

MINUTES
MULTNOMAH COUNTY BOARD OF COMMISSIONERS
JANUARY 24, 1991 MEETING

Chair Gladys McCoy convened the meeting at 9:34 a.m., with Vice-Chair Rick Bauman, Commissioners Pauline Anderson, Sharron Kelley and Gary Hansen present.

- C-1 In the Matter of the Appointment of Eric Stachon to the Multnomah Cable Regulatory Commission. Term Expires January, 1995
- C-2 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody
- C-3 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody
- C-4 Liquor License Application Submitted by Sheriff's Office with Recommendation for Approval as Follows:
Dispenser, Class A/Change of Ownership for Tippy Canoe Inn, 28242 Crown Point Highway, Troutdale.

Commissioner Anderson moved and Commissioner Kelley seconded, for approval of the consent calendar (C-1 through C-4).

The Board expressed its appreciation to Mr. Eric Stachon for his willingness to serve on the Multnomah Cable Regulatory Commission.

Mr. Stachon advised the Board of his education, employment and consumer activities background and stated he looks forward to serving.

The consent calendar (C-1 through C-4, ORDERS 91-5 and 91-6) was UNANIMOUSLY APPROVED.

- R-1 RESOLUTION in the Matter of the Adoption of Rules of Procedure for the Conduct of Board Meetings and Repealing all Prior Rules

R-1 removed from the agenda.

- R-2 Ratification of an Intergovernmental Agreement Between Washington County and Multnomah County for the Purchase of Articulated Motor Graders

UPON MOTION of Commissioner Kelley, seconded by Commissioner Hansen, R-2 was UNANIMOUSLY APPROVED.

- R-3 Ratification of an Intergovernmental Agreement Between Multnomah County and the City of Troutdale for Pavement Widening, Sidewalk and Retaining Wall on Troutdale Road

UPON MOTION of Commissioner Kelley, seconded by Commissioner Hansen, R-3 was UNANIMOUSLY APPROVED.

R-4 Budget Modification DCC #7 Authorizing Reclassification of an Office Assistant 2 Position to a Program Development Technician within the Program Services Division, as Recommended by the Employee Relations Division

Department of Community Corrections Director Robert Jackson explained that R-4 was submitted due to a significant change in an employee's position responsibilities and that the reclassification would bring the position in line with equity for the employee.

In response to a question of Chair McCoy concerning the financial impact on next year's budget, Mr. Jackson explained that the Department would remain within its budgetary constraint level.

UPON MOTION of Commissioner Anderson, seconded by Commissioner Kelley, R-4 was UNANIMOUSLY APPROVED.

R-5 Ratification of an Intergovernmental Agreement Between the City of Portland and Multnomah County to Provide a 0.8 Equivalent Community Health Nurse to Work at Iris Court for the period February 1, 1991 through September 30, 1991

UPON MOTION of Commissioner Hansen, seconded by Commissioner Anderson, R-5 was UNANIMOUSLY APPROVED.

There being no further business, the formal meeting was adjourned at 9:40 a.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON

By DEBORAH C. ROGERS

0116C/dr

ANNOTATED MINUTES

Tuesday, January 22, 1991 - 9:30 AM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Informal Review of Formal Agenda of January 24, 1991

R-1 STAFF ADVISED RESOLUTION REMOVED FROM AGENDA
DUE TO SUBSTANTIVE REVISIONS BY COUNTY COUNSEL.

R-4 STAFF DIRECTED TO ATTEND THURSDAY MEETING.

2. Columbia River Gorge National Scenic Area Briefing on the
Preliminary Draft Management Plan for the General
Management Areas. Presented by Sharon Timko and Members of
the Gorge Staff. 10:00 AM TIME CERTAIN

PRESENTATION AND COMMENTS BY GORGE COMMISSION
EXECUTIVE ASSISTANT DICK BENNER, GORGE
COORDINATOR SHARON TIMKO, ACTING PLANNING
DIRECTOR R. SCOTT PEMBLE, PLANNING COMMISSIONER
PETER FRYE AND GORGE COMMISSIONERS CHRIS OLSON
ROGERS, PAT BLAKELY, BARBARA BAILEY AND DON
CLARK.

Wednesday, January 23, 1991 - 1:30 PM
Northwest Service Center, Senior Center
1819 NW Everett - Portland

PUBLIC HEARING

Update by Multnomah County Budget Staff Followed by Public
Testimony and Input on Proposed Budget Reductions Associated with
Ballot Measure 5

PUBLIC TESTIMONY AND COMMENTS FROM 54
CITIZENS.

Thursday, January 24, 1991 - 9:30 AM
Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR
NON-DEPARTMENTAL

- C-1 In the Matter of the Appointment of Eric Stachon to the
Multnomah Cable Regulatory Commission. Term Expires
January, 1995

APPROVED. THE BOARD EXPRESSED ITS
APPRECIATION TO MR. STACHON WHO ADVISED HE
LOOKS FORWARD TO SERVING.

CONSENT CALENDAR - continued

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- C-2 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

ORDER 91-5 APPROVED.

- C-3 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

ORDER 91-6 APPROVED.

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-4 Liquor License Application Submitted by Sheriff's Office with Recommendation for Approval as Follows: Dispenser, Class A/Change of Ownership for Tippy Canoe Inn, 28242 Crown Point Highway, Troutdale.

APPROVED.

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 RESOLUTION in the Matter of the Adoption of Rules of Procedure for the Conduct of Board Meetings and Repealing all Prior Rules

REMOVED FROM AGENDA.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 Ratification of an Intergovernmental Agreement Between Washington County and Multnomah County for the Purchase of Articulated Motor Graders

APPROVED.

- R-3 Ratification of an Intergovernmental Agreement Between Multnomah County and the City of Troutdale for Pavement Widening, Sidewalk and Retaining Wall on Troutdale Road

APPROVED.

JUSTICE SERVICES

COMMUNITY CORRECTIONS

- R-4 Budget Modification DCC #7 Authorizing Reclassification of an Office Assistant 2 Position to a Program Development Technician within the Program Services Division, as Recommended by the Employee Relations Division

APPROVED FOLLOWING STAFF EXPLANATION.

REGULAR AGENDA - continued
DEPARTMENT OF HUMAN SERVICES
HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- R-5 Ratification of an Intergovernmental Agreement Between the City of Portland and Multnomah County to Provide a 0.8 Equivalent Community Health Nurse to Work at Iris Court for the period February 1, 1991 through September 30, 1991

APPROVED.

Thursday, January 24, 1991 - 10:00 AM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Citizen Involvement Committee Semi-Annual Report. Presented by Chuck Herndon, Citizen Involvement Committee Chair and Richard Levy, Central Citizen Budget Advisory Committee. 10:00 AM TIME CERTAIN

PRESENTATION AND COMMENTS BY CHUCK HERNDON,
JOHN LEGRY AND RICHARD LEVY.

2. Central Citizen Budget Advisory Committee Report on Dedicated Funds of the Department of Environmental Services. Presented Richard Levy, Central Citizen Budget Advisory Committee. 10:15 AM TIME CERTAIN

PRESENTATION AND COMMENTS BY RICHARD LEVY,
DEPARTMENT OF ENVIRONMENTAL SERVICES DIRECTOR
PAUL YARBOROUGH AND FINANCE MANAGER DAVE
BOYER. MR. YARBOROUGH DIRECTED TO PREPARE
DEPARTMENT RESPONSE TO ADVISORY COMMITTEE
RECOMMENDATIONS FOR DISCUSSION AT A BOARD
BRIEFING IN 6 WEEKS.

3. Discussion of Day Reporting Centers. Presented by John J. Larivee, Executive Director, Crime and Justice Foundation. 10:30 AM TIME CERTAIN

INFORMATION, EXPLANATION, COMMENTS AND
RESPONSE TO BOARD QUESTIONS PROVIDED BY JOHN
LARIVEE.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

JANUARY 21 - 25, 1991

- Monday, January 21, 1991 - HOLIDAY - COURTHOUSE CLOSED.
- Tuesday, January 22, 1991 - 9:30 AM - Informal Briefings. .Page 2
- Wednesday, January 23, 1991 - 1:30 PM - Public Hearing. . .Page 2
Northwest Service Center, Senior Center
1819 NW Everett - Portland
- Thursday, January 24, 1991 - 9:30 AM - Formal Meeting . . .Page 2
- Thursday, January 24, 1991 - 10:00 AM - Informal Briefings. Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, January 22, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Informal Review of Formal Agenda of January 24, 1991
 2. Columbia River Gorge National Scenic Area Briefing on the Preliminary Draft Management Plan for the General Management Areas. Presented by Sharon Timko and Members of the Gorge Staff. 10:00 AM TIME CERTAIN
-

Wednesday, January 23, 1991 - 1:30 PM

Northwest Service Center, Senior Center
1819 NW Everett - Portland

PUBLIC HEARING

Update by Multnomah County Budget Staff Followed by Public Testimony and Input on Proposed Budget Reductions Associated with Ballot Measure 5

Thursday, January 24, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Appointment of Eric Stachon to the Multnomah Cable Regulatory Commission. Term Expires January, 1995

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- C-2 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody
- C-3 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

CONSENT CALENDAR - continued

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-4 Liquor License Application Submitted by Sheriff's Office with Recommendation for Approval as Follows:
Dispenser, Class A/Change of Ownership for Tippy Canoe Inn, 28242 Crown Point Highway, Troutdale.

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 RESOLUTION in the Matter of the Adoption of Rules of Procedure for the Conduct of Board Meetings and Repealing all Prior Rules

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 Ratification of an Intergovernmental Agreement Between Washington County and Multnomah County for the Purchase of Articulated Motor Graders
- R-3 Ratification of an Intergovernmental Agreement Between Multnomah County and the City of Troutdale for Pavement Widening, Sidewalk and Retaining Wall on Troutdale Road

JUSTICE SERVICES

COMMUNITY CORRECTIONS

- R-4 Budget Modification DCC #7 Authorizing Reclassification of an Office Assistant 2 Position to a Program Development Technician within the Program Services Division, as Recommended by the Employee Relations Division

DEPARTMENT OF HUMAN SERVICES

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- R-5 Ratification of an Intergovernmental Agreement Between the City of Portland and Multnomah County to Provide a 0.8 Equivalent Community Health Nurse to Work at Iris Court for the period February 1, 1991 through September 30, 1991

Thursday, January 24, 1991 - 10:00 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Citizen Involvement Committee Semi-Annual Report. Presented by Chuck Herndon, Citizen Involvement Committee Chair and Richard Levy, Central Citizen Budget Advisory Committee. 10:00 AM TIME CERTAIN

INFORMAL BRIEFINGS - continued

2. Central Citizen Budget Advisory Committee Report on Dedicated Funds of the Department of Environmental Services. Presented Richard Levy, Central Citizen Budget Advisory Committee. 10:15 AM TIME CERTAIN
 3. Discussion of Day Reporting Centers. Presented by John J. Larivee, Executive Director, Crime and Justice Foundation. 10:30 AM TIME CERTAIN
-

NOTICE OF PUBLIC HEARINGS
REGARDING PROPOSED MULTNOMAH COUNTY
BUDGET REDUCTIONS

The Multnomah County Board of Commissioners will hold a series of public meetings for the purpose of taking public testimony and input on proposed budget reductions associated with Ballot Measure 5.

The public hearings will begin with an update by the County's budget staff followed by public testimony on:

Wednesday, January 23, 1991 - 1:30 PM
Northwest Service Center, Senior Center
1819 NW Everett
Portland, Oregon

Tuesday, January 29, 1991 - 7:00 PM
King Facility, Cafeteria
4815 NE 7th Avenue
Portland, Oregon

Thursday, January 31, 1991 - 7:30 PM
Multnomah County Gresham Library
385 NW Miller
Gresham, Oregon

Tuesday, February 5, 1991 - 7:30 PM
Peninsula Neighbors Coalition
St. Johns Community Center, Auditorium
8427 N Central
Portland, Oregon

Wednesday, February 6, 1991 - 7:30 PM
East Portland District Coalition
Old Russellville School
220 SE 102nd Avenue
Portland, Oregon

All interested persons may attend the hearings and will be given a reasonable opportunity to be heard.

0102C/16-19/dr

Meeting Date: JAN 24 1991

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Appointment

BCC Informal _____ BCC Formal Thursday, January 24, 1991
(date) (date)

DEPARTMENT County Chair DIVISION _____

CONTACT Judy Boyer TELEPHONE x3308

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: _____

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Appointment of Eric Stachon to the Multnomah Cable Regulatory Commission. Term expires ~~1/27/95~~ 1/95

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Glady McCoy/jkb

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)



BOARDS AND COMMISSIONS

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Multnomah Cable Regulatory Commission

B. Name ERIC STACHON

Address 4624 SE MAIN

City PORTLAND State OR Zip 97215

Do you live in unincorporated Multnomah County or a city within Multnomah County.

Home Phone 239-7264

C. Current Employer self-employed

Address

City State Zip

Your Job Title

Work Phone (Ext)

Is your place of employment located in Multnomah County? Yes No

D. Previous Employers Dates Job Title

Don't Waste Oregon Committee Sep-Nov 1990 Consultant

Lonsdale for Senate Committee Jan-Aug 1990

OSPIRG 1983-87 Utility Program Director

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
National Federation of Local Cable Programmers - Regional Board	1988-89	Chair of Public Policy Committee
Citizens Utility Board	1986-89	Chair of Governing Board
Oregonians for Choice	1990	Member of Steering Committee

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Mt Hood CC	Sep 87-Jun 89	Cable & Community TV

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Jack Schommer, Cable & Community TV Program, MHCC, 667-7109

Kerry Barnett, Legal Counsel to Gov. Roberts, State Capitol, 373-7550

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

None

I. Affirmative Action Information

M white
sex / racial ethnic background

birth date: Month 10 Day 31 Year 54

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Eric Stachon Date Jan 14, 1991

JAN 24 1991

Meeting Date: _____

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Program Initiated Peace Officer Designees

BCC Informal _____ BCC Formal 1/17/91
(date) (date)

DEPARTMENT DHS DIVISION SSD

CONTACT Nancy Barron TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

1/25/91 copies to Nancy Barron

- routine request
- no budget impact
- see attached memo for background

CLERK OF
 COUNTY COMMISSIONERS
 MULTNOMAH COUNTY
 OREGON
 1991 JAN 14 4:00 PM

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER *Deanne Zung (ac)*

(All accompanying documents must have required signatures)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
MENTAL AND EMOTIONAL DISABILITIES PROGRAM
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

GLADYS McCOY
COUNTY CHAIR

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

FROM: Gary W. Smith, Director, Social Services Division *GWS*

VIA: Duane Zussy, Director, Department of Human Service *Duane Zussy (cc)*

DATE: January 7, 1991

SUBJECT: Ratification of Community Mental Health Program Director Designees
for Program Initiated Peace Officer Holds

Recommendation: That the Board of County Commissioners ratify the changes in the list of designees for program initiated peace officer holds (mental health holds).

Analysis: Because of staff turnover, new designees should be added to the authorized list.

Background: In 1987 the Board of County Commissioners ratified the participation of Multnomah County in the authority to place program initiated peace officer holds. ORS 426.215 enables a designee of the Community Mental Health Program Director (here, the Director of the Social Services Division) to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for investigation prior to a possible court hearing for commitment to the state mental health division.

The use of the mental health hold is progressing well. The Social Services Division reviews by phone each of these holds. The Psychiatric Emergency Operations Team, which includes staff from the County, hospitals, law enforcement agencies, and mental health agencies, reviews interorganizational coordination.

In the 1989-90 fiscal year, there have been 39 of these holds placed. The commitment rates for this type of holds is higher than for other types of holds which may indicate that these holds are judiciously placed. This hold mechanism is being integrated into the upcoming crisis/acute care system modification.

