

**Proclamation event agenda 1/29/15 10:45 am**

- Opening remarks from Chair Kafoury
- Introduction from Sue (remains at table throughout presentation):
  - ***“Good morning Chair Kafoury and Commissioners. My name is Sue O’Halloran and I am the Chair of the Citizen Involvement Committee. I have members of the community and County staff who will speak to the resolution. The first is Bob Pung from the Sheriff’s CBAC”***
- Presenters rotate to the table, introduce themselves, and share their comments about Kathleen: *(Please limit your comments to 2 minutes or less)*
  - ***“My name is [name] and I am [position] of the [organization]:***
    1. Bob Pung
    2. Janet Hawkins
    3. Samuel Konadu
    4. Steve March
    5. Jackie Burns
    6. Shawn Postera
    7. Susan Yee
    8. Sherry Willmschen
    9. Teresa Walton
- Sue invites Kathleen to the front to say a few words and receive a framed copy of the proclamation (Board Clerk Lynda Grow will print and frame the proclamation).
  - Kathleen remarks
  - Proclamation presented
- Sue reads the proclamation
- Comments from the Board of Commissioners
- Board of Commissioners vote to approve the proclamation
- Sue reminds that a reception and refreshments follows (the Chair approved the purchase of cake, coffee and fruit that will be set up in the conference room for attendees to enjoy at the end of the presentation)