

Multnomah County Commission

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January 3, 2008



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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JANUARY 03, 2008

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Appointment of 2008 Vice-Chair
Pg 2	9:30 a.m. Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 a.m. Second Reading and Possible Adoption of a Proposed Ordinance Amending MCC Sections 9.160 and 9.170 Relating to County Compensation Plan
Pg 3	9:36 a.m. Second Reading and Possible Adoption of a Special Ordinance Designating Disposition of Tax Foreclosed Property.
Pg 3	9:40 a.m. Fiscal Year 2007-2008/Pandemic Influenza Planning Briefing.
Pg 3	10:05 a.m. Opportunity for Board Comment on Non-Agenda Matters

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Sunday, 11:00 AM, Channel 30

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Thursday, January 03, 2008 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Appointment of Commissioner District 2 Jeff Cogen as Multnomah County Vice-Chair for the 2008 Calendar Year Pursuant to Section 3.60 of the Multnomah County Home Rule Charter

CONSENT CALENDAR - 9:30 AM

DEPARTMENT OF COUNTY HUMAN SERVICES

- C-1 Budget Modification DCHS-21 Reclassifying an Office Assistant 2 to an Office Assistant Senior in Mental Health & Addiction Services Division, Administration, as determined by the Class/Comp unit of Central Human Resources.

DEPARTMENT OF COUNTY MANAGEMENT

- C-2 Budget Modification DCM-08 Reclassifying Positions in Information Technology, Assessment & Taxation, the DCM Director's Office and Central HR as Determined by the Class/Comp Unit of Central Human Resources.

DEPARTMENT OF COMMUNITY SERVICES

- C-3 Amendment 1 to Intergovernmental Revenue Agreement 4710000017 with the Oregon Department of Transportation for Sellwood Bridge Highway Bridge Replacement and Rehabilitation Project Funding.

SHERIFF'S OFFICE

- C-4 RESOLUTION Approving the Disposal of Miscellaneous Unclaimed Property Items on Attached List 07-02.

REGULAR AGENDA

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DEPARTMENT OF COUNTY MANAGEMENT – 9:30 AM

- R-1 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending MCC Sections 9.160 and 9.170 Relating to County Compensation Plan.
- R-2 RESOLUTION Repealing Resolution 04-074 Relating to Compensation Plan Changes.

DEPARTMENT OF COMMUNITY SERVICES – 9:36 AM

- R-3 Second Reading and Possible Adoption of a Special Ordinance Designating Disposition of Tax Foreclosed Property.

DEPARTMENT OF HEALTH – 9:40 AM

- R-4 Fiscal Year 2007-2008/Pandemic Influenza Planning Update. Presented by Lillian Shirley and Gary Oxman. 25 MINUTES REQUESTED.

BOARD COMMENT

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
501 S.E. HAWTHORNE BLVD. , Room 600
PORTLAND, OREGON 97204
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

MEMORANDUM

TO: Chair Ted Wheeler
Commissioner Maria Rojo de Steffey
Commissioner Jeff Cogen
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: Matthew Lieuallen
Staff to Commissioner Lisa Naito

DATE: January 3, 2008

RE: Commissioner Naito will be unable to attend the January 3, 2008 Board Meeting

Commissioner Naito will be unable to attend the January 3, 2008 Board Meeting as she is out of town.

Thank you,
Matthew Lieuallen



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 01-03-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: C-1
Est. Start Time: 9:30 AM
Date Submitted: 12/14/07

BUDGET MODIFICATION: DCHS - 21

Budget Modification DCHS-21 Reclassifying an Office Assistant 2 to an Office Assistant Senior in Mental Health & Addiction Services Division, Administration, as determined by the Class/Comp unit of Central Human Resources.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting	<u>January 3, 2008</u>	Amount of Time Needed:	<u>Consent Calendar</u>
Department:	<u>County Human Services</u>	Division:	<u>Mental Heath & Addiction</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>N/A</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-21 reclassifying a position from Office Assistant 2 to Office Assistant Senior in Mental Haelth & Addiction Services Division (MHASD), Administration.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This modification reflects a Class/Comp decision on a reclassification request initiated by division management. Class/Comp reviewed the submitted job duties and descriptions and concluded that an Office Assistant Senior was the best fit for the position. The reasons for the classification decision by the Central HR Class/Comp Unit were as follows:

"This position provides a wide variety of difficult clerical and technical support to the Adult Safety Net program manager and supervisors within the Mental Health & Addiction Services Division. Essential job functions of this position include: update policies and procedure manuals; research/compile information for reports; maintain calendars and schedule of activities, meetings

and events; and independently compose correspondence/memos. These functions, in addition to the high level of independent judgment and personal initiative, are consistent with those of the Office Assistant/Senior (6002) classification.”

This classification change impacts Program Offer #25050A, MHASD Administration.

3. Explain the fiscal impact (current year and ongoing).

This reclassification results in an annual cost increase of \$7,142. The position has been vacant however, and the resulting salary savings in Fiscal Year 2008 will cover the increased costs of the reclassification for the remainder of the fiscal year. As a result, there will no fiscal impact this year.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- What revenue is being changed and why?

N/A

- What budgets are increased/decreased?

There will be no financial change in Fiscal Year 2008. The annual increase in on-going fiscal years will be \$7,142.

- What do the changes accomplish?

Approval of a classification decision from Human Resources Class/Comp Unit that better reflects the functions and duties of this position.

- Do any personnel actions result from this budget modification? Explain.

Reclassification of an Office Assistant 2 to an Office Assistant Senior in MHASD, Administration.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

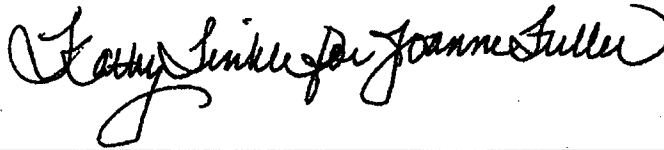
<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 21

Required Signatures

**Elected Official
or Department/
Agency Director:**



Date: 12-14-07

Budget Analyst:



Date: 12-19-07

Department HR:



Date: 12-14-07

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6001	63279	MA SA DM CGF	Office Assistant 2	713146	(1.00)	(29,058)	(8,450)	(11,748)	(49,256)
1000	6002	63279	MA SA DM CGF	Office Assistant Senior	713146	1.00	33,596	10,781	12,021	56,398
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.00	4,538	2,331	273	7,142

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-2 DATE 01-03-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 01-03-08
Agenda Item #: C-2
Est. Start Time: 9:30 AM
Date Submitted: 12-28-07

BUDGET MODIFICATION: DCM - 08

Agenda Title: Budget Modification DCM-08 Reclassifying Positions in Information Technology, Assessment & Taxation, the DCM Director's Office and Central HR as Determined by the Class/Comp Unit of Central Human Resources.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting: January 3, 2008 **Amount of Time Needed:** Consent
Department: County Management **Division:** Director's Office
Contact(s): Bob Thomas
Phone: **Ext.** 84283 **I/O Address:** 503/531
Presenter(s): Arnold Quigley, if needed

General Information

1. What action are you requesting from the Board?

The department is requesting Board approval of a budget modification reclassifying fourteen positions in Information Technology, Assessment & Taxation, the DCM Director's Office and Central HR as determined by the Class/Comp Unit of Central Human Resources. This action also reduces the total number of positions in Information Technology by 1 FTE.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of County Management is asking the Board to approve reclassifications for the following fourteen positions, and the reduction of one position in Information Technology:

Information Technology

Position Title (Old)	Position Title (New)	Position Number	FTE
Development Analyst	IT Project Manager 1	712635	No change
Development Analyst Sr	IT Manager 1	702044	No change
IT Manager Sr	IT Manager 2	706711	No change
IT Manager Sr	IT Manager 2	701176	No change

IT Business Consultant	IT Manager 2	712630	No change
IT Business Consultant	IT Business Consultant Sr	712638	No change
Office Assistant Sr	Procurement Associate	703311	No change
Database Administrator Sr	Position Reduced	706396	(1.00) FTE

IT completed a large-scale reorganization in 2005 that transformed how IT services are requested and delivered. As IT continues to work with customers and captures information about their needs they have identified additional organizational changes that will allow them to develop skill sets that they do not currently have. All requested changes have been reviewed and approved by Central Class Comp. This reorganization plan was described on Monday, December 17th to Board Staff by Becky Porter. Net increase in exempt positions is three with this action in IT.

Development Analyst to IT Project Manager 1

Reclassifying a position that creates a Project Management role will bring critical project skills into the Application Services team. This skill set is necessary to lead large projects and provide mentorship for employees that will oversee smaller projects. This is a discipline that is currently lacking in the team. Increasing the project management skills will drive effectiveness of the team members and will help to ensure that deliverables for customers are being provided within schedule and budget.

Senior Development Analyst to IT Manager 1

Creating a Manager of Web and GIS will bring more focus to ensure the services provided by that group are efficient and meet the customer needs. This position will also provide vision and direction for the team which has been lacking.

IT Manager Senior to IT Manager 2

Due to the prior IT reorganization, the position no longer reports to the CIO and does not perform Sr. IT Manager duties. Therefore, it is being reclassified to reflect the current reporting structure and work. The incumbent will be reclassified and there will be no budget impact.

IT Manager Senior to IT Manager 2

Due to the prior IT reorganization, the position no longer reports to the CIO and does not perform Sr. IT Manager duties. Therefore, it is being reclassified to reflect the current reporting structure and work. Recruitment to fill this position will be at a lesser salary.

IT Business Consultant to IT Manager 2

The position is being upgraded to add a management position to oversee seven FTE and related workload in the Customer Advocacy group. This group supports two of the largest department in the County, the Health Department and County Human Services. This change is supported by IT and both customer department directors. It will provide addition management oversight and focus which will lead to higher quality (and more efficient) customer service to these two departments.

IT Business Consultant to IT Business Consultant Senior

This change is needed in order to provide coverage for internal IT projects that require different skills than currently required in the IT Business Consultant position and to provide

additional experience and skills to additional project management skills needed for the current and planned mix of systems projects identified by County Human Services.

OA Senior to Procurement Associate

The Planning & Administration group processes all technology purchase requests, both for the IT Division as well as County customers. To manage this process, a job description was defined with a focus on all procurement related activities. The FTE currently managing this work is an OA Senior and has been reclassified to a Procurement Associate.

Deleting Database Administrator Sr Position

This action also deletes a vacant Sr Database Administrator position from the Web/GIS unit.

Assessment & Taxation

Position Title (Old)	Position Title (New)	Position Number	FTE
A&T Analyst Senior	Data Analyst Senior	701190	No change
A&T Analyst Senior	Data Analyst Senior	705655	No change
A&T Analyst Senior	Data Analyst Senior	707630	No change
A&T Analyst Senior	Data Analyst Senior	701829	No change
A&T Analyst Senior	Data Analyst Senior	704457	No change

A&T management requested Central Class Comp to review the classifications of five positions that work primarily in the analysis of property tax data and information. Class Comp determined that these positions perform work that is equivalent to the Data Analyst Senior classification, reclassified these positions to that level, and is abolishing the A&T Analyst Senior classification as a result of their survey. The Data Analyst Senior class already existed within A&T and these personnel actions will alleviate pay issues that existed between the two classes performing the same work for different salaries.

Director's Office

Position Title (Old)	Position Title (New)	Position Number	FTE
Finance Manager	Program Manager 2	703971	No change

This employee requested action reclassifies the department's Budget Manager position (Finance Manager) to the Program Manager 2 level as determined by the Central Class Comp Unit. This position is responsible for managing the department's budget process, overseeing the Sustainability Program and the County's Federal Forest Payments Title III process. Duties and responsibilities for this position have evolved over time and the Class Comp Unit agreed that the Program Manager 2 level is the proper class assignment for this position.

Central HR

Position Title (Old)	Position Title (New)	Position Number	FTE
Vacant Office Assistant Sr	Program Coordinator	705887	No change

This vacant position serves a support role in the development and operation of the county-wide Organizational Development and Training programs. The County's Class Comp Unit performed a review of these duties and reclassified the position to the Program Coordinator level.

3. Explain the fiscal impact (current year and ongoing).

No overall fiscal impact for the current year, funds are budgeted to cover these changes. Future budget requests will include costs for cost of living or merit increases, as appropriate.

4. Explain any legal and/or policy issues involved.

NA

5. Explain any citizen and/or other government participation that has or will take place.

NA

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why?**

Risk Management Fund service reimbursement revenue is decreased by \$11,151.

- **What budgets are increased/decreased?**

Risk Management Fund is decreased by \$11,151.

- **What do the changes accomplish?**

Position reclassifications described in section 2 and reduction of one position in Information Technology.

- **Do any personnel actions result from this budget modification? Explain.**

Position reclassifications described in section 2 and reduction of one position in Information Technology.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Not applicable to this action.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Ongoing

- **If a grant, what period does the grant cover?**

NA

- **If a grant, when the grant expires, what are funding plans?**

NA

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCM - 08

Required Signatures

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 12-18-07

Budget Analyst:

Debra

Date: 12-20-07

Department HR:

Rob R. Dwyer

Date: 12-20-07

Countywide HR:

Sandra J. Buxley

Date: 12-20-07

Budget Modification ID: **DCM-08****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	72-60	3503	20		709000		60000	626,750	627,152	402		Increase Permanent
2	72-60	3503	20		709000		60130	191,099	191,228	129		Increase Salary Related
3	72-60	3503	20		709000		60140	140,790	140,816	26		Increase Insurance Benefits
4	72-60	3503	20		709000		60240	249,008	287,969	38,961		increase supplies
5	72-60	3503	20		709599		60000	166,262	177,935	11,673		Increase Permanent
6	72-60	3503	20		709599		60130	48,349	51,744	3,395		Increase Salary Related
7	72-60	3503	20		709599		60140	30,817	31,576	759		Increase Insurance Benefits
8	72-60	3503	20		709604		60000	489,045	460,743	(28,302)		decrease permanent
9	72-60	3503	20		709604		60130	150,219	141,989	(8,230)		decrease salary related
10	72-60	3503	20		709604		60140	101,824	89,979	(11,845)		decrease insurance benefits
11	72-60	3503	20		709130		60000	316,324	351,687	35,363		Increase Permanent
12	72-60	3503	20		709130		60130	93,068	103,352	10,284		Increase Salary Related
13	72-60	3503	20		709130		60140	64,750	77,054	12,304		Increase Insurance Benefits
14	72-60	3503	20		709607		60000	414,456	402,552	(11,904)		decrease permanent
15	72-60	3503	20		709607		60130	132,999	128,006	(4,993)		decrease salary related
16	72-60	3503	20		709607		60140	76,964	70,354	(6,610)		decrease insurance benefits
17	72-60	3503	20		709655		60000	567,354	577,582	10,228		Increase Permanent
18	72-60	3503	20		709655		60130	178,051	180,916	2,865		Increase Salary Related
19	72-60	3503	20		709655		60140	116,917	117,582	665		Increase Insurance Benefits
20	72-60	3503	20		709151		60000	236,691	199,916	(36,775)		decrease permanent
21	72-60	3503	20		709151		60130	74,102	62,301	(11,801)		decrease salary related
22	72-60	3503	20		709151		60140	45,399	38,807	(6,592)		decrease insurance benefits
23												
24	72-01	1000	0020		704000		60000	381,580	382,891	1,311		Increase Permanent
25	72-01	1000	0020		704000		60130	122,450	122,871	421		Increase Salary Related
26	72-01	1000	0020		704000		60140	74,829	74,914	85		Increase Insurance Benefits
27	72-01	1000	0020		704000		60170	120,000	118,183	(1,817)		Decrease Professional Svcs
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

Budget Modification ID: **DCM-08****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
30	72-30	1000	20		706401		60000	267,726	199,178	(68,548)		decrease permanent
31	72-30	1000	20		706401		60130	85,914	63,916	(21,998)		decrease salary related
32	72-30	1000	20		706401		60140	61,424	46,965	(14,459)	(105,005)	decrease insurance benefits
33	72-30	1000	20		705401		60000	217,078	283,416	66,338		increase permanent
34	72-30	1000	20		705401		60130	71,105	92,392	21,287		increase salary related
35	72-30	1000	20		705401		60140	44,419	58,736	14,317		increase insurance benefits
36	72-30	1000	20		705401		60240	11,500	14,563	3,063	105,005	increase supplies
37									0			
38	72-10	1000	20		705250		60000		3,064	3,064		increase permanent
39	72-10	1000	20		705250		60130		891	891		increase salary related
40	72-10	1000	20		705250		60140		199	199		increase insurance benefits
41	72-10	1000	20		705250		60170		(4,154)	(4,154)	0	Decrease Professional Svcs
42									0			
43									0			
44	72-10	3500	0020		705210		50316		11,151	11,151		Decrease Service Reimb
45	72-10	3500	0020		705210		60330		(11,151)	(11,151)		Decrease Offsetting Expend
46									0			
47									0			
48									0			
49									0			
50									0			
51									0			
52									0			
53									0			
54									0			
55									0			
56									0			
57									0			
58									0			
										0	0	Total - Page 2
										0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	6405	64597	Development Analyst	712635	(1.00)	(56,857)	(16,534)	(13,701)	(87,092)
3503	TBD	64597	IT Project Mgr 1	712635	1.00	84,872	24,681	15,522	125,075
3503	6406	62817	Dev Analyst Sr	702044	(1.00)	(67,925)	(19,753)	(14,420)	(102,098)
3503	9452	61310	IT Manager 1	702044	1.00	84,872	24,681	15,522	125,075
3503	9454	63375	IT MGR Sr	706711	(1.00)	(111,018)	(35,626)	(17,221)	(163,865)
3503	9453	63375	IT Mgr 2	706711	1.00	111,018	35,626	17,221	163,865
3503	9454	62820	IT Mgr Sr	701176	(1.00)	(122,145)	(39,196)	(17,944)	(179,285)
3503	9453	62820	IT Mgr 2	701176	1.00	93,576	27,212	16,087	136,875
3503	6194	63378	IT Business Consultant	712630	(1.00)	(60,284)	(17,531)	(13,923)	(91,738)
3503	9453	63378	IT Mgr 2	712630	1.00	93,576	27,212	16,087	136,875
3503	6194	63378	IT Business Consultant	712628	(1.00)	(72,955)	(23,411)	(14,747)	(111,113)
3503	6198	63378	IT Business Consultant SR	712628	1.00	64,210	20,605	14,179	98,994
3503	6002	61307	OA SR	703311	(1.00)	(41,593)	(13,347)	(12,709)	(67,649)
3503	6115	61307	Procurement Asso	703311	1.00	41,995	13,476	12,735	68,206
3503	6408	62975	Database Administrator Sr	706396	(1.00)	(87,559)	(28,098)	(15,696)	(131,353)
1000	9336	63675	Finance Manager	703971	(1.00)	(91,215)	(29,271)	(15,934)	(136,420)
1000	9360	63675	Program Manager 2	703971	1.00	92,526	29,692	16,019	138,237
1000	6002	64645	Office Assistant/Senior	705887	(1.00)	(40,277)	(11,713)	(12,623)	(64,613)
1000	6022	64645	Program Coordinator	705887	1.00	46,404	13,494	13,021	72,919
1000	6079	62729	A&T Analyst Sr	701190	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	61990	Data Analyst Sr	701190	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	705655	(1.00)	(62,576)	(20,081)	(14,073)	(96,730)
1000	6456	61990	Data Analyst Sr	705655	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	707630	(1.00)	(59,233)	(19,008)	(13,855)	(92,096)
1000	6456	61990	Data Analyst Sr	707630	1.00	59,233	19,008	13,855	92,096
1000	6079	62729	A&T Analyst Sr	701829	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	62729	Data Analyst Sr	701829	1.00	58,595	18,803	13,814	91,212
1000	6079	62729	A&T Analyst Sr	704457	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	62729	Data Analyst Sr	704457	1.00	58,595	18,803	13,814	91,212
									0
			TOTAL ANNUALIZED CHANGES		(1.00)	(42,979)	(19,151)	(12,796)	(74,926)

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	6405	64597	Development Analyst	712635	(0.42)	(23,690)	(6,889)	(11,545)	(42,125)
3503	TBD	64597	IT Project Mgr 1	712635	0.42	35,363	10,284	12,304	57,951
3503	6406	62817	Dev Analyst Sr	702044	(0.42)	(28,302)	(8,230)	(11,845)	(48,377)
3503	9452	61310	IT Manager 1	702044	0.42	35,363	10,284	12,304	57,951
3503	9454	63375	IT MGR Sr	706711	(0.50)	(46,258)	(14,844)	(13,012)	(74,113)
3503	9453	63375	IT Mgr 2	706711	0.50	46,258	14,844	13,012	74,114
3503	9454	62820	IT Mgr Sr	701176	(0.50)	(50,894)	(16,332)	(13,313)	(80,538)
3503	9453	62820	IT Mgr 2	701176	0.50	38,990	11,338	6,703	57,031
3503	6194	63378	IT Business Consultant	712630	(0.42)	(25,118)	(7,305)	(11,638)	(44,060)
3503	9453	63378	IT Mgr 2	712630	0.42	38,990	11,338	12,539	62,868
3503	6194	63378	IT Business Consultant	712628	(0.42)	(30,398)	(9,755)	(11,981)	(52,133)
3503	6198	63378	IT Business Consultant SR	712628	0.42	26,754	8,585	11,744	47,084
3503	6002	61307	OA SR	703311	(1.00)	(41,593)	(13,347)	(12,709)	(67,649)
3503	6115	61307	Procurement Asso	703311	1.00	41,995	13,476	12,735	68,206
3503	6408	62975	Database Administrator Sr	706396	(0.42)	(36,775)	(11,801)	(6,592)	(55,168)
1000	9336	63675	Finance Manager	703971	(1.00)	(91,215)	(29,271)	(15,934)	(136,420)
1000	9360	63675	Program Manager 2	703971	1.00	92,526	29,692	16,019	138,237
1000	6002	64645	Office Assistant/Senior	705887	(0.50)	(20,139)	(5,857)	(6,312)	(32,307)
1000	6022	64645	Program Coordinator	705887	0.50	23,202	6,747	6,511	36,460
1000	6079	62729	A&T Analyst Sr	701190	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	61990	Data Analyst Sr	701190	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	705655	(1.00)	(62,576)	(20,081)	(14,073)	(96,730)
1000	6456	61990	Data Analyst Sr	705655	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	707630	(1.00)	(59,233)	(19,008)	(13,855)	(92,096)
1000	6456	61990	Data Analyst Sr	707630	1.00	59,233	19,008	13,855	92,096
1000	6079	62729	A&T Analyst Sr	701829	(0.75)	(46,932)	(15,061)	(10,554)	(72,547)
1000	6456	62729	Data Analyst Sr	701829	0.75	43,946	14,102	10,361	68,409
1000	6079	62729	A&T Analyst Sr	704457	(0.75)	(46,932)	(15,061)	(10,554)	(72,547)
1000	6456	62729	Data Analyst Sr	704457	0.75	43,946	14,102	10,361	68,409
									0
			TOTAL CURRENT FY CHANGES		(0.42)	(17,149)	(7,752)	(11,151)	(36,053)



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

Board Clerk Use Only

Meeting Date: 01-03-08
Agenda Item #: C-2
Est. Start Time: 9:30 AM
Date Submitted: 12-20-07

BUDGET MODIFICATION: DCM - 08

Agenda Title: Budget Modification DCM-08 Reclassifying Positions in Information Technology, Assessment & Taxation, the DCM Director's Office and Central HR as Determined by the Class/Comp Unit of Central Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting: January 3, 2008
Amount of Time Needed: Consent Calendar
Department: County Management
Division: Director's Office
Contact(s): Bob Thomas
Phone: Ext. 84283
I/O Address: 503/531
Presenter(s): Arnold Quigley, if needed

General Information

1. What action are you requesting from the Board?

The department is requesting Board approval of a budget modification reclassifying fourteen positions in Information Technology, Assessment & Taxation, the DCM Director's Office and Central HR as determined by the Class/Comp Unit of Central Human Resources. This action also reduces the total number of positions in Information Technology by 1 FTE.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Department of County Management is asking the Board to approve reclassifications for the following fourteen positions, and the reduction of one position in Information Technology:

Information Technology

Position Title (Old)	Position Title (New)	Position Number	FTE
Development Analyst	IT Project Manager 1	712635	No change
Development Analyst Sr	IT Manager 1	702044	No change
IT Manager Sr	IT Manager 2	706711	No change
IT Manager Sr	IT Manager 2	701176	No change

IT Business Consultant	IT Manager 2	712630	No change
IT Business Consultant	IT Business Consultant Sr	712638	No change
Office Assistant Sr	Procurement Associate	703311	No change
Database Administrator Sr	Position Reduced	706396	(1.00) FTE

IT completed a large-scale reorganization in 2005 that transformed how IT services are requested and delivered. As IT continues to work with customers and captures information about their needs they have identified additional organizational changes that will allow them to develop skill sets that they do not currently have. All requested changes have been reviewed and approved by Central Class Comp. This reorganization plan was described on Monday, December 17th to Board Staff by Becky Porter. Net increase in exempt positions is three with this action in IT.

Development Analyst to IT Project Manager 1

Reclassifying a position that creates a Project Management role will bring critical project skills into the Application Services team. This skill set is necessary to lead large projects and provide mentorship for employees that will oversee smaller projects. This is a discipline that is currently lacking in the team. Increasing the project management skills will drive effectiveness of the team members and will help to ensure that deliverables for customers are being provided within schedule and budget.

Senior Development Analyst to IT Manager 1

Creating a Manager of Web and GIS will bring more focus to ensure the services provided by that group are efficient and meet the customer needs. This position will also provide vision and direction for the team which has been lacking.

IT Manager Senior to IT Manager 2

Due to the prior IT reorganization, the position no longer reports to the CIO and does not perform Sr. IT Manager duties. Therefore, it is being reclassified to reflect the current reporting structure and work. The incumbent will be reclassified and there will be no budget impact.

IT Manager Senior to IT Manager 2

Due to the prior IT reorganization, the position no longer reports to the CIO and does not perform Sr. IT Manager duties. Therefore, it is being reclassified to reflect the current reporting structure and work. Recruitment to fill this position will be at a lesser salary.

IT Business Consultant to IT Manager 2

The position is being upgraded to add a management position to oversee seven FTE and related workload in the Customer Advocacy group. This group supports two of the largest department in the County, the Health Department and County Human Services. This change is supported by IT and both customer department directors. It will provide addition management oversight and focus which will lead to higher quality (and more efficient) customer service to these two departments.

IT Business Consultant to IT Business Consultant Senior

This change is needed in order to provide coverage for internal IT projects that require different skills than currently required in the IT Business Consultant position and to provide

additional experience and skills to additional project management skills needed for the current and planned mix of systems projects identified by County Human Services.

OA Senior to Procurement Associate

The Planning & Administration group processes all technology purchase requests, both for the IT Division as well as County customers. To manage this process, a job description was defined with a focus on all procurement related activities. The FTE currently managing this work is an OA Senior and has been reclassified to a Procurement Associate.

Deleting Database Administrator Sr Position

This action also deletes a vacant Sr Database Administrator position from the Web/GIS unit.

Assessment & Taxation

Position Title (Old)	Position Title (New)	Position Number	FTE
A&T Analyst Senior	Data Analyst Senior	701190	No change
A&T Analyst Senior	Data Analyst Senior	705655	No change
A&T Analyst Senior	Data Analyst Senior	707630	No change
A&T Analyst Senior	Data Analyst Senior	701829	No change
A&T Analyst Senior	Data Analyst Senior	704457	No change

A&T management requested Central Class Comp to review the classifications of five positions that work primarily in the analysis of property tax data and information. Class Comp determined that these positions perform work that is equivalent to the Data Analyst Senior classification, reclassified these positions to that level, and is abolishing the A&T Analyst Senior classification as a result of their survey. The Data Analyst Senior class already existed within A&T and these personnel actions will alleviate pay issues that existed between the two classes performing the same work for different salaries.

Director's Office

Position Title (Old)	Position Title (New)	Position Number	FTE
Finance Manager	Program Manager 2	703971	No change

This employee requested action reclassifies the department's Budget Manager position (Finance Manager) to the Program Manager 2 level as determined by the Central Class Comp Unit. This position is responsible for managing the department's budget process, overseeing the Sustainability Program and the County's Federal Forest Payments Title III process. Duties and responsibilities for this position have evolved over time and the Class Comp Unit agreed that the Program Manager 2 level is the proper class assignment for this position.

Central HR

Position Title (Old)	Position Title (New)	Position Number	FTE
Vacant Office Assistant Sr	Human Resources Technician	705887	No change

This vacant position serves a support role in the development and operation of the county-wide Organizational Development and Training programs. The County's Class Comp Unit performed a review of these duties and reclassified the position to the Human Resources Technician level.

3. Explain the fiscal impact (current year and ongoing).

No overall fiscal impact for the current year, funds are budgeted to cover these changes. Future budget requests will include costs for cost of living or merit increases, as appropriate.

4. Explain any legal and/or policy issues involved.

NA

5. Explain any citizen and/or other government participation that has or will take place.

NA

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

• **What revenue is being changed and why?**

Risk Management Fund service reimbursement revenue is decreased by \$11,350.

• **What budgets are increased/decreased?**

Risk Management Fund is decreased by \$11,350.

• **What do the changes accomplish?**

Position reclassifications described in section 2 and reduction of one position in Information Technology.

