

15  
5162

November 15, 1988

In the matter of Declaring November 20 - 26, 1988)  
Family Caregivers Recognition Week R-1 )

PROCLAMATION  
#88-201

Commissioner Anderson read the Proclamation, and said these caregivers often are family members and/or volunteers who provide services that make it possible for the elderly to remain in their homes, thereby reducing taxpayer costs. She moved approval, duly seconded by Commissioner Kafoury, unanimously

ORDERED that said Proclamation be approved.

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Proclamation of Family Caregiver's Week

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Human Services

DIVISION Aging Services

CONTACT Bill Grossie

TELEPHONE x 3646

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

It is recommended that the BCC proclaim November 20-26, 1988 Family Caregiver's Recognition Week in Multnomah County. The American Association of Retired Persons is inviting participation in the celebration of Family Caregivers who provide 80% of the care needed by older relatives. Caregivers make an enormous contribution to the wellness of their relatives and the community. Family caregivers enable many older people to remain in their homes and the community. Multnomah County Aging Services Division recognizes the needs of caregivers and provides programs to meet these needs including in-home services, adult day care, and respite services.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY    PRELIMINARY APPROVAL    POLICY DIRECTION    APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1988 NOV - 8 PM 1:21  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (CP)

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

R-1  
11/15/88

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 5TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chair  
Board of County Commissioners

VIA: Duane Zussy, Director *Duane Zussy (DC)*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: November 4, 1988

SUBJECT: Proclamation of Family Caregivers' Recognition Week in Multnomah County

Recommendation: The Aging Services Division and the Department of Human Services recommend that the Board of County Commissioners declare November 20-26, 1988, Family Caregivers' Recognition Week in Multnomah County.

Background: The American Association of Retired Persons, through their Women's Initiative, is inviting participation in the celebration of National Family Caregivers' Recognition Week, November 20-26, 1988.

Family members provide 80 percent of the care needed by older relatives. Caregivers are most often the daughters and daughters-in-law of the older person and frequently the primary caregivers. Family caregivers provide personal services, including assisting with bathing, dressing, or feeding, or help with grocery shopping, transportation, or housework. Often caregiving can be stressful and cause conflict with other responsibilities such as employment, personal needs, and the needs of other family members.

Caregivers make an enormous contribution to the wellness of their relatives and the community. Family caregivers enable many older people to remain in their homes and the community.

Multnomah County Aging Services Division recognizes the needs of caregivers and has developed programs tailored to the needs of caregivers. These programs include in-home services, adult day care, and respite services.

cc: Linda Cramer, PMCoA

[MW-6172D-m]



Dear Colleague,

We invite you to participate with us in the celebration of National Family Caregivers Week, November 20-26, 1988. During this week, AARP, through our Women's Initiative, salutes the millions of Americans who give time, assistance and love to older family members living in the community.

Family members provide 80 percent of the care needed by older relatives. Often caregiving can be stressful and can conflict with other responsibilities such as employment, personal needs and the needs of other family members. AARP recognizes these pressures and we are developing resources and programs to assist caregivers.

Family caregivers may also need assistance from your agency. Enclosed you will find an AARP commemorative poster for National Family Caregivers Week, two caregiving buttons, a Fact Sheet on caregiving, a brochure listing AARP's caregiving resources and some suggestions of activities that your community might sponsor. We hope you will display the poster in your agency and that you will organize programs to support caregivers and raise public awareness not only during the designated week but throughout the year.

If you would like to order additional caregiver buttons (stock # D13205), send your request to AARP Fulfillment, 1909 K Street, NW, Washington, DC 20049. Please limit your request to 50 buttons.

If you have questions or would like to discuss some of these ideas, please call Angela Heath, Health Advocacy Services, 202/728-4675.

Join AARP in saluting our nation's family caregivers.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth K. Mullen".

Elizabeth K. Mullen  
Executive Director

Enclosure

## Sample Article

### Give Thanks to Caregivers During Thanksgiving

The week of Thanksgiving is National Family Caregivers Week. This time presents an opportunity to give special recognition to persons who give their time, love and assistance to maintain older loved ones in the community and assure that their various needs are met.

Families, not governmental agencies, provide the majority of care needed by older persons living in the community. In fact, 80% of the care needed by the elderly experiencing limitations with day-to-day tasks come from the family -- mainly wives and daughters. In fact, according to a 1987 National Survey of Caregivers sponsored by AARP and The Travelers Companies Foundation, approximated seven million Americans are caregivers.

The time caregivers spend giving care may vary from a few hours a day to many hours. The tasks performed, among others, may include bathing and dressing, cooking, cleaning, and laundry; handling finances; administering medications; changing dressings and intravenous tubes; running errands to stores and businesses; and being a source of caregiving information both to the older person and to other friends and family members.

Although many caregivers find the role rewarding, few will say that it is easy. Caregiving can be physically and emotionally stressful for both persons involved. A once independent and proud person may feel helpless; he or she may experience anger, confusion, and fear. For the caregiver, the pressure of a busy schedule can be compounded by feeling inadequate about providing care or preventing pain, by feeling both love and pity for the family member or friend, and by feeling anger at having his or her life consumed by the situation.

Caregivers are part of an increasingly important resource that is meeting the needs of the growing number of chronically ill and disabled older persons in our population. Many public and private organizations are beginning to recognize this important role of family caregivers and offer assistance. (Provide details about resources that are available in your local community).

Caregivers need our support and they also need to know that their efforts are important. So as we celebrate this special time of Thanksgiving, let us keep in mind the contributions that caregivers make and express our appreciation to them.

## WHAT DO CAREGIVERS DO?

- o The majority of caregivers provide personal services. While approximately one-third do not provide assistance with ADLs, about one third provide help with three or more ADLs.
- o Almost all caregivers assist with IADLs. Three fourths help with grocery shopping, transportation and housework, and about two-thirds prepare meals or manage finances. Only one-in-two help administer medications.
- o On average, caregivers have been providing assistance for about two years and expect to continue providing care indefinitely.
- o One half of those surveyed spend at least 12 hours per week on caregiving. Eleven percent give constant care and 28% give care eight hours or less per week.
- o About three-fourths of caregivers have used at least one social service with community organizations and governmental agencies most likely being the provider.
- o Resources used most often were newsletters, home health aides, homemakers/chore services and educational seminars.
- o Caregivers devoting more than 20 hours per week to the needs of the older persons and those providing assistance with three or more ADL's are among the heaviest users of services.
- o Caregivers who do not use a particular service do not perceive a need for the service or are not aware of it.
- o Paid services are used moderately. The most frequently used paid services are home health aides, homemaker/chore services and respite care.
- o Six-in-ten caregivers have incurred additional expenses as a result of caregiving. The most frequently mentioned expenses were travel, telephone bills and special diets/medicines.
- o The total caregiving expenditure in a typical month is \$117 for those incurring additional expenses.
- o For those incurring additional expenses as a result of caregiving, these expenditures represent about 7% of their income, on average.

- o Fifty-one percent of caregivers reported spending less time on leisure activities; 34% spent less time with their families and 33% have paid less attention to their own health needs.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 5TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
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POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chair  
Board of County Commissioners

VIA: Duane Zussy, Director *Duane Zussy (DC)*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: November 4, 1988

SUBJECT: Proclamation of Family Caregivers' Recognition Week in Multnomah County

Recommendation: The Aging Services Division and the Department of Human Services recommend that the Board of County Commissioners declare November 20-26, 1988, Family Caregivers' Recognition Week in Multnomah County.

Background: The American Association of Retired Persons, through their Women's Initiative, is inviting participation in the celebration of National Family Caregivers' Recognition Week, November 20-26, 1988.

Family members provide 80 percent of the care needed by older relatives. Caregivers are most often the daughters and daughters-in-law of the older person and frequently the primary caregivers. Family caregivers provide personal services, including assisting with bathing, dressing, or feeding, or help with grocery shopping, transportation, or housework. Often caregiving can be stressful and cause conflict with other responsibilities such as employment, personal needs, and the needs of other family members.

Caregivers make an enormous contribution to the wellness of their relatives and the community. Family caregivers enable many older people to remain in their homes and the community.

Multnomah County Aging Services Division recognizes the needs of caregivers and has developed programs tailored to the needs of caregivers. These programs include in-home services, adult day care, and respite services.

cc: Linda Cramer, PMCoA

[MW-6172D-m]

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Proclamation of Family Caregiver's Week

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Human Services

DIVISION Aging Services

CONTACT Bill Grossie

TELEPHONE x 3646

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

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ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (PC)

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

In the matter of Declaring)  
November 20-26, 1988 Family)  
Caregivers' Recognition Week)

PROCLAMATION No. \_\_\_\_\_

WHEREAS, caregivers provide daily assistance for over six million chronically ill or frail elderly Americans who cannot manage independently; and

WHEREAS, caregivers devote their personal energies and resources to the sometimes overwhelming task of caring for loved ones at home; and

WHEREAS, caregivers face a daily challenge to maintain a meaningful lifestyle for themselves and for their loved ones; and

WHEREAS, in providing this care and support, caregivers make a significant contribution to the vitality and stability of their communities, as well as reduce society's cost and responsibility for caring for these individuals;

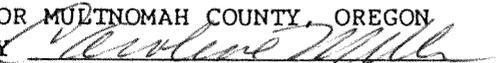
NOW THEREFORE be it proclaimed that the Multnomah County Board of County Commissioners do hereby proclaim the week of November 20-26, 1988 to be

Family Caregivers Recognition Week

in Multnomah County, in recognition and gratitude for the vital and stabilizing force caregivers bring to their families and our community.

ADOPTED THIS \_\_\_\_\_ DAY OF NOVEMBER, 1988

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

BY 

Gladys McCoy, Chair

SEAL

[6199D-M]



## Sample Article

### Give Thanks to Caregivers During Thanksgiving

The week of Thanksgiving is National Family Caregivers Week. This time presents an opportunity to give special recognition to persons who give their time, love and assistance to maintain older loved ones in the community and assure that their various needs are met.

Families, not governmental agencies, provide the majority of care needed by older persons living in the community. In fact, 80% of the care needed by the elderly experiencing limitations with day-to-day tasks come from the family -- mainly wives and daughters. In fact, according to a 1987 National Survey of Caregivers sponsored by AARP and The Travelers Companies Foundation, approximated seven million Americans are caregivers.

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Although many caregivers find the role rewarding, few will say that it is easy. Caregiving can be physically and emotionally stressful for both persons involved. A once independent and proud person may feel helpless; he or she may experience anger, confusion, and fear. For the caregiver, the pressure of a busy schedule can be compounded by feeling inadequate about providing care or preventing pain, by feeling both love and pity for the family member or friend, and by feeling anger at having his or her life consumed by the situation.

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LIQUOR LICENSES

DATE SUBMITTED \_\_\_\_\_

15  
5162

(For Clerk's Use)  
Meeting Date 11/15/88  
Agenda No. R-2

REQUEST FOR PLACEMENT ON THE AGENDA

NOV 1 1988

Subject: LIQUOR LICENSES

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 11-10-88  
(Date)

DEPARTMENT Sheriff's Office

DIVISION \_\_\_\_\_

CONTACT Sgt. Ed Hausafus

TELEPHONE 255-3600

RECEIVED  
NOV 02 1988

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

DEPARTMENT OF  
JUSTICE SERVICES

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Application for a PACKAGE STORE LICENSE RENEWAL for the Division Thriftway, 16140 SE Division; applicant Arthur K. Coughlin, with recommendation for approval.

Application for a PACKAGE STORE LICENSE RENEWAL for the 3-D Market, 1739 SE 139th; applicants Soon Do Lee and Chong Ok Lee, with recommendation for approval

SEE REVERSE SIDE (IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA CONSENT AGENDA

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

To Civil Process  
at Hse  
11/28/88

MULTNOMAH COUNTY  
OREGON  
1988 NOV - 8 PM 1:21  
BOARD OF  
COUNTY COMMISSIONERS

*John Angell* 11-2-88  
*Sally Anderson*

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Application for a PACKAGE STORE LICENSE RENEWAL for the Albertson Food Center, #502, 1350 NE 122nd; applicant Clinton Simkins, with recommendation for approval.

Application for a PACKAGE STORE LICENSE RENEWAL for the M and S Market, 15400 SE Powell; applicants Chang Sung Ji, Kyung Ja Ji, Young Jo Chi, and Chong Sung Chi, with recommendation for approval.

Application for a PACKAGE STORE LICENSE RENEWAL for the Donaldson Marina, 3501 NE Marine Drive; applicants Gordon C. Jr. and Margit A. Sahnou with recommendation for approval.

DEPARTMENT OF  
JUSTICE SERVICES



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS  
FROM: FRED B. PEARCE *Fred B Pearce*  
Sheriff  
DATE: October 28, 1988  
SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the 3-D Market, 1739 SE 139th, Portland, Oregon. The applicant(s) Soon Do Lee and Chong Ok Lee have no criminal record and I recommend that the application be approved.

1641N

Attachment

# LICENSE RENEWAL APPLICATION

PD  
check  
#3

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00280A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.**

LEE SOON DO  
 3-D MARKET  
 1739 SE 139TH AVE  
 PORTLAND OR 97233

LEE SOON DO  
 LEE CHONG OK

3-D MARKET  
 1739 SE 139TH AVE  
 PORTLAND OR 97233

03 OCT 20 AM 10:32  
 CIVIL PROCESS UNIT

- Please list a daytime phone number in case we need more information: \_\_\_\_\_.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

<u>OFFENSE</u>	<u>DATE</u>	<u>CITY/STATE</u>	<u>RESULT</u>
----------------	-------------	-------------------	---------------

- Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

**DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".**

### LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE *Fred B Pearce*  
Sheriff

DATE: October 28, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Division Thriftway, 16140 SE Division, Portland, Oregon. The applicant(s) Arthur K. Coughlin have no criminal record and I recommend that the application be approved.

