



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 4/7/11
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	<u>4/7/11</u>
Agenda Item #:	<u>R-4</u>
Est. Start Time:	<u>10:15 am</u>
Date Submitted:	<u>3/28/11</u>

BUDGET MODIFICATION: MCSO - 08

Agenda Title:	BUDGET MODIFICATION # MCSO-08 Appropriating \$117,785 from the Oregon Criminal Justice Commission Recovery Act (ARRA) Measure 57 Grant.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>Next Available</u>	Amount of Time Needed:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Corrections</u>
Contact(s):	<u>Wanda Yantis, Fiscal Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.:	<u>84455</u>
		I/O Address:	<u>503/350</u>
Presenter Name(s) & Title(s):	<u>Michael Shults, Chief Deputy of Corrections Division & Wanda Yantis, Fiscal Manager</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-08 to appropriate \$117,785 in Federal State funds to our Corrections Division from the Oregon Criminal Justice Commission (CJC) Measure 57 Grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In 2008 Oregon voters passed Measure 57, a state statute that increased the terms of imprisonment for people convicted of specified drug and property crimes under certain circumstances. These offenders are individuals who possess a significant substance abuse problem with a high propensity to commit property crimes, primarily in an effort to fuel their addiction. The measure created a law which requires courts to impose a minimum sentence for these offenders.

In partnership with the Department of Community Justice (DCJ) and the District Attorney's Office (DA), the Sheriff's Office assisted in the development, design and implementation of this stand alone Drug Court.

The role of the Sheriff's office for this enhanced service is as follows: Provide 3 jail beds for the use

of the Drug Court to sanction participants, awarded in the amount of \$117,785; The original award covered the period of January 1, 2010 to September 30, 2010. This award has now been extended through the remainder of this fiscal year and next fiscal year. This budget modification is requesting \$117,785 to be appropriated in the FY 11 budget. This grant is tied to Program Offer 60041 MCSO.

3. Explain the fiscal impact (current year and ongoing)

This will increase the Sheriff's Office's Corrections Division's revenue by \$117,785 in FY 2011 in the Federal/State Fund.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

The Sheriff's Office, in collaboration with Multnomah County criminal justice organizations and Volunteers of America/InAct (VOA/InAct), is participating the Measure 57 Intensive Drug Court Grant Program operated through the Oregon Criminal Justice Commission (CJC).

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Sheriff's Office's Corrections Division's revenue by \$117,785 in FY 2011 in the Federal/State Fund by providing 3 jail beds for the use of the Drug Court to sanction participants. The CFDA number is 16.803.

- **What budgets are increased/decreased?**

-The Sheriff's Office's Corrections Division will increase their Federal/State budget by \$117,785
-Increase Insurance by \$18,030

- **What do the changes accomplish?**

This will increase the Sheriff's Office's Corrections Division's revenue by \$117,785 in FY 11 in the Federal/State Fund by providing 3 jail beds for the use of the Drug Court to sanction participants.

- **Do any personnel actions result from this budget modification? Explain.**

Yes, within the Sheriff's Office Corrections Division, this funding will continue to cover a Corrections Deputy position that was previously budgeted to end as of September 30, 2010.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Indirect is not covered because it is not considered an allowable cost.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This funding has been renewed through the end of FY 12. When the funding is exhausted, our participation in the program will end.

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

The award covers Fiscal Years 2011 & 2012. When the funding is exhausted, our participation in the program will end. There are no match requirements.

ATTACHMENT B

BUDGET MODIFICATION: MCSO -08

Required Signatures

Elected Official or
Department/
Agency Director:



Sheriff Dan Staton

Date: 3/28/11

Budget Analyst:



Christian Elkin

Date: 3/28/11

Department HR:



Jennifer Ott

Date: 3/28/11

Budget Modification ID:

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
					Internal Order	Cost Center	WBS Element					
1	60-30	21039	60041	60			SOCOR.CJCM57	50190	(34,125)	(151,910)	(117,785)	
2	60-30	21039	60041	60			SOCOR.CJCM57	60000	20,943	83,772	62,829	
3	60-30	21039	60041	60			SOCOR.CJCM57	60110	0	10,000	10,000	
4	60-30	21039	60041	60			SOCOR.CJCM57	60130	7,743	34,669	26,926	
5	60-30	21039	60041	60			SOCOR.CJCM57	60140	5,439	23,469	18,030	
6										0		
7	72-10	3500		20		705210		50316		(18,030)	(18,030)	
8	72-10	3500		20		705210		60330		18,030	18,030	
9										0		
10										0		
11										0		
12										0		
13										0		
14										0		
15										0		
16										0		
17										0		
18										0		
19										0		
20										0		
21										0		
22										0		
23										0		
24										0		
25										0		
26										0		
27										0		
28										0		
29										0		
											0	0
											0	0

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
21039	2029	SOCOR.CJCM57		Corrections Deputy		1.00	83,772	30,972	21,756	136,500
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						1.00	83,772	30,972	21,756	136,500

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
21039	2029	SOCOR.CJCM57		Corrections Deputy		0.75	62,829	23,229	16,317	102,375
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.75	62,829	23,229	16,317	102,375

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency				950001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		950001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		950001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
				between 709201 & 709211			
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.