• **Do any personnel actions result from this budget modification? Explain.**

Position reclassifications described in section 2 and reduction of one position in Information Technology.

• **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Not applicable to this action.

• **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Ongoing

• **If a grant, what period does the grant cover?**

NA

• **If a grant, when the grant expires, what are funding plans?**

NA

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCM - 08

Required Signatures

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 12-18-07

Budget Analyst:

Debra

Date: 12-20-07

Department HR:

Carl R. Quigley

Date: 12-20-07

Countywide HR:

Sandra J. Buxley

Date: 12-20-07

Budget Modification ID: **DCM-08****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	72-60	3503	20		709000		60000	626,750	627,152	402		Increase Permanent
2	72-60	3503	20		709000		60130	191,099	191,228	129		Increase Salary Related
3	72-60	3503	20		709000		60140	140,790	140,816	26		Increase Insurance Benefits
4	72-60	3503	20		709000		60240	249,008	287,969	38,961		increase supplies
5	72-60	3503	20		709599		60000	166,262	177,935	11,673		Increase Permanent
6	72-60	3503	20		709599		60130	48,349	51,744	3,395		Increase Salary Related
7	72-60	3503	20		709599		60140	30,817	31,576	759		Increase Insurance Benefits
8	72-60	3503	20		709604		60000	489,045	460,743	(28,302)		decrease permanent
9	72-60	3503	20		709604		60130	150,219	141,989	(8,230)		decrease salary related
10	72-60	3503	20		709604		60140	101,824	89,979	(11,845)		decrease insurance benefits
11	72-60	3503	20		709130		60000	316,324	351,687	35,363		Increase Permanent
12	72-60	3503	20		709130		60130	93,068	103,352	10,284		Increase Salary Related
13	72-60	3503	20		709130		60140	64,750	77,054	12,304		Increase Insurance Benefits
14	72-60	3503	20		709607		60000	414,456	402,552	(11,904)		decrease permanent
15	72-60	3503	20		709607		60130	132,999	128,006	(4,993)		decrease salary related
16	72-60	3503	20		709607		60140	76,964	70,354	(6,610)		decrease insurance benefits
17	72-60	3503	20		709655		60000	567,354	577,582	10,228		Increase Permanent
18	72-60	3503	20		709655		60130	178,051	180,916	2,865		Increase Salary Related
19	72-60	3503	20		709655		60140	116,917	117,582	665		Increase Insurance Benefits
20	72-60	3503	20		709151		60000	236,691	199,916	(36,775)		decrease permanent
21	72-60	3503	20		709151		60130	74,102	62,301	(11,801)		decrease salary related
22	72-60	3503	20		709151		60140	45,399	38,807	(6,592)		decrease insurance benefits
23												
24	72-01	1000	0020		704000		60000	381,580	382,891	1,311		Increase Permanent
25	72-01	1000	0020		704000		60130	122,450	122,871	421		Increase Salary Related
26	72-01	1000	0020		704000		60140	74,829	74,914	85		Increase Insurance Benefits
27	72-01	1000	0020		704000		60170	120,000	118,183	(1,817)		Decrease Professional Svcs
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

Budget Modification ID: **DCM-08****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
30	72-30	1000	20		706401		60000	267,726	199,178	(68,548)		decrease permanent
31	72-30	1000	20		706401		60130	85,914	63,916	(21,998)		decrease salary related
32	72-30	1000	20		706401		60140	61,424	46,965	(14,459)	(105,005)	decrease insurance benefits
33	72-30	1000	20		705401		60000	217,078	283,416	66,338		increase permanent
34	72-30	1000	20		705401		60130	71,105	92,392	21,287		increase salary related
35	72-30	1000	20		705401		60140	44,419	58,736	14,317		increase insurance benefits
36	72-30	1000	20		705401		60240	11,500	14,563	3,063	105,005	increase supplies
37									0			
38	72-10	3500	0020		705210		50316		11,350	11,350		Decrease Service Reimb
39	72-10	3500	0020		705210		60330		(11,350)	(11,350)		Decrease Offsetting Expend
40									0			
41									0			
42									0			
43									0			
44									0			
45									0			
46									0			
47									0			
48									0			
49									0			
50									0			
51									0			
52									0			
53									0			
54									0			
55									0			
56									0			
57									0			
58									0			
										0	0	Total - Page 2
										0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	6405	64597	Development Analyst	712635	(1.00)	(56,857)	(16,534)	(13,701)	(87,092)
3503	TBD	64597	IT Project Mgr 1	712635	1.00	84,872	24,681	15,522	125,075
3503	6406	62817	Dev Analyst Sr	702044	(1.00)	(67,925)	(19,753)	(14,420)	(102,098)
3503	9452	61310	IT Manager 1	702044	1.00	84,872	24,681	15,522	125,075
3503	9454	63375	IT MGR Sr	706711	(1.00)	(111,018)	(35,626)	(17,221)	(163,865)
3503	9453	63375	IT Mgr 2	706711	1.00	111,018	35,626	17,221	163,865
3503	9454	62820	IT Mgr Sr	701176	(1.00)	(122,145)	(39,196)	(17,944)	(179,285)
3503	9453	62820	IT Mgr 2	701176	1.00	93,576	27,212	16,087	136,875
3503	6194	63378	IT Business Consultant	712630	(1.00)	(60,284)	(17,531)	(13,923)	(91,738)
3503	9453	63378	IT Mgr 2	712630	1.00	93,576	27,212	16,087	136,875
3503	6194	63378	IT Business Consultant	712628	(1.00)	(72,955)	(23,411)	(14,747)	(111,113)
3503	6198	63378	IT Business Consultant SR	712628	1.00	64,210	20,605	14,179	98,994
3503	6002	61307	OA SR	703311	(1.00)	(41,593)	(13,347)	(12,709)	(67,649)
3503	6115	61307	Procurement Asso	703311	1.00	41,995	13,476	12,735	68,206
3503	6408	62975	Database Administrator Sr	706396	(1.00)	(87,559)	(28,098)	(15,696)	(131,353)
1000	9336	63675	Finance Manager	703971	(1.00)	(91,215)	(29,271)	(15,934)	(136,420)
1000	9360	63675	Program Manager 2	703971	1.00	92,526	29,692	16,019	138,237
1000	6002	64645	Office Assistant/Senior	705887	(1.00)	(40,277)	(11,713)	(12,623)	(64,613)
1000	6101	64645	Human Resources Technician	705887	1.00	40,277	11,713	12,623	64,613
1000	6079	62729	A&T Analyst Sr	701190	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	61990	Data Analyst Sr	701190	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	705655	(1.00)	(62,576)	(20,081)	(14,073)	(96,730)
1000	6456	61990	Data Analyst Sr	705655	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	707630	(1.00)	(59,233)	(19,008)	(13,855)	(92,096)
1000	6456	61990	Data Analyst Sr	707630	1.00	59,233	19,008	13,855	92,096
1000	6079	62729	A&T Analyst Sr	701829	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	62729	Data Analyst Sr	701829	1.00	58,595	18,803	13,814	91,212
1000	6079	62729	A&T Analyst Sr	704457	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	62729	Data Analyst Sr	704457	1.00	58,595	18,803	13,814	91,212
									0
			TOTAL ANNUALIZED CHANGES		(1.00)	(49,106)	(20,932)	(13,194)	(83,232)

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
3503	6405	64597	Development Analyst	712635	(0.42)	(23,690)	(6,889)	(11,545)	(42,125)
3503	TBD	64597	IT Project Mgr 1	712635	0.42	35,363	10,284	12,304	57,951
3503	6406	62817	Dev Analyst Sr	702044	(0.42)	(28,302)	(8,230)	(11,845)	(48,377)
3503	9452	61310	IT Manager 1	702044	0.42	35,363	10,284	12,304	57,951
3503	9454	63375	IT MGR Sr	706711	(0.50)	(46,258)	(14,844)	(13,012)	(74,113)
3503	9453	63375	IT Mgr 2	706711	0.50	46,258	14,844	13,012	74,114
3503	9454	62820	IT Mgr Sr	701176	(0.50)	(50,894)	(16,332)	(13,313)	(80,538)
3503	9453	62820	IT Mgr 2	701176	0.50	38,990	11,338	6,703	57,031
3503	6194	63378	IT Business Consultant	712630	(0.42)	(25,118)	(7,305)	(11,638)	(44,060)
3503	9453	63378	IT Mgr 2	712630	0.42	38,990	11,338	12,539	62,868
3503	6194	63378	IT Business Consultant	712628	(0.42)	(30,398)	(9,755)	(11,981)	(52,133)
3503	6198	63378	IT Business Consultant SR	712628	0.42	26,754	8,585	11,744	47,084
3503	6002	61307	OA SR	703311	(1.00)	(41,593)	(13,347)	(12,709)	(67,649)
3503	6115	61307	Procurement Asso	703311	1.00	41,995	13,476	12,735	68,206
3503	6408	62975	Database Administrator Sr	706396	(0.42)	(36,775)	(11,801)	(6,592)	(55,168)
1000	9336	63675	Finance Manager	703971	(1.00)	(91,215)	(29,271)	(15,934)	(136,420)
1000	9360	63675	Program Manager 2	703971	1.00	92,526	29,692	16,019	138,237
1000	6002	64645	Office Assistant/Senior	705887	(0.50)	(20,139)	(5,857)	(6,312)	(32,307)
1000	6101	64645	Human Resources Technician	705887	0.50	20,139	5,857	6,312	32,307
1000	6079	62729	A&T Analyst Sr	701190	(1.00)	(62,576)	(20,081)	(14,072)	(96,729)
1000	6456	61990	Data Analyst Sr	701190	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	705655	(1.00)	(62,576)	(20,081)	(14,073)	(96,730)
1000	6456	61990	Data Analyst Sr	705655	1.00	64,457	20,684	14,195	99,336
1000	6079	61990	A&T Analyst Sr	707630	(1.00)	(59,233)	(19,008)	(13,855)	(92,096)
1000	6456	61990	Data Analyst Sr	707630	1.00	59,233	19,008	13,855	92,096
1000	6079	62729	A&T Analyst Sr	701829	(0.75)	(46,932)	(15,061)	(10,554)	(72,547)
1000	6456	62729	Data Analyst Sr	701829	0.75	43,946	14,102	10,361	68,409
1000	6079	62729	A&T Analyst Sr	704457	(0.75)	(46,932)	(15,061)	(10,554)	(72,547)
1000	6456	62729	Data Analyst Sr	704457	0.75	43,946	14,102	10,361	68,409
									0
			TOTAL CURRENT FY CHANGES		(0.42)	(20,213)	(8,643)	(11,350)	(40,206)



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: C-3
Est. Start Time: 9:30 AM
Date Submitted: 12/11/07

Agenda Title: Amendment 1 to Intergovernmental Revenue Agreement 4710000017 with the Oregon Department of Transportation for Sellwood Bridge Highway Bridge Replacement and Rehabilitation Project Funding

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: January 3, 2008 Amount of Time Requested: Consent Calendar
Department: Community Services Division: Bridges
Contact(s): Ian Cannon
Phone: 503-988-3757 Ext. 223 I/O Address: 446
Presenter(s): Ian Cannon, if needed

General Information

1. What action are you requesting from the Board?

Approval of Amendment #1 to the County's Intergovernmental Agreement (IGA) with Oregon Department of Transportation (ODOT) for Federal Highway Administration Funds (FHWA) for the Sellwood Bridge Replacement/Rehabilitation Project.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Sellwood Bridge is deteriorated after approximately 80 years of service. The bridge has a sufficiency rating of 2 out of 100 and vehicles weights are limited to 10 tons maximum. TriMet buses and most trucks are excluded from using the bridge. Approximately 30,000 vehicles cross the narrow two lane bridge each day.

Multnomah County is involved in a planning and design process for either a major rehabilitation or replacement of the bridge. In order to fund this effort, the County has secured federal and state funds. The Oregon Department of Transportation is the conduit through which these funds come to the County.

Multnomah County currently has an IGA with ODOT for \$16,300,000 in FHWA and State of Oregon funds to be used during the Preliminary Engineering and Right of Way phases of the Sellwood Bridge Replacement/Rehabilitation Project. This amendment increases the available FHWA funds

by \$7,318,737. The required match from the County will be \$2,566,016. This will bring the total funds available for these phases of this project to \$26,484,753. An accurate estimate of the total cost of Preliminary Engineering and Right of Way cannot be made until a decision about the type and alignment of the structure is finalized.

The Intergovernmental agreement proposed between the Oregon Department of Transportation and the County will allow the funds to flow to the County.

3. Explain the fiscal impact (current year and ongoing).

This amendment will increase the available federal funds to support the Sellwood Bridge Rehabilitation or Replacement project by \$7,318,737.

4. Explain any legal and/or policy issues involved.

No legal issues are expected.

5. Explain any citizen and/or other government participation that has or will take place.

The project will involve an extensive public involvement process over the next several years.. There will also be extensive cooperation with the City of Portland, Oregon Department of Transportation, TriMet, Clackamas County, and Metro. In addition, numerous regulatory agencies will be involved with the project, including National Marine Fisheries Service, Army Corps of Engineers, U. S. Fish and Wildlife, United States Coast Guard, Oregon Department of Fish and Wildlife, Oregon Department of Environmental Quality, Oregon Department of State Lands.

Required Signature:

**Elected Official or
Department/
Agency Director:**



Date: 12/11/07

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Contract #: 4710000017

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached

Amendment #: 1

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input checked="" type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Community Services

Division/

Program: Land Use & Transportation Program

Date: 12/6/07

Originator: Ian Cannon

Phone: (503) 988-3757 x223

Bldg/Room: #446

Contact: Terrie Weisz

Phone: (503) 988-5050 x26798

Bldg/Room: #425/Yeon

Description of Contract: Amendment No. 1 to Intergovernmental Agreement with Oregon Dept. of Transportation for HBRR funding for the Sellwood Bridge Rehabilitation or Replacement Project. ODOT Agreement No. 22,585.

RENEWAL: ☐ PREVIOUS CONTRACT #(S) _____

EEO CERTIFICATION EXPIRES _____

PROCUREMENT _____

ISSUE _____

EFFECTIVE _____

END _____

EXEMPTION OR _____

DATE: _____

DATE: _____

DATE: _____

CITATION # _____

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor	Oregon Department of Transportation				
Address	123 NW Flanders St.				
City/State	Portland OR			Payment Schedule / Terms:	
ZIP Code	97209-4037			<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Phone	(503) 731-8200/Fax: (503) 731-8259			<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Employer ID# or SS#	N/A			<input type="checkbox"/> Other \$ _____	<input checked="" type="checkbox"/> Other
Contract Effective Date	12/1/2005	Term Date	11/30/2015	<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Amendment Effect Date	12/1/2007	New Term Date	11/30/2015		
Original Contract Amount	\$ 16,300,000.00			Original PA/Requirements Amount	\$ _____
Total Amt of Previous Amendments	\$ 0			Total Amt of Previous Amendments	\$ _____
Amount of Amendment	\$ 10,184,753.00			Amount of Amendment	\$ _____
Total Amount of Agreement \$	\$ 26,484,753.00			Total PA/Requirements Amount	\$ _____

REQUIRED SIGNATURES:

Department Manager _____ DATE _____

County Attorney _____ DATE _____

CPCA Manager _____ DATE _____

County Chair _____ DATE _____

Sheriff _____ DATE _____

Contract Administration _____ DATE _____

COMMENTS: (WBS 6700RT1015P600)

AMENDMENT NO. 1
LOCAL AGENCY AGREEMENT
HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION PROJECT
Willamette River (Sellwood) Bridge (Bridge #06879)

The State of Oregon, acting by and through its Department of Transportation, hereinafter referred to as "State", and Multnomah County, acting by and through its Elected Officials, hereinafter referred to as "Agency", entered into Local Agency Agreement No. 22,858 on March 10, 2006. Said agreement covers the preliminary engineering (PE) and right of way (R/W) activities for the Sellwood Bridge Project, hereinafter referred to as "Project".

It has now been determined by State and Agency that the agreement referenced above, although remaining in full force and effect, shall be amended by this agreement to add High Priority funding to the Project and update language. Therefore the above mentioned agreement shall be amended as follows:

Page No. 1, Recitals, Paragraph 5 shall be added to read:

5. Under provisions of the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU), which provides authorization for Federal-aid highways, highway safety programs, and transit programs, and for other purposes; State is required to set aside federal funds over the five (5) years of SAFETEA-LU for projects to address High Priority Projects and Transportation Improvements.

Page No. 2, Terms of Agreement, Paragraph 2 which reads:

2. The estimated cost of the Project is \$15,551,000, which is subject to change. The Project shall be funded from the following available moneys:
 - a. Highway Bridge Replacement and Rehabilitation Program (HBRR), large bridge category, under Title 23, United States Code, limited to \$12,800,000, for PE and R/W.
 - b. Metro Federal-Aid Surface Transportation Program (STP) under Title 23, United States Code, at the maximum allowable federal participating amount, limited to \$2,000,000, for PE only.
 - c. State Region 1 Modernization funds limited to \$1,500,000, for PE and R/W only.

M C & A No. 22,858-1
MULTNOMAH COUNTY

Shall be deleted in its entirety and amended to read:

2. The estimated cost of the Project is **\$26,030,000** which is subject to change. The Project shall be funded from the following available moneys:

- a. Highway Bridge Replacement and Rehabilitation Program (HBRR), large bridge category, under Title 23, United States Code, limited to **\$16,000,000** including match, for PE and R/W.
- b. Metro Federal-Aid Surface Transportation Program (STP) under Title 23, United States Code, at the maximum allowable federal participating amount, limited to **\$2,229,000**, for PE only.
- c. State Region 1 Modernization funds limited to **\$1,500,000**, for PE and R/W only.

Page No. 2, Terms of Agreement, Paragraph 2d shall be added to read:

- d. High Priority Projects Program and Transportation Improvements Program, under Title 23, United States Code, which incorporated SAFETEA-LU estimated at **\$7,000,000**, and can be used for both PE and R/W with Agency providing the match for the federal funds and any non-participating costs, including all costs in excess of the combined available federal funds. The federal pro-rata funding for the project is 89.73 percent and the provided federal funds will be subject to annual obligation limitations and possible rescissions.

The Federal Project Number and Project Description are as shown in the table below:

Federal Project Number	SAFETEA-LU Program	Project Description
1495	High Priority Projects	Sellwood Bridge Replacement-Multnomah County
4720	High Priority Projects	Rehabilitate Sellwood Bridge, Multnomah County, Oregon
335	Transportation Improvements	Sellwood Bridge, Multnomah County, Oregon.

Page No. 2, Terms of Agreement, Paragraph 4 which reads:

4. The federal funding for this Project is contingent upon approval by the Federal Highway Administration (FHWA). Any work performed prior to acceptance by FHWA will be considered nonparticipating and paid for at Agency expense.

Shall be deleted in its entirety and amended to read:

4. The federal funding for this Project is contingent upon approval by the Federal Highway Administration (FHWA). Any work performed prior to acceptance by FHWA and notice to proceed by State, will be considered nonparticipating and paid for at Agency expense. The Catalog of Federal Domestic Assistance (CFDA) number for this Project is 20.205.

Paragraph 13 shall be added to read:

13. This Agreement may be executed in several counterparts [facsimile or otherwise] all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.

Special Provisions 5 through 7 shall be added to read:

5. Agency guarantees the availability of Agency funding in an amount required to fully fund Agency's share of the Project.
6. If Agency fails to meet the requirements of this Agreement or the underlying federal regulations, State may withhold the Agency's proportional share of Highway Fund distribution necessary to reimburse State for costs incurred by such Agency breach.
7. Agency understands that the federal HPP funding is allocated over a five-year period. If Agency wishes to construct the Project prior to the fifth year, which is Federal Fiscal Year 2009, Agency shall deposit funds with State which are sufficient to cover all Project costs in excess of currently available federal funds. As federal funds become available, Agency will be reimbursed that portion of the advance deposit. These funds must be deposited per Paragraph 24 of the Standard Provisions.

IN WITNESS WHEREOF, the parties hereto have set their hand as of the day and year hereinafter written.

This Project is in the 2006-2009 Statewide Transportation Improvement Program and shall be amended in the 2008-2011 Statewide Transportation Improvement Program, (Key #13762, page 56) at the November 2007 Oregon Transportation Commission meeting.

The Oregon Transportation Commission on June 18, 2003, approved Delegation Order No. 2, which authorizes the Director to approve and execute agreements for day-to-day operations when the work is related to a project included in the Statewide Transportation Improvement Program or a line item in the biennial budget approved by the Commission.

M-C & A No. 22,858-1
MULTNOMAH COUNTY

On September 15, 2006, the Director of the Oregon Department of Transportation approved Subdelegation Order No. 2, Paragraph 1, in which authority is delegated to the Deputy Director, Highways; Deputy Director, Central Services and the Chief of Staff, to approve and sign agreements over \$75,000 when the work is related to a project included in the Statewide Transportation Improvement Program approved by the Director.

MULTNOMAH COUNTY, by and through
it's elected officials.

By _____
Chair

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

By _____
Agency Counsel

Date _____

Agency Contact;
Multnomah County
1160 SE 190th Avenue
Portland, OR 97233

STATE OF OREGON, by and through
its Department of Transportation

By _____
Deputy Directors/Highways

Date _____

APPROVAL RECOMMENDED

By _____
Tech Services Manager/
Chief Engineer

Date _____

By _____
Region 1 Manager

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

By _____
Assistant Attorney General

Date _____

ODOT Contact:
Mark Foster
Flanders Building
123 NW Flanders Street
Portland, OR 97209-4012

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Contract #: 4710000017

Amendment #: 1

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract <input type="checkbox"/> PCRBR Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Personal Services Contract <input type="checkbox"/> PCRBR Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Expenditure Contract <input checked="" type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement <input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Community Services

Division/

Program: Land Use & Transportation Program

Date: 12/6/07

Originator: Ian Cannon

Phone: (503) 988-3757 x223

Bldg/Room: #446

Contact: Terrie Weisz

Phone: (503) 988-5050 x26798

Bldg/Room: #425/Yeon

Description of Contract: Amendment No. 1 to Intergovernmental Agreement with Oregon Dept. of Transportation for HBRR funding for the Sellwood Bridge Rehabilitation or Replacement Project. ODOT Agreement No. 22,585.

RENEWAL: ☐ PREVIOUS CONTRACT #(S) _____

EEO CERTIFICATION EXPIRES _____

PROCUREMENT _____
EXEMPTION OR _____
CITATION # _____

ISSUE _____
DATE: _____

EFFECTIVE _____
DATE: _____

END _____
DATE: _____

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor	Oregon Department of Transportation			Payment Schedule / Terms:	
Address	123 NW Flanders St.				
City/State	Portland OR				
ZIP Code	97209-4037				
Phone	(503) 731-8200/Fax: (503) 731-8259			<input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt <input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30 <input type="checkbox"/> Other \$ _____ <input checked="" type="checkbox"/> Other <input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Employer ID# or SS#	N/A				
Contract Effective Date	12/1/2005	Term Date	11/30/2015		
Amendment Effect Date	12/1/2007	New Term Date	11/30/2015		
Original Contract Amount	\$ 16,300,000.00			Original PA/Requirements Amount	\$
Total Amt of Previous Amendments	\$ 0			Total Amt of Previous Amendments	\$
Amount of Amendment	\$ 10,184,753.00			Amount of Amendment	\$
Total Amount of Agreement	\$ 26,484,753.00			Total PA/Requirements Amount	\$

REQUIRED SIGNATURES:

Department Manager

County Attorney

CPCA Manager

County Chair

Sheriff

Contract Administration

DATE

DATE

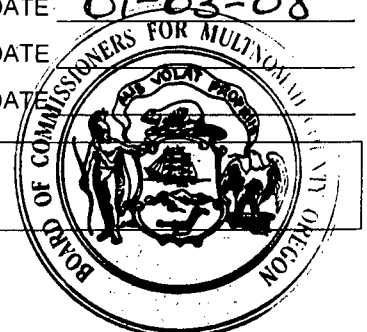
DATE

DATE

DATE

DATE

COMMENTS: (WBS 6700RT1015P600)





Non-Financial Agreement

Vendor Address

OREG ST OF DEPT OF TRANSPORT
123 NW FLANDERS ST
PORTLAND OR 97209-4037

Information

Contract Number	4710000017
Date	11/17/2005
Vendor No.	12052
Contact/Phone	BCS Bridges / 503-988-3757
Validity Period:	12/01/2005 - 11/30/2015
Minority Indicator:	Not Identified

Item	Material/Description	Target Qty	UM	Unit Price
	<p><i>Intergovernmental Agreement with Oregon Dept. of Transportation (ODOT) to establish a Planning and Design process for Rehabilitation or Replacement of the Sellwood Bridge. Federal and State funds of \$16.3 million (corrected amount) are secured, and ODOT is the conduit through which these funds come to the County.</i></p> <p><i>The Agreement is effective from 12/1/05 to 11/30/2015, or upon execution by all parties, and shall terminate upon completion of the project and final payment, or ten (10) calendar years from the date that all signatures are obtained, whichever is sooner.</i></p> <p><i>Dept. Contact: Ian Cannon - 503) 988-3757 x233 or Terrie Weisz - 503) 988-3757 x252</i></p> <hr/> <p><i>Amendment No. 1 adds an additional \$10,184,753.00 in funding, for a revised total of \$26,484,753.00. There is no change in the termination date of the Agreement.</i></p> <p>Ship to:</p> <p>*** Text changed ***</p>			

AMENDMENT NO. 1
LOCAL AGENCY AGREEMENT
HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION PROJECT
Willamette River (Sellwood) Bridge (Bridge #06879)

The State of Oregon, acting by and through its Department of Transportation, hereinafter referred to as "State", and Multnomah County, acting by and through its Elected Officials, hereinafter referred to as "Agency", entered into Local Agency Agreement No. 22,858 on March 10, 2006. Said agreement covers the preliminary engineering (PE) and right of way (R/W) activities for the Sellwood Bridge Project, hereinafter referred to as "Project".

It has now been determined by State and Agency that the agreement referenced above, although remaining in full force and effect, shall be amended by this agreement to add High Priority funding to the Project and update language. Therefore the above mentioned agreement shall be amended as follows:

Page No. 1, Recitals, Paragraph 5 shall be added to read:

5. Under provisions of the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU), which provides authorization for Federal-aid highways, highway safety programs, and transit programs, and for other purposes; State is required to set aside federal funds over the five (5) years of SAFETEA-LU for projects to address High Priority Projects and Transportation Improvements.

Page No. 2, Terms of Agreement, Paragraph 2 which reads:

2. The estimated cost of the Project is \$15,551,000, which is subject to change. The Project shall be funded from the following available moneys:
 - a. Highway Bridge Replacement and Rehabilitation Program (HBRR), large bridge category, under Title 23, United States Code, limited to \$12,800,000, for PE and R/W.
 - b. Metro Federal-Aid Surface Transportation Program (STP) under Title 23, United States Code, at the maximum allowable federal participating amount, limited to \$2,000,000, for PE only.
 - c. State Region 1 Modernization funds limited to \$1,500,000, for PE and R/W only.

Shall be deleted in its entirety and amended to read:

2. The estimated cost of the Project is **\$26,030,000** which is subject to change. The Project shall be funded from the following available moneys:
- a. Highway Bridge Replacement and Rehabilitation Program (HBRR), large bridge category, under Title 23, United States Code, limited to **\$16,000,000** including match, for PE and R/W.
 - b. Metro Federal-Aid Surface Transportation Program (STP) under Title 23, United States Code, at the maximum allowable federal participating amount, limited to **\$2,229,000**, for PE only.
 - c. State Region 1 Modernization funds limited to **\$1,500,000**, for PE and R/W only.

Page No. 2, Terms of Agreement, Paragraph 2d shall be added to read:

- d. High Priority Projects Program and Transportation Improvements Program, under Title 23, United States Code, which incorporated SAFETEA-LU estimated at **\$7,000,000**, and can be used for both PE and R/W with Agency providing the match for the federal funds and any non-participating costs, including all costs in excess of the combined available federal funds. The federal pro-rata funding for the project is 89.73 percent and the provided federal funds will be subject to annual obligation limitations and possible rescissions.

The Federal Project Number and Project Description are as shown in the table below:

Federal Project Number	SAFETEA-LU Program	Project Description
1495	High Priority Projects	Sellwood Bridge Replacement-Multnomah County
4720	High Priority Projects	Rehabilitate Sellwood Bridge, Multnomah County, Oregon
335	Transportation Improvements	Sellwood Bridge, Multnomah County, Oregon.

Page No. 2, Terms of Agreement, Paragraph 4 which reads:

4. The federal funding for this Project is contingent upon approval by the Federal Highway Administration (FHWA). Any work performed prior to acceptance by FHWA will be considered nonparticipating and paid for at Agency expense.

Shall be deleted in its entirety and amended to read:

4. The federal funding for this Project is contingent upon approval by the Federal Highway Administration (FHWA). Any work performed prior to acceptance by FHWA and notice to proceed by State, will be considered nonparticipating and paid for at Agency expense. The Catalog of Federal Domestic Assistance (CFDA) number for this Project is 20.205.

Paragraph 13 shall be added to read:

13. This Agreement may be executed in several counterparts [facsimile or otherwise] all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.

Special Provisions 5 through 7 shall be added to read:

5. Agency guarantees the availability of Agency funding in an amount required to fully fund Agency's share of the Project.
6. If Agency fails to meet the requirements of this Agreement or the underlying federal regulations, State may withhold the Agency's proportional share of Highway Fund distribution necessary to reimburse State for costs incurred by such Agency breach.
7. Agency understands that the federal HPP funding is allocated over a five-year period. If Agency wishes to construct the Project prior to the fifth year, which is Federal Fiscal Year 2009, Agency shall deposit funds with State which are sufficient to cover all Project costs in excess of currently available federal funds. As federal funds become available, Agency will be reimbursed that portion of the advance deposit. These funds must be deposited per Paragraph 24 of the Standard Provisions.

IN WITNESS WHEREOF, the parties hereto have set their hand as of the day and year hereinafter written.

This Project is in the 2006-2009 Statewide Transportation Improvement Program and shall be amended in the 2008-2011 Statewide Transportation Improvement Program, (Key #13762, page 56) at the November 2007 Oregon Transportation Commission meeting.

The Oregon Transportation Commission on June 18, 2003, approved Delegation Order No. 2, which authorizes the Director to approve and execute agreements for day-to-day operations when the work is related to a project included in the Statewide Transportation Improvement Program or a line item in the biennial budget approved by the Commission.

M C & A No. 22,858-1
MULTNOMAH COUNTY

On September 15, 2006, the Director of the Oregon Department of Transportation approved Subdelegation Order No. 2, Paragraph 1, in which authority is delegated to the Deputy Director, Highways; Deputy Director, Central Services and the Chief of Staff, to approve and sign agreements over \$75,000 when the work is related to a project included in the Statewide Transportation Improvement Program approved by the Director.

MULTNOMAH COUNTY, by and through
it's elected officials

By TED WHEELER
Chair

Date 01-03-08

**APPROVED AS TO LEGAL
SUFFICIENCY**

By Matthew O. Ryan
Agency Counsel

Date 12/13/07

Agency Contact;
Multnomah County
1160 SE 190th Avenue
Portland, OR 97233



STATE OF OREGON, by and through
its Department of Transportation

By _____
Deputy Directors/Highways

Date _____

APPROVAL RECOMMENDED

By _____
Tech Services Manager/
Chief Engineer

Date _____

By Tom
Region 1 Manager

Date 11/15/07

**APPROVED AS TO LEGAL
SUFFICIENCY**

By _____
Assistant Attorney General

Date _____

ODOT Contact:
Mark Foster
Flanders Building
123 NW Flanders Street
Portland, OR 97209-4012



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: C-4
Est. Start Time: 9:30 AM
Date Submitted: 12/19/07

Agenda Title: RESOLUTION Approving the Disposal of Miscellaneous Unclaimed Property
Items on Attached List 07-02.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: January 3, 2008 Amount of Time Needed: Consent Calendar
Department: Sheriff's Office Division: Business Services
Contact(s): Chris Payne/Larry Aab
Phone: 503-251-2501 Ext. I/O Address: 313/118/Payne
Presenter(s): N/A

General Information

1. What action are you requesting from the Board?

To comply with Multnomah County Code 15.650, the Sheriff's Office is requesting this list of property be transferred to the State of Oregon Department of Administrative Services to be disposed of or sold as provided for within the listed ordinance.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Through the course of Law Enforcement service provision (investigations, calls for service, etc.) Deputies from the Sheriff's Office sometimes take property into their possession. The Sheriff's Office uses due diligence in attempting to locate the rightful owner(s). After 30 days, Multnomah County Code 15.650 provides for the Sheriff to seek authorization from the Board to dispose of unclaimed property through: transfer to law enforcement or government agencies; offered for sale; or disposal through destruction.

All of these items have been in the Sheriff's possession for over 30 days. Items are considered found and/or unclaimed or recovered stolen in which we were unable to find an owner. The items consist of mostly bicycles, electronics equipment and various tools, totaling 348 items.

3. Explain the fiscal impact (current year and ongoing).

This action has no fiscal or budgetary impact.

4. Explain any legal and/or policy issues involved.

MCC 15.655 provides, " if property is sold as provided in this subchapter and if, within six months after the sale, the owner of the property, including money, files with the Board a claim for the property, including money, and proves the owner's right to it, the Board shall direct that the money or the amount received for the property, less expenses of the sale, shall be paid to the owner from the county treasury. The Board shall not approve any claims filed more than six months after the sale. If the property is transferred to the county in lieu of sale, it may be claimed by the lawful owner at any time within one year from the transfer to the county. The Sheriff, in disposing of property in the manner provided in this subchapter, shall not be liable to the owner of the property:

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: 12/28/2007

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing the Sheriff to Dispose of Unclaimed Property Pursuant to Multnomah County Code Chapter 15.650-15.656

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Sheriff has had in his possession unclaimed property, identified as List 07-2 attached hereto, for a period in excess of 30 days. All attempts to establish the rightful owners have proven negative.
- b. Multnomah County Code Chapter 15.650-15.656 provides for the Sheriff to seek authorization from the Board of County Commissioners to dispose of unclaimed property by transfer to law enforcement or government agencies; offered for sale; or disposal through destruction. The Ordinance further allows for the transfer of property to the Multnomah County Sheriff for the use by the Sheriff's Office.

The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County Sheriff shall be authorized to dispose through destruction those items identified on List 07-2 with the exception of items number 78, 80, 84, 90, 91, 92, 100, 122, 137, 137, 139, 140, 144, 148, 157, 158, 195, 196, 208, 222, 248, 277, 278, 281, 282.
2. The Sheriff shall be authorized to transfer items number 78, 80, 84, 90, 91, 92, 100, 122, 137, 137, 139, 140, 144, 148, 157, 158, 195, 196, 208, 222, 248, 277, 278, 281, 282 on List 07-2 to the Sheriff's Office for agency use.

ADOPTED this 3rd day of January, 2008.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:
Bernie Giusto, Multnomah County Sheriff

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
1	02-402423	Attack K2 mtn bike/yellow	Sale
2	03-400234	Huffy BMX type 20" bike, orange, glitter paint	Sale
3	03-400728	Pequot 10 spd bike, men's, white	Sale
4	03-400863	Kore Mtn bike, men's, silver	Sale
5	03-402173	Trek Alpha 4500 mtn bike, red/silver	Sale
6	03-405346	Gary Fisher mtn bike, men's, red/gray	Sale
7	03-405643	Royce Union 20" bike, #099090047, orange	Sale
8	03-403450	Magna, girls mtn bike, #99TD004998, green	Sale
9	04-400888	Raleigh M40, 20" mtn bike, red/white	Sale
10	04-402194	Cannondale F700 mtn bike, black	Sale
11	04-408187	Trek Alpha 1000 road bike, men's, #00055039T	Sale
12	05-400568	Schwinn open road men's bike, #A886615432	Sale
13	05-400958	Giant ATX-780, mtn bike, #CP323636, purple	Sale
14	05-400958	American Rider girl's 26" bike, H17500319	Sale
15	05-400958	Magna Power Climber 26" men's bike, 94TD825065	Sale
16	05-400958	Allez Epic 26" men's bike, GA900566, black	Sale
17	05-400958	Nishiki Sebring 26" men's bike, #3541591	Sale
18	05-400976	Red Line BMX bike, RL240, silver	Sale
19	05-402020	Roadmaster Mtn bike, woman's 272893, dark red	Sale
20	05-402478	Roadmaster girl's bike, K00V08205, red	Sale
21	05-403429	Shimano Artic 1500 woman's bike, 96TD661299	Sale
22	05-403691	Mongoose Mtn bike, M8LV36542, purple	Sale
23	05-403965	Trek Mtn bike, TRI0406, men's gray	Sale
24	05-404722	Bridgestone Men's 10 spd bike, M2AD5971, green	Sale
25	06-401270	Road Warrior men's 26" bike, black	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
26	04-404121	Schwinn Men's Mtn bike, black	Sale
27	04-404606	Roadmaster Men's mtn bike, R4416WMGT	Sale
28	05-404726	Black mtn bike	Sale
29	06-400886	Men's bike, #01103899, green	Sale
30	06-402391	Mongoose 21 spd men's bike #112JE60825;/purple	Sale
31	05-404986	Magna bike, dark blue	Sale
32	05-403770	Pair of Blazer water skis, red & black	Sale
33	05-400076	Epson printer #FBLY397211	Sale
34	05-400076	Canon printer/scanner #UTY23022	Sale
35	02-402469	Brother Laser Printer/Fax MFC9700	Sale
36	02-402469	HP printer, Deskjet 320	Sale
37	02-402469	Brother Labeling System, PT-1700	Sale
38	02-402469	Brother Laminating Machine LX-70	Sale
39	02-402469	White Westinghouse Stereo/CD WMC-13221	Sale
40	02-402469	HP printer C8401A	Sale
41	03-402643	11 DVDs/movies	Sale
42	03-402360	Famous Trails Night Vision Scope	Sale
43	02-408668	Panasonic CD player, FA05594B	Sale
44	02-408668	14 Misc CDs	Sale
45	02-402739	Box with assorted VHS/video movie tapes	Sale
46	02-402739	Fuji digital fine pix 1300 camera	Sale
47	02-402739	Windows 95 keyboard	Sale
48	02-404270	Moonlight Night Vision Monocular	Sale
49	00-400157	Pair of Motorola Walkie-Talkies	Sale
50	03-400161	Sony Monitor 0427371	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
51	03-400161	Sentry Safe	Sale
52	03-400161	Sentry Safe	Sale
53	03-400161	5ft black Remington gun safe	Sale
54	03-400161	Sony digital video camera 1003544	Sale
55	03-400161	Kodak DC4800 digital camera, KJAB03000878	Sale
56	01-407562	Canon printer	Sale
57	01-407562	Sharp television 9"	Sale
58	01-407562	Komodo monitor, 922EJHA2001024	Sale
59	01-407562	HP LaserJet printer, CNBRC69755b	Sale
60	01-407562	Xyron 850 laminating machine	Sale
61	01-403526	Gold color Bulova diamond quartz watch	Sale
62	01-403526	One blue book with 38 dimes	Sale
63	01-403526	One blue book with 42 pennies	Sale
64	03-406765	Ring box with ring	Sale
65	03-406765	Nikon digital camera, 3522934	Sale
66	03-406765	Pentax 35mm camera, #9204734	Sale
67	05-405006	Daiwa Opus 5500 fishing pole	Sale
68	03-407937	Two Gyber home portable DVD players	Sale
69	03-407937	Axion home portable DVD player	Sale
70	03-407937	Gateway flat screen computer monitor, #1097496368	Sale
71	03-407937	Pair of Meade binoculars	Sale
72	03-407937	Gateway flat screen TV, #1097421016	Sale
73	03-407937	Gateway digital DVD creator package	Sale
74	03-407937	Bose DVD player, D29716932661116AE	Sale
75	03-407937	Gateway DVD player, #102344005859	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
76	03-400203	HP PSL 750 printer/scanner/copier	Sale
77	02-405411	Zenith DVD player, #07098966	Sale
78	01-407760	Night Vision monocular scope	MC Use
79	02-401232	Famous Trails night vision scope	Sale
80	02-401232	Olympus digital camera, #202101202	MC Use
81	02-401232	Xtreme sound disc compact/disc changer system for auto	Sale
82	03-402091	Radio Shack 40 channel CD walkie-talkie, TRC-241	Sale
83	94-7675	MagnaForce electric air compressor, R1640912	Sale
84	03-405326	Holmes window fan	MC Use
85	03-405326	Kitchen Aid food processor	Sale
86	03-405326	Sunsport light	Sale
87	03-405326	George Forman bonus grill	Sale
88	03-405326	George Forman mini grill	Sale
89	03-405326	Rival Seal-A-Meal	Sale
90	03-405326	Eureka cordless vacuum	MC Use
91	03-405326	Black & Decker scum buster	MC Use
92	03-405326	Hoover vacuum V2 wind tunnel	MC Use
93	03-405326	Food Saver vacuum packaging machine	Sale
94	03-405326	Morrone turkey fryer	Sale
95	03-405326	Pizzeria oven	Sale
96	03-405326	Oyster deep fryer	Sale
97	03-405326	Kitchen Aid mixer	Sale
98	02-405501	Panasonic digital camera	Sale
99	01-408754	Sony video camera #10246/8mm	Sale
100	03-400995	Xyron 510 laminator, new	MC Use

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
101	05-405742	River MP3/WMA/FM tuner	Sale
102	99-403756	Olympus digital camera, #3064646	Sale
103	04-406137	Sony 5.0 Mega pixels cyber-shot, digital still camera	Sale
104	01-408742	2002 X-Box video game, NFL Fever	Sale
105	03-401871	Two Acqua wristwatches/men's	Sale
106	04-408201	Sears 22"/3.8hp lawnmower, #082796M-009504	Sale
107	05-405963	Two Jobe water skis	Sale
108	05-402941	1981 set of mint collection US coins	Sale
109	05-401588	Pioneer cassette stereo, #1256245713	Sale
110	05-401588	Pioneer CD stereo, #THTM075938VC	Sale
111	05-401427	PowerZone Amp, auto, #1QV00168F04AA	Sale
112	96-2826	17 foreign coins & miscellaneous foreign bills	Sale
113	00-408109	Woman's ring w/blue stone	Sale
114	01-404531	1983 One Troy ounce silver trade mint condition	Sale
115	04-401652	Sony Play Station, #FU0778695 with two controllers	Sale
116	04-406011	Gold color ring with six clear stones, 14k	Sale
117	84-12994	Six foreign coins	Sale
118	01-408338	Brother H1240 laser printer	Sale
119	04-403270	Two leather bucket seats/tan/Toyota	Sale
120	94-3602	Six pieces of jewelry	Sale
121	03-405854	HP printer/scanner, #CN28341025	Sale
122	03-405854	Pioneer car CD deck	Sale
123	03-405854	Excedio car CD/cassette deck	Sale
124	03-405854	Brother HL-1440 laser printer	Sale
125	03-405924	15" flat screen monitor	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
126	03-405924	HP printer combo	Sale
127	03-405924	One keyboard	Sale
128	03-405924	HP Photomart digital camera, Q2170A	Sale
129	03-405924	Sony Cyber-Shot digital camera, #1343186	Sale
130	03-405924	Microsoft Sound Surround	Sale
131	01-402374	Two gold color earring loops	Sale
132	02-402423	44-piece silverware	MC Use
133	02-402423	Seven piece Regal gourmet set	Sale
134	02-402423	Cerwin-Vega high energy car speakers	Sale
135	02-402423	Set of American Pro speakers, US1469C	Sale
136	02-402423	Set of Farberware cutlery, 21 piece	MC Use
137	02-402423	DeWalt 18v reciprocating saw in case	MC Use
138	02-402423	VHS proscan video player	Sale
139	02-402423	Porter cable jigsaw, #042918 with case	MC Use
140	02-402423	Team Mechanics car creeper	MC Use
141	02-402423	Barbie limited edition porcelain doll/new	Sale
142	02-402423	Five boxes of assorted books and manuals	Sale
143	02-402423	Sony camrecorder, #11226	Sale
144	02-402423	Two Dremel multipro rotary tool kits	MC Use
145	02-402423	Container with miscellaneous tools	Sale
146	02-402423	Box of miscellaneous dishes and glassware	Sale
147	02-402423	Lincoln electric arc welder with cartridge	Sale
148	02-402423	Craftsman socket set in black case	MC Use
149	02-402423	Two large car speakers, one with Amp	Sale
150	02-402423	HP PhotoSmart 1215, #MY2178403N	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
151	02-402423	Craftsman 6amp reciprocating saw	Sale
152	02-402423	SkilMac 77 Circular saw, #HF-548740	Sale
153	02-402423	Two LA sound speakers	Sale
154	02-402423	Eleven piece glass/bowl set	Sale
155	02-402423	Two slice Farberware toaster	Sale
156	02-402423	Farberware Cascade tea kettle	Sale
157	02-402423	Miscellaneous power tools	MC Use
158	02-402423	106 piece set of new dishes	MC Use
159	02-402433	Tektronix TM 503 Voltz Flex comparator	Sale
160	02-402423	Two Sharp digital 8mm cameras	Sale
161	02-402423	Crystal glass vase	Sale
162	02-402423	Bag of miscellaneous jewelry, rings, etc	Sale
163	02-402423	Four coin collection books, three US proof coin sets	Sale
164	02-402423	Two US coin proof sets, one \$20 US gold piece coin, one silver half dollar set	Sale
165	02-402423	One US \$1 coin, 1 oz fine silver 1988, three US coin proof sets	Sale
166	02-402423	Three US coin proof sets, two US Eisenhower silver dollars	Sale
167	02-402423	15 50-cent pieces, 10 silver dollars, 3 Liberty dollar coins	Sale
168	02-402423	One bag of miscellaneous US and foreign coins	Sale
169	05-404459	Gas chainsaw, yellow	Sale
170	02-403416	1998 Chrysler Sebring car, convertible, red VIN 3C3L55H3WT251667	Sale
171	03-403145	Aiwa DVD player, model XD-DV 170	Sale
172	03-403145	Alpine CD player, model CDM-7874	Sale
173	99-406198	Golf bag with clubs and irons	Sale
174	87-3252	One 1982 Canadian \$100 22k gold coin	Sale
175	87-3252	One 1940 UN Peso coin	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	Sale
176	87-3252	One 1908 US \$20 gold coin	SALE
177	95-2885	Two gold color necklaces	SALE
178	95-2885	Two red stone bracelets and one turquoise necklace	SALE
179	05-401787	Tequesta Black GT bicycle	SALE
180	05-404579	Schwinn S350 scooter/blue	SALE
181	05-404579	Telescope	SALE
182	03-402772	Epson Stylus CX 5200 printer/scanner/copier	SALE
183	03-404220	Ten rings and three bracelets	SALE
184	05-402666	Huffy men's bike, Mudslinger, black	SALE
185	02-404665	Olympus zoom 80, 35mm camera	SALE
186	02-404665	Sony Cyber-Shot digital camera/LCD	SALE
187	04-404290	Clarion auto stereo power amp, #0001244	SALE
188	04-404290	Sony auto stereo power amp, #0060157	SALE
189	98-405537	HP color copier, model C5352A, #SGB77AG8RS	SALE
190	98-405537	Two Motorola handheld 2-way radios w/chargers	SALE
191	03-402692	HP copier/printer/scanner, #MY2CGFC2S7C854A	SALE
192	03-402692	HP LaserJet printer	SALE
193	01-408086	14k gold color ring w/diamonds & one green emerald	SALE
194	01-408086	TE ½" impact drill set	SALE
195	01-408086	American 4 ½ angle grinder w/20 discs	MC Use
196	01-408086	GE Jump Start battery charger	MC Use
197	01-408086	24k gold color chain, 21" long	SALE
198	01-408086	The Mother of Pearl Renaissance Cross	SALE
199	01-408086	Revel select #3 GM Goodwrench model car 1:24 scale	SALE
200	01-408086	Morning Bird Song doll	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
201	97-3663	Pioneer CD player, #QG3645632	SALE
202	04-408238	Aiwa CD player stereo, #CSD-TD26	SALE
203	04-408238	Kingo VHS rewinder	SALE
204	05-401305	GE Speedaire air compressor, #0225871-025001	SALE
205	03-405837	Men's Fossil watch with silver band, #250211	SALE
206	03-406259	Seven video tapes, Rated G	SALE
207	03-406259	Sony radio/CD player	SALE
208	03-406259	Pioneer car audio system, DEHSP032	MC Use
209	03-406058	Coleman 1850 Powermate generator, #90380161	SALE
210	03-405670	Sony mobile color monitor, #10592	SALE
211	03-406172	Sony car AM-FM/CD player, #17578	SALE
212	03-406172	Case with miscellaneous CDs	SALE
213	03-406209	Pioneer AM-FM/CD player, TFTM04363745	SALE
214	03-406209	Blaupunkt AM-FM/CD Player, Model BPV-655	SALE
215	03-406209	Rampage AM-FM/CD Player, Model ACD-26	SALE
216	06-404825	Free Spirit Mtn bike, 10 spd, white	SALE
217	06-404968	Magna 12" bike/silver, 01TD726131	SALE
218	06-405170	Magna 18 spd men's mtn bike, black/red, 01TD020818	SALE
219	03-404826	Classic mini-camcorder/digital camera and PC Cam #AQX317D00466	SALE
220	06-405709	Huffy 10" bike, NHEE04K40457, blue	SALE
221	06-406053	Next/BMX bicycle, LD50618376, green	SALE
222	03-408155	Minolta Z-1 digital camera, 61316474	MC Use
223	06-406190	Magna girl's bike, 98TD780731, pink/purple	SALE
224	06-406211	Giant 26" mtn bike, G816108, white	SALE
225	03-408305	Gold color ring, 10k, with red and silver stones	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
226	06-406391	Magna 18 speed mtn bike, OOTD266535, purple	SALE
227	86-4293	Konica 35mm camera, #447543	SALE
228	06-406744	Mongoose mtn bike, SNHUA05D17482, silver	SALE
229	03-406938	Bag containing miscellaneous jewelry, one watch	SALE
230	06-407087	Murray boys bike, MOK8632913	SALE
231	06-407087	Magna boys bike, 01TD1514CC9	SALE
232	06-407094	Magna/Excitor mtn bike, 02TD9024365	SALE
233	03-406938	HP photo printer, model 7350	SALE
234	03-408175	Bag with miscellaneous jewelry and watches	SALE
235	07-400149	Pacific Sprite 20" girls bicycle, purple	SALE
236	03-403094	Nikon CoolPix 4500, 4.0 mega pix digital camera	SALE
237	03-403094	Sony HI-8 video camera	SALE
238	03-403094	Pentax zoom 105R 35mm camera	SALE
239	03-403094	KeepSafer video monitor, 6" screen	SALE
240	03-403094	Radius Arcadia flat screen monitor	SALE
241	03-403094	HP PSC 950 x1 printer	SALE
242	05-403453	Two fishing poles	SALE
243	06-405127	Diamondback bmx style bike, green	SALE
244	06-405127	Scooter, silver and red	SALE
245	06-402471	Men's mtn type bicycle	SALE
246	06-400608	12 bottles of redline transmission oil	SALE
247	06-400608	12 bottles of Gold Eagle Cooling System Flush	SALE
248	06-400608	Silver Husky toolbox with tools	MC Use
249	06-400608	Alpine car CD receiver, E60896210	SALE
250	04-406818	Bag with miscellaneous costume jewelry and watches	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
251	04-406818	M3/156cm snowboard, black/red	SALE
252	07-400634	Sharp fax machine, UX300	SALE
253	07-400634	HP scanner, Scanjet 4200C	SALE
254	07-400634	HP scanner, Deskjet 610CL	SALE
255	06-402500	OM Flyer bicycle, black	SALE
256	06-402115	Giant Acapulco men's bicycle, black	SALE
257	06-402262	Trek men's bicycle, yellow/black/silver	SALE
258	07-400981	Kamasaki dirt bike M/C, JKAKXWG19GA001362/Gen	SALE
259	07-400981	Optonica stereo receiver, SA-5406	SALE
260	07-400981	Pioneer stereo cassette deck, RC3600214SI	SALE
261	07-400981	Pioneer stereo CD player RLVT000673US	SALE
262	07-400981	Two Honda gas generators E1500, red	SALE
263	07-400981	Powermate gas generator, PM1500, green	SALE
264	07-400981	Kamasaki EX500, 1989 motorcycle, VIN JKAEXVA19KAO25184	SALE
265	06-402234	Men's 26" bike, silver	SALE
266	07-401278	Shimano 26" men's bike, black/blue	SALE
267	04-401440	Pair of Polk audio car speakers	SALE
268	04-400076	Fuji digital camera, A101 fine pix	SALE
269	04-400076	Windriver optics scope	SALE
270	04-400824	Silver ring with one diamond	SALE
271	06-405422	Spyder Xtra paint ball gun, black	SALE
272	04-400039	Toshiba car stereo, 1124003799	SALE
273	04-400039	Acerscan scanner, model 6686	SALE
274	04-400039	Acura car CD player, FF01833B	SALE
275	04-400039	Panasonic car CD player, YFA0S46038ZA	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
276	04-400039	Audio Phase car disk player	SALE
277	04-400659	DeWalt 18v four-tool combo, 2100907081	MC Use
278	04-400659	DeWalt 18v four-tool combo, 2100951754	MC Use
279	04-400659	Lincoln electric welding pak, U1031213934	SALE
280	04-400659	Lincoln electric welding pak, U1040102236	SALE
281	04-400659	Three DeWalt 18v batter packs	MC Use
282	04-400659	Two pair of Stanley gloves	MC Use
283	07-401698	Cannondale men's bicycle, BB09596, black and silver	SALE
284	04-401870	Two T-Mobile sidekick cell phones, new	SALE
285	04-401870	Swiss SWI men's wristwatch, Monteco	SALE
286	07-402447	Pacific men's 20" bike, AC7005850, silver	SALE
287	04-400931	Campbell Housfeld 20-gallon air compressor, L9-15-03-00913	SALE
288	04-400931	Nikon CoolPix 775 digital camera	SALE
289	04-400931	Two 35mm cameras / Kodak and Polaroid	SALE
290	04-400931	Proview flat screen monitor	SALE
291	04-400590	Go-Cart, blue, gas engine	SALE
292	04-400590	Blue Honda Civic trunk lid	SALE
293	04-400590	Blue Honda car door	SALE
294	04-400590	Black Honda car door	SALE
295	04-401085	Canon EOS Elan II 35mm camera with lens	SALE
296	04-401085	Camedia digital camera, C-2100	SALE
297	04-401085	Sharp digital camera, VL-SD20	SALE
298	04-401085	Box containing an X-box, PS2 player, projector, games & cords	SALE
299	04-401085	Mimiya R67 professional studio camera & lights/black case	SALE
300	04-400806	Dell flat screen monitor, CN0J1806716183BDJEAO	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
301	04-400806	HP Office Jet, G-55 copier, SJJ11E4SRH	SALE
302	07-402761	Mainstreet/Casio 10 sp men's bike, black	SALE
303	04-402562	Magna 10 sp men's bike, Anza, BO2TDO232695	SALE
304	07-403114	Magna 20" boys bike, silver, 02TD2452087	SALE
305	04-403544	Silver color charm with one clear stone & two green stones	SALE
306	04-403544	Two rings, one with pink stone and one with no stone	SALE
307	04-402479	Dell PPOIX laptop computer with case	SALE
308	04-402479	One Night Vision binoculars	SALE
309	04-402479	In-Focus projector, LP530, with case	SALE
310	04-402479	Philips digital projector, 4750, with case	SALE
311	04-402479	Mobile DVD video machine, 0090310060798	SALE
312	04-402479	Sony FD Mavica digital camera	SALE
313	07-402549	Gold color ring with 19 clear stones	SALE
314	07-403845	Magna Boys 20" Bike, #35384599, Red	Sale
315	04-404342	JVC, CD Receiver, Auto, #108V6311	Sale
316	04-404342	Altec Lansing Sub Woofer	Sale
317	04-404342	Memorex CD Player	Sale
318	04-404342	Two Small Altec Speakers	Sale
319	04-404342	Two Cases with Misc. CD's	Sale
320	04-404995	Small Bag of Asstd. Jewelry.	Sale
321	04-405175	Giant Mens 26" Bike, Yukon, Black, #CS315395	Sale
322	04-404593	Panasonic 3CCD, 1.2MP Ditigal Camcorder.	Sale
323	04-406249	Trek Mtn. Bike, 4500, Mens, Silver.	Sale
324	04-408196	Next Mtn. Bike, #39505005, Red/Silver	Sale
325	04-408196	Brown Box w/ Misc. Jewelry.	Sale
326	04-408196	Red Box w/ One Troy oz. .999 Fine Silver Piece.	Sale
327	04-404864	Kona Mens Mtn. Bike, Green	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

328	04-404864	Gary Fisher, Mens Mtn. Bike, Fire Mountain	Sale
329	04-404864	Giant Mens Mtn. Bike, Model Boulder.	Sale
330	04-407770	Wood Box w/ 73 Piece's of Silverware.	Sale
331	04-407770	Pink Box w/ 36 Piece's of Silverware.	Sale
332	07-405435	Huffy Woman's Bike, #KK05C16516.	Sale
333	07-405491	Next 18spd. Bicycle, #88091600.	Sale
334	01-403462	JVC CD Receiver, # 115P2344, Model S550.	Sale
335	None	Bag of miscellaneous multi-use tools	Sale
336	05-403075	Cannon 35MM Camera, Mdl. EOS Rebel XSN.	Sale
337	05-403075	Five Car stereo's (Kenwood, Panasonic, Pioneer)	Sale
338	93-8201	Sony 8" TV, # 5031624.	Sale
339	95-967	Lady's Gold Colored Ring, w/ 5-White Stones, 4- Red.	Sale
340	05-402645	Pioneer Premier Car Stereo, #1256267301.	Sale
341	06-404660	Chrome Colored BMX Type Bike	Sale
342	05-406486	Squire Strat Guitar by Fender, # 0040505909.	Sale
343	03-406259	Four Plastic Sheets w/ Foreign Coins and Bills.	Sale
344	06-405322	Black Trek 800 Mens Bike.	Sale
345	06-406414	Schwinn Mtn. Type Bike, Ridge All.	Sale
346	06-406623	PK 7 Aluminum Bike, Blue & Silver.	Sale
347	04-403271	Pair of Stereo Speakers, Large, Black.	Sale
348	97-6359	Squier Electric Guitar, w/Case, # E1007355.	Sale

◇ ◇ ◇

Memo

To: Multnomah County Sheriff
From: Logistics Unit, MCSO
CC: Chris Payne
Date: 12/17/2007
Re: Acquisition of Excess Property

Request authorization to claim seven (7) items from excess Property for our Logistics Unit use. These seven items are specified as follows, and highlighted in the "Inventory of Found/Unclaimed Property" :

- | | | |
|------------------|-----------|--------------------------------------|
| 1. Line item 90 | 03-405326 | Eureka cordless vacuum |
| 2. Line item 91 | 03-405326 | Black & Decker Scum Buster |
| 3. Line item 196 | 01-408086 | Car battery booster for jump-starts. |
| 4. Line item 277 | 04-400659 | DeWalt 18v tool combination set |
| 5. Line item 278 | 04-400659 | 18v tool combo |
| 6. Line item 281 | 04-400659 | 18v Battery Pack |
| 7. Line item 282 | 04-400659 | Stanley Mechanics gloves |



MULTNOMAH COUNTY SHERIFF'S OFFICE
501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

503 988-4300 PHONE
503 988-4500 TTY
www.sheriff-mcso.org

MEMORANDUM

TO: Rick Gustafson
FROM: Fred Washburn/ Lt. Michael Shultz
DATE: 03/28/2007
RE: Unclaimed Property

The River Patrol unit requests the following unclaimed property items for use at our 3 facilities, and fleet maintenance usage.