1641N

Attachment

# LICENSE RENEWAL APPLICATION

PD  
check  
#05111

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00389A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

ARLIN FOODS INC  
DIVISION THRIFTWAY  
16140 SE DIVISION  
PORTLAND OR 97236

ARLIN FOODS INC

DIVISION THRIFTWAY  
16140 SE DIVISION  
PORTLAND OR 97236

Oct 19 PM 12:15  
MAIL PROCESS UNIT

1. Please list a daytime phone number in case we need more information: 255-4356
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
If yes, please give name(s) and explain: \_\_\_\_\_

### RENEWAL FEE

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### LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

### ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Vice Chair Pro Tem

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>ARTHUR K CARROLLIN</u> PRINT YOUR NAME	_____ PRINT YOUR NAME	_____ PRINT YOUR NAME
<u>Arthur K Carroll 10-19-88</u> SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
<u>542-48-0116</u> SOCIAL SECURITY NUMBER	<u>7-15-43</u> D.O.B.	_____ SOCIAL SECURITY NUMBER D.O.B.



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

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MEMORANDUM

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TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff

*Fred B. Pearce*

DATE: October 28, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

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Attached is the package store liquor license renewal for the Albertsons Food Center, #502, 1350 NE 122nd, Portland, Oregon. The applicant(s) Clinton Simkins have no criminal record and I recommend that the application be approved.

1641N

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PD  
check

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

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ALBERTSONS INC  
ATTN LICENSE DEPT.  
1610 STATE ST  
BOX 20  
BOISE ID

83726

ALBERTSONS INC

ALBERTSONS FOOD CENTER #502  
1350 NE 122ND AVE  
PORTLAND OR 97230

1. Please list a daytime phone number in case we need more information: 208/385-6264.
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO   
If yes, please give name(s) and explain: \_\_\_\_\_

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DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"  
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

### ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Vice Chair Pro Tem

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>CLINTON GIMKINS</u> PRINT YOUR NAME <u>ALBERTSON'S, INC.</u> <u>[Signature]</u> 10/17/88 SIGNATURE	DATE <u>4-27-87</u>	PRINT YOUR NAME	DATE	PRINT YOUR NAME	DATE
SOCIAL SECURITY NUMBER <u>517-36-8032</u>	D.O.B.	SOCIAL SECURITY NUMBER	D.O.B.	SOCIAL SECURITY NUMBER	D.O.B.



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff

*Fred B Pearce/w*

DATE: October 27, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the M and S Market, 15400 SE Powell, Portland, Oregon. The applicant(s) Chang Sung Ji, Kyung Ja Ji, Young Jo Chi, and Chong Sung Chi have no criminal record and I recommend that the application be approved.

FBP/kw/1632N

Attachment

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R10237A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

CHI CHONG SUNG  
M & S MARKET  
15400 SE POWELL BLVD  
PORTLAND OR 97236

CHI CHONG SUNG  
CHI YOUNG JO  
JI CHANG SUNG  
JI KYUNG JA

M & S MARKET  
15400 SE POWELL BLVD  
PORTLAND OR 97236

OCT 10 PM 4:09  
SHERIFF'S OFFICE  
CIVIL PROCESS UNIT

- Please list a daytime phone number in case we need more information: 760-3175  
297-2531
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): KYUNG JA JI

OFFENSE	DATE	CITY/STATE	RESULT
Notice of violation SOLD minor	9-24-88	PORTLAND OR.	FINE

- Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO   
If yes, please give name(s) and explain: \_\_\_\_\_

### RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"  
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

### ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED  REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Vice Chair Pro Tem

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>CHANG SUNG JI</u> PRINT YOUR NAME <u>[Signature]</u> <u>10-18-88</u> SIGNATURE DATE <u>573-71-9301</u> <u>9-15-87</u> SOCIAL SECURITY NUMBER D.O.B.	<u>KYUNG JA JI</u> PRINT YOUR NAME <u>[Signature]</u> <u>10-18-88</u> SIGNATURE DATE <u>545-73-4345</u> <u>4-9-46</u> SOCIAL SECURITY NUMBER D.O.B.	<u>YOUNG JO CHI</u> <u>CHONG SUNG CHI</u> PRINT YOUR NAME <u>[Signature]</u> <u>10-18-88</u> SIGNATURE DATE <u>540-86-8297</u> <u>4-10-50</u> <u>540-90-0303</u> <u>10-24-49</u> SOCIAL SECURITY NUMBER D.O.B.
---	--	---



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff

*Fred B. Pearce/w*

DATE: October 27, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Donaldson Marina, 3501 NE Marine Drive, Portland, Oregon. The applicant(s) Gordon C. Sahnou, Jr., and Margit A. Sahnou have no criminal record and I recommend that the application be approved.

FBP/kw/1632N

Attachment

# LICENSE RENEWAL APPLICATION

PD  
Cash  
#3

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R11261A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.**

SAHNOW JR, GORDON C  
DONALDSON MARINA  
3501 NE MARINE DRIVE  
PORTLAND OR 97211

SAHNOW JR, GORDON C  
SAHNOW A MARGIT

DONALDSON MARINA  
3501 NE MARINE DRIVE  
PORTLAND OR

030001 10:10 PM 2-82  
SHEPHERD OFFICE  
CIVIL PROCESS UNIT  
97211

1. Please list a daytime phone number in case we need more information: 288-6169
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

<u>OFFENSE</u>	<u>DATE</u>	<u>CITY/STATE</u>	<u>RESULT</u>
----------------	-------------	-------------------	---------------

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
If yes, please give name(s) and explain: \_\_\_\_\_
4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.  
\$2,616.-

### RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

### ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Vice Chair Pro Tem

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>GORDON C. SAHNOW JR.</u> PRINT YOUR NAME	<u>MARGIT SAHNOW</u> PRINT YOUR NAME	_____ PRINT YOUR NAME
<u>[Signature]</u> 170688 SIGNATURE DATE	<u>[Signature]</u> Oct 17-88 SIGNATURE DATE	_____ SIGNATURE DATE
<u>540-38-2174</u> 10JUN86 SOCIAL SECURITY NUMBER D.O.B.	<u>541-50-2759</u> June 11-34 SOCIAL SECURITY NUMBER D.O.B.	_____ SOCIAL SECURITY NUMBER D.O.B.





# Multnomah County Sheriff's Office

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

## MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff *Fred B. Pearce*

DATE: November 4, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the Package Store liquor license renewal for the Plain View Grocery, 11800 NW Cornelius Pass Rd., Portland, Oregon. The applicant, Steven A. Linden, has no criminal record and I recommend that the application be approved.

FBP/lc/1664N

Attachment

# LICENSE RENEWAL APPLICATION

PRB  
#35

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R00285A	F

**IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.**

LINDEN STEVEN ALEXIS  
PLAINVIEW GROCERY  
11800 NW CORNELIUS PASS RD  
PORTLAND OR 97231

LINDEN STEVEN ALEXIS

PLAINVIEW GROCERY  
11800 NW CORNELIUS PASS RD  
PORTLAND OR 97231

RECEIVED  
LICENSE UNIT  
NOV 19 9:10

- Please list a daytime phone number in case we need more information: 645-1697
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

<u>OFFENSE</u>	<u>DATE</u>	<u>CITY/STATE</u>	<u>RESULT</u>
----------------	-------------	-------------------	---------------

- Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO   
If yes, please give name(s) and explain: \_\_\_\_\_
- Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.  
\$ 12,362

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

## ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED  REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: *Madeline Miller* TITLE OF SIGNER: County Vice Chair Pro Tem

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>Steven Alexis Linden</u> PRINT YOUR NAME	_____ PRINT YOUR NAME	_____ PRINT YOUR NAME
<u>Steven A. Linden 10-27-88</u> SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
<u>3/12/47</u> DATE	_____ DATE	_____ DATE
<u>540-52-9329</u> SOCIAL SECURITY NUMBER	_____ SOCIAL SECURITY NUMBER	_____ SOCIAL SECURITY NUMBER
_____ D.O.B.	_____ D.O.B.	_____ D.O.B.

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date \_\_\_\_\_  
Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 11-17-88  
(Date)

DEPARTMENT Sheriff's Office

DIVISION \_\_\_\_\_

CONTACT Sgt. Ed Hausafus

TELEPHONE 255-3600

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

SEE REVERSE SIDE

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA CONSENT AGENDA

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 1988 NOV - 9 AM 11:42

RECEIVED  
NOV 09 1988

DEPARTMENT OF JUSTICE SERVICES

*Richard H. Lawrence*  
11-9-88  
*Sally Anderson*

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Application for a PACKAGE STORE license renewal for the Fred Meyer, 700 SE 122nd; applicant Thomas R. Hughes with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Fred Meyer, 14700 SE Division; applicant Thomas R. Hughes with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Quick Shot Minit Mart #11, 13076 SE Stark; applicants Allen L. and Priscilla A. Johnson with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Shop-rite Market, 16100 SE Stark; applicants William Dean and Merry Jo Vice with recommendation for approval.

CLERK OF DISTRICT COURT  
1978  
JAN 10 1978  
10:00 AM  
10:00 AM



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff *Fred B Pearce*

DATE: November 3, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Fred Meyer, 700 SE 122nd, Portland, Oregon. The applicant(s) Thomas R. Hughes have no criminal record and I recommend that the application be approved.

FBP/kw/1654N

Attachment

FRED MEYER  
700 SE 122ND  
PORTLAND OR

97233

1. Please list a daytime phone number in case we need more information: 232-8844.
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT
---------	------	------------	--------

3. Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_

**RENEWAL FEE**

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

**ENDORSEMENT**

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Vice Chair Pro Tem

**SIGNATURES**

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

THOMAS R. HUGHES	_____	_____	_____
PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME
<u>[Signature]</u>	_____	_____	_____
SIGNATURE	SIGNATURE	SIGNATURE	SIGNATURE
<u>10/18/88</u>	_____	_____	_____
DATE	DATE	DATE	DATE
<u>505 54 2088</u>	_____	_____	_____
SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER
<u>10/31/44</u>	_____	_____	_____
D.O.B.	D.O.B.	D.O.B.	D.O.B.



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff *Fred B. Pearce*

DATE: November 3, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Fred Meyer, 14700 SE Division, Portland, Oregon. The applicant(s) Thomas R. Hughes have no criminal record and I recommend that the application be approved.

FBP/kw/1654N

Attachment

# LICENSE RENEWAL APPLICATION

Multnomah County  
DNT  
D35

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R15438A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

FRED MEYER INC  
DENISE KAMPSTRA  
CONTROLLERS DEPT.  
PO BOX 42121  
PORTLAND OR 97242

97242

FRED MEYER INC

FRED MEYER  
14700 SE DIVISION  
PORTLAND OR

97206

RECEIVED  
MULTNOMAH COUNTY  
LIQUOR DIVISION  
OCT 24 AM 9 10

- Please list a daytime phone number in case we need more information: 232-8844.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

- Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"  
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

## ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: 11/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Vice Chair Pro Tem

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

THOMAS R. HUGHES PRINT YOUR NAME	_____ PRINT YOUR NAME	_____ PRINT YOUR NAME
<u>[Signature]</u> SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
<u>10/18/88</u> DATE	_____ DATE	_____ DATE
<u>505-54-2088</u> SOCIAL SECURITY NUMBER	<u>10/31/44</u> D.O.B.	_____ SOCIAL SECURITY NUMBER
_____ SOCIAL SECURITY NUMBER	_____ D.O.B.	_____ SOCIAL SECURITY NUMBER
_____ SOCIAL SECURITY NUMBER	_____ D.O.B.	_____ SOCIAL SECURITY NUMBER



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff

*Fred B. Pearce*

DATE: November 3, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Quick Shop Minit Mart #11, 13076 SE Stark, Portland, Oregon. The applicant(s) Allen L. and Priscilla A. Johnson have no criminal record and I recommend that the application be approved.

FBP/kw/1654N

Attachment

# LICENSE RENEWAL APPLICATION

Pa  
by  
c/h

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2617	R00332A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

JOHNSON ALLEN L  
 QUICK SHOP MINIT MART #11  
 13076 SE STARK ST  
 PORTLAND OR 97233

JOHNSON ALLEN L  
 JOHNSON PRISCILLA A

QUICK SHOP MINIT MART #11  
 13076 SE STARK ST  
 PORTLAND OR 97233

20 OCT 26 11 5:25  
 CLERK'S OFFICE  
 CIVIL PROCESS UNIT

1. Please list a daytime phone number in case we need more information: W 254-8550 H 665-4909
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT
---------	------	------------	--------

3. Will anyone share in the profits who is not a licensee? YES  NO   
 If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
 LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

## ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: 11/15/88

SIGNED: *Marlene Mills* TITLE OF SIGNER: County Vice Chair Pro Tem

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>ALLEN L Johnson</u> PRINT YOUR NAME	<u>PRISCILLA A. JOHNSON</u> PRINT YOUR NAME	_____ PRINT YOUR NAME
<u><i>Allen L Johnson</i></u> 10-25-88 SIGNATURE DATE	<u><i>Priscilla A Johnson</i></u> 10-25-88 SIGNATURE DATE	_____ SIGNATURE DATE
<u>477-40-0090</u> 8-30-37 SOCIAL SECURITY NUMBER D.O.B.	<u>421-56-1080</u> 5-19-41 SOCIAL SECURITY NUMBER D.O.B.	_____ SOCIAL SECURITY NUMBER D.O.B.

Check #24-22



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff

*Fred B. Pearce*

DATE: November 3, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Shop-rite Market, 16100 SE Stark, Portland, Oregon. The applicant(s) William Dean and Merry Jo Vice have no criminal record and I recommend that the application be approved.

FBP/kw/1654N

Attachment

SHOP-RITE MARKET  
16100 SE STARK  
PORTLAND OR

CIVIL PROCESS UNIT  
NOV 29 10:27 AM '88  
97233

1. Please list a daytime phone number in case we need more information: 254-6625
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT
---------	------	------------	--------

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
If yes, please give name(s) and explain: \_\_\_\_\_

**RENEWAL FEE**

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

**ENDORSEMENT**

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: *Martine Miller* TITLE OF SIGNER: County Vice Chair Pro Tem

**SIGNATURES**

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>William Dean Vice</u> PRINT YOUR NAME	<u>Merry Jo Vice</u> PRINT YOUR NAME	_____ PRINT YOUR NAME
<u><i>William D. Vice</i></u> SIGNATURE	<u><i>Merry Jo Vice</i></u> SIGNATURE	_____ SIGNATURE
_____ DATE	_____ DATE	_____ DATE
<u>527-34-8333 9-11-35</u> SOCIAL SECURITY NUMBER D.O.B.	<u>400-48-5356 10-11-38</u> SOCIAL SECURITY NUMBER D.O.B.	_____ SOCIAL SECURITY NUMBER D.O.B.

