	150,000	N/A
FY10 Mini Fund balance	All Properties	93,065	591,806	N/A
Emergency Expenditures	All Properties	98,800	98,800	N/A
Capital Repair	All Properties	200,000	200,000	N/A
ADA-American Disabilities Act	All Properties	50,000	50,000	N/A
A&E Consultation for AP	All Properties	175,000	175,000	N/A
Unappropriated Balance	All Properties	<u>500,000</u>	<u>4,800,000</u>	N/A
Routine Projects Asset Preservation Fund 2509		\$5,427,865	\$13,153,396	

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Goals

The goals of the County's financial policies are:

1. To preserve capital through prudent budgeting and financial management.
2. To achieve the most productive use of County funds that meets the goals of the Board of County Commissioners.
3. To ensure that all finance-related activities meet generally accepted accounting principles.
4. To achieve a stable balance between the County's ongoing financial commitments and the continuing revenues available to the County.
5. To leverage local dollars with federal and state funding/grants.
6. To provide an accountable form of government to the citizens of Multnomah County.

Financial Forecasts for the General Fund

Governments at all levels should forecast major revenues and expenditures. The forecast should extend at least three to five years beyond the budget period and be regularly monitored and updated. It should be clearly stated and available to participants in the budget process, as should its underlying assumptions and methodology. The forecast should also be referenced in the final budget document. To improve future forecasting, the variances between previous forecasts and actual amounts should be analyzed. The variance analysis should identify all factors that influence revenue collections, expenditure levels, and forecast assumptions.

Policy Statement

The Board of County Commissioners recognizes the importance of developing a combined revenue and expenditure forecast. The Budget Office will prepare a five-year financial forecast for the General Fund to assess the long-term financial implications of current, as well as proposed, policies and programs. The forecast will detail assumptions regarding both short-term and long-term financial issues facing the county. Those assumptions will guide the development of appropriate financial strategies to achieve the goals outlined above. The forecast will be referenced on the County's website and incorporated in the annual budget document. The General Fund revenue and expenditure forecast will:

1. provide an understanding of available funding;
2. evaluate financial risk;
3. assess the likelihood that services can be sustained;
4. assess the level at which capital investment can be made;
5. identify future commitments and resource demands;
6. identify the key variables that might change the level of revenue; and
7. identify one-time-only resources and recommend appropriate uses.

Status

The County is in compliance with this policy.

Tax Revenues

State statutes and the County Code provide Multnomah County with the ability to raise revenue through taxation. The County currently utilizes the following taxes:

- 1) **Property Taxes** are governed by state statute and the Oregon Constitution and are levied for the following purposes:
 - a “Permanent Rate” is available for general uses, that is set at \$4.34 per \$1,000 of assess value;
 - a five year “Local Option” levy for Library operations that is set at \$0.89 per \$1,000 of assessed value; and
 - a levy to pay debt service on General Obligation Bonds that is set annually at a level to provide sufficient revenue to support the payments.
- 2) **Business Income Tax** is set at 1.45% of net business income generated in Multnomah County. This tax is authorized by County Code, Chapter 12.
- 3) **Motor Vehicle Rental Tax** is set at 17% of the value of rental fees. The first 14.5% is available for general uses. The remaining 2.5% supports the Oregon Convention Center under an agreement with the Metropolitan Service District. This tax is authorized by County Code, Chapter 11.
- 4) **Transient Lodging Tax** is set at 11.5% of the room rent charged by hotel operators. Nearly all of the County proceeds from this tax are used to support the Oregon Convention Center and other tourist amenities under an agreement with the Metropolitan Service District. This tax is authorized by County Code, Chapter 11.
- 5) **Motor Vehicle Fuel Tax** is set at 3 cents per gallon of gasoline (or diesel) sold in Multnomah County. The proceeds of this tax are dedicated to transportation programs. This revenue is shared by Multnomah County and the cities of Portland, Gresham, Troutdale, and Fairview. This tax is authorized by County Code, Chapter 11.

Policy Statement

The Board recognizes that taxation is necessary to provide public services to the citizens of the county. When considering changes to the County’s tax structure, the Board will consider:

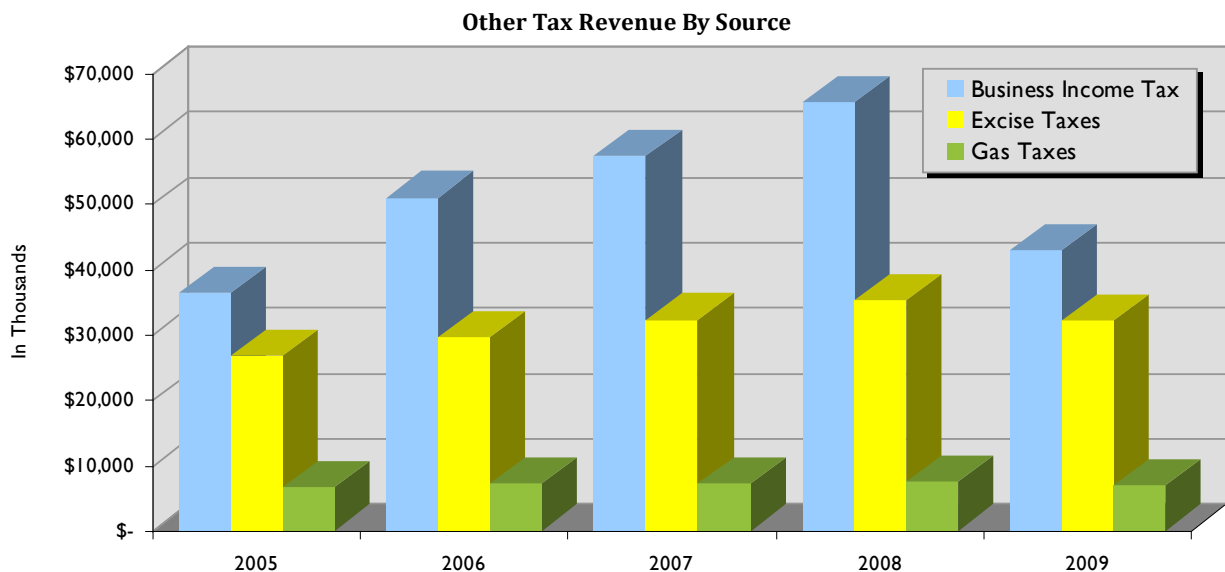
- the ability of taxpayers to pay the taxes;
- the impact of taxes imposed by the County on other local governments;
- the effect of taxes on the county economy;
- the administrative and collection costs of the taxes; and
- the ease with which the taxes can be understood by taxpayers.

Status

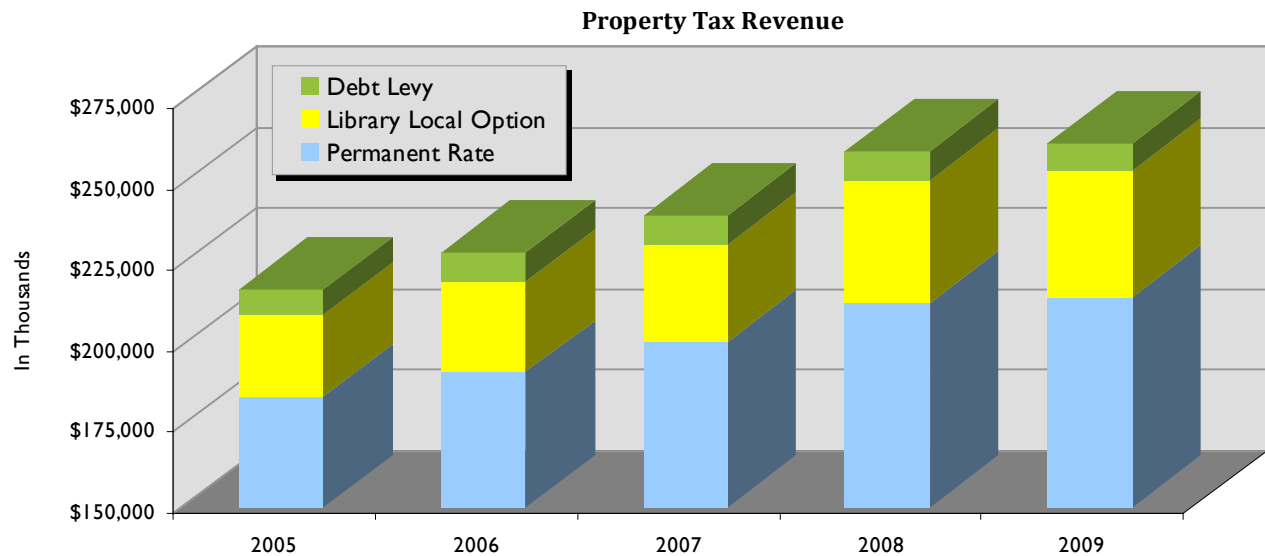
State statutes allow the County to levy “local option” taxes that are not allowed to exceed five years. It is the intent of the Board to use this short-term revenue source to fund priority service programs only after all other sources of revenue have been analyzed and have been determined not to be feasible. The County currently has one local option levy that supports Library services. The tax is set at 89 cents per thousand dollars of assessed value. It is in place until June 30, 2012.

All decisions to levy taxes are made in an atmosphere of intense public and internal debate, particularly with regard to the progressivity of the tax, its administrative cost, its impact on the regional economy, its effect on other local governments, and the degree to which the tax might be acceptable to the public.

The County’s tax revenues represent about 40% of the total Governmental Fund Type revenues (General and Special Revenue Funds). The graph below and on the following page depict actual tax revenue by source (\$ in thousands). No new taxes are proposed in the FY 2011 budget.



Other Tax Revenue	2005	2006	2007	2008	2009
Business Income Tax	\$36,463	\$50,980	\$57,399	\$65,650	\$42,900
Excise Taxes	\$26,788	\$29,680	\$32,370	\$35,344	\$32,216
Gas Taxes	\$6,744	\$7,234	\$7,212	\$7,468	\$6,945
Total Other Tax Revenues	\$69,995	\$87,894	\$96,981	\$108,462	\$82,061



Property Tax Revenue	2005	2006	2007	2008	2009
Permanent Rate	\$184,729	\$192,007	\$201,160	\$213,236	\$215,034
Library Local Option	\$25,137	\$27,942	\$30,280	\$37,938	\$39,427
Debt Service Levy	\$7,885	\$9,364	\$9,271	\$9,050	\$8,170
Total Property Taxes	\$217,751	\$229,313	\$240,711	\$260,224	\$262,631

Transportation Financing

Multnomah County owns, operates and maintains approximately 300 miles of urban and rural roads and 30 bridge structures, six of which are Willamette River bridges (Sauvie Island, Broadway, Burnside, Morrison, Hawthorne and Sellwood). Ongoing maintenance and improvements to the transportation infrastructure are necessary for economic growth, to alleviate existing transportation problems, and to maintain the livability of the region. Regional growth has placed additional demands on the transportation system. Growth, coupled with funding limitations, increases demands far beyond available resources.

Approximately 60% of the transportation revenue received by the County is generated from state and local gasoline and diesel fuel taxes.

The state tax remained constant at 24 cents per gallon since 1993. The 2009 legislature enacted a six cent per gallon increase in the state gas tax which will take effect in January, 2011. The local County gas tax has been set at 3 cents per gallon since 1981, with no adjustments for inflation. To put that into context, while the number of vehicle miles traveled in Multnomah County has risen by 19% since the last tax increase there has only been a 3% increase in tax revenues over that time.

Policy Statement

The gas tax is becoming a less effective source of funding as fuel efficient vehicles and alternative modes of transportation have become more popular. In addition, continued increases in the price of gasoline and the recent economic downturn have resulted in a reduction in gallons sold which will further reduce the County's ability to maintain roads and bridges.

To help partially address the gap between revenues and expenditure needs, the Board of County Commissioners enacted a local vehicle registration fee that was authorized by the 2009 legislature. The fee is set at \$19 per vehicle per year and is expected to raise approximately \$11 million annually. The Board has directed that the vehicle registration fee revenue be used to service debt payments associated with construction of a new Sellwood Bridge.

Transportation revenue forecasts have the County facing challenges of balancing the demands of maintenance, preservation, capital expansion, safety and environmental regulations. The 20-year Transportation Capital Plan noted a significant shortfall between identified needs and available resources.

It is the policy of the Board to support statewide and regional funding for transportation-related needs. If state and regional funding is inadequate, the County works with jurisdictions within its boundaries to address the transportation funding needs of local governments.

Status

Multnomah County's Capital Improvement Plan and Program (CIPP) for 2010 to 2014 was presented to the Board of County Commissioners in May 2010. This plan identified various capital project needs totaling over \$1 billion.

In FY 2010 the Chair and Board have continued to raise the awareness of the challenges faced by the County due to the shortfall of transportation revenue. The Board's acceptance of the CIPP forms the basis for the selection and funding of road and bridge projects. They are working with the Regional, State and Federal partners to address transportation funding issues.

Federal/ State Grant and Foundation Revenues

Policy Statement

Grants and foundation funds are used, and provide significant leverage, to support an array of County services. Most of these revenues are restricted to a specific purpose, such as health and social services or public safety.

The Board understands that grants and private sources present opportunities and risks. They allow the County to provide basic or enhanced levels of service and to cover gaps in services, but they may also commit the County to serving larger or different groups of clients which would put pressure on County-generated revenues if the grant were withdrawn. When applying for a grant, the Board will consider:

1. Opportunities for leveraging other funds to continue the program.
2. The amount of locally generated revenue required to supplement the revenue source.
3. Whether the revenue will cover the full cost of the proposed program, or whether the County is expected to provide program support and administrative overhead. It is the intent of the County to recover all costs related to grant and foundation revenues.
4. The degree of stability of the funding source.
5. Whether decline or withdrawal of the revenue creates an expectation that the County will continue the program.
6. How County programs can maximize revenue support from state or federal sources.
7. Whether the funds are used for pilot or model programs and will result in a more efficient and/or effective way of doing business.
8. Whether the funds are aligned with the County's mission and goals.

Departments will provide the Board with a notice of intent before applying for grant funding. If the timing of a grant application makes it impossible for a Department to provide advance notice, the department will provide such notice at its earliest opportunity after applying for the grant.

After a grant or contribution is awarded any external restrictions on the use of the revenue will be noted by the department on the budget modification form. The Board requires the resources to be used in accordance with any stipulated restrictions and prior to using unrestricted revenues including General Fund appropriations for the same program or purpose.

Status

In the interest of consistency in handling external funding and in the interest of full disclosure of potential grant resources, all NOI's to apply for grant funding and grant awards are approved by the Board regardless of originating department. Information provided by departments when submitting notices of intent is intended to address the above considerations.

Indirect Cost Allocation

Policy Statement

The Federal government recognizes identifiable overhead costs are incurred in providing services to support grants and contracts. Therefore, the Office of Management and Budget (OMB) establishes principles and standards to provide a uniform approach for determining costs and to promote effective program delivery, efficiency and better relationships between governmental units and the Federal government. The County's indirect cost allocation plan is prepared annually in accordance with OMB guidelines. The County's plan categorizes indirect costs in two ways: the first establishes support costs internal to individual departments within the County and the other identifies Countywide support costs (such as Budget, County Auditor, Finance and Equipment Use). The County's indirect cost allocations are charged to dedicated grantor revenues to the fullest extent allowed.

It is the policy of the Board to recover from dedicated revenue sources the full cost of programs supported by those sources. The full cost includes the appropriate proportionate share of the cost of County administrative overhead functions attributable to programs funded with dedicated revenues.

The exception to the above policy occurs when the grantor agency does not allow the grantee to charge indirect costs or allows only a fixed amount or a maximum indirect cost rate. The Board will have the final authority to accept a grant that does not allow the recovery of all or part of indirect costs. In that event the General Fund will absorb any indirect cost attributable to the program. When applying for grants and requesting Board approval, the NOI will indicate whether or not the grant provides for indirect costs.

In 1990 the County's cognizant Federal Agency, the Department of Health and Human Services (DHHS), approved the County's indirect cost allocation plan. This approval remains in effect until advised otherwise by DHHS or until the County receives a newly designated cognizant Federal Agency.

The Department of County Management is responsible for preparing an Indirect Cost Allocation Plan that meets the requirements of the Office of Management and Budget (OMB) Circular A-87. Central service and departmental administrative support provided to non- General Fund programs, activities, and/or functions that are not recovered by internal service charges or billed directly to dedicated revenues will be recovered through an indirect rate based on the approved Indirect Cost Allocation Plan.

Status

The County updates the plan and certifies the accuracy of its indirect cost rate proposal and cost allocation plan on an annual basis.

Use of One-Time-Only Resources

Policy Statement

Unrestricted one-time-only resources present organizations with temptations that are hard to resist. In the short run it appears more beneficial to allocate such resources to the highest priority public service that would otherwise be unfunded than to restrict them to costs associated with one-time needs and those that will not recur in following years. However, the result of this practice is to expand operational levels and public expectations beyond the capacity of the organization to generate continuing funding. This inevitably produces shortfalls and crises.

Sustaining an ongoing program level by deferring necessary expenditures or by incurring future obligations also inevitably produces shortfalls and crises.

It is the policy of the Board that the County will fund ongoing programs with ongoing revenues, and to restrict the allocation of one time revenues to non-recurring expenditures.

Examples of one time revenues include:

- Proceeds on the sale of capital assets
- Business Income Taxes collected in excess of budgeted revenues
- General Fund ending fund balance in excess of budgeted balance

When the County budgets unrestricted one-time-only resources, the Board will consider setting these funds aside for reserves or allocating them to projects or programs that will not require future financial commitments. The Board will consider the following when allocating these one-time-only resources:

1. The level of reserves set aside as established by these Financial and Budget policies adopted by the Board.
2. The County's capital needs set out in the five-year Capital Improvement Plan or Information Systems Development Plan.
3. One-time only spending proposals for projects or pilot programs, particularly investments that may result in innovative ideas or technology, long-term efficiencies or savings that do not require ongoing support
4. Bridge or gap financing for exiting programs for a finite period of time.

Status

During budget deliberations the Budget Director is responsible for providing a list of sources and uses of one-time-only funds and informing the Chair and the Board on the recommended use of the funds received. With this information, the Board is able to appropriate and direct one-time-only resources to infrequent and unique expenditures in an effort to achieve compliance with this policy.

User Fees, Sales, and Service Charges

Policy Statement

User fees are generally intended to cover all the costs or an agreed upon portion of the costs for providing services. Inflation or increased service delivery can erode the established user fees if the cost of service increases faster than revenue from fee increases.

It is the general policy of the Board that user fees and service charges be established at a level to recover the costs to provide services. Exceptions to this policy will be made depending on the benefit to the user of the service, the ability of the user to pay for the service, the benefit to County citizens, and the type of service provided.

As part of budget deliberations and during negotiations of Intergovernmental Agreements, departments will be responsible for informing the Chair of a fully-loaded cost analysis presenting the fee structure necessary to recover 100% of the cost of providing services. Departments will also recommend whether fees or charges in each area should be set to recover 100% of the costs or be set at a lower rate, such as a sliding scale fee. The recommendation to the Chair will consider the benefits to an individual or agency, the benefits to County citizens, and the ability of users to pay for the service. The Budget Office is responsible for ensuring that departments include all costs associated with providing the service.

User fees and service charges collected by County agencies will be periodically reviewed. Based on this review, the Chair will make recommendations to the Board regarding proposed changes to fee or service charge schedules.

Revenues generated from sales (and commissions on sales) of goods and services sold in County-owned or leased facilities are to be credited to the County's General Fund unless:

1. they are generated for inmate welfare commissary operations;
2. they are generated in Library facilities used for Library operations;
3. they are generated by internal service providers and offset rates charged to departments; or
4. the Board grants an exception.

Status

Departments are generally responsible for reviewing the fees and charges associated with their operations on an annual basis.

Budgeted General Fund Reserves

Policy Statement

Using all available ongoing revenue each year to pay for ongoing programs can result in fluctuations in program levels as revenues vary from one year to the next. Adding programs in one year (based on positive short term receipts) can cause the same or other programs to be cut in the next year if costs outpace revenues. This has a detrimental effect on service delivery over time, reducing efficiency and causing budgetary and political problems that can be avoided if program decisions are made in the context of the County's long-term financial capacity. The County's General Fund is weighted toward a handful of revenues that make up approximately 90% of total resources. Because the revenue stream is not very diverse, and the major source of General Fund revenue is limited by the State Constitution, it is critical that the County maintain an appropriate level of reserves.

Maintaining an appropriate reserve helps the County maintain its favorable bond rating, which is currently Aaa from Moody's Investors Service for the County's General Obligation bonds. Moody's generally established benchmark for the General Fund Balance or reserve is a dollar amount equal to at least 10% of actual General Fund revenues.

Moody's general guidelines for issuing bond ratings presume that an entity has a sufficiently diverse revenue stream to enable it to sustain adversity of any one of the revenue sources. In addition, the guidelines presume that the entity is not facing future liabilities it will be unable to meet or that it has adopted and followed a plan to address significant known liabilities.

The Board understands that to avoid financial instability, continuing requirements should be insulated from temporary fluctuations in revenues.

It is the goal of the Board to fund and maintain a General Fund budgeted reserve, designated as unappropriated fund balance and funded at approximately 10% of the "corporate" revenues of the General Fund. Corporate revenues are defined as revenues that are available for general use and over which the Board has complete discretion.

Corporate revenues include Property Tax, Business Income Tax, Motor Vehicle Rental Tax, State Revenue Sharing (Cigarette, Liquor, Video Lottery, and Amusement Device Taxes), and Interest Earnings. These revenue sources account for approximately 90% of total General Fund resources, excluding Beginning Working Capital.

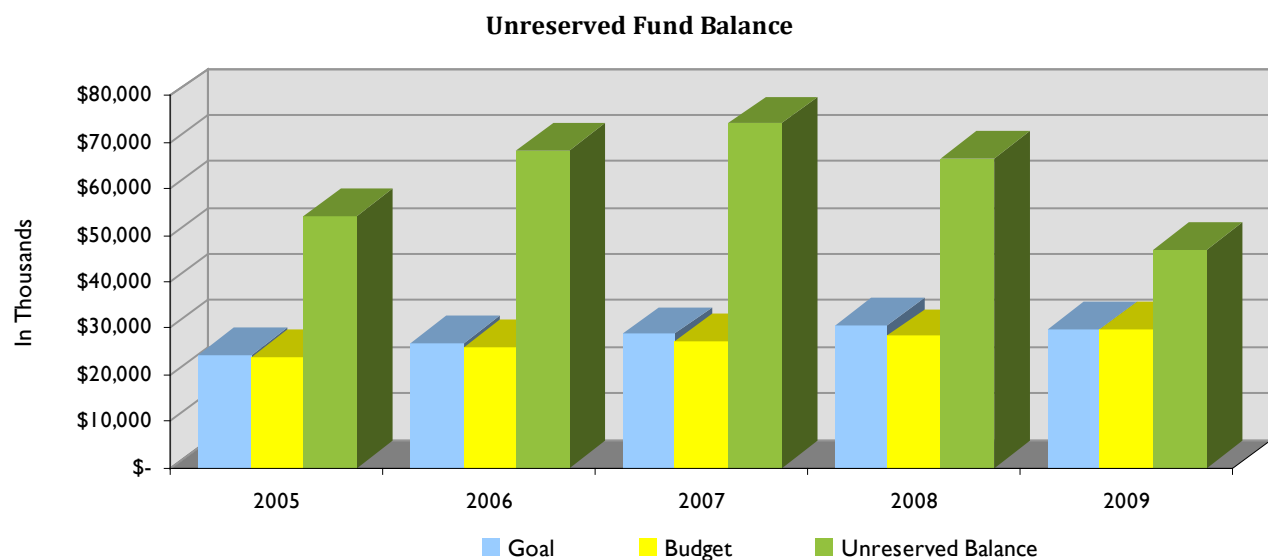
The budgeted reserve account in the General Fund, designated as unappropriated fund balance is to be used when overall revenue growth falls below the rate of annual revenue change achieved during the prior ten years*. In years when basic revenue growth falls below long-term average growth, the Board will reduce the unappropriated fund balance to continue high priority services that could not otherwise be funded by current revenues.

Status

If the reserve account is so used, to maintain fiscal integrity, the Board will seek to restore the account as soon as possible.

The FY 2011 reserves are budgeted at \$29.9 million based on current forecasts.

The following graph shows the reserve goal, budget and actual unreserved fund balance (\$ in thousands). The budgeted reserves do not include funds budgeted in contingency.



General Fund Reserves	2005	2006	2007	2008	2009
Goal	\$24,131	\$26,832	\$28,658	\$30,513	\$29,920
Budget	\$23,758	\$26,008	\$27,000	\$28,250	\$29,600
Unreserved Balance	\$54,035	\$68,150	\$73,988	\$66,514	\$46,714

*"Growth" is defined as total increase in fiscal year compared to the amount in the prior fiscal year, adjusted for changes in collection method, accrual method, or legislation defining the rate or terms under which the revenue is to be collected.

General Fund Emergency Contingency

Policy Statement

General Fund contingency transfers have a significant effect on the annual budget process by reducing the amount of ending fund balance that is carried over to the subsequent fiscal year as beginning working capital. Contingency transfers should be reviewed in the context of other budget decisions so that high priority programs and projects are not jeopardized.

The Board understands that in order to avoid financial instability, continuing requirements cannot increase faster than continuing revenues. It is the policy of the Board to establish an emergency contingency account in the General Fund, as authorized by ORS 294.352, each fiscal year during the budget process. The account will be funded at a level consistent with actual use of transfers from contingency during the prior ten years.

To maintain financial stability, the following guidelines should be used by the Board in considering requests for transfers from the General Fund Contingency Account:

1. One-time-only allocations.
2. Contingency funding limited to the following:
 - a) Emergency situations which, if left unattended, will jeopardize the health and safety of the community.
 - b) Unanticipated expenditures necessary to keep a public commitment or fulfill a legislative or contractual mandate, or which have been demonstrated to result in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.
3. The Board may, when it adopts the budget for a fiscal year, specify programs it wishes to review during the year and increase the Contingency account to provide funding to support those programs if it chooses. Contingency funding of such programs complies with this policy.

Status

The Budget Director is responsible for informing the Board if contingency requests submitted for Board approval meet the criteria of this policy. In addition, each year the Budget Director will provide an annual report to the Board detailing the prior fiscal year's contingency actions. This report will include the total dollar amount of contingency requests, dollar amount approved, and dollar amount that did not meet the criteria of this policy.

Capital Asset Management Policies

Capital financial management policies demonstrate to the credit rating industry and prospective investors (bond buyers) the County's commitment to sound financial management. Adherence to adopted policies ensures the integrity of the planning process and leads to maintaining or improving bond ratings and lowering the cost of capital.

In general, a facilities and property management plan includes three phases: (1) capital improvement planning and funding; (2) facility operations and long-term maintenance plan and funding; (3) property management, to determine best use or disposition of property.

Multnomah County owns 80 buildings with a historical cost of approximately \$420 million and an estimated replacement cost of \$910 million. The County currently carries a \$125 million property insurance policy per occurrence. Structural and systems maintenance in the County's capital plan is largely a non-discretionary activity. That is, the question is not whether such expenditures are necessary but in what year to schedule the expenditure on particular projects. Deferral of capital improvements and maintenance creates an unacceptable unfunded liability and contributes to further deterioration of properties.

The Board of County Commissioners may authorize the sale, long-term lease, or development of property and/or improvements and may authorize full faith and credit financing obligations. It is financially prudent to plan capital acquisition, improvement and maintenance projects adequately and to address the unfunded need for capital improvements so that decisions about the use of revenues and financing may be made in an orderly and effective manner.

During the annual budget development process the Director of the Facilities and Property Management (FPM) Division is directed to update the five-year Capital Improvement Plan (CIP). This plan shall include recommendations to the Chair and Board of County Commissioners on the priority of projects including those that may have been identified by the Chair's Office, suggested by Commissioners or otherwise identified. The CIP identifies and sets priorities for all major capital asset investments, acquisition, renovation, maintenance, or construction projects.

The Plan should consider opportunities to improve its capital finance position. These opportunities may include but not be limited to redirecting building lease or rental payments to construction, renovation or acquisition of facilities, or other creative funding strategies that will address facilities funding needs on a long term basis.

Facility Operations and Long-Term Maintenance Plan and Funding Policy

The Board recognizes that adequate operations and maintenance funding is essential to avoid costly reconstruction or replacement of capital assets.

The five-year Capital Improvement Plan shall provide for anticipated major improvements and maintenance to County capital assets as well as additional and replacement capital assets. The Plan shall include major construction to be undertaken by the County, no matter what the funding source. The Plan will be reviewed and updated annually.

The Capital Improvement Plan shall identify adequate funding to support repair and replacement of deteriorating capital assets and avoid a significant unfunded liability from deferred maintenance. In order to facilitate capital improvement discussions and to create a clear alignment of policy and funding, the Facilities and Property Management Division shall evaluate all owned County facilities and shall maintain a current list of facilities which are in substantial compliance with all applicable building codes and which have no required capital work. These facilities shall be designated as Tier I (Asset Preservation) facilities.

An Asset Preservation Fee shall be assessed on tenants within all Tier I buildings. This fee is established to be \$2.75/rentable square foot and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings (two percent is equivalent to depreciating the facilities over a 50-year period). While the County currently funds facilities at a rate equivalent to approximately 1% of the cost of County buildings, and does not have the capacity to fund facilities at the policy rate, the Board will consider this goal when establishing the rate in future years.

An Asset Preservation Fund is maintained to collect the assessed Asset Preservation Fees and to serve as a long-term reserve fund to maintain the Tier I facilities in their current excellent condition. Required capital projects for Tier I facilities shall be budgeted annually in the Asset Preservation Fund. The remaining balance of the Fund shall be maintained as a long-term reserve and shall be budgeted as an unappropriated balance.

Any facility which does not meet the criteria for designation as a Tier I building shall be designated as a Tier II or Tier III building. Tier II buildings are not up to current building standards and may require substantial capital work but are determined appropriate for continued investment and long-term retention in the County facilities inventory.

Tier III buildings appear to be uneconomical or impractical for long-term retention and will be analyzed to determine if they should be offered for disposition. Only "fire-life-safety" and urgent capital projects will be considered for Tier III buildings, to avoid further investment in these facilities.

Best Use or Disposition of Surplus Property Policy

A Capital Improvement Fee shall be assessed on tenants within all Tier II and III buildings. This fee is established to be \$2.75/rentable square foot and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings (2% is equivalent to depreciating the facilities over a 50-year period). While the County does not have the capacity to fund facilities at this rate currently, the Board will keep this goal in mind when establishing the rate in future years.

A Capital Improvement Fund is maintained to collect the assessed Capital Improvement Fees. This Fund will be used to provide for the continuing repair and maintenance of Tier II and III buildings. Given the current inadequacy of these funds to meet the needs of these buildings, projects will be identified and proposed for funding based on an annual assessment of need and urgency. The Facilities and Property Management Division shall maintain an inventory of the capital needs in all owned County facilities. An evaluation process and rating system shall be implemented and managed by Facilities and Property Management to assist in determining which projects to propose for funding each year. Recommended capital projects for Tier II and III facilities shall be budgeted annually in the Capital Improvement Fund. Any remaining balance of the Fund shall be maintained as a long-term reserve and budgeted as unappropriated balance.

It is the goal of the Facilities and Property Management Division to perform all preventive and corrective maintenance on all County facilities to provide facilities that are safe, functional, and reliable for County operations. Facilities and Property Management will prepare and administer tenant agreements, respond to service requests, and manage commercial leases. The service level agreements with each tenant will be prepared to reflect the level of service and various pricing of each service that have been agreed upon by the parties.

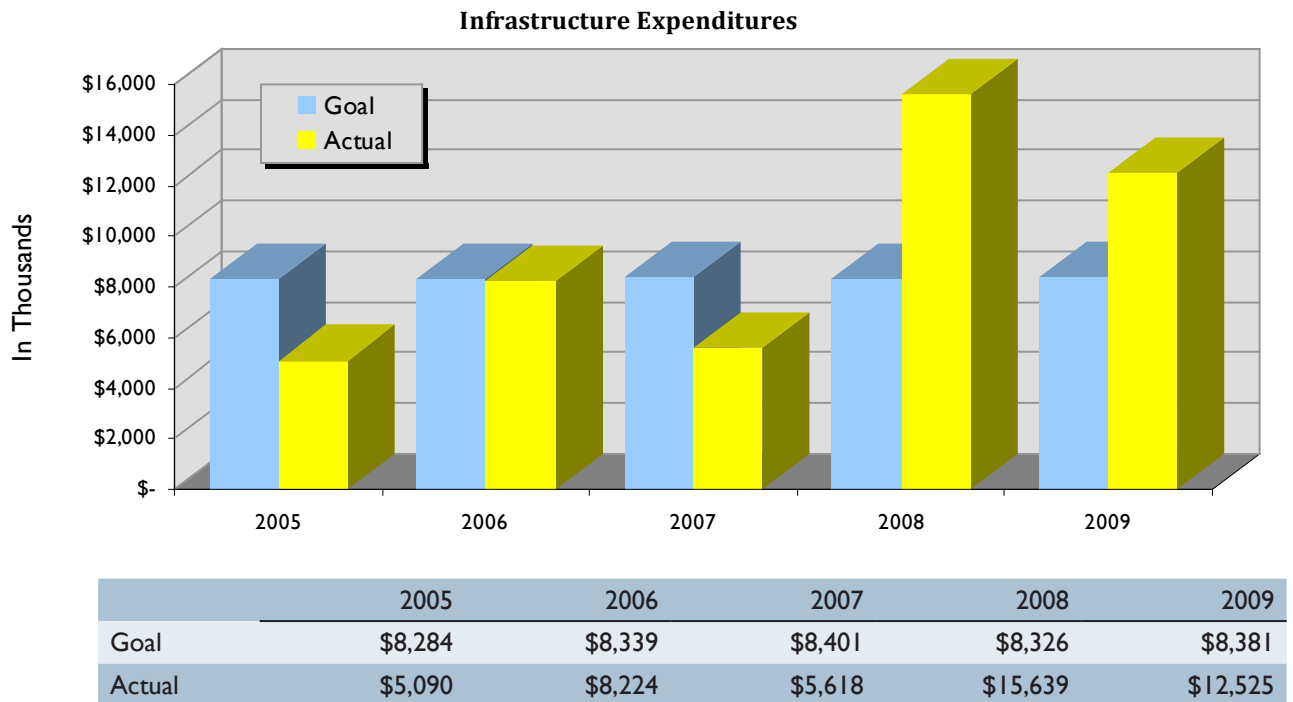
The Board will make the final determination on the best use or disposition of the property identified. When deciding on the best use or disposition of surplus property, the Board will consider that the proceeds from the sale of unrestricted property may be allocated in the following prioritized manner:

1. Credited to the Asset Preservation Fund to provide reserves to meet future capital needs in Tier I facilities.
2. Credited to the Capital Improvement Fund to provide resources for future capital projects, deferred maintenance, or capital acquisition/construction.
3. Used to retire outstanding debt related to the disposed of or surplus property.
4. Used to increase General Fund reserves to achieve full funding according to these policies.

Status

In addition property may be traded for other properties or may be leased to other agencies in order to provide services or carry out the mission of the County.

The five year CIP is updated and presented to the Board annually. The County is not in compliance with the policy goal to fund capital needs at a rate of 2% of the cost of buildings, but has increased fees charged to tenants in County owned buildings in an effort to reach the goal over time. The following graph depicts the annual infrastructure spending goal and actual expenditures (\$ in thousands).



Long-Term Liabilities

Policy Statement

Governments are required to account for and record in the financial statements long-term and other liabilities per Governmental Accounting Standards Board (GASB) pronouncements. Long-term liabilities are probable future sacrifices of economic resources due in more than one year. Upon recording long-term liabilities the County recognized the need to fund some of the unfunded long-term liabilities and prevent the risk of long-term liabilities recorded without a plan to fund them.

Long-term liabilities include, but are not limited to: medical and dental incurred but not reported (IBNR) claims, workers compensation IBNR claims, liability IBNR claims, PERS and other post-employment benefits. It is the goal of the Board to fully pre-fund all benefits including retirement benefits, with the exception of other post-employment benefits (OPEB). With the exception of the liability for compensated absences, GASB pronouncements require long-term liabilities to be assessed and disclosed and in the County's comprehensive annual financial report.

Funding for these liabilities will be in the form of reserves in the Risk Management Fund, allocated by the Chief Financial Officer (CFO) to the County's long term liabilities. The reserves in the fund are considered set asides for the exclusive use of meeting these liabilities. As of June 30, 2009, actuarial liabilities are fully funded with the exception of the post employment benefits liability (OPEB), which is currently funded at 12.9%. It is the goal of the County to gradually increase the reserve amount allocated to the OPEB and achieve a funding level of 20% by 2013. The CFO is responsible for informing the Board of the funding levels in relation to the actuarially determined liability, to ensure that these liabilities are funded according to the actual liability or the actuarially determined liability.

Status

The following is the June 30, 2009 funding level of each liability (\$ in thousands):

Liability Description	Total Liability	Amount Funded	Percent Funded
Self Insurance (1)	\$ 12,861	\$ 12,861	100.0%
Post Retirement (2)	122,605	15,794	12.9%

(1) GASB requires self-insurance claims be recorded as a liability in the financial statements.

(2) GASB requires employer paid benefits extended to retirees be disclosed in the financial statements. Liability reflects the most recent unfunded actuarial accrued liability amount per Mercer actuarial report.

Accounting and Audits

Policy Statement

Under ORS 294 the County is required to have the County's financial records audited annually by an independent accounting firm.

The Board understands that the County's accounting system and financial reporting are required by State law to adhere to Generally Accepted Accounting Principles (GAAP), the principles established by the Governmental Accounting Standards Board (GASB), and the standards of the Government Finance Officers Association (GFOA).

Multnomah County's Ordinance No. 660 as amended, which established an Audit Committee, audit procedures, and audit rules, will apply to all external financial audits. The basic duties of the Audit Committee are to

1. Review the scope and extent of the external auditor's planned examination.
2. Review with management and the external auditor the financial results of the audit.
3. Review with the external auditor the performance of the County's financial and accounting personnel.
4. Review written responses to management letter comments and single audit comments.
5. Present the Audit, Single Audit, and Report to Management to the Board.
6. Participate in the selection of the external auditor.

The Comprehensive Annual Financial Report (CAFR) and the audit of the County's schedule of expenditures Federal awards (Single Audit) shall be sent to grantor agencies and rating agencies annually.

It is the goal of the Board to maintain a fully integrated automated financial system that meets the accounting and reporting needs of the County. This financial system is to include general ledger, accounts payable, accounts receivable, materials management, purchasing, human resources, payroll, and cost accounting for all applicable operations.

Status

The County is in compliance with this policy.

Fund Balances and Spending Prioritization

Policy Statement

According to Governmental Accounting Standards Board (GASB) statement 54, the County is required to establish a policy to identify the order in which funds will be spent. The County will spend resources in the following order:

1. Restricted resources
2. Committed resources
3. Assigned resources
4. Unassigned resources

Any exceptions to the above order of spending must be approved by the County Chair.

It is the policy of the Board that the County will report the following fund balance categories:

- Restricted – for resources constrained on use by externally imposed creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Committed – for resources constrained on use authorized by the Board of County Commissioners via board resolution or County ordinance. Resources will be committed prior to June 30th and the amount may be determined at a subsequent date.
- Assigned – for constraints on resources reported in the governmental funds outside of the General fund.
- Unassigned – for fund balances not reported in any other category.

Status

The County is in the process of complying with this policy and is anticipating being fully compliant for the fiscal year-ending June 30, 2011.

Fund Accounting Structure

Policy Statement

According to local budget law and the Governmental Accounting Standards Boards (GASB), the County is required to establish and maintain various funds. Each year the Chief Financial Officer is responsible for preparing and presenting a resolution to the Board defining the various County funds. The County will adhere to Generally Accepted Accounting Principles and GASB when creating a fund and determining if it is to be a dedicated fund.

The following types of funds should be used by state/local governments:

GOVERNMENTAL FUNDS

- **General Fund** - to account for all financial resources not accounted for and reported in another fund.
- **Special Revenue Funds** - restricted or committed specific revenue sources will comprise a substantial portion of the fund's resources, but the special revenue fund may also include other restricted, committed and assigned resources.
- **Capital Projects Funds** - to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations or other governments.
- **Debt Service Funds** - to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also will be reported in debt service funds.

PROPRIETARY FUNDS

- **Enterprise Funds** - to account for operations (a) that are financed and operated in a manner similar to private businesses, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis be financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.
- **Internal Service Funds** - to account for the financing of goods or services provided by one department or agency to other sections of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

FIDUCIARY FUNDS

- **Trust and Agency Funds** - to account for assets held in a trustee capacity or as an agent for individuals, private organizations, governmental units, and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust Funds; (c) Pension Trust Funds; and (d) Agency Funds.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established, however, since unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Status

The County is in compliance with this policy.

Internal Service Funds

Policy Statement

It is often advantageous to centralize the provision of certain goods and services within the County by establishing internal service funds. These funds provide a useful means of accounting for such centralized intra-governmental activities. Internal service funds are used to account for services provided on a cost- reimbursement basis without profit or loss. Surpluses and deficits in internal service funds may be an indication that other funds were not charged properly for goods or services received.

If charges to other funds are determined to be more or less than necessary to recover cost over a reasonable period, the excess or deficiency should be charged back to the participating individual funds. In particular, it is not appropriate to report a material deficit in an internal service fund without the demonstrable intent and ability to recover that amount through charges to other funds over a reasonable period.

The County may provide services to external agencies to help defray fixed costs. Where internal services are also provided to external agencies, the rates may be different than those charged internally for the same services.

The purpose of establishing internal service funds is to identify and allocate costs related to the provision of specific goods and services.

The County will establish the following internal service funds:

1. Risk Management Fund – accounts for the County's risk management activities including insurance coverage
2. Fleet Management Fund – accounts for operations associated with the County's motor vehicle fleet and electronics
3. Information Technology Fund – accounts for the County's data processing operations
4. Mail / Distribution Fund – accounts for the County's mail distribution, records and material management operations
5. Facilities Management Fund – accounts for the management of all County owned and leased property.

The internal service funds will be used to account for business operations and charge for goods or services provided to other departments or agencies on a cost-reimbursement basis. Periodically the rates charged will be compared to other public or private sector operations to ensure that pricing is competitive. The internal service fund charges will include asset replacement charges (depreciation) to ensure that adequate funds will be available to purchase replacement assets.

The charges will include a contingency or reserve requirement not greater than 5% to ensure that service reimbursements charged to other departments are maintained at a relatively constant level. Excess reserves will be used to reduce future rates. Exceptions to the reserve limit will be considered if the reserves are expected to fund new initiatives.

Liquidity & Accounts Payable

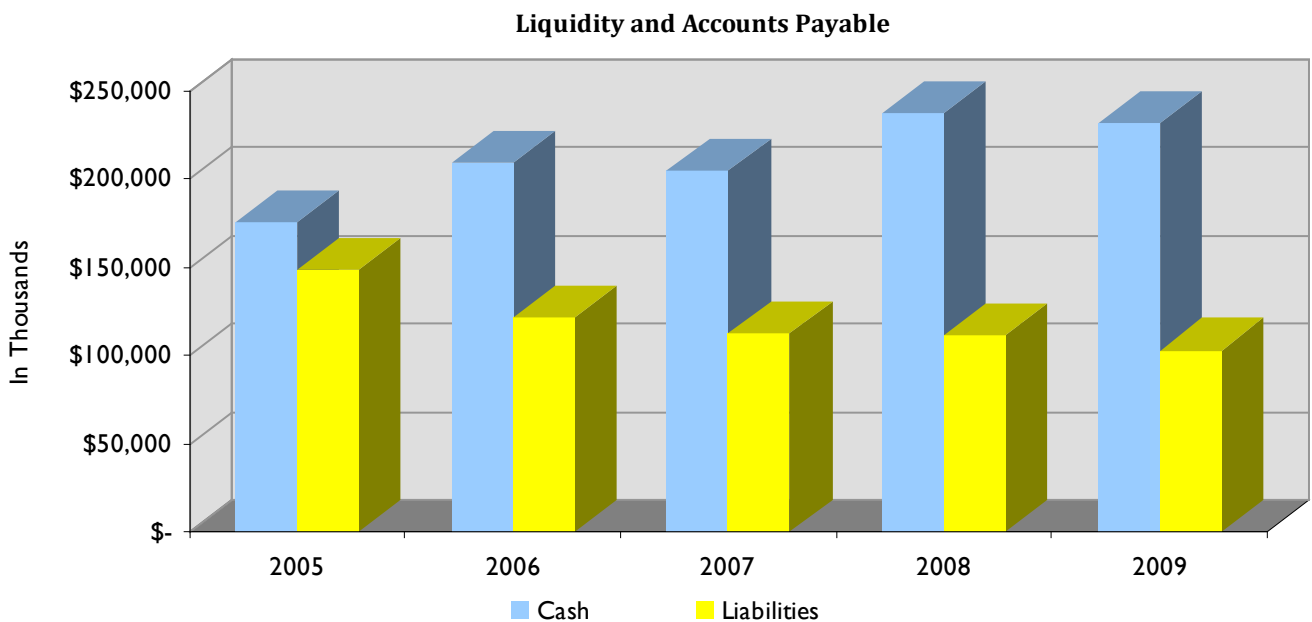
Policy Statement

Status

Liquidity is the ratio of cash and short-term investments to current liabilities, including amounts held in trust. The County's liquidity reflects its ability to pay its short-term obligations. Generally a ratio of \$1.00 in cash and short-term investments to \$1.00 of current liabilities is considered an acceptable liquidity ratio.

The County will strive to maintain a liquidity ratio of at least \$1.50 in cash and short-term investments to each \$1.00 of current liabilities. This is higher than the credit rating's acceptable ratio and is necessary given the County's lack of revenue diversity and the volatility of the Business Income Tax revenues.

The following graph depicts the comparison of cash and investments to current liabilities (\$ in thousands).



Liquidity	2005	2006	2007	2008	2009
Cash	\$175,449	\$209,236	\$204,712	\$236,997	\$231,504
Liabilities	\$149,008	\$121,302	\$112,795	\$111,346	\$103,106
Actual Ratio	1.18	1.72	1.81	2.13	2.25

Banking, Cash Management and Investments

Policy Statement

Multnomah County maintains an active investment program. An investment policy was first formalized in 1982 and has been revised several times since. This policy incorporates various Oregon Revised Statute Codes which specify the types of investments and maturity restrictions that local governments may purchase. The County's Investment Policy also contains self-imposed constraints in order to effectively safeguard the public funds involved.

Banking services shall be solicited at least every seven years on a competitive basis. The Chief Financial Officer (or designee) is authorized to act as "Custodial Officer" of the County and is responsible for performing the treasury functions of the County under ORS 208, 287, 294, and 295 and the County's Home Rule Charter. In carrying out these functions, the Chief Financial Officer is authorized to establish a financial policy that meets generally accepted auditing standards relating to cash management.

In accordance with ORS 294.135, investment transactions shall be governed by a written investment policy, which will be reviewed and adopted annually by the Board of County Commissioners. The policy will specify investment objectives, diversification goals, limitations, and reporting requirements. The investment policy sets guidelines for diversification that are more stringent than those allowed by State statute, reflecting the County's strategic preference for a conservative investment approach. In accordance with MCC 2.60.305-2.60.315 the County will utilize an independent Investment Advisory Board to review the County's policy and investment performance. Unrecognized gains or losses will be recorded in the County financial report.

Status

The County is in compliance with this policy.

Short-term and Long-term Debt Financings

Policy Statement

Historically, the County maintained a 'pay-as-you-go' philosophy for financing capital projects. Pay-as-you-go can be costly in some ways due to cost acceleration in inflationary periods. Over-utilized facilities generate higher maintenance costs and citizens are not served well by over-utilized or nonexistent facilities. An alternative is to issue debt, sometimes referred to as 'pay-as-you-use.' Currently, the County's philosophy is to issue debt for public projects which results in the citizens benefiting from the project paying for the debt retirement costs.

The County may use the following financing transactions in accordance with the County's Home Rule Charter and State and Federal Laws:

1. **Short-Term Debt.** If it is determined by the Finance and Risk Management Division that the General Fund cash flow requirements may be in a deficit position prior to receiving property tax revenues, the County may issue short-term debt to meet anticipated cash requirements. A Line of Credit may be issued to finance capital project transactions where it is deemed financially advantageous to issue short term debt. Before issuing short-term debt the Board must authorize the financing with a resolution.
2. **Bonds and Other Long-Term Obligations.** It is the policy of the Board that the County will attempt to meet its capital maintenance, replacement, or acquisition requirements on a pay-as-you-go basis. If the dollar amount of the capital requirement cannot be met on a pay-as-you-go basis, if it is financially beneficial to issue bonds or other debt instruments, and if the project has been determined to benefit future citizens, the County will evaluate the feasibility of issuing a long-term debt financing instrument.
3. **Uses.** All long-term financings must provide the County with an economic gain or be mandated by the Federal or State Government or court. Under no circumstances will the County fund current operations with the proceeds of long-term borrowing.
4. **Debt.** When issuing debt, the County will follow the Government Finance Officers Association recommended practice of selecting and managing the method of sale of State and Local Government Bonds. In addition to statutory debt limits, the County further limits non voter-approved debt instruments to an annual debt payment amount that will not exceed 5% of the County's General Fund budgeted revenues and with exception of proprietary funds, all annual debt service payments will be limited to 5% of the total revenues of the supporting fund. Annual debt service payments should fall below the minimum level of General Fund reserves, 10% of annual General Fund revenues, providing the County with the ability to meet annual debt payment obligations in the case of severe budgetary challenges.

5. **Capital Expenditures.** If capital expenditures are anticipated to be incurred prior to the issuance of the debt, the Board authorizes the Chief Financial Officer to execute a declaration of official intent (or DOI) with regard to such expenditure. The DOI must express the County's reasonable expectations that it will issue debt to reimburse the described expenditures. It must contain a general description of the project and state the estimated principal amount of obligations expected to be issued to finance the project. A copy of the DOI shall be sent to the Board.
6. **Financing Mechanisms.** The different types of financings used to fund its major capital acquisitions or improvements are:
 - a. **Revenue Bonds** may be used whenever possible to finance public improvements which can be shown to be self-supported by dedicated revenue sources, needed for infrastructure or economic development, or approved by the Board for specific purposes.
 - Revenue supported bonds are to be used to limit the dependency on property taxes for projects with available revenue sources, whether self-generated or dedicated from other sources.
 - Adequate feasibility studies are to be performed for each project to determine the adequacy of the dedicated revenue. source.
 - b. **General Obligation Bonds** (GO bonds) require voter approval and will be used to finance *essential* capital projects only. GO bonds will only be considered after exploring funding sources such as Federal and State grants and project revenues.
 - c. **Full Faith and Credit or Limited Tax Bonds.** will be considered if Revenue bonding or GO bonding is not feasible. Where Full Faith and Credit Bonds or Limited Tax Bonds are used to finance capital projects, the term of debt will be generally limited to the economic life of the financed asset not to exceed 20 years. When bond market conditions warrant, or when a specific capital project would have a longer useful life, or when operational efficiencies can be achieved, the Board may consider repayment terms that differ from the general policy.
 - d. **Capital Lease-Purchases** will be considered if Revenue bonding, GO bonding, or Full Faith and Credit bonding is not feasible.
 - e. **Leases and Limited Tax Bonds** as reported in the County's comprehensive annual financial report will be limited as follows:
 - Acquisitions will be limited to the economic life of the acquisition or improvement and shall not exceed 20 years.
 - All acquisitions must fit the County's mission or role.
 - All annual lease-purchase or bond payments must be included in the originating departments' adopted budget or in the facilities management's building service reimbursement rates.

Status

f. Refundings or Advance Refundings will be done if there is a present value savings of 3% or more or if the restructuring of the financing will benefit the County.

g. Intergovernmental Agreements with the State of Oregon for Energy Loans.

h. Local Improvement Districts (LIDs). Except as required by State law, it is the policy of the Board not to form Local Improvement Districts (LIDs) for purposes of issuing debt to finance LID improvements unless specifically required by Oregon Revised Statutes. This is due to the added costs of administering the LIDs, the small number of citizens served, and the risk that in the event of default by property owners the General Fund will be obligated to retire any outstanding obligations.

i. Conduit Financings. It is the policy of the Board to act as an "Issuer" of conduit financing for any private college, university, hospital, or for-profit or non-profit organization that is located in Multnomah County and is eligible to use this type of financing. The County will charge a fee of \$1.00 per \$1,000 of bonds issued or \$10,000, whichever is greater, to act as an issuer for the organization. This fee offsets administrative costs that may be incurred. The County will retain bond counsel to represent it on legal issues including any risks associated with the conduit financing. The County may also retain the services of a financial advisor if deemed by the Chief Financial Officer to be in the best interests of the County. The organization will be assessed an additional fee to cover any expenses incurred by bond counsel or financial advisor. In addition to the fees established above, the organization must have a Moody's rating of Baa or better or a BBB rating from Standard and Poor's. The organization requesting the conduit financing from the County must have clearly established policies that do not condone discriminatory practices. The Board must approve each conduit financing issue. In the event of conduit financing on behalf of the Hospital Facility Authority of Multnomah County, the Board acting as the governing board of the Hospital Facility Authority will comply with the bylaws of the Authority.

A schedule of the County's outstanding debt obligations as of July 1, 2010 can be found in Volume One in the Summaries tab.

Interfund and Insubstance Loans

Policy Statement

An interfund loan is defined as a transfer between funds or fund types for an approved amount and a definite plan of repayment in a specified period of time. Interfund loans are subject to ORS 279.460 and are designed to provide financing resources to address cash flow needs in County operations or capital financing plans. Interfund loans are either operating or capital and shall meet the requirements noted below. An Operating Interfund Loan is a loan made for the purpose of paying operating expenses. A Capital Interfund Loan is a loan made for the purpose of financing the design, acquisition, construction, installation, or improvement of real or personal property and not for the purpose of paying operating expenses. Capital or operating interfund loans will be documented and submitted to the Board of County Commissioners for review and approval.

In addition to interfund loans, the County may engage in insubstance loans. An insubstance loan is a temporary balance sheet entry recorded at year-end to prevent a negative cash balance within a fund due to cash flow timing differences. The County's Chief Financial Officer has the authority to record an insubstance loan in order to satisfy fiscal year end reporting requirements and cash flow needs.

Interfund loan requests must be reviewed and approved by the County's Chief Financial Officer and Budget Director prior to taking a request for authorization to the Board of County Commissioners. Interfund loans must be authorized by a resolution of the Board of County Commissioners, which shall state the fund from which the loan is to be made, the fund to which the loan is to be made, the purpose and intent for which the loan is made, the principal amount of the loan, the interest rate at which the loan shall be repaid (if applicable), and shall include a schedule for repayment of principal and interest. In addition, interfund loans:

1. Shall not be made from reserve funds, debt service funds, or any other funds restricted by law, constitutional provisions, bond covenants, grantor requirements, Board resolutions or ordinances, unless the restrictions on these funds allow for the purpose of the interfund loan.
2. Shall be granted only after it has been demonstrated that reasonable consideration was given to other potential resources available to the fund and when the loan is required to meet a pressing need or to take advantage of a special opportunity.
3. Shall not exceed 60 months in duration for any capital interfund loan; shall not extend beyond the end of the next fiscal year for any operating interfund loan.
4. May be made only if there is a likely expectation that the fund receiving the loan will have the ability to repay it. If not, the use of an interfund transfer should be considered if appropriate.
5. May be repaid in advance without any additional accrual of interest (if applicable) or any other penalties.
6. Must be made in compliance with all other statutory requirements and limitations of ORS 294.460

Components Units of Multnomah County

A component unit is a legally separate entity associated with the primary government. A “blended” component unit meets the following criteria:

1. The component unit’s governing body is the same as the governing body of the primary government.
2. The component unit provides services entirely, or almost entirely, to the primary government or otherwise exclusively, or almost exclusively, benefits the primary government even though it does not provide services directly to it.
3. The component unit exclusively, or almost exclusively, benefits the primary government by providing services indirectly.

Multnomah County recognizes three blended component units:

1. Dunthorpe-Riverdale Sanitary Service District
2. Mid County Street Lighting Service District
3. Hospital Facilities Authority

Multnomah County also recognizes a “discretely” presented component unit, The Library Foundation (TLF). TLF is a legally separate, tax exempt component unit of the County whose primary purpose is to support the County’s libraries. TLF is a discretely presented component unit that is reported in the County’s Comprehensive Annual Financial Report (CAFR) as the nature and relationship with the County is significant.

Glossary of Terms

fy2011 adopted budget

Although the goal of the County's budget is to provide information that is concise and understandable; the complexities of public finance and Oregon State Budget law can be confusing for those not familiar with the budget process.

The Glossary contains many of the key words and terms used in the County's budget to help the reader.

-A-

Accrual Basis. Method of accounting in which revenue is recorded when measurable and earned, and expenses are recognized when a good or a service is used. (ORS 294.311(1))

Adopted Budget. Financial plan adopted by the Board of County Commissioners for the fiscal year that forms the basis for appropriations.

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. Based on the Assessed Value.

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. The appropriation can be changed during the year by board transfer, grants or the supplemental budget.

Approved Budget. The budget that has been approved by the Board of County Commissioners.

Assessed Value. The value set on real and personal taxable property as a basis for levying taxes. It is the lesser of the property's maximum assessed value (the value that grows by 3 percent) or real market value.

Assessment Date. January 1. The date on which the real market value of property is set.

Audit. The review and appraisal of the County's accounts and fiscal affairs conducted by an accountant. A report is issued by the auditor expressing an opinion about the financial statements and compliance with requirements.

-B-

Balanced Budget. Oregon Administrative Rule requires jurisdictions within Oregon to propose and adopt balanced budgets. According to the State of Oregon definition (OAR 150-294.352(1)-(B)), a balanced budget is an estimate of expenditures and resources whereby total resources in a fund equal the total expenditures and requirements for that fund, and the total of all resources equal the total of all expenditures and all requirements for all funds of the jurisdiction.

Basis of Accounting. Means the cash basis, the modified accrual basis or the accrual basis.

Beginning Working Capital. An accounting term used to describe financial resources that are available in the current fiscal year because they were not expended in the previous fiscal year.

Board of Commissioners. As set forth in the Multnomah County Home Rule Charter, the Board of County Commissioners consists of four members, elected by district and a chair elected countywide for a four year term, who are devoted full-time to County's business.

Bond. A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specific rate. Bonds issued by state governments or municipalities are generally exempt from tax.

Bonded Debt ("local improvement"). Borrowed monies for a capital construction project, approved by voters to be repaid by a tax levy.

Glossary of Terms

fy2011 adopted budget

Budget. Basis of the legal authorization for the expenditure of funds. A written plan of financial operation for estimating expenditures for one year, and the proposed means of financing the estimated expenditures. Must include a balanced statement of actual revenues and expenditures during each of the last two years, estimated revenues and expenditures for the current and upcoming year. (ORS 294.311. (4))

Budget Committee. Fiscal planning board of a local government, consisting of the five Commissioners authorizes the maximum for the tax levy. (ORS 294.336)

Budget Cycles. The various developmental stages: REQUESTED (prepared by departments), the PROPOSED (prepared by County Chair), APPROVED (adjusted by the Board) and ADOPTED (adjusted/approved by the Board).

Budget Director's Message. Written explanation of the budget and the local government's financial priorities.

Budget Officer (Director). Person designated to assemble budget material and information and to physically prepare the proposed budget. (ORS 294.331)

Budget Period/Fiscal Year. A 12-month period from July 1 through June 30 to which the annual operating budget applies. (ORS 294.311(7))

-C-

Capital Outlay. Items which have a useful life of one or more years and exceed \$5,000 such as machinery, land, furniture, equipment, or buildings. (ORS 294.352(6))

Capital Project. Any major repair, renovation or replacement of a current fixed asset that extends the useful operational life by at least five years or expands the capacity of an existing facility. Also

includes construction of a new asset with a useful operational life of at least five years including roads, bridges, parks, marinas, and buildings.

Capital Projects. Fund. A fund used to account for resources, such as bond sale proceeds, to be used for major capital purchase or construction projects. May be used for one or more projects.

Cash Basis. System of accounting under which revenues are accounted for only when received in cash, and expenditures are accounted for only when paid. (ORS 294.311(8))

Categories of Measure 5 Limitation. The three categories in which taxes on property are placed before the constitutional limits can be tested: Education, General Government, Excluded from Limitation. (ORS 310.150(1))

Certificates of Participation. Financing in which an individual buys a share of the lease revenues of an agreement made by a municipal or governmental entity, rather than the bond being secured by those revenues. This form of financing can be used by the municipal or government entity to circumvent restrictions that might exist on the amount of debt they might be able to take on.

Compression. The difference between property taxes actually imposed in a given year and property taxes that would have been imposed if Measure 5 limits did not exist. See Measure 5.

Classification. A group of personnel positions which are enough alike in duties, authority, and responsibilities to require the same qualifications and the same pay for all positions in the group.

Constraint. Used in budgeting, a limitation set on the amount of General (or other funds) that may be used by a program or department in a given fiscal year. Multnomah County sets a *constraint* on the amount of General Fund that departments may plan for.

Glossary of Terms

fy2011 adopted budget

Contingency. An estimate in an operating fund for unforeseen spending that may become necessary.

Contracted Services. Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

Current Assets. Assets available to finance current operations or to pay current liabilities.

Current Liabilities. Liabilities due within one year.

Current Year. The fiscal year in progress.

-D-

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.

Discretionary Revenue. Revenue not dedicated or restricted for a specific purpose. Local government can spend these funds on any activity.

Double Majority. A term that refers to an election where at least 50 percent of the registered voters eligible to vote in the election cast a ballot and more than 50 percent voting approve the question.

-E-

Employee Benefits. Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments, and, while not paid directly to employees, they are part of total compensation. For example, health and life insurance, social security taxes, workers' compensation, and unemployment insurance.

Efficiency Measure (Productivity). Efficiency measurement is a method for examining how effectively a program is performing the activities it is doing. This is an indicator that measures the cost of

resources (e.g., in dollars, FTE, employee hours, time, etc.) per unit of output (e.g., per repair, per case, etc.).

Encumbrance. An obligation chargeable to an appropriation and for which part of the appropriation is reserved. (ORS 294.311(10)).

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises.

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis. (ORS 294.311(13))

-F-

Fiduciary Fund. Fiduciary funds are used to account for resources held for the benefit of parties outside the County.

Financial Forecast. Report prepared by the budget office that provides annual estimates of the revenues and expenditures for several years. The forecast uses both short and long-term forecasts to plan for the General Fund.

Fiscal Year. A 12-month period from July 1 through June 30 to which the annual operating budget applies. (ORS 294.311(17))

FTE. Full Time Equivalent. The equivalent of one employee working full-time for one year.

Full Faith and Credit. A pledge of the general taxing power of a government for the payment of a debt obligation. See General Obligation Bonds.

Fund. A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives. Fund types include: general, special revenue, debt service, capital projects, special assessment, enterprise, internal service, trust and agency, and reserve. (OAR 150-294.352(1)-(A))

Glossary of Terms

fy2011 adopted budget

Fund Balance. The excess of assets of a fund over its liabilities and reserves during a fiscal year. Also called Beginning Working Capital (BWC).

-G-

GASB. Governmental Accounting Standards Board (GASB) establishes and improves standards of state and local governmental accounting and external financial reporting.

General Fund. A fund used to account for most fiscal activities except for those activities requiring to be accounted for in another fund. Consists of discretionary and dedicated revenues.

General Ledger. Financial accounting system for recording and reporting actual expense and revenue activity.

General Obligation Bond. A common type of municipal bond backed by the credit and taxing power of the issuing jurisdiction rather than the revenue from a specific project. General obligation bonds are secured by the government's pledge to use legally available resources, including tax revenues, to repay bond holders. No assets are used as collateral.

Grant. Donation or contribution of cash or other assets to government from a third party, to be used or spent for a specified purpose, activity, or facility. (ORS 294.311(17))

-H-

Home Rule Charter. Voter-approved charter amendment that grants Multnomah County the authority to make its own laws.

-I-

Indirect Charges. Administrative costs incurred by centralized activities and charged back to funds. Administrative costs include general administration,

human resources, legal services, payroll and finance.

Input Indicator. Reports amount of resources such as financial, personnel, material that are devoted to a program. Financial and personnel data are the most common input measures.

Interfund Loans. Loans made by one fund to another. Loans must be repaid by the end of the ensuing year. (ORS 294.460)

-L-

Levy. Amount or rate of ad valorem tax certified by a local government for the support of governmental activities.

Liabilities. Debt or other legal obligation arising from transactions in the past which must be liquidated, renewed, or refunded at a future date; does not include encumbrances.

Line-item Budget. The traditional form of budgeting where proposed expenditures are based on individual objects of expense within a department or division. (ORS 294.352(3))

Local Government. Any city, county, port, school district, community college, public or quasi-public corporation commission operated by a separate board or commission; a municipality.

Local Option Tax. Voter approved temporary taxing authority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. They are limited to five years unless they are for a capital project, then they are limited to the useful life of the project or 10 years, whichever is less.

-M-

Mandates. Activities required to be performed by local government. Requirements are legislated by state and federal government.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of three percent each year. The three percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Measure 5 Constitutional Limits. In 1990, Oregon voters passed Measure 5 which established the maximum amount of tax on property that can be collected from an individual property in each category of limitation. (Art. XI, sect. 11b, Or Const.). Property taxes dedicated for schools were capped at \$15.00 per \$1,000 of assessed value, and gradually lowered to \$5. Property taxes for other purposes were capped at \$10 per \$1,000.

Measure 50. In 1997, Oregon voters passed Measure 50, a revision of Measure 47 passed the prior year. These measures fundamentally changed the Oregon property tax system. Each jurisdiction was assigned a permanent tax rate limit. In addition, the assessed value of each property was reduced to FY 1998 and future increases in assessed value were capped. See Assessed Value and Permanent Tax Rate.

Modified Accrual Basis. Method of accounting where revenues and other financial resource increments, such as bond proceeds, are recognized when they become susceptible to accrual, that is, when they become both measurable and available (collectible) to finance expenditures for the current period. (ORS 294.311(21)(a))

-O-

OAR. Oregon Administrative Rule. Written to clarify Oregon law. Has the authority of law.

ORS. Oregon Revised Statute. Oregon laws established by the legislature.

Object Classification. A grouping of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements. (ORS 294.311(28))

Obligations. The amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment during the same or a future period.

Operating Rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Ordinance. A formal legislative enactment by the governing board of a municipality.

Organizational Unit. Any administrative subdivision of the local government, especially one charged with carrying on one or more specific functions, such as a department, office or division. (ORS 294.311(26))

Outcome Measure (Results). Designed to report the results of the service. It can often be described as a short-term (e.g., successful treatment completion), intermediate term (e.g., success by 3 or 6 months), or long-term outcome (e.g., 1 year or more). There should be a logical connection from outputs to meaningful outcomes, with activities supporting the results in a sequential fashion.

Output Measure. The most common type of indicator found in most performance measurement systems and reports the number units produced or services provided by the program. It describes the activities that a program has completed, but not necessarily their results. Data are typically reported as numbers and not percentages.

-P-

Payroll Expenses. Health and accident insurance premiums, Social Security, retirement contributions, workers' compensation and unemployment taxes are examples.

Performance Management. Using performance measurement information to help set performance goals; allocate and prioritize resources; inform managers to either confirm or change current policy or program direction to meet those goals; and report on the success of meeting those goals.

Performance Measurement. Process of developing meaningful, objective indicators that can be systematically tracked to assess progress made in achieving predetermined goals. Only after the development of meaningful measures and matched with regular review and use is an organization able to move to performance management.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Program Budget. A budget based on programs of work or projects. (ORS 294.311(25))

Program Evaluation. Systematic collection of information about activities, characteristics and outcomes of programs to make judgments about the program, improve program effectiveness and/or informed decisions about future programming. The application of scientific research methods to estimate how much observed results, intended or not, are caused by program activities.

Program Offer. A proposal from a department(s) that is submitted to County Commissioners. The offer states the services to be provided, the performance expectations, and the cost.

Property Taxes. Ad valorem tax certified to the County Assessor by a local government unit.

Proposed Budget. Financial and operating plan prepared by the County Chair. It is submitted to the public for review and the Board of County Commissioners for approval.

-Q-

Quality Measure. Reflects effectiveness in meeting customer expectations. Measures include reliability, accuracy, courtesy, competence, responsiveness, and completeness associated with the product or service. Customer satisfaction reflects the degree to which the customer's expectations of a service are met/exceeded. Lack of quality can also be measured.

-R-

Real Market Value (RMV). Amount of cash which could reasonably be expected by an informed buyer acting without compulsion, in an "arms-length" transaction during the period for which the property is taxed.

Receipts. Cash received unless otherwise qualified. (ORS 294.311(31))

Requirement. Sum of all appropriated and unappropriated items in a fund. Total requirements must always equal total resources in a fund.

Reserves. General reserves are the unappropriated ending fund balance maintained at an equivalent of 10% of the corporate revenues (see Financial Policies). These are the resources maintained to ensure the future financial stability of the County.

Reserve Fund. Established to accumulate money for a specific purpose, such as purchase of new equipment. (ORS 280.100)

Glossary of Terms

fy2011 adopted budget

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resource. Estimated beginning funds on hand plus anticipated receipts. See Revenues. (ORS 294.316)

Revenues. Money received or anticipated by a local government from either tax or non-tax sources. (ORS 294.311(33))

-S-

Serial Levy. A voter approved tax levy for a specific purpose, over a specific time no greater than five years, and for a specified maximum amount.

Special Revenue Fund. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes.

Supplemental Budget. A financial plan prepared after the regular budget has been adopted to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. (ORS 294.480)

-T-

Tax. Any charge imposed by a governmental unit upon a business, property or upon a property owner.

Tax Levy. Total amount of taxes imposed by a local government unit.

Tax on Property. Tax, fee, charge or assessment imposed by a government unit upon property or upon a property owner as a direct consequence of ownership except charges and assessment for local improvements (ORS 310.140(1)).

Tax Rate. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed valuation of taxable property.

Tax Roll. The official list showing the amount of taxes levied against each property. (ORS 294.450)

Transfers. Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund. (ORS 294.450)

Trust Fund. A fund used to account for fiscal activities of assets held in trust by a government.

-U-

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next fiscal year or period budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.371).

Unappropriated Reserves. The unappropriated ending balance is called a "requirement", not an expenditure. The law specifically requires the unappropriated ending fund balance to become a budget resource in the next fiscal year (cash balance). During a current year, unappropriated funds are not available under *any* circumstance.

Unincorporated Area. The areas of the County outside city boundaries.

-W-

Web-Tool. An internet-based program offer input template for use with the Multnomah County Budgeting Process.

Multnomah County OREGON

2011

Adopted Budget

Volume 2:

Program Information

by Department

COMMUNITY JUSTICE

COMMUNITY SERVICES

COUNTY MANAGEMENT

DISTRICT ATTORNEY'S OFFICE

SHERIFF'S OFFICE



A word cloud of various terms related to community values and goals, including: measurable outcomes, vibrant communities, protecting citizens, safety, community vision, efficiency, prevention, education, quality of life, sustainability, community engagement, opportunities, eco friendly, effectiveness, thriving economy, accountability, and community vision. The words are arranged in a circular pattern, with some words appearing more frequently than others.

MULTNOMAH COUNTY

Adopted Budget

Volume 2: Program Information by Department

FY 2011

Board of County Commissioners

Jeff Cogen, County Chair

Deborah Kafoury, Commissioner District 1

Barbara Willer, Commissioner District 2

Judy Shiprack, Commissioner District 3

Diane McKeel, Commissioner District 4

Elected Officials

Steve March, Auditor

Dan Staton, Sheriff

Mike Schrunk, District Attorney

Appointed Officials

Joanne Fuller, County Human Services

Vailey Oehlke, Library

Scott Taylor, Department of Community Justice

Lillian Shirley, Health Department

Mindy Harris (interim), Department of County Management

Cecilia Johnson, Community Services

*Special Thanks to the Library Graphics Design Staff
specifically James Smith for designing the Budget Cover.*

MULTNOMAH COUNTY

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The government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Multnomah County for its annual budget. In order to receive this award, a government must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Understanding Program Offers

This volume contains the program offers submitted by departments and funded in the budget. Each section is separated by department/division and contains the following items, in order:

- An introduction to the department along with budget trends and a division summary
- Division narrative with a summary of program offers
- The division program offers.

Program offers form the basis for County's budget process. They constitute a department's budget request and narrative budget, and provide the information that the Board of County Commissioners uses to select programs that will best serve the community.

"Nothing astonishes people so much as common sense and plain dealing."
~Ralph Waldo Emerson

What Makes a Good Program Offer

A good program offer explicitly shows the relationship between the program and the desired results for services. Program offers should:

- Describe how they will make a significant contribution to the services indicated.
- Show why the County's spending on this program is effective – the 'bang for the buck'.
- Show evidence the program can deliver and measure its results
- Give performance measures that accurately track the program's contributions.
- Link the offer to the policy direction/frameworks.
- Describe program activities in layperson's terms.

Program offers are not about funding programs because these programs exist – they are about outcomes. They emphasize meeting the County's goals, not preserving the government status quo. The following paragraphs describe the configuration of each program offer and the major types of information each should contain.

Program Offer Description

Program Offer Justification

Performance Measures

In Multnomah County's budget, a "program" is an organizational unit that provides services to the public or to other County departments or divisions. Its description should briefly and clearly explain the activities encompassed in the program offer. If the offer represents a change in current practice (a reorganization or change in staffing levels, service hours, etc.), it should briefly describe the nature of that change.

The justification should describe how the program will support the strategies outlined for the department or in known County policy frameworks. It should cite research, experience, or logic to convincingly make the case. If it is a new program, it should note how the department created its costs.

"I have no data yet. It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories instead of theories to suit facts."

~Sir Arthur Conan Doyle, Sherlock Holmes

Every program offer includes two to four performance measures which indicate the level of service that the County can expect to receive if this program is selected. Two types of measures are required; the output which represents the volume of work and the outcome which represents the measurable results of that work. For example, a hypothetical addictions treatment program for abused teenage girls might report the number of teenage girls who entered and received treatment (output), and the percentage of teenage girls who were clean and sober and completed their treatment plan upon exit (outcome).

Departments also have the option of including additional types of measures to better illustrate a program's performance. These can include resources other than staffing or finances (inputs), measures of the quality service that's delivered, and measures of service efficiency in terms of cost or time. Using the addictions treatment example above, inputs might be reported as the number of treatment beds available to serve abused teenage girls. Quality could be reported as the percent of teenage girls that rated counseling staff as engaging and supportive, and efficiency might be reported as the cost to the county for each successful treatment completion.

The performance measures are organized in a uniform table in each program offer. The table identifies the type of measure, the measure's definition, and several cells to report the results. The cells present program history where available, annualized estimates of the current service level (what's being delivered at the time of printing, where available), and the anticipated target service level for the upcoming year if the program is selected. Additional supporting information, such as explanations as to notable changes in a program's performance, are located in the description section below the table.

Legal & Contractual Mandates

Many program offers will be constrained by legal or contractual mandates. If a program offer is affected by a mandate, the mandate and its authorizing document (a statute, contract, etc.) should be noted.

Program Costs

This area should show the cost to the County of providing the program, as well as the revenues generated by the program for its support. These costs include personnel, contracted services, materials and supplies and internal services.

Explanation of Revenues

This section explains how non-General Fund revenues or General Fund fee revenues were estimated. Revenue estimates should clearly demonstrate the reasonableness of the estimate.

Significant Program Changes

This section details significant programmatic changes that affect the program—not financial changes up or down. Such changes might include the following information:

- Increases or decreases in the scope or level of services
- Increases or decreases in net personnel resources (FTE's)
- Revenue increases or decreases
- How this change affects other departments and/or service delivery programs.

In this section you will find a link from this years program offer to its FY 2010 predecessor, if applicable. Note that program offer numbering can change between fiscal years.

Types of Programs

Program offers were categorized based on the “type” of services they deliver. Program offers fall into one of the following groups:

- Administration
- Support
- Operating Program
- New/Innovative Program
- Program Alternative/Reconstruction
- Internal Service
- Revenue

Administration

Department- or division-level management and related expenses (i.e. office space, supplies, telephones, etc.) Direct program supervision is considered to be a part of the operating program (NOT administration), and could be included in the operating program’s offer.

Support

An activity in a department that provides services directly to some or all operating programs within a department. Examples include the Health Department’s pharmacy, which supports the various health clinics; the Library’s Technical Services, which maintains the Library’s materials and catalog system-wide; or the District Attorney’s Human Resources unit.

Operating Program

An “on the ground” activity of the County. Includes front-line supervisors/ program managers with specific responsibilities for particular operating programs. An example would be the Health Departments Primary Care Clinics.

New/Innovative

“On the ground” or support activity the County currently does not perform.

Program Alternative or Reconstruction

A program that has been or is currently operated by one or more County departments that is proposed to be operated in a different way, by different providers, or with different business models.

Internal Service

Programs that support Countywide operations. Examples of these types of programs would be Fleet or Information Technology services.

Revenues

These programs are used to budget discretionary (primarily General Fund) revenues at the fund level. Program revenues are budgeted within the applicable program offer.

Other Important Notes

Characteristics of Program Offers

Scaled Program Offers

Reading through the program offers, one should keep in mind:

- Program Offer characteristics (backfill and offers requesting one time only resources)
- The way in which program offers are scaled

Backfill - Backfill is defined as “discretionary dollars (General Fund) applied to a program that formerly was funded by a grant, state, or other dedicated funding source. Explicitly identifying backfill allows the Chair and the Board to decide to partially or fully backfill expiring grants, state or federal funds with General Fund dollars.

One Time Only Resources - In most budget years, the County has a varying amount of one-time-only funds. These funds will not be available in the following years and thus should be spent on projects that do not have or have minimal ongoing expenses.

Measure 5 Education Offers - Multnomah County has General Fund revenues which are not derived from real property taxes. These revenues can be expended on educational services without violating the Constitutional limitation on spending real property tax for educational services. In order for the County to easily demonstrate that it has complied with the Constitutional limitation on spending for “educational services,” departments can designate such programs so that they may be funded by non real property tax revenues.

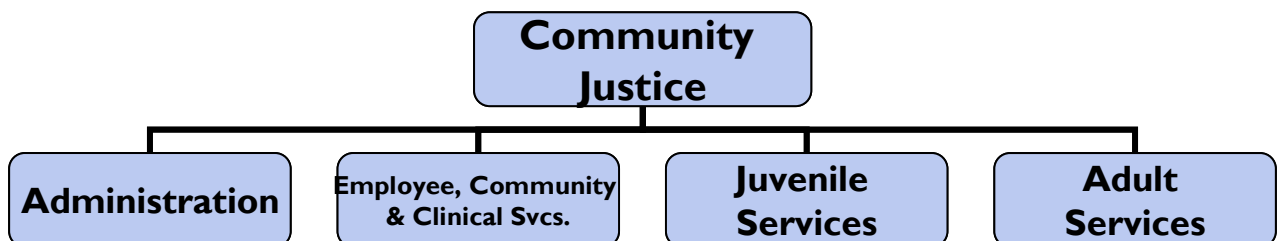
Program offers represent discrete increments of service and many County programs can deliver services at varying levels. For example, an Alcohol and Drug Treatment Program may be able to offer 100, 150 or 200 beds. Departments were asked, when appropriate, to provide decision-makers with the option to choose from those service levels. Looking at scaled program offers, one should consider:

- The Base Level of Service - Program “A” is the base level of service that can be provided while still delivering the expected results. In the example above, the base level of service would be 100 beds.
- Increments of Service - Program “B and beyond” represent incremental levels of service that buy additional outcomes. In the A&D treatment example, one increment could be 50 additional beds, and another, separate increment could be 100 additional beds.

Department Overview

The mission of Multnomah County's Department of Community Justice (DCJ) is to enhance community safety and reduce criminal activity by holding youth and adults accountable in a fair and just manner; assisting them to develop skills necessary for success, and effectively using public resources. We believe in people's ability to change and strive to provide opportunities for rehabilitation through the effective use of best practices. We value restitution to neighborhoods and individual crime victims. We value families for their role in strengthening our communities. We respect diversity within our staff, our clients and our community. We believe in treating people with respect and communicating effectively. We know that it is our responsibility to manage our limited time and resources in order to maximize services provided to the public. We invest in employees through education and training and we are dedicated to continuous improvement throughout the department by using data and best practices. We believe that in order to enhance public safety we must work collaboratively with the judiciary, law enforcement, schools, treatment agencies, and the community.

Our vision for DCJ is that ten years from now, citizens will still feel safe on county streets and will have confidence in the criminal justice system. Community stake holders will support parents in working with their children to address issues that may be triggering juvenile delinquency. Youthful and adult offenders will be held accountable to the individuals and communities that they have victimized. Research and promising practices will be used to cost effectively manage resources. DCJ will continue to invest in staff training to assure provision of quality services and will seek new ways to enhance the livability of our communities and security of our citizens.



Budget Overview

The FY 2011 budget is approximately \$84.4 million dollars and includes 516.55 FTE. The number of positions has decreased by 20.80 FTE or 3.9%, most of these reductions are due to reductions of State Community Corrections funding.

The General Fund supports \$54.5 million of services and programs and is \$2.1 million more than the FY 2010 adopted budget. Nearly all the increase is due to annual cost of living increases for both county employees and contractors.

Grants and dedicated revenues account for \$29.9 million which is flat when compared year over year. State Community Corrections funding (including \$822,000 funding for Measure 57) accounts for approximately \$16.2 million, roughly 54%. In FY 2010, due to the uncertainty of the State Budget, DCJ waited until after the State adopted their budget to take any funding reductions. After the FY 2010 budget was adopted, DCJ reduced their State Corrections Funding by \$1.9 million and 16.94 FTE.

The budget includes the following new programs:

- 50018 Juvenile Gang Resource Intervention Team - Youth Thrift Store Pilot Project, \$50,000 - the program will provide training and employment to high risk youth who will work in all aspects of the business using donated items.
- 50032B Employment Transition Services for Gang Members, \$50,000 - the program will provide job readiness, training, retention and cognitive based programs designed to help African American males who are gang affiliated. The program will serve 35 clients annually.

Budget Trends	FY 2009	FY 2010	FY 2010	FY 2011	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>UXcdhYX Budget</u>	
Staffing FTE	566.26	520.80	537.35	516.55	(20.80)
Personal Services	\$51,488,265	\$48,706,922	\$50,824,062	\$51,535,617	\$711,555
Contractual Services	16,262,424	15,957,300	16,725,772	18,807,641	2,081,869
Materials & Supplies	13,009,101	14,123,773	14,770,254	14,066,815	(703,439)
Capital Outlay	31,414	0	16,000	11,000	(5,000)
Total Costs	\$80,791,204	\$78,787,995	\$82,336,088	\$84,421,073	2,084,985

Successes and Challenges

DCJ has had several successes this past year. The re-offense rate for parolees in Multnomah County continues to be lower than the statewide average. Of the six county outcome measures the 36 Oregon counties and the state keep track of to measure their progress, DCJ is above the target baseline in four of the six measures: treatment, restitution, recidivism and case closure. DCJ's juvenile division recidivism rate was at its lowest in seven years and has fallen more sharply than the statewide average. As of this writing, crime rates in Multnomah County are at all-time lows.

There have been challenges this year as well. Gang related violence has continued to increase. Dealing with this issue has required intensive collaboration with both law enforcement agencies and community stakeholders and this level of cooperation will continue in the incoming year.

As we face yet another year of budget cuts, we continue to monitor the outcomes of both internal and contracted providers, despite pressure to reduce these so-called "administrative costs."

Although crime rates continue to drop, leading to a decline in the number of offenders under supervision, people of color continue to be overrepresented in the offender population. Our challenge is to support a specific culturally competent curriculum with trained providers at a time when contracts are being reduced overall.

While jail bed usage continues to be reduced due to our Effective Sanctioning Practices program, the reduction of alternatives will result in the use of higher cost jail beds.

The technology we have installed in our juvenile detention center is aging and obsolete. This outdated equipment is hard to maintain and may be a staff safety issue in the future.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$8,317,376	\$0	\$8,317,376	27.80
Employee, Community and Clinical Services	9,983,321	1,851,418	11,834,739	21.00
Juvenile Services	16,985,764	7,604,455	24,590,219	171.20
Adult Services	19,201,477	20,477,262	39,678,739	296.55
Total Community Justice	\$54,487,938	\$29,933,135	\$84,421,073	516.55

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Administration				
50000	Director's Office	(1.00)	(110,068)	-
50005	Business Applications & Technology	7.00	361,705	-
Employee, Community and Clinical Services				
50002	Employee, Community & Clinical Services	(1.00)	(230,197)	119,987
50003	Quality Systems Management & Evaluation	0.60	78,111	-
50004	Human Resources	-	89,812	-
50010	Response to Commercial Sexual Exploitation of Children	-	-	199,241
50027	Adult Court Appearance Notification System (CANS)	(0.60)	(106,790)	-
Juvenile Services				
50007	Juvenile Services Management	0.80	174,956	(7,188)
50008	Juvenile Services Support	(6.00)	(474,946)	-
50011A	Juvenile Detention Services - 48 Beds	(2.30)	126,780	(108,274)
50012A	Juvenile Community Detention/Electronic Monitoring	(1.00)	(136,862)	(106,741)
50013	Juvenile Shelter & Residential Placements	-	135,932	94,141
50014	Juvenile Delinquency Intake & Assessment	1.00	143,320	-
50015	Juvenile Formal Probation Services for Young Men	(1.49)	(7,187)	(108,569)
50016	Juvenile Probation Services for Young Women	(1.00)	(78,834)	-
50017	Juvenile Sex Offender Probation Supervision	(1.00)	(33,684)	-
50018	Juvenile Gang Resource Intervention Team (GRIT)	(2.51)	(530,890)	361,576
50019	Juvenile Community Service & Project Payback Program	-	139,691	(1,848)
50021	Juvenile Youth Development Services	(0.70)	(75,953)	105,530
50023	Juvenile Culturally Specific Intervention	-	75,931	141,060
50024	Juvenile Informal Intervention & Prevention Program	-	10,385	10,667

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Adult Services				
50006	Adult Services Management	1.00	74,671	298,014
50025	Adult Recog Program	3.00	345,747	-
50026	Adult Pretrial Supervision Program	(4.00)	(289,479)	-
50028	Adult Forensics Unit	2.00	-	292,786
50029	Adult Parole/Post Prison Violation Hearings & Local Control	(1.75)	120,415	127,959
50031	Adult Re-Entry Enhancement Coordination Grant	-	-	466,071
50032A	Adult Field Services-High Risk Generic Supervision	(31.29)	511,002	(3,901,097)
50032B	Employment Transition Services for Gang Members	-	50,000	-
50035	Adult High Risk Drug Unit	2.00	78,465	148,305
50039	Adult Sex Offender Supervision & Treatment	14.90	98,624	1,787,085
50040	Adult Domestic Violence Supervision	1.00	(126,900)	383,546
50041	Adult Family Supervision Unit	1.00	191,649	20,560
50043	Electronic Monitoring Unit	(1.00)	(257,919)	249,451
50045	Adult Property Crimes Programs	(2.36)	-	643,590
50046	Adult Community Service - Formal Supervision	(2.00)	187,240	(316,107)
50047	Adult Londer Learning Center	-	678,672	(738,437)
50049	Adult Field Services-Medium Risk Generic Supervision	6.50	-	680,746
50050A	Adult Community Service-Community Court & Bench Probation	-	15,006	-
50052	Adult Sex Offender Reduced Supervision	1.00	(90,350)	126,095

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Division Overview

The Department of Community Justice (DCJ) Administration section provides departmental leadership and support through the Director's Office, Business Services and Business Applications & Technology sections.

The Director's Office provides policy, program and fiscal direction to DCJ and ensures that DCJ is accountable to County residents, the Board of County Commissioners and system partners. Over the last decade the Director's Office has guided policies that have reduced crime, promoted rehabilitation, reduced spending and reduced racial and ethnic disparities in the juvenile justice system. The Director's Office provides leadership that supports a progressive environment that values evidence-based practices and data-driven decision making.

Business Services works with DCJ programs to ensure that they have the resources they need to get to the results we want. Through a collaborative partnership with our divisions, we provide support to sound budgeting, grants management, invoice processing, contracting, fee collection, medical billing, procurement for goods and services, and travel arrangements. Business Services works with Central County Administration and represents DCJ on various county wide committees.

The Business Applications and Technology (BAT) team directs the evaluation, selection, purchase, implementation and training of effective, innovative technology solutions to enhance the effectiveness of DCJ staff and improve the delivery of services to our clients, monitors use of technology to obtain maximum benefits, and increases the use and understanding of data for decision making. We collaborate with partner agencies to develop system-wide technology solutions and share and exchange data.

DCJ Administration

- 50000 Director's Office
- 50001 Business Services
- 50005 Business Applications & Technology

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Business Applications and Technology consolidated functions that were formerly located in other DCJ programs as separate responsibilities in the Adult Services, Juvenile Services and Employee, Community and Clinical Services Divisions. During FY 2010, existing staff from these divisions were transferred to Business Applications and Technology in order to centralize the functions within the Department. Benefits of reorganizing this work include streamlining functions and processes and maximizing the department's investment in technology.

Measuring Success

The performance measures for these three program offers are directly related to the services they provide. The Director's Office provides direction and support to staff that enhance public safety by changing behavior and helping offenders transition back into the community; therefore the outcomes for this offer measure recidivism.

The Business Services outcomes measure the execution of invoices in a timely fashion and the percent of spending within legal appropriation, directly related to the unit's goal of maintaining sound, accurate and transparent financial management.

The BAT program works to improve the effectiveness of staff by facilitating a variety of information system training and support activities. This year we will begin measuring the percent of new employees trained in JJIS and SPIN. By having trained staff who can use technology in decision-making, we hope to see a reduction in recidivism, a new outcome measure.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
50000	Director's Office	\$663,928	\$0	\$663,928	3.00
50001	Business Services	2,387,064	0	2,387,064	16.80
50005	Business Applications & Technology	5,266,384	0	5,266,384	8.00
Total		\$8,317,376	\$0	\$8,317,376	27.80

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Lead Agency: Community Justice

Program Contact: Scott Taylor

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) focuses on public safety by reducing both criminal activity and victimization. The Director's Office provides policy, program and fiscal direction to DCJ and ensures that DCJ is accountable to County residents, the Board of County Commissioners and system partners. The Director's Office provides direction and support to staff that enhance public safety by changing behavior, providing treatment, promoting rehabilitation for young people and helping offenders transition back into the community from incarceration.

Program Description

The Director's Office is responsible for daily operational management of a large urban community justice agency that supervises approximately 8,600 adult probationers and parolees, those on court pre-trial services and approximately 1,000 youth on formal and informal community supervision. In addition, the Director's Office oversees a juvenile detention facility and the overall Department's fiscal management of more than \$84 million in County, State, Federal and private grant funds. Collaborating with partner agencies is an essential part of developing public safety policies and coordinating efforts to make the Department more culturally diverse and competent. The Director's staff implements his directives and keeps the Board of County Commissioners, our community partners and the public up to date on our public safety activities.

The Oregon Association of Community Corrections Directors monitors six outcome measures for county community corrections departments. Of these six county outcome measures, DCJ saw improvements and maintains good outcomes in four indicators. In 2009, DCJ's juvenile division recidivism rate was at its lowest rate since 2000. Over the last decade the Director's Office has guided policies that have reduced crime, promoted rehabilitation, reduced spending and reduced racial and ethnic disparities in the juvenile justice system. The Director's Office provides leadership that fosters a progressive environment that values evidence-based practices. Finally, the Office efficiently manages the Department budget and DCJ services by continuously evaluating success rates and cost effectiveness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders not recidivating one year post admit	89.0%	0.0%	89.0%	89.0%
Outcome	Percent of youth who do not recidivate one year post initial referral	69.0%	0.0%	68.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Adult recidivism is measured by 12 month new felony conviction following current admit date. Last year a three year felony conviction rate was used. Juvenile recidivism is measured by new criminal referral one year from initial referral (all youth). Last year juvenile recidivism was measured by new criminal referral one year post exiting probation.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$518,588	\$0	\$427,700	\$0
Contracts	\$127,154	\$0	\$161,391	\$0
Materials & Supplies	\$96,953	\$0	\$61,756	\$0
Internal Services	\$31,301	\$0	\$13,081	\$0
Total GF/non-GF:	\$773,996	\$0	\$663,928	\$0
Program Total:	\$773,996		\$663,928	
Program FTE	4.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50000, DCJ Director's Office

The Web Specialist position was transferred to the Business Applications & Technology program (program offer 50005).

Lead Agency: Community Justice

Program Contact: Shaun Coldwell

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) Business Services section provides administrative and business support to the Department. Services include: budget development, analysis and tracking; grants management; accounts receivable; accounts payable; Medicaid billing; purchasing; and contract writing.

Program Description

DCJ Business Services supports the Department by maintaining sound, accurate and transparent financial management through development of a balanced budget that meets Oregon Budget Law and the County's policies; following accounting practices established by the County's Chief Financial Officer; spending within budget and for the programs authorized by the Board of County Commissioners; and participating in cross-County teams such as the County Operations Council and the Finance Users Group.

DCJ is funded by a variety of federal, state, local and other grant sources. The primary responsibilities of the Business Services section are to ensure that the Department's budget is balanced, meets legal parameters and stays within designated spending limits. Business Services also sees that cash handling and accounting are closely monitored and that contracts meet County Attorney standards and provide legal authority to procure goods and services for the programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of invoices paid in 30 days or less	0.0%	75.0%	75.0%	80.0%
Outcome	Percent spending within legal appropriation (total budget)	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

✔ Measure Changed

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,469,039	\$0	\$1,546,353	\$0
Contracts	\$2,792	\$0	\$3,256	\$0
Materials & Supplies	\$46,489	\$0	\$66,820	\$0
Internal Services	\$763,549	\$0	\$770,635	\$0
Total GF/non-GF:	\$2,281,869	\$0	\$2,387,064	\$0
Program Total:	\$2,281,869		\$2,387,064	
Program FTE	16.80	0.00	16.80	0.00
Program Revenues				
Fees, Permits & Charges	\$1,784,038	\$0	\$1,653,233	\$0
Other / Miscellaneous	\$5,000	\$0	\$5,000	\$0
Total Revenue:	\$1,789,038	\$0	\$1,658,233	\$0

Explanation of Revenues

County General Fund. Department Indirect Revenue of \$1,648,233 for entire department is based on indirect rate of 6.79% of total allowable expenditures in the federal/state fund. Miscellaneous and Fee revenue of \$10,000 is not program related and is deposited in the general fund.

Significant Program Changes

Last year this program was: #50001, DCJ Business Services

Lead Agency: Community Justice

Program Contact: Jann Brown

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business Applications and Technology (BAT) supports the implementation and use of new and existing information systems to enhance the effectiveness of staff and improve the delivery of services to our clients, increase the use and understanding of data for decision making and facilitate a variety of information system training and support activities to help integrate information systems into the department's operations. Through innovative technological solutions and wise technology investments, this program supports Multnomah County's strategies and the Department of Community Justice's (DCJ) mission to enhance community safety and reduce criminal activity.

Program Description

The BAT program provides oversight and direction for evaluation, selection, purchase and implementation of effective, innovative technology solutions and monitors use of technology resources, tools and systems to obtain maximum benefits. BAT collaborates with partner agencies from the County and local, state and federal governments as well as private service providers and citizen groups to develop system-wide technology solutions and share and exchange data.

This program offer contains services provided by the County's Information Technology organization to facilitate delivery of DCJ services and support information needs of the department, system partners and the public. This includes development and maintenance of software and reporting systems to automate business operations and improve delivery of service, a technology infrastructure to support business needs and easy access to information, and other support services to allow DCJ to effectively utilize technology. This program also provides for the purchase and replacement of computer equipment, software and technology tools.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of new employees trained on JJIS and SPIN	0.0%	0.0%	0.0%	80.0%
Outcome	Percentage point reduction in adult and juvenile recidivism	0.0%	0.0%	0.0%	4.0%

Performance Measure - Description

✓ Measure Changed

New unit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$179,314	\$0	\$902,633	\$0
Contracts	\$40,000	\$0	\$60,000	\$0
Materials & Supplies	\$210,154	\$0	\$198,124	\$0
Internal Services	\$4,475,211	\$0	\$4,105,627	\$0
Total GF/non-GF:	\$4,904,679	\$0	\$5,266,384	\$0
Program Total:	\$4,904,679		\$5,266,384	
Program FTE	1.00	0.00	8.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #50005, DCJ Information Services

During FY 2010, 8.00 existing FTE transferred to Business Applications and Technology (BAT) from other DCJ programs in order to centralize the functions within the Department. In addition, this program offer cuts a 1.00 FTE Community Justice Manager position from the FY 2010 current service level.

Division Overview

The Department of Community Justice (DCJ) Employee, Community and Clinical Services (ECCS) unit provides administrative support to both the Juvenile and Adult Services Divisions. ECCS hires qualified, ethical people and provides training programs for employees to enhance skills specific to working with a diverse offender population. ECCS works with management and members of three different unions to hold employees accountable.

In addition to employee accountability, ECCS is critical for holding programs and services accountable. This is accomplished by providing data to assess program impacts, assuring employee performance fidelity, guiding program development to ensure alignment with evidence-based practice principles, monitoring contract compliance and supporting legislative mandates. ECCS provides management and support of policies and procedures, internal investigations and Prisoner Rape Elimination Act (PREA) complaints. ECCS also manages volunteers. Volunteer engagement allows for connectivity between the Department and the community. ECCS is also responsible for leading DCJ's Cultural Competency Steering Committee.

ECCS works with community treatment providers in system design and also provides technical assistance. We collaboratively problem solve service-related issues with non-profit providers and monitor treatment outcomes. ECCS uses multi-level workgroups, process improvement teams, best practice research and comprehensive evaluation to improve services to our offenders and community members, thereby enhancing public safety.

Clinical Services

- 50034 Mental Health
- 50036A Outpatient Treatment
- 50037A Residential Treatment
- 50038A Women's Residential
- 50054A Drug Court
- 50055 Prostitution Alternatives
- 50056 Chronic Offender

Internal DCJ Support

- 50002 ECCS
- 50003 Quality Systems & Evaluation
- 50004 Human Resources

Community Support

- 50010 Commercial Sexual Exploitation of Children
- 50027 Court Appearance Notification

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

ECCS has been influential in providing the infrastructure for the Recidivism Addiction Intervention Network (RAIN). The RAIN program serves individuals who possess a significant substance abuse problem with a high propensity to commit property crimes, primarily in an effort to fuel their addiction. ECCS also helped develop the Measure 57 Property Court. This grant-funded drug court will provide intensive drug court services to 200 high risk drug dependent offenders who are on felony supervision for repeat property crimes. Components of the Property Court include integrating outpatient alcohol and drug treatment services with justice system case processing and frequent alcohol and drug testing. Through another grant, ECCS hired an Access Probation and Parole Officer (PPO) whose primary role is serve as a gatekeeper to alcohol and drug treatment. Best practices require us to invest our resources into our highest risk, highest need clients. The Access PPO makes sure that treatment dollars are being put towards the appropriate clients. The Commercial Sexual Exploitation of Children (CSEC) program will work with other community agencies to intervene appropriately with and compassionately serve victims of exploitation, including providing essential services. The CSEC program is a collaborative project with Portland Police, the FBI, the Sheriff's Office, and other community stakeholders.

Measuring Success

The performance measures for the program offers in ECCS were created to effectively measure the services that a particular unit provides. For example, much of the work Quality Systems and Evaluation Services (QSES) does is evaluate programs both within the department and those run by our contracted providers. Through monitoring performance, program changes can be made that affect recidivism. Hence, the new outcome measure for QSES measures a reduction in recidivism. Other outcomes/outputs include looking at grievances to determine if there is a contract violation (Human Resources), percent of internal investigations completed (ECCS) and number of volunteer hours delivered (ECCS). These measures are a direct reflection of the work performed by ECCS. Alcohol and drug abuse are highly correlated with crime, so the treatment program offers have outcomes measuring a reduction in recidivism.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
50002	Employee, Community & Clinical Services	\$827,904	\$119,987	\$947,891	7.00
50003	Quality Systems and Evaluation Services	508,276	0	508,276	4.60
50004	Human Resources	890,210	0	890,210	7.00
50010	Response to Commercial Sexual Exploitation of Children	0	199,241	199,241	1.00
50027	Adult Court Appearance Notification System	185,703	0	185,703	0.40
50034	Adult Offender Mental Health Services	1,123,637	0	1,123,637	0.00
50036A	Addiction Services-Adult Offender Outpatient	344,294	141,638	485,932	0.00
50037A	Addiction Services-Adult Offender Residential Treatment	3,560,176	0	3,560,176	0.00
50038A	Addiction Services-Adult Women's Residential Treatment	1,686,546	0	1,686,546	0.00
50054A	Addiction Services-Adult Drug Court	856,575	296,045	1,152,620	0.00
50055	Adult Prostitution Alternatives	0	250,000	250,000	0.00
50056	Adult Chronic Offender Program-City Funding	0	844,507	844,507	1.00
Total		\$9,983,321	\$1,851,418	\$11,834,739	21.00

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Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Employee, Community and Clinical Services (ECCS) unit implements collaborative program development, develops new community and clinical treatment options and manages volunteers. This unit often works closely with non-profit providers and community members to collaboratively problem solve service-related issues. Additional responsibilities of this unit include: development of Departmental policies and procedures, internal investigations and the coordination of safety and emergency response for the Department of Community Justice (DCJ).

Program Description

The ECCS unit provides administrative support to both the Juvenile and Adult Services Divisions. Responsibilities consist of:

- 1) Providing administration and operational support for alcohol, drug and mental health services for adult offenders.
- 2) Coordinating programs for contracted services.
- 3) Supervision and support of: Quality Systems and Evaluation Services, Contract Monitoring and Compliance, Human Resources, Training, Prevention of Childhood Sexual Exploitation of Children, and Volunteer functions of DCJ.
- 4) Management and support of policies and procedures, internal investigations and Prisoner Rape Elimination Act (PREA) complaints.

Public safety is achieved by investing in both our community and our employees. Careful background investigations ensure that we hire qualified, ethical people. Training programs enhance skills specific to working with a diverse offender population. Competent contracting services strengthen our effectiveness in providing meaningful treatment services. Volunteer engagement allows for connectivity between the Department and the community. Managing 184 volunteers over the last year has contributed more than \$330,600 worth of work time generated for the county. By hiring the right people, giving them the tools they need to do their job and partnering with community members, we can best meet DCJ's mission of holding offenders accountable and changing their behavior while keeping the community safe.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of volunteer hours delivered annually	16,326	0	17,734	18,000
Outcome	Percent of internal investigations completed within 60 days	100.0%	100.0%	75.0%	100.0%

Performance Measure - Description

✓ Measure Changed

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$764,446	\$0	\$683,517	\$119,727
Contracts	\$78,929	\$0	\$78,929	\$0
Materials & Supplies	\$205,440	\$0	\$54,843	\$260
Internal Services	\$9,286	\$0	\$10,615	\$0
Total GF/non-GF:	\$1,058,101	\$0	\$827,904	\$119,987
Program Total:	\$1,058,101		\$947,891	
Program FTE	7.00	0.00	6.00	1.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$119,987
Total Revenue:	\$0	\$0	\$0	\$119,987

Explanation of Revenues

County General Fund plus US Dept of Justice JAG Grant \$119,987

Significant Program Changes

Last year this program was: #50002, DCJ Employee, Community & Clinical Services

This Program Offer adds a 1.00 FTE Probation & Parole Officer position to the FY 2010 current service level. This position is funded by the US Dept of Justice JAG Grant and assists DCJ adult offenders in accessing alcohol & drug treatment.

During FY 2010, a Program Manager position was transferred to the ASD Management program (program offer 50006) and another Program Manager position was cut.

Lead Agency: Community Justice

Program Contact: Charlene Rhyne

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

DCJ Quality Systems and Evaluation Services (QSES) is comprised of Continuous Quality Improvement (CQI) functions as well as traditional Research and Evaluation (R&E) activities. This duality aligns contract compliance with best practices and allows for the implementation of a quality control and evaluation process. QSES continues to analyze and report on issues critical to the Department (including program planning, program implementation, quality improvement and assessing program impacts for both adult and juvenile divisions). Results are presented to the Department's management team, staff, and the Board before being published on the website for community review. QSES also develops and reports on performance measures for all departmental programs, services and contracts. In sum, services provided by QSES ensure that the departmental operations have fidelity and are delivered in a manner optimizing client outcomes. DCJ's research not only impacts local policy making, but through national networks (e.g. the National Association of Counties, the American Probation and Parole Association, and the National Institute of Corrections), our work raises the County's national profile and enhances our reputation with national and state funders.

Program Description

QSES supports the departmental principle of information-based decision making by:

- a) conducting process and outcome evaluations of programs and initiatives;
- b) presenting research and evaluation studies orally and in writing to internal and external stakeholders;
- c) providing support for routine and periodic management reporting;
- d) providing ongoing contract monitoring for compliance;
- e) making recommendations regarding departmental priorities supported by the research and evaluation process.

Our research and evaluation approach is consistent with the American Evaluation Association's (AEA) 'Guiding Principles for Evaluators.'

QSES responsibilities are critical for holding programs and services accountable. Accountability is accomplished by providing data to assess program impacts, assuring employee performance fidelity, guiding program development to ensure alignment with evidence-based practice principles, monitoring contract compliance and supporting legislative mandates (e.g. SB267). QSES works closely with management and staff to provide data for the CQI of departmental functions. The QSES manager attends departmental management meetings in order to help cultivate best practices around new initiatives. This model ensures data-driven decision making as well as program development and implementation that is based on solid research evidence.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of departmental units visited to determine research needs*	0.0%	0.0%	0.0%	60.0%
Outcome	Percentage point reduction in adult and juvenile recidivism	0.0%	0.0%	0.0%	4.0%

Performance Measure - Description

✔ Measure Changed

New measures.

*These visits will be used to assist staff in determining how performance will be measured.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$421,063	\$0	\$499,269	\$0
Materials & Supplies	\$8,726	\$0	\$8,882	\$0
Internal Services	\$376	\$0	\$125	\$0
Total GF/non-GF:	\$430,165	\$0	\$508,276	\$0
Program Total:	\$430,165		\$508,276	
Program FTE	4.00	0.00	4.60	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50003, DCJ Quality Systems and Evaluation Services

During FY 2010, a 0.60 FTE was transferred from the CANS program (program offer 50027) to this program.

Lead Agency: Community Justice

Program Contact: James Opoka

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) Human Resources (HR) Unit recruits, hires, trains and assists with the management of nearly 650 permanent and on-call/temporary employees. Department HR and training consultants work closely with both internal and external customers to design and deliver responsive programs and services. HR staff works with management and members of three different unions to hold employees accountable. The HR Unit directly supports the culture and mission of the Department.

Program Description

The HR Unit supports 650 permanent and on-call/temporary employees, 3 union contracts and 24-hour operations in Juvenile Detention, Multnomah County Justice Center and the community. HR will continue to:

- 1) Assess diverse organizational and customer (employee) needs to provide strategic direction as well as succession and workforce planning through active participation on management teams;
- 2) Consult with managers and employees about employee and labor relations issues, including performance management, discipline and grievances, recruitment and selection of a highly qualified and diverse workforce, leave administration, layoffs and bumping, and compliance with County Personnel Rules, Department Work Rules and union contracts;
- 3) Ensure compliance with all laws, rules, regulations, policies and labor agreements so liability and costs of unlawful employment actions are reduced or eliminated;
- 4) Manage the recruitment and selection process, leave administration, discipline and grievance process, layoffs and bumping, and personnel records;
- 5) Manage 217 employee leave requests and 1,355 personnel transactions in SAP;
- 6) Develop and implement HR initiatives with Central Human Resources and Labor Relations; and
- 7) Complete 134 background investigations.

HR supports the Department's mission and DCJ's accountability to the public through hiring, training and evaluating competent staff. By hiring qualified people, giving them the tools they need to do their job and supporting management performance, the Department is able to continue changing offender behavior and keeping the community safe.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of HR data entry errors that results in a dock of pay	6.0%	4.6%	5.0%	5.0%
Outcome	Percent of grievances where it was determined there were no contract violations	94.0%	84.0%	90.0%	85.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$746,941	\$0	\$805,106	\$0
Contracts	\$16,263	\$0	\$46,198	\$0
Materials & Supplies	\$25,785	\$0	\$28,610	\$0
Internal Services	\$11,409	\$0	\$10,296	\$0
Total GF/non-GF:	\$800,398	\$0	\$890,210	\$0
Program Total:	\$800,398		\$890,210	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50004, DCJ Human Resources

For fiscal year 2011, \$29,935 in employee evaluation contracted services has been transferred from ASD management and JSD custody budgets.

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This three year project addresses the need to combat the commercial sexual exploitation of children (CSEC) by providing a victim-centered coordinated response in Multnomah County through a victim advocate, coordinated efforts and Office of Juvenile Justice and Delinquency Prevention (OJJDP)-provided training. The goals of OJJDP are to recognize exploited youth and youth at risk for exploitation; effectively investigate and prosecute cases against adults who exploit children and youth; and intervene appropriately with and compassionately serve victims, including providing essential services. The Department of Community Justice (DCJ) Community Response to CSEC is a collaborative project with the Portland Police Bureau, the Sexual Assault Resource Center (SARC), Multnomah County Sheriff's Office Anti-Trafficking Task Force, the FBI, the State of Oregon Department of Human Services and other community providers.

Program Description

The commercial sexual exploitation of children (CSEC) is a growing concern in Multnomah County. Because of its location along the I-5 corridor, Portland has a high prevalence of exploitation of youth. The I-5 corridor is also a known transport artery for illegal drugs which adds to the dangers CSEC victims face. Many runaways from Oregon, Idaho and southwest Washington migrate to downtown Portland, and the high level of unemployment has led to an increase in sex work among homeless/runaway youth as a source of income. Local, state and federal law enforcement agencies in Multnomah County have worked on over fifty sex trafficking cases involving both domestic and international victims. This is believed to be only a fraction of suspected activity in Oregon.

This three year project, grant funded by OJJDP, will improve and build upon the collaborative work being done by Multnomah County partners. Multnomah County faces two main challenges. First, both service providers and law enforcement professionals must be trained to identify and refer victims for assistance. Second, trafficking victims themselves are often unaware they are victims of a federal crime and as such, entitled to benefits. The objectives of the program are 1) to hire a full-time Program Coordinator to improve Multnomah County's response to victims of CSEC; 2) contract with a full-time Program Advocate and volunteers to provide 24-hour crisis responses to an estimated 70 CSEC youth annually; 3) offer CSEC training to a minimum of 250 individuals from at least 50 local agencies; and 4) hold steering committee meetings at least quarterly, so that partners may conduct assessments of service needs and gaps, collect and provide data about the number of CSEC youth within Multnomah County, improve communication and information sharing, and increase investigative resources to look at CSEC cases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of CSEC youth receiving advocacy services	0	0	0	50
Outcome	Percent of youth not returning to trafficking lifestyle during fiscal year	0.0%	0.0%	0.0%	60.0%

Performance Measure - Description

New measure.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$101,665
Contracts	\$0	\$0	\$0	\$71,284
Materials & Supplies	\$0	\$0	\$0	\$10,700
Internal Services	\$0	\$0	\$0	\$15,592
Total GF/non-GF:	\$0	\$0	\$0	\$199,241
Program Total:	\$0		\$199,241	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$12,470	\$0
Intergovernmental	\$0	\$0	\$0	\$199,241
Total Revenue:	\$0	\$0	\$12,470	\$199,241

Explanation of Revenues

US Dept of Justice Grant for Intervention into the Commercial Sexual Exploitation of Children \$199,241

Significant Program Changes**Last year this program was:**

New program added during FY 2010. This program offer includes a 1.00 FTE Program Development Specialist Senior position, funded by a grant from the US Dept of Justice which was awarded to DCJ during FY 2010.

Program # 50027 - Adult Court Appearance Notification System (CANS)

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Charlene Rhyne

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Court Appearance Notification System (CANS) is a collaborative, multi-jurisdictional program designed to reduce offenders' rate of failure to appear (FTA) in court. Reducing FTAs is accomplished through the use of automated telephone reminder calls. Of the thousands of notifications made by CANS in FY 2009, 91% appeared in court. CANS has been incorporated into Department of Community Justice (DCJ) operations for restitution and supervision fee collection in addition to appointment reminders. CANS has implemented measures to improve program efficiency and regularly monitors and reports program performance to the Local Public Safety Coordinating Council (LPSCC) and the Criminal Justice Advisory Committee (CJAC). CANS also provides notification for the Multnomah County District Attorney's Support Enforcement Division.

Program Description

CANS works by reminding defendants of: a) upcoming court hearing dates, times and locations; and b) any outstanding restitution, compensatory and/or supervision fees.

CANS is managed by a full time program coordinator within the Quality Systems and Evaluation Services Unit (QSES) of DCJ. A contracted vendor provides telephone notification for all eligible criminal cases.

FTAs incur substantial costs to the various enforcement agencies for re-arrest, re-booking, additional jailing, additional prosecution, increased matrix releases and increased backlog of warrant entries. CANS is a collaborative effort of the State Courts and multiple county public safety agencies. DCJ provides management of the project and vendor contract. The District Attorney's Office provides police training. The State Courts provide IT support. LPSCC and the County Budget Office provide technical assistance.

This program demonstrates effective agency collaboration, fiscal responsibility and efficient use of the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of circuit court notifications that are successful	80.0%	86.0%	75.0%	86.0%
Outcome	Appearance rate for successful CC notifications	91.0%	92.0%	92.0%	92.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$82,090	\$0	\$34,818	\$0
Contracts	\$209,370	\$0	\$150,000	\$0
Materials & Supplies	\$610	\$0	\$454	\$0
Internal Services	\$423	\$0	\$431	\$0
Total GF/non-GF:	\$292,493	\$0	\$185,703	\$0
Program Total:	\$292,493		\$185,703	
Program FTE	1.00	0.00	0.40	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50025, DCJ Court Appearance Notification System (CANS)

The contracted service level was adjusted to actual usage, and is reduced by \$59,370 for fiscal year 2011. In addition, 0.60 FTE has been transferred to the "Quality Systems and Evaluation Services" program offer 50003.

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The rate of mental illness among those incarcerated is two to three times higher than in the general population (Roskes and Feldman 1999). These offenders eventually leave prison or jail and are then supervised in the community, bringing with them a variety of mental health and chronic medical issues. Research indicates that these offenders are likely to have continued contact with the correctional system and that interventions may assist in lowering their recidivism rate. The Department of Community Justice (DCJ) provides funding for services that assist Probation and Parole Officers' (PPO) work with over 235 adult mentally ill offenders annually. This work is essential for stabilizing and decreasing recidivism rates for this specific population.

Program Description

Mental Health Services (MHS) help PPOs access necessary services for severe and persistent mentally ill adult offenders. Special limited services that benefit this target population are not available without DCJ assistance.

MHS provides: 1) Mental Health Evaluations (in order to determine the best way to achieve offender compliance with court orders for offenders who pose a serious risk to the community and to identify mental illness and determine severity); 2) three contracted staff to work with 60 offenders, preparing them for community treatment (crisis stabilization, accessing emergency mental health care, accessing emergency medical care, food, shelter and clothing); 3) one psychiatric nurse practitioner to provide prescribing services; and 4) fifteen residential beds of Dual Diagnosis treatment for offenders who have not been successful in alternate treatment modalities or whose mental health symptoms are too severe for less specialized treatment providers.

This program supports public safety by providing treatment to high and medium risk offenders who require assistance in accessing services. MHS collaborates and coordinates a continuum of social services in a manner that conserves community resources while reducing mentally ill offenders' risk to reoffend. DCJ meets quarterly with contracted partners to ensure that the needs of clients and staff are met. Without these services, many of these offenders would not be stabilized and would likely return to jail on supervision violations and/or new criminal charges.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who completed mental health treatment	42.0%	0.0%	45.0%	50.0%
Outcome	Percent of offenders not recidivating one year post exit	82.0%	70.0%	76.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate. Percent successful completion of engaged clients is the percent of clients that completed treatment and the conditions of the program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$1,101,605	\$0	\$1,123,637	\$0
Total GF/non-GF:	\$1,101,605	\$0	\$1,123,637	\$0
Program Total:	\$1,101,605		\$1,123,637	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50041, DCJ Adult Offender Mental Health Services

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Outpatient treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. The National Institute of Justice reports over 50% of violent crimes (including domestic violence), 60 to 80% of child abuse and neglect cases, 50 to 70% of theft and property crimes and 75% of drug dealing and manufacturing offenses involve offender drug use (1999).

In this community, 72% of the people utilizing publicly-funded treatment programs receive outpatient treatment. At any time, 176 offenders who are classified as high risk to commit a new crime attend these community-based, outpatient treatment programs 1 to 3 times a week. An additional 60 parolees are also enrolled in outpatient treatment as a part of their previous treatment received in prison. In FY 2009, 1181 clients received outpatient treatment services.

Program Description

Services are provided through contracts with 8 non-profit providers that are dually licensed to provide drug and alcohol treatment and mental health services.

Outpatient treatment is an option for qualified offenders. Programs are equipped to respond to culturally-specific needs, provide comprehensive mental health counseling, assist with job related issues and support housing transitions. All contracted treatment programs use research-based approaches that motivate offenders to learn new skills that support a lifestyle free of crime and addiction.

Without treatment, offenders are more likely to reoffend and/or end up occupying expensive jail beds. The research shows that continued abstinence from illegal drug use produces a 40 to 75% reduction in crime (Harrell and Roman 2001). A study published by the Oregon Legislature Public Safety Strategies Task Force (2008) found that drug treatment programs in the community have been shown to reduce criminal re-offense rates by 9%.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who successfully complete treatment	45.0%	47.0%	41.0%	47.0%
Outcome	Percent of offenders who do not recidivate one year post treatment exit	85.0%	53.0%	87.0%	80.0%

Performance Measure - Description

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate. Percent successful completion of engaged clients is the percent of clients that completed treatment and the conditions of the program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$373,390	\$162,083	\$344,294	\$130,553
Internal Services	\$0	\$15,138	\$0	\$11,085
Total GF/non-GF:	\$373,390	\$177,221	\$344,294	\$141,638
Program Total:	\$550,611		\$485,932	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$10,730	\$0	\$8,865	\$0
Intergovernmental	\$0	\$61,390	\$0	\$60,138
Other / Miscellaneous	\$0	\$115,831	\$0	\$81,500
Total Revenue:	\$10,730	\$177,221	\$8,865	\$141,638

Explanation of Revenues

County General Fund plus State Alternative Incarceration Program \$60,138; Forfeitures \$81,500.

Significant Program Changes

Last year this program was: #50043A, DCJ Addiction Services-Adult Offender Outpatient Treatment
 Additional outpatient treatment funding can be found in the "Re-Entry Enhancement Coordination Grant" program offer 50031, "Property Crimes Programs" 50045 and "Chronic Offender Program" 50056.

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Residential drug treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. The National Institute of Justice reports over 50% of violent crimes (including domestic violence), 60 to 80% of child abuse and neglect cases, 50 to 70% of theft and property crimes, and 75% of drug dealing and manufacturing offenses involve offender drug use (1999).

In FY 2009 448 clients exited from residential treatment. This offer provides 90 beds of residential drug/alcohol treatment for high risk adult offenders and allows courts and Probation and Parole Officers (PPO) an alternative option to jail use. Past evaluations have shown that these county services effectively reduce rearrest rates.

Program Description

Fifty-two beds currently serve high and medium risk offenders in a facility specialized in treating males involved with the criminal justice system. The remaining beds are located in three residential facilities within the community. While the length of treatment varies for each individual, the average length of stay in residential treatment is 118 days but may last up to six months. When appropriate, offenders are transported directly from jail to residential treatment, ensuring a drug-free transition.

Providing residential treatment for drug addicted/abusive offenders reduces community criminal activity and is therefore an effective public safety investment for the County. According to the National Institute on Drug Abuse (NIDA), "Most studies suggest that outcomes for those who are legally pressured to enter treatment are as good as or better than outcomes for those who entered treatment without legal pressure". In 2006, NIDA reported that drug abuse treatment is cost effective in reducing drug use and bringing about cost savings associated with health care, crime and incarceration.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who successfully complete treatment	60.0%	0.0%	58.0%	60.0%
Outcome	Percent of offenders who do not recidivate one year post treatment exit	82.0%	0.0%	83.0%	83.0%

Performance Measure - Description

✓ **Measure Changed**

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate. Percent successful completion of engaged clients is the percent of clients that completed treatment and the conditions of the program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$3,544,891	\$0	\$3,560,176	\$0
Total GF/non-GF:	\$3,544,891	\$0	\$3,560,176	\$0
Program Total:	\$3,544,891		\$3,560,176	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50044A, DCJ Addiction Services-Adult Offender Residential Treatment

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Residential drug treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. When residential treatment is successful for women offenders, the long-term collateral costs of re-arrest, re-incarceration and inadvertent consequences for the children of female offenders significantly decline.

This program offer is for 40 residential alcohol and drug treatment beds for high risk female offenders in two facilities. This offer also funds 9 beds for dependent children. The current community treatment providers have been in existence for over 15 years and work collaboratively with the Department of Community Justice (DCJ) to treat women with addictions and criminality.

Program Description

This program uses evidence-based practices to address addiction, mental health issues, parenting, healthy relationships, criminality, employment resources and relapse prevention counseling. Regular communication and coordination with a Probation and Parole Officer (PPO) is maintained to develop and implement treatment and supervision plans.

Programs that provide family therapy, childcare and child-rearing services have improved outcomes with regard to treatment completion and reduction of recidivism (National Institute on Drug Abuse 2006; National Institute of Corrections 2005). The National Institute on Drug Abuse (NIDA) reports that drug abuse treatment is cost effective in reducing drug use and bringing about cost savings associated with health care, crime and incarceration. NIDA also reports that gender-specific programs may be more effective for female offenders, especially those with trauma and abuse in their background (2006). Women's programs should be strength-based and concentrate on providing comprehensive services (Bloom, Owen and Covington 2003).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who successfully complete treatment	53.0%	0.0%	54.0%	50.0%
Outcome	Percent of offenders who do not recidivate one year post treatment exit	84.0%	0.0%	81.0%	81.0%

Performance Measure - Description

✔ **Measure Changed**

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate. Percent successful completion of engaged clients is the percent of clients that completed treatment and the conditions of the program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$1,905,169	\$0	\$1,686,546	\$0
Total GF/non-GF:	\$1,905,169	\$0	\$1,686,546	\$0
Program Total:	\$1,905,169		\$1,686,546	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50045A, DCJ Addiction Services-Women's Residential Treatment

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Drug Diversion Drug Court (STOP) contributes to public safety by providing outpatient treatment and supervision to over 600 adult offenders each year, with a daily capacity of 275 individuals. STOP holds adults charged with drug offenses accountable while providing them an opportunity for treatment. Those who successfully complete treatment and court requirements have their charges dismissed.

Program Description

STOP serves adults charged with various drug-related offenses. Multnomah County's Drug Court is one of the oldest of its kind that collaborates with criminal justice partners to expedite the court process and offer drug treatment. The treatment component is operated through a contracted service provider who works closely with the court to provide mental health and drug treatment, employment resources, housing referrals, mentoring, residential treatment referrals and long-term follow-up services. Offenders may attend court as frequently as once a week during the first phases of their recovery and as little as one time per month as they stabilize with treatment.

There is a well-researched link between substance abuse and criminal behavior. A recent report from the National Institute of Corrections (NIC) states that half of offenders were under the influence of alcohol or drugs when they committed their current offense (Przybylski 2008). The NIC says, "It is unlikely that recidivism rates can be appreciably reduced without breaking the cycle of substance abuse and crime." Drug diversion supports public safety by providing drug treatment assistance while holding people accountable for their actions. The program is effective: independent studies of the drug court model show drug diversion saves the County approximately \$1,400 per offender and results in reduced arrests (NPC Research 2003).

STOP is expected to net the Department of Community Justice (DCJ) approximately \$800,000 in funding through the Department of Corrections supervision formula. A 2006 study conducted by the Washington State Institute for Public Policy reports that drug courts reduce recidivism by 10.7%. A ten-year analysis of the STOP Drug Court from 1991 to 2001 published by NPC Research in 2007 showed that STOP reduced re-arrests by 30% compared with eligible defendants who did not go through STOP.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of participants served annually	593	650	650	650
Outcome	Percent of participants who exit successfully	87.0%	90.0%	90.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$834,094	\$5,000	\$856,575	\$273,270
Materials & Supplies	\$13,364	\$0	\$0	\$0
Internal Services	\$0	\$0	\$0	\$22,775
Total GF/non-GF:	\$847,458	\$5,000	\$856,575	\$296,045
Program Total:	\$852,458		\$1,152,620	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$18,215	\$0
Fees, Permits & Charges	\$0	\$5,000	\$0	\$5,000
Intergovernmental	\$0	\$0	\$0	\$291,045
Total Revenue:	\$0	\$5,000	\$18,215	\$296,045

Explanation of Revenues

County General Fund plus; Drug Diversion fees \$5,000; US Department of Justice Drug Court Enhancement Pass-through funding \$50,000; State CJC Drug Court Enhancement grant \$241,045.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #50042A, DCJ Addiction Services-Adult Drug Court Program

During FY 2010, a \$75,000 grant from the US Department of Justice was added. \$50,000 will be carried over into FY 2011. We are anticipating a renewal of the CJC Drug Court Enhancement grant, which was budgeted during FY 2010.

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Program Alternative /

Related Programs:

Program Characteristics:

Executive Summary

As a response to community concerns about the increase in criminal activity, Multnomah County has collaborated with the City of Portland, the District Attorney's Office and Lifeworks Northwest to address the specific issues related to prostitution. The goal of the Prostitution Alternatives Program is to reduce offender risk and promote long-term behavioral and attitudinal change.

Program Description

The Prostitution Alternatives Program is a collaborative program with Portland Police, the Department of Community Justice (DCJ), the District Attorney's Office and Lifeworks Northwest. DCJ acts a pass-through and program developer for the treatment component of the program. The designated area is Northeast 82nd Avenue and Sandy Boulevard.

Up to 60 girls and women will receive services through a contract with Lifeworks Northwest for the New Options for Women program. If a person is accepted into the Prostitution Alternatives Program, they can receive alcohol and drug treatment, mental health services, mentoring, housing and employment search assistance. The police are actively involved and will either detain a woman or bring her to services—depending on individual circumstances.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of people served annually	60	60	60	60
Outcome	Percent of offenders who do not get arrested one year post program completion	0.0%	0.0%	0.0%	60.0%

Performance Measure - Description

✔ **Measure Changed**

DCJ serves as a "pass through" for this program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$250,000	\$0	\$250,000
Total GF/non-GF:	\$0	\$250,000	\$0	\$250,000
Program Total:	\$250,000		\$250,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$250,000	\$0	\$250,000
Total Revenue:	\$0	\$250,000	\$0	\$250,000

Explanation of Revenues

City of Portland Prostitution pass through \$250,000

Significant Program Changes

Last year this program was: #50036, DCJ Adult Chronic Offender Program-City Funding

The FY 2010 program offer 50036 "Adult Chronic Offender Program-City Funding" has been split into FY 2011 50055 "Adult Prostitution Alternatives Program" and 50056 "Adult Chronic Offender-City Funding."

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The City of Portland has collaborated with Multnomah County and others to address specific issues of chronic offenders within the Portland area. The goal of the coordination team is to reduce offender risk and promote long-term behavioral and attitudinal change.

The Services Coordination Team (SCT) is a system-wide response to chronic and repeat offenders, most of whom are homeless, primarily in the downtown core area of the City. The county's Department of Community Justice (DCJ) acts as a pass-through for the treatment component of SCT (currently at the Volunteers of America) and employs one Probation and Parole Officer (PPO) and one District Attorney specifically assigned to SCT clients.

Program Description

On average, 48 offenders each month receive services (housing assistance, substance abuse treatment, etc.) to decrease their addiction(s) and criminal behavior. Individuals eligible for SCT are identified pre- and post-adjudication. The PPO assigned to this caseload facilitates an individualized intervention plan and coordinates with community partners to address the needs of the offenders. The services available to this population include 12 case managed housing units and 42 alcohol and drug day treatment slots.

The Chronic Offenders Program supports public safety by targeting the most chronic offenders and working to improve livability and safety within the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of offenders supervised monthly	48	50	48	48
Outcome	Percent of offenders who did not recidivate 12 months post admit	86.0%	0.0%	87.0%	87.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. DCJ serves as a "pass through" for this program. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$96,256	\$0	\$0	\$103,507
Contracts	\$739,622	\$0	\$0	\$741,000
Total GF/non-GF:	\$835,878	\$0	\$0	\$844,507
Program Total:	\$835,878		\$844,507	
Program FTE	1.00	0.00	0.00	1.00
Program Revenues				
Intergovernmental	\$800,256	\$0	\$0	\$844,507
Total Revenue:	\$800,256	\$0	\$0	\$844,507

Explanation of Revenues

City of Portland Chronic Offenders funding \$844,507

Significant Program Changes

Last year this program was: #50036, DCJ Adult Chronic Offender Program-City Funding

Division Overview

The Juvenile Services Division (JSD) ensures the system will protect the public, provide fair and equitable accountability and deliver cost-effective, evidence-based services to delinquent youth and their families. Strategic goals include protecting public safety; addressing victim's needs; preventing and intervening early in juvenile delinquency; holding youth accountable through swift, certain and equitable consequences; supporting delinquent youth in completing high school and engaging in pro-social activities; and reducing recidivism while controlling costs and using best practices.

Although delinquency referrals have declined over the past decade there remains a group of youth whose behavior warrants intervention from the juvenile justice system. JSD focuses a majority of its resources on the highest risk population reserving treatment services, custody sanctions, detention alternatives and accountability interventions for approximately 500 youth on probation. Risk is defined as likelihood of re-offense. Annually, an additional 1,200 youth (referred for less serious criminal activity) are diverted from court and held accountable through community service, paying restitution to victims, and completing community-based educational/behavioral interventions.

85% of youth enrolled in RAD (secure residential A&D treatment) successfully completed treatment and 64% of those youth did not re-offend one year after completion. Implementation of the Detention Screening policy resulted in a reduction in recidivism across all racial/ethnic and gender groups, while FTA rates were not increased for any group of youth released from detention. The detention rate for African American youth at the Preliminary Hearing decision point declined by 15%, substantially reducing the disparity in detention decisions. 95% of youth on supervision for a sex offense did not sexually recidivate within one year of completing supervision. Over 90% of participants in Parent Education classes and mediation services expressed satisfaction.

Counseling

- 50014 Intake/Assessment
- 50015 Probation Males
- 50016 Probation Females
- 50017 Sex Offender Probation Superv.
- 50018 Gang Resource Intervention Team
- 50023 Culturally Specific
- 50024 Informal Intervention

Custody

- 50011A-B Detention 48 Beds
- 50012A Community Detention/EM
- 50013 Shelter/Residential Placements
- 50019 Community Svc & Project Payback

Family Court

- 50009 Family Court

Treatment

- 50020 Residential Alcohol & Drug
- 50021 Youth Development Svcs
- 50022 Assessment/Treatment for Youth

Division Management

- 50007 Juvenile Services Management
- 50008 Juvenile Services Support

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

During the current fiscal year a 16-bed detention unit was closed, the Multi-Systemic Therapy (MST) program was ended and community detention/electronic monitoring services went from a contracted program to county operated. JSD has effectively managed the detention capacity using expanded Community Detention/Electronic Monitoring access and capacity, and resorted to opening an “overflow” unit on 11 occasions. MST has been replaced by Multi-Dimensional Family Therapy allowing more youth and families to be served while achieving similar results. Youth Development Services (school re-connection, educational supports, employment/vocational training and cognitive skill building programs) was created to consolidate provision of the above-referenced services for higher risk probationers, and an Intake/Assessment Team was formed to more accurately and reliably sort delinquent youth referred for criminal activity into the appropriate level of intervention and accountability.

Measuring Success

Recidivism of delinquent youth in Multnomah County is at a six-year low and declined more sharply in 2008 than the statewide average. Overall the recidivism level is approaching the statewide average despite the fact Multnomah County has a higher percentage of high risk delinquent youth than all other counties in the state. The measure of recidivism used in Multnomah County program offers historically represented the percentage of youth not recidivating (incurring a new criminal referral) “one year from probation exit”. While this more accurately measures the impact of supervision and interventions by JSD, a decision was made to change the outcome measure for probation youth in the FY 2011 program offers. The new recidivism measure is defined as new criminal referral incurred from the start of probation supervision. This allows a more current examination of recidivism (as opposed to looking at a cohort from two years earlier). One downside to this measurement approach is the fact the recidivism rate will increase because we know most high/medium risk youth are likely to re-offend during the first six months of supervision. As well, given the nature of youth served on probation (the highest risk delinquents in the community) more time is required both to apply effective correctional interventions over the course of probation supervision, and to see the impact.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
50007	Juvenile Services Mgmt	\$1,311,006	\$254,150	\$1,565,156	8.80
50008	Juvenile Services Support	864,414	0	864,414	11.00
50009	Family Court Services	115,994	1,140,120	1,256,114	9.60
50011A	Juvenile Detention Services - 48 Beds	7,281,448	152,000	7,433,448	58.00
50011B	Juvenile Detention Services -16 Beds	707,420	0	707,420	6.00
50012A	Community Detention/ Electronic Monitoring	251,770	205,800	457,570	4.00
50013	Shelter & Residential Placements	376,411	513,638	890,049	0.00
50014	Delinquency Intake & Assessment	872,699	0	872,699	9.00
50015	Probation Services for Young Men	1,392,735	170,780	1,563,515	8.00
50016	Probation Services for Young Women	300,562	0	300,562	3.00
50017	Juvenile Sex Offender Probation Supervision	706,563	0	706,563	6.00
50018	Gang Resource Intervention Team (GRIT)	193,044	1,420,033	1,613,077	8.00
50019	Community Service & Project Payback	650,701	104,568	755,269	6.00
50020	Secure Residential A&D Treatment (RAD)	578,076	1,451,395	2,029,471	8.00
50021	Youth Development Services	834,279	465,043	1,299,322	11.80
50022	Assessment & Treatment for Youth & Families (ATYF)	235,687	1,206,667	1,442,354	12.00
50023	Culturally Specific Intervention	75,931	367,871	443,802	0.00
50024	Informal Intervention & Prevention Program	237,024	152,390	389,414	2.00
Total		\$16,985,764	\$7,604,455	\$24,590,219	171.20

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Lead Agency: Community Justice

Program Contact: Dave Koch

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Services Management (JSM) leads, supports and monitors Delinquency Intervention, Probation, Accountability, Treatment and Detention services to delinquent youth 12-18 years of age. Within these services, components also oversee a variety of programs designed to reduce the overrepresentation of youth of color in detention. In the last year, the Department of Community Justice's (DCJ) juvenile division recidivism rate was at its lowest rate in six years, with recidivism falling more sharply than the statewide average.

Program Description

JSM ensures that the juvenile system will protect the public, provide fair and equitable accountability and deliver cost-effective, evidence-based services to delinquent youth and their families. This program is responsible for collaborating with partners such as the judiciary and law enforcement to enhance the coordination and effectiveness of the overall juvenile system. Specific oversight responsibilities include:

COUNSELING: Coordinates and monitors units devoted to intake/assessment, prevention/intervention, adjudication, probation, sanctioning and connectivity to resources. **CUSTODY:** Responsible for the operations and security of the Donald E. Long Home (DELH), a regional juvenile detention facility. DELH operates 24 hours a day, 7 days a week and serves tri-county youth awaiting subsequent court hearings (including Measure 11 youth) or serving a sanction. Additionally Custody Services oversees Accountability (community service and restitution) and the Community Detention/Electronic Monitoring programs (confinement alternatives). **TREATMENT:** Provides clinical oversight of in-house mental health and alcohol and drug services and operation of specialized services for delinquent youth. Elements include: a) assessments; b) case planning and care coordination; c) individual/family therapy for clients identified as high risk for re-offense; d) secure residential substance abuse treatment – located in DELH; e) cognitive skills programming; f) educational reconnection and support; and g) vocational/employment opportunities. **DETENTION ALTERNATIVES INITIATIVE:** Reduces reliance on detention while holding youth accountable and protecting public safety through development and oversight of Shelter and Residential Placement options. **FAMILY COURT SERVICES:** Provides mediation, parent education and child custody evaluations, as well as support to the court in dependency matters and system initiatives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of youth in county not involved with DCJ	0.0%	0.0%	0.0%	95.0%
Outcome	Percent of DCJ youth who don't recidivate one year post initial referral	69.0%	85.0%	68.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Juvenile recidivism is measured by new criminal referral.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$785,346	\$181,468	\$923,469	\$167,178
Contracts	\$45,652	\$33,000	\$34,695	\$32,000
Materials & Supplies	\$188,373	\$24,114	\$241,635	\$42,066
Internal Services	\$133,038	\$12,756	\$111,207	\$12,906
Total GF/non-GF:	\$1,152,409	\$251,338	\$1,311,006	\$254,150
Program Total:	\$1,403,747		\$1,565,156	
Program FTE	6.40	1.60	7.40	1.40
Program Revenues				
Indirect for dep't Admin	\$9,057	\$0	\$10,322	\$0
Other / Miscellaneous	\$10,000	\$251,338	\$10,000	\$254,150
Total Revenue:	\$19,057	\$251,338	\$20,322	\$254,150

Explanation of Revenues

County General Fund plus Juvenile Informal Restitution \$10,000 (deposited into the general fund); Annie E. Casey Foundation \$254,150

Significant Program Changes

Last year this program was: #50007, DCJ Juvenile Services Management

Lead Agency: Community Justice

Program Contact: Dave Koch

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Juvenile Support Services unit supports all aspects of Juvenile Services Division's (JSD) Administration, Probation, Accountability, Treatment and Custody Services departments. The staff maintains accurate records internally and in various statewide data systems. Support staff performs the following functions: a) provide information and referrals to the public and community partners; b) provide administrative and clerical support to division personnel; c) coordinate payroll, property management and purchasing; and d) provide reception coverage.

Program Description

Support Services comprises:

DATA SERVICES provides specialized entry and records maintenance in Juvenile Justice Information System (JJIS) and the Law Enforcement Data System (LEDS). This team enters warrants in LEDS and provides law enforcement with field access to juvenile Electronic Probation Records (EPR). Data Services helps the Juvenile Division uphold inter-agency agreements with the District Attorney's Office and community partners. They also assist the Division with meeting legal obligations regarding the supervision and extradition of out-of-state youth.

DOCUMENT AND SUPPORT SERVICES works with the District Attorney's Office, State Clerk's Office and other jurisdictions to process adoption records and expunge juvenile records that meet statutory criteria (ORS 419A.262). The team maintains all closed juvenile files and processes documents and forms for the Juvenile Services Division, District Attorney, Department of Human Services and the judiciary.

The **CHILD ABUSE UNIT** partners with the judiciary, the District Attorney's Office, the Department of Human Services and other agencies, both domestic and foreign, to ensure legal compliance regarding service of legal documents affecting the outcome of dependency and termination of parental rights cases. They adhere to strict legal deadlines, providing precise records vital to the case which directly affect the outcome of the case. They also provide direct client service to parents involved in the Child Welfare System.

GENERAL ADMINISTRATIVE SUPPORT duties include maintaining juvenile sex offender registration information; performing record checks; providing office support to Counseling, Treatment and Custody units; processing subpoenas; archiving requests; processing payroll; entering data; purchasing equipment; and providing public assistance with general inquiries.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of referrals processed annually	0	0	5,500	5,200
Outcome	Number of court orders and dispositions processed	2,299	2,200	2,000	2,000

Performance Measure - Description

✓ **Measure Changed**

Output is new. Output includes all referrals, including dependency.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,263,413	\$0	\$835,395	\$0
Materials & Supplies	\$13,640	\$0	\$11,210	\$0
Internal Services	\$23,272	\$0	\$17,809	\$0
Total GF/non-GF:	\$1,300,325	\$0	\$864,414	\$0
Program Total:	\$1,300,325		\$864,414	
Program FTE	16.50	0.00	11.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #50008, DCJ Juvenile Services Support

The Juvenile Services Support program transferred five positions to the DCJ Business Applications and Technology program (50005) due to the centralization of those functions in the department.

This program offer cuts a 0.50 FTE Office Assistant 2 position from the FY 2011 budget.

Lead Agency: Community Justice

Program Contact: Janice Ashe

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Exposure to parental conflict and the potential loss of a parent through divorce and separation places children at risk for delinquency, teen pregnancy and poor school performance, all of which can lead to a cycle of dysfunction and offending behavior. Family Court Services (FCS) helps keep children safe, parents healthy, families stable and promotes public safety through services to approximately 1,000 at risk families as they go through separation and divorce. Through parent education, mediation, evaluation, information and referral services, and support to the dependency court, FCS stabilizes families involved with the Family Court and plays a critical role in preventing family dysfunction and juvenile delinquency.

Program Description

FCS provides divorce and parenting information to over 2000 Multnomah County parents experiencing the major life crisis of separation or divorce through its parent education program. Additional intensive services in the form of child custody mediation (1,000 parental couples per year) and child custody evaluation (150 studies per year) assists families experiencing higher levels of conflict to resolve their disputes. Reducing parental conflict during separation decreases risks for delinquency and teen pregnancy, decreases subsequent litigation and increases children's meaningful contact with both parents (Wallerstein 1998; Emery 2001; Sarkadi et al. 2008).

In addition FCS supports statewide efforts, spearheaded by the governor, to reduce the overall foster care population and to eliminate disproportionate overrepresentation of African American and Native American youth in foster care. To support these efforts, FCS manages a position that serves as a liaison to the family court judiciary for community-based programs and agencies, coordinates the efforts of the model court program, advocates and coordinates implementation of best practices, staffs judicial meetings, and partners with the Chief Family Law Judge as a point of contact for foster care reform.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of custody/parenting time evaluations resulting in settlement	82.0%	0.0%	80.0%	80.0%
Outcome	Percent of clients satisfied with parent education classes	90.0%	92.0%	90.0%	92.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$77,648	\$900,334	\$104,134	\$873,675
Contracts	\$10,000	\$54,710	\$10,000	\$54,710
Materials & Supplies	\$18,082	\$32,509	\$1,860	\$47,994
Internal Services	\$20	\$171,327	\$0	\$163,741
Total GF/non-GF:	\$105,750	\$1,158,880	\$115,994	\$1,140,120
Program Total:	\$1,264,630		\$1,256,114	
Program FTE	0.80	9.60	1.00	8.60
Program Revenues				
Indirect for dep't Admin	\$71,443	\$0	\$71,355	\$0
Fees, Permits & Charges	\$0	\$1,071,298	\$0	\$1,079,795
Intergovernmental	\$0	\$34,624	\$0	\$37,645
Other / Miscellaneous	\$0	\$74,079	\$0	\$22,680
Total Revenue:	\$71,443	\$1,180,001	\$71,355	\$1,140,120

Explanation of Revenues

County General Fund plus Family Court Services(FCS) revenue \$1,102,475 (including BWC). (FCS revenue comes from a surcharge on filing fees for divorce and custody cases, fees for parent education and evaluation services, and a portion of the marriage license fee dedicated to conciliation services.); OR Dept of Justice Grant \$37,645

Significant Program Changes

Last year this program was: #50009, DCJ Family Court Services

Program # 50011A - Juvenile Detention Services - 48 Beds

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

Juvenile Detention, also known as the Donald E. Long Home (DELH), protects the community by holding youth in custody when they have been determined to be a serious risk to public safety and/or are high risk to not appear for court. In FY 2009, over 1,500 youth were brought to DELH for intake screening. This offer will fund 48 of the 64 beds required to meet the county's daily detention needs.

Program Description

The DELH facility has a capacity of 191 beds.

Of the 64 beds necessary to meet the county's detention bed needs, 28 beds are contracted and reserved for Clackamas and Washington Counties. The remaining 36 beds hold high risk Multnomah County youth who are NOT appropriate for community placement. A unit of 16 beds must be kept available for female clients.

This offer, which funds 48 beds, will fund services for the Intake and Admissions unit, the 28 contracted beds, youth awaiting trial in juvenile court, parole violators, high risk youth with serious probation violations and out-of-state youth awaiting arrangements to be safely returned to their jurisdiction.

The ability to safely detain delinquent youth is mandated by Oregon law. It is essential to community protection. DELH holds only the most serious offenders and/or youth who are unlikely to appear for court. Decisions to hold are based on the results of a validated detention policy system developed over the past 15 years. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age, gender, type of crime committed and behavioral needs. Over the years, the Department of Community Justice (DCJ) has implemented "conditions of confinement" innovations that have been endorsed by the National Association of Counties, the Office of Juvenile Justice and Delinquency Prevention, and various law enforcement, youth advocacy and public interest groups.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of inmate/staff assaults	33	0	40	40
Outcome	Use of isolation and room confinement per 100 person days of detention	1	0	1	1

Performance Measure - Description

✔ **Measure Changed**

New measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$5,640,420	\$63,138	\$5,698,042	\$0
Contracts	\$22,400	\$5,000	\$4,625	\$1,844
Materials & Supplies	\$267,305	\$181,042	\$270,710	\$138,262
Internal Services	\$1,196,363	\$23,274	\$1,297,071	\$11,894
Capital Outlay	\$16,000	\$0	\$11,000	\$0
Total GF/non-GF:	\$7,142,488	\$272,454	\$7,281,448	\$152,000
Program Total:	\$7,414,942		\$7,433,448	
Program FTE	59.57	0.73	58.00	0.00
Program Revenues				
Indirect for dep't Admin	\$16,496	\$0	\$9,513	\$0
Fees, Permits & Charges	\$279,800	\$0	\$180,050	\$0
Intergovernmental	\$2,609,217	\$260,274	\$2,890,535	\$150,000
Other / Miscellaneous	\$0	\$12,180	\$0	\$2,000
Total Revenue:	\$2,905,513	\$272,454	\$3,080,098	\$152,000

Explanation of Revenues

County General Fund offset by Cafeteria/Catering Sales to the public \$180,050 deposited into the General Fund plus Detention sub-lease to Washington County \$153,609; Detention Bed contract with Clackamas and Washington County for 14+ beds each \$2,736,926; all deposited into the General Fund; plus additional revenue received through USDA reimbursement for meals \$150,000; Detention pay phone revenue \$2,000.

Significant Program Changes

Last year this program was: #50021A, DCJ Juvenile Detention Services-48 Beds

This program offer cuts a 0.80 FTE Cook position from the FY 2010 current service level, with no programmatic impact.

Program # 50011B - Juvenile Detention Services - 16 Beds

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

Juvenile Detention, also known as the Donald E. Long Home (DELH), protects the community by holding youth in custody when they have been determined to be a serious risk to public safety and/or are high risk to not appear for court. This offer will fund 16 of the 64 beds required to meet the county's daily detention needs.

Program Description

Of the 64 beds necessary to meet the county's daily detention needs, 28 beds are contracted and reserved for Clackamas and Washington Counties. The remaining 36 beds hold high risk Multnomah County youth who are NOT appropriate for community placement. A unit of 16 beds must be kept available for female clients.

This offer, which funds 16 beds, will finance the balance of services required for 64 beds. These 16 beds will house youth who are awaiting trial in juvenile court, are parole violators, high risk youth with serious probation violations and out-of-state youth awaiting arrangements to be safely returned to their jurisdiction. The ability to safely detain delinquent youth is mandated by Oregon law. It is essential to community protection. DELH holds only the most serious offenders and/or youth who are unlikely to appear for court. In FY 2009 over 1500 youth were brought to DELH for intake screening. Decisions to hold are based on the results of a validated detention policy system developed over the past 15 years. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age, gender, type of crime committed and behavioral needs. Over the years, the Department of Community Justice (DCJ) has implemented "conditions of confinement" innovations that have been endorsed by the National Association of Counties, the Office of Juvenile Justice and Delinquency Prevention, and various law enforcement, youth advocacy and public interest groups.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of inmate/staff assaults	33	0	40	40
Outcome	Use of isolation and room confinement per 100 person days of detention	1	0	1	1

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$670,703	\$0	\$638,999	\$0
Materials & Supplies	\$16,042	\$0	\$62,580	\$0
Internal Services	\$5,023	\$0	\$5,841	\$0
Total GF/non-GF:	\$691,768	\$0	\$707,420	\$0
Program Total:	\$691,768		\$707,420	
Program FTE	6.50	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program ChangesLast year this program was: #50021B, DCJ Juvenile Detention Services-16 Beds

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Juvenile Services Division (JSD) has adopted the national model, Juvenile Detention Alternatives Initiative (JDAI). One of the key components to support JDAI practices and principles is the supervision of pre-adjudicated, at-risk youth who remain at home or in community placements while awaiting the court process. The Community Detention / Electronic Monitoring (CD/EM) program provides supervision and support to assure public safety and that the youth will appear for court. The program also supports the prioritizing of youth being held in detention. These practices ensure that regardless of race or gender, only the most dangerous youth or those most likely to not appear for court are held in custody. The research published by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) shows that detaining low risk offending youth makes it more likely they will re-offend after they return to the community.

Program Description

This program allows pre-adjudicated at-risk youth to remain in community placements or at home while awaiting court. It also serves as an immediate sanction for youth who have gone to court and need additional support to assure compliance with probation. The program may supervise up to 40 clients daily and serves 400 youth annually. Youth can be placed on various levels of supervision such as Community Detention, House Arrest or Electronic Monitoring depending on the level of risk and the sanction imposed. CD/EM is comprised of four levels of supervision. All youth start out being placed on the highest level and are reduced in their level of supervision based on their performance. The program also supports the appropriate use of detention beds assuring the community that at-risk youth will be supervised if released to home or other placements within the community.

While on CD/EM, each youth must make several daily phone calls to the CD/EM office to check in. CD/EM staff conduct face to face visits at home, school and place of employment to assure program compliance and that conditions of release are being followed. Field visits are random and are conducted 7 days a week, 365 days a year. Each youth is reviewed weekly by the team to measure client compliance. Program level adjustments are made based on compliance with program rules and conditions of release. The goal of the program is for each youth to comply with the court ordered release conditions and successfully complete the program.

Multnomah County JSD is a national model site for JDAI. JDAI success is dependent on having detention alternative programs which use the least restrictive means for at-risk youth who are involved in the court process. Alternatives to detention provide long term results which interrupt criminal behavior. Without alternatives to detention, Multnomah County JSD would detain nearly 300 additional youth per year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of youth who complete the program	0.0%	0.0%	70.0%	70.0%
Outcome	Percent of youth who attend their court appearance	0.0%	0.0%	80.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$108,058	\$275,843	\$201,600	\$189,175
Contracts	\$231,547	\$10,000	\$33,150	\$0
Materials & Supplies	\$1,300	\$0	\$520	\$520
Internal Services	\$47,727	\$26,698	\$16,500	\$16,105
Total GF/non-GF:	\$388,632	\$312,541	\$251,770	\$205,800
Program Total:	\$701,173		\$457,570	
Program FTE	1.46	3.54	2.00	2.00
Program Revenues				
Indirect for dep't Admin	\$18,923	\$0	\$12,880	\$0
Intergovernmental	\$0	\$312,541	\$0	\$205,800
Total Revenue:	\$18,923	\$312,541	\$12,880	\$205,800

Explanation of Revenues

County General Fund plus State Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$205,800

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #50050, Juvenile Services Detention Alternatives Program

Juvenile CD/EM was a new program for fiscal year 2010, and included estimates of staff required to provide this service. During the year, that staff configuration was changed to include fewer positions needed at the current population capacity. Contracted services that were included in the community detention program for fiscal year 2010 (\$209,000) will be budgeted in shelter and residential placements for fiscal year 2011 (program offer 50013).

Lead Agency: Community Justice

Program Contact: Rick Jensen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile detention alternatives in the form of short-term shelter and residential placements protect the public by safely supervising identified high risk youth in the community. Many of these youth are Latino and African American juvenile offenders. By placing these youth in culturally appropriate placements (short-term shelter care or treatment foster care), the disproportionate confinement of minority youth drops significantly. Juvenile Shelter and Residential Placements save the county significant funding each year while ensuring public protection.

Program Description

Oregon Revised Statute (ORS) 419C.145 defines the circumstances under which a juvenile offender may be placed in custody including but not limited to: a felony crime, history of warrants for failure to appear in court, violation of probation or conditions of release, possession of a firearm and certain person misdemeanors. This statute also mandates that these youth may be released to a parent, shelter or other responsible party unless their release endangers the welfare of the community or the youth and/or there is no other way to ensure they will come to court other than to detain them. In FY 2009, shelter and residential placements served approximately 150 high risk youth 12-18 years old. While in care, these youth attend school, participate in treatment and work with an assigned juvenile probation officer.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of youth not reoffending while in the program	93.0%	0.0%	95.0%	90.0%
Outcome	Percent of youth who do not leave the shelter during their stay	75.0%	0.0%	75.0%	75.0%

Performance Measure - Description

✓ **Measure Changed**

Recidivism is measured by new criminal referral.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$240,479	\$383,663	\$376,411	\$473,442
Internal Services	\$0	\$35,834	\$0	\$40,196
Total GF/non-GF:	\$240,479	\$419,497	\$376,411	\$513,638
Program Total:	\$659,976		\$890,049	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$25,398	\$0	\$32,147	\$0
Intergovernmental	\$0	\$419,497	\$0	\$513,638
Total Revenue:	\$25,398	\$419,497	\$32,147	\$513,638

Explanation of Revenues

County General Fund plus State Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$513,638

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #50022, DCJ Juvenile Detention Alternatives

The FY 2010 program offer 50022 "Juvenile Detention Alternatives" was split between FY 2011 offer 50012 "Juvenile Community Detention/Electronic Monitoring" and 50013 "Juvenile Shelter & Residential Placements." Contracted services that were included in the community detention program for fiscal year 2010 (\$209,000) will be budgeted in shelter and residential placements for fiscal year 2011.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Delinquency Intake and Risk Assessment Center (JDIRAC) conducts daily intakes, facilitates daily Court delinquency dockets and annually assesses 1300 children (under 12 years of age) and youth (12-18 years of age) to identify those who are at imminent risk of becoming chronic juvenile offenders. JDIRAC provides comprehensive risk assessments and services to prevent children and youth from penetrating further into the juvenile justice system and allows for effective use of scarce, public resources. JDIRAC holds youth accountable for delinquent behaviors and funnels the highest risk youth to adjudication and probation services. Judges rely heavily on JDIRAC staff to provide critical information and technical support for daily court hearings. The District Attorney's Office relies on JDIRAC staff to provide probable cause reviews of divertible misdemeanors and felony cases.

Program Description

JDIRAC administers standardized, comprehensive risk assessments to identify the highest risk delinquent children and youth who need intervention and services to interrupt their pattern of illegal and harmful behavior. Children age 11 and under who commit serious acts such as arson, felony assault, sexual offending and other dangerous behaviors are assessed and referred to specialized services. Juvenile offenders (12 years old and older) who meet established criteria are assessed and held accountable via contracts such as Formal Accountability Agreements (FAA) to repair harm to the community, perform community service and repay restitution to victims. Juvenile offenders who demonstrate continued patterns of unsafe, illegal behavior are adjudicated to be placed on formal probation through the court process.

JDIRAC assists the Juvenile Court with dependency matters, provides intake services by providing valuable information and referral services to the public in handling of delinquent or pre-delinquent behavior of juveniles, and responds and facilitates victim services as mandated by Oregon Victims' Rights law. Staff also continually monitors the daily court docket, coordinates Preliminary Hearings, facilitates hearings and sets in motion other court proceedings such as Emancipation, Hospital Holds and Transfer of Jurisdiction. JDIRAC reviews law enforcement reports for Probable Cause finding and facilitates necessary documentation and communication with the District Attorney's Office for charging decisions.

JDIRAC is consistent with DCJ's strategy of aligning resources with the highest risk and highest need youth. By safely diverting identified children and youth from the formal justice system, public resources are maximized and better public safety outcomes are achieved for DCJ's most delinquent clients. Research shows that juveniles who are diverted from formal adjudication re-offend at a lower rate than similar youth who are adjudicated.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of youth diverted from juvenile system	0	0	1,300	1,300
Outcome	Percent of youth not referred for new referral within 12 months of case start	0.0%	0.0%	0.0%	75.0%

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$687,534	\$0	\$856,398	\$0
Contracts	\$24,414	\$0	\$0	\$0
Materials & Supplies	\$6,767	\$0	\$6,959	\$0
Internal Services	\$10,664	\$0	\$9,342	\$0
Total GF/non-GF:	\$729,379	\$0	\$872,699	\$0
Program Total:	\$729,379		\$872,699	
Program FTE	8.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #50010A, DCJ Juvenile Delinquency Intervention and Prevention

This program offer, along with 50024 "Juvenile Informal Intervention & Prevention Program" were formerly combined.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Probation Services (JPS) for Young Men promotes public safety by annually supervising approximately 300 youthful offenders, ages 12 to 18 years old. The use of evidence-based practices enables probation officers to hold youth accountable, reduce recidivism, repair harm to victims, prevent school drop-outs and improve public safety.

Program Description

The majority of Multnomah County youth on probation are medium to high risk delinquent youth. JPS also supervises youth referred through Interstate Compact. The youth are monitored in the community, ensuring that they abide by probation conditions (e.g. obey the law, attend school and treatment, pay restitution, perform community service) or undergo further sanctioning. JPS refers delinquent youth to behavior change services that target each youth's unique risks and behaviors. Each youth's case is directed by a range of comprehensive risk assessments that review drug abuse, violence and/or mental health issues. Juvenile probation officers meet with the youth and their families in the office, the client's home and sometimes at school. Compliance with probation conditions, progress in treatment, victim restoration, a client's living situation and school attendance/employment are regularly reviewed. If a youth is not in compliance, the probation officer holds the youth accountable and imposes sanctions ranging from community service to time spent in detention. Any residential placement of a youth is based on the needs of the youth and is only temporary while the youth's home is stabilized.

JPS supervises male juveniles who are not assigned to specialized probation teams such as GRIT (gangs), FSU (Family Services Unit) and JSOPS (sex offenders) and youth who cannot be served by the Juvenile Delinquency Intake and Risk Assessment Center (JDIRAC) due to the gravity of offense, referral history and/or failure to comply with previous sanctions. Juvenile probation officers focus on supervision by using evidence-based strategies (such as mental health intervention, drug abuse treatment, motivational interviewing and pro-social behavioral skill development programming to change behavior, prevent new crimes and reduce the risk of a youth re-entering the justice system as an adult.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	65.0%	0.0%	70.0%	70.0%
Outcome	Percent of youth who do not recidivate one year from probation start	59.0%	0.0%	60.0%	65.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by new criminal referral. Last year the outcome was "percent of youth not recidivating one year from probation exit."

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$873,812	\$53,033	\$749,582	\$53,033
Contracts	\$71,992	\$50,000	\$74,992	\$75,825
Materials & Supplies	\$79,575	\$55,264	\$74,057	\$30,264
Internal Services	\$483,112	\$12,483	\$494,104	\$11,658
Total GF/non-GF:	\$1,508,491	\$170,780	\$1,392,735	\$170,780
Program Total:	\$1,679,271		\$1,563,515	
Program FTE	9.49	0.00	7.48	0.52
Program Revenues				
Indirect for dep't Admin	\$8,851	\$0	\$9,324	\$0
Intergovernmental	\$0	\$170,780	\$0	\$170,780
Total Revenue:	\$8,851	\$170,780	\$9,324	\$170,780

Explanation of Revenues

County General Fund plus Federal Juvenile Accountability Block Grant \$55,685; Oregon Youth Authority (OYA) Flex Fund Grant \$115,095

Significant Program Changes

Last year this program was: #50011, DCJ Juvenile Formal Probation and Supervision

This program offer cuts 2.00 FTE Juvenile Court Counselor (JCC) positions. One position was cut from the FY 2010 current service level and the other is cut from the FY 2011 budget. This will increase the caseload to 40 clients per JCC in community supervision.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Probation Services (JPS) for Young Women promotes public safety by annually supervising about 100 high and medium risk offenders, ages 12 to 18 years old. By using appropriate gender-specific approaches to hold youth responsible for their actions and prevent them from committing new crimes, JPS improves public safety.

Program Description

JPS works in partnership with the youth, family and the community in holding youth accountable, supporting efforts to repair harm, assisting the youth in creating a healthy identity and reconnecting the youth to the community in ways that reduce recidivism and support the youth's success. JPS is a collaborative partner in the provider community's continuum of care. Staff members believe that change is possible when youth form trusting relationships with skilled workers who follow best practices.

The mission of JPS is to provide effective gender-specific case management and programming to adjudicated females that takes differences between males and females into account as it relates to learning, socialization, relationship styles and life experiences. This approach incorporates evidence-based intervention techniques that are specific to the needs of this population. JPS conducts evidence-based cognitive behavioral skill groups specific to the unique needs of juvenile female offenders.

Each female's case is directed by a range of comprehensive risk assessments that review drug abuse, violence, trauma and/or mental health issues. JPS works closely with community providers to provide gender based services to this population. Work often entails working with community providers and police to address issues surrounding sex trafficking of juvenile females. Juvenile probation officers meet with the youth and their families in the office, the client's home, school and residential placements. Compliance with probation conditions, progress in treatment, victim restoration, a client's living situation and school attendance/employment are regularly reviewed. If a youth is not in compliance, the probation officer holds the youth accountable and imposes sanctions ranging from community service to detention. Any residential placement of a youth is based on the needs of the youth and is only temporary while the youth's home environment stabilizes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	75.0%	0.0%	78.0%	80.0%
Outcome	Percent of youth who do not recidivate one year from probation start	55.0%	0.0%	55.0%	60.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by new criminal referral. Last year the outcome was "percent of youth not recidivating one year from probation exit."

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$366,108	\$0	\$288,513	\$0
Materials & Supplies	\$7,012	\$0	\$7,206	\$0
Internal Services	\$6,276	\$0	\$4,843	\$0
Total GF/non-GF:	\$379,396	\$0	\$300,562	\$0
Program Total:	\$379,396		\$300,562	
Program FTE	4.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program ChangesLast year this program was: #50011, DCJ Juvenile Formal Probation and Supervision

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Sex Offender Probation Supervision (JSOPS) protects public safety by holding approximately 80 adolescent sex offenders responsible for their actions. These youth are predominantly males 12-18 years of age. They have appeared before a judge or referee and received special court ordered conditions and sanctions pertaining to their sexual offending behavior. The court may order these youth to be supervised either by JSOPS or by juvenile and adult probation officers simultaneously for a duration that extends into an offender's early 20s. The Department of Community Justice (DCJ) provides specialized services that enhance public safety and protect victims. Juvenile probation officers regularly communicate with schools and law enforcement about the status of these offenders.

Program Description

JSOPS supervises adolescent sex offenders with court ordered conditions. This program has three primary goals: 1) youth will not commit new sexual offenses or any other crimes; 2) youth will be in school/training or be employed; and 3) youth will be actively engaged in appropriate sex offender treatment. Juvenile probation officers monitor youth at home, in school, in treatment, and in the community. They collect DNA samples and ensure that youth are photographed and fingerprinted for the Oregon State Police Sex Offender Registry. Probation officers use extensive face-to-face contact as well as polygraph exams to monitor compliance with safety plans, probation case plans and treatment. Services are adjusted and sanctions swiftly imposed when youth fail to follow conditions of supervision. Because these young people are high risk, specialized staff have low caseloads (20 is optimum) to allow frequent contact with the youth and family and close collaboration with community partners.

Evidence-based practices show that juvenile sexual offending is most effectively addressed through supervision, treatment and accountability (Association for the Treatment of Sex Abusers 2002). JSOPS probation officers follow these practices and receive training on current research and best practices. JSOPS works closely with community-based agencies that provide a continuum of treatment services for youth exhibiting sexually inappropriate behaviors.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	53.0%	0.0%	55.0%	60.0%
Outcome	Percent of youth who do not sexually recidivate one year from probation start	95.0%	0.0%	95.0%	95.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by new sexual criminal referral. Last year the outcome was "percent of youth not recidivating one year from probation exit."

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$623,947	\$0	\$591,468	\$0
Contracts	\$100,000	\$0	\$100,000	\$0
Materials & Supplies	\$6,021	\$0	\$6,174	\$0
Internal Services	\$10,279	\$0	\$8,921	\$0
Total GF/non-GF:	\$740,247	\$0	\$706,563	\$0
Program Total:	\$740,247		\$706,563	
Program FTE	7.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was: #50015, DCJ Juvenile Sex Offender Probation Supervision

This program offer cuts a 1.00 FTE Juvenile Court Counselor (JCC) position from the FY 2010 current service level.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Studies have shown that if young people can successfully leave a gang within a year or two of joining, they are likely to avoid a variety of negative life outcomes, including chronic reoffending (Greene and Pranis 2007). The Gang Resource Intervention Team (GRIT) supervises approximately 250 high risk gang affiliated youth offenders. GRIT's work promotes public safety by reducing juvenile crime, preventing disproportionate numbers of minority youth from entering a correctional facility and assisting youth gang members and high risk youth of color to change their lives.

The Chair's Executive budget includes funding for a pilot project. The Youth Thrift Store will provide training and employment for high risk youth who will work in all aspects of the business, using donated items.

Program Description

GRIT provides probation supervision to high risk, gang-involved delinquents using strategies that are tailored to each youth's problems, strengths, needs, culture and environmental influences. Public safety requires diverse community collaboration. The Department collaborates with the Department of County Human Services' (DCHS) Youth Gang Prevention Program to provide resources for families and communities that intervene in the lives of gang-related youth. GRIT partners with the police, adult Probation and Parole officers (PPO) and the community to gather intelligence that helps dismantle gang activity. Juvenile probation officers develop individual Probation Case Plans that establish enforceable expectations and address victim restitution. In addition to the case plans the juvenile probation officers create a Safety Plan for gang-involved youth. This is done to provide additional support for the clients.

Along with holding gang youth accountable through specialized supervision and sanctions, GRIT coordinates treatment (e.g. mental health and drug abuse) and interventions designed to address anti-social behavior. Skill building, mentoring, educational advocacy and the incorporation of positive age-appropriate activities are also used to counter gang involvement.

Gang activity continues to be a major concern in Multnomah County. GRIT focuses on the highest risk offenders, utilizing evidence-based interventions to hold youth accountable for their actions. These interventions include: intensive family-based counseling, specialized youth treatment, culturally appropriate services, employment training opportunities, positive peer influences and community support systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	61.0%	0.0%	70.0%	70.0%
Outcome	Percent of youth who do not recidivate one year from probation start	56.0%	0.0%	55.0%	60.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by new criminal referral. Last year the outcome was "percent of youth not recidivating one year from probation exit."

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$367,043	\$558,935	\$25,000	\$751,726
Contracts	\$200,000	\$397,565	\$50,000	\$582,121
Materials & Supplies	\$14,077	\$11,541	\$11,461	\$11,492
Internal Services	\$92,814	\$90,416	\$106,583	\$74,694
Total GF/non-GF:	\$673,934	\$1,058,457	\$193,044	\$1,420,033
Program Total:	\$1,732,391		\$1,613,077	
Program FTE	4.15	6.36	0.22	7.78
Program Revenues				
Indirect for dep't Admin	\$64,084	\$0	\$51,823	\$0
Intergovernmental	\$0	\$1,058,457	\$0	\$1,420,033
Total Revenue:	\$64,084	\$1,058,457	\$51,823	\$1,420,033

Explanation of Revenues

County General Fund plus State of Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$728,016; OYA East Metro Enforcement Team \$592,017; OCCF Disproportionate Minority Grant \$100,000

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #50013, DCJ Juvenile Gang Resource Intervention Team

This program offer cuts a 1.00 FTE Juvenile Court Counselor (JCC) position from the FY 2010 current service level. The pilot project funding for the Youth Thrift Store adds \$50,000 to professional services.

Program # 50019 - Juvenile Community Service & Project Payback Program

Version 4/21/2010 s

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Community Service and Project Payback (CSPP) Program includes a number of components and services that together constitute an effective public safety investment that serves approximately 850 juveniles per year. The program's purpose is to hold juvenile offenders accountable and provide them with opportunities to repair harm to victims and the community. CSPP provides youth with opportunities to earn money to repay victims and give back to the community. In FY 2009 CSPP youth performed over 7400 hours of community services.

Program Description

CSPP provides youth with opportunities to complete court mandated community service and pay victims restitution. Youth in Project Payback can earn money for court ordered fiscal obligations and payments to the State Victims' Crime Fund.

CSPP supports the Department of Community Justice's (DCJ) mission to enhance community safety, hold youth accountable and assist youth to develop skills necessary for success. By utilizing best practices and the National Restorative Justice Model, CSPP empowers youth to repair the harm they caused victims. The participants in the program include informally sanctioned, post-adjudicated and Measure 11 youth who are currently under the Department's supervision. Youth receive services based on court orders and an assessment of criminogenic risk factors. Community Service and Project Payback are the primary sanctioning options used by juvenile court judges. Without these options, at least 90% of DCJ youth would not be able to earn money for restitution and fines. This program is also the primary detention alternative for all DCJ youth, ensuring that costly detention beds are reserved for appropriate youth.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of hours of community service performed	7,467	5,000	5,500	5,500
Outcome	Number of dollars of restitution paid	125,382	75,000	92,500	92,500

Performance Measure - Description

Hours worked for restitution are not included in current year estimate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$482,846	\$0	\$549,656	\$0
Contracts	\$10,911	\$97,325	\$0	\$96,385
Materials & Supplies	\$17,433	\$0	\$30,450	\$0
Internal Services	\$32,495	\$9,091	\$70,595	\$8,183
Total GF/non-GF:	\$543,685	\$106,416	\$650,701	\$104,568
Program Total:	\$650,101		\$755,269	
Program FTE	6.50	0.00	6.00	0.00
Program Revenues				
Indirect for dep't Admin	\$6,443	\$0	\$6,545	\$0
Intergovernmental	\$0	\$106,416	\$0	\$104,568
Total Revenue:	\$6,443	\$106,416	\$6,545	\$104,568

Explanation of Revenues

County General Fund plus Portland Water Bureau \$75,000 and Metro Solid Waste and Recycling Department \$29,568 funds for work performed by youth on-site primarily used for victim restitution payments

Significant Program Changes
 **Significantly Changed**

Last year this program was: #50016A, DCJ Juvenile Accountability Program

For fiscal year 2010, this program was part of the "Juvenile Accountability and Educational Success" program. For fiscal year 2011, that has been split between this program and 50021 "Juvenile Youth Development Services."

This program offer cuts a 0.50 FTE Office Assistant 2 position from the FY 2011 budget.

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

The Residential Alcohol and Drug (RAD) Program is an important public safety program that serves the county's juvenile justice population. RAD is a secure treatment program for high risk probation youth with serious drug and alcohol abuse, chronic offending behaviors, and mental health issues. RAD is a "last chance" resource for youth who have been unsuccessful in community-based treatment and are facing commitment to a youth correctional facility. In FY 2009, 6 out of 10 youth did not recidivate one year after leaving the program.

Program Description

RAD is an 18-bed secure residential treatment unit located in the Department of Community Justice's (DCJ) detention facility. The locked facility environment prevents highly addicted and impulsive clients from using drugs, reoffending or running away. The average length of stay is 110 days. It is co-managed by DCJ and Morrison Child and Family Services and provides essential drug and alcohol abuse, cognitive behavioral restructuring and mental health services to high risk male and female juvenile probationers. While in treatment, youth attend school, receive addiction treatment, mental health services, family therapy, life skills training and participate in pro-social activities that support sobriety and hold youth accountable for their criminal behaviors. RAD differs from community-based alcohol and drug treatment programs by its ability to address delinquency and gang involvement as well as addiction and mental health issues. RAD also provides client-specific transition plans that support sobriety, school enrollment, healthy decision making and reconnection with the family and community.

Due to last year's budget reductions, RAD lost an important service component that facilitated successful program completion—Multi-Systemic Therapy(MST), as well as other wraparound services. This could explain the reduced number of completions evidenced in this year's performance measure as compared to last year's performance. Despite fewer completers, youth who completed RAD this year had a lower recidivism rate than last year.

National reports underscore the need to intervene with juvenile alcohol and drug abuse. Seventy-five percent of juvenile offenders have a history of substance abuse (Belenko, Sprott and Peterson 2004). Because of the developmental stage during adolescence, it is a time of heightened vulnerability to emotional and behavior problems and substance use disorder (Rosser, Stevens and Ruiz 2005). Furthermore, problems during this critical period of development will have negative outcomes into adulthood. The earlier the youth begin to use drugs and display other related problems, the more challenging it is to treat them. Therefore, adolescence is the most critical period for intervention efforts (Hse, Grella, Collins and Teruya 2003).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of enrolled youth who complete program.	83.0%	0.0%	64.0%	70.0%
Outcome	Percent of youth not recidivating one year post exit	59.0%	63.0%	64.0%	65.0%

Performance Measure - Description

✔ Measure Changed

Output is new. Recidivism is measured by new criminal referral.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$60,840	\$726,286	\$66,407	\$767,100
Contracts	\$251,979	\$620,263	\$249,584	\$564,701
Materials & Supplies	\$11,000	\$13,296	\$16,200	\$6,014
Internal Services	\$230,058	\$138,938	\$245,885	\$113,580
Total GF/non-GF:	\$553,877	\$1,498,783	\$578,076	\$1,451,395
Program Total:	\$2,052,660		\$2,029,471	
Program FTE	0.00	8.00	0.00	8.00
Program Revenues				
Indirect for dep't Admin	\$90,744	\$0	\$90,838	\$0
Intergovernmental	\$0	\$1,498,783	\$0	\$1,451,395
Total Revenue:	\$90,744	\$1,498,783	\$90,838	\$1,451,395

Explanation of Revenues

County General Fund plus State Juvenile Crime Prevention (JCP) \$701,638; For youth enrolled in Oregon Health Plan, costs are offset from Behavioral Rehabilitation Services (BRS), a form of Medicaid \$749,757.

Significant Program Changes

Last year this program was: #50020, DCJ Juvenile Secure Residential A&D Treatment (RAD)

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

Youth Development Services (YDS) provides a continuum of services to connect probation youth with education and employment and develop pro-social thinking and behavior. Evidence shows these connections and skills contribute to youth becoming successful, self-sufficient, crime-free adults. YDS provides educational assessments, credit recovery, GED preparation/referrals, educational advocacy and liaison functions with local school districts, employment services and cognitive behavioral skill building courses. Programming includes school reconnection for 200 youth, behavioral and academic school reentry programming for 150 youth, employment readiness training and work experience for 100 youth and cognitive-behavioral skill building courses for 200 youth. This program serves the highest risk youth in the juvenile justice system.

Program Description

YDS provides structure, supervision, assessment, cognitive behavioral interventions, skill building, educational supports and other services for high risk probation youth who typically are not enrolled in an educational setting and are predominately youth of color. The School Reconnection program addresses the concerns that research has shown: a lack of education is a key factor in whether or not youth are able to leave the justice system successfully. YDS counselors will serve as school liaisons, collaborating with family and other stakeholders to facilitate educational services and appropriate educational placement. A partnership with Multnomah Education Service District provides academic programming to prepare youth for school reentry using regionally-accepted academic assessments, literacy programming and credit retrieval. Cognitive behavioral interventions combined with employment readiness training gives youth the skills necessary to be successful in the community. Day and evening sessions will accommodate up to 12 youth each.

Budgetary constraints continue to challenge our ability to provide consistent, positive interventions for our highest risk youth. These added components of YDS will provide an alternative for addressing over-representation of youth of color in the juvenile system while reducing recidivism. Approximately 55% of our highest risk youth are youth of color. Most of these youth are not enrolled in an educational program. YDS will provide a structured environment offering cognitive behavioral interventions and skill building activities to address conflict resolution and cultural awareness; educational assessment, placement, referral, and advocacy; and job readiness training and internship placement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of youth attending school for a minimum of 60 days	75.0%	0.0%	70.0%	70.0%
Outcome	Percent of youth reconnected to school	88.0%	75.0%	85.0%	85.0%

Performance Measure - Description

✓ Measure Changed

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$808,374	\$328,803	\$756,189	\$427,769
Contracts	\$18,268	\$0	\$42,136	\$0
Materials & Supplies	\$29,187	\$0	\$20,068	\$884
Internal Services	\$54,404	\$30,710	\$15,886	\$36,390
Total GF/non-GF:	\$910,233	\$359,513	\$834,279	\$465,043
Program Total:	\$1,269,746		\$1,299,322	
Program FTE	8.74	3.76	7.60	4.20
Program Revenues				
Indirect for dep't Admin	\$21,766	\$0	\$29,104	\$0
Intergovernmental	\$0	\$359,513	\$0	\$465,043
Total Revenue:	\$21,766	\$359,513	\$29,104	\$465,043

Explanation of Revenues

County General Fund plus State Juvenile Crime Prevention (JCP) \$303,775; Portland Public School Grant \$161,268.

Significant Program Changes

Last year this program was: #50016B, Juvenile Accountability and Educational Support

During fiscal year 2010, two positions were transferred to this program from Juvenile Detention. For fiscal year 2011, one position has been cut.

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Assessment and Treatment for Youth and Families (ATYF) is a unique public safety program serving medium and high risk probation youth with substance abuse, mental health and/or behavioral problems who cannot be effectively treated in community-based programs because of severe delinquency. ATYF provides clinical assessments and outpatient treatment to 200 probationers per year. In conjunction with these services, this program also provides mental health care coordination and intervention to over 300 detained youth each year. In FY 2008, approximately 70% of youth did not recidivate one year after ATYF program involvement--closely matching the overall recidivism rate for juveniles, despite serving a more challenging population.

Program Description

ATYF therapists administer an evidence-based clinical assessment, the Global Appraisal of Individual Needs (GAIN) which provides a comprehensive analysis of the youth's risks and needs, including specialized assessment and screening for youth brought in with firearms and fire setting charges. They also develop and provide clinical recommendations to help the courts with dispositional planning. This increases the likelihood that youth will receive appropriate treatment without compromising community safety.

ATYF therapists provide outpatient individual and family treatment using an evidence-based model, Multidimensional Family Therapy (MDFT). Services are provided in the youth's home, school and other community settings and focus on changing anti-social behaviors.

Additionally, ATYF also provides two Mental Health Consultants (MHC) for youth held in detention. Many of the youth served by these MHCs exhibit an array of mental health issues that require specialized care.

Research shows that youth with untreated substance abuse issues are nearly ten times more likely to become chronic reoffenders. Delinquent youth who receive substance abuse treatment have fewer re-arrests, convictions and detention visits (Cuellar, Markowitz and Libby 2004). ATYF keeps at-risk youth from reoffending and penetrating deeper into the justice system by linking them to treatment services that change their delinquent thinking and behaviors. This service allows youth to efficiently access appropriate treatment without languishing on program waiting lists or spending costly time in detention. ATYF completes assessments for the division's Residential Alcohol & Drug (RAD) program and also provides the critical service of ongoing in-home and in-school treatment for youth unable to be served in the community because of delinquent and runaway behaviors.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of enrolled youth who complete program	64.0%	0.0%	69.0%	65.0%
Outcome	Percent of youth not recidivating while in program	73.0%	74.0%	82.0%	93.0%

Performance Measure - Description

✔ **Measure Changed**

Output is new. Recidivism is measured by new criminal referral.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,195,438	\$194,053	\$1,040,184
Contracts	\$0	\$69,500	\$10,000	\$63,750
Materials & Supplies	\$0	\$29,345	\$21,603	\$8,305
Internal Services	\$0	\$116,593	\$10,031	\$94,428
Total GF/non-GF:	\$0	\$1,410,876	\$235,687	\$1,206,667
Program Total:	\$1,410,876		\$1,442,354	
Program FTE	0.00	12.00	2.23	9.77
Program Revenues				
Indirect for dep't Admin	\$80,076	\$0	\$75,521	\$0
Intergovernmental	\$0	\$1,322,584	\$0	\$1,206,667
Total Revenue:	\$80,076	\$1,322,584	\$75,521	\$1,206,667

Explanation of Revenues

County General Fund plus State Juvenile Crime Prevention (JCP) \$1,041,667; Insurance reimbursement for FQHC eligible services from Verity, CareOregon, and DMAP \$165,000.

Significant Program Changes

Last year this program was: #50019A, DCJ Juvenile Assessment and Treatment for Youth and Families (ATYF)

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Research suggests that providing culturally competent juvenile services and supervision to young people of color makes it more likely that interventions will reduce reoffending (Cabaniss 2007). Culturally Specific Intervention Services (CSIS) improve public safety by providing integrated services to medium and high risk juvenile probationers 12-18 years old whose ethnic/cultural backgrounds are disproportionately represented in the juvenile justice system. CSIS provides culturally specific services to higher risk youth of color to help reduce reoffending. This program serves 80 youth annually. Since 1997, commitments of Multnomah County minority youth to state youth correctional facilities are down 78%.

Program Description

CSIS provides culturally specific services to African American and Latino youth who are medium and high risk offenders. Each youth receives a comprehensive assessment and individualized case plan.

Community partners provide a wide range of case management and treatment options. Mental Health Consultants and probation officers from the juvenile division also participate in efforts to identify and interrupt the cycle of crisis and criminality. Educational and vocational services, individual/family mental health counseling, addiction treatment, mentoring, advocacy, pro-social activities and other services are provided in culturally appropriate settings designed to strengthen a youth's pro-social connections to the community and maximize his or her positive support systems.

CSIS coordinates a network of community and county programs, enhances treatment engagement and reduces duplicated use of public funding. The goals of CSIS are to prevent high risk youth of color from committing new crimes and penetrating further into the justice system. Culturally competent, strength-based programs that are delivered in homes, schools and the community are shown to be most effective with disenfranchised youth. CSIS prevents unnecessary and expensive detainment in correctional facilities. CSIS is consistent with an evidence-based supervision approach, which focuses resources on those offenders presenting the greatest risk to public safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of enrolled youth who complete program	62.0%	0.0%	0.0%	65.0%
Outcome	Percent of youth not recidivating while in program	60.0%	0.0%	0.0%	65.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Data for current year estimate not submitted by contractor.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$207,436	\$75,931	\$339,083
Internal Services	\$0	\$19,375	\$0	\$28,788
Total GF/non-GF:	\$0	\$226,811	\$75,931	\$367,871
Program Total:	\$226,811		\$443,802	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$13,733	\$0	\$23,024	\$0
Intergovernmental	\$0	\$226,811	\$0	\$367,871
Total Revenue:	\$13,733	\$226,811	\$23,024	\$367,871

Explanation of Revenues

County General Fund plus State Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$367,871

Significant Program Changes

Last year this program was: #50014A, DCJ Juvenile Culturally Specific Intervention Services

This program offer, along with 50010 "Juvenile Delinquency Intervention and Prevention" were combined in fiscal year 2010.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Delinquency Intervention and Sanctions (JDIS) holds carefully identified juvenile offenders accountable by providing supervision and services which help reduce recidivism, repair harm to victims, prevent school drop-outs, maximize public resources for better public safety outcomes and assist juvenile offenders develop the skills necessary for success and behavioral change. This program offer provides supervision and services to 300 juvenile offenders annually. JDIS is highly effective; in the first six months of FY 2009, 80% of JDIS youth did not reoffend. Judges rely on JDIS staff to provide supervision and services to youth who are placed on Alternative Disposition by the court.

Program Description

JDIS provides cost-effective sanctions and case management to medium and high risk juvenile offenders who could be adjudicated in court. Due to their age, nature of the charge and/or the absence of a significant criminal history, these juvenile offenders are inappropriate for formal probation. Instead, they are held responsible for their behavior through contracts as defined by statute such as Formal Accountability Agreements (FAA), requiring them to do community service, repay and apologize to victims, attend skill groups, participate in mediation and cooperate with assessments and treatment as needed to stay out of trouble. JDIS manages the Felony Drug Diversion Program (FDDP), providing consequences and substance abuse treatment for drug involved youth. JDIS youth who do not comply with agreements or who continue to demonstrate unsafe, illegal behavior can be taken to court and placed on formal probation.

Juvenile offenders who commit serious offenses are at very high risk to become chronic, serious offenders if interventions are not quickly employed. JDIS serves youth who meet eligibility criteria and who are at high risk to re-offend. JDIS services align with the department's mission and operating principles by offering alternatives to more costly adjudication and formal probation services while holding youth accountable. Informal handling may not be appropriate for all juvenile offenders. However, it does hold carefully identified juvenile offenders accountable for their illegal behavior while providing them with evidence-based services to promote behavioral change.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of hours of community service performed	0	0	1,200	1,500
Outcome	Percent of youth not referred for new referral within 12 months of case start	0.0%	0.0%	0.0%	75.0%

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$213,637	\$0	\$201,600	\$0
Contracts	\$7,586	\$141,723	\$32,000	\$152,390
Materials & Supplies	\$2,751	\$0	\$3,424	\$0
Internal Services	\$2,665	\$0	\$0	\$0
Total GF/non-GF:	\$226,639	\$141,723	\$237,024	\$152,390
Program Total:	\$368,362		\$389,414	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Intergovernmental	\$0	\$141,723	\$0	\$152,390
Total Revenue:	\$0	\$141,723	\$0	\$152,390

Explanation of Revenues

County General Fund plus State funding through the Commission on Children, Families and Communities which are passed through to Court Appointed Special Advocates (CASA) \$152,390

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #50010A, DCJ Juvenile Delinquency Intervention and Prevention

This program offer, along with 50014 "Juvenile Delinquency Intake & Assessment" were combined in fiscal year 2010.

Division Overview

The Adult Services Division (ASD) provides leadership and direction for the supervision of approximately 8,600 probationers and post-prison adult offenders in the community who have been convicted of felony and misdemeanor crimes.

ASD's mission is to enhance community safety, reduce crime and change offender behavior by holding offenders accountable in a fair and just manner through implementing evidence-based practices and managing risk and need. ASD also effectively coordinates with public safety partners and ensures the safety of Department of Community Justice (DCJ) employees who supervise adult offenders. ASD promotes public safety while working to change the behavior of offenders to help them become positive contributors to society. In accordance with best practices, ASD has specialized units for offenders who have been convicted of specific crimes or who have needs that require Probation and Parole Officers (PPO) with specialized training. These units are Domestic Violence, Gang, Mentally Ill, Gender Specific, Sex Offender and Special Supervision Team for violent offenders.

Generic supervision units manage offenders with property and drug convictions, including robbery and burglary crimes. ASD also provides services to help offenders develop pro-social skills, such as the Day Reporting Center for cognitive skills and the Londer Learning Center for education and GED services.

In FY 2009, 89% of offenders did not recidivate in the one year following their current admit date to supervision.

Pretrial and Court Services	Community Supervision	Sanctions & Services
<ul style="list-style-type: none"> • 50025 Recog • 50026A Pretrial Supervisi • 50029 Local Control • 50043 Electronic Monitoring • 50050A Community Services • 50050B Support to Community Ct. • 50057 DUI Bench Probation 	<ul style="list-style-type: none"> • 50028 Forensics • 50032A High Risk Generic • 50033 Mentally Ill Offenders • 50035 High Risk Drug Unit • 50039 Sex Offender Supv/Treatment • 50040A Domestic Violence • 50041 Family Services Unit • 50045 Property Crimes • 50049 Medium Risk Generic • 50051 DV Deferred Sentencing • 50052 Sex Offender Reduced Supv • 50053 Casebank 	<ul style="list-style-type: none"> • 50042 Day Reporting Center • 50044 Effective Sanctioning • 50046 Community Svc Formal • 50047 Londer Learning
Transition Services		Division Management
<ul style="list-style-type: none"> • 50030 Transition & Reentry Svcs • 50031 Re Entry Coordination • 50032B Employment Transition Svcs • 50048A Housing Services 		<ul style="list-style-type: none"> • 50006 Adult Services Mgmt

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

During the current fiscal year, in accordance with evidence-based practices, ASD changed its supervision strategy and removed medium risk offenders from the general population of supervised offenders. With this shift, Probation and Parole Officers (PPO) can now focus their attention on these high risk, high need clients who pose the greater threat to public safety. DCJ received grant money to initiate the Measure 57 Property Court. The Property Court will provide intensive drug court services to 200 high risk drug dependent offenders who are on felony supervision for repeat property crimes. These offenders were sentenced under Measure 57, a state statute that increased the terms of imprisonment for people convicted of drug and property crimes under certain circumstances. DCJ also received grant money for the Recidivism Addiction Intervention Network (RAIN). The RAIN money provides enhanced services to offenders convicted of new crimes or predicate crimes related to Measure 57. RAIN offenders will receive either outpatient or residential treatment, will report to their PPOs weekly and will be required to submit weekly drug tests. The goal of RAIN is to reduce addiction issues and recidivism so offenders will have a better chance at sustaining a healthier and more productive crime-free lifestyle. DCJ received a grant from the Department of Justice to help fund the Forensics Unit. The computer forensics laboratory provides PPOs with essential information needed to support best practices supervision plans for offenders. By providing forensic services for recovery of electronic evidence, supervising PPOs can more effectively determine an offender's activities, thereby enhancing public safety.

Measuring Success

Many of the performance measures for ASD report the percent of positive case closures and the percent of offenders not recidivating one year post admit. These are different from previous years. Positive case closures is a statewide community outcome measure used by the Department of Corrections. If an offender has a positive case closure, it means the offender had no probation revocation to jail, the offender did not violate the conditions of supervision and was not sentenced to prison or local control, and the offender was not revoked or terminated with no sanction imposed. Using positive case closures as a performance measure helps indicate how the case is being managed by the PPO.

In the past ASD measured recidivism using a three year felony conviction rate. This year recidivism is measured by a twelve month new felony conviction rate following the offender's most current admit date to community supervision. While a three year rate more accurately measures the impact of supervision and interventions by ASD, the new measure allows a more current examination of recidivism (as opposed to looking at a cohort far removed from the present time). Due to space limitations, ASD also no longer measures probationers and post-prison offenders separately.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
50006	Adult Services Mgmt	\$1,596,547	\$298,014	\$1,894,561	10.00
50025	Adult Recog Program	1,428,041	0	1,428,041	15.80
50026A	Adult Pretrial Supervision Program	1,300,436	0	1,300,436	14.00
50028	Adult Forensics Unit	4,800	292,786	297,586	2.00
50029	Parole/Post Prison Violation Hearings & Local Control	1,208,783	1,112,924	2,321,707	13.00
50030	Adult Transition and Re-Entry Services	590,505	106,232	696,737	5.00
50031	Adult Re-Entry Enhancement Coordination Grant	0	934,979	934,979	0.00
50032A	Adult Field Services-High Risk Generic Supervision	1,827,409	8,096,972	9,924,381	80.75
50032B	Employment Transition Services for Gang Members	50,000	0	50,000	0.00
50033	Mentally Ill Offender Supervision	340,629	400,306	740,935	6.00
50035	High Risk Drug Unit	363,590	963,426	1,327,016	11.50
50039	Adult Sex Offender Supervision & Treatment	458,819	2,092,146	2,550,965	17.00
50040A	Domestic Violence Supervision	1,333,726	974,812	2,308,538	18.00
50041	Family Services Unit	1,286,242	302,345	1,588,587	14.50
50042	Day Reporting Center	1,792,199	0	1,792,199	18.00
50043	Electronic Monitoring	27,564	249,451	277,015	2.20
50044	Effective Sanctioning Practices	1,062,991	0	1,062,991	10.50
50045	Property Crimes Programs	0	1,721,139	1,721,139	6.50

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
50046	Community Service - Formal Supervision	420,656	432,488	853,144	8.00
50047	Londer Learning Center	707,560	33,060	740,620	5.30
50048A	Adult Offender Housing	2,371,675	428,424	2,800,099	7.00
50049	Field Services- Medium Risk Generic Supervision	0	680,746	680,746	6.50
50050A	Community Service- Bench Probation	223,342	0	223,342	3.00
50050B	Support to Community Court	80,315	0	80,315	1.00
50051	Domestic Violence Deferred Sentencing Program	151,138	0	151,138	2.00
50052	Sex Offender Reduced Supervision	0	126,095	126,095	1.00
50053	Generic Reduced Supervision (Casebank)	464,346	937,549	1,401,895	14.00
50057	Adult DUII Supervision & Enhanced Bench	110,164	293,368	403,532	4.00
Total		\$19,201,477	\$20,477,262	\$39,678,739	296.55

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Adult Services Management (ASM) provides leadership and direction for the supervision of approximately 8,600 adult offenders in the community. It is responsible for implementing evidence-based practices, managing risk, creating service standards, coordinating with public safety partners and ensuring the safety of Department of Community Justice (DCJ) staff who supervise adult offenders. This program offer supports critical oversight and leadership for our adult staff, as significant reductions in recidivism have been achieved.

