

ANNOTATED MINUTES

Tuesday, May 30, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

Chair Diane Linn convened the meeting at 9:05 a.m., with Vice-Chair Lonnie Roberts and Commissioners Serena Cruz Walsh and Maria Rojo de Steffey present, and Commissioner Lisa Naito arriving at 9:07 a.m.

WS-1 Multnomah County 2006-2007 Budget Work Session. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

- **Health and Human Services Department Budget Presentations with:**
- Health Department and Citizen Budget Advisory Committee
- County Human Services Department and Citizen Budget Advisory Committee
- School and Community Partnerships Department and Citizen Budget Advisory Committee
- Commission on Children, Families and Community Department

KARYNE DARGAN ADVISED THE BOARD'S ONE-TIME-ONLY BUDGET RANKINGS ARE DUE THIS FRIDAY.

HEALTH DIRECTOR LILLIAN SHIRLEY INTRODUCED COMMUNITY HEALTH COUNCIL CHAIR JAY THIEMEYER. MR. THIEMEYER PRESENTED THE HEALTH COUNCIL CITIZEN BUDGET ADVISORY REPORT. MS. SHIRLEY PRESENTED THE HEALTH DEPARTMENT BUDGET AND RESPONDED TO QUESTIONS AND COMMENTS OF CHAIR LINN AND COMMISSIONER CRUZ, INCLUDING DISCUSSION ON CORRECTIONS HEALTH ACCREDITATION AND POLICY AND ADMINISTRATIVE ISSUES.

SCHOOL AND COMMUNITY PARTNERSHIPS DIRECTOR LOLENZO POE INTRODUCED CBAC

CHAIR XANDER PATTERSON. CHAIR PATTERSON PRESENTED THE SCHOOL AND COMMUNITY PARTNERSHIPS CITIZEN BUDGET ADVISORY COMMITTEE REPORT. MR. POE AND KATHY TINKLE PRESENTED THE SCHOOL AND COMMUNITY PARTNERSHIPS BUDGET AND RESPONDED TO QUESTIONS AND COMMENTS OF CHAIR LINN AND COMMISSIONER NAITO ON ISSUES INCLUDING ONE-TIME-ONLY PROGRAM OFFER TO FUND THE TUTORING PROGRAM AND FUNDING TO KEEP ALL THE SUN SCHOOLS [SCHOOLS UNITING NEIGHBORHOODS] OPEN NEXT YEAR.

The meeting was recessed at 10:29 a.m. and reconvened at 10:38 a.m.

COUNTY HUMAN SERVICES ACTING DIRECTOR REX SURFACE INTRODUCED CBAC CHAIR STEVE WEISS. CHAIR WEISS PRESENTED THE COUNTY HUMAN SERVICES CITIZEN BUDGET ADVISORY COMMITTEE REPORT AND RESPONDED TO COMMENTS OF CHAIR LINN, COMMISSIONER NAITO AND COMMISSIONER ROJO REGARDING FUNDING COUNTY HUMAN SERVICES PROGRAMS. MR. SURFACE PRESENTED COUNTY HUMAN SERVICES ACCOMPLISHMENTS, PROGRAM OFFER HIGHLIGHTS AND FEDERAL AND STATE IMPACTS. MR. SURFACE AND SANDY HAFNEY RESPONDED TO QUESTIONS OF COMMISSIONER CRUZ REGARDING MEDICAID FUNDING AND THE INVOLUNTARY COMMITMENT PROGRAM OFFER. FOLLOWING DISCUSSION WITH HEALTH DIRECTOR LILLIAN SHIRLEY, COMMISSIONER CRUZ SUGGESTED A BUDGET NOTE REGARDING OUTREACH TO HEALTH CLINICS.

Commissioner Roberts was excused at 11:30 a.m.

COMMISSIONER NAITO ASKED THAT THE DEPARTMENT OF COUNTY HUMAN SERVICES REPORT BACK TO THE BOARD AFTER THE

BUDGET IS ADOPTED WITH A FOLLOW UP ON THE STATE OF THE MENTAL HEALTH SYSTEM AND ALCOHOL AND DRUG TREATMENT PROGRAM.

COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY DIRECTOR WENDY LEBOW INTRODUCED YOUTH COMMISSIONERS JOSHUA TODD AND SHAWN BIGGERS. MR. BIGGERS, MR. TODD AND MS. LEBOW PRESENTATIONS. MS. LEBOW RESPONSE TO BOARD QUESTIONS ON ISSUES INCLUDING PROGRAM OFFERS, BEST PRACTICES, TRENDS AND CHILD ABUSE.

COMMISSIONER CRUZ REQUESTED ACCESS TO STRATEGIC INVESTMENT FUNDS THAT AREN'T PURCHASED, ADVISING SHE WANTS THEM PLACED IN THE ONE-TIME-ONLY BUDGET TOOL. COMMISSIONER CRUZ REQUESTED AN ALTERNATIVE TO VICTIM'S ASSISTANCE AND ACCESS TO MENTAL HEALTH COMMITMENT MONITORING DATA. IN RESPONSE TO QUESTIONS OF CHAIR LINN AND COMMISSIONERS NAITO AND CRUZ, KARYNE DARGAN EXPLAINED THAT THE PROGRAMS PURCHASED BY ALL FIVE OF THE COMMISSIONERS WILL NOT BE TAKEN OFF THE TABLE UNTIL THE BUDGET IS ADOPTED; THAT THEY CAN STILL BE DISCUSSED THROUGHOUT THE BUDGET HEARINGS; THAT THE BUDGET TOOL WILL SHOW THE 5-0 PURCHASED PROGRAMS; AND THAT THE 2-3 PURCHASED PROGRAMS ARE NOT IN THE PURCHASING TOOL BUT WILL BE AVAILABLE TO VIEW IN A SEPARATE LOCATION.

There being no further business, the meeting was adjourned at 11:57 a.m.

Wednesday, May 31, 2006 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET HEARING

Chair Diane Linn convened the meeting at 6:01 p.m., with Vice-Chair Lonnie Roberts and Commissioners Serena Cruz Walsh and Maria Rojo de Steffey present, and Commissioner Lisa Naito participating via speakerphone.

PH-3 Public Hearing on the 2006-2007 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the conference room and turn it into the Board Clerk. The Boardroom will be open one hour prior to the hearing.

CHAIR LINN ADVISED THAT DUE TO THE NUMBER OF PEOPLE WANTING TO SPEAK, TESTIMONY WOULD BE LIMITED TO TWO MINUTES PER PERSON.

JOHN MOTTER TESTIMONY ADDRESSING WRITTEN CORRESPONDENCE FIVE HIV-POSITIVE MEN WHO TESTIFIED AT THE MAY 9 BUDGET HEARING RECEIVED FROM CHAIR LINN STAFF MEMBERS. MR. MOTTER TESTIMONY REGARDING PROGRAM OFFERS, 40022 AND 40901, ADVISING HE IS IN SUPPORT OF MAINTAINING FUNDING FOR PREVENTION WITH POSITIVES AND WANTS A FAIR AND ACCURATE ALLOCATION OF FUNDING FOR HIV CARE SERVICES. JUDGE NAN WALLER TESTIMONY IN SUPPORT OF PROGRAM OFFER 50011, FUNDING FOR THE YOUTH ASSESSMENT TREATMENT PROGRAM. GRACE HAGUE TESTIMONY IN SUPPORT OF FUNDING FOR SERVICES FOR SENIORS, INCLUDING THE ELDER ABUSE PROSECUTION DISTRICT ATTORNEY. SHIRLEY HERZBERG TESTIMONY IN SUPPORT OF FUNDING FOR SENIORS AND PEOPLE WITH DISABILITIES AND SUBMISSION OF 39 PAGES OF SIGNATURES FROM CITIZENS IN SUPPORT FOR FUNDING FOR COMMUNITY

ACCESS SERVICES, SAFETY NET SERVICES, LONG TERM CARE CASE MANAGEMENT POSITIONS AND THE ELDER ABUSE PROSECUTION DISTRICT ATTORNEY POSITION. ROSALIND BABENER TESTIMONY IN SUPPORT OF OREGON COMMUNITY WAREHOUSE FUNDING FOR BASIC NEEDS AND EMERGENCY ASSISTANCE. JENNY JOHNSON RILEY TESTIMONY IN SUPPORT OF FUNDING FOR THE PORTLAND WOMEN'S CRISIS LINE. JODI DARBY TESTIMONY IN SUPPORT OF FUNDING FOR THE PORTLAND WOMEN'S CRISIS LINE AND IN OPPOSITION TO THE PROPOSED INTEGRATION OF DOMESTIC VIOLENCE SERVICES INTO ANOTHER AGENCY. JESSICA BECERRA, CARLOS ROMERO, SUNNY MONTES AND ANA MENDOZA TESTIMONY IN SUPPORT OF PROGRAM OFFER 21015, FUNDING FOR NORTHWEST FAMILY SERVICES CULTURALLY SPECIFIC PREGNANCY PREVENTION PROGRAMS FOR LATINO/LATINA MIDDLE SCHOOL AND HIGH SCHOOL STUDENTS. LOIS ORNER TESTIMONY IN SUPPORT FOR FULL SUN SCHOOL [SCHOOLS UNITING NEIGHBORHOODS] FUNDING. HOME CARE GIVER BERTHA KELLY TESTIMONY IN SUPPORT OF FUNDING FOR MEALS ON WHEELS, ADVISING HER CLIENTS NEED AT LEAST ONE HEALTHY MEAL A DAY. RUTH KOVACS TESTIMONY IN OPPOSITION TO ANY AND ALL GOVERNMENT BUDGET CUTS FOR HEALTH, WELFARE, SOCIAL AND EDUCATION SERVICES. CLAUDIA GONZÁLEZ AND LUZ MARÍA GASTELUM OF THE VILLA DE CLARA VISTA, TESTIMONY IN OPPOSITION TO FUNDING CUTS TO THE BIENESTAR DE LA FAMILIA PROGRAM. VAN LE TESTIMONY IN OPPOSITION TO SUN SCHOOL PROGRAM CUTS. JOYCE LILJEHOLM TESTIMONY IN SUPPORT OF CONTINUED FUNDING FOR SEXUAL MINORITY YOUTH (SMYRC) SERVICES. IAN FINCH TESTIMONY IN SUPPORT OF FUNDING FOR PORTLAND IMPACT CHILD DEVELOPMENT PROGRAM. FRAN

LANDFAIR TESTIMONY IN OPPOSITION TO FUNDING CUTS TO SERVICES AND PROGRAMS FOR SENIORS AND PEOPLE WITH DISABILITIES. JIM PAYNTER TESTIMONY IN OPPOSITION TO FUNDING CUT TO AGING AND DISABILITY SERVICES PROGRAM OFFER 25020, COMMUNITY ACCESS SERVICES. KRISTINE RED THUNDER TESTIMONY IN OPPOSITION TO FUNDING CUTS TO DOMESTIC VIOLENCE SERVICES, PROGRAM OFFERS 25043, 25044 AND 25045. PEDRO MORENO OF THE VILLA DE CLARA VISTA, TESTIMONY IN OPPOSITION TO FUNDING CUTS TO THE BIENESTAR DE LA FAMILIA PROGRAM. SUZANNE O'DONNELL TESTIMONY IN OPPOSITION TO FUNDING CUTS TO TREATMENT FOR WOMEN WHO HAVE THEIR WITH CHILDREN THEM IN ALCOHOL AND DRUG RESIDENTIAL TREATMENT. MS. O'DONNELL REPORTED THERE ARE 47 WOMEN WITH CHILDREN CURRENT AND PAST CLIENTS IN THE AUDIENCE TONIGHT WHO ALSO OPPOSE RESIDENTIAL TREATMENT FUNDING CUTS. BRIAN EISENKRAFT, LATRINA DENSON AND JUSTIN KIM TESTIMONY IN OPPOSITION TO FUNDING CUTS TO MULTNOMAH PROJECT INDEPENDENCE AND PORTLAND IMPACT PROGRAMS. MR. EISENKRAFT SUBMITTED FIVE PAGES OF SIGNATURES FROM CITIZENS IN SUPPORT FOR FUNDING FOR COMMUNITY ACCESS SERVICES, SAFETY NET SERVICES, LONG-TERM CARE CASE MANAGEMENT POSITIONS AND THE ELDER ABUSE PROSECUTION DISTRICT ATTORNEY POSITION.

Commissioner Naito was excused at 7:07 p.m.

NANCY PICKETT TESTIMONY IN OPPOSITION TO FUNDING CUTS TO MULTNOMAH PROJECT INDEPENDENCE AND PORTLAND IMPACT PROGRAMS. LIANE ESSELLE STUMPO TESTIMONY IN SUPPORT OF FUNDING FOR HOME HEALTH CARE AND OTHER ASSISTANCE TO HELP HER TO LIVE INDEPENDENTLY.

JANIE LAMANCE TESTIMONY IN OPPOSITION TO FUNDING CUTS TO TREATMENT FOR WOMEN WHO HAVE THEIR WITH CHILDREN THEM IN ALCOHOL AND DRUG RESIDENTIAL TREATMENT. SADIE FEIBEL OF SELF ENHANCEMENT, INC., TESTIMONY IN SUPPORT OF SUN SCHOOLS FUNDING. ALICE GALLOWAY TESTIMONY IN SUPPORT OF PROGRAM OFFER 50011, FUNDING FOR MENTAL HEALTH ASSESSMENTS FOR YOUTH IN DETENTION; GANG BEDS FOSTER CARE AND CARE COORDINATION, AND IN SUPPORT OF THE WORK OF WRAPAROUND OREGON. LORI GUERRERO TESTIMONY IN OPPOSITION TO FUNDING CUTS TO TREATMENT FOR WOMEN WHO HAVE THEIR WITH CHILDREN THEM IN ALCOHOL AND DRUG RESIDENTIAL TREATMENT, DRUG FREE HOUSING AND SUN SCHOOL PROGRAMS. ERNESTO DOMINGUEZ TESTIMONY IN SUPPORT OF CONTINUED FUNDING FOR SEXUAL MINORITY YOUTH (SMYRC) SERVICES. ANGELA LOU RADER TESTIMONY IN OPPOSITION TO FUNDING CUTS TO TREATMENT FOR WOMEN WHO HAVE THEIR WITH CHILDREN THEM IN ALCOHOL AND DRUG RESIDENTIAL TREATMENT. JAY BRESLOW, DANNEE KESSLER, TANA FERBER, MELISSA ROUNTREE AND MICHELLE GOMEZ TESTIMONY IN OPPOSITION TO SUN SCHOOL PROGRAM CUTS. LINDA PETRO IN OPPOSITION TO FUNDING CUTS TO DOMESTIC VIOLENCE PROGRAMS. CATHEY WRITZ TESTIMONY IN SUPPORT FOR FULL SUN SCHOOL PROGRAM FUNDING. STEVE HARDENBERGH TESTIMONY IN SUPPORT OF CONTINUED FUNDING FOR ALCOHOL AND DRUG TREATMENT PROGRAMS WITH ACCESS TO COMPLIMENTARY MEDICINE. AN DO, SKYLAR CASTIGLIONE, BRYAN PERALTA-PURDY, DOMINIQUE DAVIS [VIA WRITTEN TESTIMONY READ MY MR. PERALTA-PURDY] AND AMANDA RUSSEL TESTIMONY IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH (SMYRC) SERVICES. GARY COBB AND

SCOTT TEAGUE TESTIMONY IN SUPPORT OF FUNDING FOR ALCOHOL AND DRUG SUPPORTIVE HOUSING. CAMERON LEE VOGT AND HANK RENFROW TESTIMONY IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH (SMYRC) SERVICES. VICTORIA CONNER, SCOTY FRAME, RICK JOHNSON, RICHARD JENSEN, WAYNE KLINE, TRACE DIERINGER, LEAH NICKEL AND ROBERT PLACE TESTIMONY IN SUPPORT OF FUNDING FOR ALCOHOL AND DRUG SUPPORTIVE HOUSING, TREATMENT, EMPLOYMENT AND SUPPORT SERVICES.

Commissioner Rojo was excused at 8:10 p.m.

MICHAEL MORGESTER, JOHN ATTEN, RON CARMICKLE AND ROBYNN BRADFORD TESTIMONY IN SUPPORT OF FUNDING FOR ALCOHOL AND DRUG SUPPORTIVE HOUSING, TREATMENT, RECOVERY AND SUPPORT SERVICES. MR. ANNSA READ WRITTEN STATEMENT OF HIS WIFE BETHY ANNSA IN OPPOSITION TO FUNDING CUTS FOR SUN SCHOOL PROGRAMS. KRISTEN ALBERS, MATTHEW HAMILTON, B.A. AMSDEN, SHERRI ELLSWORTH AND SARA SCOTT TESTIMONY IN SUPPORT OF FUNDING FOR ALCOHOL AND DRUG SUPPORTIVE HOUSING, TREATMENT AND RECOVERY SERVICES AND WORK RELEASE PROGRAMS. MR. AMSDEN INVITED THE BOARD TO THE RECOVERY ASSOCIATION PROJECT GRAND OPENING OF THE NEW RECOVERY CENTER ON SATURDAY, JUNE 3, 2006. PIETRO FERRARI TESTIMONY IN SUPPORT OF BUYING BACK FULL FUNDING FOR THE BIENESTAR DE LA FAMILIA PROGRAM. JEFF STILES TESTIMONY IN SUPPORT OF FUNDING FOR ALCOHOL AND DRUG TREATMENT, BEDS, HOUSING AND RECOVERY SERVICES. REBECCA HERNANDEZ TESTIMONY IN SUPPORT OF FUNDING FOR THE BIENESTAR DE LA FAMILIA PROGRAM SERVING LATINO FAMILIES IN THE NE PORTLAND-CULLY NEIGHBORHOOD.

LINDSEY LEVEQUE AND HELEN NOLEN TESTIMONY IN OPPOSITION TO SUN SCHOOL PROGRAM CUTS. LENORE BIJAN TESTIMONY IN SUPPORT OF SUN SCHOOLS AND TESTIMONY URGING BOARD TO FUND SAFETY NET SERVICES FOR SENIORS AND PEOPLE WITH DISABILITIES. THOMAS DIAZ TESTIMONY IN SUPPORT OF FUNDING THE LONDER LEARNING CENTER. JOSEPH GALATI TESTIMONY IN OPPOSITION TO SUN SCHOOL PROGRAM CUTS. MARY WAWRUKIEWICZ TESTIMONY AGAINST FUNDING CUTS TO SENIOR AND DISABLED CITIZEN PROGRAMS AND SUBMISSION OF 11 PAGES OF SIGNATURES FROM CITIZENS IN SUPPORT FOR FUNDING FOR COMMUNITY ACCESS SERVICES, SAFETY NET SERVICES, LONG TERM CARE CASE MANAGEMENT POSITIONS AND THE ELDER ABUSE PROSECUTION DISTRICT ATTORNEY POSITION. BRIAN ZRALEK TESTIMONY IN SUPPORT OF FUNDING FOR CENTRAL CITY CONCERN PROGRAMS. SUZANNE WASHINGTON, KANAN OZMERAL, ANITA RUSH, ELLEN SEAWELL, EVA LAMBERT AND CHERYL LAMBERT TESTIMONY IN SUPPORT FOR FULL SUN SCHOOL PROGRAM FUNDING. KATHRYN ARNONE TESTIMONY IN SUPPORT OF FUNDING FOR THE PORTLAND WOMEN'S CRISIS LINE AND DOMESTIC VIOLENCE CRISIS LINE SERVICES. RICK NITTI AND CYNTHIA THOMAS TESTIMONY IN SUPPORT FOR CONTINUED FULL SUN SCHOOL PROGRAM FUNDING. VIOLETA LARA-FLORES TESTIMONY IN SUPPORT OF FUNDING FOR PROGRAM OFFERS 25043, 25044 AND 25045, DOMESTIC VIOLENCE HOUSING SERVICES, COMMUNITY BASED DOMESTIC VIOLENCE COORDINATION AND SPECIAL PROJECTS. BETH RONK TESTIMONY IN SUPPORT FOR CONTINUED FULL SUN SCHOOL PROGRAM FUNDING. KATIE CAGEL TESTIMONY IN SUPPORT OF FUNDING FOR THE PORTLAND WOMEN'S CRISIS LINE AND DOMESTIC VIOLENCE CRISIS LINE SERVICES. GREGORIA

**GARCIA TESTIMONY IN SUPPORT OF SUN
SCHOOL FUNDING.**

There being no further business, the meeting was adjourned at 9:19 p.m.

Thursday, June 1, 2006 - **9:00 AM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:01 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito and Serena Cruz Walsh present, and Commissioner Maria Rojo de Steffey excused.

CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER ROBERTS,
SECONDED BY COMMISSIONER CRUZ, THE
CONSENT CALENDAR (ITEMS C-1 THROUGH C-3)
WAS UNANIMOUSLY APPROVED.**

DEPARTMENT OF COUNTY MANAGEMENT

- C-1 Intergovernmental Expenditure Agreement 4600005996 with the City of Portland (Public Safety Collaboration Project)
- C-2 Amendment 1 to Intergovernmental Expenditure Agreement 4600005996 with the City of Portland (Public Safety Collaboration Project)

DEPARTMENT OF COMMUNITY SERVICES

- C-3 Intergovernmental Revenue Agreement 0405170 with the City of Troutdale and the Sandy River Drainage Improvement Company, for Culvert Improvements on NE Marine Drive

REGULAR AGENDA
NON-DEPARTMENTAL

- R-1 RESOLUTION Appointing a Community Task Force for the Sellwood Bridge Project

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-1. IAN CANNON INTRODUCED MARCY SCHWARTZ FROM CH2M-HILL, COUNTY PROJECT MANAGER MICHAEL EATON AND PUBLIC AFFAIRS STAFF MIKE PULLEN. MR. CANNON, MS. SCHWARTZ AND MIKE PULLEN PRESENTATIONS AND RESPONSE TO QUESTIONS OF CHAIR LINN. CHAIR LINN COMMENTS IN SUPPORT. RESOLUTION 06-084 UNANIMOUSLY ADOPTED.

- R-2 PROCLAMATION Honoring the Accomplishment of Corbett High School in Multnomah County, Oregon for its Achievement and Ranking in the Top 1000 Best High Schools in America

COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-2. COMMISSIONER ROBERTS INTRODUCTIONS AND COMMENTS IN APPRECIATION FOR CORBETT HIGH SCHOOL ACCOMPLISHMENTS. COMMISSIONER ROBERTS READ PROCLAMATION. CORBETT SCHOOL DISTRICT SUPERINTENDENT ROBERT DUNTON COMMENTS IN APPRECIATION. PROCLAMATION 06-085 UNANIMOUSLY APPROVED.

- R-3 RESOLUTION Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2006-2007

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-3. COMMISSIONER CRUZ COMMENTS IN ACKNOWLEDGMENT AND APPRECIATION. ANDREA CANO INTRODUCED JULIE OMELCHUCK AND ROB BRADING. MS. CANO EXPLANATION. RESOLUTION 06-086 UNANIMOUSLY ADOPTED.

HOSPITAL FACILITIES AUTHORITY

(Recess as the Multnomah County Board of Commissioners and convene as the Hospital Facilities Authority of Multnomah County, Oregon)

R-4 RESOLUTION Authorizing Approval of the Issuance of The Hospital Facilities Authority of Multnomah County, Oregon Series 2006 Bonds in an Aggregate Principal Amount Not to Exceed \$40,000,000; Authorizing the Execution of a Letter of Intent with Terwilliger Plaza, Inc. (the "Borrower"); Designating an Authorized Representative; and Related Matters

COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-4. MINDY HARRIS EXPLANATION AND RESPONSE TO QUESTIONS. RESOLUTION 06-087 UNANIMOUSLY ADOPTED.

(Adjourn as the Hospital Facilities Authority of Multnomah County, Oregon and reconvene as Multnomah County Board of Commissioners)

PUBLIC COMMENT

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

PAM ARDEN, JENNIFER WATERS, MIRANDA MCDONOUGH AND SUZANNE SETTERHOLM COMMENTS IN SUPPORT OF SUN SCHOOL PROGRAM FUNDING. BETTY BRISLAWN COMMENTS IN HONOR AND REMEMBRANCE OF CORNELIA MURPHY. COMMISSIONERS NAITO, CRUZ, ROBERTS AND CHAIR LINN REFLECTIONS ON THEIR MEMORIES OF MS. MURPHY. YVE NIE MARTINO COMMENTS AGAINST CUTS TO SUN SCHOOL PROGRAM FUNDING.

DEPARTMENT OF COMMUNITY SERVICES

R-5 **9:30 AM TIME CERTAIN:** Presentation of Employee Service Awards Honoring 122 Multnomah County Employees with 5 to 35 Years of Service

CHAIR LINN ACKNOWLEDGED COUNTY EMPLOYEES JANET IRWIN, CHRISTINE CAMERON, JANET THOMPSON, MARK FRY, CANH NGUYEN, LESLIE TAYLOR, CYNTHIA LAMBERT AND SETH LYONS. WITH THE ASSISTANCE OF

LADONNA NAJIEB, JEANIE STAINO AND LEOLA WARNER, THE BOARD GREETED, ACKNOWLEDGED AND PRESENTED 5 YEAR AWARDS TO: JULIE GREEN, MICHAEL HENDERSON, SETH LYON AND MYRIAM BETTY WHITMILL OF DCHS; MICHAEL ANDERSEN, MARILYN BARTON, JUDY CAMPAU, STACIE CHEEL, DARREN CHILTON, BRADLEY COLE, RODNEY GIBBS, DANIEL GORTON, LINDA LAFLEUR, SHANE LEE, THERESE MICHAUD, MIODRAG OGNJENOVIC, SHANNON THORNTON, WILLIAM WAKEFIELD AND LIANGRONG WU OF DCM; CYNTHIA LAMBERT AND LAURA POWERS CARSON OF DCJ; JULIE BATES AND JENNIFER HUISMAN OF DCS; ALEKSANDRA OLA KONIK OF DSCP; VICTORIA BARRANCA, MONICA BALBONTIN, AIDA CALDERON, VICTORIA CROSS, ETHEL DILLON, X. VERONICA LOPEZ ERICKSEN, LINH LUONG, KRISTINE PEARSON, MARGARET ROBINSON AND CHRISTOPHER WIRTH OF HD; KRISTINE DALE, BEV GILBERTSON AND JOSEPH RYAN OF DLS; CHARLES MARTIN OF NOND; 10 YEAR AWARDS TO: MOHAMMAD BADER, DUC HOANG AND IRMA MITCHELL-PHILLIPS OF DCHS; EVELYN BELLES, RACHAEL HACKENBERG, PAULA JOHNSON, PATRICIA PAVLACKY, NATALIE STEWART, LEOLA WARNER, CARRIE WHITE AND DAVID ZIPPRICH OF DCM; MARY EASTMAN, PAMELA GRIFFITH, THANE KING, DEBRA ROSNER, STEFON SPRUILL SR. AND STEVEN VAN WECHEL OF DCJ; THOMAS GLENN AND PAUL KELLY OF DSCP; LILIANA BARRERA, AHNA EATON, SHELLEY GARAY, ROSE PICKETT, HECTOR ROCHE, ROSAMARIA ROSALES AND NORMA TIMM OF HD; JEFFREY HOWARD-LINDSEY, SHANNON KRAFT AND STEVE ROSKOSKI JR. OF LIB; 15 YEAR AWARDS TO: REYNALDO CANTU, LISA DAVIS, SHARON DAVIS, MARILYN FOX, SECILIA HOLTE AND JONI MILLER OF DCHS; BRENT BJORK, DANIEL HOWARD, ALICE STREET, DENNIS WARDWELL AND STACEY WIDICK OF DCM; JAN BISHOP, MARK FRY, LILY JOHNSON, ALISA KARIN-BEAN,

TECHENOR MCBRIDE, MARY MUNSON, CANH NGUYEN AND LESLIE TAYLOR OF DCJ; BARBARA BLANCHARD OF DCS; JULIE GERBER, LINDA HUTH, VIOLET LARRY, VERONICA MEYERS, MARGARITA PANCAKE, KATHRINE SEGNITZ, PATRICIA SHADDOCK AND BILLIE VIDAL OF HD; 20 YEAR AWARDS TO: LYNNETTE COBB, GREGORY MONACO AND ELAINE PETERSON OF DCHS; JIMMY MARKWELL, ROBERT PHILLIPS, JONATHAN SCHROTZEBERGER AND JANET THOMPSON OF DCM; GREGORY KIRBY AND SUZANNE ROBERTS OF DCS; BRUCE BLIATOUT, GAYLE BURROW, RITA COREY, CARMEN, COSTAN, GRACIE LEE, MARY LOOS AND GAYLE PIZZUTO OF HD; 25 YEAR AWARDS TO: FRED BUTSH OF DCHS; LINDA METZ OF DCS; ROBERT LUSTER JR OF DCJ; ROY KALLAS, DIANNA SMITH AND PAMELA WALDMAN OF HD; AND 30 YEAR AWARDS TO: VIRGINIA SEITZ OF DCHS; CHRISTINE CAMERON OF DCM; JANICE POUJADE AND WILMA SMITH OF HD; AND A 35 YEAR AWARD TO JANET IRWIN OF DLS.

- R-6 Budget Modification DCS-06-04 Appropriating Funds from the Department of State Police, Oregon Emergency Management for FEMA's Reimbursement of Eligible Costs to Multnomah County from Hurricane Katrina

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-6. STEVEN BULLOCK EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-7 RESOLUTION Setting a Public Hearing and Directing Notice Regarding the Proposed Vacation of a Portion of NW Adams Street, a Public Road

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-7. ROBERT MAESTRE EXPLANATION. RESOLUTION 06-088 UNANIMOUSLY ADOPTED.

- R-8 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions Related to the Adoption and Implementation of the Linnton Hillside Recommended Plan in Compliance with Metro's Functional Plan and Declaring an Emergency

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF FIRST READING AND ADOPTION. DERRICK TOKOS EXPLANATION. NO ONE WISHED TO TESTIFY. ORDINANCE 1075 UNANIMOUSLY ADOPTED.

DEPARTMENT OF COUNTY HUMAN SERVICES

- R-9 Budget Modification DCHS-29 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$1,974,692 to Reflect Recent State of Oregon Funding Revisions

COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-9. REX SURFACE EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-10 Budget Modification DCHS-31 Reclassifying a Case Manager 2 to Social Worker in the Developmental Disabilities Services Division, as Determined by the Class/Comp Unit of Central Human Resources

COMMISSIONER NAITO MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-10. REX SURFACE EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

SHERIFF'S OFFICE

- R-11 Budget Modification MCSO-06 Appropriating East Metro Gang Enforcement Task Force Grant Funding in the Amount of \$101,979

COMMISSIONER ROBERTS MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-11. WANDA YANTIS EXPLANATION.

**BUDGET MODIFICATION UNANIMOUSLY
APPROVED.**

R-12 Budget Modification MCSO-07 Appropriating \$63,326 Service Contract Funds to Provide a School Resource Officer Position for the Gresham-Barlow School District

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROBERTS SECONDED,
APPROVAL OF R-12. WANDA YANTIS
EXPLANATION. BUDGET MODIFICATION
UNANIMOUSLY APPROVED.**

R-13 Budget Modification MCSO-08 Appropriating Justice Assistance Grant Program Funding in the Amount of \$90,078

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROBERTS SECONDED,
APPROVAL OF R-13. WANDA YANTIS
EXPLANATION. BUDGET MODIFICATION
UNANIMOUSLY APPROVED.**

R-14 Budget Modification MCSO-09 Appropriating Local Law Enforcement Block Grant Funds in the Amount of \$20,028

**COMMISSIONER ROBERTS MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-14. WANDA YANTIS EXPLANATION.
BUDGET MODIFICATION UNANIMOUSLY
APPROVED.**

NON-DEPARTMENTAL

R-15 Public Hearing and Consideration of a RESOLUTION Establishing Fees and Charges for Chapter 27, Community Services, of the Multnomah County Code and Repealing Resolution No. 05-104

R-16 Public Hearing and Consideration of a RESOLUTION Establishing Fees and Charges for Chapter 29, Building Regulations, of the Multnomah County Code and Repealing Resolution No. 05-105

DENISE KLEIM PRESENTATION. NO ONE WISHED TO TESTIFY. BOARD VOTE ON THURSDAY, JUNE 8, 2006.

DEPARTMENT OF COMMUNITY JUSTICE

R-17 Briefing on Department of Community Justice/Reclaiming Futures' "When You Were 15" Campaign. Presented by Joanne Fuller and Invited Others. 20 MINUTES REQUESTED.

JOANNE FULLER COMMENTS IN SUPPORT OF THE CAMPAIGN AND IN APPRECIATION FOR THE GENEROUS CONTRIBUTIONS OF ENTERCOM RADIO. BENJAMIN CHAMBERS PRESENTATION AND RESPONSE TO A QUESTION OF COMMISSIONER NAITO REGARDING BEST PRACTICES, STANDARDS AND MENTOR SCREENING. JUVENILE JUSTICE CENTER COUNSELOR ABBEY O'CONNOR SHARED HER EXPERIENCE WITH MENTORING TIFFINEY HENDON, FEATURED ON THE WHEN YOU WERE 15 CAMPAIGN WEBSITE. JUVENILE JUSTICE CENTER COUNSELOR KURT SQUIER SHARED HIS MENTORING EXPERIENCES. MR. CHAMBERS INTRODUCED AND EXPRESSED APPRECIATION FOR PARTNERS IN THE AUDIENCE INCLUDING THE PARTNERSHIPS OF BIG BROTHER BIG SISTERS OF METROPOLITAN PORTLAND, POWERHOUSE MENTORS, OREGON MENTORS AND WRITE AROUND PORTLAND. MS. FULLER THANKED THE BOARD FOR ITS SUPPORT AND INVITED ALL TO A PUBLIC READING OF WHEN YOU WERE 15 AT CENTRAL LIBRARY ON JUNE 3. CHAIR LINN COMMENTS IN APPRECIATION FOR MS. FULLER AND COMMUNITY JUSTICE STAFF.

NON-DEPARTMENTAL

R-18 PROCLAMATION Honoring Unparalleled Public Asset, Supreme Treasure and Never-to-be-Forgotten Multnomah Building Security Guard Margaret Leatham on the Occasion of Her Retirement from Securitas, Inc.

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-18. PROCLAMATION READ. FACILITIES AND PROPERTY MANAGER CRAIG FLOWER INTRODUCED MARGARET'S HUSBAND MARK LEATHAM AND SECURITAS SUPERVISOR NATHAN GARD AND COMMENTED IN APPRECIATION FOR MS. LEATHAM'S SERVICE TO THE COUNTY. NATHAN GARD COMMENTS IN APPRECIATION FOR MS. LEATHAM'S YEARS OF SERVICE TO THE COMPANY AND PRESENTATION OF A MONEY GIFT FROM SECURITAS EMPLOYEES. PROCLAMATION 06-091 UNANIMOUSLY APPROVED. CHAIR LINN COMMENTS IN APPRECIATION OF MS. LEATHAM AND PRESENTATION OF A FRAMED PHOTOGRAPH OF MS. LEATHAM WITH THE BOARD AS WELL AS THE SIGNED AND SEALED PROCLAMATION. MR. FLOWER INVITED EVERYONE TO LUNCH IN THE BOARD CONFERENCE ROOM FURNISHED BY SECURITAS AND COUNTY STAFF. MS. LEATHAM WAS PRESENTED WITH A MONEY GIFT FROM COUNTY EMPLOYEES AS WELL AS OTHER GIFTS.

There being no further business, the meeting was adjourned at 11:12 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

Diane Linn, Chair

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: mult.chair@co.multnomah.or.us

Maria Rojo de Steffey, Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5220 FAX (503) 988-5440

Email: district1@co.multnomah.or.us

Serena Cruz Walsh, Commission Dist. 2

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5219 FAX (503) 988-5440

Email: serena@co.multnomah.or.us

Lisa Naito, Commission Dist. 3

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5217 FAX (503) 988-5262

Email: district3@co.multnomah.or.us

Lonnie Roberts, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5213 FAX (503) 988-5262

Email: lonnie.j.roberts@co.multnomah.or.us

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Americans with Disabilities Act Notice: If you need this agenda in an alternate format, or wish to participate in a Board Meeting, please call the Board Clerk (503) 988-3277, or the City/County Information Center TDD number (503) 823-6868, for information on available services and accessibility.

MAY 30, 31 & JUNE 1, 2006 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Budget Work Session on Health and Human Services Departments
Pg 2	6:00 p.m. Wednesday Public Budget Hearing
Pg 3	9:00 a.m. Thursday Resolution Appointing a Community Task Force for the Sellwood Bridge Project
Pg 3	9:25 a.m. Thursday Resolution Authorizing Issuance of Series 2006 Bonds in an Amount Not to Exceed \$40,000,000
Pg 4	9:30 a.m. Thursday Public Comment
Pg 4	9:30 a.m. Thursday Employee Service Awards
Pg 4	10:05 a.m. Thursday Ordinance Amending County Code Related to Linnton Hillside Plan
Pg 5	10:35 a.m. DCJ Briefing on the "When You Were 15" Campaign

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

- Thursday, 9:00 AM, (LIVE) Channel 30
- Friday, 11:00 PM, Channel 30
- Saturday, 10:00 AM, Channel 30
- Sunday, 11:00 AM, Channel 30

Produced through MetroEast Community Media
(503) 667-8848, ext. 332 for further info
or: <http://www.mctv.org>

Tuesday, May 30, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 Multnomah County 2006-2007 Budget Work Session. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

- **Health and Human Services Department Budget Presentations with:**
- Health Department and Citizen Budget Advisory Committee
- County Human Services Department and Citizen Budget Advisory Committee
- School and Community Partnerships Department and Citizen Budget Advisory Committee
- Commission on Children, Families and Community Department

CABLE PLAYBACK INFO:

Tuesday, May 30 - 9:00 AM LIVE Channel 29
Friday, June 2 - 8:00 PM Channel 29
Saturday, June 3 - 12:00 PM Channel 29
Sunday, June 4 - 4:00 PM Channel 29

Wednesday, May 31, 2006 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET HEARING

PH-3 Public Hearing on the 2006-2007 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the conference room and turn it into the Board Clerk. The Boardroom will be open one hour prior to the hearing.

CABLE PLAYBACK INFO:

Wednesday, May 31 - 6:00 PM LIVE Channel 29
Saturday, June 3 - 10:00 PM Channel 29
Sunday, June 4 - 1:00 PM Channel 29
Monday, June 5 - 11:30 PM Channel 29

Thursday, June 1, 2006 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:00 AM

DEPARTMENT OF COUNTY MANAGEMENT

- C-1 Intergovernmental Expenditure Agreement 4600005996 with the City of Portland (Public Safety Collaboration Project)
- C-2 Amendment 1 to Intergovernmental Expenditure Agreement 4600005996 with the City of Portland (Public Safety Collaboration Project)

DEPARTMENT OF COMMUNITY SERVICES

- C-3 Intergovernmental Revenue Agreement 0405170 with the City of Troutdale and the Sandy River Drainage Improvement Company, for Culvert Improvements on NE Marine Drive

REGULAR AGENDA - 9:00 AM

NON-DEPARTMENTAL - 9:00 AM

- R-1 RESOLUTION Appointing a Community Task Force for the Sellwood Bridge Project
- R-2 PROCLAMATION Honoring the Accomplishment of Corbett High School in Multnomah County, Oregon for its Achievement and Ranking in the top 1000 Best High Schools in America
- R-3 RESOLUTION Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2006-2007

HOSPITAL FACILITIES AUTHORITY - 9:25 AM

(Recess as the Multnomah County Board of Commissioners and convene as the Hospital Facilities Authority of Multnomah County, Oregon)

- R-4 RESOLUTION Authorizing Approval of the Issuance of The Hospital Facilities Authority of Multnomah County, Oregon Series 2006 Bonds in an Aggregate Principal Amount Not to Exceed \$40,000,000; Authorizing the

Execution of a Letter of Intent with Terwilliger Plaza, Inc. (the "Borrower"); Designating an Authorized Representative; and Related Matters

(Adjourn as the Hospital Facilities Authority of Multnomah County, Oregon and reconvene as Multnomah County Board of Commissioners)

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DEPARTMENT OF COMMUNITY SERVICES - 9:30 AM

- R-5 **9:30 AM TIME CERTAIN:** Presentation of Employee Service Awards Honoring 122 Multnomah County Employees with 5 to 35 Years of Service
- R-6 Budget Modification DCS-06-04 Appropriating Funds from the Department of State Police, Oregon Emergency Management for FEMA's Reimbursement of Eligible Costs to Multnomah County from Hurricane Katrina
- R-7 RESOLUTION Setting a Public Hearing and Directing Notice Regarding the Proposed Vacation of a Portion of NW Adams Street, a Public Road
- R-8 First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions Related to the Adoption and Implementation of the Linnton Hillside Recommended Plan in Compliance with Metro's Functional Plan and Declaring an Emergency

DEPARTMENT OF COUNTY HUMAN SERVICES - 10:10 AM

- R-9 Budget Modification DCHS-29 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$1,974,692 to Reflect Recent State of Oregon Funding Revisions
- R-10 Budget Modification DCHS-31 Reclassifying a Case Manager 2 to Social Worker in the Developmental Disabilities Services Division, as Determined by the Class/Comp Unit of Central Human Resources

SHERIFF'S OFFICE - 10:15 AM

- R-11 Budget Modification MCSO-06 Appropriating East Metro Gang Enforcement Task Force Grant Funding in the Amount of \$101,979
- R-12 Budget Modification MCSO-07 Appropriating \$63,326 Service Contract Funds to Provide a School Resource Officer Position for the Gresham-Barlow School District
- R-13 Budget Modification MCSO-08 Appropriating Justice Assistance Grant Program Funding in the Amount of \$90,078
- R-14 Budget Modification MCSO-09 Appropriating Local Law Enforcement Block Grant Funds in the Amount of \$20,028

NON-DEPARTMENTAL - 10:25 AM

- R-15 RESOLUTION Establishing Fees and Charges for Chapter 27, Community Services, of the Multnomah County Code and Repealing Resolution No. 05-104
- R-16 RESOLUTION Establishing Fees and Charges for Chapter 29, Building Regulations, of the Multnomah County Code and Repealing Resolution No. 05-105

DEPARTMENT OF COMMUNITY JUSTICE - 10:35 AM

- R-17 Briefing on Department of Community Justice/Reclaiming Futures' "When You Were 15" Campaign. Presented by Joanne Fuller and Invited Others. 20 MINUTES REQUESTED.

NON-DEPARTMENTAL - 11:00 AM

- R-18 **11:00 AM TIME CERTAIN:** PROCLAMATION Honoring Unparalleled Public Asset, Supreme Treasure and Never-to-be-Forgotten Multnomah Building Security Guard Margaret Leatham on the Occasion of Her Retirement from Securitas, Inc.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
501 S.E. HAWTHORNE BLVD., Room 600
PORTLAND, OREGON 97204
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

MEMORANDUM

TO: Chair Diane Linn
Commissioner Maria Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: Matthew Lieuallen
Staff to Commissioner Lisa Naito

DATE: May 16, 2006

RE: Commissioner Naito will be unable to attend the Public Budget Hearing on May 31, 2006 and the Board Meeting on June 1, 2006.

The Commissioner will be participating by phone.

Thank you,

Matthew Lieuallen

Commissioner
NAITO WAS PRESENT
IN PERSON FOR
JUNE 1, 2006 BOARD
MEETING

BOGSTAD Deborah L

From: ROJO DE STEFFEY Maria
Sent: Thursday, June 01, 2006 6:47 AM
To: BOGSTAD Deborah L; MARTINEZ David; PULLEN Mike J
Cc: LINN Diane M; NAITO Lisa H; ROBERTS Lonnie J; CRUZ Serena M; SERENA CRUZ
Subject: I will not be attending today's board meeting

Unfortunately, I am home ill with a migraine.

Maria

6/1/2006



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: C-1
Est. Start Time: 9:00 AM
Date Submitted: 05/18/06

BUDGET MODIFICATION: -

Agenda Title: **Intergovernmental Expenditure Agreement 4600005996 with the City of Portland (Public Safety Collaboration Project)**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>N/A</u>
Department:	<u>Department of County Management</u>	Division:	<u>Directors Office</u>
Contact(s):	<u>Dave Boyer or Karyne Dargan</u>		
Phone:	<u>503-988-3903</u>	Ext.: <u>83903</u>	I/O Address: <u>503/531</u>
Presenter(s):	<u>Consent Calendar</u>		

General Information

1. What action are you requesting from the Board?

Approve IGA with the City of Portland and Citizens Crime Commission for the Public Safety Collaboration.

2. Please provide sufficient background information for the Board and the public to understand this issue.

During the FY 2006 budget process, the Board of County Commissioners directed funds earmarked in contingency to support Joint Budgeting with Other Local Jurisdictions. In response, the City of Portland and Multnomah County agreed to enter into a Memorandum of Understanding with the intent to conduct a collaborative process to improve the public safety system for citizens of Portland and Multnomah County. This goal of this project is to achieve the following:

- Identification of the community's public safety priorities and proposed joint City/County public safety priorities;
- Analysis of the efficiency of the current public safety system as it relates to those priorities;
- Development of a map of the existing City/County public safety system to identify gaps,

- overlap, and duplication in the public safety system; and
- Development of ideas and opportunities for funding collaboration between the City and County for a more efficient and effective public safety system.
- Creation of a framework for joint City/County public safety budgeting for future fiscal years.

Phase 1 of this project has now successfully been completed.

3. Explain the fiscal impact (current year and ongoing).

The total costs include sharing of the contracted project expenses for qualified consultant with costs not to exceed \$190,000. The formula for sharing expenses is 73% (\$138,700) City, 18% (\$34,200) County and 9% (\$17,100) Citizen Crime Commission of Portland. The total County commitment shall not exceed \$34,200. This IGA will allow the County to reimburse the City for our portion of the contract costs.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

City of Portland and Citizens Crime Commission are involved in the process

Required Signatures

**Department/
Agency Director:**

David A. Boyer

Date: 04/17/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Contract #: 4600005996

Pre-approved Contract Boilerplate (with County Attorney signature) Attached Not Attached

Amendment #: _____

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input checked="" type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: County Management

Division/
Program: Budget

Date: 4/19/06

Originator: Karyne Dargan

Phone: 22457

Bldg/Room: 503/531

Contact: _____

Phone: _____

Bldg/Room: _____

Description of Contract: Joint public safety project steering teams.

RENEWAL: PREVIOUS CONTRACT #(S) _____

EEO-CERTIFICATION EXPIRES _____

PROCUREMENT _____
EXEMPTION OR _____
CITATION # _____

ISSUE _____
DATE: _____

EFFECTIVE _____
DATE: _____

END _____
DATE: _____

CONTRACTOR IS: MBE WBE ESB QRF State Cert# _____ or Self Cert Non-Profit N/A (Check all boxes that apply)

Contractor	City of Portland			Remittance address	_____		
Address	1120 SW Fifth Avenue Suite 1250			(If different)	_____		
City/State	Portland, OR			Payment Schedule / Terms:	_____		
ZIP Code	97204			<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt		
Phone	503-823-4326			<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30		
Employer ID# or SS#	_____			<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other		
Contract Effective Date	10/17/05	Term Date	07/31/06	<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:			
Amendment Effect Date	_____	New Term Date	_____	_____			
Original Contract Amount	\$ 30,000			Original PA/Requirements Amount	\$ _____		
Total Amt of Previous Amendments	\$ _____			Total Amt of Previous Amendments	\$ _____		
Amount of Amendment	\$ _____			Amount of Amendment	\$ _____		
Total Amount of Agreement	\$ 30,000			Total PA/Requirements Amount	\$ _____		

REQUIRED SIGNATURES:

Department Manager _____

DATE 5/12/06

County Attorney _____

DATE 5/19/06

CPCA Manager _____

DATE _____

County Chair _____

DATE 6.1.06

Sheriff _____

DATE _____

Contract Administration _____

DATE _____

COMMENTS:

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS



IGA Contract

Vendor Address

PORTLAND CITY OF ACCT RECEIVABLE
106/1250

Information

Contract Number 4600005996
Date 04/19/2006
Vendor No. 11981
Contact/Phone BCS Finance /

Validity Period: 10/17/2005 - 07/31/2006
Minority Indicator: Not Identified

Estimated Target Value: 30,000.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	Public Safety Committee Work Plant: F070 County Management Requirements Tracking Number: IGA	30,000.000	Dollars	\$ 1.0000

BOGSTAD Deborah L

From: BOYER Dave A
Sent: Wednesday, May 10, 2006 11:28 AM
To: THOMAS John S
Cc: BOGSTAD Deborah L
Subject: RE: CITY IGA Amendment

Thanks. Will do.