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSES

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 11-18-88  
(Date)

DEPARTMENT Sheriff's Office

DIVISION \_\_\_\_\_

CONTACT Sgt. Ed Hausafus

TELEPHONE 255-3600

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Application for a PACKAGE STORE RENEWAL for the Orient Country Store, 19822 SE Orient Dr, Gresham, OR; applicants Danny and Kathleen Cramford with recommendation for approval.

Application for a PACKAGE STORE RENEWAL for the CFM Franchising Company #12, 16437 SE Powell; applicants Nancy and Dwaine Mills with recommendation for approval.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA CONSENT AGENDA

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

MULTI-NOMAH COUNTY  
OREGON  
1988 NOV - 9 AM 11:42  
BOARD OF  
COUNTY COMMISSIONERS

RECEIVED  
NOV 09 1988

DEPARTMENT OF  
JUSTICE SERVICES

*Gretchen J. [Signature]*  
*Sally Anderson*  
11-9-88

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff *Fred B. Pearce*

DATE: November 2, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the Orient Country Store, 29822 SE Orient Drive, Gresham, Oregon. The applicant(s) Danny and Kathleen Cramford have no criminal record and I recommend that the application be approved.

EH/jz/1650N

Attachment

ORIENT COUNTRY STORE  
29822 SE ORIENT DR  
GRESHAM\_OR

97030

REJECTED  
BY JD DATE 10-20-88  
Wend

1. Please list a daytime phone number in case we need more information: 6633930

2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).

YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE                      DATE                      CITY/STATE                      RESULT

PROCESSED THROUGH DP

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
If yes, please give name(s) and explain: \_\_\_\_\_

4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.

\$ 40000.00

**RENEWAL FEE**

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

**LATE RENEWAL ADDITIONAL FEE**

The OLCC must receive your complete renewal application no later than 12-09-88 or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

**ENDORSEMENT**

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: *Mervin Miller* TITLE OF SIGNER: County Vice Chair Pro Tem

**SIGNATURES**

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Danny G Cranford  
PRINT YOUR NAME

Kathleen A. Cranford  
PRINT YOUR NAME

*Kathleen A Cranford*  
PRINT YOUR NAME *signed & certified*

*Danny G Cranford*  
SIGNATURE                      DATE 10-17-88

*Kathleen A Cranford*  
SIGNATURE                      DATE 12-15-88

*Kathleen A Cranford*  
SIGNATURE                      DATE

543649728    3-3-52  
SOCIAL SECURITY NUMBER    D.O.B.

540629085    12-15-50  
SOCIAL SECURITY NUMBER    D.O.B.

\_\_\_\_\_  
SOCIAL SECURITY NUMBER    D.O.B.



**Multnomah County**  
**Sheriff's Office**

FRED B. PEARCE  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

---

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE  
Sheriff

A handwritten signature in black ink that reads "Fred B. Pearce".

DATE: November 2, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

---

Attached is the package store liquor license renewal for the CFM Franchising Company #12, 16437 SE Powell, Portland, Oregon. The applicant(s) Nancy and Dwaine Mills have no criminal record and I recommend that the application be approved.

EH/jz/1650N

Attachment

# LICENSE RENEWAL APPLICATION

PO  
#35  
CHK

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00333A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION YOUR LICENSE EXPIRES DECEMBER 31, 1988.

MILLS D & W  
PO BOX 5889  
VANCOUVER WA 98668

MILLS DWAIN E  
MILLS NANCY R

CFM FRANCHISING CO. #12  
16437 SE POWELL  
PORTLAND OR

RECEIVED  
MULTNOMAH COUNTY  
1988 OCT 25 PM 2:08  
97236  
REGISTRATION DIVISION

- Please list a daytime phone number in case we need more information: 665-9679.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES \_\_\_\_\_ NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

- Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO   
If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

### LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

## ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED  REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 11/15/88

SIGNED: *Nancy R. Mills* TITLE OF SIGNER: County Vice Chair Pro Tem

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>NANCY R MILLS</u> PRINT YOUR NAME	<u>DWAIN E MILLS</u> PRINT YOUR NAME	_____ PRINT YOUR NAME
<u><i>Nancy R. Mills (10-22-88)</i></u> SIGNATURE	<u><i>Dwain E. Mills (10-22-88)</i></u> SIGNATURE	_____ SIGNATURE
<u>12-5-40</u> DATE	<u>1-13-39</u> DATE	_____ DATE
<u>X 544-42-0130</u> SOCIAL SECURITY NUMBER	<u>12-5-40</u> D.O.B.	<u>X 531-38-0031</u> SOCIAL SECURITY NUMBER
		<u>1-13-39</u> D.O.B.

15-16  
J162



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

November 15, 1988

Mr. John Angell, Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held November 15, 1988, the following action was taken:

In the matter of ratification of an Intergovern- )  
mental Agreement with US Department of Energy, )  
Bonneville Power Administration, for lease of )  
Biddle Butte property Microwave Radio Station )  
Site for Multnomah County Sheriff's Office to )  
install, operate, maintain and remove radio )  
equipment )  
R-3 )

James Thacker, Division Chief from the Sheriff's Office, explained the request is for a lease renewal for the remote radio site that services the Columbia Gorge/Bull Run area; and provides radio coverage for the road department and Emergency Medical Services. This lease is a new lease with Bonneville Power that includes some changes: reduces rates and reduces the amount of power on the ultra-high frequency radio transmitters per BPA's request. He stated the Sheriff's Office does not anticipate any problems with the reduction of power, but should that happen, it can be addressed in a change in the antenna array. He added there is a requirement that there be 10 watts of power maintained for ultra-high frequencies. Nothing is in the contract that excludes changing antennas.

Commissioner Anderson added that this contract change also results in a rent reduction.

Mr. Thacker stated his office was able to negotiate with the federal government a reduction of about \$800-900.

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said intergovernmental lease agreement be  
ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Purchasing  
Sheriff Pearce

NOV 7 1988  
NOV 8 1988

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date 11/15/88  
Agenda No. A-3

**REQUEST FOR PLACEMENT ON THE AGENDA**

Subject: Intergovernmental Agreement

Informal Only\* November 8, 1988  
(Date)

Formal Only November 10, 1988  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Undersheriff Charles Fessler TELEPHONE 255-3600

**RECEIVED**  
NOV 04 1988

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

DEPARTMENT OF  
JUSTICE SERVICES

Intergovernmental Agreement with US Department of Energy, Bonneville Power Administration for lease of Biddle Butte property Microwave Radio Station Site for Multnomah County to install, operate, maintain, and remove radio equipment.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

**ACTION REQUESTED:**

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION

APPROVAL  
BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 NOV - 8 PM 1:21

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

**IMPACT:**

**PERSONNEL**

- FISCAL/BUDGETARY
- General Fund

Other \_\_\_\_\_

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date \_\_\_\_\_  
Agenda No. \_\_\_\_\_

**REQUEST FOR PLACEMENT ON THE AGENDA**

Subject: Intergovernmental Agreement

Informal Only\* November 8, 1988  
(Date)

Formal Only November 10, 1988  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Undersheriff Charles Fessler TELEPHONE 255-3600

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

RECEIVED  
NOV 04 1988

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

DEPARTMENT OF  
JUSTICE SERVICES

Intergovernmental Agreement with US Department of Energy, Bonneville Power Administration for lease of Biddle Butte property Microwave Radio Station Site for Mulntomah County to install, operate, maintain, and remove radio equipment.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

**ACTION REQUESTED:**

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

**IMPACT:**

**PERSONNEL**

- FISCAL/BUDGETARY
- General Fund

Other \_\_\_\_\_

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM  
(See instructions on reverse side)

TYPE I

- Professional Services under \$10,000
- Revenue
- Grant Funding
- Intergovernmental Agreement

TYPE II

- Professional Services over \$10,000 (RFP, Exemption)
- PCRB Contract
- Maintenance Agreement
- Licensing Agreement

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_  
(Original Contract Amount \_\_\_\_\_)

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_  
(Original Contract Amount \_\_\_\_\_)

RETURN TO BARBARA ERLER  
Contact Person Charles Fessler Phone 255-3600 Date 9-27-88

Department Sheriff's Office Division \_\_\_\_\_ Bldg/Room 313/103

Description of Contract Lease of Biddle Butte property Microwave Radio Station Site for Multnomah County to install, operate, maintain, and remove radio; equipment.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For  MBE  FBE Participation Contractor is  MBE  FBE

Contractor Name U.S. Department of Energy  
 Mailing Address Bonneville Power Admin, PO box 3621  
Portland, OR 97208-3621  
 Phone (503) 230-4575  
 Employer ID# or SS# \_\_\_\_\_

Payment Terms  
 Lump Sum \$ 2,425.00  
 Monthly \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_

Effective Date 7-1-88

Termination Date 6-30-89

Total Amount of Agreement \$ 2,425.00

Requirements contract-requisition required  
Purchase Order No. \_\_\_\_\_

Required Signatures:

Department Head Fred B. Pearce Date 9/30/88

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
(Type II Contracts Only)

County Counsel Sandra Puffy Date 10-4-88

Budget Office Jerry Richards Date 10/11/88

County Executive/Sheriff Fred B. Pearce Date \_\_\_\_\_

TRANSACTION CODE	PO	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	TOTAL AMOUNT	INC/DEC IND				
						\$					
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
	<u>200739</u>	<u>100</u>	<u>020</u>	<u>3105</u>		<u>6170</u>				\$	
										\$	
										\$	
										\$	



**Department of Energy**  
Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208 - 3621

SEP 19 1988

In reply refer to: **MMLC**  
**Tract No. Biddle Butte Microwave**  
**Radio Station Site**  
**Lease No. DE-RL79-88BP49099**

**Charles Fessler**  
**Undersheriff, Multnomah County Sheriff's Office**  
**12240 NE. Glisan Street**  
**Portland, OR 97230**

**Dear Mr. Fessler:**

The subject lease has been revised in accordance with James Thacker's letter of August 30, 1988, to reflect the change in the amount of emergency power needed by you at the Biddle Butte Microwave Radio Station site. Since your need for emergency power is 2900 watts, instead of 5000 watts, the rent for this use has been adjusted from \$1,940 to \$1,125 per year, for a total annual rental of \$2,425.

A revised lease reflecting this change is enclosed in triplicate. Please sign and return the original plus one copy to me, together with your check in the amount of \$2425, your first year's rent. You should retain the extra copy for your records until a fully executed copy is sent you later.

Sincerely,

  
Marie H. Richardson  
Realty Specialist  
Land Management Section

Enclosure

Lease No. DE-RL79-88BP49099  
Tract No. Biddle Butte Microwave Radio  
Station Site

LEASE  
TO  
MULTNOMAH COUNTY, OREGON  
FOR INSTALLATION AT  
BIDDLE BUTTE MICROWAVE RADIO STATION SITE

The UNITED STATES OF AMERICA, Department of Energy, acting through the Bonneville Power Administrator (hereinafter called the "Lessor") does hereby, subject to existing rights, if any, of other parties, lease to Multnomah County, Oregon (hereinafter called the "Lessee") the right to install, operate, maintain, and remove radio equipment in/on Lessor's Biddle Butte Microwave Radio Station Site located in the SW $\frac{1}{4}$ SW $\frac{1}{4}$  of Section 9, Township 1 North, Range 5 East, Willamette Meridian, Skamania County, Washington, subject to the following covenants and conditions:

1. Term of Lease: The term of this lease shall be from July 1, 1988, through June 30, 1989, and will be automatically renewed annually, at the option of Lessee, for a period of four (4) additional years, subject to termination as provided in conditions 8, 9, and 11 of this lease.

2. Costs:

a. For and in consideration of this lease, Lessee shall pay to Lessor the sum of Two Thousand, Four Hundred Twenty-Five, and 00/100ths Dollars (\$2,425.00) annually beginning July 1, 1988, through June 30, 1989, and for each annual renewal exercised by the Lessee hereafter. Payments shall be made payable to Bonneville Power Administration and shall be mailed to Lessor at P.O. Box 3621 - MMLC, Portland, Oregon 97208. Lessee's check shall be marked with Lease No. DE-RL79-88BP49099, Biddle Butte Microwave Radio Station Site.

b. Said fee for use of the site will be subject to review at least annually and revised in accordance with then current values. Lessee will be notified at least sixty (60) days in advance of revised annual rates.

3. General Provisions For Installation and Use:

a. Installation of Lessee's equipment to be in accordance with the Technical Provisions attached hereto, marked Exhibit "A", and incorporated as a part of this lease.

b. All work performed by Lessee, its contractors, or assignees pursuant to Exhibit "A" shall be done in accordance with applicable Federal, state, and local codes, regulations, and statutes.

c. Except as specified in Exhibit "A", any wiring to Lessor's equipment, modification to said wiring, construction upon Lessor's tower, buildings, and ground, or any deviation from provisions stated in Exhibit "A" shall be performed only with the prior knowledge and written consent of Lessor.

d. Placement of Lessee's facilities shall be performed in a timely and workmanlike manner and subject to the general guidance and direction of Lessor's Power System Control (PSC) Supervisor or his representative. Lessee's facilities shall not be placed so as to electrically or physically interfere with Lessor's use of the site, building, tower, or road.

e. The installation of Lessee's facilities shall be kept neat and shall be maintained so as not to be hazardous to life or property. Debris shall be removed or otherwise disposed of so as to reduce threat of fire and/or degradation of the environment. Damage to Lessor's facilities shall be repaired promptly without cost to Lessor.

4. Lessee Equipment and Facilities: The installation, operation, maintenance, and removal of Lessee's equipment shall be without cost to and under the general supervision of Lessor, and subject also to such rules and regulations as it may from time to time prescribe. Lessee assumes all risk of loss, damage, or injury resulting from the presence of Lessee's facilities upon Lessor's microwave radio station site.

5. Interference During Initial Installation: In the event that radio frequency interference should result from Lessee's installations or connections to Lessor's facility, Lessee shall be responsible for immediately ceasing operation, disconnecting, and eliminating the interference to the satisfaction of Lessor before resuming operation.