6807Y

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the matter of Authorizing Designees)
of the Mental Health Program Director)
to Direct a Peace Officer) ORDER
to Take an Allegedly Mentally Ill Person) 91-5
into Custody)

WHEREAS, if authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment for mental illness; and

WHEREAS, there is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody; and

WHEREAS, all the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division; it is therefore

ORDERED that the individuals listed below are hereby authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness:

- Added to the list of designees is:
- Mary Dupayne, North/Northeast Community Mental Health Center
 - Deb Allison, North/Northeast Community Mental Health Center
 - Godwin Nwerena, Northeast Community Mental Health Center
 - Terri Harbaugh, Mental Health Services West
 - Merle Johnson, Mount Hood Community Mental Health Center
 - Rod Calkins, Mount Hood Community Mental Health Center

DATED this 24th of January, 1991



BOARD OF COUNTY COMMISSIONERS
By Gladys McCoy
Gladys McCoy
Chair, Board of Commissioners

APPROVED AS TO FORM
LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By H.H. Lazenby
H.H. Lazenby
Assistant County Counsel

Meeting Date: JAN 24 1991

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Program Initiated Peace Officer Designees

BCC Informal _____ (date) BCC Formal 1/24/91 (date)

DEPARTMENT DHS DIVISION SSD

CONTACT Nancy Barron TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

1/25/91 copies to Nancy Barron

routine request

no budget impact

see attached memo for background

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 JAN 15 PM 4:28

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Deane Zusey (ac)

(All accompanying documents must have required signatures)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
MENTAL AND EMOTIONAL DISABILITIES PROGRAM
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

GLADYS McCOY
COUNTY CHAIR

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

FROM: Gary W. Smith, Director, Social Services Division

VIA: Duane Zussy, Director, Department of Human Service *Duane Zussy (cc)*

DATE: January 14, 1991

SUBJECT: Ratification of Community Mental Health Program Director Designees
for Program Initiated Peace Officer Holds

Recommendation: That the Board of County Commissioners ratify the changes in the list of designees for program initiated peace officer holds (mental health holds).

Analysis: Because of staff turnover, new designees should be added to the authorized list.

Background: In 1987 the Board of County Commissioners ratified the participation of Multnomah County in the authority to place program initiated peace officer holds. ORS 426.215 enables a designee of the Community Mental Health Program Director (here, the Director of the Social Services Division) to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for investigation prior to a possible court hearing for commitment to the state mental health division.

The use of the mental health hold is progressing well. The Social Services Division reviews by phone each of these holds. The Psychiatric Emergency Operations Team, which includes staff from the County, hospitals, law enforcement agencies, and mental health agencies, reviews interorganizational coordination.

In the 1989-90 fiscal year, there have been 39 of these holds placed. The commitment rates for this type of holds is higher than for other types of holds which may indicate that these holds are judiciously placed. This hold mechanism is being integrated into the upcoming crisis/acute care system modification.

6807Y

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the matter of Authorizing Designees)
of the Mental Health Program Director) ORDER
to Direct a Peace Officer) 91-6
to Take an Allegedly Mentally Ill Person)
into Custody)

WHEREAS, if authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment for mental illness; and

WHEREAS, there is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody; and

WHEREAS, all the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division; it is therefore

ORDERED that the individuals listed below are hereby authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness:

Added to the list of designees is:

- Rebecca Wentworth, Mount Hood Community Mental Health Center
- Melissa Gattine, Mount Hood Community Mental Health Center
- Cathleen Polsker, Mount Hood Community Mental Health Center
- Michelle Stahl, Mount Hood Community Mental Health Center
- Cindy Hewett, Mount Hood Community Mental Health Center
- Lawrence Conner, Mount Hood Community Mental Health Center
- Julie Larsen, Mental Health Services West

DATED this 24th of January, 1991



BOARD OF COUNTY COMMISSIONERS

By Gladys McCoy
Gladys McCoy
Chair, Board of Commissioners

APPROVED AS TO FORM

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By H.H. Lazenby
H.H. Lazenby
Assistant County Counsel

DATE SUBMITTED: January 7, 1991

(For Clerk's Meeting Date JAN 24 1991
Agenda No. C-4)

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Deputy H. Haigh TELEPHONE 251-2481

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the Dispenser Class A liquor license renewal and change of ownership for the Tippy Canoe Inn, 28242 Crown Point Highway, Troutdale, Oregon 97060. The applicant Ronnie Gene Long has no criminal record and we recommend that the application be approved.

ACTION REQUESTED: 1/25/91 Returned Original to Sheriff's N. LUARCA - 313/117
 INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 JAN 15 AM 10:57

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
Application is being made for: <input checked="" type="checkbox"/> DISPENSER, CLASS A <input type="checkbox"/> DISPENSER, CLASS B <input type="checkbox"/> DISPENSER, CLASS C <input type="checkbox"/> PACKAGE STORE <input type="checkbox"/> RESTAURANT <input type="checkbox"/> RETAIL MALT BEVERAGE <input type="checkbox"/> SEASONAL DISPENSER <input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE <input type="checkbox"/> WINERY <input checked="" type="checkbox"/> RECEIVED OTHER: _____ JAN 1 1991 \$402.60 # 5061 S. Hanley	NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative. THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY COURT OF <u>MULTNOMAH COUNTY</u> <small>(Name of City or County)</small> RECOMMENDS THAT THIS LICENSE BE: GRANTED <input checked="" type="checkbox"/> DENIED _____ DATE <u>JANUARY 24, 1991</u> BY <u>[Signature]</u> <small>(Signature)</small> TITLE <u>CHAIR, BOARD OF COMMISSIONERS</u>

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

- 1) TIPPY'S INC.
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

- 2. Present Trade Name Tippy Canoe
- 3. New Trade Name TIPPY CANOE INN Year filed 1990
with Corporation Commissioner
- 4. Premises address 28242 CROWN POINT HWY, TROUTDALE OR 97066
(Number, Street, Rural Route) (City) (State) (Zip)
- 5. Business mailing address P.O. BOX 283 SANDY OR 97055
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)
- 6. Was premises previously licensed by OLCC? Yes No _____ Year 7/88
- 7. If yes, to whom: Olivo, Inc. Type of license: DA
- 8. Will you have a manager: Yes No _____ Name RON LONG (CO-OP. PRINCIPAL)
(Manager must fill out Individual History)
- 9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes _____ No
- 10. What is the local governing body where your premises is located? TROUTDALE
(Name of City or County)
- 11. OLCC representative making investigation may contact: RON LONG 665-8605
P.O. BOX 283, SANDY, OR 97055 667-8344 666-9971 936-06
(Address) (Tel. No. — home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature (In case of corporation, duly authorized officer thereof)

1) [Signature] DATE 12-31-90
PRES

2) _____

3) _____

4) _____

5) _____

6) _____

Meeting Date: JAN 24 1991

Agenda No.: R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: RESOLUTION

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Non-Departmental DIVISION Chair Gladys McCoy

CONTACT Merlin Reynolds TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION Merlin Reynolds

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution in the Matter of the Adoption of Rules of Procedure for the Conduct of Board Meetings and Repealing all Prior Rules

Pulled 1/17/91

(If space is inadequate, please use other s

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy
or

DEPARTMENT MANAGER _____

BOARD OF COUNTY COMMISSIONERS
MULTI-COUNTY OREGON
1991 JAN 15 PM 3:02

(All accompanying documents must have required signatures)

Meeting Date JAN 24 1991
Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Intergovernmental Agreement
BCC Informal _____ (date) BCC Formal _____ (date)
DEPARTMENT Environmental Services DIVISION Fleet & Electronic Services
CONTACT Tom Guiney TELEPHONE 5353
PERSON(S) MAKING PRESENTATION Tom Guiney

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Intergovernmental Agreement with Washington County for the purchase of articulated motorgrader utilizing Washington County's existing contract.

1/25/91 original to Tom Guiney & copy of ANNOTATED MINUTES
(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER *[Signature]*

(All accompanying documents must have required signatures)

1991 JAN 15 AM 10:57
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 3-0126-1

MULTNOMAH COUNTY OREGON

Amendment # _____

CLASS I <input type="checkbox"/> Professional Services under \$10,000	CLASS II <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	CLASS III <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED Multnomah County Board of Commissioners</p> <p style="text-align: center;">R-2 JANUARY 24, 1991</p>
---	---	---

Contact Person Tom Guiney Phone 248-5050 Date 1/3/91

Department DES Division Fleet Bldg/Room 425/Fleet

Description of Contract Intergovernmental agreement with Washington for the purchase of articulated motor graders.

RFP/BID # _____ Date of RFP/BID 11/14/90 Exemption Exp. Date _____

ORS/AR # AR 10.010A Contractor is MBE WBE QRF

Contractor Name The Halton Company

Mailing Address 4421 N.E. Columbia Blvd.
Portland, OR 97208

Phone 288-6411

Employer ID # or SS # _____

Effective Date Upon Signature

Termination Date 60 days

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ per contractual
amounts

Payment Term

Lump Sum \$ _____

Monthly \$ _____

Other \$ _____

Requirements contract Requisition required

Purchase Order No. to be issued

Requirements Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature]

Date 1-7-91

Purchasing Director
(Class II Contracts Only) [Signature]

Date _____

County Counsel [Signature]

Date 1-10-91

County Chair/Sheriff [Signature]

Date 1-24-91

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	401	030	5910			8400						
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

INTERGOVERNMENTAL AGREEMENT

This contract is made and entered into this _____ day of _____, 1990, by and between Washington County, Oregon, hereinafter "County" and _____ Multnomah County _____, hereinafter "Agency." This contract will remain in full force and effect until sixty (60) days following either party delivering written notice requesting termination upon the other party.

WHEREAS, ORS 190.010 authorizes County to enter into an agreement with Agency for the performance of any or all functions and activities that a party to the agreement has authority to perform; and

WHEREAS, both County and Agency find it desirable to enter into this agreement in order to reduce costs of personal property acquisition which benefits both parties; and

WHEREAS, it is understood that the utilization of the services authorized by this agreement is elective on the part of Agency; and

WHEREAS, upon the County's award of contract for personal property acquisitions, Agency will be notified by County and given the opportunity to purchase under the awarded contract; and

WHEREAS, this agreement shall only apply where consistent with the contract awarded by the County; and

WHEREAS, upon Agency's election to purchase under the awarded contract, all actions necessary for Agency's purchase shall be the responsibility of Agency and not the County; and

INTERGOVERNMENTAL AGREEMENT
Page two

WHEREAS, no fees, no transfer of personnel, and no transfer of possession of or title to real or personal property is required except as specifically set forth herein; and

WHEREAS, all the foregoing is hereby agreed upon by County and Agency and executed by the duly authorized signatures below:

WASHINGTON COUNTY, OREGON

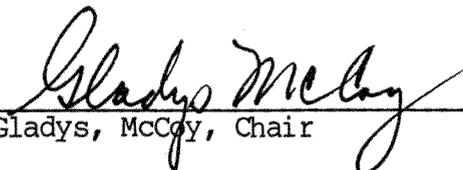
DATE: _____

Chairman, Board of Commissioners

Recording Secretary

MULTNOMAH COUNTY, OREGON

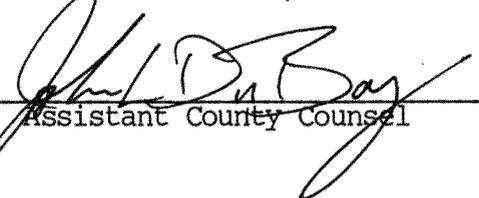
Date: 1/24/91



Gladys, McCoy, Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By 

Assistant County Counsel

RATIFIED
Multnomah County Board
of Commissioners
JANUARY 24, 1991

Meeting Date JAN 24 1991

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: IGA with City of Troutdale for Street Improvements

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Bob Pearson TELEPHONE 3838

PERSON(S) MAKING PRESENTATION Bob Pearson

ACTION REQUESTED:

/ / INFORMATIONAL ONLY / / POLICY DIRECTION /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: _____

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Intergovernmental Agreement with the City of Troutdale for pavement widening, sidewalk, and retaining wall on Troutdale Road with street improvements being done by the City of Troutdale.

1/25/91 original to Bob Pearson = copy of Annotated Minutes

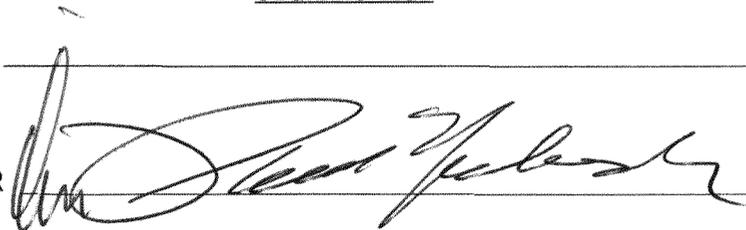
(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER _____



(All accompanying documents must have required signatures)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 JAN 15 AM 10:57



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 301281

Amendment # _____

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p align="center">RATIFIED</p> <p align="center">Multnomah County Board of Commissioners</p> <p align="center">R-3 JANUARY 24, 1991</p>
---	---	--

Contact Person Bob Pearson Phone 3838 Date 1/3/90

Department Environmental Services Division Transportation Bldg/Room 425

Description of Contract Intergovernmental Agreement with the City of Troutdale for pavement widening, sidewalk, and retaining wall on Troutdale Road with street improvements being done by the City of Troutdale.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name City of Troutdale
 Mailing Address 104 SE Kibling Street
Troutdale, OR 97060-2099
 Phone 665-5175
 Employer ID # or SS # _____
 Effective Date Upon signature
 Termination Date Upon payment
 Original Contract Amount \$ 13,510.00
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ _____

Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director (Class II Contracts Only) [Signature]

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 1-4-91

Date _____

Date 1/8/91

Date 1/24/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/DEC IND	
01.	150	030	6101			8300						
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

AGREEMENT BETWEEN MULTNOMAH COUNTY AND CITY OF TROUTDALE, OREGON
TROUTDALE ROAD IMPROVEMENTS

January, 1991

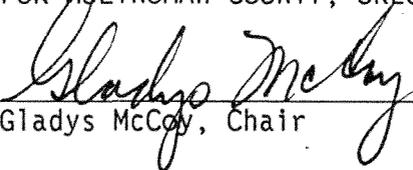
- A. Multnomah County (County/herein) wishes to incorporate the construction of needed public improvements for Troutdale Road pavement widening, sidewalk, and retaining wall with street improvements planned by the City of Troutdale, Oregon. The construction shall be in accordance with plans and specifications made by the City of Troutdale.
- B. The City will prepare contract and bidding documents and call for bids from contractors. The City will award the contract, and contract for construction of the project, and will supervise the construction. The City will provide the inspection and construction supervision to the extent agreed by County and City. After final inspection and approval by the County and the City, the County will accept the improvements and ownership responsibilities of the improvements.
- C. The County shall pay the City \$13,510.00 after the work has been completed and accepted.
- D. The City shall hold Multnomah County, the County Director of Environmental Services, the Transportation Division, and each and all of the officials of said County, free and harmless from any and all claims caused by the errors, omissions, faults, or negligence of the City of any subcontractor.

The County shall hold the City, its officers and employees, free and harmless from any and all claims caused by the errors, omissions, faults, or negligence of the County or any subcontractor.

Dated this 24th day of January, 1991.

