



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-4
Est. Start Time: 9:40 am
Date Submitted: 4/8/2010

Agenda Title: **Public Hearing and Consideration of Approval of the 2010-2011 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 **Amount of Time Needed:** 10 minutes
Department: Community Services **Division:** Road Services
Contact(s): Tom Hansell
Phone: (503) 988-5050 **Ext.** 29833 **I/O Address:** 425/2
Presenter(s): Tom Hansell

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Street Lighting Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts have been created under the provisions of Chapter 451 of the Oregon Revised Statutes to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board of County Commissioners and resident(s) of the District. Returning budget committee member Paula Watari joins the Board of County Commissioners as a District resident holding equal authority with the governing body during the budget committee process to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by

the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer and Administrator of the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

Multnomah County's Departments of County Management and Community Services provide financial, administrative, and illumination engineering services to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service District.

The District was organized to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview.

3. Explain the fiscal impact (current year and ongoing).

The District proposes a total budget of \$587,844 for fiscal year 2010. This budget represents an \$8,100, or 1.3% decrease, below the current adopted budget. The reduction results from a \$22,000 drop in the unappropriated fund balance less the anticipated energy rate increase from Portland General Electric. A reduction to the fund balance remains viable since no major capital equipment replacement projects are projected for the next five years. The District continues to manage a moderate level of equipment replacement for luminaires which have reached end of life. The District capital budget at \$25,000 will continue the practice of adding new street lighting requests, submitted by District residents and cities which respond to vehicular and pedestrian conflict areas and respond to general traffic safety issues.

The revenues necessary to support the operations of the District are collected through user fees and special assessments collected through the property tax system. The District's current assessment is \$45.00 per property per year. For FY 2011, the District proposes to move the annual rate to \$48.00.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: