

# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
GLADYS McCOY •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

**March 1 - 5, 1993**

- Monday, March 1, 1993 - 9:30 AM & 1:30 PM - Budget Work Session  
Department of Social Services. Page 2
- Tuesday, March 2, 1993 - 9:30 AM - Board Briefings . . . . Page 2
- Tuesday, March 2, 1993 - 10:45 AM - Agenda Review. . . . . Page 2
- Tuesday, March 2, 1993 - 1:30 PM - Budget Work Session  
Department of Social Services. Page 2
- Wednesday, March 3, 1993 - 9:30 AM & 1:30 PM - Budget Work  
Session/Department of Health . Page 2
- Thursday, March 4, 1993 - 9:30 AM - Regular Meeting. . . . Page 3
- Thursday, March 4, 1993 - 1:30 PM - Budget Work Session  
Department of Environmental  
Services . . . . . Page 5
- Friday, March 5, 1993 - 9:30 AM & 1:30 PM - Budget Work Session  
Department of Environmental  
Services . . . . . Page 5

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers
- Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Monday, March 1, 1993 - 9:30 AM and 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

- WS-1 Review the Budget of the Department of Social Services. Presented by Department of Social Services and Planning & Budget Staff. 9:30 AM and 1:30 PM STARTING TIMES REQUESTED.
- 

Tuesday, March 2, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

- B-1 Review and Discussion of the Interdepartmental Coordinating Committee for Alcohol & Drug Abuse Prevention Report. Presented by Kathy Millard and Committee Members. 9:30 TIME CERTAIN. 30 MINUTES REQUESTED.
- B-2 Review and Discussion from the Audit Committee for the Comprehensive Annual Financial Report, Single Audit Report, and Report to Management. Presented by Lianne Thompson. 10:00 TIME CERTAIN. 45 MINUTES REQUESTED.
- 

Tuesday, March 2, 1993 - 10:45 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-3 Review of Agenda for Regular Meeting of March 4, 1993
- 

Tuesday, March 2, 1993 - 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

- WS-2 Review the Budget of the Department of Social Services. Presented by Department of Social Services and Planning & Budget Staff.
- 

Wednesday, March 3, 1993 - 9:30 AM and 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

- WS-3 Review the Budget of the Department of Health. Presented by Department of Health and Planning & Budget Staff. 9:30 AM and 1:30 PM STARTING TIMES REQUESTED.

Thursday, March 4, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Appointments to the Animal Control Advisory Committee as Follows:  
GREGORY CARLSON, Position 1, City of Portland, Term Expires 3/96;  
CONNIE RYBA, Position 2, City of Gresham, Term Expires 3/94;  
DALE DUNNING, Position 7, Oregon Humane Society, Term Expires 3/96;  
PATTY STRAND, Position 8, Non-Profit Animal Welfare Org., Term Expires 3/94;  
MICHAEL TROEN, Position 10, Citizen Member, CIC, Term Expires 3/96;  
CAROL HELFER, Position 11, Veterinary Community, Term Expires 3/94;  
MICHAEL TWAIN, Position 12, Pet Industry, Term Expires 3/96;  
DEBORAH YATES, Position 13, Animal Hearings Officer, Term Expires 3/95;  
MIKE DELMAN, Position 14, Staff to Multnomah County Commissioners, Term Expires 3/94

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-2 ORDER in the Matter of the Execution of Deed D930849 Upon Complete Performance of a Contract to RICHARD B. HAGERTY
- C-3 ORDER in the Matter of the Execution of Deed D930853 Upon Complete Performance of a Contract to JAMES G. CONDON and SARAH J. CONDON
- C-4 ORDER in the Matter of the Execution of Deed D930848 Upon Complete Performance of a Contract to WILLIE THORNTON and FRANCIS THORNTON
- C-5 Ratification of an Intergovernmental Revenue Agreement, Contract #301163, between Multnomah County Department of Environmental Services, Transportation Division to Provide On-Site Engineering Technician Training for Mt. Hood Community College Program Participant for a Period Not to Exceed One Year

REGULAR AGENDA

DEPARTMENT OF SOCIAL SERVICES

- R-1 Ratification of an Intergovernmental Agreement, Contract #104073, between Multnomah County Department of Social Services, Housing & Community Services Division and the

Housing Authority of Portland for Contract Funds Infrastructure Development to Prevent Evictions and Homelessness of Families in Public Schools or Section 8 housing Under Federal Grant Conditions, for the Period Upon Execution to September 30, 1993

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 Recommendation of the Vacant Position Committee Regarding Budget Modification DES #21 Requesting Authorization to Reorganize DES Administration by DELETING the Deputy Director/DES Position, RECLASSIFY a Current Senior Administrative Analyst to Management Assistant and CREATE a Second Management Assistant Position
- R-3 Recommendation of the Vacant Position Committee Regarding Budget Modification DES #22 Requesting Authorization to Fill Currently Budgeted Data Analyst Position
- R-4 RESOLUTION in the Matter of Board Adoption of the Housing Affordability Demonstration Program Report and Reauthorization of the Program with Revised Guidelines
- R-5 First Reading and Possible Adoption of an ORDINANCE to Amend Ordinance 672 Regarding Transfer of Tax-Foreclosed Properties to Assist Housing Programs by changing Notification Procedures of Property Availability and Providing a Means for Selection and Transfer of Property to Affected Housing Sponsors, and Declaring and Emergency

NON-DEPARTMENTAL

- R-6 First Reading of an ORDINANCE Abolishing the Justice Coordinating Council, MCC 2.30.300(K), (L), Pursuant to Resolution 93-41
- R-7 RESOLUTION for the Purpose of Confirming the Advisory Committee on Design and Construction of the Donald E. Long Juvenile Justice Center
- R-8 In the Matter of the Department of Social Services Requesting an Exemption from the Hiring Freeze Process the Following Positions within the Juvenile Justice Division: Juvenile Groupworker; Juvenile Counselor; Juvenile Groupworker Supervisor; Juvenile Counselor Supervisor; and Mental Health Consultant

PUBLIC COMMENT

- R-9 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

Thursday, March 4, 1993 - 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

WS-4 Review the Budget of the Department of Environmental Services. Presented by Department of Environmental Services and Planning & Budget Staff. 1:30 PM STARTING TIMES REQUESTED.

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Friday, March 4, 1993 - 9:30 and 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

WS-5 Review the Budget of the Department of Environmental Services. Presented by Department of Environmental Services and Planning & Budget Staff. 9:30 AM and 1:30 PM STARTING TIMES REQUESTED.

0264C/45-49

cap

Meeting Date: MAR 04 1993

Agenda No.: R-6

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Amending ordinance abolishing the JCC

AGENDA REVIEW/  
BOARD BRIEFING Mar 2 REGULAR MEETING Mar 4  
(date) (date)

DEPARTMENT Non-Departmental DIVISION Dist.2

CONTACT Mike Delman TELEPHONE 248-5219

PERSON(S) MAKING PRESENTATION Comm. Hansen/Chip Lazenby

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 1 minute

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Correction/amending ordinance repealing MCC 2.30.300(K) and (L) that abolishes the Justice Coordinating Council.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Gay Hansen*

OR

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

1993 FEB 25 AM 11:02  
CLERK OF  
COUNTY COMMISSIONER  
STAND BY  
HILL COUNTY  
OREGON

1                   BEFORE THE BOARD OF COUNTY COMMISSIONERS  
2                   FOR MULTNOMAH COUNTY, OREGON  
3                   ORDINANCE NO. \_\_\_\_\_  
4

5           An ordinance abolishing the Justice Coordinating Council, MCC  
6 2.30.300(K), (L), pursuant to Resolution 93-41.

7                   (Language in brackets [ ] is to be deleted; underlined language is new)

8           Multnomah County ordains as follows:

9 Section I.       REPEAL MCC 2.30.300(K) and (L) are Repealed.

10       ~~[(K) Coordinate and staff the activities of the justice~~  
11       ~~coordinating council.]~~

12       ~~[(L) Justice coordinating council. The justice services~~  
13       ~~coordinating council is established to provide assistance~~  
14       ~~to the department of community corrections, k the juvenile~~  
15       ~~justice division, the Multnomah County sheriff, the~~  
16       ~~district attorney, and the other agencies and functions~~  
17       ~~with the criminal justice system.~~

18       ~~(1) Policy and purpose. The board of county~~  
19       ~~commissioners finds that the local justice services~~  
20       ~~system would be more effectively coordinated by the~~  
21       ~~addition of a council of elected and appointed~~  
22       ~~officials and citizens.~~

23       ~~(2) Membership.~~

24       ~~(a) The council shall consist of 14 members~~  
25       ~~appointed in accordance with section 3.70,~~  
26       ~~county charter.~~

02/21/93:1

- 1 ~~(i) The Multnomah County chair;~~  
2 ~~(ii) The Multnomah County district~~  
3 ~~attorney;~~  
4 ~~(iii) The Multnomah County sheriff~~  
5 ~~(iv) The presiding judge of the Multnomah~~  
6 ~~County circuit court;~~  
7 ~~(v) The chief of the Portland police~~  
8 ~~bureau;~~  
9 ~~(vi) The chief of the Gresham police~~  
10 ~~department;~~  
11 ~~(vii) The director of community~~  
12 ~~corrections;~~  
13 ~~(ix) The division manager of the juvenile~~  
14 ~~services division of Multnomah~~  
15 ~~County;~~  
16 ~~(x) The metropolitan public defender;~~  
17 ~~(xi) Two members, to be selected from~~  
18 ~~areas such as mental health, social~~  
19 ~~services, the health professions,~~  
20 ~~labor, business, minorities and the~~  
21 ~~religious communities;~~  
22 ~~(xii) A representative of the citizen's~~  
23 ~~crime commission; and~~  
24 ~~(xiii) One county resident appointed to a~~  
25 ~~two-year term by the citizen~~  
26 ~~involvement committee.~~

02/21/93:1

1 ~~(e) The chairperson and vice chairperson of the~~  
2 ~~council shall be elected by members of the~~  
3 ~~council for a term of one year. The vice-~~  
4 ~~chairperson will preside in the absence of the~~  
5 ~~chairperson. Members may send a designee to~~  
6 ~~all justice coordinating council meetings in~~  
7 ~~case of the member's unavoidable absence. The~~  
8 ~~designee shall be eligible to vote.~~

9 ~~(3) Meetings. The council will be convened monthly on~~  
10 ~~a regular schedule as established by the~~  
11 ~~chairperson.~~

12 ~~(4) Duties and responsibilities.~~

13 ~~(a) The council will provide the opportunity for~~  
14 ~~advance notification to justice system~~  
15 ~~decision makers of proposed policy or~~  
16 ~~procedure changes by other system~~  
17 ~~participants.~~

18 ~~(b) The council will provide a mechanism for~~  
19 ~~undertaking and coordinating policy research~~  
20 ~~and demonstration activities and will enhance~~  
21 ~~the return on research and demonstration~~  
22 ~~project investments by allowing system~~  
23 ~~decision makers greater opportunity for~~  
24 ~~information exchange.~~

25 ~~(c) The council shall examine and advise the~~  
26 ~~executive and legislative branches about~~

02/21/93:1

1 ~~custodial supervision ranging from low to high~~  
2 ~~in both institutional and noninstitutional~~  
3 ~~settings and will assist in the development of~~  
4 ~~a system for placement of justice system~~  
5 ~~clients.~~

6 ~~(d) The council shall make regular reports to the~~  
7 ~~board of county commissioners and county chair~~  
8 ~~on all matters affecting Multnomah County~~  
9 ~~criminal justice programs, including:~~

- 10 ~~(i) System coordination;~~  
11 ~~(ii) Policy planning and research, and~~  
12 ~~experimentation in all areas of~~  
13 ~~justice system operations;~~  
14 ~~(iii) Jail space;~~  
15 ~~(iv) Alternative correctional space;~~  
16 ~~(v) Criminal justice legislative~~  
17 ~~packages~~  
18 ~~(vi) Criminal justice administrative~~  
19 ~~policy;~~  
20 ~~(vii) Law enforcement, prosecution, public~~  
21 ~~defender, courts; and~~  
22 ~~(viii) Coordination, preparation, and~~  
23 ~~submission of budget~~  
24 ~~recommendations.~~

25 ~~(e) The council shall prepare and recommend for~~  
26 ~~adoption by the board of county commissioners~~

02/21/93:1

1 ~~a public safety plan for Multnomah County.~~  
2 ~~The first step in this planning effort should~~  
3 ~~be the development of a model which shows the~~  
4 ~~existing allocation of resources to the public~~  
5 ~~safety system and how the systems interrelate.~~

6 ~~(f) The council shall monitor the implementation~~  
7 ~~of the plan, following board modification and~~  
8 ~~approval, and continue to make additional~~  
9 ~~recommendations.~~

10 ~~(g) The council shall monitor the board's~~  
11 ~~appropriation of new revenue to and approval~~  
12 ~~of grant applications in the public safety~~  
13 ~~area to assist the board in its commitment to~~  
14 ~~act in a manner not inconsistent with an~~  
15 ~~approved public safety plan.~~

16 ~~(5) Coordination. The council shall have an advisory~~  
17 ~~role to the board of county commissioners and the~~  
18 ~~county chair.]~~

19 ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 1993, being  
20  
21  
22  
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25  
26

02/21/93:1

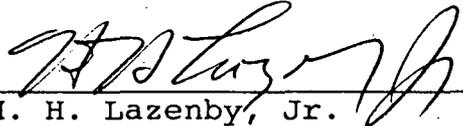
1 the date of its \_\_\_\_\_ reading before the Board of County  
2 Commissioners of Multnomah County, Oregon.

3  
4 (SEAL)

5 \_\_\_\_\_  
6 Gladys McCoy, Chair  
7 Multnomah County, Oregon

8 REVIEWED:

9 LAURENCE KRESSEL, COUNTY COUNSEL  
10 FOR MULTNOMAH COUNTY, OREGON

11 By   
12 H. H. Lazenby, Jr.  
13 Assistant County Counsel

14 D:\WPDATA\EIGHT\JUSTICE.ORD\dp

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26  
02/21/93:1

MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

5/ ✓  
**PLEASE PRINT LEGIBLY!**

MEETING DATE March 4/93

NAME LoUIse Weidlich

ADDRESS 7720sw Capital Hill Rd

**STREET**

**CITY**

Portland 97219

**ZIP CODE**

I WISH TO SPEAK ON AGENDA ITEM # R4

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_

**SUBMIT TO BOARD CLERK**

4 ✓  
**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 3-4-93

**NAME**

JEFF MERKLEY

**ADDRESS**

5431 NE 30th Ave #2

**STREET**

PORTLAND

97211

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R-4

**SUPPORT** \_\_\_\_\_

**OPPOSE** \_\_\_\_\_

**SUBMIT TO BOARD CLERK**

23/

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 3/4

**NAME**

Gretchen Dorsch

**ADDRESS**

Housing Our Families

**STREET**

2045 NE MLK

97212

**CITY**

P, OR

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

R4

**SUPPORT**

\*

**OPPOSE**

**SUBMIT TO BOARD CLERK**



1 ✓  
**PLEASE PRINT LEGIBLY!**

MEETING DATE 3/4/73

NAME Bill Muir

ADDRESS 2044 N. WEDGSTER

**STREET**

PORTHAND OR 97214

**CITY**

**ZIP CODE**

I WISH TO SPEAK ON AGENDA ITEM # R-4

SUPPORT X

OPPOSE \_\_\_\_\_

**SUBMIT TO BOARD CLERK**

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 3.4.93

**NAME**

Bob Bernstein

**ADDRESS**

1730 SE-35<sup>th</sup> Place

**STREET**

Dulled Cr 97214

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

Other

**SUPPORT**

North Youth Service Center  
**OPPOSE**

**SUBMIT TO BOARD CLERK**

PLEASE PRINT LEGIBLY!

MEETING DATE 3-4-93

NAME Louise Weidlich

ADDRESS \_\_\_\_\_  
STREET \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

I WISH TO SPEAK ON AGENDA ITEM # 118

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_  
SUBMIT TO BOARD CLERK

Public Comment

*App. by UC on 3-2-93*

Meeting Date: \_\_\_\_\_

Agenda No.: \_\_\_\_\_

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution Commemorating the Lives of Sgt. Scott Collins and  
Dep. Mark Whitehead.  
AGENDA REVIEW/  
BOARD BRIEFING March 2, 1993 REGULAR MEETING  
(date) (date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Larry Aab TELEPHONE 251-2489

PERSON(S) MAKING PRESENTATION Larry Aab

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

In the Matter of Commemorating the Lives of Reserve Sergeant Scott Collins and Reserve Deputy Mark Whitehead.

THIS IS A UNANIMOUS CONSENT ITEM

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Bob Skipper Jr.

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)



Meeting Date: MAR 02 1993

Agenda No.: B-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

*TIME CERTAIN  
REQUEST - 9:30*

BRIEFING

SUBJECT: Interdepartmental Coordinating Committee for Alcohol & Drug Abuse Prevention

BCC Informal March 2, 1993 (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION Kathy Millard, Chair (Committee members will be on hand as well to answer questions.)

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Committee will present report requested by Resolution 92-209

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Gladys McCarty*  
Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

CLERK OF BOARD OF  
MULTNOMAH COUNTY  
OREGON  
1993 FEB 23 PM 3:32

3-2-93  
Briefing 6-1  
Handout

INTERDEPARTMENTAL COORDINATING COMMITTEE ON  
ALCOHOL AND DRUG ABUSE PREVENTION

REPORT

to

THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

MARCH 1993

INTERDEPARTMENTAL COORDINATING COMMITTEE ON  
ALCOHOL AND DRUG ABUSE PREVENTION

**John Turner**  
Acting Manager  
Drug Testing and Evaluation Program  
Department of Community Corrections

**Maria Rojo de Steffey**  
Acting Deputy Director  
Department of Environmental Services

**Jeanne Gould**  
HIV Program Services  
Department of Health

**Barbara Kahl**  
Periodicals Section  
Department of Libraries

**Norma Jaeger**  
Alcohol and Drug Program Manager  
Department of Social Services

**Kelly Bacon**  
Executive Assistant  
District Attorney's Office

**Kathy Innes**  
Planning and Budget  
Management Support Services

**Sharon Owen**  
Senior Analyst  
Sheriff's Office

**Kathy Millard, Committee Chair**  
Staff Assistant  
Office of the County Chair

INTERDEPARTMENTAL COORDINATING COMMITTEE  
ALCOHOL AND DRUG ABUSE PREVENTION  
REPORT

C O N T E N T S

INTRODUCTION

EXECUTIVE SUMMARY

INVENTORY OF ALCOHOL/DRUG SERVICES

TECHNICAL NOTES

FULL DEPARTMENTAL REPORTS

APPENDIX

DATA

COMMITTEE MEMBERS

RESOLUTION 92-209

THE RISK FOCUSED PREVENTION APPROACH

## INTRODUCTION

This report is submitted by the Multnomah County Interdepartmental Coordinating Committee on Alcohol and Drug Abuse Prevention to the Board of County Commissioners. It was compiled in response to Resolution 92-209, which directed County departments to identify the proportion of their budgets spent due to alcohol and other drug abuse. This report is offered in the spirit of a cooperative learning experience in an effort to better illuminate a subject which has not previously been extensively studied in Multnomah County, nor for that matter, in any other local governmental jurisdiction we are aware of.

### Report Contents

The report reflects both actual costs of direct services and activities to prevent or respond to alcohol and other drug problems and estimates of the financial impact upon other departmental services or operations resulting from alcohol or other drug abuse.

### Limitations of the Data and their Application

Clearly the data and study methodology falls short of complete and solid, scientific validity. We maintain that the results of this data collection effort are suggestive rather than definitive. There was no clear, structured epidemiological approach available for us to follow. Because of the differing ways various departments collect both budget data and service data, there are acknowledged inconsistencies in estimates across the departments. However, we believe that we have accomplished a reasonable and defensible first effort in what we hope will be a stepping stone to future, more refined efforts and further cooperative planning. The committee welcomes the Board's suggestions for future study direction in subsequent report development.

### Types of Data Included

These data reflect cost data based upon budgets for the period July 1, 1992 through June 30, 1993. Service data generally reflect either operational estimates based upon current service patterns or actual reported data from the past fiscal year. Estimation of financial impact upon departmental operations are based upon combining actual costs, where known and upon data from service management information systems where available. In addition, professional judgement played a large part in arriving at these estimates in cases where actual client data were not available. In general efforts were made to err on the side of conservative estimates. However, with this in mind, we have found that the aggregate data are impressive. It is clear that even with all of the imprecision in the numbers alcohol and other drug problems exact a high financial toll in Multnomah County.

### Inventory of Programs

Equally impressive is this first inventory of existing services and activities carried out to address alcohol and other drug problems along with the services upon which alcohol and other drug abuse have a financial impact.

## Introduction Continued

### Next Steps

Having completed this first report, the Interdepartmental Coordinating Committee will turn its attention to developing recommendations for additional approaches to reduce or prevent alcohol and other drug problems.

### Other Information and Data Included

In addition to Multnomah County specific data, the committee has also included data compiled by the State Office of Alcohol and Drug Abuse Programs which provide a similar view of the impact of alcohol and other drug abuse on programs of State government. We believe that this information helps provide another view of the impact of alcohol/drug abuse which gives a means of data comparison. In addition, we have included information from the Oregon Student Survey of Alcohol and Drug Use, The Drug Use Forecasting Study (data on the presence of illegal drugs at the time of adult incarceration and juvenile detention, national cost comparisons for treatment and other handling of drug offenders. We also include a State document titled Risk-Focused Prevention which describes risk factors for drug abuse and research based effective prevention approaches.

EXECUTIVE SUMMARY

Following is a summary of information portraying the financial impact upon Multnomah County programs resulting from alcohol and other drug abuse presented to the Multnomah County Board of Commissioners. It is intended for their use in gaining a clearer picture of expenditures and the type of services currently being provided to residents of the County and to provide background for future planning efforts. It includes funds coming from the Multnomah County General Fund as well as from other sources administered by Multnomah County for services delivered to our residents.

These data were developed by compiling direct program costs, surveying client information data available and by interviewing key personnel about the impact upon programs and service operations resulting from alcohol and other drug abuse. Due to under-reporting and under-diagnosing alcohol and other drug problems in general human service areas we believe the figures we are reporting are conservative estimations. In addition, as a first time project, there were inconsistencies in approaches to the data reported which will be reduced in future reports. For complete descriptions of programs, services and activities and a breakdown of costs and estimation methodology, the reader is referred to the full report.

DEPARTMENT	A/D SERVICES	GENERAL IMPACT
DEPARTMENT OF COMMUNITY CORRECTIONS	\$4,380,230	\$4,897,275
DEPARTMENT OF ENVIRONMENTAL SERVICES	0	0
DEPARTMENT OF HEALTH	2,425,348	1,400,520
DEPARTMENT OF LIBRARIES	0	0
DEPARTMENT OF SOCIAL SERVICES	10,230,102	27,308,027
DISTRICT ATTORNEY'S OFFICE	1,413,550	4,743,301
MANAGEMENT SUPPORT SERVICES	75,330	309,312
SHERIFF'S OFFICE	1,154,758	1,089,738
TOTAL	19,679,318	39,748,173
GRAND TOTAL	\$59,427,491	

INVENTORY OF SERVICES AND ACTIVITIES

\* Designates Alcohol/Drug Specific service

DEPARTMENT OF COMMUNITY CORRECTIONS

Services/Activities	County Funding	Other Funding	Total
* ADAPT Program	137,000		137,000
* Drug Testing and Evaluation			331,000
* Residential Treatment (40 bed/male)	705,000		705,000
* Residential Treatment (40 bed/Female)	705,000		705,000
* Case Management			170,000
* Drug Testing Services			141,700
* Outpatient, Detox and Residential	123,550	310,000	310,000
* Drug Free Housing	110,400		110,400
* STOP Drug Diversion Treatment	350,000		350,000
Field Office and Intake Personnel (Indirect Cost)			4,897,275 266,000

DEPARTMENT OF HEALTH

Services/Activities	County Funding	Other Funding	Total
* Project START		242,799	242,799
* ADAPT		342,994	342,994
* Project TEAM		52,650	52,650
* Project NETWORK		41,600	41,600
* AIDS Prevention Projects		1,742,505	1,742,505
*Staff Training in Substance Abuse	2,500		2,500
Project GIFT		24,382	24,382
Field Nursing Services	178,890		178,890
Primary Care Visits			353,508
Tuberculosis Services			286,224
Sexually Transmitted Disease Svcs			160,200
Corrections Health	168,000		168,000
Medical Examiner	137,500		137,500
Community Service Contracts (Indirect Cost included above)		91,816	91,816

Inventory Continued

\* Indicates Alcohol/Drug Specific Service

DEPARTMENT OF SOCIAL SERVICES

AGING SERVICES DIVISION

Services/Activities	County Funding	Other Funding	Total
Public Guardian Services	100,197	186,856	287,053
Care Services		7,810,676	7,810,676
Community Services		427,749	427,749

HOUSING AND COMMUNITY DEVELOPMENT DIVISION

Services/Activities	County Funding	Other Funding	Total
Youth Program Office			
* Early Screening/Intervention		40,000	40,000
* In The Community Project	215,229		215,229
* Columbia Villa	22,593		22,593
* Youth/Adolescent Prev. Program	31,218		31,218
Intervention Programs	108,505	244,966	353,471
Diversion/Early Intervention	57,250	53,551	110,801
Prevention	21,302	93,830	115,132
Student Retention Initiative		5,867	5,867
Planning/Monitoring	74,484	57,169	131,653

JUVENILE JUSTICE DIVISION

Service/Activities	County Funding	Other Funding	Total
Detention	760,553	838,002	1,598,555
Program/Fiscal Services	494,204	264,719	758,923
Community/Court Services	1,339,018	838,387	2,177,405
Dependency Services	115,756		115,756
* A/D Prescreening/Referral	80,000	120,000	200,000

Inventory Continued

\* Indicates Alcohol/Drug Specific Service

MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION

Services/Activities	County Funding	Other Funding	Total
<b>Adult Mental and Emotional Disabilities Program</b>			
Planning/Management	170,119	304,638	474,757
Community Services	203,757	5,105,917	5,309,674
Emergency Holds	401,774	183,564	585,338
<b>Alcohol and Drug Program</b>			
* Treatment services	953,135	7,227,272	8,180,407
* Prevention		746,089	746,089
* Evaluation/Intervention	233,631	48,000	281,631
* Planning/Monitoring	291,890	221,045	512,935
<b>Child and Adolescent Mental Health Program</b>			
Planning and Treatment	79,340	265,636	344,976
EPSDT	20,212	20,940	41,152
Partners Project	19,094	79,778	98,872
Family/School Mental Health	96,394	10,849	107,243
<b>Developmental Disabilities Program</b>			
Community Services	92,324	5,269,562	5,361,796
Case Management	232,113	503,083	735,196
Planning/Management	222,875	133,106	355,982

Inventory Continued

\* Indicates Alcohol/Drug Specific Service

DISTRICT ATTORNEY'S OFFICE

Service/Activities	County Funding	Other Funding	Total
* Felony Drug Trial Unit	653,489		653,489
* Drug Forfeiture Unit		184,294	184,294
* Financial Investigations		154,288	154,288
* ROCN Anti-Drug		70,531	70,531
* DUII Monitoring		94,254	94,254
* DUII Prosecutions	184,000		184,000
Other Felony Trial Units	3,025,949		3,025,949
District Court Trial Unit	730,000		730,000
Juvenile, MDT, DV	987,352		987,352
(Indirect Cost)			484,413

MANAGEMENT SUPPORT SERVICES

Services/Activities	County Funding	Other Funding	Total
* Employee Peer Support Program	2,000		2,000
* Employee Assistance Program	7,900		7,900
Employee Absenteeism	309,312		309,312
* Employee A/D Health Coverage	65,430		65,430

SHERIFF'S OFFICE

* D.A.R.E. Program			213,714
* Special Investigation Unit			848,425
Safety Action Team			404,963
Corrections Facility Counselors			343,268
Non Custody Programs(ISP CSS)			185,617
Corrections Programs Admin			68,487
(Indirect Cost)			180,022

## TECHNICAL NOTES

Because of differences in the way various department maintain budget breakdowns, service data and other information relative to the data in this report the following information is included to allow the reader to better understand issues of comparability of our data and to clarify what might otherwise be distortions in the report.

Because the expenditures for direct operations and contracted services were aggregated in the Department of Social Services data upon which this report was based, and because these types of expenses have vastly different indirect cost rates, it was not possible to calculate and include indirect costs for the Department of Social Services reported costs this year for the report.

The Department of Community Corrections and Sheriff's Office did not include in their calculations the costs of materials and services expenses, but rather only included personnel costs. The other Departments included total budget figures including materials and services at the same proportion estimate used for personnel cost.

Department of Community Corrections  
Alcohol and Drug Services

**Methodology:**

The methods used to arrive at the estimated cost of alcohol and drug abuse for the Department of Community Corrections are two-fold. Solid figures are available for the costs for alcohol and drug contracts and direct services the department provides. The attached pages identify the exact services provided, the populations served, the amount of funding and its source.

Calculating the cost outside contracts and direct service provision is no easy task. The boundaries and definitions of staff time identified as alcohol/drug service provision is unclear. The approach used to estimate the amount of department resources are devoted to client alcohol/drug problems was to examine the client population served in conjunction with our total department budget. This approach is outlined in the following paragraphs.

The Program Services Division of the Community Corrections Department conducted a survey of 21% of the felony probation/parole caseload in 1989. Probation/parole officers indicated that 55% of their clientele are involved in either alcohol or drugs. It is believed the demographics of the probation/parole population has not changed much in the last 3 years. We conclude the 1989 figures would be a close approximation of today's probation/parole population.

Calculating the exact of the amount of staff time that is expended for client alcohol and drug issues is a difficult task. In the case of probation officers, it is rare that a client is counseled only for alcohol and drug issues during an office visit. It is more common to observe the probation officer addressing a number of court conditions and client problems during an office visit. This same argument would hold true for the other probation officer activities as well; warrants for arrest, field visits, probation violation hearings, and collateral contacts with other professionals. It is rare that only one problem would dominate the case management of a client. Probation case management is more global in nature when addressing court conditions and client problems.

It can also be argued that many of the other life problems of alcohol/drug affected clients have been compounded through the use of chemicals. Many professionals in the chemical dependency field would agree that the likelihood for continued recovery is dependent upon effectively addressing not only the alcohol/drug use, but many of the other primary problems the client's life; stability in employment, housing, and a solid support system. With this premise in mind, the scope of alcohol/drug interventions with clients goes beyond the specific time taken to address alcohol/drug issues, and

encompasses the all of the above-mentioned factors as part of complete client recovery and stabilization. In essence, there are few (if any) activities that probation officers do with alcohol/drug cases that do not relate to continued use, relapse, or recovery from alcohol/drugs.

We also fall short if we isolate alcohol/drug abuse efforts only to probation officers. The support staff are equally affected by the amount of work created by this population. If we go with the assumption that 55% of the caseload are affected by alcohol/drugs, and that the majority of these clients are on probation/parole because of their past and/or present use, it seems fair to say that 55% of the work created for support staff is also created by this population. Examples of support staff work would be opening and closing client files, reception work, and typing written reports.

**Summary:**

By taking into account that casework activity is interconnected, and that there is a clear cause and effect of these cases to the volume of work for probation officers and field office support staff, a crude equation can be generated; 55% of the field service staff costs per year are impacted because of alcohol/drug use of the clients we serve.

The 1992-93 field office and intake division personnel budget was \$8,459,172. 55% of this figure is \$4,652,555. To this amount should be added the costs of direct drug treatment and contracting provided by the department; \$4,358,950. Please see the attached direct service and contract list. Lastly, 55% of the department's indirect costs should be added; 55% of \$483,569 equals \$266,000.

	\$4,652,555
	\$4,358,950
	+ \$266,000
	-----
Total:	\$9,277,468

This estimate does not account for the supplies and materials used. It is expected this total figure is under the true actual cost for serving alcohol/drug affected clients.

Department of Community Corrections  
Alcohol and Drug Services

**Program name:**

ADAPT

**Program Description:**

This is a DCC direct services program designed to assist drug abusing clients who are pregnant. The services many times begin while the client is in jail, and continue after release.

**Funding Source:**

Federal Grant

**Cost of the Program:**

\$137,000 per year

**Program name:**

Drug Testing and Evaluation

**Program Description:**

This is a DCC direct services program that provides early intervention services to clients through random drug testing, alcohol/drug evaluations and referrals. The program serves pre-trial, probation and parole clients in the community.

**Funding Source:**

Federal grant, State Department of Corrections, and jail levy funds.

**Cost of the Program:**

\$331,000 per year

**Program name:**

Volunteers of America (VOA)

**Program Description:**

Contract services for a 40 bed residential treatment program for alcohol/drug dependent male clients. The program is 6 months long, and serves 80 clients per year.

**Funding Source:**

Jail levy funds

**Cost of the Program:**

\$705,000 per year

**Program name:**

Volunteers of America (VOA)

**Program Description:**

Contract services for a 40 bed residential treatment program for alcohol/drug dependent female offenders. The program is designed to accommodate the client's children as well. Treatment is 6 months long, and serves 80 clients per year.

**Funding Source:**

Jail levy funds

**Cost of the Program:**

\$705,000 per year

**Program name:**

Transition Projects

**Program Description:**

Contract services in old town for case management services of clients (which includes alcohol/drug counseling). The populations primarily served are the homeless, chronic alcoholic/drug dependent, dual diagnosis, and hispanic populations.

**Funding Source:**

State Department of Corrections, and County general funds

**Cost of the Program:**

\$170,000 per year

**Program name:**

TASC of Oregon Inc.

**Program Description:**

Contract services for outpatient services. It serves 175 clients per year.

**Funding Source:**

State Department of Corrections

**Cost of the Program:**

\$75,000 per year

**Program name:**

TASC of Oregon Inc.

**Program Description:**

Contract services for drug testing for a number of programs within Community Corrections; Drug Testing and Evaluation, Community Service Forest Project, Women's Transition Services, Parole Transition Services.

**Funding Source:**

Federal grant funds and County general funds

**Cost of the Program:**

\$141,700 per year

**Program name:**

Depaul Center

**Program Description:**

Contract services for residential treatment. The current contract is for 694 treatment days, with the expected length of stay per client at 45 days. The program offers CIRT level treatment.

**Funding Source:**

State Department of Corrections

**Cost of the Program:**

\$35,000 per year

**Program name:**

CODA

**Program Description:**

Contract services which include drug detoxification for 80 clients per year through Hooper Detox, as well as 10 residential slots at Alpha House. The length of stay varies between 3 to 6 months , and serves between 20 and 30 clients per year.

**Funding Source:**

State Department of Community Corrections

**Cost of the Program:**

\$200,000 per year

**Program name:**

Stay Clean Inc.

**Program Description:**

Drug-free housing for clients with 26 beds available. The average length of stay is between 1 and 2 months.

**Funding Source:**

State Department of Corrections

**Cost of the Program:**

\$62,400 per year

**Program name:**

Central City Concern

**Program Description:**

Contract services for drug-free housing. The population served are parolees recently released from prison. The contract offers 20 beds with an average length of stay of between 1 and 2 months.

**Funding Source:**

State Department of Corrections

**Cost of the Program:**

\$48,000 per year

**Program name:**

ASAP

**Program Description:**

Contract services for outpatient alcohol/drug treatment. The population served are domestic violence clients involved in the deferred sentencing program. Treatment is 6 months long and includes alcohol/drug education and treatment. The program serves 60 clients per year.

**Funding Source:**

County general fund

**Cost of the Program:**

\$26,000 per year

**Program name:**

ASAP

**Program Description:**

Contract services for intensive outpatient alcohol/drug treatment for female clients. The program serves 75 clients per year.

**Funding Source:**

County general fund

**Cost of the Program:**

\$36,000 per year

**Program name:**

ASAP

**Program Description:**

Contract services for outpatient alcohol/drug treatment for 100 clients per year.

**Funding Source:**

Jail levy funds

**Cost of the Program:**

\$61,550 per year.

**Program name:**

STOP drug diversion program

**Program Description:**

This is a cooperative effort between the Courts, District Attorney, Community Corrections, Metro Public Defender, and InAct (contract treatment agency) to offer drug diversion to individuals charged with a drug related crime. The program serves 600 clients per year. Treatment includes acupuncture, outpatient alcohol/drug treatment, and random drug testing.

**Funding Source:**

Federal grant

**Cost of the Program:**

\$350,000 per year

DEPARTMENT OF ENVIRONMENTAL SERVICES  
ALCOHOL AND DRUG SERVICES

The Department of Environmental Services has no direct method of tracking the impact of drug and alcohol use by citizens. Some of the DES divisions do have contact with drug and alcohol issues when conducting daily business.

Animal Control staff are contacted by police personnel to remove animals from drug houses and, on occasion, have contact with people who are obviously under the influence and have problems with animals.

The Parks Services Division has contact with people who are drinking in unauthorized areas in the parks or who are causing problems associated with drugs and alcohol. The police are called to respond to the problems.

Other divisions report an occasional contact with an obviously inebriated person.

DES does not provide any direct alcohol and drug services to Multnomah County citizens.

HEALTH DEPARTMENT  
ALCOHOL AND DRUG RELATED COSTS

Introduction/Issues

This report attempts to estimate the costs for Health Department services which address problems that exist, at least in part, due to abuse of alcohol and drugs. There are several activities which exist solely for the purpose of addressing alcohol and drug related problems. Resources that support these services could be entirely eliminated if alcohol and drug abuse were eliminated. A far larger dollar figure is identified when "hidden" alcohol and drug costs are included. The following report separates "A&D dedicated costs" from "estimated A&D related costs," and then combines the two for an approximated departmentwide expenditure of \$3,825,868.

Methodology

"A&D Dedicated Costs" - for services that could be fully eliminated if alcohol and drug abuse did not exist, the total cost was used.

"Estimated A&D related costs" - for specialty activities where alcohol and drug issues result in higher disease transmission, less compliance to prescribed treatment, and complication of pre-existing pathology, program managers were asked to estimate the percent of effort that could be eliminated if drug and alcohol abuse were eliminated.

This method was used to estimate A&D related costs in TB Clinic, STD Clinic, Corrections Health, and the Medical Examiner's offices.

For field and primary care clinic services, specific diagnostic codes such as cellulitis, chronic hyapatitis, alcohol liver damage, complications of drug related pregnancy, domestic violence, etc., were tabulated for the three-month period from 7/1/92 through 9/30/92. Health care providers were then asked to estimate the percentage of these visits which were the direct result of alcohol or drug abuse--i.e., 90% of chronic hepatitis, 20% of cellulitis, etc. A previously established agency average cost per visit of \$80.25 direct cost and \$8.25 indirect cost (total \$89 per visit) was then used to obtain the cost of drug-related visits during one quarter of the fiscal year. This figure was then annualized.

Example:

Chronic hepatitis visits during 7/1-9/30, 1992 =	34 visits
x 90% due to A&D	30.6 visits
x \$80.75/visit direct cost	\$ 2,470.95
+ 8.25/visit indirect cost	252.45
Total A&D related cost for	\$ 2,723.40
chronic hepatitis visits	
7/1/92 - 9/30/92	
x 4 = estimated annual cost of A&D	\$10,894.00
related chronic hepatitis visits	

These estimates do include associated administrative costs.

This report no doubt underestimates total alcohol and drug costs. For example, some of the work of our Women, Infants, and Children Nutrition Services (WIC) is no doubt related to nutritional problems of babies born to addicted mothers. Some Health Source dollars (secondary medical services for clinic patients) are spent for services related to substance abuse and some percentage of our total primary care clientele is no doubt dependent on publicly funded health care because addiction prevents access to care through other avenues.

These very peripherally related expenditures were, however, deemed to be unavailable, given the scope of this assessment, and have not been included.

Cost Summary

A&D Dedicated Costs

Start	242,799
ADAPT	342,994
Project Team	52,650
Project Network	41,600
AIDS Prevention Grants for Drug Users	1,742,505
Substance Abuse Staff Training	2,800

Estimated A&D Related Costs

Project Gift	24,382
Field	178,890
Primary Care	353,508
TB	286,224
STD	160,200
Corrections Health	168,000
Medical Examiner	137,500
Community Contracts	91,816

Name:

START

Description:

Demonstration project providing intensive case management to pregnant women who are drug users.

Methodology:

Costs are attributed at 100%

Funding source:

Grant from Oregon Health Division

Alcohol and Drug Costs:

\$242,799

Name:

ADAPT

Description:

Cooperative activities between Corrections Health and field services. Designated to identify pregnant drug abusing women in jail and provide comprehensive services in custody and upon release.

Methodology:

Costs are attributed at 100%.

Funding Source:

Contract from Community Corrections.

Direct \$311,218

Indirect 31,776

Alcohol and Drug Costs:

\$342,994

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Name:

Project Team

Description:

Multiagency model to coordinate immediate intervention to at-risk children of substance abusing parents.

Methodology:

Costs attributed at 100%.

Funding Source:

Contract from Child Protective Services through grant from National Center on Child Abuse and Neglect.

Direct \$47,772

Indirect 4,878

Alcohol and Drug Costs:

\$52,650

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Name:

Project Network

Description:

Helps substance abusing pregnant women and children through a wide range of medical and social services.

Methodology:

Costs are attributed at 100%.

Funding Source:

Demonstration grant from Office of Substance Abuse Prevention at Emanuel Hospital.

Direct \$37,746

Indirect 3,854

Alcohol and Drug Costs:

\$41,600

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Name:  
Staff Training

Description:  
Staff training and consultation devoted to work with substance abusing clients.

Methodology:  
Costs are attributed at 100%.

Funding Source:  
County General Fund and federal grants.  
Direct \$2,541  
Indirect 259

Alcohol and Drug Costs:  
\$2,800

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Name:  
AIDS Prevention Grants for Drug Users

Description:  
HIV/AIDS prevention activities for injection drug users or persons at risk of HIV due to sexual behaviors related to substance abuse.

Methodology:  
Costs are attributed at 100% of services specific to drug users and 50% of HIV prevention for women.

Funding Source:  
Federal grants.  
Direct \$1,581,889  
Indirect 160,616

Alcohol and Drug Costs:  
\$1,742,505

---

Name:  
Project Gift

Description:  
Multidisciplinary activities for gang involved or affected young women and their children.

Methodology:  
Costs are attributed at 50%.

Funding Source:  
Juvenile Justice Division  
Direct \$22,123  
Indirect 2,259

Alcohol and Drug Costs:  
\$24,382

---

Name:  
Field Nursing Services

Description:  
Field nursing visits where chemical dependency or domestic violence is an identified problem.

Methodology:  
Costs are attributed at 75%.

Funding Source:  
General fund.  
Direct \$162,317  
Indirect 16,573

Alcohol and Drug Costs:  
\$178,890

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Name:  
Primary Care Clinical Visits

Description:  
Clinic visits with diagnostic codes related to alcohol and drug abuse.

Methodology:  
Costs are attributed based on diagnostic codes, ranging from 20%-100% of total.

Funding Source:  
Primary Care Federal Grant and County General Fund.  
Direct \$320,758  
Indirect 32,750

Alcohol and Drug Costs:  
\$353,508

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Name:  
Tuberculosis Services

Description:  
Prevention and treatment of tuberculosis infection and active disease.

Methodology:  
Costs attributed at 80% of homeless persons seen in TB Clinic.

Funding Source:  
Oregon Health Division and County General Fund.  
Direct \$259,708  
Indirect 26,516

Alcohol and Drug Costs:  
\$286,224

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Name:  
STD Services

Description:  
Clinical services to persons infected with sexually transmitted diseases.

Methodology:  
Costs attributed at 100% for 150 clients per month (17.5% of all clients). This number of clients report history that indicates their behavior at time of infection was influenced by substance abuse.

Funding Source:  
Oregon Health Division and County General Funds.  
Direct \$145,359  
Indirect 14,841

Alcohol and Drug Costs:  
\$160,200

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Name:  
Corrections Health

Description:  
Health assessment of every new inmate, primary health care services as needed.

Methodology:  
Costs attributed at 40% of total.

Funding Source:  
County General Fund.  
Direct \$152,436  
Indirect 15,567

Alcohol and Drug Costs:  
\$168,000

---

Name:  
Medical Examiner

Description:  
Investigation of deaths which occur under unusual circumstances or outside of health care institutions.

Methodology:  
Costs are attributed at 25% of all medical examiner expense (25% of cases are associated with drug or alcohol related diseases or accidents).

Funding Source:  
County General Funds  
Direct \$124,762  
Indirect 12,738

Alcohol and Drug Costs:  
\$137,500

---

Name:

Community Contracts

Description:

Contracts to community based organization for purpose of work with substance abusing clients.

Methodology:

Costs are attributed as indicated by contract agencies - ranging from 10%-100% of total contracts.