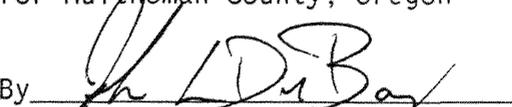
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

FOR CITY OF TROUTDALE, OREGON


Gladys McCoy, Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By 
John DuBay
Assistant County Counsel

8431V

RATIFIED
Multnomah County Board
of Commissioners

JANUARY 24, 1991

BUDGET MODIFICATION NO. DCC #7

(For Clerk's Use) Meeting Date JAN 24 1991
Agenda No. R-4

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT Community Corrections DIVISION Program Services
CONTACT Cary Harkaway TELEPHONE 248-3980
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Cary Harkaway

RECEIVED
JAN 11 1991
EMPLOYEE SERVICES
MULTNOMAH COUNTY

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

A Budget Modification reclassifying an Office Assistant 2 position in DCC's Program Services Division to a Program Development Technician, as recommended by the Employee Relations Division.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

DCC #7 will reclassify an Office Assistant 2 position in the Department of Community Corrections' Program Services Division to a Program Development Technician. The Employee Relations Division reviewed this position and found that the work being performed was that of a PD Tech. Salary savings will make up the pay discrepancy between the two positions.

MULTNOMAH COUNTY
OREGON
1991 JAN - 9 AM 11:16
BOARD OF COUNTY COMMISSIONERS

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

N/A

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By <u>Cary Harkaway</u> Date <u>12/19/90</u>	Department Manager <u>Robert A. Jackson</u> Date <u>12-29-90</u>
Daxin <u>[Signature]</u>	Robert A. Jackson
Budget Analyst <u>[Signature]</u> Date <u>1/8/91</u>	Personnel Analyst <u>Gerald W. Bittle</u> Date <u>1-9-91</u>
Board Approval <u>[Signature]</u>	Date <u>January 24, 1991</u>

2999E/1

Received 1/8/91 Mary

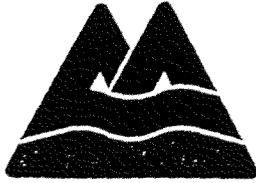
PERSONNEL DETAIL FOR BUD MOD NO. DCC #7

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	
(1.0)	Office Assistant 2	(17,707)	(4,759)	(2,439)	(24,905)
1.0	Program Development Technician	22,739	6,112	3,131	31,982
TOTAL CHANGE (ANNUALIZED)		5,032	1,353	692	7,077

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	
(0.75)	Office Assistant 2	(13,280)	(3,569)	(1,828)	(18,677)
(0.09)	Program Manager 1	(3,774)	(1,014)	(520)	(5,308)
1.0	Program Development Technician	17,054	4,583	2,348	23,985



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY
PAULINE ANDERSON
GRETCHEN KAFOURY
RICK BAUMAN
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR (503) 248-3303
EMPLOYEE SERVICES (503) 248-5015
FINANCE (503) 248-3312
LABOR RELATIONS (503) 248-5135
PLANNING & BUDGET (503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111
ASSESSMENT & TAXATION (503) 248-3345
ELECTIONS (503) 248-3720
INFORMATION SERVICES (503) 248-3749

MEMORANDUM

TO: Jerry Martin
FROM: Jerry Byle, Personnel Analyst
DATE: December 10, 1990
SUBJECT: Reclassification Request

After careful review of documents and information provided by you and your supervisor, I feel your reclass request from Office Assistant 2 to Program Development Technician is appropriate.

Your duties of data analysis, database maintenance, and providing technical assistance to staff and contractors are clearly responsibilities of a Program Development Technician.

If you have any questions or need clarification, please feel free to contact me.

692E2/JB/lb

c: Cary Harkaway
Stephen LaMarche

JAN 24 1991

Meeting Date: _____

Agenda No.: R-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Revenue Agreement with City of Portland to provide Community Health Nurse at Iris Court

BCC Informal _____ (date) _____ BCC Formal _____ (date) _____

DEPARTMENT Human Services DIVISION Health

CONTACT Scott Clement TELEPHONE x3674

PERSON(S) MAKING PRESENTATION Duane Zussy/Scott Clement

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes or less

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

1/25/91 originals to Herman Beane

The City of Portland has been awarded a Federal grant to support the Bureau of Police in its efforts to decrease family and community dysfunctional behavior. The City of Portland Police bureau would like to contract with the health division to provide a Community Health Nurse to work at Iris Court and provide its residents with individual and family assessments, short term guidance, make referrals to other health and human service agencies, and follow residents' progress to make sure they receive needed care. The County will provide the .8 full-time equivalent Community Health Nurse and be paid an amount not to exceed \$36,146.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Duane Zussy (ac)

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 JAN 15 PM 3:02



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy (cc)*
Human Services

FROM: Bill *Bill* Odegaard, Director
Health Division

DATE: January 4, 1991

SUBJECT: Revenue Agreement with City of Portland

Recommendation: The Department of Human Services and the Health Division recommend County Chair approval and Board ratification of this revenue agreement with the City of Portland for the period February 1, 1991 to and including September 30, 1991.

Analysis: The City of Portland has been awarded a Federal grant to support the Bureau of Police in its efforts to decrease family and community dysfunctional behaviors resulting from underlying physical, emotional, mental and/or social problems. As part of this effort the City of Portland Bureau of Police will contract with Multnomah County for an amount not to exceed \$36,146. The County will provide an .8 full-time equivalent Community Health Nurse to work at Iris Court and provide its residents with individual and family assessments, short term guidance, make referrals to other health and human service agencies, and follow resident's progress to make sure they receive needed care. The County will bill the City on a quarterly basis.

Background: The City has been awarded a grant from the federal Bureau of Justice Assistance, Community Partnerships program (a community Policing Model for Drug Demand Reduction). The initial grant award is effective November 1, 1990.

[8829K/p]



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103681
Amendment # --

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement Revenue <p align="center">RATIFIED Multnomah County Board of Commissioners R-5, JANUARY 24, 1991</p>
---	--	---

Contact Person Brame Phone x2670 Date 1/10/91

Department Human Services Division Health Bldg/Room 160/2

Description of Contract County will provide an .8 equivalent Community Health Nurse to intervene in Iris Court residents home environments per agreement with the City of Portland.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name City of Portland

Mailing Address 1120 S.W. 5th
Portland, Or. 97204

Phone 796-3361

Employer ID # or SS # N/A

Effective Date February 1, 1991

Termination Date September 30, 1991

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ 36,146

Payment Term

- Lump Sum \$ _____
- Monthly \$ _____
- Other \$ Quarterly Statement
- Requirements contract - Requisition required.
- Purchase Order No. _____
- Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager *Duane Zussy (cc)*

Purchasing Director
(Class II Contracts Only) *[Signature]*

County Counsel *[Signature]*

County Chair/Sheriff *[Signature]*

Date 1/11/91

Date _____

Date 1-14-91

Date 1/24/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0752						Revenue 2773	\$36,146	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

AGREEMENT BETWEEN
THE CITY OF PORTLAND
AND
MULTNOMAH COUNTY

This Agreement for Services (Agreement) is between the City of Portland, Oregon (Receiver), and Multnomah County, Department of Human Services Health Division, 426 SW Stark, 8th Floor, Portland, Oregon 97204 (Provider).

RECITALS:

The Provider and the Receiver desire to enter into this agreement by the terms of which the Provider, through its Department of Human Services Health Division, will provide the services of a .8 full time equivalent Community Health Nurse to the Receiver on the terms set forth in this agreement.

AGREEMENT:

1. SCOPE OF PROVIDER SERVICES

The .8 Multnomah County Health Division Community Health Nurse will intervene in Iris Court residents' home environments and be available for site visits. The Community Health Nurse will conduct individual and family assessments, provide needed short term guidance, make referrals to other health and human service agencies, and follow residents' progress to make sure they receive needed care. The Community Health Nurse is expected to help decrease family and community dysfunctional behaviors resulting from underlying physical, emotional, mental and/or social problems. It is also expected that this Community Health Nurse will improve resident access to drug abuse preventive information, while also increasing the interaction among members of the Portland Police Bureau and other service providers.

2. COMPENSATION

The Receiver shall submit payment for actual services each quarter within 30 days of receipt of quarterly statement from the Provider. Total payments under this Agreement shall not exceed \$36,146.

3. EFFECTIVE AND TERMINATION DATES

This agreement shall be in effect from February 1, 1991 to and including September 30, 1991.

4. PROVIDER CONTACT PERSON

For information concerning services to be performed under this agreement, contact should be made with Connie Guist, Supervisor, Northeast Team, Multnomah County Health Division Field Services, 5329 NE Martin Luther King Jr. Blvd., Portland, Oregon, telephone 248-5183.

5. For information concerning services requested, contact should be made with Lt. Charles Moose, North Precinct, Bureau of Police, 1111 SW 2nd Avenue, Portland, Oregon, 97204, telephone 823-2120.

6. NOTICE

Any notice provided for under this agreement shall be sufficient if in writing and delivered personally to the following addressee or deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Provider:

Gloria McClendon
Health Division
426 SW Stark Street, 8th floor
Portland, Oregon 97204

If to the Receiver:

Charles F. Makinney
Bureau of Police
1111 SW 2nd Avenue, Room 1202
Portland, Oregon 97204

7. AMENDMENTS

The Provider and the Receiver may amend this agreement at any time only by written amendment executed by the Provider and Receiver. Any change in #1, Scope of Contractor Services, or in Exhibit A, Schedule of Charges shall be deemed an amendment subject to this section.

8. TERMINATION

This agreement may be terminated by either party on 30 days written notice of such termination to the other party.

9. COMPLIANCE WITH LAWS

In connection with its activities under this agreement, Provider and Receiver shall comply with all applicable federal, state, and local laws and regulations.

10. OREGON LAW AND FORUM

- a. This agreement shall be construed according to the laws of the State of Oregon.
- b. Any litigation between the Provider and Receiver arising under this agreement or out of work performed under this agreement shall occur, if in the state courts, in the Multnomah County Court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the District of Oregon.

11. ASSIGNMENT

Receiver shall not assign this agreement, in whole or in part, or any right or obligation hereunder, without the prior written approval of the Provider.

12. ARBITRATION

Any dispute under this agreement which is not settled by mutual agreement of the Provider and the Receiver within sixty (60) days of notification in writing by either party shall be submitted to an arbitration panel. The panel shall be composed of three (3) persons, one of whom shall be appointed by the Receiver, one of whom shall be appointed by the Provider, and one of whom shall be appointed by the two arbitrators appointed by the Provider and Receiver. In the event the two cannot agree on the third arbitrator, then the third shall be appointed by the Presiding Judge (Civil) of the Circuit Court of the State of Oregon for the County of Multnomah. The arbitrators shall be selected within thirty (30) days of the expiration of the sixty (60) days period. The arbitration shall be conducted in Portland, Oregon, shall be governed by the laws of the State of Oregon, and shall be as speedy as is reasonably possible. The Provider and Receiver shall agree on the rules governing the arbitration (including appropriation of costs), or if the Provider and Receiver cannot agree on rules, the arbitrators shall render their decision within forty-five (45) days of their first meeting with the Provider and Receiver. Insofar as the Provider and Receiver legally may do so, they shall be bound by the decision of the panel.

13. RECEIVER IS INDEPENDENT CONTRACTOR

Receiver is an independent contractor and is solely responsible for the conduct of its programs. Receiver, its employees and agents shall not be deemed employees or agents of Provider.

Receiver shall hold and save harmless Provider, its officers, agents, and employees from damages arising out of the tortious acts of Receiver, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

Provider shall hold and save harmless Receiver, its officers, agents, and employees from damages arising out of the tortious acts of Provider, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

14. The "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion, Lower Tier Covered Transactions" as required by the Bureau of Justice Assistance shall be signed and attached as Exhibit B.

PROVIDER: Multnomah County Department
of Human Services,
Health Division

RECEIVER: City of Portland

By: Gladys McCoy
Name: Gladys McCoy
Title: County Chair
Date: 1/24/91

By: _____
Name: _____
Title: _____
Date: _____

By: Billi Odegaard
Name: Billi Odegaard
Title: Director
Date: 1/4/91

By: _____
Name: _____
Title: _____
Date: _____

By: Gloria McClendon
Name: Gloria McClendon
Title: Program Manager
Date: 1/4/91

By: _____
Name: _____
Title: _____
Date: _____

APPROVED AS TO FORM:

REVIEWED:

City Attorney, City of Portland
Date: _____

Laurence B. Kressel, County Counsel
For Multnomah County, Oregon
By: [Signature]
Date: 1.14.91

RATIFIED
Multnomah County Board
of Commissioners
January 24, 1991

Exhibit A

Schedule of Charges

Community Health Nurse

Salary (annual)	(1,676 hrs. @ \$14.82/hr.)	\$24,755
Fica, PERS (.27)	6,684	
Insurance:		
Medical	3,255	
Dental	<u>529</u>	
	3,784	
Fixed rate at (.0373)	923	
Total Fringe		<u>\$11,391</u>
Total		\$36,146



Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

TOM FRANK Business Svcs Mgr Multnomah Co. Health Division

Name And Title Of Authorized Representative

TOM FRANK

Signature

1-7-91

Date

BOARD OF
COUNTY COMMISSIONERS

Meeting Date: January 24, 1991

1991 JAN 15 PM 2:49

Agenda No.: Informal #1

(Above space for Clerk's Office Use)

MULTNOMAH COUNTY
OREGON

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Citizen Involvement Committee Semi-Annual Report

BCC Informal January 24 1991 BCC Formal _____
(date) (date)

DEPARTMENT Citizen Involvement DIVISION _____

CONTACT John Legry/Carol Ward TELEPHONE x3450

PERSON(S) MAKING PRESENTATION Chuck Herndon, Chair, CIC, Richard Levy,
Chair CCBAC

ACTION REOUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested,
as well as personnel and fiscal/budgetary impacts, if applicable):

Opportunity to review and discuss the CIC's semi-annual report.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Sharon Kelly

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)



MULTNOMAH
COUNTY

Citizen Involvement Committee

2115 SE MORRISON

PORTLAND, OREGON 97214

248-3450

January 4, 1990

TO: Gladys McCoy, Chair
Board of County Commissioners

INFO: Commissioner Anderson
Commissioner Bauman
Commissioner Hansen
Commissioner Kelley

District Attorney Shrunk
Sheriff Skipper

FM: Charles Herndon, Chair
Citizen Involvement Committee

RE: SEMI-ANNUAL REPORT FY1990-91 of the CIC

Transmitted via this memorandum is the CIC's FY1990-91 Semi-Annual Report for your interest and information.

We are pleased with our accomplishments on behalf of the citizens of Multnomah County during the past six months. We look forward to concluding the year with a strengthened resolve and a tighter, better-focussed program.

The challenges ahead of all of us argue for greater citizen involvement on a broad and inclusive basis. We re-dedicate ourselves to the task of helping to enfranchise and empower all the citizens of our county. It is our fervent belief that only in expanding and improving the timely information and involvement of our citizens that we will be able to successfully create a future which is sustainable and productive.

We hope that you share this vision with us and will actively seek ways to relate your work to ours as we labor together for responsible, accessible, and accountable government. If we can be of any assistance to you as you proceed with the increasingly difficult business of governing the county, please look upon us as a willing and resourceful ally.

SEMI-ANNUAL REPORT FY1990-91

of

CITIZEN INVOLVEMENT COMMITTEE
of Multnomah County, Oregon

I. CIC Ordinance reviewed, updated. Major changes include representation tied to Commission Districts with five members each and five additional members in at-large status, for a total of 25 members. ADOPTED 10-18-90.

This change permits development of Area Teams comprised of the district reps plus one at-large member for each district. These teams will network with existing, high-activity citizen participation organizations within the district, report their needs and concerns monthly to the CIC Executive Committee and quarterly to the appropriate commissioner. This innovation is designed to develop stronger communication ties and current awareness at the grassroots, countywide committee and board levels.

