



# MULTNOMAH COUNTY OREGON

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BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

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AGENDA OF  
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
FOR THE WEEK OF  
August 8 - 12, 1988

Tuesday, August 9, 1988 - 1:30 PM - Informal Meeting . . Page 2  
Thursday, August 11, 1988 - 8:30 AM - Executive Session . Page 3  
9:30 AM - Formal  
1:00 PM - Policy Committee

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Tuesday, August 9, 1988 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL

1. Informal Review of Bids and Requests for Proposals:
  - a) Regner Road
2. Presentation on Pre-School Screening - Wanda Silverman, Portland Public Schools
3. Informal Review of Formal Agenda of August 10

NOTE EARLIER STARTING TIME OF MEETING

THURSDAY, AUGUST 11, 1988 - 8:30 AM

MULTNOMAH COUNTY COURTHOUSE - ROOM 602

EXECUTIVE SESSION

The Board of Commissioners will hold an executive session for the purpose of discussing labor negotiation issues allowed under ORS 192.660(1)(d) - Ken Upton

Thursday, August 11, 1988, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

REGULAR AGENDA

BOARD OF COUNTY COMMISSIONERS

- R-1 Resolution in the matter of the Board of Multnomah County Commissioners accepting a report of the Metropolitan Human Relations Commission entitled, "AIDS and Discrimination: A Local Government Response" dated July 1, 1988 - Time Certain 9:30 AM

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 Order accepting deed for County Road Purposes from Chaud R. and Deborah J. Spitzer on SE 302nd Avenue
- R-3 In the matter of ratification of an agreement for right-of-way services with the Oregon Highway Division for acquisition of required property and/or right-of-way for various County projects as authorized in the approved budget and/or by Board Order; and authorizes the Director of the Department of Environmental Services to request services and deposit required funds in accordance with the agreement

- R-4 In the matter of ratification of an intergovernmental agreement with the Tri-County Metropolitan Transportation District (Tri-Met) to establish conditions for removal of unused railroad facilities and reconstruction of abandoned crossing on SE Division Street at approximately SE 198th Avenue

DEPARTMENT OF JUSTICE SERVICES

- R-5 In the matter of ratification of an Intergovernmental Agreement with Portland Community College and Sheriff's Office to allow for GED testing for inmates at the Multnomah County Correctional Facilities

DEPARTMENT OF HUMAN SERVICES

- R-6 In the matter of ratification of an Intergovernmental Agreement with Oregon Adult and Family Services Division, whereby the dates for the distribution of savings to County are extended an additional three months from August 31, 1989 to November 30, 1989 =
- R-7 In the matter of ratification of Amendment #17 to the State Mental Health Grant whereby Social Services Division will receive an additional \$2,603,511 to provide Community Integration Project services to severely, multi-disabled DD clients for FY 88/89
- R-8 Budget Modification DHS #3 reflecting additional revenues in the amount of \$2,569,155 from State Mental Health Grant to Social Services, various line items, and adds employees, to implement Amendment #17
- R-9 Order in the matter of approving a Request for Credentials and Requests for Proposals for Emergency Ambulance Service (Continued one week from August 4)

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:  
Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Friday, 6:00 P.M., Channel 27 for Rogers Multnomah East subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

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Thursday, August 11, 1988 - 1:00 PM

Multnomah County Courthouse - Room 602

Board of Commissioners sitting as Policy Committee  
to discuss issues related to  
three standing committees

0397C.27-31



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## POLICY DEVELOPMENT COMMITTEE

MINUTES - 8/11/88

PRESENT: Commissioner McCoy, Chair; Commissioner Anderson;  
Commissioner Kafoury; Commissioner Casterline. Excused:  
Commissioner Miller.

Significant Others: Linda Alexander, DGS Director; Jack Horner,  
Budget & Planning Division Manager

Commissioner McCoy listed the issues a Policy Development Committee should address as the following: 1) Should the three standing committees be continued or abolished?; 2) Can the Board, sitting as the Policy Board, fulfill all the charges of the three standing committees?; 3) Would the charges of the standing committees be retained for a Policy Committee?; 4) Would sub-committees be a part of the Policy Committee?; 5) Assuming the Board wants to form another committee, what would it be named?; 6) When does that body meet, and how often? 7) How are other elected officials included?; 8) What is the role of the Plenary Committee?; 9) What are the goals of the committee?; 10) How does the committee relate to budget?; 11) Should the Board take action on the Resolution just submitted?; 12) Should County Counsel repeal ordinances for standing committees?.

### DECISIONS

1. Strategic Planning and Intergovernmental Relations Committees will be abolished.
2. Finance Committee will continue to December 31, 1988.
3. Policy Development Committee will be established, and this committee will combine the responsibilities for the Strategic Planning and Intergovernmental Relations Committees.

Strategic Planning Process - Linda Alexander, DGS Director

A Presentation and Report will come from the Budget & Planning Division on August 25, 1988. It will consist of an outline of a process, and the Board will decide how to implement the process. This presentation will involve a three - four hour work session starting at 1:30 p.m.

RESOLUTION (See attached)

DECISIONS

The Resolution was revised, and will be placed on the Agenda next Thursday.

Ordinances will be needed to repeal the two standing committees, and to establish the Policy Development Committee.

Staffing for the Policy Development Committee will be provided by the Chair's Office.

Members will be the Board of County Commissioners.

The County Chair will Chair the Committee.

The Committee will meet on the second and fourth Thursday afternoons at 1:30 p.m.

Action on decisions will be made at regular Board meetings.

Members may not appoint representatives.

County Mission, Goals, and Objectives will be determined by the Policy Development Committee; and will be the guiding force for the Strategic Planning Process.

The Goals and Objectives adopted by the Board April 9, 1987 will be used for a guideline, and may be updated at the Work Session on August 25.

BJ  
0431C

Revised R-6  
8/18/88

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the Matter of Resolving to Abolish	)	
Standing Committees; Create a Policy	)	RESOLUTION
Committee; and Request Preparation of	)	#88-
a Strategic Planning Process	)	

WHEREAS, the Board of County Commissioners has established three standing committees -- Strategic Planning, Finance, and Intergovernmental Relations; and

WHEREAS, the purpose of the Strategic Planning Committee is to review and provide recommendations on all new issues coming before the County having multi-year, County wide impact and importance; and

WHEREAS, the purpose of the Intergovernmental Relations Committee is to review existing and future policy and operational issues dealing with the relationship between the County and other governmental agencies; and

WHEREAS, the purpose of the Finance Committee is the development and review of financial policy and management; and

WHEREAS, the Board of County Commissioners is the legislative branch of County government and is responsible for all policy decisions; and

WHEREAS, all of the standing committees make policy recommendations to the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners is responsible for identifying and developing policies that depend heavily on long range planning; and

WHEREAS, the Board of County Commissioners has decided that it will meet as a Policy Development Committee which will also serve as the County's Strategic Planning Committee;

NOW, THEREFORE BE IT RESOLVED, that the Department of General Services be directed to prepare Ordinances to abolish the Strategic Planning and Intergovernmental Relations Committees; to establish a Policy Development Committee to assume the functions of those committees; and to continue the Finance Committee to December 31, 1988.

BE IT FURTHER RESOLVED that the Department of General Services be requested to develop a strategic planning process for the Policy Development Committee (Board of County Commissioners) consideration no later than August 25, 1988.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1988.

BOARD OF COUNTY COMMISSIONERS

(SEAL)

By \_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

APPROVED AS TO FORM

LAURENCE KRESSEL,  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Assistant County Counsel

BEFORE THE BOARD OF COMMISSIONERS  
FOR THE COUNTY OF MULTNOMAH

In the Matter of Abolishing Standing )  
Committees, Creating Policy Committee, ) RESOLUTION  
Requesting Preparation of Strategic )  
Planning Process )

WHEREAS, the Board of County Commissioners has established three standing committees -- strategic planning, finance and intergovernmental relations; and