Funding Source:

Health Care for the Homeless Grant and County General Fund.

Direct	\$83,310
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Indirect	8,506
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Alcohol and Drug Costs:

\$91,816

## DEPARTMENT OF LIBRARIES

The cost of alcohol and drug abuse to the Department of Libraries is difficult to calculate. Building security is a relatively fixed cost and we do not have reliable methods of estimating costs in other areas.

A minimum of 20% of the security incidents at the Central Library are estimated to be alcohol related. This is based on a 1988 analysis of Facility Safety Officer logs. The estimate includes only the cases in which there was clear evidence of alcohol use and it is likely that other incidents such as disorderly conduct are attributable to drugs or alcohol. Other problems such as vandalism and theft may be alcohol and drug related but we do not have a method to calculate this.

## DEPARTMENT OF SOCIAL SERVICES

### INTRODUCTION

The Department of Social Services is made up of four divisions: Aging Services, Housing and Community Development, Juvenile Justice and Mental Health, Youth and Family Services. Within each of these divisions are an array of services addressed to the needs of various populations within Multnomah County. Since alcohol and other drug abuse is so widely distributed in the population, any program which serves people in need will encounter substantial impacts due to alcohol and other drug abuse. This is clearly the case for the Social Services Department.

Within the Department are several programs specifically dealing with efforts to prevent or reduce alcohol or other drug problems. In addition, there are many other programs, services and activities which are impacted by alcohol and other drug abuse and whose services are made more costly or less effective by the alcohol and other drug abuse of clients or others who impact clients lives.

The following report identifies both types of programs, services and activities within each division and compiles or projects their associated costs as related to alcohol and other drug abuse.

### METHODOLOGY

Identification of direct alcohol and other drug service costs is a straightforward procedure of compiling actual budgeted expenditures. In the program specific information which follows, these direct expenditures are designated with an asterisk to clearly distinguish them.

Projection of costs related to the impact of alcohol or other drug abuse on other types of programs, services or activities has been carried out by calculating an "impact percentage" based, in some cases, on actual client reported data and in other cases by determining the percentage through professional judgement-based estimation. Once this percentage is determined for a service area it is applied to that program's budgeted expenditures. In both cases the estimates are believed to be conservative estimates. This is due to historic and continuing underreporting or misdiagnosing of alcohol and other drug abuse and lack of perceived relevance of tracking the prevalence of alcohol and other drug abuse among clients outside of specific alcohol and drug services.

### SUMMARY

Based upon the methodology described above, the Department of Social Services annually spends \$10,230,102 (of which, \$1,827,696 comes from County General Funds) for services explicitly directed at prevention, assessment, referral and prevention of alcohol and other drug abuse. The Department spends an additional \$27,308,027 (of which \$4,775,479 comes from County General Funds) on a wide array of services necessitated or complicated and made more costly by alcohol or other drug abuse. This is a grand total of \$37,538,129 in alcohol or other drug related expenditures.

DIVISION/PROGRAM-BY-PROGRAM DETAIL

AGING SERVICES DIVISION

Aging Services

Aging Services are provided to persons 60 years of age or older to assist them to live independently. Services include planning, management and contract administration, client services such as case management, nutrition, money management, transportation, mental health services and in-home care. Other services are directed to individuals with severe impairment in ability to manage daily living and include in-home support, substitute homes and nursing home care and public guardianship and conservatorship. The program also inspects and monitors services and facilities of adult care home providers.

Costs are estimated based upon the following judgements about prevalence of alcohol and other drug problems and their impact: in the public guardian program, 40% of clients incapacity is substantially related to prior or current alcohol abuse and another 30% are victimized in some way through someone else's alcohol or other drug abuse. In all other services, it is estimated that 30% of services are directly related to alcohol or other drug abuse or substantially impacted or complicated by such abuse.

Program	County Funding	Other Funding	Total
Public Guardian Services	100,197	186,856	287,053
Community Services	210,941	1,112,307	1,323,248
Long Term Care	400,213	1,793,295	2,193,508
Adult Care Home Licensing	54,843	106,229	161,072
Planning/Administration	173,756	230,717	404,473
Title XIX Medicaid Services		190,588	190,588
Total	939,950	3,619,992	4,559,942

HOUSING AND COMMUNITY DEVELOPMENT DIVISION

Youth Program Services

The Youth Program Office provides services to prevent or curtail delinquency, prevent early school leaving and reduce commitments to institutions through counseling, alcohol and drug assessment, intervention and referral, employment services, recreation and education. Other services include crisis services and shelter for homeless and runaway youth, teen parents programs, child abuse prevention services, individual and family development for children, birth to six (Great Start).

Costs are determined through capturing some direct alcohol and drug abuse services costs and through data captured by the client management information system. Client report of problems they are experiencing capture personal alcohol and other drug use problems and parental use as well. The reported figures run from 5% in Student Retention Programs, 18% in Diversion and Early Intervention to 55% in Intervention services. In most cases, since the two categories are not mutually exclusive, the impact percentage used is not based upon adding parental use to personal use. Thus, the percentage used is the most conservative interpretation of the data.

Program	County Funding	Other Funding	Total
* Early Screening/Intervention		40,000	40,000
* In The Community Project	215,229		215,229
* Columbia Villa	22,593		22,593
* Youth/Adolescent Prev. Program	31,218		31,218
Intervention Programs	108,505	244,966	353,471
Diversion/Early Intervention	57,250	53,551	110,801
Prevention	21,302	93,830	115,132
Student Retention Initiative		5,867	5,867
Planning/Monitoring	74,484	57,169	131,653
Total	530,581	495,383	1,025,964

#### JUVENILE JUSTICE DIVISION

##### Juvenile Justice Services

Services provided by the Juvenile Justice Division are directed at prevention and intervention in juvenile delinquency, at preventing early school leaving, and minimization of court involvement through youth accountability, skill development and support to youth and their families. Services are also focused upon protection of children who are abused, neglected or abandoned. The juvenile Division provides detention services, including in-home close supervision, program and fiscal services to provide training, job placement, alternative sanctions for community service and restitution and volunteer recruitment and training. Other community and court services include assessment and referral to the appropriate treatment or corrections resource, probation and counseling to youth and families and services to juvenile sex offenders.

The cost estimates are based upon reporting direct costs of specific alcohol or other drug abuse services and upon developing an "impact percentage" based upon combining data from the Juvenile Drug Use Forecasting data on detention clients (33% used alcohol 15 days out of the past 30 prior to detention) and applying the Youth Program Office data on intervention services from the client management information services (55%) This client population would seem to be an appropriate surrogate population for the general juvenile system population. Dependency services are calculated at 39% a national figure for the percentage of child abuse related to alcohol/drug abuse.

Program	County Funding	Other Funding	Total
Detention	760,553	838,002	1,598,555
Program/Fiscal Services	494,204	264,719	758,923
Community/Court Services	1,339,018	838,387	2,177,405
Dependency Services	115,756		115,756
* A/D Prescreening/Referral	80,000	120,000	200,000
Total	2,789,531	2,061,108	4,850,639

MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION

Adult Mental and Emotional Disabilities Program

Planning, management, monitoring and provision of an array of mental health evaluation, treatment and case management services including crisis services, emergency involuntary hospitalization, community outpatient and residential treatment, transportation, shelter services and supported employment.

A state-wide sample of precommitment holds shows alcohol and/or drug abuse to be involved either as a primary or secondary diagnosis in 29% of the cases. Since this does not include those with significant problems with alcohol/drugs but otherwise diagnosed and based upon extensive experience of commitment investigators in Multnomah County we estimate that there are an additional 10% not included in this figure for 39% impact on emergency hold cases/costs. Community treatment estimates, based upon judgement of service managers are being projected at 50%.

Program	County Funds	Other Funds	Total
Planning/Management	170,119	304,638	474,757
Community Services	203,757	5,105,917	5,309,674
Emergency Holds	401,774	183,564	585,338
Total	775,650	5,594,119	6,369,769

Alcohol and Drug Abuse Programs

This program provides a continuum of treatment services through community based contracts, selected on a periodic competitive basis from among State certified treatment programs with emphasis on selected target populations including pregnant women, youth, minorities and the homeless. The program also provides an array of prevention activities intended to inform, educate and mobilize the community to become active in addressing alcohol and other drug problems and to reduce known risk factors which are highly correlated with alcohol and other drug abuse. Evaluation, intervention and case management services are offered through the program for DUII offenders and through a special collaborative project with Children's Services Division. The program also includes planning, management and monitoring of services delivered directly and through contract.

Cost estimates are based upon actual costs.

Program	County Funds	Other Funds	Total
* Treatment services	953,135	7,227,272	8,180,407
* Prevention		746,089	746,089
* Evaluation/Intervention	233,631	48,000	281,631
* Planning/Monitoring	291,890	221,045	512,935
Total	1,478,656	8,242,406	9,721,062

## Child and Adolescent Mental Health Program

Provides planning and treatment for homeless youth, assessment of victims of child abuse, community treatment for emotionally disturbed children, evaluation and diagnosis under the Early and Periodic Screening, Diagnosis and Treatment Program (EPSDT), case management and treatment for seriously emotionally disturbed children under the Partners Project and child and family mental health services in participating schools.

Costs are estimated based upon an overall program estimate that 10% of the cases are impacted by actual child alcohol or other drug use or the alcohol or other drug abuse within the family. This has been applied to program area annual expenditures for the overall program.

Program	County Funds	Other Funds	Total
Planning and Treatment	79,340	265,636	344,976
EPSDT	20,212	20,940	41,152
Partners Project	19,094	79,778	98,872
Family/School Mental Health	96,394	10,849	107,243
Total	215,040	377,203	592,243

## Developmental Disabilities Program

The Developmental Disabilities Program provides planning, management and monitoring and client case management of developmentally disabled persons of all ages and provides community services such as early intervention to pre-school children, vocational services, residential services and support services including consultation, provider training and respite care for families.

Cost estimates for the program are based upon applying a figure of 40% which is the estimated prevalence of developmental disabilities caused by fetal alcohol exposure, the single largest preventable cause of preventable retardation.

Program	County Funds	Other Funds	Total
Community Services	92,324	443,865	536,189
Case Management	232,113	503,083	735,196
Planning/Management	136,094	243,712	379,806
Total	460,531	1,190,660	1,651,191

DISTRICT ATTORNEY'S OFFICE

Alcohol and Drug Related Activities

Analysis

The District Attorney's staff is involved with a wide variety of defendants throughout the year. What motivates them, what entices them, what causes them to commit the offenses they are prosecuted and convicted for is a secret, known only to them. We can make some educated guesses, based on our knowledge of the particulars of the crime, the individual's personal history documented in pre-sentence investigations, their own admissions and the explanations of their counsel.

Asking our senior prosecutors for their estimate as to the percentage of cases, regardless of type of charge, produced the expected response. Without debate, the overwhelming majority of felony offenders--misdemeanors a somewhat lesser percentage--that we prosecute have severe alcohol or drug experience. All of the estimates were in the range of 80%-90%. In many instances the defendants suffer from both addictions.

It should not come as any revelation that much of the cost of our office can be described as "alcohol and drug related". For the purposes of this analysis we will allocate the costs of alcohol/drug activities in the office by identifying those trial units or teams who are directly involved in prosecuting violations of the drug and alcohol statutes, such as DUI or Possession of Controlled Substance charges. Prosecutions that are more indirect are identified by estimating what percentage of cases involve defendants who have such problems even though the charge is not a drug or alcohol offense.

Calculations

	<u>General Fund</u>	<u>Other</u>
A. Direct Activities		
1. Felony Drug Trial Unit	\$ 653,489	
2. Drug Forfeiture Unit		\$184,294
3. Financial Investigations		\$154,288
4. ROCN Anti-Drug		\$ 70,531
4. DUI Monitoring Proj.		\$ 94,254
5. DUI Prosecutions	\$ 184,000	
Plus Indirect @.0868	<u>\$ 72,694</u>	
Total:	\$ 910,183	\$503,367

B. Indirect Activities

1.	Other Felony Trial Units (90% cases est. drug & alcohol related)	\$3,025,949
2.	District Court Trial (60% Misd. & Traffic)	\$ 730,000
3.	Juvenile, MDT, DV (80% of caseload)	\$ 987,352
	<i>Plus Indirect @.0868</i>	<u>                    </u> \$4,743,301

**MANAGEMENT SUPPORT SERVICES  
COSTS RELATED TO ALCOHOL/DRUG USE:  
Health Promotion and Personnel**

Per your request, here are some very rough estimates of costs related to drug/alcohol. I say very rough because we have no data which tells us actually how much of these costs are related to drug/alcohol use and its effects, so I made some assumptions and extrapolations to respond to your request.

The primary assumption I made was that approximately 10% of our employee population has a problem with drugs/alcohol which could affect their work. This assumption is based on national statistics, and I used this as a basis because I have no reason to believe that our workforce is different than its counterparts across the country (indeed, the estimates for the State of Oregon are generally higher than the national averages, but I used national stats to be conservative).

Here, then, are best guesses at annual costs:

Employee Peer Support Program	\$2000
(direct cost of dedicated program aimed only at drug/alcohol)	
Employee Assistance Program	\$7900
(equals 10% of total contract cost of \$79,000)	
Employee Absenteeism	\$309,312
(equals 10% of aver. 64.5/hrs/yr/ee of absenteeism x \$14.89 aver. hrly wage of fulltime ees x 3222 fulltime ees)	
Total "guesstimate"	<u>\$319, 212</u>

This does not include an estimate of benefits costs, which will be provided to you in a separate memo from Merrie Ziady. It also does not estimate costs due to accidents, injuries, Workers' Compensation, etc. which you could discuss with Jean Miley.

I hope this helps--as I mentioned, we don't collect data in ways which readily illuminate the costs of drug/alcohol problems among our employees, so I did the best I could!

MANAGEMENT SUPPORT SERVICES  
COSTS RELATED TO ALCOHOL/DRUG USE:  
Medical Plan Costs

Wendy Hausotter, Employee Health Promotion Coordinator, has informed me that you are seeking information on the group medical plan costs to Multnomah County of drug/alcohol use and effects among employees.

Currently, ODS, the administrator of the self-insured medical plan, is tracking Multnomah County's claims expenses in a number of broad categories including "Mental/Nervous" which covers Chemical Dependency and Mental Health. Drug/Alcohol claims are not tracked separately. If the County chooses to track Drug/Alcohol separately, ODS has the capability, but would require three to four weeks to set up the system. Claims for FY 91-92 in the Mental/Nervous category totalled \$604,298, or roughly 8.8% of total medical claims. Again, I cannot provide a breakdown as to the drug/alcohol-related expenses.

Kaiser does not provide Multnomah County with claims experience. However, they maintain that drug/alcohol-related expenses cost their organization an average of \$1.50 per member per month. Another way to look at Kaiser costs is that Drug/Alcohol expenses represent .8% of total medical costs. This is the cost to Kaiser, not to Multnomah County.

In general, getting at the total cost of drug/alcohol-related expenses is difficult. Under our new "Vantage Direct" utilization management program, we have begun to track the cost of chemical dependency treatment (inpatient/outpatient) separately for ONA and Exempt employees. This will not, however, capture the cost of treatment for an alcohol-related disease such as chronic pancreatitis. For example, a recent case involving this diagnosis has cost the County over \$170,000. The cost of this claim falls under "Hospital," "Surgical," and "Professional Services" categories.

The County's Health and Benefits Manager would certainly be willing to discuss with the taskforce the possibility of modifying our tracking system to capture drug/alcohol costs in the medical plans.

## SHERIFF'S OFFICE

### Alcohol and Drug Related Activities

#### SUMMARY

##### Introduction/Issues

This report summarizes the costs to Multnomah County for Sheriff's Office programs relating to drugs and alcohol. In preparing the costs, it became obvious that there are two types of programs: 1) those activities which would be reduced or discontinued if drugs and alcohol were not available; and 2) those activities whose focus would change, but which would continue to be required. Of these activities, those which are most directly related to drug and alcohol abuse are reported here.

In functions such as Patrol, General Investigations, Corrections and Corrections Support Services, much of the workload is directly or indirectly generated by alcohol and drug abuse. However, these functions would not substantially change if substance abuse problems were resolved. Therefore, in the interests of providing conservative input to the present study, such mandated functions have been omitted.

Although many of the Sheriff's Office functions are in the latter category, some programs are included in this report because of the current focus of their workload. For example, although the vast majority of the Safety Action Team's work load is generated by drugs and alcohol at the present time, were those substances to disappear, the underlying problems and commission of crimes would continue. Since it is almost a certainty that the intensity of criminal activity would be reduced, officers would then, perhaps, be able to dedicate themselves to other areas of enforcement. They would also expand their endeavors in education, crime prevention and an enhanced quality of life for the community.

##### Methods of Analysis

Since most Sheriff's Office functions were not instituted in response to the problems of drug and alcohol abuse, the proportion of work/effort that is generated by these problems is not tracked or compiled. Therefore, the "analysis" generally consisted of asking for an estimate from the program staff.

The only scientifically produced information that is available is the Drug Use Forecasting (DUF) data that is produced by a national research group conducting urinalyses and interviews with persons booked into Multnomah County Jails. The latest data shows 60% of males and 69% of females booked had recently used some type of illegal drug. If one assumes that some additional percentage of inmates are inconsistent users or abuse alcohol instead, a good estimate is 80% of the total.

Of course, there is not always proof that the substance abuse is directly related to the arrestee's criminal activity. (In 1991 only 12.5% of the reported Part I or II crimes to the Sheriff's Office were abuse related, e.g., illegal drug activity, driving under the influence.) It was confirming to note, however, that "75%-85%" was also the response when Safety Action Team members were queried as to the proportion of their work load they perceived was generated by substance abuse (domestic problems, child abuse, drug houses, etc.). Since Commissioner Hansen requested that such estimates be conservative, 70% will be used. For Corrections Programs, an estimated 30% of the staff activities presently related to alcohol and drug abuse. Two programs, Drug Abuse Resistance Education (D.A.R.E.) and Special Investigations Unit (SIU) are estimated at 100%, although both are also charged with non-substance abuse missions.

**Cost Summary**

\$ 213,714	D.A.R.E.
848,425	Special Investigations Unit
404,963	Safety Action Teams
343,268	Corrections Facility Counselors
185,617	Non-Custody Programs (ISP, CSS)
68,487	<u>Corrections Programs Admin.</u>
<u>\$2,064,474</u>	Subtotal
<u>180,022</u>	Indirect at 8.72%
<b>\$2,244,496</b>	<b>TOTAL</b>

**SHERIFF'S OFFICE**

**Alcohol and Drug Related Activities**

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**Program Name:**

Drug Abuse Resistance Education (D.A.R.E.)

**Program Description:**

D.A.R.E. is a nationally recognized educational program aimed at elementary school children. It involves uniformed police officers teaching 17 weekly sessions of drug abuse resistance and life skills curriculum.

**Methodology:**

Costs are attributed at 100%.

**Funding Source:**

General Fund

**Alcohol and Drug Costs of the Program:**

\$213,714

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**Program Name:**

Special Investigations Unit (SIU)

**Program Description:**

Members of this unit conduct mid and high level narcotics investigations, often in conjunction with other agencies. Two members are assigned to the Regional Organized Crime Narcotics (ROCN) Task Force and two to the FBI Narcotics Task Force.

**Methodology:**

Costs are attributed at 100%

**Funding Source:**

General Fund: \$715,547

Federal/State: 132,878

**Alcohol and Drug Costs of the Program:**

\$848,425

**SHERIFF'S OFFICE**

**Alcohol and Drug Related Activities**

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**Program Name:**

Safety Action Teams (SATs): David Douglas, Brentwood-Darlington,  
Columbia Villa

**Program Description:**

The Multnomah County Sheriff's Office has three SATs. David Douglas and Brentwood-Darlington are cooperative efforts with the Portland Police Bureau. SAT members work with citizens, families, schools and social service agencies to create a sense of security in the community, and attack problems before they result in criminal activity. Much of their work is to close drug houses. Other activities often are related to drug and alcohol abuse, such as family violence and school problems.

**Methodology:**

SAT members estimated that 75-85% of their workload is drug and alcohol related. Costs are attributed at 70%.

**Funding Source:**

General Fund: \$182,938  
Federal/State: 222,025

**Alcohol and Drug Costs of the Program:**

\$404,963

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**Program Name:**

Corrections Facility Counselors

**Program Description:**

Facility Counselors respond to a great variety of requests from inmates (e.g. contact of families, recalculation of sentences), perform some personal counseling, provide treatment referral, pre-release planning, and manage or conduct treatment/counseling programs: Narcotics Anonymous, Alcoholics Anonymous, Substance Abuse Education, Parenting, Anger Control, Men's and Women's Issues, and Unlocking Your Potential.

**Methodology:**

Costs are attributed at 30%--the amount of time and effort directly related to drug and alcohol abuse.

**Funding Source:**

General Fund: \$174,495  
MCIJ Levy: 123,600  
Federal/State: 45,173

**Alcohol and Drug Costs of the Program:**

\$343,268

SHERIFF'S OFFICE

Alcohol and Drug Related Activities

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**Program Name:**

Intensive Supervision Program (ISP) and Close Street Supervision (CSS)

**Program Description:**

The staff of these non-custody programs are charged with supervision of sentenced (ISP) and pre-sentenced (CSS) persons. CSS clients are given the non-jail option by the court and ISP clients are on furlough status. Staff make substance abuse treatment referrals, work with parole and probation officers and other agencies' staffs to support clients in resisting further criminal activity.

**Methodology:**

Staff spend about 30% of their time in alcohol and drug abuse related activities and counseling. Costs are attributed at 30%.

**Funding Source:**

General Fund: \$ 11,644 ISP  
147,125 CSS

Federal/State: 26,848 ISP

**Alcohol and Drug Costs of the Program:**

\$ 38,492 ISP  
147,125 CSS  
\$185,617

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**Program Name:**

Programs Administrator, Volunteer Coordinator, Hearings Officers

**Program Description:**

One administrator manages all Corrections Programs. The Volunteer Coordinator works with approximately 120 volunteers at any one time. These volunteers work directly with inmates in tutoring, support and training programs. The Hearings Officers conduct investigations and hearings into allegations of rule-breaking by inmates.

**Methodology:**

It is estimated that 30% of the Program Administration staff's time and effort is related to alcohol and drug abuse issues. Costs are attributed at 30%.

**Funding Source:**

General Fund: \$ 52,453  
MCIJ Levy: 16,034

**Alcohol and Drug Costs of the Program:**

\$68,487

Meeting Date: MAR 02 1993

Agenda No.: \_\_\_\_\_

(Above space for Clerk's Office Use)

*TIME CERTAIN REQUEST 10 a m*

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Multnomah County Audit Fiscal Year Ending 6/30/92

BCC Informal March 2, 1993 BCC Formal \_\_\_\_\_  
(date) (date)

DEPARTMENT MSS DIVISION Finance

CONTACT Jean Uzelac TELEPHONE x2766

PERSON(S) MAKING PRESENTATION Lianne Thompson, Multnomah County  
Audit Committee Chair

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 45 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Multnomah County Audit Committee presentation of Comprehensive Annual Financial Report, Single Audit Report, and Report to Management.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Maury McCarty*

Or

DEPARTMENT MANAGER *David A. Boyer*

MULTNOMAH COUNTY  
OREGON  
1993 FEB 23 AM 8 27  
COUNTY COMMISSIONER  
BOARD OF

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

GLADYS MCCOY  
COUNTY CHAIR

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## MEMORANDUM

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To: Board of County Commissioners

From: Lianne Thompson, Chair *LT*  
Multnomah County Audit Committee  
David Boyer, Finance Director *DB*

Date: February 18, 1993

Subject: June 30, 1992 Comprehensive Annual Financial Report and Single Audit Report

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We are pleased to submit to you our Multnomah County Comprehensive Annual Financial Report and Single Audit Report for the fiscal year ended June 30, 1992.

The Audit Committee met with KPMG Peat Marwick to discuss the aforementioned reports. The following are the highlights of this meeting:

1. The County received an unqualified opinion on the general purpose financial statements (see page 18).
2. The auditors and management did not encounter any disagreements.
3. The financial report was prepared according to general accepted accounting principles.
4. The auditors did not uncover any material audit adjustments.
5. The County complied with:
  - the legal requirements relating to debt
  - ORS 294.035 regarding the investment of public monies
  - the appropriate laws pertaining to programs funded by other governmental agencies
  - ORS 279 regarding the awarding of public contracts
  - cost accounting guidelines

- ORS 295 relating to collateral requirements
  - ORS 294 relating to preparation, adoption and execution of its budget.
6. The County was not in compliance concerning overexpenditures in several budgetary line items (see page 133 and 134).
  7. The County received an unqualified opinion on the Single Audit Report.
  8. The County did not have any material instances of noncompliance with OMB Circular A-128 relating to Grant monies.
  9. Pages 12 through 26 detail the Schedule of Findings and Questioned Costs (no questioned costs were determined).

This information is being provided to you to gain a more complete understanding of the County's financial condition. If you have any questions please contact either Lianne Thompson at 246-2884 or David Boyer at 248-3903. Thank you for the opportunity you have provided us to present these documents to you.

DAB5/ts

Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

Telephone 503 221 6500

Telefax 503 223 0162

December 4, 1992

**CONFIDENTIAL**

The Board of County Commissioners  
Multnomah County, Oregon

Dear County Commissioners of the Board:

We have recently concluded our audit of the financial statements of Multnomah County, Oregon (the County) for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992. The purpose of this letter is to present, for your consideration, certain matters involving the internal control structure and other operational items, that we noted during our audit work.

**COST ALLOCATION PLAN**

In the development of the fiscal year 1991-92 Indirect Cost Rate Agreement and Consolidated Countywide Cost Allocation Plan (CAP), the County used an incorrect amount for Employee Services cost pool in the Environmental Services and Other County categories. The 1991-92 CAP was developed based on June 30, 1990 actual expenditures. The 1990 actual expenditures are projected to 1992 based on the trend of the expenditures from two years prior (1988). The error noted was that the projection calculation used 1987 balances for the 1988 Employee Services cost pool in the Environmental Services and Other County categories. The effect of this error was that the indirect rate used in calculating indirect costs allocated to Federal programs administered by the Environmental Services department was 0.04% lower than it should have been and the indirect cost rate used in calculating indirect costs allocated to Federal programs administered under the Other County category was 0.02% higher than it should have been. It was also noted that there is no supervisory review of the CAP performed by the County once it has been prepared.

A thorough review of the CAP should be performed by someone independent of the actual preparation. This review should ensure that both the logic and the data used in the CAP are proper. Additionally, the County should recalculate indirect costs charged to Federal programs which used the incorrect rates, and amend any Federal reports affected.



The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
Page 2

County Response

Multnomah County agrees with the recommendation. However, no recalculation will be made as it is clearly immaterial and would have little or no impact on charges reimbursed by Federal funds. Furthermore, no Federal expenditures were incurred in the Other County category.

**UTILIZATION OF MONTHLY FINANCIAL INFORMATION**

On a monthly basis, the Finance Division prepares and distributes to all divisions within the County the Local Government Financial System (LGFS) reports detailing monthly revenue and expenditure activity. The purpose of the report is to provide a detailed accounting for review at the division or department level to ensure that transactions are being properly recorded.

During our audit, we noted that the Health Department only reconciles grant revenues received to grant revenues recorded per the LGFS on an annual basis. The Health Department accumulates the grant revenues received on an ongoing basis. The Finance Division provides LGFS information on a monthly basis. We recommend that the Health Department utilize the information available to perform a monthly reconciliation of grant revenues. This will allow the Health Department to identify potential errors in a more timely manner.

Detection of errors in a timely manner will benefit the Health Department by providing accurate budget versus actual information upon which to base decisions regarding expenditures during the remainder of the year. Another benefit to timely detection of errors is that it will provide accurate information upon which to base the succeeding year's budget estimates, since the budget process occurs well in advance of year-end.

County Response

Effective July 1992, and all months thereafter, the Health Department began performing a monthly reconciliation of grant revenues reflected in LGFS to departmental deposit journals and draw requests.

The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
Page 3

## UPDATE OF JUNE 30, 1991 COMMENTS

### Subrecipient Monitoring

The Social Services Division performs extensive contract compliance reviews on all subcontractors including not-for-profit entities. Not-for-profit entities meeting certain financial thresholds who are classified as subrecipients are subject to OMB Circular A-133 audits from qualified certified public accounting firms. Based upon our review of the contract compliance review performed by the Social Services Division, many of the procedures performed by the Social Services Division are duplicative of the OMB A-133 requirements.

We suggest that the County formally review and revise as appropriate all subcontractor review procedures to integrate the requirements of OMB A-133, or other relevant compliance requirements, if any, in order to avoid County inefficiency due to duplication of procedures already performed by the subcontractors' independent auditors.

Implementation of this recommendation will allow the County to concentrate efforts related to subcontractors on operational concerns and avoid expending resources on duplicative procedures. In addition, the various subcontractors will benefit from spending less time being audited and more time ensuring compliance and providing services.

### County Response

We agree with the recommendation to review our procedures and eliminate any duplication resulting from OMB A-133 requirements. In fact, we started reviewing our procedures for just such changes prior to the implementation of A-133 with our subcontractors.

### 1992 Update

During our single audit for the year ended June 30, 1992, we noted no matters which indicate that the County did not appropriately implement the above recommendation.

The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
Page 4

### **Budget/LGFS Reconciliations**

Certain financial reports include budgeted revenue and expenditure amounts. These reports are used by County management for preparing the Comprehensive Annual Financial Report (CAFR) and for preparing budget estimates to be used during the succeeding year's budget preparation process. During the year, the budget amounts in these reports are subject to change due to supplemental budgets and/or budget modifications.

During the course of our audit work, we noted several instances where the budget figures presented on the reports used to prepare the CAFR did not agree to actual budget figures after supplemental budgets and budget modifications were taken into account.

We suggest that the County maintain an up-to-date schedule of revised budget figures. This schedule should present the adopted budget and all revisions to the individual revenue and expenditures amounts. This format will facilitate investigation of discrepancies. Further, we suggest that the County periodically reconcile the budget figures presented in the LGFS reports to the actual budget amounts.

The County will benefit from this recommendation in that the LGFS reports which are used to assist in the preparation of the succeeding years' budget will contain accurate information upon which to base estimates. In addition, efficiencies will be gained during the preparation of the CAFR, as budget figures included in the supporting LGFS reports will be accurate and the investigation of discrepancies will be eliminated.

### **County Response**

This is not a new problem, nor is the solution new. A schedule such as that recommended by KPMG Peat Marwick has been maintained for a number of years. It was this schedule that made it possible to determine that the LGFS reports did not coincide with the authorizations of the Board. However, there is no doubt that Planning and Budget was very late in reconciling the appropriations for 1990-91 in LGFS with the spreadsheets recording Board actions. As a result, the Finance Division did not have accurate appropriation data with which to work.

Planning and Budget will attempt to keep the appropriations in LGFS for 1992-93 in compliance with the Board's authorized changes in appropriations at the legal level.

The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
Page 5

### 1992 Update

During our testwork performed on the June 30, 1992 financial statements, we again noted numerous discrepancies between the actual budget amounts and the budget amounts per LGFS.

We recommend that the schedule currently maintained by Planning and Budget be expanded to include all funds and all revenue and expenditures/expense categories. In addition, we recommend that this schedule be periodically reconciled to the budget amounts presented in the LGFS reports.

### County Response

It is clear that once again in 1992-92, Planning and Budget was unsuccessful at keeping LGFS completely consistent with authorized expenditures approved by the Board. In 1992-93, we are attempting to reconcile all funds monthly. We believe this will make any year-end discrepancies not material, if any exist.

### Budgeting of Inmate Welfare Fund Expenditures

During the performance of our audit, we were informed that the Sheriff's department consistently budgets expenditures for commissary at the Inverness Jail at approximately twice the anticipated expenditures. Apparently this procedure is used to avoid the requirements of requesting budget modifications or supplemental budgets.

We recommend that, for all budget figures, the County utilize realistic estimates of expenditures based upon historical data adjusted for current year expectations.

By budgeting more realistic figures, the County will have better control over expenditures.

### County Response

The commissary maintained by the Sheriff's Office in each of the County detention facilities provides inmates with personal amenities. The items purchased are sold to the inmates who pay for them with their own money. The cost of these items constitute the bulk of the expenditures in the Inmate Welfare Fund.

Attempting to budgetarily restrict the amount of expenditures for inmate amenities would be an unproductive exercise. If the cost of items purchased by inmates exceeded some amount authorized by the Board, it is not clear that the Sheriff would have the authority to deprive the inmates of access to the amenities provided. There is, in fact, a strong argument that such a deprivation would violate the conditions whereby inmates can be constitutionally confined. The service is being provided for the inmates at their expense.

The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
Page 6

At the same time, Oregon budget law is extremely rigid about the parameters within which the County can increase, and authorize, expenditures based upon revenue estimates. The general rule is that the County cannot base additional appropriations on revenues in any fund greater than those included in the adopted budget. ORS 294.326 provides exceptions to the general rule, but receipts from sales of goods and services that exceed budgeted estimates are not among these exceptions.

Should the activities accounted for in the Inmate Welfare Fund exceed the estimate adopted in the budget, the County would be required to prepare a Supplemental Budget or authorize a transfer from the General Fund to the Inmate Welfare Fund. A Supplemental Budget, even when the issue is without controversy, requires a minimum of four weeks from start to finish before the expenditures can legally be made.

To further complicate the issue, the size of the population in County detention facilities has increase dramatically in the last four years as additional bed space has become available to house prisoners. As a result, the expenditures during that period were not believed to be reliable guidance to the volume of activity likely in the 1990-91 Inmate Welfare Fund. It seemed more reasonable to overestimate the potential expenditures of the fund than to go through the legal hoops an underestimate would require.

It now appears that the probable upper limit of activity can be better predicted. In 1992-93, we expect the budget to be closer to the spending for the year. However, it is worth noting that the Board probably does not have the power to exercise any meaningful control over the expenditures of this fund insofar as they are for the operation of the commissary. As a result, the requirement that the County go through the entire appropriation process is somewhat pointless.

However, it is clear that the Board has the authority to authorize a level of expenditure for purchases made by the Sheriff's Office on behalf of the inmates using the "profits" from selling the inmates their individual amenities. While this constitutes a minor portion of the financial activities of the Inmate Welfare Fund, it does present significant policy issues about what should be bought for use in the jail by inmates. Planning and Budge will explore segregating this kind of expenditure within the fund and requiring from the Sheriff a much more exact spending plan before the 1992-93 budget process is complete.

#### 1992 Update

During our audit for the year ended June 30, 1992, we noted no matters which indicate that the County did not appropriately act upon the above recommendation.

The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
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### **Segregation of Duties**

During our audit, we noted that at the Health and Aging Services Divisions, there were numerous instances where the individual receiving monies from grantors was also responsible for depositing and recording this receipt. This approach results in an improper segregation of duties.

We recommend that a person independent of the "depositor" receive and record the monies. Further, we recommend that the receipted deposits be periodically reconciled to the amounts recorded.

This change will provide the County with better segregation of duties, and, as a result, with better control over County assets.

### **County Response**

The Health and Aging Services Divisions are in the process of implementing this recommendation.

### **1992 Update**

During our audit for the year ended June 30, 1992, we noted no matters which indicate that the County did not appropriately implement the above recommendation.

The Board of County Commissioners  
Multnomah County, Oregon  
December 4, 1992  
Page 8

### CONCLUSION

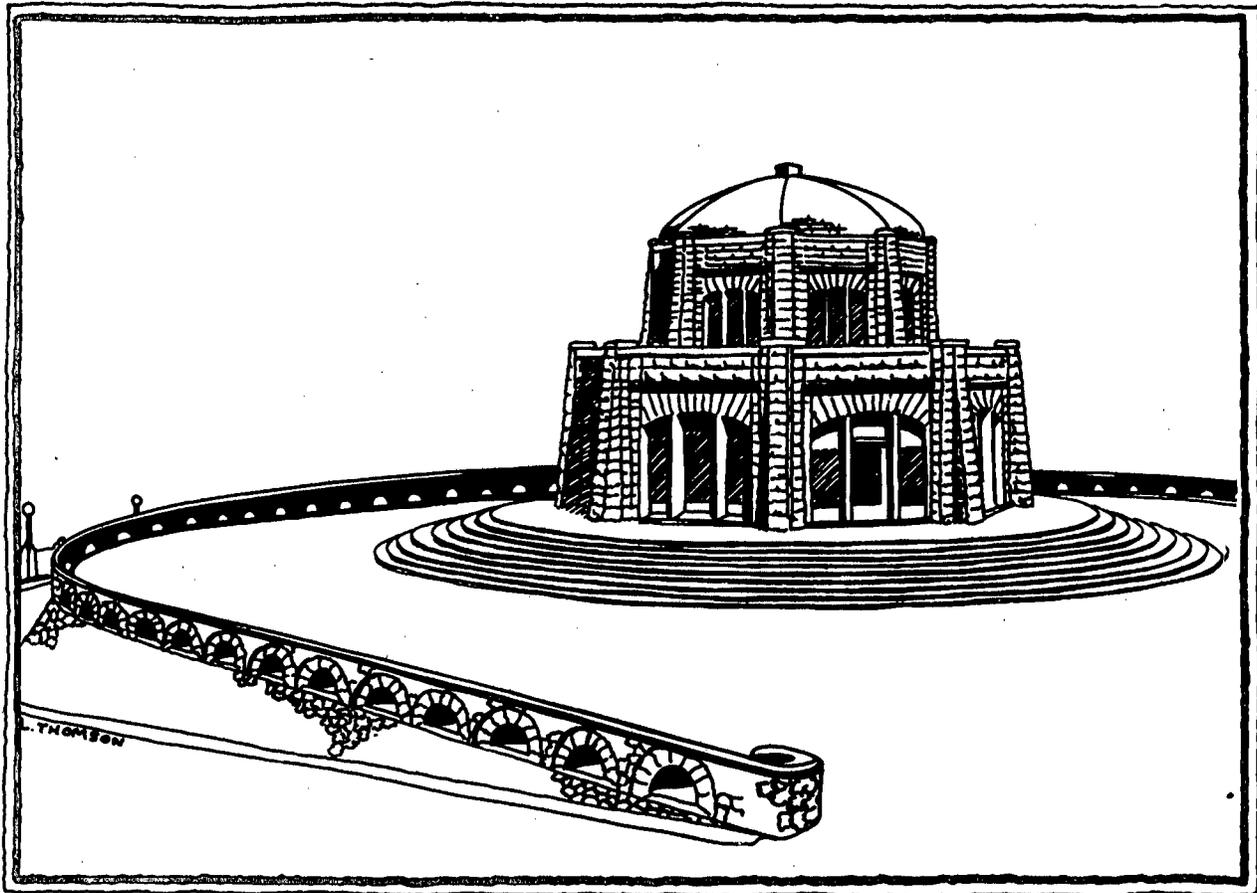
It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in policies or procedures that may exist. The matters presented herein represent findings during the audit and have not been reviewed subsequent to the date of the audit report.