This change broadens participation and selection of CIC representatives, improving the committee's countywide perspective.

CIC is working with the City of Portland, Office of Neighborhood Associations to develop neighborhood association lists by commission district to facilitate the Area Team process.

II. CBAC Ordinance reviewed, updated. Major changes include nomination of five members by the CIC and two from each department. Broadens CBAC responsibility by adding policy and operational planning review for the advice of the Board. ADOPTED 10-11-90.

This change recognizes CBAC policy and operational planning review, which has been routinely performed, but not specifically mentioned in the enabling legislation.

This change increases the nominating authority of the CIC, which permits more grassroots orientation generally, reduces possible public fear of manipulation of the committee process by managers, and increases outside perspective - that is, objectivity and credibility - of the committees, so that the Board may depend more fully on the citizen-based nature of the reports issued by CBACs.

III. Assisted development of the Outside Auditor Selection Committee, including nomination of two citizens by the CIC.

This development enhances public perceptions of fairness and objectivity in the selection of the county's outside auditor, buffers fiscal and planning staff from criticism concerned with said selection process, and provides a "disinterested" selection method which serves the public need for an open, honest proceeding.

IV. Assisted public information effort on impact of Measure 5 on county services.

This assistance included intensive work by departmental CBACs to produce and publicly present impact assessments on an across-the-board, department by department basis. Public presentations were made to co-hosted meetings held by the CIC and the Board of County Commissioners in downtown Portland and Gresham.

This assistance also included the production of a CONDUIT issue devoted to county services and reprising the impact assessments for Measure 5. The issue was distributed countywide, with distribution completed on November 2, 1990.

It should be noted that the CIC/CBAC information was produced in as objective a format as possible for the purpose of preserving and enhancing the citizen committees' credibility with both the public and the Board. The CIC is particularly proud of CBAC performance during this effort. These citizen committees comprised of volunteers representing differing points of view on the Measure itself, fulfilled the impact assessment with integrity and dispatch. [Note: Copies of the CBAC Impact Reports are available from the Office of Citizen Involvement by calling 248-3450].

V. Produced VOLUNTEERS IN POLICY ROLES, a training manual for elected and appointed citizen advisory boards, commissions, task forces and steering committees. This guide was developed in connection with the Executive Director's assignment to the NACo Task Force on Volunteers and will be made available to the Board, Department managers and staff working with citizen advisory bodies, and to boards and commissions of Multnomah County.

In conjunction with this manual, CIC is developing a board training session which will be made generally available for citizen volunteers and staff of County advisory groups.

VI. Continued participation as required by ordinance in dedicated fund review. This year the Central CBAC reviewed the dedicated funds of the Department of Environmental Services. [Note: Copies of the findings report are available through the Office of Citizen Involvement by calling 248-3450].

VII. Continued to monitor METRO Urban Growth Goals process, with one CIC member, Mary Schick, assigned to the METRO Technical Advisory Committee, representing the citizens of Multnomah County in this important regional planning activity.

Concurrent with this assignment, CIC has acted in an advisory capacity to METRO councilors interested in creating a citizen advisory process for METRO. CIC advocates for a committee composed of representatives of existing citizen participation organizations throughout the region, instead of a new, stand-alone structure. This issue addresses the accessibility and accountability issues of METRO generally and insures local citizen input to the METRO process. CIC also argues for the independence of this regional citizen committee, rather than for its assignment to METRO administration.

VIII. At its Annual Retreat, CIC developed and subsequently adopted Five-year goals and Workplan (a summary of which will be available in early February 1991) for the purpose of focussing committee activity and coordinating its efforts. Highlights include:

1. Development of AREA TEAMS (see Item I above).
2. Development of a strong OUTREACH program, including: materials describing the County and CIC; examples of how lay citizens can be involved and productive in working with County government; and, a needs assessment process for delivering citizen concerns to the appropriate county authority.
3. Development of a strong RECRUITMENT program to encourage greater citizen participation/involvement generally.
4. Development of a fully-coordinated SUBCOMMITTEE structure designed to meet the Five-year Goals of CIC.

IX. CONDUIT issue "Summer 1990: Work! Learn! Play!" was produced, featuring a variety of activities and services for youth, including both public and private sources. Articles included information on jobs and job rights, recreational and educational resources, and events calendars. This issue was especially well received throughout the County.

X. Information and Referral. The Office of Citizen Involvement routinely filled requests for information and referral for citizens, agency officials, and elected policymakers. These requests included basic information on county services, assistance with specific problems, detailed advice on policy or operational concerns, and both intergovernmental and non-governmental matters. The Office handled 720 short-answer and 100 detailed I&R calls during this reporting period.

XI. Conclusion.

As CIC enters its seventh year of existence, the committee is pleased to report its organizational development and continuing effort to improve its partnership relationships with our elected policymakers. With different experience, education, jobs, expertise, and feelings, CIC will never experience a complete absence of conflict as it conducts its business. However, CIC is reassured by the ongoing good will of the majority of its elected representatives and hired department personnel as we work together in the County's common interest.

In this particular historical period of adjustment following changes in revenue, CIC is also encouraged by the County's growing readiness to re-examine its MISSION and PRIORITIES, working with the active participation and timely involvement of the County's lay citizens.

Respectfully submitted by:

Charles Herndon, Chair
for Citizen Involvement Committee
January, 1991

BOARD OF
COUNTY COMMISSIONERS

Meeting Date: January 24, 1991

1991 JAN 15 PM 2:49

Agenda No.: Informal #2

(Above space for Clerk's Office Use)

. . . MULTNOMAH COUNTY
OREGON

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Citizen Involvement Committee Dedicated Fund Review

BCC Informal January 24, 1991 BCC Formal _____
(date) (date)

DEPARTMENT Citizen Involvement DIVISION _____

CONTACT John Legry/Carol Ward TELEPHONE x3450

PERSON(S) MAKING PRESENTATION Chuck Herndon, Chair CIC, Richard Levy,
Chair CCBAC

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested,
as well as personnel and fiscal/budgetary impacts, if applicable):

Report from the CBAC on its review of DES dedicated funds.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Sharon Kelly

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

CENTRAL CITIZEN BUDGET ADVISORY
COMMITTEE

REPORT ON
DEDICATED FUNDS

OF THE
DEPARTMENT OF ENVIRONMENTAL SERVICES

December 1990

**CENTRAL CITIZEN BUDGET ADVISORY COMMITTEE
DEDICATED FUNDS REPORT**

The Central Citizen Budget Advisory Committee has reviewed the dedicated funds of the Department of Environmental Services, as directed by Resolution 88-86, adopted on May 26, 1988. The Resolution provides that the Central Budget Advisory Committee review dedicated funds to determine if the purpose for which the funds are dedicated is being met, whether the level of funds is reasonable, and whether the need for the dedicated fund has increased or decreased.

Following are the Committee's recommendations.

Assessment District Operating Fund (Fund 252)

This fund was established by ORS 371.605-660 and Multnomah County Code Chapter 10 to account for local improvements. Funds for improvements are provided by the County at the request of the property owners, then the property owners repay the county over a ten year period, with interest between 7% and 10%.

There have been 650 projects beginning in the 1950s, the last completed in 1988. Largely due to the annexation of most unincorporated areas in mid-county, use of this fund has decreased in recent years. \$415,000 is owed on contracts which should be paid off in five years.

This fund appears to be used as intended. Although the County is not actively promoting this fund, and expects it to be closed in approximately 1995 when current loans are repaid, the CCBAC recommends that the process and this fund remain available to property owners in the unincorporated areas who might seek improvements in the future.

Assessment District Bond Sinking Fund (Fund 252)

ORS 283.285 requires that the County establish a fund for revenues and collections resulting from the sale of Bancroft Bonds for larger improvements, usually for developers. The last bond sale was in 1985 and is being repaid on a ten-year contract. \$200,000 is currently owed to the County. The Department expects this account to be closed in 1995 when the loans are repaid and that a small surplus will go to the General Fund.

The CCBAC recommends that another review be made of this fund in 1995, prior to its closure.

Natural Areas Acquisition Fund (Fund 153)

This fund was established to receive half of the revenues from sale of County owned property. It has received \$41,482 from the Edgefield property sale and has incurred no expenses. The CCBAC finds the fund to be totally insufficient for the need.

The CCBAC suggests that a review by the Director of the Department of Environmental Services be submitted to the Board of County Commissioners annually.

County Fair Fund (Fund 164)

The Fair Fund was established by the Board of County Commissioners to receive all dedicated revenue from the fair including racing receipts, which state law requires be used for the Fair. The Fair pays rent to the Expo Center and uses Expo Center personnel. Last fiscal year the Fair Fund took in \$523,551 and spent \$443,888.

There is some question as to the purpose of a Fair in an urban community and fair attendance. If the Fair were to be discontinued, legislation would be required to use racing revenue for other purposes or it would be lost to the County.

- a. The CCBAC recommends that the Board of County Commissioners request a legislative change to allow use of racing receipts for purposes other than the fair.
- b. The CCBAC is concerned with lack of attendance and the inability to attract the type of performers who would draw a larger audience. It recommends that the Board look at the mission of the Fair and consider changing it to fit an urban society or eliminating it.
- c. The CCBAC recommends to the Department of Environmental Services CBAC that it review the function and purpose of the Fair from a citizen perspective and examine the possibility of a different location, for example, in East Multnomah County. Another option might be to join with Washington, Clackamas and/or Clark Counties in an expanded regional fair to more effectively use Fair dollars and better serve the public.

Exposition Center Capital Fund (Fund 100)

Established by Board resolution in 1985, the Exposition Center Capital Fund is a minimum of 15% of the Expo Center earnings that is set aside for maintenance and capital improvement. The source of the funds is revenue derived from operation of the center: rent, parking, concessions, fees and fair funds. The Exposition Center is a money-maker for the County, with most of its earnings going into the General Fund. \$120,000 was paid to the fund in fiscal 1989-90, which was not sufficient for major maintenance requirements.

The CBAC makes the following recommendations:

- a. The county should spend enough on the Exposition Center to maximize its revenue potential

- b. Minimally, the Board should increase the annual allocation to the Exposition Center Capital Fund from 15% to 25% of earnings.
- c. The CCBAC encourages the Board to look closely at the Auditor's report regarding parking and concession revenues.

Parks Development Fund (Fund 100)

The Parks Development Program, established by the Board of County Commissioners' Resolution in March, 1986, is for capital improvements in the County's Regional Parks. These dedicated funds now total \$615,000. Funds come from park fees and sale of properties. An increase in fees collected is the result of investment by the County at Blue Lake Park, and to a lesser degree at Oxbow Park, which greatly increased the number of visitors.

The CCBAC recommends that the County continue investing in capital improvements to regional parks to maximize income and serve the residents of Multnomah County.

Recreational Facilities Fund (Fund 152)

This fund was established in 1959 to receive grants for acquisition and development of parks. The fund currently receives a percentage of the green fees at Glendoveer Golf Course, provided for in the contract between the County and the private operator. Prior to 1988 the fund was used to retire the debt for the purchase of Glendoveer Golf Course, but with that debt paid, the funds can be used as determined by the Board of County Commissioners. In 1988-89, the funds were used to administer the contract for operation of the golf course, to maintain fencing and the jogging trail and to pay for supplemental maintenance. Additional funds were used to develop the Sauvie Island plan, the Master Plan for Glendoveer improvements, Vance Park, and the match for Chinook Landing.

Currently, the golf course generates \$500,000 to \$600,000. The excess not used for maintenance goes to the general fund. The facility has provided from \$125,000 to \$167,000 per year to General Fund programs.

- a. The CCBAC recommends that the County invest in Glendoveer to maximize its profitability. Golf play is increasing and this fund provides an opportunity to increase County revenue.
- b. The CCBAC recommends consideration of increasing golf fees charged by the contractor.

Capital Improvement Fund (Fund 240)

The Capital Improvement Fund was established in 1990 to account for funds acquired through the sale of property and to use these funds for the purchase of facilities. The fund receives one-half the proceeds of property sales. Since the fund is new and has so far received only \$60,000, it is too soon to determine how it will function.

Justice Facilities Bond Fund (Fund 236)

This fund was established in 1990 to account for bond sales for the Juvenile Home. Since this bond sale was rejected by the voters, the fund is not in use.

Tax Title Land Sales Trust (Fund 158)

The Tax Title Land Sales Trust Fund is established by County Ordinance 275, according to state law. It consists of funds received for the sale of property deeded to the county through foreclosure, exchange or gifts. Property is sold, costs to the County deducted, and proceeds distributed to the taxing jurisdictions according to their tax rates. In addition to administrative costs, Multnomah County receives approximately 15 percent of the income.

The CCBAC praises the County's recent effort to transfer of houses in North and Northeast Portland to the Northeast Economic Community Development Corporation (in conjunction with the Nehemiah Grant Program) and encourages the County to continue such innovative programs. However, the public generally views governments as poor stewards of abandoned buildings.

The CCBAC raises the following issues for further study by Multnomah County.

- a. Is it possible to use abandoned buildings while they are being held prior to sale? Deterioration while empty decreases the value and the income from sale.
- b. Could abandoned buildings could be an opportunity for creative use for social needs? eg low income housing, temporary housing for the homeless, or community facilities.
- c. Can nearby properties be assembled and sold as a package to allow for community development?
- d. Can agreements with other taxing jurisdictions be reached that would allow use of properties for pocket parks, open areas and other socially useful projects that would not produce sale income?

The CCBAC recommends:

- a. The County should work with the State Legislature to shorten the foreclosure period for abandoned properties. The County must minimally maintain these properties during a two year period before they can be offered for sale. During this period the property decreases in value and becomes a detriment to the surrounding community.
- b. The County should investigate the possibility of using abandoned buildings during the two year period before they can be sold. This would involve clarifying or changing the title status.
- c. The County should sell properties for as close to the market value as possible and should reserve the right to set minimum bids.

Lease/Purchase Project Fund (Fund 235)

This fund was created three years ago in anticipation of large property purchases. It allows the County to enter into certificate of participation contracts rather than leasing. This process does not require a public vote, but a disadvantage is that it comes within the taxing capacity. The fund was used to purchase the Gill and Mead Buildings.

The CCBAC is of the opinion that this fund is a useful tool for major acquisitions, however, the Board should continue its prudent use of this fund.

Fleet Management Fund (Fund 401)

This fund accounts for the cost of operating, maintaining and replacing County-owned vehicles. Departments and offices are charged for use of vehicles. Sheriff's cars are not included in this fund. Because the Division effectively plans for maintenance and replacement, the funds has been fairly stable for the past five years in spite of increasing use and costs.

The CCBAC recommends, in light of Measure 5, that county service reductions be reflected in a proportional reduction in the fleet.

Road Fund (Fund 150)

The Oregon Constitution requires that all revenue derived from gas taxes and licenses of motor vehicles be used for road and street construction and maintenance. Multnomah County has an additional 3% gas tax which is dedicated for roads. The current total budget is \$34 million. The Division develops five year strategic plans that are presented to the Board of County Commissioners for adoption.

The fund has been adequate to maintain roads on a scheduled basis. One change foreseen by the Division is that the State is seeking to transfer responsibility for state roads to the county, while the county is transferring responsibility for feeder roads located in the cities to those cities.

- a. The CCBAC found that the Division's strategic planning efforts have helped the County adhere to a high level of professional competence.
- b. The CCBAC has some concern about the need to maintain balance between rural and city streets and wants assurance services are provided to urban as well as rural roads within County jurisdiction.
- c. The CCBAC recommends continual examination of the road fund formula to assure that citizens throughout the county get the best services possible.

Bridge Fund (Fund 161)

The fund receives its revenue as a percentage of road funds, which is used for non-routine maintenance. In 1984 the Division assessed 20 year requirements. The Division reported that the fund is not sufficient for bridge maintenance, so painting is behind schedule.

