

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SANITARY SERVICE DISTRICT NO. 1**

RESOLUTION NO. 2016-057

Adopting the 2016-17 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations.

The Multnomah County Board of Commissioners Finds:

- a. The Dunthorpe-Riverdale Sanitary Service District No. 1 Budget (District's Budget), which was prepared by the District's Budget Officer, attached and identified as Exhibit A, has been considered and approved by the District's Budget Committee.
- b. Further the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations, as verified by a letter dated May 18, 2016, from Craig Gibons, the Executive Director of the Commission to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

- 1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Sanitary Service District No. 1, Oregon in the amount of \$1,584,500.
- 2. The following appropriations are authorized for the fiscal year July 1, 2016 to June 30, 2017:

Fund	Appropriation
General Fund	
Materials & Services	\$ 593,625
Capital Outlay	\$ 150,000
Contingency	<u> \$ 50,000</u>
Sub total Appropriations	\$ 793,625
Unappropriated EFB	<u> \$ 790,875</u>
Total Requirements	\$ 1,584,500

ADOPTED this 9th day of June 2016.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE
SANITARY SERVICE DISTRICT NO. 1

Deborah Kafoury

Deborah Kafoury, Chair

REVIEWED:
JENNY MADKOUR, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

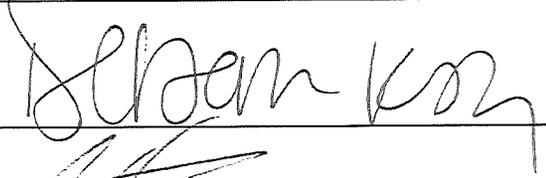
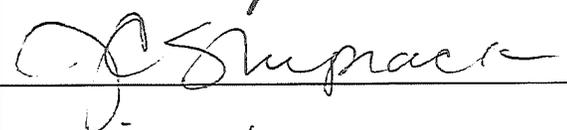
By *Katherine Thomas*
Katherine Thomas, Assistant County Attorney

SUBMITTED BY: Kim E. Peoples, Director, Department of Community Services.

EXHIBIT A

**DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1
Budget Committee Approval**

The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on April 28, 2016 and approved the proposed budget for Fiscal Year 2016-2017:

Deborah Kafoury	
Jules Bailey	
Loretta Smith	
Judy Shiprack	
Diane McKeel	

MULTNOMAH COUNTY SERVICE DISTRICT APPROVED BUDGET FOR FISCAL YEAR 2016-2017

Budget Message — Dunthorpe-Riverdale Sanitary Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 569 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2016 - 2017 capital program is proposed at \$150,000 to respond to pipe rehabilitation projects to eliminate inflow and infiltration of ground water into the sewer lines.

The completion of the Riverview Force Main project in FY 2016 completes a ten year capital improvement cycle for the District. Back in 2006 the District developed a 20 year sanitary systems facility plan to ensure a reliable sewer system is operating for the residents served and to steer the budget to meet the capital demands. At the close of FY 2016 the District will have performed over \$3,000,000 in capital maintenance activities, all identified in the plan.

The current service charge is \$130.00 per month for an individual home connection. For fiscal year 2016 - 2017 the District proposes to lower the rate to \$105 per month as scheduled capital work is now complete. The new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at \$790,875 is intended to support the District's future capital needs now projected in 2024.