6. Interference During Lessee Operations: In case interference results from Lessee's operations on this site, Lessor may order corrective measures to be taken immediately and interference eliminated within five (5) days from receipt of notice. In the event operation of equipment or other actions by Lessee render Lessor's equipment unusable, Lessee, upon notification by Lessor, shall immediately cease such operations or actions. Lessee will be responsible and will assume the cost of the corrective measures needed to eliminate the interference or modify it to the satisfaction of Lessor.

7. Elimination of Interference: Elimination of interference shall be accomplished first by modification of Lessee's equipment and then, if not corrected, by modification of Lessor's equipment at the expense of Lessee.

8. Incompatibility between Lessor/Lessee Radio Systems: In the event that Lessor determines that an existing incompatibility between Lessor's and Lessee's radio systems cannot be corrected, Lessee shall cease transmitting operations immediately, and this lease shall cease and terminate.

9. Termination/Cancellation:

a. If it is determined that this site is excess to the needs of Lessor, or should Lessor dispose of this site in the future, this lease is subject to cancellation after ninety (90) days' written notice to Lessee.

b. If the space occupied by Lessee is needed by another Federal agency, Lessor may terminate this lease after nine (9) month's written notice to Lessee.

c. If exclusive use of the site is required by Lessor, Lessee shall receive ninety (90) days' written notice within which to cease and terminate transmitting operations and remove Lessee's equipment.

d. Should the rights specified herein no longer be used or needed for Lessee's radio equipment for a one (1)-year period, or any abandonment thereof, this lease shall automatically terminate.

e. Lessee may terminate this lease upon ninety (90) days' written notice prior to the ending date of each annual period.

f. If the annual rental becomes delinquent 30 days after the date payment is due, as specified in item 2a herein, this lease shall automatically terminate.

g. IF AT ANY TIME LESSEE SHOULD DEVIATE FROM THIS LEASE IN ANY WAY WITHOUT PRIOR WRITTEN APPROVAL BY LESSOR, THIS LEASE SHALL BECOME VOID.

10. Removal of Equipment: On or before this lease terminates or is cancelled, as provided for in conditions 8, 9, and 11 herein, Lessee shall remove all of its property from the site and repair any damage resulting therefrom to a condition satisfactory to Lessor, reasonable wear and tear and damage by the elements or circumstances over which Lessee has no control, excepted. Any of Lessee's equipment remaining in/on this site after thirty (30) days following termination/cancellation of this lease shall be disposed of by Lessor in a manner that Lessor deems appropriate. If Lessee is unable to remove its equipment within this time frame, Lessee may request Lessor's approval for additional time by written notice to Lessor.

11. Lessee Authorizations: Lessee shall keep Lessor informed of the actual transmitted and received signal frequencies and power in use at the site, as well as informing Lessor of impending changes in these parameters. All frequencies transmitted by Lessee at this site shall be authorized with current licenses from the Federal Communications Commission, or proper governmental authority. If Lessee's authorization for radio frequency operation at this site expires, is revoked, or otherwise terminated, this lease shall immediately become null and void.

12. System Integrity: Lessee agrees to exercise care and caution to preserve the integrity and security of all operating systems, equipment, and facilities at the joint-use site covered by this lease. Any breach in station integrity or security will result in the Lessee being denied access to the station. The Lessee shall utilize and retain possession of the key to the site if one is issued, and shall not allow duplication or use by contractors. If contract installation or maintenance is used by the Lessee, the Lessee must accompany the contract personnel to the station to provide access and oversee their work.

13. Subleasing: Lessee shall not allow other users to occupy space at this site or otherwise use any of Lessee's equipment.

14. Access:

a. Roads:

(1) Lessee shall be responsible for securing approval of the legal owner of the property involved for use of the access road. Lessee's use of the access road shall not damage or impair the use of the road by Lessor, and prudent nondetrimental use shall be made and access shall be limited to the times and frequency required by normal equipment maintenance schedules.

(2) If the road is damaged by Lessee or its contractors, Lessee shall repair and restore the road to its normal condition.

b. Facilities:

(1) Access to Lessor's buildings, towers, or fenced areas, for any reason, shall be in accordance with Lessor's established rules of entry and applicable safety regulations in effect at the time of access.

(2) Access to Lessor's buildings and/or tower, for any reason, will be granted to Lessee's employee(s) named in writing who comply with Lessor's PSC Maintenance Procedure entitled "Non-BPA Worker Entrance to Microwave Stations" P66000-02, Revision 0, dated March 3, 1981, and attached hereto as Exhibit "B". Keys will be issued to the above-named individual(s) only and shall remain the property of Lessor.

15. Liability: Lessee assumes all risk of loss, damage, or injury which may result from Lessee's use of this site, except for such loss, damage, or injury for which Lessor may be responsible under the provisions of the Federal Tort Claims Act, 62 Stat. 982, as amended. It is understood that any damage to Lessor's property caused by or resulting from Lessee's use of this site may be repaired by Lessor and the actual cost of such repair shall be charged to and paid by Lessee.

16. Transfer of Rights: This lease is not assignable or transferable without the prior written concurrence of Lessor.

17. Point of Contact:

a. Lessee shall keep Lessor informed in writing the name, address, and phone number of the current individual and alternate serving as the point of contact.

b. Lessor's and Lessee's point of contact for access, installation, and operations under this lease are as follows:

<u>Lessor</u>	<u>Lessee</u>
Dale Hing Area Power System Control Supervisor P.O. Box 3621 Portland, OR 97208/3621 Telephone: (503) 230-4575	Undersheriff Charles Fessler 12240 NE. Glisan Street Portland, OR 97230 Telephone: (503) 255-3600

Execution of this lease cancels and supersedes Contract No. 14-03-79633 issued June 30, 1977, to Multnomah County, Oregon.

Issued at Portland, Oregon, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_.

UNITED STATES OF AMERICA  
Department of Energy  
Bonneville Power Administration

By \_\_\_\_\_  
Chief, Land Management Section

The above lease is hereby accepted and its terms agreed to this \_\_\_\_\_  
day of \_\_\_\_\_, 19\_\_.

MULTNOMAH COUNTY, OREGON

By

*Fred B. Pearce*

Title

*Sheriff*

APPROVED AS TO FORM

LARRY KRESSEL  
County Counsel for  
Multnomah County, Oregon

by

*Sandra Duff*

Exhibit "A"  
Biddle Butte Radio Station  
Lease to Multnomah County, Oregon

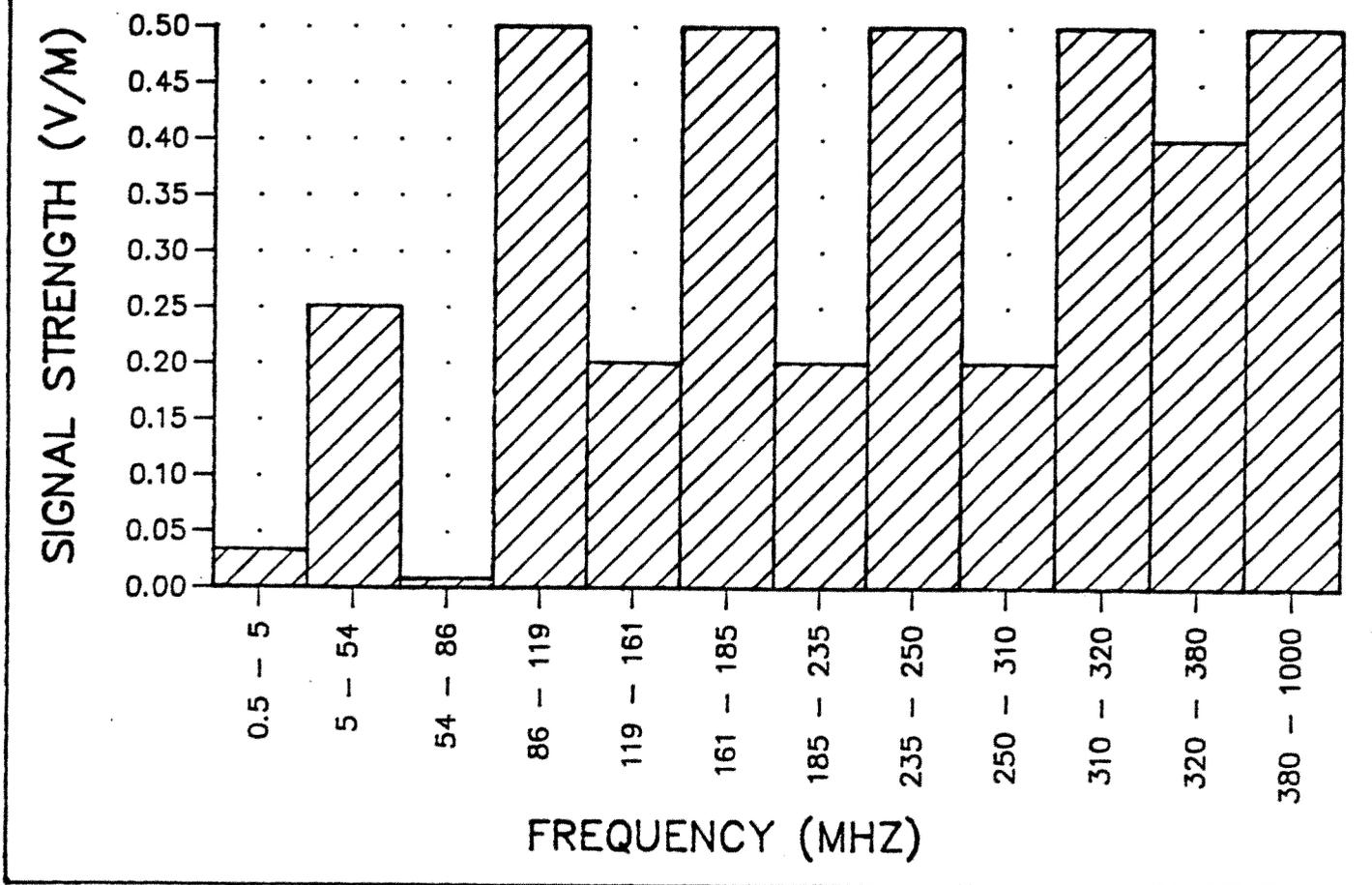
Technical Provisions

1. Site occupancy shall be limited to the 12' x 40' area east of Lessor's fenced yard, including an 8' x 8' x 26' radio building and a 50 foot high (5' x 5' base) communications tower. Lessee's installation design shall preclude damage to Lessor's facilities from ice falling from Lessee's tower.
2. Radio frequencies to be used by Lessee are shown below and shall be limited to the maximum transmit power output at the radio as shown:

<u>Transmit Frequencies (MHz)</u>	<u>Receive Frequencies (MHz)</u>
a. Microwave	
6675 at 1 watt	6835
6655 at 1 watt	6815
6755 at 1 watt	6595
b. VHF	
156.240 at 100 watts	154.010, 153.860, 151.115
c. UHF	
463.000, 462.950, 460.425	468.075, 468.000, 467.950, 465.425,
460.350, 460.125, 460.050	465.350, 465.050, 465.125
all at 10 watts maximum	

3. Signals from Lessee's facilities shall not exceed a field strength limit as shown in figure 1 (attached), as measured inside Lessor's equipment building. Misoperation of Lessor's equipment due to Lessee's signal levels in excess of these limits will also be treated as interference per conditions 5, 6, 7, & 8 of this lease.
4. Emergency power consisting of an engine generator operating at 120 volts, 60 Hz, not to exceed 2900 watts peak, will be provided by the Lessor under the following conditions:
  - a. Design is such that Lessor's equipment is isolated from faults in Lessee's station, and that normal service is not available through the tie.
  - b. Lessor shall not be liable for service continuity. Emergency power will only be available when it is operating to supply power to Lessor.
5. The Lessee shall provide a sketch to Lessor of its installation at this site relative to Lessor's facilities indicating location of building, fences, towers as well as other improvements. Included shall be a sketch of the emergency power connection to Lessor and the wiring which assures that no normal station service power is being supplied by Lessor. These sketches shall be supplied to Lessor within sixty (60) days of the date of this initial lease.

# SIGNAL STRENGTH LIMITS



Frequency Band (MHz)

Max. Signal Strength (v/m)

0.5 - 5

0.032

5 - 54

0.25

54 - 86

0.0063

86 - 119

0.5

119 - 161

0.2

161 - 185

0.5

185 - 235

0.2

235 - 250

0.5

250 - 310

0.2

310 - 320

0.5

320 - 380

0.4

380 - 1000

0.5

Figure 1. Maximum Field Strength Limits

PSC MAINTENANCE PROCEDURE	Title: NON-BPA WORKER ENTRANCE	P66000 -02
---------------------------------	--------------------------------	---------------

DATE: 05-27-84	Author: K. Hemmelman	Page 1 of 6
SPDS: 03-30-87	Ckd By:	

INDEX KEY WORDS: Microwave Station Entrance
---

REFERENCE DOCUMENTS:
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## I. BACKGROUND

This Procedure replaces Standard 66000-3, Revision 1, dated March 30, 1981. It is being rewritten to reflect a policy that was agreed to by R.O. and E&C regulating contractor admittance to BPA owned microwave sites.

Joint usage by other utilities and agencies of our microwave or other remotes PSC buildings is increasing. Turnkey projects require that contractor personnel be able to gain admittance to our facilities. This Procedure sets out common guidelines to be followed by Power System Control Maintenance in these situations.

Knowledge that outside personnel are working at certain locations is essential for prompt service restoration in case of an equipment failure accidentally caused by such work. This knowledge could be important from a safety viewpoint if an accident should occur to a person working alone at a remote station. Above all, we must exercise care and control of non-BPA employees entering our sites to ensure system security.

## II. PROCEDURE FOR BPA TELECOMMUNICATION NETWORK CONTRACTOR WORK

1. At least 24 hours prior to initial arrival into a PSC District, the contractor, through BPA's Engineering Representative (ER), shall first make arrangements for a meeting with PSC District Engineer to discuss the scope of the work to be done and the schedule for that work.
2. The contractor will be informed by the PSC District Engineer of the rules for notification upon entering and leaving any BPA substation or microwave station. It shall be the responsibility of the contractor to inform all members of his crew of these rules. Names of crew member shall be supplied to ER. The Control Systems Monitor shall be the person that the crews shall notify upon entering the station.