In reviewing the expenditures of this fund, it appears that professional level salaries cut into the funds available to do routine and special maintenance.

The CCBAC recommends a complete re-evaluation of staff needs with the intent to free additional funds for such maintenance.

Bicycle Paths Construction Fund (Fund 154)

The bicycle fund receives 1% of state gas tax revenues. The County has completed its share of the 40 mile trail and has developed a master plan that is before the Board of County Commissioners. This fund appears to be used as intended.

Corner Preservation Fund (Fund 167)

The Oregon Legislature, three years ago, permitted counties to charge an additional recording fee on all transactions involving real property and to dedicate the revenue derived from the fee to maintaining land survey benchmarks. The CCBAC was informed that, with the adoption of Measure 5, this tax could be revoked and there would be no funding. The CCBAC found the fund to be operating as intended.

The following are General Recommendations:

The CBAC recommends that the County establish enterprise funds where appropriate. Enterprise funds would allow the County to sell bonds to provide revenue for capital improvements so the potential for revenue generation of facilities could be maximized.

The CCBAC recommends that the Board further study the recommendation of the DES CBAC that the Exposition Center Fund, the Parks Development Fund, the Recreational Facilities Fund, and the Parks Acquisition Fund be combined and that the revenue derived from the parks and recreation be dedicated to operation, maintenance, capital improvements, and acquisition so that these facilities could be self-supporting.

CENTRAL CITIZEN BUDGET ADVISORY COMMITTEE

Richard Levy	- Chair
Richard Weaver	- Sheriff's CBAC
Douglas Tracey	- Dept. of Community Corrections CBAC
Marlene Byrne	- Department of General Services CBAC
Jeremy Grand	- Auditor CBAC
Bob Luce	- Dept. of Environmental Services CBAC
Robin Bloomgarden	- Non-Departmental CBAC
Gloria Fisher	- Staff

Meeting Date: JAN 24 1991

Agenda No.: Informal #3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: DAY REPORTING CENTERS

BCC Informal 1-24-91 (date) BCC Formal _____ (date)

DEPARTMENT BCC DIVISION COMM. ANDERSON

CONTACT BILL FARVER TELEPHONE 3740

PERSON(S) MAKING PRESENTATION JOHN LARIVEE, EXECUTIVE DIRECTOR
CRIME AND JUSTICE FOUNDATION

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

DISCUSSION OF DAY REPORTING CENTERS. THE CENTERS ARE HIGHLY STRUCTURED, NON-RESIDENTIAL PROGRAMS USING SUPERVISION, SANCTIONS, AND SERVICES COORDINATED FROM A SINGLE LOCATION. (See enclosed materials)

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Audrine Anderson*

Or

DEPARTMENT MANAGER _____

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 JAN 15 PM 3:29

(All accompanying documents must have required signatures)



CRIME AND JUSTICE FOUNDATION

95 BERKELEY STREET • BOSTON • MASSACHUSETTS 02116 • 617 / 426-9800

DAY REPORTING CENTERS

PRESIDENT
Michael B. Keating, Esq.

EXECUTIVE DIRECTOR
John J. Larivee

DEFINITION

The day reporting center is a highly structured non-residential program utilizing supervision, sanctions and services coordinated from a central locus. It is intended to provide a structured transition for offenders from being in conflict with the law to being contributing members of the community.

Supervision: These activities are intended to address public safety concerns and to provide a clear structure for the offender. They include preparing a daily itinerary with the client (a schedule of the client's activities for the following day); frequent checks on the participant's compliance with the itinerary through phone calls by the client and randomly by the center (some programs utilize electronic monitoring to perform this function); daily in-person reporting to the center; frequent (two to three times per week) and random drug testing; and periodic community checks by staff.

Sanctions: The center also stresses accountability and restitution to the community through a set curfew, monitoring of court-ordered payments, and some mandatory activities such as community service. The intent of community service is to provide the offender with the experience of returning something to the community and of participating in their community in a positive manner. Such activities also benefit the center's acceptance by the community.

Services: The center also addresses reintegration by providing the offender with support and means to meet individual needs such as substance abuse treatment, mental health counseling, education, vocational training, and job placement assistance. While the center may deliver some services directly, many others are by referral to existing resources. Whenever possible, using such community resources is more desirable as it avoids duplication of services and allows the participant to be connected with a resource which will continue to serve his/her needs after legal obligations with the center are completed.

DESCRIPTION OF COMMON USE

Day centers were first established in England by the probation service. They were "aimed at diverting from custody the older, petty persistent offenders whose offending seemed to stem from social inadequacy and subjecting them to a course of intensive, structured training". ("Probation Day Centres", George Mair, Home Office Research Study 100, 1988. p.1)

In the United States, day reporting centers were first used as an early release option for sentenced inmates. Later, they were expanded to monitor pre-trial detainees in the community. The intent in targeting these groups was to demonstrate the center's viability to safely manage in the community an otherwise incarcerated population.

Day reporting centers have achieved much success as an early release mechanism for sentenced offenders. The results with pre-trial offenders, on the other hand, is mixed: a center operated in Springfield, MA has maintained a 35% to 40% completion rate for pre-trial detainees; in Boston, the rate has been much lower; and in New York City, due to poor results and a low number of clients, a similar program has closed. Results with pre-trial detainees, it is believed, are related to the center's ability to control the intake and return-to-custody decisions, and the availability of other options in the local criminal justice system.

Since the first center opened in the fall of 1986, a number of other target populations have been introduced. Some centers have linked with parole as an early parole option (Metropolitan Day Reporting Center, Boston, MA) or as a parole revocation option (Hampden County Day Reporting Center, Springfield, MA). Probation agencies are establishing day centers for their high risk populations (Cook County, Chicago, IL and New York, NY).

Expansion to these other populations is possible if the day reporting center is seen as a concept that incorporates a variety of supervision, sanction and service activities. The selection of the specific activities and the level of their intensity is determined by the needs of the offender population, criminal justice system and local community. Whether utilized as an initial sanction for first time offenders, as a last chance prior to incarceration, or as an early release mechanism for those already incarcerated, the core program of the center has proven effective.

TARGET POPULATION

The centers now operating target non-violent inmates charged or convicted of property offenses, drug or alcohol related offenses, or minor person offenses. Previous criminal records are reviewed to determine an individual's history and pattern of criminal involvement. Typically, sentenced offenders must be within 90 to 120 days of release from the correctional authority; pre-trial detainees are screened after 48 hours of detention.

As mentioned above, probation agencies are beginning to structure day reporting centers to serve as a direct sentence option.

SANCTIONING PURPOSE

Day centers address three sanctioning purposes: individual deterrence, punishment and rehabilitation. Deterrence is achieved through intensive controls on the offender's activities. Punishment is the purpose of community work service requirements, curfew and other limits on personal liberty. Finally, rehabilitation and community re-integration are the objectives of the treatment services in each offender's program plan.

While proponents of the concept emphasize its use and value as an intermediate sanction, it must be noted that an additional key interest of corrections officials in day reporting centers is the reduction of jail crowding.

DESCRIPTION OF OPERATION

Control of Placement and Termination: An offender's participation in the center must be controlled by a single authority. It is essential that such authority be clearly established to guard against inappropriate referrals, to avoid "drift" in the center's purpose or mission, and to enforce the rules and conditions of the individual offender's program plan. Many administrators are familiar with programs that are quickly overwhelmed with the "wrong" population, or that are undermined by an inability to compel clients' compliance with rules and conditions.

Size of Day Reporting Centers: The size of the center depends on the target population and on the referral system. Center caseloads range from twenty to one hundred offenders. While most are designed using a ratio of 10 participants to 1 case manager, this ratio changes as the total caseload expands. It can also change depending upon where it is located (ex. within a community residential program) and the type of in-kind support services it receives.

Length of Stay: While the length of stay can vary from less than a week to nine months, the suggested length of stay is 120 days. It has been found that longer participation in such a rigidly structured program increases the risk of failure due to technical violations. For those clients which the center retains custody over a longer period, the program scales down the controls.

History of Operation: While introduced in England in 1974, day reporting centers have been in use in this country since 1986.

Funding and Resources: Most centers are supported with public funds. Those in England are funded by the Home Office (federal); the centers operating in Connecticut and Massachusetts receive state funding; those in Cook County, San Francisco and Santa Clara County receive county government funds.

It should be noted that the first two centers received private support for early development and implementation efforts.

In addition to funding, several centers receive indirect support from the correctional facilities in which they are located. They are able to utilize facility staff, services and other resources. ½Also, as mentioned earlier, many centers rely on existing resources in the community for treatment services.

Operational Responsibility: Day reporting centers are operated by both public and private agencies--sheriff's department, probation, halfway house or other private agency--and at various points in the criminal justice system--pre-trial detention, probation, sentenced inmate, parole.

Operational Location: Day reporting centers are located in a variety of places: on the grounds of a county jail, in downtown offices and storefronts, and within halfway houses. There seems to be no difference in effectiveness among these locations.

ANALYSIS OF PERFORMANCE

Results to Date: An evaluation by the Home Office in England found that the "centres are a valuable resource and can offer a new approach to probation work; they may be of particular importance in the inner cities; and they do seem to be able to deal with high-tariff offenders". (Ibid, p. 32)

An evaluation of the first day reporting center in this country concluded that the program was "successfully managing the transition to the community of otherwise incarcerated offenders"; was "effectively supervising offenders in the community"; and was "directly impacting overcrowding". (Evaluation of the Hampden County Day Reporting Center, Northeastern University and Crime and Justice Foundation, 1988, p. 26)

More recently, a task force was established by the Massachusetts Executive Office of Human Services to develop guidelines and a data collection system for day centers in Massachusetts. A survey done for that task force found that of the first 700 participants in the day centers (from October 1986 through February 1989), over two-thirds successfully completed the program. Of the one-third who were terminated, most were for substance abuse and only 17 (2.4%) of those terminated were for new arrests. A later review (last quarter 1989) reported a successful completion rate of 78%, with 20% returned to jail for program violations and only 2% failure for new crime or escape.

Unintended Consequences: There are two unintended consequences relating to program operations. The daily itineraries were intended to be a supervision aid, allowing the center to know and monitor where an offender was at all times. Through experience,

the itineraries have also been found to be a strong treatment tool, helping the client to plan his/her daily activities and avoid trouble (people and places).

The second unintended consequence relates to the community work service requirement. This was intended as a restitution sanction (repaying the community for the harm done) as well as another means of control (consuming otherwise "free time"). This activity has been found to have a treatment benefit as well. In relating their community work service activities (for example, serving at a shelter for homeless), clients talk of their feelings for people who have much less than they; or of meeting people they used to "run with" who are now barely existing.

Beyond these operational components, two unintended consequences relate to replication in other settings. Existing programs have received an unanticipated amount of national and international attention. Inquiries regarding the centers and their operations have been received from courts, probation, parole, state correctional agencies, sheriffs' departments, juvenile justice programs, private agencies, halfway houses and other criminal justice departments. While such attention is welcomed as a positive indicator of the program's applicability to the problems and issues confronting criminal justice, proponents fear that some will look upon any one center as a model that need only be replicated for success at home. Experience and research suggest otherwise.

The other unintended consequence, one that is clearly negative, is that in replicating the center, often a jurisdiction takes the approach that "more is better". More specifically, activities or controls are added to the center without consideration as to their need or how they relate to other components of the program. In at least one case, this has led to the closing of the program for lack of clients.

SOURCES OF INFORMATION

Printed Material/References

Center for Applied Social Research and Crime and Justice Foundation, Evaluation of the Hampden County Day Reporting Center. (Boston, MA, 1988).

John J. Larivee, William D.O'Leary, Managing the Development of Community Corrections. National Institute of Corrections ____.

George Mair, Probation Day Centres. (London: Her Majesty's Stationery Office, 1988).

Report of the Governor's Special Commission on Correction Alternatives, by Honorable Paul A. Chernoff, Chairman (Commonwealth of Massachusetts, State Printing Office, 1986).

Organizations

Crime and Justice Foundation
95 Berkeley Street
Boston, MA 02116
(617) 426-9800

Jurisdictions

Corporation for Public Management
82 Maple Street
Springfield, MA 01105
(413) 737-8961
(Rhode Island Program)

Cook County Probation Department
2650 So. California Avenue
Chicago, IL 60608
(312) 890-3333

Electronic Monitoring Program
Norfolk County Sheriff's Department
47 Village Avenue
Dedham, MA 02026
(508) 329-0241

Hampden Day Reporting Center
Hampden County Sheriff's Office
591 West Columbus Avenue
Springfield, MA 01003
(413) 787-1780

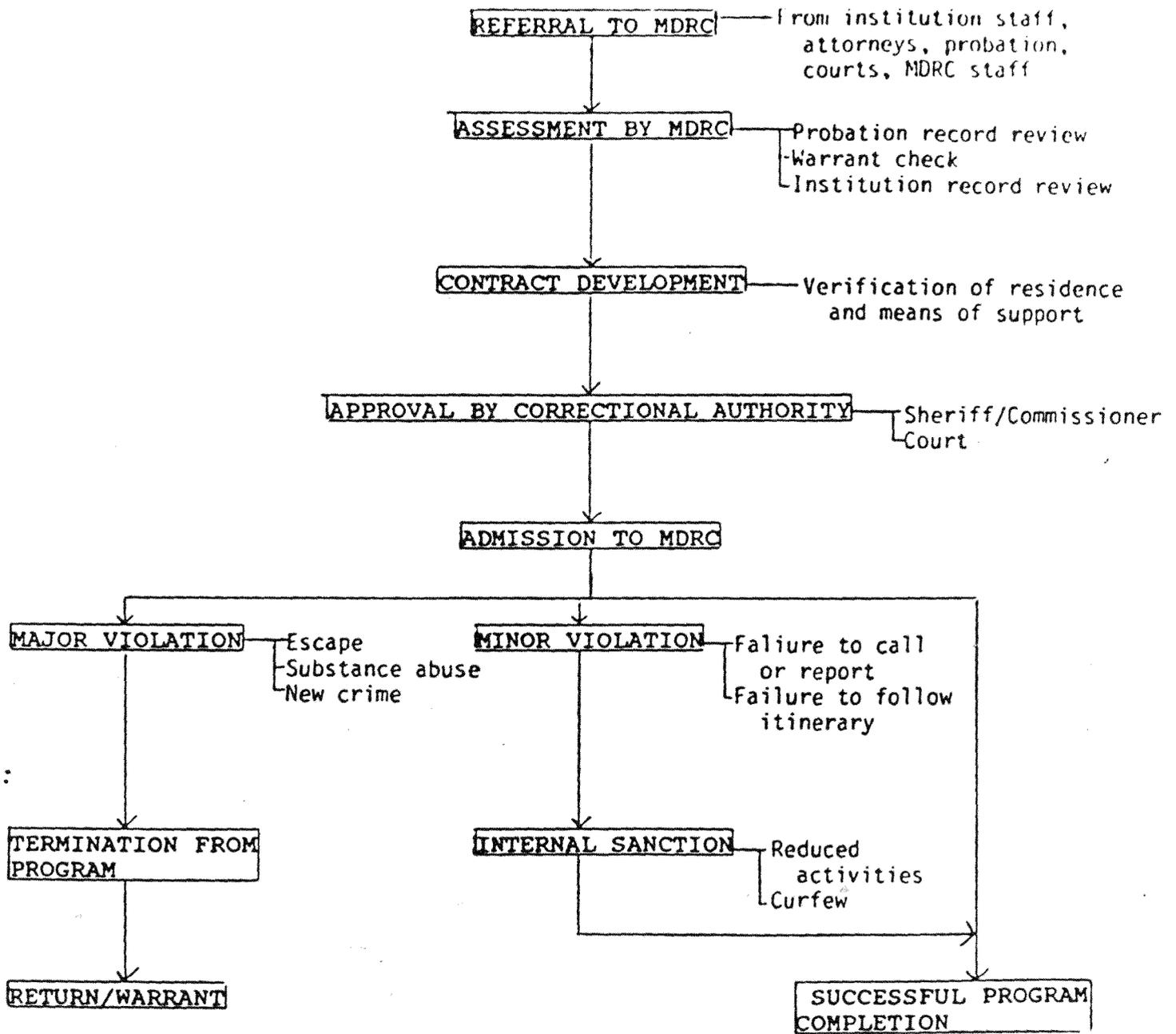
Metropolitan Day Reporting Center
Crime and Justice Foundation
80 Broad Street
Boston, MA 02110
(617) 482-3670

