

Budget Modification ID: **HD-11-06**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-44	20580	40018	0030			4SA76-04-1	50190	0	(221,799)	(221,799)	Increase IG-OP-Fed Thru St	
2	40-44	20580	40018	0030			4SA76-04-1	60000	0	108,848	108,848	Increase Permanent	
3	40-44	20580	40018	0030			4SA76-04-1	60130	0	35,364	35,364	Increase Salary Related Expsns	
4	40-44	20580	40018	0030			4SA76-04-1	60140	0	42,676	42,676	Increase Insurance Benefits	
5	40-44	20580	40018	0030			4SA76-04-1	60180	0	5,000	5,000	Increase Printing	
6	40-44	20580	40018	0030			4SA76-04-1	60240	0	10,000	10,000	Increase Supplies	
7	40-44	20580	40018	0030			4SA76-04-1	60270	0	1,650	1,650	Increase Local Travel/Mileage	
8	40-44	20580	40018	0030			4SA76-04-1	60350	0	3,487	3,487	Increase Central Indirect	
9	40-44	20580	40018	0030			4SA76-04-1	60355	0	13,189	13,189	Increase Dept Indirect	
10	40-44	20580	40018	0030			4SA76-04-1	60370	0	1,585	1,585	Increase Intl Svc Telephone	
11										0			
12	72-10	3500		0020		705210		50316	(490,586)	(533,262)	(42,676)	Insurance Revenue	
13	72-10	3500		0020		705210		60330	473,092	515,768	42,676	Offsetting Expenditure	
14										0			
15	19	1000		0020		9500001000		50310	(5,406,058)	(5,409,545)	(3,487)	Indirect Reimb Rev in GF	
16	19	1000		0020		9500001000		60470	6,816,989	6,820,476	3,487	CGF Contingency Expenditure	
17										0			
18	40-90	1000	40040	0030		409050		50370	(5,878,426)	(5,891,615)	(13,189)	Dept Indirect Revenue	
19	40-90	1000	40040	0030		409001		60000	304,460	317,649	13,189	Dept Indirect Offsetting Exp	
20										0			
21	10-10	3503		0020		709525		50310	(3,571,030)	(3,572,615)	(1,585)	Telecommunications Intl Svc	
22	10-10	3503		0020		709525		60200	1,965,258	1,966,843	1,585	Offsetting Expenditure	
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
										0	0	Total - Page 1	
										0	0	GRAND TOTAL	

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED				
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL	
20580	6022	65356	4SA76-04-1	Program Coordinator	714645	1.00	49,339	16,030	17,030	82,399	1542
20580	6047	65356	4SA76-04-1	Community Health Specialist 1	714904	1.00	37,772	12,272	16,076	66,120	1583
20580	6047	65356	4SA76-04-1	Community Health Specialist 1	714905	1.00	37,772	12,272	16,076	66,120	1583
										0	
										0	
										0	
										0	
										0	
										0	
TOTAL ANNUALIZED CHANGES						3.00	124,883	40,574	49,182	214,639	

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR				
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL	
20580	6022	65356	4SA76-04-1	Program Coordinator	714645	0.92	45,392	14,748	15,668	75,808	1542
20580	6047	65356	4SA76-04-1	Community Health Specialist 1	714904	0.84	31,728	10,308	13,504	55,540	
20580	6047	65356	4SA76-04-1	Community Health Specialist 1	714905	0.84	31,728	10,308	13,504	55,540	
										0	
										0	
										0	
										0	
										0	
										0	
TOTAL CURRENT FY CHANGES						2.60	108,848	35,364	42,676	186,888	

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.