

ANNOTATED MINUTES

Monday, June 12, 2006 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET HEARING

Chair Diane Linn convened the meeting at 6:06 p.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito, Serena Cruz Walsh and Maria Rojo de Steffey present.

PH-4 Public Hearing on the 2006-2007 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the conference room and turn it into the Board Clerk. The Boardroom will be open one hour prior to the hearing.

WOOD VILLAGE MAYOR DAVID FULLER, WOOD VILLAGE FINANCE DIRECTOR WYATT PARNO, TROUTDALE MAYOR PAUL THALHOFER, AND FAIRVIEW MAYOR MIKE WEATHERBY TESTIMONY IN OPPOSITION TO PROPOSED BUSINESS INCOME TAX CUT TO THE FOUR EAST COUNTY CITIES. PATRICK BURK READ LETTER FROM OREGON DEPARTMENT OF EDUCATION DIRECTOR SUSAN CASTILLO IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. JEFF COGEN TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. MARTHA DECHERD TESTIMONY IN SUPPORT OF LIBRARY SCHOOL CORPS FUNDING. HOME CARE WORKER JOYE WILLIAM READ LETTER FROM LADDIE READ IN OPPOSITION TO PROPOSED CUTS TO SERVICES FOR SENIORS AND PEOPLE WITH DISABILITIES. MELINDA MCCROSSEN, CONNIE CROW AND SUSAN STONE TESTIMONY IN SUPPORT OF LIBRARY SCHOOL CORPS FUNDING. LEW FREDERICK TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. JOHN MOTTER TESTIMONY IN SUPPORT OF COMMISSIONERS NAITO, CRUZ WALSH AND ROJO PROPOSED BUDGET AND IN SUPPORT OF

HIV PROGRAM FUNDING. GODOFREDO SANCHEZ, ROBIN TOLBERT, TANYA JONES, EDDIE PERKINS, TYRONE WATERS, DALE NICHOLS, BEVERLY MITCHELL, LATANYLA JENKINS, SANTIAGO GOMEZ AND PABLO VIZCAINO TESTIMONY IN SUPPORT OF FUNDING FOR COMMUNITY BASE SERVICES INCLUDING ALCOHOL AND DRUG TREATMENT, HOUSING FOR HOMELESS, AND HISPANIC/LATINO PROGRAMS. GREG BELISLE, JIM NASH, EILEEN BRENNAN, JOHN HORNE, CHRIS WATSON, COLLEEN DAVIS, BETHY ANNSA, JC KARRANTZA, TOM MUNSON, JULIE HOWLAND, DIANE COMBS, JANA HUGHES, ANDREA LINDER, NATASHA DOREN, GIEN SAECHAO, KRISTIN SYKES, TIKA TINH, CAROL ROBINSON, JENNIFER CROWSON, DIHMA JACOBS, TONY HOPSON, ELVIA SANTIAGO, AHEOFA ANANOUKO, KAWANNA BOLDEN, JEFFREY PHAM AND VIRIDIANA SANCHEZ-ALVEZ TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. ARIELLE ROSENBERG, RONDA KAY E CROFT MINOR AND DOUG STOCKEY TESTIMONY URGING RESTORATION OF TRIP FUNDING [PROGRAM OFFER 25065]. ERA LAMBERT, BRETT HARTLAUB, SARA MUNSON, MEGAN KIMMELMAN, AMY MCCLELLAND, ALEX PERDIGON AND JENNIFER WATERS TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. ROB NOSSE, DEB SPICER AND RACHEL BIEBER TESTIMONY IN OPPOSITION TO PROPOSED CORRECTIONS HEALTH CUTS [PROGRAM OFFERS 40058 AND 40905]. LORE WINTERGREEN AND BETSY RICHTER TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. JODY RUTHERFORD READ STATEMENT OF JANE MORGAN, JODY RUTHERFORD AND SUSAN CARLSON TESTIMONY IN SUPPORT OF LIBRARY SCHOOL CORPS FUNDING. SHERRY WILLMSCHEN TESTIMONY IN SUPPORT OF FUNDING FOR SERVICES FOR SENIORS AND PEOPLE WITH

DISABILITIES. ANITA RUSH, SERENA GENTRY AND LAURIE FRANKEL, SPEAKING FOR CATALINA DEJESUS AND HERSELF, TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. ANN KASPER, BRIAN EISENKRAFT, JUSTIN KIM AND LATRINA DANSON TESTIMONY IN SUPPORT OF FUNDING FOR VERITY PLUS, OPI/MPI AND AGING AND DISABILITIES AND SAFETY NET SERVICES. JORDANA SARDO TESTIMONY IN OPPOSITION TO PROPOSED WOMEN'S CRISIS LINE CUTS. KARINA RUTOVA, TATYANA DIVINETS, OLGA KUSHNIZ AND TATYANA BONDARCHUK TESTIMONY IN SUPPORT OF FUNDING FOR RUSSIAN OREGON SOCIAL SERVICES. ALICIA RIOS FOR VIOLETA FLORES-LARA TESTIMONY IN SUPPORT OF DOMESTIC VIOLENCE PROGRAM FUNDING. ALICIA RIOS TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. CHRIS OUHN AND TIM SNGANH TESTIMONY IN SUPPORT OF FUNDING FOR ASIAN FAMILY CENTER. LEE CHA TESTIMONY IN SUPPORT OF FUNDING FOR CULTURALLY SPECIFIC SERVICES AND SUN SCHOOLS. BETTY GLANTZ TESTIMONY IN OPPOSITION TO PROPOSED AGING AND DISABILITIES AND SAFETY NET SERVICES CUTS. LENORE BIJAN TESTIMONY IN SUPPORT OF SUN SCHOOL FUNDING BUT NOT AT THE EXPENSE OF CUTS TO AGING AND DISABILITIES AND SAFETY NET SERVICES. MS. BIJAN COMMENDED COMMISSIONERS NAITO, CRUZ AND ROJO FOR THEIR SUPPORT OF SAFETY NET FUNDING FOR SERVICES TO THE ELDERLY AND DISABLED. ANDREA WALSH READ STATEMENT FROM EAST COUNTY SCHOOL SUPERINTENDENTS IN OPPOSITION TO PROPOSED SUN SCHOOL CUTS. JEAN WAGNER TESTIMONY IN SUPPORT OF FUNDING FOR EARLY CHILDHOOD MENTAL HEALTH PROGRAM SERVICES. RHYS SCHOLES TESTIMONY IN SUPPORT OF FUNDING FOR SUN SCHOOLS. TRAVIS STOVALL TESTIMONY IN OPPOSITION TO PROPOSED BUSINESS INCOME

TAX CUT TO THE FOUR EAST COUNTY CITIES. KRISTINE RED THUNDER TESTIMONY IN OPPOSITION DOMESTIC VIOLENCE HOUSING CUTS [PROGRAM OFFERS 25043, 25044 AND 25045]. RICHARD LUCETTI TESTIMONY IN OPPOSITION TO PROPOSED EARLY CHILDHOOD MENTAL HEALTH PROGRAM SERVICES CUTS. HELEN VANK, PATRICIA RYAN AND DIANE FELDT ON BEHALF OF BRANDIE FAZAL TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOLS FUNDING CUTS. PAM GREENOUGH TESTIMONY IN OPPOSITION TO PROPOSED EARLY CHILDHOOD MENTAL HEALTH PROGRAM SERVICES CUTS. MARY WRIGHT TESTIMONY IN SUPPORT OF FUNDING FOR AGING AND DISABILITIES AND SAFETY NET SERVICES. STACIE WOLFE TESTIMONY IN OPPOSITION TO PROPOSED WOMEN'S CRISIS LINE CUTS. CHRISTINA SALGADO, DELIA BARRERA HERNANDEZ AND PAULA SANDER-CYRUS TESTIMONY IN OPPOSITION TO PROPOSED EARLY CHILDHOOD MENTAL HEALTH SERVICES AND HEAD START PROGRAM CUTS. FAY SCHULER TESTIMONY IN OPPOSITION TO PROPOSED WOMEN'S CRISIS LINE CUTS. BEV ENDUS TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOLS FUNDING CUTS AND IN SUPPORT OF FUNDING FOR AGING AND DISABILITIES SERVICES. DINÈ JACKSON TESTIMONY IN OPPOSITION TO PROPOSED WOMEN'S CRISIS LINE CUTS. PEGGY NORMAN TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOLS FUNDING CUTS. MARY ANN SCHWAB TESTIMONY IN OPPOSITION TO PROPOSED SUN SCHOOLS FUNDING CUTS AND IN SUPPORT OF A STATE BEER TAX.

There being no further business, the meeting was adjourned at 10:18 p.m.

Tuesday, June 13, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

Chair Diane Linn convened the meeting at 9:03 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito, Serena Cruz Walsh and Maria Rojo de Steffey present.

WS-1 Multnomah County 2006-2007 Budget Work Session. Board Program Selection Round 2. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

KARYNE DARGAN AND LAURIE OHMANN PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON PROPOSED BUDGET PROGRAM OFFER ISSUES INCLUDING HOUSING PROGRAM; MENTAL HEALTH OUTREACH TO PUBLIC HEALTH CLINICS; ONE TIME ONLY FUNDING PURCHASES; SCHOOL CORPS; EARLY CHILDHOOD MENTAL HEALTH; CORBETT SCHOOL RESOURCE OFFICER; BUDGET NOTES; CORRECTIONS HEALTH; WAPATO FACILITY; COURT CARE; CONCEALED HANDGUNS; EAST METRO ECONOMIC ALLIANCE; BUSINESS INCOME TAX TO EAST COUNTY CITIES; STRATEGIC INVESTMENT PROGRAM; SUN SCHOOLS; LEGISLATIVE AGENDA; HEALTHY START; ALTERNATIVE PROGRAM OFFERS AND RESERVES. BUDGET OFFICE TO PACKAGE PROPOSED AMENDMENTS AND DRAFT BUDGET NOTES AND SUBMIT TO BOARD THIS WEEK. JUNE 14, 2006 BUDGET WORK SESSION TO BE RESCHEDULED FOR ANOTHER DATE.

There being no further business, the meeting was adjourned at 11:00 a.m.

Wednesday, June 14, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

IF NEEDED BUDGET WORK SESSION

WS-2 If Needed Multnomah County 2006-2007 Budget Work Session. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

**CANCELLED, RESCHEDULED FOR 4:00 PM
TUESDAY, JUNE 20, 2006.**

Wednesday, June 14, 2006 - 3:30 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

TAX SUPERVISING AND CONSERVATION COMMISSION PUBLIC BUDGET HEARING

PH-1 The Tax Supervising and Conservation Commission will conduct a Public Hearing on the 2006-2007 Multnomah County Budget and the Multnomah County Fiscal Year 2006 Supplemental Budget No. 2.

Thursday, June 15, 2006 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Vice-Chair Lonnie Roberts convened the meeting at 9:30 a.m., with Commissioners Lisa Naito, Serena Cruz Walsh and Maria Rojo de Steffey present, and Chair Diane Linn excused.

REGULAR AGENDA
PUBLIC COMMENT

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NO ONE WISHED TO COMMENT.

NON-DEPARTMENTAL

- R-1 RESOLUTION Requesting an Independent Review of Jail Policies and Procedures by the Multnomah County District Attorney

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF CORRECTED RESOLUTION. COMMISSIONER NAITO ADVISED THAT DISTRICT ATTORNEY MIKE SCHRUNK WAS UNABLE TO ATTEND THIS MORNING'S MEETING BUT THAT HE AND SHERIFF BERNIE GIUSTO SUPPORT THE RESOLUTION. CHRISTINE KIRK READ STATEMENT FROM SHERIFF GIUSTO AND RESPONDED TO A SUGGESTION OF COMMISSIONER NAITO REGARDING JAIL INSPECTIONS BY THE COMMISSIONERS. CAROL HASLER RESPONSE TO QUESTIONS OF COMMISSIONER ROBERTS REGARDING ACCREDITATION PROCESS PRIOR TO 2000; CURRENT TRAINING AND INSPECTION PROCESS; INTERNAL AFFAIRS AND DOUBLE-BUNKING. COMMISSIONER NAITO STATED SHE FEELS THE INSPECTION WILL REVEAL THE JAILS ARE MANAGED IN AN EXEMPLARY MANNER WITH GREAT STAFF. RESOLUTION 06-094 ADOPTED, WITH COMMISSIONERS NAITO, CRUZ AND ROJO VOTING AYE, AND COMMISSIONER ROBERTS VOTING NO.

- R-2 RESOLUTION Establishing Fees and Charges for MCC 11.05 Land Use General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and Procedures, 38 Columbia River Gorge National Scenic Area, and Repealing Resolution No. 05-208

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL

**OF R-2. CITY OF PORTLAND PLANNER
REBECCA ESAU EXPLANATION, ADVISING FEES
ARE BEING RAISED TO COVER ACTUAL COSTS.
RESOLUTION 06-095 UNANIMOUSLY ADOPTED.**

- R-3 American Heart Association Pacific/Mountain Affiliate 2006 Outreach Award Presented to the Multnomah County Health Department's Community Capacitation Center. Presentations by Charlene Welch, Rebecca Weaver, Noelle Wiggins and Lillian Shirley.

**COMMISSIONER ROJO, CHARLENE WELCH,
LILLIAN SHIRLEY AND NOELLE WIGGINS
PRESENTATIONS AND COMMENTS IN
APPRECIATION FOR THE GREAT
COLLABORATION BETWEEN THE AMERICAN
HEART ASSOCIATION AND COUNTY HEALTH
DEPARTMENT AND INFORMATION ON
HEALTHY HEART ACTIVITIES.**

DEPARTMENT OF HEALTH

- R-4 PROCLAMATION Proclaiming June 25 through July 1, 2006 as Oregon Health & Science University Center for Women's Health Week in Multnomah County, Oregon

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROJO SECONDED, APPROVAL
OF R-4. LILLIAN SHIRLEY EXPLANATION. DR.
MICHELLE BERLIN COMMENTS IN SUPPORT.
PROCLAMATION READ. PROCLAMATION 06-096
UNANIMOUSLY APPROVED.**

- R-5 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending MCC § 21.612 to Authorize a Temporary Restaurant License Late Fee

**ORDINANCE READ BY TITLE ONLY. COPIES
AVAILABLE. COMMISSIONER NAITO MOVED
AND COMMISSIONER ROJO SECONDED,
APPROVAL OF SECOND READING AND
ADOPTION. LILA WICKHAM INTRODUCED
ADVISORY BOARD MEMBER JEANNE CRANE
AND EXPLAINED ORDINANCE. NO ONE WISHED**

TO TESTIFY. ORDINANCE 1077 UNANIMOUSLY ADOPTED.

- R-6 RESOLUTION Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 04-170

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-6. LILA WICKHAM EXPLANATION. RESOLUTION 06-097 UNANIMOUSLY ADOPTED.

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and convene as the governing body for **DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1**)

- R-7 Public Hearing and RESOLUTION Adopting the 2006-2007 Budget for the Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-7. ROBERT MAESTRE EXPLANATION. RESOLUTION 06-098 UNANIMOUSLY ADOPTED.

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for **MID-COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14**)

- R-8 Public Hearing and RESOLUTION Adopting the 2006-2007 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-8. ROBERT MAESTRE EXPLANATION. RESOLUTION 06-099 UNANIMOUSLY ADOPTED.

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as Board of County Commissioners)

SHERIFF'S OFFICE

- R-9 Budget Modification MCSO-10 Appropriating \$18,750 in "Home Again: A 10-Year Plan to End Homelessness in Portland and Multnomah County" Funding

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-9. WANDA YANTIS AND MICHELLE HOPPEL EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-10 Budget Modification MCSO-11 Appropriating \$241,022 in Senate Bill 1145 State Funding

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-10. WANDA YANTIS EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF COMMUNITY SERVICES

- R-11 Budget Modification DCS-05 Appropriating Unanticipated Funds from the Secretary of State to Multnomah County Election's Office for Projects Assisting Voters with Disabilities

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-11. JOHN KAUFFMAN EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

SCHOOL AND COMMUNITY PARTNERSHIPS

- R-12 Budget Modification OSCP-05 Increasing the Department of School and Community Partnerships Fiscal Year 2006 Budget by \$77,535 in Grant Funding for SUN Community Schools

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-12. PEGGY SAMOLINSKI EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF COUNTY HUMAN SERVICES

- R-13 Budget Modification DCHS-28 Eliminating Four Case Manager Assistant Positions, Creating Three New Office Assistant 2 Positions, and Reclassifying a Case Manager Senior to Program Development Specialist Senior in Development Disabilities Services Division

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-13. REX SURFACE AND PATRICE BOTSFORD EXPLANATION AND RESPONSE TO QUESTIONS OF COMMISSIONER NAITO REGARDING MIX OF SERVICES AND PROVIDING CASE MANAGERS WITH CLERICAL ASSISTANCE. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-14 Budget Modification DCHS-32 Reclassifying an OA 2 to Community Information Specialist in the Aging and Disabilities Services Division, Community Access, as Determined by the Class/Comp Unit of Central Human Resources

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-14. REX SURFACE EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-15 Budget Modification DCHS-37 Reducing the Developmental Disabilities Services Division Fed/State Revenue by \$806,918 and Requesting \$251,255 General Fund Contingency Transfer for Developmental Disabilities Program Support

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-15. REX SURFACE AND MINDY HARRIS EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-16 Budget Modification DCHS-39 Appropriating \$50,000 of General Fund Contingency for Bridges to Housing Administration

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL

**OF R-16. COMMISSIONER CRUZ EXPLANATION.
REX SURFACE, SETH LYON AND COMMISSIONER
CRUZ COMMENTS IN SUPPORT. BUDGET
MODIFICATION UNANIMOUSLY APPROVED.**

There being no further business, the meeting was adjourned at 10:29 a.m.

Thursday, June 15, 2006 - 10:30 AM
(OR IMMEDIATELY FOLLOWING BOARD MEETING)
Multnomah Building, First Floor Commissioners Conference Room 112
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

Vice-Chair Lonnie Roberts convened the meeting at 10:35 a.m., with Commissioners Lisa Naito, Serena Cruz Walsh and Maria Rojo de Steffey present, and Chair Diane Linn excused.

E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.

EXECUTIVE SESSION HELD.

There being no further business, the meeting was adjourned at 10:57 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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JUNE 12-15, 2006 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	6:00 p.m. Monday Public Budget Hearing
Pg 2	9:00 a.m. Tuesday Budget Work Session – Board Program Selection Round 2
Pg 3	3:30 p.m. Wednesday Tax Supervising and Conservation Commission Public Hearings
Pg 4	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 4	9:30 a.m. Thursday Resolution Requesting Independent Review of Jail Policies and Procedures by the District Attorney
Pg 4	9:40 a.m. Thursday American Heart Association Pacific/Mountain Affiliate 2006 Outreach Award Presentation
Pg 6	10:30 a.m. Thursday if Needed Executive Session

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 11:00 PM, Channel 30
Saturday, 10:00 AM, Channel 30
Sunday, 11:00 AM, Channel 30

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Monday, June 12, 2006 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET HEARING

PH-4 Public Hearing on the 2006-2007 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the conference room and turn it into the Board Clerk. The Boardroom will be open one hour prior to the hearing.

CABLE PLAYBACK INFO:

Monday, June 12 - 6:00 PM LIVE Channel 29
Thursday, June 15 - 8:00 PM Channel 29
Saturday, June 17 - 3:00 PM Channel 29
Sunday, June 18 - 7:00 PM Channel 29

Tuesday, June 13, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 Multnomah County 2006-2007 Budget Work Session. Board Program Selection Round 2. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

CABLE PLAYBACK INFO:

Tuesday, June 13 - 9:00 AM LIVE Channel 29
Friday, June 16 - 8:00 PM Channel 29
Saturday, June 17 - 12:00 PM Channel 29
Sunday, June 18 - 4:00 PM Channel 29

Wednesday, June 14, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
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IF NEEDED BUDGET WORK SESSION

WS-2 If Needed Multnomah County 2006-2007 Budget Work Session. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

CABLE PLAYBACK INFO:

Wednesday, June 14 - 9:00 AM LIVE Channel 29
Saturday, June 17 - 7:00 PM Channel 29
Sunday, June 18 - 10:00 AM Channel 29
Monday, June 19 - 8:30 PM Channel 29

Wednesday, June 14, 2006 - 3:30 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

TAX SUPERVISING AND CONSERVATION COMMISSION PUBLIC BUDGET HEARING

PH-1 The Tax Supervising and Conservation Commission will conduct a Public Hearing on the 2006-2007 Multnomah County Budget and the Multnomah County Fiscal Year 2006 Supplemental Budget No. 2.

CABLE PLAYBACK INFO:

Wednesday, June 14 - 3:30 PM LIVE Channel 29
Saturday, June 17 - 10:00 PM Channel 29
Sunday, June 18 - 1:00 PM Channel 29
Monday, June 19 - 11:30 PM Channel 29

Thursday, June 15, 2006 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NON-DEPARTMENTAL - 9:30 AM

- R-1 RESOLUTION Requesting an Independent Review of Jail Policies and Procedures by the Multnomah County District Attorney
- R-2 RESOLUTION Establishing Fees and Charges for MCC 11.05 Land Use General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and Procedures, 38 Columbia River Gorge National Scenic Area, and Repealing Resolution No. 05-208
- R-3 American Heart Association Pacific/Mountain Affiliate 2006 Outreach Award Presented to the Multnomah County Health Department's Community Capacitation Center. Presentations by Charlene Welch, Rebecca Weaver, Noelle Wiggins and Lillian Shirley.

DEPARTMENT OF HEALTH - 9:45 AM

- R-4 PROCLAMATION Proclaiming June 25 through July 1, 2006 as Oregon Health & Science University Center for Women's Health Week in Multnomah County, Oregon
- R-5 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending MCC § 21.612 to Authorize a Temporary Restaurant License Late Fee
- R-6 RESOLUTION Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 04-170

SERVICE DISTRICTS - 9:55 AM

(Recess as the Board of County Commissioners and convene as the governing body for **DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1**)

R-7 Public Hearing and RESOLUTION Adopting the 2006-2007 Budget for the Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for **MID-COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14**)

R-8 Public Hearing and RESOLUTION Adopting the 2006-2007 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as Board of County Commissioners)

SHERIFF'S OFFICE - 10:00 AM

R-9 Budget Modification MCSO-10 Appropriating \$18,750 in "Home Again: A 10-Year Plan to End Homelessness in Portland and Multnomah County" Funding

R-10 Budget Modification MCSO-11 Appropriating \$241,022 in Senate Bill 1145 State Funding

DEPARTMENT OF COMMUNITY SERVICES - 10:05 AM

R-11 Budget Modification DCS-05 Appropriating Unanticipated Funds from the Secretary of State to Multnomah County Election's Office for Projects Assisting Voters with Disabilities

SCHOOL AND COMMUNITY PARTNERSHIPS - 10:10 AM

R-12 Budget Modification OSCP-05 Increasing the Department of School and Community Partnerships Fiscal Year 2006 Budget by \$77,535 in Grant Funding for SUN Community Schools

DEPARTMENT OF COUNTY HUMAN SERVICES - 10:15 AM

R-13 Budget Modification DCHS-28 Eliminating Four Case Manager Assistant Positions, Creating Three New Office Assistant 2 Positions, and

Reclassifying a Case Manager Senior to Program Development Specialist
Senior in Development Disabilities Services Division

- R-14 Budget Modification DCHS-32 Reclassifying an OA 2 to Community Information Specialist in the Aging and Disabilities Services Division, Community Access, as Determined by the Class/Comp Unit of Central Human Resources
- R-15 Budget Modification DCHS-37 Reducing the Developmental Disabilities Services Division Fed/State Revenue by \$806,918 and Requesting \$251,255 General Fund Contingency Transfer for Developmental Disabilities Program Support
- R-16 Budget Modification DCHS-39 Appropriating \$50,000 of General Fund Contingency for Bridges to Housing Administration
-

Thursday, June 15, 2006 - 10:30 AM
(OR IMMEDIATELY FOLLOWING BOARD MEETING)
Multnomah Building, First Floor Commissioners Conference Room 112
501 SE Hawthorne Boulevard, Portland

IF NEEDED EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

Public testimony will be taken at the public hearings listed in red (*italic*) below.
Unless otherwise noted, all sessions will be held in the Multnomah Building, First
Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland.
Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

Cable coverage of the **May through June 2006** budget work sessions, hearings and
Thursday Board meetings will be produced through MetroEast Community Media. **All
plays will be on cable channel 29 which reaches all of Portland and the
communities of East Multnomah County.** Check the weekly Board meeting agenda
or call 503 667-8848, extension 332 for further info or log onto <http://www.mctv.org> for
the cable channel program guide/playback schedule. The sessions, hearings and Board
meetings will also be available for viewing via media streaming at
<http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad
503 988-3277 for further information.

Tue, May 9

6:00 p.m. to 8:00 p.m.

***Public Hearing on the 2006-2007 Multnomah County
Budget - North Portland Library Conference Room,
512 N Killingsworth, Portland***

CABLE PLAYBACK INFO:

Saturday, May 13 - 3:00 PM Channel 29

Sunday, May 14 - 7:00 PM Channel 29

Wednesday, May 17 - 8:00 PM Channel 29

Thursday, May 18 - 8:00 PM Channel 29

Mon, May 22

6:00 p.m. to 8:00 p.m.

***Public Hearing on the 2006-2007 Multnomah County
Budget - Multnomah County East Building, Sharron
Kelley Conference Room, 600 NE 8th, Gresham***

CABLE PLAYBACK INFO:

Monday, May 22 - 6:00 PM LIVE Channel 29

Thursday, May 25 - 8:00 PM Channel 29

Saturday, May 27 - 5:00 PM Channel 29

Sunday, May 28 - 1:00 PM Channel 29

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

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<http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad
503 988-3277 for further information.

Tue, May 23

9:00 a.m. to 12:00 p.m.

Review of Calendar of Budget Events

Preview of Selection Tool; How Process Works

Central Citizen Budget Advisory Committee

Work Session on Public Safety Department

Budget Presentations:

Sheriff & Citizen Budget Advisory Committee

**Community Justice & Citizen Budget Advisory
Committee**

District Attorney & Citizen Budget Advisory Committee

CABLE PLAYBACK INFO:

Tuesday, May 23 - 9:00 AM LIVE Channel 29

Friday, May 26 - 8:00 PM Channel 29

Saturday, May 27 - 12:00 PM Channel 29

Sunday, May 28 - 4:00 PM Channel 29

Tue, May 23

1:00 p.m. to 3:30 p.m.

Work Session on General Government

Department Budget Presentations:

Non-Departmental & Citizen Budget Advisory Committee

Library & Citizen Budget Advisory Committee

**County Management & Citizen Budget Advisory
Committee**

**Community Services & Citizen Budget Advisory
Committee**

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

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<http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad
503 988-3277 for further information.

CABLE PLAYBACK INFO:

Tuesday, May 23 - 1:00 PM LIVE Channel 29
Friday, May 26 - 11:00 PM Channel 29
Saturday, May 27 - 3:00 PM Channel 29
Sunday, May 28 - 7:00 PM Channel 29

Tue, May 30
9:00 a.m. to 12:00 p.m.

Work Session on Health and Human Services

Department Budget Presentations:

Health & Citizen Budget Advisory Committee
**County Human Services & Citizen Budget Advisory
Committee**
**School and Community Partnerships & Citizen Budget
Advisory Committee**
Commission on Children, Families and Community

CABLE PLAYBACK INFO:

Tuesday, May 30 - 9:00 AM LIVE Channel 29
Friday, June 2 - 8:00 PM Channel 29
Saturday, June 3 - 12:00 PM Channel 29
Sunday, June 4 - 4:00 PM Channel 29

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

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<http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad
503 988-3277 for further information.

Wed, May 31

6:00 p.m. to 8:00 p.m.