Project COAP
Worcester County Sheriff's Office
37 Highland Street
Worcester, MA
(508) 793-2811

SAMPLE WEEKLY ITINERARY

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Morning	Report in at 10:00 Laundry 11-12:30	Call in at 6:30 Work 7-3:00 Call in at 12	Call in at 6:30 Work 7-3:00 Call in at 12	Call in at 6:30 Work 7-3 Call in at 12	Call in at 6:30 Work 7-3 Call in at 12	Call in at 6:30 Work 7-3 Call in at 12	Call in at 9 Community work service 10-2:00
Afternoon	Call in at 1:00	Report in at 5 (Center in place)	Report in at 5	Report in at 5	Report in at 5	Report in at 5	Report in at 3
Evening	Call in at 6:30 AA meeting 7 - 8:30 Call in at 9:15	Transition Group at MDRC 5:30-7 Call in at 9	ABE/GED classes at Comm. Center 6:30-8:30 Call in at 9	Addiction Education Group at MDRC 5:30-7 Call in at 9	Shopping w/ Family 6-8 Call in at 8:30	Addiction Education Group at MDRC 5:30 - 7:00 Call in at 9	Call in at 6:30 AA meeting 7 - 8:30 Call in at 9:15
	Staff visit home at 4:00 Called by staff at 5 & 10	Called by staff at 10:15	Staff check classes at 8:00 Called by staff at 10:30	Called by staff at 10:00	Called by staff at 9:30	Called by staff at 10:15	Called by staff at 6 & 10:30

METROPOLITAN DAY REPORTING CENTER
CLIENT FLOW CHART



METROPOLITAN DAY REPORTING CENTER

80 BROAD STREET, 4TH FLOOR • BOSTON, MA 02110 • (617) 482-3670
P O BOX 565 • BILLERICA, MA 01821 • (617) 663-0189 • (617) 729-2625

METROPOLITAN DAY REPORTING CENTER

PROGRAM DESIGN

The Metropolitan Day Reporting Center (MDRC) has two primary objectives: to provide a safe means of reintegrating inmates to the community; and to reduce the population of certain correctional facilities. The center is a regional program designed to serve the offender population of both Suffolk and Middlesex Counties. It operates as a highly structured program of supervision, reporting, employment, restitution and community activities for non-violent offenders. The Boston site opened in December 1987, accepting clients from the Deer Island House of Correction. Work is in progress to include pre-trial detainees from the Suffolk County Jail, and sentenced and pre-trial women from M.C.I. Framingham. The Billerica site opened in May 1988, with initial clients from the Middlesex County House of Correction.

Site

The Boston site is located downtown on the 4th floor at 80 Broad Street. As a back up location for Sundays and major holidays, the center utilizes Coolidge House, part of the M.H.H.I. system, at 307 Huntington Avenue. Both sites are centrally located and are easily accessible by public transportation. Overnight coverage is provided by an answering service in conjunction with staff beepers.

The center site in Billerica is at the work release house on the grounds of the Middlesex County House of Correction. The work release staff provide overnight telephone coverage for the Center in conjunction with staff beepers.

Eligibility

Eligible inmates are referred to the MDRC by the social services staff of the institutions. To be eligible for the program, offenders must:

- o Not be charged with or convicted of a serious violent offense;
- o Not have outstanding warrants, restraining orders or defaults;
- o Not have a significant criminal record;
- o Be free of recent major disciplinary reports;
- o Be within 90 days of their release date;

- o Reside in an area accessible to the center;
- o Have an approved residence and means of support; and
- o Agree to abide by the conditions of the contract.

Actual program participation is designed for a minimum of 15 days and a maximum of 90 days. The means of support requirement may be met by the inmate's own resources, support from a family member or friend or by temporary financial assistance. Job development services are provided by the work release staffs with additional assistance from the MDRC staff.

Assessment and Referral

Upon receipt of referrals from the social services staff of the various institutions, MDRC case managers work with each inmate to develop an individualized contract defining the responsibilities of both the inmate and the program. The contract includes an assessment summary, supervision and reporting schedule, verified living situation, treatment plan, activities schedule and an agreement to comply. Included in the individual contract will be the following obligations:

- o Check in to the center in person once a day, minimum;
- o Submit a daily itinerary to include locations, names, addresses and telephone numbers for work, school, community resources, friends or any movement from approved residence;
- o Participate in all treatment and other activities as planned and as stipulated in the contract;
- o Perform community service as stipulated in the contract;
- o Call in to the center once a day, minimum;
- o Be available for calls at home or other location on the itinerary once a day, minimum;
- o Submit to urinalysis testing as requested;
- o Comply with set curfew; and
- o Refrain from criminal activity.

After verifying all contract components, the inmate is referred to the correctional administrator (Penal Commissioner, Sheriff, Judge) for approval for transfer to the day reporting center.

Operations

An orientation is held with all new participants upon approval for participation in the MDRC. This orientation includes:

- o A review of the contract and program rules and regulations;
- o A presentation on program services;
- o An explanation of community service options;
- o A review of the daily routine of the Center;

- o A family informational session; and
- o Attendance at group sessions on transition issues.

For each inmate, the intensity of supervision and reporting is reviewed on a weekly basis and may be gradually phased down with successful participation in the program. The program includes a three-phase system of supervision which provides participants with incentives for responsible participation and with increased opportunities for involvement with family and community activities:

Phase I - All new MDRC inmates participate in Phase I for at least their first week in the program. During this phase, they work with their case manager to finalize all plans and referrals needed to comply with their contract. Orientation issues are reviewed and all participants attend transition support group meetings. Participants may be required to report in, call in, and be contacted more than once a day during this phase. The curfew hours require inmates to be in their residence from 9:00 P.M. to 6:00 A.M., unless their work hours require other arrangements. Approved activities during this phase are work, community service and scheduled treatment such as AA, NA or counseling sessions.

Phase II - With successful participation in Phase I, clients may move to Phase II status. Inmates may be required to report in, call in, and be contacted fewer times each day. The curfew hours may be extended and additional approved activities may include family and community functions.

Phase III - With successful participation in Phase II, inmates may move to Phase III status. The number and frequency of contacts may be decreased, although some form of daily contact remains a requirement. Participation in more family and community activities may be approved as part of the itinerary.

Successful completion of a phase depends on an inmate's participation and motivation. A minor violation of the program rules may result in return to a stricter phase of supervision and reporting. Movement to or from each phase will be reviewed with the client and case manager as part of a regular contract review.

Violations

A "major" violation may result in termination from the program and return to the institution or the issuance of a warrant. Major violations include:

- o Violation of the General Laws of the Commonwealth.
- o Escape - defined as a period of two hours or more for

- which a client is unaccounted for.
- o Repeated minor violations of the contract.

When any of the above major violations are reported, the referring institution is immediately notified and their procedures for such occurrences are implemented.

A "minor" violation may result in additional reporting and supervision requirements, change in the contract stipulations, additional counseling requirements or termination from the program. Minor violations include:

- o Inappropriate behavior - fighting, creating a disturbance, lying.
- o Failure to report or call in as scheduled.
- o Failure to follow daily itinerary.
- o Failure to notify staff of changes in situation.
- o Failure to comply with program rules and regulations or conditions of the contract.

When any of the above minor violations are reported, the client and the case manager review the situation and the contract to determine what, if any, sanction is appropriate.

Reporting

MDRC staff are responsible for the following reports:

- o Monthly status reports to referring institutions;
- o Reports to probation and parole as requested;
- o Final status reports to referring institutions;
- o Immediate notification of the referring institution upon determination on non-compliance; and
- o Quarterly and annual statistical and narrative reports.

Resources

The MDRC provides a full range of case management services to all participants. At the center, a weekly transition support group is run by staff, and a weekly addictions education group is run by contracted therapists.

The center makes use of an extensive network of community agencies for client needs such as education, vocational training, counseling, substance abuse treatment and other support services. This emphasis on existing community resources is aimed at increasing the likelihood of continued participation once clients have completed the program.



**OREGON COUNCIL ON
CRIME AND DELINQUENCY**

718 W. Burnside Street, Suite 208
Portland, Oregon 97209-3579
(503) 228-5397

Officers

Jan Kasameyer, Chair
Community Volunteer
Ray Allen, Vice Chair
Willamette Employment
Resource Center
Jerome K. Caplan, Sec-Treas.
Certified Public Accountant

Executive Director
Thomas R. English

Board of Directors

John Angell
Director, Multnomah Co.
Justice Services Center
Florence Berman
Social Worker
Gordon Bettles
Director,
Chiloquin Community Services
Liaison Project
Afon Beutler
Community Volunteer
Lake Oswego, Oregon
Gerald Blake, Ph.D.
Dept. of Urban Studies
Dennis Daly
Captain
Portland Police Bureau
Jon E. Erickson
Assistant Manager
Product Delivery
U.S. West Communications
David Fuks
Executive Director
State Juvenile Services Commission
Muriel Goldman
Youth Advocate
The Hon. Belton Hamilton
Administrative Law Judge
Hal Hart
Attorney at Law
Linda Larsen
Community Volunteer
Medford, Oregon
Nancy Lee
President
Oregon Education Association
Tigard, Oregon
Dennis McFarland
Vice President
Standard Insurance Co.
Bob Olason
Oregon State Bar
Lake Oswego, Oregon
Rodney Page
Executive Director
Ecumenical Ministries of Oregon
Useni Perkins
President
Urban League of Portland
Lolenz Poa
Multnomah Co. Juvenile Court
T.W. (Terry) Renick
Branch Manager, IBM
Larry Saimony
Coordinator of Justice Services
Lane County, Oregon
Steve Sherburne
Executive Officer
Public Matters
Salem, Oregon
Charles Shreman
Professor Emeritus
Chicago University
Pamalyne Steinfeld
Citizen Volunteer
Harvey Suwol
NW Region Manager
Oregon Dept. of Corrections
Steve Wax
Federal Public Defender
Cottrell White
Oregon Museum of Science and Industry
Dr. Paul Wright
Theologian-in-Residence,
Lewis and Clark College

Emeritus Members

John Blackwell
Michael Forrester
Dr. Paul Railing

GK _____
RW _____ ✓
TA _____
MB _____

August 22, 1989

Gretchen Kafoury
Multnomah County Courthouse
Room # 605
Portland, Oregon 97204

Dear Gretchen:

I have enclosed a copy of an article in the current (Vol. 20, No. 16, 8/15/89) issue of the Criminal Justice Newsletter reporting on the Massachusetts experiment with Day Reporting Centers for your information.

I had the opportunity to meet with John Larivee when I was in Boston in June at which time he told me about this project and its success. As we look at sentencing guidelines for misdemeanants especially, successful model programs such as Day Reporting Centers should be considered as alternatives to costly bed space.

If you are interested in exploring this particular model further, please let me know. John Larivee indicated that he'd be very pleased to provide any additional information we might require.

Sincerely,

Thomas R. English
Executive Director

Encl: as stated



A United Way Agency

AUG 23 1989



enforcement and corrections in a list of 16 industries that would be covered. The agency estimated that compliance with its proposed standard would cost \$4.9 million in corrections and \$4.5 million in law enforcement. Those cost figures were based on OSHA estimates that law enforcement and correctional agencies already are in partial compliance with certain parts of the standard.

Because the Hepatitis B virus is more easily transmitted than the Human Immunodeficiency Virus, the OSHA standard includes stricter rules for HBV. The proposed rule would require employees to provide the HBV vaccine to any employee who is exposed to blood at least once a month.

The 23 states that have their own OSHA-approved safety and health plans would be required to adopt a comparable standard within six months of publication of the final federal standard.

OSHA has scheduled four public hearings on its proposed standard: Washington, D.C., September 12; Chicago, October 17; San Francisco, October 24; and New York City, November 13. The agency called for public comment on dozens of questions, including several specific to law enforcement and corrections: "What circumstances unique to law enforcement and correction officers place these employees at risk . . .? What, if any, additional training should be required? What can be done to ensure that personal protective equipment is available when and where it is needed?"

Additional information: The proposed OSHA standard on bloodborne pathogens was published in the May 30 issue of the *Federal Register*, pp. 23042-23139. For additional information, contact James F. Foster, OSHA Office of Public Affairs, Room N-3647, 200 Constitution Avenue NW, Washington DC 20210. (202)523-8151.

CORRECTIONS

PRISON AND JAIL AIDS RATES JUMPED IN 1988, SURVEY FINDS

AIDS is an increasingly serious problem for prison and jail administrators, according to the fourth annual survey of correctional AIDS policies conducted for the National Institute of Justice (NIJ). As of October 1988, correctional agencies reported a cumulative total of 3,136 cases of AIDS among inmates, a 60-percent increase over the year before.

The incidence rate of AIDS increased from 54 cases per 100,000 inmates in federal and state institutions in 1987 to 75 cases per 100,000 inmates in 1988. The incidence rate for the total U.S. population was 13.3 cases per 100,000 in 1988.

The distribution of AIDS in correctional facilities remained "quite skewed," the NIJ report stated. The three "mid-Atlantic" states—New York, New Jersey, and Pennsylvania—accounted for 59.4 percent of all cases in state

prison systems. In New York, almost 60 percent of inmate deaths in 1987 and 1988 were due to AIDS.

Nevertheless, "all correctional systems will have an inmate AIDS case sooner or later," the report said. All 50 states participated in the survey, and only seven state systems reported that they have not yet had any inmate AIDS cases, down from 26 systems in 1985.

The report noted that "medical care for AIDS patients in correctional facilities has come under severe criticism in some quarters," with many lawsuits pending. In one case to reach the federal appeals court level, the 1st Circuit U.S. Court of Appeals ruled that inmates must receive "adequate medical care," but not necessarily "the most sophisticated care that money can buy." *U.S. v. DeColgero*, 821 F.2d, (1st Circuit 1987).

Experimental drugs, even those commonly used to treat AIDS patients outside of prison, "are not widely available in prisons and jails," the survey found. At the time of the survey last fall, only 39 percent of the federal and state systems administered aerosolized pentamidine, a drug that has proved effective against a type of pneumonia that is the most common cause of death among AIDS patients. In June, the Food and Drug Administration officially approved use of pentamidine. Continued testing of the drug had become virtually impossible, because few patients were willing to participate in tests where they might receive a placebo instead of the drug.

Even as the federal Occupational Safety and Health Administration moved to regulate AIDS prevention efforts for correctional employees (see preceding article), the latest NIJ survey—like the three earlier surveys—found no case of Human Immunodeficiency Virus (HIV) infection of a corrections employee that could be linked to an on-the-job incident. "In this year's survey, two systems listed job-related cases, but, upon further investigation, neither case was at all persuasive," the report stated.

Report: "1988 Update: AIDS in Correctional Facilities" (NCJ-115522), a 58-page report, is available from the National Criminal Justice Reference Service, Box 6000, Rockville MD 20850. (301)251-5500. (800)851-3420.

MASSACHUSETTS SHERIFFS EASING JAIL CROWDING WITH DAY CENTERS

Five sheriffs in Massachusetts are experimenting with what is described as a new type of program to ease jail crowding, unique in the United States: a form of community release called "Day Reporting Centers."

Day Reporting Centers (DRC) combine elements of intensive supervision, electronic monitoring, work release and house arrest, but differ from those types of programs in at least two ways, according to John J. Larivee, executive director of the Crime and Justice Foundation, a Boston-based organization that conducted an evaluation of the first DRC, in Massachusetts' Hampden County. First, Day

Reporting Centers provide offenders with a central location at which a wide range of rehabilitative services, such as employment counseling, and supervision requirements, such as drug testing, are coordinated. Second, DRC clients are not probationers or parolees they remain under the authority of the sheriff serving their time just as if they were in jail instead of on DRC release.

Program requirements are quite strict, officials said. Clients report to the DRC every day, except in rural counties, where the requirement sometimes is relaxed to four days per week, because transportation is difficult for inmates who do not own cars. In all cases, offenders write itineraries accounting for their whereabouts 24 hours a day, with names, addresses, phone numbers, and names of persons to contact at each location. Many clients are contacted seven to 10 times a day, according to the Crime and Justice Foundation.

Electronic monitoring helps to ensure that inmates go home at night; when a DRC computer generates a telephone call to the inmate's residence, the inmate must verify that he is at home by placing a special bracelet that he wears into a machine, and he must leave a message on the DRC answering machine to show that he is sober enough to speak clearly.

Any time an inmate cannot be found at home, at work, at his community service site or other location according to his itinerary, a "two-hour rule" takes effect: if DRC officials are unable to contact the inmate within two hours, they report him to the sheriff as an escapee, and he is removed from the program. "Dirty urine"—failure of a single drug or alcohol test—also results in termination from DRC.

British probation served as a model: Massachusetts' Day Reporting Centers are patterned after a similar program developed by the British probation system. The Crime and Justice Foundation began working on the idea with a committee of state and local officials in 1986. Hampden County (Springfield) was chosen as the first site, largely because Sheriff Michael J. Ashe, Jr. had extensive experience with pre-release programs and had demonstrated a commitment to a philosophy that inmates should be given opportunities to prove themselves worthy of less restrictive levels of security, according to the Crime and Justice Foundation.

Sheriff Ashe also was serving on Gov. Michael S. Dukakis' Special Commission on Correctional Alternatives. That commission, in its 1986 report, included Day Reporting Centers as one of five major initiatives recommended to ease the state's prison crowding rate, which stood at 67 percent over capacity—the worst in the nation, according to the Bureau of Justice Statistics. County facilities, intended for inmates sentenced to less than 30 months, were holding state inmates because of the overcrowding at state institutions.

Because the DRC project was undertaken in the context of severe overcrowding, officials were determined that DRC should not merely "widen the net" of control over offenders

who otherwise would be sentenced to probation, according to the Crime and Justice Foundation. That is why the program targeted a population that was already incarcerated: county jail inmates.

82% success rate reported, and no "disasters": The Hampden County Day Reporting Center opened in December 1986. Since then, it has handled more than 350 clients, and currently manages more than 80, according to Kevin Warwick, director of the center. Only one offender has been removed from the program because he was arrested for a new crime, Mr. Warwick said. Others have been sent back to jail for failing program requirements (most often for failing urinalysis), but 82 percent of the offenders who have participated in the DRC program have completed it successfully, he said.

Hampden County DRC clients generally have been convicted of drug possession, driving under the influence of alcohol, or property crimes, not crimes of violence; more than 75 percent were sentenced to terms of 18 months or less. But four out of five had previous criminal convictions, and half of those had three or more prior convictions, according to the Crime and Justice Foundation study. Recently, the program began accepting significant numbers of pretrial detainees as well as convicted offenders, because a federal court imposed a population cap on the jail, increasing the pressure to find alternatives.

The costs of a DRC program are estimated at \$5,000 to \$7,000 per inmate per year, once a DRC facility attains a level of 50 clients, according to Mr. Larivee. By contrast, jail beds cost about \$18,000 to \$21,000 per inmate per year in Massachusetts, he said.

A year after the Hampden County DRC opened, the Crime and Justice Foundation opened a second facility to serve the Boston area. The foundation operates that center for the sheriffs in Suffolk and Middlesex Counties. And in 1988, the sheriffs in Norfolk and Worcester Counties opened Day Reporting Centers.

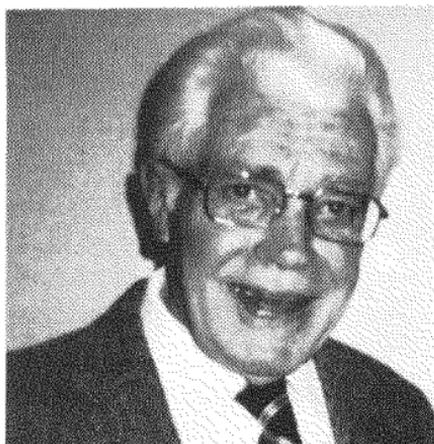
Even though the Day Reporting Centers were opened before Massachusetts' correctional furlough programs were used as a potent issue against Governor Dukakis in his campaign for President, DRC program officials said that from the beginning, they have been acutely sensitive to the issue of community safety. Richard J. McCarthy, a spokesman for Sheriff Ashe, noted that the one new offense committed by a DRC client was driving under the influence—not the sort of "high-profile" crime that might throw the entire program into question. "We haven't had a red flag waved in our face," he said. "It's a strict program."

Report: "Evaluation of the Hampden County Day Reporting Center," a 26-page report, is available from the Crime and Justice Foundation, 20 West Street, Boston MA 02111. (617)426-9800.

Crime and Justice Foundation
95 Berkeley Street
Boston, MA 02116
617 426-9800

Non-Profit Org.
U.S. Postage
PAID
Boston, MA
Permit No. 54220

Dedicated to the Memory of Henry J. Mascarello



Henry served as Executive Director of the Crime and Justice Foundation for 40 years. He led the agency through its first post-merger years and after his retirement in 1976 remained an important advisor to the agency.

After graduating from Dartmouth College, his illustrious career in the criminal justice field began at the state prison in Charlestown. He served on the Boards of Directors of many local, national and international organizations -- the American Correctional Association, Correctional Service Federation, International Prisoner's Aid Association, Massachusetts Halfway Houses, Massachusetts Council for Public Justice and Washingtonian Hospital.

Henry was also a member of numerous committees -- National Advisory Commission on Criminal Justice Standards and Goals, the National Council on Crime and Delinquency, the Massachusetts Advisory Committee to the U.S. Commission on Civil Rights, the Criminal Law Reform Commission, and the Governor's Advisory Committee on Corrections.

In 1978, Henry was awarded the E.R. Cass Award by the American Correctional Association for his "contribution to the advancement of correctional service". In 1986, CJF honored Henry by establishing an award in his name for "Excellence in the Administration of Justice and Humane Approach to the Treatment of Crime."

Henry died on October 5, 1989. From his lifetime of achievements he earned the reputation of a generous and patient counselor to offender clients, a strong advocate for progressive reform of criminal justice, and a dedicated professional. His example cannot be forgotten and his friendship will be greatly missed.

James Marchetti
John Hancock Life Insurance
Daniel Marr, III
Marr Scaffolding Company
Joan S. Parsons
Vice President, Barclays Bank PLC
Mary E. Sargent
Office of William A. Coolidge
Carol Schmidt
Worcester County Sheriff's Department
John W. Sears
Attorney
Kathleen Walker
Vice President, Bank of Boston

STAFF

John J. Larivee
Executive Director

Lin Adrian, Mediation Program Assistant; **Maria Bonaviri**, MDRC Case Manager; **Cynthia Brophy**, Mediation Program Director; **Kara Bruno**, MDRC Case Manager; **Elizabeth Curtin**, Community Corrections Director; **Rick Darcy**, MDRC Case Manager; **William Gallagher**, MDRC Case Manager; **Jacqueline Holmes**, Development Assistant; **Susan Jenness**, Corrections Management Director; **Cathy McIntyre**, Secretary; **Mary Jo Meenen**, Juvenile Justice Director; **Thomas Moriarty**, MDRC Case Manager; **Gary Nevins**, MDRC Case Manager; **Sergio Reyes**, Business Manager; **Roscoe Thomas**, MDRC Case Manager; **Rebecca Williams**, Program Assistant.

1990 BOARD OF DIRECTORS

President

Michael B. Keating, Esquire
Foley, Hoag & Eliot

Vice Presidents

Lois E. Stryker
South Boston, MA

Julia L. Bell, Esquire
Goulstan & Storrs

Treasurer

Thomas H. Green, III, Esquire
Vice President, First Boston Corp.

Clerk

R.J. Cinquegrana
Assistant U.S. Attorney

Directors

Honorable Paul A. Chernoff
Justice, Superior Court Department
James Circo

Center Plaza Associates
Dr. Raymond R. Gilbert
Professor, University of Massachusetts
Michael J. Grace

NYNEX Corporation
James A. Hardeman
Polaroid Corporation
Mary Q. Hawkes, Ph.D.
Professor Emerita, Rhode Island College
Harold Hestnes, Esq.
Hale & Dorr

Honorable William T. Hogan, Jr.
Justice, Dedham District Court
Stephen Jefferson, Ph.D.
Department of Correction
Walter Jennings
Boston Globe Foundation
Antoinette E. Leony
Assistant Legal Counsel to the Governor

Total Funds
Year Ended December 31

1989	1988
\$ 448,794	\$ 318,306
167,147	133,439
295,967	94,707
13,420	10,723
94,328	143,030
8,150	3,257
17,223	42,211
-	8,326
7,500	5,000
28,650	18,512
660	-
1,081,839	777,511
70,317	95,806
123,229	126,636
278,005	94,707
61,591	-
407,505	320,435
140,990	136,537
1,081,637	774,121
\$ 202	\$ 3,390

Statement of Support, Revenue and Expenses

SUPPORT AND REVENUE:

Grants:

- Governmental Agencies
- Trusts and Foundations
- Professional Service Contracts
- Memberships
- Consulting
- Gifts and Contributions
- Rental Office Support Income
- Net Proceeds 110th Anniversary
- Donated Services

OTHER REVENUE:

- Investment Income
- Gain on Sale of Security

TOTAL SUPPORT AND REVENUE

PROGRAM AND SUPPORTING SERVICES EXPENSES:

- Standards
- Mediation
- Administrative Service Agreements
- Sentencing and Prison Over-Crowding
- Day Correction Centers
- General and Administrative Program

TOTAL PROGRAM AND SUPPORTING SERVICE EXPENSES

EXCESS (DEFICIENCY) OF SUPPORT AND REVENUE OVER EXPENSES

COUNCIL OF ADVISORS

Maj. Gen. Joseph M. Ambrose
U.S Army (Ret.)
Raymond Barton
Program Director, Mass. Halfway Houses, Inc.
Kenneth W. Bergen, Esq.
Bingham, Dana, & Gould
Richard S. Chute, Esq.
Hill & Barlow
Martin E. Feeney
Manpower Director, Department of Correction
Dr. Benjamin G. Ferris, Jr.
Harvard School of Public Health
J. Thomas Franklin, Esq.
Gaston Snow & Ely Bartlett
Honorable Wendie Gershengorn
Massachusetts Superior Court
Kenneth Gleason
Newton, MA
Ray G. Goodman
Boston, MA
Gertrude Hooper
Cohasset, MA
Eliot Hubbard, III
Lincoln, MA
Robert R. Kiley, Chairman
Metropolitan Transportation Authority, New York
Ann Lambert
London, Ontario, Canada
Margot Lindsay
*National Center for Citizen Participation in the
Administration of Justice*
A. Theodore Lyman, Jr.
Aiken, South Carolina
Paul G. O'Friel
Newton, MA

Michael B. Keating, Esq.
Stephen J. Kiely
Mr. & Mrs. John Larivee
Thomas A. Lehrer
David Livingston
A.T. Lyman, Jr.
Daniel F. Marr, III
John McDevitt
Katherine S. McHugh
John Miller
Nancy Nichols & Michael J. O'Conner
Honorable Charlotte Anne Perretta
Dr. Curtis Prout
Mary E. Sargent
Carol A. Schmidt
John Sears
Kathleen M. Walker
Martin Ward, Esq.
Ms. Toni G. Wolfman

Gardiner Howland Shaw Foundation
Shawmut Charitable Foundation
South Shore Bank/Delcevere King Trust
Seth Sprague Educational & Charitable Foundation
Nathaniel and Elizabeth Stevens Foundation
Trial Court of the Commonwealth
Frederick E. Weber Charities Corporation
Worcester County Sheriff's Department

1989 FRIENDS OF THE FOUNDATION

Lila Austin
Sumner Babcock
Jean G. Bell
Robert P. Bentley
Kenneth W. Bergen, Esq.
Phillip K. Brown
Thomas D. Cabot
Elizabeth Carroll
Honorable & Mrs. Paul Chernoff
Phillip Ciaramicoli
Paul Cohen
Jane W. Cook
J. Linzee Coolidge
Edward P. Dalton
Henry F. Davis III
Mrs. D. Dunham
Kendall Emerson Jr.
William Fallon, Esq.
Judith Farris-Bowman
Dr. Benjamin Ferris Jr.
Dr. & Mrs. Walter Gamble
Mr. Saul S. Ganick
Elizabeth Gilmore
Mr. & Mrs. Kenneth E. Gleason
Herbert G. Graetz
Mr. & Mrs. John Gray
Thomas H. Green III, Esquire
Professor Mary Q. Hawkes
Dr. & Mrs. John Homans
Gertrude Hooper
Eliot Hubbard, III
Mr. & Mrs. John S. Jenness

OUR SUPPORT

THE FOUNDATION IS SUPPORTED BY PRIVATE AND GOVERNMENT ORGANIZATIONS and increasingly by individuals. In 1990, we will strive to strengthen our membership and secure funding from a wider array of foundation and corporations.

1989 Private and Government Support

Bank of Boston
Bank of Boston Charitable Trusts
Bank of New England
Bank of New England-North
Boston Bar Foundation
Boston Globe Foundation
Boston Municipal Court
Chase Manhattan Bank
City of Boston Employees Campaign
Clipper Ship Foundation
Commonwealth of Massachusetts Employees Campaign
Dorr Foundation
Executive Office of Human Services
Eugene F. Fay Trust
Foley, Hoag & Eliot
Orville W. Forte Charitable Foundation
Hamel Charitable Foundation
Hampden County Sheriff's Department
Hampshire County Sheriff's Department
John Hancock Mutual Life Insurance
HMFH Architects, Inc.
Godfrey M. Hyams Foundation
Ittelson Foundation
Liberty Mutual Insurance Group
Lodge of St. Andrew
Massachusetts Association of Mediation Programs
Massachusetts Bar Foundation
Massachusetts Committee on Criminal Justice
Massachusetts Department of Correction
McCarthy Family Fund
Middlesex County Sheriff's Department
National Institute of Corrections
Frank Atwell Newlin Trust
Theodore Edson Parker Foundation
Public Welfare Foundation
Ratshesky Foundation

We assisted both centers to review their operation and services and to introduce the changes required to comply with professional standards. The work of the sheriff, staff and the Foundation was rewarded as both facilities were granted 3-year accreditation awards.

In addition to assistance to these two facilities and other county sheriff's departments, CJF worked with the state Department of Correction to revise state regulations for county jails and houses of correction. First issued in 1978, the Department recognized the need to update the regulations. Over the last decade, county facilities have expanded, inmate populations have changed and the state of the art in corrections has advanced. We examined other relevant standards and reviewed the demands on Massachusetts county corrections. Following review with the sheriffs, the redrafted standards will be issued next year.

