



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: Feb. 2017)

## Board Clerk Use Only

Meeting Date: 5/4/17  
Agenda Item #: R,3  
Est. Start Time: 11:20 am  
Date Submitted: 4/13/17

**Agenda Title:** **Public Hearing and Consideration of the 2017-2018 Mid-County Street Lighting Service District No. 14 Proposed Budget and other administrative matters.**

**Requested Meeting:** May 4, 2017 **Time Needed:** 15 minutes

**Department:** Community Services **Division:** Director's Office

**Contact(s):** Tom Hansell

**Phone:** (503) 988-0223 **Ext.:** 80223 **Email:** Tom.J.Hansell@multco.us

**Presenters:** Tom Hansell, DCS Finance Manager

## General Information

### 1. What action are you requesting from the Board?

Convene as the Budget Committee of the Mid-County Street Light Service District to:

- Select presiding officer from among budget committee members present;
- Hear budget message;
- Open Public Hearing to consider any testimony presented by the public about the proposed budget, and
- Acting as the Budget Committee of the Mid-County Street Light Service District - Approve the FY 2017 – 2018 budget at \$737,000.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer(s) this action affects and how it impacts the results.

Multnomah County's Mid-County Street Light Service District operates under the provisions of Chapter 451 of the Oregon Revised Statutes to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of the District and today meet as the District budget committee. The budget committee's role today is to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' serves as budget officer of the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee. Once approved the budget is sent to TSCC for review and comment and the approved budget is published to seek public comment. The approved budget will be returned to the District governing body for consideration of a resolution for adoption on June 15, 2017.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the District.

Multnomah County's Department Community Services provide financial, administrative, and illumination engineering services to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service District.

The District was organized to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview.

**3. Explain the fiscal impact (current year and ongoing).**

The District proposes a total budget of \$737,000 for fiscal year 2018. This budget represents a \$268,500 or 57% increase from the current adopted budget of \$468,500. The increase is a result of anticipated unspent funds carried over in the current budget. The District is preparing for a phase two energy efficient Light Emitting Diode (LED) project to replace 500 high pressure sodium ornamental street lights with an energy efficient LED decorative luminaire solution. The FY 2018 budget aligns the District resources to meet expected power costs and maintain a capital maintenance program ready to respond to District assets which have reached end-of-life. The unappropriated fund balance is planned to be appropriated in FY 2019 to support the phase two LED project.

The District continues to work with the cities to support lighting system improvement projects which respond to new development, vehicular and pedestrian conflict areas to improve pedestrian safety.

The revenues necessary to support the operations of the District are collected through special assessments collected through the property tax system. The District's current assessment is \$60.00 per property per year. For FY 2018, the District proposes no change to the rate. The District anticipates after all street lights have been converted to LED the District will then be in a position to reduce the assessment rate to match annual power and maintenance costs.

**4. Explain any legal and/or policy issues involved.**

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

**5. Explain any citizen and/or other government participation that has or will take place.**

Published two Notices of Public Hearing for the Budget Committee Meeting. Throughout the year the District maintains regular communication with cities to insure their community needs are met.

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**Required Signature**

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**Elected  
Official or  
Department  
Director:**

Kim Peoples /s/

**Date:**

April 13, 2017