

**Minutes of the Board of Commissioners
Multnomah Building, Board Room 100
501 SE Hawthorne Blvd., Portland, Oregon
Thursday, February 21, 2013**

REGULAR MEETING

Chair Jeff Cogen called the meeting to order at 9:35 a.m. with Vice-Chair Judy Shiprack and Commissioners Loretta Smith, and Diane McKeel present. Commissioner Deborah Kafoury was excused.

Also attending were Jenny M. Morf, County Attorney, and Marina Baker, Assistant Board Clerk.

CONSENT AGENDA

- C.1 Resolution No. 2013-015 Establishing Fees and Charges for Chapter 15, Sheriff, of the Multnomah County Code and Repealing Resolution No. 2012-081.
- C.2 Reappointments to the Multnomah County CITIZEN INVOLVEMENT COMMITTEE (CIC).

Upon motion made by Commissioner Smith and seconded by Vice-Chair Shiprack, the consent calendar was unanimously approved.

PUBLIC COMMENT

Opportunity for Public Comment was announced, however, no one chose to provide testimony.

REGULAR AGENDA

- R.1 Purchasing FY 2012 Annual Report. Presenters: Brian Smith, Finance Manager & Sophia Cavalli, Finance Supervisor, Multnomah County Purchasing; and Invited Guests: Judith Huck, R&L Classique Floors, Inc.; Vijay Deodhar, 3D Infusion; Connie Ashbrook, Executive Director & Tamiko Lawrence & Irais Gandarilla, Oregon Tradeswomen, Inc.**

Vice-Chair Shiprack moved and Commissioner Smith seconded approval of R.1.

Mr. Smith provided the opening remarks. Ms. Cavalli shared several highlights of purchasing's efforts during FY 2012 which included: sponsoring business and workforce development programs which provided over 11,720 hours of hands-on training to 323 participants. They collaborated with the Governor's Office and Oregon Association of Minority Entrepreneurs to convene business leaders from diverse industries along with elected officials and begin a dialogue on how to support the growth and development of small businesses in Oregon.

Through these initiatives, they were able to expand contract opportunities for Oregon Minority-owned, Women-owned, and Emerging Small Businesses. They awarded 679 contracts with 60 of them going to MWESBs.

Ms. Cavalli said that purchasing took a leadership role in implementing Contract System Redesign (CSR). Training over the last year included multiple classes on managing risk in human services contracts, contract management techniques and practices, using performance measures to develop and monitor contractor performance, plus employing appropriate contracts sanctions when Contractor performance does not meet requirements. Program staff at various levels of the organization were assisted in planning, executing and administering high risk contracts. These classes provided the basis for implementation of CSR best practices in the management of contracts throughout their life cycle.

Ms. Cavalli stated that purchasing's role included the planning and development of the transition from the central warehouse to the Marketplace; vendor selection functions; strategic partnering with the State and its data system; and the development and delivery of training to 195 County employees on strategic sourcing concepts and Mutlco Marketplace use. The switch to Multco Marketplace will save the County \$1.2 million initially and \$500,000 annually while leveraging the County's purchasing power to support organizational goals such as sustainability, buying local goods, and utilizing local vendors.

Mr. Smith introduced the Invited Guests, and they testified how they benefit from their work with Multnomah County and the positive impacts of the County's purchasing practices.

The presenters responded to Board questions and comments. The Chair and Commissioners thanked them for their presentation and hard work.

The annual report was unanimously approved.

R.2 Proclamation Declaring March 2013 as Purchasing Month for Multnomah County, Oregon. Presenters: Brian Smith & Mark Campbell, CFO.

Commissioner McKeel moved and Vice-Chair Shiprack seconded approval of R.2.

Mr. Campbell stated that Purchasing plays a critical role in the efficiency of the County and that this Proclamation is to acknowledge the value that public purchasing and procurement provides.

Mr. Smith thanked the Board for their continued support and read the Proclamation into the record.

Proclamation No. 2013-014 was unanimously adopted.

R.3 Informational Board Briefing on Multnomah County Library District – Forecast, Budget Process, and Upcoming Actions. Presenters: Vailey Oehlke, Library Director; Becky Cobb, Library Deputy Director; Joanne Fuller, Chief Operating Officer; Karyne Kieta, Deputy Director, County Management; Mike Jaspin, Economist.

Ms. Oehlke provided the opening remarks and introductions. Mr. Jaspin discussed the library budget and fund structure for FY 2014. He spoke about the ten-year projection of the district's assumptions for the base model; funding scenario comparisons; fund balance at the end of the fiscal year; district operating balance; the assessed value, real market value, and

library/general fund compression. He said the budget calendar will remain the same as the County's for 2014.

Ms. Kieta reviewed the library district budget calendar for FY 2014 stating that the milestones will remain the same as the County's for 2014. Ms. Morf explained that pursuant to the County Charter, the Board of County Commissioners will be the governing body of the library district, sitting as the Multnomah County Library District Board (MCLD). She discussed policy decisions the Board will deliberate and vote on in the near future, including: ratifying the library district formation; amending Resolution No. 07-014; and adopting an Intergovernmental Agreement (IGA) codifying the relationship between Multnomah County and the library district through FY 2014. Additionally, the Board will vote to appoint the MCLD librarian and budget officer and adopt policy. She said that the rules and processes that govern the entity will maintain the status quo at this time. Later on, a longer-term study and planning will be conducted.

The presenters responded to Board questions and comments. The Board thanked them for their briefing.

**R.4 Proclaiming February 2013 as Black History Month in Multnomah County, Oregon
Sponsors: Commissioner Smith, District 2. Presenters: Bernie Foster, Publisher, The Skanner; Rev. Dr. LeRoy Haynes, Pastor, Allen Temple CME Church; Kassamira Carter-Howard, Multnomah Youth Commission; Darion Smalley, De La Salle North Catholic High School; and, Tria McFerson, District 2, 2012 SummerWorks Intern, Parkrose High School.**

Vice-Chair Shiprack moved and Commissioner Smith seconded approval of R.4.

Commissioner Smith provided the opening remarks and introductions. She explained that Black History Month recognizes the vital role and significant contributions of African Americans in our culture.

Mr. Foster spoke about how the African American newspaper contributed in the sharing of information from the time the first black newspaper, Freedom's Journal, was established in 1827. It has been an important catalyst in advancing the civil rights movement.

Rev. Dr. Haynes spoke to the important role black churches plays as a central location for organizing for social change; sharing information; preserving the heritage of the African American community; providing a safe haven; and a provider of vital social services.

Ms. Carter-Howard, Mr. Smalley, and Ms. McFerson spoke about the importance of programs such as the Youth Bus Pass, Summer Youth Connect, and the Multnomah Youth Commission in empowering youth. They spoke about the influence that those who fought for civil rights have on their lives and how important it is to be aware of their contributions.

Choir members from the Highland Christian Center sang "Lift Every Voice and Sing" and "I Want Jesus to Walk With Me".

The Chair and Commissioners thanked the presenters for bringing this important matter before the Board.

Commissioner Smith read the Proclamation into the record.

Proclamation No. 2013-013 was unanimously adopted.

BOARD COMMENT

BC.1 Opportunity as time allows, for the Commissioners to provide comment on non-agenda items.

Comments pertaining to non-agenda items were made by the Board and noted in the record.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:28 a.m.

The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or video at: http://multnomah.granicus.com/ViewPublisher.php?view_id=3

Submitted by:
Lynda J. Grow, Board Clerk and
Marina Baker, Assistant Board Clerk
Board of County Commissioners
Multnomah County, Oregon