78	1.	01-407760	Night Vision Monocular scope	Patrol Boat surveillance
84	2.	03-405326	Holmes Window Fan	Chinook Facility
92	3.	03-405326	Hoover Vacuum V2 Wind Tunnel	Willamette Facility
132	4.	02-402423	44-Piece Silverware set	Columbia Kitchen Facility
136	5.	" "	Set fo Farberware Cutlery	Columbia Kitchen Facility
137	6.	" "	Dewalt 18volt Reciprocating saw	Columbia Maintenance Facility
139	7.	" "	Porter Cable Jigsaw #042918	Columbia Maintenance Facility
140	8.	" "	Team Mechanix Car Creeper	Columbia Maintenance Facility
144	9.	" "	Two Dremel Multipro Rotary Tool	Columbia Maintenance Facility
148	10.	" "	Craftsman Socket Set in Black case	Columbia Maintenance Facility
152	11.	" "	Skil Mac 77 Circular Saw #548740	Columbia Maintenance Facility
157	12.	" "	Misc Power Tools	Columbia Maintenance Facility
158	13.	" "	106 Piece of New Dishes	Columbia Kitchen Facility
195	14.	01-408086	American 4 1/2 Angle Grinder	Columbia Maintenance Facility
208	15.	03-406259	Pioneer Car Audio #DEHSP032	Marine Fleet Maintenance
248	16.	07-400608	Silver Husky Tool Box W/tools	Columbia Maintenance Facility

Thank You.

Lt. Michael Shultz

Michael Shultz

Specialist Fred Washburn

Fred Washburn 36451

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 08-001

Authorizing the Sheriff to Dispose of Unclaimed Property Pursuant to Multnomah County Code Chapter 15.650-15.656

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Sheriff has had in his possession unclaimed property, identified as List 07-2 attached hereto, for a period in excess of 30 days. All attempts to establish the rightful owners have proven negative.
- b. Multnomah County Code Chapter 15.650-15.656 provides for the Sheriff to seek authorization from the Board of County Commissioners to dispose of unclaimed property by transfer to law enforcement or government agencies; offered for sale; or disposal through destruction. The Ordinance further allows for the transfer of property to the Multnomah County Sheriff for the use by the Sheriff's Office.

The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County Sheriff shall be authorized to dispose through destruction those items identified on List 07-2 with the exception of items number 78, 80, 84, 90, 91, 92, 100, 122, 137, 137, 139, 140, 144, 148, 157, 158, 195, 196, 208, 222, 248, 277, 278, 281, 282.
2. The Sheriff shall be authorized to transfer items number 78, 80, 84, 90, 91, 92, 100, 122, 137, 137, 139, 140, 144, 148, 157, 158, 195, 196, 208, 222, 248, 277, 278, 281, 282 on List 07-2 to the Sheriff's Office for agency use.

ADOPTED this 3rd day of January, 2008.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:
Bernie Giusto, Multnomah County Sheriff

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
1	02-402423	Attack K2 mtn bike/yellow	Sale
2	03-400234	Huffy BMX type 20" bike, orange, glitter paint	Sale
3	03-400728	Pequot 10 spd bike, men's, white	Sale
4	03-400863	Kore Mtn bike, men's, silver	Sale
5	03-402173	Trek Alpha 4500 mtn bike, red/silver	Sale
6	03-405346	Gary Fisher mtn bike, men's, red/gray	Sale
7	03-405643	Royce Union 20" bike, #099090047, orange	Sale
8	03-403450	Magna, girls mtn bike, #99TD004998, green	Sale
9	04-400888	Raleigh M40, 20" mtn bike, red/white	Sale
10	04-402194	Cannondale F700 mtn bike, black	Sale
11	04-408187	Trek Alpha 1000 road bike, men's, #00055039T	Sale
12	05-400568	Schwinn open road men's bike, #A886615432	Sale
13	05-400958	Giant ATX-780, mtn bike, #CP323636, purple	Sale
14	05-400958	American Rider girl's 26" bike, H17500319	Sale
15	05-400958	Magna Power Climber 26" men's bike, 94TD825065	Sale
16	05-400958	Allez Epic 26" men's bike, GA900566, black	Sale
17	05-400958	Nishiki Sebring 26" men's bike, #3541591	Sale
18	05-400976	Red Line BMX bike, RL240, silver	Sale
19	05-402020	Roadmaster Mtn bike, woman's 272893, dark red	Sale
20	05-402478	Roadmaster girl's bike, K00V08205, red	Sale
21	05-403429	Shimano Artic 1500 woman's bike, 96TD661299	Sale
22	05-403691	Mongoose Mtn bike, M8LV36542, purple	Sale
23	05-403965	Trek Mtn bike, TRI0406, men's gray	Sale
24	05-404722	Bridgestone Men's 10 spd bike, M2AD5971, green	Sale
25	06-401270	Road Warrior men's 26" bike, black	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
26	04-404121	Schwinn Men's Mtn bike, black	Sale
27	04-404606	Roadmaster Men's mtn bike, R4416WMGT	Sale
28	05-404726	Black mtn bike	Sale
29	06-400886	Men's bike, #01103899, green	Sale
30	06-402391	Mongoose 21 spd men's bike #112JE60825;/purple	Sale
31	05-404986	Magna bike, dark blue	Sale
32	05-403770	Pair of Blazer water skis, red & black	Sale
33	05-400076	Epson printer #FBLY397211	Sale
34	05-400076	Canon printer/scanner #UTY23022	Sale
35	02-402469	Brother Laser Printer/Fax MFC9700	Sale
36	02-402469	HP printer, Deskjet 320	Sale
37	02-402469	Brother Labeling System, PT-1700	Sale
38	02-402469	Brother Laminating Machine LX-70	Sale
39	02-402469	White Westinghouse Stereo/CD WMC-13221	Sale
40	02-402469	HP printer C8401A	Sale
41	03-402643	11 DVDs/movies	Sale
42	03-402360	Famous Trails Night Vision Scope	Sale
43	02-408668	Panasonic CD player, FA05594B	Sale
44	02-408668	14 Misc CDs	Sale
45	02-402739	Box with assorted VHS/video movie tapes	Sale
46	02-402739	Fuji digital fine pix 1300 camera	Sale
47	02-402739	Windows 95 keyboard	Sale
48	02-404270	Moonlight Night Vision Monocular	Sale
49	00-400157	Pair of Motorola Walkie-Talkies	Sale
50	03-400161	Sony Monitor 0427371	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
51	03-400161	Sentry Safe	Sale
52	03-400161	Sentry Safe	Sale
53	03-400161	5ft black Remington gun safe	Sale
54	03-400161	Sony digital video camera 1003544	Sale
55	03-400161	Kodak DC4800 digital camera, KJAB03000878	Sale
56	01-407562	Canon printer	Sale
57	01-407562	Sharp television 9"	Sale
58	01-407562	Komodo monitor, 922EJHA2001024	Sale
59	01-407562	HP LaserJet printer, CNBRC69755b	Sale
60	01-407562	Xyron 850 laminating machine	Sale
61	01-403526	Gold color Bulova diamond quartz watch	Sale
62	01-403526	One blue book with 38 dimes	Sale
63	01-403526	One blue book with 42 pennies	Sale
64	03-406765	Ring box with ring	Sale
65	03-406765	Nikon digital camera, 3522934	Sale
66	03-406765	Pentex 35mm camera, #9204734	Sale
67	05-405006	Daiwa Opus 5500 fishing pole	Sale
68	03-407937	Two Gyber home portable DVD players	Sale
69	03-407937	Axion home portable DVD player	Sale
70	03-407937	Gateway flat screen computer monitor, #1097496368	Sale
71	03-407937	Pair of Meade binoculars	Sale
72	03-407937	Gateway flat screen TV, #1097421016	Sale
73	03-407937	Gateway digital DVD creator package	Sale
74	03-407937	Bose DVD player, D29716932661116AE	Sale
75	03-407937	Gateway DVD player, #102344005859	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
76	03-400203	HP PSL 750 printer/scanner/copier	Sale
77	02-405411	Zenith DVD player, #07098966	Sale
78	01-407760	Night Vision monocular scope	MC Use
79	02-401232	Famous Trails night vision scope	Sale
80	02-401232	Olympus digital camera, #202101202	MC Use
81	02-401232	Xtreme sound disc compact/disc changer system for auto	Sale
82	03-402091	Radio Shack 40 channel CD walkie-talkie, TRC-241	Sale
83	94-7675	MagnaForce electric air compressor, R1640912	Sale
84	03-405326	Holmes window fan	MC Use
85	03-405326	Kitchen Aid food processor	Sale
86	03-405326	Sunsport light	Sale
87	03-405326	George Forman bonus grill	Sale
88	03-405326	George Forman mini grill	Sale
89	03-405326	Rival Seal-A-Meal	Sale
90	03-405326	Eureka cordless vacuum	MC Use
91	03-405326	Black & Decker scum buster	MC Use
92	03-405326	Hoover vacuum V2 wind tunnel	MC Use
93	03-405326	Food Saver vacuum packaging machine	Sale
94	03-405326	Morrone turkey fryer	Sale
95	03-405326	Pizzeria oven	Sale
96	03-405326	Oyster deep fryer	Sale
97	03-405326	Kitchen Aid mixer	Sale
98	02-405501	Panasonic digital camera	Sale
99	01-408754	Sony video camera #10246/8mm	Sale
100	03-400995	Xyron 510 laminator, new	MC Use

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
101	05-405742	River MP3/WMA/FM tuner	Sale
102	99-403756	Olympus digital camera, #3064646	Sale
103	04-406137	Sony 5.0 Mega pixels cyber-shot, digital still camera	Sale
104	01-408742	2002 X-Box video game, NFL Fever	Sale
105	03-401871	Two Acqua wristwatches/men's	Sale
106	04-408201	Sears 22"/3.8hp lawnmower, #082796M-009504	Sale
107	05-405963	Two Jobe water skis	Sale
108	05-402941	1981 set of mint collection US coins	Sale
109	05-401588	Pioneer cassette stereo, #1256245713	Sale
110	05-401588	Pioneer CD stereo, #THTM075938VC	Sale
111	05-401427	PowerZone Amp, auto, #1QV00168F04AA	Sale
112	96-2826	17 foreign coins & miscellaneous foreign bills	Sale
113	00-408109	Woman's ring w/blue stone	Sale
114	01-404531	1983 One Troy ounce silver trade mint condition	Sale
115	04-401652	Sony Play Station, #FU0778695 with two controllers	Sale
116	04-406011	Gold color ring with six clear stones, 14k	Sale
117	84-12994	Six foreign coins	Sale
118	01-408338	Brother H1240 laser printer	Sale
119	04-403270	Two leather bucket seats/tan/Toyota	Sale
120	94-3602	Six pieces of jewelry	Sale
121	03-405854	HP printer/scanner, #CN28341025	Sale
122	03-405854	Pioneer car CD deck	Sale
123	03-405854	Excedio car CD/cassette deck	Sale
124	03-405854	Brother HL-1440 laser printer	Sale
125	03-405924	15" flat screen monitor	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
126	03-405924	HP printer combo	Sale
127	03-405924	One keyboard	Sale
128	03-405924	HP Photomart digital camera, Q2170A	Sale
129	03-405924	Sony Cyber-Shot digital camera, #1343186	Sale
130	03-405924	Microsoft Sound Surround	Sale
131	01-402374	Two gold color earring loops	Sale
132	02-402423	44-piece silverware	MC Use
133	02-402423	Seven piece Regal gourmet set	Sale
134	02-402423	Cerwin-Vega high energy car speakers	Sale
135	02-402423	Set of American Pro speakers, US1469C	Sale
136	02-402423	Set of Farberware cutlery, 21 piece	MC Use
137	02-402423	DeWalt 18v reciprocating saw in case	MC Use
138	02-402423	VHS proscan video player	Sale
139	02-402423	Porter cable jigsaw, #042918 with case	MC Use
140	02-402423	Team Mechanics car creeper	MC Use
141	02-402423	Barbie limited edition porcelain doll/new	Sale
142	02-402423	Five boxes of assorted books and manuals	Sale
143	02-402423	Sony camrecorder, #11226	Sale
144	02-402423	Two Dremel multipro rotary tool kits	MC Use
145	02-402423	Container with miscellaneous tools	Sale
146	02-402423	Box of miscellaneous dishes and glassware	Sale
147	02-402423	Lincoln electric arc welder with cartridge	Sale
148	02-402423	Craftsman socket set in black case	MC Use
149	02-402423	Two large car speakers, one with Amp	Sale
150	02-402423	HP PhotoSmart 1215, #MY2178403N	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
151	02-402423	Craftsman 6amp reciprocating saw	Sale
152	02-402423	SkilMac 77 Circular saw, #HF-548740	Sale
153	02-402423	Two LA sound speakers	Sale
154	02-402423	Eleven piece glass/bowl set	Sale
155	02-402423	Two slice Farberware toaster	Sale
156	02-402423	Farberware Cascade tea kettle	Sale
157	02-402423	Miscellaneous power tools	MC Use
158	02-402423	106 piece set of new dishes	MC Use
159	02-402433	Tektronix TM 503 Voltz Flex comparator	Sale
160	02-402423	Two Sharp digital 8mm cameras	Sale
161	02-402423	Crystal glass vase	Sale
162	02-402423	Bag of miscellaneous jewelry, rings, etc	Sale
163	02-402423	Four coin collection books, three US proof coin sets	Sale
164	02-402423	Two US coin proof sets, one \$20 US gold piece coin, one silver half dollar set	Sale
165	02-402423	One US \$1 coin, 1 oz fine silver 1988, three US coin proof sets	Sale
166	02-402423	Three US coin proof sets, two US Eisenhower silver dollars	Sale
167	02-402423	15 50-cent pieces, 10 silver dollars, 3 Liberty dollar coins	Sale
168	02-402423	One bag of miscellaneous US and foreign coins	Sale
169	05-404459	Gas chainsaw, yellow	Sale
170	02-403416	1998 Chrysler Sebring car, convertible, red VIN 3C3L55H3WT251667	Sale
171	03-403145	Aiwa DVD player, model XD-DV 170	Sale
172	03-403145	Alpine CD player, model CDM-7874	Sale
173	99-406198	Golf bag with clubs and irons	Sale
174	87-3252	One 1982 Canadian \$100 22k gold coin	Sale
175	87-3252	One 1940 UN Peso coin	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	Sale
176	87-3252	One 1908 US \$20 gold coin	SALE
177	95-2885	Two gold color necklaces	SALE
178	95-2885	Two red stone bracelets and one turquoise necklace	SALE
179	05-401787	Tequesta Black GT bicycle	SALE
180	05-404579	Schwinn S350 scooter/blue	SALE
181	05-404579	Telescope	SALE
182	03-402772	Epson Stylus CX 5200 printer/scanner/copier	SALE
183	03-404220	Ten rings and three bracelets	SALE
184	05-402666	Huffy men's bike, Mudslinger, black	SALE
185	02-404665	Olympus zoom 80, 35mm camera	SALE
186	02-404665	Sony Cyber-Shot digital camera/LCD	SALE
187	04-404290	Clarion auto stereo power amp, #0001244	SALE
188	04-404290	Sony auto stereo power amp, #0060157	SALE
189	98-405537	HP color copier, model C5352A, #SGB77AG8RS	SALE
190	98-405537	Two Motorola handheld 2-way radios w/chargers	SALE
191	03-402692	HP copier/printer/scanner, #MY2CGFC2S7C854A	SALE
192	03-402692	HP LaserJet printer	SALE
193	01-408086	14k gold color ring w/diamonds & one green emerald	SALE
194	01-408086	TE ½" impact drill set	SALE
195	01-408086	American 4 ½ angle grinder w/20 discs	MC Use
196	01-408086	GE Jump Start battery charger	MC Use
197	01-408086	24k gold color chain, 21" long	SALE
198	01-408086	The Mother of Pearl Renaissance Cross	SALE
199	01-408086	Revel select #3 GM Goodwrench model car 1:24 scale	SALE
200	01-408086	Morning Bird Song doll	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
201	97-3663	Pioneer CD player, #QG3645632	SALE
202	04-408238	Aiwa CD player stereo, #CSD-TD26	SALE
203	04-408238	Kingo VHS rewinder	SALE
204	05-401305	GE Speedaire air compressor, #0225871-025001	SALE
205	03-405837	Men's Fossil watch with silver band, #250211	SALE
206	03-406259	Seven video tapes, Rated G	SALE
207	03-406259	Sony radio/CD player	SALE
208	03-406259	Pioneer car audio system, DEHSP032	MC Use
209	03-406058	Coleman 1850 Powermate generator, #90380161	SALE
210	03-405670	Sony mobile color monitor, #10592	SALE
211	03-406172	Sony car AM-FM/CD player, #17578	SALE
212	03-406172	Case with miscellaneous CDs	SALE
213	03-406209	Pioneer AM-FM/CD player, TFTM04363745	SALE
214	03-406209	Blaupunkt AM-FM/CD Player, Model BPV-655	SALE
215	03-406209	Rampage AM-FM/CD Player, Model ACD-26	SALE
216	06-404825	Free Spirit Mtn bike, 10 spd, white	SALE
217	06-404968	Magna 12" bike/silver, 01TD726131	SALE
218	06-405170	Magna 18 spd men's mtn bike, black/red, 01TD020818	SALE
219	03-404826	Classic mini-camcorder/digital camera and PC Cam #AQX317D00466	SALE
220	06-405709	Huffy 10" bike, NHEE04K40457, blue	SALE
221	06-406053	Next/BMX bicycle, LD50618376, green	SALE
222	03-408155	Minolta Z-1 digital camera, 61316474	MC Use
223	06-406190	Magna girl's bike, 98TD780731, pink/purple	SALE
224	06-406211	Giant 26" mtn bike, G816108, white	SALE
225	03-408305	Gold color ring, 10k, with red and silver stones	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
226	06-406391	Magna 18 speed mtn bike, OOTD266535, purple	SALE
227	86-4293	Konica 35mm camera, #447543	SALE
228	06-406744	Mongoose mtn bike, SNHUA05D17482, silver	SALE
229	03-406938	Bag containing miscellaneous jewelry, one watch	SALE
230	06-407087	Murray boys bike, MOK8632913	SALE
231	06-407087	Magna boys bike, 01TD1514CC9	SALE
232	06-407094	Magna/Excitor mtn bike, 02TD9024365	SALE
233	03-406938	HP photo printer, model 7350	SALE
234	03-408175	Bag with miscellaneous jewelry and watches	SALE
235	07-400149	Pacific Sprite 20" girls bicycle, purple	SALE
236	03-403094	Nikon CoolPix 4500, 4.0 mega pix digital camera	SALE
237	03-403094	Sony HI-8 video camera	SALE
238	03-403094	Pentax zoom 105R 35mm camera	SALE
239	03-403094	KeepSafer video monitor, 6" screen	SALE
240	03-403094	Radius Arcadia flat screen monitor	SALE
241	03-403094	HP PSC 950 x1 printer	SALE
242	05-403453	Two fishing poles	SALE
243	06-405127	Diamondback bmx style bike, green	SALE
244	06-405127	Scooter, silver and red	SALE
245	06-402471	Men's mtn type bicycle	SALE
246	06-400608	12 bottles of redline transmission oil	SALE
247	06-400608	12 bottles of Gold Eagle Cooling System Flush	SALE
248	06-400608	Silver Husky toolbox with tools	MC Use
249	06-400608	Alpine car CD receiver, E60896210	SALE
250	04-406818	Bag with miscellaneous costume jewelry and watches	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
251	04-406818	M3/156cm snowboard, black/red	SALE
252	07-400634	Sharp fax machine, UX300	SALE
253	07-400634	HP scanner, Scanjet 4200C	SALE
254	07-400634	HP scanner, Deskjet 610CL	SALE
255	06-402500	OM Flyer bicycle, black	SALE
256	06-402115	Giant Acapulco men's bicycle, black	SALE
257	06-402262	Trek men's bicycle, yellow/black/silver	SALE
258	07-400981	Kamasaki dirt bike M/C, JKAKXWG19GA001362/Gen	SALE
259	07-400981	Optonica stereo receiver, SA-5406	SALE
260	07-400981	Pioneer stereo cassette deck, RC3600214SI	SALE
261	07-400981	Pioneer stereo CD player RLVT000673US	SALE
262	07-400981	Two Honda gas generators E1500, red	SALE
263	07-400981	Powermate gas generator, PM1500, green	SALE
264	07-400981	Kamasaki EX500, 1989 motorcycle, VIN JKAEXVA19KAO25184	SALE
265	06-402234	Men's 26" bike, silver	SALE
266	07-401278	Shimano 26" men's bike, black/blue	SALE
267	04-401440	Pair of Polk audio car speakers	SALE
268	04-400076	Fuji digital camera, A101 fine pix	SALE
269	04-400076	Windriver optics scope	SALE
270	04-400824	Silver ring with one diamond	SALE
271	06-405422	Spyder Xtra paint ball gun, black	SALE
272	04-400039	Toshiba car stereo, 1124003799	SALE
273	04-400039	Acerscan scanner, model 6686	SALE
274	04-400039	Acura car CD player, FF01833B	SALE
275	04-400039	Panasonic car CD player, YFA0S46038ZA	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
276	04-400039	Audio Phase car disk player	SALE
277	04-400659	DeWalt 18v four-tool combo, 2100907081	MC Use
278	04-400659	DeWalt 18v four-tool combo, 2100951754	MC Use
279	04-400659	Lincoln electric welding pak, U1031213934	SALE
280	04-400659	Lincoln electric welding pak, U1040102236	SALE
281	04-400659	Three DeWalt 18v batter packs	MC Use
282	04-400659	Two pair of Stanley gloves	MC Use
283	07-401698	Cannondale men's bicycle, BB09596, black and silver	SALE
284	04-401870	Two T-Mobile sidekick cell phones, new	SALE
285	04-401870	Swiss SWI men's wristwatch, Monteco	SALE
286	07-402447	Pacific men's 20" bike, AC7005850, silver	SALE
287	04-400931	Campbell Housfeld 20-gallon air compressor, L9-15-03-00913	SALE
288	04-400931	Nikon CoolPix 775 digital camera	SALE
289	04-400931	Two 35mm cameras / Kodak and Polaroid	SALE
290	04-400931	Proview flat screen monitor	SALE
291	04-400590	Go-Cart, blue, gas engine	SALE
292	04-400590	Blue Honda Civic trunk lid	SALE
293	04-400590	Blue Honda car door	SALE
294	04-400590	Black Honda car door	SALE
295	04-401085	Canon EOS Elan II 35mm camera with lens	SALE
296	04-401085	Camedia digital camera, C-2100	SALE
297	04-401085	Sharp digital camera, VL-SD20	SALE
298	04-401085	Box containing an X-box, PS2 player, projector, games & cords	SALE
299	04-401085	Mimiya R67 professional studio camera & lights/black case	SALE
300	04-400806	Dell flat screen monitor, CN0J1806716183BDJEAO	SALE

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

	FILE #	PROPERTY DESCRIPTION	DISPOSITION
301	04-400806	HP Office Jet, G-55 copier, SJJ11E4SRH	SALE
302	07-402761	Mainstreet/Casio 10 sp men's bike, black	SALE
303	04-402562	Magna 10 sp men's bike, Anza, BO2TDO232695	SALE
304	07-403114	Magna 20" boys bike, silver, 02TD2452087	SALE
305	04-403544	Silver color charm with one clear stone & two green stones	SALE
306	04-403544	Two rings, one with pink stone and one with no stone	SALE
307	04-402479	Dell PPOIX laptop computer with case	SALE
308	04-402479	One Night Vision binoculars	SALE
309	04-402479	In-Focus projector, LP530, with case	SALE
310	04-402479	Philips digital projector, 4750, with case	SALE
311	04-402479	Mobile DVD video machine, 0090310060798	SALE
312	04-402479	Sony FD Mavica digital camera	SALE
313	07-402549	Gold color ring with 19 clear stones	SALE
314	07-403845	Magna Boys 20" Bike, #35384599, Red	Sale
315	04-404342	JVC, CD Receiver, Auto, #108V6311	Sale
316	04-404342	Altec Lansing Sub Woofer	Sale
317	04-404342	Memorex CD Player	Sale
318	04-404342	Two Small Altec Speakers	Sale
319	04-404342	Two Cases with Misc. CD's	Sale
320	04-404995	Small Bag of Asstd. Jewelry.	Sale
321	04-405175	Giant Mens 26" Bike, Yukon, Black, #CS315395	Sale
322	04-404593	Panasonic 3CCD, 1.2MP Digital Camcorder.	Sale
323	04-406249	Trek Mtn. Bike, 4500, Mens, Silver.	Sale
324	04-408196	Next Mtn. Bike, #39505005, Red/Silver	Sale
325	04-408196	Brown Box w/ Misc. Jewelry.	Sale
326	04-408196	Red Box w/ One Troy oz. .999 Fine Silver Piece.	Sale
327	04-404864	Kona Mens Mtn. Bike, Green	Sale

MULTNOMAH COUNTY
DEPARTMENT OF PUBLIC SAFETY
FOUND/UNCLAIMED PROPERTY FOR DISPOSAL
LIST 07 - 2

328	04-404864	Gary Fisher, Mens Mtn. Bike, Fire Mountain	Sale
329	04-404864	Giant Mens Mtn. Bike, Model Boulder.	Sale
330	04-407770	Wood Box w/ 73 Piece's of Silverware.	Sale
331	04-407770	Pink Box w/ 36 Piece's of Silverware.	Sale
332	07-405435	Huffy Woman's Bike, #KK05C16516.	Sale
333	07-405491	Next 18spd. Bicycle, #88091600.	Sale
334	01-403462	JVC CD Receiver, # 115P2344, Model S550.	Sale
335	None	Bag of miscellaneous multi-use tools	Sale
336	05-403075	Cannon 35MM Camera, Mdl. EOS Rebel XSN.	Sale
337	05-403075	Five Car stereo's (Kenwood, Panasonic, Pioneer)	Sale
338	93-8201	Sony 8" TV, # 5031624.	Sale
339	95-967	Lady's Gold Colored Ring, w/ 5-White Stones, 4- Red.	Sale
340	05-402645	Pioneer Premier Car Stereo, #1256267301.	Sale
341	06-404660	Chrome Colored BMX Type Bike	Sale
342	05-406486	Squire Strat Guitar by Fender, # 0040505909.	Sale
343	03-406259	Four Plastic Sheets w/ Foreign Coins and Bills.	Sale
344	06-405322	Black Trek 800 Mens Bike.	Sale
345	06-406414	Schwinn Mtn. Type Bike, Ridge All.	Sale
346	06-406623	PK 7 Aluminum Bike, Blue & Silver.	Sale
347	04-403271	Pair of Stereo Speakers, Large, Black.	Sale
348	97-6359	Squier Electric Guitar, w/Case, # E1007355.	Sale

◇ ◇ ◇

Memo

To: Multnomah County Sheriff
From: Logistics Unit, MCSO
CC: Chris Payne
Date: 12/17/2007
Re: Acquisition of Excess Property

Request authorization to claim seven (7) items from excess Property for our Logistics Unit use. These seven items are specified as follows, and highlighted in the "Inventory of Found/Unclaimed Property":

- | | | |
|------------------|-----------|--------------------------------------|
| 1. Line item 90 | 03-405326 | Eureka cordless vacuum |
| 2. Line item 91 | 03-405326 | Black & Decker Scum Buster |
| 3. Line item 196 | 01-408086 | Car battery booster for jump-starts. |
| 4. Line item 277 | 04-400659 | DeWalt 18v tool combination set |
| 5. Line item 278 | 04-400659 | 18v tool combo |
| 6. Line item 281 | 04-400659 | 18v Battery Pack |
| 7. Line item 282 | 04-400659 | Stanley Mechanics gloves |



MULTNOMAH COUNTY SHERIFF'S OFFICE
501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

503 988-4300 PHONE
503 988-4500 TTY
www.sheriff-mcso.org

MEMORANDUM

TO: Rick Gustafson

FROM: Fred Washburn/ Lt. Michael Shultz

DATE: 03/28/2007

RE: Unclaimed Property

The River Patrol unit requests the following unclaimed property items for use at our 3 facilities, and fleet maintenance usage.