Dave Boyer
Director, County Management/CFO
501 SE Hawthorne Blvd Suite 531
Portland, OR 97214
(503) 988-3903
e-mail dave.a.boyer@co.multnomah.or.us

-----Original Message-----

From: THOMAS John S
Sent: Wednesday, May 10, 2006 11:08 AM
To: BOYER Dave A
Cc: BOGSTAD Deborah L
Subject: RE: CITY IGA Amendment

I don't see any reason why the Board cannot approve the agreement and the amendment at the same time. The APR should explain this and should say that the work has been done and this is a ratification of the original agreement and the amendment and that the City Council has approved both.

-----Original Message-----

From: BOYER Dave A
Sent: Wednesday, May 10, 2006 11:02 AM
To: BOGSTAD Deborah L
Cc: THOMAS John S
Subject: CITY IGA Amendment

Deb

Can we add this amendment to the June 1 package. The costs have gone down and the City has approved both IGA's. John, this is rather strange but will it work? Thanks

Dave Boyer
Director, County Management/CFO
501 SE Hawthorne Blvd Suite 531
Portland, OR 97214
(503) 988-3903
e-mail dave.a.boyer@co.multnomah.or.us

5/10/2006

EXHIBIT A Ord. No. 179736

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF PORTLAND AND MULTNOMAH COUNTY
(Public Safety Collaboration Project)**

This is an Agreement between the City of Portland and Multnomah County pursuant to authority granted in ORS Chapter 190.

I. PURPOSE

The City of Portland (PORTLAND) and Multnomah County (COUNTY) enter into this Agreement to conduct a collaborative process to improve the public safety system for citizens of Portland and Multnomah County. This goal of this project is to achieve the following:

- Identification of the community's public safety priorities and proposed joint City/County public safety priorities;
- Analysis of the efficiency of the current public safety system as it relates to those priorities;
- Development of a map of the existing City/County public safety system to identify gaps, overlap, and duplication in the public safety system; and
- Development of ideas and opportunities for funding collaboration between the City and County for a more efficient and effective public safety system.
- Creation of a framework for joint City/County public safety budgeting for future fiscal years.

II. Term

The Agreement shall be come effective on October 17, 2005 (or on the date at which every party has signed this Agreement, whichever is later). The Agreement shall expire, unless otherwise terminated or extended, on January 31, 2006.

III. RESPONSIBILITIES

Under this Agreement,

The City of Portland will:

1. Appoint at least four members of the Project Steering Committee no later than November 1, 2005.

2. Enter into a contract in a timely manner with a qualified consultant to provide the necessary services to successfully achieve the goals of the Public Safety Collaboration Project. The costs of this contract shall not exceed \$160,000.
3. Enter into a joint memorandum of understanding with Multnomah County and the Citizen Crime Commission of Portland for the sharing of contracted project expenses. The formula for sharing expenses is 73% City, 18% County and 9% Citizen Crime Commission of Portland.
4. Pay for the contracted costs identified in #2 above and reconcile contracted project expenses within 60 days of completion of the project for sharing the costs as identified in #3 above.
5. Provide project management services sufficient to successfully achieve the goals of the project. The City's project manager is

Don Carlson, Senior Financial Analyst
OMF Financial Planning Division
1104 SW Fifth Ave., Room 1250
Portland, OR 97204
(503) 823-4326

Multnomah County will:

1. Appoint at least four members of the Project Steering Committee no later than November 1, 2005.
2. Enter into a contract in a timely manner with a qualified consultant to conduct the necessary citizen focus group to successfully achieve the goals of the Collaborative Public Safety Project. The costs of this contract shall not exceed \$30,000.
3. Enter into a joint memorandum of understanding with the City and the Citizen Crime Commission of Portland for the sharing of contracted project expenses. The formula for sharing expenses is 73% City, 18% County and 9% Citizen Crime Commission of Portland.
4. Pay for the contracted costs identified in #2 above and reconcile contracted project expenses within 60 days of completion of the project for sharing the costs as identified in #3 above.

5. Provide project management services sufficient to successfully achieve the goals of the project. The County's project manager is

Karyne Dargan
Multnomah County Budget Director
501 SE Hawthorne Blvd., Suite 531
Portland, OR 97214
(503) 988-3884

IV. Termination

Either party may terminate this Agreement for its convenience and without penalty by giving the other party thirty (30) days written notice of its intention to terminate. All costs incurred toward the implementation of this Agreement at the time of the effective date of termination shall be paid by the parties to the Agreement as provided in Section III above.

VIII. Liability

Subject to the conditions and limitations of the Oregon Constitution and Oregon Tort Claims Act, ORS 30.260 through 30.300, Multnomah County shall defend, indemnify and save harmless Portland, its officers, agents, and employees from and against all liability, loss, expenses and costs arising out of and resulting from the acts or omissions of the County, its officers, employees, and agents in performance of this Agreement.

Subject to the conditions and limitations of the Oregon Constitution and Oregon Tort Claims Act, ORS 30.260 through 30.300, the City of Portland shall defend, indemnify and save harmless Multnomah County, its officers, agents, and employees from and against all liability, loss, expenses and costs arising out of and resulting from the acts or omissions of the City, its officers, employees, and agents in the performance of this Agreement.

IX. No Third Party Beneficiary

Multnomah County and Portland are the only parties to this Agreement, and as such are the only parties entitled to enforce its terms. Nothing in the Agreement gives or shall be construed to give or create or provide any legal right or benefit, direct, indirect or otherwise, to any party unless that party is individually identified by name herein and expressly described as an intended beneficiary of the terms of this Agreement.

XI. Severability

The parties agree that if any provision of this Agreement is declared by a Court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected.

XII. Mediation

Should any dispute arise between the parties concerning this Agreement, which is not resolved by mutual agreement, it is agreed that it will be submitted to mediation negotiation prior to any party commencing litigation. In such an event, the parties to the Agreement agree to participate in good faith in a non-binding mediation process. The mediator shall be selected by mutual agreement of the parties, but in the absence of such agreement each party shall select a temporary mediator, and those mediators shall jointly select the permanent mediator. All costs of mediation shall be borne by both parties.

XIII. Integration

This Agreement contains the entire agreement between the parties regarding the subject matter addressed herein and supersedes all prior written and oral discussions or agreements.

The parties have caused this Agreement to be executed by their duly appointed officers, authorized to bind the party for which they sign.

CITY OF PORTLAND

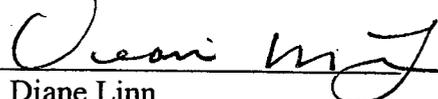
By: 
Tom Potter
Mayor

By: 
Gary Blackmer, Auditor

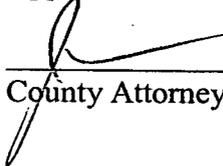
Approved as to form:
APPROVED AS TO FORM


Linda Mang, City Attorney
CITY ATTORNEY

MULTNOMAH COUNTY

By: 
Diane Linn
Chair

Approved as to form:


County Attorney

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 06-01-06
DEBORAH L. BOGSTAD, BOARD CLERK

ORDINANCE No. 179736

***Authorize an Intergovernmental Agreement with Multnomah County and a Memorandum of Understanding with the Citizens Crime Commission of Portland to facilitate and coordinate a City-County public safety collaboration project (Ordinance)**

The City of Portland ordains:

Section 1. The Council finds:

1. On September 14, 2005, Council adopted Resolution No. 36336 stating its intent to conduct a joint public safety planning and budgeting process with Multnomah County (County).
2. As a first step in this process, the City and County have agreed to undertake the following activities over the next several months: survey the community's public safety priorities; research best practices in public safety service delivery; identify gaps, duplications, and immediate opportunities for collaboration across the public safety system; and develop a strategy map for achieving priority public safety outcomes.
3. Following a competitive process, the City and County have jointly selected a private contractor, the Public Strategies Group (PSG), to facilitate and coordinate these activities. The County will execute a separate contract with a different contractor for the provision of focus group services.
4. To formalize the agreement to carry out the activities listed above, and to provide for payment of both the PSG and focus group contracts, the City desires to enter into an intergovernmental agreement with the County and a memorandum of understanding (MOU) with the Citizens Crime Commission. The agreement and MOU specify that the City will pay 73% of all contract costs, the County 18%, and the Citizens Crime Commission 9%.
5. Funds for the City's portion of contract expenses will be allocated from a \$200,000 special appropriation for City/County public safety coordination included in the FY 2005-06 Adopted Budget.

NOW, THEREFORE, the Council directs:

- a. The Mayor and City Auditor are hereby authorized to execute the agreement between the City of Portland and Multnomah County, and the MOU between the City of Portland and the Citizen's Crime Commission, in a form substantially in accordance with the documents attached as Exhibits A and B.

Section 2. The Council declares that an emergency exists because delay in proceeding with this contract will imperil the availability of contract deliverables for the respective FY 2006-07 budget processes of the City and County; therefore this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: NOV 09 2005

Prepared by:
Office of Management and Finance
Stacy Jones
October 14, 2005

GARY BLACKMER
Auditor of the City of Portland
By *Colleen Phillips*
Deputy



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: C-2
Est. Start Time: 9:00 AM
Date Submitted: 05/18/06

BUDGET MODIFICATION: -

Agenda Title: **Amendment 1 to Intergovernmental Expenditure Agreement 4600005996 with the City of Portland (Public Safety Collaboration Project)**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Department of County Management</u>	Division:	<u>Directors Office</u>
Contact(s):	<u>Dave Boyer or Karyne Dargan</u>		
Phone:	<u>503-988-3903</u>	Ext.: <u>83903</u>	I/O Address: <u>503/531</u>
Presenter(s):	<u>Dave Boyer</u>		

General Information

1. What action are you requesting from the Board?

Approve an amendment to the IGA with the City of Portland and Citizens Crime Commission for the Public Safety Collaboration.

2. Please provide sufficient background information for the Board and the public to understand this issue.

From September 2005 – March 2006, the Public Strategies Group (PSG) worked with elected representatives of the City of Portland and Multnomah County, as well as representatives from the Citizens Crime Commission (“project sponsors”), to develop a framework for joint budgeting of the City’s and County’s public safety resources. The purpose of this phase I work was to explore how the City and County might collaborate to improve public safety and the efficiency with which public safety funds were utilized.

As part of the framework, PSG explored more than 30 opportunities for improving the effectiveness and efficiency of the City and County public safety systems with this project’s sponsors. Because of their desire to improve public safety collaboration and cooperation between these geographically and demographically connected jurisdictions, project sponsors asked to continue the collaborative

project with a Phase II effort to develop four specific opportunities:

1. Patrol services for Multnomah County west of the City of Portland;
2. River public safety services;
3. Emergency management services; and,
4. Application for a Homeland Security grant.

3. Explain the fiscal impact (current year and ongoing).

In order to complete the aforementioned work, the City of Portland will enter into a contract with the Public Strategies Group to provide the necessary service to successfully achieve the Phase 2 work of the Public Safety Collaboration Project (Project). The costs of this contract amendment shall not exceed \$76,500. Multnomah County agrees to reimburse the City of Portland for one-half of all mutually agreed upon costs for Phase 2 of the Public Safety Collaboration Project.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

City of Portland and Citizens Crime Commission are involved in the process

Required Signatures

**Department/
Agency Director:**

David A. Boyer

Date: 04/17/06

Budget Analyst:

Date: _____

Department HR:

Date: _____

Countywide HR:

Date: _____

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Contract #: 4600005996

Pre-approved Contract Boilerplate (with County Attorney signature) Attached Not Attached

Amendment #: 1

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input checked="" type="checkbox"/> Expenditure Contract
<input type="checkbox"/> PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: County Management

Division/
Program: Budget

Date: 4/19/06

Originator: Karyne Dargan

Phone: 22457

Bldg/Room: 503/531

Contact: _____

Phone: _____

Bldg/Room: _____

Description of Contract: Joint public safety project steering teams.

RENEWAL: PREVIOUS CONTRACT #(S) _____

EEO CERTIFICATION EXPIRES _____

PROCUREMENT _____
EXEMPTION OR _____
CITATION # _____

ISSUE _____
DATE: _____

EFFECTIVE _____
DATE: _____

END _____
DATE: _____

CONTRACTOR IS: MBE WBE ESB QRF State Cert# _____ or Self Cert Non-Profit N/A (Check all boxes that apply)

Contractor	City of Portland	Remittance address (If different)	
Address	1120 SW Fifth Avenue Suite 1250	Payment Schedule / Terms:	
City/State	Portland, OR	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
ZIP Code	97204	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Phone	503-823-4326	<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Employer ID# or SS#		<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Contract Effective Date	10/17/05	Term Date	07/31/06
Amendment Effect Date		New Term Date	08/31/06
Original Contract Amount	\$ 30,000	Original PA/Requirements Amount	\$ _____
Total Amt of Previous Amendments	\$ _____	Total Amt of Previous Amendments	\$ _____
Amount of Amendment	\$ 38,250	Amount of Amendment	\$ _____
Total Amount of Agreement \$	\$ 68,250	Total PA/Requirements Amount	\$ _____

REQUIRED SIGNATURES:

Department Manager _____

DATE 5/12/06

County Attorney _____

DATE 5/19/06

CPCA Manager _____

DATE _____

County Chair _____

DATE 6.1.06

Sheriff _____

DATE _____

Contract Administration _____

DATE _____

COMMENTS:

**APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS**



IGA Contract

Vendor Address

PORTLAND CITY OF ACCT RECEIVABLE
106/1250

Information

Contract Number 4600005996
Date 04/19/2006
Vendor No. 11981
Contact/Phone BCS Finance /

Validity Period: 10/17/2005 - 08/31/2006
Minority Indicator: Not Identified

Estimated Target Value: 68,250.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	Public Safety Committee Work Plant: F070 County Management Requirements Tracking Number: IGA	30,000.000	Dollars	\$ 1.0000
0002	Public Safety Work - Phase 2 Plant: F070 County Management Requirements Tracking Number: IGA	38,250.000	Dollars	\$ 1.0000

AMENDMENT NO.1
TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CITY OF PORTLAND AND MULTNOMAH COUNTY
(Public Safety Collaboration Project)

This is an amendment to an Intergovernmental Agreement between the City of Portland and Multnomah County adopted by the City by Ordinance No. 179736. The agreement is amended as follows:

I. Term

The Agreement shall expire, unless otherwise terminated or extended, on August 31, 2006.

II. Responsibilities

Under this Agreement,

The City of Portland will:

1. Enter into a contract amendment in a timely manner with the Public Strategies Group in a timely manner to provide the necessary service to successfully achieve the Phase 2 work of the Public Safety Collaboration Project (Project). The costs of this contract amendment shall not exceed \$76,500.
2. Pay for the costs of the contract amendment and any other mutually agreed upon costs necessary to complete Phase 2 of the Collaborative Project and bill the County for one-half of all the mutually agreed upon costs for the Project within 60 days of the completion of Phase 2 of the Project.

Multnomah County will:

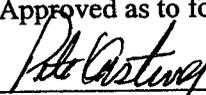
1. Reimburse the City of Portland for one-half of all mutually agreed upon costs for Phase 2 of the Public Safety Collaboration Project. Such payment will be made within 30 days of receipt of an invoice provided by the City.

All other terms and conditions remain in effect. The parties have caused this Amendment to be executed by their duly appointed officers, authorized to bind the party for which they sign.

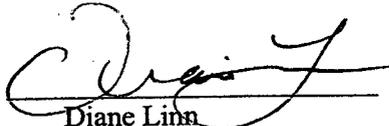
CITY OF PORTLAND

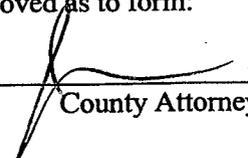
By: 
Tom Potter
Mayor

By: 
Gary Blackmer, Auditor

Approved as to form:

Linda Meng, City Attorney

MULTNOMAH COUNTY

By: 
Diane Linn
Chair

Approved as to form:

County Attorney

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-2 DATE 06-01-06
DEBORAH L. BOGSTAD, BOARD CLERK

ORDINANCE No. 1 8 0 1 2 6

*Amend Intergovernmental Agreement with Multnomah County for the continuation and coordination of the City-County public safety collaboration project (Ordinance; amend Ordinance No. 179736)

The City of Portland ordains:

Section 1. The Council finds:

1. On September 14, 2005, Council adopted Resolution No. 36336 stating its intent to conduct a joint public safety planning and budgeting process with Multnomah County (County).
2. Following a competitive process, the City and County jointly selected a private contractor, the Public Strategies Group (PSG), to facilitate and coordinate these activities. The County will execute a separate contract with a different contractor for the provision of focus group services.
3. To formalize the agreement to carry out the activities listed above, and to provide for payment of both the PSG and focus group contracts, the City entered into an intergovernmental agreement with the County. This amendment provides for the City and County to equally share in Phase 2 project costs.
4. Funds for the City's portion of contract expenses have been and will continue to be allocated from a \$200,000 special appropriation for City/County public safety coordination included in the FY 2005-06 Adopted Budget.

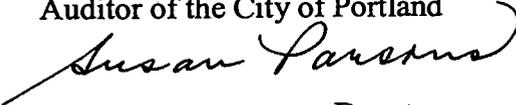
NOW, THEREFORE, the Council directs:

- a. The Mayor and City Auditor are hereby authorized to execute the amendment to an existing agreement between the City of Portland and Multnomah County in a form substantially in accordance with the document attached as Exhibits A.

Section 2. The Council declares that an emergency exists because delay in proceeding with this contract will imperil the availability of contract deliverables for the respective FY 2006-07 budget processes of the City and County; therefore this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: **MAY 1 0 2006**

Prepared by:
Office of Management and Finance
Don Carlson
April 24, 2006

GARY BLACKMER
Auditor of the City of Portland
By 
Deputy



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: C-3
 Est. Start Time: 9:00 AM
 Date Submitted: 05/08/06

BUDGET MODIFICATION: -

Agenda Title: **Intergovernmental Revenue Agreement 0405170 with the City of Troutdale and the Sandy River Drainage Improvement Company, for Culvert Improvements on NE Marine Drive**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>N/A</u>
Department:	<u>Community Services</u>	Division:	<u>Land Use & Trans Program</u>
Contact(s):	<u>Robert Maestre</u>		
Phone:	<u>(503) 988-5001</u>	Ext.	<u>85001</u>
		I/O Address:	<u>455/224</u>
Presenter(s):	<u>Consent Calendar</u>		

General Information

1. What action are you requesting from the Board?

Approval of an Intergovernmental Agreement between the City of Troutdale, Sandy River Drainage Improvement Company, and Multnomah County to award and manage a contract for the addition of a new culvert at the NE Marine Drive crossing within the City of Troutdale.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Parties are authorized under the provisions of ORS 190.003 to 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform.

NE Marine Drive is a county road under the County's jurisdiction and is identified as a "Major Collector" under the County's Transportation Plan. Marine Drive crosses Arata Creek within the limits of City of Troutdale (the "Crossing"). The County maintains an existing 48" culvert at the Crossing. This existing culvert needs to be upgraded.

The Parties wish to improve the drainage at the Crossing by installing an additional culvert at the Crossing, and the purpose of this Agreement is to provide for the design and construction of a second culvert at the Crossing.

3. Explain the fiscal impact (current year and ongoing).

Upon receipt of the money under Section II. B.1 of the Agreement, the County will establish a fund to pay for performance of the Culvert contract. The County will draw on this fund to pay the costs of construction under the Culvert contract as they come due. At the completion of construction of the Culvert contract and any applicable bond or warranty periods, the County shall refund to City any excess remaining in this fund.

In the event construction costs for the performance of the Culvert contract exceed \$100,000, the County will be responsible for such excess construction costs.

The County shall not be responsible for any costs incurred by any other Party related to securing permits for work to be performed under the Culvert contract.

Upon completion of construction, the County will maintain the existing culvert and the new culvert.

Within 30 days of the effective date of this Agreement, the City shall provide \$100,000 to County for use by the County to cover all costs incurred by the County to construct and install the new culvert at the Crossing.

4. Explain any legal and/or policy issues involved.

Authorization under the provisions of ORS 190.003 to 190.030 to enter into Intergovernmental Agreements for the performance of any or all functions that a party to the agreement has authority to perform.

5. Explain any citizen and/or other government participation that has or will take place.

The City of Troutdale and the Sandy River Drainage Improvement Company have identified this work in their maintenance plans as needed.

Required Signatures

**Department/
Agency Director:**



Date: 05/05/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM (CAF)

Pre-approved Contract Boilerplate (with County Attorney signature) Attached Not Attached Contract #: 0405170
 Amendment #: _____

CLASS I Based on Informal / Intermediate Procurement	CLASS II Based on Formal Procurement	CLASS III Intergovernmental Contract (IGA)
<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Personal Services Contract	<input type="checkbox"/> Expenditure Contract
PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	PCRB Contract <input type="checkbox"/> Goods or Services <input type="checkbox"/> Maintenance or Licensing Agreement <input type="checkbox"/> Public Works / Construction Contract <input type="checkbox"/> Architectural & Engineering Contract	<input checked="" type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement
<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> Revenue Contract <input type="checkbox"/> Grant Contract <input type="checkbox"/> Non-Financial Agreement	<input type="checkbox"/> INTER-DEPARTMENTAL AGREEMENT (IDA)

Department: Community Services Division/ Program: Land Use and Trans Program Date: 5/4/06
 Originator: Robert Maestre Phone: (503) 988-5001 Bldg/Room: 455/Annes
 Contact: Cathy Kramer Phone: (503) 988-5050 x22589 Bldg/Room: 455/Annex

Description of Contract: An Intergovernmental Agreement between the City of Troutdale, the Sandy River Drainage Improvement Company, and Multnomah County to award and manage a contract for the addition of a new culvert at the NE Marine Drive crossing within the City of Troutdale. This is a Revenue Agreement.

RENEWAL PREVIOUS CONTRACT #(S) _____ EEO CERTIFICATION EXPIRES _____
 PROCUREMENT, EXEMPTION OR CITATION # _____ ISSUE DATE: _____ EFFECTIVE DATE: _____ END DATE: _____
 CONTRACTOR IS: MBE WBE ESB QRF State Cert# _____ or Self Cert Non-Profit N/A (Check all boxes that apply)

Contractor	City of Troutdale Public Works Department	Remittance address (if different)	
Address	342 SW 4 th Street	Payment Schedule / Terms:	
City/State	Troutdale OR	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
ZIP Code	97060-2099	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Phone	(503) 674-3300/Fax: (503) 492-3502 (James Galloway)	<input checked="" type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Employer ID# or SS#	N/A	<input type="checkbox"/> Price Agreement (PA) or Requirements Funding Info:	
Contract Effective Date	06/27/06	Term Date	06/26/08
Amendment Effect Date		New Term Date	
Original Contract Amount	\$ _____	Original PA/Requirements Amount	\$ _____
Total Amt of Previous Amendments	\$ _____	Total Amt of Previous Amendments	\$ _____
Amount of Amendment	\$ _____	Amount of Amendment	\$ _____
Total Amount of Agreement	\$ 100,000.00 (REVENUE)	Total PA/Requirements Amount	\$ _____

REQUIRED SIGNATURES:

Department Manager: *Metacilda Johnson* DATE: 5/5/06
 County Attorney: *Matthew C. Ryan* DATE: 5/9/06
 CPCA Manager: _____ DATE: _____
 County Chair: *Chris Mey* DATE: 6.1.06
 Sheriff: _____ DATE: _____
 Contract Administration: _____ DATE: _____

COMMENTS: (WBS: ROADCPG0614D520) APPROVED: MULTNOMAH COUNTY BOARD OF COMMISSIONERS

AGENDA # C-3 DATE 06.01.06
 DEBORAH L. BOGSTAD, BOARD CLERK

**INTERGOVERNMENTAL AGREEMENT
FOR DRAINAGE IMPROVEMENT PROJECT ON NE MARINE DRIVE AT ARATA CREEK
BETWEEN THE CITY OF TROUTDALE, THE SANDY DRAINAGE IMPROVEMENT
COMPANY, AND MULTNOMAH COUNTY**

This Intergovernmental Agreement ("Agreement") is made and entered into by the CITY OF TROUTDALE, a city of the State of Oregon ("City"), the SANDY DRAINAGE IMPROVEMENT COMPANY; ("Sandy"), an Oregon Non-Profit Improvement District which is a special purpose Government; and the COUNTY OF MULTNOMAH, a political subdivision of the State of Oregon ("County") to contract for the provision of certain culvert improvement services on NE Marine Drive. The City, Sandy, and County are collectively referred to as "the Parties."

I. RECITALS:

- A. The Parties are authorized under the provisions of ORS 190.003 to 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform.
- B. NE Marine Drive is a county road under the County's jurisdiction and is identified as a "Major Collector" under the County's Transportation Plan. Marine Drive crosses Arata Creek within the limits of City of Troutdale (the "Crossing"). The County maintains an existing 48" culvert at the Crossing. This existing culvert needs to be upgraded.
- C. The Parties wish to improve the drainage at the Crossing by installing an additional culvert at the Crossing.
- D. The purpose of this Agreement is to provide for the design and construction of a second culvert at the Crossing.

THE PARTIES AGREE AS FOLLOWS:

II. TERMS AND CONDITIONS:

A. MULTNOMAH COUNTY RESPONSIBILITIES:

- 1. Provided the County receives from Troutdale the requisite funds under Section II. B. and all applicable permits, licenses, and/or authorizations are obtained by Sandy as required under Section II C., the County will design, advertise, award, and manage a contract for the installation of an additional culvert into the Arata Creek at the Crossing ("Culvert Contract.").
- 2. The liaison for the County under this Agreement will be Robert Maestre (or his designee), at: Multnomah County, 1600 SE 190th Ave., Portland OR 97233.
- 3. Upon receipt of the money under Section II. B.1, the County will establish a fund to pay for performance of the Culvert Contract. After the completion of the work done under the Culvert Contract and the County's final acceptance of that work, the County shall refund to City any excess remaining in this fund.
- 4. The County shall not be responsible for any costs incurred by any other Party related to securing permits for work to be performed under the Culvert Contract.

5. Upon completion of construction, the County will maintain the existing culvert and the new culvert.

B. CITY OF TROUTDALE RESPONSIBILITIES:

1. Within 30 days of the advertisement for bids, the City shall provide \$100,000 to County for use by the County to cover all costs incurred by the County to construct and install the new culvert at the Crossing.
2. The liaison for the City shall be James E. Galloway (or his designee), at City of Troutdale, 342 SW 4th Street, Troutdale OR 97060-2099.

C. SANDY DRAINAGE IMPROVEMENT COMPANY RESPONSIBILITIES:

1. Sandy will be responsible for obtaining all necessary permits, licenses, public easements, or similar written authorizations as required under the applicable federal, state or local laws, and codes or regulations to enable the County to perform the work under the Culvert Contract as set forth under Section A.
2. Sandy will perform all testing, monitoring, sampling, reporting, or other related tasks required under the applicable local, state or federal laws, codes and regulations in the vicinity of the Crossing (collectively referred to as "in-stream work") to enable the County to perform its work under the proposed Culvert Contract as set forth under Section A.
3. Sandy's in-stream work will address the viability of following proposals consistent with the direction provided by the applicable regulatory agencies:
 - a. Increasing flood storage capacity within Arata Creek south of Marine Drive;
 - b. Benching Arata Creek both north and south of Marine Drive as necessary in order to facilitate the functioning of the new culvert.
4. Sandy shall assume all its costs for the performance of its tasks under this Section.
5. The liaison for Sandy shall be Dave Hendricks (or his designee), at Sandy Drainage Improvement Company, 1880 NE Elrod Drive, Portland OR 97211-1810.

D. JOINT RESPONSIBILITIES:

The parties' representatives shall meet within 30 days of the effective date of this Agreement to develop a mutually acceptable plan and the further assignment of responsibilities for the provision of notice to the community regarding the proposed construction.

E. EARLY TERMINATION:

The parties may terminate this agreement by mutual written consent 30 days prior to the solicitation for a construction firm. If this Agreement is terminated as provided herein, the parties shall be responsible for their own costs; and any unspent or otherwise non-obligated funds in the County's possession as provided under Section II. B herein, shall be refunded to the City.

F. DISPUTE RESOLUTION:

In the case of a dispute under this Agreement, the Parties shall attempt to resolve the dispute informally. If the dispute cannot be resolved through this process, the Parties shall submit their dispute to intergovernmental arbitration pursuant to ORS 190.710 through 190.800. Each of the Parties shall bear its own expense of attorney fees and arbitration.

G. AMENDMENT:

This Agreement may be amended by mutual written agreement of the Parties. Amendments shall be valid only when reduced to writing, approved as required and signed.

H. TERM:

This Agreement shall be effective upon the date that it has been executed by all Parties and shall remain in effect for two years from that date.

I. INDEMNIFICATION:

Subject to the conditions and limitation of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, each Party shall indemnify, defend, and hold harmless each of the other Parties from and against all liability, loss, and costs arising out of or resulting from acts of that Party, its officers, employees, and agents in the performance of this agreement.

J. INSURANCE:

Each Party shall each be responsible for providing worker's compensation insurance as required by law. No Party shall be required to provide or show proof of any other insurance coverage.

K. ADHERENCE TO LAW:

Each Party shall comply with all federal, state, and local laws and ordinances applicable to this agreement.

L. NON-DISCRIMINATION:

Each Party shall comply with all requirements of federal and state civil rights and rehabilitations statutes and local nondiscrimination ordinances. (See MCC 15.340-15.347)

M. ACCESS TO RECORDS:

Each Party shall have access to the books, documents and other records of the others which are related to this Agreement for the purpose of examination, copying and audits, unless otherwise limited by law.

N. SUBCONTRACTS AND ASSIGNMENTS:

No Party will subcontract or assign any part of this Agreement without the written consent of the other Parties, except that the County may subcontract or assign services under this Agreement with the consultant(s) awarded the contract to perform the Culvert Work.

O. PROPERTY OF THE COUNTY:

In the event of termination of this Contract, all files and documents of any kind related to the scope of work set forth in this Agreement shall be transferred back to the County. The County shall only pay the actual costs of the transfer.

P. ENTIRETY OF AGREEMENT:

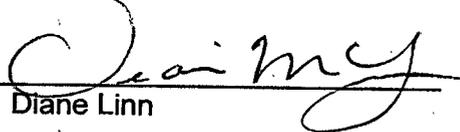
This Agreement constitutes the entire Agreement between the Parties. No waiver, consent, modification, or changes of the terms of the Agreement shall bind either party unless made in writing and signed by all Parties.

Q. SEVERABILITY:

The Parties agree that if any terms or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be constructed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

MULTNOMAH COUNTY, OREGON

CITY OF TROUTDALE

By 
Diane Linn

By _____

Title Chair
Board of County Commissioners

Title _____

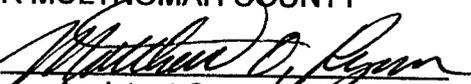
Date: 6.1.06

Date: _____

Reviewed:

Approved as to form:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY

By 
Assistant County Attorney

Date: 5/9/06

Date: _____

SANDY DRAINAGE IMPROVEMENT COMPANY

By: _____

Title: _____

Date: _____

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-3 DATE 06.01.06
DEBORAH L. BOGSTAD, BOARD CLERK



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-1
 Est. Start Time: 9:00 AM
 Date Submitted: 05/24/06

BUDGET MODIFICATION: -

Agenda Title: RESOLUTION Appointing a Community Task Force for the Sellwood Bridge Project

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>15 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>District 1</u>
Contact(s):	<u>Ian Cannon, David Martinez</u>		
Phone:	<u>503 988-3757</u>	<u>223</u>	<u>446/1</u>
	<u>503 988-4435</u>	Ext. <u>84435</u>	I/O Address: <u>503/600</u>
Presenter(s):	<u>Commissioner Maria Rojo de Steffey, Project Facilitators and County Staff</u>		

General Information

1. What action are you requesting from the Board?

1. Board recognition of the decision making structure to be used for the Sellwood Bridge Project.

2. Appointment of the named 20 private citizens to form a Community Task Force (CTF) for the Sellwood Bridge project:

Barbara Barber, Jason Barbour, Gary Barth, Gary Berger, Tom Brown, Bill Dickey, Elliot Eki, John Fyre, Dorothy Gage, Laura Jackson, Ken Love, Richard Marantz, Robert Mawson, Tina Nunez, Scott Thayer, Lidwien Rahman, Angela Timmen, Robert Wilhelm, Jr., Brian Wilson and Sharon Wood Wortman.

3. Recognition of the Policy Advisory Group (PAG) for the Sellwood Bridge Project:

Commissioner Maria Rojo de Steffey
 Councilor Sam Adams

Multnomah County
 City of Portland

Councilor Robert Liberty
Commissioner Bill Kennemer
Mayor Jim Bernard
Senator Kate Brown
Representative Carolyn Tomei
Jason Tell
David Cox

Metro
Clackamas County
City of Milwaukie
Oregon State Senate
Oregon State House
Oregon Department of Transportation
Federal Highway Administration

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Sellwood Bridge has been experiencing structural deterioration and is expected to need either major rehabilitation or replacement within the next 15 years. The Sellwood Bridge Project was set up to provide a long term solution to the problems. The Planning Phase is the first step in the process. The details of the planning phase are given below.

1. Decision-Making Structure

Multnomah County, with the help of their engineering consultant CH2M Hill, has developed a decision-making structure to help build consensus among different interest groups on the Sellwood Bridge Project. There are 6 interim steps that lead to the final milestone of approving a preferred alternative. 1. Recognition of this process. 2. Creation of a Purpose and Needs Statement defining goals and values for the project. 3. Listing and prioritizing criteria. 4. Development of design alternatives. 5. Evaluating and screening of alternatives 6. Selection of the preferred alternative. 7. Approval of the preferred alternative.

The Community Task Force will make recommendations to the Policy Advisory Group, which will review the recommendations and advise at each of the steps above. The Multnomah County Board of Commissioners, Portland City Council, and the (Joint Policy Advisory Committee on Transportation) Metro Council, as well as the Federal Highway Administration will provide approval at the final step.

2. Community Task Force (CTF)

The CTF will be charged with assisting the County with setting criteria, developing and evaluating alternatives, and choosing the alternative with the least impacts. The CTF will begin meeting after being appointed by the Multnomah County Board (expected by June, 2006) and will continue through selection of the preferred alternative (expected by February, 2008).

The Multnomah County Bridge Section and Public Affairs Office have been conducting outreach programs with neighborhoods, businesses and interest groups that are stakeholders in the project. The County determined that there were many different perspectives that needed to be represented during the public process. The County solicited applications from citizens who wanted to participate in the public planning process by volunteering to serve on the CTF. Of 69 applications turned in, 20 were selected.

The CTF members were selected based on their interest, commitment to the project, & involvement with constituencies impacted by the bridge. They represent the following interests in the project:

Commuters, Sellwood neighborhood, Corbett-Terwilliger-Lair Hill neighborhood, Outer SE neighborhoods, Outer SW neighborhoods, Regional Business, SE businesses, SW businesses, Clackamas County businesses, OHSU / South Waterfront development, Freight, Bicyclists, Pedestrians, Transit, River Users, Natural Resources, and Aesthetics.

3. Policy Advisory Group (PAG)

The Policy Advisory Group is charged with assisting the County with reviewing the work products of the Community Task Force and the County's project team. The Policy Advisory Group will recommend the preferred alternative for jurisdictional approval.

Since this project might have impacts in several regional jurisdictions, the formation of this group is sought to provide coordination, oversight, and recommendations for the project. The PAG will meet at specific decision-points during the Planning Phase of the project starting in June, 2006 and continuing through the selection of the preferred alternative in early 2008.

3. Explain the fiscal impact (current year and ongoing).

None. Federal funding has been secured for the planning phase of the Sellwood Bridge Project.

4. Explain any legal and/or policy issues involved.

Because this project is federally funded, the National Environmental Policy Act (NEPA) process is required for assessing the impacts of the project on the built and natural environment. NEPA requires that there be a public process component. The Community Task Force and the Policy Advisory Group will help the County meet this requirement and will assist the County with building consensus in the community and with our partner jurisdictions.

5. Explain any citizen and/or other government participation that has or will take place.

The County has conducted 33 public meetings to publicize the public process and to solicit public concerns and issues that need to be addressed during the environmental (NEPA) process. The County will continue to provide information to the public throughout the planning phase by newsletter, website, public meetings, and through the Community Task Force. The County will also create a Policy Advisory Group of multi-jurisdictional elected or appointed officials to review the work of the CTF and to make recommendations.

Required Signatures

**Department/
Agency Director:**

Maria Pijo de Steffey

Date: 05/24/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:



Sellwood Bridge Project Process and Organization



Presentation to the Board of County Commissioners

June 2006

Project Roles

Multnomah County

- Oversight – scope, schedule, budget
- Coordination
- Public Involvement (lead)
- Technical review



Project Roles

CH2M Hill

- Technical disciplines (surveying, traffic, roadway, bridge, natural resources, cultural resources, noise, cost estimating)
- EIS, strategy, drafting of document
- Facilitate Policy Advisory Group (if required)
- Planning and technical input for Community Task Force
- Public Involvement support and strategy assistance



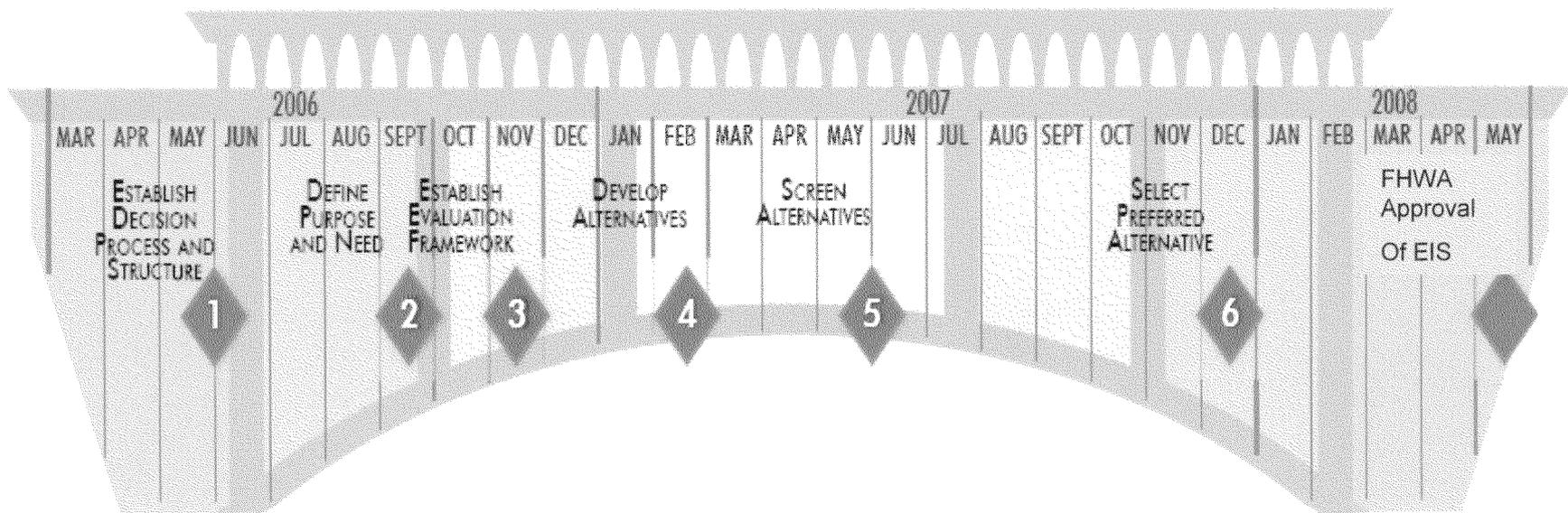
Project Roles

Cogan Owens Cogan

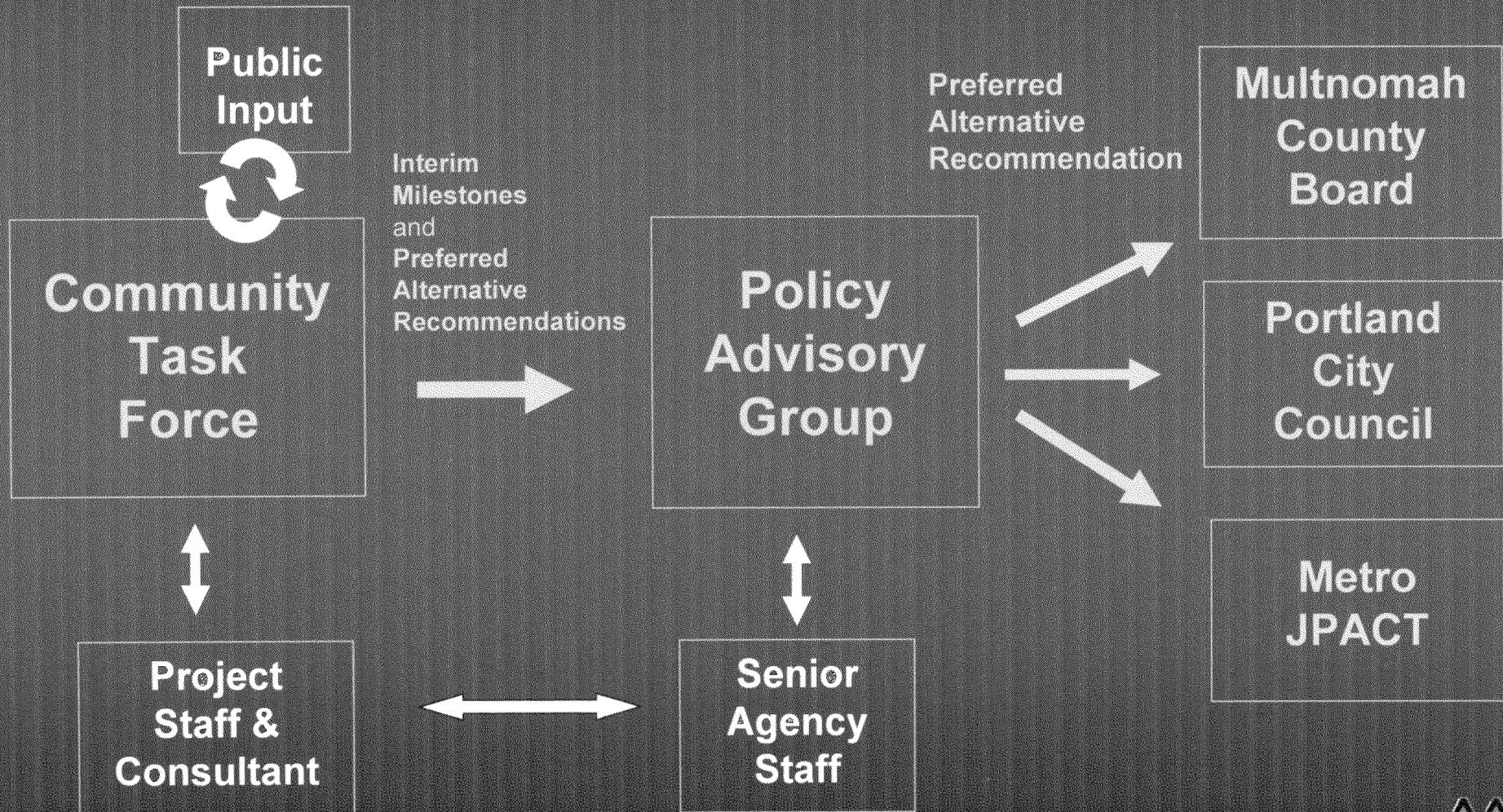
- Facilitate and lead Community Task Force meetings
- Assist with selection of Community Task Force



Sellwood Bridge Project: Decision Process



Decision Structure



Policy Advisory Group (PAG)

Commissioner Maria Rojo de Steffey	Multnomah County
Commissioner Sam Adams	City of Portland
Councilor Robert Liberty	Metro
Commissioner Bill Kennemer	Clackamas County
Mayor Jim Bernard	City of Milwaukie
Fred Hansen	TriMet
Senator Kate Brown	Oregon State Senate
Representative Carolyn Tomei	Oregon State House
Jason Tell	ODOT
David Cox	Federal Highway Administration



Policy Advisory Group

- **Set Policy Framework for the project**
- **Represent jurisdiction / agency interests**
- **Communicate project progress with fellow electeds or appointed officials**
- **Review recommendations from the CTF and make milestone decisions**
- **Recommend preferred alternative**



CTF Points of View

- Neighborhoods
- Businesses
- Commuters
- Freight
- Transit
- Bike / Peds
- Natural resources
- River Users
- Historic
- Aesthetics





BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Appointing a Community Task Force for the Sellwood Bridge Project

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County maintains the Sellwood Bridge in the City of Portland, which is nearing the end of its service life and will need either major rehabilitation or replacement.
- b. The County has secured funds to begin planning for a long-term solution for the Sellwood Bridge this year (the Sellwood Bridge Project).
- c. A structured decision-making process has been developed to help build consensus among different groups with an interest in the Sellwood Bridge Project.
- d. A Community Task Force made up of 20 local citizens representing different points of view and interests has been recruited to assist in the decision-making process.
- e. The County will convene a Policy Advisory Group made up of elected and appointed representatives of jurisdictions with an interest in the Sellwood Bridge Project to review the recommendations of the Community Task Force and provide oversight and policy guidance to the Community Task Force.
- f. The establishment of the Community Task Force and the Policy Advisory Group provide for the necessary public and community involvement on behalf of the County to comply with federal regulations applicable to the undertaking of the Sellwood Bridge Project.

The Multnomah County Board of Commissioners Resolves:

1. That a Community Task Force be convened to assist the County with setting criteria, developing and evaluating alternatives, and selecting the best alternative for the Sellwood Bridge Project.
2. To appoint Barbara Barber, Jason Barbour, Gary Barth, Gary Berger, Tom Brown, Bill Dickey, Elliot Eki, John Fyre, Dorothy Gage, Laura Jackson, Ken Love, Richard Marantz, Robert Mawson, Tina Nunez, Scott Thayer, Lidwien Rahman, Angela Timmen, Robert Wilhelm, Jr., Brian Wilson and Sharon Wood Wortman to the Sellwood Bridge Project Community Task Force.

3. The Community Task Force is directed to recommend a locally preferred alternative to the Policy Advisory Group by February 2008.

ADOPTED this 1st day of June 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-084

Appointing a Community Task Force for the Sellwood Bridge Project

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County maintains the Sellwood Bridge in the City of Portland, which is nearing the end of its service life and will need either major rehabilitation or replacement.
- b. The County has secured funds to begin planning for a long-term solution for the Sellwood Bridge this year (the Sellwood Bridge Project).
- c. A structured decision-making process has been developed to help build consensus among different groups with an interest in the Sellwood Bridge Project.
- d. A Community Task Force made up of 20 local citizens representing different points of view and interests has been recruited to assist in the decision-making process.
- e. The County will convene a Policy Advisory Group made up of elected and appointed representatives of jurisdictions with an interest in the Sellwood Bridge Project to review the recommendations of the Community Task Force and provide oversight and policy guidance to the Community Task Force.
- f. The establishment of the Community Task Force and the Policy Advisory Group provide for the necessary public and community involvement on behalf of the County to comply with federal regulations applicable to the undertaking of the Sellwood Bridge Project.

The Multnomah County Board of Commissioners Resolves:

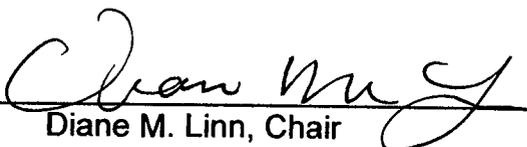
1. That a Community Task Force be convened to assist the County with setting criteria, developing and evaluating alternatives, and selecting the best alternative for the Sellwood Bridge Project.
2. To appoint Barbara Barber, Jason Barbour, Gary Barth, Gary Berger, Tom Brown, Bill Dickey, Elliot Eki, John Fyre, Dorothy Gage, Laura Jackson, Ken Love, Richard Marantz, Robert Mawson, Tina Nunez, Scott Thayer, Lidwien Rahman, Angela Timmen, Robert Wilhelm, Jr., Brian Wilson and Sharon Wood Wortman to the Sellwood Bridge Project Community Task Force.

3. The Community Task Force is directed to recommend a locally preferred alternative to the Policy Advisory Group by February 2008.