***Public Hearing on the 2006-2007 Multnomah County
Budget - Multnomah Building, Commissioners
Boardroom 100, 501 SE Hawthorne, Portland***

CABLE PLAYBACK INFO:

**Wednesday, May 31 - 6:00 PM LIVE Channel 29
Saturday, June 3 - 10:00 PM Channel 29
Sunday, June 4 - 1:00 PM Channel 29
Monday, June 5 - 11:30 PM Channel 29**

Tue, Jun 6

9:00 a.m. to 12:00 p.m.

**Budget Work Session on Board Program Selection
Round 1**

CABLE PLAYBACK INFO:

**Tuesday, June 6 - 9:00 AM LIVE Channel 29
Friday, June 9 - 8:00 PM Channel 29
Saturday, June 10 - 12:00 PM Channel 29
Sunday, June 11 - 4:00 PM Channel 29**

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

Public testimony will be taken at the public hearings listed in red (*italic*) below. Unless otherwise noted, all sessions will be held in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland. Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

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Mon, June 12

6:00 p.m. to 8:00 p.m.

***Public Hearing on the 2006-2007 Multnomah County
Budget - Multnomah Building, Commissioners
Boardroom 100, 501 SE Hawthorne, Portland***

CABLE PLAYBACK INFO:

Monday, June 12 - 6:00 PM LIVE Channel 29

Thursday, June 15 - 8:00 PM Channel 29

Saturday, June 17 - 3:00 PM Channel 29

Sunday, June 18 - 7:00 PM Channel 29

Tue, Jun 13

9:00 a.m. to 12:00 p.m.

**Budget Work Session on Board Program Selection
Round 2**

CABLE PLAYBACK INFO:

Tuesday, June 13 - 9:00 AM LIVE Channel 29

Friday, June 16 - 8:00 PM Channel 29

Saturday, June 17 - 12:00 PM Channel 29

Sunday, June 18 - 4:00 PM Channel 29

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

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Wed, Jun 14

3:30 p.m. to 4:30 p.m.

***Tax Supervising and Conservation Commission
Public Hearing on the Multnomah County 2006-
2007 Budget***

CABLE PLAYBACK INFO:

Wednesday, June 14 - 3:30 PM LIVE Channel 29

Saturday, June 17 - 10:00 PM Channel 29

Sunday, June 18 - 1:00 PM Channel 29

Monday, June 19 - 11:30 PM Channel 29

Thu, Jun 15

9:30 a.m. to 12:00 p.m.

***[Regular Board Meeting followed by]
Public Hearing and Resolution Adopting the 2006-
2007 Budget for Dunthorpe Riverdale Sanitary
Service District No. 1 and Making Appropriations
Public Hearing and Resolution Adopting the 2006-
2007 Budget for Mid County Street Lighting
Service District No. 14 and Making Appropriations***

CABLE PLAYBACK INFO:

Thursday, June 15 - 9:30 AM LIVE Channel 30

Friday, June 16 - 11:00 PM Channel 30

Saturday, June 17 - 10:00 AM Channel 30

Sunday, June 18 - 11:00 AM Channel 30

REVISED MULTNOMAH COUNTY 2006-2007 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

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Unless otherwise noted, all sessions will be held in the Multnomah Building, First
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<http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact Board Clerk Deb Bogstad
503 988-3277 for further information.

Tue, Jun 20

4:00 p.m. to 4:45 p.m.

Budget Work Session

CABLE PLAYBACK INFO:

Tuesday, June 20 - 4:00 PM LIVE Channel 29

Friday, June 23 - 8:00 PM Channel 29

Saturday, June 24 - 7:00 PM Channel 29

Sunday, June 25 - 6:30 PM Channel 29

Thu, Jun 22

9:30 a.m. to 12:00 p.m.

[Regular Board Meeting followed by]
***Public Hearing and Resolution Adopting the 2006-
2007 Budget for Multnomah County Pursuant to
ORS 294***

CABLE PLAYBACK INFO:

Thursday, June 22 - 9:30 AM LIVE Channel 30

Friday, June 23 - 11:00 PM Channel 30

Saturday, June 24 - 10:00 AM Channel 30

Sunday, June 25 - 11:00 AM Channel 30



Diane Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214-3587
Email: mult.chair@co.multnomah.or.us

Phone: (503) 988-8308
FAX: (503) 988-3093

MEMORANDUM

TO: Commissioner Maria Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lisa Naito
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: Rob Fussell, Chief of Staff

DATE: June 12, 2006

RE: Board Briefing/Meeting Excused Absences

Chair Linn will be attending a Coalition of Community Schools Conference in Baltimore Maryland and will miss the if needed Budget Work Session the morning of Wednesday, June 14; the Tax Supervision and Conservation Commission Public Hearing on the 2006-2007 Multnomah County Budget and the Multnomah County Fiscal Year 2006 Supplemental Budget No. 2 the afternoon of Wednesday, June 14; and the Regular Board Meeting and Executive Session on Thursday June 15, 2006.

c: Chair's Office
Department Directors



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-1
Est. Start Time: 9:30 AM
Date Submitted: 06/08/06

Agenda Title: RESOLUTION Requesting an Independent Review of Jail Policies and Procedures by the Multnomah County District Attorney

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	June 15, 2006	Time Requested:	10 minutes
Department:	Non-Departmental	Division:	Commissioner Lisa Naito, District 3
Contact(s):	Terri Naito		
Phone:	503.988.4105	Ext.	84105
I/O Address:	503/600		
Presenter(s):	Commissioner Lisa Naito, District Attorney Mike Schrunk		

General Information

1. What action are you requesting from the Board?

Approve Resolution Requesting An Independent Review Of Jail Policies And Procedures By The Multnomah County District Attorney

2. Please provide sufficient background information for the Board and the public to understand this issue.

Due to recent events within the Multnomah County jails regarding inmate safety and welfare it is necessary to conduct an independent review of jail policies and procedures. This investigation will be conducted by the Multnomah County District Attorney's office.

Under ORS 169.040, the Board as the inspector of county correctional facilities, is required to "examine fully into the local correctional facility, including, but not limited to, the cleanliness of the facility and the health and discipline of the persons confined." The Board and Sheriff agree that an independent review of county jail policies and procedures is appropriate, and the Multnomah County District Attorney is willing to conduct such review.

3. Explain the fiscal impact (current year and ongoing).

N/A

4. Explain any legal and/or policy issues involved.

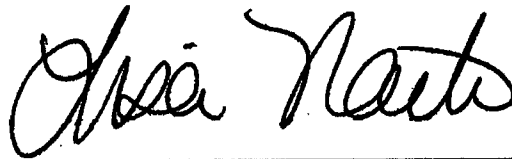
N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A.

Required Signatures

Department/
Agency Director:



Date: 06/08/06

Budget Analyst:

Date: _____

Department HR:

Date: _____

Countywide HR:

Date: _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Requesting An Independent Review Of Jail Policies And Procedures By The Multnomah County District Attorney

The Multnomah County Board of Commissioners Finds:

- a. ORS 169.040 provides for the Board of Commissioners to "examine fully into the local correctional facility, including, but not limited to, the cleanliness of the facility and the health and discipline of the persons confined."
- b. Safety and security policies and procedures within the correctional facilities effect the health and discipline of the persons confined therein.
- c. The Board and the Sheriff, as the elected officials responsible for the operating budget for the county jails, and the daily operation and administration of the jails respectively, agree that an independent review of the policies and procedures of the county jails is appropriate.
- d. The Multnomah County District Attorney is willing to conduct such and independent review on behalf of the Board of Commissioners.

The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County District Attorney is requested to conduct an independent review of the safety and security policies and procedures of the correctional facilities operated by the Multnomah County Sheriff's Office.

ADOPTED this 15th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____


Agnes Sowle, County Attorney

BOGSTAD Deborah L

From: NAITO Terri W
Sent: Friday, June 09, 2006 8:27 AM
To: KINOSHITA Carol; BOGSTAD Deborah L
Cc: NAITO Lisa H
Subject: RE: DA review of jails resolution 6.8.06-final.doc - here is the clean version Agnes signed. I'll deliver hardcopy shortly.

Carol,
There remains a few typos in this version that were not corrected:
Finding B: the word should be "affect" not "effect"
Finding C: there's an extra space before "The Board..."
Finding D: the word should be "an" not "and"

Please make the corrections as soon as possible and email back to me (and Deb of course!) I need to send along a clean(er) version to Joe Rose at the *Oregonian* as they've posted an earlier version on their website with all the typos!

Thanks,
Terri

PS Call me at 505 539-0279 if you need to. I'm not at the office yet.

-----Original Message-----

From: KINOSHITA Carol
Sent: Thu 6/8/2006 4:44 PM
To: BOGSTAD Deborah L
Cc: NAITO Terri W
Subject: DA review of jails resolution 6.8.06-final.doc - here is the clean version Agnes signed. I'll deliver hardcopy shortly.

6/12/2006

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Requesting An Independent Review Of Jail Policies And Procedures By The Multnomah County District Attorney

The Multnomah County Board of Commissioners Finds:

- a. ORS 169.040 provides for the Board of Commissioners to "examine fully into the local correctional facility, including, but not limited to, the cleanliness of the facility and the health and discipline of the persons confined."
- b. Safety and security policies and procedures within the correctional facilities affect the health and discipline of the persons confined therein.
- c. The Board and the Sheriff, as the elected officials responsible for the operating budget for the county jails, and the daily operation and administration of the jails respectively, agree that an independent review of the policies and procedures of the county jails is appropriate.
- d. The Multnomah County District Attorney is willing to conduct such an independent review on behalf of the Board of Commissioners.

The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County District Attorney is requested to conduct an independent review of the safety and security policies and procedures of the correctional facilities operated by the Multnomah County Sheriff's Office.

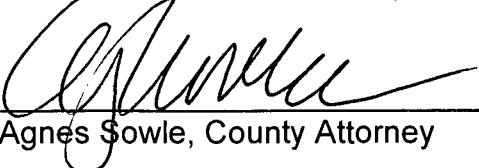
ADOPTED this 15th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Agnes Sowle, County Attorney



MULTNOMAH COUNTY SHERIFF'S OFFICE
501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

503 988-4300 PHONE
503 988-4500 TTY
www.sheriff-mcso.org

MEMORANDUM

To: Diane Linn, Multnomah County Chair
Maria Rojo de Steffey, Multnomah County Commissioner
Serena Cruz, Multnomah County Commissioner
Lisa Naito, Multnomah County Commissioner
Lonnie Roberts, Multnomah County Commissioner

Cc: Michael D. Schrunk, Multnomah County District Attorney

Date: June 13, 2006

From: Bernie Giusto, Multnomah County Sheriff

Subject: Resolution R-1 Requesting Independent Review of Jail Policies and Procedures

Please accept this memorandum as my support of the proposed Resolution (R-1). As I am not able to be in attendance at the Board meeting, please accept this written statement.

As the county elected official given the "sole administration of the county's jails" under the Multnomah County Home Rule Charter, I welcome the review by the District Attorney, especially given the prominent role his office plays in examining the county's jails. Under ORS 132.440, the District Attorney presides over a special corrections grand jury that annually inquires into "the condition and management of every correctional facility and youth correction facility" in the county. My office stands ready to fully cooperate with the District Attorney, as we have each and every year. I appreciate the opportunity provided by this Resolution to pose questions and to proactively engage in this process.

You are already aware that starting in 1997 with Resolution 97-159, the Board exercised its authority under ORS 160.042 to adopt and periodically amend a Jail Population Management Plan for the Multnomah County Detention Center (MCDC). The plan establishes a maximum capacity for MCDC and sets forth the policies and procedures in the event of a jail population emergency. The Board's adoption of the plan is based upon the following statutory recommendations:

- (1) The advice of the district attorney, county counsel and sheriff concerning prevailing constitutional standards relating to conditions of incarceration;
- (2) The design capacity of the local correctional facility;
- (3) The physical condition of the local correctional facility; and
- (4) The programs provided for inmates of the local correctional facility.

As the District Attorney examines our current policies and procedures, I will urge him to examine our present condition in light of its historical context. For example, any assessment of where we are in 2006 would be incomplete without examining the profound changes that began just before and during 1998.

Until November 1997, the county operated under a federal consent decree that limited MCDC's population to its design capacity of 476 inmates. At the end of 1997, MCSO had a total of 1,473 jail beds spread over five facilities: CHJ (71), MCDC (476), MCCF (190), MCRC (160) and MCIJ (576). The Sheriff's Office's jails also were fully accredited by the American Correctional Association. By the start of 1998, MCSO had dropped its accreditation while embarking on an unprecedented expansion of its total jail capacity.

Beginning in January 1998, the Sheriff's Office expanded MCDC from its design capacity of 476 to 676 through the controversial practice of placing two inmates in a cell designed for one. By the close of 1998, the county's total jail capacity had grown to 2,073 with the opening of new dorms at MCIJ and the additional beds at MCDC provided by double bunking.

As the 2002 Special Grand Jury noted, "[MCDC's] jail cells were originally designed for relative freedom of movement of prisoners throughout the module in which they were housed ... however, this facility evolved into a maximum security facility ... this situation became firmly established with the institution of double bunking in 1997, a development which required significant officer supervision over an inmate population in the facility that had increased by 60%." The grand jury was not alone in recognizing that double bunking presented a host of potential problems. The Board in Resolution 98-1 formally recognized that, "additional staffing will address safety and security issues resulting from the addition of these beds."

Just as important, the county's corrections system in 1998-1999 had 2,073 beds in five facilities and provided everything from work release for inmates attired in civilian clothing to maximum security single cells at MCDC. Today, our system provides 1,690 beds collapsed in two large plants at MCDC (676) and MCIJ (1,014). This change, as well as reductions in supervision, programs and health services, has implications to our behavior management system, our dependence on MCDC, the safety of double bunking, and our ability to manage the security and health needs within the institution.

I would like to pose the following questions for review. These are questions MCSO managers struggle with daily and as we make changes to balance fiscal constraints against the needs of the inmate population and the capacities within the criminal justice system. It is important as the County manages its shared risk in the criminal justice system that we collectively talk about these issues.

- To what degree are we able to adhere to the principles of direct supervision given current capacity in relation to design capacity, and staffing for supervision, programs and health services?

- Have we maintained the operational plans and are we able to work under the same assumptions that allowed for us to come out from the federal consent decree in the late 1990's? Where have we wavered and why? Where are our assumptions no longer accurate?
- What is the impact of the lack of sentencing alternatives on who is sentenced to jail? We discuss the hardening of our jail population; what does this mean to our population management system?
- Where are we at risk due to information sharing and technology as it relates to the booking and release process? What actions have been taken to identify and remedy these gaps as well as make the process more efficient? Where are we still at risk?
- How have the changes in the availability of health services impacted our direct supervision model, our classification system and what changes should be made. What risks are we facing?

Many of these questions as well as those posed in Commissioner Naito's June 8 letter to the District Attorney can be answered through conversations with me, leaders within my organization and by our criminal justice partners. However, the ability to pinpoint how much longer we continue under these circumstances, at what risk and solutions to these issues will be much more productive and likely to be adopted by all interested parties if they are done collectively and openly. It seems that any conclusion to these discussions such as, for example, increasing resources, maintaining the current course, providing more regular audits of adherence to policies, or limiting some risk by closing jail beds and reallocating staff all carry inherent tradeoffs and the continual balancing of shared risk.

I am encouraged by the Board's interest in these issues. I welcome the opportunity to work with the District Attorney and the Corrections Grand Jury. I again apologize that I could not be in attendance at the Board meeting today and thank you for accepting this testimony for the public record.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-094

Requesting an Independent Review of Jail Policies and Procedures by the Multnomah County District Attorney

The Multnomah County Board of Commissioners Finds:

- a. ORS 169.040 provides for the Board of Commissioners to "examine fully into the local correctional facility, including, but not limited to, the cleanliness of the facility and the health and discipline of the persons confined."
- b. Safety and security policies and procedures within the correctional facilities affect the health and discipline of the persons confined therein.
- c. The Board and the Sheriff, as the elected officials responsible for the operating budget for the county jails, and the daily operation and administration of the jails respectively, agree that an independent review of the policies and procedures of the county jails is appropriate.
- d. The Multnomah County District Attorney is willing to conduct such an independent review on behalf of the Board of Commissioners.

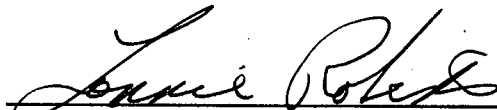
The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County District Attorney is requested to conduct an independent review of the safety and security policies and procedures of the correctional facilities operated by the Multnomah County Sheriff's Office.

ADOPTED this 15th day of June, 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Lonnie Roberts, Vice-Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Agnes Sowle, County Attorney



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-2
Est. Start Time: 9:38 AM
Date Submitted: 05/10/06

**RESOLUTION Establishing Fees and Charges for MCC 11.05 Land Use
General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and
Agenda Procedures, 38 Columbia River Gorge National Scenic Area, and Repealing
Title: Resolution No. 05-208**

Date Requested: June 15, 2006 Time Requested: 2 minutes
Department: Non-Departmental Division: Chair's Office
Denise Kleim, Sr. Bureau Operations Manager, City of Portland Bureau of Development
Contact(s): Services
Phone: (503) 823-7338 Ext. I/O Address: 299/5000/Kleim
Presenter(s): Denise Kleim

General Information

1. What action are you requesting from the Board?

Adoption of resolution increasing some land use services fees in the area served by the City of Portland under intergovernmental agreement for MCC Chapter 37, Administration and Procedures, and repealing Resolution No. 05-208, effective July 1, 2006.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The City of Portland provides land use services in certain areas of unincorporated Multnomah County under an IGA that stipulates that fees charged for those services must cover the full cost of their provision. The City is proposing increases in some land use services fees in order to continue full cost recovery as required by the IGA. To reach budgetary goals for FY 2006-07, meet annual expenses, and maintain prudent program reserves, the revenue for land use services should increase approximately 3.5% and the discount for concurrent reviews should be eliminated.

Fee changes are not made easily – or often. We know these charges affect our customers' work and their willingness to do business in this area. Our interests are in maintaining current levels of service, and increasing our effectiveness on both our customers' and the community's behalf.

3. Explain the fiscal impact (current year and ongoing).

The fee changes cover actual costs of services as required by the IGA.

4. Explain any legal and/or policy issues involved.

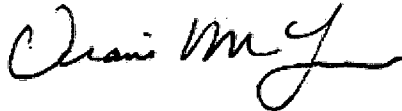
Complies with ORS 294.160 and MCC Chapter 37.

5. Explain any citizen and/or other government participation that has or will take place.

The County is holding the public hearing as required under ORS 294.160.

Required Signatures

**Department/
Agency Director:**



Date: 05/10/06

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Establishing Fees and Charges for MCC 11.05 Land Use General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and Procedures, 38 Columbia River Gorge National Scenic Area, and Repealing Resolution No. 05-208

The Multnomah County Board of Commissioners Finds:

- a. On April 13, 2000, the Board adopted Ordinance No. 944 establishing land use fees by resolution.
- b. On December 15, 2005, the Board adopted Resolution No. 05-208 establishing current land use fees and charges.
- c. Multnomah County has entered into intergovernmental agreements with the cities of Portland and Troutdale to provide planning services for areas outside those city limits and within the urban growth boundaries.
- d. Land use fees implementing the Portland IGA (Exhibit A) have not been changed since the Board adopted Resolution No. 05-160 on September 15, 2005.
- e. The fees, costs and methodologies for determining fees under the Portland IGA have changed and it is necessary to establish these new fees and costs for services provided by Portland by updating Exhibit A.
- f. All other fees and charges established by Resolution 05-208 remain the same.

The Multnomah County Board of Commissioners Resolves:

1. Resolution No. 05-208 is repealed and Land Use Planning Division fees for MCC Chapters 11.05, 11.15, 11.45, 37 and 38, excluding planning services provided under IGAs are set as follows:

	Action	Fee
Type I	Building Permit Review	\$53
	Address Assignment	\$26
	Address Reassignment (requires notice)	\$53
	Land Use Compatibility Review	\$43
	Sign Permit	\$30
	Wrecker License Review	\$221
	DMV Dealer Review	\$43

	Action	Fee
	Grading and Erosion Control	\$378
	Floodplain Development Permit or Review (one & two family dwellings)	\$30
	Floodplain Development Permit (all other uses)	\$66
	Moving of a Floating Home Permit	\$95
Type II	Health Hardship Permit	\$189
	Health Hardship Renewal	\$95
	Non-hearing Variance	\$279
	Exceptions and Lots of Exception	\$130
	Time Extension	\$279
	Administrative Decision by Planning Director	\$279
	Willamette River Greenway	\$692
	Significant Environmental Concern	\$692
	Administrative Modification of Conditions established in prior contested case	\$189
	Hillside Development	\$502
	National Scenic Area Site Review	\$378
	National Scenic Area Expedited Review	\$100
	Temporary Permit	\$189
	Design Review	\$708
	Category 3 Land Division	\$549
	Category 4 Land Division	\$249
	Property Line Adjustment	\$201
	Appeal of Administrative Decision	\$250
	Withdrawal of Application	
	- Before app. status letter written	Full Refund
	- After status ltr. assess 4 hr.	\$162
	Withdrawal of Appeal	
	- After hearing notice mailed	No Refund
Type III	Planned Development	\$2,198
	Community Service	\$1,832
	Regional Sanitary Landfill	\$2,365
	Conditional Use (CU)	\$1,832
	CU for Type B Home Occupation	\$852

	Action	Fee
	Variance (hearing)	\$603
	Modifications of conditions on a prior hearings case w/ rehearing	Full fee for original action
	Lots of Exception	\$875
	Category 1 Land Division - up to 20 lots	\$1,613
	Category 1 - Fee for each additional lot over 20	\$30
	Other hearings case	\$626
	National Scenic Area Site Review	\$1,832
	Withdrawal of Application	
	- Before app. status letter written	Full Refund
	- After status ltr. assess 4 hr.	\$160
	- After hearing notice mailed	No Refund
Type IV	Legislative or Quasijudicial Plan Revision	\$2,290 deposit
	Legislative or Quasijudicial Zone Change	\$2,290 deposit
Misc.	Pre-application conference	\$337
	Pre-application conference for home occupation	\$168
	Notice Sign	\$10
	Research Fee (includes mailing list production) (2 hour deposit required)	\$41/hour
	Photocopies	\$.30 per page
	Color aerial photograph	\$6.40 each
	Cassette tape recording of hearing	\$30.00 first tape- additional \$2.65 each tape
	Rescheduled hearing	\$249
	Subscription for all County land use decisions	\$1,995/year
	Subscription for all Scenic Area land use decisions	\$694/year
	Subscription for all land use decisions except scenic area	\$1,301/year
	Inspection Fee	\$77

2. Fees for planning services provided by the City of Troutdale under the IGA are as set by the City of Troutdale.
3. Fees for planning services provided by the City of Portland under IGA are set in the attached Exhibit A.
4. This Resolution takes effect and Resolution 05-208 is repealed on July 1, 2006.

ADOPTED this 15th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By *Sandra N. Duffy*
Sandra N. Duffy, Assistant County Attorney

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Adjustment Review (Type II)	
Residential Use (only)	
Fences/Decks/Eaves	\$1,250
Lots with existing single-dwelling units	\$1,722
All other residential adjustments	\$1,615
Non-residential or mixed use	\$1,729
Comprehensive Plan and Zone Map Amendment (Type III)	\$19,225
Single Family Residential to Single Family Residential Upzoning (Type III)	\$11,400
Conditional Use	
Type I	\$2,525
Type II (Minor)	\$3,363
Radio Frequency Facilities (Type II)	\$4,211
Type III (Major)	
Conditional Use - New	\$11,080
Conditional Use - Existing	\$5,330
Radio Frequency	\$11,225
Design Review	
Major (Type III)	0.0046 of valuation minimum \$5,547; maximum \$22,000
Minor A (Type I & II) except as identified in Minor B and Minor C, including residential projects with 2 or more units; and radio frequency facilities	minimum \$3,488; maximum \$6,915
Minor B (Type I & II) --Includes residential projects with 1 unit --Improvements with valuation under \$5,000, but more than \$2,500 --Parking areas 10,000 sq. ft. or less --Awnings, signs, rooftop mechanical equipment --Lighting Projects --Remodels affecting less than 25 consecutive linear ft. of frontage	minimum \$785; maximum \$3,325

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Design Review (continued)	
Minor C (Type I & II)	
--Improvements not identified in Minor B with valuation \$2,500 or less	\$650
-- Fences, freestanding & retaining walls, gates	
--Colors in historic districts	
Modifications through Design Review	\$300
Environmental Review (Type I)	\$655
Environmental Review (Type II)	
Residential use (only)	\$2,221
Non-residential or mixed use	\$3,221
Environmental Review Protection Zone (Type III)	\$5,760
Environmental Violation Review (Type II)	\$3,486
Environmental Violation (Type III)	\$6,750
--Undividable lot with existing single dwelling unit	\$4,800
Final Plat Review / Final Development Plan Review for Planned Development or Planned Unit Development (Type I)	
If preliminary with Type I with no street	\$1,760
If preliminary was Type I or IIX with a street	\$3,662
If preliminary was Type II / IIX with no street	\$3,662
If preliminary was Type III	\$6,036
Greenway	
Residential use (only)	\$1,221
Non-residential or mixed use	\$4,256
Historic Landmark designation or removal	
Individual properties (Type III)	\$3,973
Multiple Properties or districts (Type III)	\$4,774
Demolition Review (Type IV)	\$5,250
Home Occupation Permit	
Initial Permit	\$111
Annual Renewal	\$111
Late charge for delinquent permits	\$5 per month

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Impact Mitigation Plan	
Amendment (Minor) (Type II)	\$3,201
Implementation (Type II)	\$3,633
New/Amendment (Major) (Type III)	\$22,730
Amendment (Use) (Type III)	\$6,264
Land Division Review	
Type I	\$5,267 + \$175 per lot plus \$900 if new street
Type IIx	\$6,661 + \$175 per lot plus \$900 if new street
Type III	\$9,699 + \$175 per lot plus \$900 if new street
Subdivision with Concurrent Environmental Review (Type III)	\$9,900 + \$200 per lot, plus \$900 if new street
Partition with Concurrent Environmental Review (Type III)	\$5,675 + \$200 per lot plus \$900 if new street
Land Division Amendment Review	
Type I	\$2,000
Type IIx	\$2,736
Type III	\$8,511
Living Smart House Plans	
Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)	
Lot Consolidation (Type I)	\$1,300
Master Plan	
Minor Amendments to Master Plans (Type II)	\$7,379
New Master Plans or Major Amendments to Master Plans (Type III)	\$13,698
Non-conforming Situation Review (Type II)	\$4,337
Non-conforming Status Review (Type II)	\$2,236
Planned Development Review	
Type IIx	\$4,134
Type III	\$7,474

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Planned Development Amendment / Planned Unit Development Amendment	
Type IIx	\$2,862
Type III	\$8,283
Pre-Application Conference	
Major (Comprehensive Plan Map Amendment, Zone Change, Design Review, Subdivision Master Plan, and Impact Mitigation Plan)	\$2,160
Minor or Optional	\$1,550
Statewide Planning Goal Exception (Type III)	\$30,283
Tree Preservation Violation Review	
Type I	\$1,900
Type II	\$2,736
Type III	\$7,093
Tree Review	
Type I	\$2,000
Type II	\$2,736
Zoning Map Amendment (Type III)	\$5,988
Other Unassigned Reviews	
Type I	\$2,492
Type II / IIx	\$2,978
Type III	\$7,093
Other Planning Services	
Appeals	
Type II / IIx	\$250
Type III	½ of application
Appointment for Early Land Use Review Assistance	\$150 per hour Minimum – ½ hour
Demolition Delay Review	\$156
Design Advice Request	\$1,450
Early Pre-Submittal Plan Review (per hour)	\$115 per hour
Expert Outside Consultation (above base fee)	\$83 per hour
Hourly Rate for Land Use Services	\$115 per hour

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Plan Check	
Residential and commercial	\$1.46 per \$1,000 valuation \$60 minimum
Community Design Standards Plan Check	\$.004 of valuation (add to base fee)
Environmental Plan Check	\$727 (add to base fee)
Environmental Violation Plan Check	\$850 (add to base fee)
Property Line Adjustment	\$941
Renotification Fee	\$493
Transcripts	Actual cost
Zoning Confirmation	
Tier A (bank letter, new DMV)	\$277
Tier B (zoning/development analysis, nonconforming standard evidence, notice of use determination)	\$804
Lot Segregation	\$450
Lot Segregation with Property Line Adjustment	\$1,046
DMV Renewal	\$47

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-095

Establishing Fees and Charges for MCC 11.05 Land Use General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and Procedures, 38 Columbia River Gorge National Scenic Area, and Repealing Resolution No. 05-208

The Multnomah County Board of Commissioners Finds:

- a. On April 13, 2000, the Board adopted Ordinance No. 944 establishing land use fees by resolution.
- b. On December 15, 2005, the Board adopted Resolution No. 05-208 establishing current land use fees and charges.
- c. Multnomah County has entered into intergovernmental agreements with the cities of Portland and Troutdale to provide planning services for areas outside those city limits and within the urban growth boundaries.
- d. Land use fees implementing the Portland IGA (Exhibit A) have not been changed since the Board adopted Resolution No. 05-160 on September 15, 2005.
- e. The fees, costs and methodologies for determining fees under the Portland IGA have changed and it is necessary to establish these new fees and costs for services provided by Portland by updating Exhibit A.
- f. All other fees and charges established by Resolution 05-208 remain the same.

