

**Minutes for the Board of Commissioners
Multnomah Building, Board Room 100
501 SE Hawthorne Blvd. Portland, OR 97214
Thursday, May 23, 2012**

Budget Work Session #10a

Chair Jeff Cogen called the meeting to order at 9:05 a.m. with Vice-Chair Loretta Smith and Commissioners Deborah Kafoury, Judy Shiprack, and Diane McKeel present.

Also present were Jenny M. Morf, County Attorney, and Marina Baker, Assistant Board Clerk.

9:00 - 11:30a m BWS-10.a Gen'l Gov't - Non-Dept incl. LPSCC.

- a. Citizen Budget Advisory Committee (CBAC) & Citizen Involvement Committee (CIC). Presenters: Sherry Willmschen, Chair, Non-Departmental (Non-D) CBAC; Steven Joiner, Chair, CIC; Robb Wolfson, Office of Citizen Involvement.**

Ms. Neburka provided the opening remarks and introductions. Ms. Willmschen spoke on behalf of the Non-D CBAC and provided their recommendations for the County's Non-D services to the Board. Mr. Joiner spoke about CIC's projects, activities and partnerships.

Ms. Willmschen and Messrs. Joiner and Wolfson responded to Board questions and comments.

- b. Non-Departmental (Non-D) Proposed FY 2013 Budget. Presenter: Julie Neburka, Budget Office.**

Ms. Neburka explained that the total Non-D budget for FY 2013 is approximately \$98.6M. She discussed the General Fund (GF), Federal-State Fund, Video Lottery Fund, Risk Fund, and several other Funds and the programs, agencies, operations and/or offices they pay. These other Funds total approximately \$69.1 and include: the County School Fund; Special Excise Taxes Fund; Oregon Historical Society Local Option Levy Fund; Capital Debt Retirement Fund; General Obligation Bond Sinking Fund; PERS Bond Sinking Fund; Revenue Bond Sinking Fund. Next, she gave a breakdown of Non-D FTEs, which total 97.86 in FY 2013, a decrease of 0.74 FTE from FY 2012.

Ms. Neburka responded to Board questions and comments. The Board thanked her for her report.

- c. Auditor's Office. Presenter: Steve March, County Auditor.**

Dr. March explained that since his office's last Budget appearance, they have issued reports related to the County's financial condition, purchase card use, redistricting, social

media, pre-trial release services, good government hotline, managing inmate funds, and a spending analysis to assist in strategic purchasing. In the upcoming months, his office will release reports on contracting with consultants, business income tax, cellular devices, SUN School Service System, and Central Payroll. All published Auditor's Office reports are available on the County's website at <http://multco.us/auditor/auditors-report-index>.

Other services his office provides include staff support of the County's audit committee and managing the contract for the County's external auditor; appointing and staffing the Bi-annual Salary Commission; operating the good government hotline; and every ten years, the redistricting of the County. To meet government auditing standards that are required under the Charter, his office completed and passed their three-year external quality peer review in May of last year.

The Auditor's Office proposed budget is entirely from the GF and is within constraint. Their FTEs total 8.65, which is slightly lower than last year's 8.70. The FTE reduction was voluntary. The largest portion of the budget is personnel related. The next largest item is internal services, followed by the cost of the external audit. The most significant change to their operation is teaming with the Office of Diversity & Equity and HR to adapt the good government hotline to be available for workplace discrimination, harassment and EEO reporting.

Dr. March responded to Board questions and comments. The Board thanked him for his report.

d. Economic Development. Presenter: John Tydlaska, Economic Development Director.

Mr. Tydlaska explained that the office of Economic Development's mission is to empower residents to achieve their maximum economic potential by reducing barriers and increasing competitive advantages for both our residents and businesses. The office acts as a facilitator to its partner organizations including local jurisdictions, economic development agencies, private businesses, and neighborhood/community organizations.

Mr. Tydlaska said some of the notable things he worked on this year, included: the Micro-Lending Program, created to boost economic growth and neighborhood prosperity by aiding County businesses and the jobs they create; and the Business Advisory Council, which was established by the Board to gain greater input from the business community in County government decisions, and promote private sector growth and business expansion.