5. Any additions, modifications, or changes requiring interconnections to in-service equipment by a contractor installer shall not be allowed until all of the following conditions are met:
  - a. The contractor shall make arrangements to have the ER at the site to supervise the work. The ER will arrange to have a PSC representative at the site as well.
  - b. The work shall normally be done between the hours 0900 and 1500 Monday through Thursday. Exceptions may be arranged for by the PSC District Engineer at the contractor's request. The PSC District Engineer will coordinate with Dittmer PSC.
  - c. An interconnect plan shall be agreed to by ER and the contractor prior to the actual interconnection. The ER will obtain agreement on the interconnect plan with the project engineer, PSC District Engineer, and Dittmer PSC.
  - d. After interconnection, the contractor shall remain at the station for a minimum of one hour. The ER and PSC District Engineer will also remain.
6. The contractor shall be subject to work stoppage by the BPA Engineering Representative if it is determined that these procedures have not been followed.

### III. PROCEDURE FOR OPERATION AND MAINTENANCE ACTIVITIES

- A. Other agencies and utilities, who it is necessary to have enter our facilities, should be given a key upon request made to the PSC Area Supervisors. These keys must not be substation master keys. They should open only the individual station. Generally, the tumblers on padlocks and the door should be identical. Where several stations are involved, the tumblers may be changed so that they all may be opened on a submaster basis.

Padlocks are handled by the Tool Room and door locks by the Areas. In some joint facilities, the other party may have their lock on one door and BPA's on the other.

The Area PSC Supervisor is responsible for seeing that keys are returned when the need for them is past.

PSC  
MAINTENANCE  
PROCEDURE

Title: NON-BPA WORKER ENTRANCE

P66000  
-02

DATE: 12-07-83

Author: K. Hemmelman

SPDS: 03-30-81

Ckd By:

Page 5 of 6

- D. Each station shall have an appropriate and conspicuous sign giving instructions for calling the District Engineer and the CSM Operator from that station.



Stanley E. Efferding, Director  
Division of Maintenance

(WP-OHM-0148n)

SIGNATURE FORM  
RADIO STATION SUB. MASTER KEYS

Please have recipient of BPA submaster key sign the following form. The recipient of the key agrees to the following:

Per P66000-02, Page 4, C.

- \* To inform the CSM operator upon his arrival and departure at the station.
- \* To give prior notice to the District Engineer in whose District the station is located.
- \* To not make any connections or alternations to operating equipment without one of the District PSC maintenance personnel being present.
- \* That he understands that failure to observe these steps may result in being denied entrance to the station.

1. Key issued to \_\_\_\_\_  
Signature
2. Date issued \_\_\_\_\_
3. Issued by \_\_\_\_\_
4. Estimated project completion date \_\_\_\_\_
5. Key returned date \_\_\_\_\_
6. Key returned to \_\_\_\_\_  
Signature

These forms will be handled by the District Engineer in whose District the turn key work is being performed. It will be the responsibility of the District Engineer to make sure all keys are returned to BPA.

A record should be kept by the Area Supervisor of keys that are outstanding in the Area. Four copies of the form should be made out. One will go to the District, one to the Area, one to the key holder, and one to be sent back to the Area when the keys are returned.

11/15/88



MULTNOMAH COUNTY OREGON

16  
5162

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

November 15, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held November 15, 1988, the following action was taken:

In the matter of confirming the appointments to )  
the Functional Committees of Strategic Planning )  
(Continued from November 10) R-4 )

Jack Horner, Budget and Planning Director, requested the Board confirm the appointments he submitted, and that the six remaining positions, which need only confirmation from the appointees, be confirmed next week.

Commissioner Kafoury moved approval of the submitted appointments, duly seconded by Commissioner Anderson.

Commissioner Anderson asked about the Human Services Functional Committee vacancy, and said she had not been aware there was a vacancy on this committee. She added she wants a citizen who has a specific interest in young children appointed to this committee, and said she has a suggested list from which to choose.

At this time, the motion was considered, and it is unani-  
mously

ORDERED that said appointees, as submitted, be confirmed.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget

THE FOLLOWING MATTER WAS CONTINUED FROM NOVEMBER 10:

BOARD OF COUNTY COMMISSIONERS

R-4

In the matter of confirming the appointments to the Functional Committees of Strategic Planning (Continued from November 10)

Request Unanimous consent to consider the following matter:

DEPARTMENT OF HUMAN SERVICES

R-5 Notice of Intent to apply to the Robert Wood Johnson Foundation for \$396,027 for the Innovative Prenatal Care Program

NOTE: The Board on November 10 approved the first reading of the following matter, and scheduled the second reading for November 10, but because the Charter requires at least 6 days before readings, the matter needs to be continued to November 22

ORDINANCES - NONDEPARTMENTAL

R-6 Second Reading - An Ordinance establishing planning groups to make recommendations to the Board of County Commissioners regarding service needs, distribution and administration of the Youth Gang Service Funds for North and Northeast Portland

DATE SUBMITTED \_\_\_\_\_

*Cont 10*

(For Clerk's Use)

Meeting Date 11/3/88

Agenda No. R-1

REQUEST FOR PLACEMENT ON THE AGENDA *Cont. 11/10/88 R-22*

Subject: Appointments to the Functional Committees of Strategic Planning *Cont 11/15/88 R-4*

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only November 3, 1988  
(Date)

DEPARTMENT Board of Commissioners DIVISION \_\_\_\_\_

CONTACT Gladys McCoy TELEPHONE 3138

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the matter of the appointments to the Functional Committees of Strategic Planning

(List will follow)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
 COUNTY COMMISSIONERS  
 1988 OCT 27 PM 12:50  
 MULTNOMAH COUNTY  
 OREGON



# MULTNOMAH COUNTY OREGON

2115 S.E. MORRISON #215  
PORTLAND, OREGON 97214  
(503)248-3450

## CITIZEN INVOLVEMENT COMMITTEE

MARK WILLIAMS  
CIC CHAIR  
Neighbors North

### Memorandum

PAM ARDEN  
*North Portland*  
BEN BUTZIEN  
*SE Uplift Neighb Prgm*  
MARLENE BYRNE  
*Co Brds & Civic Groups*  
CHARLES HERNDON  
*E. of 181st*  
FRANKLIN JENKINS  
*Between*  
*E. 60th and E. 181st*  
SARA LAMB  
*Co Brds & Civic Groups*  
RICHARD LEVY  
*Northeast Coalition*  
KEITH LOEFFLER  
*CIC Treasurer*  
*E. of 181st*  
ROBERT LUCE  
*Between*  
*E. 60th and E. 181st*  
JOHN MILLER  
*CIC Secretary*  
*SWNI*  
LAVERNE MOORE  
*CIC Vice Chair*  
*Neighbors WINW*  
GEORGE MUIR  
*SE Uplift Neighb Prgm*  
DENNIS PAYNE  
*Northeast Coalition*  
ANN PORTER  
*W of E 60th*  
JEAN RIDINGS  
*Co Brds & Civic Groups*  
MICHAEL SULLIVAN  
*E. of 181st*  
LIANNE THOMPSON  
*Neighbors WINW*  
MARTHA WHITE  
*SWNI*  
JIM WORTHINGTON  
*Between*  
*E. 60th and E. 181st*  
MERLIN REYNOLDS  
*CIC Coordinator*

Date: 3 November 1988  
To: Board of County Commissioners  
From: Merlin G. Reynolds   
Ref: Potential Citizens to Serve on Strategic Planning Committees

The following citizens have agreed to serve on Strategic Planning Working Committees:

Phyllis Cole, former staff at the CUE, and the Columbia/Willamette Futures Forum. Currently employed at the Neighborhood Mediation Center. Mailing address: 4815 NE 7th, Portland, Ore. 97211.

Sheila Driscoll, long time aging and human services advocate and employee. Currently managing the Volunteer Transportation Program. Mailing address: 5540 NE Sandy, Portland, Ore. 97213.

Bud Farm, small businessman, active in Gresham area civic organizations, and business organizations. Mailing address: 2711 SE 154th, Portland, Ore. 97236.

Robert Gaudin, financial consultant, Senior Economist at Western Economic Services. Mailing address: P.O. Box 13671, Portland, Ore. 97213.

Mitch Greenlick, health care and human services advocate. Former professor at Portland State University. Mailing address: 4610 SE Belmont, Portland, Ore. 97215.

Lorraine Santos, VISTA volunteer at West/Northwest Neighborhood Associations, and a Mediation and Facilitation Specialist for the Neighborhood Mediation Center. Mailing address: 3530 N Arlington Pl., Portland, Ore. 97217.

Tanna Reynolds, supervisor for the State Corrections Department. Mailing address: 10465 SW 63rd Drive, Portland, Ore. 97219.

Barbara Walker, long time environmental activist, and has worked on parks and transportation futures with the Columbia/Willamette Futures Forum. Mailing address: 1906 SW Edgewood Road, Portland, Ore.

Ed Washington, active in North Portland issues, and regional transportation issues. Mailing address: US West, Government & Education Services, 121 SW Morrison, Suite 1600, Portland, Ore. 97204.

Thomas Wright, Urban Studies doctoral program at Portland State University, and has worked on numerous planning projects in the metropolitan area. Mailing address: 3242 NE 58th, Portland, Ore. 97213.

The above citizens have been personally contacted and information about the strategic planning process has been sent them. They will be returning interest forms to provide the Board with more detailed information about each of them.

cc: Sara Lamb

15:appl1-3.88

HUMAN SERVICES

JUSTICE SERVICES

ENVIRONMENTAL SERVICES

SUPPORT SERVICES

GENERAL GOVERNMENT

Community Services

| Women's Transition  
| Council for Prostitution Alternatives

| Exposition Center and County Fair

| Facilities Management

| County Chair

Health Services

| Probation Services

| Parks

| Fleet

| Board of County Commissioners

Social Services

| Community Corrections (CCA)

| Land Use Planning

| Electronic Services

| County Auditor

Aging Services

| District Attorney

| Community Development Block Grant

| Labor Relations

| Citizens Involvement

Juvenile

| Medical Examiner

| Animal Control

| Employee Services

| Allotments to Non-County Agencies

| Family Services

| Transportation

| County Counsel

| Library

| Sheriff Operations

| Emergency Management

| Finance

| City/County Organizations

| Corrections

| Planning and Budget

| Supplements

| (includes Corrections  
| Health)

| Information Services

| Assessment Organizations

| Administrative Services

| Pass-through Appropriations

| Purchasing

| Assessment and Taxation

| Records

| Appraisal

| Central Stores

| ElecTax Collection

| Records Management

| Tax Title Land Sales

| Board of Equalization

COUNTY PEOPLE	OTHER APPOINTEE NAMES	Committee	Background
Pauline Anderson		HUMAN	
Duane Zussy		HUMAN	
	Lewis, Jeff	HUMAN	Former Packwood aide, Miller appt.
	Perkins, Useni	HUMAN	Director, Urban League of Portland (TENTATIVE)
	Zelinka, Tom	HUMAN	Schnitzer, Port of Portland
	Santos, Lorraine	HUMAN	VISTA Volunteer/ Neighborhood Mediation Center
	Montgomery, Doug	HUMAN	DHS Citizen Advisory Board President
-----			
Bretchen Kafoury		JUSTICE	
John Angell		JUSTICE	
Fred Pearce		JUSTICE	
Mike Schrunk		JUSTICE	
	Reynolds, Tanna	JUSTICE	Supv for State Corrections Dept.
	Robinson, Roosevelt	JUSTICE	Attorney, State Parole Board; N/NE MH Clinic
	TO BE NAMED	JUSTICE	
	TO BE NAMED	JUSTICE	
	TO BE NAMED	JUSTICE	
-----			
Polly Casterline		ENVIRON	
Paul Yarborough		ENVIRON	
	Walker, Barbara	ENVIRON	Col/Will Futures Forum, Parks/Transportation futures
	Washington, Ed	ENVIRON	N Portland and regional transportation issues
	Feeney, Dick	ENVIRON	TRI-MET governmental affairs
	Driscoll, Sheila	ENVIRON	Aging/human svcs advocate; mgr. volunteer transportation program
	TO BE NAMED	ENVIRON	
-----			
Rick Bauman		SUPPORT	
Linda Alexander		SUPPORT	
	Eisenberg, Paul	SUPPORT	Dant Development Corp., DGS CBAC president
	Wright, Thomas	SUPPORT	PSU urban studies doctoral student
	Frewing, John	SUPPORT	PGE market dev, TRI-MET, METRO (former board member)
	Gaudin, Robert	SUPPORT	Western Economic Services, senior economist
	TO BE NAMED	SUPPORT	
-----			
Gladys McCoy		GEN GOVT	
Caroline Miller		GEN GOVT	
	McCall, Terry	GEN GOVT	Vice President, US Bank
	Hicks, Luccious	GEN GOVT	PP&L govt affairs (TENTATIVE)
	Farm, Bud	GEN GOVT	Small businessman
	Cole, Phyllis	GEN GOVT	Col./Will. Futures Forum; Neighborhood Mediation Center
	TO BE NAMED	GEN GOVT	
-----			
OTHERS SUGGESTED BUT NOT YET CONTACTED			
	Brothers, Pat		Corbett resident, businessman
	Cook, Ward		Chamber of Commerce
	Emlen, Art		DHS Citizen Advisory Board Member
	Engelstad, Kurt		Defense attorney, justice system planner
	Goldman, Muriel		DHS Citizen Advisory Board Member
	Green, Cy		President, Fred Meyer
	Oliver, Susan		DHS Citizen Advisory Board Member

# MULTNOMAH COUNTY - STRATEGIC PLANNING

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## STRATEGIC PLANNING FUNCTIONAL COMMITTEE COMMITTEE MEMBERS

### HUMAN SERVICES FUNCTIONAL COMMITTEE

1. Pauline Anderson
2. Jeff Lewis
3. Doug Montgomery
4. Lorraine Santos
5. Tom Zelinka
6. Duane Zussy
7. Vacant

### JUSTICE SERVICES FUNCTIONAL COMMITTEE

1. John Angell
2. Pat Brothers
3. Gretchen Kafoury
4. Fred Pearce
5. Tanna Reynolds
6. Roosevelt Robinson
7. Mike Schrunk
8. Gary Pearlstein
9. Vacant