The Multnomah County Board of Commissioners Resolves:

1. Resolution No. 05-208 is repealed and Land Use Planning Division fees for MCC Chapters 11.05, 11.15, 11.45, 37 and 38, excluding planning services provided under IGAs are set as follows:

	Action	Fee
Type I	Building Permit Review	\$53
	Address Assignment	\$26
	Address Reassignment (requires notice)	\$53
	Land Use Compatibility Review	\$43
	Sign Permit	\$30
	Wrecker License Review	\$221
	DMV Dealer Review	\$43

	Action	Fee
	Grading and Erosion Control	\$378
	Floodplain Development Permit or Review (one & two family dwellings)	\$30
	Floodplain Development Permit (all other uses)	\$66
	Moving of a Floating Home Permit	\$95
Type II	Health Hardship Permit	\$189
	Health Hardship Renewal	\$95
	Non-hearing Variance	\$279
	Exceptions and Lots of Exception	\$130
	Time Extension	\$279
	Administrative Decision by Planning Director	\$279
	Willamette River Greenway	\$692
	Significant Environmental Concern	\$692
	Administrative Modification of Conditions established in prior contested case	\$189
	Hillside Development	\$502
	National Scenic Area Site Review	\$378
	National Scenic Area Expedited Review	\$100
	Temporary Permit	\$189
	Design Review	\$708
	Category 3 Land Division	\$549
	Category 4 Land Division	\$249
	Property Line Adjustment	\$201
	Appeal of Administrative Decision	\$250
	Withdrawal of Application	
	- Before app. status letter written	Full Refund
	- After status ltr. assess 4 hr.	\$162
	Withdrawal of Appeal	
	- After hearing notice mailed	No Refund
Type III	Planned Development	\$2,198
	Community Service	\$1,832
	Regional Sanitary Landfill	\$2,365
	Conditional Use (CU)	\$1,832
	CU for Type B Home Occupation	\$852

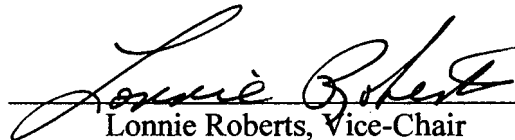
	Action	Fee
	Variance (hearing)	\$603
	Modifications of conditions on a prior hearings case w/ rehearing	Full fee for original action
	Lots of Exception	\$875
	Category 1 Land Division - up to 20 lots	\$1,613
	Category 1 - Fee for each additional lot over 20	\$30
	Other hearings case	\$626
	National Scenic Area Site Review	\$1,832
	Withdrawal of Application	
	- Before app. status letter written	Full Refund
	- After status ltr. assess 4 hr.	\$160
	- After hearing notice mailed	No Refund
Type IV	Legislative or Quasijudicial Plan Revision	\$2,290 deposit
	Legislative or Quasijudicial Zone Change	\$2,290 deposit
Misc.	Pre-application conference	\$337
	Pre-application conference for home occupation	\$168
	Notice Sign	\$10
	Research Fee (includes mailing list production) (2 hour deposit required)	\$41/hour
	Photocopies	\$.30 per page
	Color aerial photograph	\$6.40 each
	Cassette tape recording of hearing	\$30.00 first tape- additional \$2.65 each tape
	Rescheduled hearing	\$249
	Subscription for all County land use decisions	\$1,995/year
	Subscription for all Scenic Area land use decisions	\$694/year
	Subscription for all land use decisions except scenic area	\$1,301/year
	Inspection Fee	\$77

2. Fees for planning services provided by the City of Troutdale under the IGA are as set by the City of Troutdale.
3. Fees for planning services provided by the City of Portland under IGA are set in the attached Exhibit A.
4. This Resolution takes effect and Resolution 05-208 is repealed on July 1, 2006.

ADOPTED this 15th day of June, 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Lonnie Roberts, Vice-Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By


Agnes Sowle, County Attorney

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Adjustment Review (Type II)	
Residential Use (only)	
Fences/Decks/Eaves	\$1,300
Lots with existing single-dwelling units	\$1,797
All other residential adjustments	\$1,715
Non-residential or mixed use	\$1,854
Comprehensive Plan and Zone Map Amendment (Type III)	\$19,225
Single Family Residential to Single Family Residential Upzoning (Type III)	\$11,400
Conditional Use	\$2,525
Type I	
Type II (Minor)	\$3,363
Radio Frequency Facilities (Type II)	\$4,211
Type III (Major)	
Conditional Use - New	\$11,080
Conditional Use - Existing	\$5,330
Radio Frequency	\$11,225
Design Review	
Major (Type III)	0.0046 of valuation minimum \$5,547; maximum \$22,000
Minor A (Type I & II) except as identified in Minor B and Minor C, including residential projects with 2 or more units; and radio frequency facilities	minimum \$3,488; maximum \$6,915
Minor B (Type I & II) --Includes residential projects with 1 unit --Improvements with valuation under \$5,000, but more than \$2,500 --Parking areas 10,000 sq. ft. or less --Awnings, signs, rooftop mechanical equipment --Lighting Projects --Remodels affecting less than 25 consecutive linear ft. of frontage	minimum \$785; maximum \$3,325

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Design Review (continued)	
Minor C (Type I & II)	
--Improvements not identified in Minor B with valuation \$2,500 or less	\$650
-- Fences, freestanding & retaining walls, gates	
--Colors in historic districts	
Modifications through Design Review	\$300
Environmental Review (Type I)	\$655
Environmental Review (Type II)	
Residential use (only)	\$2,221
Non-residential or mixed use	\$3,221
Environmental Review Protection Zone (Type III)	\$5,760
Environmental Violation Review (Type II)	\$3,486
Environmental Violation (Type III)	\$6,750
--Undividable lot with existing single dwelling unit	\$4,800
Final Plat Review / Final Development Plan Review for Planned Development or Planned Unit Development) (Type I)	
If preliminary with Type I with no street	\$1,760
If preliminary was Type I or IIx with a street	\$3,662
If preliminary was Type II / IIx with no street	\$3,662
If preliminary was Type III	\$6,036
Greenway	
Residential use (only)	\$1,221
Non-residential or mixed use	\$4,256
Historic Landmark designation or removal	
Individual properties (Type III)	\$3,973
Multiple Properties or districts (Type III)	\$4,774
Demolition Review (Type IV)	\$5,250
Home Occupation Permit	
Initial Permit	\$111
Annual Renewal	\$111
Late charge for delinquent permits	\$5 per month

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Impact Mitigation Plan	
Amendment (Minor) (Type II)	\$3,201
Implementation (Type II)	\$3,633
New/Amendment (Major) (Type III)	\$22,730
Amendment (Use) (Type III)	\$6,264
Land Division Review	
Type I	\$5,267 + \$175 per lot plus \$900 if new street
Type IIx	\$6,661 + \$175 per lot plus \$900 if new street
Type III	\$9,699 + \$175 per lot plus \$900 if new street
Subdivision with Concurrent Environmental Review (Type III)	\$9,900 + \$200 per lot, plus \$900 if new street
Partition with Concurrent Environmental Review (Type III)	\$5,675 + \$200 per lot plus \$900 if new street
Land Division Amendment Review	
Type I	\$2,000
Type IIx	\$2,736
Type III	\$8,511
Living Smart House Plans	
Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)	
Lot Consolidation (Type I)	\$1,300
Master Plan	
Minor Amendments to Master Plans (Type II)	\$7,379
New Master Plans or Major Amendments to Master Plans (Type III)	\$13,698
Non-conforming Situation Review (Type II)	\$4,337
Non-conforming Status Review (Type II)	\$2,236
Planned Development Review	
Type IIx	\$4,134
Type III	\$7,474

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Planned Development Amendment / Planned Unit Development Amendment	
Type IIx	\$2,862
Type III	\$8,283
Pre-Application Conference	
Major (Comprehensive Plan Map Amendment, Zone Change, Design Review, Subdivision Master Plan, and Impact Mitigation Plan)	\$2,160
Minor or Optional	\$1,550
Statewide Planning Goal Exception (Type III)	\$30,283
Tree Preservation Violation Review	
Type I	\$1,900
Type II	\$2,736
Type III	\$7,093
Tree Review	
Type I	\$2,000
Type II	\$2,736
Zoning Map Amendment (Type III)	\$5,988
Other Unassigned Reviews	
Type I	\$2,492
Type II / IIx	\$2,978
Type III	\$7,093
Other Planning Services	
Appeals	
Type II / IIx	\$250
Type III	½ of application
Appointment for Early Land Use Review Assistance	\$150 per hour Minimum – ½ hour
Demolition Delay Review	\$156
Design Advice Request	\$1,450
Early Pre-Submittal Plan Review (per hour)	\$115 per hour
Expert Outside Consultation (above base fee)	\$83 per hour
Hourly Rate for Land Use Services	\$115 per hour

Exhibit A (for Services Provided by Portland under IGA)

Land Use Planning Fees for Portland Services under IGA Are Set as Follows:	
Plan Check	
Residential and commercial	\$1.46 per \$1,000 valuation \$60 minimum
Community Design Standards Plan Check	\$.004 of valuation (add to base fee)
Environmental Plan Check	\$727 (add to base fee)
Environmental Violation Plan Check	\$850 (add to base fee)
Property Line Adjustment	\$941
Renotification Fee	\$493
Transcripts	Actual cost
Zoning Confirmation	
Tier A (bank letter, new DMV)	\$277
Tier B (zoning/development analysis, nonconforming standard evidence, notice of use determination)	\$804
Lot Segregation	\$450
Lot Segregation with Property Line Adjustment	\$1,046
DMV Renewal	\$47



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-3
Est. Start Time: 9:40 AM
Date Submitted: 06/06/06

BUDGET MODIFICATION: -

Agenda Title: American Heart Association Pacific/Mountain Affiliate 2006 Outreach Award Presented to Health Department's Community Capacitation Center

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: June 15, 2006 Time Requested: 5 minutes
Department: Non-departmental Division: District 1
Contact(s): David Martinez, District 1
Phone: 503 988-4435 Ext. 84435 I/O Address: 503/600
Presenter(s): Charlene Welch & Rebecca Weaver, AHA, Noelle Wiggins & Lillian Shirley, HD

General Information

1. What action are you requesting from the Board?

None – Presentation only

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Multnomah County Health Department's Community Capacitation Center has been named the winner of the American Heart Association 2006 Outreach Award. This annual award is designed to honor organizations and groups that have done an outstanding job of taking the American Heart Association's messages and reaching out to minorities and underserved populations in the Affiliate's 10-state region, which includes Oregon.

Over the past year, the Capacitation Center has been working with the AHA, the United Way, the Latino Network, Emmanuel Community Services and area churches to locally implement the Search Your Heart/De Corazón a Corazón (Heart to Heart) program, a faith-based program for heart health and stroke prevention created by the AHA to help reach African American and Hispanic/Latino Americans.

3. Explain the fiscal impact (current year and ongoing).

N/A

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures

Department/
Agency Director:

Maria Pijo de Stiffey

Date: 06/06/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-4
Est. Start Time: 9:45 AM
Date Submitted: 05/22/06

BUDGET MODIFICATION: -

Agenda Title: PROCLAMATION Proclaiming June 25 through July 1, 2006 as OHSU Center for Women's Health Week in Multnomah County, Oregon

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: June 15, 2006 Time Requested: 5 mins
Department: Health Department Division: Director's Office
Contact(s): Linda Pickthorne
Phone: 503 988-6837 Ext. 86837 I/O Address: 160/8
Presenter(s): Lillian Shirley, Director, Health Department

General Information

1. What action are you requesting from the Board?

Adopt Proclamation proclaiming the week of June 25-July 1, 2006 as OHSU Center for Women's Health Week in Multnomah County, Oregon.

2. Please provide sufficient background information for the Board and the public to understand this issue.

OHSU Center for Women's Health has displayed expertise and continued commitment to perform exemplary clinical care, research, community outreach, professional education and leadership. OHSU is one of 20 National Centers of Excellence in Women's Health serving as demonstration models for the nation. Multnomah County Health Department wishes to honor OHSU for providing innovative, comprehensive, multidisciplinary, and integrated health care systems for women.

3. Explain the fiscal impact (current year and ongoing).

None.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures

**Department/
Agency Director:**



Date: 05/22/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO _____

Proclaiming June 25 through July 1, 2006 as Oregon Health & Science University Center for Women's Health Week in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Board of Commissioners recognizes Oregon Health & Science University's (OHSU) commitment to excellence in women's care. The opening of the OHSU Center for Women's Health strengthens local resources to address the health and wellness of women throughout every stage of their lives. This Center will support the Health Department's mission to assure, promote and protect the health of the people of Multnomah County.
- b. The OHSU Center for Women's Health's has been designated a Center of Excellence in Women's Health for their expertise and commitment to perform exemplary clinical care, research, community outreach, professional education and leadership.
- c. OHSU is one of 20 National Centers of Excellence in Women's Health serving as demonstration models for the nation to provide innovative, comprehensive, multidisciplinary, and integrated health care systems for women.

The Multnomah County Board of Commissioners Proclaims:

The week of June 25 through July 1, 2006 as Oregon Health & Science University Center for Women's Health Week in Multnomah County, Oregon where working in partnership with diverse communities promotes Healthy People in Healthy Communities.

ADOPTED this 15th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

Maria Rojo de Steffey,
Commissioner District 1

Serena Cruz Walsh,
Commissioner District 2

Lisa Naito,
Commissioner District 3

Lonnie Roberts,
Commissioner District 4

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO 06-096

Proclaiming June 25 through July 1, 2006 as Oregon Health & Science University Center for Women's Health Week in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Board of Commissioners recognizes Oregon Health & Science University's (OHSU) commitment to excellence in women's care. The opening of the OHSU Center for Women's Health strengthens local resources to address the health and wellness of women throughout every stage of their lives. This Center will support the Health Department's mission to assure, promote and protect the health of the people of Multnomah County.
- b. The OHSU Center for Women's Health's has been designated a Center of Excellence in Women's Health for their expertise and commitment to perform exemplary clinical care, research, community outreach, professional education and leadership.
- c. OHSU is one of 20 National Centers of Excellence in Women's Health serving as demonstration models for the nation to provide innovative, comprehensive, multidisciplinary, and integrated health care systems for women.

The Multnomah County Board of Commissioners Proclaims:

The week of June 25 through July 1, 2006 as Oregon Health & Science University Center for Women's Health Week in Multnomah County, Oregon where working in partnership with diverse communities promotes Healthy People in Healthy Communities.

ADOPTED this 15th day of June, 2006.

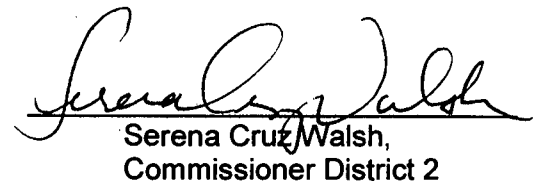
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair



Maria Rojo de Steffey,
Commissioner District 1



Serena Cruz Walsh,
Commissioner District 2



Lisa Naito,
Commissioner District 3



Lonnie Roberts,
Commissioner District 4



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-5
Est. Start Time: 9:50 AM
Date Submitted: 05/04/06

Agenda Title: Second Reading and Possible Adoption of an ORDINANCE Amending
Multnomah County Code Chapter 21.612 to Authorize a Temporary Restaurant
License Late Fee

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	June 15, 2006	Time Requested:	2 minutes
Department:	Health Dept.	Division:	Environmental Health
Contact(s):	Lila Wickham		
Phone:	503-988-3400	Ext.	22404
I/O Address:	245		
Presenter(s):	Lila Wickham, Environmental Health Manager		

General Information

1. What action are you requesting from the Board?

Approve first reading of ordinance amending MCC § 21.612 to authorize a temporary restaurant license late fee

2. Please provide sufficient background information for the Board and the public to understand this issue.

This action will facilitate timely submissions of the temporary restaurant license fee and recovery of administrative costs as well as decrease safety risk. The temporary restaurant license late fee was eliminated in 2005; and subsequently, the health inspector has had to spend extra time collecting fees and incur greater safety risk by handling large amounts of money at the event.

3. Explain the fiscal impact (current year and ongoing).

None--will allow for recovery of administrative costs.

4. Explain any legal and/or policy issues involved.

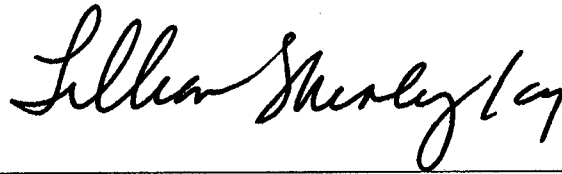
N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signatures

**Department/
Agency Director:**



Date: 05/04/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Amending MCC § 21.612 to Authorize a Temporary Restaurant License Late Fee

(Language ~~stricken~~ is deleted; double underlined language is new.)

The Multnomah County Board of Commissioners Finds:

- a. MCC § 21.612 provides that a reinstatement or late fee may be added to some fees not paid as required with respect to food services.
- b. The temporary restaurant license late fee was eliminated in 2005; and subsequently, the health inspector has had to spend extra time collecting fees and incur greater safety risk by handling large amounts of money at the event.
- c. It is necessary to authorize a temporary license late fee to facilitate timely submissions of the temporary restaurant license fee and recovery of administrative costs as well as decrease health inspector safety risk.

Multnomah County Ordains as follows:

Section 1. MCC § 21.612 is amended as follows: •

§ 21.612 Payment Of License Fees and Other Fees and Penalties.

(A) Licenses issued under this subchapter expire annually on December 31. The annual license fee imposed under this subchapter must be paid in advance or postmarked to the department on or before midnight December 31 of the preceding license year.

(B) Except as provided in subsection (C), to any fee not paid as required in subsections (A), (D) and (I), there will be added a reinstatement or late fee as set by Board resolution.

(C) If the department determines that the delinquency was due to reasonable cause and without any intent to avoid compliance, the reinstatement provided by subsection (B) will be waived.

(D) When a license fee is due at any time other than December 31, the license fee is payable to the department within 30 days of application. If the license fee is not paid as provided in this subsection, then subsection (B) applies.

(E) The license fee for a seasonal facility, which operates six or fewer consecutive months, is payable within 30 days of the first day of operation for the current year. If the fee is not paid as provided in this subsection, then subsection (B) applies.

(F) The license fee for a temporary restaurant operating on an intermittent basis at the same specific location will be as set by Board resolution.

(G) The application and license fee for any temporary restaurant must be received in the environmental health office by noon two working days before the event begins. If the fee is not paid as provided in this subsection, a late fee will be added as set by Board resolution.

(H) Benevolent organizations are exempt from any temporary restaurant license or inspection related fees. An administrative processing fee will be set by Board resolution.

(I) For the services of the department in providing an increased frequency inspection as mandated under ORS 624.085 and OAR 333-157-0027, the department will collect a fee for each additional inspection in an amount set by Board resolution. Reinspections for the sole purpose of checking the number of food handler cards are not be subject to this fee.

(J) The department will charge an inspection fee for a mobile unit licensed in another jurisdiction providing services in Multnomah County in an amount set by Board resolution.

FIRST READING:

June 8, 2006

SECOND READING AND ADOPTION:

June 15, 2006

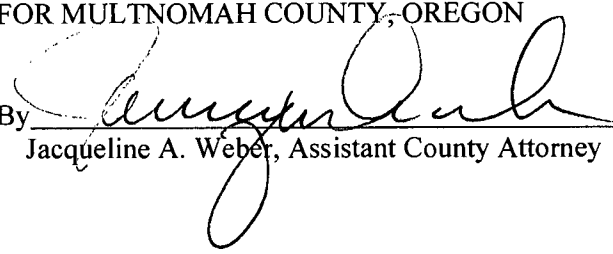
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By


Jacqueline A. Weber, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 1077

Amending MCC § 21.612 to Authorize a Temporary Restaurant License Late Fee

(Language ~~stricken~~ is deleted; double underlined language is new.)

The Multnomah County Board of Commissioners Finds:

- a. MCC § 21.612 provides that a reinstatement or late fee may be added to some fees not paid as required with respect to food services.
- b. The temporary restaurant license late fee was eliminated in 2005; and subsequently, the health inspector has had to spend extra time collecting fees and incur greater safety risk by handling large amounts of money at the event.
- c. It is necessary to authorize a temporary license late fee to facilitate timely submissions of the temporary restaurant license fee and recovery of administrative costs as well as decrease health inspector safety risk.

Multnomah County Ordains as follows:

Section 1. MCC § 21.612 is amended as follows:

§ 21.612 Payment Of License Fees and Other Fees and Penalties.

(A) Licenses issued under this subchapter expire annually on December 31. The annual license fee imposed under this subchapter must be paid in advance or postmarked to the department on or before midnight December 31 of the preceding license year.

(B) Except as provided in subsection (C), to any fee not paid as required in subsections (A), (D) and (I), there will be added a reinstatement or late fee as set by Board resolution.

(C) If the department determines that the delinquency was due to reasonable cause and without any intent to avoid compliance, the reinstatement provided by subsection (B) will be waived.

(D) When a license fee is due at any time other than December 31, the license fee is payable to the department within 30 days of application. If the license fee is not paid as provided in this subsection, then subsection (B) applies.

(E) The license fee for a seasonal facility, which operates six or fewer consecutive months, is payable within 30 days of the first day of operation for the current year. If the fee is not paid as provided in this subsection, then subsection (B) applies.

(F) The license fee for a temporary restaurant operating on an intermittent basis at the same specific location will be as set by Board resolution.

(G) The application and license fee for any temporary restaurant must be received in the environmental health office by noon two working days before the event begins. If the fee is not paid as provided in this subsection, a late fee will be added as set by Board resolution.

(H) Benevolent organizations are exempt from any temporary restaurant license or inspection related fees. An administrative processing fee will be set by Board resolution.

(I) For the services of the department in providing an increased frequency inspection as mandated under ORS 624.085 and OAR 333-157-0027, the department will collect a fee for each additional inspection in an amount set by Board resolution. Reinspections for the sole purpose of checking the number of food handler cards is not be subject to this fee.

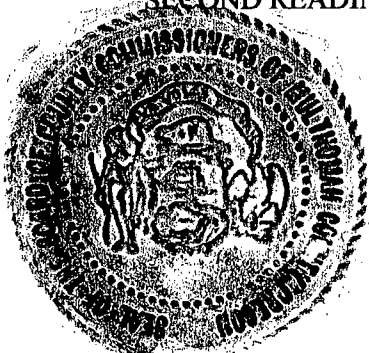
(J) The department will charge an inspection fee for a mobile unit licensed in another jurisdiction providing services in Multnomah County in an amount set by Board resolution.

FIRST READING:

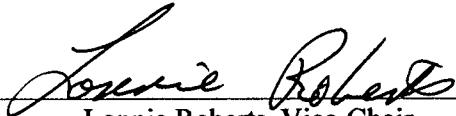
June 8, 2006

SECOND READING AND ADOPTION:

June 15, 2006



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Lonnie Roberts, Vice-Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Jacqueline A. Weber, Assistant County Attorney



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-6
Est. Start Time: 9:52 AM
Date Submitted: 05/03/06

BUDGET MODIFICATION: -

Agenda Title: RESOLUTION Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 04-170

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	June 15, 2006	Time Requested:	5 minutes
Department:	Health Dept.	Division:	Environmental Health
Contact(s):	Lila Wickham		
Phone:	503-988-3400	Ext.	22404 I/O Address: 245
Presenter(s):	Lila Wickham , Environmental Health Manager		

General Information

1. What action are you requesting from the Board?

Second Reading and approval of amendment to Ordinance MCC § 21.612 Relating to Food Service License and Other Fees. Also approval of Resolution Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 03-167. The new fees would be effective January 1, 2007.

2. Please provide sufficient background information for the Board and the public to understand this issue.

A comprehensive time analysis was performed identifying the actual inspection time for each type of inspection conducted by health inspectors. This time study information was used in conjunction with a state mandated formula to create license fees that reflect the time spent for the service using a full service recovery methodology. The proposed fees are reflective of actual direct time and associated full cost recovery methodology.

3. Explain the fiscal impact (current year and ongoing).

None for FY 06. The proposed fees will allow for recovery of costs associated with the provision of inspections, monitoring and licensing of food, pool, tourist and traveler facilities in Multnomah

County in FY07.

4. Explain any legal and/or policy issues involved.

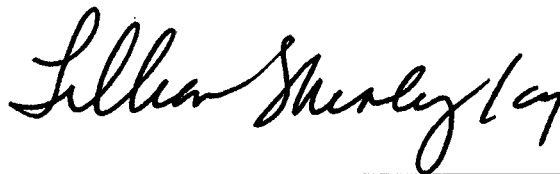
Complies with ORS Chapter 624 and Division 12 rules.

5. Explain any citizen and/or other government participation that has or will take place.

Extensive work has been conducted with the citizen advisory committee to assure that impacts on industry are considered in the establishment of fees. The Food Service Advisory Committee is appointed by the County Commissioners. Citizens may comment at the Board meeting. Notice of any fee changes will be given with renewal notices after passage of the fees by the Board of County Commissioners.

Required Signatures

**Department/
Agency Director:**



Date: 05/04/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 04-170

The Multnomah County Board of Commissioners Finds:

- a. Chapter 21, Health, of the Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. The Board adopted Resolution 04-170 establishing fees for MCC Chapter 21, Health, on November 18, 2004.
- c. The Board has adopted an ordinance amending MCC § 21.612 authorizing a late fee when a temporary restaurant license fee is not timely paid and wishes to set the late fee effective upon adoption of this resolution.
- d. The Board wishes to increase existing fees to recover actual service costs effective January 1, 2007.

The Multnomah County Board of Commissioners Resolves:

1. **Effective July 15, 2006, Resolution 04-170 is repealed and the fees and charges for Chapter 21, Health, of the Multnomah County Code are set as follows:**

Section 21.150. SWIMMING POOL LICENSE FEE.

First two pools, each:	\$ 285
Each additional pool:	\$ 140

Section 21.151. SWIMMING POOL AND SPA PLAN REVIEW FEES.

Minor Plan Review	\$ 180
Plan review, New Construction or Complete Replacement >=2,000 square feet	\$1,175
Plan review, New Construction or Complete Replacement <2,000 square feet	\$ 885
Renewal of construction permit pool or spa	\$ 70

The definition of minor plan review, new construction or complete replacement shall be established by department administrative policy.