WHEREAS, the purpose of the strategic planning committee is to review and provide recommendations on all new issues coming before the County having multi-year, Countywide impact and importance; and

WHEREAS, the purpose of the intergovernmental committee is to review existing and future policy and operational issues dealing with the relationship between the County and other governmental agencies; and

WHEREAS, the purpose of the finance committee is the development and review of financial policy and management; and

WHEREAS, the Board of County Commissioners is the legislative branch of County government and is responsible for all policy decisions; and

WHEREAS, all of the standing committees make policy recommendations to the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners is responsible for identifying and developing policies that depend heavily on long range planning; and

WHEREAS, the Board of County Commissioners has decided that it will meet as a policy committee which will also serve as the County's strategic committee;

NOW, THEREFORE, BE IT RESOLVED that the three standing committees be abolished and that a Policy Development Committee be established to take over the functions of those committees; and

BE IT FURTHER RESOLVED that the Department of General Services develop a strategic planning process for the Board of County Commissioners' consideration no later than August 25, 1988.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 1988.

BOARD OF COUNTY COMMISSIONERS

By \_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

APPROVED AS TO FORM

LAURENCE KRESSEL,  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Assistant County Counsel

2854F/kd

DRAFT 2614G

WHEREAS the Board of County Commissioners has established three standing committees--strategic planning, finance and intergovernmental relations; and

WHEREAS the purpose of the strategic planning committee is to review and provide recommendations on all new issues coming before the County having multi-year, County-wide impact and importance; and

WHEREAS the purpose of the intergovernmental committee is to review existing and future policy and operational issues dealing with the relationship between the County and other governmental agencies; and

WHEREAS the purpose of the finance committee is the development and review of financial policy and management; and

WHEREAS the Board of County Commissioners is the legislative branch of County government and is responsible for all policy decisions; and

WHEREAS all of the standing committees make policy recommendations to the Board of County Commissioners; and

WHEREAS the Board of County Commissioners is responsible for identifying and developing policies that depend heavily on long range planning; and

WHEREAS the Board of County Commissioners has decided that it will meet as a policy committee which will also serve as the County's strategic committee;

NOW THEREFORE BE IT RESOLVED that the three standing committees be abolished and that a Policy Development Committee be established to take over the functions of those committees; and

BE IT FURTHER RESOLVED that the Department of General Services develop a strategic planning process for the Board of County Commissioners' consideration no later than August 25, 1988.

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

*See -*  
In the Matter of Resolving to Abolish )  
Standing Committees; Create a Policy ) RESOLUTION  
Committee; and Request Preparation of ) #88-  
a Strategic Planning Process )

WHEREAS, the Board of County Commissioners has established three standing committees -- Strategic Planning, Finance, and Intergovernmental Relations; and

WHEREAS, the purpose of the Strategic Planning Committee is to review and provide recommendations on all new issues coming before the County having multi-year, County wide impact and importance; and

WHEREAS, the purpose of the Intergovernmental Relations Committee is to review existing and future policy and operational issues dealing with the relationship between the County and other governmental agencies; and

WHEREAS, the purpose of the Finance Committee is the development and review of financial policy and management; and

WHEREAS, the Board of County Commissioners is the legislative branch of County government and is responsible for all policy decisions; and

WHEREAS, all of the standing committees make policy recommendations to the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners is responsible for identifying and developing policies that depend heavily on long range planning; and

WHEREAS, the Board of County Commissioners has decided that it will meet as a Policy Development Committee which will also serve as the County's Strategic Planning Committee;

~~NOW, THEREFORE, BE IT RESOLVED that two of the standing committees be abolished - Strategic Planning, and Intergovernmental Relations Committees; and that a Policy Development Committee be established to assume the functions of those committees; and that the Finance Committee continue until December 31, 1988, and~~

NOW, THEREFORE BE IT RESOLVED, that the Department of General Services be directed to prepare Ordinances to abolish the Strategic Planning and Intergovernmental Relations Committees; ~~and, to~~ establish a Policy Development Committee to assume the functions of those committees; ~~develop a strategic planning process for the Policy Development Committee (Board of County Commissioners) no later than August 25, 1988;~~ and <sup>to</sup> continue the Finance Committee to December 31, 1988.  
1988.