A material weakness is a condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. However, we noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

*KPMG Peat Marwick*



**MULTNOMAH COUNTY OREGON**



**THE SINGLE AUDIT REPORT**  
**Fiscal Year Ended June 30, 1992**



**MULTNOMAH COUNTY, OREGON**

**Single Audit Report**

**June 30, 1992**

# MULTNOMAH COUNTY, OREGON

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Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

Independent Auditors' Report on the Schedule  
of Federal Financial Assistance

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon:

We have audited the general purpose financial statements of Multnomah County, Oregon, as of and for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992. These general purpose financial statements are the responsibility of the management of Multnomah County, Oregon. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of Multnomah County, Oregon, taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

*KPMG Peat Marwick*

December 4, 1992

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**  
For the fiscal year ended June 30, 1992

FINANCING DEPARTMENT	FEDERAL CFDA NUMBER	PROGRAM AWARD AMOUNT	RECEIVABLE (ADVANCE) AT JULY 1, 1991	RECEIPTS	EXPENDITURES	RECEIVABLE (ADVANCE) AT JUNE 30, 1992
<b>U.S. DEPARTMENT OF AGRICULTURE</b>						
Passed Through State Department of Human Resources:						
Food Distribution	10.550	\$ 391,594	\$	\$ 391,594	\$ 391,594	\$
Food Stamps	10.551	117,795		102,365	117,795	15,430
National School Lunch Program	10.555	80,373		64,694	80,373	15,679
Special Supplemental Food Program for Women, Infants, and Children	10.557	1,096,737	96,662	941,132	1,096,737	252,267
Total Department of Agriculture		<u>1,686,499</u>	<u>96,662</u>	<u>1,499,785</u>	<u>1,686,499</u>	<u>283,376</u>
<b>U.S. DEPT OF HEALTH &amp; HUMAN SERVICES</b>						
Direct Programs:						
Community Services Block Grant-Discretionary Awards-Community Food and Nutrition	93.035	262,217	58,970	141,716	138,900	56,154
Project Grants for Health Services to the Homeless	93.151	381,577	129,474	374,133	329,371	84,712
Integrated Community-Based Primary Care & Drug Abuse Treatment Services	93.177	571,210	94,618	475,898	454,936	73,656
Community Health Centers	93.224	* 2,732,202	315,711	2,625,204	2,720,327	410,834
Medicare-Supplementary Medical Insurance	93.774	155,410	31,893	104,719	155,410	82,584
Grants to Provide Outpatient Early Intervention Services With Respect to HIV Disease	93.918	500,000	138,227	451,350	467,816	154,693
Preventative Health Services-Sexually Transmitted Diseases Research, Demonstrations & Public Information and Education Grants	93.978	415,841	48,140	281,120	290,636	57,656
Passed Through State Department of Human Resources:						
Child Support Enforcement	93.023	945,193	351,039	1,068,840	945,193	227,392
State Legalization Impact Assistance Grants (SLIAG)	93.025		14,730	14,730		
Refugee & Entrant Assistance-State Administered Programs	93.026	* 3,435,000	361,837	3,196,253	3,435,000	600,584
Low-Income Home Energy Assistance	93.028	845,916	47,720	830,187	773,102	(9,365)
Community Services Block Grant	93.031	771,307	69,450	624,390	717,198	162,258
Child Care Block Grant	93.037	396,409		31,712	8,192	(23,520)
Project Grants & Cooperative Agreements for T.B. Control Programs	93.116	61,487	13,195	63,671	61,487	11,011
Acquired Immunodeficiency Syndrome (AIDS) Activity	93.118	1,077,990	74,755	654,320	827,133	247,568
Mental Health Planning and Demonstration Projects	93.125	43,276		43,276	43,276	
Projects for Assistance in Transition From Homelessness (PATH)	93.150	223,750		223,750	223,750	
Model Projects for Pregnant and Postpartum Women & Their Infants (Substance Abuse)	93.169	666,998	41,218	262,656	474,515	253,077
Community Youth Activity Program Block Grants	93.171	18,589		18,589	18,589	
Family Planning Services	93.217	539,076	39,269	505,769	502,382	35,882
Mental Health Research Grants	93.242	68,798		68,798	68,798	
Special Programs for the Aging-Title III, Part G-Grants for Prevention of Abuse, Neglect, and Exploitation of Older Individuals	93.552	9,258		2,119	2,757	638
Emergency Protection Grants-Substance Abuse	93.554	39,406			21,935	21,935
Special Programs for the Aging-Title III, Part B-Grants for Supportive Services & Senior Centers	93.633	834,659	199,723	908,278	764,416	55,861
Special Programs for the Aging-Title III, Part C-Nutrition Services	93.635	970,143	(38,714)	1,058,375	941,501	(155,588)
Special Programs for the Aging-Title III, Part D-In-Home Services for the Frail Older Individuals	93.641	37,951	(1,257)	28,658	34,332	4,417
Special Programs for the Aging-Title IV Training, Research and Discretionary Projects and Programs	93.668	50,129	4,816	20,860	15,944	
Medical Assistance Program	93.778	* 12,182,084	974,166	11,954,726	12,182,083	1,201,523
Model Criminal Justice Drug Abuse Treatment-Incarcerated Populations-Non-Incarcerated Populations-Juvenile Justice Populations	93.903	70,850			57,920	57,920
HIV Care Formula Grants	93.917	104,646		77,399	89,147	11,748
Preventive Health Services-Sexually Transmitted Disease Control Grants	93.977	70,860	9,525	72,154	70,860	8,231
Balances carried forward		\$ 28,482,232	\$ 2,978,605	\$ 26,183,650	\$ 26,836,906	\$ 3,631,861

(continued)

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**  
For the fiscal year ended June 30, 1992  
(continued)

FINANCING DEPARTMENT	FEDERAL CFDA NUMBER	PROGRAM AWARD AMOUNT	RECEIVABLE (ADVANCE) AT JULY 1, 1991	RECEIPTS	EXPENDITURES	RECEIVABLE (ADVANCE) AT JUNE 30, 1992
Balances brought forward		\$ 28,482,232	\$ 2,978,605	\$ 26,183,650	\$ 26,836,906	\$ 3,631,861
Health Programs for Refugees	93.987	38,571	5,511	37,852	38,571	6,430
Preventive Health and Health Services Block Grant	93.991	191,172	19,511	179,211	191,172	31,472
Alcohol and Drug Abuse and Mental Health Services Block Grant	93.992 *	4,917,445		4,917,445	4,917,445	
Maternal and Child Health Services Block Grant	93.994	413,922	14,499	351,019	414,172	77,652
Passed Through National Institute on Drug Abuse: Drug Abuse Research Programs	93.279	719,661	236,060	653,225	624,820	207,655
Total Department of Health and Human Services		<u>34,763,003</u>	<u>3,254,186</u>	<u>32,322,202</u>	<u>33,023,086</u>	<u>3,955,070</u>
<b>U.S. DEPT OF HOUSING &amp; URBAN DEVELOPMENT</b>						
Direct Programs:						
Community Development Block Grants/ Entitlement Grants	14.218	2,547,678	161,362	1,434,852	1,196,829	(76,661)
Urban Homesteading	14.222	74,895	(932)	24,033	60,002	35,037
Passed Through State Executive Department:						
Rental Housing Rehabilitation	14.230	296,691	22,171	6,038	85,051	101,184
Emergency Shelter Grants Program (ESGP)	14.231	109,231	11,000	76,442	83,447	18,005
Passed Through State Department of Human Resources:						
Supportive Housing Demonstration Project	14.235	15,148		15,148	15,148	
Passed Through Housing Authority of Portland:						
Public and Indian Housing- Comprehensive Improvement	14.852	898,268	137,152	280,453	480,619	337,318
Passed Through Portland Community Housing Resource Board:						
Community Housing Resource Board Program (B)	14.403	11,520			4,485	4,485
Total Department of Housing and Urban Development		<u>3,953,429</u>	<u>330,753</u>	<u>1,836,966</u>	<u>1,925,581</u>	<u>419,368</u>
<b>U.S. DEPARTMENT OF JUSTICE</b>						
Direct Programs:						
Law Enforcement Assistance-Narcotics and Dangerous Drugs-Lab Analysis	16.001		(14,378)			(14,378)
Juvenile Justice and Delinquency Prevention-Allocation to States	16.540	500,000		9,180	212,778	203,598
Drug Control & System Improvement-Formula Grant (Anti-Drug Act of 1988)	16.579	140,885	(13,155)	99,860	130,260	17,245
Drug Control & System Improvement-Discretionary Grant	16.580	1,770,786	63,458	798,199	805,441	70,700
Passed Through State Department of Justice:						
Crime Victim Assistance	16.575	72,625	11,678	46,260	44,905	10,323
Drug Control & System Improvement-Formula Grant (Anti-Drug Act of 1988)	16.579	446,095	294,337	580,367	461,399	175,369
Total Department of Justice		<u>2,930,391</u>	<u>341,940</u>	<u>1,533,866</u>	<u>1,654,783</u>	<u>462,857</u>
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>						
Passed Through Oregon State Marine Board:						
Boating Safety Financial Assistance	20.005	290,788	176,470	294,582	265,356	147,244
Passed Through State Public Utility Commission:						
Motor Carrier Safety Assistance Program	20.218	179,368	35,305	80,036	67,080	22,349
Passed Through State Department of Transportation:						
State Highway and Community Safety	20.600	186,847	26,939	84,363	79,357	21,933
Total Department of Transportation		<u>657,003</u>	<u>238,714</u>	<u>458,981</u>	<u>411,793</u>	<u>191,526</u>
<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>						
Passed Through State Department of Human Resources:						
State Public Water System Supervision	66.432	3,273		2,807	3,273	466
Total Environmental Protection Agency		<u>3,273</u>		<u>2,807</u>	<u>3,273</u>	<u>466</u>
<b>U.S. DEPARTMENT OF ENERGY</b>						
Passed Through State Department of Human Resources:						
Weatherization Assistance for Low-income Persons	81.042	1,271,890	392,198	1,128,697	902,424	165,925
Total Department of Energy		<u>1,271,890</u>	<u>392,198</u>	<u>1,128,697</u>	<u>902,424</u>	<u>165,925</u>
<b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b>						
Direct Programs:						
Emergency Management Institute Training Assistance	83.527	1,820		107	1,820	1,713
Passed Through State Executive Department:						
Civil Defense-State and Local Emergency Management Assistance	83.503	112,000	33,636	57,187	59,176	35,625
Total Federal Emergency Management Agency		<u>\$ 113,820</u>	<u>\$ 33,636</u>	<u>\$ 57,294</u>	<u>\$ 60,996</u>	<u>\$ 37,338</u>

(continued)

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**  
For the fiscal year ended June 30, 1992  
(continued)

FINANCING DEPARTMENT	FEDERAL CFDA NUMBER	PROGRAM AWARD AMOUNT	RECEIVABLE (ADVANCE) AT JULY 1, 1991	RECEIPTS	EXPENDITURES	RECEIVABLE (ADVANCE) AT JUNE 30, 1992
<b>U.S. DEPARTMENT OF EDUCATION</b>						
Passed Through State Department of Human Resources:						
Education of Handicapped Children in State Operated or Supported Schools	84.009	190,568		190,568	190,568	
Public School Libraries	84.034	109,261	(18,602)	42,313	60,915	
Handicapped Infant and Todler Grant	84.181	89,762		89,762	89,762	
Drug Free Schools & Communities - State Grants	84.186		(62,928)		62,928	
Passed Through Portland Public Schools:						
Drug Free Schools and Communities	84.233	29,419		25,515	29,419	3,904
Total Department of Education		<u>419,010</u>	<u>(81,530)</u>	<u>348,158</u>	<u>433,592</u>	<u>3,904</u>
<b>U.S. DEPARTMENT OF INTERIOR</b>						
Passed Through the State Department of Fish and Wildlife:						
Sport Fish Restoration	15.605	300,000		100,000	100,000	
Total Department of Interior		<u>300,000</u>		<u>100,000</u>	<u>100,000</u>	
<b>OTHER FEDERAL ASSISTANCE</b>						
Department of Agriculture:						
U.S. Forest Service - Patrol Contract		29,823	11,445	29,823	26,822	8,444
U.S. Forest Service		15,208		15,208	15,208	
Department of Interior:						
O & C Grant		1,052,972		1,052,972	1,052,972	
Sale/Lease Federal Land		4,039		4,039	4,039	
Passed Through State Executive Department:						
Forest Reserve		886,605		886,605	886,605	
Department of Justice:						
U.S. Marshall Contract		3,000,000		300,000	300,000	
U.S. Marshall - Forfeiture		180,140		180,140	180,140	
Criminal History Improvement Project		10,986		7,846	7,846	
Department of Transportation:						
Passed Through State Department of Transportation:						
FAU Engineering Contracts		103,114		103,114	103,114	
Hawthorne Bridge Contract		34,527		34,527	34,527	34,527
Emergency Management Assistance:						
FEMA/UNITED WAY		773,558	(113,662)	124,063	399,876	162,151
Total Other Federal Assistance		<u>6,090,972</u>	<u>(102,217)</u>	<u>2,703,810</u>	<u>3,011,149</u>	<u>205,122</u>
Total Federal Assistance		<u>\$ 52,189,290</u>	<u>\$ 4,504,342</u>	<u>\$ 41,992,566</u>	<u>\$ 43,213,176</u>	<u>\$ 5,724,952</u>

\* Represents a major program

MULTNOMAH COUNTY, OREGON

Notes to Schedule of Federal  
Financial Assistance

June 30, 1992

(1) General

The accompanying Schedule of Federal Financial Assistance presents the activity of all Federal Financial Assistance programs of Multnomah County, Oregon (the County). The County's reporting entity is defined in note 1 to the County's general purpose financial statements.

(2) Basis of Accounting

The accompanying Schedule of Federal Financial Assistance is presented using a basis of accounting which is consistent with the general purpose financial statements, which is described in note 1 to the County's general purpose financial statements.

(3) Relationship to General Purpose Financial Statements

As described in note 2 to the general purpose financial statements, Federal financial assistance revenues reported in the County's general purpose financial statements are included with Intergovernmental revenues.

(4) Catalog of Federal Financial Assistance

CFDA numbers reported in the accompanying Schedule of Federal Financial Assistance are based on the June 1991 Catalog of Federal Financial Assistance.

(Continued)

MULTNOMAH COUNTY, OREGON

Notes to Schedule of Federal  
Financial Assistance

(5) Adjustments to Prior Year Federal Funds

The County and the Oregon Department of Human Resources, Mental Health and Developmental Disability Services Division (the State) are parties to an intergovernmental agreement to provide a community health program. Under the terms of this agreement, the County receives funds from the State in return for health services provided by the County. Amounts received consist of State funds, and Federal funds passed through the State; however, the County is not made aware of the composition of these funds until notification is received from the State subsequent to the County's fiscal year-end. For the fiscal year ended June 30, 1992, the State provided a preliminary breakdown of the Federal and State funds which the June 30, 1992 Schedule of Federal Financial Assistance is based on. The County does not expect to receive final notification of the breakdown of funds until August 1993.

Federal receipts reported in the June 30, 1991 Schedule of Federal Financial Assistance were based on the State's preliminary breakdown provided to the County in October 1991. The State made the following adjustments to major programs of the County:

	<u>CFDA #</u>	Federal receipts as reported in June 30, 1991 Schedule of Federal Financial Assistance	Final adjustment by State made in <u>October 1992</u>	June 30, 1991 Federal receipts with State adjustment
Alcohol and Drug Abuse and Mental Health Services Block Grant	93.992	\$ 4,414,536	(1,963,324)	2,451,212
Medical Assistance Program	93.778	<u>11,731,125</u>	<u>1,021,367</u>	<u>12,752,492</u>
		<u>\$ 16,145,661</u>	<u>(941,957)</u>	<u>15,203,704</u>

Federal expenditures as reported in the June 30, 1991 Schedule of Federal Financial Assistance for the above major programs were based on Federal receipts. The above adjustments did not effect the determination of major programs during the year ended June 30, 1991.

Certified Public Accountants

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Portland, OR 97204

Independent Auditors' Report on Compliance at the  
General Purpose Financial Statement Level

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon:

We have audited the general purpose financial statements of Multnomah County, Oregon, as of and for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Multnomah County, Oregon, is the responsibility of the management of Multnomah County, Oregon. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of Multnomah County, Oregon's compliance with certain provisions of laws, regulations, contracts, and grants. However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests indicate that, with respect to the items tested, Multnomah County, Oregon, complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that Multnomah County, Oregon had not complied, in all material respects, with those provisions.

This report is intended for the information of the Board of Commissioners and the management of Multnomah County, Oregon, and its Federal cognizant agency. However, this report is a matter of public record and its distribution is not limited.

*KPMG Peat Marwick*

December 4, 1992



Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

Independent Auditors' Report on Compliance  
with General Requirements

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon:

We have audited the general purpose financial statements of Multnomah County, Oregon, as of and for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992.

We have applied procedures to test Multnomah County, Oregon's compliance with the following requirements applicable to its Federal financial assistance programs, which are identified in the Schedule of Federal Financial Assistance, for the year ended June 30, 1992:

- Political activity
- Davis-Bacon Act
- Civil rights
- Cash management
- Relocation assistance and real property acquisition
- Federal financial reports
- Drug Free Workplace Act
- Allowable costs/cost principles
- Administrative requirements

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single Audits of State and Local Governments*. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on Multnomah County, Oregon's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon:

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that Multnomah County, Oregon, had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the Board of Commissioners and management of Multnomah County, Oregon, and its Federal cognizant agency. However, this report is a matter of public record and its distribution is not limited.

*KPMG Peter Marwick*

December 4, 1992

Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

**Independent Auditors' Report on Compliance  
with Specific Requirements Applicable to Major  
and Nonmajor Federal Financial Assistance Programs**

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon:

We have audited the general purpose financial statements of Multnomah County, Oregon, as of and for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992.

We have also audited Multnomah County, Oregon's compliance with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; monitoring of subrecipients; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to each of its major Federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance, for the year ended June 30, 1992. The management of Multnomah County, Oregon, is responsible for Multnomah County, Oregon's compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, issued by the Comptroller General of the United States, and OMB Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about Multnomah County, Oregon's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon

The results of our audit procedures disclosed immaterial instances of noncompliance with the requirements referred to above, which are described in the accompanying Schedule of Findings and Questioned Costs. We considered these instances of noncompliance in forming our opinion on compliance, which is expressed in the following paragraph.

In our opinion, Multnomah County, Oregon, complied, in all material respects, with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; monitoring of subrecipients; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to each of its major Federal financial assistance programs for the year ended June 30, 1992.

In connection with our audit of the 1992 general purpose financial statements of Multnomah County, Oregon, and with our study and evaluation of Multnomah County, Oregon's internal control systems used to administer Federal financial assistance programs, as required by OMB Circular A-128, we selected certain transactions applicable to certain nonmajor Federal financial assistance programs for the year ended June 30, 1992.

As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed and eligibility that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on Multnomah County, Oregon's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that Multnomah County, Oregon, had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the Board of Commissioners and management of Multnomah County, Oregon, and its Federal cognizant agency. However, this report is a matter of public record and its distribution is not limited.

*KPMG Peat Marwick*

December 4, 1992

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs

For the year ended June 30, 1992

Program: CFDA #14.218 Community Development Block  
Grants/Entitlement Grants

Finding: A year-end analysis of expenditures charged to the Community Development Block Grants/Entitlement Grants program identified expenditures of \$213,083 which had been charged twice to the program. These charges were included in draw down requests made earlier in the year. Subsequent to the County's fiscal year-end, the County notified the U.S. Department of Housing and Urban Development of the error and reimbursed them for the excess funds drawn, net of any unreimbursed Federal expenditures. Federal revenues and expenditures as reported in the County's June 30, 1992 Schedule of Federal Financial Assistance and general purpose financial statements were also corrected for this error.

Recommendation: The County's Housing and Community Development Program should develop and implement procedures to identify potential posting errors on a more timely basis. These procedures should include a monthly comparison to budgeted expenditures and a review of charges made to the program.

Questioned Cost: \$ - 0 -

Multnomah County Response: The County agrees with the finding and has identified some areas requiring attention including the need to strengthen project oversight, fiscal, budget, and accounting controls by Community Development.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

**Program:** General - all programs with indirect costs allocated from Environmental Services and Other County categories.

**Finding:** In the development of the fiscal year 1991-92 Indirect Cost Rate Agreement and Consolidated Countywide Cost Allocation Plan (CAP), the County used an incorrect amount for Employee Services cost pool in the Environmental Services and Other County categories. The 1991-92 CAP was developed based on June 30, 1990 actual expenditures. The 1990 actual expenditures are projected to 1992 based on the trend of the expenditures from two years prior (1988). The error noted was that the projection calculation used 1987 balances for the 1988 Employee Services cost pool in the Environmental Services and Other County categories. The effect of this error was that the indirect rate used in calculating indirect costs allocated to Federal programs administered by the Environmental Services department was 0.04% lower than it should have been and the indirect cost rate used in calculating indirect costs allocated to Federal programs administered under the Other County category was 0.02% higher than it should have been. It was also noted that there is no supervisory review of the CAP performed by the County once it has been prepared.

**Recommendation:** A thorough review of the CAP should be performed by someone independent of the actual preparation. This review should ensure that both the logic and the data used in the CAP are proper. Additionally, the County should recalculate indirect costs charged to Federal programs which used the incorrect rates, and amend any Federal reports affected.

**Questioned Cost:** Not determinable

**Multnomah County Response:** Multnomah County agrees with the recommendation. However, no recalculation will be made as it is clearly immaterial and would have little or no impact on charges reimbursed by Federal funds. Furthermore, no Federal expenditures were incurred in the Other County category.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

Program: CFDA #93.224 Community Health Centers

Finding: During our testwork over the reporting requirements for the Community Health Centers Grant, we noted that certain costs totaling \$394,055 had been included twice in the Net Outlays and Total Recipient Share of Net Outlays reported in the Financial Status Report submitted for the seventeen months ended November 30, 1991. The reporting error does not impact the Federal expenditures reported in the Financial Status Report. The County's methodology used in preparing the report failed to provide adequate controls to identify this error.

Recommendation: A thorough review of the Financial Status Report should be performed by the program director prior to filing.

Questioned Cost: \$ - 0 -

Multnomah County Response: This finding states that there was no impact on the Federal expenditures reported, but does not state that the duplicated funds were County general funds.

A revised report was issued, and was confirmed as being revised by the regional office.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

Program: CFDA #93.224 Community Health Centers

Finding: Federal statutes require grantees receiving Federal funds to comply with the administrative requirements of the "Common Rule". The "Common Rule" requires a grantee of Federal funds to adopt procedures that permit the tracing of funds to a level sufficient to establish that funds have not been used in violation of restrictions and prohibitions of applicable statutes. Procedures adopted must provide for records to be maintained which adequately identify the source and application of funds provided for financially assisted activities.

Federal expenditures as reported in the Financial Status Report (FSR) for the 17-month period ended November 30, 1991 by the County Division of Health (Division) to the U.S. Department of Health and Human Services are not supported in sufficient detail to determine Federally assisted expenditures from non-Federally assisted expenditures. Federal expenditures are not specifically identified within the Division's accounting system. For purposes of preparing the FSR, Federal expenditures are deemed to be equal to Federal receipts.

For purposes of performing the Single Audit, all expenditures within the Primary Care Grant program, as reported in the FSR, were subject to compliance and substantive testing.

Recommendation: The Health Division should implement procedures that would enable the division to adequately identify charges for all Federal financial assistance programs.

Questioned Cost: \$ - 0 -

Multnomah County Response: During the fiscal year under audit, and the current Primary Care grant period (December 1991 - November 1991), the Health Department began downloading the County's payroll detail, complete with organization code and reporting category, and then incorporating the download information into the FSR. The current FSR (which covers seven months of the period under audit) will be prepared using the reporting category code to capture the allowable expenditures.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

Multnomah County

Response, Continued:

It is believed that the expenditures captured under the payroll download, and the other related expenditures coded under the primary care reporting category no. 0300 will comply with the common rule requirement. The Department's discovery that the reporting category does capture the necessary expenditures was made after the auditors had completed this portion of their field work.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

Program: CFDA #93.992 Alcohol Drug Abuse and Mental Health Block Grant

Finding: Under the specific requirements of the Alcohol Drug Abuse and Mental Health (ADMS) Block Grant, Federal funds may not be used to provide financial assistance to any entity other than a public or nonprofit entity. We noted no control procedures in place that would prohibit a for-profit entity from receiving Federal financial assistance. However, no instances of noncompliance were noted.

Recommendation: To ensure compliance with the requirement above, Multnomah County should incorporate into their contract the requirement that for-profit entities are not allowed to receive Federal assistance.

Questioned Cost: \$ - 0 -

Multnomah County Response: Current subcontract General Conditions requires subcontractors to comply with all applicable Federal rules and funding criteria. This mirrors the clause in the State Intergovernmental Agreement (IGA), which according to KPMG Peat Marwick is sufficient to require the County to comply with the above-referenced ADMS for-profit funding prohibition, even though the State IGA does not specifically reference the prohibition.

As a control procedure, the Mental Health, Youth & Family Services Division will incorporate specific language about this prohibition into its subcontract General Conditions effective July 1993.

However, it is difficult for the County to avoid contracting Federal ADMS Block Grant funds to for-profit entities when we do not receive State notification until 14-15 months after the end of the contract period of the final amount, type, and distribution of Federal funds included in the Intergovernmental Agreement.

In order for the County to contract ADMS Block Grant funds appropriately, the State should provide notification of Federal funds at the time it issues the County contract; the County could then identify Federal funds when issuing subcontracts and avoid contracting ADMS funds to for-profit entities. It is not possible for the County to completely comply with this Federal requirement until the State provides timely notification of Federal funds.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

Program: CFDA #93.026 Refugee Entrant Assistance -  
State administered program

Finding: Payroll charges to this major program, administered through the County Division of Health, are not supported by an adequate time and effort reporting system. Charges are based on approximations of employees' percent of time dedicated to specific activities and programs. These approximations are made during the grant application process; prior to the grant year beginning, and adjusted periodically for significant changes in effort.

Recommendation: The Division of Health has recently implemented a time and effort reporting system. This system will allow adequate support for charges to this major program in 1992-1993.

Reported 1991-1992 expenditures should be reviewed in light of the data collected in 1992-1993, to insure that no over recovery of Federal funds was made.

Questioned Cost: \$ - 0 -

Multnomah County  
Response:

This grant terminated September 30, 1992. A time and effort program was implemented in June 1992, and was in effect for the final three months of the program.

Because the report for this program involves a small number of staff whose time is specifically identified, the time and effort reports are not used in the preparation of the report, and it therefore has no impact on the outcome of the report for the period under audit, or the current period.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

**Program:** CFDA #13.992 Alcohol Drug Abuse and Mental Health Block Grant

**Finding:** The State requires the County to abide by the standards and policies which relate to the energy conservation plan issued to comply with the Energy Policy and Conservation Act (PL 94-165). All County subcontracts must require similar compliance. In addition, the State requires the County to comply with applicable standards related to the Clean Air Act, certain Executive Orders, and regulations published by the EPA. The County must inform the State of subcontractor infractions. The County must require similar compliance in all County subcontracts for this grant.

The County indicated that it has been unable to secure the documents from the State that are necessary to follow the requirements. The County has requested the appropriate regulations from the State.

The acceptance of a requirement to follow regulations implies that those regulations should be reasonably available to the County. Also, the acceptance of responsibility to follow certain laws and regulations by the County implies a responsibility to monitor the compliance of its subcontractors.

The County has asserted that it has been unable to monitor subcontractors concerning these requirements because of its inability to get information about the regulations.

**Recommendation:** The County should continue to seek all documents necessary to understand its compliance requirements. The County should provide those documents to its subcontractors. Additionally, the County should initiate formal procedures to monitor subcontractor compliance. This recommendation repeats a recommendation in the prior year.

**Questioned Cost:** \$ - 0 -

**Multnomah County Response:** The Mental Health, Youth and Family Services Division has incorporated these requirements into its subcontract General Conditions for FY 91/92. Section XVII requires subcontractors to provide assurance of compliance upon request and to notify the County of any infractions.

(Continued)

MULTNOMAH COUNTY, OREGON

Schedule of Findings and Questioned Costs, Continued

Multnomah County  
Response, Continued:

Compliance monitoring for these requirements is problematic, however. We continue to seek the pertinent documents about these Acts from the State. In addition, the County is not notified by the State Mental Health Division of the final amount, type and distribution of Federal funds included in the Intergovernmental Agreement until 14-15 months after the end of each contract year.

Thus, the County has no means of accurately determining which subcontractors receive Federal assistance, and thus which subcontractors to monitor for compliance with Federal requirements, until more than a year after the expiration date of subcontractors. This is not a realistic time frame within which to monitor.

It would not be cost-effective, especially when facing Measure 5 cuts, for the County to monitor all subcontractors for compliance with Federal requirements, whether or not they actually receive Federal funds. However, the County has no way to realistically identify and monitor those subcontractors receiving Federal funds until the State provides the above-referenced notification on a timely basis.

In order for the County to monitor appropriately, the State should provide notification of Federal funds at the time it issues the County contract; the County could then identify Federal funds when issuing subcontracts and conduct appropriate monitoring activities for those subcontractors receiving Federal financial assistance.

(Continued)

MULTNOMAH COUNTY, OREGON

Update of the Schedule of Findings and Questioned Costs

For the year ended June 30, 1991 relating to programs  
audited for the year ended June 30, 1992

**Program:** CFDA #93.224 Community Health Centers  
CFDA #93.026 Refugee Entrant Assistance - State administered programs.

**Finding:** Payroll charges to these two major programs, both administered through the Health Division of the County, are not supported by an adequate time and effort reporting system. Charges are based on approximations of employees' percent of time dedicated to specific activities and programs. These approximations are made during the grant application process; prior to the grant year beginning, and adjusted periodically for significant changes in effort.

**Recommendation:** The Health Division has recently field tested a time and effort reporting system, following several months of preparation. This system will allow adequate support of charges to these two major programs.

The Health Division should complete its scheduled implementation of time and effort reporting, by the January 1, 1992 target date. Reported 1990-1991 expenditures in these two major programs should be reviewed in light of the data collected after January 1, 1992, to insure that no over recovery of Federal funds was made. In addition, data collected should be applied to employee's time for the July 1, 1991 to December 31, 1991 period should comparative analysis show significant variance between collected data and earlier budgeted estimates.

**Questioned Cost:** \$ - 0 -

**Multnomah County Response:** The Health Division, after consultation with grants management personnel at Region X of the Public Health Service, and at the State Health Division, prepared a plan for development and implementation of a time and effort reporting system. The system would be periodic, employee based, and after the fact.

(Continued)

MULTNOMAH COUNTY, OREGON

Update of the Schedule of Findings and Questioned Costs, Continued

Multnomah County  
Response, Continued:

Progress has been steady toward implementation. A reporting needs assessment was performed. Significant enhancements to the County payroll system were designed and programmed. Staff support for the project was identified. Alternate survey tools were designed and considered. A prototype survey form was selected, produced, and field tested at a large service delivery site. The survey tool has been adjusted following feedback from the test site. Mass distribution to all primary sites began December 19, and will be finished by December 31. Data collection will begin January 2, 1992.

Following the first Division wide collection of time and effort information, staff will be scheduled for surveys on a periodic, random basis.

As stated in the recommendation, the Division plans to reconcile past grant reports with the results of the survey. Variance to the disadvantage to the grantor is not expected, however, prior expenditure reports will be resubmitted if necessary.

Note that the FSR for County fiscal year 1990-92 for CFDA #93.224 - CHCs - is not due until the end of February 1992. This will allow the results of the survey to be considered before the FSR is submitted.

1992 Update:

The time and effort reporting system referred to in the Multnomah County response was implemented in stages during fiscal year 1992, beginning with the Community Health Centers. Implementation at health centers administering the Refugee Entrant Assistance grant did not occur until the last quarter of fiscal year 1992. Therefore, payroll charges to this grant were not supported by time and effort reports. See reissued finding in the Schedule of Findings and Questioned Costs.

(Continued)

MULTNOMAH COUNTY, OREGON

Update of the Schedule of Findings and Questioned Costs, Continued

Program: CFDA #13.992 Alcohol, Drug Abuse and Mental Health Block Grant

Finding: The County is required to limit the number of residents in State psychiatric hospitals to an average daily population (ADP) of 188 in accordance with the Intergovernmental Agreement with the State of Oregon. The County has been unable to stay within this limit.

Recommendation The County should adhere to the effective limit established by the State. Accordingly, greater efforts should be taken to monitor this requirement and ensure that it is not violated. Alternatively, the County and State should agree on some other more appropriate limit. This recommendation repeats a recommendation from the prior year.

Questioned cost: \$ - 0 -

Multnomah County Response: For the past three years, Multnomah County's allocated ADP for County residents using State hospital beds was arbitrarily set at 188. Little was done during that time by either the State or the County to monitor usage or negotiate a realistic number. During fiscal year 90/91, the Acute Care Plan was implemented by the Social Services Division of the County, which involved a number of significant changes in our mental health service delivery system. Also, the State began reallocating ADP in response to budgetary requirements to close hospital wards. Our 6/30/91 allocation was set at 208, and reduced to 200 at 7/1/91. Our actual ADP on 6/30/91 was 205.

Since client services are provided by subcontractors, we must rely on those agencies to manage the ADP. The fiscal year 91/93 intergovernmental agreement includes financial penalties for failure to meet ADP allocations. We have passed these conditions on in our subcontract agreements. While the allocations for fiscal year 91/92 are more realistic than in the past, they will still be difficult to meet. The financial incentive and new programming options should make it possible.

(Continued)

MULTNOMAH COUNTY, OREGON

Update of the Schedule of Findings and Questioned Costs, Continued

1992 Update:

There is revised contract language in the 1991-93 Intergovernmental Agreement with the State Mental Health Division that affects this finding.

The revised language in Notes & Special Conditions, MHS 0.2, clarifies that the restriction on ADP is due to limited appropriations for State institutional and community programs, and provides that the parties mutually agree to work collaboratively to keep census levels within legislatively-approved levels.

It goes on to specify that if the collaborative efforts are not sufficient, the County may, in effect, purchase needed additional capacity via a reduction to contracted funds to the County in order to maintain a balanced budget for the State institution affected.

The County passes this requirement on to its subcontracting mental health clinics.

The County did indeed make a monetary contribution for this purpose via State reduction to Service Element MHS 20 for FY 91/92. The County is considered to be in compliance with the requirement; finding will not be carried forward to current year.

(Continued)

MULTNOMAH COUNTY, OREGON

Update of the Schedule of Findings and Questioned Costs, Continued

**Program:** CFDA #13.992 Alcohol, Drug Abuse and Mental Health Block Grant

**Finding:** The State requires the County to abide by the standards and policies which relate to the energy conservation plan issued to comply with the Energy Policy and Conservation Act (PL 94-165). All County subcontracts must require similar compliance. In addition, the State requires the County to comply with applicable standards related to the Clean Air Act, certain Executive Orders, and regulations published by the EPA. The County must inform the State of subcontractor infractions. The County must require similar compliance in all County subcontracts for this grant.

The County indicated that it has been unable to secure the documents from the State that are necessary to follow the requirements. The County has requested the appropriate regulations from the State.

The acceptance of a requirement to follow regulations implies that those regulations should be reasonably available to the County. Also, the acceptance of responsibility to follow certain laws and regulations by the County implies a responsibility to monitor the compliance of its subcontractors.

The County has asserted that it has been unable to monitor subcontractors concerning these requirements because of its inability to get information about the regulations.

**Recommendation:** The County should continue to seek all documents necessary to understand its compliance requirements. The County should provide those documents to its subcontractors. Additionally, the County should initiate formal procedures to monitor subcontractor compliance. This recommendation repeats a recommendation in the prior year.

**Questioned Cost:** \$ - 0 -

(Continued)

MULTNOMAH COUNTY, OREGON

Update of the Schedule of Findings and Questioned Costs, Continued

Multnomah County  
Response:

The State's Intergovernmental Agreement with the Social Services Division of the County does not break out the source of funding it allocates to us. While we know that we do receive Federal monies, we have no way of identifying the specific amounts that we may pass on to subcontractors. It would not be reasonable to require every agency to meet these guidelines, so we have decided not to pass the requirement on in our subcontract agreements until the State provides a funding breakdown. County Facilities Management believes that the County is in substantial compliance with the requirements.

1992 Update:

The County has not received the requested information from the State. See reissued finding in the Schedule of Findings and Questioned Costs.

Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

**Independent Auditors' Combined Report on the Internal Control  
Structure at the General Purpose Financial Statement and  
Federal Financial Assistance Program Levels**

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon:

We have audited the general purpose financial statements of Multnomah County, Oregon, as of and for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992. We have also audited Multnomah County, Oregon's compliance with requirements applicable to major Federal financial assistance programs and have issued our report thereon dated December 4, 1992.

We conducted our audits in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement and about whether Multnomah County, Oregon complied with laws and regulations, noncompliance with which would be material to a major Federal financial assistance program.

In planning and performing our audits for the year ended June 30, 1992, we considered the County's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinions on the County's general purpose financial statements and on its compliance with requirements applicable to major Federal financial assistance programs and not to provide assurance on the internal control structure.

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon

The management of Multnomah County, Oregon is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that Federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

Accounting applications

- Grant revenues and receipts
- Accounts payable and cash disbursements
- Payroll

General requirements

- Political activity
- Davis-Bacon Act
- Civil rights
- Cash management
- Relocation assistance and real property acquisition
- Federal financial reports
- Drug Free Workplace Act
- Allowable costs/cost principles
- Administrative requirements

Specific requirements

- Types of services allowed or unallowed
- Eligibility
- Matching, level of effort or earmarking
- Reporting
- Monitoring subrecipients

Requirements governing claims for advances and reimbursements

Requirements governing amounts claimed or used for matching

The Board of Commissioners of  
Multnomah County, Oregon  
Portland, Oregon

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1992, Multnomah County, Oregon, expended 54 percent of its total Federal financial assistance under major Federal financial assistance programs.

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements, and amounts claimed or used for matching that are applicable to each of the County's major Federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited or that noncompliance with laws and regulations that would be material in relation to a Federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted other matters involving the internal control structure and its operation that we have reported to the management of Multnomah County, Oregon in a separate letter dated December 4, 1992.

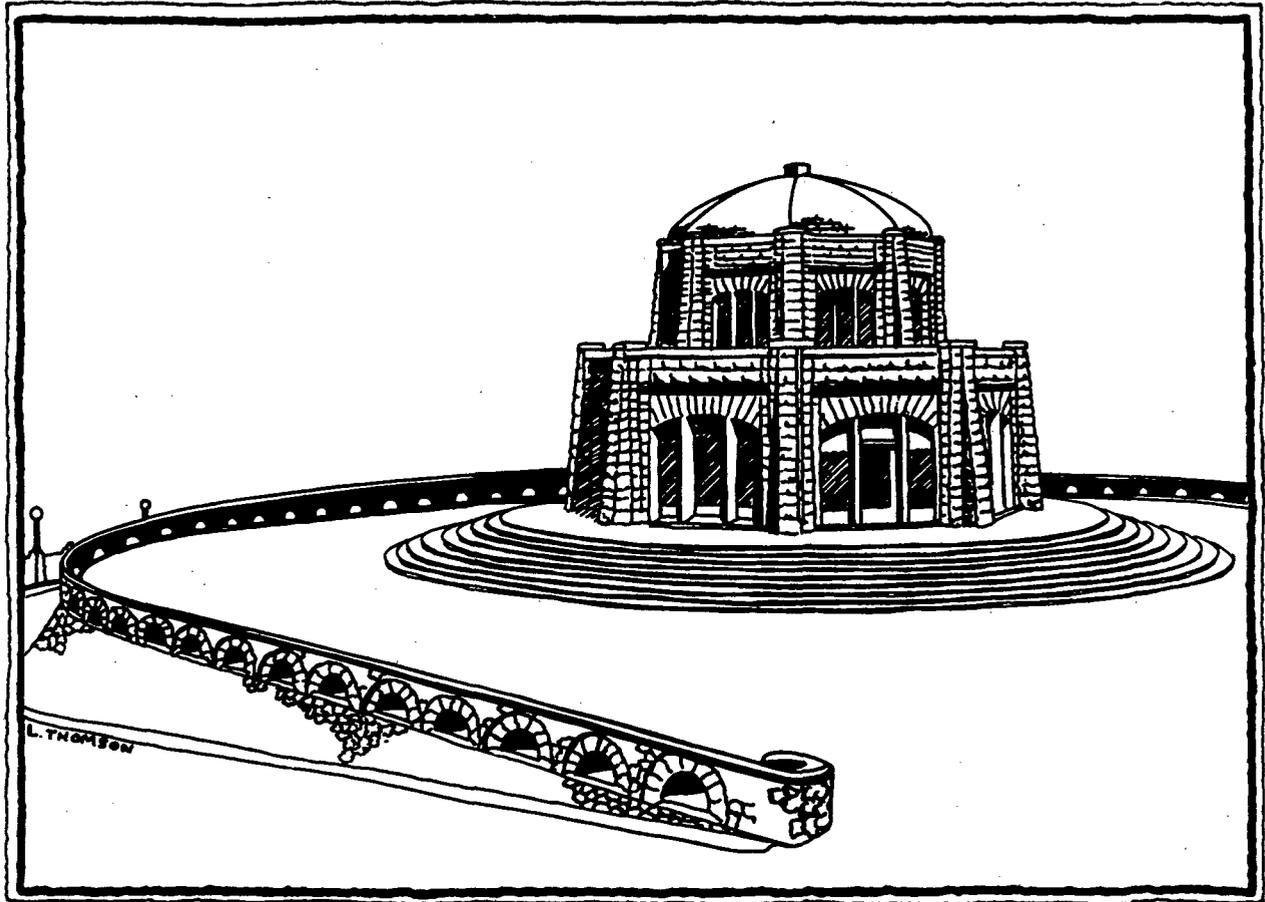
This report is intended for the information of the Board of Commissioners and management of Multnomah County, Oregon, and its Federal cognizant agency. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

*KPMG Peat Marwick*

December 4, 1992



**MULTNOMAH COUNTY OREGON**



**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**Fiscal Year Ended June 30, 1992**



**MULTNOMAH COUNTY, OREGON**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**For the fiscal year ended June 30, 1992**

**Prepared by:**

**Finance Division**  
**David A. Boyer, Finance Director**  
**1120 SW Fifth Avenue, Suite 1430**  
**P.O. Box 14700**  
**Portland, Oregon 97214-0700**

ELECTED OFFICIALS - MULTNOMAH COUNTY OREGON



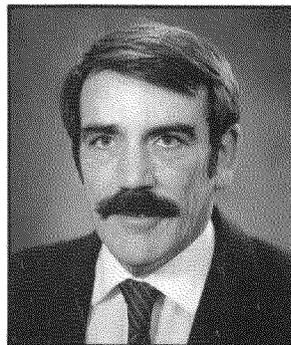
*GLADYS McCOY*  
*Chair*



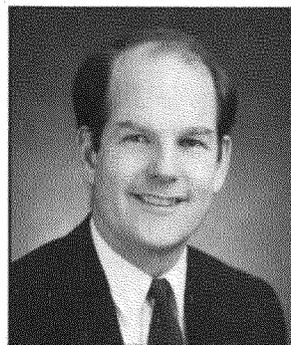
*PAULINE ANDERSON*  
*Commissioner*



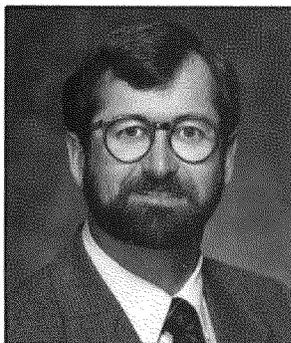
*SHARRON KELLEY*  
*Commissioner*



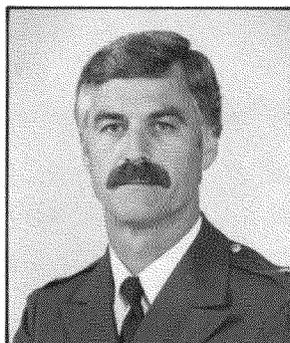
*GARY HANSEN*  
*Commissioner*



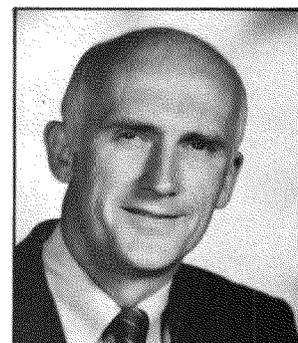
*RICK BAUMAN*  
*Commissioner*



*GARY BLACKMER*  
*Auditor*



*ROBERT SKIPPER*  
*Sheriff*



*MICHAEL SCHRUNK*  
*District Attorney*

**INTRODUCTORY SECTION**

**MULTNOMAH COUNTY, OREGON  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
For the fiscal year ended June 30, 1992**

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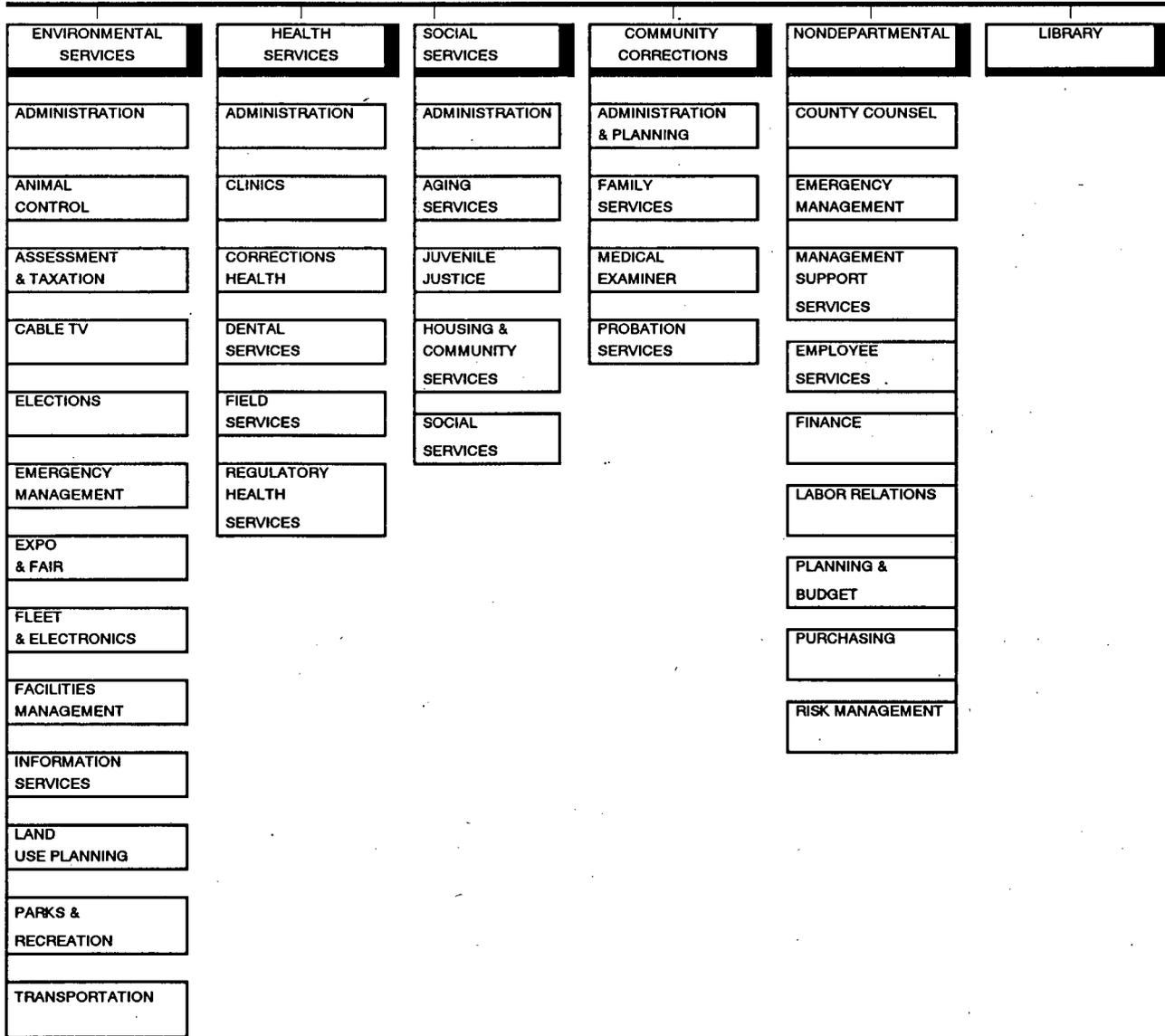
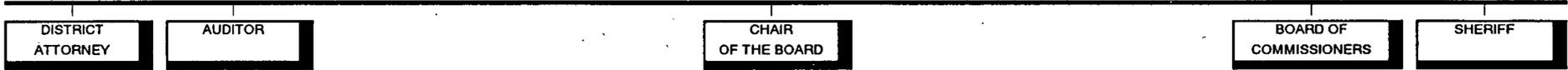
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# MULTNOMAH COUNTY, OREGON

PEOPLE



# MULTNOMAH COUNTY, OREGON

## FINANCE DIVISION

FINANCE  
DIRECTOR

DAVID A. BOYER

ACCOUNTING

JEAN UZELAC  
MANAGER

ACCOUNTS  
PAYABLE

PATRICK BRUN  
SUPERVISOR

ADMINISTRATION

IRENE KHAVARI  
FINANCIAL  
ANALYST

PAYROLL

MINDY HARRIS  
SUPERVISOR

TREASURY

PATRICIA SHAW  
MANAGER

**MULTNOMAH COUNTY, OREGON  
PRINCIPAL OFFICERS  
JUNE 30, 1992**

<u>Title</u>	<u>Name</u>	<u>Term Expires</u>
<u>Board of County Commissioners</u>		
Chair of Board	Gladys McCoy 1120 SW Fifth Ave., Suite 1410 Portland, OR 97204-1976	12/31/94
District No. 1	Pauline S. Anderson 1120 SW Fifth Ave., Suite 1500 Portland, OR 97204-1976	12/31/92
District No. 2	Gary Hansen 1120 SW Fifth Ave., Suite 1500 Portland, OR 97204-1976	12/31/94
District No. 3	Richard H. Bauman 1120 SW Fifth Ave., Suite 1500 Portland, OR 97204-1976	12/31/92
District No. 4	Sharron E. Kelley 1120 SW Fifth Ave., Suite 1500 Portland, OR 97204-1976	12/31/92
<u>Other Elected Officers</u>		
County Auditor	Gary Blackmer 1021 SW Fourth Avenue Portland, OR 97204-1976	12/31/94
County District Attorney	Michael D. Schrunk 1021 SW Fourth Avenue Portland, OR 97204-1976	12/31/92
County Sheriff	Robert G. Skipper 12240 NE Glisan Street Portland, OR 97230	12/31/94
<u>Other Appointed Officers</u>		
Executive Assistant	Hank Miggins	Not elected
Finance Director	David A. Boyer, CCM	Not elected
Accounting Manager	Jean M. Uzelac	Not elected
County Counsel	Laurence Kressel	Not elected



# MULTNOMAH COUNTY OREGON

GLADYS MCCOY  
COUNTY CHAIR

EMPLOYEE SERVICES  
FINANCE  
LABOR RELATIONS  
PLANNING & BUDGET  
RISK MANAGEMENT

(503) 248-5015  
(503) 248-3312  
(503) 248-5135  
(503) 248-3883  
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
P.O. BOX 14700  
PORTLAND, OREGON 97214

PURCHASING, CONTRACTS  
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR  
PORTLAND, OREGON 97202

To: Honorable County Chair, Board of County Commissioners and Citizens of  
Multnomah County, Oregon

Date: December 10, 1992

We are pleased to submit the Comprehensive Annual Financial Report of Multnomah County, Oregon, for the fiscal year ended June 30, 1992, together with the unqualified opinion thereon of our independent certified public accountants, KPMG Peat Marwick.