Section 21.152 INCREASED FREQUENCY INSPECTION, REINSTATEMENT
AND LATE FEES

(A) Increased Frequency Inspection \$120

		Effective Period	
		1/1/2005- 1/31/2005	1/1/2006- 1/31/2006
(B)	Reinstatement or Late Fee	50% of fee (imposed 3/1/2005)	50% of fee (imposed 2/1/2006)

Section 21.408. APPLICATION FOR LICENSE (EMS)

Each ambulance: \$250

Section 21.605. CERTIFICATE FEES

- (A) All food handlers trained under MCC 21.603 shall pay the health department a \$5 fee for the issuance of an original food handler's certificate.
- (B) All other food handlers shall pay the health department a program participation fee at \$5.00 for certification and \$5.00 for each test or retest.
- (C) All food handlers shall pay the health department a \$5 fee for the issuance of a replacement certificate.

Section 21.610. FOOD SERVICE LICENSE FEE.

For the services of the department of health in connection with issuance of food service licenses, the department shall collect a fee from every applicant, at the time of application.

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between January 1 and September 30:

Seating capacity 0 – 15	\$325
Seating capacity 16 – 50	\$445
Seating capacity 51 – 150	\$530
Seating capacity over 150	\$625
Limited-service restaurants	\$200
Commissaries	\$325

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between October 1 and December 31:

Seating capacity 0 – 15	\$165
Seating capacity 16 – 50	\$225
Seating capacity 51 – 150	\$265
Seating capacity over 150	\$315
Limited-service restaurants	\$100
Commissaries	\$165

For the following special food service facilities, the following fees shall be charged for licenses issued or applied for:

Temporary restaurants:	
1 day	\$100
2 or more days	\$160
Warehouses	
	\$180
Mobile units as defined by OAR 333-162-0020	
	\$245

Vending Machines:		
	1-10 units	\$90
	11-20 units	\$175
	21-30 units	\$265
	31-40 units	\$355
	41-50 units	\$440
	51-75 units	\$530
	76-100 units	\$705
	101-250 units	\$1235
	251-500 units	\$1940
	501-750 units	\$2650
	751-1,000 units	\$3355
	1,001-1500	\$4590
	> 1500	\$5825

The following fee structure shall apply for limited service, combined facilities limited service, mobile units, warehouses or vending machines issued or applied for between October 1 and December 31:

Warehouses		\$90
Mobile units as defined by OAR 333-162-0020		\$120
Vending Machines:		
	1-10 units	\$45
	11-20 units	\$90
	21-30 units	\$135
	31-40 units	\$180
	41-50 units	\$220
	51-75 units	\$265
	76-100 units	\$355
	101-250 units	\$620
	251-500 units	\$970
	501-750 units	\$1325
	751-1,000 units	\$1680
	1,001-1,500	\$2295
	>1,500	\$2915

Section 21.611. FOOD SERVICE PLAN REVIEW

Mobile unit plan review	\$240
Remodel Plan Review	\$270
New construction Plan Review	\$490

Benevolent organizations are subject to food service plan review fees.

Section 21.612. PAYMENT OF LICENSE FEES, REINSPECTION FEES;
DELINQUENCY.

		Effective Period	
		1/1/2005- 1/31/2005	1/1/2006- 1/31/2006
(B)	Reinstatement or Late Fee	50% of fee (imposed 3/1/2005)	50% of fee (imposed 2/1/2006)

(F)

Temporary license on intermittent basis with less than six retail vendors	\$160 per month
Temporary license on Intermittent basis with six or more retail vendors	\$160 per month for first three months of operation within a calendar year, \$145 for the fourth month of operation within a calendar year, not to exceed the maximum full service restaurant fee

(G) Temporary Restaurant License Late Fee \$50

(H) Food Service Benevolent Administrative Processing Fee

For the administrative services of the department of health \$50
in connection with Benevolent organization" defined in
ORS 624.028 and 624.067

(I) Increased frequency inspection \$120 for each
additional inspection

(J) Inspection of mobile unit licensed
In another jurisdiction \$25

Section 21.613. BED AND BREAKFAST FACILITIES; FOOD SERVICE LICENSE FEES.

Annual license fee \$170

Section 21.650. TOURIST AND TRAVELERS FACILITIES LICENSE FEES.

Tourist and travelers facilities and recreation parks:		
	1-25 units:	\$220
	26-50 units:	\$255
	51-75 units:	\$315
	76-100 units	\$330
	101 units and over:	\$330 plus \$1 per unit over 100 units
	Picnic parks:	\$85
	Organizational camps:	\$165
	Day camps	\$100

Section 21.651. BED AND BREAKFAST FACILITIES; TOURIST ACCOMMODATIONS LICENSE FEE.

Annual license fee \$85

Section 21.652 REINSTATEMENT AND LATE FEES

		Effective Period	
		1/1/2005-1/31/2005	1/1/2006-1/31/2006
(B)	Reinstatement or Late Fee	50% of fee (imposed 3/1/2005)	50% of fee (imposed 2/1/2006)

Section 21.708. HEARING.

Deposit for each witness subpoenaed for hearing \$15

2. Effective January 1, 2007, the fees and charges for Chapter 21, Health, of the Multnomah County Code are set as follows:

Section 21.150. SWIMMING POOL LICENSE FEE.

First two pools, each:	\$ 315
Each additional pool:	\$ 160

Section 21.151. SWIMMING POOL AND SPA PLAN REVIEW FEES.

Minor Plan Review	\$ 190
Plan review, New Construction or Complete Replacement >=2,000 square feet	\$1,175
Plan review, New Construction or Complete Replacement <2,000 square feet	\$ 935
Renewal of construction permit pool or spa	\$ 75

The definition of minor plan review, new construction or complete replacement shall be established by department administrative policy.

Section 21.152 INCREASED FREQUENCY INSPECTION, REINSTATEMENT AND LATE FEES

(A) Increased Frequency Inspection \$120

(B) Reinstatement or Late Fee 50% of fee

Section 21.408. APPLICATION FOR LICENSE (EMS)

Each ambulance: \$250

Section 21.605. CERTIFICATE FEES

- (A) All food handlers trained under MCC 21.603 shall pay the health department a \$5 fee for the issuance of an original food handler's certificate.
- (B) All other food handlers shall pay the health department a program participation fee at \$5.00 for certification and \$5.00 for each test or retest.
- (C) All food handlers shall pay the health department a \$5 fee for the issuance of a replacement certificate.

Section 21.610. FOOD SERVICE LICENSE FEE.

For the services of the department of health in connection with issuance of food service licenses, the department shall collect a fee from every applicant, at the time of application.

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between January 1 and September 30:

Seating capacity 0 – 15	\$350
Seating capacity 16 – 50	\$465
Seating capacity 51 – 150	\$555
Seating capacity over 150	\$650
Limited-service restaurants	\$220
Commissaries	\$335

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between October 1 and December 31:

Seating capacity 0 – 15	\$175
Seating capacity 16 – 50	\$230
Seating capacity 51 – 150	\$275
Seating capacity over 150	\$325
Limited-service restaurants	\$110
Commissaries	\$170

For the following special food service facilities, the following fees shall be charged for licenses issued or applied for:

Temporary restaurants:	
1 day	\$105
2 or more days	\$160
Warehouses	
	\$190
Mobile units as defined by OAR 333-162-0020	
	\$250

Vending Machines:		
	1-10 units	\$325
	11-20 units	\$395
	21-30 units	\$460
	31-40 units	\$575
	41-50 units	\$665
	51-75 units	\$905
	76-100 units	\$1145
	101-250 units	\$1625
	251-500 units	\$2105
	501-750 units	\$2615
	751-1,000 units	\$3065
	1,001-1500	\$3550
	> 1500	\$4030

The following fee structure shall apply for limited service, combined facilities limited service, mobile units, warehouses or vending machines issued or applied for between October 1 and December 31:

Warehouses		\$95
Mobile units as defined by OAR 333-162-0020		\$125
Vending Machines:		
	1-10 units	\$160
	11-20 units	\$200
	21-30 units	\$230
	31-40 units	\$285
	41-50 units	\$330
	51-75 units	\$450
	76-100 units	\$570
	101-250 units	\$810
	251-500 units	\$1050
	501-750 units	\$1305
	751-1,000 units	\$1530
	1,001-1,500	\$1775
	>1,500	\$2015

Section 21.611. FOOD SERVICE PLAN REVIEW

Mobile unit plan review	\$290
Remodel Plan Review	\$310
New construction Plan Review	\$375

Benevolent organizations are subject to food service plan review fees.

Section 21.612. PAYMENT OF LICENSE FEES, REINSPECTION FEES; DELINQUENCY.

(B) Reinstatement or Late Fee 50% of fee

(F)

Temporary license on intermittent basis with less than six retail vendors	\$160 per month
Temporary license on Intermittent basis with six or more retail vendors	<p>\$175 per month for first three months of operation within a calendar year,</p> <p>\$125 for the fourth month of operation within a calendar year, not to exceed the maximum full service restaurant fee</p>

(G) Temporary Restaurant License Late Fee \$50

(H) Food Service Benevolent Administrative Processing Fee

For the administrative services of the department of health in connection with Benevolent organization" defined in ORS 624.028 and 624.067 \$50

(I) Increased frequency inspection \$120 for each additional inspection

(J) Inspection of mobile unit licensed In another jurisdiction \$25

Section 21.613. BED AND BREAKFAST FACILITIES; FOOD SERVICE LICENSE FEES.

Annual license fee \$190

Section 21.650. TOURIST AND TRAVELERS FACILITIES LICENSE FEES.

Tourist and travelers facilities and recreation parks:		
	1-25 units:	\$220
	26-50 units:	\$255
	51-75 units:	\$315
	76-100 units	\$330
	101 units and over:	\$330 plus \$1 per unit over 100 units
Recreational Vehicle Parks		
	1-25 units	\$360
	26-50 units	\$490
	51-75 units	\$510
	76-100 units	\$530
	100 units and over	\$530 plus \$1 per unit over 100 units
	Picnic parks:	\$165
	Organizational camps:	\$295
	Day camps	\$255

Section 21.651. BED AND BREAKFAST FACILITIES; TOURIST ACCOMMODATIONS LICENSE FEE.

Annual license fee \$110

Section 21.652 REINSTATEMENT AND LATE FEES

(B) Reinstatement or Late Fee 50% of fee

Section 21.708. HEARING.

Deposit for each witness
subpoenaed for hearing \$15

ADOPTED this 15th day of June 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By



Jacqueline A. Weber, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-097

Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 04-170

The Multnomah County Board of Commissioners Finds:

- a. Chapter 21, Health, of the Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. The Board adopted Resolution 04-170 establishing fees for MCC Chapter 21, Health, on November 18, 2004.
- c. The Board has adopted an ordinance amending MCC § 21.612 authorizing a late fee when a temporary restaurant license fee is not timely paid and wishes to set the late fee effective upon adoption of this resolution.
- d. The Board wishes to increase existing fees to recover actual service costs effective January 1, 2007.

The Multnomah County Board of Commissioners Resolves:

1. **Effective July 15, 2006, Resolution 04-170 is repealed and the fees and charges for Chapter 21, Health, of the Multnomah County Code are set as follows:**

Section 21.150. SWIMMING POOL LICENSE FEE.

First two pools, each:	\$ 285
Each additional pool:	\$ 140

Section 21.151. SWIMMING POOL AND SPA PLAN REVIEW FEES.

Minor Plan Review	\$ 180
Plan review, New Construction or Complete Replacement \geq 2,000 square feet	\$1,175
Plan review, New Construction or Complete Replacement $<$ 2,000 square feet	\$ 885
Renewal of construction permit pool or spa	\$ 70

The definition of minor plan review, new construction or complete replacement shall be established by department administrative policy.

Section 21.152 INCREASED FREQUENCY INSPECTION, REINSTATEMENT AND LATE FEES

(A) Increased Frequency Inspection \$120

		Effective Period	
		1/1/2005-1/31/2005	1/1/2006-1/31/2006
(B)	Reinstatement or Late Fee	50% of fee (imposed 3/1/2005)	50% of fee (imposed 2/1/2006)

Section 21.408. APPLICATION FOR LICENSE (EMS)

Each ambulance: \$250

Section 21.605. CERTIFICATE FEES

- (A) All food handlers trained under MCC 21.603 shall pay the health department a \$5 fee for the issuance of an original food handler's certificate.
- (B) All other food handlers shall pay the health department a program participation fee at \$5.00 for certification and \$5.00 for each test or retest.
- (C) All food handlers shall pay the health department a \$5 fee for the issuance of a replacement certificate.

Section 21.610. FOOD SERVICE LICENSE FEE.

For the services of the department of health in connection with issuance of food service licenses, the department shall collect a fee from every applicant, at the time of application.

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between January 1 and September 30:

Seating capacity 0 – 15	\$325
Seating capacity 16 – 50	\$445
Seating capacity 51 – 150	\$530
Seating capacity over 150	\$625
Limited-service restaurants	\$200
Commissaries	\$325

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between October 1 and December 31:

Seating capacity 0 – 15	\$165
Seating capacity 16 – 50	\$225
Seating capacity 51 –150	\$265
Seating capacity over 150	\$315
Limited-service restaurants	\$100
Commissaries	\$165

For the following special food service facilities, the following fees shall be charged for licenses issued or applied for:

Temporary restaurants:	
1 day	\$100
2 or more days	\$160
Warehouses	
	\$180
Mobile units as defined by OAR 333-162-0020	
	\$245

Vending Machines:		
	1-10 units	\$90
	11-20 units	\$175
	21-30 units	\$265
	31-40 units	\$355
	41-50 units	\$440
	51-75 units	\$530
	76-100 units	\$705
	101-250 units	\$1235
	251-500 units	\$1940
	501-750 units	\$2650
	751-1,000 units	\$3355
	1,001-1500	\$4590
	> 1500	\$5825

The following fee structure shall apply for limited service, combined facilities limited service, mobile units, warehouses or vending machines issued or applied for between October 1 and December 31:

Warehouses		\$90
Mobile units as defined by OAR 333-162-0020		\$120
Vending Machines:		
	1-10 units	\$45
	11-20 units	\$90
	21-30 units	\$135
	31-40 units	\$180
	41-50 units	\$220
	51-75 units	\$265
	76-100 units	\$355
	101-250 units	\$620
	251-500 units	\$970
	501-750 units	\$1325
	751-1,000 units	\$1680
	1,001-1,500	\$2295
	>1,500	\$2915

Section 21.611. FOOD SERVICE PLAN REVIEW

Mobile unit plan review	\$240
Remodel Plan Review	\$270
New construction Plan Review	\$490

Benevolent organizations are subject to food service plan review fees.

Section 21.612. PAYMENT OF LICENSE FEES, REINSPECTION FEES;
DELINQUENCY.

		Effective Period	
		1/1/2005- 1/31/2005	1/1/2006- 1/31/2006
(B)	Reinstatement or Late Fee	50% of fee (imposed 3/1/2005)	50% of fee (imposed 2/1/2006)

(F)	
Temporary license on intermittent basis with less than six retail vendors	\$160 per month
Temporary license on Intermittent basis with six or more retail vendors	\$160 per month for first three months of operation within a calendar year, \$145 for the fourth month of operation within a calendar year, not to exceed the maximum full service restaurant fee

(G) Temporary Restaurant License Late Fee \$50

(H) Food Service Benevolent Administrative Processing Fee

For the administrative services of the department of health \$50
in connection with Benevolent organization" defined in
ORS 624.028 and 624.067

- (I) Increased frequency inspection \$120 for each
additional inspection
- (J) Inspection of mobile unit licensed
In another jurisdiction \$25

Section 21.613. BED AND BREAKFAST FACILITIES; FOOD SERVICE LICENSE FEES.

Annual license fee \$170

Section 21.650. TOURIST AND TRAVELERS FACILITIES LICENSE FEES.

Tourist and travelers facilities and recreation parks:		
	1-25 units:	\$220
	26-50 units:	\$255
	51-75 units:	\$315
	76-100 units	\$330
	101 units and over:	\$330 plus \$1 per unit over 100 units
	Picnic parks:	\$85
	Organizational camps:	\$165
	Day camps	\$100

Section 21.651. BED AND BREAKFAST FACILITIES; TOURIST ACCOMMODATIONS LICENSE FEE.

Annual license fee \$85

Section 21.652 REINSTATEMENT AND LATE FEES

		Effective Period	
		1/1/2005-1/31/2005	1/1/2006-1/31/2006
(B)	Reinstatement or Late Fee	50% of fee (imposed 3/1/2005)	50% of fee (imposed 2/1/2006)

Section 21.708. HEARING.

Deposit for each witness subpoenaed for hearing \$15

2. Effective January 1, 2007, the fees and charges for Chapter 21, Health, of the Multnomah County Code are set as follows:

Section 21.150. SWIMMING POOL LICENSE FEE.

First two pools, each:	\$ 315
Each additional pool:	\$ 160

Section 21.151. SWIMMING POOL AND SPA PLAN REVIEW FEES.

Minor Plan Review	\$ 190
Plan review, New Construction or Complete Replacement \geq 2,000 square feet	\$1,175
Plan review, New Construction or Complete Replacement $<$ 2,000 square feet	\$ 935
Renewal of construction permit pool or spa	\$ 75

The definition of minor plan review, new construction or complete replacement shall be established by department administrative policy.

Section 21.152 INCREASED FREQUENCY INSPECTION, REINSTATEMENT AND LATE FEES

- (A) Increased Frequency Inspection \$120
- (B) Reinstatement or Late Fee 50% of fee

Section 21.408. APPLICATION FOR LICENSE (EMS)

Each ambulance: \$250

Section 21.605. CERTIFICATE FEES

- (A) All food handlers trained under MCC 21.603 shall pay the health department a \$5 fee for the issuance of an original food handler's certificate.
- (B) All other food handlers shall pay the health department a program participation fee at \$5.00 for certification and \$5.00 for each test or retest.
- (C) All food handlers shall pay the health department a \$5 fee for the issuance of a replacement certificate.

Section 21.610. FOOD SERVICE LICENSE FEE.

For the services of the department of health in connection with issuance of food service licenses, the department shall collect a fee from every applicant, at the time of application.

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between January 1 and September 30:

Seating capacity 0 – 15	\$350
Seating capacity 16 – 50	\$465
Seating capacity 51 – 150	\$555
Seating capacity over 150	\$650
Limited-service restaurants	\$220
Commissaries	\$335

The following fee structure shall apply for full-service restaurants, limited-service restaurants, or commissary licenses issued or applied for between October 1 and December 31:

Seating capacity 0 – 15	\$175
Seating capacity 16 – 50	\$230
Seating capacity 51 – 150	\$275
Seating capacity over 150	\$325
Limited-service restaurants	\$110
Commissaries	\$170

For the following special food service facilities, the following fees shall be charged for licenses issued or applied for:

Temporary restaurants:	
1 day	\$105
2 or more days	\$160
Warehouses	
	\$190
Mobile units as defined by OAR 333-162-0020	
	\$250

Vending Machines:		
	1-10 units	\$325
	11-20 units	\$395
	21-30 units	\$460
	31-40 units	\$575
	41-50 units	\$665
	51-75 units	\$905
	76-100 units	\$1145
	101-250 units	\$1625
	251-500 units	\$2105
	501-750 units	\$2615
	751-1,000 units	\$3065
	1,001-1500	\$3550
	> 1500	\$4030

The following fee structure shall apply for limited service, combined facilities limited service, mobile units, warehouses or vending machines issued or applied for between October 1 and December 31:

Warehouses		\$95
Mobile units as defined by OAR 333-162-0020		\$125
Vending Machines:		
	1-10 units	\$160
	11-20 units	\$200
	21-30 units	\$230
	31-40 units	\$285
	41-50 units	\$330
	51-75 units	\$450
	76-100 units	\$570
	101-250 units	\$810
	251-500 units	\$1050
	501-750 units	\$1305
	751-1,000 units	\$1530
	1,001-1,500	\$1775
	>1,500	\$2015

Section 21.611. FOOD SERVICE PLAN REVIEW

Mobile unit plan review	\$290
Remodel Plan Review	\$310
New construction Plan Review	\$375

Benevolent organizations are subject to food service plan review fees.

Section 21.612. PAYMENT OF LICENSE FEES, REINSPECTION FEES; DELINQUENCY.

(B) Reinstatement or Late Fee 50% of fee

(F)

Temporary license on intermittent basis with less than six retail vendors	\$160 per month
Temporary license on Intermittent basis with six or more retail vendors	<p>\$175 per month for first three months of operation within a calendar year,</p> <p>\$125 for the fourth month of operation within a calendar year, not to exceed the maximum full service restaurant fee</p>

(G) Temporary Restaurant License Late Fee \$50

(H) Food Service Benevolent Administrative Processing Fee

For the administrative services of the department of health in connection with Benevolent organization" defined in ORS 624.028 and 624.067 \$50

(I) Increased frequency inspection \$120 for each additional inspection

(J) Inspection of mobile unit licensed In another jurisdiction \$25

Section 21.613. BED AND BREAKFAST FACILITIES; FOOD SERVICE LICENSE FEES.

Annual license fee \$190

Section 21.650. TOURIST AND TRAVELERS FACILITIES LICENSE FEES.

Tourist and travelers facilities and recreation parks:		
	1-25 units:	\$220
	26-50 units:	\$255
	51-75 units:	\$315
	76-100 units	\$330
	101 units and over:	\$330 plus \$1 per unit over 100 units
Recreational Vehicle Parks		
	1-25 units	\$360
	26-50 units	\$490
	51-75 units	\$510
	76-100 units	\$530
	100 units and over	\$530 plus \$1 per unit over 100 units
	Picnic parks:	\$165
	Organizational camps:	\$295
	Day camps	\$255

Section 21.651. BED AND BREAKFAST FACILITIES; TOURIST ACCOMMODATIONS LICENSE FEE.

Annual license fee \$110

Section 21.652 REINSTATEMENT AND LATE FEES

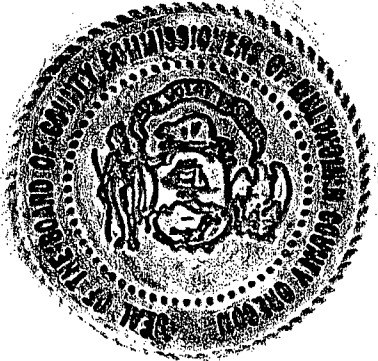
(B) Reinstatement or Late Fee 50% of fee

Section 21.708. HEARING.

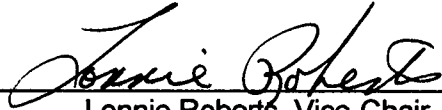
Deposit for each witness
subpoenaed for hearing

\$15

ADOPTED this 15th day of June 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Lonnie Roberts, Vice-Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By



Jacqueline A. Weber, Assistant County Attorney



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-7
Est. Start Time: 9:55 AM
Date Submitted: 05/23/06

BUDGET MODIFICATION: -

Agenda Title: Public Hearing and RESOLUTION Adopting the 2006 - 2007 Budget for Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	June 15, 2006	Time Requested:	5 minutes
Department:	Community Services	Division:	LUT
Contact(s):	Tom Hansell		
Phone:	(503) 988-5050	Ext.	29833
Presenter(s):	Julie Neburka	I/O Address:	425

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Dunthorpe-Riverdale Service District to:

- Open Public Hearing to hear and consider any testimony from persons present and respond to questions about the approved budget and fiscal policies;
- Approve resolution adopting the fiscal year 2006 – 2007 budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and make appropriations.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Dunthorpe-Riverdale Sanitary Service District No. 1 was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County.

The Dunthorpe-Riverdale Service District contracts with the City of Portland for all operations of the sewage system. The City of Portland provides design and engineering services for construction, reconstruction and/or improvement of the district's facilities. Multnomah County's Department of Business and Community Services provides administrative and financial services, respectively, to the District. The FY 2006-07 budget is designed to sustain a current service level for maintenance and operations of the program. The district's capital program for FY 2006-07 is programmed to address scheduled capital maintenance to the district's Riverview pump station.

3. Explain the fiscal impact (current year and ongoing).

The district budget was approved at \$968,000 for FY 2007. System maintenance and disposal rates from the City of Portland are projected to experience a 4% increase. The district capital plan at \$520,250 will be accomplished by exercising a \$400,000 inter-fund loan to be repaid in five years.

To meet the anticipated treatment, maintenance, and capital requirements for FY 2006, the district monthly rate was approved to move to \$80.00 (\$13.00 increase). The new monthly rate provides the necessary operating resources to meet the district's operational requirements.

4. Explain any legal and/or policy issues involved.

The district is a separate legal entity. Because of its size, it requires a budget committee. On April 27, 2006 in the Board Room of the Multnomah Building, the district budget committee was convened to hear the budget. A budget committee was formed, with Commissioner Maria Rojo de Steffey as chair and Commissioner Lisa Naito as secretary. Tom Hansell from the Department of Community Services serves as the district budget officer.

Because the district covers a population of less than 100,000, it is not legally necessary to request a TSCC hearing for the budget. The approved budget for the district has been submitted to TSCC and they have certified the budget. TSCC identified no recommendations or objections.

Today's public hearing fulfills the requirement of Oregon's Budget Law. The district's financial summary was published in the Oregonian showing changes between the current adopted and the approved FY 2007 budget.

The Board of County Commissioners can adopt the budget only after the budget hearing

5. Explain any citizen and/or other government participation that has or will take place.

At the April 27th budget committee meeting a public hearing was opened, to hear and consider any testimony by the public about the budget. No testimony was received. At today's meeting a second public hearing will be held to hear and consider any testimony from persons present and respond to questions about the budget and fiscal policy decisions reflected in the approved budget.

Required Signatures

Department/
Agency Director:



Date: 05/23/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:
TSCC@co.multnomah.or.us

Web Site:
[www.co.multnomah.or.us/orgs
/tsccl/](http://www.co.multnomah.or.us/orgs/tsccl)

May 23, 2006

Board of Commissioners
Dunthorpe-Riverdale Sewer Service District
501 SE Hawthorne Blvd
Portland, Oregon 97214

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed review and consideration of the 2006-07 budget for Dunthorpe-Riverdale Sewer Service District. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the district.

The 2006-07 budget, filed May 1, 2006, is hereby certified by a majority vote of the Commission with no objections or recommendations. Estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with Local Budget Law. The budget estimates as shown in the approved budget, were as follows:

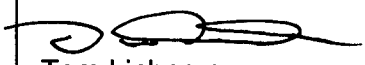
General Fund;	\$ 968,000
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Permanent Tax Rate;	\$0
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Please file a complete copy of the adopted budget with the Commission no later than July 15, 2006. The response to the Commission's recommendation, if any, should be included either in the adopting resolution or within a letter that accompanies the adopted budget. If extra time is needed for filing the adopted budget please request an extension in writing.