### ENVIRONMENTAL SERVICES FUNCTIONAL COMMITTEE

1. Polly Casterline
2. Sheila Driscoll
3. Dick Feeney
4. Barbara Walker
5. Ed Washington
6. Paul Yarborough
7. Vacant

### SUPPORT SERVICES FUNCTIONAL COMMITTEE

1. Linda Alexander
2. Rick Bauman
3. Paul Eisenberg
4. John Frewing
5. Robert Gaudin
6. Thomas Wright
7. Vacant

### GENERAL GOVERNMENT FUNCTIONAL COMMITTEE

1. Phyllis Cole
2. Bud Farm
3. Terry McCall
4. Gladys McCoy
5. Caroline Miller
6. Vacant
7. Vacant

4046F

COUNTY PEOPLE	OTHER APPOINTEE NAMES	Committee	Background
Pauline Anderson		HUMAN	
Duane Zussy		HUMAN	
	Lewis, Jeff	HUMAN	Former Packwood aide, Miller appt.
	Perkins, Useni	HUMAN	Director, Urban League of Portland (TENTATIVE)
	Zelinka, Tom	HUMAN	Schnitzer, Port of Portland
	Santos, Lorraine	HUMAN	VISTA Volunteer/ Neighborhood Mediation Center
	Montgomery, Doug	HUMAN	DHS Citizen Advisory Board President
<hr/>			
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John Angell		JUSTICE	
Fred Pearce		JUSTICE	
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	TO BE NAMED	SUPPORT	
<hr/>			
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Caroline Miller		GEN GOVT	
	McCall, Terry	GEN GOVT	Vice President, US Bank
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<hr/>			
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	Emlen, Art		DHS Citizen Advisory Board Member
	Engelstad, Kurt		Defense attorney, justice system planner
	Goldman, Muriel		DHS Citizen Advisory Board Member
	Green, Cy		President, Fred Meyer
	Oliver, Susan		DHS Citizen Advisory Board Member

HUMAN SERVICES

JUSTICE SERVICES

ENVIRONMENTAL SERVICES

SUPPORT SERVICES

GENERAL GOVERNMENT

Community Services

| Women's Transition  
| Council for Prostitution Alternatives

| Exposition Center and County Fair

| Facilities Management

| County Chair

Health Services

| Probation Services

| Parks

| Fleet

| Board of County Commissioners

Social Services

| Community Corrections (CCA)

| Land Use Planning

| Electronic Services

| County Auditor

Aging Services

| District Attorney

| Community Development Block Grant

| Labor Relations

| Citizens Involvement

Juvenile

| Medical Examiner

| Animal Control

| Employee Services

| Allotments to Non-County Agencies

| Family Services

| Transportation

| County Counsel

| Library

| Sheriff Operations

| Emergency Management

| Finance

| City/County Organizations

| Corrections

| (includes Corrections  
| Health)

|

| Planning and Budget

| Supplements

| Information Services

| Assessment Organizations

| Administrative Services

| Pass-through Appropriations

| Purchasing

| Assessment and Taxation

| Records

| Appraisal

| Central Stores

| ElecTax Collection

| Records Management

| Tax Title Land Sales

| Board of Equalization

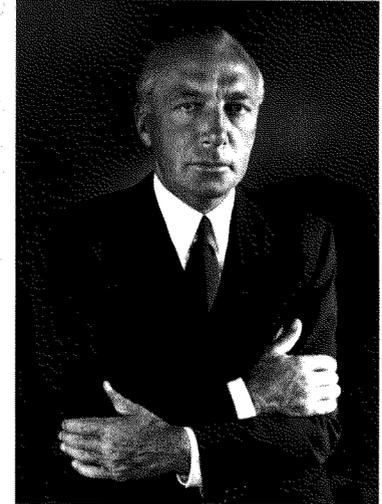


*The Robert Wood Johnson Foundation, although founded by a former chief executive officer of Johnson & Johnson, is an independent private philanthropy with no connection to any corporate entity.*

*This publication is also available in Spanish through the Foundation's Communications Office.*

GENERAL INFORMATION  
ABOUT THE FOUNDATION

# Guidelines for Grant Applicants



THE  
ROBERT WOOD  
JOHNSON  
FOUNDATION

College Road  
P.O. Box 2316  
Princeton, NJ 08543-2316

THE  
ROBERT WOOD  
JOHNSON  
FOUNDATION

GENERAL ROBERT WOOD JOHNSON  
1897–1968

The Robert Wood Johnson Foundation is today the two billion dollar philanthropic legacy of a man who combined extraordinary vision and capability as a business leader with an abiding concern for human well being.

General Johnson built the small family firm of Johnson & Johnson into the world's largest health and medical care products company. In the process, he publicly advocated—and paid—an hourly wage even the unions of his day considered beyond expectation, and proved his contention that industrial plants need not be ugly and dehumanizing by building some of the most attractive manufacturing facilities in the world.

“We build not only structures in which men and women of the future will work, but also the patterns of society in which they will work,” he wrote. “We are building not only frameworks of stone and steel, but frameworks of ideas and ideals.”

The one-page management credo for Johnson & Johnson, in which he declared a company's responsibility to be to its customers, its workers, its management, its community, and its stockholders—in that order—remains the most precise and unequivocal statement of corporate purpose and responsibility ever committed to paper.

Upon his death, virtually all of his immense personal fortune was donated to the foundation that perpetuates his commitment to better health and health care for Americans.



## Introduction

The Robert Wood Johnson Foundation is one of the largest private philanthropies in the nation—and one of the most focused in its grantmaking. All of the nearly \$100 million it disburses each year goes toward finding and implementing solutions to America's health care problems.

For the first 15 years of the foundation's existence as a national philanthropy, most grants went to large, multisite, national programs usually overseen by experts from one of the nation's eminent medical or academic institutions. This approach earned the foundation an enviable reputation for thoroughness and soundness in its grantmaking programs.

But the 1980s spawned new health concerns, such as AIDS, ill and injured children of homeless families, the chronically mentally ill released from institutions, and the rising costs of health services—urgent needs which called for bold, effective and replicable responses.

So the foundation now casts a much wider net for programs worthy of funding. Community organizations and institutions are now actively encouraged to apply for grants, and the foundation chooses its advisors and consultants from among scholars, practitioners and citizens throughout the country. The emphasis on multisite national programs is now balanced about equally by single-site local or regional projects which show promise of becoming models for other areas.

As huge as the foundation's grants program may seem, it is minuscule in comparison to the one-half *trillion* dollars the nation spends each year on health care. Most of these funds, however, represent *consumptive* spending for current health services. The foundation's outlays, in contrast, represent *investment* spending to help advance the country's future capacity in health care. From this perspective the foundation's grantmaking plays a significant role. It is, in fact, the nation's largest source of private development capital for this purpose.

## Current priorities

The Robert Wood Johnson Foundation's grants are concentrated in three broad areas of need:

- *Populations most vulnerable to illness;*
- *Specific diseases of regional or national concern;*
- *Broad national health issues.*

Within this general focus, ten specific areas of concentration have been identified (not necessarily in this order):

- *Infants, children and adolescents*, including debilitating acute and chronic illnesses; and the health impact of homelessness and dysfunctional family environments.
- *Chronic illness and disability*, affecting all ages, but particularly the very old, upon which its greatest burdens fall. The focus is on programs designed to return the chronically ill and disabled to the highest possible level of function and independence.
- *AIDS (Acquired Immune Deficiency Syndrome)*, with emphasis on measures to minimize the potential for infection in the general population and to meet the special health care needs of those suffering from this fatal disease.
- *Destructive behavior*, especially alcohol and substance abuse, which account directly for tens of thousands of illnesses, injuries and deaths each year, and an appalling additional toll from related accidents and violent behavior.
- *Mental illness*, including the impact of deinstitutionalization, and health care services for the mentally ill.





- *Organization and financing of health services*, addressing the sweeping changes in the organizational and institutional structure through which medical care is delivered and financed, particularly problems related to underinsurance and the inequity or inappropriateness of financing for some forms of care.
- *Quality of care*, as an overarching concern relating closely to the evolution which the nation's health care delivery and financing systems continue to undergo.
- *Ethical issues*, including those issues which complicate the provision of patient care; and the broader issues of unequal access to care, conflicts between the individual's right to privacy and the general public health.
- *Health manpower*, specifically the appropriateness of training and the potential for shortages of skilled, compassionate physicians, nurses and other health professionals, and the need to increase the supply of minority professionals.
- *Impact of medical advances*, including the effects of new technologies on the organization, financing and delivery of health services, and the consequences of these advances on patient outcome, especially quality of life.



### **Grant application guidelines**

The Robert Wood Johnson Foundation funds three types of programs:

1. Unsolicited projects reflecting an applicant's particular interests. There are no specific deadlines or application forms for such grants. Applications may be submitted at any time.
2. Projects reflecting an applicant's interest which are developed in response to a foundation call for proposals. The call for proposals will always describe the program area to be addressed and any necessary application steps or deadlines.
3. Projects which are part of a national program of the foundation. For these, the foundation sets the program's goals, common elements, eligibility criteria, timetables and application procedures.

The foundation publishes and widely distributes its calls for proposals and national program announcements.

## How to apply

Institutions wishing to apply for funds *not* in response to a call for proposals or a national program announcement should submit a preliminary letter of inquiry, rather than a fully developed proposal. Such a letter should be no more than four double-spaced pages, should be written upon the applicant's institution or organization letterhead and should contain the following information about the proposed project:

- A brief description of the problem to be addressed
- A statement of the project's principal objectives
- A description of the proposed intervention or, for health services and health policy research projects, the methodology
- The expected outcome
- The qualifications of the institution and the project's principal personnel
- Timetable for the grant, total estimated project budget, other planned sources of support and amount requested from the foundation
- Any plans for evaluation of the project's results and dissemination of its findings
- Plans for sustaining the project after grant funds expire
- Name of the primary contact person for follow-up.

Budgets and curricula vitae of key staff may be appended to the letter, as may any other relevant background information about the applicant institution.

Based upon its review of the letter of inquiry, the foundation staff may request a full proposal. If so, the applicant will be provided instructions regarding the information it should contain and how to present it.





## Limitations

Preference will be given to applicants that are tax exempt under Section 501(c)(3) of the Internal Revenue Code. Public agencies are given similar preference. Policy guidelines established by the foundation's board of trustees preclude support for:

- ongoing general operating expenses or existing deficits
- endowment or capital costs, including construction, renovation or equipment
- medical supplies and devices
- basic biomedical research
- conferences, symposia, publications or media projects, unless they are integrally related to the foundation's program objectives or an outgrowth of one of its grant programs
- research on unapproved drug therapies or devices
- international programs and institutions
- direct support to individuals.

Proposal letters should be addressed to:

Edward H. Robbins  
Proposal Manager  
The Robert Wood Johnson Foundation  
College Road  
P.O. Box 2316  
Princeton, NJ 08543-2316

## Loans

Under certain and expressed circumstances, the foundation makes loans to organizations, either as an alternative or a complement to grants. To be considered for a loan, the applicant institution must:

- propose an activity consistent with the previously described foundation program interests
- demonstrate the capacity to repay the loan
- provide evidence of managerial stability and effectiveness, internal financial controls, and a history of successfully completing projects
- show evidence that commercial financing for the project is not available on appropriate terms.

For further information about the loan program, contact the foundation's proposal manager at the previously cited address.

## Grantmaking process

When the foundation receives a proposal, it is examined to determine whether it is one of the excluded activities defined in the "Limitations" section. If it is, the applicant is notified immediately. If not, it is assigned to a program officer for further review so long as the proposal clearly addresses a current programmatic interest of the foundation.

That officer undertakes a thorough study of the proposal, often drawing in other staff members or outside consultants. Proposals with a substantial health services or health policy research component are usually given an outside review of their technical aspects. If needed, a site visit with the applicant will be scheduled.

This examination normally is completed within two to three months, although requests for additional information may prolong this stage of review. If at some early point it appears that the foundation will be unable to provide support, the applicant is notified promptly.

If a proposal goes forward, it enters a process culminating in presentation to the foundation's board of trustees for funding decision. It is important for applicants to understand that it is the trustees *only* who make each such decision, and that once made, it is the foundation president *only* who communicates the fact formally and in writing.

The Robert Wood Johnson Foundation trustees meet regularly throughout the year.

## Competition

This brochure would fall short of its central purpose if it failed to address candidly a crucial reality: grants are approved for only one out of every ten proposals submitted to the Robert Wood Johnson Foundation. We recognize that the large number of requests we receive causes us to decline many proposals that are worthy of attention and funding. That same volume prohibits us from critiquing unsuccessful proposals.

Applicants need to know that meritorious proposals are often declined because of unfortunate timing. An idea may duplicate a current or recently completed project. Sometimes, a similar governmental initiative may be imminent, or the action of other funders may have made our participation unnecessary in a particular area.

Some otherwise well-developed proposals have simply strayed from the foundation's current areas of interest. In that regard, it is always advisable for applicants to track any foundation's evolving programmatic intentions. The Robert Wood Johnson Foundation publishes its quarterly newsletter, *Advances*, so that anyone can become and remain current with our programs, people and priorities (please write to the foundation's Communications Office for a free subscription).



**Afterword**

Finally, applicants should understand that *rejection of a proposal in no way signals rejection of the proposer.* Numerous of our current grantees had earlier proposals turned down. Some had several. Unsuccessful applicants should approach the foundation again, and, if necessary, again. Most grantmakers regard tenacity as a virtue, and we are certainly among them.





# MULTNOMAH COUNTY OREGON

17-18  
5162

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

November 15, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held November 15, 1988, the following action was taken:

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, on a roll call vote, the following matter was considered by unanimous consent:

Notice of Intent to apply to the Robert Wood Johnson)  
Foundation for \$396,027 for the Innovative Prenatal )  
Care Program R-5 )

Commissioner Anderson moved, duly seconded by Commissioner Kafoury, that the above-entitled matter be approved.