ADOPTED this 1st day of June 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-2
 Est. Start Time: 9:15 AM
 Date Submitted: 05/24/06

BUDGET MODIFICATION: -

Agenda Title: PROCLAMATION Honoring the Accomplishment of Corbett High School in Multnomah County, Oregon for its Achievement and Ranking in the top 1000 Best High Schools in America

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>Commissioner Lonnie Roberts</u>
Contact(s):	<u>Kristen West</u>		
Phone:	<u>503-988-5213</u>	Ext.	<u>85213</u>
Presenter(s):	<u>Commissioner Lonnie Roberts</u>		
I/O Address:	<u>503/600/Roberts</u>		

General Information

- 1. What action are you requesting from the Board?**
 Adoption of the Proclamation honoring the accomplishments of Corbett High Schools academic achievements and ranking in the top 1000 best high schools in America
- 2. Please provide sufficient background information for the Board and the public to understand this issue.**
 Newsweek Magazine has published its list of America's Best High Schools for the past five years. Corbett High School is ranked 573 on the list with a very impressive ratio of 1.651 Advance Placement Tests per graduating senior. This achievement and subsequent ranking places Corbett High School in the top 2% of all public schools in the United States.
- 3. Explain the fiscal impact (current year and ongoing).**
 None

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signatures

**Department/
Agency Director:**

Lonnie Roberts

Date: 05/24/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Honoring the Accomplishment of Corbett High School in Multnomah County, Oregon for its Achievement and Ranking in the top 1000 Best High Schools in America

The Multnomah County Board of Commissioners Finds:

- a. For the fifth straight year Newsweek Magazine has published its list of America's Best High Schools.
- b. Corbett high School in Oregon is ranked 573 on the list with a very impressive ratio of 1.651 Advance Placement Tests per graduating senior.
- c. This achievement and subsequent ranking places Corbett High School in the top 2 percent of all public schools in the United States.
- d. Corbett High School teachers, students and parents realize the importance of challenging students to meet the requirements an advanced education imposes.
- e. A students exposure to long reading lists and long final exams that demand thought and analysis, better prepare them for graduation from college.

The Multnomah County Board of Commissioners Proclaims:

1. Recognition to Corbett High School for its achievement and ranking in the top 1000 Best High Schools in America.
2. Acknowledgment to Corbett High School for its placement in the top 2 percent of all Public Schools in the nation.
3. Congratulations for the efforts of the School District Administration, the teachers and the parents of these students who have made these results possible by encouraging and promoting the quest for excellence in these students.

ADOPTED this 1st day of June, 2006

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

Maria Rojo de Steffey,
Commissioner District 1

Serena Cruz Walsh,
Commissioner District 2

Lisa Naito,
Commissioner District 3

Lonnie Roberts,
Commissioner District 4

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 06-085

Honoring the Accomplishment of Corbett High School in Multnomah County, Oregon for its Achievement and Ranking in the top 1000 Best High Schools in America

The Multnomah County Board of Commissioners Finds:

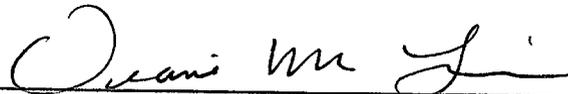
- a. For the fifth straight year Newsweek Magazine has published its list of America's Best High Schools.
- b. Corbett high School in Oregon is ranked 573 on the list with a very impressive ratio of 1.651 Advance Placement Tests per graduating senior.
- c. This achievement and subsequent ranking places Corbett High School in the top 2 percent of all public schools in the United States.
- d. Corbett High School teachers, students and parents realize the importance of challenging students to meet the requirements an advanced education imposes.
- e. A students exposure to long reading lists and long final exams that demand thought and analysis, better prepare them for graduation from college.

The Multnomah County Board of Commissioners Proclaims:

1. Recognition to Corbett High School for its achievement and ranking in the top 1000 Best High Schools in America.
2. Acknowledgment to Corbett High School for its placement in the top 2 percent of all Public Schools in the nation.
3. Congratulations for the efforts of the School District Administration, the teachers and the parents of these students who have made these results possible by encouraging and promoting the quest for excellence in these students.

ADOPTED this 1st day of June, 2006.

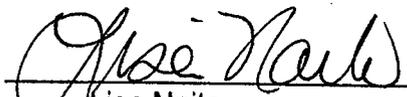
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



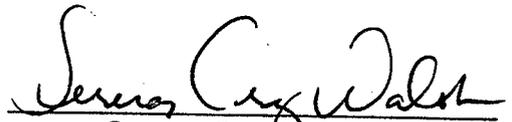
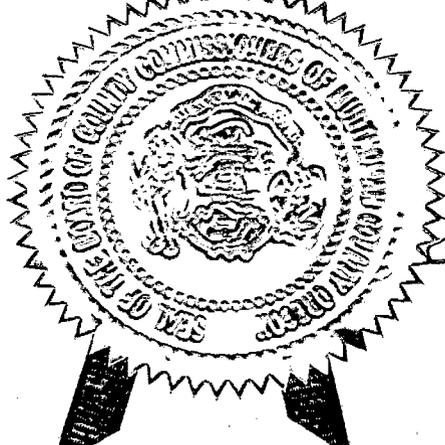
Diane M. Linn, Chair



Maria Rojo de Steffey,
Commissioner District 1



Lisa Naito,
Commissioner District 3



Serena Cruz Walsh,
Commissioner District 2



Lonnie Roberts,
Commissioner District 4



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-3
Est. Start Time: 9:20 AM
Date Submitted: 05/23/06

BUDGET MODIFICATION: -

Agenda Title: **RESOLUTION Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2006-2007**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 mins</u>
Department:	<u>Non-Departmental</u>	Division:	<u>Commissioner Serena Cruz Walsh</u>
Contact(s):	<u>Julie S. Omelchuck</u>		
Phone:	<u>503.823.4188</u>	Ext.	<u>503.823.4188</u>
Presenter(s):	<u>Andrea Cano & Julie S. Omelchuck</u>		
I/O Address:	<u>106/1305</u>		

General Information

1. **What action are you requesting from the Board?**
Adopt Resolution Approving MHCRC FY2006-2007 Budget.
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
MHCRC is made up of the cities of Fairview, Gresham, Portland, Wood Village, Troutdale and Multnomah County (jurisdictions). Its mission is to:
 - Advocate for and protect the public interest in the regulation and development of cable communications systems;
 - Monitor and help resolve cable subscriber concerns; and
 - Facilitate the planning and implementation of community uses of cable communication technologies that make use of the public right of way.

3. Explain the fiscal impact (current year and ongoing).

\$19,076	for staffing the MHCRC
\$53,610	in funding for Multnomah Community Television (MCTV)
\$30,001	In funding for Portland Community Media (PCM)
\$102,687	Total

The estimated franchise fee revenue to Multnomah County's general fund is approximately \$36,664 during FY 2006-2007.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

MHCRC must obtain budget approval from all participating jurisdictions.

Required Signatures

**Department/
Agency Director:**



Date: 05/24/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2006-2007

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village (Cities) to advocate for and protect the public interest in the regulation and development of cable communication systems.
- b. The MHCRC has approved a budget for fiscal year 2006-2007 and forwarded this budget to Multnomah County and the Cities for approval.

The Multnomah County Board of Commissioners Resolves:

1. The Mt. Hood Cable Regulatory Commission budget for fiscal year 2006-2007 is approved.

ADOPTED this 1st day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

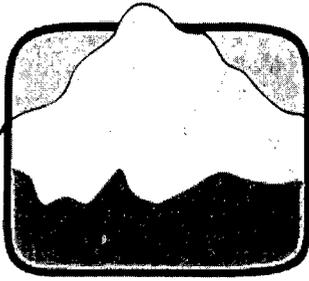
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____

Agnes Sowle, County Attorney



MT. HOOD CABLE REGULATORY COMMISSION

1120 SW Fifth Ave. #1305 • Portland, OR 97204

Phone: (503) 823-5385 • Fax (503) 823-5370

Email: www.mhcrc.org

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village

May 22, 2006

Deborah Bogstad
Multnomah County
501 SE Hawthorne Blvd., Suite 600
Portland, OR 97214

Dear Deb,

The Mt. Hood Cable Regulatory Commission (MHCRC) presents the enclosed FY2006-07 budget request for Council consideration on June 1 and recommends approval. The budget has been extensively reviewed by the MHCRC and by a budget subcommittee of the MHCRC. The MHCRC unanimously approved the budget on April 17, 2006 for submission to each jurisdiction.

County Commission appointed MHCRC Commissioner, Andrea Cano, and Julie Omelchuck, MHCRC staff, will attend the meeting to answer any questions the Council may have.

Should you need additional information, please do not hesitate to contact me.

Sincerely,

Rebecca Gibbons
Program Specialist

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-086

Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2006-2007

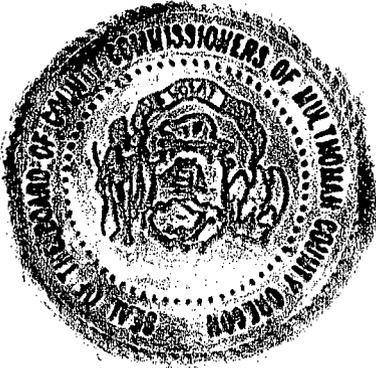
The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village (Cities) to advocate for and protect the public interest in the regulation and development of cable communication systems.
- b. The MHCRC has approved a budget for fiscal year 2006-2007 and forwarded this budget to Multnomah County and the Cities for approval.

The Multnomah County Board of Commissioners Resolves:

1. The Mt. Hood Cable Regulatory Commission budget for fiscal year 2006-2007 is approved.

ADOPTED this 1st day of June, 2006.

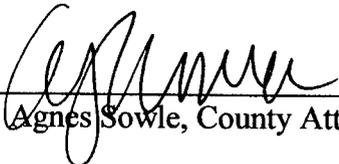


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Agnes Sowle, County Attorney

Mt. Hood Cable Regulatory Commission

Representing:

City of Portland
City of Fairview

City of Gresham
City of Wood Village

City of Troutdale
Multnomah County

Commission Members

Rich Goheen, Commission Chair

Alan Alexander III
Andrea Cano
Sue Dicile
Bill June
Ruth Miles
Stan Saunders
Norman Thomas

PROPOSED BUDGET FISCAL YEAR 2006-07

Director: David C. Olson

Commission Approved: April 17, 2006

MT. HOOD CABLE REGULATORY COMMISSION

FY 2006-07 PROPOSED BUDGET

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MT. HOOD CABLE REGULATORY COMMISSION

OVERVIEW

The Mt. Hood Cable Regulatory Commission (MHCRC or Commission) was created by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village for the purposes of:

- **Advocating for and protecting the public interest in the regulation and development of cable communications systems;**
- **Monitoring and helping resolve cable subscribers' concerns; and,**
- **Facilitating the planning and implementation of community uses of cable communication technologies.**

Each Jurisdiction appoints citizen representatives to the Commission. Over the past year, these appointees have committed hundreds of volunteer hours to fulfill the Commission's mission and to serve the Jurisdictions. They attended approximately 10 Commission meetings and numerous committee meetings, kept abreast of issues of concern to their Jurisdictions, presented information at city council and county commission meetings, and served as liaisons to Portland Community Media (PCM) and MetroEast Community Media (MetroEast).

The Commission contracts for staff through a services agreement with the City of Portland. The Commission funds an equivalent of 3.25 full-time staff positions plus related materials, services and overhead. Each member Jurisdiction provides a portion of its franchise fees from cable services providers to annually fund Commission operational expenses.

2005 ACCOMPLISHMENTS

Conducted Franchise Compliance to Protect the Jurisdictions' and Consumers' Interests

The MHCRC monitors and enforces various service standards for telephone responsiveness, service outage credits, billing, installation and repair responsiveness, and other consumer protection issues. In 2005, the Commission assisted in the resolution of 177 complaints. The Commission also oversaw enforcement of insurance and bonding issues, technical standards, emergency override requirements, and universal service issues.

Engaged in Partnerships to Provide Network Services More Efficiently

The MHCRC facilitates partnerships and network planning, pursues network assets, and distributes funds to support the Community Institutional Network (I-Net). The MHCRC has overseen the deployment of I-Net assets worth over \$6.5 million and an annual fund of nearly \$1 million. The MHCRC developed and continues to facilitate the interconnect between the I-Net and the City of Portland's IRNE. This interconnect partnership provides the highest level of service (capacity increased 10 fold) at the least cost (savings of up to 33%) to 252 schools and public agencies throughout Multnomah County for critical communications needs.

Funded Projects to Advance Education and Community-Based Technology

The MHCRC directs the Community Access Capital Grant which provides funds for technology projects to community organizations, libraries, educational institutions and local government agencies throughout Multnomah County. A recent evaluation of the grant program found that 76% of all grant awards resulted in educational benefits for students, teachers, parents and schools; 32% benefited governmental agencies, which in turn also provided more efficient and cost effective services for the general public; and 16% served ethnically diverse communities or citizens with special needs. Nearly half the grantees reported their grant awards served as a catalyst to form new partnerships and to attract new funding. The MHCRC oversees implementation and compliance for about 15 grant-funded projects during the year. In 2005, the program granted nearly \$552,000 for six new community-based projects that will leverage over \$1 million in matching resources. Newly funded projects included:

- The Northwest Film Center launched a new initiative of the Center's School of Film and Young Filmmakers Program. The program engages at-risk and homeless teenagers in the production of digital moving image media - one of the most pervasive influences in the lives of our youth - in order to foster positive self-expression, academic performance and civic engagement.
- The Housing Authority of Portland (HAP) has undertaken the largest neighborhood revitalization project in Oregon's history. Columbia Villa's World War II-era housing development in North Portland was demolished and is being replaced by a mixed-income community of 850 households, known as New Columbia. At the heart of the new neighborhood is the Life Long Learning Center. The Center will provide training and educational resources, in partnership with Portland Community College, to assist residents in achieving economic stability and a greater sense of self sufficiency.
- Technical Assistance for Community Services (TACS), in partnership with domestic violence providers throughout Multnomah County, is implementing a dynamic web site and an intranet via the Institutional Network (I-Net). This project will enable providers to access on-line training tools to support implementation of the federally mandated Homeless Management Information System (HMIS) data reporting system and to provide clients with integrated delivery of services.
- The International Foundation for Alternative Research in AIDS (IFARA) conducts meetings, forums, and conferences and provides educational materials for people living with HIV/AIDS and providers of medical services. IFARA will use mobile video production equipment to improve and increase its service delivery of healthcare programming.
- KBOO Community Radio will expand its Youth Media Collective program to include video production by and for young people focused on civic engagement and positive change in their communities. This project is based on KBOO's successful youth radio program through partnerships with the Youth Innovation Fund, Multnomah Youth Commission, and the Commission on Children, Families and Community of Multnomah County.

The MHCRC also launched a new on-line tool for grantees to apply for grant funds. The application tool is integrated with the on-line reporting and grant compliance tool developed by the MHCRC last year. These tools create more efficient methods for organizations to apply for grants and for data collection used for ongoing evaluation of the program's effectiveness.

Managed Direct Service Contracts for Community Media Resources (PCM & MetroEast)

The MHCRC manages contracts with Portland Community Media (PCM) and MetroEast Community Media, non-profit organizations that facilitate use of technology and communications resources by the community in order to promote broad participation in civic and cultural life. These non-profits provide direct services to a diverse group of individuals, nonprofits, community organizations and government agencies. In 2005, both organizations saw an increase in the number of new video programs and in the community use of facilities and equipment. Media services were used by a wide variety of cultural, ethnic and underserved communities including, Hispanic, Pacific Islanders, Romanian, Russian, Arab, Persian, Ethiopian, Eritrean, African-American and Korean groups.

The MHCRC also oversees the community access benefits provided by Comcast under its franchise agreement. As a result of the MHCRC's leadership, local community access programming is now listed on Comcast's TV guide channel and included in the new digital guides. The MHCRC also secured an agreement for access programming to be included on Comcast's video-on-demand digital service provided free to digital subscribers.

Led Advocacy Efforts to Protect Local Authority and Public Services

The MHCRC participated in several Federal Communication Commission (FCC) and legislative processes in order to advocate for local control and resources derived from private use of the public right-of-ways.

- The MHCRC was the only local government consortium in Oregon to file both initial and reply comments in the FCC's Notice of Proposed Rulemaking on Franchising. Other local governments praised the MHCRC comments for being insightful and thorough. The FCC rulemaking challenged local government authority and asserted that local governments were a barrier to competitive video entry into the marketplace. The MHCRC also participated in FCC proceedings on Cable Ownership, Regulatory Review and the BellSouth Forbearance Petition.
- The MHCRC was active within Oregon and nationally to oppose Congressional pre-emption efforts. Six bills were introduced that challenge local franchising and community benefits. The MHCRC worked strategically with other local governments and state and national organizations to advocate in Congress for the Jurisdictions' authority to levy taxes and fees, obtain fair compensation for private use of the public rights-of-way, and preserve various public interest obligations. Advocacy efforts included MHCRC letters and resolutions to Congress, Jurisdictional resolutions opposing federal pre-emption efforts, presentations before civic groups, community access programs outlining the community impact of the proposed legislation, and multiple meetings with Oregon's Congressional delegation.

Re-designed Website for Ease-of-Use by the Public

The MHCRC launched a new website (www.mhcr.org) to enable stakeholders and the public easier and increased access to information. The site includes basic information about MHCRC business (meeting agendas, minutes, committees, etc.), consumer protection and complaint resolution processes, local community media resources, advocacy and legislative activities and more. Visit the site and find out for yourself.

MISSION STATEMENT

The Mt. Hood Cable Regulatory Commission advocates for and protects the public interest in the regulation and development of cable communications systems in Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village; monitors and helps resolve cable subscribers' concerns in these jurisdictions; and participates in the planning and implementation of community use of communications technologies which make use of the public right-of-way.

GOALS AND OBJECTIVES

Approved: November 21, 2005
Effective: July 1, 2006 – June 30, 2007

The Commission acknowledges that the policy and regulatory work of the Commission is undertaken in a very dynamic communications technology environment. Consequently, the Commission retains flexibility to modify or revise these Goals and Objectives as may be required from time to time.

Goal I: *Effectively administer cable television franchise agreements to serve our member jurisdictions.*

Objectives

1. Identify and address franchise compliance issues in response to and, when possible, prior to cable company actions.
2. Provide consumer protection for citizens and subscribers in cable television matters by helping to resolve complaints, enforcing customer service standards and addressing other consumer-related franchise compliance issues.
3. Analyze changes in technology and the mergers of telecommunications and cable companies in order to inform the jurisdictions and other stakeholders about how those changes may affect consumers and the local public benefits of the franchise agreements.
4. Pursue regulatory and legal processes to ensure fair compensation and correct accounting for franchise fee payments under franchises regarding use of right-of-way by cable company to deliver converged and bundled services (cable TV, internet and telephone).
5. Analyze Comcast's digital telephone service and advise Jurisdictions on local authority and options.
6. Implement processes to oversee new customer protection policy regarding Comcast's Privacy Policy.
7. Develop an extension or renewal process for the West Portland Franchise, which expires December 31, 2007.

Goal II: *Ensure access to and use of current and new services available through the cable system technology by citizens, local governments and community institutions.*

Objectives

1. Conduct annual, competitive grant-making processes for the Community Access Capital Grant program to support the development of public, educational and governmental uses of cable system technology in a way that ensures that the grant funds are distributed in accordance with the grant purpose and criteria.
2. Assess stakeholder and community needs and develop special grant initiatives or funding tiers that respond to identified needs.
3. Monitor projects that have received grant funding to ensure compliance with the project goals and objectives and accountability for grant funds.
4. Collect evaluative data for grants completed after previous evaluation and before on-line reporting mechanism was in place in-order to include these grants in the ongoing evaluation of the grant program.
5. Manage and oversee Community Institutional Network (I-Net) planning within available funds in order to leverage this public resource as a low cost, high quality tool for public organizations to communicate, inform and deliver services to their constituencies.
6. Manage access provider contracts with Portland Community Media and Multnomah Community Television.
7. Allocate capital funds for Portland Community Media and Multnomah Community Television.
8. Oversee implementation of subscribers receiving listings of PEG Access programming on the cable system.
9. Explore creative public and community opportunities arising through local adoption of digital technology for both content development and distribution.
10. Collaborate with organizations, at the federal, state and local levels, to advocate for the community's access to cable system technology.
11. Encourage development and deployment of broadband services using cable system technology including high speed internet access, on an open, accessible and nondiscriminatory basis throughout the franchise areas.

Goal III: *Communicate, educate and respond in a timely and accurate manner to our jurisdictions, cable subscribers and the general public regarding communications technology policy and regulatory issues.*

Objectives

1. Communicate in a way which supports the following priority criteria: A) jurisdiction officials and key jurisdiction staff are informed about communications technology policy and regulatory issues and understand what is at stake; and B) interested stakeholders view the Commission as an important source of information.
2. Support our member jurisdictions in implementing FCC rules and federal laws related to cable and telecommunications.

3. Provide recommendations, if necessary, to the Jurisdictions to update the Intergovernmental Agreement (IGA) regarding the Commission's roles and responsibilities in light of changes in regulations and/or service delivery by communication providers.

Goal IV: *Advocate for continued local authority regarding cable franchises and use of the public rights-of-way by communication providers.*

Objectives

1. Continue cross-jurisdictional collaborations for information-sharing and coordinated strategies on issues of common concern.
2. Participate in national discussions regarding the potential re-write of telecommunications and cable legislation in order to advocate for and preserve existing and new public interest benefits.
3. Respond to any 2007 State legislative changes regarding cable and telecommunications issues.
4. Participate in litigation and FCC proceedings on behalf of our jurisdictions' and citizens' interests.
5. Participate in statewide committees or groups who address local government authority, management and control of public rights-of-way.
6. Advocate for open, nondiscriminatory access to cable system broadband technology.

Goal V: *Operate the Cable Regulatory Office and the Commission efficiently and effectively.*

Objectives

1. Fulfill Intergovernmental Agreement and Rules of Procedure administrative responsibilities.
2. Plan and conduct Commission meetings in a way that respects the volunteer nature of Commission positions and is in accordance with Oregon Open Meeting laws.
3. Continue annual strategic planning and evaluation.
4. Present an annual budget request to the Jurisdictions that supports the Commission's mission and respects the Jurisdictions' budget considerations.

BUDGET OVERVIEW

According to the Intergovernmental Agreement (IGA) among the Jurisdictions which created the MHCRC, the Commission must gain approval of its annual budget by every member Jurisdiction. The MHCRC's Finance Committee, comprised of three Commissioners, developed a detailed FY 2006-07 budget in consultation with its staff. On April 17, 2006, the Commission approved the proposed budget to forward to the Jurisdictions for consideration. The MHCRC provides the proposed budget to the Cities' and County's staff in advance of the City Councils' and the County Commission's consideration of the budget.

The Commission's Budget contains two budget documents: a Financial Summary and the Line Item Budget. The Budget also provides four appendixes that include more detailed information.

FINANCIAL SUMMARY

The Commission's FY 2006-07 Financial Summary is presented on page 9. A large portion of the Commission's overall resources are funds collected from the cable company and the expenditures are the disbursement of those funds to the member Jurisdictions, the community access providers (Portland Community Media (PCM) and MetroEast Community Media (MetroEast) and Community Access Capital Grant recipients. These disbursements are governed by the IGA and by the cable services franchises.

The amount of Commission resources from year to year are dependent on the gross revenues of the cable company since franchise fees, the Community Access Capital Grant fund revenues and the Access Corporation Capital fund revenues are based on a percentage of the company's gross revenues.

The Commission's **Revenue Resources** include:

First, the Commission collects all cable services franchise fee revenue for Gresham, Troutdale, Fairview, Wood Village and Multnomah County. The total projected revenues are \$992,339 in FY 2006-07;

Second, the MHCRC collects funds from the City of Portland for its share of the Commission's operating budget. The FY 2006-07 City of Portland share is 278,307;

Third, the Commission administers two programs funded by two percent of Comcast's gross revenues totaling over \$1.9 million: Access Corporation Capital Fund and the Community Access Capital Grant Fund; and

Fourth, the beginning fund balance and the interest on Commission funds.

Expenditures include:

First, franchise fee payments to the Jurisdictions. The franchise fee payments to the Jurisdictions are the total amount of franchise fees the MHCRC collects on behalf of Gresham, Troutdale, Fairview, Wood Village and Multnomah County less the amount each Jurisdiction contributes to the Commission's Operating Budget and the community access payments to MetroEast and PCM in accordance with the IGA.

Second, all MHCRC member jurisdictions contribute a portion of franchise fees to the Commission's Operating Budget (\$424,381). This is a 9 percent increase from the current year budget. The net contribution totals \$414,704, after deducting the balance of the FY 2004-05 budget (\$9,677). Each Jurisdiction's net contribution is outlined below:

Gresham	\$90,581	Fairview	\$8,745
Troutdale	\$14,601	Wood Village	\$3,393
Multnomah County	\$19,076	Portland	\$278,307

The proportional funding allocation is based on the methodology adopted by the MHCRC. Greater detail is available on the cost allocation worksheet which appears in Appendix Two.

Third, community access and access corporation capital payments to MetroEast and PCM for operational and capital budgets of the community programming centers in Gresham and Portland. These payments are made in accordance with the IGA and the cable services franchise agreements.

Fourth, the Community Access Capital Grant program. These expenditures support the annual grant program.

**FINANCIAL SUMMARY
FY 2006-07**

RESOURCES	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Adopted	2006-07 Proposed
Beginning Balance	2,965,146	2,357,680	2,240,271	2,383,979	1,690,692
E. County Franch. Fees	843,146	873,421	922,668	918,328	936,961
Multnomah West Franch. Fees	44,841	49,181	54,825	51,535	55,378
Portland Share of Operating Bud.	219,006	226,460	248,290	258,114	278,307
Franchising Deposit	38,480	0	0		
Interest	61,957	27,961	53,037	60,000	58,000
Community Access Grant Capital Revenue	889,542	920,245	973,181	969,491	999,261
Access Corporation Capital Revenue	907,627	916,251	972,568	969,491	999,261
Total Resources	\$5,969,745	\$5,371,199	\$5,464,839	\$5,610,938	\$5,017,860
REQUIREMENTS					
EXPENDITURES					
Franchise Fee Balance to Jurisdictions	233,385	246,623	281,317	264,250	262,269
Compliance Revenues to Jurisdiction	250,000	0	0		0
Community Access Pmt, E. County(MetroEast)	505,887	524,052	553,601	550,997	564,772
Community Access Pmts, Mult. West (PCM)	26,905	29,507	32,895	32,416	33,227
MHCRC Operating Budget	380,127	356,629	354,800	389,312	424,381
Community Access Capital Grants, Personnel	57,758	57,768	58,555	68,595	75,087
Community Access Capital Grants / I-Net M&S	45,766	82,420	45,070	80,557	86,757
Franchising: Renewal & Overbuilds	700	3,750	0		0
Community Access Capital Grants	1,117,041	759,425	757,995	850,000	850,000
Grants Encumbrances	-	-	-	680,455	896,941
Access Corporation Capital	994,496	893,752	972,328	969,491	999,261
Access Corporation Capital -Live Origination		177,000	24,300	0	0
Contingency Reserve -Discretionary	0	0		34,173	14,173
Total Expenditures	\$3,612,065	\$3,130,926	\$3,080,861	\$3,920,246	\$4,206,869
Ending Balance	2,357,680	2,240,271	2,383,979	1,690,692	810,991
Total Requirements	\$5,969,745	\$5,371,197	\$5,464,839	\$5,610,938	\$5,017,860

LINE ITEM BUDGET - SUMMARY

The Commission's FY 2006-07 Line Item Budget provides detail for expenditures included in the Financial Summary.

The proposed budget retains the current staffing level of 3.25 full-time equivalent staff positions. This staffing level allows the Commission to maintain its core programs, which include:

- ❑ **Monitoring and enforcing cable franchises;**
- ❑ **Administering the Community Access Capital Grant program;**
- ❑ **Implementing the Community Institutional Network;**
- ❑ **Overseeing community access resources;**
- ❑ **Advocating for the Jurisdictions in legislative, federal and state proceedings; and**
- ❑ **Providing sound financial management.**

The total FY 2006-07 proposed expenditures is \$4,206,869. The total consists of expenditures funded by dedicated revenues either under the IGA or the franchise agreement in the amount of \$3,782,488, and \$424,381 in Commission's operating expenditures funded by Jurisdictional contributions from the franchise fees.

**LINE ITEM BUDGET - SUMMARY
FISCAL YEAR 2006-07**

Expenditure Classification	Actual FY 2003-04	Actual FY 2004-05	Adopted FY 2005-06	Proposed FY 2006-07
511000 Employees	236,068	235,758	243,407	251,862
517000 Benefits	73,525	77,635	86,077	103,202
Total Personal Services	\$309,593	\$313,393	\$329,484	\$355,064
521000 Professional Services	1,755,108	25,777	78,000	88,699
529000 Miscellaneous Services	1,469	1,124	2,500	3,200
Pass Through Payments (PEG & Fr.Fee Bal)	800,182	2,422,121	2,667,154	2,709,529
531000 Office Supplies	742	971	1,100	1,500
532000 Operating Supplies	3,845	1,913	3,700	3,700
541000 Education	1,565	787	1,200	1,200
542000 Local Travel	0	54	300	800
543000 Out-of-Town Travel	8,316	6,845	2,950	2,950
549000 Miscellaneous	16,207	16,243	7,665	13,415
Total External Materials & Svcs	\$2,587,434	\$2,475,835	\$2,764,569	\$2,824,993
551000 Fleet Services	0	41	104	104
552000 Printing/Distribution	6,228	7,605	7,172	8,190
553000 Facilities Services	22,308	22,504	22,724	23,910
554000 Communications	3,311	3,330	Consolidated in IT	
555000 Data Processing	12,063	23,000	Consolidated in IT	
554000 Information Technology (IT)	N/A	N/A	15,094	14,432
556000 Insurance	14,624	9,140	9,994	8,305
559300 Human Resources	N/A	3,573	3,728	3,719
558312 Legal Advice	7,500	9,476	9,476	10,521
Total Internal Materials & Svcs	\$66,033	\$78,669	\$68,292	\$69,181
Total Materials & Services	\$2,653,467	\$2,554,504	\$2,832,861	\$2,894,174
575707 Capital Grant Transfer to Comnet	153,096	201,656	0	0
572101 General Fund Overhead	14,772	11,307	15,875	13,843
571100 Contingency *	0	0	725,445	943,788
Total Other	167,868	212,963	741,320	957,631
Total	\$3,130,928	\$3,080,860	\$3,903,665	\$4,206,869
Professional Services Acct: 521000				
Operating Budget	<u>26,699</u>			
Capital Fund Budget	<u>62,000</u>			
Total	88,699			
Pass Through Payments Acct: 529000				
Community Access Payments				597,999
East County Fr. Fee Balance				262,269
Access Corporation Capital				999,261
Comm. Access Capital Grant				<u>850,000</u>
* Includes encumbered funds (\$924,000) from Capital Grants awarded in prior years.				2,709,529

APPENDIX ONE

FY 2006-07 BUDGET DETAIL

The Budget Detail includes three documents: the MHCRC Operating Budget; the MHCRC Operating Budget with PEG and I-Net expenditures less PEG grants and Pass Through Payments; and an Operating Budget Line Item Detail.

Operating Budget

This document presents the MHCRC's "Operating Budget" funded by contributions from the member Jurisdictions. The Commission's proposed budget is up four percent from the current fiscal year budget.

A detail of each Jurisdiction's contribution is included in Appendix Two.

MHCRC Operating Budget with PEG and I-Net

This document includes the administrative budget for managing the PEG grants and I-Net in addition to the MHCRC's "Operating Budget" funded by contributions of the member Jurisdictions.

MHCRC Operating Budget Line Item Detail

This document is the highest level of detail of MHCRC's Operating Budget including the I-Net and PEG administrative expenditures. In this document, individual expenditures are itemized within each line item.

Please note: The expenditures under the Grants/I-Net column are funded by revenues dedicated, either in the IGA or the franchise agreements, to a particular use (pass through payments, access corporation capital and grants).

COMMISSION OPERATING BUDGET
Funded by Jurisdictions
FY 2006-07

Acct.	Title	FY 2004-05 Actual	FY 2005-06 Adopted	FY 2006-07 Proposed
5110	Employees	192,180	193,757	199,247
5170	Benefits	62,659	67,944	80,730
Personnel Services		\$254,839	\$261,701	\$279,977
5210	Professional Services	17,378	16,000	26,699
5290	Miscellaneous Services	1,124	2,500	3,200
5310	Office Supplies	852	1,100	1,500
5320	Operating Supplies	1,913	3,700	3,700
5410	Education	787	1,200	1,200
5420	Local Travel	54	300	800
5430	Out-of-Town Travel	6,845	2,950	2,950
5490	Miscellaneous	14,093	6,165	11,165
External Materials and Services		\$43,046	\$33,915	\$51,214
5510	Fleet Services	41	104	104
5520	Print/Distribution	7,107	5,725	6,358
5530	Facilities Services	18,161	17,901	18,562
5540	Communications Services	2,761	Consolidated in IT	Consolidated in IT
5550	Data Processing Services	4,166	Consolidated in IT	Consolidated in IT
5540	Information Technology (IT)	N/A	12,498	11,204
5560	Insurance	7,332	7,815	6,447
559300	Human Resources	3,849	2,916	2,887
558312	Legal Advice	6,200	6,476	7,190
Internal Services		\$49,617	\$53,435	\$52,751
572101	GF Overhead	7,298	12,863	10,746
575101	COLA	n/a	11,000	10,347
571100	Contingency	n/a	16,398	19,345
Cable Fund Services		\$ 7,298	\$ 40,261	\$ 40,438
Total		\$354,800	\$389,312	\$424,381

**OPERATING BUDGET LINE ITEM DETAIL
PROPOSED**

Line Item	Description FY 2006-07 FY 2005-06		
		Commission Operation	Grant / I-Net	Total	Commission Operation	Grants / I-Net	Total
5110	<i>Employees :</i>						
	Director 0.50	50,076	2,086	52,162	48,769	2,032	50,801
	Dep. Director 0.45	37,134	2,370	39,504	36,250	2,314	38,564
	Financial Analyst 0.50	25,981	11,135	37,116	25,402	10,886	36,288
	Program Manager 0.80	40,646	21,886	62,532	39,725	21,391	61,116
	Program Specialist 1.00	45,411	15,137	60,548	43,611	13,027	56,638
	Total 3.25	\$199,247	\$52,615	\$251,862	\$193,757	\$49,650	\$243,407
5170	<i>Benefits:</i>						
	Director	17,610	734	18,344	14,868	619	15,487
	Dep. Director	14,337	915	15,252	12,543	801	13,344
	Financial Analyst	10,828	4,640	15,468	9,038	3,874	12,912
	Program Manager	17,215	9,269	26,484	14,313	7,707	22,020
	Program Specialist	20,741	6,914	27,654	17,182	5,132	22,314
	Total	\$80,730	\$22,472	\$103,202	\$67,944	\$18,133	\$86,077
	Personnel Services Total	\$279,977	\$75,087	\$355,064	\$261,701	\$67,783	\$329,484
5210	<i>Professional Services:</i>						
	Engineering Tech. Services	5,836	49,000	54,836	500	49,000	49,500
	I-Net / Grant Outreach		8,000	8,000	0	8,000	8,000
	Financial Services - MHCRC	17,363	5,000	22,363	12,000	5,000	17,000
	MHCRC and Staff Retreat	3,500	0	3,500	3,500	0	3,500
	Total	\$26,699	\$62,000	\$88,699	\$16,000	\$62,000	\$78,000
5290	<i>Miscellaneous Services :</i>						
	Temp. Clerical Suppt	2,000	0	2,000	1,500	0	1,500
	Mail Delivery Service	1,200	0	1,200	1,000	0	1,000
	Total	\$3,200	0	\$3,200	\$2,500	\$0	\$2,500
5310	Office Supplies	\$ 1,500	\$ -	\$1,500	\$ 1,100	0	\$1,100
5320	<i>Operating Supplies:</i>						
	Printer, Fax, & other supplies	1,500	0	1,500	1,500	0	1,500
	Software Upgrade	700	0	700	700	0	700
5350	Data Processing Equip.(Computers)	1,500		1,500	1,500		1,500
	Total	\$3,700	\$0	\$3,700	\$3,700	0	\$3,700
5410	<i>Education:</i>						
	Computer Training	400	0	400	400	0	400
	Cable Regulatory Training	800	0	800	800	0	800
	Total	\$1,200	\$0	\$1,200	\$1,200	0	\$1,200

**OPERATING BUDGET LINE ITEM DETAIL
PROPOSED**

Line Item	Description FY 2006-07 FY 2005-06		
		Commission Operation	Grant / I-Net	Total	Commission Operation	Grants / I-Net	Total
5420	Local Travel	800	0	800	300	0	300
5430	Out of Town Travel	\$2,950	\$0	\$2,950	\$2,950	0	\$2,950
5490	Miscellaneous:						
	NATOA - Membership	900	0	900	875	0	875
	ACM - Membership	500	0	500	500	0	500
	Grantmakers of Oregon	0	1,750	1,750	0	1,000	1,000
	Subscriptions:						
	Multichannel News	900	0	900	950	0	950
	Telecommunity	5,000	0	5,000	0	0	0
	Oregonian	80	0	80	80	0	80
	Gresham Outlook	85	0	85	50	0	50
	Aspen Publishers	300	0	300	260	0	260
	Law Journal Press	300	0	300	300	0	300
	Precursor	350	0	350	250	0	250
	West Group	350	0	350	300	0	300
	Lexis Nexis	800	0	800	900	0	900
	Parking; MHCRC & Customers	1,100	0	1,100	1,100	0	1,100
	Refreshments for MHCRC meetings	500	500	1,000	600	500	1,100
	Total	\$11,165	\$2,250	\$13,415	\$6,165	\$1,500	\$7,665
	Total, External M & S	\$51,214	\$64,250	\$115,464	\$33,915	\$63,500	\$97,415
	<i>Internal Service:</i>						
5510	Fleet Services	104	0	104	104	0	104
5520	Print/Distribution	6,358	1,832	8,190	5,725	1,447	7,172
5530	Facilities Services	18,562	5,348	23,910	17,901	4,823	22,724
5,540	Information Technology (IT)	11,204	3,228	14,432	12,498	2,596	15,094
5560	Insurance/Worker's Comp.	6,447	1,858	8,305	7,815	2,179	9,994
559300	Human Resources	2,887	832	3,719	2,916	812	3,728
558312	Legal Advice	7,190	3,331	10,521	6,476	3,000	9,476
	Total, Internal Svcs	\$52,751	\$16,430	\$69,181	\$53,435	\$14,857	\$68,292
572101	Overhead	10,746	3,097	13,843	12,863	3,012	15,875
571100	COLA	10,347	2,981	13,328	11,000		11,000
571100	Contingency	19,345	0	19,345	16,398	0	16,398
	Total Other	\$40,438	\$6,078	\$46,516	\$40,261	\$3,012	\$43,273
	Operating Budget	\$424,381			\$389,312		
	Dedicated Fund Resources		\$161,844			\$ 149,152	
	Total			\$586,225			\$538,464

APPENDIX TWO

COST ALLOCATION BY JURISDICTION

All member Jurisdictions contribute to the operation of the MHCRC. For FY 2006-07, the Commission used the funding methodology adopted by the Jurisdictions. The methodology is based on an agreed upon shared percentage of the Commission's operating costs between Portland and the East County Jurisdictions. The East County share is then allocated among Fairview, Gresham, Troutdale, Wood Village and Multnomah County based on the number of cable subscribers in each Jurisdiction.

**BUDGET ALLOCATION BY JURISDICTION
COMMISSION OPERATING BUDGET
FY 2006-07**

Operating Budget Total: \$ 424,381

<i>JURISDICTION</i>		FY 2005-06 Adopted	FY 05-06 %%	FY 2006-07 Request	FY 2005-06 %%	Credit Balance FY 04-05	Net Juris. Appr.
<u>Portland</u>	Subscriber	\$258,114	66.3%	\$281,364	66.3%	3,057	\$ 278,307
	Distribution						
<u>E. County</u>	<u>No. Of Subs</u>						
	<u>Perc. Distr.</u>						
Gresham	19,075	\$87,975	22.6%	\$94,977	22.4%	\$4,396	\$90,581
Multnomah Co.	4,016	\$18,190	4.7%	\$19,996	4.7%	\$920	\$19,076
Troutdale	3,084	\$14,478	3.7%	\$15,356	3.6%	\$755	\$14,601
Fairview	1,832	\$7,293	1.9%	\$9,122	2.1%	\$377	\$8,745
Wood Village	716	\$3,262	0.8%	\$3,565	0.8%	\$172	\$3,393
E. County Total	28,723	\$131,198	33.7%	\$ 143,016	33.7%	\$ 6,620	\$ 136,396
Total		\$389,312	100.0%	\$424,381	100.0%	\$ 9,677	\$ 414,704

**MT HOOD CABLE REGULATORY COMMISSION
CABLE SUBSCRIBERSHIP**

Jurisdictions	Jul-04	Jul-05	FY 2006-07 Distribution	Percentage Incr./Decr
<u>E. County</u>				
Gresham	19,554	19,075	66.4%	-2.4%
Multnomah Co. + W. Multn.	4,043	4,016	14.0%	-0.7%
Troutdale	3,218	3,084	10.7%	-4.2%
Fairview	1,621	1,832	6.4%	13.0%
Wood Village	725	716	2.5%	-1.2%
E. County Total	29,161	28,723	100.0%	-1.5%
Portland	115,255	115,146		-0.1%
Total MHCRC Subscribers	144,416	143,869		-0.4%
<p><u>Source: Comcast Subscriber Penetration Report</u> July-04 July-05</p>				

APPENDIX THREE

FRANCHISE FEE REVENUE AND DISBURSEMENT DETAIL

FRANCHISE FEE REVENUES AND DISBURSEMENTS
FY 2006-07
PROPOSED

Jurisdictions	Franchise Fees	Net Appropriation to Budget	MCTV	PCM	Payments to Jurisdictions
PORTLAND	GF Appropriation	278,307		\$774,763	
GRESHAM	661,884	90,581	397,130		174,172
MULTNOMAH CO., EAST	89,350	19,076	53,610		16,664
MULTNOMAH CO., WEST	50,001	N/A	N/A	30,001	20,000
TROUTDALE	107,015	14,601	64,209		28,205
FAIRVIEW	63,569	8,745	38,141		16,683
WOOD VILLAGE	24,845	3,393	14,907		6,545
Total, East County	\$996,664	\$136,396	\$567,998	\$30,001	\$262,269
Total	-	\$414,703	-	\$804,764	-

FY 2006-07 Budget less FY 2004-05 Credit Balance

Jurisdictions	FY 2006-07 Proposed	Credit Balance FY 04-05	Net Appropriation FY 2006-07
PORTLAND	281,364	3,057	278,307
GRESHAM	94,977	4,396	90,581
MULTNOMAH CO.	19,996	920	19,076
TROUTDALE	15,356	755	14,601
FAIRVIEW	9,122	377	8,745
WOOD VILLAGE	3,565	172	3,393
Sub Total, East County	\$143,016	\$6,620	\$136,396
Total	\$424,381	\$9,677	\$414,703

FRANCHISE FEE BALANCE TO JURISDICTIONS:

Jurisdictions	FY 03-04 Actual	FY 04-05 Actual	FY 05-06 Projection	FY 06-07 Projection	Increase/ (decr) FY 05-06 vs 06-07
GRESHAM	162,718	186,608	174,531	174,172	(\$359)
MULTNOMAH CO., EAST	16,588	19,675	17,788	16,664	(\$1,124)
MULTNOMAH CO., WEST	19,672	21,930	21,611	20,000	(\$1,611)
TROUTDALE	27,465	30,287	29,154	28,205	(\$949)
FAIRVIEW	14,498	16,828	15,448	16,683	\$1,235
WOOD VILLAGE	5,682	5,989	5,718	6,545	\$827
	\$246,623	\$281,317	\$264,250	\$262,269	(\$1,981)

APPENDIX FOUR

ACCESS DISBURSEMENT DETAIL (MetroEast and PCM)

The Commission administers two contracts with the community access providers that serve the Jurisdictions. Attachment One presents the FY 2006-07 budget for MetroEast Community Media (MetroEast). MetroEast serves the East Multnomah County area. Attachment Two presents the FY 2006-07 budget for Portland Community Media (PCM). PCM serves the City of Portland area.

The access providers receive funding for both operations and capital expenditures. The majority of PCM's operational resources is based on a contract between PCM and the City of Portland and is not included in the MHCRC's budget. MetroEast receives operational resources, in accordance with the IGA that created the Commission, based on 60 percent of the franchise fees for the East County area. Both organizations receive access corporation capital funding from franchise resources dedicated for this use.

A summary chart of Access Resources is included below.

1. MetroEast:	Community Access Payment:	
	60 % of East County Cable Franchise Fees	\$ 564,772
	<u>Access Corporation Capital</u>	<u>\$ 458,303</u>
	Total	\$1,023,075
2. PCM:	Community Access Payment:	
	City of Portland General Fund	\$ 774,763
	60% of West Multnomah County	\$ 33,227
	<u>Access Corporation Capital</u>	<u>\$ 540,958</u>
	Total	\$ 1,348,948

Attachment 1

METROEAST COMMUNITY MEDIA BUDGET

FISCAL YEAR 2006-07

**METROEAST COMMUNITY MEDIA
PROPOSED FY 2006-07 BUDGET**



829 NE Eighth St.
Gresham, OR 97030
503.667.8848
Fax: 503.667.7710
www.metroeast.org

SERVING EAST METRO
WITH MEDIA
Training
Technology
Transmission

METROEAST CHANNELS
SEEN ON COMCAST CABLE

11
CAN

Community Access
Network

21

MetroEast Television

22

MetroEast Community Affairs

23

Portland Community Media

27

Educational Access
(East Metro Only)

28

Educational Access

29

MetroEast Program Guide
Community Bulletin Board
Oregon Public Affairs
Network

30

MetroEast Municipal

METROEAST COMMUNITY MEDIA FY 2006-07 BUDGET NARRATIVE

MetroEast Community Media, East Metro's truly local electronic media, pursues its mission of building community through media by promoting broad participation in civic and cultural life through the effective use and understanding of community media. A non-profit organization, MetroEast provides East Metro residents, community organizations, local governments, and schools free and low cost access to the medium of television, media literacy training and video production. MetroEast and citizen-produced programming is distributed to over 65% of East Metro households and over 400,000 households in the region. MetroEast produces city council meetings and work sessions and other government and community meetings as well as programming used as educational and informational tools at meetings, community forums and classroom settings.

WHAT WE DO

MetroEast produces and facilitates programming with many diverse partners and on wide-ranging topics. MetroEast partnered with over 200 community organizations and facilitated over 3000 hours of programming in FY 2005-06, including:

- Live and taped coverage of East Metro local governments, including city council and planning commission meetings and budget and special hearings as well as the Rockwood Water PUD, and Metro.
- Programs focussing on emergency preparedness produced in cooperation with the Gresham Emergency Management.
- Working with educational partners in East Multnomah County to produce programs on academic and extracurricular activities in local schools, coverage of school board meetings and programs on school safety.
- Provided the only regular electronic media coverage of the East Metro area.
- Increasing citizen involvement through programs such as *Speak Out*, a live call-in for individuals to share information and raise issues of concern, and *Community Hotline*, a live call-in program where community organizations provide information and answer questions about their services.
- Development and deployment of the Oregon Learning Lab for Information and Education (OLLIE,) a mobile facility for use by schools and community groups that provides access to training and tools to use technology to improve learning and build community.

- Coverage of local community events such as the *Celebration of Cultures*, the Gresham Area Chamber of Commerce's benefit breakfast, Gresham's *Teddy Bear Parade*, *Senior Showcase*, and *Rose City News*.
- Coverage of Gresham Centennial Celebration events.

HOW WE DO IT

MetroEast makes these services possible through training, access to equipment, staff support and program production. For the past several years, use of MetroEast facilities and hours of programming produced at MetroEast has increased; these trends continued this year continued. In FY 2006-07, MetroEast will:

- Offer training to 750 people in 135 classes
- Produce and facilitate more than 3000 hours of programming by, for and about East Metro, its residents and their concerns and issues
- Have 300 volunteers give 10,000 hours of their time to MetroEast and the community
- Loan equipment to community members who are creating programming for and about the East Metro area for more than 2,000 days
- Provide more than 75 hours of staff assistance and support to the public each week, an annual total of more than 3,900 hours.

PREPARING FOR THE FUTURE

In FY 2004-5 MetroEast completed the development of its strategic plan, based on information gathered from a community needs assessment. The plan will be updated during the current fiscal year. Strategic directions set by Metro East include:

- Building community through media by incorporating a broadened range of media tools, including diversified delivery systems, and serving as a community gathering space for opportunities for face-to-face dialogue.
- Innovating in our practices and processes by challenging ourselves to create new ways of doing business, including expanding partnerships and researching best and emerging practices in the field.
- Catalyzing diverse and responsive programming by facilitating and creating additional community issue forums and other programming that directly responds to East Metro area community needs.
- Improving visibility and awareness by articulating the benefits of MetroEast programming and services based on understanding audience/constituent needs and wants.

- Developing partnerships to diversify funding by seeking grant funding, earned income and other opportunities to supplement cable-related resources.
- Making it easy by lowering the technical threshold to aid the participation of diverse individuals, community groups and local governments and creating ways to “meet groups where they are” as a starting point for their involvement.
- Administering and governing with accountability through board and staff development, planning, and financial oversight.