Yours truly,

TAX SUPERVISING & CONSERVATION COMMISSION



Tom Linhares
Director

Commissioners

Lynn McNamara
Kirk R. Hall
Elizabeth Hengeveld
Dr. Roslyn Elms Sutherland

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SANITARY SERVICE DISTRICT NO. 1

RESOLUTION NO. _____

Adopting the 2006-07 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations

The Multnomah County Board of Commissioners Finds:

- a. The Dunthorpe-Riverdale Sanitary Service District No. 1 Budget, prepared by the Budget Officer and attached as Exhibit A, has been considered and approved by the budget committee and has been certified by the Tax Supervising and Conservation Commission with no objections or recommendations.
- b. The Budget as certified is on file in the Budget and Quality Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Sanitary Service District No. 1, Oregon.
2. The following appropriations are authorized for the fiscal year July 1, 2006 to June 30, 2007:

Fund	Appropriation
General Fund	
Materials & Services	\$422,750
Capital Outlay	\$520,250
Contingency	<u>\$ 25,000</u>
Total Requirements	\$968,000

ADOPTED this 15th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-
RIVERDALE SANITARY SERVICE DISTRICT NO. 1

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SANITARY SERVICE DISTRICT NO. 1

RESOLUTION NO. 06-098

Adopting the 2006-07 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations

The Multnomah County Board of Commissioners Finds:

- a. The Dunthorpe-Riverdale Sanitary Service District No. 1 Budget, prepared by the Budget Officer and attached as Exhibit A, has been considered and approved by the budget committee and has been certified by the Tax Supervising and Conservation Commission with no objections or recommendations.
- b. The Budget as certified is on file in the Budget and Quality Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

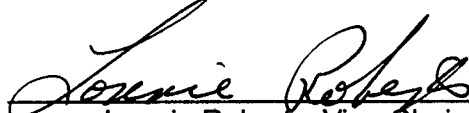
1. The Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Sanitary Service District No. 1, Oregon.
2. The following appropriations are authorized for the fiscal year July 1, 2006 to June 30, 2007:

Fund	Appropriation
General Fund	
Materials & Services	\$422,750
Capital Outlay	\$520,250
Contingency	<u>\$ 25,000</u>
Total Requirements	\$968,000

ADOPTED this 15th day of June, 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-
RIVERDALE SANITARY SERVICE DISTRICT NO. 1

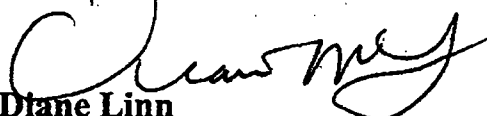
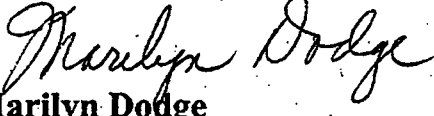

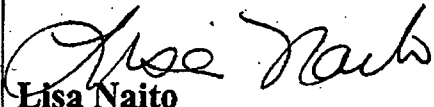



Lonnie Roberts, Vice-Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2006-2007

DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1 Budget Committee Approval	
The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on April 27, 2006 and approved the proposed budget for Fiscal Year 2006-2007:	
 Diane Linn	 Marilyn Dodge
 Maria Rojo de Steffey	Ruth Spetter
 Lisa Naito	
 Serena Cruz Walsh	
 Lonnie Roberts	

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2006-2007

Budget Message — Dunthorpe-Riverdale Service District No. 1

This district was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the district is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The City of Portland's Bureau of Environmental Services maintains the district's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. It also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The district continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The FY 2007 capital program is estimated at \$520,250. The capital work will focus improvements on the Riverview pump station and initiate the rehabilitation or replacement of pipes that are in poor condition.

This past year the district requested the City of Portland to develop a Sanitary System Facilities Plan (Plan) to help guide the district in making sound decisions for future management and improvement of the sanitary sewer system. The primary objective of the Plan is to evaluate the condition of the existing sanitary system, evaluate the capacity requirements of the system and to project capital improvements to be included in the 20 year- planning horizon (through 2025).

The current service charge is \$67.00 per month for line connections to the district system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2007 the district budget committee approved the rate to move to \$80.00 per month. The rate provides the district with the necessary operating resources to match needs.



FORM
LB-20

RESOURCES

GENERAL

DUNTHORPE-RIVERDALE DISTRICT No. 1

Fund

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2006 - 2007			
	Actual		Adopted Budget This Year 2005-06		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2003-04	First Preceding Year 2004-05						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	\$338,035	\$239,359	\$286,860	2. Net working capital* (accrual basis)	\$225,000	\$225,000		2
3	\$6,088	\$7,218		3. Previously levied taxes estimated to be received				3
4	\$5,871	\$10,368	\$7,500	4. Interest	\$10,000	\$10,000		4
5				5. OTHER RESOURCES				5
6	\$10,000	\$5,000	\$2,500	6. Connection Fees	\$2,500	\$2,500		6
7	\$326,704	\$410,091	\$437,000	7. Sewer Assessments	\$530,500	\$530,500		7
8			\$200,000	8. Capital Financing	\$200,000	\$200,000		8
9	\$6	\$112,504		9. Other				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	\$686,704	\$784,540	\$933,860	29. Total resources, except taxes to be levied	\$968,000	\$968,000		29
30				30. Taxes necessary to balance				30
31				31. Taxes collected in year levied				31
32	\$686,704	\$784,540	\$933,860	32. TOTAL RESOURCES	\$968,000	\$968,000		32

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT, OR PROGRAM
GENERAL

DUNTHORPE-RIVERDALE DAISTRICT No. 1

Name of Organizational Unit—Fund

Name of Municipal Corporation

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	Budget For Next Year 2006 - 2007			
	Actual		Adopted Budget This Year 2005-06		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2003-04	First Preceding Year 2004-05						
				PERSONAL SERVICES				
1				1.				1
2				2				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
8	\$284,036	\$303,416	\$330,000	8. System maintenance and disposal	\$342,000	\$342,000		8
9	\$29,407	\$33,009	\$32,500	9. Administrative Costs	\$35,750	\$35,750		9
10	\$0	\$0	\$6,360	10. Other District Expenses	\$45,000	\$45,000		10
11				11.				11
12				12.				12
13				13.				13
14	\$313,443	\$336,425	\$368,860	14. TOTAL MATERIALS AND SERVICES	\$422,750	\$422,750		14
				CAPITAL OUTLAY				
15	\$133,902	\$108,939	\$540,000	15. Pump Station Maintenance	\$520,250	\$520,250		15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	\$133,902	\$108,939	\$540,000	21. TOTAL CAPITAL OUTLAY	\$520,250	\$520,250		21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24				24.				24
25			\$25,000	25. General Operating Contingency	\$25,000	\$25,000		25
26	0	0	\$25,000	26. TOTAL TRANSFERS & CONTINGENCIES	\$25,000	\$25,000		26
27	\$447,345	\$445,364	\$933,860	27. TOTAL EXPENDITURES	\$968,000	\$968,000		27
28	\$239,359	\$339,176	\$0	28. UNAPPROPRIATED ENDING FUND BALANCE	\$0	\$0		28
29	\$686,704	\$784,540	\$933,860	29. TOTAL	\$968,000	\$968,000		29



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-8
Est. Start Time: 9:58 AM
Date Submitted: 05/23/06

BUDGET MODIFICATION:

Agenda Title: Public Hearing and RESOLUTION Adopting the 2006 - 2007 Mid-County Street Lighting District No. 14 and Making Appropriations

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	June 15, 2006	Time Requested:	5 minutes
Department:	Community Services	Division:	LUT
Contact(s):	Tom Hansell		
Phone:	(503) 988-5050	Ext.	29833
Presenter(s):	Julie Neburka		
I/O Address:	425		

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Service District to:

- Open Public Hearings to hear and consider any testimony from persons present and respond to questions about the budget and fiscal policy decisions.
- Approve Resolution adopting fiscal year 2006 – 2007 budget for the Mid-County Street Lighting Service District No. 14 and make appropriations.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Mid County Street Lighting Service District arranges for street lights and pays the utilities for those lights in the unincorporated urban portions of Multnomah County and the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations. However, the district continues to experience mild increases in growth as a result of urban development.

Portland General Electric (PGE) provides energy and maintenance services for the district. The County's Department of Community Services Land Use and Transportation Program provides the illumination engineering and design services.

The district's FY 2006-07 operations and maintenance budget is sustained at a current service level with a nominal adjustments for energy, maintenance and rental expenses. The capital pole replacement program is planned at \$75,000.

3. Explain the fiscal impact (current year and ongoing).

The district has proposed a total budget of \$629,725 for FY 2007.

The revenues necessary to support the operations of the district are collected through a special assessment collected through the property tax system. The district's current assessment is \$42.00 per property per year. For FY 2007, the district proposes no change in this rate.

4. Explain any legal and/or policy issues involved.

The district is a separate legal entity. Because of its size, it requires a budget committee. On April 27, 2006, in the Board Room of the Multnomah Building, the Budget Committee was convened to hear the budget. A budget committee was formed with Commissioner Lisa Naito as chair and Commissioner Lonie Roberts as secretary. Tom Hansell from the Department of Community Services serves as the district budget officer.

The budget committee then discussed and approved the budget as submitted. However, the committee also has the authority to amend the budget if deemed necessary. After approval, the Budget Officer filed the budget with the Tax Supervising Conservation Commission (TSCC) as required by Oregon Revised Statutes.

Because the district covers a population of less than 100,000, it is not legally necessary to request a TSCC hearing for the budget. The approved budget for the district has been submitted to TSCC, and they have certified the budget. TSCC identified no recommendation or objections.

Today's public hearing fulfills the requirement of Oregon's Budget Law. The district's financial summary was published in the Oregonian showing changes between the current adopted and the approved FY 2007 budget.

The Board of County Commissioners can adopt the budget only after the budget hearing.

5. Explain any citizen and/or other government participation that has or will take place.

At the April 27th budget committee meeting a public hearing was opened, to hear and consider any testimony by the public about the budget. No testimony was received. At today's meeting a second public hearing will be held to hear and consider any testimony from persons present and respond to questions about the budget and fiscal policy decisions reflected in the approved budget.

Required Signatures

**Department/
Agency Director:**



Date: 05/23/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:
TSCC@co.multnomah.or.us

Web Site:
www.co.multnomah.or.us/orgs/
/tsccl

May 23, 2006

Board of Commissioners
Mid-County Street Lighting Service District
501 SE Hawthorne Blvd
Portland, Oregon 97214

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed review and consideration of the 2006-07 budget for Mid-County Street Lighting Service District. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the district.

The 2006-07 budget, filed May 1, 2006, is hereby certified by a majority vote of the Commission with no objections or recommendations. Estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with Local Budget Law. The budget estimates, as shown in the approved budget, were as follows:

General Fund	\$629,725
Portion Unappropriated	\$243,475
 Permanent Tax Rate	 \$0

Please file a complete copy of the adopted budget with the Commission no later than July 17, 2006. If extra time is needed for filing the adopted budget please request an extension in writing.

Yours truly,

TAX SUPERVISING & CONSERVATION COMMISSION



Tom Linhares
Director

Commissioners

Lynn McNamara
Kirk R. Hall
Elizabeth Hengeveld
Dr. Roslyn Elms Sutherland

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR MID-COUNTY STREET LIGHTING
SERVICE DISTRICT NO.14

RESOLUTION NO. _____

Adopting the 2006-07 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

The Multnomah County Board of Commissioners Finds:

- a. The Mid-County Street Lighting Service District No. 14 Budget, prepared by the Budget Officer and attached as Exhibit A, has been considered and approved by the budget committee and has been certified by the Tax Supervising and Conservation Commission with no objections or recommendations.
- b. The Budget as certified is on file in the Budget and Quality Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The Budget attached as Exhibit A is adopted as the budget of Mid-County Street Lighting Service District No. 14, Oregon.
2. The following appropriations are authorized for the fiscal year July 1, 2006, to June 30, 2007:

Fund	Appropriation
General Fund	
Materials & Services	\$286,250
Capital Outlay	\$ 75,000
Contingency	<u>\$ 25,000</u>
Total Requirements	\$386,250

ADOPTED this 15th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR MID-COUNTY
LIGHTING SERVICE DISTRICT NO. 14

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR MID-COUNTY STREET LIGHTING
SERVICE DISTRICT NO.14

RESOLUTION NO. 06-099

Adopting the 2006-07 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

The Multnomah County Board of Commissioners Finds:

- a. The Mid-County Street Lighting Service District No. 14 Budget, prepared by the Budget Officer and attached as Exhibit A, has been considered and approved by the budget committee and has been certified by the Tax Supervising and Conservation Commission with no objections or recommendations.
- b. The Budget as certified is on file in the Budget and Quality Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

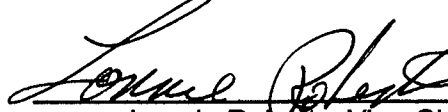
1. The Budget attached as Exhibit A is adopted as the budget of Mid-County Street Lighting Service District No. 14, Oregon.
2. The following appropriations are authorized for the fiscal year July 1, 2006, to June 30, 2007:

Fund	Appropriation
General Fund	
Materials & Services	\$286,250
Capital Outlay	\$ 75,000
Contingency	<u>\$ 25,000</u>
Total Requirements	\$386,250

ADOPTED this 15th day of June, 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR MID-COUNTY
LIGHTING SERVICE DISTRICT NO. 14



Lonnie Roberts, Vice-Chair

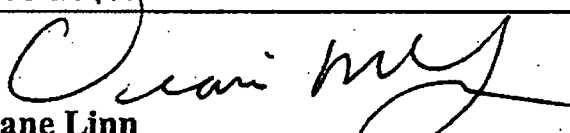
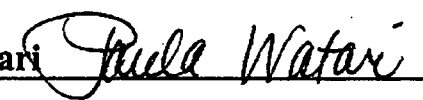
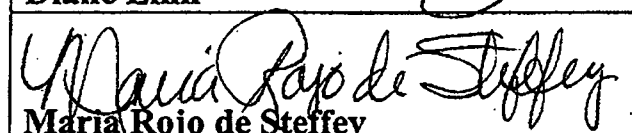

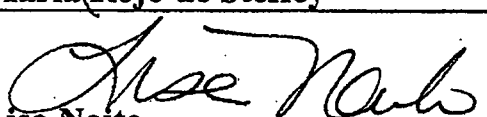


REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Matthew O. Ryan, Assistant County Attorney

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2006-2007

MID-COUNTY LIGHTING DISTRICT NO. 14 Budget Committee Approval	
The following members of the budget committee for the Mid-County Lighting District met on April 27, 2006 and approved the proposed budget for Fiscal Year 2006-2007.	
 Diane Linn	 Paula Watari
 Maria Rojo de Steffey	 Ginger Nielsen
 Lisa Naito	
 Serena Cruz Walsh	
 Lonnie Roberts	

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2006-2007

Budget Message — Mid-County Service District No. 14

This County Service District (originally known as Tulip Acres Lighting District when formed in 1967) now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

Portland General Electric (PGE) provides energy and maintenance services for the district. The County's Department of Community Service's Land Use and Transportation provides illumination engineering, and design to the District.

The district has completed a large capital pole and lighting replacement program over the past three years, targeting the facilities that were past their life expectancy. In the FY 2007 budget, the district proposes a \$75,000 capital pole replacement program.

The district's current assessment is \$42.00 per property per year. For fiscal year 2006-2007, the district budget committee supported no changes are necessary for this assessment. The unappropriated ending fund balance is intended to fund the future replacement of district equipment facilities.



FORM
LB-20

RESOURCES

GENERAL

MID-COUNTY DISTRICT No. 14

Fund

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2006 - 2007			
	Actual		Adopted Budget This Year 2005-06		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2003-04	First Preceding Year 2004-05						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	\$824,094	\$431,924	\$260,000	2. Net working capital* (accrual basis)	\$339,725	\$339,725		2
3	\$6,429	\$6,038		3. Previously levied taxes estimated to be received				3
4	\$10,146	\$10,090	\$7,500	4. Interest	\$15,000	\$15,000		4
5				5. OTHER RESOURCES				5
6	\$229,506	\$282,984	\$274,575	6. Assessments	\$275,000	\$275,000		6
7	\$4	\$146		7. Other				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	\$1,070,179	\$731,182	\$542,075	29. Total resources, except taxes to be levied	\$629,725	\$629,725		29
30				30. Taxes necessary to balance				30
31				31. Taxes collected in year levied				31
32	\$1,070,179	\$731,182	\$542,075	32. TOTAL RESOURCES	\$629,725	\$629,725		32

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT, OR PROGRAM
GENERAL

MID-COUNTY DISTRICT No. 14

Name of Organizational Unit—Fund

Name of Municipal Corporation

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	Budget For Next Year 2006 - 2007			
	Actual		Adopted Budget This Year 2005-06		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2003-04	First Preceding Year 2004-05						
				PERSONAL SERVICES				
1				1.				1
2				2				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
8	\$212,473	\$212,759	\$220,000	8. Energy, maintenance and pole rental	\$225,000	\$225,000		8
9				9. expenses (services provided by Portland				9
10				10. General Electric)				10
11	\$38,773	\$38,804	\$38,860	11. Administrative costs (reimbursement to	\$36,250	\$36,250		11
12				12. county general fund and road fund)				12
13	\$755		\$25,000	13. Other expenses	\$25,000	\$25,000		13
14	\$252,001	\$251,563	\$283,860	14. TOTAL MATERIALS AND SERVICES	\$286,250	\$286,250		14
				CAPITAL OUTLAY				
15	\$386,254	\$143,684	\$100,000	15. Equipment Replacement	\$75,000	\$75,000		15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	\$386,254	\$143,684	\$100,000	21. TOTAL CAPITAL OUTLAY	\$75,000	\$75,000		21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24				24.				24
25			\$25,000	25. General Operating Contingency	\$25,000	\$25,000		25
26	\$0	\$0	\$25,000	26. TOTAL TRANSFERS & CONTINGENCIES	\$25,000	\$25,000		26
27	\$638,255	\$395,247	\$408,860	27. TOTAL EXPENDITURES	\$386,250	\$386,250		27
28	\$431,924	\$335,935	\$133,215,	28. UNAPPROPRIATED ENDING FUND BALANCE	\$243,475	\$243,475		28
29	\$1,070,179	\$731,182	\$542,075	29. TOTAL	\$629,725	\$629,725		29



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-9 DATE 06/15/06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-9
Est. Start Time: 10:00 AM
Date Submitted: 06/02/06

BUDGET MODIFICATION: MCSO - 10

Agenda Title: Budget Modification MCSO-10 Appropriating \$18,750 in "Home Again: A 10-Year Plan to End Homelessness in Portland and Multnomah County" Funding

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Corrections</u>
Contact(s):	<u>Wanda Yantis, Budget Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.	<u>84455</u>
	I/O Address:		<u>503/350</u>
Presenter(s):	<u>Larry Aab and Wanda Yantis</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-10 to appropriate \$18,750 in Fed/State funds to our Corrections Division budget by participating with and funded by the City of Portland in the "Home Again: A 10-year plan to end homelessness in Portland and Multnomah County" project.

There is insufficient funding from the City of Portland to fully support the staff member and staff member's needs. The Inmate Welfare Committee has approved to supplement the balance of the needed funding and also additional staff members (.25 FTE Corr Tech and .25 FTE Transport Deputy) to assist the counselor by internally transferring from the Supply line item to other necessary line items.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Through the Corporation of Supportive Housing (CSH), Robert Wood Johnson Foundation, the City of Portland's, Housing and Community Development (BHCD), was able to secure funding to implement the "Home Again: A 10-year Plan to End Homelessness in Portland

and Multnomah County” project. The Sheriff’s Office entered into an agreement with the City of Portland to provide support staff (1 FTE Corrections Counselor) to provide the following services:

1. Effectively discharge clients into appropriate housing with service linkages. To that end, the Planner will do the following:
 - a. Conduct outreach to providers in the community.
 - b. Coordinate visits between providers and inmates as appropriate.
 - c. Develop partnerships with existing housing and service providers for effective placement and retention.
 - d. Provide linkages through follow-up services (i.e., probation/parole, housing agency, service agency, or individual discharge planner) to prevent recidivism into homelessness and criminal justice system.
2. Support to influence and change systems that prevent effective discharge of homeless inmates to housing with appropriate service linkages.
3. Identify the most frequently booked individuals who are also homeless and require appropriate services and housing upon exit of jail.
4. Track individuals who are assisted by this project who are also chronically homeless. Chronic homelessness is defined as an individual with a disability who has been homeless for a year or more, or who has had 4 episodes of homelessness in 3 years.
5. Participate in regular planning meetings involving systems change activities related to “Home Again: A 10-year plan to End Homelessness in Portland and Multnomah County.”

3. Explain the fiscal impact (current year and ongoing).

This will increase the Corrections Division's revenue by \$18,750 in the Federal/State Fund. The funds also covers the central indirect for administration of the funds.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

This project is in partnership with the City of Portland of which the County has a completed IGA with.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?

This is an increase of revenue of \$18,750 in the Federal/State Fund for The Sheriff's Office Corrections Division due to the Sheriff's Office supplying 1 FTE Corrections Counselor funded by the City of Portland.

- What budgets are increased/decreased?

-The Corrections Division will increase their Federal/State budget by \$18,750

-Increase HR Operations by \$135

-Decrease Finance Ops by \$143

- Increase Dept Indirect by \$669

-Increase Central Indirect by \$116

-Increase Insurance by \$3,247

-Increase Telecomm by \$345

-Increase Data Processing by \$200

-Increase Motor Pool by \$1,000

- What do the changes accomplish?

This is an increase of revenue of \$18,750 in the Federal/State Fund for The Sheriff's Office Corrections Division due to the Sheriff's Office supplying 1 FTE Corrections Counselor funded by the City of Portland.

- Do any personnel actions result from this budget modification? Explain.

The City of Portland will fund 1 FTE Corrections Counselor effective March 1, 2006 to Feb. 28, 2007.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

All overhead costs are covered.

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This is one-time-only revenue. When the funding is exhausted, the program ends. This is tied to program offer 60017 MCSO Inmate Programs in the FY 06 Budget.

- If a grant, what period does the grant cover?

It's funding awarded to the City of Portland from the Corporation for Supportive Housing (CSH), Robert Wood Johnson Foundation. The period it covers is March 1, 2006 to Feb. 28, 2007.

- If a grant, when the grant expires, what are funding plans?


Our participation will end once the funding ends.

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 10

Required Signatures

**Department/
Agency Director:**



Date: 06/02/06

Budget Analyst:



Date: 06/01/06

Department HR:



Date: 05/31/06

Countywide HR:

Date:

Budget Modification ID: **MCSO - 10****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2006

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-30	32208				SOCOR.GRANT.HOMEAGAIN	50200	0	(18,750)	(18,750)		IG-OP-Other
2	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60000	0	11,124	11,124		Permanent
3	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60130	0	3,401	3,401		Salary Related
4	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60140	0	3,152	3,152		Insurance
5	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60350	0	116	116		Int'l Svcs - Central Indirect
6	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60355	0	669	669		Int'l Svcs - Dept Indirect
7	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60360	0	17	17		Int'l Svcs - Finance Ops
8	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60365	0	124	124		Int'l Svcs - HR Ops
9	60-30	32208				SOCOR.GRANT.HOMEAGAIN	60370	0	149	149		Int'l Svcs-Telecomm
10								0				
11	60-20	1513			601381		60110	0	1,113	1,113		Overtime
12	60-20	1513			601381		60130	116,830	117,170	340		Salary Related
13	60-20	1513			601381		60140	111,583	111,678	95		Insurance
14	60-20	1513			601381		60240	1,232,798	1,229,879	(2,919)		Supplies
15	60-20	1513			601381		60260	3,000	3,125	125		Ed/Training
16	60-20	1513			601381		60360	140,662	140,502	(160)		Int'l Svcs - Finance Ops
17	60-20	1513			601381		60365	1,430	1,441	11		Int'l Svcs - HR Ops
18	60-20	1513			601381		60370	10,688	10,884	196		Int'l Svcs - Telecomm
19	60-20	1513			601381		60380	0	200	200		Int'l Svcs - Data Process
20	60-20	1513			601381		60410	0	1,000	1,000		Int'l Svcs - Motor Pool
21								0				
22	60-00	1000			604020		50370		(669)	(669)		Inc. Dept Indirect Rev
23	60-00	1000			604020		60240		669	669		Supplies
24								0				
25	72-10	3500			705210		50316		(3,247)	(3,247)		Insurance Revenue
26	72-10	3500			705210		60330		3,247	3,247		Offsetting Expense
27								0				
28	72-10	3506			712006		50310		143	143		Finance Ops Revenue
29	72-10	3506			712006		60240		(143)	(143)		Offsetting Expense
									0		0	Total - Page 1
									0		0	GRAND TOTAL

Budget Modification ID: **MCSO - 10****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2006

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
30	72-80	3506			712006		50310		(135)	(135)		HR Ops Revenue
31	72-80	3506			712006		60240		135	135		Offsetting Expense
32									0			
33	72-60	3503			709525		50310		(345)	(345)		Telecomm Revenue
34	72-60	3503			709525		60200		345	345		Offsetting Expense
35									0			
36	72-60	3503			709105		50310		(200)	(200)		Data Processing Revenue
37	72-60	3503			709105		6024		200	200		Offsetting Expense
38									0			
39	72-55	3501			904100		50310		(1,000)	(1,000)		Motor Pool Revenue
40	72-55	3501			904100		6024		1,000	1,000		Offsetting Expense
41									0			
42	19	1000			950001000		50310		(116)	(116)		Central Indirect Revenue
43	19	1000			950001000		60470		116	116		Contingency

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32208	6268		Corrections Counselor		1.00	44,495	13,602	12,608	70,705
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					1.00	44,495	13,602	12,608	70,705

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32208	6268		Corrections Counselor		0.25	11,124	3,401	3,152	17,676
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL CURRENT FY CHANGES					0.25	11,124	3,401	3,152	17,676

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

COPIED FROM
BRAD'S FILE
4.28.06

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached Contract #: 0607001
Amendment #: _____

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Personal Services Contract PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Expenditure Contract <input checked="" type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement <input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Sheriff's Office Division/ Program: Corrections Date: 02/17/06
 Originator: Christine Kirk Phone: 503-988-4301 Bldg/Room: 503/350
 Contact: Brad Lynch Phone: 503-988-4336 Bldg/Room: 503/350

Description of Contract: IGA to allow jail staff to participate in the "Home Again" program to end homelessness.

RENEWAL: ☐ PREVIOUS CONTRACT #(S) _____ EEO CERTIFICATION EXPIRES _____

PROCUREMENT 46-0130(1)(f) ISSUE _____ EFFECTIVE _____ END _____
 EXEMPTION OR _____ DATE: _____ DATE: _____
 CITATION # _____

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# _____ or ☐ Self Cert ☐ Non-Profit ☐ N/A (Check all boxes that apply)

Contractor	City of Portland		Remittance address (If different)	
Address	1120 SW 5 th Ave		Payment Schedule / Terms:	
City/State	Portland, Or		<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
ZIP Code	97230		<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Phone	503-823-4000		<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Employer ID# or SS#			<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Contract Effective Date	03/01/06	Term Date	02/28/07	
Amendment Effect Date		New Term Date		
Original Contract Amount	\$ 75,000.00		Original PA/Requirements Amount	\$ _____
Total Amt of Previous Amendments	\$ _____		Total Amt of Previous Amendments	\$ _____
Amount of Amendment	\$ _____		Amount of Amendment	\$ _____
Total Amount of Agreement \$	\$ 75,000.00		Total PA/Requirements Amount	\$ _____

REQUIRED SIGNATURES:

Department Manager _____ DATE _____
 County Attorney J.A.W. DATE 03-7-06
 CPCA Manager _____ DATE _____
 County Chair _____ DATE 03.09.06
 Sheriff Bernie Hunter SHERIFF DATE 3/28/06
 Contract Administration _____ DATE _____

COMMENTS:

200157 32202

36501

EXHIBIT A

AGREEMENT NO.

INTERGOVERNMENTAL AGREEMENT
between the City OF PORTLAND and
the MULTNOMAH COUNTY SHERIFF'S OFFICE

This Agreement is between City of Portland, Oregon (City) and Multnomah County by and through Multnomah County Sheriff's Office (Subrecipient) or in partnership (the parties) to support systems change activities that result in positive discharges for homeless individuals incarcerated or otherwise involved in corrections, and related components of "Home Again: A 10-year Plan to End Homelessness in Portland and Multnomah County."

RECITALS:

1. The Multnomah County Sheriff's Office operates the jail system for Multnomah County, which frequently holds homeless individuals, many of whom have special needs.
2. Research indicates that homeless individuals with special needs will reduce their criminal justice involvement if their housing and service needs are met in a community based setting.
3. The Multnomah County Sheriff's Office is a key partner in implementing "Home Again: A 10-year plan to end homelessness in Portland and Multnomah County," (10-year plan) and has requested support from the City to better engage systems and implement systems change required to improve discharge planning activities to help end chronic and other homelessness.
4. The City finds that this participation in policy development and program planning is essential to the effective implementation of the 10-year plan, including planning for resource shifts to bring together housing and services resources for frequent users of jails who are better served by community based, permanent supportive housing.
5. There is funding available for this Agreement in the approved FY 2005-06 Housing and Community Development (BHCD) budget from the Corporation for Supportive Housing (CSH), Robert Wood Johnson Foundation.
6. An Agreement should be entered into with the Multnomah County Sheriff's Office in the amount of \$75,000 to support staffing to implement systems change that will create permanent supportive housing and support other components of the 10-year plan.