78	1.	01-407760	Night Vision Monocular scope	Patrol Boat surveillance
84	2.	03-405326	Holmes Window Fan	Chinook Facility
92	3.	03-405326	Hoover Vacuum V2 Wind Tunnel	Willamette Facility
132	4.	02-402423	44-Piece Silverware set	Columbia Kitchen Facility
136	5.	" "	Set fo Farberware Cutlery	Columbia Kitchen Facility
137	6.	" "	Dewalt 18volt Reciprocating saw	Columbia Maintenance Facility
139	7.	" "	Porter Cable Jigsaw #042918	Columbia Maintenance Facility
140	8.	" "	Team Mechanix Car Creeper	Columbia Maintenance Facility
144	9.	" "	Two Dremel Multipro Rotary Tool	Columbia Maintenance Facility
148	10.	" "	Craftsman Socket Set in Black case	Columbia Maintenance Facility
152	11.	" "	Skil Mac 77 Circular Saw #548740	Columbia Maintenance Facility
157	12.	" "	Misc Power Tools	Columbia Maintenance Facility
158	13.	" "	106 Piece of New Dishes	Columbia Kitchen Facility
195	14.	01-408086	American 4 1/2 Angle Grinder	Columbia Maintenance Facility
208	15.	03-406259	Pioneer Car Audio #DEHSP032	Marine Fleet Maintenance
248	16.	07-400608	Silver Husky Tool Box W/tools	Columbia Maintenance Facility

Thank You.

Lt. Michael Shultz

Michael Shultz

Specialist Fred Washburn

Fred Washburn 36451



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: R-1
Est. Start Time: 9:30 AM
Date Submitted: 12/26/07

Agenda Title: Second Reading and Possible Adoption of a Proposed ORDINANCE Amending MCC Sections 9.160 and 9.170 Relating to County Compensation Plan

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: January 3, 2008
Amount of Time Needed: 1 minute
Department: Department of County Management
Division: Human Resources
Contact(s): Travis Graves
Phone: 503.988.6134 **Ext.** 86134 **I/O Address:** 503/400 HR
Presenter(s): Travis Graves

General Information

1. What action are you requesting from the Board?

Adopt Ordinance Amending MCC Sections 9.160 and 9.170 Relating to County Compensation Plan;
This action would return the Code to the original language giving executive authority for compensation matters to the Chief Executive with reporting mechanisms.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

See attached July 17, 2007 Memo from Travis Graves;

3. Explain the fiscal impact (current year and ongoing).

n/a

4. Explain any legal and/or policy issues involved.

See attached July 17, 2007 Memo from Travis Graves;

5. Explain any citizen and/or other government participation that has or will take place.

Required Signature

Elected Official or
Department/
Agency Director:

Carol M. Ford

Date: 11/21/07



Department of County Management
MULTNOMAH COUNTY OREGON
Human Resources

Multnomah Building
501 SE Hawthorne Blvd., Suite 400
Portland, Oregon 97214
(503) 988-5015 Phone
(503) 988-3009 Fax

MEMORANDUM

TO: Maria Rojo de Steffey, Commissioner District 1
Jeff Cogan, Commissioner District 2
Lisa Naito, Commissioner District 3
Lonnie Roberts, Commissioner District 4

CC: Ted Wheeler, Chair
Bill Farver, Chief Operating Officer
Barbara Willer, Deputy Chief Operating Officer
Carol Ford, DCM Department Director

FROM: Travis Graves
Multnomah County HR Director

DATE: July 17, 2007

RE: Classification / Compensation Recommendations

Introduction

Prior to 2003 the Chair had sole responsibility as the Chief Executive Officer and Chief Personnel Officer to adopt executive rules to implement personnel policies as required under the County Charter and Code. In December of 2003 Ordinance 1022 amended the Chair's authority for matters relating to compensation in two ways. First it established that the Chair must seek Board approval for the non-represented compensation plan on an annual basis and secondly it placed limits on the Chair's authority to adopt executive rules for compensation related matters.

Further, Resolution 04-074, adopted June 3, 2004, set guidelines for Board approval of compensation plan changes. This included requiring Board resolution to direct changes which then must be implemented by the Chair through Personnel Rules (executive rules).

In addition, a FY '05 Budget Note required the County to implement a policy of submitting all individual changes to classifications plus any budget modifications

associated with the changes to the Board for consideration through the resolution process. This also included requesting Board approval for changes to the non-represented compensation plan prior to implementation. This budget note expired at the end of FY '05 however it has been followed in practice ever since. In March of this year Commissioner Rojo de Steffey recommended, and it was affirmed by the Board, that approval for classification changes be moved to the consent calendar.

Discussion

The Ordinance adopted in 2003 added the following underlined wording to the County Code and thus limited the Chair's authority accordingly:

The compensation plan includes the following benefits defined by Board resolution and implemented by Chair executive rule:

- (1) Paid holidays;
- (2) Paid leaves;
- (3) Leaves of absence without pay;
- (4) Leave-sharing programs;
- (5) Health and welfare benefits;
- (6) Educational assistance programs;
- (7) Deferred compensation programs;
- (8) Flexible spending accounts;
- (9) Pension programs;
- (10) Workers' compensation and supplemental benefits;
- (11) Other benefits to implement subsection (B); and (12) Other benefits approved by the Board.

The resolution adopted in 2004 further breaks out the individual personnel changes which require Board approval (see attached). It should be noted that neither the 2003 Ordinance nor the Resolution in 2004 make any changes to or curtails the Chair's authority to make adjustments to non-represented salary ranges or his ability to establish new classes. The County Code as amended requires the Chair to bring changes to the compensation plan before to the Board for review and

approval prior to the adoption of the annual County Budget. It was the Budget Note in FY '05, which has since expired, that caused the County to implement a policy of requesting Board approval for all classification plan changes.

However, all changes which directly impact current fiscal year budgets or impact future year's budgets still require Board approval. For example, a recent study conducted by the Classification Compensation Unit which changed the compensation range for the non-represented Surveyor position did not require Board approval as it did not impact the budget.

In addition, the ordinance and resolution requires Board action to implement Personnel Rules that in the past were solely adopted and implemented under the Chair's authority as the Chief Executive Officer and Chief Personnel Officer per the County Charter and Code.

As the Board is aware, bringing the issues listed above in front of the Board has created a significant workload for many across the County and has also taken up valuable Board time. Moving the classification changes to the Consent Calendar for approval is a good beginning, but even with this change the workload for many in the County remains high.

One issue that has been raised in my discussions with Board staff was a concern over the future management of the County's classification and compensation system. Since becoming HR Director in 2005, I redeployed resources into our Classification and Compensation Unit increasing the FTE and hired a permanent full-time Classification and Compensation Manager. In the past year we have experienced a one hundred percent turnover in this unit. The new staff and manager are seasoned professionals with the expertise and experience to provide a better level of oversight over the County's system. In addition, the new Chair and his staff have taken an active interest in the County's human resources functions including a pronounced increase in their desire to manage classification and compensation issues.

It is also my understanding that the Board would like to maintain its awareness of the classification and compensation changes that are occurring throughout the County. I have attached a few reports as samples which HR can provide to all commissioners on a monthly or quarterly basis which will detail pending and completed classification and compensation changes. In addition, I would propose that all future Personnel Rules pertaining to compensation be sent to the Board for review prior to their adoption by the Chair.

Recommendation

At the request of the Chair, repeal Ordinance 1022 and Resolution 04-074 to return executive authority for compensation matters to the Chief Executive with the reporting mechanisms detailed above and maintain the requirement for yearly Board approval of the compensation plan before the adoption of the annual County Budget.

Attachments

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-074

Establishing Approval Process for Management Service Benefits and Compensation Plan Changes

The Multnomah County Board of Commissioners Finds:

- a. On December 11, 2003, the Board adopted Ordinance No. 1022 requiring Board approval of the compensation plan by resolution prior to adoption of the annual County budget.
- b. A staff committee was asked to review the approval process and make recommendations for establishing an efficient approval process.
- c. The committee has completed its review and makes the following recommendations as more fully described in the attached Table:
 - delegating approval authority for certain changes, such as those mandated by federal or state laws or regulations, and those with minimal fiscal impact to the Chair, such as:
 - o the basis for or use of paid leaves;
 - o administrative changes to leave-sharing, health plan drug coverage, educational assistance, deferred comp, bus pass and flexible spending programs; or
 - o mandated changes to health and welfare plans, pension programs, and workers' compensation;
 - setting guidelines for Board approval of other compensation plan changes

The Multnomah County Board of Commissioners Resolves:

1. The Board establishes the approval process contained in the attached Table dated March 4, 2004.

ADOPTED this 3rd day of June, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____

Agnes Sowle, County Attorney

Page 1 of 5 - Resolution Establishing Compensation Plan Change Approval Process

March 4, 2004

RECOMMENDED APPROVAL FOR MANAGEMENT SERVICE BENEFITS AND COMPENSATION CHANGES

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Paid holidays	Personnel Rules	Changes with no fiscal impact, such as use of holidays, saved holidays, etc. approved by Chair		Current MCPR 4-30-030 lists paid holidays for non-represented employees, and also requires BCC approval for any additional holidays.
Paid leaves – Vacation Leave	Personnel Rules	Changes with no fiscal impact, such as use of leave, sequencing of leave, etc. approved by Chair		Changes affecting accrual amounts or limits, or payoff amounts would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution (County Attorney reviews Personnel Rules for consistency with Board Resolutions prior to approval by the Chair).
Paid Leaves – Sick Leave	Personnel Rules	Changes with no fiscal impact, such as use of leave, sequencing of leave, etc. approved by Chair		Changes affecting accrual amounts or limits, or adding any payment provisions would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Paid Leaves – Recognition Leave	Personnel Rules	Changes affecting basis for leave, eligibility, approval authority - approved by Chair		Changes affecting amounts of leave would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Paid Leaves – Other (Judicial, Military, Bereavement, Leave for Exams, Training Leave)	Personnel Rules	Changes affecting basis for leave, eligibility, approval authority - approved by Chair		Changes affecting amounts of leave would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Leaves of absence without pay	Personnel Rules	No fiscal impact – approved by Chair		

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March 4, 2004

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Leave-sharing programs - Catastrophic Leave	Personnel Rules	Administrative changes in operation of the program that do not affect eligibility for benefits or level of benefits approved by Chair		Changes affecting level of benefits or adding new programs would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Leave-sharing programs - Military Leave Donation	Personnel Rules	Administrative changes in operation of the program that do not affect eligibility for benefits or level of benefits approved by Chair		Changes affecting level of benefits or adding new programs would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Health and welfare benefits - changes in plan design, such as options, plan offerings, copays, employee premium sharing	Employee Benefits Board recommendation to BCC in March of each year			<u>NO CHANGE</u> Board approval already required; process in place.
Health and welfare benefits - Mandated changes in plan coverage for drugs	Plan Documents	FDA approval of new prescription drugs requires coverage by plan if the drug is used to treat a covered condition. Removal from coverage of a prescription drug that has been approved by the FDA for OTC is automatic under Kaiser plan, and fiscally prudent under ODS. Approved by Central HR/LR Director		

March 4, 2004

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Health and welfare benefits - Changes in plan coverage-provider types and/or medical procedures	Plan Documents	Typically mandated by state or federal agencies - examples include mental health coverage requirements, additional treatment options or services, or alternative providers. Approved by Central HR/LR Director		
Educational assistance programs	Personnel Rules	Administrative changes in operation of the program that do not affect eligibility for benefits or level of benefits. Approved by Chair		Changes affecting level of benefits or adding new programs would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Deferred compensation programs	Plan documents	No fiscal impact to the County - employee funded, County costs are administrative only - mandated and administrative changes approved by Chief Financial Officer.		<u>NO CHANGE TO CURRENT PROCESS</u> Changes that materially impact the deferred compensation plan require Board approval.
Bus Pass Program	Personnel Rules	Changes in administration of the program		Changes in benefit level - e.g., reduction in County contribution (currently 100%).
Flexible spending accounts	Plan documents	No fiscal impact to the County - employee funded, County costs are administrative only. Administrative changes approved by Central HR/LR Director		
Pension programs	Personnel Rules	Mandated Changes - approved by Central HR/LR Director or Chief Financial Officer, as appropriate		<u>NO CHANGE TO CURRENT PROCESS</u> Changes affecting participation in PERS, other retiree benefits, County contributions, establishment of separate accounts, etc. (already subject to Board approval)

March 4, 2004

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Workers' compensation and supplemental benefits	State law and Personnel Rules	Basic requirements are mandated -- administrative changes approved by Central HR/LR Director		
Compensation -- Special Pay Provisions	Personnel Rules	Changes affecting basis for payment, eligibility, approval authority - approved by Chair		Changes affecting amounts of payment in existing rules or adding additional special pay provisions or incentives would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Class/Comp Plan Changes -- Abolishing Classes	Personnel Rules	No fiscal impact- changes approved by Central HR/LR Director		
Class/Comp Plan Changes -- Changing salary ranges or establishing new classes.	Personnel Rules			Changes which directly impact current fiscal year budgets (already required by current personnel rules) and changes which increase budgets for later fiscal years require Board approval.

ACCEPTED LOCAL 88 STUDIES FOR 2007-2008			
Final Priority 5-1-07	JCN	JCN Title	Total EE's (4-4-07)
1	6266	Corrections Tech	55
		GROUP TOTAL	55
2	6333	Laboratory Technician	7
	6335	Laboratory Specialist	6
	6286	Pathologist Assistant	2
	6282	Deputy Medical Examiner	6
		GROUP TOTAL	21
3	6268	Corrections Counselor	45
	6272	Juvenile Counselor	52
	6254	Corrections Hearings Officer	2
		GROUP TOTAL	99
4	6062	Animal Care Aide	4
	6065	Animal Care Technician	7
	6069	Animal Control Aide	3
	6067	Animal Control Officer	11
	6088	Animal Health Technician	3
		GROUP TOTAL	28
5	6027	Finance Technician	17
	6029	Finance Specialist 1	30
	6030	Finance Specialist 2	29
	6032	Finance Specialist Sr	11
		GROUP TOTAL	87
6	6365	Mental Health Consultants	110
	6295	Social Worker	18
		GROUP TOTAL	128
7	6403	Desktop Support Specialist	10
	6404	Desktop Support Specialist SR	13
	6401	Systems Operator	6
	6402	Systems Operator SR	3
		GROUP TOTAL	32
		GROUP TOTAL	450
		Other Management Studies in process:	
		Health Mgmt. Professionals	
		Operations Supervisors/Administrators	
		Command Staff -- MCSO	

Projected Start and End Date for Studies 2006-07

Project	Team Lead	Other Resources	Sponsor	Begin Date	Comments	End Date	Pay effective	Comments
Auditors	Joi	Tami Boedigheimer	Suzanne Flynn, Lavonne Griffin- Valade	July, 2006	3 positions. Study was completed in Sept. 2006	TBD	changes are effective on the date the study is approved	The new 2007 Auditor is revising the job classes and has requested the study be revised. (Updated Oct. 1, 2006)
County Attorney	Ruth	Tami Boedigheimer	Agnes Sowles	30-Aug-06	14 positions	Dec. 2006	changes are effective on the date the study is approved	
Buyer	Ruth	Ross Ardrey, Joi	Mindy Harris	20-Sep-06	17 positions	Dec. 2006	changes are effective on the date the study is approved	
Counselor Study	Travis/Joi	TBD	Local 88	FY 2005-06	Study was completed by Sikorrah & Associates and was rejected by the Class Comp Committee	TBD	1-Jul-06	Class Comp & Advisory committee meeting on Nov. 20 will review comparables used by Sikorrah to determine if job content is a reasonable 65-75% match with Multco job classes.
Study #1 Business/Data Analyst	Candy		Local 88	Oct. 2006	21 positions	Mar. 2007	1-Jul-06	
Study #2 Legal Asst/LA Sr/OA Sr	Candy		Local 88	Nov. 2006	61 positions	Apr. 2007	1-Jul-06	
Study #3 Trades Positions	Ruth		Local 88	Jan. 2007	28 positions	Mar. 2007	1-Jul-06	
Study #4 Public Relations Positions	Candy		Local 88	Jan. 2007	15 positions	Apr. 2007	1-Jul-06	
Study #5 Housing/Community positions	Ruth		Local 88	Feb. 2007	22 positions	May. 2007	1-Jul-06	
Study #6 OA2's (DC/J/ASD)	Candy	Consultant if needed	Local 88	Mar. 2007	76 positions	Aug. 2007	1-Jul-06	

Req #	Position Number	Dept	Unit	Employee	Supervisor	Union	Old Class	New Classification	Submitted By	Recd	Due	C/C Staff	Comments
766	New	DCHS	Develop Disab/Region 1 Crisis	Vacant	Markins, Karen	88	new	OA Sr./6002	Mgmt	7/13/2007	9/13/2007	Doi, J	Needs org chart and Joi's signature on paperwork. KS
765	7 New	Health	Medicalcd	Vacant	Sugarman, Marcy	88	New	Eligibility Specialist/8300	Mgmt	7/13/2007	9/13/2007	Busby, C	One entry for 7 new identical positions. KS
764	New	Health	ICS Administration	Vacant	Kirchoff, Susan	Non	New	Project Manager/9063	Mgmt	7/13/2007	9/13/2007	Busby, C	
763	New	Health	HIV/HVC Prevention Unit	Vacant	Tillman, Laticia	88	New	PDS/6021	Mgmt	7/13/2007	9/13/2007	Busby, C	
762	713121	Library	Interlibrary Loan	Vacant	Bertelson, Candy	88	new	Library Assistant/7211	Mgmt	7/13/2007	9/13/2007	Busby, C	
761	705754	Health	ICS Mid County Health Center	Vacant	Cockrell, Deborah	88	OA2/8001	Health Assistant 2/6294	Mgmt	7/13/2007	9/13/2007	Busby, C	
760	703084	Health	Business Svcs	Stone, Jennifer	Newton, Debra	88	Fin Spec 1/6029	Fin Spec 2/6030	Mgmt	7/13/2007	9/13/2007	Busby, C	
759	705128	Health	Dental Admin	Olbrich, Pam	Kirchoff, Susan	Non	Program Supv/9361	Program Mgr/9615	Mgmt	7/13/2007	9/13/2007	Busby, C	
758	711811	Health	Integrated Clinical Services	Vacant	Loos, Mary	Non	Proj Mgr/8063	Prog Mgr/9615	Mgmt	7/13/2007	9/13/2007	Busby, C	
757	New	Health	ICS Admin-CareOre Grant	Vacant	Loos, Mary	Non	New	Program Supervisor/9361	Mgmt	7/13/2007	9/13/2007	Busby, C	
756	708731	Health	HIV/HCV Community Programs	Guemsey, Jessica	Nichols, Loreen	88 to Non	Prog Supv/9361 (temp) was Hlth Ed/8352	Prog Supv/9361	Mgmt	7/13/2007	9/13/2007	Busby, C	
755	706609	Health	ICS Administration	Marquardt, Jon (Interim)	Loos, Mary	88 to Non	Admin Analyst/6033	Op Sup/9025	Mgmt	7/13/2007	9/13/2007	Busby, C	
754	New	DCJ	ASD/PSP	Vacant	Eville, Lori	88		Corr Tech/6033	Mgmt	7/10/2007	9/10/2007	Nutting, R	

7/16/2007

753	New	DCJ	ASD/PSP	Vacant	Eville, Lori	88		Office Asst 2/6001	Mgmt	7/10/2007	9/10/2007	Nutting, R	
752	703991	DCS	LUT	Vacant	Hovden, Robert	88	6231/Eng Tech 1	Eng Tech 3/6232	Mgmt	7/10/2007	9/10/2007	Busby, C	
751	708312	DCM	FPM/Capital Program	Vacant	Lindenthal, John	88	6016/Fac Spec 3	Fac Spec 2/6017	Mgmt	7/10/2007	9/10/2007	Nutting, R	
750	New	DCS	Land Use/ Transportation	Vacant	Schilling, Karen	88		PDS/6021	Mgmt	7/9/2007	9/9/2007	Busby, C	
749	713124	DCHS	Business Svcs	New	Tinkle, Kathy	Non Rep	n/a	Finance Supv/9335	Mgmt	7/5/2007	9/5/2007	Tennant, J	See below - Approved request with 7/9/07 effective date. 7/9/07 JT Re-opened request; need more clarificaton from Kathy. 7/10/07 JT
748	713123	DCHS	Business Svcs	New	Tinkle, Kathy	Non Rep	n/a	Finance Supv/9335	Mgmt	7/5/2007	9/5/2007	Tennant, J	See below - Approved request with 7/9/07 effective date. 7/9/07 JT Re-opened request; need more clarification from Kathy. 7/10/07 JT
747	703889	DCJ	ECCS/HR	Vacant	Opoka, James	88 to Non	6021/PDS	HR Tech/9061	Mgmt	7/5/2007	9/5/2007	Nutting, R	
746	701260	DCS	Road Mnt, Surv & Eng	People, Kim	Johnson, Cecelia	Non-Rep	9360/Prg Mgr 2	Prg Mgr Sr/9362	Mgmt	6/29/2007	8/29/2007	Busby, C	Call to Dept HRM - reclass or re- org ee promoted 12/1/06 - CJB 7/3/07
745	701829	DCM	A&T	Grier, Rene	Walruff, Randy	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
744	701190	DCM	A&T	Sellers, James	Tilgner, June	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
743	707630	DCM	A&T	Howard, Dan	Tilgner, June	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
742	704457	DCM	A&T	Vacant	Walruff, Randy	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	

741	705655	DCM	A&T	Holland, Darryl	Tilgner, June	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
740	New	DCM	Risk Management	None	Anderson, Marc	887	None	Looking for best fit	Mgmt	6/26/2007	8/26/2007	Nutting, R	Request submitted to determine best fit before soliciting funding for new position. 6-26-07 KS
738	705587	Health	CD/OHO/Travel	vacant	Warren, Arlene	88	new	6294/Health Asst 2	Mgmt	6/25/2007	8/25/2007	Tennant, J	Prelim decision is to class as HA 1, sent email to supv for clarification. 7/9/07 JT Revised position description justifies class to HA2; waiting for signed copy of revision before finalizing the approval. 7/11/07 JT
737	706822	DCM	Fac & Prop Mgmt	vacant	Schrotzberger, Jon	701	6121/HVAC Engineer	????/HVAC Eng Asst	Mgmt	6/25/2007	8/25/2007	Busby, C	Multi position class study to create new class - CJB
736	702389	DCM	Fac & Prop Mgmt	vacant	Schrotzberger, Jon	701	6121/HVAC Engineer	????/HVAC Eng Asst	Mgmt	6/25/2007	8/25/2007	Busby, C	Multi position class study to create new class - CJB
735	703063	DCM	Fac & Prop Mgmt	vacant	Schrotzberger, Jon	701	6121/HVAC Engineer	????/HVAC Eng Asst	Mgmt	6/25/2007	8/25/2007	Busby, C	Multi position class study to create new class - CJB
734	707686	DCS	Bridge Engineering	Knieriem, Mark	Henricksen, Jon	88	6232/Eng Tech 2	6233/Eng Tech 3	EE	6/25/2007	8/25/2007	Busby, C	Employee LD as ET3 - not eligible for reclass - call in to Dept HRM - CJB 7/3/07
732	704373	Library	Sellwood-Moreland	Bart, Sharon	Jiminez, Rita	Non-Rep	9784/Library Supervisor	9776/Library Administrator-Branch	EE	6/21/2007	8/21/2007	Busby, C	Message to/from Leila re: we plan to study these classes in the fall. I am holding pending discussion with Leila and Joi - CJB 6/21/07
728	706329	DCHS	Developmental Disabilities	Markins, Karen	Botsford, Patrice	Non Rep	9361/Prog Supv	9615/ Prog Mgr 1	EE	6/18/2007	8/18/2007	Doi, J	
713	700776	Library	Neighborhood Libraries	Uhte, Carol	Jiminez, Rita	Non-Rep	9784/Library Manager/Branch	9776/Library Administrator/Branch	EE	6/15/2007	8/15/2007	Busby, C	Message to/from Leila re: we plan to study these classes in the fall. I am holding pending discussion with Leila and Joi - CJB 6/15/07

711	New	County Atty		Vacant	Sowle, Agnes	Non-Rep	9190/Asst Cty Atty 2	9440/Asst Cty Atty Sr.	Mgmt	6/15/2007	8/15/2007	Nutting, R	
709		DCM	Fac Prop Mgmt	n/a	Schrotzberger, Jon	701	6121/HVAC Engineer	6121/HVAC Engineer	Mgmt	6/13/2007	8/13/2007	Busby, C	Request for review of 13 positions for updating class spec and wage study prior to contract negotiation. KS
707	702681	DCM	CPCA	Vacant	Smith, Brian	88	6002/ OA Sr	6112/ Procurement Assoc.	Mgmt	6/12/2007	8/12/2007	Tennant, J	Prelim decision is to deny request; email to mgr for chance to clarify 7/3/07. JT Ruth, Brian, Jude to meet on 7/10 to discuss. JT
693	705471	DCM	Fleet	None listed	Gardner, Michelle	88	6181 / Body & Fender Mechanic	Add lead designation	Mgmt	5/1/2007	7/1/2007	Busby, C	Denial pending - 7/3/07 - CJB
690	Series	DCHS		Unspecified		88	Case Manager 1, 2, Sr.			4/23/2007		Doi, J	This is a request to look at the Case Manager series as a whole. Due date is not applicable.
673	701587	MCSO	CHL	Smith, Lana	Walliker, Kathy	88	OA Sr / 6002	Background Investigator / 6248	EE	3/26/2007	5/26/2007	Nutting, R	
672	703655	MCSO	Concealed Permit Unit	McSweeney, Linda	Walliker, Kathy	88	OA Sr / 6002	Background Investigator / 6248	EE	3/26/2007	5/26/2007	Nutting, R	
671	703943	MCSO	CHL	Brown, Mary (Jeanne)	Walliker, Kathy	88	OA Sr/ 6002	Background Investigator / 6248	EE	3/26/2007	5/26/2007	Nutting, R	
651	None	MCSO	Facility Security Unit	Vacant	Daily, Elizabeth	Non-Rep	None	Operations Supervisor / 9025	Mgmt	2/16/2007		Nutting, R	This is part of the reorganization including requests numbered 628 and 627. Due date not applicable
628	701018	MCSO	Facility Security Unit		Daily, Elizabeth	88	Facility Security Officer/6258	Proposed: Facility Security Operational Supervisor	Mgmt	11/30/2006		Nutting, R	There is an incumbent in this position, but this is NOT a reclass. This is a reorganization, and the position will be opened. Due date is not applicable

Position		Recd	Dept	Unit	Employee	Supervisor	Union	Old Class	New Classification	Submitted By	Outcome	Days in process	C/C Staff
Req #	Number												
708	New	6/12/2007	DCM	IT	Vacant	Hastings, Chuck	88	N/A	6405/ Dev Anal	Mgmt	Approved	24	Tennant, J
729	712523	6/18/2007	DCHS	DV	Vacant	Rollins, Chiquita	88	6063/Proj Mgr Rep	6087/Res Eval Analyst/Sr	Mgmt	Approved	18	Tennant, J
730	New	6/18/2007	DCHS	MHASD-Commitment Monitor Unit	Vacant	Haffey, Sandy	88	new	6001/OA 2	Mgmt	Approved	18	Tennant, J
731	New	6/18/2007	DCHS	Commitment Monitors/MHASD	Vacant	Haffey, Sandy	88	new	6365/Ment Hlth Coun	Mgmt	Approved	18	Tennant, J
739	705796	6/26/2007	DCM	Fin & Risk, SAP Support	Vacant	Nath, Satish	88	6056/ Learning Systems Analyst Sr	6413/SAP NetWeaver Architect	Mgmt	Approved	13	Tennant, J

7/16/2007

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Amending MCC Sections 9.160 and 9.170 Relating to County Compensation Plan

(Stricken language is ~~noted~~; double underlined language is new.)

Multnomah County Ordains as follows:

Section 1. MCC Section 9.160 is amended as follows:

9.160 Compensation Plan.

(A) The Chair must maintain a compensation plan. The compensation plan revisions are subject to ~~must be approved~~ by the Board if costs of the revision exceed department or county budgets, or if the revisions are subject to negotiation with appropriate bargaining agents under state law resolution prior to adoption of the annual County budget.

(B) It is county policy to establish a compensation plan that provides pay and benefits necessary for the county to recruit, select, and retain qualified employees who are not part of a bargaining unit; recognizes employee performance, growth, and development; maintains an appropriate internal relationship among classification and employees based on job responsibilities, qualifications, and authority, and that maintains parity between equivalent nonrepresented and represented positions.

(C) The compensation plan includes the following benefits defined ~~by Board resolution and~~ implemented by Chair executive rule:

- (1) Paid holidays;
- (2) Paid leaves;
- (3) Leaves of absence without pay;
- (4) Leave-sharing programs;
- (5) Health and welfare benefits;
- (6) Educational assistance programs;
- (7) Deferred compensation programs;
- (8) Flexible spending accounts;
- (9) Pension programs;
- (10) Workers' compensation and supplemental benefits;
- (11) Other benefits to implement subsection (B); and
- (12) Other benefits approved by the Board.