**FORM
LB-20**

**RESOURCES
GENERAL**
(Fund)

DUNTHORPE-RIVERDALE DISTRICT No. 1
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2016 - 2017			
	Actual		Adopted Budget This Year 2015 - 2016		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2013 - 2014	First Preceding Year 2014 - 2015						
1				1. Available cash on hand* (cash basis) or				1
2	1,195,854	1,475,810	1,600,000	2. Net working capital (accrual basis)	862,000	862,000		2
3	14,244	13,987	12,500	3. Previously levied taxes estimated to be received	12,500	12,500		3
4	6,228	7,913	4,000	4. Interest	7,500	7,500		4
5				5				5
6				6 OTHER RESOURCES				6
7		18,901	2,500	7 Connection Fees / System Development Charge	2,500	2,500		7
8	860,430	865,459	865,000	8 Sewer Assessments	700,000	700,000		8
9	729	372		9 Assessments Other				9
11	1,526			11 Reimbursement for Powers Court Properties				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	2,079,011	2,382,442	2,484,000	29. Total resources, except taxes to be levied	1,584,500	1,584,500	0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	2,079,011	2,382,442	2,484,000	32. TOTAL RESOURCES	1,584,500	1,584,500	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2016 - 2017			
	Actual		Adopted Budget This Year 2015 - 2016		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2013 - 2014	First Preceding Year 2014 - 2015						
				PERSONNEL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	0	0	0	7 TOTAL PERSONNEL SERVICES	0	0	0	7
				MATERIALS AND SERVICES				
8	461,187	487,989	515,000	8 System maintenance and disposal	553,625	553,625		8
9	34,204	45,178	40,000	9 Administrative Costs	40,000	40,000		9
10	2,930	3,561	0	10 Other District Expenses				10
11		9,558	0	11 Pass-through (Connection Permit)				11
12	4,503			12 Write Off Un-collectable				12
13				13				13
14	502,824	546,286	555,000	14 TOTAL MATERIALS AND SERVICES	593,625	593,625	0	14
				CAPITAL OUTLAY				
15	100,377	285,418		15				15
16				16 Elk Rock By Pass				16
17			1,100,000	17 Riverview Force Main Rehabilitation				17
18				18 Elk Rock Pump Station				18
19			25,000	19 Miscellaneous Pipe Repairs	150,000	150,000		19
20				20				20
21	100,377	285,418	1,125,000	21 TOTAL CAPITAL OUTLAY	150,000	150,000	0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	0	0	0	25 TOTAL TRANSFERS	0	0	0	25
			50,000	26 OPERATING CONTINGENCY	50,000	50,000		
26	1,475,810	1,550,738		27 Ending balance (prior years)				26
27			754,000	28 UNAPPROPRIATED ENDING FUND BALANCE	790,875	790,875		27
28	2,079,011	2,382,442	2,484,000	29 TOTAL REQUIREMENTS	1,584,500	1,584,500	0	28

EXHIBIT B



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:
TSCC@multco.us

Web Site:
www.tscmultco.com

May 18, 2016
Revised June 1, 2016

Dunthorpe-Riverdale Sewer Service District No. 1
501 SE Hawthorne Blvd
Portland, Oregon 97214

RE: 2016-17 Approved Budget

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2016-17 Approved Budget for Dunthorpe-Riverdale Sewer Service District No. 1. This review was undertaken pursuant to ORS 294.605 to 294.705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the District.

The budget was submitted timely on May 4, 2016. The Commission hereby certifies by a majority vote that it has no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

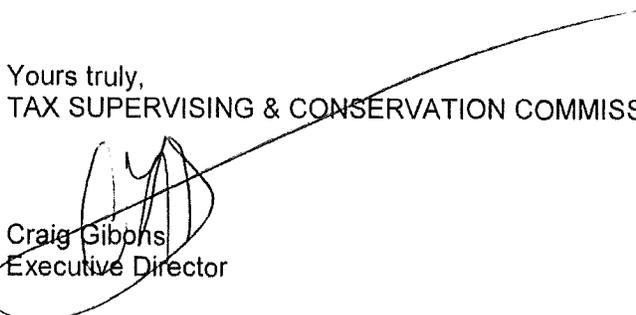
General Fund; \$ 1,584,500 Portion Unappropriated \$ 790,875

Annual Assessment; \$ 1,260

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2016. If extra time is needed for filing the adopted budget please request an extension in writing.

Thank you for the opportunity to serve your district.

Yours truly,
TAX SUPERVISING & CONSERVATION COMMISSION


Craig Gibbons
Executive Director

Commissioners

David Barringer
Chair
Brendan Watkins
Gülgün U Mersereau
Margo Norton
James Ofsink