AGREED:

- I. Scope of Services
 - A. The Subrecipient will provide the services described below for the duration of the Agreement:
 1. Staffing (1 FTE) to effectively discharge clients into appropriate housing with service linkages. To that end, the Planner will do the following:
 - a. Conduct outreach to providers in the community

- b. Coordinate visits between providers and inmates as appropriate
 - c. Develop partnerships with existing housing and service providers for effective placement and retention
 - d. Provide linkages through follow-up services (i.e., probation/parole, housing agency, service agency, or individual discharge planner) to prevent recidivism into homelessness and criminal justice system.
 - 2. Support to influence and change systems that prevent effective discharge of homeless inmates to housing with appropriate service linkages.
 - 3. Identify the most frequently booked individuals who are also homeless and require appropriate services and housing upon exit from jail.
 - 4. Track individuals who are assisted by this project who are also chronically homeless. Chronic homelessness is defined as an individual with a disability who has been homeless for a year or more, or who has had 4 episodes of homelessness in 3 years.
 - 5. Participate in regular planning meetings involving systems change activities related to "Home Again: A 10-year plan to End Homelessness in Portland and Multnomah County."
- B. Performance measures include:
- 1. On a monthly basis, 70% of the Planner's caseload of 20-30 clients will be sent directly to stable housing in the community.
 - 2. Persons who are frequently booked and who are homeless will be identified and added to the caseload.
 - 3. There will be other persons who are not on the caseload because they already have a placement with a provider, that the Planner will assist providers to aid access to jail and return to community placement for 100 clients annually
 - 4. Number of formal agreements with service providers and housing agencies.
 - 5. Identification of systems barriers in corrections that prevent discharge into housing and services.
 - 6. Identification of systems barriers outside corrections that promote discharge into homelessness.
 - 7. Efforts to make change in systems to promote effective discharge.
- C. Subrecipient will prepare quarterly progress reports on the project in a form that is consistent with Attachment A, which will be submitted by the Subrecipient to the City by the 15th day following the end of each calendar quarter.
- D. Subrecipient will prepare a final report on the project, which will be submitted by the Subrecipient to the City within 30 days of the completion of this Agreement.
- E. Subrecipient will participate and help complete the semi-annual Taking Health Care Home Report for CSH.

II. Compensation and Method of Payment

- A. The City will reimburse the Subrecipient for actual expenditures or anticipated expenses (based on an official bid or estimate) in accordance with the Budget (Attachment B), upon submission of an itemized billing statement (Attachment C)

from Subrecipient. Subrecipient may submit such requests for reimbursement on a monthly basis.

- B. All funds received by the Subrecipient, whether requested for actual or anticipated expenses, must be disbursed within three (3) working days [This seems very restrictive, I suggest within 10 business days] of receipt.
- C. Any changes to the approved budget must be approved in writing by the City Project Manager before any expenditure of funds in new amounts or line items.
- D. Total compensation under this Agreement shall not exceed SEVENTY FIVE THOUSAND DOLLARS (\$75,000).

III. City Project Manager

- A. The City Project Manager shall be Heather Lyons, or such person as shall be designated in writing by the Director of the Bureau of Housing and Community Development.

The City Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate the agreement as provided herein, and to carry out any other City actions referred to herein.

IV. General Agreement Provisions

- A. **TERMINATION FOR CAUSE.** If, through any cause, either of the PARTIES shall fail to fulfill in a timely and proper manner their obligations under this Agreement, or if either of the PARTIES shall violate any of the covenants, agreements, or stipulations of this Agreement, then either of the PARTIES shall have the right to terminate this Agreement by giving written notice to the other Party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Subrecipient under this Agreement shall, at the option of the City, become the property of the City and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the PARTIES shall not be held liable for damages perceived to be sustained by the other Party by virtue of any breach of this Agreement.

- B. **TERMINATION FOR CONVENIENCE.** The PARTIES may terminate this Agreement at any time for any reason deemed appropriate by providing thirty (30) days written Agreement to the other Party. If the Agreement is terminated by the City as provided herein, the Subrecipient will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Subrecipient covered by this Agreement less payments of compensation previously made.

- C. **REMEDIES.** In the event of termination or breach of this Agreement by either of the PARTIES, then the PARTIES' remedy shall be limited to termination of the Agreement and receipt of payment [or setoffs] as provided in section B hereof. In the event of termination the City may complete the work at its own expense either itself or by Agreement with another subrecipient, or by a combination thereof.
- D. **CHANGES.** The City may, from time to time, request changes in the scope of the services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the Subrecipient's compensation, shall be incorporated in written amendments to this Agreement to be approved by the Bureau Director and mutually agreed to by both PARTIES. Any change that increases in total the amount of compensation payable to the Subrecipient to \$100,000 or more must be approved by ordinance of the City Council. The Bureau Director may approve increases in compensation that result in total compensation of less than \$100,000. Other changes, including changes to scope of work and budget line items, may be approved by the Project Manager.
- E. **NON-DISCRIMINATION.** During the performance of this Agreement, the Subrecipient agrees as follows:
1. The Subrecipient will comply with the non-discrimination provisions of Title VI of the Civil Rights Act of 1964 (24 CFR 1), Fair Housing Act (24 CFR 100), and Executive Order 11063 (24 CFR 107).
 2. The Subrecipient will comply with prohibitions against discrimination on the basis of age under Section 109 of the Act as well as the Age Discrimination Act of 1975 (24 CFR 146), and the prohibitions against discrimination against otherwise qualified individuals with handicaps under Section 109 as well as section 504 of the Rehabilitation Act of 1973 (24 CFR 8).
 3. The Subrecipient will comply with the equal employment and affirmative action requirements of Executive Order 11246, as amended by Order 12086 (41 CFR 60).
 4. The Subrecipient will comply with the equal employment and non-discrimination requirements of Portland City Code Sections 3.100.005 (City Policies Relating to Equal Employment Opportunity, Affirmative Action and Civil Rights), 3.100.042 (Certification of Contractors), and Chapter 23 - Civil Rights.
 5. Subrecipient will comply with the Americans with Disabilities Act (42 USC 12131, 47 USC 155, 201, 218 and 225), which provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodation, state and local government services and telecommunications. The Act also requires the removal of architectural and communication barriers that are structural in nature in existing facilities. For CDBG and/or HOME funded projects, the Subrecipient will also comply with affirmative marketing policy and outreach to minorities and women and to entities owned by minorities and women per 24 CFR 92.351 and/or 24 CFR 570.601(a)(2), if the funds will be used for housing containing 5 or more assisted units.
- F. **ACCESS TO RECORDS.** The City, or their duly authorized representatives, shall have access to any books, general organizational and administrative information, documents, papers, and records of the Subrecipient which are directly pertinent to this Agreement, for the purpose of making audit examination, excerpts, and transcriptions.

All required records must be maintained by the Subrecipient for three years after the City makes final payment and all other pending matters are closed.

G. **MAINTENANCE OF RECORDS.** The Subrecipient shall maintain records on a current basis to support its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time-to-time any records of the Subrecipient regarding its billings or its work hereunder. The Subrecipient shall retain these records for inspection, audit, and copying for 3 years from the date of completion or termination of this Agreement.

H. **AUDIT OF PAYMENTS.** The City, either directly or through a designated representative, may audit the records of the Subrecipient at any time during the 3 year period established by Section G above. The City shall make available its Audit results to Subrecipient.

If an audit discloses discrepancies in its reimbursements then the PARTIES shall agree to reconcile the account discrepancy and make written request for payment to the other Party for payment of the corrected amount. Payment will not be unreasonably withheld by either Party.

I. **INDEMNIFICATION.** Each Party shall hold harmless, defend, and indemnify itself and its officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from work under this Agreement.

J. **WORKERS' COMPENSATION INSURANCE.**

(a) The Subrecipient, its subcontractors, if any, and all employers working under this Agreement, are subject employers under the Oregon Workers' Compensation law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers. A certificate of insurance, or copy thereof, shall be attached to this Agreement and shall be incorporated herein and made a term and part of this Agreement. The Subrecipient further agrees to maintain workers' compensation insurance coverage for the duration of this Agreement.

(b) In the event the Subrecipient's workers' compensation insurance coverage is due to expire during the term of this Agreement, the Subrecipient agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and the Subrecipient agrees to provide the City of Portland such further certification of workers' compensation insurance a renewals of said insurance occur.

(c) If the Subrecipient believes itself to be exempt from the workers' compensation insurance coverage requirement of (a) of this subsection, the Subrecipient agrees to accurately complete the City of Portland's Questionnaire for Workers' Compensation Insurance and Qualification as an

Independent Contractor prior to commencing work under this Agreement. In this case, the Questionnaire shall be attached to this Agreement and shall be incorporated herein and made a term and part of this Agreement. Any misrepresentation of information on the Questionnaire by the Subrecipient shall constitute a breach of this Agreement. In the event of breach pursuant to this subsection, City may terminate the Agreement immediately and the notice requirement contained in Section (A), TERMINATION FOR CAUSE, hereof shall not apply.

K. **LIABILITY INSURANCE.**

In lieu of filing the certificate of insurance required herein, the Subrecipient shall furnish a declaration that the Subrecipient is self-insured for public liability and property damage for a minimum of the amounts set forth in ORS 30.270.

- L. **SUBCONTRACTING AND ASSIGNMENT.** The Subrecipient shall not subcontract its work under this Agreement, in whole or in part, without the written approval of the City. The Subrecipient shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Agreement as specified in this Agreement. Notwithstanding City approval of a subcontractor, the Subrecipient shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Subrecipient hereunder. The Subrecipient agrees that if subcontractors are employed in the performance of this Agreement, the Subrecipient and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation. The Subrecipient shall not assign this Agreement in whole or in part or any right or obligation hereunder, without prior written approval of the City. Subcontractors shall be responsible for adhering to all regulations cited within this Agreement.

- M. **INDEPENDENT CONTRACTOR STATUS.** The Subrecipient is engaged as an independent contractor and the Subrecipient and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The Subrecipient and its subcontractors and employees are not employees of the City and are not eligible for any benefits through the City, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

- N. **REPORTING REQUIREMENTS.** The Subrecipient shall report on its activities in a format and by such times as prescribed by the City.
- O. **CONFLICTS OF INTEREST.** No City officer or employee, during his or her tenure or for one year thereafter, shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

No City officer or employees who participated in the award of this Agreement shall be employed by the Subrecipient during the period of the Agreement.

- P. **OREGON LAWS AND FORUM.** This Agreement shall be construed according to the laws of the State of Oregon.

Any litigation between the City and the Subrecipient arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- Q. **COMPLIANCE WITH LAWS.** In connection with its activities under this Agreement, the Subrecipient shall comply with all applicable federal, state, and local laws and regulations.

In the event that the Subrecipient provides goods or services to the City in the aggregate in excess of \$2,500.00 per fiscal year, the Subrecipient agrees it has certified with the City's Equal Employment Opportunity certification process.

- R. **INDEPENDENT FINANCIAL AUDITS/REVIEWS.** Any Subrecipient receiving \$300,000 or more in City funding, in any program year, is required to obtain an independent audit of the City-funded program(s). Any Subrecipient receiving between \$25,000 and \$300,000 in City funds, in any program year, is required to obtain an independent financial review. Additionally, contractors receiving \$500,000 in federal funds may be required to obtain a full audit, if the City believes it is warranted. Two copies of all required financial audits or reviews will be submitted to the designated City Project Manager within thirty days of their completion.

- S. **SEVERABILITY.** If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be stricken.

- T. **INTEGRATION.** This Agreement contains the entire Agreement between the City and the Subrecipient and supercedes all prior written or oral discussions or Contracts.

- U. **PROGRAM AND FISCAL MONITORING.** The City through the Bureau of Housing and Community Development shall monitor on a regular basis to assure Agreement compliance. Such monitoring may include, but are not limited to, on site visits, telephone interviews, and review of required reports and will cover both programmatic and fiscal aspects of the Agreement. The frequency and level of monitoring will be determined by the City Project Manager.

V. Period of Agreement and Contract

The term of this Contract shall be effective as of March 1, 2006 and shall remain in effect during any period Subrecipient has control over Housing and Community Development funds, including program income. The Contract shall terminate as of February 28, 2007.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their authorized officers.

MULTNOMAH COUNTY, OREGON

CITY OF PORTLAND

BY Bernie Giusto 3/8/06
Sheriff Bernie Giusto Date
Multnomah County Sheriff's Office

BY Erik Sten 2/28/06
Erik Sten Date
Commissioner of Public Works

BY Diane Linn 03-09-06
Diane Linn, Multnomah Date
County Chair

REVIEWED:

A.A.W.
County Counsel for
Multnomah County, Oregon

3/7/06
Date

APPROVED AS TO FORM:

APPROVED AS TO FORM

Linda Meng 2/7/06
Linda Meng Date
CITY ATTORNEY

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # R-10 DATE 03-09-06

DEBORAH L. BOGSTAD, BOARD CLERK

ATTACHMENT A

Project Report for Multnomah County Sheriff's Office

BENEFICIARY DATA

Reporting Period From: To:

Participant Information	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	YTD*
Individuals					

1. Gender

Males					
Females					
Gender Total*					

2. Race

Ethnicity	Hispanic	Non H	Hispanic	Non H	Hispanic	Non H	Hispanic	Non H	Hispanic	Non H	Hispanic	Non H
White												
Black/African American												
Asian												
American Indian/Alaskan Native												
Native Hawaiian/Other Pacific Islander												
American Indian/Alaskan Native & White												
Asian & White												
Black/African American & White												
Am. Indian/Alaskan Native & Black/African American												
Other												
Total*												

4. Age

18-21					
22-30					
31-50					
51 and Over					
Age Total*					

5. Other Characteristics

Chronically Homeless					
Veteran					
Employed					
Female Headed Households (includes single women)					
Elderly Head of Household (over 65)					
Disabled/Special Needs					
Total					

*Totals Should Equal

Project Report for Transition Projects, Inc.
Outcome and Reporting Data: Transition Projects
Reporting Period From: _____ To: _____

Agency Specific Outputs and Outcomes

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter/ YTD*	Year End Goal
Sheltered & Assisted					
# of individuals assisted					200
# of individuals identified as part of frequent booking list					
# of individuals who meet the chronic homeless definition					20
Housing Placement					
# & % of all individuals who exit jail into stable housing					140/70%
Type of Housing					
Emergency Shelter					
Transitional Housing - Scattered Site					
Transitional Housing - Facility based					
Permanent Supportive Housing					
Permanent Housing - Subsidized					
Permanent Housing - Unsubsidized					
With Family/Friends					
Other Discharge					
Streets					
Other Institution (i.e., Hospital, Residential Treatment)					
With Family/Friends					
Other (please explain)					
Housing Retention**					
% Retention 3 months					70%
% Retention 6 months					60%
% Retention 12 months					50%

*YTD totals should equal all four quarters

**To be tracked by agencies who "receive" inmates and submitted to planner for reporting.

Provide 4th Quarter and Full Year Data for the Year End Report.

Please describe in narrative how MCSO is achieving the following outcomes:

- Identification of systems barriers in corrections that prevent discharge into housing and services.
- Identification of systems barriers outside corrections that promote discharge into homelessness.
- Efforts to make change in systems to promote effective discharge.
- Number of formal agreements between MCSO and service providers and housing agencies.
- Any other useful information that shows measured success or barriers in implementing this project:

ATTACHMENT B

**MCSO Budget
FY 2005-06**

	2006 Program Budget Total	2006 BHCD Request
Salaries/Wages (Attach Detail of Positions/Salaries)	\$45,710	
Taxes/Benefits	\$28,071	
<i>Subtotal</i>	<i>73,781</i>	
Materials and Services		
	05/06 Program Budget Total	05/06 BHCD Request
Rent		
Utilities		
Communication		
Equipment Rental		
Office Supplies		
Education/Training		
Printing		
Postage		
Local Travel		
Operating Supplies		
Professional Services		
Subcontracted Programs		
Insurance		
Audit/Financial Services		
Miscellaneous		
Other [Shared Services: Finance & HR]		
<i>Subtotal</i>		
Capital Costs:		
Construction/Acquisition		
*Central Indirect	1,219	
Total Budget	\$75,000	\$75,000

*indirect cost allocation plan on file (?)

ATTACHMENT C

MULTNOMAH COUNTY MULTNOMAH COUNTY SHERIFF'S OFFICE

BUREAU OF HOUSING AND COMMUNITY DEVELOPMENT

REQUEST FOR PAYMENT*

Request For Payment # _____

Billing Period: _____

Contract Number: _____

Permanent Supportive Housing Capacity Building

BUDGET CATEGORY	CONTRACTED BUDGET	AMOUNT THIS BILL	AMOUNT BILLED TO DATE	BALANCE
Personnel	\$73,781			
Indirect	\$1,219			
TOTAL	\$75,000			

Please attach detailed information as specified in the contract

Total Amount Requested _____

Prepared By _____ Phone No. _____

Approved By _____

*NOTE: Please reproduce this form on agency letterhead or submit cover letter to this invoice that includes total requested and authorizing signature.

ORDINANCE NO. 179940

* Authorize an Intergovernmental Agreement with Multnomah County Sheriff's Office in the amount of \$75,000 to improve discharge planning and provide for payment (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Multnomah County Sheriff's Office operates the jail system for Multnomah County, which frequently holds homeless individuals, many of whom have special needs.
2. Research indicates that homeless individuals with special needs will reduce their criminal justice involvement if their housing and service needs are met in a community based setting.
3. The Multnomah County Sheriff's Office is a key partner in implementing "Home Again: A 10-year plan to end homelessness in Portland and Multnomah County," (10-year plan) and has requested support from the City to better engage systems and implement systems change required to improve discharge planning activities to help end chronic and other homelessness.
4. The City finds that this participation in policy development and program planning is essential to the effective implementation of the 10-year plan, including planning for resource shifts to bring together housing and services resources for frequent users of jails who are better served by community based, permanent supportive housing.
5. There is funding available for this Agreement in the approved FY 2005-06 Housing and Community Development (BHCD) budget from the Corporation for Supportive Housing (CSH), Robert Wood Johnson Foundation.
6. An Agreement should be entered into with the Multnomah County Sheriff's Office in the amount of \$75,000 to support staffing to implement systems change that will create permanent supportive housing and support other components of the 10-year plan.

NOW, THEREFORE, the Council directs:

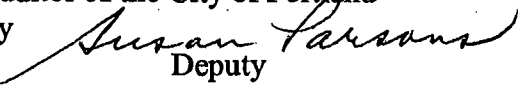
- a. The Commissioner of Public Works is hereby authorized to enter into an agreement with Multnomah County Sheriff's Office in a form substantially in accordance with the Interagency Agreement attached as Exhibit A (attached to the original ordinance).

b. The Mayor and City Auditor are hereby authorized to pay for said contract from the Community Development Block Grant Fund and General Fund.

Section 2. The Council declares that an emergency exists because delay in funding would interrupt Multnomah County Sheriff's Office ability to develop and improve discharge planning; therefore, this ordinance shall be in force and effect from and after its passage by Council.

Passed by the Council, FEB 22 2006

Commissioner Erik Sten
Heather Lyons
February 15, 2006

GARY BLACKMER
Auditor of the City of Portland
By 
Deputy

LYNCH Brad B

From: WEBER Jacquie A [jacquie.a.weber@co.multnomah.or.us]
Sent: Tuesday, March 07, 2006 12:42 PM
To: LYNCH Brad B
Subject: RE: Review Request - City of Portland Home Again IGA

I am not sure where we are in the process, but just in case:

This IGA may be circulated for signature.

-----Original Message-----

From: LYNCH Brad B
Sent: Thursday, March 02, 2006 8:31 AM
To: WEBER Jacquie A
Subject: Review Request - City of Portland Home Again IGA

Good morning Jacquie. I've attached a PDF of the Home Alone IGA approved by the Portland Council.

<<City of Portland Home Again IGA.pdf>>

Brad Lynch

Multnomah County Sheriff's Office
Fiscal Unit
501 SE Hawthorne Blvd, STE 350
Portland, OR 97214
Phone (503) 988-4336
Fax (503) 988-4317

email: brad.lynch@mcso.us
<http://www.co.multnomah.or.us/sheriff/>

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MULTNOMAH COUNTY, OREGON

**COUNTY
COMMISSIONERS**

DIANE LINN, CHAIR
MARIA ROJO DESTEFFEY,
DISTRICT #1
SERENA CRUZ, DISTRICT #2
LISA NAITO, DISTRICT #3
LONNIE ROBERTS, DISTRICT
#4

**RISK MANAGEMENT PROPERTY & LIABILITY PROGRAMS
DEPARTMENT OF COUNTY MANAGEMENT**

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD.,
SUITE 531
PORTLAND, OR 97214-3501

PHONE (503) 988-5851

FAX (503) 988-5725

August 5, 2005

Re: Multnomah County – Self-Insured Liability and Workers' Compensation Program

To Whom It May Concern:

The purpose of this letter is to inform you of Multnomah County's insurance program. The County maintains an insurance fund from which to pay all costs and expenses relating to claims for which they are self-insured. The County is self-insured for liability up to \$1,000,000 per occurrence, and Workers' Compensation up to \$750,000. Excess coverage is carried over these self-insured levels. The County will not add any entity or person to the Excess Liability policy as an "Additional Insured".

Please let me know if you have any questions. My number is (503) 988-5851.

Sincerely,

Helen Barkley
Risk Management Property & Liability Programs
Department of County Management

APPROVED AS TO FORM

CITY ATTORNEY



MULTNOMAH COUNTY SHERIFF'S OFFICE
501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

(503) 988-4300 PHONE
(503) 988-4500 TTY
www.sheriff-mcso.org

March 14, 2006

ATTN: Donna Lewis
City of Portland, BHCD
421 SW 6th Avenue, Suite 1100
Portland, Oregon 97204

Enclosed please find three originals of an intergovernmental agreement between Multnomah County and the City of Portland for the "Home Again" program. Per your request, I am returning these to you for your disposition. Please send the County's original, fully executed agreement back to my attention.

Should you have any questions in this matter you may contact me at 503-988-4336 or by email: brad.lynch@mcso.us

Sincerely,

A handwritten signature in cursive script that reads "B. Lynch".

Brad Lynch,
Contracts Administrator

Please sign and return all three copies to:
Donna Lewis (503) 823-2375
BHCD
421 SW 6th, Suite 1100
Portland, OR 97204
157/11

3-1-06



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-10
Est. Start Time: 10:03 AM
Date Submitted: 06/02/06

BUDGET MODIFICATION: MCSO - 11

Agenda Title: Budget Modification MCSO-11 Appropriating \$241,022 in SB1145 State Funding

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Corrections</u>
Contact(s):	<u>Wanda Yantis, Budget Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.	<u>84455</u>
	I/O Address:		<u>503/350</u>
Presenter(s):	<u>Larry Aab and Wanda Yantis</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-11 to appropriate \$241,022 in Fed/State funds to our Corrections Division budget due to an unanticipated increase in our SB1145 State Funding. This additional revenue will fund personnel costs not budgeted due to higher than anticipated MCCDA contract settlement

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Sheriff's Office originally budgeted \$8,020,564 for FY 06. In anticipation of the State cuts the Sheriff's Office adjusted the amount in a mid-year bud mod to \$7,185,426. During the last quarter of the Fiscal Year 06, the Sheriff's Office collected \$241,022 more than anticipated due to the State's new Fiscal Year budget.

3. Explain the fiscal impact (current year and ongoing).

This will increase the Corrections Division's revenue by \$241,022 in the Federal/State Fund. The funds also covers the central indirect for administration of the funds.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

This is an increase of revenue of \$241,022 in the Federal/State Fund for The Sheriff's Office Corrections Division due to the SB1145 State Funding coming in higher than anticipated for the 4th quarter of the fiscal year.

- What budgets are increased/decreased?

-The Corrections Division will increase their Federal/State budget by \$241,022

-Increase HR Operations by \$1,605

- Increase Dept Indirect by \$8,600

-Increase Central Indirect by \$1,491

-Increase Insurance by 13,779

- What do the changes accomplish?

This is an increase of revenue of \$241,022 in the Federal/State Fund for The Sheriff's Office Corrections Division due to the SB1145 State Funding coming in higher than anticipated for the 4th quarter of the fiscal year.

- Do any personnel actions result from this budget modification? Explain.

No.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

All overhead costs are covered.

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This is one-time-only revenue. The funding is covering ongoing expenses. In the FY 07 budget, the ongoing expenses are detailed in program offer 60022A – MCIJ. For FY 06, this is tied to program offer 60022I – REVISED MCIJ – Current Service Level 843.

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 11

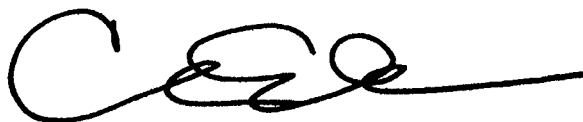
Required Signatures

**Department/
Agency Director:**



Date: 06/02/06

Budget Analyst:



Date: 06/02/06

Department HR:

Date: _____

Countywide HR:

Date: _____

Budget Modification ID: **MCSO-11****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2006

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	1516	60-30			601403		50180	(7,185,426)	(7,426,448)	(241,022)		IG-OP-Direct State
2	1516	60-30			601403		60000		162,103	162,103		Permanent
3	1516	60-30			601403		60130		53,445	53,445		Salary Related
4	1516	60-30			601403		60140		13,779	13,779		Insurance
5	1516	60-30			601403		60350	0	1,491	1,491		Central Indirect
6	1516	60-30			601403		60355	0	8,600	8,600		Dept Indirect Revenue
7	1516	60-30			601403		60365	0	1,605	1,605		HR Ops
8										0		
9	60-00	1000			604020		50370	(401,471)	(410,071)	(8,600)		Dept Indirect Revenue
10	60-00	1000			604020		60240	86,873	95,473	8,600		Supplies
11												
12	72-10	3500			705210		50316		(13,779)	(13,779)		Increase Insurance Revenue
13	72-10	3500			705210		60330		13,779	13,779		Increase Offsetting Exp
14												
15	72-80	3506			712006		50310		(1,605)	(1,605)		Increase HR Revenue
16	72-80	3506			712006		60240		1,605	1,605		Increase HR Expenditure
17												
18	19	1000			9500001000		50310		(1,491)	(1,491)		Indirect Revenue
19	19	1000			9500001000		60470		1,491	1,491		Contingency
20									0			
21									0			
22									0			
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

Cost Centers: Actual/Plan/Variance		Date: 03/08/2006	Page: 2 / 3
		Column: 1 / 2	
Cost Center/Group	601403	MCSO-Corr-S1145	
Person responsible:	Timothy Moore		
Reporting period:	1 to 12 2006		

Cost elements	Act.costs	Plan costs	Var. (abs.)	Var. (%)
50180 IG-OP-Direct St		7,185,426.00-	7,185,426.00	100.00-
50360 Misc Revenue	19.13-		19.13-	
60000 Permanent	1,618,859.96	3,116,404.00	1,497,544.04-	48.05-
60110 Overtime	334,993.28	557,214.00	222,220.72-	39.88-
60120 Premium	31,662.72	226,017.00	194,354.28-	85.99-
60130 Salary Related Expns	650,529.10	1,293,617.00	643,087.90-	49.71-
60140 Insurance Benefits	414,054.54	783,634.00	369,579.46-	47.16-
60170 Professional Svcs		55,475.00	55,475.00-	100.00-
60180 Printing		3,500.00	3,500.00-	100.00-
60200 Communications		73.00	73.00-	100.00-
60210 Rentals		5,175.00	5,175.00-	100.00-
60220 Repairs and Maint		6,720.00	6,720.00-	100.00-
60240 Supplies		97,266.00	97,266.00-	100.00-
60250 Food		606,349.00	606,349.00-	100.00-
60260 Travel & Training		12,505.00	12,505.00-	100.00-
60270 Local Travel/Mileage		4,622.00	4,622.00-	100.00-
60350 Central Indirect	5,605.96-	43,979.00	49,584.96-	112.75-
60355 Dept Indirect	32,342.06-	253,724.00	286,066.06-	112.75-
60360 Intl Svc Finance Ops		69,755.00	69,755.00-	100.00-
60365 Intl Svc HumanResOps	6,037.18-	49,397.00	55,434.18-	112.22-
* Debit	3,006,095.27		3,006,095.27	
90001 ATYP Posting (CATS)	66,102.59-		66,102.59-	
90002 ATYP On Call (CATS)				
92001 Sheriff's OT (CATS)	439,242.75-		439,242.75-	
93002 Assess Labor	3,074,210.30-		3,074,210.30-	
95102 Settle Labor	472.00-		472.00-	
* Credit	3,580,027.64-		3,580,027.64-	
** Over/underabsorption	573,932.37-		573,932.37-	

3,006,095.27

2501



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # R-11 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-11
Est. Start Time: 10:05 AM
Date Submitted: 05/22/06

BUDGET MODIFICATION: DCS-05

**Budget Modification DCS-05 Appropriating Unanticipated Funds from the
Agenda Secretary of State to Multnomah County Election's Office for Projects Assisting
Title: Voters with Disabilities**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Community Services</u>	Division:	<u>Elections</u>
Contact(s):	<u>Tom Hansell</u>		
Phone:	<u>503-988-5050</u>	Ext.	<u>29833</u>
		I/O Address:	<u>425</u>
Presenter(s):	<u>John Kauffman, Mary Shultz</u>		

General Information

1. What action are you requesting from the Board?

Approval of budget modification to receive and appropriate \$43,050 from the Secretary of State for building improvements and new ballot drop boxes to assist voters with disabilities.