Mr. Tydlaska responded to Board questions and comments.

The Commissioners asked questions requiring follow-up by the departments after the meeting. The following inquiries were made:

Vice-Chair Smith asked how much the County receives in Video Lottery dollars from the State.

Commissioner Shiprack requested an accounting of Video Lottery proceeds to the State.

e. Communications Office. Presenter: David Austin, Director, Communications Office & Julie Sullivan, Communications Office.

Mr. Austin explained that the public's understanding of the County's role in health, livability, and the economic vitality of this region is critical, and it's the role of the Communications Office to show how the County conducts its business and provides the public with a responsive, transparent government.

Ms. Sullivan said some of the notable things the office worked on this year included: launching <http://web.multco.us/beyond-transformation>, which provides citizens with information on health care reform; and producing several videos which put a human face on County services.

Mr. Austin and Ms. Sullivan responded to Board questions and comments. The Board thanked them for their report.

f. Local Public Safety Coordinating Council (LPSCC). Presenter: Peter Ozanne, Exec Director, LPSCC.

Mr. Ozanne explained that LPSCC's central purpose is to coordinate the public safety plans, policies, operations and strategies of local government agencies to improve the local public safety system's cost-effectiveness and responsiveness to the needs of the community. Mr. Ozanne spoke about the Decision Support System-Justice (DSS-J) data warehouse and other notable projects LPSCC worked on this year.

Mr. Ozanne responded to Board questions and comments.

The Commissioners asked questions requiring follow-up by the departments after the meeting. The following inquiries were made:

Commissioner Kafoury requested a briefing on DSS-J. She also requested more information on the carryover funding allocated for DSS-J system upgrades.

g. Government Relations. Presenters: Nancy Bennett & Claudia Black, Co-Directors of Government Relations.

Ms. Bennett explained that the Government Relations personnel serve as State lobbyists for the County; manage budget and compliance issues; manage the County's Federal government relations contract; represent the County with coalitions and at stakeholder meetings; leads County government relations meetings; and provides regular updates to the Board.

Ms. Bennett and Ms. Black provided highlights of their work this past year, including: facilitating the procurement of funding for the Sellwood Bridge project; taking a lead in health care transformation legislation; and advocating for maintaining Human Service and Public Safety funding at current levels. They explained that in the FY 2013, they're requesting an additional 2.0 FTE position for their office. One position will function as the County-wide grants coordinator and the other will be responsible for tracking State and Federal legislation and providing policy analysis on key issues.

Ms. Bennett and Ms. Black responded to Board questions and comments.

h. Emergency Management. David Houghton, Director, Emergency Management; Joe Partridge, Deputy Director, Emergency Management.

Mr. Houghton provided the opening remarks and announced his retirement at the end of June. He explained that Mr. Partridge will serve as Interim Director of the department during the recruitment process. Mr. Partridge explained that Emergency Management (EM) coordinates disaster preparedness activity in the County, including planning, training, and exercises with County staff and departments as well as with cities, special districts, non-governmental organizations and County residents. He spoke about a new approach in EM called "whole community" approach, which promotes equitable access and integration of historically underserved and at-risk population in emergency planning processes. He spoke about EM's coordinating efforts and partnerships.

Mr. Houghton and Mr. Partridge responded to Board questions and comments. The Board thanked them for their report.

The Commissioners asked questions requiring follow-up by the departments after the meeting. The following inquiries were made:

Vice-Chair Smith requested more information on the County's seismic emergency planning.

i. Office of Diversity & Equity (ODE). Presenter: Daryl Dixon, Director, Office of Diversity & Equity.

Mr. Dixon gave the overview. The ODE's mission is to hold the County accountable to ensure access, equity, and inclusion in County services, policies, practices, and procedures. Some of ODE's highlights from the past year include: the addition of three employee resource groups (ERG); launch of the Dignity & Respect pledge campaign; and launch of the interfaith initiative. Next year, ODE plans to double the number of County summer internships in DART and IT available to under-represented college student and inner-city youth; add an ERG for Employees with Disabilities; have Dignity & Respect workshops; and, shape the New Employee Orientation to focus on the culture and values of the County.