Section 2. MCC Section 9.170 is amended as follows:

§ 9.170 Plan Maintenance.

9.170 Plan Maintenance.

The Chair is responsible for ~~will~~ developing and presenting annual compensation plan adjustments recommendations ~~for review and approval by to the Board resolution~~. These ~~adjustments~~ recommendations must be based on periodic surveys of comparable employers, internal classification relationships, financial constraints, and actual or anticipated pay adjustments for nonrepresented employees.

FIRST READING:

December 20, 2007

SECOND READING AND ADOPTION:

January 03, 2008

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Agnes Sowle, County Attorney

SUBMITTED BY:

Travis Graves, Multnomah County HR Director

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 1105

Amending MCC Sections 9.160 and 9.170 Relating to County Compensation Plan

(Stricken language is ~~noted~~; double underlined language is new.)

Multnomah County Ordains as follows:

Section 1. MCC Section 9.160 is amended as follows:

9.160 Compensation Plan.

(A) The Chair must maintain a compensation plan. The compensation plan revisions are subject to ~~must be approved~~ by the Board if costs of the revision exceed department or county budgets, or if the revisions are subject to negotiation with appropriate bargaining agents under state law ~~resolution prior to adoption of the annual County budget.~~

(B) It is county policy to establish a compensation plan that provides pay and benefits necessary for the county to recruit, select, and retain qualified employees who are not part of a bargaining unit; recognizes employee performance, growth, and development; maintains an appropriate internal relationship among classification and employees based on job responsibilities, qualifications, and authority, and that maintains parity between equivalent nonrepresented and represented positions.

(C) The compensation plan includes the following benefits defined ~~by Board resolution~~ and implemented by Chair executive rule:

- (1) Paid holidays;
- (2) Paid leaves;
- (3) Leaves of absence without pay;
- (4) Leave-sharing programs;
- (5) Health and welfare benefits;
- (6) Educational assistance programs;
- (7) Deferred compensation programs;
- (8) Flexible spending accounts;
- (9) Pension programs;
- (10) Workers' compensation and supplemental benefits;
- (11) Other benefits to implement subsection (B); and
- (12) Other benefits approved by the Board.

Section 2. MCC Section 9.170 is amended as follows:

§ 9.170 Plan Maintenance.

9.170 Plan Maintenance.

The Chair ~~is responsible for~~ will developing and presenting annual compensation plan adjustments ~~recommendations for review and approval by to the Board resolution.~~ These ~~adjustments recommendations~~ must be based on periodic surveys of comparable employers, internal classification relationships, financial constraints, and actual or anticipated pay adjustments for nonrepresented employees.

FIRST READING:

December 20, 2007

SECOND READING AND ADOPTION:

January 03, 2008



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler
Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By

Agnes Sowle
Agnes Sowle, County Attorney

SUBMITTED BY:

Travis Graves, Multnomah County HR Director



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: R-2
Est. Start Time: 9:31 AM
Date Submitted: 11/21/07

Agenda Title: RESOLUTION Repealing Resolution 04-074 Relating to Compensation Plan Changes

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: January 3, 2008 Amount of Time Needed: 5 mins
Department: Department of County Management Division: Human Resources
Contact(s): Travis Graves
Phone: 503.988.6134 Ext. 86134 I/O Address: 503/400 HR
Presenter(s): Travis Graves

General Information

1. What action are you requesting from the Board?

Adopt Resolution Repealing Resolution 04-074 Relating to Compensation Plan Changes revising the approval process for Management Service Benefits and Compensation Plan changes.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Please review attached July 17, 2007 Memo from Travis Graves; and December 2007 Table: Recommended Approval for Management Service Benefits and Compensation Changes.

3. Explain the fiscal impact (current year and ongoing).

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

Required Signature

Elected Official or
Department/
Agency Director:

Carol M. Ford

Date: 11/21/07



Department of County Management
MULTNOMAH COUNTY OREGON
Human Resources

Multnomah Building
501 SE Hawthorne Blvd., Suite 400
Portland, Oregon 97214
(503) 988-5015 Phone
(503) 988-3009 Fax

MEMORANDUM

TO: Maria Rojo de Steffey, Commissioner District 1
Jeff Cogan, Commissioner District 2
Lisa Naito, Commissioner District 3
Lonnie Roberts, Commissioner District 4

CC: Ted Wheeler, Chair
Bill Farver, Chief Operating Officer
Barbara Willer, Deputy Chief Operating Officer
Carol Ford, DCM Department Director

FROM: Travis Graves
Multnomah County HR Director

DATE: July 17, 2007

RE: Classification / Compensation Recommendations

Introduction

Prior to 2003 the Chair had sole responsibility as the Chief Executive Officer and Chief Personnel Officer to adopt executive rules to implement personnel policies as required under the County Charter and Code. In December of 2003 Ordinance 1022 amended the Chair's authority for matters relating to compensation in two ways. First it established that the Chair must seek Board approval for the non-represented compensation plan on an annual basis and secondly it placed limits on the Chair's authority to adopt executive rules for compensation related matters.

Further, Resolution 04-074, adopted June 3, 2004, set guidelines for Board approval of compensation plan changes. This included requiring Board resolution to direct changes which then must be implemented by the Chair through Personnel Rules (executive rules).

In addition, a FY '05 Budget Note required the County to implement a policy of submitting all individual changes to classifications plus any budget modifications

associated with the changes to the Board for consideration through the resolution process. This also included requesting Board approval for changes to the non-represented compensation plan prior to implementation. This budget note expired at the end of FY '05 however it has been followed in practice ever since. In March of this year Commissioner Rojo de Steffey recommended, and it was affirmed by the Board, that approval for classification changes be moved to the consent calendar.

Discussion

The Ordinance adopted in 2003 added the following underlined wording to the County Code and thus limited the Chair's authority accordingly:

The compensation plan includes the following benefits defined by Board resolution and implemented by Chair executive rule:

- (1) Paid holidays;
- (2) Paid leaves;
- (3) Leaves of absence without pay;
- (4) Leave-sharing programs;
- (5) Health and welfare benefits;
- (6) Educational assistance programs;
- (7) Deferred compensation programs;
- (8) Flexible spending accounts;
- (9) Pension programs;
- (10) Workers' compensation and supplemental benefits;
- (11) Other benefits to implement subsection (B); and (12) Other benefits approved by the Board.

The resolution adopted in 2004 further breaks out the individual personnel changes which require Board approval (see attached). It should be noted that neither the 2003 Ordinance nor the Resolution in 2004 make any changes to or curtails the Chair's authority to make adjustments to non-represented salary ranges or his ability to establish new classes. The County Code as amended requires the Chair to bring changes to the compensation plan before to the Board for review and

approval prior to the adoption of the annual County Budget. It was the Budget Note in FY '05, which has since expired, that caused the County to implement a policy of requesting Board approval for all classification plan changes.

However, all changes which directly impact current fiscal year budgets or impact future year's budgets still require Board approval. For example, a recent study conducted by the Classification Compensation Unit which changed the compensation range for the non-represented Surveyor position did not require Board approval as it did not impact the budget.

In addition, the ordinance and resolution requires Board action to implement Personnel Rules that in the past were solely adopted and implemented under the Chair's authority as the Chief Executive Officer and Chief Personnel Officer per the County Charter and Code.

As the Board is aware, bringing the issues listed above in front of the Board has created a significant workload for many across the County and has also taken up valuable Board time. Moving the classification changes to the Consent Calendar for approval is a good beginning, but even with this change the workload for many in the County remains high.

One issue that has been raised in my discussions with Board staff was a concern over the future management of the County's classification and compensation system. Since becoming HR Director in 2005, I redeployed resources into our Classification and Compensation Unit increasing the FTE and hired a permanent full-time Classification and Compensation Manager. In the past year we have experienced a one hundred percent turnover in this unit. The new staff and manager are seasoned professionals with the expertise and experience to provide a better level of oversight over the County's system. In addition, the new Chair and his staff have taken an active interest in the County's human resources functions including a pronounced increase in their desire to manage classification and compensation issues.

It is also my understanding that the Board would like to maintain its awareness of the classification and compensation changes that are occurring throughout the County. I have attached a few reports as samples which HR can provide to all commissioners on a monthly or quarterly basis which will detail pending and completed classification and compensation changes. In addition, I would propose that all future Personnel Rules pertaining to compensation be sent to the Board for review prior to their adoption by the Chair.

Recommendation

At the request of the Chair, repeal Ordinance 1022 and Resolution 04-074 to return executive authority for compensation matters to the Chief Executive with the reporting mechanisms detailed above and maintain the requirement for yearly Board approval of the compensation plan before the adoption of the annual County Budget.

Attachments

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-074

Establishing Approval Process for Management Service Benefits and Compensation Plan Changes

The Multnomah County Board of Commissioners Finds:

- a. On December 11, 2003, the Board adopted Ordinance No. 1022 requiring Board approval of the compensation plan by resolution prior to adoption of the annual County budget.
- b. A staff committee was asked to review the approval process and make recommendations for establishing an efficient approval process.
- c. The committee has completed its review and makes the following recommendations as more fully described in the attached Table:
 - delegating approval authority for certain changes, such as those mandated by federal or state laws or regulations, and those with minimal fiscal impact to the Chair, such as:
 - o the basis for or use of paid leaves;
 - o administrative changes to leave-sharing, health plan drug coverage, educational assistance, deferred comp, bus pass and flexible spending programs; or
 - o mandated changes to health and welfare plans, pension programs, and workers' compensation;
 - setting guidelines for Board approval of other compensation plan changes

The Multnomah County Board of Commissioners Resolves:

1. The Board establishes the approval process contained in the attached Table dated March 4, 2004.

ADOPTED this 3rd day of June, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____

Agnes Sowle, County Attorney

Page 1 of 5 - Resolution Establishing Compensation Plan Change Approval Process

March 4, 2004

RECOMMENDED APPROVAL FOR MANAGEMENT SERVICE BENEFITS AND COMPENSATION CHANGES

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Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Paid holidays	Personnel Rules	Changes with no fiscal impact, such as use of holidays, saved holidays, etc. approved by Chair		Current MCPR 4-30-030 lists paid holidays for non-represented employees, and also requires BCC approval for any additional holidays.
Paid leaves – Vacation Leave	Personnel Rules	Changes with no fiscal impact, such as use of leave, sequencing of leave, etc. approved by Chair		Changes affecting accrual amounts or limits, or payoff amounts would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution (County Attorney reviews Personnel Rules for consistency with Board Resolutions prior to approval by the Chair).
Paid Leaves – Sick Leave	Personnel Rules	Changes with no fiscal impact, such as use of leave, sequencing of leave, etc. approved by Chair		Changes affecting accrual amounts or limits, or adding any payment provisions would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Paid Leaves – Recognition Leave	Personnel Rules	Changes affecting basis for leave, eligibility, approval authority - approved by Chair		Changes affecting amounts of leave would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Paid Leaves – Other (Judicial, Military, Bereavement, Leave for Exams, Training Leave)	Personnel Rules	Changes affecting basis for leave, eligibility, approval authority - approved by Chair		Changes affecting amounts of leave would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Leaves of absence without pay	Personnel Rules	No fiscal impact – approved by Chair		

March 4, 2004

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Leave-sharing programs - Catastrophic Leave	Personnel Rules	Administrative changes in operation of the program that do not affect eligibility for benefits or level of benefits approved by Chair		Changes affecting level of benefits or adding new programs would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Leave-sharing programs - Military Leave Donation	Personnel Rules	Administrative changes in operation of the program that do not affect eligibility for benefits or level of benefits approved by Chair		Changes affecting level of benefits or adding new programs would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Health and welfare benefits - changes in plan design, such as options, plan offerings, copays, employee premium sharing	Employee Benefits Board recommendation to BCC in March of each year			<u>NO CHANGE</u> Board approval already required; process in place.
Health and welfare benefits - Mandated changes in plan coverage for drugs	Plan Documents	FDA approval of new prescription drugs requires coverage by plan if the drug is used to treat a covered condition. Removal from coverage of a prescription drug that has been approved by the FDA for OTC is automatic under Kaiser plan, and fiscally prudent under ODS. Approved by Central HR/LR Director		

March 4, 2004

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Health and welfare benefits – Changes in plan coverage-provider types and/or medical procedures	Plan Documents	Typically mandated by state or federal agencies – examples include mental health coverage requirements, additional treatment options or services, or alternative providers. Approved by Central HR/LR Director		
Educational assistance programs	Personnel Rules	Administrative changes in operation of the program that do not affect eligibility for benefits or level of benefits. Approved by Chair		Changes affecting level of benefits or adding new programs would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Deferred compensation programs	Plan documents	No fiscal impact to the County – employee funded, County costs are administrative only – mandated and administrative changes approved by Chief Financial Officer.		<u>NO CHANGE TO CURRENT PROCESS</u> Changes that materially impact the deferred compensation plan require Board approval.
Bus Pass Program	Personnel Rules	Changes in administration of the program		Changes in benefit level – e.g., reduction in County contribution (currently 100%).
Flexible spending accounts	Plan documents	No fiscal impact to the County – employee funded, County costs are administrative only. Administrative changes approved by Central HR/LR Director		
Pension programs	Personnel Rules	Mandated Changes – approved by Central HR/LR Director or Chief Financial Officer, as appropriate		<u>NO CHANGE TO CURRENT PROCESS</u> Changes affecting participation in PERS, other retiree benefits, County contributions, establishment of separate accounts, etc. (already subject to Board approval)

March 4, 2004

Type of Benefit	Current Approval Process - Non-Represented	Recommended Approval Process - Delegated Authority	Recommended Approval Process - Consent Calendar	Recommended Approval Process - Board Resolution
Workers' compensation and supplemental benefits	State law and Personnel Rules	Basic requirements are mandated - administrative changes approved by Central HR/LR Director		
Compensation - Special Pay Provisions	Personnel Rules	Changes affecting basis for payment, eligibility, approval authority - approved by Chair		Changes affecting amounts of payment in existing rules or adding additional special pay provisions or incentives would require Board Resolution to direct changes. Chair would approve personnel rules to implement Board Resolution.
Class/Comp Plan Changes - Abolishing Classes	Personnel Rules	No fiscal impact- changes approved by Central HR/LR Director		
Class/Comp Plan Changes - Changing salary ranges or establishing new classes.	Personnel Rules			Changes which directly impact current fiscal year budgets (already required by current personnel rules) and changes which increase budgets for later fiscal years require Board approval.

ACCEPTED LOCAL 88 STUDIES FOR 2007-2008			
Final Priority 5-1-07	JCN	JCN Title	Total EE's (4-4-07)
1	6266	Corrections Tech	55
		GROUP TOTAL	55
2	6333	Laboratory Technician	7
	6335	Laboratory Specialist	6
	6286	Pathologist Assistant	2
	6282	Deputy Medical Examiner	6
		GROUP TOTAL	21
3	6268	Corrections Counselor	45
	6272	Juvenile Counselor	52
	6254	Corrections Hearings Officer	2
		GROUP TOTAL	99
4	6062	Animal Care Aide	4
	6065	Animal Care Technician	7
	6069	Animal Control Aide	3
	6067	Animal Control Officer	11
	6066	Animal Health Technician	3
		GROUP TOTAL	28
5	6027	Finance Technician	17
	6029	Finance Specialist 1	30
	6030	Finance Specialist 2	29
	6032	Finance Specialist Sr	11
		GROUP TOTAL	87
6	6365	Mental Health Consultants	110
	6295	Social Worker	18
		GROUP TOTAL	128
7	6403	Desktop Support Specialist	10
	6404	Desktop Support Specialist SR	13
	6401	Systems Operator	6
	6402	Systems Operator SR	3
		GROUP TOTAL	32
		GROUP TOTAL	450
		Other Management Studies in process:	
		Health Mgmt. Professionals	
		Operations Supervisors/Administrators	
		Command Staff -- MCSO	

Projected Start and End Date for Studies 2006-07

Project	Team Lead	Other Resources	Sponsor	Begin Date	Comments	End Date	Pay effective	Comments
Auditors	Joi	Tami Boedigheimer	Suzanne Flynn, Lavonne Griffin- Valade	July, 2006	3 positions. Study was completed in Sept. 2006	TBD	changes are effective on the date the study is approved	The new 2007 Auditor is revising the job classes and has requested the study be revised. (Updated Oct. 1, 2006)
County Attorney	Ruth	Tami Boedigheimer	Agnes Sowles	30-Aug-06	14 positions	Dec. 2006	changes are effective on the date the study is approved	
Buyer	Ruth	Ross Ardrey, Joi	Mindy Harris	20-Sep-06	17 positions	Dec. 2006	changes are effective on the date the study is approved	
Counselor Study	Travis/Joi	TBD	Local 88	FY 2005-06	Study was completed by Sikorrah & Associates and was rejected by the Class Comp Committee	TBD	1-Jul-06	Class Comp & Advisory committee meeting on Nov. 20 will review comparables used by Sikorrah to determine if job content is a reasonable 65-75% match with Multco job classes.
Study #1 Business/Data Analyst	Candy		Local 88	Oct. 2006	21 positions	Mar. 2007	1-Jul-06	
Study #2 Legal Asst/LA Sr/OA Sr	Candy		Local 88	Nov. 2006	61 positions	Apr. 2007	1-Jul-06	
Study #3 Trades Positions	Ruth		Local 88	Jan. 2007	28 positions	Mar. 2007	1-Jul-06	
Study #4 Public Relations Positions	Candy		Local 88	Jan. 2007	15 positions	Apr. 2007	1-Jul-06	
Study #5 Housing/Community positions	Ruth		Local 88	Feb. 2007	22 positions	May. 2007	1-Jul-06	
Study #6 OA2's (DCJ/ASD)	Candy	Consultant if needed	Local 88	Mar. 2007	76 positions	Aug. 2007	1-Jul-06	

Req #	Position Number	Dept	Unit	Employee	Supervisor	Union	Old Class	New Classification	Submitted By	Recd	Due	C/C Staff	Comments
766	New	DCHS	Develop Disab/Region 1 Crisis	Vacant	Markins, Karen	88	new	OA Sr./6002	Mgmt	7/13/2007	9/13/2007	Doi, J	Needs org chart and Joi's signature on paperwork. KS
785	7 New	Health	Medicaid	Vacant	Sugarman, Marcy	88	New	Eligibility Specialist/6300	Mgmt	7/13/2007	9/13/2007	Busby, C	One entry for 7 new identical positions. KS
784	New	Health	ICS Administration	Vacant	Kirchoff, Susan	Non	New	Project Manager/9063	Mgmt	7/13/2007	9/13/2007	Busby, C	
763	New	Health	HIV/HVC Prevention Unit	Vacant	Tillman, Laticia	88	New	PDS/6021	Mgmt	7/13/2007	9/13/2007	Busby, C	
762	713121	Library	Interlibrary Loan	Vacant	Bertelson, Candy	88	new	Library Assistant/7211	Mgmt	7/13/2007	9/13/2007	Busby, C	
761	705754	Health	ICS Mid County Health Center	Vacant	Cockrell, Deborah	88	OA2/6001	Health Assistant 2/6294	Mgmt	7/13/2007	9/13/2007	Busby, C	
760	703084	Health	Business Svcs	Stone, Jennifer	Newton, Debra	88	Fin Spec 1/6029	Fin Spec 2/6030	Mgmt	7/13/2007	9/13/2007	Busby, C	
759	705128	Health	Dental Admin	Olbrich, Pam	Kirchoff, Susan	Non	Program Supv/9361	Program Mgr/9615	Mgmt	7/13/2007	9/13/2007	Busby, C	
758	711811	Health	Integrated Clinical Services	Vacant	Loos, Mary	Non	Proj Mgr/9063	Prog Mgr/9615	Mgmt	7/13/2007	9/13/2007	Busby, C	
757	New	Health	ICS Admin-CareOre Grant	Vacant	Loos, Mary	Non	New	Program Supervisor/9361	Mgmt	7/13/2007	9/13/2007	Busby, C	
756	708731	Health	HIV/HCV Community Programs	Guemsey, Jessica	Nichols, Loreen	88 to Non	Ed/8352	Prog Supv/9361 (temp) was Hith	Mgmt	7/13/2007	9/13/2007	Busby, C	
755	706609	Health	ICS Administration	Marquardt, Jon (Interim)	Loos, Mary	88 to Non	Admin Analyst/6033	Op Sup/9025	Mgmt	7/13/2007	9/13/2007	Busby, C	
754	New	DCJ	ASD/PSP	Vacant	Eville, Lori	88		Corr Tech/6033	Mgmt	7/10/2007	9/10/2007	Nutting, R	

7/16/2007

753	New	DCJ	ASD/PSP	Vacant	Eville, Lori	88		Office Asst 2/6001	Mgmt	7/10/2007	9/10/2007	Nutting, R	
752	703991	DCS	LUT	Vacant	Hovden, Robert	88	6231/Eng Tech 1	Eng Tech 3/6232	Mgmt	7/10/2007	9/10/2007	Busby, C	
751	708312	DCM	FPM/Capital Program	Vacant	Lindenthal, John	88	6016/Fac Spec 3	Fac Spec 2/6017	Mgmt	7/10/2007	9/10/2007	Nutting, R	
750	New	DCS	Land Use/ Transportation	Vacant	Schilling, Karen	88		PDS/6021	Mgmt	7/9/2007	9/9/2007	Busby, C	
749	713124	DCHS	Business Svcs	New	Tinkle, Kathy	Non Rep	n/a	Finance Supv/9335	Mgmt	7/5/2007	9/5/2007	Tennant, J	See below - Approved request with 7/9/07 effective date. 7/9/07 JT Re-opened request; need more clarificaton from Kathy. 7/10/07 JT
748	713123	DCHS	Business Svcs	New	Tinkle, Kathy	Non Rep	n/a	Finance Supv/9335	Mgmt	7/5/2007	9/5/2007	Tennant, J	See below - Approved request with 7/9/07 effective date. 7/9/07 JT Re-opened request; need more clarification from Kathy. 7/10/07 JT
747	703869	DCJ	ECCS/HR	Vacant	Opoka, James	88 to Non	6021/PDS	HR Tech/9061	Mgmt	7/5/2007	9/5/2007	Nutting, R	
746	701260	DCS	Road Mnt, Surv & Eng	People, Kim	Johnson, Cecelia	Non-Rep	9360/Prg Mgr 2	Prg Mgr Sr/9362	Mgmt	6/29/2007	8/29/2007	Busby, C	Call to Dept HRM - reclass or re- org ee promoted 12/1/06 - CJB 7/3/07
745	701829	DCM	A&T	Grier, Rene	Walruff, Randy	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
744	701190	DCM	A&T	Sellers, James	Tilgner, June	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
743	707630	DCM	A&T	Howard, Dan	Tilgner, June	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
742	704457	DCM	A&T	Vacant	Walruff, Randy	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	

741	705655	DCM	A&T	Holland, Darryl	Tilgner, June	88	6079/A&T Analyst Sr	6456/Data Analyst Sr	Mgmt	6/27/2007	8/27/2007	Nutting, R	
740	New	DCM	Risk Management	None	Anderson, Marc	887	None	Looking for best fit	Mgmt	6/26/2007	8/26/2007	Nutting, R	Request submitted to determine best fit before soliciting funding for new position. 6-26-07 KS
738	705587	Health	CD/OHO/Travel	vacant	Warren, Arlene	88	new	6294/Health Asst 2	Mgmt	6/25/2007	8/25/2007	Tennant, J	Prelim decision is to class as HA 1, sent email to supv for clarification. 7/9/07 JT Revised position description justifies class to HA2; waiting for signed copy of revision before finalizing the approval. 7/11/07 JT
737	706822	DCM	Fac & Prop Mgmt	vacant	Schrotzberger, Jon	701	6121/HVAC Engineer	????/HVAC Eng Asst	Mgmt	6/25/2007	8/25/2007	Busby, C	Multi position class study to create new class - CJB
736	702389	DCM	Fac & Prop Mgmt	vacant	Schrotzberger, Jon	701	6121/HVAC Engineer	????/HVAC Eng Asst	Mgmt	6/25/2007	8/25/2007	Busby, C	Multi position class study to create new class - CJB
735	703063	DCM	Fac & Prop Mgmt	vacant	Schrotzberger, Jon	701	6121/HVAC Engineer	????/HVAC Eng Asst	Mgmt	6/25/2007	8/25/2007	Busby, C	Multi position class study to create new class - CJB
734	707686	DCS	Bridge Engineering	Knieriem, Mark	Henricksen, Jon	88	6232/Eng Tech 2	6233/Eng Tech 3	EE	6/25/2007	8/25/2007	Busby, C	Employee LD as ET3 - not eligible for reclass - call in to Dept HRM - CJB 7/3/07
732	704373	Library	Sellwood-Moreland	Bart, Sharon	Jiminez, Rita	Non-Rep	9784/Library Supervisor	9776/Library Administrator-Branch	EE	6/21/2007	8/21/2007	Busby, C	Message to/from Leila re: we plan to study these classes in the fall. I am holding pending discussion with Leila and Joi - CJB 6/21/07
728	706329	DCHS	Developmental Disabilities	Markins, Karen	Botsford, Patrice	Non Rep	9381/Prog Supv	9615/ Prog Mgr 1	EE	6/18/2007	8/18/2007	Dol, J	
713	700776	Library	Neighborhood Libraries	Uhte, Carol	Jiminez, Rita	Non-Rep	9784/Library Manager/Branch	9776/Library Administrator/Branch	EE	6/15/2007	8/15/2007	Busby, C	Message to/from Leila re: we plan to study these classes in the fall. I am holding pending discussion with Leila and Joi - CJB 6/15/07

711	New	County Atty		Vacant	Sowle, Agnes	Non-Rep	9190/Asst Cty Atty 2	9440/Asst Cty Atty Sr.	Mgmt	6/15/2007	8/15/2007	Nutting, R	
709		DCM	Fac Prop Mgmt	n/a	Schrotzberger, Jon	701	6121/HVAC Engineer	6121/HVAC Engineer	Mgmt	6/13/2007	8/13/2007	Busby, C	Request for review of 13 positions for updating class spec and wage study prior to contract negotiation. KS
707	702681	DCM	CPCA	Vacant	Smith, Brian	88	6002/ OA Sr	6112/ Procurement Assoc.	Mgmt	6/12/2007	8/12/2007	Tennant, J	Prelim decision is to deny request; email to mgr for chance to clarify 7/3/07. JT Ruth, Brian, Jude to meet on 7/10 to discuss. JT
693	705471	DCM	Fleet	None listed	Gardner, Michelle	88	6181 / Body & Fender Mechanic	Add lead designation	Mgmt	5/1/2007	7/1/2007	Busby, C	Denial pending - 7/3/07 - CJB
690	Series	DCHS		Unspecified		88	Case Manager 1, 2, Sr.			4/23/2007		Doi, J	This is a request to look at the Case Manager series as a whole. Due date is not applicable.
673	701587	MCSO	CHL	Smith, Lana	Walliker, Kathy	88	OA Sr / 6002	Background Investigator / 6248	EE	3/26/2007	5/26/2007	Nutting, R	
672	703655	MCSO	Concealed Permit Unit	McSweeney, Linda	Walliker, Kathy	88	OA Sr / 6002	Background Investigator / 6248	EE	3/26/2007	5/26/2007	Nutting, R	
671	703943	MCSO	CHL	Brown, Mary (Jeanne)	Walliker, Kathy	88	OA Sr/ 6002	Background Investigator / 6248	EE	3/26/2007	5/26/2007	Nutting, R	
651	None	MCSO	Facility Security Unit	Vacant	Daily, Elizabeth	Non-Rep	None	Operations Supervisor / 9025	Mgmt	2/16/2007		Nutting, R	This is part of the reorganization including requests numbered 628 and 627. Due date not applicable
628	701018	MCSO	Facility Security Unit		Daily, Elizabeth	88	Facility Security Officer/6258	Proposed: Facility Security Operational Supervisor	Mgmt	11/30/2006		Nutting, R	There is an incumbent in this position, but this is NOT a reclass. This is a reorganization, and the position will be opened. Due date is not applicable

Req #	Position Number	Recd	Dept	Unit	Employee	Supervisor	Union	Old Class	New Classification	Submitted By	Outcome	Days in process	C/C Staff
708	New	6/12/2007	DCM	IT	Vacant	Hastings, Chuck	88	N/A	6405/ Dev Anal	Mgmt	Approved	24	Tennant, J
729	712523	6/18/2007	DCHS	DV	Vacant	Rollins, Chiquita	88	6063/Proj Mgr Rep	6087/Res Eval Analyst/Sr	Mgmt	Approved	18	Tennant, J
730	New	6/18/2007	DCHS	MHASD-Commitment Monitor Unit	Vacant	Haffey, Sandy	88	new	6001/OA 2	Mgmt	Approved	18	Tennant, J
731	New	6/18/2007	DCHS	Commitment Monitors/MHASD	Vacant	Haffey, Sandy	88	new	6365/Ment Hlth Coun	Mgmt	Approved	18	Tennant, J
739	705796	6/26/2007	DCM	Fin & Risk, SAP Support	Vacant	Nath, Satish	88	6056/ Learning Systems Analyst Sr	6413/SAP NetWeaver Architect	Mgmt	Approved	13	Tennant, J

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Repealing Resolution 04-074 Relating to Compensation Plan Changes

The Multnomah County Board of Commissioners Finds:

- a. On December 11, 2003, by Ordinance 1022, the Board amended Multnomah County Code (MCC) sections 9.160 and 9.170 to require Board approval of all compensation plan changes by resolution.
- b. On June 3, 2004, the Board adopted Resolution 04-074 establishing an approval process for compensation plan changes and defining when Board approval is necessary.
- c. The Board is concurrently adopting an ordinance deleting the requirements imposed under Ordinance 1022 with respect to compensation plan changes.
- d. Resolution 04-074 is no longer necessary and should be repealed.