MetroEast will extend its current strategic plan late this spring. MetroEast will continue to pursue the strategic directions noted above through new activities.

THE NUMBERS

MetroEast’s non-capital expenditures have remained stable for several years and will remain so in FY 2005-06. However, the Director of the OLLIE project, a collaborative effort between MetroEast and Portland Community Media (see above), is a PCM employee and MetroEast’s share of the Director’s salary was added to the Consulting (6041) line item in FY 2005-06.

Capital expenditures have fluctuated significantly over the past few years due to property acquisition and other expenditures (e.g., architectural fees, building permits) for MetroEast’s new facility. Construction of the new facility was completed in November of 2005. The new facility will be fully operational by spring of 2006.

Significant changes in expenditures include:

Equipment lease costs (8008 and 8009) for a five-year lease to acquire studio equipment, including a new routing switcher, a switcher, lights and monitors.

Payments on building loans (8011, 8013, 8014, 8015) including long-term loans with Key Bank and a line of credit with Merrill Lynch.

The establishment of a reserve fund (8016) for future major building maintenance costs.

Increased utilities and maintenance (6220) costs due to the new facility. These items were previously in 6200 which does not apply since MetroEast no longer pays rent to Mt. Hood Community College.

PROPOSED BUDGET
METROEAST COMMUNITY MEDIA
FY 2006-07

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	BUDGET 2005-06	ACTUAL 2005-06 (1/15/06)	PROPOSED BUDGET 2006-07
INCOME:						
4130 Franchise Fees, Multnomah	\$ 505,887	\$ 524,052	\$ 553,601	\$ 550,997	\$ 282,728	\$ 564,772
4140 PCM Educational Services Support	40,193	35,000	0	40,647	39,850	17,403
4090 Interest	498	683	525	600	63	150
4270 Activity Fees/Fees for Service	11,313	19,828	14,898	30,000	14,600	27,500
4200 Other	11,249	4,730	12,567	10,000	2,062	4,500
4172 Capital Funds	438,497	396,784	435,436	442,509	221,254	458,303
4162 Investment Fund Withdrawal	208,861	38,000	366,559	294,500	400,000	250,337
4182 Loan Proceeds	572,000		244,594	460,000	602,062	0
TOTAL OPERATING INCOME	\$ 1,788,498	\$ 1,019,077	\$ 1,628,180	\$ 1,829,253	\$ 1,562,618	\$ 1,322,965
EXPENSES:						
Personnel						
7020 Full-Time Salaries	\$ 448,685	\$ 441,672	\$ 396,453	\$ 467,216	\$ 192,391	\$ 444,840
7030 Part-Time Salaries	54,162	59,336	75,462	54,976	50,038	99,898
7050 Taxes & Fringe Benefits	154,129	144,321	137,917	143,100	639,573	141,632
Total Personal Services	\$ 656,976	\$ 645,328	\$ 609,832	\$ 665,292	\$ 306,386	\$ 686,370
Operations						
6020 Accounting	\$ 12,765	\$ 14,395	\$ 15,069	\$ 15,500	\$ 14,105	\$ 16,500
6041 Consulting	9,135	12,255	18,673	25,526	2,685	26,336
6051 Dues & Subscriptions	8,953	4,615	10,329	10,885	3,476	12,000
6060 Educational Program Acquisition	0	0	450	300	0	300
6061 Education & Training	8,629	13,298	9,822	8,935	3,062	6,350
6062 Business Meals/Related	1,535	2,434	1,370	2,500	436	2,500
6063 Ed. Tuition Reimbursement	360	0	0	0	0	200
6064 Events	0	0	0	1,000	0	1,000
6070 Food	6,241	7,412	5,199	8,000	3,453	8,000
6080 Graphics	0	0	0	2,500	0	2,500
6100 Insurance	35,456	36,714	39,075	37,500	32,441	40,250
6110 Janitorial	5,885	7,020	7,020	7,500	3,510	10,200
6130 Legal	4,475	612	1,541	4,000	2,472	4,000
6131 Local Travel & Mileage	2,007	2,059	2,391	1,037	853	1,356
6140 Maintenance Supplies	1,338	2,492	1,989	958	1,302	1,164
6160 Office Supplies	3,284	4,200	3,164	1,871	2,171	2,130
6161 Operation Supplies	5,850	7,789	8,455	3,410	7,165	4,419
6170 Personnel Recruitment	189	716	(102)	1,000	1,059	1,000
6171 Phones	7,305	7,116	6,537	7,500	5,012	4,192
6172 Postage	6,609	7,130	5,685	7,000	2,424	3,885
6173 Printing	7,758	9,443	9,487	4,300	3,508	5,338
6174 Marketing/Promotion	4,270	5,573	5,114	2,461	493	6,000
6190 Repairs & Maintenance	3,366	3,097	3,406	1,616	1,613	1,974
6200 Rent, Utilities, Maintenance	42,240	42,324	43,092	16,315	3,690	0
6211 Travel	1,934	2,808	3,420	4,900	968	4,200
6220 Utilities and Maintenance			385		2,455	12,000
6230 Vehicle Maintenance	126	525	0	500	5	500
Total Materials & Services	\$ 179,710	\$ 194,026	\$ 201,571	\$ 177,013	\$ 98,359	\$ 178,292

PROPOSED BUDGET
METROEAST COMMUNITY MEDIA
FY 2006-07

		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED
	Capital	2002-03	2003-04	2004-05	2005-06	2005-06	BUDGET
						(1/15/06)	2006-07
8001	Misc. Debt Expense	\$ 4,000	\$ 12,647	\$ 4,110		\$ 4,142	
8002	Books	276	72	0	175	20	175
8003	Maintenance Supplies	11,816	0	0	2,954	0	500
8004	Office Supplies	867	761	1,630	407	8,572	652
8005	Operation Supplies	1,765	1,289	0	764	728	611
8006	Repairs & Maintenance	4,301	0	0	1,075	121	860
8007	Videotape	1,067	6,329	1,347	500	789	500
8008	Equipment lease - Debt Reduction	58,911	0	0	0	6,713	27,412
8009	Equipment lease - Interest	3,224	0	0	0	450	12,866
8011	Interest Short Term Loans	18,757	24,523	0	28,428	26,819	67,850
8013	Interest Long Term Loan		0	29,977	32,005	9,780	53,785
8014	Debt Reduction - Short Term Loans		8,950	36,913	31,899	0	111,976
8015	Debt Reduction - Long Term Loan		0	0	5,646	0	15,117
8020	Building	737,250	211,185	551,906	678,363	1,045,733	0
8021	Property Taxes	4,519	4,257	4,424	0	0	0
8030	Leasehold Improvements	6,201	0	0	0	0	5,000
8016	Building Maintenance Fund						11,000
8040	Office Equipment	686	3,991	17,175	20,000	23,190	25,000
8050	Office Furnishings	0	0	290	10,000	159	25,000
8060	Production & Maintenance Equip.	12,175	9,965	10,804	105,984	22,335	100,000
	Total Capital	\$ 865,815	\$ 283,967	\$ 658,576	\$ 918,200	\$ 1,149,550	\$ 458,303
	TOTAL OPERATING EXPENSES	\$ 1,702,501	\$ 1,123,322	\$ 1,469,979	\$ 1,760,505	\$ 1,554,295	\$ 1,322,965
							458,303

METROEAST COMMUNITY MEDIA
FY 2006-07 PEG BUDGET
LINE ITEM EXPLANATION

INCOME:

4130 Multnomah Franchise Fees

Five percent of gross revenue of Comcast for East Multnomah County system, of which MetroEast receives 60 percent.

4140 PCM Educational Services Support

MetroEast provides educational services to six East County school districts that overlap into Portland. Through an agreement with Portland Community Media, MetroEast received payment for services provided for these areas.

4090 Interest

Income projected on current interest rates.

4200 Other

Tape duplication, refunds, special events, underwriting.

4270 Activity/Fees for Service

Moneys from activity fees and charging for MetroEast services.

4172 Capital Funds

Moneys from franchise capital revenues dedicated to PEG access providers.

4162 Investment Withdrawal

Withdrawals from MetroEast's investment fund.

4182 Loan Proceeds

Proceeds from Merrill Lynch line of credit and Key Bank loan.

EXPENSES:

7020 Full-time Salaries.

Salaries for full-time employees.

7030 Part-time Salaries

Salaries for part-time employees.

7050 Taxes & Benefits

Includes pension plan contribution, insurances, FICA, Tri-Met and state unemployment tax.

6020 Accounting

Cost of annual audit and accounting support services.

6041 Consulting

Outside professional services except for accounting, graphics, legal, janitorial and equipment repair.

6051 Dues and Subscriptions

Cable, magazine and newspaper subscriptions, professional memberships.

6060 Educational Program Acquisition

Purchase, rental, or licensing fee for any acquired programming.

6061 Education and Training

Training and education for nine Board members and fifteen employees.

6062 Business Meals/Related

Meals purchased for business-related purposes.

6063 Education Tuition Reimbursement

Costs for tuition reimbursement.

6064 Events

Speakers fees, facility rental and other costs associated with special events.

6070 Food

Food for volunteer crews working on MetroEast productions and for events.

6080 Graphics

Video and print services used in connection with promotional items.

6100 Insurance

Workers' Compensation, Volunteer, Liability (including property and auto), Excess Liability, Media Special Perils, Officers and Directors, Pension Board.

6110 Janitorial

Janitorial services.

6130 Legal

Attorney's fees for consultation and advice.

6131 Local Travel and Mileage

Employee reimbursement for business-related mileage and parking.

6140 Maintenance Supplies

Supplies used to repair and maintain equipment that last less than one year.

6160 Office Supplies

Items that are less than \$100 and that last less than one year.

6161 Operating Supplies

Production-related items that are less than \$100 and last less than one year.

6170 Personnel Recruitment
Advertising for position openings.

6171 Phones
Includes regular and cellular service.

6172 Postage:
All outgoing postage, express services, parcel shipping and other shipping.

6173 Printing
Printing done outside including newsletter, invitations, handbook, forms.

6174 Marketing and Promotion
Advertising (except job openings), promotional items, marketing surveys and services.

6190 Repairs and Maintenance
Routine and emergency maintenance.

6200 Rent, Utilities and Maintenance
Payments made to Mt. Hood Community College for building (includes utilities and College services.)

6211 Travel
Transportation to regional and national conferences and seminars.

6220 Utilities and Maintenance
Utilities, including water and electricity and building maintenance.

6230 Vehicle Maintenance
Maintenance and repairs for two vehicles.

8001 Miscellaneous Debt Expense
Fees for and interest on building loan.

8002 Books
Training books, videos, and other books.

8003 Maintenance Supplies
Supplies used to repair and maintain equipment that last less than one year.

8004 Office Supplies
Items that are less than \$100 and that last less than one year.

8005 Operating Supplies
Production-related items that are less than \$100 and last less than one year.

8006 Repairs & Maintenance
Routine and emergency maintenance.

- 8007 Videotape**
Blank videotape (Digital, VHS, SVHS)
- 8008 Debt Reduction - Equipment Lease**
Reduction of principle on equipment lease
- 8009 Interest - Equipment Lease**
Interest payments on equipment lease.
- 8011 Interest - Short Term Loans**
Interest payments on short term loans
- 8013 Interest on Long Term Loan**
Interest payments on Key Bank Loan
- 8014 Debt Reduction - Short Term Loans**
Payments on principle of short term loans.
- 8015 Debt Reduction - Long Term Loan**
Payments on Key Bank loan principle.
- 8016 Building Maintenance Fund**
Funds for future maintenance costs.
- 8020 Building Construction**
Construction costs for new facility.
- 8021 Property Taxes**
Property taxes paid to Multnomah County.
- 8030 Leasehold Improvements**
Improvements to MetroEast building.
- 8040 Office Equipment**
Office equipment in excess of \$100 such as computers, copiers, fax machines.
- 8050 Office Furnishings**
Items in excess of \$100 such as desks, chairs, cabinets, bookcases, files cabinets.
- 8060 Production and Maintenance Equipment:**
Items in excess of \$100 for production, playback and engineering. Includes funds for emergency purchases. See attached for detail.
- 8080 Equipment Search in Progress**
Expenses associated with research on specific equipment acquisitions.
- 9000 Investment Fund**
Funds set aside for use after end of the current franchise in 1998.

Attachment 2

PORTLAND COMMUNITY MEDIA BUDGET

FISCAL YEAR 2006-07

TO: FINANCE COMMITTEE
FROM: CARL KUCHARSKI, EXECUTIVE DIRECTOR
DATE: APRIL 11, 2006
SUBJECT: FY 2006-2007 BUDGET

Introduction

This is the initial budget proposal for FY 2006 -2007. It is an initial draft budget because of three major factors; 1) city funding will not be finalized until sometime prior to June 30; 2) the staff has not completed cost projections of all of the proposed operating objectives in the work plan; (That staff work should be completed in April.) and, 3) the IT and Technical Assessments have not been completed. The findings will have budgetary implications for several years.

The draft budget proposal contains three sections: Operational Budget Narrative; Budget Spreadsheet with Historical Information; and, a Detailed Capital Budget.

Operational Budget Narrative

PCM's mission: *"To promote broad participation in civic and cultural life by encouraging effective use and understanding of community media."*

Priority Strategies for FY 2006-2007:

1. **Community Engagement:** Celebrate and connect the public access community. Deepen PCM's media education and production partnerships with local government, neighborhood and nonprofit groups, schools and youth organizations.
2. **Community Media Advocacy:** Strengthen the constituency for community media and PCM.
3. **Diversified Funding:** Expand PCM's earned income and fund development strategies.
4. **Capacity Building:** Strengthen PCM's technology infrastructure, organizational systems and human capital.

Goals for FY 2006-2007:

- Provide the public with community media education, production and transmission opportunities.
- Encourage youth voices and youth development.
- Involve and celebrate community!
- Connect citizens with their government.
- Enhance PCM's viewership and visibility.
- Provide up-to-date facilities and equipment resources.
- Assure sound administration and governance.
- Implement fund development plan.

Budget Assumptions

Revenue

There are several assumptions which generate the revenue projection:

- City operational funding will be \$774,763.00
- Multnomah County Franchise Funding increases 3% to \$33,227.00
- City capital funding increases 3% to \$540,958.00
- Revenue from Grants and Contributions will increase 2%
- Revenue from Earned Income will increase 12%
- Metro East, formerly MCTV, will continue to support 46% of the salary and benefits of the OLLIE Coordinator
- There will be revenue from temporary space rental in the Annex for up to one year
- Interest, earnings, and dividends from the Investment Fund will continue to be allocated to subsidize operational expenses

Expenses

These are the highlights of the annual expenses:

- Acct 5000 reflects the gross operational expenses for 23 FTEs and funds for On-Call employees for specialty or fill in work for vacation and sick days. Included in the figure is \$58,598 in salaries which will be capitalized at the end of the fiscal year (June 30, 2007) and so will reduce this line item by an equivalent amount.
- Funding for all employment benefits assumes that the entire benefit package will be revised and reorganized prior to the expiration of coverage in December 2006. This review is intended to provide meaningful benefits at costs which the organization can afford long term.
- It appears that there will be no reduction in operational funding this year. However, if there is a reduction in city funding, the entire reduction may be extracted from Acct 6001, the funding of Metro East's educational services in certain Portland schools. PCM does not anticipate a funding reduction at this time.
- PCM continues its commitment to provide operational support for the Ollie project under our 3 year capital grant from the MHCRC while aggressively pursuing all available funding opportunities.
- Ollie Expenses reflect the non-personnel costs for the project which are being shared by Metro East (46% of these costs).
- Several expense items such as Insurance will be rebid to insure cost effective operations.
- Needs Assessment – the city contract requires a needs assessment every two years.
- PCM will continue its membership in the Alliance For Communications Democracy by use of funds from the Investment Fund.

Preliminary Operating Deficit

On paper it appears that PCM will have an operating deficit of \$64,931.00. However, there are several factors to consider:

- The Wages line item will be reduced at the end of the year by \$58,598 to account for capitalized salaries which are budgeted in the Capital Budget.
- This is an initial budget which will be revised before June 30 or shortly thereafter to account for, at minimum, actual city operational funding.
- The organization will have adopted a preliminary Development Plan and hired a Communications/Development Director prior to June 30 which will impact the revenue raising activities and figures for next year.
- The reports from the IT and Technical Assessments currently being conducted will have budgetary and operational implications which will have to be factored in to budgets for the foreseeable future.
- The decision about the newly acquired property will have major impact on the operating and capital budgets for several years. The organization will be more information about the economic feasibility of various scenarios by June 30.

The Budget Spreadsheet with Historical Information and a Detailed Capital Budget are attached.

		PORTLAND COMMUNITY MEDIA OPERATING & CAPITAL BUDGETS 2003-2007					
						DRAFT	
Account		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	
#	REVENUE:	2002-2003	2003-2004	2004-2005	2005-2006	2006-07	
4000	Contract City Portland	767,492	748,278	741,828	756,355	774,763.00	
4005	Franchise Mult. West	26,905	26,164	32,895	32,416	33,227.00	
4100	Special Projects	8,410	25,000	26,421	22,500	26,980.00	
4200	Community Service	6,530		6,660	12,500	16,858.00	
4250	Contributions					20,000.00	
4300	Media Education	16,095	21,000	14,781	22,000	22,440.00	
4301	Income - MCTV Ollie				18,900	29,300.00	
4325	Adventures In TV/Ollie			11,370	20,000	20,000.00	
4326	Adventures Kit Revenue			1,394		2,000.00	
4350	CMRD		8,000			-	
4355	Grants/Capacity Building				47,500	38,850.00	
4400	Board Community Fund Raising			2,188		10,000.00	
4410	Misc Income	5,947	1,000	26,808	17,800	18,156.00	
4412	Damages paid for equipment	15		289			
4580	Tape / Disk Sales	18,539	20,500	17,973	23,000	23,460.00	
4581	Dubbing	2,989	5,920	2,299	26,000	4,000.00	
4700	Contract Interest - Delauney						
4710	Checking Acct. Interest	3,642	7,000	3,058	1,000	1,000.00	
4715	Investment Fund Income	2,478		826			
4800	Interest Investments	2,545					
4805	Interest USB Bonds/Notes	29,932		33,783			
4810	Dividends Investment	484		27,150			
4811	Earnings Domini Investments	1,909					
4812	Lease Revenues				12,000	12,000.00	
4820	Interest - Internal						
4830	Gain of Sale	(33,409)		21,638			
4831	Unrealized Gain / Loss	19,435					
4908	PEG Capital grant-Sound track						
4909	Capital Grant income	566,635	496,968	308,710	526,982	540,958.00	
4910	Capital Grant Ollie			102,957			
4998	Investment Funds Used		85,482	119,835	119,835	122,252.00	
	TOTAL REVENUE	1,446,572	1,445,312	1,502,863	1,658,788	1,716,244.00	

EXPENSES:						DRAFT
Account		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
#		2002-03	2003-2004	2004-2005	2005-2006	2006-07
	STAFF RELATED					
5000	Payroll Wages	481,034	522,348	579,782	644,407	756,203.00
5100	Payroll Taxes	46,916	54,323	60,877	78,726	75,620.30
5110	Pension Contributions	12,686	11,500	18,620	19,609	11,000.00
5111	Medical & Dental Insurance	60,126	64,638	68,250	73,032	80,000.00
5112	Life & Disability Insurance	5,742	6,346	6,500	6,000	4,548.00
5200	Employee Recruitment	311	2,000	1,000	1,000	3,000.00
5300	Training & Education - Staff	9,259	10,000	10,000	20,500	10,500.00
5350	Training & Education - Board	1,550				
5400	Travel - local	124	500	500	200	-
5401	Travel - out of town	4,066	4,000	3,000	5,000	5,000.00
5500	Payroll Service	2,954	2,400	3,000	3,600	7,500.00
5501	Crew Food	663	700	1,000	1,500	500.00
	Subtotal	625,432	678,755	752,529	853,574	953,871.30
						DRAFT
Account		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
#		2002-03	2003-2004	2004-2005	2005-2006	2006-07
	GENERAL OVERHEAD					
6001	MCTV Education Dist.	40,193	40,781	39,850	40,647	40,646.00
6010	Accounting Audit	10,999	9,000	10,000	8,000	9,000.00
6011	Audit Inventory			500	500	-
6020	Legal	928	5,000	5,000	2,000	2,000.00
6080	Computer Consulting	13,396	5,000	3,000	2,000	2,000.00
6090	Professional Services-admin	5,693	3,000	4,000	29,630	8,000.00
6096	Ollie Expenses					22,000.00
6100	CMRD Expenses		8,000			-
6125	Adventures In TV			30,000	10,000	5,000.00
6150	Annual Report			500		-
6151	Needs Assessment	14,297		5,000		5,000.00
6152	Board Planning	4,000			1,000	1,000.00
6178	News letter-community connect		2,000	2,400	3,600	2,500.00
6179	News letter-tecno times					-
6200	Office Supplies	4,605	5,000	7,000	6,600	8,000.00
6290	Charity Contribution					-
6300	Printing - Outsourced	355	2,000	2,000	2,000	500.00
6301	Printing - InHouse	3,562	3,100	3,000	4,000	5,500.00
6400	Postage & Shipping	1,920	3,000	4,000	4,000	6,000.00
6410	Miscellaneous Expenses	2,716		2,000	1,500	500.00
6500	Vehicle Fuel	2,571	3,300	4,000	4,000	4,000.00
6505	Vehicle Parking	633	750	1,000	1,450	1,500.00
6580	Video Tapes	26,096	32,000	35,000	20,000	20,000.00
6581	Dubbing				500	-
6670	Marketing					-
6672	Advertising & Promo	175	10,000	15,000	5,000	5,000.00
6701	Pagers & Cell Phones	5,861	5,000	4,000	4,000	5,700.00
6702	Internet Access	2,245	5,000	4,000	2,000	-
6703	Phone General	10,396	7,000	8,000	8,000	6,300.00
6708	Interest Miscellaneous	9		100		-
6710	Computer Software	1,440	700	3,000		200.00
6712	Albina Bank Loan Charges					1,500.00
6715	Bank Charges	2,099	1,800	1,800	3,000	2,000.00
6720	Dues & Subscriptions	3,899	4,000	4,000	3,000	2,000.00
6729	Fees	3,731		2,000	2,000	5,000.00
6730	Fees/Video/Entry Fees	250	1,000	1,000	500	500.00
6800	Hospitality	3,895	2,000	5,000	10,000	10,000.00
	Subtotal	165,966	158,431	206,150	178,927	181,346.00

		ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT
Account		2002-03	2003-2004	2004-2005	2005-2006	BUDGET
#	EQUIPMENT RELATED					2006-07
7000	Repair - parts	3,294	6,000	5,000	5,000	7,000.00
7005	Repair- Headend Expense	1,268		1,000	500	500.00
7010	Repair - small tools	2,334	500	500	1,000	1,000.00
7015	Repair - sub-contractor	20,638	30,000	28,000	18,000	25,000.00
7016	Repair City Council Chambers	1,999		2,000	1,000	-
7020	Replacement bulbs	1,096	3,000	3,000	2,500	1,000.00
7030	Replacement batteries	1,362	1,500	1,500	1,500	1,500.00
	Subtotal	31,990	41,000	41,000	29,500	36,000.00
Account		ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT
#	BUILDING RELATED	2002-03	2003-2004	2004-2005	2005-2006	BUDGET
7500	Janitor Service	4,817	2,000	1,500	2,500	2,500.00
7510	Janitorial Supplies	2,563	3,000	2,500	1,500	1,500.00
7620	Electricity	21,526	17,000	14,000	14,000	19,000.00
7622	Electricity Building # 2				6,000	2,500.00
7635	Garbage Removal	912	1,500	1,500	1,000	1,000.00
7640	Other Utilities	2,310	2,500	3,000	1,000	1,000.00
7642	Other Utilities # 2					1,000.00
7645	Natural Gas	821	2,000	1,500	1,500	2,500.00
7646	Natural Gass # 2					2,500.00
7650	Vehicle Maintenance	692	2,000	3,000	2,000	2,500.00
7660	Landscape Maintenance	2,295	800	800	1,200	-
7670	Building Maintenance	5,042	3,000	4,000	3,000	5,000.00
7680	Security Service	1,238	700	800	800	1,000.00
	Subtotal	42,216	34,500	32,600	34,500	42,000.00
Account		ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT
#	OWNERSHIP COSTS	2002-03	2003-2004	2004-2005	2005-2006	BUDGET
9000	Insurance - liability	26,984	26,600	27,000	30,000	27,000.00
9100	Bad debts					-
9820	Interest expense-self financed	4,941				-
	Contingency					-
	Subtotal	31,925	26,600	27,000	30,000	27,000.00
Account		ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT
#	CAPITAL EXPENSE:	2002-03	2003-2004	2004-2005	2005-06	BUDGET
1630	Production equipment	555,998	496,968	536,893	526,982	540,958.00
1640	Playback equipment					
	TOTAL CAPITAL EXPENSE	555,998	496,968	536,893	526,982	540,958.00
	TOTAL EXPENSES	1,453,526	1,436,254	1,596,172	1,653,483	1,781,175.30
	NET					(64,931.30)

Portland Community Media

CAPITAL BUDGET

FY 2006-2007

The city funding for access capital is \$540,958.00. The current proposed capital budget continues PCM's focus on:

- design and construct new facility
- improving HVAC systems in current facility
- upgrading production systems to replace aging equipment and for energy efficiency
- establishing production sites and equipment for programming from remote neighborhood locations, and
- improving outreach and programming opportunities through nonprofits, schools, and youth as operational priorities.

CAPITAL BUDGET DETAIL

Public Access

Upgrading Character Generators (9)	\$30,000	
Subtotal		\$30,000.00

Neighborhood Projects

Production and Transmission Equipment		
Subtotal		\$50,000.00

Playback

Channel ID System	\$ 5,000	
Subtotal		\$ 5,000.00

Current Building and Parking Lot

HVAC Replacement Unit(s)	\$75,000	
UPS (Uninterruptible Power Supply)	\$40,000	
Roof Repair	\$ 6,000	
Subtotal		\$121,000.00

New Building

Loan on Building (The Annex)	\$100,000	
Temp. Space Rental if New Building Constructed	\$50,000	
Subtotal		\$150,000.00

Production

DVCam Decks (8) (City Hall, Playback)	\$50,000	
Field Camera(s)	\$24,000	
Subtotal		\$74,000.00

Administration

Computers and Office Machines	\$10,000	
Furniture/Chairs for Media Ed and Screenings	\$ 7,500	
Revised ACCPAC Accounting System	\$ 3,000	
New Engine in Small Production van	\$ 4,500	
Subtotal		\$25,000.00

Personnel

Expenses related to capital projects for the following:

Executive Director		
Managing Director		
Finance Director		
Engineer		
Subtotal		\$58,598.00

Contingency

Subtotal		\$27,360.00
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TOTAL		\$540,958.00
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MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-4
 Est. Start Time: 9:25 AM
 Date Submitted: 05/22/06

BUDGET MODIFICATION:

RESOLUTION Authorizing Approval of the Issuance of The Hospital Facilities Authority of Multnomah County, Oregon Series 2006 Bonds in an Aggregate Principal Amount Not to Exceed \$40,000,000; Authorizing the Execution of a Letter of Intent with Terwilliger Plaza, Inc. (the "Borrower"); Designating an Authorized Representative; and Related Matters

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: <u>June 1, 2006</u>	Time Requested: <u>5 mins</u>
Department: <u>Department of County Management</u>	Division: <u>Director/CFO</u>
Contact(s): <u>Dave Boyer</u>	
Phone: <u>(503) 988-3903</u> Ext. <u>83903</u>	I/O Address: <u>503 / 531</u>
Presenter(s): <u>Dave Boyer and Mindy Harris</u>	

General Information

1. What action are you requesting from the Board?

The Department of County Management recommends approval of this Hospital Facilities Resolution authorizing issuance of Revenue Bonds, Series 2006 (Terwilliger Plaza) by The Hospital Facilities Authority of Multnomah County, Oregon In the amount of \$40,000,000.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Hospital Facility Authority of Multnomah County, Oregon has received a request from Terwilliger Plaza to issue additional Hospital Authority Revenue bond. Terwilliger currently owns and operates a Continuing Care Retirement Community (CCRC) with 204 independent living apartments, 44 assisted living apartments, and 21 residential care units (in lieu of nursing beds). The existing campus was opened in 1962. Currently Terwilliger has approximately \$24 million of outstanding Series 1999 Bonds (The Hospital Authority of Multnomah County issued these bonds).

This debt will remain in place, with an additional need for approximately \$40 million to finance 48 new independent living apartments and a wellness center and pool.

Terwilliger has maintained strong occupancy, and has an excellent reputation in the Portland market. There is room adjacent to existing buildings to add the new 48 units, which will be connected to the existing building via sky bridge. Total Project costs, including contingencies, are currently estimated at roughly \$35 million. Terwilliger has already begun marketing and pre-construction activities using cash reserves and desires to close the bond issue and reimburse pre-finance expenditures in July or August of 2006.

Terwilliger intends to finance the Project with a tax-exempt bond ,managed by Ziegler Capital Markets Group, issue of roughly \$40,000,000 (the "New Bonds"), to be comprised of three separate series:

- \$25 million (estimated) of variable rate demand bonds supported by a bank letter of credit, to be repaid with new entry fees post-opening;
- \$5 million of Ziegler's adjustable rate non-rated bonds
- \$10-11 million of fixed rate non-rated bonds.

Terwilliger's currently outstanding Series 1999 Bonds is approximately \$24 million. Parity debt is permitted, and the tests for such are anticipated to be easily met. It is the intent that all bonds share the same collateral pool with parity liens.

Because some of the bonds will be issued non-rated, the Hospital Facilities Authority needs to amend its bylaws to permit non rated issues. Both Terwilliger Plaza and Ziegler have strong financial positions and at the current time Terwilliger estimates that it will be able to issue this debt at a lower overall cost with non rated debt. The County CFO has met with Zeigler and Terwilliger and agrees with them. The change will not pose a financial or legal liability on the County or Hospital Authority but allow for more flexible methods to issue bonds.

The principal of and interest on the Bonds will not constitute a debt of Multnomah County, Oregon or the Multnomah Authority, nor shall the Bonds be payable from a tax of any nature levied upon any property within Multnomah County, Oregon nor any other political subdivision of the State of Oregon. The Bonds will be payable only from the revenues and resources provided by Terwilliger Plaza.

3. Explain the fiscal impact (current year and ongoing).

The County will receive approximately \$40,000 for administrative expenses.

4. Explain any legal and/or policy issues involved.

Multnomah County's Hospital Authority authorizes these types of bond issues.

5. Explain any citizen and/or other government participation that has or will take place.

A Tax Exempt Finance Reform Act Hearing was held on May 19, 2006 and no objections were made to the issue. Hearings Officer report attached.

Required Signatures

**Department/
Agency Director:**

David A. Boyer

Date: 05/22/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

LETTER OF INTENT

between

THE HOSPITAL FACILITIES AUTHORITY OF
MULTNOMAH COUNTY, OREGON

and

TERWILLIGER PLAZA, INC.

THIS LETTER OF INTENT is between THE HOSPITAL FACILITIES AUTHORITY OF MULTNOMAH COUNTY, OREGON, a public authority of the State of Oregon (the "Authority"), and TERWILLIGER PLAZA, INC., an Oregon nonprofit corporation (the "Borrower").

1. Preliminary Statement. Among the matters of mutual inducement, which have resulted in the execution of this Letter of Intent are the following:

a. The Authority is a public authority, authorized and empowered by ORS 441.525 to 441.595 (the "Act") to issue revenue bonds for the purposes specified therein, including providing funds to nonprofit corporations sufficient to improve, extend, maintain, equip and furnish hospital facilities and adult congregate care facilities under the Act, upon such terms and conditions as the Authority may deem advisable.

b. The Authority proposes to issue its senior living revenue bonds, in one or more series, and in any combination of tax-exempt and taxable variable rate demand bonds, tax-exempt fixed rate bonds or tax-exempt Extendable Rate Adjustable SecuritiesSM (collectively, the "Bonds"). The proceeds of the Bonds will be used to make a loan to the Borrower to finance and/or refinance the costs of: (1) constructing and equipping a 10 story building with 48 additional independent living units, additional parking and an aquatic and expanded wellness center that will be connected to the existing building via a skybridge at Terwilliger Plaza, Inc.; (2) capital improvements; (3) capitalized interest on the Bonds; (4) a debt service reserve fund for the Bonds; and (5) certain costs of issuance including, if applicable, letter of credit fees (collectively, the "Project").

The total estimated costs of the Project to be financed with the proceeds of the Bonds will be in an aggregate principal amount not to exceed \$40,000,000.

c. The Authority deems it necessary and advisable that it take such action as may be required under the Act to authorize and issue the Bonds to finance all or a portion of the costs of the Project in a total amount not to exceed \$40,000,000.

d. The Authority finds that the issuance of the Bonds to finance the costs of the Project, and the loaning of the proceeds thereof to the Borrower constitutes a valid public purpose.

e. All references in this Letter of Intent to the Authority shall be deemed to include where appropriate its elected and appointed officials, employees and agents.

2. Undertakings on the Part of the Authority. Subject to (a) the conditions stated herein and (b) the preparation and approval of the various financing documents and review and approval by bond counsel, the Authority agrees and represents as follows:

a. The Authority will, upon satisfaction by the Borrower of all conditions stated herein and all other conditions imposed on the Borrower by the Authority prior to issuance of the Bonds, authorize and cause the issuance of its Bonds to be payable solely from revenues of the Borrower to the Authority pursuant to a loan agreement or other financing agreement between the Borrower and the Authority, which Bonds will be in an aggregate principal amount not to exceed \$40,000,000.

b. The Authority will adopt such proceedings and authorize the execution of such documents as may be necessary and advisable for the authorization, issuance, sale and delivery of the Bonds, and loan the proceeds of the Bonds to the Borrower to finance the Project, all as authorized by law and as mutually satisfactory to the Borrower and the Authority.

c. The amounts payable to the Authority under the loan agreement or other financing agreement will be sufficient to pay the principal of and the interest on, and redemption premium, if any, of the Bonds as and when the same become due and payable.

d. The Authority has appointed Orrick, Herrington & Sutcliffe LLP as bond counsel and special counsel (collectively, "Bond Counsel") to supervise the proceedings and to approve the legality of the Bonds, the tax-exempt status of the Bonds and to conduct due diligence with respect to the Borrower and to assist in the review of the official statement for the Bonds.

e. Neither the Bonds nor the interest thereon shall be an obligation of the Authority, Multnomah County, Oregon (the "County") or the State of Oregon, or the personal obligations of the elected or appointed officials, employees or agents of the Authority, the County or the State of Oregon within the meaning of any constitutional or statutory provisions whatsoever, but

shall be payable solely from revenues or assets provided or arranged by the Borrower. The Bonds shall not be a general obligation of the Authority or its elected or appointed officials, employees or agents nor a pledge of the faith and credit of the Authority or its elected or appointed officials, employees or agents nor a debt or pledge of the faith and credit of the County or the State of Oregon. The Authority has no taxing authority.

f. No presently existing assets of the Authority or the County shall be given to secure the Bonds and the Bonds shall be repayable out of, and only out of, revenues or assets provided or arranged by the Borrower.

3. Undertakings on the Part of the Borrower. Subject to the conditions above stated, the Borrower agrees as follows:

a. If the Bond financing herein contemplated is available, it is the intent of the Borrower to cause the Project to be constructed, furnished and equipped as more fully described in Section 1. above.

b. The Borrower will cooperate with the Authority for the approval of all of the terms and conditions of the issuance of the Bonds, and in the sale of the Bonds in an aggregate principal amount not to exceed \$40,000,000 to be used to finance the Project.

c. At the time of closing of the Bonds, the Borrower will pay to the Authority, from Bond proceeds or other available Borrower funds, an issuer's fee equal to one dollar (\$1.00) per one thousand dollars (\$1,000) of the principal amount of the Bonds, but not less than \$10,000 and the Borrower will pay from Bond proceeds or other available Borrower funds, to Bond Counsel, fees based on the time incurred with respect to the Bonds and the Project based on its standard hourly rates plus its out-of-pocket expenses.

d. At the time of closing of the Bond sale, the Borrower will deliver an executed loan agreement or other financing agreement with the Authority, under which terms the Borrower will agree to pay the Authority loan payments sufficient in the aggregate to pay the principal of and interest on, and redemption premium, if any, of the Bonds as and when the same shall become due and payable. The Authority, at its option, may require the Bonds to be secured by a letter of credit, reserve fund or bond insurance acceptable in form and substance to the Authority.

e. In addition to the indemnification and hold harmless obligations of the Borrower under Section 5(a) hereof, the loan agreement or other financing agreement shall contain provisions in which the Borrower shall indemnify and hold the Authority and the County and their

elected or appointed officials, employees and agents harmless from all liabilities incurred in connection with the Project or the sale, issuance, marketing or administration of the Bonds.

f. The Borrower will cause Borrower's counsel to provide the Authority with a legal opinion substantially the same in form and substance as the legal opinion provided by Borrower's counsel to the underwriters with respect to the Bonds.

g. The loan agreement shall also contain such other provisions as may be required or permitted by law and as are mutually acceptable to the parties.

h. In accordance with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the Borrower, as an "Obligated Person" within the meaning of the Rule, agrees to execute and deliver a Continuing Disclosure Certificate, in a form satisfactory to the Authority and Bond Counsel and agrees to provide information as specified in the Continuing Disclosure Certificate on an annual basis and will undertake to provide in a timely manner notices of a material event, as defined in the Continuing Disclosure Certificate, with respect to the Bonds.

i. In addition to the indemnification and hold harmless obligations of the Borrower under Section 5(a) hereof, the Borrower shall indemnify and save the Authority and the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from any fees or costs incurred by the Authority or the County in responding to any Internal Revenue Service audit, Securities and Exchange Commission inquiry or any other federal, state or regulatory action or proceeding with respect to the Bonds or the Project. The Borrower agrees to enter into an Agreement Relating to IRS Audits with the Authority as required by the Loan Agreement. The Authority may employ, at the Borrower's expense, any counsel (internal or otherwise) or experts required in responding to any audit, inquiry, regulatory action or proceeding with respect to the Bonds or the Project.

j. The Borrower will take such further action and adopt such further proceedings as may be required to implement these understandings.

4. General Provisions.

a. Except as provided in Section 4(b) and Section 5(a) hereof or as otherwise provided herein, all obligations arising under this Letter of Intent are conditioned upon the parties agreeing to mutually acceptable terms for the sale of the Bonds and mutually acceptable terms and conditions for the contracts and agreements contemplated herein; provided, however, that the Authority shall not participate in or be responsible for the marketing of the Bonds.

b. Notwithstanding anything to the contrary stated herein, the Borrower will pay, or cause to be paid, whether the Bonds are actually issued or not, any fees and expenses incurred in connection with the issuance, sale and on-going administration of the Bonds, including without limitation, the reasonable fees and expenses of Bond Counsel, the Authority's financial advisor, if any, and the Bond Trustee, registrar, paying agent and escrow agent. In addition, the Borrower shall pay the out-of-pocket costs of Bond Counsel, the Authority's financial advisor, if any, and County staff. The Borrower will also pay the cost and fees of its counsel, underwriter's fees and any other costs incurred in connection with the Project or the Bonds.

c. The Borrower shall obtain, at its expense, all necessary governmental approvals and opinions of Bond Counsel to ensure the legality and tax-exempt status of the Bonds. In addition, the Borrower shall make no use of the Bond proceeds so as to cause the Bonds to be classified as arbitrage bonds as that term is defined in the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code") or cease to be "qualified 501(c)(3) bonds" as that term is defined in Section 145 of the Code.

d. The Borrower agrees to execute and deliver the Continuing Disclosure Certificate as required by Section 3h. hereof.

5. Miscellaneous Provisions.

a. The Borrower shall and hereby agrees to indemnify and save the Authority and the County, their appointed or elected officials, employees or agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the execution of this Letter of Intent and any and all other actions to be taken by the Authority or the County relating to the Project or the issuance of the Bonds for so long as the Bonds remain outstanding, including, without limitation, the conduct or management of, or from any work or thing done related to the Project, including without limitation, (i) any condition related to the Project, (ii) any breach or default on the part of the Borrower in the performance of any of its obligations under this Letter of Intent, (iii) any act or negligence of the Borrower or of any of its agents, contractors, servants, employees or licensees, (iv) any act or negligence of any assignee or lessee of the Borrower, or of any agents, contractors, servants, employees or licensees of any assignee or lessee of the Borrower, (v) any omission or misstatements of any material fact in any official statement or other offering document (collectively, the "Offering Statement") or any other liability arising from the sale, issuance, marketing or administration of the Bonds, or (vi) any Internal Revenue Service audit or proceeding or any

Securities and Exchange Commission investigation proceeding or any inquiry or any other federal, state or local regulatory action, investigation or proceeding. The Borrower shall indemnify and save the Authority and the County and their elected or appointed officials, employees or agents harmless from any such claim arising as aforesaid, or in connection with any action or proceeding or costs or fees incurred in any action or proceedings brought thereon whether at trial, on appeal, in bankruptcy proceedings or otherwise, and upon notice from the Authority or its elected or appointed officials, employees or agents, the Borrower shall defend them or either of them in any such action or proceeding at the Borrower's expense.

Notwithstanding the fact that is the intention of the parties hereto that the Authority and the County and their elected or appointed officials, employees or agents shall not incur any pecuniary liability by reason of the terms of this Letter of Intent or the undertakings required of the Authority or the County or their elected or appointed officials, employees or agents hereunder, by reason of the issuance of the Bonds or by reason of the execution of any financing documents relating thereto, or by reason of the performance of any act requested by the Authority or the County, its elected or appointed officials, employees or agents or by the Borrower, including all claims, liabilities or losses arising in connection with the violation of any statutes or regulation pertaining to the foregoing; nevertheless, if the Authority or the County or its elected or appointed officials, employees or agents should incur any such pecuniary liability, then in such event the Borrower shall indemnify and hold the Authority and the County and their elected or appointed officials, employees or agents harmless against all claims, demands or causes of action whatsoever, by or on behalf of any person, firm or corporation or other legal entity arising out of the same or out of any Offering Statement or lack of Offering Statement in connection with the sale or resale of the Bonds and all costs, fees and expenses, including without limitation, legal fees and expenses whether incurred at trial, on appeal, in bankruptcy proceedings or otherwise incurred in connection with any such claim or in connection with any action or proceeding brought thereon, and upon notice from the Authority or its elected or appointed officials, employees or agents, the Borrower shall defend the Authority and its elected or appointed officials, employees or agents in any such action or proceeding.

Notwithstanding anything to the contrary contained herein, the Borrower shall have no liability to indemnify the Authority or the County, or its elected or appointed officials, employees or agents, against claims or damages resulting from the Authority's or the County or their elected or appointed officials, employees or agents own gross negligence or willful misconduct.

In the event any claim is made against the Authority or the County, their elected or appointed officials, employees or agents (collectively, the "Indemnified Parties") for which indemnification may be sought from the Borrower under the foregoing provisions, the Indemnified Parties shall promptly give written notice thereof to the Borrower; provided that any failure to give or delay in giving such written notice shall not relieve the Borrower's indemnification obligations as set forth above except to the extent such failure or delay prejudices the Borrower's ability to defend or settle such claim. Upon receipt of such notice, the Borrower shall assume the defense thereof in all respects and may settle such claim in such manner as it deems appropriate so long as there is no liability, cost or expense to the Indemnified Party.

b. If Bond proceeds are not sufficient to complete the Project, the Borrower agrees to pay, or cause to be paid, the deficiency.

c. The Authority and the Borrower have caused this Letter of Intent to be authorized by their respective governing body or board of directors, and executed by their duly authorized officers as of the 25th day of April 2006.

**THE HOSPITAL FACILITIES AUTHORITY OF
MULTNOMAH COUNTY, OREGON**

TERWILLIGER PLAZA, INC.

By: _____


David A. Boyer, Director
County Management/CFO

By: _____

Dee Sellner
President & Chief Executive Officer



2545 SW Terwilliger Blvd.
Portland, Oregon 97201
503.226.4911
800.875.4211
503.299.4803 fax

May 18, 2006

Board of Directors
The Hospital Facilities Authority
of Multnomah County, Oregon
c/o Mr. David A. Boyer
Director, County Management/CFO
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Honorable Board of Directors:

Terwilliger Plaza, Inc., an Oregon nonprofit corporation ("Terwilliger Plaza"), hereby requests that The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority") issue non-recourse, senior living revenue bonds for and on behalf of Terwilliger Plaza in an aggregate principal amount not exceeding \$40,000,000. The proposed bonds may be issued in one or more series and in any combination of tax-exempt fixed rate bonds, tax-exempt Extendable Rate Adjustable SecuritiesSM or tax-exempt and taxable variable rate demand bonds (collectively, the "Bonds").

- **Background.** Terwilliger Plaza opened in Portland, Oregon in 1962 and is currently comprised of 204 independent living apartments and 65 health care apartments that includes some higher acuity assisted living beds in which the frailest residents are housed. Terwilliger Plaza does not have a skilled nursing unit. Terwilliger Plaza offers a wide spectrum of services and care for eligible persons over 62 years of age who currently occupy an apartment at Terwilliger Plaza as their primary residence. Terwilliger Plaza provides senior housing and services, specially designed to meet the physical, social and psychological needs of its residents.

The Board of Directors of Terwilliger Plaza consists of a number of residents, as well as community leaders with diverse professional backgrounds. The Board is very committed to the project and will continue to be actively involved in all phases of the project.

- **Project.** In order to maintain market competitiveness, Terwilliger Plaza proposes to (i) construct, furnish and equip a 10 story building with approximately 48 additional independent living units, additional parking and an aquatic and expanded wellness center that will be connected to the existing building via a skybridge; (ii) finance capital improvements to the existing facility; (iii) finance capitalized interest on the Bonds; (iv) fund a debt service reserve account; and (v) pay certain costs of issuance of the Bonds, including, if applicable, letter of credit fees (collectively, the "Project").



- **Structure.** The Bonds will be issued in one or more series in any combination of tax-exempt fixed rate bonds, tax-exempt Extendable Rate Adjustable SecuritiesSM or tax-exempt and taxable variable rate demand bonds. A portion of the Bonds will be secured by a letter of credit to be issued by Bank of America, N.A. (the "Letter of Credit"). Based on the Letter of Credit, the portion of the Bonds backed by the Letter of Credit will be rated not less than "A" by one or more of the nationally recognized bond rating agencies. Additionally, Terwilliger Plaza may enter into an interest rate swap agreement in connection with a portion of the Bonds.
- **Finance Team.** We propose that Ziegler Capital Markets Group, a division of B.C. Ziegler and Company serve as Underwriter for the Bonds. Ziegler Capital Markets Group has worked with other continuing care retirement communities in the Portland metropolitan area and has broad national experience in health care financings. In addition, we recommend Orrick, Herrington & Sutcliffe LLP to serve as bond counsel and special counsel to the Authority and U.S. Bank National Association to serve as trustee, paying agent and registrar for the Bonds.
- **Timetable.** The proposed tentative sale dates for this financing are July 10, 2006 for the fixed rate bonds and July 24, 2006 for the variable rate bonds with closing on or about July 26, 2006. We are hopeful that the application process will enable us to remain on this schedule.

We have included in this packet for your review the following: (i) a copy of Terwilliger Plaza's Independent Auditors' Report and Financial Statements for the years ended December 31, 2005 and 2004; (ii) a Preliminary Financing Calendar of Events; (iii) a Distribution List; and (iv) a preliminary schedule of sources and uses of funds and proposed bond debt service schedule.

Thank you for your consideration. If you have any questions, please feel free to call me at (503) 299-4244.

Sincerely,



Dee Sellner
President and Chief Executive Officer

Enclosures

cc: Dave Boyer, Director, County Management/CFO, Multnomah County (w/encls.)
Peter Stoloff, Esq., (w/encls.)
Douglas E. Goe, Esq., Orrick, Herrington & Sutcliffe LLP (w/encls.)
Mary Munoz, Ziegler Capital Markets Group (w/encls.)
Courtney Muraski, Esq., Orrick, Herrington & Sutcliffe LLP (w/encls.)

**PUBLIC HEARING REPORT TO THE
BOARD OF COUNTY COMMISSIONERS OF
MULTNOMAH COUNTY, OREGON**

**RE: Public Hearing Regarding
The Hospital Facilities Authority of Multnomah County, Oregon
Revenue Bonds, Series 2006
(Terwilliger Plaza Project)**

On May 19, 2006, the undersigned Director, County Management/Chief Financial Officer of Multnomah County, Oregon conducted a public hearing at 11:00 a.m. in the Platinum Room, Fifth Floor of the Multnomah Building, 501 S.E. Hawthorne Blvd., Portland, Oregon 97214 pursuant to the provisions of Section 147(f) of the Internal Revenue Code of 1986. The Board of County Commissioners of Multnomah County, Oregon (the "Board") has designated the Director, County Management/Chief Financial Officer as the hearings official (the "Hearings Official") to conduct such hearing for and on behalf of the Board.