Mr. Dixon responded to Board questions and comments. The Board thanked him for his report.

j. Office of Sustainability. Presenter: Kat West, Director, Office of Sustainability.

Ms. West explained that the mission of the Office of Sustainability is to promote sustainable County operations and a vibrant community where present and future generations are able to prosper. She spoke about their goals and key efforts, including: implementing the goals of the 2010 Multnomah Food Action Plan, 2009 Climate Action Plan and 2008 Green Building Policy; managing the County's solid waste program; identifying new and innovative strategies for operational efficiency, such as the Sustainable Jail Project; working with the community on health and equity projects; and creating partnerships with regional stakeholders to implement sustainability strategies.

Ms. West responded to Board questions and comments. The Board thanked her for her report.

k. Oregon Historical Society (OHS). Presenters: Emerald Bogue, Sr. Policy Advisor, Chair's Office; Kerry Tymchuk, Director, Oregon Historical Society.

Ms. Bogue provided the overview. In November 2010, voters approved Measure 26-118, which provides OHS with a five-year property tax levy at the rate of \$0.05 per thousand dollars of assessed value. FY 2013 is the second year of this levy. The levy generated approximately \$1.9M in FY 2012 and is projected to generate \$1.8 in FY 2013. Four east county historical societies (Fairview-Rockwood-Wilkes, Gresham, Troutdale, and Crown Point Country) will together receive \$150k per year from the levy proceeds. The OHS Levy Oversight Committee was formed after the passage of the Measure and is charged with reviewing all levy expenditures to ensure that they're being spent as dictated. Their next report to the Board will take place in June 2012.

Mr. Tymchuk spoke about improvements the levy funding enabled OHS to make, including: the addition of library staff; extending library hours to 32 per week, Tuesday through Saturday; providing free admission to residents of Multnomah County and all Oregon school groups; and allowing for improved collections development and care. He spoke about upcoming exhibits and measures OHS is taking to increase their visibility.

Ms. Bogue and Mr. Tymchuk responded to Board questions and comments. The Board thanked them for their report.

l. Regional Arts & Culture Council (RACC). Presenter: Eloise Damrosch, Director, Regional Arts & Culture Council.

Ms. Damrosch spoke about RACC's partnerships and community outreach. She spoke about some notable projects they're working on, such as the Right Brain Initiative;

awarding grants to Multnomah County artists and nonprofit organizations; Work for Art program; and the Sellwood Bridge Public Art Project.

Ms. Damrosch responded to Board questions and comments. The Board thanked her for her report.

m. Commission on Children, Families, and Community (CCFC). Presenter: Joshua Todd, Director, Commission on Children, Families & Community; Nancy Bennett & Claudia Black, Co-Directors of Government Relations.

Mr. Todd explained that CCFC's mission is to impact policy, leverage resources, and make strategic investments to build a thriving community. He discussed CCFC staffing, funding, administrative functions, and the impact of the investments in CCFC. Significant changes in CCFC include a prioritized focus on early childhood infrastructure; reduced administrative costs by about \$65k achieved through a more mobile workforce; and reduction of 0.30 FTE. Mr. Todd said that as a result of the mid-year budget rebalance, CCFC has focused its mission and eliminated the education and life-success workgroups, since several other initiatives made it less necessary for the CCFC to play that role. He discussed the Federal impacts on the Community Services Block Grant; Youth Development Council; Family Support Services; and the Supplemental Nutrition Access Program Grant.

Ms. Black and Ms. Bennett provided an update on the results of the February legislative session, and discussed the Governor's Early Learning Council and the County's Early Learning Council Workgroup.

The presenters discussed CCFC's challenges and opportunities and responded to Board questions and comments. The Board thanked them for their report.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:57 a.m.

The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or video at:

http://multnomah.granicus.com/ViewPublisher.php?view_id=3

Submitted by:

Lynda J. Grow, Board Clerk and
Marina Baker, Assistant Board Clerk
Board of County Commissioners
Multnomah County