This report, required by State law, ORS 297.425, is prepared by the Finance Division and is organized into three primary sections: Introductory, Financial and Statistical. The Introductory Section includes this letter of transmittal, the County's organizational chart and list of principal officers. This section is intended to inform the reader by providing a summary of the services, scope and financial activities of the County. The Financial Section includes the General Purpose Financial Statements, the related notes, and additional information. The additional information contains the combining and individual fund and account group statements and schedules, and other schedules. This section provides summary and more detailed financial statements and schedules of County activities. The Statistical Section contains historical financial and statistical information, generally presented on a multi-year basis. The Statistical Section provides broader financial data for a more comprehensive understanding of the County.

This report also includes Audit Comments and Disclosures, including comments required under the Minimum Standards for Audits of Oregon Municipal Corporations Section of the Oregon Administrative Rules.

In addition, the County is required to have a comprehensive single audit of its Federal Assistance Programs in accordance with the Single Audit Act of 1984, OMB Circular A-128 and the provisions of Government Auditing Standards promulgated by the U.S. Comptroller General as they pertain to financial and compliance audits. A report on the County's compliance with applicable Federal laws and regulations has been issued under separate cover.

Multnomah County management is responsible for the information in this report and we believe that the information presented is accurate in all material respects and is organized in a manner to clearly present the financial position and results of operations of the County's various funds and account groups. Further, all necessary disclosures have been included to enable the reader to gain maximum understanding of the financial affairs of the County.

The dollar amounts shown in this transmittal letter and the dollar amounts in the financial report, unless indicated otherwise, are expressed in thousands.

## ECONOMY

Multnomah County is located in northwestern Oregon at the confluence of the Columbia and Willamette rivers, approximately 110 river miles from the Pacific Ocean. The cities of Portland and Gresham are the largest incorporated cities located in the County.

The Portland metropolitan area is the financial, trade, transportation and service center for Oregon, southwest Washington state and the Columbia River basin. Its manufacturing base includes electronics, machinery, transportation equipment and fabricated metals. This diversification makes the metropolitan area far less dependent on the forest and food product industries than the rest of the state.

The Portland PMSA's (Primary Metropolitan Statistical Area), which includes Multnomah, Clackamas, Washington, and Yamhill counties, economy remained relatively strong during fiscal year 1991-92. Total wage and salary employment rose with most of the increase coming in the non-manufacturing sector. The Portland PMSA's total employment rose from 678,900 employees at June 30, 1991 to 679,900 employees at June 30, 1992. The number of jobless workers in the PMSA's labor market was higher than at June 30, 1991. The area's preliminary unemployment rate was 6.1% at June 30, 1992 compared to 4.9% at June 30, 1991.

Throughout the first seven months of 1992, Portland's unemployment rate has remained between 6.0% and 6.9%. This is in stark contrast to the rates in all of 1989, 1990, and 1991. During those three years, Portland's unemployment rate was generally in the 4% range, only rising above 5.0% during one month.

The Portland-Vancouver Consumer Price Index (CPI) (1982-84= 100) was 140.2 for the period January 1992 through June 1992. This represents an increase of 4.5% for the period January 1991 through June 1991.

One of the few positive benefits of a slowly growing economy is that inflation tends to stay in check. Nonetheless, the economy's current weak upturn appears to be holding down price increases for many goods and services. This observation is borne out by the recent release of consumer price data for Portland and the U.S.

## ORGANIZATIONAL STRUCTURE AND SERVICES PROVIDED

Multnomah County, Oregon, was incorporated in 1854 and is governed according to its Home Rule Charter, which became effective in January 1967. The County's Charter adopted in 1967 has had several subsequent amendments. The County is governed by a Board of County Commissioners consisting of four non-partisan members elected from designated districts within the County and the Chair of the Board, elected at large. The Board of County Commissioners conducts all legislative business of the County in one formal Board meeting per week. It also holds one informal meeting per week for the purpose of reviewing the formal agenda and hearing information briefings from staff, departments and outside agencies. Some meetings are held outside County offices for greater citizen input on agenda items.

The County organization and the basic services provided are:

- **Department of Health Services** - responsible for promotion, prevention, protection, and provision of health services paid by Multnomah County.

- **Department of Social Services** - responsible for social programs for the handicapped, aged, and indigent, and community development.
- **Department of Community Corrections** - responsible for managing Community Correction programs and treating and monitoring adult offenders placed on probation.
- **Sheriff** - responsible for providing public safety services and operations of County jails.
- **District Attorney** - responsible for prosecuting felony, misdemeanor, and local ordinance violations occurring within the County.
- **Library** - responsible for the operation of the Multnomah County Library system.
- **Department of Environmental Services** - responsible for land use and transportation planning, road and bridge maintenance, parks and recreational operations, animal control, management of the Multnomah County Exposition Center, managing the County's physical property and vehicles, data processing, elections, and assessment and taxation.
- **Nondepartmental** - functions which are outside the scope of the aforementioned departments are categorized as nondepartmental. They include the Office of the County Chair, the Board of County Commissioners, the County Auditor, Tax Supervising and Conservation Commission, and a forum for citizens' input. Management Support Services, which is included in Nondepartmental, is responsible for the internal management of finance, planning and budget, employee services, labor negotiations, risk management, and purchasing.

At June 30, 1992, the County had approximately 3,475 employees not including part-time and temporary employees. There are eight bargaining units representing 2,982 employees as listed below. The County is represented by its Labor Relations Division in all negotiations. Not represented are approximately 493 management and exempt employees.

<u>Bargaining Unit</u>	<u>Number of Employee</u>
General Employees (Local 88)	2,170
Electricians (Local 48)	17
Operating Engineers Unit (Local 87)	12
Paint Makers (Local 55)	2
Corrections (Teamsters Local 223)	337
Deputy Sheriffs Association	129
Oregon Nurses Association	246
Prosecuting Attorneys Association	69
	<u>2,982</u>

## DEPARTMENTAL ACTIVITY

As of July 1, 1991, the County abolished the Department of General Services and formed a new organization titled "Management Support Services" which incorporates the functions of Labor Relations, Planning and Budget, Finance, Risk Management, Employee Services, Purchasing, Contracts and Central Stores. This organization provides central administrative support for all County departments/offices and programs.

During fiscal year 1991-92, Multnomah County went through major budgetary and programmatic changes in implementing the property tax limitation passed by the voters on November 6, 1990 (Ballot Measure 5). The Board of County Commissioners, seeking efficiencies, reorganized the Department of Human Services and created the Department of Health Services and the Department of Social Services.

The County completed negotiations with the State Department of Community Corrections that gave Multnomah County responsibility for all offenders that have been placed on parole and probation within the County. The additional responsibility brought 145 former state employees into the County and significantly increased the department's budget.

During the fiscal year, the citizens within the boundaries of the West Hills Service District No. 2 and the Central County Service District No. 3 voted to dissolve their districts. As a result, all of the assets, liabilities, and equity of these service districts, which had historically been accounted for as Enterprise Funds within the County, were transferred to the City of Portland.

## FUTURE PROJECTS

A number of major intergovernmental and service issues face Multnomah County over the next few years. To consolidate its role as a provider of services County-wide that do not duplicate programs of the state or cities within the County, the County must carefully define its objectives both in areas under its control and in concert with other governments.

### Program Issues

- **Roads.** Determine the best allocation of responsibilities and resources for the multijurisdictional transportation network within the County, including an equitable transfer of County-raised revenues to cities.
- **Social Services.** Negotiate County-wide designation for Community Services Block Grant funds and implement the Community Action Program network County-wide.
- **Corrections.** Clarify the role of the County in the state-wide corrections space problem; establish proper mix of institutional and community programs within the County.
- **Library.** Establish permanent funding source for library operations and capital requirements.

## Management Issues

- **Capital Planning.** Define County building needs; consolidate services into appropriate space.
- **Budget and Strategic Planning.** Implement ongoing process establishing and evaluating organizational direction and allocating resources to program priorities.
- **Support Services.** Establish and fund appropriate levels of internal support programs and programs to which citizens are required by law to have access.

## FINANCIAL AND ACCOUNTING POLICIES

This report is prepared in conformance with the guidelines for financial reporting developed by the Government Finance Officers Association of the United States and Canada and the principles established by Governmental Accounting Standards Board (GASB), including all effective GASB pronouncements. It presents fairly the financial position of the various funds and account groups of the County at June 30, 1992, and the results of operations of such funds and the cash flows of the proprietary fund types for the year then ended in conformity with generally accepted accounting principles (GAAP).

The County budgets a total of thirty-five funds of which twenty-five are governmental fund types, and ten are proprietary fund types. The County also maintains seven fiduciary fund types. The following bases of accounting are used for the respective funds:

<u>Applied Fund</u>	<u>Accounting Basis</u>
• Governmental Fund Types: General Fund Special Revenue Funds Debt Service Funds Capital Projects Funds	Modified Accrual Basis
• Proprietary Fund Types: Enterprise Funds Internal Service Funds	Accrual Basis
• Fiduciary Fund Types: Agency Funds Pension Trust Fund	Modified Accrual Basis Accrual Basis

At the beginning of the fiscal year, the following changes were made:

- The Recreation Fund, an Enterprise Fund, was established. This fund accounts for the revenues and expenditures associated with the parks program and the Exposition Center program. Until July 1, 1991, Parks revenues (including revenues from Glendoveer Golf Course) were accounted for in the Recreation Facilities Fund, a Special Revenue Fund, or the General Fund. Expo revenues were accounted for in the General Fund.

- The Mail/Distribution Fund, an internal service fund, was established. This fund shows the costs of operating that system. Revenues are received through service reimbursements.

### **REPORTING ENTITY**

This report includes all of the funds, account groups, agencies, boards, commissions and authorities that are controlled by or dependent on the County as defined by GASB.

The financial statements include the County Service Districts. The Board of County Commissioners is the governing board of these entities and Multnomah County is responsible for their financial activities. These districts provide sewer and lighting services and are reported as enterprise activities. The four districts included are:

- Dunthorpe-Riverdale Service District No. 1
- West Hills Service District No. 2
- Central County Service District No. 3
- Mid-County Service District No. 14

The West Hills Service District No. 2 and Central County Service District No. 3, Enterprise Funds, were dissolved during the fiscal year and all assets, liabilities, and fund equity was transferred to the City of Portland.

### **INTERNAL ACCOUNTING CONTROLS AND BUDGETARY PROCESS**

Multnomah County maintains, and management relies upon, a system of internal controls designed to provide reasonable assurance that assets are safeguarded, that accounting transactions are executed and properly recorded so that financial statements can be prepared in accordance with GAAP and the County's budgetary requirements. The internal control structure also ensures that federal and state financial assistance funds are expended in compliance with applicable laws and regulations related to those programs. In establishing the internal control system, management considers the inherent limitations of various control procedures and weighs their cost against the benefit derived. To assure that reliable and timely information is prepared in the most efficient manner possible, accounting policies, procedures and systems, together with related internal controls, are constantly monitored and revised, where necessary, to meet changing requirements.

The County's budget is prepared on the modified accrual basis of accounting. In accordance with State statutes, the County budgets all funds except trust and agency funds. The County budget is adopted by the Board of County Commissioners by expenditure categories, i.e., personal services, materials and services, capital outlay, cash transfers and contingency by department for each fund. The expenditure appropriations lapse at the end of the fiscal year. Additional resources and corresponding appropriations may be added to the budget during the fiscal year through a supplemental budget process. The original and supplemental budgets require budget hearings before the public, publications in newspapers and final adoption by the Board of County Commissioners. Original and supplemental budgets may be modified during the fiscal year by the use of appropriation transfers between the legal categories. The appropriation transfers must be approved by the Board of County Commissioners in public meetings. During the fiscal year, two supplemental budgets were adopted.

## FINANCIAL SUMMARY OF GENERAL GOVERNMENT FUNCTIONS

The following financial data is summarized from the more detailed information included in this financial report.

Revenues accounted for in the Governmental Fund Types totaled \$285,787 for fiscal year 1992, an increase of \$14,496 over fiscal year 1991. The revenues, percentage of total revenue by source and changes from 1991 are:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Changes from Fiscal Year 1991</u>
Taxes	\$127,545	44.6%	\$(1,097)
Intergovernmental	124,711	43.7	17,749
Licenses and permits	2,566	.9	427
Charges for services	10,023	3.5	716
Interest	2,943	1.0	(997)
Special assessments	47		(108)
Other	<u>17,952</u>	<u>6.3</u>	<u>(2,194)</u>
Total	<u>\$285,787</u>	<u>100.0%</u>	<u>\$ 14,496</u>

Overall revenues increased 5.34% from the previous year. The major increases/decreases are:

- The decrease of taxes is due to the property tax limitation, Measure #5.
- The increase of intergovernmental revenues is due to an increase in Federal and State funded programs.
- "Other" revenues decreased due to the Parks revenues and Expo revenues being accounted for in the Recreation Fund, an Enterprise Fund, established at the beginning of the fiscal year 1992.

Expenditures accounted for in the Governmental Fund Types totaled \$286,843, an increase of \$14,681 over fiscal year 1991. The expenditures, percentage of total by function and changes from the previous year are:

<u>Function</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Changes from Fiscal Year 1991</u>
General government	\$ 31,503	11.0%	\$( 2,454)
Health and social services	116,629	40.7	11,767
Public safety and justice	71,167	24.8	13,498
Community services	30,481	10.6	191
Roads and bridges	25,613	8.9	1,493
Capital outlay	7,164	2.5	(9,423)
Debt service	<u>4,286</u>	<u>1.5</u>	<u>(391)</u>
Total	<u>\$286,843</u>	<u>100.0%</u>	<u>\$14,681</u>

Expenditures increased 5.39% from the previous year. Some of the larger increases/decreases are:

- General government decreased primarily due to reductions as a result of Measure #5.

- Health and social services increased as a result of an increase in Federal and State funded programs.
- Public safety and justice increased primarily due to the County providing correctional and probation field services previously performed by the State.
- Capital outlay decreased primarily due to the completion of the second phase construction of the Inverness Jail in fiscal year 1991.

### **PROPRIETARY OPERATIONS**

Operating revenues accounted for in the Proprietary Funds, exclusive of the pension trust fund, for the fiscal year ended June 30, 1992 were \$31,545, an increase of \$5,888 over fiscal year 1991. This represents an increase of 22.9%. Operating expenses totaled \$32,210 for fiscal year ended June 30, 1992, an increase of \$7,730 or 31.6% from fiscal year 1991. The net income for the year ended June 30, 1992 was \$85 compared to net income of \$2,521 in fiscal year 1991.

### **FIDUCIARY OPERATIONS**

Multnomah County manages and accounts for monies received from various sources in a fiduciary capacity. Such monies are reported in the Agency Funds within the Fiduciary Fund Types. Disbursements are made in accordance with the agreement or applicable legislative enactment for each fund.

The County also administers the Library Retirement Fund, a pension trust fund. This fund was created as a result of the Library Association of Portland and County Transfer Agreement effective July 1, 1990.

### **RISK MANAGEMENT**

The County is partially self-insured for employee medical, dental and vision benefits, workers' compensation, property, unemployment, tort and general liability claims. The Insurance Fund, an Internal Service Fund, is governed by an ordinance adopted by the Board of County Commissioners. The ordinance requires that a financial status report be submitted to the Board of County Commissioners on an annual basis. During fiscal year 1991-92, an actuarial evaluation was performed on the workers' compensation and liability programs to re-evaluate the County's incurred but not reported "IBNR" claims. The medical and dental IBNR claim is based on projected monthly claims cost, projected enrollment and the number of days it takes an average claim to clear the claims paying system.

The County also funds post retirement benefits for a portion of medical insurance benefits for retirees between the age 58 and age 65. As of June 30, 1992, the County has funded \$2,155 or 36% of the total liability of \$5,922. During fiscal year 1991-92, an actuarial evaluation was performed on the program to re-evaluate the unfunded liability and funding requirements..

### **GENERAL FIXED ASSETS**

The general fixed assets of the County are those fixed assets used in the performance of general governmental functions and exclude the fixed assets of the Enterprise and Internal Service Funds. As of June 30, 1992, the general fixed assets of the County amounted to \$159,206. This amount represents the original or estimated cost of the assets and is considerably less than the estimated replacement value.

## PROPERTY TAXES

Multnomah County serves as the property tax assessor and collector for all taxing bodies located in the County. The total levy for all entities within the County, as extended by the assessor, was \$630,441 for fiscal year 1992. The major levying entities and amounts are as follows:

	<u>Amount</u>	<u>Percent of Levy</u>
Education Districts	\$364,468	57.8%
Cities	136,958	21.7
Multnomah County	91,957	14.6
Urban Renewal Districts	17,656	2.8
Water & Special Purpose Districts	13,040	2.1
Fire Districts	<u>6,362</u>	<u>1.0</u>
TOTAL	<u>\$630,441</u>	<u>100.0%</u>

## CASH AND INVESTMENT MANAGEMENT

To obtain maximum return on investments, Multnomah County pools most funds for investment purposes and uses an automated cash flow management and investment system.

Multnomah County's investment transactions are governed by a written Investment Policy. The Investment Policy, which is reviewed and adopted annually by the Board of County Commissioners, regulates the County's investment objectives, diversification, limitations and reporting requirements. The County also utilizes an independent Investment Advisory Board to review the County's investment plan and investment performance.

The average daily balance of investments for fiscal year 1992 was \$70,612 and the average yield on these investments was 5.41%, as compared to fiscal year 1991 average balance of \$79,718 and average yield of 7.48%. Investment interest earnings on all funds, including trust funds, for fiscal year 1992 was \$3,483 as compared to \$5,995 in fiscal year 1991. Total Cash and Investments at June 30, 1992 totalled \$93,109 as compared to \$95,051 at June 30, 1991.

The investments are displayed in a note to the financial statements disclosing the carrying amounts and market values both by investment type and in total. The note also discloses the "level of credit risk" associated with the investment types.

## DEBT ADMINISTRATION

At June 30, 1992, Multnomah County had no General Obligation Bonds outstanding. Under Oregon Revised Statutes the County's general obligation bonded debt issuances are subject to a legal limitation of 2% of total true cash value of taxable property. The County does not have any Revenue Bonds outstanding.

The total unmaturred General Obligation Special Assessment (Bancroft) bonded indebtedness as of June 30, 1992 was \$325. The Special Assessment Bancroft bonds are secured by liens on the benefitted properties, then by the County's taxing authority and are retired by assessment payments received from the benefitted property owners. Multnomah County has maintained its AA1 rating from Moody's Investors Service.

## General Long-term Obligation Special Assessment (Bancroft) Improvement Bonds

<u>Date of Issue</u>	<u>Year of Maturity</u>	<u>Original Issue</u>	<u>Balance June 30, 1992</u>	<u>Interest Rates</u>
10/01/82	1993	1,397	220	7.00% to 11.00%
11/01/84	1995	269	105	8.80% to 14.00%
		<u>\$1,666</u>	<u>\$ 325</u>	

### Tax Anticipation Notes

On July 1, 1991, the County issued \$9,000 in Tax Anticipation Notes (TANS). The notes had a stated interest rate of 4.50%. The notes matured on June 30, 1992. The County has maintained its MIG 1 rating from Moody's Investors Service.

## **CAPITALIZED LEASES**

Multnomah County has entered into various lease/purchase arrangements to acquire facilities and equipment. These acquisitions have been capitalized in the Data Processing Fund, an Internal Service Fund, or the General Fixed Assets Account Group. The total capitalized lease obligations outstanding at June 30, 1992 in the General Long-Term Obligations Account Group is \$17,707 and \$592 in the Data Processing Fund. The following is a summary of the various types of lease/purchase transactions the County has entered into.

### Intergovernmental Agreements

On January 22, 1981, the County entered into a lease/purchase agreement in the amount of \$3,475 with the City of Portland for two floors in the Portland Building. This agreement will be paid in full in fiscal year 2007-08. As of June 30, 1992, \$2,940 is outstanding. The stated interest is 9%.

On April 23, 1984, the County entered into a lease/purchase agreement in the amount of \$356 with the State of Oregon to purchase space in the Justice Service Center. The final payment of \$38 was paid in fiscal year 1991-92.

### Lease Purchase Contracts

On May 15, 1990, the County entered into a lease/purchase contract in the amount of \$166 with Security Pacific Bank to purchase data processing equipment. The contract will be paid in full in fiscal year 1994-95. As of June 30, 1992, \$107 is outstanding. The stated interest rate is 7.57%.

On September 4, 1990, the County entered into a lease/purchase contract in the amount of \$115 with Wang Credit Corporation to purchase word processing equipment for the Sheriff's Office. The contract will be paid in full in fiscal year 1995-96. As of June 30, 1992, \$81 is outstanding. The stated interest rate is 10.5%.

On August 1, 1989, the County entered into a lease/purchase contract in the amount of \$168 with IBM to purchase data processing equipment. As of June 30, 1992, \$91 is outstanding. The contract will be paid in full in fiscal year 1994-95. The stated interest rate is 7.73%.

On December 15, 1988, the County entered into a lease/purchase contract in the amount of \$194 with Xerox to purchase data processing equipment. As of June 30, 1992, \$61 is outstanding. The contract will be paid in full in fiscal year 1993-94. The stated interest rate is 6.5%.

On November 19, 1990, the County entered into a lease/purchase contract in the amount of \$403 with U.S. National Bank to purchase data processing equipment. The contract will be paid in full in fiscal year 1995-96. As of June 30, 1992, \$333 is outstanding. The interest rate is 6.75%.

### Certificates of Participation

Certificates of Participation represent a long-term lease under an optional contract for purchase between Multnomah County and a bank's trust department. The County obtains the initial financing and then assigns the ownership of the assets to the trustee to whom the County makes lease payments. The following Certificate of Participation issues were entered into to replace straight leases with no option to purchase. The County has received an upgrade from A1 to Aa rating from Moody's Investors Service on the following Certificates of Participation issues.

On September 1, 1987, the County issued \$1,070 in Certificates of Participation to refinance data processing equipment and to purchase various other equipment for County organizations. This issue was paid in full during fiscal year 1991-92.

On June 1, 1988, the County issued \$5,470 in Certificates of Participation to construct the Inverness Jail Facility. As of June 30, 1992, \$1,220 is outstanding. These certificates mature each June 1, through June 1993. The interest rates on this issue range from 5.00% to 6.25%.

On July 1, 1988, the County issued Certificates of Participation in the amount of \$4,225 to finance the purchase and remodeling of the J.K. Gill Building. As of June 30, 1992, \$3,480 is outstanding. These certificates mature each July 15 through July 2008. The interest rates or yields on this issue range from 5.25% to 7.60%.

On August 1, 1989, the County issued Certificates of Participation in the amount of \$6,606 to finance the purchase and construction of a Sheriff's warehouse, two health clinics and computer equipment. These certificates mature each August 1 through August 2009. As of June 30, 1992, \$5,556 is outstanding. The interest rates or yield on this issue range from 5.80% to 6.80%.

On January 1, 1990, the County issued Certificates of Participation in the amount of \$4,185 to purchase and remodel the Mead Building. These certificates are a taxable issue and mature each January 1 through January 2010. As of June 30, 1992, \$4,010 is outstanding. The interest rates on this issue range between 8.15% to 9.00%.

On July 2, 1990, the County purchased an office for the County's probation program by issuing \$455 in Certificates of Participation. As of June 30, 1992, \$420 is outstanding. The interest rates on this issue range from 6.00% to 6.80% and they mature each July through July 2000.

### **SUBSEQUENT EVENTS**

On July 1, 1992, the County issued \$11,500 in Tax Anticipation Notes to meet anticipated cash-flow requirements subsequent to the collection of property taxes in November. The effective yield is 3.20% and the notes mature on June 30, 1993. The notes are rated MIG1 by Moody's Investors Service.

On August 1, 1992, the County issued Certificates of Participation in the amount of \$36,000 to construct the Juvenile Justice Complex. The certificates total interest rate is 5.98% and they mature August 1993 through August 2012. The certificates are rated Aa by Moody's Investors Service and A by Standard & Poor's.

On August 27, 1992, the Board of County Commissioners adopted an ordinance establishing a Library Utility Tax. The tax is initially 2% of gross revenue on utility services within the boundaries of Multnomah County. The tax is to increase to 4% on July 1, 1993. The effective date of the tax was September 27, 1992. Prior to September 27, 1992, the voters of Multnomah County collected the required signatures to refer the tax to the voters in the March 1993 election. Collection of the tax is postponed until the outcome of the March 1993 election is known.

### **INDEPENDENT AUDIT**

Oregon State law requires an annual audit of the financial records and transactions of all County functions by independent certified public accountants. This requirement has been complied with and the combined financial statements have been audited and have received an "unqualified opinion" from KPMG Peat Marwick, our independent accountants. See the Financial Section for the full text of our auditors' report.

### **CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to Multnomah County, Oregon for its comprehensive annual financial report for the fiscal year ended June 30, 1991. This was the eighth consecutive year that Multnomah County has received this prestigious award.

In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year. We believe our current report continues to conform to the Certificate of Achievement Program's requirements, and we are submitting it to GFOA to determine its eligibility for another certificate.

### **SUMMARY**

Multnomah County's financial position remains strong. As of June 30, 1992, the fund balances in the Governmental Fund Types was \$33,309, a decrease of 3.1% from the June 30, 1991 balance of \$34,365, \$2,129 of the fund balances at June 30, 1992 is reserved for debt retirement, \$694 is reserved for capital projects, \$1,171 is reserved for inventories, \$769 is reserved for foreclosed properties, and \$119 is reserved for prepaid items.

## ACKNOWLEDGMENTS

As a final note, I wish to express my appreciation to the employees in the Finance Division who maintained the records that assisted in the preparation of this report. Special thanks is extended to Jean Uzelac who was instrumental in preparing this report. Appreciation is also extended to the Chair of the Board, Board of County Commissioners, Department Managers, and other County personnel for their assistance and support regarding the financial operations of the County.

Respectfully Submitted,



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David A. Boyer, CCM  
Finance Director

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

Multnomah County,  
Oregon

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 1991

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*[Signature]*  
President

*[Signature]*  
Jeffrey L. Essler  
Executive Director

**FINANCIAL SECTION**

Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

Independent Auditors' Report

The Board of County Commissioners  
Multnomah County, Oregon  
Portland, Oregon:

We have audited the general purpose financial statements of Multnomah County, Oregon as of and for the year ended June 30, 1992, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the Minimum Standards for Audits of Oregon Municipal Corporations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Multnomah County, Oregon at June 30, 1992, and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining, individual funds, and individual account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of Multnomah County, Oregon. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

The other data included in this report, designated as "Other Schedules" and "Statistical Section" in the table of contents, have not been audited by us and, accordingly, we express no opinion on such data.

KPMG PEAT MARWICK

By: Joseph F. Hoffman

Joseph F. Hoffman, Partner

December 4, 1992



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**GENERAL PURPOSE FINANCIAL STATEMENTS**  
**("Liftable" Combined Financial Statements)**

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**MULTNOMAH COUNTY, OREGON  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
June 30, 1992  
(amounts expressed in thousands)**

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS AND OTHER DEBITS:</b>				
<b>Assets:</b>				
Cash and investments	\$ 3,893	\$ 24,032	\$ 2,135	\$ 746
<b>Receivables:</b>				
Taxes	8,598	2,280		
Accounts	4,642	14,142		
Loans		2,314		
Notes		5		
Interest	264	10		
Special assessments		81	41	
Contracts	215	3,738		1,312
Due from other funds				
Inventories	728	443		
Prepaid items	2	117		
Foreclosed properties		769		
Fixed assets (net, where applicable, of accumulated depreciation )				
<b>Other debits:</b>				
Amount available for retirement of long-term obligations				
Amount to be provided for retirement of long-term obligations				
<b>Total assets and other debits</b>	<b>\$ 18,342</b>	<b>\$ 47,931</b>	<b>\$ 2,176</b>	<b>\$ 2,058</b>
<b>LIABILITIES, EQUITY AND OTHER CREDITS:</b>				
<b>Liabilities:</b>				
Payrolls payable	\$ 1,912	\$ 8,014	\$ 7	\$ 52
Accounts payable		4,680		
Due to other funds				
Special assessment bonds with government commitment				
Assistance receipts unapplied		595		
Compensated absences	2,043	1,830		
Deferred revenue	7,533	9,180	40	1,312
Amounts held in trust				
Capitalized leases				
Deferred compensation				
<b>Total liabilities</b>	<b>11,488</b>	<b>24,299</b>	<b>47</b>	<b>1,364</b>
<b>Equity and other credits:</b>				
Investment in general fixed assets				
Contributed capital				
<b>Retained earnings:</b>				
Unreserved, undesignated				
<b>Fund balances:</b>				
Reserved for capital projects				694
Reserved for debt service			2,129	
Reserved for employees' retirement benefits				
Reserved for inventories	728	443		
Reserved for foreclosed properties		769		
Reserved for prepaid items	2	117		
Unreserved, undesignated	6,124	22,303		
<b>Total equity and other credits</b>	<b>6,854</b>	<b>23,632</b>	<b>2,129</b>	<b>694</b>
<b>Total liabilities, equity and other credits</b>	<b>\$ 18,342</b>	<b>\$ 47,931</b>	<b>\$ 2,176</b>	<b>\$ 2,058</b>

The accompanying notes are an integral part of the combined financial statements.

Proprietary Fund Types		Fiduciary Fund Types	Account Groups		Totals (Memorandum only)
Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long-term Obligations	
\$ 1,829	\$ 8,611	\$ 51,863	\$	\$	\$ 93,109
130	108	65,077			75,955
					19,022
					2,314
					5
67					274
72					189
3	4,677				5,337
	447				4,680
1	42				1,618
					162
					769
12,106	5,290		159,206		176,602
				2,129	2,129
				17,615	17,615
<u>\$ 14,208</u>	<u>\$ 19,175</u>	<u>\$ 116,940</u>	<u>\$ 159,206</u>	<u>\$ 19,744</u>	<u>\$ 399,780</u>
\$ 411	\$ 7,276	\$ 6,518	\$	\$	\$ 6,518
		3,351			21,023
					4,680
				325	325
74	254			1,712	595
105		65,077			5,913
		10,442			83,247
	592			17,707	10,442
		22,753			18,299
<u>590</u>	<u>8,122</u>	<u>108,141</u>		<u>19,744</u>	<u>22,753</u>
13,255	6,632		159,206		159,206
					19,887
363	4,421				4,784
					694
					2,129
		8,799			8,799
					1,171
					769
					119
<u>13,618</u>	<u>11,053</u>	<u>8,799</u>	<u>159,206</u>		<u>28,427</u>
<u>\$ 14,208</u>	<u>\$ 19,175</u>	<u>\$ 116,940</u>	<u>\$ 159,206</u>	<u>\$ 19,744</u>	<u>\$ 399,780</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL GOVERNMENTAL FUND TYPES**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	General	Special Revenue	Debt Service	Capital Projects	Totals (memorandum only)
<b>REVENUES:</b>					
Taxes	\$ 94,785	\$ 32,760	\$	\$	\$ 127,545
Intergovernmental	13,266	111,445			124,711
Licenses and permits	1,308	1,258			2,566
Charges for services	6,772	3,251			10,023
Interest	1,022	1,726	169	26	2,943
Special assessments		23	24		47
Other	11,500	4,470	1,953	29	17,952
Total revenues	<u>128,653</u>	<u>154,933</u>	<u>2,146</u>	<u>55</u>	<u>285,787</u>
<b>EXPENDITURES:</b>					
Current:					
General government	30,235	1,107	9	152	31,503
Health and social services	12,436	104,193			116,629
Public safety and justice	44,940	26,205		22	71,167
Community services	7,714	22,767			30,481
Roads and bridges		25,613			25,613
Capital outlay	1,531	5,299		334	7,164
Debt service:					
Principal			2,634		2,634
Interest	404		1,248		1,652
Total expenditures	<u>97,260</u>	<u>185,184</u>	<u>3,891</u>	<u>508</u>	<u>286,843</u>
Excess of revenues over (under) expenditures	<u>31,393</u>	<u>(30,251)</u>	<u>(1,745)</u>	<u>(453)</u>	<u>(1,056)</u>
<b>OTHER FINANCING SOURCES (USES):</b>					
Operating transfers in	2,165	35,722	1,331		39,218
Operating transfers out	(33,462)	(5,583)			(39,045)
Total other financing sources (uses)	<u>(31,297)</u>	<u>30,139</u>	<u>1,331</u>		<u>173</u>
Excess of revenues and other sources over(under)expenditures and other uses	96	(112)	(414)	(453)	(883)
<b>FUND BALANCES, JUNE 30, 1991</b>	6,758	23,917	2,543	1,147	34,365
<b>EQUITY TRANSFERS OUT</b>		(173)			(173)
<b>FUND BALANCES, JUNE 30, 1992</b>	<u>\$ 6,854</u>	<u>\$ 23,632</u>	<u>\$ 2,129</u>	<u>\$ 694</u>	<u>\$ 33,309</u>

The accompanying notes are an integral part of the combined financial statements.

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**MULTNOMAH COUNTY, OREGON**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL**  
**ALL GOVERNMENTAL FUND TYPES**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	General Fund			Special Revenue Funds		
	Budget	Actual	Variance favorable (unfavorable)	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>						
Taxes	\$ 94,678	\$ 94,785	\$ 107	\$ 34,964	\$ 32,760	\$ (2,204)
Intergovernmental	13,420	13,266	(154)	121,785	111,445	(10,340)
Licenses and permits	1,255	1,308	53	1,360	1,258	(102)
Charges for services	6,618	6,772	154	3,537	3,251	(286)
Interest	1,478	1,022	(456)	1,963	1,726	(237)
Special assessments				30	23	(7)
Other	11,645	11,500	(145)	4,662	4,470	(192)
<b>Total revenues</b>	<b>129,094</b>	<b>128,653</b>	<b>(441)</b>	<b>168,301</b>	<b>154,933</b>	<b>(13,368)</b>
<b>EXPENDITURES:</b>						
Current:						
General government	32,503	30,235	2,268	1,552	1,107	445
Health and social services	12,722	12,436	286	111,864	104,193	7,671
Public safety and justice	45,399	44,940	459	28,438	26,205	2,233
Community services	7,996	7,714	282	25,776	22,767	3,009
Roads and bridges				28,220	25,613	2,607
Capital outlay	2,531	1,531	1,000	17,374	5,299	12,075
Debt service:						
Principal						
Interest	410	404	6			
Contingency	2,491		2,491	1,496		1,496
<b>Total expenditures</b>	<b>104,052</b>	<b>97,260</b>	<b>6,792</b>	<b>214,720</b>	<b>185,184</b>	<b>29,536</b>
<b>Excess of revenues over (under) expenditures</b>	<b>25,042</b>	<b>31,393</b>	<b>6,351</b>	<b>(46,419)</b>	<b>(30,251)</b>	<b>16,168</b>
<b>OTHER FINANCING SOURCES (USES):</b>						
Certificates of participation proceeds						
Operating transfers in	2,380	2,165	(215)	36,143	35,722	(421)
Operating transfers out	(33,775)	(33,462)	313	(6,088)	(5,583)	505
<b>Total other financing sources (uses)</b>	<b>(31,395)</b>	<b>(31,297)</b>	<b>98</b>	<b>30,055</b>	<b>30,139</b>	<b>84</b>
<b>Excess of revenues and other sources over (under) expenditures and other uses</b>	<b>(6,353)</b>	<b>96</b>	<b>6,449</b>	<b>(16,364)</b>	<b>(112)</b>	<b>16,252</b>
<b>FUND BALANCES, JUNE 30, 1991</b>	<b>6,856</b>	<b>6,758</b>	<b>(98)</b>	<b>20,584</b>	<b>23,917</b>	<b>3,333</b>
<b>EQUITY TRANSFERS OUT</b>					<b>(173)</b>	<b>(173)</b>
<b>FUND BALANCES, JUNE 30, 1992</b>	<b>\$ 503</b>	<b>\$ 6,854</b>	<b>\$ 6,351</b>	<b>\$ 4,220</b>	<b>\$ 23,632</b>	<b>\$ 19,412</b>

The accompanying notes are an integral part of the combined financial statements.

Debt Service Funds			Capital Projects Funds			Totals (Memorandum only)		
Budget	Actual	Variance favorable (unfavorable)	Budget	Actual	Variance favorable (unfavorable)	Budget	Actual	Variance favorable (unfavorable)
\$	\$	\$	\$	\$	\$	\$ 129,642	\$ 127,545	\$ (2,097)
						135,205	124,711	(10,494)
						2,615	2,566	(49)
						10,155	10,023	(132)
150	169	19	21	26	5	3,612	2,943	(669)
40	24	(16)				70	47	(23)
2,242	1,953	(289)		29	29	18,549	17,952	(597)
<u>2,432</u>	<u>2,146</u>	<u>(286)</u>	<u>21</u>	<u>55</u>	<u>34</u>	<u>299,848</u>	<u>285,787</u>	<u>(14,061)</u>
322	9	313	150	152	(2)	34,527	31,503	3,024
						124,586	116,629	7,957
			17	22	(5)	73,854	71,167	2,687
						33,772	30,481	3,291
						28,220	25,613	2,607
			1,546	334	1,212	21,451	7,164	14,287
15,684	2,634	13,050				15,684	2,634	13,050
1,248	1,248					1,658	1,652	6
						3,987		3,987
<u>17,254</u>	<u>3,891</u>	<u>13,363</u>	<u>1,713</u>	<u>508</u>	<u>1,205</u>	<u>337,739</u>	<u>286,843</u>	<u>50,896</u>
<u>(14,822)</u>	<u>(1,745)</u>	<u>13,077</u>	<u>(1,692)</u>	<u>(453)</u>	<u>1,239</u>	<u>(37,891)</u>	<u>(1,056)</u>	<u>36,835</u>
13,346		(13,346)				13,346		(13,346)
1,340	1,331	(9)				39,863	39,218	(645)
						(39,863)	(39,045)	818
<u>14,686</u>	<u>1,331</u>	<u>(13,355)</u>				<u>13,346</u>	<u>173</u>	<u>(13,173)</u>
(136)	(414)	(278)	(1,692)	(453)	1,239	(24,545)	(883)	23,662
2,484	2,543	59	1,692	1,147	(545)	31,616	34,365	2,749
							(173)	(173)
<u>\$ 2,348</u>	<u>\$ 2,129</u>	<u>\$ (219)</u>	<u>\$</u>	<u>\$ 694</u>	<u>\$ 694</u>	<u>\$ 7,071</u>	<u>\$ 33,309</u>	<u>\$ 26,238</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS (DEFICIT)**  
**ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	Proprietary Fund Types		Fiduciary Fund Type	Totals (Memorandum only)
	Enterprise	Internal Service	Pension Trust	
<b>OPERATING REVENUES:</b>				
Charges for sales and services	\$ 3,703	\$ 26,894	\$	\$ 30,597
Insurance premiums		742		742
Experience ratings and refunds		206		206
Contributions			86	86
Total operating revenues	<u>3,703</u>	<u>27,842</u>	<u>86</u>	<u>31,631</u>
<b>OPERATING EXPENSES:</b>				
Salaries and wages	1,056	3,505		4,561
Employee benefits	418	1,396		1,814
Repairs and maintenance	89	1,039		1,128
Utilities	665	64		729
Equipment rental	18	53		71
Facility rental		297		297
Professional services	273	1,818	25	2,116
Communications	10	779		789
Operating supplies	81	1,527		1,608
Insurance claims and premiums		15,446		15,446
Administrative	258			258
Internal support	241	365		606
Depreciation	308	1,839		2,147
Benefit payments			415	415
Refunds			5	5
Other expenses	320	345		665
Total operating expenses	<u>3,737</u>	<u>28,473</u>	<u>445</u>	<u>32,655</u>
Operating loss	<u>(34)</u>	<u>(631)</u>	<u>(359)</u>	<u>(1,024)</u>
<b>NONOPERATING REVENUES (EXPENSES):</b>				
Interest revenue	63	606	820	1,489
Interest expense		(51)		(51)
Loss on disposal of assets	(22)	(90)		(112)
Gain on sale of equipment		49		49
Gain on transfer of operations	368			368
Total nonoperating revenues	<u>409</u>	<u>514</u>	<u>820</u>	<u>1,743</u>
Net income (loss) before operating transfers	<u>375</u>	<u>(117)</u>	<u>461</u>	<u>719</u>
<b>OPERATING TRANSFERS IN (OUT)</b>	<u>402</u>	<u>(575)</u>		<u>(173)</u>
Net income (loss)	<u>777</u>	<u>(692)</u>	<u>461</u>	<u>546</u>
<b>RETAINED EARNINGS (DEFICIT), JUNE 30, 1991</b>	<u>(587)</u>	<u>5,113</u>	<u>8,338</u>	<u>12,864</u>
<b>EQUITY TRANSFERS IN</b>	<u>173</u>			<u>173</u>
<b>RETAINED EARNINGS, JUNE 30, 1992</b>	<u>\$ 363</u>	<u>\$ 4,421</u>	<u>\$ 8,799</u>	<u>13,583</u>

The accompanying notes are an integral part of the combined financial statements.

**MULTNOMAH COUNTY, OREGON  
COMBINED STATEMENT OF CASH FLOWS  
ALL PROPRIETARY FUND TYPES  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)**

	<u>Enterprise</u>	<u>Internal Service</u>	<u>Totals (Memorandum only)</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Operating loss	\$ (34)	\$ (631)	\$ (665)
Adjustments to reconcile operating loss to cash and cash equivalents provided (used) by operating activities:			
Depreciation	308	1,839	2,147
Changes in assets and liabilities:			
(Increase) decrease in accounts receivable	(117)	53	(64)
Increase in contracts receivable	(72)		(72)
Decrease in special assessments receivable	12		12
Increase in due from other funds		(4,677)	(4,677)
Increase in inventories		(68)	(68)
(Increase) decrease in prepaid items	(1)	49	48
Increase in accounts payable	308	1,419	1,727
Increase in deferred revenue	105		105
Increase in compensated absences	74	14	88
Net cash provided (used) by operating activities:	<u>583</u>	<u>(2,002)</u>	<u>(1,419)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>			
Operating transfers in (out)	575	(575)	
Transfer of operations	(82)		(82)
Net cash provided (used) by noncapital financing activities:	<u>493</u>	<u>(575)</u>	<u>(82)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>			
Proceeds from sale of fixed assets		59	59
Acquisition of fixed assets	(11,118)	(1,594)	(12,712)
Principal paid on capitalized leases		(268)	(268)
Interest paid on capitalized leases		(51)	(51)
Capital contributed by customers and others	10,748	137	10,885
Net cash used by capital and related financing activities	<u>(370)</u>	<u>(1,717)</u>	<u>(2,087)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Interest on investments	63	606	669
Net cash provided by investing activities	<u>63</u>	<u>606</u>	<u>669</u>
Net increase (decrease) in cash and cash equivalents	769	(3,688)	(2,919)
CASH AND CASH EQUIVALENTS, JUNE 30, 1991	1,060	12,299	13,359
CASH AND CASH EQUIVALENTS, JUNE 30, 1992	<u>\$ 1,829</u>	<u>\$ 8,611</u>	<u>\$ 10,440</u>

**NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES:**

As described in Note 12, the operations of the West Hills Service District No. 2 and the Central County Service District No. 3, Enterprise Funds, were assumed by the City of Portland. The transfer included assets consisting of special assessments receivable \$8 and fixed assets of \$89, as well as liabilities of \$8, and fund equity of \$89.