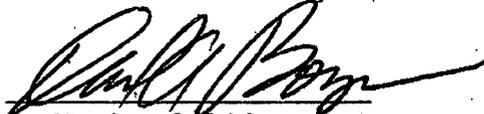
Notice of the public hearing was published May 4, 2006 in *The Oregonian*. The purpose of the public hearing was to receive oral or written comments from the public regarding the proposed issuance, sale, execution and delivery of The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority"), Revenue Bonds, Series 2006 (Terwilliger Plaza Project) (the "Series 2006 Bonds"), in an aggregate principal amount not to exceed \$40,000,000, in one or more series, and in any combination of tax-exempt and taxable variable rate demand bonds, tax-exempt fixed rate bonds or tax-exempt Extendable Rate Adjustable SecuritiesSM to finance and/or refinance projects at Terwilliger Plaza, Inc.

At 11:00 a.m. the Hearings Official convened the public hearing and requested any oral or written comments.

No comments, written or oral, were submitted to the Hearings Official other than comments of representatives of Orrick, Herrington & Sutcliffe LLP, Bond Counsel and Special Counsel to the Authority and Terwilliger Plaza, Inc. who made a presentation in support of the Series 2006 Bonds. At approximately 11:05 a.m. the hearing was closed.

Respectfully submitted,

MULTNOMAH COUNTY, OREGON

By: 

Hearings Official

DATED: May 19, 2006.

**BEFORE THE HOSPITAL FACILITIES AUTHORITY
OF MULTNOMAH COUNTY, OREGON**

RESOLUTION NO. _____

Authorizing Approval of the Issuance of The Hospital Facilities Authority of Multnomah County, Oregon Series 2006 Bonds in an Aggregate Principal Amount Not to Exceed \$40,000,000; Authorizing the Execution of a Letter of Intent with Terwilliger Plaza, Inc. (the "Borrower"); Designating an Authorized Representative; and Related Matters

The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Finds:

- a. The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority"), a public authority organized and existing pursuant to Oregon Revised Statutes ("ORS") Sections 441.515 to 441.595, inclusive (the "Act"), has received a request from Terwilliger Plaza, Inc. (the "Borrower"), a nonprofit corporation organized and existing under the laws of the State of Oregon and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, for the issuance by the Authority of its revenue bonds, in one or more series, and in any combination of tax-exempt fixed rate bonds, tax-exempt Extendable Rate Adjustable SecuritiesSM, or tax-exempt and taxable variable rate demand bonds (collectively, the "Series 2006 Bonds") in an aggregate principal amount not to exceed \$40,000,000 to finance and/or refinance the costs of the following projects (collectively, the "Project"):
1. construct, furnish and equip a 10 story building with approximately 48 additional independent living units, additional parking and an aquatic and expanded wellness center that will be connected to the existing building via a skybridge at Terwilliger Plaza, Inc.;
 2. finance capital improvements to the existing facility;
 3. finance capitalized interest on the Series 2006 Bonds;
 4. fund a debt service reserve account; and
 5. pay certain costs of issuance of the Series 2006 Bonds, including, if applicable, letter of credit fees.
- b. The Authority has received an application from the Borrower in support of its request for financing the Project. The application includes the following:
1. A letter from Terwilliger Plaza, Inc., dated May 12, 2006 requesting issuance of the Series 2006 Bonds and describing the Project;

2. Independent Auditors' Report and Financial Statements for Terwilliger Plaza, Inc. for fiscal years ending December 31, 2005 and 2004;
 3. Preliminary Financing Calendar of Events;
 4. Distribution list of financing participants; and
 5. Preliminary Schedule of sources and uses of funds and proposed debt service schedule.
- c. The Authority has previously issued its \$26,000,000 Revenue and Refunding Bonds, Series 1999 (Terwilliger Plaza Project) (the "Series 1999 Bonds") on behalf of the Borrower, and the Series 2006 Bonds will be issued on a parity with the outstanding Series 1999 Bonds.
- d. Section 147(f) of the Internal Revenue Code of 1986 (the "Code") requires that qualified 501(c)(3) bonds be approved by the Chair of the Board of County Commissioners of Multnomah County, Oregon as the applicable elected representative of the governmental unit issuing the Series 2006 Bonds and having jurisdiction over the area in which the Project is located.
- e. On May 4, 2006, a Notice of Public Hearing was published in *The Oregonian* pursuant to Section 147(f) of the Code. The public hearing was conducted at 11:00 a.m. on May 19, 2006 and provided the opportunity for members of the public to express their view, orally, or in writing, regarding the issuance of the Series 2006 Bonds.
- f. On April 25, 2006, the Authority executed a Letter of Intent with the Borrower regarding the issuance of the Series 2006 Bonds.
- g. The Authority will issue the Series 2006 Bonds under the following documents (collectively, the "Bond Documents"):
1. Indenture of Trust, dated as of March 1, 1999 (the "1999 Indenture") between the Authority and U.S. Bank National Association, as successor trustee to U.S. Bank Trust National Association (the "Bond Trustee"), as supplemented by a First Supplemental Indenture of Trust (the "First Supplemental Indenture" and together with the 1999 Indenture, collectively, the "Indenture"), relating to the Series 2006 Bonds;
 2. Loan Agreement, dated as of March 1, 1999 (the "1999 Loan Agreement") between the Authority and the Borrower, as supplemented by a First Supplemental Loan Agreement (the "First Supplemental Loan Agreement" and together with the 1999 Loan Agreement, collectively, the "Loan Agreement"), relating to the Series 2006 Bonds; and

3. Construction Deed of Trust, Security Agreement and Assignment of Leases and Rents, dated as of March 1, 1999 (the "1999 Deed of Trust"), as modified by a First Modification Agreement (the "First Modification Agreement" and together with the 1999 Deed of Trust, collectively, the "Deed of Trust"), relating to the Series 2006 Bonds.
- h. The Series 2006 Bonds will be issued in any combination of tax-exempt fixed rate bonds, tax-exempt Extendable Rate Adjustable SecuritiesSM or tax-exempt and taxable variable rate demand bonds. A portion of the Series 2006 Bonds will be secured by a letter of credit (the "Letter of Credit"), issued by Bank of America, N.A. (the "Letter of Credit Bank"). Currently, the Letter of Credit Bank has long-term ratings of Aa1 by Moody's, AA by S&P, and AA/AA- by Fitch, and short-term ratings of P-1 by Moody's, A-1+ by S&P, and F1+ by Fitch. The Borrower may enter into an interest rate swap agreement in connection with a portion of the Series 2006 Bonds as described in the Bond Documents. Based on the Letter of Credit, the portion of the Series 2006 Bonds backed by the Letter of Credit will be rated not less than "A" by one or more of the nationally recognized bond rating agencies. The Borrower intends to enter into certain additional documents with various parties in connection with the issuance of the Series 2006 Bonds that may include, but are not limited to a reimbursement and credit agreement, an initial credit facility, an intercreditor agreement, a tender agent agreement, a remarketing agreement, and an interest rate swap agreement.
 - i. The Board authorizes the Authorized Representative, as defined in Section 2. hereof, to review and approve the terms and provisions of the First Supplemental Indenture, the First Supplemental Loan Agreement, the Preliminary Official Statement (the "Preliminary Official Statement"), and one or more Bond Purchase Agreements (the "Bond Purchase Agreements") among the Authority, the Borrower and Ziegler Capital Markets Group, a division of B.C. Ziegler and Company (the "Underwriter"). The Board determines that it is in the best interest for the Authority to provide adequate adult congregate care facilities and related services within Multnomah County, Oregon and to proceed with the issuance of the Series 2006 Bonds. The Bond Documents, the Preliminary Official Statement and the Bond Purchase Agreements are incorporated herein by this reference. Capitalized terms not defined herein shall have the meanings set forth in the Bond Documents.

The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Resolves:

Section 1. The Authority does authorize and approve of the provisions of and directs the execution, sale, delivery and issuance by the Authority of the Series 2006 Bonds, in one or more series and in an aggregate principal amount not to exceed \$40,000,000 to finance the Project. Proceeds of the Series 2006 Bonds will be used to finance the costs of the Project. The Series 2006 Bonds are being issued as "Additional Bonds" pursuant to Article VII of the 1999 Indenture.

Section 2. The Authority designates each of the Chair, Vice Chair, Secretary, the Assistant Secretary, the Director, County Management, CFO or the Authority's designee as "Authorized Representatives" of the Authority to negotiate the sale of the Series 2006 Bonds and to determine and designate the dated date of the Series 2006 Bonds, the maturity dates and amounts, the interest rates and interest rate modes, the optional and mandatory redemption provisions, with or without premium, if any, and to determine the interest payment dates and such other provisions and terms of the Series 2006 Bonds as are deemed necessary and desirable for the issuance, sale and closing of the Series 2006 Bonds. The Series 2006 Bonds shall be executed by the facsimile signature of the Chair and shall be attested by the facsimile signature of an Authorized Representative of the Authority. The Series 2006 Bonds shall mature not later than December 31, 2036. The Series 2006 Bonds shall be issued in the form as may be approved by the Authorized Representative.

Section 3. The Authority provides for the establishment of the special funds as set forth in the Indenture, to be held in trust with or under the control of the Bond Trustee for the purposes and uses as set forth therein. The Authority is obligated to deposit proceeds of the Series 2006 Bonds to the funds as set forth in and as required by the Indenture. A deposit shall be made into the Debt Service Reserve Fund in an amount necessary to meet the Debt Service Reserve Requirement. In addition, the Authority shall provide for the deposit of all of the loan payments payable to the Authority pursuant to the Loan Agreement.

Section 4. The Authority's pledge for the payment of the Series 2006 Bonds shall be valid and binding from the date of the adoption of this Bond Resolution against any parties having subsequent claims of any kind in tort, contract or otherwise against the Authority, irrespective of whether such parties have actual notice of this pledge. Pursuant to Oregon Revised Statutes Section 441.555(5) this pledge is noted in the Authority's minute book which shall contain this Bond Resolution and which shall be constructive notice thereof to all parties, and neither this Bond Resolution nor other instrument by which a pledge is created need be otherwise recorded, nor shall the filing of any financing statement under the Oregon Uniform Commercial Code be required to perfect such pledge. Any moneys or obligations so pledged and later received by the Authority shall immediately be subject to the lien of the pledge without any physical delivery or further act.

Section 5. The Authority authorizes the sale of the Series 2006 Bonds to the Underwriter pursuant to the terms and conditions of one or more Bond Purchase Agreements as may be approved by the Authorized Representative.

Section 6. The Authority directs the Authorized Representative to execute and deliver the Bond Documents and the Bond Purchase Agreements in the forms and with such changes as may be approved by the Authorized Representative. The Authority authorizes the performance by the Authority of the obligations and duties on its part as contained in the Bond Documents and the Bond Purchase Agreements. Any one or more of the Authorized Representatives shall approve, execute and deliver each of the above-described documents and such other documents as are necessary to consummate the sale and/or issuance of the Series 2006 Bonds.

Section 7. U.S. Bank National Association, in Portland, Oregon, is designated and approved as the Bond Trustee, Paying Agent and Bond Registrar of the Series 2006 Bonds. An Authorized Representative of the Authority is authorized to execute a Paying Agent and Bond Registrar Agreement, dated as of the date of closing, which provides for compliance with Oregon Administrative Rule 170-061-0010, for and on behalf of the Authority. The Authority does request and authorize the Bond Registrar to execute the Certificate of Authentication as of the date of delivery of the Series 2006 Bonds. The Paying Agent and Bond Registrar shall maintain a record of the names and addresses of the registered owners of the Series 2006 Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statute Section 192.210(4).

Section 8. During any time that the Series 2006 Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Series 2006 Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Series 2006 Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Authority has entered into a Blanket Issuer Letter of Representations (the "Letter") wherein the Authority represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

Section 9. For purposes of compliance by the Underwriter with Rule 15c2-12(b)(1) (the "Rule") of the federal Securities and Exchange Commission, the Authority authorizes the distribution of the Preliminary Official Statement and the Official Statement by the Underwriter, and the Authorized Representatives are authorized to deem the Preliminary Official Statement as "final" for purposes of the Rule.

Section 10. The Series 2006 Bonds may be transferred or subject to exchange, for fully registered Series 2006 Bonds as provided in the Bond Documents. All bonds issued upon transfer of or in exchange for Series 2006 Bonds shall be valid obligations of the Authority evidencing the same obligation and shall be entitled to the same benefits as the Series 2006 Bonds surrendered for such exchange or transfer. All fees, expenses and charges of the Paying Agent and Bond Registrar shall be payable by the Borrower.

Section 11. The Authority may defease the Series 2006 Bonds as provided in the Bond Documents.

Section 12. In consideration of the purchase and acceptance of any or all of the Series 2006 Bonds by those who shall own the same from time to time (the "Bondowners"), the provisions of this Bond Resolution shall be part of the contract of the Authority with the Bondowners and shall be deemed to be and shall constitute a contract between the Authority and the Bondowners. The covenants, pledges, and representations contained in this Bond Resolution or in the closing documents executed in connection with the Series 2006 Bonds, including without limitation the Authority's covenants and pledges contained herein, and the other covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be contracts for the equal benefit, protection and security of the Bondowners, all of which shall be of equal rank without preference, priority or distinction of any of such Series 2006 Bonds over any other thereof, except as expressly provided in or pursuant to this Bond Resolution.

Section 13. Each Authorized Representative of the Authority is authorized to take such action and to approve, execute or deliver for and on behalf of the Authority such other and additional documents including, but not limited to a tax certificate and agreement, an Internal Revenue Service Information Report (Form 8038), a reimbursement and credit agreement, an initial credit facility, an intercreditor agreement, a tender agent agreement, a remarketing agreement, an interest rate swap agreement, a written certification and "identification" of the interest rate swap within the meaning of Treasury Regulations Section 1.148-4(h)(2) at the request of the Borrower in a timely manner, and any documents necessary to obtain credit enhancement or liquidity support for the Series 2006 Bonds, if applicable, all as may be necessary in the opinion of Orrick, Herrington & Sutcliffe LLP, as Bond Counsel and Special Counsel to the Authority, for the closing of the issuance and sale of the Series 2006 Bonds. The Authorized Representatives are further authorized to carry out the transactions contemplated by the documents defined in the Bond Documents and as authorized and approved in this Bond Resolution, and to execute and deliver the Bond Purchase Agreements, the Bond Documents, the Tax Certificate and Agreement and all other documents hereby authorized, to the respective parties entitled thereto.

Section 14. The Authority ratifies the execution of the Letter of Intent with the Borrower.

ADOPTED and effective this 1st day of June, 2006.

THE HOSPITAL FACILITIES AUTHORITY
OF MULTNOMAH COUNTY, OREGON

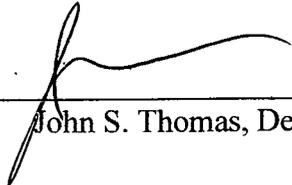
By _____
Diane M. Linn, Chair

ATTEST:

By _____
Secretary

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
John S. Thomas, Deputy County Attorney



Diane M. Linn, Multnomah County Chair

APPROVAL OF CHAIR

REGARDING ISSUANCE OF REVENUE BONDS, SERIES 2006 (TERWILLIGER PLAZA PROJECT) BY THE HOSPITAL FACILITIES AUTHORITY OF MULTNOMAH COUNTY, OREGON

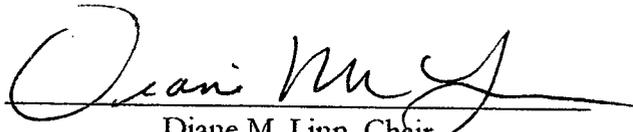
I, the undersigned Chair of the Board of County Commissioners of Multnomah County, Oregon, have been advised that David A. Boyer, as Director, County Management/Chief Financial Officer, and as a hearings official for Multnomah County, Oregon, has conducted a public hearing on Friday, May 19, 2006, after reasonable public notice, as to the issuance of Revenue Bonds, Series 2006 (Terwilliger Plaza Project) (the "Series 2006 Bonds"), in an aggregate principal amount not to exceed \$40,000,000, in one or more series, and in any combination of tax-exempt and taxable variable rate demand bonds, tax-exempt fixed rate bonds or tax-exempt Extendable Rate Adjustable SecuritiesSM to finance and/or refinance projects at Terwilliger Plaza, Inc. by The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority").

I was elected as a Commissioner to the Board of County Commissioners of Multnomah County, Oregon by the voters at an election held March 10, 1998, and have been elected as Chair of the Board of County Commissioners at an at-large election on November 5, 2002 and remain as the Chair as of this day.

I have received and reviewed the Public Hearing Report from the Hearings Official, a copy of which is attached hereto, advising me of the events occurring at the public hearing. After due consideration and pursuant to the requirements and provisions of Section 147(f) of the Internal Revenue Code of 1986, and acting as the "chief elected official" of Multnomah County, Oregon, I approve of the issuance of the Series 2006 Bonds by the Authority.

DATED and approved this 1st day of June, 2006.

MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

BEFORE THE HOSPITAL FACILITIES AUTHORITY
OF MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-087

Authorizing Approval of the Issuance of The Hospital Facilities Authority of Multnomah County, Oregon Series 2006 Bonds in an Aggregate Principal Amount Not to Exceed \$40,000,000; Authorizing the Execution of a Letter of Intent with Terwilliger Plaza, Inc. (the "Borrower"); Designating an Authorized Representative; and Related Matters

The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Finds:

- a. The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon (the "Authority"), a public authority organized and existing pursuant to Oregon Revised Statutes ("ORS") Sections 441.515 to 441.595, inclusive (the "Act"), has received a request from Terwilliger Plaza, Inc. (the "Borrower"), a nonprofit corporation organized and existing under the laws of the State of Oregon and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, for the issuance by the Authority of its revenue bonds, in one or more series, and in any combination of tax-exempt fixed rate bonds, tax-exempt Extendable Rate Adjustable SecuritiesSM, or tax-exempt and taxable variable rate demand bonds (collectively, the "Series 2006 Bonds") in an aggregate principal amount not to exceed \$40,000,000 to finance and/or refinance the costs of the following projects (collectively, the "Project"):
 1. construct, furnish and equip a 10 story building with approximately 48 additional independent living units, additional parking and an aquatic and expanded wellness center that will be connected to the existing building via a skybridge at Terwilliger Plaza, Inc.;
 2. finance capital improvements to the existing facility;
 3. finance capitalized interest on the Series 2006 Bonds;
 4. fund a debt service reserve account; and
 5. pay certain costs of issuance of the Series 2006 Bonds, including, if applicable, letter of credit fees.
- b. The Authority has received an application from the Borrower in support of its request for financing the Project. The application includes the following:
 1. A letter from Terwilliger Plaza, Inc., dated May 12, 2006 requesting issuance of the Series 2006 Bonds and describing the Project;

2. Independent Auditors' Report and Financial Statements for Terwilliger Plaza, Inc. for fiscal years ending December 31, 2005 and 2004;
 3. Preliminary Financing Calendar of Events;
 4. Distribution list of financing participants; and
 5. Preliminary Schedule of sources and uses of funds and proposed debt service schedule.
- c. The Authority has previously issued its \$26,000,000 Revenue and Refunding Bonds, Series 1999 (Terwilliger Plaza Project) (the "Series 1999 Bonds") on behalf of the Borrower, and the Series 2006 Bonds will be issued on a parity with the outstanding Series 1999 Bonds.
- d. Section 147(f) of the Internal Revenue Code of 1986 (the "Code") requires that qualified 501(c)(3) bonds be approved by the Chair of the Board of County Commissioners of Multnomah County, Oregon as the applicable elected representative of the governmental unit issuing the Series 2006 Bonds and having jurisdiction over the area in which the Project is located.
- e. On May 4, 2006, a Notice of Public Hearing was published in *The Oregonian* pursuant to Section 147(f) of the Code. The public hearing was conducted at 11:00 a.m. on May 19, 2006 and provided the opportunity for members of the public to express their view, orally, or in writing, regarding the issuance of the Series 2006 Bonds.
- f. On April 25, 2006, the Authority executed a Letter of Intent with the Borrower regarding the issuance of the Series 2006 Bonds.
- g. The Authority will issue the Series 2006 Bonds under the following documents (collectively, the "Bond Documents"):
1. Indenture of Trust, dated as of March 1, 1999 (the "1999 Indenture") between the Authority and U.S. Bank National Association, as successor trustee to U.S. Bank Trust National Association (the "Bond Trustee"), as supplemented by a First Supplemental Indenture of Trust (the "First Supplemental Indenture" and together with the 1999 Indenture, collectively, the "Indenture"), relating to the Series 2006 Bonds;
 2. Loan Agreement, dated as of March 1, 1999 (the "1999 Loan Agreement") between the Authority and the Borrower, as supplemented by a First Supplemental Loan Agreement (the "First Supplemental Loan Agreement" and together with the 1999 Loan Agreement, collectively, the "Loan Agreement"), relating to the Series 2006 Bonds; and

3. Construction Deed of Trust, Security Agreement and Assignment of Leases and Rents, dated as of March 1, 1999 (the "1999 Deed of Trust"), as modified by a First Modification Agreement (the "First Modification Agreement" and together with the 1999 Deed of Trust, collectively, the "Deed of Trust"), relating to the Series 2006 Bonds.
- h. The Series 2006 Bonds will be issued in any combination of tax-exempt fixed rate bonds, tax-exempt Extendable Rate Adjustable SecuritiesSM or tax-exempt and taxable variable rate demand bonds. A portion of the Series 2006 Bonds will be secured by a letter of credit (the "Letter of Credit"), issued by Bank of America, N.A. (the "Letter of Credit Bank"). Currently, the Letter of Credit Bank has long-term ratings of Aa1 by Moody's, AA by S&P, and AA/AA- by Fitch, and short-term ratings of P-1 by Moody's, A-1+ by S&P, and F1+ by Fitch. The Borrower may enter into an interest rate swap agreement in connection with a portion of the Series 2006 Bonds as described in the Bond Documents. Based on the Letter of Credit, the portion of the Series 2006 Bonds backed by the Letter of Credit will be rated not less than "A" by one or more of the nationally recognized bond rating agencies. The Borrower intends to enter into certain additional documents with various parties in connection with the issuance of the Series 2006 Bonds that may include, but are not limited to a reimbursement and credit agreement, an initial credit facility, an intercreditor agreement, a tender agent agreement, a remarketing agreement, and an interest rate swap agreement.
 - i. The Board authorizes the Authorized Representative, as defined in Section 2. hereof, to review and approve the terms and provisions of the First Supplemental Indenture, the First Supplemental Loan Agreement, the Preliminary Official Statement (the "Preliminary Official Statement"), and one or more Bond Purchase Agreements (the "Bond Purchase Agreements") among the Authority, the Borrower and Ziegler Capital Markets Group, a division of B.C. Ziegler and Company (the "Underwriter"). The Board determines that it is in the best interest for the Authority to provide adequate adult congregate care facilities and related services within Multnomah County, Oregon and to proceed with the issuance of the Series 2006 Bonds. The Bond Documents, the Preliminary Official Statement and the Bond Purchase Agreements are incorporated herein by this reference. Capitalized terms not defined herein shall have the meanings set forth in the Bond Documents.

The Board of Directors of The Hospital Facilities Authority of Multnomah County, Oregon Resolves:

Section 1. The Authority does authorize and approve of the provisions of and directs the execution, sale, delivery and issuance by the Authority of the Series 2006 Bonds, in one or more series and in an aggregate principal amount not to exceed \$40,000,000 to finance the Project. Proceeds of the Series 2006 Bonds will be used to finance the costs of the Project. The Series 2006 Bonds are being issued as "Additional Bonds" pursuant to Article VII of the 1999 Indenture.

Section 2. The Authority designates each of the Chair, Vice Chair, Secretary, the Assistant Secretary, the Director, County Management, CFO or the Authority's designee as "Authorized Representatives" of the Authority to negotiate the sale of the Series 2006 Bonds and to determine and designate the dated date of the Series 2006 Bonds, the maturity dates and amounts, the interest rates and interest rate modes, the optional and mandatory redemption provisions, with or without premium, if any, and to determine the interest payment dates and such other provisions and terms of the Series 2006 Bonds as are deemed necessary and desirable for the issuance, sale and closing of the Series 2006 Bonds. The Series 2006 Bonds shall be executed by the facsimile signature of the Chair and shall be attested by the facsimile signature of an Authorized Representative of the Authority. The Series 2006 Bonds shall mature not later than December 31, 2036. The Series 2006 Bonds shall be issued in the form as may be approved by the Authorized Representative.

Section 3. The Authority provides for the establishment of the special funds as set forth in the Indenture, to be held in trust with or under the control of the Bond Trustee for the purposes and uses as set forth therein. The Authority is obligated to deposit proceeds of the Series 2006 Bonds to the funds as set forth in and as required by the Indenture. A deposit shall be made into the Debt Service Reserve Fund in an amount necessary to meet the Debt Service Reserve Requirement. In addition, the Authority shall provide for the deposit of all of the loan payments payable to the Authority pursuant to the Loan Agreement.

Section 4. The Authority's pledge for the payment of the Series 2006 Bonds shall be valid and binding from the date of the adoption of this Bond Resolution against any parties having subsequent claims of any kind in tort, contract or otherwise against the Authority, irrespective of whether such parties have actual notice of this pledge. Pursuant to Oregon Revised Statutes Section 441.555(5) this pledge is noted in the Authority's minute book which shall contain this Bond Resolution and which shall be constructive notice thereof to all parties, and neither this Bond Resolution nor other instrument by which a pledge is created need be otherwise recorded, nor shall the filing of any financing statement under the Oregon Uniform Commercial Code be required to perfect such pledge. Any moneys or obligations so pledged and later received by the Authority shall immediately be subject to the lien of the pledge without any physical delivery or further act.

Section 5. The Authority authorizes the sale of the Series 2006 Bonds to the Underwriter pursuant to the terms and conditions of one or more Bond Purchase Agreements as may be approved by the Authorized Representative.

Section 6. The Authority directs the Authorized Representative to execute and deliver the Bond Documents and the Bond Purchase Agreements in the forms and with such changes as may be approved by the Authorized Representative. The Authority authorizes the performance by the Authority of the obligations and duties on its part as contained in the Bond Documents and the Bond Purchase Agreements. Any one or more of the Authorized Representatives shall approve, execute and deliver each of the above-described documents and such other documents as are necessary to consummate the sale and/or issuance of the Series 2006 Bonds.

Section 7. U.S. Bank National Association, in Portland, Oregon, is designated and approved as the Bond Trustee, Paying Agent and Bond Registrar of the Series 2006 Bonds. An Authorized Representative of the Authority is authorized to execute a Paying Agent and Bond Registrar Agreement, dated as of the date of closing, which provides for compliance with Oregon Administrative Rule 170-061-0010, for and on behalf of the Authority. The Authority does request and authorize the Bond Registrar to execute the Certificate of Authentication as of the date of delivery of the Series 2006 Bonds. The Paying Agent and Bond Registrar shall maintain a record of the names and addresses of the registered owners of the Series 2006 Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statute Section 192.210(4).

Section 8. During any time that the Series 2006 Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Series 2006 Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Series 2006 Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Authority has entered into a Blanket Issuer Letter of Representations (the "Letter") wherein the Authority represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

Section 9. For purposes of compliance by the Underwriter with Rule 15c2-12(b)(1) (the "Rule") of the federal Securities and Exchange Commission, the Authority authorizes the distribution of the Preliminary Official Statement and the Official Statement by the Underwriter, and the Authorized Representatives are authorized to deem the Preliminary Official Statement as "final" for purposes of the Rule.

Section 10. The Series 2006 Bonds may be transferred or subject to exchange, for fully registered Series 2006 Bonds as provided in the Bond Documents. All bonds issued upon transfer of or in exchange for Series 2006 Bonds shall be valid obligations of the Authority evidencing the same obligation and shall be entitled to the same benefits as the Series 2006 Bonds surrendered for such exchange or transfer. All fees, expenses and charges of the Paying Agent and Bond Registrar shall be payable by the Borrower.

Section 11. The Authority may defease the Series 2006 Bonds as provided in the Bond Documents.

Section 12. In consideration of the purchase and acceptance of any or all of the Series 2006 Bonds by those who shall own the same from time to time (the "Bondowners"), the provisions of this Bond Resolution shall be part of the contract of the Authority with the Bondowners and shall be deemed to be and shall constitute a contract between the Authority and the Bondowners. The covenants, pledges, and representations contained in this Bond Resolution or in the closing documents executed in connection with the Series 2006 Bonds, including without limitation the Authority's covenants and pledges contained herein, and the other covenants and agreements herein set forth to be performed by or on behalf of the Authority shall be contracts for the equal benefit, protection and security of the Bondowners, all of which shall be of equal rank without preference, priority or distinction of any of such Series 2006 Bonds over any other thereof, except as expressly provided in or pursuant to this Bond Resolution.

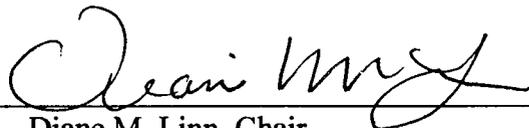
Section 13. Each Authorized Representative of the Authority is authorized to take such action and to approve, execute or deliver for and on behalf of the Authority such other and additional documents including, but not limited to a tax certificate and agreement, an Internal Revenue Service Information Report (Form 8038), a reimbursement and credit agreement, an initial credit facility, an intercreditor agreement, a tender agent agreement, a remarketing agreement, an interest rate swap agreement, a written certification and "identification" of the interest rate swap within the meaning of Treasury Regulations Section 1.148-4(h)(2) at the request of the Borrower in a timely manner, and any documents necessary to obtain credit enhancement or liquidity support for the Series 2006 Bonds, if applicable, all as may be necessary in the opinion of Orrick, Herrington & Sutcliffe LLP, as Bond Counsel and Special Counsel to the Authority, for the closing of the issuance and sale of the Series 2006 Bonds. The Authorized Representatives are further authorized to carry out the transactions contemplated by the documents defined in the Bond Documents and as authorized and approved in this Bond Resolution, and to execute and deliver the Bond Purchase Agreements, the Bond Documents, the Tax Certificate and Agreement and all other documents hereby authorized, to the respective parties entitled thereto.

Section 14. The Authority ratifies the execution of the Letter of Intent with the Borrower.

ADOPTED and effective this 1st day of June, 2006.



THE HOSPITAL FACILITIES AUTHORITY
OF MULTNOMAH COUNTY, OREGON

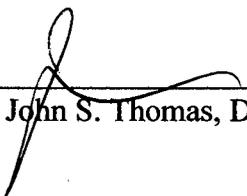
By 
Diane M. Linn, Chair

ATTEST:

By 
Secretary

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas, Deputy County Attorney

#1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 6-1-06

SUBJECT: SUN Schools Budget

AGENDA NUMBER OR TOPIC: Public Comment Section

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Ram Arden

ADDRESS: 1817 N. Winchell St.

CITY/STATE/ZIP: Portland, OR 97217

PHONE: _____ DAYS: 503-289-9475 EVES: _____

EMAIL: nrdarden@teleport.com FAX: _____

SPECIFIC ISSUE: Proposed budget cuts for SUN School Program

WRITTEN TESTIMONY: SUN Schools are probably the best activity offered by PPS. + OGMS
Students get to choose activities 3 times a year - fall, winter + spring.

At Oakley Green Middle School, four different tutoring programs are offered.
My husband is a SUN School math tutor. Because students attended 6 to 8 times per
month, there was significant improvement on statewide test scores.

The MESA (Math Engineering Science Achievement) program met every Wednesday.
Students were actively involved in their learning activities. On May 19th 5 students
from OGMS participated in the statewide MESA day activities along with 150 other middle
school students. Many OGMS students won ribbons + medals. The 2 students who won +
are going to national competition are OGMS students

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

without these SUN School activities, and many more worthwhile ones, students would not be able to get truly involved in the learning process.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 6-1-06

SUBJECT: Proposed Budget

AGENDA NUMBER OR TOPIC: Public Comment

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM Chair's proposal

NAME: Jennifer Waters

ADDRESS: MADISON Sun instructor

CITY/STATE/ZIP: _____

PHONE: _____ DAYS: _____ EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

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2. Written testimony will be entered into the official record.

#3

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 6-1-06

SUBJECT: Proposed Budget

AGENDA NUMBER OR TOPIC: Public Comment

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM Chair's Budget

NAME: Miranda McDonough

ADDRESS: MADISON Student

CITY/STATE/ZIP: _____

PHONE: _____ DAYS: _____ EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

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#4

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 6-1-06

SUBJECT: Budget Proposal

AGENDA NUMBER OR TOPIC: Public comment

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Suzie Setterholm - TEACHER @ MADISON

ADDRESS: Sun School

CITY/STATE/ZIP: _____

PHONE: _____ DAYS: _____ EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

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#5

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 6/1/06

SUBJECT: Death of Correlia Murphy 'AFSCME'
International Oregon Political Organizer 1999 to 2006

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Betty Brislawn

ADDRESS: 1500 NE 15th Ave #443

CITY/STATE/ZIP: Port, Or. 97232

PHONE: DAYS: 503-329-7945 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

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3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

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Cornelia Valentine Murphy

1965-2006

Born June 29, 1965, deceased May 13, 2006, after a courageous battle with advanced ovarian cancer.

Cornelia was a beautiful and loving, outgoing woman with an infectious laugh, dedicated to her work and her family and always ready to offer a smile and words of encouragement to those around her. She was born in Washington, D.C., and raised in Jamestown, R.I. Most recently Cornelia lived in Portland and San Jose, Calif. Cornelia earned her bachelor's degree in

political science from the California State, Northridge. She had a successful career in politics, following in the footsteps of her father who worked for over twenty years for the Congressional Research Service and as a speechwriter for then Speaker of the House, Carl Albert.

Cornelia worked for elected officials on Capitol Hill in D.C. and Iowa, and on presidential and local campaigns. Since 1999, Cornelia served the American Federation of State, County and Municipal Employees (AFSCME) Labor Union as the Oregon political campaign manager. At AFSCME she coordinated efforts on a number of local elections and national issues, including the passage and preservation of the Multnomah Income Tax. She fought to protect public services through State ballot measures 28 and 30 and to defeat the paycheck deception legislation.

Cornelia is survived by her father, Cornelius F. Murphy Jr.; her brothers, Jeremiah and Paul J. Murphy; her sister-in-law, Jodi Lindenthal and nephews, Harry and Gus Murphy. Cornelia is the daughter of Muriel Valentine Murphy (deceased); the niece of Harriet Valentine Gelfuso (deceased) and the granddaughter of Harry and Muriel Valentine (deceased), and Cornelius F. Murphy and Mary Ellen Brady Murphy (deceased). Cornelia also leaves behind many cousins and dear friends across the United States.

Memorial services will be held in San Jose, Calif. on Thur., May 25, at the First Unitarian Church at 3 pm. A memorial service will be held in Portland, at the Longshoremen's Hall, 2435 N.W. Front Ave., at 11 am, Friday June 2. A memorial service in Rhode Island is scheduled for July at the Memorial Funeral Home in Newport. A later posting will provide the date and time of the service.

In lieu of flowers, donations may be made in Cornelia's name to the Scleroderma Foundation, 300 Rosewood Drive, Suite 105, Danvers, MA 01923, or via the web at www.scleroderma.org.

5/19/06

#6

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk
This form is a public record

MEETING DATE: 6.1.06

SUBJECT: Proposed Budget

AGENDA NUMBER OR TOPIC: Public Comment

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: YVONIE MARTINO

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ DAYS: _____ EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: MADISON HIGH SCHOOL NEW
GRADUATE - Sew School FUNDING

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date:	<u>06/01/06</u>
Agenda Item #:	<u>R-5</u>
Est. Start Time:	<u>9:30 AM</u>
Date Submitted:	<u>05/04/06</u>

BUDGET MODIFICATION: -

Agenda Title:	Presentation of Employee Service Awards Honoring 122 Multnomah County Employees with 5 to 35 Years of Service
----------------------	--

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>30 minutes</u>
Department:	<u>Department of County Mgmt</u>	Division:	<u>HR</u>
Contact(s):	<u>Travis Graves/Jeanie Staino</u>		
Phone:	<u>503 988-5015</u>	Ext.	<u>26488</u>
		I/O Address:	<u>503/4</u>
Presenter(s):	<u>Travis Graves/Jeanie Staino</u>		

General Information

1. **What action are you requesting from the Board?**
The department recommends the Board recognize and appreciate employees' dedicated tenure with Multnomah County.
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
Employee service, with awards and certificates, are acknowledged twice a year. Award ceremony usually occurs in the Spring and in the Fall. Employees and family are invited to come to the award ceremony at the Board meeting.
3. **Explain the fiscal impact (current year and ongoing).**
4. **Explain any legal and/or policy issues involved.**

5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures

**Department/
Agency Director:**

David G. Boyer

Date: 05/03/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

We are here today to honor our Multnomah County employees, by recognizing the years of personal commitment and professional contributions, which they have given to the County.

I would like to start by saying thank you to County Chair Diane Linn, and to each of the Commissioners, for your support of our employees and for sponsoring this recognition ceremony here today.

[Chair Linn will acknowledge a few employees who have made major accomplishments to the County at this point]

These Multnomah County service awards represent one way of thanking our employees for making Multnomah County an excellent place to work, as well as an outstanding service provider. Every employee that is here today has played an equally essential role in making that happen. You have all been KEY to our success.

In a moment, I will be reading the names of those employees who have reached the 5, 10, 15, 20, 25 year milestones as employees of Multnomah County between July 1, 2006 and December 31, 2006. If we add up the years that are represented here today in the **123** individuals receiving their awards, we have **1,626** years of service and dedication to Multnomah County.

Finally, before we recognize each of you individually, to ALL of you receiving a service award – on behalf of all of us here today, we say a collective THANK YOU and congratulations on a job well done. We will start with the 5 year service awards and move onward from there. When I read your name, please come up to the front to receive your award from Chair Linn and our Commissioners. If you are here for an award and I do not read your name, please come forward to be recognized.

There will be a reception in the General Training Room in the basement. Please join us.

Chair Linn will acknowledge these employees –

Janet Irwin – 35 years – Library

Janet received her MLS degree in August 1970 and began with the Multnomah County the same year. Here is an excerpt from the letter confirming her appointment:

"We are looking forward to having you start on Monday, October 26, 1970 as a Librarian 1 in our Popular Library. The starting salary will be \$7300 per year . . . this amounts to \$279.69 per pay period. . . I am glad you dropped in to accept in person, for we enjoyed your visible enthusiasm and we think it bodes well for a mutually happy and profitable association."

Throughout her 35 years with the Library, Janet has made many notable contributions:

- She was head of the Belmont Branch Library in the 1970's
- Department Head of Circulation Service 1978-85
- An officer with the Pacific Northwest Library Association
- President of the union representing Library employees before it became part of the County, and, in that capacity, was on the negotiating team defining wages and working conditions for Library employees when the Library became a County department in 1990.
- Vice-President of AFSCME Local 88, and Chief Steward for the Library
- In her spare time, she has cultivated impressive expertise in Oregon History and genealogy.

Christine Cameron – 30 years – DCM

Most employees don't know Chris Cameron, and they have no idea how much their own paychecks over the years have been the product of Chris' hard work and dedication. Chris started her work for the County as a timekeeper for Hooper Detox but fortunately she soon moved to Central Payroll. In 1989, the long time payroll supervisor retired and Chris was left as the single payroll employee with any experience. Chris very patiently trained her new supervisor and co-workers as they came on board, and County employees outside of the Finance Division hardly knew a change had been made in their Payroll department. Since then, the Payroll Office has changed in many ways, employees have come and gone, but through Chris we have maintained our historical and institutional memory, something very important when it comes to payroll and people's paychecks. Chris is truly an unsung hero and all County employees should be very thankful that we've had the benefit of Chris Cameron's dedication over the past 30 years.

Janet Thompson – 20 years – DCM

Janet plays an essential role in the IT Administration group. Her knowledge of the county's history, tools and processes make her an invaluable resource in solving problems, identifying opportunities for improvement and helping IT make well informed decisions. Some of Janet's many accomplishments include the implementation of a financial cost model for complex IT services, coordination of IT's purchasing processes, budget implementation and much more. She maintains a positive, "can do" attitude that makes her a highly valued colleague in the IT and finance communities.

Mark Fry – 15 years – DCJ

Every department needs an unflappable go-to system / process expert; and for JSD that person is Mark Fry. As a Juvenile Court Counselor, Mark provides comprehensive telephone and walk-in intake services (information and referral) for JSD. In addition to being expert in the court process, he facilitates a range of statutorily mandated services to include: emergency medical holds, emancipation, release of information, expunction, out-of-state runaways and much more.

Canh Nguyen - 15 years – DCJ

For the past 15 years, Canh Nguyen has served the department in numerous capacities. In his work as both a Juvenile Court Counselor and as a Mental Health Consultant, Canh has worked hard to assure the highest level of professionalism and customer service for the youth and families on his caseload. Canh has also been a leader and role model to his teammates, having been selected repeatedly as a Lead JCC for the SE District Office and also serving as the first Lead Mental Health Consultant appointed in the Treatment and Specialized Services section of the Juvenile Services Division. Canh is a dependable and conscientious employee who is well-respected by clients and colleagues alike.

Leslie Taylor – 15 years – DCJ

Les is positive, professional, solution oriented and a pleasure to be around. His supervisor has received many complimentary e-mails and phone calls from stakeholders & community partners as well as Les's own team. His referral forms are complete and submitted on time; He attends treatment reviews and scheduled appointments and provides support when a client needs an intervention. Les is organized and his files reflect his work. His case plans are complete and reflect the strengths of the youth and family as well as goals and areas that need improvement. Les is proactive about process improvement. He graciously accepts case assignments and never complains about the number of cases assigned to him. He continues to provide the commitment and energy we expect of field Juvenile Court Counselors. Les is one of the JCC's who steps up to volunteer for committees & special projects and always assists members of his work team.

Cynthia Lambert – 5 years – DCJ

Cynthia Lambert, Lead Juvenile Custody Specialist, Intake Unit, has been instrumental in helping to create a new unit formerly assigned to the Counseling department in Juvenile Justice. Cynthia is proactive in her approach to mentoring Intake staff as the entire unit learns a complex process of assessment/evaluation. Cynthia is one of the up and coming leaders in DCJ. She brings to the department diversity, knowledge, and, leadership. Cynthia is a Unit Lead and leads by example. Cynthia has learned everything about her job to help others and ensure high quality work. She is always available to help and answer questions. As a lead Cynthia has additional training in leadership. She makes herself available to help train new staff. Cynthia is always willing to learn new things and share them with others. She is a good resource of information support.

Multnomah County Service Awards Attendees
June 1, 2006 at 9:30 am at the Multnomah Bldg Board Room
Honoring Employees Whose Hire Dates Fall between July 1, 2005 – December 31, 2005
(Of the 395 employees who received letters, 122 indicated they would attend.)

Five Years

DCHS- Julie Green
Michael Henderson
Seth Lyon
Myriam Betty Whitmill

DCM- Michael Andersen
Marilyn Barton
Judy Campau
Stacie Cheel
Darren Chilton
Bradley Cole
Rodney Gibbs
Daniel Gorton
Linda LaFleur
Shane Lee
Therese Michaud
Miodrag Ognjenovic
Shannon Thornton
William Wakefield
Liangrong Wu

DCJ - Cynthia Lambert
Laura Powers Carson

DCS- Julie Bates
Jennifer Huisman

DSCP- Aleksandra Ola Konik

HD - Victoria Barranca
Monica Balbontin
Aida Calderon
Victoria Cross
Ethel Dillon
X. Veronica Lopex Ericksen
Linh Luong
Kristine Pearson
Margaret Robinson
Christopher Wirth

LIB – Kristine Dale
Bev Gilbertson
Joseph Ryan

NON- Charles Martin

Ten Years

DCHS- Mohammad Bader
Duc Hoang
Irma Mitchell-Phillips

DCM- Evelyn Belles
Rachael Hackenberg
Paula Johnson
Patricia Pavlacky
Natalie Stewart
Leola Warner
Carrie White
David Zipprich

DCJ - Mary Eastman
Pamela Griffith
Thane King
Debra Rosner
Stefon Spruill Sr.
Steven Van Wechel

DSCP- Thomas Glenn
Paul Kelly

HD - Liliana Barrera
Ahna Eaton
Shelley Garay
Rose Pickett
Hector Roche
Rosamaria Rosales
Norma Timm

LIB – Jeffrey Howard-Lindsey
Shannon Kraft
Steve Roskoski Jr.

Fifteen Years

DCHS- Reynaldo Cantu
Lisa Davis
Sharon Davis
Marilyn Fox
Secelia Holte
Joni Miller

Fifteen Years

DCM- Brent Bjork
Daniel Howard
Alice Street
Dennis Wardwell
Stacey Widick

DCJ- Jan Bishop
Mark Fry
Lily Johnson
Alisa Karin-Bean
Tichenor McBride
Mary Munson
Canh Nguyen
Leslie Taylor

DCS- Barbara Blanchard

HD- Julie Gerber
Linda Huth
Violet Larry
Veronica Meyers
Margarita Pancake
Kathrine Segnitz
Patricia Shaddock
Billie Vidal

Twenty Years

DCHS- Lynnette Cobb
Gregory Monaco
Elaine Petersen

DCM - Jimmy Markwell
Robert Phillips
Jonathan Schrotzeberger
Janet Thompson

DCS- Gregory Kirby
Suzanne Roberts

HD- Bruce Bliatout
Gayle Burrow
Rita Corey
Carmen Costan
Gracie Lee
Mary Loos
Gayle Pizzuto

Revised 5/24/06

Twenty-five Years

DCHS- Fred Butsch

DCS- Linda Metz

DCJ- Robert Luster Jr.

HD- Roy Kallas
Dianna Smith
Pamela Waldman

Thirty Years

DCHS- Virginia Seitz

DCM- Christine Cameron

HD- Janice Poujade
Wilma Smith

Thirty-five Years

LIB - Janet Irwin

BOGSTAD Deborah L

From: STAINO Jeanette
Sent: Tuesday, May 30, 2006 7:08 AM
To: BOGSTAD Deborah L
Subject: Award Ceremony

Hi Deb: I wanted to let you know that Travis Graves is unable to attend the June 1 service award ceremony. La Donna Najieb will be reading the names.

Jeanie Staino
Multnomah County Benefits
501 SE Hawthorne Suite 400
Portland OR 97214
503-988-5015 x26488

5/30/2006

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[Chair Linn will acknowledge a few employees who have made major accomplishments to the County at this point]

These Multnomah County service awards represent one way of thanking our employees for making Multnomah County an excellent place to work, as well as an outstanding service provider. Every employee that is here today has played an equally essential role in making that happen. You have all been KEY to our success.

In a moment, I will be reading the names of those employees who have reached the 5, 10, 15, 20, 25 year milestones as employees of Multnomah County between July 1, 2006 and December 31, 2006. If we add up the years that are represented here today in the **121** individuals receiving their awards, we have **1,621** years of service and dedication to Multnomah County.

Finally, before we recognize each of you individually, to ALL of you receiving a service award – on behalf of all of us here today, we say a collective THANK YOU and congratulations on a job well done. We will start with the 5 year service awards and move onward from there. When I read your name, please come up to the front to receive your award from Chair Linn and our Commissioners. If you are here for an award and I do not read your name, please come forward to be recognized.

There will be a reception in the General Training Room in the basement. Please join us.

Multnomah County Service Awards Attendees
June 1, 2006 at 9:30 am at the Multnomah Bldg Board Room
Honoring Employees Whose Hire Dates Fall between July 1, 2005 – December 31, 2005
(Of the **395** employees who received letters, **121** indicated they would attend.)