Program Description

Adult Services Managers are responsible for regulating policy, maintaining quality services and implementing evidence-based practices that reduce crime. They ensure integration with other public safety partners through the Local Public Safety Coordinating Council, Criminal Justice Advisory Council, Oregon Association of Community Corrections Directors, and Oregon Department of Corrections (DOC).

The Survival Skills Manager is responsible for the development, implementation and oversight of a training program that enables sworn and armed Probation and Parole Officers (PPO) to safely perform their jobs. Regular qualification and certification trainings are required for sworn officers to meet departmental and legal mandates.

As budget reductions necessitate that we focus our resources on the highest risk and highest need offenders, the Department is utilizing the latest and most effective tools to help develop a case plan to reduce reoffending. This year, we will continue to train our PPOs on the use of the Level of Service Case Management Inventory (LS/CMI) in order to develop more proficient supervision plans that will impact the recidivism rates associated with high risk offenders.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent positive case closures	69.0%	0.0%	69.0%	70.0%
Outcome	Percent of offenders not recidivating one year post admit	89.0%	0.0%	89.0%	90.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by 12 month new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,230,792	\$0	\$1,212,235	\$298,014
Contracts	\$11,335	\$0	\$98,003	\$0
Materials & Supplies	\$245,878	\$0	\$245,368	\$0
Internal Services	\$33,871	\$0	\$40,941	\$0
Total GF/non-GF:	\$1,521,876	\$0	\$1,596,547	\$298,014
Program Total:	\$1,521,876		\$1,894,561	
Program FTE	9.00	0.00	8.00	2.00
Program Revenues				
Intergovernmental	\$10,000	\$0	\$0	\$298,014
Other / Miscellaneous	\$1,000	\$0	\$0	\$0
Total Revenue:	\$11,000	\$0	\$0	\$298,014

Explanation of Revenues

County General Fund plus \$138,827 from Oregon Parole Board and \$159,187 from National Institute of Corrections for employees on loan.

Significant Program Changes

Last year this program was: #50006, DCJ Adult Services Management

This program offer includes 2.00 FTE who are acting as loaned employees, one working with the National Institute of Corrections (NIC) in Washington DC, and one working with the Oregon Parole Board. The costs of these two positions are fully reimbursed by the partner agencies.

In addition, the program cuts 1.00 FTE from the FY 2010 current service level, from the Use of Force program.

The budget for fiscal year 2011 transfers \$47,203 in drug testing costs, and adds \$50,000 in new funding, to increase the level of drug testing in the adult system.

Program # 50025 - Adult Recog Program

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

By assessing a defendant's potential to appear for court hearings and/or reoffend if released from custody, the Adult Recognizance (Recog) unit performs functions critical to the effective operation of the local justice system. The defendants determined to be most likely to appear for court hearings and a low risk to reoffend are released. This process results in maintaining jail bed availability for higher risk defendants. Eight out of 10 defendants released by Recog returned for their scheduled court appearance during the first 6 months of FY 2009. A recent study designed to measure the success of Recog's risk assessment tool for the system stakeholders found, "The Recog instrument currently provides sound guidance about which defendants can be safely released on their own recognizance. Any recommended modifications to the instrument are designed to improve upon these already encouraging results" (Dedel, 2008).

Program Description

The Recog unit is a 24-hour, 7-day-a-week program housed in the jail. Recog staff interview all defendants with a pending Multnomah County charge. Defendants charged with felonies and/or person-to-person misdemeanor crimes are subject to a full criminal history and warrant check in addition to a risk screening. This process takes approximately one hour per defendant and provides a comprehensive, objective and valid system for release decisions which prioritizes victim and community safety in addition to the defendant's flight risk. The screening tool used to guide Recog staff to a release decision has been validated via an independent research group. The results of that study have been approved by the Community Justice Advisory Council.

The Recog program provides public safety by administering an objective and valid process from which jail release decisions are made. By administering this process, the Recog program allows lower risk defendants the ability to maintain established living components such as employment and housing. Additionally, Recog serves as a 24-hour link between local law enforcement agencies and Probation and Parole Officers (PPO) by coordinating the process of holding parole and probation violators in jail and giving after-hours information on the high risk individuals who are on electronic monitoring.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of recog releases annually	17,122	16,000	18,000	18,000
Outcome	Percent of interviewed defendants who return to court	80.0%	84.0%	89.0%	89.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,069,173	\$0	\$1,407,580	\$0
Contracts	\$330	\$0	\$378	\$0
Materials & Supplies	\$12,761	\$0	\$13,411	\$0
Internal Services	\$30	\$0	\$6,672	\$0
Total GF/non-GF:	\$1,082,294	\$0	\$1,428,041	\$0
Program Total:	\$1,082,294		\$1,428,041	
Program FTE	12.80	0.00	15.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:** #50024, DCJ Adult Recog Program

This program offer adds a 1.00 FTE Probation and Parole Officer position to the FY 2010 current service level. This position was restored after the FY 2010 budget was adopted per the union cost of living freeze. For fiscal year 2011, two positions have been transferred here from Pretrial Supervision Program (program offer 50026) and Electronic Monitoring (program offer 50043).

Program # 50026A - Adult Pretrial Supervision Program

Version 4/19/2010 s

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Pre-Trial Supervision Program (PSP) performs functions necessary for public safety and the effective operation of the local justice system. PSP uses Oregon Revised Statute (ORS) release criteria to assess safety risks of defendants to determine their potential to attend court once out of custody. During FY 2008, 4331 defendants were supervised in the community by PSP who otherwise would have occupied scarce and expensive jail beds. In FY 2009, less than 1% of felony defendants were arrested for another felony offense while under PSP supervision, and 91% of defendants appeared for their court dates. During the first 6 months of FY 2010, 84% of felony defendants appeared for their court dates.

Program Description

The primary mission of PSP is to evaluate the risk of releasing defendants prior to trial, supervise defendants in the community and ensure that defendants attend court hearings. When a defendant is referred by the Court to PSP for review, PSP staff use evidence-based criteria during their investigation to determine if a defendant is likely to pose a safety risk or is unlikely to attend subsequent court hearings once released from custody. The results of the investigation are presented back to the Court. When a defendant is released under PSP supervision, the assigned case manager monitors the defendant's behavior and actions through regular home, community, office and telephone contacts, as well as electronic and Global Positioning Software (GPS) monitoring if applicable.

Defendants supervised by PSP are afforded the opportunity to maintain employment and/or school attendance, continue with health-related services (drug and alcohol counseling, mental health treatment) and reside in the community pending the resolution of their court matters.

PSP manages cases using evidence-based methods that have proven to be effective in reducing criminal activity (Andrews 1994). These practices contribute to public safety by increasing the probability that defendants will attend subsequent court hearings and by reducing their risk to reoffend. Based on data compiled by the Bureau of Justice Statistics, the re-offense and failure to appear (FTA) rates for PSP clients are substantially lower than similar programs in other cities (Cohen and Reaves 2007).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who do not get revoked resulting from arrest	99.0%	0.0%	98.0%	99.0%
Outcome	Percent of released defendants who do not FTA	91.0%	95.0%	84.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. FTA is Fail to Appear.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,488,160	\$0	\$1,193,371	\$0
Contracts	\$23,328	\$0	\$378	\$0
Materials & Supplies	\$21,166	\$0	\$20,998	\$0
Internal Services	\$57,261	\$0	\$85,689	\$0
Total GF/non-GF:	\$1,589,915	\$0	\$1,300,436	\$0
Program Total:	\$1,589,915		\$1,300,436	
Program FTE	18.00	0.00	14.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #50023, DCJ Adult Pretrial Supervision Program

This program offer cuts a 1.00 FTE Corrections Technician position and 2.00 FTE Probation and Parole Officer positions from the FY 2010 current service level. In addition, 1.00 FTE has been transferred to Adult Recog (program offer 50025).

Program # 50028 - Adult Forensics Unit

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Erika Preuitt

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) computer forensics laboratory is a critical service unique within community justice agencies nationwide. Its purpose is to provide officers with essential information needed to support best practices supervision plans for offenders. The anonymity provided by the Internet and the ability to effectively hide volumes of information on computers, cell phones, personal data assistants (PDA) and other electronic storage devices leaves officers at a disadvantage when this information cannot be discovered. Non-forensic methods of discovery are ineffective and can compromise cases in court. The lab provides scientifically sound forensic services for recovery of electronic evidence so supervising officers can more effectively determine an offender's activities thereby maximizing corrections resources, enhancing public safety and ensuring the highest rates of successful outcomes.

Program Description

DCJ maintains a secure digital evidence laboratory in which forensic examinations of electronic storage devices are analyzed using scientific procedures. Regional police agencies have limited resources for conducting similar examinations in new criminal cases and are rarely able to offer their services to probation and parole agencies that have different requirements for burden of proof and timely results. Officers apply a range of behavioral and demographic assessments to formulate effective supervision plans but are hampered in their work by the fact that criminal enterprise can be carried out virtually unseen and undetected through the use of computers and other digital devices. Oregon and Washington rank very high nationally in the frequency of identity theft. Drugs are bought and sold online. Gangs recruit and promote their activities anonymously. Sex offenders deal in pornography and solicit underage victims online. Fraud and theft are carried out in relative safety using computers and peer-to-peer networks. Email is used by domestic violence offenders to threaten and intimidate.

Offenders frequently travel to Multnomah County from surrounding areas to commit criminal acts. The DCJ forensics lab has been able to extend its services to all adult and juvenile officers in Multnomah County and to our adjacent county community justice partner agencies that lack access to these services, in the interest of public safety and best practices supervision. Lab personnel are highly trained and certified in the collection, preservation, analysis and reporting results of forensic examinations and provide Probation and Parole Officers (PPO) with the information they need to effectively supervise offenders and promote public safety. Without access to forensic services, officers have no means of assessing what an offender may be doing in the anonymous world of cyberspace.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of days to complete investigation	0	0	10	10
Outcome	Number of items examined	0	0	600	600

Performance Measure - Description

✓ **Measure Changed**

New unit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$258,958
Materials & Supplies	\$4,800	\$0	\$4,800	\$32,828
Internal Services	\$0	\$0	\$0	\$1,000
Total GF/non-GF:	\$4,800	\$0	\$4,800	\$292,786
Program Total:	\$4,800		\$297,586	
Program FTE	0.00	0.00	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$292,786
Total Revenue:	\$0	\$0	\$0	\$292,786

Explanation of Revenues

County General Fund plus US Dept of Justice JAG Grant \$292,786 (ARRA)

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #50030A, DCJ Adult Field Services-Felony Supervision

This program has received a grant from the US Department of Justice (American Recovery and Reinvestment Act). The grant is funding a 1.00 FTE Community Justice Manager position and a 1.00 FTE Probation & Parole Officer position to the FY 2010 current service level.

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) is statutorily and legislatively mandated to provide services to local control (LC) and parole offenders in order to carry out the Local Supervisory Authority (LSA) functions. The LC and Hearings Unit is instrumental in providing all LSA functions including, but not limited to, investigations, issuance of warrants, release planning, parole hearings and active supervision. The cost of the operations of the Mead Building are also budgeted in this program offer.

Program Description

The Local Control (LC) unit supervises offenders who are sentenced to a prison term of 12 months or less in a local jail. Working with the Sheriff's Office, LC has the legal authority to issue arrest warrants and has jurisdiction over the supervision conditions for these offenders. LC staff develops release plans and monitors offenders with community-based sanctions (such as drug and alcohol treatment programs) upon the completion of their incarceration. LC also provides notification to known victims when an offender leaves jail. If during supervision, a Probation and Parole Officer (PPO) determines that an offender has violated his/her parole conditions, the PPO submits required written documents and a violation hearing is arranged. Hearings Officers (HO) conduct local parole hearings and determine consequences for offenders found in violation of supervision. HOs are able to order jail releases, recommend revocations of offenders and/or make other recommendations that are consistent with evidence-based practices (Andrews 1994).

The LC and Hearings Unit is instrumental in holding offenders accountable by providing fair and objective investigations and parole hearings, incarcerating offenders when appropriate and actively supervising offenders. Through collaboration with the Sheriff's Office, treatment providers, and the community, this unit provides effective interventions and helps ensure efficient operations of the local justice system. The combined efforts of timely hearings and alternative custody sanctions to jail averts the use of 14,600 jail bed days each year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of local control offenders served in community	8.0%	0.0%	8.0%	8.0%
Outcome	Percent of offenders not recidivating one year post admit	84.0%	0.0%	80.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 month new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$208,948	\$1,138,960	\$229,620	\$983,596
Contracts	\$101,543	\$2,000	\$105,750	\$2,000
Materials & Supplies	\$4,280	\$14,396	\$9,480	\$12,289
Internal Services	\$774,543	\$136,526	\$863,933	\$115,039
Total GF/non-GF:	\$1,089,314	\$1,291,882	\$1,208,783	\$1,112,924
Program Total:	\$2,381,196		\$2,321,707	
Program FTE	3.00	11.75	3.00	10.00
Program Revenues				
Indirect for dep't Admin	\$78,217	\$0	\$69,654	\$0
Intergovernmental	\$0	\$1,291,882	\$0	\$1,112,924
Total Revenue:	\$78,217	\$1,291,882	\$69,654	\$1,112,924

Explanation of Revenues

County General Fund plus State Department of Corrections \$1,067,683; State Board of Parole Hearings fund \$45,241. Funded with \$99,054 of one-time-only general funds.

Significant Program Changes

Last year this program was: #50029, DCJ Adult Parole/Post Prison Violation Hearings and Local Control

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

By providing reintegration and supportive services for 3000 offenders deemed high risk and violent (including psychopaths, predatory sex offenders and persons with special needs), the Transition Services Unit (TSU) reduces the offender's risk to reoffend. Services provided include: housing, access to medical benefits, mental health services and substance abuse treatment. Meeting with the offenders prior to their release ("Reach In") reduces the abscond rate for post-prison releases in Multnomah County to less than one percent.

Program Description

In addition to providing stabilizing services after release, TSU also works with incarcerated offenders to provide re-entry planning up to 120 days prior to their release. This process is facilitated by in-custody interviews, known as "Reach Ins." Potential risks are identified during Reach Ins, allowing for the development of appropriate supervision plans and services which are in place by the time of the offender's release.

TSU supports community safety by initiating supervision planning prior to an offender's release from custody and working to ensure the offender has some measure of stability upon release. Research shows an offender is most likely to reoffend within the community at the time of release from prison (re-entry) due to the culture shock of transitioning from an extremely controlled environment to one that allows and requires people to make decisions for themselves (VERA Institute of Justice 2000). DCJ data show that clients who receive TSU services have a lower recidivism rate than those without services. DCJ data also show that TSU clients have a longer "time to fail" rate than clients who do not receive services, meaning that clients with out transitional services who re-enter the community are arrested much sooner than TSU clients.

TSU data shows that while the overall abscond rate among high risk offenders is 15 percent, the abscond rate of offenders receiving TSU services is three times less at 5 percent. TSU data also shows 87 percent of high-risk, high need offenders were able to move into stable housing, obtain employment, complete their GED and/or obtain entitlements if eligible.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of service episodes provided	10,200	0	10,200	10,200
Outcome	Percent of offenders with reach in services who report within 14 days of release	99.0%	99.0%	99.0%	99.0%

Performance Measure - Description

✔ Measure Changed

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$438,928	\$0	\$460,004	\$0
Contracts	\$23,898	\$0	\$20,462	\$0
Materials & Supplies	\$83,256	\$92,203	\$83,256	\$97,918
Internal Services	\$27,004	\$8,612	\$26,783	\$8,314
Total GF/non-GF:	\$573,086	\$100,815	\$590,505	\$106,232
Program Total:	\$673,901		\$696,737	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Indirect for dep't Admin	\$6,104	\$0	\$6,649	\$0
Fees, Permits & Charges	\$5,000	\$0	\$3,500	\$0
Intergovernmental	\$0	\$100,815	\$0	\$106,232
Total Revenue:	\$11,104	\$100,815	\$10,149	\$106,232

Explanation of Revenues

County General Fund - offset by Transitional Housing Rental Revenue \$3,500 deposited to General Fund plus State Department of Corrections \$106,232.

Significant Program Changes

Last year this program was: #50028, DCJ Adult Transition and Re-Entry Services

Lead Agency: Community Justice
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Truls Neal

Executive Summary

The period immediately following release from prison is a particularly high risk time for offenders. Not only is the risk of new crimes greatest during this period but offenders often experience a heightened need for substance abuse treatment, mental health treatment, housing and other services.

This program offer is funded through the Edward Byrne Memorial Justice Assistance Grant Program. This Re-entry Enhancement Coordination (REC) Program provides transition services through the oversight and coordination of the REC Team in collaboration with prison staff. The REC Team builds on the success of prison-based substance abuse and co-occurring disorder treatment by providing a continuum of care and services for successful offender re-entry.

The goals of the REC include: reducing offender recidivism, relapse and use of addictive substances; increasing offenders' engagement with treatment; and increasing offenders' ability to attain and maintain stable housing and employment.

Program Description

This offer provides transition services for up to 150 offenders transitioning from Oregon State prisons who have successfully completed substance abuse and/or co-occurring disorder treatment. The REC Team members include Volunteers of America for substance abuse treatment and SE Works for employment readiness and job coaching. The Department of Community Justice (DCJ) is contracting with Bridges to Change for alcohol and drug free transitional housing and recovery peer mentors.

The REC Team provides essential wraparound services in the first few months of release. Effective coordination and collaboration with the Department of Corrections, the community and the offender is a key strategy of the REC Team to further reduce the risk of re-offense and relapse.

Activities include: institutional reach-ins; coordination and oversight of services; and collaborative offender case management and supervision with DOC and community service providers. Specifically, annual services include: 40 evidence-based outpatient substance abuse and co-occurring treatment slots; 16 alcohol and drug free transitional housing beds; 3 recovery peer mentors; and 1 employment and job development specialist. The Department of Community Justice (DCJ) monitors compliance with the grant and collect statistical and tracking data as required.

DCJ is underserving the vast stream of offenders returning to the community from prison. With 8600 offenders on supervision and an average of 400 each month either returning from prison, jail or new to supervision, DCJ's resources are unable to effectively meet the essential needs for a successful transition. Offender success prevents criminal activity and ultimately enhances community safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of clients drug free during treatment	0.0%	0.0%	87.0%	87.0%
Outcome	Percent of clients free of re-arrest and violations while under rec supervision	0.0%	0.0%	85.0%	85.0%

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$399,600	\$0	\$832,168
Materials & Supplies	\$0	\$29,253	\$0	\$29,643
Internal Services	\$0	\$40,055	\$0	\$73,168
Total GF/non-GF:	\$0	\$468,908	\$0	\$934,979
Program Total:	\$468,908		\$934,979	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$28,390	\$0	\$58,517	\$0
Intergovernmental	\$0	\$468,908	\$0	\$934,979
Total Revenue:	\$28,390	\$468,908	\$58,517	\$934,979

Explanation of Revenues

Edward Byrne Memorial Justice Grant \$466,771; CJC Re-entry Resource Center Grant \$468,208

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #50049, Re-entry Enhancement Coordination

DCJ was awarded a two year grant from the State Criminal Justice Commission, beginning January 1, 2010. That grant, a pass through to Mercy Corps, is reflected for the full year for FY 2011.

Lead Agency: Community Justice
Program Offer Type: Program Alternative /
Related Programs:
Program Characteristics:

Program Contact: Carl Goodman

Executive Summary

Multnomah County's High Risk Generic Supervision unit has been nationally recognized for the use of evidence-based strategies, including the development of a system used to identify criminogenic risk factors and potentially violent offenders to construct supervision strategies to meet the risk they pose. Multnomah County receives a greater number of high-risk offenders than any other Oregon county and is still able to produce lower recidivism rates for both probation and parole cases.

Program Description

High Risk Generic Supervision uses research-based strategies to supervise high-risk offenders on probation and parole. The Department of Community Justice (DCJ) utilizes the Level of Service/Case Management Inventory (LS/CMI) assessment tool to measure the risk and need factors of adult offenders. The LS/CMI, a fourth generation assessment tool, is also a fully functioning case management tool. The LS/CMI provides a summary of the offender's criminogenic and noncriminogenic needs, as well as special responsivity considerations to be targeted during supervision. In this way, Probation and Parole Officers (PPO) are able to tailor their supervision to the unique needs of each offender. PPOs enforce law-abiding behavior and link offenders to treatment, employment and other services. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members and treatment providers; and d) coordination with law enforcement agencies. This type of supervision helps address the offender's daily challenges of drug addiction, mental illness, anti-social attitudes and lifestyle instability. PPOs work with local law enforcement agencies to prevent new criminal activity and improve community livability and public safety.

Medium risk offenders have been transferred to a separate unit (see program offer 50049). With this shift, PPOs can now focus their attention on these high risk, high need clients who pose the greater threat to public safety.

Adult supervision is an essential component of public safety. Nearly all prison inmates return to the county of sentencing upon release, where they must complete post-prison supervision. The risk of these offenders committing new crimes is reduced when evidence-based supervision is in place and monitored.

The Department of Corrections reports that Multnomah County's probation and parole recidivism numbers are 8% lower than the state-wide average. Concurrent with the implementation of evidence-based supervision practices, Multnomah County has experienced a steady decline of recidivism rates over the past ten years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	61.0%	0.0%	63.0%	65.0%
Outcome	Percent of offenders not recidivating one year post admit	80.0%	0.0%	82.0%	82.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 month new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,030,169	\$9,887,673	\$838,130	\$7,222,700
Contracts	\$10,000	\$56,392	\$0	\$64,347
Materials & Supplies	\$7,820	\$180,584	\$6,310	\$139,466
Internal Services	\$268,418	\$1,873,420	\$982,969	\$670,459
Total GF/non-GF:	\$1,316,407	\$11,998,069	\$1,827,409	\$8,096,972
Program Total:	\$13,314,476		\$9,924,381	
Program FTE	10.00	102.04	8.64	72.11
Program Revenues				
Indirect for dep't Admin	\$735,725	\$0	\$506,758	\$0
Fees, Permits & Charges	\$0	\$353,000	\$0	\$247,000
Intergovernmental	\$0	\$11,177,206	\$0	\$7,849,972
Other / Miscellaneous	\$267,370	\$632,728	\$145,971	\$0
Total Revenue:	\$1,003,095	\$12,162,934	\$652,729	\$8,096,972

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$7,849,972; Probation Supervision Fees \$247,000; Circuit Court Jail Assessments \$145,971

Significant Program Changes
 **Significantly Changed**

Last year this program was: #50030A, DCJ Adult Field Services-Felony Supervision

This population of high risk generic caseload was previously budgeted in 50030 Felony Supervision and 50031 Misdemeanor Supervision.

This program offers cuts a net 9.14 FTE. Support to the US Marshall's Office has been cut for fiscal year 2011.

5.00 FTE have been transferred to program offer 50049 "Adult Field Services-Medium Risk Supervision." 18.90 FTE have been transferred to "Sex Offender Supervision" (50039), "Sex Offender Reduced Supervision" (50052), "High Risk Drug Unit" (50035) and "Domestic Violence Program" (50040).

Local Control (50029) transferred 1.75 FTE to this program.

Program # 50032B - Employment Transition Services for Gang Members

Version 4/19/2010 s

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

High risk, gang involved African American males have traditionally had difficulty accessing and remaining in standardized community programs. These offenders often re-enter the community without the necessary skills to gain employment. The Employment Transition Services for Gang Members (ETS), a local program, will provide job readiness training, job retention assistance, cognitive-based programs, and other services designed to help gang-affiliated men become pro-social, positive members of society. If approved, a non-profit agency will be the contractor providing services. This contractor will provide an array of social services to youth and adults, primarily serving Portland's inner-city African American citizens.

Program Description

This program will provide skill building and employment services to high risk African American males ranging in age from 17 to 30 who are either in prison and within 120 days of release or who are being supervised in the community by Department of Community Justice (DCJ) Probation and Parole Officers (PPO). Clients targeted for services are those who are in need of workforce preparation, training, and development of skills necessary to address barriers to employment. Inmates selected and referred will be those designated as Security Threat Group (STG), have gang involvement or affiliation, and elect to participate in program services while in prison and continue in the community program upon release from prison. DCJ PPOs will refer offenders supervised in the community to program services. This target population can range from Measure 11 youth to adult males who are high risk, gang involved or affected and have significant barriers to employment. Moral Reconnection Therapy (MRT), a cognitive-based curriculum, will be offered in prison and in the community, along with job preparation training to address the workforce needs of the participants.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of clients served annually	0	0	0	35
Outcome	Percent of clients who find employment within six months from program entry	0.0%	0.0%	0.0%	40.0%

Performance Measure - Description

New program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$50,000	\$0
Total GF/non-GF:	\$0	\$0	\$50,000	\$0
Program Total:	\$0		\$50,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:

New program offer.

Program # 50033 - Adult Mentally Ill Offender Supervision

Version 3/05/2010 s

Lead Agency: Community Justice
Program Offer Type: Program Alternative /
Related Programs:
Program Characteristics:

Program Contact: Erika Preuitt

Executive Summary

The Mentally Ill Offender (MIO) unit provides supervision services for parole, probation and post-prison offenders who have been diagnosed with a severe and persistent mental illness. The MIO unit works in collaboration with a variety of community partners including but not limited to the Sheriff's Office, the courts, the Department of County Human Services (DCHS), the Local Public Safety Coordinating Committee (LPSCC), treatment providers and most community groups that work with this population. The goal of the MIO unit is to reduce recidivism, enhance community safety and to support the mentally ill offender in achieving stabilization and improved functioning.

Program Description

The MIO unit works to divert offenders with severe mental illness from incarceration and hospitalizations by treating them in the community. By providing these offenders with community-based treatment and with supervision from specially trained Probation and Parole Officers (PPOs) the MIO unit preserves community safety and prevents offenders from having further contacts with the criminal justice system.

The MIO unit seeks to: improve access to appropriate services for people with severe mental illness who are at high risk of criminal justice involvement; reduce jail admissions; reduce hospital admissions; assist offenders in achieving a decent quality of life outside of jails, prisons and hospitals; provide ongoing monitoring and surveillance; and reduce substance abuse and illicit drug use. Research shows that mentally ill offenders are well-served through special programs with officers who are trained in mental health issues (Lurigio 2001). A specialized mental health unit can monitor smaller caseloads, allowing PPOs the ability to work closely with offenders and with the community treatment providers. Roskes and Feldman (1999) note that a good working relationship between PPOs and mental health treatment providers is necessary for the offender to be successful while under supervision.

This program, together with program offer 50034, Adult Offender Mental Health Services, supports public safety by providing supervision and treatment to high and medium risk offenders who require assistance in accessing resources to help them achieve a higher quality of life.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who completed mental health treatment	45.0%	0.0%	45.0%	50.0%
Outcome	Percent of offenders not recidivating one year post admit	92.0%	0.0%	89.0%	90.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by 12 month new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$331,391	\$364,122	\$338,336	\$368,199
Materials & Supplies	\$1,780	\$780	\$2,280	\$780
Internal Services	\$45	\$34,082	\$13	\$31,327
Total GF/non-GF:	\$333,216	\$398,984	\$340,629	\$400,306
Program Total:	\$732,200		\$740,935	
Program FTE	3.00	3.00	3.00	3.00
Program Revenues				
Indirect for dep't Admin	\$24,157	\$0	\$25,054	\$0
Intergovernmental	\$0	\$398,984	\$0	\$400,306
Total Revenue:	\$24,157	\$398,984	\$25,054	\$400,306

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$400,306

Significant Program Changes

Last year this program was: #50030A, DCJ Adult Field Services-Felony Supervision

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The High Risk Drug Unit (HRDU) is an important public safety program designed to reduce drug use, increase treatment success and prevent further arrests for drug-related activities for more than 450 high risk drug addicted adult offenders each year. HRDU involves offenders in substance abuse treatment while actively supervising and managing the offender's criminal behavior through collaboration with law enforcement, community partners and treatment providers. Offenders supervised by this program reduced their drug arrest rate by 69% (Rhyne and Hamblin 2008). About 7 out of 10 offenders supervised by this unit did not recidivate in a three year period following their convictions.

Program Description

This program works closely with community partners to engage offenders in substance abuse treatment. HRDU realizes that in addition to holding offenders accountable for their actions, service coordination and collaboration among community agencies and law enforcement are necessary to help the offender change addictive criminal behaviors.

HRDU staff use effective supervision and case management practices. HRDU supervises offenders released from state prisons, specifically those released from the SUMMIT Boot Camp program, and ensures the offenders receive aftercare and related services in the community to maintain their abstinence. PPOs from this unit also work with chronic offenders in the downtown core and those offenders transitioning from prison-based residential treatment to community-based outpatient treatment.

Research shows punishment alone is unlikely to change behavior but consequences combined with alcohol and drug abuse treatment reduces the number of new crimes committed (Andrews 1994). HRDU supports public safety by targeting high risk drug offenders and working to hold them accountable through active community supervision and the use of evidence-based services designed to change behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of active clients in A & D treatment	22.0%	0.0%	21.0%	25.0%
Outcome	Percent of offenders not recidivating one year post admit	87.0%	0.0%	82.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 month new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$260,385	\$714,985	\$345,549	\$870,893
Contracts	\$16,322	\$7,247	\$0	\$960
Materials & Supplies	\$8,418	\$15,154	\$9,654	\$15,726
Internal Services	\$0	\$77,735	\$8,387	\$75,847
Total GF/non-GF:	\$285,125	\$815,121	\$363,590	\$963,426
Program Total:	\$1,100,246		\$1,327,016	
Program FTE	2.50	7.00	3.18	8.32
Program Revenues				
Indirect for dep't Admin	\$49,352	\$0	\$60,297	\$0
Fees, Permits & Charges	\$0	\$45,000	\$0	\$40,000
Intergovernmental	\$0	\$770,121	\$0	\$923,426
Total Revenue:	\$49,352	\$815,121	\$60,297	\$963,426

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$923,426; Probation Supervision Fees \$40,000

Significant Program Changes

Last year this program was: #50035, DCJ Adult High Risk Drug Unit

This program offer adds a 1.00 FTE Probation and Parole Officer position to the FY 2010 current service level. This position was restored after the FY 2010 budget was adopted per the union cost of living freeze. In addition, a position transferred to this program from High Risk Generic Supervision 50032A.

Program # 50039 - Adult Sex Offender Supervision & Treatment

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Program Alternative /

Related Programs:

Program Characteristics:

Executive Summary

The Sex Offender Supervision and Treatment program is a critical public safety function that provides oversight for the comprehensive supervision, treatment and management of approximately 850 sex offenders living in Multnomah County. The priorities of this unit are to increase community safety, decrease sexual victimization and reduce recidivism. This program achieves these goals through evidence-based supervision strategies combined with sexual offense specific treatment practices.

Program Description

This program is managed by the Adult Sex Offender Supervision Program Community Justice Manager. Clinical consultation and support is provided by the Sex Offender Clinical Coordinator. Supervision of approximately 850 sex offenders is conducted by certified Sex Offender Specialist Probation and Parole Officers (PPO). High and medium risk offenders are supervised in one of four field offices. In accordance with evidence-based practices, only high and medium risk indigent offenders are eligible for subsidy treatment funds. Sex offenders identified as lower risk to sexually reoffend are assigned to the Sex Offender Reduced Supervision Caseload (program offer 50052) after a period of documented compliance.

This program requires offenders to participate in comprehensive evaluation, sexual offense specific treatment and polygraph examinations. Sexual offense specific evaluation and treatment is provided by 32 approved community treatment providers and includes ongoing assessment of risk, group or individual therapy and sexual arousal/interest assessment. Pharmacological interventions to address hypersexuality and/or deviant sexual preferences may also be utilized, along with polygraph examinations for monitoring compliance with treatment expectations and supervision conditions. Offenders who successfully participate in sexual offense specific treatment are less likely to reoffend than those who fail to participate in treatment (Craig et al. 2003; Hanson et al. 2009). Sexual and general recidivism rates of treated sex offenders have also been shown to be lower than recidivism rates of untreated sex offenders (Looman et al. 2000; Hanson et al. 2002). The use of polygraph examinations is also associated with a reduction in recidivism rates (Cole 2006; Edson et al. 2007). Pharmacological interventions have been shown to be effective for individuals who suffer from hypersexuality and/or significant levels of deviant arousal (Kafka 2003; Maletzky et al. 2006).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of clients who do not sexually recidivate during treatment	100.0%	95.0%	100.0%	95.0%
Outcome	Percent of clients who do not sexually recidivate one year post treatment	97.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$255,773	\$0	\$1,903,038
Contracts	\$350,195	\$21,685	\$448,799	\$20,965
Materials & Supplies	\$10,000	\$1,545	\$10,000	\$4,420
Internal Services	\$0	\$26,058	\$20	\$163,723
Total GF/non-GF:	\$360,195	\$305,061	\$458,819	\$2,092,146
Program Total:	\$665,256		\$2,550,965	
Program FTE	0.00	2.10	0.00	17.00
Program Revenues				
Indirect for dep't Admin	\$18,469	\$0	\$130,940	\$0
Fees, Permits & Charges	\$0	\$200,000	\$0	\$190,000
Intergovernmental	\$0	\$105,061	\$0	\$1,902,146
Total Revenue:	\$18,469	\$305,061	\$130,940	\$2,092,146

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$1,890,146; DOC SVDO \$12,000; Probation Supervision Fees \$190,000

Significant Program Changes
 **Significantly Changed**

Last year this program was: #50034, DCJ Adult Sex Offender Treatment and Management Unit

For FY 2011, Parole and Probation Officer positions that were formerly budgeted in the field office budgets are reflected here. Although the supervision is done by 16 PPO's around the County, this program offer centralizes the budget for that program. This program offer cuts a 1.00 FTE Probation and Parole Officer position from the FY 2010 current service level.

Program # 50040A - Adult Domestic Violence Supervision

Version 6/16/2010 s

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Domestic Violence (DV) unit collaborates with police, courts and treatment agencies to hold offenders accountable and promote offender change. This program supervises close to 1,000 offenders convicted of misdemeanor and felony level offenses. In addition, the DV unit works closely with victims to empower them to make changes that improve their lives as well as the lives of their families. Over the last three years, about 8 out of 10 offenders supervised by the DV unit have not reoffended. The Deferred Sentencing Program (DSP) and batterer intervention services appear in program offer 50051.

Program Description

The DV unit strives to end the cycle of violence by holding offenders accountable for their actions and giving them the opportunity to make long-term positive changes by engaging in appropriate counseling groups (batterer intervention, mental health, etc.). In addition to working with offenders to address behavior change, Probation and Parole Officers (PPO) in the DV unit work closely with victims to develop safety plans that help empower them to break the cycle of domestic violence. DV PPOs regularly attend court to ensure a systematic approach is being utilized in victim safety and offender accountability.

Reducing domestic violence is a priority for Multnomah County. This program increases public safety by holding high risk offenders accountable, promoting victim safety and building strong collaborative efforts with community partners. This program utilizes evidence-based practices including specialized assessment tools and cognitive behavioral intervention programming that is proven to reduce intimate partner violence. Case management strategies provide offenders the opportunity to change by addressing factors which research has shown to reduce criminal behavior (Andrews 1994).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	59.0%	0.0%	54.0%	54.0%
Outcome	Percent of offenders not recidivating one year post admit date	78.0%	0.0%	81.0%	83.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony or misdemeanor conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,209,674	\$531,965	\$1,058,841	\$824,362
Contracts	\$183,580	\$7,494	\$138,574	\$56,109
Materials & Supplies	\$18,758	\$1,300	\$2,600	\$18,057
Internal Services	\$48,614	\$50,507	\$133,711	\$76,284
Total GF/non-GF:	\$1,460,626	\$591,266	\$1,333,726	\$974,812
Program Total:	\$2,051,892		\$2,308,538	
Program FTE	12.00	5.00	10.00	8.00
Program Revenues				
Indirect for dep't Admin	\$35,799	\$0	\$61,010	\$0
Fees, Permits & Charges	\$0	\$107,500	\$0	\$107,500
Intergovernmental	\$0	\$483,766	\$0	\$867,312
Total Revenue:	\$35,799	\$591,266	\$61,010	\$974,812

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$867,312; Probation Supervision Fees \$107,500 Funded with \$137,663 of one-time-only general funds.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #50032A, DCJ Adult Domestic Violence Supervision

This program moved from the Mead Building to the Central Office during fiscal year 2010; this budget reflects an increase to the building management costs.

Lead Agency: Community Justice

Program Contact: Kevin Criswell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Family Services Unit (FSU) supervises approximately 350 offenders, of whom 50% have children age seven and under. Several offenders supervised by this unit have children involved in the juvenile system and/or are pregnant women. By collaborating with community partners, including the Juvenile Services Division (JSD), FSU protects children and works to break the cycle of cross-generational antisocial behavior and crime. Integrating supervision, child welfare, the Family Court, benefits assistance, housing, social and health services and addiction treatment allows FSU to efficiently address dynamics that place an entire family at risk.

Program Description

FSU is a unique program which supervises offenders within both the Adult and Juvenile Services Divisions. It is comprised of a multi-disciplinary team of staff from Child Welfare, Health Services, the Department of Corrections and mental health agencies. FSU emphasizes collaboration with other agencies for case planning, resource allocation and efficient service delivery.

The Family Support project (a community-based component of FSU) reduces recidivism of women through accountability, education and training, prioritizing self sufficiency/child welfare, and facilitating access to necessary treatment and/or counseling. FSU supports the County's innovative 'one family/one judge' model, wherein one judge oversees all cases associated with a particular family (everything from adult felony probation to child dependency and juvenile cases). FSU works closely with the Courts and coordinates interventions for the entire family.

By having whole families under one unit, the FSU approach strengthens the family's resistance to future involvement in the criminal justice system. The program successfully defrays long-term child welfare and criminal justice costs associated with intergenerational criminal activity. FSU's strategies are consistent with the results of a RAND Corporation study which indicates parent training, graduation incentives and supervision of delinquents reduces inter-generational crime.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	68.0%	0.0%	74.0%	74.0%
Outcome	Percent of offenders not recidivating one year post admit	93.0%	0.0%	92.0%	92.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,017,396	\$256,314	\$1,198,761	\$277,405
Contracts	\$2,766	\$620	\$2,766	\$499
Materials & Supplies	\$44,899	\$780	\$45,192	\$780
Internal Services	\$29,532	\$24,071	\$39,523	\$23,661
Total GF/non-GF:	\$1,094,593	\$281,785	\$1,286,242	\$302,345
Program Total:	\$1,376,378		\$1,588,587	
Program FTE	10.50	3.00	11.50	3.00
Program Revenues				
Indirect for dep't Admin	\$17,061	\$0	\$18,923	\$0
Fees, Permits & Charges	\$0	\$23,500	\$0	\$20,800
Intergovernmental	\$0	\$258,285	\$0	\$281,545
Total Revenue:	\$17,061	\$281,785	\$18,923	\$302,345

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$281,545; Probation Supervision Fees \$20,800

Significant Program Changes

Last year this program was: #50033, DCJ Family Supervision Unit

Lead Agency: Community Justice

Program Contact: Kevin Criswell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Day Reporting Center (DRC) is a cost-effective public safety program that holds high risk, violent, mentally ill and drug addicted adult probation and parole violators accountable for their actions. DRC provides intensive case management and counseling, educational and cognitive behavioral skill-based programming through individual sessions and group processes, plus a motivational enhancement group (otherwise known as FOR curriculum - Focus on Re-entry) and employment services.

DRC is an alternative consequence to jail or other custody sanctions used to address supervision violations. The existence of this program allows jail beds to be available for more serious offenders.

Program Description

DRC is a nonresidential sanction and skill building program for adult offenders. The program works with high and medium risk offenders who have been released from incarceration or who have been sanctioned to the program by their Probation and Parole Officer (PPO) due to supervision violations. Offenders in this program receive services designed to address challenging life circumstances - addiction and mental issues, criminal thinking and attitudes, inadequate work skills and lack of stability and/or pro-social support.

DRC promotes public safety by implementing evidence-based programs which research shows reduces offender arrests by 39%, decreases drug use and increases employment (Rhyne 2003). In FY 2009, DRC served 1715 clients. PPOs rely on DRC as a non-jail sanction option. When compared to the cost of jail beds, DRC is significantly more cost effective. The daily cost per client in DRC is \$21.00, as compared \$150.00 per client per day in jail.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of clients completing successfully	48.0%	0.0%	50.0%	50.0%
Outcome	Percent of offenders not recidivating one year post admit	89.0%	0.0%	90.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$650,764	\$1,158,810	\$1,678,242	\$0
Materials & Supplies	\$76,667	\$48,586	\$80,124	\$0
Internal Services	\$488	\$139,646	\$33,833	\$0
Total GF/non-GF:	\$727,919	\$1,347,042	\$1,792,199	\$0
Program Total:	\$2,074,961		\$1,792,199	
Program FTE	6.23	12.57	18.00	0.00
Program Revenues				
Indirect for dep't Admin	\$75,642	\$0	\$0	\$0
Intergovernmental	\$0	\$1,249,348	\$0	\$0
Other / Miscellaneous	\$382,514	\$0	\$491,212	\$0
Total Revenue:	\$458,156	\$1,249,348	\$491,212	\$0

Explanation of Revenues

County General Fund plus Circuit Court Jail Assessments \$491,212

Significant Program Changes

Last year this program was: #50037, DCJ Adult Day Reporting Center

This program offer reduces the Corrections Counselor FTE by a net 0.80 FTE as follows:

- 1) 1.00 FTE Corrections Counselor position is cut. This was a new position in FY 2010 funded by salary savings created from the Management and Local 88 wage freeze. The position was never filled in order to offset funding reductions from the State of Oregon.
- 2) An existing Corrections Counselor position will be increased from 0.80 to 1.00 FTE in FY 2011.

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Electronic Monitoring (EM) allows staff to monitor the activities of pre- and post-adjudicated individuals in the community through house arrest, curfew monitoring, alcohol consumption monitoring or the monitoring of an offender's movement in the community. Utilizing EM and Global Positioning Software (GPS) technology to minimize the movements of offenders within the community has proven to be a reliable, cost-effective way to sanction offenders and reinforce public safety. Current data indicates that most defendants and offenders on EM complete their obligation successfully. On average, 66 individuals are supervised per day on EM, which translates to over 20,000 expensive jail bed days saved annually.

Program Description

EM enables the county to utilize a restriction other than jail during pre-adjudication and post-conviction. EM allows Probation and Parole Officers (PPO) to know where high risk offenders are located at any given time. This alternative sanction expands supervision sentencing options for judges and creates cost-effective offender management by having the offender pay a portion of the equipment costs (as determined by a fee scale). This sanction further allows the offender the ability to maintain employment and continued participation in treatment groups.

The EM program is a collaborative, systems-oriented project that works closely with PPOs who in turn work with the Courts, the Oregon Board of Parole and the District Attorney's Office to enhance the success of individuals placed on EM.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of clients completing successfully	70.0%	74.0%	75.0%	75.0%
Outcome	Number of jail beds saved	20,075	21,900	22,000	22,000

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$233,500	\$0	\$0	\$171,726
Contracts	\$48,000	\$0	\$27,564	\$50,619
Materials & Supplies	\$3,977	\$0	\$0	\$3,937
Internal Services	\$6	\$0	\$0	\$23,169
Total GF/non-GF:	\$285,483	\$0	\$27,564	\$249,451
Program Total:	\$285,483		\$277,015	
Program FTE	3.20	0.00	0.00	2.20
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$15,612	\$0
Intergovernmental	\$0	\$0	\$0	\$249,451
Total Revenue:	\$0	\$0	\$15,612	\$249,451

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$249,451

Significant Program Changes

Last year this program was: #50026, DCJ Adult Electronic Monitoring

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Research has shown offender behavior change requires a balance of supervision, services and sanctions. Sanctions are a part of sound correctional practice. A recent Vera Institute study dated December 2007 shows alternative sanctions have a greater impact on offender behavior than jail beds alone. Other studies demonstrate Day Reporting Centers, Community Service and other program-based sanctions result in a decrease in recidivism. This program provides Probation and Parole Officers (PPO) an array of less expensive, more effective sanctioning options than incarceration alone.

Program Description

Sanctions are imposed by PPOs to address supervision violations. Typically, these violations are not new crimes. Sanctions are used to hold offenders accountable and promote offender behavior change. To be effective, a continuum of sanctioning incorporates options ranging from least restrictive to incarceration. A range of options allows the PPO to impose a sanction equal to the severity of the violation. A recent (2007) Vera Institute study found the most commonly imposed sanction is jail. Due to budget deficits over the last several years, the Department of Community Justice (DCJ) has been forced to modify available community sanctioning options, sometimes reducing capacities of programs or eliminating them entirely.

This program offer will enable DCJ to provide immediate access to Day Reporting Center (DRC), Community Service (CS) and Electronic Monitoring (EM) for offenders who would have otherwise been sanctioned to jail.

Jail beds are the most expensive sanctioning option available for PPOs and have been shown to be the least effective option for changing offender behavior. Because of the high cost, jail beds should remain available for the highest risk offenders who cannot be managed successfully in the community. In other instances, offender behavior change can be achieved through the use of sanction alternatives to jail, as described above, provided the sanctions are imposed in a swift and sure manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of alternative sanctions used	44.0%	0.0%	45.0%	45.0%
Outcome	Percent of offenders not recidivating one year post sanction	82.0%	0.0%	82.0%	82.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$721,888	\$0	\$851,859	\$0
Contracts	\$132,000	\$0	\$108,782	\$0
Materials & Supplies	\$2,126	\$0	\$102,350	\$0
Internal Services	\$8,283	\$0	\$0	\$0
Total GF/non-GF:	\$864,297	\$0	\$1,062,991	\$0
Program Total:	\$864,297		\$1,062,991	
Program FTE	12.00	0.00	10.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program ChangesLast year this program was: #50048, Effective Sanctioning Practices Additional 75 Offenders

Lead Agency: Community Justice
Program Offer Type: Program Alternative /
Related Programs:
Program Characteristics:

Program Contact: Kathleen Treb

Executive Summary

In 2008 Oregon voters passed Measure 57 (M-57), a state statute that increased the terms of imprisonment for people convicted of specified drug and property crimes under certain circumstances. These offenders are individuals who possess a significant substance abuse problem with a high propensity to commit property crimes, primarily in an effort to fuel their addiction. The measure created a law which requires courts to impose a minimum sentence for these offenders and requires the Department of Corrections to provide treatment. There are two components to the property crimes offer, the Recidivism Addiction Intervention Network (RAIN) and the Property Court. The goal of both components is to reduce addiction issues and recidivism so offenders will have a better chance at sustaining a healthier and more productive crime-free lifestyle. The Department of Community Justice (DCJ) received a two year grant to work with these offenders struggling with addiction and criminality. This grant from the Criminal Justice Commission will fund the Property Court.

Program Description

The RAIN program provides enhanced services to offenders convicted of new crimes or predicate crimes (Oregon Revised Statute 137.717) related to Measure 57. Offenders are screened at Intake to see if they meet the following criteria: 1) live in East Multnomah County, 2) have a conviction or a history of predicate crimes related to Measure 57, 3) assessed as high or medium risk, and 4) have a significant drug problem. If they meet the criteria, offenders will be given 24 hours in which to meet with their Probation and Parole Officer (PPO). At their first visit, offenders will meet with a clinical specialist to determine if outpatient or residential treatment is appropriate. They will also meet with a Corrections Technician (CT) to get a baseline urinalysis (UA). Offenders will then meet with their assigned PPO for subsequent case planning. If the offender is assigned to outpatient treatment, they are to report to their PPOs weekly and to also submit weekly UAs. RAIN will serve 100 offenders per year. The caseloads for each PPO will be capped at 40 offenders to allow the PPOs to provide enhanced supervision and services to the individuals they are supervising. Non compliance issues will be handled swiftly and accordingly by the PPOs with the use of sanctions such as Community Service, Cognitive Behavioral Groups, GPS/Electronic Monitoring, stronger dosage of treatment, increased reporting and two to five day jail sanctions.

The Property Court will provide intensive drug court services to 200 high risk drug dependent offenders who are on felony supervision for repeat property crimes. Program design is based on research showing that drug courts are an effective method of engaging drug addicted offenders in treatment while holding them accountable. Components of the Property Court include integrating outpatient alcohol and drug treatment services with justice system case processing, frequent alcohol and drug testing, ongoing judicial interaction, swift and sure consequences for program violations, and use of incentives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders who complete treatment	0.0%	0.0%	0.0%	60.0%
Outcome	Percent of offenders who do not recidivate one year post exit	0.0%	0.0%	0.0%	60.0%

Performance Measure - Description

New program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$985,503	\$0	\$595,690
Contracts	\$0	\$0	\$0	\$1,041,083
Materials & Supplies	\$0	\$0	\$0	\$5,000
Internal Services	\$0	\$92,046	\$0	\$79,366
Total GF/non-GF:	\$0	\$1,077,549	\$0	\$1,721,139
Program Total:	\$1,077,549		\$1,721,139	
Program FTE	0.00	8.86	0.00	6.50
Program Revenues				
Indirect for dep't Admin	\$65,240	\$0	\$51,456	\$0
Intergovernmental	\$0	\$1,077,549	\$0	\$1,721,139
Total Revenue:	\$65,240	\$1,077,549	\$51,456	\$1,721,139

Explanation of Revenues

State Department of Corrections (DOC) \$822,155; State Criminal Justice Commission \$898,984

Significant Program Changes

✓ **Significantly Changed**

Last year this program was:

This Program Offer includes two sources of funding to supervise the property crimes offenders whose crimes fall within the definition of Measure 57. The Adopted Budget for fiscal year 2010 included an estimate of funds to be received from the State of Oregon. This level of funding has been adjusted to match the actual award. With that adjustment, 5.86 FTE moved from this program into "High Risk Generic Supervision" program offer 50032A.

In addition, the State Criminal Justice Commission has awarded federal funds to establish a new property crimes court. This program offer adds a 1.00 FTE Probation & Parole Officer position and 2.50 FTE Correction Technician positions for that grant.

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Adult Community Service Program (CS) promotes critical public safety goals. CS works with approximately 3000 formally supervised offenders each year to assist them with their court mandated obligations of community service work. Offenders work in parks and assist non-profit agencies and community clean up projects which, in FY 2009, resulted in over 154,000 hours of unpaid community service and over \$1,300,000 of unpaid work provided to Multnomah County. CS also represents one of a range of sanctions that can be used to monitor offenders, hold them accountable and reserve jail bed days to incarcerate the most violent offenders.

Program Description

Community Service provides the courts and Probation and Parole Officers (PPO) with a cost-effective method of holding offenders accountable while providing reparations for the community. Courts sentence offenders to community service as a condition of probation and PPOs can sanction offenders to complete community service as a consequence of a supervision violation. Over 100 non-profit community organizations use offenders in this program for non-paid work. Under several circumstances, implementing CS is much more cost effective than using a jail bed, when a swift response to a supervision violation is necessary.

CS contributes to safety by providing the courts and PPOs with a productive and low cost alternative to jail, thereby keeping jail beds available for high risk offenders. CS also provides offenders the chance to give back to the community. The availability of this program adds another option to the continuum of sanctions available. At the same time, livability within the community is improved through the work done by the offenders in this program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual dollars of unpaid work provided to the community	1,300,882	0	875,666	900,000
Outcome	Percent of offenders on felony supervision who closed with 100% of hours worked	37.0%	0.0%	37.0%	37.0%

Performance Measure - Description

✔ **Measure Changed**

Output is measured by imposed non jail custody units. Outcome is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$227,978	\$614,670	\$337,936	\$377,876
Contracts	\$0	\$2,880	\$0	\$2,880
Materials & Supplies	\$1,111	\$18,623	\$2,491	\$17,888
Internal Services	\$4,327	\$112,422	\$80,229	\$33,844
Total GF/non-GF:	\$233,416	\$748,595	\$420,656	\$432,488
Program Total:	\$982,011		\$853,144	
Program FTE	3.00	7.00	3.83	4.17
Program Revenues				
Indirect for dep't Admin	\$45,323	\$0	\$27,067	\$0
Fees, Permits & Charges	\$10,298	\$15,500	\$10,556	\$15,500
Intergovernmental	\$0	\$733,095	\$0	\$416,988
Total Revenue:	\$55,621	\$748,595	\$37,623	\$432,488

Explanation of Revenues

County General Fund offset by \$10,556 revenue from Mt Hood Community College deposited into the general fund plus State Department of Corrections (DOC) \$232,668; City of Portland Parks and Water Bureaus \$184,320, Fees from offenders \$15,500.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #50039, DCJ Adult Community Service-Formal Supervision

This program offers cuts a 1.00 FTE Community Works Leader position and a 1.00 FTE Corrections Technician position from the FY 2010 current service level. This reduces the availability of slots for offenders providing community service.

Program # 50047 - Adult Londer Learning Center

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Kevin Criswell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

Londer Learning Center (LLC) promotes public safety by addressing low employability, lack of education and poor behavioral skills of offenders—prime risk factors which, if unaddressed, lead to increased crime, re-incarceration and unpaid restitution to victims. LLC's program outcomes and collaboration with Probation and Parole Officers (PPO), courts, judges, treatment providers, community colleges and employment agencies earned recognition as a national program model by the US Office of Vocational and Adult Education.

Program Description

PPOs, courts, and treatment providers annually refer 1000 medium and high risk offenders for instruction in employment skills, GED, reading, writing, math and bilingual English courses. More than 70% of offenders accessing LLC read below 9th grade levels; 90% cannot do math at 5th grade levels; 42% have suspected learning disabilities; and 70% suffer from substance abuse and attention deficits. Instruction focuses on increasing academic skills and addressing attention difficulties, learning disabilities, and behavioral problems that inhibit offenders' ability to find and maintain employment. Employment courses teach offenders interviewing skills, job search techniques and overcoming barriers caused by criminal histories. Collaboration with Portland Community College and apprenticeship training programs allows for transition to career and vocational courses. Links with Worksource Centers provide employment pathways.

Despite serving this high risk population, LLC annually meets or exceeds performance standards set by Oregon's Department of Community Colleges and Workforce Development for reading in college basic skills programs. The program design allows offenders to start class immediately. Flexible scheduling allows them to meet other supervision requirements including employment and treatment. Instructors at LLC use cognitive behavioral change and motivational interviewing techniques to elicit change in offenders.

LLC supports public safety by reducing new arrests, supervision violations (Rhyne 2001), increasing offenders' employment earnings (Finigan 1994) and holding medium and high risk offenders accountable in a structured setting. Large percentages of inmates within Oregon prisons and jails are school dropouts. Criminal behavior is more likely in adults with low levels of education and vocational training. Offenders who receive basic literacy instruction during or after incarceration are less likely to return to prison (Greenberg et al. 2007).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of offenders served annually	660	660	660	660
Outcome	Percent of offenders who did not recidivate during program	85.0%	89.0%	85.0%	89.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$509,893	\$475,778	\$33,060
Contracts	\$28,888	\$147,752	\$172,979	\$0
Materials & Supplies	\$0	\$39,308	\$50,256	\$0
Internal Services	\$0	\$74,544	\$8,547	\$0
Total GF/non-GF:	\$28,888	\$771,497	\$707,560	\$33,060
Program Total:	\$800,385		\$740,620	
Program FTE	0.00	5.30	4.90	0.40
Program Revenues				
Indirect for dep't Admin	\$44,611	\$0	\$0	\$0
Intergovernmental	\$0	\$771,497	\$0	\$33,060
Total Revenue:	\$44,611	\$771,497	\$0	\$33,060

Explanation of Revenues

County General Fund plus DOE PCC Londer \$33,060

Significant Program Changes

Last year this program was: #50038, DCJ Adult Londer Learning Center

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Transition Services Unit (TSU) Housing program provides offenders returning to the community from prison with stable housing and associated services. In doing so, TSU increases an offender's potential for successful re-entry into the community and reduces the likelihood of reoffending. For the last two years, eight out of ten offenders who utilized this service exited to safe and stable housing.

Program Description

TSU Housing provides short- and long-term housing to high risk and disabled offenders newly released from prison who are homeless or have inadequate housing arrangements that pose public safety concerns. This program also considers the availability of support services (such as drug and alcohol relapse prevention and group counseling) when determining a housing placement.

TSU housing provides shelter to an average of 252 offenders a day using several community agencies. TSU Housing develops a long-term housing plan for each offender placed in transitional housing. TSU Housing works closely with community partners to ensure housing placements are appropriate.

Providing housing to offenders is cost-effective. It costs approximately \$30.00 per day to house an offender in transitional housing, as compared to \$150.00 per day to keep an offender in jail.

Research has shown that stable housing reduces the risk of a person committing new crimes (Petersilia 2003). Without this program people returning to the community from prison run the risk of being homeless, jobless and may be more likely to return to criminal behavior. Through evidence-based approaches and innovative partnerships with community partners, TSU targets homelessness and related factors which would otherwise result in new criminal activity committed by high risk offenders.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of offenders exiting to safe stable housing	81.0%	84.0%	72.0%	84.0%
Outcome	Percent of offenders not recidivating one year post exit	86.0%	0.0%	86.0%	86.0%

Performance Measure - Description

✔ **Measure Changed**

Outcome is new. Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$675,228	\$0	\$733,700	\$0
Contracts	\$1,399,426	\$392,489	\$1,518,907	\$309,063
Materials & Supplies	\$14,020	\$91,329	\$24,814	\$85,834
Internal Services	\$96,780	\$45,189	\$94,254	\$33,527
Total GF/non-GF:	\$2,185,454	\$529,007	\$2,371,675	\$428,424
Program Total:	\$2,714,461		\$2,800,099	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Indirect for dep't Admin	\$32,029	\$0	\$26,814	\$0
Intergovernmental	\$0	\$529,007	\$0	\$428,424
Total Revenue:	\$32,029	\$529,007	\$26,814	\$428,424

Explanation of Revenues

County General Fund plus State Dept of Corrections Subsidy funds \$64,945; State Department of Corrections \$363,479. Funded with \$552,630 of one-time-only general funds.

Significant Program Changes

Last year this program was: #50027A, DCJ Adult Offender Housing
For FY 2011, 50 housing beds are being included as one-time-only funded.

Lead Agency: Community Justice
Program Offer Type: Program Alternative /
Related Programs:
Program Characteristics:

Program Contact: Carl Goodman

Executive Summary

Multnomah County's Medium Risk Generic Supervision unit is a new cutting edge program created due to research which shows that over-supervising offenders may increase their likelihood to recidivate. Medium Risk Supervision is designed to supervise offenders at a level that is appropriate to their risk based on the utilization of the Level of Service/Case Management Inventory (LS/CMI) assessment tool. The primary focus is to construct appropriate supervision strategies by addressing the offenders' dynamic criminogenic risks, needs, and responsivity factors in order to decrease the risk for recidivism. The Medium Risk Generic Supervision unit anticipates supervising approximately 1,000 offenders annually.

Program Description

Medium Risk Generic Supervision uses research-based strategies to supervise felony medium risk offenders. The Department of Community Justice (DCJ) utilizes the LS/CMI assessment tool to measure the risk and need factors of adult offenders. The LS/CMI, a fourth generation assessment tool, is also a fully functioning case management tool. The LS/CMI provides a summary of the offender's criminogenic risk level and non-criminogenic needs, as well as special responsivity considerations to be targeted during supervision. In this way, Probation and Parole Officers (PPO) are able to tailor their supervision to the unique needs of each offender. PPOs promote pro-social and law-abiding behavior and link offenders to treatment, employment and other services. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members; d) incentives when offenders have demonstrated compliance; and e) coordination with law enforcement agencies.

This type of supervision helps address the offender's daily challenges of drug addiction, mental illness, anti-social attitudes and lifestyle instability. PPOs work with local law enforcement agencies to prevent new criminal activity and improve community livability and public safety.

Adult supervision is an essential component of public safety. Nearly all prison inmates return to the county of sentencing upon release, where they must complete post-prison supervision. The risk of these offenders committing new crimes is reduced when evidence-based supervision is in place and monitored.

The Department of Corrections reports that Multnomah County's probation and parole recidivism numbers are 8% lower than the state-wide average. Concurrent with the implementation of evidence-based supervision practices, Multnomah County has experienced a steady decline of recidivism rates over the past ten years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	60.0%	0.0%	68.0%	68.0%
Outcome	Percent of offenders not recidivating one year post admit	86.0%	0.0%	86.0%	86.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$624,783
Contracts	\$0	\$0	\$0	\$1,000
Materials & Supplies	\$0	\$0	\$0	\$1,690
Internal Services	\$0	\$0	\$0	\$53,273
Total GF/non-GF:	\$0	\$0	\$0	\$680,746
Program Total:	\$0		\$680,746	
Program FTE	0.00	0.00	0.00	6.50
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$42,606	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$42,000
Intergovernmental	\$0	\$0	\$0	\$638,746
Total Revenue:	\$0	\$0	\$42,606	\$680,746

Explanation of Revenues

State Department of Corrections (DOC) \$638,746; Probation Supervision Fees \$42,000

Significant Program Changes

✓ **Significantly Changed**

Last year this program was:

This program offer adds two new positions to the FY 2011 budget; a 1.00 FTE Records Technician and a 0.50 FTE Corrections Technician. The services that are provided in this program offer were previously provided through the field supervision program offers, program offer 50032A for fiscal year 2011; the history is included there.

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Adult Community Service program (CS) assists the courts in promoting public safety by helping offenders who are on bench probation (supervised directly by a judge). In addition to monitoring the work hours of bench probation clients, CS works with individuals participating in Project Clean Slate (PCS). PCS converts outstanding financial obligations for minor criminal and/or civil matters to community service work. The CS office interviews PCS participants, assigns them to a community service project, supervises the work, maintains a file for each case and reports back to the court regarding each participant's compliance.

Program Description

CS for Bench Probation provides direct visibility of offenders as they restore the damage done to the community as a result of criminal actions. These offenders do not have a Probation or Parole Officer (PPO) but report directly to the sentencing judge. CS is responsible for coordinating community service work sites at public and non-profit agency locations, supervising each offender's community service and providing offender status reports to the courts. Data show community sanctions reduce recidivism and enhance public safety (Oregon Department of Corrections 2002).

The collaboration of CS and PCS helps clear outstanding warrants and court obligations that often impede an individual's ability to find stable housing, employment and/or financial assistance.

CS exemplifies cost-efficient cooperation and collaboration between the criminal justice system and public/private agencies by providing a cost savings equivalent to 4,800 jail bed days. Court ordered CS results in over 43,000 hours of unpaid work benefiting the community each year. These numbers reflect current year estimates (FY 2009).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual dollars of unpaid work provided to the community	362,604	0	375,782	400,000
Outcome	Number of jail beds saved	4,800	0	4,800	4,800

Performance Measure - Description

✔ Measure Changed

Output is measured by imposed non jail custody units. Outcome is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$207,507	\$0	\$222,562	\$0
Materials & Supplies	\$780	\$0	\$780	\$0
Internal Services	\$49	\$0	\$0	\$0
Total GF/non-GF:	\$208,336	\$0	\$223,342	\$0
Program Total:	\$208,336		\$223,342	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:** #50040, DCJ Adult Community Service - Community Court & Bench Probation

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Community Court is sponsored by the Multnomah County District Attorney's Office. Police officers cite people accused of misdemeanors and violations directly to the Community Court. Most non-violent, non person-to-person misdemeanors and violations are eligible to remain in Community Court for final resolution, which includes social service referrals, a community service sentence and dismissal of most charges on the first case. These offenders do not have a Probation or Parole Officer (PPO) but report directly to the sentencing judge. The Department of Community Justice provides one Corrections Technician (CT) to support the Community Court.

Program Description

The Community Court is a collaborative program staffed by the District Attorney's Office, the Circuit Court, Multnomah County Human Services, DCJ, Portland Business Alliance, Oregon Indigent Defense Services, Sheriff's Office, Portland State University and Portland Community College. Offenders sentenced to Community Court are typically cited on non person-to-person misdemeanors and violations. A typical Community Court sanction includes 1 to 5 days of community service and may include a social service mandate as well. The community services sanctions are overseen by DCJ's Adult Community Service program. Most first-time cases at Community Court are dismissed if the defendant successfully completes the Community Court sanction.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of participants referred annually	2,893	0	3,468	3,500
Outcome	Annual hours of community service	27,227	0	28,632	29,000

Performance Measure - Description

Last year community court was combined with community service bench.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$72,509	\$0	\$78,495	\$0
Materials & Supplies	\$1,820	\$0	\$1,820	\$0
Total GF/non-GF:	\$74,329	\$0	\$80,315	\$0
Program Total:	\$74,329		\$80,315	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes **Significantly Changed**

Last year this program was: #50040, DCJ Adult Community Service - Community Court & Bench Probation
This program offer was combined with the Bench Probation program for fiscal year 2010.

Program # 50051 - Adult Domestic Violence Deferred Sentencing Program

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Program Alternative /

Related Programs:

Program Characteristics:

Executive Summary

Related to program offer 50040, this program offer provides 2 critical service components to the Domestic Violence unit:

1) Those who are first-time domestic violence offenders (approximately 150) are placed in the Deferred Sentencing Program (DSP). DSP provides offenders access to services that help address their violent behavior patterns. If an offender successfully completes all requirements of DSP, he/she is not convicted of the initial offense and the case is dismissed.

2) DSP provides intervention services for batterers that help prevent their behavior from escalating into further contacts with law enforcement and subsequent stays in costly jails.

Program Description

DSP collaborates with police, courts, batterer intervention programs, community-based victim advocates and the family violence coordinating council. This program supervises approximately 150 offenders who have committed their first offense. Upon successful completion of DSP, an offender is able to have his/her charges dismissed.

The DV unit strives to end the cycle of violence by holding offenders accountable for their actions and giving them the opportunity to make long-term positive changes by engaging in appropriate counseling groups (batterer intervention, alcohol & drug, mental health, etc).

This program supports public safety by promoting victim safety and building strong collaborative efforts with community partners. The program utilizes evidence-based practices when implementing supervision, services and sanctions. Case management strategies provide offenders the opportunity to change by addressing factors which research has shown to reduce criminal behavior (Andrews 1994).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of offenders supervised annually	150	150	150	150
Outcome	Percent of offenders not recidivating one year post exit	75.0%	79.0%	75.0%	79.0%

Performance Measure - Description

Recidivism is a measure of new felony arrests one year post exit using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$148,188	\$0	\$150,618	\$0
Materials & Supplies	\$0	\$0	\$520	\$0
Total GF/non-GF:	\$148,188	\$0	\$151,138	\$0
Program Total:	\$148,188		\$151,138	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program ChangesLast year this program was: #50032B, Adult Domestic Violence DSP Program

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Program Alternative /

Related Programs:

Program Characteristics:

Executive Summary

The Sex Offender Reduced Supervision (SORS) caseload provides supervision for sex offenders identified by validated risk assessment tools as low risk for sexual reoffense. A reduced level of supervision is provided to qualifying offenders in order to monitor compliance with sexual offense specific treatment, sex offender registration and special conditions of supervision. This caseload assists with community safety by reducing risk through continued monitoring of the offender's behavior while on supervision.

Program Description

The SORS caseload is for sex offenders who have been identified as low risk for sexual reoffense. These offenders generally have been in compliance with supervision and treatment for a minimum of one year; passed a full disclosure polygraph if medically able and no extenuating reasons exist; passed a maintenance polygraph within six months prior to their transfer to the SORS caseload; and have a limited sexual and criminal history. Criteria excluding an offender from supervision on the SORS caseload include: a personality disorder or mental retardation diagnosis; a score of 4+ on the Static-99 assessment tool; a primary sexual preference for children or sexual arousal to violence; emotional identification with children; mental illness (e.g. schizophrenia, bipolar); or any predatory designation (which can be waived by the manager).

In accordance with the Risk/Need/Responsivity model, the SORS program allows for minimal resources to be invested in offenders who have been identified as low risk for sexual reoffense and consequently allows for the allocation of the majority of resources to high and medium risk sex offenders. One Sex Offender Specialist Probation and Parole Officer (PPO) supervises approximately 175 offenders on the SORS caseload and is required to complete a home visit every 6 months. The offender is required to submit monthly reports; report in person once every six months; successfully complete a maintenance polygraph every 6 months; continue participation in sexual offense specific treatment until discharged; and pay supervision fees or other court ordered financial obligations as ordered. Offenders are returned to a high risk caseload if there are any indications of risk factors suggesting unstable status and/or there are reported or verified behaviors that present an increased risk to the community or victim.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	100.0%	0.0%	100.0%	100.0%
Outcome	Percent of offenders not recidivating one year post admit	100.0%	0.0%	100.0%	100.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$115,967
Contracts	\$90,350	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$260
Internal Services	\$0	\$0	\$0	\$9,868
Total GF/non-GF:	\$90,350	\$0	\$0	\$126,095
Program Total:	\$90,350		\$126,095	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$7,892	\$0
Intergovernmental	\$0	\$0	\$0	\$126,095
Total Revenue:	\$0	\$0	\$7,892	\$126,095

Explanation of Revenues

State Department of Corrections (DOC) \$126,095

Significant Program Changes

✔ **Significantly Changed**

Last year this program was:

This program offer is new for fiscal year 2011, and reflects the population served at a lower risk level. One position was transferred here from "High Risk Generic Supervision" program offer 50032A.

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Program Alternative /

Related Programs:

Program Characteristics:

Executive Summary

Reduced Supervision Team (RST) is the foundation for evidence-based practices implementation in the Department of Community Justice (DCJ) Adult Services Division (ASD). The RST model provides minimal intrusion into the offender's life, takes care not to bring the offender deeper into the criminal justice system and encourages increased self-sufficiency of the offender. The model allows more effective case management and appropriate use of resources for higher risk offenders. Approximately 2200 offenders are supervised by RST annually.

Program Description

Offenders are assessed utilizing risk tools and those that have the lowest risk to re-offend are supervised at RST by referral from Intake or transfer from higher risk caseloads. Research shows that engaging the lower risk offenders in more intrusive supervision in the criminal justice system is detrimental and causes more harm (Andrews, Bonta and Hoge 1990).

RST is a formal probation/parole/post-prison office that tracks the offender's supervision to completion. The offender is not required to see a Probation and Parole Officer (PPO) but must report any changes in address or employment, any arrest or release from jail/work release, and must call for all out of state travel permits. The offender must complete probation and/or parole/post-prison conditions. RST monitors new criminal activity and responds with an array of sanctions and/or redirection, which can include transfer to the field for more intensive supervision, jail/revocation, electronic monitoring and/or community service. Offenders must rely on their own ability to cease criminal activities and complete supervision.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	91.0%	0.0%	90.0%	90.0%
Outcome	Percent of offenders not recidivating one year post admit	95.0%	0.0%	94.0%	94.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$342,858	\$907,903	\$418,643	\$849,765
Contracts	\$2,750	\$14,731	\$2,750	\$12,336
Materials & Supplies	\$21,752	\$2,340	\$21,711	\$2,080
Internal Services	\$20,118	\$86,392	\$21,242	\$73,368
Total GF/non-GF:	\$387,478	\$1,011,366	\$464,346	\$937,549
Program Total:	\$1,398,844		\$1,401,895	
Program FTE	5.00	9.00	4.70	9.30
Program Revenues				
Indirect for dep't Admin	\$61,233	\$0	\$58,677	\$0
Fees, Permits & Charges	\$0	\$558,000	\$0	\$514,000
Intergovernmental	\$0	\$453,366	\$0	\$423,549
Other / Miscellaneous	\$215,116	\$0	\$187,817	\$0
Total Revenue:	\$276,349	\$1,011,366	\$246,494	\$937,549

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$423,549; Probation Supervision Fees \$514,000; Circuit Court Jail Assessments \$187,817

Significant Program Changes**Last year this program was:**

This program offer is new for fiscal year 2011, and reflects the population served at a lower risk level.

Program # 50057 - Adult DUII Supervision & Enhanced Bench

Version 3/05/2010 s

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Enhanced Bench Probation Program (EB) promotes public safety by monitoring over 3,200 adult offenders on bench probation who have 1 or more convictions for Driving Under the Influence of Intoxicants (DUII). EB staff monitors these cases by tracking each case for police contacts and reporting these contacts to the judge supervising the case.

Program Description

EB currently monitors 3200 offenders who have failed to successfully complete the DUII Diversion program or are ineligible for diversion. Fifteen percent of these offenders are high risk multiple DUII offenders participating in the DUII Intensive Supervision Program. Defendants monitored by EB are entered into the statewide computer system known as the Law Enforcement Data System (LEDS) following their conviction. If the EB offender has any type of police contact, an electronic notification is sent to EB staff directly from the street officer. An EB staff member researches the nature of the contact and sends a report to the supervising judge.

During FY 2009, this unit generated over 950 reports and collected \$245,956 in monthly monitoring fees.

The ability of the EB unit to monitor the activities of offenders allows the courts to effectively supervise these cases and address violations in a timely manner. EB is instrumental in holding bench probation clients accountable by serving as a beneficial connection between law enforcement and the courts.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of positive case closures	75.0%	0.0%	83.0%	83.0%
Outcome	Percent of offenders not recidivating one year post admit	93.0%	0.0%	92.0%	95.0%

Performance Measure - Description

✔ **Measure Changed**

New measures. Recidivism measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$341,311	\$105,324	\$249,361
Contracts	\$0	\$2,485	\$0	\$2,005
Materials & Supplies	\$0	\$2,898	\$935	\$1,963
Internal Services	\$0	\$48,748	\$3,905	\$40,039
Total GF/non-GF:	\$0	\$395,442	\$110,164	\$293,368
Program Total:	\$395,442		\$403,532	
Program FTE	0.00	4.00	0.93	3.07
Program Revenues				
Indirect for dep't Admin	\$23,942	\$0	\$18,361	\$0
Fees, Permits & Charges	\$0	\$279,029	\$0	\$293,368
Intergovernmental	\$0	\$116,413	\$0	\$0
Total Revenue:	\$23,942	\$395,442	\$18,361	\$293,368

Explanation of Revenues

County General Fund plus Enhanced Bench Probation fees \$284,818; Probation Supervision fees \$8,550.

Significant Program Changes

Last year this program was: #50047, DCJ DUII Supervision and Enhanced Bench

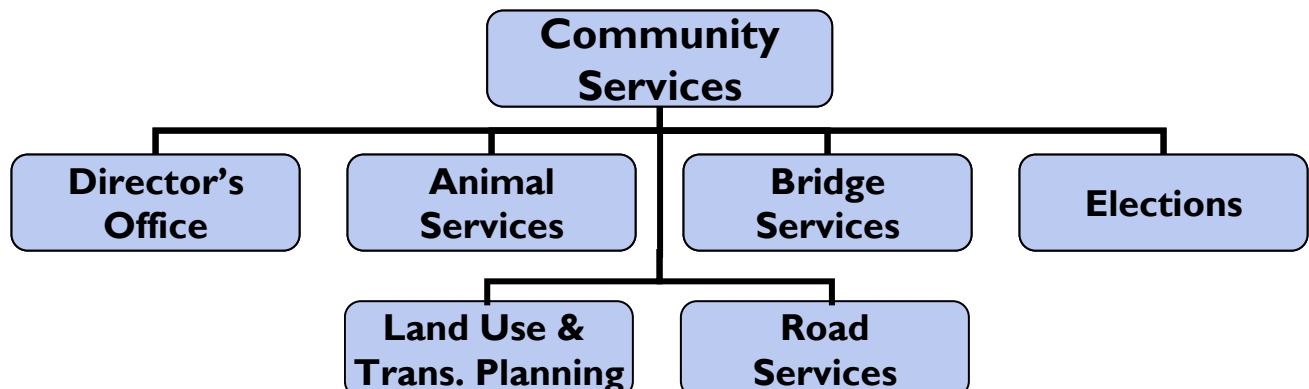
Department Overview

Multnomah County Department of Community Services (DCS) is comprised of a number of unique and essential government services. DCS includes the divisions of Animal Services; Elections; Land Use and Transportation Planning; Bridge Services; Road Services; and, Budget and Operations Support.

The common mission of these diverse lines of business is articulated in this very simple Statement of Purpose: “Our mission is making Multnomah County a great place to live and work “ by providing the services identified above.

While the goals and desired outcomes of these programs vary in accordance with their unique missions and legal mandates, the DCS Leadership team has articulated a common set of values which we have applied to what we do and how we do it. It is this common understanding and communication of how we behaviorally apply these values to our day to day work that has contributed to the success within each service delivery area. Those values are: Accountability, Customer Focus, Diversity and Cultural Competence, Excellence, Integrity, Respect and Appreciation, Safety, Sustainability and Teamwork.

Certainly, it is the common vision we share in the Department, “DCS: Ahead of the curve...for the services you rely on”, that has been the foundation of our success during this difficult decade of continuous fiscal constraint. The 200 plus employees of DCS, know public service requires us to stay in tune and abreast of the varied industry, professional and organization changes to which we must adapt. We SEIZE opportunities to implement continued process improvements and innovation and we STRIVE to demonstrate our commitment to provide our residents, partners and stakeholders the very best value for their tax dollars.



Budget Overview

The Department of Community Services' budget is approximately \$119 million. General Fund support increased by 6.2% to \$11.5 million, and other funds by 89% to \$107 million.

The overall budget has increased by 76%. This is due to an increase of \$32 million (325%) in capital outlay, \$10 million (35%) in contractual services, and \$8 million (77%) in materials and supplies, most of which are for the Sellwood Bridge replacement project. Locally raised revenues for this project include an increase in vehicle license fees and financing proceeds.

The budget includes increased revenues from pet licensing fees and other fund raising efforts. This revenue increase helps maintain and enhance services provided by Animal Services.

More details about significant changes are described in each division's pages.

Budget Trends	FY 2009	FY 2010	FY 2010	FY 2011	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Staffing FTE	215.50	205.00	205.00	204.00	(1.00)
Personal Services	\$18,500,590	\$18,019,596	\$18,592,945	\$19,343,161	\$750,216
Contractual Services	23,373,055	25,023,951	29,066,710	39,348,865	10,282,155
Materials & Supplies	9,248,604	12,383,578	10,155,008	17,993,410	7,838,402
Debt Service	224,202	0	0	0	0
Capital Outlay	<u>6,968,614</u>	<u>2,051,220</u>	<u>9,950,846</u>	<u>42,293,215</u>	<u>32,342,369</u>
Total Costs	\$58,315,065	\$57,478,345	\$67,765,509	\$118,978,651	\$51,213,142

Successes and Challenges

DCS is proud to have experienced several notable successes during FY 2010. Here we focus on accomplishments achieved with the use of General Fund dollars only. Transportation-related and State and Federal Highway-funded successes are specifically addressed in the Bridge Services, Road Services and Transportation Planning division narratives.

Our elections staff stellar performance in planning for and implementing the new early scanning law for the January 2010 special election meant that the greatest percentage of ballots received statewide were included in the 8:00PM results released statewide. This new law was implemented as a result of Multnomah County's leadership, testimony and support of Early Vote Counting.

The successful completion of the implementation plan by the City/County Animals Services Task Force has resulted in several new opportunities in the provision of urban animal services. The quality of the plan and the engagement of varied experts with County electeds results in several of our recommendations outlined in the FY 2011 budget narrative.

The DCS leadership team continues to be successful in its organization development efforts. By having created a needs assessment and training delivery strategy to assure that all DCS employees have the opportunity to learn and improve their competence in the use of varied software applications and desk top computers, we are assuring that our staff are prepared with essential skills to use technology in the performance of their jobs.

Finally, we are pleased to have partnered with IT in finalizing the development of our new business process tracking software system for Land Use and Planning applications and permits.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$1,421,320	\$787,389	\$2,208,709	15.50
Animal Services	5,292,019	2,681,373	7,973,392	49.00
Bridge Services	0	170,424,991	170,424,991	41.90
Elections	3,529,371	0	3,529,371	11.00
Land Use and Transportation Planning	1,226,902	8,639,509	9,866,411	11.60
Road Services	0	37,653,384	37,653,384	75.00
Total Community Services	\$11,469,612	\$220,186,646	\$231,656,258	204.00

The above includes cash transfers, contingencies and unappropriated budgets which is why the total is different than the Budget Trends table on page 2.

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change- Other Funds
DCS Administration				
91000	DCS Director's Office	(0.50)	83,295	-
91011	Budget and Operations Support	0.20	25,914	75,743
Animal Services				
91005A	Animal Services Client Support	(4.00)	(39,747)	1,000
91005B	Animal Services Client Services - Restore and Enhance Service	3.50	329,530	680,000
91006B	Animal Services Field Operations - Enhanced Service	2.00	181,796	-
91007A	Animal Services Shelter Services	(0.50)	(134,131)	44,415
91007B	Animal Services Shelter Services - Restore and Enhance Service	2.50	168,674	65,000
91024	Animal Services Fund Raising Development Position	1.00	80,000	100,000
Land Use and Transportation Planning				
91018	Transportation Capital	-	-	(2,700,302)
91021	Land Use Planning	(1.00)	(54,812)	29,722
Road Services				
91012	County Surveyor's Office	(1.00)	-	(556,260)
91013	Road Services	(1.00)	-	835,991
91022	City Supplemental Payments	-	-	2,058,082
Bridge Services				
91016	Bridge Engineering	(0.70)	-	(6,263,538)
91017	Sellwood Bridge Replacement	-	-	163,424,258

Division Overview

The Department of Community Services exists to ensure the safety of citizens and animals, preserve the infrastructure and environment of Multnomah County and to enhance the quality of life. The Director's Office leads, manages and oversees both the mandated and non-mandated services of the department.

The Division is comprised of three groups; the Director's Office, Human Resources and Business Services.

The Director's Office represents the Chair and the Board in the administration of the Department of Community Services. The Director's Office provides leadership, management and executive direction to the programs and services within the Department of Community Services. The Director's Office is responsible for leading the department in providing cost efficient, quality services that offer good value to County residents while providing a safe work environment for staff and the public.

The Human Resources Team provides direct support to department managers, and to all current and prospective employees including recruitment and selection services, performance management, employee training and organization development, succession planning, and consultative services regarding a wide range of management and employee/labor relations issues.

Business Services manages the financial and administrative functions of the operating programs within DCS. This unit performs the essential administrative support operations of the various DCS programs while providing common interpretations of county policy and procedure through its administrative and fiscal services. This allows other program areas to remain focused on delivering their core program services.

Director's Office

- 91000 Director's Office

Human Resources

- 91001 Human Resources

Business Services

- 91002 Business Services
- 91011 Budget & Operations Support

Significant Changes

The following describes the significant budget changes that impacted the division.

There are no significant changes to this Division in the FY 2011 Budget.

Although not considered significant, a reduction of 0.50 FTE is proposed in response to General Fund reductions.

Measuring Success

A primary role of the Director's Office is leadership development within the department. To measure output of these efforts the number of training hours DCS supports per person to develop supervisory, management and leadership competencies is used.

Studies show the most effective work groups demonstrate a balance between customer service, hierarchy, innovation and community cultures. A recently conducted culture survey of all DCS staff found that most DCS work groups are strong in customer service and hierarchy cultures but weak in innovation and community. This is very common for public sector work groups. It was decided DCS would like to put more focus on developing the community and innovation cultures. The outcome of these efforts are measured with an annual survey.

The Human Resources and Business Services groups provide services to all divisions within DCS. The measures used by these groups are designed to indicate the efficiency and quality of support provided.

Community Services

Director and Support Services

fy2011 UXcdhed budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
91000	DCS Director's Office	\$642,422	\$0	\$642,422	2.50
91001	DCS Human Resources	236,448	0	236,448	2.00
91002	DCS Business Services	272,828	0	272,828	2.00
91011	Budget and Operations Support	269,602	787,389	1,056,991	9.00
Total		\$1,421,320	\$787,389	\$2,208,709	15.50

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Lead Agency: Community Services

Program Contact: Cecilia Johnson

Program Offer Type: Administration

Related Programs: 91001, 91002

Program Characteristics:

Executive Summary

The Department of Community Services exists to ensure the safety of citizens and animals, preserve the infrastructure and environment of Multnomah County and to enhance the quality of life. The Director's Office leads, manages and oversees both the mandated and non-mandated services of the department.

Program Description

The Director's Office represents the Chair and the Board in the administration of the Department of Community Services which includes land use and transportation services; animal service programs and facilities; water quality assurance and environmental compliance programs; survey of land within the County as prescribed by state and local code; and, County election duties as prescribed by state law. The Director's Office provides leadership, management and executive direction to the programs and services within the Department of Community Services. The Director's Office is responsible for leading the department in providing cost efficient, quality services that offer good value to County residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of leadership development training hours per supervisor	52	30	20	24
Outcome	DCS employee culture survey, increase in innovation and community scores	0.0%	5.0%	5.0%	5.0%

Performance Measure - Description

Number of training hours DCS supports per person to develop supervisory, management and leadership competencies. We recently conducted a culture survey of all DCS staff and found that most DCS work groups are strong in Customer Service and Hierarchy cultures but weak in Innovation and Community (valuing communication and interpersonal/team relationships in the workplace). This is very common for public sector work groups. However, the most effective work groups are more balanced among the four cultures so we decided that we would like to put more focus on developing the Community and Innovation components of our culture. We hope to see a 5% increase in the Community and Innovation scores by the end of FY 10. Both measures were new for FY 10.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$377,156	\$0	\$374,764	\$0
Contracts	\$10,000	\$0	\$21,000	\$0
Materials & Supplies	\$13,672	\$0	\$26,972	\$0
Internal Services	\$158,299	\$0	\$219,686	\$0
Total GF/non-GF:	\$559,127	\$0	\$642,422	\$0
Program Total:	\$559,127		\$642,422	
Program FTE	3.00	0.00	2.50	0.00
Program Revenues				
Fees, Permits & Charges	\$444,788	\$0	\$557,531	\$0
Total Revenue:	\$444,788	\$0	\$557,531	\$0

Explanation of Revenues

The revenue above represents indirect charges made to non-general fund programs to support administrative overhead.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was:

We are reducing an exempt position by .5 FTE. In addition we are continuing to constrain training and development of DCS managers, supervisors and future leaders. The Director's office has historically sponsored these activities for department consistency and alignment with county-wide initiatives and values. Where possible, we will use in-house staff to continue some staff development activities as well as continue our focus on the strategic integration and cost effective use of both Road and General Fund resources.

Lead Agency: Community Services

Program Contact: Jerry Petty

Program Offer Type: Administration

Related Programs: 91000, 91005A, 91008, 91011, 91012, 91013, 91015, 91016, 91020, 91021

Program Characteristics:

Executive Summary

The Department of Community Services (DCS) Human Resources provides direct support to department managers, to all current and prospective employees including but not limited to recruitment and selection services, performance management, employee training and organization development, succession planning, and consultative services regarding a wide range of management and employee/labor relations issues. The DCS Human Resources Manager leads this program.

Program Description

The program provides a broad range of services for both department managers and employees regarding human resources, labor relations and organization development issues. The DCS Human Resources staff consults and advises management and employees on interpreting and applying the County's HR performance planning, personnel rules, policies and procedures, collective bargaining labor agreements, and other applicable laws and regulations governing public sector employment. The unit provides DCS managers with additional support in the form of recruitment and retention services; staff development and training; performance management consultation; discipline and grievance processing and dispute resolution. The team provides recruitment and selection services; administers the department's FMLA and OFLA recordkeeping; maintains its personnel records and provides for essential liaison relationship with Central HR/Labor Relations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average days to fill recruitment	55	60	60	60
Outcome	Percent of grievances sustained	100.0%	0.0%	65.0%	90.0%

Performance Measure - Description

Average days to fill recruitment from requisition receipt to job offer accepted from candidate. Goal is 60 days (Multnomah County average is 68 days). Percentage of grievances sustained at the Step 3 - Labor Relations Level. Current year purchased is 0% for we have revised this outcome to define our performance at the department level.

Legal/Contractual Obligation

Three collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action and work schedules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$234,279	\$0	\$233,248	\$0
Contracts	\$0	\$0	\$3,200	\$0
Internal Services	\$2,300	\$0	\$0	\$0
Total GF/non-GF:	\$236,579	\$0	\$236,448	\$0
Program Total:	\$236,579		\$236,448	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Program # 91002 - DCS Business Services

Version 3/05/2010 s

Lead Agency: Community Services

Program Contact: Gerald Elliott

Program Offer Type: Administration

Related Programs: 91000, 91005A, 91008, 91012, 91013, 91015, 91016, 91018, 91020, 91021

Program Characteristics:

Executive Summary

This program offer is for the departmental level administrative support unit referred to as "Budget and Operations Support" within the DCS organization. The DCS Business Manager leads this program.

Program Description

This work unit manages the financial and administrative functions of the operating programs within the Department of Community Services. These operating areas include Animal Services, Elections, Survey, Transportation Engineering and Planning, Bridges and Land Use Planning. It directly supervises Budget and Operations Support which performs the following functions: Records Management, Contract Administration, Grant Accounting, Cost Accounting, Accounts Payable and Receivables for warehouse operations, payroll and personnel maintenance, preparation of legal records for litigation, in addition to the reception and clerical functions typically associated with these positions.

This unit performs the essential administrative support operations of the various DCS programs while providing common interpretations of County Policy and Procedure through its administrative and fiscal services. This allows other program areas to remain focused on delivering their core program services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Dollar value of capital improvements	8,910,017	9,725,000	9,725,000	41,625,000
Outcome	Percent of invoices paid on time	78.0%	80.0%	87.0%	87.0%

Performance Measure - Description

Dollar value of capital improvements includes all County funds spent, regardless of source. Invoices Paid on Time is the percentage of invoices paid within 30 days of the invoice date and measures the effectiveness of the accounts payable process.

Legal/Contractual Obligation

ORS 294 – County and Municipal Financial Administration rules and Regulations
ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities
ORS 368.051 – Accounting for County Road Work
Government Accounting Standards Board (GASB)
Generally Accepted Accounting Principles (US GAAP)
Oregon OSHA Regulations – Rules for Worker Safety

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$271,165	\$0	\$272,848	\$0
Internal Services	\$700	\$0	\$0	\$0
Total GF/non-GF:	\$271,865	\$0	\$272,848	\$0
Program Total:	\$271,865		\$272,848	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program supports all Department of Community Services programs and does not receive revenue directly. A portion of the expenses of this group are allocated to other Community Services programs through indirect rates.

Significant Program Changes

Last year this program was:

Program # 91011 - Budget and Operations Support

Version 4/01/2010 s

Lead Agency: Community Services

Program Contact: Gerald Elliott

Program Offer Type: Support

Related Programs: 91002, 91005A, 91008, 91012, 91013, 91015, 91016, 91020, 91021

Program Characteristics:

Executive Summary

The Budget and Operations Support unit offers administrative support; including budget, records management, payroll, accounts receivable and payable, safety, word processing, reception, financial reporting and analysis to all program areas within the Department of Community Services.

Program Description

This work unit supports the operations of Animal Services, Elections, Survey, Road Services, Bridge Services, Land Use Planning and Transportation Planning. The areas of support include; records management, contract administration, grant accounting, cost accounting, accounts payable and receivables, payroll and personnel maintenance, preparation of legal records for litigation, in addition to the reception and clerical functions typically associated with these positions.

Having this unit perform the essential administrative support functions for the various DCS programs allows it to provide common interpretations of County Policy and Procedure while enhancing the opportunity for the other program areas to remain focused on delivering their core program services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Lines of Payroll Input	115,272	130,000	114,000	115,000
Outcome	Percent of invoices paid on time	78.0%	80.0%	87.0%	87.0%
Quality	Customer Survey	4	4	4	4

Performance Measure - Description

Most measures for this group are represented in the performance measures of the programs we support. Number of lines of payroll entry is a measure that reflects the volume of this major task. Invoices Paid on Time is the percentage of invoices paid within 30 days of the invoice date and measures the effectiveness of the accounts payable process. Customer Survey solicits feedback from the programs we support. A zero to five scale is used to rate this group on various performance attributes. Goal is an average rating of 4, this would be the equivalent of 'very good'.

Legal/Contractual Obligation

ORS 294 – County and Municipal Financial Administration rules and Regulations
ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities
ORS 368.051 – Accounting for County Road Work
Government Accounting Standards Board (GASB)
Generally Accepted Accounting Principles (US GAAP)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$231,322	\$496,071	\$249,670	\$521,975
Contracts	\$0	\$15,000	\$0	\$63,400
Materials & Supplies	\$0	\$38,100	\$0	\$27,650
Internal Services	\$12,366	\$162,475	\$19,932	\$174,364
Total GF/non-GF:	\$243,688	\$711,646	\$269,602	\$787,389
Program Total:	\$955,334		\$1,056,991	
Program FTE	3.00	5.80	3.00	6.00
Program Revenues				
Indirect for dep't Admin	\$13,273	\$0	\$15,787	\$0
Fees, Permits & Charges	\$45,437	\$157,000	\$53,000	\$270,650
Intergovernmental	\$0	\$505,480	\$0	\$516,739
Total Revenue:	\$58,710	\$662,480	\$68,787	\$787,389

Explanation of Revenues

This program provides support services to other programs within the department. The revenue for this program represents work performed for other programs. Offsetting expenses are found in the program offers for the other programs as Internal Services - Other.

Significant Program Changes

Last year this program was:

Division Overview

The mission of the Animal Services Division is protecting the health, safety and welfare of pets and people in all of Multnomah County. To accomplish this mission, the Division is divided into three service areas; Client Services, Field Services and Shelter Operations.

The Client Services program provides customer phone and counter service support for the Shelter and Field Services programs of Animal Services during regular business hours. Support includes assisting the public on the phones, serving customers and clients visiting the shelter, coordination and supervision of 200 active volunteers. The program processes approximately \$1.3 million annually in revenue, including all pet licensing, donations, and customer transactions.

The Field Services program provides 24 hour-a-day response to public safety emergencies involving animals; rescues injured, sick, and abused animals; enforces city, county, and state laws; and, provides community education and assistance in resolving neighborhood animal nuisances. Service is provided to the community 7 days-a-week, including all holidays. This program serves all cities and unincorporated areas in Multnomah County.

The Animal Services' Shelter Operations program provides humane shelter and health care 365 days/year for lost, homeless and stray animals that are injured, sick, abandoned, abused and neglected found in Multnomah County. The program reunites animals with their owners, adopts animals into new homes, and provides comprehensive shelter medicine services. The shelter is accredited by the American Animal Hospital Association (AAHA).

Support and Client Services

- 91005A Client Support
- 91005B Client Services-Restore/Enhance
- 91024 Fund Raising Development

Field Services

- 91006A Field Services
- 91006B Field Operations-Restore/Enhance

Shelter Services

- 91007A Shelter Services
- 91007B Shelter Services-Restore/Enhance

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Program offers 91005B, 91006B and 91007B increase animal registration fees by \$7 per year for dogs and \$4 per year for cats. This increase, plus a projected increase in registration compliance, will bring in approximately \$745K in new revenue during FY 2011. This revenue will allow Animal Services to maintain current service levels as well as pay for enhanced services as recommended by a City of Portland - Multnomah County Animal Services Task Force.

Enhanced services include: community education and outreach, increased collections of delinquent pet license accounts, a program of financial assistance for low income pet owners to help with spay/neuter services, and restore officer positions to respond to neighborhood animal nuisance complaints.

Program offer 91024 creates new capacity for the division to identify, develop, pursue, and acquire private donations and grant funding to help support the division's critical animal care and facility needs.

Measuring Success

- Pet Licenses Processed – measures workload and license compliance.
- Volunteer Hours – measures community's involvement and commitment to animal services. The measure is tracked in terms of full-time-equivalent employees. We have over 250 active volunteers representing an additional 15.00 FTE.
- Calls for service – output measure of service demand.
- Response Times to Calls – measured based on response categories: Emergency Response Time (1st Priority) measured in minutes; and Priority Investigation Response Time (cruelty and animal bites) measured in days from initial call to first contact.
- Dogs and Cats entering the shelter and their Dispositions – key data used to measure performance and effectiveness in saving animals. The primary outcome measure is to reunite animals with owners or find new homes for all healthy adoptable animals. We also measure our performance against the industry standard outcome measure of Euthanasia per 1,000 human population. The national average in 2008 was 13.8 per 1,000. In FY 2009, the rate in Multnomah County was 5.27 per 1,000 population.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
91005A	Animal Services Client Support	\$1,269,830	\$980,000	\$2,249,830	13.00
91005B	Animal Services Client Services - Restore and Enhance Service	329,530	680,000	1,009,530	3.50
91006A	Animal Services Field Services	1,252,338	105,000	1,357,338	13.00
91006B	Animal Services Field Operations - Enhanced	181,796	0	181,796	2.00
91007A	Animal Services Shelter Services	2,009,851	751,373	2,761,224	14.00
91007B	Animal Services Shelter Services - Restore and Enhance Service	168,674	65,000	233,674	2.50
91024	Animal Services Fund Raising Development	80,000	100,000	180,000	1.00
Total		\$5,292,019	\$2,681,373	\$7,973,392	49.00

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Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Support

Related Programs: 91006A, 91007A, 91005B, 91006B, 91007B

Program Characteristics:

Executive Summary

The Client Services program provides customer phone and counter service support for the Shelter and Field Services programs of Animal Services during regular business hours. Support includes assisting the public on the phones, serving customers and clients visiting the shelter, coordination and supervision of 200 active volunteers. The program processes approximately \$1.3 million annually in revenue, including all pet licensing, donations, and customer transactions. This Program Offer reduces the public's access to the shelter from six days a week to four days a week as a result of reducing an average of reducing Client Service staffing levels by 2.5 FTE.

Program Description

Client Services support is in four areas: 1) Customer phone service, which provides information, assistance and referral for 50,000 annual phone calls from the public for Shelter and Field Services; Customer phone lines will be staffed four days a week, providing 30 hours of service each week. 2) Front counter customer and client service, which assists the 90,000 walk-in customers that visited the shelter last year with all transactions for animal intake, animal adoptions, lost and found reports, owners reclaiming animals, pet licensing, and general information and referral. In FY11 the shelter will be open to the public four days a week providing 30 hours of service to the public each week. 3) Pet licensing, where staff process all pet licenses and animal facility licenses, including license sales and renewals through the mail, process sales by business license vendors in the community, on-line sales, database entry, billing and collection system for notices of infraction, deferred payment and NSF checks. 4) The Volunteer Program, which provides recruitment, selection, training and supervision for citizens and organizations who volunteer to assist in the delivery of services. Volunteers assist with animal care, foster shelter animals, and participate in adoption outreach and community events.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Pet Licenses Processed	73,000	65,000	75,000	50,000
Outcome	Number of Volunteers expressed in FTE	15	15	16	16

Performance Measure - Description

The number of pet licenses processed is a workload measure. The number of volunteers expressed in FTE (full-time equivalent) measures the hours that volunteers commit to animal services. We have over 250 active volunteers at the shelter and we track their hours. This Program Offer reduces the number of days the shelter is open from 6 days a week to 4 days a week, and reduces Client Services staff from 17 FTE to 14.5 FTE. Staff reductions will negatively impact our ability to process licenses.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine, and disposition requirements; inoculations against rabies requirements; records requirements; and, requirement for all fees to go to the County dog control fund

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,033,364	\$0	\$1,020,367	\$0
Contracts	\$29,000	\$0	\$27,500	\$0
Materials & Supplies	\$63,875	\$0	\$54,550	\$0
Internal Services	\$183,338	\$0	\$167,413	\$0
Cash Transfer	\$0	\$979,000	\$0	\$980,000
Total GF/non-GF:	\$1,309,577	\$979,000	\$1,269,830	\$980,000
Program Total:	\$2,288,577		\$2,249,830	
Program FTE	17.00	0.00	13.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$979,000	\$0	\$980,000
Other / Miscellaneous	\$979,000	\$0	\$980,000	\$0
Total Revenue:	\$979,000	\$979,000	\$980,000	\$980,000

Explanation of Revenues

Dog License revenue: 30,000 lic issued @ \$24.00/lic = \$720,000. Cat License revenue: 16,363 lic issued @ \$11/lic = \$180,000. Animal Adoption revenue: 2,000 adoptions x \$40/avg adoption = \$80,000.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Last year this program was: #91005, Animal Services Client Services/Support

The FY2011 constraint budget reflects a reduction from 6 days open to the public to four days open to the public. This reduced service level will limit the public's opportunity to visit the shelter for regular services. The number of animals adopted and reclaimed by their owners is projected to drop by 10 - 20%. An increased backlog in license processing is expected, which will negatively impact revenue. Eliminates 2.5 FTE.

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005A, 91006A, 91007A, 91006B, 91007B

Program Characteristics:

Executive Summary

This Program Offer will accomplish two goals:

1) Restore Client Services funding to open the shelter two additional days a week, for a total of 6 days a week to provide public access to shelter and customer services. This restores the days the shelter is open to FY10 Current Service Levels. Restores funding for 2.5 FTE.

2) Increase pet license fees and dedicates the new fee revenue to restoring and enhancing services. The recent City of Portland- Multnomah County Animal Services Task Force recommended raising license-registration fees as the method for funding restored and enhanced services. The new licensing revenue will fund one license collection specialist and fund a marketing plan to re-brand our licensing program. License fees were last increased in 2002.

Program Description

The Animal Shelter will be open 6 days a week. This represents the FY10 Current Service Level of being open and accessible to the public. Restoring two additional days of shelter and customer service will have a positive impact on pet adoptions, returning animals to their owners, and will contribute to reducing euthanasia at the shelter.

In May 2008, the Portland City Council and the Multnomah County Board of Commissioners chartered the City-County Animal Services Task Force. The Task Force was asked to study and evaluate options, and make recommendations for appropriate and viable service levels and priorities, and a sustainable funding method, to ensure continued services into the future. The City and County asked the Taskforce to provide viable options for two goals: Restore animal services; and, provide a sustainable funding mechanism that puts the bulk of the cost of funding restored and enhanced animal services on animal owners. The key recommendation by the Task Force was to increase pet license fees and dedicate the new revenue to restore and enhance services. The Task Force identified the following strategies that are funded in this Program Offer with new license revenues:

1. Increase pet license fees. One year dog license fees will increase from \$18 to \$25 and one year cat licenses will increase from \$8 to \$12. Multi-year licenses will also increase.
2. Increase license collection and compliance by adding one license collection specialist to collect on delinquent license renewal notices, delinquent veterinary reported rabies vaccinations, and unpaid Notices of Infraction for licensing;
3. Invest in community education and outreach by creating a professional marketing plan to shape public attitudes and build community support for responsible pet ownership, licensing, pet adoption, lost and found services, and animal shelter needs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Days the Shelter is Open to the Public	6	6	6	6
Outcome	New License Revenue (dollars)	0	0	0	725,000

Performance Measure - Description

✓ **Measure Changed**

New License Revenue is a measure of the revenue increase projected from increasing the pet licensing fees and improving license fee collection capacity. The number of days the shelter is open to the public is a measure of the public's access to services.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine, and disposition requirements; inoculations against rabies requirements; records requirements; and, requirement for all fees to go to the County dog control fund.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$226,420	\$0
Contracts	\$0	\$0	\$100,000	\$0
Materials & Supplies	\$0	\$0	\$3,110	\$0
Cash Transfer	\$0	\$0	\$0	\$680,000
Total GF/non-GF:	\$0	\$0	\$329,530	\$680,000
Program Total:	\$0		\$1,009,530	
Program FTE	0.00	0.00	3.50	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$735,000
Other / Miscellaneous	\$0	\$0	\$329,530	\$0
Total Revenue:	\$0	\$0	\$329,530	\$735,000

Explanation of Revenues

Restored current level of service in animal adoption revenue: \$10,000
Restored current level of service license sales - \$75,000
Increased license fees - \$517,000
Increase in compliance due to new License Compliance Specialist - \$100,000
Increase in compliance due to new Public Outreach Campaign - \$33,000

Significant Program Changes

✔ Significantly Changed

Last year this program was:

This Program Offer restores service reductions to FY10 Current Service Levels, and funds new service levels from increased Program revenues--pet license revenues.

Program # 91006A - Animal Services Field Services

Version 3/11/2010 s

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005A, 91007A, 91005B, 91006B, 91007B

Program Characteristics:

Executive Summary

The Animal Services' Field Services program provides 24 hour-a-day response to public safety emergencies involving animals; rescues injured, sick, and abused animals; enforces city, county, and state laws; and, provides community education and assistance in resolving neighborhood animal nuisances. Service is provided to the community 7 days-a-week, including all holidays. This program serves all cities and unincorporated areas in Multnomah County.

Program Description

The Field Services program offers the following services: Response to public safety emergencies: protecting the public from aggressive, dangerous dogs attacking and injuring people and other animals. Animal emergency rescue: rescue injured, sick, abused, and neglected animals. Protecting public health: investigate public health reports of animal bites, quarantine animals for rabies and enforce state rabies laws. Assurance of animal welfare protection: investigate cases of animal neglect, abuse and abandonment; dogfighting; and, ensure humane standards of animal care in licensed animal facilities. Neighborhood livability: assist the public in resolving neighborhood nuisances involving animals by giving referrals to neighborhood mediation, mail Notices of Infraction to owners, regulate potentially dangerous dog ownership, impound stray animals, and, enforce Portland Park Off-Leash areas. Community education: promote responsible pet ownership. Enforce city, county, and state laws involving animals. Manage the administrative hearings process to resolve ordinance violations. Team with law enforcement agencies and District Attorney on criminal cases involving animals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Calls for Service	9,107	9,000	9,000	9,200
Outcome	Avg Emergency Response Time (minutes)	25	25	35	35
Outcome	Priority Investigation Response Time (days)	7	7	10	10

Performance Measure - Description

Calls for service is an output measure of service demand. The other measures capture response time across two priorities: Emergency Response Time (1st Priority) measured in minutes; and Priority Investigation Response Time (cruelty and animal bites) measured in days from initial call to first contact. In FY09, Field Services responded to 9,107 calls for service: 2,502 emergency calls; 599 bite investigations; 959 animal cruelty/welfare investigations; 1,748 dead animal service calls; 2,629 neighborhood nuisance complaints.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. This includes: Dogs running at large; Dogs as Public Nuisance; Potentially Dangerous and Dangerous Dogs; Impoundment and shelter requirements; Dog Licensing; Impoundment of Dogs harming livestock. ORS 609.205 prohibits keeping wild or exotic animals. ORS 433 Rabies Control includes requirements to report animal bites; impoundment, quarantine, and disposition; inoculation against rabies; records requirements; and requirement for fees to go to the County dog control fund. The County has an Intergovernmental Agreement with City of Portland to provide Off-Leash Park Enforcement services. The IGA is renewable each year. On Jan.1, 2006 a new dangerous dog state law took effect with some criminal sanctions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$974,512	\$0	\$990,858	\$0
Contracts	\$75,000	\$0	\$66,000	\$0
Materials & Supplies	\$57,107	\$0	\$43,781	\$0
Internal Services	\$165,210	\$0	\$151,699	\$0
Cash Transfer	\$0	\$100,000	\$0	\$105,000
Total GF/non-GF:	\$1,271,829	\$100,000	\$1,252,338	\$105,000
Program Total:	\$1,371,829		\$1,357,338	
Program FTE	13.00	0.00	13.00	0.00
Program Revenues				
Intergovernmental	\$0	\$65,000	\$0	\$65,000
Other / Miscellaneous	\$100,000	\$35,000	\$105,000	\$40,000
Total Revenue:	\$100,000	\$100,000	\$105,000	\$105,000

Explanation of Revenues

Revenue from Notice of Infractions fines: Projected 2,000 Notices of Infraction issued @ \$17.5/notice collection = \$35,000. The Intergovernmental Agreement with Portland for Off-Leash Park Enforcement services = \$65,000 for FY10.

Significant Program Changes

Last year this program was:

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005A, 91006A, 91007A, 91005B, 91007B

Program Characteristics:

Executive Summary

The Animal Services' Field Services program provides 24 hour-a-day response to public safety emergencies involving animals; rescues injured, sick, and abused animals; enforces city, county, and state laws; and, provides community education and assistance in resolving neighborhood animal nuisances. Service is provided to the community 7 days-a-week, including all holidays. This program serves all cities and unincorporated areas in Multnomah County

This program Offer will implement recommendations from the City-County Animal Services Task Force to improve neighborhood nuisance response. The offer will fund two officer positions from increased license fees that will investigate neighborhood nuisance complaints, pick-up stray dogs, barking dog enforcement, and response on wildlife complaints.(from Animal Services Task Force)

Program Description

The Field Services program responds to public safety emergencies: protects the public from aggressive, dangerous dogs; provides 24-hr emergency animal rescue; investigates public health reports of animal bites; investigates animal cruelty, neglect, abuse and abandonment, and enforces city, county, and state laws related to animals. In FY07, funding for the Field Services program was reduced. This curtailed neighborhood nuisance enforcement services, including assisting the public with barking dog cases, stray dogs, and wildlife.

In May 2008, the Portland City Council and the Multnomah County Board of Commissioners chartered the City-County Animal Services Task Force. The Task Force was asked to study and evaluate options, and make recommendations for appropriate and viable service levels and priorities, and a sustainable funding method, to ensure continued services into the future. The City and County asked the Taskforce to provide viable options for two goals: Restore animal services; and, provide a sustainable funding mechanism that puts the bulk of the cost of restored and enhanced animal services on animal owners. The key recommendation by the Task Force was to increase pet license fees and dedicate the new revenue to restore and enhance services. The Task Force identified the following strategies that are funded in this Program Offer with new license revenues: 1. Increase pet license fees; 2. Enhance neighborhood services by adding two officer positions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Calls for Service	9,107	9,000	9,000	11,500
Outcome	Priority Investigation Response Time (days)	7	7	10	3

Performance Measure - Description

Calls for service is an output measure of service demand. This Program Offer funds two restored officer positions to respond and assist citizens to resolve animal nuisances in their neighborhood. We are projecting that we will provide response on an additional 2,500 calls. This is based on the nuisance complaint call volume prior to reducing nuisance services in FY07. Response Times on priority investigations are projected to improve with higher staffing levels for officers.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. This includes: Dogs running at large; Dogs as Public Nuisance; Potentially Dangerous and Dangerous Dogs; Impoundment and shelter requirements; Dog Licensing; Impoundment of Dogs harming livestock. ORS 609.205 prohibits keeping wild or exotic animals. ORS 433 Rabies Control includes requirements to report animal bites; impoundment, quarantine, and disposition; inoculation against rabies; records requirements; and requirement for fees to go to the County dog control fund. The County has an Intergovernmental Agreement with City of Portland to provide Off-Leash Park Enforcement services. The IGA is renewable each year. On Jan.1, 2006 a new dangerous dog state law took effect with some criminal sanctions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$135,982	\$0
Materials & Supplies	\$0	\$0	\$5,814	\$0
Internal Services	\$0	\$0	\$40,000	\$0
Total GF/non-GF:	\$0	\$0	\$181,796	\$0
Program Total:	\$0		\$181,796	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$181,796	\$0
Total Revenue:	\$0	\$0	\$181,796	\$0

Explanation of Revenues

This Program Offer is funded by increase in Pet License fees.
Funded with \$181,796 of one-time-only general funds.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Last year this program was: #91002, Animal Services Field Services
This Program Offer represents an enhanced service level and two additional officers.

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005A, 91006A, 91005B, 91006B, 91007B

Program Characteristics:

Executive Summary

The Animal Services' Shelter Operations program provides humane shelter and health care 365 days/year for lost, homeless and stray animals that are injured, sick, abandoned, abused, neglected and found in Multnomah County. The program reunites animals with their owners, adopts animals into new homes, and provides comprehensive shelter medicine services. The shelter is accredited by the American Animal Hospital Association. This program offer reduces the public's access to the shelter from six days a week to four days a week; and eliminates 2.5 FTE.

Program Description

Shelter Operations maintains a clean, comfortable, safe and healthy shelter environment to house and care for all companion and farm animals that enter the shelter, 365 days/year. Our first priority goal is to reunite animals with their owners. In addition to providing temporary shelter and care, we provide lost and found reporting services, and post real-time information about found and adoptable animals on our website. Animals not claimed by owners receive a health and behavior assessment. Animals determined to be healthy and adoptable are available for adoption into new, lifelong homes. Our Adoption Outreach program provides off-site adoption services in the community and advertises adoptable animals in local newspapers, radio and television. We place some shelter animals with adoption partners, non-profit groups and other animal shelters to help us find them new homes. Our Shelter Medicine program provides veterinary health care and treatment for all shelter animals, and spay/neuter surgeries for all adopted animals. Trained volunteers and Foster Pet parents assist in providing specialized animal care and help match potential adopters with the right pet.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Animals received at shelter	8,344	8,200	8,200	8,000
Outcome	Dogs adopted, reclaimed by owner, transferred to adoption partner	70.0%	70.0%	70.0%	65.0%
Outcome	Cats adopted, reclaimed by owner, transferred to adoption partner	31.0%	30.0%	30.0%	25.0%
Outcome	Dog and Cat Euthanasia per 1,000 human population	6	6	5	7

Performance Measure - Description

The number of animals entering the shelter is the measure that most impacts Shelter Services staffing and expenditures. This number has been steadily increasing. The primary outcome measure for shelter services is to reunite animals with their owners or find new homes for all healthy adoptable animals. The Euthanasia per 1,000 human population outcome measure is an industry standard. The national avg in 2008 was 13.8 per 1,000. In FY2009, the rate in Multnomah County was 5.27 per 1,000 population. This Program Offer closes the shelter to the public two additional days each week. Animal adoptions and returns to owner are expected to decline, and euthanasia is projected to increase due to reduced access.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Dogs as Public Nuisance prohibited; Potentially Dangerous and Dangerous Dogs; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control. This includes: requirements to report animal bites; Impoundment, quarantine, and disposition requirements; Inoculation against rabies requirements; Records requirements; and requirement for all fees to go to the County dog control fund, and dedicated trust funds

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,198,355	\$0	\$1,110,446	\$0
Contracts	\$30,000	\$564,458	\$30,000	\$440,000
Materials & Supplies	\$179,639	\$47,500	\$210,724	\$62,500
Internal Services	\$735,988	\$0	\$658,681	\$0
Cash Transfer	\$0	\$95,000	\$0	\$85,000
Unappropriated & Contingency	\$0	\$0	\$0	\$163,873
Total GF/non-GF:	\$2,143,982	\$706,958	\$2,009,851	\$751,373
Program Total:	\$2,850,940		\$2,761,224	
Program FTE	14.50	0.00	14.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$95,000	\$0	\$95,000
Other / Miscellaneous	\$95,000	\$611,958	\$85,000	\$656,373
Total Revenue:	\$95,000	\$706,958	\$85,000	\$751,373

Explanation of Revenues

Animal Fee revenue: 1,700 animals returned to owner x \$50/avg = \$85,000. The constraint budget reflects a reduction from 6 days open to the public to 4 days open to the public. Revenues from dog and cat adoptions, as well as returning animals to their owners, are expected to decline due to reduced hours

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Last year this program was: #91007, Animal Services Shelter Operations

In FY2010, the shelter was open to the public for 6 days to allow the public's access to pet adoption services and reclaiming lost animals under the care of Animal Services. The constraint budget reflects a reduction from 6 days open to the public to 4 days open to the public. This reduced service level will limit time available for the public to visit the shelter for regular services. The number of animals adopted and reclaimed by their owners is projected to fall by 10 - 25%, and euthanasia numbers are projected to increase.

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005A, 91006A, 91007A, 91005B, 91006B

Program Characteristics:

Executive Summary

The Animal Services' Shelter Services program provides humane shelter and health care 365 days/year for lost, homeless and stray animals that are injured, sick, abandoned, abused, neglected and found in Multnomah County. The program reunites animals with their owners, adopts animals into new homes, and provides comprehensive shelter medicine services.

This Program Offer will accomplish two goals:

1) Restore Shelter Services funding to re-open the shelter 2 additional days a week, for a total of 6 days a week to provide public access to shelter services. This restores the days the shelter is open to FY10 Current Service Levels through restoration of funding for 2.5 FTE.

2) Increase pet license fees and dedicate the new fee revenue to restoring and enhancing services. The recent City of Portland- Multnomah County Animal Services Task Force recommended raising license-registrations fees as the method for funding restored and enhanced services. The new licensing revenue will also fund a program to provide assistance to low income pet owners for pet spay and neuter services.

Program Description

This Program Offer will restore funding to re-open the Animal shelter 6 days a week. This restores the FY10 Current Service Level of being open and accessible to the public. Restoring two additional days of shelter and customer service will have a positive impact on pet adoptions, returning animals to their owners, and will contribute to reducing euthanasia at the shelter.

In May 2008, the Portland City Council and the Multnomah County Board of Commissioners chartered the City-County Animal Services Task Force. The Task Force was asked to study and evaluate options, and make recommendations for appropriate and viable service levels and priorities, and a sustainable funding method, to ensure continued services into the future. The City and County asked the Taskforce to provide viable options for two goals: Restore animal services; and, provide a sustainable funding mechanism that puts the bulk of the cost of restored and enhanced animal services on animal owners. The key recommendation by the Task Force was to increase pet license fees and dedicate the new revenue to restore and enhance services. This Program Offer dedicates new licensing revenue to fund a program to provide assistance to low income pet owners for pet spay and neuter services. This will establish a sustainable funding mechanism for an ongoing annual program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Animals Received at the Shelter	8,344	8,200	8,200	8,500
Outcome	Dogs Adopted, reclaimed by owner, transferred to adoption partners	70.0%	70.0%	70.0%	70.0%
Outcome	Cats Adopted, reclaimed by owner, transferred to adoption partners	31.0%	30.0%	30.0%	30.0%
Outcome	Dog and Cat Euthanasia per 1,000 human population	6	6	5	5

Performance Measure - Description

The number of animals entering the shelter is the measure that most impacts Shelter Services staffing and expenditures. The primary outcome measure for shelter services is to reunite animals with their owners or find new homes for all healthy adoptable animals. The Euthanasia per 1,000 human population outcome measure is an industry standard. The national avg in 2008 was 13.8 per 1,000. In FY2009, the rate in Multnomah County was 5.27 per 1,000 population. This Program Offer restores the shelter current service level days of operation. The performance measures are projected to continue on the current trend lines.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Dogs as Public Nuisance prohibited; Potentially Dangerous and Dangerous Dogs; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control. This includes: requirements to report animal bites; Impoundment, quarantine, and disposition requirements; Inoculation against rabies requirements; Records requirements; and requirement for all fees to go to the County dog control fund, and dedicated trust funds.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$151,131	\$0
Contracts	\$0	\$0	\$10,000	\$50,000
Materials & Supplies	\$0	\$0	\$7,543	\$15,000
Total GF/non-GF:	\$0	\$0	\$168,674	\$65,000
Program Total:	\$0		\$233,674	
Program FTE	0.00	0.00	2.50	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$10,000
Other / Miscellaneous	\$0	\$0	\$168,674	\$0
Total Revenue:	\$0	\$0	\$168,674	\$10,000

Explanation of Revenues

Re-opening two additional days will restore the number of animals reunited with their owners resulting in a projected increase in associated Animal Fee revenue of \$10,000.
Funded with \$168,674 of one-time-only general funds

Significant Program Changes

Last year this program was:

Last year this program was: #91007, Animal Services Shelter Operations

This Program Offer restores Shelter Services to FY10 current service levels. In addition, funds a new spay and neuter assistance fund for low income pet owners.

Program # 91024 - Animal Services Fund Raising Development Position

Version 6/16/2010 s

Lead Agency: Community Services
Program Offer Type: Innovative/New Program
Related Programs: 91005A, 91006A, 91007A, 91023

Program Contact: Mike Oswald

Program Characteristics:

Executive Summary

This Program Offer will fund one new position within the Animal Services Division to identify, develop, pursue, acquire private donations and grant funding to help support the division's critical animal care and facility needs. The first priority campaign will be to raise private funding to open the proposed Portland Pet Adoption Center (Program Offer #91023).

Program Description

The Animal Services Division is funded with a combination of General Fund and Program revenues (primarily pet license revenues and fees from pet adoptions and shelter care). Over the past 10 years, the Division has been receiving a growing number of unsolicited private contributions from pet lovers to support our mission to care for and shelter animals. These donations and private foundation grants have enabled the Division to fund pet adoption outreach events, adoption advertising, higher levels of veterinary care and critical surgeries, and shelter renovations that benefit the shelter's animals (i.e. veterinary hospital at the shelter and Cattery facility). The proposed Portland Pet Adoption Center presents an excellent opportunity for creating a public-private funding partnership where individuals can contribute to the Pet Adoption Center with private donations and volunteer time to help find homes for shelter animals.

As a political subdivision of the State of Oregon, Multnomah County government is organized under Section 170(c)(1) of the Internal Revenue Code, and is eligible to receive deductible donations. The Division budgets and manages four Restricted Accounts to receive and expend private donations. The accounts are: 1) Animal Care; 2) Adoption Outreach; 3) Capital; and 4) Spay and Neuter. Each year the Animal Services Division receives an average of \$100,000 in private donations.

This new position would create capacity to solicit and develop more private funding opportunities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome	New Private Donations(dollars)	0	0	0	100,000
Output		0	0	0	0

Performance Measure - Description

New Private Donations are a direct measure of contributions made to the program.

Legal/Contractual Obligation

As a political subdivision of the State of Oregon, Multnomah County government is organized under Section 170(c)(1) of the Internal Revenue Code, and is eligible to receive deductible donations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$80,000	\$0
Capital Outlay	\$0	\$0	\$0	\$100,000
Total GF/non-GF:	\$0	\$0	\$80,000	\$100,000
Program Total:	\$0		\$180,000	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$100,000
Total Revenue:	\$0	\$0	\$0	\$100,000

Explanation of Revenues

The Program Offer includes a projection of \$100,000 in new donations in FY2011. Average unsolicited donations have average \$140,000 per year for the past 3 years. This analysis also shows a downward trend in these donations. It is estimated that actively soliciting donations will reverse this trend significantly. Funded with \$80,000 of one-time-only general funds.

Significant Program Changes

Last year this program was:
New Program Offer

Division Overview

The mission of the Elections Division is to uphold a reputation for transparent, accurate, accessible and accountable elections in Multnomah County and maintain the public's confidence and trust in the elections process by running a smooth election.

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. It conducts many types of elections; from Water District Commissioner to President of the United States. Local elections include elected boards of directors for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and state senate and house seats in Multnomah County. Federal elections include Presidential, US Senate and Congressional races.

Conducting elections involves: registering voters; maintaining the statewide voter registration and election management data base (OCVR); maintaining address and district data; checking signatures on city, local and state candidate/initiative petitions; accepting candidate/measure filings; producing voters' pamphlets; issuing and mailing ballots; managing drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities; counting ballots; and releasing results. For major elections, Elections employs as many as 250 temporary election workers. The office also processes passport applications.

Elections

- 91008 Elections

Significant Changes

The following describes the significant budget changes that impacted the division.

There are no significant budget changes to the primary Elections program offer (91008) this fiscal year.

Measuring Success

Elections uses three performance measures to measure the success of its program.

Number of votes counted: this is an output measure that shows how many ballots will be processed for all elections during a given fiscal year.

Percent of customers who are satisfied with counter service: this is an outcome measure that was implemented for the first time in FY 2010 to determine how we meet our customers expectations for service. 804 surveys were completed through February, 2010 and 98% of all customers surveyed said that the service they received met or exceed their expectations.

Personnel cost per 1,000 ballots cast: this is an efficiency measure (in dollars) that shows the total non-permanent employee labor cost divided by the number of votes counted for the largest election in the fiscal year.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
91008	Elections	\$3,529,371	\$0	\$3,529,371	11.00
Total		\$3,529,371	\$0	\$3,529,371	11.00

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Lead Agency: Community Services

Program Contact: Tim Scott

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. Under Oregon law, regular election dates are in March, May, September and November. Under state and local law, special elections and recall elections can also be called at any time of the year.

Program Description

The Elections Division conducts many types of elections in Multnomah County, from Water District Commissioner to President of the United States. Local elections include elected boards of directors for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and state senate and house seats in Multnomah County. Federal elections include Presidential, US Senate and Congressional races.

Conducting elections involves: registering voters; maintaining the statewide voter registration and election management data base (OCVR); maintaining address and district data; checking signatures on city, local and state candidate/initiative petitions; accepting candidate/measure filings; producing voters' pamphlets; issuing and mailing ballots; managing drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities; counting ballots; and releasing results. For major elections, Elections employs as many as 250 temporary election workers. The office also processes passport applications.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of votes counted.	430,288	365,000	391,533	344,400
Outcome	Percent of customers who are satisfied with counter service.	0.0%	95.0%	98.0%	95.0%
Efficiency	Personnel cost per 1000 ballots cast.	1,160	1,000	1,152	1,000

Performance Measure - Description

Customer satisfaction was measured through a survey completed by customers immediately following service. Both Elections and Passport customers were surveyed. 804 surveys were completed and the results shown above reflect the percentage of customers who indicated that customer service either met or exceed their expectations. This was the first year for this performance measure.

Personnel Cost per 1,000 ballots cast (in dollars) in FY 08-09 is for the Presidential General Election; Current Year Purchased and Current Year Estimate is for the Gubernatorial Primary Election; and the Next Year Offer is for the Gubernatorial General Election in November 2010.

Legal/Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, Elections, describes the process for county initiative/referendum petitions in Multnomah County as well as how to fill vacancies in county elective offices. Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections by each county. Rules deal with issues such as County Voters' Pamphlets and Voting by Mail. Oregon Revised Statutes, Chapters 246 through 260, provide the legal authority for all aspects of conducting elections in Oregon. There are also Federal mandates. The Voting Rights Act, The National Voter Registration Act and the Help America Vote Act establish election administration standards.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,351,210	\$0	\$1,355,197	\$0
Contracts	\$388,000	\$0	\$387,111	\$0
Materials & Supplies	\$1,066,750	\$0	\$1,071,319	\$0
Internal Services	\$679,571	\$0	\$715,744	\$0
Total GF/non-GF:	\$3,485,531	\$0	\$3,529,371	\$0
Program Total:	\$3,485,531		\$3,529,371	
Program FTE	12.50	0.00	11.00	0.00
Program Revenues				
Fees, Permits & Charges	\$1,173,750	\$0	\$1,020,368	\$0
Total Revenue:	\$1,173,750	\$0	\$1,020,368	\$0

Explanation of Revenues

Revenue is generated by the collection of fees for candidate filings, voters' pamphlet filings and data sales to candidates, campaigns and political parties. Revenue is also generated by reimbursements from districts for their apportioned share of the cost of the election. Election expenses are reimbursed by special districts. Special elections called by the State are reimbursed by the State. By state law, cities and the state cannot be charged for the cost of the election in the Primary or General election. The county must pay for those districts apportioned cost in these elections.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Total FTE will be reduced by 1.5 in FY11. 0.5 FTE is due to a change in the structure of finance support. Several employees in DCS Finance Support will take on the duties of the .5 FTE and will charge time directly to the Elections cost center. Charges are budgeted in Internal Services Other instead of Permanent Staff. 1.0 FTE is due to transferring the Passports program from Elections to the Division of Assessment, Recording and Taxation in the Department of County Management.

Division Overview

The Land Use and Transportation Planning Division is comprised of three service areas: Land Use Planning, Code Compliance and Transportation Planning.

Land Use Planning implements federal, state, and local policies and laws that preserve the rural farm and timber economy, protect the environment, and maintain the quality of life in our unincorporated communities. Land Use Planning includes long range, current and code compliance functions. Long Range Planning works with citizens to develop land use policies that meet the needs of our rural communities; updates County codes to incorporate changes to federal and state land use laws; and coordinates with regional partners to plan for the orderly urbanization of rural lands. Current Planning implements adopted policies and laws. They explain land use rules to the public; review land use and building applications for compliance with applicable laws; and problem solve complex land use issues with applicants.

Code Compliance is largely complaint driven, emphasizing hands on work with property owners to achieve voluntary compliance with land use rules.

Transportation Planning supports Multnomah County by advocating and delivering choices for transportation accessibility and mobility throughout the County and region. Transportation Planning develops plans and projects addressing all modes of transportation at the regional and local levels; advocates for sound regional transportation policies; assesses transportation impacts of proposed development; prepares the County's Capital Improvement Plan and Program (CIPP); and identifies and secures funding for capital, maintenance and preservation of the County's transportation system. Planning staff also provides subject matter expertise to elected officials for their roles in regional transportation matters.

Land Use Planning

- 91021 Land Use Planning

Transportation Planning

- 91020 Transportation Planning
- 91018 Transportation Capital

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2010 we reduced staff by 1.00 exempt FTE requiring organization and structural changes to the way we do business. In FY 2011, we are reducing staff by 1.00 FTE (land use planner). Over the past year, we have issued fewer permits. Routine activities requiring land use permits by individual property owners did not decline at the same rate as commercial development. Therefore, we did not see a decline in business activity until this past year. The majority of permits we issue are to individual property owners, not developers. More information can be found in the Land Use Planning program offer 91021.

Measuring Success

The performance measures we use track the level of activity that occurs in the Land Use and Transportation Planning Program as well as sets goals for the program to exceed the state requirement. The output measure includes calls received and responded to (9,411), walk-in customers assisted (2,829), and enforcement complaints logged (106). The outcome measure captures preliminary meetings held (134), land use reviews issued (188), zoning sign-offs completed (170), and enforcement cases closed within the fiscal year (72). For code compliance our quality goal is 100% voluntary compliance for complaints closed. For land use, our efficiency goal is to issue decisions so that they become final within 120 days of when they are made complete, notwithstanding that state laws allows counties 150 days. For Transportation Planning the number of development proposals reviewed are measured (153) and the percent of proposals approved with transportation findings (55%) are measured. Numbers in parentheses are for FY 2009.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
91018	Transportation Capital	\$0	\$8,036,975	\$8,036,975	0.00
91020	Transportation Planning	0	474,407	474,407	3.65
91021	Land Use Planning	1,226,902	128,127	1,355,029	7.95
Total		\$1,226,902	\$8,639,509	\$9,866,411	11.60

Community Services

Land Use & Transportation Planning

fy2011 adopted budget

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Program # 91018 - Transportation Capital

Version 6/25/2010 s

Lead Agency: Community Services

Program Contact: Jane McFarland

Program Offer Type: Existing Operating

Related Programs: 91013, 91016, 91020

Program Characteristics:

Executive Summary

The Transportation Capital program represents payments to contractors for capital improvement projects on County owned bridges (Sellwood, Hawthorne, Morrison, Burnside, Broadway and Sauvie Island), Roads and Bicycle/Pedestrian facilities. The purpose of this program is to maintain and enhance the existing transportation system

Program Description

Capital improvements are relatively high dollar value projects to rehabilitate, improve, or replace when needed, transportation infrastructure assets such as roads and bridges. This program represents County funds, and funds from outside sources that pass through the County, to make capital improvements on County owned Bridges, Roads and Bicycle/Pedestrian facilities. This program is dependent upon Bridge Engineering and Roadway Engineering programs to provide County labor to plan and oversee the design and construction associated with capital projects. Projects are identified, prioritized and scheduled in the Transportation Capital Improvement program to match available funds. This program is approved by the Board of County Commissioners. Transportation personnel work with County and outside agencies to secure funding for these projects. The County's bridges, roads and bicycle/pedestrian assets are valued in excess of \$1.7 billion dollars. It is very important to protect these assets. Many factors contribute to the constant degradation of the transportation infrastructure so constant effort is required to maintain the current status. Current capital needs are identified in the Transportation Capital Improvement Plan. The plan outlines needed Road and Bridge improvements during the next 20 years. The Transportation Capital Program prioritizes the projects and schedules them to match the available funds and new funds as they are ascertained over a 5 year period. The major project included in the FY11 budget is the Morrison Main Span Rehabilitation design completion and the first half of construction.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Dollar value of capital improvements	8,910,017	9,725,000	9,725,000	6,625,000
Outcome	Percent of cost growth	1.0%	0.0%	0.0%	0.0%

Performance Measure - Description

Dollar value of capital improvements includes all County funds spent, regardless of source. The % of cost growth compares the total construction cost at completion at the beginning of the fiscal year to the total construction cost estimate at the end of fiscal year for major projects. This measures the ability to control cost growth during construction.

Legal/Contractual Obligation

This program is mandated by Federal Regulation CFR Title 33 which covers the responsibilities of drawbridge owners, ORS 366.744 and ORS 382.305 – 382.425 which specifically address the Willamette River Bridges, ORS 366.514 which addresses the Bike and Pedestrian and ORS 368 which addressed the Road Capital Program and the 1984 agreement with the City of Portland which specify the distribution funds received by the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$167,973
Internal Services	\$0	\$656,856	\$0	\$543,502
Capital Outlay	\$0	\$9,905,846	\$0	\$6,985,000
Unappropriated & Contingency	\$0	\$174,575	\$0	\$340,500
Total GF/non-GF:	\$0	\$10,737,277	\$0	\$8,036,975
Program Total:	\$10,737,277		\$8,036,975	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$13,160	\$0	\$11,611	\$0
Fees, Permits & Charges	\$0	\$525,000	\$0	\$354,700
Intergovernmental	\$0	\$2,220,856	\$0	\$5,234,897
Other / Miscellaneous	\$0	\$7,991,421	\$0	\$2,282,378
Total Revenue:	\$13,160	\$10,737,277	\$11,611	\$7,871,975

Explanation of Revenues

Revenues come from dedicated funds for construction, repair, maintenance and operation of County roads, bridges and bicycle/pedestrian facilities. Projects in this fund receive funding from State Motor Vehicle sources, County gasoline tax, County vehicle registration fee, permits, development charges, State agencies, Federal agencies and through intergovernmental agreement.

Significant Program Changes

Last year this program was:

Program # 91020 - Transportation Planning

Version 3/16/2010 s

Lead Agency: Community Services

Program Contact: Jane McFarland

Program Offer Type: Existing Operating

Related Programs: 91013, 91016, 91018, 91021

Program Characteristics:

Executive Summary

Transportation Planning supports Multnomah County goals of Safe and Vibrant Communities, a Thriving Economy, and Health Equity by advocating and delivering choices for transportation accessibility and mobility throughout the County and region. Transportation Planning develops plans and projects addressing all modes of transportation at the regional and local levels; advocates for sound regional transportation policies; assesses transportation impacts of proposed development; prepares the County's Capital Improvement Plan and Program (CIPP); and identifies and secures funding for capital, maintenance and preservation of the County's transportation system. Planning staff also provides subject matter expertise to elected officials for their roles in regional transportation matters.

Program Description

Transportation Planning undertakes the planning, project development and funding of the County's transportation system. To accomplish this, Transportation Planning staff directly support the County's road and bridge engineering, maintenance and operations, transportation capital program, and the bicycle and pedestrian program. Active participation on regional policy and technical committees is a key component in evaluating, planning and securing funds to implement transportation programs, and construct and maintain transportation infrastructure. Transportation Planning staff represents the County in regional and local transportation planning activities serving as technical advisors to the Regional Transportation Plan, and local planning and development activities. Staff develops, analyzes and advocates for regional transportation and land use policies and priorities that advance livability in the County's communities, economic stability and growth, and the County's health equity initiative. We are directly engaged in the regional, state and federal decision-making on transportation funding that affect the County's ability to achieve its transportation-dependent goals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of development proposals reviewed.	153	175	110	120
Outcome	Percent of proposals approved w/ transportation evaluations, findings.	55.0%	85.0%	65.0%	80.0%
Efficiency	Average review time in days.*	0	14	10	11
Outcome	Percent of development applications approved with transportation conditions.*	0.0%	50.0%	50.0%	50.0%

Performance Measure - Description

A primary function of transportation planning is the timely review of development applications for land owners/developers. Two measurements used are the number of development proposals reviewed and the average number of days to review. The percent of proposals approved with transportation impact assessment and findings, and the percent of development applications approved with transportation conditions are indications of the amount of effort required to process the applications and how effective the process is.

* The current year estimate includes the outcome of all applications initiated in FY'10. Some of these will be approved in FY'11 but counted in the FY'10-11 measure as they are completed. This practice is consistent with previous years' performance measurements. These were new Performance Measure starting in FY'09-10, no data for FY'08-09

Legal/Contractual Obligation

Transportation Planning operates under mandates from several statutes including ORS 368 and 371, OAR 660 Division 12, the Federal Clean Water Act, and Americans with Disabilities Act (ADA). Funding for Transportation Planning comes primarily from the County's share of State vehicle registration fees and gas tax that may only be used for the County's roads and bridges. Our responsibilities include State-mandated transportation system planning including bicycle and pedestrian modes, capital improvement programming, and compliance with ADA and Congestion Management/Air Quality.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$393,367	\$0	\$395,697
Contracts	\$0	\$10,000	\$0	\$10,000
Materials & Supplies	\$0	\$9,100	\$0	\$30,048
Internal Services	\$0	\$58,221	\$0	\$38,662
Total GF/non-GF:	\$0	\$470,688	\$0	\$474,407
Program Total:	\$470,688		\$474,407	
Program FTE	0.00	3.65	0.00	3.65
Program Revenues				
Indirect for dep't Admin	\$9,430	\$0	\$9,676	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$21,448
Intergovernmental	\$0	\$470,688	\$0	\$452,959
Total Revenue:	\$9,430	\$470,688	\$9,676	\$474,407

Explanation of Revenues

Funding for the Transportation Planning program comes from the Road Fund - the County's share of State vehicle registration fees and gas tax, and the County's gas tax. These funds are a dedicated source to be used only on the County's roads and bridges.

Significant Program Changes

Last year this program was:

Lead Agency: Community Services

Program Contact: Karen Schilling

Program Offer Type: Existing Operating

Related Programs: 91020

Program Characteristics:

Executive Summary

Land Use Planning implements federal, state, and local policies and laws that preserve the rural farm and timber economy, protect the environment, and maintain the quality of life in our unincorporated communities. Land Use Planning includes long range, current and code compliance functions. Long Range Planning works with citizens to develop land use policies that meet the needs of our rural communities; updates County codes to incorporate changes to federal and state land use laws; and coordinates with regional partners to plan for the orderly urbanization of rural lands. Current Planning implements adopted policies and laws. They explain land use rules to the public; review land use and building applications for compliance with applicable laws; and problem solve complex land use issues with applicants. Code Compliance is largely complaint driven, emphasizing hands on work with property owners to achieve voluntary compliance with land use rules.

Program Description

Land use planning facilitates and oversees compliance efforts to assure public policies regarding "what we want our rural communities to look like over time" are addressed. Statewide Planning Goals and the National Scenic Area Act express values of the larger community and influence how we plan locally. Our program helps neighbors connect on land use issues by offering forums and providing a policy framework for citizens to engage in crafting a "vision" for their community. This vision is captured in a Comprehensive Plan containing land use planning policies, strategies, and maps that we implement daily to provide long term predictability to the land use pattern. Careful planning contributes to the County being an attractive place to live and work, ensuring that we have a sustainable healthy environment, a vibrant rural economy, beautiful parks and greenspaces, and accessible transportation choices. Policy choices support timber and agricultural economies, preserving natural amenities, and planned growth. Land use reviews focus on conflicting uses, namely residential development to ensure they do not undermine these objectives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# land use/compliance inquiries	12,346	13,100	10,100	11,000
Outcome	# land use/compliance actions taken	564	600	480	550
Quality	% compliance cases resolved vountarily	99.0%	97.0%	99.0%	97.0%
Efficiency	% land use decisions made in 120 days	82.0%	81.0%	82.0%	82.0%

Performance Measure - Description

The output measure includes calls received and responded to (9,411), walk-in customers assisted (2,829) and enforcement complaints logged (106). The outcome measure captures preliminary meetings held (134), land use reviews issued (188), zoning signoffs completed (170), and enforcement cases closed within the fiscal year (72). Numbers in parentheses are for FY08-09. For code compliance, our quality goal is 100% voluntary compliance for complaints closed. For land use, our efficiency goal is to issue decisions so that they become final within 120 days of when the applications are submitted and made complete, notwithstanding that state law allows counties 150 days.

Legal/Contractual Obligation

Multnomah County must adopt a Comprehensive Land Use Plan that meets State Planning Goals, including enacting implementing regulations as provided under ORS 92, 195, 196, 197, 215, and 390. The County regulates land uses in the National Scenic Area in accordance with federal law. These land use laws mandate the County review all development within its jurisdiction, distinguish between types of development and the level of review required, prescribe extensive procedures the County must follow to ensure due process, and set out a timeframe within which land use reviews must be completed (i.e. 150 day clock). The County must update its codes to comply with new laws adopted each legislative session or when the Gorge Commission revises its rules. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$864,739	\$0	\$830,788	\$0
Contracts	\$68,232	\$82,045	\$62,369	\$128,127
Materials & Supplies	\$28,450	\$0	\$27,350	\$0
Internal Services	\$320,293	\$16,360	\$306,395	\$0
Total GF/non-GF:	\$1,281,714	\$98,405	\$1,226,902	\$128,127
Program Total:	\$1,380,119		\$1,355,029	
Program FTE	0.00	8.95	7.95	0.00
Program Revenues				
Indirect for dep't Admin	\$828	\$0	\$0	\$0
Fees, Permits & Charges	\$90,000	\$0	\$80,000	\$10,627
Intergovernmental	\$0	\$61,405	\$0	\$117,500
Other / Miscellaneous	\$0	\$37,000	\$0	\$0
Total Revenue:	\$90,828	\$98,405	\$80,000	\$128,127

Explanation of Revenues

Land Use Planning will receive a maximum of \$35,000 from the State to assist with implementing the land use rules in the National Scenic Area. These funds are reimbursed to the County at the end of each fiscal year based on the amount of time staff spends processing permits and resolving compliance issues. Historically we spend almost double the amount that we are reimbursed.

We expect \$82,500 from Metro to complete Bonny Slope West urban planning. Funds are reimbursed to the County upon completion of milestones 4 and 5 in the contract.

Fees are set and collected for land use permits. We estimate \$80,000 in revenues from land use permits.

Timber receipts are estimated at \$10,627.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #91021, Land Use Planning

In FY10 we reduced staff by 1 exempt FTE requiring organizational and structural changes to the way we do business. In FY11 we are reducing staff by 1 FTE (land use planner). Over the past year we have issued fewer permits. Routine activities requiring land use permits by individual property owners did not decline at the same rate as commercial development therefore we did not see a decline in business activity until this past year. The majority of permits we issue are to individual property owners, not developers.

Division Overview

The Road Services Division's manages and preserves the County road infrastructure to provide a safe and reliable transportation system that supports economic and community vitality. The Division is comprised of three Service Areas, under which a variety of activities are performed: Road Services, County Surveyor's Office, and Distribution of Shared Road Fund Revenues. Within Road Services and the County Surveyor's Office are various sections performing a wide range of services to local municipalities, developers, land surveyors and the general public. Services include road maintenance, capital planning, capital design, and capital construction management and engineering, traffic services, right-of-way acquisitions and permitting, and mandated and non mandated surveying functions performed through the Survey Office.

Road Services - fulfills its mandates through cooperative planning with state, local and regional jurisdictions to preserve and improve the transportation system through the building of roads and providing daily maintenance and traffic services that contribute to public safety, environmental protection, livability and water quality.

County Surveyor's Office - provides mandated services such as: review surveys submitted for filing by land surveyors, and filing and indexing surveys into the public survey records; maintenance of the public survey records; review and approval of land divisions. Non-mandated services include providing surveying support to County Roads, county departments and local agencies as requested.

Distribution of Shared Road Funds - mandated through intergovernmental agreements. These agreements require the sharing of road funds the County receives directly from the State Highway Fund and through gas tax revenues collected from the sale of gasoline pumped in the County.

Road Services

- 91013 Road Services

County Surveyor

- 91012 County Surveyor's Office

City Supplemental Payments

- 91022 Payments

Significant Changes

The following describes the significant budget changes that impacted the division.

The sustained downturn in the economy continues to impact the Division's programs which operate from dedicated revenues all of which respond to economic change. The Road program is fortunate to see new transportation revenue coming to the County with the recent passage of House Bill 2001 by the Oregon Legislature. The revenue will provide a financial buffer to what would have been extreme financial shortfall to Road Services budget. Through many strategic reductions executed over the past six years, the Division has continued to balance the needs of the road infrastructure, and customer expectations and fulfill legal obligations. As the economy starts to rebound Road Services believes it is well positioned to regain some of decline in pavement deterioration and be prepared to offer local match for road capital projects.

The American Recovery and Reinvestment Act (ARRA) provided an infusion of capital funding to the depleted road capital budget. The ARRA funds were directed at projects that increase roadway safety and pavement preservation.

The County Surveyor's Office continues to feel the impact of the recession as land developers have pulled back on new projects. For a second year in a row the program budget will reduce staffing by one position. Survey field crews will continue to support the road capital program and restore and maintain the County's land survey corners.

Measuring Success

A primary mission of the Road Services Division is to manage and preserve the county's road infrastructure. As the difference between road revenue and the cost to fulfill our mission widens, it becomes increasingly more difficult to arrest the deterioration of the roadway as well as make needed improvements. Our pavement condition index (PCI) reflects our ability to slow the deterioration or ideally restore the system to an acceptable standard. Although the PCI has been steadily falling due to the inability to apply comprehensive pavement treatments we expect that HB 2001 revenue will begin to restore the pavement condition to an acceptable level.

As a response to customer input, we continue to focus on road safety improvements, economic development support and emergency response balancing the limited funds with management of pavement condition.

Despite the reduction of services levels, the balancing of competing demands with reduced resources may net a maintenance work plan that is less than 100% complete. The outcome of a shift in resources focusing more on pavement management which the traveling public may not immediately see, could result in a decrease in response time to more readily visible road services.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
91012	County Surveyor's Office	\$0	\$2,266,012	\$2,266,012	12.00
91013	Road Services	0	9,984,384	9,984,384	63.00
91022	City Supplemental Payments	0	25,402,988	25,402,988	0.00
Total		\$0	\$37,653,384	\$37,653,384	75.00

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Lead Agency: Community Services

Program Contact: Robert Hovden

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91016

Program Characteristics:

Executive Summary

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local agencies.

Program Description

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and filing and indexing surveys into the public survey records; Maintenance of the public survey records and provide research tools to view and provide copies of these public records; Review and approval of land divisions (partition, condominium and subdivision plats).

The Surveyor's office functions: Restoration and maintenance of Public Land Survey corner; and providing survey expertise to the citizens of Multnomah County

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual number of plats received for approval	191	200	100	150
Outcome	Percentage of plats reviewed with 3 weeks	97.3%	95.0%	100.0%	97.0%
Efficiency	Number of recorded plats that require "Affidavit of Corrections" (errors)	0	2	2	2
Output	Number of new Public Land Corner reports filed	217	140	210	100

Performance Measure - Description

The county surveyor approves all land division (plats) within the county (including all cities).

Our customers expect our review to be accurate and timely. Our goal is to complete our initial review of all plats within 3 weeks of submittal of all required information and have very few recorded plats that require "affidavit of correction" because of errors.

The County Surveyor also is required to restore and maintain all public land survey corners. We maintain about 2,000 of these corners. When restoring a corner, we are required to file a report when we find or make changes to the existing record.

Legal/Contractual Obligation

The County Surveyor is a state mandated public official. The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,316,482	\$0	\$1,247,684
Contracts	\$0	\$3,500	\$0	\$2,000
Materials & Supplies	\$0	\$50,150	\$0	\$35,200
Internal Services	\$0	\$727,645	\$0	\$564,452
Capital Outlay	\$0	\$45,000	\$0	\$0
Unappropriated & Contingency	\$0	\$679,495	\$0	\$416,676
Total GF/non-GF:	\$0	\$2,822,272	\$0	\$2,266,012
Program Total:	\$2,822,272		\$2,266,012	
Program FTE	0.00	13.00	0.00	12.00
Program Revenues				
Indirect for dep't Admin	\$44,671	\$0	\$39,471	\$0
Fees, Permits & Charges	\$0	\$1,662,272	\$0	\$1,446,012
Other / Miscellaneous	\$0	\$1,160,000	\$0	\$820,000
Total Revenue:	\$44,671	\$2,822,272	\$39,471	\$2,266,012

Explanation of Revenues

All revenues are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows:

- Plats and Surveys filed - estimated 500 at \$300 each = \$150,000
- Sale of maps - estimate \$1,000
- Plat review and approval, actual cost incurred - estimated \$185,000
- Public Land Corner Preservation Fund - estimated 170,000 documents recorded at \$5 each - \$850,000
- Survey support for County Road projects, and other county departments and local agencies - estimated \$260,000

Significant Program Changes

✓ Significantly Changed

Last year this program was: #91012, County Surveyor's Office

This program offer reduces 1 FTE from the FY 09-10 budget due to the lack of work caused by the weak economy.

Lead Agency: Community Services

Program Contact: Kim Peoples

Program Offer Type: Existing Operating

Related Programs: 91011, 91012, 91018, 91020

Program Characteristics:

Executive Summary

Multnomah County Road Services serves a fundamental community need by providing for the movement of people and goods. The Division ensures that the County-maintained road system is preserved for the benefit of the public by constructing, operating, repairing and maintaining roadways in a professional and cost effective manner. Our citizens use roads in order to get to their places of employment, to have access to emergency services, businesses, retail outlets, schools and for recreational activities. Multnomah County's economy is dependent on the transportation system to move products to markets. In short, a well maintained and operated road system is an essential element in the development and the sustainability of livable communities and a high quality of life.

Program Description

Road Services is responsible for maintenance, operation and preservation of the County's 580 lane miles of public road. The Division consists of four program areas which include engineering and operations, asset management, water quality and maintenance. These programs ensure compliance with local, state and federal requirements for a safe and efficient transportation system by incorporating best management practices, mandates and statutory requirements into the design, construction, maintenance and operation of public transportation facilities.

The Division is a regional leader in sustainable maintenance policies and practices that respond to the Endangered Species Act, Safe Drinking Water Act, and Clean Water Act. The Division fulfills its mandates through cooperative planning with local and regional jurisdictions, preserving and improving the transportation system through the building of roads and providing daily maintenance and traffic services that contribute to public safety, environmental protection, and livability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Pavement Condition Index (PCI)	72	70	70	69
Outcome	Customer Survey	78.0%	75.0%	80.6%	75.0%
Outcome	Maintenance Workplan	85.0%	85.0%	85.0%	85.0%
Output	Cost (\$) per mile (lane mile) to manage county roads	14,175	14,575	13,454	15,432

Performance Measure - Description

The County rates road surfaces using a pavement management system to assess the condition of the road surface. The system produces a numerical value, assigning a Pavement Condition Index (PCI) rating between 0 and 100, with a 100 as excellent. The target is to keep the PCI from falling, more than four points per year through limited contract overlays and judiciously applying routine maintenance applications.

Our Customer Surveys solicit feedback from the stakeholders we serve. The goal is to maintain an 80% satisfaction rating. The response offers the program the ability to evaluate the degree of satisfaction with the services the program delivers. The Division continues to use an online web survey tool in addition to solicited feedback from selected customers. Balancing customer satisfaction against the system need within the available revenues could possibly result in unfavorable customer satisfaction results.

Completion of required maintenance activities is critical to the operation and maintenance practices for public roads, storm water and other facilities to reduce pollutant discharges into the storm sewer system and to ensure the road systems are functioning at all times to handle varying traffic and weather conditions. Goal is to complete 100% of the work we need to do and respond to weather and traffic related emergencies. However, revenue constraints require the Division to prioritize and manage these limited funds.

The cost per mile measure will demonstrate the effect revenue has to the other program measures. The lack of new or increased revenues into the road fund has required reductions in staff, supplies, equipment, services, capital projects and contracted asphalt overlays. A drop in this measure can result in a negative impact to the other performance measures.

Legal/Contractual Obligation

The Division fulfills its mandates through cooperative planning with local and regional jurisdictions, preserving and improving the transportation system through the building of roads and providing daily maintenance and traffic services that contribute to public safety, environmental protection, and livability. ORS-368, Federal Highway Administration's Manual on Uniform Traffic Control Devices and Federal Clean Water, Safe Drinking Water and Endangered Species Acts define regulations under which we must operate the Division.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$5,701,015	\$0	\$5,827,208
Contracts	\$0	\$190,500	\$0	\$442,000
Materials & Supplies	\$0	\$1,321,775	\$0	\$1,329,050
Internal Services	\$0	\$1,935,103	\$0	\$2,386,126
Total GF/non-GF:	\$0	\$9,148,393	\$0	\$9,984,384
Program Total:	\$9,148,393		\$9,984,384	
Program FTE	0.00	64.00	0.00	63.00
Program Revenues				
Indirect for dep't Admin	\$183,768	\$0	\$212,641	\$0
Fees, Permits & Charges	\$0	\$654,500	\$0	\$267,000
Intergovernmental	\$0	\$6,352,116	\$0	\$8,209,291
Taxes	\$0	\$553,500	\$0	\$697,000
Other / Miscellaneous	\$0	\$1,637,443	\$0	\$811,093
Total Revenue:	\$183,768	\$9,197,559	\$212,641	\$9,984,384

Explanation of Revenues

The program is funded by "County Road Funds". Road Funds are a combination of dedicated money received from the state highway fund, county gas tax and federal forest receipts, federal and state grants, developer contributions, and service reimbursement.

Significant Program Changes

Last year this program was:

The 2009 Oregon Legislature passed a very broad transportation package, The Jobs and Transportation Act 2009. The addition of this new revenue for the Division couldn't have come at a more opportune time. The Division has been experiencing a six year successive revenue decline in operating funds. Adding in Oregon's eighteen month (18) economic downturn further reduced County Transportation revenues. The recent revenue decline is primarily driven by reduced fuel demand and a drop in trucking activity. Both combined, represent 80% of the Division's dedicated revenue source. The fiscal year 2010-11 budget restores many of the targeted one-time-only reductions, which were exercised to balance available funds against anticipated revenues in fiscal year 2009-10.

Program # 91022 - City Supplemental Payments

Version 3/16/2010 s

Lead Agency: Community Services

Program Contact: Tom Hansell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Starting as far back as 1984, the county entered into intergovernmental revenue sharing agreements, whereby dedicated county road funds were transferred as county roads were annexed by the Cities of Portland, Gresham, Troutdale and Fairview. The supplemental payments executed by this program offer, fulfill the funding requirements of these agreements as it pertains to county road funds.

Program Description

These agreements require the county to transfer prescribed revenue amounts the county receives from the county gas tax and state highway funding. For Cities of Troutdale and Fairview the supplemental payment formula is adjusted annually based on the Consumer Price Index – Urban Index for the Portland metropolitan area. For the Cities of Portland and Gresham the supplemental payment formula is adjusted annually based on actual receipts collected by the County.

Planned FY 2011 Payments:

- City of Fairview \$11,800
- City of Troutdale \$14,600
- City of Gresham \$2,800,000
- City of Portland \$22,350,000

Between 1984 and 2009 the County has transferred 605 miles of roads to the Cities.

This program offer does not deliver any county services and is submitted for the provision of providing payment to the cities. The agreements remain subject to future appropriations by any future Board of County Commissioners or City Councils. The formulas in these agreements were intended to remain permanent unless amended by mutual agreement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

The County road funds are transferred to the Cities where the county road funds are commingled into their transportation operating budgets. The agreements do not require the City to communicate how County funds are to be used. The Cities prescribed allowed use of these funds are defined under ORS 366 which requires funds only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

Legal/Contractual Obligation

Funding obligations are prescribed in the city/county agreements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$23,136,675	\$0	\$25,176,400
Internal Services	\$0	\$208,231	\$0	\$226,588
Total GF/non-GF:	\$0	\$23,344,906	\$0	\$25,402,988
Program Total:	\$23,344,906		\$25,402,988	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$69,411	\$0	\$75,529	\$0
Intergovernmental	\$0	\$20,569,906	\$0	\$17,552,988
Taxes	\$0	\$2,775,000	\$0	\$7,000,000
Other / Miscellaneous	\$0	\$0	\$0	\$850,000
Total Revenue:	\$69,411	\$23,344,906	\$75,529	\$25,402,988

Explanation of Revenues

Monies transferred to the Cities originate from State Highway Money and County Gas Tax received by Multnomah County.

Significant Program Changes

Last year this program was: #91022, City Supplemental Payments

Division Overview

The Bridge Services Division is entrusted with operating, preserving, improving the safety and prolonging the life of the County's long term investment in its six Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside and Broadway) and two fixed structures (Sellwood and Sauvie Island).

The Division is comprised of three service areas; Engineering, Maintenance and Operations.

The Engineering group provides planning, engineering and construction project management for capital projects intended to preserve, rehabilitate or at times replace the structures and roadways of the County's bridges.

The Maintenance group is made up of those who perform the everyday maintenance and preventative maintenance on the bridges. It is their responsibility to ensure the operational reliability of the bridge mechanical, electrical, structural and corrosion protective (paint) systems.

The Operations group is stationed in the operator houses on each of the four drawbridges. Bridge Operators raise and lower the draw spans to allow ships to pass.

Engineering

- 91016 Bridge Engineering
- 91017 Sellwood Bridge Replacement

Maintenance and Operations

- 91015 Bridge Maintenance & Operations

Significant Changes

The following describes the significant budget changes that impacted the division.

The Sellwood Bridge Replacement project represents the largest project of its type ever initiated by Multnomah County. During FY 2011, a substantial effort will be made on the design and purchase of right-of-way. These two functions will cost close to \$50 million.

Measuring Success

The Bridge Services division measures performance differently for each of the major service areas.

- The focus of the Maintenance and Operations service area is to keep the bridges performing properly to allow them to raise and lower to keep river and roadway traffic flowing. The measures used are the number of preventive maintenance tasks complete, the percent completed of the scheduled tasks and the percent of openings made within the regulatory time constraints. All three of these measure the compliance to the preventative maintenance program and the effectiveness of that program.
- The Engineering service area's primary focus is capital projects. The measures used are the total value of improvements, the percent of major milestone completed on time and the percent of cost growth. The importance of these measures is that they track the ability to deliver a project on time and within budget.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
91015	Bridge Maintenance and Operations	\$0	\$2,812,562	\$2,812,562	23.50
91016	Bridge Engineering	0	4,188,171	4,188,171	18.40
91017	Sellwood Bridge Replacement	0	163,424,258	163,424,258	0
Total		\$0	\$170,484,991	\$170,484,991	4%90

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Program # 91015 - Bridge Maintenance and Operations

Version 6/16/2010 s

Lead Agency: Community Services

Program Contact: Ian Cannon

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91016, 91020

Program Characteristics:

Executive Summary

This program is entrusted with operating and preserving the County's long term investment in its six Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside and Broadway) and two fixed structures (Sellwood and Sauvie Island).

Program Description

The Bridge Maintenance and Operations program is comprised of two main functional groups. The Maintenance group is made up of those who perform the everyday maintenance and preventative maintenance on the bridges. It is their responsibility to ensure the operational reliability of the bridge mechanical, electrical, structural and corrosion protective (paint) systems. Maintenance places priority on response to emergencies, performance of specialized preventative maintenance tasks and making repairs as needed. Some of the tasks performed by this group include; vehicle accident repair, bridge mechanical and electrical troubleshooting, minor roadway or sidewalk repairs, graffiti removal and snow removal. The Operations group is stationed in the operator houses on each of the four drawbridges. Bridge Operators raise and lower the draw spans to allow ships to pass. They also perform very minor preventive maintenance. Both these groups work closely with Bridge Engineering on a wide variety of projects and issues.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Preventative Maintenance tasks completed	1,802	1,450	1,750	1,750
Outcome	Percent of Preventative Maintenance tasks completed	97.0%	95.0%	95.0%	95.0%
Outcome	Successful Bridge Openings	100.0%	99.0%	100.0%	99.0%

Performance Measure - Description

Preventive maintenance tasks help keep the bridges working properly and avoid the need for expensive capital rehabilitation projects. The percent of preventative maintenance tasks completed compared to the total scheduled measures the ability to control the work required to keep the bridges operating. Goal is 95%. The percent of successful drawbridge openings measures the ability of this group to provide access for river traffic. Goal is 99%.

Legal/Contractual Obligation

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations (CFR Title 33), State Law (ORS 382.305), 1984 IGA with the City of Portland as amended in 1989, and HB, 2041 Section 3a.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,057,014	\$0	\$2,125,347
Contracts	\$0	\$19,300	\$0	\$26,325
Materials & Supplies	\$0	\$237,013	\$0	\$257,850
Internal Services	\$0	\$395,621	\$0	\$403,040
Total GF/non-GF:	\$0	\$2,708,948	\$0	\$2,812,562
Program Total:	\$2,708,948		\$2,812,562	
Program FTE	0.00	23.50	0.00	23.50
Program Revenues				
Indirect for dep't Admin	\$48,527	\$0	\$53,294	\$0
Other / Miscellaneous	\$0	\$2,708,948	\$0	\$2,812,562
Total Revenue:	\$48,527	\$2,708,948	\$53,294	\$2,812,562

Explanation of Revenues

Revenue for this program comes entirely from gas taxes and vehicle registrations that are collected by the state and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Capital. These are dedicated funds and can only be used for Willamette River bridges.

Significant Program Changes

Last year this program was:

No significant program changes are expected for FY 2011.

Program # 91016 - Bridge Engineering

Version 6/25/2010 s

Lead Agency: Community Services

Program Contact: Ian Cannon

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91015, 91018, 91020

Program Characteristics:

Executive Summary

This program is entrusted with improving the safety and prolonging the life of the County's long term investment in its six Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside and Broadway) and two fixed structures (Sellwood and Sauvie Island). Bridge Engineering works closely with Bridge Maintenance and Operations as well as Road Engineering on a variety of projects and issues.

This program offer includes the final payment for the Sauvie Island Loan to be paid in full in the amount of \$1 million in FY11. In addition, during FY11, the Sellwood Bridge Replacement project will enter the construction engineering phase, demanding additional time and capital from our engineers and engineering technicians. Approximately 3.35 FTE will be assigned to the Sellwood Bridge Project.

Program Description

Bridge Engineering is composed of engineers, engineering technicians and support personnel. They provide planning, engineering and construction project management for preservation of structural, mechanical, electrical and corrosion protection (paint) systems of the County's bridges. Most design and construction work is performed by outside contractors with direction and oversight provided by Bridge Engineering personnel. Projects are identified and prioritized in the Transportation Capital Improvement Program to match available funds. Bridge Engineering works with other County, State and Federal agencies to secure funding from State and Federal sources. The primary focus of Bridge Engineering is the six Willamette River Bridges, of which most are classified as historic structures and some are approaching 100 years in age. The four drawbridges are complex structures with complicated mechanical and electrical systems to allow them to be raised and lowered.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Dollar value of Capital Improvements	6,259,805	3,000,000	3,000,000	40,000,000
Outcome	Percent of project milestones met	100.0%	100.0%	100.0%	100.0%
Quality	Percent of cost growth	1.0%	0.0%	0.0%	0.0%

Performance Measure - Description

Dollar value of Capital Improvement includes County, State and Federal contributions. The % of scheduled milestones met for all construction projects measures the ability to control workflow and provide completed projects to the public. The % of cost growth compares the total construction cost estimate at the beginning of the fiscal year to the total construction cost estimate at the end of the fiscal year.

Legal/Contractual Obligation

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations (CFR Title 33), State Law (ORS 382.305), 1984 IGA with the City of Portland as amended in 1989, and HB 2041 Section 3a.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,092,894	\$0	\$2,193,531
Contracts	\$0	\$4,445,000	\$0	\$135,460
Materials & Supplies	\$0	\$137,800	\$0	\$102,600
Internal Services	\$0	\$485,500	\$0	\$566,065
Capital Outlay	\$0	\$0	\$0	\$190,515
Cash Transfer	\$0	\$3,290,515	\$0	\$1,000,000
Total GF/non-GF:	\$0	\$10,451,709	\$0	\$4,188,171
Program Total:	\$10,451,709		\$4,188,171	
Program FTE	0.00	19.10	0.00	18.40
Program Revenues				
Indirect for dep't Admin	\$49,680	\$0	\$139,522	\$0
Fees, Permits & Charges	\$0	\$87,151	\$0	\$25,631
Intergovernmental	\$0	\$5,339,777	\$0	\$1,310,709
Other / Miscellaneous	\$0	\$5,024,781	\$0	\$3,016,831
Total Revenue:	\$49,680	\$10,451,709	\$139,522	\$4,353,171

Explanation of Revenues

Revenue for this program comes entirely from gas taxes and vehicle registrations that are collected by the State and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Capital. These are dedicated funds and can only be used for bridges. These funds are used to leverage Federal and State dollars to provide a greater benefit to the County. On most capital projects this leverage usually provides at least 10 Federal and/or State dollars for each County dollar spent on Multnomah County bridges.

Significant Program Changes

Last year this program was:

There is a significant increase in Professional Services relating directly to the Sellwood Bridge Replacement project. An increase from \$4.3 million in Sellwood professional services in FY10 to \$12 million in FY11. Additionally, there is a major increase in the capital budget for Right-of-Way purchases for the Sellwood project.

Program # 91017 - Sellwood Bridge Replacement

Version 4/21/2010 s

Lead Agency: Community Services

Program Contact: Ian Cannon

Program Offer Type: Innovative/New Program

Related Programs: 91016, 91018

Program Characteristics:

Executive Summary

The Sellwood Bridge is deteriorated after approximately 80 years of service, and the bridge has a vehicle weight limit of 10 tons maximum. TriMet buses and most trucks are excluded from using the bridge. Approximately 30,000 vehicles cross the narrow two-lane bridge each day. This program offer represents the effort required in FY11 to replace this bridge.

Program Description

The County began the planning process for replacing the Sellwood Bridge in 2006. It is estimated that the total cost of the replacement project will be \$330 million with completion expected in 2016. The major efforts to date have been around the Environmental Impact Study process to determine where the new bridge should be built and the basic configuration. The work planned for FY11 includes receiving the Record of Decision (ROD) from the Federal Highway Administration (FHWA), beginning the bridge design efforts (\$12 million), and purchasing the Right of Way (ROW) (\$35 million) required for the project.

The funding for this project is planned to come from the FHWA (\$51M), the State of Oregon (\$30), the City of Portland (\$100M), Clackamas County (\$22M) and Multnomah County (\$127M). In FY11 it is estimated that \$150 million of the funding will be financed through a bond issue. The primary source of repayment for these bonds will be the County Vehicle Registration Fee (VRF) which will be implemented for all subject vehicles as of September 1, 2010.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Receive ROD to Allow Design to Begin	0	0	0	1
Outcome	Percent Complete of ROW Appraisals	0.0%	0.0%	0.0%	100.0%
Output	Receive Approval of Design Acceptance Package	0	0	0	1

Performance Measure - Description

The output measures 'Receive ROD to Allow Design to Begin' and 'Receive Approval of Design Acceptance Package' are major milestones within this project. A large quantity of work needs to be completed in an acceptable manner to accomplish these milestones. The Outcome 'Percent Complete of ROW Appraisals' will measure the ability to quickly and accurately determine the costs associated with this process. ROW purchases represent more than 10% of the total estimated cost of the project.

Legal/Contractual Obligation

Multnomah County is required to maintain the Sellwood Bridge in accordance with; State Law; ORS 382.305 through 382.425, HB 2041 subsection 3a and HB2001 and the 1984 IGA with the City of Portland as amended in 1989.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$12,000,000
Internal Services	\$0	\$0	\$0	\$7,500,000
Capital Outlay	\$0	\$0	\$0	\$35,017,700
Unappropriated & Contingency	\$0	\$0	\$0	\$108,906,558
Total GF/non-GF:	\$0	\$0	\$0	\$163,424,258
Program Total:	\$0		\$163,424,258	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$6,000,000
Intergovernmental	\$0	\$0	\$0	\$7,000,000
Other / Miscellaneous	\$0	\$0	\$0	\$150,424,258
Total Revenue:	\$0	\$0	\$0	\$163,424,258

Explanation of Revenues

Bond Issue - \$150M, County VRF - \$6M, Federal through State Reimbursement for Design Effort - \$7M and Interest Earnings on Bond and County VRF proceeds - \$424K.

Significant Program Changes

✔ Significantly Changed

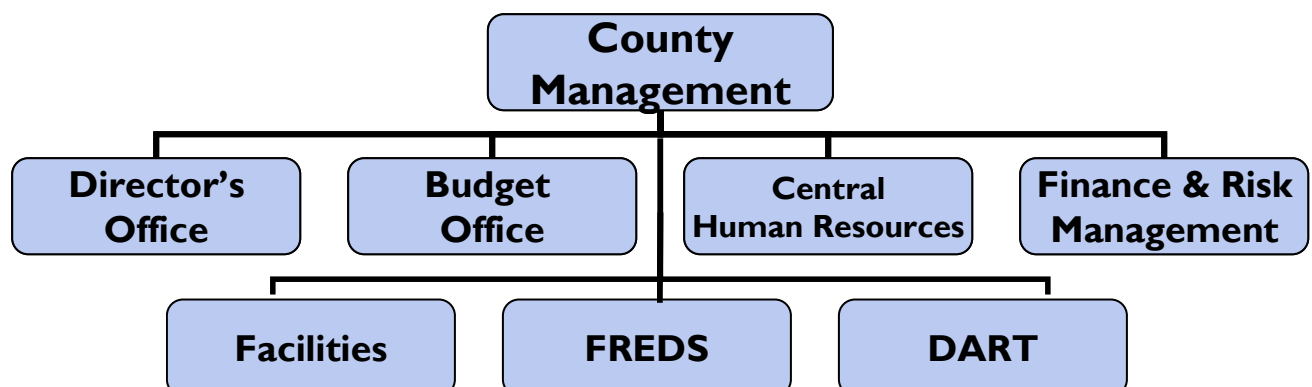
Last year this program was:

Last year the budget for the Sellwood Bridge Replacement project was in program offer 91016, Bridge Engineering. Due to the size and unique nature of this project, it has been separated and placed in this program offer. This offer also includes Workforce Training and Hiring Services which were funded through the General Fund in prior years.

Department Overview

The Department of County Management (DCM) provides the essential infrastructure that supports all County operations and services. DCM manages human and financial resources and physical assets countywide, and provides regulatory oversight for finance, human resources, and County operations. DCM collects property and business income taxes; pays the County's bills; develops and implements policies and programs for effective human resources management; and manages buildings, vehicles, equipment, and other assets that County employees need to do their jobs.

In addition to managing assets and providing finance, risk management, and human resources services to County programs, the department supports the Board of County Commissioners and other elected officials by providing strategic leadership, policy analysis, and recommendations for developing and operating County programs and services. The department provides regular revenue and expenditure forecasts, ongoing management of labor and employee relations, recommendations for efficient and effective use of buildings, vehicles, and other County assets, and support for economic and physical sustainability initiatives.



Budget Overview

The Department of County Management provides essential infrastructure that supports all County operations and services. The FY 2011 budget in all funds is \$230 million, with 381.30 FTE.

Structural changes to DCM include:

- Transfer in of the Tax Title program, from the Department of Community Services, adding \$537,486 and 1.00 FTE
- Transfer out of the Sustainability program to Nondepartmental, reducing \$282,644 and 2.00 FTE.
- Transfer out of the Office of Diversity and Equity to Nondepartmental, reducing \$276,526 and 2.00 FTE.
- Creation of a department-wide Business Services unit, with \$525,748 and 4.50 FTE transferred in from other DCM programs.

Significant expenditure changes include:

- Cost increases for employee benefits and for many insurance coverages increased for FY 2011, bringing total Risk Fund expenditures to \$87.3 million, a 16% increase over FY 2010.
- The \$3.5 million drop in General Fund support for DCM programs is almost entirely due to elimination of one-time-only programs in FY 2010: \$1.1 million for space optimization efforts in Facilities; and \$2.4 million for operation of the SAP system. SAP is now charged out through the Information Technology rates.

One-time-only programs for FY 2011 include:

- \$4.5 million of General Fund for DART's computer system replacement. \$1 million of this amount is carryforward of department underspending in FY 2010.
- \$31,000 in the Risk Fund for an employee wellness pilot program.

Budget Trends		FY 2010	FY 2010	FY 2011	
	FY 2009	Current	Adopted	Adopted	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	411.50	374.26	381.90	381.30	(0.60)
Personal Services	\$38,057,487	\$35,886,876	\$36,249,370	\$38,221,550	\$1,972,180
Contractual Services	10,147,835	10,936,806	11,047,279	13,749,977	2,702,698
Materials & Supplies	101,961,701	113,529,777	114,676,542	124,660,224	9,983,682
Capital Outlay	<u>5,313,907</u>	<u>50,505,635</u>	<u>51,015,793</u>	<u>53,324,147</u>	<u>2,308,354</u>
Total Costs	\$155,480,930	\$210,859,094	\$212,988,984	\$229,955,898	\$16,966,914

Successes and Challenges

The FY 2010 budget reductions presented numerous challenges. In order to maintain the highest possible level of support for administrative infrastructure and to preserve the County's compliance with external regulatory requirements, the department reviewed numerous areas for efficiency improvements. Particular successes were achieved in the following areas:

- Budget - overall process and tools were redesigned to provide departments more time and to address Chair and Board requests;
- Finance - significant increases in the use of electronic payment methods and related rebates;
- Human Resources - implementation of Performance Planning and Review system for performance management;
- FREDS - implementation of online shopping cart for ordering goods and supplies from Central Stores.

The Department faces a number of challenges in the coming years:

- Business Process Re-engineering - this project (part of the Administrative Review) is expected to restructure the delivery of internal services. The current focus is Facilities.
- Implementation of the new Property Tax and Assessment system.
- The contracts System Redesign project, to improve the County's ability to effectively manage professional services contracts.
- Budget System redesign to replace the existing antiquated systems.
- Human Resources - FY 2011 contract negotiations with labor unions.
- Revenue/Debt Management - DCM provides financial management or oversight of a variety of County projects when other agencies are involved or when external borrowing is required.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$982,680	\$0	\$982,680	7.45
Budget Office	1,264,105	0	1,264,105	8.00
Central Human Resources	3,992,136	1,411,167	5,403,303	24.50
Finance and Risk Mgmt	6,873,198	85,989,652	92,862,850	67.35
Facilities	0	96,915,759	96,915,759	86.50
Fleet, Records, Electronics, Distribution & Stores	0	19,443,447	19,443,447	50.00
Division of Assessment, Recording & Taxation	16,372,793	5,124,641	21,497,434	137.50
Total County Mgmt.	\$29,484,912	\$208,884,666	\$238,369,578	381.30

The above includes cash transfers, contingencies and un-appropriated budgets which is why the total is different than the Budget Trends table on page 2.

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Director's Office				
72004	DCM Business Services	-	125,701	-
Finance & Risk Management				
72006	FRM - Bus Pass Program	-	-	223,747
72007	FRM - Chief Financial Officer	1.00	167,720	-
72012	FRM - Employee Benefits	0.12	(14,073)	11,459,031
72015	FRM - Liability Risk Mgmt	0.03	(14,072)	446,637
72018	FRM - Property Risk Mgmt	-	-	96,958
72019	FRM - Safety	-	-	49,674
72021	FRM - ITAX	(1.00)	(220,028)	-
72024	FRM - Worker's Compensation	-	-	245,096
72027B	Wellness Initiative - ODS Flourish Active + Retired Employees	-	-	31,000
72028	FRM - Recreation Fund Payment to Metro	-	-	(21,564)
Budget Office				
72029	Budget Office	-	(154,926)	-
Division of Assessment, Recording, & Taxation (DART)				
72036	DCM - Div of Assessment, Recording & Taxation Administration	-	53,372	-
72037	DCM - DART Customer Service	-	116,431	-
72038	DCM - DART County Clerk Functions	-	93,209	-
72039	DCM - DART Ownership	-	34,460	-
72042	DCM - DART Assessment Performance Analysis	-	37,238	-
72045	DCM - DART Property Assessment - Industrial	-	44,485	-
72046	DCM - DART Commercial Property Appraisal	-	154,635	-
72048	DCM - DART Assessment & Taxation System Upgrade	-	-	(1,445,000)
72051	DCM - DART Tax Title	(0.50)	-	(121,978)

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Facilities & Property Management				
72066	Facilities Administration and Business Services	6.50	-	1,693,585
72068	Facilities Operations and Maintenance	-	(1,100,000)	153,484
72070	Facilities Capital Operating Costs	1.00	-	178,642
72071	Facilities Capital Improvement Program (CIP)	-	-	4,279,049
72072	Facilities Capital Asset Preservation (AP)	-	-	772,059
72074	Facilities Operations of Buildings	-	-	(986,696)
Fleet, Records, Electronics, Distribution, and Stores (FREDS)				
72081A	FREDS Fleet Services	(0.10)	-	(416,185)
72081B	FREDS Fleet Services - State Fleet IGA	1.00	-	75,000
72082A	FREDS Fleet Vehicle Replacement	-	-	2,157,406
72083	FREDS Records Section	0.40	-	115,081
72084	FREDS Distribution Services	-	-	(633,335)
72085	FREDS Materiel Management	(0.40)	-	923,419
72086	FREDS Motor Pool	0.41	-	336,410
72087	FREDS Electronic Services	0.10	-	543,599
72088	FREDS Administration	0.59	-	30,818

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Division Overview

The Director's Office for the Department of County Management is responsible for the administrative infrastructure and financial health of the overall County organization. The Director's office develops and presents policy analysis and provides corporate leadership in the areas of financial, human resource, internal service and administrative management. The Director's office works with DCM divisions, elected officials and staff, and departments to establish priorities and guidelines to ensure that policies and operations are aligned with priorities. The Director's office provides project management and direction for county-wide projects identified and prioritized by the Chair's office, and works with elected officials and departments on infrastructure policy and delivery for the entire County.

The Director's office also provides internal administrative support for DCM. The Director's Business Services unit provides support for a complex array of internal services and department fiscal and operational functions, including finance operations, contracts and purchasing, and budget management. This allows the divisions to remain focused on delivering core services at the highest possible level.

Director's Office

- 72000A Director's Office
- 72004 Business Services

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

In FY 2011, the Director's office will work with DCM divisions to establish a Business Services unit. Administrative staff in divisions will be reassigned to Business Services to provide central administrative support. This will allow division staff to focus on delivering services in their respective lines of business. Four FTE will be transferred from divisions to Business Services. The Business Services unit is more fully described in Program 72004.

The budget for professional services in the Director's office has been eliminated. This has been a resource for a variety of projects and initiatives that arise throughout the year at both the Countywide and departmental levels. Examples include project management for the Contracts Action Team and Vital Aging Network, and staff support for employee network groups.

The County's Office of Diversity and Equity and Sustainability programs are transferred to Nondepartmental. The ODE is responsible for Affirmative Action, Equal Employment Opportunity, and American Disability Act compliance, as well as equity and inclusion efforts across the County to develop organizational cultural competency, diversity the County workforce, and work with the community to promote equity, fairness and inclusion. The Sustainability program leads internal efforts to adopt sustainable government business operations, and works with the community on policies, programs and projects to ensure a thriving environment and economy.

Measuring Success

The Director's office requires that all departmental employees receive performance evaluations at least annually to allow measurements of success at individual levels, which naturally extends to overall departmental performance. The Director's Office measures the department's progress towards overall County priorities, specifically reduction in paper usage, new policies/programs enacted as a result of board directives, and level of participation in diversity initiatives. The Director's Office has previously used departmental employee satisfaction as a measure of success, although measurement efforts were discontinued in FY 2010 due to budget reductions.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72000A	Director's Office	\$456,932	\$0	\$456,932	2.95
72004	Business Services	<u>525,748</u>	<u>0</u>	<u>525,748</u>	<u>4.50</u>
Total		\$982,680	\$0	\$982,680	7.45

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Lead Agency: County Management

Program Contact: Mindy Harris

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Director's Office manages the administrative infrastructure and financial health of the entire county and sets administrative policy. The responsibilities include Budget, Finance, Tax Collection, Human Resources, Facilities, Fleet, Records, Electronics, Distribution, and Central Stores.

Program Description

The Director develops and presents administrative, financial, human resource, and infrastructure guidelines and policy to executive level staff, County Chair, Chief Operating Officer, and Board of County Commissioners (BCC). The Director works with DCM Division Managers, Chair, BCC and departments to establish priorities and guidelines and assure policies are aligned with these priorities. Works with Departments and human resource personnel to recruit, train and retain a high quality diverse work force. Provides project management for county-wide projects identified by the Chair's Office. Works with Board and departments on the infrastructure policy of the County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Performance reviews for all DCM employees.	0.0%	0.0%	100.0%	100.0%
Outcome	DCM Employee Job Satisfaction (scale 10 to 70)	55	55	0	0
Output	Probationary reviews completed.	0.0%	0.0%	100.0%	100.0%
Outcome	Reduction in paper usage over 5 year period.	33.0%	0.0%	34.0%	34.0%

Performance Measure - Description

✓ **Measure Changed**

The performance review measure is new in FY2011 and is aligned with the goals in the Administrative Review report. Providing employees with regular feedback allows them to enhance their demonstrated skills and improve in areas where needed. It also increases productivity. The maximization of employee performance is a principal contributor to organizational success.

The department did not issue its annual DCM Employee Job Satisfaction survey this year due to FY2010 budget cuts. DCM first surveyed employees in early 2006; this measure is a composite of four specific questions regarding various aspects of an employee's view of their position. DCM hopes to reinstate the survey and this performance measure in the future.

The probationary review measure is new in FY2011 and is aligned with the goals in the Administrative Review report. The Probationary Review (PR) is the final stage of the recruitment and selection process. The PR is a critical opportunity for the department to evaluate the performance, skills, and compatibility between the new employee and the business needs of the department, and more importantly, to ensure two-way communication between the supervisor and the employee.

The reduction in paper usage is a new measure in FY2011. Due to the innovation in DCM processes the department has seen a significant reduction in its purchase of paper and continues to look for processes that can implemented electronically. The reduction in paper usage does not take into account other forms of electronic documents that used to be printed through outside vendors, such as the Comprehensive Annual Financial Report and the Budget documents. Also to be noted is an increase from 27% to 80% use of 100% recycled content.

Legal/Contractual Obligation

ORS 208, 238, 288, 294, 295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9, 11 and 12 and County Charter requires the County to maintain appropriate personnel, infrastructure, taxation and financial system operations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$373,892	\$0	\$391,616	\$0
Contracts	\$7,500	\$0	\$0	\$0
Materials & Supplies	\$6,525	\$0	\$5,707	\$0
Internal Services	\$70,771	\$0	\$59,609	\$0
Total GF/non-GF:	\$458,688	\$0	\$456,932	\$0
Program Total:	\$458,688		\$456,932	
Program FTE	2.95	0.00	2.95	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last year this program was: #72000A, DCM Director's Office

The change to this program offer includes the transfer of a Program Manager Sr, 1.0 FTE, to the DCM Business Services Unit. The creation of the Business Services Unit will centralize several general fund business functions such as budgeting, accounts receivable, accounts payable, purchasing and contract administration.

Lead Agency: County Management

Program Contact: Mike Waddell

Program Offer Type: Program Alternative /

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Management (DCM) Business Services provides administrative and business support to the department. Business Services supports a complex array of internal service programs and county-wide fiscal functions allowing DCM program leadership to remain focused on delivering their core services.

Program Description

The establishment of this program aligns DCM with business services programs in other departments allowing departmental programs to better utilize their resources. Business Services reports to the DCM Director and supports the administrative and operational needs of the department by providing budget, financial and general administrative support which complies with relevant regulatory standards and with County Administrative Procedures, policies and best practices. Services include development, analysis and monitoring of a complex budget as well as other department-wide administrative functions. Business Services will serve as the liaison to all internal services coordinating the provision of Information Technology, Facilities and FREDs. It will also responsible for management oversight of the County's Sustainability Program and will function as the liaison to the DCM Citizen Budget Advisory Committee (CBAC) and represents the department on several county-wide workgroups and committees including Emergency Management and County Operating Council.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome	Percent of invoices paid on time	0.0%	0.0%	0.0%	85.0%
Outcome	Percent spending within legal appropriation(total budget)	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

Invoices Paid on Time is the percentage of invoices paid within 30 days of the invoice date and measures the effectiveness of the accounts payable process. The county-wide performance has historically been 85%. This is a conservative target and should be achievable; it is more likely that this target will be exceeded despite being a new program.

Percent of spending within legal appropriation is a percentage of total obligations as compared to the adopted/revised budget. This measure should never exceed 100%.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$329,506	\$0	\$475,929	\$0
Contracts	\$14,520	\$0	\$0	\$0
Materials & Supplies	\$9,147	\$0	\$12,129	\$0
Internal Services	\$46,879	\$0	\$37,690	\$0
Total GF/non-GF:	\$400,052	\$0	\$525,748	\$0
Program Total:	\$400,052		\$525,748	
Program FTE	4.50	0.00	4.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by County General Funds and originated by shifting existing resources and general fund budget from other programs across DCM divisions.

Significant Program Changes
 **Significantly Changed**
Last year this program was:

This is a new program offer which is budget-neutral (in target) since the resources have been contributed by other DCM divisions. The program manager was formerly budgeted in the Director's Office; the Finance & Risk Management and Human Resources Divisions contributed 1.0 and .50 FTE respectively. The Division of Assessment, Recording and Taxation contributed 2.0 FTE in addition to materials and supplies.

Division Overview

The Finance and Risk Management Division is responsible for providing central financial functions in an accurate and timely manner, paying the County's bills, maintaining and recording accounting transactions, collecting all money due in a timely manner, managing cash, the investment portfolio and debt issues, issuing payroll checks, providing tax and other required reports to all internal and external users, and ensuring that fiduciary money is safeguarded.

The division makes payments to vendors, bills and collects for services, prepares grant and monthly financial reports, procures goods and services for all departments/offices, and manages the contract process for the County. It produces and publishes the Comprehensive Annual Financial Report (CAFR), develops and maintains financial internal control policies and procedures and ensures adherence to all relevant federal and IRS regulations, state statutes and County resolutions and orders. Finance staff train and provide support in all areas of fiduciary responsibility including financial services and management, cash handling, time entry and employee information. The division actively seeks ways in which efficiencies can be implemented throughout the County.

Risk Management provides full-service performance consulting in workplace safety and health, insurance, liability, property and work-related injuries to protect the assets of Multnomah County. Risk Management adjusts claims for property, liability and workers' compensation losses, negotiates insurance coverage for the buildings owned by the County and provides safety training and loss prevention consulting services to all County departments.

Employee Benefits is responsible for the management of the benefit and wellness programs for eligible Multnomah County employees and their families.

Finance

- 72007 Chief Financial Officer
- 72005 Accounts Payable
- 72009 General Ledger
- 72010 Purchasing
- 72011A Purchasing MWESB Program
- 72017 Payroll/Retirement Services
- 72021 ITAX
- 72023A Treasury & Tax Admin
- 72028 Recreation Fund Payment to Metro

Risk Management

- 72015 Liability Risk Management
- 72018 Property Risk Management
- 72019 Safety

Risk Management - Employee Benefits

- 72006 Bus Pass Program
- 72012 Employee Benefits
- 72013 Employee Wellness
- 72024 Workers Compensation
- 72027B Wellness Initiative - ODS Flourish

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

In FY 2011, the Finance and Risk Management Division proposes eliminating one position in the Central Procurement and Contracting Administration unit (72010). The position is responsible for MWESB community outreach and training for vendors who want to do business with the County. Eliminating this position diminishes the County's ability to directly provide workforce training and hiring for high profile construction projects. In addition to eliminating this position, the division proposes to reduce professional services by 44%, which eliminates funding for a contract with the City of Portland for the Sheltered Market Program, and support for the Metropolitan Contractor Improvement Partnership, thereby reducing the County's overall direct assistance to MWESB vendors.

The General Ledger unit (72009) is being reduced by 1.00 FTE Senior Fiscal Specialist due to workload redesign. This position can now be found in DCM Business Services (72004).

The Accounts Payable unit has continues to generate revenue for electronic payment rebates. This revenue is expected to increase by 75% in FY 2011, or \$51,000.

Measuring Success

The Finance and Risk Management Division measures success in a variety of ways, primarily centered around business process efficiency and compliance. These are measured through our ability to pay bills within standard terms and conditions; increase our use of electronic payment methods; benchmark against peers to gauge relative cost of doing business, primarily in the treasury, benefits and risk management areas; complete and file numerous regulatory reports and requirements; and implement regulatory changes, auditor recommendations, and board initiatives as they arise.

Examples of measured successes in the Division include the increase in use of electronic payments and related rebates; the ability to hold the cost of employee benefits at a peer median level; reduction of the cost of worker's compensation to a level that is 30% below the peer average; accurate and timely completion of annual financial and tax reporting requirements; implementation of a comprehensive fiscal compliance review system for County vendors; and increases in the number of and amounts paid to MWESB contractors.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72005	Accounts Payable	\$664,240	\$0	\$664,240	6.10
72006	Bus Pass Program	0	1,305,967	1,305,967	0.00
72007	Chief Financial Officer	519,907	0	519,907	3.50
72009	General Ledger	1,071,562	0	1,071,562	9.78
72010	Purchasing	2,104,288	0	2,104,288	18.00
72011A	Purchasing - MWESB Program	151,202	0	151,202	1.00
72012	Employee Benefits	0	77,702,369	77,702,369	8.12
72013	Employee Wellness	0	306,149	306,149	1.00
72015	Liability Risk Mgmt	0	2,245,695	2,245,695	1.68
72017	Payroll/Retirement Services	842,532	0	842,532	7.62
72018	Property Risk Mgmt	0	1,160,782	1,160,782	0.55
72019	Safety	0	429,943	429,943	3.00
72021	ITAX	70,000	0	70,000	0.00
72023A	Treasury and Tax Administration	1,449,467	0	1,449,467	4.50
72024	Worker's Compensation	0	2,706,047	2,706,047	2.50
72027B	Wellness Initiative - ODS Flourish Active + Retired Employees	0	31,000	31,000	0.00
72028	Recreation Fund Payment to Metro	0	101,700	101,700	0.00
Total		\$6,873,198	\$85,989,652	\$92,862,850	67.35

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Lead Agency: County Management

Program Contact: Susie Cameron

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Central Accounts Payable (AP) supports County programs in the areas of vendor payment processing, auditing & data integrity, travel & training consultation, procurement card administration, SAP vendor record management and compliance with County Administrative Procedures, policies and other external regulatory requirements.

Program Description

AP processes approximately 115,000 vendor invoice payments and refunds annually; this includes check payments, electronic payments and intergovernmental funds transfers. AP administers the procurement and travel card programs and facilitates the establishment and monitoring of petty cash accounts countywide; furthermore, it coordinates the fiscal year-end expenditure accruals; conducts internal audits of AP functions ensuring that vendor payments are paid in an accurate and timely manner and are compliant with applicable internal controls, administrative procedures and government accounting practices; coordinates/prepares documentation for external audits and is responsible for maintaining accurate vendor records for payment and tax reporting purposes.

AP also establishes and communicates clear and uniform county administrative practices and procedures related to AP functions. In addition, AP provides one-on-one technical assistance/training and also hosts information forums and periodic finance related user-group meetings for the purpose of informational updates, group training, and peer/professional support which ultimately contribute to staff competencies. AP prides itself on fostering continuous process improvement by exploring/adopting AP best practices while leveraging technology to evolve the payables function from a paper intensive process to a more sustainable, electronic process. This single objective has reduced the cost of government—providing operating efficiencies while maintaining internal controls.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Invoice Payments Processed	114,217	115,700	110,494	112,704
Outcome	Percent of Invoices paid on-time within Std Net30	84.0%	85.0%	85.0%	86.0%
Outcome	Percent of Total Payments that are Electronic	34.0%	38.0%	42.0%	44.0%
Outcome	Procurement Card Program Rebates as a result of e-payment growth	50,670	74,670	71,725	126,000

Performance Measure - Description

Invoice payments processed increased from previous year due to growth of electronic payments which are processed daily as compared to weekly check payment processing.

Percent of total payments that are electronic is quantifying all paperless disbursements made via ACH (Automated Clearing House), wire transfer, government funds transfer or credit card purchase--growth correlates with more cost effective electronic payment methods.

Procurement Card Rebates are directly associated with the total amount spent in the P-Card system; the County experienced significant growth largely due to expanded use of credit card solutions combined with improved rebate rates negotiated with Bank of America.

Legal/Contractual Obligation

Tax Information Returns (ie. 1099 MISC, 1099 INT, etc) are mandated by the Internal Revenue Service code as described in Sections 1.6001-1 through 1.6091-4. Failure to comply could result in the County being assessed penalties and fines.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$523,294	\$0	\$555,356	\$0
Materials & Supplies	\$11,045	\$0	\$12,410	\$0
Internal Services	\$105,023	\$0	\$96,474	\$0
Total GF/non-GF:	\$639,362	\$0	\$664,240	\$0
Program Total:	\$639,362		\$664,240	
Program FTE	6.10	0.00	6.10	0.00
Program Revenues				
Other / Miscellaneous	\$74,670	\$0	\$126,149	\$0
Total Revenue:	\$74,670	\$0	\$126,149	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Rebates are the only external source of revenue for Central AP. Rebates are received from U.S. Bank and Bank of America (BOA). Rebates are based on the annual spend in each of the banks' credit card programs, the majority of which is from Bank of America's procurement card program. Multnomah County is part of the BOA Procurement Card Consortium of local governments which, as a group, has leveraged competitive rebate terms. 2010 rebates reflect an increase in Pcard spend volume due to a new card payment solution which replaces traditional vendor payment processing via check. The growth of this new payment solution, coupled with a new BOA Consortium contract with higher rebate rates will augment receipts by more than 65% over previous year.

Significant Program Changes

Last year this program was: #72005A, FRM - Accounts Payable

AP and Payroll share some FTE for vendor maintenance and 1099 reporting. For FY2011 .20 FTE was reprogrammed from AP to Payroll (Program Offer 72017) due to a relative shift in workload. This will not negatively affect AP productivity.

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Bus Pass Program assists the County with satisfaction of Oregon's Department of Environmental Quality (DEQ) Employee Commute Option (ECO) mandate via the TriMet Universal Program. The program encourages employee use of alternative transportation for daily commuting and workday travel between work locations. Eligible County employees receive an annual transit pass subsidized by the County for bus, light rail, and streetcar transit in the TriMet service areas including limited use on C-Tran vehicles in Clark County Washington. This transit subsidy program is Multnomah County's primary contribution toward satisfaction of DEQ's Employee Commute Options trip reduction goals. Other County supported options include compressed work week and secure bicycle parking. Combined, employer incentives must have the potential to reduce commute trips to the worksite by 10% within 3 years. The bi-annual DEQ employee transportation survey measures progress toward this goal.

Program Description

The Bus Pass Program supports County's sustainability goals to protect the environment, reduce air/noise pollution, and conserve natural resources by supporting the use of mass transit for both daily work commute and workday travel between worksites. Since motor vehicles are the largest single source of air pollution in Portland area, DEQ requires local employers to provide transportation alternatives designed to reduce the number of cars driven to work. Staff provides management of County's transit pass program, including coordination of a required bi-annual DEQ transportation survey of employees, oversight of inter-governmental contract with TriMet, administration/distribution of individual annual transit passes to eligible County employees (all regular full/part time employees are eligible for a transit pass), and collection of passes from terminating or ineligible employees throughout the year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of purchased passes distributed	76.0%	85.0%	84.0%	85.0%
Outcome	Cost savings (in dollars per ee compared to purchasing retail Trimet Annual Pass	640	670	619	670

Performance Measure - Description

Output: New bus pass year begins 9/1. Participation historically increases through the bus pass year. Allocation is based on TriMet's interpretation of data gathered during bi-annual DEQ Transportation survey.

Outcome: The County's per bus pass cost using this program is significantly less than the current retail cost of a Tri-Met pass \$946. Annual pass cost savings are determined at the end of the bus pass year. Our current annual per pass savings is \$670.

DEQ transportation survey is performed once every 24 months. Updated statistics will not be available until the survey is completed in June 2010. County's participation in the DEQ survey is required to qualify for the Trimet Universal Pass Program. Trimet uses DEQ transportation survey results to set the cost of the Transit Passes for for employers using the Universal Pass program.

Legal/Contractual Obligation

Labor contracts require transit pass provided by employer. OAR Chapter 340, Div 12 requires employers to make a good faith effort to provide incentives for employees to potentially reduce commute trips to worksites by 10% within 3 years. To meet this requirement, County assists DEQ with their bi-annual survey to determine current commute methods, then follows DEQ approved plan to meet target reductions. Compliance is based on submission/implementation of a sufficient plan and on whether employer has made good faith effort to achieve the target. Failure to comply is a Class II environmental violation carrying penalties ranging from \$500-\$2000 per day of violation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Materials & Supplies	\$0	\$1,082,220	\$0	\$1,305,967
Total GF/non-GF:	\$0	\$1,082,220	\$0	\$1,305,967
Program Total:	\$1,082,220		\$1,305,967	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$782,220	\$0	\$1,030,967
Other / Miscellaneous	\$0	\$260,000	\$0	\$275,000
Total Revenue:	\$0	\$1,042,220	\$0	\$1,305,967

Explanation of Revenues

Program is funded via the benefits administration charge to departments. County pays for cost of program at onset of transit pass year (September) in order to receive a 5% discount on the annual program cost. In FY09 and FY10 County was able to "sell" energy tax credits to a taxable entity through the Oregon Business Energy Tax Credit program. The program requires annual application and is not guaranteed, but is being budgeted in the event the County is approved again in FY11 and recorded as revenue under this program offer.

Significant Program Changes

Last year this program was: #72006, FRM - Bus Pass Program

Lead Agency: County Management

Program Contact: Mindy Harris

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Chief Financial Officer manages the financial health of the entire county and sets administrative policy related to financial management. Direct responsibilities include Finance, Risk Management, Employee Benefits, Retirement Programs, Tax Administration, Central Purchasing, and Contract Administration.

Program Description

The CFO develops and presents financial guidelines and policy to executive level staff, County Chair, Chief Operating Officer, and Board of County Commissioners (BCC). The CFO presents recommendations related to public financial policy to County Chair, BCC, and communicates with CEOs and CFOs of other jurisdictions, Oregon Legislature, the general public, and the business community. The CFO also develops and/or suggests financing alternatives to executive level staff and jurisdiction partners.

The CFO monitors the Public Employees Retirement System (PERS), works with partner jurisdictions to develop and present legislative policy to BCC for approval and to Oregon Legislature and/or PERS Board and communicates impact of actions taken to employees. The CFO works with the Budget Office, Chair, BCC and departments to establish priorities and guidelines and assure policies are aligned with these priorities. The CFO works with finance sections, DCM divisions, and department stakeholders on all administrative policies and procedures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Comprehensive Annual Financial Report is issued according to legal requirements	1	1	1	1
Outcome	Maintain County's high bond rating of Aa1	1	1	1	1

Performance Measure - Description

Output: The Comprehensive Annual Financial Report is a primary product of the Finance Division. Statutes require that it is issued within six months of the close the fiscal year.

1=achieved; 0=not achieved.

Outcome: County maintains high bond rating of Aa1 on general obligation debt. This is achieved by continuing to demonstrate prudent financial management.

1=achieved; 0=not achieved.

Legal/Contractual Obligation

ORS 208, 288,294,295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9,11 and 12 and County Charter requires the County to maintain appropriate personnel, infrastructure, taxation and financial system operations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$313,283	\$0	\$460,671	\$0
Contracts	\$13,890	\$0	\$20,000	\$0
Materials & Supplies	\$3,982	\$0	\$5,938	\$0
Internal Services	\$21,032	\$0	\$33,298	\$0
Total GF/non-GF:	\$352,187	\$0	\$519,907	\$0
Program Total:	\$352,187		\$519,907	
Program FTE	2.50	0.00	3.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #72007, FRM - Chief Financial Officer

Lead Agency: County Management

Program Contact: Cara Fitzpatrick

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The General Ledger (GL) program manages central financial accounting and reporting, including the annual external financial audit, audit of the County's expenditures of Federal awards, Federal cost allocation plan, contract fiscal compliance over grants as well as general accounting support and assistance Countywide.

Program Description

The GL program supports and monitors the County's financial accounting activity by performing regular accounting functions, including account reconciliations, review / approval of accounting transactions and preparing required financial reports. The primary product is the County's Comprehensive Annual Financial Report (CAFR), which includes all activities associated with the required annual external financial audits. The CAFR earns the Government Finance Officer's Association (GFOA) award annually for excellence in financial reporting. This award indicates management has prepared financials meeting the reporting standards and requirements noted by GFOA. Approximately 3% of government entities in the US receive this award annually. The program's fiscal compliance (FC) unit performs site reviews and financial statement analyses on County human service contracts in order to maintain compliance with Federal, State and County laws and regulations. GL also prepares the County's cost allocation plans needed to recover central and departmental overhead and administrative costs. Maintaining internal controls and the chart of accounts are also performed by GL.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of properly stated balance sheet accounts per review of external auditors	191	181	187	187
Outcome	% of properly stated balance sheet accounts per review of external auditors	100.0%	95.0%	98.0%	98.0%
Output	# of Human Service providers actively monitored by Fiscal Compliance	125	80	130	140
Outcome	% of external auditor recommendations successfully implemented in a fiscal year	76.0%	60.0%	75.0%	75.0%

Performance Measure - Description

Output: In the County's external financial audit, the auditors will analyze and audit our general ledger accounts. Fewer general ledger accounts identified with misstatements will indicate a high degree of accuracy in the financial statements.

Outcome: In the annual external audit, the auditors review and analyze the general ledger. A higher % of accurately stated accounts indicates fewer misstatements in the CAFR.

Output: FC unit performs financial reviews and issues reports primarily on County funded human services (HS) contracts. Central FC is a newer but growing program. In FY2010 two additional staff were added to the FC work unit.

Outcome: In the County's external financial audit, the auditors provide recommendations to management on noted areas of improvement. A high percent of auditor recommendations successfully addressed indicates a greater degree of internal control and management review over the County's financial data.

Legal/Contractual Obligation

Oregon Revised Statutes(ORS), Ch. 297~Audits of Public Funds and Financial Records requires governments to have an external audit and submitted to the Secretary of State - Audits Division. The Office of Management and Budget (OMB) Circular A-133 (Audits of States, Local Governments & Non-Profit Organizations) requires entities expending Federal funds over \$500,000 in a fiscal year to have a single audit of Federal awards. Also per A-133, Federal funds that are passed on to other organizations (such as non-profits) must perform subrecipient monitoring on those contracts funded with pass-through dollars. OMB A-87 (Cost Principles for State, Local & Indian Tribal Governments) requires organizations to publish an approved indirect cost allocation plan for any indirect or administrative costs allocated to Federal awards.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$919,383	\$0	\$925,158	\$0
Contracts	\$0	\$0	\$1,100	\$0
Materials & Supplies	\$22,971	\$0	\$24,100	\$0
Internal Services	\$112,074	\$0	\$121,204	\$0
Total GF/non-GF:	\$1,054,428	\$0	\$1,071,562	\$0
Program Total:	\$1,054,428		\$1,071,562	
Program FTE	9.78	0.00	9.78	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$14,842	\$0
Total Revenue:	\$0	\$0	\$14,842	\$0

Explanation of Revenues

Program is supported by General Fund revenues. Personnel costs for this program are included in the County's indirect cost allocation plan.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72009A, FRM - General Ledger

The GL program offer has changed from the prior year with the addition of two finance specialist seniors to the Fiscal Compliance Unit. These two positions were presented in the FY2010 budget as a separate program offer - 72025. This program offer was approved and adopted with the FY2010 budget and therefore added two staff to the Fiscal Compliance unit.

Lead Agency: County Management

Program Contact: Brian Smith

Program Offer Type: Existing Operating

Related Programs: 72011A

Program Characteristics:

Executive Summary

Purchasing (formerly Central Procurement and Contract Administration) oversees the County's purchasing activities and provides leadership, expertise, and training to departments and employees who perform purchasing functions. Purchasing supports departments to purchase products and services in human services, construction, materials, and non-professional and professional services. Purchasing ensures appropriate and cost-efficient public procurement and contracting practices, including evaluating the economic, social and environmental impacts of purchases.

Program Description

Purchasing provides leadership, policy oversight and monitoring, contract procurement, compliance, staff training, support services and overall accountability for thousands of contracts and millions of dollars awarded each year. Key efforts include: (1) safeguard the County from potential contractual risk and liability exposure; (2) ensure products and services are purchased in accordance with federal and state laws, procedures and regulations including County Administrative Procedures and rules established by Multnomah County's Public Contract Review Board (PCRB); (3) review and approve contract documents, review and approve contract changes and/or amendments and maintain official contract records; (4) research, analyze, recommend, and implement best practices; (5) provide on-going guidance, support, training and consulting to departments and employees; (6) track, monitor, analyze and annually report on contract data and performance measures; (7) maximize efforts to include and ensure participation of Minority, Women and Emerging Small Businesses (MWESB); (8) participate in community events, meetings and conduct outreach to the MWESB vendor community, and (9) develop and implement sustainable purchasing policies, procedures and training.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of contracts awarded to MWESB and QRF businesses	33.0%	29.0%	33.0%	30.0%
Outcome	Minimize the number of sustained protests on formal procurements	0	0	0	0
Output	Number of formal RFP and Bid solicitations issued	45	45	60	50
Output	Number of contracts processed	1,137	1,000	1,223	1,100

Performance Measure - Description

These are the same performance measures as in FY10.

Purchasing manages formal (i.e. >\$150,000) RFP and bid solicitations for the County because they represent the greatest risk in the County's purchasing activity. Minimizing the number of sustained protests is an indicator of how well Purchasing is managing the risks associated with formal procurement processes. The output measure of the number of formal RFP and bid solicitations is a good indicator of the volume of formal procurements we conduct across all county departments. Likewise, the number of contracts processed is a good indicator of the volume of contracts we review, process and store for county departments.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,685,314	\$0	\$1,680,007	\$0
Contracts	\$124,398	\$0	\$10,000	\$0
Materials & Supplies	\$56,030	\$0	\$54,505	\$0
Internal Services	\$265,512	\$0	\$359,776	\$0
Total GF/non-GF:	\$2,131,254	\$0	\$2,104,288	\$0
Program Total:	\$2,131,254		\$2,104,288	
Program FTE	19.00	0.00	18.00	0.00
Program Revenues				
Fees, Permits & Charges	\$8,000	\$0	\$8,000	\$0
Total Revenue:	\$8,000	\$0	\$8,000	\$0

Explanation of Revenues

Revenues are generated when Solicitation Plans and Specifications are sold or fees are collected for services performed in response to public records requests.

Significant Program Changes

Last year this program was: #72010A, FRM - CPCA
and #72027 - FRM - Contracts System Redesign Project Management

This program offer includes a total of \$93,803 in cuts:

Eliminate vacant Sr. Procurement Analyst (\$87,278)

This position was slated for reclassification as the Workforce Training and Hiring (WTH) Program Coordinator with the intent of reducing or eliminating WTH compliance consulting costs. These costs are approximately \$25,000 per year and provide WTH compliance services for a limited number (4-6) of projects. By eliminating this position, WTH compliance services on both the East County Courthouse and Sellwood Bridge projects will not have funding, estimated at \$30,000 to \$50,000. Elimination of this position will also reduce MWESB community outreach and training for vendors who want to do business with the County. This position was also responsible for building and maintaining effective working relationships across County departments, researching WTH best practices, and providing training to internal stakeholders.

Printing- reduced 20%. (\$1,000)

Supplies- reduced by 15% (\$2,000)

Local Travel- reduced by 80% (\$800)

Dues & Subscriptions- reduction in membership rates to local chapter of National Institute of Governmental Purchasing (NIGP), 15% discount for pre-pay of National NIGP memberships to cover 49 procurement staff across County Departments, (\$2,725)

Lead Agency: County Management

Program Contact: Brian Smith

Program Offer Type: Existing Operating

Related Programs: 72010

Program Characteristics:

Executive Summary

The MWESB program supports the utilization and participation of State Certified Minority, Women and Emerging Small Businesses (MWESB) on County contracts. For over 14 years, the MWESB Program has been dedicated to building the capacity, sustainability and prosperity of MWESB vendors.

Program Description

The MWESB Program directly supports MWESB vendors and their employees through the following activities:

1) Conducting project-specific outreach to MWESB vendors; 2) Enforcing Good Faith Effort (GFE) requirements for construction projects expected to total more than \$200,000. For these projects, prime contract bidders must afford equitable subcontracting opportunities for MWESB contractors and submit documentation demonstrating their GFE to award contracts to MWESB vendors; 3) Workforce Hiring and Training compliance efforts to increase the number of women and minorities in the construction trades through apprenticeship opportunities on Multnomah County projects; 4) Technical Assistance across a wide-range of services that provide MWESB owners and their employees with various opportunities to acquire new knowledge and skills. The goal of these services is to ensure the longevity and success of MWESB vendors in the regional construction industry; and 5) Community Partnerships, MWESB staff serves on numerous boards and committees and participates in a variety of Chambers of Commerce and construction trade groups to advocate for greater inclusion of MWESB vendors in regional contracting opportunities.

During the last three years, the County has made significant progress and improvements in awarding contracts to MWESB vendors. MWESB participation increased from 14% of contract awards in 2007 to 29% of contract awards in 2008 to 33% of contract awards in 2009. Annually, The County does business with approximately 100 MWESB vendors.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of contracts awarded to MWESB and QRF businesses.	33.0%	29.0%	33.0%	30.0%
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$88,432	\$0	\$93,702	\$0
Contracts	\$32,468	\$0	\$39,000	\$0
Materials & Supplies	\$26,000	\$0	\$18,500	\$0
Internal Services	\$3,100	\$0	\$0	\$0
Total GF/non-GF:	\$150,000	\$0	\$151,202	\$0
Program Total:	\$150,000		\$151,202	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes** **Significantly Changed****Last year this program was:** #72010B, FRM - CPCA MWESB Program

This program offer includes a total of \$143,778 in cuts from Professional Services.

In FY10, the program reduced the cost of WTH compliance services 54%(\$37,000) by contracting with a MBE certified firm instead of the City of Portland. The program targeted these savings for increased direct assistance to MWESB vendors in FY11; eliminating these funds will reduce direct assistance to MWESB vendors. In FY10 the County was a founding sponsor of new local business development program. The founding sponsorship level of \$30,000 will be continued in FY11 at \$3,000 (\$27,000).

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Employee Benefits program manages a full range of affordable, comprehensive health, life, disability and retiree benefits for County employees, retirees, and dependents. The program oversees administration of a complex array of benefit plans ensuring County remains compliant with labor contracts, federal, state and local laws/mandates. The program provides sound fiscal management of the plans offered, researches and recommends plan enhancements or additions, assists with strategic planning, develops/implements administrative enhancements to existing programs, develops/implements new programs as directed by County Management, while obtaining the best benefit value for employees and the County. Internal administration allows for tailoring administrative needs to the County's individual needs. For example bringing in COBRA administration to better serve County population and launching new Long Term Care plan in response to requests from bargaining teams, creating best practices model and consolidating administration of FMLA activity.

Program Description

Program coordinates/consults with all County departments/employees to ensure timely enrollment in the benefit plans, complete accurate payroll deductions, production of user friendly benefit communication/educational materials, and liaison between employees and benefit providers for problem resolution. We work with County labor and management to structure benefit components providing desirable benefit options within budgetary constraints. Administration is standardized to ensure all employees receive the maximum value of their benefit plans. Plans regularly reviewed for compliance with federal, state, and local laws governing plan administration. Vendors and internal records are regularly audited to verify County funds are being spent appropriately and in compliance with plan requirements. Remittances are made regularly and on time to take advantage of discounts and avoid penalties. Service contracts include performance guarantees to ensure service levels.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of new hire enrollments processed	396	500	325	400
Outcome	Percent of new members needing assistance	25.0%	15.0%	18.0%	15.0%
Quality	Customer satisfaction: new employee benefit enrollment survey results	0.0%	95.0%	96.0%	95.0%
Efficiency	County's monthly per employee benefit cost - rate of increase	9.0%	3.0%	5.0%	3.0%

Performance Measure - Description

Efficiency: Actual dollar costs per FT employee: 08/09 Rate \$912, 09/10 purchased rate \$942, Current 09/10 Est \$965, 10/11 Offer \$989

National annual % change in total health benefit cost per employee increase each year 2007 = 6.1% 2008 = 6.3% 2009 = 5.5% 2010 = 5.6% *quote from MERCER National Survey of Employer-Sponsored Health Plans.

County change of 9% in FY09 due to 18-month plan year following dissolution of Employee Benefits Board.

Legal/Contractual Obligation

County labor contract contain benefit mandates for active and retired members. Benefits are governed by variety of federal/state/local laws, including Internal Revenue Service, Dept of Labor, COBRA, Working Families Tax Relief Act, Older Workers Benefit Protection Act, American Recovery and Reinvestment Act, as well as civil rights and Equal Employment Opportunity laws.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$12,518	\$828,957	\$0	\$855,691
Contracts	\$555	\$132,376	\$0	\$1,067,279
Materials & Supplies	\$160	\$64,742,053	\$0	\$75,615,367
Internal Services	\$840	\$153,209	\$0	\$164,032
Total GF/non-GF:	\$14,073	\$65,856,595	\$0	\$77,702,369
Program Total:	\$65,870,668		\$77,702,369	
Program FTE	0.00	8.00	0.00	8.12
Program Revenues				
Fees, Permits & Charges	\$0	\$58,327,276	\$0	\$70,738,138
Other / Miscellaneous	\$0	\$7,600,000	\$0	\$6,887,681
Total Revenue:	\$0	\$65,927,276	\$0	\$77,625,819

Explanation of Revenues

Sources of revenue are: departmental contributions for health plan and bus pass program funding, employee payroll deductions (both pre and post tax) for benefit plan participation, premium payments from retirees and COBRA participants, operational refunds/rebates from vendors, tax credits due to ARRA subsidies, Business Energy Tax Credit for the bus pass program.

Significant Program Changes

Last year this program was: #72012, FRM - Employee Benefits

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Multnomah County Wellness Program provides employees, their eligible family members, and retirees with opportunities to improve their health and well being through education, experience, exercise, prevention training, and wellness intervention all designed to cultivate a healthier workforce and population covered by County sponsored health plans. This County wide program focuses on broad spectrum wellness, which includes proper nutrition, weight control, fitness, and stress management. In general, wellness programs can contribute to a reduction in employee absenteeism, lower health plan costs, increased employee productivity, enhanced employee retention, and improved employee morale.

Program Description

The program provides the County's stable and aging workforce with opportunities to make healthy life choices that will enhance their commitment to the County, increase productivity, and encourage employee retention. Program offerings can be tailored to address the specific health needs of our population as targeted by health plan statistics: weight reduction, stress management, women's health, and cardiovascular health. Available work site wellness programs/initiatives demonstrate the County's commitment to support employees, encourage a health workforce, improve employee morale, and attract/retain highly qualified workforce. The program offers a broad range of services to employees including convenient access to commercial grade fitness equipment, affordable on-site fitness classes tailored to work schedules and employee mix (class costs are below market rates and shared by participants), workshops targeting stress management, work-life balance, and other medical concerns for our population, wellness information, information about community resources/activities, a library of related subject matter, the breast pump loan program, incentive programs for weight loss, work site wellness activities, assistance to senior management with development of countywide wellness policy, guidance to the Peer Support Network, Employee Assistance Program coordination for individuals/departments, assistance with County's Drug/Alcohol training, coordination of health fairs, and assistance with other ad-hoc projects supporting program goals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of employees requesting access to Fitness Centers	118	150	125	150
Outcome	Number of individual visits to fitness sites	17,777	18,000	16,200	18,000
Outcome	Enrollment in Wellness sponsored activity	18,558	18,000	16,800	19,000

Performance Measure - Description

Output: Measures number of new requests for access to fitness centers. Numbers decrease as population shrinks and fewer newly hired employees.

Outcome #1: Reports the number of individual visits to a County fitness site tracking usage of the centers.

Outcome #2: Reports the number of: individual visits to County fitness site, distinct classes offered by County, and participation in other miscellaneous offered programs (mini-grants, weight loss subsidy, breast pump loan, etc) tracking use of program offerings.

Legal/Contractual Obligation

Offering wellness activities is not mandated by labor contract or regulation. However, employers offering programs must ensure the programs are non-discriminatory and equally available to all employees.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$104,650	\$0	\$105,730
Contracts	\$0	\$51,000	\$0	\$65,000
Materials & Supplies	\$0	\$63,023	\$0	\$49,023
Internal Services	\$0	\$85,052	\$0	\$86,396
Total GF/non-GF:	\$0	\$303,725	\$0	\$306,149
Program Total:	\$303,725		\$306,149	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Fees, Permits & Charges	\$0	\$303,725	\$0	\$306,149
Total Revenue:	\$0	\$303,725	\$0	\$306,149

Explanation of Revenues

Revenues include fees paid by fitness class participants (\$35,000), revenues from parking garage fees (\$12,000) and internal service reimbursements.

Significant Program Changes

Last year this program was: #72013, FRM - Employee Wellness

Lead Agency: County Management

Program Contact: Marc R Anderson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Liability Risk Program (LRP) manages the County liability program in accordance with all legal requirements and County policies/procedures. It focuses on County-wide risk exposures, liability/subrogation claims, insurance, loss control/prevention, and risk management. Our goal is to annually determine the County's "Cost of Risk" benchmark against other entities and continually improve our program by implementing best practices.

Program Description

The Liability Risk Program (LRP) purchases Crime, Excess Liability, Bonds, and specialized insurance for the County. The LRP recommends the types/limits of insurance for contracts, recommends the purchase of specialized insurance, and develops County-wide policies/procedures. The LRP designs and implements risk management strategies for the prevention of risk exposure and liability losses County-wide. This program adjusts claims with a contracted adjuster and the County Attorney's Office. The County chooses to "self-insure" (retain a certain amount of financial exposure to loss and purchase excess coverage for large claims). This controls the loss adjustment process, minimizes our "total cost of risk" (uninsured claims costs + insurance costs + administrative costs), and motivates internal loss control behavior. A department's internal liability rates are based on their past losses.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of policies for liability ins.,bond,crime coverages purchased/renewed	16	16	16	16
Outcome	Annual premium rate for liability ins/bond-cent per \$1,000 in budget	2	2	2	2
Quality		0	0	0	0

Performance Measure - Description

Output: Appropriate types of insurance coverage indicates strong safeguarding of the County's assets.

Outcome: This year's average premium rate per \$1,000 in budget for self-insured Oregon public entities is 6 cents. The County's rate is 2 cents, indicating that the cost of the Liability Risk Program is well below the average premium rate for self-insured Oregon public entities.

Legal/Contractual Obligation

The Liability Risk Program is mandated by County Code 7.100-7.104. The County is required by the State to have specific insurance and bond coverage. The County is self-insured for liability in accordance with the provisions of the Oregon Tort Claims Act, ORS 30.270, and purchases Excess Liability insurance above the self-insured retention of \$1,000,000. The required Public Official Bonds, DEQ Bonds, and Pharmacy Bond are purchased in accordance with State requirements. The LRP manages the County's compliance with numerous OSHA requirements to promote employee safety, including driver's license verification and inspections by regulatory and insurance carrier representatives.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$12,517	\$229,436	\$0	\$239,765
Contracts	\$555	\$236,200	\$0	\$226,948
Materials & Supplies	\$160	\$1,304,700	\$0	\$1,754,700
Internal Services	\$840	\$28,722	\$0	\$24,282
Total GF/non-GF:	\$14,072	\$1,799,058	\$0	\$2,245,695
Program Total:	\$1,813,130		\$2,245,695	
Program FTE	0.00	1.65	0.00	1.68
Program Revenues				
Fees, Permits & Charges	\$0	\$1,795,058	\$0	\$2,241,695
Other / Miscellaneous	\$0	\$4,000	\$0	\$4,000
Total Revenue:	\$0	\$1,799,058	\$0	\$2,245,695

Explanation of Revenues

Departments are charged a liability rate based on claims experience and an actuarial valuation performed every three years. The Liability Risk Program also receives subrogation money and reimbursement related to liability claims.

Significant Program Changes

Last year this program was: #72015A, FRM - Liability Risk Mgmt

Lead Agency: County Management

Program Contact: Susie Cameron

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Central Payroll is responsible for paying the employees of Multnomah County, ensuring compliance with Federal, State, and local wage and hour laws, withholding and remitting employment taxes and other deductions, issuing wage and tax reporting statements and administering the pension and deferred compensation programs.

Program Description

Payroll produces 24 payrolls per year for regular and on-call employees and is responsible for withholding, reporting, and remitting employment taxes to Federal, State and Local taxing authorities; reporting and remitting pension contributions to the Public Employees Retirement System; administering the County's IRC §457 deferred compensation program; and ensuring that payroll expenditures are in compliance with Federal and State wage and hour laws, labor contracts, and County Administrative guidelines. Payroll processes, reconciles and remits mandated deductions for creditor garnishments, child support, bankruptcies, tax levies, and union dues. Payroll protects County funds by ensuring that employment taxes, wage and tax statements, and pension payments are processed and remitted timely to avoid assessment of fines for non-compliance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of payments issued per period.	6,775	6,800	6,618	6,800
Outcome	Percent issued without errors.	99.0%	99.0%	99.0%	99.0%
Output	Percent of employees participating in Deferred Comp program.	38.0%	48.0%	38.0%	48.0%
Quality	Average deferred comp account balance.	42,625	39,000	50,276	40,000

Performance Measure - Description

Output: Number of payments per pay period exceeds number of employees due to many employees having multiple direct deposits.

Output: The percent of employees participating in the deferred comp plan will measure the effectiveness and quality of the educational opportunities offered. The national average for participation is 29%. The national average account balance is \$9,500. The average account balance and participation rate are measures of the quality of the investment options and overall attractiveness of the plan as a voluntary employee benefit. Account balances and participation rate are expected to decline due to financial markets and overall economy.

Legal/Contractual Obligation

Wage payments are mandated by Federal & State wage and hour laws and by 10 union contracts. Withholding and remitting employment taxes is mandated by the Internal Revenue Service. Pension contributions are mandated by union contracts and the Oregon Revised Statutes. Failure to comply with these laws and regulations could result in the County being assessed penalties and fines.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$662,335	\$0	\$712,074	\$0
Contracts	\$10,100	\$0	\$10,100	\$0
Materials & Supplies	\$13,392	\$0	\$13,038	\$0
Internal Services	\$139,065	\$0	\$107,320	\$0
Total GF/non-GF:	\$824,892	\$0	\$842,532	\$0
Program Total:	\$824,892		\$842,532	
Program FTE	7.67	0.00	7.62	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$130,000	\$0	\$112,000	\$0
Total Revenue:	\$130,000	\$0	\$112,000	\$0

Explanation of Revenues

Payroll is funded by the general fund, revenue sharing with deferred compensation providers and nominal revenue through assessment of fees for manual checks.

Significant Program Changes

Last year this program was: #72017A, FRM - Payroll/Retirement Svcs
No significant changes.

Lead Agency: County Management

Program Contact: Marc R Anderson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Property Risk Program (PRP) manages the County property and insurance programs in accordance with related legal requirements and County policies and procedures. It focuses on property insurance for County-owned property, loss control/prevention, and risk management-related issues.

Program Description

The Property Risk Program (PRP) negotiates and purchases property insurance for 79 County-owned buildings and their contents, County-owned contents in leased facilities, County vehicle/fleet coverage, marine coverage, and other specialized insurance coverage for the County. The PRP analyzes the County's property risk exposure and consults with departments and elected officials on the County's property risk profile making recommendations on the purchase of specialized coverage options. The PRP develops risk reduction procedures and policies and then works with departments to implement these risk management strategies to prevent property losses. This program adjusts property loss claims up to the County's self-insured retention of \$100,000 and for losses over the retention, works with a contracted insurance broker/risk consultant for claim resolution.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual number of property insurance policies	7	7	7	7
Outcome	Annual premium rate for property ins. coverage-cents per \$100 in prop. value	8	8	8	8
Quality	Number of active claims managed	10	10	10	11

Performance Measure - Description

Output: Number of property policies, 7, including primary property, Justice Center, Boiler & Machinery, Vehicle, Marine, Terrorism, Flood & Earthquake coverage.

Outcome: The average premium rate per \$100 in property value for Oregon public entities this year is 9 cents. The County's rate is 8 cents, indicating that we have kept our property premium costs lower than other Oregon public entities.

Quality: This is a measure of the number of active property claims managed. This indicates the ongoing management of this program and the interaction with the departments and insurance carriers for a successful outcome on the claim.

Legal/Contractual Obligation

The Property Risk Program is mandated by County Code 7.100-7.104. The County is required by its debt financing agreements to have specific property insurance in place. The level of expenditures is based on market value of insurance to cover the County's property risk.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$82,016	\$0	\$71,792
Contracts	\$0	\$91,000	\$0	\$75,000
Materials & Supplies	\$0	\$885,405	\$0	\$1,007,405
Internal Services	\$0	\$5,403	\$0	\$6,585
Total GF/non-GF:	\$0	\$1,063,824	\$0	\$1,160,782
Program Total:	\$1,063,824		\$1,160,782	
Program FTE	0.00	0.55	0.00	0.55
Program Revenues				
Fees, Permits & Charges	\$0	\$1,015,483	\$0	\$1,160,782
Total Revenue:	\$0	\$1,015,483	\$0	\$1,160,782

Explanation of Revenues

Revenues for this program are recovered through Internal Service reimbursements from departments to the Risk Management Fund.

Significant Program Changes

Last year this program was: #72018A, FRM - Property Risk Mgmt

Lead Agency: County Management

Program Contact: Marc R Anderson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Safety and Health Section (SHS) oversees the loss prevention efforts of Multnomah County. The section assists each department in meeting the loss prevention requirements for workers' compensation self-insured employer and Oregon OSHA compliance.

Program Description

The SHS work is aimed at reducing employee on-the-job injuries and employer liability. The SHS consults with County departments to assist them in providing a safe environment for both employees and the public. It helps identify and abate deficiencies related to workplace safety and health regulations. All loss prevention activity needed to maintain the workers' compensation self-injured status is managed from the SHS.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of site safety visits designed to meet loss prevention requirements	22	20	25	30
Outcome	Overall loss incident rate lower than industry standard (currently 5.4%)	4.8%	4.8%	5.0%	5.0%

Performance Measure - Description

1) Perform site safety visits per year and assist departments in abatement efforts for identified deficiencies.
 2) A key industry measurement of safety program effectiveness is the number of claims per 100 full-time employees, known as an incident rate. Using the Oregon average incident rate for local government as a benchmark, the goal is to be below that benchmark on an annual basis. Activities positively impacting the incident rate include training, risk assessments, exposure monitoring, ergonomic evaluations, and various other tasks.

Legal/Contractual Obligation

Multnomah County Code 7.102 and 7.103 establishes the safety program in the County. Oregon Safe Employment Act, Div.1 and 2 establishes minimum safety standards for employers. OAR 437-001-1055 and 1060 requires each self-insured employer to have a written loss prevention plan for each locations, and to provide safety and health loss prevention services for each work-site.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$287,433	\$0	\$342,316
Contracts	\$0	\$41,000	\$0	\$35,000
Materials & Supplies	\$0	\$16,350	\$0	\$12,050
Internal Services	\$0	\$35,486	\$0	\$40,577
Total GF/non-GF:	\$0	\$380,269	\$0	\$429,943
Program Total:	\$380,269		\$429,943	
Program FTE	0.00	3.00	0.00	3.00
Program Revenues				
Fees, Permits & Charges	\$0	\$380,269	\$0	\$429,943
Total Revenue:	\$0	\$380,269	\$0	\$429,943

Explanation of Revenues

The Safety and Health section receives its revenues through internal service reimbursements from each county department.

Significant Program Changes

Last year this program was:

Last year this program offer was #72019A FRM-Safety.

Lead Agency: County Management

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The ITAX Administration Program manages the administrative functions for the Multnomah County three year temporary personal income tax (ITAX) for the tax years 2003, 2004 and 2005 in accordance with Ballot Measure 26-48 approved by the voters in May 2003. The ITAX was sunset on December 31 2005; however the program continues to collect delinquent taxes and is accountable for compliance and regular audits. This is a joint offer with the County Attorney's Office.

Program Description

This program assures that the county is collecting this tax appropriately, fairly and effectively, providing leadership, collection analysis, distribution, legal process and accountability for the County's ITAX. Key efforts include: (1) managing the administrative functions of ITAX, (2) managing the Inter Governmental Agreements with various school districts that receive ITAX funds, and, (3) taking legal actions against non-payment of ITAX. The ITAX program is also responsible for maintaining a complete and accurate county resident database and communicating all relevant issues to taxpayers. The program has collected over \$375 million of which about 70% was distributed to schools. Currently, approximately \$13 million is projected to be outstanding as delinquent and non-filers representing about 79,000 accounts. For FY 2011 the ITAX program expects to collect about 250,000, of which \$200,000 will be distributed to schools and county programs. Administrative and collection expenses are expected to be about \$50,000. This program offer provides funding for .75 FTE in County Attorney's office through March 2011 and collection service charges to collection Attorney Smith & Greaves LLP.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cumulative ITAX Collected	375,920,413	376,920,413	376,920,413	377,170,413
Outcome	Percent of compliance by dollar collected	97.6%	97.6%	97.6%	97.6%

Performance Measure - Description

Results are achieved by taxes collected. The goal was to have 90% of the tax collected within 12 months of the due date and 97% collected within three years of the tax due date. According to Internal Revenue Service, about 87% of federal income tax is collected. For tax years 2003, 2004 and 2005, we have collected 97% of the tax dollars due.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$142,293	\$0	\$57,000	\$0
Contracts	\$75,000	\$0	\$10,000	\$0
Materials & Supplies	\$26,000	\$0	\$1,500	\$0
Internal Services	\$46,735	\$0	\$1,500	\$0
Total GF/non-GF:	\$290,028	\$0	\$70,000	\$0
Program Total:	\$290,028		\$70,000	
Program FTE	1.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Multnomah County Personal Income Tax consists of 1.25% on Oregon Taxable Income less County exemptions, interest on late payments, penalties on late filings and fees generated by checks returned for insufficient funds (NSF).

Significant Program Changes

Last year this program was: #72014, FRM - ITAX

Lead Agency: County Management

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Treasury manages the County's cash assets, investment portfolio, debt, banking services and relationships, and broker/dealer relationships. Treasury also provides responsive and pro-active customer support, training, and advice to department staff who handle cash in the course of providing services to county residents.

In FY 2011 the Treasury program includes the functions formerly budgeted in the Excise Tax Administration program. This includes the management of revenue collections for Motor Vehicle Rental Tax (MVRT), Transient Lodgings Tax (TLT) and Business Income Tax (BIT) in accordance with Multnomah County Code, the County's fiduciary responsibilities, and revenue & taxation policies and procedures.

Program Description

Treasury invests the County's financial assets to ensure that funds are available to meet anticipated cash flow needs. Investment earnings are measured against specific benchmarks outlined in the Investment Policy. Treasury complies with all applicable laws, policies and best practices in the management of County funds.

Treasury supports the CFO in the issuance of debt, including opportunities to refinance existing debt, and maintains contact with rating agencies. It ensures timely and accurate debt service payments and generates arbitrage rebate calculations and reports. Treasury regularly analyzes cash flow. From time to time it is necessary to issue short term Tax and Revenue Anticipation Notes (TRANS) to provide liquidity prior to the collection of property taxes in November.

The County collects and administers three excise taxes. A Business Income Tax (BIT) is assessed against businesses with income generated within the county. It is set at a rate of 1.45% of net income. BIT is the second largest revenue source in the General Fund, generating approximately 15% of General Fund revenues.

A Motor Vehicle Rental Tax (MVRT) is charged on the rental of cars and light trucks within the county. It is currently set at a rate of 17% of rental fees. In 2009, the Board of County Commissioners increased the tax from 12.5% to 17% to help offset revenue losses due to the downturn in the regional economy. A portion of the tax (2.5%) is passed through to the Visitor's Development Fund to support tourist activities.

A Transient Lodging Tax (TLT) is charged on the rental of hotel/motel rooms within the county. It is currently set at a rate of 11.5% of rental fees. Most of the revenue generated by the TLT is passed through to other entities. Cities retain 5%, another 3% is dedicated to operating the Oregon Convention Center, and 2.5% is passed through to the Visitor's Development Fund.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Compliance w/ Investment Policy	1	1	1	1
Outcome	Tax Returns Filed	96.0%	98.0%	96.0%	97.0%
Output	Ensure County's Cash Flow Needs Are Met	1	1	1	1
Output	# of Business Accounts in Multnomah County	60,000	60,000	61,250	61,500

Performance Measure - Description

Measurement Key: 1 = Goal Achieved
0 = Not Achieved

The % of tax returns filed is a measure of compliance with applicable code requirements. Compliance has remained high despite the impacts of the recession.

The # of business accounts is used as a workload measure and serves as an indicator of economic activity within the county.

Legal/Contractual Obligation

Oregon Revised Statutes (primarily ORS 294.035), Multnomah County Code Chapter 11 (BIT) and Chapter 12 (MVRT and TLT), the Business Income Tax is administered by the City of Portland through an intergovernmental agreement (IGA) that expires in FY 2013.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$469,345	\$0	\$444,480	\$0
Contracts	\$870,660	\$0	\$951,000	\$0
Materials & Supplies	\$5,760	\$0	\$7,300	\$0
Internal Services	\$43,796	\$0	\$46,687	\$0
Total GF/non-GF:	\$1,389,561	\$0	\$1,449,467	\$0
Program Total:	\$1,389,561		\$1,449,467	
Program FTE	4.50	0.00	4.50	0.00
Program Revenues				
Fees, Permits & Charges	\$70,000	\$0	\$70,000	\$0
Other / Miscellaneous	\$70,000	\$0	\$0	\$0
Total Revenue:	\$140,000	\$0	\$70,000	\$0

Explanation of Revenues

This program is supported largely by General Fund revenues with the exception of:

Administrative Fee from Visitor's Development Fund - \$70,000

Under terms of the IGA that created the Visitor's Development Fund the County receives an administrative fee equal to .7% of MVRT and TLT revenues recorded in the fund.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72023A, FRM - Treasury

Excise Tax Administration (72022) has been incorporated into the Treasury program. The staffing levels for the combined program are the same as they were in FY 2010.

Lead Agency: County Management

Program Contact: Marc R Anderson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Workers' Compensation Section manages the work-related employee injury and illness aftercare process and assists employees in returning to their jobs after an injury or illness occurs.

Program Description

Provide workers' compensation benefits in accordance with state law. Multnomah County has been self-insured for this benefit since 1978. Claims are administered through a contract with a third-party claims administrator. Staff work with employees, supervisors, physicians, and managed care organizations to accurately and timely process claim benefits for the injured employee. Internal workers' compensation specialists focus on service, cost containment, and compliance efficiency. This section is responsible for the County return-to-work program and follows state requirements necessary to benefit from the Workers' Compensation Division's Employer-At-Injury reimbursement program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Processing required notices and payments timely as measured by OR-WCD	91.0%	95.0%	92.0%	95.0%
Outcome	County Experience Modifier less than industry average	30.0%	30.0%	30.0%	30.0%

Performance Measure - Description

- 1) Quarterly claims processing performance as reported by the State Workers' Compensation Division. Self-insured employers must be above 90% for timely claim filing, timely first payment of time loss compensation, and compensability determinations. Staying above this level shows high quality of service.
- 2) A workers' compensation experience modifier below industry average demonstrates the County's ability to manage claims better than the insurance industry average, thus paying less in total premiums. Multnomah County pays 30% less in premiums than the industry average.

Legal/Contractual Obligation

Oregon Revised Statutes Section 656, Oregon Administrative Rules 436, requires workers' compensation coverage be in force for employees. Oregon Administrative Rules 437 outlines Occupational Safety and Health requirements and Multnomah County Code 7.101(5) also defines the functions and uses of the Risk Management Fund. Self-insured employers certify under ORS 656.430 and must meet the qualification described in ORS 656.407.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$262,546	\$0	\$661,758
Contracts	\$0	\$155,000	\$0	\$52,000
Materials & Supplies	\$0	\$1,794,448	\$0	\$1,946,900
Internal Services	\$0	\$23,957	\$0	\$45,389
Total GF/non-GF:	\$0	\$2,235,951	\$0	\$2,706,047
Program Total:	\$2,235,951		\$2,706,047	
Program FTE	0.00	2.50	0.00	2.50
Program Revenues				
Fees, Permits & Charges	\$0	\$2,085,901	\$0	\$2,531,047
Other / Miscellaneous	\$0	\$150,000	\$0	\$175,000
Total Revenue:	\$0	\$2,235,901	\$0	\$2,706,047

Explanation of Revenues

The Workers' Compensation section receives its revenues through internal service reimbursements assessed using historical data. All liabilities associated with workers' compensation claims are fully funded in a reserve account. External revenue is received from the Workers' Compensation Division Employer-At-Injury Program and from recoveries from third parties.

Significant Program Changes

Last year this program was:

Last year this program was #72024A-FRM-Workers' Compensation

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

Programs to improve employee wellness have proven to be a means for employers to enhance the employment relationship, improve job performance, and reduce health plan expenditures. The County Benefits Office has researched a number of options geared at targeting employee wellness from the perspective of being accessible to employees, provide real life results by improving the health and welfare of County employees and provide some relief to rising health care costs.

One option employers are using is to offer employees the opportunity to use a Health Risk Assessment (HRA). An HRA is a series of questions that identifies individual risk factors and helps to triage alternatives for addressing those risk factors. The County's health plan administrator, Oregon Dental Service (ODS) offers a flexible HRA tool employers can customize to fit their specific needs. The goal of an interactive HRA is to provide a science based intervention tool that moves a person through a change process, ultimately leading the individual to a new level of health and productivity.

Program Description

ODS offers a web-based, self directed wellness coaching platform that could be offered to all County employees, regardless of their health plan election. The FLOURISH program offers an integrated health and lifestyle coaching opportunity.

The content is designed to recognize Patient Activation Measure (PAM) benchmarks and provide coaching in a format that is individualized to the reader's PAM. Participants have unlimited access to lifestyle and health coaching on-line or by telephone. Aggregate data reporting is available to the employer. Industry standards indicate it takes 3-5 years before a return on investment can be realized. The County would need to commit to support such a program for at least 3 years in order to evaluate results.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Employee and Retiree participation in program	0.0%	0.0%	0.0%	15.0%
Outcome		0	0	0	0

Performance Measure - Description

Initial proposal for FLOURISH package for Multnomah County is \$6 per employee per year (approximately \$27,000 based on 4,500 employees). If retirees are eligible to participate in the program the cost would be about \$4,000 more.

This cost is estimated based on a streamlined program. Enhancements to the program are available at additional cost.

Legal/Contractual Obligation

The program would need to be launched as a pilot and Memoranda of Agreement (MOA) negotiated with each union. We recommend the union agreements be fashioned similar to the Catastrophic Leave language which gives the County authority to operate the program and end it at will. Additional negotiations would be required if the County wanted to continue the program and include the cost of operating the program as part of the health plan's cost. Costs would be shared with employees.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$31,000
Total GF/non-GF:	\$0	\$0	\$0	\$31,000
Program Total:	\$0		\$31,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$31,000
Total Revenue:	\$0	\$0	\$0	\$31,000

Explanation of Revenues

Significant Program Changes

Last year this program was:

Lead Agency: County Management

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Recreation Fund Payment to Metro program provides support funding to Metro for the operation and maintenance of community parks. The expenditures of the fund are pass-through payments to Metro under an Intergovernmental Agreement the County entered into in 1994. The transactions for this program are recorded in the Recreation Fund.

Program Description

This program's primary purpose is to provide funding to Metro to maintain and operate community parks which in turn build local communities and provide for recreational opportunities. The program's resources are driven by County Marine Fuel Tax and RV License Fee Sharing revenues. The expenditures of the fund are pass-through payments to Metro under an Intergovernmental Agreement the County entered into in 1994. These funds may be used to operate, administer and maintain the following Metro natural areas and regional facilities that were transferred from Multnomah County in 1994: Mason Hill Park, Sauvie Island Boat Ramp, Multnomah Channel Park, Bybee-Howell House and Park, Bell View Point, James Gleason Memorial Boat Ramp, Broughton Beach, Beggars Tick Marsh, Glendoveer Golf Course and Fitness Trail, Blue Lake Park, Gary and Flagg Islands, Oxbow Park, Indian John Island, Larch Mountain Corridor, Chinook Landing Marine Park, Sandy River Access Points, Smith & Bybee Lakes Addition, Phillipi Property, and the Expo Center. Each of these sites offers a different recreational benefit for all citizens.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Payment Remitted in a Timely Manner	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Under state law marine fuel taxes are allocated to counties based on the number of boat registrations and miles of waterway within the county. These revenues are turned over to METRO under terms of an IGA that transferred Multnomah County parks to METRO.

Measurement Key: 1 - Yes; 0 - No

Legal/Contractual Obligation

Pass through payment under terms of the IGA that transferred parks from the County to METRO.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$120,000	\$0	\$100,000
Internal Services	\$0	\$3,264	\$0	\$1,700
Total GF/non-GF:	\$0	\$123,264	\$0	\$101,700
Program Total:	\$123,264		\$101,700	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$123,264	\$0	\$101,700
Total Revenue:	\$0	\$123,264	\$0	\$101,700

Explanation of Revenues

Revenues represent Multnomah County's share of state Marine Fuel Tax.

Significant Program Changes

Last year this program was: #72028, FRM - Recreation Fund Payment to Metro

Division Overview

The Budget Office guides the County's budget process, prepares the annual budget, and supports the Chair and the Board of County Commissioners in their budgeting decisions by helping align the County's annual spending plan with their priorities. It also serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinating strategic planning and providing technical expertise, training, program and management analysis.

The Budget Office leads the countywide budget process, evaluates County policies and operations, and recommends redirection of policy and/or resources.

The Budget Office prepares and presents the following:

- The annual budget, budget in brief and associated documents;
- Financial forecasts and budget projections;
- Ad hoc analyses for County Management and the Chair's Office;
- Cost control analyses; and
- Monthly expenditure and revenue monitoring.

Staff also assist departments by providing information and training on financial management, planning, budgets, and expenditure and revenue forecasting.

Budget staff serve on countywide task forces related to budget, finance and other fiscal matters; identify and resolve financial problems; and support County Labor Relations in collective bargaining research and analysis.

Budget Office

- 72029 Budget Office

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2011, the Budget Office reduced the last remaining piece of the research and evaluation unit 100%. This reduction significantly impacts the office's ability to complete special projects and fulfill data requests.

Due to a change in the internal service methodology and allocation, the internal service costs for this program have decreased by nearly 50%. Those costs have been reallocated elsewhere in the department.

Measuring Success

For nearly ten years, the Budget Office has been surveying budget participants-ranging from technical staff to policy makers- to see how satisfied they have been with the process and product and to get recommendations for improvement. The FY 2010 budget was marked by some particularly challenging events. Multnomah County, along with the rest of the nation, was in the midst of an economic recession. In addition, 3 of the 5 County Commissioners took office in January 2009, in the middle of the FY 2010 budget process, a steep learning curve for anyone. Amid the challenges, the Budget Office managed to increase the overall customer satisfaction from 85.2% in FY 2003, to a high of 95.6% in FY 2010.

The Budget Office also gauges our success based on the accuracy of the General Fund forecast. This measure is critical to the organization. Nearly 40% of the County's expenditures are funded by the General Fund representing the Board's most discretionary funds. If the forecast is too high, a midyear reduction is required; if it is too low the County unnecessarily cut services or employees. For the FY 2009, the General Fund forecast prepared in October 2007 (21 months before the end of the fiscal year), has been within 3.31 of actual revenues. This is greater than the goal of 2%; however, this period covers the worst and most rapid economic downturn since the Great Depression, and our forecasts were generally more accurate than other jurisdictions.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72029	Budget Office	\$1,264,105	\$0	\$1,264,105	8.00
Total		\$1,264,105	\$0	\$1,264,105	8.00

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Lead Agency: County Management

Program Contact: Karyne Kieta

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Budget Office guides the development of the County's Budget Process, prepares the annual budget and supports the Chair and the Board of County Commissioners in their budgeting decisions by helping align the County's annual spending plan with their priorities. It also serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinating strategic planning and providing technical expertise, training, program and management analysis.

Program Description

The Budget Office leads the countywide budget process, evaluates County policies and operations, and recommends redirection of policy and/or resources.

The Budget Office prepares and presents the following:

- Prepares the annual budget, budget in brief and associated documents;
- Financial forecasting and budget projections;
- Ad hoc analysis for County Management and the Chair's Office;
- Cost control analyses; and
- Monthly expenditure and revenue monitoring.

Staff also assist departments in measuring performance of County programs; provide information and training on financial management, planning, budgets, and expenditure and revenue forecasting.

Budget staff serve on countywide task forces related to budget, finance and other fiscal matters; identify and resolve financial problems; and support County Labor Relations in collective bargaining research and analysis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of budget modifications processed (includes internal)*	132	102	211	200
Outcome	Percentage of budget modifications entered into SAP within the financial period*	0.0%	0.0%	98.0%	99.0%
Quality	Percent error in the Budget Revenue Forecast	3.3%	2.0%	2.0%	2.0%
Quality	Percentage of customers satisfied with the Budget Office staff performance**	93.0%	92.0%	95.6%	95.0%

Performance Measure - Description

✓ **Measure Changed**

*This measure will change for FY 2011. In years past, we only tracked the budget modifications that required Board approval. For FY 2011, we will change the measure to include internal modifications.

**Because the budget process ends prior to the beginning of the fiscal year the FY 09-10 estimate is the "actual" customer satisfaction rating.

Legal/Contractual Obligation

The Budget Office is not mandated, but the County is subject to Oregon Budget Law, ORS Chapter 294 & sections of ORS Chapters 280 & 310 related to filing and ballot title wording. The office is responsible for producing a financially sound budget that complies with the law and communicates results achieved for public money entrusted to the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$961,418	\$0	\$958,086	\$0
Contracts	\$22,500	\$0	\$30,000	\$0
Materials & Supplies	\$41,925	\$0	\$44,600	\$0
Internal Services	\$393,188	\$0	\$231,419	\$0
Total GF/non-GF:	\$1,419,031	\$0	\$1,264,105	\$0
Program Total:	\$1,419,031		\$1,264,105	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #72029A, Budget Office

Reduced the intern budget by 100% which significantly impacts the office's ability to do special projects and data requests.

Due to a change in the internal service methodology and allocation, our internal service costs for this program have decreased significantly. However, those costs have been reallocated elsewhere in the department.

Division Overview

The Central Human Resources Division is driven by the the Countywide Human Resources Strategic Plan's mission to "Lead the way with innovative and comprehensive human resource services to attract, develop, and sustain a diverse and talented workforce focused on service excellence," and guided by the vision of "People Matter and Results Count."

The Central Human Resources Division provides strategic leadership, recommends policy, develops human resource systems, and partners with the department human resource units to guide consistent, efficient and cost effective human resource processes and practices necessary to achieve results across the organization. The Human Resources Director is the primary liaison to senior leaders to ensure human resource processes are aligned with Countywide business goals and oversees evaluation of human resource contributions to organizational effectiveness.

The Central Human Resources Division manages the following services and systems to support employees, managers and the business needs of the County organization.

- Collective Bargaining and Labor Contract Interpretation
- Personnel Rules and County HR Policy Development and Interpretation
- Job Classification & Compensation
- Countywide Training and Organizational Development
- Human Resource Process Monitoring and Evaluation
- The department HR unit serving DCM, the Chair's Office the Board, Non-Departmental Units and the Office of Information Technology.

Central HR Administration

- 72056 Division Administration

Unemployment Insurance Program

- 72059 Unemployment Insurance

Central Services

- 72057 Central HR Services

Labor Relations

- 72058 Labor Relations

DCM/IT/Non-Departmental Human Resources Unit

- 72060 DCM/IT/Non-Dept HR Unit

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2011, the Central Human Resources Division adds one permanent full-time position to Labor Relations (72058) funded within the budget constraint target of the Department of County Management.

The Department of County Management Human Resources Unit (72060) was previously budgeted in the DCM Director's Office, but is now included in the Central Human Resources Division.

Central HR Administration (72056) is reduced by 0.50 FTE HR Technician due to workload redesign.

Measuring Success

Central Human Resources Division performance measures reflect goals prioritized in the Countywide HR Strategic Plan. A common thread is that high-performing employees are essential to the delivery of excellent County services and achieving organizational effectiveness.

Effective labor-management relationships support both employee and organizational success. While the number of labor disputes has doubled in the past three years, settling these disputes collaboratively remains high at 96%-98% for the same time-period. Over 1,700 job positions updated for classification and compensation in the past three years means better alignment of County jobs to current competitive labor market factors, such as technology changes, new skill and knowledge requirements or regulatory updates. In response to the Countywide Employee Survey, more training and employee development opportunities occurred in FY 2010 resulting in 3,500 Countywide Training attendees, a three-fold increase from FY 2007. DCM HR processed 1,500 personnel transactions in FY 2010, a 50% increase from the previous year. Personnel transactions reflect customer service activities and other employment actions essential to maintain the formal electronic personnel record of each employee.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72056	Central HR Administration	\$808,440	\$0	\$791,440	4.50
72057	Central HR Services	1,522,102	0	1,522,102	9.00
72058	Central HR - Labor Relations	964,361	38,108	1,002,469	5.85
72059	Unemployment Insurance	0	1,373,059	1,373,059	0.15
72060	Central HR - DCM/IT/ Non-Departmental HR Unit	<u>697,233</u>	<u>0</u>	<u>697,233</u>	<u>5.00</u>
Total		\$3,992,136	\$1,411,167	\$5,403,303	24.50

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Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Central Human Resources (HR) Administration provides strategic leadership and partnership to department HR units to guide consistent, efficient and cost effective HR processes and practices across the County organization. It also provides administrative and business services management for Central HR programs, including Labor Relations, Classification and Compensation, Talent Development, DCM/IT/Non-Departmental HR, and the Unemployment Insurance Program.

Program Description

Central HR Administration sets direction, determines policy, develops process structures, and builds relationships to develop and sustain a diverse and talented workforce necessary to achieve results across the organization. Central HR Administration focuses on facilitating communication linkages, ensuring stakeholder input and engaging in collaborative problem resolution to implement plans and achieve results. The HR Director is the primary liaison to senior leaders to ensure HR processes are aligned with countywide business goals and oversees evaluation of HR contributions to organizational effectiveness. Central HR administration oversees countywide service program integration and performance measurement and reporting; leads HR technology development and process automation; provides budget and financial management; implements employee recognition programs; and ensures compliance with federal, state, local laws, rules, regulations and labor agreements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Countywide employee turnover rate.	16.5%	11.5%	15.0%	13.0%
Outcome	Number of countywide job applications in the Neogov tracking system.	14,477	0	16,500	17,000

Performance Measure - Description

These measures will be among several reported on a annual basis to provide performance information for decision-making. Due to significant budget reductions for FY10, HR reporting capacity is limited.

Legal/Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$534,233	\$0	\$562,229	\$0
Contracts	\$108,180	\$0	\$56,400	\$0
Materials & Supplies	\$38,183	\$0	\$45,750	\$0
Internal Services	\$127,603	\$0	\$144,061	\$0
Total GF/non-GF:	\$808,199	\$0	\$808,440	\$0
Program Total:	\$808,199		\$808,440	
Program FTE	4.50	0.00	4.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72056A, Central Human Resources Division Administration

Central HR Administration is reduced by .50 FTE HR Technician. Reduction reflects workload redesign for tracking and processing of employment applications to a new paperless process. Position will also transfer approximately mid-year to the new DCM administrative unit, established within department budget constraint.

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Central Human Resources (HR) Services, comprised of the Classification and Compensation and the Talent Development units, provides critical infrastructure systems and tools to attract, train, and retain a diverse workforce at all levels of the organization. Classification & Compensation provides pay and classification structures necessary for the County to offer competitive pay and contemporary career paths. Talent Development provides countywide training for all employees and leads organizational development activities.

Program Description

Central HR Services implements strategies to address the Countywide Human Resources Strategic Plan key components to: attract and select diverse, high-performing employees; establish employee retention strategies that support the organization's job market competitiveness; implement programs to strengthen skills and build knowledge necessary for an effective, culturally competent workforce; and formalize an employee performance management system that fosters individual growth and accountability, and aligns performance goals with business requirements. Even in the current economic environment, a shrinking qualified workforce combined with future retirements requires a strategic focus on the county's ability to recruit and retain a highly-skilled workforce.

Classification and Compensation provides the pay and job classification frameworks that facilitate external competitiveness, ensure internal equity, promote employee retention and support career growth. Classification and Compensation leads the identification and analysis of job duties and qualifications that define the scope and complexity of work performed as documented in position descriptions, and guides the research of labor market pay range data for the most accurate indicator of prevailing wages for comparable jobs.

Talent Development provides or coordinates all countywide training including: employee, management and supervisory development, including the Multnomah Leadership Academy; diversity awareness and skills building; technology training and policy or process-focused learning opportunities. The May 2009 Training Needs Survey significantly informed the current countywide trainings. Talent Development uses the survey findings, core competencies and job skills aligned with the employee performance management system to develop training options. This comprehensive system is essential to build and monitor individual employee accountability and support the achievement of organizational program goals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of positions reviewed as a result of class/comp studies.	308	375	206	300
Outcome	Percent of total positions reclassified, revised, updated.	14.1%	15.3%	10.0%	13.0%
Output	# of positions reviewed as a result of individual requests.	312	300	200	250
Output	Number of Countywide training class attendees.	3,272	2,500	3,500	3,500

Performance Measure - Description

The percentage of all positions re-classed, revised, or updated as a result of classification or compensation review indicates County positions better aligned to current competitive job market factors such as technology changes, regulatory requirements, high turnover, and the inability to fill vacancies and/or impact on essential public services. FY10 estimate of percentage of positions reviewed is less than FY10 purchased. Several factors impact outcomes: 1) multiple studies in FY10 affected a smaller number of positions than projected; 2) the Executive Management Study launched in FY10 has required a full time dedicated staff person to lead countywide planning, project design, resource coordination and communication management; and 3) significant focus was spent to research, develop and implement a pay philosophy and framework that had never been codified.

Despite significant budget reductions in FY10, the number of Countywide training classes is estimated to reach similar levels as the previous year.

Legal/Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,011,348	\$0	\$1,080,127	\$0
Contracts	\$529,649	\$0	\$176,000	\$0
Materials & Supplies	\$27,300	\$0	\$25,600	\$0
Internal Services	\$230,722	\$0	\$240,375	\$0
Total GF/non-GF:	\$1,799,019	\$0	\$1,522,102	\$0
Program Total:	\$1,799,019		\$1,522,102	
Program FTE	9.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #72057A, Central Human Resources Division - Central HR Services

In FY10, \$33,000 was added to professional services in the Talent Development Unit specifically for the countywide Equity Council trainings on institutional racism. In FY11, Talent Development professional services dollars are reduced by \$33,000 and this training series is reflected in another program offer.

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Labor Relations provides leadership to ensure effective labor-management relationships, appropriate work conditions and legal compliance that balance the rights of employees with the business needs of the County. This program manages 10 labor contracts, representing 85% of the County workforce.

Program Description

Contract negotiations present one of the most significant opportunities to forge partnerships with labor unions that serve the needs of both the County and its employees. Labor Relations was successful during the last round of negotiations in achieving staggered dates for contract renewals, which provides the County a better opportunity to strategically plan and time proposals for contract changes. While this approach means contract negotiations have become a year round workload it allows Labor Relations and department management staff to focus and prepare for each labor agreement separately.

Forums such as Employee Relations Committee and Employee Benefits Team along with tools such as negotiated memoranda create the foundation of open communication, clear and accessible decision making, and collaborative problem solving needed to achieve uniform labor/management practices throughout the County.

Labor Relations key responsibilities include:

- Lead collective bargaining activities, including contract negotiations, interim negotiations, labor contract administration and interpretation;
- Guide development of employee relations programs to create and promote a positive organizational culture and advocate for fair, respectful treatment of employees;
- Ensure consistent application and enforcement of collective bargaining agreements, work rules, grievance and discipline policies;
- Provide internal expertise for dispute resolution, grievance handling, and cooperative problem-solving;
- Maintain and develop personnel rules and administer the county's drug and alcohol testing process;
- Coordinate countywide layoff activities and the merit council appeals process;
- Manage the Unemployment Claims process;
- Ensure compliance with federal, state, local laws, rules, regulations and labor agreements, and communicate, train, and coach supervisors, managers, and department human resources units on these requirements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of labor disputes.	193	175	208	200
Outcome	Percentage of labor disputes settled cooperatively.	96.0%	90.0%	98.0%	95.0%

Performance Measure - Description

Disputes include formal and informal disagreements about the interpretation or application of labor contracts, Personnel Rules, practices or policies. The resolution of labor disputes collaboratively means all involved parties have agreed to the resolution without going to arbitration. The alternative is an external arbitrator imposing a decision binding on all parties.

Legal/Contractual Obligation

Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits, and other matters pertaining to employment. Federal, State, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Reemployment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$650,409	\$0	\$777,053	\$38,108
Contracts	\$20,000	\$0	\$20,000	\$0
Materials & Supplies	\$18,500	\$0	\$11,500	\$0
Internal Services	\$137,694	\$0	\$155,808	\$0
Total GF/non-GF:	\$826,603	\$0	\$964,361	\$38,108
Program Total:	\$826,603		\$1,002,469	
Program FTE	4.85	0.00	5.60	0.25
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$38,108
Total Revenue:	\$0	\$0	\$0	\$38,108

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #72058, Central Human Resources Division - Labor Relations

The FY11 Labor Relations program offer changes from the previous year with the addition of a permanent 1.0 FTE Human Resources Manager 1 within department constraint. LR originally established a limited duration position in FY10 to gauge the increased workload. The FTE is funded within the DCM General Fund constraint. The additional FTE will respond to a significant workload increase due to:

- Passage of SB400 added safety and staffing issues to mandatory subjects of bargaining impacting MCCDA, MCDSA, FOPPO, JCSS and, effective January 1, 2010, the Prosecuting Attorneys Association.
- Dissolution of the Employee Benefits Board means negotiations occur with each Union individually. The complexity of benefits issues makes this area particularly critical and time consuming.
- Increased concerns from Chair's Office, elected officials and senior leaders to address overtime costs and sick leave usage.
- Number of memoranda of agreement, understanding, or exception negotiated doubled, from 22 in calendar year 2008 to 44 in calendar year 2009. In the past eighteen months, LR has received 25 demands to bargain over County initiated changes or proposals.
- Increases in layoff and bumping, which also drive increased employee grievances and disciplinary actions. Between 2007 and late 2009, the number of grievances increased from 90 to 140; the number of disciplinary actions from 73 to 107; and the number of unemployment claims from 364 to 798.

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Unemployment Insurance Program provides unemployment benefits to eligible workers who are unemployed due to layoff or other discharge for reasons other than misconduct. Unemployment insurance replaces part of the income that employees lose when they become unemployed.

Program Description

The Unemployment Insurance Program ensures eligible workers secure financial assistance. The program provides accurate and timely monitoring and reporting, and participates in all hearings to decrease costs and liability due to fraudulent claims. A benefits claim decision will typically favor the applicant if reports are late, data is inaccurate or an employer fails to respond to requested clarification.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of employee claims.	598	700	652	650
Outcome	Percentage of claim appeals found in the County's favor.	27.0%	75.0%	71.0%	70.0%
Output	Number of appeals.	11	17	14	15

Performance Measure - Description

It is the County's goal to support maximum benefit claims for eligible applicants and minimize fraudulent claims. A higher percentage of claims appeals found in the County's favor means a lower expense and lower risk to the County.

Legal/Contractual Obligation

Unemployment Insurance benefits are mandated by federal and state laws. Oregon Employment Law, statues 657.005 and 657.010 Federal Unemployment Act Social Security Act.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$22,511	\$0	\$26,158
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$1,001,025	\$0	\$1,342,685
Internal Services	\$0	\$4,297	\$0	\$4,216
Total GF/non-GF:	\$0	\$1,027,833	\$0	\$1,373,059
Program Total:	\$1,027,833		\$1,373,059	
Program FTE	0.00	0.15	0.00	0.15
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$1,373,059
Total Revenue:	\$0	\$0	\$0	\$1,373,059

Explanation of Revenues

Unemployment claims are funded by assessing a rate based on .5% of monthly payroll for each department.

Significant Program Changes

Last year this program was: #72059, Central Human Resources Division - Unemployment

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Management Human Resources Unit (DCM HR) provides a variety of direct HR services and support to managers, supervisors and employees, including recruitment and selection, HR administrative functions, consultation addressing management/employee labor relations issues, and leadership for department-wide initiatives such as succession planning and policy implementation. DCM HR customer groups include the Department of County Management, the Chair's Office, Non-Departmental Units and the Office of Information Technology.

Program Description

DCM HR supports 642 permanent and temporary/on-call employees with 3 union contracts, multiple elected officials and county corporate offices.

DCM HR key responsibilities include:

- Lead and advise customer groups to create and strengthen a positive work climate that values: diversity and cultural competency, effective communication between employees and managers, excellent customer service, staff development and growth, clear performance expectations and recognition of exceptional work performance;
- Manage the recruitment and selection processes;
- Coordinate new employee orientation and on-boarding programs; coordinate employee voluntary and involuntary termination activities and exit interviews;
- Administer FMLA, OFLA and other leave programs; coordinate with the Worker's Compensation Program;
- Maintain employee personnel records and provide HR data and reporting to support HR functions and organizational needs;
- Consult with managers and employees concerning employee and labor relations issues, including performance management, discipline and grievances processes, and dispute resolution;
- Manage the lay-off processes when necessary, including seniority/bumping activities and transition/replacement guidance to employees and supervisors;
- Advise managers and employees on interpretation and application of HR policies, collective bargaining agreements, and applicable labor laws and regulations governing public sector employment;
- Lead department-wide initiatives, such as Performance Planning & Review (PPR) and succession planning;
- Coordinate with other Central HR areas to implement countywide human resource initiatives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of all recruitments.	50	0	85	85
Outcome	% of employees who successfully completed probation, except for layoff/bumping.	98.0%	0.0%	98.0%	98.0%
Output	Number of employee FMLA/OFLA leave requests.	232	0	260	260
Output	Number of personnel transactions in SAP.	910	0	1,500	1,500

Performance Measure - Description

✓ **Measure Changed**

"Number of all recruitments" is a revised measure to include all recruitments from all customer groups. Previous outcome measure of "Overall customer satisfaction with DCM HR Team services" is discontinued. Significant responsibilities are of a consultative and advisory nature, often within less than positive circumstances such as discipline, grievances or lay-offs. Consequently, a reliable, accurate, repeatable method to measure customer satisfaction for consultative and advisory activities has been illusive. New output measures for leave requests and personnel transactions are added to reflect significant program activities. Personnel transactions in SAP are essential to maintain the formal electronic personnel record of each employee, and include data pertinent to new hires, terminations, promotions, pay status, seniority and other employment actions and employee information. Increased personnel transactions reflects employee and organizational movement based on the County's continued efforts to manage services using best practices.

Legal/Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$521,697	\$0	\$546,524	\$0
Contracts	\$14,000	\$0	\$5,000	\$0
Materials & Supplies	\$13,792	\$0	\$10,500	\$0
Internal Services	\$91,177	\$0	\$135,209	\$0
Total GF/non-GF:	\$640,666	\$0	\$697,233	\$0
Program Total:	\$640,666		\$697,233	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #72001A, DCM Departmental HR Unit

In FY10, the DCM Human Resources Unit was previously budgeted in the DCM Director's Office, but is now included in the Central Human Resources Division.

Division Overview

The mission of the Division of Assessment, Recording and Taxation (DART) is to serve the public by carrying out all mandated assessment and taxation functions with integrity, accountability, excellent customer service, accuracy and effectiveness, while strategically and prudently managing public resources. The Division provides judicious stewardship of public resources by exercising conscientious, efficient and cost effective management, and by strategically addressing emerging and evolving funding requirements for Multnomah County services.

The Division performs the Tax Assessor and Tax Collector functions required by statute, as well as certain County Clerk functions, including Recording, Marriage Licenses, Domestic Partnership Registrations, and Board of Property Tax Appeals. The Division is responsible for maintaining Real Market Value on over 340,000 real and personal property accounts, tax rate/levy calculation, certifying the property tax roll for collection, and tax distribution for over 60 taxing districts. The Division provides the leadership that ensures all property is valued accurately and taxed fairly, ensures the collection of property taxes in a manner that is fair and equitable to all taxpayers, collecting and distributing over \$1.1 billion in property taxes. The Division partners and collaborates with internal and external customers and stakeholders to address the evolving needs of the Multnomah County community, meet mandated functions, and provide a leadership role to improve the efficiency and effectiveness of the property tax system.

The Division promotes an environment that focuses on excellent customer service and satisfaction, providing responsive, quality customer service to over 500,000 customers and taxpayers annually; issues over 6,200 marriage licenses and 380 state and county domestic partnership registrations; responds to 150,000 phone calls and serves 50,000 walk-in customers. The Division is responsible for recording over 180,000 documents annually, and maintains accurate and accessible property ownership records and property descriptions.

Tax Assessor Function	Tax Collector Function	Administration & Support
<ul style="list-style-type: none">• 72039 Ownership• 72041 GIS & Parcel Management• 72042 Assessment Performance Mgmt• 72043 Property Assess-Special Progs• 72044 Personal Property Assessment• 72045 Property Assessment -Industrial• 72046 Commercial Property Appraisal• 72047 Residential Property Appraisal• 72049 Data Operations	<ul style="list-style-type: none">• 72040 Tax Revenue Mgmt• 72051 Tax Title	<ul style="list-style-type: none">• 72036 Administration• 72037 Customer Service• 72048 Assessment/Taxation Sys. Upgrade• 72050 Application Support
	County Clerk Function <ul style="list-style-type: none">• 72038 County Clerk Functions• 	

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

The volume of recorded documents has risen during FY 2010, following an economic downturn in the real estate market in FY 2009. The revenue forecast for recording fees is projected to continue its recovery in FY 2011. Senate Bill 618 and House Bill 2339 signed into state law in 2009, restrict public disclosure and public access to military and public land records in the Public Research Room. Changes to records storage and retrieval systems included in the FY 2011 budget address these new access requirements.

A division reorganization begun in FY 2009 was completed in FY 2010 and is reflected in the FY 2011 program offers. The reorganization has allowed us to restore appraisal staffing in the Commercial and Industrial Appraisal areas to levels in existence prior to Measure 50 cuts, address evolving business requirements, and maintain compliance with Department of Revenue standards.

The Division transferred two vacant positions and associated materials and services to the new DCM Business Services Program. Tax Title was transferred from the Department of Community Services to the Division of Assessment, Recording and Taxation for FY 2011. This change is expected to achieve operational efficiencies, using Division expertise and resources.

Measuring Success

The Department of Revenue (DOR) annually reviews Multnomah County's compliance with established statutory standards and benchmarks related to the Assessment and Taxation functions, through three required reports: the Assessor's Certified Ratio Study, the Assessor's Appraisal Plan, and the County Assessment Function Funding Account (CAFFA) Grant Application. Failure to meet these standards can result in loss of CAFFA grant revenue. Annual reviews by the DOR have determined that Multnomah County complies with all standards, as indicated by 100% acceptance of the required compliance reports, and receipt of all CAFFA grant funds. This is an indicator of our success in meeting statutory benchmarks, and implies adequacy of operations and uniform taxation.

Other measures of success include the timely and accurate certification of property values, calculation of tax rates and levies, ownership records and property descriptions, issuance of tax bills, collection of 97% of current year property taxes, and distributions of all collected property taxes to taxing districts. Original recorded documents are returned to customers within the 10 days required by statute and marriage licenses are processed with 99% accuracy. The Board of Property Tax Appeals (BoPTA) each year allows taxpayers the opportunity to appeal the value of their property. BoPTA completes all appeals hearings within the statutory timeline.

County Management

Division of Assessment, Recording & Taxation fy2011 adopted budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72036	Assessment, Recording & Taxation Administration	\$737,965	\$0	\$737,965	5.00
72037	Customer Service	998,867	0	998,867	9.50
72038	County Clerk Functions	1,593,660	0	1,593,660	12.35
72039	Ownership	559,093	0	559,093	6.15
72040	Tax Revenue Mgmt	1,368,186	0	1,368,186	11.00
72041	GIS & Parcel Mgmt	1,096,106	24,641	1,120,747	10.00
72042	Assessment Performance Analysis	401,384	0	401,384	3.40
72043	Property Assessment - Special Programs	836,352	0	836,352	7.95
72044	Personal Property Assessment & Collection	1,305,313	0	1,305,313	10.75
72045	Property Assessment - Industrial	602,962	0	602,962	5.60
72046	Commercial Property Appraisal	1,603,838	0	1,603,838	14.30
72047	Residential Property Appraisal	3,045,772	0	3,045,772	28.30
72048	Assessment & Taxation System Upgrade	0	5,100,000	5,100,000	1.00
72049	Data Operations	659,977	0	659,977	6.20
72050	Applications Support	1,025,832	0	1,025,832	5.00
72051	Tax Title	537,486	0	537,486	1.00
Total		\$16,372,793	\$5,124,641	\$21,497,434	137.50

County Management

Division of Assessment, Recording & Taxation **fy2011 adopted budget**

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Lead Agency: County Management

Program Contact: Randy Walruff

Program Offer Type: Administration

Related Programs: 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics:

Executive Summary

The Division of Assessment Recording & Taxation (DART) Administration Program performs the Assessor and Tax Collector functions required by statute and manages all Property Tax Collection and Property Tax Assessment functions as well as certain County Clerk functions (Recording, Marriage Licenses, Domestic Partnerships, and Board of Property Tax Appeals), and monitors all processes for statutory compliance. Provides leadership, policy, program, fiscal and operational oversight.

Program Description

DART Administration program performs the duties of the County Assessor including certifying the property tax roll for collection, maintaining Real Market Value on over 380,000 real and personal property accounts, and capturing/calculating Measure 50 "exception value" defined as new construction, renovation or remodeling which increases total Assessed Value of taxing districts. It also performs the duties of the Tax Collector who certifies the billing, collecting, and distribution of over \$1.2 billion in property taxes.

DART Administration plans, manages, directs, facilitates and coordinates the activities of the division; is responsible for development and oversight of the budget, financial planning & monitoring, employee performance management and training, strategic direction, tactical/resource planning, program measurements and evaluation, policy development, work plans, and process/technology improvements, including the new Assessment and Taxation System. Admin monitors statutory compliance, oversees over 500,000 customer service interactions, provides internal and external communications, prepares and submits the annual County Assessment Function Funding Account (CAFFA) Grant Document and Annual Appraisal Work Plan to the Oregon Department of Revenue.

Administration supports and provides leadership that ensures all property is valued accurately and taxed fairly as required by the Oregon State Constitution, Oregon Revised Statutes and Oregon Dept of Revenue Administrative Rules. This Program ensures the collection of property taxes in a timely manner that is fair & equitable to all taxpayers and maintains accurate, accessible property ownership records and property descriptions that are used in the production of county property tax maps. The Program provides responsive, quality customer service to taxpayers for which the interactions may be the only "face of local government" they see.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Number of Property Tax Accounts Administered	340,387	348,000	342,000	342,000
Outcome	Percent Acceptable Compliance Reports Required by Oregon Department of Revenue	100.0%	100.0%	100.0%	100.0%
Efficiency	Administrative Costs as a Percent of Actual Expenditures	5.8%	6.5%	6.2%	5.0%
Efficiency	Cost of Collection per Account (in Dollars)	3	3	3	3

Performance Measure - Description

The percent of required compliance reports received and accepted by the Department of Revenue (Grant document, Appraisal Plan, Ratio Study) implies adequacy of DART operations and uniform taxation. The goal is to to maintain administrative costs at 5% of total DART operating program expenditures. FY09 Actual was 5.8%. In FY10 two FTE transferred to Administration increasing costs to 6.2-6.5%. In FY11, 2 FTE moved to other programs. The cost of collection per account will fluctuate depending on the number of personnel vacancies and other expenditures. The actual cost per account for FY08 was \$4.25; for FY09 dropped to \$3.26; for FY10 estimated is \$3.38 and for FY11 \$3.38

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305-312 and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$493,055	\$0	\$525,264	\$0
Contracts	\$2,000	\$0	\$2,000	\$0
Materials & Supplies	\$37,930	\$0	\$41,914	\$0
Internal Services	\$151,608	\$0	\$168,787	\$0
Total GF/non-GF:	\$684,593	\$0	\$737,965	\$0
Program Total:	\$684,593		\$737,965	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Fees, Permits & Charges	\$75,000	\$0	\$85,000	\$0
Intergovernmental	\$214,200	\$0	\$178,500	\$0
Total Revenue:	\$289,200	\$0	\$263,500	\$0

Explanation of Revenues

Participation in the State funded County Assessment Function Funding Account (CAFFA) Grant averages approximately 25% reimbursement of expenditures. Program General Fund revenue of \$85,000 is from document recording fees allocated to County Assessment and Taxation Programs (5% of the \$10 per document Recording Fee for the maintenance of county property tax systems). The remaining support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72036, DCM-Div of Assessment, Recording & Taxation Administration
1 FTE Chief Appraiser transferred and allocated to Special Programs (.65 FTE), Industrial Appraisal (.20 FTE) and Personal Property Assessment and Collection (.15 FTE). 1 FTE Assessment Manager Senior transferred to Residential Appraisal.

Lead Agency: County Management

Program Contact: Cindy Swick

Program Offer Type: Existing Operating

Related Programs: 72036, 72038, 72039, 72040, 72041, 72043, 72044, 72045, 72046, 72047, 72049, 72050

Program Characteristics:

Executive Summary

The Division of Assessment, Recording, and Taxation (DART) Customer Service Program was formed in mid-2008 to enhance and streamline customer service needs. Customer Service staff is responsible as the first point of contact for DART both at the public counter and on the organization's incoming phone system.

Program Description

The Customer Service program responds to approximately 100,000 telephone inquiries and 20,000 walk-in customers annually. Staff processes tax payments, sells copies and certified copies of the records, and provides general information on behalf of the organization. Homeowners, property owners, and taxpayers in general, have an expectation from local government to answer questions and listen to concerns regarding their property taxes and/or values. From the most fundamental questions to the most complex, the Customer Service staff has an implicit obligation to provide responsive, accurate, and quality service. Having the ability to connect directly with the taxpayer increases the understanding of government and its role in property taxation. To do so, the staff spends several hours a year, training with other sections throughout the organization, as well as education through reading a variety of relevant informational material. Customer Service staff also assists the Tax Revenue program by processing approximately 14,000 over-the-counter tax payments totaling approximately \$37 million dollars annually.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of counter transactions	33,600	30,000	32,000	32,000
Outcome	Average number of transactions per cashier	4,000	0	4,000	4,000
Output	Number of phonecalls received and answered	102,406	87,000	95,000	95,000
Outcome	Average number of phonecalls per operator	4,861	6,500	4,800	4,800

Performance Measure - Description

✓ **Measure Changed**

"Field Appraisal Packets Prepared by Appraisers" has been removed as a performance measure from Customer Service. This task was moved to another area within the organization. Prior to the move, it was determined that in general, this measurement did not actually meet the general guidelines for performance measurements.

"Number of phonecalls transferred" was removed as a performance measure after determining it was not actually a measurement of performance.

"Number of counter transactions" was tracked more closely this year. The number of counter transactions is a combination of tax payments at the counter and issuance of marriage licenses and domestic partnerships, as well as, the sale of copies of those records. Because fees are collected, tracking these transactions is straightforward. An additional, estimated 20% was added to the total of those transactions for other types of routine, non-payment transactions. Projected totals of counter transactions were decreased slightly due to the availability of on-line/phone tax payment options.

"Average number of transactions per cashier" is a new measurement and is a reflection of the average number of transactions each cashier processes annually.

Legal/Contractual Obligation

Oregon Revised Statutes(ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$674,818	\$0	\$721,369	\$0
Materials & Supplies	\$15,751	\$0	\$16,726	\$0
Internal Services	\$191,867	\$0	\$260,772	\$0
Total GF/non-GF:	\$882,436	\$0	\$998,867	\$0
Program Total:	\$882,436		\$998,867	
Program FTE	9.50	0.00	9.50	0.00
Program Revenues				
Intergovernmental	\$209,400	\$0	\$241,850	\$0
Total Revenue:	\$209,400	\$0	\$241,850	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support from General Fund revenues.

Significant Program Changes

Last year this program was: #72037, DCM-DART Customer Service

Lead Agency: County Management

Program Contact: Cindy Swick

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72039, 72041, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics:

Executive Summary

The County Clerk Functions program consists of recording land related and other legal documents, issuance of Marriage Licenses and Domestic Partnership Registrations, creation of and maintenance of permanent records and issuance of certified copies, and the Board of Property Tax Appeals (BoPTA). The BoPTA is responsible for hearing petitions from taxpayers who disagree with their property value. The Board makes decisions to reduce property values or waive personal property late filing fees based on evidence provided by the taxpayer.

Program Description

Recording is the process of registering legal documents, making them a matter of public record. These documents are primarily related to real property transactions. The recording process requires staff to review every document for statutory compliance. The process for both Recording and Marriage Licenses includes the collection of statutory fees, creation and maintenance of general indexes, and production of microfilm, preserved for permanent retention. Approximately 168,000 documents were recorded in FY 2009, 6,282 Marriage Licenses were processed and 381 State Domestic Partnership Registrations were issued in FY 2009.

All areas within the County Clerk Functions program provide direct customer service by responding to telephone inquiries and walk-in customers. The Recording office assists approximately 17,000 customers at the counter annually and responds to an estimated 30,000 phone inquiries. Marriages/Domestic Partnership section assists approximately 14,000 customers at the counter annually and responds to a high volume of calls that are reported within the Customer Service total of approximately 100,000 annually. The Board of Property Tax Appeals is a program which allows taxpayers to appeal the value their real property tax is based on. Last year 2,791 appeals were processed. This program also allows personal property taxpayers to seek a waiver of their personal property late filing fees. All decisions are based on evidence provided by the taxpayer.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Marriage Licenses Issued	6,282	6,400	6,300	6,300
Outcome	Number of Accurately Processed Licenses	6,222	6,394	6,240	6,240
Output	Number of Documents Recorded	167,290	179,500	180,000	180,000
Outcome	Average Number of Business Days to Return Original Recorded Documents	8	10	8	8

Performance Measure - Description

Number of Marriage Licenses Issued is a primary measure and includes all marriage licenses issued over the past fiscal year. Of the number of licenses issued, the "Number of Accurately Processed Licenses" is the number of licenses which the State of Oregon (Office of Vital Statistics) reviewed and found to be 100% accurate." The remaining 60 licenses were returned to the county by the state for minor corrections, for an overall accuracy rate of 99%."

Number of Documents Recorded is the number of documents recorded in the Recorder's Office over the past fiscal year. The Average Number of Business Days to Return Original Recorded Documents is set at 10 days by statute. The County has averaged 8 days this past fiscal year.

Legal/Contractual Obligation

The County Clerk functions are governed by Oregon Revised Statutes (ORS) Chapter 205. Multnomah County Ordinance 948 authorizes couples to voluntarily register as domestic partners. Additional statutes pertaining to this program are found in ORS 106, 107, 409, 432 (marriage/state domestic partnerships); ORS 86, 87, 93, 100 (requirements for recording); and ORS 306 and 309 (Board of Property Tax Appeals). The County is required to appoint a Board of Property Tax Appeals to conduct hearings and determine if the real market value, specially assessed value, or assessed value are appropriately established by the Assessor.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$863,763	\$0	\$978,757	\$0
Contracts	\$162,540	\$0	\$145,100	\$0
Materials & Supplies	\$115,324	\$0	\$117,483	\$0
Internal Services	\$283,242	\$0	\$344,820	\$0
Capital Outlay	\$7,500	\$0	\$7,500	\$0
Total GF/non-GF:	\$1,432,369	\$0	\$1,593,660	\$0
Program Total:	\$1,432,369		\$1,593,660	
Program FTE	12.35	0.00	12.35	0.00
Program Revenues				
Fees, Permits & Charges	\$4,113,000	\$0	\$4,697,000	\$0
Intergovernmental	\$28,500	\$0	\$33,250	\$0
Total Revenue:	\$4,141,500	\$0	\$4,730,250	\$0

Explanation of Revenues

A \$60 fee is collected for each marriage license, State and County Domestic Partnership (DP) registration: \$25 to the County General Fund, \$25 to State Domestic Violence, and \$10 to Court Conciliation Services. Fees are charged for certified copies of licenses. The General Fund portion of marriage license/DP & copy fees is estimated at \$245,000. Fees are collected for the recording of documents, for the Corner Preservation Fund, Records Storage and Retrieval Fund, and Oregon Land Information System Fund (OLIS). A portion of recording fees is transferred to the County Assessment Function Funding Account at the Oregon Department of Revenue for the benefit of Assessment and Taxation functions. Recording Page Fees of \$4,250,000 and Document Copy Fees of \$12,000 are retained by the County General Fund. Fees dedicated for records storage and retrieval systems are estimated at \$115,000. BoPTA is supported approximately 25% by participation in the State funded CAFFA Grant. The remaining support is from the General Fund.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72038, DCM-DART County Clerk Functions

1 vacant position was transferred to the new DCM Business Services Program, including FTE and budget history.

Lead Agency: County Management

Program Contact: Cindy Swick

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72038, 72041, 72043, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics:

Executive Summary

The Ownership Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for making real property ownership changes and adding sale information, when applicable, to the tax roll. Through examination of recorded and unrecorded documents, this program must verify the documentation and ensure that the documentation is acceptable for transfers to take place. The Ownership program maintains a transaction file for complex transfers, which is maintained for permanent retention on microfilm. Program staff interact with the public and internal staff both on the phones and at a public counter.

Program Description

The Ownership program updates and maintains the ownership for the majority of real property tax accounts. Recorded documents, such as deeds, contracts and assignments, are the most common type of instruments used to update the tax roll with correct names and mailing addresses. Additionally, unrecorded documentation is often used for name changes to the tax roll. This documentation includes marriage records, court orders, and death certificates. Providing up-to-date and precise information is essential and assists with eliminating unnecessary frustration from taxpayers and staff. The Tax Collector relies on the information provided by the Ownership program to ensure that tax bills are sent out to the appropriate taxpayers and that the address used is valid. The Ownership program monitors certain types of accounts for notification to other areas throughout the organization.

This program contributes to the Division of Assessment Recording and Taxation by maintaining up-to-date accessible property ownership and property description records. This information is used in the production of tax statements and county property tax maps. Current ownership ensures that the correct owner is assessed the correct amount, thus the tax is distributed as equitably as possible. Developed databases enable related work units to access shared data, reducing transfer time and the need for paper records.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Ownership Changes Processed	28,400	28,000	28,000	28,000
Outcome	Average Number of Days to Complete Ownership Changes	2	2	2	2

Performance Measure - Description

The "Number of Ownership Changes Processed" is a combination of ownership changes processed from actual recorded deeds (80%) and ownership changes transferred with unrecorded documents (20%).

The "Average Number of Days to Complete Ownership Changes" is tracked manually by staff, logging the date they began to work the batch of documents and the date they logged the batch back into the tracking book. Those numbers are then combined and divided by actual number of working days in the Fiscal Year.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 93, 199, 205, 222, 457, 477, and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART staffing is already at the minimally acceptable level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$424,357	\$0	\$455,477	\$0
Materials & Supplies	\$3,753	\$0	\$3,758	\$0
Internal Services	\$96,523	\$0	\$99,858	\$0
Total GF/non-GF:	\$524,633	\$0	\$559,093	\$0
Program Total:	\$524,633		\$559,093	
Program FTE	6.15	0.00	6.15	0.00
Program Revenues				
Intergovernmental	\$130,500	\$0	\$135,450	\$0
Total Revenue:	\$130,500	\$0	\$135,450	\$0

Explanation of Revenues

Participation in the State funded County Assessment Function Funding Account (CAFFA) Grant averages approximately 25% reimbursement of expenditures, with remaining support from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72039, DCM-DART Ownership

As a result of operational efficiencies, 1 FTE A&T Tech 1 (vacant) was reclassified to Appraiser 2 and transferred from Ownership to Commercial Appraisal. (See Commercial Appraisal Program changes) for a net reduction of 1 FTE.

Lead Agency: County Management

Program Contact: Gary Bartholomew

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72043, 72044, 72048, 72050

Program Characteristics:

Executive Summary

The Tax Revenue Management Program administers the County Tax Collector responsibilities. The program manages the collection, accounting and distribution of property tax revenues and assessments for over 60 Multnomah County taxing districts and several state agencies. Revenue from past due interest is also accounted for and a portion distributed to the County Assessment and Taxation Fund.

Program Description

The Tax Revenue Management Program sends property tax statements, collects current and delinquent property taxes and various fees, issues property tax refunds, distributes tax revenues to taxing districts in Multnomah County, and performs accounting, auditing and reporting services. The program processes foreclosures, tax roll corrections, bank adjustments, senior and disabled citizen tax deferral applications, and manufactured structure ownership changes. 380,000 tax statements are sent annually and \$1.2 billion in property taxes is levied for collection. Almost 400,000 payment and accounting transactions are processed annually.

This program collects and distributes property taxes in a timely, efficient and equitable manner. The program provides responsive, accurate, quality customer service to taxpayers and other government agencies while complying with property tax laws. The program is implementing new service delivery options to improve efficiency. Tax statement printing costs have been significantly reduced through streamlining and outsourcing. Payment processing alternatives are being evaluated for cost savings and efficiencies. Customer use of electronic payment continues to increase significantly. Additional credit card options and payment by phone have been implemented. Roll corrections and issuance of tax refunds are monitored closely for efficiencies and minimization of interest paid on refunds. Delinquencies are monitored closely and addressed effectively.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Property Tax Statements Issued	373,761	380,000	380,000	380,000
Outcome	Percentage of Current Year Property Taxes Collected	96.4%	97.0%	96.5%	97.0%
Outcome	Tax Collected Via Electronic Payment (in Dollars)	27,316,988	40,000,000	35,000,000	45,000,000

Performance Measure - Description

Property Tax Statements Issued each year includes the November, February, May trimesters and the delinquent real property statements.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 311 and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of Assessment and Taxation (A&T) staffing. The DOR has determined that the staffing level for DART is already at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$819,663	\$0	\$865,823	\$0
Contracts	\$35,124	\$0	\$38,600	\$0
Materials & Supplies	\$86,000	\$0	\$83,869	\$0
Internal Services	\$388,250	\$0	\$379,894	\$0
Total GF/non-GF:	\$1,329,037	\$0	\$1,368,186	\$0
Program Total:	\$1,329,037		\$1,368,186	
Program FTE	10.00	0.00	11.00	0.00
Program Revenues				
Fees, Permits & Charges	\$305,000	\$0	\$360,700	\$0
Intergovernmental	\$310,200	\$0	\$331,100	\$0
Other / Miscellaneous	\$500	\$0	\$500	\$0
Total Revenue:	\$615,700	\$0	\$692,300	\$0

Explanation of Revenues

Participation in the State funded County Assessment Function Funding Account (CAFFA) Grant averages approximately 25% reimbursement of expenditures. Program revenues of \$361,200 are from service fees including foreclosure fees, title search fees, exemption late filing fees, delinquent personal property tax warrant & warrant recording fees, mobile home ownership transfer fees, and other miscellaneous tax collection & copy fees. The remaining support comes from General Fund revenues.

Significant Program Changes

Last year this program was: #72040, DCM-DART- Tax Revenue Management

Lead Agency: County Management

Program Contact: June Tilgner

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72038, 72039, 72043, 72046, 72047, 72048, 72050

Program Characteristics:

Executive Summary

The DART GIS & Parcel Management program creates and maintains official county maps for property taxation purposes, maintains the base map for the County's Geographic Information System (GIS), maintains property information and property tax roll descriptions, and provides direct customer service to property owners, taxpayers and the community.

Program Description

The GIS & Parcel Management program maintains up-to-date accessible property descriptions, county property tax maps and GIS. Current ownership and timely created accounts ensure that the correct owner is assessed the correct amount thus ensuring the tax is distributed as equitably as possible. The program accurately maintains tax maps that are used to describe taxing district and urban renewal boundaries, process subdivisions, condominiums, and partition plats, and describe annexations and County road filings. Program staff develop databases that enable related work units access to shared data reducing transfer time and paper records. This program also contributes GIS mapping data to the Department of Revenue Oregon Map (ORMAP) program which provides a state-wide property tax parcel base map that is digital, publicly accessible and continually maintained. Direct customer service is provided to property owners, taxpayers and the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of New Tax Roll Accounts Created	2,382	3,500	755	830
Outcome	Average Number of Changes per FTE	0	12,500	16,500	14,000
Output	Number of Mapping & Tax Roll Changes	0	100,100	250,000	225,500

Performance Measure - Description

The number of New Tax Roll Accounts Created is affected by the volume of new plats, condominiums, and subdivisions recorded. There was a significant decrease in the volume during the FY09 and continued in FY10. The number of Mapping & Tax Roll Changes is a new performance measure for FY10 and was difficult to estimate. The actual number is higher than originally estimated due to the additional audits and data clean-up activities that have taken place this year.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 86, 92, 93, 100, 198, 199, 222, 227, 271, 274, 275, 306-308, 312, 368, 457, 477, and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that staffing is at the minimally acceptable level to perform the A&T function. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$808,663	\$55,620	\$869,526	\$0
Contracts	\$7,500	\$24,640	\$6,400	\$24,229
Materials & Supplies	\$49,071	\$0	\$49,514	\$0
Internal Services	\$146,590	\$2,183	\$170,666	\$412
Total GF/non-GF:	\$1,011,824	\$82,443	\$1,096,106	\$24,641
Program Total:	\$1,094,267		\$1,120,747	
Program FTE	10.00	0.00	10.00	0.00
Program Revenues				
Fees, Permits & Charges	\$15,000	\$0	\$30,000	\$0
Intergovernmental	\$223,200	\$82,443	\$265,300	\$24,641
Total Revenue:	\$238,200	\$82,443	\$295,300	\$24,641

Explanation of Revenues

Participation in the State funded County Assessment Function Funding Account (CAFFA) Grant averages approximately 25% reimbursement of expenditures. Program revenue of \$30,000 is from fees for copies of A&T records and \$24,641 is from State Dept of Revenue Grants for participation in the development of the statewide GIS mapping system. The remaining support is from General Fund revenues.

Significant Program Changes

Last year this program was: #72041, DCM-DART-GIS & Parcel Management

Lead Agency: County Management

Program Contact: Rene Grier

Program Offer Type: Support

Related Programs: 72036, 72043, 72044, 72045, 72046, 72047, 72048, 72050

Program Characteristics:

Executive Summary

The Assessment Performance Analysis Unit, within the Division of Assessment, Recording and Taxation (DART), is responsible for annual adjustments to Real Market Value, resulting in assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts. Analysts develop and publish the annual Sales Ratio and Recalculation Study as required by statute.

Program Description

The Assessment Performance Analysis Unit links to DART appraisal and other programs and their contributions. Appraisal Data Analysts analyze sales, trends and other market data used to monitor, maintain and report valuation performance regarding Residential, Commercial, Multi-Family, and Industrial Appraisal Models. The Analysis Unit adjusts Real Market Values of all property in the County and publishes the annual Sales Ratio & Recalculation Study that evaluates and reports the effectiveness of appraisal programs to the Oregon Department of Revenue. The program assists in answering public and media questions about property values, contributing to the public's perception of fairness in assessing and collecting property taxes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Projects Maintained	104	14	13	13
Outcome	Percentage of Residential Neighborhoods With Equity Compliance	94.0%	85.0%	85.0%	90.0%

Performance Measure - Description

The output measure called "Number of Projects" refers to the many specific annual studies and reports completed by the team, including the largest: Residential. "Residential Equity Compliance" is a measure developed internally to demonstrate the consistency of values among properties in the same neighborhood as valuation models are adjusted. This self-imposed compliance goal is not designed to achieve an ever higher score but instead to prompt deep analysis of value variances that ensures consistent and accurate adjustments to value.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Account (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$334,570	\$0	\$345,855	\$0
Contracts	\$2,266	\$0	\$4,045	\$0
Materials & Supplies	\$3,279	\$0	\$5,515	\$0
Internal Services	\$24,031	\$0	\$45,969	\$0
Total GF/non-GF:	\$364,146	\$0	\$401,384	\$0
Program Total:	\$364,146		\$401,384	
Program FTE	3.40	0.00	3.40	0.00
Program Revenues				
Intergovernmental	\$57,300	\$0	\$97,300	\$0
Total Revenue:	\$57,300	\$0	\$97,300	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

Last year this program was: #72042, DCM-DART-Assessment Performance Analysis

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72039, 72040, 72041, 72042, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics:

Executive Summary

Special Programs, within the Division of Assessment Recording & Taxation (DART), is responsible for processing applications relating to property tax exemptions or special assessments. Exempt properties are monitored by the program for continued qualification. Additional tax roll responsibilities include creating new tax accounts, processing corrections and verifying correct assessed values.

Program Description

Special Programs ensures that exempt and specially assessed property is valued in accordance with the law, which maximizes property tax revenues to fund County programs. Property taxes account for approximately 65% of the County's General Fund revenues. Failure to monitor this process will result in loss of taxable assessed value. Focus is on compliance monitoring of existing exemptions, careful review of new applications, and resolving appeals. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation.

Special Programs Group (SPG) maintains over 5,400 property tax exemptions for the War Veteran & Surviving Spouse program and the Active Duty Military program. In addition, there are over 10,500 accounts with exemption status for various types of organizations, including charitable, fraternal, and religious. SPG is responsible for specially assessed properties, which include farm, forest, historic, and other specially assessed programs mandated by law. Leasehold records are monitored to maintain accurate, taxable values on over 600 accounts where non-exempt tenants lease from exempt government agencies.

Approximately five hundred field inspections are performed as part of the program's compliance activities. Staff calculates and redistributes Maximum Assessed Values in accordance with Measure 50 tax limitation requirements for thousands of new properties created each year. SPG contributes to the process to arrive at the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts. This program ensures that exempt and specially assessed property is accurately assessed as required by the Oregon Revised Statutes (ORS). Maintaining accurate market values on all property relates to the bonding capacity and general obligation bond tax rates for taxing districts in the County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Accounts Reviewed and Processed for Current Tax Roll	11,050	14,350	11,500	11,500
Outcome	Taxable Market Value Re-established to the Roll	391,171,890	275,000,000	391,000,000	391,000,000
Input	Total Exempt Accounts Monitored	34,241	28,000	34,250	34,250
Output	Total Number of Accounts Processed for Prior Tax Roll	4,516	3,500	4,600	4,600

Performance Measure - Description

Output No. 1 decline attributable to a decrease in condominium plat recordings.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$712,474	\$0	\$728,477	\$0
Contracts	\$0	\$0	\$2,023	\$0
Materials & Supplies	\$8,826	\$0	\$9,546	\$0
Internal Services	\$102,517	\$0	\$96,306	\$0
Total GF/non-GF:	\$823,817	\$0	\$836,352	\$0
Program Total:	\$823,817		\$836,352	
Program FTE	7.95	0.00	7.95	0.00
Program Revenues				
Intergovernmental	\$183,300	\$0	\$202,300	\$0
Total Revenue:	\$183,300	\$0	\$202,300	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72043, DCM-DART- Property Assessment -Special Programs

Special Programs Group responsibilities were reviewed and modified resulting in a reallocation of resources. Changes included the addition of 1 Tax Exemption Specialist, transfer of an A&T Tech 1 position to the Customer Service program, transfer of 1 Vacant position to Industrial Appraisal, transfer of 1 Vacant position to Commercial Appraisal, and allocation of .65 FTE Senior Valuation Manager to the Program, for an overall reduction of 1.35 FTE.

Lead Agency: County Management

Program Contact: Rick Teague

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72038, 72040, 72042, 72043, 72045, 72046, 72048, 72049, 72050

Program Characteristics:

Executive Summary

The Personal Property Assessment and Collection Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and collecting all taxable Business Personal Property accounts. Personal Property represents 5% of the value upon which taxes are levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on all taxable Personal Property accounts. Oregon Revised Statutes require annual filings from the 23,000 businesses in the county, comprising more than 40,000 accounts. 40% of those accounts are equipment-leasing companies. Values must be fully recalculated each year to reflect items added or disposed of by businesses and to calculate depreciation influence on remaining assets. Appraisers perform field inspections and detailed reviews to identify businesses and properties omitted from the assessment roll. Appraisals are performed to defend values under appeal. Collection staff monitor, and pursue for collection, delinquent business and other personal property taxes. This program assesses Personal Property accurately and fairly as required by Oregon Revised Statutes (ORS), maximizing property tax revenues to fund programs. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. Property taxes account for approximately 65% of the County's General Fund revenues. Under the Measure 50 tax limitation measure, there is no assumption of a 3% increase in personal property taxable value; instead, each business annually reports existing taxable property. Failure to monitor this process will result in loss of taxable assessed value and tax revenue. Focus is on discovery of new taxable property and resolving value appeals to minimize cost to taxpayers. Various computer and online tools are used to maximize appraisal efforts. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Non-Leased Accounts Processed, Coded and Valued	23,330	23,000	23,300	23,300
Outcome	Assessed Value in Millions of Personal Property Value Placed on the Tax Roll	2,547	2,400	2,497	2,450
Output	% of Accounts with Captured Asset Listings	42.0%	0.0%	55.0%	60.0%
Output	% of Accounts Filing Electronically	5.7%	6.0%	8.0%	9.0%

Performance Measure - Description

Oregon Revised Statutes requires appraisals to be at 100% of Market Value as of January 1st of each year, with all returns processed and valued by the third week of September. The Department of Revenue (DOR) annually reviews compliance through the Assessors Appraisal Plan. The DOR's most recent review determined that we are in compliance with standards. Failure to meet these standards can result in loss of County Assessment Function Funding Account (CAFFA) grant revenue and program control. We have increased our focus on improving efficiencies and better utilization of technology. Previously we measured the number of accounts reviewed; we feel the new measure showing the % of accounts with captured asset lists is a better reflection of our focus on efficiency and accuracy in filing. We have begun a project to capture the annual asset listings from businesses in a database and return them to the business each year for updating. In addition, larger businesses are encouraged to file their asset lists electronically. These take less time to process, reduce our costs, improve our accuracy, and reduce the need for account review.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$928,683	\$0	\$963,023	\$0
Contracts	\$89,000	\$0	\$107,850	\$0
Materials & Supplies	\$8,885	\$0	\$8,990	\$0
Internal Services	\$217,568	\$0	\$225,450	\$0
Total GF/non-GF:	\$1,244,136	\$0	\$1,305,313	\$0
Program Total:	\$1,244,136		\$1,305,313	
Program FTE	10.75	0.00	10.75	0.00
Program Revenues				
Intergovernmental	\$301,200	\$0	\$336,000	\$0
Total Revenue:	\$301,200	\$0	\$336,000	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

Last year this program was: #72044, DCM-DART- Personal Property Assessment & Collection

Through Division reorganization a Senior Valuation Manager is now in charge of the Industrial/Personal Property and Special Program sections. .15 FTE has been allocated to the Personal Property Program. 1 FTE, AT Tech 2, was transferred to Commercial Appraisal Program. 1 Vacant FTE was transferred to the new DCM Business Services Program, including FTE and budget history. Net change for the Program was a loss of 1.85 FTE.

Lead Agency: County Management

Program Contact: Rick Teague

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72039, 72042, 72043, 72044, 72046, 72048, 72050

Program Characteristics:

Executive Summary

The Property Assessment-Industrial Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing, appraising and/or maintaining all local and state industrial property. Industrial property represents approximately 5% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 250 county-responsibility industrial properties and maintenance of 440 accounts appraised by the Oregon Department of Revenue. All industrial property owners are required to file industrial property returns annually. A number of industrial plants are physically inspected and audited every year. Appraisers perform appraisals to defend values under appeal. Industrial properties are high-value accounts; loss on appeal can result in large tax refunds paid by taxing jurisdictions with interest. Focus is on proper classification of taxable property and resolving value appeals to minimize cost to taxpayers. Use of various computer and online tools maximize appraisal efforts. This program appraises industrial property accurately and fairly as required by the Oregon Revised Statutes (ORS), maximizing property tax revenues to fund programs. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. Property taxes account for approximately 65% of the County's General Fund revenues. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Industrial Accounts Maintained	645	650	675	680
Outcome	Assessed Value placed on the Tax Roll (in millions)	2,695	2,500	2,664	2,665
Efficiency	Percentage of Sites Reviewed For Transfer	20.0%	15.0%	13.0%	20.0%

Performance Measure - Description

Oregon Revised Statutes (ORS) requires property appraisals to be at 100% of Market Value as of January 1st of each year, with all returns processed and values placed on the roll by the third week of September. Failure to meet standards can result in loss of County Assessment Function Funding Account (CAFFA) grant revenue and program control. The "Reviewed for Transfer" project began with a list of 75 potentially misclassified sites. Proper classification is required by law and results in more accurate whole plant valuation. Program measures "Accounts Maintained" and "Assessed Value Placed on Roll" include both state and county-responsibility industrial sites in order to better reflect the contribution of this program.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175 the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$490,729	\$0	\$536,981	\$0
Contracts	\$9,065	\$0	\$4,045	\$0
Materials & Supplies	\$6,800	\$0	\$6,800	\$0
Internal Services	\$51,883	\$0	\$55,136	\$0
Total GF/non-GF:	\$558,477	\$0	\$602,962	\$0
Program Total:	\$558,477		\$602,962	
Program FTE	5.60	0.00	5.60	0.00
Program Revenues				
Intergovernmental	\$122,100	\$0	\$145,950	\$0
Total Revenue:	\$122,100	\$0	\$145,950	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72045, DCM-DART-Property Assessment -Industrial

Through a Division reorganization a Senior Valuation Manager is now in charge of the Industrial/Personal Property and Special Program sections. .20 FTE are charged to Industrial Appraisal Program for his position. As part of the reorganization we have transferred and reclassified some positions to add a Principal Industrial Appraiser and an Appraiser 1 to the Industrial Appraisal Program, with no net change in FTEs. This reorganization is part of an effort to augment the valuation capacity of the Industrial section.

Lead Agency: County Management

Program Contact: Rene Grier

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72042, 72043, 72045, 72047, 72048, 72050

Program Characteristics:

Executive Summary

The Commercial Property Appraisal Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and appraising all commercial and multi-family property. Commercial property represents 25% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 26,000 commercial and multi-family properties. Staff physically inspects and appraises 1,000 properties annually due to permits having been issued for new construction, remodeling or renovation.

Under Measure 50, these appraisals add new value for taxing districts beyond the statutorily required 3% increase in Maximum Assessed Value. Appraisals are also performed to defend values under appeal; and to verify that sales of property are valid market-based transactions that can be used to adjust automated valuation models, to appraise other property, and to generate the annual Ratio/Recalculation Report that measures the effectiveness of the program. This program primarily contributes to the fair and accurate appraisal of commercial property as required by the Oregon Revised Statutes (ORS).

Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. This program ensures that all commercial property is valued in accordance with the law, which maximizes property tax revenues to fund programs for the County and other jurisdictions. Property taxes account for approximately 65% of the County's General Fund revenues.

Various computer and online tools are used to maximize appraisal effort. Focus is on discovery of new taxable property and resolving value appeals to minimize cost to taxpayers. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Accounts Appraised	974	1,200	1,200	1,500
Outcome	New Taxable Exception Value in Millions	1,538	500	500	850
Efficiency	% Automated Recalculation	23.0%	25.0%	25.0%	25.0%
Outcome	% Market Groupings with COD Compliance	79.0%	70.0%	70.0%	70.0%

Performance Measure - Description

Oregon law requires property appraisals to be at 100% of Market Value as of January 1 of each year within standards established by the Oregon Department of Revenue (DOR). One of the primary standards is a statistical measure called the Coefficient of Dispersion (COD). Failure to meet these standards can result in loss of CAFFA grant revenue and program control. The DOR annually reviews compliance through three required reports: The Assessor's Certified Ratio Study, the Assessor's Appraisal Plan and the CAFFA Grant application. The DOR's most recent review as of 2009 determined that this program complies with standards.

Estimates made regarding new taxable value from Measure 50 exceptions are speculative due to the difficulty in predicting market forces. With the real estate market still in flux, we are focused on physical reappraisal, targeted resource allocation and improved methodology to maximize assessments.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Account (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,273,743	\$0	\$1,363,476	\$0
Contracts	\$48,132	\$0	\$57,475	\$0
Materials & Supplies	\$15,050	\$0	\$32,456	\$0
Internal Services	\$95,410	\$0	\$150,431	\$0
Total GF/non-GF:	\$1,432,335	\$0	\$1,603,838	\$0
Program Total:	\$1,432,335		\$1,603,838	
Program FTE	14.30	0.00	14.30	0.00
Program Revenues				
Intergovernmental	\$203,700	\$0	\$383,950	\$0
Total Revenue:	\$203,700	\$0	\$383,950	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72046, DCM-DART-Commercial Property Appraisal

Three vacant positions from other sections were reclassified to Appraiser 2 positions and moved into this program area. In addition, two Appraiser 2 positions and a Program Supervisor were transferred into this program from other appraisal programs. These resources will be focused on physical reappraisal and development of automated valuation models in order to improve efficiency, maximize assessments, and maintain compliance with DOR standards.

Lead Agency: County Management

Program Contact: Rene Grier

Program Offer Type: Existing Operating

Related Programs: 72036, 72037, 72041, 72042, 72043, 72046, 72048, 72049, 72050

Program Characteristics:

Executive Summary

The Residential Property Appraisal Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and appraising all residential-use Real Property. Residential Property represents 61% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 212,350 single family and two-four family properties; 35,050 condominiums; 4,900 manufactured homes; 1,800 floating properties; and 2,800 farm/forest deferral properties. Staff physically inspects and appraises 12,000 to 14,000 properties annually due to permits issued for new construction, remodeling or renovation. They also appraise 4,000 to 5,000 properties annually discovered through the sales confirmation process as having been significantly improved without apparent issuance of building or trade permits.

Under Measure 50, such appraisals add new value for taxing districts beyond the statutorily required 3% increase in the Maximum Assessed Value. Appraisals are also performed to defend values under appeal; and to verify that sales of property are valid market-based transactions that can be used to adjust automated valuation models, to appraise other property, and to generate the annual Ratio/Recalculation Report that measures the effectiveness of the program. This program primarily contributes to the fair and accurate appraisal of residential property as required by the Oregon Revised Statutes (ORS).

Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. The program ensures that all residential property is valued in accordance with the law, which maximizes property tax revenues to fund programs for the County and other jurisdictions. Property taxes account for approximately 65% of the County's General Fund revenues.

Various computer and online tools are used to maximize appraisal effort. Focus is on discovery of new taxable property. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Accounts Appraised	21,840	25,000	25,000	25,000
Outcome	New Taxable Exception Value in Millions of Dollars	1,001	1,000	1,000	850
Efficiency	Accounts Appraised Per FTE	910	1,100	1,100	1,100
Outcome	% Neighborhoods with COD Compliance	98.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Oregon law requires property appraisals to be at 100% of Market Value as of January 1 of each year within standards established by the Oregon Department of Revenue (DOR). One of the primary standards is a statistical measure called the Coefficient of Dispersion (COD). Failure to meet these standards can result in loss of CAFFA grant revenue and program control. The DOR annually reviews compliance through three required reports: The Assessor's Certified Ratio Study, the Assessor's Appraisal Plan and the CAFFA Grant application. The DOR's most recent review as of 2009 determined that this program complies with standards.

Estimates made regarding new taxable value from Measure 50 exceptions are speculative due to the difficulty in predicting market forces. With the real estate market still in flux, we are focused on physical reappraisal, targeted resource allocation and improved methodology to maximize assessments

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Account (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,511,999	\$0	\$2,592,647	\$0
Materials & Supplies	\$92,630	\$0	\$123,345	\$0
Internal Services	\$335,921	\$0	\$329,780	\$0
Total GF/non-GF:	\$2,940,550	\$0	\$3,045,772	\$0
Program Total:	\$2,940,550		\$3,045,772	
Program FTE	28.30	0.00	28.30	0.00
Program Revenues				
Intergovernmental	\$657,900	\$0	\$741,300	\$0
Total Revenue:	\$657,900	\$0	\$741,300	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account (CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72047, DCM-DART- Residential Property Appraisal
A vacant Appraiser 1 position was transferred to Industrial Appraisal Program.

Lead Agency: County Management

Program Contact: Randy Walruff

Program Offer Type: Existing Operating

Related Programs: 72036, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72050

Program Characteristics: In Target

Executive Summary

This multi-year system upgrade project was initially approved in the FY07/08 Budget. The Division of Assessment, Recording and Taxation is replacing the outdated Assessment and Taxation system. A request for proposal was published at the end of FY07/08, with the evaluation of proposals, selection of a vendor and contract negotiations proceeding through FY08/09. FY09/10 activities will include the Assessment Analysis, Taxation Analysis and Assessment Development phases. FY10/11 will include the Taxation Development, Assessment Testing, Taxation Testing, Staff Training, System Implementation and Post-Implementation Support phases.

Program Description

The Division of Assessment, Recording and Taxation (DART) is seeking a system upgrade that features integration among all DART business functions, including GIS, document recording, real property assessment, business personal property assessment, tax collection and tax distribution. The program mission is to improve property assessment and taxation services to the customers and stakeholders of Multnomah County by replacing existing legacy software with current technology that will include, and enhance, integration with other applications. The new software application will substantially reduce systemic gaps and duplication of data that exists in our current environment. The technology will increase staff efficiency and the ability to accommodate an increasing workload, playing a key role in e-government for Multnomah County, and employ an IT architecture that considers integration with County standard infrastructure. The program goals and objectives are: 1) Acquire and implement available information technology, replacing the current Assessment and Taxation computer application, to achieve greater operation efficiency and revenue enhancement while maintaining or improving accuracy and compliance for A&T business functions; 2) Reduce costs of targeted operations so that human resources can be more productively used; 3) Improve public visibility, accessibility, and convenience of assessment, taxation and recording services via web-based electronic and online resources, while maintaining appropriate control over publicly sensitive personal information.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of A&T System Project Milestones Met	3	3	8	8
Outcome	% of A&T Project Milestones Completed on Time and within Budget	100.0%	100.0%	100.0%	100.0%
Quality		0	0	0	0

Performance Measure - Description

The multi-year project to select and implement a new A&T system has met the following milestones: FY07/08-Publish RFP; FY08/09-Evaluate Proposals, Select Vendor and Negotiate Contract. The remaining milestones as defined in the contract are: FY09/10-GAP Analysis Start, GAP Analysis Finish, Design Start, Design Finish, Server/Oracle Installed, Data Migration Start, Development Start, Integrations Start; FY10/11-Development Finish, Data Migration Finish, System Testing, Training, PC Deployment, Go-Live, Integrations Finish, and Post Go-Live Support. The 3 FY08/09 milestones (Evaluate Proposals, Select Vendor and Negotiate Contract) were completed on time and within budget.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$155,981	\$0	\$156,660
Contracts	\$0	\$2,985,103	\$0	\$2,930,337
Materials & Supplies	\$0	\$3,133,916	\$0	\$1,958,539
Internal Services	\$0	\$0	\$0	\$54,464
Capital Outlay	\$0	\$270,000	\$0	\$0
Total GF/non-GF:	\$0	\$6,545,000	\$0	\$5,100,000
Program Total:	\$6,545,000		\$5,100,000	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Other / Miscellaneous	\$0	\$6,545,000	\$0	\$5,100,000
Total Revenue:	\$0	\$6,545,000	\$0	\$5,100,000

Explanation of Revenues

Increased revenue is anticipated the first year following implementation (FY 12/13) as a result of productivity improvements for staff as well as a phased-in realignment of personnel from office support to field work finding taxable value. When new value is put on the tax roll, the corresponding tax growth is carried forward every year, and is compounded by the Measure 50 maximum 3% growth. The 10-year total increase in property tax revenue for Multnomah County of \$7.7 M is based on a rate of increase in new taxable value of 4% per year. The 10 year total increase for all taxing districts will be \$32.1 million. BWC Revenue is the estimated carryover of Fund 2504 after FY10 anticipated expenditures. Capital expenditures for Systems upgrades are an allowable expenditure in the annual County Assessment Function Funding Account (CAFFA) grant application, up to a defined cap amount per year. The Department of Revenue (DOR) has approved including the cost of the System Upgrade Project up to the allowable Cap amount annually, thereby maximizing CAFFA grant revenues for programs supported by the grant funds. The increase in budgeted allowable expenditures in the CAFFA Grant application increases the county's share (% distribution) of the available statewide CAFFA funding pool.

Significant Program Changes

Last year this program was: #72048B, DCM-DART-Assessment & Taxation Upgrade (Scaled)

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Support

Related Programs: 72036, 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72050

Program Characteristics:

Executive Summary

Division of Assessment, Recording and Taxation (DART) Data Operations contributes to the support of the applications used by the linked programs for DART. Responsibilities include assistance with tax roll calculations, including quality control inspection and tax statement production, computer entry of data for property, taxes, and recorded documents, information and data for public requests, and supporting application users. Additionally, Data Operations performs necessary interdepartmental communication and other support as requested.

Program Description

Data Operations calculates and applies taxes to property tax accounts and contributes to production of tax statements and related reports and public information. The program enters a high volume of data in support of the other linked programs and reviews and performs quality control of data request changes. The program supplies data to satisfy public requests for information. The program answers user questions and resolves problems, and provides advice on the effective use of the computer assisted mass appraisal system. Data Operations links to all of the DART programs and their contributions to Accountability. The program is responsible for calculating the special assessment tax roll and contributing to the creation of tax statements, which are mandated functions of the supported programs. As a result, the program assists in answering public and media questions about property tax bills thus contributing to the accountability factor of the public's perception of fairness in assessing and collecting property taxes.

The program's other duties provide support for linked programs in order to perform their program functions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Records Keyed for Appraisal, Personal Property, Recording, etc.	315,677	525,000	316,000	320,000
Outcome	%of Residential Appraisal Transactions Re-keyed	3.0%	3.0%	3.0%	3.0%

Performance Measure - Description

The number of transactions keyed (output) continues to trend downward with the adoption of efficiencies such as electronic filings. With this downward trend comes opportunity for Data Operations to transition from a "heads down" production based team to a quality control team. This change results in a timely and accurate tax roll.

Legal/Contractual Obligation

This program supports the rest of the Division of Assessment, Recording & Taxation in its compliance with Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305-312, and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175 the DOR determines the acceptable level of assessment & taxation staffing. The DOR has determined that DART staffing is already at the minimally acceptable level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$464,275	\$0	\$480,713	\$0
Contracts	\$83,690	\$0	\$85,114	\$0
Materials & Supplies	\$6,687	\$0	\$6,587	\$0
Internal Services	\$77,855	\$0	\$87,563	\$0
Total GF/non-GF:	\$632,507	\$0	\$659,977	\$0
Program Total:	\$632,507		\$659,977	
Program FTE	6.20	0.00	6.20	0.00
Program Revenues				
Intergovernmental	\$141,900	\$0	\$159,600	\$0
Total Revenue:	\$141,900	\$0	\$159,600	\$0

Explanation of Revenues

Through participation in the State funded County Assessment Function Funding Account(CAFFA) Grant, approximately 25% of actual expenditures are reimbursed with remaining support coming from General Fund revenues.

Significant Program Changes

Last year this program was: #72049, DCM-DART-Data Operations

Program # 72050 - DCM - DART Applications Support

Version 1/16/2010 s

Lead Agency: County Management

Program Contact: June Tilgner

Program Offer Type: Support

Related Programs: 72036, 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72048, 72049

Program Characteristics:

Executive Summary

Division of Assessment, Recording & Taxation (DART) Applications Support Program supports the applications used by all of the DART's linked programs. Responsibilities include tax roll calculation and certification, tax statement production, requests for information and data files from both internal and external sources, and supporting the DART application users.

Program Description

DART's Application Support Program performs the functions that support the certification of the annual tax roll, including calculating tax rates and taxes, producing tax statements, and producing reports required by the Oregon Department of Revenue. As a result the program assists in answering public and media questions about property tax bills, contributing to the accountability factor of the public's perception of fairness in assessing and collecting property taxes. In addition to certifying the annual tax roll, the Program responds to requests for information and data files from both internal and external sources. The Program manages the working relationship with the application software and hardware vendors, as well as the County Information Technology Division; including consulting on contract formulation and implementation support. The Program answers user questions, resolves problems, and provides advice on the effective use of the DART's business application systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Requests & Support Activities Completed	0	6,500	6,690	0
Outcome	% of Requests Associated with Program Revenue	0.0%	7.0%	4.0%	0.0%

Performance Measure - Description

The Number of Requests & Activities Completed was a new performance measure for FY10. One Activity represents a single request or contact, even if that request is for 5 data files to be created and sent to the client. The percent of Requests Associated with Program Revenue is also a new measure, indicating the portion of the program's work activities associated with a portion of our revenue.

Legal/Contractual Obligation

This program supports the Division of Assessment, Recording & Taxation in its compliance with Oregon Revised Statutes (ORS) Chapters 92, 205, 294,305-312, and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175 the DOR determines the acceptable level of assessment & taxation staffing. The DOR has determined staffing levels are at the minimally acceptable level to perform the A&T function. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$574,342	\$0	\$608,603	\$0
Contracts	\$8,250	\$0	\$1,750	\$0
Materials & Supplies	\$285,118	\$0	\$295,979	\$0
Internal Services	\$117,370	\$0	\$107,500	\$0
Capital Outlay	\$12,000	\$0	\$12,000	\$0
Total GF/non-GF:	\$997,080	\$0	\$1,025,832	\$0
Program Total:	\$997,080		\$1,025,832	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Fees, Permits & Charges	\$50,000	\$0	\$80,000	\$0
Intergovernmental	\$216,600	\$0	\$248,150	\$0
Total Revenue:	\$266,600	\$0	\$328,150	\$0

Explanation of Revenues

Through participation in the State funded CAFFA Grant approximately 25% of actual expenditures are reimbursed. Additional program revenue is from fees for access to Assessment & Taxation information (subscription website user fees) and requests for A&T Data files. Remaining support is from General Fund revenues.

Significant Program Changes

Last year this program was: #72050, DCM-DART-Applications Support

Lead Agency: County Management

Program Contact: Randy Walruff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Tax Title Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for the management and disposition of the County's tax foreclosed property inventory. The County's foreclosed property portfolio consists of slightly less than 420 properties. Every year, 20 to 30 properties are deeded to the county in the fall with the taking of the Tax Foreclosure Deed. Of the current inventory, approximately 77% of the properties are strips of various sizes, 21% are vacant lots that are mostly irregular in shape and not buildable, and 2% are properties with improvements sited on them. Properties are sold at public auction and by entering into private sales with adjacent owners. The inventory is also reduced by transferring properties to government agencies, non-profit housing developers, and non-profit corporations for public use.

Program Description

The County comes into ownership of real property, bare land and land with improvements, at least once a year through the foreclosure of delinquent property tax liens. The foreclosed properties are placed into the Tax Title inventory of properties that have been acquired through tax foreclosure. Multnomah County Code Chapter 7 and Chapter 27 specifically state how tax foreclosed properties are to be managed and the process to be used for disposition. Shortly after the properties come into Tax Title inventory they are made available for repurchase to the former owners of record. Some properties not repurchased and odd shaped parcels not suitable for construction are made available to government agencies within the county for transfer. Depending on their availability, selected properties consisting of vacant land that is buildable and parcels with improvements, are made available to the Affordable Housing Development Program for low income housing purposes. Properties with certain desired environmental characteristics not requested by government are made available to other organizations. Any remaining inventory properties are available to be sold at public auction or private sale. In recent years, the number of properties deeded to the County through tax foreclosure has averaged between 20 to 30 parcels. All properties are responsibly managed to insure that the surrounding neighborhood is not negatively affected. Tax Title maintains communication with other government agencies within the County to insure that all foreclosed properties comply with current nuisance and building codes. A goal is to sell or transfer as many Tax Title properties as possible to place them back on the tax roll so they once again become an integral part of the neighborhood. When a Tax Title property is occupied by an individual with human services needs we work with the County's Department of County Human Services, Aging & Disability Services Division to arrive at practical solutions acceptable to all parties.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Properties remaining in Tax Title Inventory	409	402	408	388
Outcome	Properties placed back on the tax roll & into community use	31	32	20	40
Outcome	Revenue disbursed to taxing districts for public use	163,023	20,000	20,000	20,000

Performance Measure - Description

The main goal of the program is to reinstate properties received through tax foreclosure back onto the tax roll. This is accomplished by sales to the public and government agencies. A parallel goal is to place foreclosed properties into public use which is accomplished by transfer to government agencies and non-profit corporations. At the end of every budget year, the Tax Title revenues are totaled, operating expenses and set asides are accounted for, and the balance of revenue is disbursed to taxing districts within the county.

Legal/Contractual Obligation

ORS 275 details how counties have to manage & dispose of tax foreclosed properties. ORS 312 details the foreclosure process & responsibilities of the county to include providing guidance on how the redemption period can be reduced when there is evidence of waste and abandonment. ORS 271 provides information on how counties are allowed to transfer foreclosed properties to non-profits & government agencies. ORS 98 details the processes to follow when there is abandoned property & vehicle at a foreclosed property. Multnomah County Code Chapter 7 and Chapter 27 specifically state how tax foreclosed properties are to be managed and the process to be used for disposition.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$159,939	\$78,066	\$0
Contracts	\$0	\$366,907	\$368,260	\$0
Materials & Supplies	\$0	\$87,332	\$61,500	\$0
Internal Services	\$0	\$54,423	\$29,660	\$0
Total GF/non-GF:	\$0	\$668,601	\$537,486	\$0
Program Total:	\$668,601		\$537,486	
Program FTE	0.00	1.50	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$12,040	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$283,587	\$329,477	\$0
Intergovernmental	\$0	\$20,000	\$7,000	\$0
Taxes	\$0	\$45,014	\$45,000	\$0
Other / Miscellaneous	\$0	\$320,000	\$156,009	\$0
Total Revenue:	\$12,040	\$668,601	\$537,486	\$0

Explanation of Revenues

The Program has to be financially self sustaining. When actual revenues are above the program's operating costs the balance is distributed to taxing districts in Multnomah County.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #91003, Tax Title

This program was transferred from Dept of Community Services (DCS) to Dept of County Management (DCM), in the Division of Assessment, Recording & Taxation. Program staffing decreased from 1.50 FTE to 1.00 FTE. The staffing level dedicated to this program is being evaluated during the transition process from DCS to DCM. Total operating proposed budget is a net decrease of approximately \$122K.

Division Overview

The Facilities & Property Management Division (FPM) is responsible for providing and maintaining safe, cost efficient space for all County programs. FPM manages over three million square feet of general office, library, court, jail, probation office, clinic, shop, warehouse and other types of specialized space largely owned by the County in about 130 locations. FPM is also responsible for overseeing the long term capital requirements of these building assets through a balance of capital management and building disposition strategies. Specific direct services provided by FPM include:

- Property management and customer service
- Full maintenance provided by internal trade groups & contracted services
- Lease administration
- Long term County facilities strategic portfolio management
- Project management for capital and strategic projects, and
- Response to facility related emergencies throughout the year

FPM is undergoing a significant Business Process Re-engineering effort that will redefine the priorities of the organization and transform its relationships with departmental customers. FPM looks forward to working with the Chair's Office and Department Directors in establishing the new service priorities and how the division will deliver on its Countywide responsibilities.

In the past decade, the County has been under tremendous financial pressure. In response to continued funding constraints, FPM staffing levels have been reduced, while service demand has stayed the same or increased. The FPM proposed budget reflects 86.5 FTE as compared to 114 FTE ten years earlier. Despite a decade of staffing reductions, FPM has developed a FY 2011 budget strategy that preserves customer rates at the FY 2010 levels. Stabilizing rates and bridging the gap between revenues and expenditures was achieved by using \$1.5 million in Facilities Fund beginning working capital. This structural funding gap will be addressed during planning for the FY 2012 budget and to respond to recommendations of the Business Process Re-engineering project now underway.

Building Maintenance & Operation

- 72068 Operations & Maintenance
- 72069 Property Mgmt Bldg Operations
- 72074 Operations of Buildings
- 72075 Utilities Pass-Thru

Capital Asset Portfolio

- 72070 Capital Operating Costs
- 72071 Capital Improvement (CIP)
- 72072 Asset Preservation (AP)
- 72067 Admin Pass Thru

Facilities Administration and Business Services

- 72066 Admin & Business Svcs
- 72076 Lease Maintenance

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

As adopted by the Board in 2005, as part of the Facilities Strategic Plan, FY 2011 capital preservation fees that are included within Facilities internal service rates to customers are proposed to increase by 8%. This annual increase helps provide funding for the growing deferred maintenance backlog.

Measuring Success

To measure building maintenance, FPM emphasizes scheduled maintenance, much of this as preventative maintenance to reduce equipment failure before components reach the end of their life cycle. This reduces the amount of deferred maintenance that would require expensive capital repairs. Currently, FPM is able to schedule about 50% of its maintenance, with unscheduled repairs resulting from equipment failures making up the bulk of the balance. FPM is striving to increase this percentage in the future to take more control over its current maintenance responsibilities.

As building systems age and reach the end of useful service life, they either need to be rehabilitated or replaced. It is the goal of the Board to fund the County's capital needs at 2% of replacement value annually to provide a sustainable source of funds over the typical life of a building. The County now invests in recapitalization at about 6/10% annually, less than one-third of the policy level. Current deferred maintenance, not including seismic liability, now amounts to over \$30 million, due to a lack of both maintenance and long term under funding. FPM will continue to work with the Chair's Office and Board to make progress in meeting the long term capital funding needs and to propose strategies to reduce ongoing costs through disposition of buildings that are no longer cost effective for the County to own.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72066	Administration and Business Services	\$0	\$2,995,292	\$2,995,292	20.50
72067	Administrative Pass-Through	0	12,096,097	12,096,097	0.00
72068	Operations and Maintenance	0	5,802,544	5,802,544	49.00
72069	Property Management Building Operations	0	6,029,529	6,029,529	0.00
72070	Capital Operating Costs	0	1,762,548	1,762,548	15.00
72071	Capital Improvement Program (CIP)	0	47,332,900	47,332,900	0.00
72072	Capital Asset Preservation (AP)	0	5,427,865	5,427,865	0.00
72074	Operations of Buildings	0	3,916,474	3,916,474	0.00
72075	Utilities Pass-Thru	0	6,100,000	6,100,000	0.00
72076	Lease Management	0	<u>5,452,510</u>	<u>5,452,510</u>	<u>2.00</u>
Total		\$0	\$96,915,759	\$96,915,759	86.50

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Lead Agency: County Management

Program Contact: Bob Thomas

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Facilities Management and Business Services Program establishes strategy, processes, policy and guidance for the management of Multnomah County facilities, both owned and leased, collaborating with other program offices and regional authorities as appropriate.

Program Description

The Facilities Administration team provides executive direction and oversight of the planning, direction, coordination, and evaluation of the programs, functions, and activities of the Division. The Business Services teams ensure consistency, quality, and cost effectiveness in program execution. They manage the Division's budget supporting the annual workplan, overseeing financial policies and internal controls ensuring accurate and timely accounting of all revenue and expenditures. They also provide contract and procurement support including initiatives that foster partnerships with both Qualified Rehabilitative Firms (QRF) and Minority, Women and Emerging Small Business (MWESB) contractors. The data management team maintains accurate and detailed building data and Computer Aided Drafting/Design (CAD) support of all County buildings, as well as, develop cost-effective plans for managing Facilities technology and data. The Property Management team provides a team of Property Managers as the primary contact for all departments to inform, coordinate, and problem resolve building and occupant issues ensuring building users a single, visible and accessible point of contact, providing immediate response to emergencies and program needs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	MWESB Contracts awarded	99.0%	98.0%	98.0%	98.0%
Outcome	Percent of Invoices paid on-time within Std Net30 terms	86.0%	85.0%	85.0%	85.0%

Performance Measure - Description

MWESB contracts are those that ensure uniform access to all public contracting dollars. Facilities awards over 98% of its remodeling/construction contracts with state certified MWESB firms.

Facilities processes over 10,000 payments (direct pays, 3 way matches and invoices) annually. It is both our goal and mandate to pay invoices and process documents within 30 days.

Legal/Contractual Obligation

By State law we are mandated to utilize QRF firms to perform services Janitorial, Landscaping and other services that allow individuals who would otherwise not have gainful employment. PCRB rules also outline strategic initiatives to ensure MWESB are included in solicitations. Facilities has over \$10,000,000 in operational contracts, of which \$3.0M are QRF contracts.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,417,142	\$0	\$2,379,621
Contracts	\$0	\$4,200	\$0	\$70,700
Materials & Supplies	\$0	\$56,529	\$0	\$82,975
Internal Services	\$0	\$403,892	\$0	\$461,996
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$1,881,763	\$0	\$2,995,292
Program Total:	\$1,881,763		\$2,995,292	
Program FTE	0.00	20.50	0.00	20.50
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$1,881,763	\$0	\$2,875,348
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$1,881,763	\$0	\$2,875,348

Explanation of Revenues

Facilities receives 82% of its revenues from Departmental Service Reimbursements. Additional 7% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 11% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services beyond basic building needs.

Significant Program Changes

Last year this program was:

This program offer was #72066 last year.

Program # 72067 - Facilities Administrative Pass-Through

Version 4/08/2010 s

Lead Agency: County Management

Program Contact: Colleen Bowles

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Facilities and Property Management (FPM) pays debt service and Capital cash transfers for all County buildings. FPM administratively "passes-through" these expenses to County Departments as building charges to the respective tenants in those facilities. The charge for capital investment fees to all tenants in County-owned buildings is to cover the long-term maintenance of those facilities. FPM transfers these fees via cash transfer to both Capital Improvement and Asset Preservation funds.

Program Description

FPM manages the Countywide building portfolio of debt and Capital fees. These expenses are then reallocated back to the tenants either occupying or leasing the facility. We are also responsible for collecting capital investment fees and maintaining those funds for future capital reinvestment maintenance and repairs. FPM allocates all pass-through expenses to facilities to pay for debt and \$2.75 per square foot assessment for capital maintenance charges.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	N/A	0	0	0	0
Outcome	N/A	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Internal Services	\$0	\$6,378,902	\$0	\$6,241,097
Cash Transfer	\$0	\$5,364,694	\$0	\$5,855,000
Total GF/non-GF:	\$0	\$11,743,596	\$0	\$12,096,097
Program Total:	\$11,743,596		\$12,096,097	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$11,743,596	\$0	\$12,096,097
Total Revenue:	\$0	\$11,743,596	\$0	\$12,096,097

Explanation of Revenues

FPM generates revenues by directly passing-through the actual expenses related to debt and capital funds. We receive reimbursement through internal client service funds.

Significant Program Changes

Last year this program was: #72067, FPM - Administrative Pass-Through

This program offer was #72067 last year. For FY11 Utilities of \$6.1M were transferred into their own program offer, now 72075.

Lead Agency: County Management

Program Contact: Jon Schrotzberger

Program Offer Type: Existing Operating

Related Programs: 72074, 72075

Program Characteristics:

Executive Summary

The work of Facilities Operations and Maintenance is aimed at keeping the County's facilities functioning well and available for use by County programs. The section consists of 8 trade groups, dispatch/call center in addition to supervisory and Compliance support personnel, totaling 49 FTE. We are applying strategic innovations to exceed industry standards of service & value. While aggressively managing our resources to reduce our environmental impact, we are providing leadership in controlling costs.

Program Description

Responsibilities include:

- 1} Ensuring buildings and associated services are in a safe operating condition
- 2} Develop and execute preventive maintenance plans and procedures that maintain and improve the value of the owned/built assets of the County
- 3} Ensure that the condition of all occupied buildings meet all existing fire/life safety and other regulatory requirements to ensure statutory compliance
- 4} Provide leadership in sustainability efforts
- 5} Energy Management & Building Automation functions are continuing efforts to improve energy conservation while maintaining occupant comfort and will be applying ARRA funded improvements.
- 6} We were the lead agency in the development of the renewable energy / Photovoltaic a project that adds 1 million kwh of renewable electricity generating solar panels on County roof systems.
- 7} O&M staff also has a vital role in Multnomah County's Emergency Preparedness and Incident Command System by providing services vital to continuous operations in inclement weather and incident recovery.
- 8} Provide access and security administration for all non-correctional facilities
- 9} Work with County Safety to reduce complaints and claims related to all types of environmental compliance issues
- 10} Maintain accurate databases related to this section's performance and report results and improvement plans quarterly
- 11} Coordinate and administer mandated training and regulatory certifications as needed to keep the staff current at the highest possible qualification of the trade/technology.
- 12} Unlike previous years, this program offer does not maintain 24/7/365 availability for client requests and rapid service response to breakdown/outage/emergency conditions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Coordinate Training Classes	30	30	30	30
Outcome	Scheduled Maintenance as percentage of total maintenance work	50.0%	45.0%	50.0%	60.0%
Efficiency	Billable hours as a percentage of total available labor hours	78.0%	70.0%	75.0%	75.0%
Outcome	Scheduled maintenance done on time	95.0%	90.0%	90.0%	90.0%

Performance Measure - Description

*Training classes for compliance with regulatory and safety requirements, adding technical growth and continuing education (in hours of instruction per employee (averaged)).

* Percent of scheduled work is being increased and is showing that by increasing the percentage of preventive maintenance and regulatory inspections (scheduled work), we will continue to reduce equipment failure (unscheduled or reactive work) and reduce service outages and costly/unplanned repairs. Our focus on bundling work for scheduled visits is further improving this metric.

* Billable hours/labor efficiency: The number of hours billed to work, as a percentage of the total number of available hours is reformulated to target SAP compatible data.

*Scheduled maintenance completed on time: Accomplishing preventive maintenance on time is key to the equipment's efficiency and reliable service.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$4,862,579	\$0	\$5,176,180
Contracts	\$0	\$23,085	\$0	\$64,000
Materials & Supplies	\$0	\$173,335	\$0	\$194,190
Internal Services	\$0	\$590,061	\$0	\$368,174
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Cash Transfer	\$1,100,000	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$1,100,000	\$5,649,060	\$0	\$5,802,544
Program Total:	\$6,749,060		\$5,802,544	
Program FTE	0.00	49.00	0.00	49.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$5,649,060	\$0	\$5,802,544
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$5,649,060	\$0	\$5,802,544

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was:

Last year this program was: #72068, DCM - Facilities Maintenance & Operations and included the current offer #72074.

Part of this offer includes our efficiency performance expectations based (in part) on Program Offer #72045 in FY '07. This offer dealt with Mobile Asset Management - an innovative program, currently completing its pilot phase. It is scheduled to be operationalized and a roll-out scheduled throughout FY '11. The labor efficiency gained in the initial preparations for this project have already met our metric and we are going to use the gained time to increase our commitment to a comprehensive preventive maintenance program.

Our Energy Management & Building Automation functions are continuing efforts to improve energy conservation while maintaining occupant comfort and will be applying ARRA funded improvements.

We were the lead agency in the development of the renewable energy / Photovoltaic a project that adds 1 million kwh of renewable electricity generating solar panels on County roof systems.

O&M staff has played an increasingly vital role in Multnomah County's Emergency Preparedness and Incident Command System by hosting the process of inclement weather response vital to continuous operations and incident recovery.

Lead Agency: County Management

Program Contact: Colleen Bowles

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Facilities and Property Management Building Operations ensures building users a single, visible and accessible point of contact, as well as, providing both contract and operational assistance. Contracts administered are for janitorial, grounds maintenance, security and other miscellaneous services required.

Program Description

This program is three-fold: customer service, contracted service delivery administration and operational/logistical assistance. The contracts and services in this program operationally provide landscaping, janitorial, window washing, pest control, and security contracts totaling more than \$4 million. The largest of these contracts are provided through Qualified Rehabilitation Firms (QRF) mandated by ORS 279.015(1)(b).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	All customer service requests are begun within 10 days of receipt.	95.0%	90.0%	90.0%	95.0%
Outcome	Quality Customer Service satisfaction rating	85.0%	90.0%	90.0%	90.0%

Performance Measure - Description

These measures include:

The response and coordination for routine customer requests within 10 working days.

Customers are emailed a link for a Customer Service satisfaction survey and reported back to Zoomerang. Data collection occurs on a monthly basis and processes are being reviewed in order to capture a higher percentage of our work effort.

Legal/Contractual Obligation

These services provide an array of contracts including but not limited to janitorial, landscaping, pest control, security and window-washing. Multnomah County is mandated by ORS 279.015(1)(b) to utilize Qualified Rehabilitation Firms (QRF) for janitorial, landscaping and other contracts.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$737,260	\$0	\$0
Contracts	\$0	\$4,212,128	\$0	\$4,620,635
Materials & Supplies	\$0	\$128,917	\$0	\$763,970
Internal Services	\$0	\$511,933	\$0	\$644,924
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$5,590,238	\$0	\$6,029,529
Program Total:	\$5,590,238		\$6,029,529	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$4,651,008	\$0	\$5,279,529
Intergovernmental	\$0	\$939,230	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$750,000
Total Revenue:	\$0	\$5,590,238	\$0	\$6,029,529

Explanation of Revenues

Facilities receives 82% of its revenues from Departmental Service Reimbursements. Additional 7% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 11% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services beyond basic building needs.

Significant Program Changes

Last year this program was:

Last year this program was: #72069, DCM - Facilities Customer Service / Property Management

Lead Agency: County Management

Program Contact: John Lindenthal

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Capital Program Section provides the County with a long-term replacement plan for the major building systems in each of our buildings. It then prioritizes required work within available resources and provides all of the required construction, renovation and capital maintenance work in these buildings. This Program Offer includes the management and staff for the Capital program. The majority of the funding for this Offer comes from the Capital Improvement Program (CIP) and Asset Preservation (AP) fees. Strategic projects does the upfront planning and develops ideas, concepts and strategies for SPACE optimization and various portfolio options.

Program Description

The Capital Program Section is mainly funded by the Capital Improvement Program (#72071) and the Asset Preservation (#72072) Program Offers. The Section provides an annual assessment of all Capital facility needs and develops a specific strategy consistent with available funding which permits the completion of improvements in a carefully planned approach. The Section provides project management services including planning, design, and construction services. Project Managers ensure compliance with important policies and statutory requirements such as, Federal, State and local regulations, high performance green building policies, Minority Women Emerging Small Business (MWESB) policies and incorporate sustainable practices. Project managers are responsible for coordinating project activities with building users (both internal and external users), consultants and contractors and are a resource for improving service delivery programs' operations in association with Capital improvements. Strategic projects develops, evaluates and recommends various portfolio planning options for a cost effective portfolio.

The Capital Program insures accountability by providing a plan that is accomplished through completed projects. The result is buildings that are usable and functional for their intended uses. Project Managers assure the County capital projects are completed as planned and within their approved budgets. The Project Manager duties, in addition to Capital Improvement Program projects (CIP, Asset Preservation, etc.), include Service Request work from Departments. They do this work in a way that takes into account the needs of operating programs and the need to accomplish work in a cost effective manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Output Completed Projects (Program offers 72071 and 72072 combined)	71.6%	85.0%	65.5%	85.0%
Outcome	Portion of Primary Owned Buildings which are rated as Tier 1*	58.8%	58.8%	60.0%	60.0%
Outcome	Project Management Costs (\$/hr)	92	95	95	91

Performance Measure - Description

Completed projects (Program offers 72071 & 72072 combined). The measures for completed projects and project management costs encompass (i.e. are the total of) both the CIP and Asset Preservation (AP) program offers. The metric (output) for completed projects are those adopted stand-alone projects that are scheduled (planned) to be completed in current fiscal year. Only multi-year projects which are scheduled for completion in the subject year are included in the metric. The project completion metric is set at 85%. This allows for flexibility in adjusting project schedules due to County needs and unforeseen circumstances. In FY10 to date, we continue to have a larger than expected number of unplanned/emergency projects. This year it includes Stimulus (ARRA) projects. This unplanned and unscheduled work affects planned projects completion. Further, new project management personnel has required training in project and contract processes and has affected project delivery.

*A Tier 1 building is one which is designated for long-term retention and which meets current County standards. The Primary Owned Tier 1 building percentage change is due to the Martha Washington building. It was disposed of in FY10. Comparable project management costs at the City of Portland are \$103/hr in FY'09 (last year).

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,558,236	\$0	\$1,633,508
Contracts	\$0	\$55,000	\$0	\$55,000
Materials & Supplies	\$0	\$26,930	\$0	\$34,500
Internal Services	\$0	\$63,684	\$0	\$39,540
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$1,703,850	\$0	\$1,762,548
Program Total:	\$1,703,850		\$1,762,548	
Program FTE	0.00	14.00	0.00	15.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$490,065	\$0	\$572,776
Intergovernmental	\$0	\$216,885	\$0	\$0
Other / Miscellaneous	\$0	\$996,900	\$0	\$1,309,716
Total Revenue:	\$0	\$1,703,850	\$0	\$1,882,492

Explanation of Revenues

The Capital Improvement Program receives some revenues from Energy Trust Incentives and Business Energy Tax Credits (BETC) from the State of Oregon in addition to Asset Preservation and CIP fees.

Significant Program Changes**Last year this program was:**

Last year this program was: #72070, Facilities Capital Operating Costs. Three full-time employee (FTE) project manager positions were bumped out of their positions due to lay-offs. Project Management was consolidated under the Capital program in FY10. The net gain in project management personnel is 2.0 FTE. Training on project management procedures and expectations slowed project progress this year.

Lead Agency: County Management

Program Contact: John Lindenthal

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Capital Improvement Program actively monitors, upgrades, and improves the County's portfolio of Tier II* and III*(substandard) buildings. The Program preserves the County's assets by investing in improvements that maintain building values and provide accessible, functional, and energy efficient facilities.

Program Description

The Capital Improvement Program creates an annual 5-year Capital Plan that focuses on the County's 20 primary owned Tier II* and III** buildings. It works in conjunction with the long-term Facilities Strategic Plan which provides a basis for a sound investment strategy that addresses building needs and includes projects ranging from equipment upgrades to construction of new facilities. *A Tier II building is one that is a desirable part of the County's long-term portfolio but that has significant deferred maintenance needs which must be addressed. **A Tier III building is one that is uneconomic or impractical to improve to current County standards and is therefore designated for disposition. Capital expenditures are avoided or minimized in Tier III facilities pending disposition of the building, if possible.

The program allows Capital, bond/levy, grants, and other funding components to be distributed based on priorities established with the aid of a detailed needs assessment and a decision-scoring matrix. The program looks for project efficiencies that benefit the building users and extend the useful life of the building. The 5-year CIP Plan sets clear goals and fosters communication with all departments as well as providing a tool to facilitate collaboration with both internal and external clients and building users. The Facility Asset Management Evaluation (FAME) database projects a need of \$4.58/sq.ft. annually over a 30 year period excluding seismic. If seismic was included, it almost doubles the need. We use the FAME database as one indicator to determine building needs. Currently the rate for FY10 is \$2.55/sq.ft. and will be \$2.75/sq.ft. in FY11. In addition to the annual increases, additional funding sources are needed. Workforce Training & Hiring Services formerly budgeted in DCM-Purchasing will now be paid for with capital project funding up to \$19,000 for FY2011.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Completed CIP Projects	73.3%	85.0%	61.5%	85.0%
Outcome	Portion of Primary Owned Buildings which are rated as Tier I*	58.8%	58.8%	60.0%	60.0%
Outcome	Project Management costs (\$/hr)	96	92	95	91

Performance Measure - Description

The metric (output) for completed projects are those adopted stand-alone projects that are scheduled to be completed in current fiscal year. Only multi-year projects which are scheduled for completion in the subject year are included in the metric. The project completion metric is set at 85%. This allows for flexibility in adjusting project schedules due to County needs and unforeseen circumstances. In FY10 to date, we continue to have a larger than expected number of unplanned/emergency projects. This year it includes Stimulus (ARRA) projects. This unplanned and unscheduled work affects planned projects completion. Further, new project management personnel has required training in project and contract processes and has affected project delivery.

*A Tier I building is one which is designated for long-term retention and which meets current County standards.

The Primary Owned Tier 1 building percentage change is due to the Martha Washington building. It was disposed of in FY10. Comparable project management costs at the City of Portland are \$103/hr in FY'09 (last year).

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$1,206,000
Materials & Supplies	\$0	\$387,237	\$0	\$826,000
Internal Services	\$0	\$474,500	\$0	\$25,000
Capital Outlay	\$0	\$44,166,314	\$0	\$45,275,900
Total GF/non-GF:	\$0	\$45,028,051	\$0	\$47,332,900
Program Total:	\$45,028,051		\$47,332,900	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$10,800,000	\$0	\$2,000,000
Intergovernmental	\$0	\$388,000	\$0	\$1,981,000
Other / Miscellaneous	\$0	\$33,840,051	\$0	\$43,351,900
Total Revenue:	\$0	\$45,028,051	\$0	\$47,332,900

Explanation of Revenues

5-18-2010 Estimated BWC of \$24.575 million includes \$3 million FY10 Deferred Maint Financing Proceeds
 \$350K Stimulus funding for Heat Recovery project from Dept of Energy ~ Fed funding
 \$1.350 million Stimulus and Energy Trust funding for Energy Saving Projects from Dept of Energy ~ Fed Funding
 New funding \$140K Jail bed rental to Clackamas & Washington Counties
 \$141K anticipated Project cost recovery from the City of Portland
 \$2 million estimated sale proceeds from Penumbra Kelly disposition
 \$95K interest earned on fund 2507 & \$165K restricted interest earned on Portland Development Commission IGA
 \$3.3 million cash transfer from fund 3505 collected for Capital Program from Depts
 and \$150K for Yeon testing
 \$15 million East County Court Financing Proceeds

Significant Program Changes

Last year this program was:

Last year this program was: #72071, Facilities Capital Improvement Program (CIP). The proposed 8% increase in last years program offer(s) was funded for FY10 but is dedicated to a deferred maintenance bond debt payment. This years Program Offer includes a rate increase of 8% as proposed in the Board-approved Facilities Strategic Plan. Without the projected rate increases, the CIP will not be able to keep up with future building needs. In addition, periodic infusions of additional funds and/or other funding strategies will be needed.

Lead Agency: County Management

Program Contact: John Lindenthal

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Asset Preservation (AP) Program is designed to create a self-sustaining fund which provides for the continuing reinvestment and capital work required to keep the County's Tier I* buildings safe, reliable, functional and efficient.

Program Description

The program creates accessible, functional, and energy efficient facilities that provide County services with space that meets their individual needs. The program focuses on the County's 30 primary owned Tier I* buildings and provides the funding to complete capital projects within these buildings. *A Tier I building is one which is designated for long-term retention and which meets current County standards. AP funding is intended to support replacement or repairs to essential building elements such as roofs, plumbing, electrical, heating ventilation air-conditioning (HVAC), American with Disabilities Act (ADA) modifications, seismic upgrades, and interior finishes that keep buildings functioning and optimizing their potential. The program prolongs building life and provides the County with assets that are worth their market value. It creates more usable buildings through upgrades in equipment, systems, and meeting of programs ever changing needs. The program continues to look at the long term County benefits by examining program needs, building needs, flexibility, cost efficiencies, building operations and maintenance. AP rates are still well below what is necessary to sustain the fund but are being raised on an incremental basis to achieve self-sustaining funding. As outlined in the Board-approved Facilities Strategic Plan, rates must be increased by 8% per year in order to create the needed reserves to address the projected needs of our Tier I buildings in the future. The AP Program creates an annual 5-year Capital Plan that focuses on the County's 30 owned Tier I buildings. It works in conjunction with the long-term Facilities Strategic plan. The Capital plan is based on a comprehensive database which identifies all projected replacement needs in Tier I buildings and then prioritizes and schedules needed work in the future. This allows Asset Preservation funds, bond/levy proceeds, grants, etc. to be invested based on priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Output Completed Projects	69.4%	85.0%	72.7%	85.0%
Outcome	Portion of Primary Owned Buildings which are rated as Tier I	58.8%	58.8%	60.0%	60.0%
Outcome	Project Management costs (\$/hr)	92	95	95	91

Performance Measure - Description

The metric (output) for completed projects are those adopted stand-alone projects that are scheduled to be completed in current fiscal year. Only multi-year projects which are scheduled for completion in the subject year are included in the metric. The project completion metric is set at 85%. This allows for flexibility in adjusting project schedules due to County needs and unforeseen circumstances. In FY10 to date, we continue to have a larger than expected number of unplanned/emergency projects. This year it includes Stimulus (ARRA) projects. This unplanned and unscheduled work affects planned projects completion. Further, new project management personnel has required training in project and contract processes and has affected project delivery.

The Primary Owned Tier 1 building percentage change is due to the Martha Washington building. It was disposed of in FY10. Comparable project management costs at the City of Portland are \$103/hr in FY'09 (last year).

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$125,000
Materials & Supplies	\$0	\$0	\$0	\$116,600
Capital Outlay	\$0	\$4,655,806	\$0	\$4,686,265
Unappropriated & Contingency	\$0	\$0	\$0	\$500,000
Total GF/non-GF:	\$0	\$4,655,806	\$0	\$5,427,865
Program Total:	\$4,655,806		\$5,427,865	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$17,400	\$0	\$0
Other / Miscellaneous	\$0	\$4,638,406	\$0	\$5,427,865
Total Revenue:	\$0	\$4,655,806	\$0	\$5,427,865

Explanation of Revenues

3-4-2010 Estimated BWC \$2.9 million

\$25K Interest earnings fund 2509

\$2.4 million cash transfer from fund 3505 collected for Asset Pres fund from Depts

FY11 BWC includes the project balances as of 5-18-2010.

Significant Program Changes**Last year this program was:**

Last year this program was: #72072, Facilities Capital Asset Preservation (AP)

The proposed 8% increase in last years program offer(s) was funded for FY10 but the increase is dedicated to the deferred maintenance bond debt payment. This years Program Offer includes a rate increase of 8% as proposed in the Board approved Facilities Strategic Plan. Without the projected rate increases, the Asset Preservation will not be able to keep up with future building needs.

Program # 72074 - Facilities Operations of Buildings

Version 3/03/2010 s

Lead Agency: County Management

Program Contact: Jon Schrotzberger

Program Offer Type: Internal Service

Related Programs: 72068, 72069, 72075

Program Characteristics:

Executive Summary

This program includes materials & services costs related to operating the portfolio of 131 buildings, over 3 million sq ft of space for a diverse client population.

Costs include over \$4.5M: professional services (janitorial, security, landscaping), resource extensions (specific requirements that add competitive contracts for such select services as repairs and maintenance of boilers, chillers, emergency generators, plumbing, etc) and building supplies (air, oil and water filters, lights, keys, etc).

Program Description

This is the materials and services that are required to extend the resources of the in-house O&M staff (PO #72068) to supply priority access to critical services and technologies that are not needed full time.

Facilities & Property Management (FPM) provides professional contracting services and the transactional efforts required to: purchase and receive goods and services for repair and maintenance of building systems; reconcile and authorize payment of contractor / vendor invoices; administer contracts to comply with county guidelines; maintain a prudent but adequate level of inventory; and support the county's variety of occupant and program delivery requirements.

FPM contracted and purchased over \$4.5 million in material and services in FY09 serving our 175+ direct tenant / clients and associated partners.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Contract administration quarterly reporting	0	0	0	4
Outcome	Inventory system reporting accuracy	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

* Create reporting compliant with Administrative Review outcome recommended.

* In response to our Audit of Inventory Management: Facilities presented in May of 2009, we have set as our goal, to create an accurate and accountable inventory management system and reporting capability.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$439,600
Materials & Supplies	\$0	\$2,506,734	\$0	\$2,942,430
Unappropriated & Contingency	\$0	\$2,396,436	\$0	\$534,444
Total GF/non-GF:	\$0	\$4,903,170	\$0	\$3,916,474
Program Total:	\$4,903,170		\$3,916,474	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,201,170	\$0	\$2,206,474
Intergovernmental	\$0	\$0	\$0	\$900,000
Other / Miscellaneous	\$0	\$2,702,000	\$0	\$810,000
Total Revenue:	\$0	\$4,903,170	\$0	\$3,916,474

Explanation of Revenues

Facilities receives 82% of its revenues from Departmental Service Reimbursements. Additional 7% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 11% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services beyond basic building needs.

Significant Program Changes

Last year this program was: #72068, Facilities Operations and Maintenance

This year we split the prior years offering (72068) into 72068 (cost centers / staff) and this offer (72074, required goods / materials and professional services).

Program # 72075 - Facilities Utilities Pass-Thru

Version 3/02/2010 s

Lead Agency: County Management

Program Contact: Jon Schrotzberger

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Facilities and Property Management (FPM) pays utilities (electric, gas, water, sewer, waste hauling) for all County buildings. FPM administratively "passes-through" these expenses to County Departments as building charges to the respective tenants in those facilities.

Program Description

FPM manages the utility use for the Countywide building portfolio under the guidance of the Energy Manager, that is in the FPM Compliance section (PO #72068) and works closely with the Building Automation Systems Manager and Property Management (PO #72069). The actual utility expenses are then reallocated back to the tenants either occupying or leasing the facility.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Quarterly reporting of all utilities for clients.	0	0	0	4
Outcome	Produce quarterly reports using 5 years of usage data from SAP reporting.	0	0	0	4

Performance Measure - Description

- * Create, distribute and educate the client on their utility use and reduction opportunities.
- * Use SAP and Building Automation System data and report generation capability to prepare accurate and repeatable reports.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$6,400,000	\$0	\$6,100,000
Internal Services	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$6,400,000	\$0	\$6,100,000
Program Total:	\$6,400,000		\$6,100,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$6,400,000	\$0	\$6,100,000
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$6,400,000	\$0	\$6,100,000

Explanation of Revenues

FPM generates revenues by directly passing-through the actual expenses related to utilities. We receive reimbursement through internal client service funds.

Significant Program Changes

Last year this program was: #72067, FPM - Administrative Pass-Through

Lead Agency: County Management

Program Contact: Colleen Bowles

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Facilities Lease Management supports and enhances the County's objectives for its real estate portfolio by implementing the ideas, concepts, and strategies for a cost effective portfolio. This focus provides programs with efficient optimal space that meets spatial needs of the county.

Program Description

The Lease Management team focuses on Multnomah County's Real Estate portfolio, which includes over 3 million sq ft and over 130 buildings providing distinct expertise and a strategic focus that provides County Officials and Agencies with the ability to make informed decisions regarding the County real property portfolio.

Lease Management supports DCM & County programs by directly managing over 100 leases, permits, and agreements which total over \$5 million annually. It serves critical operational needs through lease representation, documentation, administration, legal support, and enforcement. The section aggressively manages leases to ensure full compliance and protection of the County's interests.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Real Estate files updated 10 days after receipt of executed documents	95.0%	95.0%	95.0%	98.0%
Outcome	90% of leases renewed or terminated by expiration	90.0%	90.0%	95.0%	95.0%

Performance Measure - Description

Internal Lease documentation is a daily part updating information, as well as, extended capacities in reporting. Annual lease administration enforcement is accomplished by utilizing the Facilities Lease information Administration Database. This database maintains data that encompasses building data, property tax exemptions, expense calculations, revenue reconciliations, lease renewal and expiration dates. Also, provided are automatic e-mail updates which allows prompt lease actions with resolute deadlines.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$195,533	\$0	\$202,910
Contracts	\$0	\$2,500	\$0	\$25,000
Materials & Supplies	\$0	\$5,018,503	\$0	\$5,221,650
Internal Services	\$0	\$10,339	\$0	\$2,950
Total GF/non-GF:	\$0	\$5,226,875	\$0	\$5,452,510
Program Total:	\$5,226,875		\$5,452,510	
Program FTE	0.00	2.00	0.00	2.00
Program Revenues				
Fees, Permits & Charges	\$0	\$5,009,990	\$0	\$5,452,510
Intergovernmental	\$0	\$216,885	\$0	\$0
Total Revenue:	\$0	\$5,226,875	\$0	\$5,452,510

Explanation of Revenues

Lease Management's main revenue source is the internal facilities charges to other Agencies. Real Estate services are becoming more self-sustaining through in-house representation in major transactions including savings over \$500,000 in outside commissions.

In 2011, anticipated lease & sales transaction volume, lease & parking administration & internal consultation will continue to result in cost avoidance due to in-house efforts.

Significant Program Changes**Last year this program was:**

#72073 - Facilities Asset Management - Renamed Lease Management is now under the Business Services Section with 2 FTE supporting all lease administration and support functions.

Division Overview

The Fleet, Records, Electronics, Distribution and Stores (FREDS) Division provides operational support services to County Departments, agencies and other local governments. FREDS programs impact the delivery of most County services and the productivity of nearly every employee. The Division supports routine and emergency services, and reinforces the maintenance of infrastructure which helps to sustain the local economy and improve our general quality of life. FREDS' business plan emphasizes economies of scale by sharing assets and skills across County programs and by sharing fixed costs through service provision to over 60 non-County agencies. FREDS generated \$1,330,837 in outside revenue in FY 2009.

Fleet Services - maintains and manages over 700 units of County rolling stock and supports over 500 units from other government agencies.

Records and Archive Management - develops and maintains record retention schedules to ensure that all legal and administrative requirements are met. The program manages over 121 million documents dating back to 1855.

Electronic Services - designs, installs and maintains jail security systems, access control systems, two-way radio communications, closed circuit television security systems, and emergency vehicle equipment.

Distribution Services - provides pickup and delivery of mail and supplies, processing and metering of U.S. Mail, U.S. Mail training and consultation, and management of mail services contracts.

Stores - centralizes product procurement, receiving, inventory control, warehousing, invoice reconciliation and input, and delivery, thus reducing the total government effort and costs associated with materiel acquisitions.

Fleet

- 72081A Fleet Services
- 72081B Fleet Svs State IGA
- 72082 Vehicle Replacement
- 72086 Motor Pool

Records

- 72083 Records Management

Distribution

- 72084 Distribution Services

Electronics

- 72087 Electronic Services

Stores

- 72085 Material Management

Administration

- 72088 Administration

Significant Changes

The following describes the significant budget changes that impacted the division.

- Temporary loss of Yeon Fuel Station increases supplies costs due to cost of fuel and increases repair and maintenance due to DEQ required leak mitigation and cost to either repair or decommission fuel tanks.
- 1.00 FTE increase in administration due to a new IGA with State of Oregon for fleet maintenance and repair.
- Increase to capital equipment due to vehicle replacement schedules.
- Increase in professional services for a project to analyze and evaluate existing finance and control systems and to research potential options for better system integration with County's enterprise system (SAP).
- FREDs uses revenue from external customers to offset expenditures. This benefits internal County customers by offsetting costs and holding rate increases flat. FREDs has modified its previous practice, conforming to new beginning working capital (BWC) guidelines; this change accounts for the nearly 15% increase in FY 2011 BWC as compared to FY 2010.

Measuring Success

Innovation in Fleet management and environmental mitigation - collaborated with the City of Portland on a \$1,000,000 grant to retrofit most of the pre-owned 2007 diesel powered vehicles and equipment.

Advance public access to information in the County's archives

- 210% increase in researcher hours over the previous year
- Innovative public displays at Multnomah Building and the Central Library

Central Stores systems refinement, efficiency and service delivery

- Team focus to collect over \$135,000 in past due payments.
- Development of online process for County employees to purchase office supplies integrating management approval to meet audit requirements.
- Support of Public Health H1N1 response by distributing 66K doses of vaccine, 250K units of vaccine supplies and 1,100 courses of anti-viral drugs to County clinics and 176 private providers and hospitals.

Creating economies of scale across Division services by leveraging staff expertise and service efficiencies such that County costs are reduced – brought in \$1,330,837 in external revenue in FY 2009 and FY 2010 estimates show external revenue will increase to \$1,471,679

County Management

Fleet, Records, Electronics, Distribution & Stores

fy2011 adopted budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
72081A	Fleet Services	\$0	4,751,817	4,751,817	12.90
72081B	Fleet Services - State Fleet IGA	0	75,000	75,000	1.00
72082A	Fleet Vehicle Replacement	0	3,886,049	3,886,049	0.00
72083	Records Section	0	848,692	848,692	3.40
72084	Distribution Services	0	1,844,189	1,844,189	7.40
72085	Materiel Management	0	5,432,961	5,432,961	12.20
72086	Motor Pool	0	519,449	519,449	2.41
72087	Electronic Services	0	1,548,718	1,548,718	6.10
72088	Administration	0	536,572	536,572	4.59
Total		\$0	\$19,443,447	\$19,443,447	50.00

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Program # 72081A - FREDs Fleet Services

Version 7/01/2010 s

Lead Agency: County Management

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Fleet Services supports the County's mission by purchasing and maintaining vehicles and equipment used by all County departments. Fleet also provides similar services to other government agencies.

Program Description

The County owns and operates over 700 units of rolling stock and supports over 500 units from other government agencies. Daily (M-F) operations are provided at three maintenance sites. Services provided by Fleet include: policy development, implementation, and compliance; consultation/advice; inventory management; regulatory compliance; preventive maintenance; emission inspections; in-shop and field repairs-scheduled/unscheduled/emergency; vendor repairs; warranty and recall management and support; fabrication and modification specialty work; failure analysis; towing; cleaning; fueling (onsite/offsite) and fuel management; tire repair/replacement (onsite/offsite); driver safety, risk and liability management; accident claims management. Fleet Services has a mutually supportive relationship with other work functions of the County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Revenue from outside agencies	755,146	716,160	833,730	665,500
Outcome	% of outside revenue to overall revenue	13.0%	18.0%	17.0%	18.0%
Quality	Customer satisfaction on individual jobs - good to excellent rating	99.0%	98.0%	99.0%	99.0%
Output	Total cost of ownership per mile for sedans (averaged/in cents)	70	73	73	74

Performance Measure - Description

Revenue from outside agencies helps reduce overhead costs. These revenues are driven by customer work and project plans so FREDs experiences variability much like any private business.
Customer satisfaction is a measure on individual workorders (jobs) as reported on our customer cards.
Total cost of ownership indicates how customer costs are maintained across fiscal years.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,191,336	\$0	\$1,200,358
Contracts	\$0	\$10,298	\$0	\$19,848
Materials & Supplies	\$0	\$2,437,158	\$0	\$2,749,163
Internal Services	\$0	\$1,238,852	\$0	\$695,904
Unappropriated & Contingency	\$0	\$269,374	\$0	\$86,544
Total GF/non-GF:	\$0	\$5,147,018	\$0	\$4,751,817
Program Total:	\$5,147,018		\$4,751,817	
Program FTE	0.00	13.00	0.00	12.90
Program Revenues				
Fees, Permits & Charges	\$0	\$3,410,498	\$0	\$2,981,111
Intergovernmental	\$0	\$820,500	\$0	\$685,093
Other / Miscellaneous	\$0	\$137,500	\$0	\$530,527
Total Revenue:	\$0	\$4,368,498	\$0	\$4,196,731

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY10 charge rates. Outside agency revenue is based on providing current service levels at FY10 charge rates.

Significant Program Changes

Last year this program was: #72081, FREDS Fleet Services

Lead Agency: County Management

Program Contact: Rich Swift

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

In addition to its internal customers, Fleet Services provides services to Metro, Portland Public Schools, and Gresham. Fleet is currently working with the Oregon Department of Administrative Services (DAS) to maintain and support the DAS fleet in the Portland Metro area.

Program Description

Fleet Services ensures that County rolling stock and related equipment is maintained in proper working order and repaired as the need arises. Daily (M-F) operations are provided at three maintenance sites and services are extended to other area governments.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Please see program offer 72081A

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$66,120
Materials & Supplies	\$0	\$0	\$0	\$8,880
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$75,000
Program Total:	\$0		\$75,000	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$75,000
Total Revenue:	\$0	\$0	\$0	\$75,000

Explanation of Revenues

Revenues from external partners enables Fleet to spread its fixed costs across a larger customer base. In doing so, Fleet lowers what its services would cost internally. In response to FY2010 budget reduction Fleet found it necessary to eliminate several support positions. Anticipated revenues from the State IGA enable Fleet to restore one position. This will ensure responsive customer service for internal customers and ensure that the increased business with the State does not negatively impact internal services. Please see program offer 72081A

Significant Program Changes

Last year this program was:

Program # 72082A - FREDs Fleet Vehicle Replacement

Version 7/01/2010 s

Lead Agency: County Management

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Vehicle Replacement Planning is provided as an interdependent function within Fleet Services (72081). Our key objective is to buy and equip vehicle assets to maximize investment return while keeping customers equipped with appropriate transportation options

Program Description

Fleet Services collects and manages the funding for future replacement of vehicles and equipment. Fleet Services will specify, bid, award, receive, inspect, prepare for service and assign replacement vehicles. Fleet Services also manages the re-sale program (surplus disposal) for County vehicles. Vehicles are placed on an established life-cycle replacement schedule and replacement funds are collected from programs with assigned vehicles and uses the collected funds to buy new vehicles after the pre-determined years of life are met. The process to acquire and replace a current vehicle involves assessing the following elements: vehicle utilization (miles driven/time of operation); department/program needs; current working condition of vehicle; vehicle downtime and predicted future repair costs; safety; and sustainability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	% of vehicles that are on delayed replacement	77.0%	50.0%	60.0%	50.0%
Outcome	Surplus gross sales revenue as % of purchase price	9.1%	10.0%	15.0%	10.0%

Performance Measure - Description

Cuts to programs has an impact on the number of vehicles that we continue to delay replacing. General economic health has an impact on the revenues received for sales of surplus vehicles. We sold high-value equipment with excellent returns and low costs this year. Next year, we will be changing our auctioneer; sale revenues are expected to increase, but so are the commissions and costs.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$3,000
Materials & Supplies	\$0	\$0	\$0	\$540,567
Capital Outlay	\$0	\$1,892,173	\$0	\$3,342,482
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$1,892,173	\$0	\$3,886,049
Program Total:	\$1,892,173		\$3,886,049	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$210,343	\$0	\$1,300,984
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$2,237,576	\$0	\$3,228,640
Total Revenue:	\$0	\$2,447,919	\$0	\$4,529,624

Explanation of Revenues

Vehicles are placed on an established life-cycle replacement schedule and replacement funds are collected on a monthly basis from programs with assigned vehicles. The replacement amount is based on the vehicles actual cost. Fleet Services uses the replacement funds to buy replacement vehicles after the pre-determined years of life is met. If a vehicle is not replaced after its predetermined replacement life is reached, replacement charges are stopped.

Significant Program Changes

Last year this program was: #72082, FREDs Fleet Vehicle Replacement

Offer 72082 has increased by \$1,616,641. Capital Equipment can fluctuate by large amounts from year to year. The expense amount for any one fiscal year is determined by the number and vehicle types designated for replacement and the actual cost to replace each asset. These are all variables that change from year to year. Replacement costs are pre-paid so funds are already accounted for in the Fleet Fund. This increase was also influenced by the fact that some County programs chose to defer replacement of assets in FY2010 to FY2011.

Lead Agency: County Management

Program Contact: Dwight Wallis

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Records Management supports County agencies and the public in maintaining public records in accordance with operational, legal, fiscal and public access needs.

Program Description

Records Management supports County programs in meeting public records requirements by developing and maintaining retention schedules for all departments in a manner that meets legal and operational requirements while lowering costs; maintaining over 121 million documents in a centralized Records Center; maintaining the County's historic archives back to 1855; recycling large volumes (60 tons in FY09) of public records in a manner that ensures confidentiality while supporting sustainability goals; serving as health information Privacy Officer; and providing training and consultation on electronic records keeping, document conversion, agency moves, complex public reference and referral questions, records preservation, and records management best practices.

Records Management works with departments and agencies to ensure that the County manages its resources and service delivery costs effectively. The program maintains retention schedules on over 1700 record series to control records volume, allowing for the continued accessioning of large volumes of records into the Records Center, taking in 6682 boxes of records in FY09. The continued availability of this low cost space reduced file storage needs in expensive office space by over 51,000 square feet. The program provides extensive web tools, training, and consultation to communicate to employees their public records obligations. It has been helping to facilitate the District Attorney's Office imaging project, as well as SAP's archiving project. In FY09 the program acquired the Sheriff's Office's extensive archives, a resource it has made available to researchers through archival processing, as well as the public through its archival display case in the Multnomah Building.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Retrievals, Refiles and Interfiles (Record Actions) Performed	14,358	15,200	14,000	13,500
Outcome	% of Current Retention Schedules (Updated within the last 5 years)	88.0%	90.0%	78.0%	80.0%
Output	Boxes, Microfilm Rolls, Maps and Plans Maintained in the Records Center	96,413	95,500	99,500	99,000
Quality	% of Records Retrievals Delivered to Customer Within 1 Business Day	98.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Legal/Contractual Obligation

ORS 192 and OAR 166 outline public records mandates for Records Officer, microfilm, imaging, storage, retention, and access. 45 CFR 164.530(a) mandates HIPAA Privacy Officer, responsible for the privacy of personal health information (PHI). Executive Rule 301 assigns retention schedule function to program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$348,765	\$0	\$403,322
Contracts	\$0	\$18,700	\$0	\$29,074
Materials & Supplies	\$0	\$20,736	\$0	\$31,271
Internal Services	\$0	\$345,410	\$0	\$350,226
Unappropriated & Contingency	\$0	\$0	\$0	\$34,799
Total GF/non-GF:	\$0	\$733,611	\$0	\$848,692
Program Total:	\$733,611		\$848,692	
Program FTE	0.00	3.00	0.00	3.40
Program Revenues				
Fees, Permits & Charges	\$0	\$814,848	\$0	\$715,817
Intergovernmental	\$0	\$9,800	\$0	\$0
Other / Miscellaneous	\$0	\$64,385	\$0	\$132,875
Total Revenue:	\$0	\$889,033	\$0	\$848,692

Explanation of Revenues

Records Management is funded by an allocation system through the Distribution Fund. Total program costs for FY09 are allocated based on each department's share of the number of boxes stored, boxes brought into the Records Center (accessioned), and record actions performed in FY09.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

The program is increasingly being consulted on a variety of issues related to the county's transition to electronic records keeping, including compliance and maintenance issues, and is strained in providing sustained support in this area. This program offer includes \$86,602 in support of a limited duration Program Development Specialist, to provide a more focused effort in addressing issues relating to email management and use, e-archiving of legacy data, active electronic file maintenance and records taxonomy development, system conversion to electronic records and related business process analysis, and analysis of records related technologies.

Lead Agency: County Management

Program Contact: Garret Vanderzanden

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Distribution Services provides county agencies pickup and delivery of mail and supplies, processing and metering of U.S. Mail, U.S. Mail training and consultation, and management of mail services contracts.

Program Description

Distribution Services effectively manages County resources and minimizes service delivery costs by:

1. Centralizing inter-office mail distribution and supply delivery, including Central Stores products, County records, Health Clinic lab samples, and on-demand special deliveries. Our mission is to guarantee County programs have what they need, when they need it, and where they need it. For example, morning pickups are delivered the same day to most of the 127 mail stops throughout 93 locations.
2. Partnering with the State and Portland delivery systems to send and receive interoffice mail from other Willamette Valley governments increasing intergovernmental efficiency and facilitating communication across governments in the region.
3. Managing a multi-jurisdictional contract for presort services reducing mail postage costs for all participating governments (24% savings to the County for presort mail). Maintaining centralized mail service contracts (for example folding/insertion, addressing, and metering) also generates savings and creates departmental efficiencies for vote-by-mail, tax mailings, and other specialized projects.
4. Metering US mail centrally (1,033,361 pieces) ensures that all US Mail is delivered to the United States Postal Services (USPS) by the end of the business day and reduces overall County costs due to the need to operate and maintain fewer postage meters.
5. Partnering with the USPS to ensure accurate and up to date information on mailing standards in an increasingly complex and changing environment. Providing clear instruction and training on existing and proposed USPS standards to County employees.
6. Serving a vital role in emergency preparedness planning for Multnomah County. Distribution Services is a component of the Receipt, Stage, and Storage Center and functions as a high-security, central contact point for receipt and distribution of supplies and equipment for Multnomah County in the event of an emergency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of pieces of mail processed	1,033,361	1,080,000	960,259	960,000
Outcome	Presort discount over full postage	24.0%	22.0%	24.0%	24.0%
Quality	US Mail delivered to USPS same day as pick up	100.0%	100.0%	100.0%	100.0%
Input	Number of mail stops receiving delivery services	128	128	127	127

Performance Measure - Description

Mail pieces processed refers to all mail that has been metered through the Distribution Services postal equipment.

Presort discount over full postage refers to the USPS discount price the County receives for preparing and sorting mail prior to delivery to the USPS.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$431,735	\$0	\$503,750
Contracts	\$0	\$1,225	\$0	\$51,225
Materials & Supplies	\$0	\$905,642	\$0	\$1,042,154
Internal Services	\$0	\$230,347	\$0	\$174,964
Unappropriated & Contingency	\$0	\$900,898	\$0	\$72,096
Total GF/non-GF:	\$0	\$2,469,847	\$0	\$1,844,189
Program Total:	\$2,469,847		\$1,844,189	
Program FTE	0.00	7.40	0.00	7.40
Program Revenues				
Fees, Permits & Charges	\$0	\$1,370,425	\$0	\$1,446,881
Intergovernmental	\$0	\$63,777	\$0	\$86,149
Other / Miscellaneous	\$0	\$106,574	\$0	\$311,159
Total Revenue:	\$0	\$1,540,776	\$0	\$1,844,189

Explanation of Revenues

Distribution Services is funded by a charge system through the Distribution Fund. Service reimbursements are based on delivery stops, US Mail sent, and special services requested. Data used for the estimates are based on historical data and current service levels.

Significant Program Changes

Last year this program was: #72084, FREDS Distribution Services

Lead Agency: County Management

Program Contact: Garret Vanderzanden

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Materiel Management provides goods and supplies to County Departments and other government agencies. By aggregating government supply needs Materiel Management can buy in volume at discounted prices. By centralizing product procurement, receiving, inventory control, warehousing, invoice reconciliation and input, and delivery, Materiel Management reduces the total governmental effort expended on materiel acquisition.

Program Description

Materiel Management provides professional buying services and centralizes the transactional efforts required to: purchase and receive goods into the county financial and inventory asset systems; reconcile and authorize payment of vendor invoices; maintain a prudent but adequate level of inventory; and fill orders for delivery to all County programs and 229 non-County programs. To support these activities, Materiel Management provides clean, secure, and environmentally controlled storage, maintains a pharmacy wholesale license, manages health product recalls, and obtains deep product discounts as compared to the retail market.

Materiel Management purchased and distributed \$6,745,976 in materiel in FY09 across 250+ partners, including Family Planning products to external State Family Planning partners. This enables the program to offset operating costs through external revenues and to extend County funds through higher volume purchasing. 1,059,612 items were received and distributed in FY09. 16,451 orders were fulfilled with 52,557 line items shipped. 2,398 purchase orders were executed with 4,839 subsequent accounts payable and receivable transactions. Centralizing these functions allows for leveraging of staff expertise as well as operational economies of scale which increase efficiencies and leads to reduced costs per item.

Centralized commodities procurement enables the County to more easily meet Sustainability targets. Examples include use of post consumer recycled waste content in paper supplies, use of green janitorial supplies and development of a county-wide battery and e-waste recycling program.

Materiel Management also serves a vital role in emergency preparedness planning for Multnomah County. The program is a component of the Receipt, Stage, and Storage Center and functions as a high-security, central contact point for receipt and distribution of supplies and equipment for Multnomah County in the event of an emergency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of material items issued in fiscal year	1,059,612	1,150,000	1,224,136	1,287,568
Outcome	External revenue	288,169	300,000	296,680	300,000
Efficiency	Number of inventory turns within FY	8	8	8	8
Quality	Customers receive ordered goods within 24 hrs	90.0%	90.0%	90.0%	90.0%

Performance Measure - Description

"Inventory turns" is an industry standard that indicates how many times the entire inventory is replaced in a year. 5 to 7 inventory turns are considered the benchmark. Numbers below this reflect the stocking of low demand inventory, which increases overall costs.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,018,882	\$0	\$1,004,872
Contracts	\$0	\$1,600	\$0	\$172,860
Materials & Supplies	\$0	\$3,038,489	\$0	\$3,184,366
Internal Services	\$0	\$450,571	\$0	\$405,927
Unappropriated & Contingency	\$0	\$0	\$0	\$664,936
Total GF/non-GF:	\$0	\$4,509,542	\$0	\$5,432,961
Program Total:	\$4,509,542		\$5,432,961	
Program FTE	0.00	12.60	0.00	12.20
Program Revenues				
Fees, Permits & Charges	\$0	\$4,510,451	\$0	\$4,410,509
Other / Miscellaneous	\$0	\$772,740	\$0	\$1,022,452
Total Revenue:	\$0	\$5,283,191	\$0	\$5,432,961

Explanation of Revenues

Materiel Management is funded by an allocation system through the Distribution Fund. Total program costs for FY11 are reduced by anticipated external revenues and the net balance is allocated to departments based on each department's share of the total value of County products processed by Materiel Management in FY09. As required by County Code charges to other governments are set as a 10% surcharge of product cost and are estimated at \$296,680 for FY10.

Significant Program Changes

Last year this program was: #72085, FREDs Materiel Management

Lead Agency: County Management

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Motor Pool program provides shared vehicles for single trip or short-term use available to employees of all County departments. Fleet Services maintains a competitive rate to recoup costs for the full functionality of the motor pool, measuring the daily use and adequacy of vehicles in meeting customer requirements.

Program Description

There are four Motor Pool sites located around the County to help programs manage their short-term business transportation needs. A variety of vehicle types are available for use: sedans, light trucks, passenger and cargo vans, and specialty equipment. The program operates through a reservation and per hour charge back system. The purpose of the centrally managed Fleet Motor Pools is to eliminate under-utilization of assigned vehicles and reduce private mileage reimbursement costs; supporting departmental missions and travel needs with ease of use and almost zero administrative effort to the customers. The Downtown site operates a parking lot as well providing parking at a market rate cost for County-owned vehicles and employee private-owned vehicles, including car pool spaces.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of motor pool trips provided	14,279	13,500	14,000	13,750
Outcome	Vehicle availability at Downtown & Mult Bldg pool	100.0%	99.0%	100.0%	99.0%

Performance Measure - Description

Motor pool trips is a measure of customers business transportation needs. Vehicle availability is a measure of ability to supply vehicles for those needs. The two combine to determine the correct size of the motor pool.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$128,110	\$0	\$179,714
Contracts	\$0	\$5,475	\$0	\$55,475
Materials & Supplies	\$0	\$7,313	\$0	\$57,354
Internal Services	\$0	\$34,381	\$0	\$26,906
Unappropriated & Contingency	\$0	\$0	\$0	\$200,000
Total GF/non-GF:	\$0	\$175,279	\$0	\$519,449
Program Total:	\$175,279		\$519,449	
Program FTE	0.00	2.00	0.00	2.41
Program Revenues				
Fees, Permits & Charges	\$0	\$348,594	\$0	\$436,271
Intergovernmental	\$0	\$3,876	\$0	\$6,003
Other / Miscellaneous	\$0	\$7,527	\$0	\$162,430
Total Revenue:	\$0	\$359,997	\$0	\$604,704

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY09 charge rates. Outside agency revenue is based on providing current service levels at FY09 charge rates.

Significant Program Changes

Last year this program was: #72086, FREDS Motor Pool

Lead Agency: County Management

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Electronic Services provides installation and maintenance of a wide array of electronic equipment for County programs and other local governments in the areas of jail security systems, access control systems, two-way radio communications, closed circuit television security systems, and emergency vehicle equipment.

Program Description

The program maintains approximately 7000 pieces of equipment for County programs and other agencies. Electronic Services focuses on effectively managing resources and service delivery costs to its customers by:

- Diagnosing and repairing equipment at the component level, in this way staff use the same set of technical skills across a wide array of highly specialized electronic equipment types. This approach reduces the number of technical specialists required and increases the proportion of component (parts) versus equipment units replaced.
- Focusing on the benefits of government partnerships and sharing technical expertise and equipment rather than duplicating them, Electronic Services provides the community with quality service, cost effectively. Agencies such as Portland, Oregon City and Clark County can deploy specialized electronic equipment without needing to hire specialized staff. As a result, County fixed costs are shared by other organizations. In FY09, revenue from other governments was \$163,655 or 16% of Electronic Services' service revenue.
- By operating with comparatively high number of billable hours and relatively low overhead, Electronic Services maintains a shop rate at about 90% of the market.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Work Orders Completed	1,648	1,100	1,200	1,250
Outcome	Hours in a year (8736) radio network is down	5	8	6	5
Efficiency	Repair turn around time - work orders completed in 48 hours	93.0%	92.0%	93.0%	95.0%
Quality	Overall customer satisfaction	98.0%	100.0%	99.0%	100.0%

Performance Measure - Description

Repair turn around % meets the target and the program continues to maintain a high % of customer satisfaction. Anticipated increase in outside agency sales will increase # of work orders completed over FY08's current estimate. Radio network availability has changed from a percentage to hours. This is a better expression of the maintenance and event response work performed by the program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$675,558	\$0	\$733,311
Contracts	\$0	\$150	\$0	\$150
Materials & Supplies	\$0	\$231,863	\$0	\$295,696
Internal Services	\$0	\$85,548	\$0	\$75,503
Capital Outlay	\$0	\$12,000	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$444,058
Total GF/non-GF:	\$0	\$1,005,119	\$0	\$1,548,718
Program Total:	\$1,005,119		\$1,548,718	
Program FTE	0.00	6.00	0.00	6.10
Program Revenues				
Fees, Permits & Charges	\$0	\$761,605	\$0	\$794,148
Intergovernmental	\$0	\$233,578	\$0	\$216,099
Other / Miscellaneous	\$0	\$120,757	\$0	\$615,672
Total Revenue:	\$0	\$1,115,940	\$0	\$1,625,919

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY09 charge rates. Internal revenues are stated in the internal service revenue budget line. Outside agency revenue, stated in the charges for services line, is based on providing current service levels at FY09 charge rates, plus additional revenue for anticipated projects.

Significant Program Changes

Last year this program was: #72087, FREDs Electronic Services

Lead Agency: County Management

Program Contact: Rich Swift

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

FREDS Division Management leads, coordinates, and administratively supports the delivery of the division's operational services, (Fleet, Records, Electronics, Distribution, and Materiel Management) to County programs and other government agencies. Division management provides personnel and budget management, billing services, policy development, customer relationship management and administrative and fiscal controls. FREDS' services impact the delivery and cost of nearly every service provided to the public, impact the productivity of nearly every employee, support daily and emergency services, and ensure the maintenance of infrastructure which helps support local economy and quality of life.

Program Description

FREDS Administration manages resources and service delivery costs effectively by:

- Leading and supporting the Division's operational sections in working with County programs so they have the right tools to deliver quality service to clients. This is accomplished by: managing the size of the fleet and motor pools to meet our customers' delivery needs; effectively utilizing central stores services to reduce departmental transactional efforts; and working with departments to better understand how best to utilize FREDS' support services to meet their needs. It supports streamlined service delivery by providing the Division's operational programs with the appropriate amount of administrative, fiscal, budgetary, personnel and managerial support. This support allows FREDS' operational sections to focus on meeting their customers' direct service needs with staffing levels that are as low as practical.
- Continuously working with the sections in sharing staff, shifting workloads, and changing processes to generate improvements that produce results greater than the capabilities of the individual sections. FREDS' sections share assets and skills by providing services to over 60 non-County agencies. FREDS Division Management helps the sections generate \$1,330,837 (FY09 Actual) in outside revenue which lowers overall service delivery costs and provides the community with quality service, cost effectively.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of other government jurisdictions served by FREDS programs	75	75	75	76
Outcome	External revenue received by FREDS programs	1,330,837	1,483,204	1,471,679	1,396,863
Quality	Percentage of program offers measures meeting their targets	100.0%	100.0%	100.0%	0.0%

Performance Measure - Description

- Output measure reflects services and goods provided to other governments in the metro region and throughout the state.
- External Revenues received by FREDS consist of Charges for Services. These revenues are driven by customer work and project plans so FREDS experiences variability much like any private business.
- The quality measure of percentage of program offers outcome measures meeting their target was removed as this measure was not found to provide value.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$433,924	\$0	\$405,837
Contracts	\$0	\$27,360	\$0	\$54,355
Materials & Supplies	\$0	\$8,948	\$0	\$20,972
Internal Services	\$0	\$35,522	\$0	\$33,605
Unappropriated & Contingency	\$0	\$0	\$0	\$21,803
Total GF/non-GF:	\$0	\$505,754	\$0	\$536,572
Program Total:	\$505,754		\$536,572	
Program FTE	0.00	4.00	0.00	4.59
Program Revenues				
Fees, Permits & Charges	\$0	\$339,794	\$0	\$195,241
Other / Miscellaneous	\$0	\$93,195	\$0	\$90,386
Total Revenue:	\$0	\$432,989	\$0	\$285,627

Explanation of Revenues

FREDS Division Management is funded in the Fleet Fund through allocations charged to the Fleet and Mail/Distribution Funds' operational sections based on each sections' percentage of total FREDS FTE and operational budgets.

Significant Program Changes

Last year this program was: #72088, FREDS - Administration

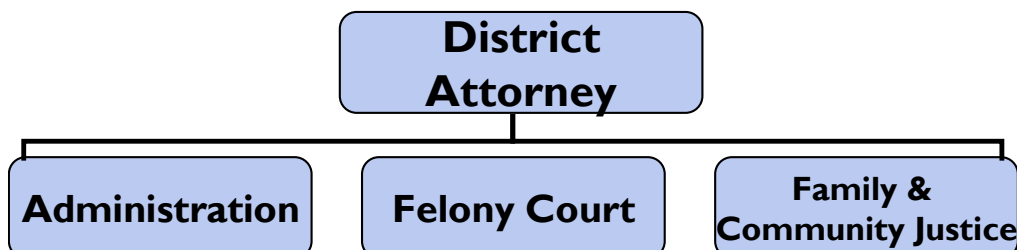
Department Overview

The citizens of Multnomah County expect a community where they can feel safe at home, work, school or at play and Multnomah County has embraced these priorities. An effective, balanced and responsive public safety system plays a critical role in making people feeling safe.