The Multnomah County Board of Commissioners Resolves:

1. Resolution 04-074 is repealed effective January 19, 2008.

ADOPTED this 13th day of December 2007.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:
Travis Graves, Multnomah County HR Director

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 08-002

Repealing Resolution 04-074 Relating to Compensation Plan Changes

The Multnomah County Board of Commissioners Finds:

- a. On December 11, 2003, by Ordinance 1022, the Board amended Multnomah County Code (MCC) sections 9.160 and 9.170 to require Board approval of all compensation plan changes by resolution.
- b. On June 3, 2004, the Board adopted Resolution 04-074 establishing an approval process for compensation plan changes and defining when Board approval is necessary.
- c. The Board is concurrently adopting an ordinance deleting the requirements imposed under Ordinance 1022 with respect to compensation plan changes.
- d. Resolution 04-074 is no longer necessary and should be repealed.

The Multnomah County Board of Commissioners Resolves:

1. Resolution 04-074 is repealed effective January 19, 2008.

ADOPTED this 13th day of December 2007.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Agnes Sowle, County Attorney

SUBMITTED BY:
Travis Graves, Multnomah County HR Director



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST short form

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: R-3
Est. Start Time: 9:36 AM
Date Submitted: 12/26/07

Agenda Title: **Second Reading and Possible Adoption of a Proposed Special ORDINANCE Designating Disposition of Tax Foreclosed Property**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>January 3, 2008</u>	Time Requested:	<u>1 Minute</u>
Department:	<u>Community Services</u>	Division:	<u>Tax Title</u>
Contact(s):	<u>Gary Thomas</u>		
Phone:	<u>503-988-3590</u>	Ext.	<u>22591</u>
Presenter(s):	<u>Matthew O. Ryan</u>		
I/O Address:	<u>503/4/TT</u>		

General Information

1. What action are you requesting from the Board?

The Tax Title Section is requesting the Board to approve the repurchase of two tax foreclosed properties by the former owner Lakea Corporation.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The subject properties (as shown in Exhibit A) were foreclosed on for delinquent property tax liens. The first property R117688 came into County ownership on October 15, 2005, and the adjacent property R117960 came into County ownership on September 25, 2006.

In 2005 and 2006 letters were sent to the former owner of record, Lakea Corporation, providing the opportunity to repurchase these properties. Lakea Corporation's registered agent Mr. Anson contacted the County's Tax Title office in 2006, requesting the payoff information to repurchase the property within the 30 days provided by Multnomah County Code Chapter 7. The repurchase transactions were never completed and the timeline restriction now precludes the County's resale to Lakea Corporation.

Although the timeline for repurchase, as provided under MCC 7.402 has passed; Tax Title recommends the Board approve this Special Ordinance allowing for the repurchase of the two

parcels by Lakea Corporation. The proposed repurchase accomplishes a greater public good by providing for the County to recoup the delinquent taxes as well as the completion of the required environmental clean up work.

This action affects our Vibrant Communities Program Offer by placing two tax foreclosed properties back onto the tax roll.

3. Explain the fiscal impact (current year and ongoing).

The repurchase will allow for the recovery of the delinquent taxes, fees, and expenses. The sale will also reinstate the properties on the tax roll (see Exhibit B).

4. Explain any legal and/or policy issues involved.

Multnomah County Code Section 7.402 provides for notices by certified mail to be sent to the former owners of tax foreclosed properties. The notices shall advise the recipients that within 30 days from the date of notice they can pay in cash the repurchase price established by the department or complete an application to repurchase the property by repurchase contract.

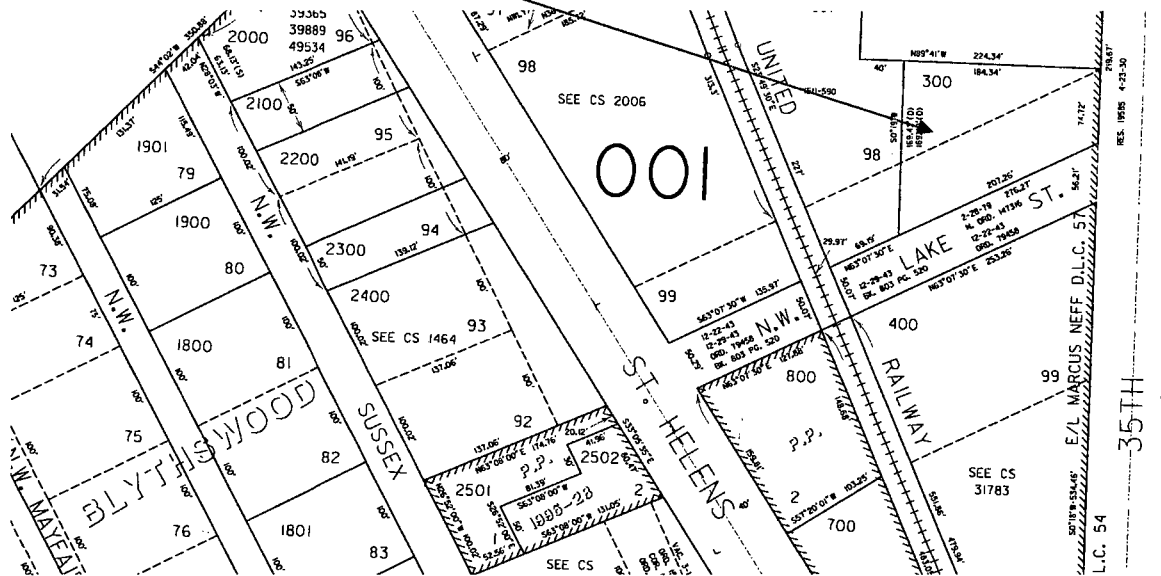
5. Explain any citizen and/or other government participation that has or will take place.

Former owner is allowed to repurchase the property.

City of Portland liens will be paid in full.

EXHIBIT A

R117688



R117690

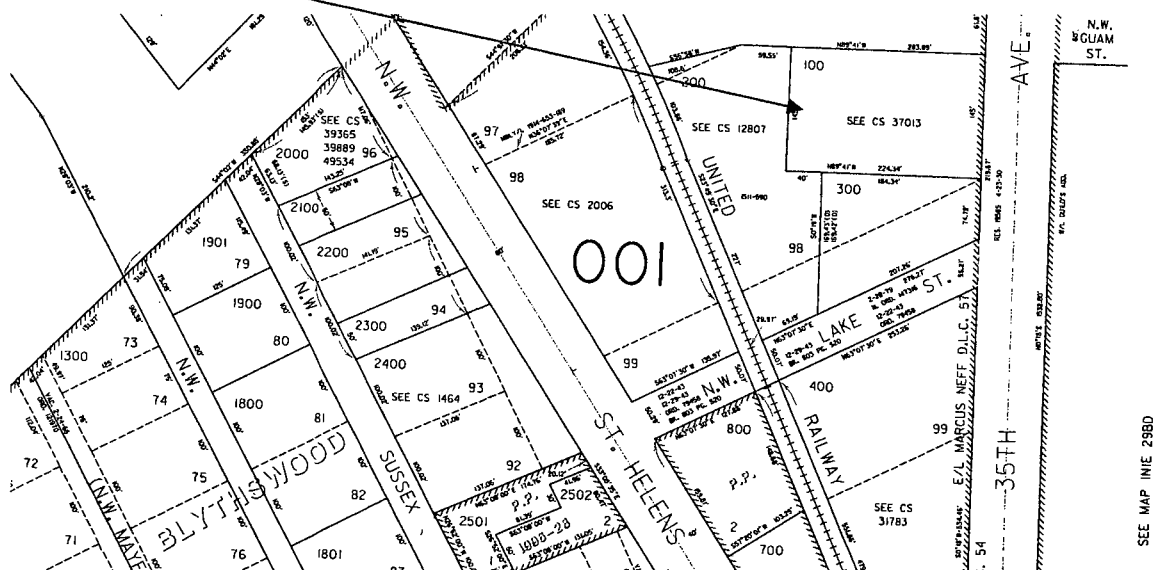


EXHIBIT B
PROPOSED PROPERTY LISTED FOR REPURCHASE
FISCAL YEAR 2008

LEGAL DESCRIPTION: R117688

A tract of land in the Northwest One-Quarter of Section 29, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon being a portion of Lots 98 and 99 of Blythswood, a duly recorded plat of said Multnomah County and recorded October 8, 1907 in Plat Book 400 at Page 100, Multnomah County Plat Records and described as follows:

Commencing at the Northeast corner of the Marcus Neff Donation Land Claim; thence S00°19'00"W, a distance of 206.60 feet to the true point of beginning of the tract of land herein described: thence N89°41'00"W, a distance of 184.34 feet; thence S00°19'00"W, a distance of 169.42 feet to a point on the Northerly line of N.W. Lake Street, a 50 foot wide dedicated street; thence N63°07'30"E, along the Northerly line of said N.W. Lake Street, a distance of 207.26 feet to a point on the West line of N.W. 35th Avenue; thence N00°19'00"E, along said West line, a distance of 74.72 feet to the point of beginning

LEGAL DESCRIPTION: R117690

A portion of Lot 98, according to the duly filed plat of Blythswood, in the City of Portland, filed October 8th, 1907 in Plat Book 400 page 100, Records of the County of Multnomah and State of Oregon, more particularly described as follows:

Beginning at the Northeast corner of the Marcus Neff Donation Land Claim; thence South 0°19'00" West along the West line of N.W. 35th Avenue, 61.60 feet to the true point of beginning of the parcel to be described; thence North 89°41' West 224.34 feet; thence South 0°19'00 West, 145.00 feet; thence South 89°41' East, 224.34 feet to a point on the West line of N.W. 35th Avenue; thence North 0°19'00" East along the West Line, 145.00 feet to the true point of beginning.

PROPERTY ADDRESS:	3003 W/NW 35 th AVE / 3003 NW 35 th AVE
TAX ACCOUNT NUMBER:	R117688 / R117690
GREENSPACE DESIGNATION:	No designation
SIZE OF PARCEL:	22,502 Square Feet / 32,670 Square Feet
ASSESSED VALUE:	\$264,240.00 / \$1,175,230.00

TOTAL PRICE OF ITEMIZED EXPENSES FOR REPURCHASE OF BOTH PROPERTIES

BACK TAXES & INTEREST:	\$165,719.36
TAX TITLE MAINTENANCE COST & EXPENSES:	\$7,956.48
PENALTY & FEE:	\$4,283.76
CITY LIENS	\$30,540.68
MINIMUM PRICE REQUEST FOR REPURCHASE	\$208,500.28

Required Signature

Elected Official or
Department/
Agency Director:

A handwritten signature in cursive script, reading "M. Cecilia Johnson". The signature is written in dark ink and is positioned above a horizontal line.

Date: 12/05/07

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Special Ordinance Designating Disposition of Tax Foreclosed Property

The Multnomah County Board of Commissioners Finds:

- a. On October 13, 2003 judgment was entered in Multnomah County Circuit Court foreclosing the property tax liens against the property described in the attached Exhibit A; as Parcel 1. Two years after the judgment the County Tax Collector deeded all right, title and interest in the property to Multnomah County as authorized under ORS 312.200. This property's Tax Account Number is R117688.
- b. On September 21, 2004 judgment was entered in Multnomah County Circuit Court foreclosing the property tax liens against the property described in the attached Exhibit A; as Parcel 2. Two years after the judgment the County Tax Collector deeded all right, title and interest in the property to Multnomah County as authorized under ORS 312.200. This property's Tax Account Number is R117690.
- c. Both properties were formerly owned by an entity known as Lakea Corporation, whose registered agent was Larry D. Anson. The properties are adjacent to each other and are collectively and commonly referred to as the "Columbia American Plating" property which was at one time a business name of the operations at the site, which included metal plating activities.
- d. By 2003 the business operations previously conducted at the Columbia American Plating site were shut down by City of Portland officials because of fire and safety hazards. That same year, the extent of the environmental contamination at the site prompted the Oregon DEQ to seek the assistance of the Federal EPA in evaluating and mitigating any threat to human health and the environment posed by the conditions at the site.
- e. In 2003 the EPA initiated the cleanup work at the Columbia American Plating site. The County understands that the EPA and the DEQ have incurred substantial sums in conducting and managing environmental cleanup work at the site since that time. The EPA's costs alone are reported to be over \$1,500,000. Moreover, the County understands that significant clean-up work still needs to be done on site to finalize the cleanup.
- f. In 2005 and 2006, after the respective tax foreclosure deeds were recorded; written notices were sent to Lakea Corporation by County's Tax Title Division

advising of the right to repurchase the tax foreclosed property under Multnomah County Code (MCC) Chapter 7.402. The repurchase notices provided that the former owner must repurchase or vacate the property by a given dates in 2005 and 2006.

- g. Mr. Anson contacted the County's Tax Title Office in 2006 but never completed the repurchases and the timeline and restriction under MCC 7.402 now precludes the County's resale to Lakea Corporation.
- h. The County does not have the resources to pay for the necessary cost of the remaining cleanup work.
- i. The County understands that Mr. Anson has worked out a satisfactory arrangement that provides for this repurchase of the property by Lakea Corporation and the ultimate transfer of the property from Lakea to an adjacent land owner and commercial business, Carson Oil. Carson Oil has the resources to complete the environmental clean up work and return the property to the tax rolls. It is also understood that there have been negotiations between Mr. Anson, Carson Oil and the EPA, to allow for at least a partial reimbursement to the EPA of some of its clean-up costs to date.
- j. Under ORS 275.180, the minimum price for which the County can sell the property back to the former owner is not less than the amount of taxes and interest accrued and charged against the property. Also under ORS 275.180 the County has the authority at any time to sell tax foreclosed property to the former owner at private sale.
- k. Although the timeline for repurchase, as provided under MCC 7.402 has passed; Tax Title recommends the Board approve this Special Ordinance allowing for the repurchase of these properties by Lakea Corporation; because the proposed repurchase accomplishes a greater public good by providing for the County to recoup the delinquent taxes as well the completion of the environmental clean up work to occur and the reinstallation of these properties on the tax roll.
- l. In the interest of fairness and to prevent potential challenges to the disposition of the property, the Board believes it to be in the best interests of the County to approve this Special Ordinance and remove this property from consideration for alternative disposition under MCC Chapter 7 and authorize the repurchase of the property by the former owner.

Multnomah County Ordains as follows:

Section 1. Notwithstanding MCC 7.402; Multnomah County is authorized to sell to Lakea Corporation the real properties described in the attached Exhibit A in compliance with the requirements of ORS 275.180, provided the sale of the property shall be completed no later than June 30, 2008.

Section 2. The County Chair is authorized to execute a deed conveying the real properties described in the attached Exhibit A to Lakea Corporation.

FIRST READING: December 20, 2007

SECOND READING AND ADOPTION: January 3, 2008

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:
M. Cecilia Johnson, Director, Dept. of Community Services

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 1106

Special Ordinance Designating Disposition of Tax Foreclosed Property

The Multnomah County Board of Commissioners Finds:

- a. On October 13, 2003 judgment was entered in Multnomah County Circuit Court foreclosing the property tax liens against the property described in the attached Exhibit A; as Parcel 1. Two years after the judgment the County Tax Collector deeded all right, title and interest in the property to Multnomah County as authorized under ORS 312.200. This property's Tax Account Number is R117688.
- b. On September 21, 2004 judgment was entered in Multnomah County Circuit Court foreclosing the property tax liens against the property described in the attached Exhibit A; as Parcel 2. Two years after the judgment the County Tax Collector deeded all right, title and interest in the property to Multnomah County as authorized under ORS 312.200. This property's Tax Account Number is R117690.
- c. Both properties were formerly owned by an entity known as Lakea Corporation, whose registered agent was Larry D. Anson. The properties are adjacent to each other and are collectively and commonly referred to as the "Columbia American Plating" property which was at one time a business name of the operations at the site, which included metal plating activities.
- d. By 2003 the business operations previously conducted at the Columbia American Plating site were shut down by City of Portland officials because of fire and safety hazards. That same year, the extent of the environmental contamination at the site prompted the Oregon DEQ to seek the assistance of the Federal EPA in evaluating and mitigating any threat to human health and the environment posed by the conditions at the site.
- e. In 2003 the EPA initiated the cleanup work at the Columbia American Plating site. The County understands that the EPA and the DEQ have incurred substantial sums in conducting and managing environmental cleanup work at the site since that time. The EPA's costs alone are reported to be over \$1,500,000. Moreover, the County understands that significant clean-up work still needs to be done on site to finalize the cleanup.
- f. In 2005 and 2006, after the respective tax foreclosure deeds were recorded; written notices were sent to Lakea Corporation by County's Tax Title Division

advising of the right to repurchase the tax foreclosed property under Multnomah County Code (MCC) Chapter 7.402. The repurchase notices provided that the former owner must repurchase or vacate the property by a given dates in 2005 and 2006.

- g. Mr. Anson contacted the County's Tax Title Office in 2006 but never completed the repurchases and the timeline and restriction under MCC 7.402 now precludes the County's resale to Lakea Corporation.
- h. The County does not have the resources to pay for the necessary cost of the remaining cleanup work.
- i. The County understands that Mr. Anson has worked out a satisfactory arrangement that provides for this repurchase of the property by Lakea Corporation and the ultimate transfer of the property from Lakea to an adjacent land owner and commercial business, Carson Oil. Carson Oil has the resources to complete the environmental clean up work and return the property to the tax rolls. It is also understood that there have been negotiations between Mr. Anson, Carson Oil and the EPA, to allow for at least a partial reimbursement to the EPA of some of its clean-up costs to date.
- j. Under ORS 275.180, the minimum price for which the County can sell the property back to the former owner is not less than the amount of taxes and interest accrued and charged against the property. Also under ORS 275.180 the County has the authority at any time to sell tax foreclosed property to the former owner at private sale.
- k. Although the timeline for repurchase, as provided under MCC 7.402 has passed; Tax Title recommends the Board approve this Special Ordinance allowing for the repurchase of these properties by Lakea Corporation; because the proposed repurchase accomplishes a greater public good by providing for the County to recoup the delinquent taxes as well the completion of the environmental clean up work to occur and the reinstallation of these properties on the tax roll.
- l. In the interest of fairness and to prevent potential challenges to the disposition of the property, the Board believes it to be in the best interests of the County to approve this Special Ordinance and remove this property from consideration for alternative disposition under MCC Chapter 7 and authorize the repurchase of the property by the former owner.

Multnomah County Ordains as follows:

Section 1. Notwithstanding MCC 7.402; Multnomah County is authorized to sell to Lakea Corporation the real properties described in the attached Exhibit A in compliance with the requirements of ORS 275.180, provided the sale of the property shall be completed no later than June 30, 2008.

Section 2. The County Chair is authorized to execute a deed conveying the real properties described in the attached Exhibit A to Lakea Corporation.

FIRST READING: December 20, 2007

SECOND READING AND ADOPTION: January 3, 2008



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler
Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Matthew O. Ryan
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:

M. Cecilia Johnson, Director, Dept. of Community Services

EXHIBIT A TO ORDINANCE NO. 1106 (2008)

Parcel No. 1:

2005 Foreclosure Property R117688

Legal Description:

A tract of land in the Northwest One-Quarter of Section 29, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon being a portion of Lots 98 and 99 of Blythswood, a duly recorded plat of said Multnomah County and recorded October 8, 1907 in Plat Book 400 at Page 100, Multnomah County Plat Records and described as follows:

Commencing at the Northeast corner of the Marcus Neff Donation Land Claim; thence S00°19'00"W, a distance of 206.60 feet to the true point of beginning of the tract of land herein described; thence N89°41'00"W, a distance of 184.34 feet; thence S00°19'00"W, a distance of 169.42 feet to a point on the Northerly line of N.W. Lake Street, a 50 foot wide dedicated street; thence N63°07'30"E, along the Northerly line of said N.W. Lake Street, a distance of 207.26 feet to a point on the West line of N.W. 35th Avenue; thence N00°19'00"E, along said West line, a distance of 74.72 feet to the point of beginning.

Parcel No. 2:

2006 Foreclosure Property R117690

Legal Description:

A portion of Lot 98, according to the duly filed plat of Blythswood, in the City of Portland, filed October 8th, 1907 in Plat Book 400 page 100, Records of the County of Multnomah and State of Oregon, more particularly described as follows:

Beginning at the Northeast corner of the Marcus Neff Donation Land Claim; thence South 0°19'00" West along the West line of N.W. 35th Avenue, 61.60 feet to the true point of beginning of the parcel to be described; thence North 89°41' West 224.34 feet; thence South 0°19'00 West, 145.00 feet; thence South 89°41' East, 224.34 feet to a point on the West line of N.W. 35th Avenue; thence North 0°19'00" East along the West Line, 145.00 feet to the true point of beginning.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/03/08
Agenda Item #: R-4
Est. Start Time: 9:40 AM
Date Submitted: 12/04/07

Agenda Title: Fiscal Year 2007-2008/Pandemic Influenza Planning Update (Briefing)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: January 3, 2008 Amount of Time Needed: 25 minutes
Department: Health Division:
Contact(s): Jessica Guernsey Camargo
Phone: 503 988-3030 Ext. 25698 I/O Address: 420/SEHC/HIV
Presenter(s): Lillian Shirley and Gary Oxman

General Information

1. What action are you requesting from the Board?

None. This is a planning update only.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County Health Department is refining plans for a possible influenza pandemic. While health officials don't know when a worldwide flu pandemic may occur, they are taking steps to prepare for various possibilities. The impacts of a pandemic cannot be completely avoided. However, planning and community engagement now can help minimize the health, social, and economic impacts and help us maintain an intact community in the future. This update will provide information on current and future efforts for planning activities.

3. Explain the fiscal impact (current year and ongoing).

This is a grant-funded planning process.

4. Explain any legal and/or policy issues involved.

Multnomah County Health Department has been engaging different sectors of the community to discuss the possibility of targeted community mitigation strategies that may slow down the spread of a pandemic strain of influenza in our community. These strategies are being considered because they

have demonstrated effectiveness in past influenza outbreaks, they have been mathematically modeled and demonstrated simulated effectiveness, and they are being recommended by several international medical and public health agencies, including the Centers for Disease Control and Prevention. It is important to note that these strategies would only be considered in a particularly severe pandemic.

Community engagement is essential because these strategies will have significant economic and social impacts. The measures include recommending time-limited:

- School/day care/preschool cancellation;
- Adult social distancing, such as businesses staggering work shifts/week to reduce the chance of disease transmission between co-workers and/or staff and customers;
- Home isolation of sick individuals and their contacts, and;
- Cancellation of non-essential public gatherings that would encourage people having close contact.

5. Explain any citizen and/or other government participation that has or will take place.

See description above for community engagement.

Required Signature

**Elected Official or
Department/
Agency Director:**

Lillian Shirley

Date: 11/28/07

Your Best Protection is Preparation

There are earthquake, fire, contagious disease, radiological, chemical and biological emergencies. To survive and thrive: get a kit, make a plan and be informed.

If such a disaster occurs, you may be asked by authorities to take one of two different actions: **SHELTER IN PLACE** (remain in your home or workplace), or **EVACUATE** (leave your home or workplace). In either case, it is important that you and your family have an **EMERGENCY PREPARATION PLAN**.

The American Red Cross provides all the information you need to make your Emergency Preparation plan. You can call the Red Cross, Oregon Trail Chapter at 503-284-1234 or visit the Red Cross website at www.redcross.org. In the meantime, it makes good sense to put together some emergency supplies for your home, workplace, and car.

YOUR HOME EMERGENCY KIT SHOULD INCLUDE:

- A battery powered or wind-up radio.
- Flashlights with fresh batteries. Batteries should be stored separately.
- A first aid kit, including emergency medications.
- A cell phone (make sure it's charged).
- Stored water in sealed unbreakable containers—1 gallon for each person for at least one week. Water should be replaced every six months.
- A water purification kit in the event you can't boil water if a "Boil Water Order" is issued by health and safety officials.
- At least one week supply of food that doesn't need refrigeration, a manual can opener and eating utensils.
- Trash bags, duct tape, sheets of plastic and disposable gloves.
- Fire extinguishers.
- Add a shovel, booster cables, fix-a-flat and flares for your car.

When Your Child is at School

Most schools have an emergency plan that includes evacuation destinations. Call your child's school now to find the location and write it down here:

Also, find out what you or a designated person will need to provide in order to pick up your child.

In the event of an evacuation, you will be notified by school officials where and when your child can be picked up, so make certain the school has a way of reaching you. Radio or television stations may also carry instructions.

Finally, make sure your child has identification and phone numbers to reach family or friends.

Shelter in Place:

Protecting Yourself at Home or Work

In the event of a radiation, chemical, or biological emergency, authorities may direct you to **SHELTER IN PLACE** or **EVACUATE**. The term "Shelter In Place" means remaining inside your home or place of work and protecting yourself there.

- If emergency officials advise you to Shelter In Place:
- 1 Stay calm.
 - 2 Bring children and pets indoors immediately.
 - 3 Close and lock all windows and outside doors.
 - 4 Turn off all fans, heating and air conditioning systems, close exterior doors and windows.
 - 5 If you have a fireplace, close the damper.
 - 6 Gather your disaster supplies and battery powered radio.
 - 7 Go to an interior room, ideally without windows. In case of a chemical threat, a room above ground is preferable because some chemicals are heavier than air and may seep into the basement.
 - 8 Use duct tape (wet towels if you are out of duct tape) to seal doors, exhaust fans, vents, and windows.
 - 9 Listen to the radio or TV for emergency instructions and Shelter In Place until you are told all is safe.



Power outages can be caused by weather, accidents, circuit overloads, or other emergency situations. They can happen at any time.

Preparation:

- ▶ Know the location of your fuse box or circuit breaker.
- ▶ Know how to reset a circuit breaker or change a fuse.
- ▶ Know how to manually override your garage door opener.
- ▶ Be sure that you have all the items listed in the **EMERGENCY SUPPLIES** kit section.
- ▶ Know the number for the local power utility company.

(Look up the number now and write it here.)

Response:

- ▶ Determine if the outage is widespread by checking with neighbors.
- ▶ Do not call 911 to ask about the power outage. Listen to local radio stations on your battery operated radio for updates and instructions. You can also call the power utility number listed above for instructions.
- ▶ If it is cold, dress in layers and wear a hat.



Important PUBLIC HEALTH AND PUBLIC SAFETY PHONE NUMBERS

The following are numbers for disaster and emergency related help and information.

Information and Referral	2-1-1
Oregon Road Conditions by Phone	5-1-1
Life-Threatening Medical Emergencies, Fire & Police	9-1-1
American Red Cross Oregon Trail Chapter	503-284-1234
City of Portland/Multnomah County Information & Referral	503-823-4000
Multnomah County Emergency Management	503-988-4233
Oregon Poison Center	1-800-222-1222
Oregon State DHS, Acute/Communicable Diseases	971-673-1111
Portland Office of Emergency Management	503-823-4375
TriMet (Mass Transit Conditions)	503-238-RIDE (7433)
Gresham Office of Emergency Management	503-618-2567

Please contact your local fire department about Neighborhood Emergency Teams (NET) or Community Emergency Response Teams (CERT).

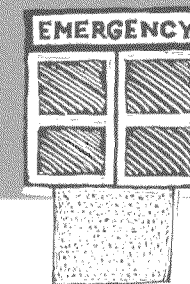
Your Own Important Numbers

Write down important numbers and keep them close. These include friends and family home and cellular numbers, your doctor or clinic, and your child's school.

Earthquakes and their potential for life, injury, and extensive property damage are a concern for most Oregon residents.

The following tips can help keep you safe:

- 1 Have a Plan: Select a safe place in every room. Practice DROP, HOLD, and COVER and teach children how to do it. This means: *drop* under something sturdy like a table, *hold* on to it, and *cover* your eyes by pressing your face against your arm.
- 2 Prepare an Emergency Supplies Kit: Make sure you have the food, water, medical supplies, and other materials you'll need for at least 3 to 7 days after an earthquake.
- 3 When the Shaking Starts: DROP, HOLD, COVER. Stay indoors until the shaking stops. If you're outside, find a clear spot away from buildings, trees, and power lines and drop to the ground. If you're in a car, slow down and drive to a clear place.
- 4 After the Shaking Stops: Get to a safe place outdoors if you think the structure you're in is in danger of collapsing. Provide first aid for anyone slightly injured and seek medical attention for anyone seriously injured. Assume there will be aftershocks. Secure anything heavy that could fall and eliminate fire hazards. Listen to the radio for instructions regarding turning off gas and water. If you smell gas, or think it is leaking, shut it off. BUT REMEMBER: Only a professional should turn it back on.



Portland Area Hospitals

Call 9-1-1 in the event of a serious, life-threatening emergency.