~~BE~~ BE IT FURTHER Resolved that the Dept. of Gen. Srv. develop a STRATEGIC Planning process for the Policy Development Comm no later than Aug. 25, 1988

BEFORE THE BOARD OF COUNTY COMMISSIONERS

MULTNOMAH COUNTY, OREGON

Ordinance No. 536

An Ordinance relating to the establishment of a Finance Committee.

Multnomah County ordains as follows:

SECTION 1. ESTABLISHMENT OF COMMITTEE

A Finance Committee is hereby established.

SECTION 2. PURPOSE

The purpose of this Committee includes the development and review of financial policy and management.

SECTION 3. DUTIES OF THE COMMITTEE

To accomplish its purposes, the Committee shall perform the following duties:

- A. Recommend a multi-year financial plan that forecasts revenues and expenditures for all County programs.
- B. Review and recommend new programs that offer opportunities to increase economy and efficiency in County operations.
- C. Review periodic budget reports that track the budget both from a financial perspective and program operations.
- D. Recommend financial policies.
- E. Recommend a multi-year capital improvement program.
- F. Review and monitor current procedures to ensure the existence of an effective financial system with appropriate internal controls.

- G. Maintain overview responsibilities for external audits.
- H. Perform audit response and implementation functions including ensuring that timely and appropriate corrective measures are implemented to resolve audit comments.
- I. Other financial matters referred by the Board.

SECTION 4. MEMBERSHIP AND STRUCTURE

Membership on the Committee shall consist of five persons, including:

- A. Two members of the Board of Commissioners, to be appointed on an annual basis by the Presiding Officer of the Board, or the Chair of the Board. The Presiding Officer/Chair of the Board may appoint him or her self to one of these positions.
- B. County Executive (pending seating of new Board Chair).
- C. One administrative department director, to be appointed by the County Executive/Chair of the Board.
- D. Budget Officer.

SECTION 5. STAFFING

Staff will be provided by County Executive or, after January 1, 1987, the Chair of the Board.

SECTION 6. PROCEDURAL REQUIREMENTS

The Committee shall observe the following procedural requirements:

- A. The Chair of the Committee will be elected by the Committee.
- B. Minutes will be taken for each meeting.

- C. Meetings will be scheduled at least once each calendar quarter.
- D. The Committee will act on consensus.
- E. Members may not appoint others to represent them on the Committee.
- F. A quorum of members is required for the Committee to take any action.
- G. Meetings shall be open to the public.
- H. Rules of order may be adopted by the Committee.

ADOPTED this 16th day of October, 1986, being the date of its second reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS

(SEAL)

By   
Presiding Officer

AUTHENTICATED this 17th day of October, 1986

By   
Dennis Buchanan  
County Executive

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
Peter Kastig  
Assistant County Counsel

4254C/jdm

BEFORE THE BOARD OF COUNTY COMMISSIONERS

MULTNOMAH COUNTY, OREGON

Ordinance No. 538

An Ordinance relating to the establishment of a Strategic Planning Committee.

Multnomah County ordains as follows:

SECTION 1. ESTABLISHMENT OF COMMITTEE

A Strategic Planning Committee is hereby established.

SECTION 2. PURPOSE

The purpose of the Committee is to review and provide recommendations on all new issues coming before the County having multi-year, County-wide impact and importance and will require the Board to adopt a final policy or position.

SECTION 3. DUTIES OF THE COMMITTEE

To accomplish its purpose, the Committee shall perform the following duties:

- A. Review multi-year issues having potential County-wide impact.
- B. Review County-wide personnel-related policies.
- C. Review the development of rules and procedures on the Board's internal operations.
- D. Update the mechanism of the County-wide goals and objectives annually through the Plenary Committee.
- E. Consider other policy matters referred by the Board.