2. Please provide sufficient background information for the Board and the public to understand this issue.

On October 29, 2002, President Bush signed the "Help America Vote Act" (HAVA) of 2002 into law. Section 261 of the law provides payments to eligible state and local governments for making polling places, including the path of travel entrances, exits, and voting areas of each polling facility accessible to individuals with disabilities. Multnomah County's payment is passed through the Secretary of State. Multnomah County's allocation from the State is based on total voter registration.

3. Explain the fiscal impact (current year and ongoing).

The budget modification will increase program revenues in the Election's Office current year budget and provide budgetary appropriation to pay eligible grant costs. The revenues received by the

County represent 75% of the total project costs. The required 25% local match of \$14,350 comes from expenses already made in the recently completed remodel of the Elections Office. All grant related projects are scheduled to be completed in the current fiscal year.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

Federal thru State revenue account will increase \$43,050 to receive the HAVA funds.

- **What budgets are increased/decreased?**

Election's Office, General Fund and Business Service budgets will increase.

- **What do the changes accomplish?**

The budget changes recognize the revenues from the Office of the Secretary of State and provide budgetary appropriation to purchases goods and services benefiting county voters.

- **Do any personnel actions result from this budget modification? Explain.**

None

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

County and departmental indirects and finance operations service costs are eligible under the grant.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The purchases made with this revenue are one-time-only and will require no ongoing financial support.

- **If a grant, what period does the grant cover?**

N/A

- **If a grant, when the grant expires, what are funding plans?**

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCS-05

Required Signatures

**Department/
Agency Director:**



Date: 05/19/06

Budget Analyst:



Date: 05/22/06

Department HR:

Date: _____

Countywide HR:

Date: _____

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	err rde	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
1	91-40	23440	0020			HAVAHHS1	50190	0	(20,750)	(20,750)		IG-OP-Fed Thru St
2	91-40	23440	0020			HAVAHHS1	60240	0	7,000	7,000		Supplies
3	91-40	23440	0020			HAVAHHS1	60350	0	132	132		Central Indirect
4	91-40	23440	0020			HAVAHHS1	60355	0	148	148		Dep Indirect
5	91-40	23440	0020			HAVAHHS1	60360	0	135	135		Intl Svc Fin Ops
	91-40	23440	0020			HAVAHHS1	60170	0	13,335	13,335		Professional Services
6									0		0	
7	72-10	3506	20		711100		50310	0	(135)	(135)		Increase Finance Ops revenue
8	72-10	3506	20		711100		60240	0	135	135		Increase Finance Ops expense
9									0		0	
10	91-00	1000	20		700000		50370	0	(148)	(148)		Dept Indirect revenue
11	91-00	1000	20		700000		60170	0	148	148		Incr Prof Svcs by Dept Indirect
12									0		0	
13	19	1000	20		950001000		50310	0	(132)	(132)		Increase Central Indirect Revenue
14	19	1000	20		950001000		60470	0	132	132		Increase GF Contingency
15									0		0	
16	91-40	23440	0020			HAVAHHS2	50190	0	(22,300)	(22,300)		IG-OP-Fed Thru St
17	91-40	23440	0020			HAVAHHS2	60530	0	22,300	22,300		Building Capital
18									0		0	
19									0			
20									0			
21									0			
22									0			
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
30									0			
31									0			
32									0			
33									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-12 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-12
Est. Start Time: 10:10 AM
Date Submitted: 05/22/06

BUDGET MODIFICATION: OSCP - 05

Agenda Title: Budget Modification OSCP-05 Increasing the Department of School and Community Partnerships Fiscal Year 2006 Budget by \$77,535 in Grant Funding for SUN Community Schools

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: June 15, 2006 Time Requested: 5 mins
Department: OSCP Division: _____
Contact(s): Diana Hall, Kathy Tinkle
Phone: 503 988-6295 Ext. 84222 (dh) I/O Address: 167/200
Presenter(s): Diana Hall/Kathy Tinkle

General Information

1. What action are you requesting from the Board?

The Department of School and Community Partnerships requests the approval of Budget Modification OSCP_05. This budget modification increases the Department of School and Community Partnerships' Fiscal Year '06 budget for SUN Schools grant funding by \$77,535.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Department of School and Community Partnerships receives funding from the City of Portland Department of Parks and Recreation and from a 21st Century Community Learning Center grant from the State of Oregon Department of Education. These funds are designated to be used for services in the SUN Community Schools program.

At the time that the Fiscal Year '06 budget was prepared, the revenue projections were based on the estimated City contribution and State grant awards. The revenue has now been received, and the

actual amounts that we are directed to spend are more than anticipated. The funding from the City of Portland Parks and Recreation grant is \$22,246 more than the \$327,693 that is in the Adopted budget, and the State of Oregon Department of Education 21st Century grant is \$55,289 more than the \$570,895 that is in the Adopted budget, for a total increase of \$77,535. The majority of the increase in 21st Century funding is due to a new grant awarded in February 2007 to fund a SUN Community School at LynchWood Elementary. The remainder is due to adjustments that were needed due to new spending guidelines from the State.

This increase will be used to support operational costs of SUN Community Schools and to fund contracted database and resource development services. In the case of the 21st Century funding, the funds are specifically required to be used for direct services at specific SUN Community Schools. The City funds are directed to be used for SUN Community Schools, but flexible to allow use for support services such as development of a new single database that will be used Department-wide and include SUN Community Schools and contracting for development of new revenue sources for the Department including grant and foundation funding and an entrepreneurial tutoring project.

Budget Modification OSCP_05 increases the Department of School and Community Partnerships' Fiscal Year '06 budget for SUN Schools grant funding by \$77,535, for a new total of \$349,939 from the City of Portland Parks and Recreation grant, and a new total of \$626,184 from the State of Oregon Department of Education 21st Century grant.

3. Explain the fiscal impact (current year and ongoing).

Budget Modification OSCP_05 increases the Department of School and Community Partnerships' Fiscal Year '06 budget for SUN Schools grant funding by \$77,535. Of the \$77,535 increase:

- \$35,000 is from a new Oregon Department of Education 21st Century grant for SUN School services at the LynchWood Elementary School. The \$35,000 is the prorated amount to be spent in March-June 2006. This grant will be renewed at \$160,747 annually for five years.
- \$20,289 is a one-time-only increase in existing Oregon Department of Education 21st Century grants. The increase is a result of new spending guidelines from the state, and the funds must be spent by June 30th, 2006. Funding will resume to the original level in Fiscal Year '07 on ongoing.
- \$22,246 is one-time-only carryover in City of Portland Parks and Recreation grant funding. Service providers had anticipated spending all of the available funding in Fiscal Year '05, but once final Fiscal Year '05 invoices were submitted, the total spending was \$22,246 less than planned.

This balance can be carried over to Fiscal Year '06, but must be spent by June 30th 2006. This grant will continue to be renewed each year, and the specific funding level will be determined annually in the City of Portland budget process.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

n/a

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

The Department of School and Community Partnerships Fiscal Year '06 budget will be increased by \$77,535 in grant funding for SUN Schools. This increase is a result of the Fiscal Year '06 budget being adopted before the grant award and carryover amounts were known.

Budget Modification OSCP_05 will bring the Fiscal Year '06 budget for the City of Portland Parks and Recreation grant to \$349,939, and the State of Oregon Department of Education 21st Century grant to \$626,184, to reflect the level of funding available in these grants.

- **What budgets are increased/decreased?**

The Fiscal Year '06 budget for the Department of School and Community Partnerships' SUN Schools program grant funding will be increased by \$77,535 in carryover, grant restructuring, and new grant awards.

This increase will be used to support operational costs of SUN Community Schools and to fund contracted database and resource development services.

The State of Oregon Department of Education 21st Century funds are specifically required to be used for direct services at specific SUN Community Schools.

The City of Portland Parks and Recreation funds are directed to be used for SUN Community Schools, but flexible to allow use for support services such as development of a new single database that will be used Department-wide and include SUN Community Schools and contracting for development of new revenue sources for the Department including grant and foundation funding and an entrepreneurial tutoring project.

- **What do the changes accomplish?**

The SUN Schools program will maintain current service level at existing sites funded by State of Oregon Department of Education 21st Century grants and create a SUN Community School at LynchWood Elementary.

The LynchWood site will serve 200 students and 50 adults each year with a comprehensive set of social and support services. It will allow for the inclusion of SUN Community Schools in the new Department-wide database that DSCP is developing and implementing in Summer 2006. It will allow for grant writing for 21st Century and foundation grants and the development of a business model for reimbursable tutoring services.

- **Do any personnel actions result from this budget modification? Explain.**

There are no personnel changes.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The increase in the City of Portland Parks and Recreation grant does not include any funding for administrative costs. The total award amount of \$626,184 from the State of Oregon Department of Education 21st Century grant includes \$1,932 for administrative costs. Of this amount, \$185 will pay for County Central Indirect, and the remaining \$1,747 will pay for Departmental Indirect.

Based on established Fiscal Year '06 Business Services rates, the increase in Business Services Finance (Shared Services) is \$1,898. Anticipated General Fund savings will be used to cover this cost.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Budget Modification OSCP_05 increases the Department of School and Community Partnerships' Fiscal Year '06 budget for SUN Schools grant funding by \$77,535. Of the \$77,535 increase:

- \$35,000 is from a new Oregon Department of Education 21st Century grant for SUN School services at the LynchWood Elementary School. The \$35,000 is the prorated amount to be spent in March-June 2006. This grant will be renewed at \$160,747 annually for five years.
- \$20,289 is a one-time-only increase in existing Oregon Department of Education 21st Century grants. The increase is a result of new spending guidelines from the state, and the funds must be spent by June 30th, 2006. Funding will resume to the original level in Fiscal Year '07 on ongoing.
- \$22,246 is one-time-only carryover in City of Portland Parks and Recreation grant funding. Service providers had anticipated spending all of the available funding in Fiscal Year '05, but once final Fiscal Year '05 invoices were submitted, the total spending was \$22,246 less than planned. This balance can be carried over to Fiscal Year '06, but must be spent by June 30th 2006.

The City of Portland Parks and Recreation grant will continue to be renewed each year. The specific funding level will be determined annually in the City of Portland budget process.

The Oregon Department of Education 21st Century grants are awarded for a five-year commitment. Over the course of the grant, the Department of School and Community Partnerships and its partners will be working on local, state and private levels to identify funding that can be secured, leveraged or blended to sustain services when the grant period ends.

- **If a grant, what period does the grant cover?**

The City of Portland Parks and Recreation grant is ongoing, and is renewed each year. Budget Modification OSCP_05 adds \$22,246 in Fiscal Year '05 one-time-only carryover to the Fiscal Year '06 budget.

The Oregon Department of Education 21st Century grants are awarded annually for five years. Budget Modification OSCP_05 increases the existing Fiscal Year '06 grant funding by \$22,246. This one-time-only increase is a result of grant restructuring at the State level, and must be spent by June 30th, 2006.

Additionally, Budget Modification OSCP_05 adds \$35,000 in funding from a new Oregon Department of Education 21st Century grant that began in March 2006. The \$35,000 is a pro-rated amount to be spent by June 30th, 2006, and full annual allocations will be awarded in the following years.

- **If a grant, when the grant expires, what are funding plans?**

The City of Portland Parks and Recreation grant is ongoing, and is renewed each year. The Oregon Department of Education 21st Century grants are awarded annually for five years. Over the course of the grant, the Department of School and Community Partnerships and its partners will be working on local, state and private levels to identify funding that can be secured, leveraged or blended to sustain services when the grant period ends.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: OSCP - 05

Required Signatures

**Department/
Agency Director:**

Salenjo T. Poe Jr.

Date: 05/12/06

/kt/

Budget Analyst:

Michael D. Jaspin

Date: 05/22/06

Department HR:

Date: _____

Countywide HR:

Date: _____

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	term Orde	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
1	21-78	27192	40			SCPSP.SUN.PDXP&R	50200	(327,415)	(349,661)	(22,246)		IG-OP-Other
2	21-78	27192	40			SCPSP.SUN.PDXP&R	60160	327,415	334,661	7,246		Pass-Thru & Pgm Supt
3	21-78	27192	40			SCPSP.SUN.PDXP&R	60170	0	15,000	15,000	0	Professional Svcs
4									0			
5	21-02	32079	40			SCPOP.ODE.21C.AL.AD	50190	(5,500)	0	5,500		IG-OP-Fed Thru St
6	21-02	32079	40			SCPOP.ODE.21C.AL.AD	60000	3,574	0	(3,574)		Permanent
7	21-02	32079	40			SCPOP.ODE.21C.AL.AD	60130	1,092	0	(1,092)		Salary Related Expns
8	21-02	32079	40			SCPOP.ODE.21C.AL.AD	60140	834	0	(834)	0	Insurance Benefits
9									0			
10	21-02	32079	40			SCPOP.ODE.21C.HO.AD	50190	(3,000)	0	3,000		IG-OP-Fed Thru St
11	21-02	32079	40			SCPOP.ODE.21C.HO.AD	60000	1,949	0	(1,949)		Permanent
12	21-02	32079	40			SCPOP.ODE.21C.HO.AD	60130	596	0	(596)		Salary Related Expns
13	21-02	32079	40			SCPOP.ODE.21C.HO.AD	60140	455	0	(455)	0	Insurance Benefits
14									0			
15	21-02	32079	40			SCPOP.ODE.21C.MS.AD	50190	(3,000)	0	3,000		IG-OP-Fed Thru St
16	21-02	32079	40			SCPOP.ODE.21C.MS.AD	60000	1,949	0	(1,949)		Permanent
17	21-02	32079	40			SCPOP.ODE.21C.MS.AD	60130	596	0	(596)		Salary Related Expns
18	21-02	32079	40			SCPOP.ODE.21C.MS.AD	60140	455	0	(455)	0	Insurance Benefits
19									0			
20	21-78	32079	40			SCPSP.SUN.ODE.21C.6HO	50190	0	(36,655)	(36,655)		IG-OP-Fed Thru St
21	21-78	32079	40			SCPSP.SUN.ODE.21C.6HO	60160	0	36,655	36,655	0	Pass-Thru & Pgm Supt
22									0			
23	21-78	32079	40			SCPSP.SUN.ODE.21C..AL.AD	50190	(17,036)	(16,544)	492		IG-OP-Fed Thru St
24	21-78	32079	40			SCPSP.SUN.ODE.21C..AL.AD	60260	1,000	550	(450)		Travel & Training
25	21-78	32079	40			SCPSP.SUN.ODE.21C..AL.AD	60270	0	59	59		Local Travel/Mileage
26	21-78	32079	40			SCPSP.SUN.ODE.21C..AL.AD	60350	1,409	126	(1,283)		Central Indirect
27	21-78	32079	40			SCPSP.SUN.ODE.21C..AL.AD	60355	0	1,182	1,182	0	Dept Indirect
28									0			
29	21-78	32079	40			SCPSP.SUN.ODE.21C.6AL	50190	0	(72,823)	(72,823)		IG-OP-Fed Thru St
30	21-78	32079	40			SCPSP.SUN.ODE.21C.6AL	60160	0	72,823	72,823	0	Pass-Thru & Pgm Supt
										0	0	Total - Page 1
										0	0	GRAND TOTAL

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	term Orde	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
31	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	50190	(3,095)	(3,593)	(498)		IG-OP-Fed Thru St
32	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60000	0	1,571	1,571		Permanent
33	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60100	0	316	316		Temporary
34	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60130	0	480	480		Salary Related Expns
35	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60135	0	97	97		Non Base Fringe
36	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60140	0	390	390		Insurance Benefits
37	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60145	0	13	13		Non Base Insurance
38	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60170	1,500	450	(1,050)		Professional Svcs
39	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60260	1,280	0	(1,280)		Travel & Training
40	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60270	0	23	23		Local Travel/Mileage
41	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60350	315	25	(290)		Central Indirect
42	21-78	32079	40			SCPSP.SUN.ODE.21C.MS.AD	60355	0	228	228	0	Dept Indirect
43									0			
44	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	50190	0	(7,018)	(7,018)		IG-OP-Fed Thru St
45	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60000	0	3,928	3,928		Permanent
46	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60100	0	370	370		Temporary
47	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60130	0	1,200	1,200		Salary Related Expns
48	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60135	0	113	113		Non Base Fringe
49	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60140	0	941	941		Insurance Benefits
50	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60145	0	16	16		Non Base Insurance
51	21-79	32079	40			SCPSS.ODE.21C.05.AL.AD	60260	0	450	450	0	Travel & Training
52									0			
53	21-79	32079	40			SCPSS.ODE.21C.MS.AD	50190	(5,592)	(574)	5,018		IG-OP-Fed Thru St
54	21-79	32079	40			SCPSS.ODE.21C.MS.AD	60000	3,688	337	(3,351)		Permanent
55	21-79	32079	40			SCPSS.ODE.21C.MS.AD	60130	1,127	105	(1,022)		Salary Related Expns
56	21-79	32079	40			SCPSS.ODE.21C.MS.AD	60140	777	67	(710)		Insurance Benefits
57	21-79	32079	40			SCPSS.ODE.21C.MS.AD	60270	0	3	3		Local Travel/Mileage
58	21-79	32079	40			SCPSS.ODE.21C.MS.AD	60350	0	5	5		Central Indirect
59	21-79	32079	40			SCPSS.ODE.21C.MS.AD	60355	0	57	57	0	Dept Indirect
										0	0	Total - Page 2
										0	0	GRAND TOTAL

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	term Orde	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
60	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	50190	0	(4,009)	(4,009)		IG-OP-Fed Thru St
61	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60000	0	1,686	1,686		Permanent
62	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60100	0	370	370		Temporary
63	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60130	0	520	520		Salary Related Expns
64	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60135	0	113	113		Non Base Fringe
65	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60140	0	404	404		Insurance Benefits
66	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60145	0	16	16		Non Base Insurance
67	21-79	32079	40			SCPSS.ODE.21C.05.MS.AD	60260	0	900	900	0	Travel & Training
68									0			
69	21-79	32079	40			SCPSS.ODE.21C.AL.AD	50190	(4,220)	(450)	3,770		IG-OP-Fed Thru St
70	21-79	32079	40			SCPSS.ODE.21C.AL.AD	60000	2,783	274	(2,509)		Permanent
71	21-79	32079	40			SCPSS.ODE.21C.AL.AD	60130	851	88	(763)		Salary Related Expns
72	21-79	32079	40			SCPSS.ODE.21C.AL.AD	60140	586	55	(531)		Insurance Benefits
73	21-79	32079	40			SCPSS.ODE.21C.AL.AD	60270	0	3	3		Local Travel/Mileage
74	21-79	32079	40			SCPSS.ODE.21C.AL.AD	60350	0	3	3		Central Indirect
75	21-79	32079	40			SCPSS.ODE.21C.AL.AD	60355	0	27	27	0	Dept Indirect
76									0			
77	21-78	32079	40			SCPSP.SUN.ODE.21C.LW	50190	0	(35,000)	(35,000)		IG-OP-Fed Thru St
78	21-78	32079	40			SCPSP.SUN.ODE.21C.LW	60160	0	35,000	35,000	0	Pass-Thru & Pgm Supt
79									0			
80	21-78	32079	40			SCPSP.SUN.ODE.21C.6MS	50190	0	(40,785)	(40,785)		IG-OP-Fed Thru St
81	21-78	32079	40			SCPSP.SUN.ODE.21C.6MS	60160	0	40,785	40,785	0	Pass-Thru & Pgm Supt
82									0			
83	21-78	32079	40			SCPSP.SUN.ODE.21C.AL	50190	(257,699)	(201,227)	56,472		IG-OP-Fed Thru St
84	21-78	32079	40			SCPSP.SUN.ODE.21C.AL	60160	257,699	200,777	(56,922)		Pass-Thru & Pgm Supt
85	21-78	32079	40			SCPSP.SUN.ODE.21C.AL	60170	0	450	450	0	Professional Svcs
86									0			
87	21-78	32079	40			SCPSP.SUN.ODE.21C.HO	50190	(134,526)	(103,069)	31,457		IG-OP-Fed Thru St
88	21-78	32079	40			SCPSP.SUN.ODE.21C.HO	60160	134,526	103,069	(31,457)	0	Pass-Thru & Pgm Supt
										0	0	Total - Page 3
										0	0	GRAND TOTAL

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	term Orde	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
89	21-78	32079	40			SCPSP.SUN.ODE.21C.HO.AD	50190	(9,994)	(7,990)	2,004		IG-OP-Fed Thru St
90	21-78	32079	40			SCPSP.SUN.ODE.21C.HO.AD	60260	1,000	0	(1,000)		Travel & Training
91	21-78	32079	40			SCPSP.SUN.ODE.21C.HO.AD	60270	0	25	25		Local Travel/Mileage
92	21-78	32079	40			SCPSP.SUN.ODE.21C.HO.AD	60350	941	26	(915)		Central Indirect
93	21-78	32079	40			SCPSP.SUN.ODE.21C.HO.AD	60355	367	253	(114)	0	Dept Indirect
94									0			
95	21-78	32079	40			SCPSP.SUN.ODE.21C.MS	50190	(127,233)	(96,447)	30,786		IG-OP-Fed Thru St
96	21-78	32079	40			SCPSP.SUN.ODE.21C.MS	60160	127,233	96,447	(30,786)	0	Pass-Thru & Pgm Supt
97									0			
98	21-79	1000	40			SCPSS.CGF	60000	135,734	136,792	1,058		Permanent
99	21-79	1000	40			SCPSS.CGF	60130	41,494	41,807	313		Salary Related Expns
100	21-79	1000	40			SCPSS.CGF	60140	25,533	25,584	51		Insurance Benefits
101	21-79	1000	40			SCPSS.CGF	60240	2,156	734	(1,422)	0	Supplies
102									0			
103	21-78	1000	40			SCPSP.SUN.CGF	60100	7,865	6,809	(1,056)		Temporary
104	21-78	1000	40			SCPSP.SUN.CGF	60135	1,705	1,382	(323)		Non Base Fringe
105	21-78	1000	40			SCPSP.SUN.CGF	60145	2,910	2,865	(45)		Non Base Insurance
106	21-78	1000	40			SCPSP.SUN.CGF	60240	3,773	3,146	(627)		Supplies
107	21-78	1000	40			SCPSP.SUN.CGF	60360	83,868	85,919	2,051	0	Shared Services Finance
108									0			
109	21-02	1000	40			SCPOP.CGF	50370	(725,198)	(726,578)	(1,380)		Dept Indirect Revenue
110	21-02	1000	40			SCPOP.CGF	60000	656,182	661,271	5,089		Permanent
111	21-02	1000	40			SCPOP.CGF	60130	200,594	202,150	1,556		Salary Related Expns
112	21-02	1000	40			SCPOP.CGF	60140	164,956	166,155	1,199		Insurance Benefits
113	21-02	1000	40			SCPOP.CGF	60240	15,092	8,781	(6,311)		Supplies
114	21-02	1000	40			SCPOP.CGF	60360	4,414	4,261	(153)		Shared Services Finance
115									0			
116	19	1000	20		9500001000		50310		2,480	2,480		Intl Svc Reimbursement
117	19	1000	20		9500001000		60470		(2,480)	(2,480)	0	Contingency
118									0			
118	72-10	3506	20		711100		50310		(1,898)	(1,898)		Intl Svc Reimbursement
119	72-10	3506	20		711100		60240		1,898	1,898	0	Supplies
										0	0	Total - Page 4
										0	0	GRAND TOTAL



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-13 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-13
Est. Start Time: 10:15 AM
Date Submitted: 05/17/06

BUDGET MODIFICATION: DCHS - 28

Budget Modification DCHS-28 Eliminating Four Case Manager Assistant Positions, Creating Three New Office Assistant 2 Positions, and Reclassifying a Case Manager Senior to Program Development Specialist
Agenda Title: Senior in Development Disabilities Services Division

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>3 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Developmental Disabilities</u>
Contact(s):	<u>Al Stickel</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>84135</u>
	I/O Address:		<u>167/620</u>
Presenter(s):	<u>Patrice Botsford/Jennifer Huntsman</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-28 reclassifying a position in Developmental Disabilities Services Division Program Offer 25020.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Four Case Manager Assistant positions are being eliminated in this modification and offset with the creation of three new Office Assistant 2 position to reflect the current workload and duties required. The CMA positions were underutilized and much of the time was spent performing administrative duties rather than case management support. The type of support the case management teams require is more clerical support than assistance with direct client services. One Office Assistant II will support Protective Services Unit and the other two positions will support the Division's three Case Manager Teams.

This budget modification also includes a Class/Comp decision on an employee's classification review request. Class/Comp reviewed the submitted job duties and descriptions and determined that Program Development Specialist Senior was the best fit. This position is the DD Children's Crisis Specialist and serves as Multnomah County's liaison to a five-county regional crisis service managing body. This position assesses the child's crisis needs and assists in finding a reasonable emergency placement, and may also assist in finding long-term placement options. The position presents and justifies requests from the client's family or a Case Manager for crisis services for DD clients under the age of 17, develops formal requests for crisis funds from the State, and is responsible for tracking individual client budgets. The work also involves training case managers in how to use the children's crisis diversion program.

3. Explain the fiscal impact (current year and ongoing).

Overall, staffing in the Developmental Disabilities Services Division is reduced by 0.21 FTE (1.00 FTE ongoing). The net impact is a \$1,950 reduction in total personnel costs in the current fiscal year and \$65,797 on going.

This includes a reduction of 0.84 FTE (4.00 FTE ongoing) Case Manager Assistants, the addition of 0.63 FTE (3.00 FTE ongoing) new Office Assistant 2 positions and the reclassification of a 1.00 FTE Case Management Senior to Program Development Specialist Senior [\$15,026 increase in the current fiscal year and ongoing].