Ann Cathey, Health Division, stated the intent is to improve the access for pregnant women into prenatal care. In spite of expanded resources in the last few years, there is still a Wait List for one to four weeks which is added to the average two to two and a half months before women seek prenatal care. Studies show the earlier the care is started, the better the outcome for mother and baby. Usually the earliest the mother starts the program is an average of four to four and one half months into their pregnancy. Prenatal clinic staff are concerned about starting programs so late. This grant would improve the time element, and provide more relevant care to the family, as well as be more cost effective by reducing physician visits to five rather than the average 12-13.

Mary Ann Curry, Oregon Health Sciences University, added the social relevance is what makes the difference. This program will allow women to visit the Drop-In Center, where social acceptance and care will be provided when needed. It will also provide clinicians an opportunity to refer patients to physicians if needed.

Commissioner Anderson added that this program will also build support systems and trust that will carry on after the birth of the baby.

Ms. Curry said the biggest complaint received is that there is a lack of consistency of care. This program should provide that needed consistency.

Commissioner Kafoury asked if there are any statistics on what happens to children if the mother does not receive care. She added that the Legislature and the County have provided monies for prenatal care over the last few years, but she has not seen proof that the money makes a difference.

Ms. Cathey replied that the number of women participating in the programs remains constant, but the reason is because the number of those without health insurance is growing rapidly. Those requesting services are increasing (1900 last year); and the expectation for this year is approximately 2200 to 2600, therefore the need is greater. She feels the most important thing is that the service is relevant to needs so that women keep appointments, and actually get the care available. She feels removing the Wait List will help build confidence in mothers, and make them feel the provider is interested in their needs.

Commissioner Anderson noted that neo-natal care is an absolute economic necessity as far as the State and the public are concerned because of the prevention component which presents itself later in the child's life.

Ms. Cathey explained the grant is a three year program, two years of service and one year of evaluation. Though there are no matching funds required, there will be in-kind support requirements with a 9% charge for administration.

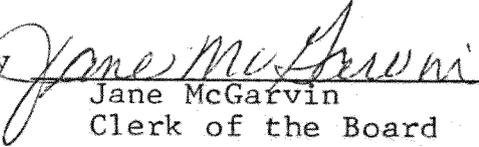
Commissioner Miller stated she feels the prevention mode of providing service is always cheaper than the catastrophic mode; and added that the numbers of women now falling into the poverty level is appalling.

At this time, the motion was considered, and it is unanimously

ORDERED that said Notice of Intent be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By   
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Health Services

THE FOLLOWING MATTER WAS CONTINUED FROM NOVEMBER 10:

BOARD OF COUNTY COMMISSIONERS

- R-4 In the matter of confirming the appointments to the Functional Committees of Strategic Planning (Continued from November 10)

Request Unanimous consent to consider the following matter:

DEPARTMENT OF HUMAN SERVICES

- R-5 Notice of Intent to apply to the Robert Wood Johnson Foundation for \$396,027 for the Innovative Prenatal Care Program

NOTE: The Board on November 10 approved the first reading of the following matter, and scheduled the second reading for November 10, but because the Charter requires at least 6 days before readings, the matter needs to be continued to November 22

ORDINANCES - NONDEPARTMENTAL

- R-6 Second Reading - An Ordinance establishing planning groups to make recommendations to the Board of County Commissioners regarding service needs, distribution and administration of the Youth Gang Service Funds for North and Northeast Portland

UNANIMOUS CONSENT

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date \_\_\_\_\_  
Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Robert Wood Johnson Grant - Prenatal Care

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only November 17, 1988  
(Date)

DEPARTMENT DHS

DIVISION Health

CONTACT Anne Cathey

TELEPHONE 3674

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Ann Cathey and Mary Ann Curry

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

*The purpose of this project is to implement and evaluate an innovative program in the delivery of prenatal care at a Multnomah County Health Dept. prenatal clinic.*

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL  
 FISCAL/BUDGETARY  
     General Fund  
 Other \_\_\_\_\_

*Original to Ann Cathey  
11/28/88*

FILED OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 NOV 10 AM 9:21

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Audlice Anderson

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY CCUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

MULTNOMAH COUNTY NOTICE OF INTENT

DATE: November 9, 1988

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: Human Services/Duane Zussy

GRANTOR AGENCY: Robert Wood Johnson

BEGINNING DATE OF GRANT:

PROJECT TITLE: Innovative Prenatal Care Program

PROJECT DESCRIPTION/GOALS:

The purpose of this project is to implement and evaluate an innovative program in the delivery of prenatal care at a Multnomah County Health Department prenatal clinic. The innovation has four components: reduction of the number of standard prenatal visits for low to moderate risk women; home visits by community health nurses for all women; a free drop-in center staffed by a community health nurse; and early entry into care. The goal of the project is to improve access to prenatal services while maintaining and or improving upon perinatal outcomes. Improving access means more than serving more women and making it easier for them to obtain care. It also means making the care more relevant to the needs of women served so that they will want to initiate and remain in care. This will be accomplished by creating a welcoming atmosphere, by providing safe and appropriate prenatal care, and by providing timely and accessible education, counseling, support, and referral for psychosocial problems. (See attached abstract)

Direct/Indirect

PROJECT ESTIMATED BUDGET:	Robert Wood Johnson	\$	396,027 /	19,311	_____
	<del>FEDERAL SHARE</del>				_____
	STATE SHARE	\$	/		_____
	LOCAL SHARE	\$	21,000 /		_____
	TOTAL	\$	417,027 /	19,311	436,338 _____

EXPLANATION OF LOCAL SHARE: (explain indirect costs, hard-match, in-kind, etc.)

Local share consists of in-kind expenditures for .20 FTE Health Services Supervisor. Indirect is computed at the Region X approved rate of 7.1% and flow-through rate of 0.7%.

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS:  
 FINANCE \_\_\_\_\_ DEPARTMENT XX IF DEPT. REPORTS, INDICATE PERSONS

The Health Division typically does the reporting and/or billing.

GRANT DURATION AND FUTURE RATIO: (INDICATE AMOUNT OF COUNTY MATCH PER YEAR)

Grant direct service duration: March 1989 - March 1991  
 Grant program evaluation duration: March 1989 - March 1992  
 County match is .20 FTE Health Services Supervisor from March 1989 to March 1992.

ADVANCE REQUESTED XX YES \_\_\_\_\_ NO, IF NOT INDICATE REASON.

PERSONNEL DETAIL

FULL TIME

FRINGE

TOTAL

(Use appropriate County classification with yearly costs.)

SEE ATTACHED

EXPLAIN MATERIALS AND SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMOUNTS

SEE ATTACHED

COMMENTS

BUDGET MANAGER

Anne R. Cathey 11/9/88  
Signature Date

BUDGET DIVISION

David C. Starrum 11/9/88  
Signature Date

FINANCE DIVISION

Jan Thelac 11/9/88  
Signature Date

PERSONNEL DIVISION

Susan Ayers 11/9/88  
Signature Date

DEPARTMENT DIRECTOR

Deane Wessy (w) 11/9/88  
Signature Date

BERT WOOD JOHNSON PRENATAL CARE PROGRAM BUDGET

PERSONNEL (FOR TWO YEARS)

	BASE	FRINGE	INS	TOTAL
2.00 COMMUNITY HEALTH NURSE	100,172	25,303	13,450	138,925
1.00 HUMAN SERV TECH	32,538	8,219	5,945	46,702
1.00 OFF ASST II	32,538	8,219	5,945	46,702
SUBTOTAL	165,248	41,741	25,340	232,329
TEMPORARY (COVERAGE FOR CHN'S)	8,004	601	220	8,825
TOTAL	173,252	42,342	50,900	241,154

MATERIALS AND SERVICES

PROFESSIONAL SERVICES	132,623
CONTRACT WITH OHSU FOR PROGRAM EVALUATION - 3 YEARS	
PHONES	2,500
PRINTING	750
LOCAL TRAVEL	8,000
POSTAGE	500
SUPPLIES	6,000
INDIRECT	19,311
TOTAL	169,684

CAPITAL (one time only for first year)

MEDICAL EQUIPMENT (scales, dopler)	1,000
PERSONAL COMPUTER AND SOFTWARE	3,500
TOTAL	4,500
TOTAL BUDGET	415,338

## ABSTRACT

### INNOVATIVE PRENATAL CARE PROGRAM

The purpose of this project is to implement and evaluate an innovative program in the delivery of prenatal care at a Multnomah County Health Department prenatal clinic. The innovation has four components: reduction of the number of standard prenatal visits for low to moderate risk women; home visits by community health nurses for all women; a free drop-in center staffed by a community health nurse; and early entry into care. The goal of the project is to improve access to prenatal services while maintaining and or improving upon perinatal outcomes. Improving access means more than serving more women and making it easier for them to obtain care. It also means making the care more relevant to the needs of women served so that they will want to initiate and remain in care. This will be accomplished by creating a welcoming atmosphere, by providing safe and appropriate prenatal care, and by providing timely and accessible education, counseling, support, and referral for psychosocial problems.

The innovative program is a cooperative effort of the administration and provider staff of the East County Clinic, the Multnomah County Health Department, and the Oregon Health Sciences University Department of Obstetrics and Gynecology and School of Nursing. The program includes reducing the number of standard prenatal visits for low to moderate risk women to 5 visits. These visits include an initial visit, and visits at 20, 28, 32, 36, and 40 weeks. A protocol has been developed for determining risk status. Women seen for their initial visit prior to 20 weeks gestation are eligible for inclusion. All women will be seen in the drop-in center within 48 hours of initial contact with the Clinic for an initial prenatal interview. This will be obtained by one of two community health nurses (CHN). An appointment will be made with a clinic provider within one week of the initial interview and a home visit made within 2 weeks by the CHN who conducted the intake interview. Staffing will be done after these 3 visits to determine risk status.

A free drop-in center will operate from 9:00 - 5:00 every day. It will be staffed by a CHN and Health Services Technician. The morning hours will be reserved for the initial intake interviews, although women can drop in during that time. They will be encouraged, however, to drop-in during the afternoon during which time classes will be scheduled. Women can self refer to the clinic with questions or concerns and clinic providers can refer women to the center for monitoring between scheduled visits. The center will be equipped with a scale, fetal doppler, and educational materials.

Evaluation of the program will include baseline, process, and outcome measures of cost-effectiveness, patterns of visits, perinatal outcomes, and patient and staff satisfaction. The program will be compared to Grace Peck Clinic in terms of cost-effectiveness, patterns of visits, and perinatal outcomes. Program evaluation will be contracted to Dr. Mary Ann Curry through the Oregon Health Sciences University.

M-ED PROGRAM OFFICE  
Children's Clinical Services Section

The Children's Clinical Services Section Mission is:

To promote an effective balanced system of care for Multnomah County's mentally and emotionally disturbed children, adolescents, and their families, who, without our intervention, otherwise would not have appropriate mental health services.

County, State, Title XIX and School District revenues fund these services.

State Funded Services (enhanced with County general funds):

COMMUNITY TREATMENT - out-patient services contracted to nine provider agencies. Contracts call for service to 905 Priority One clients per year. Five of the nine providers are "Title XIX Only" agencies, because they have no County of State general funds. CGF adds parent services.  
\$1,130,403

Albertina Kerr Youth and Family Services (Title XIX)  
Boys and Girls Aid Society (Title XIX)  
Center for Community Mental Health  
Delaunay Mental Health Center  
Lutheran Family Services (Title XIX)  
Mental Health Services West  
Morrison Center  
Parry Center (Title XIX)  
Waverly Children's Home (Title XIX)

County Funded Services:

a. Contracted

CONNECTIONS - Special out-patient services for severely disturbed children who have experienced out of home placements and are involved with multiple agencies. Interagency service plans are made at team meetings of the caseworkers directly involved with the child and family. Contracted to 4 out-patient centers with County general funds and increases Community Treatment Service level. The program is coordinated by a staff person of School Mental Health Programs. \$62,500

HOMELESS YOUTH COMPREHENSIVE SERVICES - assessment and treatment services for 40 youth in transition from street life to more productive independent living. Contracted to Outside-In with County general funds. \$28,490

CHILD ABUSE ASSESSMENT - medical and emotional assessment of young victims of physical and sexual child abuse. Contracted to the C.A.R.E.S. program at Emanuel Hospital with County general funds. A component of the prevention and early intervention programs initiated by the Business Income Tax. \$75,000

DAY TREATMENT - for 10 severely abused young children. Contracted to the Morrison Center with County general funds from the Business Income Tax.  
\$160,000

b. Direct Services provided by Multnomah County MED Program Office:  
\$386,137

SCHOOL MENTAL HEALTH - early intervention services provided at school sites. Schools contract for services through intergovernmental agreements. The school revenue compensates about half the cost of the program. This is a partnership effort with schools to serve high-risk children who are not yet eligible for special education or mental health priority services. Serves 200 formal clients each year and 2,000 consultation and group service clients. School revenue = \$125,000

FAMILY ENHANCEMENT - multidisciplinary services provided with Community Health Nursing Field Teams to families at risk of child abuse. Provides in-home parent skill training and support services. One mental health professional on each of two field teams. Funded by County general funds and a component of the early intervention programs from the Business Income Tax.