The Mid County Service District No. 14 disposed of fixed assets, net book value of \$22 during the fiscal year.

The Internal Service Funds did not have any Noncash Investing, Capital and Financing Activity during fiscal year 1991-92.

The accompanying notes are an integral part of the combined financial statements.

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**MULTNOMAH COUNTY, OREGON**  
**NOTES TO THE COMBINED FINANCIAL STATEMENTS**  
**JUNE 30, 1992**  
**(amounts expressed in thousands)**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

The financial statements of Multnomah County have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The following is a summary of significant accounting policies used by the County in the preparation of the accompanying financial statements:

**Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

The governmental and agency fund types are accounted for and presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when related fund liabilities are incurred, except for:

- Interest expense on special assessment bonds is recorded on its due date.
- Vacation pay earned but not taken is recorded as expenditures when they are to be liquidated with available financial resources.

Significant revenues which are measurable and available under the modified accrual basis of accounting are as follows:

- Property taxes collected within sixty days of year end.
- Federal and state financial assistance (to the extent that related expenditures which are eligible for reimbursement have been incurred).
- Current special assessments receivable.
- Intergovernmental revenues.
- Motor vehicle rental taxes.
- Transient lodging taxes.

The measurement focus for all governmental fund types is on current financial resources. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The proprietary fund types and the pension trust fund are accounted for and presented on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded at the time they are earned and expenses are recorded at the time liabilities are incurred. The measurement focus of the proprietary funds and the pension trust fund is on a flow of economic resources. With this measurement focus all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The County's agency funds have a measurement focus in accordance with their purposes. Agency funds are purely custodial (assets equal liabilities) and do not involve the measurement of operations.

**Governmental Reporting Entity**

For financial reporting purposes, the County includes all funds, account groups, agencies, boards, commissions, and authorities for which the County exercises oversight responsibility. Oversight responsibility by the County was determined on the basis of several factors including the budget adoption, taxing authority, outstanding debt secured by revenues or general obligations of the County, obligation of the County to finance any deficits that may occur, or receipt of significant subsidies from the County. Based on the above criteria, the County includes the following entities in the financial statements in accordance with GAAP:

- Dunthorpe-Riverdale Service District No.1
- West Hills Service District No. 2 - See Note 12 regarding transfer of operations.
- Central County Service District No. 3 - See Note 12 regarding transfer of operations.
- Mid County Service District No. 14

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)**

The Board of County Commissioners functions as the governing body of the Districts and financial interdependence exists with the County administering their financial affairs.

No other entities manifested significant aspects of oversight responsibility by the County and, consequently, none were required to be included in the combined financial statements.

**Cash and Investments**

General County investments, included in cash and investments in the combined balance sheet, are carried at amortized cost except for investments in the deferred compensation agency fund which are reported at market value. The composition of the County's investments is controlled by the County's investment policy which is adopted by the County Commission.

For purposes of the statement of cash flows for the proprietary fund types, cash and cash equivalents include all assets in the cash and investment pool. The cash and investment pool has the general characteristic of a demand deposit account for the Enterprise and Internal Service Funds in that these funds may deposit additional cash at any time and also effectively may withdraw cash at any time without prior notice or penalty. In general, interest earned from pooled investments is allocated to each fund based on the average earnings rate and daily cash balance of each fund.

**Receivables**

Uncollected property taxes receivable for the governmental fund types which are collected within sixty days following year-end are considered measurable and available and are recognized as revenues in the funds. All other uncollected property taxes receivable for the governmental fund types are offset by deferred revenues and, accordingly, have not been recorded as revenue. Property taxes receivable in the Agency Funds are recorded as assets and liabilities.

Assessments receivable which are collected within sixty days following year-end in the Assessment District Operating Fund, a Special Revenue Fund, are recognized as revenues. Assessments receivable not considered measurable and available are offset by deferred revenues and, accordingly, have not been recorded as revenue.

Receivables for federal and state financial assistance are recorded as revenue in all funds as earned.

Receivables of the Enterprise Funds are recorded as revenue when earned, including charges for services rendered but not billed, net of any required allowance for doubtful accounts.

**Inventories**

Inventories of materials and supplies in the General Fund and Special Revenue (Road) Fund are valued at average cost and are offset by a reservation of fund balance. Expenditures are recorded as inventories are used.

Internal Service Fund inventories are valued at the lower of average cost or market and are expensed when used.

**Prepaid Items**

Payments made to vendors for items or services that will benefit periods beyond June 30, 1992, are recorded as prepaid items. The fund balances in the governmental fund types have been reserved for amounts equal to the prepaid expenditures.

Insurance premiums paid for insurance coverage beyond June 30 and prepayments made to vendors are recorded as prepaid items in the Internal Service (Insurance) Fund and Enterprise (Recreation) Fund, respectively.

**Foreclosed Properties**

Foreclosed property is recorded at the value of the assessments for which it was foreclosed, or fair market value as indicated by the County's Assessment and Taxation Division at the date of foreclosure, whichever is less and is offset by a reservation of fund balance. Any interest on foreclosed taxes, that may be collected upon the ultimate disposal of the foreclosed property, is recognized at the time of sale or as received, whichever is later.

## **NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)**

### **Fixed Assets**

General fixed assets are stated at cost or estimated historical cost. Fixed assets valued at estimated historical cost are minor. Donated fixed assets are recorded at the fair estimated market value at the date of donation. Fixed assets are charged to expenditures in the governmental fund types as purchased and capitalized in the General Fixed Assets Account Group. Minor expenditures below established limits, most routine remodeling costs and infrastructure assets such as road, curb, gutter, sidewalk, drainage and lighting systems are not capitalized. Upon disposal of fixed assets, the cost or estimated cost is removed from the General Fixed Assets Account Group and any proceeds are recorded as revenue in the appropriate fund. Depreciation is not computed on fixed assets in the General Fixed Assets Account Group.

Fixed assets of the Enterprise and Internal Service Funds are stated at cost, net of accumulated depreciation, computed using the straight-line method over the estimated useful lives as follows:

- Motor vehicles - 3 years
- Equipment - 3 to 10 years
- Sewer systems - 40 to 50 years
- Building and improvements - 50 years
- Street lighting - 10 to 30 years

One-half year depreciation is taken in the year the assets are acquired or retired. Normal maintenance and repairs are charged to operations as incurred. Outlays for major additions, improvements and replacements are capitalized. Gains or losses from sales or retirements are included as non-operating revenues or expenses.

### **Long-term Obligations**

Long-term obligations, including capital lease obligations, vacation pay liabilities and special assessment improvement bonds are accounted for in the General Long-term Obligations Account Group. Long-term obligations of proprietary fund types are accounted for in the respective funds.

### **Self Insurance**

The County is partially self-insured for employee medical, dental and vision benefits, workers' compensation, property, tort and general liability claims. Tort and general liability claims are limited to \$500 per occurrence by State statute. The County has excess coverage insurance policies that cover individual claims in excess of \$8 and \$10 for equipment, \$25 for other perils and \$250 for flood, rental value and extra expense. The County also has an excess coverage insurance policy for individual workers' compensation claims over \$500. The County currently provides for estimated losses to be incurred from pending claims and for incurred but not reported (IBNR) claims for medical, dental, vision, tort and general liability and workers' compensation claims, based on actuarial valuations. IBNR claims are claims that are incurred through the end of the fiscal year but not reported until after that date.

The operations and activities of the self insurance program take place in the Insurance Fund, an Internal Service Fund. Premiums are charged to various County funds based on periodically adjusted rates.

### **Contributed Capital**

The following transactions are recorded as contributed capital in the proprietary fund types:

- Receipts from federal and state financial assistance restricted to acquire fixed assets.
- Fixed assets contributed from other funds or the General Fixed Assets Account Group.
- Contributions from customers for the acquisition of fixed assets.

### **Assistance Receipts Unapplied**

Amounts received for grant programs in excess of expenditures are shown as assistance receipts unapplied in the combined balance sheet.

### **Fund Balances Reserved**

Portions of the fund balance of the General Fund, which represent inventory and prepaid items, have been segregated from unreserved fund balance to indicate these amounts are not available for spendable resources.

Portions of the fund balances of the Special Revenue Funds, which represent inventory, foreclosed properties, and prepaid items, have been segregated from unreserved fund balance to indicate that these amounts are not available spendable resources.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)**

The fund balance of the Debt Service Fund has been segregated from unreserved fund balance for amounts legally required to be set aside to pay debt service in accordance with the lease purchase agreements and for additional debt service amounts as designated by County management.

The fund balance of the Capital Projects Fund, which primarily represent mortgages receivable and lease purchase proceeds, has been segregated from unreserved fund balance to indicate that these amounts do not represent available spendable resources.

The fund balance of the Pension Trust Fund is reserved for employees' retirement benefits and administrative costs.

**Compensated Absences**

Vacation pay that is expected to be liquidated with expendable available resources is reported as expenditures and fund liabilities in the governmental fund types. Other vacation pay for governmental fund types which has been earned but is not expected to be liquidated with expendable available resources are recorded in the General Long-term Obligations Account Group. The amount of accumulated vacation pay is considered normal. Vacation pay is recorded as an expense in the proprietary fund types when earned. Sick pay is charged when leave is taken because it does not vest when earned.

**Totals (Memorandum only) Columns**

The "Totals (Memorandum only)" columns on the combined financial statements represent an aggregate of the columnar statements by fund type and account group and are presented only to facilitate financial analysis. Amounts in these columns do not present financial positions, results of operations, or cash flows in conformity with generally accepted accounting principles. Such amounts do not represent consolidated financial information as interfund eliminations have not been made in the aggregation of this data.

**Budgets**

In accordance with Oregon Revised Statutes, the County budgets all funds except Trust and Agency Funds. The Board of County Commissioners adopts a Board Order authorizing appropriations for each fund and establishes the level by which expenditures cannot legally exceed appropriations. Total personal services, materials and services, capital outlay and other expenditures by department are the levels of control for each fund established by the Board Order. The detail budget document, however, is required to contain more specific, detailed information for the above mentioned expenditure categories. Appropriations lapse at the end of each fiscal year.

Unexpected additional resources may be appropriated through the use of a supplemental budget and Board of County Commissioners' action. The original and supplemental budgets require budget hearings before the public, publications in newspapers and approval by the Board of County Commissioners. Original and supplemental budgets may be modified during the fiscal year by the use of appropriation transfers between the legal categories. Such transfers require approval by the Board of County Commissioners. The County made numerous appropriation transfers between categories during fiscal year 1992. During the fiscal year two supplemental budgets were adopted.

The County budgets all fund types, except Fiduciary Fund Types, on the modified accrual basis of accounting.

**NOTE 2. ORGANIZATION AND OPERATIONS:**

Multnomah County, Oregon is governed under its home rule charter, effective January 1, 1967 and subsequent amendments, adopted under Article VI, Section 10 of the Oregon State Constitution. Its boundaries are established by ORS 201.260. The County is governed by a nonpartisan, independently elected Chair of the Board, and by the Board of County Commissioners consisting of four nonpartisan independent members elected from districts within the County.

The County's financial operations are accounted for in the following funds:

**Governmental Fund Types**

**General Fund**

The General Fund accounts for the financial operations of the County which are not accounted for in any other funds. The principal sources of revenues for this fund are property taxes and business income taxes.

**NOTE 2. ORGANIZATION AND OPERATIONS: (Continued)**

**Special Revenue Funds**

The Special Revenue Funds account for revenue derived from specific taxes or other earmarked revenue sources, including federal and state financial assistance awards, which are legally restricted to finance particular functions or activities. Funds included in this fund category are:

- Road Fund
- Emergency Communications Fund
- Recreational Facilities Fund
- Bicycle Path Construction Fund
- Federal and State Program Fund
- County School Fund
- Corner Preservation Fund
- Tax Title Land Sales Fund
- Animal Control Fund
- Willamette River Bridges Fund
- Serial Levy Fund
- Library Fund
- Cable Television Fund
- County Fair Fund
- Inmate Welfare Fund
- Convention Center Fund
- Assessment District Operating Fund
- Natural Areas Acquisition and Protection Fund
- Jail Levy Fund

**Debt Service Funds**

The Debt Service Funds account for the retirement of special assessment improvement bonds from the collection of "Bancroft" assessment liens and for the retirement of Certificates of Participation (capitalized leases) and other lease purchase arrangements. The unmatured special assessment improvement bonds, outstanding Certificates of Participation and other outstanding lease purchases are accounted for in the General Long-term Obligations Account Group. Funds included are:

- Assessment District Bond Sinking Fund
- Capital Lease Retirement Fund

**Capital Projects Funds**

The Capital Projects Funds account for expenditures on major construction projects, proceeds from certificates of participation issued to finance capital acquisitions and proceeds from the sale of County owned property. Funds included are:

- Inverness Jail Construction Fund
- Lease/Purchase Project Fund
- Capital Improvement Fund

**Proprietary Fund Types**

**Enterprise Funds**

The Enterprise Funds account for the financing of predominantly self-supporting activities which render services to the public on a user charge basis. Funds included are:

- Dunthorpe-Riverdale Service District No. 1 General Fund
- West Hills Service District No. 2 Fund
- Central County Service District No. 3 Fund
- Mid County Service District No. 14 Fund
- Recreation Fund

**Internal Service Funds**

The Internal Service Funds account for activities and services performed primarily for other organizational units within the County. Funds included are:

- Insurance Fund
- Fleet Management Fund
- Telephone Fund
- Data Processing Fund
- Mail/Distribution Fund

**NOTE 2. ORGANIZATION AND OPERATIONS: (Continued)**

**Fiduciary Fund Types**

**Trust and Agency Funds**

The Trust and Agency Funds account for resources received and held by the County in a fiduciary capacity. Disbursements from these funds are made in accordance with the trust agreement or applicable legislative enactment for each particular fund. Funds included are:

- Sundry Taxing Bodies Fund
- Clearing Fund
- Department and Offices Agency Fund
- Sewer System Development Fund
- Deferred Compensation Fund
- Public Guardian Fund
- Library Retirement Fund (Pension Trust Fund)

**Account Groups**

**General Fixed Assets Account Group**

The General Fixed Assets Account Group accounts for the County's investment in fixed assets with the exception of those assets held by the proprietary fund types. Expenditures for the acquisition of general fixed assets are recorded in the various governmental fund types; the costs of such assets are capitalized in this account group. As fixed assets are disposed, the original cost or estimated original cost is removed from this account group; any receipt from sale of general fixed assets is accounted for as a revenue in the appropriate fund depending on the original funding source.

**General Long-term Obligations Account Group**

The General Long-term Obligations Account Group accounts for long-term obligations of the County resulting from special assessment improvement bonds, capitalized lease transactions, Certificates of Participation lease transactions, compensated absences and other long-term obligations, which will be financed from resources of the governmental fund types.

**Reorganization**

During fiscal year 1991-92, the Department of Human Services was reorganized and segregated into the Department of Health Services and the Department of Social Services. These two departments are combined as Human Services for financial reporting purposes.

**NOTE 3. DEPOSITS AND INVESTMENTS:**

Multnomah County pools virtually all funds for investment purposes. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Investments." Total deposits and investments is \$93,109.

**Deposits with Financial Institutions**

At year-end, the carrying amount of the County's deposits was \$7,927 and the bank balance was \$7,875. Of the bank balances, \$7,772 was covered by federal depository insurance or by collateral held by one or more of the State's authorized collateral pool managers in the name of the County as the County's agent. The balance of \$103 was uninsured and uncollateralized. The State requires collateral be deposited with a value of 25% of the balances over federal depository insurance, but in some instances, the State Banking Commission can require banks and other financial institutions to provide more than 25% of the balances of municipal corporations' deposits as collateral. The County cannot, however, determine which, if any, institutions have been required to meet a collateral requirement larger than 25%. The County independently monitors its depository institutions for indications of any situations that could potentially cause loss of County funds. At June 30, 1992 the County was fully collateralized under State requirements.

**Investments**

Oregon Revised Statutes, Chapter 294, authorizes the County to invest in obligations of the U.S. Treasury, U.S. Government agencies and instrumentalities, bankers' acceptances guaranteed by an Oregon financial institution, commercial paper, repurchase agreements, State of Oregon Local Government Investment Pool and various

**NOTE 3. DEPOSITS AND INVESTMENTS:** (Continued)

interest bearing bonds of Northwest municipalities. The County is authorized to enter into reverse repurchase agreements. In addition, the County's investments are governed by a written Investment Policy. The Policy, which is reviewed by the Oregon Short Term Fund Board and a County Investment Advisory Board, and adopted annually by the Board of County Commissioners, specifies the County's investment objectives, required diversification, certain limitations and reporting requirements.

The County's cash deposits and investments are categorized below to give an indication of the level of risk assumed by the County at June 30, 1992. Category 1 includes investments that are insured, collateralized or registered or for which the securities are held by the County or its agent in the County's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the banker's trust department in the County's name. Category 3 includes uninsured and unregistered investments for which the securities are held by counterparts, or by their trust department or agent but not in the County's name. The level of risk indicated below is generally reflective of the risk assumed by the County during the year ended June 30, 1992.

	Category			Carrying Amount	Market Value
	1	2	3		
U.S. Government securities	\$ 5,846	\$	\$	\$ 5,846	\$ 5,848
U.S. Government agency securities	2,722			2,722	2,723
Bankers' acceptances		29,371		29,371	29,380
Commercial paper			6,526	6,526	6,534
Time certificates of deposit	200			200	200
	<u>\$ 8,768</u>	<u>\$ 29,371</u>	<u>\$ 6,526</u>	44,665	44,685
Local Government Investment Pool				9,763	9,763
Deferred Compensation - Mutual Funds				22,753	22,753
Pension Trust Investments - Guaranteed Insurance Contracts				8,799	9,412
Other Deposits				<u>7,129</u>	<u>7,129</u>
				<u>\$93,109</u>	<u>\$93,742</u>

County policy requires that the market value of the securities collateralizing repurchase agreements cover at least the carrying amount. The market value of the securities underlying repurchase agreements did not fall significantly below the required level during the year.

**Reverse Repurchase Agreements**

State statutes and County policy permit the County to enter into reverse repurchase agreements which are sales of securities with a simultaneous agreement to repurchase them in the future at the same price plus a contracted rate of interest. The market value of the securities underlying reverse repurchase agreements normally exceeds the cash received, providing the dealers a margin against a decline in market value of the securities. If the dealers default on their obligations to resell these securities, the County would suffer an economic loss equal to the difference between the market value plus accrued interest of the underlying securities and the agreement obligation, including accrued interest. The County did not enter into any reverse repurchase agreements during the fiscal year and did not hold any reverse repurchase agreements at June 30, 1992.

**NOTE 4. INTERFUND TRANSACTIONS:**

The following amounts due to other funds recorded on the Combined Balance Sheet are temporary advances:

Due from:	Due to:	Amount
Special Revenue Fund:	Internal Service Fund:	
Federal and State Program	Insurance	\$4,677
	Enterprise Fund:	
County Fair	Recreation	3
Total		<u>\$4,680</u>

All other interfund transfers are reported as operating transfers.

**NOTE 4. INTERFUND TRANSACTIONS:** (Continued)

The following reconciles operating transfers in and out on the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types:

Operating transfers in	\$39,218
Plus: Operating transfers in as recorded in the Combined Statement of Revenues, Expenses and Changes in Retained Earnings (Deficit) All Proprietary Fund Types and Similar Trust Funds	
Recreation Fund	402
Less: Operating transfers out as recorded in the Combined Statement of Revenues, Expenses, and Changes in Retained Earnings (Deficit) All Proprietary Fund Types and Similar Trust Funds	
Insurance Fund	(75)
Data Processing Fund	(500)
	(575)
Operating transfers out	<u>\$39,045</u>

The \$173 equity transferred from the Recreational Facilities Fund, a Special Revenue Fund, to the Recreation Fund, an Enterprise Fund, was a result of transferring the operations to the Recreation Fund and dissolving the Recreational Facilities Fund.

**NOTE 5. PROPERTY TAXES:**

The County reviews, bills, collects and distributes property taxes for all taxing jurisdictions within its boundaries in accordance with State law. Property taxes collected by the County are distributed to the other taxing districts on a monthly basis except for the period November 1 through November 30, when the distribution is made weekly. Uncollected taxes, including delinquent amounts, are deemed to be substantially collectible or recoverable through foreclosure. Accordingly, no allowance for doubtful tax accounts is deemed necessary. Property taxes are levied and become a lien on July 1. Property taxes are assessed in October and tax payments are due November 15th of the same year. Under the partial payment schedule, the first third of taxes are due November 15, the second one-third on February 15 and the remaining one-third on May 15. A three-percent discount is allowed if full payment is made by November 15 and a two-percent discount is allowed if two-thirds payment is made by November 15. Taxes become delinquent if not paid by the due date and interest accrues after each trimester at a rate of one percent per month. Property foreclosure proceedings are initiated four years after the tax due date. Property taxes are recorded on the date levied.

On November 6, 1990, the voters of Oregon approved Measure #5, a constitutional property tax limitation. Beginning July 1, 1991, local governments must share no more than one percent of the value of real property as current year property taxes. The maximum rate for all local governments was reduced from about \$14 per thousand for 1990-91 to \$10 per thousand in 1991-92. This limit applies to the local government tax base as well as special levies. Property taxes to support voter approved debt service are exempt from the limitation.

Educational districts do not fall within the definition of local governments, however, they also have a limitation which was \$15 per thousand in 1991-92. Over a five year period, the \$15 per thousand limit will be reduced to \$5 per thousand limit.

The full text of Measure #5 should be read to gain a full understanding of the limitations.

**NOTE 6. ASSESSMENTS RECEIVABLE:**

Assessments receivable represent uncollected amounts levied against benefited property for the cost of street, lighting and sewer improvements. An allowance for uncollectible amounts is not deemed necessary as substantially all amounts, including delinquent assessments, should be recoverable through liens. Substantially all assessments are payable over a period of ten years or less. Assessments bear interest at 6% to 10%.

**NOTE 7. CONTRACTS RECEIVABLE:**

The following is a summary of contracts receivable as of June 30, 1992:

	<u>Total</u>	<u>Due within one year</u>
General Fund:		
Contracts from sale of surplus County property, payable in monthly or annual installments plus 6% to 10% interest	\$ 215	\$ 203
Special Revenue Funds:		
Road Fund - Contracts covering sale of excess right-of-way property, payable in monthly installments plus 6% to 12% interest	166	21
Tax Title Land Sales Fund - Contracts from sale of foreclosed property payable at 6% to 12% interest generally over terms up to twenty years, net of City of Portland equity therein	2,260	406
Natural Areas Acquisition and Protection Fund Contract from the sale of property. Due in periodic installments through fiscal year 1994-95.	<u>1,312</u>	<u>1,005</u>
Total Special Revenue Funds	<u>3,738</u>	<u>1,432</u>
Capital Projects Funds:		
Capital Improvement Fund Contract from the sale of property. Due in periodic installments through fiscal year 1994-95.	<u>1,312</u>	<u>1,005</u>
Enterprise Fund: Recreation Fund	<u>72</u>	<u>15</u>
Total	<u>\$5,337</u>	<u>\$2,655</u>

**NOTE 8. FIXED ASSETS:**

The changes in the General Fixed Assets Account Group for the fiscal year ended June 30, 1992, and fixed assets by major classes for the General Fixed Assets Account Group and Proprietary Funds are as follows:

	Land and Land Improvements	Buildings and Improvements	Parksites	Bridges	Equipment	Total
General Fixed Assets:						
Balance, June 30, 1991	\$6,796	\$109,833	\$4,891	\$30,862	\$17,114	\$169,496
Additions	108	903		604	2,005	3,620
Retirements and transfers	<u>(341)</u>	<u>(6,157)</u>	<u>(4,891)</u>		<u>(2,521)</u>	<u>(13,910)</u>
Balance, June 30, 1992	<u>\$6,563</u>	<u>\$104,579</u>	<u>\$</u>	<u>\$31,466</u>	<u>\$16,598</u>	<u>\$159,206</u>

	Land and Land Improvements	Buildings and Improvements	Parksites	Equipment	Total
Proprietary Funds:					
Enterprise Funds	\$ 341	\$ 7,861	\$4,891	\$ 94	\$ 13,187
Accumulated Depreciation		<u>(1,066)</u>		<u>(15)</u>	<u>(1,081)</u>
Total Enterprise, June 30, 1992	<u>\$ 341</u>	<u>\$ 6,795</u>	<u>\$4,891</u>	<u>\$ 79</u>	<u>\$ 12,106</u>
Internal Services Funds	\$ 19	\$ 63		\$15,075	\$ 15,157
Accumulated Depreciation		<u>(41)</u>		<u>(9,826)</u>	<u>(9,867)</u>
Total Internal Service, June 30, 1992	<u>\$ 19</u>	<u>\$ 22</u>		<u>\$ 5,249</u>	<u>\$ 5,290</u>

**NOTE 9. DEFICIT FUND BALANCE AND BUDGETARY OVEREXPENDITURES:**

Dunthorpe-Riverdale Service District No. 1, an Enterprise Fund, has negative retained earnings of \$608; Data Processing, an Internal Service Fund, has negative retained earnings of \$105 respectively, but both funds have positive total fund equity due to contributed capital.

**NOTE 9. DEFICIT FUND BALANCE AND BUDGETARY OVEREXPENDITURES: (Continued)**

The following funds had overexpenditures in the indicated budgetary line items:

	<u>Amount</u>
<b>General Fund:</b>	
Sheriff - Personal Services	\$103
Sheriff - Capital Outlay	24
<b>Special Revenue Funds:</b>	
Emergency Communications - Sheriff - Materials and Services	21
Library - Capital Outlay	3
Cable - Environmental Services - Personal Services	2
Jail Levy - Community Corrections - Capital Outlay	2
<b>Capital Projects Fund:</b>	
Inverness Jail Construction - Sheriff - Materials and Services	5
Lease/Purchase Projects - Environmental Services - Materials and Services	2
<b>Enterprise Funds:</b>	
West Hills Service District No. 2 - Environmental Services - Materials and Services	42
Central County Service District No. 3 - Environmental Services - Materials and Services	13
Recreation - Environmental Services - Personal Services	34
<b>Internal Service Funds:</b>	
Insurance - Nondepartmental - Personal Services	31
Telephone - Environmental Services - Personal Services	2
Data Processing - Environmental Services - Personal Services	18
Data Processing - Environmental Services - Debt Service Principal (1)	41
Data Processing - Environmental Services - Debt Service Interest (1)	6

(1) Do not represent budget violations. According to Oregon Budget Law, Debt Service expenditures are considered to be a part of Materials and Services.

**NOTE 10. TAX ANTICIPATION NOTES (TANS):**

The County issued \$9,000 in TANS on July 1, 1991 with a maturity date of June 30, 1992. The yield was 4.5%. The TANS were issued to provide seasonal cash flow needs for the General Fund. The TANS are issued pursuant to Oregon Revised Statutes, and approved by the Board of County Commissioners, which authorize the County to borrow sufficient funds to meet current expenditures pending the collection of property taxes and other unpledged revenues.

**NOTE 11. LONG-TERM OBLIGATIONS:**

Bonded debt recorded in the General Long-term Obligations Account Group are special assessment improvement bonds. These bonds are financed by special assessment collections. The County would be obligated to pay debt service on these bonds if special assessment collections were insufficient to meet the debt service requirements. In such event, the County is authorized to levy property taxes to recover the necessary amounts. The original total issue amount was \$1,666.

**Special Assessment Improvement Bonds:**

<u>Fiscal Year of Maturity</u>	<u>Principal</u>		<u>Outstanding</u>	<u>Unmatured</u>
	<u>Outstanding</u>	<u>Paid</u>		
	<u>June 30, 1991</u>	<u>during year</u>	<u>June 30, 1992</u>	<u>Outstanding</u>
				<u>June 30, 1992</u>
1992	225	225		
1993	250		250	17
1994	35		35	5
1995	40		40	2
	<u>\$ 550</u>	<u>\$ 225</u>	<u>\$ 325</u>	<u>\$ 24</u>

The County has entered into various lease/purchase agreements to acquire property and equipment. The lease obligations of the General Fixed Asset Account Group are recorded as liabilities in the General Long-term Obligations Account Group. All other lease obligations are related to the Data Processing Fund, an Internal Service Fund, and are recorded as capitalized lease obligations.

**NOTE 11. LONG-TERM OBLIGATIONS: (Continued)**

The General Long-term Obligations Account Group activity for the year ended June 30, 1992 is as follows:

	<u>Principal</u>			
	<u>Outstanding June 30, 1991</u>	<u>Incurred during Yr.</u>	<u>Paid during Yr.</u>	<u>Outstanding June 30, 1992</u>
Lease/purchase with the City of Portland for two floors in the Portland Building payable in annual installments through 2008, including interest at 9%.	\$ 3,022	\$	\$ 82	\$ 2,940
Certificates of Participation financing, dated July 1, 1988, for acquisition of J.K. Gill Building, payable in annual installments through 2009 including interest from 5.25% to 7.60%.	3,740		260	3,480
Certificates of Participation financing, dated September 1, 1987, for acquisition of equipment, payable in annual installments through 1992, including interest from 4.25% to 5.25%.	196		196	
Certificates of Participation financing, dated June 1, 1988, for jail construction, payable in annual installments through 1993, including interest from 5% to 6.25%.	2,370		1,150	1,220
Agreements with State of Oregon for purchase of election equipment and Justice Center space, payable in annual installments through 1992.	38		38	
Certificates of Participation financing, dated August 1, 1989, for purchase and construction of a Sheriff's warehouse and two health clinics, payable in annual installments thru 2010, including interest from 5.80% to 6.80%.	6,096		540	5,556
Certificates of Participation financing, dated January 1, 1990, for the purchase and remodel of Mead Building, payable in annual installments through 2010, including interest from 8.15% to 9.00%.	4,100		90	4,010
Certificates of Participation financing, dated July 1, 1990, for the purchase of Probation Services Facility, payable in annual installments through 2001, including interest from 6.00% to 6.80%.	455		35	420
Balances carried forward	\$ 20,017	\$	\$ 2,391	\$ 17,626

**NOTE 11. LONG-TERM OBLIGATIONS: (Continued)**

	Principal			Outstanding June 30, 1992
	Outstanding June 30, 1991	Incurred during Yr.	Paid during Yr.	
Balances brought forward	\$ 20,017	\$	\$ 2,391	\$ 17,626
Lease purchase financing, dated September 4, 1990 to purchase equipment for the Sheriff's Office, payable in monthly installments through 1996 including interest at 10.5%.	<u>101</u>	—	<u>20</u>	<u>81</u>
Total capital lease obligations.	20,118		2,411	17,707
Special Assessment (Bancroft) improvement bonds payable in annual payments through 1995, including interest from 7% to 14%.	550		225	325
Accrued vacation liability, (compensated absences)	<u>2,175</u>	—	<u>463</u>	<u>1,712</u>
Total General Long-term Obligations	<u>\$ 22,843</u>	\$	<u>\$ 3,099</u>	<u>\$ 19,744</u>
Data Processing Fund capitalized leases obligation activity for the year ended June 30, 1992 is as follows:				
Certificates of Participation financing, dated September 1, 1987, for acquisition of equipment, payable in annual installments through 1992, including interest from 4.25% to 5.25%.	\$ 88	\$	\$ 88	\$
Lease/purchase of computer equipment, payable in monthly installments through 1994, including interest at 6.5%.	102		41	61
Lease/purchase of computer equipment, payable in annual installments through 1996, including interest at 6.75%.	403		70	333
Lease/purchase of computer equipment, payable in monthly installments through 1995, including interest at 7.73%	129		38	91
Lease/purchase of computer equipment payable in annual installments through 1995, including interest at 7.57%.	<u>138</u>	—	<u>31</u>	<u>107</u>
Total Capitalized Lease Obligations (Internal Service Fund)	<u>\$ 860</u>	\$	<u>\$ 268</u>	<u>\$ 592</u>

These leases have been capitalized in accordance with generally accepted accounting principles. The following is a schedule of future minimum lease payments under capital leases (excluding executory costs), together with the present value of total minimum lease payments at June 30, 1992:

**NOTE 11. LONG-TERM OBLIGATIONS: (Continued)**

Fiscal Year Ending June 30.	General Long-term Obligation Leases	Internal Service Fund Leases	Total Lease Obligations
1993	3,387	228	3,615
1994	2,092	203	2,295
1995	2,084	139	2,223
1996	1,735	95	1,830
1997	1,730		1,730
Thereafter through 2010	<u>21,503</u>		<u>21,503</u>
Total minimum lease payments	32,531	665	33,196
Less amount representing interest	<u>(14,824)</u>	<u>(73)</u>	<u>(14,897)</u>
Present value of minimum lease payments	<u>\$17,707</u>	<u>\$592</u>	<u>\$18,299</u>

The assets under capitalized leases recorded in the General Fixed Assets Account Group and the Internal Service Fund were capitalized at original costs of \$24,531 and \$931, respectively.

In addition to the above payments, the County is liable for 10.98% of substantially all operating costs of the Portland Building held under capital lease in the General Fixed Assets Account Group. The amount paid for fiscal year 1992 was \$237.

The County also leases various property and equipment under operating leases. Total minimum lease payments (excluding executory costs) required under such operating leases are as follows:

Fiscal Year Ending June 30.	
1993	\$1,495
1994	859
1995	548
1996	182
1997	43
Thereafter	<u>17</u>
	<u>\$3,144</u>

Operating lease payments (excluding executory costs) during the year ended June 30, 1992 aggregated \$1,040.

**NOTE 12. TRANSFER OF OPERATIONS:**

The West Hills Service District No. 2 and the Central County Service District No. 3, Enterprise Funds, were dissolved during the fiscal year as a result of a vote of the citizens within the boundaries of these districts. As of May 1, 1992, all of the assets, liabilities, and fund equity were transferred to the City of Portland consisting of the following:

	West Hills Service District No. 2	Central County Service District No. 3	Total
<b>ASSETS:</b>			
<b>Current Assets:</b>			
Cash	\$ 53	\$ 29	\$ 82
Special assessments receivable		8	8
Fixed assets (net of accumulated depreciation)	<u>89</u>		<u>89</u>
Total assets	<u>\$ 142</u>	<u>\$ 37</u>	<u>\$ 179</u>
<b>LIABILITIES AND FUND EQUITY:</b>			
Liabilities	\$	\$ 8	\$ 8
<b>Fund equity:</b>			
Contributed capital	\$ 547	\$	\$ 547
Retained earnings (deficit):			
Unreserved, undesignated	<u>(405)</u>	<u>29</u>	<u>(376)</u>
Total fund equity	<u>142</u>	<u>29</u>	<u>171</u>
Total liabilities and fund equity	<u>\$ 142</u>	<u>\$ 37</u>	<u>\$ 179</u>

**NOTE 13. FUND EQUITY AND CONTRIBUTED CAPITAL:**

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers or other funds. Reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.

During the year contributed capital in the Enterprise and Internal Service Funds changed as follows:

<b>Enterprise Funds:</b>	
Balance, June 30, 1991	\$3,054
Add:	
Contribution from customers (net)	58
Transfer of land and land improvements, building and improvements, park sites, and equipment from General Fixed Assets Account Group	10,690
Deduct:	
Transfer of operations to city	(547)
Balance, June 30, 1992	<u>\$13,255</u>
 <b>Internal Service Funds:</b>	
Balance, June 30, 1991	\$6,495
Add:	
Transfer of equipment from General Fixed Assets Account Group	137
Balance, June 30, 1992	<u>\$6,632</u>

**NOTE 14. POST RETIREMENT HEALTH CARE BENEFITS:**

In addition to providing pension benefits, the County provides certain health care and life insurance benefits for retired County employees. Substantially all of the County's employees are eligible for life insurance benefits when they reach normal retirement age.

The County provides a portion of health care benefits to substantially all County employees, with the exception of Corrections Officers. The County pays one-half (50%) of the monthly medical insurance premium from the retiree's fifty-eighth birthday or date of retirement, whichever is later, until the retiree's sixty-fifth birthday. These health care benefit obligations are required by labor bargaining agreements and the exempt employee ordinance. The cost of retiree health care and insurance benefits is recognized as an expense in the Insurance Fund as claims are incurred. For fiscal year 1992, those costs totalled \$448, net of payments made by retirees.

The County funds the actuarially determined amount of medical benefits that will be payable in the future for retirees' health insurance.

The accrued costs of all benefits are measured by the projected Unit Credit Actuarial Cost method. The unfunded actuarial liability created is amortized as a level percentage of salary over a thirty-year period.

Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 6% per year; and (c) trend rate increases starting at 11.0% in year one and gradually declining to 5.0%.

The most recent funding rate established by an actuarial review is 1.09% of the County's payroll and has met the actuarial requirements. The following is the funding status based on the most recent actuarial determination:

	<u>Number of Retirees' Covered</u>	<u>Premium Received</u>	<u>Claim/Premium Incurred</u>	<u>Net (Costs)</u>
1991	261	\$ 416	\$(614)	\$(198)
1992	276	463	(911)	(448)
<b>FUNDING STATUS:</b>			<u>1991</u>	<u>1992</u>
Post retirement benefit obligation:			\$ 6,197	\$5,922
Net Assets available for benefits			<u>1,066</u>	<u>2,155</u>
Total unfunded liability			<u>\$ 5,131</u>	<u>\$ 3,767</u>

**NOTE 15. PENSION PLANS AND DEFERRED COMPENSATION:**

**State of Oregon Public Employees Retirement System (PERS):**

Substantially all County employees are participants in PERS, an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for governmental units in the State of Oregon. The County's payroll for employees covered by PERS for the year ended June 30, 1992 was \$92,691. The County's total payroll was \$102,206.

All full-time County employees are eligible to participate in the PERS. Benefits generally vest after five years of continuous service. Retirement is allowed at age 58 with unreduced benefits, but retirement is generally available after age 55 with reduced benefits. Compulsory retirement age is 70. Retirement benefits are based on salary and length of service, are calculated using a formula and are payable in a lump sum or monthly using several payment options. PERS also provides death and disability benefits. These benefit provisions and other requirements are established by state statutes.

The County is required by the rules applicable to PERS to contribute 13.30% of covered employees' salaries to PERS. The contribution rate is determined based on actuarial valuations which are performed by PERS every two years. The required employee contribution of 6% of covered compensation is paid by the County pursuant to collective bargaining agreements.

The amount shown below as the "pension benefit obligation" required by GASB is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of PERS on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits, and is independent of the funding method used to determine contributions to PERS. PERS carries investments at cost, amortized cost and market value depending on the type of investment.

The pension benefit obligation was computed as part of an actuarial valuation performed as of December 31, 1991 and is the most recent available. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8%, (b) projected salary increases of 6% per year in addition to salary increases due to promotions and longevity, and (c) post-retirement benefit increases of 2% per year (the maximum allowable).

Pension benefit obligation for retirees, beneficiaries or terminated employees entitled to benefits but not yet receiving them is not presented because PERS pools the risk related to such employees among all employers. PERS fully funds these obligations at the time of retirement or separation from service. Accordingly, the County's separate actuarial valuation covers only current employees.

PERS' policy provides for actuarially determined periodic contributions that are sufficient to pay benefits when due. The contribution rate for normal cost is determined using the "entry age actuarial cost method". A thirty year amortization is used to amortize the costs of the unfunded actuarial liabilities. Any ad hoc benefit increases are funded over 30 years.

Accumulated employee contributions and allocated investment income is not segregated by PERS. The excess of the accrued benefits applicable to the County's employees over the net assets available for benefits at December 31 is:

	<u>1985</u>	<u>1987</u>	<u>1989</u>	<u>1991</u>
Pension benefit obligation - current employees:				
Member account balances including interest	\$23,899	\$33,952	\$ 48,109	\$ 65,809
Vested accrued benefits	47,764	60,677	65,319	73,535
Non-vested accrued benefits	<u>1,818</u>	<u>3,767</u>	<u>5,956</u>	<u>9,362</u>
Total benefit obligations	73,481	98,396	119,384	148,706
Net Assets available for benefits (at market value)	<u>28,076</u>	<u>41,384</u>	<u>62,358</u>	<u>100,859</u>
Total unfunded liability	<u>\$45,405</u>	<u>\$57,012</u>	<u>\$ 57,026</u>	<u>\$ 47,847</u>

**NOTE 15. PENSION PLANS AND DEFERRED COMPENSATION: (Continued)**

An analysis of the dollar amounts of net assets available for benefits, pension benefit obligation, and unfunded pension benefit obligation in isolation can be misleading. Expressing the net assets available for benefits as a percentage of the pension benefit obligation provides one indication of the County's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the retirement system. Trends in unfunded pension benefit obligation and annual covered payroll are both affected by inflation. Expressing the unfunded pension benefit obligation as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aids analysis of Multnomah County's progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the retirement system. Ten-year historical trend information presenting PERS progress in accumulating sufficient assets to pay benefits when due is not yet available because the first actuarial valuation was prepared at December 31, 1985. The following is the only information available to the County as of June 30, 1992.

<u>Fiscal Year</u>	<u>Net Assets Available for Benefits</u>	<u>Pension Benefit Obligation</u>	<u>Percent Funded</u>	<u>Unfunded Pension Benefit Obligation</u>	<u>Annual Covered Payroll</u>	<u>Unfunded Pension Benefit as a Percent of Payroll</u>
1985	\$ 28,076	\$ 73,481	38.2%	\$45,405	\$46,062	98.6%
1987	41,384	98,396	42.1	57,012	55,424	102.9
1989	62,358	119,384	52.2	57,026	63,950	89.1
1991	100,859	148,706	67.8	47,847	83,888	57.0

The County's contribution rate was determined through the actuarial valuation performed as of December 31, 1989. The County's total payroll, contribution amount and contribution rate for the last seven years are:

<u>Fiscal Year</u>	<u>Total Covered Payroll</u>	<u>Employee Contributions</u>	<u>Employer Contribution</u>	<u>Employer Contribution Rate</u>
1986	\$51,340	\$3,080	\$ 6,149	11.30%
1987	55,424	3,325	6,191	11.30 - 11.54
1988	60,341	3,620	7,193	11.54 - 13.30
1989	63,950	3,837	9,016	13.30
1990	68,104	4,086	9,601	13.30
1991	83,888	5,033	11,826	13.30
1992	92,691	5,561	13,068	13.30

Ten-year historical information of revenues by source and expenses by type for the statewide PERS system and other PERS information is presented in their comprehensive annual financial report of December 31, 1991. This information is not available for Multnomah County's portion.

**Multnomah County Library Retirement Plan:**

The Multnomah County Library Retirement Plan (the Plan) is a single employer defined benefit Plan. Prior to July 1, 1990 the Plan was administered by the Library Association of Portland (LAP) which was a not-for-profit organization. The Principal Mutual Life Insurance Company is contracted by the County to be the trustee of the Plan. All employees transferred are now covered by PERS.

All investments consist of immediate Participation Guarantee Contracts stated at contract value with Principal Mutual Life Insurance Company.

**NOTE 15. PENSION PLANS AND DEFERRED COMPENSATION: (Continued)**

All former LAP full-time and part-time employees who were 21 years of age or older and had completed two years of service were eligible to participate in the Plan. Benefits vested after two years of continuous service. Retirement is allowed at age 65 with unreduced benefits, but retirement is generally available after age 55 with reduced benefits. Retirement benefits are based on salary and length of service, are calculated using a formula, and are payable in a lump sum or monthly using several payment options. The Plan also provides death benefits.

The amount shown below as the "pension benefit obligation" required by GASB is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the Plan on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits, and is independent of the funding method used to determine contributions to the Plan. Investments are stated at cost, amortized cost and market value depending on the type of investment.

The pension benefit obligation was computed as part of an actuarial valuation performed as of January 1, 1992 and is the most recent available. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 7.5%, (b) projected salary increases of 6% per year, and (c) post-retirement benefit increases of 2% per year. These assumptions are also used to compute actuarial determined contribution requirements.

County policy provides for actuarially determined periodic contributions that are sufficient to pay benefits when due. The contribution is determined using the "unit credit pro rata method." Based on the latest actuarial valuation, the County is required to contribute \$79 each fiscal year to amortize the unfunded actuarial accrued liability. Any ad hoc benefit increases are funded over 15 years. As of July 1, 1990, the plan was frozen and employees are not allowed to make contributions.

The excess of the accrued benefits applicable to the County's employees over the net assets available for benefits at January 1:

	<u>1991</u>	<u>1992</u>
Retirees and Beneficiaries currently receiving benefits	\$3,040	\$3,546
Terminated employees not yet receiving benefits and future Cost of Living Increases for Retirees currently receiving benefits	587	601
Current Employees:		
Accumulated employee contributions including allocated investment income.	1,870	1,948
Employer-financed vested.	1,333	1,245
Employer-financed nonvested.	<u>2,041</u>	<u>1,922</u>
Total Pension Benefit Obligation	8,871	9,262
Net assets available for benefit (market value).	<u>8,286</u>	<u>9,266</u>
Total (Unfunded) Funded Liability	\$ <u>(585)</u>	\$ <u>4</u>

Current employees consist of 214 participants who are fully or partially vested in their accrued monthly benefits and 0 participants who are only vested in their accumulated employee contributions. Current employees have an annual covered payroll of \$4,654. The total payroll and covered payroll are the same because the plan is frozen.

**NOTE 15. PENSION PLANS AND DEFERRED COMPENSATION: (Continued)**

An analysis of the dollar amounts of net assets available for benefits, pension benefit obligation, and unfunded pension benefit obligation in isolation can be misleading. Expressing the net assets available for benefits as a percentage of the pension benefit obligation provides one indication of the Plan's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the retirement system. Trends in unfunded pension benefit obligation and annual covered payroll are both affected by inflation. Expressing the unfunded pension benefit obligation as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aids analysis of Multnomah County's progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the retirement system. Ten-year historical trend information presenting progress in accumulating sufficient assets to pay benefits when due is not yet available because the first actuarial valuation was prepared at January 1, 1991. The following is the only information available to the County as of June 30, 1992.

<u>Year</u>	<u>Net Assets Available for Benefits</u>	<u>Pension Benefit Obligation</u>	<u>Percent Funded</u>	<u>Funded (Unfunded) Pension Benefit Obligation</u>	<u>Annual Covered Payroll</u>	<u>Unfunded (Funded) Pension Benefit as a Percent of Payroll</u>
1991	\$8,286	\$8,871	93.4%	\$( 585)	\$4,652	12.6%
1992	9,266	9,262	100.00%	4	4,654	(0.1)%

Nine-year historical information of revenues by source and expenses by type is as follows and is derived from the Plan's financial statements. Information for 1983 is not available.

<u>Year Ended<sup>(1)</sup></u>	<u>Members Contributions</u>	<u>Employer Contribution</u>	<u>Employer Contribution as a Percent of Covered Payroll</u>	<u>Investment Income</u>	<u>Total</u>
1984	\$119	\$119	N/A	\$417	\$ 655
1985	141	141	N/A	497	779
1986	149	149	N/A	571	869
1987	152	152	N/A	578	882
1988	173	173	N/A	634	980
1989	199	199	N/A	681	1,079
1990	115	221	N/A	753	1,089
1991 <sup>(2)</sup>		300	6.45%	767	1,067
1992		86	1.85%	820	906

<u>Year Ended<sup>(1)</sup></u>	<u>Expenses by Type<sup>(3)</sup></u>	<u>Refunds</u>	<u>Administrative Expenses</u>	<u>Total</u>
1984	\$223	\$	\$ 8	\$ 231
1985	205		11	216
1986	281		10	291
1987	356		12	368
1988	326		12	338
1989	333		16	349
1990	377		17	394
1991	372	24	18	414
1992	415	5	25	445

(1) For the years 1984 through 1990 the Fiscal Year-End is for twelve months ended December 31, for 1991 and thereafter the Fiscal Year-End is for the twelve months ended June 30.

(2) Employees transferred to Multnomah County. Plan was frozen and employees are not allowed to make contributions.

(3) Prior to 1991, benefits and refunds were not broken out.

N/A means not available.

**NOTE 15. PENSION PLANS AND DEFERRED COMPENSATION: (Continued)**

**Deferred Compensation Plan**

The County offers its employees a deferred compensation plan (the Plan) created in accordance with Internal Revenue Code Section 457. The Plan, available to all permanent County employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or an unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are, until paid or made available to the employee or other beneficiary, solely the property and rights of the County, without being restricted to the provisions of benefits under the Plan, subject only to the claims of the County's general creditors. Participants' rights under the Plan are equal to those of general creditors of the County in an amount equal to the fair market value of the deferred account for each participant.

The amount deferred, adjusted to fair market value at June 30, 1992, and investment earnings thereon amount to \$22,753. The amounts accumulated by the County under the deferred compensation plan, including investment earnings, are excluded from resources or expenditures for budgetary purposes.

It is the opinion of County Counsel that the County has no liability for losses under the Plan but does have the duty of due care that would be required of an ordinary prudent investor. The County believes that it is unlikely that it will use the assets to satisfy the claims of the general creditors in the future.

The County's fiduciary responsibility requires that employee contributions are credited monthly to the individual's account and that contributions are invested and earnings thereon are credited to the account. Furthermore, the County is required to provide an annual accounting of activities and to maintain the account until it is paid to the participant or beneficiary.

**NOTE 16. COMMITMENTS AND CONTINGENT LIABILITIES:**

Additional commitments under contracts at June 30, 1992 are as follows:

General Fund	\$ 563
Special Revenue Funds	1,478
Capital Project Funds	300
Enterprise Funds	83
Internal Service Funds	11
Trust and Agency Funds	<u>6</u>
	<u>\$2,441</u>

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, could become a liability of the County.

Various claims and lawsuits against the County are pending. These claims are either covered by insurance or are the type which are normal in view of the County's operations. County management believes the total amount of liability, if any, which may arise from such claims and lawsuits beyond that which is covered by insurance would not have a material effect on the County's financial condition or its ability to carry on its activities substantially as now conducted.

**NOTE 17. SEGMENT INFORMATION FOR ENTERPRISE FUNDS:**

The County's Enterprise Funds account for the financing of predominantly self-supporting activities to the public on a user charge basis including lighting and sewer services, the Parks program and the Exposition Center program. Segment information at June 30, 1992 and for the year then ended is as follows:

	<u>Lighting</u>	<u>Sewer</u>	<u>Recreation</u>	<u>Total</u>
Operating revenue	\$ 519	\$ 117	\$3,067	\$ 3,703
Depreciation expense	58	28	222	308
Operating income (loss)	38	(15)	(57)	(34)
Operating transfers in			402	402
Net income	44	378	355	777
Current capital contributions and transfers	58		10,690	10,748

**NOTE 17. SEGMENT INFORMATION FOR ENTERPRISE FUNDS: (Continued)**

	<u>Lighting</u>	<u>Sewer</u>	<u>Recreation</u>	<u>Total</u>
Property, plant and equipment:				
Additions at cost	216		10,944	11,160
Deletions at cost	253			253
Net working capital	605	410	497	1,512
Total assets	1,222	1,200	11,786	14,208
Total equity	1,222	1,178	11,218	13,618

**NOTE 18. SUBSEQUENT EVENTS:**

On July 1, 1992, the County issued \$11,500 in Tax Anticipation Notes to meet anticipated cash-flow requirements subsequent to the collection of property taxes in November. The effective yield is 3.20%, and the notes mature on June 30, 1993. The notes are rated MIG1 by Moody's Investors Service.

On August 1, 1992, the County issued Certificates of Participation in the amount of \$36,000 to construct a Juvenile Justice Complex. The certificates' total interest rate is 5.98% and they mature August 1993 through August 2012. The Certificates are rated Aa by Moody's Investors Service and A by Standard and Poor's.

On August 27, 1992, the Board of County Commissioners adopted an ordinance establishing a Library Utility Tax. The tax is initially 2% of gross revenue on utility services within the boundaries of Multnomah County. The tax is to increase to 4% on July 1, 1993. The effective date of the tax was September 27, 1992. Prior to September 27, 1992, the voters of Multnomah County collected the required signatures to refer the tax to the voters in the March 1993 election. Collection of the tax is postponed until the outcome of the March 1993 election is known.

**ADDITIONAL INFORMATION**  
(Combining and Individual Fund and Account Group  
Statements and Schedules)

## **GENERAL FUND**

The General Fund accounts for the financial operations of the County which are not accounted for in any other fund. The principal sources of revenues are property taxes and business income taxes. Primary expenditures in the General Fund are made for general government, public safety and human services. The modified accrual basis of accounting is used to record revenues and expenditures.

**MULTNOMAH COUNTY, OREGON**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Taxes:			
Property:			
Current year	\$ 65,091	\$ 65,439	\$ 348
Prior years'	3,842	3,280	(562)
Penalties and interest	970	926	(44)
Payments in lieu of taxes		179	179
Sales on foreclosures	50	60	10
Transient lodging	25	3	(22)
Business income	18,800	19,920	1,120
Motor vehicle rental	5,900	4,978	(922)
Intergovernmental:			
Federal	7,202	6,339	(863)
State	5,729	6,384	655
Local	489	543	54
Licenses and permits	1,255	1,308	53
Charges for services	6,618	6,772	154
Interest	1,478	1,022	(456)
Other:			
Miscellaneous	1,308	1,733	425
Service reimbursements	10,337	9,767	(570)
Total revenues	<u>129,094</u>	<u>128,653</u>	<u>(441)</u>
<b>OTHER FINANCING SOURCES:</b>			
Transfers from other funds:			
Road	305	305	
Insurance	75	75	
Animal Control	942	727	(215)
Data Processing	500	500	
Recreation	558	558	
Total other financing sources	<u>2,380</u>	<u>2,165</u>	<u>(215)</u>
<b>BEGINNING FUND BALANCE</b>	<u>6,856</u>	<u>6,758</u>	<u>(98)</u>
Total	<u>\$ 138,330</u>	<u>137,576</u>	<u>(754)</u>
<b>EXPENDITURES:</b>			
Human Services:			
Personal services	\$ 10,550	10,357	193
Materials and services	2,172	2,079	93
Capital outlay	116	106	10
Sub-total	<u>12,838</u>	<u>12,542</u>	<u>296</u>
Community Corrections:			
Personal services	2,853	2,800	53
Materials and services	390	320	70
Capital outlay	9	3	6
Sub-total	<u>3,252</u>	<u>3,123</u>	<u>129</u>

(continued)

**MULTNOMAH COUNTY, OREGON**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)  
 (continued)

	Budget	Actual	Variance favorable (unfavorable)
District Attorney:			
Personal services	\$ 6,827	\$ 6,537	\$ 290
Materials and services	727	683	44
Capital outlay	53	50	3
Sub-total	<u>7,607</u>	<u>7,270</u>	<u>337</u>
Sheriff:			
Personal services	28,802	28,905	(103)
Materials and services	5,800	5,695	105
Capital outlay	111	135	(24)
Sub-total	<u>34,713</u>	<u>34,735</u>	<u>(22)</u>
Environmental Services:			
Personal services	13,199	12,728	471
Materials and services	13,216	11,470	1,746
Capital outlay	2,126	1,167	959
Sub-total	<u>28,541</u>	<u>25,365</u>	<u>3,176</u>
Nondepartmental:			
Personal services	5,903	5,736	167
Materials and services	8,181	8,015	166
Capital outlay	116	70	46
Debt service:			
Interest	410	404	6
Contingency	2,491		2,491
Sub-total	<u>17,101</u>	<u>14,225</u>	<u>2,876</u>
Total expenditures	<u>104,052</u>	<u>97,260</u>	<u>6,792</u>
<b>OTHER FINANCING USES:</b>			
Transfers to other funds:			
Federal and State Programs	27,245	26,936	309
County School	1,239	1,239	
Library	4,202	4,202	
Jail Levy	9	9	
Recreation	1,040	1,040	
Capital Lease Retirement	40	36	4
Total other financing uses	<u>33,775</u>	<u>33,462</u>	<u>313</u>
Total	<u>137,827</u>	<u>130,722</u>	<u>7,105</u>
<b>ENDING FUND BALANCE</b>	<u>503</u>	<u>\$ 6,854</u>	<u>\$ 6,351</u>
	<u>\$ 138,330</u>		

## SPECIAL REVENUE FUNDS

These funds account for revenue derived from specific taxes or other earmarked revenue sources, including state gas tax, grants, and charges for services which are legally restricted to finance particular functions or activities. When a special revenue fund is not an operating fund, transfers are made from the special revenue fund to the operating funds authorized to make the expenditures. The modified accrual basis of accounting is used to record revenues and expenditures. Funds included are:

- Road Fund - accounts for revenues primarily from State motor vehicle fees and County gasoline taxes. Expenditures consist of construction, repair, maintenance and operation of County highways and roads.
- Emergency Communications Fund - accounts for monies received from the State which are designated for an emergency communication network in conjunction with the City of Portland.
- Recreational Facilities Fund - accounted for the revenues from the lease/management agreement with Glisan Street Recreation, Inc. and for the acquisition and development of recreational facilities. Fund was dissolved during the fiscal year.
- Bicycle Path Construction Fund - accounts for revenue and expenditures for bicycle paths.
- Federal and State Program Fund - accounts for the majority of revenues and expenditures related to federal and state financial assistance programs.
- County School Fund - accounts for transfers from General Fund and forest reserve yield revenues from the State of Oregon which are apportioned to the County school districts.
- Corner Preservation Fund - accounts for the collection of fees on all recordings of real property transactions and surveying activity. The fund makes expenditures to maintain public land corners.
- Tax Title Land Sales Fund - accounts for the receipt and sale of real property foreclosed upon by the County because of unpaid property taxes. Proceeds are subsequently distributed to all taxing districts.
- Animal Control Fund - accounts for revenues from dog and cat licenses, control fees and transfers to the General Fund which are utilized for animal control activities.
- Willamette River Bridges Fund - accounts for motor vehicle fees and gasoline tax proceeds transferred from the Road Fund for bridge inspections and maintenance.
- Serial Levy Fund - accounts for the collections from a three year special serial levy for the construction and operations of a jail facility. Funds are transferred to the Capital Lease Retirement Fund.
- Library Fund - accounts for the public library operations.
- Cable Television Fund - accounts for the activities of the East County Cable Franchise Consortium. The fund reflects franchise fees paid to other jurisdictions and cable regulation expenditures.
- County Fair Fund - accounts for the revenues and expenditures of the annual County Fair.
- Inmate Welfare Fund - accounts for the proceeds from the sale of commissary items. Expenditures are made for supplies for inmates in County jails.
- Convention Center Fund - accounts for a Transient lodging tax collected from all hotels and motels in the County to be used for Convention Center expenditures.
- Assessment District Operating Fund - accounts for the construction of improvements or provisions of services which are paid for from special assessments levied against benefitted property owners.
- Natural Areas Acquisition and Protection Fund - accounts for the acquisition and protection and management of natural areas.
- Jail Levy Fund - accounts for a three-year special serial levy which is used to operate the Inverness Jail.

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**MULTNOMAH COUNTY, OREGON**  
**COMBINING BALANCE SHEET**  
**SPECIAL REVENUE FUNDS**  
**June 30, 1992**  
(amounts expressed in thousands)

	Road	Bicycle Path Construction	Federal and State Program	County School	Corner Preservation	Tax Title Land Sales	Animal Control	Willamette River Bridges
<b>ASSETS:</b>								
Cash and investments	\$ 9,405	\$ 358	\$ 3	\$ 65	\$ 324	\$ 374	\$	\$ 2,836
Receivables:								
Taxes								
Accounts	2,962		10,369		2		2	38
Loans			2,314					
Notes								
Interest	10							
Special assessments								
Contracts	166					2,260		
Inventories	443							
Prepaid items								
Foreclosed properties						769		
Total assets	<u>\$ 12,986</u>	<u>\$ 358</u>	<u>\$ 12,686</u>	<u>\$ 65</u>	<u>\$ 326</u>	<u>\$ 3,403</u>	<u>\$ 2</u>	<u>\$ 2,874</u>
<b>LIABILITIES AND FUND BALANCES:</b>								
Liabilities:								
Accounts payable	\$ 3,671	\$	\$ 3,935	\$	\$	\$	\$ 2	\$ 88
Due to other funds			4,677					
Assistance receipts unapplied			595					
Compensated absences	393		848					55
Deferred revenue	166		2,631			3,029		
Total liabilities	<u>4,230</u>		<u>12,686</u>			<u>3,029</u>	<u>2</u>	<u>143</u>
Fund balances:								
Reserved for inventories	443							
Reserved for foreclosed properties						769		
Reserved for prepaid items								
Unreserved, undesignated	8,313	358		65	326	(395)		2,731
Total fund balances	<u>8,756</u>	<u>358</u>		<u>65</u>	<u>326</u>	<u>374</u>		<u>2,731</u>
Total liabilities and fund balances	<u>\$ 12,986</u>	<u>\$ 358</u>	<u>\$ 12,686</u>	<u>\$ 65</u>	<u>\$ 326</u>	<u>\$ 3,403</u>	<u>\$ 2</u>	<u>\$ 2,874</u>

Serial Levy	Library	Cable Television	County Fair	Inmate Welfare	Convention Center	Assessment District Operating	Natural Areas Acquisition and Protection	Jail Levy	Total
\$ 1,209	\$ 3,835	\$ 4,044	\$	\$ 269	\$ 41	\$ 7	\$ 225	\$ 1,037	\$ 24,032
152	1,059							1,069	2,280
	144	1	30		594				14,142
	5								2,314
									5
						81			10
							1,312		81
									3,738
									443
	117								117
									769
<u>\$ 1,361</u>	<u>\$ 5,160</u>	<u>\$ 4,045</u>	<u>\$ 30</u>	<u>\$ 269</u>	<u>\$ 635</u>	<u>\$ 88</u>	<u>\$ 1,537</u>	<u>\$ 2,106</u>	<u>\$ 47,931</u>
\$	\$ 134	\$ 3	\$	\$ 42	\$	\$	\$	\$ 139	\$ 8,014
			3						4,680
	337	3						194	595
115	903					81	1,312	943	1,830
115	1,374	6	3	42		81	1,312	1,276	9,180
									443
									769
	117								117
1,246	3,669	4,039	27	227	635	7	225	830	22,303
1,246	3,786	4,039	27	227	635	7	225	830	23,632
<u>\$ 1,361</u>	<u>\$ 5,160</u>	<u>\$ 4,045</u>	<u>\$ 30</u>	<u>\$ 269</u>	<u>\$ 635</u>	<u>\$ 88</u>	<u>\$ 1,537</u>	<u>\$ 2,106</u>	<u>\$ 47,931</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**SPECIAL REVENUE FUNDS**  
**For the fiscal year ended June 30, 1992**  
**(amounts expressed in thousands)**

	Road	Emergency Communications	Recreational Facilities	Bicycle Path Construction	Federal and State Program	County School	Corner Preservation	Tax Title Land Sales
<b>REVENUES:</b>								
Taxes	\$ 7,689					\$ 222		\$ 1,224
Intergovernmental	19,867	172		197	90,503			
Licenses and permits	37							
Charges for services	346				2,261		313	3
Interest	691	3		12	7	7		273
Special assessments								
Other	1,014				1,134			
<b>Total revenues</b>	<u>29,644</u>	<u>175</u>		<u>209</u>	<u>93,905</u>	<u>229</u>	<u>313</u>	<u>1,500</u>
<b>EXPENDITURES:</b>								
Current:								
General government								1,107
Health and social services					103,126			
Public safety and justice	250				15,302			
Community services		221		61	1,038	1,479		
Roads and bridges	23,035						218	
Capital outlay	2,535			89	1,375			
<b>Total expenditures</b>	<u>25,820</u>	<u>221</u>		<u>150</u>	<u>120,841</u>	<u>1,479</u>	<u>218</u>	<u>1,107</u>
Excess of revenues over (under) expenditures	3,824	(46)		59	(26,936)	(1,250)	95	393
<b>OTHER FINANCING SOURCES (USES):</b>								
Operating transfers in	104				26,936	1,239		
Operating transfers out	(3,427)							
<b>Total other financing sources (uses)</b>	<u>(3,323)</u>				<u>26,936</u>	<u>1,239</u>		
Excess of revenues and other sources over (under) expenditures and other uses	501	(46)		59		(11)	95	393
<b>FUND BALANCES (DEFICIT), JUNE 30, 1991</b>	<u>8,255</u>	<u>46</u>	<u>173</u>	<u>299</u>		<u>76</u>	<u>231</u>	<u>(19)</u>
<b>EQUITY TRANSFERS OUT</b>			(173)					
<b>FUND BALANCES, JUNE 30, 1992</b>	<u>\$ 8,756</u>	<u>\$</u>	<u>\$</u>	<u>\$ 358</u>	<u>\$</u>	<u>\$ 65</u>	<u>\$ 326</u>	<u>\$ 374</u>

Animal Control	Willamette River Bridges	Serial Levy	Library	Cable Television	County Fair	Inmate Welfare	Convention Center	Assessment District Operating	Natural Areas Acquisition and Protection	Jail Levy	Total
\$	\$	\$ 149	\$ 8,799	\$	\$	\$	\$ 3,463	\$	\$	\$ 11,214	\$ 32,760
	35	150	167		54					300	111,445
564				657							1,258
149	9		170								3,251
		108	186	243		4	27	7	28	130	1,726
								23			23
13	9		1,275		376	619			29	1	4,470
<u>726</u>	<u>53</u>	<u>407</u>	<u>10,597</u>	<u>900</u>	<u>430</u>	<u>623</u>	<u>3,490</u>	<u>30</u>	<u>57</u>	<u>11,645</u>	<u>154,933</u>
						550					1,107
										1,067	104,193
					401		3,642			10,103	26,205
			14,239	1,342						344	22,767
	2,338							22			25,613
	643		68			14				575	5,299
	<u>2,981</u>		<u>14,307</u>	<u>1,342</u>	<u>401</u>	<u>564</u>	<u>3,642</u>	<u>22</u>		<u>12,089</u>	<u>185,184</u>
<u>726</u>	<u>(2,928)</u>	<u>407</u>	<u>(3,710)</u>	<u>(442)</u>	<u>29</u>	<u>59</u>	<u>(152)</u>	<u>8</u>	<u>57</u>	<u>(444)</u>	<u>(30,251)</u>
	3,062		4,202					60	110	9	35,722
(727)		(1,295)			(30)			(104)			(5,583)
<u>(727)</u>	<u>3,062</u>	<u>(1,295)</u>	<u>4,202</u>		<u>(30)</u>			<u>(44)</u>	<u>110</u>	<u>9</u>	<u>30,139</u>
(1)	134	(888)	492	(442)	(1)	59	(152)	(36)	167	(435)	(112)
1	2,597	2,134	3,294	4,481	28	168	787	43	58	1,265	23,917
											(173)
\$	\$ 2,731	\$ 1,246	\$ 3,786	\$ 4,039	\$ 27	\$ 227	\$ 635	\$ 7	\$ 225	\$ 830	\$ 23,632

**MULTNOMAH COUNTY, OREGON**  
**ROAD FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Taxes:			
Gasoline	\$ 7,200	\$ 7,023	\$ (177)
Penalties	10	1	(9)
Forest reserve yield	650	665	15
Intergovernmental:			
Federal	1	19	18
State	20,387	19,676	(711)
Local	119	172	53
Licenses and permits	40	37	(3)
Charges for services	964	346	(618)
Interest	804	691	(113)
Other:			
Miscellaneous	35	66	31
Service reimbursements	907	948	41
Total revenues	<u>31,117</u>	<u>29,644</u>	<u>(1,473)</u>
<b>OTHER FINANCING SOURCE:</b>			
Transfer from Assessment District Operating Fund	104	104	
<b>BEGINNING FUND BALANCE</b>	8,447	8,255	(192)
Total	<u>\$ 39,668</u>	<u>38,003</u>	<u>(1,665)</u>
<b>EXPENDITURES:</b>			
Sheriff:			
Materials and services	<u>\$ 250</u>	<u>250</u>	
Environmental Services:			
Personal services	6,425	6,270	155
Materials and services	18,966	16,765	2,201
Capital outlay	10,337	2,535	7,802
Contingency	151		151
Sub-total	<u>35,879</u>	<u>25,570</u>	<u>10,309</u>
Total expenditures	<u>36,129</u>	<u>25,820</u>	<u>10,309</u>
<b>OTHER FINANCING USES:</b>			
Transfers to other funds:			
General	305	305	
Willamette River Bridges	3,174	3,062	112
Assessment District Operating	60	60	
Total other financing uses	<u>3,539</u>	<u>3,427</u>	<u>112</u>
Total	<u>\$ 39,668</u>	<u>29,247</u>	<u>10,421</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 8,756</u>	<u>\$ 8,756</u>

**MULTNOMAH COUNTY, OREGON**  
**EMERGENCY COMMUNICATIONS FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Intergovernmental - State	\$ 195	\$ 172	\$ (23)
Interest	5	3	(2)
Total revenues	<u>200</u>	<u>175</u>	<u>(25)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 200</u>	<u>46</u>	<u>46</u>
	<u>200</u>	<u>221</u>	<u>21</u>
<b>EXPENDITURES:</b>			
Sheriff:			
Materials and services	\$ 200	221	(21)
<b>ENDING FUND BALANCE</b>	<u>200</u>	<u>\$ 221</u>	<u>\$ 21</u>

**MULTNOMAH COUNTY, OREGON**  
**RECREATIONAL FACILITIES FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
 For the fiscal year ended June 30, 1992  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
BEGINNING FUND BALANCE	\$ <u>173</u>	\$ <u>173</u>	\$ <u>          </u>
OTHER FINANCING USE:			
Transfer to Recreation Fund	\$ <u>173</u>	<u>          </u>	<u>173</u>
EQUITY TRANSFER (OUT)		<u>(173)</u>	<u>(173)</u>
ENDING FUND BALANCE		\$ <u>          </u>	\$ <u>          </u>

**MULTNOMAH COUNTY, OREGON**  
**BICYCLE PATH CONSTRUCTION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Intergovernmental - State	\$ 200	\$ 197	\$ (3)
Interest	23	12	(11)
Total revenues	<u>223</u>	<u>209</u>	<u>(14)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 459</u>	<u>299</u>	<u>63</u>
	<u>\$ 459</u>	<u>508</u>	<u>49</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 189	61	128
Capital outlay	270	89	181
Total expenditures	<u>\$ 459</u>	<u>150</u>	<u>309</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 358</u>	<u>\$ 358</u>

**MULTNOMAH COUNTY, OREGON**  
**FEDERAL AND STATE PROGRAM FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Intergovernmental:			
Federal, state and local	\$ 99,675	\$ 90,503	\$ (9,172)
Charges for services	2,116	2,261	145
Interest		7	7
Other:			
Miscellaneous	1,473	1,091	(382)
Service reimbursements	56	43	(13)
Total revenues	<u>103,320</u>	<u>93,905</u>	<u>(9,415)</u>
<b>OTHER FINANCING SOURCE:</b>			
Transfer from General Fund	27,245	26,936	(309)
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 130,565</u>	<u>120,841</u>	<u>(9,724)</u>
<b>EXPENDITURES:</b>			
Human Services:			
Personal services	\$ 38,119	36,995	1,124
Materials and services	72,596	66,131	6,465
Capital outlay	349	228	121
Sub-total	<u>111,064</u>	<u>103,354</u>	<u>7,710</u>
Community Corrections:			
Personal services	8,742	8,265	477
Materials and services	4,114	3,676	438
Capital outlay	53	34	19
Sub-total	<u>12,909</u>	<u>11,975</u>	<u>934</u>
District Attorney:			
Personal services	1,758	1,502	256
Materials and services	660	629	31
Capital outlay	17	16	1
Sub-total	<u>2,435</u>	<u>2,147</u>	<u>288</u>
Sheriff:			
Personal services	1,133	1,062	71
Materials and services	196	168	28
Capital outlay	5	2	3
Sub-total	<u>1,334</u>	<u>1,232</u>	<u>102</u>
Environmental Services:			
Personal services	213	213	
Materials and services	732	652	80
Capital outlay	1,681	1,090	591
Sub-total	<u>2,626</u>	<u>1,955</u>	<u>671</u>
Nondepartmental:			
Personal services	154	146	8
Materials and services	35	27	8
Capital outlay	8	5	3
Sub-total	<u>197</u>	<u>178</u>	<u>19</u>
Total expenditures	<u>\$ 130,565</u>	<u>120,841</u>	<u>9,724</u>
<b>ENDING FUND BALANCE</b>		<u>\$</u>	<u>\$</u>

**MULTNOMAH COUNTY, OREGON**  
**COUNTY SCHOOL FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Taxes - Forest reserve yield	\$ 217	\$ 222	\$ 5
Interest	8	7	(1)
Total revenues	225	229	4
<b>OTHER FINANCING SOURCE:</b>			
Transfer from General Fund	1,239	1,239	
<b>BEGINNING FUND BALANCE</b>			
Total	\$ 76	76	
	\$ 1,540	1,544	4
<b>EXPENDITURES:</b>			
Nondepartmental:			
Materials and services	\$ 1,540	1,479	61
<b>ENDING FUND BALANCE</b>		\$ 65	\$ 65

**MULTNOMAH COUNTY, OREGON**  
**CORNER PRESERVATION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Charges for services	\$ 240	\$ 313	\$ 73
<b>BEGINNING FUND BALANCE</b>	<u>208</u>	<u>231</u>	<u>23</u>
Total	<u>\$ 448</u>	<u>544</u>	<u>96</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 250	218	32
Contingency	198		198
Total expenditures	<u>\$ 448</u>	<u>218</u>	<u>230</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 326</u>	<u>\$ 326</u>

**MULTNOMAH COUNTY, OREGON**  
**TAX TITLE LAND SALES FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Taxes - Sales on foreclosures	\$ 1,400	\$ 1,224	\$ (176)
Intergovernmental - Local	34		(34)
Charges for services		3	3
Interest	118	273	155
Total revenues	<u>1,552</u>	<u>1,500</u>	<u>(52)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 1,552</u>	<u>(19)</u>	<u>(19)</u>
		<u>1,481</u>	<u>(71)</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	<u>\$ 1,552</u>	<u>1,107</u>	<u>445</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 374</u>	<u>\$ 374</u>

**MULTNOMAH COUNTY, OREGON**  
**ANIMAL CONTROL FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Licenses and permits	\$ 700	\$ 564	\$ (136)
Charges for services	150	149	(1)
Other - Miscellaneous	92	13	(79)
Total revenues	<u>942</u>	<u>726</u>	<u>(216)</u>
<b>BEGINNING FUND BALANCE</b>		1	1
Total	<u>\$ 942</u>	<u>727</u>	<u>(215)</u>
<b>OTHER FINANCING USE:</b>			
Transfer to General Fund	<u>\$ 942</u>	<u>727</u>	<u>215</u>
<b>ENDING FUND BALANCE</b>		<u>\$</u>	<u>\$</u>

**MULTNOMAH COUNTY, OREGON**  
**WILLAMETTE RIVER BRIDGES FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Intergovernmental:			
Federal	\$ 159	\$ 35	\$ (124)
State	47		(47)
Local	30		(30)
Charges for services		9	9
Other:			
Miscellaneous		1	1
Service reimbursements	18	8	(10)
Total revenues	<u>254</u>	<u>53</u>	<u>(201)</u>
<b>OTHER FINANCING SOURCE:</b>			
Transfer from Road Fund	3,174	3,062	(112)
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 5,773</u>	<u>2,597</u>	<u>252</u>
		<u>5,712</u>	<u>(61)</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 1,711	1,590	121
Materials and services	846	748	98
Capital outlay	3,216	643	2,573
Total expenditures	<u>\$ 5,773</u>	<u>2,981</u>	<u>2,792</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 2,731</u>	<u>\$ 2,731</u>

**MULTNOMAH COUNTY, OREGON**  
**SERIAL LEVY FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Taxes:			
Property:			
Prior years'	\$ 265	\$ 111	\$ (154)
Penalties and interest		38	38
Intergovernmental - Federal	300	150	(150)
Interest	200	108	(92)
Total revenues	<u>765</u>	<u>407</u>	<u>(358)</u>
 <b>BEGINNING FUND BALANCE</b>	 <u>1,036</u>	 <u>2,134</u>	 <u>1,098</u>
Total	<u>\$ 1,801</u>	<u>2,541</u>	<u>740</u>
 <b>EXPENDITURES:</b>			
Nondepartmental:			
Contingency	\$ 201		201
 <b>OTHER FINANCING USE:</b>			
Transfer to Capital Lease Retirement Fund	1,300	1,295	5
Total	<u>1,501</u>	<u>1,295</u>	<u>206</u>
<b>ENDING FUND BALANCE</b>	<u>300</u>	<u>\$ 1,246</u>	<u>\$ 946</u>
	<u>\$ 1,801</u>		

**MULTNOMAH COUNTY, OREGON**  
**LIBRARY FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Taxes:			
Property:			
Current year	\$ 8,277	\$ 8,316	\$ 39
Prior years'	428	388	(40)
Penalties and interest	98	87	(11)
Sales on foreclosures		8	8
Intergovernmental:			
Federal	162	74	(88)
State	109	85	(24)
Local	11	8	(3)
Charges for services	67	170	103
Interest	245	186	(59)
Other:			
Miscellaneous	896	1,254	358
Service reimbursements	65	21	(44)
Total revenues	<u>10,358</u>	<u>10,597</u>	<u>239</u>
<b>OTHER FINANCING SOURCE:</b>			
Transfer from General Fund	4,202	4,202	
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 1,880</u>	<u>3,294</u>	<u>1,414</u>
	<u>\$ 16,440</u>	<u>18,093</u>	<u>1,653</u>
<b>EXPENDITURES:</b>			
Library:			
Personal services	\$ 10,216	9,474	742
Materials and services	5,594	4,765	829
Capital outlay	65	68	(3)
Contingency	565		565
Total expenditures	<u>\$ 16,440</u>	<u>14,307</u>	<u>2,133</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 3,786</u>	<u>\$ 3,786</u>

**MULTNOMAH COUNTY, OREGON**  
**CABLE TELEVISION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Licenses and permits	\$ 620	\$ 657	\$ 37
Interest	293	243	(50)
Total revenues	913	900	(13)
<b>BEGINNING FUND BALANCE</b>	4,400	4,481	81
Total	\$ 5,313	5,381	68
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 89	91	(2)
Materials and services	1,284	1,251	33
Contingency	20		20
Total expenditures	1,393	1,342	51
<b>ENDING FUND BALANCE</b>	3,920	\$ 4,039	\$ 119
	\$ 5,313		

**MULTNOMAH COUNTY, OREGON**  
**COUNTY FAIR FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Intergovernmental - State	\$ 56	\$ 54	\$ (2)
Other:			
Fair	248	224	(24)
Racing	174	152	(22)
Total revenues	478	430	(48)
<b>BEGINNING FUND BALANCE</b>	43	28	(15)
Total	\$ 521	458	(63)
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 12	7	5
Materials and services	479	394	85
Total expenditures	491	401	90
<b>OTHER FINANCING USE:</b>			
Transfer to Recreation Fund	30	30	
Total	\$ 521	431	90
<b>ENDING FUND BALANCE</b>		\$ 27	\$ 27

**MULTNOMAH COUNTY, OREGON**  
**INMATE WELFARE FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Interest	\$ 5	\$ 4	\$ (1)
Other - Miscellaneous	677	619	(58)
Total revenues	<u>682</u>	<u>623</u>	<u>(59)</u>
 <b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 682</u>	<u>168</u>	<u>168</u>
		<u>791</u>	<u>109</u>
 <b>EXPENDITURES:</b>			
Sheriff:			
Materials and services	\$ 652	550	102
Capital outlay	30	14	16
Total expenditures	<u>\$ 682</u>	<u>564</u>	<u>118</u>
 <b>ENDING FUND BALANCE</b>		<u>\$ 227</u>	<u>\$ 227</u>

**MULTNOMAH COUNTY, OREGON**  
**CONVENTION CENTER FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Taxes - Transient lodging	\$ 4,625	\$ 3,463	\$ (1,162)
Interest	5	27	22
Total revenues	<u>4,630</u>	<u>3,490</u>	<u>(1,140)</u>
<b>BEGINNING FUND BALANCE</b>		787	787
Total	<u>\$ 4,630</u>	<u>4,277</u>	<u>(353)</u>
<b>EXPENDITURES:</b>			
Nondepartmental:			
Materials and services	\$ 4,630	3,642	988
<b>ENDING FUND BALANCE</b>		<u>\$ 635</u>	<u>\$ 635</u>

**MULTNOMAH COUNTY, OREGON**  
**ASSESSMENT DISTRICT OPERATING FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
 For the fiscal year ended June 30, 1992  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Interest	\$ 7	\$ 7	\$
Special assessments	30	23	(7)
Total revenues	37	30	(7)
<b>OTHER FINANCING SOURCE:</b>			
Transfer from Road Fund	60	60	
<b>BEGINNING FUND BALANCE</b>			
Total	\$ 135	43	5
	135	133	(2)
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 22	22	
Contingency	9		9
Total expenditures	31	22	9
<b>OTHER FINANCING USE:</b>			
Transfer to Road Fund	104	104	
Total expenditures and other financing uses	\$ 135	126	9
<b>ENDING FUND BALANCE</b>	135	\$ 7	\$ 7

**MULTNOMAH COUNTY, OREGON**  
**NATURAL AREAS ACQUISITION AND PROTECTION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Interest	\$	\$ 28	\$ 28
Other - Miscellaneous	21	29	8
Total revenues	21	57	36
 <b>OTHER FINANCING SOURCE:</b>			
Transfer from Recreation Fund	110	110	
 <b>BEGINNING FUND BALANCE</b>		58	58
Total	\$ 131	225	94
 <b>EXPENDITURES:</b>			
Environmental Services:			
Capital outlay	\$ 131		131
 <b>ENDING FUND BALANCE</b>		\$ 225	\$ 225

**MULTNOMAH COUNTY, OREGON**  
**JAIL LEVY FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Taxes:			
Property:			
Current year	\$ 11,234	\$ 10,900	\$ (334)
Prior year	432	270	(162)
Penalties and interest	128	34	(94)
Sales on foreclosures		10	10
Interest	250	130	(120)
Intergovernmental - Federal	300	300	
Other - Miscellaneous		1	1
Total revenues	<u>12,344</u>	<u>11,645</u>	<u>(699)</u>
<b>OTHER FINANCING SOURCE:</b>			
Transfer from General Fund	9	9	
<b>BEGINNING FUND BALANCE</b>	1,702	1,265	(437)
Total	<u>\$ 14,055</u>	<u>12,919</u>	<u>(1,136)</u>
<b>EXPENDITURES:</b>			
Human Services:			
Personal services	\$ 846	801	45
Materials and services	303	266	37
Capital outlay	47	3	44
Sub-total	<u>1,196</u>	<u>1,070</u>	<u>126</u>
Community Corrections:			
Personal services	122	55	67
Materials and services	1,457	1,217	240
Capital outlay	9	11	(2)
Sub-total	<u>1,588</u>	<u>1,283</u>	<u>305</u>
Sheriff:			
Personal services	8,009	7,561	448
Materials and services	1,345	1,270	75
Capital outlay	419	134	285
Sub-total	<u>9,773</u>	<u>8,965</u>	<u>808</u>
Environmental Services:			
Personal services	116	91	25
Materials and services	293	253	40
Capital outlay	737	427	310
Sub-total	<u>1,146</u>	<u>771</u>	<u>375</u>
Nondepartmental:			
Contingency	352		352
Total expenditures	<u>\$ 14,055</u>	<u>12,089</u>	<u>1,966</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 830</u>	<u>\$ 830</u>

## DEBT SERVICE FUNDS

These funds account for the payment of principal and interest on special assessment improvement bonds, Certificates of Participation (capitalized leases) and other lease purchase arrangements. The modified accrual basis of accounting is used. Funds included are:

- Assessment District Bond Sinking Fund - In accordance with ORS 223.285, accounts for the payment of principal and interest on special assessment improvement bonds. Revenues are received from the collection of "Bancroft" assessment liens.
- Capital Lease Retirement Fund - Accounts for lease-purchase principal and interest payments for buildings and major pieces of equipment acquired by the issuance of Certificates of Participation or other lease-purchase arrangements. Revenues consist of Certificates of Participation proceeds, service reimbursements and cash transfers from other County funds.

**MULTNOMAH COUNTY, OREGON**  
**COMBINING BALANCE SHEET**  
**DEBT SERVICE FUNDS**  
**June 30, 1992**  
 (amounts expressed in thousands)

	Assessment District Bond Sinking	Capital Lease Retirement	Total
<b>ASSETS:</b>			
Cash and investments	\$ 650	\$ 1,485	\$ 2,135
Special assessments receivable	41		41
Total assets	\$ 691	\$ 1,485	\$ 2,176
<b>LIABILITIES AND FUND BALANCES:</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 7	\$	\$ 7
Deferred revenue	40		40
Total liabilities	47		47
<b>Fund balances:</b>			
Reserved for debt service	644	1,485	2,129
Total liabilities and fund balances	\$ 691	\$ 1,485	\$ 2,176

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**DEBT SERVICE FUNDS**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	Assessment District Bond Sinking	Capital Lease Retirement	Total
<b>REVENUES:</b>			
Interest	\$ 46	\$ 123	\$ 169
Special assessments	24		24
Other		1,953	1,953
Total revenues	<u>70</u>	<u>2,076</u>	<u>2,146</u>
<b>EXPENDITURES:</b>			
Current:			
General government		9	9
Debt service:			
Principal	225	2,409	2,634
Interest	35	1,213	1,248
Total expenditures	<u>260</u>	<u>3,631</u>	<u>3,891</u>
Excess of revenues over (under) expenditures	<u>(190)</u>	<u>(1,555)</u>	<u>(1,745)</u>
<b>OTHER FINANCING SOURCES:</b>			
Operating transfers in		1,331	1,331
Excess of revenues and other sources over (under) expenditures	(190)	(224)	(414)
<b>FUND BALANCES, JUNE 30, 1991</b>	<u>834</u>	<u>1,709</u>	<u>2,543</u>
<b>FUND BALANCES, JUNE 30, 1992</b>	<u>\$ 644</u>	<u>\$ 1,485</u>	<u>\$ 2,129</u>

**MULTNOMAH COUNTY, OREGON**  
**ASSESSMENT DISTRICT BOND SINKING FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
 For the fiscal year ended June 30, 1992  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Interest	\$ 56	\$ 46	\$ (10)
Special assessments	40	24	(16)
Total revenues	<u>96</u>	<u>70</u>	<u>(26)</u>
 <b>BEGINNING FUND BALANCE</b>	 841	 834	 (7)
Total	<u>\$ 937</u>	<u>904</u>	<u>(33)</u>
 <b>EXPENDITURES:</b>			
Environmental Services:			
Debt service:			
Principal	\$ 225	225	
Interest	35	35	
Total expenditures	<u>260</u>	<u>260</u>	
<b>ENDING FUND BALANCE</b>	<u>677</u>	<u>\$ 644</u>	<u>\$ (33)</u>
	<u>\$ 937</u>		

**MULTNOMAH COUNTY, OREGON**  
**CAPITAL LEASE RETIREMENT FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Interest	\$ 94	\$ 123	\$ 29
Other – Service reimbursements	2,242	1,953	(289)
Total revenues	<u>2,336</u>	<u>2,076</u>	<u>(260)</u>
<b>OTHER FINANCING SOURCES:</b>			
Certificates of participation proceeds	13,346		(13,346)
Transfer from General Fund	40	36	(4)
Transfer from Serial Levy Fund	1,300	1,295	(5)
Total other financing sources	<u>14,686</u>	<u>1,331</u>	<u>(13,355)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	1,643	1,709	66
	<u>\$ 18,665</u>	<u>5,116</u>	<u>(13,549)</u>
<b>EXPENDITURES:</b>			
Nondepartmental:			
Materials and services	\$ 322	9	313
Debt service:			
Principal	15,459	2,409	13,050
Interest	1,213	1,213	
Total expenditures	<u>16,994</u>	<u>3,631</u>	<u>13,363</u>
<b>ENDING FUND BALANCE</b>	1,671	\$ 1,485	\$ (186)
	<u>\$ 18,665</u>		

## **CAPITAL PROJECTS FUNDS**

These funds account for expenditures on major construction projects, proceeds from certificates of participation issued to finance capital acquisitions and proceeds from the sale of County property. The modified accrual basis of accounting is used to record revenues and expenditures. Funds included are:

- Inverness Jail Construction Fund - accounts for the construction of the Inverness Jail.
- Lease-Purchase Project Fund - accounts for purchases and construction of capital acquisition.
- Capital Improvement Fund - accounts for the proceeds from the sale of County property and expenditures made to improve County property.

