

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SERVICE DISTRICT**

RESOLUTION NO. 2017-052

Adopting the 2017-18 Budget for the Dunthorpe-Riverdale Service District and Making Appropriations.

The Multnomah County Board of Commissioners Finds:

- a. The Dunthorpe-Riverdale Service District Budget (District's Budget), attached and identified as Exhibit A, was prepared by the District's Budget Officer and has been considered and approved by the District's Budget Committee.
- b. Further, the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations, as verified by a letter dated May 17, 2017, from Craig Gibons, the Executive Director of the Commission to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

- 1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Service District, Oregon in the amount of \$1,799,000.
- 2. The following appropriations are authorized for the fiscal year July 1, 2017 to June 30, 2018:

Fund	Appropriation
General Fund	
Materials & Services	\$ 590,000
Capital Outlay	\$ 300,000
Contingency	\$ <u>50,000</u>
Sub total Appropriations	\$ 940,000
Unappropriated EFB	\$ <u>859,000</u>
Total Requirements	\$ 1,799,000

ADOPTED this 15th day of June 2017.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE
SERVICE DISTRICT

Deborah Kafoury

Deborah Kafoury, Chair

REVIEWED:
JENNY MADKOUR, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

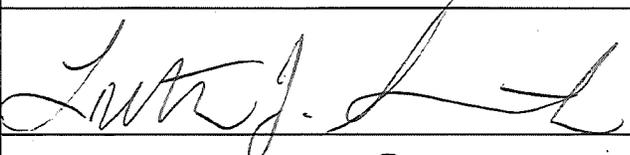
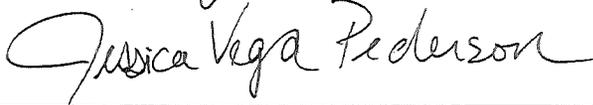
By *Katherine Thomas*
Katherine Thomas, Assistant County Attorney

SUBMITTED BY: Kim E. Peoples, Director, Department of Community Services.

EXHIBIT A

**DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1
Budget Committee Approval**

The following members of the budget committee for the Dunthorpe-Riverdale Sewer Service District met on May 4, 2017 and approved the proposed budget for Fiscal Year 2017-2018:

Deborah Kafoury	
Sharon Meieran	
Loretta Smith	
Jessica Vega Pederson	
Lori Stegmann	

Budget Message — Dunthorpe-Riverdale Sanitary Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 565 clients are mainly located in unincorporated Multnomah County with 19 customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2017 - 2018 capital program is proposed at \$300,000. In FY 2018 construction design begins on the upgrade of the Tryon Creek Pump Station. The capital improvement cost to the District is forecasted at \$1.55M over the next five years. In FY 2018 the District anticipates \$150,000 is needed to support work at Tryon Pump Station. The District will additionally continue to budget \$150,000 to respond to pipe rehabilitation projects to eliminate inflow and infiltration of ground water into the sewer lines.

The current service charge is \$105.00 per month for an individual home connection. For calendar year 2017 - 2018 the District budget was approved with no change in the rate. This rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at \$1,009,000 is intended to support the District's future capital needs projected out towards the year 2024.

**FORM
LB-20**

**RESOURCES
GENERAL**
(Fund)

DUNTHORPE-RIVERDALE DISTRICT No. 1
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2017 - 2018			
	Actual		Adopted Budget This Year 2016 - 2017		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014 - 2015	First Preceding Year 2015 - 2016						
1				1. Available cash on hand* (cash basis) or				1
2	1,475,810	1,550,738	862,000	2. Net working capital (accrual basis)	1,065,500	1,065,500		2
3	13,987	12,597	12,500	3. Previously levied taxes estimated to be received	10,500	10,500		3
4	7,913	8,601	7,500	4. Interest	12,500	12,500		4
5				5				5
6				6 OTHER RESOURCES				6
7	18,901	8,367	2,500	7 Connection Fees / System Development Charge	2,500	2,500		7
8	865,459	870,456	700,000	8 Sewer Assessments	708,000	708,000		8
9	372	0	0	9 Assessments Other				9
11		3,561		11 Reimbursement for Powers Court Properties				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	2,382,442	2,454,320	1,584,500	29. Total resources, except taxes to be levied	1,799,000	1,799,000	0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	2,382,442	2,454,320	1,584,500	32. TOTAL RESOURCES	1,799,000	1,799,000	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2017 - 2018			
	Actual		Adopted Budget This Year 2016 - 2017		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014 - 2015	First Preceding Year 2015 - 2016						
				PERSONNEL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	0	0	0	7 TOTAL PERSONNEL SERVICES	0	0	0	7
				MATERIALS AND SERVICES				
8	487,989	506,588	553,625	8 System maintenance and disposal	560,000	560,000		8
9	45,178	19,942	40,000	9 Administrative Costs	30,000	30,000		9
10	3,561	4,723	0	10 Other District Expenses				10
11	9,558	0	0	11 Pass-through (Connection Permit)				11
12				12 Write Off Un-collectable				12
13				13				13
14	546,286	531,253	593,625	14 TOTAL MATERIALS AND SERVICES	590,000	590,000	0	14
				CAPITAL OUTLAY				
15	285,418	1,044,683		15 Riverview Force Main Rehabilitation				15
16				16 Tryon Creek Pump Station	150,000	150,000		16
17			150,000	17 Miscellaneous Pipe Repairs	150,000	150,000		17
18				18				18
19				19				19
20				20				20
21	285,418	1,044,683	150,000	21 TOTAL CAPITAL OUTLAY	300,000	300,000	0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	0	0	0	25 TOTAL TRANSFERS	0	0	0	25
			50,000	26 OPERATING CONTINGENCY	50,000	50,000		
26	1,550,738	878,384		27 Ending balance (prior years)				26
27			790,875	28 UNAPPROPRIATED ENDING FUND BALANCE	859,000	859,000		27
28	2,382,442	2,454,320	1,584,500	29 TOTAL REQUIREMENTS	1,799,000	1,799,000	0	28



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

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TSCC@multco.us

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www.tscmultco.com

May 17, 2017

Board of Commissioners
Dunthorpe-Riverdale Sewer Service District No. 1
501 SE Hawthorne Blvd
Portland, Oregon 97214

RE: 2017-18 Approved Budget

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2017-18 Approved Budget for Dunthorpe-Riverdale Sewer Service District No. 1.

The budget was submitted timely on May 4, 2017. The Commission met today and certified by a majority vote that it had no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

General Fund;	\$ 1,799,000	Portion Unappropriated	\$ 859,000
Annual Assessment;	\$ 1,260		

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2017. If extra time is needed for filing the adopted budget please request an extension in writing.

Thank you for the opportunity to serve your district.

Yours truly,
TAX SUPERVISING & CONSERVATION COMMISSION

Craig Gibbons
Executive Director

Attachment
Adopted Budget Checklist

Commissioners

David Barringer, Chair
Brendan P. Watkins
Margo Norton
James Ofsink
Mark Wubbold