#### SECTION 4. MEMBERSHIP AND STRUCTURE

Membership on the Committee shall consist of six persons (reduced to five persons on January 1, 1987), including:

- A. Two members of the Board of Commissioners, to be appointed on an annual basis by the Presiding Officer of the Board, or the Chair of the Board. Effective January 1, 1987, membership to be appointed from the Board of County Commissioners will be reduced to one member of the Board plus the Chair of the Board.
- B. County Executive (pending seating of new Board Chair).
- C. Sheriff.
- D. One administrative department director, to be appointed by the County Executive or the Chair of the Board.
- E. Director of the Office of Citizen Involvement.

#### SECTION 5. STAFFING

Staff will be provided by County Executive or, after January 1, 1987, the Chair of the Board.

#### SECTION 6. PROCEDURAL REQUIREMENTS

The Committee shall observe the following procedural requirements:

- A. The County Executive (Board Chair) will chair the Committee.
- B. Minutes will be taken for each meeting.
- C. Meetings will be scheduled at least once each calendar quarter.
- D. The Committee will act on consensus.
- E. Members may not appoint others to represent them on the Committee.
- F. A quorum of members is required for the Committee to take any action.

G. Meetings shall be open to the public.

H. Rules of order may be adopted by the Committee.

ADOPTED this 16th day of October, 1986, being the date of its second reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS

By   
Presiding Officer

AUTHENTICATED this 17th day of October, 1986.

(SEAL)

By   
Dennis Buchanan  
County Executive

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
Peter Kasting  
Assistant County Counsel

4252C/jdm

BEFORE THE BOARD OF COUNTY COMMISSIONERS

MULTNOMAH COUNTY, OREGON

Ordinance No. 539

An Ordinance relating to the establishment of an Intergovernmental Relations Committee.

Multnomah County ordains as follows:

SECTION 1. ESTABLISHMENT OF COMMITTEE

An Intergovernmental Relations Committee is hereby established.

SECTION 2. PURPOSE

The Committee shall review existing and future policy and operational issues dealing with the relationship between the County and other governmental agencies and shall make recommendations to the Board concerning these issues.

SECTION 3. DUTIES OF THE COMMITTEE

To accomplish its purpose, the Committee shall perform the following duties:

- A. develop a legislative agenda and presenting it to the Board;
- X B. review policies relating to other government agencies;  
*in private sector*
- C. review the County's role in intergovernmental organizations; and
- D. other intergovernmental matters referred by the Board.

SECTION 4. MEMBERSHIP AND STRUCTURE

Membership on the Committee shall consist of four persons, including:

*Board*

- A. Two members of the Board of Commissioners, to be appointed on an annual basis by the Presiding Officer of the Board or the Chair of the Board. The Presiding Officer/Chair of the Board may appoint him or her self to one of these positions.
- B. One other elected official, to be appointed by the Presiding Officer of the Board or the Chair of the Board.
- C. One administrative department director, to be appointed by the County Executive/Chair of the Board.
- D. The Multnomah County Sheriff.

*meet every other Thurs. (not 3rd Thurs)*

SECTION 5. STAFFING

*2nd + 4th pm 1:30*

Staff will be provided by County Executive or, after January 1, 1987, the Chair of the Board.

SECTION 6. PROCEDURAL REQUIREMENTS

The Committee shall observe the following procedural requirements:

- A. ~~The Committee will choose the Chair of the Committee.~~
- B. Minutes will be taken for each meeting.
- C. Meetings will be scheduled *on 2nd + 4th pm* ~~at least once each calendar quarter.~~
- D. ~~The Committee will act on consensus.~~
- E. ~~Members may not appoint others to represent them on the Committee.~~
- F. A quorum of members is required for the Committee to *(meet?)* ~~take any action.~~

*actions to be taken the nearest Bd mtg following per Bureau - fc -*

G. Meetings shall be open to the public.

H. Rules of order may be adopted by the Committee.

ADOPTED this 16th day of October, 1986, being the date of its second reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS

(SEAL)

By   
Presiding Officer

AUTHENTICATED this 17th day of October, 1986.

By   
Dennis Buchanan  
County Executive

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
Peter Kasting  
Assistant County Counsel

4253C/jdm