



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-8 DATE 5/31/12  
LYNDA GROW, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 5/31/12  
Agenda Item #: R.8  
Est. Start Time: 10:50 am  
Date Submitted: 5/16/12

**BUDGET MODIFICATION # MCSO-09 appropriating \$20,000 from the State of Oregon, Oregon Parks and Recreation Department (OPRD) for Patrol Services in Columbia River Gorge Parks within Multnomah County.**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

<b>Requested Meeting Date:</b>	<u>Next Available</u>	<b>Time Needed:</b>	<u>5 Minutes</u>
<b>Department:</b>	<u>Sheriff's Office</u>	<b>Division:</b>	<u>Enforcement</u>
<b>Contact(s):</b>	<u>Wanda Yantis, Fiscal Manager</u>		
<b>Phone:</b>	<u>503-988-4455</u>	<b>Ext.:</b>	<u>84455</u>
		<b>I/O Address:</b>	<u>503/350</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>Enforcement Division Chief Deputy Jason Gates and Wanda Yantis</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is requesting approval of Budget Modification MCSO-09 to appropriate \$20,000 in Federal/State Funds to our Enforcement Division budget for patrol services in the Columbia River Gorge State Parks located in Multnomah County.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The State of Oregon, Oregon Parks and Recreation Department (OPRD) requests that the Sheriff's Office perform law enforcement services in the Columbia River Gorge State Parks located in Multnomah County. OPRD will reimburse the Sheriff's Office for straight-time and overtime costs in providing patrol services. This action affects Program Offer #60063 MCSO Patrol Services.

**3. Explain the fiscal impact (current year and ongoing)**

This will increase the Enforcement Division's revenue by \$20,000 in the Federal/State Fund. All overhead costs are covered.

**4. Explain any legal and/or policy issues involved.**

The Sheriff's Office is authorized to enforce all Oregon Revised Statutes and OPRD park rules under OAR 736-010-0010 through 0125 and 736-015-0010 through 0160 and 736-016-0010 through 0025 up to and including excluding persons from park property.

**5. Explain any citizen and/or other government participation that has or will take place.**

Although not part of the funds associated with this partnership, the Corbett Citizen Patrol will participate with the deputy assigned to this detail in monitoring parking lots for the purpose of deterring car break-ins. The Corbett Citizen Patrol is managed by the MCSO.

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Enforcement Division's revenue by \$20,000 in the Federal/State Fund due to patrol services for the OPRD. This revenue is from the State of Oregon.

- **What budgets are increased/decreased?**

- The Enforcement Division will increase their Federal/State budget by \$20,000
- Increase Dept Indirect by \$1,144
- Increase Central Indirect by \$464
- Increase Insurance by \$1,324

- **What do the changes accomplish?**

This will increase the Enforcement Division's revenue by \$20,000 in the Federal/State Fund due to patrol services for the OPRD.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

All overhead costs are covered.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This program is renewed from year to year. When the funding is exhausted, the program ends. This is tied to Program Offer #60063 MCSO Patrol in the FY 12 Budget.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

Our participation will end once the funding ends.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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**Required Signature**

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**Elected Official  
or Dept Director:** Sheriff Dan Staton /s/ **Date:** 5/16/12

**Budget Analyst:** Christian Elkin /s/ **Date:** 5/16/12

**Department HR:** n/a **Date:** \_\_\_\_\_

**Countywide HR:** n/a **Date:** \_\_\_\_\_

Budget Modification ID: MCSO-09

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2012

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	60-50	32351	60063	50			SOENF.STATEPARKS	50236		(20,000)	(20,000)		IG-Charges for Services
2	60-50	32351	60063	50			SOENF.STATEPARKS	60110		12,320	12,320		Overtime
3	60-50	32351	60063	50			SOENF.STATEPARKS	60130		4,748	4,748		Salary-Related
4	60-50	32351	60063	50			SOENF.STATEPARKS	60140		1,324	1,324		Insurance
5	60-50	32351	60063	50			SOENF.STATEPARKS	60350		464	464		Central Indirect
6	60-50	32351	60063	50			SOENF.STATEPARKS	60355		1,144	1,144		Dept Indirect
7										0			
8	60-20	1000	60010	50		604020		50370		(1,144)	(1,144)		Dept. Indirect Rev
9	60-20	1000	60010	50		604020		60240		1,144	1,144		Supplies
10										0			
11	19	1000		20		9500001000		50310		(464)	(464)		Indirect Revenue
12	19	1000		20		9500001000		60470		464	464		CGF Contingency
13										0			
14	72-10	3500		20		705210		50316		(1,324)	(1,324)		Risk Fund
15	72-10	3500		20		705210		60330		1,324	1,324		Risk Fund
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	<b>Total - Page 1</b>
											0	0	<b>GRAND TOTAL</b>



FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
<b>General Fund Contingency</b>							
	19	1000		9500001000		60470	Reduce available General Fund Contingency
	xx-xx	xxxxx	0020	xxx	xxx	xxxxx	Increase Expenditure
<b>Indirect</b>							
<b>Central</b>							
	xx-xx	xxxxx			xxx	60350	Indirect Expenditure
	19	1000	0020	9500001000		50310	Indirect reimbursement revenue in General Fund
	19	1000	0020	9500001000		60470	CGF Contingency expenditure
<b>Departmental</b>							
	xxx	xxxxx		xxx	xxx	60355	Indirect Department Expenditure
	xx-xx	1000		xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
	xx-xx	1000		xxx	xxx	xxx	Off setting Dept expenditure in General Fund
<b>Telecommunications</b>							
	xx-xx	xxxxx			xxx	60370	Departmental telecommunication expenditure
	78-70	3503	0020	709525		50310	Budgets receipt of reimbursement
	78-70	3503	0020	709525		60200	Budgets offsetting expenditure in telecommunications fund
<b>Data Processing</b>							
	xx-xx	xxxxx			xxx	60380	Departmental data processing expenditures
	78-70	3503	0020	709000		50310	Budgets receipt of Data Processing reimbursement
	78-70	3503	0020	709000		60240	Budgets offsetting expenditures
<b>PC Flat Fee</b> <i>(Flat Fee is no longer in effect for most Departments beginning in FY 2007)</i>							
	xx-xx	xxxxx			xxx	60390	Departmental PC Flat Fee expenditure
	78-70	3503	0020	709617		50310	Budgets receipt of PC Flat Fee
	78-70	3503	0020	709617		60240	Budgets offsetting expenditure
<b>Electronic Service Reimbursement</b>							
	xx-xx	xxxxx				60420	Departmental Electronics expenditure
	78-60	3501	0020	904200		50310	Receipt of Electronics service reimbursement
	78-60	3501	0020	904200		60240	Budgets offsetting expenditure
<b>Motor Pool:</b> <i>Use this cost center if you are adding funds for motor pool use.</i>							
	xx-xx	xxxxx			xxx	60410	Departmental Motor Pool expenditure
	78-30	3501	0020	904150		50310	Budgets receipt of Motor Pool service reimbursement
	78-30	3501	0020	904150		60240	Budgets offsetting expenditure
<b>Fleet:</b> <i>Use this cost center if you are adding funds for dedicated program cars.</i>							
	xx-xx	xxxxx			xxx	60410	Departmental Fleet expenditure
	78-60	3501	0020	904100		50310	Budgets receipt of Fleet service reimbursement
	78-60	3501	0020	904100		60240	Budgets offsetting expenditure
<b>Building Management</b>							
	xx-xx	xxxxx			xxx	60430	Departmental Building Management expenditure
	78-50	3505	0020	902575		50310	Budgets receipt of Building Management service reimbursement
	78-50	3505	0020	902575		60170	Budgets offsetting expenditure
<b>Insurance Service Reimbursement</b>							
	xx-xx	xxxxx				60140 or 60145	Departmental Insurance expenditure
	72-10	3500	0020	705210		50316	Insurance Revenue
	72-10	3500	0020	705210		60330	Offsetting expenditure
<b>Lease Payments to Capital Lease Retirement Fund</b>							
	xx-xx	xxxxx				60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>							
	xx-xx	xxxxx			xxx	60460	Mail & Distribution expenditure
	78-20	3504	0020	904400		50310	Budgets receipt of service reimbursement
	78-20	3504	0020	904400		60230	Budgets offsetting expenditure
<b>Records</b>							
	xx-xx	xxxxx			xxx	60460	Records expenditure
	78-20	3504	0020	904500		50310	Budgets receipt of service reimbursement
	78-20	3504	0020	904500		60240	Budgets offsetting expenditure
<b>Stores</b>							
	xx-xx	xxxxx			xxx	60460	Stores expenditure
	78-20	3504	0020	904600		50310	Budgets receipt of service reimbursement
	78-20	3504	0020	904600		60240	Budgets offsetting expenditure

**How are functional areas assigned to cost objects?**

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	0080
1502 – Emergency Communications Fund	Community Services	0060
1503 – Bike Path Fund	Community Services	0060
1504 – Recreation Fund	Community Services	0060
1506 – County School Fund	Community Services	0060
1509 – Willamette River Bridges Fund	Roads and Bridges	0080
1510 – Library Fund	Library	0070
1512 – Land Corner Preservation Fund	Roads and Bridges	0080
2504 – Building Project Fund	Community Services	0060
2507 – Capital Improvement Fund	Community Services	0060
2509 – Asset Preservation Fund	Community Services	0060
2511 – Sellwood Bridge Fund	Roads and Bridges	0080
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	0500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	0510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	0020
Non-Departmental – CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety and Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 22, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety and Justice	0050
Sheriff's Office (60)	Public Safety and Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

*If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.*