Service reimbursement from the Fed/State Fund to the Insurance Risk Fund decreases by \$1,890 and to the Human Resources Shared Services Fund decreases by \$22.

4. Explain any legal and/or policy issues involved.

Local 88 represented employees have a contractual right to appeal and arbitrate the outcome of a reclassification request, which would include Board action to disapprove the request. It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age marital status, disability, political affiliations, sexual orientation, or any other non-merit factor.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**
No change.
- **What budgets are increased/decreased?**
Insurance Risk Fund budget decreases by \$1,890 and HR Shared Services budget decreases by \$22.
- **What do the changes accomplish?**
Approval of a classification decision from Class/Comp initiated by the employee. Reduction of ongoing personnel costs funded by DD 48 Case Management.
- **Do any personnel actions result from this budget modification? Explain.**
Reclassification of a 1.0 FTE Case Manager Senior to Program Development Specialist Senior. Reduction of 0.84 FTE (4.00 FTE ongoing) Case Management Assistants. Addition of 0.63 FTE new Office Assistant 2 positions (3.00 FTE ongoing).
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
By current state funding of service element DD 48.
- **Is the revenue one-time-only in nature?**
No
- **If a grant, what period does the grant cover?**
2005-2007 biennium award.
- **If a grant, when the grant expires, what are funding plans?**
On going grant which is renewed every two years.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 28

Required Signatures

**Department/
Agency Director:**

Ret Surface

Date: 04/29/06

Budget Analyst:

Michael D. Gaspin

Date: 05/17/06

Department HR:

Jennifer

Date: 04/27/06

Countywide HR:

Date:

Budget Modification or Amendment ID: **DCHS-28****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	20-50	82048	40	25020		DD LLS 48	60000		7,325	7,325		Permanent [711627, 708593]
2	20-50	82048	40	25020		DD LLS 48	60130		2,655	2,655		Salary Related
3	20-50	82048	40	25020		DD LLS 48	60140		900	900		Insurance
4	20-50	82048	40	25020		DD LLS 48	60365		227	227		HR OPS [2.09%]
5	20-50	82048	40	25020		DD LLS 48	50190		(11,107)	(11,107)		IG-OP Fed Thru State
6												
7	20-50	1000	40	25018		ITAX.DCHS.DD.LLS	60000		(523)	(523)		Permanent (710448; 708593; 2 OA2)
8	20-50	1000	40	25018		ITAX.DCHS.DD.LLS	60100	0	402	402		Temp
9	20-50	1000	40	25018		ITAX.DCHS.DD.LLS	60130		(508)	(508)		Salary Related
10	20-50	1000	40	25018		ITAX.DCHS.DD.LLS	60140		618	618		Insurance
11	20-50	1000	40	25018		ITAX.DCHS.DD.LLS	60365		11	11		HR OPS [2.09%]
12												
13	20-50	82048	40	25017		DD CLT 48	60000		(949)	(949)		Permanent [701786; 1 OA2]
14	20-50	82048	40	25017		DD CLT 48	60130		(464)	(464)		Salary Related
15	20-50	82048	40	25017		DD CLT 48	60140		(57)	(57)		Insurance
16	20-50	82048	40	25017		DD CLT 48	60365		(31)	(31)		HR OPS [2.09%]
17	20-50	82048	40	25017		DD CLT 48	60240		1,571	1,571		Supplies
18	20-50	82048	40	25017		DD CLT 48	50190		(70)	(70)		IG-OP Fed Thru State
19												
20	20-50	82048	40	25019		DD IPS 48	60000		(6,659)	(6,659)		Permanent [710443]
21	20-50	82048	40	25019		DD IPS 48	60130		(2,036)	(2,036)		Salary Related
22	20-50	82048	40	25019		DD IPS 48	60140		(2,253)	(2,253)		Insurance
23	20-50	82048	40	25019		DD IPS 48	60365		(229)	(229)		HR OPS [2.09%]
24	20-50	82048	40	25019		DD IPS 48	50190		11,177	11,177		IG-OP Fed Thru State
25												
26	20-50	82157	40	25020		DD LLS 157	60000		180	180		Permanent 708593
27	20-50	82157	40	25020		DD LLS 157	60130		919	919		Salary Related
28	20-50	82157	40	25020		DD LLS 157	60140		(1,098)	(1,098)		Insurance
29												
										0	0	Total - Page 1
										0	0	GRAND TOTAL

Budget Modification or Amendment ID:

DCHS-28

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
30	72-10	3500	0020		705210		50316		1,890	1,890		Insurance Revenue
31	72-10	3500	0020		705210		60330		(1,890)	(1,890)		Insurance Claims
32												
33	72-80	3506	0020		712006		50310		22	22		HR Ops Revenue
34	72-80	3506	0020		712006		60240		(22)	(22)		HR Operations
35												
36												
37												
38												
39												
40												
41												
42												
43												
44												
45												
46												
47												
48												
49												
50												
51												
52												
53												
54												
55												
56												
57												
58												
										0	0	Total - Page 2
										0	0	GRAND TOTAL

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

CURRENT YEAR PERSONNEL DOLLAR CHANGE	
1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24
25	26
27	28
29	30
31	32
33	34
35	36
37	38
39	40
41	42
43	44
45	46
47	48
49	50
51	52
53	54
55	56
57	58
59	60
61	62
63	64
65	66
67	68
69	70
71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

6/8/2006



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-14 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-14
Est. Start Time: 10:17 AM
Date Submitted: 06/08/06

BUDGET MODIFICATION: DCHS - 32

Budget Modification DCHS-32 Reclassifying an OA 2 to Community Information Specialist in the Aging and Disabilities Services Division, Community Access, as Determined by the Class/Comp Unit of Central
Agenda Title: Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>3 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Aging & Disabilities</u>
Contact(s):	<u>Al Stickel</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>84135</u>
	I/O Address:		<u>167/620</u>
Presenter(s):	<u>Jennifer Huntsman/Mary Shortall</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-32 reclassifying a position in Aging and Disabilities Services Program Offer 25011.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This modification reflects a Class/Comp decision on a reclassification request received from Division management. This request was based on a realignment of duties following the move of the Department to the Lincoln building in June of 2005. As a result of this move, and the creation of a centralized department reception area, lower level clerical duties including reception, directing visitors and room scheduling were removed from this position and added to a different position. Higher level responsibilities were substituted to meet the changing needs of the organization and provide for more efficient client assistance.

At the same time, increased demand for the County's prescription drug assistance program,

implementation of Medicare Part D Prescription Drug Program, and implementation of Network of Care (a web-based information and assistance data system) contributed to the need for more information and assistance support. Expanded duties include:

- Performing specialized information and assistance.
- Operating computer systems to store and retrieve data.
- Processing prescription assistance payments.
- Managing the use of a Division procurement card.

Class/Comp analyzed the submitted job duties of the position and determined that a Community Information Specialist is the best fit.

3. Explain the fiscal impact (current year and ongoing).

This reclassification increases personnel expenses by \$2,799 (+ \$58 HR Operations) in the current fiscal year and by \$3,372 ongoing. Increased cost is offset in the current fiscal year by a reduction of \$2,485 in supplies and reduction of \$339 in pass through (- \$33 Finance Ops) where the budget is currently underspent, making this modification budget neutral in the Community Access program offer.

Service reimbursement from the Fed/State Fund to the Insurance Risk Fund increases by \$122 and to the Business Shared Services Fund increases by \$25.

4. Explain any legal and/or policy issues involved.

Local 88 represented employees have a contractual right to appeal and arbitrate the outcome of a reclassification request, which would include Board action to disapprove the request. It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age marital status, disability, political affiliations, sexual orientation, or any other non-merit factor.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**
No net change to revenue.
- **What budgets are increased/decreased?**
No net change to Aging and Disabilities Services Division, Community Access budget - Program Offer 25011.
Insurance Risk budget increases by \$122, HR Shared Services budget increases by \$58, and Finance Shared Services budget decreases by \$33.
- **What do the changes accomplish?**
Approval of a classification decision from Class/Comp initiated by Division management.
- **Do any personnel actions result from this budget modification? Explain.**
Reclassification of a 1.0 FTE OA 2 to Community Information Specialist in ADS Community Access, program offer 25011.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
Current funding in the program.
- **Is the revenue one-time-only in nature?**
N/A
- **If a grant, what period does the grant cover?**
N/A
- **If a grant, when the grant expires, what are funding plans?**
N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 32

Department/
Agency Director:

Ref Surface

Date: 06/02/06

Budget Analyst:

Michael D. Gaspin

Date: 06/08/06

Department HR:

Jennifer

Date: 06/08/06

Countywide HR:

Date:

Budget Modification or Amendment ID: **DCHS-32 ADS OA to CIS Rec****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	30-45	26090	40	25011		ADSDIVCS201XIX	60000		1,804	1,804		Base [703825]
2	30-45	26090	40	25011		ADSDIVCS201XIX	60130		552	552		Fringe
3	30-45	26090	40	25011		ADSDIVCS201XIX	60140		107	107		Insurance
4	30-45	26090	40	25011		ADSDIVCS201XIX	60240		(2,485)	(2,485)		Supplies
5	30-45	26090	40	25011		ADSDIVCS201XIX	60360		(29)	(29)		Finance Ops 1.18%
6	30-45	26090	40	25011		ADSDIVCS201XIX	60365		51	51		HR Ops 2.09%
7												
8												
9												
10												
11	30-45	26090	40	25011		ADSDIVCS201IIIE	60000		246	246		Base [703825]
12	30-45	26090	40	25011		ADSDIVCS201IIIE	60130		75	75		Fringe
13	30-45	26090	40	25011		ADSDIVCS201IIIE	60140		15	15		Insurance
14	30-45	26090	40	25011		ADSDIVCS201IIIE	60160		(339)	(339)		Pass Thru
15	30-45	26090	40	25011		ADSDIVCS201IIIE	60360		(4)	(4)		Finance Ops 1.18%
16	30-45	26090	40	25011		ADSDIVCS201IIIE	60365		7	7		HR Ops 2.09%
17												
18	72-10	3500	0020		705210		50316		(122)	(122)		Insurance Revenue
19	72-10	3500	0020		705210		60330		122	122		Risk Fund Claims
20												
21	72-80	3506	0020		712006		50310		(58)	(58)		Shrd Svcs Revenue
22	72-80	3506	0020		712006		60240		58	58		HR Operations
23												
24	72-10	3506	0020		711100		50310		33	33		Shrd Svcs Revenue
25	72-10	3506	0020		711100		60240		(33)	(33)		Finance Operations
26												
27												
28												
29												
										0	0	Total - Page 1
										0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
30-45	6001	62953	OA 2	703825	(1.00)	(32,651)	(9,981)	(10,785)	(53,417)
30-45	6013	62953	Comm Info Spec	703825	1.00	35,120	10,736	10,933	56,789
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					0.00	2,469	755	148	3,372

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
30-45	6001	62953	OA 2	703825	(0.83)	(27,100)	(8,284)	(8,952)	(44,336)
30-45	6013	62953	Comm Info Spec	703825	0.83	29,150	8,911	9,074	47,135
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL CURRENT FY CHANGES					0.00	2,050	627	122	2,799



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-15 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-15
Est. Start Time: 10:19 AM
Date Submitted: 06/08/06

BUDGET MODIFICATION: DCHS - 37

**Budget Modification DCHS-37 Reducing the Developmental Disabilities
Services Division Fed/State Revenue by \$806,918 and Requesting \$251,255
General Fund Contingency Transfer for Developmental Disabilities**

Agenda Title: Program Support

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions,
provide a clearly written title.*

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>2 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Developmental Disabilities</u>
Contact(s):	<u>Al Stickel</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>84135</u>
	I/O Address:		<u>167/620</u>
Presenter(s):	<u>Al Stickel/Patrice Botsford/Mindy Harris</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-37 regarding Developmental Disabilities Services Division Program Offer 25086 DD Support.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This budget modification has no impact on the board's purchasing decisions in adopting the FY 05/06 budget. It is recognition that the source of funds identified in the Adopted Budget has been reclassified from Fed/State to CGF. During the FY 04/05 year-end audit, a total of \$2,078,137.54 in Fed/State funds were reclassified as County General Funds.

Program Offer 25086, Developmental Disabilities Support, was purchased utilizing \$806,918 of State Mental Health Grant carryover funds from 99/01. This program offer funds two administrative positions and the implementation of an electronic information system. While the electronic client information system has been delayed, the personnel costs in FY06 are projected to be \$251,255.

This budget modification requests a like amount of County General Fund contingency. The personnel are needed to provide on-going support to the division, performing manual data searches and summarizations because we do not have the electronic client information management system.

3. Explain the fiscal impact (current year and ongoing).

This modification reduces the Developmental Disabilities Services Division Fed/State appropriation by \$806,918 (State Mental Health Grant Carryover) and increases the County General Fund appropriation by \$251,255 to reflect the current estimated expenses for this fiscal year.

Service reimbursements from the Fed/State Fund will decrease to the Business Services Fund (\$4,104) and Risk Fund (\$24,517). Service reimbursement from the General Fund to the Risk Fund increases \$30,760.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**
Fed/State carryover funding for State Mental Health Grant service element DD 48 [Case Management] is reduced by \$806,918.
County General Funds for Developmental Disabilities Services Division are increased by \$251,255 and the County General Fund Contingency is reduced by a like amount.
- **What budgets are increased/decreased?**
The Developmental Disabilities budget has a net decrease of \$555,663.
Internal Service Provider budgets are increased \$2,139.
County General Fund Contingency is reduced by \$251,255.
- **What do the changes accomplish?**
Identifies the correct funding source for the DD Program Support budget, program offer 25086.
- **Do any personnel actions result from this budget modification? Explain.**
1.06 FTE limited duration OA2 positions are added for the DD Chartroom.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
Local Admin funding related to the reduction in Shared Services expense (\$4,104) is moved to Professional Services.
- **Is the revenue one-time-only in nature?**
Yes, County General Funds
- **If a grant, what period does the grant cover?**
N/A
- **If a grant, when the grant expires, what are funding plans?**
N/A

Contingency Request

If the request is a Contingency Request, please answer all of the following in detail:

- **Why was the expenditure not included in the annual budget process?**
DD 48 carryover funds were in the adopted budget. After the budget was adopted, the funds identified in the budget were reclassified as County General Funds and thus requiring this request for a budget modification
- **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
Exhaustive efforts have been made to find underutilized County General Funds in DCHS but reductions state funding of ADS and DD have absorbed all department discretionary County General

Funds.

- **Why are no other department/agency fund sources available?**

This Budget Modification is a technical correction required by the change in the classification of funds approved in the Adopted Budget. The only way to cover this expenditure with existing funds would be to reduce staffing and/or cut services.

- **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

This Budget Modification will not produce additional revenue. Costs have been reduced in that we are not implementing the electronic client tracking system this year, saving \$555,663.

- **Has this request been made before? When? What was the outcome?**

No

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 37

Required Signatures

**Department/
Agency Director:**

For the Director of Alan Stuchel

Date: 06/08/06

Budget Analyst:

Michael D. Jaspis

Date: 06/08/06

Department HR:

Date:

Countywide HR:

Date:

Budget Modification or Amendment ID: **DCHS-37****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	20-50	84048	40	25086		DD SUP 48 SET	60000	114,422	0	(114,422)		Base [712368;712375]
2	20-50	84048	40	25086		DD SUP 48 SET	60130	33,255	0	(33,255)		Fringe
3	20-50	84048	40	25086		DD SUP 48 SET	60140	24,517	0	(24,517)		Insurance
4	20-50	84048	40	25086		DD SUP 48 SET	60170	389,749	0	(389,749)		Professional Svcs
5	20-50	84048	40	25086		DD SUP 48 SET	60240	50,000	0	(50,000)		Supplies
6	20-50	84048	40	25086		DD SUP 48 SET	60390	25,000	0	(25,000)		PC Flat Fee
7	20-50	84048	40	25086		DD SUP 48 SET	60550	169,975	0	(169,975)		Capital Equipment
8	20-50	84048	40	25086		DD SUP 48 SET	50190	(806,918)	0	806,918		IG-OP Fed thru State
9												
10	20-50	1000	40	25086		DD SUP CGF	60000	0	143,559	143,559		Base [712368;712375;712423;712424]
11	20-50	1000	40	25086		DD SUP CGF	60130	0	41,723	41,723		Fringe
12	20-50	1000	40	25086		DD SUP CGF	60140	0	30,760	30,760		Insurance
13	20-50	1000	40	25086		DD SUP CGF	60240	0	10,213	10,213		Supplies
14	20-50	1000	40	25086		DD SUP CGF	60390	0	25,000	25,000		PC Flat Fee
15												
16	20-50	1000	40	25086		DD SUP LA	60360	8,998	3,978	(5,020)		Finance Operations
17	20-50	1000	40	25086		DD SUP LA	60365	18,643	19,559	916		HR OPS
18	20-50	1000	40	25086		DD SUP LA	60170	0	4,104	4,104		Professional Services
19												
20	72-80	3506	0020		712006		50310		(916)	(916)		Shrd Svcs-HR revenue
21	72-80	3506	0020		712006		60240		916	916		HR OPS
22												
23	72-10	3506	0020		711100		50310		5,020	5,020		Shrd Svcs-Finance revenue
24	72-10	3506	0020		711100		60240		(5,020)	(5,020)		FINANCE OPS
25												
26	19	1000	20		9500001000		60470		(251,255)	(251,255)		General Fund Contingency
27												
28	72-10	3500	0020		705210		50316		(6,243)	(6,243)		Insurance revenue
29	72-10	3500	0020		705210		60330		6,243	6,243		Insurance Claims
										0	0	Total - Page 1
										0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
20-50	6001	63228	OA2	712423	1.00	27,478	7,573	10,475	45,526
20-50	6001	63228	OA2	712424	1.00	27,478	7,573	10,475	45,526
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					2.00	54,956	15,146	20,950	91,052

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
20-50	6001	63228	OA2	712423	0.53	14,568	4,234	3,122	21,924
20-50	6001	63228	OA2	712424	0.53	14,569	4,234	3,121	21,924
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL CURRENT FY CHANGES					1.06	29,137	8,468	6,243	43,848



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

501 SE Hawthorne Blvd., Suite 531
Portland, Oregon 97214
(503) 988-3312 phone
(503) 988-5758 fax
(503) 988-5170 TDD

TO: Board of County Commissioners

FROM: Mike Jaspin, Principal Budget Analyst

DATE: June 8, 2006

SUBJECT: General Fund Contingency Request for \$251,255 for the Development Disabilities Division (Budget Modification DCHS-37).

A \$251,255 General Fund Contingency request is being proposed to account for a one-time-only reclassification of State Mental Health Grant Funds to General Funds.

When the FY 06 budget was adopted, it was assumed that \$808,918 of State Mental Health Grant Funds from settlement of the State's 99/01 biennium would be used for implementing an electronic information system for the Developmental Disabilities Division. These funds were budgeted in the Fed/State Fund.

During the year-end audit, General Ledger and our external auditors determined that these funds should be should be recognized in the General Fund, not the Fed/State Fund. Consequently, the authorization to spend these funds exists in the wrong fund. To correct this, DCHS Budget Modification 37 reduces the Fed/State appropriation and increases the Department's General Fund appropriation. (For technical reasons, this comes from the General Fund Contingency, but is off-set by increased beginning working capital in the General Fund.)

The amount DCHS is requesting is LOWER than the additional BWC received in the General Fund because of delayed implementation of the electronic information system. DCHS is using the requested funds to pay for manual record upkeep that is required in absence of a new electronic information system.

Approving this Contingency Request has no impact on the FY 07 budget as it was assumed this request would be made and approved when developing the FY 07 General Fund beginning working capital estimates.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the general guidelines and policies for using the General Fund Contingency. The request is consistent with County policy under criteria 1 and 2b.

- Criteria 1 states contingency requests should be for one-time-only purposes. The request is consistent with criteria 1 as it is a one-time-only request.
- Criteria 2b relates to unanticipated expenditures to fulfill legislative or contractual mandates or actions that result in administrative or programmatic efficiencies. The requested action was unanticipated and is required for client record keeping purposes.

Additionally, the contingency expenditure is more than covered by the additional General Fund resources received and that resulted in the need for the expenditure.

As of June 8, 2006, the General Fund Contingency balance was \$15.5 million.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-16 DATE 06-15-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: R-16
Est. Start Time: 10:24 AM
Date Submitted: 06/07/06

BUDGET MODIFICATION: DCHS - 39

Agenda Budget Modification DCHS-39 Appropriating \$50,000 of General Fund
Title: Contingency for Bridges to Housing Administration

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 15, 2006</u>	Time Requested:	<u>10 minutes</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u></u>
Contact(s):	<u>Seth Lyon</u>		
Phone:	<u>503-988-3691</u>	Ext.	<u>93691</u>
		I/O Address:	<u>167/1/620</u>
Presenter(s):	<u>Rex Surface, Interim Director DCHS, Seth Lyon</u>		

General Information

1. What action are you requesting from the Board?

The Department recommends approval of this Budget Modification to appropriate \$50,000 to fund the administration of Bridges to Housing, a multi-jurisdictional effort to end the cycle of homelessness for families.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action effects and how it impacts the results.

Bridges to Housing (B2H) is an innovative regional approach to the growing and alarming problem of family homelessness in the Portland/Vancouver metropolitan area. Over 10 years, B2H will offer hope for a better future to more than 600 homeless families and their children served by the program. B2H represents a realignment of the homeless family housing and service system in the four-county metropolitan area. Multnomah, Washington, and Clackamas Counties in Oregon and Clark County in Washington state have joined together (along with cities and housing authorities in the four county region) to jointly develop B2H. This represents a significant step forward in terms of coordination, the regional framework, and a commitment to best practices. And it is a commitment to achieve and measure significant individual, family and system outcomes. The goals of B2H are:--

Support families in their efforts to obtain housing, overcome poverty and progress towards self-sustainability;-- Develop regional solutions to family homelessness;-- Evaluate the effectiveness of the program model in breaking the cycle of intergenerational poverty and moving families towards self-sustainability;-- Effect the re-alignment of public resources to more effectively assist homeless families, and achieve needed systems and policy change at the local, regional, and state level. B2H calls for a coordinated process between the four counties to ensure that projects use common definitions, offer consistent housing and services packages to families, and use common outcomes to evaluate program success. Centralization of program design and outcome tracking provides a basis for a sound evaluation and promotes systems change by maximizing communication and sharing of experience across jurisdictional lines and allowing the comparison of the impact of different projects

3. Explain the fiscal impact (current year and ongoing).

Multnomah County has committed \$1 million to fund B2H programs in Multnomah County. This is a one time only contribution to the program administration provided by the Neighborhood Partnership Fund.

4. Explain any legal and/or policy issues involved.

B2H is an integral part of the Portland and Multnomah County's adopted Ten Year Plan to End Homelessness. B2H will be coordinated within each county by a local jurisdictional implementation team.. This group will work with local funders, housing providers, service providers, and governments to align and allocate local resources in support of the B2H model. All locally raised resources will be managed by the jurisdictions, as will the local funding processes. As B2H projects are identified and funded locally, we know that there will be gaps in the funding package for the three program elements. Once identified, these gaps will be filled with privately raised B2H funds. Recommendations about the use of private funding will be made by the Regional Steering Committee after careful review, underwriting, and evaluation at several levels. Strong program design, strong housing/service partnerships, and commitment to outcome measurement are baseline requirements for any funding. Private funds may be used to fill gaps in any of the program funding areas: capital for debt free development, operating subsidy for debt free units, intensive service enhancement, child care, or rent assistance.

5. Explain any citizen and/or other government participation that has or will take place.

There has been strong regional involvement from housing and service providers, and local jurisdictional staff from Multnomah County, Clackamas County, Washington County, Clark County, the Cities of Portland, Vancouver, Beaverton, in addition to the representatives from the States of Oregon and Washington in the development of B2H model. The Regional Steering Committee, consisting of elected officials, business leaders and private funders will provide the policy making and oversight of the program. A regional Coordinating Committee will provide program and funding recommendation to the Steering Committee. A Multnomah County implementation team will provide assistance to the program applicants. Homeless families to Bridges to Housing B2H will be coordinated within each county by a local jurisdictional implementation team.. Recommendations about the use of private funding will be made by the Regional Steering Committee after careful review, underwriting, and evaluation at several levels.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

Department of County Human Services (DCHS) County General Fund appropriation increases by \$50,000 to fund the administration of Bridges to Housing program.

- What budgets are increased/decreased?

DCHS budget increases by \$50,000 and County General Fund Contingency decreases by \$50,000.

- What do the changes accomplish?

Provides resources for the administration of the program.

- Do any personnel actions result from this budget modification? Explain.

N/A

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

Yes, this is a one time only request.

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

Contingency Request

If the request is a **Contingency Request**, please answer all of the following in detail:

- Why was the expenditure not included in the annual budget process?

Bridges to Housing is a new program that was only recently assigned to DCHS.

- What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?

Funds were set aside in the County General Fund Contingency for this program per the Board Budget Notes.

- Why are no other department/agency fund sources available?

All other resources are committed to other programs.

- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

None

- Has this request been made before? When? What was the outcome?

No, this is a new request.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 39

Required Signatures

**Department/
Agency Director:**

Pat Surface

Date: 06/07/06

Budget Analyst:

Michael D. Jassin

Date: 06/06/06

Department HR:

Date:

Countywide HR:

Date:

Budget Modification or Amendment ID: **DCHS-39****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	26-00	1000	40			CHSBHSG.CGF	60160	-	50,000	50,000		Pass Through
2												
3	19	1000	20		9500001000		60470		(50,000)	(50,000)		Contingency
4												
5												
6												
7												
8												
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27												
28												
29												
										0	0	Total - Page 1
										0	0	GRAND TOTAL



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

501 SE Hawthorne Blvd., Suite 531
Portland, Oregon 97214
(503) 988-3312 phone
(503) 988-5758 fax
(503) 988-5170 TDD

TO: Board of County Commissioners

FROM: Mike Jaspin, Principal Budget Analyst

DATE: June 6, 2006

SUBJECT: General Fund Contingency Request for \$50,000 for Bridges to Housing Administration Funds (Budget Modification DCHS-39).

A \$50,000 General Fund Contingency request is being proposed to fund a one-time-only contract for administration of the Bridges to Housing program.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the general guidelines and policies for using the General Fund Contingency. The request is consistent with County policy under criteria 1 and 3.

- Criteria 1 states contingency requests should be for one-time-only purposes. The request is consistent with criteria 1 as it is a one-time-only request.
- Criteria 3 addresses items identified in Board Budget Notes and funds set-aside in the General Fund Contingency. The FY 06 Adopted budget contains a \$1 million set-aside in the General Fund contingency for Bridges to Housing, so the request is consistent under criteria 3.

As of June 6, 2006, the General Fund Contingency balance was \$15.5 million.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/15/06
Agenda Item #: E-1
Est. Start Time: 10:30 AM
Date Submitted: 06/08/06

BUDGET MODIFICATION:

Agenda Title: Executive Session Pursuant to ORS 192.660(2)(h)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

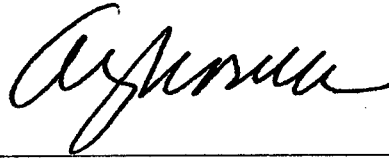
Date Requested:	June 15, 2006	Time Requested:	15-30 mins
Department:	Non-Departmental	Division:	County Attorney
Contact(s):	Agnes Sowle		
Phone:	503 988-3138	Ext.	83138
I/O Address:	503/500		
Presenter(s):	Agnes Sowle and Invited Others		

General Information

1. What action are you requesting from the Board?
No Final Decision will be made in the Executive Session.
2. Please provide sufficient background information for the Board and the public to understand this issue.
Only Representatives of the News Media and Designated Staff are allowed to Attend.
Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session.
3. Explain the fiscal impact (current year and ongoing).
4. Explain any legal and/or policy issues involved.
ORS 192.660(2)(h).
5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures

Department/
Agency Director:



Date: 06/08/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date: