



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

Contingency Request

Board Clerk Use Only

Meeting Date: 10/22/15

Agenda Item #: R.1

Est. Start Time: 9:30 am

Date Submitted: 10/15/15

Agenda Title: Resolution Approving Budget Modification # DCHS-03-16: Contingency Transfer of \$300,000 as Secured Real Estate Loan, Re-allocation of County General Fund and Increase of Other Funds for Human Solutions, Inc.'s Warming Shelter

Requested Meeting Date: 10/22/15

Time Needed: 5 minutes

Department: 25 - County Human Services

Division: Community Services Division

Contact(s): Mary Li, Division Director

Phone: 503-988-3691

Ext. 87497

I/O Address 167/2/200

Presenter Name(s) & Title(s): Mary Li, Division Director; Marc Jolin, Director, Home for Everyone Initiative

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) requests approval of the request to transfer \$300,000 from Contingency; to re-allocate \$372,002 within the FY 2016 Adopted Budget, to be secured by a note and a deed of trust related to A Home for Everyone (AHFE) Initiative's FY 2016 Safety Off the Street goals; and to increase Local/Other funds by \$25,695 based on the notice of award from Metro Community Planning and Development Grant.

Funds will provide a loan to Human Solutions, Inc. (HSI) to acquire and renovate a permanent location for the Homeless Family Warming Center.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

AHFE identifies serving families with children who are homeless as one of its priority populations. The County has focused resources on providing housing for these families with significant success

in placing and retaining families in housing. However, given the lack of available affordable housing and the challenges that many of our families face, the time between when a family contacts the System for help and when they can be placed into safe and stable housing can be as long as three to six months.

During this time, and in alignment with Board direction, families need 24 hour, seven day/week, 365 day/year access to emergency shelter.

Operational funds to provide emergency shelter for homeless families are identified in the FY 2016 Adopted Budget.

While working to site a year round shelter at a leased property, HSI learned of the opportunity to purchase property that can serve as both immediate and future shelter, as well as for potential development of affordable housing units. This was entirely unanticipated.

By taking advantage of the unanticipated opportunity, it is cost efficient and programmatically effective to secure land that can support both emergency shelter, and affordable housing in the future.

This action affects Program Offer 25133D, A Home for Everyone (AHFE) Housing Placement & Initiative and Program Offer 25111A, Homeless Families Shelter and Emergency Services.

3. Explain the fiscal impact (current year and ongoing).

This is a one-time only request for \$300,000 of FY 2016 Contingency funding. DCHS will re-allocate, in addition to the requested \$300,000 of FY 2016 Contingency funds, \$372,002 of County General Fund. The funds are available due to the late start of this new program in FY 2016. It is also adding \$25,695 from the Metro Community Planning and Development Grant to the DCHS FY 2016 budget. There is no fiscal impact beyond FY 2016.

4. Explain any legal and/or policy issues involved.

The County has made the commitment to shared governance and investment as it relates to homelessness in our community. This action is requested in support of that commitment.

5. Explain any citizen or other government participation.

The AHFE Initiative is a shared governance model. Executive Board members include: the City of Gresham, the City of Portland, Home Forward, and Meyer Memorial Trust. The AHFE Coordinating Board consists of jurisdictional representatives, and non-profit, business, law enforcement, and faith based partners, and homeless advocates and activists.

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

\$300,000 will be transferred from Contingency into the DCHS budget. \$372,002 will be re-allocated within the DCHS FY 2016 Adopted Budget. Funding source is the County General Fund. \$25,695 from the Metro Community Planning and Development Grant will be added.

7. What budgets are increased/decreased?

Program Offer 25133D - A Home for Everyone (AHFE) Housing Placement & Initiative will be reduced by \$372,002 in contracted services.

Program Offer 25111A - Homeless Families Shelter and Emergency Services will increase by \$697,697 - \$300,000 from County General Fund Contingency and \$372,002 from Program Offer 25133D - A Home for Everyone, contracted services; \$25,695 from the Metro Community Planning and Development Grant.

8. What do the changes accomplish?

Acquisition and renovation of a permanent site for homeless families to access emergency shelter services.

9. Do any personnel actions result from this budget modification?

N/A

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

N/A

For Contingency Requests Only:

13. Why was the expenditure not included in the annual budget process?

When the FY 2016 budget was adopted, money for year-round operation of the Family Warming Center was included. It was assumed that services would be provided at a leased location. The purchase of a permanent location for the Family Warming Center would not only put a stop on frequent shelter re-locations but also create an opportunity to develop safe, stable, and affordable housing for families, while ensuring stability for a longer term.

14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?

The Department has identified \$372,002 of one-time-only funds and \$25,695 from the Metro Community Planning and Development Grant in support of the request.

15. Why are no other department/agency fund sources available?

All other funds in addition to the \$372,002 identified are allocated and expected to be expended in alignment with the FY 2016 Adopted Budget. In addition, \$25,695 from the Metro Community Planning and Development Grant will be used.

16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

Except for the Metro Community Planning and Development Grant portion, no new revenue will be

produced. If, for any reason, acquisition of the property doesn't occur, and/or the property is not used for shelter once acquired, amortized repayment may be reimbursed to the contingency account.

17. Has this request been made before? When? What was the outcome?

N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet

Required Signature

Elected Official or Dept. Director: Nancy Bennett /s/

Date: 10/16/15

Budget Analyst: Allegra Willhite

Date: 10/9/15

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____