Five Years

- DCHS- Julie Green ✓
Michael Henderson ✓
Seth Lyon ✓
Myriam Betty Whitmill ✓
- DCM- Michael Andersen ✓
Marilyn Barton ✓
Judy Campau ✓
Stacie Cheel ✓
Bradley Cole ✓
Rodney Gibbs ✓
Daniel Gorton ✓
Linda LaFleur ✓
Shane Lee ✓
Therese Michaud ✓
Miodrag Ognjenovic ✓
Shannon Thornton ✓
William Wakefield ✓
- DCJ - Cynthia Lambert ✓
Laura Powers Carson ✓
- DCS- Julie Bates ✓
Jennifer Huisman ✓
- DSCP- Aleksandra Ola Konik ✓
- HD - Victoria Barranca ✓
Monica Balbontin ✓
Aida Calderon ✓
Darren Chilton ✓
Victoria Cross ✓
Ethel Dillon ✓
X. Veronica Lopex Ericksen ✓
Linh Luong ✓
Kristine Pearson ✓
Margaret Robinson ✓
Christopher Wirth ✓
- LIB - Kristine Dale ✓
Bev Gilbertson ✓
Joseph Ryan ✓
- NON- Charles Martin ✓

Ten Years

- DCHS- Mohammad Bader ✓
Duc Hoang ✓
Irma Mitchell-Phillips ✓
- DCM- Evelyn Belles ✓
Rachael Hackenberg ✓
Paula Johnson ✓
Patricia Pavlacky ✓
Natalie Stewart ✓
Leola Warner ✓
Carrie White ✓
David Zipprich ✓
- DCJ - Mary Eastman ✓
Pamela Griffith ✓
Thane King ✓
Debra Rosner ✓
Stefon Spruill Sr. ✓
Steven Van Wechel ✓
- DSCP- Thomas Glenn ✓
Paul Kelly ✓
- HD - Liliana Barrera ✓
Ahna Eaton ✓
Shelley Garay ✓
Rose Pickett ✓
Hector Roche ✓
Rosamaria Rosales ✓
Nora Timm ✓
- LIB - Jeffrey Howard-Lindsey ✓
Shannon Kraft ✓
Steve Roskoski Jr. ✓

Fifteen Years

- DCHS- Reynaldo Cantu ✓
Lisa Davis ✓
Sharon Davis ✓
Marilyn Fox ✓
Secelia Holte ✓
Joni Miller ✓

Fifteen Years

- DCM- Brent Bjork ✓
Daniel Howard ✓
Alice Street ✓
Dennis Wardwell ✓
Stacey Widick ✓
- DCJ- Jan Bishop ✓
Mark Fry ✓
Lily Johnson ✓
Alisa Karin-Bean ✓
Tichenor McBride ✓
Mary Munson ✓
Canh Nguyen ✓
Leslie Taylor ✓
- DCS- Barbara Blanchard ✓
- HD- Julie Gerber ✓
Linda Huth ✓
Violet Larry ✓
Veronica Meyers ✓
Margarita Pancake ✓
Kathrine Segnitz ✓
Patricia Shaddock ✓
Billie Vidal ✓

Twenty Years

- DCHS- Lynnette Cobb ✓
Gregory Monaco ✓
Elaine Petersen ✓
- DCM - Jimmy Markwell ✓
Robert Phillips ✓
Jonathan Schrotzberger ✓
Janet Thompson ✓
- DCS- Gregory Kirby ✓
Suzanne Roberts ✓
- HD- Bruce Bliatout ✓
Gayle Burrow ✓
Rita Corey ✓
Carmen Costan ✓
Gracie Lee ✓
Mary Loos ✓
Gayle Pizzuto ✓

Twenty-five Years

- DCHS- Fred Butsch ✓
- DCS- Linda Metz ✓
- DCJ- Robert Luster Jr. ✓
- HD- Roy Kallas ✓
Dianna Smith ✓
Pamela Waldman ✓

Thirty Years

- DCHS- Virginia Seitz ✓
- DCM- Christine Cameron ✓
- HD- Janice Poujade ✓
Wilma Smith ✓

Thirty-five Years

- LIB - Janet Irwin ✓



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 6.1.06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-6
Est. Start Time: 10:00 AM
Date Submitted: 05/05/06

BUDGET MODIFICATION: DCS -06-04

Agenda Title: Budget Modification DCS-06-04 Appropriating Funds from the Department of State Police/Oregon Emergency Management for FEMA's Reimbursement of Eligible Costs to Multnomah County from Hurricane Katrina

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: June 1, 2006 Time Requested: 2 minutes
Department: Community Services Division: Emergency Management
Contact(s): Tom Hansell
Phone: (503) 988-5050 Ext. 29833 I/O Address: 425
Presenter(s): Steven Bullock

General Information

1. What action are you requesting from the Board?

Approval of budget modification to receive and appropriate \$718,633 from the Department of State Police/Oregon Emergency Management for FEMA reimbursement into the fiscal year 2005 2006 operating budget.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County and the Oregon Department of State Police/Office of Emergency Management (OEM) entered into an IGA on November 22, 2005 in response to the President of the United States declaring an Emergency Declaration in the State of Oregon based on mass sheltering of Hurricane Katrina evacuees. OEM was authorized to execute on behalf of the State of Oregon all necessary documents for public assistance, including approval of grants and certification of claims. The County's Sheriff's Office, County Departments of Health, County Human Services, Community Services, County Management and Office of School and Community Partnership submitted claims for eligible costs and activities occurring in the mass sheltering activities.

3. Explain the fiscal impact (current year and ongoing).

The budget modification will increase program revenues and restore expenses in program budgets. The grant revenues collected by the County represent 100 percent of the total eligible costs and that no county funds are obligated for contribution under the IGA.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?
Federal thru State revenue account will increase to receive the FEMA funds
- What budgets are increased/decreased?
Sheriff (Enforcement), Transportation (Road Maintenance), Facilities and Property Management (Building Operations), and County General Fund all experience increases in revenues.
- What do the changes accomplish?
The budget change recognizes the revenues from OEM and partially restores emergency protective measure related expenses.
- Do any personnel actions result from this budget modification? Explain.
No
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
FEMA provides administrative monies upon completion and closure of the project, for the costs of requesting, obtaining, and administering the disaster assistance grant. The payment is based at three percent for the first \$100,000 and drops to two percent up to \$900,000. In establishing the web structure to track project costs, county and department indirect charges were inactivated. Finance and Human Service costs will be assigned to the responsible department budget.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?
N/A
- If a grant, what period does the grant cover?
N/A
- If a grant, when the grant expires, what are funding plans?
N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCS -06-04

Required Signatures

**Department/
Agency Director:**

Robert F. Fussen

Date: 05/05/2006

Budget Analyst:

Kayne Dargatzis

Date: 05/25/06

Department HR:

Date:

Countywide HR:

Date:

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	err rd	Cost Center	Accounting Unit		Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						WBS Element	Cost Element					
1	21-02	20765	40			HKAT.DSCP.SCPOP.FEMA	60110	0	8,549	8,549		Overtime
2	21-02	20765	40			HKAT.DSCP.SCPOP.FEMA	50190	0	(8,549)	(8,549)		IG-OP-Fed Thru St
3									0		0	
4	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60000	0	30	30		Permanent
5	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60100	0	22,418	22,418		Temporary
6	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60110	0	796	796		Overtime
7	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60130	0	173	173		Salary Related Expns
8	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60135	0	1,061	1,061		Non Base Fringe
9	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60140	0	119	119		Insurance Benefits
10	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60145	0	4,228	4,228		Non Base Insurance
11	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60170	0	4,638	4,638		Professional Svcs
12	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60180	0	983	983		Printing
13	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60240	0	751	751		Supplies
14	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	60370	0	3,312	3,312		Intl Svc Telephone
15	21-79	20765	40			HKAT.DSCP.SCPSS.FEMA	50190	0	(38,509)	(38,509)	0	IG-OP-Fed Thru St
16									0			
17	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60000	0	1,178	1,178		Permanent
18	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60100	0	42,542	42,542		Temporary
19	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60110	0	5,494	5,494		Overtime
20	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60130	0	894	894		Salary Related Expns
21	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60135	0	5,947	5,947		Non Base Fringe
22	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60140	0	654	654		Insurance Benefits
23	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60145	0	1,781	1,781		Non Base Insurance
24	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	60155	0	39,579	39,579		Direct Client Assistance
25	21-78	20765	40			HKAT.DSCP.SCPSP.TCH.FEMA	50190	0	(98,069)	(98,069)	0	IG-OP-Fed Thru St
26									0			
27	21-64	20765	40			HKAT.DSCP.SCPCHHC.V.FEMA	60155	0	154,873	154,873		Direct Client Assistance
28	21-64	20765	40			HKAT.DSCP.SCPCHHC.V.FEMA	50190	0	(154,873)	(154,873)	0	IG-OP-Fed Thru St
29												
30	21-64	27193	40			HKAT.DSCP.SCPCHHEMS.PXGF	60110	0	5,172	5,172		Overtime
31	21-64	27193	40			HKAT.DSCP.SCPCHHEMS.PXGF	50195	0	(5,172)	(5,172)	0	IG-OP-Fed thru Other
32												
33									0			
									0		0	Total - Page 1
									0		0	GRAND TOTAL

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	err rd	Cost Center	Accounting Unit		Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						WBS Element	Cost Element					
34	21-64	27193	40			HKAT.DSCP.SCPCHHCV.PXGF	60155	0	282,594	282,594		Direct Client Asssistance
35	21-64	27193	40			HKAT.DSCP.SCPCHHCV.PXGF	50195	0	(282,594)	(282,594)	0	IG-OP-Fed thru Other
36												
37	21-78	27193	40			HKAT.DSCP.SCPSP.TCH.PXGF	60155	0	62,234	62,234		Direct Client Asssistance
38	21-78	27193	40			HKAT.DSCP.SCPSP.TCH.PXGF	50195	0	(62,234)	(62,234)	0	IG-OP-Fed thru Other
39												
40	26-00	20765	0040			HKAT.DCHS.FEMA2	50190	0	(2,972)	(2,972)		IG-OP-Fed Thru St
41	26-00	20765	0040			HKAT.DCHS.FEMA2	60160	0	2,156	2,156		Psas Through & Prgm Support
42	26-00	20765	0040			HKAT.DCHS.FEMA2	60240	0	816	816	0	Supplies
43												
44	40-90	20765	0030			HKAT.HEALTH.FEMA	50190	0	(7,248)	(7,248)		IG-OP-Fed Thru St
45	40-90	20765	0030			HKAT.HEALTH.FEMA	93001	0	2,948	2,948		
46	40-90	20765	0030			HKAT.HEALTH.FEMA	93002	0	4,300	4,300	0	Assessed Labor
47												
48	91-20	20765	0020			HKAT.DCS.CEM.FEMA	50190	0	(1,677)	(1,677)		IG-OP-Fed Thru St
49	91-20	20765	0020			HKAT.DCS.CEM.FEMA	93002	0	1,677	1,677	0	Assessed Labor
50												
51	91-30	20765	0020			HKAT.DCS.AC.FEMA	50190	0	(461)	(461)		IG-OP-Fed Thru St
52	91-30	20765	0020			HKAT.DCS.AC.FEMA	93002	0	461	461	0	Assessed Labor
53												
54	91-50	20765	0080			HKAT.DCS.MCT.FEMA	50190	0	(196)	(196)		IG-OP-Fed Thru St
55	91-50	20765	0080			HKAT.DCS.MCT.FEMA	93002	0	196	196	0	Assessed Labor
56												
57	10-90	20765	0020			HKAT.PAO.FEMA	50190	0	(543)	(543)		IG-OP-Fed Thru St
58	10-90	20765	0020			HKAT.PAO.FEMA	93002	0	543	543	0	Assessed Labor
59												
60	72-55	20765	0020			HKAT.DCM.MM.FEMA	50190	0	(823)	(823)		IG-OP-Fed Thru St
61	72-55	20765	0020			HKAT.DCM.MM.FEMA	93002	0	823	823	0	Assessed Labor
62												
63	72-50	20765	0020			HKAT.DCM.FPM.FEMA	50190	0	(26,594)	(26,594)		IG-OP-Fed Thru St
64	72-50	20765	0020			HKAT.DCM.FPM.FEMA	60110	0	1,777	1,777		Overtime
65	72-50	20765	0020			HKAT.DCM.FPM.FEMA	60170	0	22,220	22,220		Professional Svcs
66	72-50	20765	0020			HKAT.DCM.FPM.FEMA	60240	0	1,342	1,342		Supplies
67	72-50	20765	0020			HKAT.DCM.FPM.FEMA	60410	0	1,255	1,255	0	Internal Svc Motor Pool
68												
69	72-60	20765	0020			HKAT.DCM.IT.FEMA	50190	0	(20,669)	(20,669)		IG-OP-Fed Thru St
70	72-60	20765	0020			HKAT.DCM.IT.FEMA	60200	0	18,500	18,500		Communications
71	72-60	20765	0020			HKAT.DCM.IT.FEMA	93002	0	2,169	2,169	0	Assessed Labor
72									0			
73									0			
									0		0	Total - Page 2
									0		0	GRAND TOTAL

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	err rd	Cost Center	Accounting Unit		Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						WBS Element	Cost Element					
74	60-00	20765	0050			HKAT.MCSO.FEMA	50190	0	(7,450)	(7,450)		IG-OP-Fed Thru St
75	60-00	20765	0050			HKAT.MCSO.FEMA	60240	0	5,000	5,000		Supplies
76	60-00	20765	0050			HKAT.MCSO.FEMA	93002	0	2,450	2,450	0	Assessed Labor
77									0			
78									0			
79									0			
80												
81												
82												
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102												
103												
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										0	0	GRAND TOTAL



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-7
 Est. Start Time: 10:02 AM
 Date Submitted: 05/08/06

BUDGET MODIFICATION:

Agenda Title: RESOLUTION Setting a Public Hearing and Directing Notice Regarding the Proposed Vacation of a Portion of NW Adams Street, a Public Road

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Community Services</u>	Division:	<u>Land Use & Trans Program</u>
Contact(s):	<u>Robert Maestre</u>		
Phone:	<u>(503) 988-3712</u>	Ext.:	<u>83712</u>
Presenter(s):	<u>Patrick Hinds</u>	I/O Address:	<u>#455</u>

General Information

1. What action are you requesting from the Board?

In continuation of the proceedings necessary to vacate a portion of a local public road, as created by the plat RIVER ROAD TRACTS, recorded May, 7, 1891, in Book 163, Page 22 of Multnomah County Plat Records, the Multnomah County Land Use and Transportation Division (LUT) requests that the Board accept this Agenda Placement Request as the County Road Official's Report as provided under ORS 368.346(1); schedule Thursday, June 29, 2006, as the date for the final hearing, pursuant to ORS 368.346(2); and finally, direct staff to provide all appropriate notice of the June 29th hearing as required under ORS 368.346(3).

2. Please provide sufficient background information for the Board and the public to understand this issue.

The road being proposed for vacation was created by a subdivision plat recorded in 1891. Some of the lots created by this subdivision have been developed. The portion of NW Adams Avenue being proposed for vacation, lying South of NW Morgan Road, County Road No. 1591A, does not appear to have been used for road purposes. The portion of NW Adams Avenue lying North of NW Morgan Road is also unimproved and appears to occasionally have been used by local residents and as a driveway for a house fronting on NW Morgan. Also, one property, a large farm tract lying easterly of the northern portion of Adams, does not appear to have used Adams for access. This large farm tract has access (an existing driveway) on NW Morgan, and it also has access to NW Mann Road.

It is in the best interest of the public to vacate the portions of NW Adams, as described in the attached Resolution.

3. Explain the fiscal impact (current year and ongoing).

NW Adams Avenue is not maintained by Multnomah County. This proposed vacation will place portions of NW Adams Avenue back on the tax rolls and **allow** abutting property owners the ability to maintain and improve these areas, if they so desire.

All costs associated with this petition are the responsibility of the petitioner.

4. Explain any legal and/or policy issues involved.

The road proposed for vacation is situated entirely within unincorporated Multnomah County.

5. Explain any citizen and/or other government participation that has or will take place.

A Resolution passed on December 15, 2005, initiated this vacation proceeding.

A Public Hearing will be scheduled for July 13, 2006, during which time public comment will be heard pursuant to ORS 368.346.

Notice of this Public Hearing shall be provided in accordance with ORS 368.401 to 368.426 by posting, publication, and service on each person with a recorded interest in the property proposed to be vacated and also any improvement constructed on public property proposed to be vacated and any real property abutting public property proposed to be vacated.

Required Signatures

**Department/
Agency Director:**



Date: 05/05/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Setting A Public Hearing, And Directing Notice Regarding The Proposed Vacation Of A Portion Of
N.W. Adams Street, A Public Road

The Multnomah County Board of Commissioners Finds:

- a. On December 15, 2005, this Board, by Resolution No. 05-207 in response to a lawfully submitted petition, initiated the proposed vacation of a portion of N.W. Adams Street, a public road under Multnomah County jurisdiction and directed the County's Land Use and Transportation Program (LUTP) to prepare a report as required under ORS 368.346(1).
- b. The original legal description for the area to be vacated (contained in the Petition and referenced in Resolution No. 05-207) was subsequently discovered to have an erroneous reference that the area described was within the City of Portland, which it is not. Although the erroneous reference does not necessarily invalidate the legal description, it is best practice to delete the error for the sake of clarity; which has been done and the revised legal description is attached identified as Exhibit A.
- c. The Board has received the LUTP report, which found the proposed vacation would be in the public interest and recommended that the vacation be approved.
- d. The Board pursuant to ORS 368.346 is now required to provide for notice and a public hearing on the proposed vacation.

The Multnomah County Board of Commissioners Resolves:

1. The Board will hold a hearing on Thursday, July 13, 2006, at 9:30 a.m., in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne Boulevard, Portland, Oregon.
2. The purpose of the hearing is to consider whether the proposed vacation of a portion of N.W. Adams Street, as described in the attached Exhibit A, is in the public interest.
3. The LUTP is directed to provide notice of the hearing in the manner required under ORS 368.346(3).

ADOPTED this 1st day of June 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

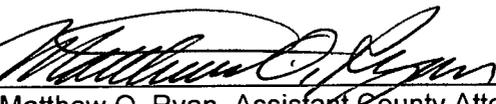
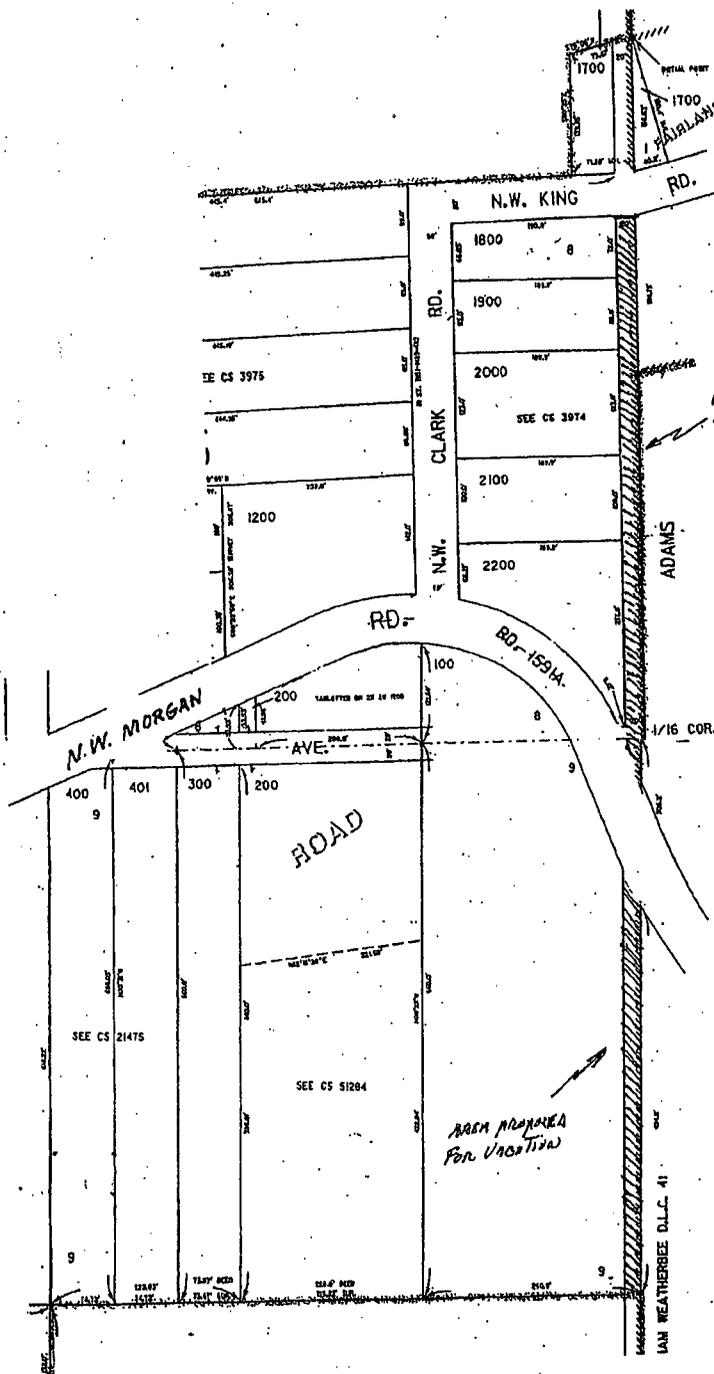
By 
Matthew O. Ryan, Assistant County Attorney

EXHIBIT A

Adams Avenue Road Vacation Legal Description.

A portion of N.W. Adams Avenue, situated in the S.E. 1/4 of Section 12, Township 2 North, Range 2 West, Multnomah County, Oregon, being more particularly described as follows: All that portion of N.W. Adams Avenue, created by the subdivision plat RIVER ROAD TRACTS, abutting Blocks 8 and 9 of said RIVER ROAD TRACTS subdivision, lying southerly of the South right of way line of N.W. King Road and northerly of the eastern extension of the South line of said Block 9, excepting therefrom any portion of N.W. Morgan Road County Road No. 1591A.



REGISTERED
PROFESSIONAL
LAND SURVEYOR

Robert A. Hovden

OREGON
JULY 18, 1971
ROBERT A. HOVDEN
954

EXP 6-30-2007

*AREA MARKED
FOR VACATION*

*AREA PROPOSED
FOR VACATION*

IAN WEATHERS D.L.C. 41

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 06-088

Setting a Public Hearing and Directing Notice Regarding the Proposed Vacation of a Portion of NW Adams Street, a Public Road

The Multnomah County Board of Commissioners Finds:

- a. On December 15, 2005, this Board, by Resolution No. 05-207 in response to a lawfully submitted petition, initiated the proposed vacation of a portion of NW Adams Street, a public road under Multnomah County jurisdiction and directed the County's Land Use and Transportation Program (LUTP) to prepare a report as required under ORS 368.346(1).
- b. The original legal description for the area to be vacated (contained in the Petition and referenced in Resolution No. 05-207) was subsequently discovered to have an erroneous reference that the area described was within the City of Portland, which it is not. Although the erroneous reference does not necessarily invalidate the legal description, it is best practice to delete the error for the sake of clarity; which has been done and the revised legal description is attached identified as Exhibit A.
- c. The Board has received the LUTP report, which found the proposed vacation would be in the public interest and recommended that the vacation be approved.
- d. The Board pursuant to ORS 368.346 is now required to provide for notice and a public hearing on the proposed vacation.

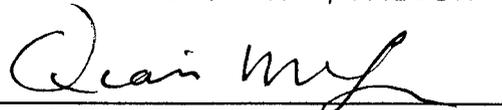
The Multnomah County Board of Commissioners Resolves:

1. The Board will hold a hearing on Thursday, July 13, 2006, at 9:30 a.m., in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne Boulevard, Portland, Oregon.
2. The purpose of the hearing is to consider whether the proposed vacation of a portion of NW Adams Street, as described in the attached Exhibit A, is in the public interest.
3. The LUTP is directed to provide notice of the hearing in the manner required under ORS 368.346(3).

ADOPTED this 15th day of June, 2006.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

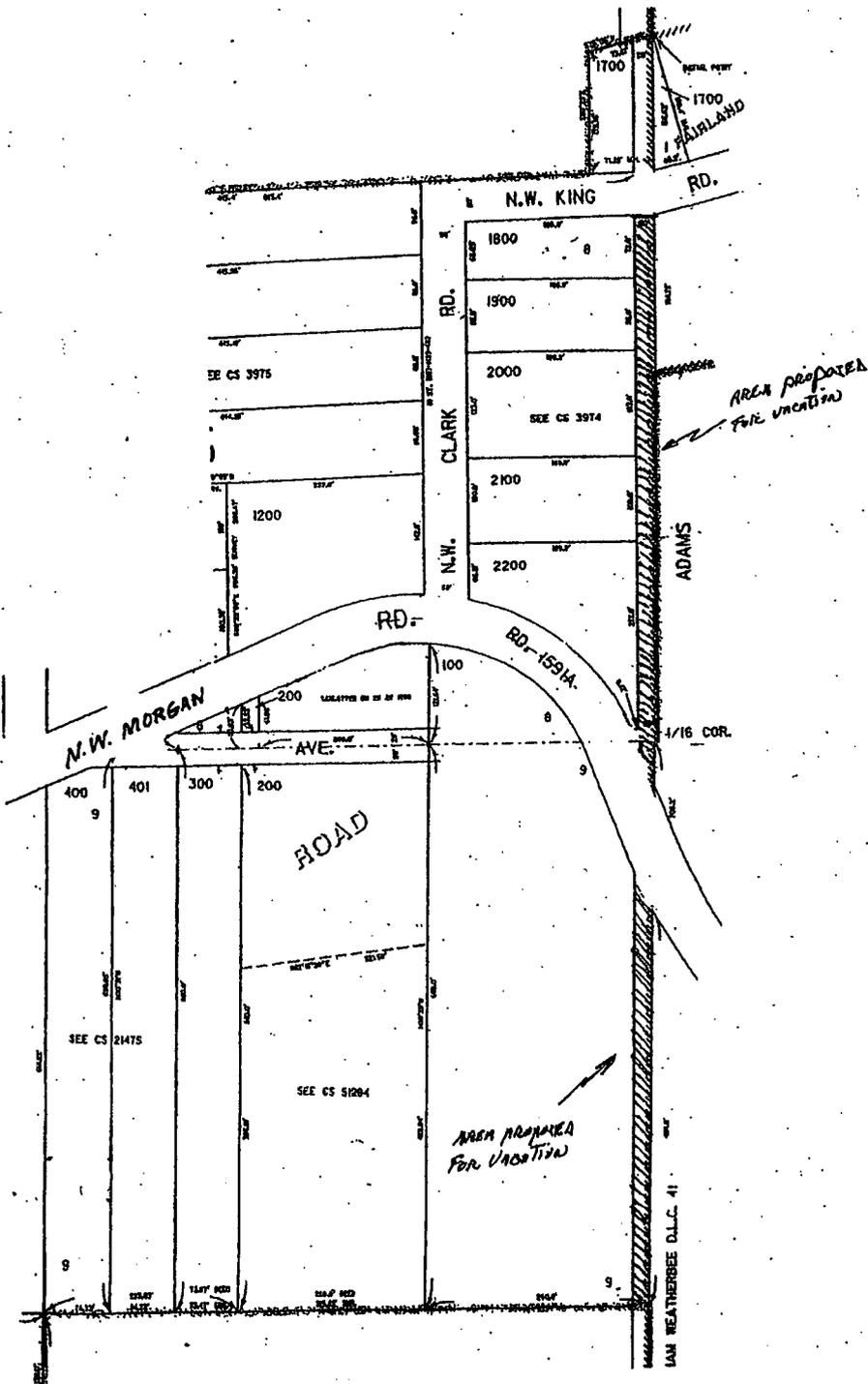
By 

Matthew O. Ryan, Assistant County Attorney

EXHIBIT A

Adams Avenue Road Vacation Legal Description.

A portion of N.W. Adams Avenue, situated in the S.E. 1/4 of Section 12, Township 2 North, Range 2 West, Multnomah County, Oregon, being more particularly described as follows: All that portion of N.W. Adams Avenue, created by the subdivision plat RIVER ROAD TRACTS, abutting Blocks 8 and 9 of said RIVER ROAD TRACTS subdivision, lying southerly of the South right of way line of N.W. King Road and northerly of the eastern extension of the South line of said Block 9, excepting therefrom any portion of N.W. Morgan Road County Road No. 1591A.



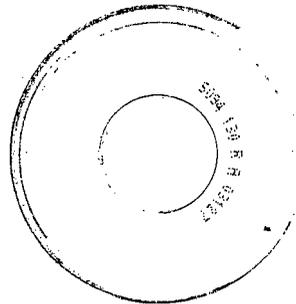
REGISTERED
PROFESSIONAL
LAND SURVEYOR

Robert A. Hovden

OREGON
JULY 16, 1971
ROBERT A. HOVDEN
954

EXP 6-30-2007

imat³



June 1, 2006
PDX Linnerton Hillside
Plan



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-8
 Est. Start Time: 10:05 AM
 Date Submitted: 05/11/06

BUDGET MODIFICATION: -

First Reading and Possible Adoption of an ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions Related to the Adoption and Implementation of the Linnton
Agenda Hillside Recommended Plan in Compliance with Metro's Functional Plan and
Title: Declaring an Emergency

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 minutes</u>
Department:	<u>Community Services</u>	Program:	<u>Land Use & Transportation</u>
Contact(s):	<u>Karen Schilling</u>		
Phone:	<u>503-988-3043</u>	Ext.	<u>29635</u>
		I/O Address:	<u>455/116</u>
Presenter(s):	<u>Karen Schilling</u>		

General Information

1. What action are you requesting from the Board?

Adopt the ordinance as recommended by the Portland Planning Commission and Portland City Council.

2. Please provide sufficient background information for the Board and the public to understand this issue.

On October 11, 2001 the Board adopted Ordinance 967 (effective date January 1, 2002) adopting, in summary, the Portland Comprehensive Plan and zoning ordinance. The County and the City of Portland have been engaged in agreements enabling the City of Portland to provide planning services to achieve compliance with the Metro Functional Plan for those areas outside the City limits, but within the urban growth boundary and urban service boundary of Portland. Since the adoption of Ordinance 967 and subsequently Ordinance 997, the attached ordinances have been passed by the Portland City Council and therefore the County must adopt them pursuant to our

intergovernmental agreement to keep the code up to date. Multnomah County and the City of Portland entered into an Intergovernmental Agreement (IGA) to transfer land use planning responsibilities on January 1, 2002. The IGA lays out a process requiring the County to ensure that any amendments to the City's comprehensive plan, zoning code and other regulations adopted by the City Council will be considered by the County Board of Commissioners at the earliest possible meeting. It also states "The County Board of Commissioners shall enact all comprehensive plan and code amendments so that they take effect on the same date specified by the City's enacting ordinance" (unless adopted by emergency). The City will have taken action on all of the above items by the hearing date of this ordinance. If the County does not adopt these amendments, the IGA will be void and the County will be required to resume responsibility for planning and zoning administration within the affected areas.

3. Explain the fiscal impact (current year and ongoing).

NA

4. Explain any legal and/or policy issues involved.

State law requires a notice be placed in a newspaper of general circulation 10 days prior (5/29/06) to the BCC hearing. We request adoption of this ordinance by emergency to closely align with the City of Portland effective date (5/26/06) as stated in the IGA. The County Attorney's office was involved in the drafting of the original IGA and has been involved in coordinating our compliance effort through adoption of these code amendments.

5. Explain any citizen and/or other government participation that has or will take place.

The City included the County affected property owners in their noticing for these code revisions when required pursuant to the IGA and directed them to the City legislative process.

Required Signatures

**Department/
Agency Director:**



Date: 05/11/06

Budget Analyst:

Date: _____

Department HR:

Date: _____

Countywide HR:

Date: _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions Related to the Adoption and Implementation of the Linnton Hillside Recommended Plan in Compliance with Metro's Functional Plan and Declaring an Emergency

The Multnomah County Board of Commissioners Finds:

- a. The Board of County Commissioners (Board) adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions comply with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Portland (City) amended the Urban Planning Area Agreement to include an agreement that the City would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the Urban Growth Boundary and Portland's Urban Services Boundary.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Portland Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600002792) (IGA).
- e. On April 20, 2006, the Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and map amendments in compliance with Metro's Functional Plan by Ordinance 1073.
- f. Since the adoption of Ordinance 1073, the City's Planning Commission recommended land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.

- h. The City Council adopted the land use code, plan and map amendments, set out in Section 1 below and attached as Exhibits 1 through 8. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

Multnomah County Ordains as follows:

Section 1. The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps and land use code chapters are amended to include the City land use code, plan and map amendments, attached as Exhibits 1 through 8, effective on the same date as the respective Portland ordinance:

Exhibit No.	Description	Effective / Hearing Date
1	Ordinance adopting and implementing the Linnton Hillside Recommended Plan amending the Comprehensive Plan, Zoning Maps and Title 33. (PDX Ord. #180095)	5/26/06
2	Exhibit A – Linnton Hillside Study Proposed Regulations	4/6/ 2006
3	Exhibit B – Linnton Hillside Study Recommended Plan	2/16/2006
4	Exhibit C – Linnton Hillside Existing Conditions Report	June 2005
5	Exhibit C-1 – BES Sanitary Sewer Modeling	5/19/2005
6	Exhibit C-2 – BES Stormwater Modeling	7/7/2005
7	Exhibit D – Findings Report	3/3/2006
8	Exhibit E – Regulatory Impact Report	3/3/2006

Section 2. In accordance with ORS 215.427(3), the changes resulting from Section 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

Section 3. In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County’s land use regulations in effect as of the date the subdivision application is first submitted.

Section 4. Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Board acknowledges, authorizes and agrees that the Portland Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City’s own procedures, to include notice to and participation by County citizens. The Board will consider the recommendations of the Portland Planning Commission when legislative matters for County unincorporated areas are before the Board for action.

Section 5. An emergency is declared in that it is necessary for the health, safety and general welfare of the people of Multnomah County for this ordinance to take effect concurrent with the City code, plan and map amendments. Under section 5.50 of the Charter of Multnomah County, this ordinance will take effect in accordance with Section 1.

FIRST READING AND ADOPTION: June 1, 2006

BOARD OF COUNTY COMMISSIONERS,
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Sandra Duffy
Sandra N. Duffy, Assistant County Attorney

EXHIBIT LIST FOR ORDINANCE

1. Ordinance adopting and implementing the Linnton Hillside Recommended Plan amending the Comprehensive Plan, Zoning Maps and Title 33. (**PDX Ord. #180095**)
2. Exhibit A – Linnton Hillside Study Proposed Regulations
3. Exhibit B – Linnton Hillside Study Recommended Plan
4. Exhibit C – Linnton Hillside Existing Conditions Report
5. Exhibit C-1 – BES Sanitary Sewer Modeling
6. Exhibit C-2 – BES Stormwater Modeling
7. Exhibit D – Findings Report
8. Exhibit E – Regulatory Impact Report

Prior to adoption, this information is available electronically or for viewing at the Multnomah County Board of Commissioners and Agenda website (www.co.multnomah.or.us/cc/WeeklyAgendaPacket/). To obtain the adopted ordinance and exhibits electronically, please contact the Board Clerk at 503-988-3277. These documents may also be purchased on CD-Rom from the Land Use and Transportation Program. Contact the Planning Program at 503-988-3043 for further information.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 1075

Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code, Plan and Map Revisions Related to the Adoption and Implementation of the Linnton Hillside Recommended Plan in Compliance with Metro's Functional Plan and Declaring an Emergency

The Multnomah County Board of Commissioners Finds:

- a. The Board of County Commissioners (Board) adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions comply with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Portland (City) amended the Urban Planning Area Agreement to include an agreement that the City would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the Urban Growth Boundary and Portland's Urban Services Boundary.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Portland Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600002792) (IGA).
- e. On April 20, 2006, the Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and map amendments in compliance with Metro's Functional Plan by Ordinance 1073.
- f. Since the adoption of Ordinance 1073, the City's Planning Commission recommended land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.

- h. The City Council adopted the land use code, plan and map amendments, set out in Section 1 below and attached as Exhibits 1 through 8. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

Multnomah County Ordains as follows:

Section 1. The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps and land use code chapters are amended to include the City land use code, plan and map amendments, attached as Exhibits 1 through 8, effective on the same date as the respective Portland ordinance:

Exhibit No.	Description	Effective / Hearing Date
1	Ordinance adopting and implementing the Linnton Hillside Recommended Plan amending the Comprehensive Plan, Zoning Maps and Title 33. (PDX Ord. #180095)	5/26/06
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3	Exhibit B – Linnton Hillside Study Recommended Plan	2/16/2006
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Section 2. In accordance with ORS 215.427(3), the changes resulting from Section 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

Section 3. In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County’s land use regulations in effect as of the date the subdivision application is first submitted.

Section 4. Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Board acknowledges, authorizes and agrees that the Portland Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City’s own procedures, to include notice to and participation by County citizens. The Board will consider the recommendations of the Portland Planning Commission when legislative matters for County unincorporated areas are before the Board for action.

Section 5. An emergency is declared in that it is necessary for the health, safety and general welfare of the people of Multnomah County for this ordinance to take effect concurrent with the City code, plan and map amendments. Under section 5.50 of the Charter of Multnomah County, this ordinance will take effect in accordance with Section 1.

FIRST READING AND ADOPTION: June 1, 2006



BOARD OF COUNTY COMMISSIONERS,
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By *Sandra Duffy*
Sandra N. Duffy, Assistant County Attorney

EXHIBIT LIST FOR ORDINANCE

1. Ordinance adopting and implementing the Linnton Hillside Recommended Plan amending the Comprehensive Plan, Zoning Maps and Title 33. (**PDX Ord. #180095**)
2. Exhibit A – Linnton Hillside Study Proposed Regulations
3. Exhibit B – Linnton Hillside Study Recommended Plan
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6. Exhibit C-2 – BES Stormwater Modeling
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ORDINANCE No. 180095 As Amended

Adopt and implement the Linnton Hillside Recommended Plan (Ordinance; amend Comprehensive Plan and Zoning Map; amend Title 33)

The City of Portland Ordains:

Section 1. The Council finds:

1. Portland's *Comprehensive Plan* was adopted on October 16, 1980, acknowledged for compliance with Statewide Planning Goals on May 3, 1981, and again on January 25, 2000, and updated as a result of periodic review in June 1988, January 1991, March 1991, September 1992, and May 1995.
2. Oregon Revised Statute (ORS) 197.628 requires cities and counties to review their comprehensive plans and land use regulations periodically and make changes necessary to keep plans and regulations up-to-date and in compliance with Statewide Planning Goals and State laws. Portland is also required to coordinate its review and update of the *Comprehensive Plan* and land use regulations with State plans and programs.
3. Portland *Comprehensive Plan* Goal 3, Neighborhoods, calls for preserving and reinforcing the stability, diversity, residential quality, and economic vitality of the City's neighborhoods, while allowing for increased density.
4. Portland *Comprehensive Plan* Goal 8, Environment, calls for maintaining and improving the quality of Portland's air, water, and land resources.
5. Portland *Comprehensive Plan* Goal 10, Plan Review and Administration, states that the *Comprehensive Plan* will undergo periodic review to ensure that it remains an up-to-date and workable framework for land use development.
6. Portland *Comprehensive Plan* Policy 10.2, Comprehensive Plan Map Review, establishes a community and neighborhood planning process for the review and update of the Portland Comprehensive Plan Map.
7. Portland *Comprehensive Plan* Policy 11 A calls for providing a timely, orderly, and efficient arrangement of public facilities and services that support existing and planned land use patterns and densities.
8. Information used for the formulation of the amendments of the *Linnton Hillside Recommended Plan* was based on Portland land use, transportation, public sanitary sewer and water systems, and natural land hazard inventories, as well as stormwater and sanitary sewer system modeling analysis, public comments from workshop and open house events, and other meetings, presentations and events.
9. The Bureau of Planning developed the *Linnton Hillside Recommended Plan* with participation from interested neighborhood and business associations, property owners, business persons, and citizens with cooperation from other City bureaus and government agencies, Metro, and Multnomah County.

10. Public involvement and outreach activities included community workshops and consultation with citizen and technical advisory groups. Staff also attended Linnton Neighborhood Association meetings.
11. A Community Working Group, composed of neighborhood, business, industrial, and advocacy groups, community members and business owners, was created to consider existing conditions and possible implementation strategies for the Linnton Hillside Study. The group's role was to consider the diverse interests of the community and represent a range of perspectives on planning issues.
12. A technical advisory group (TAG) composed of representatives from public service providers, city agencies, and other governments and organizations participated in the creation and review of components and drafts of the *Linnton Hillside Recommended Plan* throughout its formulation.
13. *The Linnton Hillside Recommended Plan* provisions implement or are consistent with the Statewide Planning Goals, the Metro Urban Growth Management Functional Plan, the Portland Comprehensive Plan, the Northwest Hills Natural Areas Protection Plan, and the Northwest Hills Study, as explained in the *Linnton Hillside Recommended Plan Findings Report* attached as Exhibit D and incorporated as part of this ordinance. These rules, goals, policies, and plans, provide a basis for limiting development potential of the Linnton Hillside area.
14. The Notice of Proposed Action and copies of the *Linnton Hillside Recommended Plan* were mailed to the Oregon Department of Land Conservation and Development as required by ORS 197.610 on July 27, 2005.
15. Written notice of the September 13, 2005, Portland Planning Commission public hearing on the *Linnton Hillside Proposed Plan* was mailed to 517 interested parties on August 12, 2005, and 410 property owners in the Linnton neighborhood. Measure 56 notification of the September 13, 2005, Portland Planning Commission public hearing on the *Proposed Plan* was mailed to all property owners affected by changes to the base zone or allowed uses of property on August 19, 2005.
16. On September 13, 2005, the Portland Planning Commission held a public hearing on the *Linnton Hillside Proposed Plan*. The Planning Commission discussed the Plan at a public meeting on October 11, 2005, and recommended that City Council adopt the *Proposed Plan* with minor amendments.
17. Written notice of the March 15, 2006 City Council public hearing on the *Linnton Hillside Recommended Plan* was mailed to all properties in the study area, the legislative mailing list, the Planning Commission, and other interested individuals on February 21, 2006. Measure 56 notification of the March 15, 2006, City Council public hearing on the *Linnton Hillside Recommended Plan* was mailed on February 22, 2006, to new property owners affected by changes to the base zone or allowed uses of property. These property owners did not receive the initial Measure 56 notification.
18. Appendices A and B (attached as Exhibit C), and Section III, Subarea Context and Nonregulatory Options, of the *Linnton Hillside Recommended Plan* (attached as Exhibit

B) , will serve as a guide to public and private decision-making and investment in the plan area.

19. The recommendations acknowledge that the Linnton Hillside area is constrained by natural conditions and limited existing infrastructure, and are intended to protect the public health and safety by limiting the potential number of new housing units consistent with these constraints. The recommendations are consistent with Statewide Planning Goals, Metro's Functional Plan and the City's Comprehensive Plan for the reasons stated in the findings in Exhibit D.

NOW, THEREFORE, the Council directs:

- a. Exhibit D, *Linnton Hillside Recommended Plan Findings Report*, dated February 2006, which contains findings on applicable statewide planning goals, the Metro functional plan, the *Portland Comprehensive Plan*, the Northwest Hills Natural Area Protection Plan, and the Northwest Hills Study, is adopted as findings of fact.
- b. The Planning Commission *Linnton Hillside Recommended Plan*, dated February 16, 2006, and contained in the attached Exhibit B, is hereby adopted.
Exhibit B is amended, as proposed by staff in the Revised Substitute Exhibit A, dated April 6, 2006.
- c. The *Portland Comprehensive Plan Map* and the *Zoning Map* of the City of Portland are amended, as shown in Exhibit B.
- d. *Title 33, Planning and Zoning* of the Code of the City of Portland, Oregon, is amended as shown in Exhibit B.
- e. The commentary in Exhibit B is adopted as legislative intent and as further findings.
- f. Exhibit C, *Linnton Hillside Study Appendices*, which contain background material for the *Linnton Hillside Recommended Plan*, is adopted.
- g. Exhibit E, *Linnton Hillside Study Regulatory Impact Assessment*, February 2006, is adopted.

Passed by the Council, **APR 26 2006**

Mayor Tom Potter
M. Feuersanger
March 3, 2006

GARY BLACKMER,
Auditor of the City of Portland

By



Deputy

Linnton Hillside Study Proposed Regulations

**Northwest Hills Plan District, Chapter 33.563
Linnton Hillside Subarea, Forest Park Subdistrict**

**Changes made after the March 15, 2006, City Council hearing are
highlighted.**

The code language and commentary shown below replaces the language in the Linnton Hillside Recommended Plan (pp. 68-9).

Code Commentary

33.563.220 When Primary Structures Are Allowed in the Linnton Hillside Subarea.

The purpose of these regulations is to reduce potential density where possible while ensuring that small lots in single ownership remain buildable.

The proposed code is loosely based on existing regulations that apply in the West Portland Park subdivision in Southwest Portland (33.110.212.D). These regulations require larger lot areas—and thus lower density—than the base zone in certain circumstances. Natural conditions and physical infrastructure limits of West Portland Park are similar to those of the Linnton Hillside.

There is compelling evidence that limitations on potential density should be applied to the Linnton Hillside subarea. Specifically, topography in this subarea is steeper and fire/emergency access is more constrained than in other residential areas with development potential. Most striking is the presence of multiple development constraints and land hazards that, taken together, present a significant risk to human safety and health. These constraints are described in Section II of the Recommended Linnton Hillside Plan and the Linnton Hillside Study Existing Conditions report.

This section replaces the regulations of Section 33.110.212, When Primary Structures are Allowed. The regulations are organized by how much area is under a single ownership, regardless of lot lines.

Subsection A sets out the regulations for ownerships that are at least as large as the minimum areas set out in Table 563-1. For example, in the R10 zone, the minimum area is 10,000 square feet.

Subsection B sets out the regulations for ownerships that are not as large as the minimum areas set out in Table 563-1 but are at least as large as the size required for new lots created through a land division. Those sizes are set out in Table 610-2, shown below. For example, in the R10 zone, the minimum area is 6,000 square feet. These ownerships will be buildable only if they have been "stand alone" ownerships since the effective date of these regulations. In other words, the size of the ownership hasn't been reduced since that date.

	RF	R20	R10	R7	R5
Minimum Lot Area	52,000 sq. ft.	12,000 sq. ft.	6,000 sq. ft.	4,200 sq. ft.	3,000 sq. ft.
Maximum Lot Area	151,000 sq. ft.	34,500 sq. ft.	17,000 sq. ft.	12,000 sq. ft.	8,500 sq. ft.
Minimum Lot Width	60 ft.[1]	60 ft.[1]	50 ft.[1]	40 ft.[1]	36 ft.[1]
Minimum Front Lot Line	30 ft.	30 ft.	30 ft.	30 ft.	30 ft.
Minimum Lot Depth	60 ft.	60 ft.	60 ft.	55 ft.	50 ft.

33.563.220 When Primary Structures Are Allowed in the Linnton Hillside Subarea.

The regulations of Section 33.110.212 do not apply in the Linnton Hillside Subarea. In this subarea, primary structures are allowed in residential zones as specified in this section. Adjustments to the standards of this section are prohibited. Primary structures are allowed on lots or combinations of lots that meet the requirements of this section, and on lots of record or combinations of lots of record that meet the requirements of this Section. The requirements are:

- A.** The lots or combinations of lots, or lots of record or combinations of lots of record:
 - 1. Are at least 36 feet wide, measured at the front setback line; and
 - 2. Meet the minimum area standard of Subsection G;

- B.** The lots or combinations of lots, or lots of record or combinations of lots of record:
 - 1. Are at least 36 feet wide, measured at the front setback line;
 - 2. Meet the minimum area standard of Table 610-2 or Chapter 33.611, but do not meet the minimum area standard of Subsection G; and
 - 3. **Have not abutted any lot or lot of record owned by the same family or business on March 15, 2006, or any time since that date;**

Code Commentary (Continued)

33.563.220 When Primary Structures Are Allowed (Continued)

Subsection C applies to ownerships that do not even meet the minimum for new lots. Again, in the R10 zone, that would be ownerships less than 6,000 square feet in area. These ownerships will be buildable only if they have been "stand alone" ownerships since July 26, 1979. In other words, the size of the ownership hasn't been reduced since that date.

Subsection D repeats a provision from the base zones that allows development on sites that met requirements but were reduced because of a government requirement for right-of-way.

Subsection E ensures that lots created through a land division after these regulations take effect will be buildable regardless of size—the land division that creates them will ensure that the density is no more than allowed by the zoning.

Subsection F ensures that ownerships are not reduced in a way that is contrary to the intent of these regulations.

33.563.225 Duplexes and Attached Houses in the Linnton Hillside Subarea.

This provision eliminates an existing development option that allows an additional housing unit on corner lots in the Linnton Hillside Subarea (Chapter 33.110.240.E, Alternative Development Options). This existing option is intended to allow increased density where the appearance and impact will be compatible with surrounding houses, and is permitted in single dwelling residential zones (R2.5, R5, R7, R10, and R20). It is recommended that this option not be available in the Linnton Hillside Subarea due to the development constraints.

C. The lots or combinations of lots, or lots of record or combinations of lots of record:

1. Do not meet the minimum area standard of Table 610-2 or Chapter 33.611; and
2. Have not abutted any lot or lot of record owned by the same family or business on July 26, 1979 or any time since that date;

D. On lots, lots of record, and combinations of lots or lots of record that did meet the requirements of Subsections A, B, or C, above, in the past but were reduced below those requirements solely because of condemnation or required dedication by a public agency for right-of-way;

E. On lots created after [the effective date of these regulations].

F. Additional regulations.

1. The lots or combinations of lots, or lots of record or combinations of lots of record described in Subsection A may not be reduced in area below the standards of Table 563-1;
2. The lots or combinations of lots, or lots of record or combinations of lots of record described in Subsections B and C may not be reduced in area;
3. There are no minimum lot area or width standards for the lots or combinations of lots, or lots of record or combinations of lots of record described in Subsection C;

G. Minimum area standards. The minimum area standards are in Table 563-

1. These minimum area standards apply only as specified in Subsections A and B, above. New lots proposed through a land division are subject to the regulations of Chapters 33.610 and 33.611, not the regulations of this subsection.