**MULTNOMAH COUNTY, OREGON**  
**COMBINING BALANCE SHEET**  
**CAPITAL PROJECT FUNDS**  
**JUNE 30, 1992**  
 (amounts expressed in thousands)

	Lease/ Purchase Project	Capital Improvement	Total
<b>ASSETS:</b>			
Cash and investments	\$ 633	\$ 113	\$ 746
Contracts receivable		1,312	1,312
Total assets	\$ 633	\$ 1,425	\$ 2,058
<b>LIABILITIES AND FUND BALANCES:</b>			
Liabilities:			
Accounts payable	\$ 52	\$ 1,312	\$ 52
Deferred revenue		1,312	1,312
Total liabilities	52	1,312	1,364
Fund balances:			
Reserved for capital projects	581	113	694
Total liabilities and fund balances	\$ 633	\$ 1,425	\$ 2,058

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**CAPITAL PROJECT FUNDS**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Inverness Jail Construction</u>	<u>Lease/ Purchase Project</u>	<u>Capital Improvement</u>	<u>Total</u>
<b>REVENUES:</b>				
Interest	\$	\$	\$ 26	\$ 26
Other			29	29
Total revenues			<u>55</u>	<u>55</u>
<b>EXPENDITURES:</b>				
Current:				
General government		152		152
Public safety and justice	22			22
Capital outlay	20	314		334
Total expenditures	<u>42</u>	<u>466</u>		<u>508</u>
Excess of revenues over (under) expenditures	(42)	(466)	55	(453)
FUND BALANCES, JUNE 30, 1991	42	1,047	58	1,147
FUND BALANCES, JUNE 30, 1992	<u>\$</u>	<u>\$ 581</u>	<u>\$ 113</u>	<u>\$ 694</u>

**MULTNOMAH COUNTY, OREGON**  
**INVERNESS JAIL CONSTRUCTION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>BEGINNING FUND BALANCE</b>	\$ 42	\$ 42	\$
<b>EXPENDITURES:</b>			
Sheriff:			
Materials and services	\$ 17	22	(5)
Capital outlay	25	20	5
Total expenditures	<u>\$ 42</u>	<u>42</u>	<u></u>
<b>ENDING FUND BALANCE</b>		<u>\$</u>	<u>\$</u>

**MULTNOMAH COUNTY, OREGON**  
**LEASE/PURCHASE PROJECT FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
 For the fiscal year ended June 30, 1992  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>BEGINNING FUND BALANCE</b>	\$ 1,650	\$ 1,047	\$ (603)
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 150	152	(2)
Capital outlay	1,500	314	1,186
Total expenditures	\$ 1,650	466	1,184
<b>ENDING FUND BALANCE</b>		\$ 581	\$ 581

**MULTNOMAH COUNTY, OREGON**  
**CAPITAL IMPROVEMENT FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
 For the fiscal year ended June 30, 1992  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Interest	\$ 21	\$ 26	\$ 5
Other		29	29
Total revenues	<u>21</u>	<u>55</u>	<u>34</u>
 <b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 21</u>	<u>58</u>	<u>58</u>
		<u>113</u>	<u>92</u>
 <b>EXPENDITURES:</b>			
Environmental Services:			
Capital outlay	\$ 21		21
<b>ENDING FUND BALANCE</b>		<u>\$ 113</u>	<u>\$ 113</u>

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## ENTERPRISE FUNDS

These funds are used to finance and account for the acquisition, operation and maintenance of sewage treatment, street lighting facilities, the parks program and the Exposition Center program, which are supported by user charges. The County accounts for certain expenditures of the enterprise funds for budgetary purposes on the modified accrual basis of accounting. For financial reporting purposes the accrual basis of accounting is used. The difference in the accounting basis used relates primarily to the methods of accounting for depreciation, debt and capital outlay. Funds included are:

- Dunthorpe Riverdale Service District No. 1 General Fund - accounts for the operation of the sanitary sewer system in Southwest unincorporated Multnomah County.
- West Hills Service District No. 2 Fund - accounts for the operation of the sanitary sewer system in West unincorporated Multnomah County. Operations were transferred to the City of Portland during the fiscal year.
- Central County Service District No. 3 Fund - accounts for the operation of the sanitary sewer system in East Multnomah County. Operations were transferred to the City of Portland during the fiscal year.
- Mid County Service District No. 14 Fund - accounts for the operation of street lights throughout unincorporated Multnomah County.
- Recreation Fund - accounts for the parks program and the Exposition Center program.

**MULTNOMAH COUNTY, OREGON**  
**COMBINING BALANCE SHEET**  
**ENTERPRISE FUNDS**  
**June 30, 1992**  
(amounts expressed in thousands)

	Dunthorpe- Riverdale Service District No.1	Mid County Service District No. 14	Recreation	Total
<b>ASSETS:</b>				
Current Assets:				
Cash and investments	\$ 420	\$ 538	\$ 871	\$ 1,829
Receivables (net of allowances for uncollectibles):				
Accounts	12		118	130
Special assessments		67		67
Contracts			72	72
Due from other funds			3	3
Prepaid items			1	1
Total current assets	<u>432</u>	<u>605</u>	<u>1,065</u>	<u>2,102</u>
Fixed assets (net of accumulated depreciation)	768	617	10,721	12,106
Total assets	<u>\$ 1,200</u>	<u>\$ 1,222</u>	<u>\$ 11,786</u>	<u>\$ 14,208</u>
<b>LIABILITIES AND FUND EQUITY:</b>				
Liabilities:				
Accounts payable	\$ 22	\$	\$ 389	\$ 411
Compensated absences			74	74
Deferred revenue			105	105
Total liabilities	<u>22</u>	<u></u>	<u>568</u>	<u>590</u>
Fund equity:				
Contributed capital	1,786	779	10,690	13,255
Retained earnings (deficit):				
Unreserved, undesignated	(608)	443	528	363
Total fund equity	<u>1,178</u>	<u>1,222</u>	<u>11,218</u>	<u>13,618</u>
Total liabilities and fund equity	<u>\$ 1,200</u>	<u>\$ 1,222</u>	<u>\$ 11,786</u>	<u>\$ 14,208</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS (DEFICIT)**  
**ENTERPRISE FUNDS**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	Dunthorpe- Riverdale Service District No. 1	West Hills Service District No. 2	Central County Service District No. 3	Mid County Service District No. 14	Recreation	Total
<b>OPERATING REVENUES:</b>						
Charges for sales and services	\$ 115	\$	\$ 2	\$ 519	\$ 3,067	\$ 3,703
<b>OPERATING EXPENSES:</b>						
Salaries and wages					1,056	1,056
Employee benefits					418	418
Repairs and maintenance					89	89
Utilities	87			397	181	665
Equipment rental					18	18
Professional services					273	273
Communication					10	10
Operating supplies					81	81
Administrative					258	258
Internal support	10	3	1	26	201	241
Depreciation	28			58	222	308
Other expenses	3				317	320
Total operating expenses	<u>128</u>	<u>3</u>	<u>1</u>	<u>481</u>	<u>3,124</u>	<u>3,737</u>
Operating income (loss)	<u>(13)</u>	<u>(3)</u>	<u>1</u>	<u>38</u>	<u>(57)</u>	<u>(34)</u>
<b>NONOPERATING REVENUES (EXPENSES):</b>						
Interest revenue	21	2	2	28	10	63
Loss on disposal of assets				(22)		(22)
Gain (loss) on transfer of operations		405	(37)			368
Total nonoperating revenues (expenses)	<u>21</u>	<u>407</u>	<u>(35)</u>	<u>6</u>	<u>10</u>	<u>409</u>
Net income (loss) before operating transfers	8	404	(34)	44	(47)	375
<b>OPERATING TRANSFERS IN</b>						
Net income (loss)	8	404	(34)	44	402	402
RETAINED EARNINGS (DEFICIT), JUNE 30, 1991	(616)	(404)	34	399	355	777
EQUITY TRANSFERS IN					173	173
RETAINED EARNINGS (DEFICIT), JUNE 30, 1992	<u>\$ (608)</u>	<u>\$</u>	<u>\$</u>	<u>\$ 443</u>	<u>\$ 528</u>	<u>\$ 363</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF CASH FLOWS**  
**ENTERPRISE FUNDS**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	Dunthorpe- Riverdale Service District No. 1	West Hills Service District No. 2	Central County Service District No. 3	Mid County Service District No. 14	Recreation	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>						
Operating income (loss)	\$ (13)	\$ (3)	\$ 1	\$ 38	\$ (57)	\$ (34)
Adjustments to reconcile operating income (loss) to cash and cash equivalents provided (used) by operating activities:						
Depreciation	28			58	222	308
Changes in assets and liabilities:						
Increase in accounts receivable					(117)	(117)
Increase in contracts receivable					(72)	(72)
Decrease in special assessments receivable				12		12
Increase in prepaid items					(1)	(1)
Increase (decrease) in accounts payable	(29)	(3)		(46)	386	308
Increase in deferred revenue					105	105
Increase in compensated absences					74	74
Net cash provided (used) by operating activities	<u>(14)</u>	<u>(6)</u>	<u>1</u>	<u>62</u>	<u>540</u>	<u>583</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>						
Operating transfers in					575	575
Transfer of operations		(53)	(29)			(82)
Net cash provided (used) by noncapital financing activities		<u>(53)</u>	<u>(29)</u>		<u>575</u>	<u>493</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>						
Acquisition of fixed assets				(174)	(10,944)	(11,118)
Capital contributed by customers and others				58	10,690	10,748
Net cash used by capital and related financing activities				<u>(116)</u>	<u>(254)</u>	<u>(370)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>						
Interest on investments	21	2	2	28	10	63
Net cash provided by investing activities	<u>21</u>	<u>2</u>	<u>2</u>	<u>28</u>	<u>10</u>	<u>63</u>
Net increase (decrease) in cash and cash equivalents	7	(57)	(26)	(26)	871	769
CASH AND CASH EQUIVALENTS, JUNE 30, 1991	<u>413</u>	<u>57</u>	<u>26</u>	<u>564</u>		<u>1,060</u>
CASH AND CASH EQUIVALENTS, JUNE 30, 1992	<u>\$ 420</u>	<u>\$</u>	<u>\$</u>	<u>\$ 538</u>	<u>\$ 871</u>	<u>\$ 1,829</u>

**NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES:**

As described in Note 12, the operations of the West Hills Service District No. 2 and the Central County Service District No. 3 were assumed by the City of Portland. The transfer included assets consisting of special assessments receivable \$8 and fixed assets of \$89, as well as liabilities of \$8, and fund equity of \$89.

The Mid County Service District No. 14 disposed of fixed assets, net book value of \$22 during the fiscal year.

**MULTNOMAH COUNTY, OREGON**  
**COMBINING SCHEDULE OF CHANGES IN CONTRIBUTED CAPITAL**  
**ENTERPRISE FUNDS**  
**For the fiscal year ended June 30, 1992**  
**(amounts expressed in thousands)**

	Dunthorpe- Riverdale Service District No. 1	West Hills Service District No. 2	Central County Service District No. 3	Mid County Service District No. 14	Recreation	Total
<b>CONTRIBUTED CAPITAL, JUNE 30, 1991</b>	\$ 1,786	\$ 547	\$	\$ 721	\$	\$ 3,054
<b>ADD:</b>						
Contributions from customers				58		58
Transfer of fixed assets from General Fixed Assets Account Group					10,690	10,690
Total contributions added				58	10,690	10,748
<b>DEDUCT:</b>						
Transfer of operations to city		(547)				(547)
<b>CONTRIBUTED CAPITAL, JUNE 30, 1992</b>	<u>\$ 1,786</u>	<u>\$</u>	<u>\$</u>	<u>\$ 779</u>	<u>\$ 10,690</u>	<u>\$ 13,255</u>

**MULTNOMAH COUNTY, OREGON**  
**DUNTHORPE-RIVERDALE SERVICE DISTRICT NO. 1**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
 For the fiscal year ended June 30, 1992  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Assessments - sewer	\$ 128	\$ 114	\$ (14)
Charges for services	25		(25)
Interest	40	22	(18)
Total revenues	193	136	(57)
<b>BEGINNING FUND BALANCE</b>			
Total	\$ 543	500	14 (43)
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 135	99	36
Contingency	20		20
Total expenditures	155	99	56
<b>ENDING FUND BALANCE</b>	388	\$ 401	\$ 13
	\$ 543		

**MULTNOMAH COUNTY, OREGON**  
**WEST HILLS SERVICE DISTRICT NO. 2 FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Assessments - sewer	\$ 10	\$	\$ (10)
Interest	4	3	(1)
Total revenues	<u>14</u>	<u>3</u>	<u>(11)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	50	53	3
	<u>\$ 64</u>	<u>56</u>	<u>(8)</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 14	56	(42)
Contingency	10		10
Total expenditures	<u>24</u>	<u>56</u>	<u>(32)</u>
<b>ENDING FUND BALANCE</b>	40	\$	\$ (40)
	<u>\$ 64</u>	<u>56</u>	<u>(8)</u>

**MULTNOMAH COUNTY, OREGON**  
**CENTRAL COUNTY SERVICE DISTRICT NO. 3 FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Assessments - sewer	\$ 12	\$	\$ (12)
Charges for service - connection		2	2
Interest	3	2	(1)
Total revenues	15	4	(11)
<b>BEGINNING FUND BALANCE</b>	30	26	(4)
Total	\$ 45	30	(15)
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 17	30	(13)
Contingency	3		3
Total expenditures	20	30	(10)
<b>ENDING FUND BALANCE</b>	25	\$	\$ (25)
	\$ 45		

**MULTNOMAH COUNTY, OREGON**  
**MID - COUNTY SERVICE DISTRICT NO. 14 FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Assessments - street lighting			
Current year	\$ 605	\$ 484	\$ (121)
Prior years'		32	32
Penalties and interest		8	8
Interest	48	28	(20)
Other		8	8
Total revenues	653	560	(93)
<b>BEGINNING FUND BALANCE</b>			
Total	220	531	311
	\$ 873	1,091	218
<b>EXPENDITURES:</b>			
Environmental Services:			
Materials and services	\$ 600	426	174
Capital outlay	225	116	109
Contingency	5		5
Total expenditures	830	542	288
<b>ENDING FUND BALANCE</b>	43	\$ 549	\$ 506
	\$ 873		

**MULTNOMAH COUNTY, OREGON**  
**RECREATION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES – BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Taxes - Gasoline	\$ 124	\$ 131	\$ 7
Intergovernmental:			
State	57	53	(4)
Local	10		(10)
Charges for services	1,222	1,358	136
Interest	10	10	
Other:			
Miscellaneous	1,547	1,463	(84)
Service reimbursements	119	62	(57)
<b>Total revenues</b>	<b>3,089</b>	<b>3,077</b>	<b>(12)</b>
 <b>OTHER FINANCING SOURCES:</b>			
Transfers from other funds:			
General	1,040	1,040	
Fair	30	30	
Recreation Facilities	173		(173)
<b>Total other financing sources</b>	<b>1,243</b>	<b>1,070</b>	<b>(173)</b>
<b>Total</b>	<b>\$ 4,332</b>	<b>4,147</b>	<b>(185)</b>
 <b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 1,440	1,474	(34)
Materials and services	1,359	1,177	182
Capital outlay	843	504	339
Contingency	22		22
<b>Total expenditures</b>	<b>3,664</b>	<b>3,155</b>	<b>509</b>
 <b>OTHER FINANCING USES:</b>			
Transfers to other funds:			
General	558	558	
Natural Areas Acquisition and Protection	110	110	
<b>Total other financing uses</b>	<b>668</b>	<b>668</b>	
<b>Total</b>	<b>\$ 4,332</b>	<b>3,823</b>	<b>509</b>
 <b>EQUITY TRANSFER IN</b>			
<b>ENDING FUND BALANCE</b>		<b>173</b>	<b>173</b>
		<b>\$ 497</b>	<b>\$ 497</b>

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## **INTERNAL SERVICE FUNDS**

These funds account for activities and services performed primarily for other organizational units within the County. Charges to the County agencies are calculated to recover costs and maintain capital. The County accounts for certain expenditures of the Internal Service Funds for budgetary purposes on the modified accrual basis of accounting. For financial reporting purposes the accrual basis of accounting is used. Such differences relate primarily to the methods of accounting for depreciation and capital outlay. Funds included are:

- Insurance Fund - accounts for the County's insurance coverage.
- Fleet Management Fund - accounts for all motor vehicle fleet operations.
- Telephone Fund - accounts for all telephone operations.
- Data Processing Fund - accounts for the County's data processing operations.
- Mail/Distribution Fund - accounts for the County's mail/distribution operations.

**MULTNOMAH COUNTY, OREGON**  
**COMBINING BALANCE SHEET**  
**INTERNAL SERVICE FUNDS**  
**June 30, 1992**  
(amounts expressed in thousands)

	Insurance	Fleet Management	Telephone	Data Processing	Mail/ Distribution	Total
<b>ASSETS:</b>						
Current assets:						
Cash and investments	\$ 4,974	\$ 1,567	\$ 707	\$ 1,357	\$ 6	\$ 8,611
Accounts receivable	9	8	64	27		108
Due from other funds	4,677					4,677
Inventories		388			59	447
Prepaid items	42					42
Total current assets	<u>9,702</u>	<u>1,963</u>	<u>771</u>	<u>1,384</u>	<u>65</u>	<u>13,885</u>
Fixed assets (net of accumulated depreciation)	8	2,585	1,713	970	14	5,290
Total assets	<u>\$ 9,710</u>	<u>\$ 4,548</u>	<u>\$ 2,484</u>	<u>\$ 2,354</u>	<u>\$ 79</u>	<u>\$ 19,175</u>
<b>LIABILITIES AND FUND EQUITY:</b>						
Current liabilities:						
Accounts payable	\$ 6,916	\$ 83	\$ 242	\$ 27	\$ 8	\$ 7,276
Compensated absences	28	50	14	158	4	254
Capitalized leases - current				192		192
Total current liabilities	<u>6,944</u>	<u>133</u>	<u>256</u>	<u>377</u>	<u>12</u>	<u>7,722</u>
Noncurrent liabilities:						
Capitalized leases (net of current portion)				400		400
Total liabilities	<u>6,944</u>	<u>133</u>	<u>256</u>	<u>777</u>	<u>12</u>	<u>8,122</u>
Fund equity:						
Contributed capital	2	3,585	1,346	1,682	17	6,632
Retained earnings (deficit):						
Unreserved, undesignated	2,764	830	882	(105)	50	4,421
Total equity	<u>2,766</u>	<u>4,415</u>	<u>2,228</u>	<u>1,577</u>	<u>67</u>	<u>11,053</u>
Total liabilities and fund equity	<u>\$ 9,710</u>	<u>\$ 4,548</u>	<u>\$ 2,484</u>	<u>\$ 2,354</u>	<u>\$ 79</u>	<u>\$ 19,175</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS (DEFICIT)**  
**INTERNAL SERVICE FUNDS**  
**For the fiscal year ended June 30, 1992**  
**(amounts expressed in thousands)**

	<u>Insurance</u>	<u>Fleet Management</u>	<u>Telephone</u>	<u>Data Processing</u>	<u>Mail/ Distribution</u>	<u>Total</u>
<b>OPERATING REVENUES:</b>						
Charges for services	\$ 15,359	\$ 3,071	\$ 1,947	\$ 5,471	\$ 1,046	\$ 26,894
Insurance premiums	742					742
Experience rating and refunds	206					206
Total operating revenues	<u>16,307</u>	<u>3,071</u>	<u>1,947</u>	<u>5,471</u>	<u>1,046</u>	<u>27,842</u>
<b>OPERATING EXPENSES:</b>						
Salaries and wages	485	711	177	1,942	190	3,505
Employee benefits	181	309	70	774	62	1,396
Repairs and maintenance	2	98	453	484	2	1,039
Utilities		64				64
Equipment rental		12	39	2		53
Facility rental	11	6	31	249		297
Professional services	841	17	1	893	66	1,818
Communications	7	10	597	162	3	779
Operating supplies	21	794	7	94	611	1,527
Insurance claims and premiums	15,446					15,446
Internal support			85	268	12	365
Depreciation	3	951	386	494	5	1,839
Other	75	48	94	83	45	345
Total operating expenses	<u>17,072</u>	<u>3,020</u>	<u>1,940</u>	<u>5,445</u>	<u>996</u>	<u>28,473</u>
Operating income (loss)	<u>(765)</u>	<u>51</u>	<u>7</u>	<u>26</u>	<u>50</u>	<u>(631)</u>
<b>NONOPERATING REVENUES (EXPENSES):</b>						
Interest revenue	462	58	32	54		606
Interest expense				(51)		(51)
Loss on disposal of fixed assets	(3)		(2)	(85)		(90)
Gain on sale of equipment		49				49
Total nonoperating revenues (expenses)	<u>459</u>	<u>107</u>	<u>30</u>	<u>(82)</u>		<u>514</u>
Net income (loss) before operating transfers	<u>(306)</u>	<u>158</u>	<u>37</u>	<u>(56)</u>	<u>50</u>	<u>(117)</u>
<b>OPERATING TRANSFERS OUT</b>	<u>(75)</u>			<u>(500)</u>		<u>(575)</u>
Net income (loss)	<u>(381)</u>	<u>158</u>	<u>37</u>	<u>(556)</u>	<u>50</u>	<u>(692)</u>
<b>RETAINED EARNINGS, JUNE 30, 1991</b>	<u>3,145</u>	<u>672</u>	<u>845</u>	<u>451</u>		<u>5,113</u>
<b>RETAINED EARNINGS (DEFICIT), JUNE 30, 1992</b>	<u>\$ 2,764</u>	<u>\$ 830</u>	<u>\$ 882</u>	<u>\$ (105)</u>	<u>\$ 50</u>	<u>\$ 4,421</u>

**MULTNOMAH COUNTY, OREGON**  
**COMBINING STATEMENT OF CASH FLOWS**  
**INTERNAL SERVICE FUNDS**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)

	<u>Insurance</u>	<u>Fleet Management</u>	<u>Telephone</u>	<u>Data Processing</u>	<u>Mail/ Distribution</u>	<u>Total</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>						
Operating income (loss)	\$ (765)	\$ 51	\$ 7	\$ 26	\$ 50	\$ (631)
Adjustments to reconcile operating income (loss) to cash and cash equivalents provided (used) by operating activities:						
Depreciation	3	951	386	494	5	1,839
Changes in assets and liabilities:						
(Increase) decrease in accounts receivable	(9)	(6)	(16)	84		53
Increase in due from other funds	(4,677)					(4,677)
Increase in inventories		(9)			(59)	(68)
Decrease in prepaid items	49					49
Increase (decrease) in accounts payable	1,558	4	(47)	(104)	8	1,419
Increase (decrease) in compensated absences	16		2	(8)	4	14
Net cash provided (used) by operating activities	<u>(3,825)</u>	<u>991</u>	<u>332</u>	<u>492</u>	<u>8</u>	<u>(2,002)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>						
Operating transfers out	(75)			(500)		(575)
Net cash used by noncapital financing activities	<u>(75)</u>			<u>(500)</u>		<u>(575)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>						
Proceeds from sale of fixed assets		59				59
Acquisition of fixed assets	(2)	(1,064)	(462)	(47)	(19)	(1,594)
Principal paid on capitalized leases				(268)		(268)
Interest paid on capitalized leases				(51)		(51)
Capital contributed by customers and others		98	17	5	17	137
Net cash used by capital and related financing activities	<u>(2)</u>	<u>(907)</u>	<u>(445)</u>	<u>(361)</u>	<u>(2)</u>	<u>(1,717)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>						
Interest on investments	462	58	32	54		606
Net cash provided by investing activities	<u>462</u>	<u>58</u>	<u>32</u>	<u>54</u>		<u>606</u>
Net increase (decrease) in cash and cash equivalents	(3,440)	142	(81)	(315)	6	(3,688)
CASH AND CASH EQUIVALENTS, JUNE 30, 1991	8,414	1,425	788	1,672		12,299
CASH AND CASH EQUIVALENTS, JUNE 30, 1992	<u>\$ 4,974</u>	<u>\$ 1,567</u>	<u>\$ 707</u>	<u>\$ 1,357</u>	<u>\$ 6</u>	<u>\$ 8,611</u>

**NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES:**

The Internal Service Funds did not have any Noncash Investing, Capital and Financing Activity during fiscal year 1991-92.

**MULTNOMAH COUNTY, OREGON**  
**COMBINING SCHEDULE OF CHANGES IN CONTRIBUTED CAPITAL**  
**INTERNAL SERVICE FUNDS**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Insurance</u>	<u>Fleet Management</u>	<u>Telephone</u>	<u>Data Processing</u>	<u>Mail/ Distribution</u>	<u>Total</u>
CONTRIBUTED CAPITAL, JUNE 30, 1991	\$ <u>2</u>	\$ <u>3,487</u>	\$ <u>1,329</u>	\$ <u>1,677</u>	\$ <u>      </u>	\$ <u>6,495</u>
CONTRIBUTIONS:						
Transfer of fixed assets from General Fixed Assets Account Group	<u>      </u>	<u>98</u>	<u>17</u>	<u>5</u>	<u>17</u>	<u>137</u>
CONTRIBUTED CAPITAL, JUNE 30, 1992	\$ <u><u>2</u></u>	\$ <u><u>3,585</u></u>	\$ <u><u>1,346</u></u>	\$ <u><u>1,682</u></u>	\$ <u><u>17</u></u>	\$ <u><u>6,632</u></u>

**MULTNOMAH COUNTY, OREGON**  
**INSURANCE FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Charges for services	\$	\$	\$
Interest	423	462	39
Other:			
Service reimbursements	16,985	15,359	(1,626)
Premiums	550	641	91
Experience ratings & miscellaneous	27	290	263
Total revenues	<u>17,985</u>	<u>16,769</u>	<u>(1,216)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 19,625</u>	<u>19,904</u>	<u>1,495</u>
<b>EXPENDITURES:</b>			
Nondepartmental:			
Personal services	\$ 635	666	(31)
Materials and services	17,262	16,401	861
Capital outlay	21	4	17
Contingency	1,632		1,632
Total expenditures	<u>19,550</u>	<u>17,071</u>	<u>2,479</u>
<b>OTHER FINANCING USE:</b>			
Transfer to General Fund	75	75	
Total	<u>\$ 19,625</u>	<u>17,146</u>	<u>2,479</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 2,758</u>	<u>\$ 2,758</u>

**MULTNOMAH COUNTY, OREGON**  
**FLEET MANAGEMENT FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Intergovernmental - Local	\$	\$	\$
Charges for services	40	36	(4)
Interest	62	59	(3)
Other:			
Service reimbursements	3,293	3,021	(272)
Miscellaneous		1	1
Proceeds from sale of fixed assets	50	59	9
Total revenues	<u>3,445</u>	<u>3,188</u>	<u>(257)</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 5,184</u>	<u>1,677</u>	<u>(62)</u>
		<u>4,865</u>	<u>(319)</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 1,127	1,020	107
Materials and services	1,212	1,046	166
Capital outlay	1,754	969	785
Contingency	774		774
Total expenditures	<u>4,867</u>	<u>3,035</u>	<u>1,832</u>
<b>ENDING FUND BALANCE</b>	<u>317</u>	<u>\$ 1,830</u>	<u>\$ 1,513</u>
	<u>\$ 5,184</u>		

**MULTNOMAH COUNTY, OREGON**  
**TELEPHONE FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Charges for services	\$ 254	\$ 265	\$ 11
Interest	20	32	12
Other:			
Service reimbursements	1,643	1,682	39
Total revenues	<u>1,917</u>	<u>1,979</u>	<u>62</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 439</u>	<u>534</u>	<u>95</u>
	<u>\$ 2,356</u>	<u>2,513</u>	<u>157</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	245	247	(2)
Materials and services	1,549	1,429	120
Capital outlay	328	323	5
Contingency	234		234
Total expenditures	<u>\$ 2,356</u>	<u>1,999</u>	<u>357</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 514</u>	<u>\$ 514</u>

**MULTNOMAH COUNTY, OREGON**  
**DATA PROCESSING FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	Budget	Actual	Variance favorable (unfavorable)
<b>REVENUES:</b>			
Charges for services	\$ 160	\$ 168	\$ 8
Interest	65	54	(11)
Other - Service reimbursements	4,982	5,304	322
Total revenues	<u>5,207</u>	<u>5,526</u>	<u>319</u>
<b>BEGINNING FUND BALANCE</b>			
Total	<u>\$ 1,072</u>	<u>1,488</u>	<u>416</u>
	<u>\$ 6,279</u>	<u>7,014</u>	<u>735</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 2,698	2,716	(18)
Materials and services	2,464	2,221	243
Capital outlay	71	56	15
Contingency	274		274
Debt service:			
Principal	227	268	(41)
Interest	45	51	(6)
Total expenditures	<u>5,779</u>	<u>5,312</u>	<u>467</u>
<b>OTHER FINANCING USE:</b>			
Transfer to General Fund	500	500	
Total	<u>\$ 6,279</u>	<u>5,812</u>	<u>467</u>
<b>ENDING FUND BALANCE</b>		<u>\$ 1,202</u>	<u>\$ 1,202</u>

**MULTNOMAH COUNTY, OREGON**  
**MAIL/DISTRIBUTION FUND**  
**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**For the fiscal year ended June 30, 1992**  
 (amounts expressed in thousands)

	<u>Budget</u>	<u>Actual</u>	<u>Variance favorable (unfavorable)</u>
<b>REVENUES:</b>			
Other - Service reimbursements	\$ <u>1,425</u>	\$ <u>1,046</u>	\$ <u>(379)</u>
<b>EXPENDITURES:</b>			
Environmental Services:			
Personal services	\$ 292	252	40
Materials and services	1,127	738	389
Capital outlay	6	3	3
Total expenditures	\$ <u>1,425</u>	<u>993</u>	<u>432</u>
<b>ENDING FUND BALANCE</b>		\$ <u>53</u>	\$ <u>53</u>

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**MULTNOMAH COUNTY, OREGON**  
**ALL FIDUCIARY FUND TYPES**  
**COMBINING BALANCE SHEET**  
 June 30, 1992  
 (amounts expressed in thousands)

	<u>Agency Funds</u>	<u>Pension Trust Fund</u>	<u>Total</u>
<b>ASSETS:</b>			
Cash and investments	\$ 43,061	\$ 8,802	\$ 51,863
Property taxes receivable	65,077		65,077
Total assets	<u>\$ 108,138</u>	<u>\$ 8,802</u>	<u>\$ 116,940</u>
<b>LIABILITIES AND FUND BALANCE:</b>			
<b>Liabilities</b>			
Payrolls payable	\$ 6,518	\$	\$ 6,518
Accounts payable	3,348	3	3,351
Defferred revenue	65,077		65,077
Amounts held in trust	10,442		10,442
Defferred compensation	22,753		22,753
Total liabilities	<u>108,138</u>	<u>3</u>	<u>108,141</u>
<b>Fund balances:</b>			
Reserved for employees' retirement benefits		8,799	8,799
Total liabilities and fund balances	<u>\$ 108,138</u>	<u>\$ 8,802</u>	<u>\$ 116,940</u>

**MULTNOMAH COUNTY, OREGON**  
**AGENCY FUNDS**  
**COMBINING BALANCE SHEET**  
**June 30, 1992**  
(amounts expressed in thousands)

	Sundry Taxing Bodies	Clearing	Department & Offices Agency	Deferred Compensation	Public Guardian	Total
<b>ASSETS:</b>						
Cash and investments	\$ 5,293	\$ 9,528	\$ 4,789	\$ 22,753	\$ 698	\$ 43,061
Property taxes receivable	65,077					65,077
<b>Total assets</b>	<b><u>\$ 70,370</u></b>	<b><u>\$ 9,528</u></b>	<b><u>\$ 4,789</u></b>	<b><u>\$ 22,753</u></b>	<b><u>\$ 698</u></b>	<b><u>\$ 108,138</u></b>
<b>LIABILITIES:</b>						
Payrolls payable	\$	\$ 6,518	\$	\$	\$	\$ 6,518
Accounts payable		3,010	338			3,348
Deferred revenue	65,077					65,077
Amounts held in trust	5,293		4,451		698	10,442
Deferred compensation				22,753		22,753
<b>Total liabilities</b>	<b><u>\$ 70,370</u></b>	<b><u>\$ 9,528</u></b>	<b><u>\$ 4,789</u></b>	<b><u>\$ 22,753</u></b>	<b><u>\$ 698</u></b>	<b><u>\$ 108,138</u></b>

## TRUST AND AGENCY FUNDS

These funds account for resources received and held by the County in a fiduciary capacity. Disbursements from these funds are made in accordance with the trust agreement or applicable legislative enactment for each particular fund. The modified accrual basis of accounting is used to record transactions in the agency funds. The accrual basis of accounting is used in the Library Retirement Fund (Pension Trust). The funds included are:

- Sundry Taxing Bodies Fund - accounts for the collection of property taxes for all governmental entities located in Multnomah County and the disbursement of the collections to such entities.
- Clearing Fund - accounts for Multnomah County checks outstanding, accrued payroll and payroll deductions payable.
- Department and Offices Agency Fund - accounts for the collection and disbursement of various monies held by Multnomah County in a fiduciary capacity.
- Sewer System Development Fund - accounts for the repayment of a surcharge on building activities collected for the East County cities. These surcharges have been refunded to property owners, and the fund was closed out at the end of the fiscal year.
- Deferred Compensation Fund - accounts for voluntary withholdings from employee's wages on which income taxes are deferred until the time of withdrawal.
- Public Guardian Fund - accounts for receipts and disbursements for individuals who are not capable of handling their own financial affairs.
- Library Retirement Fund - this pension trust fund provides pension benefits for former employees of the Library Association of Portland.

**MULTNOMAH COUNTY, OREGON**  
**AGENCY FUNDS**  
**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**For the fiscal year ended June 30, 1992**  
**(amounts expressed in thousands)**

	Balance June 30, 1991	Additions	Deletions	Balance June 30, 1992
<b>SUNDRY TAXING BODIES FUND:</b>				
Assets:				
Cash and investments	\$ 4,852	\$ 533,221	\$ 532,780	\$ 5,293
Property taxes receivable	68,059	601,216	604,198	65,077
Interest receivable	3		3	
Total assets	<u>\$ 72,914</u>	<u>\$ 1,134,437</u>	<u>\$ 1,136,981</u>	<u>\$ 70,370</u>
Liabilities:				
Accounts payable	\$	\$ 489	\$ 489	\$
Deferred revenue	68,059	554,902	557,884	65,077
Amounts held in trust	4,855	553,386	552,948	5,293
Total liabilities	<u>\$ 72,914</u>	<u>\$ 1,108,777</u>	<u>\$ 1,111,321</u>	<u>\$ 70,370</u>
<b>CLEARING FUND:</b>				
Assets:				
Cash and investments	\$ 10,938	\$ 3,669,050	\$ 3,670,460	\$ 9,528
Liabilities:				
Payrolls payable	\$ 4,961	\$ 270,166	\$ 268,609	\$ 6,518
Accounts payable	5,977	373,850	376,817	3,010
Interest payable		4,590	4,590	
Amount held in trust		2	2	
Total liabilities	<u>\$ 10,938</u>	<u>\$ 648,608</u>	<u>\$ 650,018</u>	<u>\$ 9,528</u>
<b>DEPARTMENT AND OFFICES AGENCY FUND:</b>				
Assets:				
Cash and investments	\$ 6,304	\$ 659,342	\$ 660,857	\$ 4,789
Liabilities:				
Accounts payable	\$ 190	\$ 12,768	\$ 12,620	\$ 338
Due to General Fund	4		4	
Amounts held in trust	6,110	647,648	649,307	4,451
Total liabilities	<u>\$ 6,304</u>	<u>\$ 660,416</u>	<u>\$ 661,931</u>	<u>\$ 4,789</u>
<b>SEWER SYSTEM DEVELOPMENT FUND:</b>				
Assets:				
Cash and investments	\$ 23		\$ 23	\$
Liabilities:				
Amounts held in trust	\$ 23		\$ 23	\$
<b>DEFERRED COMPENSATION FUND:</b>				
Assets:				
Cash and investments	\$ 19,246	\$ 3,508	\$ 1	\$ 22,753
Liabilities:				
Deferred compensation	\$ 19,246	\$ 3,508	\$ 1	\$ 22,753
<b>PUBLIC GUARDIAN FUND:</b>				
Assets:				
Cash and investments	\$ 420	\$ 1,205	\$ 927	\$ 698
Liabilities:				
Amounts held in trust	\$ 420	\$ 1,205	\$ 927	\$ 698
<b>TOTAL - ALL AGENCY FUNDS:</b>				
Assets:				
Cash and investments	\$ 41,783	\$ 4,866,326	\$ 4,865,048	\$ 43,061
Property taxes receivable	68,059	601,216	604,198	65,077
Interest receivable	3		3	
Total assets	<u>\$ 109,845</u>	<u>\$ 5,467,542</u>	<u>\$ 5,469,249</u>	<u>\$ 108,138</u>
Liabilities:				
Payrolls payable	\$ 4,961	\$ 270,166	\$ 268,609	\$ 6,518
Accounts payable	6,167	387,107	389,926	3,348
Interest payable		4,590	4,590	
Due to General Fund	4		4	
Deferred revenue	68,059	554,902	557,884	65,077
Amounts held in trust	11,408	1,202,241	1,203,207	10,442
Deferred compensation	19,246	3,508	1	22,753
Total liabilities	<u>\$ 109,845</u>	<u>\$ 2,422,514</u>	<u>\$ 2,424,221</u>	<u>\$ 108,138</u>

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## **GENERAL FIXED ASSETS ACCOUNT GROUP**

The General Fixed Assets Account Group is a self-balancing group of accounts used to record the fixed assets of the County except for the assets recorded in the enterprise and internal service funds. Expenditures for the acquisition of general fixed assets are recorded in the various governmental fund types; the costs of such assets are capitalized in this account group. As fixed assets are disposed, the original cost or estimated original cost, is removed from this account group; any receipt from sale of general fixed assets is accounted for as a revenue in the appropriate fund depending on the original funding source.

MULTNOMAH COUNTY, OREGON  
 SCHEDULE OF GENERAL FIXED ASSETS  
 June 30, 1992  
 (amounts expressed in thousands)

<b>GENERAL FIXED ASSETS:</b>	
Land and land improvements	\$ 6,563
Buildings and improvements	104,579
Bridges	31,466
Equipment	<u>16,598</u>
Total general fixed assets	<u>\$ 159,206</u>
Investments in general fixed assets:	
Balance July 1, 1991	\$ <u>169,496</u>
Additions provided by:	
General Fund	2,024
Road Fund	72
Federal and State Program Fund	243
Willamette River Bridges Fund	13
Library Fund	754
Inmate Welfare Fund	13
Jail Levy Fund	210
Inverness Jail Project Fund	14
Lease Purchase Project Fund	233
Contributions from Data Processing Fund	<u>44</u>
Total additions	<u>3,620</u>
Deductions:	
Disposals due to new capitalization policy	(2,140)
Retirements	(42)
Contributions to the Recreation Fund	(11,706)
Contributions to the Data Processing Fund	(5)
Contributions to the Mail/Distribution Fund	<u>(17)</u>
Total deductions	<u>(13,910)</u>
Total investment in general fixed assets	<u>\$ 159,206</u>
Reconciliation:	
Total capital outlay	\$ <u>7,164</u>
Contributions to Recreation Fund	(1,092)
Contributions to Fleet Management Fund	(33)
Repairs and other general maintenance	(519)
Roads and bridge maintenance	(2,470)
Bike Path	(89)
Operating supplies	<u>(202)</u>
	<u>(4,405)</u>
Additional items capitalized	861
Total general fixed asset additions	<u>\$ 3,620</u>

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF GENERAL FIXED ASSETS**  
**BY FUNCTION AND ACTIVITY**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	Land and land improvements	Buildings and improvements	Bridges	Equipment	Total
<b>FUNCTION AND ACTIVITY:</b>					
<b>General government:</b>					
Legislative	\$ 6	\$ 1,686	\$	\$ 174	\$ 1,866
Administrative	102	2,583		2,654	5,339
Sub-total	<u>108</u>	<u>4,269</u>		<u>2,828</u>	<u>7,205</u>
<b>Health and social services:</b>					
Health	1,081	6,880		952	8,913
Social	271	4,256		1,038	5,565
Sub-total	<u>1,352</u>	<u>11,136</u>		<u>1,990</u>	<u>14,478</u>
<b>Public safety:</b>					
Law enforcement	1,547	60,745		2,605	64,897
Justice	40	1,555		576	2,171
Sub-total	<u>1,587</u>	<u>62,300</u>		<u>3,181</u>	<u>67,068</u>
<b>Community services:</b>					
Community service development	928	1,090		100	2,118
Recreation		51		1	52
Library	1,320	4,814		6,060	12,194
Sub-total	<u>2,248</u>	<u>5,955</u>		<u>6,161</u>	<u>14,364</u>
<b>Roads and bridges:</b>					
Roads and bridges	383		31,466	2,438	34,287
Bridge shops	39	330			369
Road shops	66	5,256			5,322
Administrative		276			276
Sub-total	<u>488</u>	<u>5,862</u>	<u>31,466</u>	<u>2,438</u>	<u>40,254</u>
<b>External organizations:</b>					
External use	780	15,057			15,837
<b>Total general fixed assets</b>	<b>\$ <u>6,563</u></b>	<b>\$ <u>104,579</u></b>	<b>\$ <u>31,466</u></b>	<b>\$ <u>16,598</u></b>	<b>\$ <u>159,206</u></b>

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS**  
**BY FUNCTION AND ACTIVITY**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)

	General fixed assets June 30, 1991	Additions	Deductions and reclasses	General fixed assets June 30, 1992
<b>FUNCTION AND ACTIVITY:</b>				
General government:				
Legislative	\$ 1,348	\$ 29	\$ 489	\$ 1,866
Administrative	7,148	408	(2,217)	5,339
Sub-total	<u>8,496</u>	<u>437</u>	<u>(1,728)</u>	<u>7,205</u>
Health and social services:				
Health	11,597	83	(2,767)	8,913
Social	4,449	261	855	5,565
Sub-total	<u>16,046</u>	<u>344</u>	<u>(1,912)</u>	<u>14,478</u>
Public safety:				
Law enforcement	64,185	956	(244)	64,897
Justice	1,840	115	216	2,171
Sub-total	<u>66,025</u>	<u>1,071</u>	<u>(28)</u>	<u>67,068</u>
Community services:				
Community service development	2,052	111	(45)	2,118
Recreation	6,871		(6,819)	52
Park sites	4,891		(4,891)	
Library	11,394	804	(4)	12,194
Sub-total	<u>25,208</u>	<u>915</u>	<u>(11,759)</u>	<u>14,364</u>
Roads and bridges:				
Roads and bridges	34,157	692	(562)	34,287
Bridge shops	369			369
Road shops	5,322			5,322
Administrative	253		23	276
Sub-total	<u>40,101</u>	<u>692</u>	<u>(539)</u>	<u>40,254</u>
External organizations:				
External use	13,620	161	2,056	15,837
Total general fixed assets	<u>\$ 169,496</u>	<u>\$ 3,620</u>	<u>\$ (13,910)</u>	<u>\$ 159,206</u>

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## **OTHER SCHEDULES**

Schedules included are:

- \* Schedule of Federal Financial Assistance
- \* Schedule of Property Tax Collections and Outstanding Balances
- \* Schedule of Bonds and Bond Interest Coupon Transactions
- \* Schedule of Bonds Outstanding
- \* Schedule of Capitalized Lease Purchases Outstanding
- \* Schedule of Revenues and Expenditures - Multnomah County Fair
- \* Schedule of Receipts and Deposits - Elected Officials

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)  
(unaudited)

FINANCING DEPARTMENT	FEDERAL CFDA NUMBER	PROGRAM AWARD AMOUNT	RECEIVABLE (ADVANCE) AT JULY 1, 1991	RECEIPTS	EXPENDITURES	RECEIVABLE (ADVANCE) AT JUNE 30, 1992
<b>U.S. DEPARTMENT OF AGRICULTURE</b>						
Passed Through State Department of Human Resources:						
Food Distribution	10.550	\$ 392	\$	\$ 392	\$ 392	\$
Food Stamps	10.551	118		102	118	16
National School Lunch Program	10.555	80		64	80	16
Special Supplemental Food Program for Women, Infants, and Children	10.557	1,097	97	941	1,096	252
Total Department of Agriculture		1,687	97	1,499	1,686	284
<b>U.S. DEPT OF HEALTH &amp; HUMAN SERVICES</b>						
Direct Programs:						
Community Services Block Grant-Discretionary Awards-Community Food and Nutrition	93.035	262	59	142	139	56
Project Grants for Health Services to the Homeless	93.151	382	129	374	330	85
Integrated Community-Based Primary Care & Drug Abuse Treatment Services	93.177	571	95	476	455	74
Community Health Centers	93.224	* 2,732	316	2,626	2,720	410
Medicare-Supplementary Medical Insurance	93.774	155	32	104	155	83
Grants to Provide Outpatient Early Intervention Services With Respect to HIV Dease	93.918	500	138	451	467	154
Preventative Health Services-Sexually Transmitted Diseases	93.978	416	48	281	291	58
Research, Demonstrations & Public Information and Education Grants						
Passed Through State Department of Human Resources:						
Child Support Enforcement	93.023	945	351	1,069	945	227
State Legalization Impact Assistance Grants (SLAIG)	93.025		15	15		
Refugee & Entrant Assistance-State Administered Programs	93.026	* 3,435	362	3,196	3,435	601
Low-Income Home Energy Assistance	93.028	846	48	830	773	(9)
Community Services Block Grant	93.031	771	69	624	717	162
Child Care Block Grant	93.037	396		32	8	(24)
Project Grants & Cooperative Agreements for T.B. Control Programs	93.116	61	13	63	61	11
Acquired Immunodeficiency Syndrome (AIDS) Activity	93.118	1,078	75	654	827	248
Mental Health Planning and Demonstration Projects	93.125	43		43	43	
Projects for Assistance in Transition From Homelessness (PATH)	93.150	224		224	224	
Model Projects for Pregnant and Postpartum Women & Their Infants (Substance Abuse)	93.169	667	41	262	474	253
Community Youth Activity Program Block Grants	93.171	19		19	19	
Family Planning Services	93.217	539	39	506	503	36
Mental Health Research Grants	93.242	69		69	69	
Special Programs for the Aging-Title III, Part G-Grants for Prevention of Abuse, Neglect, and Exploitation of Older Individuals	93.552	9		2	3	1
Emergency Protection Grants-Substance Abuse	93.554	39			22	22
Special Programs for the Aging-Title III, Part B-Grants for Supportive Services & Senior Centers	93.633	835	200	909	765	56
Special Programs for the Aging-Title III, Part C-Nutrition Services	93.635	970	(39)	1,058	941	(156)
Special Programs for the Aging-Title III, Part D-In-Home Services for the Frail Older Individuals	93.641	38	(1)	29	34	4
Special Programs for the Aging-Title IV Training, Research and Discretionary Projects and Programs	93.668	50	5	21	16	
Medical Assistance Program	93.778	* 12,182	974	11,955	12,182	1,201
Model Criminal Justice Drug Abuse Treatment-Incarcerated Populations-Non-Incarcerated Populations-Juvenile Justice Populations	93.903	71			58	58
HIV Care Formula Grants	93.917	105		77	89	12
Preventive Health Services-Sexually Transmitted Disease Control Grants	93.977	71	10	73	71	8
Balances carried forward		\$ 28,481	\$ 2,979	\$ 26,184	\$ 26,836	\$ 3,631

(continued)

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)  
(unaudited)  
(continued)

FINANCING DEPARTMENT	FEDERAL CFDA NUMBER	PROGRAM AWARD AMOUNT	RECEIVABLE (ADVANCE) AT JULY 1,		EXPENDITURES	RECEIVABLE (ADVANCE) AT JUNE 30, 1992
			1991	RECEIPTS		
Balances brought forward		\$ 28,481	\$ 2,979	\$ 26,184	\$ 26,836	\$ 3,631
Health Programs for Refugees	93.987	39	6	38	38	6
Preventive Health and Health Services Block Grant	93.991	191	20	179	190	31
Alcohol and Drug Abuse and Mental Health Services Block Grant	93.992	4,918		4,917	4,917	
Maternal and Child Health Services Block Grant	93.994	414	14	351	415	78
Passed Through National Institute on Drug Abuse: Drug Abuse Research Programs	93.279	720	236	653	625	208
Total Department of Health and Human Services		<u>34,763</u>	<u>3,255</u>	<u>32,322</u>	<u>33,021</u>	<u>3,954</u>
<b>U.S. DEPT OF HOUSING &amp; URBAN DEVELOPMENT</b>						
Direct Programs:						
Community Development Block Grants/ Entitlement Grants	14.218	2,548	161	1,435	1,197	(77)
Urban Homesteading	14.222	75	(1)	25	61	35
Passed Through State Executive Department: Rental Housing Rehabilitation	14.230	297	22	6	85	101
Emergency Shelter Grants Program (ESPG)	14.231	109	11	76	83	18
Passed Through State Department of Human Resources: Supportive Housing Demonstration Program	14.235	15		15	15	
Passed Through Housing Authority of Portland: Public and Indian Housing- Comprehensive Improvement	14.852	898	137	280	480	337
Passed Through Portland Community Housing Resource Board: Community Housing Resource Board Program (B)	14.403	11			5	5
Total Department of Housing and Urban Development		<u>3,953</u>	<u>330</u>	<u>1,837</u>	<u>1,926</u>	<u>419</u>
<b>U.S. DEPARTMENT OF JUSTICE</b>						
Direct Programs:						
Law Enforcement Assistance-Narcotics and Dangerous Drugs-Lab Analysis	16.001		(14)			(14)
Juvenile Justice and Delinquency Prevention-Allocation to States	16.540	500		9	213	204
Drug Control & System Improvement- Formula Grant (Anti-Drug Act of 1988)	16.579	141	(13)	100	130	17
Drug Control & System Improvement- Discretionary Grant	16.580	1,771	63	798	806	71
Passed Through State Department of Justice: Crime Victim Assistance	16.575	72	12	47	45	10
Drug Control & System Improvement- Formula Grant (Anti-Drug Act of 1988)	16.579	446	294	580	461	175
Total Department of Justice		<u>2,930</u>	<u>342</u>	<u>1,534</u>	<u>1,655</u>	<u>463</u>
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>						
Passed Through Oregon State Marine Board: Boating Safety Financial Assistance	20.005	291	176	295	266	147
Passed Through State Public Utility Commission: Motor Carrier Safety Assistance Program	20.218	179	35	80	67	22
Passed Through State Department of Transportation: State Highway and Community Safety	20.600	187	27	84	79	22
Total Department of Transportation		<u>657</u>	<u>238</u>	<u>459</u>	<u>412</u>	<u>191</u>
<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>						
Passed Through State Department of Human Resources: State Public Water System Supervision	66.432	3		3	3	
Total Environmental Protection Agency		<u>3</u>		<u>3</u>	<u>3</u>	
<b>U.S. DEPARTMENT OF ENERGY</b>						
Passed Through State Department of Human Resources: Weatherization Assistance for Low-income Persons	81.042	1,272	392	1,128	902	166
Total Department of Energy		<u>1,272</u>	<u>392</u>	<u>1,128</u>	<u>902</u>	<u>166</u>
<b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b>						
Direct Programs:						
Emergency Management Institute Training Assistance	83.527	2			2	2
Passed Through State Executive Department: Civil Defense-State and Local Emergency Management Assistance	83.503	112	34	57	59	36
Total Federal Emergency Management Agency		<u>\$ 114</u>	<u>\$ 34</u>	<u>\$ 57</u>	<u>\$ 61</u>	<u>\$ 38</u>

(continued)

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)  
(unaudited)  
(continued)

FINANCING DEPARTMENT	FEDERAL CFDA NUMBER	PROGRAM AWARD AMOUNT	RECEIVABLE (ADVANCE) AT JULY 1, 1991	RECEIPTS	EXPENDITURES	RECEIVABLE (ADVANCE) AT JUNE 30, 1992
<b>U. S. DEPARTMENT OF EDUCATION</b>						
Passed Through State Department of Human Resources:						
Education of Handicapped Children in State Operated or Supported Schools	84.009	191		191	191	
Public School Libraries	84.034	109	(19)	42	61	
Handicapped Infant and Toddler Grant	84.181	90		90	90	
Drug Free Schools & Communities - State Grants	84.186		(63)		63	
Passed Through Portland Public Schools:						
Drug Free Schools and Communities	84.233	29		25	29	4
Total Department of Education		<u>419</u>	<u>(82)</u>	<u>348</u>	<u>434</u>	<u>4</u>
<b>U. S. DEPARTMENT OF INTERIOR</b>						
Passed Through the State Department of Fish and Wildlife:						
Sport Fish Restoration	15.605	300		100	100	
Total Department of Interior		<u>300</u>		<u>100</u>	<u>100</u>	
<b>OTHER FEDERAL ASSISTANCE</b>						
Department of Agriculture:						
U. S. Forest Service - Patrol Contract		30	11	30	28	9
U. S. Forest Service		15		15	15	
Department of Interior:						
O & C Grant		1,053		1,053	1,053	
Sale/Lease Federal Land		4		4	4	
Passed Through State Executive Department:						
Forest Reserve		887		887	887	
Department of Justice:						
U. S. Marshall Contract		3,000		300	300	
U. S. Marshall - Forfeiture		180		180	180	
Criminal History Improvement Project		11		8	8	
Department of Transportation:						
Passed Through State Department of Transportation:						
FAU Engineering Contracts		103		103	103	
Hawthorne Bridge Contract		34			35	35
Emergency Management Assistance:						
FEMA/UNITED WAY		774	(113)	125	400	162
Total Other Federal Assistance		<u>6,091</u>	<u>(102)</u>	<u>2,705</u>	<u>3,013</u>	<u>206</u>
Total Federal Assistance		<u>\$ 52,189</u>	<u>\$ 4,504</u>	<u>\$ 41,992</u>	<u>\$ 43,213</u>	<u>\$ 5,725</u>

\* Represents a major program

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF PROPERTY TAX COLLECTIONS**  
**AND OUTSTANDING BALANCES**  
**For the fiscal year ended June 30, 1992**  
(amounts expressed in thousands)  
(unaudited)

Tax Year	Taxes receivable June 30, 1991	Current levy	Add (deduct) corrections and adjustments	Add interest on delinquent taxes	(Deduct) discounts allowed	(Deduct) collections including interest on delinquent taxes	Taxes receivable June 30, 1992
1991-92	\$	\$ 630,441	\$ (5,046)	\$ 324	\$ (13,674)	\$ (577,612)	\$ 34,433
1990-91	39,700		(1,144)	1,404		(18,753)	21,207
1989-90	20,244		(868)	1,349		(7,988)	12,737
1988-89 and prior	19,498		(1,720)	3,649		(13,749)	7,678
	<u>\$ 79,442</u>	<u>\$ 630,441</u>	<u>\$ (8,778)</u>	<u>\$ 6,726</u>	<u>\$ (13,674)</u>	<u>\$ (618,102)</u>	<u>\$ 76,055</u>

**SUMMARY OF TAXES RECEIVABLE AT JUNE 30, 1992:**

	Current levy	Prior years' levy	Total
General Fund	\$ 3,879	\$ 4,719	\$ 8,598
Jail Levy Fund	645	424	1,069
Serial Levy Fund		152	152
Library Fund	492	567	1,059
Sundry Taxing Bodies Fund	<u>29,376</u>	<u>35,701</u>	<u>65,077</u>
Sub-total taxes receivable	34,392	41,563	75,955
Special assessments collected through taxes	35	51	86
General Fund advances to other taxing bodies	<u>6</u>	<u>8</u>	<u>14</u>
Total receivables	<u>\$ 34,433</u>	<u>\$ 41,622</u>	<u>\$ 76,055</u>

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF BONDS AND BOND INTEREST COUPON TRANSACTIONS**  
 For fiscal year ended June 30, 1992  
 (amounts expressed in thousands)  
 (unaudited)

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**GENERAL LONG-TERM SPECIAL ASSESSMENT IMPROVEMENT BONDS:**

	Outstanding		1991-92		Outstanding	
	June 30, 1991		Transactions		June 30, 1992	
	<u>Matured</u>	<u>Unmatured</u>	<u>Matured</u>	<u>Paid</u>	<u>Matured</u>	<u>Unmatured</u>
Dated November 1, 1984		\$ 135	\$ 30	\$ 30		\$ 105
Dated October 1, 1982		415	195	195		220
		<u>\$ 550</u>	<u>\$ 225</u>	<u>\$ 225</u>		<u>\$ 325</u>

**GENERAL LONG-TERM OBLIGATION SPECIAL ASSESSMENT  
IMPROVEMENT BOND INTEREST COUPONS:**

Dated November 1, 1984	\$ 10	\$ 10
Dated October 1, 1982	25	25
	<u>\$ 35</u>	<u>\$ 35</u>

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF BONDS OUTSTANDING**  
 June 30, 1992  
 (amounts expressed in thousands)  
 (unaudited)

**GENERAL LONG-TERM SPECIAL ASSESSMENT IMPROVEMENT BONDS:**

Fiscal Year of maturity	Dated 11/01/84 8.80% to 14.0%		Dated 10/01/82 7.00% to 11.0%		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
1993	\$ 30	\$ 8	\$ 220	\$ 9	\$ 250	\$ 17
1994	35	5			35	5
1995	40	2			40	2
	<u>\$ 105</u>	<u>\$ 15</u>	<u>\$ 220</u>	<u>\$ 9</u>	<u>\$ 325</u>	<u>\$ 24</u>

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**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF CAPITALIZED LEASE PURCHASES OUTSTANDING**  
**June 30, 1992**  
(amounts expressed in thousands)  
(unaudited)

**GENERAL LONG-TERM LEASE OBLIGATIONS:**

Fiscal Year of maturity	Dated 09/04/90 10.5%		Dated 07/01/90 6.00% to 6.80%		Dated 01/01/90 8.15% to 9.00%		Dated 08/01/89 5.80% to 6.80%	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1993	\$ 23	\$ 7	\$ 35	\$ 26	\$ 100	\$ 357	\$ 570	\$ 222
1994	25	5	40	24	110	349	605	186
1995	28	2	40	21	115	340	645	148
1996	5		45	19	125	330	350	118
1997			45	16	140	319	370	94
1998			50	13	150	307	395	72
1999			50	9	165	294	240	239
2000			55	6	175	279	222	252
2001			60	2		264	207	268
2002						264	192	283
2003						264	178	296
2004						264	166	308
2005					1,155	264	154	320
2006						159	144	330
2007						159	133	341
2008						159	125	350
2009						159	415	59
2010					1,775	159	445	31
	<u>\$ 81</u>	<u>\$ 14</u>	<u>\$ 420</u>	<u>\$ 136</u>	<u>\$ 4,010</u>	<u>\$ 4,690</u>	<u>\$ 5,556</u>	<u>\$ 3,917</u>

**DATA PROCESSING CAPITALIZED LEASE OBLIGATIONS:**

Fiscal Year of maturity	Dated 11/19/90 6.75%		Dated 05/15/90 7.57%		Dated 08/01/89 7.73%		Dated 12/15/88 6.50%	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1993	\$ 75	\$ 20	\$ 33	\$ 7	\$ 42	\$ 6	\$ 42	\$ 3
1994	80	15	36	5	45	2	19	1
1995	86	9	38	2	4			
1996	92	3						
	<u>\$ 333</u>	<u>\$ 47</u>	<u>\$ 107</u>	<u>\$ 14</u>	<u>\$ 91</u>	<u>\$ 8</u>	<u>\$ 61</u>	<u>\$ 4</u>

Dated 07/01/88 5.25% to 7.60%		Dated 06/01/88 5.00% to 6.25%		Dated 01/22/81 9.00%		Total	
Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
\$ 280	\$ 117	\$ 1,220	\$ 76	\$ 89	\$ 265	\$ 2,317	\$ 1,070
295	99			97	257	1,172	920
310	81			106	248	1,244	840
330	60			115	238	970	765
355	37			126	228	1,036	694
375	13			137	217	1,107	622
201	199			150	204	806	945
186	214			163	191	801	942
172	228			178	176	617	938
159	241			194	160	545	948
148	252			211	143	537	955
136	264			230	124	532	960
126	274			251	103	1,686	961
115	285			273	80	532	854
105	295			298	56	536	851
97	303			322	29	544	841
90	310					505	528
						2,220	190
<u>\$ 3,480</u>	<u>\$ 3,272</u>	<u>\$ 1,220</u>	<u>\$ 76</u>	<u>\$ 2,940</u>	<u>\$ 2,719</u>	<u>\$ 17,707</u>	<u>\$ 14,824</u>

Total	
Principal	Interest
\$ 192	\$ 36
180	23
128	11
92	3
<u>\$ 592</u>	<u>\$ 73</u>

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF REVENUES AND EXPENDITURES - MULTNOMAH COUNTY FAIR**  
**For the fiscal year ended June 30, 1992**  
**(amounts expressed in thousands)**  
**(unaudited)**

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**REVENUES:**

Racing contract revenues	\$ 152
Admissions, concessions and other receipts:	
Admissions	103
Concessions	5
Carnival fees	33
Parking	21
Exhibit space and booth rental	49
Entry fees	1
Other income	12
	<u>224</u>
State of Oregon - racing apportionment:	
Racing Commission apportionment (ORS 462.280)	24
Racing Commission apportionment (ORS 462.280 and 565.280)	24
County Fair Commission apportionment (ORS 565.425)	14
Less allocations to other organizations (ORS 565.290)	(8)
	<u>54</u>
Total revenues	<u>430</u>

**EXPENDITURES:**

Personal services	7
Materials and services	394
Transfer to Recreation Fund	30
Total expenditures	<u>431</u>
Excess of revenues (under) expenditures	\$ <u>(1)</u>

MULTNOMAH COUNTY, OREGON  
SCHEDULE OF RECEIPTS AND DEPOSITS - ELECTED OFFICIALS  
For the fiscal year ended June 30, 1992  
(amounts expressed in thousands)  
(unaudited)

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	Receipts deposited with Treasurer
Sheriff's Office	\$ 9,005
Others	
Total	<u>\$ 9,005</u>

Summary of receipts: Civil process serving fees, record sales, patrolling contracts, room and board for prisoners from other agencies and miscellaneous reimbursements.

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## STATISTICAL SECTION

This section contains the following tables:

- \* General Governmental Expenditures by Function
- \* General Governmental Revenues by Source
- \* General Governmental Tax Revenues by Source
- \* Property Tax Levies and Collections
- \* Assessed Value of Taxable Property
- \* Consolidated Tax Rates
- \* Consolidated Tax Levies
- \* Principal Taxpayers
- \* Special Assessment Billings and Collections
- \* Computation of Direct and Overlapping Debt
- \* Computation of Legal Debt Margin
- \* Construction, Property Value, and Bank Deposits
- \* Insurance In Force
- \* Population, Per Capita Income and Unemployment
- \* Major Employers in Metropolitan Area
- \* Miscellaneous Statistical Data
- \* Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt per Capita (table omitted, County has no General Obligation Bonded Debt)
- \* Ratio of Annual General Obligation Bonded Debt Service Expenditures to General Expenditures (table omitted, County has no General Obligation Bonded Debt)

**MULTNOMAH COUNTY, OREGON**  
**GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)**  
**LAST TEN FISCAL YEARS**  
(amounts expressed in thousands)  
(unaudited)

Fiscal Year	General government	Health and social services	Public safety and justice	Community services	Roads and bridges	Capital outlay	Debt service	Total
1983	\$ 20,539	\$ 39,100	\$ 44,735	\$ 11,395	\$ 11,928	\$ 10,218	\$ 445	\$ 138,360
1984	17,781	36,376	38,943	11,106	11,963	5,100	32,526 (2)	153,795
1985	22,635	37,939	38,331	18,754	13,112	5,095	27,739 (2)	163,605
1986	23,672	43,400	39,589	15,754	13,727	6,710	26,855 (2)	169,707
1987	25,914	47,378	42,687	17,931	15,337	6,121	16,403 (2)	171,771
1988	23,569	59,561	41,500	26,959	18,162	6,755	10,079 (2)	186,585
1989	27,535	74,212	49,314	25,128	21,101	14,799	11,859 (2)	223,948
1990	28,771	84,813	54,317	26,668	24,246	17,224	3,175	239,214
1991	33,957	104,862	57,669	30,290	24,120	16,587	4,677	272,162
1992	31,503	116,629	71,167	30,481	25,613	7,164	4,286	286,843

(1) All Governmental Fund Types (Budgetary basis)

(2) Includes previously non-budgeted tax anticipation notes

Source: Current and prior years' financial statements.

**MULTNOMAH COUNTY, OREGON**  
**GENERAL GOVERNMENTAL REVENUES BY SOURCE (1)**  
**LAST TEN FISCAL YEARS**  
(amounts expressed in thousands)  
(unaudited)

Fiscal Year	Taxes	Intergovernmental	Licenses and permits	Charges for services	Fines and forfeits	Special assessments	Other	Total
1983	\$ 61,118	\$ 45,903	\$ 1,354	\$ 3,093	\$ 1,821 (2)	\$ 515	\$ 11,913	\$ 125,517
1984	64,771	48,228	1,337	3,452	162	528	12,827	131,303
1985	70,581	55,579	988	5,264	4,649 (3)	867	6,785	144,513
1986	75,427	55,457	2,414	6,594	2,824 (3)	573	5,295	148,584
1987	82,864	55,260	1,791	6,749	3,198 (3)	585	7,614	158,061
1988	99,587	61,089	1,790	6,468	3,482 (3)	470	7,708	180,594
1989	108,880	76,023	6,363	7,405	4,686 (3)	351	10,490	214,198
1990	114,806	85,820	1,788	8,269	4,628 (3)	321	12,297	227,929
1991	128,642	106,962	2,139	9,307	3,940 (3)	155	20,146	271,291
1992	127,545	124,711	2,566	10,023	2,943 (3)	47	17,952	285,787

(1) All Governmental Fund Types (Budgetary basis)

(2) Circuit and District Courts transferred to the State of Oregon

(3) A new category, Interest, established for fiscal years 1985 and thereafter

**MULTNOMAH COUNTY, OREGON**  
**GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE (1)**  
**LAST TEN FISCAL YEARS**  
(amounts expressed in thousands)  
(unaudited)

Fiscal Year	Property	Transient lodging	Business income	Gasoline	Motor vehicle rental	Other	Total
1983	\$ 48,374	\$ 679	\$ 3,084	\$ 6,622	\$ 1,740	\$ 619	\$ 61,118
1984	51,748	617	2,951	6,672	2,131	652	64,771
1985	56,144	848	3,431	7,002	2,588	568	70,581
1986	59,961	860	4,299	6,975	2,842	490	75,427
1987	63,475	2,678	(2) 5,594	7,119	3,226	772	82,864
1988	74,373	2,415	10,600	(2) 7,103	3,557	1,539	(3) 99,587
1989	79,051	2,695	14,600	7,172	4,011	1,351	108,880
1990	82,366	3,699	13,740	6,945	5,386	2,670	114,806
1991	97,881	3,278	14,440	6,616	4,814	1,613	128,642
1992	89,789	3,466	19,920	7,023	4,978	2,369	127,545

(1) All Governmental Fund Types (Budgetary basis)

(2) Tax rate increase

(3) In previous years in lieu of property taxes were reflected in property taxes

Source: Current and prior years' financial statements.

MULTNOMAH COUNTY, OREGON  
 PROPERTY TAX LEVIES AND COLLECTIONS (1)  
 LAST TEN FISCAL YEARS  
 (amounts expressed in thousands)  
 (unaudited)

Fiscal Year	Tax levy	Current collections	Collections as a % of levy	Prior year collections	Total collections	Total collections as a % of levy	Uncollected taxes	Uncollected taxes as a % of levy
1983	\$ 50,025	\$ 45,343	90.64 %	\$ 2,199	\$ 47,542	95.04 %	\$ 6,486	12.97 %
1984	53,124	48,260	90.84	2,643	50,903	95.82	7,447	14.02
1985	56,996	52,135	91.47	3,073	55,208	96.86	8,007	14.05
1986	60,424	54,527	90.24	4,895	59,422	98.34	8,497	14.06
1987	63,839	58,190	91.15	5,136	63,326	99.20	8,060	12.63
1988	76,598	70,522	92.07	3,851	74,373	97.10	8,988	11.73
1989	80,476	74,063	92.03	4,988	79,051	98.23	9,947	12.36
1990	84,647	78,422	92.65	3,944	82,366	97.31	12,228	14.45
1991	100,605	93,536	92.97	4,345	97,881	97.29	11,282	11.21
1992 (2)	91,957	84,838	92.26	4,951	89,789	97.64	10,893	11.85

(1) All Governmental Fund Types (Budgetary basis)

(2) Property tax limitation Measure #5 went into effect.

Source: Current and prior years' financial statements.

**MULTNOMAH COUNTY, OREGON**  
**ASSESSED VALUE OF TAXABLE PROPERTY (1)**  
**LAST TEN FISCAL YEARS**  
(amounts expressed in thousands)  
(unaudited)

<u>Fiscal Year</u>	<u>Personal property</u>	<u>Public utility property</u>	<u>Commercial property</u>	<u>Residential property</u>	<u>Total</u>
1983	\$ 737,936	\$ 819,691	\$ 4,965,327	\$ 9,341,868	\$ 15,864,822
1984	797,296	907,355	5,998,814	9,483,425	17,186,890
1985	898,302	1,069,512	6,762,007	9,434,934	18,164,755
1986	1,015,729	1,147,113	7,570,973	8,575,756	18,309,571
1987	1,055,869	1,223,434	7,512,220	8,450,475	18,241,998
1988	1,023,969	1,288,194	7,490,818	8,445,202	18,248,183
1989	1,004,733	1,303,507	7,499,167	8,464,224	18,271,631
1990	1,032,886	1,417,606	7,631,464	8,579,922	18,661,878
1991	1,131,574	1,517,037	8,164,555	9,362,368	20,175,534
1992	1,130,602	1,426,209	9,761,548	11,007,703	23,326,062

(1) Oregon law requires that assessed value approximate real market value

Source: Multnomah County Division of Assessment and Taxation

**MULTNOMAH COUNTY, OREGON  
CONSOLIDATED TAX RATES (1)  
LAST TEN FISCAL YEARS  
(unaudited)**

Fiscal Year	Multnomah County	Cities	Special Purpose Districts	Education Districts	Water Districts	Rural Fire Districts	Urban Renewal Districts	Total
1983	\$ 3.14	\$ 4.99	\$ 0.62	\$ 15.03	\$ 0.04	\$ 0.79	\$ 0.51	\$ 25.12
1984	3.08	4.83	0.60	14.55	0.04	0.78	0.50	24.38
1985	3.13	4.86	0.73	14.73	0.02	0.68	0.54	24.69
1986	3.30	5.22	0.75	15.55	0.02	0.57	0.65	26.06
1987	3.49	5.79	0.74	16.56	0.01	0.49	0.86	27.94
1988	4.19	6.37	0.79	17.52	0.01	0.32	0.77	29.97
1989	4.39	6.43	0.76	18.45	0.02	0.37	0.90	31.32
1990	4.54	7.48	0.74	19.22	0.02	0.34	1.05	33.39
1991	4.99	7.54	0.69	18.83	0.01	0.29	1.11	33.46
1992 (2)	3.94	5.87	0.55	15.62	0.01	0.27	0.76	27.02

(1) These are average rates and are stated in dollar and cents per \$1,000 of assessed value.

(2) Property tax limitation Measure #5 went into effect.

Source: Multnomah County Tax Supervisory Commission current and prior years' annual reports.

**MULTNOMAH COUNTY, OREGON  
CONSOLIDATED TAX LEVIES  
LAST TEN FISCAL YEARS**  
(amounts expressed in thousands)  
(unaudited)

Fiscal Year	Multnomah County	Cities	Special Purpose Districts	Education Districts	Water Districts	Rural Fire Districts	Urban Renewal Districts	Total
1983	\$ 50,025	\$ 78,787	\$ 7,113	\$ 237,321	\$ 646	\$ 12,586	\$ 8,030	\$ 394,508
1984	53,124	83,043	7,030	249,958	668	13,401	8,580	415,804
1985	56,996	88,335	10,365	267,699	309	12,456	9,856	446,016
1986	60,424	95,587	10,637	284,703	281	10,489	11,975	474,096
1987	63,839	105,624	12,983	302,099	252	8,864	15,740	509,401
1988	76,598	116,303	13,983	319,651	270	5,825	14,091	546,721
1989	80,476	117,471	15,805	337,013	269	6,785	16,520	574,339
1990	84,647	139,605	13,869	358,770	298	6,266	19,566	623,021
1991	100,605	152,122	13,875	379,882	277	5,852	22,338	674,951
1992 (1)	91,957	136,958	12,780	364,468	260	6,362	17,656	630,441

(1) Property tax limitation Measure #5 went into effect.

Source: Multnomah County Tax Supervisory Commission current and prior years' annual reports.

**MULTNOMAH COUNTY, OREGON**  
**PRINCIPAL TAXPAYERS**  
**June 30, 1992**  
(amounts expressed in thousands)  
(unaudited)

<u>Taxpayer account</u>	<u>Type of business</u>	<u>1992 Assessed Valuation</u>	<u>Percentage of total assessed Valuation (1)</u>
U. S. WEST	Telephone Utility	\$ 378,134	1.6 %
Portland General Electric	Electric Utility	166,990	0.7
PacifiCorp (Pacific Power and Light)	Electric Utility	151,864	0.7
Northwest Natural Gas	Natural Gas Utility	92,770	0.4
United Airlines Inc.	Airline	87,304	0.4
U.S. Bancorp	Banking	76,320	0.3
Alaska Air Group Inc.	Airline	70,081	0.3
Fujitsu Microelectronics	Electronics	67,226	0.3
Delta Air Lines Inc.	Airline	66,522	0.3
Union Pacific Railroad	Railroad	63,220	0.2
		<u>\$ 1,220,431</u>	<u>5.2 %</u>

(1) The 1992 real market valuation for Multnomah County is \$23,326,062.

Source: Multnomah County Division of Assessment and Taxation.

**MULTNOMAH COUNTY, OREGON**  
**SPECIAL ASSESSMENT BILLINGS AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**  
(amounts expressed in thousands)  
(unaudited)

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Fiscal Year	Assessments outstanding July 1	Assessments billed	Assessments collected	Assessments outstanding June 30
1983	\$ 3,235	\$ 276	\$ 515	\$ 2,996
1984	2,996	193	496	2,693
1985	2,693	298	606	2,385
1986	2,385		573	1,812
1987	1,812	136	585	1,363
1988	1,363	90	454	999
1989	999		342	657
1990	657		311	346
1991	346		168	178
1992	178		56	122

Source: Current and prior years' financial statements

**MULTNOMAH COUNTY, OREGON**  
**COMPUTATION OF DIRECT AND OVERLAPPING DEBT**  
**June 30, 1992**  
(amounts expressed in thousands)  
(unaudited)

Overlapping District	Percent Overlapping	Overlapping	
		Gross (1) Bonded Debt	Net (2) Direct Debt
Multnomah County	100.00 %	\$	\$
Mt. Scott Water District	1.17	34	34
Palantine Hill Water District	87.66	5	
Clackamas County School District 7	0.47	98	98
City of Lake Oswego	6.46	979	630
City of Milwaukie	0.72	39	36
Scappoose RPF	3.23	12	12
Port of Portland	47.65	40,258	40,258
Port of Portland Only 2	100.00	100	100
Lusted Water District	100.00	20	20
Powell Valley Road Water District	100.00	416	77
Rockwood Water District	100.00	280	280
Métropolitan Service District	51.75	34,028	34,028
Downtown Urban Renewal Area	100.00		
St. John's River Urban Renewal Area	100.00		
South Park Block Urban Renewal Area	100.00		
Central Eastside Urban Renewal Area	100.00		
Multnomah County School District 1J	99.29	110,999	110,999
Multnomah County School District 4	100.00	26,580	26,580
Multnomah County School District 6J	36.17	1,525	1,525
Multnomah County School District 7	100.00	3,925	3,925
Multnomah County School District 19	100.00	480	480
Multnomah County School District 28J	93.12	3,138	3,138
Multnomah County School District 39	100.00	475	475
Multnomah County School District 51J	96.40	848	848
Multnomah County UHD 2J	83.62	3,596	3,596
Mount Hood Community College	84.01	5,385	5,385
City of Fairview	100.00	372	
City of Gresham	100.00	17,056	9,575
City of Portland	99.63	148,803	56,523
HFA Portland	99.63		
City of Troutdale	100.00	8,326	1,822
City of Wood Village	100.00	4	4
Unified Sewerage Agency	0.92	128	96
Tualatin Valley Fire and Rescue	0.83	20	20
Washington County School District 48J	0.39	170	170
Washington County UHD 3-8J	0.01	1	1
		\$ 408,100	\$ 300,735

(1) Includes all bonds backed by a general obligation pledge, including Bancroft general obligation improvement bonds and self-supporting general obligation bonds.

(2) Includes all tax-supported bonds.

Source: Municipal Debt Advisory Commission, Oregon State Treasury

MULTNOMAH COUNTY, OREGON  
COMPUTATION OF LEGAL DEBT MARGIN  
June 30, 1992  
(amounts expressed in thousands)  
(unaudited)

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Multnomah County has no bonded debt as of June 30, 1992.

ORS 287.054 provides a debt limit of 2% of the real market value of all taxable property within the County's boundaries.

Real market value (1991-92)	\$ 23,326,062
Debt limit	<u>2.00%</u>
	466,521
Less bonded debt at June 30 (1)	
Legal debt margin	<u>\$ 466,521</u>

(1) Does not include Bancroft Special Assessment Bonded Debt

**MULTNOMAH COUNTY, OREGON**  
**CONSTRUCTION, PROPERTY VALUE, AND BANK DEPOSITS**  
**LAST TEN FISCAL YEARS**  
(unaudited)

Fiscal Year	Commercial		Residential		Total		Bank deposits in \$(000) (2)
	Number of units (1)	Value in \$(000)	Number of units (1)	Value in \$(000)	Number of units	Value in \$(000)	
1983	2,690	\$ 169,650	4,095	\$ 110,478	6,785	\$ 280,128	\$ 7,766,563
1984	2,771	141,713	3,814	89,217	6,585	230,930	6,716,333
1985	2,404	146,474	3,381	79,505	5,785	225,979	6,336,613
1986	2,492	215,927	3,390	94,498	5,882	310,425	5,968,665
1987	2,342	186,435	3,755	113,507	6,097	299,942	6,685,201
1988	2,330	281,379	3,375	122,992	5,705	404,371	15,565,042
1989 (3)	1,774	153,353	2,517	79,347	4,291	232,700	18,963,486
1990 (4)	1,218	99,052	2,523	92,666	3,741	191,718	8,390,851
1991 (5)	1,217	129,306	2,290	89,266	3,507	218,572	11,190,032
1992 (6)	1,121	124,572	2,966	113,925	4,087	238,497	9,568,464

(1) Information maintained on a calendar year basis

(2) June 30, each year

(3) January through June 1989

(4) January through June 1990

(5) January through June 1991

(6) January through June 1992

Sources: State of Oregon Housing Division and State of Oregon Banking Commission

**MULTNOMAH COUNTY, OREGON**  
**INSURANCE IN FORCE**  
**June 30, 1992**  
**(unaudited)**

<u>Insurance Company</u>	<u>Coverage</u>	<u>Expiration</u>
American Protection Insurance Co. Policy No. 3ZT74610201	Buildings and Equipment	10/02/92
American Protection Insurance Co. Policy No. 3ZT74610201	Comprehensive Boiler and Machinery	10/02/92
American Protection Insurance Co. Policy No. 3ZT74610201	Hull and Machinery Marine Policy	10/02/92
Lumbermens Mutual Casualty Policy No. 3MF746102-01	Liability Policy	10/02/92
Safety Mutual Policy No. SP 1329 OR	Excess Workers' Compensation	07/01/92
Hartford Insurance Co. Policy No. PEBZE 67 13	Blanket Faithful Performance Bond	01/01/93
Hartford Insurance Co. Bond No. 5088331	Faithful Performance Bond - Public Official Tax Collector	01/01/93
Bond No. 5088332	Finance Director	01/01/93
Bond No. 5088333	Treasury Manager	01/01/93
Hartford Insurance Co. Bond No. 5088334	Faithful Performance Bond - Public Guardian	01/01/93
St. Paul Fire & Marine Ins. Co. Bond No. 400 HU 3402	DEQ License Bond (Multnomah County)	01/16/94
Hartford Insurance Co. Bond No. 507364	DEQ License Bond (Mechanic/Equipment Operator)	10/14/92
St. Paul Fire & Marine Ins. Co. Bond No. 400 HU 3403	DEQ License Bond (Mechanic/Equipment Operator)	01/01/94
Hartford Insurance Co. Bond No. 5088391	DEQ License Bond (Mechanic/Equipment Operator)	01/01/93

Source: County Insurance Agent

**MULTNOMAH COUNTY, OREGON  
POPULATION, PER CAPITA INCOME AND UNEMPLOYMENT  
LAST TEN FISCAL YEARS  
(unaudited)**

Fiscal Year	Population	Per capita income (1)	Unemployment rate (2)
1983	557,500	\$ 13	9.8 %
1984	562,300	14	8.0
1985	561,800	14	7.4
1986	566,200	15	7.1
1987	562,000	16	5.3
1988	570,500	17	4.8
1989	581,000	18	4.5
1990	580,029	19	4.2
1991	600,000	N/A	4.9
1992	605,000	N/A	6.1 (3)

(1) Amounts expressed in thousands

(2) Portland Metropolitan Statistical Area

(3) Preliminary estimate

N/A means not available at current time

Source: Employment Division, Oregon State Department of Human Resources

MULTNOMAH COUNTY, OREGON  
 MAJOR EMPLOYERS IN METROPOLITAN AREA  
 June 30, 1992  
 (unaudited)

Employer	Product or Service	1991 Employment
Legacy Health System	Hospital & health services	8,000
Fred Meyer, Inc.	Retail variety chain	7,500
Tektronix	Electronic instruments	7,000
Kaiser Permanente	Hospital and clinics	6,040
U. S. Bancorp	Bank and holding company	4,000
Intel Corporation	Semiconductor integrated circuits	4,000
Precision Castparts	Steel Castings	3,600
First Interstate Bank	Bank	3,000
Freightliner Corp.	Truck manufacturer	2,850
Providence Hospitals	Hospital services	2,850
Boeing of Portland	Aircraft frame structures	2,754
Nike Inc.	Sports shoes and apparel	2,754
U. S. West	Communications utility	2,700
Safeway Stores	Grocery chain stores	2,600
St. Vincent Hospital	Hospitals and clinic	2,500
Pacificorp	Diversified electric utility	2,300
Consolidated Freightways	Transportation	2,200
Portland General Electric	Diversified electric utility	2,200
Nordstrom	Retail specialty store	2,100
Blue Cross & Blue Shield of Oregon	Medical insurance	2,000
Red Lion Inns	Hotel/motel chain	1,886
Sequent Computer Systems Inc.	Business Computer Systems	1,700
Payless Drug Stores	Retail drug and variety store chain	1,360
Mentor Graphics Corporation	Electronics	1,300
Northwest Natural Gas	Gas utility	1,261
Albertson's	Retail grocery chain	1,232
Pendleton Woolen Mills	Men's and women's apparel	1,200
James River Corporation	Pulp and paper mills	1,085
General Telephone Company	Telephone utility	1,074
Portland Adventist Medical Ctr	Health care	1,055
Northwest Marine Iron Works	Ship conversion/repair/machine shop	1,000
Federal Government		16,200
State Government		15,900
Portland School District		6,676
City of Portland		4,500
Multnomah County		3,475
Tri - Met		1,731

Source: Chamber of Commerce and Employment Division, State of Oregon

**MULTNOMAH COUNTY, OREGON**  
**MISCELLANEOUS STATISTICAL DATA**  
**June 30, 1992**  
(unaudited)

**GENERAL**

Date of incorporation	1854
Date present charter adopted	1967
Date present charter amended	1990
Form of government	Home Rule Charter
Area - square miles	470
Multnomah County employees:	
Management and exempt	493
Bargaining units	2,982

**MILES OF STREETS (UNINCORPORATED AREA)**

Paved	508
Unpaved	11

**FIRE PROTECTION**

Number of stations	40
Number of employees	865

**SHERIFF PROTECTION**

Number of arrests (Parts 1,2 & 3 crimes)	4,414
Vehicular patrol units	27
Number of employees (sworn and civilian)	695
Jails:	
Facilities	5
Population	1,331

**RECREATION**

Parks:	
Number of acres	2,140
Number of facilities	27
Number of playgrounds	7
Number of golf courses	1

**EDUCATION**

Number of schools:	
Elementary	125
Middle	3
Alternative special	16
Junior/senior high school	1
High schools	16
Colleges	13
Employees:	
Principals and vice principals	209
Administrative and support	N/A
Teachers	5,097
Number of students (estimated)	81,996
Average daily attendance (estimated)	76,262

**SEWAGE DISPOSAL**

Number of accounts	584
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**STREET LIGHTING**

Number of Lights	3,575
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**ELECTIONS**

Number of registered voters	322,631
Number of votes cast in last general election	243,421
Percentage of registered voters voting in last general election	78.22%

N/A means not available at the current time

**AUDIT COMMENTS AND DISCLOSURES**

**MULTNOMAH COUNTY, OREGON**  
**AUDIT COMMENTS AND DISCLOSURES**  
**REQUIRED BY STATE REGULATIONS**

Oregon Administrative Rules 162-01-050 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, as prescribed by the Secretary of State in cooperation with the Oregon State Board of Accountancy, enumerate the financial statements, schedules, and comments and disclosures required in audit reports. The required statements and schedules are set forth in the preceding sections of this report. Required comments and disclosures related to our audit of such statements and schedules are set forth following.

**MULTNOMAH COUNTY, OREGON**  
**AUDIT COMMENTS AND DISCLOSURES**

Internal Control Structure

We have audited the general purpose financial statements of Multnomah County, Oregon, for the year ended June 30, 1992 and have issued our report thereon dated December 4, 1992.

We conducted our audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, issued by the Comptroller General of the United States and the Minimum Standards for Audits of Oregon Municipal Corporations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of Multnomah County, Oregon, for the year ended June 30, 1992, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of Multnomah County, Oregon is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projections of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories; Grant revenues and receipts; Accounts payable and cash disbursements, and Payroll.

For all of the internal control structure categories listed above we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk. The purpose of our consideration of the internal control structure was to determine the nature timing and extent of the auditing procedures necessary for expressing an opinion in the general purpose financial statements.

## MULTNOMAH COUNTY, OREGON

### AUDIT COMMENTS AND DISCLOSURES

#### Internal Control Structure

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal control structure and its operation that we have reported to the management of Multnomah County, Oregon, in a separate letter dated December 4, 1992.

This report is intended for the information of Multnomah County, Oregon and the State of Oregon, Secretary of State, Division of Audits and should not be used for any other purpose.

**MULTNOMAH COUNTY, OREGON**  
**AUDIT COMMENTS AND DISCLOSURES, Continued**

Other Audit Comments and Disclosures

We have audited the general purpose financial statements of Multnomah County, Oregon as of and for the year ended June 30, 1992, and have issued our report thereon dated December 4, 1992.

We conducted our audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, issued by the Comptroller General of the United States and the Minimum Standards for Audits of Oregon Municipal Corporations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Multnomah County, Oregon, is the responsibility of the management of Multnomah County, Oregon. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of Multnomah County, Oregon's compliance with certain provisions of:

- the legal requirements relating to debt;
- ORS 294.035 regarding the investment of public monies;
- the appropriate laws, rules, and regulations pertaining to programs funded wholly or partially by other governmental agencies;
- ORS Chapter 279 regarding the awarding of public contracts and the construction of public improvements;
- the cost accounting guidelines developed by the State of Oregon Executive Department with regard to the County's cost accounting system;
- ORS Chapter 295 relating to collateral requirements of public fund deposits; and
- ORS 294.305 to 294.520 in the preparation, adoption and execution of its budget for the fiscal years ended June 30, 1992 and June 30, 1993.

However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests of compliance disclosed the following instances of noncompliance concerning overexpenditures in the indicated budgetary line items which were made for the year ended June 30, 1992:

	<u>(000's)</u>
General Fund:	
Sheriff	
Personal Services	\$103
Capital Outlay	24

**MULTNOMAH COUNTY, OREGON**  
**AUDIT COMMENTS AND DISCLOSURES, Continued**

Other Audit Comments and Disclosures

	<u>(000's)</u>
<b>Special Revenue Funds:</b>	
Emergency Communications - Materials and Services	21
Library - Capital Outlay	3
Cable - Personal Services	2
Jail Levy - Capital Outlay	2
<b>Capital Projects Fund:</b>	
Inverness Jail Construction - Materials and Services	5
Lease/Purchase Projects - Materials and Services	2
<b>Enterprise Funds:</b>	
West Hills Service District No. 2 - Materials and Services	42
Central County Service District No. 3 - Materials and Services	13
Recreation - Personal Services	34
<b>Internal Service Funds:</b>	
Insurance - Personal Services	31
Telephone - Personal Services	2
Data Processing - Personal Services	18

We considered these instances of noncompliance in forming our opinion on whether Multnomah County, Oregon's 1992 general purpose financial statements are presented fairly, in all material respects, in conformity with generally accepted accounting principles, and this report does not affect our report dated December 4, 1992, on those general purpose financial statements.

Except as described above, the results of our tests of compliance indicate that, with respect to the items tested, Multnomah County, Oregon, complied, in all material respects, with the provisions referred to in the third paragraph of this report, and with respect to items not tested, nothing came to our attention that caused us to believe that Multnomah County, Oregon had not complied, in all material respects, with those provisions.

Additionally, we make the following other comments:

- We found the County's accounting records to be adequate for audit purposes.
- We reviewed the County's insurance and fidelity bond coverage at June 30, 1992 and ascertained such policies appeared to be in force. We are not competent by training to state whether the insurance policies covering County-owned property in force at June 30, 1992 are adequate.

This report is intended for the information of Multnomah County, Oregon and the State of Oregon, Secretary of State, Division of Audits and should not be used for any other purpose.

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