The mission of this District Attorney's office is "To provide the citizens of Multnomah County with fair, timely and cost effective justice services." The guiding principles under which the District Attorney's Office operates are:

- To enforce the Rule of Law by providing fair, equitable and unbiased prosecution services.
- To be responsive to the needs of the Citizenry and communities by pro actively working to resolve emerging crime issues through outreach and education.
- To provide effective services to victims of crime by educating them on their constitutional and statutory rights, guiding them through legal processes with compassion, and communicating case outcomes.
- To be responsive to our Law Enforcement partners by remaining flexible enough to address emerging trends in criminal activity and providing expert legal advice and guidance.
- To work collaboratively within the Criminal Justice system to affect positive change by looking at and developing new and innovative programs, streams of offenders, best practices and leveraging technological advancements.
- To find ways at both the adult and juvenile levels to provide education and rely upon community services to divert people from coming back into the criminal justice system.
- To provide the best and most cost effective Child Support Services.

Prosecution services are the cornerstone of any effective public safety system. The District Attorney's office reviews and prosecutes criminal cases presented by seven police agencies within the county; represents the State in cases of juvenile dependency and delinquency; enforces child support orders; and provides services to victims.



Budget Overview

The District Attorney's Office budget for FY 2011 is approximately \$26 million. General Fund support increased by 3.3% to \$19.0 million and funding from other sources increased by 11.6% to \$6.6 million.

The overall budget has increased by 5.3%. Most of this increase is due to personnel cost increases. Staff increased by 5.00 FTE, 3.50 of which are Deputy DA positions. The General Fund is supporting 2.40 fewer and the Federal/State Fund is supporting 5.90 more Deputy DA positions when compared to the FY 2010 adopted budget.

Further details about significant changes are described in each division's pages.

Budget Trends	FY 2009	FY 2010	FY 2010	FY 2011	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Staffing FTE	228.30	205.00	205.00	210.00	5.00
Personal Services	\$21,087,153	\$21,161,106	\$20,562,083	\$21,755,035	\$1,192,952
Contractual Services	1,263,117	872,180	1,042,911	978,180	(64,731)
Materials & Supplies	2,610,155	2,550,118	2,762,394	2,920,146	157,752
Capital Outlay	<u>16,701</u>	<u>20,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$24,977,125	\$24,603,404	\$24,367,388	\$25,653,361	\$1,285,973

Successes and Challenges

Successes:

The Office secured grant funding for six Deputy District Attorney's that would have been laid off. Funding targets prosecution for Child Sex Exploitation, Elder Abuse Financial Fraud, Sex Offender Registration and Prostitution.

Using County Innovation funding, the Office purchased, developed and installed a state of the art Alfresco document management system which facilitates the flow of electronic documents from partner agencies, streamlines business processes, and significantly reduces the 6,000 boxes of cases files currently residing in County Archives.

Challenges:

The 2009 Corrections Grand Jury heard testimony that local law enforcement agencies either have or will be adding over 100 officers. The likely influx of new cases will be a significant issue facing the office in light of the continued strain to and reduction of available resources.

In 2009 an audit by the Secretary of State highlighted the need for District Attorney's to focus greater attention on Victims restitution issues. This issue is the responsibility of Victim Advocates in the DA Office. The Public Safety Plan of 2007 found that the Office was staffed well below the Department of Justice recommended 1 Advocate for every 5 Deputy DA level. Our current Victim Advocate Staffing level is approximately 1 Victim Advocate for every 12 Deputy DA, less than half the recommended staffing level.

The American Recovery and Reinvestment Act made a positive change to federal Child Support agency funding by allowing federal incentive dollars earned to be matchable for additional federal dollars. This change is due to sunset on September 30th 2010 resulting in the loss of \$180,000 program funding and millions in lost collections.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$5,031,850	\$0	\$5,031,850	36.00
Felony Court	6,949,936	1,158,700	8,108,636	64.00
Family and Community Justice	7,071,762	5,441,113	12,512,875	110.00
Total District Attorney	\$19,053,548	\$6,599,813	\$25,653,361	210.00

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
DA Office Administration				
15000	Management Services	-	69,840	-
15001	Administrative Support Services	-	88,160	-
15002	Information Technology	-	123,304	-
15003	Finance/Human Resources	1.00	103,377	-
15004	Records/Discovery	-	42,913	-
DA Felony Court Division				
15006	Felony Administration	-	25,560	-
15007A	Unit A Property Crimes	1.50	(24,268)	194,317
15008	Unit B Drugs/Vice	0.50	100,752	2,161
15009A	Unit C/Gangs robbery, weapons, and gangs	(0.31)	(104,256)	82,770
15010	Unit D Violent Person Crimes	1.00	(139,386)	305,432
DA Family and Community Justice Division				
15013	Family and Community Justice Administration	-	14,657	-
15014	Juvenile Court Trial Unit	1.00	109,469	(23,126)
15015A	Domestic Violence Unit	-	(171,563)	182,574
15016A	Child Abuse Team MDT	-	48,253	88,773
15016B	Child Abuse Unit MDT Deputy DA3	1.00	143,646	-
15017A	Misdemeanor Trial, Intake, Community Court	(1.00)	(101,343)	-
15018A	Neighborhood DA	(1.19)	(90,335)	(40,324)
15018B	Neighborhood DA North/Northeast	1.00	120,935	-
15019A	Victims Assistance	0.50	24,069	37,499
15020	Child Support Enforcement	-	132,249	(145,943)

Division Overview

The Office of the District Attorney sets policy and provides leadership, coordination, resource allocation, and direction for all of the Office's divisions, other law enforcement agencies, and private organizations. The division includes Administrative Services, Human Resources, Information Technology, Finance, Records/Discovery and the Medical Examiner's Office.

Administrative Services

District Attorney Administrative Services provide office management functions to the entire office as well as budget, finance, information technology, records/discovery and human resource management. It is responsible for ensuring that managerial functions are efficiently and correctly performed within the parameters of office policy, County Administrative Rules, and state and federal requirements.

Medical Examiner

The mission of the Medical Examiner's Office is to determine the cause of death of county residents who die under special circumstances; including accidents, violence, drug involvement, employment and other specified situations. The Office is responsible for establishing the cause and manner of death, notifying the next-of-kin and protecting the property of the deceased person until a personal representative can take charge.

Administrative Services

- 15000 Management Services
- 15001 Administrative Support
- 15002 Information Technology
- 15003 Finance/Human Resources
- 15004 Records/Discovery

Medical Examiner

- 15005 Medical Examiner's Office

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

The COLA increases account for the significant changes in Management and Administrative Services and to a lesser degree in Information Technology and Finance/Human Resources.

The increase to Information Technology (\$123,304) is largely due to an Internal Services increase in data processing of approximately \$114,000. No change to service delivery is anticipated.

Finance and Human Resources increased by \$103,377 due to COLA increases, the reclassification on one Finance position and the addition of one position in Finance. Last year this position was a 0.50 position budgeted in program offer 15010. This change will increase our ability to track grant issues and provide support for processing daily fiscal transactions.

Approximately half of the increase to Records/Discovery (15004) is due to an increase in Internal Services Distribution and Archives.

Measuring Success

The program offers listed under the Administration Division vary greatly in the type of service they provide to the internal operations of the District Attorney's Office. Therefore it makes sense that a variety of Program Measures can be found in this area.

Program Measures in this division are meant to reflect the office commitment to programs, processes and work product that are effective and efficient.

Program measures that reflect efficiency are usually reported by a percentage indicator. For example in the Medical Examiners Office program offer, one measure reflects the percentage of cases for which a positive identification is achieved.

Program measures that reflect effectiveness are usually reported as a cumulative number. For example Records and Discovery measures show the number discovery packets created (output) which in turn generated a dollar amount of revenue (outcome).

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
15000	Management Services	\$857,843	\$0	\$857,843	7.00
15001	Administrative Support Services	995,432	0	995,432	3.00
15002	Information Technology	1,394,981	0	1,394,981	6.00
15003	Finance/Human Resources	503,573	0	503,573	6.00
15004	Records/Discovery	379,671	0	379,671	5.00
15005	Medical Examiner's Office	<u>900,350</u>	<u>0</u>	<u>900,350</u>	<u>9.00</u>
Total		\$5,031,850	\$0	\$5,031,850	36.00

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Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The District Attorney and his Senior Management team provide the leadership, vision, policies and oversight that enable the office to operate each day in a manner consistent with the needs of citizens and making best use of the resources provided.

Program Description

The District Attorney and Senior Management provide leadership, public relations, policy direction, daily operations oversight, long and short range planning, and internal labor relations for the entire department. Managers work with other departments and state and federal agencies on committees and initiatives relating to the criminal justice system and other governmental endeavors. This unit includes two Administrative Secretaries that provide support for the District Attorney and other senior management. The District Attorney's Administration-Management Programs provide leadership, policy direction, long and short range planning and daily operational oversight across the department and/or at the division level and includes all of the District Attorney's operational programs that assigned to County's Safety and Basic Needs Priority areas.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total number of all staff communications	52	52	52	52
Outcome	Total number of cases resolved	18,254	21,400	18,500	19,000

Performance Measure - Description

Output-The number of all staff communications

Outcome- Total number of cases resolved in the office during the fiscal year.

Legal/Contractual Obligation

Oregon Constitution: Article VII Section 17, Prosecuting attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting Attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct., 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$788,003	\$0	\$857,441	\$0
Internal Services	\$0	\$0	\$402	\$0
Total GF/non-GF:	\$788,003	\$0	\$857,843	\$0
Program Total:	\$788,003		\$857,843	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This Administrative support services program provides clerical support for the department's main reception desk and mail handling at the County Courthouse and clerical floaters that provide backup clerical coverage throughout the department.

Program Description

The Administrative Support Services program provides reception for the main District Attorney's Office at the County Courthouse and is the point of first contact for members of the public both in person and on the telephone.

The staff provides general information about the responsibilities of the office and direct inquiries to the appropriate unit. The reception staff also processes all incoming and outgoing internal and external mail.

The program also includes two clerical floater positions that act in a support and back-up function for the departments clerical staff. A number of contracted services which are used by the entire department are also a part of this program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Witness subpoenas paid	3,482	3,500	3,500	3,500
Outcome	Amount of witness fees paid	25,122	27,500	27,500	26,000

Performance Measure - Description

Witness subpoenas processed- witnesses who receive a subpoena turn them into the DA main reception area after testifying in order to receive payment.

Amount of witness fees paid- the amount paid to witnesses who have turned in their subpoenas and testified.

Legal/Contractual Obligation

8.850 Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$193,035	\$0	\$202,438	\$0
Contracts	\$30,020	\$0	\$25,000	\$0
Materials & Supplies	\$112,570	\$0	\$113,183	\$0
Internal Services	\$571,647	\$0	\$654,811	\$0
Total GF/non-GF:	\$907,272	\$0	\$995,432	\$0
Program Total:	\$907,272		\$995,432	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Fees, Permits & Charges	\$106,302	\$0	\$118,891	\$0
Total Revenue:	\$106,302	\$0	\$118,891	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15003, District Attorney's Office-Administrative Support Services

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Information Technologies Unit provides PC fast and economical desktop support, software application and server support and maintains the document management, Juvenile and Adult case tracking systems (Crimes) for the entire office.

Program Description

The IT unit purchases, installs, and maintains all hardware and software for the District Attorney's Office. The Unit supports all servers, desktop and laptop personal computers and is responsible for the Adult Crime and Juvenile Crimes case tracking systems. It also maintains the new document management system and a help line for all DA users. It is also responsible for the collection and preparation of statistical data reports.

This program allows the District Attorney to fulfill a legal responsibility under state law to maintain a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Help desk calls	4,419	4,050	4,100	4,500
Outcome	Average time in minutes to resolve calls	21	65	23	23

Performance Measure - Description

Help desk calls- the number of calls coming through the DA help desk.

The average time it takes to resolve held desk calls expressed in minutes.

Legal/Contractual Obligation

ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$626,741	\$0	\$664,949	\$0
Contracts	\$75,000	\$0	\$52,018	\$0
Materials & Supplies	\$206,831	\$0	\$217,057	\$0
Internal Services	\$363,105	\$0	\$460,957	\$0
Total GF/non-GF:	\$1,271,677	\$0	\$1,394,981	\$0
Program Total:	\$1,271,677		\$1,394,981	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15004, District Attorney's Office-Information Technology

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This program provides all daily processing in finance, purchasing, travel & training, budget preparation, fiscal reports, grant reporting and monitoring, human resources, payroll, HR maintenance for SAP, recruitment.

Program Description

The program provides all accounts payable, accounts receivable, general ledger, petty cash accounts, travel & training, fiscal reporting, budget preparation, grant reporting and monitoring, purchasing, inventory, contracts, recruitment, payroll, position control, HR maintenance and other human resources functions for the entire District Attorney's Office. This program allows the District Attorney to fulfill a legal responsibility under state law to maintain a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total number of accounts payable transactions	5,385	5,725	5,400	5,700
Outcome	Percentage of vendors/invoices paid with 30 days	86.0%	91.0%	86.0%	90.0%
Output	Total number of applications screened	326	975	330	600

Performance Measure - Description

Total number of accounts payable transactions- the number of SAP AP transactions performed by DA staff.

Total percentage of vendors/invoices paid with 30 days of receipt.

Total number of employment applications screened- the number of applications received and processed by DA HR staff.

Legal/Contractual Obligation

ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

8.850 Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$390,830	\$0	\$497,056	\$0
Materials & Supplies	\$2,248	\$0	\$2,248	\$0
Internal Services	\$7,118	\$0	\$4,269	\$0
Total GF/non-GF:	\$400,196	\$0	\$503,573	\$0
Program Total:	\$400,196		\$503,573	
Program FTE	5.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15005, District Attorney's Office-Finance/Human Resources

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This program supports the entire office by processing discovery requests and maintaining the physical files and records on open and recently closed felony and misdemeanor cases in the District Attorney's office.

Program Description

The Discovery/Records program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's.

The program also provides file storage and retrieval for the entire District Attorney's office maintaining approximately 34,000 closed and open cases files at any given time. This program produces general fund revenue of \$250,000 to \$290,000 each year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total number of discovery packets	20,030	21,000	20,500	21,000
Outcome	Total amount of discovery revenue	299,400	266,000	299,000	285,000

Performance Measure - Description

The number of Discovery packets created

General fund revenue received from the sale of Discovery.

Legal/Contractual Obligation

ORS 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies, ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$271,318	\$0	\$289,212	\$0
Materials & Supplies	\$16,891	\$0	\$16,891	\$0
Internal Services	\$48,549	\$0	\$73,568	\$0
Total GF/non-GF:	\$336,758	\$0	\$379,671	\$0
Program Total:	\$336,758		\$379,671	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Fees, Permits & Charges	\$250,000	\$0	\$275,000	\$0
Total Revenue:	\$250,000	\$0	\$275,000	\$0

Explanation of Revenues

\$275k from the sale of Discovery material.

Significant Program Changes

Last year this program was: #15006, District Attorney's Office-Records/Discovery

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The ME's Office, which is physically located in Clackamas County, determines cause of death for residents who die in special circumstances, such as accidents, violence, drug involvement, and employment.

Program Description

The ME's Office determines cause of death for residents who die in special circumstances such as accidents, violence, drug involvement, and employment. Approximately 2500 of the County's 7,000 yearly deaths fall into this category. The office is responsible for establishing cause and manner of death, notifying the next-of-kin, and protecting the property of the deceased until a personal representative takes charge. Local discretion is limited by the mandates and State Medical Examiner supervision authority arising from ORS 146. The DA's Office provides assistance when necessary. The Medical Examiners Office is highly visible to the public whenever a death occurs within a community and is directly involved with the families and loved ones of deceased individuals on a daily basis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of reported cases	2,047	2,250	2,100	2,250
Outcome	Percentage of cases with a positive ID	99.9%	99.5%	99.9%	99.9%

Performance Measure - Description

The number of reported cases and the number of death notifications from outside the County combined.
The percentage of reported cases in which the ME office made a positive ID.

Legal/Contractual Obligation

Medical Examiner: ORS 146.085 Deputy medical examiners, 146.088 When medical examiner is officer or employee of public body, 146.090 Deaths requiring investigation, 146.095 Responsibility for investigation. (1) The district medical examiner and the district attorney for the county where death occurs, as provided by ORS 146.100 (2), shall be responsible for the investigation of all deaths requiring investigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$765,745	\$0	\$785,944	\$0
Contracts	\$65,500	\$0	\$65,500	\$0
Materials & Supplies	\$12,108	\$0	\$11,608	\$0
Internal Services	\$33,223	\$0	\$37,298	\$0
Total GF/non-GF:	\$876,576	\$0	\$900,350	\$0
Program Total:	\$876,576		\$900,350	
Program FTE	9.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15007, Medical Examiners Office

Division Overview

The Felony Court Division prosecutes felonies in County Courts. This entails reviewing, investigating, and trying felony cases brought to the District Attorney by local law enforcement agencies and the public.

The Felony Court Division is divided into two areas:

Felony Trial Units

Felony trial units review, issue and prosecute felony charges involving property offenses (Unit A), drug and vice cases (Unit B), burglary and robbery, negligent homicides, and gang cases (Unit C/Gangs), rape and sexual assault cases and other person crimes (Unit D), murder cases are distributed throughout the trial units. Each of the trial teams insures that police arrests, citations, and public complaints involving criminal activity are reviewed, filed and prosecuted.

Investigations

In partnership with the Multnomah County Sheriff's Office, the Portland Police Bureau and Gresham Police Department, the District Attorney's Office, pursues investigations in each area of felony, juvenile, and family crimes.

Felony Court Administration

- 15006 Administration

Investigations

- 15012 Investigations

Felony Court

- 15007A Unit A Property Crime
- 15008 Unit B Drugs/Vice
- 15009A Unit C/Gangs
- 15010 Unit D Violent Person Crimes
- 15011 Pre-Trial

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

The return of COLA adjustments and a change to the annual review date for Deputy District Attorney's accounts for some increases to General Fund and reduces the impact of decreases to General Fund.

Unit A Property Crimes (15007A) shows an increase in FTE by 1.50 for all funds largely due to two grants being added during fiscal year 2010. The grant positions will prosecute elder financial fraud abuse and the new START court.

Unit B Drugs (15008) reflects the addition of the STOP Court Deputy in November of 2009. This change has allowed our continued presence in this drug court.

The Unit C/Gang program (15009A) reflects the transfer of a clerical support position to the finance unit and the addition of a grant position after the 2010 adopted budget.

The Unit D Violent Person Crimes Unit (15010) reflects the loss of one General Fund position which is replaced by two additional grant funded positions. Those grant positions are targeted to child sexual predator cases and sexual offender registration detail.

Measuring Success

The program measures for the Felony Division are intended to provide information regarding workload volume in each trial unit.

The three measures numerically depict the flow of work through the cases reviewed (cases coming in the door), cases issued (cases qualifying for a charging instrument), and cases resolved (cases which are completed and closed).

These measures are used internally to forecast trends, evaluate workloads and to provide information necessary to make sound resource allocation decisions.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
15006	Felony Administration	\$367,693	\$0	\$367,693	2.00
15007A	Unit A Property Crimes	1,777,215	231,317	2,008,532	17.00
15008	Unit B Drugs/Vice	1,024,512	442,305	1,466,817	12.50
15009A	Unit C/Gangs robbery, weapons, and gangs	1,464,660	143,646	1,608,306	11.00
15010	Unit D Violent Person Crimes	850,519	305,432	1,155,951	8.00
15011	Pre-Trial	979,915	0	979,915	9.50
15012	Investigations	<u>485,422</u>	<u>36,000</u>	<u>521,422</u>	<u>4.00</u>
Total		\$6,949,936	\$1,158,700	\$8,108,636	64.00

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Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

This program includes a Chief Deputy District Attorney and Chief Investigator that provide leadership, policy direction, long and short range planning and daily operational oversight for the Felony Division.

Program Description

The Chief Deputy and Chief Investigator provide leadership, policy direction, long and short range planning. The Chief Deputy District Attorney of the Felony Division is a member of senior level management with specific division level responsibilities.

The Chief Deputy has direct and daily oversight responsibility over the Pre-Trial unit, Drug and Vice Unit B, Property and Theft Unit A, Weapons Crime and Gangs Unit C, Violent Person/Sex Crimes unit D and the Investigations unit. The Chief Investigator supervises all Investigators that are assigned to felony, misdemeanor and juvenile cases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Felony Cases Issued	4,235	4,200	4,250	4,250
Outcome	Total Felony Cases Resolved	4,432	5,600	4,500	4,650

Performance Measure - Description

Total Felony Cases Issued-The total of all cases issued by the Felony Division during the fiscal year.

Total Felony Cases Resolved- The total of cases resolved in the Felony Division during the fiscal year.

Legal/Contractual Obligation

Per ORS 8.760 Deputies may be authorized and paid by county. ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4].

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$315,176	\$0	\$340,839	\$0
Contracts	\$21,060	\$0	\$21,060	\$0
Materials & Supplies	\$4,414	\$0	\$4,414	\$0
Internal Services	\$1,483	\$0	\$1,380	\$0
Total GF/non-GF:	\$342,133	\$0	\$367,693	\$0
Program Total:	\$342,133		\$367,693	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Intergovernmental	\$25,000	\$0	\$25,000	\$0
Total Revenue:	\$25,000	\$0	\$25,000	\$0

Explanation of Revenues

\$25K Deputy DA Salary Supplement from the State DOJ.

Significant Program Changes

Last year this program was: #15001, District Attorney's Office-Felony Administration

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Felony Trial Unit A or theft unit holds offenders accountable by prosecuting fraud, auto theft, forgery, identity theft, white collar crime and theft crimes that target the elderly. These are mid-level offenders within the public safety system.

Program Description

This program works in co-operation with local law enforcement agencies and other public safety partners to provide aggressive prosecution of persons arrested and charged with serious property and theft crimes.

The work of this unit includes reviewing and prosecuting cases from the auto theft task force, commercial burglaries, fraud and theft crimes against the elderly. This program also reviews and prosecutes crimes involving theft of identity which has been one of the fastest growing areas of crime.

The program reviews and prosecutes offenders who commit crimes against the businesses in the community. These crimes, which are commonly referred to as white collar crimes include forgery, aggravated theft and theft by deception. The program, through its inter-agency cooperation, collaboration, and prosecution efforts, is a key part of holding offenders accountable for committing serious property crimes. In the continuum of prosecution services, this unit prosecutes Medium-level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases issued	957	1,215	1,120	957
Outcome	Cases resolved	1,030	1,336	1,250	1,030
Input	Cases reviewed	1,537	1,865	1,795	1,537

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.

Cases resolved-the number of cases completed and closed in that unit.

Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,773,911	\$37,000	\$1,748,737	\$226,440
Contracts	\$10,809	\$0	\$10,809	\$0
Materials & Supplies	\$6,376	\$0	\$5,876	\$2,500
Internal Services	\$10,387	\$0	\$11,793	\$2,377
Total GF/non-GF:	\$1,801,483	\$37,000	\$1,777,215	\$231,317
Program Total:	\$1,838,483		\$2,008,532	
Program FTE	15.50	0.00	15.00	2.00
Program Revenues				
Intergovernmental	\$0	\$37,000	\$0	\$231,317
Total Revenue:	\$0	\$37,000	\$0	\$231,317

Explanation of Revenues

\$89,123 START Court, \$142,194 Byrne grant Elder Abuse

Significant Program Changes

Last year this program was: #15008A, Felony Trial Unit A-Property Crimes

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Felony Trial Unit B holds offenders accountable by prosecuting drug and vice cases involving: manufacturing, distribution and possession of controlled substances, promoting prostitution and works closely with the Regional Organized Crime and Narcotics task force (ROCN) in the tri-county region.

Program Description

This program engages in the review and prosecution of cases involving drug and vice crimes such as the manufacture, distribution and possession of controlled substances and the promotion of prostitution. This program has a key role in the local drug control strategy of reducing the supply of drugs through aggressive enforcement and prosecution. The program works co-operatively with other state and local law enforcement agencies and the Department of Community Justice and the Courts, to reduce the demand for illegal drugs by requiring offenders to enter into mandatory treatment programs and drug courts. This program stands as the gatekeeper for holding offenders accountable, improving social conditions by requiring addiction treatment, reducing illegal drug activity in our schools and helping to support the cost of local drug treatment programs. In the continuum of prosecution services, this unit prosecutes mid-level and some low level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases issued	1,582	735	1,600	1,585
Outcome	Cases resolved	1,664	1,290	1,650	1,650
Input	Cases reviewed	2,188	946	2,200	2,200

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
 Cases resolved-the number of cases completed and closed in that unit.
 Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

8.680 Prosecuting and collecting penalties and forfeitures; prosecuting and defending for state.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$891,382	\$310,144	\$991,842	\$312,305
Contracts	\$4,658	\$0	\$4,658	\$0
Materials & Supplies	\$10,266	\$130,000	\$9,766	\$130,000
Internal Services	\$17,454	\$0	\$18,246	\$0
Total GF/non-GF:	\$923,760	\$440,144	\$1,024,512	\$442,305
Program Total:	\$1,363,904		\$1,466,817	
Program FTE	9.50	2.50	10.00	2.50
Program Revenues				
Intergovernmental	\$142,422	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$440,144	\$0	\$442,305
Total Revenue:	\$142,422	\$440,144	\$0	\$442,305

Explanation of Revenues

28,886 forfeiture, 130,000 OLCC, 283,419 ROCN

Significant Program Changes

Last year this program was: #15009A, Felony Trial Unit B-Drugs/Vice

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

Felony Trial Unit C prosecutes a variety of serious or high and medium level felony crimes including: Robberies, residential burglary, weapons, gang crimes, vehicular homicides and assaults, arson and felony animal abuse.

Program Description

This program works closely with federal, state and local law enforcement agencies to prosecute serious person and property crimes involving gangs, weapons, arson, animal abuse, robbery, residential burglary, assaults and crimes involving weapons. As an active member of the Youth Gun Anti-Violence task force (YGAT), the program works cooperatively with the Bureau of Alcohol Tobacco and Firearms and the Portland Police Bureau and the US Attorney's Office to reduce or eliminate illegal possession and transfer of firearms and has been involved in hundreds of state and federal prosecutions. The Gang unit works cooperatively with state and local law enforcement agencies and communities to target and reduce the instance of gang related crime through aggressive enforcement and prosecution. In the continuum of prosecution services, this unit prosecutes high and medium level offenders and is key to making sure that offenders are held accountable for their criminal behavior. The program holds offenders accountable for committing serious person and property crimes, and seeks to engage other community partners in reducing gang related violence and illegal activities in the schools and neighborhoods.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	cases issued	687	706	775	687
Outcome	cases resolved	727	688	820	727
Input	cases reviewed	884	1,025	995	884

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
Cases resolved-the number of cases completed and closed in that unit.
Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations: Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,489,099	\$19,691	\$1,390,708	\$143,646
Contracts	\$47,828	\$41,185	\$43,463	\$0
Materials & Supplies	\$15,688	\$0	\$14,688	\$0
Internal Services	\$16,301	\$0	\$15,801	\$0
Total GF/non-GF:	\$1,568,916	\$60,876	\$1,464,660	\$143,646
Program Total:	\$1,629,792		\$1,608,306	
Program FTE	11.00	0.31	10.00	1.00
Program Revenues				
Intergovernmental	\$0	\$60,876	\$0	\$143,646
Total Revenue:	\$0	\$60,876	\$0	\$143,646

Explanation of Revenues

\$143,646 JAG gang grant

Significant Program Changes

Last year this program was: #15010A, Felony Trial Unit C-Gangs, Robbery, Weapons

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

Felony Trial Unit D prosecutes cases involving violent person crimes such as aggravated assault, rape, kidnap, sex offenses, attempted murder, compelling prostitution and official misconduct. These cases involve some of the most serious or highest level offenders and some medium level offenders.

Program Description

This program works in close cooperation with federal, state and local law enforcement agencies to prosecute some of the most serious crimes that occur in Multnomah County.

The program is a key partner in the East County Major Crimes Unit which target and respond to the most serious crimes and serves the East County communities.

The program protects the public and holds offenders accountable through the prosecution of crimes involving aggravated assault, rape, kidnap, sex offenses, attempted murder and compelling prostitution.

In cooperation with a variety of law enforcement and other agencies, this program investigates and when appropriate prosecutes cases involving official misconduct of public officials.

The program, through its inter-agency cooperation, collaboration, and prosecution efforts, is a key part of holding high and medium level offenders accountable for committing serious person crimes or official misconduct.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases issued	434	408	434	440
Outcome	Cases resolved	422	375	425	450
Input	Cases reviewed	770	679	775	775

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.

Cases resolved-the number of cases completed and closed in that unit.

Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$944,977	\$0	\$814,377	\$287,975
Contracts	\$21,542	\$0	\$20,152	\$0
Materials & Supplies	\$9,003	\$0	\$9,003	\$6,265
Internal Services	\$14,383	\$0	\$6,987	\$11,192
Total GF/non-GF:	\$989,905	\$0	\$850,519	\$305,432
Program Total:	\$989,905		\$1,155,951	
Program FTE	7.00	0.00	6.00	2.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$5,977	\$0
Intergovernmental	\$0	\$0	\$0	\$305,432
Total Revenue:	\$0	\$0	\$5,977	\$305,432

Explanation of Revenues

\$148,990 COPS grant Child Sexual Predator, \$156,442 JAG/Byrne ARRA Sexual Offender Registration Detail

Significant Program Changes

Last year this program was: #15011A, Felony Unit D-Violent Person Crimes

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The pre-trial unit represents and/or coordinates judicial appeal cases for the District Attorney's office, civil litigations, post conviction relief, felony arraignments, coordinates extraditions and transport of material witnesses, post conviction expungements and provides Grand Jury administration.

Program Description

This program provides a variety of important functions within the District Attorney's office including felony arraignment court appearances, civil litigations, post conviction relief and appeals.

The program also provides administration for the Grand Jury which meets to review evidence on felony criminal cases to determine if an indictment should be issued. For those people convicted of crimes who qualify, this program provides a process for the expungement of records.

The program also processes cases involving fugitives who have been arrested in Multnomah County on outstanding warrants from other states or jurisdictions. The program works, through citizen involvement in the Grand Jury system, to indict persons involved in felony crimes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases issued	329	350	325	325
Outcome	Cases resolved	326	340	320	320

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
 Cases resolved-the number of cases completed and closed in that unit.

Legal/Contractual Obligation

ORS 138.081 appeals, ORS chapter 34 Writs of Habeas Corpus, ORS chapters 132 and 135 Grand Jury and pre-trial and felony arraignments. 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$928,210	\$0	\$971,802	\$0
Materials & Supplies	\$1,756	\$0	\$1,756	\$0
Internal Services	\$6,632	\$0	\$6,357	\$0
Total GF/non-GF:	\$936,598	\$0	\$979,915	\$0
Program Total:	\$936,598		\$979,915	
Program FTE	9.50	0.00	9.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15012, Felony Pre-Trial/Grand Jury

Program # 15012 - District Attorney's Office- Investigations

Version 4/19/2010 s

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Investigation unit provides case specific felony investigation, evidence gathering, witness interviews and transport, Subpoena service and other trial assistance as is determined by the Deputy District Attorney.

Program Description

The Investigations unit works closely and in cooperation with federal, state and local law enforcement agencies and Deputy District Attorneys to provide investigation services on high, medium and low level felony cases. With a combination of District Attorney Investigators and Investigators assigned to the office from the Portland Police Bureau, the program provides case specific evidence gathering and evaluation, witness interviews and transport for testimony, background investigations and service of subpoenas that compel witness appearance. Investigations are a crucial and integral part of the prosecution of all felony cases. The Investigations program works to assist in holding offenders accountable by effective and aggressive prosecution.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Subpoenas issued	6,820	9,550	6,800	7,000
Outcome	Subpoenas served	5,443	7,250	5,450	5,600

Performance Measure - Description

Number of subpoenas issued- the number of subpoenas given to the Investigators for personal service.
 Number of Subpoenas served- the number of subpoenas for which personal service was completed.

Legal/Contractual Obligation

8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$335,142	\$36,000	\$352,863	\$36,000
Contracts	\$26,410	\$0	\$26,410	\$0
Materials & Supplies	\$19,950	\$0	\$18,950	\$0
Internal Services	\$85,204	\$0	\$87,199	\$0
Total GF/non-GF:	\$466,706	\$36,000	\$485,422	\$36,000
Program Total:	\$502,706		\$521,422	
Program FTE	3.63	0.37	3.63	0.37
Program Revenues				
Intergovernmental	\$0	\$36,000	\$0	\$36,000
Total Revenue:	\$0	\$36,000	\$0	\$36,000

Explanation of Revenues

\$36,000 City of Gresham PD

Significant Program Changes

Last year this program was: #15013, District Attorney's Office -Investigations

Division Overview

The Family Justice Division was created to strengthen services for children and families in Multnomah County. Increased reporting of domestic violence and child abuse demanded specialized services for families.

The Family and Community Justice Division consists of the following:

Misdemeanor Prosecution includes the Multnomah County Community Courts, which prosecute community-related, non-violent, and quality of life crimes; the Misdemeanor Court, which receives and prosecutes misdemeanor crimes, traffic crimes and city ordinance violations.

The Neighborhood District Attorney in addition to reviewing and issuing misdemeanor cases, works closely with community groups, Neighborhood Associations, business groups and local law enforcement to identify emerging criminal activity and help develop and implement strategies to prevent crime .

The Juvenile Section prosecutes juveniles who have committed crimes ranging from misdemeanors to homicides; intervenes to protect the well being of abused or neglected children; and frees children for adoption.

The Domestic Violence Unit prosecutes domestic violence cases including misdemeanors, felonies, homicides, and violation of restraining orders.

Victims' Assistance offers crisis intervention, short term counseling, and information and referral; assists victims in obtaining restitution; and keeps victims and their families advised of the progress of the case and assists victims through the case disposition.

The Child Abuse Team reviews/processes criminal cases involving child abuse.

Child Support Enforcement establishes and enforces child support orders for non-welfare recipients in Multnomah County.

Victims' Assistance

- I5019A Victims Assistance

Misdemeanor Prosecution

- I5017A Trial/Intake, Community Ct.

Neighborhood District Attorney

- I5018A Neighborhood DA
- I5018B North/NE Neighborhood DA

Juvenile Section

- I5014 Juvenile Ct. Trial Unit

Child Abuse Team

- I5016A Child Abuse Team- MDT
- I5016B Child Abuse- Deputy DA3

Domestic Violence Unit

- I5015A Domestic Violence Unit

Family & Community Justice Administration

- I5013 Administration

Child Support Enforcement

- I5020 Child Support Enforcement

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

The Family Justice Division changes largely reflect a movement of staff and Deputy DA to balance out the net loss of five Deputy DA during last years budget.

The Juvenile Court Trial Unit (15014) increased by 1.00 Deputy DA due to an internal transfer. This change allows the unit to maintain its 2009 service level.

The Domestic Violence Unit (15015A) was able to save an additional position with grant dollars.

The Misdemeanor Trial and Intake unit (15017A) shows a net loss of 1.00 Deputy DA position but because two positions were transferred to the unit during the year to offset the need to reduce some felony charges to misdemeanor charges and the institution of open booking, the reduction to actual current service level is three Deputy DA. This will have a significant impact on the numbers and types of crimes being prosecuted at this level.

The increase in General Fund in the Child Support program (15020) is due to the loss of federal incentive revenue. The increase allows Child Support Enforcement to maintain the current level of service.

Measuring Success

The Family and Community Justice Division hosts a variety of programs that range from more traditional trial units such as Domestic Violence, Juvenile Trial and Misdemeanor Trial to more service oriented units like Victims Assistance and Child Support Enforcement.

Because a single method of tracking success does not work across all programs within this Division a variety of performance measures have been created. They range from case tracking measures such as cases reviewed, cases issued and cases resolved to measures that track the effectiveness in which programs provide services.

Examples of the measures that track effectiveness are, amount of child support collected (Child Support Enforcement), number of children protected (Juvenile and MDT), and the amount of information and referral services provide by the Victims Assistance Program.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
15013	Family and Community Justice Administration	\$245,753	\$0	\$245,753	1.00
15014	Juvenile Court Trial Unit	1,051,338	1,371,704	2,423,042	20.00
15015A	Domestic Violence Unit	830,949	257,574	1,088,523	10.00
15016A	Child Abuse Team MDT	707,863	811,288	1,519,151	6.00
15016B	Child Abuse Unit MDT Deputy DA3	143,646	0	143,646	1.00
15017A	Misdemeanor Trial, Intake, Community Court	2,514,592	0	2,514,592	28.00
15018A	Neighborhood DA	486,782	511,157	997,939	7.00
15018B	Neighborhood DA North/Northeast	120,935	0	120,935	1.00
15019A	Victims Assistance	485,889	254,236	740,125	9.00
15020	Child Support Enforcement	<u>484,015</u>	<u>2,235,154</u>	<u>2,719,169</u>	<u>27.00</u>
Total		\$7,071,762	\$5,441,113	\$12,512,875	110.00

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Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

This is a Chief Deputy District Attorney that provides leadership, policy direction, long and short range planning and daily operational oversight for the Family and Community Justice Division.

Program Description

The Chief Deputy District Attorney of the Family and Community Justice Division is a member of senior level management with specific division level responsibilities. The Chief Deputy has direct and daily oversight responsibility over the Misdemeanor units, Neighborhood DA program, Community Court, Domestic Violence trial unit, Juvenile trial unit, Child Abuse unit, Support Enforcement Division, and Victims Assistance unit. The Chief Deputy provides leadership, policy direction, long and short range planning and daily operational oversight.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total cases issued in Family and Community Justice Division	15,795	14,700	15,800	15,800
Outcome	Total cases resolved in Family and Community Justice Division	13,822	12,100	13,825	13,820

Performance Measure - Description

Total cases issued in Family and Community Justice Division includes felony and misdemeanor cases but does not include juvenile cases.

Total cases resolved in Family and Community Justice Division includes felony and misdemeanor cases but does not include juvenile cases.

Legal/Contractual Obligation

ORS 8.760 Deputies may be authorized and paid by county. ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$216,083	\$0	\$234,029	\$0
Contracts	\$7,105	\$0	\$6,105	\$0
Materials & Supplies	\$4,860	\$0	\$4,860	\$0
Internal Services	\$3,048	\$0	\$759	\$0
Total GF/non-GF:	\$231,096	\$0	\$245,753	\$0
Program Total:	\$231,096		\$245,753	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15002, District Attorney's Office-Family & Community Justice administration

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Juvenile Court Trial Unit prosecutes juvenile crimes ranging from misdemeanors to homicides. It has three primary functions: delinquency: prosecuting juveniles who have committed criminal offenses; dependency: litigating child protection cases in Juvenile Court; Termination of Parental Rights: litigating cases where the abuse or neglect of a child has reached such a level that effort must be made to free the child for adoption.

Program Description

The Delinquency function involves the prosecution of juveniles who have committed non-Ballot Measure 11 crimes. This includes cases ranging from misdemeanors to felonies to homicides. The unit works closely with the Department of Juvenile Community Justice (DCJ) in developing appropriate sanctions aimed at accountability, community protection and reformation.

The dependency function involves working closely with the State Department of Human Services (DHS) and other agencies to protect children who come to the attention of authorities as a result of abuse or neglect. Deputy District Attorneys are responsible for litigating child protection cases (dependency cases) in Juvenile Court and for working with DHS and other agencies and partners to fashion plans which will provide protection for the child and opportunities for the parents to mitigate the dangers which brought the child to the attention of the court in the first place.

All efforts are made to keep the family unit intact however when those efforts are exhausted the Termination of Parental Rights section, works in close collaboration with the State Department of Human Services to free these children for adoption. Services provided to law enforcement, juvenile courts, DCJ and DHS include filing petitions for delinquency, dependency or termination of parental rights, meeting with victims and witnesses, seeking restitution on behalf of victims, coordinating with juvenile court counselors, DCJ and DHS and trying cases in court.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of dependency cases	608	350	610	600
Outcome	Number of children protected on dependency cases	638	575	640	640

Performance Measure - Description

Output- the number of new and reopened dependency cases.

Outcome- the number of children protected as a result of work on dependency cases.

Legal/Contractual Obligation

Juvenile Trial Court/Termination of Parental Rights: 8.685 Assisting juvenile court; right to appear. (1) The District Attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section. (3) The District Attorney is entitled to appear on behalf of the state in the juvenile court in any matter within the jurisdiction of the court. [1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$798,126	\$1,364,678	\$907,470	\$1,341,146
Contracts	\$11,700	\$27,500	\$11,700	\$27,500
Materials & Supplies	\$19,285	\$0	\$19,285	\$0
Internal Services	\$112,758	\$2,652	\$112,883	\$3,058
Total GF/non-GF:	\$941,869	\$1,394,830	\$1,051,338	\$1,371,704
Program Total:	\$2,336,699		\$2,423,042	
Program FTE	7.97	11.03	8.65	11.35
Program Revenues				
Indirect for dep't Admin	\$1,544	\$0	\$2,018	\$0
Intergovernmental	\$0	\$1,394,830	\$0	\$1,371,704
Total Revenue:	\$1,544	\$1,394,830	\$2,018	\$1,371,704

Explanation of Revenues

\$64,208 Juvenile Accountability Block Grant, \$211,969 State Dependency, \$1,095,527 Termination of Parental Rights.

Significant Program Changes

Last year this program was: #15014A, Juvenile Court Trial Unit

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and restraining order violations. It provides outreach and access to support services to all domestic violence victims with special emphasis on victims from under-served populations.

Program Description

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and restraining order violations. In conjunction with the Victims Assistance program, it provides outreach and access to support services to all victims of domestic violence with a special emphasis on victims from under-served populations. Working in collaboration with state and local law enforcement, Community Justice and a variety of local non-profit domestic violence organizations and shelters, the program includes a six month deferred prosecution program with individualized treatment plans closely monitored by probation officers. Support includes specialized services; personal contact by a victim advocate; information resources and referrals for social services, coordination with social service agencies, accompaniment to court proceedings, notification of rights and remedies and assistance in exercising those rights. This program provides a specialized emphasis on prosecution of elder abuse cases in Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	cases issued	1,267	1,285	1,265	1,275
Outcome	cases resolved	1,296	1,221	1,300	1,300
Input	cases reviewed	3,065	2,721	3,065	3,075

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
Cases resolved-the number of cases completed and closed in that unit.
Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$962,823	\$75,000	\$788,396	\$257,574
Contracts	\$15,739	\$0	\$15,739	\$0
Materials & Supplies	\$4,211	\$0	\$4,211	\$0
Internal Services	\$19,739	\$0	\$22,603	\$0
Total GF/non-GF:	\$1,002,512	\$75,000	\$830,949	\$257,574
Program Total:	\$1,077,512		\$1,088,523	
Program FTE	9.35	0.65	7.97	2.03
Program Revenues				
Intergovernmental	\$0	\$75,000	\$0	\$257,574
Total Revenue:	\$0	\$75,000	\$0	\$257,574

Explanation of Revenues

\$150,463 JAG DV 1Stop, \$75,000 VAWA, \$32,111 VAWA ARRA

Significant Program Changes

Last year this program was: #15015A, Domestic Violence Trial Unit

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Child Abuse Team reviews and processes cases and reports involving child abuse in a domestic setting or by child care providers. Using an integrated team of prosecutors, child specialists, and police investigators, the team reviews, coordinates and investigates cases, then decides how to proceed.

Program Description

Also known as the Multidisciplinary Child Abuse Team (MDT) this group of Deputy District Attorneys and staff are part of a larger group of dedicated child and health care professionals, law enforcement officers and prosecutors. They review and investigate all reported cases of child abuse or child mistreatment in the county and all fatalities which involve a child under the age of 18 years and where abuse is suspected.

Located at the Gateway Children's Center campus, this program prosecutes some of the most troubling and serious crimes every year and handles the corresponding child abuse and neglect proceeding in Juvenile Court. Each team member and those conducting child abuse investigations and interviews of child abuse victims are trained in risk assessment, dynamics of child abuse, child sexual abuse and rape of children and legally sound and age appropriate interview and investigatory techniques.

This program also coordinates the distribution Child Abuse Multidisciplinary Intervention (C.A.M.I) funds which are generated from unitary assessment funds from the state, to a variety of local partners on an annual basis for projects associated with child abuse intervention.

The program keeps children safe by removing them from dangerous and abusive home or day care situations when necessary and working with families to address the issues which brought the child to the attention of authorities in the first place.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of dependency cases	75	79	75	75
Outcome	Number of children protected	129	123	129	129
Output	Felony cases issued	65	71	65	65
Input	Felony cases reviewed	240	217	240	240

Performance Measure - Description

Output- the number of new dependency cases opened or reopened.
Outcome- the number of children protected on dependency cases.
Felony cases issued- number cases with a charging instrument
Felony cases reviewed- total number of cases submitted for review.

Legal/Contractual Obligation

ORS 418.747 Interagency teams for investigation; duties; training; method of investigation; fatality review process. (1) The district attorney in each county shall be responsible for developing interagency and multidisciplinary teams to consist of but not be limited to law enforcement personnel, Department of Human Services child protective service workers, school officials, county health department personnel, child abuse intervention center workers, if available, and juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$561,929	\$152,084	\$607,604	\$154,574
Contracts	\$22,060	\$484,320	\$22,060	\$533,103
Materials & Supplies	\$8,021	\$51,618	\$8,022	\$84,610
Internal Services	\$67,600	\$34,493	\$70,177	\$39,001
Total GF/non-GF:	\$659,610	\$722,515	\$707,863	\$811,288
Program Total:	\$1,382,125		\$1,519,151	
Program FTE	4.00	2.00	4.00	2.00
Program Revenues				
Indirect for dep't Admin	\$20,030	\$0	\$25,498	\$0
Intergovernmental	\$0	\$722,515	\$0	\$811,288
Total Revenue:	\$20,030	\$722,515	\$25,498	\$811,288

Explanation of Revenues

\$811,288 CAMI

Significant Program Changes

Last year this program was: #15016A, Child Abuse Team-MDT

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

This program offer adds a Deputy DA 3 the MDT Child Abuse Team. The Child Abuse Team reviews and processes cases and reports involving child abuse in a domestic setting or by child care providers. Using an integrated team of prosecutors, child specialists, and police investigators, the team reviews, coordinates and investigates cases, then decides how to proceed.

Program Description

Also known as the Multidisciplinary Child Abuse Team (MDT) this group of Deputy District Attorneys and staff are part of a larger group of dedicated child and health care professionals, law enforcement officers and prosecutors. They review and investigate all reported cases of child abuse or child mistreatment in the county and all fatalities which involve a child under the age of 18 years and where abuse is suspected.

Located at the Gateway Children's Center campus, this program prosecutes some of the most troubling and serious crimes every year and handles the corresponding child abuse and neglect proceeding in Juvenile Court. Each team member and those conducting child abuse investigations and interviews of child abuse victims are trained in risk assessment, dynamics of child abuse, child sexual abuse and rape of children and legally sound and age appropriate interview and investigatory techniques.

This program also coordinates the distribution Child Abuse Multidisciplinary Intervention (C.A.M.I) funds which are generated from unitary assessment funds from the state, to a variety of local partners on an annual basis for projects associated with child abuse intervention.

The program keeps children safe by removing them from dangerous and abusive home or day care situations when necessary and working with families to address the issues which brought the child to the attention of authorities in the first place.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of dependency cases	25	0	25	25
Outcome	Number of children protected	43	0	43	43
Output	Number of cases issued	22	0	22	22
Input	Number of cases reviewed	80	0	80	80

Performance Measure - Description

Output- the number of new dependency cases opened or reopened.
Outcome- the number of children protected on dependency cases.

Legal/Contractual Obligation

ORS 418.747 Interagency teams for investigation; duties; training; method of investigation; fatality review process. (1) The district attorney in each county shall be responsible for developing interagency and multidisciplinary teams to consist of but not be limited to law enforcement personnel, Department of Human Services child protective service workers, school officials, county health department personnel, child abuse intervention center workers, if available, and juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$143,646	\$0
Total GF/non-GF:	\$0	\$0	\$143,646	\$0
Program Total:	\$0		\$143,646	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

This program holds offenders accountable by providing prosecution services for low level quality of life crimes. The types of cases include driving under the influence of intoxicants (DUI), traffic, theft, prostitution, harassment, trespass and other misdemeanor crimes. The Community Court holds non-violent offenders accountable to the community and connects offenders to needed social service programs. The program has been reduced by five Deputy DA positions from the current service level.

Program Description

This program works collaboratively with the State courts and local law enforcement agencies to prosecute all misdemeanor crimes except domestic violence.

The Misdemeanor trial and Intake units attend arraignments, review, issue cases, and prosecute all misdemeanor quality of life crimes in Multnomah County. Attorney's in the trial unit work collaboratively with the Neighborhood DA program by prosecuting their issued cases.

Because of the large volume of cases and the continued expansion of East County, prosecutors present cases to courts located in downtown and also in Gresham. Cases involving non-violent offenders can also now be referred to Community Courts located in downtown and Gresham. These courts not only issue sanctions against offenders but also provide access to needed social services such as alcohol and drug treatment. With over 6000 cases processed each year, holding offenders accountable through the Community Courts represents a cost effective collaboration between the state courts, prosecution and social service providers.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases issued	13,249	11,695	13,250	11,350
Outcome	Cases resolved	101,388	12,900	11,388	9,770
Input	Cases reviewed	16,395	14,084	16,395	14,045

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.

Cases resolved-the number of cases completed and closed in that unit.

Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,431,177	\$0	\$2,416,344	\$0
Contracts	\$45,973	\$0	\$45,973	\$0
Materials & Supplies	\$20,651	\$0	\$19,650	\$0
Internal Services	\$118,134	\$0	\$32,625	\$0
Total GF/non-GF:	\$2,615,935	\$0	\$2,514,592	\$0
Program Total:	\$2,615,935		\$2,514,592	
Program FTE	29.00	0.00	28.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15017A, Misdemeanor Trial, Intake, Community Court

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Neighborhood DA program reviews and issues charging documents on misdemeanor cases, and works with local individual citizens, community groups, neighborhood associations, business associations and law enforcement agencies to identify and develop strategies to combat quality of life crimes.

Program Description

This is a nationally recognized model program for engaging a variety community, business and law enforcement partners in identifying crime issues and developing strategies within a community to combat quality of life crime in neighborhoods. The Neighborhood prosecutors are strategically located in East, West and the Gresham areas. Specialized prosecutors are contracted with Lloyd Business District and Tri-Met to prosecute misdemeanor crimes specific to those entities. In addition the program issues approximately one third of all misdemeanors processed by the office. The program also has one prosecutor assigned to Project Safe Neighborhoods. This project works collaboratively with El Programma Hispano to educate Latino youth and their families about gun crimes and penalties and in developing strategies to reduce gun crimes in neighborhoods and schools. The program works cooperatively with law enforcement agencies and other public safety partners to review and issue charging documents on misdemeanor cases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases issued	5,024	5,469	5,025	5,413
Outcome	Problem solving contacts	36,063	26,302	36,000	30,000
Input	Cases reviewed	5,821	6,378	5,825	5,821

Performance Measure - Description

Cases issued- the number of cases for which a charging instrument has been created in the unit.

Problem solving activities- the number of annual problem solving contacts Neighborhood DA have with citizens, law enforcement, business and neighborhood associations or other special interest organizations.

Cases reviewed-total number of cases submitted to the unit.

Legal/Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$537,364	\$477,923	\$450,943	\$475,171
Contracts	\$0	\$73,558	\$0	\$35,986
Materials & Supplies	\$17,565	\$0	\$17,065	\$0
Internal Services	\$22,188	\$0	\$18,774	\$0
Total GF/non-GF:	\$577,117	\$551,481	\$486,782	\$511,157
Program Total:	\$1,128,598		\$997,939	
Program FTE	5.07	3.12	4.00	3.00
Program Revenues				
Intergovernmental	\$0	\$316,760	\$0	\$264,004
Other / Miscellaneous	\$0	\$234,721	\$0	\$247,153
Total Revenue:	\$0	\$551,481	\$0	\$511,157

Explanation of Revenues

\$110,902 JAG, \$75,000 Lloyd Business District, \$172,153 TriMet, \$153,102 Project Safe Neighborhood.

Significant Program Changes

Last year this program was: #15018A, Neighborhood DA

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs: 15018A

Program Contact: Scott Marcy

Program Characteristics:

Executive Summary

During fiscal year 2010 the North/Northeast Neighborhood DA position was moved in order to cover a shortfall in another trial unit. This program offer would restore this position. The Neighborhood DA program reviews and issues charging documents on misdemeanor cases, and works with local individual citizens, community groups, neighborhood associations, business associations and law enforcement agencies to identify and develop strategies to combat quality of life crimes.

Program Description

This is a nationally recognized model program for engaging a variety community, business and law enforcement partners in identifying crime issues and developing strategies within a community to combat quality of life crime in neighborhoods. The Neighborhood prosecutors are currently strategically located in East, West and the Gresham areas. Specialized prosecutors are contracted with Lloyd Business District and Tri-Met to prosecute misdemeanor crimes specific to those entities. In addition the program issues approximately one third of all misdemeanors processed by the office. This program offer would restore the North/Northeast Neighborhood DA.

The program also has one prosecutor assigned to Project Safe Neighborhoods. This project works collaboratively with El Programa Hispano to educate Latino youth and their families about gun crimes and penalties and in developing strategies to reduce gun crimes in neighborhoods and schools. The program works cooperatively with law enforcement agencies and other public safety partners to review and issue charging documents on misdemeanor cases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases Issued	0	0	0	837
Outcome	Problem Solving Activities	0	0	0	6,744
Input	Cases reviewed	0	0	0	970

Performance Measure - Description

Cases issued- the number of cases for which a charging instrument has been created in the unit.

Problem solving activities- the number of annual problem solving contacts Neighborhood DA have with citizens, law enforcement, business and neighborhood associations or other special interest organizations.

Cases reviewed-total number of cases submitted to the unit.

Legal/Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$120,935	\$0
Total GF/non-GF:	\$0	\$0	\$120,935	\$0
Program Total:	\$0		\$120,935	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Victims Assistance Program assists victims of crime with crisis response, advocacy, court preparation and accompaniment, referral to services and assistance with obtaining a restitution order from the court. Advocates provide immediate crisis intervention and response and assists victims in accessing other needed social services and temporary shelter, if necessary. The advocates coordinate with social service agencies and other providers to assure that the victims get the services they need.

Program Description

The program provides legal information and support for victims throughout the processing of the case and is responsible for ensuring that victims are provided a notice of rights and remedies available (like the rights to be present at court hearings, to be heard, and to restitution, among others). The Victims Assistance Program provides victim advocates who work directly with victims of crime to assist them in advocating for and exercising their rights in the criminal justice system. Advocates provide immediate crisis intervention and response, accompaniment to court hearings, referral to services, assistance with obtaining restitution orders from the court, and information and notice of the case progress through the criminal justice system. The program includes an extensive network of approximately 60 on-call advocate volunteers trained to provide on site assistance, (generally at the hospital where the victim has been taken following a report) aid and referral to services to victims of sexual assault 24 hours per day, 7 days per week.

The program educates and assists victims in accessing other needed social services and temporary shelter, if necessary. The advocates coordinate with social service agencies and other providers to assure that the victims get the services they need. The program is required by law to educate victims about their rights and the remedies available to them under the law and provides assistance in working with the public safety system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Cases assigned to Victim Advocates	2,191	2,500	2,195	2,250
Outcome	Number of Victim Advocate court appearances	1,437	1,650	1,437	1,450
Outcome	Number of information referral services provided to victims	7,986	8,500	7,985	8,000

Performance Measure - Description

Output- The number of cases which were assigned a Victims Advocate to assist the crime victim.

Outcome- the number of court appearances attended to support the victim.

Outcome- the number of referral services provided to victims.

Legal/Contractual Obligation

Article I Section 42 Oregon Constitution; Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.410, ORS 147.417 Victim to be notified of constitution rights. ORS 147.227 Disbursement of moneys to be used for comprehensive victim's assistance programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$423,961	\$211,737	\$451,986	\$249,236
Contracts	\$944	\$0	\$944	\$0
Materials & Supplies	\$4,121	\$5,000	\$4,121	\$5,000
Internal Services	\$32,794	\$0	\$28,838	\$0
Total GF/non-GF:	\$461,820	\$216,737	\$485,889	\$254,236
Program Total:	\$678,557		\$740,125	
Program FTE	5.90	2.60	5.90	3.10
Program Revenues				
Intergovernmental	\$357,080	\$171,737	\$397,462	\$249,236
Other / Miscellaneous	\$0	\$45,000	\$0	\$5,000
Total Revenue:	\$357,080	\$216,737	\$397,462	\$254,236

Explanation of Revenues

\$77,499 DV 1Stop, \$5,000 emergency victims, \$397,462 Unitary Assessment, \$171,737 VOCA grant.

Significant Program Changes

Last year this program was: #15019A, Victims Assistance

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Child Support Enforcement program provides parents with minor children with legal assistance in establishing, modifying and collecting child support, medical support and with legally establishing paternity.

Program Description

The program works cooperatively and collaboratively with all Oregon county jurisdictions, state and federal agencies, with all 50 states and dozens of foreign governments in the establishment and collection of child support and medical coverage. In addition the program works to legally establish paternity when necessary through DNA analysis and legal proceedings.

With two locations (downtown, Gresham) the program routinely carries average caseload of approximately 8300 cases and collects approximately \$32 million annually. Every dollar collected through the program is sent out directly to custodial parents for the benefit of the minor child or children. This program benefits over 10,000 children annually in Multnomah County.

This program helps provide economic stability for thousands of families and over ten thousand children in Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of cases worked per year	7,986	8,100	7,975	7,975
Outcome	Amount of child support collected	33,164,034	32,600,000	33,150,035	33,250,000

Performance Measure - Description

Cases worked per year- the average number of cases that were assigned to the office during the year.

Amount of Child Support Collected- The total amount of Child Support and past due Child Support collected during the year.

Legal/Contractual Obligation

Child Support Enforcement: ORS 25.080 Entity primarily responsible for support enforcement services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$351,766	\$1,881,028	\$484,015	\$1,757,392
Contracts	\$0	\$10,000	\$0	\$10,000
Materials & Supplies	\$0	\$25,731	\$0	\$22,980
Internal Services	\$0	\$464,338	\$0	\$444,782
Total GF/non-GF:	\$351,766	\$2,381,097	\$484,015	\$2,235,154
Program Total:	\$2,732,863		\$2,719,169	
Program FTE	4.46	22.54	6.29	20.71
Program Revenues				
Indirect for dep't Admin	\$84,728	\$0	\$85,399	\$0
Fees, Permits & Charges	\$0	\$75,000	\$0	\$45,000
Intergovernmental	\$0	\$2,306,097	\$0	\$2,190,154
Total Revenue:	\$84,728	\$2,381,097	\$85,399	\$2,235,154

Explanation of Revenues

\$1,031,330 federal matching funds, \$764,844 ARRA match, \$394,000 incentive, \$45,000 program fee (DEFRA).

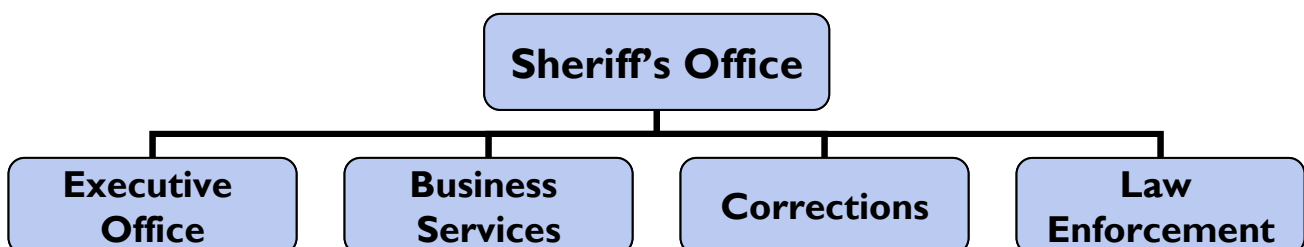
Significant Program Changes

Last year this program was: #15020, Child Support Enforcement

Department Overview

The Sheriff's Office (MCSO) plays a unique, comprehensive role in the continuum of Public Safety Services here in Multnomah County. The Sheriff's reach is extensive, providing law enforcement services, search and rescue operations, civic emergency coordination and community policing to unincorporated areas in the Columbia River Gorge, east and west county communities, forested public watersheds and waterways both remote and urban. The Sheriff is also the first responder in providing social services to these areas, coordinating Health Department, Human Services and other responses as needed. When police contact in any of these areas results in arrest, Sheriff's deputies transport arrestees to the Sheriff Office Booking Facility, located in the basement of the Multnomah County Detention Center. There arrestees are searched, medically screened by Health Department staff and evaluated by court and corrections staff for release options or potential housing. If housed in one of the Sheriff's Office jail facilities, pretrial inmates and sentenced offenders are assessed for potential placement in programs offered in the jails – programs targeting mental health, addiction treatment and services, and post-release housing and job training to name a few. Through all these activities, arrest and booking, court transport to housing, programming to release, Sheriff's staff are directly involved in the care, custody and control of these individuals, giving the Multnomah County Sheriff and staff a uniquely comprehensive role in county Public Safety.

All of these services are important elements to a "stream of offenders" approach to public safety services and serve to fulfill the priority of safety at home, work, school, or play.



Budget Overview

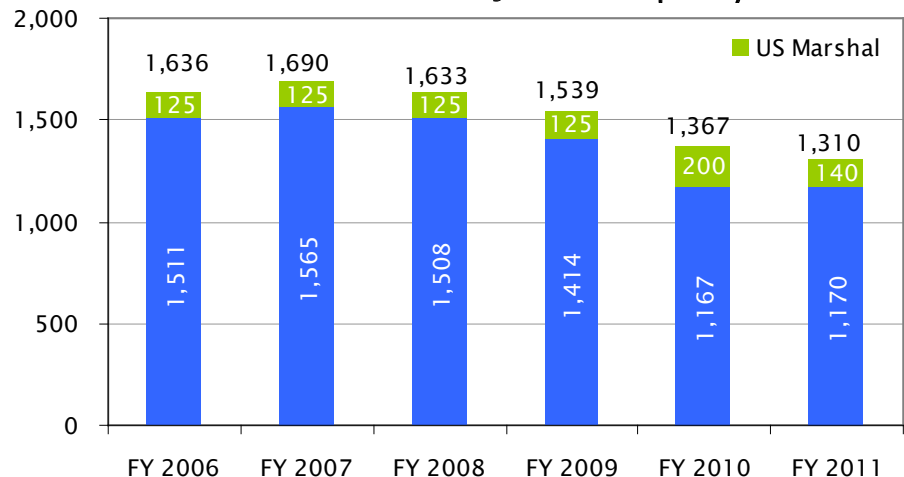
The Sheriff's Office total budget for FY 2011 is approximately \$117.4 million. General Funds are \$100.3 million, or 86% of its total budget. A year over year comparison shows the General Fund increased by \$3.3 million, or 3.4%. Most of this increase is attributable to increases in personnel costs. The Sheriff's Office also budgets State Department of Corrections funds, at \$8.3 million. FTE have increased by 24.21 with the majority of the increase due to new programs and converting overtime costs into full time positions.

The budget includes the following new programs:

- 60035E Domestic Violence Gateway One Stop - facility security at the new Gateway Center.
- 60046 In- Jail Human Trafficking - targets trafficking of human inside jail.
- 60048 TeleStaff/LEDS - provides additional training
- 60072 Bull Run Watershed Patrol - contract with the City of Portland to patrol the Bull Run Watershed.
- 60076B Domestic Violence Enhance Response Team - coordination team that provides services to domestic violence victims.

The Sheriff has the budgeted capacity to support 1,310 beds, 140 of which are paid for by the US Marshals Services. Total capacity is 57 less than FY 2010.

Sheriff's Office Jail Bed Capacity



Budget Trends

	FY 2009 Actual	FY 2010 Current Estimate	FY 2010 Adopted Budget	FY 2011 Adopted Budget	Difference
Staffing FTE	807.65	765.47	765.47	789.68	24.21
Personal Services	\$92,894,758	\$90,112,321	\$91,170,194	\$95,980,332	\$4,810,138
Contractual Services	1,279,842	1,513,393	1,516,808	994,721	(522,087)
Materials & Supplies	19,549,586	20,031,437	20,250,396	20,187,403	(62,993)
Capital Outlay	385,092	564,114	575,627	195,074	(380,553)
Total Costs	\$114,109,278	\$112,221,266	\$113,513,025	\$117,357,530	\$3,844,505

Successes and Challenges

The Sheriff's Office experienced significant strides toward bettering public safety for county residents and visitors in the last fiscal year. 2009 saw the expansion of charges acceptable for booking by all police agencies in the county, giving police officers greater ability to disrupt unlawful activity and reducing the number of arrestees failing to appear for court dates. The Corrections Division also saw a return to single bunking at MCDC and with it a greater ability to apply the principles of direct supervision, a national best practices standard. Corrections also saw a redesign in its classification system for jail housing, as well as renewed efforts in offender reentry programming.

The Law Enforcement Division saw a number of improvements with revised patrol deployment shifts for increased coverage of unincorporated areas in Multnomah County, the restoration of the Special Investigations and Warrant Strike Team, grant funding for Child Abuse Prevention and Gang Enforcement.

As an agency, MCSO saw improvements to the website, the creation of a new newsletter, titled "The Green Hornet," providing a stronger connection between MCSO employees and the public and a reduction in sick time use agency-wide. All this while exceeding the Chair's request for spending reductions at the end of FY 2009, by not only returning the requested 3.4 million dollars but an additional 1.4 million to the general fund to improve county government.

Challenges facing MCSO in 2010 are serious, from continued budget constraints forcing service reductions at unacceptable levels, to managing changes in labor requirements under senate bill 400, to maintaining patrol enforcement for an ever increasing visitor population in the Columbia River Gorge or funding enough jail capacity to adequately support a stretched public safety system. MCSO will, as always, strive to overcome these challenges in the year ahead.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Executive Office	\$3,150,518	\$158,223	\$3,308,741	19.00
Business Services	12,250,571	1,382,015	13,632,586	69.70
Corrections Division	70,010,525	11,028,344	81,038,869	565.81
Law Enforcement	14,918,792	4,458,542	19,377,334	135.17
Total Sheriff's Office	\$100,330,406	\$17,027,124	\$117,357,530	789.68

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog. #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change - GF	Estimated \$ Change - Other Funds
Executive Office				
60000	Executive Office	(1.80)	(213,195)	-
Business Services Division				
60011A	Human Resources	(1.30)	(145,108)	-
60013A	Fiscal Unit	(1.00)	(64,798)	-
60014	Time & Attendance Unit	(0.50)	(33,019)	-
60015A	Resource Analysis Unit	(1.00)	(122,201)	-
60018A	Property & Laundry	(1.00)	(74,038)	-
Corrections Division				
60030	Corrections Administration	1.00	(240,000)	-
60033A	Booking and Release	5.04	573,068	-
60033B	Gresham Temp Hold	1.04	138,437	-
60034A	Court Services - Courthouse	2.00	187,417	-
60037A	Inmate Programs	(2.00)	(332,515)	-
60038	CERT/CNT	0.00	156,873	-
60039	Corrections Work Crews	(1.70)	(59,580)	(373,016)
60040A	MCDC Core Jail & 4th Fl.	7.79	439,485	-
60041A	MCIJ Dorms 10, 11 & 18	9.35	396,978	(46,379)
60041B	MCIJ Dorms 12 & 13	(5.46)	(632,596)	(520,787)
60041C	MCIJ Dorms 14 & 15	1.82	216,873	-
60041E	MCIJ Dorms 6 & 7	(5.46)	(876,013)	-
60041G	MCIJ Dorm 3	5.46	632,596	-
60041I	MCIJ Dorm 5	(9.10)	(1,197,170)	-
60043A	Close Street	(1.00)	(137,709)	-
60044	Volunteers	1.30	145,108	-
60046	In-Jail Human Trafficking	1.00	-	158,223
60048	TeleStaff/LEDS Sergeant	1.00	-	158,223

Prog. #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change - GF	Estimated \$ Change - Other Funds
Law Enforcement				
60063A	Patrol	1.00	-	-
60066	Detectives	3.25	-	364,784
60067A	Special Investigations Unit	1.00	-	120,023
60071	TriMet Transit Police	2.00	-	266,865
60072	Bull Run Patrol	2.00	-	394,755

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Division Overview

The MCSO Executive Office plays the critical role of oversight for the operations of the entire agency, a focus on staff well being through the agency Chaplain, a single point of contact for the Office of Sheriff in through the Public Information Officer, and a commitment to standards and ethical conduct through Professional Standards.

The Executive Office acts as the first point of policy for Sheriff's Office operations and interests. The Executive Office sets the course for the agency to follow, and ensures operations are safe and on target through units within the Office. The Inspections Unit accounts for agency firearms and other critical equipment, and oversees Life Safety functions for all of MCSO. The Public Information Officer relays information about agency operations to the public through public records requests, media inquiry and periodical publication. The Internal Affairs Unit assures a commitment to effective and ethical conduct, both through investigation of complaints against members and through oversight of agency high-risk practices. The Training Unit assures compliance with certification requirements for members, regular training for quality assurance of operations and regular review of policy and practice against local and regional legal standards.

The Executive Office maintains a comprehensive perspective of Public Safety in Multnomah County, providing oversight for policing, corrections, search and rescue, alarm permitting and many other services provided to Multnomah County residents and visitors, adding to a sense of safety for citizens at home, work and play.

Executive Office

- 60000 Executive Office

Professional Standards

- 60005A Professional Standards
- 60006 Training Unit
- 60048 TeleStaff/LEDS Sergeant

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Significant Changes for Executive, Professional Standards and Training

- Reduction of the Undersheriff position in the Executive Office due to new administration restructuring. General fund decrease of \$175,631 and 1.00 FTE.
- Reduction of the Chief of Staff position in the Executive Office due to new administration restructuring. General fund decrease of \$110,913 and 0.80 FTE.
- Reduction of an Investigator in Professional Standards to meet budget constraint. General fund decrease of \$130,115 and 1.00 FTE.
- The Training Unit was moved from the Enforcement Division to Professional Standards. No change in staffing.

Measuring Success

The significance of the performance measures found in the MCSO Executive Office program offers is that they hold the agency accountable to both citizens and the MCSO staff. These performance measures measure success by tracking the overall agency health, our adherence to professional standards, and the accomplishments of each unit in the agency.

The Executive Office tracks all the performance measures submitted in the Sheriff's Office program offers, with the understanding that the ultimate responsibility to the citizens resides with the Executive Office. The inspections and audits completed by the Inspections Unit keeps the agency in compliance with standards of management. The Training Unit ensures members are certified and trained to the levels required by their duties.

These Executive Office measures demonstrate the commitment to accountability, to having checks and balances within the system, and to maintaining high standards for members.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
60000	Executive Office	\$998,141	\$0	\$998,141	5.00
60005A	Professional Standards	1,175,260	0	1,175,260	7.00
60006	Training Unit	977,117	0	977,177	6.00
60048	TeleStaff/LEDS Sergeant	0	158,223	158,223	1.00
Total		\$3,150,518	\$158,223	\$3,308,741	19.00

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Lead Agency: Sheriff

Program Contact: Sheriff Dan Staton

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Sheriff and executive staff engage the community in defining and prioritizing public safety needs. The Sheriff establishes agency direction and standards to consistently demonstrate responsible leadership, ensure that citizens both trust and believe that they are receiving a quality level of law enforcement and corrections services.

Program Description

Activities include working with other agencies and departments to ensure the public safety system is balanced, works effectively together, and meets the expectations of the community in a fair and equitable manner. The Sheriff frequently contacts business and community leaders to assess and define their needs then applies that information to the priorities and strategies of the agency. The Sheriff is a member of the Oregon State Sheriff's Association, which guides industry standards and policies. The Sheriff maintains regular communications with employee, union, community and government leaders. The Sheriff swears in sworn employees, conveying a personal commitment between the employee and Sheriff personally. Through the Public Information Officer, the community is informed and educated about important issues relating to the Sheriff's Office.

An independent review of revenues and expenditures are routinely performed by staff for efficient use of taxpayer's dollars. This program supports the public trust and confidence by identifying and understanding the citizen's need to communicate between themselves and their elected officials. Public interaction through meetings, media events, public web site, and electronic mail create frequent, genuine-feeling interactions with their elected Sheriff. ORS 206.010 describes the Sheriff as "the chief executive officer and conservator of the peace of the county." Elected countywide, the Sheriff is accountable to the public for delivery of law enforcement and corrections services to ensure all citizens are protected in a fair and equitable manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of voluntary resignations agency wide	30	18	9	9
Outcome	Number of divisions that achieve the majority of their performance measures	4	4	4	4
Outcome	Percent of performance measures met agency wide	0.0%	100.0%	90.0%	92.0%

Performance Measure - Description

Measures represent a summation of total agency performance measures. MCSO has four divisions/sections: exec office including professional standards, business services, corrections and enforcement. Number of voluntary resignations does not include retirements.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$882,406	\$0	\$689,651	\$0
Contracts	\$31,982	\$0	\$32,462	\$0
Materials & Supplies	\$119,377	\$0	\$121,168	\$0
Internal Services	\$177,571	\$0	\$154,860	\$0
Total GF/non-GF:	\$1,211,336	\$0	\$998,141	\$0
Program Total:	\$1,211,336		\$998,141	
Program FTE	6.80	0.00	5.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes** **Significantly Changed**

Last year this program was: #60000A, MCSO Executive Office
 Cut Undersheriff (1.0 FTE) and Executive Assistant (0.8 FTE) Positions. Moved Enforcement Deputy Position to Patrol Budget. Added 1 Corrections Lt Position.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Jay Heidenrich

Executive Summary

Professional Standards consists of Inspections and Internal Affairs Units (IAU). Inspections ensures the agency's operations and staff conform to established policies, procedures, existing laws, and ethical standards through scheduled and unscheduled inspections and audits. IAU investigates allegations of employee misconduct to ensure accountability of MCSO public employees. Professional Standards is headed by an Inspector, who reports directly to the elected Sheriff.

Program Description

Professional Standards ensures accountability through continual inspections and investigations of MCSO operations and personnel. The Inspections Unit develops policies and procedures based on public safety industry best practices. The unit inspects and audits MCSO operations and correctional facilities, facilitates and monitors safety committees, conducts accident reviews, and provides Life Safety education and training. Inspections Unit conducts performance audits of specific operations to discover and correct policy deficiencies. The Internal Affairs Unit conducts independent investigations of allegations of employee misconduct to ensure the integrity of and confidence in MCSO employees. Each complaint is initially evaluated by a Pre-Investigative Assessment (described below). IAU investigations are conducted in accordance with established due process requirements to ensure accountability of not only employees but the IAU process itself.

MCSO is an agency whose sworn members are authorized by law to arrest and confine citizens against their will. Its sworn members are authorized under justifiable circumstances to take human life. With that enormous responsibility and potential liability, the public deserves assurance that the agency is conducting its mandated duties lawfully, efficiently and in the most cost-effective manner possible. Professional Standards, operating independent of the chain-of-command and reporting directly to the elected official in charge of the agency, ensures that accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total inspections and audits of Agency properties and assets	84	82	100	79
Outcome	Number of cases initiated to investigate leave abuse	6	8	12	7
Outcome	Number of cases initiated to investigate conduct related complaints	13	6	18	9

Performance Measure - Description

*Number of cases initiated to investigate conduct related complaints is a new measure. % of personal contacts made within 24 of complaint has been dropped.

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Labor contracts: Deputy Sheriff's Assn.: Article 19 Local 88: Article 17 Mult. Cty. Corr. Deputies Assn: Article 18 MCSO
Agency manual

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$991,300	\$0	\$981,468	\$0
Contracts	\$67,161	\$0	\$67,161	\$0
Materials & Supplies	\$22,377	\$0	\$22,376	\$0
Internal Services	\$100,933	\$0	\$104,255	\$0
Total GF/non-GF:	\$1,181,771	\$0	\$1,175,260	\$0
Program Total:	\$1,181,771		\$1,175,260	
Program FTE	7.20	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #60005A, MCSO Professional Standards

County Counsel Liaison position went from .2 FTE to 1.0 FTE from Overtime conversion. 1 Sgt position was cut due to constraint reduction.

Lead Agency: Sheriff

Program Contact: Jeffery Wheeler

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Training Unit provides the coordination of courses and instruction to meet training requirements for law enforcement, corrections and civilian members. The Training Unit ensures compliance with federal and state laws, MCSO policy, work rules, safety considerations and professional standards, as well as addressing the needs and direction of agency leadership.

Program Description

The Training Unit delivers the training required by law and administrative rule, and training necessary for certification maintenance, to manage risk, and to support major policy focuses for each year. The Training Unit delivers this through annual in-service training, firearms/defensive tool (see bullet point below for details) training and certification, recruit and new supervisor field training programs, individual unit training support and records maintenance.

The Training Unit ensures each member is equipped to perform the necessary duties to support his or her operational task. The Training Unit maintains requirements for all uniform presence in the community, including schools, waterways, patrol districts, courts and jails to ensure reliable and responsible public interaction and protection. The Training Unit ensures state requirements are met regarding newly hired enforcement and corrections deputies field training programs and basic certifications. Additionally, all sworn members attend mandated occupational health training.

MCSO Firearms/Defensive tools consist of Pistol, Rifle, TASER, OC, Baton, Shotgun (lethal), Shotgun (less- Lethal), 40 MM (less- Lethal), Pepper Ball Gun (less- Lethal), FN 303 (less- Lethal).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of training sessions held	540	0	554	554
Outcome	Number of members completing training	760	687	769	769
Output	Number of firearm and defensive tool training sessions held	375	367	380	380
Outcome	Number of people trained to carry a firearm or defensive tool	445	313	460	460

Performance Measure - Description

✓ **Measure Changed**

Number of training sessions held is a new measure, replacing number of training classes.

Legal/Contractual Obligation

Basic certification requirement for law enforcement and corrections - Oregon Administrative Rule 259-008-0025 (1)
(a) Certification requirements for enforcement and corrections supervisors - OAR 259-008-0025 (3) Certification requirements for enforcement and corrections middle managers - OAR 259-008-0025 (4)
Law Enforcement members must additionally maintain a certain number and type of training hours under maintenance standards for police - OAR 259-008-0065 (2) (a,b)
The Training Unit command officer is designated by the agency to report and track all convictions of sworn members to DPSST, a requirement under OAR 259-008-0010 (5)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$752,744	\$0	\$791,259	\$0
Materials & Supplies	\$158,079	\$0	\$158,079	\$0
Internal Services	\$29,306	\$0	\$27,779	\$0
Total GF/non-GF:	\$940,129	\$0	\$977,117	\$0
Program Total:	\$940,129		\$977,117	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Last year this program was: #60062

This program offer was moved from the Enforcement Division to the Professional Standards Division.

Lead Agency: Sheriff

Program Contact: Jeffery Wheeler

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

Adds a Sergeant for a one year period to the Training Unit for developing further efficiencies available in the Telestaff scheduling system, conducting training for system users and supporting data for Time and Attendance activities. Sergeant will also be responsible to establish LEDS certification and maintenance in the Training Unit. This assignment will develop Project management responsibility ideal for development of mid-management Knowledge Skills and Abilities (KSA).

Program Description

A sergeant already trained in-depth in the TeleStaff system would work to implement agency-wide efficiencies within current system capabilities, including "self-scheduling" of leave time by deputies and sergeants (currently done by shift lieutenants – an efficiency issue identified in the 2009 Grand Jury Report) further vet the possibility of automated overtime scheduling, and continue system support for users. Additionally, this sergeant would be assigned to transition the establishment and maintenance of LEDS certification, required for most MCSO employees and bi-annually maintained) from multiple units within MCSO to the Training Unit.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Training Hours Conducted	0	0	0	0
Outcome	Self Scheduling Events Processed	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$147,458
Internal Services	\$0	\$0	\$0	\$10,765
Total GF/non-GF:	\$0	\$0	\$0	\$158,223
Program Total:	\$0		\$158,223	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$8,258	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$158,223
Total Revenue:	\$0	\$0	\$8,258	\$158,223

Explanation of Revenues

Funded by SCAAP Grant Carry-over from previous year.

Significant Program Changes

Last year this program was:

Division Overview

Business Services is responsible for financial management, human resource management, information technology, procurement, research and analysis, inmate laundry, commissary, property services, and other logistical support. The programs operated by Business Services supports both the Corrections and Enforcement Divisions which directly contribute to Public Safety and citizens feeling safe at home, work, school and recreation.

The Business Services Division support begins with the Fiscal Unit, which provides the necessary payroll, budget and accounting services to every unit in the Sheriff's Office. Human Resources takes care of member's health and family concerns. They also conduct extensive background investigative work on each Sheriff's Office member prior to hiring, to ensure the agency employs men and women with the highest level of integrity.

The Auxiliary Services Unit fuels operations by providing inmate laundry services for all MCSO jails and Juvenile Detention, as well as inmate commissary, purchasing and logistical support for all forms of MCSO services, from inmate transport rigs to mobile command post vehicles.

Analysis and reporting for all MCSO Public Safety activities happens at the Resource Analysis Unit, where analysts provide data and reporting affecting budget, planning, and policy decisions at MCSO and throughout the Public Safety community. All operations, both uniform and civilian, rely heavily on information technology support provided by the Criminal Justice Information Systems Unit.

CJIS connects MCSO to the local community and the world through internet support, and keeps key information systems vital to investigation, booking and inmate data management up and running 24 hours a day, 7 days a week.

Directors Office

- 60015A Resource Analysis Unit
- 60010 Business Services Admin

Fiscal/Time

- 60013A Fiscal Unit
- 60014 Time & Attendance

Auxiliary Services

- 60016 Logistics Unit
- 60017 Procurement & Warehouse
- 60018A Property & Laundry
- 60019 Inmate Welfare & Commissary

Criminal Justice Information Systems

- 60012 Criminal Justice Info Systems

Human Resources

- 60011A Human Resources

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

All units in the Business Services Division were financially reduced to meet the this years budget constraint, including some reductions in staffing which cuts service capacity for supporting the Corrections and Enforcement Divisions. Significant changes include:

- Loss of an Equipment Property Technician in the Auxiliary Services Unit which impacts timing in processing inmate property, creating system-wide delays. General fund decrease of \$74,038.
- Loss of a Finance Technician in the Fiscal Unit impacts archiving and retrieval of invoices as well as impacts productivity of the Unit as higher skilled positions must perform lower level work. General fund decrease of \$64,798
- Loss of an 0.50 FTE Office Assistant position in the Time and Attendance Unit impacts archiving and retrieval of records as well as impacts productivity of the Unit. General fund decrease of \$33,019
- Loss of a Data Analyst position in the Research and Analysis Unit impacts monthly reporting as well as project assignments that RAU can sustain. General fund decrease of \$122,201
- Loss of a jail Chaplain position which reduces religious programs for inmates. General fund decrease of \$91,041.

Measuring Success

Success for the Business Services Division can be characterized by meeting the following goals:

Goal 1) Provide up to date and accurate strategic information to executive management on agency operations and resource utilization.

Goal 2) Provide 24/7 support of the agency operations within sound policy and budgeted resources.

Goal 3) Provide effective guidance and strategic direction to empower employees towards meeting the agencies vision, mission and goals. Hold staff accountable to achieve quality work products.

Goal 4) Foster an inclusive workplace where diversity and individual differences are valued and leveraged to achieve the vision, mission and goals of the agency. Provide a safe and secure workplace, promote fair and consistent policies.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
60010	Business Services Administration	\$1,395,988	\$0	\$1,395,988	1.00
60011A	Human Resources	957,987	0	957,987	7.20
60012	Criminal Justice Information Systems	4,026,410	0	4,026,410	8.00
60013A	Fiscal Unit	729,947	0	729,947	6.00
60014	Time & Attendance Unit	462,662	0	462,662	5.00
60015A	Resource Analysis Unit	388,965	0	388,965	3.00
60016	Logistics Unit	971,615	0	971,615	4.00
60017	Procurement & Warehouse	817,537	0	817,537	6.16
60018A	Property & Laundry	2,499,460	0	2,499,460	21.00
60019	Inmate Welfare & Commissary	0	<u>1,382,015</u>	<u>1,382,015</u>	<u>8.34</u>
Total		\$12,250,571	\$1,382,015	\$13,632,586	69.70

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Lead Agency: Sheriff
Program Offer Type: Administration
Related Programs:
Program Characteristics:

Program Contact: Larry Aab

Executive Summary

Division administration provides administrative leadership and strategic direction to the Sheriff's Office Business Services Division. The Division administration turns Sheriff's policies and directives into the Program offerings that serve citizens in Multnomah County and supports the functions within the Corrections and Law Enforcement Divisions.

Program Description

Business Services is responsible for financial management, human resource management, information technology, procurement, research and analysis, inmate laundry, commissary, property services, and other logistical support. The programs operated by Business Services supports both the Corrections and Law Enforcement Divisions which directly contribute to citizens feeling safe at home, work, school and recreation – primarily the public safety system, social conditions and communities. Programs offered hold offenders accountable for their actions. The Business Services Director is responsible for policy development, assignment of resources, and oversight for all Division functions. The Business Services Director ensures that programs are assessed for cost effectiveness, are culturally competent and structured to complement each other within the Sheriff's Office and Multnomah County government.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent performance measurements met in Division	0.0%	0.0%	81.0%	85.0%
Outcome	Number of voluntary resignations	3	5	2	5

Performance Measure - Description

17 of the 21 performance measures for Business Services were considered met.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$354,144	\$0	\$366,056	\$0
Contracts	\$11,727	\$0	\$11,728	\$0
Materials & Supplies	\$987,527	\$0	\$995,340	\$0
Internal Services	\$149,962	\$0	\$22,864	\$0
Total GF/non-GF:	\$1,503,360	\$0	\$1,395,988	\$0
Program Total:	\$1,503,360		\$1,395,988	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Fees, Permits & Charges	\$816,118	\$0	\$869,004	\$0
Other / Miscellaneous	\$5,000	\$0	\$5,000	\$0
Total Revenue:	\$821,118	\$0	\$874,004	\$0

Explanation of Revenues

\$5000 - Faces of Meth Sales; \$5000 - Faces of Meth Donations; \$844,771 - Dept. Indirect Revenue

Significant Program Changes

Last year this program was:

Last year this program was: #60010

Lead Agency: Sheriff

Program Contact: Jennifer Ott

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Sheriff's Office Human Resources perform the staffing and personnel functions for its approximately 850 positions and employees.

Program Description

This program conducts staffing-related functions including: recruitment, position tracking, promotional assessment centers, interviews, fingerprinting, documentation, arrangements for psychological testing, hiring, photography and preparation of identification cards, records maintenance (including compliance with HIPAA rules regarding medical files), termination activities, conduct of labor-management interaction, affirmative action, leave administration including the Family Medical Leave Act, the Oregon Family Leave Act, military leave, Workers Compensation and administrative leave.

This program is essential to support the Sheriff's Office's staffing functions. The Sheriff's Office has three unions, is a 24/7 workplace, requires thorough and in depth backgrounds of all employees and maintains a high level of staff security. These conditions require HR to function in a highly specialized environment.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of leave requests (Admin/LOA/FMLA/OFLA/WC/Military) processed	0	0	340	374
Outcome	Percent of all applications that are screened w/in two weeks of the closing day	0.0%	0.0%	100.0%	94.0%

Performance Measure - Description

HR strives to ensure that the increased number of applications is processed in a timely manner as well as ensuring employees' appropriate and applicable state and federally-protected coverage is applied. This comes in an environment of increased FMLA/OFLA usage and where we also continue to address inappropriate sick time usage.

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Support for Sheriff's Mandates, including ORS Chapters 206 and 169.
Family Medical Leave Act (FMLA) of 1994.
Health Insurance Portability and Accountability Act (HIPAA) of 1996.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$733,090	\$0	\$780,326	\$0
Contracts	\$25,743	\$0	\$10,743	\$0
Materials & Supplies	\$40,594	\$0	\$20,594	\$0
Internal Services	\$18,898	\$0	\$146,324	\$0
Total GF/non-GF:	\$818,325	\$0	\$957,987	\$0
Program Total:	\$818,325		\$957,987	
Program FTE	7.20	0.00	7.20	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was:
Last year this program was: #60011
The Volunteers budget was moved from this program offer to it's own program offer in the Corrections division. Reduced M&S by \$35,000.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Andrew Potter

Executive Summary

The Criminal Justice Information Systems (CJIS) Unit's goal is to provide the highest quality, most cost effective IT services to MCSO users, so that they can provide exemplary service for a safe livable community. We strive to provide the right information to the right people in a timely manner to make informed decisions.

Program Description

The MCSO CJIS Unit supports all aspects of IT for the Sheriff's Office, including but not limited to PCs, laptops, servers, printers, directory services (including email, authentication and security), mobile computer systems in the MCSO fleet and a number of CJIS and non-CJIS applications. MCSO CJIS also supports external partners' access and authentication to MCSO CJIS applications as well as public access to MCSO data via our web site at www.mcso.us. MCSO CJIS is a partner with MCDA IT, PPB IT and Multnomah County Courts IT in RJNet. RJNet is the foundation for a Regional Justice Network, that in the future will allow the partner agencies to share data electronically as an offender moves through the Criminal Justice process.

FACT – MCSO CJIS supports over 500 desktop PCs, 100 mobile data connections, 100 network printers, 50 servers and over 2500 users between MCSO staff, volunteers and External Partners needing access to MCSO CJIS Applications and IT Systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of work orders completed	3,854	2,016	3,854	3,800
Outcome	Average time to complete work orders (hours)	69	167	69	69

Performance Measure - Description

Note that some work orders take several days or weeks to complete, while others are completed within a few minutes. Measurements are based on data from 1/1/09 to 12/31/09.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$979,287	\$0	\$1,035,378	\$0
Contracts	\$26,684	\$0	\$25,000	\$0
Materials & Supplies	\$310,943	\$0	\$317,691	\$0
Internal Services	\$2,188,409	\$0	\$2,648,341	\$0
Total GF/non-GF:	\$3,505,323	\$0	\$4,026,410	\$0
Program Total:	\$3,505,323		\$4,026,410	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Intergovernmental	\$2,482	\$0	\$2,482	\$0
Total Revenue:	\$2,482	\$0	\$2,482	\$0

Explanation of Revenues

\$2,482 - Crime Capture-PPB/Gresham/FBI

Significant Program Changes

Last year this program was: #60012A, MCSO Criminal Justice Information Systems

Lead Agency: Sheriff

Program Contact: Wanda Yantis

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The MCSO Fiscal Unit program provides comprehensive budget and fiscal services to the entire Multnomah County Sheriff's Office. The Sheriff's Office has approximately 800 employees and a \$110 million dollar agency budget. The Fiscal Unit conducts data entry, analysis, expenditure oversight as well as information reporting to the Sheriff's Office management and staff. The Fiscal Unit works with the Executive Office in providing information to the public.

Program Description

The Fiscal Unit performs a core agency function by gathering data, entering, analyzing and reporting to Command Staff fiscal information so that strategic operating directions can be taken. The Fiscal Unit makes certain that funds are available for running the agency's operating programs and documents their use by performing budget development and monitoring; fiscal projections; accounts receivable and payable; inmate welfare fund accounting; contract development and monitoring; grant accounting as well as monitoring County internal service reimbursements.

Fiscal Services provides the necessary skills and tools to analyze and review the programs that the MCSO is delivering, which is an essential part of the program success feedback loop. The analysis contributes to offender accountability, collaboration with other departments and agencies, and the information generated provides the basis for a public dialog regarding the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of payments over 60 days	7.1%	7.0%	4.0%	5.0%
Outcome	Number of accounts payable payments made	4,245	5,000	4,140	4,286

Performance Measure - Description

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Assist in the contract development and procurement process as well as provide accounting and time information reports on contracts, grants and IGA's for the Sheriff's Office.

ORS Chapter 294 — County and Municipal Financial Administration

ORS 206.020 Keeping records of and disposition of fees.

ORS 294.085 Examining books and papers of county officers.

ORS 297.515 County audits include judicial and law enforcement agencies and officers.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$657,815	\$0	\$642,005	\$0
Contracts	\$853	\$0	\$853	\$0
Materials & Supplies	\$11,360	\$0	\$11,362	\$0
Internal Services	\$18,980	\$0	\$75,727	\$0
Total GF/non-GF:	\$689,008	\$0	\$729,947	\$0
Program Total:	\$689,008		\$729,947	
Program FTE	7.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60013A, MCSO Fiscal Unit
Cut 1.0 Finance Tech Position due to Constraint.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Wanda Yantis

Executive Summary

The Time and Attendance Unit's role is to provide time entry, audit and reporting to management ensuring that agency staff are accurately paid as well as policies, contract language and work rules are being consistently followed. The Unit works with employees and management to resolve any overpayment/underpayment issues that occur.

Program Description

The Time & Attendance Unit's responsibility is to enter and report working and non-working time accurately and in a timely manner for all 800 Sheriff's Office employees. The Sheriff's Office is a 24 hour, 365 days per year operation with many different employee schedules. The Unit performs time audits before the payroll cycle is run to ensure that employees are accurately paid and issues are found before they become paycheck problems.

The management of time is an important element to the efficient use of public money and is a common issue in 24/7 public safety operations across the nation. The Time & Attendance Unit is a major component of the Sheriff's Office time management and accountability initiative which includes appropriate levels of staffing, use of overtime; use of planned time off such as vacation, personal holidays, and comp time; and the use of sick leave.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of time entry approvals per year	370,330	600,000	370,772	370,000
Outcome	Total time entry hours approved per year	1,846,048	1,700,000	1,847,212	1,800,000

Performance Measure - Description

Legal/Contractual Obligation

Local 88 Contract
Multnomah County Deputy Sheriff's Contract
Multnomah County Corrections Deputy Association Contract
Multnomah County Personnel Rules
Federal Fair Labor Standards Act
Oregon BOLI laws

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$427,780	\$0	\$402,794	\$0
Materials & Supplies	\$12,639	\$0	\$12,638	\$0
Internal Services	\$4,625	\$0	\$47,230	\$0
Total GF/non-GF:	\$445,044	\$0	\$462,662	\$0
Program Total:	\$445,044		\$462,662	
Program FTE	5.50	0.00	5.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60014A, MCSO Time Analysis Unit - Time Entry
Cut .5 Office Assistant 2 position due to constraint.

Lead Agency: Sheriff

Program Contact: Larry Aab

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Resource Analysis Unit provides research and evaluation services to the Sheriff's Office. Analysis and reports from this unit provide information to the Sheriff's Office, local public safety partners and to the public.

Program Description

The Resource Analysis Unit supports the data analysis needs of the Sheriff's Office, including producing information for policy decisions, budget development, and program support. Specific projects include activity-based costing, budget performance measures and jail population monitoring. With access to multiple data systems, and an effective knowledge of analysis tools, this unit works on issues ranging from examining complex public safety systems to specialized data requests. Specific, on-going projects include daily reporting of emergency population release data and monthly statistics for jail population, bookings, and the average length of stay for arrestees, pretrial inmates and sentenced offenders. The unit also engages in cost benefit analysis studies to find and explain appropriate staffing levels. These studies include analyses on compensatory time, overtime, sick time and overall leave.

Data analysis and reporting for Sheriff's office program activities is essential to effective budgeting, sound policy and public accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of quantitative analytics	1,956	5,000	718	750
Outcome	Number of qualitative analytics	99	500	74	75

Performance Measure - Description

Quantitative analytics refers to numeric documents, datasets, spreadsheets produced and/or analyzed. Qualitative analytics refers to narrative documents produced and/or analyzed.

"Time Analysis Unit: Analysis and Reporting" functions currently resides in RAU. Responsibilities include creating reports on employee time usage.

Current year purchased numbers were estimated too high. They were based on a employee calendaring process that has since been automated (thus, generates fewer spreadsheets and documents).

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$450,934	\$0	\$358,254	\$0
Contracts	\$3,732	\$0	\$3,732	\$0
Materials & Supplies	\$662	\$0	\$662	\$0
Internal Services	\$3,878	\$0	\$26,317	\$0
Total GF/non-GF:	\$459,206	\$0	\$388,965	\$0
Program Total:	\$459,206		\$388,965	
Program FTE	4.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60015, MCSO Resource Analysis Unit
Cut 1.0 FTE due to constraint.

Lead Agency: Sheriff

Program Contact: Christopher Payne

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Logistics Unit manages the Sheriff's Office fleet operations. This includes procurement and installation of electronic technology for fleet vehicles. This unit oversees maintenance and building modifications for the Sheriff's Office. Additional responsibilities are equipping personnel, processing evidence seized, and controlling agency communication needs.

Program Description

The Logistics Fleet Section is responsible for the acquisition, repair, and maintenance of approximately 180 vehicles, utilizing a variety of vendors including coordination with the County Shops. The Logistics' Evidence Section is responsible for the safe keeping of evidence and the public's property and then returning property to the rightful owner; the unit returns approximately \$25,000 in unclaimed cash to the General Fund annually.

Along with the Fleet and Property duties, Logistics ensures that equipment, supplies and uniform needs are met for Public Safety personnel so that they can, then, perform their duties and tasks at an optimal level. They also coordinate radio template upgrades, activation and deletion of Mobile Data Computers & 800 MHz radios with COMNET, a necessary part of the emergency communications within the Portland Metro area.

Logistics is an integral support for both the Law Enforcement and Corrections operational functions in the Sheriff's Office. Functions such as fleet, radio and evidence handling are critical to operations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of cars serviced	414	500	481	480
Outcome	% of vehicles who received service on time	84.0%	96.5%	90.3%	90.0%
Output	Number of evidence exhibits received, processed, and bar-coded	10,349	10,000	8,907	8,900

Performance Measure - Description

*Number of evidence exhibits received, processed, and bar-coded was a new measure for the last budget. Average turn around time to complete vehicle repair has been dropped.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$333,588	\$0	\$356,451	\$0
Contracts	\$1,066	\$0	\$1,066	\$0
Materials & Supplies	\$8,800	\$0	\$8,800	\$0
Internal Services	\$509,684	\$0	\$605,298	\$0
Total GF/non-GF:	\$853,138	\$0	\$971,615	\$0
Program Total:	\$853,138		\$971,615	
Program FTE	4.00	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60016A, MCSO Logistics Unit

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

Auxiliary Services support Corrections and Law Enforcement staff, arrestees, pre-trial inmates, sentenced offenders, other agencies and the public. The Auxiliary Services Unit is responsible for the MCSO Hassalo Warehouse operation, receiving/distribution, purchasing, and contracts and requisitions for inmate commissary.

Program Description

A Buyer facilitates the purchase of items in an expeditious and cost effective manner, while working with Central Purchasing as needed. Receiving/distribution of items is routed through the Hassalo Warehouse. Deliveries to nine MCSO facilities are required daily or bi-weekly.
Purchasing, warehousing and receiving/distribution functions ensure that items utilized by MCSO are procured in a fiscally responsible manner and with the safety and security of staff and inmates as the highest priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total dollar value of purchase orders placed	1,678,636	1,408,440	1,383,461	1,400,000
Outcome	Total number of delivery stops made	2,419	2,080	2,873	2,800

Performance Measure - Description

FY09-10 "Total dollar value of purchase orders placed" includes an estimate of \$200,000 to close year out per Cpt. Rader.

Legal/Contractual Obligation

Oregon Jail Standards:

Commissary: G03.01.00, G03.01.01, G03.02.00, G03.02.01, G03.02.02, G03.02.03, G03.02.04, G03.03.00, G03.03.01, G03.03.02

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$596,616	\$0	\$636,450	\$0
Contracts	\$533	\$0	\$533	\$0
Materials & Supplies	\$15,257	\$0	\$15,256	\$0
Internal Services	\$135,320	\$0	\$165,298	\$0
Total GF/non-GF:	\$747,726	\$0	\$817,537	\$0
Program Total:	\$747,726		\$817,537	
Program FTE	6.16	0.00	6.16	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60017A, MCSO Procurement & Warehouse

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

Auxiliary Services support Corrections and Law Enforcement staff, arrestees, pre-trial inmates, sentenced offenders, other agencies and the public. The Auxiliary Services Unit is responsible for inmate property and laundry. Services provided to inmates include storage of personal property/clothing/funds, laundry distribution and sewing services.

Program Description

Secure storage of inmate property/clothing/funds starts with accurate verification of all items inventoried at booking on a 24/7 basis. Additional property responsibilities include bail checks, property and money releases and preparation of all out-of-county transports through MCSO facilities. Clean laundry and linen products are provided to inmates bi-weekly. Sewing services are provided to mend and prolong the life of inmate jail clothing and alterations to staff uniforms.

Property staff ensures inmates' personal possessions are stored in a secure and respectful manner and that all funds associated with an inmate are accounted for.

The Property Unit interacts with the US Marshal's, Immigration and Customs Enforcement (ICE), the Northwest Shuttle System, all Oregon counties, attorneys, Courts and the public.

Laundry ensures that inmates are provided with clean clothing/linen and inmates learn job skills by working in the laundry. Laundry services are also provided to Juvenile Detention.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Pounds of clean laundry processed for inmates	1,275,756	1,392,226	1,368,994	1,300,000
Outcome	Total paid claims regarding lost/missing inmate property	8	14	7	8
Outcome	Total bookings/releases processed by Property	71,302	0	70,005	70,000

Performance Measure - Description

"Total bookings/releases processed by Property" is a new Output measure.

Legal/Contractual Obligation

Oregon Revised Statutes: Property: 133.455, 169.076 Laundry: 169.076, 169.077 Property/laundry services are mandated and must be provided regardless of number of inmates incarcerated. Oregon Jail Standards

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,888,875	\$0	\$1,978,869	\$0
Materials & Supplies	\$95,695	\$0	\$197,179	\$0
Internal Services	\$315,413	\$0	\$323,412	\$0
Total GF/non-GF:	\$2,299,983	\$0	\$2,499,460	\$0
Program Total:	\$2,299,983		\$2,499,460	
Program FTE	22.00	0.00	21.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #60018A, MCSO Laundry & Property
Cut 1.0 FTE due to Constraint.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

The Inmate Welfare Fund (IWF), overseen by Sheriff's Command Staff and civilian members, provides services to arrestees, pretrial inmates and sentenced offenders including banking, commissary and phone service. Through the profits of commissary items, telephone usage and other sources, IWF provides direct services and products that otherwise might not be funded for the benefit of the inmates.

Program Description

The IWF trust fund provides an in-house banking system that enables inmates to safely deposit funds and utilize these funds for numerous purposes, including the purchase of commissary items. The revenues from commissary and phones provide additional services including chaplains, recreational items, tools for social and educational development and assisting inmates who are indigent.

The IWF is fully funded by profits from the inmates, for the inmates. Commissary, which is part of the IWF, successfully provides culturally compatible products to inmates at low pricing. Furthermore, these profits pay for the jail chaplaincy program which meets prisoner needs regarding religious expression and legal requirements, and contributes to housing tranquility.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total number of commissary orders filled for inmates	59,515	41,772	65,235	65,000
Outcome	Total dollars of commissary sales	781,469	549,128	800,963	800,000

Performance Measure - Description

Legal/Contractual Obligation

Charter 6.50(1)

Operational Procedures 06.106.010 – 06.106.088

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$718,964	\$0	\$777,786
Contracts	\$0	\$48,489	\$0	\$78,488
Materials & Supplies	\$0	\$623,257	\$0	\$342,753
Internal Services	\$0	\$169,546	\$0	\$182,988
Total GF/non-GF:	\$0	\$1,560,256	\$0	\$1,382,015
Program Total:	\$1,560,256		\$1,382,015	
Program FTE	0.00	8.34	0.00	8.34
Program Revenues				
Indirect for dep't Admin	\$75,098	\$0	\$72,128	\$0
Fees, Permits & Charges	\$0	\$1,335,256	\$0	\$1,262,015
Other / Miscellaneous	\$0	\$225,000	\$0	\$120,000
Total Revenue:	\$75,098	\$1,560,256	\$72,128	\$1,382,015

Explanation of Revenues

\$100,000 - BWC from previous year.

\$22,000 - Revenue includes Hygiene Kits, Copies, Records Req, Hearings Fees, Disc. Fines, Statement Requests, Grievance Fees, Food Handlers Cert Fee.

\$500,015 - T-Netix (Inmate Phone Calls) Commission

\$750,000 - Commissary Sales by Inmates

\$10,000 - Interest Earned

Significant Program Changes **Significantly Changed****Last year this program was:** #60019, MCSO Inmate Welfare & Commissary

Cut 1.0 Chaplain FTE in order to move 1 Corrections Counselor position from General Fund into the Inmate Welfare Fund.

Division Overview

The MCSO Corrections Division's mission is to provide effective detention, rehabilitation and transitional services that together stabilize, proactively manage and positively impact arrestees, pretrial inmates and sentenced offenders, resulting in both cost-effective management of populations in jail and successful reentry into our communities at release from jail. This mission is accomplished through the organization of units within the division. Each unit is connected and necessary to the success of the overall mission.

At the core of Corrections Division services are providing jail beds to the Public Safety system. The operation of jail beds provides the critical piece to the Public Safety system for providing offender accountability, and the maintenance of these beds provides a strong deterrent to criminal behavior, adding to the public's feeling of safety at work, home and play.

As the sole provider of jail beds in a county serving a largely urban population, the Corrections Division encounters a wide variety of persons, often with a multitude of issues, from mental and physical illness, to addiction or a propensity for violence. The division meets this challenge by providing medical screening of all arrestees at booking, and skilled, evidence-based objective classification of pretrial inmates and sentenced offenders leading to safe and appropriate housing choices. Many housing areas within the jail system are designed to address special needs, including mental and medical health concerns and treatment, protective housing for vulnerable persons and high security custody for the most dangerous offenders. The division focuses on stabilizing pretrial inmates and sentenced offenders, fulfilling court requirements, then moving them to in-jail programming and work opportunities to support successful reentry into our communities by providing job skills, addiction and transitional services and reduced sentences through service on inmate Work Crews.

Multnomah County Detention Center

- 60040A-E MDCJ Jail

Multnomah County Inverness Jail

- 60041A-H MCIJ
- 60039 Work Crews

Booking

- 60033A Booking & Release
- 60033B Gresham Temp Hold
- 60037A Inmate Programs

Court Services

- 60032 Transport
- 60034A Court Services-Courthouse
- 60034B Court Services-Justice Center
- 60034C Court Services-JJC
- 60034D Turn Self In Program
- 60035A Facility Security-Courts
- 60035B Facility Security-Jails
- 60035C Facility Security-Library
- 60035D Facility Security-JJC
- 60035E Domestic Violence Gateway

Facility Services

- 60036A Classification
- 60044 Volunteers
- 60046 In-Jail Human Trafficking

Corrections Administration

- 60030A Corrections Admin
- 60031A Corrections Records
- 60038 CERT/CNT
- 60043A Close Street

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

- Restoration of the Corrections Emergency Response Team through a negotiated settlement. General Fund increase of \$156,873.
- Restoration of Suicide Watch Deputies due to a contract settlement. General Fund increase of \$511,651 and 5.46 FTE.
- Loss of 1.70 FTE in the dedicated fund Corrections Work Crews due to reduction in revenues and also there is less beginning working capital carryover. Change in the dedicated fund is \$373,016.
- Added a reception/utility post in Booking and Release through the conversion of overtime as well as moved 1.40 FTE from MCDC. General Fund shift of \$573,068 and 5.04 FTE total.
- Loss of a Close Street deputy to meet constraint. General Fund reduction of 1.00 FTE and \$137,709.
- Closure of one dorm (59 beds) at MCIJ. Loss of 19.10 FTE for a General Fund decrease of \$1,197,170.
- Increased staffing at MCDC by 3.90 FTE due to the shift of overtime, no General Fund change.
- Increased 2.00 FTE in Court Services by the conversion of overtime, no General Fund change.

Measuring Success

The Corrections Division comes in contact with tens of thousands of persons every year, whether by booking and housing of persons waiting trial, movement to court, screening for visiting or with Work Crew projects in the community. Success is measured in the successful outcomes of those contacts, and the ratio of those successful outcomes against outcomes proving incomplete, unproductive or those bring liability to the County.

The division booked over 37,000 arrestees last year, transported just over 70,000 for court matters, housing, transfer and other matters, facilitated thousands of visits and distributed over a million meals to pretrial inmates and sentenced offenders, all with minimal incidents of injury or error. The Corrections Division also measures success by obtaining and maintaining certifications for members, and providing ongoing training to maintain perishable skills - a critical effort in managing liability for high risk incidents.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
60030A	Corrections Division Admin	\$1,203,472	\$764,763	\$1,968,235	4.00
60031A	Corrections Support	3,514,760	0	3,514,760	39.00
60032	Transport	2,547,117	0	2,547,117	16.00
60033A	Booking & Release	7,690,959	0	7,690,959	59.24
60033B	Gresham Temporary Hold	138,437	0	138,437	1.04
60034A	Court Services - Courthouse	3,250,730	0	3,250,730	22.00
60034B	Court Services - Justice Center	1,057,856	0	1,057,856	8.00
60034C	Court Services - JJC	241,670	0	241,670	2.00
60034D	Turn Self In Program	238,321	0	238,321	2.00
60035A	Facility Security - Courts	918,978	581,845	1,500,823	17.60
60035B	Facility Security - Jails	1,922,597	0	1,922,597	21.50
60035C	Facility Security - Library	723,191	0	723,191	7.00
60035D	Facility Security - JJC	228,585	0	228,585	3.00
60035E	Domestic Violence Gateway One Stop	66,370	0	66,370	1.00
60036A	Classification	3,078,658	0	3,078,658	22.00
60037A	Inmate Programs	2,427,743	0	2,427,743	22.00
60038	CERT/CNT	156,873	0	156,873	0.00
60039	Corrections Work Crews	544,818	816,724	1,361,542	7.50
60040A	MCDC Core Jail & 4th Floor	11,595,183	0	11,595,183	63.24
60040B	MCDC 5th Floor	3,529,026	0	3,529,026	25.48
60040C	MCDC 6th Floor	1,764,949	0	1,764,949	12.74
60040D	MCDC 7th Floor	2,889,849	0	2,889,849	21.84
60040E	MCDC 8th Floor	1,687,008	0	1,687,008	16.38

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
60041A	MCIJ Dorms 10, 11 and 18	5,920,632	8,099,777	14,020,409	72.11
60041B	MCIJ Dorms 12 & 13	2,671,679	607,012	3,278,691	23.66
60041C	MCIJ Dorms 14 & 15	1,993,195	0	1,993,195	14.56
60041D	MCIJ Dorms 16 & 17	498,312	0	498,312	3.64
60041E	MCIJ Dorms 6 & 7	2,267,993	0	2,267,993	15.86
60041F	MCIJ Dorms 8 & 9	1,245,746	0	1,245,746	9.10
60041G	MCIJ Dorm 3	1,941,187	0	1,941,187	14.56
60041H	MCIJ Dorm 4	687,281	0	687,281	6.46
60043A	Close Street	1,222,242	0	1,222,242	9.00
60044	Volunteers	145,108	0	145,108	1.30
60046	In-jail Human Trafficking	0	158,223	158,223	1.00
Total		\$70,010,525	\$11,028,344	\$81,038,869	565.81

Lead Agency: Sheriff

Program Contact: Carol Hasler

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Corrections Division administration provides administrative leadership and strategic direction to the Sheriff's Office Corrections Division. The Division administration turns Sheriff's policies and directives into the Correction's program offerings that support the citizens of Multnomah County by providing expeditious processing of arrestees, and direct supervision of pretrial inmates and sentenced offenders.

Program Description

The Corrections Division provides correctional supervision and services within the Sheriff's Office. The Division's priorities are to enhance public safety by ensuring that sufficient and properly supervised jail space is available, and to collaborate with the Department of Community Justice and other criminal justice partners to create an effective corrections continuum.

The programs operated by these three divisions support all key factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide opportunities for treatment, and provide rehabilitation resources and education. The Corrections Division is currently embarking on a major revision of the Classification system. This system will act as the exoskeleton of the housing plan and will be used to manage the number and type of beds needed in the jail system.

Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions, working with the operational division managers and the Executive Office to ensure cost-effective and culturally competent programs for Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent performance measurements met in Division	0.0%	100.0%	94.0%	95.0%
Outcome	Number of voluntary resignations in Division	29	14	7	7

Performance Measure - Description

27 of the 45 performance measures for Corrections did not relate to performance and were outputs not controllable by the Sheriff's Office.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,310,484	\$0	\$754,999	\$712,734
Contracts	\$318,630	\$277,470	\$289,409	\$0
Materials & Supplies	\$71,391	\$178,689	\$72,461	\$0
Internal Services	\$78,399	\$60,081	\$86,603	\$52,029
Capital Outlay	\$0	\$283,760	\$0	\$0
Total GF/non-GF:	\$1,778,904	\$800,000	\$1,203,472	\$764,763
Program Total:	\$2,578,904		\$1,968,235	
Program FTE	3.00	0.00	3.00	1.00
Program Revenues				
Indirect for dep't Admin	\$39,955	\$0	\$39,913	\$0
Fees, Permits & Charges	\$28,000	\$0	\$60,000	\$0
Intergovernmental	\$0	\$500,000	\$0	\$600,000
Other / Miscellaneous	\$0	\$300,000	\$0	\$164,763
Total Revenue:	\$67,955	\$800,000	\$99,913	\$764,763

Explanation of Revenues

\$60,000 - Almist (Adam II) Revenue \$252,993 - FY 10 SCAAP Carry-Over \$600,000 - FY 11 SCAAP Award

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60030A, MCSO Corrections Division Admin

Converted \$300K in Overtime into positions that are already operationally existing.

Reduced Overtime by \$240K due to constraint. Shifted this budget to SCAAP grant which now will not otherwise be used for it's intended purpose of replacement of big-ticket items not budgeted in the General Fund.

Reduced Overtime by \$77K due to operational change: Some AIT training going on-line.

Added 1.0 FTE for an Inmate Work Crew assigned to Community & Public Works Projects funded by SCAAP Grant.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Joyce Griffin

Executive Summary

The Corrections Support Unit maintains records and data concerning every arrestee, pretrial inmate and sentenced offender in MCSO custody. Corrections Support processes inmate bookings, transports, release dates, court orders, release information, and monitors Federal prisoners. CSU has most recently assumed the task of processing Forced Population Releases in accordance with the Capacity Management Plan as adopted by the Board of Commissioners. Corrections Support is currently staffed 24 hours per day, 365 days per year.

Program Description

Corrections Support creates and maintains computerized bookings and releases, processes all inmate court orders, calculates release dates for sentences, makes inter and intra-state transport arrangements for inmates and case manages all Federal inmates, Parole and Probation inmates and Fugitive inmates. Corrections Support provides receptionist duties for the MCDC, processes and releases Forced Releases when a Population Emergency arises, answers the primary public telephone line for all Multnomah County Jails, scans and maintains all custody documents according to State archive rules and regulations and schedules and monitors all persons sentenced to serve weekend sentences.

Corrections Support has the responsibility to ensure all arrestee information is entered into multiple criminal justice information systems correctly, quickly and efficiently. In order to ensure the safety and security of corrections staff, law enforcement agencies and the community, Corrections Support must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. Corrections Support must be diligent in safeguarding the rights of all inmates and arrestees, thereby limiting the county's liability exposure. Corrections Support works extremely closely and cooperatively with other agencies such as The United States Marshal's Service, US Immigration, the State of Oregon Court system, the District attorney's office, the Department of Community Justice of Multnomah County.

Corrections Support processes and performs the duties associated with Forced Population Releases which occur during a jail population emergency. This ensures the "least dangerous" offenders are released to the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of computer bookings	37,010	39,500	39,500	39,500
Outcome	Number of sentence release date calculations	15,587	18,500	15,500	15,500

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$3,221,367	\$0	\$3,406,132	\$0
Contracts	\$23,577	\$0	\$3,931	\$0
Materials & Supplies	\$108,823	\$0	\$70,456	\$0
Internal Services	\$46,482	\$0	\$34,241	\$0
Total GF/non-GF:	\$3,400,249	\$0	\$3,514,760	\$0
Program Total:	\$3,400,249		\$3,514,760	
Program FTE	39.00	0.00	39.00	0.00
Program Revenues				
Fees, Permits & Charges	\$10,000	\$0	\$10,000	\$0
Intergovernmental	\$70,000	\$0	\$70,000	\$0
Total Revenue:	\$80,000	\$0	\$80,000	\$0

Explanation of Revenues

\$70,000 - SSA Incentive Revenue \$10,000 - Report Requests

Significant Program Changes

Last year this program was: #60031A, MCSO Corrections Records

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Raimond Adgers

Executive Summary

The Transport Unit is responsible for moving pretrial inmates and sentenced offenders to courts, Multnomah County Corrections facilities, State Corrections Institutions, medical appointments outside of the facilities, and to act as a Hub for the multi-state cooperative transport system. The number of inmates transported in FY10 is estimated to be well over 71,000.

Program Description

The Transport Unit interfaces with all MCSO Corrections facilities. In addition to transporting inmates among the jail facilities and to court, the unit transports inmates released by the courts, transferred to State Prisons, the State Hospital and to medical appointments outside of corrections facilities. The Transport Unit also is a main component of the Multi-state Cooperative Transport System, which shares resources to move inmates among different jurisdictions in buses and vans. The Transport Unit moves inmates to Eastern Oregon once a week and to Salem twice a week as part of the coordinated multi-state shuttle system.

The Transport Unit contributes to Public Safety by supporting offender accountability as part of the Multnomah County jail system. The function also enhances Government Accountability with taxpayer savings as a result of the Multi-state Cooperative Transport System that cost-effectively moves prisoners among jurisdictions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of inmates moved	69,716	70,000	71,342	72,967
Outcome	Number of major incidents	2	2	2	2
Outcome	Number of miles traveled	0	0	169,446	169,446

Performance Measure - Description

✓ **Measure Changed**

Number of miles traveled is a new measure.

All measures are fiscal year estimates based on calendar year data.

Legal/Contractual Obligation

ORS 206.010 Duties of Sheriff (3) ORS 169.320 Control of Prisoners ORS. 169.076 (14) Legal materials/access

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,265,997	\$0	\$2,351,457	\$0
Materials & Supplies	\$31,185	\$0	\$31,653	\$0
Internal Services	\$185,357	\$0	\$158,780	\$0
Capital Outlay	\$5,150	\$0	\$5,227	\$0
Total GF/non-GF:	\$2,487,689	\$0	\$2,547,117	\$0
Program Total:	\$2,487,689		\$2,547,117	
Program FTE	16.00	0.00	16.00	0.00
Program Revenues				
Intergovernmental	\$26,000	\$0	\$12,000	\$0
Total Revenue:	\$26,000	\$0	\$12,000	\$0

Explanation of Revenues

\$12,000 - Interstate Fugitive Shuttle and Transferring of State Wards.

Significant Program Changes

Last year this program was: #60032A, MCSO Transport

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Bobbi Luna

Executive Summary

Booking is the process by which persons subject to arrest enter the criminal justice system. The MCSO Booking Facility serves all Law Enforcement agencies in the county; safely and efficiently admitting and releasing arrestees, and readying them for transfer to both MCSO facilities and outside agencies.

When persons are arrested and brought to jail, a registered nurse from corrections health sees each person to identify and isolate individuals who appear potentially contagious, seriously ill, injured or dangerous, thus protecting the health and safety of the person, the staff, and the community.

The Booking Facility has 18 beds that are included in the jail system bed count.

Program Description

Booking is located in the basement of the Multnomah County Detention Center. Every person arrested in the County is processed through the MCSO Booking Facility. Highly trained staff process these people to safely admit them to the criminal justice system. The booking process includes thorough checks for identity, and for possible additional warrants.

Booking works collaboratively with Corrections Health who provides medical screening and care to those arrested. Also, as part of the booking process, the Recog Unit interviews all defendants at Booking with a pending local charge.

Release, located on the second floor of MCDC, is the office through which every arrestee and inmate who is released from custody must pass to return to the community.

The Sheriff is under statutory obligation to maintain the jail system. Booking and release act as the "Enter" and "Exit" doors to this system, providing a process allowing arrestees to be positively identified, medically screened and treated, assigned court dates relative to their local charges and released or transferred to MCSO jail facilities or scheduled for transport to outside agencies. Corrections Health is the only health care available inside the jail.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of bookings processed	37,010	40,000	38,882	38,882
Outcome	Number of releases processed to MCDC	28,845	32,000	35,374	35,374

Performance Measure - Description

Number of bookings processed includes cite/ID bookings in FY08-09. Number of releases processed refers to standard bookings only.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under those same laws, local detention facility managers are mandated to operate safe and humane facilities. The right to health care in jail is legally mandated under Federal and state law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$6,592,208	\$0	\$7,431,451	\$0
Materials & Supplies	\$294,555	\$0	\$253,606	\$0
Internal Services	\$29,123	\$0	\$5,902	\$0
Total GF/non-GF:	\$6,915,886	\$0	\$7,690,959	\$0
Program Total:	\$6,915,886		\$7,690,959	
Program FTE	54.20	0.00	59.24	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60033A, MCSO Booking, Release & Initial Health Evaluation
Added a Reception Utility Post (3.64 FTE) already operationally existing.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Bobbi Luna

Executive Summary

The Sheriff's Office Gresham Temporary Holding (GTH) operation, located at the Gresham Police Department, is designed to reduce transportation time and cost by allowing officers with arrestees to transfer custody of arrestees to the Sheriff's Office in Gresham, rather than at the Sheriff's main booking facility in downtown Portland. The cost to operate Gresham Temporary Hold facility is much less than the cost of patrol resources lost by east county jurisdictions transporting arrestee's to the downtown Portland booking facility. Maximizing patrol resources in this way improves livability and sustains a feeling of safety for all east Multnomah County residents.

Program Description

Booking is the process by which the suspected offender on the street becomes the arrestee in custody. Gresham Temporary Holding serves all Law Enforcement agencies in East county, safely and efficiently admitting and readying arrestees for transfer to the Sheriff's booking facility at the Multnomah County Detention Center. Arrestees are screened for appropriate charges and medical concerns, and if found suitable for temporary holding, are admitted into Sheriff's Office custody. The arrestee is then searched, arrestee property is receipted and the arrestee awaits transport to the Detention Center downtown.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of inmates accepted	1,192	0	1,200	1,200
Outcome	% inmates accepted successfully transported to MCDC	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

It is estimated that for each inmate accepted at Gresham Temp Holding two hours of officer time is saved.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$133,937	\$0
Materials & Supplies	\$0	\$0	\$4,500	\$0
Total GF/non-GF:	\$0	\$0	\$138,437	\$0
Program Total:	\$0		\$138,437	
Program FTE	0.00	0.00	1.04	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$138,437 of one-time-only general funds.

Significant Program Changes

Last year this program was:

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Courthouse court security includes providing armed deputies for the courts, escorting inmates from corrections facilities to court proceedings, taking persons into custody when ordered by the court, providing public service within the court building, and maintaining Court Holding areas for inmates. Deputies are on-call to locations throughout the Courthouse.

Program Description

The Court Services Unit provides security for and interacts with the State Courts at the Multnomah County Courthouse, and is on-call to provide security to the Arraignment Court at the Justice Center. CSU is responsible for the supervision of inmates in court, which includes operation of the Court Temporary Holding. Deputies also provide security escorts to and from bus transport and supplement security in the lobby and courthouse building. Depending on the behavior, charges and classification of the inmate, it may require more than one deputy be present in the courtroom. CSU supervises an average of 60-80 court matters a day. These proceedings may take 30 minutes, or up to a full 8-10 hour day if the matter is a jury trial. This program will provide security for the Courthouse courts with reduced numbers and relief, as the program will restrict the amount of on-call assistance available to other courts due to a staff complement reduced to those FTE available only at the courthouse. Impact to the courts will also mean impact to other parts of the criminal justice system, e.g., District Attorney, Defense Counsel, jails and police.

The Sheriff is mandated to provide security for the Courts and to provide access to the court for prisoners, a direct link to offender accountability. Delays result in a multitude of criminal justice complications, which may lead to legal action or other proceedings by the Courts. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and trials and limit housing available for inmates. Jail populations impact Community Safety since police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate offender accountability and impacts crime in our communities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of individuals taken into custody*	3,144	1,100	2,923	2,923
Outcome	Number of incidents and emergencies**	71	100	30	30

Performance Measure - Description

✔ Measure Changed

*Number of individuals taken into custody represents book and keeps and warrants.

**Includes bomb threats, medical assistance calls, panic alarms, and other calls for emergency response service.

Performance measures are estimates based on calendar year data.

Number of individuals escorted to court and number who do not appear at proceedings have been dropped.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,660,364	\$0	\$2,928,706	\$0
Contracts	\$2,718	\$0	\$2,759	\$0
Materials & Supplies	\$222,797	\$0	\$94,199	\$0
Internal Services	\$239,129	\$0	\$225,066	\$0
Total GF/non-GF:	\$3,125,008	\$0	\$3,250,730	\$0
Program Total:	\$3,125,008		\$3,250,730	
Program FTE	20.00	0.00	22.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60034A, MCSO Court Services - Courthouse
Increased FTE by 2.0 due to positions already operationally existing.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Raimond Adgers

Executive Summary

Multnomah County Justice Center court security includes providing armed deputies for the Arraignment courts, escorting inmates from jails to court proceedings and taking persons into custody when ordered by the court. Court security is an integrated approach to the judicial process that ensures the integrity and safety of the court system and its participants, by effectively evaluating, planning and pro-actively managing threats and potential threats directed to the court system.

Program Description

Court Services Unit - Justice Center provides security for the four Arraignment Courts at the Justice Center. These are extremely busy and active courts with numerous defendants present at any one time, creating the potential for serious security issues. This program also provides supervision 10 hours a day on Saturdays and Sundays for those inmates whom the court has allowed to serve their sentence in that manner by turning themselves in for the day. This supervision occurs at the Courthouse Jail/Temporary Court Holding.

The Sheriff is mandated to provide security for the Courts and to provide access to the court for inmates, a direct link to Offender Accountability. Arraignment is the first step of the court process for a defendant, and thus is critical to the court process. Lack of court security would create severe delays, due to increased security concerns. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and limit housing available for arrestees. Crowded jail populations impact Community Safety as police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate Offender Accountability and impacts crime in our communities. The Weekender Program allows inmates to serve sentences without occupying a jail bed, which reduces jail population crowding. This alternative sentencing option is a cost effective means of handling sentenced persons.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of individuals taken into custody*	32	80	66	66
Outcome	Number of major incidents**	30	2	6	6

Performance Measure - Description

✓ **Measure Changed**

*Number of individuals taken into custody represents book and keeps and warrants.

**Major incidents include use of deadly or significant force, escapes and assaults.

Performance measures are estimates based on calendar year data.

Number of individuals escorted to court and number who do not appear at proceedings have been dropped.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$958,651	\$0	\$1,051,866	\$0
Materials & Supplies	\$4,540	\$0	\$5,088	\$0
Internal Services	\$1,620	\$0	\$902	\$0
Total GF/non-GF:	\$964,811	\$0	\$1,057,856	\$0
Program Total:	\$964,811		\$1,057,856	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60034B, MCSO Court Services - Justice Center

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer provides Deputy Sheriff services to the court for the Juvenile Justice Center. Deputies assigned to the Juvenile Justice Center are part of an integrated approach to the judicial process which ensures the integrity and safety of the juvenile courts, its participants and the facility by effectively evaluating, planning and pro-actively managing safety and potential threats toward the court system. Deputies also deliver juvenile defendants to and from court matters as required by state statute.

Program Description

Deputy Sheriff services are necessary to both the delivery of defendants and security of the court facility and operation. Deputy Sheriff presence allows for response to incidents within the court rooms and facility as a whole. Deputies assigned assist with coordination of internal movement of juveniles with detention staff and counselors to court proceedings and attorney visitation. The Deputy's presence in the courtroom is essential for safety to the judiciary, staff and public as many of the proceedings convene as family dependency cases, related domestic cases and Measure 11 youth. In addition to court system responsibilities, deputies conduct daily transports of juveniles to and from outside facilities to include Hillcrest, McClaren, the Department of Corrections and to court proceedings arranged at the courthouse in downtown Portland. Transports to the courthouse become more detailed in safety as need for separation of juvenile defendants from adult defendants.

The Sheriff is mandated to provide security for the Courts and to provide access to the court for prisoners, a direct link to Offender Accountability. Delays result in a multitude of criminal justice complications, which may lead to legal action or other proceedings by the Courts. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and trials and limit housing available for arrestees. Jail populations impact Community Safety since police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate Offender Accountability and impacts crime in our communities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of persons screened	62,437	65,000	59,946	59,946
Outcome	Number of exclusions	4	6	2	2

Performance Measure - Description

Performance measures are estimates based on calendar year data.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$218,830	\$0	\$240,046	\$0
Materials & Supplies	\$1,037	\$0	\$1,273	\$0
Internal Services	\$370	\$0	\$351	\$0
Total GF/non-GF:	\$220,237	\$0	\$241,670	\$0
Program Total:	\$220,237		\$241,670	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60034C, MCSO Court Services - JJC

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Turn Self In (TSI) program is a sentencing alternative for the judiciary. TSI allows an offender to be sentenced to weekend jail time, allowing for offenders to maintain their employment or other obligations. Two Corrections Deputy FTE is associated with this program.

Program Description

The weekend TSI program at the Courthouse Jail creates budget efficiencies for the County by allowing offenders to serve sentences without the full booking and release process as well as the costs associated with jail beds. The TSI program uses a much less complex check in and processing procedure, offenders only need a sack lunch meal for the day and program has simpler release requirements. The TSI program averages 50 offenders a day, for a total of 5,200 bed days per year.

Some of the sentenced weekenders perform community service during their stay in the form of doing work in the courthouse itself. This also contributes to the maintenance of the building with offenders performing basic cleaning chores, some as simple as cleaning the containers the public use to drop personal goods while going through the metal detectors at entry.

"TSI's" serve their weekend time at the Courthouse Jail so as not to interfere with the rest of the jail system. For those offenders who are employed or have some type of an obligation acceptable to the court, the TSI program provides an opportunity to maintain employment, supporting successful reentry into the community. Without the TSI program, judges would have to sentence offenders to probation or jail. With the level of offender normally sentenced to TSI, probation will be the likely option, reducing judicial options supporting Offender Accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Weekend TSIs scheduled	5,771	0	4,084	4,084
Outcome	Weekend TSIs who show as scheduled	5,278	0	3,848	3,848

Performance Measure - Description

One individual may serve multiple weekend TSI sentences; TSIs are not a count of unique individuals.

FY 10-11 is first year of Weekend TSI as a separate program offer.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$216,105	\$0	\$238,321	\$0
Materials & Supplies	\$1,024	\$0	\$0	\$0
Internal Services	\$365	\$0	\$0	\$0
Total GF/non-GF:	\$217,494	\$0	\$238,321	\$0
Program Total:	\$217,494		\$238,321	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60038A, MCSO Turn Self In Program

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Unit (FSU) is the first level of security for public safety and emergency preparedness in the Multnomah County courts. Facility Security Officers (FSO's) deter the introduction of weapons into the courts by security screening of entrants via x-ray and magnetometer equipment. The security screening process and the presence of FSO's deter disruptions to court operations.

Program Description

The FSU provides external and internal security to the downtown Courthouse, the Justice Center courts, and the Gresham Court through electronic security screening, uniformed presence, and security patrols. The FSO's provide citizens and employees with a safe and secure environment in which to conduct their business by the security screening of all persons entering the court facilities. The FSO's, working in collaboration with other agencies and the State Court, prevent disruption of services to the public so court business may be conducted in a safe environment. Persons entering the courts may be emotionally distraught, under the influence of intoxicants, or involved in situations of domestic abuse. The FSO's are the first, positive contact point for all of these persons; whether it is for information, referral, or public safety.

The core functions of the FSU are public safety, security, assistance and referral. The presence of uniformed FSO's helps to deter disturbances and criminal activity in the courts; when court operations are interrupted it costs the taxpayers money. The effectiveness of our presence is seen in the low ratio of exclusions to the number of persons screened.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of persons screened	912,802	819,014	819,014	819,014
Outcome	Number of exclusions	48	25	25	25

Performance Measure - Description

Courts include Courthouse, Juvenile Justice, Gresham Ct, and MCDC. .

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract
 ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$840,816	\$534,158	\$901,287	\$542,260
Contracts	\$129	\$0	\$0	\$0
Materials & Supplies	\$13,693	\$0	\$17,691	\$0
Internal Services	\$4,730	\$44,731	\$0	\$39,585
Total GF/non-GF:	\$859,368	\$578,889	\$918,978	\$581,845
Program Total:	\$1,438,257		\$1,500,823	
Program FTE	10.33	7.27	10.33	7.27
Program Revenues				
Indirect for dep't Admin	\$29,747	\$0	\$30,367	\$0
Fees, Permits & Charges	\$16,715	\$578,889	\$17,020	\$581,845
Total Revenue:	\$46,462	\$578,889	\$47,387	\$581,845

Explanation of Revenues

\$581,845 - FSO Services for Courts.
 \$17,020 - FSO Services for Parenting Classes.

Significant Program Changes

Last year this program was: #60035A, MCSO Facility Security - Courts

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Officers (FSO's) who work the Jail Public Desks are often the only contact available to the public and professional persons requiring assistance with inmate business such as bail, visiting, inmate money and inmate property transactions. The FSO's also provide facility security and safety by controlling and monitoring foot and vehicular access to the lower levels of the Multnomah County Detention Center. FSO's provide public safety by their uniformed presence, facility patrols and the security screening of entrants into the jail areas. The core functions of the Facility Security Unit are public safety, assistance, security, and referral.

Program Description

FSO's provide the public contact point for persons, both the public and professionals (i.e. attorneys), who need to conduct inmate business such as visiting, bail, and inmate property and money transactions. FSO's help ensure public safety by acting as a uniformed deterrent to disruptions within the facility, and prevent the introduction of weapons or contraband into jail facilities through visitor screening. The Facility Security Unit (FSU) works closely with other agencies and MCSO units to facilitate inmate business transactions. People are often discouraged when trying to navigate through the criminal justice system, and FSO's provide person to person assistance to the public. The FSO's ensure continuity of jail operations by providing a safe environment for the public to transact their business. The effectiveness of our presence is seen in the low of persons excluded from visitor areas against the high number of service requests forms processed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number into MCDC and MCIJ	193,863	174,512	174,512	174,512
Outcome	Number of service requests from jail	103,829	95,486	95,486	95,486
Outcome	Number of exclusions from MCDC and MCIJ	55	30	30	30

Performance Measure - Description

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,759,062	\$0	\$1,864,103	\$0
Contracts	\$270	\$0	\$561	\$0
Materials & Supplies	\$28,643	\$0	\$36,892	\$0
Internal Services	\$9,896	\$0	\$21,041	\$0
Total GF/non-GF:	\$1,797,871	\$0	\$1,922,597	\$0
Program Total:	\$1,797,871		\$1,922,597	
Program FTE	21.50	0.00	21.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60035B, MCSO Facility Security - Jails

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Unit (FSU) is the first visible resource for people requiring public safety assistance within the Multnomah County Library system. Part of the core functions of the FSU is to provide assistance in the area of public safety coupled with facility security. The presence of uniformed MCSO employees acts as a deterrent to disruptions and criminal activity within library facilities.

Program Description

The FSU is an integral part of the popular Multnomah County Public Library system. The FSU provides a resource for persons needing public safety assistance or information and referral to other public entities. The FSU provides both external and internal security for the Central Library, Midland, N. Portland, Holgate, Hollywood, and Gresham branch libraries. The presence of uniformed FSO's creates a sense of well being and safety for the citizens who use the libraries and the County employees working in the libraries. The libraries often experience problems with persons under the influence of drugs or alcohol, persons who are being disruptive, a transient population using the library as a safe haven, and persons who may pose a danger to the public and employees. The FSO's maintain security and provide a calm, secure atmosphere by handling all of these persons and situations in a professional and reasonable manner. The presence of uniformed FSO's enables the library patrons to enjoy the libraries and conduct their business in a safe and inviting atmosphere. The FSO's are a deterrent to disruptions and criminal activity in the libraries. The effectiveness of our work is seen in the low number of exclusions of person from the libraries to persons served.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of library patrons*	1,677,287	1,750,000	1,750,000	1,750,000
Outcome	FSO calls for enforcement back up	26	27	27	27

Performance Measure - Description

*Numbers of patrons are from the Central Library and the Gresham, Holgate, N. Portland, Hollywood, Midland branches. Estimates are based on estimates from current entries.

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$661,693	\$0	\$720,153	\$0
Contracts	\$102	\$0	\$0	\$0
Materials & Supplies	\$10,774	\$0	\$0	\$0
Internal Services	\$3,722	\$0	\$3,038	\$0
Total GF/non-GF:	\$676,291	\$0	\$723,191	\$0
Program Total:	\$676,291		\$723,191	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Fees, Permits & Charges	\$573,813	\$0	\$723,191	\$0
Total Revenue:	\$573,813	\$0	\$723,191	\$0

Explanation of Revenues

Library Services: \$96,128-Midland \$420,757-Central \$62,114-North Portland \$48,064 Each for Gresham, Holgate & Hollywood.

Significant Program Changes

Last year this program was: #60035C, MCSO Facility Security - Library

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Unit (FSU) is the first contact point for the public and for professional persons, such as attorneys and counselors, entering the Juvenile Justice Center (JJC). The core functions of the FSU include public safety and assistance, security, and referral. These functions are accomplished through one on one contact with the public, entry security screening, and knowledge of the criminal justice system. The presence of uniformed Facility Security Officers (FSO's) helps to deter both disruptions to court operations and criminal activity in the facility.

Program Description

The Facility Security Officers who work at the JJC are primarily responsible for creating a safe environment for the public, staff, and others who work or visit the JJC. This is done by security screening of all entrants into the facility via x-ray and magnetometer, the presence of uniformed FSO's, area patrols, and one on one contact with the public. Persons entering the JJC may be under the influence of drugs, alcohol, facing the loss of their children, or suffering some other life altering situations, such as time in jail. The FSO's provide a positive presence to assist these persons in successfully transacting their business at the JJC while keeping disruptions minimal. Disruptions and criminal activity interfere with facility and court operations. They also create difficulties for the families, staff and professional persons conducting court business. All of this can result in higher costs to the tax payer if court and facility functions are disrupted and need to be delayed or postponed. The effectiveness of our work is seen in the low ratio of exclusions from the JJC to the number of persons screened for entry.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of persons screened	70,999	65,000	60,162	60,162
Outcome	Number of exclusions	2	6	5	5
Output	In-custody arraignments	510	620	620	620
Outcome	Measure 11 arraignments	96	100	100	100

Performance Measure - Description

✓ **Measure Changed**

Number of transports was dropped. In-custody and measure 11 arraignments are now separate measures.

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$209,145	\$0	\$228,585	\$0
Contracts	\$32	\$0	\$0	\$0
Materials & Supplies	\$3,405	\$0	\$0	\$0
Internal Services	\$1,176	\$0	\$0	\$0
Total GF/non-GF:	\$213,758	\$0	\$228,585	\$0
Program Total:	\$213,758		\$228,585	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60035D, MCSO Facility Security - JJC

Lead Agency: Sheriff

Program Contact: Elizabeth Daily

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

The Facility Security Unit (FSU) is the first, visible resource for public and professional assistance for persons entering the "one-stop" Gateway Center for Domestic Violence Services. The core functions of the FSU are public assistance, security, and entry screening. The presence of uniformed MCSO employees acts as a deterrent to disruptions and criminal acts within the Gateway Center facility.

Program Description

The FSU provides entry screening, court security, and public information for both the public and professionals transacting business at the Gateway Center facility. This is done by electronic screening, uniformed presence, and facility patrols. The FSU works closely with all of the various partners at domestic violence "one-stop" center to facilitate the needs of the citizens and staff entering the facility. Persons entering this facility may be under the influence of drugs or alcohol, be facing the loss of their children, or other life altering situations. The FSU is the first contact for citizens and professionals accessing the facility. The FSU provides security within the domestic violence "one-stop" facility so that people can safely transact business. The FSU, as an MCSO uniformed presence, is a deterrent to disruptions and criminal activities. The effectiveness of our work is seen in the low ratio of exclusions to the number of person screened. Disruptions and criminal activity interfere with the facility and domestic violence services and create difficulties for professionals and families who need to conduct transactions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of persons screened	0	0	0	3,000
Outcome	Number of incidents reported	0	0	0	20

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$66,370	\$0
Total GF/non-GF:	\$0	\$0	\$66,370	\$0
Program Total:	\$0		\$66,370	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:
This is a new program consisting of one (1) FTE. This program is developing and may or may not be submitted pending further discussions.

Lead Agency: Sheriff

Program Contact: Linda Yankee

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Corrections Division Classification Unit interviews every pretrial arrestee and sentenced offender coming into custody to determine appropriate housing based upon criminal charge, institutional behavior, risk, and programmatic needs.

Program Description

The Classification Unit is responsible for maintaining a classification system that provides housing configurations used to create safe separations for pretrial inmates and sentenced offenders of different risk and needs levels. Considering factors when determining appropriate housing for an inmate include the inmate's criminal charge, institutional behavior, risk, and programmatic needs. The Unit's primary goal is to operate an objective classification system that provides for separations between violent and non-violent offenders. This is a critical element to ensure that the jail meets a reasonable standard of care required by the United States Constitution.

The objective classification process is structured such that inmates who require special housing or have special needs are housed in an environment with inmates of like needs. Inmates who create the potential for compromising safety and security are housed in more restrictive environments with enhanced security as appropriate. The objective classification process is also designed to identify inmate's programmatic needs and provide adequate services and programs meant to aid the inmate in building positive life-skills with the ultimate goal of successful re-entry into the community.

The Classification Unit is also responsible to provide an inmate disciplinary process to maintain proper order in the jails, to promote human values, individual dignity, and socially desirable changes in attitude and behavior. Holding inmates accountable while under the Sheriff's supervision is critical to maintain order within the jail system. It also creates incentives for inmates to cooperate while in custody and maintains a safe work environment for employees and inmates.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of inmate assaults agency wide	51	61	32	32
Outcome	Number of staff assaults agency wide	58	42	56	56

Performance Measure - Description

Data based on number of assaults in MDCD and MCIJ.

Legal/Contractual Obligation

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,907,681	\$0	\$3,045,383	\$0
Materials & Supplies	\$16,615	\$0	\$16,864	\$0
Internal Services	\$21,320	\$0	\$16,411	\$0
Total GF/non-GF:	\$2,945,616	\$0	\$3,078,658	\$0
Program Total:	\$2,945,616		\$3,078,658	
Program FTE	22.00	0.00	22.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60036A, MCSO Classification

Program # 60037A - MCSO Inmate Programs

Version 3/05/2010 s

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Byron Moore

Executive Summary

MCSO Corrections Counselors provide services to pretrial inmates and sentenced offenders to enhance a safe and secure environment in the jails and to ensure compliance with statutory mandates. Counselor services include, but are not limited to assessment, case management, transition services, individual counseling, group programming, education, mental health, and re-entry services (through linkage with alcohol/drug, mental health, housing, employment and other providers in the community).

Program Description

Corrections Counselor's provide services to stabilize, effectively manage, and positively impact pretrial inmates and sentenced offenders. These services satisfy constitutional and statutory requirements, as well as assist inmates with their progression through the jail (most secure to least secure bed) and successful re-entry into the community.

Counselors assess needs and risk, placing those appropriate into work crews or community beds that address alcohol/drug, housing, mental health and other chronic needs. Counselors provide group programming, resource information and referral service, which by the development of community partnerships, link sentenced offenders to various community services to assist them in addressing their needs and issues. Counselors serve as liaisons between the inmates and jail staff (i.e. security, medical, records, auxiliary services, etc.) and outside individuals such as family, employers, attorneys, probation/parole officers, the court, and various social service providers. Counselors engage in individual counseling with inmates to reduce level of anxiety typical to those confined and to equip them with skills to successfully manage their behavior, thereby diffusing escalating behavior, especially for those suffering from serious mental health related issues.

Corrections Counselors provide services not only enhance opportunity for successful re-entry, they assist in providing a safe and humane housing environment for those confined and maximize the efficient and effective use of jail beds.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of orientations, intakes and assessments	2,670	5,545	2,200	2,200
Outcome	Number of offenders placed into community beds thus freeing up jail beds	564	365	460	460
Output	Offenders participating in group programming that decreases offender bookings	10,155	10,435	7,052	7,052
Output	Offenders participating in education programming (GED and high school diploma)*	1,726	3,590	188	0

Performance Measure - Description

✓ **Measure Changed**

*High School completion only as contract provider for GED services terminated at end of previous FY (08-09).

All measures have been slightly revised.

Legal/Contractual Obligation

ORS 169.170 - Assignment of county prisoners to public works; ORS 343.035 - Educational requirements of incarcerated; ORS 336.187 - Educational reporting requirements for incarcerated. Legal Library access Johnson vs. Avery, 1969; Wolff vs. McDonnell, 1974; Bounds vs. Smith, 1977. Court Mandated Sentencing Orders - Requirement from Circuit Court to evaluate and refer to treatment or community placement programs.

Oregon Jail Standards: C02.04.03 - Mental health screening; G01.02.01 - Access to the courts, assisting; G01.02.02 - Access to the courts, communications; G01.02.03 - Access to the courts, while in segregation; G01.04.01 - Access to legal materials, written materials; G01.04.02 - Access to legal materials, law libraries; J03.01.01 - General education programs; J03.02.01 - Passive educational programs; J03.02.02 - Involving the Educational Service District (ESD); J03.03.01 - Staffing for educational programs; J03.03.03 - Utilizing community resources for educational programs; J04.02.01 - Rehabilitation treatment programs; J04.03.01 - Rehabilitation treatment programs, staffing; J04.04.03 - Utilizing community resources for treatment programs; J05.02.04 - Facility work assignments, convicted inmates. *Oregon Jail Standards offer consistent policy to keep the corrections facilities/County from becoming more open to litigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,976,717	\$0	\$2,269,401	\$0
Contracts	\$190,917	\$0	\$43,781	\$0
Materials & Supplies	\$87,591	\$0	\$88,906	\$0
Internal Services	\$9,239	\$0	\$25,655	\$0
Total GF/non-GF:	\$2,264,464	\$0	\$2,427,743	\$0
Program Total:	\$2,264,464		\$2,427,743	
Program FTE	24.00	0.00	22.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60037A, MCSO Inmate Programs

Cut 1.0 FTE due to Constraint.

Move 1.0 FTE to Inmate Welfare Program Offer by cutting 1.0 Chaplain originally budgeted in Inmate Welfare.

Reduce \$150K in Professional Services line used for Adult Education: \$100K was cut and \$50K was moved to Inmate Welfare by cutting \$50K from the Law Library program originally funded by Inmate Welfare.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jeffery Wheeler

Executive Summary

The MCSO Corrections Emergency Response Team (CERT) and Crisis Negotiations Team (CNT) respond to emergency situations that represent an potential hazard to a facility, loss of life, serious injury to staff, inmates or the public or when significant property loss is imminent.

The mission of CERT/CNT is to deal with high risk, high liability situations in a safe and secure manner. Members receive specialized training to handle a large variety of emergencies in the safest way possible for both inmates and staff. When called upon, CERT/CNT will always strive to accomplish the stated objective through negotiations or tactical operations using only the most minimal amount of force necessary. CERT/CNT will always attempt to resolve all situations with no injuries to staff or inmates.

Protecting and preserving human life is the top priority for the MCSO CERT/CNT.

Program Description

The MCSO CERT/CNT consists of 1 CERT/CNT Commander, 1 CERT Team Leader, 3 CERT Assistant Team Leaders, 9 CERT members, 2 CNT Team Leaders and 4 CNT members.

CERT is divided into 3 teams of 4 members each. CNT is divided into 2 teams of 3 members each. All members of CERT/CNT are full time MCSO employees and are on call 24/7 (on a rotational basis) to respond to emergent situations. All CERT/CNT members only serve on an "On-Call" status; there are no full time CERT/CNT members. Program funding supports supplies, equipment and training exclusively.

CERT/CNT is used primarily to respond to incidents in an MCSO Corrections Facility, but may be called upon to respond to other County Facilities, such as Juvenile Detention Home, or to respond as mutual aid to another jurisdiction if requested.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of CERT/CNT call outs	4	0	5	5
Outcome	Number of training sessions completed for CERT members	9	0	10	10
Output	Number of firearm and defensive tool training sessions completed for CERT member	3	0	4	4
Outcome	Number of training sessions completed for CNT members	6	0	10	10

Performance Measure - Description

✓ Measure Changed

All measures are new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$105,860	\$0
Materials & Supplies	\$0	\$0	\$47,144	\$0
Internal Services	\$0	\$0	\$3,869	\$0
Total GF/non-GF:	\$0	\$0	\$156,873	\$0
Program Total:	\$0		\$156,873	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**
Last year this program was:

This program was not in the Adopted FY 10 Budget. It has been restored this fiscal year.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Tina Breiten

Executive Summary

The Sheriff's Office Inmate Work Crew provides opportunities for sentenced offenders to learn general labor and social responsibility while fostering a work ethic that aids in their reintegration into the community. Sentenced offenders who successfully complete this program receive a sense of self worth. This is accomplished while meeting the public's needs at a reduced cost to the taxpayers by freeing up jail beds in the form of reduced sentences for participating offenders.

Program Description

Each crew is typically composed of eight offenders supervised by a Corrections Deputy. Offenders are expected to be ready to work each morning, take directions, and work as part of a team. This program provides instruction on the proper use and maintenance of general landscaping tools and what type of personal protective equipment is necessary to safely complete the job. Offenders who successfully complete this program can be released early if it is part of the court order at time of sentencing. The early release of these minimum custody offenders gives the Sheriff another tool to effectively manage jail populations ensuring pretrial inmates who are dangerous offenders are not released prematurely into the community due to overcrowding.

Community service work is generally project-oriented. Most of these services are performed for agencies and non-profits that serve the homeless and other at-risk groups within the community. Crews have participated in community events such as Friends of the Library, Sand in the City, March of Dimes March for Babies and Race for the Cure to name a few. Work Crews help in the set up and removal of tents, chairs and activity areas used during these events. The donated time and labor of work crews supply an invaluable resource to ensure these events are successful. In addition, work crews offer an emergency labor force during natural or man-made disasters (i.e., sandbagging, removal of downed trees).

The majority of contracts are with Multnomah County, Oregon Department of Transportation, City of Portland and Metro Regional Government. Other agencies include the cities of Gresham, Maywood Park, Troutdale, Fairview and Wood Village. Public contracted work normally consists of roadside, bridgehead and park maintenance, landscaping and a concentrated effort on cleaning up illegal dumpsites and graffiti removal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Inmate escapes	0	0	0	0
Outcome	Number of contract hours	167,456	175,423	341,376	341,376
Output	Number of community service hours	6,124	7,200	8,552	8,552
Output	Percent of inmates who were recaptured (100% is no escapes)	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Number of internal hours for FY09-10 is 365,248.

Legal/Contractual Obligation

Work Crews contract with METRO, Multnomah County and other governments.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$419,391	\$786,383	\$373,989	\$669,532
Contracts	\$9,438	\$5,120	\$9,580	\$5,120
Materials & Supplies	\$77,052	\$181,099	\$78,552	\$77,188
Internal Services	\$113,509	\$78,976	\$82,697	\$54,884
Capital Outlay	\$0	\$110,000	\$0	\$10,000
Total GF/non-GF:	\$619,390	\$1,161,578	\$544,818	\$816,724
Program Total:	\$1,780,968		\$1,361,542	
Program FTE	2.50	6.70	2.00	5.50
Program Revenues				
Indirect for dep't Admin	\$52,521	\$0	\$42,103	\$0
Fees, Permits & Charges	\$0	\$90,700	\$0	\$211,670
Intergovernmental	\$0	\$452,802	\$0	\$340,802
Other / Miscellaneous	\$0	\$618,076	\$0	\$264,252
Total Revenue:	\$52,521	\$1,161,578	\$42,103	\$816,724

Explanation of Revenues

\$248,252 - Beginning Working Capital from Previous Year.
 \$1000 - Charges for W/C Services
 \$452,802 - Various Service Contracts with Governmental Agencies.
 \$16,000 - Earned Interest
 \$98,670 - Reimbursement from Road Fund.

Significant Program Changes**Last year this program was:**

Last year this program was: #60039A, MCSO Corrections Work Crews Offer A Reduce Staff by 4.0 FTE.

Lead Agency: Sheriff

Program Contact: Ronald Bishop

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is for the operation of jail beds at the Multnomah County Detention Center. This includes beds for pretrial inmates and sentenced offenders requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems. Option A opens 46 beds on the 4th floor and 18 beds in reception as well as establishing the necessary infrastructure for MCDC.

Medical, mental health and dental services at MCDC are provided for 46 male and female pretrial inmates and sentenced offenders in 6 housing areas on the 4th floor of MCDC including the Medical Infirmary, Mental Health Infirmary, Administrative Segregation, and Disciplinary housing and 24 hour emergency response, evaluation and treatment.

Program Description

The 448 maximum-security detention beds at MCDC are offered to support public safety and offender treatment systems by providing safe and humane pretrial or sentenced offender space. The facility includes services such as family and professional visiting, medical, video conferencing, counseling, law library, and religious/educational services to all those detained.

This offer includes the Administration and Support for the facility, jail services such as medical and transport, and resources for the operation of 64 beds. Ten beds serve those with special medical needs, 16 beds are for administrative segregation, 10 beds are mental health services, 18 beds are used in reception and 10 beds are for disciplinary use. This offer captures functions needed to open the jail.

The Sheriff's Office has statutory authority to maintain capacity population levels. In the event of a population emergency, arrestees may be forced released into the community. This offering, in conjunction with the MCIJ offering, will reduce the potential for emergency releases. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

The program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCDC total	387	420	389	389
Outcome	Inmate and staff assaults MCDC	82	94	70	70

Performance Measure - Description

Inmate and staff assault measures are estimates.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$8,999,489	\$0	\$8,210,553	\$0
Contracts	\$7,775	\$0	\$7,245	\$0
Materials & Supplies	\$482,521	\$0	\$547,027	\$0
Internal Services	\$1,569,715	\$0	\$2,830,358	\$0
Total GF/non-GF:	\$11,059,500	\$0	\$11,595,183	\$0
Program Total:	\$11,059,500		\$11,595,183	
Program FTE	56.85	0.00	63.24	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60040A, MCSO MCDC Core Jail & 4th Floor

Restored Suicide Watch Post (5.46 FTE). Due to posts already operationally existing, increased FTE by net 2.33 on this floor. This year, all MCDC program offers are now divided by floors rather than modules.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ronald Bishop

Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center, located on the 5th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 5th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 5A and 5D modules have 32 individual cells each while the 5B and 5C modules have 16 each. The total floor capacity for the 5th floor is 96 cells.

Working with our partners in Programs, Corrections Health and mental health, various services are provided for the inmate population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally, the safety of those incarcerated is paramount to staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 5th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCDC total	387	420	389	389
Outcome	Inmate and staff assaults	82	94	70	70

Performance Measure - Description

Inmate and staff assault measures are estimates.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,697,014	\$0	\$3,182,307	\$0
Contracts	\$2,330	\$0	\$3,623	\$0
Materials & Supplies	\$144,604	\$0	\$290,015	\$0
Internal Services	\$470,420	\$0	\$53,081	\$0
Total GF/non-GF:	\$3,314,368	\$0	\$3,529,026	\$0
Program Total:	\$3,314,368		\$3,529,026	
Program FTE	25.48	0.00	25.48	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was:

Last year this program was: #60040B & 60040C

This year, all MCDC program offers are divided by floor rather than modules.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ronald Bishop

Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center located on the 6th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 6th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 6A and 6D modules have 32 individual cells each while the 6B and 6C modules have 16 each. The total floor capacity for the 6th floor is 96 cells.

Working with our partners in Programs, Corrections Health and Mental health, various services are provided for the incarcerated population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally the safety of those incarcerated is paramount to the staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 6th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCDC total	387	420	389	389
Outcome	Inmate and staff assaults MCDC	82	94	70	70

Performance Measure - Description

Inmate and staff assault measures are estimates.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,348,832	\$0	\$1,591,589	\$0
Contracts	\$1,165	\$0	\$1,811	\$0
Materials & Supplies	\$72,319	\$0	\$145,008	\$0
Internal Services	\$235,267	\$0	\$26,541	\$0
Total GF/non-GF:	\$1,657,583	\$0	\$1,764,949	\$0
Program Total:	\$1,657,583		\$1,764,949	
Program FTE	12.74	0.00	12.74	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Last year this program was: #60040D & 60040E

This year, all MCDC Program Offers are divided by floor rather than modules.

Lead Agency: Sheriff

Program Contact: Ronald Bishop

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center located on the 7th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 7th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 7A and 7D modules have 32 individual cells each while the 7B and 7C modules have 16 each. The total floor capacity for the 7th floor is 96 cells.

Working with our partners in Programs, Corrections Health and mental health, various services are provided for the incarcerated population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally the safety of those incarcerated is paramount to the staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 7th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCDC total	387	420	389	389
Outcome	Inmate and staff assaults MCDC	82	94	70	70

Performance Measure - Description

Inmate and staff assault measures are estimates.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,208,562	\$0	\$2,700,026	\$0
Contracts	\$1,908	\$0	\$1,811	\$0
Materials & Supplies	\$118,415	\$0	\$145,008	\$0
Internal Services	\$385,223	\$0	\$43,004	\$0
Total GF/non-GF:	\$2,714,108	\$0	\$2,889,849	\$0
Program Total:	\$2,714,108		\$2,889,849	
Program FTE	21.84	0.00	21.84	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was:

Last year this program was: #60040F & 60040G

This year, all MCDC Program Offers are divided by floors rather than modules.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ronald Bishop

Executive Summary

The offer is for the operation of 96 individual cells at the Multnomah County Detention Center located on the 8th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 8th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 8A and 8D modules have 32 individual cells each while the 8B and 8C modules have 16 each. The total floor capacity for the 8th floor is 96 cells.

Working with our partners in Programs, Corrections Health and mental health, various services are provided for the incarcerated population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally the safety of those incarcerated is paramount to the staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 8th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCDC total	387	420	389	389
Outcome	Inmate and staff assaults MCDC	82	94	70	70

Performance Measure - Description

Inmate and staff assault measures are estimates.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,269,850	\$0	\$1,687,008	\$0
Contracts	\$1,097	\$0	\$0	\$0
Materials & Supplies	\$68,084	\$0	\$0	\$0
Internal Services	\$221,490	\$0	\$0	\$0
Total GF/non-GF:	\$1,560,521	\$0	\$1,687,008	\$0
Program Total:	\$1,560,521		\$1,687,008	
Program FTE	16.38	0.00	16.38	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was:

Last year this program was: #60040H & 60040I

This year, all MCDC Program Offers are divided by floors rather than modules.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

This program offer is for the operation of 166 beds at MCIJ. This is the first offer of 11 scalable levels (design capacity for MCIJ is 1037 beds). The MCIJ dorms are used to appropriately place inmates in the corrections system to ensure a safe, efficient operation of our jail network. Open dorm housing is structured to fit the needs of inmates who do not require special conditions for confinement, while maintaining safe and appropriate separations. MCIJ housing is based on a sound objective classification system.

Offer A is the base offer and includes 166 beds. MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. This offer includes a 10 bed infirmary for acute medical care. Medical response to emergencies is provided on a 24/7 basis.

Program Description

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates.

Offer A opens 166 beds, with 156 general housing beds and 10 medical beds. Operations, Administration, Support and Jail Services, such as clinic, kitchen, and transport, are included in Offer A. Corrections deputies from MCIJ also supervise pretrial inmates and sentenced offenders under medical care at hospitals.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	801
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$4,195,204	\$7,855,392	\$1,994,150	\$7,520,526
Contracts	\$8,194	\$0	\$2,940	\$3,173
Materials & Supplies	\$546,431	\$31,367	\$989,684	\$27,344
Internal Services	\$1,046,929	\$640,404	\$2,923,058	\$548,734
Capital Outlay	\$3,595	\$0	\$10,800	\$0
Total GF/non-GF:	\$5,800,353	\$8,527,163	\$5,920,632	\$8,099,777
Program Total:	\$14,327,516		\$14,020,409	
Program FTE	8.40	55.54	13.86	58.25
Program Revenues				
Indirect for dep't Admin	\$425,885	\$0	\$420,947	\$0
Intergovernmental	\$9,465,000	\$8,527,162	\$6,519,700	\$8,099,777
Total Revenue:	\$9,890,885	\$8,527,162	\$6,940,647	\$8,099,777

Explanation of Revenues

\$6,489,700 - US Marshal Beds for \$127 X 140 Beds X 365 Days \$30,000 - BOP Beds \$7,700,252 - Offer A's portion of SB1145 Funding for Inmate Beds
\$365,400 - M57 DOC State Funding
\$34,125 - CJC ARRA M57 State Funding

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60041A, MCSO MCIJ Dorms 10, 11 and 18
Converted OT from Correction Admin to Add Medical Transport/Visitor Deputy to match existing operations. Converted SB1145 Overtime for Processing Escort Post to match existing operations.

Lead Agency: Sheriff

Program Contact: Michael Shults

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is for the operation of 150 beds at MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing, including a 10 bed infirmary for acute medical care. Medical response to emergencies is provided on a 24/7 basis.

Program Description

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,810,173	\$656,523	\$2,491,199	\$562,539
Contracts	\$3,535	\$0	\$4,510	\$0
Materials & Supplies	\$235,776	\$2,621	\$133,730	\$3,175
Internal Services	\$451,735	\$53,523	\$42,240	\$41,298
Capital Outlay	\$1,551	\$0	\$0	\$0
Total GF/non-GF:	\$2,502,770	\$712,667	\$2,671,679	\$607,012
Program Total:	\$3,215,437		\$3,278,691	
Program FTE	18.20	5.46	18.20	5.46
Program Revenues				
Indirect for dep't Admin	\$35,594	\$0	\$31,680	\$0
Intergovernmental	\$0	\$712,668	\$0	\$607,012
Total Revenue:	\$35,594	\$712,668	\$31,680	\$607,012

Explanation of Revenues

\$607,012 - Offer B's Portion of SB1145 Funding for Inmate Beds

Significant Program Changes

Last year this program was: #60041B, MCSO MCIJ Dorms 12 & 13

Lead Agency: Sheriff

Program Contact: Michael Shults

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is for the operation 138 beds at the MCIJ.

These single cell dorms house inmates who create the potential for compromising safety and security. These dorm are more restrictive environments with enhanced security, as part of the objective classification system.

Program Description

This offer operates two dorms: one dorm is for 73 single cells and a second dorm for 65 beds. The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,350,381	\$0	\$1,869,353	\$0
Contracts	\$2,637	\$0	\$3,608	\$0
Materials & Supplies	\$175,889	\$0	\$86,442	\$0
Internal Services	\$336,992	\$0	\$33,792	\$0
Capital Outlay	\$1,157	\$0	\$0	\$0
Total GF/non-GF:	\$1,867,056	\$0	\$1,993,195	\$0
Program Total:	\$1,867,056		\$1,993,195	
Program FTE	14.56	0.00	14.56	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041C, MCSO MCIJ Dorms 14 & 15

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

This offer is for the operation of 54 beds at MCIJ.

This offer provides for two single cell disciplinary dorms at MCIJ, one for male and one for female housing. Disciplinary housing options are essential to the maintaining facility order, population management and re-engineering behavior for pretrial inmates and sentenced offenders at MCIJ.

Program Description

This offer funds two disciplinary dorms at Inverness. The male disciplinary dorm houses 31 offenders and the female disciplinary dorm houses 23 offenders.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$337,658	\$0	\$467,338	\$0
Contracts	\$659	\$0	\$902	\$0
Materials & Supplies	\$43,979	\$0	\$21,625	\$0
Internal Services	\$84,263	\$0	\$8,447	\$0
Capital Outlay	\$289	\$0	\$0	\$0
Total GF/non-GF:	\$466,848	\$0	\$498,312	\$0
Program Total:	\$466,848		\$498,312	
Program FTE	3.64	0.00	3.64	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041D, MCSO MCIJ Dorms 16 & 17

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

This offer is for the operation of 118 beds at MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer funds two additional dorms at Inverness jail. All 118 beds are general housing. Also funded in this offer are additional jail administration, support, and operations staff.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2010	2010	2011	2011
Program Expenses				
Personnel	\$2,074,223	\$0	\$2,086,650	\$0
Contracts	\$4,051	\$0	\$5,283	\$0
Materials & Supplies	\$270,169	\$0	\$126,578	\$0
Internal Services	\$517,628	\$0	\$49,482	\$0
Capital Outlay	\$1,777	\$0	\$0	\$0
Total GF/non-GF:	\$2,867,848	\$0	\$2,267,993	\$0
Program Total:	\$2,867,848		\$2,267,993	
Program FTE	15.86	0.00	15.86	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #60041E, MCSO MCIJ Dorms 6 & 7 - Sheriff Proposed USM Support
 Cut Sergeants post due to constraint. Can be restored in Program Offer 60041I.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

This offer is for the operation of 118 beds at MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer funds two additional dorms at Inverness jail. All 118 beds are general housing.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$843,958	\$0	\$1,168,344	\$0
Contracts	\$1,648	\$0	\$2,255	\$0
Materials & Supplies	\$109,926	\$0	\$54,026	\$0
Internal Services	\$210,612	\$0	\$21,121	\$0
Capital Outlay	\$723	\$0	\$0	\$0
Total GF/non-GF:	\$1,166,867	\$0	\$1,245,746	\$0
Program Total:	\$1,166,867		\$1,245,746	
Program FTE	9.10	0.00	9.10	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041F, MCSO MCIJ Dorms 8 & 9

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

This offer is for the operation of 57 beds at the MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer provides for the operation of an open dorm at MCIJ.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

Legal/Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$843,958	\$0	\$1,830,016	\$0
Contracts	\$1,648	\$0	\$3,608	\$0
Materials & Supplies	\$109,926	\$0	\$86,442	\$0
Internal Services	\$210,612	\$0	\$21,121	\$0
Capital Outlay	\$723	\$0	\$0	\$0
Total GF/non-GF:	\$1,166,867	\$0	\$1,941,187	\$0
Program Total:	\$1,166,867		\$1,941,187	
Program FTE	14.56	0.00	14.56	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #60041G, MCSO MCIJ Dorm 3
 Reduced Overtime to Add Escort 5 Post (5.46) due to already operationally existing.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

This offer is for the operation of 59 beds at the MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer provides for the operation of a open dorm at MCIJ.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average daily inmate population MCIJ	991	587	898	898
Outcome	Number of inmate and staff assaults MCIJ	27	20	18	18

Performance Measure - Description

The 59 beds represented in this Program Offer, not only support the support unit's Output and Outcome performance measures shown above, but better ensures that future inmate population matrixing will not occur.

Legal/Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$471,133	\$0	\$653,514	\$0
Contracts	\$920	\$0	\$1,353	\$0
Materials & Supplies	\$61,366	\$0	\$32,414	\$0
Internal Services	\$117,573	\$0	\$0	\$0
Capital Outlay	\$404	\$0	\$0	\$0
Total GF/non-GF:	\$651,396	\$0	\$687,281	\$0
Program Total:	\$651,396		\$687,281	
Program FTE	5.46	0.00	6.46	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041H, MCSO MCIJ Dorm 4 - Sheriff Proposed USM Support

The State legislature's adopted budget for the biennium was less the governor's proposed budget, which creates a shortfall in SB1145 funding for FY10 and requires back fill funding in FY11 to keep this dorm open.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Drew Brosh

Executive Summary

Close Street is an intensive custody and supervision program which provides services to pretrial arrestees and sentenced offenders. This program supports both offender accountability and reentry of the offender into the community while increasing available jail beds.

Program Description

This intensive custody and supervision program supports offender accountability while transitioning pretrial and sentenced offenders out of scarce jail beds. Close Street Supervision provides intensive, individualized supervision and management of multiple need pretrial offenders at the direction of the court; offenders otherwise considered ineligible for pretrial release. This program holds offenders accountable, and reduces risk to the community by supporting a continuum of custodial services to pretrial arrestees and some sentenced offenders. By assessing a broader band of the custody population for program suitability, expanding case management and supervision, subsidizing participation when indicated, and providing immediate consequences for program failures, this program supports and enhances community safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of supervised people per month	0	0	154	175
Outcome	Percent of population completing the program	0.0%	0.0%	84.0%	80.0%

Performance Measure - Description

All measures are new.

Historical completion rates are between 65% and 80%.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,148,287	\$0	\$1,106,516	\$0
Contracts	\$100,000	\$0	\$56,000	\$0
Materials & Supplies	\$20,240	\$0	\$20,240	\$0
Internal Services	\$59,895	\$0	\$39,486	\$0
Total GF/non-GF:	\$1,328,422	\$0	\$1,222,242	\$0
Program Total:	\$1,328,422		\$1,222,242	
Program FTE	10.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes ✔ Significantly Changed

Last year this program was: #60043, MCSO Close Street
Reduce Professional Services Line by \$44K and reduce staff by 1.0 FTE due to Constraint.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Bobbi Luna

Executive Summary

The Volunteer Services program enables the Multnomah County Sheriff's Office to achieve its organizational mission of providing quality, cost effective prevention, intervention, and detention services to the community. The nearly 200 volunteers, interns, and community partners overseen by this unit share their time and expertise to enhance services both in our community and for pretrial inmates and sentenced offenders under the supervision of the Sheriff. [Note: Search and Rescue, Reserve Deputies, and Jail Chaplain Volunteers are not part of this program.] Through their involvement, volunteers support and enhance MCSO operations in all three agency divisions - law enforcement, corrections, and business services - and become involved citizens gaining an in-depth understanding of the criminal justice system and its unique challenges. Additionally, the development and support of placements benefits the agency recruiting efforts for future employment needs.

Program Description

The Volunteer Services program provides for recruitment, interviews, backgrounds, training, placement, and recognition to sustain a core base of nearly 200 volunteers, interns, and community partners supporting MCSO operations. Due to the nature of the duties involved in most placements, it is necessary to conduct an in-depth background review process prior to assignment, and additional, ongoing review to ensure compliance with agency and county policies and procedures and to ensure the safety and security of operations. By carefully monitoring the agency's needs, Volunteer Services moves quickly to find professionals willing to share their time and expertise with the Sheriff's Office. Placement opportunities may include involvement in jail programs such as education services, domestic violence prevention and safety planning, employment resources and transition services, alcohol/drug prevention and education, and 12-step meetings, which assist with transition services and the reduction of tensions with a facility/housing area. Other agency placement opportunities include assignments with planning and research, River Patrol, Cold Case Team detectives, Enforcement Records and Support Records, clerical and data entry, interpreting and translation support, and fiscal, IT, and logistics services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Service hours contributed by MCSO volunteers, interns and community partners	0	0	10,600	10,200
Outcome	Dollar value savings resulting from contributions of volunteer time	0	0	214,650	206,558
Output	Number of applicant inquiries and pre-screening reviews	0	0	195	160
Outcome	Number of MCSO work units supported by volunteers, interns, community partners	0	0	18	20

Performance Measure - Description

All measures are new.

In conjunction with the Points of Light Foundation, the Independent Sector bases the value of volunteer time on the average hourly earnings of all production and nonsupervisory workers on private nonfarm payrolls (as determined by the Bureau of Labor Statistics). Independent Sector takes this figure and increases it by 12 percent to estimate for fringe benefits. The dollar value of volunteer time for 2008 is estimated to be \$20.25.

Inquiries and prescreening reviews provide an opportunity to engage citizen involvement and utilize resources and talents of professionals, students, and retirees. Adequately screening applicants ensures the safety and security of agency operations and assists with ensuring positive placement for applicants.

Nearly 200 volunteers contributed approximately 10,600 hours and supported 18 MCSO units at five locations. Volunteer Services provides units with the opportunity to embark on new activities or expand and enhance existing ones.

Legal/Contractual Obligation

Compliance monitoring of PREA (Prison Rape Elimination Act) and Harassment and Discrimination policies

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$120,335	\$0	\$124,928	\$0
Materials & Supplies	\$4,105	\$0	\$4,166	\$0
Internal Services	\$2,167	\$0	\$16,014	\$0
Total GF/non-GF:	\$126,607	\$0	\$145,108	\$0
Program Total:	\$126,607		\$145,108	
Program FTE	1.30	0.00	1.30	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

✔ **Significantly Changed**

Last year this program was: #60011A, MCSO Human Resources

Last year this budget was part of the Human Resources Program Offer. This year, this budget moved from Business Services Division to Corrections Division and became its own Program Offer.

Program # 60046 - MCSO In-jail Human Trafficking

Version 6/18/2010 s

Lead Agency: Sheriff

Program Contact: Linda Yankee

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

This offer purchases a Corrections Sergeant for one year to establish intelligence-gathering and intervention methodology regarding human trafficking as it is proliferated among jail inmates, to include the establishment of a screening instrument to identify at-risk pretrial inmate and sentenced offenders. This Sergeant will collaborate with the Oregon Human Trafficking Task Force to both aid in prosecution of Human Trafficking crimes and intervene with victims while in custody.

Program Description

A trend has been identified among the jail population whereby at-risk inmates are being used as a commodity by being identified and passed once out of custody to persons involved in crime types including coercion, prostitution, promoting prostitution, sex abuse and contributing to the delinquency of a minor. This offer would dedicate a Corrections Sergeant to develop intelligence collection, organization and dissemination operations targeting human trafficking activities inside the jails. The Corrections Sergeant would share names and information with the Oregon Human Trafficking Task Force regarding intelligence gathered on potential perpetrators, establish a data-base module for tracking and information dissemination and develop a screening instrument to quickly identify at-risk inmates and connect those inmates with in-jail programs and intervention/transition services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	In Custody Victims Identified	0	0	0	0
Outcome	Involved Cases Prosecuted	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$147,458
Internal Services	\$0	\$0	\$0	\$10,765
Total GF/non-GF:	\$0	\$0	\$0	\$158,223
Program Total:	\$0		\$158,223	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$8,258	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$158,223
Total Revenue:	\$0	\$0	\$8,258	\$158,223

Explanation of Revenues

Funded by SCAAP Carry-over from previous year.

Significant Program Changes

Last year this program was:

Division Overview

The MCSO Law Enforcement Division's mission is to provide exemplary public safety services to citizens and visitors to Multnomah County. Operating under statutory mandates, each unit accomplishes specific functions that supports Multnomah County's overall mission.

This division protects citizens by providing 24/7 law enforcement and human services to those who reside in or visit unincorporated areas and the communities of Maywood Park, Wood Village and Corbett. Deputies respond to 911 emergency calls, investigate traffic accidents, arrest wanted subjects and engage in solving community safety problems present in schools, businesses and neighborhoods. Tourism and recreation create conditions where citizens need emergency rescue assistance on land and in waterways.

This division provides education, enforcement and prevention of emergencies which occur on waterways. River patrol resources provide safe commercial and recreational access and passage to the county's 96 miles of rivers which operate within the United States' fifth largest port. Deputies enforce boating laws and provide security protection for marine communities.

Dangerous drug abuse and addiction account for most crime in our community and this division helps reduce impact by providing county-wide narcotics enforcement. Division detectives help children by investigating and arresting persons who exploit children for sex, labor and use technology as a tool to lure children. Detectives help citizens by investigating and arresting persons who abuse elderly and domestic violence victims.

This division provides citizens with concealed weapons and alarm permitting and for the dissemination and archiving of official documents relating to public safety.

Patrol

- 60063A Patrol
- 60071 TriMet Transit Police
- 60072 Bull Run Watershed Patrol
- 60077 Corbett Community Deputy

River Patrol

- 60065A-B River Patrol

Investigations

- 60066 Detectives, CAT, INTERCEPT
- 60067A Special Investigations Unit
- 60068A-B Warrant Task Force
- 60073A Human Trafficking Task Force
- 60074 Metro Services
- 60075A-B Elder Abuse Detective
- 60076A-B Domestic Violence Response Team

Special Programs

- 60064 Civil Process
- 60070 Concealed Handgun Permits

Enforcement Admin

- 60060 Enforcement Admin

Enforcement Support

- 60061 Enforcement Records
- 60069 Alarm Program

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Reduction in fleet expenses will result in patrol and detective vehicles having more traveled mileage with increase maintenance needs. Provides General Fund decrease of \$102,327

MCSO is currently working with the City of Portland to provide two deputies for security at the Bull Run watershed under a full-cost recovery contract with the Portland Water Bureau. Partial funding was restored to continue services to the Domestic Violence Enhanced Response Team and continued capacity for elder abuse investigations (grant expires in September 2010). Provides General Fund increase of \$145,770.

Measuring Success

The significance of the performance measures found in the Law Enforcement Division is that they convey our commitment to Community Policing. These performance measures track the services provided to those in need and the efforts made in keeping the community safe.

The patrol deputies make approximately 3,000 arrests per year and achieve a 15 minute response time to 911 calls for service over an area that spans 286 square miles. Patrol is the base of building strong community relationships. Investigative units build cases for serious crimes that lead to arrests. Last year, all of the approximately 100 searches performed by narcotics enforcement led to an arrest. Civilian units, such as those that manage concealed handgun permits, provide unique services, such as screening over 3,000 concealed handgun permit applications each year to ensure qualified citizens receive their legal rights.

The measures provided best demonstrate the programs' performance and results, such as the number of community meetings attended by the Corbett Community Resource Deputy and the number of cases cleared by detectives. MCSO's Law Enforcement Divisions' performance measures reinforce our Community Policing values through data collection and evaluation.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
60060	Enforcement Division Admin	\$1,182,985	\$250,000	\$1,432,985	4.00
60061	Enforcement Support	2,141,329	0	2,141,329	25.00
60063A	Patrol	5,755,953	186,272	5,942,225	38.00
60064	Civil Process	1,629,538	0	1,629,538	13.50
60065A	River Patrol	1,611,834	752,987	2,364,821	13.75
60065B	River Patrol Restoration	140,863	0	140,863	1.00
60066	Detectives, CAT, INTERCEPT	1,021,585	450,352	1,471,937	10.00
60067A	Special Investigations Unit	661,670	425,079	1,086,749	7.00
60068A	Warrant Task Force	279,273	18,333	297,606	2.00
60068B	Warrant Task Force Restoration	221,393	0	221,393	2.00
60069	Alarm Program	0	274,400	274,400	1.00
60070	Concealed Handgun Permits	1,312	301,957	303,269	3.00
60071	TriMet Transit Police	0	808,230	808,230	6.00
60072	Bull Run Watershed Patrol	0	394,755	394,755	2.00
60073A	Human Trafficking Task Force	0	139,697	139,697	0.92
60074	Metro Services	0	385,790	385,790	3.00
60075A	Elder Abuse Detective	0	32,196	32,196	0.25
60075B	Elder Abuse Detective Restoration	90,017	0	90,017	0.75
60076A	Domestic Violence Enhanced Response	0	38,493	38,493	0.40
60076B	Domestic Violence Enhanced Response Backfill	55,753	0	55,753	0.60
60077	Corbett Community Resource Deputy	125,287	0	125,287	1.00
Total		\$14,918,792	\$4,458,542	\$19,377,334	135.17

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Lead Agency: Sheriff
Program Offer Type: Administration
Related Programs:
Program Characteristics:

Program Contact: Tim Moore

Executive Summary

Enforcement Division administration provides administrative leadership and strategic direction to the Sheriff's Office Enforcement Division. The Division administration develops Sheriff's policies and directives into the Enforcement program offerings that serve the public here in Multnomah County.

Program Description

The Enforcement Division is responsible for the protection of life and property and for enforcement of the Oregon Criminal Code and County Ordinances. Enforcement Division provides police and marine patrol, investigative services, civil process services, and participates in multi-agency task forces. The Enforcement Division also collaborates with County Emergency Management to plan and staff emergency operations. The programs operated by these divisions address all the major factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide for treatment and rehabilitation resources, education and leverage collaboration with other community safety system providers. Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent performance measurements met in Division	0.0%	100.0%	86.0%	90.0%
Outcome	Number of voluntary resignations	7	2	8	2

Performance Measure - Description

38 of 44 performance measures were met (per review with Cpt. Reiser).

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$727,817	\$0	\$777,300	\$0
Contracts	\$94,390	\$0	\$95,806	\$0
Materials & Supplies	\$105,330	\$231,225	\$106,912	\$232,992
Internal Services	\$237,734	\$18,775	\$202,967	\$17,008
Total GF/non-GF:	\$1,165,271	\$250,000	\$1,182,985	\$250,000
Program Total:	\$1,415,271		\$1,432,985	
Program FTE	4.00	0.00	4.00	0.00
Program Revenues				
Indirect for dep't Admin	\$12,486	\$0	\$13,047	\$0
Intergovernmental	\$0	\$250,000	\$0	\$250,000
Total Revenue:	\$12,486	\$250,000	\$13,047	\$250,000

Explanation of Revenues

250,000 - 911 Telephone Tax Revenue

Significant Program Changes

Last year this program was: #60060A, MCSO Enforcement Division Admin

Program # 60061 - MCSO Enforcement Support

Version 6/18/2010 s

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Kimberly Walker-Norton

Executive Summary

Enforcement Support maintains law enforcement reports for the Enforcement Division and performs all County warrant entry on a 24/7 basis. Staff also arranges extraditions for persons arrested due to warrants. Furthermore, they provide clerical support to Civil Process, Alarms Ordinance, and Concealed Handgun Permitting (shown as separate offers).

Program Description

In cooperation with the Courts, Enforcement Support enters all County-wide protective orders and warrants into LEDS and NCIC, the statewide and national databases, which then furnishes officers statewide and nationally with relevant information to act upon, carrying out their necessary duties, contributing to a safer community. They also coordinate with neighboring Public Safety agencies on the service of warrants outside of Multnomah County.

In order for the Law Enforcement and Civil Deputies to perform their duties well, Enforcement Support must also perform their duties well. Deputies depend on the Enforcement Support to provide relevant and most up-to-date information in order to make an educated decision on how to follow through on any given situation. Enforcement Support members deliver information to the public both in person and through telecommunications.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of warrants received and entered	20,930	20,588	18,854	20,000
Outcome	Number of protective orders received and entered	2,558	2,382	2,580	2,800
Output	Number of towed vehicles processed and released	877	1,038	1,408	1,600
Output	Number of NCIC records validated	7,884	7,830	10,420	11,000

Performance Measure - Description

Legal/Contractual Obligation

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,876,807	\$0	\$2,050,309	\$0
Contracts	\$12,212	\$0	\$12,395	\$0
Materials & Supplies	\$47,503	\$0	\$48,215	\$0
Internal Services	\$41,423	\$0	\$30,410	\$0
Total GF/non-GF:	\$1,977,945	\$0	\$2,141,329	\$0
Program Total:	\$1,977,945		\$2,141,329	
Program FTE	24.00	0.00	25.00	0.00
Program Revenues				
Fees, Permits & Charges	\$27,000	\$0	\$40,000	\$0
Total Revenue:	\$27,000	\$0	\$40,000	\$0

Explanation of Revenues

\$30,000 - Tow Fees \$9,000 - Records Requests \$1,000 - Report Here

Significant Program Changes

Last year this program was: #60061, MCSO Enforcement Records

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jason Gates

Executive Summary

The Patrol Unit protects citizens residing and/or recreating in unincorporated Multnomah County by responding to emergencies, patrolling neighborhoods, performing traffic safety duties and providing education throughout the communities. Patrol provides emergency preparedness, assistance and intervention as part of the treatment service continuum. Patrol deputies and sergeants engage in community based policing principles and frontline human services while providing safety to citizens.

Program Description

Patrol provides 24/7 protection of life and property for visitors and residents living in the unincorporated areas of Multnomah County. They provide protection services by responding to service calls through the 911 system, non-emergency dispatch or self-initiated field activities. Deputies are the first responders to any emergency requiring an immediate response. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and use problem solving skills to assess, investigate, and intervene in criminal and gang related activities. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health and mental health services. Traffic safety through education and intervention provides safe streets and highways to access commerce and recreation opportunities for the community. A visible public safety system is an important factor for citizens in feeling safe at home, school, work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety. The Patrol Unit works actively with citizen groups and neighborhood associations to develop agreed upon response plans for identified problems. The Patrol Unit provides the introduction of county wide social service programs to the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Calls for service	60,534	54,000	80,864	80,000
Outcome	Number of arrests generated from calls for service	3,144	2,800	3,006	3,000
Outcome	Average response time (minutes)	15	15	15	15

Performance Measure - Description

Calls for service includes self initiated and dispatched incidents. Response time is for dispatched calls only.

Patrol calls for service increased in FY09-10 due to the policy change of logging "extra patrol" (which includes patrol in contract cities) as a self initiated call.

Legal/Contractual Obligation

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 401.560, Search and Rescue, responsibilities of sheriff

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$5,156,695	\$102,422	\$5,183,040	\$148,437
Contracts	\$2,132	\$0	\$2,164	\$0
Materials & Supplies	\$120,617	\$18,498	\$99,599	\$25,163
Internal Services	\$641,502	\$9,818	\$471,150	\$12,672
Total GF/non-GF:	\$5,920,946	\$130,738	\$5,755,953	\$186,272
Program Total:	\$6,051,684		\$5,942,225	
Program FTE	36.70	0.30	37.70	0.30
Program Revenues				
Indirect for dep't Admin	\$6,528	\$0	\$9,722	\$0
Intergovernmental	\$376,936	\$94,738	\$392,014	\$89,943
Other / Miscellaneous	\$0	\$36,000	\$0	\$96,329
Total Revenue:	\$383,464	\$130,738	\$401,736	\$186,272

Explanation of Revenues

\$31,274 - Patrol Services for Maywood Park. \$360,740 - Patrol Services for Wood Village. \$38,943 - Patrol Services for US Forest Service. \$20,000 - Seatbelt Grant from OSSA. \$16,000 - DUII Grant from OSSA. \$24,000 Construction Zone Patrol Contract with ODOT. \$20,000 - Bulletproof Vest Grant. \$7,000 - Reimb. for HazMat Related Training.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60063A, MCSO Patrol

Reduced Fleet Replacement costs due to Constraint.

Moved 1 deputy from Executive Office Division to Enforcement Division.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Brett Elliott

Executive Summary

The Civil Unit is the enforcement arm of the civil and probate court system. Notice and enforcement actions originate through the civil, probate, and family courts and are processed through the delivery and services made by this unit. Civil enforcement actions are statutorily mandated to the Sheriff.

Program Description

The Civil Unit is the ministerial arm of the Circuit Court. All court actions are initiated through a written notification to parties of a pending action and these documents are delivered by the Civil Unit. Through the Civil Unit, court orders to seize and sell property, satisfy landlord/tenant actions, and enforce child custody disputes are enforced in an objective, fair, and equitable manner in compliance with Oregon statutes and rules on civil procedure. Through probate court, families, police officers and other interested parties seek involuntary commitment for allegedly mentally ill persons suffering from episodes so debilitating that they are a danger to themselves or others. The Civil Unit deputy locates, transports, and provides security for the person and the court. When domestic violence threatens the family unit, deputies in the Civil Unit serve domestic violence restraining orders to protect family members from violence and aggressive behavior.

Civil Unit deputies experience incidents of physical resistance when performing their duties. In particular, evictions may involve subjects who barricade themselves requiring a substantial dedication of resources and time. Often times, these incidents require the skill of the Multnomah County Special Weapons and Tactics Team to perform a tactical entry into the residence to execute the eviction while providing safety for nearby citizens. Persons subject to the court's orders have threatened to kill uniformed staff, displayed firearms, discharged firearms, and fortified apartments and homes to prevent the court action. It is routine for persons to hide within dwellings to avoid being contacted by civil deputies. A balanced public safety system provides citizens the ability and right to address their grievances in a safe, fair and equitable manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of individuals served through civil process	13,845	15,000	14,756	14,300
Outcome	Percent successfully served documents	79.7%	80.0%	80.0%	80.0%
Outcome	Percent protective orders served	81.2%	79.0%	80.0%	80.0%
Outcome	Number of evictions	717	1,006	750	734

Performance Measure - Description

Next Year Offer is the average of Previous Year Actual and Current Year Estimate. Data are based on Calendar year 2009 and 2010 calendar year estimate.

Legal/Contractual Obligation

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,520,231	\$0	\$1,487,947	\$0
Contracts	\$1,066	\$0	\$1,082	\$0
Materials & Supplies	\$37,759	\$0	\$38,326	\$0
Internal Services	\$95,734	\$0	\$102,183	\$0
Total GF/non-GF:	\$1,654,790	\$0	\$1,629,538	\$0
Program Total:	\$1,654,790		\$1,629,538	
Program FTE	14.00	0.00	13.50	0.00
Program Revenues				
Fees, Permits & Charges	\$106,000	\$0	\$132,000	\$0
Intergovernmental	\$186,000	\$0	\$176,300	\$0
Total Revenue:	\$292,000	\$0	\$308,300	\$0

Explanation of Revenues

\$132,000 - Civil Process Fees \$171,300 - Circuit Court Revenue \$5,000 - State Extraditions Reimbursement

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #60064, MCSO Civil Process
Converted 2.5 Civil Deputy Positions to 2.0 Enforcement Deputie positions.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jason Gates

Executive Summary

The Sheriff's River Patrol Unit partners with the Oregon State Marine Board, the Port of Portland, U.S. Coast Guard to provide safe commercial and recreational access and passage to the county's 110 miles of waterways along the Columbia River, Willamette River, Sandy River and Multnomah Channel. The River Patrol Unit provides law enforcement and search and rescue services to all river, lake, shoreline and island locations in Multnomah County.

Program Description

The River Patrol Unit provides protection and intervention for the numerous county moorages, marinas, and houseboat communities. The country's fifth largest port requires unobstructed ingress and egress of commercial ship movement into the region. Marine deputies respond to all life threatening marine calls for service such as boat collisions, drownings, missing persons, and environmental hazards. Deputies provide boater safety, education, and intervention through classroom, boat inspection and enforcement activities. It is crucial for the local economy that cargo vessels, carrying consumer products, efficiently transport these goods in a timely and efficient manner. In FY 2009, the Port of Portland moved over eleven million tons of cargo through its facilities. Community livability contributes to a thriving economy and access to work, cultural and recreational activities is an important element of a thriving economy. The River Patrol Unit participates with US Customs in the inspection of cargo entering the region. This unit provides critical infrastructure security protection along Multnomah County waterways. The Oregon State Marine Board pays up to more then 1/3 of the funding needs for the Sheriff's Office River Patrol. River patrol is key to emergency preparedness on/near the regional waterways; they participate in numerous agency collaborations and are a significant function to a visible public safety system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Hours of community water safety education	97	185	80	75
Outcome	Number of citizens issued boater examination reports, warning, and citations	4,392	2,781	3,694	3,356

Performance Measure - Description

Data from Oregon State Marine Board LE Coordinator Dale Flowers (503-378-2613). "Number of citizens issued boater examination reports, warning, and citations" includes the following boater contact types: HIN Insp, Pass MTR, Fail w/warn MTR, Fail w/cite MTR, Pass NM, Fail w/warn NM, and Fail w/cite NM. Education data are estimates based on 2009 data.

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Patrol operates under ORS Chapter 830 and contracts with the Oregon State Marine Board.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,432,099	\$659,944	\$1,299,196	\$651,669
Contracts	\$16,677	\$0	\$16,927	\$0
Materials & Supplies	\$32,024	\$49,949	\$32,504	\$50,090
Internal Services	\$276,572	\$57,644	\$191,381	\$51,228
Capital Outlay	\$80,617	\$0	\$71,826	\$0
Total GF/non-GF:	\$1,837,989	\$767,537	\$1,611,834	\$752,987
Program Total:	\$2,605,526		\$2,364,821	
Program FTE	9.32	5.43	8.32	5.43
Program Revenues				
Indirect for dep't Admin	\$38,334	\$0	\$39,299	\$0
Fees, Permits & Charges	\$0	\$20,000	\$0	\$20,000
Intergovernmental	\$0	\$747,537	\$0	\$732,987
Other / Miscellaneous	\$2,000	\$0	\$1,400	\$0
Total Revenue:	\$40,334	\$767,537	\$40,699	\$752,987

Explanation of Revenues

\$1400 - Fuel Tax Rebate \$20,000 - Gov. Island Contract for River Patrol Services \$712,987 - Oregon Marine Board Service Contract for Patrol Services of Waterways. \$20,000 - Marine Svcs/Fuel Reimbursement to other jurisdictions.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60065A, MCSO River Patrol Offer A
Reduced staffing by 1.0 Sergeant Position and reduced Capital due to Constraint.

Lead Agency: Sheriff

Program Contact: Jason Gates

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sheriff's River Patrol Unit partners with the Oregon State Marine Board, the Port of Portland, U.S. Coast Guard to provide safe commercial and recreational access and passage to the county's 110 miles of waterways along the Columbia River, Willamette River, Sandy River and Multnomah Channel. The River Patrol Unit provides law enforcement and search and rescue services to all river, lake, shoreline and island locations in Multnomah County.

Program Description

This Program Offer adds back one River Patrol Sergeant and \$10,000 capital equipment budget that was eliminated from Program Offer 60065A in order to achieve constraint.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Hours of community water safety education	0	0	0	5
Outcome	Number of citizens issued boater examination reports, warning, and citations	0	0	0	244

Performance Measure - Description

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$130,863	\$0
Capital Outlay	\$0	\$0	\$10,000	\$0
Total GF/non-GF:	\$0	\$0	\$140,863	\$0
Program Total:	\$0		\$140,863	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$140,863 of one-time-only general funds.

Significant Program Changes

Last year this program was:

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

This program provides for investigation of all crime, including those involving fraud/theft to citizens/business, crimes against children, and property crimes. County-wide services provided by the Sheriff's Office includes investigations of child abuse crimes (CAT), and crimes committed against children by use of technology (INTERCEPT).

Program Description

Detectives investigate crimes that are not adjudicated by patrol. The Detective Unit is responsible for responding to the scenes of crimes, conducting preliminary and follow-up investigations, preparing the required investigative reports, preparing an analysis of the report, apprehending the suspect, preparing the case for a successful prosecution, and testifying in court. The Countywide Investigation program funds the Sheriff's Office participation in several inter-agency teams. These teams are able to pool resources and leverage personnel for more effective results. The Child Abuse Team detective is part of a multidisciplinary approach to supporting the safety of children in our community. This detective position is currently funded in the first of a two year grant.

The INTERCEPT detective works in a multi-Sheriff Office and Department of Justice team in the tri-county jurisdiction. This detective investigates state and federal laws relating to crimes against children, child pornography, child exploitation and the use of computers to promote these crimes. INTERCEPT received a Child Predator Grant this year which funds an Office Assistant 2 for a two year period.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total cases investigated	879	914	1,492	1,186
Outcome	Total cases cleared	538	508	1,106	822
Output	Person crime cases investigated	246	216	268	257
Outcome	Person crime cases cleared	135	106	142	139

Performance Measure - Description

Next year offer is average of Previous year actual and current year estimate.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$883,966	\$0	\$896,634	\$425,244
Contracts	\$5,453	\$0	\$5,535	\$1,864
Materials & Supplies	\$19,154	\$0	\$19,441	\$14,346
Internal Services	\$75,262	\$0	\$99,975	\$8,898
Total GF/non-GF:	\$983,835	\$0	\$1,021,585	\$450,352
Program Total:	\$983,835		\$1,471,937	
Program FTE	6.00	0.00	6.00	4.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$6,826	\$0
Intergovernmental	\$0	\$0	\$0	\$448,352
Other / Miscellaneous	\$0	\$0	\$0	\$2,000
Total Revenue:	\$0	\$0	\$6,826	\$450,352

Explanation of Revenues

\$2,000 - Donations to Cold Case Detective Unit.
 \$253,530 - ARRA JAG Grant: 1 Enf. Deputy & 1 Corr. Deputy
 \$66,037 - CSPP (Child Sexual Predator Program): 1 OA II
 \$128,785 - EMGET Grant:1 Deputy

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #60066A, MCSO Detectives & CAT Offer A

Increased 2.0 FTE due to ARRA JAG Grant. Increased 1.0 FTE due to Child Sexual Predator Program Grant. Increased 1.0 FTE due to Gang Enforcement Grant. DVERT Grant funded Position moved to its own Program Offer.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

This program provides for the investigation of crimes involving the sale, distribution, and manufacturing of dangerous drugs. The Special Investigations Unit is charged with the responsibility for enforcing state narcotics laws, prostitution activities, and assist with advanced surveillance of major criminal cases. The magnitude of each of these investigative areas requires that priorities be established to determine allocation of resources. Enforcement of narcotics laws is so important that first priority within the Special Investigations Unit will be narcotics investigations. Emphasis is placed on narcotics distributors who are suppliers to street level dealers, as well as suppliers to other distributors which are referred to as mid to upper mid level narcotics traffickers. Drug investigations will center on the drugs which are most abused in the Multnomah County. SIU is a local law enforcement resource for investigating and apprehending suspects involved in domestic and/or foreign Human Trafficking of children.

Program Description

The purpose of the Special Investigations Unit (SIU) is to investigate illegal drug activities in the Metro area, and other criminal activity as directed by the Sheriff. The unit conducts criminal investigations of street level illicit drug activity, up to and including the prosecution of federal narcotics crimes. Investigations often lead to Drug Trafficking Organizations (DTO's) that transport and eventually sell dangerous drugs for a profit. SIU investigations take them into areas considered hazardous to health and public safety. Investigations conducted by the SIU detectives have resulted in indictments and prosecutions in numerous meth lab cases. SIU coordinates clean up of drug labs. With the changing needs and priorities of our communities, SIU has modified its mission over the past several years to accommodate the significant impacts of Methamphetamine and other dangerous drugs infesting our neighborhoods, schools, recreational areas and work places. Statistics show that about 90% of all crime can be attributed to dangerous drugs in our community. The SIU program is partially funded through grants, revenues received from forfeitures and federal case funding.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	SIU drug cases	361	300	285	285
Outcome	Percent of SIU drug cases that are methamphetamine	50.0%	32.0%	30.0%	30.0%
Output	Number of searches	140	110	103	103
Outcome	Percent of searches resulting in an arrest	96.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Estimate based on data from July 1, 2009 through January 19, 2010 (drug cases: 158, searches: 57).

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$478,558	\$274,302	\$583,228	\$384,251
Contracts	\$0	\$20,000	\$0	\$0
Materials & Supplies	\$3,467	\$20,445	\$3,519	\$11,910
Internal Services	\$0	\$25,556	\$74,923	\$28,918
Capital Outlay	\$0	\$50,280	\$0	\$0
Total GF/non-GF:	\$482,025	\$390,583	\$661,670	\$425,079
Program Total:	\$872,608		\$1,086,749	
Program FTE	5.00	1.00	5.00	2.00
Program Revenues				
Indirect for dep't Admin	\$16,997	\$0	\$22,184	\$0
Fees, Permits & Charges	\$0	\$20,000	\$0	\$10,000
Intergovernmental	\$0	\$360,583	\$0	\$405,079
Other / Miscellaneous	\$0	\$10,000	\$0	\$10,000
Total Revenue:	\$16,997	\$390,583	\$22,184	\$425,079

Explanation of Revenues

\$8000 - Marijuana Eradication Grant \$60,000 - ROCN Reimbursement for Aircraft and Federal Forfeitures \$2,000 - ROCN Reimbursement for Overtime \$10,000 - Auto Auctions \$10,000 - State Forfeitures \$128,785 - JAG Grant (Local Solicitation) \$10,000 - Civil Forfeitures

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #60067A, MCSO Special Investigations Unit
Increased staffing by 1.0 FTE due to JAG Grant-Local Solicitation.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Monte Reiser

Executive Summary

In 2007, there were approximately 30,000 outstanding warrants in Multnomah County and as of February 1, 2010, there are approximately 22,000 outstanding warrants in Multnomah County including 15000 misdemeanors and 70000 felony warrants. Excessive unserved warrants is a problem Multnomah County shares with many other jurisdictions and this primary cause of this problem is the lack of resources to arrest wanted subjects. Warrant backlogs keep wanted persons from being held accountable for their actions and threaten public safety. Four full-time deputies are currently assigned to the Warrant Strike Team. This program was originally purchased in October of 2007 with a General Fund Contingency. This program is necessary to serve misdemeanor and felony warrants which benefits citizens by removing wanted subjects from our neighborhoods, preventing crime and associated costs to future victims and potential prosecutorial cost savings.

Program Description

The purpose of this program is to reduce the number of felony and misdemeanor warrant offenders that currently reside in Multnomah County. The Warrant Strike Team is responsible for arresting persons with felony and misdemeanor warrants issued by the courts to include warrants for Measure 11 offenses. In May of 2007, Multnomah County Commissioner Lisa Naito produced a "3 step action plan to address the excessive number of outstanding warrants in Multnomah County". This plan included funding for the addition of two deputies to the Multnomah County Sheriff's Office Law Enforcement Division in the creation of this program. Members of MCSO met with local police agencies and the Multnomah County District Attorney's Office to establish initial operating protocols to include the prioritization of warrants to be served by strike team deputies. After the initial implementation period, strike team members identified two areas necessitating a request for two additional deputies. The two areas identified were safety/inmate transport and the need to address the large number of individuals residing/visiting with "out of area" warrants. MCSO, the Board of Commissioners and District Attorney's Office sponsored an effort to fund two additional deputy sheriffs to the Warrant Strike Team. The Multnomah County Sheriff's Office Warrant Strike Team is charged by the Multnomah County Board of Commissioners and the State of Oregon (ORS 206.010) to serve felony and misdemeanor warrants issued in Multnomah County, Oregon. The Warrant Strike Team operates in partnership with the Multnomah County District Attorney's office where the team's primary office is located. The Warrant Strike Team works closely with DA's office members to prioritize and manage the execution of specific warrants. This program has had a positive impact on the number of wanted persons arrested and number of attempt service of warrants which assists the DA's office in addressing "speedy trial" issues.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total warrant service attempts	0	1,400	1,450	700
Outcome	Total warrants served	0	700	516	250
Outcome	Total warrant arrests	0	600	424	200

Performance Measure - Description

Current year estimate based on data from July to December 2009.

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$428,509	\$0	\$244,185	\$18,333
Contracts	\$2,472	\$0	\$2,509	\$0
Materials & Supplies	\$11,536	\$0	\$11,709	\$0
Internal Services	\$25,586	\$0	\$20,870	\$0
Capital Outlay	\$35,020	\$0	\$0	\$0
Total GF/non-GF:	\$503,123	\$0	\$279,273	\$18,333
Program Total:	\$503,123		\$297,606	
Program FTE	4.00	0.00	2.00	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$18,333
Total Revenue:	\$0	\$0	\$0	\$18,333

Explanation of Revenues

\$18,333 - CJC ARRA M57 State Funding

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60068A, MCSO Warrant Task Force Offer A
Cut 2.0 FTE and Capital due to Constraint.

Lead Agency: Sheriff

Program Contact: Monte Reiser

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

In 2007, there were approximately 30,000 outstanding warrants in Multnomah County and as of February 1, 2010, there are approximately 22,000 outstanding warrants in Multnomah County including 15000 misdemeanors and 70000 felony warrants. Excessive unserved warrants is a problem Multnomah County shares with many other jurisdictions and this primary cause of this problem is the lack of resources to arrest wanted subjects. Warrant backlogs keep wanted persons from being held accountable for their actions and threaten public safety. Four full-time deputies are currently assigned to the Warrant Strike Team. This program was originally purchased in October of 2007 with a General Fund Contingency. This program is necessary to serve misdemeanor and felony warrants which benefits citizens by removing wanted subjects from our neighborhoods, preventing crime and associated costs to future victims and potential prosecutorial cost savings.

Program Description

This Program Offer adds back 2 Deputies and \$35,000 capital equipment that were eliminated from Program Offer 60068A in order to achieve constraint.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total warrant service attempts	0	0	0	700
Outcome	Total warrants served	0	0	0	250
Outcome	Total warrant arrests	0	0	0	200

Performance Measure - Description

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$185,848	\$0
Capital Outlay	\$0	\$0	\$35,545	\$0
Total GF/non-GF:	\$0	\$0	\$221,393	\$0
Program Total:	\$0		\$221,393	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$221,393 of one-time-only general funds.

Significant Program Changes

Last year this program was:

Program # 60069 - MCSO Alarm Program

Version 3/05/2010 s

Lead Agency: Sheriff

Program Contact: Kimberly Walker-Norton

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The citizens of Oregon have designated certain activities to be regulated to facilitate a safe and livable community. Through an alarm permitting program, burglar alarms are regulated to ensure validity of the alarm and reliability of alarm equipment.

Program Description

The False Alarm Reduction Program regulates burglary and robbery alarms in unincorporated Multnomah County, and through collaborative contracts with east Multnomah County cities. Alarm regulation increases the probability that police respond to a valid alarm, saving scarce Public Safety resources. False alarm penalties promote good equipment maintenance technology.

Protecting property through criminal apprehension is an important tool to feeling safe at home, work, school, and play. False alarm response is a non-productive use of police time and resources. Properly functioning alarms promote safety through quick police response and increased probability of holding offenders accountable. Citizens using alarms partner with police to promote safety in their community, resulting in a feeling of safety for citizens in their homes and businesses.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of alarm events	2,590	2,936	3,000	3,000
Outcome	Number of false alarms dispatches completed	1,574	1,760	1,760	1,750
Output	Number of alarm permits issued	681	957	750	900

Performance Measure - Description

Legal/Contractual Obligation

Alarm permitting is mandated in Unincorporated by MCC 15.703 and contracts with the cities of Gresham, Troutdale, Fairview, Wood Village and Maywood Park.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$84,445	\$0	\$90,851
Contracts	\$0	\$175,940	\$0	\$149,743
Materials & Supplies	\$0	\$2,566	\$0	\$2,566
Internal Services	\$0	\$34,615	\$0	\$31,240
Total GF/non-GF:	\$0	\$297,566	\$0	\$274,400
Program Total:	\$297,566		\$274,400	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$14,199	\$0	\$14,321	\$0
Fees, Permits & Charges	\$0	\$163,166	\$0	\$140,000
Other / Miscellaneous	\$0	\$134,400	\$0	\$134,400
Total Revenue:	\$14,199	\$297,566	\$14,321	\$274,400

Explanation of Revenues

\$20,000 - Alarms Late Fees \$120,000 - Alarms Permits \$134,400 - Alarms Fines

Significant Program Changes

Last year this program was: #60069, MCSO Alarm Program

Program # 60070 - MCSO Concealed Handgun Permits

Version 6/18/2010 s

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Kimberly Walker-Norton

Executive Summary

The citizens of Oregon have designated certain activities to be regulated to facilitate a safe and livable community. Permitting concealed handguns ensures safe, appropriate, and legal carrying of concealed handguns.

Program Description

The Concealed Handgun Unit investigates applicants and issues permits to those who have the legal right to carry a concealed handgun. To promote efficient use of public resources, the Concealed Handguns Unit uses their technology to issue identification cards to "officers of the court" to gain entry through the secure entries of the courthouse.

Concealed handgun permitting assures the community that those who carry a concealed handgun have the legal right to do so.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	New/renew concealed handgun permit applications	3,315	3,124	3,086	4,608
Outcome	New/renew concealed handgun permits issued	1,092	3,574	2,724	4,176
Outcome	Valid concealed handgun permits revoked	105	106	46	130
Output	Number of Courthouse ID's issued	1,058	749	1,900	504

Performance Measure - Description

Legal/Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$70,057	\$146,266	\$0	\$232,335
Contracts	\$0	\$0	\$0	\$20,467
Materials & Supplies	\$1,293	\$1,282	\$1,312	\$4,000
Internal Services	\$317	\$39,216	\$0	\$45,155
Total GF/non-GF:	\$71,667	\$186,764	\$1,312	\$301,957
Program Total:	\$258,431		\$303,269	
Program FTE	1.00	2.00	0.00	3.00
Program Revenues				
Indirect for dep't Admin	\$7,968	\$0	\$15,759	\$0
Fees, Permits & Charges	\$26,000	\$186,764	\$1,000	\$222,000
Intergovernmental	\$0	\$0	\$40,000	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$79,957
Total Revenue:	\$33,968	\$186,764	\$56,759	\$301,957

Explanation of Revenues

\$40,000 - Facility Access ID Badge Fees \$1000 - Facility Access ID Badge Fee for County Employees \$2000 - OLCC Fees \$200,000 - Concealed Handgun Permits \$20,000 - Handgun Safety Class Fees - \$79,957 from Carry-over from Previous Year.

Significant Program Changes

Last year this program was: #60070, MCSO Concealed Handgun Permits

Lead Agency: Sheriff

Program Contact: Jason Gates

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program supports the Sheriff's Office participation in the TriMet Transit Police. TriMet police officers are funded through TriMet to maintain a safe transit system.

Program Description

Transit police ensure a safe transit system by performing preventative patrol on TriMet's buses, trains and at TriMet's facilities, including the Portland Transit Mall. Deputies search for explosives and suspicious objects or behavior. TriMet transit police investigate crimes committed on TriMet property including those involving trespass and disorderly conduct. Transit deputies work in uniform and the unit has a plainclothes detail.

TriMet is a municipal corporation providing public transportation extensively throughout the three county Portland metro area. During fiscal year 2009, residents and visitors boarded a bus, MAX, or WES train 101.5 million times. TriMet carries more people per capita than any other comparable US transit system of similar size. TriMet's top priority is maintaining a safe transit system. Transit police deputies patrol TriMet vehicles and facilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of calls for service	3,448	0	4,276	3,862
Outcome	Number of reported offenses for TriMet violations	6,220	0	5,908	6,064
Output	Number of TriMet exclusions	6,940	0	7,336	7,138

Performance Measure - Description

Number of calls for service from PASS Marilyn Rae at TriMet - 503-962-7566. Number of reported offenses for TriMet from PPDS tactical inquiry, offense "998." Number of Trimet exclusions from Anna Turner at Trimet.

Next Year Offer is the average of the Previous Year Actual and the Current Year Estimate.

We had no data for the current year purchased.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$467,139	\$0	\$753,243
Internal Services	\$0	\$37,932	\$0	\$54,987
Total GF/non-GF:	\$0	\$505,071	\$0	\$808,230
Program Total:	\$505,071		\$808,230	
Program FTE	0.00	4.00	0.00	6.00
Program Revenues				
Indirect for dep't Admin	\$25,226	\$0	\$42,182	\$0
Fees, Permits & Charges	\$0	\$505,071	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$808,230
Total Revenue:	\$25,226	\$505,071	\$42,182	\$808,230

Explanation of Revenues

\$808,230 - Service Contract for Tri-met Patrol for 5 deputies and 1 Sergeant.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60071, MCSO TriMet Transit Police
Increased staffing by 2.0 due to service contract modification.

Lead Agency: Sheriff

Program Contact: Jason Gates

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

Bull Run watershed enforcement services protect citizens residing, visiting and/or recreating in Multnomah County. Security by responding to emergencies, patrolling security areas, neighborhoods, performing traffic safety duties and providing education throughout the communities. This program will provide emergency preparedness, assistance and intervention as part of the treatment service continuum.

Program Description

The Bull Run watershed, the main source of drinking water to nearly all of Multnomah County, is largely restricted to uses related to water collection, storage, and treatment, and to forest management. Portland's drinking-water protection area consists of the 102 square miles of the watershed. The protection area is part of a larger restricted zone, which covers 143 square miles. This areas lies mostly within Multnomah and Clackamas counties. The Portland Water Bureau manages some of this area. Security and enforcement services are necessary to ensure the protection of this valuable resource to Multnomah County.

A visible public safety system is an important factor to citizens feeling safe at home, school, work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of security checks at "primary protection area locations"	0	0	0	600
Outcome	Number of "Incident Reports" generated within protected area	0	0	0	0
Outcome	Number of trespassing investigations completed	0	0	0	0

Performance Measure - Description

"Primary protection area locations" include all road and trail access areas leading to Bull Run Watershed protection area. These locations will be inspected for use and trespass laws investigated.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$257,739
Materials & Supplies	\$0	\$0	\$0	\$62,000
Internal Services	\$0	\$0	\$0	\$23,340
Capital Outlay	\$0	\$0	\$0	\$51,676
Total GF/non-GF:	\$0	\$0	\$0	\$394,755
Program Total:	\$0		\$394,755	
Program FTE	0.00	0.00	0.00	2.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$17,904	\$0
Intergovernmental	\$0	\$0	\$0	\$394,755
Total Revenue:	\$0	\$0	\$17,904	\$394,755

Explanation of Revenues

Service contract for Bull Run Watershed Patrol for 2 deputies.

Significant Program Changes**Last year this program was:**

This program is being developed and may/may not be offered as a program. This program would provide full-cost for two (2) law enforcement deputy sheriffs under a contract with the Portland Water Bureau.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

MCSO, in partnership with the Department of Justice, the local U. S. Attorney, and other stakeholders, provides public awareness of human trafficking, identifies victims of severe trafficking, and assists victims who are willing to cooperate in the investigation of traffickers to obtain continued presence and/or a temporary visa.

Program Description

MCSO will develop training materials for officers and investigators to improve their identification of human trafficking victims. In addition to providing training to police officers, MCSO will also train its jail and court personnel to identify trafficking victims who may have been overlooked by police and other investigators. A key component of this training is the development of written protocols and resource manuals that enhance coordination and sharing of information and resources between law enforcement agencies and victims service providers.

MCSO will develop protocols for resource referral and service provisions for U.S victims of human trafficking versus alien victims of trafficking. MCSO and its task force partners will define the role for its law enforcement and service provider partners in training others in the community, such as medical personnel, landlords, transportation industry personnel, fire marshals, code enforcement, health inspectors, and others to identify the signs of human trafficking.

Since the passage of the Trafficking and Violence Protection Act of 2000, human trafficking continues to be a major concern in the Pacific Northwest. Oregon's character as a port of entry, the known intensity of human trafficking along the I-5 corridor, and its large agricultural industry, make Oregon a haven for coerced labor activity and sexual exploitation of individuals for commercial gain.

The I-5 corridor is a known transport artery for not only illegal drugs, but also human trafficking, carrying victims from as far south as San Diego through Oregon to as far north as Vancouver, British Columbia. Local, state, and federal law enforcement have worked on over fifty sex trafficking cases of both domestic and international victims, a fraction of suspected activity in Oregon. Local law enforcement agencies, including MCSO, have also seen an increase in illegal drug dealing by persons who may have been coerced into drug dealing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of investigations assigned	0	50	47	62
Outcome	Number of victims located	0	100	35	55
Output	Training hours re human trafficking provided to law enforcement and civilians	0	200	240	250

Performance Measure - Description

Of the 47 total cases assigned, 8 were domestic and 39 were international.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$119,428	\$0	\$112,252
Materials & Supplies	\$0	\$19,307	\$0	\$17,941
Internal Services	\$0	\$11,265	\$0	\$9,504
Total GF/non-GF:	\$0	\$150,000	\$0	\$139,697
Program Total:	\$150,000		\$139,697	
Program FTE	0.00	1.00	0.00	0.92
Program Revenues				
Indirect for dep't Admin	\$7,492	\$0	\$7,291	\$0
Intergovernmental	\$0	\$150,000	\$0	\$139,697
Total Revenue:	\$7,492	\$150,000	\$7,291	\$139,697

Explanation of Revenues

\$139,697 - Department of Justice Human Trafficking Grant funds 1 deputy position until the end of May, 2011.

Significant Program Changes

Last year this program was: #60073, MCSO Human Trafficking Task Force

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

Metro serves Clackamas, Multnomah and Washington counties, and the 25 cities in the Portland metropolitan area. One of Metro's principle missions is to protect open space and parks. Within this mission, the MCSO Metro Services Unit consists of a detective who enforces disposal laws and Metro's rules and regulations for disposal and 2 Corrections Deputies that are in charge of two Inmate Work Crews assigned to cleaning up illegal dump sites.

Program Description

Through a contract with Metro, a regional government that serves Multnomah, Clackamas, and Washington counties, the Sheriff's Office provides one detective to combat illegal dumping. The Detectives in this unit have knowledge of applicable laws and ordinances and work to enforce these laws. This includes (but is not limited to): investigation and surveillance of companies that haul waste to determine if they are disposing of solid waste properly, investigation of incidents of illegal dumping, coordination of efforts to curtail problems and educate stakeholders with issues associated with solid waste, surveillance of chronic dump sites, and the coordination of the legal removal of chronic transient camps.

Illegal dumping is a crime. Illegal dumping is a major problem that raises significant concerns with regard to safety, property values, and quality of life in our community. In addition, it is a major economic burden on local government, which is typically responsible for cleaning up dump sites. If not addressed, illegal dumps often attract more waste, potentially including hazardous wastes such as asbestos, household chemicals and paints, automotive fluids, and commercial or industrial wastes. Health risks associated with illegal dumping are significant.

Metro protects open space and parks, plans for land use and transportation, and manages garbage disposal and recycling for 1.3 million residents in three counties and 25 cities in the Portland, Oregon, region. The MCSO Metro Services Unit combats illegal dumping.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number flow control and regulatory cases cited	2	0	2	2
Outcome	Dollar amount of flow control and regulatory penalties	93,245	0	80,000	80,000
Output	Number of illegal dumping cases cited	79	0	70	70
Outcome	Dollars amount of illegal dumping penalties	38,603	0	34,000	34,000

Performance Measure - Description

Per Steve Kraten of METRO: The numbers are for the program as a whole and do not reflect the actions of any single individual. Numbers are for flow control cases only. Flow control activity is down from the previous year, due to the fact that most flow control violators are in the construction industry and construction projects are down due to the economy.

Flow control penalties: Kemper Drywall, Avila Drywall

Legal/Contractual Obligation

Contract with Metro.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$326,942	\$0	\$358,344
Contracts	\$0	\$1,200	\$0	\$1,200
Internal Services	\$0	\$26,645	\$0	\$26,246
Total GF/non-GF:	\$0	\$354,787	\$0	\$385,790
Program Total:	\$354,787		\$385,790	
Program FTE	0.00	2.80	0.00	3.00
Program Revenues				
Indirect for dep't Admin	\$17,720	\$0	\$20,134	\$0
Intergovernmental	\$0	\$354,787	\$0	\$385,790
Total Revenue:	\$17,720	\$354,787	\$20,134	\$385,790

Explanation of Revenues

\$385,791 - Metro Service Contract for Investigations and Clean-up.

Significant Program ChangesLast year this program was: #60074, MCSO Metro Services

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

While seniors comprise of just 13% of the U.S. general population, they possess 50% of the total wealth, making them disproportionately targeted for financial fraud and abuse. Persons over the age of 85 are the fastest growing demographic in Multnomah County. After the age of 85, the risk associated with abuse, exploitation and self-neglect increases significantly. In late 2008, utilizing grant funds, MCSO assigned one Detective to work on elder abuse cases, but the funds were limited. In partnership with Multnomah County Adult Protective Services and District Attorney's Office, MCSO was successful in November 2009 in receiving a grant award through a Congressional earmark to fund one Elder Abuse Detective. This program provides for the investigation of crimes committed against the elderly including those involving personal injury, fraud, financial theft to include property crimes.

Program Description

Financial abuse among the elderly is devastating – whether the victim is young, old, healthy, ill, strong, vulnerable or disabled. The elderly spend their lives accumulating wealth so that they can afford to enjoy their retirement years. When their retirement funds are depleted, they may not have a way of replenishing savings and often become completely dependent on the state to meet their most basic needs. This destroys the elderly person's sense of security, and also their physical health, but also costs taxpayers hundreds of thousands of dollars every year in Medicaid expenses.

Working collaboratively within the Financial Abuse Special Team (FAST) guidelines, this program seeks to contribute investigative resources to this growing community problem. MCSO has established a relationship with APS and this Elder Abuse Detective operates from APS headquarters, working directly with APS members and a deputy district attorney. FAST is designed to be more responsive to elder financial exploitation than the system previously in place.

Until 2009, there was no specialized law enforcement team in place to specifically address this problem. This Elder Abuse Detective is available 24/7 to take calls from victims and answer questions from public safety and private sector members.

The primary purpose of the Elder Abuse Detective is to help victims – current victims, future victims, potential victims. When elders are financially abused the best way to help them is to give them a sense of justice through effective investigation and prosecution which can result in restitution as part of the judgment. This detective will work directly with victims and answer their questions about their cases, write affidavits, execute search warrants and subpoenaing financial information from lending agencies.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Elder Abuse cases reviewed	0	0	0	43
Outcome	Total Elder Abuse cases resulting in a criminal investigation	0	0	0	15
Outcome	Total Elder Abuse cases referred to the DA	0	0	0	5
Output	Number of people trained in elder abuse	0	0	0	25

Performance Measure - Description

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$30,006
Internal Services	\$0	\$0	\$0	\$2,190
Total GF/non-GF:	\$0	\$0	\$0	\$32,196
Program Total:	\$0		\$32,196	
Program FTE	0.00	0.00	0.00	0.25
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$1,680	\$0
Intergovernmental	\$0	\$0	\$0	\$32,196
Total Revenue:	\$0	\$0	\$1,680	\$32,196

Explanation of Revenues

\$32,196 - Congressional Award for FAST/Elder Crimes Detective received in September of 2009 supports funding of this deputy sheriff FTE through the grant end of September 30, 2010.

Significant Program Changes

Last year this program was:

Lead Agency: Sheriff

Program Contact: Ned Walls

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

This program offer is to fund 1 FTE Elder Abuse detective for the period from 09/16/10 through 06/30/11.

While seniors comprise of just 13% of the U.S. general population, they possess 50% of the total wealth, making them disproportionately targeted for financial fraud and abuse. Persons over the age of 85 are the fastest growing demographic in Multnomah County. After the age of 85, the risk associated with abuse, exploitation and self-neglect increases significantly. In late 2008, utilizing grant funds, MCSO assigned one Detective to work on elder abuse cases, but the funds were limited. In partnership with Multnomah County Adult Protective Services and District Attorney's Office, MCSO was successful in November 2009 in receiving a grant award through a Congressional earmark to fund one Elder Abuse Detective. This program provides for the investigation of crimes committed against the elderly including those involving personal injury, fraud, financial theft to include property crimes.

Program Description

Financial abuse among the elderly is devastating – whether the victim is young, old, healthy, ill, strong, vulnerable or disabled. The elderly spend their lives accumulating wealth so that they can afford to enjoy their retirement years. When their retirement funds are depleted, they may not have a way of replenishing savings and often become completely dependent on the state to meet their most basic needs. This destroys the elderly person's sense of security, and also their physical health, but also costs taxpayers hundreds of thousands of dollars every year in Medicaid expenses. Working collaboratively within the Financial Abuse Special Team (FAST) guidelines, this program seeks to contribute investigative resources to this growing community problem. MCSO has established a relationship with APS and this Elder Abuse Detective operates from APS headquarters, working directly with APS members and a deputy district attorney. FAST is designed to be more responsive to elder financial exploitation than the system previously in place. Until 2009, there was no specialized law enforcement team in place to specifically address this problem. This Elder Abuse Detective is available 24/7 to take calls from victims and answer questions from public safety and private sector members. The primary purpose of the Elder Abuse Detective is to help victims – current victims, future victims, potential victims. When elders are financially abused the best way to help them is to give them a sense of justice through effective investigation and prosecution which can result in restitution as part of the judgment. This detective will work directly with victims and answer their questions about their cases, write affidavits, execute search warrants and subpoenaing financial information from lending agencies.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Elder Abuse cases reviewed	0	0	0	128
Outcome	Total Elder Abuse cases resulting in a criminal investigation	0	0	0	45
Outcome	Total Elder Abuse cases referred to the DA	0	0	0	15
Output	Number of people trained in elder abuse	0	0	0	75

Performance Measure - Description

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$90,017	\$0
Total GF/non-GF:	\$0	\$0	\$90,017	\$0
Program Total:	\$0		\$90,017	
Program FTE	0.00	0.00	0.75	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes****Last year this program was:**

This program offer is to fund 1 FTE Elder Abuse detective for the period from 09/16/10 through 06/30/11.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

Domestic Violence (DV) Victim Services & Coordination provides in-person services for 5,600 victims and children, management of grant-funded projects and coordination of multi-jurisdiction government and community responses. Research shows that these core services reduce re-assault of victims, and thus help to reduce violent crime in the county.

Program Description

Multnomah County expends \$11 million in criminal justice costs (jail, prosecution and probation supervision) annually, and DV costs the community another \$10 million in lost wages, health care and other costs. Services funded in this offer include: centralized access and crisis response (24,600 calls); safe emergency shelter or motel vouchers (990 women and children); civil legal advocacy insuring safety after separation (2,800 victims); mobile advocacy and rent assistance (650 women and children); and culturally specific services for Latinas, Russians, African Americans, Native Americans, immigrants/refugees, and sexual minorities (800 women and children). Evidence-based practices include emergency shelters, which reduce re-assault by 50%, and civil legal services, which reduce DV homicides. This program offer also includes grant-funded projects that serve an additional 310 victims and children: services to increase long-term self-sufficiency; services for victims and their children involved in Child Welfare; and DV Enhanced Response Team (DVERT) which is a collaborative response to high risk offenders and their victims. DVERT has reduced recidivism of the high risk offenders in DVERT by 30% and increased victims' safety and their confidence in the criminal justice system.

Coordination includes staffing the Family Violence Coordinating Council to provide a forum for collaborative efforts such as training, policy and program development and implementation, and system-wide problem-solving. The 43 member organizations represent the criminal justice system, victim services, health care, batterers intervention, elected officials and others. In addition, the offer supports the development of the Gateway one-stop victim center.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of victims and children served	0	0	0	2,240
Outcome	% of victims in stable housing after six months out of services	0	0	0	70

Performance Measure - Description

Number served includes all clients and their children receiving in-person services provided by CGF, HUD or SHAP funds (ongoing funding). Percent of victims includes only those households receiving transitional housing or rent assistance.

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$99,415	\$0	\$38,493
Internal Services	\$0	\$8,072	\$0	\$0
Total GF/non-GF:	\$0	\$107,487	\$0	\$38,493
Program Total:	\$107,487		\$38,493	
Program FTE	0.00	0.75	0.00	0.40
Program Revenues				
Indirect for dep't Admin	\$5,368	\$0	\$0	\$0
Intergovernmental	\$0	\$107,487	\$0	\$38,493
Total Revenue:	\$5,368	\$107,487	\$0	\$38,493

Explanation of Revenues

\$38,493 - DVERT Grant. The current grant funding for this program expires on January 31, 2010. This is a scaled program offer with 60076B.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60066A, MCSO Detectives & CAT Offer A

Last year this was part of the Detectives Program Offer. This year it is its own Program Offer.

The MCSO DVERT Deputy is currently (and partially) funded through a grant provided to MCSO as a pass-through from Multnomah County Human Services/Domestic Violence Coordinator's Office.

Multnomah County Human Services/Domestic Violence Coordinator's Office is submitting a grant which seeks to fund .4 FTE Deputy Sheriff from 01/01/11 through 12/31/12. Remaining .6 FTE sought in new program funding from GF.

Lead Agency: Sheriff

Program Contact: Ned Walls

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Domestic Violence (DV) Victim Services & Coordination provides in-person services for 5,600 victims and children, management of grant-funded projects and coordination of multi-jurisdiction government and community responses. Research shows that these core services reduce re-assault of victims, and thus help to reduce violent crime in the county.

Program Description

Multnomah expends \$11 million in criminal justice costs (jail, prosecution and probation supervision) annually, and DV costs the community another \$10 million in lost wages, health care and other costs. Services funded in this offer include: centralized access and crisis response (24,600 calls); safe emergency shelter or motel vouchers (990 women and children); civil legal advocacy insuring safety after separation (2,800 victims); mobile advocacy and rent assistance (650 women and children); and culturally specific services for Latinas, Russians, African Americans, Native Americans, immigrants/refugees, and sexual minorities (800 women and children). Evidence-based practices include emergency shelters, which reduce re-assault by 50%, and civil legal services, which reduce DV homicides. This program offer also includes grant-funded projects that serve an additional 310 victims and children: services to increase long-term self-sufficiency; services for victims and their children involved in Child Welfare; and DV Enhanced Response Team (DVERT) which is a collaborative response to high risk offenders and their victims. DVERT has reduced recidivism of the high risk offenders in DVERT by 30% and increased victims' safety and their confidence in the criminal justice system.

Coordination includes staffing the Family Violence Coordinating Council to provide a forum for collaborative efforts such as training, policy and program development and implementation, and system-wide problem-solving. The 43 member organizations represent the criminal justice system, victim services, health care, batterers intervention, elected officials and others. In addition, the offer supports the development of the Gateway one-stop victim center.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of victims and children served	0	0	0	3,360
Outcome	% of victims in stable housing after six months out of services	0	0	0	70

Performance Measure - Description

Fully funded previous years negates applicable output and outcome performance measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$55,753	\$0
Total GF/non-GF:	\$0	\$0	\$55,753	\$0
Program Total:	\$0		\$55,753	
Program FTE	0.00	0.00	0.60	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Grant funding explained in related program offer 60076A expires on 123110. Related program offer 25040C (Upcoming DVERT Grant application to include request for .5 FTE deputy sheriff. This program offer to cover rest of 1 FTE, or .5 FTE, of remaining FTE costs for period beginning 010111 through to 063011 if grant is awarded). TENTATIVE - DV Coordinator's Office will advise on amount of deputy sheriff FTE that is to be requested in the grant (may be .25 FTE for two year period beginning 010111).

If DVERT grant not successful, this program offer requires funding from Genral Fund for 1 FTE DVERT deputy sheriff from 010111 through 063011.

Funded with \$55,753 of one-time-only general funds.

Significant Program Changes**Last year this program was:**

Last year this was part of the Detectives Program Offer. This year it is its own Program Offer.

The MCSO DVERT Deputy is currently (and partially) funded through a grant provided to MCSO as a pass-through from Multnomah County Human Services/Domestic Violence Coordinator's Office.

Multnomah County Human Services/Domestic Violence Coordinator's Office is submitting a grant which seeks to fund .4 FTE Deputy Sheriff from 01/01/11 through 12/31/12. Remaining .6 FTE sought in new program funding from GF.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jason Gates

Executive Summary

This program is the result of the Executive budget decision to increase services to the Corbett community. MCSO protects citizens residing and/or recreating in unincorporated Multnomah County, including Corbett, by responding to emergencies, patrolling neighborhoods, performing traffic safety duties and providing education. The Corbett Community Resource Deputy will assist the community with emergency preparedness, safety education, and perform general liaison work on behalf of MCSO.

Program Description

MCSO provides 24/7 public safety coverage for the residents living in the unincorporated areas of Multnomah County, including Corbett. Deputies are first responders to any emergency requiring an immediate response. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and using problem solving skills to assess, investigate, and intervene in criminal and gang related activities. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health, and mental health services. Traffic safety through education and intervention provides safe streets to access commerce and recreation opportunities of the community. This program coordinates the execution of these responsibilities for the Corbett community.

A visible public safety system is an important factor to citizens feeling safe at home, school, work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of community meetings attended by CRO	108	75	144	144
Outcome	Number of incidents responded to in patrol district 50	4,423	3,410	8,112	8,000

Performance Measure - Description

Assumes CRO attendance at three meetings per week or 12/month. The position of Corbett Community Resource Office began in October 2008.

Current year estimate of number of incidents to be responded to in patrol dist 50 based July to December 2009 data and includes self initiated and dispatched incidents.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$100,383	\$0	\$120,023	\$0
Materials & Supplies	\$5,150	\$0	\$5,227	\$0
Internal Services	\$0	\$0	\$37	\$0
Total GF/non-GF:	\$105,533	\$0	\$125,287	\$0
Program Total:	\$105,533		\$125,287	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60077A, MCSO Corbett CRO

Multnomah County OREGON

Adopted Budget

Volume 3:

Program Information

by Department

COUNTY HUMAN SERVICES

HEALTH DEPARTMENT

LIBRARY

NONDEPARTMENTAL



MULTNOMAH COUNTY

Adopted Budget

Volume 3: Program Information by Department

FY 2011

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Steve March, Auditor

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Mike Schrunk, District Attorney

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Vailey Oehlke, Library

Scott Taylor, Department of Community Justice

Lillian Shirley, Health Department

Mindy Harris (interim), Department of County Management

Cecilia Johnson, Community Services

*Special Thanks to the Library Graphics Design Staff
specifically James Smith for designing the Budget Cover.*

MULTNOMAH COUNTY

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Karyne Kieta
Julie Neburka



The government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Multnomah County for its annual budget. In order to receive this award, a government must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Understanding Program Offers

This volume contains the program offers submitted by departments and funded in the budget. Each section is separated by department/division and contains the following items, in order:

- An introduction to the department along with budget trends and a division summary
- Division narrative with a summary of program offers
- The division program offers.

Program offers form the basis for County's budget process. They constitute a department's budget request and narrative budget, and provide the information that the Board of County Commissioners uses to select programs that will best serve the community.

"Nothing astonishes people so much as common sense and plain dealing."
~Ralph Waldo Emerson

What Makes a Good Program Offer

A good program offer explicitly shows the relationship between the program and the desired results for services. Program offers should:

- Describe how they will make a significant contribution to the services indicated.
- Show why the County's spending on this program is effective – the 'bang for the buck'.
- Show evidence the program can deliver and measure its results
- Give performance measures that accurately track the program's contributions.
- Link the offer to the policy direction/frameworks.
- Describe program activities in layperson's terms.

Program offers are not about funding programs because these programs exist – they are about outcomes. They emphasize meeting the County's goals, not preserving the government status quo. The following paragraphs describe the configuration of each program offer and the major types of information each should contain.

Program Offer Description

Program Offer Justification

Performance Measures

In Multnomah County's budget, a "program" is an organizational unit that provides services to the public or to other County departments or divisions. Its description should briefly and clearly explain the activities encompassed in the program offer. If the offer represents a change in current practice (a reorganization or change in staffing levels, service hours, etc.), it should briefly describe the nature of that change.

The justification should describe how the program will support the strategies outlined for the department or in known County policy frameworks. It should cite research, experience, or logic to convincingly make the case. If it is a new program, it should note how the department created its costs.

"I have no data yet. It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories instead of theories to suit facts."

~Sir Arthur Conan Doyle, Sherlock Holmes

Every program offer includes two to four performance measures which indicate the level of service that the County can expect to receive if this program is selected. Two types of measures are required; the output which represents the volume of work and the outcome which represents the measurable results of that work. For example, a hypothetical addictions treatment program for abused teenage girls might report the number of teenage girls who entered and received treatment (output), and the percentage of teenage girls who were clean and sober and completed their treatment plan upon exit (outcome).

Departments also have the option of including additional types of measures to better illustrate a program's performance. These can include resources other than staffing or finances (inputs), measures of the quality service that's delivered, and measures of service efficiency in terms of cost or time. Using the addictions treatment example above, inputs might be reported as the number of treatment beds available to serve abused teenage girls. Quality could be reported as the percent of teenage girls that rated counseling staff as engaging and supportive, and efficiency might be reported as the cost to the county for each successful treatment completion.

The performance measures are organized in a uniform table in each program offer. The table identifies the type of measure, the measure's definition, and several cells to report the results. The cells present program history where available, annualized estimates of the current service level (what's being delivered at the time of printing, where available), and the anticipated target service level for the upcoming year if the program is selected. Additional supporting information, such as explanations as to notable changes in a program's performance, are located in the description section below the table.

Legal & Contractual Mandates

Many program offers will be constrained by legal or contractual mandates. If a program offer is affected by a mandate, the mandate and its authorizing document (a statute, contract, etc.) should be noted.

Program Costs

This area should show the cost to the County of providing the program, as well as the revenues generated by the program for its support. These costs include personnel, contracted services, materials and supplies and internal services.

Explanation of Revenues

This section explains how non-General Fund revenues or General Fund fee revenues were estimated. Revenue estimates should clearly demonstrate the reasonableness of the estimate.

Significant Program Changes

This section details significant programmatic changes that affect the program—not financial changes up or down. Such changes might include the following information:

- Increases or decreases in the scope or level of services
- Increases or decreases in net personnel resources (FTE's)
- Revenue increases or decreases
- How this change affects other departments and/or service delivery programs.

In this section you will find a link from this years program offer to its FY 2010 predecessor, if applicable. Note that program offer numbering can change between fiscal years.

Types of Programs

Program offers were categorized based on the “type” of services they deliver. Program offers fall into one of the following groups:

- Administration
- Support
- Operating Program
- New/Innovative Program
- Program Alternative/Reconstruction
- Internal Service
- Revenue

Administration

Department- or division-level management and related expenses (i.e. office space, supplies, telephones, etc.) Direct program supervision is considered to be a part of the operating program (NOT administration), and could be included in the operating program’s offer.

Support

An activity in a department that provides services directly to some or all operating programs within a department. Examples include the Health Department’s pharmacy, which supports the various health clinics; the Library’s Technical Services, which maintains the Library’s materials and catalog system-wide; or the District Attorney’s Human Resources unit.

Operating Program

An “on the ground” activity of the County. Includes front-line supervisors/ program managers with specific responsibilities for particular operating programs. An example would be the Health Departments Primary Care Clinics.

New/Innovative

“On the ground” or support activity the County currently does not perform.

Program Alternative or Reconstruction

A program that has been or is currently operated by one or more County departments that is proposed to be operated in a different way, by different providers, or with different business models.

Internal Service

Programs that support Countywide operations. Examples of these types of programs would be Fleet or Information Technology services.

Revenues

These programs are used to budget discretionary (primarily General Fund) revenues at the fund level. Program revenues are budgeted within the applicable program offer.

Other Important Notes

Characteristics of Program Offers

Scaled Program Offers

Reading through the program offers, one should keep in mind:

- Program Offer characteristics (backfill and offers requesting one time only resources)
- The way in which program offers are scaled

Backfill - Backfill is defined as “discretionary dollars (General Fund) applied to a program that formerly was funded by a grant, state, or other dedicated funding source. Explicitly identifying backfill allows the Chair and the Board to decide to partially or fully backfill expiring grants, state or federal funds with General Fund dollars.

One Time Only Resources - In most budget years, the County has a varying amount of one-time-only funds. These funds will not be available in the following years and thus should be spent on projects that do not have or have minimal ongoing expenses.

Measure 5 Education Offers - Multnomah County has General Fund revenues which are not derived from real property taxes. These revenues can be expended on educational services without violating the Constitutional limitation on spending real property tax for educational services. In order for the County to easily demonstrate that it has complied with the Constitutional limitation on spending for “educational services,” departments can designate such programs so that they may be funded by non real property tax revenues.

Program offers represent discrete increments of service and many County programs can deliver services at varying levels. For example, an Alcohol and Drug Treatment Program may be able to offer 100, 150 or 200 beds. Departments were asked, when appropriate, to provide decision-makers with the option to choose from those service levels. Looking at scaled program offers, one should consider:

- The Base Level of Service - Program “A” is the base level of service that can be provided while still delivering the expected results. In the example above, the base level of service would be 100 beds.
- Increments of Service - Program “B and beyond” represent incremental levels of service that buy additional outcomes. In the A&D treatment example, one increment could be 50 additional beds, and another, separate increment could be 100 additional beds.

Department Overview

The Department of County Human Services mission: to enhance the quality of life for individuals and families.

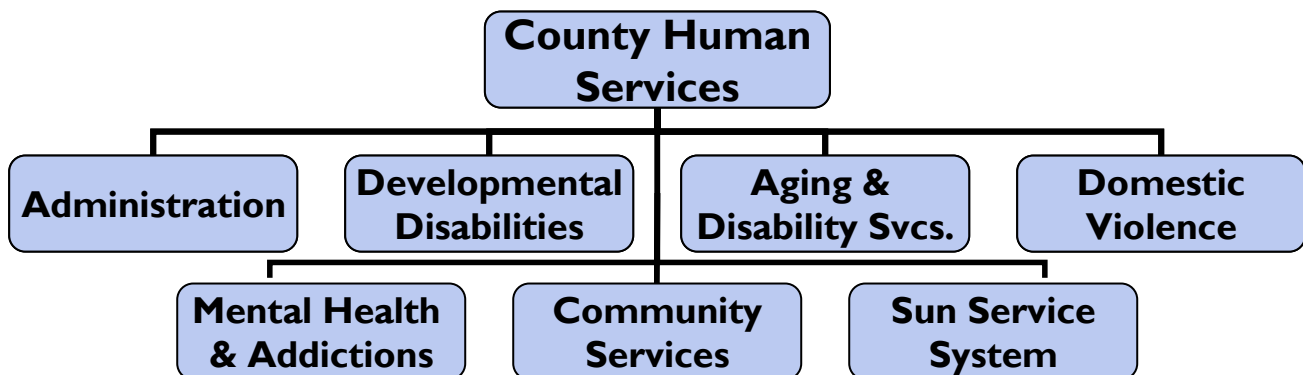
The Department of County Human Services vision: safe, healthy, caring and diverse communities where hope, independence, learning and opportunity prevail for all.

The department has a budget of over \$212 million and 700 employees. The department is the primary funder and provider of social services in Multnomah County for families in poverty, homeless families, homeless youth, survivors of domestic violence, low income seniors, people recovering from mental illness and addiction and people with disabilities.

The department has deep collaborations with many local non-governmental organizations, other local governments and community advocates. The department is the managing partner for the Schools Uniting Neighborhoods collaboration to provide wraparound services and enrichment for school age youth, many of whom live in poverty.

The department serves as the Area Agency on Aging, the Local Mental Health Authority, the Mental Health Organization under the Oregon Health Plan and the designated Community Action Agency for Multnomah County. The department is responsible for developing systems of care, leading services development, coordinating and linking services for the county's most vulnerable and poorest residents.

The department has seven divisions: Administration, Aging and Disabilities Services, Mental Health and Addiction Services, Developmental Disabilities Services, Schools Uniting Neighborhood Services System, Community Services Division and the Domestic Violence Coordinator's Office.



Budget Overview

Department of County Human Services has a FY 2011 budget of \$212.9 million, an increase of 10.1% over the FY 2010 adopted budget of \$193.4 million. The General Fund portion of DCHS' budget increased from \$45.6 million in FY 2010 to \$47.7 million in FY 2011, a \$2.1 million increase. Other funds increased from \$147.8 million to \$165.2 million in FY 2011.

DCHS' increase in General Fund expenditures will fund several new programs and to support existing programs that have seen other funding streams expire:

- Programs 25040A-C – Domestic Violence: supports domestic violence coordination and victim services, including services that focus on high-risk cases and the children of domestic violence victims. These services were funded by federal grants that expire in FY 2011.
- Program 25056B – Crisis Assessment and Treatment Center Operations provides \$200,000 in General Fund to support the first 3 months of operations, beginning in the spring of 2011, at the new Crisis Assessment and Treatment Center, a short-term mental health facility established as an alternative to more costly hospitalization.
- Program 25120 – Homeless Family Shelter System will expand the current winter shelter system, in operation 5 or 6 months out of the year, to operate year-round.
- Program 25147 – Child and Family Hunger Relief gives SUN School sites with the infrastructure to provide hungry children and families with food on non-school days and year-round.

The \$17.3 million increase in other funds largely reflects the timing of the State budget process. The State proposed cuts to programs within DCHS for the FY 2010 and FY 2011 budget. These cuts were restored during the State budget process, but the timing was such that the cuts were still reflected in DCHS' FY 2010 adopted budget. DCHS' FY 2011 budget reflects the restored funding of services by the State. The programs affected by these restorations are primarily in the Mental Health and Addictions Services Division.

Budget Trends		FY 2010	FY 2010	FY 2011	
	FY 2009	Current	Adopted	Adopted	
	Actual	Estimate	Budget	Budget	Difference
Staffing FTE	694.05	697.72	697.72	709.15	11.43
Personal Services	\$56,049,786	\$56,609,720	\$59,958,471	\$63,463,513	\$3,505,042
Contractual Services	117,359,651	128,546,038	118,360,569	133,675,163	15,314,594
Materials & Supplies	13,534,294	14,273,164	15,005,600	15,726,903	721,303
Capital Outlay	350,028	130,392	80,000	40,000	(40,000)
Total Costs	\$187,293,759	\$199,559,314	\$193,404,640	\$212,905,579	\$19,500,939

Successes and Challenges

The Department is making significant progress in many areas.

1. Pay for performance in our Mental Health Oregon Health Plan organization is increasing providers focus on treatment engagement with the most mentally ill individuals.
2. The long-awaited 16 bed Mental Health Crisis Assessment and Treatment Center is proposed for completion in spring 2011. Its completion will create an alternative to jail and hospitalization for individuals experiencing a mental health crisis.
3. Over 5,450 victims of domestic violence and their children received shelter, counseling and other services.
4. The SUN School system expanded this year to 58 sites serving an average daily attendance of 8,040 children. The SUN Coordinating Council agreed to system-wide long term vision of "Every School a SUN School" which will challenge all partners to help every child in Multnomah County succeed.
5. In January 2010, we housed 30 newly homeless families in 30 days with rental assistance and case management. Almost 1,180 families received short-term rent assistance, 93 percent were permanently housed six months after exit. More than 22,000 households received energy assistance.
6. Aging and Disability Services Long Term Care diverted 201 people from nursing facilities that cost \$6,563 a month to community care at \$1,490 a month. Veterans' Services recovered \$30 million in veterans benefits/pensions.

Caseloads and demand for services continue to increase.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$3,198,407	\$2,972,561	\$6,170,968	42.00
Developmental Disabilities	2,146,589	22,344,985	24,491,574	129.40
Aging and Disability Services	7,701,691	35,117,985	42,819,676	315.56
Domestic Violence	2,158,374	1,312,415	3,470,789	6.42
Mental Health & Addiction Services	15,414,152	77,215,390	92,629,542	163.35
Community Services	<u>8,992,103</u>	<u>25,146,072</u>	<u>34,138,175</u>	36.00
Sun Service System	<u>8,106,678</u>	<u>1,078,177</u>	<u>9,184,855</u>	<u>16.42</u>
Total County Human Services	\$47,717,994	\$165,187,585	\$212,905,579	709.15

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog. #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Department Administration				
25000	Director's Office	-	(46,742)	252,786
25001	Human Resources	-	51,152	-
25002	Business Services	(1.00)	-	1,303,737
25003	Contracts	-	56,225	-
Development Disabilities Services Division				
25010	DD Administration and Support	(7.80)	(43,480)	(1,057,230)
25012	DD Services for Adults	(7.00)	-	(767,276)
25013	DD Services for Children	-	(148,907)	701,015
25014	DD Abuse Investigations and Eligibility	-	97,152	58,145
Aging and Disability Services Division				
25020A	ADS Access and Early Intervention Services	5.47	-	1,599,409
25020B	Multnomah Project Independence - Reduced	-	176,642	-
25020C	Multnomah Project Independence	-	(76,374)	-
25022	ADS Adult Care Home Program	-	29,014	-
25023	ADS Long Term Care	9.20	-	-
25024	ADS Adult Protective Services	1.00	-	-
25027	ADS Administration	-	199,095	72,209
Domestic Violence				
25040A	Domestic Violence Victims Services and Coordination	-	193,845	(344,458)
25040B	Domestic Violence Enhanced Response Team	-	139,036	-
25040C	Domestic Violence Safe Start Collaboration	-	163,024	-
Mental Health and Addiction Services Division				
25050	MHASD Administration	2.00	(244,614)	325,407
25053	Mental Health Quality Management and Protective Services	-	(120,398)	129,255
25054	MHASD Business and Finance	1.00	147,865	198,936
25055	Behavioral Health Crisis Services	-	(105,110)	1,030,114
25056B	Crisis Assessment and Treatment Center - Operations	-	200,000	175,000
25057	Inpatient, Sub-acute & Residential Mental Health Services for Children	-	-	797,600
25058	Mental Health Commitment Services	-	(100,856)	737,027
25060	Mental Health Residential Services	1.50	188,620	4,927,975
25062	Mental Health Services for Adults	-	(84,104)	3,564,548

County Human Services

fy2011 adopted budget

Prog. #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
25063A	Mental Health Treatment & Medications for the Uninsured	-	(100,000)	-
25064	Early Assessment and Support Alliance	1.00	-	443,431
25065	Mental Health Peer Clubhouse	-	263,300	-
25066	Mental Health Organization Provider Tax	-	-	(1,760,723)
25067	Community Based Mental Health Services for Children and Families	-	-	1,191,486
25070	Bienestar Mental Health and Addiction Services	-	56,993	-
25075	School Based Mental Health Services	-	219,303	(268,082)
25080	Adult Addictions Treatment Continuum	-	193,266	3,235,392
25085	Addiction Services Gambling Treatment and Prevention	-	(12,615)	(64,612)
25086	Addiction Services Alcohol and Drug Prevention	-	-	(125,000)
25090A	Detoxification and Post-Detoxification Housing	-	354,790	-
25091B	Sobering Scale-up	-	150,000	-
25094A	Family and Youth Addictions Treatment Continuum	-	(130,119)	352,568
25096	Sexual Offense and Abuse Prevention	-	100,000	(250,000)
25098	Enhanced Family Involvement Team	-	-	762,257
Community Services Division				
25114B	Bridges to Housing - Scale	-	228,000	-
25118	Community Services Administration	-	121,487	(151,861)
25119	Energy Services	1.00	22,844	-
25120	Homeless Family Shelter System	-	295,000	-
25123A	Youth Gang Prevention	-	-	(12,077)
25124	East County Homeless Outreach	-	75,000	-
25127	Court Care	-	-	1,614
25133	Housing Stabilization for Vulnerable Populations	1.00	432,965	(35,495)
25139	Anti-Poverty Services	-	-	(955,331)
25140	Housing	-	27,435	(200,906)
SUN Service System				
25145	SUN Community Schools	-	-	73,518
25147	Child and Family Hunger Relief	-	186,043	-
25151	Parent Child Development Services	-	-	(12,737)
25156A	Bienestar Social Services	-	84,900	-

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Division Overview

The Department of County Human Services administration provides leadership, vision and policy direction to the service divisions. Other functions include: strategic direction of the department's mission; ensuring programs serve the county's vulnerable populations; supporting employees; fiscal oversight and accountability; and building partnerships that help improve service delivery in the human services system.

The Director's Office provides overall leadership for the department. The office meets regularly with service divisions, sets policy, addresses issues of cultural competency, communicates internally and externally about programs, researches and evaluates programs, takes the lead role in directing service delivery and serves as the mental health authority.

Human Resources (HR) supports more than 700 departmental employees. HR addresses recruiting, hiring and retention issues; workforce planning; training; management; job performance issues; and labor relations. The unit provides performance management coaching to ensure fair and equitable treatment of employees and makes sure the department adheres to the county personnel rules, policies and labor contracts.

Business Services provides the administrative, financial and business functions of the department. It handles development, management and oversight of the department's multi-million budget, including accounts receivable and payable; purchasing; facilities coordination; and grant management. It also makes sure the department is in compliance with all county, state and federal policies.

Contracts coordinates procurement and contracting functions for the department. The unit ensures implementation and compliance with all county contracting and procurement policies since the majority of funds administered within the department are contracted out to community partners.

Director's Office

• 25000 Director's Office

Human Resources

• 25001 Human Resources

Business Services

• 25002 Business Services

Contracts

• 25003 Contracts

Significant Changes

The following describes the significant budget changes that impacted the division.

The administration routinely evaluates the department and assesses where changes need to take place.

For FY 2011, we moved a research and evaluation position from Business Services to the director's office to reflect actual reporting structure. A new 1.00 FTE research and evaluation position also is created to expand oversight of best practices while improving our capacity for performance measurement including the implementation of a department dashboard.

We reduced Business Services by 1.35 FTE - an Office Assistant 2 and a Program Development Specialist - in order to balance the County General Fund constraint. We moved the finance functions for the Mental Health and Addiction Services Division to the department's Business Services to improve department oversight of mental health funding.

The department also is poised to implement significant changes as part of the contract system redesign process that is going on across the county.

Measuring Success

The administration has several ways to gauge its success. Given the expansive nature of the department's mission with six service divisions, the administration tallies the amount of formal communications with staff to make sure employees are informed about issues connected to the budget, Board of Commissioners and the Legislature. Also, we measure the level of communication with staff about general department information; contacts with stakeholders, providers and consumer groups; and outreach to civic, political and other leaders in Oregon.

The department also has set goals in improving the number of contract renewals executed before July 1. In FY 2009, about 51% of contracts for the department were renewed by July 1. In FY 2010, 70% of the contracts have been executed. The goal for FY 2011 is to have 80% executed by the same date.

Finally, in November 2009, Multnomah County conducted an "A-133" audit of federal grant dollars for FY 2009. DCHS had no audit findings or material weaknesses.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25000	Directors Office	\$561,834	\$608,485	\$1,170,319	5.00
25001	Human Resources	246,467	474,125	720,592	5.50
25002	Business Services	1,640,677	1,619,420	3,260,097	21.50
25003	Contracts	749,429	270,531	1,019,960	10.00
Total		\$3,198,407	\$2,972,561	\$6,170,698	42.00

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Lead Agency: County Human Services

Program Contact: Joanne Fuller

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Human Services (DCHS) Director's Office provides vision, leadership, and policy direction; facilitates the development of the Department's mission and strategic direction; functions as the County's Mental Health Authority; and sets Departmental priorities that support the overall County mission.

Program Description

The DCHS Director's Office is responsible for ensuring that programs and activities are responsive and accountable, particularly in regard to legislative mandates. The DCHS Director's Office is responsible for communicating the Department's vision, mission, and priorities to decision makers, community partners, citizens and employees. The Director's Office takes the lead role in building partnerships that align service delivery in the most effective manner and in generating additional public/private resources in support of the human service system of care.

The DCHS Director's Office initiates and collaborates in planning with county elected officials, community leaders, other jurisdictions and leaders of other county departments; provides clear direction and decision making; defines the mission and vision for the department; continuously seeks improvements and new innovations; and communicates outcomes and evaluations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of formal communications about department policy to employees ¹	45	45	45	45
Outcome	Advisors agree/strongly agree w/statement: Overall, D.O. does its job well ²	0.0%	75.0%	92.0%	0.0%
Output	Legislative contacts ³	10	20	30	30

Performance Measure - Description

¹ Formal communications includes director's brown bag sessions, all-staff emails, and meetings with staff groups such as district offices or the department Employees of Color.

² This outcome is measured by a survey of advisory group members in alternating years. The next survey will be conducted Fall of 2011.

³ Legislative contacts - This is a measure suggesting the degree of communication with legislative partners. Number will vary over time owing to biennial legislative session.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$276,705	\$301,537	\$265,091	\$372,307
Contracts	\$260,971	\$0	\$266,723	\$149,417
Materials & Supplies	\$18,564	\$19,680	\$2,771	\$40,847
Internal Services	\$52,336	\$34,482	\$27,249	\$45,914
Total GF/non-GF:	\$608,576	\$355,699	\$561,834	\$608,485
Program Total:	\$964,275		\$1,170,319	
Program FTE	2.04	2.31	2.28	2.72
Program Revenues				
Fees, Permits & Charges	\$732,262	\$0	\$561,834	\$0
Intergovernmental	\$0	\$355,699	\$0	\$608,485
Total Revenue:	\$732,262	\$355,699	\$561,834	\$608,485

Explanation of Revenues

\$148,731- OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09
 \$333,620 - Title XIX: Based on FY09-11 projected State Biennial Budget
 \$126,134 - Local Admin: Based on FY09-11 projected State Biennial Budget
 \$561,834 - County General Fund Indirect

Significant Program Changes

Last year this program was: #25000, DCHS Director's Office

Staffing increase from FY10 in this program offer are due to the following factors:

Moved 1.0 FTE Research and Evaluation Analyst Senior position from DCHS Business Services (25002) to the Director's Office to reflect actual reporting structure;

Added, within current CGF constraint, 1.0 FTE Research and Evaluation Analyst 1 expanding departmental capacity to provide evaluation and research activities, conduct outcome evaluations and develop/monitor performance measures.

Lead Agency: County Human Services

Program Contact: Joanne Fuller

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

DCHS Human Resources support 700 regular and 33 temporary employees located throughout the County. HR services include recruiting, hiring and retaining staff; workforce and succession planning; new employee orientation and training; employee/labor relations; records management; management and employee training; employment law and labor contract compliance; and performance management consultation.

Program Description

The Human Resources team provides services and consultation to managers and employees. Represented employees are covered by one of two labor contracts and some work multiple shifts/schedules that span 24 hour/daily operations. Principal functions and goals of the Human Resources group include: 1. organization consultation to ensure HR services and strategies support and add value to DCHS business strategies; 2. performance management coaching to ensure fair and equitable treatment for all employees and adherence to the County's personnel rules, policies and labor contracts; 3. integration of Departmental HR services with Central Human Resources and Labor Relations to develop and implement consistent and effective HR solutions and programs; 4. succession and workforce planning to ensure a diverse and talented pool of employees to fill future openings.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of recruitments conducted	101	50	100	105
Outcome	Increased management satisfaction with HR consultation and services	50.0%	70.0%	0.0%	70.0%

Performance Measure - Description

The next HR satisfaction survey will be conducted in FY11.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$178,464	\$428,898	\$231,273	\$392,529
Contracts	\$3,774	\$0	\$3,831	\$1,000
Materials & Supplies	\$0	\$14,320	\$2,006	\$13,314
Internal Services	\$13,077	\$55,094	\$9,357	\$67,282
Total GF/non-GF:	\$195,315	\$498,312	\$246,467	\$474,125
Program Total:	\$693,627		\$720,592	
Program FTE	1.64	3.86	2.05	3.45
Program Revenues				
Intergovernmental	\$0	\$498,312	\$0	\$474,125
Total Revenue:	\$0	\$498,312	\$0	\$474,125

Explanation of Revenues

\$157,748 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09
 \$229,610 - Title XIX: Based on FY09-11 projected State Biennial Budget
 \$86,767 - Local Admin: Based on FY09-11 projected State Biennial Budget
 \$246,467 - County General Fund

Significant Program Changes

Last year this program was: #25001, DCHS Human Resources

Lead Agency: County Human Services

Program Contact: Kathy Tinkle

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Human Services (DCHS) Business Services provides administrative, financial and business support for the department. Services include development, management and administration of the department's multimillion dollar budget; grants management; accounts receivable; accounts payable; purchasing; facilities coordination; and customer service via the reception desk. Business Services staff serve as liaison between the department and internal service providers such as County Finance, Central Budget, Facilities and Property Management, Information Technology, and Fleet, Records, Electronics, Distribution and Stores(FREDS).

Program Description

Business Services supports the work of the department by providing: budget development, management and reporting; accounts payable and receivable; grant accounting and reporting for approximately 150 funding sources; and implementation of, and compliance with, all county, state and federal fiscal policies and procedures related to the business of this department.

Business Services personnel provide administrative and support services for the department; work across the County with other Departments and Agencies in coordinating the provision of information technology, facilities management and FREDS; function as liaison to the DCHS Citizen Budget Advisory Committee; and represents the department on several Countywide workgroups and committees.

DCHS Business Services provides responsible leadership; sound budgetary and financial management; and delivers results that are consistent with the department's and county's priorities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of invoices paid in 30 days or less	78.0%	82.0%	80.0%	81.0%
Outcome	Percent of grant financial reports submitted to the grantor error free	98.0%	98.0%	98.0%	99.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$789,085	-\$56,785	\$860,816	\$1,018,968
Contracts	\$658,111	\$18,842	\$766,661	\$20,000
Materials & Supplies	\$28,095	\$26,173	\$2,200	\$44,334
Internal Services	\$214,622	\$327,453	\$11,000	\$536,118
Total GF/non-GF:	\$1,689,913	\$315,683	\$1,640,677	\$1,619,420
Program Total:	\$2,005,596		\$3,260,097	
Program FTE	10.27	12.23	10.05	11.45
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$203,753	\$0
Intergovernmental	\$0	\$1,382,706	\$0	\$1,619,420
Total Revenue:	\$0	\$1,382,706	\$203,753	\$1,619,420

Explanation of Revenues

\$460,261 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09
 \$915,130 - Title XIX: Based on FY09-11 projected State Biennial Budget
 \$244,029 - Local Admin: Based on FY09-11 projected State Biennial Budget
 \$748,283 - County General Fund
 \$688,641 - County General Fund Match
 \$203,753 - County General Fund Indirect

Significant Program Changes

Last year this program was: #25002, DCHS Business Services

Staffing changes from FY10 in this program offer are due to the following factors:

During FY10 transferred the supervision of three finance positions (1.0 FTE Finance Specialist 1, 1.0 FTE Finance Specialist 2, and 1.0 FTE Finance Specialist Senior) from MHASD Business and Finance (25054) to DCHS Business Services allowing for departmental oversight of MHASD finances.

Moved 1.0 FTE Research and Evaluation Analyst Senior position to DCHS Director's Office (25000) to reflect actual reporting structure;

Eliminated a .35 FTE Program Development Specialist which was to be focused on research and evaluation; and

Eliminated 1.0 FTE Office Assistant 2 which will require redistribution of these job duties to other clerical staff and/or the reception desk.

Lead Agency: County Human Services

Program Contact: Kathy Tinkle

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

DCHS Contracts Unit coordinates and provides all procurement and contracting functions for the department. The unit serves as liaison between the department and county Central Procurement and Contract Administration. Nearly 65% of the total funds in the department are contracted to community based providers for services to the vulnerable populations served by DCHS. The unit ensures implementation of and compliance with county contracting and procurement policies and procedures.

Program Description

DCHS Contracts Unit provides procurement and contracting support for more than 600 contracts and amendments for Aging and Disability Services, Developmental Disabilities Services, Mental Health and Addiction Services, the Domestic Violence Coordinator's Office, the SUN Service System and Community Services. It is projected that in FY11 the unit will process contracts and amendments that exceed the more typical annual count of 400 due to anticipated new grant awards, increased volume of scheduled procurements, changed policies and regulations.

In FY11, the Contracts Unit will take a lead role in the implementation of the January 2009 Contract Action Team Report recommendations through the Contract System Redesign process.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of executed contracts and amendments	400	400	600	600
Outcome	Percent of annual contract renewals executed prior to July 1st.	51.0%	70.0%	70.0%	80.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$629,569	\$232,120	\$667,147	\$234,403
Contracts	\$3,700	\$1,300	\$5,056	\$500
Materials & Supplies	\$6,564	\$7,982	\$10,202	\$6,941
Internal Services	\$53,371	\$23,405	\$67,024	\$28,687
Total GF/non-GF:	\$693,204	\$264,807	\$749,429	\$270,531
Program Total:	\$958,011		\$1,019,960	
Program FTE	7.41	2.59	7.35	2.65
Program Revenues				
Intergovernmental	\$0	\$264,807	\$0	\$270,531
Total Revenue:	\$0	\$264,807	\$0	\$270,531

Explanation of Revenues

\$147,844 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09
 \$122,687 - Local Admin: Based on FY09-11 projected State Biennial Budget
 \$749,429 - County General Fund

Significant Program Changes

Last year this program was: #25003, DCHS Contracts

Division Overview

Developmental Disabilities Services Division (DDSD) serves over 4,200 people that experience both intellectual and physical disabilities diagnosed prior to the age of twenty two. DDSD provides case management linking families and clients to family support resources, residential, employment and community inclusion as well as brokerage services in order to provide personal choice, independence, and community integration. DDSD also oversees Region One, a five-county consortium for people with developmental disabilities who meet certain crisis criteria. Partner counties include Clackamas, Clatsop, Columbia and Washington.

DDSD contracts with eighteen nonprofit, and seven for-profit providers for residential group home and supported living services. Over two hundred adult foster care homes also provide services to adults with developmental disabilities and many provide crisis residential services as well.

There has been significant research, one of which is the National Association of Social Workers (NASW), that demonstrates the impact of marginalization on both the family and the individual with developmental disabilities. Families and individuals with developmental disabilities remain among the most marginalized of our society. According to the NASW, case management can be the instrument that provides significant change for the better once the family has requested services. In order to reach the most under served and under represented population DDSD has significantly increased outreach in the last five years. Intake of individuals and families for whom English is their second language has increased by fifty percent. Increased outreach continues in FY 2011 with emphasis on family forums that provide specific populations with training and support to operate independently as advisory groups for their community.

Administration

- 25010 Administration & Support

Case Management

- 25012 Services for Adults
- 25013 Services for Children

Abuse Investigations and Eligibility

- 25014 Abuse Investigations & Eligibility

Monitoring & Crisis Services

- 25015 Coordinating, Monitoring & Crisis Unit

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Region One, a five-county crisis diversion program that places people with developmental disabilities into residential services when they meet certain state and federal guidelines was moved from administration to the coordination and monitoring unit (25010) for clarity within the program.

Due to changes in the billing services for targeted case management and changes in the standards for Federal matching funds, and limitations in county funding, a reduction in force for FY 2011 includes five vacant case management positions (25012 and 25013) and eight administrative positions (25010 and 25015).

In order to assure the audit-worthy status of Developmental Disabilities a Quality Assurance Plan was developed that addresses the six primary Federal Medicaid Assurances (PO 25010). Three categories, level of care, service plans, and health and welfare, secure the health and safety of people with developmental disabilities. The remaining three, financial accountability, qualified providers, and administrative authority certify the agencies that provide client services.

Measuring Success

Measuring success in the Developmental Disabilities Division is a challenging prospect when compared to programs and Divisions with client services that provide for either significant improvement or recovery. Developmental Disabilities are a life-long experience.

DD tracks the number of monitoring visits to residential sites annually to assure that every site has ten visits per year. We track the number of abuse investigations opened and the requirement to complete them within the 45-day state mandated time line.

Due to a transition from a museum quality Paradox software program to a Crystal reports software program, we discovered that most, if not all, of the information that had been diligently gathered over the last few years was corrupted and invalid. This year we will have our entire system on Crystal reports and expect accurate information for the next budget year.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25010	DD Administration and Support	\$566,574	\$1,468,836	\$2,035,410	13.59
25012	DD Services for Adults	0	2,738,149	2,738,149	27.41
25013	DD Services for Children	53,804	3,793,968	3,847,772	38.60
25014	DD Abuse Investigations and Eligibility	984,761	925,499	1,910,260	19.00
25015	DD Coordination, Monitoring and Crisis Services Unit	541,450	13,418,533	13,959,983	30.80
Total		\$2,146,589	\$22,344,985	\$24,491,574	129.40

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Lead Agency: County Human Services

Program Contact: Patrice Botsford

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Administration provides oversight and Medicaid audit-worthy status of the Developmental Disabilities Services Division. This unit ensures more than 4,100 people are provided quality case management, and many are provided vocational supports in the community, as well residential services. Administration monitors quality assurance through records management and monthly quality assurance activities that include file reviews, staff training and site visits.

Program Description

Developmental Disabilities administration oversees all programs and partners, and seeks resolution on complaints and grievances. The program influences state policy. It maximizes resources by leveraging local funds and collaborating with other counties; develops the workforce; and seeks to continuously improve service delivery. Administration supports the accountability key factors of leadership, resource management and results. Outreach is extended to diverse under-represented populations. The division leverages federal match for administrative services using county funds in order to provide more fully all the administrative tracking and oversight required by the state.

In an effort to move towards industry "Best Practices" there have been some significant changes to the methodology used for Quality Assurance in the Developmental Disabilities Services Division. This new methodology moves Developmental Disabilities to review client records using a stratified sampling method with a more focused review that is statistically valid, is in compliance with Federal and State requirements and the most recent Oregon Administrative Rule changes. Along with these changes, Developmental Disabilities has also improved the outcome measure as the result of consultation with the Federal Centers for Medicaid Services Technical Assistance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of clients records audited annually for compliance ¹	5,063	3,700	5,000	4,240
Outcome	% of total audited records reviewed and corrected ²	80.0%	88.0%	0.0%	0.0%
Outcome	% of client records audited that are Medicaid Compliant ³	0.0%	0.0%	65.0%	65.0%

Performance Measure - Description

¹ Original output measure did not include Serious Event Review Team (SERT) audits done by SERT committee. The addition of this category increased total. Number based on Average of 200 SERT audits done monthly and projected stratified sample size based on Raosoft calculator.

² Upon review, this outcome measure has been dropped per guidance received by Federal Technical Assistance Senior Advisor.

³ Per guidance of Federal Technical Assistance Senior Advisor this outcome measure has been adopted.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$19,544	\$2,146,628	\$0	\$1,257,416
Contracts	\$573,584	\$55,001	\$540,998	\$55,000
Materials & Supplies	\$2,172	\$46,285	\$25,576	\$23,965
Internal Services	\$14,754	\$278,152	\$0	\$132,455
Total GF/non-GF:	\$610,054	\$2,526,066	\$566,574	\$1,468,836
Program Total:	\$3,136,120		\$2,035,410	
Program FTE	0.19	21.20	0.00	13.59
Program Revenues				
Fees, Permits & Charges	\$0	\$1	\$0	\$0
Intergovernmental	\$0	\$2,420,357	\$0	\$1,468,836
Total Revenue:	\$0	\$2,420,358	\$0	\$1,468,836

Explanation of Revenues

\$677,174 - State Mental Health Grant Local Admin: Based on FY09-11 projected State Biennial Budget
 \$791,662 - State Mental Health Grant Case Management: Based on FY09-11 projected State Biennial Budget
 \$25,576 - County General Fund
 \$540,998 - County General Fund Match

Significant Program Changes

Last year this program was: #25010, Developmental Disabilities Administration & Support
 FY10 to FY 11 change reflects loss of Local Admin funding through the State Mental Health Grant resulting in the reduction of 7.0 vacant FTE. To meet CGF constraint eliminated .80 FTE Office Assistant Sr. position in this program offer. Moving Region 1 Crisis Services to 25015 - Coordinating, Monitoring & Crisis Services Unit. All contracts and funds for the region will be directed operationally through program offer 25015.

Lead Agency: County Human Services

Program Contact: Jeanne Wheaton

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program serves approximately 2,300 Medicaid recipients who have been determined by the Developmental Disabilities Services Division to have a developmental disability. Of these consumers, approximately 1,140 are actively enrolled in a program under contract with DDSD under the Home and Community Based Waiver. The primary responsibility is to monitor 317 residential, adult foster care and supported living sites to assure that providers are in compliance with the Oregon Administrative Rules and also to assure the health and safety of the residents.

Program Description

Services for adults with developmental disabilities are person centered and link clients with services and resources in their neighborhoods, and assist clients in applying for financial and housing benefits. Monitoring customer health and safety is our primary responsibility. The program assists customers by involving family, friends and community partners in their lives and promotes an enriched quality of life. It also develops skills, confidence, self-worth and independence. Services for adults exist to help adults with developmental disabilities in the areas of self-care, behavior and resource coordination to places and people in the community. The program partners with state and local organizations that have mutual interest in any of our clients, such as community justice, mental health and the Department of Vocational Rehabilitation. Program interventions avert crises, monitor customers and provider health and safety concerns, and assist the customer to live more independently. Through monitoring of program services, instances of abuse are more likely to be detected and investigated.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Number of adults served	2,300	2,300	2,300	2,300
Outcome	Total monitoring visits for residential sites ¹	7,552	9,600	7,980	7,980

Performance Measure - Description

¹ The performance measures were originally developed utilizing a program with Paradox. DDSD has converted to using a new reporting system with Crystal Reports. Unfortunately, moving to this new reporting system has made it apparent that information coming out of Paradox was not correct. Therefore, although the program measures have been diligently entered and maintained, the higher estimates were not achievable.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,972,924	\$0	\$2,251,786
Materials & Supplies	\$0	\$79,314	\$0	\$48,035
Internal Services	\$0	\$453,187	\$0	\$438,328
Total GF/non-GF:	\$0	\$3,505,425	\$0	\$2,738,149
Program Total:	\$3,505,425		\$2,738,149	
Program FTE	0.00	34.41	0.00	27.41
Program Revenues				
Intergovernmental	\$0	\$3,505,425	\$0	\$2,738,149
Total Revenue:	\$0	\$3,505,425	\$0	\$2,738,149

Explanation of Revenues

\$2,501,565 - State Mental Health Grant Case Management: Based on FY09-11 projected State Biennial Budget
 \$236,584 - State Mental Health Grant Quality Assurance: Based on FY09-11 projected State Biennial Budget

Significant Program Changes

Last year this program was: #25012, Developmental Disability Services for Adults

Loss of Case Management funding through the State Mental Health Grant. Eliminated 6.0 Local 88 FTE vacant positions, 1.0 FTE vacant Program Coordinator position, and moved selected filled positions to DD Services for Children (25013) in response to increased case load demand in that program. Caseloads on adult teams will increase from average of 50 to 65.

Lead Agency: County Human Services

Program Contact: Jeanne Wheaton

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program serves more than 1,800 children (birth to 21) with developmental disabilities. On July 1, 2009 the Oregon Administrative Rule changed requiring all children ages birth to 17 who are not receiving comprehensive services to be enrolled in the Family Support Program. Approximately 830 children are now eligible for Family Support Services. This program supports the integration and inclusion of these children into all aspects of community life. Family support services include referrals to community resources, family to family support groups, and training opportunities. It also provides funding for respite care, adaptive equipment, and medical supplies. These services allow children with serious disabilities to remain in their family homes and stay out of foster care and residential sites.

Program Description

Services for children is child-centered and family focused, providing assistance required to maintain in-home placement. Funding for services to children is only 2% of all service funds, including those managed here and paid through the state. Child-centered planning and above listed supports help to identify the customer's interests, focuses on strengths, promotes independence and self-worth, and maps out family, friends and community members as potential resource people. As a child approaches 18(or 21 if the child is still in school), planning is done to transition the customer to adult services. Children represent 68% of the customers deemed eligible for DD services in the past fiscal year.

Growth in services to children reflects the increased number of developmentally disabled children served throughout Oregon. The program partners with state and local organizations that have mutual interest in any of our clients. This partnership strengthens families and helps to reduce the higher costs of out-of-home crisis placements. These services allow seriously disabled children to stay out of institutions and to remain in their family homes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of children served.	1,800	1,825	1,900	1,900
Outcome	# of resource referrals to families ¹	2,930	5,500	3,500	0
Outcome	Total children enrolled in and accessing family support services ²	0	764	764	850

Performance Measure - Description

¹ There are two significant changes to this program. First, the performance measures were originally developed utilizing a program with Paradox. DDSD has converted to a new reporting system with Crystal Reports. Unfortunately, moving to this new reporting system has made it apparent that information coming out of Paradox was not correct. Therefore, although the program measures have been diligently entered and maintained, the higher estimates were not achievable and this outcome has been dropped.

² The change in the OAR requires assurance that all children not in comprehensive services to be enrolled in Family Support.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$141,131	\$2,656,864	\$27,830	\$3,137,664
Contracts	\$34,140	\$0	\$24,140	\$0
Materials & Supplies	\$4,346	\$68,451	\$178	\$68,530
Internal Services	\$23,094	\$367,638	\$1,656	\$587,774
Total GF/non-GF:	\$202,711	\$3,092,953	\$53,804	\$3,793,968
Program Total:	\$3,295,664		\$3,847,772	
Program FTE	2.10	36.50	0.10	38.50
Program Revenues				
Intergovernmental	\$0	\$2,946,711	\$0	\$3,793,968
Total Revenue:	\$0	\$2,946,711	\$0	\$3,793,968

Explanation of Revenues

\$3,793,968 - State Mental Health Grant Case Management: Based on FY09-11 projected State Biennial Budget
 \$53,804 - County General Fund

Significant Program Changes**Last year this program was:**

Loss of Case Management funding through the State Mental Health Grant. Eliminated vacant positions and transferred other positions from Adult Services to this program offer due to increased caseload demand. Net FTE effect of zero. Caseloads on children's teams will still increase from average of 45 to 50.

Program # 25014 - DD Abuse Investigations & Eligibility

Version 4/21/2010 s

Lead Agency: County Human Services

Program Contact: Leslie Goodlow Baldwin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Abuse Investigation Team reviews and screens all serious incident reports submitted to the county. They determine which reports meet Oregon's definition of abuse/neglect and investigate those incidents. Abuse investigators screen an average of 3,600 serious event reports per year and conduct an average of 260 investigations annually. The team maintains ongoing relationships with local, state and federal law enforcement; the Psychiatric Security Review Board; and participates on the District Attorney's Multi-Disciplinary Team as legislated in House Bill 2442.

Eligibility is the entryway to Developmental Disabilities services and introduces potential clients to county services. There is an average of 72 intake referrals per month, with a total of approximately 860 per year.

Program Description

The Abuse Investigation Team screened 3,688 serious incident reports in Fiscal Year 08-09 and is projected to screen nearly 4,000 in Fiscal Year 09-10. These screenings determine whether county action is needed to protect a client's health and safety. The primary responsibility of the investigation unit is to ensure appropriate safety plans are in place and to conduct thorough, unbiased investigations. This unit investigates allegations of abuse, neglect or exploitation of adults now or previously enrolled in Multnomah County Developmental Disabilities. This includes clients served by the brokerages who don't receive Developmental Disabilities case management. Brokerages are a secondary case management system to which clients may be referred. The county Developmental Disabilities program retains Medicaid responsibilities for these clients. As of this year, the abuse investigators have jurisdiction and responsibility to investigate care providers and non-care providers when a trusted relationship exists under expanded definitions of abuse.

The Intake and Eligibility unit ensures that eligible clients gain access to services. Once eligible, Intake moves the client into the appropriate Developmental Disabilities case management unit for immediate access to program services. Per state rule, eligibility must be re-determined for children at ages 7, 18, and for consumers who have Developmental Disabilities other than mental retardation by age 22. The unit averages 30 re-determinations per month. Eligibility/Intake is the single point of access to services for persons with developmental disabilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of abuse investigations ¹	252	330	290	300
Outcome	% of abuse investigations completed within 45 day timeline ²	84.5%	85.0%	85.0%	85.0%
Output	# of Intake eligibility referrals	701	625	864	950

Performance Measure - Description

¹ Number of abuse investigations refers to the number of investigations opened and closed during the fiscal year.

² Oregon Administrative Rule requires investigations and reports to be concluded within 45 days. This is not always possible due to extenuating circumstances such as difficulty obtaining documentation or interviewing witnesses. The projected completion rate includes those investigations with approved extensions from the Office of Investigations and Training.

Legal/Contractual Obligation

Multnomah County serves as the designee for services to people with disabilities in performing the functions described in this offer. Funds are designated to the CDDP to pay for abuse investigations and eligibility determinations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$732,668	\$743,752	\$792,756	\$826,601
Contracts	\$20,000	\$0	\$30,000	\$0
Materials & Supplies	\$19,992	\$19,557	\$15,806	\$16,111
Internal Services	\$114,949	\$104,045	\$146,199	\$82,787
Total GF/non-GF:	\$887,609	\$867,354	\$984,761	\$925,499
Program Total:	\$1,754,963		\$1,910,260	
Program FTE	8.98	9.22	9.16	9.84
Program Revenues				
Intergovernmental	\$0	\$867,354	\$0	\$925,499
Total Revenue:	\$0	\$867,354	\$0	\$925,499

Explanation of Revenues

\$546,498 - State Mental Health Grant Local Admin: Based on FY09-11 projected State Biennial Budget
\$379,001 - State Mental Health Grant Other: Based on FY09-11 projected State Biennial Budget
\$984,761 - County General Fund

Significant Program Changes

Last year this program was:

Increased personnel costs as a result of classification change from Case Manager Senior to Human Services Investigators; eliminated .20 FTE Office Assistant Senior to meet CGF constraint; added 1.0 FTE Social Worker position funded with in-target CGF and anticipated match funding.

Lead Agency: County Human Services

Program Contact: Leslie Goodlow Baldwin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Developmental Disabilities Coordinating, Monitoring and Crisis Services unit provides comprehensive and support services and crisis services to more than 1,400 adults and children with developmental disabilities. These services range from short-term crisis support or crisis placement, to in-home supports and/or long-term residential placements. The unit is responsible for arranging placements and managing facility support services, monitoring services provided by contracted agencies and/or families, and accessing and tracking funding associated with the services and supports. These supports are accessed through crisis services when the client is at risk for civil commitment, out of home placement, and/or when health and safety is at risk. In addition, the unit maintains and manages the division's personnel and operation budget. This includes tracking and verification of revenue that is received for several different funding streams, ensuring that the funds are applied to the appropriate cost center and overseeing expenses incurred.

Program Description

To access comprehensive and support services the individual must meet the criteria for crisis services as defined above. These services can be short or long term in nature. Short-term supports include accessing a crisis bed, behavior consultation, nursing support, respite, and other supports needed to stabilize the client. Long-term supports can include residential placement, supported living, in-home supports, and employment/alternative to employment.

The unit is responsible for making appropriate placements, coordinating services, accessing funding, and monitoring services provided as required by the Oregon Administrative Rules. There are currently approximately 650 adults and children in foster care, 600 adults in 24 hour group homes, 174 adults in supported living, 1,300 adults in vocational services, 47 adults with in-home services. There are 80 children with in home services and an estimated 500 families will be able to access a small amount of funding for Family Support this year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of programmatic monitoring visits performed by unit	369	400	375	400
Outcome	% of group homes that pass licensing on their first visit ¹	0.0%	0.0%	15.0%	25.0%
Outcome	% of sites monitored that met program standards on their first visit ²	68.0%	73.0%	0.0%	0.0%

Performance Measure - Description

¹ This is a new outcome measure that more accurately reflects the work done by the monitoring unit to provide technical assistance and training to providers in attaining licensure.

² This outcome measure is being discontinued as the unit does not have access to information to determine the rate at which homes pass licensing.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$85,647	\$2,613,279	\$90,914	\$2,700,938
Contracts	\$413,008	\$433,904	\$420,189	\$419,606
Materials & Supplies	\$35,173	\$9,737,859	\$13,790	\$9,803,127
Internal Services	\$11,524	\$445,000	\$16,557	\$494,862
Total GF/non-GF:	\$545,352	\$13,230,042	\$541,450	\$13,418,533
Program Total:	\$13,775,394		\$13,959,983	
Program FTE	1.00	29.75	1.00	29.80
Program Revenues				
Indirect for dep't Admin	\$37,315	\$0	\$48,567	\$0
Fees, Permits & Charges	\$0	\$7,000	\$0	\$9,000
Intergovernmental	\$0	\$12,943,042	\$0	\$13,409,533
Other / Miscellaneous	\$0	\$280,000	\$0	\$0
Total Revenue:	\$37,315	\$13,230,042	\$48,567	\$13,418,533

Explanation of Revenues

\$13,375,976 - State Mental Health Grant: Based on FY09-11 projected State Biennial Budget
 \$27,053 - Housing Authority of Portland, ARRA: Based on FY10 budgeted numbers
 \$6,504 - Housing Authority of Portland: Based on FY10 budgeted numbers
 \$9,000 - Fees: Based on historical average
 \$149,914 - County General Fund
 \$391,536 - County General Fund Match

Significant Program Changes

Last year this program was: #25015, Coordinating, Monitoring & Business Unit Program

Moving Region 1 Crisis services to this program offer from 25010 administration, all contracts and funds for the region are directed operationally through this program offer.

Division Overview

Aging and Disability Services Division (ADS), the county's Area Agency on Aging and Disability, helps the county's 200,000 older adults, people with disabilities and veterans, live as independently as possible by linking them to a range of quality services that meet their diverse needs and preferences. In addition, ADS assists an increasing number of veterans with disabilities and family caregivers to obtain the resources they need.

The division is preparing for the county's growing aging population. The most significant concern is the rapidly expanding over-85 population, that will require services as individuals age in place. Planning for these changes has been guided by the 2008 Community Needs Survey, conducted by ADS and Portland State University's Institute on Aging. A key goal is to reach adults with disabilities and seniors early with the services they need to maintain independence. ADS will soon transform the division's main entry point, the Helpline, into an Aging and Disability Resource Center (ADRC) model, a national best practice. As the public uses the Internet more, it is becoming a valuable resource to transmit and seek information for clients and their families. The Adult Care Home Find-a-Home website was added recently as a new feature. In response to increasing financial abuse, Adult Protective Services has added forensic specialist capacity to investigations. ADS has received 3 new grant awards to pursue innovations and promising practices, such as interventions for caregivers of people with Alzheimer's Disease. ADS's work to reach people early in nursing homes promotes their return to community living. ADS is working with ethnic communities and other partners to implement practices that will improve health outcomes for ethnic, racial and cultural minorities.

Harvard's George Valliant in his recent book, "Aging Well," cites research that seniors who perform service have more positive lives than those who do not. Part of healthy aging is volunteering, and we intend to motivate the retirees of today to become the volunteers of tomorrow.

Administration

- 25027 Administration

Access and Early Intervention

- 25020A Access & Early Intervention
- 25020B-C Multnomah Project Independence
- 25022 Adult Care Home Program

Advocacy and Volunteerism

- 25030 Elders in Action

Protection

- 25024 Adult Protective Services
- 25026 Public Guardian/ Conservator

Access to Public Benefits & Care Coordination

- 25023 ADS Long Term Care

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

The two most significant factors driving ADS budget and programmatic changes are both demographic. The division is seeing a growing number of over-85 clients present with increasingly complex challenges to living safely in the community. This impacts Long Term Care (25023) and Adult Protective Service (25024) programs. Second, the division is gearing up for the coming “Age Wave,” or the increasing number of aging Baby Boomers. The effect of these factors is found throughout ADS’s program offers.

ADS has received new grant funding to help address these changes and utilize best practices aimed at extending the time clients remain at home, in the community and independent. These grants focus on increasing positive outcomes in health and wellness, safety and volunteerism. These efforts affect the Access and Early Intervention (25020) budget.

The division’s emphasis on implementing the national best practice Aging and Disability Resource Center (ADRC) model means reallocating resources among programs, and involves Long Term Care (25023) and Access and Early Intervention (25020). In addition, Long Term Care (25023) is reallocating resources to an effort to transition nursing home residents back into the community or divert them from nursing facilities in the first place.

Measuring Success

The division closely follows two measures of client independence and safety, and one annual overall measure of excellence.

The primary metric to track independence is the proportion of nursing facility-eligible clients diverted to or maintained in a community-based residence. Presently, 80 out of 100 Medicaid recipients who might have filled a nursing home bed are instead living in the community. That’s a total of 5,200 Multnomah County residents. Oregon remains a national leader in this effort.

A measure of safety is the re-abuse rate of vulnerable people in our Adult Protective Services system. The state benchmark for re-abuse of this population is five percent; our program has consistently maintained a four percent re-abuse rate, exceeding the state benchmark by 20%.

Finally, each year we survey members of our three advisory committees, Elders in Action, Disability Services Advisory Council, and the Multi-Ethnic Action Committee, we ask for their assessment of ADS’s work. The division consistently scores at or above 80% agreement with the statement: Overall, ADS does its job well.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25020A	ADS Access and Early Intervention Services	\$2,924,590	\$6,395,345	\$9,319,935	24.37
25020B	Multnomah Project Independence - Reduced	246,642	0	246,642	0.00
25020C	Multnomah Project Independence	215,771	0	215,771	0.00
25022	ADS Adult Care Home Program	94,133	1,629,587	1,723,720	13.00
25023	ADS Long Term Care	1,712,471	21,985,627	23,698,098	222.80
25024	ADS Adult Protective Services	892,793	4,082,415	4,975,208	38.60
25026	ADS Public Guardian/Conservator	1,114,639	0	1,114,639	10.00
25027	ADS Administration	339,492	1,025,011	1,364,503	6.79
25030	ADS Elders in Action Commission and Personal Advocacy	161,160	0	161,160	0.00
Total		\$7,701,691	\$35,117,985	\$42,819,676	315.56

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Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Aging and Disability Services Access and Early Intervention Services are the first point of contact for the county's 200,000 elderly, people with disabilities and veterans. Annually, more than 75,900 callers receive information and assistance and more than 10,200 people receive a variety of in-home, community and emergency services that support independence and prevent institutionalization and homelessness. These services are provided through the 24/7 Helpline and nine District Senior Centers (neighborhood-based non-profit agencies).

Program Description

Aging and Disability Services Division (ADS) is the Area Agency on Aging and Disability for Multnomah County and as such is mandated to provide a comprehensive, coordinated service delivery system for the elderly and people with disabilities, emphasizing low-income, limited English-speaking, ethnic minorities and frail persons. The Area Agency's goal is to help people stay active, independent and healthy, preventing or delaying nursing home admission, and employing evidence-based practices to ensure effective outcomes.

Helpline and District Senior Center employees and volunteers counsel the elderly, people with disabilities and their families about county and community resources, public benefits, long-term care services and emergency services. Last year the Agency's nine District Senior Centers provided information and assistance to more than 43,700 individuals and the ADS Helpline assisted more than 32,200 callers. District Seniors Centers provide case management funded through federal, state and local sources to more than 2,700 individuals and authorize in-home and caregiver supports to more than 1,500 individuals and families.

Transportation is provided to approximately 950 individuals so they could access medical, nutrition and social supports. Centers provide 2,670 health, wellness and recreation activities to over 24,700 seniors.

More than 709,000 congregate and home delivered meals are provided. Ethnic-specific community organizations provide targeted outreach and nutrition services to almost 700 ethnic and racial minority elders.

Veterans Services Officers counsel 1,100 individuals and file claims for over 450 veterans, helping them to access over \$30 million annually in benefits and pensions.

Emergency Services help vulnerable elderly and people with disabilities avoid homelessness and acute health emergencies by providing emergency housing assistance to 550 individuals, emergency prescription assistance to 150 individuals and special medical assistance to 150 individuals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Helpline and District Senior Center Assistance calls	75,953	76,000	76,000	76,000
Outcome	Callers rated Helpline good, very good or excellent ¹	87.0%	0.0%	0.0%	87.0%
Outcome	Clients stable/reduced nutritional risk after six months of intervention	82.0%	81.0%	81.0%	81.0%
Outcome	Housing retention rate at six months after service ²	87.0%	83.0%	88.0%	87.0%

Performance Measure - Description

¹Survey conducted every two years.

²550 clients receive housing assistance.

Legal/Contractual Obligation

ADS, as the state designated Area Agency on Aging and Disability for Multnomah County, is mandated under the most recent revision of the Older Americans Act, PL 109-365 amending Sec. 306 42USC 3026, and by Oregon Revised Statute 410.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$522,321	\$1,030,853	\$550,444	\$1,525,530
Contracts	\$1,238,499	\$3,006,543	\$1,218,871	\$4,054,179
Materials & Supplies	\$712,540	\$264,747	\$675,624	\$299,667
Internal Services	\$446,507	\$493,793	\$479,651	\$515,969
Total GF/non-GF:	\$2,919,867	\$4,795,936	\$2,924,590	\$6,395,345
Program Total:	\$7,715,803		\$9,319,935	
Program FTE	6.35	12.05	6.31	18.06
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$23,069	\$0
Fees, Permits & Charges	\$0	\$182,369	\$0	\$183,945
Intergovernmental	\$0	\$4,613,567	\$0	\$5,980,300
Other / Miscellaneous	\$0	\$0	\$0	\$231,100
Total Revenue:	\$0	\$4,795,936	\$23,069	\$6,395,345

Explanation of Revenues

\$2,785,579 - Older Americans Act federal funds; \$606,415 - Oregon Project Independence; \$180,595 - Oregon Department of Veterans Affairs; \$928,204 - Title XIX; and \$635,824 Various Smaller Federal/State grants: All Based on FY09-11 projected State Biennial Budget

\$595,959 - Cities of Portland; \$3,000 - Fairview, and \$1,850 - Troutdale: All Based on FY10 grant award expected to be renewed

\$184,045 - Fees & Donations: Based on FY10 projected Revenue Y-T-D

\$231,000 - Beginning Working Capital Carryover: Based on Estimated FY10 Y-T-D spending

\$242,874 - Coporation of National & Community Foster Grandparent Program

\$45,658 - County General Fund Match; \$2,878,932 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25020A, ADS Access & Early Intervention Services

Combining program offers #25020, ADS Access & Early Intervention Services and #25021, ADS Emergency Basic Needs for Vulnerable Adults in FY11 to reflect the organization of these services within ADS. Emergency prescription assistance, special medical needs and portions of transportation and meal services from #25021 have been included in this offer. The remainder of #25021 for case management, in-home services, meal and transportation services for Multnomah Project Independence will be included in out-of-target program offers #25020B and #25020C.

ADS pursued and was awarded three new grants to explore best practices in caregiving, volunteering, and nursing facility diversion for pre-Medicaid; these new grants increase revenue and FTE in FY11 and provide resources to help prepare the County for the growing senior population.

This program offer includes a 2% inflationary increase of \$ 14,230 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah Project Independence provides services to people with disabilities between the ages of 19 and 59 who require in-home and other support services to remain independent in their homes but who are not eligible for other public supports such as Medicaid or Oregon Project Independence. This reduced offer would serve approximately 135 people.

Program Description

Through the Multnomah Project Independence program, Aging and Disability Services Division (ADS) provides in-home services and supports for low income younger disabled adults who are at risk for nursing facility placement, homelessness, or abuse and who do not qualify for other public services. The program includes case management and supports for both short term and ongoing interventions to access resources and stabilize individuals. Other funded services include: in-home services, home delivered meals and transportation.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Clients receiving MPI case management and in-home services	0	0	135	135
Outcome	Clients with improved risk assessment scores after six months of intervention	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$0
Contracts	\$70,000	\$0	\$219,374	\$0
Materials & Supplies	\$0	\$0	\$27,268	\$0
Total GF/non-GF:	\$70,000	\$0	\$246,642	\$0
Program Total:	\$70,000		\$246,642	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$246,642 of one-time-only general funds.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25021, ADS Emergency Basic Needs for Vulnerable Adults
 #25021, ADS Emergency Basic Needs for Vulnerable Adults, which has been combined this year in offer #25020, ADS Access & Early Intervention Services.

Program # 25020C - Multnomah Project Independence

Version 6/16/2010 s

Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah Project Independence provides services to people with disabilities between the ages of 19 and 59 who require in-home and other support services to remain independent in their homes but who are not eligible for other public supports such as Medicaid or Oregon Project Independence. This program would serve approximately 100 additional people.

Program Description

Through the Multnomah Project Independence (MPI) program Aging and Disability Services Division (ADS) provides in-home services and supports for low income younger disabled adults who are at risk for nursing facility placement or homelessness and who do not qualify for other public services. The program includes case management and supports for both short term and ongoing interventions to access resources and stabilize individuals. Other funded services include: in-home services, home delivered meals and transportation. This offer provides the full funding for MPI with case management and other support service provided by contracted agencies.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Clients receiving MPI case management and in-home services	0	0	0	100
Outcome	Clients with improved risk assessment scores after six months of intervention	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$292,145	\$0	\$215,771	\$0
Total GF/non-GF:	\$292,145	\$0	\$215,771	\$0
Program Total:	\$292,145		\$215,771	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$215,771 of one-time-only general funds.

Significant Program Changes **Significantly Changed****Last year this program was:**

#25021, ADS Emergency Basic Needs for Vulnerable Adults, which has been combined this year in offer #25020, ADS Access & Early Intervention Services. This offer requests County General Fund to restore a program that has been included in county budget constraint reductions.

Lead Agency: County Human Services

Program Contact: Bob Palmer

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Last year, the Adult Care Home Program licensed 596 Adult Care Homes in Multnomah County. These homes offer affordable, quality care in a homelike, culturally appropriate setting. The homes are licensed under state law and provide 24-hour care and supervision. They serve approximately 2,621 frail elderly individuals and offer a choice over the more expensive institutional nursing home setting.

Program Description

The Adult Care Home Program (ACHP) is charged with ensuring that 2,621 vulnerable residents are cared for in a homelike environment that is friendly, safe and secure. All Adult Care Home operators are trained and required to follow the Multnomah County Administrative Rules. Each individual living in an Adult Care Home is to be treated respectfully and receive quality care. The program staff monitors and inspects each home at least once a year to ensure that residents receive necessary care, including personal care, nutrition, physical safety, nursing care and medication management. Program monitors also observe interactions in the home and check to ensure residents are provided with social and recreational activities. When monitors find problems, the program takes corrective action. Regular monitoring reduces the risk of abuse and neglect in adult care homes. Program staff provides technical assistance to Adult Care Home operators and enforces verbal/written sanctions or fines when there are serious deficits. All homes are licensed annually.

This program offer links directly to Basic Living Needs Priority strategies by ensuring care for seniors and people with disabilities and offering a care alternative that is affordable and prevents impoverishment.

Adult Care Homes provide quality long-term care options for frail elderly and people with disabilities desiring to live in the community. Without this option, many frail, elderly individuals would rely on more costly and restrictive alternatives. The average nursing home cost, \$6,168/month, is more than three times that of an Adult Care Home rate. By contrast, the average statewide monthly Medicaid cost in an adult care home is \$1,773, saving taxpayers thousands of dollars every year. Finally, without these homes the quality of life would be diminished for both Medicaid and private pay residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Adult Care Homes licensed and inspected yearly	565	585	596	596
Outcome	Adult Care Homes found in compliance ¹	90.0%	92.0%	78.1%	90.0%
Quality	Adult Care Home/Nursing Home cost efficiency ratio ²	24.1%	24.1%	28.7%	32.2%

Performance Measure - Description

¹The ACHP Assigned one licenser to monitor the 157 Developmentally Disabled Homes in Multnomah County. As a result, many compliance issues were found and corrected. It is expected that the coming fiscal year will see a return to a more normal compliance rate.

²Ratio = Adult Care Home cost as a % of Nursing Home cost. Lower % indicates better performance.

Legal/Contractual Obligation

Multnomah County has a contract with the State of Oregon to administer the licensing and training functions of Adult Care Homes. The Board of County Commissioners passed Multnomah County Resolution § 23.600 - § 23.999 establishing the Adult Care Home Program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$20,411	\$1,049,521	\$22,435	\$1,099,348
Contracts	\$40,714	\$346,612	\$67,945	\$323,830
Materials & Supplies	\$715	\$35,623	\$644	\$31,681
Internal Services	\$3,279	\$195,849	\$3,109	\$174,728
Total GF/non-GF:	\$65,119	\$1,627,605	\$94,133	\$1,629,587
Program Total:	\$1,692,724		\$1,723,720	
Program FTE	0.25	12.75	0.26	12.74
Program Revenues				
Fees, Permits & Charges	\$0	\$296,000	\$0	\$291,000
Intergovernmental	\$0	\$1,331,605	\$0	\$1,338,587
Total Revenue:	\$0	\$1,627,605	\$0	\$1,629,587

Explanation of Revenues

\$1,338,587 - Title XIX: Based on FY09-11 projected State Biennial Budget
\$291,000 - Fees: Based on FY10 projected Revenue Y-T-D
\$37,275 - County General Fund Match
\$56,858 - County General Fund

Significant Program Changes

Last year this program was:
25022 ADS Adult Care Home Program

Lead Agency: County Human Services

Program Contact: Cathy Clay-Eckton

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Aging and Disability Services Long Term Care program determines eligibility for financial, nutritional, medical and case management services for 34,000 low-income seniors and persons with disabilities. Intensive Case Management is provided to about 6,300 clients each month who meet state criteria for nursing home care due to the need for help with daily self-care tasks such as mobility, eating and toileting. Long Term Care serves about 5,000 clients in community-based settings and 1,300 clients in nursing facilities. This program offer brings more than \$25 million into the local economy through food stamp, medical and long-term care benefits received by ADS program clients.

Program Description

Under contract with the state, the Long Term Care program determines eligibility and enrolls seniors and people with disabilities in programs that meet basic health, financial and nutritional needs through the Oregon Health Plan, Medicaid and SNAP (Food Stamp) programs. Clients receive counseling to help them choose the most appropriate managed care and Medicare Part D plans. The program provides referrals to community resources to address other critical unmet needs. These vulnerable adults typically have incomes below the poverty level and include individuals with a mental illness or a developmental disability.

Case managers assess clients' needs, create service plans, and authorize, coordinate and monitor services that address health and welfare risks in the least restrictive environment. They ensure early intervention and effective management of the complex and fluctuating care needs of this high-risk population. Nurses provide consultation to case managers to ensure appropriate care planning for medically complicated and unstable cases. Additionally, they support caregivers and provide wellness counseling/education and disease management for clients to optimize health. Collaboration with other professionals, divisions and community agencies to address the needs of a diverse client population is an essential aspect of this program.

A primary goal of case management is to help promote and support independent living in the community, preventing or minimizing more costly nursing home care wherever possible. Case managers provide services for 6,300 nursing home-eligible clients; About 5,000 clients (or about 80%) receive community based services that promote or support their independence outside of a nursing home, while an additional 1,300 are served in a nursing home setting. While the proportion of nursing home eligible clients residing in community-based settings in Multnomah County far exceeds the national average, it is a major program priority to improve on this percentage. The future will bring even greater challenges as the over 85 population – the demographic most likely to utilize nursing facility care – grows in number and proportion of the total population. In the face of this demographic challenge the program is dedicated to innovative efforts that will keep even more citizens in their own communities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Avg monthly # of nursing home eligible clients receiving long term care asst ¹	6,304	4,623	6,475	6,590
Outcome	Ratio of nursing home eligible clients served in the community vs. nursing home ²	80.0%	81.0%	79.1%	80.0%

Performance Measure - Description

✓ **Measure Changed**

¹The actual Current Year Purchased (FY09-10) number from last year's PO assumed program reductions in the Governor's Recommended Budget which did not materialize.

²A higher ratio indicates a better outcome.

Legal/Contractual Obligation

Section 1903(a) of the Social Security Act, 42 CFR-Medicaid Administration; 7 CFR-Food Stamps; Sections 1915c and 1115 of Title XIX of the Social Security Act. All Oregon Administrative rules related to and governing programs administered by Aging and Disability Services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$17,024,373	\$0	\$17,830,339
Contracts	\$1,754,524	\$128,244	\$1,712,471	\$130,968
Materials & Supplies	\$0	\$312,512	\$0	\$314,481
Internal Services	\$0	\$3,929,612	\$0	\$3,709,839
Total GF/non-GF:	\$1,754,524	\$21,394,741	\$1,712,471	\$21,985,627
Program Total:	\$23,149,265		\$23,698,098	
Program FTE	0.00	213.60	0.00	222.80
Program Revenues				
Indirect for dep't Admin	\$2,642	\$0	\$6,354	\$0
Fees, Permits & Charges	\$0	\$19,743	\$0	\$146,692
Intergovernmental	\$0	\$20,711,284	\$0	\$21,736,939
Other / Miscellaneous	\$0	\$97,525	\$0	\$101,996
Total Revenue:	\$2,642	\$20,828,552	\$6,354	\$21,985,627

Explanation of Revenues

\$21,494,065 - Title XIX: Based on FY09-11 projected State Biennial Budget
\$242,874 - Additional Title XIX for Foster Grandparent Program staffing
\$121,196 - Providence Medical Center: Based on FY10 grant award
\$101,996 - OHSU: Based on FY10 grant award
\$25,496 - Fees: Based on FY10 projected Revenue Y-T-D
\$1,712,471 - County General Fund Match

Significant Program Changes

✔ Significantly Changed

Last year this program was: #25023A, ADS Long Term Care

Utilized Medicaid savings from COLA/Merit freeze to add several new positions in FY10; increased capacity where clients access program to meet growing demand for services. Resources have also been reallocated within LTC to enhance Transition/Diversion efforts to locate clients in the community.

Lead Agency: County Human Services

Program Contact: Mohammad Bader

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Adult Protective Services (APS) is responsible for protecting 165,000 seniors and people with disabilities from abuse, financial exploitation, neglect and self-neglect. Protective Services workers prevent further harm and link victims of abuse to vital health, legal and human services. This program conducts abuse investigations, provides risk management, Multi-Disciplinary Team (MDT) services, and educates the community about abuse. Eighty-nine percent of MDT participants showed improvement shortly after MDT intervention.

Program Description

The primary goal of this program is to protect vulnerable elderly and persons with disabilities from abuse, neglect, self-neglect, and financial exploitation. Protective Services workers investigate abuse and rule violations in 135 care facilities and 596 adult care homes. The program responded to 8,231 abuse calls in FY09. Protective Services workers link vulnerable adults to needed healthcare, housing, social services, legal and client advocacy agencies.

APS coordinates with law enforcement and the District Attorney's Office to prosecute offenders. APS serves clients with complex psychosocial and medical needs in five branch offices located throughout the county via Multi-Disciplinary Teams (MDT). These teams are an evidence-based practice, and provided 2,214 clinical consults, served 563 clients with Mental Health needs, and provided 1,125 hours of nursing clinical supports to 743 clients. The core team membership consists of a Protective Services investigator, social worker, community health nurse, case manager, mental health specialist, and public guardian. The District Attorney's office and law enforcement participate on a monthly basis or as needed. Other professionals, clients, caregivers and family members are invited to participate as needed. This service is designed for clients who are unable to meet their basic needs and at times unwilling to accept medical, mental health or legal types of intervention. Eighty-nine percent of MDT participants showed improvement after MDT intervention. Without MDT intervention these clients are at risk of hospitalization, eviction, or jail. MDT clients are offered risk management which provides intensive oversight for up to 12 months to stabilize their situation or to link them to appropriate agencies and ongoing services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Protective Services investigations completed ¹	2,811	3,200	2,706	3,000
Outcome	Re-abuse rate for elderly and people with disabilities	4.0%	4.0%	3.0%	4.0%
Outcome	Clients with improved living situation after 90 days of MDT intervention	89.0%	95.0%	85.0%	85.0%

Performance Measure - Description

¹Number of investigations impacted by gaining efficiency in creating the financial abuse specialist team (FAST) and by improving screening to focus investigations on cases that meet abuse criteria. There is also a notable surge in utilization of Multi-Disciplinary Teams to staff complex cases.

Legal/Contractual Obligation

The State of Oregon delegates responsibility for APS to ADS as the Area Agency on Aging and Disability to run this program. ORS 410.020 (3)(d) and 410.040(9) and OAR 411-020-000 through 411-020-0130.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$309,632	\$3,215,372	\$325,160	\$3,407,802
Contracts	\$534,802	\$127,451	\$525,691	\$168,166
Materials & Supplies	\$5,040	\$50,032	\$5,355	\$56,733
Internal Services	\$38,986	\$499,189	\$36,587	\$449,714
Total GF/non-GF:	\$888,460	\$3,892,044	\$892,793	\$4,082,415
Program Total:	\$4,780,504		\$4,975,208	
Program FTE	3.12	34.48	2.99	35.61
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$515	\$0
Intergovernmental	\$0	\$3,892,044	\$0	\$4,082,415
Total Revenue:	\$0	\$3,892,044	\$515	\$4,082,415

Explanation of Revenues

\$3,915,440 - Title XIX; and \$18,078 - Various Smaller Federal/State grants: Based on FY09-11 projected State Biennial Budget
\$148,896- State Mental Health Grant Older/Disabled MH Svc: Based on FY09-11 projected State Biennial Budget
\$338,515 - County General Fund Match
\$554,278 - County General Fund

Significant Program Changes

✔ Significantly Changed

Last year this program was: #25024, ADS Adult Protective Services

In FY10 the program received new DOJ funds via the District Attorney's Office for forensic expert consultation, evaluation, and testimony related to financial abuse cases to enhance probability of prosecution.

Decreased CGF match and increased base Medicaid for program; FY10 Adopted Budget restored an APS position and added the position to LTC in error; FY10 Budget Modification corrected LTC position.

Total CGF funding of \$554,278 in this program offer includes a \$187,176 from Mental Health and Addiction Services Division.

Lead Agency: County Human Services

Program Contact: Mark Sanford

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Public Guardian/Conservator program, under court authority, makes vital decisions for 160 mentally incapacitated and impoverished adults who are current or recent victims of physical abuse, neglect and financial exploitation. Legal authority delegated to deputies by the court enables intervention when no other approach resolves abuse and neglect. In addition, the program provides community education and consultation on matters involving vulnerable adults with diminished mental abilities. If unable to assist directly, staff divert approximately 200 clients into less costly services, or family and private guardianships/conservatorships.

Program Description

The Public Guardian/Conservator program is an essential part of the county response system for abuse and neglect when legal authority is required to provide for the safety and well-being of incapable adults. Program staff work with adult protective services and law enforcement to educate community partners and families, and to intervene early to resolve fraud, abuse and neglect of extremely vulnerable adults. This includes participation on Department of County Human Services multidisciplinary teams and critical case review committees to assure that alternatives are considered, focusing public funds on at-risk citizens without other resources. Public Guardians are available 24 hours a day, seven days a week, to make medical, psychiatric, financial and life decisions for program clients.

The program serves as the court-appointed guardian and/or conservator for mentally incapable adults, who are characterized by two or more of the following conditions: treatment-resistant mental illness, IQ below 70, Alzheimer's/other dementia, brain injury, complex medical and behavioral issues, no access to medical care, inadequate care and housing, financial exploitation. Program clients are also functionally incapacitated, requiring intensive supports and specialized housing arrangements to balance the need for protection with the right to autonomy.

Guardianship and conservatorship ensure a maximum of about 160 county residents (based on program funding constraints) access to safe and appropriate housing, medical care, psychiatric treatment, long term care, income and benefits. Without this option, clients experience continuing victimization, frequent emergency room and hospital psychiatric admissions, homelessness, unnecessary protective services and law enforcement intervention, involuntary commitments, and increased risk of premature death.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Referrals appropriately diverted to less costly resources ¹	182	200	190	200
Outcome	Urgent client needs addressed within five days after court appointment ²	94.0%	90.0%	88.0%	90.0%

Performance Measure - Description

¹When direct service is not an option, successful diversions can be a cost-effective alternative to insure client safety.

²Urgent safety issues are addressed immediately upon court appointment. Ongoing stabilization requires subsequent intense management over months or years.

Legal/Contractual Obligation

The decision to provide the service is in County Ordinance, Ch. 23.501. Under ORS Ch. 125, if the county chooses to reduce the service, it remains obligated to current clients, but can halt further intake if the Board of County Commissioners makes a finding that the program is no longer needed.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$892,999	\$0	\$925,439	\$0
Contracts	\$87,000	\$0	\$50,000	\$0
Materials & Supplies	\$16,706	\$0	\$19,117	\$0
Internal Services	\$125,714	\$0	\$120,083	\$0
Total GF/non-GF:	\$1,122,419	\$0	\$1,114,639	\$0
Program Total:	\$1,122,419		\$1,114,639	
Program FTE	9.90	0.00	10.00	0.00
Program Revenues				
Fees, Permits & Charges	\$130,000	\$0	\$90,000	\$0
Total Revenue:	\$130,000	\$0	\$90,000	\$0

Explanation of Revenues

\$90,000 - Fees: Based on FY10 projected Revenue Y-T-D
\$1,024,639 - County General Fund

Significant Program Changes

Last year this program was: #25026, ADS Public Guardian/Conservator

Lead Agency: County Human Services

Program Contact: Mary Shortall

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Aging and Disability Services Division (ADS) is responsible for assuring the County's 200,000 seniors, persons with disabilities and veterans have access to a comprehensive and coordinated service delivery system so that they remain independent and out of institutions. Administration provides leadership, assures that results are achieved, ensures regulatory compliance, supports collaborative service delivery and use of best practices, and promotes the efficient and effective use of resources.

Program Description

Aging and Disability Services Division (ADS) Administration provides leadership at the state and federal policy levels. It influences rules, priorities and funding formulas to promote effective services for Multnomah County seniors and people with disabilities. It is responsible for policy, planning, advocacy and staff development for the Division, which serves more than 42,000 people and employs 303 staff.

Administration is responsible for educating and informing the public about ADS services and performance, and involving advisors in program planning and decision making. It is responsible for providing leadership that strengthens workforce competencies, advances quality improvement and evidence-based practices, and ensures culturally responsive services.

Administration manages the division budget and programs to maximize revenue, hold down costs and deliver services more effectively. It provides fiscal oversight for the Division and is responsible for managing a complex budget with multiple funding sources and requirements, and maximizes resources by matching federal Medicaid funds and leveraging additional resources from the community through its partnerships. Administration coordinates efforts within the county and with other levels of government agencies to remove barriers and assure easy access to a seamless service system.

Satisfaction surveys and customer input are used to continually improve ADS services. The Division has three Advisory Councils (Elders in Action, Disability Services Advisory Council and Multi-Ethnic Action Committee) that provide specific input on how to provide the best services to seniors, persons with disabilities and ethnic minorities or persons for whom English is not their first language. ADS Administration employs innovative, evidence-based approaches to service delivery, and uses data, best practice reviews, staff experience, support from partners and other resources to serve clients effectively within available resources.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	ADS sponsored opportunities for consumer education and/or input ¹	82	82	92	69
Outcome	Advisors agree/strongly agree w/the statement: Overall, ADS does its job well ²	82.0%	80.0%	89.0%	90.0%

Performance Measure - Description

¹Estimate for FY11 represents a minimum expectation based on standing advisory committee meetings and planned events during a non-state budget legislative year.

²Based on an annual survey of advisory group members.

Legal/Contractual Obligation

45 CFR Part 92; 2 CFR Part 225 OMB Circulars A-87 Federal Awards; 42 CFR 433.51 Part 4302(2) of State Medicaid manual re policy, leadership state coordination, state policy, contract compliance; ORS 410.410-410.480 re Older Americans Act (OAA) Services; OAR 411-0320-0000 to 411-032-0044 Older Americans Act specific authorizing statutes; 45 CFR 1321.1; 35CFR 1321.83.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$56,695	\$604,118	\$67,534	\$682,847
Contracts	\$62,998	\$113,915	\$252,428	\$124,869
Materials & Supplies	\$12,106	\$124,791	\$12,771	\$132,890
Internal Services	\$8,598	\$109,978	\$6,759	\$84,405
Total GF/non-GF:	\$140,397	\$952,802	\$339,492	\$1,025,011
Program Total:	\$1,093,199		\$1,364,503	
Program FTE	0.52	6.28	0.61	6.18
Program Revenues				
Intergovernmental	\$0	\$949,802	\$0	\$1,021,211
Other / Miscellaneous	\$0	\$3,000	\$0	\$3,800
Total Revenue:	\$0	\$952,802	\$0	\$1,025,011

Explanation of Revenues

\$61,045 - Older Americans Act; \$960,166 - Title XIX: All Based on FY09-11 projected State Biennial Budget
 \$800 - Donations: Based on FY10 projected Revenue Y-T-D
 \$3,000 - Beginning Working Capital Carryover: Based on FY10 projected carryover
 \$184,084 - County General Fund
 \$155,408 - County General Fund Match

Significant Program Changes
 **Significantly Changed**

Last year this program was: #25027, ADS Administration

CGF subsidy increased. FY10 Adopted Budget restored an Admin position that was added to LTC program in error; Position has been budgeted in the Admin program offer in FY11 to correct this error. Additional revenue also provides for professional services for organizational development, cultural training and ADRC development.

In FY 11 the CGF match in the program offer increased to fully utilize Medicaid matching option.

This program offer includes a 2% inflationary increase of \$ 135 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Dana Lloyd

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Elders in Action Commission serves as the federally mandated advisory council to Aging and Disability Services (ADS). Elders in Action personal advocate volunteers provide individualized help to seniors who have complex problems in their lives. These challenges include crime victimization, housing problems and other life circumstances that would be difficult or impossible for a frail person to deal with alone. Members of the Elders in Action speakers bureau present information to community groups on a variety of topics affecting seniors, ranging from health care to protecting oneself from fraud and identity theft. Elders in Action supports a network of 149 volunteers and serves 3,561 seniors through its Personal Advocate program.

Program Description

Elders in Action (EIA) advises local government on issues, programs, and policy that impact seniors in Multnomah County. EIA Commission members provide input and advocacy to ADS, Multnomah County Board of County Commissioners, the Portland City Council, and others on a wide range of issues that impact seniors, including housing, transportation, elder abuse and crime, healthcare and other important services. Commission members advocate at the state level for senior programs. Trained senior volunteers evaluate county-operated facilities to make sure they are accessible for seniors and persons with disabilities. They also evaluate the customer service provided by county staff and lend technical assistance to county managers on how to make their programs accessible and friendly to seniors. Using service results of local and national studies and the tools of the nationally recognized Elder Friendly® Certification program, EIA ensures that services and businesses in Multnomah County are appropriate and assessable to serve the rapidly increasing population of seniors.

EIA Personal Advocate Volunteers work one-on-one to solve problems and support seniors who are facing difficult circumstances, including crime victimization, housing problems and other life challenges. They operate a peer support program where volunteers provide assistance with problem-solving that would be especially difficult for a senior to face alone.

Members of the EIA Speakers Bureau present information to community groups on a variety of topics affecting seniors, ranging from health care to protection from fraud and identity theft.

EIA advocates on behalf of 92,000 local seniors including the 85+ age group, which is the fastest growing segment of Multnomah County's population. Last year, about 150 EIA volunteers provided more than 9,000 service hours as advisors to local government, personal advocates for at-risk seniors and as community educators.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Hours of service provided by volunteers	9,341	10,500	9,800	9,800
Outcome	Value of volunteer hours (\$)¹	167,203	181,965	175,420	175,420

Performance Measure - Description

¹ The hourly rate calculation is drawn from Independent Sector, a national organization for volunteerism; the \$17.90 hourly rate used here is tailored specifically for the state of Oregon for 2008 (the most recent available rate).

Legal/Contractual Obligation

Multnomah County/City of Portland Inter Governmental Agreement and Multnomah County Ordinance 171424 designating Elders in Action as the official advisory agency on aging issues for Multnomah County and the City of Portland and outlines ongoing financial commitment to support a county/city Commission on Aging.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$158,000	\$0	\$161,160	\$0
Total GF/non-GF:	\$158,000	\$0	\$161,160	\$0
Program Total:	\$158,000		\$161,160	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$161,160 - County General Fund

Significant Program Changes

Last year this program was: #25030, Elders in Action Personal Advocacy and Commission Activities

This program offer includes a 2% inflationary increase of \$ 3,160 over FY10 for the County General Fund portion of contracted client services.

Division Overview

The Multnomah County Domestic Violence Coordinator's Office provides leadership, consultation and technical assistance in the development of effective, state-of-the-art responses to domestic violence in Multnomah County. The office administers county, state and federal funds for domestic violence victim services, facilitates the development and implementation of collaborative projects and assists in the procurement of resources for those projects.

Domestic violence remains a significant problem in Multnomah County: 1/4-1/3 of homicides and 40-50% of reported violent crimes are due to domestic violence. It impacts the clients and users of all county services and its employees. Prevention and intervention of domestic violence requires a multi-faceted, multi-disciplinary and multi-jurisdiction approach.

Victim services funded by the County assisted over 5,000 victims in person and another 30,000 by phone. In addition, the Office provided training and/or consultation to over 2,000 individuals on a range of topics related to domestic violence: lethality/danger assessment, strangulation, traumatic brain injury, cultural competency and anti-oppression responses, motivational interviewing, housing, trauma, stalking and other topics.

The Office coordinated or facilitated several multi-agency, collaborative projects: Domestic Violence Enhanced Response Team (DVERT), Safe Start Child Welfare-Victim Advocacy partnership, SHARE project evaluation of a housing first model for domestic violence victims, Family Strengths financial assistance grant, and other projects.

Domestic Violence Victims Services and Coordination

- 25040A Victims Services & Coordination
- 25040B Enhanced Response Team
- 25040C Safe Start Collaboration

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Three of the County's federal grants for domestic violence services are scheduled to end in FY 2011. General Fund dollars will replace these federal grants to support services found in Program Offers 25040A, 25040B and 25040C. These expiring grants funded services to coordinate prosecutions of perpetrators of domestic violence and to protect the children of domestic violence victims, as well as administrative and coordinating staff in the Domestic Violence Division.

Measuring Success

The Office measures success of the contracted services to victims and their children based on the number as well as the increased safety and living stability of the families served.

1. The Office supported community partners in providing a range of emergency and housing services to victims and their children. Crisis response received more than 24,600 calls. Safe emergency shelter and motel vouchers were provided to more than 650 women and children. Culturally specific services were provided to 800 women and children. In all, more than 5,000 victims and their children received in person victim advocacy services.

2. Community based services supported by the Office resulted in increased safety and stability for women and their children. Domestic Violence Enhanced Response Team reduced recidivism of high risk offenders by 30% and increased victims' safety. Sixty-eight percent of victims provided with transitional housing or rent assistance were in stable housing six months after the end of services.

In addition, every two years, the office together with the Family Violence Coordinating Council assesses the accomplishments of the Council and its member agencies in developing collaborative, coordinated or successful interventions.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25040A	DV Services. & Coordination	\$1,856,314	\$1,312,415	\$3,168,729	5.92
25040B	DV Enhanced Response Team	139,036	0	139,036	0.50
25040C	DV Safe Start Collaboration	163,024	0	163,024	0.00
Total		\$2,158,374	\$1,312,415	\$3,470,789	6.42

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Lead Agency: County Human Services

Program Contact: Chiquita Rollins

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Domestic Violence (DV) Victim Services & Coordination provides in-person services for 5,100 victims and children, management of grant-funded projects and coordination of multi-jurisdiction government and community responses. Research shows that these services reduce re-assault of victims, reduce the number of reported violent crimes and improve outcomes for victims and children.

Program Description

The county expends at least \$10 million in criminal justice costs (jail, prosecution and probation supervision) annually, and DV costs the community another \$10 million in lost wages, health care and other costs. Research shows that these services increase employment, income, quality of life, decreases the level of danger and of assault, PTSD, depression, alcohol & drug abuse and improves the health of victims and their children.

Services funded in this offer include: Centralized access and crisis response; safe emergency shelter and supportive services (195 victims and 200 children + 400 victims and 300 children through short term rent assistance and vouchers); civil legal advocacy insuring safety after separation (2,730 victims); mobile advocacy and rent assistance with supportive services (305 victims and 135 children); and culturally specific services for Latinas, Russians, African Americans, Native Americans, immigrants/refugees and sexual minorities (350 victims and 435 children). Evidence-based practices include emergency shelters, shown to reduce the incidence of re-assault by 50%, and civil legal services, shown to reduce homicides.

This offer provides professional staffing for coordination efforts, such as the Family Violence Coordinating Council to provide a forum for collaborative efforts including training, policy and program development and implementation, and system-wide problem solving. The 40 organizations that are members represent the criminal justice system, victim services, health care, batterers intervention and others. In addition, staff provide training for and/or coordinate multiple multi-disciplinary efforts, including Domestic Violence Enhanced Response Team (DVERT) and Safe Start and participate in the county DV Fatality Review Process meetings and provide a minimal and insufficient level of staffing for that team.

This program offer is based on four major agreements, policies or plans: 1) 1997 Portland-Multnomah county agreement that the County would take over full responsibility for "for planning, funding, and tracking performance of shelter and services for victims of domestic violence;" 2) 2000 LPSCC evaluation of the criminal justice system which recommended development of a more intensive response to high risk DV cases; 3) Victim services system plan, adopted by the Board in 2002; and 4) county Resolution 00-149 (Domestic Violence Policy), which directs the County to "develop effective and integrated responses to domestic violence."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of clients and their children served in person ¹	5,450	5,100	5,050	5,100
Outcome	% in stable housing six months after close of services ²	83.0%	70.0%	75.0%	70.0%

Performance Measure - Description

¹ Number of clients includes only those receiving face-to-face services (not crisis line services)

² % in stable housing includes only those clients in the transitional housing or rent assistance programs.

Note: These numbers are estimates, we are currently making a major restructuring of our HMIS database and only have capacity to assign .5 FTE to all data functions in our division.

Legal/Contractual Obligation

CGF primarily funds Multnomah County RPF #P06-8706 Domestic Violence Programmatic Services. Grant funded services must meet all government-required goals, outcomes, and reporting requirements. These include the federally funded projects of DVERT, Safe Start, transitional housing/economic empowerment, and HUD Horizon. HUD funding requires a \$51,240 cash match and specific database specifications, included in this offer.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$209,461	\$411,172	\$402,214	\$180,088
Contracts	\$1,195,837	\$806,128	\$1,232,583	\$630,861
Materials & Supplies	\$140,787	\$375,647	\$141,891	\$470,827
Internal Services	\$116,384	\$63,926	\$79,626	\$30,639
Total GF/non-GF:	\$1,662,469	\$1,656,873	\$1,856,314	\$1,312,415
Program Total:	\$3,319,342		\$3,168,729	
Program FTE	2.24	5.03	4.12	1.80
Program Revenues				
Indirect for dep't Admin	\$22,593	\$0	\$16,401	\$0
Fees, Permits & Charges	\$0	\$1,000	\$0	\$1,140
Intergovernmental	\$0	\$1,639,428	\$0	\$1,310,400
Other / Miscellaneous	\$0	\$16,445	\$0	\$875
Total Revenue:	\$22,593	\$1,656,873	\$16,401	\$1,312,415

Explanation of Revenues

\$462,083 - HUD Horizons Grant: Based on continuation of FY10 funding level
 \$226,355 - Oregon Housing and Community Services SHAP Grant: Based on continuation of FY10 funding
 \$50,000 - City of Portland GF – Based on continuation of FY10 funding
 \$875 - United Way – Based on continuation of FY 10 funding
 \$51,979 - Department of Justice Safe Start; \$162,690 - OVW-DVERT; \$89,890 - OVW Transitional Housing; \$239,207 - OVW-ARRA; All based on estimated FY10 carryover funds.
 \$28,196 - Housing Battered Women: Based on estimated carryover funds
 \$1,140 – Domestic Partnership Fees: Based on FY10 current registration level
 \$51,480 - County General Fund Match and \$1,804,834 – County General Fund

Significant Program Changes

Last year this program was: #25040, Domestic Violence Victims Services and Coordination
 Loss of Grant funding reduced 0.5 FTE for DVERT Coordinator funding and 0.8 FTE Research Analyst 2 impacting the program's capacity to provide coordinated victim advocacy/criminal justice services to approximately 50 DV victims and will decrease capacity to analyze and report information based on 4 years of collected data. Due to the expiration of additional grants, other staffing was able to be retained by allocating additional CGF within the department's constraint to this program offer.

This offer also includes funding for a DV Training Specialist for DCHS that was originally funded in 2008 with state funds in program offer 25010 (DD Administration and Support)

This program offer includes a 2% inflationary increase of \$ 22,128 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Chiquita Rollins

Program Offer Type: Existing Operating

Related Programs: 60076A, 25040A

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

This offer provides funding for half year of program costs for a coordinator and victim advocates for the Domestic Violence Enhanced Response Team (DVERT). Federal grant funding for the project ends 12/31/10. DVERT provides a multi-disciplinary, intensive, collaborative response to cases with a high risk of on-going abuse, stalking or of potentially lethal outcome. DVERT has been shown to prevent recidivism and it reduces likelihood of homicide.

Program Description

This offer provides backfill for DVERT project. The current federal grant ends 12/31/10, and this offer provides coordination and three contracted victim advocates.

DVERT services have saved lives and are even more needed: since January 1, 2010, five women have been killed and one man has committed suicide in DV-related incidents.

The DVERT model incorporates identification of high risk/high lethality domestic violence and stalking cases using standardized evidence-based screening tools (Danger Assessment and recidivism), with subsequent intensive, multi-disciplinary response by DVERT partners. DVERT partners meet bi-weekly to review new potential DVERT cases and the status of on-going cases. DVERT partners coordinate their responses to assure that the needs of the victims are met, the offenders don't "fall through the cracks," and that specific assigned tasks are accomplished. At each meeting, DVERT partners are informed of the status of elements of the case (investigation, prosecution, etc.), and an "action plan" is developed with expectations of each DVERT partner clearly defined.

The DVERT partners include: Multnomah County Domestic Violence Coordinator's Office (DVCO) and Sheriff's Office, the Portland Police Bureau (PPB), and the community-based victim advocacy agencies, Raphael House and Volunteers of America. In addition, Child Welfare, Self-Sufficiency (public assistance), District Attorney, and Community Justice (probation/parole) will continue to provide staff to DVERT who are not funded by the federal grant.

Research by Portland State University has found that offenders who are part of the DVERT project are 1/3 less likely to recidivate for any crime and for DV crimes. In addition, routine victim/client feedback has found that 87% of victims report DVERT was helpful in increasing their personal safety and the safety of their children/families.

DVERT addresses recommendations in a 2000 LPSCC evaluation of the criminal justice system which recommended development of a more intensive response to high risk DV cases; in the 2002 victim services system plan, adopted by the Board, which recommends co-location of advocacy services in agencies utilized by victims (police); and 4) County Resolution 00-149 (Domestic Violence Policy), which directs the county to "develop effective and integrated responses to domestic violence."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of high risk/high lethality cases DVERT	0	0	0	85
Outcome	% of victims that report increased safety due to DVERT	0.0%	0.0%	0.0%	87.0%

Performance Measure - Description

We expect an increase in victims served in FY11, as we will be changing the model slightly to allow victim advocates to provide more services to victims who do not choose to engage in a coordinated victim services/criminal justice response.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$49,471	\$0
Contracts	\$0	\$0	\$82,215	\$0
Materials & Supplies	\$0	\$0	\$7,350	\$0
Total GF/non-GF:	\$0	\$0	\$139,036	\$0
Program Total:	\$0		\$139,036	
Program FTE	0.00	0.50	0.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$139,036 - County General Fund Subsidy

Significant Program Changes

Last year this program was: #25040, Domestic Violence Victims Services and Coordination

Lead Agency: County Human Services

Program Contact: Chiquita Rollins

Program Offer Type: Existing Operating

Related Programs: 25040A

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

This program offer will fund continuation of the Safe Start Program, which provides collaborative domestic violence (DV) victim services to families involved with Child Welfare. Two contracted victim advocates and one contracted parent-child specialist provide ongoing consultation to Gresham Child Welfare staff and direct services to 100 families each year. The program reduces foster care placement.

Program Description

The Safe Start Project's goal is to address the co-occurrence of domestic violence and child maltreatment, and reduce the harmful effects of domestic violence on children. Research has shown there is a significant overlap between domestic violence and child maltreatment, with 40-60% of families experiencing domestic violence also experiencing child maltreatment. In Oregon, domestic violence is the second most common reason for referral to Child Welfare and a known risk factor in 1/3 of founded child maltreatment cases. For children, the combined impact of child maltreatment and exposure to domestic violence is greater than the impact of either one alone. These impacts include direct and indirect injuries, as well as physical, mental health, cognitive, developmental, behavioral and academic problems caused by trauma and exposure to violence.

- 15% of all Oregon children lived in homes where DV occurred in the previous year;
- children witness 1/3 of Oregon homicides and were killed in 8% of these incidents.
- Half of all domestic violence victims with children will have contact with child protective services during the abusive relationship.

The Safe Start Program addresses this high-risk population by providing collaborative domestic violence services in the Gresham Child Welfare (CW) Office. Two DV victim advocates (including a bilingual, bi-cultural advocate) and a masters-level parent-child specialist provide direct services to victims as well as provide general and case-specific consultation on domestic violence to Child Welfare staff. Advocates' services include crisis intervention, safety planning and ongoing assistance with basic needs, restraining orders and criminal justice interventions, support groups and other services. This grant will end 9/30/10.

Child welfare staff in Gresham report that fewer children are placed in foster homes, that they are able to close cases involving DV more quickly, and that they have greater competence and skills in working with victims of DV. In addition, in 2009, the Gresham office had the lowest percentage of children in foster care of any of the Multnomah County child welfare branches.

This offer responds to the 2000 LPSCC evaluation of the criminal justice system which recommended development of a more intensive response to high risk DV cases; the victim services system plan, adopted by the Board; and County Resolution 00-149 DV), which directs the county to "develop effective and integrated responses to domestic violence."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total families served ¹	0	0	0	100
Outcome	Victims will report increased safety ²	0.0%	0.0%	0.0%	75.0%

Performance Measure - Description

¹ Families will receive ongoing advocacy or parent-child services.

² Victims receiving direct services will report increased safety (or feeling that the services helped them, or feeling that services helped with their child welfare case)

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$149,524	\$0
Materials & Supplies	\$0	\$0	\$13,500	\$0
Total GF/non-GF:	\$0	\$0	\$163,024	\$0
Program Total:	\$0		\$163,024	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$163,024 of one-time-only general funds.

Significant Program Changes

Last year this program was: #25040, Domestic Violence Victims Services and Coordination

The current Department of Justice Safe Start grant included in base program offer 25040A – Domestic Violence Victims Services & Coordination expires in September 2010 and is not renewable.

Division Overview

It is the mission of the Mental Health and Addiction Services Division (MHASD) to maintain high quality, accessible and culturally competent systems of care for children, youth and adults in Multnomah County with a mental illness or addiction.

Strategic Goals:

1. Increase opportunities for consumer and family involvement in treatment planning and delivery.
2. Make system improvements to meet the clinical needs of consumers and families with effective and evidence-based treatment.
3. Increase the availability of behavioral health care that is integrated with physical health in the provider network.
4. Maintain a financially stable system that includes checks and balances to ensure stewardship and accountability.

MHASD has built a behavioral health system of care that all of our citizens can access whether they are uninsured or are one more than 74,000 people enrolled in Verity, the county's mental health organization for Oregon Health Plan members. Our crisis services are available to any community member in need of assistance. The mental health call center receives more than 50,000 calls a year.

Successes:

- Adults in Bridgeview transitional housing program moved into the newly constructed James Hawthorne Apartments in March 2010.
- MHASD co-sponsored a conference on problem gambling in the Asian community. More than 500 problem gamblers from all backgrounds get treatment services annually through county providers.
- MHASD implemented 2 improvement projects: the pilot of a web-based tool that measures client treatment outcomes and a 'pay for performance' program to reward providers that achieve client care goals.

Mental Health Administration

- 25050 Administration
- 25066 Organization Provider Tax (Verity)

Mental Health Support

- 25052 Medical Records
- 25053 Quality Mgmt & Protective Svcs
- 25054 Business Operations

Crisis Services

- 25055 Behavioral Health Crisis Services

Addictions

- 25080 Adult Addictions Treatment Continuum
- 25085 Gambling Prevention and Treatment
- 25086 Alcohol and Drug Prevention
- 25090A Detox/Post-Detox Supportive Housing
- 25091A Sobering
- 25091B Sobering - Scale Up
- 25094A Family & Youth Addictions Treatment
- 25098 Family Involvement Team

Mental Health Safety Net

- 25058 Commitment Services
- 25060 Residential Services
- 25088 Diversion for Persons with Mental Illness

Mental Health Adult System of Care

- 25062 Mental Health Services Adults
- 25063A Treatment/Medication for Uninsured Indigent Adults
- 25064 Early Assessment and Support Alliance
- 25078 Culturally Specific Mental Health
- 25056B Crisis Assessment and Treatment Center - Operation

Mental Health System of Care for Children and Families

- 25057 Inpatient, Sub-acute & Residential Svcs for Children
- 25067 Community Based Services for Children & Families
- 25068 Family Care Coordination Team
- 25070 Bienestar Mental Health
- 25075 School Based Mental Health
- 25096 Sexual Offense and Abuse Prevention

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

MHASD has been making system changes to respond to state initiatives that impact the delivery of care to county residents. Wraparound Oregon, Healthy Kids and Standard OHP enrollment, State Hospital changes and health care integration have all had an influence on how we provide services.

The state's Healthy Kids Initiative is providing Oregon Health Plan coverage to an increasing number of children. As a result, addiction prevention and treatment is now paid for by the child's physical health plan, and county and state general fund previously used to pay for these services can be redirected to other needs.

Multnomah Treatment Fund (MTF), the County's General Fund program for uninsured people who are severely ill, has been reduced due to general fund constraint (25063A-B). The Benefits Recovery Project (25115) will help many of these adults access federal benefits. Until they do so, MTF allows them to remain in treatment and out of crisis services.

Measuring Success

MHASD offers a wide scope and variety of services, and the performance measures also vary. The overall success of the entire system of care is measured by whether our services meet the prevention, treatment and recovery needs of our community. We use individual program outcomes to measure overall success.

For mandated services such as Quality Management (25053) or Commitment Services (25058) we measure our compliance with the Oregon Revised Statute. For Crisis Services (25055), we measure how well the programs keep the person safe, in the community and out of the hospital. In FY 2009, 97% of individuals seen at our Urgent Walk-in Clinic did not need to be seen at the emergency room. Our coordinated jail diversion programs (25088) measure success by the number of individuals in the program diverted from jail to treatment; in FY 2009 it was 56.8%. Keeping children engaged in school is an important measure of success for our mental health and addiction prevention programs. In FY 2009, 81% of children served in mental health programs (25067) and 95% of children in addiction prevention (25086) activities remained in school.

Through these and other measures MHASD ensures we are meeting the behavioral health needs of our community.

County Human Services

Mental Health and Addiction Services

fy2011 adopted budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25050	MHASD Admin	\$166,263	\$806,983	\$973,246	7.50
25052	Medical Records for MHASD	695,616	0	695,616	8.00
25053	Mental Health Quality Management and Protective Services	522,875	1,170,049	1,692,924	14.00
25054	Business & Finance	369,848	1,184,753	1,554,601	7.00
25055	Behavioral Health Crisis Services	1,073,345	5,824,526	6,897,871	23.56
25056B	Crisis Assessment and Treatment Center - Operations	200,000	175,000	375,000	0.00
25057	Inpatient, Sub-acute and Residential Mental Health Services for Children	0	2,847,600	2,847,600	0.00
25058	Mental Health Commitment Services	1,098,489	4,577,090	5,675,579	29.30
25060	Mental Health Residential Services	1,113,979	7,837,487	8,951,466	8.00
25062	Mental Health Services for Adults	0	21,526,586	21,526,586	2.00
25063A	Mental Health Treatment and Medications for the Uninsured	1,177,976	260,000	1,437,976	0.00
25064	Early Assessment and Support Alliance	0	1,048,280	1,048,280	7.20
25066	Mental Health Org. Provider Tax	0	428,121	428,121	0.00
25067	Community Based MH Services for Children and Families	1,456,486	12,877,348	14,333,834	18.25
25068	Family Care Coordinators	0	1,067,423	1,067,423	8.50
25070	Bienestar Mental Health and Addiction Services	319,547	0	319,547	2.80

County Human Services

Mental Health and Addiction Services

fy2011 adopted budget

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25075	School Based Mental Health Services	531,914	983,440	1,515,354	13.24
25078	Culturally Specific Mental Health Services	1,292,239	0	1,292,239	0.00
25080	Adult Addictions Treatment Continuum	3,026,170	8,469,346	11,495,516	6.70
25085	Addiction Services Gambling Treatment and Prevention	0	816,001	816,001	0.30
25086	Addiction Services Alcohol and Drug Prevention	0	194,259	194,259	0.00
25088	Coordinated Diversion for Persons with Mental Illness	231,576	655,016	886,592	7.00
25090A	Detoxification and Post-Detoxification Housing	1,037,166	1,878,359	2,915,525	0.00
25091A	Sobering	477,722	0	477,722	0.00
25091B	Sobering Scale-up	150,000	0	150,000	0.00
25094A	Family and Youth Addictions Treatment Continuum	272,941	863,552	1,136,493	0.00
25096	Sexual Offense and Abuse Prevention	200,000	0	200,000	0.00
25098	Enhanced Family Involvement Team	0	1,724,171	1,724,171	0.00
Total		\$15,414,152	\$77,215,390	\$92,629,542	163.35

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Administration

Related Programs: 25052, 25053, 25054

Program Characteristics:

Executive Summary

The Mental Health and Addiction Services Division (MHASD) Administration is responsible for bringing the community together to build and maintain the public behavioral health system in Multnomah County. MHASD manages the mental health and addictions systems of care, and is accountable for the services it provides directly, as well as those delivered through its provider network. In total, these programs serve more than 28,000 children, families and adults annually.

Program Description

MHASD Administration provides oversight and management of all behavioral health programs in the Mental Health and Addiction Services Division, whether provided directly or through contracted agencies.

MHASD is composed of two service systems:

- 1) Verity, the Mental Health Organization (MHO) a federally funded insurance program for children, youth and adults enrolled in Oregon Health Plan.
- 2) The Community Mental Health Program (CMHP) provides services that include involuntary commitment and addiction treatment.

MHASD includes mental health and addiction systems of care for children and adults. The administration continuously assesses its continuum of services to respond to the changing needs and demographics of Multnomah County. Administration ensures that consumers, advocates, providers and stakeholders have a voice in implementing necessary changes and system enhancements. MHASD does this through frequent provider and advisory meetings. This offer includes a consumer advocate staff position to increase consumer perspective in decision making.

MHASD administration manages its resources in a cost-effective manner. Business and clinical decisions ensure that finite resources are targeted to serve the most vulnerable populations. MHASD administration is responsible for planning at the state level to influence policy decisions affecting the long-term sustainability of its services. MHASD administration ensures that its staff has the tools necessary to provide high quality, culturally competent services.

Administration ensures that contracted providers implement effective evidence-based practices. MHASD continually examines its provider system to identify gaps or barriers to service. MHASD administration is also responsible for monitoring contracts and adjusting the behavioral health system to accommodate changes in funding or regulatory requirements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Adult/Child MHASD Advisory Meetings	20	20	20	20
Outcome	Advisors agree with the statement: Overall, MHASD does its job well ¹	0.0%	0.0%	82.0%	0.0%

Performance Measure - Description

¹ This survey will be conducted every 2 years and will be repeated in FY2013.

Legal/Contractual Obligation

Oregon Administrative Rule, Standards for Management of Community Mental Health and Developmental Disability Programs, 309-014-0020, 309-014-0035, 309-14-0040.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$523,187	\$277,641	\$166,263	\$666,823
Contracts	\$0	\$17,407	\$0	\$52,550
Materials & Supplies	-\$9,766	\$35,222	\$0	\$16,097
Internal Services	-\$102,544	\$151,306	\$0	\$71,513
Total GF/non-GF:	\$410,877	\$481,576	\$166,263	\$806,983
Program Total:	\$892,453		\$973,246	
Program FTE	1.38	3.12	0.75	6.75
Program Revenues				
Intergovernmental	\$0	\$386,187	\$0	\$806,983
Total Revenue:	\$0	\$386,187	\$0	\$806,983

Explanation of Revenues

\$577,700 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

\$229,283 - State Mental Health Grant Local Admin: Based on FY09-11 projected State Biennial Budget

\$166,263 - County General Fund

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #25050A, MHASD Administration

Staffing changes between FY10 and FY11:

1.0 FTE new Consumer Advocate position funded to act as an impartial, confidential advocate to listen and act upon concerns from individuals receiving treatment from Multnomah County contracted providers. The Consumer Advocate will provide informal assistance and facilitate dispute resolution for consumers. Serving as a neutral party, the person in this position will ensure fairness in the administration of MHASD policies and procedures and assist in incorporating consumer perspective into the continuum of care. 1.0 FTE new Admin Analyst funded to provide administrative support.

Although the FTE history for FY10 above has been adjusted for this change, in FY11 this program offer reflects the transfer of 14 positions previously budgeted as division administration into specific program offers for which they are directly responsible. By making this change, the MHASD program offers more accurately reflect overall Division management costs and specific program costs. The change also allowed the Division to fund some of these positions with more appropriate program funds, allowing for \$400,000 of County General Fund to be reallocated to new programs that support and enhance the overall mental health system.

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Medical Records Program is responsible for the internal management of all of the Mental Health and Addiction Services Division's clinical records, including more than 62,000 adult and children's mental health and alcohol and drug client records, and Verity MHO records required by Oregon Administrative Rules.

Program Description

Mental Health and Addiction Services Division (MHASD) Medical Records ensures that mental health, alcohol and drug, and Verity managed care records are maintained in accordance with federal and state laws and regulations, and county and departmental rules, policies, and procedures.

Program staff provide multiple client records services including: access, inventory, retrieval, billing and administrative rule compliance auditing, archiving, forms design and management, authorization/release of records, legal requests for records, data analysis, and technical assistance to community agencies and county staff. In FY11, anticipated volume is more than 11,700 records requests, archiving 13,000 records and more than 500 records requests from providers for treatment purposes.

As the Local Mental Health Authority, MHASD is responsible for programs such as involuntary commitment, commitment monitors, trial visits and residential services. In FY11, these programs will require the creation of approximately 5,000 individual records. The MHASD programs where services are provided by county staff are expected to serve more than 900 individuals, each requiring a medical record. The medical records unit is responsible for these.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Count of clinical and managed care record items processed annually ¹	29,400	30,550	26,552	27,175
Outcome	Total MHASD medical records reviewed for completeness ²	7,066	7,200	5,243	5,563

Performance Measure - Description

¹ Count of elements of client records processed in following programs: Involuntary Commitment Investigators, Commitment Monitors and Trial Visit, School-based and Early Childhood/Cares, Family Care Coordinators, Early Assessment and Support Alliance, 370 Project, Intensive Transition Project, Verity Authorizations and Residential Records. Minimum of two elements each record plus all in house Verity authorizations.

² Count of number of new client records opened annually and reviewed by records staff for completeness. Includes new records in the following programs: Involuntary Commitment Investigators, Commitment Monitors and Trial Visit, School based and Early Childhood/Cares, Family Care Coordinators, Alcohol and Drug, and Residential Records. The Next Year Offer is reduced because the DUII program has closed and so no new records will be created, analyzed or monitored for completeness.

Legal/Contractual Obligation

The following guidelines are utilized in monitoring MHASD compliance to Federal, State and County rules and audits regarding client confidentiality of clinical records, the release of any confidential client information, the retention of client confidential information, responding to subpoenas and court orders for confidential client records and standards for clinical documentation:

State of Oregon Mental Health & Developmental Disability Services Division "Handbook of Confidentiality", HIPAA, DSM IV "Diagnostics & Statistical Manual of Mental Disorders", Children's & Adult State of Oregon Administrative Rules, Oregon Revised Statutes related to medical records & client confidentiality, State Archiving rules, Code of Federal Regulations Title 42 Public Health, Chapter 1 Part 2, Public Law 94-142, Public Law 99-57, State of Oregon Mandatory Child Abuse Reporting Laws, Oregon Health Plan, Mental Health Organization Contract, Verity Policies & Procedures, Practice Guidelines for the Oregon Health Information Management Association and the American Health Information Management Association, and the American Health Information Management Association, and Centers for Medicare and Medicaid billing regulations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$522,373	\$0	\$578,544	\$0
Materials & Supplies	\$20,737	\$0	\$15,128	\$0
Internal Services	\$129,826	\$0	\$101,944	\$0
Total GF/non-GF:	\$672,936	\$0	\$695,616	\$0
Program Total:	\$672,936		\$695,616	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$695,616 - County General Fund

Significant Program Changes

✓ Significantly Changed

Last year this program was: #25052, Medical Records for Mental Health & Addiction Services

The DUII program closed in December 2008 (Fiscal Year 2009). As a result, during the first six months of 2009, nearly 10,000 records were analyzed for compliance with court requirements (Diversion or Conviction), coordinated for release to new agency, and/or archived.

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Support

Related Programs: 25050, 25052

Program Characteristics:

Executive Summary

Quality Management works to assure quality of contracted providers through mental health agency audits and monitoring mental health contract performance. Program serves 74,000 Verity Oregon Health Plan (OHP) members, 52 mental health agencies and 61 residential/foster facilities. Quality Management educates OHP members about available mental health services and ensures effectiveness of services by measuring treatment outcomes, client satisfaction and hospital use.

Program Description

Quality Management protects and supports mentally ill adults and children in Multnomah County by providing specific services including: coordinating compliance with Health Insurance Portability and Accountability Act (HIPAA) rules and Verity contracts, building client outcome measurements, supervising certification process for community mental health agencies, auditing and providing technical support to 52 mental health agencies, coordinating residential quality and tracking approximately 4000 reportable residential adverse events annually, assisting with licensing visits and Oregon Administrative Rules (OARs) compliance for 56 State-funded residential treatment homes and facilities, investigating complaints about residential care, monitoring progress of providers found out of compliance with OARs, and investigating abuse allegations and providing protective services to approximately 200 adult mental health clients annually. These investigations serve to protect some of the most vulnerable individuals in our mental health system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total clinical reviews/protective service invest./incident reports reviewed ¹	0	0	6,578	6,600
Outcome	Percent of certification reviews conducted within 3 year maximum OAR mandate.	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

¹ Total clinical reviews including residential critical incidents + total protective service investigations + total treatment records reviewed for mental health agency certification or Verity MHO compliance. This is a combination of 2 FY08-09 purchased outputs (there was not a current year purchased for this output).

Legal/Contractual Obligation

Oregon Administrative Rules (OARS) including but not limited to:

Chapter 415 Department of Human Services Addiction services; and Chapter 309 Department of Human Services Mental Health Developmental Disabilities Services, Federal & State Medicaid requirements and Oregon Health Plan Mental Health Organization Agreement. ORS 430.735-765 Abuse Reporting and Investigation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$450,510	\$914,745	\$491,401	\$900,326
Contracts	\$0	\$75,000	\$0	\$75,000
Materials & Supplies	\$11,007	\$11,843	\$31,474	\$0
Internal Services	\$181,756	\$39,206	\$0	\$194,723
Total GF/non-GF:	\$643,273	\$1,040,794	\$522,875	\$1,170,049
Program Total:	\$1,684,067		\$1,692,924	
Program FTE	4.69	9.31	5.20	8.80
Program Revenues				
Intergovernmental	\$0	\$1,040,794	\$0	\$1,170,049
Total Revenue:	\$0	\$1,040,794	\$0	\$1,170,049

Explanation of Revenues

\$859,599 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

\$101,922 - State Mental Health Grant Local Admin; \$208,528 - State Mental Health Grant Non Residential Adult: All Based on FY09-11 projected State Biennial Budget

\$522,875 - County General Fund

Significant Program Changes

Last year this program was: #25053A, MH Quality Management & Protective Services

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Finance manages revenue and expenses for the Mental Health and Addiction Service Division's (MHASD) \$95 million budget. It controls the county's financial risk for over \$40 million in Medicaid funds through rate setting, claims adjudication and supervision of a third party administrator (TPA). Business and Finance supports MHASD in serving approximately 28,000 unduplicated individuals annually. It analyzes claim, authorization and enrollment data to forecast future claims expenses.

Program Description

MHASD's Business and Finance supports the systems of care for some of Multnomah County's most vulnerable populations, including those who are indigent and in need of mental health and addiction treatment. Staff support both the child and adult systems of care. Business and Finance manages the complex financial transactions required to deliver services in the county's Mental Health Organization (MHO), Verity. Verity is a federal insurance program funded by Medicaid and is a risk bearing entity. If expenditures exceed revenue, the county must make up the difference. It is the job of Business and Finance to ensure this does not happen.

Business and Finance produces financial and service utilization reports, interfaces with a third party administrator (TPA) to process Medicaid claims, and tracks funding from the state. It develops new procedures to respond to changes in federal and state funding. Business and Finance staff respond to financial inquiries from agencies, hospitals, elected officials, and the public. Business and Finance provides decision support and day to day information to the MHASD director and management team through timely financial projections to accompany pending business and fiscal decisions. MHASD Business and Finance staff work closely with DCHS Business Services and Central County Finance in all aspects of budget and finance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Keep MHASD programs within authorized appropriations ¹	100.0%	100.0%	100.0%	100.0%
Outcome	Exceptions noted by independent auditor annually ¹	0	0	0	0
Output	Number of technical assistance contacts provided annually to providers	0	0	5,250	5,250
Outcome	Number of meetings held to consult with provider claim processing staff	0	0	12	12

Performance Measure - Description

¹ These measures are being discontinued because they give little real information about the performance of the unit.

Legal/Contractual Obligation

Oregon Administrative Rule, Community Mental Health Program General Administrative Standards, 309-014-0000 to 309-014-0040; Oregon Health Plan Oregon Administrative Rule 410-141-0000 to 410-141-0860.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$205,679	\$316,115	\$226,036	\$369,290
Contracts	\$16,331	\$600,000	\$60,600	\$768,507
Materials & Supplies	\$9,514	\$2,549	\$0	\$15,128
Internal Services	-\$9,541	\$67,153	\$83,212	\$31,828
Total GF/non-GF:	\$221,983	\$985,817	\$369,848	\$1,184,753
Program Total:	\$1,207,800		\$1,554,601	
Program FTE	1.93	4.07	3.00	4.00
Program Revenues				
Intergovernmental	\$0	\$985,817	\$0	\$1,184,753
Total Revenue:	\$0	\$985,817	\$0	\$1,184,753

Explanation of Revenues

\$1,184,753 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09
 \$369,848 - County General Fund

Significant Program Changes

Last year this program was: #25054, MHASD Business and Finance
 FY11 increase 1.0 FTE Data Technician to provide program support.

FY10 added 1.0 FTE Data Analyst position via a budget modification. Transferred the supervision of three finance positions (1.0 FTE Finance Specialist 1, 1.0 FTE Finance Specialist 2, and 1.0 FTE Finance Specialist Senior) from MHASD Business and Finance (25054) to DCHS Business Services (25002) allowing for departmental oversight of MHASD finances including accounts payable, accounts receivable, and budget development and monitoring.

Lead Agency: County Human Services

Program Contact: Ron Lagergren

Program Offer Type: Existing Operating

Related Programs: 25056A, 25056B

Program Characteristics:

Executive Summary

Multnomah County Mental Health and Addiction Services Division operates a 24-hour, 365-day-a-year behavioral health emergency crisis response system. Services include a crisis hotline, mobile crisis outreach and an urgent walk-in clinic. Included in the management of the crisis system is the authorization of services for Verity enrolled members as well as indigent services. The total number of people served in this program offer is 61,586 per year.

Program Description

The behavioral health crisis system in Multnomah County is comprised of several distinct, yet interconnected services:

Multnomah County Call Center – This service is operated by Multnomah County 24/7, 365 days/year. The call center coordinates emergency mental health services for all county residents regardless of insurance status. It also provides the following services: deploys 911 and mobile crisis resources as needed, provides information and referral, linkage to behavioral health services, community education on suicide prevention, after-hours hospitalization authorizations for Verity members, and authorizations for indigent medications and transportation. The total number of calls managed is 53,120 for a year.

Project Respond – This is the mobile outreach service that is contracted with a community based organization and is available 24/7, 365 days/year. Project Respond is deployed by the Call Center or Portland Police to provide face-to-face crisis evaluation and triage services to those in crisis regardless of insurance status. The total number of clients served was 1,322 for a year.

Urgent Walk-In Clinic – This is a clinic based service contracted with a community based organization, available from 7 a.m. to 10:30 p.m., 365 days/year, that provides crisis evaluation, triage, and stabilization on a walk-in basis. The Urgent Walk-In Clinic is the only service available to indigent clients in crisis in Multnomah County with immediate access to a psychiatrist or psychiatric mental health nurse practitioner for medication evaluation and treatment. The clients primarily seen at the walk-in clinic are indigent. The total number of clients served was 5,000 for a year.

Utilization Review – This function, operated in the Call Center, provides authorization oversight of Verity funds and indigent treatment funds for those experiencing mental health emergencies and crises. This clinical function ensures that expenditures stay within budget. The total number of clients managed was 2,586 for a year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Crisis System Contacts ¹	0	0	62,028	62,000
Outcome	% of adults whose respite stay resulted in a reduction in hospital use ²	95.0%	0.0%	95.0%	95.0%
Outcome	% of clients seen by the UWIC that did not need to be referred on to an ER ³	97.5%	97.0%	97.0%	97.0%

Performance Measure - Description

¹This is a new measure - there is not an output purchased for this FY. Total crisis system contacts = call center contacts (est. FY09-10: 53,120), project respond contacts (est. FY09-10: 1,322) walk-in clinics (est. FY09-10: 5,000) and utilization review (est. FY09-10: 2,586).

²The first outcome measure shows the percent of adult respite admissions that used respite as a hospital diversion or as a step-down from a hospitalization reducing the hospital length of stay. Both of these directly reduce the number of inpatient bed days used for both insured and uninsured residents.

³The second outcome measure shows the percent of clients evaluated and stabilized by the Urgent Walk-In Clinic (UWIC) that did not need to be sent to an ER for potential hospitalization.

Legal/Contractual Obligation

State of Oregon Mental Health Organization contract, Oregon Administrative Rules 410-141-0120 and 410-141-140, and Oregon Revised Statute 430.630. Local Mental Health Authority/Community Mental Health Program responsibility to provide crisis services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$97,140	\$2,180,232	\$0	\$2,448,887
Contracts	\$1,052,299	\$2,167,310	\$1,073,345	\$3,036,662
Materials & Supplies	\$2,523	\$42,658	\$0	\$25,540
Internal Services	\$26,493	\$404,212	\$0	\$313,437
Total GF/non-GF:	\$1,178,455	\$4,794,412	\$1,073,345	\$5,824,526
Program Total:	\$5,972,867		\$6,897,871	
Program FTE	3.00	20.56	0.00	23.56
Program Revenues				
Fees, Permits & Charges	\$0	\$6,000	\$0	\$0
Intergovernmental	\$0	\$4,788,411	\$0	\$5,818,526
Other / Miscellaneous	\$0	\$0	\$0	\$6,000
Total Revenue:	\$0	\$4,794,411	\$0	\$5,824,526

Explanation of Revenues

\$1,735,251 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09
\$153,744 - State Mental Health Grant Local Admin; \$1,718,898 - State Mental Health Grant Non Residential, and \$2,210,633 - State Mental Health Grant Community Crisis Services: All Based on FY09-11 projected State Biennial Budget
\$6,000 - Fees: Based on FY10 received Y-T-D Revenue projections
\$1,073,345 - County General Fund

Significant Program Changes

Last year this program was: #25055A, Mental Health Crisis Services - Base

This program was funded to adequately provide a 24-hour mental health emergency response system 365 days per year.

Significant changes in this proposal include:

- Moving the Program Manager 1 and Office Assistant Senior positions from the MHASD Administration budget to this program offer. LA01 dollars from the MHASD Administration budget were transferred into this program offer to cover the positions.

This program offer includes a 2% inflationary increase of \$ 21,246 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services
Program Offer Type: Innovative/New Program
Related Programs: 25055

Program Contact: David Hidalgo

Program Characteristics:

Executive Summary

The Mental Health and Addiction Services Division (MHASD) has identified crisis assessment and treatment, also known as sub-acute, as a missing service in the system of care. This facility offers 16 beds of short-term mental health treatment in a secure locked environment as a lower cost alternative to hospitalization for 600-800 clients per year. Facility staffing will include physical and mental health professionals and peer support specialists. This program offer supports ongoing operating costs that would be funded once the facility has been renovated with the build-out funds identified in program offer 25056A.

Program Description

Sub-acute is a short-term stabilization program for those individuals who require a secure alternative to incarceration or hospitalization. It is a critical component in a full continuum of mental health services but does not currently exist in our community. Although it works with other community agencies that provide long term-care, the mission of the sub-acute facility is brief intervention when a person becomes a danger to themselves or others due to his/her mental illness. The target length of stay is a maximum of 10 days. Since the individual remains linked to the community, length-of-stay is minimized and the person is less likely to lose critical recovery supports including Medicaid eligibility and housing. Sub-acute care is less expensive than hospitalization. Incarceration hinders recovery and strains the resources of courts and the jail. As part of a best practice model for facilities of this type, the proposed treatment team includes consumer positions on staff (Peer Support Specialists) to provide mentoring and linkage to services in the community. These positions are salaried members of the treatment team.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# persons admitted who would otherwise have been hospitalized or jailed ¹	0	0	0	150
Outcome	A low readmission rate to acute care ¹	0.0%	0.0%	0.0%	14.0%

Performance Measure - Description

¹This is a new program offer and the performance measures are also new. The next year offer is based on a planned opening in April 2011 and 3 months of operation.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$200,000	\$175,000
Total GF/non-GF:	\$0	\$0	\$200,000	\$175,000
Program Total:	\$0		\$375,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$175,000
Total Revenue:	\$0	\$0	\$0	\$175,000

Explanation of Revenues

\$175,000 - City of Portland
\$200,000 - County General Fund

Significant Program Changes

Last year this program was: #25056B, Mental Health Sub-acute (Operating Expenses)

Lead Agency: County Human Services

Program Contact: Godwin Nwerem

Program Offer Type: Existing Operating

Related Programs: 25055, 25068

Program Characteristics:

Executive Summary

The more intensive mental health needs of children and families enrolled in Oregon Health Plan are met through the following service types: psychiatric inpatient hospitalization services, psychiatric residential treatment services for children, and secure alternatives to psychiatric hospitalization for children. The three program elements combined provide a continuum of services for 668 children each year who need secure placement outside the home for mental health care.

Program Description

Three distinct levels of higher intensity care are available in the mental health service continuum for children and families:

Psychiatric inpatient hospitalization is the most intensive and restrictive level of treatment for children suffering from mental illness. The Mental Health and Addiction Services Division (MHASD) Call Center and Family Care Coordination Team coordinates with hospital and community providers to recommend inpatient medical treatment only when community-based care is inadequate to prevent a mental health crisis or manage severe symptoms, based on medical necessity and clinical criteria. The average hospital stay for a child is 7.5 days.

Secure alternatives to psychiatric hospitalization (sub-acute) stabilize mental health symptoms for children who would otherwise require inpatient hospitalization. Service is provided at a secure community-based facility that is staffed 24 hours a day with medical and clinical personnel. Treatment includes clinical programming, family therapy, medication management and discharge planning. The MHASD Call Center authorizes the service.

The least intensive of these three service types, psychiatric residential services treat children who, because of acute mental illness, are unable to manage their own behavior and who often present a threat to themselves and their parents. Highly trained staff provide 24-hour-a-day service, including psychiatric day treatment, medication management and basic supervision. MHASD's Family Care Coordination Team supervises these services and works with providers to discharge children into the community when appropriate.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total unduplicated children receiving inpatient, subacute & residential care ¹	639	667	668	668
Outcome	Average length of stay in psychiatric residential treatment ²	90	102	82	82

Performance Measure - Description

¹Total unduplicated children receiving inpatient, subacute, and residential psychiatric care.

² Average psychiatric residential treatment length of stay in number of days.

Legal/Contractual Obligation

State of Oregon Mental Health Organization (MHO) contract; Statement of Work.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$2,050,000	\$0	\$2,800,000
Internal Services	\$0	\$0	\$0	\$47,600
Total GF/non-GF:	\$0	\$2,050,000	\$0	\$2,847,600
Program Total:	\$2,050,000		\$2,847,600	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$2,050,000	\$0	\$2,847,600
Total Revenue:	\$0	\$2,050,000	\$0	\$2,847,600

Explanation of Revenues

\$2,847,600 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

Significant Program Changes

Last year this program was: #25057, Inpatient & Residential MH Services for Children

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Commitment Services includes Emergency Psychiatric Holds (E-Holds), Involuntary Commitment Program (ICP), Commitment Monitors, and the State Hospital Waitlist Reduction Program (WLRP). The county is the payor of last resort for indigent E-Holds and ICP staff are required to investigate and determine whether individuals on an E-Hold present a risk of harm to themselves or others and if a court hearing should be recommended. Provision of commitment monitors is a requirement of the county as the Local Mental Health Authority (LMHA). In FY09 ICP, investigated 1,103 E-Holds for indigent residents and 4,491 total holds; commitment staff monitored 489 patients and 116 trial visits.

Program Description

Commitment Services is comprised of several distinct, yet interconnected services:

Involuntary Commitment Program: An E-Hold places an individual in a hospital while ICP staff investigate the individual's mental health status to determine whether to recommend civil commitment in Circuit Court. ICP staff determine the need for a pre-commitment hearing. When staff recommend a hearing, ORS 426.110-120 requires that a court examiner make an independent recommendation to the Judge.

Emergency Hold: When an individual is placed on an E-Hold and cannot pay for the hospital stay, ORS 426 requires that the county provide these services. The county is required to provide commitment monitoring services.

Commitment Monitors: Staff in this unit assess committed individuals to determine whether they continue to meet commitment criteria, work with hospital staff to develop treatment and discharge plans, and make recommendations on continued hospitalization. Commitment monitors perform monitoring services during trial visits to the community, facilitate financial and medical entitlements, and ensure that individuals transition into the most appropriate level of community care.

State Hospital Waitlist Reduction Program (WLRP): Staff provide Intensive Case Management (ICM) for patients discharging from the state hospital and acute care hospitals, and provides funding for four Emergency Department Liaisons. ICM and transition planning prevent relapses into hospital care and reduce the County's burden as the payor of last resort. ICM staff provide connection with resources and assistance in obtaining housing, access to health care, social services, and outpatient mental health services. These services address the needs of mentally ill county residents at the highest level of care. Services provide care and service coordination, ensure adequacy and appropriateness of resources and provide protection of legal and civil rights.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of E-Holds for indigent County residents ¹	1,103	1,270	1,100	1,100
Outcome	% of total E-Holds that went to Court hearing ²	6.7%	6.5%	7.4%	7.4%
Output	# of commitments monitored	605	600	750	750
Outcome	% of total E-Holds with a hearing that result in commitment ³	71.0%	60.0%	73.0%	73.0%

Performance Measure - Description

¹ Indigent E-Holds are a subset of the total number (4,491) of holds in Multnomah County.

² Outcomes measure staff effectiveness in applying ORS 426

³ This measure is the percentage of E-Hold Court hearings that result in a commitment. This percentage is increasing as staff acclimate referrals to the increased conservativeness of the Circuit Court and State Appellate Court in interpreting ORS 426.

Legal/Contractual Obligation

ORS 426.005 to 426.415

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$725,377	\$1,985,097	\$898,489	\$2,056,968
Contracts	\$316,015	\$1,672,724	\$200,000	\$2,098,071
Materials & Supplies	\$10,252	\$40,790	\$0	\$51,950
Internal Services	\$147,701	\$141,452	\$0	\$370,101
Total GF/non-GF:	\$1,199,345	\$3,840,063	\$1,098,489	\$4,577,090
Program Total:	\$5,039,408		\$5,675,579	
Program FTE	8.40	20.90	9.00	20.30
Program Revenues				
Intergovernmental	\$0	\$3,686,567	\$0	\$4,577,090
Total Revenue:	\$0	\$3,686,567	\$0	\$4,577,090

Explanation of Revenues

\$523,028 - State Mental Health Grant Non Residential, and \$2,703,598 - State Mental Health Grant Regional Acute Inpatient Facility; \$1,350,464 - State Mental Health Grant Community Crisis Services: All Based on FY09-11 projected State Biennial Budget
 \$1,098,489 - County General Fund

Significant Program Changes

Last year this program was: #25058A, MH Commitment Services

Last year, this program was: #25058A,B,C,& D, MH Commitment Services to accomodate potential budget cuts.

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program includes Mental Health Residential Services and Transitional Housing. Staff in Residential Services facilitates referral, screening and placement for individuals with a severe mental illness that requires care in a 24-hour-a-day setting. Transitional Housing focuses on individuals who require assistance obtaining permanent housing while addressing their mental health needs. The Bridgeview provides 48 units of single-room housing, support services and on-site mental health and dual diagnosis treatment. Royal Palm provides 20 dormitory shelter beds and 30 units of Single Room Occupancy housing.

Program Description

Residential services is comprised of two distinct, yet interconnected services:

Residential Services - Residential staff screen and place adults with severe and persistent mental illness in structured housing where licensed caregivers provide mental health and social services. Staff have received 330 referrals in FY10, with 38.5% placement rate. Staff monitor facilities, provide training, technical assistance and assist with development and siting of new facilities.

Transitional Housing - Royal Palm is a 50 bed transitional housing facility, providing 20 dormitory shelter beds and 30 units of Single Room Occupancy, low barrier housing for individuals with a mental illness who are homeless or at imminent risk of homelessness. The facility is staffed 24 hours a day. The Royal Palm housed 100 clients in FY09. Bridgeview provides 48 transitional, Single Room Occupancy units. Staff provide mental health services, 24-hour-a-day on-site case management, dual diagnosis treatment, and integration into permanent housing. To preserve the transitional focus, individuals are evaluated every six months to determine readiness for permanent housing. Bridgeview housed 85 clients in FY09.

Residential Services and Transitional Housing link mental health treatment to stable, short and long term housing. Programs provide intervention and service coordination in the provision of housing and comprehensive community supports and services, as well as facilitate discharge of adults with mental illness to community residential programs from local acute care inpatient psychiatric facilities and the Oregon State Hospital, allowing consumers to increase their independence in the least restrictive level of care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of new Residential Services referrals	330	330	360	350
Outcome	% of Residential Services referrals placed	38.5%	45.0%	41.0%	40.0%
Output	# of residents served by Bridgeview	85	110	100	100

Performance Measure - Description

¹Measure allows residential services to assess the percentage of referrals it is able to place and provides information related to the gap in number of beds needed relative to referrals received. Referrals go up and down in response to the number of new residential beds opened in a fiscal year, as well as discharges from the acute care and state hospitals.

Legal/Contractual Obligation

Residential Services: OAR 309-035-0100 through 309-035-0190, OAR 309-035-0460, OAR 309-032-0450, Adult Foster Chapter 309, Division 040. Bridgeview Transitional Services: OAR 309-032-0525 Standards for Adult Mental Health Services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$452,868	\$174,996	\$465,394	\$311,486
Contracts	\$361,982	\$2,727,597	\$565,722	\$7,513,741
Materials & Supplies	\$3,557	\$6,919	\$12,292	\$0
Internal Services	\$106,952	\$0	\$70,571	\$12,260
Total GF/non-GF:	\$925,359	\$2,909,512	\$1,113,979	\$7,837,487
Program Total:	\$3,834,871		\$8,951,466	
Program FTE	4.80	1.70	4.50	3.50
Program Revenues				
Intergovernmental	\$0	\$2,909,512	\$0	\$7,837,487
Total Revenue:	\$0	\$2,909,512	\$0	\$7,837,487

Explanation of Revenues

\$323,746 - State Mental Health Grant Local Admin; \$3,234,241 - State Mental Health Grant Non Residential; \$1,873,494 - State Mental Health Grant Residential Treatment Services; \$651,162 - State Mental Health Grant PSRB; \$244,033 State Mental Health Grant Supp Emp; \$234,333 State Mental Health Grant Homeless; \$942,674 State Mental Health Grant Non Res Support; \$126,155 State Mental Health Grant General: All Based on FY09-11 projected State Biennial Budget
\$207,649 - City of Portland: Based on FY10 grant award
\$1,113,979 - County General Fund

Significant Program Changes

Last year this program was: #25060A, MH Residential Services

Last year, this program was: #25060A, B, and C, MH Residential Services, due to potential State & County budget cuts. This offer adds .5FTE Office Assistant 2 and 1.0FTE Program Development Specialist to Residential Services, funded with State Local Admin. dollars which are designated for Residential Services. The decrease in numbers served at Bridgeview is the result of transition of program to new provider and subsequent need to limit number served in anticipation of move to new building with transitional beds decreased to 39 and the addition of 9 permanent supported housing units.

This program offer includes a 2% inflationary increase of \$ 8,152 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs: 25055

Program Characteristics:

Executive Summary

Mental health services describe the existing continuum of mental health care for adults. Psychiatric hospitalization treats persons at immediate risk to themselves or others. Respite services provide intervention when an individual's symptoms have risen beyond the scope of outpatient treatment. Outpatient treatment services provide a range of care matched to diagnosis and acuity to over 6,800 adults annually. Primarily funded by the Oregon Health Plan, this continuum addresses the needs of adults at emergent (most acute), urgent and routine (least acute) levels of care.

Program Description

This service continuum contains three distinct service elements that contribute to a system of care for adults: psychiatric inpatient, respite and outpatient services. Psychiatric inpatient hospitalization is the most intensive level of care in the adult system. Hospital admission is carefully monitored to ensure that it is only offered where medically and clinically appropriate. Once admitted, individuals receive the full range of treatment services provided in a hospital setting. The Mental Health and Addiction Services Division (MHASD) Call Center works with the hospitals and providers to provide individuals a safety net of services as they transition into the community following discharge. This service was provided to approximately 1,328 clients.

Mental health respite services are a community-based approach to stabilize individuals whose symptoms have exceeded the scope of outpatient treatment. The goal is to prevent hospitalization through early intervention with short-term, intensive residential treatment. Respite care contains a range of treatment options, including medication management, clinical treatment and post-discharge transition planning. It has been defined as a best practice when used in a continuum of treatment services. MHASD funds six respite beds and served approximately 300 clients with an average stay of 5.52 days.

Adult mental health outpatient services provide a comprehensive array of treatment options that address the needs of each individual, including several categories of individual and group therapy, case management, intensive outreach and medication management. Outpatient services address long and short term mental health needs and avoid more acute services. An average of 5,000 adults receive outpatient services each month, with many remaining in treatment for several months.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total adults receiving Outpatient mental health services ¹	6,602	6,378	6,813	6,813
Outcome	Percent of adults readmitted to inpatient within 30 days of discharge ²	18.9%	18.8%	19.4%	19.4%

Performance Measure - Description

¹ Number of unduplicated Verity adult enrollees who received an outpatient mental health service during the fiscal year.

² Percent of unduplicated Verity adult enrollees who were readmitted to inpatient hospitalization within 30 days of discharge during the measurement period.

Legal/Contractual Obligation

State of Oregon Mental Health Organization (MHO) Contract, Statement of Work.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$64,760	\$131,484	\$0	\$240,877
Contracts	\$0	\$17,791,280	\$0	\$20,900,000
Materials & Supplies	\$1,682	\$3,415	\$0	\$1,891
Internal Services	\$17,662	\$35,859	\$0	\$383,818
Total GF/non-GF:	\$84,104	\$17,962,038	\$0	\$21,526,586
Program Total:	\$18,046,142		\$21,526,586	
Program FTE	1.02	0.98	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$17,962,038	\$0	\$21,526,586
Total Revenue:	\$0	\$17,962,038	\$0	\$21,526,586

Explanation of Revenues

\$21,526,586 - OHP Premium: Based on FY10 Rate per client times number of clients as of 12/31/09

Significant Program Changes

Last year this program was: #25062, Mental Health Services for Adults

This program has not significantly changed. We will allocate additional resources to the development of Intensive Case Management (ICM) pilot projects in the coming year with the goal of decreasing hospital admissions & re-admissions. ICM provides more intensive outreach/in-community supports for high-risk individuals who are not engaging in existing treatment modalities.

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs: 25115, 25063B

Program Characteristics:

Executive Summary

The Multnomah Treatment Fund (MTF) prioritizes community-based services to severely mentally ill individuals who have been released from jail or psychiatric hospitals and/or are at risk of hospitalization or significant decompensation but are uninsured and ineligible for Oregon Health Plan (OHP). MTF addresses immediate health and safety concerns until insurance or OHP coverage is obtained. The program will provide mental health services to 500 adults (decrease due to reduction in funds to keep program in target).

Program Description

Multnomah Treatment Fund will support an array of services for 500 severely mentally ill individuals who are uninsured and without financial resources. The Mental Health and Addiction Services Division (MHASD) provides funds to the network of providers to treat these uninsured persons during periods for aggravated symptoms in acute stages of illness. The goal is to stabilize these persons and prevent more drastic consequences including hospitalization, incarceration, addiction relapse, and loss of custody of children. If these services are effective, the client is spared a prolonged period of instability and the county preserves funds that would otherwise be lost to high-cost alternatives such as hospitalization.

Since these funds are limited, a designated adult system of care coordinator reviews each event for clinical necessity, choice of intervention, and financial eligibility. Services can include individual and group therapy, intensive case management, community outreach, housing assistance, medication management, dual diagnosis treatment, care coordination and crisis intervention. While the person is receiving services, he/she can be linked to other supports and acquire assistance in securing OHP benefits through the Department of Community Services' Benefits Recovery Project and health care through the Multnomah County Health Department or other clinics serving indigent clients.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total # of adults who received County funded outpatient services or medication ¹	822	845	758	500
Outcome	Average emergency hold hospitalizations per uninsured adult served ²	1	4	1	0
Outcome	Percent of adults who received county funded services with one or more e-holds	21.9%	0.0%	20.7%	21.0%

Performance Measure - Description

¹ Unduplicated uninsured adults who received at least one county funded outpatient mental health service or at least one county funded medication during the measurement period.

² This outcome is being discontinued as we have a more accurate measure of hospitalizations for clients served.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$1,537,976	\$0	\$1,177,976	\$260,000
Total GF/non-GF:	\$1,537,976	\$0	\$1,177,976	\$260,000
Program Total:	\$1,537,976		\$1,437,976	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$260,000
Total Revenue:	\$0	\$0	\$0	\$260,000

Explanation of Revenues

\$260,000 - State Mental Health Grant Non-Residential Mental Health Services MHS 20
 \$1,177,976 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25063A, MH Treatment & Medication for Uninsured/Indigent

The decrease in FY 09-10 total served (758) is due to changes in clinical criteria intended allow us to pay for more costly services for higher-need clients involved in more intensive programs - i.e, Intensive Case Management (ICM) and Assertive Community Treatment (ACT). The decrease in numbers for FY10-11 is due to the \$600,000 decrease in funding for this program.

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Early Assessment and Support Alliance (EASA) is an early psychosis intervention program addressing the needs of young persons age 15-25 who demonstrate initial symptoms of psychosis, with the goal of managing long-term problems and consequences. EASA offers formal psychiatric treatment services as well as vocational and educational support, and involves the young person's family in treatment. The program will provide services for approximately 80 clients.

Program Description

The EASA team identifies young people experiencing the first episodes of psychosis and offers them a broad array of individualized treatment avenues and community-based care. Services include assessment, treatment planning, case management, medication management, psycho-educational workshops, multi-family groups, occupational assessments and interventions, and assistance with accessing supported employment and educational opportunities. These services are provided by a multidisciplinary team that includes a psychiatrist, a nurse, a vocational and occupational therapist and mental health consultants. The team's composition and activities are designed to meet the standards of a defined evidenced based practice model as required by the state. Research suggests that the median age for the onset of initial episodes of psychosis is under the age of 25. Research also suggests that early intervention and immediate access to treatment can reduce the incidence of psychosis' long-term disabling consequences.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total individuals enrolled in program receiving ongoing services	30	60	60	80
Outcome	Percent reduction in hospitalization rate 6 months pre and post enrollment ¹	81.0%	87.0%	82.0%	82.0%

Performance Measure - Description

¹ This measure compares the hospitalization rate for the six months prior to services with the rate for the six months after the end of services which is an indication of the stabilization of the individual.

Legal/Contractual Obligation

We receive funds from the State of Oregon for this program through State General Fund 20.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$602,473	\$0	\$692,820
Contracts	\$0	\$0	\$0	\$246,900
Materials & Supplies	\$0	\$2,376	\$0	\$16,565
Internal Services	\$0	\$0	\$0	\$91,995
Total GF/non-GF:	\$0	\$604,849	\$0	\$1,048,280
Program Total:	\$604,849		\$1,048,280	
Program FTE	0.00	6.20	0.00	7.20
Program Revenues				
Intergovernmental	\$0	\$604,849	\$0	\$1,048,280
Total Revenue:	\$0	\$604,849	\$0	\$1,048,280

Explanation of Revenues

\$50,850- OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

\$997,430 - State Mental Health Grant Non-Residential Adult: Based on FY09-11 projected State Biennial Budget

Significant Program Changes

Last year this program was: #25064A, Early Assessment and Support Alliance

1.0 FTE Program Supervisor position was added to this program offer via a budget modification approved by the BCC in FY10.

Program # 25066 - Mental Health Organization Provider Tax (Verity)

Version 4/21/2010 s

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The county's managed mental health organization, Verity, is required to pay a 1% provider tax to the state to leverage additional federal funds for the Oregon Health Plan. The additional funds received by the state are then redistributed through the Oregon Health Plan reimbursement.

Program Description

The Oregon State Legislature approved a tax on managed care plans to support benefits for Oregon Health Plan Standard enrollees. The dollars raised by the tax on managed care plans are eligible to be matched by federal Medicaid funds. The federal government will match every dollar the State raises with \$1.50. This additional money is used by the State to fund Oregon Health Plan benefits so that individuals at a higher percentage of the federal poverty level can receive healthcare, including mental health care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	N/A	0	0	0	0
Outcome	N/A	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Provider Tax is a requirement of participation in Oregon Health Plan as a Mental Health Organization under contract with the State of Oregon.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$2,188,844	\$0	\$420,965
Internal Services	\$0	\$0	\$0	\$7,156
Total GF/non-GF:	\$0	\$2,188,844	\$0	\$428,121
Program Total:	\$2,188,844		\$428,121	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$2,188,844	\$0	\$428,121
Total Revenue:	\$0	\$2,188,844	\$0	\$428,121

Explanation of Revenues

\$428,121 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

Significant Program Changes

✔ Significantly Changed

Last year this program was: #25066, Mental Health Organization Provider Tax (Verity)

State legislation has resulted in a decrease in the percentage of provider tax. The percentage for provider tax has dropped to 1% from 5.5%.

Lead Agency: County Human Services

Program Contact: Godwin Nwerem

Program Offer Type: Existing Operating

Related Programs: 25055, 25057, 25068, 25075, 25156B

Program Characteristics:

Executive Summary

This mental health service array serves children and youth up to age 21. Services range from prevention/early intervention in the Early Childhood and Head Start program that serves 4,511 children annually, to a comprehensive outpatient system that successfully maintains over 4,200 children in the community, to the Intensive Community Based Treatment program that has successfully reduced the average length of stay in psychiatric residential facilities over the last three years.

Program Description

This array provides a continuum of services for over 8,700 children by combining Early Childhood and Head Start Mental Health Services, Child Abuse Mental Health Services provided at CARES NW, Children's Mental Health Outpatient Services (Verity), and Intensive In-Home and Community Mental Health Services for Children.

Services include evidence based counseling for at risk children and their families, Incredible Years parent groups, early childhood classroom consultation, psychiatric day treatment, crisis respite, individual and group therapy, skill building and medication management. Care is coordinated with allied agencies such as Child Welfare, MESD and schools, Head Start programs, Developmental Disabilities, the juvenile justice system, Wraparound Oregon, and physical healthcare providers, to ensure the best outcomes for children and youth.

Services offered are culturally competent and promote the development of healthy attachments and positive parenting practices so that needs are addressed before they become acute. The goal of every program in this array is to promote educational success and to keep vulnerable children in home settings with their families, permanent foster care families or other long term caregivers. Special effort is taken to guarantee families are provided opportunities for planning and choosing their care.

The prevention and early intervention services provided by the Early Childhood and Head Start Program addresses child and families needs before they become more acute. The Child Abuse Mental Health program reduces trauma of vulnerable children and their families which in turn reduces their risk of developing long term health and mental health problems. Outpatient Services delivers a family-centered model that leads to long-term stability for children and parents. Intensive mental health treatment intervenes in crisis situations to keep children at home, in school, and out of trouble.

This service array is in keeping with the goals of both the Early Childhood and School Aged Policy Frameworks as they relate to strengthening families and promoting educational success for children with mental illness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total children receiving outpatient services	4,131	4,261	4,142	4,142
Outcome	Percent children with improved behavior in school ²	81.0%	80.0%	80.0%	80.0%

Performance Measure - Description

¹ This measure is the number of unduplicated children and youth ages 0 - 20 with at least one reported mental health treatment encounter in any outpatient service. Verity and Multnomah Treatment Fund (MTF) claims data. Previously this measure included children served by the Family Care Coordination Team, which has a new separate budget offer for FY10-11.

² Percentage of children with improved behavior in school as reported in mental health CPMS closed case data.

Legal/Contractual Obligation

Community Mental Health Program obligations ORS 430.630

State of Oregon, Mental Health Organization contract Statement of Work

Oregon Administrative Rule 309-032-1240 to 309-032-1305, 309-014-0020, 309-014-0025, 309-014-0030, 309-014-0035.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,190,406	\$702,003	\$1,044,007	\$954,924
Contracts	\$128,750	\$10,765,764	\$135,264	\$11,642,615
Materials & Supplies	\$23,342	\$15,967	\$1,305	\$38,406
Internal Services	\$169,281	\$202,128	\$275,910	\$241,403
Total GF/non-GF:	\$1,511,779	\$11,685,862	\$1,456,486	\$12,877,348
Program Total:	\$13,197,641		\$14,333,834	
Program FTE	11.58	6.37	9.90	8.35
Program Revenues				
Intergovernmental	\$0	\$11,685,862	\$0	\$12,877,348
Total Revenue:	\$0	\$11,685,862	\$0	\$12,877,348

Explanation of Revenues

\$11,654,129 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

\$603,544- State Mental Health Grant: Based on FY09-11 projected State Biennial Budget

\$104,264- FQHC

\$285,764- OMAP payments

\$85,444- FFS Service Receipts

\$144,203- Head Start Contracts

\$1,456,486 - County General Fund

Significant Program Changes

Last year this program was: #25067, Community Based MH Services for Children & Families

This program offer includes a 2% inflationary increase of \$ 2,652 over FY10 for the County General Fund portion of contracted client services.

Program # 25068 - Family Care Coordinators

Version 4/21/2010 s

Lead Agency: County Human Services

Program Contact: Godwin Nwerem

Program Offer Type: Existing Operating

Related Programs: 25057, 25067, 25069

Program Characteristics:

Executive Summary

Family Care Coordinators (FCC's) are Master's level clinicians serving children and adolescents up to age 18 years who have severe mental health disorders, and their families. These at risk children need the most intensive mental health services and have multiple service systems involvement. FCC's served 275 children and their families last fiscal year. FCC's provide clinical care coordination to identify, access and coordinate services for children and families that are clinically appropriate, evidence based, cost effective and in the least restrictive and most culturally appropriate environment. FCC's develop and facilitate Child and Family Teams that are family-guided, culturally competent, multidisciplinary and naturally supported to help children stay with family, in the community, in school and out of trouble.

Program Description

The Family Care Coordination Team (FCCT) of seven and a half FTE Mental Health Consultants and one Supervisor is the sole access point to the Integrated Service Array (ISA) that includes psychiatric residential, day treatment and Intensive Community Based Treatment as well as care coordination and facilitation of Child and Family support Teams for children. Children served are at risk of out of home placement or are already out of their home due to their mental health needs.

FCC's served 275 child referrals for the Integrated Service Array level of care last year. The FCCT continues to implement the Statewide Children's System Change Initiative begun in 2005. The FCCT reduced the percentage of children in the ISA who were leaving their family home to enter costly psychiatric residential care. The percentage of children going into psychiatric residential care went from 44% in 2006 to 22.5% in 2009. In addition, FCC's serve children in inpatient and State Hospital programs. The Family Care Coordination Team is the sole access point and provides facilitation of State Hospital screenings for all children in Multnomah County. The FCCT served an unduplicated count of 204 children and their families through 954 Child and Family Team meetings last fiscal year.

Child and Family Teams are a group of people chosen with the family/legal guardian who are connected through natural, community and formal service support relationships. FCC's assist each Child and Family Team to develop an agreed upon strengths-based overall Service Coordination Plan to support each child and family. Service Coordination Plans include goals from the multiple service systems involved such as child welfare, juvenile justice, health, education and developmental disabilities. FCC's also work closely with culturally specific contracted Family System Navigators who support families to understand their child's mental health disorder, develop natural supports, and access to basic needs and entitlements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Child and Family Team Meetings for children served by the FCC's	954	992	992	992
Outcome	Percent of FCCT served ISA children needing psychiatric residential treatment	22.5%	19.0%	19.0%	16.0%

Performance Measure - Description

Output: Number of Child and Family Team Meetings for FCCT clients during the measurement period.

Outcome: Percent of children served by the FCCT in Intensive Service Array who entered psychiatric residential treatment. This program was incorporated into 25067 program offer last year.

Legal/Contractual Obligation

State OHP-MHO Contract with Verity: Exhibit B Statement of Work Part II, b. Components of the Delivery System (1) Service Coordination and (8) Integrated Service Array (ISA) for Children and Adolescents and c. Integration and Coordination OAR 309-032-1260 for ICTS service coordination planning.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$828,182	\$0	\$830,853
Contracts	\$0	\$155,000	\$0	\$96,000
Materials & Supplies	\$0	\$9,886	\$0	\$16,074
Internal Services	\$0	\$103,458	\$0	\$124,496
Total GF/non-GF:	\$0	\$1,096,526	\$0	\$1,067,423
Program Total:	\$1,096,526		\$1,067,423	
Program FTE	0.00	8.50	0.00	8.50
Program Revenues				
Intergovernmental	\$0	\$1,096,526	\$0	\$1,067,423
Total Revenue:	\$0	\$1,096,526	\$0	\$1,067,423

Explanation of Revenues

\$963,423 - OHP Premium: Based on FY10 Rate per Client times number of clients as of 12/31/09

\$104,000 - State Mental Health Grant Child/Adoles MH Svc: Based on FY09-11 projected State Biennial Budget

Significant Program Changes

Last year this program was: #25067, Community Based MH Services for Children & Families
The Family Care Coordination Team program offer was included in FY10 offer 25067.

Lead Agency: County Human Services

Program Contact: Godwin Nwerem

Program Offer Type: Existing Operating

Related Programs: 25156A

Program Characteristics:

Executive Summary

Bienestar de La Familia (Wellbeing of the Family) is a multidisciplinary approach serving a large Latino community. Bienestar provides culturally specific, linguistically appropriate direct mental health and addiction treatment services to children, adolescents, adults and families at sites throughout Multnomah County. Qualified mental health professionals and an Addiction Specialist served 530 Hispanic children and families in their homes and in the community last year. Service sites include schools, Headstarts, CARES NW, and La Clinica Health Clinic. About 93% of individuals served are uninsured. Bienestar strives for health equity by providing services to traditionally underserved populations of Spanish speaking Latino families who experience significant barriers to service access.

Program Description

Bienestar mental health consultants provide mental health assessments, crisis intervention, individual, family and group treatment services, referrals and consultation. Four (2.0 FTE) Bienestar mental health consultants and an addictions specialist (.88 FTE) travel across the county to serve children and families within their homes, high school based health clinics, Early Childhood Headstart (60% Hispanic), Migrant Headstart (99% Hispanic), CARES NW and La Clinica Health Clinic.

The population served by CARES NW, a child abuse evaluation program, is composed of 22% (380) Hispanic children. There is a Hispanic population of more than 850 in the area surrounding La Clinica, the anchor health care program for homeless children and families. Bienestar mental health consultants and the addiction specialist collaborate with medical practitioners, community social service providers, domestic violence and gang intervention and prevention programs as well as Portland Police to ensure children and families receive support and medical care. Families and children get assistance with their mental health, domestic violence, social support, poverty, and substance abuse issues to improve their functioning in the community.

The Bienestar program is aligned with the School Age Policy and Early Childhood Frameworks as well as the Health Equity Initiative. Every family receiving Bienestar mental health services is assessed for the presence of domestic violence. Of those receiving mental health services 88% are uninsured. Staff assist families to apply for Oregon Health Plan and other supports. The mental health staff initiate consultation and coordination efforts to build cross cultural understanding among other service providers as well as with county staff. Purchase of this program offer plus the Bienestar social services offer (25156A) brings the program to the current level of funding.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total unduplicated children, families and adults served ¹	530	615	468	550
Outcome	% of uninsured children and families receiving services in Spanish ²	93	85	91	93

Performance Measure - Description

¹ Total unduplicated child, families and adults identified as receiving formal and informal mental health services. Data for number served by Alcohol and Drug staff not available this year due to staff changes.

² Percent of uninsured children and families from documented mental health services with a Bienestar code.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$257,776	\$0	\$252,607	\$0
Materials & Supplies	\$4,778	\$0	\$4,363	\$0
Internal Services	\$0	\$0	\$62,577	\$0
Total GF/non-GF:	\$262,554	\$0	\$319,547	\$0
Program Total:	\$262,554		\$319,547	
Program FTE	2.80	0.00	2.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$319,547 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25156B, Bienestar Mental Health Services
#25156B – Bienestar Mental Health Services included in this offer.

Lead Agency: County Human Services

Program Contact: Godwin Nwerem

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant, Measure 5 Education

Executive Summary

School Based Mental Health is an essential component of the mental health system of care for children and families. This program serves 924 children and teens with serious mental health disorders in over 88 school settings throughout the county. Mental health professionals provide culturally competent, family focused, evidence based treatment. Children and teens receive service that decreases the risk of hospitalization or other restrictive and costly services. Additional children with emotional and behavioral needs are helped through 12,381 preventative consultation contacts with school based health center staff and others that averted need for higher level of care. Sustainability efforts has been focused on improving the program's OHP billing reimbursement, which increased 30% in the last year.

Program Description

Mental health treatment is provided in schools to decrease barriers such as stigma, cost and transportation for 924 underserved families. This program reaches youth who have not accessed services in a mental health center and 47% of those served were children of color. Approximately 95% of the children served were uninsured or insured by the Oregon Health Plan.

School based mental health consultants provide crisis intervention, mental health assessment, individual, group and family treatment and clinical case management as well as interventions with schools to help manage a child's mental health disorder. Consultation on children's mental health is provided to school and school based health clinic staff as well as community providers. Mental health consultants are co-located in School Based Health Clinics when possible to provide seamless services. About 60% of the families receive linkage services of mental health screenings and referral to community mental health centers.

Locating mental health services in schools is a best practice and Multnomah County has been a leader in the nation by providing this program since 1967. Through this program children and teens who are at risk of harming themselves or others are identified and receive intervention. This is important because, in Oregon, suicide is the number two cause of death among young people. Earlier identification and treatment can divert children from needing higher cost and more restrictive services. This program meets a child's basic need for mental health and is congruent with the goals of the School Age Policy Framework. It is also a part of the Children's Mental Health Redesign.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total unduplicated children receiving mental health services.	800	825	924	950
Outcome	% of children receiving services showing improved school behavior & attendance ¹	80.0%	80.0%	87.0%	80.0%

Performance Measure - Description

¹ Improvements in school behavior and attendance are measures that reflect a child's overall success at home, in school and in the community.

Legal/Contractual Obligation

Revenue Contracts exist with Parkrose School District for \$10,000 and Centennial School District for \$75,000. All revenue contracts have expectations for School Based Mental Health Consultant FTE's to be provided.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$190,686	\$1,114,683	\$437,529	\$912,485
Materials & Supplies	\$4,209	\$22,091	\$6,565	\$25,008
Internal Services	\$117,716	\$114,748	\$87,820	\$45,947
Total GF/non-GF:	\$312,611	\$1,251,522	\$531,914	\$983,440
Program Total:	\$1,564,133		\$1,515,354	
Program FTE	2.23	11.01	4.02	9.22
Program Revenues				
Intergovernmental	\$0	\$1,251,522	\$0	\$983,440
Total Revenue:	\$0	\$1,251,522	\$0	\$983,440

Explanation of Revenues

\$575,176 - State Mental Health Grant Child/Adoles MH Svc: Based on FY09-11 projected State Biennial Budget
\$158,708- FQHC
\$164,556- FFS Service Receipts
\$10,000- Parkrose School District
\$75,000- Centennial School District
\$531,914 - County General Fund

Significant Program Changes

Last year this program was: #25075, School Based Mental Health
Contract with the Multnomah Educational Service District for \$78,710 ended on 6/09.
Loss of \$49,164 funding from the Health Department School Based Clinics is expected to occur as of July 1, 2010. This currently funds a .8 FTE.

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Culturally specific outpatient mental health services provide treatment for five underserved communities in our county (Asian, African-American, Eastern European, Latino and Native-American). These communities have encountered difficulty finding mental health treatment that incorporates their culture, tradition and language. These services provide culturally and linguistically relevant care for these populations. Some communities of color are also overrepresented in the criminal justice system. Approximately 400 individuals receive services.

Program Description

The system of care built and maintained by Multnomah County must reflect the demographics of those we serve. To ensure that all members of our community have treatment options that incorporate specific cultural needs, DCHS contracts for mental health services for individuals from five communities currently underserved or insufficiently served. Those communities are: Eastern European, African-American, Asian-American, Latino-American, and Native American.

Data suggests that members of the African-American and Native American communities are more likely than other populations to suffer from severe mental illnesses that require a more intensive level of care. African-Americans are four times more likely to be involuntarily placed in a hospital setting than members of other culturally specific groups. African-Americans are also overrepresented in jail and the criminal justice system.

The culturally specific services address mental health problems through early access to culturally and linguistically appropriate treatment. Early intervention can mitigate the need for expensive hospital, residential care, or crisis services. Treatment also reduces the risk of inappropriate incarceration or homelessness.

These mental health providers understand community cultural norms and have a relationship of trust with the communities they serve. These providers offer a wide variety of mental health services in a supportive and culturally appropriate setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Culturally Diverse Individuals Receiving Services ¹	410	383	400	400
Outcome	Culturally Specific Persons Served per 1000 Culturally Diverse in Population ²	2	2	2	2

Performance Measure - Description

¹ This total includes all persons served under this contract and does not include those culturally diverse persons served by Verity or in other programs.

² Service Rate Per 1000 Calculation- Numerator: Total unduplicated culturally diverse individuals served. Denominator: Total county census for similar groups taken from the American Community Survey estimates for 2008.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$1,266,900	\$0	\$1,292,239	\$0
Total GF/non-GF:	\$1,266,900	\$0	\$1,292,239	\$0
Program Total:	\$1,266,900		\$1,292,239	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$1,292,239 - County General Fund

Significant Program Changes

Last year this program was: #25078A, Culturally Specific Mental Health Services

This program offer includes a 2% inflationary increase of \$ 25,339 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The adult treatment continuum consists of outpatient addictions treatment including various counseling options, medication management and relapse prevention; residential treatment (intensive addictions services in a 24 hour setting); community recovery (aftercare services for clients learning to live sober); and a specialized program for severely addicted and multi-diagnosed, homeless clients. The continuum will serve about 5,500 clients next year. Research has shown that Oregon taxpayers save \$5.60 for every dollar spent on treatment.

Program Description

The overall goal of addiction treatment is to have as many clients as possible successfully complete treatment and maintain sobriety (average successful completion statewide is about 50%). Services are delivered throughout Multnomah County by a network of state licensed providers. These providers are culturally competent and many have bilingual staff. Outpatient treatment allows a client to work, go to school, attend job training, socialize and otherwise carry on a normal life. The system treats about 5,000 outpatient clients annually.

Residential treatment provides intensive services in a 24/7 setting with clients living in the treatment center during their course of treatment, usually for two to six months. Clients needing this level of care often have multiple failures in outpatient treatment, often related to the severity and length of their addiction, as well as risk factors like chronic unemployment and housing problems. Residential treatment serves about 500 clients annually.

Treatment helps clients shift from ambivalence and denial about their addiction to acceptance and incentive to change. Clients address issues that are barriers to recovery, and develop strategies and skills to overcome them. Providers also address the self sufficiency needs of each client through help with: parenting skills; stress and anger management; housing issues; independent living skills; referrals for physical and mental health issues; linkages to employment services; and recreation and healthy use of leisure time.

Community recovery programming provides a variety of sober social support activities for clients and their families, utilizing a community sited 'clubhouse' model.

This program supports recovery and a return to a healthy lifestyle by offering access to addictions treatment that addresses the negative consequences of alcohol and other drugs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number served in treatment (all levels)	4,700	5,500	5,200	5,500
Outcome	Percentage of clients who successful complete outpatient treatment ¹	55.0%	60.0%	60.0%	60.0%

Performance Measure - Description

¹ "Successful completion of treatment" is defined as achieving at least 2/3 of treatment plan goals and having 90 days sobriety. Successful completion of treatment has been repeatedly shown to help move people toward greater self-sufficiency by increasing their employability and income and reducing their criminal activities.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A D 61 is Adult Alcohol & Drug Residential Treatment Services and Service Element A-D 66 is Continuum of Care Services). Also, Local 2145 Beer and Wine tax revenues are provided to counties on a dedicated formula basis and are restricted to alcohol and drug services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$82,021	\$619,238	\$270,204	\$422,421
Contracts	\$2,724,554	\$4,558,199	\$2,612,974	\$8,037,682
Materials & Supplies	\$1,776	\$3,692	\$83,150	\$0
Internal Services	\$24,553	\$52,825	\$59,842	\$9,243
Total GF/non-GF:	\$2,832,904	\$5,233,954	\$3,026,170	\$8,469,346
Program Total:	\$8,066,858		\$11,495,516	
Program FTE	1.15	5.55	2.50	4.20
Program Revenues				
Intergovernmental	\$0	\$5,233,954	\$0	\$8,469,346
Total Revenue:	\$0	\$5,233,954	\$0	\$8,469,346

Explanation of Revenues

\$254,909- State Mental Health Grant Local Admin; \$71,015- State Mental Health Grant Special Projects; \$4,493,881- State Mental Health Grant A&D Residential Services; \$301,563- State Mental Health Grant Drug Residential Care; \$2,034,655- State Mental Health Grant A&D Continuum of Care Services; \$1,051,200- State Mental Health Grant A&D Residential Capacity Services; \$105,741- State Mental Health Grant Prevention Services: All Based on FY09-11 projected State Biennial Budget

\$156,383- Local 2145 Beer & Wine Tax Revenues

\$3,026,170- County General Fund

Significant Program Changes

Last year this program was: #25080A, Adult Addictions Treatment Continuum

This program offer includes a 2% inflationary increase of \$ 52,629 over FY10 for the County General Fund portion of contracted client services. FY10 funding increase from State's Adopted budgeted vs Governor's proposed budget. Increase approved via budget modification.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Gambling addiction treatment uses evidence-based practices in an outpatient setting to provide treatment to persons diagnosed with problem or pathological gambling. The county's community-based providers treat approximately 513 gamblers and their family members annually. Countywide data shows that problem gamblers and family members seeking treatment can access services in less than five days 99% of the time.

Program Description

Multnomah County's Problem Gambling Services are guided by a public health approach that takes into consideration biological, behavioral, economic, cultural, and policy factors influencing gambling and health. Gambling treatment and prevention services incorporate prevention, harm reduction and multiple levels of treatment by placing emphasis on quality of life issues for the gambler, family members and communities. Based on community norms (3% of problem gamblers seek treatment), 436 adults can be expected to access treatment each year in Multnomah County. This year, 443 gamblers enrolled in treatment (102% of projection). As noted, family participation is important and approximately 60 family members enrolled in treatment as well.

Multnomah County has one of the highest rates per capita (18 years and older) of lottery sales statewide. Approximately 74% of the gambling treatment clients report video poker as their primary gambling activity. Problem gambling treatment services are closely aligned to the county's Basic Living Needs priority by promoting healthy behaviors. The treatment focus is on relieving initial client stress and crisis, supporting the client and family members in treatment and assisting the family to return to a level of healthy functioning. Problem gambling treatment assists the gambler and family in managing money/finances, rebuilding trust within the family, learning gambling prevention techniques, and maintaining recovery.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Gamblers and family members accessing treatment annually ¹	513	550	500	500
Outcome	Gambler successful completion rate ²	34.0%	27.0%	32.0%	34.0%

Performance Measure - Description

¹'Gamblers and family members accessing treatment annually' means the number of problem and/or pathological gamblers completing enrollment and entering treatment annually.

² 'Successful completion rate' is defined as the gambling client having completed a minimum of 75% of the short-term treatment goals, completion of a continued wellness plan, and lack of engagement in problem gambling behaviors for at least 30 days prior to discharge.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A D 80 is Problem Gambling Prevention Services and Service Element A-D 81 is Outpatient Problem Gambling Treatment Services).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$9,714	\$19,722	\$0	\$33,818
Contracts	\$0	\$855,000	\$0	\$780,000
Materials & Supplies	\$252	\$512	\$0	\$0
Internal Services	\$2,649	\$5,379	\$0	\$2,183
Total GF/non-GF:	\$12,615	\$880,613	\$0	\$816,001
Program Total:	\$893,228		\$816,001	
Program FTE	0.10	0.20	0.00	0.30
Program Revenues				
Intergovernmental	\$0	\$880,613	\$0	\$816,001
Total Revenue:	\$0	\$880,613	\$0	\$816,001

Explanation of Revenues

\$36,000 - State Mental Health Grant Local Admin; \$60,000- State Mental Health Grant Gambling Prevention; \$720,000- State Mental Health Grant Gambling Treatment Services: All Based on FY09-11 projected State Biennial Budget

Significant Program Changes

Last year this program was: #25085, Addiction Services Gambling Treatment and Prevention

Last year this program was: #25085, Addiction Services Gambling Treatment and Prevention. Moved FTE from Administration # 25050 and utilizing grant funding to fund position. FY11 grant funding is expected to be reduced.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The alcohol and drug prevention program provides an array of services for children and families at high risk for substance abuse, school failure and juvenile justice problems. Prevention services include structured after-school activities (homework assistance, tutoring and home visits), a parent-child readership program, and culturally-specific youth leadership activities. These programs promote school success, family bonding, improved parenting skills and youth life skills. The aim is to reduce youth substance abuse, school failure and juvenile crime. The program is projected to provide over 5,000 prevention service contacts to over 250 participants.

Program Description

The structured after-school program for public housing residents is a long-standing collaboration with the Housing Authority of Portland (HAP), providing after-school clubs offering on-site homework help, socializing and skill building activities to 200 youth in public housing. The services at HAP housing sites also include tutoring, mentoring and family-support home visits. Most of the children served by the structured after-school program are ages 8-12.

In addition, two smaller culturally-specific programs are supported by this offer. An Asian teen leadership program provides youth leader community service projects. A Latino program runs a youth soccer team that encourages supportive parent involvement and engages team youth in pro-social activities and community projects. Both Asian and Latino programs offer activities ranging from regularly scheduled core group meetings of 10-12 youth and parents to larger one-time neighborhood events.

By directly addressing community risk factors, prevention reduces multiple problem behaviors and improves outcomes for children and families. This program strengthens partnerships with geographic coalitions and culturally-specific entities and uses natural helpers, volunteer organizations, professionals and cultural mentors to promote developmental assets and academic achievement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Youth served at public housing sites ¹	258	400	200	200
Outcome	Core group ² youth w/ improved behavior based on parent/teacher observation	91.0%	75.0%	75.0%	75.0%
Outcome	Core group youth w/ improved academic achievement	95.0%	75.0%	75.0%	75.0%

Performance Measure - Description

¹Public Housing measures are for the collaborative after-school program serving youth in public housing, including all after-school activities. Current year and next year targets were lowered to reflect cuts in staffing and service days resulting from the loss of a grant that previously supplemented these services.

²Intensive core group services will be provided to an average of 10 families at three sites. Outcomes of improved behavior (i.e. less disruptive, better attendance, fewer suspensions) and improved academic achievement are good predictors of reduced future substance abuse.

Legal/Contractual Obligation

Contractual obligation: This program is funded with federal substance abuse prevention resources and state general funds through the State DHS Addictions and Mental Health Division (AMH) contract. Program planning is developed based on AMH requirements and submitted in the "Biennial Implementation Plan" in conformance with the local Community Comprehensive Plan (SB555) and any other State Mental Health Grant Award requirements. Because Multnomah County accepts the State Mental Health grant, we are obligated to spend funds in accordance with regulations regarding State Service Element A-D 70, Prevention Services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$319,259	\$0	\$194,259
Total GF/non-GF:	\$0	\$319,259	\$0	\$194,259
Program Total:	\$319,259		\$194,259	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$319,259	\$0	\$194,259
Total Revenue:	\$0	\$319,259	\$0	\$194,259

Explanation of Revenues

\$194,259 State Mental Health Grant Prevention Services: Based on FY09-11 projected State Biennial Budget

Significant Program Changes

Last year this program was: #25086, Addiction Services Alcohol and Drug Prevention
FY10 funding decrease from State's Adopted budgeted vs Governor's proposed budget. Decrease approved via Budget Modification.

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Coordinated diversion includes three jail and/or hospital diversion programs for consumers with a serious mental illness. Three teams of mental health professionals work with the Community Court, Mental Health Court and Aid and Assist/Treat Until Fit programs. All three programs provide assertive, short term support for persons with serious mental illness, with the goal of connecting them with appropriate ongoing community treatment options. Staff working with the Community Court and Mental Health Court focus on jail diversion. Staff with the Aid and Assist/Treat Until Fit Program focus on avoiding or decreasing days of unnecessary psychiatric hospitalizations. In FY08-09 Community Court served 999 clients, Aid and Assist/Treat Until Fit served 195 clients, Mental Health Court opened 23 cases and served 19.

Program Description

The three coordinated diversion programs target persons with serious mental illness who are at risk of either entering or having lengthy stays in jail or hospitals unless provided additional treatment, support, and resources. The Community Court Program addresses quality of life crimes with a focus on restorative justice. Clients are able to participate in a variety of social services as an alternative to jail or community service.

Mental Health Court provides time-limited intensive case management services to persons involved in the criminal justice system while connecting them to community treatment, housing, and financial and medical entitlements. Staff provide ongoing monitoring and support for persons enrolled in Mental Health Court. Staff initiated services to 23 in FY08-09.

The Aid and Assist/Treat Until Fit Program is a pilot project with Marion and Lane Counties to increase diversion from the criminal justice system for persons charged with misdemeanors and ordered to undergo evaluation/restoration at the State Hospital. Staff provide evaluation of mental status and basic needs, time-limited case management and coordination of treatment services, housing, financial and medical entitlements, and social services.

The three diversion programs address the needs of residents with a mental illness who can be diverted from jail and/or the State hospital and into community services. Initial case management and coordination protects the legal and civil rights of these individuals, ensures appropriateness of resources and decreases the unnecessary expense of time in jail or the State Hospital.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of participants in Community Court	999	1,050	1,200	1,200
Outcome	% of participants in good standing or have successfully completed	57.0%	55.0%	60.0%	60.0%
Output	# of participants in Aid and Assist/Treat Until Fit	195	180	190	195
Outcome	% of participants discharged from hospital/jail to community treatment	56.8%	40.0%	65.0%	70.0%

Performance Measure - Description

¹ The outcomes measure staff effectiveness in diversion of clients from jail and hospital systems.

Legal/Contractual Obligation

No legal requirements

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$238,647	\$532,922	\$208,528	\$583,334
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$4,316	\$3,782	\$14,436
Internal Services	\$0	\$47,722	\$19,266	\$57,246
Total GF/non-GF:	\$238,647	\$584,960	\$231,576	\$655,016
Program Total:	\$823,607		\$886,592	
Program FTE	2.00	5.00	2.00	5.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$584,960	\$0	\$655,016
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$584,960	\$0	\$655,016

Explanation of Revenues

\$558,804 - State Mental Health Grant Non-Residential Adult: Based on FY09-11 projected State Biennial Budget

\$96,212 - State Mental Health Grant Local Admin

\$230,820 - County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #25088A, Coordinated Diversion for Persons with Mental Illness

Last year, this program was: #25088A & 25088B, Coordinated Diversion for Persons with Mental Illness. It included Mental Health Court, Community Court, Aid Assist/Treat Until Fit & Critical Time Intervention. The Critical Time Intervention Program was cut last year.

This offer includes the loss of 1.0 FTR Mental Health Counselor and the addition, within the DCHS constraint target, of 1.0 FTE Diversion Program Manager to oversee the operations and development of the three programs.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Detoxification and Supportive Housing are two vital steps to working towards long-term recovery and stability. Detoxification, a medically monitored inpatient service, is the primary entrance point into addiction services for many severely addicted and low-income persons. There are approximately 2,500 admissions to detoxification annually with an average successful completion rate of 75%. Supportive Housing is available for homeless addicts who have completed detoxification and are continuing treatment. The 50 Supportive Housing units can serve approximately 150 clients annually. Benefiting from both clinical and housing support, clients move from active addiction, through treatment and into the recovery world; and from homelessness, through supportive housing and into permanent housing.

Program Description

Alcohol and drug detoxification medically stabilizes a highly vulnerable and diverse client population. It prepares them for further alcohol/drug treatment and connects them to other services needed to resolve homelessness and other health issues. Supportive Housing greatly increases post-detoxification treatment retention rates and promotes recovery. After detoxification, Supportive Housing addresses two interwoven challenges: without housing, clients lack the stability necessary to address the problems that lead to homelessness, and without supportive services, the client is likely to remain homeless due to unaddressed addiction issues.

Detoxification beds provide services 24 hours-a-day, 7 days-a-week. Clients receive prescribed medication to ease withdrawal symptoms and acupuncture to reduce physiological stress so they are more likely to complete the process. The program includes an integrated medical clinic with primary care and dual-diagnoses services. Detoxification is provided in a culturally competent manner that includes a variety of services: counseling and case management, physical and mental health care, housing resources (permanent housing, rent assistance, eviction prevention), food and transportation, and economic independence (job training, employment referrals, benefits eligibility screening).

After detoxification, homeless clients who are entering outpatient treatment are referred to supportive housing services. Supportive Housing (\$16 per unit per day) is an evidence based, low cost resource when compared to inpatient hospitalization (\$700+ per day) or adult residential treatment (\$106 per day) and we can provide less restrictive/expensive outpatient treatment while the individual is in Supportive Housing. Each of the fifty supportive housing units can house two to three clients per year (3-4 month stays). Clients are helped by Housing Support Specialists to access key services that promote health, recovery, stability and self-sufficiency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of admissions annually to detoxification ¹	2,537	2,530	2,642	2,201
Outcome	Percentage of supportive housing unit utilization ²	91.0%	91.0%	91.0%	91.0%

Performance Measure - Description

¹ A person who completes the enrollment process and enters detoxification is an admission. There can be multiple admissions for a person annually.

² Average length-of-stay in supportive housing is 14-15 weeks. Supportive housing increases post-detoxification treatment retention rates, so it is important that the supportive housing units are utilized to their fullest extent. Our outcome measures the annual utilization rate.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A-D 66 is Continuum of Care Services). Also, Local 2145 Beer and Wine tax revenues are provided to counties on a dedicated formula basis and are restricted to alcohol and drug services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$682,376	\$1,878,359	\$1,037,166	\$1,878,359
Total GF/non-GF:	\$682,376	\$1,878,359	\$1,037,166	\$1,878,359
Program Total:	\$2,560,735		\$2,915,525	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$1,878,359	\$0	\$1,878,359
Total Revenue:	\$0	\$1,878,359	\$0	\$1,878,359

Explanation of Revenues

\$1,459,442 State Mental Health Grant Continuum of Care Services: Based on FY09-11 projected State Biennial Budget
\$418,917- Local 2145 Beer & Wine Tax Revenues
\$1,037,166 County General Fund

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #25090, Addictions Detoxification and Post-Detoxification Housing

This program offer includes a 2% inflationary increase of \$ 15,238 over FY10 for the County General Fund portion of contracted client services.

Program # 25091A - Sobering

Version 4/21/2010 s

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sobering program provides a safe, secure holding environment for persons publicly intoxicated due to alcohol or drug abuse. As these individuals regain their functionality, staff encourages them to seek further care. The Sobering program has more than 11,000 annual admissions.

Program Description

The Sobering program is a multi-jurisdictionally funded community resource that operates 24 hours per day, seven days per week. The program provides special emphasis on ethnic minorities, homeless people, and women. Staff persons are appropriately licensed and credentialed (such as Emergency Medical Technicians) and are knowledgeable about acute alcohol/drug intoxication and emergency first aid techniques. The Sobering program serves more than 11,000 clients annually. The average length of stay is 5.5 hours.

The Sobering program serves a public safety function by providing a medically monitored environment in which these individuals become responsive to their surroundings while they are protected from abuse and neglect. This program reduces the use of critical and finite police, fire and emergency services. It saves the City police approximately 900 bookings (and associated costs) per month. The Sobering program includes the CHIERS (Central City Concern Hooper Inebriate Emergency Response Service) mobile outreach van, funded by the City of Portland, to transport intoxicated persons to the program.

The Sobering program also provides a behavioral health function by providing a point of intervention for these publicly intoxicated persons. Before the individual is released, staff gives them information about chemical dependency, alcohol and drug treatment options, and access to additional health care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total Admissions	10,948	11,000	10,706	11,000
Outcome	Percentage of clients that successfully discharge ¹	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

¹ A successful discharge includes: a) no deaths in sobering (the program had one death three years ago); and b) clients are cognizant of surroundings and no longer in immediate danger of harm to self or others.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$468,812	\$0	\$477,722	\$0
Total GF/non-GF:	\$468,812	\$0	\$477,722	\$0
Program Total:	\$468,812		\$477,722	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$477,722 County General Fund

Significant Program Changes

Last year this program was: #25091, Sobering

This program offer includes a 2% inflationary increase of \$ 9,367 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

The Sobering program provides a safe, secure holding environment for persons publicly intoxicated due to alcohol or drug abuse. As these individuals regain their functionality, staff encourages them to seek further care. The Sobering program has more than 11,000 annual admissions.

This scale-up reflects last year's County/City agreement to assist the Sobering program by helping to replace a \$300,000 annual contribution from local hospitals. The hospital contributions are ending in fiscal year 2009-2010. The \$150,000 represents the County's portion of that agreement.

Program Description

The Sobering program is a multi-jurisdictionally funded community resource that operates 24 hours per day, seven days per week. The program provides special emphasis on ethnic minorities, homeless people, and women. Staff persons are appropriately licensed and credentialed (such as Emergency Medical Technicians) and are knowledgeable about acute alcohol/drug intoxication and emergency first aid techniques. The Sobering program serves more than 11,000 clients annually. The average length of stay is 5.5 hours.

The Sobering program serves a public safety function by providing a medically monitored environment in which these individuals become responsive to their surroundings while they are protected from abuse and neglect. This program reduces the use of critical and finite police, fire and emergency services. It saves the City police approximately 900 bookings (and associated costs) per month. The Sobering program includes the CHIERS (Central City Concern Hooper Inebriate Emergency Response Service) mobile outreach van, funded by the City of Portland, to transport intoxicated persons to the program.

The Sobering program also provides a behavioral health function by providing a point of intervention for these publicly intoxicated persons. Before the individual is released, staff gives them information about chemical dependency, alcohol and drug treatment options, and access to additional health care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total admissions	10,948	10,000	10,706	11,000
Outcome	Percentage of clients that successfully discharge ¹	100	100	100	100

Performance Measure - Description

These program measures are for the entire Sobering program and duplicate the measures in the base program offer, 25091A. It is not possible to break out in any meaningful way the particular admissions or outcomes purchased by this offer alone.

¹ A successful discharge includes: a) no deaths in sobering (the program had one death three years ago); and b) clients are cognizant of surroundings and no longer in immediate danger of harm to self or others.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$150,000	\$0
Total GF/non-GF:	\$0	\$0	\$150,000	\$0
Program Total:	\$0		\$150,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$150,000 of one-time-only general funds.

The majority of funding for the Sobering program is contained in program offer 25091A.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #25091, Sobering

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program provides a continuum of youth outpatient and residential addictions treatment as well as two culturally-specific intensive outpatient service packages for high-risk Latino youth and African-American youth and their families; and Alcohol and Drug Free housing resources for families in which the adult parent(s) are in early addiction recovery. In 2010-11, 250 youth will be provided outpatient treatment services, about 40 youth will receive residential treatment, and a minimum of 100 families will receive housing supports in recovery-focused housing communities.

Program Description

Youth alcohol and drug treatment focuses on the developmental issues of youth up to age 18, as well as older transition-age adolescents, to intervene in the immediate and long-term consequences of substance abuse. Our youth treatment continuum funds both outpatient and residential services, and reflects collaboration with schools and juvenile justice services. Our youth outpatient services include "generic" youth slots and two culturally-specific intensive service packages for Latino and African-American youth. Most youth who fall within our targeted population (youth through age 18 whose families' income is less than 200% of Federal Poverty Level) will qualify for the Oregon Health Plan (OHP, Medicaid), but since they may not be insured at time of treatment enrollment, our slots allow for immediate treatment access and serve as bridge funding until OHP enrollment is complete. Our slots also provide for developmentally-appropriate treatment for transition age older adolescents (19 or older) who are uninsured by OHP.

Some youth need a higher level of care, and youth residential treatment addresses the needs of some of the most vulnerable and at-risk County adolescents, a subset of whom have significant mental health issues. Youth residential treatment is funded by a mix of County General Fund and state funds: the County sends County General dollars to the State Addictions and Mental Health Division, where dollars are Medicaid-matched (more than doubling the funds) and contracted via the State back to a Multnomah County provider agency.

The Family Alcohol and Drug-Free Network (FAN), a collaboration of community providers, includes 88 units of long-term transitional housing for families who are rebuilding their lives following the devastation of their addictions. These housing communities provide a clean, safe and sober living environment in which parents can raise their children and in which new recovery principles are put into practice. This offer funds an array of services aligned for FAN families -- including rent assistance, family mentoring, and housing case management -- to support recovery and build family stability, economic self-sufficiency, healthy community involvement and success in permanent housing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Youth assessed and entered into treatment ¹	450	450	300	250
Outcome	Percentage of youth successfully completing treatment ²	75.0%	75.0%	75.0%	75.0%
Output	Number of households served in housing services	100	100	100	100
Outcome	Percentage of families that move into long term permanent housing	52.0%	53.0%	53.0%	53.0%

Performance Measure - Description

¹ Reduced numbers of youth in outpatient treatment reflects a change in how our County funds are used: Due to the recent greatly increased enrollment of youth into the Oregon Health Plan, fewer County slots are needed, and those slots are now used principally as bridge funding until OHP enrollment is complete, with a secondary focus on use of slots to provide developmentally-appropriate treatment for transition age older adolescents (19 or older) who are uninsured by OHP.

² Successful completion includes attaining treatment plan goals and maintaining sobriety.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A-D 60 is Special Projects and Service Element A-D 66 is Continuum of Care Services). Also, Local 2145 Beer and Wine tax revenues are provided to counties on a dedicated formula basis and are restricted to alcohol and drug services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$403,060	\$510,984	\$272,941	\$863,552
Total GF/non-GF:	\$403,060	\$510,984	\$272,941	\$863,552
Program Total:	\$914,044		\$1,136,493	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$510,984	\$0	\$863,552
Total Revenue:	\$0	\$510,984	\$0	\$863,552

Explanation of Revenues

\$308,627 - State Mental Health Grant A&D Special Projects; \$530,225 State Mental Health Grant A&D Continuum of Care:
All Based on FY09-11 projected State Biennial Budget
\$24,700- Local 2145 Beer & Wine Tax Revenues
\$272,941 County General Fund

Significant Program Changes

Last year this program was: #25094A, Family and Youth Addictions Treatment Continuum

Last year this program was offered under #25094A, #25094B, and #25094C "Family and Youth Addictions Treatment Continuum" as we were responding to uncertain State funding by scaling offers. As noted above, we are reducing the number of youth slots being requested as a result of greatly increased OHP Plus enrollment among Multnomah County youth.

This program offer includes a 2% inflationary increase of \$ 7,925 over FY10 for the County General Fund portion of contracted client services.

Program # 25096 - Sexual Offense & Abuse Prevention

Version 4/21/2010 s

Lead Agency: County Human Services

Program Contact: Godwin Nwerem

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

This program provides treatment services for children and youth who are exhibiting significant sexual reactivity and/or who are sexually predatory. There were 100 youth served by this program in FY09. 98% of youth served do not re-offend within six months after treatment in this program. Medically necessary services are funded through Multnomah County Verity Mental Health Outpatient Services for children while non-medicaid reimbursable services are funded through county general fund contained in this offer. Empirical evidence shows that this model reduces recidivism and helps the youth acquire prosocial skills needed for successful transition to productive adult life style.

Program Description

Sexual Offense and Abuse Prevention Program/Responsible Adolescent and Parent Program (SOAP/RAPP) is a blended funding arrangement between the Department of Community Justice and the Department of County Human Services to provide treatment services. This program provides outpatient clinical treatment services to children who are at risk for sexual offense and to adolescents who are sex offenders, approximately 100 total served. It is designed to prevent them from requiring a more intensive and costly level of care which includes residential treatment or incarceration. Without treatment, there is a high risk that the individuals served by this program will offend or re-offend and establish a pattern of long-term behaviors that put the community and themselves at risk. There is an intensive family education and group support component to the full service array of treatment for the child and family to decrease the likelihood of the child re-offending. The goal of the program is to maintain the child in the least restrictive, most clinically and culturally appropriate level of care, preferably in the community. Many of these individuals have co-occurring disorders which further complicate treatment if not served in such a specialized treatment program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total individuals served ¹	100	132	97	100
Outcome	Percent of youths that do not re-offend within six months after treatment ²	100.0%	98.0%	100.0%	100.0%

Performance Measure - Description

¹ Number of unduplicated children and youth who received at least one Sexual Offense and Abuse Prevention treatment service during the measurement period.

² The difference between the number of discharges from the program and the number of children and youth who sexually reoffend divided by the number of discharges from the program for the measurement period.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$100,000	\$250,000	\$200,000	\$0
Total GF/non-GF:	\$100,000	\$250,000	\$200,000	\$0
Program Total:	\$350,000		\$200,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$250,000	\$0	\$0
Total Revenue:	\$0	\$250,000	\$0	\$0

Explanation of Revenues

\$200,000 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25096, Sexual Offense and Abuse Prevention

Since last year, this program funding sources has been clarified to comply with medicaid rule on reimburseable services provided to this population.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Family Involvement Team (FIT) for Recovery program is a team effort among alcohol and drug treatment providers, social service agencies, and the Family Dependency Court to connect parents with an allegation of child abuse or neglect with drugs and/or alcohol involved to appropriate treatment. Last year, the FIT for Recovery program connected 887 clients entering Family Dependency Court with addictions treatment as expeditiously as possible and provided enhanced services to keep them in treatment.

Program Description

The FIT for Recovery core team, housed at the Family Dependency Court, works with Child Welfare parents and their children until they enter addictions treatment. Additional team members located at the five treatment providers begin working with the parent and their children once the parent and/or the parent and child enter treatment. Staff at the treatment agencies provide the family with support services including case management, family therapy, and wrap around services to assist the client to remain successful in treatment. A five-year, federally funded grant enables FIT for Recovery to 1) expand the number of Child Welfare clients that can access alcohol and drug treatment, and 2) provide enhanced and previously unavailable aftercare and parent mentoring services to those clients. By accepting services, parents are demonstrating to the state Department of Human Services (DHS) Child Welfare that they are recognizing that drugs or alcohol are affecting their abilities to parent effectively and are willing to take steps to become effective parents. FIT partners include: DHS Child Welfare, Family Dependency Court, Lifeworks NW, Cascadia, NARA, Central City Concern, Volunteers of America and CODA.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of eligible parents accepting FIT services	59.5%	59.0%	58.0%	60.0%
Outcome	Average time from screening to treatment	26	28	24	24

Performance Measure - Description

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, it is obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A-D 60 is Special Projects and Service Element A-D 66 is Continuum of Care Services).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$87,966	\$0	\$25,000
Contracts	\$0	\$829,886	\$0	\$1,663,496
Materials & Supplies	\$0	\$140	\$0	\$0
Internal Services	\$0	\$43,922	\$0	\$35,675
Total GF/non-GF:	\$0	\$961,914	\$0	\$1,724,171
Program Total:	\$961,914		\$1,724,171	
Program FTE	0.00	0.60	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$21,493	\$0	\$18,285	\$0
Intergovernmental	\$0	\$961,914	\$0	\$1,724,171
Total Revenue:	\$21,493	\$961,914	\$18,285	\$1,724,171

Explanation of Revenues

\$272,436 - State Mental Health Grant A&D Special Projects; \$ 723,560 State Mental Health Grant A&D Continuum of Care:
All Based on FY09-11 projected State Biennial Budget
\$728,175 Child & Family ACYF Federal Grant based on year 3/4 NGA

Significant Program Changes

Last year this program was: #25098A, Enhanced Family Involvement Team
FY10 funding increase from State's Adopted budgeted vs Governor's proposed budget. Increase approved via budget modification.

Division Overview

The mission of the Community Services Division (CSD) is to align services in order to create systems of support that impact poverty and increase academic success. Core services within the Division are identified in three areas: Energy; Homelessness and Housing; and Anti-Poverty/Prosperity.

A variety of services and supports addressing a range of prevention, intervention, and treatment are made available to the more than 55,000 households in the community that meet federal poverty guidelines. This is achieved through a mix of contracted services provided by non-profit social service organizations, direct services provided by county staff, and involvement with community initiatives. The division is the Community Action Agency for Multnomah County.

Forty-five percent of Portland households pay more than 30% for housing (cost burdened) vs. the national average of 36%. Workers with a full-time job at minimum wage cannot afford apartments of any size at fair market rate in the metro area without being cost burdened (more than 30% of their income).

This is the environment in which the division conducts its work. Current need for services far outstrips available resources, with no end in sight. The situation calls for new strategic thinking, leadership, action and investment - particularly in the area of economic development related to human capital.

The Division's work over the past year - Energy Paperless System, Homeless Benefits Recovery Project, 30 Families in 30 Days, and continuing collaboration at the local, regional, and state levels shows the new approaches to serve the current and future needs of those most affected by the recession.

Community Services Administration

- 25118 Administration

Energy

- 25119 Energy Services

Anti-Poverty/Prosperity

- 25123A-B Youth Gang Prevention
- 25127 Court Care
- 25137 Native American Child Development
- 25139 Anti-Poverty Services

Homeless and Housing

- 25114A-B Bridges to Housing
- 25115 Homeless Benefits Recovery
- 25120 Homeless Family Shelter System
- 25124 East County Homeless Outreach
- 25133 Housing Stabilization
- 25134 Family Warming Center
- 25136A Homeless Youth System
- 25138 Runaway Youth
- 25140 Housing

Significant Changes

The following describes the significant budget changes that impacted the division.

In order to address the growing need for assistance with basic needs, seek greater efficiency and effectiveness of current investments, and work to build the systems of care that lead to greater prosperity for the county's low-income households, a number of changes to the division's program offers were made. These include:

1. Housing and case management services for teen parents and their children that will double current system capacity;
2. Capacity to respond to increased requests for technical assistance from faith based communities seeking to serve the homeless;
3. Multi-family housing weatherization projects funded by federal stimulus - doubling both staff and number of projects; and,
4. A pilot prosperity project funded by Federal stimulus that leverages county contracted funds at a ratio of 2:1 through collaboration with WorkSystems, Inc., Portland Housing Bureau and the Housing Authority of Portland.

Measuring Success

Despite challenges related to the measurement of social service impact in general, and the chronic lack of resources necessary to evaluate the impact of services due to on-going reductions in administration, the division has worked to align measures across programs and jurisdictional partners in order to assess impact of housing investments. All division housing programs track the rate of safe, stable housing retention at six, nine, and 12 months after program exit - regardless of population or service system. This is a good measure of initial stability for households. Average retention rate over 80%.

The Division also tracks increases in household income over the course of service involvement for those receiving case management services - a good measure of household gains made on the path to self-sufficiency.

Finally, through participation with initiatives such as the Greater Portland Indicators Project and Oregon Thrives, the Division seeks to create regional measures of prosperity that provide the Board of Commissioners and other elected officials with meaningful data that guides and focuses current and future investments towards activity that creates long-term prosperity for the community.

County Human Services

Community Services

fy2011 adopted budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25114A	Bridges to Housing	\$239,516	\$0	\$239,516	0.00
25114B	Bridges to Housing - Scale	228,000	0	228,000	0.00
25115	Homeless Benefit Recovery Project	401,265	0	401,265	0.00
25118	Community Services Administration	809,572	0	809,572	6.50
25119	Energy Services	331,985	19,745,933	20,077,918	20.46
25120	Homeless Family Shelter System	295,000	0	295,000	0.00
25123A	Youth Gang Prevention	334,401	51,923	386,324	1.00
25123B	Youth Gang Prevention - Scale	937,878	0	937,878	0.00
25124	East County Homeless Outreach	75,000	0	75,000	0.00
25127	Court Care	28,673	28,110	56,783	0.00
25133	Housing Stabilization for Vulnerable Populations	1,503,738	626,561	2,130,299	4.00
25134	Family Warming Center	153,000	0	153,000	0.00
25136A	Homeless Youth System	2,142,163	1,104,048	3,246,211	1.33
25137	Native American Child Development Services	38,604	0	38,604	0.00
25138	Runaway Youth Services	744,054	189,475	933,529	0.17
25139	Anti-Poverty Services	572,370	2,888,006	3,460,376	1.00
25140	Housing	156,884	512,016	668,900	1.54
Total		\$8,922,103	\$25,146,072	\$34,138,175	36.00

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Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs: 25114B

Program Characteristics:

Executive Summary

Bridges to Housing would help at least 70% of families served (28) maintain their housing six months after exit, thus reducing their reliance on County services.

Bridges to Housing (B2H) provides 40, high resource using homeless families with intensive case management, permanently affordable housing and childcare resources. High resource using homeless families have no permanent place to live, have at least one child under the age of 18, use a large amount of county-funded services, interact with several service systems at the same time, and have serious barriers that cause them to be excluded from housing. The 139 Bridges to Housing units all were developed with funding from the city of Portland and state of Oregon, and have permanent rent assistance provided by the Housing Authority of Portland. County funds provide support services to families living in these units.

Program Description

Bridges to Housing (B2H) was developed to solve a problem facing a challenging group of homeless families served in our County. While most homeless families experience homelessness due to short-term economic reasons, a subset of families have such serious problems that they cannot be housed without permanent rent assistance and a period of intense services. B2H case managers work with no more than fifteen families at a time to move them into a B2H housing unit, prevent them from losing their housing, prevent the children from being removed and help them obtain the services needed to attain their goals.

County funds serve 40 B2H families currently in housing, and leverage funds from city of Portland and state of Oregon to build and maintain the housing; \$6,000 per family per year in rent assistance funds, \$4,500 per family per year in childcare funds, and \$958,000 to date in matching funds from private foundations. B2H uses a holistic approach focused on coordinated service addressing multiple and complex needs. A typical B2H family is a single mother with one or more children, often fleeing domestic violence, fighting with mental health or addictions issues, and struggling to provide for the basic needs of her child(ren). Most B2H families have poor rental histories, very low income, minor criminal convictions and bad credit, making it impossible for them to lease apartments without B2H. While B2H families use services from multiple county systems, their inability to access housing causes those services to be ineffective and poorly coordinated. B2H provides housing units to this very difficult to house population, and case managers coordinate services across service systems, increasing their efficiency and effectiveness.

B2H families are expected to become successful renters, be less likely to have their children removed and placed in foster care, more likely to have their children succeed in school, less likely to have episodes of domestic violence and less likely to be involved in the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of high resource using homeless families served over 2 years ¹	124	40	40	40
Outcome	% of families served that remain in permanent housing 6 months after exit ²	0.0%	70.0%	70.0%	70.0%

Performance Measure - Description

¹ The way that we have calculated the number of families served has changed- for the purpose of the program offer, the number of households served has been adjusted to reflect just those funded by the offer. We have 139 total units, this offer will support 40 of those units.

²Permanent housing is long-term community-based housing, with attached appropriate support services where an individual can stay without time limit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$234,820	\$0	\$239,516	\$0
Total GF/non-GF:	\$234,820	\$0	\$239,516	\$0
Program Total:	\$234,820		\$239,516	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$239,516 - County General Fund

Significant Program Changes

Last year this program was: #25114A, Bridges to Housing

There are no significant changes to this program offer.

This program offer includes a 2% inflationary increase of \$ 4,696 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services
Program Offer Type: Innovative/New Program
Related Programs: 25114A

Program Contact: Mary Li

Program Characteristics:

Executive Summary

This offer funds an additional 40 high resource using homeless families currently receiving services through Bridges to Housing (B2H). County funds will provide the full package of B2H support services - intensive case management, permanently affordable housing, and childcare resources to 80 of a total 139 households currently enrolled. Services are provided for the balance of households through on-going utilization of initial funding, leverage of City of Portland funds, and the B2H Collaboration fundraising efforts.

This is the second of three anticipated requests to build permanent, on-going funding for B2H following the initial, one-time-only investment of \$1 million dollars of County General Funds (CGF).

The total 139 B2H housing units all were developed with funding from the City of Portland and State of Oregon, and have permanent rent assistance provided by the Housing Authority of Portland. Loss of these units to a less challenged population will represent a significant negative impact to the City of Portland/County 10 Year Plan to End Homelessness efforts, for homeless families.

At least 70% (28) of families served will maintain their housing, thus reducing their reliance on County services.

Program Description

Bridges to Housing (B2H) was developed to solve a problem facing a challenging group of homeless families served in our County. While most homeless families experience homelessness due to short-term economic reasons, a subset of families have such serious problems that they cannot be housed without permanent rent assistance and a period of intense services.

The County made an initial investment of one-time-only funds to develop and implement the original program. Having achieved documented success with a very challenging population, the work to build permanent funding and on-going funding is necessary in order to not lose precious family size units to households less challenged than current B2H families.

A typical B2H family is a single mother with one or more children, often fleeing domestic violence, fighting with mental health or addictions issues, and struggling to provide for the basic needs of her children. Most B2H families have poor rental histories, very low income, minor criminal convictions and bad credit. These are families who would be unable to be housed through any other means, leaving them at the mercy of predatory landlords, doubled up and migratory, or in their cars or camping - with resultant negative impacts to both adults and their children.

\$958,000 to date in matching funds has been raised for the four County collaborative project. The County's share of these funds continues to play an important role in overall program funding, but is inadequate to meet the need of all 139 units once initial funds have been exhausted.

B2H families are expected to become successful renters, be less likely to have their children removed and placed in foster care, more likely to have their children succeed in school, less likely to have episodes of domestic violence, and less likely to be involved in the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	High resource using homeless families served over two years	0	0	0	40
Outcome	% of families served that remain in permanent housing six months after exit ¹	0.0%	0.0%	0.0%	70.0%

Performance Measure - Description

Permanent housing is long-term community-based housing, with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$228,000	\$0
Total GF/non-GF:	\$0	\$0	\$228,000	\$0
Program Total:	\$0		\$228,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$228,000 of one-time-only general funds.

Significant Program Changes

Last year this program was:

Program # 25115 - Homeless Benefit Recovery Project

Version 3/05/2010 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Homeless Benefits Recovery Project (HBR) utilizes a proven program model to assist 120 chronically homeless individuals with mental illness, addictions and disabilities in accessing federal benefits, such as Social Security Disability Insurance (SSI/SSDI), and services to which they are entitled but have been unable to receive because their disabilities prevent them from successful navigation of the appeals system. Locally, only 11% of those eligible receive benefits.

HBR is a tested, evidence based program that anticipates a 50-70% success rate in gaining benefits for eligible individuals.

Program Description

Homeless Benefits Recovery (HBR) provides benefits eligibility determination, systems advocacy and short-term case management to approximately 120 individuals annually who are Multnomah Treatment Fund eligible. The Multnomah Treatment Fund is a County General Fund (CGF) program serving a limited number of individuals with mental illness without insurance or benefits.

HBR services include: eligibility screening, appeals process advocacy, case management, and medical and other documentation to individuals evaluated to be potentially eligible while the appeals process continues. In the first year of service, approximately 90 Multnomah Treatment Fund eligible clients will be served.

Studies estimate that as many as 60% of those living on the streets are living with disabilities. Often, the nature of those disabilities makes it impossible for an individual to successfully complete the benefits eligibility process. Nationally, 60% of all applications for assistance are denied at first request. The average wait time between first application and receiving assistance is 30 months. Without those benefits, individuals are either without services and utilizing expensive, locally funded safety net services – jail, hospital/medical care, other safety net services – or have their treatment paid for with scarce local community (non-federal) funds. Providing this unreimbursed care creates significant impact on the County's General Fund.

HBR provides intervention and coordination of services, and assures care for vulnerable members of the community. HBR targets those who would potentially not be on the County's caseload if they had access to the benefits for which they are eligible, or those currently on the County's caseload and whose cost of care is not reimbursed. Local estimates identify 39% of the chronic homeless population is eligible for SSI/SSDI as a result of mental illness and 46% eligible as a result of their physical health. Benefit recovery efforts are a key strategy of the local 10 Year Plan to End Homelessness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of chronic homeless individuals with disabilities served ¹	0	120	60	120
Outcome	% of individuals served who receive benefits	0.0%	0.0%	40.0%	50.0%

Performance Measure - Description

¹ Services began January 2010.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$393,397	\$0	\$401,265	\$0
Total GF/non-GF:	\$393,397	\$0	\$401,265	\$0
Program Total:	\$393,397		\$401,265	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$401,265 - County General Fund

Significant Program Changes

Last year this program was: #25115A, Homeless Benefits Recovery Pilot Project

There are no significant changes to this program offer.

This program offer includes a 2% inflationary increase of \$ 7,868 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Community Services Division Administration (CSA) ensures that all requirements for divisional operation are maintained to county, state, and federal standards.

CSA is responsible for providing, contracting for, and/or coordinating the County's investments in three core service/policy areas, Energy, Homelessness and Housing, and Anti-Poverty/Prosperity.

Division supported services are provided to more than 26,000 unduplicated Multnomah County citizens annually. The division also functions as the county's legislatively mandated Community Action Office.

Program Description

Managing the work of 34 FTE, CSA effectively administers a package of direct services, contract services and community initiatives representing more than \$34 million dollars investment of county, state, and federal funds.

As the county's Community Action Office, CSA provides leadership for anti-poverty and prosperity efforts, including the Poverty Elimination Framework, the 10 Year Plan to End Homelessness, the Greater Portland Indicator Project, and Oregon Thrives. CSA collaborates in community efforts to create prosperity for all county citizens through key partnerships with local, regional, and statewide public, private and community stakeholders including consumer, business, faith, jurisdictional and others.

CSA provides leadership through formal and informal provider relationships; staffing of and participation on oversight committees such as the Homeless Youth Oversight and the Short-Term Rent Assistance System; and collaborative work on local, regional and statewide initiatives such as Oregon Thrives and the Greater Portland Indicator Project.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	% of staff attending at least one skill bldg/pro development training session ¹	100.0%	100.0%	100.0%	0.0%
Outcome	% of stakeholders expressing satisfaction with services received	75.0%	80.0%	51.4%	60.0%
Output	% of staff attending at least 10 hours of skill bldg/pro development training	0.0%	0.0%	0.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

¹ This output measure is being discontinued in favor of a new measure, which identifies the percentage of staff attending at least 10 hours of training annually.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$565,407	\$116,933	\$653,867	\$0
Contracts	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$26,023	\$3,037	\$24,359	\$0
Internal Services	\$93,655	\$31,891	\$128,346	\$0
Total GF/non-GF:	\$688,085	\$151,861	\$809,572	\$0
Program Total:	\$839,946		\$809,572	
Program FTE	5.50	0.60	6.50	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$151,861	\$0	\$0
Total Revenue:	\$0	\$151,861	\$0	\$0

Explanation of Revenues

\$809,572 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25118, Community Services Division Administration

1.0 FTE Program Development Specialist Senior position has been added in FY11 to this program offer. The addition of this position is necessary due to the increased levels of state and federal funding over the past several years that has created a divisional budget of significant size and scope. With this growth comes the need for increased divisional capacity for program and grant reporting, and to provide for a liaison function between the division and DCHS Business Services in the areas of finance, budget and contracts. This position was created through re-purposing of an existing position from Energy Services (25119) and is funded within the current County General Fund constraint.

No net increase to the overall division FTE or County General Fund is created as a result of this change.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Energy Services (ES) ensures that approximately 23,000 fixed and low-income households have access to safe and sufficient energy in their homes. In FY07-08, this program offered weatherization (WX) repair and replacement to approximately 788 households, and direct utility payments to approximately 22,000 households, along with energy education, case management, and other services to help households manage and pay for their energy costs. Services prevent utility shutoff for vulnerable households. Services are primarily tax and rate payer funded by the state and federal government.

According to an Oregon Housing and Community Services (OHCS) study, services create \$1.78 of economic activity within the county for every \$1 invested in WX.

Program Description

Weatherization repair and replacement provides energy use audits, weatherization, furnace repairs and replacement, and appliance replacement to fixed and low-income households; county staff and vendors provide services. In FY 08-09, more than 86,000 households were income eligible for service; of those, 788 were served.

Energy payment assistance works through nine community agencies to make utility payments for fixed and low-income households. In FY 08-09 more than 86,000 households were income eligible for service; of those, 22,000 were served. Services are part of the SUN Service System (SUNSS), a countywide integrated and coordinated system of care for school-age youth and their families.

Energy Education helps fixed and low-income households understand their energy use and provides the tools - such as light bulbs, window stripping and showerheads - necessary to better control energy expenses. All households receiving Energy Services receive education on how to reduce energy costs. Case management supports self-sufficiency for up to 90 households annually.

Energy services contribute to reducing the number of households living in poverty by increasing household self-sufficiency and improving local economic conditions through energy conservation. Energy costs disproportionately affect low-income households. The Department of Energy (DOE) estimates low-income households pay an average of 12.6% of their income for energy expenses compared with 2.7% for the average household. In some fixed income households, energy costs can reach as high as 35%. DOE estimates WX households save an average \$274.00 annually in energy costs.

WX provides jobs for local contractors and revenue for businesses who supply materials, and indirectly creates another 1.25 jobs in Oregon for every administrative position funded. National research indicates that WX has multiple "non-energy related" benefits including affordable housing preservation, regional energy conservation, long-term home improvement, safer housing conditions and improved physical health. Locally, Oak Ridge National Laboratory found that WX increases household property values, maintains affordable housing and improves the environment through reduced consumption of fossil fuels.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of Households Served ¹	22,129	18,000	22,000	18,000
Outcome	% of households w/shutoff notices served that avoid shutoff	100.0%	100.0%	100.0%	100.0%
Output	# of affordable housing units maintained for 10 years ²	300	300	600	600

Performance Measure - Description

¹ Significant increase in units is result of federal stimulus funding.

² Weatherization of multi-family buildings requires landlord commitment to a minimum 10 years of affordability. It's one of the best ways to preserve and improve the quality of current affordable housing stock.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$25,087	\$1,441,224	\$0	\$1,646,869
Contracts	\$6,200	\$2,782,222	\$6,200	\$1,643,019
Materials & Supplies	\$44,740	\$14,327,188	\$35,475	\$15,524,051
Internal Services	\$233,114	\$1,003,214	\$290,310	\$931,994
Total GF/non-GF:	\$309,141	\$19,553,848	\$331,985	\$19,745,933
Program Total:	\$19,862,989		\$20,077,918	
Program FTE	0.67	19.19	0.00	20.46
Program Revenues				
Indirect for dep't Admin	\$522,363	\$0	\$534,911	\$0
Intergovernmental	\$0	\$19,255,356	\$0	\$19,345,933
Other / Miscellaneous	\$0	\$298,139	\$0	\$400,000
Total Revenue:	\$522,363	\$19,553,495	\$534,911	\$19,745,933

Explanation of Revenues

\$9,563,974 LIEAP Leverage, Energy, and Weatherization Grant Revenue

\$949,838 DOE Weatherization Grant Revenue

\$4,224,916 OEAP-Energy Grant Revenue

\$1,277,864 ECHO Grant Revenue

\$3,146,841 DOE American Recovery Act Grant Revenue

All the above amounts are based on the NOA's

\$152,500 PDX Water/Sewer Revenue FY11 projection is based on anticipated continuation of current FY10 funding level

\$30,000 Energy Show Rebates The program is expecting a slight increase in rebate income for FY11 plus a \$20K rollover from FY10 generated rebates

\$400,000 County Weatherization Rebates FY11 projection is based on anticipated same level of rebate income as FY10 with \$5K rollover from FY10

\$331,985 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25119, Energy Services

Federal stimulus funding has more than doubled the size of the Weatherization program - including staff positions and number of homes to be served.

Increased staffing 1.0 FTE PDS Senior to oversee Energy Assistance provider payment process.

Program # 25120 - Homeless Family Shelter System

Version 6/29/2010 s

Lead Agency: County Human Services
Program Offer Type: Innovative/New Program
Related Programs: 25133, 25134

Program Contact: Mary Li

Program Characteristics:

Executive Summary

Funding will provide access to year round shelter for homeless families with children. Building on the existing homeless families' winter shelter system, in operation for 5-6 months out of the year, capacity to house 30 families and their children will be made available for the rest of the year.

Services will provide shelter to 30 families with children and 15 households with permanent housing placement, with 85% of those placed remaining in housing at six months after exit.

Program Description

The FY 08-09 One Night Shelter Count documents at least 600 families sleeping on the streets, in cars or living in substandard situations every night in the county. Winter Shelter services are limited and run from November through March providing 12 county funded shelter slots to homeless families. The remainder of the year shelter capacity is so reduced as to be functionally unavailable as county funds only support shelter during the winter.

Leveraging new faith based partnerships put into service for the first time in FY 09-10, it appears possible to create shelter capacity, as well as support services and housing placement year round. This expansion represents the proven success of the homeless families' winter shelter system of care, the system's faith based partnerships and successful housing placement outcomes.

The county's system of care for homeless families during the winter includes: emergency information and referral, the Family Warming Center, night shelter, day shelter, support services, case management and housing placement. It represents a service system that is comprehensive in nature, but only available 5-6 months out of the year and severely under capacity to respond to community need.

By utilizing this service system as the base to build year round capacity, the investment of general funds is leveraged and maximized. Night and day shelter, support services, case management, and housing placement will all become available year round for less cost than if funded separately.

It is also anticipated that by providing services year round, potential need during the winter may be reduced as families won't have to wait until the winter in order to leave the streets or other unsafe or inappropriate shelter situations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of homeless families with children served	0	0	0	30
Outcome	% of families served that remain in permanent housing 6 months after exit ¹	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

¹ Permanent housing is long-term community-based housing, with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$280,000	\$0
Materials & Supplies	\$0	\$0	\$15,000	\$0
Total GF/non-GF:	\$0	\$0	\$295,000	\$0
Program Total:	\$0		\$295,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$295,000 County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Youth Gang Prevention (YGP) supports community based, culturally, and gender specific prevention services to young people and their families at highest risk of gang membership, or who are already involved with gangs but have not yet entered the juvenile justice system. Services are subject to the provisions of a Strategic Plan for a Comprehensive and Coordinated Response to Youth and Gang Violence, which is currently in process by Multnomah County's Local Public Safety Coordinating Council (LPSCC).

Approximately 100 young people and their families will be served. It is expected that 90% of these youth served increase their academic achievement, and avoid or reduce subsequent juvenile justice system involvement.

Program Description

The refocused Youth Gang Prevention will serve approximately 100 African-American, Asian, Native American, Latino, female youth, and their families, annually. Young people served will have one or more of the following risk factors: gang and criminally involved family and friends; early onset of delinquent behaviors; Alcohol, Tobacco, & Other Drugs (ATOD) use; mental illness issues; academic failure; and, lack of social and economic opportunities.

In response to the LPSCC systems redesign, a procurement process will be conducted to select community based providers able to deliver a specific intensive family support and intervention program model. The identified program model is a proven best practice successful in intervening with these young people and families.

By utilizing a specific, proven best practice model that provides intensive family focused support and intervention, services will be delivered that are culturally and gender specific, as well as tailored to individual client needs. Services will include: ATOD and mental health assessment and referral to treatment; school retrieval and retention; pro-social skill building activities; employment readiness and placement; basic needs; case management; linkage to support services; and, flexible client service funds. Monthly system/joint case staffing meetings ensure seamless referrals between the juvenile justice system and community based providers.

Intensive family support and intervention has been proven effective in successfully reducing or eliminating gang related behaviors. OSU research indicates that 20% of youth offenders commit 80% of juvenile offenses, and that most of this 20% are "early bloomers" who committed crimes before the age of 15.

YGP prioritizes this exact population in relationship to gang involvement, youth violence and juvenile delinquency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of youth served	617	580	580	100
Outcome	% of youth served who avoid/reduce juvenile justice system involvement	97.0%	70.0%	97.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$90,916	\$0	\$96,498	\$0
Contracts	\$233,426	\$64,000	\$232,785	\$51,923
Materials & Supplies	\$2,431	\$0	\$3,049	\$0
Internal Services	\$1,405	\$0	\$2,069	\$0
Total GF/non-GF:	\$328,178	\$64,000	\$334,401	\$51,923
Program Total:	\$392,178		\$386,324	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$64,000	\$0	\$51,923
Total Revenue:	\$0	\$64,000	\$0	\$51,923

Explanation of Revenues

\$51,923 OCCF Youth Investment Fed
 \$334,401- County General Fund

Significant Program Changes
 **Significantly Changed**

Last year this program was: #25123, Youth Gang Prevention

Reduction in County General Fund of approximately \$1 million dollars has significantly reduced the number of youth to be served. Program model will also change in FY 10-11 due to system redesign planning process conducted by LPSCC.

Program # 25123B - Youth Gang Prevention - Scale

Version 6/16/2010 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer restores the Youth Gang Prevention (YGP) program to current FY 09-10 service levels. Funds will provide an additional 500 young people and their families with community based, culturally, and gender specific services.

Utilizing an identified program model that is proven best practice, intensive family support and intervention will be provided to young people and their families at highest risk of gang membership, or who are already involved with gangs but have not yet entered the juvenile justice system.

It is expected that 90% of these young people will increase their academic achievement, and avoid or reduce subsequent juvenile justice system involvement.

Program Description

The refocused Youth Gang Prevention (YGP) program will serve approximately 500 African-American, Asian, Native American, and Latino, female youth, and their families, annually. Young people served will have one or more of the following risk factors: gang and criminally involved family and friends; early onset of delinquent behaviors; Alcohol, Tobacco, & Other Drugs (ATOD) use; mental illness issues; academic failure; and, lack of social, and economic opportunities.

By utilizing a specific, proven best practice model that provides intensive family focused support and intervention, services will be delivered that are culturally and gender specific, as well as tailored to individual client needs. Services will include: ATOD and mental health assessment and referral to treatment; school retrieval and retention; pro-social skill building activities; employment readiness and placement; basic needs; case management; linkage to support services; and, flexible client service funds. Monthly system/joint case staffing meetings ensure seamless referrals between the juvenile justice system and community based providers.

Intensive family support and intervention has been proven effective in successfully reducing or eliminating gang related behaviors. OSU research indicates that 20% of youth offenders commit 80% of juvenile offenses, and that most of this 20% are "early bloomers" who committed crimes before the age of 15.

YGP prioritizes this exact population in relationship to gang involvement, youth violence, and juvenile delinquency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of youth served	0	0	0	500
Outcome	% of youth served who avoid/reduce juvenile justice system involvement	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$919,937	\$0	\$937,878	\$0
Total GF/non-GF:	\$919,937	\$0	\$937,878	\$0
Program Total:	\$919,937		\$937,878	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Funded with \$937,878 of one-time-only general funds.

Significant Program Changes

Last year this program was:

Program # 25124 - East County Homeless Outreach

Version 3/05/2010 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Funding will support on-going assessment of, and interim response to the outreach needs of homeless populations currently camping in East County cities. \$75,000 of one-time-only funding will leverage existing outreach staffing capacity funded by the city of Portland and provide flexible rent assistance and other support services.

As poverty continues to move east, homelessness and resultant camping is moving east as well. The Sheriff and East County cities' law enforcement agencies have conducted increased interdiction and suppression activities with local area illegal camping in the past year. When these activities occur, there is no outreach mechanism available to assist individuals in mitigating the impact of these events.

Funding will allow for sheriff and other law enforcement personnel to contact trained outreach staff prior to and during their actions, as well as the ability to refer specific individuals to assistance during the regular course of their duties.

Approximately 60 individuals or households will be served annually.

Program Description

Using the existing successful collaboration between law enforcement and homeless outreach providers in the City of Portland as the model, the program will create capacity for response to the outreach needs of the Sheriff and East County cities' law enforcement agencies during FY 10-11.

When Portland Police schedule a sweep of a camp site, they post notices and contact city funded outreach workers to work with residents prior to the action. By balancing the need to enforce anti-camping laws with the reality of the lack of housing for the homeless, a humane approach is offered for those directly impacted.

Using existing staff capacity and providing flexible rent assistance funds, the county will be able to assess the size and scope necessary for appropriate on-going system capacity, as well as work to create a collaborative funding plan with participating jurisdictions if on-going capacity is needed.

Since funding will be used for flexible rent assistance and other client support services, not staffing, funds will not be used if not needed for individual clients.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of homeless households contacted	0	0	0	60
Outcome	# of households placed in housing	0	0	0	20

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$75,000	\$0
Total GF/non-GF:	\$0	\$0	\$75,000	\$0
Program Total:	\$0		\$75,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$75,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Court Care provides on-site childcare for approximately 900 children annually whose parents are involved with legal proceedings at the Multnomah County Courthouse.

This program eases the burden on parents with young children, allowing them better access to court proceedings and supporting their ability to focus on those proceedings without worry about their children's safety.

Court Care is a collaboration among DCHS, the Oregon Judicial Department and the Multnomah County Bar Association.

Program Description

Court Care services are jointly provided with the state of Oregon Department of Justice. Through contract with a non-profit agency, a full-service child care facility provides developmentally appropriate care, including food for participating children and screening for potential referrals to on-going service by certified childcare providers.

An advisory committee under the auspices of the Multnomah County Bar Association raises service delivery funds, oversees operations and evaluates program effectiveness. Court Care services eliminate barriers to a parent/caregiver's ability to fully participate in legal proceedings created by lack of childcare and protect children from inappropriate exposure to potentially traumatic adult situations that can be a part of the legal process.

In particular, services are critical for women seeking restraining orders against their batterers in order to increase both their safety and the safety of their children while they go through the legal process. Addressing these issues supports a more fully functioning and effective legal system which plays a critical role in citizens' perceptions of safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of children served	906	800	800	800
Outcome	% of parents expressing satisfaction with services received	100.0%	95.0%	95.0%	95.0%

Performance Measure - Description

Court Care services are by definition temporary. Effectiveness is primarily defined by the existence and delivery of the services themselves. Every child served avoids inappropriate exposure to legal situations and increases the ability of their parent/care giver to participate in their own legal proceedings.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$28,110	\$26,496	\$28,673	\$28,110
Total GF/non-GF:	\$28,110	\$26,496	\$28,673	\$28,110
Program Total:	\$54,606		\$56,783	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$26,496	\$0	\$28,110
Total Revenue:	\$0	\$26,496	\$0	\$28,110

Explanation of Revenues

\$28,110 Oregon Judicial Dept The Intergovernmental Agreement allows for County to match funding up to \$28,110
 \$28,673 - County General Fund

Significant Program Changes

Last year this program was: #25127, Court Care

This program offer includes a 2% inflationary increase of \$ 563 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Housing stabilization services provide shelter, rent assistance, teen parent housing, homeless children's education, technical assistance to faith based efforts and workforce support to more than 2,000 households a year. About 1,200 families receive shelter or housing assistance annually. These services help our most vulnerable homeless and marginally housed families with children find shelter and support, working with them on the path to self-sufficiency.

Approximately 80% of those placed in housing remain housed six months after exit.

Program Description

The county invests in a number of housing and support services programs within DCHS and other departments. Services have been targeted to specific populations, exist within different departments and divisions, and for the most part have operated in isolation from each other. No regular mechanism existed prior to the establishment of the county's Housing Team - representing all county departments and divisions - to determine opportunities for collaboration or potential efficiencies across programs, or to share best practice, results and innovation.

An example of the results of these efforts is the Homeless Benefits Recovery Project. Work also continues to place existing services into a continuum using the Poverty Elimination Framework and the 10 Year Plan to End Homelessness.

Programs included in this offer: homeless families' winter shelter, rent assistance, teen parent transitional housing, children living in homeless families' educational support and alternative education, technical assistance to faith based organizations working with the homeless and workforce flexible assistance funds.

Winter shelter and the unified rent assistance system provide a means by which households can meet immediate survival needs. Transitional housing for teen parents provides stabilization and the opportunity to address barriers to long-term self sufficiency. For children living in homeless families, educational support and alternative education services ensure that to the greatest extent possible these children do not lose critical steps toward academic success and long term self-sufficiency. The base of the County's homeless families' shelter rests on faith based organization efforts. As these communities have stepped forward in increasing number to assistance vulnerable households in the community, the need to offer technical assistance to their efforts has increased as well. Flexible client support funds help individuals seeking to gain living wage employment more fully utilize federal and state funds training and placement programs.

Finally, DCHS' work in partnership with other jurisdictions involved in the social housing service system has resulted in the creation of 1200 units of permanent supportive housing for individual households and 200 units for families.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of households receiving shelter or housing ¹	1,180	1,200	1,200	1,200
Outcome	% of households served that remain in permanent housing six months after exit ²	93.0%	80.0%	80.0%	90.0%

Performance Measure - Description

¹ These households are a subset of the approximately 2,000 families receiving services.

² % of households still housed six months after exit is an average of all programs' measures. Permanent housing is long-term community-based housing, with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$267,964	\$37,465	\$352,331	\$52,932
Contracts	\$753,071	\$585,542	\$1,068,032	\$548,661
Materials & Supplies	\$4,765	\$6,608	\$12,196	\$0
Internal Services	\$44,973	\$32,441	\$71,179	\$24,968
Total GF/non-GF:	\$1,070,773	\$662,056	\$1,503,738	\$626,561
Program Total:	\$1,732,829		\$2,130,299	
Program FTE	2.60	0.40	3.46	0.54
Program Revenues				
Indirect for dep't Admin	\$16,628	\$0	\$15,897	\$0
Intergovernmental	\$0	\$662,056	\$0	\$626,561
Total Revenue:	\$16,628	\$662,056	\$15,897	\$626,561

Explanation of Revenues

\$278,736 HUD Home Safe

\$326,566 OHCSH HSP,LIRHF,SHAP,EHA

\$21,259 PDX General Fund

For all Above FY11 projection is based on anticipated continuation of current FY10 funding level

\$1,503,738 County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25133, Housing Stabilization for Vulnerable Populations

In response to significant increase in the number of teen parent households seeking housing across all service systems, capacity for an additional 20 teen parent households to be served will be created in FY 10-11.

In response to increased requests for assistance by faith based organizations to serve homeless populations, one FTE staff position will be created in FY 10-11.

Both of these actions are funded within target. No net increase to overall division County General Fund as a result of these changes.

This program offer includes a 2% inflationary increase of \$ 14,961 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Family Warming Center provides basic life and safety services for homeless families with children during the winter months, November through March. Following a successful pilot during FY 08-09, establishment of on-going service capacity for homeless families has become an important component of a fully functioning safety net.

In FY 08-09, more than 2,700 nights of safety were provided to households as a safe, warm alternative to the streets, cars and camping. In FY 09-10, no homeless family was turned away from the Warming Center back into the winter weather.

Program Description

The Family Warming Center is one of two sites - one designated for single adults and the other for families with children. The two sites represent a cross jurisdictional collaboration to keep homeless people safe and out of the cold during the winter months from November through March.

The purpose of the Family Warming Center is safety for children and their parents/caregivers who would otherwise find themselves sleeping on the streets, in cars and/or places not meant for human habitation. Based upon the FY 08-09 One Night Shelter and Street Count, 600 families are living on the street or in other substandard situations on any given night.

Year-round shelter capacity is 21 slots for families. Winter shelter capacity provides an additional 12 slots. During severe weather events, there is no additional capacity for families. At maximum system capacity, there is a significant shortage of both beds and access to them in a variety of locations, particularly in East County and N/NE Portland, to meet the need. Ideally, every family would have access to shelter (while working towards permanent housing) when they need it. The reality is that almost none of them do.

The Family Warming Center provides minimum safety from the weather in order to avoid serious health consequences and/or death from exposure. Homeless families with children need shelter from the weather every night during winter. Current funding is inadequate to meet that need. The Family Warming Center seeks to fill that gap by building upon the successful experience operating a pilot project last winter.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of bed nights provided, November- March	2,765	6,600	5,610	6,000
Outcome		0	0	0	0

Performance Measure - Description

The Family Warming Center is by definition temporary. Effectiveness is defined by the existence and delivery of the services themselves. The ultimate outcome for this service is that no one dies or experiences serious health consequences due to exposure to winter weather, but this is not measurable.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$150,000	\$0	\$153,000	\$0
Total GF/non-GF:	\$150,000	\$0	\$153,000	\$0
Program Total:	\$150,000		\$153,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$153,000 - County General Fund

Significant Program Changes

Last year this program was: #25134, Family Warming Center

This program offer includes a 2% inflationary increase of \$ 3,000 over FY10 for the County General Fund portion of contracted client services.

Program # 25136A - Homeless Youth System

Version 4/21/2010 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Homeless Youth System (HYS) is a highly collaborative system comprised of four non-profit agencies that provide a continuum of screening, crisis intervention, safety services, shelter, assertive engagement, housing, education, employment and health services to approximately 1,000 homeless youth up to age 25 annually.

This system is integrated with the public safety system and is a jointly funded collaboration among DCHS, DCJ, the city of Portland, Portland Police Bureau, Citizens Crime Commission, Portland Business Alliance, the State, Outside In, New Avenues for Youth, Janus Youth Programs, Native American Youth & Family Center and the community.

Services ensure that up to 75% of those served exit to safe stable housing and that 75% of those remain in safe, stable housing for at least six months post exit.

Program Description

The HYS provides late stage intervention for 1,000 homeless youth annually through: 24/7 crisis and safety services; shelter; assertive engagement and linkage to long-term community supports; transitional and permanent housing; education and employment services; and alcohol, tobacco and other drugs, mental and other health services.

System accountability is managed through the Homeless Youth Oversight Committee (HYOC), a citizen body appointed by the Chair with representation that includes the Citizen's Crime Commission, Portland Business Alliance, DHS, Juvenile Rights Project, city of Portland, Health and Community Justice Departments, service providers and homeless youth.

The system continues to engage in the redesign process for anticipated full implementation in 2011.

Homeless youth visibility has a direct impact on citizen perception of safety. Homeless youth are particularly vulnerable to crime, to be preyed upon, or to victimize others as they attempt to survive on the streets. Through joint planning and regular cross jurisdictional meetings, services are exceptionally integrated with public safety and other service systems, with significant community oversight.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of homeless youth served	994	1,000	1,000	1,000
Outcome	% of youth served that remain in permanent housing six months after exit ¹	75.0%	75.0%	75.0%	75.0%

Performance Measure - Description

¹ Permanent housing is long-term community-based housing, with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$75,460	\$0	\$121,170	\$456
Contracts	\$2,017,200	\$1,091,525	\$1,997,544	\$1,094,645
Materials & Supplies	\$2,030	\$0	\$4,054	\$0
Internal Services	\$12,591	\$9,403	\$19,395	\$8,947
Total GF/non-GF:	\$2,107,281	\$1,100,928	\$2,142,163	\$1,104,048
Program Total:	\$3,208,209		\$3,246,211	
Program FTE	0.83	0.00	1.33	0.00
Program Revenues				
Indirect for dep't Admin	\$4,818	\$0	\$5,697	\$0
Intergovernmental	\$0	\$1,100,928	\$0	\$1,104,048
Total Revenue:	\$4,818	\$1,100,928	\$5,697	\$1,104,048

Explanation of Revenues

\$200,578 HUD Horizons/Pathways

\$903,470 PDX General Fund

FY11 projections are based on anticipated continuation of current FY10 funding level

\$2,142,163 - County General Fund

Significant Program Changes

Last year this program was: #25136, Homeless Youth System

This program offer includes a 2% inflationary increase of \$ 40,344 over FY10 for the County General Fund portion of contracted client services.

Program # 25137 - Native American Child Development Services

Version 3/05/2010 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Native American Child Development Services (NACDS) provide services for 40 families with young children (birth through age 5) to promote positive parenting, healthy child development and school readiness.

Last year, 80% of children served were within a normal developmental stage at the end of the program.

Program Description

NA Child Development Services (NACDS) provide an evidence based curriculum to approximately 40 families per year. Services include a range of activities designed to promote parent competence and healthy child development to ensure children are prepared to learn.

Specific services include: age appropriate parent child play groups, parenting education and support services, developmental screening, immunization status checks and follow up, culturally specific child care for parents in residential treatment, and access to other social and health services.

The Ages and Stages Child Development Screening Tool is used to determine developmental stage. Those not meeting the relevant stage for their age are referred for early childhood intervention services. Services are developmental and culturally specific.

By providing opportunities for parents to interact with their children in mentored settings with child development specialists, they are able to learn healthy and age appropriate parenting skills, manage challenging behavior and learn ways to support their children to promote school readiness.

These opportunities are critical for families struggling to meet basic needs and who may not have other such opportunities; the majority of families who participated in the program in FY 08-09 were at or below the federal poverty level.

The Oregon State University Family Study Center's 1998 research shows a strong correlation among kindergarten readiness and a child's immunization status, age-appropriate development, and a parent/caregiver's ability to provide consistent parenting. School readiness correlates to early academic performance, an indicator of future school success and school completion impacts adult success in life.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of families served	63	40	40	50
Outcome	% of children screened who are at appropriate developmental stage at exit	100.0%	80.0%	80.0%	80.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$37,847	\$0	\$38,604	\$0
Total GF/non-GF:	\$37,847	\$0	\$38,604	\$0
Program Total:	\$37,847		\$38,604	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$38,604 County General Fund

Significant Program Changes

Last year this program was: #25137, Native American Child Development Services

This program offer includes a 2% inflationary increase of \$ 757 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Runaway Youth Services provide 24/7 Reception Center, crisis line, shelter, support services, family counseling and reunification services, and gender specific transitional housing services for approximately 2,250 youth ages 12-17 who have run away, as well as their families. This program is a collaboration among DCHS, DCJ and DHS.

About 85% of those served return home or to another stable living environment at exit.

Program Description

Runaway Youth Services include: Reception Center - a collaboration among law enforcement, DCJ and DHS to directly receive from officers, youth found to have committed minor status offenses such as curfew violation, truancy, etc. as an alternative to detention. The Reception Center is co-located with runaway crisis response services, creating a countywide "child receiving center" for youth up to age 18.

Crisis Line - 24/7 youth and family help line that serves as central access point for services. Telephone intervention and face-to-face, drop-in intervention also is available. This is the only community based resource for runaway youth and families in the county.

Emergency Shelter - shelter and emergency assistance in 11-bed, co-ed group home with services focused on family reunification. Youth receive food, safety, medical care, transportation and case management services. Shelter services operate within a 72 hour intervention timeline. Research shows that the longer a young person is separated from family (where no abuse is present), the potential for eventual reunification decreases and further penetration into the child welfare system increases.

Support Services/Case Management - intake, assessment, individual service plans targeting family reunification, alcohol, tobacco and other drugs, and mental health counseling, and family mediation. Gender Specific Transitional Housing - two beds for girls in a group home setting. Research shows that a single gender environment results in better self-sufficiency outcomes for young women.

Runaway Youth Services successfully impact detention reform efforts and reduce the number of children entering the child welfare system. County investment in Runaway Youth Services through DCHS is leveraged by investments from law enforcement, the juvenile justice system and DHS. When families are able to appropriately raise their children at home, community resources are not depleted.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of youth and families receiving intervention & services	1,025	2,250	2,250	2,250
Outcome	% of youth served who return home or exit to other stable housing ¹	94.0%	85.0%	85.0%	85.0%

Performance Measure - Description

¹ Stable housing typically includes DHS custody which could include foster or group home placements, but most youth are reunited with family.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$15,456	\$0	\$16,405	\$0
Contracts	\$709,247	\$189,476	\$723,432	\$189,475
Materials & Supplies	\$376	\$0	\$518	\$0
Internal Services	\$2,399	\$0	\$3,699	\$0
Total GF/non-GF:	\$727,478	\$189,476	\$744,054	\$189,475
Program Total:	\$916,954		\$933,529	
Program FTE	0.17	0.00	0.17	0.00
Program Revenues				
Intergovernmental	\$0	\$189,476	\$0	\$189,475
Total Revenue:	\$0	\$189,476	\$0	\$189,475

Explanation of Revenues

\$189,475 OCCF Youth Investment-Fed FY11 projection is based upon current biennial award from the State which is split evenly between the 2010-2011 fiscal years
 \$744,054 - County General Fund

Significant Program Changes

Last year this program was: #25138, Runaway Youth Services

This program offer includes a 2% inflationary increase of \$ 14,185 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Anti-Poverty Services (APS) form the basis of a system of care designed to assist homeless and low-income households to become self-sufficient. Four core services – Basic Needs, Anti-Poverty Education and Support, Housing, and System Collaboration were provided in FY 08-09 to 1,099 households and 3,793 individuals. Of those, 2155 were children. Assistance ranges in both length of service – immediate, short, and long-term - and in intensity provided.

For those receiving housing services, approximately 74% remain housed six months after exit.

Program Description

Anti-Poverty Services (APS) comprise four core services provided to approximately 1,000 households annually.

APS are part of the SUN Service System (SUNSS), a countywide integrated and coordinated system of care for school age youth and their families. Services assist households seeking services and provide them with or make connections to meet basic needs as they relate to food, housing, parenting and school success.

Basic Needs - shelter, food, energy, transportation, and clothing.

Anti-Poverty Education and Support - case management services delivered through a collaborative, one-on-one relationship. Case managers engage in a variety of activities to support households reaching identified goals and program outcomes. Jointly, a plan is built to achieve self-sufficiency by addressing existing barriers such as addiction, mental illness, un/underemployment, unstable housing, etc... Skill building provides households and individuals with skills such as financial management, asset building, vocational education and training.

Housing - housing and supportive services that range from readiness to rent, housing identification and rent assistance.

System Collaboration - working with the County, the SUN Service System school-based services providers, community based providers, and other stakeholders, APS leverage funder investments to maximize resources, coordinate and link services to create efficiencies and improve outcomes, and ensure that quality and accountability is maintained throughout the system.

In FY 08-09, 72% of the households served were at or below the Federal Poverty Level and 52% were headed by a single parent (48% were single female parents). 56% of the adults in households served identify themselves as ethnic minorities. By utilizing a multi-intervention approach targeted to a mix of needs, households become and remain stably housed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of households to receive case management	1,099	951	951	950
Outcome	% of households served that remain housed six months after exit ¹	89.0%	70.0%	70.0%	85.0%

Performance Measure - Description

¹Permanent housing is long-term community-based housing, with attached appropriate support services where an individual can stay without time limit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$38,801	\$54,681	\$39,403	\$57,093
Contracts	\$498,110	\$3,603,862	\$507,973	\$2,705,628
Materials & Supplies	\$2,436	\$0	\$2,979	\$70
Internal Services	\$14,990	\$184,794	\$22,015	\$125,215
Total GF/non-GF:	\$554,337	\$3,843,337	\$572,370	\$2,888,006
Program Total:	\$4,397,674		\$3,460,376	
Program FTE	0.42	0.58	0.41	0.59
Program Revenues				
Indirect for dep't Admin	\$94,715	\$0	\$79,739	\$0
Intergovernmental	\$0	\$3,843,337	\$0	\$2,888,006
Total Revenue:	\$94,715	\$3,843,337	\$79,739	\$2,888,006

Explanation of Revenues

\$1,150,995 HUD Family Futures - FY11 projection is based on anticipated continuation of current FY10 funding level
 \$1,387,011 OHCSDB - CSDB,HSP,EHA - FY11 projection is based on anticipated continuation of current FY10 funding level, and on an anticipated decrease in funding for CSBG during FY11 fiscal year
 \$350,000 American Recovery Package - Funding ends June 30, 2010; based upon current spending rates, we are anticipating a \$350,000 carryover to FY11
 \$572,370 County General Fund

Significant Program Changes **Significantly Changed**

Last year this program was: #25139, Anti-Poverty Services

In FY 09-10, federal stimulus funds in the Community Services Block Grant were added to this program offer. A new collaboration among the county, WorkSystems, Inc., and the Portland Housing Bureau created Action for Prosperity (AFP), a one-time-only project serving approximately 300 households.

This program offer includes a 2% inflationary increase of \$ 9,863 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Housing administers public resources to expand affordable housing and infrastructure in low and moderate income communities through the federal Community Development Block Grant (CDBG), the Affordable Housing Development Program (AHDP), and the home improvement loan program.

It is a collaboration among DCHS, the cities of Gresham, Wood Village, Fairview, Troutdale, Maywood Park, Portland, and the community.

The program preserves approximately 50 housing units, and will create approximately three affordable housing units next year.

Program Description

Using a regional collaborative approach and an advisory board comprised of citizens living in East County cities outside of Portland, administers Community Development Block Grant funds targeted to neighborhood revitalization, public services and housing rehabilitation in East County.

The Affordable Housing Development Program (AHDP) which deeds county foreclosed properties to non-profit community development corporations for affordable housing development manages an ongoing portfolio of approximately 450 units for program compliance and real estate transactions.

A no cost home improvement loan program for fixed and low-income homeowners is maintained on behalf of the Portland Development Commission.

Federal and state funds improve the livability of existing low and moderate income housing and neighborhoods. Annually, 54% of funding for the homeless is directed to shelters and transitional housing, while only 12% supports permanent housing. Studies conducted for the 10 Year Plan to End Homelessness make it clear that, without abandoning people in need of immediate temporary housing, the County must devote greater resources to long-term solutions. Housing programs are designed to make investments in alignment with this policy direction.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of public works projects completed	1	2	2	2
Outcome	# of affordable housing units preserved ¹	50	50	50	50
Outcome	# of affordable housing units created	6	6	3	3

Performance Measure - Description

¹ Preservation refers to units that are currently used for affordable housing purposes but are at risk of conversion to market rate housing, displacing low and fixed income residents.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$106,513	\$38,850	\$116,919	\$43,703
Contracts	\$0	\$658,524	\$0	\$451,275
Materials & Supplies	\$0	\$0	\$4,633	\$0
Internal Services	\$22,936	\$15,548	\$35,332	\$17,038
Total GF/non-GF:	\$129,449	\$712,922	\$156,884	\$512,016
Program Total:	\$842,371		\$668,900	
Program FTE	1.12	0.42	1.17	0.37
Program Revenues				
Indirect for dep't Admin	\$7,969	\$0	\$10,848	\$0
Intergovernmental	\$0	\$299,415	\$0	\$386,767
Other / Miscellaneous	\$0	\$413,507	\$0	\$125,249
Total Revenue:	\$7,969	\$712,922	\$10,848	\$512,016

Explanation of Revenues

\$386,767 Multnomah County HUD CDBG -FY11 projection is based information we have from State.

\$125,249 Loan Repays

\$156,884 County General Fund

Significant Program Changes

Last year this program was: #25140, Housing

FY10's budget included one time only Strategic Investment Fund (SIP) revenue of \$288,258 which is no longer available for this program.

Division Overview

The SUN Service System Division has 3 principal areas of oversight. First, contracting for services that promote academic success and promote family self sufficiency through the SUN Service System (SUNSS). Second, program delivery and service coordination at the Ortiz Center. Third, management of data collection, reporting and evaluation activities.

As a service delivery system, the SUN Service System contracts for a continuum of school-based and community sited services that support student success and family self-sufficiency. Services include 58 SUN Community Schools, youth case management, early childhood supports and anti-poverty/prosperity services for families. An important emphasis in the SUNSS is on partnership development and maintenance. Administrative staff engage in these activities in order to align services and strengthen the system. Staffing for the SUN Service System Coordinating Council (and workgroups), the Education Cabinet (and workgroups) and four key program delivery areas are examples of these efforts. The Ortiz Center is a critical gateway into an array of services for Multnomah County's Latino community. Staff both coordinate resources and services on site, provide intensive case management for families and triage hundreds of requests for assistance. Finally, data collection, technical assistance, reporting and program evaluation functions are implemented across both the SUNSS and the Community Services divisions.

Programs of the SUN Service System Division served more than 86,000 duplicated individuals in FY 2009, ranging from 14,773 youth who engaged in educational support and enrichment activities in SUN Community Schools to more than 59,000 individuals who received one-time-only energy assistance payments. Sixty-seven percent of individuals served through division programs identified being from a culturally specific community, while 71% of the students participating in services were receiving free or reduced lunch.

SUN Service System Division Administration

- 25143 Administration

Ortiz Center

- 25156A Bienestar Social Services

SUN Service System

- 25145 SUN Community Schools
- 25147 Child & Family Hunger Relief
- 25149 Social & Support Services for Education Success
- 25151 Parent Child Development Services
- 25154 Alcohol, Tobacco & Other Drug Services
- 25155 Services for Sexual Minority Youth

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Several changes within the SUN Service System Division are proposed for FY 2011. An additional 0.50 FTE Family Intervention Specialist has been added to the Ortiz Center (25156A). This additional service capacity restores a reduction made in the 2005 fiscal year.

The Division has one new program. The Food Security Project is an effort to provide hot meals to students attending SUN Community Schools on days when school is not in session - every day in the summer and identified days when school is closed. This program is a one-time-only request for funding to establish the food delivery infrastructure at sites. This investment will leverage nearly \$300,000 in federal matching funds from school districts.

Measuring Success

Success in the SUN Service System Division's programs are measured in several ways. Demographic, service delivery and outcome data are collected for all individuals participating in programs. Following are examples.

1. Academic, attendance and development outcomes are measured for youth who participate in SUN Community Schools (25145) and the Social and Support Services for Educational Success (25149); outcomes are reported on 7,477 youths who attended regularly; 74% increased state reading benchmark scores; and they had a 93% attendance rate. Academic and attendance data comes directly from the school districts. Extensive teacher and student surveys provide insights on youth asset development.

2. Children participating in the Parent Child Development Services program (25151) are monitored for immunization rates and age-appropriate development. Both of these indicators are shown to be critical indicators for school readiness; Ninety-eight percent were up to date with immunizations at exit, for last year.

3. For families participating in rent assistance and case management supports (25139), housing stability is reported at exit and at a six month follow-up interval. Ninety-five percent of families remained in permanent housing at the follow-up interval.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
25143	SUN Service System Administration	\$953,721	\$0	\$953,721	7.37
25145	SUN Community Schools	2,957,668	602,993	3,560,661	2.75
25147	Child and Family Hunger Relief	186,043	0	186,043	0.50
25149	Social and Support Services for Education Success	1,915,056	322,831	2,237,887	1.00
25151	Parent Child Development Services	1,301,274	152,353	1,453,627	1.00
25154	Alcohol, Tobacco and Other Drug Services	203,000	0	203,000	0.00
25155	Services for Sexual Minority Youth	106,940	0	106,940	0.00
25156A	Bienestar Social Services	482,976	0	482,976	3.80
Total		\$8,106,678	\$1,078,177	\$9,184,855	16.42

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Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The SUN Service System Division Administration (SUNSS) is responsible for management and oversight functions for the contracted and county provided direct services through the SUNSS, as well as development and maintenance of partnerships with the system's stakeholders and partners. The 14.5 FTE in this division provide direct services, manage contracts, provide technical assistance and training, monitor programs, oversee data collection and reporting, conduct program evaluation and coordinate service delivery associated with the SUN Service System and the Ortiz Center. Programs operated through this division serve more than 65,000 people annually.

Program Description

SUNSS administration staff has responsibility for leadership, partnership development, direct staff supervision and program oversight for the SUN Service System. Responsibilities include supporting the overall county policy promoting school age services, ensuring evidenced-based and high quality services by both county staff and contracted service providers, maintaining communication internally and with the SUN Service System and partner communities. Oversight for contract management functions related to the SUNSS and ensuring that accurate data is collected and reported to stakeholders, contractors, the Board of County Commissioners and to funders are critical functions of administrative staff. Data collection, technical assistance, reporting and program evaluation functions are implemented across both the SUNSS and the Community Services divisions of the department.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of times school district and system partners meet to align and monitor service	34	12	16	16
Outcome	% funder required reports completed and submitted on time	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Alignment and monitoring meetings include meetings of SUNSS Coordinating Council and its workgroups, SUNSS Districts Council, grant, policy and sustainability groups.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$703,144	\$0	\$739,726	\$0
Contracts	\$94,880	\$0	\$49,880	\$0
Materials & Supplies	\$14,652	\$0	\$13,881	\$0
Internal Services	\$139,787	\$0	\$150,234	\$0
Total GF/non-GF:	\$952,463	\$0	\$953,721	\$0
Program Total:	\$952,463		\$953,721	
Program FTE	7.45	0.00	7.37	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$953,721 - County General Fund

Significant Program Changes

Last year this program was: #25143, SUN Service System Administration

Program # 25145 - SUN Community Schools

Version 6/15/2010 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25044, 25139, 25149, 25151, 25154, 25155

Program Characteristics: Measure 5 Education

Executive Summary

SUN Community Schools (SUN CS) provide school-based educational, recreational, social and health services focusing on school-age children at risk of academic failure and their families. The 45 county-supported full-service sites in this offer serve approximately 13,000 students, 71% of whom receive free or reduced lunch (FRL). SUN's nationally award-winning program removes barriers for students and families so that they can achieve educational success and lifelong self-sufficiency. Last year, participants had a 95% school attendance rate and 75% improved academic benchmark scores. SUN CS is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

SUN CS is a jointly owned collaboration of the city of Portland, school districts, non-profits, state and Multnomah County. The SUN partnership leverages significant contributions including an estimated \$2.8 million in cash from the city and districts, over \$6 million in supplemental services, and \$7 million in in-kind resources. In total, the partnership supports 58 total SUN CS sites countywide.

SUN Community Schools provide 13,000 youth with a comprehensive array of social and support services that allow students to come to school ready to learn and succeed academically and that foster family success. Services are developmentally appropriate and operate year-round at elementary, middle and high schools. They include: 1) social and health services to meet basic needs; 2) out-of-school-time activities: a broad range of academic support, enrichment, social and behavioral skill development, recreation and adult education; 3) family engagement: support and education for family members so they can prepare children for school and have positive involvement with schools; 4) community and business involvement; and 5) service integration: oversight and coordination of a comprehensive, accessible system of services. SUN Community Schools focus on prevention and also provide significant intervention services, working to reduce poverty and other high-cost service needs in the future. SUN CS is a national model, that utilizes best practices and tailors services to the specific needs of local neighborhoods and schools.

Research demonstrates that SUN CS are effective in improving student academic success and attendance, as well as engagement, pro-social behaviors and other skills that lead to life success. Outcomes are measured on regularly attending students, approx. 6,500 youth annually. Eighty percent of SUN participants improved classroom academic performance. SUN CS serve the neediest children, targeting those living in poverty and performing below standards. 63% are racial/ethnic minorities, 21% are English Language Learners and 71% receive FRL (compared to 50% in districts).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of children ages 5-18 served	12,760	9,200	11,000	9,200
Outcome	% who improve state test scores in Reading	75.0%	75.0%	75.0%	75.0%
Outcome	% of school days attended	95.0%	92.0%	92.0%	92.0%
Outcome	% who improved classroom behavior	67.0%	75.0%	75.0%	75.0%

Performance Measure - Description

Actuals and estimates for # served reflect SUN CS exceeding purchased amounts due to additional resources leveraged beyond county funding. DCHS does not presume continued contractor "overperformance" in projections. Outputs reflect the annual number served; outcomes are analyzed for students who participate for 30 days or more, a federally accepted threshold; 6,451 children participated at this level last year.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$90,914	\$40,920	\$96,498	\$148,879
Contracts	\$2,730,278	\$477,247	\$2,827,651	\$417,093
Materials & Supplies	\$4,535	\$7,040	\$4,535	\$26,503
Internal Services	\$24,477	\$4,268	\$28,984	\$10,518
Total GF/non-GF:	\$2,850,204	\$529,475	\$2,957,668	\$602,993
Program Total:	\$3,379,679		\$3,560,661	
Program FTE	1.05	0.50	1.00	1.75
Program Revenues				
Indirect for dep't Admin	\$1,726	\$0	\$5,304	\$0
Intergovernmental	\$0	\$529,475	\$0	\$515,959
Other / Miscellaneous	\$0	\$0	\$0	\$87,034
Total Revenue:	\$1,726	\$529,475	\$5,304	\$602,993

Explanation of Revenues

\$285,094 - City of PDX Parks & Rec: Based on continuation of FY10 funding level
 \$101,290 - St Dept of Ed ODE21C: Based on FY09-11 projected State Budget
 \$85,000 - Oregon Community Schools: Based on estimated carryover funds
 \$4,100 - Gresham-Barlow School District: Based on continuation of FY10 funding level
 \$21,000 - David Douglas School District: Based on continuation of FY10 funding level
 \$100,000 - Communities Putting Prevention To Work Grant Initiative (ARRA)
 \$2,034 - Leaders Roundtable
 \$4,475 - City of Portland Mayor's Office
 \$2,957,668 - County General Fund Subsidy

Significant Program Changes**Last year this program was:**

This program offer includes a 2% inflationary increase of \$ 53,473 over FY10 for the County General Fund portion of contracted client services.

Program # 25147 - Child & Family Hunger Relief

Version 6/15/2010 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Innovative/New Program

Related Programs: 25139, 25145

Program Characteristics: One-Time-Only Request, Measure 5 Education

Executive Summary

The Child & Family Hunger Relief program is a one-time request for a CGF investment to lessen food insecurity and improve healthy eating by allowing SUN Community School (SUN CS) sites to increase the number of meals served to hungry children and families and developing on-going capacity for food support. The offer will serve an additional 100,000 meals to over 3,500 children and 600 parents/guardians at SUN CS sites and an additional 800 families through a weekend "backpack" food program. The program is a partnership between the SUN Service System, six school districts, Oregon Hunger Relief Task Force and the Commission on Children, Families and Community.

Program Description

Oregon is currently ranked #2 in hunger, yet millions of dollars in available federal food funding for children goes untapped. 50% of children in the County are eligible for Free or Reduced (FRL) price meals through schools and over 70% of SUN CS participants receive FRL. However, these students don't have access to food on non-school days during the school year and in summer only 31% of the students who eat FRL meals during the school year are fed. Parents/guardians of these students also suffer the effects of poverty including hunger, often foregoing regular meals so their children can eat.

The SUN CSs are designed to act as a vehicle for delivering services to children and families in an easily accessible and non-stigmatizing environment. This offer capitalizes on SUN's community-based capacity in four ways: 1) Increasing the # of non-school days that SUN CSs serve a full USDA meal to children; 2) Providing pilot sites where parents access meals; 3) Developing the capacity for weekend "backpack" food programs at 20 SUN sites; and 4) Offering nutrition education and activities at summer food sites to improve healthy eating and physical activity. The offer supports staffing for 10 additional school-year days that 44 SUN CS would be open to feed children, and 4 additional weeks in the summer at 30 SUN CS. During the summer, college interns will deliver nutrition education to support healthy food choices, budgeting and exercise. This offer also includes one-time start-up costs of a weekend family food "backpack" program at 20 SUN CS sites and a .5 FTE Program Development Specialist to coordinate the programs, develop partnerships and secure in-kind resources and supports.

Experts agree that healthy nutrition is vital to brain development and capacity to learn for children and youth in all age groups. Even moderate under-nutrition has lasting impacts on cognitive development and school performance. This offer leverages over \$300,000 in federal meal reimbursement and significant in-kind for weekend food for families.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of meals served to children	0	0	0	100,000
Outcome	% of children and adults who demonstrate increased knowledge of healthy eating	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$42,043	\$0
Contracts	\$0	\$0	\$144,000	\$0
Total GF/non-GF:	\$0	\$0	\$186,043	\$0
Program Total:	\$0		\$186,043	
Program FTE	0.00	0.00	0.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$186,043 - County General Fund Subsidy

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25139, 25145, 25151, 25154, 25155

Program Characteristics:

Executive Summary

Social and Support Services for Educational Success program (SSSES) fosters academic achievement by providing year round school-linked, age appropriate and culturally specific academic support, case management, family engagement, and skill building groups. The SSSES serves nearly 1,800 high-risk youth, 85% of whom are ethnic minorities. SSSES is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

Social and Support Services for Educational Success provides services for 1,828 high-risk youth (ages 6-17) and their families to help ensure that youth remain in or return to school. These services are delivered at community and school sites to youth attending regular and/or alternative schools who are at risk of academic failure. SSSES targets six specific populations of youth and families of color: African American, African Immigrant, Asian Pacific Islander, Latino, Native American and Slavic. Key services include: case management with a focus on academic and life goals; skill building groups; academic support activities such as tutoring, mentoring, reading club, gender-specific groups, and conflict resolution classes; and parent outreach/engagement. SSSES staff work in collaboration with SUN Community School programs and other school personnel towards youth and family success.

Youth who participate in the SSSES program are at risk for academic failure due to poor attendance, failing grades, language barriers, family instability and behavior issues. Case managers support and mentor youth that allows them to build personal assets leading to school and life success. Developing a consistent relationship with a trusted, caring adult is a primary identified issue by the youth served. SSSES staff engages youth at risk for academic failure in a variety of school and community activities. SSSES services that meet basic needs allow youth to focus on school and provides their caregivers with the resources to support educational success. Increased access to social services and additional learning opportunities outside of, but connected to, the classroom are "promising practices" for reducing the achievement gap. SSSES provides this link - in schools and in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# youth served	1,828	1,735	1,735	1,735
Outcome	% youth served who improve state test scores in reading ¹	71.0%	75.0%	75.0%	75.0%
Outcome	Percentage of school days attended	89.0%	92.0%	90.0%	90.0%

Performance Measure - Description

¹Outcomes are analyzed for students who participate for 45 days or more; in FY 2009, 1,028, or 56%, of students participated at that level.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$90,916	\$0	\$96,498	\$0
Contracts	\$1,761,420	\$332,351	\$1,796,644	\$322,831
Materials & Supplies	\$2,221	\$0	\$2,221	\$0
Internal Services	\$18,638	\$0	\$19,693	\$0
Total GF/non-GF:	\$1,873,195	\$332,351	\$1,915,056	\$322,831
Program Total:	\$2,205,546		\$2,237,887	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$332,351	\$0	\$322,831
Total Revenue:	\$0	\$332,351	\$0	\$322,831

Explanation of Revenues

\$322,831 - OCCF:Based on FY09-11 projected State Budget
 \$1,915,056 - County General Fund Subsidy

Significant Program Changes

Last year this program was:

This program offer includes a 2% inflationary increase of \$ 35,224 over FY10 for the County General Fund portion of contracted client services.

Program # 25151 - Parent Child Development Services

Version 3/05/2010 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25139, 25145, 25149, 25154, 25155

Program Characteristics:

Executive Summary

Parent Child Development Services (PCDS) provides services for young children (birth through age 5) and their parents to promote positive parenting, healthy child development and school readiness. In FY 2009, the program served over 740 families, 75% of whom were at or below the Federal Poverty Level. PCDS uses a nationally recognized evidence-based curriculum, Parents As Teachers. This program aligns with the Early Childhood Framework and is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

Parent Child Development Services include a range of activities designed to promote parent competence and healthy child development to ensure children are prepared to learn. Over 740 families participated in these services in FY 2009. Specific services include: age appropriate parent-child play groups, parenting education and support services, developmental screening, immunization status checks and follow up, and access to other social and health services. The Ages and Stages child development screening tool is used to determine developmental stage. Children not meeting the relevant stage for their age are referred for early childhood intervention services. Services are delivered in both community and school sites.

PCDS creates opportunities for parents to interact with their children in mentored settings with child development specialists. In these settings they are able to build on healthy and age appropriate parenting skills, manage challenging behavior, and learn new ways to support their children and promote school readiness. These opportunities are critical for families struggling to meet basic needs and who may not have other such opportunities; 75% of families who participated in the program in FY 2009 were at or below the Federal Poverty Level.

PCDS services are developmentally and culturally appropriate. The Parents As Teachers curriculum is used as the foundation for intervention with families; the outcomes for participating families are strong. Last year, at the time of exit from the program 98% of children served had up-to-date immunizations and 94% were within a normal developmental stage. Nearly all of the parents (99%) indicated they gained new skills from program participation.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# families served	747	600	600	600
Outcome	Percentage of children up to date on immunizations	98.0%	95.0%	95.0%	95.0%

Performance Measure - Description

Actual numbers served exceed targets due to contractor overperformance, due largely to leveraged funds. Contractor overperformance is not assumed when setting annual targets; thus targets tend to be lower than actual families served.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$90,916	\$0	\$96,498	\$0
Contracts	\$1,208,828	\$165,090	\$1,182,782	\$152,353
Materials & Supplies	\$2,303	\$0	\$2,303	\$0
Internal Services	\$2,219	\$0	\$19,691	\$0
Total GF/non-GF:	\$1,304,266	\$165,090	\$1,301,274	\$152,353
Program Total:	\$1,469,356		\$1,453,627	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$165,090	\$0	\$152,353
Total Revenue:	\$0	\$165,090	\$0	\$152,353

Explanation of Revenues

\$152,353 - OCCF:Based on FY09-11 projected State Budget
 \$1,301,274 - County General Fund Subsidy

Significant Program Changes

Last year this program was:

This program offer includes a 2% inflationary increase of \$ 23,977 over FY10 for the County General Fund portion of contracted client services.

Program # 25154 - Alcohol, Tobacco & Other Drug Svcs

Version 7/01/2010 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25139, 25145, 25149, 25151, 25155

Program Characteristics:

Executive Summary

This program provides alcohol and drug screening, assessment, referral, and prevention services to youth aged 12-17 and their families. For FY 2011, the program will target 200 youth for screening, assessment and prevention services. The focus will be on Middle and High School students in SUN Community Schools. This program is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

The Alcohol Tobacco and Other Drug program offers early intervention through screening, assessment, referral and education. Screening is a review of drug and alcohol use to determine behaviors and patterns that may require further assessment. Assessment involves a more in depth interview with the youth and his/her family about drug and alcohol use. This results in a rapid referral and connection to treatment, if necessary; the program leverages third party insurance to cover treatment. Prevention activities include skill-building groups (teaching refusal skills, for example) and groups for youth who are at risk for (but not yet demonstrating) substance abuse, such as children from drug-affected families.

By reducing or eliminating ATOD use, the program helps youth remain in school thus increasing the likelihood they will be successful academically and, ultimately, have a healthy and self-sufficient adulthood. Research indicates that the more successful a young person is in school, the less likely he/she is to use, abuse or become dependent on ATOD. This program offers early intervention through education, screening and assessment and provides an important gateway into other youth ATOD services throughout the county. Early intervention is key to breaking the cycle; and the earlier the intervention, the better the likelihood of preventing substance abuse. Most other youth ATOD services focus only on treatment. This program targets youth early to avoid long-term use and the need for treatment services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of youth served ¹	287	300	300	200
Outcome	% youth who participate in treatment who reduce use of ATOD ²	42.0%	70.0%	70.0%	0.0%

Performance Measure - Description

¹Target number for FY 2011 reduced due to changes in the program (see Significant Changes section).

² The outcome for youth reducing their ATOD is being monitored in FY 2010 for closer compliance with the contracted target. This outcome will no longer be necessary in FY11 due to the change in the program scope. A new outcome will be developed for the new year.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$200,020	\$0	\$203,000	\$0
Total GF/non-GF:	\$200,020	\$0	\$203,000	\$0
Program Total:	\$200,020		\$203,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$203,000 - County General Fund Subsidy

Significant Program Changes**Last year this program was:**

This program offer includes a 2% inflationary increase of \$ 3,000 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services
Program Offer Type: Existing Operating
Related Programs: 25139, 25145, 25149, 25151, 25154

Program Contact: Peggy Samolinski

Program Characteristics:

Executive Summary

The Sexual Minority Youth Services (SMYS) program offers counseling, skill building and support services to over 300 sexual minority youth. Its direct service impact is enhanced through technical assistance and training to approximately 500 SUN Service System, school and other direct service staff so that they may work more effectively with sexual minority youth. SMYS is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

The SMYS program utilizes two primary strategies: 1) providing direct services and a safe place in which sexual minority youth can feel comfortable and participate in supportive services that reflect their unique needs (70% of the program); and 2) enhancing the understanding and skill levels of community providers to provide competent and relevant services to sexual minority youth (30% of the program).

Due to difficulties with family, peers and the broader community, sexual minority youth often experience isolation and stigmatization, resulting in higher rates of emotional distress, homelessness, school drop outs, suicide attempts, risky sexual behavior and substance abuse. This program provides a safe place for 300 youth to go for support and services that are culturally relevant and responsive; it directly supports the operation and service delivery at the Sexual Minority Youth Resource Center. The program fosters increased school retention and success; last year 97% of youth served re-enrolled or remained in school. In addition to the direct service impact, nearly 99% of training participants reported an increased knowledge of SMY issues and competency in serving these youth.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# youth served in counseling and Resource Center services	343	300	300	300
Outcome	% youth accessing services at the SMYRC that remain in or re-enroll in school ¹	97.0%	60.0%	60.0%	60.0%

Performance Measure - Description

Measures were changed for FY 2010 to better capture program participation. The measure "Of the youth receiving therapy/case management services, the % who report reduction in at-risk behaviors by the time of exit" has been dropped due to small sample size.

¹ The outcome "% of SMYRC youth who re-enroll or remain in school" has been revised slightly to "% of youth accessing services at the SMYRC that remain in or re-enroll in school". This latter change will be measured on more youth than the previous measure.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$104,843	\$0	\$106,940	\$0
Total GF/non-GF:	\$104,843	\$0	\$106,940	\$0
Program Total:	\$104,843		\$106,940	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$106,940 - County General Fund Subsidy

Significant Program Changes**Last year this program was:**

This program offer includes a 2% inflationary increase of \$ 2,097 over FY10 for the County General Fund portion of contracted client services.

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25070

Program Characteristics:

Executive Summary

Bienestar de La Familia (Well-being of the Family) Social Services provides culturally specific and linguistically appropriate case management, information and referral, service linkage, coordination and resource recruitment to address the needs of the largest minority, fastest growing and historically underserved group in the County, the Latino community. While sited full-time in the Baltazar Ortiz Community Center, 2.3 FTE direct service staff serve Latinos throughout Multnomah County. In FY09 the social service program served 65 families and over 500 children, adults and parents in order to impact poverty, promote family stability, support academic success and assist families to meet basic living needs. The nutrition and food programs serve over 1,300 residents, immigrants and refugees a year.

Program Description

Bienestar works closely with staff in La Clinica de Buena Salud (Health Clinic). The group functions as a multi-disciplinary team with members from mental health/addictions, healthcare services and our community partner, Hacienda CDC. Although the primary mission is to serve the Latino community, the program recruits providers to serve the Somali community, Russian speaking families, and other diverse groups residing in the nearby housing complex and neighborhood who also seek Bienestar's unique services.

Bienestar is unique because it provides multi-entry access to a wide range of basic services. Yearly, approximately 75 families experiencing complex, single or multiple issues that affect their ability to attain or maintain school success, healthy family functioning and self sufficiency receive solution focused case management with some or all of these services: individual and family case management, service coordination and crisis intervention. These services ensure that basic needs are met for food, stable housing, energy assistance, parenting skills, employment, school completion, clothing, physical and mental health. 1.5 FTE case managers and .8 FTE program development staff provide services on site, in families' homes, schools & other locations. The nutrition & food programs serve over 1,300 residents, immigrants and refugees a year. The anti-poverty programs promote self sufficiency through links with job training and school support services. The program also initiates consultation, coordination efforts with other providers to build cultural competency among them and leads efforts to create community solutions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of households served by case management ¹	63	77	77	100
Outcome	% of families completing most or all of their case management goals	78.0%	75.0%	78.0%	75.0%
Output	Number of families who received food to meet basic needs ²	1,762	2,700	1,300	1,600
Outcome		0	0	0	0

Performance Measure - Description

✓ **Measure Changed**

¹ Output measure was changed from individual to households because service delivery focuses on the household. The change results in a lower number reported.

*Projection for case managed households for FY11 is higher due to additional .5 staffing capacity (see significant changes section).

²Food delivery numbers are quite variable depending upon how many people show up on a given day. Given trends, however, the projection for FY09-10 was overestimated.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$329,304	\$0	\$385,579	\$0
Materials & Supplies	\$6,395	\$0	\$16,395	\$0
Internal Services	\$62,377	\$0	\$81,002	\$0
Total GF/non-GF:	\$398,076	\$0	\$482,976	\$0
Program Total:	\$398,076		\$482,976	
Program FTE	3.30	0.00	3.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$482,976 - County General Fund Subsidy

Significant Program Changes**Last year this program was:**

For FY11, this offer includes two new components. First, it adds \$10,000 in direct client assistance funds. These funds were inadvertently left out of the FY 10 program offer. Second, this offer includes an additional .5 FTE Family Intervention Specialist (FIS) to bring the second FIS position at the Center to full-time. Both of these are funded with County General Fund dollars.

Department Overview

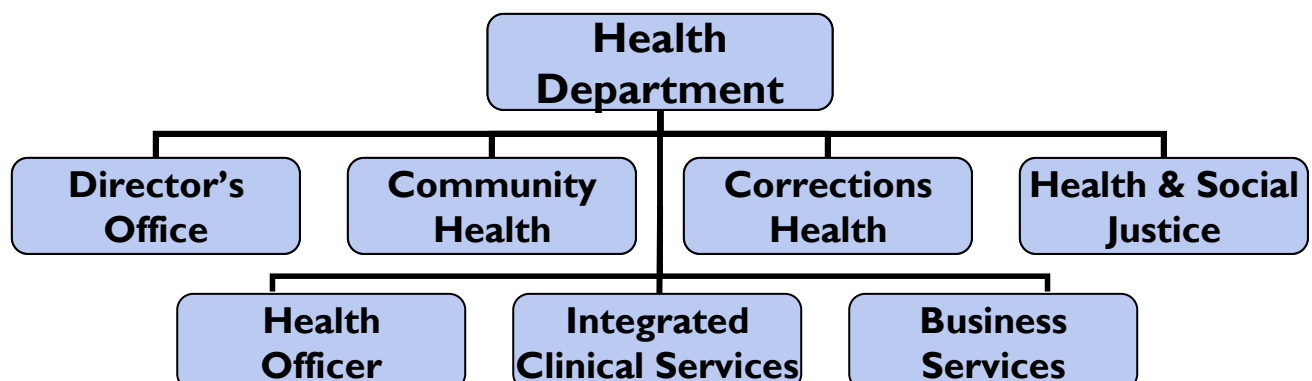
The Multnomah County Health Department is guided by our vision of Healthy People in Healthy Communities. We seek to protect against threats to health, to ensure access to health care for Multnomah County residents, and to promote health. We do this by focusing our limited resources on creating policies that promote or protect the community's health; preventing the conditions that lead to illness and disease and by forming public and private partnerships to stretch our capacity to achieve our mission.

Our five-year strategic plan for FY 2010-2014 establishes our priorities for the FY 2011. The plan contains three goals with specific strategies for the next few years, they are:

1. To ensure all individuals, families and communities gain greater control of the factors that influence their health.
2. To improve the health of our diverse communities.
3. Be an adaptive, learning organization that serves as an effective and accountable local public health authority and provider of community health services.

Our day-to-day activities and work is central to the Department achieving its mission. These strategic activities are those which reflect new or enhanced goals; they are direct, focused and prioritized over our every day work; and they lay a pathway for us to measure and account for our progress over time.

This plan guides our work, our budget decision-making, funding priorities, and trade-offs. It not only shapes what we do but how we do it.



Budget Overview

The FY 2011 budget for the Health Department is \$161.3 million with 971.74 FTE. Roughly one-third, or \$53.5 million, of the budget comes from the County General Fund with the remaining two-thirds or \$107.8 million, from federal and state revenue, Medicaid and other medical fee revenue, and Emergency Response and Ambulance Fees.

The FY 2011 budget represents a 17.6%, or \$24.2 million, increase in total spending over the FY 2010 adopted budget with a 4.7%, or \$2.4 million, increase in General Fund Spending. FTE have increased from 871.16 in FY 2010 to 971.74 in FY 2011, an 11.55% growth.

The budget increase year over year is largely driven by the following programs:

- \$5.3 million and 29.40 FTE from the Dental Services Program, 40017, that was reinstated in 2010 after the budget was adopted.
- \$2.4 million and 17.90 FTE due to the expansion in the Integrated Clinical Services Division with the opening of the Rockwood Clinic in East County, programs 40029A-B.
- \$2.3 million and 5.70 FTE in increased pharmacy revenue, program 40031.
- \$1.3 million and 9.00 FTE in program 40034 from a new CareOregon incentives program.
- \$1.3 million and 0.00 FTE due to the increasing value of state supplied vaccines in program 40014.

Additional information on the changes in these programs, as well as changes in other programs, can be found in the individual program offers.

Budget Trends	FY 2009	FY 2010	FY 2010	FY 2011	Difference
	Actual	Current	Adopted	Adopted	
		Estimate	Budget	Budget	
Staffing FTE	921.17	895.78	871.16	971.74	100.58
Personal Services	\$86,061,519	\$88,529,419	\$85,684,823	\$100,047,781	\$14,362,958
Contractual Services	16,303,447	18,911,160	16,672,648	19,791,464	3,118,816
Materials & Supplies	36,561,419	38,483,736	34,648,505	41,377,197	6,728,692
Capital Outlay	21,143	250,847	150,000	110,425	(39,575)
Total Costs	\$138,947,528	\$146,175,162	\$137,155,976	\$161,326,867	\$24,170,891

Successes and Challenges

Some of our key successes this year position us for continued success in 2011. They include successful public health response, workforce development and dramatic improvements in access.

The first six months of FY 2010 the Department was mobilized to respond to the H1N1 pandemic; uncertainty about the course of the pandemic prompted an aggressive public health response. The Department dedicated more than 100 staff and 21,000 hours to this effort. Hundreds of community partners mobilized to protect the public. We dispensed more than 41,000 doses of vaccine and helped private providers dispense another 74,000 doses. Although we were stretched, we successfully met the challenge quickly ramping up and when the conditions stabilized quickly ramping down.

Some 200 Nurses make up 20% of our workforce. Nurses and nurse practitioners play an important role in our success, leveraging their expertise and contribution is key to achieving positive health outcomes. Consultants from the University of Illinois School of Nursing conducted a thorough workforce assessment in partnership with the Oregon Nurses Association (ONA), nursing staff and area managers. Reductions and changes in the role of nurses over the last several years prompted us to take on this organizational and workforce development initiative. In FY 2011 our challenge is to implement 6 key recommendations in partnership with our workforce.

Our attention to internal and external partnerships made it possible to start the new Rockwood Clinic. Over the years, we have worked to reduce the barriers to accessing care. The result, between 2007 and 2009 quality initiatives and our staff produced a 26% growth in the number of visits provided by primary care. This outstanding performance and foresight has led to success. ARRA funding in FY 2010 allowed us to add new providers during a period of General Fund constriction. With Rockwood and the ARRA funding we are poised to achieve double digit growth in clients and encounters in just one year.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$2,257,955	\$0	\$2,257,955	13.80
Community Health	18,889,378	30,715,719	49,605,097	284.74
Corrections Health	12,394,883	0	12,394,883	79.95
Health & Social Justice	2,324,848	1,676,204	4,001,052	29.77
Health Officer	1,383,508	3,075,931	4,459,439	17.50
Integrated Clinical Services	8,264,401	72,333,597	80,597,998	493.78
Business Services	<u>8,010,443</u>	<u>0</u>	<u>8,010,443</u>	<u>52.20</u>
Total Health Dept	\$53,525,416	\$107,801,451	\$161,326,867	971.74

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog.#	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Business Services				
40039	Business and Quality - Human Resources and Training	0.40	105,004	-
40040	Business and Quality - Accounting and Financial Services	2.30	252,545	-
40041	Business and Quality - Medical Billing	1.00	107,461	-
Community Health Services				
40007	Health Inspections & Education	1.22	157,111	(25,000)
40008	Vector-borne Disease Prevention and Code Enforcement	0.20	3,611	-
40009	Vital Records	(0.25)	(2,589)	-
40010	Communicable Disease Prevention & Control	(3.30)	(51,079)	(153,282)
40011	STD/HIV/Hep C Community Prevention Program	0.50	124,731	256,024
40012	Services for Persons Living with HIV	4.91	(899)	615,294
40013A	Early Childhood Services for First Time Parents	1.50	1,422,333	(778,824)
40013B	Early Childhood Services for High Risk Prenatal, Infants & Children	(4.90)	17,870	(598,436)
40014	Immunizations	-	(41,309)	1,364,335
40015	Lead Poisoning Prevention	0.70	3,892	-
40018	Women, Infants and Children (WIC)	3.85	640,014	354,537
40025	Adolescent Health Promotion	0.68	79,000	(19,678)
40037	Community Environmental Health	(2.28)	18,791	(206,148)
40047	Chronic Disease Prevention	0.05	180,310	(140,207)
40048	Infrastructure for Public Health Services	0.95	144,207	-
Corrections Health				
40049	Corrections Health Juvenile Detention/Admissions and Housing	0.50	(202,712)	-
40050A	Corrections Health MCDC Base Services and Booking Floor	5.40	274,978	-
40050B	Corrections Health MCDC Clinical Services and 4th Flr Housing	(2.86)	184,260	-
40050C	Corrections Health MCDC Housing Floor 5, 6, 7 & 8	1.35	71,463	-
40051A	Corrections Health MCIJ Base Services and Clinical Services	(1.04)	(287,815)	-
40051B	Corrections Health MCIJ General Housing Dorms 1 - 10	(0.90)	(172,180)	-
40051C	Corrections Health MCIJ Dorms 11-17 Including Infirmary	(0.90)	(184,491)	-

Health Department

fy2011 adopted budget

Prog.#	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change- Other Funds
Director's Office				
40000	Health Department Leadership Team	(0.50)	86,005	-
40003	Health Department Leadership Administrative Support	-	2,401	-
Health and Social Justice				
40035	Health Assessment, Planning and Evaluation	0.45	113,866	-
40038	Health Promotion & Community Capacity Building	(0.45)	80,795	-
40045	Health Equity Initiative (racial justice focus)	0.20	22,898	(2,265)
Health Officer				
40002	Tri-County Health Officer	0.08	51,116	3,382
40004	Ambulance Services (EMS)	(0.30)	-	59,327
40005	Public Health and Regional Health Systems Emergency Preparedness	(1.71)	-	(328,386)
40030	Medical Directors (Physician, Nurse Practitioner and Nursing)	0.20	114,546	(8,000)
Integrated Clinical Services				
40016	Medicaid/Medicare Eligibility	(5.00)	(251,546)	71,353
40017	Dental Services	29.38	(133,334)	5,522,231
40019	North Portland Health Clinic	0.45	(33,925)	(89,986)
40020	Northeast Health Clinic	2.02	18,143	12,091
40021	Westside Health Clinic	1.12	(120,549)	137,560
40022	Mid County Health Clinic	4.45	18,135	886,529
40023	East County Health Clinic	2.90	22,350	534,085
40024	School Based Health Centers	1.76	(264,936)	503,099
40026	La Clinica de la Buena Salud	(0.20)	(9,210)	-
40031	Pharmacy	5.65	(371,310)	2,690,290
40032	Lab, X-Ray and Medical Records	-	5,065	-
40033	Primary Care and Dental Access and Referral	4.00	(13,277)	108,000
40034	Quality Assurance	9.04	(287,162)	1,614,724
40036	Community Health Council and Civic Governance	(0.20)	(11,851)	-

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Division Overview

The Health Department Director and Director's Office is responsible for providing leadership committed to the Health Department's vision of Healthy People in a Healthy Community; its mission is to ensure, promote and protect the health of Multnomah County residents; and to set its strategic direction to fulfill its mission.

The Director's Office leads and is responsible for a Department of more than 900 employees with more than \$153 million in State, County and Federally funded programs and services. The Director is the primary liaison to federal, state, county and local elected officials, the Community Health Council and County department leadership.

The members of the Department Leadership Team report to the Health Department Director and are responsible for leading the six major Divisions in the Health Department: Business Services, Community Health Services, Corrections Health, Health and Social Justice, Integrated Clinical Services, and the office of the Tri-County Health Officer.

The leadership team is responsible for the provision of quality best practice services; strategic partnerships; leadership and direction for public health issues; assurance that financial commitments are met; continuous improvement of service delivery systems; public health emergency preparedness and maintenance of a diverse and qualified workforce with high job satisfaction.

Director's Office

- 40000 Leadership Team
- 40003 Leadership Administrative Support

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2010 the Department made many structural changes to help us leverage our resources by focusing on prevention, equity and quality. To this end many of the prevention, equity and quality efforts were merged together and the Office of Health and Social Justice was formed. This group is located in the Director's Office where it leads this work for all programs and services in the Department.

FY 2011 will begin with some key partnerships including joint efforts between Health Equity and Health Promotion; Health Assessment and planning & transportation; and Health Equity, Budget and Finance.

Upstream health policy work has always been a key strategy for improving the health of the community. FY 2011 will mark a significant increase in policy work, health impact assessments, and upstream public health activity led by the Director's Office, and encompassing Health & Social Justice and Health and Wellness.

The Office of Emergency Preparedness has moved under the Deputy Director which will ensure collaboration between Health Emergency Preparedness and the County-wide Emergency Management office. In FY 2011 we will strengthen coordination between the two entities using lessons learned from the H1N1 event. In addition, we will align the work of Health Emergency Preparedness with of Health Continuity of Operations Plans (COOP) also housed in the Director's Office.

Our five-year strategic plan for FY 2010-2014 establishes our priorities for FY 2011 and measures our success against this plan. The plan contains three goals with specific strategies for the next few years: 1) To assure all individuals, families and communities gain greater control of the factors that influence their health. 2) To improve the health of our diverse communities. 3) Be an adaptive, learning organization that serves as an effective and accountable local public health authority and provider of community health services.

Our day-to-day activities and work is central to the Department achieving its mission. These strategic activities are those which reflect new or enhanced goals; they are direct, focused and prioritized over our every day work. Each goal has specific strategies that lay a pathway for us to measure and account for our progress over time. This plan guides our work, our budget decision-making, funding priorities, and trade-offs. It not only shapes what we do but how we do it and identifies our metrics. The health of the community as measured by morbidity and mortality statistics, and measuring disparities among populations, identifies areas of progress and areas to provide additional focus to improve health outcomes.

Measuring Success

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40000	Health Department Leadership Team	\$1,602,445	\$0	\$1,602,445	7.00
40003	Leadership Administrative Support	655,510	0	655,510	6.80
Total		\$2,257,955	\$0	\$2,257,955	13.80

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Lead Agency: Health Department

Program Contact: SHIRLEY Lillian

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Members of the Health Department's Leadership Team are the Department Director, Deputy Director, the Health Officer, Directors of Business Services, Human Resources & Workforce Development, Health and Social Justice, Community Health Services, Public Health & Community Initiatives and Integrated Clinical Services.

Program Description

DLT is responsible for systems-based integration of health services and operations to provide quality best practice services; strategic partnerships; leadership and direction for public health issues; assurance that financial commitments are met; continuous improvement of service delivery systems; public health emergency preparedness and maintenance of a diverse and qualified workforce with high job satisfaction. The Director's Office is responsible for leadership committed to the Health Department's mission, vision, values and strategic objectives and is the primary liaison to federal, state, county and local elected officials, the Community Health Council and County department leadership. The Health and Social Justice Director is responsible for partnerships which support health disparities reduction and create linkages within community systems. The Director supervises programs that provide best practices and timely health information and education to County, communities, policy makers and citizens. The Community Health Services (CHS) Director supervises communicable and environmentally influenced disease programs and services for families with young children and Oregon Health Plan enrollment, and is responsible for partnerships with CDC, State, Conference of Local Health Officials, businesses and citizens. The Senior Advisor of Public Health and Community Initiatives oversees efforts related to developing, implementing, monitoring and maintaining policies that support outreach and delivery of culturally appropriate services and coordination with programs that work cross functionally to support the health prevention needs of all communities and evaluates the quality of services and the impact of policy changes on community perception. The Integrated Clinical Services (ICS) Director is responsible for developing and maintaining strategic external (hospital systems, health insurance systems, state, and community) and internal partnerships; providing leadership for the efficient and cost-effective performance of a complex integrated clinical delivery system; and working with community, state and federal agencies to ensure access to high quality clinical care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Increased access to Health Dept. services as measured by # of clients served.	156,574	168,000	163,208	165,003
Outcome	Annual Federal and State resources \$ leveraged for services.	84,000,000	86,000,000	90,000,000	100,000,000
Output	Number of "all staff" Dept communications (NFD, brown bags, media releases).	70	70	90	100

Performance Measure - Description

Our ability to serve increasing numbers of uninsured clients is dependent on the availability of general fund or grant revenue to cover the cost of their care.

NFD=notes from the Director

Legal/Contractual Obligation

ORS 431.418 Local public health administrator (1) Each district board of health shall appoint a qualified public health administrator or supervise the activities of the district in accordance with law. (2) Each county governing body in a county that has created a county board of health under ORS 431.412 shall appoint a qualified public health administrator to supervise the activities of the county health department in accordance with law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,117,397	\$0	\$1,171,015	\$0
Contracts	\$63,863	\$0	\$76,800	\$0
Materials & Supplies	\$193,922	\$0	\$194,327	\$0
Internal Services	\$141,258	\$0	\$160,303	\$0
Total GF/non-GF:	\$1,516,440	\$0	\$1,602,445	\$0
Program Total:	\$1,516,440		\$1,602,445	
Program FTE	7.50	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #40000, Health Department Leadership Team

Position moved to program offer 40048. Budget growth due to inflation and internal service charges

Lead Agency: Health Department

Program Contact: SHIRLEY Lillian

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This program pools administrative support to the Department's senior leadership team.

Program Description

By coordinating workloads and cross-training this team reduces duplication of effort and increases effectiveness of administrative support to leaders and program staff. A single point of supervision and leadership provides consistent performance expectations and evaluations. Team members provide staffing, scheduling, meeting/event preparation, technical support, minutes and project support for the Department Director, Deputy Director, Senior Advisor of Public Health and Community Initiatives, Health and Social Justice Program Manager Senior, Community Health Services Program Manager Senior, Health Officer, Business Services Program Manager 2 and their managers.

Team members provide general office services, such as copying, travel and training, time and attendance records (TARS) entry, supply ordering, mailings, mail distribution, telephone, computer programs, minutes, surveys, operation of the Department's main telephone lines and front office reception on the Director's floor. This program offer supports the Health Department's Leadership Team's ability to achieve accountability, to manage resources and service delivery costs effectively, to evaluate and streamline delivery of service and County operations and to provide reliable information for decision making, improving and reporting results.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	% of projects completed on time with an error rate not to exceed 3%.	98.0%	90.0%	97.0%	90.0%
Outcome	Annual satisfaction rating by Department Leadership Team on scale of 1 to 10.	8	8	9	8

Performance Measure - Description

Survey of Department Leadership members conducted at end of fiscal year will meet or exceed 8 (on a scale of 1-10).

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$504,321	\$0	\$543,393	\$0
Contracts	\$77,896	\$0	\$2,916	\$0
Materials & Supplies	\$35,775	\$0	\$57,993	\$0
Internal Services	\$35,117	\$0	\$51,208	\$0
Total GF/non-GF:	\$653,109	\$0	\$655,510	\$0
Program Total:	\$653,109		\$655,510	
Program FTE	6.80	0.00	6.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40003, Health Department Leadership Team Administrative Support

Division Overview

The office of the Multnomah County Health Officer provides physician consultation, technical direction, and leadership to support public health activities and clinical services. The office also directly manages public health programs. Oregon Revised Statute (ORS) 431.418 requires each local health department to employ or contract with a physician to serve as County Health Officer. The Health Officer is also responsible for these broad areas of operation:

Tri-County Health Officer (40002) provides public health physician consultation, technical direction, and leadership for Multnomah, Clackamas, and Washington counties. These activities focus on improving the consistency and quality of public health services in the Tri-County area.

Emergency Medical Services (EMS) (40004) coordinates, regulates, and improves the quality of ambulance and other pre-hospital medical services for people experiencing a medical emergency, and provides physician medical direction to all EMS responders in the County.

Public Health and Regional Health System Emergency Preparedness (40005) assure the Health Department and the community is prepared to manage the public health aspects of emergencies such as disease investigation and mass vaccination; and that hospitals, clinics and other health care delivery providers in the six-county NW Oregon region, are prepared to provide effective medical care in the face of emergencies with large and complex health impacts.

Medical Directors (40030) are the leadership necessary to support high quality medical services in the County's clinics and correctional facilities. A major emphasis will include supervision and learning for physicians, nurse practitioners, and nurses, and the development of medical policies and procedures. The program also engages health care partners to address community-wide health problems and develop common standards of practice.

Health Officer

- 40002 Tri-County Health Officer
- 40004 Ambulance Services (EMS)
- 40005 Public Health and Regional Health Systems Emergency Preparedness
- 40030 Medical Directors (Physician, Nurse Practitioner and Nursing)

Significant Changes

The following describes the significant budget changes that impacted the division.

A two year Centers for Disease Prevention and Control (CDC) grant funded the creation of a Pandemic Influenza plan for the regions health systems. The grant to the Regional Health System Emergency Preparedness program (40005) ended in FY 2010 with the completion of the plan. The purpose of the project was to develop, exercise, refine, and evaluate community-accepted, practical local health response strategies and tools for providing coordinated delivery of essential healthcare services in the face of a local Severity Index Category 5 Pandemic event.

One major aspect of the project was developing a Regional Health/ Medical MAC Group (MAC Group) Handbook, convening membership for the MAC Group, and developing and conducting MAC Group trainings and exercises. Due to the emergence of the H1N1 Pandemic, scheduled MAC Group exercises went “live” and the MAC Group developed several policies including a 1) Regional Hospital Visitation Policy Recommendation; 2) Regional Hospital Mask Use Policy Recommendation; and 3) Recommendation for Tamiflu distribution. All of these policy recommendations were implemented throughout the healthcare system in NW Oregon and SW Washington.

The Tri-County Health Officer program will continue to convene the MAC group and institutionalize the policies and processes developed with this grant.

Measuring Success

The performance measures of the programs in the office of the Multnomah County Health Officer emphasize measurement of:

1. Community health and individual patient health outcomes,
2. Specific community service capacities, and
3. Customer and partner satisfaction with service.

These measurements contribute to understanding our current performance; and the Health Officer and clinical leadership performance by extension. They also serve as a basis for improvement using Continuous Quality Improvement (CQI) tools, and other well-defined organization development and performance improvement processes both in the Department and with community partners.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40002	Tri-County Health Officer	\$285,838	\$347,518	\$633,356	2.90
40004	Ambulance Services (EMS)	0	1,892,545	1,892,545	4.70
40005	Public Health & Regional Health Systems Emergency Preparedness	0	835,868	835,868	5.20
40030	Medical Directors (Physician, Nurse Practitioner & Nursing)	1,097,670	0	1,097,670	4.70
Total		\$1,383,508	\$3,075,931	\$4,459,439	17.50

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Lead Agency: Health Department

Program Contact: OXMAN Gary L

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Office of the Tri-County Health Officer provides public health physician consultation, technical direction, and leadership to health department administrators, program staff and community partners. This cooperative effort of the metro-county health departments is intended to improve the consistency and quality of public health services in the three counties, increase learning and collaboration across the counties, and improve the quality, efficiency and effectiveness of health officer services.

Program Description

The Tri-County Health Officer Program (TCHO) provides medical consultation, technical counsel, and leadership by three public health physicians to Multnomah, Clackamas and Washington County Health Departments and their respective community partners. Historically, each of the three counties employed or contracted with an individual to serve as County Health Officer. Through IGA's with Clackamas and Washington county health departments, the TCHO is better able to provide high quality health officer services, and to utilize the departments' relatively small amount of public health physician resources effectively and efficiently. In Multnomah County for example, the TCHO: (1) participates in enforcement of public health laws; (2) supervises select public health programs; (3) works with department staff, other county agencies, and community groups to manage critical public health problems; and, (4) participates in department administration.

The program supports Multnomah County Health Department goals (i.e. goal #3) by providing effective and accountable local public health practice leadership and medical direction that result in quality clinical and health promotion programs. In the current fiscal year, through the joint efforts of the TCHO, health officer program staff were able to address, provide leadership, and advise county and department administration on the H1N1 influenza response from April to December, 2009.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Contract deliverables are met by the end of fiscal year.	0.0%	0.0%	0.0%	85.0%
Outcome	County stakeholders express satisfaction in program delivery and results.	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

The TCHO program assures completion of agreed-upon deliverables. Contract deliverables for FY11 will be negotiated and finalized by July 1, 2010. These will provide guidance for work priorities and program activities.

Satisfaction of key customers with Health Officer services is a critical measure of program success. Survey of key stakeholders in Multnomah, Clackamas, and Washington Counties will be conducted at midyear and at the end of the fiscal year. Success will be judged by the percentage of survey scores that meet or exceed 4 (on a scale of 1-5).

Additionally, the Regional Health System Emergency Preparedness will meet State IGA requirements, and accomplish critical preparedness objectives specified by state and federal funders.

Legal/Contractual Obligation

ORS 431.418 requires counties to employ or contract with a physician to serve as County Health Officer. IGAs with Clackamas and Washington counties specify Health Officer services that Multnomah County is required to provide, as well as expected outcomes and evaluation measures.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$212,807	\$300,903	\$245,925	\$304,665
Contracts	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$3,775	\$3,500	\$5,025	\$4,806
Internal Services	\$15,140	\$39,733	\$31,888	\$38,047
Total GF/non-GF:	\$234,722	\$344,136	\$285,838	\$347,518
Program Total:	\$578,858		\$633,356	
Program FTE	0.92	1.90	1.00	1.90
Program Revenues				
Indirect for dep't Admin	\$21,068	\$0	\$20,666	\$0
Intergovernmental	\$0	\$347,518	\$0	\$347,518
Total Revenue:	\$21,068	\$347,518	\$20,666	\$347,518

Explanation of Revenues

Clackamas and Washington counties meet their ORS 431.418 requirements for health officer services through IGAs with Multnomah County. These IGAs are revenue agreements. Contractual revenues cover the full cost to provide services to Clackamas and Washington counties. Multnomah County General Funds cover the cost to provide services in Multnomah County.

Significant Program Changes

Last year this program was: #40002, Health Officer

For two years Tri-County Health Officer partially paid out of grant funding in 40005. Moved back to 40002 when grant ended.

Program # 40004 - Ambulance Services (EMS)

Version 3/05/2010 s

Lead Agency: Health Department

Program Contact: OXMAN Gary L

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Emergency Medical Services (EMS) plans, regulates, coordinates, and provides medical supervision and quality assurance for all pre-hospital emergency care provided by an exclusive ambulance contractor and the fire departments in the County.

Program Description

The EMS program has five major functions: 1) The emergency ambulance contract: Emergency ambulance service is provided through an exclusive franchise agreement with a single ambulance company. This is a performance contract; the EMS program administers the contract and assures that performance criteria are met. 2) Medical supervision: The EMS Medical Director supervises all pre-hospital medical care provided by paramedics, basic EMTs and first responders. Immediate medical advice for responders is provided via radio by OHSU under supervision of the EMS Medical Director. 3) Continuous Quality Improvement (CQI): The EMS Program coordinates a system-wide data-driven approach to improving the quality of service provided by the EMS system. The program gathers, maintains, and analyzes data on patient care and outcomes necessary for the CQI process. Results are used for planning, and for improving EMS operations and the quality of pre-hospital patient care. 4) The EMS program regulates all emergency and non-emergency ambulance business in the county in accordance with the ambulance ordinance, MCC 21.400. This includes licensing, inspections, review of operations, and supervision of medical care. 5) Coordination of medical dispatch and medical first response: Dispatch is provided by the City of Portland. The fire departments of Portland and Gresham and districts throughout the County provide first response. EMS coordinates medical supervision, operating protocols, communications, major event planning, and equipment specifications. The EMS Program is a visible part of the public safety system and contributes to citizens feeling safe. The EMS Program ensures that an immediate medical response is available to all County residents and visitors experiencing a medical emergency. The program emphasizes coordination of services provided by multiple public and private agencies, and takes collaborative approaches to prepare for individual and community emergencies.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Ambulance response times - 8 min. 90% of calls	90.9%	90.0%	90.0%	90.0%
Outcome	Cardiac arrest survival to hospital	30.0%	30.0%	30.0%	30.0%
Quality	Cardiac arrest survival to hospital discharge	12.0%	12.0%	12.0%	12.0%

Performance Measure - Description

The major contract performance measure is the percentage of urban emergency calls in which the ambulance arrives on scene in 8:00 minutes or less. System quality measures include medical care outcomes such as survival from cardiac arrest. Cardiac arrest is an often-fatal cessation of the heartbeat that requires immediate medical intervention. Cardiac arrest survival until arrival at the hospital demonstrates how quickly and effectively EMS responds and stabilizes patients in the field. Cardiac arrest survival at hospital discharge shows how EMS contributes to cardiac arrest survival in the larger health care system. Medical outcomes are benchmarked against other communities with an eye towards improving on results over time.

Legal/Contractual Obligation

The County is responsible under ORS 682 to have an Ambulance Service Area Plan. It is the County's choice as to how much to invest to achieve this mandate.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$680,142	\$0	\$655,212
Contracts	\$0	\$665,481	\$0	\$693,000
Materials & Supplies	\$0	\$275,330	\$0	\$341,926
Internal Services	\$0	\$212,265	\$0	\$202,407
Total GF/non-GF:	\$0	\$1,833,218	\$0	\$1,892,545
Program Total:	\$1,833,218		\$1,892,545	
Program FTE	0.00	5.00	0.00	4.70
Program Revenues				
Indirect for dep't Admin	\$111,591	\$0	\$112,541	\$0
Fees, Permits & Charges	\$0	\$1,533,490	\$0	\$1,447,545
Other / Miscellaneous	\$0	\$307,000	\$0	\$445,000
Total Revenue:	\$111,591	\$1,840,490	\$112,541	\$1,892,545

Explanation of Revenues

All costs of the program are recovered from licenses and from reimbursement for supplies used by other jurisdictions.

Significant Program Changes

Last year this program was: #40004, Emergency Medical Services (EMS)

Lead Agency: Health Department

Program Contact: KaRin Johnson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Preparing for and responding to emergencies with widespread or severe health impacts requires multi-agency, multi-jurisdictional, and public/private sector collaboration. Two Health Department programs contribute to this: 1) Public Health Preparedness assures that we can carry out the County's unique public health responsibilities in an emergency; 2) Regional Health System Emergency Preparedness assures that hospitals and other health care providers in the 6-county NW Oregon region have a proven capacity to care for victims of large scale emergencies. Both programs apply the National Incident Management System (NIMS) framework and coordinate with the County's Office of Emergency Management.

Program Description

Responding to emergencies with severe health impacts (e.g., natural disasters, severe epidemics/pandemics, terrorist attacks) requires coordinated action to 1) focus the response on priority needs, and 2) effectively leverage resources of government, private healthcare providers, and non-profit organizations. This offer assures public and private health preparedness. Public health preparedness includes: 1) emergency plans and protocols linked to the County's Emergency Response Plan; 2) a trained and exercised Health Department Incident Management Team; 3) exercises to test and refine plans and capacities, and 4) plans to increase capacity for key public health functions (e.g., epidemiology capacity to investigate, and analyze an emergency's health impacts). New grant funding supports an Advanced Practice Center (APC) project to develop national benchmarks for just-in-time staff training for mass prophylaxis and disease investigation operations.

Regional Health System Emergency Preparedness facilitates healthcare delivery system preparedness in Multnomah, Clackamas, Washington, Columbia, Tillamook and Clatsop counties, and coordinates planning with SW Washington. It assures that hospitals, clinics, and other providers are prepared to respond in an effective and coordinated manner. The program 1) ensures that hospitals and other providers develop and exercise plans to increase the number of patients they can serve; 2) creates regional plans to coordinate public/private response; 3) develops regional capacities to address communication and other critical support needs; and 4) develops regional capacities to manage specific health impacts (e.g., pandemic influenza). The programs utilize coordination and collaboration to develop effective governmental and private sector health response capacities in the county and region.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of Incident Mgmt team members trained & annually exercised	50	90	40	90
Outcome	Score on Centers for Disease Control's technical assistance review	63.0%	70.0%	88.0%	90.0%
Outcome	Improved health emergency response.	90.0%	95.0%	90.0%	100.0%
Quality	Program satisfaction	95.0%	90.0%	95.0%	100.0%

Performance Measure - Description

- 1) Output: # of Incident Mgmt team members trained & annually exercised.
- 2) Outcome: Score on Centers for Disease Control's technical assistance review;
- 4) Outcome: Regional stakeholders expressing program has improved health emergency response abilities
- 5) Quality: Regional stakeholders' satisfaction with program activities based on Likert scale

Legal/Contractual Obligation

ORS 431 and 433 empower the County and Health Department to supervise matters related to preserving the life and health of the people of the County. An IGA with the Oregon DHS (Public Health Division) specifies requirements for public health preparedness activities supported with federal CDC funds. A contract with the National Association of County and City Health Officials (NACCHO) specifies requirements for the APC project. A separate IGA with DHS guides regional health system preparedness goals and activities supported with federal US Dept. of Health and Human Services funds. Both sources of Federal funds are dedicated to emergency preparedness, and cannot supplant other funding or be used to build general public health capacities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$786,659	\$0	\$623,250
Contracts	\$0	\$146,250	\$0	\$15,750
Materials & Supplies	\$0	\$36,658	\$0	\$51,753
Internal Services	\$0	\$194,687	\$0	\$145,115
Total GF/non-GF:	\$0	\$1,164,254	\$0	\$835,868
Program Total:	\$1,164,254		\$835,868	
Program FTE	0.00	6.91	0.00	5.20
Program Revenues				
Indirect for dep't Admin	\$71,874	\$0	\$49,705	\$0
Intergovernmental	\$0	\$1,171,172	\$0	\$835,868
Total Revenue:	\$71,874	\$1,171,172	\$49,705	\$835,868

Explanation of Revenues

Public Health Emergency Preparedness is supported by Federal Centers for Disease Control (CDC) funds received via Oregon DHS. Funds from the CDC and passed through NACCHO support the APC project. Regional Health System Emergency Preparedness is funded by the US Dept. of Health and Human Services via the Oregon DHS and the Oregon Association of Hospitals and Health Systems.

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #40005, Public Health and Regional Health Systems Emergency

The CDC Pandemic Influenza grant that funded development of a replicable model for delivery of essential healthcare services during a severe influenza pandemic has ended. The NACCHO APC project is a new \$450k grant for project year October 2009 through September 2010, with the possibility of continued funding.

Lead Agency: Health Department

Program Contact: ABDELLATIF Vanetta M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Clinical Directors ensure that MDs, NPs, PAs, RNs, and LPNs have the necessary training, skills and knowledge to practice competently; patient care adheres to all pertaining regulations; clinical quality improvement (QI) initiatives are effective and appropriate for the communities we serve; and patient care is safe, cost effective, and based on proven best practices.

Program Description

Medical services:

1. Oversees initiatives to improve quality, safety, cost effectiveness, and access; develops and implements patient care guidelines, policies, procedures.
2. Recruits, hires, credentials and monitors provider performance; oversees in-house nursing and medical educational programs.
3. Sets and monitors provider and nursing productivity goals.
4. Investigates and remedies untoward clinical incidents and errors.
5. Ensures that patient care meets all rules, regulations and standards set forth by regulatory agencies, contractors, grantors and accrediting agencies.
6. Ensures that administrative practices are consistent with quality patient care.

Directors are accountable for legal conformance, quality and safety of patient care, need-based and scientifically justified service design, and efficient use of public funds.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome	% of Providers meeting productivity goals	95.0%	95.0%	95.0%	95.0%
Quality	Maintain compliance with regulatory and licensing standards/boards	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Legal/Contractual Obligation

Oregon State Board of Nurses, Oregon State Board of Medical Examiners, Medicaid and Medicare rules and regulations, Joint Commission on Accreditation of Healthcare Organizations, stipulations of multiple federal and state grants, CareOregon contract, Central City Concern contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$784,341	\$6,167	\$883,839	\$0
Contracts	\$14,500	\$0	\$37,000	\$0
Materials & Supplies	\$86,900	\$1,149	\$113,078	\$0
Internal Services	\$97,383	\$684	\$63,753	\$0
Total GF/non-GF:	\$983,124	\$8,000	\$1,097,670	\$0
Program Total:	\$991,124		\$1,097,670	
Program FTE	4.50	0.00	4.70	0.00
Program Revenues				
Indirect for dep't Admin	\$485	\$0	\$0	\$0
Intergovernmental	\$0	\$8,000	\$0	\$0
Total Revenue:	\$485	\$8,000	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40030, Physician, Nurse Practitioner and Nursing Directors

Training to maintain licensure for MD, nurse practitioners, & nurses, moved from clinics to this Medical Director's budget

Division Overview

Community Health Services (CHS) focuses on improving population-based public health outcomes through understanding the community epidemiology to design initiatives and interventions based on quality assessments and community partnerships. The work in CHS is informed by an understanding of the inter-dependence of communities and our services, and is based on epidemiology and evidence-based public health interventions. It is structured to reduce health inequities and support individuals and groups having greater influence over their health. CHS programs impact all Multnomah County residents and each year provide direct services to over 91,500 individuals.

Communicable Disease Services target our core local public health responsibility to limit the spread of communicable diseases through timely identification, investigation, and treatment where indicated, of reported/suspected cases including TB, HIV, syphilis, meningitis, whooping cough, and outbreaks of food/waterborne illnesses.

Chronic Disease Services implement policy strategies with the community to create conditions where county residents can have better health, reducing the burden of chronic diseases like diabetes, heart disease and high blood pressure.

Maternal and Child Health Services work to ensure that basic health and developmental needs of infants and young children are met through programs for high risk pregnant women, first-time parents and teen parents; the WIC supplemental nutrition program; and immunizations. Services targeting adolescents give students the skills to delay sexual involvement and to reduce participation in other risky activities while building healthy relationships.

Environmental Health Services protect the safety of our entire community by providing health inspection of licensed facilities; controlling vector-borne diseases; and addressing healthy indoor environments threatened by issues such as mold, household toxins, pests and lead paint through assessment, education, intervention, and policy development.

Chronic Disease

- 40047 Chronic Disease Prevention

Sexual Health

- 40011 STD/HIV/Hep C Community Prevention
- 40012 Services for Persons Living with HIV
- 40025 Adolescent Health Promotion

Communicable Disease

- 40010 Communicable Disease Prev. & Control
- 40048 Infrastructure for Public Health Svcs

Maternal and Child Health

- 40013A Early Childhood Services for First Time Parents
- 40013B Early Childhood for High Risk Prenatal, Infants & Children
- 40014 Immunizations
- 40018 Women, Infants and Children (WIC)

Environmental Health

- 40007 Health Inspections & Education
- 40008 Vector-borne Disease Prevention/Code Enforcement
- 40009 Vital Records
- 40015 Lead Poisoning Prevention
- 40037 Community Environmental Health

Significant Changes

The following describes the significant budget changes that impacted the division.

CHS applies quality improvement methods to target services where we can have the most impact. Significant changes for FY 2011 include a concentrated focus on serving populations with high disparities in birth outcomes.

The WIC Program serves nearly half the families with infants born in Multnomah County each year. Because it draws in most high need, high risk families it will become the hub for screening and referral into other services for women with infants and young children; including linking them to home visiting nurses, immunizations, lead screening and health home assessments. Recent data analysis of outcomes show that women receiving WIC services have better birth outcomes, and get into care earlier than similar cohorts. This includes one of the most intractable indicators of infant health, low birth weight.

In FY 2011 the Chronic Disease and Environmental Health Services public policy and community action activities to improve the communities health, promote early attention to prevention in the interest of building and maintaining health communities will surge ahead.

Across all CHS programs, the continued application of quality improvement is notably visible in the work to improve linkage of performance measures to local public health outcomes. This linkage ensures that CHS program are operating in a strategic manner and helps position the Health Department for the future requirement of Public Health Accreditation in 2011.

A CHS Systems and Quality Council consults with the CHS Director and program managers to stimulate and provide performance management and quality improvement leadership, integration and coordination within CHS programs. Within the Council framework, strategic values include: Quality Information - epidemiology and program decisions are informed by analysis from well-coordinated data systems and Accountability - programs continually assess process and outcome measures and adjust to optimize results. Our sixteen program offers include more than forty diverse performance measures.

The performance measures capture key outputs, health outcomes, efficiency outcomes, and quality outcomes that can be compared from year to year. In addition to the performance measures included in the program offers, our programs consistently evaluate the impact of services over time by studying community and disease demographics in comparison to client demographics such as gender, age, race/ethnicity; socioeconomic characteristics; disease rates; and other community health indicators. All together, these data both demonstrate the impact of program services and guide future program planning.

Measuring Success

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40007	Health Inspections & Education	\$3,186,397	\$0	\$3,186,397	25.67
40008	Vector-borne Disease Prevention and Code Enforcement	1,261,428	12,000	1,273,428	10.65
40009	Vital Records	65	644,751	644,816	6.10
40010	Communicable Disease Prevention & Control	2,167,187	1,707,869	3,875,056	26.82
40011	STD/HIV/Hep C Community Prevention	2,583,124	1,932,107	4,515,231	29.45
40012	Services for Persons Living with HIV	254,397	6,596,760	6,851,157	25.96
40013A	Early Childhood Services for First Time Parents	3,057,574	3,487,995	6,545,569	29.25
40013B	Early Childhood Services for High Risk Prenatal, Infants & Children	3,145,619	4,282,889	7,428,508	53.20
40014	Immunizations	94,367	3,386,528	3,480,895	2.00
40015	Lead Poisoning Prevention	15,322	142,000	157,322	1.30
40018	Women, Infants and Children (WIC)	1,287,286	2,844,466	4,131,752	35.14
40025	Adolescent Health Promotion	79,000	824,743	903,743	8.62
40037	Community Environmental Health	548,562	460,897	1,009,459	6.58
40047	Chronic Disease Prevention	466,090	4,392,714	4,858,804	19.00
40048	Infrastructure for Public Health Services	742,960	0	742,960	5.00
Total		\$18,889,378	\$30,715,719	\$49,605,097	284.74

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Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This fee supported program reduces risk to County residents and visitors from disease and injury by investigating food and waterborne diseases, educating the public about food safety, and performing routine inspections of licensed facilities (restaurants, swimming pools, hotels, child care centers, adult foster care, correctional facilities and small public drinking water systems). Participating in an FDA Food Standardization assessment will help us align our program with national standards for critical food safety issues. The inspection program received an outstanding rating during its 2008 Triennial review.

Program Description

Inspected Facilities: The Health Inspections program has responsibility for assuring the health and safety in 3,781 facilities including restaurants, mobile restaurants, hotel/motels, RV parks, organizational camps, warehouses, commissaries, vending machines, and jails. Most facilities receive more than one inspection per year. **Swimming pools & spas:** The program inspects and licenses 562 pools/spas to ensure pools are safe from hazards and disease. Field and classroom technical training is provided to pool operators (i.e. the recently adopted Virginia Graeme Baker Pool and Spa Safety Act will require increased education with pool and spa operators to facilitate compliance). **Schools, Child and Adult Foster Care Facilities:** The program inspects 507 schools, childcare centers, and other service providers to ensure they handle food properly, are clean and are free of health and safety hazards. **Drinking Water Systems:** Inspected to ensure they are properly maintained and meet EPA water quality standards. **Food Borne Illness Outbreaks:** Registered Environmental Health Specialists respond to and investigate local Food Borne Illness complaints in collaboration with the Communicable Disease Program and are key participants in emergency response. Through an FDA Food Defense grant the program developed a Food Defense Tool Kit that will assist restaurants in preventing and responding to intentional food contamination. Multnomah County has significantly less food borne illness outbreaks than other counties. **Food Handler Training and Certification:** Multi-lingual training about safe food preparation in 7 languages is provided online and in person to food workers at all literacy levels to support health equity and entry into the workforce. The online Food Handler website has been revised to support food industry participation in food handler certification. This legally mandated program protects the health and safety of the entire community by providing education, assuring safe food and water, controlling disease, improving safety in the work place and reducing unintentional injuries as well as supporting other public health activities by incorporating prevention activities into the inspection process. The citizenry understands and expects the program functions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of licenses issued	6,394	0	6,708	6,464
Outcome	Critical violations per year	5,599	6,295	5,485	5,589
Output	Facility inspections	12,766	11,500	13,232	13,874
Output	Total number certified Food Workers eligible for employment	17,095	22,692	15,201	14,490

Performance Measure - Description

Output: Licenses issued excludes facilities inspected but not licensed (ie. schools, day care centers, etc.) New measure designed to evaluate trend facilities licensed annually. Licenses directly reflect program workload.

Outcome: Critical violations are items noted during inspections that can directly affect the health and well being of the consumer, leading to elevated food safety risk and requiring immediate correction.

Output: Facilities (e.g. restaurants, mobile units, vending machines, temporary event units, schools, child-care facilities, tourist accommodations, surveillances) inspected on-site.

Output: This number reflects the number of people who completed certification in the given year. The certificate is a three-year certificate and makes food workers employable in the food industry. On-line and on-site Food Handler training and testing provides food workers with knowledge about preventing disease transmission to food consumers. Decrease in Food Handlers certified is primarily a result of the economic downturn, and are expected to recover.

Legal/Contractual Obligation

Legal mandates are 1999 FDA Food Code 2002 OR Food Sanitation Rules; ORS Chapt. 30.890 (gleaning); ORS Chapt. 624; ORS Chapt. 448; MCC 21.612 (license fees); MCC Chapt. 5; MCC Chapt. 21 (Civil Penalty Ordinance); OR Dept. of Education Division 51 (Schools); OARS 581-051-0305; OARS Chapt. 333 (Licensed Programs); ORS 183 (Civil Penalty), ORS 164 (Food); ORS 700 (EHS License); ORS 414 (Childcare). OARS 333-018 Communicable Disease and Reporting 333-019 Communicable Disease Control.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,103,772	\$5,435	\$2,329,037	\$0
Contracts	\$229,798	\$0	\$279,588	\$0
Materials & Supplies	\$86,279	\$17,427	\$81,798	\$0
Internal Services	\$609,437	\$2,138	\$495,974	\$0
Total GF/non-GF:	\$3,029,286	\$25,000	\$3,186,397	\$0
Program Total:	\$3,054,286		\$3,186,397	
Program FTE	24.45	0.00	25.67	0.00
Program Revenues				
Indirect for dep't Admin	\$1,516	\$0	\$0	\$0
Fees, Permits & Charges	\$2,839,524	\$0	\$3,090,081	\$0
Intergovernmental	\$0	\$25,000	\$0	\$0
Total Revenue:	\$2,841,040	\$25,000	\$3,090,081	\$0

Explanation of Revenues

Fees are set by ordinance. Refer to Chapter 21 MC Ordinance 08-140.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40007, Health Inspections & Education

The program completed a 1-year FDA Food Defense grant to educate restaurant operators how to prevent and respond to intentional food contamination. Food Defense Tool kits were distributed to licensed food service facilities. Multnomah County is one of the first jurisdictions in the country to complete the second FDA Program Standards assessment survey of food service facilities, showing a decrease in food risk in restaurants. Increase FTE to add EHS Senior position for inspections program to meet state regulatory requirements. New Output: Licenses issued was not a performance measure in FY 2010.

EHS Sr. added to assist with increasing State-wide organizational reforms re: menu labeling; increased media inquiries; state-wide organization of EH Specialists.

Lead Agency: Health Department

Program Contact: WIRTH Chris M

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Program protects the public from emerging and imminent vector-borne diseases and reduces the social/economic impact of uncontained outbreaks. Vector-borne diseases are transmitted from animals to humans. The major emerging diseases are vector borne (WNV, avian influenza, SARS). Current analysis of evidence shows that environmental indicators such as dead birds predict the prevalence of human cases of West Nile virus in a community. Although no positive cases of WNV occurred in Multnomah County in 2009, climate changes in the NW, such as warming winter temperatures, increase in rainfall, and urban landscape management will increase the risk of vector-borne diseases. Intervention strategies include surveillance, analysis, proactive control/abatement of rodent and mosquito populations and public education. Program includes enforcement of nuisance codes. The program solicits input from a Commissioner-appointed Citizen Advisory Committee.

Program Description

Objectives: Collection and identification of mosquitoes, birds and rats. Monitor for and respond to emerging vector borne diseases such as H1N1 and West Nile Virus. Perform laboratory analysis on rats and mosquitoes to determine which species carry the disease, their preferred habitats, and population size. Abate and or suppress mosquitoes that carry West Nile Virus with pesticides with the least impact, reduce the population by water control and vegetation management to reduce breeding habitats. Educate the average citizen and vulnerable people about preventing vectors and their habitats through community meetings, pamphlets and the media. **COMPONENTS:** Mosquito Control – majority of funds/staffing. Rodent Control - primary service provider for rodent control countywide. Nuisance Code Enforcement – addresses public health code violations, esp. restaurant enforcement, dumping and harboring unspecified animals (e.g., bees, livestock, and birds). Multnomah County (MC) climate supports ideal mosquito and rat habitats. International airport and shipping along with migratory bird flyways provide avenues for new diseases to enter the community. Mosquito control began in MC in the 1930's when malaria was endemic. Although no WNV cases occurred in MC in 2009, six counties in Oregon reported twelve WNV human cases and 13,300 infected mosquitoes; the largest detection of collected mosquitoes since the arrival of WNV in Oregon in 2004. It is necessary to maintain current levels of surveillance and control to ensure early prevention and suppression of this disease using World Health Organization and Center for Disease Control best practices. Rodent control is critical to public health. Rodents can spread Hantavirus, plague and other diseases and can affect livability. A current survey in the MC rat population is showing Toxoplasmosis (Cat Box Fever) in 6% of the rat population. Results of this research are expected to be published within the next year. Vector control protects the community by serving all populations, while focusing on the vulnerable (i.e. elderly, children, homeless). The citizenry understand and expect these program functions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of acres treated for mosquitos	5,560	3,308	3,500	3,500
Outcome	Mosquitoes prevented (In millions)	2,780	1,054	1,750	1,750
Efficiency	number of acres treated for mosquito per FTE	1,112	662	700	700
Output	number of rodent inspections conducted	905	1,170	905	905

Performance Measure - Description

Output: Total acreage where mosquito suppression activities occurred and is subject to variance in weather patterns, seasonal flooding, characteristics, presence/absence of disease. 2) outcome: Based on industry standard estimate methodology: 500,000 mosquitoes per surface acre of water X number of acres treated estimates mosquitoes prevented (to nearest whole number). 3) Efficiency: Total acreage treated per one FTE. 4) Output: On-site inspections stemming from rodent complaints (i.e. rat in toilet received). Measures were refined to reflect industry standards.

Legal/Contractual Obligation

Legal mandates are ORS 167, 452, 498, 506, and 634; OAR 635 and 603; 1968 Agreement City of Portland and Multnomah County – Title 13 and Title 8; 9 Contractual mandates include grants, contracts, Federal, regional and local mandates.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$846,451	\$0	\$912,590	\$0
Contracts	\$68,200	\$0	\$73,150	\$0
Materials & Supplies	\$102,397	\$0	\$86,653	\$11,097
Internal Services	\$240,769	\$0	\$189,035	\$903
Total GF/non-GF:	\$1,257,817	\$0	\$1,261,428	\$12,000
Program Total:	\$1,257,817		\$1,273,428	
Program FTE	10.45	0.00	10.65	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$714	\$0
Fees, Permits & Charges	\$500	\$0	\$2,500	\$0
Intergovernmental	\$238,666	\$0	\$236,666	\$12,000
Other / Miscellaneous	\$1,000	\$0	\$1,000	\$0
Total Revenue:	\$240,166	\$0	\$240,880	\$12,000

Explanation of Revenues

General fund revenue from intergovernmental agreements with City of Portland and other local and state jurisdictions.

Significant Program Changes

Last year this program was: #40008, Vector-borne Disease Prevention and Code Enforcement

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Vital Records is a legislatively mandated, fee supported program that produces birth and death certificates in accordance with federal and state statutes to maintain the integrity and accuracy of birth and death information. The information is analyzed to provide essential public health information that is used to plan prevention and intervention activities for positive health outcomes. An example of an analytical function of vital records is the ability to identify high risk groups for influenza and pneumonia deaths so that scarce resources (influenza vaccine) can be provided to the people at greatest risk of death resulting in fewer deaths. The program received high marks on a state triennial evaluation which assesses the quality and accountability of the program.

Program Description

Birth and Death Certification: Multnomah County is responsible for issuing birth and death certificates within the first six months after the birth or death, and within 24-hours of receipt of a request for certificate. Death certificates can be issued to family members, legal representatives, governmental agencies, or to the person or agency with personal or property rights. Birth records can be released to immediate family including grandparents, parents, brothers/sisters, legal representatives or governmental agencies. Employees working in this program must be registered with the state to assure competency. An electronic birth and death data certification model was implemented requiring a significant increase in individual education with community partners. The Vital Records Program addresses the Accountability strategy of providing reliable information for decision-making in public health. Populations at risk for poor health outcomes are identified for the provision of proactive interventions. For example: Pregnant women were identified as being at great risk for death from H1N1 influenza by reviewing hospitalization data and death certificates. As a result physicians and clinical services providing care to pregnant women were prioritized for receipt of vaccine averting deaths in this high risk population. Vital Records assures accurate, timely and confidential registration of birth and death events minimizing the opportunity for identity theft and assuring accurate record of cause of death and the identification of parents of the born child.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of birth and death certificates issued	39,427	41,562	39,456	38,949
Outcome		0	0	0	0
Efficiency	Average number of days to issue error free certificate	1	1	1	1

Performance Measure - Description

- 1) Certificates issued: Measures program volume.
- 2) Days to issue: Measures rapidity of issuance process. The 24-hour timeframe from receipt to issuance is mandatory.

Legal/Contractual Obligation

Legal mandates are ORS 97, 146, 432; OAR 830 and 333.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$522,755	\$0	\$509,025
Contracts	\$0	\$1,190	\$0	\$9,890
Materials & Supplies	\$2,654	\$22,027	\$65	\$16,304
Internal Services	\$0	\$93,129	\$0	\$109,532
Total GF/non-GF:	\$2,654	\$639,101	\$65	\$644,751
Program Total:	\$641,755		\$644,816	
Program FTE	0.00	6.35	0.00	6.10
Program Revenues				
Indirect for dep't Admin	\$39,087	\$0	\$38,340	\$0
Fees, Permits & Charges	\$0	\$644,751	\$0	\$644,751
Total Revenue:	\$39,087	\$644,751	\$38,340	\$644,751

Explanation of Revenues

This is a fee driven, self-sustaining program. Despite the weakened economy, revenue appears to be stable.

Significant Program Changes

Last year this program was: #40009, Vital Records

Lead Agency: Health Department

Program Contact: Arlene Warren

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program limits the spread of up to 100 different communicable diseases (CD) through prompt scientific-based investigation and treatment of reported/suspected cases, including tuberculosis (TB), meningitis, whooping cough and food/waterborne illnesses such as national outbreaks of diseases caused by contaminated commercial food products, e.g. salmonella in pot pies and Veggie Booty snacks. This program is poised to respond instantly anytime day or night, to any CD event or threat of public health importance.

Program Description

This program directly addresses the basic needs of the community by preventing/controlling the spread of CD with a timely and thorough investigation of suspected cases, providing education to the client and all potential contacts, distributing medications, providing antibody testing and vaccines, requiring isolation/quarantine as necessary and providing treatment for those who have contracted or been exposed to a communicable disease. Delay in treatment can allow the disease to spread to others. Untreated diseases are more expensive to treat and may become debilitating. This program minimizes public health costs and promotes residents' health.

This program is staffed to respond 24/7 by highly-trained public health nurses (PHN) and support staff. Staff is culturally and linguistically competent, speaking 11 languages. This program addresses health inequities and operates four functions: 1) Comprehensive TB prevention/control activities provided through a clinic, home visits, a homeless shelter clinic and outreach. RN case management is provided for anyone with active TB disease. High risk screening and prevention services are also provided. Most active TB cases are in foreign born refugees/immigrants. The homeless account for most of the remaining cases and are offered screening using the locally developed and nationally recognized "TB Card" model. 2) Aggressive epidemiologic investigation is provided in response to outbreaks through structured interviews, and education is provided. PHNs work with state, national and international officials when outbreaks affect County residents and will work with the FBI when an intentional cause is suspected. 3) Occupational Health Office – OSHA requirements are met by providing employees vaccinations, antibody testing and education for blood borne pathogens and TB. Post-exposure assessment and immediate response is provided as necessary. Employees are monitored to ensure compliance with OSHA standards. 4) Traveler's Clinic – Persons traveling out of the US receive vaccines for diseases, e.g., malaria and yellow fever. Medications are recommended or offered after careful review of a traveler's itinerary and history.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Client visits for all services	15,952	14,883	17,709	14,883
Outcome	Meningococcal disease case contacts receiving recommendation or prescription	100.0%	100.0%	100.0%	100.0%
Quality	CD case investigation started within timeframes set by Oregon & CDC: goal 90%	96.6%	90.0%	97.6%	90.0%
Quality	TB patients completing treatment within 12 mos. as set by Oregon & CDC	94.1%	90.0%	93.3%	90.0%

Performance Measure - Description

1) Output-All home/shelter/clinic client visits. 2) Outcome-Reflects effectiveness of case contact investigation/response in life threatening disease. 3) Quality-Measures reflect standards and are reported to the state for CD case investigations and TB patients completing treatment within 12 months as set by Oregon and CDC: standard 90%.

Legal/Contractual Obligation

1) OAR 333-018 and 019: Disease Reporting and investigation and Control of Diseases, Oregon Health Services and CLHO. BT/CD & TB Assurances; OAR 437: OR-OSHA: Bloodborne Pathogens 1910.1030. 2) CDC: Immunization of Health-Care Workers, Vol. 46/RR-18. 3) CDC: Guidelines for Preventing the Transmission of TB in Health-Care Facilities, Vol. 43/RR-13.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,994,330	\$893,930	\$1,892,753	\$937,046
Contracts	\$18,969	\$13,429	\$121,102	\$25,270
Materials & Supplies	\$63,203	\$259,632	\$12,587	\$256,219
Internal Services	\$141,764	\$694,160	\$140,745	\$489,334
Total GF/non-GF:	\$2,218,266	\$1,861,151	\$2,167,187	\$1,707,869
Program Total:	\$4,079,417		\$3,875,056	
Program FTE	20.45	9.67	17.18	9.64
Program Revenues				
Indirect for dep't Admin	\$113,465	\$0	\$101,537	\$0
Fees, Permits & Charges	\$6,388	\$94,350	\$0	\$10,476
Intergovernmental	\$0	\$1,765,194	\$0	\$1,611,570
Other / Miscellaneous	\$0	\$12,008	\$0	\$85,823
Total Revenue:	\$119,853	\$1,871,552	\$101,537	\$1,707,869

Explanation of Revenues

The program offers is funded by federal and state grants in addition to patients fees.

Significant Program Changes

Last year this program was: #40010, Communicable Disease Prevention & Control

Reduced demand of Travel Clinic clients due to economic reasons; OHO reductions due to decreased demand; reduced surge capacity due to TB & HCV grant reductions.

Lead Agency: Health Department

Program Contact: TOEVS Kim

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

HIV, STDs and Hepatitis C account for almost 80 percent of all reportable diseases in the County. This cost effective program prevents epidemics seen in other west coast cities by controlling disease spread using evidence-based prevention interventions and STD treatment for those at highest risk.

Program Description

PREVENTION is the key strategy, using culturally specific, evidence-based, population focused approaches. Disease spread is reduced by: 1) PARTNER SERVICES: Staff contact infected people, encourage treatment, partner notification and behavior change. 2) COMMUNITY TESTING: Staff visit bars, jails, internet and other "hookup" sites to test, educate, and promote behavior change. 3) STD CLINIC: Provides timely evaluation, treatment, and prevention counseling for people without health care access. STD rates highly correlate to poor access to quality, timely health care. 4) PARTNERSHIPS: Collaborates with businesses, community organizations, and other counties to enhance capacity. Helps people at-risk link to care, drug treatment, counseling, etc. 5) SYRINGE EXCHANGE: Proven to keep infection rates low among injectors, partners and their infants. 6) BEHAVIOR CHANGE/EDUCATION: Community-based interventions to reduce risky sexual and drug behavior. 7) SUCCESS: County HIV, syphilis, and gonorrhea rates are the lowest of major west coast cities, due in large part to this program. Because these diseases disproportionately affect racial, ethnic and sexual minority communities, we base our service delivery on local epidemiology to prioritize reducing disparities. In place for 20+ yrs, this program is demonstrably effective. 8) COST EFFECTIVE: Preventing disease saves money over time. Delayed treatment increases disease spread and costly chronic conditions such as AIDS, liver disease, infertility, and poor maternal/child health. Untreated, HIV leads to poverty, inability to work or maintain stable housing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of HIV tests performed	5,588	5,500	5,500	5,500
Outcome	Stable or decreased # of new HIV cases based on 5yr rolling average	148	148	106	130
Quality	% of gonorrhea/syphilis/HIV cases investigated	93.0%	90.0%	90.0%	90.0%
Output	#STD clinical encounters (visit/phone results)	12,728	12,000	12,000	12,000

Performance Measure - Description

2) Outcome - HIV/AIDS incidence estimates use a 5 year rolling average to stabilize numbers. This estimate is an indicator of the number of new cases prevented.

Legal/Contractual Obligation

Yes. ORS 433 mandates disease prevention & control. Ryan White CARE Act Title I (see Services for Persons Living with HIV) requires a local maintenance of effort for HIV prevention services. Oregon State DHS HIV Prevention contractual program elements. Oregon State DHS STD disease investigation assurances.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,887,739	\$687,038	\$1,830,292	\$1,077,990
Contracts	\$185,993	\$381,371	\$202,658	\$407,907
Materials & Supplies	\$116,996	\$140,777	\$131,166	\$118,686
Internal Services	\$267,665	\$451,638	\$419,008	\$327,524
Total GF/non-GF:	\$2,458,393	\$1,660,824	\$2,583,124	\$1,932,107
Program Total:	\$4,119,217		\$4,515,231	
Program FTE	20.12	8.83	18.56	10.89
Program Revenues				
Indirect for dep't Admin	\$101,420	\$0	\$114,852	\$0
Fees, Permits & Charges	\$0	\$121,137	\$0	\$124,015
Intergovernmental	\$0	\$1,551,652	\$0	\$1,808,092
Total Revenue:	\$101,420	\$1,672,789	\$114,852	\$1,932,107

Explanation of Revenues

STD/HIV/HEP C receives funding from federal and state sources including Ryan White Title 1, state support for public health, HIV prevention block grant, and patients fees.

Significant Program Changes

Last year this program was: #40011, STD/HIV/Hep C Community Prevention Program

Grant for STD testing/follow-up for 500 clients, evaluating impact of prevention counseling on STDs infection rates

Program # 40012 - Services for Persons Living with HIV

Version 6/15/2010 s

Lead Agency: Health Department

Program Contact: Graham Harriman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The HIV Care Services Program (HCS) and HIV Health Services Center (HIV Clinic) provide community-based primary care and support services to highly vulnerable populations living with HIV. Services target low income, uninsured, mentally ill, substance abusing, and other special needs populations. These services contribute to lower mortality from HIV, fewer disease complications, and reduced transmission of HIV in the community.

Program Description

The HIV Clinic serves over 900 clients each year. Clinic services include outpatient medical care, mental health and substance abuse counseling, case management, health education, HIV prevention and risk reduction support, and treatment adherence counseling. Access to and use of HIV medications is optimized by clinical pharmacy services. On-site chronic disease self management workshops and peer mentoring are also offered to clinic clients. The HIV Clinic integrates prevention into all services to reduce client risk of HIV transmission. The clinic is supported by an active Client Advisory Board and a well established network of HIV social services providers. The clinic is an AIDS Education and Training Center site training over 40 doctors, nurses and pharmacists each year.

HIV Care Services Program coordinates a regional care system that promotes access to high quality HIV services through contracts with health departments and community organizations. HCS funded services include: **EARLY INTERVENTION:** Outreach ensures early identification and treatment. **CARE:** A coordinated primary care system provides medical, dental, mental health and substance abuse treatment. **SERVICE COORDINATION:** Case management connects clients with health insurance, housing, and other services critical to staying in care. **BASIC NEEDS:** Housing focuses on building life skills and access to permanent housing. **HEALTH PROMOTION:** Behavioral education provides clients with self-management skills. **PLANNING:** A community-based Council does service planning. Over the past three years, the number of persons living with AIDS has increased 15.3%. HCS clients continue to be severely affected by poverty, lack of stable housing, and reductions in insurance and medication programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of unduplicated HCS clients served (all srv types/whole system)	2,548	2,200	2,575	2,400
Outcome	% of uninsured HCS clients who gained insurance	74.0%	70.0%	67.0%	70.0%
Output	# of unduplicated HIV CLINIC clients	972	925	950	950
Quality	% of medical clients who do not progress to AIDS	92.0%	93.0%	93.0%	93.0%

Performance Measure - Description

4) " % of medical clients who do not progress to AIDS" helps to determine how well medical and support services contained in this offer support the health outcomes of people living with HIV disease.

Legal/Contractual Obligation

Federal HIV grant and contract funds are restricted. Part A grant requires: 1) Serving Clackamas, Columbia, Multnomah, Washington, Yamhill and Clark Counties; 2) Community-based Planning Council; 3) 10% expenditure cap on planning and administration, which requires the County to cover some indirect costs; and 4) Maintenance of effort where the County must spend local funds for HIV services at least at the level spent in the previous year.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$160,995	\$2,245,672	\$36,000	\$2,733,278
Contracts	\$20,723	\$2,883,750	\$203,000	\$2,874,017
Materials & Supplies	\$30,331	\$116,610	\$8,707	\$196,973
Internal Services	\$43,247	\$735,434	\$6,690	\$792,492
Total GF/non-GF:	\$255,296	\$5,981,466	\$254,397	\$6,596,760
Program Total:	\$6,236,762		\$6,851,157	
Program FTE	1.70	19.35	0.50	25.46
Program Revenues				
Indirect for dep't Admin	\$220,189	\$0	\$249,135	\$0
Fees, Permits & Charges	\$0	\$710,655	\$0	\$1,071,335
Intergovernmental	\$0	\$5,301,238	\$0	\$5,525,425
Total Revenue:	\$220,189	\$6,011,893	\$249,135	\$6,596,760

Explanation of Revenues

HCS receives flat funding from federal Ryan White care Act (RWCA) Part A grant. County general fund is used to leverage HCS grant funding. The HIV Clinic revenues include several federal grants, local contracts and third party billing--primarily OMIP, CareAssist, Oregon Health Plan and Medicare. The federal grants have not kept pace with the growth in number of patients served or with increased costs of clinic operations.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40012, Services for Persons Living with HIV
The HIV Clinic is now a Ryan White Part D grant recipient.

The increase in funding and FTE reflected in Program Offer 40012 is attributed to new grants (Ryan White Part D and Capacity Development) that add 2.1 fte and increased third party billing and services in the HIV Health Services Center. Added .3 NP and support that will result in 750 billable visits.

Lead Agency: Health Department

Program Contact: RUMINSKI Diane T

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

First-time parents can receive a range of services, including home visits, hospital visits, classes and groups. Services begin in early pregnancy and continue through infancy to assure optimal maternal and infant health and assist parents in meeting their infant's basic health and developmental needs. 2,800 parents will receive hospital Welcome Baby visits. 925 parents will receive intensive home visit services.

Program Description

This offer includes varied services to meet the needs of first-time parents. The program uses the natural touch points of pregnancy and delivery to identify and engage families in services. Nurse Family Partnership (NFP) is a nurse home visit program for first-time low income pregnant women that starts early in pregnancy and follows families to their child's second birthday. Healthy Start begins with hospital-based Welcome Baby visits at birth to all first time parents in Multnomah County to identify families in need. Based on risk, families are referred for intensive home visit services provided by community agencies. Helping first-time parents who are the most inexperienced, develop the skills and abilities needed to best support their child, establishes lifelong parenting patterns which benefit multiple generations. These programs focus on three major outcomes: improving pregnancy outcomes by helping women engage in good preventive health practices; improving child health and development by helping parents provide responsible and competent care; and improving the economic self-sufficiency of families.

Nurse Family Partnership (NFP) is a nurse home visit program using a curriculum that focuses on mother and infant health, parenting education, and family relationships. NFP is based on the well-documented research of David Olds who tested the NFP program in three randomized controlled trials with three different populations over 30 years. Results showed that the program improved pregnancy outcomes, improved the health and development of children, and helped parents create a positive life course for themselves. Research on the long-term benefits for children receiving NFP services has shown at age 15 they are more likely to be in school, and less likely to be in the criminal justice system. The mothers who received NFP services are more likely to have finished high school, be in the workforce, and not use public assistance.

Healthy Start follows the Healthy Families America standards & uses the Parents as Teachers curriculum. Services are provided by family support workers (FSW) in contracted community based agencies following a standardized visit schedule. Statewide Healthy Start evaluations have demonstrated that families' participation: contributes to more positive health outcomes for infants and toddlers, reduces risk factors associated with child abuse and neglect, and promotes the role of parents as their child's first teacher, thus increasing the likelihood of school readiness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of visits to women & infants	9,058	0	8,505	8,560
Outcome	% of mothers enrolled in NFP services who are breastfeeding at 6 months	46.0%	50.0%	48.0%	50.0%
Outcome	% of Healthy Start parents reporting positive parent-child interactions	0.0%	0.0%	80.0%	82.0%
Output	% of infants 0-12 mon with developmental screening	0.0%	0.0%	76.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

2)The goal for % of women breastfeeding at 6 months of age is based on the Healthy People 2010 goal of 50%. 3) Required outcome of state Healthy Start program. State benchmark is 70-84% 4) No national standard. Focus is on increasing the number of children screened early in life for early identification of problems and referral for intervention.

Legal/Contractual Obligation

Healthy Start must comply with Healthy Families America credentialing requirements and state OCCF Healthy Start requirements. Nurse Family Partnership (NFP) must follow the program guidelines set forth by the NFP National Service Office. Services reimbursed by Medicaid must comply with Medicaid rules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,212,760	\$1,852,388	\$1,518,063	\$1,618,722
Contracts	\$384,350	\$2,051,422	\$1,318,845	\$1,392,816
Materials & Supplies	\$15,013	\$97,196	\$23,871	\$83,987
Internal Services	\$82,557	\$304,363	\$196,795	\$392,470
Total GF/non-GF:	\$1,694,680	\$4,305,369	\$3,057,574	\$3,487,995
Program Total:	\$6,000,049		\$6,545,569	
Program FTE	11.10	19.45	13.65	15.60
Program Revenues				
Indirect for dep't Admin	\$120,545	\$0	\$102,606	\$0
Intergovernmental	\$0	\$4,286,502	\$0	\$3,487,995
Total Revenue:	\$120,545	\$4,286,502	\$102,606	\$3,487,995

Explanation of Revenues

Healthy Start grant, state general funds from OCCF - Medicaid reimbursement for maternity case management, targeted case management and Healthy Start administrative claiming.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #40013A, Early Childhood Svcs for First Time Parents

End of 5 year CDC grant; reduced State Healthy Start funding; changes to Medicaid reimbursement regulations, would have resulted in significant staffing reductions.

The Chair and Board provided additional general fund supported to Early Childhood to offset many of the cuts that would have come from the end of the CDC grant. In FY11 Early Childhood will identify emerging and urgent health needs, and continue to assure services such as prenatal care, universal newborn screening, promotion and support for breastfeeding, parent education, immunizations and health care coverage.

They will maintain nursing capacity for Early Childhood service teams as they transition from a general field nursing model to the Nurse-Family partnership or other evidence based home visiting interventions. This will allow us to take advantage of healthcare reform funding, which specifically calls out best practices like Nurse Family partnership as a key element for early childhood preventative health.

In addition to nursing capacity Early Childhood will kick-off a comprehensive breastfeeding campaign engaging all the programs addressing maternal child health including WIC, home visiting nurses, Chronic Disease (now renamed the Prevention and Wellness program), Environmental Health and community based organizations, focusing on women and children experiencing health inequities. Breastfeeding has been shown to contribute substantially to the prevention of childhood illness and chronic diseases such as obesity, diabetes and asthma in children, as well as benefits to the nursing mother with a decreased rate of maternal obesity and diabetes.

This capacity will also allow Community Health Services to close gaps in our maternal child health program array. This will optimize the use of resources across programs to improve health outcomes in our community with a specific focus on communities in which we know health disparities exist.

Lead Agency: Health Department

Program Contact: RUMINSKI Diane T

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The conditions of our early life have a profound impact on our long-term health and stability. ECS provides home based services to pregnant women and families with young children to assure optimal maternal and infant health and assist parents in meeting their child's basic health and developmental needs.

Program Description

This offer includes a range of services to reduce the risk of poor pregnancy outcomes in women at risk and to families with an infant or child at risk for poor growth and development. 3,400 women and infants will receive services. Home visits by nurses and health workers focus on health promotion, risk reduction, early screening, and linkage to community resources. Services are provided to women most at risk including pregnant teens, women with medical conditions, women experiencing domestic violence, or alcohol/drug use. Activities include: health education on pregnancy; screening for health risks: hypertension, gestational diabetes, substance use, domestic violence; nutrition education; breastfeeding assistance. Healthy Birth Initiative (HBI) is a project focused on African-American women who have historical birth outcome disparities. In addition to services listed, a community consortium supports community activities to improve health of pregnant women.

Infants can be at risk due to being born premature/low birth weight, having medical conditions, or having parents who are not able to fully meet their needs or need education and support to provide responsible and competent care. Services for infants and children include screening for growth and development; parent education such as discussing child development (what to expect when baby is 6 mos., 9 mos., etc.), age-appropriate stimulation, nurturing, and discipline. Nurses observe parent/child interactions and look for "teachable moments" that can give parents cues to their baby's behavior. Case management assists families to meet their basic needs. Health consultation to child care providers ensures the health needs of infants and children will be met when in child care. These home visit services are part of two statewide programs, Babies First! and CaCoon. Babies First! identifies and screens infants at risk over time to assess growth and development. CaCoon serves children with known medical problems (e.g., cerebral palsy, Down's Syndrome), connecting them with community care services such as special education or special needs clinics. This program's unique emphasis on home visits by nurses & health workers provides significant support to parents, tailored to their needs as observed in their home environment. The program empowers parents with information and promotes positive maternal behavior. With support, families can learn how to cope with existing health issues and prevent or reduce the consequences of future health problems. Poor pregnancy outcomes such as low-birth weight have profound effects on our risk of disease later in life. Babies who are born to mothers who experience under nutrition or chronic stress during pregnancy are more likely give birth to infants who will develop chronic diseases as adults, such as diabetes. Breastfeeding has been shown to contribute to prevention of chronic diseases such as obesity, diabetes and asthma in children as well as benefits to the nursing mother of decreased rate of maternal obesity and diabetes. ECS services improve early-life determinants of health.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of visits to women & infants	11,281	0	10,170	7,775
Outcome	% of mothers who are still breastfeeding at 6 months	0.0%	0.0%	35.0%	40.0%
Output	% of pregnant and postpartum women screened for domestic violence	0.0%	96.0%	89.0%	90.0%
Output	% of infants 0-12 months with developmental screening	0.0%	0.0%	61.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Breastfeeding measure is new. Healthy People 2010 goal is 50%. Domestic violence screening rate has been changed from screening in last 24 months to screening last 12 months to reflect emphasis on more frequent screening. Rate dropped slightly when looking at 12 months. Developmental screening measure is new, to reflect program emphasis on developmental screening for early identification of problems and health education during the infant's first year of life.

Legal/Contractual Obligation

Healthy Birth Initiative (HBI) services must comply with grant guidelines from HRSA MCH Bureau. Babies First & CaCoon funds must comply with contract requirements. Services reimbursed by Medicaid must comply with Medicaid rules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,671,417	\$3,814,237	\$2,179,902	\$3,219,626
Contracts	\$867,094	\$145,340	\$769,971	\$52,650
Materials & Supplies	\$83,037	\$149,672	\$50,927	\$158,152
Internal Services	\$296,762	\$733,526	\$144,819	\$852,461
Capital Outlay	\$150,000	\$0	\$0	\$0
Total GF/non-GF:	\$3,068,310	\$4,842,775	\$3,145,619	\$4,282,889
Program Total:	\$7,911,085		\$7,428,508	
Program FTE	17.15	37.40	23.10	30.10
Program Revenues				
Indirect for dep't Admin	\$275,601	\$0	\$254,685	\$0
Intergovernmental	\$0	\$4,546,091	\$0	\$4,282,889
Total Revenue:	\$275,601	\$4,546,091	\$254,685	\$4,282,889

Explanation of Revenues

-Medicaid reimbursement for maternity case management and targeted case management; Federal grant from HRSA MCH Bureau for Healthy Birth Initiative; Babies First grant of state general fund; CaCoon contract with OHSU of federal Title V funds; Mt Hood Community College Head Start contract; State DHS contract for child care health consultation

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #40013B, Early Childhood Svcs for High Risk Prenatal

This program offer combines previous #40013B and 40013C.

End of 5 year CDC grant; reduced State Healthy Start funding; changes to Medicaid reimbursement regulations, would have resulted in significant staffing reductions.

The Chair and Board provided additional general fund supported to Early Childhood to offset many of the cuts that would have come from the end of the CDC grant. In FY11 Early Childhood will identify emerging and urgent health needs, and continue to assure services such as prenatal care, universal newborn screening, promotion and support for breastfeeding, parent education, immunizations and health care coverage.

They will maintain nursing capacity for Early Childhood service teams as they transition from a general field nursing model to the Nurse-Family partnership or other evidence based home visiting interventions. This will allow us to take advantage of healthcare reform funding, which specifically calls out best practices like Nurse Family partnership as a key element for early childhood preventative health.

In addition to nursing capacity Early Childhood will kick-off a comprehensive breastfeeding campaign engaging all the programs addressing maternal child health including WIC, home visiting nurses, Chronic Disease (now renamed the Prevention and Wellness program), Environmental Health and community based organizations, focusing on women and children experiencing health inequities. Breastfeeding has been shown to contribute substantially to the prevention of childhood illness and chronic diseases such as obesity, diabetes and asthma in children, as well as benefits to the nursing mother with a decreased rate of maternal obesity and diabetes.

This capacity will also allow Community Health Services to close gaps in our maternal child health program array. This will optimize the use of resources across programs to improve health outcomes in our community with a specific focus on communities in which we know health disparities exist.

Lead Agency: Health Department

Program Contact: SCHMITZ Virginia S

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Community Immunization Program (CIP) implements the federally subsidized Vaccines for Children (VFC) Program which provides childhood vaccinations at little or no cost to uninsured and underinsured children. This ensures children's readiness to learn and makes the classroom safe for all by preventing communicable diseases.

Program Description

The Community Immunization Program ensures that the basic disease prevention needs of children are met and by assisting parents with documentation to prevent school exclusion. To achieve this, the CIP works closely with Multnomah Education Service District (MESD) to review the immunization status of Multnomah County children and students (adjusted enrollment of 114,400 as of April 2009) and issues exclusion orders as needed. To increase access to immunizations, the CIP holds clinics for no-cost and low-cost childhood immunization services at various community sites and at its clinic throughout the year. No VFC-eligible child is turned away due to inability to pay.

The Community Immunization Program (CIP) consists of several program components with the primary goal of ensuring childhood immunity from vaccine-preventable diseases through vaccination services. Components include: 1) Immunization Clinic: Vaccination services provided at a Health Department clinic during the week and various off-site community locations on Saturdays. 2) Immunization Support: CIP provides support to MCHD Integrated Clinical Services health clinics for vaccine management services, namely procurement, storage, handling, inventory and technical assistance. 3) School Exclusion: Per Oregon statute, MCHD is mandated to ensure that all children in certified day care centers, preschools, kindergartens, Head Start Programs and students in private, alternative and public schools are complete or up-to-date on their immunizations. If not, these children are excluded from attending school until immunized. 4) Collaboration: The CIP works with the Oregon DHS Public Health Immunization Program to implement the Vaccines for Children (VFC) Program and participates in the Oregon Partnership to Immunize Children coalition. 5) Partnerships: CIP has ongoing partnerships to support childhood immunizations with Multnomah Education Service District (MESD) and MCHD delegate agencies, several of which are among the Coalition of Community Health Clinics.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual number of immunization doses administered	11,192	9,000	10,533	9,000
Outcome	7th grade students up to date on required vaccinations	93.4%	90.0%	92.7%	90.0%

Performance Measure - Description

Output: Annual vaccine doses administered directly by the Community Immunization Program current year estimate is as projected.

Outcome: Measuring immunization status of students in the 7th grade. This is a reporting age group per state and federal guidelines.

Legal/Contractual Obligation

ORS 433-235 through 433.280 and Administrative Rules 333-19-021 through 333-19

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$250,779	\$43,233	\$245,487
Contracts	\$21,458	\$15,528	\$0	\$18,984
Materials & Supplies	\$3,423	\$1,687,753	\$68	\$3,041,053
Internal Services	\$110,795	\$68,133	\$51,066	\$81,004
Total GF/non-GF:	\$135,676	\$2,022,193	\$94,367	\$3,386,528
Program Total:	\$2,157,869		\$3,480,895	
Program FTE	0.00	2.00	0.00	2.00
Program Revenues				
Indirect for dep't Admin	\$23,381	\$0	\$22,986	\$0
Fees, Permits & Charges	\$0	\$75,533	\$0	\$12,476
Intergovernmental	\$0	\$1,949,385	\$0	\$3,374,052
Total Revenue:	\$23,381	\$2,024,918	\$22,986	\$3,386,528

Explanation of Revenues

Immunizations is funded by state Immunization Action Plan grant, patients fees, and the value of vaccine provided by the state.

Significant Program Changes

Last year this program was: #40014, Immunization
Increased value of State supplied vaccine.

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program prevents childhood lead poisoning and is primarily funded with city, state and federal funds. Lead causes brain damage in children resulting in behavioral, learning, and health problems that impact their economic, academic and social future. The program administers a statewide LeadLine, providing information and referral in multiple languages, and screens for lead levels in blood, environmental investigations, case management, advocacy for services and community education/outreach.

Program Description

Multnomah County Environmental Health Services works collaboratively with the City of Portland lead partners and the State Health Department to ensure a seamless system of lead prevention and early intervention for children identified with elevated blood lead levels. The Lead Program: 1) Educates parents, landlords, property owners, and contractors about lead exposure causes and effects, screening, and reducing home lead hazards; 2) Tests children for blood lead levels and provides information about free lead screening locations in the county; 3) Promotes lead screening in primary care clinics; 4) Provides chronic disease investigation of high lead levels by an Environmental Health Specialist within 5 days of identification by conducting an in home assessment to identify causes and/or exposures to lead; 5) Provides the family with a lead remediation plan; 6) Tracks all lead screening results and all Elevated Blood Lead Levels (EBLL) to detect program trends/risks and adapts program accordingly; 7) Screens for risk of lead exposure to low-income children in support of improving health equity. LeadLine has incorporated education and outreach associated with the implementation of new EPA lead-based paint and will continue outreach to medical providers and communities.

The lead poisoning prevention program continues to increase its focus on outreach and education services targeting the most vulnerable populations that are under-represented in the blood lead level statistics. By combining targeted prevention messaging, advocacy for rigorous policy initiatives, and developing community capacity to address lead prevention, this program offer relies almost exclusively on grants and contracts. Children who have lead poisoning develop significant brain damage and learning disabilities, which impacts their normal growth and development and reduces their ability to function in school, at home or develop into healthy adults. There are an estimated 10,000 older homes with possible exposure risk of leaded paint in Multnomah County that house children 6 years old and younger. The Lead Poisoning Prevention Program identifies and helps residents reduce exposure to the environmental hazards of lead and promote safe housing conditions. With the resurgence of products being recalled for lead risks, the program has experienced an increased demand for lead screening, education, and information and referral services. Medicaid reimbursement for Lead Investigations is slated to begin July 2010.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total # of children screened by MCHD primary care and immunization providers	3,266	3,500	3,154	4,000
Outcome	Total # of successfully identified children with EBLLs	15	30	19	25
Output	# of community members receiving information on lead prevention	5,351	3,500	6,067	7,000
Quality	% home investigations where lead exposure risk hazards/factors are identified	90.0%	90.0%	100.0%	100.0%

Performance Measure - Description

Children screened: Counts lead screening services provided by Multnomah County Health Department care providers, immunization unit and MCHD outreach testing (expanded service)

Community Information: Measure to quantify reach of program through phone counseling, referral, educational materials, website and community events.

Children with EBLL: Elevated Blood Lead Levels (EBLL) found during screening by any health care provider within Multnomah County. EBLL investigation criteria changed from 15 mg/dl to 10 mg/dl.

Percentage of home investigations with identified contributing factors for lead source

Legal/Contractual Obligation

Legal mandates are City of Portland codes 8.20.210 (Maintenance of Health Hazard not Permitted); 8.20.200 (Notice of Unsanitary or Unhealthful Condition of Premises to be Given and Posted – Unlawful to Remove); 29.30.110 (Interior Walls, Floors, and Ceilings); 29.30.060 (Exterior Walls and Exposed Surfaces); Some activities under this program offer are subject to contractual obligations under Inter-Governmental Agreement #0607105.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$95,319	\$0	\$121,971
Contracts	\$0	\$8,520	\$2,787	\$5,963
Materials & Supplies	\$0	\$4,035	\$0	\$3,390
Internal Services	\$11,430	\$30,772	\$12,535	\$10,676
Total GF/non-GF:	\$11,430	\$138,646	\$15,322	\$142,000
Program Total:	\$150,076		\$157,322	
Program FTE	0.00	0.60	0.00	1.30
Program Revenues				
Indirect for dep't Admin	\$8,487	\$0	\$8,444	\$0
Intergovernmental	\$0	\$140,000	\$0	\$142,000
Total Revenue:	\$8,487	\$140,000	\$8,444	\$142,000

Explanation of Revenues

We have a contract with City of Portland Water Bureau for 135,000 that we expect to be renewed at the same rate in FY 11. An additional \$2000 is an ongoing contract with the State Lead Program. As a result of the increased outreach, we expect to see an increase in the number of Chronic Disease Investigations to 25 a year. State of Oregon has confirmed that we will be reimbursed \$200 for each investigation done, which is new revenue. We will need \$15,322 in County General Fund Support.

Significant Program Changes

Last year this program was: #40015, Lead Poisoning Prevention

- 1) The Centers for Disease Control change in the action level for elevated blood lead levels (from 15 mg/dl to 10 mg/dl) was expected to increase the number of home-based risk assessments conducted by staff. While the increase in home visits did not materialize, there was a significant increase in the education and outreach associated with this change in action level. This increased workload is reflected in the output measure of community members receiving information about lead poisoning prevention.
- 2) Decrease in demand for lead tests will result in more outreach education and testing. Current trends indicate that some high lead levels are the result of exposure to Mexican pottery and Mexican candy. In response we have increased Bilingual Community Health Worker time to outreach and education to Hispanic populations and reduced EHS time.

Lead Agency: Health Department

Program Contact: David Brown

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Women, Infants and Children Program (WIC) serves lower-income pregnant, postpartum and breastfeeding women, infants and children under age five who have health or nutrition risks. WIC sees every participant at least four times per year to provide individual growth and health assessments, education on nutrition and physical activity, nutritious foods purchased with WIC vouchers, breastfeeding education and support and referrals to other preventive health and support services. Other support services include prenatal and other medical care, immunizations, Head Start, housing and day care assistance, social services, etc. The recent change to a centrally managed program allows for increased participation (over 19,373 active clients compared with 17,298 this time last year) and a significant increase in State allocated funding. WIC served over 31,000 clients in 2009. This included over 35% of all pregnant women in Multnomah County (MC). The WIC Program strengthens MC's economy which leverages federal funds to pay for almost 78% of the program's costs. The end result is WIC brought in over \$12 million dollars to local grocery stores and, through the Farm Direct Nutrition Program (Farmer's Market), over \$70,000 to local farmers. WIC is one of the few health promotion programs the federal government has sponsored and it has been the most successful. It is estimated that for every \$1 spent on WIC over \$3 is saved in Medicaid expenses. This defines the prevention potential of WIC. The emphasis on health promotion and community access is what makes WIC such a valuable program. With such a large client base, programs like Oral Health, Lead Screening, H1N1, Head Start and others are realizing the tremendous access WIC provides to the community. Since it is a federal mandate that WIC provide referral services to other valuable community programs, for the individual client, WIC becomes the web that connects all the programs together for easy access – seamless service.

Program Description

The WIC Program's mandate is to provide food, nutrition education, growth monitoring and support services to our most vulnerable population – low income pregnant, breastfeeding women, infants and children up to five years of age. The potential for WIC's success is based on the premise that access to food is of primary concern for low-income families. With the availability of nutritious foods offered each month, families in need seek out the program. To receive the food vouchers all participants must be certified on the program which includes weighing and measuring every 6 months as well as hemoglobin screening. Clients are counseled by registered dietitians and nutrition assistants on the current 'best practices' for diet during pregnancy, lactation, infancy and early childhood based on the American Dietetic Association and the National WIC Association's recommendations. For high risk pregnancies, children with special needs and breastfeeding complications individual counseling is provided by registered dietitians. In between certifications, clients are required to attend additional nutrition education classes on specific topics relevant to their individual needs. Nutrition classes include infant and child nutrition, nutrition during pregnancy, breastfeeding, low-fat cooking, increasing fruits and vegetables in your diet, use of whole grains and many more. In all, over 90 nutrition education classes are taught each month. Poor nutrition during the first three years can affect brain development resulting in lowered academic achievement, reduced immune function, greater incidence of obesity, diabetes, etc. Research demonstrates that families on WIC are in overall better health, have less dental related Medicaid costs, have less underweight infants and demonstrate a lower prevalence of anemia than low-income children not on WIC. Four and five-year-olds whose mothers participated in WIC during pregnancy have better vocabulary test scores than those that didn't receive WIC benefits. WIC positively influences the nutrient intakes of children, dramatically improves Healthy Eating index scores for the household, reduces the risk of child abuse or neglect and WIC participation is associated with increased use of preventative care and improved health status of children.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average number of clients served each month	0	18,793	17,928	19,373
Outcome	% of mothers initiating breastfeeding on WIC	0.0%	87.0%	87.0%	89.0%
Outcome	Show rate for WIC nutrition education follow-up	0.0%	70.0%	69.5%	72.0%

Performance Measure - Description

Output: Average number of clients served each month measures the average number of clients receiving WIC food vouchers.
 Outcome: % of mothers who initiated breast feeding after delivery. Data Source - WIC TWIST system.
 Outcome: return for education required each six months to continue participation.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$130,438	\$2,121,206	\$834,833	\$2,412,524
Contracts	\$6,111	\$4,098	\$1,990	\$5,995
Materials & Supplies	\$31,611	\$102,287	\$30,181	\$46,577
Internal Services	\$479,112	\$210,749	\$420,282	\$379,370
Total GF/non-GF:	\$647,272	\$2,438,340	\$1,287,286	\$2,844,466
Program Total:	\$3,085,612		\$4,131,752	
Program FTE	0.85	30.44	2.53	32.61
Program Revenues				
Indirect for dep't Admin	\$149,422	\$0	\$169,148	\$0
Intergovernmental	\$0	\$2,464,746	\$0	\$2,844,466
Total Revenue:	\$149,422	\$2,464,746	\$169,148	\$2,844,466

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #40018, Women, Infants and Children (WIC)

FTE added to meet caseload increases of +1400 clients since January 2009; add'l capacity for linking to other early childhood srvs. WIC has become more efficient financially and in providing coordinated client services. This fact is demonstrated by the average monthly participation which increased from 17,928 in January '09 to 19,373 in December '09. Our growth compared to other Counties:

Multnomah County: +1,445

Salud WIC: +367

Marion County: -76

Lane County: -50

Washington County: +57

FTE added to meet caseload increases of +1400 clients since January 2009; add'l capacity for linking to other early childhood srvs

Lead Agency: Health Department

Program Contact: NORMAN Kathy M

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program is designed to support kids' academic success by breaking down barriers to staying in school. Teen parents face significant challenges to success in school. Research indicates young people who delay sexual involvement until the age of 16.5 are more likely to protect themselves from pregnancy and disease. This program gives students the skills and confidence to delay sexual involvement and reduces participation in other risky activities while building healthy relationships. It also improves health, access to information and resources for 11,000 school aged students and their parents in five school districts (57 schools total) in Multnomah County, and offers workshops to community-based organizations. The program uses three strategies: youth development and leadership training; parent involvement; and classroom healthy relationship and sexuality education.

Program Description

The Adolescent Health Promotion Program (AHPP) is designed to delay sexual activity and build healthy relationships for middle school students using peer educators to teach five sexuality education sessions that focus on media influences, correcting misconceptions about teen sexuality, and building assertiveness skills to refuse pressure. AHPP at the high school level focuses on skill building and assertiveness training to develop healthy relationships for life. AHPP employs three proven strategies: 1) Youth Development/Leadership Training: The peer education and empowerment approach, provided in a school setting, further contributes to developing and ensuring success in school. The program engages teens in discussions and activities allowing them to build skills and confidence in healthy decision making, planning for the future, self-risk assessment, and encourages communication with parents about healthy relationships and sexuality. 2) Parent Involvement: provides resources and workshops to assist parents in talking to their child about healthy relationships and sex. 3) Healthy Relationships and Sexuality Education sessions: AHPP is culturally and developmentally appropriate and delivered in schools and community-based organizations, focusing on healthy relationships, the effect of drugs and alcohol on sexual behavior, access to health services, and skill and confidence building. Research shows that teens who delay sexual activity are more likely to have fewer partners and take action to protect them against pregnancy and sexually transmitted infections (STIs). Since 1995, statewide evaluations have consistently shown that students who received AHPP out-performed students in the control schools on measures of knowledge about sexuality and attitude toward postponing. The teen pregnancy rate is one of the primary health indicators for a community. In Multnomah County the teen pregnancy rate has continued to decline since the mid-1990s. However, the Multnomah County teen pregnancy rate remains higher than the state's rate and is significantly higher for Hispanic teens. When young people have hope for their future, they are less likely to engage in a range of risky behaviors including drug and alcohol abuse, smoking, and early initiation of sex, among others (Prothrow-Stith, date; Wilson et al, 2006). Therefore, AHPP works to empower young people, and increase their sense of control over their lives and their health.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of high school teen leaders trained	260	260	235	250
Outcome	Increase the % of HS/College students that participate as leaders	65.0%	68.0%	68.0%	68.0%
Output	Increase of the # of students and their parents who receive the program	13,000	11,000	14,000	14,000

Performance Measure - Description

1) Positively impact outcomes known to decrease teen pregnancy and other high risk behaviors: knowledge of the risk and impact of teen pregnancy and sexually transmitted infections (STIs) and attitude towards delaying sexual activity. 2) % of trained teen leaders that participate for more than one year. 3) Number of students/parents receiving healthy relationship and sexuality sessions annually. Have scaled back number of health fairs but are increasing intensity/1:1 parent target portion of program.

Legal/Contractual Obligation

AHPP Contractual agreement with Northwest Family Services (NWFS) to serve 3,087 10th grade students and their parents with outreach to the faith-based African American(AA) community. Administration for Children and Families indicates that 7,000 middle school students and their parents will be served, with special outreach to teen parents, the (AA), and Latino community.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$619,219	\$78,345	\$628,785
Contracts	\$0	\$68,500	\$0	\$46,650
Materials & Supplies	\$0	\$11,616	\$655	\$5,016
Internal Services	\$0	\$145,086	\$0	\$144,292
Total GF/non-GF:	\$0	\$844,421	\$79,000	\$824,743
Program Total:	\$844,421		\$903,743	
Program FTE	0.00	7.94	1.00	7.62
Program Revenues				
Indirect for dep't Admin	\$51,621	\$0	\$49,044	\$0
Intergovernmental	\$0	\$851,400	\$0	\$824,743
Total Revenue:	\$51,621	\$851,400	\$49,044	\$824,743

Explanation of Revenues

\$551,400 Federal grant revenue received Oct. 2006. Currently in year 3 of the 5 year grant. \$300,000.00 per year contract revenue received through Northwest Family Services. Currently in year 3 of the 5-year grant.

Significant Program Changes

Last year this program was: #40025, Adolescent Health Promotion Program
Expansion to David Douglas School District; 64 4th & 5th grade classroom presentations in 8 schools.

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Supports community environmental health programs that reduce health disparities exacerbated by negative and disparate exposure to environmental, social and economic factors. Programs improve health equity by addressing issues related to environmental health and housing conditions. Strategies include assessment, education/outreach, intervention, information/referral, policy development, community organizing, and capacity building. Program focus areas include asthma intervention, housing code enforcement, household mold, household toxins, vectors and lead paint; environmental pollutants and toxins; and reducing the environmental and health impacts of global climate change and the built environment.

Program Description

The program addresses a root cause of health disparities by improving the home environment. These efforts bridge gaps identified by the community as under-resourced public health issues related to affordable housing. The program is focused on Healthy Home principles and policy development around improving quality of housing and environmentally related health concerns. Multnomah County has one of the highest emergency department utilization rates for asthma in Oregon. The Healthy Homes asthma intervention has been shown to improve asthma control by working with vulnerable children with asthma to improve their quality of life which results in lowered economic burden by averting emergency room visits and hospitalization. Healthy Home Priorities: 1) Provide home based environmental and medical assessment & intervention for high risk asthmatic children; 2) Provide consultation with medical providers; 3) Build capacity for community programs to decrease health disparities associated with health and housing; 4) Create partnerships between landlords and tenants; 5) Collaborate with the Health Equity Initiative to ensure coordinated approach; 6) Address substandard housing complaints in unincorporated area and provide environmental assessments for asthmatic children via the AIR program. Environmental Education Priorities: 1) Conduct community-based training and outreach related to mold, indoor air quality and toxins; 2) Integrate environmental health risk reduction with other MCHD initiatives; and 3) Support core environmental health education and outreach related to Healthy Homes, West Nile Virus, Foodborne Illness, and other emerging health issues like climate change and the built environment. Leveraging Resources Priorities: 1) Ensure successful use of existing grant resources; 2) Apply for grants to expand service; 3) Use Targeted Case Management billing codes to acquire reimbursement for services; 4) Provide leadership and infrastructure support for the Healthy Homes Community Coalition and build capacity of community-based organizations working on environmental health and healthy homes initiatives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of educational interventions provided	98	92	110	120
Outcome	Emergency Dept & hospitalization costs averted	0	130,925	139,696	149,056
Outcome	Additional grant dollars leveraged	642,000	634,000	587,666	444,773
Output	# of families receiving an inspection based on medical provider referral	0	90	90	180

Performance Measure - Description

✓ **Measure Changed**

Output: Reflects interventions provided to community that increase individual positive health behaviors and support improvements in environmental health, environmental justice and health equity. Excludes interventions in client care. **Outcome:** These savings are estimated from client related-data obtained from Care Oregon emergency room and hospitalization data and costs averted. This does not include physician costs or societal data such as lost work or school days averted. The costs of both are likely to be substantial but difficult to obtain.

Outcome: Measures include the total sum of dollars leveraged in grants by MCEH. This amount does not include the increased community capacity by MCEH providing technical assistance to community environmental health partners to leverage grant funded resources. Community resource acquisition includes \$105,000 awarded to Josiah Hill Clinic, where MCHD took the lead role in developing the grant. MCHD is a sub-grantee on this award. MCEH submitted two additional grant applications with award notices to be announced in February 2010. EPA for \$299,677 and HUD for the Healthy Homes Demonstrations for \$327,124, totaling \$626,801.

Legal/Contractual Obligation

Some activities under this program offer are subject to contractual obligations under Centers for Disease Control Grant # 1U88EH000260-01

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$409,937	\$233,284	\$438,773	\$211,446
Contracts	\$47,600	\$0	\$7,450	\$149,520
Materials & Supplies	\$32,697	\$8,557	\$33,855	\$60,328
Internal Services	\$39,537	\$21,414	\$68,484	\$39,603
Total GF/non-GF:	\$529,771	\$263,255	\$548,562	\$460,897
Program Total:	\$793,026		\$1,009,459	
Program FTE	4.95	2.55	4.75	1.85
Program Revenues				
Indirect for dep't Admin	\$10,489	\$0	\$27,408	\$0
Intergovernmental	\$0	\$173,000	\$0	\$460,897
Total Revenue:	\$10,489	\$173,000	\$27,408	\$460,897

Explanation of Revenues

Approximately \$541,643 will be needed in County General Fund for this program offer. By July 2010 we expect to have a targeted case management billing code in which could result in approximately \$123,000/year for Healthy Homes services. This is not in the budget.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40037, Community Environmental Health

A HUD-funded asthma demonstration project ended leading to a reduction in revenues. Replacement funding will potentially include insurance and Medicaid reimbursement. Negotiations with Department of Medicaid Administration Program (DMAP) to create a new Targeted Case Management program to fund this service. This program offer incorporated portions of Program Offers #40027 and #40028

FTE and funding redistributed from PO#40028 and #40027 for Healthy Homes and AIR Projects. End of CDC Healthy Homes grant.

In late FY10 the Healthy Homes program received a HUD Community Asthma Inspection and Referral grant funding medical intervention, environmental assessments and physical remediation to 320 low income families.

Lead Agency: Health Department

Program Contact: MANHAS Sonia X

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Community Wellness and Prevention (formerly known as Chronic Disease Prevention) Program implements environmental and policy strategies to reduce the burden of chronic diseases most closely linked to physical inactivity, poor nutrition, and tobacco use, including cancer, diabetes, obesity, heart disease, asthma, and stroke.

In late FY10, Community Wellness and Prevention received a large Center for Disease Control (CDC) "Communities Putting Prevention to Work" grant. It will transform the size and impact of the program starting in FY11.

Program Description

Tobacco use is the single most preventable cause of death and disease in Multnomah County, and poor nutrition and physical inactivity closely follow. This Program implements coalition building, advocacy campaigns, and policy initiatives to change the community conditions that contribute to chronic disease, such as lack of access to safe places to walk and play, low availability of fresh fruits and vegetables, or exposure to second-hand smoke. These barriers are shared among our community as a whole, and the Program works to help lower or remove these barriers so that the healthy choice becomes an easier choice to make. Much of the work of the Program is carried out through community partnerships, including stakeholders from housing, education, parks and recreation, business, nonprofit, culturally-specific, and advocacy groups. 1) Tobacco Prevention: The Program's tobacco prevention and education initiatives are guided by CDC's best practices to support tobacco-free environments, such as tobacco-free hospital and college campuses. Program staff convene issue specific stakeholder groups to prioritize and implement strategic actions intended to change community norms and behavior around tobacco use and exposure. This includes working towards the adoption of smoke-free policies, media communications, and implementing social marketing campaigns. The Program is responsible for enforcement of Oregon Indoor Clean Air Act. 2) Healthy Eating Active Living (HEAL). HEAL initiatives are based on emerging and promising practices for obesity prevention with a focus on informing and strengthening community planning decisions related to food, transportation, and land use. The Program convenes multidisciplinary community coalitions, for example the North Portland Healthy Active Living Coalition, to prioritize and implement strategic actions to promote healthy eating and physical activity.

Population-based approaches work: Reduction in tobacco use and exposure to second-hand smoke in Oregon demonstrates that policies and environmental changes are critical in changing social norms and behaviors. Prevention can reduce financial costs: In Multnomah County, over \$193 million is spent on medical care for tobacco-related illness and over \$206 million in productivity is lost due to tobacco-related deaths. Obesity, a largely preventable condition, has been shown to be a major determinant of health care costs. Between 1994 and 2001, obesity increased by 59% in Multnomah County. Prevention can reduce health disparities and save lives: State-wide, tobacco use claims more lives than motor vehicle crashes, suicide, AIDS, and murders combined. Some groups experience a disparate burden of tobacco use, exposure to second-hand smoke, and obesity due to historical inequities in access to resources, healthcare infrastructure, and in direct targeting by the tobacco industry.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of local residents participating in coalitions	35	35	42	35
Outcome	Number of policies established to slow and reduce rates of chronic disease	2	2	8	5

Performance Measure - Description

Number of local residents participating in coalitions: the program works to engage with local residents and underrepresented communities in policy development. This is a process indicator that enables the program to track and monitor whether its policy objectives are driven by local perspectives and needs.

Number of policies established: This is an outcome measure that enables the program to track and monitor whether its coalition building activities are resulting in concrete changes in policy.

Legal/Contractual Obligation

Tobacco prevention and chronic disease prevention programs funded by Oregon Public Health Division must comply with required work plans and assurances. Smoke-free workplaces and public places law must be enforced per Oregon Indoor Clean Air Act and MC 21.500 et seq. CDC standards for local public health agencies will soon make health promotion a mandatory service.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$248,895	\$350,897	\$416,082	\$1,395,196
Contracts	\$8,000	\$15,160	\$1,200	\$2,392,745
Materials & Supplies	\$13,105	\$38,106	\$22,368	\$112,528
Internal Services	\$15,780	\$82,365	\$26,440	\$492,245
Total GF/non-GF:	\$285,780	\$486,528	\$466,090	\$4,392,714
Program Total:	\$772,308		\$4,858,804	
Program FTE	3.00	3.95	3.80	15.20
Program Revenues				
Indirect for dep't Admin	\$29,662	\$0	\$267,161	\$0
Fees, Permits & Charges	\$0	\$64,925	\$0	\$0
Intergovernmental	\$0	\$408,700	\$0	\$4,392,714
Other / Miscellaneous	\$0	\$15,592	\$0	\$0
Total Revenue:	\$29,662	\$489,217	\$267,161	\$4,392,714

Explanation of Revenues

\$230,071 Tobacco Prevention and Education Grant, Oregon DHS
\$81,250 Healthy Communities Implementation Grant, Oregon DHS
\$35,000 ACHIEVE Grant, funded by National Association of Chronic Disease Directors

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40047, Chronic Disease Prevention

Costs from 40027 & 28 moved here. Includes \$4.8 million of a \$7.5 million award from the CDC to implement policy, environmental, and systems-based changes to promote healthy eating and active living. The project will include new staffing, funding for 25 community partner organizations and will transform the size and impact of this program.

Lead Agency: Health Department

Program Contact: LENTELL Margaret M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The mission of the Infrastructure for Public Health Services unit is to provide core infrastructure that advances accountability, efficiency and evidence-based practices of Community Health Services programs and public health partners. We support the performance of essential public health functions by leading, coordinating, establishing or providing quality improvement and performance management, information management expertise, epidemiological analysis and perspective, effective financial management systems, application of best and promising practices in public health, and supportive communications.

Program Description

The Infrastructure for Public Health Services (IPHS) unit's vision is to support CHS Group programs achieving the Department's vision of healthy people in healthy communities, specifically in the areas of improving the key processes of identifying and working to eliminate health inequities, providing local public health authority functions, and promoting healthy communities. The goal of IPHS is to provide support and leadership for CHS Group in order to have coordinated, systematized delivery of services across a wide range of human and environmental health programs. CHS programs provide clinical, technical, field-based outreach, and community engagement functions across diverse professional disciplines such as medicine, nursing, public health inspections (food and water), entomology, and health promotion. These programs must operate in compliance with a substantial body of public health and environmental statutes, rules, ordinances, and guidelines. Accurate collection and analysis of programmatic, epidemiological, and environmental data is essential to focus resources, identify and implement best practices, and ensure compliance. IPHS unit leads CHS-wide implementation of performance management and quality improvement in order to ensure streamlined, safe service delivery, budget development and financial monitoring, coordinated public health informatics systems, epidemiologic analysis, and coordinated public/internal communication activities. IPHS unit supports the Department through policy development, implementation of best practices, coordination with prioritized County initiative including Health Equity Initiative and the health promotion and empowerment framework.

This program assures:

- CHS Group incorporates Public Health best practices.
- Health Department initiatives and policy-related issues are translated with clarity and precision.
- All CHS programs and policies are informed and enabled by consistent high quality data and analysis.
- Performance management standards, measures, reports and quality improvement processes are consistently applied to assure efficiency, effectiveness, accountability, and value across CHS programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Informatics plan with measurable activities for CHS Group.	0.0%	100.0%	100.0%	100.0%
Outcome	Timely epidemiology surveillance reports detect unusual public health events	0.0%	100.0%	100.0%	100.0%
Output	QI methods training for identified priority CHS QI pilot projects	0	0	2	5
Outcome		0	0	0	0

Performance Measure - Description

✓ **Measure Changed**

Staffing the Infrastructure for Public Health Services group began 4th quarter of FY09 and completed 2nd quarter of FY10. Development and implementation of the activities began during the 1st and 2nd quarters of FY10.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$445,983	\$0	\$585,619	\$0
Contracts	\$20,925	\$0	\$50,000	\$0
Materials & Supplies	\$96,224	\$0	\$38,700	\$0
Internal Services	\$35,621	\$0	\$68,641	\$0
Total GF/non-GF:	\$598,753	\$0	\$742,960	\$0
Program Total:	\$598,753		\$742,960	
Program FTE	4.05	0.00	5.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40048, Systems and Quality Support
 FTE and funding moved from PO #40000 due to department re-org. FTE and funding redistributed from PO #40028 for Early Childhood infrastructure support

Division Overview

Integrated Clinical Services (ICS) provides quality health services for people who experience barriers to accessing health care. The culturally appropriate clinical services provided by ICS link physical and behavioral health and social services for the poor, uninsured and homeless populations. Services include medical care, disease management for chronic illness, specialized care for HIV positive individuals, behavioral health, family planning, prenatal care, dental care, and preventive services such as well child health care. By integrating all these health care services under one organization, ICS can provide clients a continuity of care, improve operational efficiencies, and maximize opportunities with grants and programs for special populations.

Clinical services are provided in six primary care clinic sites, with a seventh clinic planned for FY 2011 in the Rockwood area. Four dental clinics provide much needed access to dental care for children and adults. A fifth dental clinic will be added at the Rockwood site. Thirteen School Based Health clinics (SBHC's) provide primary care services to the kids and adolescents in the school and surrounding community.

Incremental improvements and quality initiatives like Building Better Care have resulted in a 19% growth in the number of clients receiving care and a 26% in the number of visits provided by Primary care. In 2009, Primary Care, Dental, SBHC's and Early Childhood services served 60,953 people in 278,130 encounters. In FY 2011 the Rockwood clinic alone will serve an additional 4,400 clients in the first year. The primary care and dental clinics serve a diverse range of clients and young families, more than 70% of whom are below 100% of the federal poverty level. At the Mid-County clinic more than 80% of the clients are or were refugees from Russia, Somalia, Sudan, Latin America and Southeast Asia. Sixty-five percent of the Westside clinic clients are homeless and 59% of the East County clients are Latino.

Dental

- 40017 Dental Services

Primary Care

- 40019 North Portland Health Clinic
- 40020 Northeast Health Clinic
- 40021 Westside Health Clinic
- 40022 Mid County Health Clinic
- 40023 East County Health Clinic
- 40024 School Based Health Centers
- 40026 La Clinica de la Buena Salud
- 40029A-B Rockwood Health Clinic

Support/Ancillary Services

- 40016 Medicaid/Medicare Eligibility
- 40031 Pharmacy
- 40032 Lab, X-Ray and Medical Records
- 40033 Primary Care and Dental Access and Referral
- 40034 Quality Assurance
- 40036 Community Health Council & Civic Governance

Significant Changes

The following describes the significant budget changes that impacted the division.

This past year brought opportunities in health care reform and expansion of access in the safety net and Community Health Centers that have been unheard of in the last 15 years. This will continue and is shaping our system for 2011.

Funding opportunities through the federal stimulus package (ARRA) will allow us to increase medical access to many under served residents of Multnomah County, update and repair our aging Health Center sites, and optimize our use of the Electronic Health Record. We will seek to take advantage of any funding that will increase our ability to integrate dental services through clinical information technology that shares data across all the clinics and the Health Department.

The collaboration between CareOregon and Multnomah County will result in a new health center in East County to provide expanded access to primary care, dental and pharmacy services in the Rockwood Neighborhood. The clinic would allow the Health Department to add four medical and two dental teams and access to medical services for approximately 3,300 individuals and dental services for another 1,100 individuals in the first year of operation. The Rockwood clinic is program offer 40029. The dental and pharmacy services at Rockwood are incorporated into program offers 40017 and 40031 respectively.

Measuring Success

Our success is measured by our ability to provide the right care, at the right time for a reasonable price in the right place. We employ quality tools, performance audits and responsiveness to new methods of delivering safe and quality care. All our clinics are accredited by the Joint Commission which requires we meet strict standards of clinical quality and safety.

Our programs monitor and measure success in the areas of access (how many clients and visits are provided and how long it takes for new clients to get an appointment), client wellness (immunization rate, preventative care), and client satisfaction.

Health Department

Integrated Clinical Services

fy2011 adopted budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40016	Medicaid/Medicare Eligibility	\$145,437	\$1,221,950	\$1,367,387	15.00
40017	Dental Services	100,544	15,637,971	15,738,515	87.36
40019	North Portland Health Clinic	204,138	4,032,007	4,236,145	27.60
40020	Northeast Health Clinic	70,747	5,239,874	5,310,621	31.77
40021	Westside Health Clinic	295,789	6,031,723	6,327,512	36.30
40022	Mid County Health Clinic	80,398	9,704,885	9,785,283	73.20
40023	East County Health Clinic	90,002	8,088,343	8,178,345	57.65
40024	School Based Health Centers	1,868,119	3,335,968	5,204,087	35.76
40026	La Clinica de la Buena Salud	80,982	1,639,172	1,720,154	11.40
40029A	Rockwood Health Clinic	0	2,150,320	2,150,320	14.85
40029B	Rockwood Health Clinic Scaled Offer	222,897	0	222,897	3.00
40031	Pharmacy	700,190	12,366,728	13,066,918	39.65
40032	Lab, X-Ray and Medical Records	2,795,368	0	2,795,368	26.10
40033	Primary Care & Dental Access & Referral	1,047,901	108,000	1,155,901	11.00
40034	Quality Assurance	338,189	2,776,656	3,114,845	22.04
40036	Community Health Council and Civic Governance	223,700	0	223,700	1.10
Total		\$8,264,401	\$12,722,656	\$21,000,000	144.86

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Lead Agency: Health Department

Program Contact: Marcy Sugarman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Medicaid Enrollment assists uninsured and under-insured Oregonians gain access to health services by providing application and enrollment assistance and advocacy, to families and children applying for Medicaid Oregon Health Plan (OHP) benefits, Medical Assistance Assumed (MAA), Medical Assistance for Families (MAF), Temporary Assistance For Needy Families (TANF), Family Health Insurance Assistance Program (FHIAP), Children's Health Insurance Program (CHIP), Healthy Kids Plan & Kids Connect, Oregon Prescription Drug Program (OPDP), and Kaiser Child Health Program. The Medicaid Program operates under contract with the State Division of Medical Assistance Programs (DMAP).

Program Description

The Medicaid Enrollment program provides outreach and education efforts which increases the number of clients who complete the OHP enrollment process, increases access to health care services, particularly for pregnant women and children, and ensures continuity of coverage at recertification. The program aims to provide dignified access to health care for all citizens in collaboration with existing Multnomah County services and addresses the Basic Needs strategy to provide access to care, by securing insurance coverage for eligible individuals. Approximately 90% of Medicaid eligible clients select MCHD clinics as their provider. In addition, the program addresses the strategy to educate, prevent, and/or intervene to keep individuals from experiencing health or economic crisis due to lack of coverage.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual number of clients screened	33,933	32,500	33,900	36,000
Outcome	Uninsured children in Multnomah County insured through program	11,550	12,300	12,300	13,500

Performance Measure - Description

- 1) Output: Reflects service volume.
- 2) Outcome: Uninsured children insured as a direct result of Medicaid Enrollment Program. 2,265 referrals received from MESD nurses (2,087 kids insured as a direct result); and 662 referrals from SBHC (244 kids & 35 adults insured as a direct result. Since October, 2009 an additional 607 individuals were screened for Medicaid eligibility resulting in 240 children now covered by the Healthy Kids Plan, through the outreach efforts of the MESD Eligibility Specialists. For FY11 one program outcome will include children insured directly through expanded outreach opportunities.

Legal/Contractual Obligation

The Medicaid Enrollment Program is on contract with the State Division of Medical Assistance Programs (DMAP) to provide application and enrollment assistance to all OHP/Medicaid eligibles including education regarding managed health care. Information shall include establishing a Date of Request (DOR) or effective date of coverage, managed medical, dental, and mental health care, covered services (including preventive and emergent), client rights and responsibilities, and the grievance and appeal process.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$355,132	\$975,744	\$96,691	\$1,059,561
Contracts	\$3,080	\$0	\$3,123	\$0
Materials & Supplies	\$29,884	\$6,920	\$12,602	\$10,737
Internal Services	\$8,887	\$167,933	\$33,021	\$151,652
Total GF/non-GF:	\$396,983	\$1,150,597	\$145,437	\$1,221,950
Program Total:	\$1,547,580		\$1,367,387	
Program FTE	5.00	15.00	1.00	14.00
Program Revenues				
Indirect for dep't Admin	\$70,434	\$0	\$72,664	\$0
Fees, Permits & Charges	\$0	\$1,162,358	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$1,221,950
Total Revenue:	\$70,434	\$1,162,358	\$72,664	\$1,221,950

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40016A, Medicaid/Medicare Eligibility

This offer now includes most of the staff previously included in 40016B, funded last year with CGF. There is now sufficient State revenue to support the expanded program. More clients were screened as a result of a new patient intake workflow to ensure all potential Medicaid eligible families with pregnant women and children were screened for Medicaid benefits prior to receiving services. Through this process the Medicaid Program staff established a fiscally responsible business practice that would directly support revenue to the Health Department. The workflow standardized how patients were screened for medical benefit eligibility, identified best business practices for primary care, and assured that all eligible patients receive their benefits.

Reduction in fte will discontinue screening referrals from SBHC (20-25 per day) and reduction in outreach services to MESD. Prioritizing clinics with higher volume.

Lead Agency: Health Department

Program Contact: Susan Kirchoff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Dental Services provides Multnomah County residents with essential, urgent, routine, and preventive services in clinic settings and school-based programs. The Dental Program works with many community partners, targeting un-served populations, treating nearly 15,000 uninsured children in Multnomah County. The Dental Program is the largest Safety Net provider for vital dental care in Multnomah County. We provide unique child based services to uninsured and underinsured and focus on access for pregnant women due to the link with early childhood cavity prevention, using evidence based practice guidelines. The Dental Services program is supported in part by MultiCare Dental plan one of several dental contractor organizations that serve patients in the tri-county area under the Oregon Health Plan. MultiCare Dental is funded entirely by OHP revenue and most members receive their dental care from Multnomah County Dental Clinics along with two other partner Health Clinics in the tri-County area.

Program Description

The Dental program has four distinct service components. Four dental clinics provide comprehensive dental treatment for Medicaid (Oregon Health Plan) and uninsured patients. The clinics specifically focus on outreach to uninsured patients with chronic health conditions seeking care at primary care sites. The School and Community Dental program provides dental education, fluoride, and dental sealant services to children in Multnomah County schools and provides outreach, education, and dental treatment specifically to pregnant women and children 0-24 months. Recent research indicated that dental hygiene services provided during pregnancy decreases preterm delivery and improves infant health outcomes. For uninsured Multnomah County residents with critical, urgent or specialty dental needs the Dental Access Program (DAP) provides triage and referrals to County dental clinics and private dentists. MultiCare Dental plan enrolls approximately 30,000 Medicaid members which provides access within four dental clinics in Multnomah County to provide dental services to the underserved population. MultiCare Dental works closely with dental clinic operations and School and Community dental supporting such projects as the Baby Day Program and the Pregnant Women's Project. In addition, MultiCare collaborates with various community partners to provide dental services for clients in long-term care facilities and nursing homes. Dental Services is an essential program that provides education, prevention, and dental treatment to Multnomah County's poorest and most vulnerable population.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Billable patient visits	0	33,342	50,760	55,780
Outcome	Percentage preventive services for children 0-15 ever enrolled in plan.	0.0%	48.0%	49.0%	51.0%
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	61.0%	80.0%
Outcome	Number of CAWEM and uninsured pregnant women who received dental services	0	800	800	950

Performance Measure - Description

✓ **Measure Changed**

Output-Billable patient visits-The number of patient visits measures access to dental services within the County clinics and the School Community Dental Program. The intent is to increase access to care for both Medicaid and uninsured clients
Outcome-Percentage of preventive services for children age 0-15 enrolled in MultiCare who receive preventive services. This is an important Public Health measure

Quality: % of patients who would strongly agree-clinic focus group formed to address specific identified issues.

Outcome-number of CAWEM and uninsured pregnant women who received dental services-oral health plays a significant role in the health of pregnant women and newborns.

Legal/Contractual Obligation

Dental services are a requirement of the Bureau of Primary Health Care 330 Grant.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$109,631	\$5,439,327	\$0	\$9,132,832
Contracts	\$27,116	\$2,275,137	\$0	\$3,243,472
Materials & Supplies	\$16,492	\$409,902	\$0	\$775,113
Internal Services	\$80,639	\$1,991,374	\$100,544	\$2,476,554
Capital Outlay	\$0	\$0	\$0	\$10,000
Total GF/non-GF:	\$233,878	\$10,115,740	\$100,544	\$15,637,971
Program Total:	\$10,349,618		\$15,738,515	
Program FTE	1.44	56.54	0.00	87.36
Program Revenues				
Indirect for dep't Admin	\$563,468	\$0	\$929,918	\$0
Fees, Permits & Charges	\$0	\$279,930	\$0	\$303,854
Intergovernmental	\$0	\$9,834,756	\$0	\$15,326,617
Other / Miscellaneous	\$0	\$7,500	\$0	\$7,500
Total Revenue:	\$563,468	\$10,122,186	\$929,918	\$15,637,971

Explanation of Revenues

The primary source of revenue is Medicaid funds; a combination of capitation and FQHC wrap around. Additional revenue is received from the Primary Care 330 Grant, patient fees, and other small grants that require service to the target population. A small portion of the revenue is received from interest on a \$250,000 note required for MultiCare DCO to maintain its status as a managed care plan with the Oregon Health Plan.

Significant Program Changes

Last year this program was: #40017A, Dental Services

Adult Dental not in Adopted FY10 budget, added as a bud-mod; new 4.5 fte to Rockwood Staff that will generate 2,350 billable visits; overall growth in fee income from all clinics

Lead Agency: Health Department

Program Contact: THIELE Margaret

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The North Portland Health Center provides comprehensive, culturally appropriate primary care and enabling services to vulnerable citizens who are uninsured our underinsured and otherwise might not have access to healthcare.

Program Description

North Portland Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. North Portland Health Center serves a population of 70% who are below 100% of the Federal Poverty level, 25% are uninsured, 65% are Medicaid and 7% are Medicare. North Portland Health Center plays a significant role in providing safety net medical services to residents in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of annual client visits	0	18,673	18,673	18,593
Outcome	% of children who are up to date on immunizations at 35 months of age	0.0%	90.0%	57.5%	90.0%
Efficiency	Number of days for a new patient appointment	0	7	7	7
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	58.0%	80.0%

Performance Measure - Description

Output: Total number of client visits

Outcome: % of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life.

Efficiency: # of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access health care services.

Quality: Client satisfaction survey question which asks if they would recommend this clinic to family/friends. Performance Measures Variance Explanation: # of children who are up to date on immunizations--current improvement efforts across Primary Care clinics is underway to improve rate of immunization % of Patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

North Portland Health Clinic complies with the Bureau of Primary Health Care grant, JCAHO accreditations requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,753,515	\$0	\$2,875,177
Contracts	\$0	\$122,395	\$0	\$109,611
Materials & Supplies	\$0	\$135,040	\$0	\$141,060
Internal Services	\$238,063	\$1,077,118	\$204,138	\$906,159
Total GF/non-GF:	\$238,063	\$4,088,068	\$204,138	\$4,032,007
Program Total:	\$4,326,131		\$4,236,145	
Program FTE	0.00	27.15	0.00	27.60
Program Revenues				
Indirect for dep't Admin	\$249,767	\$0	\$240,004	\$0
Fees, Permits & Charges	\$0	\$144,408	\$4,000	\$124,244
Intergovernmental	\$0	\$3,975,573	\$0	\$3,907,763
Total Revenue:	\$249,767	\$4,119,981	\$244,004	\$4,032,007

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/ Medicare revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Significant Program Changes

Last year this program was: #40019, North Portland Health Clinic

The performance measures improvements we anticipate are from target outreach in the community, increased productivity and greater attention to patient satisfaction. We do not anticipate an increased wait for most clients as we plan to have more available appointments in each day's schedule. Nor should we see a decline in the quality of services (or poor health outcomes). The budgets focused on maintaining as many services as possible. Our goal is to do this by lowering our per unit costs, by increasing both productivity and the number of people who are covered by Medicaid.

Lead Agency: Health Department

Program Contact: SAUM Robert E

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Northeast Health Center (NEHC), provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in NE Portland. NE Portland is the most racially diverse area of Multnomah County and the clinic was strategically placed to provide culturally competent care to a population that otherwise may not have access to medical care.

Program Description

Northeast Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. Northeast Health Center serves a racially diverse population of which 75% are below 100% of the Federal Poverty level, 25% are uninsured, 70% are Medicaid recipients and 4% are Medicare. Northeast Health Center plays a significant role in providing safety net medical services to residents in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of annual client visits	0	21,210	21,210	21,582
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	0.0%	90.0%	56.3%	90.0%
Efficiency	Number of days for a new patient appointment	0	7	6	6
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	58.0%	80.0%

Performance Measure - Description

Output: Total number of client visits Outcome: % of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life. Efficiency: # of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access health care services. Quality: Client satisfaction survey question which asks if they would recommend this clinic to family/friends. Performance Measure variance # of children who are up to date on immunizations--current improvement efforts across Primary Care clinics is underway to improve rate of immunization % of Patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

The NEHC complies with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations. The NEHC contracts with CARES Northwest at Legacy Emanuel Hospital to provide two days per week of medical assessment services for children suspected to be victims of child abuse.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$3,125,084	\$0	\$3,333,763
Contracts	\$0	\$242,984	\$0	\$191,377
Materials & Supplies	\$4,777	\$173,529	\$0	\$671,765
Internal Services	\$47,827	\$1,151,186	\$70,747	\$1,042,969
Total GF/non-GF:	\$52,604	\$4,692,783	\$70,747	\$5,239,874
Program Total:	\$4,745,387		\$5,310,621	
Program FTE	0.00	29.75	0.00	31.77
Program Revenues				
Indirect for dep't Admin	\$286,736	\$0	\$279,778	\$0
Fees, Permits & Charges	\$0	\$199,599	\$0	\$203,343
Intergovernmental	\$0	\$4,530,187	\$0	\$5,036,531
Total Revenue:	\$286,736	\$4,729,786	\$279,778	\$5,239,874

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured clients.

Significant Program Changes

Last year this program was: #40020, Northeast Health Clinic
Added .4 FTE NP and support team. This will add 1,510 billable visits.

Lead Agency: Health Department

Program Contact: WILEY Lynne

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Westside Health Center (WSHC) and its outreach programs are the primary hub for Multnomah County's (MC) homeless, providing comprehensive medical, behavioral and addictions (A&D) case management, access to medications and social services. The WSHC outreach clinic at St. Francis Dining Hall engages and serves the most disenfranchised homeless.

Program Description

WSHC is the anchor of the Health Care for the Homeless Program. 65% of Westside Clients are homeless. WSHC serves the County's most medically complex clients, providing significant mental health and addictions care. Many clients have dual diagnoses, such as bipolar/schizophrenia, drug/alcohol abuse and serious medical conditions. Many have hepatitis C, MRSA or diabetes. Westside Health Center plays a key role in stopping the cycle of incarceration by providing healthcare access to over 200 chronically mentally ill clients from corrections. Services are provided in collaboration with community mental health, corrections, drug treatment and shelters to provide access to their neediest homeless clients. Case management includes coordination with housing providers to increase supportive housing units and works to meet the goals of the 10 yr. Plan to End Homelessness. Last year, WSHC and outreach programs helped 1,500 severely mentally ill clients access psychiatric medications, who may otherwise remain untreated on the streets, posing a potentially greater risk to the general population.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of client visits	0	23,302	20,578	26,573
Outcome	Patients will be screened for depression on an annual basis	0.0%	60.0%	51.0%	90.0%
Quality	Number of days for a new patient appointment	0	7	4	4
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	51.0%	80.0%

Performance Measure - Description

Performance Measure Variance Explanation: Number of client visits: There has been a provider vacancy which impacted access and decreased number of available appointments. % of Patients who would strongly agree to recommend to friends and family: clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

WSHC complies with the Bureau of Primary Health Care grant, JCAHO accreditations requirements and CareOregon contractual obligations. Federally Qualified Health Center (FQHC) designation requires: •Provision of comprehensive primary care and supportive care services. •Services be available to all regardless of ability to pay.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$3,690,603	\$0	\$3,907,121
Contracts	\$275,314	\$332,605	\$0	\$596,988
Materials & Supplies	\$0	\$161,025	\$0	\$724,616
Internal Services	\$141,024	\$1,128,930	\$295,789	\$802,998
Total GF/non-GF:	\$416,338	\$5,313,163	\$295,789	\$6,031,723
Program Total:	\$5,729,501		\$6,327,512	
Program FTE	0.00	35.18	0.00	36.30
Program Revenues				
Indirect for dep't Admin	\$324,730	\$0	\$324,130	\$0
Fees, Permits & Charges	\$0	\$111,096	\$0	\$84,408
Intergovernmental	\$0	\$5,245,434	\$0	\$5,947,315
Total Revenue:	\$324,730	\$5,356,530	\$324,130	\$6,031,723

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants.

Significant Program Changes

Last year this program was: #40021A, Westside Health Clinic
Increased .3 FTE NP and supporting team. Billable visits will increase by 630.

Lead Agency: Health Department

Program Contact: COCKRELL Deborah S

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Mid-County Health Center (MCHC) serves clients in the poorest and most culturally diverse area of Multnomah County. MCHC provides vital health services for patients who, even if insured, would remain isolated from traditional forms of medical care because of where they live, the language they speak and their higher level of complex healthcare needs. With its Refugee Program and culturally competent staff, MCHC is an important health care safety net for thousands of uninsured members of the community.

Program Description

MCHC provides culturally competent, comprehensive primary care, preventive health and enabling services such as transportation, translation, case management and health education which address the needs of the whole person. Care that addresses their beliefs and culture is more likely to succeed in improving and maintaining their health. MCHC is tightly linked with refugee resettlement agencies (i.e., SOAR, IRCO, Catholic Charities). About 80% of all clients are or were refugees (Russia, Somalia, Sudan, Latin America, Vietnam, etc.). More than 80% of the MCHC staff speak a second language, many were refugees themselves. Sixty-eight percent of clients have incomes at or below 100% of FPL, while 99.1% are at or below 200% of FPL. MCHC services are designed specifically to prevent people from needing more costly and often less appropriate care. The refugee population often receive no preventative care at home, leading to a disproportionately high rate of serious medical conditions (ie. diabetes, hypertension, heart disease, cancer). Most client families have three or more children; some 10 or 11 - often with serious health problems (ie. asthma, diabetes, poor nutrition, no dental care, post-traumatic stress, etc.) which impact their schooling and development. This program helps them with pediatric and pre-natal services as well as referrals. Many children receive their first complete set of vaccines at MCHC.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of annual client visits	0	42,015	43,186	47,956
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	0.0%	90.0%	53.0%	90.0%
Efficiency	Number of days for a new patient appointment	0	7	7	7
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	46.0%	80.0%

Performance Measure - Description

Performance Measure Variance Explanation: # of children who are up to date on immunizations--progress towards goal achieved current improvement efforts across Primary Care clinics is underway to improve rate of immunization % of Patients who would strongly agree--clinic focus formed to address specific identified issues.

Legal/Contractual Obligation

MCHC complies with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Federally Qualified Health Center (FQHC) designation requires: •Provision of comprehensive primary care and supportive care services. •Services be available to all regardless of ability to pay.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$6,314,659	\$0	\$7,094,942
Contracts	\$0	\$336,357	\$0	\$337,313
Materials & Supplies	\$2,466	\$309,588	\$0	\$375,152
Internal Services	\$59,797	\$1,857,752	\$80,398	\$1,897,478
Total GF/non-GF:	\$62,263	\$8,818,356	\$80,398	\$9,704,885
Program Total:	\$8,880,619		\$9,785,283	
Program FTE	0.00	68.75	0.00	73.20
Program Revenues				
Indirect for dep't Admin	\$539,369	\$0	\$577,105	\$0
Fees, Permits & Charges	\$0	\$228,004	\$0	\$258,488
Intergovernmental	\$0	\$8,669,102	\$0	\$9,446,397
Total Revenue:	\$539,369	\$8,897,106	\$577,105	\$9,704,885

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #40022, Mid County Health Clinic

Annual client visits are up because of expansion. Adding providers to this high volume, high Medicaid covered population, high need community. More visits will not mean longer wait time for appointments because more providers have been added. Immunizations as a measure of improved health outcomes will improve because this site has fully implemented Building Better Care, which re-designed the primary care model, focuses on quality improvement and a provider team organized around patient need. We measure and watch that which we want to affect. Adding 2.0 OA2 and 2.0 CMA to reduce demand for on-call to cover vacation/sick leave.

Lead Agency: Health Department

Program Contact: MORROW Marcia M

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The East County Health Center (EHC) provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in East Multnomah County. The clinic serves seasonal migrant workers, pregnant women, infants, children that reside in East Multnomah County who, even if insured, would remain isolated from traditional forms of medical care because of where they live, the language they speak and their higher level of complex healthcare needs.

Program Description

East County Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. East County Health Center serves a culturally diverse population (59% Latino) of which 80% who are below 100% of the Federal Poverty level, 20% are uninsured, 75% are Medicaid and 3% are Medicare. East County Health Center plays a significant role in providing safety net medical services to residents in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of annual client visits	0	39,341	39,569	41,735
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	0.0%	90.0%	70.0%	90.0%
Efficiency	Number of days for a new patient appointment	0	7	6	6
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	76.0%	80.0%

Performance Measure - Description

Output: Total number of clients served Outcome: Percentage of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life. Efficiency: Number of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access healthcare services. Performance Measure variance Explanation: # of children who are up to date on immunizations--Improvement efforts across Primary Care clinics are underway to improve rate of immunization % of Patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

The ECHC complies with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$5,298,958	\$0	\$5,789,673
Contracts	\$15,425	\$172,315	\$0	\$329,006
Materials & Supplies	\$0	\$241,632	\$0	\$245,988
Internal Services	\$52,227	\$1,841,353	\$90,002	\$1,723,676
Total GF/non-GF:	\$67,652	\$7,554,258	\$90,002	\$8,088,343
Program Total:	\$7,621,910		\$8,178,345	
Program FTE	0.00	54.75	0.00	57.65
Program Revenues				
Indirect for dep't Admin	\$461,860	\$0	\$480,977	\$0
Fees, Permits & Charges	\$0	\$256,864	\$0	\$238,548
Intergovernmental	\$0	\$7,361,656	\$0	\$7,849,795
Total Revenue:	\$461,860	\$7,618,520	\$480,977	\$8,088,343

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40023, East County Health Clinic

Annual client visits are up because of expansion. Adding providers to this high volume, high Medicaid covered population, high need community. More visits will not mean longer wait time for appointments because more providers have been added. Immunizations as a measure of improved health outcomes will improve because this site is implementing Building Better Care, which re-designed the primary care model, focuses on quality improvement and a provider team organized around patient need. We measure and watch that which we want to affect. Added 2.0 OA2 and .9 CMA to reduce on call and align medical team structure with other PC clinics.

Lead Agency: Health Department

Program Contact: Susan Kirchoff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The School-Based Health Center program provides access to comprehensive preventive, primary, and mental healthcare for Multnomah County school-aged youth to keep them healthy and ready to learn. Without this safety net many school age youth would not receive necessary health care. The 13 School-Based and School-Linked sites provide critical points of access to health care regardless of insurance status. SBHC contribute to learning readiness through optimizing the learning environment by linking health and education for student success in school and life. This work is achieved through partnerships with schools, families, healthcare providers and community agencies

Program Description

The School-Based Health Center program operates 13 fully equipped medical clinics. Twelve clinics are located in schools and one clinic is school linked. This program assures access to care by providing service ties beyond regular school times, with multiple sites open during the summer and school breaks to ensure continuity of care. Staffing includes a Nurse Practitioner, Registered nurse, medical support staff and an office assistant. Services include chronic, acute and preventive healthcare; age appropriate reproductive health; exams, risk assessments, prescriptions, immunizations, fitness and nutrition education/counseling and referrals. This comprehensive approach enables early identification and intervention, thereby reducing risk behaviors. Program locations are geographically diverse and all MC school aged youth are eligible to receive services (attending other schools, drop-outs, homeless, detention). The program strives to ensure that basic physical and behavioral needs of youth are met to help them attend, participate and remain in school. Healthcare for school aged youth is a basic need.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	% of patients with three or more visits with a risk assessment in the last year	0.0%	0.0%	58.0%	75.0%
Outcome	% of patients with persistent asthma prescribed appropriate medications	0.0%	0.0%	0.0%	0.0%
Outcome	% of patients who would "strongly agree" to recommend to family and friends	0.0%	0.0%	73.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

New program measures were chosen for FY11 to better reflect work related to our patient centered medical home initiative (Building Better Care). Key areas of focus include:

- integration of effective methods for disease management,
- reduction in barriers to access to care
- services are organized to be "patient centered"

Conducting risk assessments leads to achieving the program goal of early identification and timely intervention for risk reduction and health promotion.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,863,315	\$1,440,184	\$1,251,701	\$2,393,130
Contracts	\$11,283	\$132,243	\$4,755	\$36,416
Materials & Supplies	\$29,413	\$258,349	\$41,063	\$582,550
Internal Services	\$229,044	\$686,093	\$570,600	\$323,872
Total GF/non-GF:	\$2,133,055	\$2,516,869	\$1,868,119	\$3,335,968
Program Total:	\$4,649,924		\$5,204,087	
Program FTE	18.90	15.10	10.51	25.25
Program Revenues				
Indirect for dep't Admin	\$152,830	\$0	\$179,584	\$0
Fees, Permits & Charges	\$0	\$133,157	\$0	\$194,358
Intergovernmental	\$0	\$2,387,880	\$0	\$3,141,610
Total Revenue:	\$152,830	\$2,521,037	\$179,584	\$3,335,968

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #40024, School Based Health Centers

Increased State funding and moving to David Douglas Location. This will add 1,000 billable visits

Lead Agency: Health Department

Program Contact: Sandra Holden

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

La Clinica de Buena Salud (The Clinic of Good Health), provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in the NE Portland Cully Neighborhood. NE Portland is the most racially diverse area of Multnomah County and the clinic was strategically placed to provide culturally competent care to a population that otherwise may not have access to medical care.

Program Description

La Clinica provides culturally competent, comprehensive primary care, preventive health and enabling services such as transportation, translation, case management and health education which address the needs of the whole person. Eighty percent are at or below 100% FPL (federal poverty level). La Clinica health and social services team includes: primary, preventive and urgent health care behavioral health services, case management and resource referral. Although La Clinica was initially intended to serve the Latino community, the program has expanded to include culturally-specific services for Somali immigrants and refugees, and Russian speaking families in the Cully neighborhood and beyond. La Clinica is the County's anchor health care program for homeless children and families. This program supports many of the basic living needs priorities. The offer links closely with the School-age Policy and Early Childhood Frameworks as well as the Health Equity Initiative. Of those receiving health services, 32% have no insurance. The program initiates consultation and coordination efforts with other providers to build cultural competency among other service providers and lead efforts to solve community problems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of annual client visits	0	7,840	6,150	6,823
Outcome	% of children who are up to date on immunizations at 35 months of age	0.0%	90.0%	44.0%	90.0%
Efficiency	Number of days for a new patient appointment	0	7	4	4
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	73.0%	80.0%

Performance Measure - Description

Output: Total number of client visits Outcome: % of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life. Efficiency: # of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access health care services. Quality: Client satisfaction survey question which asks if they would recommend this clinic to family/friends.

Performance Measure variance Explanation: # of children who are up to date on immunizations--Improvement efforts across Primary Care clinics are underway to improve rate of immunization % of Patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,173,594	\$0	\$1,200,301
Contracts	\$0	\$86,280	\$0	\$61,146
Materials & Supplies	\$0	\$59,097	\$0	\$75,099
Internal Services	\$90,192	\$293,049	\$80,982	\$302,626
Total GF/non-GF:	\$90,192	\$1,612,020	\$80,982	\$1,639,172
Program Total:	\$1,702,212		\$1,720,154	
Program FTE	0.00	11.60	0.00	11.40
Program Revenues				
Indirect for dep't Admin	\$98,532	\$0	\$97,475	\$0
Fees, Permits & Charges	\$0	\$81,484	\$0	\$60,700
Intergovernmental	\$0	\$1,543,859	\$0	\$1,578,472
Total Revenue:	\$98,532	\$1,625,343	\$97,475	\$1,639,172

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants.

Significant Program Changes

Last year this program was: #40026, La Clinica de la Buena Salud

Lead Agency: Health Department
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Susan Kirchoff

Executive Summary

This new program offer proposes establishing a new service site in the Rockwood community to provide primary care, dental and pharmacy services to address the health care needs of residents in this community in collaboration with key community partners (CareOregon, Specialty Mental Health and Homeless Outreach) to provide comprehensive services at this site.

Program Description

There currently are significant barriers to health care access for low income residents in the Rockwood area. Forty percent of the over 40,000 residents earn less than 200% of the federal poverty level and 20-30% are uninsured. Recent changes in Rockwood's demographics are also contributing to an increased urgency regarding solutions to the need for health care access. From 2000 to 2007, the number of persons of color in Rockwood increased by 54% (the countywide increase was 27%). Furthermore, 62% of the 7,000 plus Rockwood residents living below 100% of the federal poverty level are persons of color (which is 20% higher than the countywide average) and five of the area's eight census tracts are designated as medically underserved populations in recognition of access issues residents faced. Comprehensive primary care services are not currently available in the immediate Rockwood area and the closest clinical access points are three part time, volunteer acute care clinics (residents must travel outside of Rockwood to access primary care, pharmacy, dental and enabling services) provide medical, dental and pharmacy services. The proposed project would allow the Health Department to add 4 medical and 2 dental providers and access to medical services for approximately 3,300 individuals and dental services for 1,100 individuals in the first year of operation. Key community stakeholders have been invited to participate in the development of programs/services and to work in collaboration at this site to provide comprehensive services to the community. The goal is to offer residents an option for more preventive care and earlier interventions through a medical home model, leveraging MCHD's knowledge and experience providing cost effective primary care for un/under-insured patients.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of new clients served	0	0	0	4,400
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	0	0	0	90
Quality	% "strongly agree" they would recommend this clinic to friends and family	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

Output: # of new clients served--measures success in serving residents not previously receiving services from MCHD (source: EPIC system report)

Outcome: Percentage of children who are up to date on immunizations (source: state immunization data)

Quality: % strongly agree they would recommend this clinic to friends and family (source:quarterly patient satisfaction survey)

Legal/Contractual Obligation

The Rockwood Health Center will comply with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$1,543,919
Contracts	\$0	\$0	\$0	\$129,349
Materials & Supplies	\$0	\$0	\$0	\$96,939
Internal Services	\$0	\$0	\$0	\$380,113
Total GF/non-GF:	\$0	\$0	\$0	\$2,150,320
Program Total:	\$0		\$2,150,320	
Program FTE	0.00	0.00	0.00	14.85
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$127,870	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$131,160
Intergovernmental	\$0	\$0	\$0	\$2,019,160
Total Revenue:	\$0	\$0	\$127,870	\$2,150,320

Explanation of Revenues

Supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue. County General fund included in scaled offer 40029B will be as local in-kind to obtain and keep Primary Care and Family Planning grants.

Significant Program Changes

Last year this program was:

New Clinic planned with community partners. This will add 17.85 FTE and 11,265 billable visits.

Lead Agency: Health Department
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Susan Kirchoff

Executive Summary

This new program offer proposes establishing a new service site in the Rockwood community to provide primary care, dental and pharmacy services to address the health care needs of residents in this community in collaboration with key community partners (CareOregon, Specialty Mental Health and Homeless Outreach) to provide comprehensive services at this site.

Program Description

There currently are significant barriers to health care access for low income residents in the Rockwood area. Forty percent of the over 40,000 residents earn less than 200% of the federal poverty level and 20-30% are uninsured. Recent changes in Rockwood's demographics are also contributing to an increased urgency regarding solutions to the need for health care access. From 2000 to 2007, the number of persons of color in Rockwood increased by 54% (the countywide increase was 27%). Furthermore, 62% of the 7,000 plus Rockwood residents living below 100% of the federal poverty level are persons of color (which is 20% higher than the countywide average) and five of the area's eight census tracts are designated as medically underserved populations in recognition of access issues residents faced. Comprehensive primary care services are not currently available in the immediate Rockwood area and the closest clinical access points are three part time, volunteer acute care clinics (residents must travel outside of Rockwood to access primary care, pharmacy, dental and enabling services) provide medical, dental and pharmacy services. The proposed project would allow the Health Department to add 4 medical and 2 dental providers and access to medical services for approximately 3,300 individuals and dental services for 1,100 individuals in the first year of operation. Key community stakeholders have been invited to participate in the development of programs/services and to work in collaboration at this site to provide comprehensive services to the community. The goal is to offer residents an option for more preventive care and earlier interventions through a medical home model, leveraging MCHD's knowledge and experience providing cost effective primary care for un/under-insured patients.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of new clients served	0	0	0	4,400
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	0	0	0	90
Quality	% "strongly agree" they would recommend this clinic to friends and family	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

Output:# of new clients served--measures success in serving residents not previously receiving services from MCHD (source: EPIC system report)

Outcome: Percentage of children who are up to date on immunizations (source: state immunization data)

Quality: % strongly agree they would recommend this clinic to friends and family (source:quarterly patient satisfaction survey)

Legal/Contractual Obligation

The Rockwood Health Center will comply with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$179,349	\$0
Contracts	\$0	\$0	\$20,651	\$0
Materials & Supplies	\$0	\$0	\$22,897	\$0
Total GF/non-GF:	\$0	\$0	\$222,897	\$0
Program Total:	\$0		\$222,897	
Program FTE	0.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants. Program Offer 40029A is supported by Federal BPHC, Family Planning, state and local grants as well as enhanced Medicaid/Medicare revenue.

This program offer is funded with \$222,897 of one-time-only general funds.

Significant Program Changes

Last year this program was:

Out of Target general fund needed for new clinic

Program # 40031 - Pharmacy

Version 6/15/2010 s

Lead Agency: Health Department

Program Contact: BELCOURT Joy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Pharmacy provides essential clinical support to health delivery and emergency preparedness programs in the Health Department.

Program Description

Pharmacy Services utilizes various contracts to procure medication for dispensing to Health Department clients. Medications are dispensed to uninsured clients including high numbers of mentally ill, clients of public health programs such as the Sexually Transmitted Disease and the Tuberculosis Clinics as well as students in School Based Health Clinics. The program bills third parties, assists clients in obtaining low-cost/free drugs from manufacturers, and provides staff consultation and patient education regarding medications. The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. Pharmacy Services assists in the treatment and monitoring of clients receiving health care in Health Department facilities and programs. Uninsured, public health programs (TB, STD, CD) and School Based Health clients comprise close to 40% of the total work of the program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Prescriptions Filled	285,500	285,000	307,000	370,000
Outcome	Average prescription cost	31	38	32	32

Performance Measure - Description

The prescription volume reflects staffing needs, materials and supplies, expenditures and revenue. The average prescription cost reflects prescription volume, expenditures, staffing, materials and supplies but not revenue.

Legal/Contractual Obligation

Various grants require a provision for pharmacy services. State mandated public health services are provided.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$53,934	\$3,520,439	\$94,556	\$4,357,334
Contracts	\$0	\$210,000	\$0	\$251,000
Materials & Supplies	\$701,220	\$4,359,866	\$558,612	\$6,443,874
Internal Services	\$316,346	\$837,405	\$47,022	\$1,214,095
Capital Outlay	\$0	\$0	\$0	\$100,425
Total GF/non-GF:	\$1,071,500	\$8,927,710	\$700,190	\$12,366,728
Program Total:	\$9,999,210		\$13,066,918	
Program FTE	0.00	31.00	1.35	38.30
Program Revenues				
Indirect for dep't Admin	\$593,722	\$0	\$708,709	\$0
Fees, Permits & Charges	\$0	\$635,000	\$0	\$485,000
Intergovernmental	\$0	\$8,334,000	\$0	\$11,881,728
Total Revenue:	\$593,722	\$8,969,000	\$708,709	\$12,366,728

Explanation of Revenues

General fund is used to pay for services to the uninsured clients served by the Health Department as well as deliver mandated public health services. Rx revenue is expected to increase related to the expansion of primary care services at Mid-County that has the highest % of Medicaid population (both in our clinic and in that geographic service area).

Significant Program Changes

Last year this program was: #40031A, Pharmacy

Increase revenue for all sites plus new site at Rockwood. This will add 3.5 fte in the location and serve 4,000 clients.

Lead Agency: Health Department

Program Contact: BELCOURT Joy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Lab, X-ray, and Health Information Management provide essential clinical support to health delivery and emergency preparedness programs in the Health Department. These programs provide service support to delivery of care to clients of Health Department clinics including Primary Care, School Based Clinics, Disease Prevention Clinics, Dental and Corrections Health. A large percentage of uninsured clients are mentally ill or women and children.

Program Description

Laboratory: Test clinical and environmental specimens, manage contracts, prepare for bio-terrorism and emergencies and surveillance of emerging infections. X-ray: Maintain diagnostic imaging and film archives. Health Information Management: Manage medical records systems to ensure comprehensive clinical documentation and compliance with all applicable licensing, regulatory and accreditation standards. Also fulfills role of Health Department's Privacy Official as required by HIPAA. The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. Laboratory and X-ray assist in the diagnosis, treatment, and monitoring of clients receiving health care in Health Department facilities. Health Information Management ensures proper documentation of health care services and provides direction, monitoring and reporting of HIPAA compliance activities (federally required).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of records requests completed	0	10,000	10,000	10,500
Outcome	X-rays taken	0	6,200	6,300	6,400
Outcome	Number of laboratory specimens handled	0	229,000	235,000	250,000
Quality	Lab proficiency/competency levels through internal and external testing programs	0.0%	0.0%	94.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

New measures are number of records request completed and lab proficiency/competency level through internal and external testing programs.

Legal/Contractual Obligation

Federal and state mandates require maintenance of medical records. HIPAA and state confidentiality and privacy laws require adherence to standards. Various grants require provision of laboratory and X-ray services. The EMR and Practice Management contractual obligations will be as per the contractual agreement between Multnomah County Health Department (MCHD) and OCHIN. Multnomah County Health Department is the client receiving services from OCHIN in this agreement.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,315,302	\$0	\$2,335,251	\$0
Contracts	\$32,530	\$0	\$18,729	\$0
Materials & Supplies	\$95,923	\$0	\$75,140	\$0
Internal Services	\$346,548	\$0	\$366,248	\$0
Total GF/non-GF:	\$2,790,303	\$0	\$2,795,368	\$0
Program Total:	\$2,790,303		\$2,795,368	
Program FTE	26.10	0.00	26.10	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Revenue for laboratory and X-ray services are included in medical visit revenue. It is a reflection of medical visits and payor mix. General fund is used to pay for services to the uninsured clients served by the Health Department as well as deliver mandated public health services.

Significant Program Changes

Last year this program was: #40032, Lab, X-Ray and Medical Records

Lead Agency: Health Department

Program Contact: OLBRICH Pamela W

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Primary Care and Dental Access and Referral (PCARD) Program is the gateway for new patients appointed into Multnomah County Health Department's (MCHD) Primary Care and Dental System and for established, uninsured patients referred into community specialty care.

MCHD Information and Referral and Languages Services provide resources for MCHD services, written translation, oral and sign language interpretation across the department's programs and services.

Program Description

PCARD is the point of entry for scheduling new clients for both the Primary Care and dental clinics. PCARD also facilitates access to specialty referrals and charity care for uninsured patients in collaboration with Project Access. PCARD provides appointments and referrals in collaboration with County and other community organizations, ensuring consistent patient information and tracking. PCARD also provides information and referral for MCHD medical, dental and social services and key community service partners.

MCHD Language Services provides interpretation in over 50 languages and sign language for all MCHD services and programs and for established patients who access specialty care in the community. Comprehensive written translation for clinical and non-clinical programs and services is also provided. MCHD Language Services is the central coordinator for thousands of patient/client interpretation requests and translations each year for multiple programs/services. This key service ensures that patients and clients through the department's Refugee and Screening Program and those who have Limited English Proficiency receive culturally competent interpretation.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of new patients who receive appointments	0	0	11,070	13,000
Outcome	# of uninsured patients who receive specialty care	0	0	2,100	2,350

Performance Measure - Description

✓ **Measure Changed**

Output: Number of new patients who receive a new patient appointment (medical and dental).

Outcome: Number of uninsured patients who receive specialty care referral--measures the success of efforts to connect uninsured clients to community charity care.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$554,956	\$0	\$863,115	\$0
Contracts	\$382,790	\$0	\$56,610	\$99,880
Materials & Supplies	\$24,532	\$0	\$20,500	\$0
Internal Services	\$98,900	\$0	\$107,676	\$8,120
Total GF/non-GF:	\$1,061,178	\$0	\$1,047,901	\$108,000
Program Total:	\$1,061,178		\$1,155,901	
Program FTE	7.00	0.00	11.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$6,422	\$0
Intergovernmental	\$0	\$0	\$0	\$108,000
Total Revenue:	\$0	\$0	\$6,422	\$108,000

Explanation of Revenues

Primary Care and Dental Access and Referral is primary funded with county general fund and is supported with revenue from the Bureau of Primary Care.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #40033, Clinic Appointment Center

Moved staff from Dental 40017 & combined with Primary Care Access. This will result in efficiencies and improved customer service as one stop shop for Medical and Dental calls.

Lead Agency: Health Department

Program Contact: ABDELLATIF Vanetta M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Clinical Infrastructure (Quality and Support) Program provides pivotal oversight by managing the Bureau of Primary Health Care (BPHC) grant, developing and implementing fiscal accountability programs and access to health care, initiating and sustaining clinical and administrative quality and safety activities and improvements, and coordinating adherence to healthcare standards.

Program Description

This program supports the services in the project scope of the BPHC grant which has continued to increase since our initial award in 1977. The funding is significant and facilitates the mission of increasing access to needed health services of the County's uninsured and underinsured. BPHC funding requires strict adherence to federal laws mandating which services must be provided as a Federally Qualified Health Center (FQHC) which results in additional Medicaid revenue for Oregon Health Plan clients. This funding requires quality services, performance audits and responsiveness to new methods of delivering safe and quality care. Infrastructure and support assures that these efforts are maintained at acceptable thresholds. This program supports the ongoing delivery of Primary Care, Homeless, Dental and School Based Health clinical services through the following activities: •Management of all aspects of the BPHC grant, including adherence to all federal program requirements. •Review, audit and maintain standards of clinical quality and safety as required to maintain Joint Commission (JC) accreditation, which the BPHC strongly supports. •Emphasis on use of data and provision of evidence-based care to increase performance outcomes. •Provision of financial analysis, monitoring and revenue development for revenue generating program areas. •Development and implementation of systems and processes to streamline service delivery, maintain quality and safety, and increase customer satisfaction. This program measures clinical standards/outcomes, quality, safety and fiscal accountability with other similar health delivery systems. The BPCH and the JC are our primary external benchmarking organizations relative to performance indicators. Program includes work with the Community Health Council, client feedback results, and collaborations with other health care delivery systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome	Maintain compliance with Joint Commission standards	0.0%	100.0%	100.0%	0.0%
Outcome	Percentage of grants renewed	0.0%	100.0%	100.0%	0.0%

Performance Measure - Description

1. Bureau of Primary Health Care Performance Reviews results and monthly audits in key performance areas. 2. National benchmark of 90% compliance is required to meet standards/rules governing quality and safety, per Bureau of Primary Health Care (BPHC) Accreditation Initiative. Ongoing targeted compliance audits focus mainly on areas identified as needing improvement. Annual Periodic Performance Review assesses the entire program.

Legal/Contractual Obligation

Quality Assurance is funded primarily from the federal Bureau of Primary Care with additional funding provided by Care Oregon.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$452,007	\$663,444	\$170,820	\$2,191,761
Contracts	\$103,643	\$74,357	\$165,369	\$152,428
Materials & Supplies	\$0	\$78,732	\$2,000	\$145,846
Internal Services	\$69,701	\$75,399	\$0	\$286,621
Total GF/non-GF:	\$625,351	\$891,932	\$338,189	\$2,776,656
Program Total:	\$1,517,283		\$3,114,845	
Program FTE	5.50	5.60	1.90	20.14
Program Revenues				
Indirect for dep't Admin	\$44,280	\$0	\$165,118	\$0
Intergovernmental	\$0	\$613,776	\$0	\$1,706,656
Other / Miscellaneous	\$0	\$300,000	\$0	\$1,070,000
Total Revenue:	\$44,280	\$913,776	\$165,118	\$2,776,656

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #40034, Quality Assurance

New Care Oregon Incentives program that adds 3.45 fte. This is based on outcome and services provided to CareOregon clients.

Lead Agency: Health Department

Program Contact: LEE Kate

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Community Health Council (CHC) is a mandated community-based planning body that facilitates community involvement in quality assurance, public policy advocacy, and management accountability for the Health Department. CHC provides oversight of community health center services which include primary care, dental, early childhood services, nursing, school-based health, lab, pharmacy and radiology. The Council is comprised of a minimum 51% consumer – majority membership to ensure that health center users have a voice in the decision making process. The Coalition of Community Health Clinics (CCHC) 13 member clinics are community based clinics play an instrumental role in serving individuals who are under or uninsured in Multnomah County. The Health Department's indemnification program screens volunteer health care professionals for CCHC.

Program Description

The CHC offers an entry point for residents to give input about how the County can better meet the health needs of the community. The CHC plays a critical role in assuring access to health care for our most vulnerable residents; it serves as the governing board required by the Federal Bureau of Primary Health Care to provide oversight of policies and programs within the scope of the Primary Care Grant. The Coalition of Community Health Clinics (CCHC) 13 member clinics are community-based clinics uniquely able to respond to changing demographics and offer culturally appropriate care while fulfilling their mission of improving and providing health care to the county's most vulnerable populations. The Coalition clinics provide free or low-cost health care to uninsured people.

The Council plays a critical role in assuring access to health care for our most vulnerable residents and by serving as the governing board required by the Federal Bureau of Primary Health Care to provide oversight of policies and programs within the scope of the Primary Care Grant. At minimum, 51% of Council Members are county residents who use the Health Department's clinical services. Participation on the Council allows them to better understand and influence how the County system works. Through effective partnerships, the County has leveraged millions of dollars of local, state, and federal revenue, increasing access to services for vulnerable populations through funding of the Community Health Council. County funding of the Coalition of Community Health Clinics' infrastructure fuels the engine that leverages community health resources: \$308,905 estimated in 2008. The Health Department's indemnification program for volunteer health care professionals leveraged 15,062 total volunteer hours with an estimate dollar value of \$541,715 in 2007 – 2008. The County's support of coalition infrastructure and the Health Department's indemnification program assures access to critical health care for many.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of volunteer hours	16,000	16,500	16,500	16,500
Outcome	Percentage of consumers involved	60.0%	63.0%	63.0%	63.0%
Outcome	Number of uninsured patients seen	119,500	119,233	119,500	119,500
Output	Number of meetings held	36	36	36	36

Performance Measure - Description

Number of volunteer hours includes volunteer hours at the 13 Coalition Clinics for licensed health care professionals that utilize the indemnification program as well as Community Health Council participation at meetings and community events. Percentage of consumers involved includes patient advisory boards represented through the CCHC and consumers represented on the CHC. Number of uninsured patients seen include Health Department estimate of 23,654 at the health centers and 95,579 visits of uninsured patients through the CCHC. Number of meetings held includes participation on patient advisory boards for Coalition clinics, CHC executive committee meetings and monthly CHC meetings.

Legal/Contractual Obligation

The CHC is federally mandated by the Bureau of Primary Health Care. The CHC's role as the Citizen Budget Advisory Committee is mandated by County Charter.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$106,464	\$0	\$98,007	\$0
Contracts	\$106,060	\$0	\$106,060	\$0
Materials & Supplies	\$10,508	\$0	\$7,380	\$0
Internal Services	\$12,519	\$0	\$12,253	\$0
Total GF/non-GF:	\$235,551	\$0	\$223,700	\$0
Program Total:	\$235,551		\$223,700	
Program FTE	1.30	0.00	1.10	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40036, Citizen and Community Involvement and Governance
Reduction in fte while maintaining the same level of community involvement.

Division Overview

The Office of Health and Social Justice (HSJ) was created in FY 2010 and resides within the Director's Office. The group conducts work across the Department to support the Director's vision of improving community health through bringing attention and data to the social determinates of our communities health status. The over arching strategy is to promote health and health equity across the County by providing leadership in the use of health promotion and health equity tools and policies; designing, funding, and implementing health programs; informing the community of the health status of Multnomah County residents and of issues of importance to health, and assuring accountability through program evaluation.

HSJ engages in three general areas of work:

1. Health Assessment, Planning, and Evaluation,
2. Health Promotion and Community Capacity Building, and
3. Working toward Health Equity.

Placing them together in the Director's Office allows for greater collaboration across disciplines and increases their ability to support and influence the organization across organizational boundaries.

Health and Social Justice

- 40035 Health Assessment, Planning and Evaluation
- 40038 Health Promotion & Community Capacity Building
- 40045 Health Equity Initiative (racial justice focus)

Significant Changes

The following describes the significant budget changes that impacted the division.

FY 2010 marked the first year of work together under one umbrella. The three broad areas of focus are comprised of five program areas; the Community Capacitation Center and Health Promotion, Grants Development, Health Assessment and Evaluation, the Health Equity Initiative, and Program Design and Evaluation Services. The combination of these five areas brings together expertise in health promotion, health equity and social justice, community health assessment, health impact assessment, policy analysis, fund development, program development, and program evaluation.

The concentration this first year has been on finding where resources overlap and can be shared and where there are gaps. FY 2011 will begin with some key partnerships including joint efforts between Health Equity and Health Promotion; Health Assessment and planning and transportation; and Health Equity, Budget and Finance.

Measuring Success

Success will be measured against the following specific areas of the FY 2010-2014 strategic plan:

Implement the Health Promotion Framework across the Health Department so that departmental health promotion efforts and communications are coordinated and use a common language.

Implement a health equity lens within the health department to make it easier for Health Department programs to promote and measure equity within their work and decision-making. Providing this tool to pilot across the County will be the second stage.

Continue developing collaborations, both internal and external, that will enhance the Health Department's strategic efforts to promote health. Assure maximum involvement of appropriate communities and stakeholders in research, evaluation and policy development.

Identify, develop and implement programs and policies to promote the health of our communities.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40035	Health Assessment, Planning and Evaluation	\$1,436,510	\$1,653,204	\$3,089,714	21.42
40038	Health Promotion & Community Capacity Building	556,135	23,000	579,135	5.35
40045	Health Equity Initiative (racial justice focus)	332,203	0	332,203	3.00
Total		\$2,324,848	\$1,654,984	\$3,979,832	29.77

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Lead Agency: Health Department

Program Contact: JOHNSON Sandy A

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Health Assessment, Planning and Evaluation informs and supports health program and policy decisions through providing research, evaluation, program and fund development services. Health Assessment, Planning and Evaluation identifies health issues and concerns within the county, provides leadership for department-wide strategic planning, procurement of grant funds, and the development and evaluation of evidence-based programs. Evaluation efforts are aimed at examining the effectiveness of programs and initiatives and identifying opportunities for community health improvement.

Program Description

Health Planning and Evaluation provides support through three program areas: Health Assessment and Evaluation (HAE), Program Design and Evaluation Services (PDES), and Grant Development. HAE provides data analysis and evaluation support for program planning and quality improvement efforts across the Health Department, reports on the health status of Multnomah County residents, and provides data support for Grant Development efforts. HAE supports county-wide efforts to achieve health equity and social justice through monitoring and disseminating reports documenting health inequities and conducting health impact assessments. PDES assures evidence-based public health practice and policy development through design and evaluation of programs and interventions in HIV prevention and services, tobacco prevention and control, prevention and interventions addressing under-age drinking, and evaluation of policy initiatives such as Multnomah County's nutrition labeling and smoke-free multi-unit housing policies. Grant Development identifies and tracks public and private sector funding opportunities, develops grant proposals and budgets, and provides technical assistance to Health Department staff and community partners in program planning, proposal writing, and grant management. Over \$24.9 million was procured to address health issues in FY2008-09.

Health Planning and Evaluation projects address key areas including overweight and obesity, early childhood, school-aged policy, homelessness, poverty, and emergency preparedness. Examples include evaluation of the Healthy Birth Initiative, evaluation of a pandemic flu service delivery model, and a longitudinal research project to better understand and prevent the initiation of alcohol, tobacco and substance use among school-aged youth. Grant Development has secured program funds to support early childhood, adolescent health, ending homelessness and poverty programs, and clinical services. Health Planning and Evaluation programs identify health priorities and direct resources toward improving health. The investment of \$1.3 million in general funds results in over \$22 million in returns from foundation, state and federal grants, and contracts. HAE analyses and reports inform Health Department program planning and improvement and keeps communities apprised of health issues of importance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of requests for data analysis (1)	821	500	690	700
Outcome	Number of grant proposals written (2)	50	45	45	50
Output	Number of reports disseminated (3)	49	58	50	55
Outcome	Dollar amount of grants funded (4)	24,672,010	21,000,000	22,000,000	22,500,000

Performance Measure - Description

- 1) Includes HAE planned projects and ad hoc requests; 1.0 FTE Research Analyst 2 was cut during first half of FY 2009.
- 2) Includes Grant Development and PDES proposals. The CYP of 58 was too high; a tighter funding environment reduced CYP.
- 3) Includes HAE and PDES reports including 12 published articles in FY 2009 and 5 YTD in FY 2010.
- 4) Total grant awards.

Legal/Contractual Obligation

Program Design and Evaluation Services (PDES) is primarily grant funded and program continuation is required by grant and contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,136,529	\$1,204,618	\$1,252,478	\$1,156,210
Contracts	\$20,000	\$354,209	\$21,200	\$293,423
Materials & Supplies	\$37,914	\$90,071	\$27,696	\$73,725
Internal Services	\$128,201	\$165,145	\$135,136	\$129,846
Total GF/non-GF:	\$1,322,644	\$1,814,043	\$1,436,510	\$1,653,204
Program Total:	\$3,136,687		\$3,089,714	
Program FTE	10.77	10.10	11.35	10.07
Program Revenues				
Indirect for dep't Admin	\$110,754	\$0	\$98,333	\$0
Intergovernmental	\$0	\$1,666,843	\$0	\$1,575,722
Other / Miscellaneous	\$0	\$159,835	\$0	\$77,482
Total Revenue:	\$110,754	\$1,826,678	\$98,333	\$1,653,204

Explanation of Revenues

Program Design and Evaluation Services (PDES) is primarily grant funded through the state Local Public Health Agency award, grants from the state of Washington and Alaska for tobacco evaluation.

Significant Program Changes

Last year this program was: #40035, Health Planning and Evaluation

Lead Agency: Health Department

Program Contact: WIGGINS Noelle

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Many persistent health inequities are the result of adverse social conditions such as poverty and racism. These conditions are referred to as the social determinants of health. The unifying factor among all these conditions is relative powerlessness or lack of control. Substantial evidence suggests that only by addressing the underlying social determinants of health and increasing people's control over their health can we improve health and reduce persistent health inequities. Previous inattention to the social determinants of health has created a need for skill-building in this area, both among public health practitioners and their community partners. This program helps people both inside and outside the Health Department build their capacity to address the social determinants of health. Activities include training community members as Community Health Workers (CHWs), conducting culturally-specific health promotion in various communities, teaching empowering health promotion approaches including popular education, conducting community-based participatory health research (CBPR), and coordinating the Health Promotion Change Process throughout the Health Department.

Program Description

This program helps people both inside and outside the Health Department to develop the skills and knowledge they need to improve health and increase health equity by addressing the social determinants of health, via five primary strategies: 1) providing credit-bearing training for Community Health Workers (CHWs) who promote health in their own communities; 2) assisting a variety of groups to learn to use empowering strategies such as popular education to promote health; 3) conducting community-based participatory research (CBPR) projects that increase power and improve health in communities affected by inequities; 4) conducting empowering health promotion projects in culturally-specific communities; and 5) leading the MCHD Health Promotion (HP) Change Process. Currently CCC staff provides revenue-producing CHW training courses to eight agencies. Bi-monthly popular education (PE) workshops and ongoing consultation about PE are provided to staff from the Health Department, other County departments, and other organizations. We are engaged in two multi-year CBPR projects. A project aimed at reducing violence affecting youth of color brings together youth and police officers at 5 alternative schools. During the first quarter of 2010 the Health Promotion Community of Practice, which leads the HP Change Process, will: 1) conduct a baseline survey with all Health Department staff; 2) disseminate a new version of the Health Promotion Framework; and 3) begin a series of "Introduction to Empowering Health Promotion" trainings with the aim of reaching all HD staff by the end of 2010. We collaborate closely with the Health Equity Initiative on a variety of projects, including development of an equity and empowerment lens.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of participants in training classes	1,422	2,000	1,800	2,000
Outcome	% of participants in training courses who report increased ability to promote hlt	92.0%	98.0%	95.0%	95.0%
Outcome	% of participants who demonstrate increased knowledge	0.0%	100.0%	90.0%	80.0%
Outcome	% of HD staff who report increased understanding of health promotion	0.0%	0.0%	0.0%	50.0%

Performance Measure - Description

✓ **Measure Changed**

1) Number of participants in training classes represents the sum all participants in each training class offered. The same participant may be counted more than once. 2) Percentage of participants in training courses who report increased ability to promote health is defined as participants who rate this item 1 or 2 on a post-evaluation survey. A score of 1 is the highest score. 3) Percentage of participants who demonstrate increased knowledge is defined as those who increase the number of correct items on a survey from baseline to follow-up. 4) Percentage of HD staff who report increased understanding of health promotion is defined as those who rate any of three items on a survey more positively from baseline to follow-up.

Legal/Contractual Obligation

CDC standards for local public health agencies will soon make health promotion a mandatory service.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$424,497	\$86,269	\$514,873	\$0
Contracts	\$2,250	\$0	\$0	\$750
Materials & Supplies	\$6,822	\$3,937	\$0	\$9,672
Internal Services	\$41,771	\$2,918	\$41,262	\$12,578
Total GF/non-GF:	\$475,340	\$93,124	\$556,135	\$23,000
Program Total:	\$568,464		\$579,135	
Program FTE	4.60	1.20	5.35	0.00
Program Revenues				
Indirect for dep't Admin	\$970	\$0	\$1,368	\$0
Fees, Permits & Charges	\$6,000	\$0	\$9,200	\$0
Intergovernmental	\$0	\$0	\$0	\$8,000
Other / Miscellaneous	\$0	\$16,000	\$0	\$15,000
Total Revenue:	\$6,970	\$16,000	\$10,568	\$23,000

Explanation of Revenues

\$10,000 sub-contract from Yakima Valley Farmworkers Clinic for training for support group facilitators.

\$10,000 sub-contract from Janus Youth Village Gardens Project.

\$6,000 revenue from popular education workshops.

\$5,000 sub-contract from Lutheran Community Services.

Approximately \$5,000 in miscellaneous revenue from additional contracts and services.

Significant Program Changes

Last year this program was: #40038, Health Promotion Coordination & Capacity Building

Lead Agency: Health Department

Program Contact: Sonali Balajee

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The mission of Multnomah County's Health Equity Initiative (HEI) is to eliminate the root causes of social injustices leading to racial and ethnic health inequities. The definition of health equity that grounds HEI's mission is the fair/just distribution of resources and power that supports the achievement of full health potential. HEI engages community members and policy makers in understanding the root causes of health inequities experienced by people of color, immigrants, and refugees, highlighting current efforts, and advancing policy and practice solutions. HEI integrates findings from research in racial justice, social justice, and community empowerment, community priorities, and local data to advance immediate and long-term solutions to address the root causes of inequities.

Program Description

In Multnomah County people of color, immigrants, and refugees experience lower life expectancy, higher rates of disease, higher rates of poverty, lower education and economic attainment, and over-representation in the criminal justice and mental health systems. This program advocates addressing racial and ethnic health inequities with an explicit focus on justice and equity. To eliminate racial and ethnic health disparities by addressing root inequities, HEI analyzes, educates, and advocates for equitable social policies.

This program offer will continue HEI's work on three fronts: organizational development, public policy, and community engagement and empowerment. HEI makes change in these areas in two key ways: as a leader (framing policy issues and ensuring a common understanding of key health equity definitions and practices) and as an educator (being a resource in terms of providing education/training on best practices, connections between the '-isms,' social determinants of health, and programs). To advance organizational development, HEI is piloting the use of an Equity and Empowerment Assessment (EEA) and accompanying training in several service areas in the Health Department. Countywide, HEI has a seat on the Countywide Equity Council, assisting in the implementation of an Undoing Institutionalized Racism Training, an overall Equity Initiative, and in departmental equity actions. To advance public policy, HEI will use policy options generated by HEI and other community policy initiatives to support policy advocacy with local elected officials, community based organizations, and community members promoting an equity policy agenda. To advance community empowerment, the HEI will support health promotion, health equity, and quality improvement trainings for County staff and community members to create common understanding on health equity and disparities, and to provide information on how best to connect with current efforts and conduct policy advocacy.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Community members and organizations engaged in overall HEI strategies	313	200	350	500
Outcome	Doc. evals of EEQ processes of int./ext. partner use	0	0	0	10
Output	Internal and external partners trained to use EEA	0	0	0	200
Quality	Policy building towards increased collab between Quality, H.Prom, Hlth Eq, BPAD	0	0	0	0

Performance Measure - Description

✓ **Measure Changed**

1) Community engagement is a valid initial measure of health promotion. These are key to maintaining cultural factors that protect against health risks. In FY2011, the Initiative will move beyond community dialogues to community empowerment through community education and policy advocacy training. 2),3),4) Equity tool adapted from Seattle/King County tool and several other health equity processes across country. FY2011 will focus on strengthening our health equity policy agenda, organizational development changes, and building on existing and potential partnerships within and external to the County. HEI will focus on conducting and evaluating key pilots internal to the Health Department, leading to greater future use of EEA principles and processes, as well as documented research on equity strategies to be used by County-wide Equity efforts.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$255,971	\$1,166	\$288,834	\$0
Contracts	\$3,500	\$0	\$0	\$0
Materials & Supplies	\$19,277	\$906	\$5,607	\$0
Internal Services	\$30,557	\$193	\$37,762	\$0
Total GF/non-GF:	\$309,305	\$2,265	\$332,203	\$0
Program Total:	\$311,570		\$332,203	
Program FTE	2.80	0.00	3.00	0.00
Program Revenues				
Indirect for dep't Admin	\$137	\$0	\$0	\$0
Intergovernmental	\$0	\$2,265	\$0	\$0
Total Revenue:	\$137	\$2,265	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40045A, Health Equity Initiative

Division Overview

The Division of Business and Quality Services includes Workforce Development, Human Resources, and Training services for more than 1,200 full/part time permanent and temporary employees. The Budget, Accounting, Financial and Contracting services manage all financial activity for a \$153 million organization. They are liaisons for the Department with County Business Services, coordinating the provision of services such as Information Technology, Facilities and Fleet services.

Workforce Development, Human Resources and Training is committed to meeting customer needs and training by providing guidance and consultation in the areas of administrative procedures, recruitment, employee/labor management, Core Management Competency, personnel policy and labor contract interpretation, web design and webinar, legislative review and legal compliance. This is achieved through (a) applying business best practices and (b) being proactive and collaborative with key stakeholders, partners, and reliable data information to measure results and quality performance. Thus, as HR professionals, we strive to meet the highest standards of competence and strengthen competencies on a continuous basis.

Business and Quality Services - Accounting, Financial, and Medical Billing Services are responsible for providing all grant accounting, budget development and monitoring, medical billing and client collection services, accounts payable, contracts and purchasing services and support for the Health Department. We strive to do this in a manner that supports and advances the strategic initiatives and mission of the Department and the County.

Business Services

- 40039 Human Resources and Training
- 40040 Business & Quality-Accounting & Financial Svcs
- 40041 Business & Quality-Medical Billing

Significant Changes

The following describes the significant budget changes that impacted the division.

Most of the significant changes in Business Services have come about because of structural or revenue changes in the Department.

The Accounting and Finance area includes a Grants Accounting and Reporting team. The large influx of federal stimulus (ARRA) money came with new and more complex reporting requirements. In addition, some of the awards have created new sub-recipient relationships with community organizations and other governments which require more technical assistance at the start to avoid unpleasant surprises once the grant is underway. This has required more resources in the Grant and Accounting team to meet these challenges.

Changes in the primary care clinics required a new approach in Medical Billing services. Medical billing staff are now responsible for working directly with clients to make payments and collect on outstanding patient accounts. Using EPIC (our practice management system) much of the process of generating patient statements will be automated but issuing statements, collecting payments and following up with clients who have questions on their account will be a new responsibility. In return the Department should see a significant increase in client self-pay revenue.

Measuring Success

The performance measures of the programs in Business and Quality focus on bellwether measures of quality such as percentage of employees receiving performance reviews, percentage of contracts executed by the start of the contract, and number of repeated or unresolved audit findings.

For FY 2011 our services will continue to measure the output and outcome measures reported in the Program Offers but our focus will be on our performance in meeting the goals in our Department strategic plan. Specifically to be an adaptive, learning organization that serves as an effective and accountable local public health authority and provider of community health services all programs must incorporate quality and performance management principles and tools into their activities. We must support the development of our workforce; increase their training opportunities and ensure they have the personnel and financial data they need for decision-making.

An upstream influence on health inequities is economic opportunities and ensuring equal access to living wage and professional jobs. Marketing the Health department as a preferred employer of choice attracting and retaining a diverse, highly qualified workforce.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40039	Business & Quality-Human Resources & Training	\$2,056,494	\$0	\$2,056,494	15.90
40040	Business & Quality-Accounting & Financial Services	2,915,299	0	2,915,299	24.30
40041	Business & Quality-Medical Billing	3,038,650	0	3,038,650	12.00
Total		\$8,010,443	\$0	\$8,010,443	52.20

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Lead Agency: Health Department

Program Contact: Kathleen Fuller-Poe

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services - Workforce Development Human Resources and Training Unit is committed to meeting customer needs and training by providing guidance and consultation in the areas of administrative procedures, recruitment, employee/labor management, Core Management Competency, personnel policy and labor contract interpretation, web design and webinar, legislative review and legal compliance. This will be achieved through (a) applying business best practices and (b) being proactive and collaborative with key stakeholders, partners, and reliable data information to measure results and quality performance. Thus, as HR professionals, we strive to meet the highest standards of competence and strengthen competencies on a continuous basis.

Program Description

This Program consisted of three operating teams supporting the Health Department:

- 1) Organizational Effectiveness: Provides an array of staff development opportunities, i.e., management and leadership competencies, advanced facilitative leadership and mentorship for talent pool development. Other support includes managing and maintaining Department web content and administrative guidelines; coordinating with Public Affairs Office on legislative activity, Business Continuity Plan, statutory compliance and related technical training.
- 2) Core Management Competency: Provides access to four core competencies including Information Technology, Communication, Human Resource Management and Finance-Contractual Agreements with quality improvement.
- 3) Human Resources: Ensures human resources systems are implemented and consistently followed to guide and direct all Human Resources activities of the Health Department by providing internal consultation with legal counsel to managers and employees on a wide range of issues regarding human resources, employee and labor relations, performance management, recruitment to attract highly qualified diverse applicants, compliance with county personnel rules, department guidelines and labor contracts to reduce liability and costs of unlawful employment practices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of employees (EEs) receiving Performance Reviews (PRs)	0	0	772	772
Outcome	% of EEs receiving PRs by managers and supervisors	0.0%	0.0%	80.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

The FY08-10 measures were achieved as targeted; therefore, Human Resource Workforce Development (HR/WFD) proposed to implement two (2) new measures for the current Estimate (FY09-10) and Offer (FY10-11) measures as explained below.

HR/WFD informs supervisors and managers regarding the status of employees' Performance Reviews (PRs) with the expectation that 80% of PRs will be completed by the end of the fiscal year.

Legal/Contractual Obligation

Two collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action, vacation and work schedules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,579,846	\$0	\$1,678,776	\$0
Contracts	\$116,000	\$0	\$114,720	\$0
Materials & Supplies	\$78,708	\$0	\$64,217	\$0
Internal Services	\$176,936	\$0	\$198,781	\$0
Total GF/non-GF:	\$1,951,490	\$0	\$2,056,494	\$0
Program Total:	\$1,951,490		\$2,056,494	
Program FTE	15.50	0.00	15.90	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40039, Business and Quality - Human Resources and Training

HR/Workforce Development Program has reduced Program Manager 1 to Training Specialist with clinical knowledge and skills who can deliver and/or consult in response to training needs for nurses and other patient care staff. This position is significant for nursing and management related core competency in order to support nursing career development and staff retention while providing service concurrently.

FTE added to improve training for nursing competencies; improve interdepartmental communication and web presence.

Lead Agency: Health Department

Program Contact: LEAR Wendy R

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services - Accounting and Financial Services is responsible for providing all grant accounting, budget development and monitoring, accounts payable, contracts and purchasing services and support for the Health Department. They are liaisons for the Department with County Business Services, coordinating the provision of services such as Information Technology, Facilities and fleet services.

Program Description

This group manages all of the financial reporting, billing and collection services for grant-funded programs. It prepares and reviews the Health Department financial reports and develops and maintains the Department's budget. The Contracts Team advises, prepares and processes all contracts, intergovernmental agreements and professional service agreements for the Department. Accounts payable, purchasing and travel and training services are also provided.

This group also includes the Facility and Safety Manager who acts as the Safety Coordinator and is responsible for managing compliance with federal, state and county safety regulations. This position is liaison to Facilities and Property Management, FREDS and works closely with the County's Health, Safety and Risk Management Division.

Financial and Business Services and support for organizational effectiveness are required for a department responsible for managing over \$130 million in County resources and more than 1,250 personnel.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Percent of contracts executed by start of contract	99.0%	95.0%	99.0%	98.0%
Outcome	Percentage of grant reports submitted on time	96.0%	95.0%	100.0%	100.0%
Quality	Number of repeated audit or unresolved audit findings	1	0	0	0

Performance Measure - Description

✓ **Measure Changed**

Performance measures are revised to reflect quality measurements in a number of finance areas.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,790,961	\$0	\$2,372,678	\$0
Contracts	\$229,137	\$0	\$69,618	\$0
Materials & Supplies	\$74,882	\$0	\$77,855	\$0
Internal Services	\$258,078	\$0	\$395,148	\$0
Total GF/non-GF:	\$2,353,058	\$0	\$2,915,299	\$0
Program Total:	\$2,353,058		\$2,915,299	
Program FTE	20.00	0.00	24.30	0.00
Program Revenues				
Fees, Permits & Charges	\$4,847,492	\$0	\$5,878,426	\$0
Total Revenue:	\$4,847,492	\$0	\$5,878,426	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40040, Business and Quality - Accounting and Financial Services
Positions added to support Grant reporting, facility support, equipment inventory and accounting functions.

Program # 40041 - Business and Quality - Medical Billing

Version 3/05/2010 s

Lead Agency: Health Department

Program Contact: LEAR Wendy R

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services-Medical Billings Unit is responsible for providing medical billings and cash collection services for the Health Department.

Program Description

Provides claims processing services and cash collection services for all of the Health Department's Primary Care and specialty clinics. Responsible for all billing and collection from Medicaid, Medicare, and commercial insurance.

Medical billing is an essential part of any clinical system. This team is responsible for the collection of all patient fees, insurance payments, Medicare and Medicaid claims processing. The Medical Accounts Receivable Team is responsible for collecting nearly \$40 million in annual medical billing revenue. This represents about 1/3 of the Department's total budget.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of encounters processed for payment	158,000	208,000	208,000	215,000
Outcome	Percent of Receivables aged (older than 90 days)	30.0%	15.0%	35.0%	20.0%
Quality	% of FQHC claims unpaid	3.2%	2.2%	2.2%	2.0%

Performance Measure - Description

✓ **Measure Changed**

New measures reflect data now readily available and reported monthly to management. # of encounters demonstrates volume of work. % of receivables older than 90% should be a % and declining %. Since older claims are less likely to be collected, claims should ideally be paid and resolved in less than 90 days. Finally there are many reasons why a claim might not be paid (client ineligible for service, didn't have insurance coverage on the date of service) but this should be a small and declining % of total claims.

Note: FY09 encounter number artificially low because of issues with State MMIS system.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$890,930	\$0	\$1,000,081	\$0
Contracts	\$674,198	\$0	\$449,000	\$0
Materials & Supplies	\$1,258,234	\$0	\$1,364,079	\$0
Internal Services	\$107,827	\$0	\$225,490	\$0
Total GF/non-GF:	\$2,931,189	\$0	\$3,038,650	\$0
Program Total:	\$2,931,189		\$3,038,650	
Program FTE	11.00	0.00	12.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #40041, Business and Quality - Medical Billing

Division Overview

The Corrections Health program meets mandated standards that assure access to care, safeguards the health of all those who are in detention and controls the legal risk to the County. A wide variety of health care services are in place to meet the urgent needs of detained adults in the Multnomah County Detention Center (MCDC) and the Multnomah County Inverness Jail (MCIJ) and youth in the Donald E. Long Home.

From first entering the jail at booking until being released or transferred to another jail, prison or US Marshall custody, professionally trained health care personnel provide around-the-clock health evaluation, illness identification and treatment services for over 37,000 adults a year. Over 60% have serious, unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol/drug withdrawal and major mental /behavioral illnesses. Communicable disease screening and isolation are key to keeping employees, visitors and detainees safe. Stabilizing health conditions allows detainees to participate in their legal cases, which is their right as a citizen.

At the juvenile facility, licensed nursing staff provide services 16 hours a day, including screening, symptom evaluation and treatment for over 3,000 youth per year. More than 35% of the youth are receiving mental health treatment including medications. Health promotion and sexually transmitted disease (STD) treatment are a focus for the youth to improve their health and lower the rate of STD transmission once they return to the community.

Healthy transition from jail to the community is a focus of our work. Partnerships with primary care and community services allow us to make plans for health and mental health care upon release thus contributing to lowering the recidivism rate and bringing health equity to our citizens.

Adult Detention

- 40050A-C Corrections Health MCDC
- 40051A-C Corrections Health MCIJ

Juvenile Detention

- 40049 Juvenile Detention/Admissions & Housing

Significant Changes

The following describes the significant budget changes that impacted the division.

Change will continue in FY 2011, as Corrections Health re-designs the services delivery processes to bring efficiencies, cost savings, diversification of personnel and staff working to the top of their licensure.

Monitoring and evaluating the off site pharmacy services. These services allowed us to use Certified Nursing Assistants to deliver medications to inmates allowing registered nurses to partner with providers for stabilizing illness and monitoring changing conditions.

Mental Health Care delivery has been re-organized to respond to concentration of inmates with mental health issues at MCDC. The team of mental health consultants, nurses and providers provide early evaluation, intervention and medications management to stabilize those new to incarceration. The team monitors progress and transfer to MCII when the inmate is stable. A Mental Health Consultant responsible for transition planning is able to focus on the needs of those leaving jail, including treatment appointments, planning with PO's and housing, etc.

We are currently requesting proposals for contract management services to lower the cost of outside hospital and diagnostic services by managing outside appointments and monitoring claims.

The electronic health record project is evaluating the feasibility of joining the primary care clinics EPIC health record which would integrate Corrections Health with the department's other health records and eliminate the need to transport paper records between facilities.

Measuring Success

Using staff at their appropriate level of skill and training, registered nurses, certified medication aides, mental health consultants, mental health nurses, support staff and clinical support staff work with physicians and nurse practitioners to implement ordered care. Improved management reports such as monthly medication usage reports, have allowed ongoing oversight and rapid intervention to keep quality in focus and control costs.

Success in Corrections Health is measured in many ways, From staff turnover to sick time use to quality of care delivered. Most of our measures are on outputs or activities that contribute to a healthy outcome. Since, our clients length of stay varies from four hours to one year, we cannot measure disease stabilization due to uncertainty of the treatment span. Reviewing emergency responses, hospital admissions, deaths, suicide attempts and communicable disease outbreaks ensure that our staffing resources target high need, high volume risk areas. In addition, we benchmark our services with other jails for outcomes such as suicides, and communicable disease outbreaks. Registered nurse assessments at booking, rapid evaluation of unstable mental illness, current treatment protocols and on site care such as dialysis, skilled infirmity care including IV therapy, all contribute to lower cost and ensure quality care.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
40049	Corrections Health Juvenile Detention/ Admissions and Housing	\$747,602	\$0	\$747,602	4.50
40050A	Corrections Health MCDC Base Services and Booking Floor	3,397,264	0	3,397,264	25.30
40050B	Corrections Health MCDC Clinical Services and 4th Flr Housing	2,525,977	0	2,525,977	12.04
40050C	Corrections Health MCDC Housing Floor 5, 6, 7 & 8	1,112,225	0	1,112,225	7.95
40051A	Corrections Health MCIJ Base Services and Clinical Services	2,130,083	0	2,130,083	14.16
40051B	Corrections Health MCIJ General Housing Dorms I - 10	1,247,021	0	1,247,021	8.00
40051C	Corrections Health MCIJ Dorms 11-17 Including Infirmary	1,234,711	0	1,234,711	8.00
Total		\$12,394,883	\$0	\$12,394,883	79.95

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Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Providing health care to detained youth is the responsibility of Corrections Health. JDH health personnel care for 80 detained youth from Multnomah, Washington and Clackamas Counties who are brought in from the streets, other jurisdictions and other community holding facilities. Detainees include females and males who need their health issues addressed in a timely manner in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Stabilizing their health allows them to participate fully in their legal processes.

Trained, skilled professional nursing staff, scheduled 16hrs/day, provide effective illness screening, evaluation of symptoms and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 3,000 youth are cared for each year with over 40% having major mental health and unstable health conditions. Routine health screenings include STD and TB screening to protect both the health of the clients and the broader public health.

Program Description

Corrections Health system meets the standards that assure access to care, safeguards the health of all those who are in detention and controls the legal risk to the County. JDH health professionals provide care for 80 youth daily in 6 individual housing units from 3 counties. Care ranges from minor ailments to major chronic health and emotional diseases resulting from substance abuse, trauma, lack of health care, lack of knowledge of hygiene and self care, frequent infections and a high rate of emotional and mental illness. Registered nurses work weekly with a provider in clinic, to plan delivery of necessary care to keep the youth safe. In partnership with the DCJ custody staff, corrections health identifies and responds to emergencies and also screens for communicable diseases to keep outbreaks to a minimum. Coordination with other counties occurs so transferring of health care to other jurisdictions is achieved effectively. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of clients visits conducted by a CH nurse per yr	2,707	2,500	3,300	3,500
Outcome	% of detained youth receiving mental health medications monthly	44.0%	50.0%	35.0%	40.0%

Performance Measure - Description

Note the Secure Residential A&D Treatment (SRTP) unit closed in FY10 therefore % youth receiving mental health medications dropped significantly.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs brings harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$509,625	\$0	\$526,160	\$0
Contracts	\$241,282	\$0	\$102,000	\$0
Materials & Supplies	\$113,624	\$0	\$48,810	\$0
Internal Services	\$85,783	\$0	\$70,632	\$0
Total GF/non-GF:	\$950,314	\$0	\$747,602	\$0
Program Total:	\$950,314		\$747,602	
Program FTE	4.00	0.00	4.50	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$7,238	\$0
Intergovernmental	\$100,000	\$0	\$103,000	\$0
Total Revenue:	\$100,000	\$0	\$110,238	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. There is no co-pay system for youth however; those youth in the Alcohol and Drug Treatment Program have OHP cards so some of their clinic appointments with a physician is billed through the health department to OHP.

Significant Program Changes

Last year this program was: #40049A, Corrections Health Juvenile Detention

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Detention Center houses 448 adults and is composed of booking, 4th floor special housing, mental health housing and 3 floors of discipline and evaluation housing. Over 170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. From first entering the jail through booking until release or transfer to another jail, prison or USM service, trained and skilled Corrections Health personnel provide effective screening, illness identification, evaluation and treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 35,000 individuals are cared for each year with over 60% having serious unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and major mental /behavioral illnesses.

Program Description

This offer represents Corrections Health basic administration, support and booking personnel for MCDC as well as the avg 110 newly booked individuals each day. Nurses evaluate each detainee to identify critical health issues and make plans for stabilization. Screening includes health history, chronic disease, substance abuse, communicable disease evaluation and current prescriptions. Through these evaluations, treatments, medications, provider appointments, mental health referrals and housing decisions are made. Suicide symptom inventory and TB screening are vitally important at booking for safety while incarcerated. The health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average # of health screenings completed in an 8 hr shift	35	31	36	38
Outcome	% of + screenings resulting in a referral to the mental health team per year	0.0%	25.0%	22.0%	25.0%

Performance Measure - Description

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$2,277,339	\$0	\$2,894,225	\$0
Contracts	\$519,493	\$0	\$137,485	\$0
Materials & Supplies	\$192,385	\$0	\$196,525	\$0
Internal Services	\$133,069	\$0	\$169,029	\$0
Total GF/non-GF:	\$3,122,286	\$0	\$3,397,264	\$0
Program Total:	\$3,122,286		\$3,397,264	
Program FTE	19.90	0.00	25.30	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$39,765	\$0
Intergovernmental	\$48,000	\$0	\$0	\$0
Total Revenue:	\$48,000	\$0	\$39,765	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide care that is needed.

Significant Program Changes

Last year this program was: #40050A, Corrections Health Multnomah County Detention Center Booking
Mental health care has been redesigned to concentrate all services at MCDC with MCIJ housing only those stable on medications. These changes will continue with more improvements in early evaluation of needs, stabilization of serious mental illness and planning for release for more individuals. A component of transition planning assists very ill individuals to have a plan of care when they leave jail to provide continued success for re-entry and reduce recidivism.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Detention Center houses 448 adults and is composed of booking, 4th floor special housing, mental health housing and 3 floors of discipline and evaluation housing. Over 170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. From first entering the jail through booking until release or transfer to another jail, prison or USM service, trained and skilled Corrections Health personnel provide effective screening, illness identification, evaluation and treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 35,000 individuals are cared for each year with over 60% having serious unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and major mental /behavioral illnesses.

Program Description

The MCDC 4th floor is composed of 46 beds, of 2 general & 2 mental health clinic rooms, 1 dental operatory, xray & lab services as well as 10 mental health and 10 general infirmary skilled care beds. The nurses station chart room & medication rooms are on this floor along with 24 high discipline cells. Services such as skilled nursing, dialysis, IV therapy, PT/OT, post surgical & terminal care provide in jail care instead of high cost hospital care. Mental health is managed by a team of mental health nurses, consultants and providers. The 4th floor is staffed 24/7 with nursing personnel to provide needed care and emergency response. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Avg # inmate medical requests for care evaluated by nurse monthly	726	752	720	745
Outcome	Avg suicide watches per month to prevent successful suicides	33	24	38	39

Performance Measure - Description

✔ **Measure Changed**

In FY10-11 Corrections Health is using the same measures that the other housing areas(5,6,7 & 8)use for the 4th floor special housing and clinical services. This is because the 4th flr is a housing area. Here are the results of the performance measures we used FY 09-10:

Avg # of 4A infirmary pt's sent to hospital for emergencies

Current Yr Purchase (FY10) = 1

Current Yr Est (FY10) = 1

Next Yr Offer (FY11) = 1

% of dialysis pt's receiving in house treatment per mth

Current Yr Purchase (FY10) = 95%

Current Yr Est (FY10) = 95%

Next Yr Offer (FY11) = 95%

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,708,005	\$0	\$1,569,946	\$0
Contracts	\$389,620	\$0	\$674,248	\$0
Materials & Supplies	\$144,290	\$0	\$201,344	\$0
Internal Services	\$99,802	\$0	\$80,439	\$0
Total GF/non-GF:	\$2,341,717	\$0	\$2,525,977	\$0
Program Total:	\$2,341,717		\$2,525,977	
Program FTE	14.90	0.00	12.04	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$18,924	\$0
Intergovernmental	\$36,000	\$0	\$0	\$0
Total Revenue:	\$36,000	\$0	\$18,924	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Significant Program Changes

Last year this program was: #40050B, Corrections Health MCDC 4th Floor, Clinical Services and Infirmaries
Mental health care has been redesigned to concentrate all services at MCDC with MCIJ housing those stable on medications. These changes will continue with more improvements in early evaluation of needs, stabilization of serious mental illness and planning for release for more individuals. A component of transition planning assists very ill individuals to have a plan of care when they leave jail to provide continued success for re-entry and reduce recidivism.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Detention Center houses 448 adults and is composed of booking, 4th floor special housing, mental health housing and 3 floors of discipline and evaluation housing. Over 170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. From first entering the jail through booking until release or transfer to another jail, prison or USM service, trained and skilled Corrections Health personnel provide effective screening, illness identification, evaluation and treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 35,000 individuals are cared for each year with over 60% having serious unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and major mental /behavioral illnesses.

Program Description

Corrections Health provides a variety of health services to all 4 housing floors at MCDC. Approximately 400 detainees are housed in classification (new jail housing), female, male, close custody and mental health housing modules. Ninety-six rooms are designated for those with mental health diagnosis and cared for by a team of mental health nurses, consultants and providers for diagnosis and treatment plans. Early identification, evaluation and treatment provide safety for clients, especially for suicide prevention. A variety of treatments, such as managing alcohol and drug withdrawal, evaluating chronic diseases, preventing the spread of communicable diseases, medication management and emergency response are provided efficiently by 24/7 staff. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average # of inmate medical requests for care evaluated by nurse monthly	726	752	720	745
Outcome	Avg suicide watches per month to prevent successful suicides	33	24	38	39

Performance Measure - Description

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$759,113	\$0	\$801,539	\$0
Contracts	\$173,164	\$0	\$172,861	\$0
Materials & Supplies	\$64,128	\$0	\$84,710	\$0
Internal Services	\$44,357	\$0	\$53,115	\$0
Total GF/non-GF:	\$1,040,762	\$0	\$1,112,225	\$0
Program Total:	\$1,040,762		\$1,112,225	
Program FTE	6.60	0.00	7.95	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$12,495	\$0
Intergovernmental	\$16,000	\$0	\$0	\$0
Total Revenue:	\$16,000	\$0	\$12,495	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Significant Program Changes

Last year this program was:

Mental health care has been redesigned to concentrate all services at MCDC with MCIJ housing those stable on medications. These changes will continue with more improvements in early evaluation of needs, stabilization of serious mental illness and planning for release for more individuals. A component of transition planning assists very ill individuals to have a plan of care when they leave jail to provide continued success for re-entry and reduce recidivism.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Inverness Jail houses 919 medically stable men, women, inmate workers for inside and outside work crews, sentenced individuals and those awaiting trial. Over 170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. MCIJ health personnel care for all those detainees transferred from MCDC for stable housing until disposition of their legal process is complete. Sentenced and unsentenced detainees have a plan of care in place to maintain treatment of their health conditions in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Trained, skilled professional staff provides effective screening, illness identification, evaluation and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 35,000 individuals are cared for each year with over 60% having health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and mental illnesses.

Program Description

The base and clinical services at MCIJ are composed of administrative, support, diagnostic and clinical services. Three general provider clinics, 1 dental operatory, 1 mental health & 1 triage/treatment room provides office visits for clients. Triage nurses evaluate client care requests & refer to nurses, the mental health team, providers or dentists for care according to the medical need. Xray and lab services support diagnosing health problems. This area also supports the nursing station, medication room and offices for various personnel so health care can be delivered. By providing adequate health care on site to this vulnerable, under served population, we minimize the high cost of outside medical care. MCIJ is also the center (HUB) for the state inmate transport system. An average of 20-100 inmates stay overnight and receive care for health.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Avg # of inmate medical requests for care evaluated by the Triage Nurse monthly	937	900	951	1,000
Outcome	% of medical requests that are resolved by RN staff	0.0%	60.0%	67.0%	75.0%

Performance Measure - Description

FY10-11 performance measures reflect the entire facility.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,681,782	\$0	\$1,555,984	\$0
Contracts	\$403,312	\$0	\$281,842	\$0
Materials & Supplies	\$143,001	\$0	\$131,620	\$0
Internal Services	\$189,803	\$0	\$160,637	\$0
Total GF/non-GF:	\$2,417,898	\$0	\$2,130,083	\$0
Program Total:	\$2,417,898		\$2,130,083	
Program FTE	15.20	0.00	14.16	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$19,826	\$0
Intergovernmental	\$46,280	\$0	\$0	\$0
Total Revenue:	\$46,280	\$0	\$19,826	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Significant Program Changes

Last year this program was: #40051A, Corrections Health MCIJ Dorms 10, 11, 18

Mental health care has been redesigned to concentrate all services at MCDC with MCIJ housing only those stable on medications. These changes will continue with more improvements in early evaluation of needs, stabilization of serious mental illness and planning for release for more individuals. A component of transition planning assists very ill individuals to have a plan of care when they leave jail to provide continued success for re-entry and reduce recidivism.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Inverness Jail houses 919 medically stable men, women, inmate workers for inside and outside work crews, sentenced individuals and those awaiting trial. Over 170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. MCIJ health personnel care for all those detainees transferred from MCDC for stable housing until disposition of their legal process is complete. Sentenced and unsentenced detainees have a plan of care in place to maintain treatment of their health conditions in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Trained, skilled professional staff provides effective screening, illness identification, evaluation and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 35,000 individuals are cared for each year with over 60% having health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and mental illnesses.

Program Description

Corrections Health provides a variety of health, mental health, and dental services to 489 men and women in DORMS 1-10 at MCIJ. Diverse staff work 24/7 to provide evaluation, treatment, referral, medication management, emergency response, communicable disease identification, and suicide prevention. Inside and outside inmate workers are monitored by health for ability to work, injuries and medication management when out of the facility. Chronic disease monitoring is key to prevent hospitalizations for clients with diabetes, hypertension, seizures, heart disease and infections. Special orthopedic and OB/GYN clinics support in jail care. In partnership with custody staff, health responds to emergencies and screens for communicable diseases to keep everyone safe. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Avg # of inmate medical requests for care evaluated by the Triage Nurse monthly	937	900	951	1,000
Outcome	% of medical requests that are resolved by RN staff	0.0%	60.0%	67.0%	75.0%

Performance Measure - Description

FY10-11 performance measures reflect the entire facility.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$987,133	\$0	\$922,693	\$0
Contracts	\$236,727	\$0	\$159,210	\$0
Materials & Supplies	\$83,935	\$0	\$74,362	\$0
Internal Services	\$111,406	\$0	\$90,756	\$0
Total GF/non-GF:	\$1,419,201	\$0	\$1,247,021	\$0
Program Total:	\$1,419,201		\$1,247,021	
Program FTE	8.90	0.00	8.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$11,201	\$0
Intergovernmental	\$27,165	\$0	\$0	\$0
Total Revenue:	\$27,165	\$0	\$11,201	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Significant Program Changes

Last year this program was: #40051A, Corrections Health MCIJ Dorms 10, 11, 18

Mental health care has been redesigned to concentrate all services at MCDC with MCIJ housing those stable on medications. These changes will continue with more improvements in early evaluation of needs, stabilization of serious mental illness and planning for release for more individuals. A component of transition planning assists very ill individuals to have a plan of care when they leave jail to provide continued success for re-entry and reduce recidivism.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Inverness Jail houses 919 medically stable men, women, inmate workers for inside and outside work crews, sentenced individuals and those awaiting trial. Over 170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. MCIJ health personnel care for all those detainees transferred from MCDC for stable housing until disposition of their legal process is complete. Sentenced and unsentenced detainees have a plan of care in place to maintain treatment of their health conditions in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Trained, skilled professional staff provides effective screening, illness identification, evaluation and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 35,000 individuals are cared for each year with over 60% having health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and mental illnesses.

Program Description

Corrections Health provides a variety of health, mental health & dental services to 430 men and women in dorms 11-18 at MCIJ. Diverse staff work 24/7 to provide evaluation, treatment, referral, medication management, emergency response, communicable disease identification and suicide prevention. A 10 bed medical infirmary provides skilled nursing & protective isolation in house and not at higher cost hospitals. Chronic disease monitoring is key to prevent hospitalizations for our clients with diabetes, hypertension, seizures, heart disease and infections. Special OB/GYN and orthopedic clinics support in house care. In partnership with custody staff, health responds to emergencies and screens for communicable disease to keep everyone safe. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Avg # of inmate medical requests for care evaluated by the Traige Nurse monthly	937	900	951	1,000
Outcome	% of medical requests that are resolved by RN staff	0.0%	60.0%	67.0%	75.0%

Performance Measure - Description

FY10-11 Performance measures reflect the entire facility.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$987,133	\$0	\$910,383	\$0
Contracts	\$236,727	\$0	\$159,210	\$0
Materials & Supplies	\$83,935	\$0	\$74,362	\$0
Internal Services	\$111,407	\$0	\$90,756	\$0
Total GF/non-GF:	\$1,419,202	\$0	\$1,234,711	\$0
Program Total:	\$1,419,202		\$1,234,711	
Program FTE	8.90	0.00	8.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$11,201	\$0
Intergovernmental	\$27,165	\$0	\$0	\$0
Total Revenue:	\$27,165	\$0	\$11,201	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Significant Program Changes

Last year this program was: #40051A, Corrections Health MCIJ Dorms 10, 11, 18

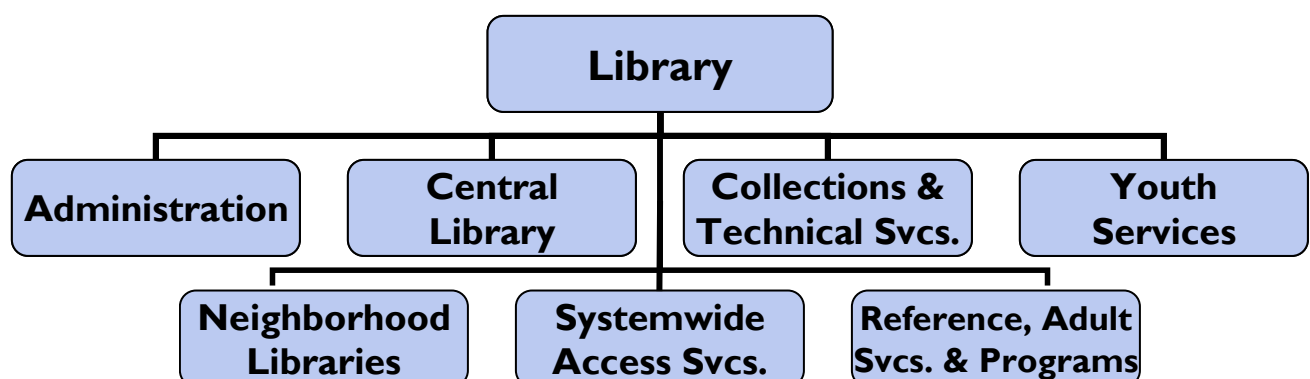
Mental health care has been redesigned to concentrate all services at MCDC with MCIJ housing those stable on medications. These changes will continue with more improvements in early evaluation of needs, stabilization of serious mental illness and planning for release for more individuals. A component of transition planning assists very ill individuals to have a plan of care when they leave jail to provide continued success for re-entry and reduce recidivism.

Department Overview

At 146 years old, the Multnomah County Library (MCL) has seen its fair share of changes. Today the library is the largest in Oregon, boasting the third highest circulation rate in the country. It actively responds to the changing needs of its increasingly diverse community, creating a place where opportunities to gather, read, learn, and connect are fostered.

There are three constants that define the library over the course of time and transformation: a quality collection, excellent service, and welcoming spaces. The seven priorities listed below build upon these constants and help guide the difficult but necessary decisions to ensure that Multnomah County Library is providing this community the best services with limited resources.

1. **Exceptional customer service** - MCL patrons consistently receive outstanding customer service that is responsive to change. Patrons easily find staff who are available to assist and interact with them at their point of need.
2. **A resource during this economic crisis** - Patrons will find resources, programs, and support to improve their lives during the current economic crisis.
3. **Efficient materials movement** - Patrons will receive their library materials as quickly and cost-effectively as possible. Patrons will be able to access materials in ways that are focused on self-service and ease of use.
4. **Early literacy** - Children from birth to age five will have programs and services designed to ensure that they will enter school ready to read, write, and listen.
5. **Success in school: support for K-12 student learning** - Students will have the services, materials, and resources they need to succeed in school and to improve their literacy.
6. **Resources for immigrants** - Immigrants will have the information and resources they need to participate successfully in life in the United States.
7. **Facilitating civic engagement** - Patrons will have access to resources that support, create opportunities for, and inspire participation in our community, as well as address issues of public concern.



Budget Overview

The FY 2011 budget for the Library maintains the level of service promised in the five-year levy, which voters approved in the fall of 2006. Included in the operating budget are operating appropriations for the newly opened Kenton Library and the new Troutdale Library, which will open later in 2010.

The Library's budget of \$61,994,423 reflects a decrease of roughly 2.6%. The decrease is not due to service reductions, but rather the completion of construction, equipping, and purchasing opening day collections for the new Kenton and Troutdale libraries. The Library has also completed a large portion of its Materials Movement Project, first funded in FY 2009, which includes installation of Radio Frequency Identification tags, equipment and security gates. \$6.4 million of one-time-only expenditures were budgeted for these two projects in FY 2010. The \$500,000 book budget reduction taken in FY 2010 to balance the budget has also been restored.

The Library's local option levy provides \$40.4 million, or 65.2%, of the Library's operating budget. A County General Fund cash transfer provides another \$15.1 million, or 24.4%, of the Library's operating budget. Of this amount, \$800,000 is for the materials movement project. The General Fund contribution lowers the Library's debt service cost for the next seven years. The remaining operating funds are derived from fines, interest earnings, grants, and beginning working capital.

Total Library positions have increased by 8.58 FTE, increasing from 486.51 to 495.09 FTE. Full year staffing for the new libraries accounts for 8.23 FTE of the increase.

Budget Trends		FY 2010	FY 2010	FY 2011	
	FY 2009	Current	Adopted	Adopted	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	477.50	486.51	486.51	495.09	8.58
Personal Services	\$35,061,559	\$36,539,858	\$36,607,971	\$38,973,740	\$2,365,769
Contractual Services	1,183,822	601,343	1,273,281	1,808,722	535,441
Materials & Supplies	20,048,546	23,401,424	21,386,389	21,196,961	(189,428)
Capital Outlay	<u>39.823</u>	<u>1,369,044</u>	<u>4,410,316</u>	<u>15,000</u>	<u>(4,395,316)</u>
Total Costs	\$56,333,750	\$61,911,669	\$63,677,957	\$61,994,423	(\$1,683,534)

Successes and Challenges

Multnomah County Library was named one of five libraries to receive the 2009 National Medal for Museum and Library Service, the nation's highest honor for museums and libraries. The annual award, made by the Institute of Museum and Library Services since 1994, recognizes institutions for outstanding social, educational, environmental, or economic contributions to their communities.

In its second annual assessment, the national library publication Library Journal has again awarded Multnomah County Library a five star rating — the highest ranking possible. When compared with other large urban library systems, Multnomah County Library was ranked #1 in circulation per capita once again.

Library use continues to climb in all areas, as seen in these increases from FY 2008 to FY 2009: checkouts up 8.5%, holds filled up 16%, door count up 10%, and program attendance up 6%.

The community is counting on its library ~ and the library is counting on its community. With almost two-thirds of its funding coming from a local option levy, the library is heavily dependent on the goodwill of the county's voters to provide the majority of its funding. Though this creates a strong accountability between the library and its users, it also creates a funding model that is inherently unstable and unsustainable, especially when coupled with reduced General Fund resources. Library stakeholders have long sought support for a different funding option; the most recent effort in 2007-08 recommended the formation of a library district through an amendment to the county charter.

Other ongoing issues include the lack of adequate space for the high volume of materials handling, as well as the continued demand on IT and facilities resources for the library's heavily used computers, evolving technology needs, and buildings.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$0	\$4,389,279	\$4,389,279	30.75
Central Library	0	13,002,030	13,002,030	143.75
Collections & Technical Svcs	0	10,348,586	10,348,586	31.75
Youth Services	0	2,742,156	2,742,156	20.00
Neighborhood Libraries	0	21,300,821	21,300,821	235.75
Systemwide Access	0	8,219,703	8,219,703	17.75
Reference, Adult Services & Programs	0	1,991,848	1,991,848	15.34
Total Library	\$0	\$61,994,423	\$61,994,423	495.09

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
Department Administration				
80008	Marketing & Communications	2.00	-	159,280
80009	Business Services	(0.25)	-	1,501,937
Central Library				
80000	Central Library	(2.00)	-	(129,144)
Neighborhood Libraries				
80002	Neighborhood Libraries	8.98	-	(2,412,945)
Collection & Technical Services				
80013	Library Book Budget	-	-	(465,000)
80014	Library Books-Acquisition & Processing	(1.00)	-	386,522
Youth Services				
80015	Youth Services Management	-	-	(49,135)
Reference, Adult Services & Programming				
80006	Adult Outreach	(0.25)	-	(44,804)
Systemwide Access Services				
80017	IT Services	-	-	301,010
80018	Facilities & Material Movement	0.50	-	194,791
80019	Customer Support & Account Management	1.00	-	(1,101,629)

Division Overview

Department Administration provides executive leadership for the library system; informs residents of the many resources the library offers; manages the library's finance and budget operations; promotes the resource management of highly qualified staff; and provides opportunities for people to contribute their time and talents to Multnomah County Library.

The Director's office works with the Board of County Commissioners, the Library Advisory Board, community organizations, businesses, private citizens, and staff to ensure that library services meet the needs of Multnomah County residents. Several all-time library use records were achieved last year, including check-ins, checkouts, door counts, and holds filled.

Marketing and Communications helps residents use their libraries effectively by offering accurate, up-to-date information about library hours, locations, services, programs, and events through a variety of published and online tools. As many people use the library's web site each day as enter the library's buildings - about 15,000 every day.

Business Services ensures that library funds are budgeted, received, accounted for, and spent appropriately, and administers contracts and procurement.

Human Resources/Learning Systems provides management consultation and technical assistance with all aspects of the employment cycle, as well as coordinating training for staff and library patrons.

Volunteer Services oversees the recruitment and placement of volunteers for all library locations along with a number of outreach programs and the Title Wave Used Bookstore. Volunteers contributed 58,000 hours last year, an increase of 6% over the previous year.

Department Administration

- 80007 Library Director's Office
- 80008 Marketing & Communications
- 80009 Business Services
- 80010 Volunteer Services/Title Wave Book Store
- 80011 Human Resources/Learning Systems

Significant Changes

The following describes the significant budget changes that impacted the division.

During FY 2010, a reorganization took place as part of the move of the Business Services Manager to the Deputy Director position. The vacant Business Services Manager position plus a vacant librarian position at Central Library were reallocated to meet the following needs:

- Increased web support and capacity from 1.00 FTE to 3.00 FTE with the addition of a web services manager and a second web specialist (80008). On average, more library users visit the library's web site every day than walk into a library location. Web site visits have steadily increased over the past two years, and this increase in FTE will provide the support and resources that are required for this virtual branch.
- Increased fiscal support staff and capacity from 2.00 to 2.50 with the addition of a 0.50 Finance Specialist I and the reclassification of a current Finance Specialist 2 to a Budget Analyst (80009). This will allow the library's Finance Office to handle an increased load of budget responsibilities in the absence of the Business Services Manager position.

Measuring Success

The performance measures in the Department Administration division program offers reflect the wide scope of administrative and support functions represented in this area, as well as ongoing interactions with the community in receiving written or e-mailed feedback (80007), placing volunteers (80010), answering phone queries (80009), and hosting visits to the library's web site (80008). These measures help the library gauge its effectiveness in serving the community.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80007	Library Director's Office	\$0	\$737,961	\$737,961	4.00
80008	Marketing & Communications	0	1,119,747	1,119,747	8.50
80009	Business Services	0	1,315,249	1,315,249	7.75
80010	Volunteer Svcs/Title Wave Book Store	0	363,124	363,124	3.00
80011	Human Resources/ Learning Systems	<u>0</u>	<u>853,198</u>	<u>853,198</u>	<u>7.50</u>
Total		\$0	\$4,389,279	\$4,389,279	30.75

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Lead Agency: Library

Program Contact: Vailey Oehlke

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Director's Office provides executive leadership for the library system by working with the Board of County Commissioners (BCC), the Library Advisory Board (LAB), community organizations, businesses, private citizens, and staff to ensure that Library services meet the needs of Multnomah County residents.

Program Description

The Library Director's Office envisions the library's role and future in the community; translates that vision into strategic direction in partnership with the BCC, the community, and the Library Advisory Board; represents Multnomah County Library on local, regional, and national levels working with other libraries and library organizations; partners with The Library Foundation and the Friends of the Library to enhance citizen support and fundraising efforts; executes policy development and implementation with the senior management team; and leads with County peers in achieving enterprise-wide objectives. This Office is directly responsible to Multnomah County residents for the effectiveness and efficiency of the library system. Every five years, voters have an opportunity to express their opinion about library services through the local option levy election.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Customer comments received and processed (electronic and paper)	2,200	2,800	2,500	2,500
Outcome	Conversations with the Library Director	15	15	19	19

Performance Measure - Description

Output: Citizen input received through comment cards and the library's website.

Outcome: Scheduled events for the Library Director to communicate and connect directly with staff regarding library issues.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$636,799	\$0	\$608,338
Contracts	\$0	\$54,735	\$0	\$55,000
Materials & Supplies	\$0	\$46,670	\$0	\$52,970
Internal Services	\$0	\$29,974	\$0	\$21,653
Total GF/non-GF:	\$0	\$768,178	\$0	\$737,961
Program Total:	\$768,178		\$737,961	
Program FTE	0.00	4.00	0.00	4.00
Program Revenues				
Fees, Permits & Charges	\$0	\$565,700	\$0	\$545,000
Intergovernmental	\$0	\$573,854	\$0	\$496,905
Taxes	\$0	\$39,494,009	\$0	\$40,440,113
Other / Miscellaneous	\$0	\$21,186,394	\$0	\$20,512,405
Total Revenue:	\$0	\$61,819,957	\$0	\$61,994,423

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

\$852,740 (\$20,000 for this offer) comes from The Library Foundation for program and collection enhancements.

Significant Program Changes

Last year this program was: #80007, Library Director's Office
No significant changes.

Lead Agency: Library

Program Contact: June Mikkelsen

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Marketing & Communications helps residents use their library by offering accurate, up-to-date information about library hours, locations, services, programs, and events. Marketing & Communications offers opportunities for community members to provide input about library-related issues of community-wide importance through surveys, regular web updates, and community meetings. This helps maintain the trust of the voters who approve the library's local option levy.

Program Description

By coordinating accurate and current information about the library, Marketing & Communications ensures that the public understands what the library offers and how to get involved. Marketing & Communications serves the community's information needs through a variety of means, including print and electronic newsletters, monthly event flyers, service brochures, and promotional materials for library events. Marketing & Communications also oversees the library's intranet and public website, ensuring that the library's online presence is dynamic, useful, and relevant to all members of the community. To ensure that broadcast, print, and online media provide the public with regular and timely information about library services and programs, Marketing & Communications proactively and regularly communicates with local and national media outlets.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Visits to the library's website	6,684,813	7,000,000	7,500,000	8,000,000
Outcome	% of customers satisfied with library communications	99.0%	90.0%	98.0%	98.0%

Performance Measure - Description

A visit (or session) is counted when a user accesses the MCL website. Multiple pages can be viewed during the visit. If a user leaves the site and returns later, it is considered a new visit. Some visits of a very long time period are discarded. Visits are generally considered the most useful and accurate measurement of website use. Website visits do not include visits to the library catalog (which are tracked separately).

In February 2010, library customers completed an online survey about their satisfaction with library communications.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$649,320	\$0	\$816,904
Contracts	\$0	\$49,500	\$0	\$52,000
Materials & Supplies	\$0	\$232,830	\$0	\$227,617
Internal Services	\$0	\$28,817	\$0	\$23,226
Total GF/non-GF:	\$0	\$960,467	\$0	\$1,119,747
Program Total:	\$960,467		\$1,119,747	
Program FTE	0.00	6.50	0.00	8.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80008, Marketing & Communications

Net increase of 2.0 FTE due to the addition of two positions for increased web support and capacity (total FTE increase is from 1.0 to 3.0). These positions are being funded through the reallocation of a vacant librarian position and with much of the funding from the vacant Business Services Manager position (not filled when the incumbent moved to the Deputy Director position).

Lead Agency: Library

Program Contact: Becky Cobb

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Business Services manages the library's finance and budget operations, provides administrative clerical support for management and program staff, and provides front-desk reception for the Library Administration building.

Program Description

Business Services manages the annual budget preparation and submittal process; monitors and adjusts the budget throughout the fiscal year; manages contracts, procurements, and grants; and processes and oversees accounts payable and receivable for the library system. This program ensures that library funds are budgeted, received, accounted for, and spent appropriately. Administrative staff answer the main phone number for the library system and assist people by explaining policies, answering questions, and referring people to the appropriate library service, while also completing clerical tasks and projects for management and program staff.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Telephone calls answered by administrative support staff	15,513	16,000	15,500	15,500
Outcome	Invoices paid within 30 days	84.0%	88.0%	90.0%	88.0%

Performance Measure - Description

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	-\$404,361	\$0	\$931,842
Contracts	\$0	\$5,000	\$0	\$3,000
Materials & Supplies	\$0	\$118,325	\$0	\$103,571
Internal Services	\$0	\$94,348	\$0	\$276,836
Total GF/non-GF:	\$0	-\$186,688	\$0	\$1,315,249
Program Total:	-\$186,688		\$1,315,249	
Program FTE	0.00	8.00	0.00	7.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80009, Business Services

The FY 10 personnel budget for this program offer reflects the COLA/Step/Merit freeze savings adjustment for the entire Library. Adjusted for this accounting, the real personnel change is noted below.

Net decrease of .25 FTE. The fiscal unit was reorganized during FY 2010 with the addition of a .75 Finance Specialist I and the reclassification of a current Finance Specialist 2 to a Budget Analyst. This will allow the Library's Finance Office to handle an increased load of budget responsibilities in the absence of the Business Services Manager position (incumbent moved to the Deputy Director position and the vacant position is being reallocated to fund this change as well as the change described in Marketing & Communications, #80008).

Budgeted debt service payments were reduced by \$124,245 due to the General Fund covering half of the costs that were anticipated to be supported by borrowing funds.

Lead Agency: Library

Program Contact: June Mikkelsen

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Volunteer Services provides opportunities for more than 1,700 people annually who contribute their time and talents to Multnomah County Library. Volunteers are active in all locations including the Central Library, the 18 neighborhood libraries, Library Administration, and the Title Wave Used Bookstore, as well as various outreach programs.

The Title Wave Used Bookstore is a retail outlet that generates revenue for the Library through the sale of discarded books and other materials. Opened in 1988, the Title Wave provides an effective means of recycling the library's collection back into the community.

Program Description

Volunteer Services oversees the recruitment, screening, placement, and recognition of approximately 1,700 volunteers. Volunteers enhance the services that the library can provide at all library locations in the community. The scope of volunteer opportunities includes booktalking with Books 2 U, conducting storytimes in child care centers with Raising A Reader, delivering library materials to shelters through Adult Outreach, teaching seniors basic computer skills through Cyber Seniors classes, and searching for reserved items at all library locations. Volunteers are given skills and responsibilities that engage them in their libraries and neighborhoods. About 40% of library volunteers are students from 10-18 years old. Students are given an experience that provides life skills and engages them in their community. Last year 1,723 volunteers contributed over 58,000 hours to the library.

The Title Wave Used Bookstore recycles and sells discarded library books and materials to the community. The store is open 36 hours per week and is fully staffed by 65 volunteers with the support of one paid staff person. Because the used books are sold at reasonable prices, many of the Title Wave's regular customers are teachers/media specialists buying books for their classrooms and libraries. Many homeschool families buy books for educational purposes as well. Last year the Title Wave generated over \$220,000 in revenue.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Hours contributed by volunteers	58,171	57,000	58,500	58,900
Outcome	Student volunteers who report using their svc for school/community requirements	39.0%	42.0%	39.0%	39.0%

Performance Measure - Description

The outcome measure actual for FY 2009 is based on an estimate from 3 previous years of surveys. The percentage has been within 3 points each year. A recent volunteer database change made it difficult to send out the FY09 survey to an accurate list of potential respondents.

Legal/Contractual Obligation

Measure No. 26-81 “renew Five-year Local Option Levy to Continue Library Services”, November 2006 General Election- The levy language reads: “Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue book delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods in East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries.”

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$298,070	\$0	\$309,181
Contracts	\$0	\$17,700	\$0	\$11,400
Materials & Supplies	\$0	\$24,505	\$0	\$31,205
Internal Services	\$0	\$15,160	\$0	\$11,338
Total GF/non-GF:	\$0	\$355,435	\$0	\$363,124
Program Total:	\$355,435		\$363,124	
Program FTE	0.00	3.00	0.00	3.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80011, Volunteer Services/Title Wave Book Store
No significant changes.

Lead Agency: Library

Program Contact: Shelly Kent

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Human Resources/Learning Systems (HR/LS) promotes the resource management of highly qualified staff by providing management consultation and technical assistance with the employment life cycle, through recruiting, hiring, and retaining staff; time entry; staff training and development; and consulting with employees and managers, including planning for future workforce needs.

Program Description

HR/LS supports the Library's mission and goals by: ensuring HR systems are collaboratively implemented; assisting and consulting with over 560 regular and 132 on-call/temporary employees and supervisors; and assessing, developing, and coordinating employee training needs and learning opportunities. HR/LS provides internal consultation to managers and employees on a wide range of HR, employee, and labor relations issues including: performance management to ensure a highly functioning workforce; recruitment to attract highly qualified, diverse applicants to serve the changing needs of County residents; legal, contractual, and policy compliance to reduce liability and the costs of unlawful employment actions; and accurate time entry to ensure that employees are paid correctly for hours worked. HR works with staff and managers to assess organizational needs; provide strategic direction, succession, and workforce planning; and provide learning opportunities to ensure highly qualified and competent staff who have the requisite skills to serve their customers. HR/LS partners with central HR/labor relations to develop and implement integrated HR initiatives & solutions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Staff training sessions offered by Learning Systems	217	111	153	150
Outcome	Increase in number of bilingual/bicultural FTEs	5.0%	0.0%	9.5%	0.0%
Quality	Job announcements posted w/in 2 weeks of completed personnel requisition receipt	100.0%	100.0%	100.0%	100.0%
Quality	Staff receive sufficient training/education to perform their jobs effectively	92.4%	90.0%	90.0%	90.0%

Performance Measure - Description

Outcome: Substantial increases took place in the last few years; for now FY 2011 is expected to maintain the status quo.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$776,931	\$0	\$786,802
Contracts	\$0	\$13,500	\$0	\$17,000
Materials & Supplies	\$0	\$27,596	\$0	\$28,100
Internal Services	\$0	\$29,410	\$0	\$21,296
Total GF/non-GF:	\$0	\$847,437	\$0	\$853,198
Program Total:	\$847,437		\$853,198	
Program FTE	0.00	7.50	0.00	7.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80010, Human Resources/Learning Systems
No significant changes.

Division Overview

Referred to as “Portland’s Crown Jewel,” Central Library is a cherished historic building, a downtown destination for locals and tourists alike. Over 2,700 people visit Central Library every day, from all around Multnomah County, the surrounding metropolitan areas, and southwestern Washington.

First opened in September 1913 and extensively renovated in 1994-97, Central Library has more than 17 miles of bookshelves. The biggest public library building in Oregon, Central Library houses a diverse collection of nearly 800,000 current and historic books and other materials, including the Oregonian newspaper back to the first issue from 1850. The John Wilson Special Collection, unique for public libraries, houses rare books and other historical items.

Statistics from the last fiscal year demonstrate the heavy use of the Central Library. Over 200,000 reference questions were answered, from people with diverse needs such as students needing homework help to entrepreneurs wanting to start a new business. Members of the public spent over 150,000 hours on the Internet doing a wide variety of activities such as completing job applications, filing for student financial aid, or researching the cost of a new car. Over 300 school classes and other groups came to tour the library, do research, hear stories, and select materials to check out. Over 17,000 new borrowers signed up for library cards. Almost 30,000 people of all ages from babies through seniors attended a wide variety of programs and classes; attendance is higher than other central libraries such as Queens and Hennepin County.

Central Library

- 80000 Central Library
- 80012 Central Director's Office

Significant Changes

The following describes the significant budget changes that impacted the division.

The first phase of the Materials Movement Project was funded in FY 2009 with program offer 80022, Protecting Central Library's Collection. This offer provided for installation of Radio Frequency Identification tags, equipment, and security gates.

The goals of this project are to:

- improve circulation efficiency and shelf accuracy;
- achieve high levels of customer self-service;
- improve inventory control and reduce materials losses;
- maximize service to the community; and
- reduce the staff's risk of repetitive motion injuries

In a two and a half month period last fall, Central Library staff, staff from other locations, and a number of volunteers inserted tags in over 642,000 items. After a 3-day closure in mid-January to install the security gates and checkout stations, Central Library reopened with a fully functioning RFID system on January 14, 2010 - on schedule. The benefits have been immediate: before the implementation, 28% of all checkouts were done on the former checkout stations; for the week of January 27-February 2, the self-service checkout rate was 72%.

Measuring Success

Central Library's annual circulation of almost three million books and other items is higher than most central libraries in the country. According to Public Library Association statistics for 2009, out of 37 central libraries surveyed in the US, Multnomah County Central Library has the second highest circulation, surpassed only by Cincinnati.

The high percentage of Central Library patrons who found books and items they wanted demonstrates the strength of the collection in meeting people's interests and the effectiveness of the staff in providing assistance.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80000	Central Library	\$0	\$10,704,805	\$10,704,805	140.25
80012	Central Director's Office	<u>0</u>	<u>2,297,225</u>	<u>2,297,225</u>	<u>3.50</u>
Total		\$0	\$13,002,030	\$13,002,030	143.75

Library

Central Library

fy2011 **adopted** budget

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Lead Agency: Library
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Linda Fenster

Executive Summary

The Central Library offers books, informational services, public programs and classes, and meeting space. Central Library serves the diverse people and communities throughout Multnomah County: urban core, suburban neighborhoods, disadvantaged, affluent, preschoolers, students, retirees, job hunters, and culture seekers. Central Library provides services to all seven days per week, including two evenings.

Program Description

Central Library engages citizens with ideas and brings them together for community interaction by providing programs, meeting rooms, and public forums as well as books and other informational materials. More than 977,000 people visit Central annually, averaging over 2700 visits per day. Central Library fosters opportunities and resources for lifelong learning by offering access to more than 778,000 books and other items. Each year, Central Library provides 67 public computers with free Internet access used more than 152,000 hours (87.2% utilization rate); answers over 218,000 information queries; offers 1,387 programs; and contributes to sustainability by sharing resources that would have cost \$24 million annually if purchased by individuals.

In particular, this offer provides opportunities for diverse neighbors to interact and engender a sense of community. People attend programs done in partnership with other organizations, such as the PCC co-sponsored "lunch & learn" series that improves work and life skills. Central Library also offers a variety of forums and resource fairs where people meet, gather, and discuss ideas and issues pertinent in the community. Groups use meeting rooms for their own community meetings and events. Central Library provides essential services to the "technology poor" by providing free Internet access through Internet stations, wireless access, and a variety of free computer labs and classes. Central Library provides people from all walks of life with a lifetime of learning through books, magazines, and online resources in an array of subjects—from art & music to job hunting & car repair, from poetry & philosophy to adult literacy & language learning—for people from all walks of life. Breaking down cultural and economic barriers, Central empowers new immigrants, small business owners, seniors, students, and the homeless by providing information survival tools needed to develop life skills.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Books and items checked out or renewed	2,940,613	3,000,000	2,881,800	2,800,000
Outcome	Patrons who found books and items they wanted	91.2%	93.0%	92.0%	92.0%
Efficiency	Books and items checked out/renewed per capita	30	28	29	29

Performance Measure - Description

Outcome: From the library's annual Output Measures survey.

Efficiency: Checkouts & renewals per capita (circulation/service population): Multnomah County has the second highest circulation per capita in the nation among libraries serving more than 250,000 people. (Source: Public Library Data Service Statistical Report)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$10,216,296	\$0	\$10,183,097
Contracts	\$0	\$93,376	\$0	\$82,380
Materials & Supplies	\$0	\$227,661	\$0	\$245,638
Internal Services	\$0	\$286,616	\$0	\$178,690
Capital Outlay	\$0	\$10,000	\$0	\$15,000
Total GF/non-GF:	\$0	\$10,833,949	\$0	\$10,704,805
Program Total:	\$10,833,949		\$10,704,805	
Program FTE	0.00	142.24	0.00	140.25
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80000, Central Library

Reduction of 2.0 FTE including 0.75 FTE of page and clerk positions reallocated to Neighborhood Libraries during FY 2010.

During FY 2010, Central Library implemented the use of Radio Frequency Identification (RFID) technology by tagging the collection (over 642,000 items), installing security gates, and installing checkout stations for the public and circulation equipment for the staff. The implementation was completed on schedule in January, 2010. Self-service checkout rates are increasing, allowing staff to provide more direct customer service rather than focusing almost solely on materials handling tasks.

Lead Agency: Library

Program Contact: Linda Fenster

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Central Library Director's Office (CDO) sets overall direction for the Central Library; directs, develops, and evaluates services, programs, and staff; and administers the Central Library budget.

Program Description

CDO consists of the Central Library Director, an administrative specialist, a senior office assistant, and a senior administrative analyst. In collaboration with the Library Director's Office, the CDO determines service, policy, and fiscal priorities for Central Library. This office oversees and supports the Central Management Team, coordinates priorities/needs with those of the 18 other library locations, communicates with the public regarding Central-related issues, helps manage public and County use of meeting space, oversees building security, manages telecommunications for the building, responds to facilities issues, and maintains an active connection with the downtown business and civic communities. Administrative staff provide building-wide administrative support. This office is responsible for the effectiveness and efficiency of Central Library services and the related expenditure of funds. CDO proactively engages with the downtown community and is responsive to the concerns and needs of all Central Library users.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Visits to Central Library	977,141	912,000	980,000	980,000
Outcome	Customers who rated Central's public programs good or excellent	99.1%	99.0%	99.0%	99.0%

Performance Measure - Description

Output: Central Library is a popular destination for area residents. Every day thousands of people walk through its doors to attend a program, do research, use the Internet and more.

Outcome: From customer evaluations of Central Library programs.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$345,049	\$0	\$348,960
Contracts	\$0	\$12,000	\$0	\$12,000
Materials & Supplies	\$0	\$9,600	\$0	\$9,936
Internal Services	\$0	\$1,845,311	\$0	\$1,926,329
Total GF/non-GF:	\$0	\$2,211,960	\$0	\$2,297,225
Program Total:	\$2,211,960		\$2,297,225	
Program FTE	0.00	3.50	0.00	3.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80012, Central Director's Office
No significant changes.

Division Overview

The Collection and Technical Services Division is a centralized section that acquires, catalogs, processes and manages the library's collection for all locations.

It is organized into four units:

1. The Selections Unit works with vendors, publishers and professional review sources to select materials in all formats (print, CDs, DVDs, electronic) for purchase. This unit monitors collection use by location, age group, and patron requests to determine current needs.
2. The Acquisitions Unit orders, claims, receives, and pays for collection materials. This unit monitors use of collection funds, pays invoices, and maintains fund accounting records.
3. The Cataloging Unit creates database records that show what the library owns, where materials are located, and whether they are available. These records enable patrons to see availability, place holds on copies, and check out materials.
4. The Materials Processing Unit prepares materials for use by applying protective labels, jackets, and packaging. This unit sorts new materials for direct delivery to library locations.

In FY 2010 the Division added 39,000 new titles (325,000 copies) to library locations. It also managed approximately 3,300 periodical subscriptions, more than 120 databases, and a growing number of online resources. The electronic materials can be accessed 24/7 outside the library.

Collections and Technical Services

- 80013 Library Book Budget
- 80014 Library Books Acquisitions and Processing

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2010, the Collection and Technical Services Division created opening day collections for the new Kenton and Troutdale neighborhood libraries using \$1,000,000 in one-time-only funds added to the Library Book Budget (80013). It also incorporated RFID tagging into the physical processing for all new materials as of November 1, 2009. Approximately 83% of new materials are now tagged by vendors as part of contracted processing services; approximately 55,000 other new materials are tagged by division staff as they are received. This change was accomplished with existing staff resources.

Vendor tagging services and the purchase of RFID tags were funded in FY 2010 in the Materials Movement Project (80021). In FY 2011, the cost of RFID tags for the continuing conversion of the library's collection in all locations and for all new materials will be added to the Library Books - Acquisition and Processing budget as a permanent ongoing cost (80014).

The Division also incorporated a new sorting function to help the library meet the increasing materials handling workload. Division staff now sort newly processed items into delivery crates by receiving library so that new materials can go directly to locations without going through the Sort Center.

Measuring Success

Because the Collection and Technical Services Division exists to create and manage the collection, the output measures quantify the books and materials added each year and how much they are used. Multnomah County Library patrons have high expectations for finding a constant supply of new materials. The number of new titles and new items added shows the degree to which the collection changes and is refreshed on an ongoing basis.

The outcome - the turnover rate - measures the average rate of use per copy in the collection (calculated by dividing the number of checkouts and renewals by the number of holdings). Multnomah County Library's turnover rate of 11 is highest in the nation among comparable sized libraries (those serving 500,000 or more). Another outcome of this work is measured by patron satisfaction with library materials. This is measured through a survey where patrons indicate whether they found what they were looking for when they visited the library.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80013	Library Book Budget	\$0	\$6,695,000	\$6,695,000	0.00
80014	Library Books - Acquisition & Processing	<u>0</u>	<u>3,653,586</u>	<u>3,653,586</u>	<u>31.75</u>
Total		\$0	\$10,348,586	\$10,348,586	31.75

Library

Collection and Technical Services

fy2011 **adopted** budget

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Program # 80013 - Library Book Budget

Version 6/18/2010 s

Lead Agency: Library

Program Contact: Pat French

Program Offer Type: Support

Related Programs: 80014

Program Characteristics:

Executive Summary

The Library Book Budget provides funds to add new materials in all formats to the library collection. It purchases new books, music CDs, DVDs, audiobooks, maps, sheet music, periodicals, databases, and a variety of materials in electronic and downloadable formats. This is the book budget only; personnel and related processing costs are in the linked program offer.

Program Description

Approximately 45% of the book budget is spent on new books in English for children, teens and adults. Five percent is spent on materials in four target languages (Spanish, Chinese, Vietnamese, and Russian). The remaining funds are spent on other formats including 20% on media (DVDs, CDs, audiobooks), 13% on electronic resources, and 3% on periodicals. In FY 2010, \$1,000,000 (14%) of the book budget was spent on opening day collections for the new Kenton and Troutdale neighborhood libraries; this was a one-time allocation to establish these new collections. Multiple copies of each new title are purchased to ensure that people find what they want when they visit a library or access library resources online. The total collection size in June 2009 was 1,955,041 items. The library collection gives the community access to a rich selection of current recreational and educational materials that support personal development, enrich civic involvement, support lifelong learning and literacy, expand cultural competency, and help build community identity for adults. The collection also provides materials for preparing to read and learning to read for all ages.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	New titles added to the library collection	31,745	35,000	39,000	35,000
Outcome	Turnover rate	11	11	11	11

Performance Measure - Description

Outcome: Turnover rate is a measure of how heavily the library collection is used (defined as circulation/holdings). Nationally, the average for public libraries serving a similar population is 4.2; MCL's rate is the highest in the country for libraries serving 500,000 or more. (Source: Public Library Data Service Statistical Report)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2010	2010	2011	2011
Program Expenses				
Materials & Supplies	\$0	\$7,160,000	\$0	\$6,695,000
Total GF/non-GF:	\$0	\$7,160,000	\$0	\$6,695,000
Program Total:	\$7,160,000		\$6,695,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue. \$45,000 comes from The Library Foundation for collection enhancements.

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #80013A, Library Book Budget

Net reduction of \$500,000 from FY 2010: \$1,000,000 reduction from the FY 2010 offer due to one-time-only funding for the opening day collections at the Kenton and Troutdale libraries; \$500,000 increase to restore the FY 2010 reduction made as part of the library's 12% General Fund constraint.

Program # 80014 - Library Books-Acquisition & Processing

Version 3/05/2010 s

Lead Agency: Library

Program Contact: Pat French

Program Offer Type: Support

Related Programs: 80013

Program Characteristics:

Executive Summary

Library Books - Acquisitions and Processing provides the staff necessary to select, purchase, catalog, and process books and other materials added to the library materials collection in order to meet the informational, recreational, and cultural needs of Multnomah County residents.

Program Description

Selection librarians decide what materials to buy using professional reviews, customer suggestions, and staff input, along with established criteria. Their purchasing decisions reflect the diverse interests and needs of Multnomah County residents. Acquisitions staff place orders with vendors, receive shipments, approve invoices for payment, and monitor the various funds that make up the library materials budget. Cataloging staff create bibliographic description records and assign classification numbers to enable searching in the online catalog and to ensure logical shelving locations that enable browsing. The online catalog currently lists approximately 670,000 titles with a total collection of 1.9 million items. Processing staff prepare each item/volume for shelving and checkout. This includes applying property stamps and barcodes, repackaging materials to stand up to heavy patron use, and creating inventory records. Staff members visit a neighborhood library each month to remove out-of-date and damaged materials to keep the collection current, accurate, and attractive. Program staff are responsible for accurate accounting and expenditure of public funds and private donations. They are also accountable to ensure that the library collection reflects the needs and interests of Multnomah County residents. Because of the successful management of the library materials collection, residents can enjoy recreational reading, research specific topics, stay current on local, national and global events, and continue to learn at all ages.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Items added to the collection	338,143	300,000	325,000	340,000
Outcome	Patrons who found books and items they wanted	90.4%	91.0%	91.0%	91.0%

Performance Measure - Description

Outcome: From the library's annual Output Measures survey.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,695,921	\$0	\$2,632,382
Contracts	\$0	\$333,000	\$0	\$627,782
Materials & Supplies	\$0	\$140,655	\$0	\$321,421
Internal Services	\$0	\$97,488	\$0	\$72,001
Total GF/non-GF:	\$0	\$3,267,064	\$0	\$3,653,586
Program Total:	\$3,267,064		\$3,653,586	
Program FTE	0.00	32.75	0.00	31.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80014, Library Books-Acquisition & Processing

Net reduction of 1.0 FTE; budget increase reflects new, ongoing costs for RFID tags and processing.

Division Overview

Youth Services serves children from birth through grade 12 in three areas: Youth Services Management, Early Childhood Services, and School-Age Services.

Youth Services Management provides planning and oversight, ensuring adequately trained staff and system-wide programming that focuses on young people, such as Summer Reading and the Tapestry of Tales Storytelling Festival. Summer Reading 2009 had 62,604 participants, a 7% increase from 2008.

Early Childhood Services impact the literacy levels of children before they enter school by working with their adult caregivers to ensure that they know how to best impact young children's learning. Programs include: working with the County health clinics to provide a prescription for reading for children birth through five, along with a free book (Reach Out and Read); a training program for early childhood care and education providers that includes 12 early literacy classes, on-site mentoring, and a book delivery program (Early Words); a program funded by The Library Foundation to encourage parents to read with their preschoolers (Raising a Reader); a literacy-focused package sent to parents of newborns (New Parent Gifts); and parent education, which supports parents in need or in crisis to help them learn to improve communication with their children through book sharing. Multnomah County Library is recognized nationally as a leader in early literacy efforts, as evidenced by the reference to this work in the recent awarding of the National Medal for Museum and Library Service.

School-Age Services works in partnership with school districts and after school programs to improve student success by encouraging pleasure reading (Books 2 U) and by providing instruction in using public library resources, and supporting educators' needs for curriculum-supported books, book lists, and webliographies, as well as literacy focused after school programs with SUN (School Corps).

Youth Services

- 80015 Youth Services Management
- 80003 School Age Services
- 80004 Early Childhood Services

Significant Changes

The following describes the significant budget changes that impacted the division.

While there are no significant changes in the FY 2011 budget, the School-Age Services staff, who serve children from kindergarten through high school, face increasing demand for library outreach at targeted schools because of a need for educational support due to poverty and/or low reading achievement; SUN collaboration remains strong. Early Childhood Services staff continue to search for innovations that improve the literacy levels of very young children and their caregivers before children get to school, working with other county departments and social service programs to be most effective. While one federal Library Services and Technology Act grant through the Oregon State Library (Motherhead) draws to a close, another goes into high gear in FY 2010, addressing how the library can best help black students be prepared for kindergarten.

Measuring Success

Two of the measures in Youth Services Management (80015) focus on staff training. The ability of staff to provide excellent, high quality service to children, their parents, caregivers, and teachers, is a critical element in helping children become successful learners and readers. Parents who attend programs provided by other library systems consistently report that Multnomah County Library's staff members are better prepared and present higher quality programs than those they've attended elsewhere.

Working with community partners continues to be the best strategy for the library to reach those impacted by the well-documented achievement gap, and to help increase children's reading scores. This is seen in the outcome measure in School-Age Services (80003).

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80015	Youth Services Management	\$0	\$533,686	\$533,686	2.50
80003	School Age Services	0	1,122,869	1,122,869	10.00
80004	Early Childhood Services	0	1,085,601	1,085,601	7.50
Total		\$0	\$2,742,156	\$2,742,156	20.00

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Lead Agency: Library

Program Contact: Katie O'Dell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

School-Age Services (SAS) improves kindergarten through high school students' reading and information literacy by training students to effectively use public library online research tools; by connecting students with dynamic book collections and reading motivation programs; and by offering curriculum support, training, and resources for their educators, parents and caregivers. Services are targeted toward students at risk of low literacy.

Program Description

SAS staff, who are trained in research, booktalking, and reading promotion, serve students, educators, parents, and caregivers in public and private schools, community agencies, county programs, treatment facilities, or any location serving school-age youth. Staff provide information, books, training, recreational programs, and technical support to increase students' and invested adults' literacy and information skills. Thousands of quality children's books are delivered to schools and community agencies. School Corps (SC) provides direct service to students, parents, and educators during the school day, after school, and during the summer.

Librarians collaborate with educators to increase students' academic success and literacy in the county's K-12 schools & SUN programs by training students to effectively and efficiently use public library resources for student research and pleasure reading. BOOKS 2 U (B2U) staff and volunteers introduce students to high interest books through booktalking programs and by providing paperback copies of books they promote. Presenters introduce Multnomah County Library as an educational partner and significant resource by attending and presenting at parent and family night programs; providing library cards to children served; and promoting the Library's Summer Reading program, and the neighborhood library and its services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Youth served in B2U & SC in school year programs (duplicated)	148,545	119,500	156,085	120,000
Outcome	% of students whose research skills increase after SC presentation	96.0%	90.0%	96.0%	90.0%
Quality	% of teachers indicating that they will ask for SC services again	100.0%	95.0%	95.0%	95.0%
Outcome	% of schools served that show improvement in 3rd & 5th grade reading scores	51.0%	65.0%	65.0%	60.0%

Performance Measure - Description

Measure 1 counts contacts during both in school and out of school hours during the school year. Data for Measure 2 comes from a student pre/post test. Measure 3 comes from online teacher surveys. Data for Measure 4 comes from the Oregon State Department of Education.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$994,328	\$0	\$982,845
Contracts	\$0	\$8,020	\$0	\$4,500
Materials & Supplies	\$0	\$131,589	\$0	\$109,395
Internal Services	\$0	\$39,989	\$0	\$26,129
Total GF/non-GF:	\$0	\$1,173,926	\$0	\$1,122,869
Program Total:	\$1,173,926		\$1,122,869	
Program FTE	0.00	10.00	0.00	10.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue. For this program offer, \$53,431 is expected from the State's "Ready to Read" per capita funding. \$179,500 comes from The Library Foundation for Books 2 U and program enhancements.

Significant Program Changes

Last year this program was: #80004, School Age Services
No net reduction of FTE.

Lead Agency: Library

Program Contact: Renea Arnold

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

Early Childhood Services (ECS) helps children enter kindergarten with the skills they need to learn to read by enhancing their parents' and caregivers' knowledge and skills of early literacy, early brain development, and hands-on literacy activities, and by providing demonstrations of best practices in sharing books with their children. Services are directed toward families whose children are at risk for low literacy.

Program Description

ECS staff, who are trained in child development, brain development, and early reading research, visit parents and caregivers in social service agencies, childcare centers, Head Start centers, teen parent programs, treatment facilities, or any other location serving adults with children birth to 5, to teach parents and caregivers how to prepare their preschool children for reading. Classes, taught in English, Spanish, Russian, Chinese, and Vietnamese, show adults how to read, talk, sing, and rhyme with babies, toddlers, and preschoolers so that children develop the pre-reading skills they need before they enter kindergarten.

From birth to age 5, children go through a critical window for brain development that supports literacy. Reading, talking, singing, and rhyming with children during this sensitive time determines a child's future as a reader. Many parents and caregivers don't know how early this window opens—and closes—and how tremendous an impact simple actions can have on their children's future ability to read. Children must have early experiences with language, books, and writing tools to become successful readers. Research shows that disadvantaged children start kindergarten with significantly lower cognitive skills than their more advantaged counterparts because of their lack of language and literacy experiences BEFORE they get to school. The most vulnerable children are those who live in poverty, speak English as a second language, have few books in their homes, and whose mothers have limited education and low literacy. ECS reaches these parents on-site and shows them easy ways to help their children gain pre-reading skills during these most important years. Program evaluations show that parents and caregivers gain clear knowledge of their role in their children's preparedness for reading. This program links to the (new) Early Childhood Framework Early Care and Education Goal: "All children benefit from developmentally appropriate active learning opportunities."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Parents, teen parents and caregivers served	6,200	7,000	6,500	6,500
Outcome	% of participants who show an increase in reading & literacy activities	90.0%	0.0%	90.0%	90.0%
Output	Books delivered	178,800	200,000	200,000	200,000

Performance Measure - Description

✓ **Measure Changed**

Outcome measure has been changed (from "% of teen parents who read aloud to child more often after ECS presentations") because data on teen mothers is no longer available from Portland Public Schools. The new outcome measure is based on participants in Mother Goose Asks "Why?", a four-week program that trains providers and parents to use quality children's picture books to encourage children to explore the world of science.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$723,955	\$0	\$687,432
Contracts	\$0	\$35,450	\$0	\$62,550
Materials & Supplies	\$0	\$286,873	\$0	\$313,270
Internal Services	\$0	\$35,649	\$0	\$22,349
Total GF/non-GF:	\$0	\$1,081,927	\$0	\$1,085,601
Program Total:	\$1,081,927		\$1,085,601	
Program FTE	0.00	8.00	0.00	7.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

For this program offer, \$54,431 is expected from the State's "Ready to Read" per capita funding, as well as \$35,000 from a Library Services & Technology Act (LSTA) grant received from the State Library. \$388,740 comes from The Library Foundation for Raising A Reader.

Significant Program Changes

Last year this program was: #80003, Early Childhood Services

Reduction of 0.5 FTE. An 0.5 Outreach Specialist position is reallocated to School Age Services, offer 80003.

Lead Agency: Library

Program Contact: Ellen Fader

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Youth Services Management ensures that library staff receive training to work with children and teens birth through age 17; offers reading promotion initiatives; and sets overall direction for services to this age group and their adult caregivers.

Program Description

Youth Services Management is provided systemwide through four main elements: staff training; youth reading initiatives; coordination, partnerships, and advocacy; and program development and evaluation. The office plans systemwide services; develops and evaluates programs; oversees development and education for staff; advocates in the community for increased use of libraries by children and teens and their parents and caregivers; and explores and engages in community partnerships to increase youth library use, support other organizations' literacy objectives, and improve students' reading scores.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	County children & teens who have library cards	51.0%	55.0%	51.0%	51.0%
Outcome	Staff who report improved/reinforced skills after Youth Services trainings	90.0%	95.0%	99.0%	90.0%
Output	Card-holding children & teens who use their library cards	56.7%	54.0%	55.0%	55.0%
Output	Staff/vol trainings to improve ability to work w/youth & caregivers	73	71	73	71

Performance Measure - Description

The outcome measure shows the result of training opportunities this program supports or provides. All three output measures illustrate this program's success at connecting Multnomah County youth with their public library and providing opportunities for staff and volunteers to serve youth in the best manner possible.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; help teachers and students use library resources; provide homework helpers to assist children with school work; maintain free access to information; update books and materials; continue books delivery to homebound seniors and nursing home residents; open planned libraries in underserved neighborhoods of East County and North Portland; keep libraries open; maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$321,064	\$0	\$313,838
Contracts	\$0	\$27,700	\$0	\$73,700
Materials & Supplies	\$0	\$215,026	\$0	\$134,650
Internal Services	\$0	\$19,031	\$0	\$11,498
Total GF/non-GF:	\$0	\$582,821	\$0	\$533,686
Program Total:	\$582,821		\$533,686	
Program FTE	0.00	2.50	0.00	2.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue. \$54,500 comes from The Library Foundation for Summer Reading and other program enhancements.

Significant Program Changes

Last year this program was: #80018, Youth Services Management
No significant changes.

Division Overview

Spread throughout Multnomah County, the 4 regional and 14 neighborhood libraries are lively centers of community life providing books, movies, music, internet access, programs, and meeting spaces for residents who last year visited these locations over 4 million times. These libraries range from historic buildings, some of them Carnegie Libraries, to landmark modern designs and cozy neighborhood gathering places. Patrons come from a wide variety of locations and socio-economic strata to find services in English and four target languages.

Neighborhood libraries circulate books and other materials, present educational and entertaining programs for adults, teens, and children; and provide free meeting space for community groups. Neighborhood libraries are open seven days a week, including some evenings, giving patrons access to over 1,130,000 books and other materials including collections in Spanish, Russian, Vietnamese, and Chinese. Children and young people participate in story times; after school activities including teen lounges; a Summer Reading Program that last summer enrolled over 24,000 kids; and they often get their first experience of working as a library volunteer. Adults can develop critical life skills by attending computer classes, taking advantage of job labs, and participating in book groups and language exchange programs such as Talk Time. Dedicated volunteers from youth to seniors contribute over 40,000 hours of service each year.

Users of the neighborhood libraries truly believe that these are their libraries. Families grow up coming to the local library and getting to know staff members personally. Teachers bring their classes in to learn research skills and check out materials. Decisions about where to live are often partially determined by the proximity of a library branch. Local business and neighborhood associations welcome neighborhood libraries as valuable assets in their communities.

Neighborhood Libraries

- 80001 Regional Libraries
- 80002 Neighborhood Libraries
- 80016 Neighborhood Libraries Management

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2010 Neighborhood Libraries began their conversion to RFID (Radio Frequency Identification) technology, and are making large scale operational and facilities changes. These changes will facilitate the patron's experience at the library (by making it easier to check out books and to ask for assistance); increase collection security; and improve materials handling efficiency, which will help to reduce ergonomic injuries for staff.

Two new neighborhood libraries, in Kenton and Troutdale, are slated to open in calendar year 2010. Both will showcase new service models and priorities including: one stop service desks for patrons; opportunities for fast and easy self-service; staff whose focus will change from intense materials handling problems to direct customer service; and collection innovations, such as the 'Lucky Day' collection of popular, high-demand books.

Measuring Success

Visits to neighborhood libraries exceeded 4 million last year, a number that steadily increases year to year. Neighborhood Libraries' annual circulation of 15.9 million books and other items is higher than most libraries in the country. An average of 21 books are checked out/renewed each year per person in the Neighborhood Libraries' service population - nearly triple the average for U.S. libraries serving more than 500,000 people. Only Cuyahoga County (Ohio) Library has a higher branch circulation per capita, and Cuyahoga is a system of 28 branches with nearly four times the square footage. Multnomah County Library (MCL) has one of the lowest costs per item checked out/renewed (around \$2.62) among the nation's busiest libraries, an accomplishment in efficiency given MCL's much smaller footprint.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80001	Regional Libraries	\$0	\$7,633,279	\$7,633,279	83.75
80002	Neighborhood Libraries	0	12,595,781	12,595,781	139.75
80016	Neighborhood Libraries Management	0	1,071,761	1,071,761	12.25
Total		\$0	\$21,300,821	\$21,300,821	235.75

Library

Neighborhood Libraries

fy2011 **adopted** budget

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Lead Agency: Library
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Rita Jimenez

Executive Summary

This program offer is for the four regional libraries: Gresham, Hillsdale, Hollywood, and Midland. Regional libraries have more space and larger collections, and offer more services than the smaller neighborhood libraries. Last year residents visited regional libraries over 1.6 million times and benefited from diverse learning, cultural, and recreational opportunities.

Program Description

Multnomah County residents currently have access 7 days a week, including some evenings, to over 510,000 items at the 4 regional libraries, including books and other items in Spanish, Vietnamese, Chinese, and Russian. Children and young people participate in storytimes, Summer Reading, and after school activities (peak hours for juvenile crime). More than 1,000 groups have used free community space for meetings, fostering meaningful citizen involvement and neighborhood interaction. Residents develop critical life skills through job training resources, book groups, civic engagement, and other library programs. Libraries provide free basic computer classes and free Internet access to the "technology poor." Language exchanges and educational programs improve employment opportunities and quality of life for those residents with low English proficiency and limited resources.

The 4 regional libraries offer a variety of programs that provide opportunities for neighbors to interact. Dedicated volunteers from youth to seniors contribute over 14,000 hours of service each year. In addition, libraries serve as a bridge for the diverse cultures within Multnomah County. Residents who are non-English speakers enjoy about 379 bilingual programs and events each year. Regional libraries offer culturally diverse programs such as Dia de Los Ninos and Lunar New Year celebrations. Regional libraries provide opportunities & resources for lifelong learning by providing free access to computers and highspeed wireless Internet for the "technology poor" (26% of Oregon households do not have Internet access). The 96 public computers with Internet access are used over 200,000 hours each year (84% utilization rate), and library users attend over 383 free computer classes and labs annually. Residents also use information, training, and other resources to increase learning and literacy, addressing the critical needs of the 37% of residents who function at Below Basic or Basic literacy levels. Research indicates that youth participation in summer reading programs results in improved reading skills and enhances all other learning. 10,338 children participated in the 2009 Summer Reading program and 62,703 people attended youth programs at regional libraries last year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Books and items checked out or renewed	6,358,372	6,200,000	6,701,724	6,700,000
Outcome	Patrons who found books and items they wanted	90.4%	91.0%	91.0%	91.0%
Efficiency	Cost (\$) per item checked out or renewed (requires decimal- see below)	0	0	0	0

Performance Measure - Description

Efficiency: Cost per item checked out or renewed (total annual expenditures/total circulation): FY 09 actual = \$2.57; FY 10 purchased = \$2.50; FY 10 estimate = \$2.62; FY 11 offer = \$2.64. Among the nation's busiest libraries, MCL has one of the lowest costs per item checked out. (Source: Public Library Data Service Statistical Report)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$6,155,580	\$0	\$6,234,400
Contracts	\$0	\$7,200	\$0	\$7,250
Materials & Supplies	\$0	\$75,000	\$0	\$77,450
Internal Services	\$0	\$1,513,121	\$0	\$1,314,179
Total GF/non-GF:	\$0	\$7,750,901	\$0	\$7,633,279
Program Total:	\$7,750,901		\$7,633,279	
Program FTE	0.00	83.75	0.00	83.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80001, Regional Libraries

Radio Frequency Identification (RFID) technology is being implemented in three regional libraries during FY 2010; the remaining library will be completed during FY 2011.

Program # 80002 - Neighborhood Libraries

Version 6/18/2010 s

Lead Agency: Library

Program Contact: Rita Jimenez

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer is for the 14 neighborhood libraries: Albina, Belmont, Capitol Hill, Fairview-Columbia, Gregory Heights, Holgate, Kenton, North Portland, Northwest, Rockwood, St. Johns, Sellwood-Moreland, Troutdale & Woodstock libraries. Last year, residents visited neighborhood libraries over 2.5 million times and benefited through learning, cultural, and recreational opportunities.

Program Description

Neighborhood libraries serve as community facilities where residents can attend classes, programs, and community forums that provide opportunities for neighbors to interact. County residents have access 7 days a week, including some evenings, to a collection of over 620,000 books and other items, including materials in Spanish, Vietnamese, Chinese, and Russian. Children & young people participate in storytimes, Summer Reading, and after-school activities (peak hours for juvenile crime). Residents develop critical life skills through job training resources, book groups, civic engagement, and other library programs. Libraries help bridge the digital divide by providing free Internet access and free basic computer classes to the "technology poor." Language exchanges and educational programs improve employment opportunities and quality of life for those residents with low English proficiency and limited resources.

The Neighborhood Libraries offer a variety of programs that provide opportunities for neighbors to interact. Dedicated volunteers from youth to seniors contribute over 26,000 hours of service each year, and over 950 groups use free library space for community meetings. In addition, libraries serve as a bridge for the diverse cultures within Multnomah County. Residents who are non-English speakers enjoy over 1,090 bilingual programs and events each year, including Dia de los Ninos, Lunar New Year and Autumn Festival celebrations. Neighborhood libraries provide opportunities and resources for lifelong learning by providing free access to computers and high-speed wireless Internet (26% of Oregon households do not have Internet access). The 131 public computers with Internet access are used over 234,900 hours each year (85% utilization rate), and more than 660 free computer classes help attendees develop life and job skills. Residents also access information, training, and resources to increase literacy skills, which addresses the special needs of the 37% of county residents who function at Below Basic or Basic literacy level. Research indicates that young people's participation in summer reading programs results in improved reading skills and enhances all other learning. 13,759 children participated in the 2009 Summer Reading program and 116,463 people attended youth programs at neighborhood libraries last year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Books and items checked out or renewed	9,536,818	8,800,000	10,089,953	10,000,000
Outcome	Customers who rated Neighborhood Libraries' public programs good or excellent	98.5%	98.0%	98.0%	98.0%
Efficiency	Cost (\$) per item checked out or renewed (requires decimal- see below)	0	0	0	0

Performance Measure - Description

Efficiency: Cost per item checked out or renewed (total annual expenditures/total circulation): FY 09 actual = \$2.57; FY 10 purchased = \$2.50; FY 10 estimate = \$2.62; FY 11 offer = \$2.64. Among the nation's busiest libraries, MCL has one of the lowest costs per item checked out. (Source: Public Library Data Service Statistical Report)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$9,587,293	\$0	\$10,303,407
Contracts	\$0	\$12,200	\$0	\$14,300
Materials & Supplies	\$0	\$125,664	\$0	\$132,969
Internal Services	\$0	\$2,019,443	\$0	\$2,145,105
Capital Outlay	\$0	\$3,264,126	\$0	\$0
Total GF/non-GF:	\$0	\$15,008,726	\$0	\$12,595,781
Program Total:	\$15,008,726		\$12,595,781	
Program FTE	0.00	130.77	0.00	139.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue. \$150,000 comes from The Library Foundation for St. Johns Library projects.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80002, Neighborhood Libraries

Net FTE increase of 8.98 due to annualization of positions at the new Kenton and Troutdale libraries; reduction of \$2.5 million in the program offer budget reflects the one-time project money for the build out of the new libraries in FY 2010. Net FTE increase reflects 0.5 FTE clerk positions reallocated from Central Library during 2010.

Radio Frequency Identification (RFID) technology is being implemented in three neighborhood libraries during FY 2010; the remaining libraries will be completed during FY 2011.

Lead Agency: Library

Program Contact: Rita Jimenez

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Neighborhood Libraries Management (NLM) sets overall direction for 18 neighborhood libraries, including two new branches - Kenton and Troutdale -- opening in 2010. NLM plans services; develops and evaluates programs and staff; and administers the budget for all locations. NLM also manages system-wide library services to four target language communities (Chinese, Vietnamese, Russian, and Spanish). This include the LIBROS program that serves Spanish-speaking residents with 30 bilingual staff in nine locations, and 19 bilingual staff in six branches serving the other target language groups.

Program Description

NLM consists of the Neighborhood Libraries Director, as well as a Neighborhood Libraries Manager, NL Operations Supervisor, and LIBROS Library Outreach Specialist. In collaboration with the Library Director, the NLM: provides general support and oversight to 18 libraries and continual communication with staff at all levels of the organization; develops collaborative relationships with community and governmental organizations to maximize the impact of library services; sets priorities and policies for neighborhood libraries to best address community needs and County priorities; manages and deploys a team of library staff who work "on call" throughout the neighborhood library system and who efficiently address critical workload and staffing needs in a cost-effective manner while sharing best practices; and provides resources to individual managers, staff, and work groups to improve their performance through ongoing training, coaching, leadership development, and assessments.

NLM supports and directs the work of neighborhood libraries, which were visited over 4 million times by county residents last year. The neighborhood libraries provide learning, cultural and recreational opportunities to all county residents, as well as a community space for civic engagement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Hired front line staff in target languages of Chinese, Russian & Vietnamese	10	2	2	2
Outcome	Branch managers with completed performance reviews by end of FY	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Output: A major push to hire bilingual staff has been successful; the reduced numbers reflect maintenance of a status quo level.

Outcome: 100% of branch managers have a current performance plan in place and have set measurable goals based on feedback and guidance from the Neighborhood Libraries Director and Neighborhood Libraries Manager.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$946,154	\$0	\$927,798
Contracts	\$0	\$25,300	\$0	\$50,300
Materials & Supplies	\$0	\$51,270	\$0	\$68,150
Internal Services	\$0	\$37,494	\$0	\$25,513
Total GF/non-GF:	\$0	\$1,060,218	\$0	\$1,071,761
Program Total:	\$1,060,218		\$1,071,761	
Program FTE	0.00	12.50	0.00	12.25
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80020, Neighborhood Libraries Management

Net decrease of .25 FTE.

Division Overview

Systemwide Access Services has three service areas: Information Technology (IT) Services; Facilities and Materials Movement; and Customer Support and Account Management. Together, these programs ensure that all library buildings and the library's on-line presence are inviting, safe, and functional, that print and on-line library materials and services are available when and where patrons need them, and that patrons receive excellent customer service when they visit the library in person or online.

In FY 2010, IT services maintained 687 computers for public use, plus wired and wireless networks for the public to access resources such as the library catalog, licensed databases, online reference tools, downloadable books and media, and web sites that assist with job hunting, continuing education, and access to government services. Public computers are in use 85% of available time, not surprising given that 26% of Oregonians have no Internet access at home.

Materials Movement ensures that library books and materials move quickly and accurately among all 21 library locations; this unit expects to move 219,000 crates in FY 2010. Library Facilities coordinates the maintenance of 21 library buildings and grounds in a safe, secure, and cost effective manner.

Customer Access and Account Management develops library use policies and rules to help people use library services, including 74,677 new cardholders in FY 2009. It coordinates IT support, monitors workload, improves processes, develops and trains staff on new policies and procedures, ensures good stewardship of library collections, and manages special projects.

In FY 2010, these programs added service at the new Kenton and Troutdale libraries and coordinated the installation of Radio Frequency Identification theft detection and circulation systems at Central Library and 6 neighborhood libraries. RFID installation at the 12 other libraries will be completed in FY 2011.

Systemwide Access Services

- 80017 IT Services
- 80018 Facilities & Materials Movement
- 80019 Customer Support & Account Management

Significant Changes

The following describes the significant budget changes that impacted the division.

Systemwide Access Services will be impacted in FY 2011 by a full year of operation at the new Kenton and Troutdale libraries as well as by the continued implementation of the library's Radio Frequency Identification (RFID) circulation and theft detection system.

During FY 2010, Central Library and six neighborhood libraries will have their collections tagged with RFID tags and be equipped with new RFID security gates, checkout stations for the public, and circulation equipment for staff. The remaining 12 neighborhood libraries will be converted in FY 2011, with the RFID implementation expected to conclude in December 2011. The RFID project is managed by Customer Support and Account Management, with IT and facilities project work being coordinated by IT Services and Facilities and Materials Movement.

The FY 2011 budget is impacted by a \$200,000 grant from the Mount Hood Cable Regulatory Commission (MHCRC) that will add an additional 180 computers for checkout and use by the public at all libraries by September 2012. About 60 computers from this grant will be installed in FY 2011.

1.00 FTE librarian, the Integrated Library System Coordinator, was moved from Collections and Technical Services to Systemwide Access Services in FY 2010.

Measuring Success

With the addition of Kenton and Troutdale libraries and grants from the Gates Foundation and MHCRC, IT Services will increase to 760 the number of public computers available in the libraries, including making some available for checkout and in-house use with the library's wireless network. Use of public computers is high, averaging 85% but peaking at over 90% in some locations. Waits of 1-2 hours are common. Adding more computers should reduce utilization rates and make wait times shorter.

With continued increases in library circulation, plus the addition of the new Kenton and Troutdale Libraries, Facilities and Materials Movement expects to sort and move 254,000 crates of library materials, supplies, and mail in FY 2011, a 16% increase over the previous year. A typical crate holds 45 books and other items and weighs 35-45 pounds.

Customer Support and Account Management has added a new measure this year related to the RFID checkout stations. The new stations make it easy for the public to check out their own materials, cutting down on staff workloads and repetitive stress injuries. Self checkout percentages will rise as the checkout stations are installed systemwide. The goal is to reach at least 40% by the end of FY 2011 and increase to 70% or more in future years.

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80017	IT Services	\$0	\$5,228,020	\$5,228,020	0.00
80018	Facilities and Materials Movement	0	1,588,091	1,588,091	12.75
80019	Customer Support and Account Management	<u>0</u>	<u>1,403,592</u>	<u>1,403,592</u>	<u>5.00</u>
Total		\$0	\$8,219,703	\$8,219,703	17.75

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Lead Agency: Library

Program Contact: Cindy Gibbon

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

IT Services maintains 700 public computers, related software, high-speed Internet access, and a public wireless network in library facilities for use by the general public. Library users can search the catalog of books and other materials, view and manage their library accounts, use research databases and other electronic resources, and access the Internet for educational, business, and personal use. These services are also available from homes, schools, and offices via the library website. IT services also maintains more than 600 computers, related software, equipment, and networks for library staff use.

Program Description

IT Services procures, installs, configures, and maintains software, computers, printers, adaptive technology for those with special needs, electronic self-service equipment, and related equipment for library patrons and staff. Children and adults use library computers to do personal and business research, complete homework assignments, apply for jobs, find recreational reading, communicate with government agencies, manage their library accounts, and participate in the social web. Public computers also provide office automation software, such as word processing, to accomplish personal, business, or school work. The library has computers and software in training rooms, teen after-school homework lounges, and for checkout and in-house use with the library's public wireless network. Many public computer users have no access to a computer or the Internet at home, so the library is their only window to the world of 21st century technology, communication, and information.

IT services also maintains equipment and software for library staff, supporting general office computing and library systems such as the library catalog, patron database, circulation system, materials acquisition system, website, provision of electronic resources, and other internal operations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of public computers	661	689	687	760
Outcome	Percent of time public computers are in use	85.0%	86.0%	85.0%	85.0%

Performance Measure - Description

Output: Increase in number of public computers is based on opening of Kenton and Troutdale Libraries in FY 2010, plus computers added through a Gates Foundation grant to be completed by July 2010.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$0	\$31,581
Contracts	\$0	\$0	\$0	\$200,000
Materials & Supplies	\$0	\$691,237	\$0	\$574,109
Internal Services	\$0	\$4,235,773	\$0	\$4,422,330
Total GF/non-GF:	\$0	\$4,927,010	\$0	\$5,228,020
Program Total:	\$4,927,010		\$5,228,020	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

This program offer also has a \$200,000 grant from the Mt. Hood Cable Regulatory Commission (MHCRC).

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80016, IT Services

The MHCRC grant will enable the library to add an additional 180 computers for checkout and use by the public at all libraries by September 2012; about 60 computers will be installed in FY 2011.

Lead Agency: Library

Program Contact: Mike Harrington

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Materials Movement ensures that library books and materials move quickly and accurately among all 21 library locations. Library Facilities coordinates the maintenance of the buildings and grounds in a safe, secure, and cost-effective manner.

Program Description

Materials Movement operates the centralized sort center and delivery operations that move library materials to and among library locations, enabling residents to have quick access throughout Multnomah County. This program operates a seven-day-per-week delivery system that provides delivery to 42 service points each weekday, delivering and receiving all library books and materials, interoffice mail, U.S. mail, library supplies, and bank deposits.

Library Facilities provides central coordination and direction of repair and maintenance activities among County Facilities staff, telecommunications, contractors, and vendors for 21 library locations. This program serves all library staff and the public as expert resources on ADA building access, ergonomics, workflow management, security policy, and safety management.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Crates of books, mail, and supplies moved annually	196,994	209,000	219,000	254,000
Outcome	Staff satisfaction with delivery system	97.0%	95.0%	96.0%	95.0%

Performance Measure - Description

Output: In FY 2011 Materials Movement expects to sort and deliver about 254,000 crates. A crate is the library's unit of measurement for transporting library materials, mail, supplies, and other items. This is a 16% projected increase from the FY 2010 estimate and reflects the opening of the Kenton and Troutdale Libraries.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to continue Library Services" November 2006 General Election - The levy language reads: "Continue programs for school-age children, story hours for babies and toddlers, summer reading, literacy services for children in childcare, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved areas of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$864,408	\$0	\$911,118
Contracts	\$0	\$2,100	\$0	\$2,100
Materials & Supplies	\$0	\$18,100	\$0	\$18,100
Internal Services	\$0	\$508,692	\$0	\$656,773
Total GF/non-GF:	\$0	\$1,393,300	\$0	\$1,588,091
Program Total:	\$1,393,300		\$1,588,091	
Program FTE	0.00	12.25	0.00	12.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80017, Facilities & Material Movement

Net increase of .50 FTE driver position due to two new branches opening in FY 2010; includes the reallocation of 0.25 FTE library page position from Central Library during FY 2010.

Lead Agency: Library

Program Contact: Cindy Gibbon

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Customer Support & Account Management facilitates the public's use of library collections and services and supports staff delivering library services directly to the public through policy development, coordination of IT support, workload measurement, process improvement, development and training for circulation procedures, stewardship of library collections, and management of special projects.

Program Description

This program develops library policies and procedures that ensure equitable and safe access to library services; works with IT management to ensure adequate IT support for library services; trains and coaches staff and monitors uniform implementation of policies and procedures systemwide; handles escalated customer service issues; oversees the collection of overdue library materials; monitors ever-growing materials handling workloads, streamlines processes, and recommends staffing adjustments to improve productivity and minimize staff injuries; protects patron privacy; ensures the library's compliance with applicable federal, state, and local law; and manages special projects. The program ensures that Multnomah County Library users have equitable access to library services, that the public's investment in the library's collection is protected, that processes are efficient and staffing adequate to meet the public's demand for library resources at best value for the taxpayer's dollar, and that materials move efficiently among neighborhood libraries. Policies and procedures are designed to balance the public values of access and stewardship.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Total new cards/welcome notices issued annually	74,677	83,000	75,000	76,000
Outcome	Average \$ value of customer accounts sent to collection agency (rounded)	123	140	125	125
Efficiency	Cost per item checked out or renewed (requires decimal - see below)	0	0	0	0
Output	% of first time circulations done by self checkout	18.9%	30.0%	25.0%	40.0%

Performance Measure - Description

Output: Total of welcome/address verification postcards issued to new library registrants (adult and juvenile) to verify addresses and to inform parents of the library's Internet access policy for children and teens.

Outcome: Average \$ value of customer accounts sent to collection agency annually. (Total dollar value of accounts/total number of accounts). Should stabilize or trend downward in response to changes in library circulation policy.

Efficiency: Cost per item checked out (total annual expenditures/total circulation): FY 09 actual = \$2.57; FY 10 purchased = \$2.50; FY 10 estimate = \$2.62; FY 11 Offer = \$2.64. Among comparable urban libraries, MCL has one of the lowest costs per item checked out.

Output: New measure related to RFID checkout station implementation. Increased use of patron self checkout leads to fewer repetitive stress injuries and worker's compensation claims related to materials handling. (This measure was included in last year's Program Offer #80021.)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$416,374	\$0	\$549,616
Contracts	\$0	\$251,400	\$0	\$180,560
Materials & Supplies	\$0	\$110,028	\$0	\$395,500
Internal Services	\$0	\$591,229	\$0	\$277,916
Capital Outlay	\$0	\$1,136,190	\$0	\$0
Total GF/non-GF:	\$0	\$2,505,221	\$0	\$1,403,592
Program Total:	\$2,505,221		\$1,403,592	
Program FTE	0.00	4.00	0.00	5.00
Program Revenues				
Other / Miscellaneous	\$0	\$1,858,000	\$0	\$0
Total Revenue:	\$0	\$1,858,000	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80015, Customer Access & Account Management

Net increase of 1.0 FTE.

This program is managing the library's conversion to RFID technology across the system. During FY 2010, Central Library and six neighborhood libraries had their collections tagged, and new security gates, checkout stations, and circulation equipment installed; the remaining 12 libraries will be converted in FY 2011.

Division Overview

The Reference, Adult Services and Programming (RASP) Division is responsible for the development, coordination, support, and review of reference, public programming, and adult services for the library to ensure consistent quality.

RASP provides leadership, training, support, information and resources to MCL's librarians and library assistants so they can quickly and accurately connect the residents of Multnomah County with the information they need. Reference staff are available to assist residents in person, by phone, by email, or online in partnership with L-net, Oregon's state-wide online reference service.

The Adult Outreach section of RASP provides library services and programs to Multnomah County residents underserved by traditional library means, including older adults, new immigrants, people with disabilities, adult learners, institutionalized people, and homeless people.

Lastly, the Family and Adult Programming section of RASP plans, coordinates, supports, and executes a wide variety of events and public programs at libraries and other community gathering places, all designed to enrich and transform the lives of children, families, and adults.

Reference staff will answer 791,000 questions from patrons during FY 2010. In order to assist residents during the economic crisis, Family and Adult Programming offered 36 financial literacy programs, and 99% of the attendees rated these programs as "good" or "excellent." Adult Outreach facilitated 250 English conversation sessions for non-native speakers - a 147% increase from FY 2009.

Family & Adult Programming

- 80005 Family & Adult Programming

Adult Outreach

- 80006 Adult Outreach

Reference Services Coordination

- 80020 Reference Services

Significant Changes

The following describes the significant budget changes that impacted the division.

During FY 2010, the library reorganized the way it supervised its on-call reference staff. In order to provide adequate supervision and to ensure that the on-call staff have adequate knowledge to provide services to the public when they are filling in for regular staff, the library changed a 30-hour Program Development Specialist Sr. position to a Program Supervisor position. In addition, this Program Supervisor assumed the supervision of a library assistant that provides system-wide reference training for library staff. This change resulted in the on-call reference staff getting far more supervision and coaching which results in better service to our patrons.

The Library Foundation secured a \$100,000 FINRA/ALA Smart investing @ your library grant on behalf of the library to strengthen financial literacy for two specific target groups: at-risk parents and seniors. The library is one of 19 national recipients of this grant. The grant will educate at-risk parents and seniors about money management, online banking, investment, financial fraud, and more. The grant will pay for a one-year, part-time program coordinator who will be responsible for collection development including gathering and creating online resources and designing staff and patron training. The coordinator will also work with various library programs and units (specifically Early Childhood Services and Library Outreach Services) to conduct outreach activities using existing partnerships as well as developing new partnerships as needed. The grant will also pay for all library materials, printing, professional services, and supplies related to the project.

Measuring Success

To assist patrons during the economic crisis, the library offered 36 financial literacy programs along with job computer labs that allowed residents extended computer time to search for jobs and write and submit resumes and applications. The highest measure of success with these endeavors occurs when residents return to the library and tell staff that they've found jobs.

The library looks for ways to successfully engage senior patrons. One proven way is through book discussion groups. The library sponsored about 250 senior book discussion groups in retirement homes last year. These discussions offer a communal, intellectual experience for people who might otherwise feel isolated in their daily lives.

Although the number of reference questions that library staff answer has leveled off at around 800,000 questions a year, the questions are getting more complex, since patrons frequently have searched for the answer via Google before turning to the library. This makes a well-trained reference staff a necessity, and last year RASP offered reference forums attended by over 250 staff. For additional information, please see the program offers for Reference Services Coordination, Adult Outreach, and Family and Adult Programming.

Library

Reference, Adult Services & Programming

fy2011 adopted budget

Division by Program

The following table shows the programs that make up the division for FY 2011.

Prog. #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
80005	Family & Adult Programming	\$0	\$698,443	\$698,443	3.34
80006	Adult Outreach	0	717,251	717,251	8.00
80020	Reference Services	0	576,154	576,154	4.00
Total		\$0	\$1,991,848	\$1,991,848	15.34

Library

Reference, Adult Services & Programming

fy2011 **adopted** budget

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Lead Agency: Library

Program Contact: Terrilyn Chun

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Family and Adult Programming plans, coordinates, supports, and executes a wide variety of events and public programs at libraries and other community gathering places, all designed to enrich and transform the lives of children, families, and adults. Programs encourage civic engagement, provide resources in tough economic times, support early literacy and success in school, and provide resources for immigrants to more successfully participate in life in the United States. Examples include book discussions, computer classes, financial literacy labs, and citizenship classes. Programs also fulfill the entertainment and recreational needs of the community and include music, storytelling, and craft programs.

Program Description

This program provides opportunities for neighbors to read, learn, interact, and connect with each other. Reading and discussion programs such as Pageturners book groups and the annual Everybody Reads facilitate civic engagement with meaningful discussions of current topics, building a sense of community and mutual understanding. Programs also assist people during tough times and in literacy education and lifelong learning, especially for those unable to afford other opportunities. Examples include English language practice sessions for non-native speakers, information and "how-to" classes on topics such as helping aging parents downsize, accessing health care resources, and financial planning. Programs like concerts, opera previews, and symphony storytimes also support local culture and recreation. After-school activities include art classes and Teen Lounges. Partnerships with other organizations help develop new and/or underserved audiences, maximize resources, and build mutually beneficial relationships with other agencies. Partners include the Dove Lewis Animal Assisted Therapy program, Portland State University, the Oregon Museum of Science and Industry, OASIS, the School and Community Reuse Action Project (SCRAP), and Multnomah County Health Department and Aging and Disability Services.

Family and Adult Programming staff provide the professional and technical expertise to make over 2,300 programs possible each year. Responsibilities include scheduling, grant writing, exhibit building, volunteer coordination, event management, website development, publicity, evaluation, fiscal oversight, and maintenance of an online event management system.

Library programs help more than 49,000 residents learn about and interact with the world around them. Library programming brings the community into the library and the library into the community, enriching the lives of residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of financial literacy programs offered	0	10	36	50
Outcome	Attendees who say library programs connect them to their community	47.0%	50.0%	51.0%	50.0%
Outcome	Attendees who say they learned something new at a library program	75.0%	80.0%	84.0%	80.0%
Quality	Attendees of library programs who rate them as "Good" or "Excellent"	99.0%	98.0%	99.0%	98.0%

Performance Measure - Description

Output: This measure reflects a new program begun in FY 2010.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$271,390	\$0	\$302,738
Contracts	\$0	\$206,000	\$0	\$244,600
Materials & Supplies	\$0	\$163,550	\$0	\$138,250
Internal Services	\$0	\$21,499	\$0	\$12,855
Total GF/non-GF:	\$0	\$662,439	\$0	\$698,443
Program Total:	\$662,439		\$698,443	
Program FTE	0.00	3.00	0.00	3.34
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

The FINRA/ALA grant described below will provide \$43,475 in revenue. An additional \$47,000 in revenue will come from the Friends of the Library for the Pageturners book group discussion program.

\$15,000 comes from The Library Foundation for program enhancements.

Significant Program Changes

Last year this program was: #80006, Family & Adult Programming

Net FTE increase of .34 due to addition of a FINRA/ALA Smart investing @ your library grant received through The Library Foundation. MCL is one of 19 national recipients of this grant, which will allow the library to provide financial literacy classes for two specific groups: at-risk parents and seniors.

Lead Agency: Library

Program Contact: Jane Salisbury

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Adult Outreach provides library services and programs to Multnomah County residents underserved by traditional library means, including older adults, new immigrants, people with disabilities, adult learners, institutionalized people, and homeless people. Adult Outreach delivers books and other materials, provides resources, conducts classes and other programs, and partners with community agencies. Adult Outreach provides programs and volunteer opportunities for active older adults.

Program Description

Adult Outreach delivers books and other library materials and services to Multnomah County residents who are homebound, or who live in assisted living facilities, retirement homes, adult care homes, shelters, transition homes, or jails (the latter in partnership with the Sheriff's Office). Adult Outreach, in partnership with other literacy organizations, also supports people whose first language is not English, or who do not know how to speak, read, or write English by providing assistance, resources, and library programs. Adult Outreach partners with Life by Design NW, reaching out to older adults with programs and resources to assist them with employment, civic engagement, and life planning. Delivering books, reading to homebound people, providing useful programs with expert speakers, leading book discussion groups for seniors, teaching citizenship classes, leading book groups in the jails, and leading English conversation practice sessions in neighborhood libraries provide meaningful opportunities for volunteers, working with outreach staff, to contribute significantly to the lives of vulnerable citizens.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Book discussion groups for seniors	248	250	250	250
Outcome	Attendees who say book discussion programs connect them to their community	90.0%	90.0%	90.0%	90.0%
Output	Facilitated English conversation sessions for non-native speakers (Talk Time)	101	250	250	250

Performance Measure - Description

Outcome: FY09 data is estimated since no survey was conducted; survey will resume FY10.

Second Output: The Talk Time program has expanded to five libraries (a full-time adult literacy coordinator was hired Sept. 2008).

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$676,906	\$0	\$664,053
Contracts	\$0	\$33,000	\$0	\$6,500
Materials & Supplies	\$0	\$17,500	\$0	\$19,896
Internal Services	\$0	\$34,649	\$0	\$26,802
Total GF/non-GF:	\$0	\$762,055	\$0	\$717,251
Program Total:	\$762,055		\$717,251	
Program FTE	0.00	8.25	0.00	8.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue.

The Sheriff's Office provides \$35,000 for services to jails from the Inmate Welfare Fund; \$36,543 for the completion of assessment and coordination of services to baby boomers is funded by the 2nd year of a Library Services & Technology Act (LSTA) grant from the State Library.

Significant Program Changes

Last year this program was: #80005, Adult Outreach

FTE reduction of .25 due to the expiration of the LSTA grant during FY 2011.

Lead Agency: Library

Program Contact: Brett Lear

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Reference Services provides leadership, training, support, information, and resources to MCL's librarians and library assistants so they can quickly and accurately connect the residents of Multnomah County with the information they need. Staff is available in person, by phone, by email, or live online via chat in partnership with L-net. Staff also connect with the residents of Multnomah County virtually through Facebook, Twitter, and library blogs.

Program Description

Reference Services is responsible for the training and support of the system-wide reference staff through classes and professional development forums. Reference Services continually reviews patrons' needs and trains staff to respond to those needs. Reference Services aligns its work with the library's priorities and the needs of county residents. For example, to help those struggling with job loss, Reference Services maintains a website that links to local agencies providing services, and provides job labs at several library locations for those seeking employment and assistance.

Staff work with other MCL sections and County agencies, such as HR, Learning Systems, Technical Services, and IT to ensure reference staff throughout the system are up to date with the latest trends in technology, have a print and electronic reference collection that helps them serve their patrons, and are trained to use that collection. Through the Reference, Adult Services, and Programming Coordinator (RASP) position, Reference Services coordinates the library's system-wide programming, adult outreach services, and adult & reference services. The RASP Coordinator is responsible for the development, coordination, support, and review of reference, public programming, and adult services to ensure consistent quality, in collaboration with the Youth Services Director and the managers of the Central Library and Neighborhood Libraries.

L-net, Oregon's statewide online reference service, connects Oregonians to librarians online with 24/7 chat and e-mail reference service. The extended network of libraries allows referral of reference questions among libraries. Librarians and other staff at 36 Oregon public, academic, school, and special libraries who provide the service are supported through ongoing training and quality assurance programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of reference questions answered	753,699	817,291	791,000	800,000
Outcome	Increase in the % of reference staff who are contributing	12.0%	24.0%	22.0%	5.0%
Output	Number of staff who attend reference forums	256	398	257	200

Performance Measure - Description

Output: The number of reference questions asked by patrons has been tapering off over the past few years. With two new libraries opening in 2010, the number of reference questions should hold steady in FY 2011.

Outcome: In FY 2010 several additional MCL staff began contributing hours toward staffing L-net. The number of staff that contribute to L-net may grow slightly with the two new libraries opening in 2010.

Output: In FY 2011 the number of reference forums will be reduced from 12 per year to six, hence the lower number of projected attendees.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in under-served neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$436,494	\$0	\$447,408
Contracts	\$0	\$86,100	\$0	\$101,800
Materials & Supplies	\$0	\$11,100	\$0	\$16,044
Internal Services	\$0	\$17,917	\$0	\$10,902
Total GF/non-GF:	\$0	\$551,611	\$0	\$576,154
Program Total:	\$551,611		\$576,154	
Program FTE	0.00	4.00	0.00	4.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (66%) and library-generated revenues such as overdue fines, interest earnings, Library Fund balance and user charges for services provided to library patrons (11%). General Fund revenue represents about 23% of the library's total revenue. This program offer will receive \$305,000 from the State Library to fund the L-net program.

Significant Program Changes

Last year this program was: #80019, Reference Services Coordination
No significant changes.

Department Overview

The Nondepartmental budget accounts for those programs and Countywide functions that do not belong to particular departments. Programs include the Board of County Commissioners and its Chair; the Auditor's Office; the County Attorney's Office; the Public Affairs Office; the Office of Emergency Management; Information Technology Services; independent County organizations and non-County agencies; and entities that account for debt service. Fund-level transactions are also budgeted here.

The Board of County Commissioners provides corporate leadership, policy direction, and strategic direction for Multnomah County. The elected Auditor and his staff promote efficient, effective, accountable government. The County Attorney's Office provides legal guidance, advice, and other services. The Public Affairs Office provides information and access to County government for the news media and the public.

The County's Office of Emergency Management coordinates countywide emergency disaster preparedness, response, and mitigation activities. The Information Technology agency operates and plans for information technologies--phones, computers, software and hardware, and systems--used throughout the County.

Several independent County agencies provide advice, oversight, analysis, and advocacy on behalf of the County and its citizens. The Commission on Children, Families, and Community works on public policy related to children, families, and economic security. The Local Public Safety Coordinating Council coordinates public safety plans, policies, operations, and strategies of local government agencies in Multnomah County. The Tax Supervising & Conservation Commission oversees budget and tax levy authority for taxing districts in the County; and the Citizen Involvement Committee involves citizens in County policy and decision-making processes.

Budget Overview

The Nondepartmental budget contains County programs, independent County agencies, corporate functions, and payments to other entities that do not belong to other County departments.

The FY 2011 budget for Nondepartmental contains the following structural changes:

- Transfer in of the Sustainability program from the Department of County Management (DCM), adding \$282,644 and 2.00 FTE.
- Transfer in of the Office of Diversity and Equity from DCM, adding \$276,526 and 2.00 FTE.
- Creation of a Government Relations Office, with 1.00 FTE and associated expenses moved from the Office of the Board Clerk.

Significant expenditure changes or program expansions include:

- \$750,000 for the first debt payment on the construction of the anticipated East County Court facility.
- Adding \$255,441 and 3.00 FTE to the Sustainability program for Community Food Policy and Recycling coordination county-wide.
- Adding \$316,559 and 2.00 FTE to the Office of Diversity and Equity to provide additional leadership, training, and workforce analysis.
- Adding \$91,955 and 1.00 FTE to the Public Affairs Office to enhance public affairs services in new media formats.

One-time-only programs for FY 2011 include:

- \$97,120 and 2.00 limited duration FTE to expand the Commission on Children, Families, and Community's Family Economic Security program to enroll more children in the Oregon Health Plan.
- \$750,000 to sponsor the annual National Association of Counties convention in Portland in 2011.
- \$140,000 for the final ITAX payment to Multnomah County schools.

Budget Trends	FY 2009	FY 2010	FY 2010	FY 2011	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Staffing FTE	248.21	243.40	248.40	263.29	14.89
Personal Services	\$27,349,316	\$30,128,491	\$30,743,358	\$33,942,794	\$3,199,436
Contractual Services	26,637,014	29,964,137	30,575,650	39,167,154	8,591,504
Materials & Supplies	16,060,274	19,242,294	19,634,994	21,871,710	2,236,716
Capital Outlay	<u>932,002</u>	<u>14,667,648</u>	<u>14,966,988</u>	<u>3,355,673</u>	<u>(11,611,315)</u>
Total Costs	\$70,978,606	\$94,002,570	\$95,920,990	\$98,337,331	\$2,416,341

Successes and Challenges

A selection of FY 2010 successes from Nondepartmental agencies includes:

- CCFC has leveraged over \$20 million in new resources for Multnomah County's children and families.
- The Public Affairs Office has increased its use of web and social media, reaching citizens who increasingly rely on these media for communications and information.
- LPSCC directs the work of several subcommittees and smaller workgroups that focus on key issues within the public safety system, such as youth violence prevention, law enforcement agency alignment, pre-trial supervision, coordination between the public safety and mental health systems, and implementation of the County's 2008 Public Safety Plan.

Challenges:

- The County Attorney's Office is seeing more cases actually going to trial and appeal courts. Increasingly, grievances are going to arbitration; and SB 400 has increased the number of requests to bargain.
- The Information Technology Division will continue work on two significant County-wide projects to modernize the County's information technology infrastructure: moving the data center and improving disaster recovery functions; and upgrading and combining the County's voice and data networks.

Nondepartmental

fy2011 adopted budget

Budget by Program

The following table shows the programs that make up Nondepartmental FY 2011 (Information Technology programs will follow).

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
I0000	Chair's Office	\$1,495,147	\$0	\$1,495,147	9.50
I0001	BCC District 1	477,337	0	477,337	4.00
I0002	BCC District 2	477,337	0	477,337	3.50
I0003	BCC District 3	477,337	0	477,337	3.80
I0004	BCC District 4	477,337	0	477,337	4.00
I0005	Auditor's Office	1,292,500	0	1,292,500	8.13
I0006	Tax Supervising & Conservation Commission	278,207	0	278,207	2.40
I0007	CCFC Administration	0	423,695	423,695	3.02
I0008	Community Engagement & Plan Implementation	0	446,080	446,080	4.36
I0009	Contracts for Services: Birth to 18	0	580,574	580,574	0.00
I0010A	211 Info	48,720	0	48,720	0.00
I0011A	Family Economic Security	68,251	0	68,251	0.13
I0011B	Comprehensive Family Economic Security	97,120	0	97,120	2.00
I0013A	Public Affairs Office	626,331	0	626,331	5.50
I0013B	Public Affairs Office-Enhanced Services	91,955	0	91,955	1.00
I0014	County Attorney's Office	0	3,680,576	3,680,576	22.80
I0015	Local Public Safety Coordinating Council	644,795	600,171	1,244,966	2.00
I0016	Citizen Involvement Committee	205,230	0	205,230	2.00
I0017	Office of the Board	981,903	0	981,903	3.00
I0018	General Fund Facilities Charges	4,370,910	0	4,370,910	0.00

Nondepartmental

fy2011 adopted budget

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
10019	Multnomah County Schools	140,000	0	140,000	0.00
10020	County School Fund	0	191,500	191,500	0.00
10021	Pass-Thru Payments to East County Cities	4,526,024	0	4,526,024	0.00
10022	Convention Center Fund	0	19,014,000	19,014,000	0.00
10023	Capital Debt Retirement Fund	0	30,794,550	30,794,550	0.00
10024	GO Bond Sinking Fund	0	15,795,357	15,795,357	0.00
10025	PERS Pension Bond Fund	0	60,840,000	60,840,000	0.00
10026	Revenue Bonds	0	1,692,500	1,692,500	0.00
10027	Tax Revenue Anticipation Notes	375,000	0	375,000	0.00
10028	Emergency Management	611,292	1,157,117	1,768,409	5.00
10029	Emergency Management UASI Regional	0	431,420	431,420	2.00
10030	Government Relations Office	418,538	0	418,538	2.00
10031B	NACo Conference Fundraising	750,000	0	750,000	0.00
10032	Regional Arts & Culture Council	161,060	0	161,060	0.00
10037A	Office of Equity & Diversity	276,526	0	276,526	2.00
10037B	Office of Equity & Diversity - Enhanced	316,559	0	316,559	2.00
10038A	Office of Sustainability	227,993	26,750	254,743	1.80
10038B	Office of Sustainability Program Restorations	27,901	0	27,901	0.20
10038C	Multnomah County Food Policy Coordination	166,564	0	166,564	2.00
10038D	Sustainability - Recycling Program	88,877	0	88,877	1.00
Total		\$20,196,751	\$135,674,290	\$155,871,041	99.14

The above includes cash transfers, contingencies and unappropriated budgets which is why the total is different than the Budget Trends table on page 2.

Other Program Offers and Information

The following program offers account for General Fund revenues, the beginning balance in the Behavioral Health Care Fund, and other fund level transactions. General Fund expenditures are budgeted in departments.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
95000	Fund Level Transactions	\$56,981,325	\$45,284,493	\$102,265,818	0.00
95001	General Fund Revenues	353,331,253	0	353,331,253	0.00
25101	Mental Health Beginning working Capital	0	14,972,699	14,972,699	0.00

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
I0000	Chair's Office	1.00	(124,613)	-
I0001	BCC District 1	-	33,337	-
I0002	BCC District 2	-	34,837	-
I0003	BCC District 3	-	34,837	-
I0004	BCC District 4	-	34,837	-
I0009	CCFC Contracts for Services: Birth to 18	-	-	(347,721)
I0011B	Comprehensive Family Economic Security	2.00	97,120	-
I0013B	Public Affairs Office-Enhanced Services	1.00	91,955	-
I0015	Local Public Safety Coordinating Council	(0.80)	112,450	121,352
I0016	Citizen Involvement Committee	-	16,525	-
I0017	Office of the Board	(0.80)	68,222	-
I0018	General Fund Facilities Charges	-	826,688	-
I0019	Multnomah County Schools	-	(585,000)	-
I0020	County School Fund	-	-	(13,500)
I0022	Convention Center Fund	-	-	(1,666,000)
I0023	Capital Debt Retirement Fund	-	-	(4,598,352)
I0024	GO Bond Sinking Fund	-	-	(940,647)
I0025	PERS Pension Bond Fund	-	-	12,476,000
I0026	Revenue Bonds	-	-	(492,240)
I0027	Tax Revenue Anticipation Notes	-	-	(575,000)
I0028	Emergency Management	-	(57,345)	(378,917)
I0029	Emergency Management UASI Regional	-	-	(66,580)
I0030	Government Relations Office	2.00	418,538	-
I0031B	NACo Conference Fundraising	-	750,000	-
I0038C	Multnomah County Food Policy Coordination	2.00	166,564	-
I0038D	Sustainability - Recycling Program	1.00	88,877	-

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Lead Agency: Chair
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jeff Cogen

Executive Summary

The Chair creates the vision and policy direction of Multnomah County and implements this vision as mandated by the Home Rule Charter. The Chair develops the Executive Budget; appoints and supervises department directors; has authority over litigation, contracts, and financial instruments; and manages the Board agenda. The Chair is the Chief Executive Officer and Chief Personnel Officer for the County.

In FY2011, the Chair's Office will provide leadership for the Board of County Commissioners still grappling with a recession and a financial structural deficit. The Chair's Office oversees all Department Directors, Information Technology, Emergency Management, Office of Diversity and Equity, Public Affairs Office, and the Office of Sustainability.

The Chair's priorities include protecting the health and safety of the community, especially the most vulnerable, supporting a community where everyone has an opportunity to thrive, and investing in better ways of doing business. Achieving these priorities is driven by the values of sustainability, prevention, innovation, creativity, diversity and equity and partnerships.

Program Description

The Chair directs a \$1 billion budget, six departments, hundreds of programs and over 4,400 FTE. Chair Cogen and his staff are dedicated to improving the health and welfare of Multnomah County residents by spearheading creative, cost-effective and practical avenues to community improvement.

Chair Cogen will continue with his commitment to championing programs and efforts that reflect our community's values and promote the common good. As a Commissioner, he fought for stable funding for School Based Health Clinics; used surplus county land to grow 6 tons of fresh produce for the Oregon Food Bank; delivered a long-awaited library in North Portland; and implemented a cell phone recycling program that keeps toxic chemicals out of landfills. Chair Cogen was responsible for solar energy installations to County buildings, a county-wide nutritional menu-labeling policy and the successful effort to close a significant budget deficit by raising the County's Motor Vehicle Rental Tax.

In FY2011, the Chair's Office focuses on opening up County government and making it more accessible to the community. They will link with regional partners on solutions for the Sellwood Bridge, the East County Courthouse, and the Crisis Assessment and Treatment Center. A federal chronic disease prevention grant will fund community organizations to run programs that increase their community's physical activity, improve nutrition and decrease overweight/obesity rates. We will use technology to better connect the community to County services and to improve our processes. Implementing the Climate Action Plan is priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Performance evaluations & work plans	100.0%	100.0%	100.0%	100.0%
Outcome	Proposal and approval of FY11 budget	0	0	0	1
Output	Respond within 24 hours to constituent emails, calls and concerns.	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

Annual performance planning and reviews establish work plans for the upcoming year, evaluates performance, provides feedback, and documents outcomes and results. They also develop and support plans for improving in competency areas.

The annual budget achieves the integration of Board policy with service demands, operational needs and financial constraints.

By responding to constituent concerns promptly and thoroughly, Chair Cogen will continue to build trust and demonstrate that he is accountable to the public.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$1,100,321	\$0	\$1,183,044	\$0
Contracts	\$190,000	\$0	\$30,173	\$0
Materials & Supplies	\$78,945	\$0	\$55,720	\$0
Internal Services	\$250,494	\$0	\$226,210	\$0
Total GF/non-GF:	\$1,619,760	\$0	\$1,495,147	\$0
Program Total:	\$1,619,760		\$1,495,147	
Program FTE	8.50	0.00	9.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund-supported program.

Significant Program Changes

Last year this program was: #10000A, Chair's Office

The Senior Policy Advisor will be replaced by an Education/Prevention policy advisor to assist in implementation of the Chair's initiatives in these priority areas.

Lead Agency: District 1

Program Contact: Deborah Kafoury

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Commissioner Deborah Kafoury is one of five elected officials composing the governing body of Multnomah County. Commissioner Kafoury represents the citizens of District One.

Program Description

District One encompasses all areas of Multnomah County west of the Willamette River, Sauvie Island, and the inner east side of Multnomah County. Commissioner Kafoury is the main point of contact for citizens in District One who have questions or concerns about county services or policies. Commissioner Kafoury fulfills the governance roles outlined in the County Charter. She is an advocate for concerns to the community and her district including affordable housing, homelessness prevention, the health and well-being of Multnomah County's children and families, land use and transportation needs, and ensuring a stable and economically secure Multnomah County that is able to meet the needs of the most vulnerable citizens. In addition, she is the official liaison to the Multnomah County Commission on Children, Families and Communities and serves as the Alternate for the Joint Policy Advisory Committee on Transportation.

In the last year, Commissioner Kafoury secured the option from the Legislature to pass a local vehicle registration fee to fund replacement of the Sellwood Bridge; partnered with Willamette Light Brigade to allow the public to light the bridges; Co-Chaired the Complete Count Committee to increase participation in the 2010 Census and raised \$150,000 in private dollars for the effort; secured contingency funding to rapidly house 34 homeless families in 30 days; and advanced a bill in the 2010 special legislative session to provide tax relief to very low-income homeowners.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Maintain an interactive website updated once/week and send monthly e-newsletter.	0	0	0	52
Outcome	Advocate for Federal Funding for the Sellwood Bridge.	0	0	0	40,000,000
Outcome	Hold one meeting/month with City to improve housing/homelessness coordination.	0	0	0	12
Outcome		0	0	0	0

Performance Measure - Description

Maintain an interactive website and e-newsletter. The District 1 website, which has information on the business of the county and encourages constituent contact, is only effective if it is dynamic and people are drawn to it. Weekly updates and monthly outreach will facilitate contact.

Commissioner Kafoury will identify and advocate for additional revenue in the Legislature, Congress, and with voters to address the ongoing structural deficit of the county. She is currently advocating for \$40,000,000 in Federal funding for the Sellwood Bridge.

The City and County jointly adopted the Ten Year Plan to End Homelessness which sets goals and priorities in serving individuals and families facing homelessness. Commissioner Kafoury and her staff will meet with the City on a monthly basis over the next year to improve coordination on current housing and homeless programs. In addition, Commissioner Kafoury will work with City Leadership and community partners to do a five-year review the goals, assumptions, and priorities of the Ten Year Plan to End Homelessness.

Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chater III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$372,395	\$0	\$396,779	\$0
Contracts	\$4,000	\$0	\$4,000	\$0
Materials & Supplies	\$12,078	\$0	\$10,754	\$0
Internal Services	\$55,527	\$0	\$65,804	\$0
Total GF/non-GF:	\$444,000	\$0	\$477,337	\$0
Program Total:	\$444,000		\$477,337	
Program FTE	3.80	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund Program

Significant Program Changes

Last year this program was: #10001, District 1

Lead Agency: District 2

Program Contact: Barbara Willer

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Commissioner Barbara Willer is one of five elected members that comprise the Multnomah County Board of Commissioners. Commissioner Willer represents the residents of District 2 which includes North and Northeast Portland. Working with her colleagues on the Board of Commissioners, she is responsible for determining County priorities, setting policy, and allocating resources to build a balanced budget.

Program Description

Commissioner Willer and her staff are dedicated to improving the health, security and quality of life of Multnomah County residents. She is committed to providing strong leadership for District 2, engaging community members in dialogue about their concerns, and operating in a straightforward and clear style.

Commissioner Willer is an advocate for the concerns of those living in District 2 and in Multnomah County. She works to increase the economic security of families and those not currently enjoying the benefits of our community's ongoing recovery from the economic recession. She takes action to prioritize those County services that show concrete, positive outcomes for County residents to meet their basic needs, strengthen the stability of their families, ensure their safety, and improve their long-term health and well-being. Commissioner Willer addresses threats to environmental health and sustainability and their impact on families and communities.

As our community continues to struggle with economic distress and unemployment, Commissioner Willer and her staff will continue improving Multnomah County by delivering bold, innovative solutions that preserve vital services that our most vulnerable populations rely on for survival.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Respond within 24 hours to constituent emails, calls and concerns	98	100	100	95
Outcome	Accountability to constituents	0	0	0	0
Output	Number of Meetings with the Public, Other Jurisdictions & Community Partners	1,140	1,248	1,200	1,000
Outcome	Building trust and fostering open lines of communication with the community	0	0	0	0

Performance Measure - Description

By responding to constituent concerns promptly and thoroughly, Commissioner Willer will continue to build trust and demonstrate that she is accountable to her constituents. By counting the number of community meetings & events with individual members of the public, other jurisdictions, or community partners that Commissioner Willer or her staff have attended, we will track performance in building solid working relationships with diverse groups.

Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$367,668	\$0	\$386,595	\$0
Contracts	\$11,521	\$0	\$14,938	\$0
Materials & Supplies	\$7,394	\$0	\$8,201	\$0
Internal Services	\$55,917	\$0	\$67,603	\$0
Total GF/non-GF:	\$442,500	\$0	\$477,337	\$0
Program Total:	\$442,500		\$477,337	
Program FTE	4.00	0.00	3.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10002, District 2

Commissioner Willer is serving a term of approximately 9 months, beginning when former District 2 Commissioner Jeff Cogen became Multnomah County chair on April 1, 2010 and ending when a newly elected Commissioner takes office on January 1, 2011.

Lead Agency: District 3

Program Contact: Judy Shiprack

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Commissioner Judy Shiprack is one of five elected officials composing the governing body of Multnomah County. Commissioner Shiprack represents District 3, the central portion of Multnomah County and will focus on policy priorities impacting her constituency.

As a member of the Multnomah County Board of Commissioners, Commissioner Shiprack is responsible for setting the policy priorities of Multnomah County with her colleagues on the Board. The Commissioner also has the shared responsibility of allocating available resources through a budgeting process. The Board is required by law to adopt a balanced budget.

Program Description

As poverty and the need for county services grows and moves to mid and east Multnomah County, Commissioner Shiprack will continue to implement comprehensive and evidence-based policies and practices. She will ensure Multnomah County is positioned to address needs related to the area's changing demographics in a smart and efficient way.

After an extensive community involvement process last year, Commissioner Shiprack brought forward policy and a food action plan to combat hunger and improve access. This multi-jurisdictional, public and private regional partnership will ensure a healthy regional food system. In a time of budget cut-backs, she worked with community partners to bring more services and programs to seniors. Elder abuse prevention, including financial and physical abuse, is a 2011 priority. Diversion of mentally ill persons from jail and into treatment and supported housing will also be a focus this year. Transportation, open spaces and land use will continue to be priorities as the District 3 office continues participation in community and regional planning efforts. Commissioner Shiprack is dedicated to childhood development. She believes partnership programs with the community such as the SUN schools, the Right Brain Initiative and others are vital to ensuring healthier children and families.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Food Summit and Multnomah Food Initiative	0.0%	90.0%	95.0%	100.0%
Outcome	Creation of comprehensive regional food policy	0	0	0	1
Output	Community meetings around issues facing community	0	107	24	125
Quality	Effective policy priorities to address community needs	0	1	1	1

Performance Measure - Description

The Multnomah Food Initiative and creation of a regional food policy indicates Commissioner Shiprack's collaborative work with multi-jurisdictional, public, non-profit and private organizations to solve the basic necessity of food and food access in our region.

Community meetings and the policies resulting from the needs of the community indicates Commissioner Shiprack's dedication to her constituency by working on issues important to her community. She continues to provide every opportunity for feedback from the public.

Legal/Contractual Obligation

County Commissioner roles and districts are described in the Multnomah County Home Rule Charter, Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$366,693	\$0	\$406,432	\$0
Contracts	\$2,184	\$0	\$0	\$0
Materials & Supplies	\$22,044	\$0	\$10,105	\$0
Internal Services	\$51,579	\$0	\$60,800	\$0
Total GF/non-GF:	\$442,500	\$0	\$477,337	\$0
Program Total:	\$442,500		\$477,337	
Program FTE	3.80	0.00	3.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Commissioner Shiprack's office is funded by the Multnomah County General Fund.

Significant Program Changes

Last year this program was: #10003, District 3

Lead Agency: District 4

Program Contact: Diane McKeel

Program Offer Type: Existing Operating

Related Programs: 10004

Program Characteristics:

Executive Summary

Commissioner Diane McKeel is one of five elected officials composing the governing body for Multnomah County. Commissioner McKeel represents District 4, the eastern area of Multnomah County.

Commissioner McKeel and her staff are committed to the ongoing engagement of the community, operating in an open and transparent manner, and responding to the needs of constituents in a timely fashion.

Program Description

As poverty and the need for county services continue to move east, Commissioner McKeel will continue to provide strong leadership and advocate for services to follow the shifting demographics.

As a member of the Board of County Commissioners, Commissioner McKeel is responsible for introducing legislation, setting policy and providing strong leadership for the residents of District 4. The Board serves as the County Budget Committee and the Commissioner has the shared responsibility of allocating the County's resources through the budget process. The Board is required by law to adopt a balanced budget.

Commissioner McKeel will continue her successful work around combating domestic human trafficking, increasing veteran services, decreasing domestic violence, economic development and representing the county at the State and Federal level.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Human Trafficking Summit	0	0	1	1
Outcome	Comprehensive plan to combat human trafficking	0	0	0	1
Output	Respond to constituent calls, letters, emails, and concerns.	0.0%	0.0%	95.0%	95.0%
Quality	Effective policy priorities and advocacy to address community needs	0	1	1	1

Performance Measure - Description

Commissioner McKeel has taken on a leading role in combating human trafficking in Multnomah County and Oregon. The Human Trafficking Summit is a collaboration amongst various partners to create a comprehensive plan and approach to dealing with the issue on a State, Regional and Federal level.

Commissioner McKeel is dedicated to providing strong leadership and being accountable to the constituents of her district. She demonstrates this and will continue to do so by engaging the community and responding to concerns in a thoughtful and timely manner.

Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$372,203	\$0	\$401,815	\$0
Contracts	\$5,539	\$0	\$0	\$0
Materials & Supplies	\$14,725	\$0	\$11,874	\$0
Internal Services	\$50,033	\$0	\$63,648	\$0
Total GF/non-GF:	\$442,500	\$0	\$477,337	\$0
Program Total:	\$442,500		\$477,337	
Program FTE	4.00	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Commissioner McKeel's budget is funded by the County General Fund.

Significant Program Changes

Last year this program was: #10004, District 4

Lead Agency: Auditor
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Steve March

Executive Summary

The Auditor's Office promotes efficient, effective, equitable, and accountable government. Authorized by the County Charter, the elected Auditor conducts independent, objective performance audits and special studies of the county. Our audits examine program performance, service outcomes, management processes, and general operations. Our work provides the public and county officials with a means of assessing the quality, effectiveness, and value of county services and identifies opportunities for improvement.

Program Description

Audit reports and special studies are the primary product of the the Auditor's Office and provide internal and external accountability. Audits supply reviews and analyses with recommendations for improvement to county management and leaders, inform the public about how tax dollars are spent, and ensure that county operations are independently reviewed and held accountable. The Auditor also manages the contract with the external audit firm that audits county financial statements.

Audits and reports released in FY10 through March 1 include: Multnomah County District Attorney Data, Technology, and Communication; Accounts Receivable & Cash Handling; Central Stores External Sales; and the Good Government Hotline. Additional audits expected to be completed this FY include: Emergency Management; Accounts Payable; County Vendors & Multnomah County Business Income Tax; and, Land Use.

Our biennial Financial Condition Report, which examines ten years of financial trends, will be released in FY11. Other audits planned for FY11 include the Domestic Violence system; Information Technology follow-up of external audit recommendations; and Pre-Adjudication Criminal Justice system.

Per the County Charter, the Auditor appointed and convened a Salary Commission. This Commission sets the salaries for the Chair and the County Commissioners, and per resolution, recommends the salary for the Sherriff and the county supplement for the District Attorney.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of reports issued	9	8	8	8
Outcome	Recommendation implementation rate -within 5 years after audit release	86.9%	90.0%	88.0%	89.0%
Quality	Auditees reporting that the audit will improve their organization	88.0%	90.0%	90.0%	90.0%

Performance Measure - Description

(1) Reports counted in year completed. Reduced staffing levels for FY10 & FY11 have reduced number of reports issued.
 (2) Recommendation implementation rate is 5 year tracking of audit recommendations and includes self-reporting by departments except where follow-up audits provide the data. (3) "Auditees reporting..." was a new measure last FY showing post audit survey results.

Legal/Contractual Obligation

County Charter section 8.10 states, "The auditor shall conduct performance audits of all county operations and financial affairs and make reports thereof to the board of county commissioners according to generally accepted government auditing standards. The auditor may also conduct studies intended to improve the performance of county efforts."

Government auditing standards outline minimum requirements for planning, conducting, and reporting of audit work. Auditors are required to complete at least 80 hours of relevant training every 2 years, with no less than 20 hours in any given year. The Office is required to have an outside peer review every 3 years to ensure compliance with standards.

By Charter, the Auditor appoints a Salary Commission every 2 years to set the salaries for the Board of County Commissioners. County Code designates the Auditor as a non-voting member of the Audit Committee for the external audit firm and the Auditor's Office provides technical and clerical support to the Committee. The Auditor's Office also administers the external audit contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$926,554	\$0	\$991,072	\$0
Contracts	\$200,000	\$0	\$150,000	\$0
Materials & Supplies	\$15,370	\$0	\$8,265	\$0
Internal Services	\$122,944	\$0	\$143,163	\$0
Total GF/non-GF:	\$1,264,868	\$0	\$1,292,500	\$0
Program Total:	\$1,264,868		\$1,292,500	
Program FTE	8.05	0.00	8.13	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Auditor's Office is a General Fund program.

Significant Program Changes

Last year this program was: #10005A, Auditor's Office

Since October 2007 the County Auditor's Office has offered a confidential, anonymous system for employees and the public to report fraud, misuse of county resources, and other abuses through a contract with an outside vendor. Starting in FY11, the Auditor's Office will redesign that program and conduct it in-house at significant savings. It will still be accessible through the Auditor's Office website.

Lead Agency: Tax Supervising &

Program Contact: Tom Linhares

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Tax Supervising and Conservation Commission (TSCC) reviews the budget and tax levying authority of all taxing districts that have more real market value in Multnomah County than in any other county. Starting in FY 11, districts with a population under 200,000 have the ability to opt out of the Commission's jurisdiction. By the January 1, 2010 deadline, nine districts had chosen that option. Perhaps the most important duties of the Commission are to: 1) act as a technical resource to budget staffs for both large and small taxing districts, and 2) publish a comprehensive annual report.

Program Description

There are five commissioners, appointed by the Governor to four year terms. Administrative employees, currently 2.4 FTE are appointed by the Commission.

The Commission serves citizens by providing an extensive review of the budgets of the 30 local governments under its jurisdiction. The reviews are both procedural and substantive in nature. Procedural checks establish compliance with local budget law: ensuring that public notice requirements have been met, verifying that the tax levies were approved by the budget committee, and validating that financial information provides adequate detail. A substantive review of program content, the reasonableness of estimates and coordination of financial planning among various units of government is also performed. These types of review and the certification process distinguish TSCC from other regulatory bodies which do not receive copies of the budget document. TSCC's review also differs from the comprehensive audit in that our review is conducted prior to the adoption of the budget and can therefore prevent errors from occurring.

The commission conducts hearings on the largest taxing district's budget (population exceeding 200,000) and must certify any objections and/or recommendations for all districts prior to the district adopting its budget each year. The Commission also holds public hearings throughout the year on new local option levy or general obligation bond measure placed before the voters.

The Commission is required by law to publish an annual report of local governments' budgets, indebtedness, property taxes and other financial information. The report is often cited by citizen activists, news media and government officials as the most comprehensive source of budget and property tax information available in the entire state.

TSCC ensures that violations of local budget law are minimized, especially if the error results in a property tax levy that exceeds authority. TSCC works closely with the county assessor's office as a double check that property tax levies are entered and calculated accurately. TSCC's efforts seek to make the financial affairs of local governments at all levels more accountable to the citizens we serve.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Provide training & technical assistance for districts' budget staff	17	15	16	18
Outcome	Reduce the number of objections & recommendations in TSCC certification letters	22	8	24	10
Output	Conduct public hearings on approved budgets & property tax measures	31	20	12	14

Performance Measure - Description

By reducing the number of errors that are made taxing districts gain credibility with the citizens that they serve. The ideal result would be to have all taxing districts under TSCC's jurisdiction complete their budget process with no objections or recommendations included in the TSCC Certification Letter. Public hearings provide TSCC commissioners as well as citizens an opportunity to learn about and question the financial affairs of taxing districts.

Legal/Contractual Obligation

TSCC is mandated by ORS 294.605 to 294.705. Counties with a tax supervising and conservation commission are required to establish an account in the general fund for purposes of funding the expenditures of the commission, "as submitted", up to a maximum of \$280,000 (ORS 294.630).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$267,755	\$0	\$266,271	\$0
Contracts	\$1,500	\$0	\$1,500	\$0
Materials & Supplies	\$7,723	\$0	\$7,720	\$0
Internal Services	\$2,948	\$0	\$2,716	\$0
Total GF/non-GF:	\$279,926	\$0	\$278,207	\$0
Program Total:	\$279,926		\$278,207	
Program FTE	2.40	0.00	2.40	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund Program.

Significant Program Changes

Last year this program was: #10006, Tax Supervising & Conservation Commission
TSCC, with considerable help from a number of stakeholders, was successful during the 2009 Legislative Session in securing passage of HB 2074 (Chapter 596, Oregon Laws 2009). For the first time taxing districts under TSCC's jurisdiction are required to cover, via a reimbursement methodology, one-half of the net operating costs of the Commission. Commissioner Kafoury was instrumental in having the bill effective for FY 2010, which resulted in \$94,169 of new revenue for the county this year. The amount for FY 2011 should be comparable.

Lead Agency: Commission on

Program Contact: Josh Todd

Program Offer Type: Administration

Related Programs: 10008

Program Characteristics:

Executive Summary

This aspect of the Commission on Children, Families and Community (CCFC) provides leadership, management, grants accounting, and administrative support. The CCFC is both the County's Children and Families Commission and the Community Action Board with oversight of federal poverty elimination investments. The CCFC is responsible for promoting policies and practices that support the well-being of all children and youth, and for increasing economic security among people living on a low income. Our mission is to impact policy, leverage resources and make strategic investments to build a thriving community.

Program Description

CCFC Administration ensures that the unit fulfills its obligations as the local Children and Families Commission and the Community Action Board. Duties include: (a) staffing the volunteer CCFC Commission of up to 33 volunteer community members, which provide policy advice to the Board of County Commissioners, (b) allocating and managing funding resources, (c) implementing the six-year Community Plan to Improve Outcomes for Children and Families, (d) advancing three of the County's policy frameworks (Early Childhood, School Age Policy and Poverty Elimination), (e) promoting positive youth development through its Multnomah Youth Commission, (f) leveraging resources and convening community members, county departments, and other partners to improve opportunities for children, youth, families and persons living on a low-income to achieve success.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of volunteer hours leveraged	7,500	6,000	6,400	7,000
Outcome	State goals for 6-year community plan met	75.0%	85.0%	85.0%	85.0%
Output	# of citizens engaged as volunteers	350	250	265	300
Output	Value of resources leveraged with commission investment	3,800,000	1,000,000	20,650,000	22,000,000

Performance Measure - Description

The CCFC Administration provides the infrastructure, support and expertise to allow the CCFC to:

- Provide opportunities for the community to participate in and understand how County government works, through the CCFC Commission, committees, and activities. This engagement is reflected in the # of hours leveraged and total # of actual volunteers (defined as those who engage in multiple activities over a period of time (not just one time events).
- State Commission defines "meeting goals" as achieving a target or seeing progress which leads one to believe that progress will be made even if the actual target is not yet met (since they are 6-year goals).
- Leverage resources of the public and private sector to solve challenges and improve opportunities for children, youth and families in the County. For instance, Project Summer: Everybody Eats has increased Summer Food Program utilization by low-income children by 267% in 5 years. Leverage is significantly higher than expected due to the incredible success of the Youth Commission YouthPass project which provides free bus passes to all PPS high school students.

- Volunteer hours and dollars leveraged are tracked and reported to the Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as committees) are included here. Those who attend events and trainings are tracked elsewhere. The current year actual number is used in the "Current Year Estimate" column as a basis for calculating FY10 offer.

Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system was created in 1993 (HB 2004). It requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$242,298	\$0	\$274,591
Contracts	\$0	\$0	\$0	\$2,000
Materials & Supplies	\$0	\$15,614	\$0	\$26,380
Internal Services	\$0	\$133,188	\$0	\$120,724
Total GF/non-GF:	\$0	\$391,100	\$0	\$423,695
Program Total:	\$391,100		\$423,695	
Program FTE	0.00	2.40	0.00	3.02
Program Revenues				
Intergovernmental	\$0	\$391,100	\$0	\$423,695
Total Revenue:	\$0	\$391,100	\$0	\$423,695

Explanation of Revenues

Funds come through the Oregon Commission on Children & Families, the Federal Community Services Block Grant, as well as private donations and grants.

Significant Program Changes

Last year this program was: #10007, CCFC Administration

Lead Agency: Commission on
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Josh Todd

Executive Summary

The CCFC impacts policy, leverages resources and makes strategic investments to build a thriving community. The CCFC leads the implementation of the County's 6-Year Plan for Children & Families which prioritizes two major goals

1. All children and youth have the opportunities for well-being and school success
2. Increase the economic security for people living on a low-income

Additionally, in FY09-10 the Multnomah County Commission was chosen by the State to convene and lead work locally to fundamentally change the way we provide child welfare services in Multnomah County and safely and equitably reduce the number of children in foster care, especially African American and Native American children and youth.

Program Description

The CCFC focus is on the 6-year Community Plan, adopted by the Board of County Commissioner in January 2008. Goal areas and related activities:

1. Academic and life success for all children and youth: a) Increase child and youth access to medical care, b) Advance the updated Early Childhood Framework, c) Improve education equity & reduce drop-out through a focus on family engagement and disproportionate school discipline and referral.
2. Economic security and assets for all individuals and families: a) Decrease child and family poverty by increasing low income families' financial and social assets. (Ties to Program Offer #10011.)
3. Community Engagement: a) Collaboration with City of Portland in supporting the Multnomah Youth Commission, b) Engagement of diverse youth and adults and low-income persons in the work of Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Volunteer hours leveraged	7,500	6,000	6,400	7,000
Outcome	stated goals of 6-year community plan met	75.0%	85.0%	85.0%	85.0%
Output	# of citizens engaged as volunteers.	350	250	260	300
Output	Value of Resources leveraged by commission investment.	3,800,000	1,000,000	20,650,000	22,000,000

Performance Measure - Description

- Volunteer hours and dollars leveraged are tracked and reported to the Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as committees) are included here. Those who attend events and trainings are tracked elsewhere.

Leverage is significantly higher than expected due to the incredible success of the Youth Commission's YouthPass program which provides free bus passes to all Portland Public high school students.

Legal/Contractual Obligation

(Note: the Administrative Program Offer #10007 details the core obligations.)

In 2007, Multnomah County and the City of Portland entered into contract #0708066 to enhance youth engagement and involvement with our local jurisdictions. This engagement is primarily through the Joint City/County Youth Commission which the CCFC houses and is charged with staffing for Multnomah County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$389,463	\$0	\$375,420
Contracts	\$0	\$0	\$0	\$50,000
Materials & Supplies	\$0	\$38,113	\$0	\$20,111
Internal Services	\$0	\$9,992	\$0	\$549
Total GF/non-GF:	\$0	\$437,568	\$0	\$446,080
Program Total:	\$437,568		\$446,080	
Program FTE	0.00	3.75	0.00	4.36
Program Revenues				
Intergovernmental	\$0	\$419,168	\$0	\$377,080
Other / Miscellaneous	\$0	\$18,400	\$0	\$69,000
Total Revenue:	\$0	\$437,568	\$0	\$446,080

Explanation of Revenues

Funds are primarily from the Oregon Commission on Children and Families and grants. Oregon Housing and Community Services contracts with Multnomah County Department of County Human Services for Community Services Block Grant, which provides funding for a portion of one position.

Significant Program Changes

Last year this program was: #10008, Community Engagement & Plan Implementation

Lead Agency: Commission on
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Josh Todd

Executive Summary

Part of the Multnomah County Commission on Children, Families and Community's (CCFC) mission is to make strategic investments which help build a thriving community. The CCFC does this by allocating and managing resources received from the Oregon Commission on Children and Families (OCCF) to provide prevention and support services for children from birth to age 18. The CCFC is responsible for promoting policies and practices that support the well-being of all children, youth and families, and to increase the economic security of low income people.

Program Description

This program funds two different services:

Relief Nurseries- These are pass thru dollars from OCCF of which 100% support the two Relief Nurseries in Multnomah County run by Children Relief Nurseries and Volunteers of America.

Additionally, this program offer includes services contracted through the CCFC's federal Family Preservation and Support dollars. These dollars have been reprogrammed to align with the statewide Safe & Equitable Child Welfare Reduction Initiative. The CCFC is currently in the process of selecting a technical assistance and training provider who will help culturally specific agencies build their capacity to provide in home culturally specific intensive services to prevent children from entering foster care. By the end of FY11, it is the hope that the agencies supported with CCFC investment will be better able to compete for State DHS payments which currently support this work.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Dollars leveraged to support contracted services	0	0	0	85,000
Outcome	FPS-% of families engaged in srvc's whose children do not enter foster care	0.0%	0.0%	0.0%	70.0%
Efficiency	Percentage of contract payments which are processed in a timely manner.	0.0%	0.0%	0.0%	100.0%
Outcome		0	0	0	0

Performance Measure - Description

✓ **Measure Changed**

Performance measures from last year were for EDG:E program and Child Care Resource & Referral, both programs were defunded and not included in the CCFC's budget for FY11.

The performance measures included this year are for the currently contracted services (Relief Nurseries and Family Preservation & Support)

Legal/Contractual Obligation

The Commission on Children and Families system was created in 1993 (HB 2004). It requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$928,295	\$0	\$580,574
Total GF/non-GF:	\$0	\$928,295	\$0	\$580,574
Program Total:	\$928,295		\$580,574	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$928,295	\$0	\$580,574
Total Revenue:	\$0	\$928,295	\$0	\$580,574

Explanation of Revenues

Funds are federal and state dollars allocated to the local level by the Oregon Commission on Children and Families. The Federal Safe and Stable Families Act support Family Preservation and Support funds. Relief Nurseries are funded by state and federal dollars.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #10009, Contracts for Services: Birth to 18

****All contracts for services provided by the CCFC are being presented in one program offer.** Family Preservation and Support funded services were in Program Offer 10010 (FY09). Funds for Relief Nurseries were previously in the Health Department's budget.

Lead Agency: Commission on
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Josh Todd

Executive Summary

211info connects Multnomah County residents with the community services they need. 211info's vision is to make the 211 phone number a trusted and necessary component of society and ensure that 211info's core of information is dynamic and comprehensive. In the last twelve months, 211info handled 49,135 calls from Multnomah County residents, roughly 6.9% of the county's population. In other areas served by 211, the average saturation rate (%of population calling 211) was 1.5%.

Program Description

211info is a robust information hub built upon a 25-year history of getting people the answers they need. The 211info database houses more than 4,200 community resources including details about agencies and services. In addition to responding to calls for service, 211 provides the opportunity for people to search for assistance online and provides outreach to potential callers letting them know about the 211 resource. 211info coordinates with specialized services such as Multnomah County Aging and Disability Services, Portland Women's Crisis Line, Oregon Partnership, City/County I&R and other specialized help lines to ensure callers reach the most appropriate service for their need and to eliminate duplication. Specific activities include:

- 1) Answer calls Monday—Friday, 8 am—6 pm for Multnomah County residents who dial 211 or 503.222.5555.
- 2) Follow up with 2% of callers to determine if the service was effective and to identify if needs were met.
- 3) Manage an accurate, updated and indexed resource database.
- 4) Provide public access to the database on the Internet.
- 5) Track requests for service, referrals, demographic information.
- 6) Produce reports reflecting requests for service.

211info helps Multnomah County residents by:
--Providing intervention and coordination of services that meet basic needs
--Ensuring care for vulnerable members of the community
--Assisting in obtaining permanent and livable housing
--Providing access to income and food to every member of our community

211 is a nationally proven, standards-driven method of connecting people with help. 211info is the only nationally accredited provider of information and referral in Oregon. By dialing 211, callers are connected with a live, trained call center specialist who will assess the caller's situation, provide an understanding of resource offerings that fit a full spectrum of needs and assist in the identification of available public and private alternatives. 211info helps people in precarious situations find a path towards meaningful solutions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Low-income callers speak with live I & R Specialist to discuss needs	45,089	50,000	50,000	50,000
Outcome	Low-income callers receive accurate information on community resources	82.0%	75.0%	75.0%	75.0%
Outcome	Low-income callers increase their knowledge of how to access services	78.0%	75.0%	75.0%	75.0%
Quality	Callers report satisfaction with 211	98.0%	90.0%	90.0%	90.0%

Performance Measure - Description

The indicators reflect similar measurements currently reported to the United Way of the Columbia-Willamette. In addition, they reflect requirements identified in the national Standards for Information & Referral Service. Meeting these requirements is mandatory for I&R organizations to attain national accreditation (211info was accredited in May 2006).

Legal/Contractual Obligation

ORS 401.286 creates 2-1-1 as the official state dialing code for public referral to and information about health and human services and services after an emergency, and designates the state Office of Emergency Management as the managing agency.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$50,000	\$0	\$48,720	\$0
Total GF/non-GF:	\$50,000	\$0	\$48,720	\$0
Program Total:	\$50,000		\$48,720	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

With operating costs of approximately \$1 per capita for 24/7/365 comprehensive 2-1-1 coverage, the amount in this request secures a total of 33¢ per capita allowing for effective, but scaled-back 2-1-1 service. In addition to this request, \$70,800 is being requested from the City of Portland; \$140,309 is committed from the United Way of the Columbia-Willamette; \$10,000 in revenue will be generated by 211info through fees for service.

A federal Appropriations Request, if approved, would generate an additional \$85,500 (12¢ per capita). The federal Calling for 2-1-1 Act, if approved, could generate an additional \$348,000 (49¢ per capita). No funding is anticipated from the State of Oregon during this period.

Significant Program Changes

Last year this program was: #10010, 211 Info

211info has expanded its mission to build 211 for all of Oregon.

211info created a volunteer program to expand ability to respond to calls. Currently, the agency has 22 volunteers and interns.

211info has selected new software, ReferNET and will be migrating the database from its current software to the new software by August 2010.

Lead Agency: Commission on
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Josh Todd

Executive Summary

The Family Economic Security Project helps working families claim the Advance Earned Income Tax Credit (AEITC) and other available state/federal tax credits. We also work with employers to provide free tax preparation assistance and financial literacy at the workplace. This project will involve 50 local employers, provide direct tax preparation assistance to 1000 employees and secure \$1.26 million in federal and state tax benefits for low- and moderate-income families.

Program Description

The Advance EITC enables low- and moderate-income workers with children to receive part of their federal tax credit in their paychecks throughout the year, instead of waiting until they file their taxes. This proposal gives direct assistance to employers to set up workplace Advance EITC campaigns, which includes free tax assistance for employees, tax credit information, and financial education resources. Specific activities under this proposal include:

- (a) County staff and a contracted provider work with local employers to provide information and support for company sponsored AEITC campaigns, informing their employees about the program and helping with enrollment.
- (b) Employees access free tax preparation services, thus avoiding costly fees for tax preparation and predatory "refund anticipation loans."
- (c) Employees receive financial education through materials and workplace education sessions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of employers participating	30	40	40	50
Outcome	Participants whose yearly income is lifted above FPIG	400	600	700	700
Outcome	Increase in families who use free tax prep services	12.0%	25.0%	25.0%	25.0%
Efficiency	Dollars leveraged per county dollar ratio	12	12	12	12

Performance Measure - Description

- ** Outcome information is based on current FES Project data on average refund per household.
- Percentage increase is based on IRS figures for number of households who utilized free tax preparation sites in Multnomah County in 2008.
- New leverage ratio based on FES Project actual performance data.

FPIG= Federal Poverty Income Guidelines

Legal/Contractual Obligation

Multnomah County's 6-Year Plan to Improve Outcomes for Children & Families prioritizes increasing low and moderate income families' income as 1 of 2 critical goals for Multnomah County for the planning period 2008-2014.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$30,993	\$0	\$14,296	\$0
Contracts	\$36,800	\$0	\$40,822	\$0
Materials & Supplies	\$993	\$0	\$13,133	\$0
Total GF/non-GF:	\$68,786	\$0	\$68,251	\$0
Program Total:	\$68,786		\$68,251	
Program FTE	0.10	0.00	0.13	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The program offer is funded through County General Fund and leverages federal and state revenue through the increases in tax returns received by low and moderate income Multnomah County residents. Research shows that low and moderate income families and individuals are more likely to spend their tax refunds so this offer represents a significant investment in economic development.

Significant Program Changes

Last year this program was: #10011, Family Economic Security

Lead Agency: Commission on
Program Offer Type: Innovative/New Program
Related Programs: 40016, 40018, 40019, 40020, 40021, 40022, 40023, 40024, 40026, 40029A, 25075
Program Characteristics: One-Time-Only Request

Executive Summary

Income is the most basic indicator of a family's economic security. Additionally costs like Health Care and Education can either serve to destabilize a family's economic security or, when families are able to invest in these areas, can greatly increase their self sufficiency and ability to generate wealth and avoid financial instability. This program offers expands the County's investment in free tax preparation and financial education to include enrollment of children in the Oregon Health Plan and support for older children and adult learners to complete the Federal Application for Financial Student Aid (FAFSA). The State of Oregon has invested in expanding health insurance to all children through the Healthy Kids initiative and the Commission on Children, Families & Community (CCFC) is well poised to leverage a small 1-time investment of County resources to ensure as many children enroll in Healthy Kids as possible and that Multnomah County increases its revenues from OHP and Medicaid.

Program Description

The CCFC currently coordinates financial education and free tax preparation for 1,000 low and moderate income families & individuals. These services, covered in program offer 10011A are provided during the tax season Nov-April. By expanding this program to a full year and hiring limited duration staff the CCFC is able to help families year round to not only file their taxes and back taxes but also to enroll in the Oregon Health Plan, apply for state benefits like temporary aid to needy families and food stamps, and support students in completing the FAFSA form to ensure that families receive as much financial aid as possible to make college education a reality for their children or parents returning to school.

This is a smart investment because Multnomah County current serves many children who are uninsured. In school based health centers alone, over 50% of clients are uninsured. By ensuring as many children as possible are insured this program offer increases not just the economic security of families but also of Multnomah County through increased Medicaid and other 3rd party billing revenues.

This effort will focus on serving children and families of color who have been shown to not have equitable access to community resources due to inherent bias and limited social capital. This offer will supplement and enhance services being provided by the Department of County Human Services, Health, and Community Justice.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of children enrolled in Healthy Kids	0	0	0	250
Outcome	% of spanish speaking families served	0.0%	0.0%	0.0%	25.0%
Output	Number of completed FAFSA forms submitted	0	0	0	400
Efficiency	Ratio of federal/state dollars leveraged for every 1 MultCo dollar	0	0	0	15

Performance Measure - Description

Outreach teams would help families enroll in Oregon Health Plan, complete current year taxes and previous year taxes as well as targeted outreach to support student/adult learner completion of FAFSA. While services will be targeted to youth and families of color, due to specific needs in East County we will gauge our success in engaging Spanish-speaking families.

Value of tax refunds and average food stamp benefits used to calculate leverage of 1.5 million dollars. Actual leverage will be higher as it will include value of financial aid received from successful FAFSA and billing revenues to Multnomah County services (which we did not estimate in this program offer for lack of a reliable estimation formula).

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$92,127	\$0
Materials & Supplies	\$0	\$0	\$3,293	\$0
Internal Services	\$0	\$0	\$1,700	\$0
Total GF/non-GF:	\$0	\$0	\$97,120	\$0
Program Total:	\$0		\$97,120	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Revenues for this program offer would be one-time only County General Fund. The dollars would leverage federal and state assistance in the forms of Food Stamp Benefits, value of health care benefits, federal financial aid benefits, and 3rd party billing revenues for county provided health and mental health services.

Significant Program Changes**Last year this program was:**

This is a scaled offer of last years 10011, Family Economic Security.

Lead Agency: Public Affairs Office

Program Contact: Althea Milechman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Public Affairs Office (PAO) provides customer service, information and access to Multnomah County for the public and news media. The office develops communication strategies and generates news content and materials to explain the county's services and increase visibility. PAO's graphic design, the creation of web and newsletter content, social media and video production also contribute to effective public information. The PAO plays an active role in public involvement processes and continues to explore ways to ensure citizens' voices are heard.

Program Description

The Public Affairs Office provides a range of communications services, including all aspects of organizational and public communications, media relations, graphics, multi-media web content, social media and video production. PAO provides services and consultation with elected officials and county departments and agencies. The office is responsible for developing and implementing public involvement strategies for county facility siting and capital construction projects. PAO is the point of contact for public records requests from media and works with county attorneys to ensure a prompt response while complying with applicable laws. PAO staff serve as the county's Public Information Officers in disaster response, crises, health emergencies and severe weather events.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of news releases	102	75	101	75
Outcome	Percent of news releases resulting in media coverage	82.0%	65.0%	65.0%	70.0%
Outcome	Percent increase in social media followers/fans	0.0%	0.0%	0.0%	10.0%
Output	Number of articles created and published on the county website	0	0	0	60

Performance Measure - Description

✓ **Measure Changed**

The addition of two new performance measures reflects communications trends and increased focus on web and social media. These activities are accomplished with the support of intern staffing for writing and posting on the web and social media networks.

An output for media training from last year's program offer was eliminated, as these occur with regularity in 1:1 or group sessions.

The output on number of participants engaged in public involvement activities was not included in this program offer. This measure reflected PAO's management of public engagement activities in the initial planning stages of large-scale capital projects, such as the Sellwood Bridge.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$509,664	\$0	\$522,249	\$0
Materials & Supplies	\$17,932	\$0	\$12,000	\$0
Internal Services	\$82,739	\$0	\$92,082	\$0
Total GF/non-GF:	\$610,335	\$0	\$626,331	\$0
Program Total:	\$610,335		\$626,331	
Program FTE	6.00	0.00	5.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund program

Significant Program Changes

Last year this program was: #10013, Public Affairs Office
No significant changes from FY10.

Lead Agency: Public Affairs Office

Program Contact: Althea Milechman

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

The Public Affairs Office (PAO) provides customer service, information and access to Multnomah County for the public and news media. The office develops communication strategies and generates news content and materials to explain the county's services and increase visibility. Online video has become a key medium for effective public and internal information and is a growing communications tool for government and the private sector. In 2009, nearly 13,000 people watched county videos produced by the PAO. The Sellwood Bridge video, for example, enabled the public to understand the challenges of a complex project in a direct and compelling way. More people viewed the Sellwood video than attended meetings on the topic last year. An industry monitor, comScore Video Metrix notes that more Americans are watching online video each month than watch the Super Bowl each year. This program offer will fund a full-time video producer to handle all aspects of pre- and post-production.

Program Description

The video producer will work in collaboration with departments and elected officials, having responsibility for pre-production (concept, scripts, location arrangements and logistics) production (lighting, sound, filming), post-production (editing, special effects, motion graphics/animation, sound and music) and distribution (posting on web and social media sites). The video producer will create and edit a variety of public information videos and public service announcements on county activities and projects; film internal training videos; produce webcasts and podcasts; and maintain a library of county videos. In addition, this position will be the liaison between the county and local cable access television.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of videos produced	0	0	0	15
Outcome	Percentage of videos viewed by at least 200 people	0	0	0	50

Performance Measure - Description

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$89,955	\$0
Materials & Supplies	\$0	\$0	\$2,000	\$0
Total GF/non-GF:	\$0	\$0	\$91,955	\$0
Program Total:	\$0		\$91,955	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

Last year this program was:

This is a new proposal for FY 2011.

Lead Agency: County Attorney

Program Contact: Agnes Sowle

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The County Attorney's Office reviews the legal aspects of county government operations, defends claims against the county, and assists with Federal, State and County legal requirements. The County Attorney collaborates with risk management, provides legal training and strives to provide clients with appropriate advice before legal issues become legal problems.

Program Description

The County Attorney's Office prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, bonds and others. It provides legal advice and counsel to the Board, the Chair, the Sheriff, the Auditor, the County departments, offices, advisory boards, commissions and committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, ordinances and other documents. It represents the County and its elected officials and employees in all appropriate legal matters including defense of claims against the County and initiation of claims on the County's behalf.

We are seeing more cases actually going to trial and appeal courts. It may be a result of the increased tort claim limits legislated last year and the Clarke decision, which provides an exception to tort claim limits in some cases. Our attorneys have been extremely successful at both trial and appeals. We are also seeing increased grievances going to arbitration, and SB 400 has increased the number of requests to bargain.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Attorney Direct Service Hours	24,610	24,500	24,630	24,500
Outcome	Client satisfaction - Attorneys help clients achieve objectives.	98.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Legal/Contractual Obligation

Multnomah County Code establishes an office of the County Attorney and charges the County Attorney to be the chief legal advisor for the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$3,067,841	\$0	\$3,091,375
Contracts	\$0	\$20,000	\$0	\$20,000
Materials & Supplies	\$0	\$116,000	\$0	\$116,000
Internal Services	\$0	\$400,031	\$0	\$453,201
Total GF/non-GF:	\$0	\$3,603,872	\$0	\$3,680,576
Program Total:	\$3,603,872		\$3,680,576	
Program FTE	0.00	0.00	0.00	22.80
Program Revenues				
Fees, Permits & Charges	\$0	\$3,603,872	\$0	\$3,680,576
Total Revenue:	\$0	\$3,603,872	\$0	\$3,680,576

Explanation of Revenues

Funding for the County Attorney's Office is generated by a 1.4% charge on County payroll expenses.

Significant Program Changes

Last year this program was: #10014, County Attorney's Office
No significant changes.

Lead Agency: Local Public Safety

Program Contact: Peter Ozanne

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The central purpose of Multnomah County's Local Public Safety Coordinating Council ("LPSCC") is to coordinate the public safety plans, policies, operations and strategies of local government agencies to improve the local public safety system's cost-effectiveness and responsiveness to the needs of the community. For over 15 years, LPSCC has convened leaders from local governments; public safety, social service and education agencies; private service providers and local communities throughout the County to collaborate on the development of (a) solutions to problems in the intergovernmental operation of the public safety system, (b) coordinated policies to improve that system and (c) evidence-based strategies that address issues important to community safety. The Council also directs the work of several subcommittees and smaller working groups that focus on the most critical issues within the justice system and oversee the operation of DSS-Justice, the County's public safety data warehouse and decision support system.

Program Description

Senate Bill 1145 (1995) established LPSCCs in each of Oregon's 36 counties to "coordinate local criminal justice policy among affected criminal justice entities" (ORS 423.560). To carry out this mission, LPSCC's Executive Committee meets monthly to share information, identify issues and problems affecting public safety and oversee development of new plans, policies and strategies. The Executive Committee is co-chaired by Multnomah County Commissioner Judy Shiprack and City of Portland Mayor Sam Adams.

LPSCC also directs the work of several subcommittees and smaller workgroups that focus on key issues within the public safety system, such as youth violence prevention, law enforcement agency alignment, pre-trial supervision, coordination between the public safety and mental health systems, and implementation of the County's 2008 Public Safety Plan. These groups typically report to the LPSCC Executive Committee once every few months, depending on how often the group meets.

In its FY 2010 adopted budget, Multnomah County's Board of Commissioners formally transferred responsibility for the administration of DSS-J to the County's Local Public Safety Coordinating Council (LPSCC), which agreed to oversee the development of DSS-J through a Policy Committee and ensure data security through a Security Committee.

The Council currently funds three staff members: a part-time Executive Director, who directs and coordinates inter-agency public safety policy discussions; a full-time Public Safety System Analyst, who examines cross-agency data and relevant policies to identify improvements to the public safety system; and a part-time Intern, who provides assistance on special projects.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of LPSCC Executive Committee (EC) Meetings	10	16	10	10
Outcome	% of EC members who are satisfied with the results/outcomes of meetings	0.0%	90.0%	71.0%	85.0%
Outcome	% of EC members who agree meetings encourage collaboration and coordination	0.0%	0.0%	77.0%	85.0%
Outcome	% of EC members satisfied w/results of workgroups	0.0%	80.0%	54.0%	75.0%

Performance Measure - Description

✓ **Measure Changed**

LPSCC facilitates communication and collaboration among public safety and community leaders and oversees development of public safety plans, policies and strategies through monthly meetings of its Executive Committee. Therefore, a major part of LPSCC's performance is measured by members' satisfaction with the results of the meetings and the extent to which those members believe meetings encourage collaboration and coordination. LPSCC's performance in developing and implementing policies and strategies associated with its workgroups will be measured by the satisfaction of its members with the results of these projects.

Legal/Contractual Obligation

Senate Bill 1145 (1995) established LPSCCs in each of Oregon's 36 counties to "coordinate local criminal justice policy among affected criminal justice entities" (ORS 423.560).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$411,731	\$0	\$312,794
Contracts	\$0	\$20,000	\$0	\$221,090
Materials & Supplies	\$0	\$24,986	\$0	\$28,000
Internal Services	\$532,345	\$22,102	\$644,795	\$38,287
Total GF/non-GF:	\$532,345	\$478,819	\$644,795	\$600,171
Program Total:	\$1,011,164		\$1,244,966	
Program FTE	0.00	2.80	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$408,819	\$0	\$425,171
Other / Miscellaneous	\$0	\$70,000	\$0	\$175,000
Total Revenue:	\$0	\$478,819	\$0	\$600,171

Explanation of Revenues

LPSCC is funded by the State Department of Corrections through SB 1145. The FY 2010 budget contains approximately \$175,000 in one-time carryover funds, which have accumulated in LPSCC's budget over several years. At the direction of its co-chairs, LPSCC will use a portion of these one-time carryover funds to support interagency projects and initiatives within the public safety system. LPSCC plans to devote some or all of its remaining carryover funds to a Reserve Fund for the purpose of upgrading DSS-J's underlying technology and increasing its usage and cost effectiveness.

The operation and maintenance of DSS-Justice, the justice services database, is supported by the General Fund.

Significant Program Changes

Last year this program was: #10015, Local Public Safety Coordinating Council
Elimination of deputy director position

Lead Agency: Citizen Involvement

Program Contact: Kathleen Todd

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

A community of involved citizens is fundamental to building trust and accountability in County government. This offer provides the resources for the Citizen Involvement Committee, through its office, to energetically pursue this goal.

Program Description

The CIC maintains an office accessible to the public to provide a central point for information about and entry into county citizen opportunities of all kinds. CIC provides continuous independent assessment of citizen participation opportunities, and identifies and works to remove barriers to participation through its Departmental Reviews and Diversity Outreach trainings. The CIC works in partnership with other governmental and non-governmental organizations to advocate for citizen involvement in policy and decision-making. The CIC coordinates the independent Citizen Budget Advisory Committees (CBACs); implements the citizen-driven annual Dedicated Fund Review; and recognizes the time and energy of the county's volunteers by hosting the annual Volunteer Awards Ceremony for all county departments. The CIC and OCI convey citizen input and proposals to officials and departments through reports, recommendations & meetings, providing direct citizen voice into program development and direction as early as possible in the decision process. This makes citizen input more valuable and gives citizens a greater sense of ownership in the process.

This offer supports county accountability strategies in multiple ways: 1) by adding to and building the county's community of citizens actively engaged in its government; 2) by enhancing the public's awareness of what the county is doing and providing avenues for citizens to contribute to program development and direction; 3) by focusing efforts on seeking out and engaging those who do not normally participate; 4) by providing enhanced support to citizens engaged in county government; 5) by providing a single entry point for citizens to access volunteer information; 6) by completing regular updates to the volunteer opportunity website, databases & publications; and 7) by creating consistent expectations and processes for citizen involvement activities. This offer will ensure these strategies will be realized by providing the resources to: maintain a centralized and current database of volunteers and interested citizens; maintain an up-to-date website listing volunteer information and opportunities; create consistent expectations and processes for citizen involvement activities; expand training and support of county volunteers; and increase community outreach, especially to those who do not normally participate in county government.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	database of volunteers is current & available at all times	0.0%	0.0%	0.0%	100.0%
Outcome	percentage of participants in activities who felt time was well spent	0.0%	0.0%	0.0%	80.0%
Output	substantive response to citizen emails, calls, concerns, within 3 working days	100.0%	95.0%	100.0%	95.0%
Output	Website is current with new info posted within 3 working days	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

The performance measures for this program offer capture essential measurements needed to provide for the successful operation of a 'one-stop shopping' facility for citizen involvement opportunities, citizen involvement information and active policy issues. The current upgrade of the database to an online format with the capacity to register, assign, schedule, track and recruit volunteers increases the quality and quantity of citizen involvement activities in the County.

Legal/Contractual Obligation

Chapter Re: Chapter 3.75 Multnomah County Home Rule Charter; Resolution 8-86, Resolution 95-245, Multnomah County Code 2.30.640; 3.30-3.306 1. The County Charter states that the commission "shall appropriate sufficient funds for the operation of the office and the committee".

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$147,011	\$0	\$158,048	\$0
Materials & Supplies	\$13,112	\$0	\$12,912	\$0
Internal Services	\$28,582	\$0	\$34,270	\$0
Total GF/non-GF:	\$188,705	\$0	\$205,230	\$0
Program Total:	\$188,705		\$205,230	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund

Significant Program Changes

Last year this program was: #10016, Citizen Involvement Committee

The CIC through its office is engaged in pro-active work with county officers, county employees and the larger community to enhance the understanding and acceptance of the value of active citizen participation in county governance. This has been and remains the core mission of CIC. The addition of a Diversity Outreach Training component has expanded CIC partnerships throughout the county community.

Lead Agency: Non-Departmental - All

Program Contact: Deb Bogstad

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Office of the Board accounts for all functions and expenditures necessary for efficient operation of the Board of County Commissioners, who work on behalf of citizens individually and as members of the Board. The Office of the Board supports the Board as a body by providing those things necessary for the Board to function effectively and collectively; providing information on briefing and voting issues, public notice, information and referral, meeting space and equipment.

The Office's Economic Development/Strategic Policy staff provide advice and advocacy and serve as the Board's voice on economic development, project management and other strategic policy matters.

Program Description

The Office manages all Board meetings, agendas, records, indices and schedules; adopted resolutions, orders, ordinances and proclamations. Board clerks serve as parliamentarians at all meetings, take minutes, prepare meeting records and notices and provide internal and external customer service, information and referral. The Office pays for the County's memberships in advocacy organizations including the National Association of Counties, Association of Oregon Counties and Leader's Round Table.

The Policy advisor supports the Chair and Board's project management and policy strategies focused on business retention, expansion and recruitment, workforce development, urban renewal and capital issues. She represents the County on associations, boards, committees and task forces including the Oregon Economic Development Association, Portland Regional Partners for Business and the East Metro Economic Alliance and promotes the Board's efforts to achieve sustainable economic opportunities for County citizens. This position is focused on economic issues and building relationships with private industry and public organizations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Board meetings scheduled	160	106	134	160
Outcome	Number of Board meetings held	116	0	128	100
Outcome	Number of Board meetings documents processed and distributed	615	0	686	680

Performance Measure - Description

✓ Measure Changed

Board voting meetings are scheduled on Thursdays throughout the year. The Board meets Tuesdays and other days as needed for executive sessions, briefings, work sessions, budget hearings and other public hearings. Each of these meetings is individually convened and adjourned. Board clerks are responsible for notifying internal and external customers of scheduled meetings and cancellations; processing, posting and distributing all agenda submissions and official documents that result from board action and directives of those documents and ensure ease of access for future internal and external inquiries.

Legal/Contractual Obligation

Commissioners affirm to support the Constitutions of the United States, the State of Oregon, the Multnomah County Home Rule Charter and Multnomah County laws. The Board adopts and publishes rules for the conduct of Board meetings; and is the governing body for Dunthorpe-Riverdale Sanitary Service District No. 1; Mid-County Street Lighting Service District No. 14; sits as the County Budget Committee; The Hospital Facilities Authority; Public Contract Review Board, the Multnomah County Board of Health and in other capacities. Board clerks insure that meetings and notices comply with Board Rules, Oregon Public Meetings Law and other statutory requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$362,425	\$0	\$357,200	\$0
Contracts	\$100,000	\$0	\$30,195	\$0
Materials & Supplies	\$61,336	\$0	\$172,292	\$0
Internal Services	\$389,920	\$0	\$422,216	\$0
Total GF/non-GF:	\$913,681	\$0	\$981,903	\$0
Program Total:	\$913,681		\$981,903	
Program FTE	3.80	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is General Fund supported.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #10017, Office of the Board

For FY 2011, government relations functions formerly budgeted in the Office of the Board have been moved into the new Government Relations Office (see program offer 10030). One position, the contract for our federal lobbying firm, and other expenses associated with lobbying efforts have been moved into the Government Relations Office.

Lead Agency: Non-Departmental - All

Program Contact: Michael Crank

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer accounts for Facilities charges for the State Courts and for the Tax Supervising & Conservation Commission. ORS 1.185 requires that counties provide court space for the operation of the state courts.

This program offer also accounts for the costs associated with maintaining the Wapato Jail in its current "mothballed" state. These costs--for security, routine maintenance, utilities, and groundskeeping--are estimated to total \$372,544 in FY 2011.

Program Description

The County's Facilities Division provides services ranging from planning, construction, and operations and maintenance to cleaning the buildings and maintaining the grounds for courtrooms located in Multnomah county's owned and leased facilities.

County-provided courtroom space is a key resource in the County's criminal justice system. Multnomah County courts' central locations allow easy access to the court system, provide visibility to the community of the public safety system at work, and allow the justice system to hold offenders accountable.

The Wapato Jail is a never-opened detention facility located in North Portland. Facilities maintains the grounds, interior, and exterior of the building, and incurs costs for this maintenance and for utilities in order to minimize deterioration of the building.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	All customer service requests are begun within 10 days of receipt.	95.0%	90.0%	90.0%	95.0%
Outcome	Customer service satisfaction rating	85.0%	90.0%	90.0%	90.0%

Performance Measure - Description

These performance measures are the same as those used for the County's other building operations (see program offer 72069, Facilities Property Management Building Operations). Customers are emailed a link for a Customer Service satisfaction survey and reported back to Zoomerang. Data collection occurs on a monthly basis and processes are being reviewed in order to capture a higher percentage of FPM's work effort. These measures were updated in FY 2008 to more accurately measure the operational aspects of the Building Operations Team's efforts. The customer service rating and the 10-day goal for routine requests were Facilities & Property Management Division goals set in FY 2007.

Legal/Contractual Obligation

ORS 1.185 reads "County to provide courtrooms, offices, and jury rooms. (1) The County in which a circuit court is located or holds court shall: (a) provide suitable and sufficient courtrooms, offices, and jury rooms for the court, the judges, other officers, and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices, and jury rooms. (b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state. (2) Except as provided in subsection (1) of this section, all supplies, materials, equipment, and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.185. (Formerly 1.165)"

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Internal Services	\$3,544,222	\$0	\$4,370,910	\$0
Total GF/non-GF:	\$3,544,222	\$0	\$4,370,910	\$0
Program Total:	\$3,544,222		\$4,370,910	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

Last year this program was: #10018, General Fund Facilities Charges

No significant changes are anticipated in the immediate near term. The East County Courts, currently in the planning stage, are anticipated to be operational sometime in FY 2012.

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

This program offer accounts for the transfer of the remaining revenue from the temporary local income tax (ITAX) to Multnomah County school districts. Nine school districts share approximately 70% of the revenue generated by the ITAX.

The ITAX expired on December 31, 2005. This offer accounts for prior-year taxes anticipated to be collected during FY 2011.

Program Description

The ITAX was created when voters approved Ballot Measure 26-48 in May, 2003. It was a three-year measure that raised local funds to prevent further cuts to Multnomah County's public schools and to programs that help the County's most vulnerable residents. It was a temporary, local answer to state budget cuts and economic conditions. The bulk of the revenue, approximately \$90 million per year, was divided equally on a per-pupil basis to all county public school districts.

This offer allocates the remaining ITAX revenue on the same per-pupil basis as existed the last year of full collections.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Payments Made to School Districts	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Payments are made to school districts when sufficient revenues have been received to cover the County's cost of collection.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$700,000	\$0	\$140,000	\$0
Materials & Supplies	\$25,000	\$0	\$0	\$0
Cash Transfer	\$0	\$557,400	\$0	\$0
Total GF/non-GF:	\$725,000	\$557,400	\$140,000	\$0
Program Total:	\$1,282,400		\$140,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$557,400	\$0	\$0
Total Revenue:	\$0	\$557,400	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #10019, Multnomah County Schools

Lead Agency: Non-Departmental - All

Program Contact: Mike Jaspin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer distributes revenues received from the sale of timber cut on federal forest land and property tax associated with railroad cars to local school districts. This is a statutory responsibility of Oregon counties and these revenues are dedicated to a County School Fund.

Program Description

Since 1908, all counties in Oregon have received payments from the US government from revenue generated by the sale of timber cut on federal forest lands. State law specifies how the revenue is to be allocated.

The federal law authorizing federal timber payments to counties, PL 106-393, sunset as of September 30, 2006. It was reauthorized by Congress for one year in 2007, and was renewed in 2008 for a four-year period, during which time the amount received would decline each year. FY 2011 will be the third year in this 4-year extension; we will receive 73% of the amount received in FY 2007.

The County School Fund also receives a portion of the ad valorem tax that is assessed on the value of rail cars as outlined by state statute. (ORS 308.505 to ORS 308.665)

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

The County School Fund provides a very small amount of the total revenue available to schools in Multnomah County. Arguably, this amount is not large enough to contribute meaningfully toward student academic achievement.

Legal/Contractual Obligation

ORS 328.005-035 outlines the requirement to establish a County School Fund. The apportionment of revenue from the sale of timber on federal forest lands is described in ORS 294.060 which states "...moneys received by each county...shall be divided 75 percent to the Road Fund and 25 percent to the school fund of the county."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$205,000	\$0	\$191,500
Total GF/non-GF:	\$0	\$205,000	\$0	\$191,500
Program Total:	\$205,000		\$191,500	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$23,500	\$0	\$20,000
Taxes	\$0	\$180,000	\$0	\$170,000
Other / Miscellaneous	\$0	\$1,500	\$0	\$1,500
Total Revenue:	\$0	\$205,000	\$0	\$191,500

Explanation of Revenues

The County School Fund is credited with 25% of the revenue received from the statewide assessment of railroad cars apportioned to each county. Revenues have averaged \$15,000-\$20,000 over the past several years.

Federal timber payment revenue was estimated based on actual spending during years when Multnomah County received full timber payments.

Significant Program Changes

Last year this program was: #10020, County School Fund

Federal legislation re-authorizing timber payments was renewed in FY 2008 for a four-year period. FY 2011 will be the third year in this period.

Lead Agency: Non-Departmental - All

Program Contact: Mike Jaspin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer accounts for Business Income Tax (BIT) collected on behalf of and passed through to the east county cities of Gresham, Troutdale, Fairview, and Wood Village. These payments are prescribed in an intergovernmental agreement (IGA) that shares revenue from the BIT. Under the terms of this agreement, the four cities share 25% of the first 0.6% of BIT collections.

This offer also includes the County's obligation to share Community Service Fee revenues generated through the Strategic Investment Program (SIP) with the City of Gresham.

Program Description

The BIT is imposed on the net income derived from business activity within Multnomah County. The BIT was originally set at a rate of 0.6% of net income. In 1985, the tax was increased to 0.95%. In 1987, the tax was further increased to 1.46%. In 1993 the rate was reduced to 1.45% due to the consolidation of collections with the City of Portland's Business License Fee (BLF). The County entered into a tax sharing agreement with the four east county cities, in part to acknowledge the value of business income derived from those cities. The County acts as a fiduciary agent for the four east county cities.

The County entered into a SIP agreement with Microchip Technologies, Inc., in FY 2004. Under terms of that agreement, the company agrees to pay 25% of property tax abated in the form of a Community Service Fee. State statutes direct that the County share that revenue with the City in which the company receiving the SIP exemption is located.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

County pass-through payments represent a significant share of the four east county cities' General Fund revenues. Prompt handling of these payments on Multnomah County's part helps the cities manage their cash flow needs.

Legal/Contractual Obligation

The program is mandated under terms of the IGAs with Gresham, Troutdale, Fairview, and Wood Village. The county is obligated to transfer 25% of the revenue associated with the first 0.6% BIT increment.

The SIP contract specifies that Gresham receives 47% of revenue derived from the Community Service Fee.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$4,462,281	\$0	\$4,526,024	\$0
Total GF/non-GF:	\$4,462,281	\$0	\$4,526,024	\$0
Program Total:	\$4,462,281		\$4,526,024	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$0	\$327,626	\$0
Total Revenue:	\$0	\$0	\$327,626	\$0

Explanation of Revenues

The BIT pass-through is 25% of the first 0.6% of BIT collections.

Community Service Fee is 25% of the taxes abated under the Strategic Investment Program.

Significant Program Changes

Last year this program was: #10021, Pass-Thru Payments to East County Cities
No significant changes are anticipated for FY 2011.

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets the revenue and expenditures associated with the County's commitment to funding the Oregon Convention Center. This program operates under intergovernmental agreements (IGAs) with various jurisdictions and the Visitors Development Board. The program accounts for proceeds of the Transient Lodging Tax and Motor Vehicle Rental Tax that are passed through to METRO, the lead agency for the Convention Center.

Program Description

This program accounts for a portion of taxes collected from area hotels, motels, and vehicle rental agencies. The Transient Lodging Tax has supported the Oregon Convention Center since 1986. The tax is set at 11.5% on all hotel and motel room rentals in Multnomah County. Cities retain 5% of the tax generated within their boundaries. Another one percent supports regional tourism promotion. The remaining 5.5% supports programs associated with the Oregon Convention Center, the Regional Arts & Culture Council (RACC), and the Visitors Development Board. The Motor Vehicle Rental Tax was increased by the Board of County Commissioners (BCC) in April, 2000. This 2.5% increment is entirely dedicated to support of the activities noted above.

This program supports the Oregon Convention Center which hosts programs, conferences, and events that bring visitors and business groups to Portland. The tourism and travel industry is among the leading private sector employers in Oregon. Large conventions generate significant activity for local hotels, restaurants, and retail establishments. Travel Portland (formerly POVA) has estimated that a typical out-of-town convention delegate will spend between \$600-\$700 during a three-day stay in the region. A report released in 2009 by Dean Runyan & Associates documents the dollar impact of all visitors to the Portland metropolitan area. That report indicates that visitors to Portland contribute more than \$1.2 billion to the state and regional economy.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	\$ (in Millions) Impact of Convention Center Visitors to Multnomah County	315	325	300	325
Outcome	# Employees in Travel/Tourism Industry	0	0	0	4,300

Performance Measure - Description

✓ **Measure Changed**

New measure added for FY 2011 provides an estimate of the number of people employed in the travel/tourism industry. Multnomah County accounts for 2/3rds of tourism related activity. Travel/tourism accounts for approximately 10% of metropolitan area employment.

Legal/Contractual Obligation

This program is mandated by IGAs that dictate how the revenues received in the Special Excise Tax Fund are allocated. There is no discretion in allocating the revenue - all receipts are turned over to METRO pursuant to terms specified in the IGAs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$20,680,000	\$0	\$19,014,000
Total GF/non-GF:	\$0	\$20,680,000	\$0	\$19,014,000
Program Total:	\$20,680,000		\$19,014,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$20,500,000	\$0	\$18,800,000
Other / Miscellaneous	\$0	\$180,000	\$0	\$214,000
Total Revenue:	\$0	\$20,680,000	\$0	\$19,014,000

Explanation of Revenues

The transient Lodging Tax was originally established in 1972. It was established at a rate of 5% of the room rent collected by hotels/motels in unincorporated Multnomah County. In January 1979, a voter-approved increase of 1% in unincorporated Multnomah County was established to be used exclusively for the promotion of tourism. A supplemental Countywide tax of 3% was adopted in February 1986 and is dedicated to the Oregon Convention Center. Effective April 1, 2000, an additional tax of 2.5% was adopted by the BCC and is dedicated to a Visitor Development Fund. The Motor Vehicle Rental Tax was originally established for a three-year period in 1976 and was extended indefinitely in 1979. a tax rate of 10% is imposed on motor vehicles rented in ultnomah County. The tax was increased by 2.5% in April 2000 and this increment is dedicated to a Visitor Development Fund.

Significant Program Changes

Last year this program was: #10022, Convention Center Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer accounts for principal and interest payments on various full faith and credit obligation bonds, capital leases, intergovernmental agreements and certificates of participation that were entered into to finance various capital improvements or capital acquisitions.

Program Description

The full faith and credit obligations consist of the \$54,235,000 Refunding Series 2004 and \$9,615,000 Refunding Series 2003. There is also a 2002 capital lease for \$1,093,000 for the Sellwood Library.

The fund balance carried forward from FY 2010 will smooth the remaining payments at about \$5.3 million per year for the remainder of the current debt schedules.

Managing debt carefully contributes to accountable, sound financial management. The full faith and credit obligations and certificates of participation have funded the following capital improvements/acquisitions: McCoy Building purchase and improvements, Mead Building Purchase and improvements, Multnomah Building purchase and improvements, Library Administrative Office improvement, Mid County Health Clinic, North Portland Health Clinic, South East County Health Clinic, Yeon Building, East County Health Building, Blanchard Building improvements, Justice Center Records Office improvements, Juvenile Justice Complex Building, Walnut Park Health Facility, Hooper Detox parking lot, North Portland Parole and Probation Building, 257th and Orient Dr road improvement and various computer applications. All binding obligations were approved by the Board of County Commissioners. The facilities and equipment purchased with these bond issues support many of the County programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Moody's Rating of Aa3 or Better	1	1	1	1
Outcome	Debt Service Payments Made as Scheduled	1	1	1	1

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa2 or Aa3 rating, (0)-represents a rating lower than Aa2 or Aa3.

All principal and interest payments are made on time in order to maintain an investment grade rating on the bond issue. The full faith and credit obligations not insured are rated Aa2 by Moody's and the Ambac insured obligation is rated Aaa by Moody's. The certificate of participation is rated Aa3. Multnomah County has never defaulted on a debt payment.

Legal/Contractual Obligation

Principal and interest on the full faith and credit obligations, certificates of participation, capital lease and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$5,000
Debt Service	\$0	\$20,449,172	\$0	\$19,187,381
Unappropriated & Contingency	\$0	\$14,943,730	\$0	\$11,589,131
Total GF/non-GF:	\$0	\$35,392,902	\$0	\$30,781,512
Program Total:	\$35,392,902		\$30,781,512	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$7,699,902	\$0	\$16,062,852
Other / Miscellaneous	\$0	\$27,693,000	\$0	\$14,718,660
Total Revenue:	\$0	\$35,392,902	\$0	\$30,781,512

Explanation of Revenues

Debt service payments are collected from departments in their facilities charges and passed through to the Capital Lease Retirement Fund.

The fund balance represents the remaining portion of the \$24.2 million General Fund transfer that was made in FY 2009.

Significant Program Changes

Last year this program was: #10023, Capital Debt Retirement Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The GO Bond Sinking program accounts for the payment of General Obligation Bond principal and interest approved by the voters in May 1993 and May 1996. The 1993 GO Bond was issued in February 1994 to restore the historic Central Library and build the Midland Library. The 1996 Bond was issued in October to remodel, construct, or purchase various Library and Public Safety facilities and equipment. Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

Program Description

The following bond issues are included in this program offer:

\$66,115,000 Series 1999 Advance Refunding General Obligation Bond.

This issue refunded portions of the previous bond issues described in the Executive Summary. The County is taking advantage of historically low interest rates to refinance these GO bonds once again, with anticipated savings to taxpayers of \$3.5 million.

Bond payments are made on time to maintain an investment grade rating on the bond issue. Managing debt carefully provides for strong financial management.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Moody's Rating of Aa1 or Better	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa1 rating, (0)-represents rating lower than Aa1.

Legal/Contractual Obligation

Principal and interest on the voter approved General Obligation Bonds are a binding debt that the County must pay. The property tax levy used to pay the debt is outside of the property tax constitution limits imposed by State Ballot Measure #5 approved in 1990 and State Ballot Measure #50 approved in 1997.

Multnomah County has never defaulted on any debt issues.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Debt Service	\$0	\$9,246,510	\$0	\$9,252,873
Unappropriated & Contingency	\$0	\$7,489,494	\$0	\$6,542,484
Total GF/non-GF:	\$0	\$16,736,004	\$0	\$15,795,357
Program Total:	\$16,736,004		\$15,795,357	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$8,868,279	\$0	\$8,190,000
Other / Miscellaneous	\$0	\$7,867,725	\$0	\$7,605,357
Total Revenue:	\$0	\$16,736,004	\$0	\$15,795,357

Explanation of Revenues

Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

Significant Program Changes

Last year this program was: #10024, General Obligation Bond Sinking Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The PERS Pension Obligation Bond Sinking Program accounts for principal and interest payments on pension obligation revenue bonds issued December 1, 1999 in the amount of \$184,548,160 to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge backs to departments based on their departmental personnel cost.

Program Description

The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act to finance the estimated unfunded accrued actuarial liability of the County to the Oregon Public Employees Retirement System. Senate Bill 198-B, effective October 23, 1999, authorizes the County to pledge taxes that the County may levy within the limitations of sections 11 and 11b, Article XI of the Oregon Constitution not subject to annual appropriation. On December 1, 1999 the County issued \$184,548,160 in Pension Obligation Bonds to fund the PERS unfunded liability.

Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue PERS Pension Obligation Bonds. In July 1998 Multnomah County received a letter from PERS informing the County that the employer costs would increase from 10.66% to 12.55%. In October 1998 we were notified that instead of the rate increasing to 12.55%, it would increase to 15.24%. This increase was required by PERS after an actuarial study was performed and over a five year period, the County's unfunded liability for retirement grew from \$50.9 million to \$158.5 million. In addition HB 3349, adopted by the 1995 Legislature, added benefits to retirement pay due to retirement benefits becoming taxable at the State level. This added about \$25 million to the County's unfunded liability. The increased rate would cost Multnomah County taxpayers over \$9 million when the rate was fully implemented. By issuing the Pension Obligation Bonds, the County expects to save about \$35 million (present value) in pension costs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Moody's Rating of Aa2 or Better	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa2 rating, (0)-represents rating lower than Aa2.

Legal/Contractual Obligation

Principal and interest on the PERS Pension Obligation Bond are a binding debt obligation. The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$14,915	\$0	\$25,000
Debt Service	\$0	\$14,349,085	\$0	\$15,201,805
Unappropriated & Contingency	\$0	\$34,000,000	\$0	\$45,613,195
Total GF/non-GF:	\$0	\$48,364,000	\$0	\$60,840,000
Program Total:	\$48,364,000		\$60,840,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$16,250,000	\$0	\$18,000,000
Other / Miscellaneous	\$0	\$32,114,000	\$0	\$42,840,000
Total Revenue:	\$0	\$48,364,000	\$0	\$60,840,000

Explanation of Revenues

Interest earnings on fund balance and service charges assessed against department payroll. In FY 2011 departments will pay 6.75% of payroll costs toward retirement of the PERS bonds.

Significant Program Changes

Last year this program was: #10025, PERS Pension Bond Sinking Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Revenue Bond Program accounts for the principal and interest payments on two Revenue Bonds: Motor Vehicle Rental Tax Revenue Bond, Series 2000A (Port City in the amount of \$2,000,000) and Motor Vehicle Rental Tax Revenue Bond, Series 2000B (Oregon Food Bank in the amount of \$3,500,000) issued to acquire and construct facilities that are being financed in partnership with the County.

Program Description

The County's Debt Policy includes a section on issuing revenue bonds in partnership with a 501(c)(3) nonprofit agency. The agency must demonstrate that it cannot obtain conventional financing at a reasonable cost. The County assists small to medium size agencies that have total annual revenues from all sources of at least \$1,000,000 but not greater than \$10,000,000. The planned use of the revenue bond proceeds must be consistent with County policy priorities or benchmarks.

The County will assist the agency by issuing tax exempt revenue bonds to finance no more than 60% of the capital project and related allowable debt issuance costs. The agency is responsible for raising the remaining project funds. The agency is responsible for all bond issuance costs. The County must have title, or first lien rights if the escrow agent holds title on behalf of the lender, to the property while debt is outstanding. Once the project is completed, the County leases the project back to the non-profit. The agency is responsible for all ongoing costs related to the financing. These include annual debt payments, paying agent costs, or other related costs. Once the bonds are paid off, the County transfers title to the project back to the non-profit. The County has the following partnerships - Oregon Food Bank and Port City. The County also limits the amount of revenue bonds that will be issued in partnership with nonprofits. The limit is \$8,500,000. The current principal amount outstanding is \$2,845,000.

The proceeds of the revenue bond debt were used to support programs and services to people with disabilities and to provide food to the less fortunate throughout the State of Oregon.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Moody's Rating of Aa3 or Better	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa3 rating or above, (0)-represents rating lower than Aa3.

Legal/Contractual Obligation

Bond covenants and repayment schedules. Multnomah County has never defaulted on a debt payment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$8,000
Debt Service	\$0	\$547,105	\$0	\$547,665
Unappropriated & Contingency	\$0	\$1,637,635	\$0	\$1,136,835
Total GF/non-GF:	\$0	\$2,184,740	\$0	\$1,692,500
Program Total:	\$2,184,740		\$1,692,500	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$34,740	\$0	\$35,000
Other / Miscellaneous	\$0	\$2,150,000	\$0	\$1,657,500
Total Revenue:	\$0	\$2,184,740	\$0	\$1,692,500

Explanation of Revenues

Port City pays \$2,700 per month toward retirement of their debt obligation.

Beginning Working Capital represents Oregon Food Bank prepayment of their debt obligation.

Significant Program Changes

Last year this program was: #10027, Revenue Bonds

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets the interest expense on short-term Tax and Revenue Anticipation Notes (TRANS).

Program Description

Oregon Revised Statutes 288.165 permits the County to issue Tax and Revenue Anticipation Notes (TRANS). The TRANS are issued in anticipation of the receipt of taxes and other revenues not yet received in order to fund an anticipated cash flow deficit. The TRANS can not be issued in an amount greater than eighty percent (80%) of the amount of budgeted General Fund revenue in the adopted budget. The Board of County Commissioners will authorize by resolution the issuance of the TRANS. With the assistance of a financial advisor the Chief Financial Officer and Finance staff determine the principal amount, interest rate and denominations of the notes, and select the underwriter for the issuance. The selection of the underwriter is through a competitive bid process. The notes are issued during the first few days of the fiscal year in July and mature no later than the last business day of June in the same fiscal year.

Prior to the receipt of property tax payments in November, the County typically experiences a cash flow deficit of more than \$20 million. The deficit is caused by timing issues related to the inflow of property taxes in November, and the ongoing and regular expenditures in the preceeding months, the County issues TRANS to fund this temporary deficit. The cash flow deficit calculations are defined by Internal Revenue Service regulations as well as the United States Treasury. The County has utilized TRANS for this purpose since 1982.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Bond Rating - MIG 1	0	0	0	1
Outcome		0	0	0	0

Performance Measure - Description

The performance measurement requires the County to maintain Moody's highest short-term investment rating for municipal debt, MIG 1. Maintaining this rating allows the County to issue the TRANS at the lowest possible interest rate, resulting in substantial savings, Performance Key: 1 = Achieved or Exceeded; 0 = Not Achieved

Note: The County did not issue a TRAN in either FY 2009 or FY 2010.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$10,000	\$0	\$25,000	\$0
Debt Service	\$940,000	\$0	\$350,000	\$0
Total GF/non-GF:	\$950,000	\$0	\$375,000	\$0
Program Total:	\$950,000		\$375,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$50,000	\$0	\$265,000	\$0
Total Revenue:	\$50,000	\$0	\$265,000	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #10028, Tax and Revenue Anticipation Notes

Lead Agency: Non-Departmental - All

Program Contact: HOUGHTON David B

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This is the core Emergency Management Program offer and the basis for the Emergency Management UASI Regional offer (10029). Multnomah County Emergency Management (MCEM) coordinates county-wide emergency disaster preparedness, response, recovery and mitigation activities. Program focus includes 1) County departmental preparedness; 2) Citizen and community preparedness and 3) Inter-governmental preparedness. Examples of projects for FY 11 include 1) ongoing updating of the Emergency Operations Plan and moving the plan to a web-based environment; 2) Integrating citizen/volunteer and other non-governmental organization resources and participation into the Plan; 3) Finalize and exercise County Disaster Recovery Plan; 4) continue work with departments to enhance the basic County Continuity of Operations Plan; 5) exercise and improve County Emergency Operations Center (ECC) Activation Procedures in both fixed and mobile sites; and 6) systematically exercise emergency communications radios and notification system.

Program Description

MCEM coordinates preparedness training for County staff and community partners, develops and maintains County emergency response and recovery plans, coordinates efforts for hazard mitigation, promotes community preparedness, and conducts and evaluates exercises. In an emergency, MCEM activates and manages the County Emergency Coordination Center which provides comprehensive situation status, acquires resources to support responders, facilitates cost tracking, conducts response coordination planning, coordinates communications/response among multiple response agencies and jurisdictions within the County, facilitates the emergency declaration process and manages the post-event cost recovery processes when applicable. The program receives guidance internally from senior Department representatives on the Emergency Management Leadership Team and externally from representatives from local jurisdictions, districts and agencies engaged in planning and grant-related activities. MCEM convenes representatives from other jurisdictions and districts to apply for Homeland Security grant funding for emergency capacity within the County, and joins representatives from City of Portland and 3 metro region Oregon counties and Clark County, Washington to coordinate regional funding requests and preparedness objectives. MCEM's Business and Community Preparedness Coordinator works with non-governmental and community organizations, churches and the general community to assure preparedness and close coordination of the County's emergency response with community-based organizations.

MCEM facilitates coordination of emergency preparedness efforts across County Departments and with jurisdictions, districts and agencies throughout the region. MCEM works to assure compatibility of training, plans and equipment across Fire, Police, Public Works, Public Health and other response organizations. MCEM efforts help lead to coordinated communications, standardized equipment, and coordinated response protocols and plans on a departmental, county-wide and regional basis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual exercise performance objectives successfully tested.	0.0%	80.0%	100.0%	100.0%
Outcome	Oregon Emergency Management requirements met for annual performance grant.	0.0%	100.0%	80.0%	100.0%

Performance Measure - Description

Output: Annual exercise of Emergency Coordination Center and evaluation of performance of established objectives in an After Action Report (AAR) and external evaluators' report. Exercises are expected to reveal performance deficiencies. Actual emergency activation may substitute for an exercise and a self-reported AAR is submitted to the State.

Outcome: There are 24 activities in 5 project areas in the federal FY 10 Emergency Management Performance Grant. This annual measurement covers required activities for a competent emergency management program. Number of activities will vary in each grant year, based on current program performance needs.

Legal/Contractual Obligation

ORS 401 require Multnomah County to develop and maintain an effective emergency management program and MCC 502 establishes the County's Office of Emergency Management. ORS 401 requires that resource requests and emergency/disaster declarations be submitted by the County Emergency Management Director to the Director of Oregon Emergency Management.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$378,502	\$194,000	\$317,506	\$295,555
Contracts	\$1,500	\$1,258,834	\$38,700	\$429,124
Materials & Supplies	\$25,106	\$80,200	\$53,502	\$429,438
Internal Services	\$263,529	\$3,000	\$201,584	\$3,000
Total GF/non-GF:	\$668,637	\$1,536,034	\$611,292	\$1,157,117
Program Total:	\$2,204,671		\$1,768,409	
Program FTE	0.00	0.00	2.50	2.50
Program Revenues				
Intergovernmental	\$0	\$1,503,742	\$0	\$1,125,040
Other / Miscellaneous	\$0	\$32,292	\$0	\$32,077
Total Revenue:	\$0	\$1,536,034	\$0	\$1,157,117

Explanation of Revenues

In addition to General Fund, MCEM also receives Emergency Management Performance Grant (EMPG) monies which provide a 50% match to eligible program costs paid for by County general fund up to approximately \$300,000 for FFY 10. MCEM also applies for and receives State Homeland Security Grant Program funds on behalf of the County and to pass through to other jurisdictions within the County. Additionally, MCEM applies for and receives Urban Area Security Initiative funds which are used primarily for regional planning staff and related planning costs described in scaled Program Offer 10029.

Significant Program Changes

Last year this program was: #10030A, Emergency Management

Lead Agency: Non-Departmental - All

Program Contact: HOUGHTON David B

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is built on the core Emergency Management program offer 10028. Multnomah County maintains active engagement in the Department of Homeland Security Portland Urban Area Security Initiative region (UASI) emergency policy, planning and preparedness efforts. UASI provides funds to jurisdictions and agencies within the region for supplies, equipment, training and planning.

Program Description

The UASI region includes Clackamas, Columbia, Washington, Multnomah and Clark (WA) counties and the City of Portland. UASI grant funds are used regionally for a wide range of preparedness and response capacities in areas such as transportation, law enforcement, IT and citizen preparedness. The County's Emergency Management Director and regional counterparts serve as the policy group for this grant. This offer reflects MCEM's staffing positions and contract funds for grant funded UASI projects including Continuity of Operations and Government planning, as well as regionally-coordinated projects including training and web-based emergency coordination software implementation. All of these planning projects serve Multnomah County as well as directly and indirectly supporting the regional preparedness initiative.

UASI regional planning staff engage in UASI regional projects including 1) implementing a web-based emergency coordination center software for easily displayed situation status reports and emergency coordination within the County and across jurisdictions in the region; 2) further refining and deconflicting the continuity of operations and continuity of government plan for Multnomah County and 3) development of UASI Regional Resource Management system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome	Assigned planning processes/products are on time or ahead of schedule	0.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Outcome: Planning projects assigned to the staff funded by UASI will change in focus and number over time, based on priorities identified by the UASI Region Points of Contact (POC) Group. This measure is based on planning staff reports to the UASI POC. Planning periods will overlap the budget year.

Legal/Contractual Obligation

Intergovernmental Agreement with City of Portland, which administers the UASI grant.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$195,340	\$0	\$429,041
Contracts	\$0	\$302,660	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$2,379
Total GF/non-GF:	\$0	\$498,000	\$0	\$431,420
Program Total:	\$498,000		\$431,420	
Program FTE	0.00	0.00	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$498,000	\$0	\$431,420
Total Revenue:	\$0	\$498,000	\$0	\$431,420

Explanation of Revenues

Department of Homeland Security Urban Area Security Initiative (UASI) regional funding allotted to Multnomah County through Intergovernmental Agreements with the City of Portland, which administers this grant. These funds are expected to continue at this level for at least two more years.

Significant Program Changes

Last year this program was: #10030C, Emergency Management - UASI Regional

Lead Agency: Non-Departmental - All

Program Contact: Nancy Bennett

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

There is a growing recognition that Multnomah County needs an expanded government affairs presence to handle a complex set of federal, state and local legislative and policy issues that affect County operations. The creation of an Office of Government Relations will allow the County to approach these issues in a more comprehensive and strategic manner thereby improving legislative and policy outcomes. The Office will represent the Board of Commissioners before federal, state and local governing bodies and advance Multnomah County's annual legislative agenda.

Program Description

The Office of Government Relations will be managed by a Director of Government Relations. The Director will manage the federal and state legislative agenda set by the Board of Commissioners and provide overall strategic direction to the Office of Government Relations. He or she will serve as the lead state lobbyist for the County; manage contractors and other Government Relations staff; manage budget and compliance issues; represent the County with coalitions and at stakeholder meetings; lead government relations meetings; provide regular updates to the board and staff; and provide an Annual Report to the board outlining the year's activities. The Office of Government Relations will also include an additional lobbyist and other support as needed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

The Office of Government Relations will focus on four performance measures: 1) Produce a comprehensive state and federal legislative agenda that is consistent with the County's budget and policy priorities; 2) Produce an annual report on the status of state and federal legislative and policy issues; 3) Report the number of priority state and federal bills/amendments passed or halted during the legislative session; and 4) Report the number of county policy priorities that are supported/advanced by members of the Multnomah County delegation.

Legal/Contractual Obligation

All government relations activities shall be consistent with federal laws and policies, State of Oregon statutes, the Multnomah County Home Rule Charter and Multnomah County laws.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$240,510	\$0
Contracts	\$0	\$0	\$136,000	\$0
Materials & Supplies	\$0	\$0	\$13,500	\$0
Internal Services	\$0	\$0	\$28,528	\$0
Total GF/non-GF:	\$0	\$0	\$418,538	\$0
Program Total:	\$0		\$418,538	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is General Fund supported.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

This is a new program for FY 11. The government relations function was previously budgeted in the Boardroom budget.

Lead Agency: Non-Departmental - All

Program Contact: Corie Wiren

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Multnomah County has the honor of hosting more than 3,200 county commissioners from around the country for the National Association of Counties (NACo) 2011 Annual Conference.

Multnomah County was selected through a competitive bidding process, the 2011 NACo annual conference will be held in Portland, Oregon for the second time (the first time was in 1998)— a strong statement about the draw of the city as well as Multnomah County and counties in the surrounding region.

In order for this to be a success and to meet our contractual agreement, we will need to raise funds for the conference.

Program Description

Counties provide tremendous value in ensuring quality of life for residents of all ages in rural, suburban and urban areas. This year, our nation's counties, which employ more than 2 million professional, technical and clerical personnel, will deliver health services, circulate 6.4 billion library books, and add or improve miles of roads to keep our communities running efficiently, while being responsive to the changing needs of its residents.

As the single largest gathering of county leadership and service organizations in the country, NACo 2011 will draw key county leadership and decision-makers, including elected and appointed county government executives, directors of departments and financial, information, technology and purchasing officers. National office holders for NACo and its affiliated organizations will also be in attendance.

Because of the significant growth in visibility and recognition of Portland as a tourism and conference destination, NACo 2011 will have a profound economic impact on the county, the surrounding region, and the state of Oregon. In fact, expenditures by NACo, the host counties, and conference attendees and exhibitors is expected to generate \$9 million in local economic impact from lodging, food, transportation, entertainment, tourism and gifts.

Staff time and travel are required to make this event a success, maximize the economic development and strengthen Multnomah County's voice at the Regional, State and Federal level. Significant fundraising will be required. This effort will be led by Commissioners McKeel and Shiprack.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	NACo 2011 Conference	0	0	0	1
Outcome	Economic impact for Multnomah County and the region.	0	0	0	1
Outcome	Increased role for Multnomah County at the regional, state, and federal level.	0	0	0	1

Performance Measure - Description

Legal/Contractual Obligation

Contract between NACo and Multnomah County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$750,000	\$0
Total GF/non-GF:	\$0	\$0	\$750,000	\$0
Program Total:	\$0		\$750,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$375,000	\$0
Total Revenue:	\$0	\$0	\$375,000	\$0

Explanation of Revenues**Significant Program Changes**

✓ **Significantly Changed**

Last year this program was:

This is a new, one-time program for FY 2011.

Lead Agency: Non-Departmental - All

Program Contact: Julie Neburka

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Regional Arts & Culture Council (RACC) provides contract services to Multnomah County and its residents. Formerly a county bureau (the Metropolitan Arts Commission), RACC is now an independent 501(c)(3) organization that leverages significant support from other regional government partners and private donors before re-investing the County's allocation in programs and services that are creating vibrant neighborhoods, enhancing our children's education, and fueling a creative economy with measurable economic benefits. Although county funding for arts and culture has declined more than 76% since the high funding mark of \$603,096 in FY98-99, this request honors the County's directive to apply a 4% reduction over FY10.

Program Description

RACC plays a vital role in the county's economic and community development efforts. Specifically, RACC provides services in five key areas: (1) Through Advocacy, RACC helps build support and resource for arts and culture. (2) RACC Grants provide artists and arts organizations with the base financial support they need to continue serving our community. (3) RACC's nationally acclaimed Public Art program, including the Multnomah County 2% for Art Ordinance, integrates a wide range of art into public spaces. (4) RACC provides other Community Services including workshops for artists, consulting for arts organizations, and a variety of printed and electronic resources; and (5) RACC is developing comprehensive Arts Education solutions for our community.

Arts and culture activities add measurable value to our region's economy and to our quality of life. Artists and arts organizations bring residents together for shared cultural experiences that stimulate creativity which in turn supports more innovative businesses and a richer educational experience for our children. A vibrant arts community serves as a magnet for young creatives, and Multnomah County's investment in the arts contributes to the competitive advantage we have over other regions in the country that are all competing to attract sustainable businesses and a creative, well-educated workforce. Multnomah County is home to a vast majority of the region's artists and arts and culture organizations, which together generated more than \$318 million for the local economy last year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Multnomah County children directly served	5,240	9,000	9,000	10,500
Outcome	Purchasing and payroll power of funded nonprofit arts organizations County	79,515,000	0	76,417,000	76,000,000
Input	Multnomah County dollars invested in arts & culture	187,831	165,291	165,291	161,060
Efficiency	Dollars leveraged by RACC from other public & private partners	5,452,000	7,611,000	6,818,000	7,000,000

Performance Measure - Description

✓ **Measure Changed**

County dollars help RACC develop strategic partnerships and build more support from public and private partners throughout the region. Last year, RACC secured more private funds for arts and culture than ever before, including \$349,000 in gifts from businesses and individuals through Work for Art, RACC's workplace giving program.

County investments last year helped build a coalition of school district superintendents, parents, teachers, artists, arts organizations, foundations, businesses, and other governments who are committed to a more equitable arts education delivery system, and leveraged \$750,000 from other public and private sources that will be used to serve 9,500 students in the region this year. The County's FY11 renewed investment will leverage an additional \$1 million from other sources to help RACC serve 10,500 students.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$165,291	\$0	\$161,060	\$0
Total GF/non-GF:	\$165,291	\$0	\$161,060	\$0
Program Total:	\$165,291		\$161,060	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

Last year this program was: #72090, Regional Arts & Culture Council

In FY10, support from the County is being combined with City of Portland funds, Work for Art proceeds, and other sources to fund more than \$2 million in grants to 74 Multnomah County artists and 137 Multnomah County nonprofit organizations. In FY11, RACC will reduce the amount of Multnomah County funds allocated to grants by \$4,000, but our goal is to backfill those losses with additional proceeds from our Work for Art campaign. However, this is a step backwards in our community's objective to secure 5% of our arts organizations' budgets from local government funding sources. (We currently provide less than 1.5%.)

The County contracts with RACC to build and maintain its public art collection, and those programs are funded through a separate percent-for-art ordinance. (These dedicated revenues are not included in this request.)

RACC provides valuable resources to artists and arts organizations at no cost to them through the RACC website (www.racc.org), monthly newsletter (ArtNotes) and other information services. In addition, hundreds of artists and arts administrators are served each year through RACC workshops and other technical assistance programs.

Facing difficult budget cuts of their own, our public schools have been reducing or eliminating arts education programs. RACC is working to reverse this trend through "The Right Brain Initiative," a public/private collaboration to integrate arts education into the standard curriculum for every K-8 student in the region by 2015.

RACC's management and general expenses are a low 7%. This includes costs associated with our website, which is chock-full of resources for artists and arts advocates, receiving over 600,000 unique visits in 2009.

Lead Agency: Non-Departmental - All

Program Contact: Jeff Cogen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Office of Diversity and Equity (ODE) is a hub for Multnomah County Diversity, Management efforts. ODE works with the Board, Departments and Central HR to develop organizational cultural competency, engage the county workforce and participate in the community that surrounds us. Diversity is a workforce reality and an advantage, positively affecting creativity, problem solving and organizational flexibility and enabling the County to provide stronger services and better serve all county citizens.

Program Description

The Multnomah County Office of Diversity and Equity is the hub for diversity-management practices to increase cultural competence and deliver results that align with the county business goals. The foundations of this effort are in partnerships the ODE has throughout the County and include:

-County-wide Best Practice Sharing: Working with the Chair's Office, County Attorneys, Central HR and County Department leadership to promote shared employment principles and practices of equity, diversity, inclusion and employee engagement. Developing internal diversity, equity and inclusion policies, practices and initiatives and best practices in recruitment, selection, advancement, promotion, and retention strategies, coordinating sharing of existing expertise and development of compliance strategies.

-Formal Training and Mentoring Programs: Collaboration with and support for Talent Development's formal diversity and cross-cultural training series, and mentoring programs to ensure cultural competence across the organization.

-EEO/AA Compliance: Monitoring Equal Employment Opportunity internal compliance and authoring and monitoring the Multnomah County Affirmative Action Plan to ensure that Multnomah County is current and in compliance with its state and federal regulatory obligations. The Affirmative Action/EEO Officer supports departments in meeting ad hoc program and grant obligations.

-MWESB and Contracting Equity: Working with Central Procurement and Contract Administration to ensure Minority, Women, and Emerging Small Business practice and policies are inclusive and County contracts serve our diverse communities and eliminate barriers towards full participation in contracting opportunities with the County.

-Employee Network Groups: Coordinate County Employee Network Groups (ENG), to strengthen ENG business purpose plans and objectives. ENGs are a diversity management best practice for diversity hiring and recruiting, diversity retention, employee engagement and increasing organizational cultural competence.

-Community Participation: As the second largest unit of local government in Oregon, and one of the largest employers in the region, the County has a leadership responsibility to recognize and address racial and ethnic inequities affecting all residents of the county. ODE works to identify and develop strategic community partnerships supportive of the County's values.

-Metrics: Qualitative evaluation, policy analysis, and project management for ongoing Multnomah County efforts in diversity and inclusion.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# Monitoring Reports	4	4	10	4
Outcome	Minority Employment vs. Labor Market	97.0%	100.0%	113.9%	100.0%
Output	# of County-wide policies, projects, plans, and qualitative reports	0	0	0	4

Performance Measure - Description

✓ **Measure Changed**

Program Coordinator will provide at least 4 new polices, projects, plans or qualitative reports. Current year estimate for monitoring reports is higher due to temporary data analyst in the office this year.

Legal/Contractual Obligation

Implement Board Resolution NO. 07-072, Affirmative Action Plan 2007-2009. Maintain complaint procedures in accordance with Article 24(b) of Local 88 agreement. Carry out intent of Presidential Executive Orders 11246, (as amended) and 11478 Congressional Federal Register; Title 41 Part 60-2 Revised Order No. 4 Title VII of the Civil Rights Act of 1964, as amended by the President on March 24, 1972, CFR Titles 28, 29 and 43 Vietnam-era Veterans Readjustment Act of 1974 and American with Disabilities Act (Public Law 101-336); Oregon Revised Statutes ORS 659A.030; Multnomah County's Municipal Code 3.10.270; Multnomah County Personnel Rule 3-40, Discrimination and Harassment-free Workplace Multnomah County Code 9.060 Equal Employment Opportunity that prohibits discrimination in any employment action; Multnomah County Personnel Rules - Chapter I General Provisions, 1-10-040, requiring affirmative action to prevent current or future discriminatory conditions and eliminate unlawful discrimination.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$249,452	\$0
Internal Services	\$0	\$0	\$27,074	\$0
Total GF/non-GF:	\$0	\$0	\$276,526	\$0
Program Total:	\$0		\$276,526	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund Program.

Significant Program Changes

Last year this program was: #72002A, Office of Diversity & Equity

For FY 2011, this program has been moved from the Department of County Management into the Nondepartmental program group.

Lead Agency: Non-Departmental - All
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Jeff Cogen

Executive Summary

This offer builds upon the Office of Diversity by adding a Chief Diversity Officer position; a Data Analyst position for the Office of Diversity and Equity; and training dollars for diversity training. With these additions, the County Diversity Advisory Council can resume meeting and can proceed with an annual Diversity and Equity assessment and strategic action plan; with data analysis; and with increased workforce diversity training opportunities.

Program Description

The addition of a full time Data Analyst will allow the Office of Diversity and Equity to fully develop internal diversity, equity and inclusion initiatives. The leading edge of diversity management is in measuring and affecting employee engagement across generations and cultural groups. Data collection, evaluation and analysis is required to identify problems, to test solutions and to continue the County's progress toward a robust diversity management program.

The Analyst will provide:

- Quantitative data analysis necessary for true evaluation and metrics. With the addition of the Data Analyst, the County Diversity Advisory Council can resume their meetings and proceed with an annual Diversity and Equity assessment and strategic annual action plan.
- Evaluation, metrics, and quantitative data analysis to ensure that Multnomah County diversity, equity and inclusion efforts, ODE policy analysis and projects are grounded in fact and reliably point the way toward continued improvement.
- Staffing for a diversity management strategy that goes beyond a compliance driven, legalistic, piecemeal approach to diversity issues.
- Staffing for an integrated, efficient, and common approach to diversity management with measurable results that increase cultural competence and deliver strong results that align with the county business goals.
- Affirmative Action monitoring reports that are user friendly, and are useful management tools for Departments.

To meet the higher standard of a strong sustainable, fully engaged workforce with diverse employees and take a leadership role in diversity and equity projects in the community we need accountability. Without data analysis, we do not have the data we need to identify problems, to attempt to solve them, or to hold ourselves accountable.

Diversity Conference: For over 15 years the County has partnered with over 200 volunteers, vendors and non-profit community organizations to plan and coordinate an annual City/County Diversity Conference attended by over 900 employees from regional jurisdictions, this offer includes pass through money to support this annual effort.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of Quantitative Reports: Layoff, Hiring, Trend, Promotion, Mgmt Placement, etc	0	0	4	12
Outcome	Countywide Diversity & Equity Assessment and Strategic Plan	0	0	0	1
Output	# of Monitoring Reports	0	0	6	6
Output	Diversity Advisory Committee Meetings	0	0	8	10

Performance Measure - Description

Data Analyst will support the annual evaluation of countywide efforts with monthly reports focusing on specific topics related to countywide equity and inclusion. The Data Analyst will provide quantitative data, will review and ensure that the diversity and Equity strategic plan is accurate and a useful tool for continuing improvement. The Data Analyst will shape Affirmative Action monitoring reports for department use, will continue to improve the useability and readability of Affirmative Action plans. All measures assume the purchase of the ODE program offer in addition to this offer. Current year estimates are due to temporary data analyst in the office this year.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$262,399	\$0
Contracts	\$0	\$0	\$48,000	\$0
Materials & Supplies	\$0	\$0	\$5,300	\$0
Internal Services	\$0	\$0	\$860	\$0
Total GF/non-GF:	\$0	\$0	\$316,559	\$0
Program Total:	\$0		\$316,559	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes
 **Significantly Changed**

Last year this program was:

Lead Agency: Non-Departmental - All

Program Contact: Kat West

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sustainability Program supports clean, healthy neighborhoods and an enhanced quality of life in Multnomah County. The Sustainability Program promotes these outcomes by (1) leading internal efforts to adopt sustainable government business operations that save money while protecting the environment, and (2) working with the community and regional governments on policies, programs and projects to ensure a thriving environment, economy, and community.

Program Description

The Sustainability Program provides leadership for the county's sustainability efforts. The Program develops internal and community-wide initiatives that meet the triple bottom line of promoting the local economy, protecting the environment, and enhancing social equity. Multnomah County has one of the greenest government operations in the nation and the Sustainability Program provides critical policy analysis, project management, and accountability to this continuing accomplishment thus ensuring that the county saves money while saving resources. In addition, the Sustainability Program champions healthy neighborhoods by partnering with key community partners on projects that enhance the quality of life for our residents.

Key efforts include: (1) ensuring that the County meets its existing sustainability commitments by implementing the goals of over thirty Board adopted sustainability policies; (2) continually identifying new areas for improvement, (3) working with citizen-advisory boards on regional sustainability efforts; and (4) partnering with regional stakeholders to implement regional sustainability strategies for maintaining a high quality of life. In FY11, key efforts will include: implementing the 2009 Climate Action Plan including a public engagement campaign and Community Preparation Plan; developing a Multnomah Food Action Plan; implementing the new Sustainable Purchasing Policy and Green Meeting Policy; and developing the capacity of each department's Sustainability Liaison.

The Sustainability Program (1) saves the county money by taking into account total costs of operation; (2) provides critical support to county departments in meeting the county's sustainability goals; (3) assists elected official offices with sustainability initiatives, and (4) partners with the community on sustainability projects.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	New policies, projects, plans, briefings, and reports	10	10	15	10
Outcome	Greenhouse gas emission reduction from county operations below 2001 levels	22.0%	20.0%	23.0%	25.0%

Performance Measure - Description

✓ Measure Changed

Outputs: Number of new sustainability policies, projects, briefings, reports and plans developed for the county and community.

Outcomes: The county's newly adopted goal is to reduce greenhouse gas emissions 40% below 1990 levels by 2030 and 80% by 2050. This performance measure demonstrates county operation greenhouse gas reductions from our 2001 baseline level when the county adopted its first climate action plan and began tracking data.

Note: Greenhouse gas emission reductions will be re-calculated using enhanced tracking data in FY12.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$192,144	\$11,300
Contracts	\$0	\$0	\$4,395	\$600
Materials & Supplies	\$0	\$0	\$2,488	\$14,821
Internal Services	\$0	\$0	\$28,966	\$29
Total GF/non-GF:	\$0	\$0	\$227,993	\$26,750
Program Total:	\$0		\$254,743	
Program FTE	0.00	0.00	1.80	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$26,750
Total Revenue:	\$0	\$0	\$0	\$26,750

Explanation of Revenues

This is a General Fund program that occasionally receives grants. EPA Eco-Equity grant money holdover to FY11 represents approximately \$15,000. This program offer includes \$10,000 in donations for the County CROPS program for FY 2011.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #72003, Sustainability

This program offer reduces the two Sustainability Program staff below full-time status, eliminates the long partnership with the Americorps program to bring on a full-time member to assist the county with implementing the Climate Action Plan, and eliminates all Green Team and Sustainability Liaison funding. Funding to restore Sustainability staff to 1.0 FTE status and hire an Americorps member has been moved to a scaled program offer(#10038B).

Lead Agency: Non-Departmental - All

Program Contact: Kat West

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer restores funding to the Sustainability Program to allow the two staff to remain full-time employees.

Program Description

This program offer will enable the two Sustainability Program staff to remain as 1.0 FTE status employees. This offer will also allow the Sustainability Program to continue its long partnership with the Americorps program to bring on a full-time member to assist the county with implementing the Climate Action Plan.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$21,347	\$0
Contracts	\$0	\$0	\$6,554	\$0
Total GF/non-GF:	\$0	\$0	\$27,901	\$0
Program Total:	\$0		\$27,901	
Program FTE	0.00	0.00	0.20	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund Program.

Significant Program Changes

Last year this program was:

Lead Agency: Non-Departmental - All
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Kat West

Executive Summary

The Sustainability Program provides leadership for the county's sustainability efforts, including social equity, a vibrant local economy, and environmental protection. This program offer presents the option to develop additional capacity within the county around the critical issues of food policy and projects. Food access or the ability of all our community to obtain fresh, healthy food is a critical social determinant of an equitable and healthy community. This program option provides for coordination of food policy in Multnomah County.

Program Description

The Sustainability Program supports healthy neighborhoods, a thriving local economy, and social equity. The establishment of a Multnomah Community Food Policy Specialist and a Multnomah Community Food Project Coordinator in the Sustainability Program will provide a critical link between county efforts on hunger, fresh healthy food, economic development, climate protection and community needs. Food access is a critical issue for the health and equity of our community. Hunger is at an all time high, diseases such as diabetes and heart disease are epidemic, and half of all Multnomah County children are overweight or obese. The 2009 Climate Action Plan commits the county to establishing capacity to support the development of a strong local food system. In addition to the equity and environmental benefits, the opportunities to promote local economic vitality with a 'local food cluster' are tremendous. Local governments across the United States are recognizing the critical role of food as a social determinant of health and equity for their residents, as well as the economic opportunities, and are beginning to establish food programs, Offices of Food, and hiring food policy coordinators. The Multnomah Community Food Policy Specialist role will provide crucial leadership to major policy efforts such as the Multnomah Food Initiative, the Multnomah Food Action Plan, the Climate Action Plan, the Food Policy Council, and provide policy direction to ensure that all our residents have access to healthy food. The Multnomah Community Food Project Coordinator role will provide project management to county projects such as the successful CROPS farm which donated 12,000 lbs. of fresh food to the Oregon Food Bank in 2009, the Juvenile Justice Center vegetable gardens which were tended by juvenile offenders, and the county headquarters' demonstration Hope Garden, and the County Digs tax-foreclosed donation program. Both positions will partner with community organizations and businesses to promote a sustainable local food system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Dollar value of fresh, healthy produce donated to emergency food organizations	0	0	25,000	30,000
Outcome	Development of food indicators for the Multnomah Food Action Plan	0	0	0	5

Performance Measure - Description

✓ **Measure Changed**

Outcome: The development of food system indicators is a first critical step to successful food & health policy outcomes and transforming our food system so that it creates healthy people. Development of food indicators/metrics for the Multnomah Food Action Plan and the 2009 Climate Action Plan is such a first step. Currently, the county does not have any food system indicators to measure progress on our efforts. These indicators will be shared community-wide.

Output: Dollar value of fresh, healthy produce donated to emergency food organizations from county CROPS farm and garden projects.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$129,132	\$0
Materials & Supplies	\$0	\$0	\$8,650	\$0
Internal Services	\$0	\$0	\$28,782	\$0
Total GF/non-GF:	\$0	\$0	\$166,564	\$0
Program Total:	\$0		\$166,564	
Program FTE	0.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund Program. This program is funded entirely with one-time-only General Funds.

Significant Program Changes**Last year this program was:**

This is a new program in FY 2011.

Lead Agency: Non-Departmental - All

Program Contact: Kat West

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

Waste prevention and recycling is County policy. A commitment to achieve 65% recycled diversion from the waste stream by 2010 was stated in Resolution 05-102. In 2007 Facilities & Property Management partnered with the Sustainability Program and developed the Waste Prevention & Recycling Plan. In October of 2009, the county adopted the Climate Action Plan that joins with the City of Portland in alignment on a region wide 75% recycling rate goal to be achieved by 2012. This position is charged with providing county-wide leadership on the issue of waste management. It is intended to work collaboratively with Departments and will be positioned to leverage the efforts of the Natural Step Green Team and the Department appointed Sustainability Liaisons, as well as the Facilities Property Managers in support of the goal of 75% diversion of the waste stream to recycling.

Program Description

Responsibilities include:

1. Provide stewardship of the information and communication on accomplishment of desired goals with departments.
2. Ensure that the services and systems in all occupied buildings meet all existing regulatory requirements to ensure statutory compliance.
3. Provide leadership in sustainability and support County adopted Green Building, Leadership in Energy and Environmental Design - Existing Buildings (LEED-EB) goals.
4. Create an environment for meeting the compliance requirements of the Climate Action Plan and the City of Portland & Metro recycling rate targets.
5. Maintain accurate data related to this program's performance and report results and improvement plans annually.
6. Coordinate and administer training and regulatory requirement knowledge, as needed, to keep the county current at the highest possible level.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Training course hours delivered	132	0	100	250
Outcome	Documented recycle rate	41.0%	0.0%	45.0%	55.0%

Performance Measure - Description

✓ **Measure Changed**

Number of education & training class hours of instruction given to county staff and community partners & groups on the increasing need to purchase, handle & dispose of goods & materials so that all possible waste is diverted from trash and becomes part of the recycling process.

Recycle diversion rate from total county waste stream. There are various methods of measurement applied to different waste products, so a total of each type is accumulated for reporting purposes.

Legal/Contractual Obligation

Several legal mandates are included in this Program. ORS 279.570 requires that all public agencies shall assure purchase of materials, goods, and supplies that may be recycled or reused when discarded. City of Portland Code 17.102.180 requires that commercial facilities [in Portland] must currently separate recyclable materials and recycle a minimum of 50% of their waste.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$0	\$88,577	\$0
Internal Services	\$0	\$0	\$300	\$0
Total GF/non-GF:	\$0	\$0	\$88,877	\$0
Program Total:	\$0		\$88,877	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The recycling rate of 41% was accomplished in FY '09 and that resulted in cost avoidance of over \$72,000. Currently the county pays \$81/ton to dispose of waste as garbage. Disposing of waste as recycling avoids the \$81/ton disposal fee. Given our current rate of waste generation, if we will be able to reach a 65% recycling rate, next year, we will need to divert an additional 500 tons of waste to recycling. Simply accounting for this avoided cost we can realize an additional \$40,500 annually. This is in addition to the FY '09 annual savings of \$72,000.

In addition, recyclable materials have a market value that is not included these estimates that the County currently receives as a rebate from its hauler. It is difficult to predict the year to year value of recyclable materials given material market fluctuation, but it is safe to assume that the value of the materials in the future will offset a significant portion of any future program costs.

County-wide recycling savings and the recycling rebates which were originally used to offset departmental utility charges (approx \$60K annually), may be used in the future to fund this countywide responsibility.

This program is funded entirely with one-time-only General Funds.

Significant Program Changes

✓ Significantly Changed

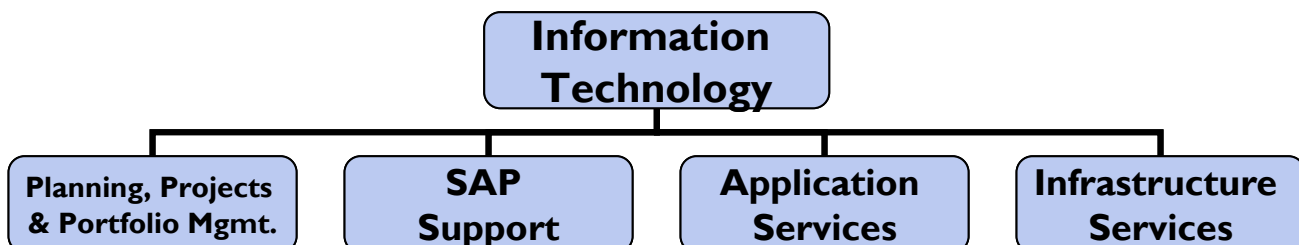
Last year this program was:

Currently, this program is being staffed with an AmeriCorp intern that expires in August, 2010 as the AmeriCorp program allows for only 2 years of tasking with the same focus. The Waste Prevention and Recycling effort has greatly benefited from their initiation and stewardship efforts, but the program needs an ongoing commitment with funding and operationalization. The position within Facilities is intended to leverage a large, committed population within the County that are vested in creating and sustaining a high performing, sustainable County. The Facilities Property Managers, Multnomah County Natural Step Green Team and the Sustainability Liaisons represent a potent group, well positioned within the County to achieve the represented goals.

Overview

The County's IT employees and the technologies we support have evolved over a long period of time, since the late 1990's, when IT was decentralized and primarily a mainframe computing environment to 2002 when "County IT" was created resulting in the consolidation of resources to FY 2011 where IT manages 4,293 PCs and laptops, 205 servers, 113 network circuits, and approximately 184 business applications. The support challenges are even bigger when you consider the diversity of the County's lines of business. For example, IT staff support business applications spanning primary health care, social services, transportation and bridges, facilities, finance, payroll, benefits, animal services, emergency management, assessment and taxation, land use planning, jail management, and community justice. County employees utilizing these systems are located in 93 different sites across the County and the technologies required are just as diverse as the lines of business, if not more. This challenge is made more complex everyday because there is always significantly more demand for IT services than there are resources to meet those demands and many of our technology platforms are outdated.

The IT organization has worked over the last year to "rethink" its service provision and to define a mission and vision that focus on providing the services and technologies that residents and customers want and deserve, at a cost they can afford. Our mission, as IT professionals, is to "leverage technology to drive innovation, efficiency, and cost savings". Our vision is to "provide residents and county employees the information they need, any time, any place". FY 2011 will be the first fiscal year that County IT has had a formal mission and vision in many years. With customers and employees, we will refine and institutionalize this way of thinking and looking at our work differently. This framework will empower IT employees to solve our challenges through focus on priority projects and embracing new technologies to improve service and reduce costs.



Successes and Challenges

The Office of Information Technology has made significant progress in FY 2010. Highlights include 1) the completion of a major restructuring and reorganization, 2) Board approval for two strategic projects (the Data Center and Disaster Recovery project and Network Convergence) to modernize the County's technical infrastructure, 3) alignment of management, staff, and technologies to support a lower cost, open source application development platform, 4) implementation of 50 wireless access points for the public and County employees, 5) design and implementation of the new assessment and taxation hardware environment, 6) implementation of the RFID and Self-Checkout systems at Central Library, 7) enhancement of the Geographical Information System (GIS) at all levels including the kick-off of a new Emergency Management System, 8) integration of the SAP Support team with the IT organization, 9) evaluation of the desktop environment to enhance the service offering and add a variable cost structure, and 10) completion of two experimental workgroups with Local 88 staff, management, customers to solve business problems through a collaborative, rather than hierarchical, process.

As we look forward to FY 2011, IT continues to face many challenges. The biggest challenge again this year is the rapid change occurring in the technology industry. Other key challenges are: 1) institutionalizing a new culture that focuses on continuous learning, respect for all, rethinking service provision to drive innovation, being responsive to customer needs and priorities, and recognizing the excellent work of our employees, 2) staying focused on priority projects and saying "yes" to the right projects, 3) developing a workforce plan that addresses retaining and re-training existing staff and recruiting diverse, new staff, where appropriate, 4) training and supporting a multi-generational County workforce with diverse skills and training expectations, and 5) maximizing the investments the County is making in new technologies.

Budget by Division

Division Name	FY 2011 General Fund	Other Funds	Total Division Cost	Total FTE
Chief Information Office	\$0	\$4,695,825	\$4,695,825	1.00
Planning, Projects and Portfolio Management	0	14,377,098	14,377,098	18.00
SAP Support	0	2,735,422	2,735,422	15.00
Application Services	0	10,224,212	10,224,212	60.00
Infrastructure Services	0	21,554,533	21,554,533	70.15
Total Information Services	\$0	\$53,587,090	\$53,587,090	164.15

Program by Division

The following table shows the programs that make up Information Technology FY 2011.

Prog #	Program Name	FY 2011 General Fund	Other Funds	Total Cost	Total FTE
79000	IT Innovation and Investment Fund	0	\$5,901,821	\$5,901,821	0.00
79001	IT Strategic Modernization Projects	0	6,000,000	6,000,000	0.00
79002	IT Planning, Projects & Portfolio Management	0	2,475,277	2,475,277	18.00
79003	IT Division Management	0	4,695,825	4,695,825	1.00
79004	IT Data Center	0	4,352,398	4,352,398	20.00
79005	IT Help Desk Services	0	899,460	899,460	8.15
79006	IT Telecommunications Services	0	5,620,172	5,620,172	8.00
79007	IT Network Connectivity	0	2,911,135	2,911,135	7.00
79008	IT Desktop Services	0	3,195,138	3,195,138	27.00
79009	IT Desktop Assets	0	4,576,230	4,576,230	0.00
79010	IT Health and Human Services Application Services	0	2,626,149	2,626,149	19.00
79011	IT Public Safety Application Services	0	2,214,329	2,214,329	16.00
79012	IT General Government Application Services	0	643,024	643,024	5.00
79013	IT Enterprise Application Services	0	4,740,710	4,740,710	20.00
79014	IT SAP Support Team	0	2,735,422	2,735,422	15.00
Total		\$0	\$53,587,090	\$53,587,090	164.15

Significant Changes

The following table describes the significant changes made in each division. Significant is defined as expenditures that have increased/decreased by more than 5% or where FTE have increased or decreased by 1.00 or more from the FY 2010 adopted budget. Additional information can be found in the division narrative and in individual program offers.

Prog #	Program Name	FTE Changes (+/-) All Funds	Estimated \$ Change-GF	Estimated \$ Change-Other Funds
79000	IT Innovation and Investment Fund	-	-	(4,109,392)
79002	IT Planning, Projects & Portfolio Management	8.75	-	1,502,223
79003	IT Division Management	-	-	(238,698)
79004	IT Data Center	(2.25)	-	(880,371)
79005	IT Help Desk Services	(1.00)	-	(144,185)
79006	IT Telecommunications Services	(0.50)	-	298,324
79009	IT Desktop Assets	-	-	4,576,229
79010	IT Health and Human Services Application Services	(5.00)	-	(934,409)
79012	IT General Government Application Services	(0.25)	-	(1,110,502)
79013	IT Enterprise Application Services	(0.75)	-	1,265,963

Lead Agency: Information Technology

Program Contact: Sherry Swackhamer

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The IT Innovation and Investment offer provides funding and governance for the one-time-only portion of IT capital projects greater than \$75,000. These dollars are available to all departments, MCDA, & MCSO via an application & evaluation process that defines the criterion and governance for selecting and monitoring technology capital investment projects. The process is designed to ensure the County measures and receives value from these investments. Requests must be accompanied by a scope document and total cost of ownership model, including an analysis of both one-time-only and on-going operational funding impacts. Once approved, project sponsors must commit to measures that are monitored to analyze and report on the value proposition.

Program Description

The IT Advisory Board oversees and provides governance for the County's capital investments in technology. Program includes carryover dollars for six in-process projects supporting DCHS, DCM, DCJ, OIT & MCHD. Potential projects for FY11 include replacement of Budget Software and enhancement to SAP product: reporting, integration, e-government, and elimination of shadow systems (e.g. related to Facilities and Contracts. Projects completed in FY2010 include replacement of DCS Land Use Planning System, new ADS Find-a-Home Website, DCM Facilities Mobile Assets-Phase I, new MCDA Document Management System, and pilot of Adobe Connect (eTraining capability).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of projects monitored per monitoring process	0.0%	100.0%	100.0%	100.0%
Outcome	Increase in value derived from IT capital projects	0.0%	80.0%	0.0%	80.0%

Performance Measure - Description

Output--100% of the funded projects will be monitored by ITAB per the established monitoring rules.

Outcome--Increase in IT capital projects completing and meeting agreed upon outcomes.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$5,594,434
Materials & Supplies	\$0	\$2,447,941	\$0	\$307,387
Internal Services	\$0	\$605	\$0	\$0
Capital Outlay	\$0	\$7,547,043	\$0	\$0
Total GF/non-GF:	\$0	\$9,995,589	\$0	\$5,901,821
Program Total:	\$9,995,589		\$5,901,821	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,237,187	\$0	\$148,227
Other / Miscellaneous	\$0	\$10,948,300	\$0	\$5,753,594
Total Revenue:	\$0	\$13,185,487	\$0	\$5,901,821

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79000A, IT Innovation and Investment Fund

Lead Agency: Information Technology

Program Contact: Sherry Swackhamer

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Office of Information Technology will be initiating two significant projects to modernize the County's information technology infrastructure: the data center and disaster recovery (DCDR) project and the network convergence project. The DCDR project will move the County's data center from the current location using a "two-site" model and add disaster recovery capabilities for the highest priority systems. The network convergence project will upgrade the County's data network, combine the data and voice networks, and replace the County's current phone systems.

Program Description

This offer funds two strategic IT projects approved by the Board of County Commissioners. These projects form the basis to move the County's technology platforms into the 21st century. The DCDR project will split the operating capacity of the current, inadequate data center to two locations: one new County owned data center that will utilize "green" technologies located in an existing county site and one leased co-location site (and/or cloud computing capabilities) that will provide a variable cost structure that can expand and contract based on County needs. Disaster recovery capabilities will also be added for the highest priority systems. Disaster recovery capabilities do not currently exist.

The second project will significantly enhance the County's data and voice networks and associated phone systems. The county's risk with the current phone system vendor, acquired while in bankruptcy, will also be reduced.

In preparation for these projects, IT and departments are focused on clean up and disposition of unnecessary data, systems, and equipment to minimize the data center footprint and eliminate unnecessary/outdated data and technologies. Both projects will result in operating efficiencies for IT and our customers.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Quarterly Milestone Reviews for each project	0	0	0	8
Outcome	Percent of deliverables for each milestone met at the end of quarterly milestone	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

Output--quarterly milestones will be established and results measured for each project.
Outcome

(These projects will span multiple budget years.)

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Contracts	\$0	\$0	\$0	\$6,000,000
Internal Services	\$0	\$200,000	\$0	\$0
Capital Outlay	\$0	\$5,800,000	\$0	\$0
Total GF/non-GF:	\$0	\$6,000,000	\$0	\$6,000,000
Program Total:	\$6,000,000		\$6,000,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$6,000,000	\$0	\$6,000,000
Total Revenue:	\$0	\$6,000,000	\$0	\$6,000,000

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79000A, IT Innovation and Investment Fund

Lead Agency: Information Technology

Program Contact: Madeleine Mader

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The IT Planning, Projects, and Portfolio management offer represents a reorganization of the IT administrative functions. This offer focuses on providing improved oversight of the budget process, equipment procurement process, contracting and software licensing, and the management of IT projects. Other areas of administrative responsibility include coordination of HR functions, finance and accounts payable, and resource planning and portfolio management.

Program Description

The program includes the administrative group responsible for budgeting, finance, procurement, accounts payable, contracting, and software licensing. This group was reorganized to include an IT Finance Supervisor to provide additional expertise and oversight and the addition of a IT Contract Administrator to provide specialized expertise in the development and monitoring of large software and hardware contracts.

Also included is the project and portfolio management team. This group is tasked with developing and implementing industry standards for managing IT projects especially high-risk, capital projects. Skilled projects managers are also a part of the team to provide the hands-on expertise needed to successfully manage risk and complete these projects.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of employees submitting time in Planview	0	0	0	164
Outcome	Number of contracts inventoried and monitored	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

Output measure--designed to report the number of employees correctly tracking their time in Planview (resource planning system). Demonstrates the effective utilization of IT resources.

Outcome measure--measures the number of contracts inventoried and monitored on a regular basis to effectively manage and minimize risks.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$807,485	\$0	\$2,277,648
Materials & Supplies	\$0	\$0	\$0	\$197,629
Total GF/non-GF:	\$0	\$807,485	\$0	\$2,475,277
Program Total:	\$807,485		\$2,475,277	
Program FTE	0.00	9.25	0.00	18.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,075,908	\$0	\$2,475,277
Total Revenue:	\$0	\$2,075,908	\$0	\$2,475,277

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was:

This program offer is a result from the IT reorganization. Last year, programs 79001 and 79009 were organized differently. Due to the IT reorganization this program includes Cost Center 709105 and Cost Center 709600 from FY 10; Cost Center 709000 is found in program offer 79003.

Lead Agency: Information Technology

Program Contact: Sherry Swackhamer

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

IT division management provides leadership, strategic direction, and operational accountability so that County employees, business partners, elected officials and citizens have information when & where they need it with high reliability and at a reasonable cost. Employee management and oversight as well as project oversight are provided.

Program Description

The IT division management office is accountable for leadership in the reliable delivery of IT services and spending that is aligned with county priorities. In addition, it also ensures the implementation, measurement and continuous improvement of IT service management processes, provides governance for delivering projects according to commitments, provides a roadmap for future technology and ensures a skilled and motivated IT workforce. This offer contains a contingency value of \$1 million for unplanned equipment replacement or emergency needs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of Performance Evaluations completed per County Requirement	0	0	0	164
Outcome	Percent of quarterly Top 25 projects completed as projected	0.0%	0.0%	0.0%	50.0%

Performance Measure - Description

✓ **Measure Changed**

Output-measures the number of performance appraisals completed for IT staff per county requirement

Outcome-measure % of high priority IT projects completed per quarterly projections. Provides focus on projects that are of the highest priority to the county.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$296,797	\$0	\$499,015
Contracts	\$0	\$268,810	\$0	\$100,000
Materials & Supplies	\$0	\$590,244	\$0	\$428,217
Internal Services	\$0	\$1,046,338	\$0	\$1,982,200
Unappropriated & Contingency	\$0	\$2,246,591	\$0	\$1,686,393
Total GF/non-GF:	\$0	\$4,448,780	\$0	\$4,695,825
Program Total:	\$4,448,780		\$4,695,825	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Fees, Permits & Charges	\$0	\$12,291	\$0	\$1,531,787
Other / Miscellaneous	\$0	\$0	\$0	\$3,164,038
Total Revenue:	\$0	\$12,291	\$0	\$4,695,825

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79001, IT Division Management

Lead Agency: Information Technology

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Data Center Operations and Technical Services provide the hardware, software installation, maintenance, troubleshooting, technical and operational support for all County computing systems. These systems provide critical services to citizens and must be maintained in a highly available, secure and recoverable environment. This program includes 24x7x365 operations of the data center with Operations and Technical Services staff supporting restoration of services during service disruptions 24x7. These teams provide reliable, responsive, secure systems ensuring maximum server uptime in support of maximum application availability in an efficient and cost effective manner.

Program Description

Data Center Operations and Technical Services provide hardware and software management, server system maintenance, upgrades, problem resolution, server and storage management, asset tracking and after-hours support for all County business systems running in the data center. This program also provides vendor management for data center hardware and software systems. This program coordinates with county resources for data center facility requests and activity for the computer room equipment and systems. Included in this service are the Technical Services staff who provide software and hardware architecture design, planning, acquisition and installation. They also manage capital replacement and capacity planning for computer room hardware. Additional services provided by this program are data backup and restore services, storage management, emergency response and physical data center security.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Data replicated or put on output tapes sent to offsite storage daily	98.0%	99.0%	99.0%	99.0%
Outcome	Production system availability for hardware and operating systems	98.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Output measure--ensures that backup data is available on tape or offsite disk in the event of equipment failure or service disruption.

Outcome measure--measures the availability of production systems. The goal is minimum disruption in business processes and services due to system outages.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$3,060,421	\$0	\$2,814,195
Contracts	\$0	\$37,200	\$0	\$64,663
Materials & Supplies	\$0	\$1,602,698	\$0	\$1,224,439
Internal Services	\$0	\$55,855	\$0	\$600
Capital Outlay	\$0	\$476,595	\$0	\$248,501
Total GF/non-GF:	\$0	\$5,232,769	\$0	\$4,352,398
Program Total:	\$5,232,769		\$4,352,398	
Program FTE	0.00	22.25	0.00	20.00
Program Revenues				
Fees, Permits & Charges	\$0	\$5,241,563	\$0	\$4,052,398
Other / Miscellaneous	\$0	\$0	\$0	\$300,000
Total Revenue:	\$0	\$5,241,563	\$0	\$4,352,398

Explanation of Revenues

Significant Program Changes

Last year this program was: #79003, IT Data Center

Lead Agency: Information Technology

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Help Desk program offer provides a single point of contact to County staff for accessible and customer-focused technical assistance. It supports County staff in furthering their goals to serve the citizens of Multnomah County. Support is provided in a friendly and professional manner while service requests are tracked, questions are answered, informal instruction is offered, and problems are resolved or escalated to other IT teams.

Program Description

Help Desk Services provides support and proactive diagnosis of computer equipment and software issues for over 4,500 employees and business partners. By focusing on first call solutions to problems accessing documents, working with Word documents, spreadsheets, and other desktop applications, the Help Desk is able to minimize escalations to other IT teams and resolve customer problems as quickly as possible. Services are provided 24*7, 365 days a year to ensure that customer needs are addressed in a timely manner. County employees can focus on their mission to serve the public. In addition to resolving specific issues with desktop applications and vendor provided applications, the Help Desk also provides ad hoc training for software and hardware use in order to minimize future problems that hinder employees' ability to work effectively. Help Desk staff also provide support and help for internal IT functions such as the Applications, Desktop, Data Center and Administration groups. The Helpdesk averages 2,600 calls per month. Of those calls an average of 1,750 (66%) are resolved at the Helpdesk while others are escalated to other IT teams. The top three call types (on average for the 1st 6 months of FY 2010) are related to Microsoft Outlook, Windows login and Internet Explorer and the top three county departments (for the same time frame) are DCHS, DCJ and the MCHD.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of customer tickets created	39,442	23,299	38,817	38,000
Outcome	Abandonment rate	7.5%	5.5%	5.5%	5.0%
Outcome	Calls resolved at the Helpdesk	66.0%	66.0%	66.0%	67.0%

Performance Measure - Description

These measures are industry standards for Help Desk organizations. An analysis is done on data used to track the measures to determine ways to improve service and reduce downtime.

Output Measure--Number of help desk tickets created based on calls from customers.

Outcome Measure--Abandonment rate -An abandoned call is when a customer calls the Helpdesk but then hangs up, typically due to extended hold times while waiting to talk to an agent. Caller abandonment rate will be less than or equal to 5%.

Outcome Measure--Calls Resolved @ Help Desk - 67% or more of the tickets entered by Help Desk staff into the call tracking database will be resolved by a Helpdesk agent without requiring escalation to other IT staff.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,014,832	\$0	\$867,984
Contracts	\$0	\$2,000	\$0	\$2,000
Materials & Supplies	\$0	\$14,132	\$0	\$29,476
Internal Services	\$0	\$12,681	\$0	\$0
Total GF/non-GF:	\$0	\$1,043,645	\$0	\$899,460
Program Total:	\$1,043,645		\$899,460	
Program FTE	0.00	9.15	0.00	8.15
Program Revenues				
Fees, Permits & Charges	\$0	\$1,043,645	\$0	\$899,460
Total Revenue:	\$0	\$1,043,645	\$0	\$899,460

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79004, IT Help Desk Services

Lead Agency: Information Technology

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Telecommunications program manages over 6,600 telephones and 23 video conferencing units which facilitate communication with citizens, business partners and employees. Telecom manages: phone system equipment; wireless and smart phones; vendor service contracts; voice network design (how the phone network is designed to route phone calls); customer billing; facility and employee moves adds and changes; new equipment installations. Telecom also maintains an Intergovernmental Agreement with the City of Portland to provide citizens an Information & Referral service. Beginning in FY10, the Telecom program will begin the evaluation of new voice technologies, including the convergence of (combining) the County's voice and data networks, to drive innovation and reduce on-going operational costs. This program will also evaluate alternative methods of providing and supporting cell phones and PDA's.

Program Description

This program coordinates the installation and maintenance of the County's voice systems. These systems include all wiring, hardware, telephones, consoles and connections to the public telephone system, as well as wireless devices such as cell phones and PDAs. The program also purchases, deploys and supports over 6,600 telephones and 1,500 wireless devices distributed across 99 locations. Working with departments to address communication needs, Telecom supports automated attendants that route and manage incoming calls and provides technology support for 25 call centers such as the Mental Health Crisis line. Telecom manages the configuration and maintenance of the County's voice mail system which includes over 3,500 voice mail boxes and processes over 25,000 incoming calls daily. In addition to maintaining the phone systems, this program manages equipment moves, and system programming to ensure telephone service. Large projects include office relocation due to the Facilities Strategic Plan. To facilitate efficient communication, this program manages the acquisition, configuration and maintenance of 23 video conferencing units at 14 locations. These are used heavily by the State Courts, Department of Community Justice and Public Defenders.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Average time to respond to high priority incidents.	1	1	1	1
Outcome	High priority incidents resolved within 12 hours	99.0%	95.0%	99.0%	98.0%

Performance Measure - Description

✓ **Measure Changed**

High priority incidents are problems that cause service disruptions. Problems are reported to the Help Desk or Telecom repair line, at which time they are logged and technicians dispatched.

Outcome measure--measures the amount of time required to resolve high priority incidents. The % was changed for FY 2011 to reflect an improvement in the response goal from 48 to 12 hours. FY 08-09 and FY 09-10 were 48 hours.

Legal/Contractual Obligation

Contract with City of Portland for the Information & Referral service.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,177,577	\$0	\$1,042,068
Contracts	\$0	\$32,004	\$0	\$25,000
Materials & Supplies	\$0	\$3,422,167	\$0	\$3,965,432
Internal Services	\$0	\$17,940	\$0	\$18,500
Capital Outlay	\$0	\$583,350	\$0	\$569,172
Total GF/non-GF:	\$0	\$5,233,038	\$0	\$5,620,172
Program Total:	\$5,233,038		\$5,620,172	
Program FTE	0.00	8.50	0.00	8.00
Program Revenues				
Fees, Permits & Charges	\$0	\$5,250,896	\$0	\$4,158,547
Other / Miscellaneous	\$0	\$0	\$0	\$1,461,625
Total Revenue:	\$0	\$5,250,896	\$0	\$5,620,172

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79005, IT Telecommunications Services

Lead Agency: Information Technology

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Network Connectivity program includes both Wide Area Network (WAN) and Security services. The WAN group provides a stable and secure network for data communications between county buildings and to external networks. This facilitates public access to the county by offering Internet access at the libraries, connections to the Internet for the county's web site and secure links to partners such as the Oregon Community Health Information Network (OCHIN), the City of Portland and the State of Oregon. The Security functions within the program identify and mitigate information security risks, develop policy, provide consulting services to departments, and respond to audit and investigative requests. In FY2010, this offer will support the evaluation of new technologies including the convergence of (combining) the County's voice and data networks to drive innovation and reduce on-going operational costs.

Program Description

WAN Services designs, implements and manages the secure data network infrastructure that connects County buildings and provides access to the Internet. This program implements and manages remote access for County employees to securely connect to County data from any location that has Internet connectivity. WAN works closely with external partners such as the City of Portland to create secure network links in order to share vital data. The Information Security Management program uses ISO standards to provide information security program development for the County. The ISO approach of Plan-Do-Check-Act includes (i) understanding the County's information security requirements, establishing security policies and objectives; (ii) implementing and operating controls to manage information security risks; (iii) monitoring and reviewing the performance and effectiveness of the security program; and (iv) continual improvement based on objective measurement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Outage response initiated within 2 hours	98.0%	95.0%	98.0%	98.0%
Outcome	Number of minutes of network downtime per month	48	30	40	30

Performance Measure - Description

Output: Outage response is identified and work to resolve it is initiated within 2 hours.

Outcome: Minutes of network down time, for any one circuit, during normal business hours.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$794,766	\$0	\$1,097,025
Contracts	\$0	\$45,000	\$0	\$95,000
Materials & Supplies	\$0	\$1,414,510	\$0	\$1,531,110
Internal Services	\$0	\$15,498	\$0	\$0
Capital Outlay	\$0	\$560,000	\$0	\$188,000
Total GF/non-GF:	\$0	\$2,829,774	\$0	\$2,911,135
Program Total:	\$2,829,774		\$2,911,135	
Program FTE	0.00	6.00	0.00	7.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,829,774	\$0	\$2,573,135
Other / Miscellaneous	\$0	\$0	\$0	\$338,000
Total Revenue:	\$0	\$2,829,774	\$0	\$2,911,135

Explanation of Revenues

Significant Program Changes

Last year this program was: #79006, IT Network Connectivity

Lead Agency: Information Technology

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

All County departments rely on computers to provide service to their customers. The Desktop Services program offer provides Information Technology (IT) support staff to ensure problems are resolved in a timely manner so County employees can focus on their mission to serve the public. Personal Computers (PCs) are also provided at public access points for citizens. PC hardware and software require procurement, installation, maintenance, proper disposal and support while ensuring satisfaction with service quality and price. Remote and on-site repair and support are provided to improve user productivity. In FY2010, this offer will support the evaluation of new technologies such as desktop virtualization to drive innovation and reduce on-going operational costs.

Program Description

Desktop Services provides Helpdesk ticket resolution, proactive problem diagnosis, on-site support for desktop or laptop computers and software to over 4500 employees. Support for the County's computer training rooms is performed by the team. PCs are also provided for public use in the libraries, assessment & taxation and land use planning to provide citizens with access to information and the ability to view public records online. Desktop services is responsible for managing network printing and file storage services. The Desktop Services team is participating in an analysis of various productivity tools to provide options to the county which can provide for variable cost. Additionally, the team is regularly evaluating new technology to reduce the county's carbon foot print. For example, GreenPrint is a solution to reduce the amount of paper being printed and Desktop Authority is a tool for enhancing our ability to manage the power saving settings on the PCs. The Desktop Services program addresses the Accountability indicator of "Satisfaction with service quality, effectiveness and price" by providing a stable computing environment, access to efficient help desk services to resolve problems and utilizing new technology to reduce prices. Analysis is done on output/outcome data used to track these measures to determine ways to improve service and reduce downtime.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Hours between incident report and response initiation	0	4	4	4
Outcome	High Priority problem tickets resolved within two days	95.0%	95.0%	95.0%	95.0%

Performance Measure - Description

1. This measures an industry standard for Desktop organizations. Output measure is measured in hours until initial contact is made by a Desktop Services support staff.
2. This measures the length of time from notification of an issue until it is resolved. This measure is directly impacted based upon the number of desktop staff to support the environment.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,918,575	\$0	\$3,106,838
Contracts	\$0	\$72,000	\$0	\$0
Materials & Supplies	\$0	\$65,000	\$0	\$72,300
Internal Services	\$0	\$60,732	\$0	\$16,000
Total GF/non-GF:	\$0	\$3,116,307	\$0	\$3,195,138
Program Total:	\$3,116,307		\$3,195,138	
Program FTE	0.00	25.50	0.00	27.00
Program Revenues				
Fees, Permits & Charges	\$0	\$3,143,775	\$0	\$3,195,138
Total Revenue:	\$0	\$3,143,775	\$0	\$3,195,138

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79007, IT Desktop Services

Lead Agency: Information Technology

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County staff and business partners utilize over 4,500 computers and 700 printers and other output devices to run internal operations and provide service to the public. Personal Computers (PCs) are also provided for citizens use at public access points located at libraries, Assessment and Taxation and Land Use Planning. This program provides PC hardware and software procurement, installation, maintenance, software license tracking, proper disposal and support while balancing customer satisfaction with service quality and price.

Program Description

Desktop asset replacement provides desktop and laptop computers and software to over 4500 employees and business partners. They will be replacing ~950 PCs/Laptops, 50 network printers as well as installation of new PCs to support the new Libraries opening this year. PCs are also provided for public use in the libraries, Assessment and Taxation, and Land Use Planning, to provide citizens with access to information and the ability to view public records online. IT Desktop Services maintains desktop assets which includes life-cycle management from procurement through disposal of County standard desktop computer hardware, software and other peripherals and associated software licenses. This program supports the disposition of decommissioned hardware and recycling of unusable devices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Number of devices replaced according to published schedule	95	99	100	100
Outcome	Percentage of software used in compliance with purchased licenses.	100	100	100	100
Efficiency	Percent of County-wide technology devices managed by system.	90	90	90	98
Efficiency	Percentage of software licenses re-deployed as hardware is retired.	85	85	85	95

Performance Measure - Description

1. This measure tracks how many devices are replaced according to the published schedule.
2. This measure reports license compliance for all software in use.
3. This measure tracks the scope of Desktop assets managed by automated tools since not all computers are on the network.
4. This measure tracks licenses reused instead of purchasing new ones.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Materials & Supplies	\$0	\$0	\$0	\$2,170,522
Internal Services	\$0	\$0	\$0	\$55,708
Capital Outlay	\$0	\$0	\$0	\$2,350,000
Total GF/non-GF:	\$0	\$0	\$0	\$4,576,230
Program Total:	\$0		\$4,576,230	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$1,273,058
Other / Miscellaneous	\$0	\$0	\$0	\$3,303,172
Total Revenue:	\$0	\$0	\$0	\$4,576,230

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79008, IT Desktop Assets

Lead Agency: Information Technology

Program Contact: Keith Johnson

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Health and Human Services Application Services provide reliable, effective software systems for the Health Department and County Human Services. Services include managing customer relationships; capturing and ranking IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems. Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately maintaining and supporting existing systems ("lights on" activities to keep current systems available) through improving application life-cycle planning, project governance and prioritization, and resource accountability. This Program Offer improves the delivery of County services through automating business operations and providing easy access to information.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Currently, application services provides support for 75 systems for the Health Department and 40 systems for the Department of County Human Services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Employee hours spent on planned work versus unplanned	0.0%	0.0%	50.0%	60.0%
Outcome	Increase in employee hours spent on planned versus unplanned work	0.0%	0.0%	0.0%	10.0%
Quality	Percent of customers satisfied	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

Output Measure = Employee hours spent on planned versus unplanned work: 60% planned/40% unplanned. Initial measurement taken at the end of FY10

Outcome Measure = Increase in employee hours spent on planned versus unplanned work: 10%. Initial measurement taken at the end of FY10.

Quality Measure = Percent of customers satisfied with end product, timeliness, and communication for Level 2 and 3 planned work: 80% A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$3,282,200	\$0	\$2,532,595
Contracts	\$0	\$110,600	\$0	\$0
Materials & Supplies	\$0	\$143,830	\$0	\$90,994
Internal Services	\$0	\$23,928	\$0	\$2,560
Total GF/non-GF:	\$0	\$3,560,558	\$0	\$2,626,149
Program Total:	\$3,560,558		\$2,626,149	
Program FTE	0.00	24.00	0.00	19.00
Program Revenues				
Fees, Permits & Charges	\$0	\$3,564,138	\$0	\$2,626,149
Total Revenue:	\$0	\$3,564,138	\$0	\$2,626,149

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79009, IT Health & Human Services Application Services

Lead Agency: Information Technology

Program Contact: Keith Johnson

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Public Safety Application Services provide reliable, effective software systems for Community Justice, DSS Justice and the Sheriff's Office. Services include managing customer relationships; capturing, ranking and scheduling IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems.

Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately performing "lights on" activities to keep current systems available through improving application life-cycle planning, project governance and prioritization, and resource accountability. This Program Offer improves the delivery of County services through automating business operations and integrating information between public safety partners.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Currently, the Public Safety application services group is supporting 22 systems for DCJ, 6 systems for MCSO, and 3 systems for DSSJ.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Employee hours spent on planned versus unplanned work	0.0%	0.0%	55.0%	60.0%
Outcome	Increase in employee hours spent on planned versus unplanned work	0.0%	0.0%	0.0%	5.0%
Quality	Percent of customers satisfied with end product for planned projects	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

Output - 60% increase in the number of employee hours spent on prioritized and scheduled work vs. fixing problems and handling emergency incidents

Outcome - 5% increase in the number of hours spent on specific work requests

Quality - 80% of delivered projects that satisfy customer expectations. A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,043,116	\$0	\$2,060,776
Contracts	\$0	\$96,000	\$0	\$106,000
Materials & Supplies	\$0	\$62,524	\$0	\$47,553
Internal Services	\$0	\$22,470	\$0	\$0
Total GF/non-GF:	\$0	\$2,224,110	\$0	\$2,214,329
Program Total:	\$2,224,110		\$2,214,329	
Program FTE	0.00	16.25	0.00	16.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,207,147	\$0	\$2,179,329
Intergovernmental	\$0	\$0	\$0	\$35,000
Total Revenue:	\$0	\$2,207,147	\$0	\$2,214,329

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79010, IT Public Safety Application Services

Lead Agency: Information Technology

Program Contact: Keith Johnson

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target

Executive Summary

General Government and Open Source Application Services provide reliable, effective software systems for the County Management, Library, Community Services, Chair and Commissioners, and related groups. Services include managing customer relationships; capturing and ranking IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems. Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately maintaining and supporting existing systems ("lights on" activities to keep current systems available) through improving application life-cycle planning, project governance and prioritization, and resource accountability. This Program Offer improves the delivery of County services through automating business operations and providing easy access to information.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Focused efforts will be continuing to redesign the existing web site for a consistent approach for all departments, increase the use of social networking across the county, and developing an open source platform that will be utilized to consolidate applications and reduce the number of unsupported legacy applications across all application services areas.

Currently, the General Government Application Services Group supports 20 systems for DCM, 6 systems for DCS, 7 systems for the Library, and 5 systems for Non-D.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Employee hours spent on planned work versus unplanned	0.0%	0.0%	50.0%	60.0%
Outcome	Increase in employee hours spent on planned	0.0%	0.0%	0.0%	10.0%
Outcome	Percent of customers satisfied	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

Output Measure = Employee hours spent on planned versus unplanned work: 60% planned/40% unplanned. Initial measurement taken at the end of FY10

Outcome Measure = Increase in employee hours spent on planned versus unplanned work: 10%. Initial measurement taken at the end of FY10.

Quality Measure = Percent of customers satisfied with end product, timeliness, and communication for Level 2 and 3 planned work: 80% A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,490,389	\$0	\$639,212
Contracts	\$0	\$107,084	\$0	\$0
Materials & Supplies	\$0	\$280,731	\$0	\$3,344
Internal Services	\$0	\$8,908	\$0	\$468
Total GF/non-GF:	\$0	\$1,887,112	\$0	\$643,024
Program Total:	\$1,887,112		\$643,024	
Program FTE	0.00	7.25	0.00	5.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,857,354	\$0	\$643,024
Total Revenue:	\$0	\$1,857,354	\$0	\$643,024

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79011, IT General Government Application Services

Lead Agency: Information Technology

Program Contact: Keith Johnson

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Enterprise Applications provides and supports reliable services and software systems that are used across departmental boundaries and serve more than one or all County lines of business.

Services include geographic maps, platforms support for databases, web servers support and reporting tools used for decision making and results measurement. Specific service areas include Geographical Information System (GIS); Database Services, Reporting Services, Web Platform Administration, and related customer service management.

Program Description

GIS services include taxation mapping and tax collection analysis, land use planning, bridge and road planning, crime tracking, law enforcement planning, demographic/population analysis and emergency management and mitigation. Creation of an Enterprise GIS environment is underway to allow departments to share data, and to provide tools to the departments which will allow them to create their own maps and perform analysis without requiring IT assistance.

Web Services provide the standard platforms for applications that enable access via the internet/intranet to County program information, citizen self-serve/direct access to County services, and electronic transaction processing.

Database and Reporting services provide the data storage and reporting structure and tools to allow information access and sharing with the public, County departments and external business partners. Currently converting to Microsoft Reporting Services to reduce the licensing costs of Crystal Reports and to allow more flexibility and integration to Microsoft SQL Database.

All services include understanding and defining enterprise business needs, recommending effective and innovative technology solutions, constructing and upgrading platforms as required and ensuring the integrity and security of the platforms.

Key to effectively providing these services is meeting common cross department needs and identifying new opportunities; while at the same time standardizing services and platforms in order to provide a low total cost of ownership.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Employee hours spent on new project requests vs maintenance requests	0.0%	0.0%	0.0%	30.0%
Outcome	Increase in employee hours spent on new project requests vs maintenance requests	0.0%	0.0%	0.0%	10.0%
Input	Percent of customers satisfied	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

Output Measure = Employee hours spent on planned versus unplanned work: 60% planned/40% unplanned. Initial measurement taken at the end of FY10

Outcome Measure = Increase in employee hours spent on planned versus unplanned work: 10%. Initial measurement taken at the end of FY10.

Quality Measure = Percent of customers satisfied with end product, timeliness, and communication for Level 2 and 3 planned work: 80% A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$2,301,104	\$0	\$3,589,819
Contracts	\$0	\$156,000	\$0	\$407,088
Materials & Supplies	\$0	\$671,645	\$0	\$737,903
Internal Services	\$0	\$25,294	\$0	\$5,900
Total GF/non-GF:	\$0	\$3,154,043	\$0	\$4,740,710
Program Total:	\$3,154,043		\$4,740,710	
Program FTE	0.00	20.75	0.00	20.00
Program Revenues				
Fees, Permits & Charges	\$0	\$3,121,232	\$0	\$4,740,710
Total Revenue:	\$0	\$3,121,232	\$0	\$4,740,710

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79012, IT Enterprise Application Services

Lead Agency: Information Technology

Program Contact: Satish Nath

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

SAP is a county-wide (enterprise) system for managing people, money, materials, services and buildings and maintenance. In short, it is used to manage the business operations of the County. SAP enables efficient business processes and transactions, and integrates with other applications to become the primary system of record whenever possible. SAP provides timely, relevant and accurate information to improve data-driven decision making. SAP resources are allocated to maintain core business functions and investments; and are balanced with enterprise wide strategies and goals. Using SAP enables the County to retire other systems and reduce related costs. SAP provides real-time operational data to employees, business partners and citizens.

Program Description

As the County's system of record for a majority of business transactions, the SAP support program provides services supporting regulatory reporting requirements, business process analysis and re-engineering, and implementation of process innovation; these are designed to increase efficiencies in the County's operations and reduce costs. The SAP support team provides training, education and technical assistance to County SAP users. Goals include:

1. Establish and communicate an on-going process to identify business needs and strategic initiatives, prioritize and select projects based on transparent criteria, coordinate short and long-term plans for deployment of resources.
2. Standardize and design business processes using best practices, review and re-engineer current processes as needed.
3. Provide timely, accurate and appropriate data.
4. Increase efficiencies and reduce cost through electronic and automated processes.
5. Create & maintain ongoing feedback loop between customers & IT.
6. Utilize SAP as primary system of record whenever possible, eliminating redundant data maintained in shadow systems.
7. Provide reporting capabilities to allow access to the data people need to make decisions.
9. Train and equip staff to maintain and enhance SAP.
10. Enable integration of SAP with other systems.
11. Provide leadership the service needed to recognize SAP as the County's enterprise software solution.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	# of NEW SAP functionalities implemented	2	2	2	3
Outcome	% of total users concurrently logging into SAP (Base 1100 users)	17.8%	18.1%	19.9%	20.0%

Performance Measure - Description

Output - increase in number of SAP functionalities implemented. Outcome-% increase in concurrent user log-ins as a result of new SAP functionalities added.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,853,239	\$0	\$1,858,593
Contracts	\$0	\$40,200	\$0	\$70,000
Materials & Supplies	\$0	\$559,359	\$0	\$683,254
Internal Services	\$2,746,999	\$294,201	\$0	\$123,575
Total GF/non-GF:	\$2,746,999	\$2,746,999	\$0	\$2,735,422
Program Total:	\$5,493,998		\$2,735,422	
Program FTE	0.00	14.00	0.00	15.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,746,999	\$0	\$2,735,422
Total Revenue:	\$0	\$2,746,999	\$0	\$2,735,422

Explanation of Revenues

For FY11, SAP costs are built into IT rates and changed to various departments based on the number of active full and part-time employees.

Significant Program Changes

Last year this program was: #79017A, SAP Support Team

Last year this program was:

#79017A, SAP Support Team. The program reported to Chief Financial Officer and was part of the indirect administrative rates to departments.

Lead Agency: Overall County

Program Contact: Mike Jaspin

Program Offer Type: Revenue/Fund

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets a number of 'fund level' transactions. These include Cash Transfers between funds, fund contingencies, and reserves.

Program Description

This offer budgets cash transfers from:

General Fund to Library Fund - \$15,093,244
 General Fund to Financed Projects Fund - \$4,500,000
 General Fund to Facilities Fund - \$120,000
 General Fund to Capital Improvement Fund - \$150,000
 Road Fund to Bridge Fund - \$5,600,000
 Road Fund to Bike Path Fund - \$68,000
 Strategic Investment Program Fund to General Fund - \$161,000

The offer accounts for the General Fund Contingency, which is established at \$1,250,000 per Budget Office policy. The General Fund Contingency also contains \$1,343,671 for Board earmarks, \$638,958 that is unallocated, and \$4,000,000 for a BIT reserve. Also included in this program offer is the 10% revenue reserve as described in the Financial and Budget Policies. The Library Fund contingency (\$1,000,000) and unappropriated balance (\$14,409,493) and the Risk Fund Contingency (\$2,000,000) and unappropriated balance (\$21,868,000) are recorded here too.

Reserve and contingency accounts reflect prudent financial management of county resources. The reserve has been established at 10% - a level that Moody's Investor Services uses as benchmark. The goal in developing the reserve policy was to shield the county from fluctuations in revenues available to fund ongoing programs. The policy articulates the conditions under which reserves will be used and outlines a process for replenishing them should they fall below the goal. The General Fund contingency cannot be accessed unless the BCC takes affirmative action to transfer it. Conditions under which the contingency can be used are limited, in most cases, to one-time-only expenditures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	% of Reserve Goal Met	100.0%	100.0%	100.0%	100.0%
Outcome	Moody's Bond Rating	0	0	0	0
Output	Transfers from Contingency	12	10	8	8

Performance Measure - Description

The level of reserves is one indicator of the County's financial position. Transfers from the General Fund contingency should be limited to events that could not be foreseen when the annual budget was prepared. With few exceptions, all transfers from the contingency should follow the Board's adopted Financial & Budget policies.

Change in bond rating – (0) = no change, (1) = upgraded rating, (-1) = downgraded rating

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Cash Transfer	\$15,427,775	\$6,041,418	\$19,863,244	\$5,829,000
Unappropriated & Contingency	\$40,112,924	\$37,997,080	\$37,118,081	\$39,455,493
Total GF/non-GF:	\$55,540,699	\$44,038,498	\$56,981,325	\$45,284,493
Program Total:	\$99,579,197		\$102,265,818	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$3,104,585	\$0	\$0
Intergovernmental	\$0	\$1,220,713	\$0	\$5,668,000
Taxes	\$0	\$4,820,705	\$0	\$0
Other / Miscellaneous	\$0	\$35,938,038	\$0	\$39,693,043
Total Revenue:	\$0	\$45,084,041	\$0	\$45,361,043

Explanation of Revenues

Significant Program Changes

Last year this program was: #95000, Fund Level Transactions

Lead Agency: Overall County

Program Contact: Mike Jaspin

Program Offer Type: Revenue/Fund

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets the countywide, or 'corporate', revenues that make up the General Fund. The General Fund is the primary source of discretionary revenue that supports County programs across all departments and service areas.

Program Description

In FY 2011, General Fund resources are estimated to total about \$393.2 million, which includes \$47.5 million of beginning working capital. The revenues budgeted in this program offer represent approximately 90.1% of the total General Fund. The primary ongoing revenue sources are Property Tax, Business Income (BIT), Motor Vehicle Rental Tax (MVRT), and state shared revenues. The remaining General Fund revenues are budgeted within departmental program offers.

Accurate revenue forecasting is crucial to the development of long range financial plans. It is the goal of the Budget Office to produce revenue estimates that fall within a range of (+/-) 2% of actual collections. The assumptions used to develop revenue forecasts should be clearly articulated to, and understood by, all decision makers in the budget process. The County's Financial & Budget Policies outline the forecast process.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$6,834,779	\$0	\$5,448,174	\$0
Intergovernmental	\$9,197,470	\$0	\$7,907,479	\$0
Taxes	\$283,190,271	\$0	\$289,744,603	\$0
Other / Miscellaneous	\$42,976,009	\$0	\$50,230,997	\$0
Total Revenue:	\$342,198,529	\$0	\$353,331,253	\$0

Explanation of Revenues

There are a handful of revenues that make up the bulk of the General Fund. These include (in order of size) – Property Tax, BIT, Motor Vehicle Rental Tax, and Video Lottery proceeds, and other state shared revenues. The Property Tax is the single largest revenue in the General Fund at approximately two-thirds of ongoing revenue. It is governed by state statute and its' growth is limited by two constitutional measures which have been approved by the Oregon electorate. An explanation of the limitations imposed by Measure 5 and Measures 47/50 can be found in the Appendix section of the budget documents.

A more complete discussion of the forecast assumptions can be found on the Budget Office website.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #95001, General Fund Revenues

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The funds in the county's Behavioral Health Fund, which are maintained by the county, represent the accumulation of any unspent Medicaid dollars annually and interest earned on the fund balance throughout the fiscal year. The use of these funds is restricted by the federal government. The money only can be used for those individuals who are Medicaid eligible and are in need of mental health services authorized by the county according to Center for Medicaid & Medicare Systems (CMS) definition of medical necessity.

This program offer accounts for the reserve account that makes up the fund. It includes the accumulated fund balance and is otherwise described as beginning working capital (BWC). The Mental Health Organization (MHO) is responsible for maintaining a reserve account so that in the event of unforeseeable circumstances those needs could be addressed.

Program Description

The state requires the MHO to have a minimum reserve of \$250,000. Given the mental health responsibilities in our county and the number of Verity - Oregon Health Plan (OHP) members Multnomah County is responsible for, it would not be prudent to maintain the reserve at this minimum level. Best practice would support the need to maintain a minimum reserve account balance between \$4 million to \$5 million dollars that could support a system of Multnomah County's size. This would cover any reasonable but unexpected cost increases within our system.

Nationally, there has been a trend that has been referred to as "Pay For Performance" (P4P) - providing incentive payments for organizations to make improvements within their service delivery system. Multnomah County initiated a P4P incentive program in 2009 for a number of issues but has found that organizations take anywhere from several months to a year before they begin to realize the full benefit of the incentives and make significant changes. All of the P4P incentives have been directed at the OHP population (Medicaid members only) and therefore eventually will be funded through our reserves.

As the Behavioral Health Fund reserves have increased each year for the past two years, it presents an opportunity for us to make changes and improve our system. At the same time, we will be compensating our mental health providers for the modifications that make within their organizations, including the use of pay for performance incentives.

Current plans for using the reserve funds and managing the fund to maintain a prudent balance include the following within the next 16 months: 1) integrated health care pilots for children; 2) an adult integrated health care model for individuals presenting severe and persistent mental health issues; 3) development of an evidence-based practice set of intensive case management services for adults; and 4) a nationally recognized approach for our adult providers to measure service outcomes across the system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	N/A	0	0	0	0
Outcome	N/A	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Oregon Revised Statutes Chapter 294 and County Financial Assistance Contract with the State of Oregon.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Unappropriated & Contingency	\$0	\$4,382,300	\$0	\$14,972,699
Total GF/non-GF:	\$0	\$4,382,300	\$0	\$14,972,699
Program Total:	\$4,382,300		\$14,972,699	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$4,382,300	\$0	\$14,972,699
Total Revenue:	\$0	\$4,382,300	\$0	\$14,972,699

Explanation of Revenues

\$14,824,699 - Beginning Working Capital
 \$148,000 - Interest Earned

Significant Program Changes

Last year this program was: #25101, Mental Health Beginning Working Capital