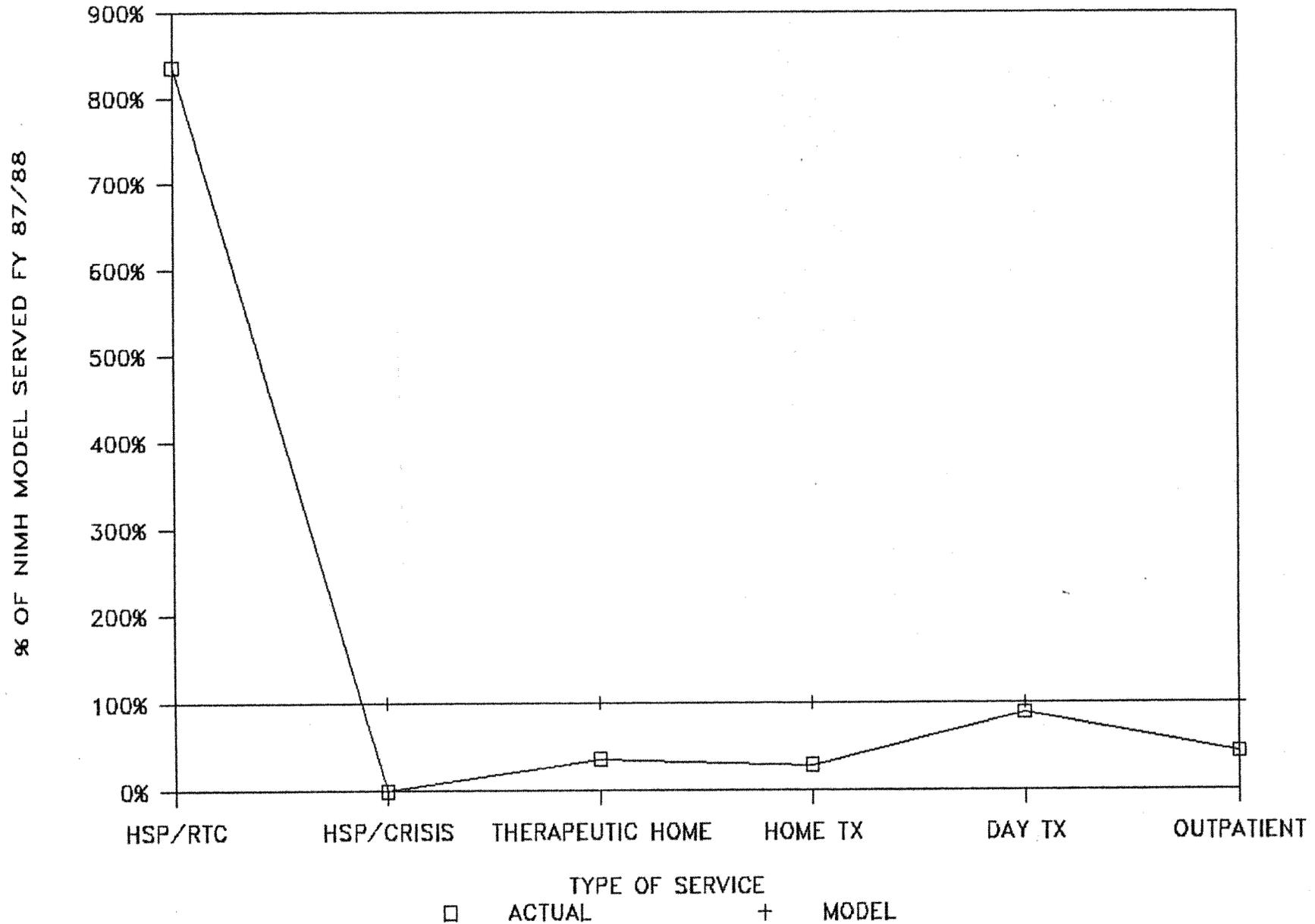
TEEN HEALTH CLINICS - one mental health professional for the four teen clinics. Provides individual short-term treatments, groups, and consultation at high school sites. Another component of the early intervention programs from the Business Income Tax.

CONNECTIONS - coordinate multi-agency service teams served in part by sub-contract described previously. Coordinator determines eligibility, forms teams, secures mental health treatments, maintains team operations and records. This function has proven highly valuable to participating agencies, most of whom are not compensated for their work.



# 87/88 SERVICES AS % OF NIMH MODEL

FOR PRIORITY I CHILDREN



Service Capacity in a Balanced System of Services  
for Seriously Emotionally Disturbed Children

Robert M. Friedman  
Florida Research and Training Center for Improved Services  
for Seriously Emotionally Disturbed Children  
Florida Mental Health Institute  
University of South Florida

Cautions

The model presented here represents the author's best estimates of the relative amounts of different types of services required in order to have a system of care that has proper balance. At the present time, the research base for these estimates is weak. The estimates should therefore be accepted only as tentative suggestions. They are offered here, despite the weak empirical base, because of the need for planners and policy-makers to proceed with their system development activities, and in view of the likelihood that an adequate data base will not be available for some time yet.

The estimates presented here represent extrapolations from the best available data. The author has particularly benefitted from the excellent planning done for the State of North Carolina by Dr. Lenore Behar, Joan Holland, and Gary MacBeth, and incorporated in their paper entitled "Distribution of Mental Health Service Components and Their Costs Within A Comprehensive System for Children and Adolescents."

Assumptions

- a) The prevalence of serious and persistent emotional problems in children and adolescents is in the range of 2% to 5%.
- b) Of this group of youngsters, some receive services in the private mental health sector, and others receive services through non-mental health agencies. The public mental health sector should anticipate a need to provide services for from 1% to 2% of children and adolescents.
- c) The percentage of children and adolescents in need of residential services because of emotional problems at any single point in time is estimated to be .1% (one-tenth of 1%).

d) For purposes of planning, residential services can be divided into the following three groups: hospitals and residential treatment centers (RTCs) that provide medium to long-term care (six months or longer); hospitals and non-hospital based crisis stabilization units designed to provide short-term stabilization and assessment; therapeutic group homes (TGH), therapeutic foster homes (TFC), and wilderness camps that are designed to provide medium to long-term care in a less restrictive setting than a hospital or RTC. Within each of these three categories there are programs of a variety of types.

e) Also for purposes of planning, non-residential services can be divided into the following three categories: home-based; day treatment; and outpatient (typically based in a clinic or office setting). Within each of these categories as well, there are a variety of program types. For example, some day treatment programs may be school-based while others may be located at a mental health center; some home-based services may be very intensive and brief in duration while others may be less intensive and more long-lasting.

f) Case management, with wrap around services, and a variety of types of parent support efforts should not be classified either as residential or non-residential since they may be offered regardless of the placement of the youngsters.

g) Many youngsters will require more than one mental health service at a time (e.g., a TGH plus case management). The service capacity indicated in the following chart therefore does not indicate the total number of youngsters that the system can serve at any point in time. It is estimated that from one-third to one-half of all youngsters will require multiple services at any point in time.

h) The number of youngsters who can be served in a system during a year depends not only upon the capacity of each service component at any point in time but the rate at which youngsters move through each system component. Since there are no good data on which to base estimates of the client flow, data are presented based both on six month and nine month turnover rates for youngsters.

i) For purposes of illustrating this model, service capacity is presented based on a population of 10,000 children and adolescents. This concept of service blocks is borrowed from the North Carolina planning effort. An illustration for a population base of 1,000,000 is also presented. The service need for a particular community or state can be adjusted based on its size in relation to the figures presented here.

j) The model presented allows room for planners to indicate the present service capacity in their system in relation to the figures presented here. The costs for a system can be

determined by identifying the unit costs for each of the services listed here, and multiplying the costs by the number of units of the service to be provided per year. It should be remembered, however, that an effective system includes fiscal incentives for cost-effective treatment and that the total cost of a system is dependent not only upon the services in the system but the fiscal policies that govern the operation of the system.

k) This model is intended to be used for a community-based system in the belief that services for most youngsters and families can and should be provided within their local communities. Certain services of a highly specialized nature, or for low prevalence problems (e.g., youngsters with serious emotional problems and major hearing impairments as well) may need to be provided on a centralized regional or state basis. However, the overall philosophy behind this model is that communities should accept responsibility for serving their children as close to home as possible, and systems of care should be community-based.

l) This model is focused on services for seriously emotionally disturbed children and their families. It does not focus on the prevention and early intervention services required in a community or state if long-term progress is to be made in reducing the incidence and prevalence of emotional disturbance. Such prevention and early intervention services are extremely important, and should be planned for along with the services presented here.

m) While an effective system must be balanced, there are many other needs for an effective system. These include effective inter-agency collaboration, ongoing advocacy, fiscal incentives for family-focused, community-based, and non-restrictive services, and careful gate-keeping of youngsters both at the entry and exit points of the system. The other requirements for an effective system are described in greater detail in the monograph by Stroul and Friedman on "A System of Care for Severely Emotionally Disturbed Children and Youth," published in 1986 and available from the Georgetown CASSP Technical Assistance Center, 3800 Reservoir Road, N.W., Washington, D.C. 20007 (202 625-7033).

July 1, 87 census data for Mult Co  
139,877 < 18 yrs

Model for a Balanced Community-Based System of Services

<u>Service</u>	<u>Proposed Capacity</u> (Per 10,000 Youth)	<u>Proposed Capacity</u> (Per 1,000,000 Youth)	<u>Present Capacity</u> (To be completed by planning group)
<u>Residential</u>			
Hospital/RTC (Long-Term)	1	100	
Hospital/Crisis Stabilization	1	100	
TFC/TGH/Wilderness	8	800	
	<hr/>	<hr/>	
	10	1,000	
<u>Non-Residential</u>			
Home Based	20	2,000	
Day Treatment	20	2,000	
Outpatient	80	8,000	
	<hr/>	<hr/>	
	120	12,000	
<u>Case Management</u>			
with Wrap-Around	40	4,000	
Parent Support	(24) (20% of kids)	(2,400)	
	<hr/>		
	40		
Total Capacity	170	17,000	
Multiple Services	50	5,000	
Individual Children Served	120	12,000	
<u>Turnover after</u>			
- 6 mos.	240 (2.4% of youth)	24,000	
- 9 mos.	180 (1.8% of youth)	18,000	

REFERENCES FOR CHILD AND ADOLESCENT MENTAL HEALTH SYSTEM ANALYSIS

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in Looney, L., Chronic Mental Illness in Children and Adolescents.  
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- Brandenburg, N. Friedman, R., and Starr, S. (1987).  
The Epidemiology of Childhood Psychiatric Disorders: Recent Prevalence  
Findings and Methodological Issues. Tampa University of South Florida.
- Center for Population Research and Census (1988).  
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Emotionally Disturbed Children. Washington D.C.: Georgetown University  
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- National Institute of Mental Health (1987).  
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A System of Care for Severely Emotionally Disturbed Children and Youth.  
Washington, D.C.: Georgetown University Child Development Center.



MULTNOMAH COUNTY OREGON

16  
5/162

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

November 15, 1988

Ms. Gladys McCoy, Chair of the Board  
1021 SW Fourth, Room 134  
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held November 15, 1988, the following action was taken:

NOTE: The Board on November 10 approved the first reading of the following matter, and scheduled the second reading for November 10, but because the Charter requires at least six days between readings, the matter needs to be continued to November 22

Second Reading - An Ordinance establishing )  
planning groups to make recommendations to the )  
Board of County Commissioners regarding service )  
needs, distribution and administration of the )  
Youth Gang Service Funds for North and Northeast )  
Portland ) R-6 )

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

Laurence Kressel, County Counsel, explained there has not been enough days since the First Reading of the Ordinance for a Second Reading, as required by the Charter, therefore he requested a continuance of the matter.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Second Reading of the above-entitled Ordinance be continued to Tuesday, November 22, 1988 at 1:30 p.m. in Room 602 of the County Courthouse.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

cc: County Counsel

DATE SUBMITTED November 3, 1988

(For Clerk's Use)  
Meeting Date 11/10/88  
Agenda No. R-19  
And Rd 11/15/88 R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ordinance establishing planning groups for use of Service Funds Nov. 10, 1988

Informal Only\* \_\_\_\_\_ (Date)

Formal Only \_\_\_\_\_ (Date)

DEPARTMENT County Chair

DIVISION \_\_\_\_\_

CONTACT Barbara S. Donin

TELEPHONE 248-3308

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ordinance establishing planning groups to make recommendations to the Board of County Commissioners regarding service needs, distribution and administration of the Youth Gang Service Funds for North and Northeast Portland

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

- PERSONNEL
- FISCAL/BUDGETARY
  - General Fund
  - Other \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
1988 NOV -3 PM 11:12  
MULTI-NOMAH COUNTY OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Glady's McCoy

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

11/15/88  
R-6

~~Ord~~ 2nd D 11/22/88

R-6

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO.

An ordinance establishing planning groups to make recommendations to the Board of County Commissioners regarding service needs, distribution and administration of the Youth Gang Service Funds for North and Northeast Portland.

Multnomah County ordains as follows:

Section I. Findings:

- A. The Board of County Commissioners funded two outreach teams to work with youth at risk of gang affiliation in the North and Northeast communities.
- B. Outreach efforts are likely to generate the need for additional services. As a result, the Board of County Commissioners also budgeted two service funds in order to increase needed services identified by the outreach teams and to leverage additional funds from other sources.
- C. The Board of County Commissioners placed the two service funds (\$25,000 each) in the Department of Human Services' Administrative budget and asked that planning teams be appointed to make recommendations on the use of these funds.

Section II: Membership of Planning Groups

- A. The County Chair will appoint and the Board of County Commissioners will approve a planning team for the Northeast community. The planning team shall consist of representatives of the Juvenile Services Commission, Northeast Coalition of Neighbors, Outreach Contractor, Department of Human Resources, Urban League, Juvenile Justice Division, N.E. Crime Prevention, United Way and the City of Portland Parks and Recreation Department.
- B. The County Chair shall appoint and the Board of County Commissioners shall approve a planning team for the North Portland community. The planning team shall consist of the Columbia Villa multiservice team, the outreach contractor and tenants of the Columbia Villa/Tamarack apartments. The multiservice team will include representatives of DHS, DJS, CSD, AFS, NYSC, N.E. Crime Prevention, H.A.P., City of Portland Parks and Recreation Department and Portland Police Bureau.

Section III: Charge to the planning groups

A. Each planning group shall make recommendations to the Board of County Commissioners regarding service needs and distribution and administration of the Service Fund for each respective community.

B. The planning groups are advisory to the Board of County Commissioners.

C. Each set of recommendations shall be forwarded to the Board of County Commissioners two months after the outreach teams begin working.

Section IV: Staffing

A. The Youth Program Office will provide staff support to the Northeast planning group including preparation of the recommendations for the Board of County Commissioner's consideration.

B. The Department of Justice Services and the Department of Human Services will provide staff support to the North planning group including preparation of the recommendations for the Board of County Commissioner's consideration.

Section V. Adoption

This ordinance being necessary for the health, safety and general welfare of the people of Multnomah County shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 1988

Board of County Commissioners  
Multnomah County, Oregon,

(SEAL)

By \_\_\_\_\_

Gladys McCoy  
Multnomah County Chair

Approved As To Form:

Laurence Kressel, County Counsel  
For Multnomah County, Oregon

By \_\_\_\_\_

Laurence Kressel  
County Counsel