Portland Adventist Medical Center
503-257-2500
www.AdventistHealthNW.com

Kaiser Permanente
503-813-2000
www.kaiserpermanente.org

Legacy Emanuel Hospital & Health Center
503-413-2200
Legacy Good Samaritan Hospital & Medical Center
503-413-7711

Legacy Mount Hood Medical Center
503-674-1122
www.legacyhealth.org

Oregon Health & Science University
503-494-8311
www.OHSUhealth.com

Providence Hospitals
503-215-1111
www.providence.org/oregon

Portland VA Medical Center
503-220-8262
www.va.gov/portland

West Nile Virus Fighting the Bite

West Nile virus (WNV) is an illness that can be spread to humans through mosquito bites. According to the Centers for Disease Control (CDC), the best way to avoid WNV is to prevent mosquito bites.

Checklist for fighting the bite:

- Use insect repellent containing DEET on exposed skin AND on clothing when you are outside. (Read and follow product instructions.) If you are concerned about DEET or using insect repellants on children, visit the websites below or contact your health care provider for more information.
- Avoid going outside at dusk & dawn when mosquitoes are most active.
- Wear long sleeve shirts and long pants when you must be outside during hours of the day that mosquitoes are active.
- Drain standing water around the house (including puddles, gutters, flower pots, tire swings and garden equipment) to prevent mosquito breeding areas.
- Repair tears in screens on windows and doors.



Symptoms of WNV are similar to flu symptoms and can include fever, severe headache, and body aches. Seek medical attention if symptoms exist. For additional information on WNV visit these websites: <http://www.cdc.gov/ncidod/dvbid/westnile/index.htm> & <http://www.mchealth.org/wnv/> or call 503-988-6453 (NILE).

Seasonal Influenza vs Pandemic Influenza

Key differences between seasonal and pandemic flu.

SEASONAL FLU

- ♦ A respiratory illness that can be spread from person to person and is caused by human influenza viruses.
- ♦ Follows a predictable pattern, typically every winter. Most people have some immunity and a vaccine is available each year.
- ♦ Regular flu symptoms: fever, cough, runny nose and muscle pain.
- ♦ Healthy adults are not usually at risk for any serious complications.
- ♦ The medical community can usually meet public and patient needs.
- ♦ Average number of deaths in the US is about 36,000 each year.
- ♦ Vaccines are developed before the flu season based on known virus strains.
- ♦ Supplies of antiviral drugs are usually available.
- ♦ Small impact on the community with sick people staying home from work and school.
- ♦ Small impact on US economy and world economy.

PANDEMIC FLU

- ♦ A global outbreak that occurs when a new influenza virus appears in humans that can cause serious illness and spread easily from person to person.
- ♦ Doesn't happen often-only three times in the 20th century. The last time was 1968.
- ♦ Symptoms would be more serious and there would be more medical complications.
- ♦ Healthy people may be at risk for serious complications.
- ♦ Health care clinics and hospitals may be overwhelmed.
- ♦ The number of deaths may be much higher than a regular flu season.
- ♦ Vaccine developed early may not be effective. Once an effective vaccine is developed, it may not be available for several months.
- ♦ May not have any effective antiviral drugs or the supply may be limited.
- ♦ Big impact on the community. There could be travel restrictions, school closings, limited business hours or closings and canceling of public gatherings.
- ♦ Big impact on US economy and world economy.

In the event of a Biological Emergency



Some bacteria or viruses can make people seriously ill or cause death. During Biological emergencies Local, State and Federal Public Health Officials will arrange for the distribution of life-saving medications to areas at risk of exposure. Your protection and treatment will depend on the type of organism, such as influenza or anthrax and whether you have been directly exposed.

In the event of a Chemical Emergency



A chemical emergency occurs when a hazardous chemical has been released and the release has the potential for harming people's health. Chemical releases can be caused by an industrial accident or a transportation accident. SHELTER IN PLACE or EVACUATION orders may be issued for your protection. Local authorities will give these orders only when necessary.

In the event of a Radiological Emergency

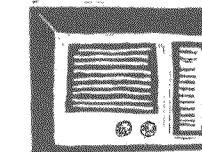


An intentional nuclear blast or an accident in a nuclear power plant can cause the spread of radiation.

SELF-DECONTAMINATION: If you have been in contact with a chemical agent or radiation, remove your clothes as quickly as possible. Put the clothes in a plastic bag and seal. Take a shower and wash with plenty of soap and lukewarm water. Do not dispose of the plastic bag yourself. Call your local emergency authorities for directions on how to dispose of your clothes.

How to Get Information in an Emergency

Local radio and television stations will provide information in the event of a major emergency. In some instances, the Emergency Alert System may be activated. Tune in to your local stations for public information.



RADIO

- ♦ KBOO 90.7 FM
- ♦ KOPB 91.5 FM
- ♦ KXL 750 AM
- ♦ KUPL 970 AM
- ♦ KEX 1190 AM

Emergency instructions will provide information on whether it is safer to evacuate your home/workplace or whether you will be better protected by *Shelter In Place*.

If you are ordered to evacuate, the radio announcements will also advise you on the safest place to go.

Helpful Web Sites

American Red Cross
Oregon Trail Chapter.....www.redcross-pdx.org/
Centers for Disease Control and Prevention..... www.bt.cdc.gov
County Emergency
Management..... <http://www.co.multnomah.or.us/>
(click on Emergency Management)
Oregon Department of
Human Services(DHS) www.oregon.gov/DHS/index.shtml
Oregon Emergency
Management..... www.oregon.gov/OOHS/OEM
Oregon Road Conditions www.tripcheck.com/
Oregon State Police..... www.oregon.gov/osp/opss/
TriMet www.tri-met.org
U. S. Department of Homeland Security www.ready.gov

What Not to Do in an Emergency

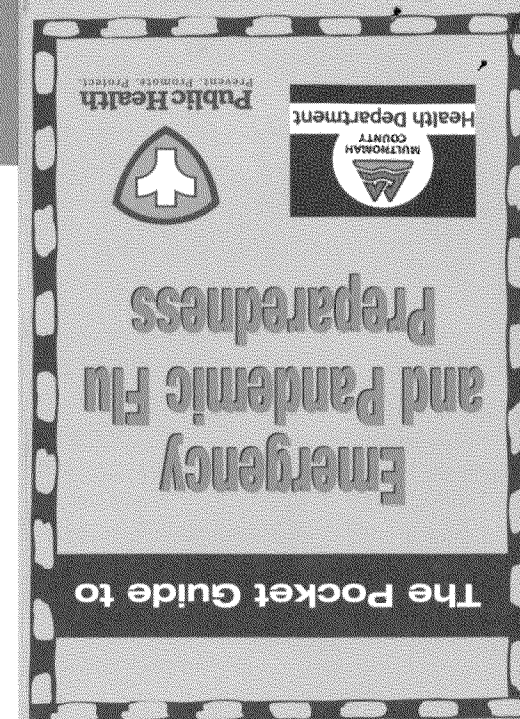
Do NOT go to the hospital except in the case of a medical emergency.

Do NOT light matches or turn electrical switches on or off if you smell gas or think there may be a leak. Also Do NOT use a regular phone. Cell phones and sealed flashlights may be safe to use.

Do NOT turn off any utilities unless you have been told to by emergency authorities—or unless you know there has been some damage to gas pipes, water pipes, or electrical lines.

Do NOT drive your vehicle unless you have been advised to evacuate or you have a medical emergency. Be sure to check on road conditions or travel restrictions.

Do NOT call 9-1-1 except in the case of a life-threatening situation. It is very important to keep these lines open for true emergencies.



Your well being.
That's what
public health
is about.

We're working around the clock to protect your health and safety. Our work includes promoting health, preventing diseases and serving as part of the front-line team of agencies responding in the event of a natural or man-made disaster. To learn more, visit us at <http://www.mchealth.org/> or call 503-988-3816



This guide can help plan for and respond to a major emergency. Helpful websites and phone numbers are also included. Please read and review this guide carefully with your household. Add your personal information to make it your own and keep it close at hand.

LEARN MORE

LIMIT THE SPREAD OF DISEASE

- o Wash hands frequently with soap and water for at least 20 seconds
- o Cover coughs and sneezes with tissues-dispose of tissues and then wash hands
- o Cough or sneeze into your sleeve
- o If you are sick, stay home and away from others as much as possible
- o Don't send sick children to school, child care or the library
- o Avoid close contact with people who are sick
- o Use 60% alcohol hand sanitizer
- o Stay current with recommended vaccinations

Rehydration Solution for Adults & Teens

*4 cups of clean water *2 tablespoons of sugar
* 1/2 teaspoon of salt

Mix all ingredients until the sugar/salt disappears. You can drink the solution at room temperature.

TO LEARN MORE ABOUT PANDEMIC FLU:

- Go to www.mchealth.org/panflu
- Go to www.oregon.gov/DHS/ph/acd/flu/panflu.shtml
- Go to www.pandemicflu.gov
- Go to www.redcross.org/news/ds/panflu/

Helpful websites:

US federal government

www.pandemicflu.gov

CDC-Stopping the germs at home, work and school:

[www.cdc.gov/germstopper/
home_work_school.htm](http://www.cdc.gov/germstopper/home_work_school.htm)

Multnomah County Health Department:

www.mchealth.org/panflu

Washington County Health Department:

[www.co.washington.or.us/
deptmts/hhs/comm_hlh/
panflu/panflu_wcdhhs.htm](http://www.co.washington.or.us/deptmts/hhs/comm_hlh/panflu/panflu_wcdhhs.htm)

Clackamas County Health Department

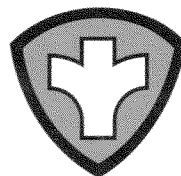
www.co.clackamas.or.us/ph/

Trust for America's Health: *What Businesses Need to Know About Pandemic Flu Planning*

[http://healthyamericans.org/
reports/flu/brochures/](http://healthyamericans.org/reports/flu/brochures/)

Homeland Security: *Ready Business*

www.ready.gov



Public Health
Prevent. Promote. Protect.



**Multnomah County
Health Department**

Phone: 503.988.3030 ext. 25698

Information & Referral: 503.988.3816

If you are interested in pandemic flu
email updates, please contact:

jessica.guernsey@co.multnomah.or.us

Website: www.mchealth.org/panflu



**Multnomah County
Health Department**

STAYING IN BUSINESS

Pandemic Influenza and You



Your well being. That's what
public health is all about.

Pandemic flu – What can businesses expect?

An influenza pandemic is a world-wide epidemic resulting from the spread of a new strain of flu virus. Pandemics have the potential to cause increased levels of serious illness, death, and community-wide disruption in a short period of time.

A pandemic flu could make 25-30% of the population sick.

In a severe pandemic, many people may not be able to come to work because they are sick, taking care of someone who is sick, home with children because schools and daycares are temporarily closed or unable to get to work because of changes in public transportation.

Others you do business with – suppliers, transportation, communications – will also be faced with disruptions.

Health departments may recommend that large gatherings be suspended to reduce the spread of disease.



How businesses can survive by planning:

- ☞ Create a plan – Identify key functions and know exactly what you have to do to stay in business.
- ☞ Cross-train employees so you have back-up.
- ☞ Create an emergency call down list so you know how to contact employees and their families.
- ☞ Figure out ways to stagger work shifts to minimize face to face contact.
- ☞ Establish absence policies so that employees will stay home when they are sick.
- ☞ Provide information to encourage your employees to plan for themselves and their families.
- ☞ Talk to other people you do business with – what is their plan and how might it affect your business?
- ☞ Educate your employees and customers – let them know you have a plan.

Workplace wellness all the time!

In a pandemic or in a regular flu season, the basics help keep your employees and customers from getting sick.

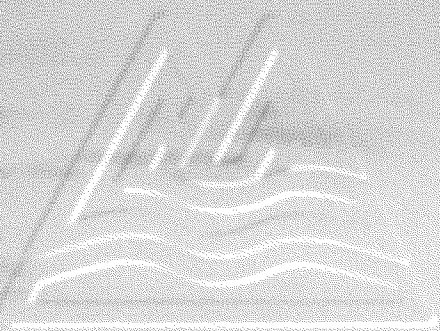
- ☞ Encourage frequent hand washing.
- ☞ Stock up on hand sanitizers, especially if soap and water is not readily available.
- ☞ Encourage vaccinations for seasonal flu and other illnesses.
- ☞ Encourage employees to sneeze and cough into their shirt sleeve or tissue – not their hands.
- ☞ Encourage employees to stay home when they are sick.
- ☞ Offer alcohol based wipes to clean off phone handsets, keyboards and other surfaces that may be touched by many people.

A recent workplace study found:

68% of people didn't wash their hands long enough to dislodge dirt and remove germs, 36% don't wash after coughing or sneezing, 31% don't wash before eating, and 8% don't wash after using a restroom.

For resources on handwashing, please visit:

<http://www.cdc.gov/cleanhands/>



Multnomah County Health Department

Pandemic Flu Preparedness Briefing
Fiscal Year 2007-2008

Multnomah County Board of Commissioners
January 3rd, 2008

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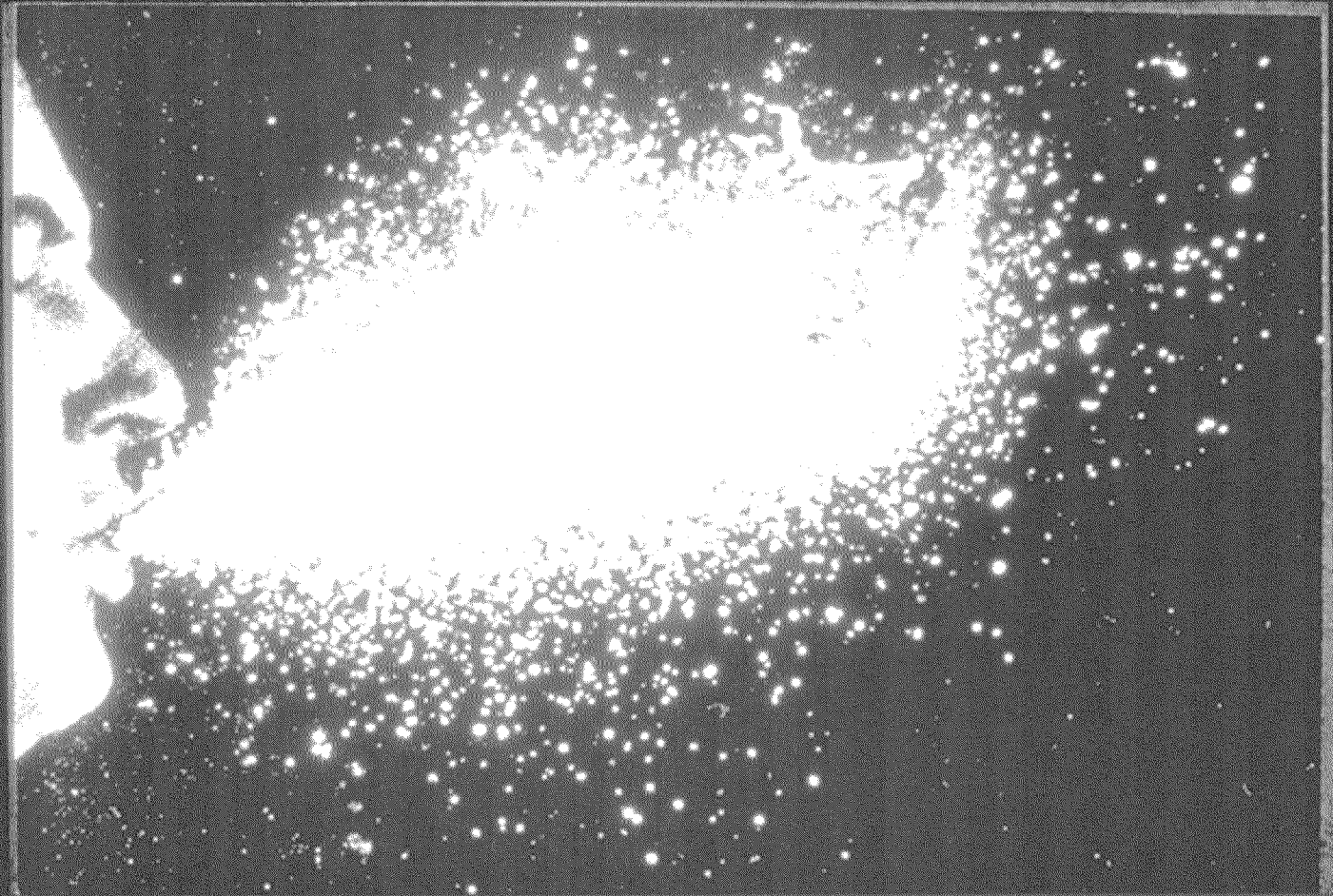
Public Health
Prevent. Promote. Protect.

Goals of Discussion/Exercise

- ❖ Provide background on pandemic influenza
- ❖ Provide information on pandemic flu preparedness activities
- ❖ Answer questions/address concerns

Background

Seasonal Influenza



Definitions

❖ ***Seasonal Influenza***

- ❖ Contagious respiratory illness caused by influenza viruses
- ❖ Can cause mild to severe illness
- ❖ Occurs almost every year
- ❖ 34,000 people in the US die every year from seasonal influenza
- ❖ There is a vaccine every year – there is plenty of vaccine this year
- ❖ Good hygiene – washing hands, covering your cough, and staying home when ill can help prevent the spread of influenza

Pandemic Influenza



Definitions

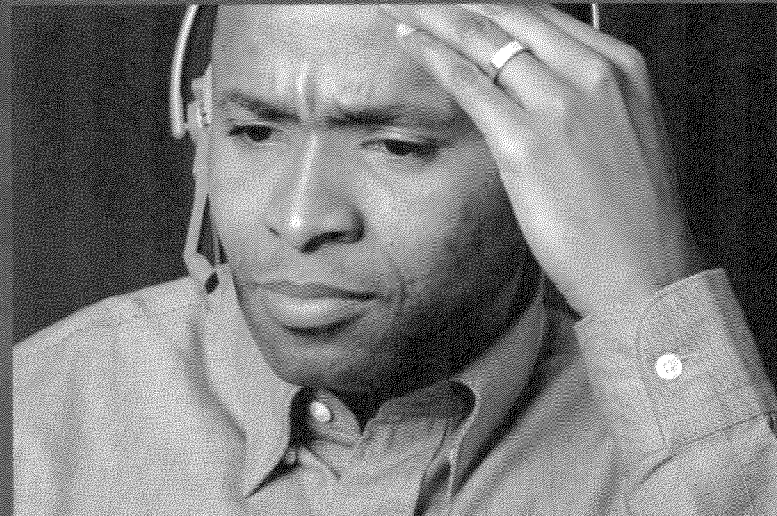
❖ ***Pandemic Influenza***

- ❖ World-wide epidemic of flu
- ❖ Results from a new flu strain of flu that spreads around the world, infecting many people at once
- ❖ Humans would have no or little resistance to a new strain of influenza
- ❖ Varies in severity (1918, 1957-58, 1968-69)
- ❖ There will be no vaccine for at least 6 months into a pandemic
- ❖ Antivirals will play a role, but to what extent is unclear
- ❖ Good hygiene should be effective for some prevention

Pandemic flu-Oregon projections

In a moderate pandemic:

- 1.17 million people may become ill
- 585,000 people may seek medical care
- 11,245 people may need hospitalization
- 1,677 people may need intensive care
- 2717 people may die



Pandemic flu-Oregon projections

In a severe pandemic:

- 1.17 million people may become ill
- 585,000 people may seek medical care
- 128,700 people may need hospitalization
- 19,305 people may need intensive care
- 24,700 people may die



Avian Influenza-H5N1



Definitions

❖ ***Avian Influenza (“bird flu” or H5N1)***

- ❖ Influenza virus infection among birds
- ❖ Commonly carried by wild birds and can spread to domestic birds (chickens, ducks)
- ❖ Risk for people with contact with infected birds
- ❖ H5N1 is a candidate to cause a pandemic
- ❖ Testing among birds is underway in Oregon, Alaska and other states
- ❖ No (HP) H5N1 has been detected in the U.S.

Current Situation – November 2007

- ❖ The world is not experiencing an influenza pandemic
- ❖ There is no H5N1 bird flu in the US, but it is expected to arrive at some point
- ❖ Bird flu is rarely spread from person to person
- ❖ If this changes, there is a potential for a serious pandemic
- ❖ We are still in the regular flu season-get vaccinated, practice good hygiene habits

Preparedness & Response

Thoughts Behind the Strategies

1. The health and community impacts of a pandemic cannot be completely avoided

Goals for pandemic response

- ❖ an intact community
- ❖ minimizing health, social and economic impacts

Thoughts Behind the Strategies

2. Vaccine for the next pandemic virus is unlikely to be available in adequate supply (particularly early in the pandemic)



Thoughts Behind the Strategies

3. Antiviral drugs may have a limited role

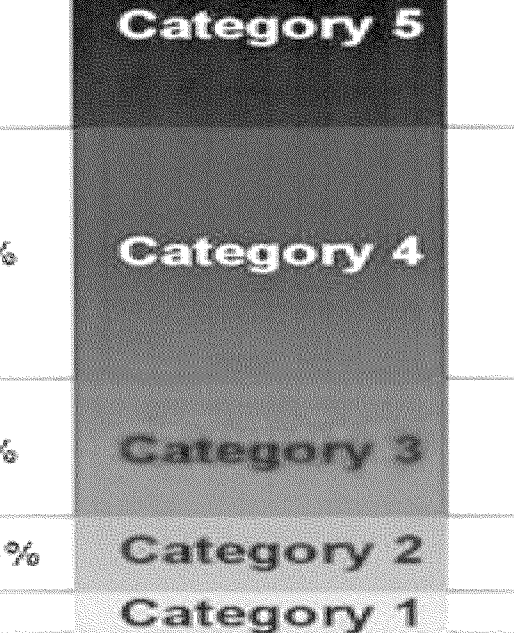
- ❖ Emphasis on treatment vs. prevention
- ❖ Supply
- ❖ Other practical limitations



Pandemic Severity Scale

Case Fatality
Ratio

Projected Number of Deaths*
US Population, 2006



$\geq 2.0\%$	Category 5	$\geq 1,800,000$
1.0 - $< 2.0\%$	Category 4	900,000 - $< 1,800,000$
0.5 - $< 1.0\%$	Category 3	450,000 - $< 900,000$
0.1% - $< 0.5\%$	Category 2	90,000 - $< 450,000$
$< 0.1\%$	Category 1	$< 90,000$

*Assumes 30% illness rate
and unmitigated pandemic
without interventions

Public Health Response - 2007

- ❖ Response to a pandemic will rest largely on individual and community-level prevention and intervention activities

Key Public Health Strategies - 2007

❖ Individual-level interventions

- ❖ Practice good hygiene (cover your cough – “respiratory hygiene”, wash your hands)
- ❖ Act to protect others (stay home when you’re sick)
- ❖ Use medical prevention and treatment services appropriately



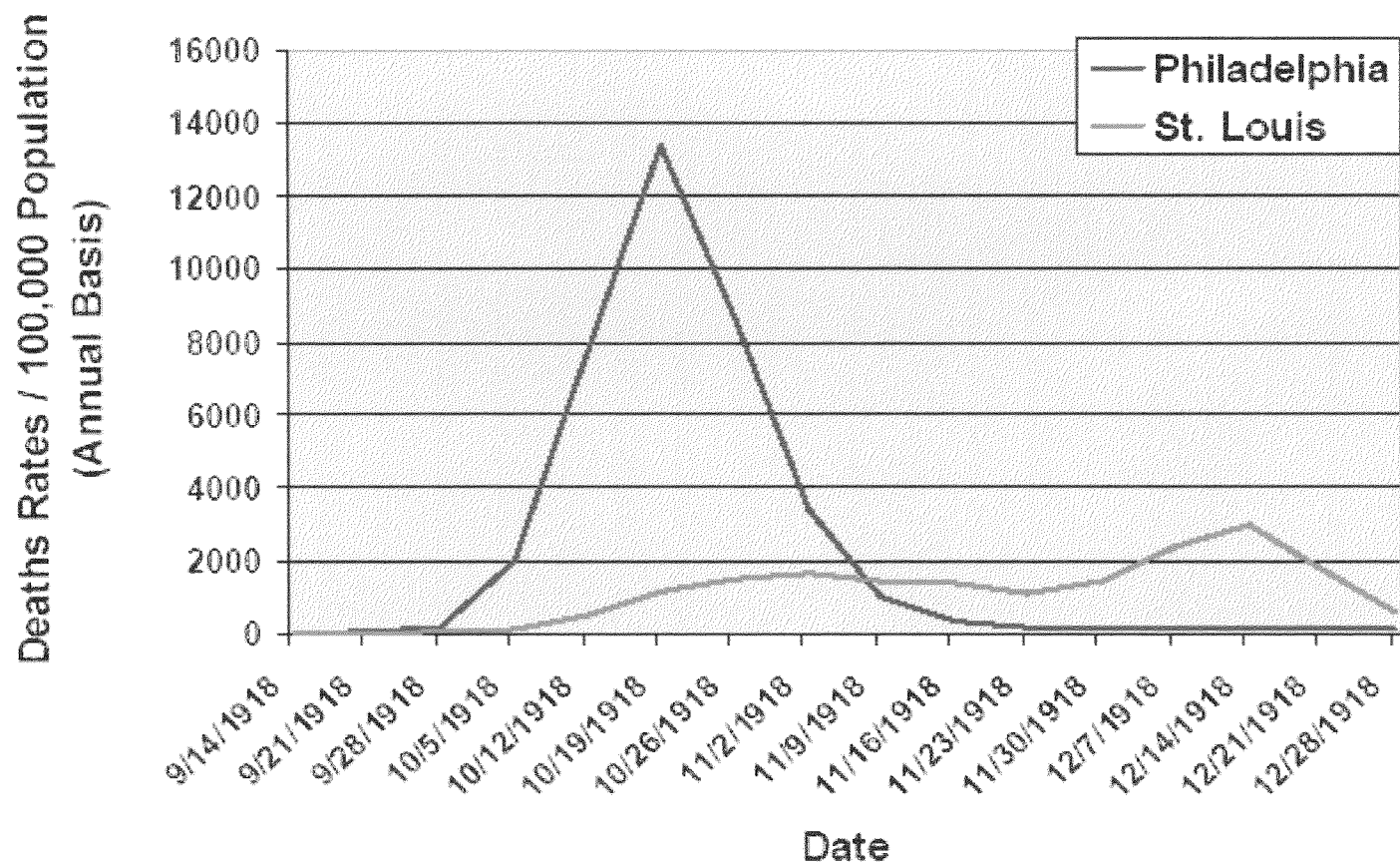
Key Public Health Strategies - 2007

- ❖ Community-level interventions-mild to moderate pandemic
 - ❖ Routine patient isolation
 - ❖ Disease surveillance-work with community partners (e.g. schools, businesses)
 - ❖ Focused contact notification/management
 - ❖ Increase public information
 - ❖ Recommend people stay home when sick-act to protect others

Key Public Health Strategies - 2007

- ❖ Community-level interventions-severe pandemic
 - ❖ Routine patient isolation
 - ❖ Focused contact notification/management
 - ❖ Advise sick people and contacts of sick people to stay home
 - ❖ Cancellation of specific events/facilities that bring large groups of people together
 - ❖ K-12 and child care cancellation of classes
 - ❖ Notification to businesses to move to emergency plans-adult social distancing

1918 Death Rates: Philadelphia v St. Louis



Weekly mortality data provided by Marc Lipsitch (personal communication)



Thoughts Behind the Strategies

Managing an influenza pandemic will require broad community involvement

- ❖ Government will make some important decisions
- ❖ Others (schools, business, community organizations, informal leaders, community members) have important roles:
 - Implementing specific actions within their organizations and community groups
 - Influencing and promoting cooperation

Foundation For A Response

What is the health department doing to prepare?

- ❖ Regular MCHD response activities
 - ❖ Disease surveillance
- ❖ Emergency response exercises
 - ❖ TOPOFF 4
 - ❖ K-12 class cancellation exercises – September 2006, November 2007
 - ❖ Regional child care center exercise – August 2007
- ❖ Refining MCHD emergency response plan-including working with other gov partners

Foundation For A Response

What is the health department doing to prepare?

- ❖ Increasing public information
 - ❖ Utilizing seasonal flu as a vehicle for getting information out-media releases
 - ❖ Centralized planning templates for multiple audiences (www.mchealth.org/panflu)
 - ❖ Promoting the new MCHD-EP pocket guide
- ❖ Increasing hospital capacity
- ❖ Increasing ability to deliver medications and vaccinations
- ❖ Increasing community education and dialogue (i.e. private schools, businesses, local government, faith leaders, community based organizations, post-secondary education, social services)

Upcoming work

- ❖ Pilot project collaborating with popular Multnomah County Library programs – Page Turners selection
- ❖ Continue to provide technical support to K-12, child care, and business pandemic planning
- ❖ Continue to collaboratively plan with regional public health and emergency management partners
- ❖ Expand the scope and depth of the Community Connectors

Upcoming work

- ❖ Expand the scope and representation of vulnerable populations planning
- ❖ Develop risk communication plans/message maps to be shared with community partners
- ❖ Participate in regional process for prioritizing populations for antiviral use
- ❖ Exercise!

Questions/Discussion