At Deer Island, we continued to monitor the Watkins settlement agreement for the Supreme Judicial Court. The agreement mandates specific improvements in medical services and a range of human services programs. This year, there was significant progress in counseling, recreation, classification, and vocational education. These tangible improvements benefit inmates, staff and ultimately the community.

For 1990, our Corrections Management Program will assist a county sheriff's department to achieve accreditation for the jail and house of correction. This will be the first county facility in the Commonwealth to do so. We will also advise county correctional facilities in complying with new state regulations. Finally, we will guide those counties moving into new facilities with transitional and technological information to facilitate efficient and effective operation.

Corrections Management

"The accreditation process has been a growing, learning, and training experience for the entire staff of the Hampshire County Jail and House of Correction. We have had an opportunity to experience a self-evaluation exercise and at the same time, compare our policies and procedures with the high standards adopted by the American Correctional Association." Robert J. Garvey, Sheriff Hampshire County.



Since 1978, the Corrections Management Program has worked to make improvements in Massachusetts correctional facilities. Our mission is to ensure that prisons and jails are prepared to meet the demands of modern day corrections.

In 1989, we continued to impact the quality of life for inmates and staff in these facilities, as well as to address the need for policies and procedures consistent with laws and court decisions.

The Hampden County Pre-Release Center and the Western Massachusetts Correctional Alcohol Center (WMCAC) sought professional accreditation. The Pre-Release Center was seeking its first accreditation, while the WMCAC was looking to maintain accreditation.

The CAJIN program was able to respond to Maria and to the police in late evening, when traditionally no such placements are available. Maria was offered a safe and secure setting prior to her arraignment. The staff listened to her, counseled her, and learned of her need for drug treatment.

The court, the police, and the social service system have been working with Maria for over a year now. To date she has been responding to treatment. This persistence may have paid off--as Maria will now receive the drug treatment and counseling she needs. Hopefully, she will be on her way to a brighter future.

In 1989 we implemented our CAJIN program based on a CJF study which revealed that many youth were being inappropriately held in police lockups.

Working with a Somerville Task Force, CAJIN was developed to assist the community to provide more suitable holding sites for troubled youth rather than locking them up in a police cell. ShortStop agreed to host the project, providing an overnight placement and crisis intervention staff. ShortStop, the Somerville Police and CJF continue to monitor CAJIN and the services it provides.

In addition to CAJIN, we offer technical assistance to Fall River's juvenile lockup removal effort which is initiating a shelter program similar to CAJIN. We are working with a Fall River task force to develop program protocol and monitoring procedures.

For 1990 our Juvenile Justice project will strive to meet four goals:

- To reduce the number of youth inappropriately detained in Massachusetts police lockups.
- To increase community awareness regarding the importance of early intervention for at-risk youth.
- To expand resources available in the community.
- To introduce CAJIN to neighboring communities.



Juvenile Justice

Fifteen-year-old Maria, a Hispanic female from a single parent home, has had her share of difficulties. Her mother filed a Child In Need of Services (CHINS) petition when Maria was 14 because she was not attending school. The court ordered the Department of Social Services to arrange for a 90-day assessment which recommended that she attend a residential school.

Maria was placed in a program, but had difficulties adjusting, and soon she left. After a couple of weeks on the run, she returned to the school late one evening. The school called the Somerville Police who picked Maria up on an outstanding CHINS warrant.

They were unable to return Maria to her family and faced the prospect of locking her up at the station for the night. Instead they called the Foundation's Community Assistance for Juveniles In Need (CAJIN) program. An intervention specialist responded to the call, came to the police station and interviewed Maria.

Following the assessment, Maria was transported to Short-Stop Inc., an adolescent shelter in Somerville, which is the host provider for CAJIN. At the shelter she was assessed and stabilized. The next morning, Maria was transported to Somerville District Court for arraignment. The court ordered her to be placed in a drug treatment program. While awaiting a drug treatment program slot, Maria was returned to ShortStop, where she remained for two weeks.

Targeting non-violent offenders, the MDRC provides punishment through restriction of activities, containment through intense supervision, and rehabilitation through linkage with services to develop social and survival skills.

Through the end of 1989, our MDRC admitted 266 clients. Of these, two-thirds, or 166, successfully completed the program.

During the year, the MDRC expanded its services in two new areas. In a joint project with Social Justice for Women, we established the Day by Day Alternatives Program. This project combines MDRC's services with those of Community Services for Women to develop advocates for women involved with the Boston Municipal Court and the Suffolk Superior Court. We also developed an early parole project with the Massachusetts Parole Board. This plan allows eligible MDRC inmates to be paroled one month earlier than usual. Regarding further expansion of this community corrections option, the Foundation is working with the state Executive Office of Human Services to develop guidelines for new day reporting centers. This work will ensure consistency and quality of services in all of the state's day centers.

In 1989, The Foundation was called upon by many other jurisdictions seeking to develop similar community corrections options. We offered assistance to correctional agencies in Illinois, Maine, New York, and California. We also hosted a number of visitors from criminal justice agencies across the country interested in the concept of day reporting centers.

For 1990, the MDRC will work to increase the number of women participating in the program and expand substance abuse treatment for our clients. We will also increase our technical assistance and training to other jurisdictions across the country interested in replicating our efforts in their communities. Finally, we will seek to advance the role of community corrections in criminal justice.

Community Corrections

Martha, 21, was being held at MCI-Framingham's Awaiting Trial Unit on a charge of possession with intent to distribute.

After one and one-half months in jail, she was released to our Metropolitan Day Reporting Center (MDRC). She and her baby were able to stay with a girlfriend, and she returned to her job in a local hair salon.

While in the program, Martha attended the MDRC's addiction education and transition groups. With the support of MDRC therapists and staff, she became a very active participant.

Due to her long history of substance abuse, MDRC staff also connected Martha with two community agencies, one for individual counseling and the other offered group support. Over time, Martha realized that drugs were damaging her life and that they were not worth the risk to her life or her child's.

Thanks to our MDRC, Martha was given a chance to restructure her life in the community instead of awaiting trial in a jail cell. She successfully completed the program and received a sentence of probation. Martha is continuing with the treatment plan developed for her by our MDRC.

She is but one of many who made a successful transition back to the community through our program. MDRC's combination of sanctions and supervision with treatment and community service not only gives offenders like Martha, an opportunity to change, but it also addresses the public safety concerns of the community.

In operation for two years, the MDRC serves inmates from five correctional facilities: Middlesex County House of Correction, Middlesex County Jail, MCI-Framingham, Suffolk County House of Correction and Suffolk County Jail. The MDRC has two locations--one in Boston and the other in Billerica -- enabling us to provide services to the offender population of Middlesex and Suffolk Counties.

This year our Court Mediation Program received 483 referrals, the most of any full year. Despite this substantial increase, the results of our work remained steady: 72% of the parties agreed to participate and 86% resolved their dispute amicably. These results were the highest in the state.

Many of the settlements involve restitution payments from one party to the other. In our nearly ten years of operation, we have collected over a quarter of a million dollars in restitution for victims. Last year's total was over \$47,000.

In addition to our direct service component, in 1989, we spearheaded efforts to improve the field of alternative dispute resolution. Working with the mediation community, we developed standards for court mediation services working in District Courts. We also provided an intensive week-long training on mediation skills to law students.

For 1990 we will continue our efforts to show that mediation is a viable means of resolving criminal matters. We believe that the results are fair to both parties, and that conflict resolution is better achieved through conciliation than litigation.



OUR PROGRAMS

Court Mediation

Jack and Ross graduated from the same high school a few years ago. Even though they were not close friends, they hung out with the same crowd.

During a card game with friends, and after a few drinks, a fight broke out between Jack and Ross. It ended when Jack smashed a glass over Ross' head.

Ross filed a criminal complaint against Jack. The case was referred to mediation and both men agreed to participate in order to avoid going to court.

The mediation session was very heated and Ross almost walked out several times. However, they slowly started to work towards a solution. Jack acknowledged that he was prone to violent behavior when he was under the influence of alcohol. Realizing this, he had not touched a drink since the incident with Ross. As a part the agreement Jack said he would control his drinking. Also, they agreed that Jack should perform 50 hours of community service for an organization which worked towards improving their neighborhood.

Jack and Ross were satisfied with the agreement. After a few months the original criminal charges were dropped, ultimately saving time, money and a criminal record for Jack.

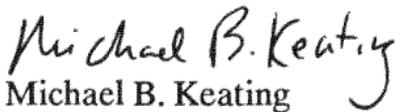
Thanks to the mediation program, the two young men were able to restore their relationship. For the past ten years our program has been helping people like Jack and Ross get to the heart of the matter and reconcile their differences.

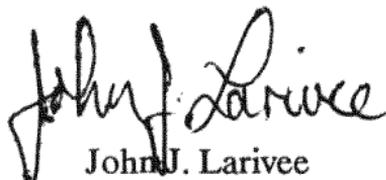
The program started in the Boston Municipal Court in 1980 and later expanded to six courts in Essex County -- Haverhill, Lawrence, Ipswich, Newburyport, Gloucester, and Amesbury. Throughout these ten years, the program has aided overburdened courts and assisted people with disputes to resolve problems outside of litigation. More importantly, people are able to openly discuss their grievance and listen to each other. They craft their own mediated agreement and we help to insure that it is kept.

- The citizens of the Commonwealth want to be safe in their homes and their communities, and they want criminals to be held accountable for their offenses.
- The current system is not meeting these interests--it lacks the support and understanding of the public, and it is refused the resources needed to meet the demands placed on it.
- Changes to that system must recognize that there are limited resources for criminal justice -- finite judges, prison cells, probation officers -- competing demands on the state's treasury -- education, health care, environment.

We recognize that for our work to advance such change, it must go beyond a report of the problems and a list of promising options. It must urge a fundamental re-structuring of the justice system and how we punish criminal behavior.

We also understand that such change will not come easily. It will require understanding and acceptance of a broad spectrum of citizens. In that regard, we ask you for assistance and invite your participation.


Michael B. Keating
President


John J. Larivee
Executive Director

A Message from the President and Executive Director

For too long, the debate about crime and corrections has been polarized by those on the one hand who claim that we are too lenient and those on the other hand who claim we are too severe. A truer statement is that we are both--too lenient with many offenders placed on probation who need tighter restrictions; and too severe with those sent to prison who could be controlled in the community with no threat to public safety.

As a result, our system of justice is broken. Our courts, besieged with cases, are unable to deal swiftly and firmly with offenders. Our prisons, after a decade of severe crowding, are forced to release inmates early with little or no controls. Our probation system, with skyrocketing caseloads, is struggling to provide minimal supervision and enforcement.

Events of 1989 surrounding the prisons and jails dramatized this crisis. The county sheriff commandeered a national guard armory to house the overflow of prisoners because he feared a threat to public safety. The Department of Correction double-bunked maximum security inmates because it ran out of other options. Inmates rioted at several county jails and staged mass escapes at two facilities due to unbearable living conditions. Over 4,000 inmates were released early due to court orders limiting the number of inmates allowed in several of the county jails.

As this crisis worsens, we find our government still caught up in the polarized debate and reacting to public sentiment. It reacts to the demands to be tough on crime by passing mandatory sentencing for "high profile" crimes. It reacts to a community's opposition to a new prison by proposing to cancel a project already underway. The events of 1989 signal that the time has come for fundamental change in our justice system. In 1990, the Crime and Justice Foundation and the Boston Bar Association are coming together to advance that change. Our work will be guided by three principles:

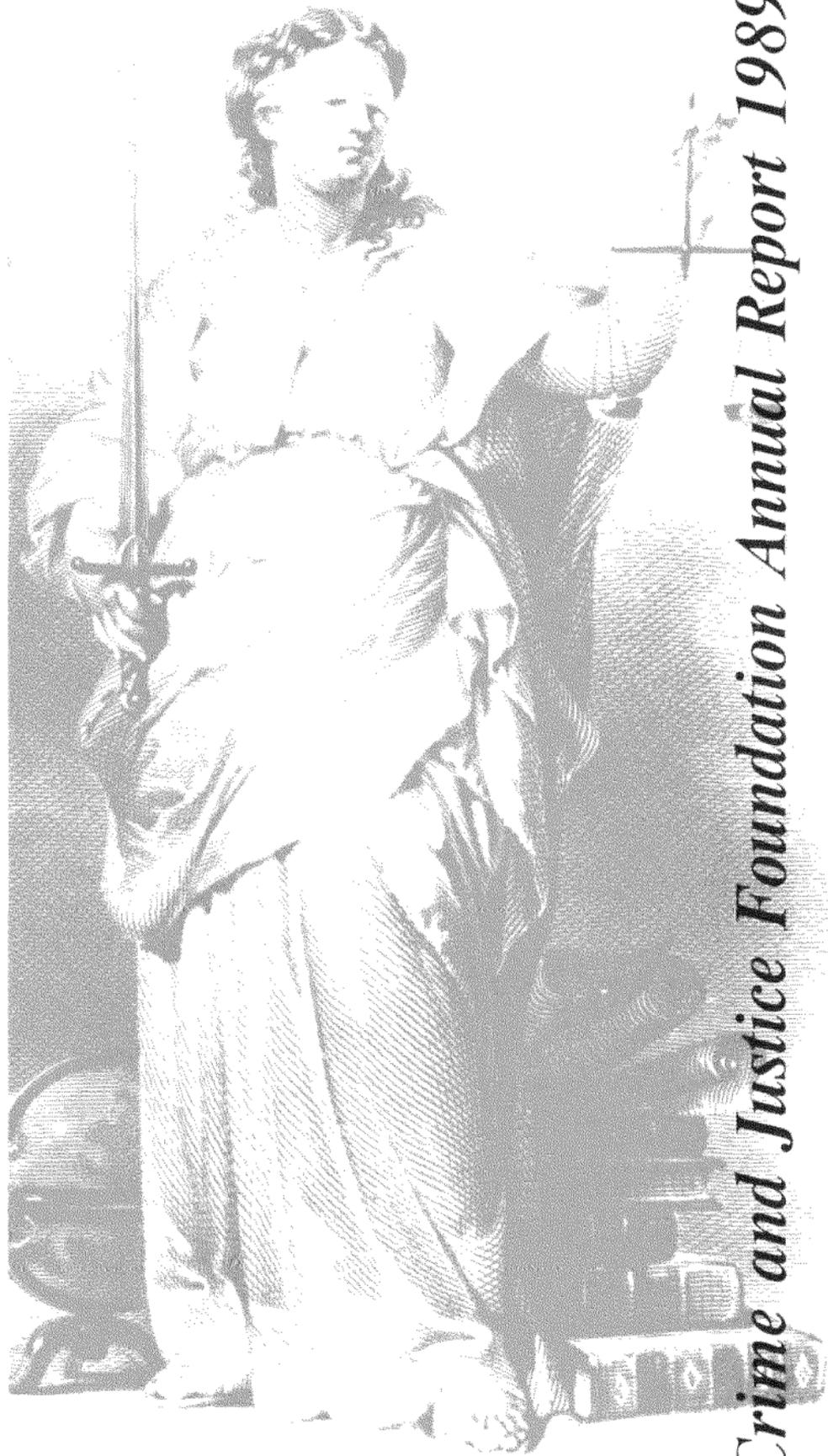
CJ
F

"I am not an advocate for frequent changes in laws and constitutions, but laws and institutions must go hand in hand with the progress of the human mind."

Thomas Jefferson

Printed Courtesy of
John Hancock Financial Services

Text: Jacqueline Holmes
Design: Sergio Reyes
Photo Credits: Boston Herald, Mary Jo Meenen



Crime and Justice Foundation Annual Report 1989