Table 563-1 Minimum Area Standards	
Zone	Minimum Area
RF	2 acres
R20	20,000 square feet
R10	10,000 square feet
R7	7,000 square feet
R5	5,000 square feet
R2.5	2,500 square feet

33.563.225 Duplexes and Attached Houses in the Linnton Hillside Subarea. In the Linnton Hillside subarea, duplexes and attached houses on corners as allowed by 33.110.240.E. are prohibited.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-9 DATE 6.1.06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-9
Est. Start Time: 10:10 AM
Date Submitted: 05/09/06

BUDGET MODIFICATION: DCHS - 29

**Budget Modification DCHS-29 Increasing Developmental Disabilities
Services Division Federal/State Appropriation by \$1,974,692 to Reflect
Agenda Title: Recent State of Oregon Funding Revisions**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>2 mins</u>
Department:	<u>Dept. of County Human Services</u>	Division:	<u>Developmental Disabilities</u>
Contact(s):	<u>Al Stickel</u>		
Phone:	<u>503 988-3691</u>	Ext.	<u>84135</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Patrice Botsford</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS - 29. There are three program offers impacted by this modification: 25017 DD Basic Needs, 25020 DD Lifeline Services and 25086 DD Support Services.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This modification reflects changes to our 2005-2007 biennium County Fiscal Assistance Contract (CFAC) with the State of Oregon through amendment #9. The contract is routinely amended by the state via FAA's (Financial Assistance Awards). FAA's changes refine and clarify the scope of services that are delivered and the funding available.

3. Explain the fiscal impact (current year and ongoing).

This modification increases Developmental Disabilities Division Fed/State appropriation by \$1,974,692 from increases in State Mental Health Revenue for the following service elements, along with a corresponding increase for pass through expenses:

DD 44 Crisis Services - \$62,155 -- services for adults who are in imminent risk of civil commitment or children who are in imminent risk of out-of-home placement

DD 49 Self Directed Individual/Family - \$364,047 -- services that allow individuals to continue to live in their own homes or in their family homes.

DD 50 Residential Facilities - \$1,734,628 -- services are care, training, and support services delivered in neighborhood homes to individuals with developmental disabilities who require 24-hour care, supervision and training.

DD 51 Supported Living Services - \$253,074 --services include care, training, and support that promote opportunities for individuals to live in their own homes or apartments and to be part of and participate in their communities.

DD 56 Rent Subsidies - \$40,820 -- services are for rent and/or other housing-related costs for individuals receiving State-funded developmental disability residential services.

DD 57 Special Projects - \$61,176 -- these are generally one-time-only or time-limited funds which may provide for training to providers, demonstration or emergency services, activities and expenditures necessary to prepare for implementation of new services.

This modification decreases State Mental Health Revenue for the following service elements, along with a corresponding decrease in pass through expenses:

DD 54 Employment & Alternative Services - \$538,765 -- these are services focused on providing out-of-home employment or community training services and relates supports to improve the individuals' productivity, independence and integration in the community.

DD 150 Family Support - \$2,443 -- provides services for children under 17 so that they can remain in their homes. These services include assistance in determining support needs, finding and arranging resources and support services, assistance in making informed decisions about support need and providers, etc.

Since the state funding is restricted to client services and the County budgeting policy requires additional funding for internal financial services when increases are made to "contracted services", we decreased county general fund expenditures for Professional Services by \$23,301 to fund the required increased Finance Shared Service expenses of \$23,301. Service reimbursement from the General Fund to the Finance Shared Service Fund increases by \$23,301.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?
State Mental Health Grant revenue to reflect current agreement with the state of Oregon.
- What budgets are increased/decreased?
Developmental Disabilities budget increases by \$1,974,692 and Finance Shared Services increases by \$23,301.
- What do the changes accomplish?
Brings the budget in line with current state agreements through amendment #9, and assistance to clients in increased as identified earlier.
- Do any personnel actions result from this budget modification? Explain.
N/A
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
Increased finance shared services cost is covered by a reduction of professional services in DD support.
- Is the revenue one-time-only in nature?
No
- If a grant, what period does the grant cover?
2005-2007 biennium award.
- If a grant, when the grant expires, what are funding plans?
This funding source is the State Mental Health Grant, which is renewed and approved by the Board of County Commissioners every 2 years.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 29

Required Signatures

**Department/
Agency Director:**

Ret Surface

Date: 04/29/06

Budget Analyst:

Michael D. Gaspin

Date: 05/09/06

Department HR:

Date:

Countywide HR:

Date:

Budget Modification or Amendment ID: **DCHS-29 DD SMGH**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
30	20-50	1000	40	25086		DD SUP CGF	60360	0	23,301	23,301		Finance Ops -1.18%]
31	20-50	1000	40	25086		DD SUP CGF	60170	40,252	16,951	(23,301)		Professional Services
32												
33	72-10	3506	0020		711100		50310		(23,301)	(23,301)		Svc Reim to Bus Svcs Fund
34	72-10	3506	0020		711100		60240		23,301	23,301		Supplies
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58												
										0	0	Total - Page 2
										0	0	GRAND TOTAL

Budget Modification or Amendment ID: **DCHS-29 DD SMGH****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Program Offer	Cost Center	WBS Element						
1	20-50	81044	40	25017		DD CLT 44	60160	358,466	357,145	(1,321)		Pass Thru
2	20-50	81044	40	25017		DD CLT 44	50190	(358,466)	(357,145)	1,321		IG-OP Fed Thru State
3												
4	20-50	81044	40	25017		DD REG 44	60160	826,109	889,585	63,476		Pass Thru
5	20-50	81044	40	25017		DD REG 44	50190	(826,109)	(889,585)	(63,476)		IG-OP Fed Thru State
6												
7	20-50	81049	40	25017		DD CLT 49	60160	794,609	1,158,656	364,047		Pass Thru
8	20-50	81049	40	25017		DD CLT 49	50190	(794,609)	(1,158,656)	(364,047)		IG-OP Fed Thru State
9												
10	20-50	81050	40	25017		DD CLT 50	60160	30,478,189	32,212,817	1,734,628		Pass Thru
11	20-50	81050	40	25017		DD CLT 50	50190	(30,478,189)	(32,212,817)	(1,734,628)		IG-OP Fed Thru State
12												
13	20-50	81051	40	25017		DD CLT 51	60160	6,248,010	6,501,084	253,074		Pass Thru
14	20-50	81051	40	25017		DD CLT 51	50190	(6,248,010)	(6,501,084)	(253,074)		IG-OP Fed Thru State
15												
16	20-50	81054	40	25017		DD CLT 54	60160	9,685,306	9,146,541	(538,765)		Pass Thru
17	20-50	81054	40	25017		DD CLT 54	50190	(9,685,306)	(9,146,541)	538,765		IG-OP Fed Thru State
18												
19	20-50	81056	40	25017		DD CLT 56	60160	426,202	467,022	40,820		Pass Thru
20	20-50	81056	40	25017		DD CLT 56	50190	(426,202)	(467,022)	(40,820)		IG-OP Fed Thru State
21												
22	20-50	81057	40	25017		DD CLT 57	60160	1,800	1,200	(600)		Pass Thru
23	20-50	81057	40	25017		DD CLT 57	50190	(1,800)	(1,200)	600		IG-OP Fed Thru State
24												
25	20-50	81057	40	25017		DD CLT SU 57	60160	22	61,798	61,776		Pass Thru
26	20-50	81057	40	25017		DD CLT SU 57	50190	(22)	(61,798)	(61,776)		IG-OP Fed Thru State
27												
28	20-50	81050	40	25020		DD LLS 150	60160	444,354	441,911	(2,443)		Pass Thru
29	20-50	81050	40	25020		DD LLS 150	50190	(444,354)	(441,911)	2,443		IG-OP Fed Thru State
										0	0	Total - Page 1
										0	0	GRAND TOTAL



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 6.1.06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-10
Est. Start Time: 10:12 AM
Date Submitted: 05/09/06

BUDGET MODIFICATION: DCHS - 31

Budget Modification DCHS-31 Reclassifying a Case Manager 2 to Social Worker in the Developmental Disabilities Services Division, as Determined
Agenda Title: by the Class/Comp Unit of Central Human Resources

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: <u>June 1, 2006</u>	Time Requested: <u>2 mins</u>
Department: <u>Dept. of County Human Services</u>	Division: <u>Developmental Disabilities</u>
Contact(s): <u>Al Stickel</u>	
Phone: <u>503 988-3691</u> Ext. <u>84135</u>	I/O Address: <u>167/620</u>
Presenter(s): <u>Patrice Botsford/Jennifer Huntsman</u>	

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-31 reclassifying a position in Developmental Disabilities Services Division Program Offer 25019 DD Access & Protective Services.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This modification reflects a Class/Comp decision on an employee's classification review request. Class/Comp reviewed the submitted job duties and descriptions and determined that a Social Worker classification is the best fit for the position. The purpose of this position and main job duties are as follows:

Facilitate the intake and eligibility process for all individuals applying for DD case management services in Multnomah County, this includes meeting with individuals, family members & significant others; assist in obtaining documentation of the individual's disability; complete intake paperwork and document actions taken; maintain case records; prepare and submit reports; respond

to crisis situations involving the consumer; and facilitate weekly eligibility review team meetings by providing information and recommendations.

3. Explain the fiscal impact (current year and ongoing).

For the current fiscal year, this reclassification in the Developmental Disabilities Services Division is budget neutral because the position is reduced by 0.04 FTE. Ongoing personnel costs are reduced by \$10,934 [0.20 FTE] to cover the annualized increased personnel costs.

4. Explain any legal and/or policy issues involved.

Local 88 represented employees have a contractual right to appeal and arbitrate the outcome of a reclassification request, which would include Board action to disapprove the request. It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age marital status, disability, political affiliations, sexual orientation, or any other non-merit factor.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?
N/A
- What budgets are increased/decreased?
N/A
- What do the changes accomplish?
Approval of a classification decision from Class/Comp initiated by the employee.
- Do any personnel actions result from this budget modification? Explain.
Reclassification of a Case Manager 2 to Social Worker in Developmental Disabilities Services Division, Access & Protective Services program. A reduction of 0.04 FTE [0.20 FTE ongoing] Social Worker in DD Access & Protective Services program.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
No impact to county indirect costs.
- Is the revenue one-time-only in nature?
N/A
- If a grant, what period does the grant cover?
N/A
- If a grant, when the grant expires, what are funding plans?
N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 31

Required Signatures

**Department/
Agency Director:**

Pat Surface

Date: 04/29/06

Budget Analyst:

Michael D. Gaspin

Date: 05/09/06

Department HR:

Janif Hart

Date: 04/24/06

Countywide HR:

Date:

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED				
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL	dd lps 48
20-80	6297	63226	Case Mgr 2	706679	(1.00)	(45,250)	(13,833)	(11,541)	(70,624)	(70,624)
20-80	6295	63226	Social Worker	706679	1.00	48,170	14,726	11,716	74,612	
20-80	6295	63226	Social Worker	706679	(0.20)	(9,634)	(2,945)	(2,343)	(14,922)	
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TOTAL ANNUALIZED CHANGES					(0.20)	(6,714)	(2,052)	(2,168)	(10,934)	

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR				
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL	
20-80	6297	63226	Case Mgr 2	706679	(0.83)	(37,558)	(11,481)	(9,579)	(58,618)	
20-80	6295	63226	Social Worker	706679	0.83	39,565	12,196	10,167	61,928	
20-80	6295	63226	Social Worker	706679	(0.04)	(2,007)	(715)	(588)	(3,310)	
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TOTAL CURRENT FY CHANGES					(0.04)	0	0	0	0	



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COUNTY
MANAGEMENT
HUMAN RESOURCES
CLASS/COMP

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD, 4th floor
PORTLAND OR 97214

PHONE (503) 988-5015 x24422
FAX (503) 988-3048
TDD (503) 988-5170

Received 3/17

3.5.2006

To: Sherelle Owens 167/1/610
From: Leon Oswalt Classification/Compensation 503/4
Subject: Reclassification Request #464

Based upon your request for reclassification of your position, received on 2/16/06, Class/Comp reviewed your presented job duties and descriptions, and the position classification documents. The current classification is CASE MANAGER 2. The requested classification is. We have determined that position 706679 best fits within the SOCIAL WORKER JCN: 6295 classification.

The position will be reclassified, subject to Board of County Commissioners approval. Under County Personnel Rule 5-50-030, the incumbent will be reclassified with it, as the incumbent has performed the duties of a SOCIAL WORKER for at least six months. The newly assigned duties were gradually assumed over more than a 6 month period, before the reclassification.

The request for reclass is approved, pending any necessary Board action.

Summary of position purpose and main job functions.

Facilitate the intake and eligibility process for all individuals applying for Developmental Disabilities Services Division case management services in Multnomah County.

Time allocation for the position is:

45% Meet with individuals, family members, and significant others to coordinate and facilitate the intake and eligibility process for Developmental Disabilities services.

18% Assist in obtaining necessary documentation of the individuals disability.

15% Complete necessary intake paperwork and document actions taken to assist client's eligibility and access to services. Maintain case records and document actions taken in accordance with federal, state, and local policy; develop, submit, and modify necessary documentation to implement, adjust, or discontinue payments and program benefits. Prepare and submit routine and special reports.

6% Respond to crisis situations involving the consumer by assisting the consumer to access resources and support services necessary to resolve the crisis. Coordinate and facilitate access to crisis intervention services for clients in intake including facilitating entry/exit meetings.

4% Facilitate weekly eligibility review team meetings by presenting client disability information and recommendations to team members.

FIT ANALYSIS FOR CLASS. This position performs advanced and complex social work, as required by this classification. This position creates an integrated care analysis for potential clients, as appropriate for this classification. The adaptive testing completed for potential clients falls within the advanced category. This class is a good fit for this position.

Reclassification Details:

The effective date of the reclassification is 8/16/05. The step increase date will remain 5/30 of each year.

Because the position is represented, the Local 88 Collective Bargaining Agreement (Article 15, IV.C) determines the salary level and step increase date.

<i>Date</i>		<i>Class/JCN</i>	<i>Pay Scale Group</i>	<i>Pay Rate</i>	<i>Pay Step</i>	<i>Union</i>
8/15/05	<i>Old</i>	CASE MANAGER 2 6297	19	21.10	6	88
8/16/05	<i>Reclass</i>	SOCIAL WORKER 6295	28	22.40 ✓	1	88
9/1/05	<i>COLA</i>	SOCIAL WORKER 6295	28	23.07 ✓	1	88

If you have questions, please contact me at extension 24422.

cc: AFSCME Local 88
 Supervisor of Position
 Position HR
 HR Maintainer
 File Copy

Leslie Goodlow-Baldwin 167/1/610
 Kim Pasquinelli 167/1/640
 Paula Reed 167/1/640

Lent 2/15/06



MULTNOMAH COUNTY OREGON Reclassification Request Form

A reclassification review is an analysis of a position's duties and responsibilities to determine whether the position is correctly classified. A position is reviewed when the duties have evolved or changed over time. If the duties are substantially those of another classification, and have been performed for six months or longer, the position may be reclassified. Reclassification may or may not result in a compensation/salary change and will affect an employee's seniority date. Please refer to the appropriate Personnel Rules and/or collective bargaining agreement language governing the process.

A completed job description and organizational chart must be submitted with this form. The blank job description form can be found on the MINT, Depts, Human Resources, Forms, job description. For questions about how to submit a request, or the documents required, please call Carol Summer at 503-988-3447 x29434.

Questions regarding the reclassification process can be directed to Dave Bower x24827 or Leon Oswalt x24422 in Central Human Resources, Classification & Compensation.

<input type="checkbox"/> Management request	<input checked="" type="checkbox"/> Employee request
<input type="checkbox"/> New position	<input checked="" type="checkbox"/> Existing position

Submitted by: Sherrelle Owens

Date: February 6, 2006 Position #: 6297

Proposed Effective Date of Reclass: April 1, 2004

Employee Name: Sherrelle Owens

Current Classification: Case Manager II

Length of time in current position: 1 year, 9 months

Requested Classification: Social Worker

Describe why the position should be reclassified: I am requesting that this position be reclassified because the job duties fall primarily under the category of Social Worker rather than Case Manger II. In addition, my co-worker, Chelas Kronenberg, has been able to re-classify this position to Social Worker, and we both do the same job under Leslie Goodlow's supervision. I am requesting the same consideration in reclassification. I've enclosed both of our job descriptions for your review. If you'll notice, the distinction between her job description and mine is the ability to administer adaptive assessments. Because I am trained and experienced in individual assessment, and in administration and test interpretation of adaptive behavior scales, I am requesting the same consideration in my request to re-classify my current position of Case Manager II, to that of Social Worker.

Clinical

In my current position, it is my responsibility to make decisions about client's level of functioning (both intellectually and adaptively) and form opinions about whether they are eligible for DD services. In assessing their levels of functioning, when needed I can administer the ABAS (a

standardized adaptive behavior assessment tool) to measure client adaptive functioning or I review evaluations completed by licensed professionals. I make referrals for Neuro-Psychological/Psychological Evaluations and to review these evaluations and assessments to differentiate between Diagnoses of developmental disabilities (disabilities that are developmentally related but have cognitive impacts) and mental health diagnoses for the purposes of determining whether they meet our eligibility criteria. When necessary, I am also required to research the DSM-IV to clarify diagnoses, their symptoms, the DSM-IV codes, and to confirm that diagnoses given are actually in the DSM-IV. When I am not able to determine which diagnoses primarily impacts the client's functioning by reviewing their assessments, I am responsible for staffing with the clinician and clarifying the information provided in their report to include getting clinical impressions from them. I am required to navigate complex service systems on behalf of my clients and their families in their quest for accessing our services. For example when a client's records are submitted and they include a form of testing I am not familiar with, It is my job to do research on the test used in the report to clarify what kind of test it was to ensure that it is an accepted standardized measure approved by Psychiatric Professionals to appropriately gauge IQ or Adaptive Functioning. Another example of how I'm responsible for navigating complex systems is when I have to make referrals for mental health case management for client's who I, as well as the (Eligibility Review Team) ERT team, have found to be impacted more by their Mental Health Diagnoses rather than their Developmental Disability Diagnoses.

It's also my job to create Intake Policies and Procedures, interpret them, and educate DD staff on the DD guidelines/policies and procedures/ and criteria for determining a client's eligibility with our agency. This includes interpreting important the Oregon Administrative Rules around County Transfers, the Appeals process, and clarifying important distinctions between types of disabilities, levels of cognitive functioning, levels of adaptive functioning, and Mental Health diagnoses that may impact eligibility, as well as, the reasons that they impact eligibility.

In this job, I'm required to complete Home Visits, School Visits, Hospital Visits, and community agency visits to meet with families, their providers, and others to address concerns, reasons for referring, and assist in locating resources. Additionally, I oversee contracts for client's transferring with agency funds, I authorize Administrative Examinations for MEDICAID, I approve/deny agency funds request for Diagnostic and Evaluation reports, I analyze volumes of medical records, Mental Health Assessments, Psych Evals, Legal Briefs, DHS reports, and other important information submitted on behalf of clients hoping to receive DD services. I am responsible for interpreting the data from many of the submitted records in my presentation to the Eligibility Review Team (ERT) where we meet weekly to discuss why I do or don't support a decision for a client's eligibility. It's my job to analyze the data and then clarify to the team what is going on with that person mentally, developmentally, historically, and environmentally. From information submitted, interviewing Medical Doctors as well as Ph.D.'s involved with the family, consulting with the family, and talking with the client, I am responsible for accurately (or as accurately as possible) determining the client's mental and developmental functioning and reporting that to our ERT team.

Once a decision is made for client's not found eligible, I am to interpret and educate the family on why their family member was not found eligible. This includes explaining our criteria but then going into detail about What Psychometric Testing is and how it is used for our purposes. I'm also to explain what Adaptive/Developmental testing is and how we use it for our purposes. I then am to interpret and educate around the differences between Mental Health Diagnoses (Like ADHD, OCD, Learning Disability...etc) and DD diagnoses to ensure that all involved understand how a determination of ineligible was made. Finally, I also have to educate and interpret to families or case workers how DD diagnoses (Cerebral Palsy, Autism, FAS/FAE...etc) may not qualify for us if the Adaptive Testing shows functioning to not be in the significantly delayed range. Most families or caseworkers do not understand what this means and it's my job to educate them around what this actually means and how it is interpreted by our agency.

Leadership

In this job I co-train new staff on Intake Procedures. I also share joint responsibilities with Chelas Kronenberg in assigning duties to temporary staff assigned to assist in Office Assistant Duties with the Intake Unit. I prepare training materials for these trainings and reference materials for Case Manager II's to assist them in their jobs. Additionally, I attend meetings in lieu of my supervisor, as a representative for our Unit.

I also meet with other community organizations and participate in branch and agency meetings, trainings, and community planning groups to improve our intake process and to make it more unified with other counties. In addition, I attend trainings to improve my ability in analyzing data when reviewing medical records, Psych reports, and Educational testing for preparing to present to our Eligibility Review Team (of which I'm a member) a client's request for DD services. For example, I attended a training with Dr. Gary Sacks, Ph.D. to learn how to interpret Psychometric measures to include the WISC-III and Wais-R scale scores and am scheduled to attend a training by Dr. James Bryan, PsyD in upgrading my knowledge of Neuropsychological Reports. The training session with Dr. Sacks, PhD was to strengthen my understanding and awareness of how to identify a possible Learning Disability when reviewing the spread between Verbal and Performance IQ scores and clarifying when I should make referrals for Neuro-Psychological evaluations rather than traditional Psychological Evaluations based on my review of the Verbal and Performance IQ scores. These trainings and agency meetings occur every 4th Tuesday, every other month.

I also provide training to DD Staff on the Eligibility Process, which is separate from the case management that DD Case Managers do. Because it is separate, many DD Case Managers don't understand what it entails. I am jointly responsible, with Chelas Kronenberg, to provide clarification on this process. For example, because our program has stringent guidelines/policies and procedures we are to follow it is jointly my responsibility, with Chelas Kronenberg, to educate staff on these guidelines/policies and procedures.

In addition, it is also jointly my responsibility, with Chelas Kronenberg, to provide community trainings to agencies who refer clients to our agency. It is my job to educate them on our criteria, a break down of how we review the data collected, educate them on the purpose for IQ and Adaptive testing, and how we define and differentiate between significant delays verses mild delays. I have to educate them on the differences in DD diagnoses verses Mental Health diagnoses. I have to educate them on why some diagnoses qualify while others don't.

I am also responsible for initiating complex forms that Case Manager II's aren't required to complete. For example, when I make a referral for a client to get Psychological testing, I have to complete a MEDICAID check to determine if the client has a state issued Recipient ID number active in the system. For client's who do, I am responsible for authorizing an Administrative Examination to bill OMAP for testing. In doing so, I'm responsible for completing OMAP billing forms and authorizing appropriate OMAP billing codes.

I also facilitate trainings to community providers interested in referring individuals to our agency to advise them on our services, appropriate referrals, our Intake Process, and Eligibility Criteria. Additionally, I am accessed, when needed by management, to gather Statistical Data, to track individuals in our program, monitor data that support diagnoses that are most commonly seen in clients being referred, gauge patterns/trends in referrals, and to determine the main sources of the referrals.

Knowledge/Skills/Abilities Required

In this job I consistently utilize the theories and practices of social work to include relying on my knowledge of social work ethics, understanding of human development and behavior, and social learning. This additionally includes my ability to utilize the Diagnostic and Statistical Manual of Mental Disorders in making decisions regarding assessment. I have to analyze Psychological Evaluations, make assumptions regarding a persons functioning based on information provided in the narrative and apply it to each individual's current level of functioning. I continually have to pay attention to principles of human development when making determinations about the client's I work with who have developmental disabilities. I have to continually compare normally developing individuals to individuals who are not developing normally to determine if their slower development is due to a cognitive or adaptive deficit. To do this I have to use general principles and theories of gerontology, mental health, mental retardation, and human development and behavior. I seek aid from physicians, medical doctors, occupational and speech therapists, and other social work professionals to assist me in applying these principles on client's I'm required to make decisions about. To do this, I have to continually maintain effective relationships with these providers. Once I'm able to combine information submitted by many of these providers, its my job to articulate my findings in our ERT meetings to, as thoroughly as possible, reflect the

functioning ability of the client seeking DD services. When a client has multiple issues around their functioning, I have to evaluate what these problems are and recommend approaches to resolving them. For example, if a client has a history of scattered IQ scores, I have to try to determine what could be causing this. I have to look at whether there is some undiscovered Mental Health diagnosis, whether the person is being strongly impacted by their environment, if instability in their living situation is a factor, or if the scores are a genuine reflection of that person's functioning. Overall, I have to work effectively, in a consultative capacity with other professional and para-professional staff, to be able to do this.

If new duties and responsibilities were added to the position, what are they? New duties added include Rex Surface authorizing me to be trained to administer a specific Standardized Adaptive Behavior Assessment System that measures Adaptive Functioning that has a strong correlation to Standardized IQ tests. Since beginning this job in Intake, I have been qualified to administer this measure but was unfamiliar with using the tool. Rex Surface authorized me to be trained in using the tool and to begin administering this measure in May of 2005, so that when needed, I can formally measure adaptive behavior for client's seeking services with our agency.

Date the new duties and responsibilities were added:

May 2005

How do you meet the minimum qualifications outlined in the class specification?

- I have a Master's degree in Social Work.
- I have a certificate of Clinical Social Work Associate.
- I have over 3 years experience in a professional work experience as a social worker.
- I am able to utilize the DSM to diagnose individuals.
- I am qualified to create Mental Health Assessments and Mental Health Treatment Plans.
- I am considered a Qualified Mental Health Professional.
- I am qualified and trained in administering the Adaptive Behavior Assessment System.

Social Work Experience:

March 2005 – Present I work as a Mental Health Therapist for Multnomah County's School Based Mental Health Clinic, voluntarily. There, I provide therapy. Additionally, I assess, evaluate, diagnose, prepare Mental Health Assessments, and Mental Health Treatment Plans.

April 2004 – Present I work in a Social Worker Capacity in my current position for Multnomah County, though currently it is classified as a Case Manager II.

Total time in this position; 1 year and 9 months.

In addition to the above mentioned:

September 2002-November 2003 I worked as a Cognitive Therapy Group Facilitator for offenders in Columbia River Correctional Facility for a little over 1 year

under the supervision of Portland State University, Multnomah County DCJ Administrator Kate Desmond, and Social Service Program Supervisor, Chuck Seeley of Department of Corrections. In June, I continued under the supervision of Chuck Seeley and Sharon Darcy Executive Director for Pathfinders, Inc., as an independent contractor providing individual consultation and Cognitive Therapy Groups to offenders at CRCI and Coffee Creek Correctional Facility.

October 2002-March 2003 I promoted from DCHS Case Manager II to Multnomah County's Department of Community Justice, six months, as a Correctional Counselor in DCJ primarily counseling substance abuse offenders when due to budget cuts I was bumped back into a CMII position with DCHS.

September 2001 – June 2002 I worked as a Cognitive Therapy Group Facilitator for adolescent youth through Portland State University's Master's of Social Work program in conjunction with Multnomah County's Girls' Initiative Network.

April 1998 - October 1999 I worked for Goodwill Industries in a social worker capacity under the supervision of Jim Worsely and Don Waters.

This combined experience adds up to over 3 years of experience, separate from the current job in which I am trying to re-classify.

Supervisor Section (To be completed by supervisor and supervisor must be exempt from the union.)

Complete the Supervisor's section below and sign the attached Job Description.
Within 15 days of receipt, send completed request to:

Carol Summer
Human Resources
Classification/Compensation Unit
Interoffice: 503/4
Fax: 503-988-3009

Date:

2-14-06

Supervisor's Name:

Leslie Goodlow-Baldwin

Title:

Program Manager 1 - Intake & PS

Supervisor's Signature:

Leslie Goodlow Bald

Comments:

Sherrelle currently provides the same service/job duties as the social worker job description. She now is trained to administer the ABAS which was the only significant difference between her CMT duties and those within the social worker job description. I support her request for reclassification based on her achieving this required skill.

Leslie



MULTNOMAH COUNTY OREGON
Reclassification & Classification Request

Requested by Supervisor _____ (name) New Position

Requested by Employee Sherrelle Owens (name) Existing Position

POSITION INFORMATION			
DEPARTMENT	DCHS	WORK UNIT	Intake/Protective Services
CURRENT CLASS	CASE MANAGER 2	POSITION NUMBER	
PROPOSED CLASS	SOCIAL WORKER	POSITION INCUMBENT	<i>Sherrelle Owens</i>
PROPOSED EFFECTIVE DATE	<i>3/1/06</i>	TIME IN NEW CLASS DUTIES	

A reclassification review is an analysis of a position's duties and responsibilities to determine the best classification fit for that position. Positions are reviewed and allocated as they are established. Positions are reclassified or abolished when job duties change significantly.

Allocation - Placement of a position in the best available classification fit. The process is used with new positions, and with positions affected by classification compensation studies.

Reclassification of a position - A budgetary action moving an existing position (upward, laterally, or downward) from one classification to another classification.

Reclassification of an employee -Incumbent employees may be reclassified when a position is reclassified if:

- o The knowledge, skills, and abilities of the two classifications are generally the same.
- o The majority of the incumbent's duties were characteristic of the new classification at least six months before the date the reclassification was requested.
- o The duties justifying the reclassification were added to the position gradually, and were added because of identifiable changes in the business plan described in the budget narrative.
- o Reclassification may or may not have an immediate affect on pay, but will affect an employee's class seniority date. *(Please refer to the appropriate Personnel Rules and/or collective bargaining agreement language governing the process.)*

A completed job description and organization chart must be submitted with this form. All documents must have required signatures. The blank job description form can be found on the MINT, Depts., Human Resources, Forms, job description

** Questions regarding the reclassification process can be directed to Dave Bower x24827 or Leon Oswalt x24422 in Central Human Resources, Classification & Compensation.

EMPLOYEE SECTION Describe why the position should be reclassified:

- o If new duties and responsibilities were added to the position, what are they, and why were they added?

o Date(s) the new duties and responsibilities were added: _____

EMPLOYEE SIGNATURE _____

DATE _____

Employee's signature indicates that the employee has reviewed the presented above, and represents that facts presented are accurate, inaccurate or incomplete.

SUPERVISOR SECTION

(To be completed by the exempt supervisor.)

1. Describe what change in plans or business requirements require the position to be reclassified:

Due to reduction in County General fund which we use to send clients out for adaptive testing, we will need additional ability by current staff to provide the testing.

2. If new duties and responsibilities were added to the position, what are they, and why were they added?

The duties and responsibilities of both positions are exactly the same, except the Social Worker position requires the staff person to be able to have a master's degree and be able to administer adaptive testing.

3. Were all employees offered the opportunity to assume the new duties? If not, why?

There are only two staff in this unit currently, one social worker position and one case manager 2. The case manager 2 staff person does have the required credentials and has training in administering adaptive testing. So, yes all employees were offered the opportunity.

4. Date(s) the new duties and responsibilities were added: 3/01/2006
5. How does the incumbent meet the minimum qualifications outlined in the class specification of the requested class?

Master's degree in Social Work, required training in administration of adaptive testing.

Supervisor: Leslie Goodlow-Baldwin, Program Manager 03/01/06
(PRINT) Name, Title Date

Supervisor Leslie Goodlow-Baldwin, Program Manager 3/1/06
Signature, Title Date

Supervisor's signature indicates that the request was reviewed and the facts presented above are accurate or inaccurate or incomplete.

Department Director: _____
(For Mngt. Requests) Signature, Title Date

Department HR Analyst Kim Pasquinielli 3/1/06
Signature, Title Date

HR Analyst signature indicates that the request was reviewed and the facts presented above are accurate and complete, or a Desk Audit is requested.

HR Comments:

Management must forward employee requests within 15 days of receipt.

Send Request form, and signed position description to Central Human Resources Classification/Compensation.

Attn: Carol Summer

Human Resources
Classification/Compensation Unit

Mail code: 503/4

Fax: 503-988-6257

For questions, please call: 503-988-5015 x24827 or x24422



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-11 DATE 6.1.06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-11
Est. Start Time: 10:15 AM
Date Submitted: 05/22/06

BUDGET MODIFICATION: MCSO - 06

Agenda Title: Budget Modification MCSO-06 Appropriating East Metro Gang Enforcement Task Force Grant Funding in the Amount of \$101,979

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Law Enforcement</u>
Contact(s):	<u>Wanda Yantis, Budget Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.	<u>84455</u>
		I/O Address:	<u>503/350</u>
Presenter(s):	<u>Larry Aab and Wanda Yantis</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-06 to appropriate \$101,979 in Fed/State funds to our Enforcement Division budget.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The purpose of the East Metro Gang Enforcement Team is to establish a combined operational law enforcement team to reduce the impact of criminal street gangs on the citizens, schools, businesses and neighborhoods of the cities of Gresham, Fairview, Troutdale, Wood Village and the adjoining unincorporated areas of east Multnomah County through law enforcement presence, operational strategies and tactics, and to conduct a thorough coordinated approach designed to enhance community livability. This is FY 07's program offer 60031 MCSO Gang Task Force.

3. Explain the fiscal impact (current year and ongoing).

This will increase the Enforcement Division's revenue by \$101,979 in the Federal/State Fund. The

funds also covers the central indirect for administration of the funds.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

This is a multi-disciplinary task force with the following participating agencies: Gresham Police Department, Fairview Police Department, Troutdale Police Department and Multnomah County Sheriff's Office.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

This is an increase of revenue of \$101,979 in the Federal/State Fund for The Sheriff's Office Enforcement Division due to participation in EMGET.
- What budgets are increased/decreased?
 - The Enforcement Division will increase their Federal/State budget by \$101,979
 - Increase Human Resource Operations by \$679
 - Increase Dept Indirect by \$3,639
 - Increase Central Indirect by \$631
 - Increase Risk Fund by \$14,126
- What do the changes accomplish?

This is an increase of revenue of \$101,979 in the Federal/State Fund for The Sheriff's Office Enforcement Division due to participation in EMGET.
- Do any personnel actions result from this budget modification? Explain.

This funds 1.0 FTE Enforcement Deputy in FY 06.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

All overhead costs are covered.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This is one-time-only revenue. When the funding is exhausted, the position goes away. This is FY 07's Program Offer #60031 MCSO Gang Task Force.
- If a grant, what period does the grant cover?

N/A
- If a grant, when the grant expires, what are funding plans?

N/A

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 06

Required Signatures

**Department/
Agency Director:**



Date: 05/22/06

Budget Analyst:



Date: 05/22/06

Department HR:



Date: 05/16/06

Countywide HR:

Date:

Budget Modification or Amendment ID: **MCSO-06**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-50	32175				SOENF.ECG	50236	0	(101,979)	(101,979)		IG-Charges for Srvs
2	60-50	32175				SOENF.ECG	60000	0	62,348	62,348		Permanent
3	60-50	32175				SOENF.ECG	60120	0	0	0		Overtime
4	60-50	32175				SOENF.ECG	60130	0	20,556	20,556		Salary-Related
5	60-50	32175				SOENF.ECG	60140	0	14,126	14,126		Insurance
6	60-50	32175				SOENF.ECG	60350	0	631	631		Central Indirect
7	60-50	32175				SOENF.ECG	60355	0	3,639	3,639		Dept Indirect Revenue
8	60-50	32175				SOENF.ECG	60365	0	679	679		HR Ops
9										(0)		
10	60-00	1000			604020		50370	(401,471)	(405,110)	(3,639)		Dept Indirect Revenue
11	60-00	1000			604020		60240	86,873	90,512	3,639		Supplies
12												
13	72-10	3500			705210		50316		(14,126)	(14,126)		Increase Insurance Revene
14	72-10	3500			705210		60330		14,126	14,126		Increase Offsetting Exp
15												
16	72-80	3506			712006		50310		(679)	(679)		Increase HR Revenue
17	72-80	3506			712006		60240		679	679		Increase HR Expenditure
18												
19	19	1000			9500001000		50310		(631)	(631)		Indirect Revenue
20	19	1000			9500001000		60470		631	631		Contingency
21												
22												
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
									0	0		Total - Page 1
									0	0		GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32175	1136		Deputy Sheriff		1.00	62,348	20,556	14,126	97,030
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					1.00	62,348	20,556	14,126	97,030

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32175	1136		Deputy Sheriff		1.00	62,348	20,556	14,126	97,030
									0
									0
									0
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									0
									0
TOTAL CURRENT FY CHANGES					1.00	62,348	20,556	14,126	97,030

INTERGOVERNMENTAL AGREEMENT

East Metro Gang Enforcement Team
(EMGET)
(Gresham, Fairview, Troutdale, Multnomah County Gang Unit)

THIS AGREEMENT is made and entered into pursuant to the authority found in ORS 190.010 et seq. between the City of Gresham Police Department (Gresham), the City of Fairview Police Department (Fairview), the City of Troutdale Police Department (Troutdale), and Multnomah County Sheriff's Office (Multnomah County).

PURPOSE – The purpose of this agreement is to establish a combined operational law enforcement team to reduce the impact of criminal street gangs on the citizens, schools, businesses and neighborhoods of the cities of Gresham, Fairview, Troutdale, Wood Village and the adjoining unincorporated areas of east Multnomah County through law enforcement presence, operational strategies and tactics, and to conduct a thorough coordinated approach designed to enhance community livability. The team shall be known as the *East Metro Gang Enforcement Team* (EMGET).

WHEREAS, each participating agency is a municipal corporation and a unit of local government authorized to enter into intergovernmental agreements pursuant to the provision of ORS 190.010, et seq.; and

WHEREAS, the participating agencies have shown concerns for the quality of life and safety of their citizens, and the existence of criminal street gangs has significant impact on life, safety and property; and

WHEREAS, the participating agencies believe it would be beneficial to establish a joint cooperative operations unit that shall be responsible for the investigation of criminal street gang activity, and other investigations needing specialized personnel and equipment; and

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, and pursuant to the provisions of ORS chapter 190, the parties agree to be bound as follows:

PERSONNEL MATTERS

1. Gresham agrees to assign three (3) full-time, Oregon Department of Public Safety Standards and Training certified police officers to EMGET. The three (3) Gresham officers shall consist of one (1) police sergeant and two (2) police officers. The normal shift hours for the assigned sworn Gresham EMGET members shall be four ten-hour days per week.

2. Gresham agrees to provide one (1) civilian administrative assistant. The normal shift hours for the assigned EMGET member shall be five eight-hour days per week.
3. Fairview, Troutdale, and Multnomah County each agree to provide one (1) full-time, Oregon Department of Public Safety Standards and Training certified police officer or deputy. The normal shift hours for the assigned sworn EMGET member shall be four ten-hour days per week.
4. All participating agencies acknowledge that the assigned EMGET member(s) will be absent from duty for various reasons, including but not limited to vacation, holiday, illness, injury, training, leave of absence and administrative leave. All participating agencies also acknowledge that some employee leave of absences are a result of paid leave that the EMGET member has earned and is entitled to take and that some employee's absence are the result of actions taken by the employer, with or without the employee's consent. In accordance with the foregoing acknowledgements agree:
 - a. All participating agencies will not be responsible or otherwise obligated to replace an assigned EMGET member who is absent due to: 1) paid accrued leave, including but not limited to: vacation, holiday, sick leave; 2) participation in training directly related to EMGET; or 3) participation in police actions or emergencies which require additional officers/deputies from support units to meet operational needs.
 - b. All participating agencies agree that the assigned EMGET member(s)' scheduled time off for vacations and training will be with the knowledge and consent of the EMGET sergeant. Gresham shall provide verification of time worked, leave taken and training attended by each agencies EMGET member upon request.
5. All participating agencies recognize it is essential that the personnel in the EMGET be compatible to ensure an effective operation. The decision of which officer/deputy ultimately is appointed to the EMGET shall rest with the respective agency, after consultation with the EMGET sergeant.
6. All participating agencies agree that the assigned EMGET personnel shall be and remain employees of their respective agencies. The Gresham sergeant shall supervise all personnel assigned to EMGET.
7. The EMGET sergeant will be responsible for necessary personnel evaluations and routine administrative reports for all participants assigned to EMGET. Evaluations of EMGET personnel will be forwarded to their respective command staff for review, comments and additional information as necessary.
8. If it is determined by the EMGET sergeant that a member of EMGET needs to be replaced to ensure the effective operations of the EMGET team, the

2. Costs incurred under this IGA will only cover base salaries and fringe benefits not to exceed the total amount reflected for each agency as illustrated in Exhibit A.

CONTRACT ADMINISTRATION

1. Gresham designates Lt. Richard R. Troudt, or his successor, to represent Gresham in all matters pertaining to administration of this Agreement.
2. Fairview designates Chief Ken Johnson, or his successor, to represent Fairview in all matters pertaining to administration of this Agreement.
3. Troutdale designates Chief David Nelson, or his successor, to represent Troutdale in all matters pertaining to administration of this Agreement.
4. Multnomah County designates Chief Deputy Lee Graham, or his successor, to represent Multnomah County in all matters pertaining to administration of this Agreement.
5. In notice or notices provided for by this Agreement or by law to be given or served upon either party shall be given or served by certified letter, deposited in the U.S. mail, postage prepaid, and addressed to:

Chief Ken Johnson
Fairview Police Department
1300 NE Village Street
Fairview, Oregon 97024

Chief David Nelson
Troutdale Police Department
104 SE Kibling
Troutdale, Oregon 97060

Chief Deputy Lee Graham
Multnomah County Sheriff's Office
503 SE Hawthorne Street
Portland, Oregon 97214

Lt. Richard R. Troudt
Gresham Police Department
1333 NW Eastman Parkway
Gresham, Oregon 97030

6. Gresham agrees to retain all pertinent records associated with this Agreement for five (5) years following the final payment under the agreement or until all audits are complete and claims resolved.

IN WITNESS WHEREOF, THE PARTIES HAVE CAUSED THIS AGREEMENT TO BE EXECUTED BY THEIR DULY APPOINTED OFFICERS ON THE DATE WRITTEN BELOW.

CITY OF GRESHAM

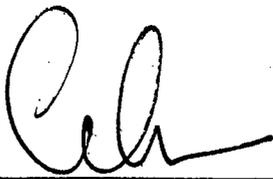
By: Charles Becker
Charles Becker, MAYOR

Date: 4/6/05

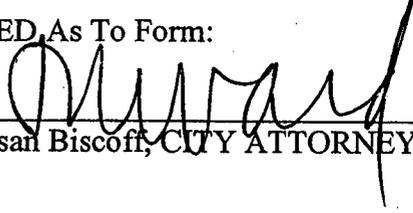
CITY OF FAIRVIEW

By: Mike Weatherby
Mike Weatherby, MAYOR

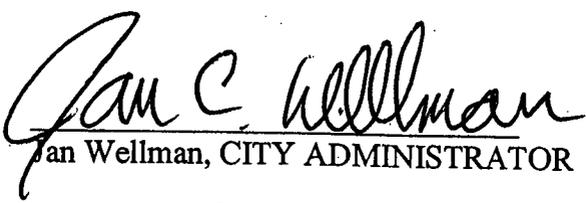
Date: April 7, 2005

By: 
Erik Kvarsten, CITY MANAGER

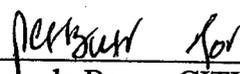
Date: 4/6/05

APPROVED As To Form:

Susan Biscoff, CITY ATTORNEY

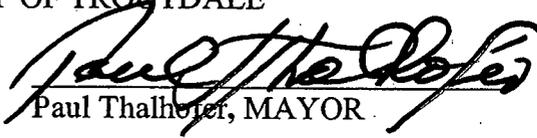
Date: _____

By: 
Jan Wellman, CITY ADMINISTRATOR

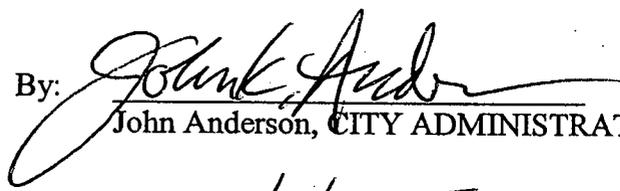
Date: April 7, 2005

APPROVED As To Form:

Pamela Beery, CITY ATTORNEY

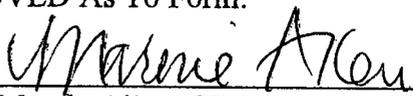
Date: 8 April 2005

CITY OF TROITDALE
By: 
Paul Thalhoffer, MAYOR

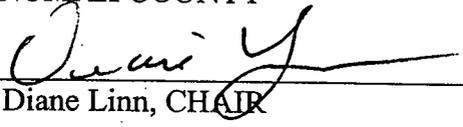
Date: May 11, 2005

By: 
John Anderson, CITY ADMINISTRATOR

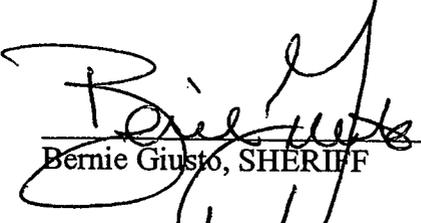
Date: 5/11/05

APPROVED As To Form:

Marnie Allen, CITY ATTORNEY

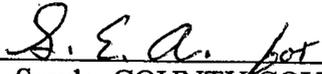
Date: 5/13/05

MULTNOMAH COUNTY
By: 
Diane Linn, CHAIR

Date: June 2, 2005

By: 
Bernie Giusto, SHERIFF

Date: 5/18/05

APPROVED As To Form:

Agnes Sowle, COUNTY COUNSEL

Date: 3-18-05

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 06-02-05
DEBORAH L. BOGSTAD, BOARD CLERK

East Metro Gang Enforcement Team (EMGET)

I. ALLOWABLE COSTS

Costs incurred under this Intergovernmental Agreement (IGA) will only cover base salaries and fringe benefits not to exceed the total amount reflected for each agency as illustrated below. All other costs, including, but not limited to overtime, equipment, and related materials, must be borne by the respective participating agency.

Total amount to be distributed to each agency is as follows:

1 Gresham Sergeant	\$142,000
2 Gresham Officers	\$213,000
1 Gresham Admin. Assistant II	<u>\$77,000</u>
Gresham Total:	\$432,000
1 Troutdale Officer	\$106,000
1 Fairview Officer	\$106,000
1 Multnomah County Deputy	<u>\$106,000</u>
Total:	\$750,000

II. EXPENDITURE REPORTS / INVOICES

Multnomah County, the City of Troutdale, and the City of Fairview shall provide related expenditure reports/invoices to the City of Gresham based on the following schedule:

Activity	Expenditure Report/Invoice Due
Activation date of IGA through May 15, 2005	May 25, 2005
Monthly reports thereafter will be due on the 15 th of the following month.	

III. REIMBURSEMENT

Gresham agrees to reimburse participating agencies for quarterly activity no later than 30 days after the close of each fiscal quarter (i.e. July 30, October 30, January 30, and April 30).



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-12 DATE 6.1.06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-12
Est. Start Time: 10:18 AM
Date Submitted: 05/22/06

BUDGET MODIFICATION: MCSO - 07

Agenda Title: Budget Modification MCSO-07 Appropriating \$63,326 Service Contract Funds to Provide a School Resource Officer Position to the Gresham-Barlow School District

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: <u>June 1, 2006</u>	Time Requested: <u>5 Minutes</u>
Department: <u>Sheriff's Office</u>	Division: <u>Law Enforcement</u>
Contact(s): <u>Wanda Yantis, Budget Manager</u>	
Phone: <u>503-988-4455</u> Ext. <u>84455</u>	I/O Address: <u>503/350</u>
Presenter(s): <u>Larry Aab and Wanda Yantis</u>	

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-07 to appropriate \$63,326 in General Funds to our Enforcement Division budget.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Gresham-Barlow School District has agreed to reimburse the Sheriff's Office for providing a deputy to serve as School Resource Officer (SRO) for the 2005-2006 school year, beginning October 17, 2005. The SRO shall provide law enforcement services, teaching, and counseling to the student body. This is FY 07's program offer 60027A MCSO School Resource Officers.

3. Explain the fiscal impact (current year and ongoing).

This will increase the Enforcement Division's revenue by \$63,326 in the General Fund. The amount of compensation by The Gresham-Barlow School District will be adjusted annually based on the changes in the salary of the deputy providing SRO services.

4. Explain any legal and/or policy issues involved.

The contract has been reviewed by the County Attorney's Office.

5. Explain any citizen and/or other government participation that has or will take place.

The Sheriff's Office already provides an SRO in Corbett High School.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?
This is an increase of revenue of \$63,626 in the General Fund for The Sheriff's Office Enforcement Division due a service contract with Gresham-Barlow School District be provided a School Resource Officer by the Sheriff's Office.
- What budgets are increased/decreased?
 - The Enforcement Division will increase their General Fund budget by \$63,626
 - Increase Human Resource Operations by \$440
 - Increase Risk Fund by \$10,937
- What do the changes accomplish?
This is an increase of revenue of \$63,626 in the General Fund for The Sheriff's Office Enforcement Division due to SRO Service for Gresham-Barlow School District.
- Do any personnel actions result from this budget modification? Explain.
This funds .65 FTE Enforcement Deputy in FY 06.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
All overhead costs are covered.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?
This is funded by an IGA with the Gresham-Barlow School District. When the IGA is terminated or not renewed, the position goes away. This is FY 07's Program Offer #60027A MCSO School Resource Officers.
- If a grant, what period does the grant cover?
N/A
- If a grant, when the grant expires, what are funding plans?
N/A

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 07

Required Signatures

**Department/
Agency Director:**



Date: 05/22/06

Budget Analyst:



Date: 05/22/06

Department HR:



Date: 05/19/06

Countywide HR:

Date:

Budget Modification or Amendment ID: **MCSO-07**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-50	1000			601660		50236	(60,385)	(123,711)	(63,326)		IG-Charges for Srvs
2	60-50	1000			601660		60000	35,758	75,054	39,296		Permanent
3	60-50	1000			601660		60130	14,317	26,970	12,653		Salary-Related
4	60-50	1000			601660		60140	10,310	21,247	10,937		Insurance
5	60-50	1000			601660		60365	0	440	440		HR Ops
6									0			
7	72-10	3500			705210		50316		(10,937)	(10,937)		Increase Insurance Revenue
8	72-10	3500			705210		60330		10,937	10,937		Increase Offsetting Exp
9												
10	72-80	3506			712006		50310		(440)	(440)		Increase HR Revenue
11	72-80	3506			712006		60240		440	440		Increase HR Expenditure
12									0			
13									0			
14									0			
15									0			
16									0			
17									0			
18									0			
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26									0			
27									0			
28									0			
29									0			
									0	0		Total - Page 1
									0	0		GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	1136		Deputy Sheriff		1.00	62,348	20,556	14,126	97,030
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL ANNUALIZED CHANGES					1.00	62,348	20,556	14,126	97,030

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	1136		Deputy Sheriff		0.65	39,296	12,653	10,937	62,886
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL CURRENT FY CHANGES					0.65	39,296	12,653	10,937	62,886



Gresham-Barlow School District No. 10Jt

Ken Noah, Superintendent

1331 NW Eastman Parkway, Gresham, Or 97030 • PHONE 503-618-2450 • FAX 503-661-1589

SCHOOL RESOURCE OFFICER CONTRACT

This is an Agreement between Gresham-Barlow School District (District) and Multnomah County Sheriff's Office (MCSO), pursuant to authority granted in ORS Chapter 190.

PURPOSE:

The purpose of this Agreement is for MCSO to provide a deputy to perform the duties of School Resource Officer (SRO) to the District.

The parties agree as follows:

1. TERM:

The term of this Agreement shall be from September 1, 2005 and will continue until terminated as outlined in section 4 below.

2. RESPONSIBILITIES OF DISTRICT:

- a. The District further agrees to provide office space for the SRO within the confines of Sam Barlow High School.
- b. The District further agrees to compensate MCSO for the provision of the SRO at the rate equal to the daily (8 hour) salary of the deputy performing the functions of SRO, multiplied by the number days in the school year. This rate will be adjusted annually based on changes in the deputy's salary. Such adjustments shall be submitted in writing by MCSO and are subject to approval by the District.

The compensation for the initial year of this contract is as follows:

SRO Daily Salary	X Number of School Days	Total Compensation 2005-06 School Year
\$363.94	174	\$63,325.56

- c. The District agrees to pay MCSO within thirty days of billing.

3. RESPONSIBILITIES OF MCSO:

The MCSO agrees to provide a deputy sheriff to function in the role of SRO. The role of the SRO shall include, but will not be limited to, providing law enforcement services, teaching and counseling the student body in the area of public safety,

and establishing programs that promote crime prevention and early intervention. When the SRO is not present, a regular MCSO Deputy may be called to handle an investigation unless it may be handled upon return of the SRO.

4. TERMINATION:

This Agreement may be terminated by either party upon 30 days written notice.

5. IDEMNIFICATION:

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, MCSO shall indemnify, defend and hold harmless the District from and against all liability, loss and costs arising out of or resulting from the acts of MCSO, its officers, employees and agents in the performance of this Agreement.

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300 the District shall indemnify, defend and hold harmless MCSO from and against all liability, loss and costs arising out of or resulting from the acts of the District, its officers, employees and agents in the performance of this Agreement.

6. INSURANCE:

Each party (District and MCSO) shall be responsible for providing worker's compensation insurance for its employees as required by law. The SRO shall be an employee of MCSO. Neither party shall be required to provide or show proof of any other insurance coverage.

7. ADHERENCE TO LAW:

Each party shall comply with all federal, state and local laws and ordinances applicable to this Agreement.

8. NON-DISCRIMINATION:

Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

9. ACCESS TO RECORDS:

Each party shall have access to the books, documents and other records of the other which are related to this Agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. SUBCONTRACTS AND ASSIGNMENT:

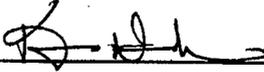
Neither party will subcontract or assign any part of this Agreement without the written consent of the other party.

11. THIS IS THE ENTIRE AGREEMENT:

This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

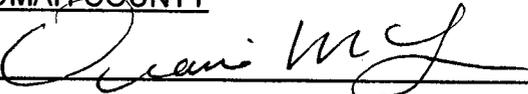
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers on the last date written below.

GRESHAM-BARLOW SCHOOL DISTRICT

By: 
Ken Noah, Superintendent
Print name and title

Date: 9-21-05

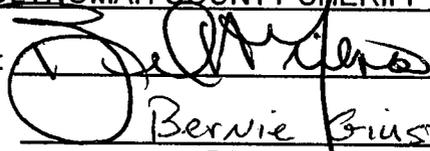
MULTNOMAH COUNTY

By: 
Diane M. Linn, County Chair
Print name and title

Date: 10-27-05

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-2 DATE 10-27-05
DEBORAH L. BOGSTAD, BOARD CLERK

MULTNOMAH COUNTY SHERIFF'S OFFICE

By: 
Bernie Brusto, Sheriff
Print name and title

Date: 10/17/2005

REVIEWED:

By: 
Counsel for Multnomah County
Jacquie A. Weber
Print name and title

Date: 10-12-05

APPROVED AS TO FORM:

By: _____
Attorney for the School District

Print name and title

Date: _____



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-13 DATE 6-1-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-13
Est. Start Time: 10:21 AM
Date Submitted: 05/22/06

BUDGET MODIFICATION: MCSO - 08

Agenda Title: Budget Modification MCSO-08 Appropriating Justice Assistance Grant
Program Funding in the Amount of \$90,078

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Law Enforcement</u>
Contact(s):	<u>Wanda Yantis, Budget Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.:	<u>84455</u>
		I/O Address:	<u>503/350</u>
Presenter(s):	<u>Larry Aab and Wanda Yantis</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-08 to appropriate \$90,078 in Fed/State funds to our Enforcement Division budget.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows, states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most.

The City of Portland Police Bureau (PPB) has been awarded a Justice Assistance Grant which is effective October 1, 2005. One project of this grant identifies \$414,777 to be

provided to Multnomah County for law enforcement training, District Attorney's Office Neighborhood D.A. program staff, corrections counselor staff, and High Risk Drug Supervision Unit staff. The Sheriff's Office portion is \$90,078. The Sheriff's Office will purchase ballistic vests and side arms for the uniformed staff with this funding.

3. Explain the fiscal impact (current year and ongoing).

This will increase the Enforcement Division's revenue by \$90,078 in the Federal/State Fund. The funds also covers the central indirect for administration of the funds.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

The grant is awarded to the City of Portland Police Bureau who will coordinate the disbursement of the grant funding. Along with the Sheriff's Office, the other two Multnomah County members included in the grant are the DA's Office and Dept. of Community Justice (DCJ).

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?
This is an increase of revenue of \$90,078 in the Federal/State Fund for The Sheriff's Office Enforcement Division due to the JAG award.
- What budgets are increased/decreased?
 - The Enforcement Division will increase their Federal/State budget by \$90,078
 - Increase Finance Operations by \$8,875
 - Increase Dept Indirect by \$2,917
 - Increase Central Indirect by \$506
- What do the changes accomplish?
This is an increase of revenue of \$90,078 in the Federal/State Fund for The Sheriff's Office Enforcement Division due to the JAG award.
- Do any personnel actions result from this budget modification? Explain.
No.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?
All overhead costs are covered.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?
This is one-time-only revenue. When the funding is exhausted, the program ends. This is tied to program offer 60035 MCSO Enforcement Division Administration in the FY 06 Budget.
- If a grant, what period does the grant cover?
FY 06
- If a grant, when the grant expires, what are funding plans?
Our participation will end once the funding ends.

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 08

Required Signatures

**Department/
Agency Director:**



Date: 05/22/06

Budget Analyst:



Date: 05/22/06

Department HR:

Date:

Countywide HR:

Date:

Budget Modification or Amendment ID: **MCSO-08**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 06

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-50	32169				SOENF.JAG.FY06	50195	0	(90,078)	(90,078)		IG-Fed/State thru Other
2	60-50	32169				SOENF.JAG.FY06	60240	0	77,781	77,781		Supplies
3	60-50	32169				SOENF.JAG.FY06	60350	0	506	506		Central Indirect
4	60-50	32169				SOENF.JAG.FY06	60355	0	2,917	2,917		Dept Indirect Revenue
5	60-50	32169				SOENF.JAG.FY06	60360	0	8,875	8,875		Finance Ops
6									0			
7	60-00	1000			604020		50370	(401,471)	(404,388)	(2,917)		Dept Indirect Revenue
8	60-00	1000			604020		60240	86,873	89,790	2,917		Supplies
9									0			
10	72-10	3506			711100		50310		(77,781)	(77,781)		Increase Finance Revenue
11	72-10	3506			711100		60240		77,781	77,781		Increase Finance Expenditure
12									0			
13	19	1000			9500001000		50310		(506)	(506)		Indirect Revenue
14	19	1000			9500001000		60470		506	506		Contingency
15									0			
16									0			
17									0			
18									0			
19									0			
20									0			
21									0			
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23									0			
24									0			
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26									0			
27									0			
28									0			
29									0			
									0	0		Total - Page 1
									0	0		GRAND TOTAL

JAG Proposal

City of Portland 2-23-05

	2001	2002	2003	2004	2005
County	789,534	625,498	460,011	180,512	414,777
City of Portland	858,508	683,684	500,159	197,304	549,822
Non Government	175,000	145,465	101,965	41,980	0
City of Gresham	92,708	83,532	65,152	28,768	66,103
Total	1,915,750	1,538,179	1,127,287	448,564	1,030,701

	2001	2002	2003	2004	2005
County	41.21%	40.66%	40.81%	40.24%	40.24%
City of Portland	44.81%	44.45%	44.37%	43.99%	43.99%
Non Government	9.13%	9.46%	9.05%	9.36%	9.36%
City of Gresham	4.84%	5.43%	5.78%	6.41%	6.41%
Total	100.00%	100.00%	100.00%	100.00%	100.00%

MCSO	90,078	21.72%
DA	135,118	32.58%
DCJ	189,580	45.71%
	<u>414,776</u>	<u>100.00%</u>

This calculation also uses the same split within Multnomah County that we used in 2004.

The City of Portland proposal includes using the same proportional split of JAG funds that we used for LLEBG Block Grant in 2004.

The City's proposal includes the assumption that the City will not pass through the non-governmental share, and will use that amount of money for City purposes.

REC'D VIA
EMAIL FROM
A. ORTIZ
9.30.05

Multnomah County/ City of Portland
INTERGOVERNMENTAL AGREEMENT
For the Use of Edward Byrne Memorial Justice Assistance Grant Funds
Effective October 1, 2005

This agreement is made and entered into pursuant to the authority found in ORS 190.010 et seq. and ORS 206.345 by and between Multnomah County, jointly with and on behalf of the City of Portland.

1. GENERAL SCOPE

- A. The City of Portland Police Bureau (PPB) has been awarded a Justice Assistance Grant for the period of October 1, 2004 through September 30, 2008. One project of this grant identifies \$414,777 to be provided to Multnomah County for law enforcement training, District Attorney's Office Neighborhood D.A. program staff, corrections counselor staff, and High Risk Drug Supervision Unit staff.
- B. Multnomah County will use the funding for law enforcement and corrections training as well as staff for District Attorney's Office Neighborhood D.A. program and the High Risk Drug Supervision Unit.
- C. Multnomah County agrees to maintain all financial records relating to participation in this agreement. Multnomah County agrees to provide the City of Portland with access to all the books, documents, papers, and records that relate directly to this agreement for the purpose of audit requirements. Multnomah County agrees to retain all records related to this agreement for a period of not less than three years following the termination of this agreement.
- D. Along with all requests for reimbursement, Multnomah County must provide the City of Portland with specific expense documentation as required for Bureau of Justice grants.

2. COMPENSATION

- A. Total project costs to be realized by Multnomah County will be \$414,777. The City of Portland, through the Justice Assistance Block Grant will reimburse Multnomah County 100% of the \$414,777 total project costs, with proper expense reimbursement documentation. The reimbursement will be on actual billings submitted to the City of Portland.
- B. The City of Portland shall send payment within thirty (30) days after receipt of each billing.

3. **HOLD HARMLESS**

Indemnification: To the extent permitted by the Oregon Tort Claims Act, Multnomah County agrees to indemnify, defend, and hold harmless the City of Portland from any and all claims, demands, suits and actions (including attorney fees and costs) resulting from or arising out of the acts of Multnomah County, and its officers, employees and agents in performance of the intergovernmental agreement. To the extent permitted by the Oregon Tort Claims Act, the City of Portland agrees to indemnify, defend and hold harmless Multnomah County from any and all claims, demands, suits, and actions (including attorney's fees and costs) resulting from and arising out of the acts of the City of Portland and its officers, employees, and agents in performance of this intergovernmental agreement.

4. **TERM**

This agreement shall extend from October 1, 2004 through and including September 30, 2008, unless earlier terminated in accordance with Section 6 of this agreement or modified as provided in Section 9.

5. **COMPLIANCE WITH LAWS**

In connection with its activities under this agreement, the City of Portland and Multnomah County shall comply with all applicable federal, state, and local laws and regulations. In addition, Multnomah County and the City of Portland specifically agree to comply with all requirements of federal and state civil rights rehabilitation statutes.

6. **TERMINATION**

- A. This agreement shall be terminated upon sixty (60) days mutual written consent of the parties or upon ninety (90) days written notice by one party.
- B. Termination under any provision of this paragraph shall not affect any rights, obligation, or liability of Multnomah County which accrued prior such termination.

7. **OREGON LAW AND FORUM**

- A. This agreement shall be construed according to the laws of the state of Oregon.
- B. Any action regarding this agreement or work performed under this agreement shall be filed in Multnomah County or in the United States District Court for the district of Oregon.

8. **ASSIGNMENT**

Multnomah County shall not assign this agreement, in whole or in part, to any right or obligation hereunder, without prior written approval of the City of Portland.

9. MODIFICATION

This agreement may be modified by mutual consent of the parties. Any modification to provisions of this agreement shall be reduced to writing and signed by all parties.

10. INTEGRATION

This agreement contains the entire agreement between the parties and supercedes all prior written or oral agreements.

11. NOTICES

All notices pursuant to the term of this agreement shall be addressed as follows:

Notice to Portland:

Derrick Foxworth,
Chief of Police
Portland Police Bureau

Notice to Multnomah County:

Diane Linn,
Commissioner, County Chair
Multnomah County

12. WORKERS COMPENSATION INSURANCE

Multnomah County and the City of Portland are subject employers and responsible for providing worker compensation insurance coverage to their respective employees.

IN WITNESS THEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the last date written below.

Multnomah County

By: _____
Diane Linn, County Chair

Date: _____

City of Portland

By: _____
Tom Potter, Mayor

Date: _____

Reviewed

By: _____
Multnomah County Legal Council

Date: _____

Approved as to Form:

By: _____
City of Portland Attorney

Date: _____



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PROGRAMS

Search BJA 

Justice Assistance Grant (JAG) Program

[FY 2005 JAG Application Kit for States](#)

[FY 2005 JAG Application Kit for Locals](#)

[FY 2005 JAG Allocations and Disparate Information](#)

[FY 2005 JAG Variable Passthrough Information](#)



Justice Assistance Grant Program

Overview:

The Edward Byrne Memorial Justice Assistance Grant Program will allow states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

The procedure for allocating JAG funds is a formula based on population and crime statistics in combination with a minimum allocation to ensure that each state and territory receives an appropriate share. Traditionally, under the Byrne Formula and LLEBG Programs, funds were distributed 60/40 between state and local recipients. This distribution will continue under JAG.

JAG Purpose Areas:

- Law enforcement programs.
- Prosecution and court programs.
- Prevention and education programs.
- Corrections and community corrections programs.
- Drug treatment programs.
- Planning, evaluation, and technology improvement programs.

Legislation:

[JAG Legislation](#)

Eligibility:

State and local jurisdictions are eligible for JAG funding, as found on the [FY 2005 JAG Allocations and Disparate Information](#) page.

Any law enforcement or justice initiative funded under the current Byrne Formula or LLEBG Programs will continue to be eligible for funding under the JAG Program's six purpose areas. JAG funds could be used to pay for personnel, overtime, and equipment. Funds provided for the states could be used for statewide initiatives, technical assistance and training, and support for local and rural jurisdictions.

How JAG Differs From Byrne and LLEBG:

- **Awards are distributed up front** instead of on a reimbursement basis, giving recipients immediate control over their funds.
- **Direct recipients can earn interest on their awards**, generating additional funding for future justice projects.
- **Projects can be funded beyond a 4-year period**, allowing successful initiatives to receive funding to continue and expand their efforts.
- **Fewer fiscal and programmatic reports are required**, saving state administering agencies and local programs valuable staff time and resources.
- **Mandatory set-asides are eliminated**, encouraging states and communities to spend justice funds where they are most needed.

How/When To Apply:

The FY 2005 application kits were released February 8, 2005, and **applications are due March 31**. All applications must be submitted via the Office of Justice Programs Grants Management System (GMS).

Related Information:

JAG Brochure ([PDF](#))

Contact Information:

Tim Wight, Associate Deputy Director
Bureau of Justice Assistance
Programs Office
810 Seventh Street NW.
Washington, DC 20531
202-514-2190
Fax: 202-305-2543
E-mail: Timothy.Wight.gov

OR

Matt Hanson, Special Assistant to the Director
202-616-0649
E-mail: Matthew.Hanson@usdoj.gov

U.S. Department of Justice | Office of Justice Programs
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Edward Byrne Memorial
Justice Assistance Grant

JAG

FY 2005 Local Solicitation

Eligibility

Units of local government appearing on the *FY 2005 Units of Local Government List* are eligible to apply for JAG funds. To view this list, go to www.ojp.usdoj.gov/BJA/grant/jagallocations.html.

GMS Application Deadline

All JAG applications are due on or before 8:00 p.m. EST on March 31, 2005.

For assistance with the JAG solicitation, contact:

Timothy S. Wight, Associate Deputy Director, Programs Office, at Timothy.Wight@usdoj.gov or
Matthew D. Hanson, Director's Special Assistant for Administration, at Matthew.Hanson@usdoj.gov.

ABOUT OJP

The Office of Justice Programs (OJP), U.S. Department of Justice, was created in 1984 to provide federal leadership in developing the nation's capacity to prevent and control crime, administer justice, and assist crime victims. OJP carries out this mission by forming partnerships with other federal, state, and local agencies, as well as national and community-based organizations. OJP is dedicated to comprehensive approaches that empower communities to address crime, break the cycle of substance abuse and crime, combat family violence, address youth crime, hold offenders accountable, protect and support crime victims, enhance law enforcement initiatives, and support advancements in adjudication. OJP also works to reduce crime in Indian Country, enhance technology use within the criminal and juvenile justice systems, and support state and local efforts through technical assistance and training.

ABOUT BJA

The Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, supports law enforcement, courts, corrections, treatment, victim services, technology, and prevention initiatives that strengthen the nation's criminal justice system. BJA provides leadership, services, and funding to America's communities by emphasizing local control; building relationships in the field; developing collaborations and partnerships; promoting capacity building through planning; streamlining the administration of grants; increasing training and technical assistance; creating accountability of projects; encouraging innovation; and ultimately communicating the value of justice efforts to decision makers at every level.

ABOUT JAG

Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most.

Formula

The JAG formula includes a *state allocation* consisting of a minimum base allocation with the remaining amount determined on population and Part 1 violent crime statistics, and a *direct allocation* to units of local government. Once the state allocation is calculated, 60% of the funding is awarded to the state and 40% to eligible units of local government. State allocations also have a *variable pass through* requirement to locals, calculated by the Bureau of Justice Statistics (BJS) from each state's crime expenditures.

Purpose Areas

JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas:

- Law enforcement programs
 - Prosecution and court programs
 - Prevention and education programs
 - Corrections and community corrections programs
 - Drug treatment programs
 - Planning, evaluation, and technology improvement programs
- ★ Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding.

Responsibilities

The chief executive officer of an eligible unit of local government or a local agency designated by the chief executive officer must apply for JAG funds. A unit of local government receiving a JAG award will be responsible for the administration of the funds including distributing the funds; monitoring the award; submitting reports including performance measure and program assessment data; and providing ongoing assistance to any subrecipients of the funds.

Administrative Funds

A unit of local government may use up to 10 percent of the award for costs associated with administering JAG funds.

Eligibility

Units of local government appearing on the *FY 2005 Units of Local Government List* established by BJS are eligible to apply for JAG funds. For JAG program purposes, a unit of local government is: a town; township; village; parish; city; county; or other general purpose political subdivision of a state; or a federally recognized Indian Tribe or Alaskan Native organization that performs law enforcement functions as determined by the Secretary of the Interior. In Louisiana, a unit of local government means a district attorney or a parish sheriff. For a listing of eligible units of local government, go to www.ojp.usdoj.gov/BJA/grant/jagallocations.html.

Disparate Certification

A disparate allocation occurs when a constituent unit of local government is scheduled to receive one and one half times more (four times more for multiple units of local government) than another constituent unit(s), while the other unit of local government bears more than 50% of the costs of prosecution or incarceration that arise for Part 1 violent crimes reported by the geographically constituent unit(s). JAG disparities are certified by the Director of BJA, based in part on input from the state's Attorney General. For a listing of disparate jurisdictions, go to www.ojp.usdoj.gov/BJA/grant/jagallocations.html.

- Jurisdictions certified as disparate must submit a **joint application** for the aggregate of funds allocated to them, specifying the amount of the funds that are to be distributed to each of the units of local government and the purposes for which the funds will be used. The units of local government involved may establish a joint advisory board to carry out the joint application process. When beginning the JAG application process, a Memorandum of Understanding (MOU) must be completed, signed, and faxed to OJP, indicating who will serve as the applicant/fiscal agent for the joint funds. MOUs must be faxed to 202-354-4147, with the OJP Grants Management System (GMS)-generated application number printed on each page. For a sample MOU, go to www.ojp.usdoj.gov/BJA/grant/05JAGMOU.pdf.

Application Reviews

The eligible unit of local government applying for a JAG award must make the grant application available for review to the governing body of the unit of local government or an organization designated by that governing body not fewer than 30 days before the application is submitted to BJA. Also, the unit of local government must provide an assurance that the application or any future amendment was made public and an opportunity to comment was provided to citizens and to neighborhood or community organizations to the extent applicable law or established procedure makes such an opportunity available.

Supplanting

Federal funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose.

Award Amount

Of the 40% allocated for direct awards to units of local government from the total JAG appropriation, funds will be allocated and awards made to units of local government by BJA based on the same ratio to such share as the average annual number of Part 1 violent crimes reported by the unit to the Federal Bureau of Investigation (FBI) for the 3 most recent calendar years for which data is available bears to the number of Part 1 violent crimes reported by all units of local government in the state to the FBI for such years.

- For FY 2005, 2006, and 2007, BJA will allocate the local amount to units of local government in the same way the LLEBG program amount was allocated among reporting and nonreporting units of local government.
- If the allocation to a unit of local government is less than \$10,000, the direct JAG award to the state will be increased by the total amount of such allocations to be distributed among state police departments that provide criminal justice services to units of local government and/or to any units of local government whose allocation is less than \$10,000.

Length of Award

Awards are made in the first fiscal year of the appropriation and may be expended during the following 3 years, for a total of 4 years. Extensions beyond this period may be made on a case-by-case basis at the discretion of the Director of BJA.

Match

While match is not required with the JAG Program, match is an effective strategy for states and units of local government to expand funds and build buy-in for law enforcement and criminal justice initiatives.

Trust Fund

The unit of local government must establish a trust fund in which to deposit JAG funds. The trust fund may or may not be an interest bearing account.

Prohibited Uses

JAG funds cannot be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety. Based on extraordinary and exigent circumstances making the use of funds essential, BJA may certify a unit of local government's request to use funds for:

- Vehicles, vessels, or aircraft
- Luxury items
- Real estate
- Construction projects, other than penal or correctional institutions

HOW TO APPLY

The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.738, titled "Edward Byrne Memorial Justice Assistance Grant Program." OJP requires that funding applications be submitted through the OJP Grants Management System (GMS). Faxed or mailed applications will not be accepted.

To access the system, go to <http://grants.ojp.usdoj.gov>. Applications submitted via GMS must be in one of the following formats: Microsoft Word (.doc), PDF file (.pdf), or text (.txt). If you experience difficulties at any point in this process, call the GMS Help Desk at 888-549-9901 between 6:00 a.m. – 10:00 p.m. EST, and Saturday, Sunday, and Holidays between 10:00 a.m. – 6:00 p.m. EST. New GMS users must create a new account before submitting an application. All JAG applications are due on or before 8:00 p.m. EST on March 31, 2005

Step 1: Signing On

- If you already have a GMS user ID, proceed to GMS sign in. Even if your organization already has a user ID, you will not be registered for the solicitation until you have signed onto GMS and entered the appropriate solicitation. To do so, please proceed to step 2.
- If you do not have a GMS user ID, select "New User?" Register Here." After you have completed all of the required information, click "Create Account" at the bottom of the page and note your user ID and password, which are case sensitive.
- A Dun and Bradstreet (D&B) Data Universal Numbering System (DUNS) number must be included in every application for a new award or renewal of an award. Individuals who would personally receive a grant or cooperative agreement from the federal government are exempt from this requirement.

Organizations should verify that they have a DUNS number or take the steps necessary to obtain one as soon as possible. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 800-333-0505.

Step 2: Selecting/Registering for the Program

- After you have logged onto the system using your user ID and password, click on "Funding Opportunities."
- Select "Bureau of Justice Assistance" from the drop-down list, and click "Search." This will narrow the list of solicitations within the Office of Justice Programs to those in BJA.
- From the list of BJA grants, find "FY 2005 Justice Assistance Grant Program," and click "Apply Online."
- Confirm that your organization is eligible to apply for this program by reading the text on the screen. If eligible, proceed by clicking "Continue."

Step 3: Completing the Overview Information

- Select the type of application you are submitting by choosing "Application Non-Construction" in the "Type of Submission" section.
- Select "New" in the drop-down box for "Type of Application."
- If your state has a review and comment process under Executive Order 12372 (<http://policy.fws.gov/library/rgeo12372.pdf>), then select either "Yes" and enter the date you made this application available under that review or "N/A" because this program has not been selected by your state for such a review. If your state does not have such a process, then select "No. Program Not Covered by E.O. 12372."
- Click "Save and Continue."

Step 4: Completing the Applicant Information

- Answer "Yes" or "No" to the question about whether your organization is delinquent on any federal debt.
- The rest of this page will prepopulate based on the information you submitted during the registration process. Check this information for accuracy and relevance to your organization, and make any needed changes.
- Click "Save and Continue."

Step 5: Completing the Project Information

- Provide a title that is descriptive of your project.
- List the geographic areas to be affected by the project.
- Enter a start date for the project that is on or after October 1, 2004 and an end date that is not more than 48 months later.
- Select all of the Congressional districts that are affected by this application. To select multiple districts, hold down the CTRL key while making your selections.
- Enter the grant amount in the federal line under the "Estimated Funding" section.
- Click "Save and Continue."

Step 6: Uploading the Attachments

- You will be asked to upload three attachments to the online application system. (See the Attachments section for detailed instructions.)
 1. Program Narrative (Attachment 1)
 2. Budget Narrative (Attachment 2)
 3. Review Narrative (Attachment 3)

- Click "Attach" to upload these documents. A new window will open. To continue, click "Browse" and find the file on your computer or the network drive from which you wish to upload, then click on "Upload Your Document." A window that says "File Upload Successful" should appear. Next to the upload list, the notation should change to "Attachment OK." Repeat these steps for all three uploads.
- If you encounter any difficulties uploading your file, click on "Tips for Successful Upload." This document will explain the usual problems with uploading files and will help you through them.
- Click "Save and Continue."
- Depending on the size of the attachment and/or your computer's Internet connection, the uploading process can take several hours. The system will shut down promptly at the deadline. Incomplete applications will not be accepted and no exceptions will be granted.

Step 7: Completing the Assurances and Certifications

- You will need to accept both the assurances document and the certifications document. To do this, click on "Assurances" and "Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements."
- Read both documents. At the bottom of each one, click the "Accept" button.
- After you have accepted both documents, enter the correct personal information for the person submitting the application.
- Click the box next to the text at the bottom of the page to certify that the person submitting the application is authorized to accept these assurances and certifications.
- Click "Save and Continue."

Step 8: Reviewing the SF-424

- By answering the questions contained in GMS, you have completed the Standard Form 424 (SF-424) and other forms required to apply for grant funding. Take a moment to review the SF-424 to ensure that it is accurate.
- If you need to make changes to any portion of the application, simply click on that section along the left side of the screen. Be sure to click "Save and Continue" after making any changes.
- When you are sure that the information is accurate, click "Continue."

Step 9: Submitting the Application

- A list of application components will appear on the screen. It should say "Complete" before each component. If it says "Incomplete" then click on the word and it will take you back to the section that needs to be completed. An explanation of what is missing will be at the top of that screen.

ATTACHMENTS

Program Narrative (Attachment 1)

Applicants must submit a program narrative that generally describes the proposed program activities for the 4-year grant period. The narrative must outline the type of programs to be funded by the JAG award, and provide a brief analysis of the need for the programs. Narratives must also identify anticipated coordination efforts involving JAG and related justice funds. Certified disparate jurisdictions submitting a **joint application** must specify the amount of the funds that are to be distributed to each of the units of local government and the purposes for which the funds will be used.

Budget Narrative (Attachment 2)

Applicants must submit a budget narrative outlining how JAG administrative funds will be used to support and implement the program.

Review Narrative (Attachment 3)

Applicants must submit information documenting that their JAG application was available for review to the governing body-or organization designated by that body-not less than 30 days before the application was submitted to BJA. The attachment must also specify that an opportunity to comment was provided to citizens and neighborhood or community organizations to the extent applicable law or established procedure makes such an opportunity available.

GMS APPLICATION DEADLINE

While JAG's implementing language [H.R. 3036] identifies that applications are to be submitted within 90 days after the date on which funds are appropriated for a fiscal year, BJA is providing units of local government with the opportunity to submit their applications on or before 8:00 p.m. EST on March 31, 2005.

QUESTIONS

For assistance with the JAG solicitation, call the JAG Help Line at 1-888-549-9901, Option 4 or e-mail Timothy S. Wight, Associate Deputy Director, Programs Office, at Timothy.Wight@usdoj.gov; or Matthew D. Hanson, Director's Special Assistant for Administration, at Matthew.Hanson@usdoj.gov.

For assistance with GMS, contact the GMS Help Desk at 888-549-9901.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-14 DATE 6-1-06
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 06/01/06
Agenda Item #: R-14
Est. Start Time: 10:23 AM
Date Submitted: 05/23/06

BUDGET MODIFICATION: MCSO - 09

Agenda Title: Budget Modification MCSO-09 Appropriating Local Law Enforcement Block Grant Funds in the Amount of \$20,028

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Law Enforcement</u>
Contact(s):	<u>Wanda Yantis, Budget Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.:	<u>84455</u>
		I/O Address:	<u>503/350</u>
Presenter(s):	<u>Larry Aab and Wanda Yantis</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office is requesting approval of Budget Modification MCSO-09 to appropriate \$20,028 in Fed/State funds to our Enforcement Division budget awarded thru a grant from the Federal Bureau of Justice Local Law Enforcement Block Grant to provide overtime funding for the Law Enforcement Rapid Response Team.

2. Please provide sufficient background information for the Board and the public to understand this issue.

In 1996, Congress passed the Local Law Enforcement Block Grants Act (H.R. 728). Each year since, Congress has appropriated funds for projects and purchases that reduce crime and improve public safety. This grant was awarded by the Federal Bureau of Justice Local Law Enforcement Block Grant to the Sheriff's Office in the amount of \$20,028.

3. Explain the fiscal impact (current year and ongoing).

This will increase the Enforcement Division's revenue by \$20,028 in the Federal/State Fund. The funds also covers the central indirect for administration of the funds.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

This is an increase of revenue of \$20,028 in the Federal/State Fund for The Sheriff's Office Enforcement Division due to the LLEBG award.
- What budgets are increased/decreased?
 - The Enforcement Division will increase their Federal/State budget by \$20,028
 - Increase HR Operations by \$131
 - Increase Dept Indirect by \$757
 - Increase Central Indirect by \$460
 - Increase Insurance by 1,122
- What do the changes accomplish?

This is an increase of revenue of \$20,028 in the Federal/State Fund for The Sheriff's Office Enforcement Division due to the LLEBG award.
- Do any personnel actions result from this budget modification? Explain.

No.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

All overhead costs are covered.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This is one-time-only revenue. When the funding is exhausted, the program ends. This is tied to program offer 60036 MCSO Safe Communities – Eastside in the FY 06 Budget.
- If a grant, what period does the grant cover?

FY 06
- If a grant, when the grant expires, what are funding plans?

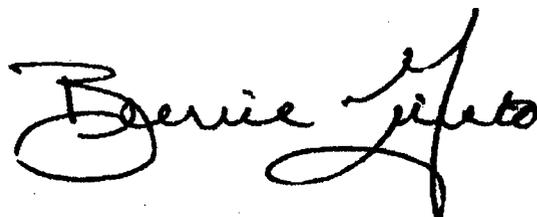
Our participation will end once the funding ends.

ATTACHMENT B

BUDGET MODIFICATION: MCSO - 09

Required Signatures

**Department/
Agency Director:**



Date: 05/22/06

Budget Analyst:



Date: 05/22/06

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **MCSO - 09****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2006

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-50	21042				SOENF.LLEBG.FY05	50170	0	(20,028)	(20,028)		IG-OP-Direct Fed
2	60-50	21042				SOENF.LLEBG.FY05	60110	0	13,205	13,205		Overtime
3	60-50	21042				SOENF.LLEBG.FY05	60130	0	4,354	4,354		Salary-Related
4	60-50	21042				SOENF.LLEBG.FY05	60140	0	1,122	1,122		Insurance
5	60-50	21042				SOENF.LLEBG.FY05	60350	0	460	460		Indirect - Central
6	60-50	21042				SOENF.LLEBG.FY05	60355	0	757	757		Indirect - Dept
7	60-50	21042				SOENF.LLEBG.FY05	60365	0	131	131		HR Ops
8									0			
9	60-00	1000			604020		50370		(757)	(757)		Inc. Dept Indirect Rev
10	60-00	1000			604020		60240		757	757		Supplies
11									0			
12	72-10	3500			705210		50316		(1,122)	(1,122)		Insurance Revenue
13	72-10	3500			705210		60330		1,122	1,122		Offsetting Expense
14									0			
15	72-80	3506			712006		50310		(131)	(131)		HR Ops Revenue
16	72-80	3506			712006		60240		131	131		Offsetting Expense
17									0			
18	19	1000			950001000		50310		(460)	(460)		Central Indirect Revenue
19	19	1000			950001000		60470		460	460		Contingency
20									0			
21									0			
22									0			
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
											0	Total - Page 1
									0	0	0	GRAND TOTAL

FINANCIAL STATUS REPORT - Amended

(Short Form)

(Follow instructions on the back)

Federal Agency and Organizational element Which Report is Submitted U.S. Department of Justice Office of Justice Programs	2. Federal Grant or Other Identifying Number Assigned By Federal Agency Award Number: 2004-LB-BX-1237	OMB Approval No.	Page 1	of 1
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3. Recipient Organization (Name and completed address, including ZIP code)
 Multnomah County
 501 SE Hawthorne Blvd, Suite 250
 Portland, OR 97214

4. Employer Identification Number 936002309	5. Recipient Account Number or Identifying Number 300145	6. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	7. Basis <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
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8. Funding/Grant Period (See instructions) From: (Month, Day, Year) 11/2/2004	To: (Month, Day, Year) 11/1/2006	9. Period Covered by this Report From: (month, Day, Year) 7/1/2005	To: (Month, Day, Year) 9/30/2005
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10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays	141,757	29,291	171,049
b. Recipient share of outlays	20,057	-	20,057
c. Federal share of outlays	121,700	29,291	150,992
d. Total unliquidated obligations			11,468
e. Recipient share of unliquidated obligations			-
f. Federal share of unliquidated obligations			11,468
g. Total Federal share (Sum of lines c and f)			162,460
h. Total Federal funds authorized for this funding period			162,460
i. Unobligated balance of Federal funds (Line h minus line g)			0

11. Indirect Expenses	a. Type of Rate (Place "X" in appropriate box)			
	<input type="checkbox"/> Provisional	<input type="checkbox"/> Predetermined	<input type="checkbox"/> Final	<input checked="" type="checkbox"/> Fixed
	b. Rate 4.56%	c. Base	d. Total Amount	e. Federal Share Zero

12. Remarks: Attach any explanation deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.

A. Block/Formula passthrough \$ B. Federal Funds Subgranted \$	PROGRAM INCOME:	C. Forfeit \$ D. Other* \$ 2,036.62 * Interest Earned YTD	E. Expended \$ 1,416.23 F. Unexpended \$ 620.39
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13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlay and unliquidated obligations are for the purposes set forth in the award documents.

Typed or Printed Name and Title Lester A Walker, Finance Supervisor	Telephone (Area Code, number and extension) (503) 988-3701 Ext. 24913
Signature of Authorized Certifying Official	Date Report Submitted



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

CHECK APPROPRIATE BOX OJP BJS BJA NJ OJDP OVC PAGE 1 OF 1

1. GRANTEE NAME AND ADDRESS (Including Zip Code) Multnomah County Multnomah Building 501 SE Hawthorne Blvd. Suite 600 Portland, OR 97214-3588	3. GRANT NUMBER: 2003-LB-BX-2551 4. ADJUSTMENT NUMBER: 1
1A. GRANTEE IRS/VENDOR NO. 936002309	5. DATE 10/07/2003
2. PROJECT TITLE FY 2003 Local Law Enforcement Block Grants	6. GRANT MANAGER

SECTION I. DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODES <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">FISCAL YEAR</th> <th style="text-align: center;">FUND CODE</th> <th style="text-align: center;">BUD. ACT.</th> <th style="text-align: center;">OFC.</th> <th style="text-align: center;">DIV. REG.</th> <th style="text-align: center;">SUB.</th> <th style="text-align: center;">MBO</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">X</td> <td style="text-align: center;">B</td> <td style="text-align: center;">LI</td> <td style="text-align: center;">80</td> <td style="text-align: center;">00</td> <td style="text-align: center;">00</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>	FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	MBO	X	B	LI	80	00	00	—	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">9. PREVIOUS GRANT AWARD AMOUNT</td> <td style="text-align: right;">\$424,542.00</td> </tr> <tr> <td>10. REOBLIGATION AMT</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>11. ADJUSTED AWARD AMOUNT</td> <td style="text-align: right;">\$424,542.00</td> </tr> </table>	9. PREVIOUS GRANT AWARD AMOUNT	\$424,542.00	10. REOBLIGATION AMT	\$0.00	11. ADJUSTED AWARD AMOUNT	\$424,542.00
FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	MBO															
X	B	LI	80	00	00	—															
9. PREVIOUS GRANT AWARD AMOUNT	\$424,542.00																				
10. REOBLIGATION AMT	\$0.00																				
11. ADJUSTED AWARD AMOUNT	\$424,542.00																				
8. DOCUMENT CONTROL NUMBER																					

SECTION II. CHANGES

12. CHANGE GRANT MANAGER	FROM	TO
13. CHANGE GRANT PERIOD	FROM	TO

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14. This Grant Adjustment Notice (GAN) establishes the formal 24 month combined obligation and expenditure period for your Fiscal Year (FY) 2003 funding under the Local Law Enforcement Block Grants (LLEBG) Program. The 24 month combined obligation and expenditure period is 10/08/2003-10/07/2005. Please make a note of these dates. No LLEBG FY 2003 funds may be either obligated or expended before the beginning of this 24 month period, or after the end date of this period. There are no exceptions to this policy.

All funds not obligated/expended by the end of this period must be returned to the Office of Justice Programs (OJP).

Guidance for Completing the Financial Status Report (SF269a): Enter the 24 month combined obligation and expenditure period listed above in Field 8, Funding/Grant Period, on the SF269a. Financial reporting begins on the quarterly end date following the Award Date, Field 6 on the Award Document.

15. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL C. Camille Cain, Acting Director Bureau of Justice Assistance	16. SIGNATURE OF APPROVING OJP OFFICIAL
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U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

OJP BJA OJDP
 BJS NJJ OVC

CHECK APPROPRIATE BOX

AWARD

GRANT
 COOPERATIVE AGREEMENT

PAGE 1 OF 7

1. GRANTEE NAME AND ADDRESS (Including Zip Code) Multnomah County Multnomah Building 501 SE Hawthorne Blvd, Suite 600 Portland, OR 97214-3588		4. AWARD NUMBER: 2003-LB-BX-2551	
1A. GRANTEE IRS/VENDOR NO. 936002309		6. AWARD DATE 09/05/2003	7. ACTION
2. SUBGRANTEE NAME AND ADDRESS (Including Zip Code)		8. SUPPLEMENT NUMBER	<input checked="" type="checkbox"/> Initial <input type="checkbox"/> Supplemental
2A. SUBGRANTEE IRS/VENDOR NO.		9. PREVIOUS AWARD AMOUNT	\$0.00
3. PROJECT TITLE FY 2003 Local Law Enforcement Block Grants		10. AMOUNT OF THIS AWARD	\$424,542
		11. TOTAL AWARD	\$424,542
12. SPECIAL CONDITIONS (Check, if applicable) <input checked="" type="checkbox"/> THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED 6 PAGES			
13. STATUTORY AUTHORITY FOR GRANT <input type="checkbox"/> TITLE 1 OF THE OMNIBUS CRIME CONTROL AND SAFE STREETS ACT OF 1968, 42 U.S.C. 3701, ET. SEQ., AS AMENDED <input type="checkbox"/> TITLE 2 OF THE JUVENILE JUSTICE AND DELINQUENCY PREVENTION ACT OF 1974, 42 U.S.C. 5601, ET. SEQ., AS AMENDED <input type="checkbox"/> VICTIMS OF CRIME ACT OF 1984, 42 U.S.C. 10601, ET. SEQ., PUBLIC LAW 98-473, AS AMENDED <input checked="" type="checkbox"/> OTHER (Specify): Fiscal Year 2002, Departments of Commerce, Justice, and State, the Judiciary, and Related Agencies Appropriations Act (Pub. L. No. 107-77)			
14. FUTURE FISCAL YEAR(S) SUPPORT: SECOND YEAR'S BUDGET PERIOD: _____ N/A AMOUNT OF FUNDS: _____ N/A TYPE OF FUNDS: _____ THIRD YEAR'S BUDGET PERIOD: _____ N/A AMOUNT OF FUNDS: _____ N/A TYPE OF FUNDS: _____			
15. METHOD OF PAYMENT THE GRANTEE WILL RECEIVE CASH VIA A LETTER OF CREDIT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL C. Camille Cain Acting Director Bureau of Justice Assistance		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Diane Linn County Executive	
17. SIGNATURE OF APPROVING OJP OFFICIAL 		19. SIGNATURE OF AUTHORIZED GRANTEE	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR: X B BUD. ACT.: LI DIV. OFC.: 80 REG. SUB.: 00 POMS: 00		21. L18M14 L102U02551	

Request For Drawdown Details

Jurisdiction: Multnomah County
State: Oregon
Award Number: 2003-LB-BX-2551
Grant Adjustment Number: 1
GAN Date: 10/07/2003
Award Date: 09/05/2003
Public Hearing: 08/14/2003
Advisory Board: 08/13/2003
New Obligation: 10/08/2003 - 10/07/2005 **Old Obligation:** 10/01/1999 - 09/30/2001
Request for Drawdown: 09/15/2003
Treasury Schedule Processed: 10/08/2003
New Expenditure: 10/08/2003 - 10/07/2005

Close Window

Grant Overview:

The Local Law Enforcement Block Grants (LLEBG) Program provides funds to units of local government to underwrite projects that **reduce crime** and **improve public safety**. The LLEBG Program emphasizes local decision-making and encourages communities to craft their own responses to local crime and drug problems. LLEBG Program funds must be spent in accordance with one or more of the following seven purpose areas:

1. Supporting law enforcement:
 - Hiring, training, and employing additional law enforcement officers and necessary support personnel on a continuing basis.
 - Paying overtime to currently employed law enforcement officers and necessary support personnel to increase the number of hours worked by such personnel.
 - Procuring equipment, technology, and other items directly related to basic law enforcement functions.
2. Enhancing security measures in and around schools and/or other facilities or locations that the unit of local government considers to be at special risk for incidents of crime.
3. Establishing or supporting drug courts.
4. Enhancing the adjudication of cases involving violent offenders, including cases involving violent juvenile offenders.
5. Establishing a multijurisdictional task force, particularly in rural areas, composed of law enforcement officials representing units of local government. This task force must work with federal law enforcement officials to prevent and control crime.
6. Establishing crime prevention programs involving cooperation between community residents and law enforcement personnel to control, detect, or investigate crime or to prosecute criminals.
7. Defraying the cost of indemnification insurance for law enforcement officers.

The funds are allocated by a formula based on Part I Violent Crimes as reported in the Federal Bureau of Investigation's Uniform Crime Reports. All 50 states, the District of Columbia, and the territories of Guam, Puerto Rico, American Samoa, and the Northern Mariana Islands are eligible to apply for LLEBG funds. For local jurisdictions, only those units of local government whose names appear on the eligibility list are eligible to apply.

History:

Since 1999, Multnomah County, the City of Gresham and the City of Portland have been eligible to receive LLEBG funds and have used these funds to support programs that have reduced crime and improved public safety. The County and City of Portland hold meetings and targets specific areas and programs the funds will be

used to support. Both parties then arrange for an Advisory Board Meeting, which is comprised of the following local agencies: law enforcement, prosecutor's office, court system, public school system, and non-profit group active in crime prevention. The Advisory Board reviews the application for funding under the LLEBG program and is authorized to make non-binding recommendations to the local unit of government for the use of funds received under the program. The grant process requires a cooperative agreement to be negotiated before LLEBG funds are awarded.

Since being awarded funds, Multnomah County has increased its efforts in the following areas:

- Law enforcement: Overtime for the Sheriff's Office for booking inmates and the purchase of equipment (Mobile Data Centers for vehicles and a River Patrol Vehicle).
- Crime prevention: 3 Deputy District Attorneys' in the Neighborhood DA program. Two Deputy District Attorneys worked closely with community members and precinct officers to develop strategies and programs to prevent and reduce crime, assist in prosecution on specific cases, provide training to law enforcement officers and to serve as the prosecuting attorneys' in the Community Court. The third Deputy District Attorney prosecuted drug cases to control drug crimes.
- Drug Courts: Funding of the STOP Drug Diversion Program and Clean Court Expanded Drug Treatment Court.

Proposed FY 2003 Funding

For fiscal year 2004, Multnomah County will seek LLEBG funds to support the following programs (See Attachment 1):

District Attorney's Office

Establish or Support Drug Courts: Establish Crime Prevention Programs involving cooperation between community residents and law enforcement personnel to control, detect or investigate crime or the prosecution of criminals.

Neighborhood District Attorney—East and Southeast Precincts: The purpose of this position is to continue to work closely with community members and East and Southeast Precinct officers to develop strategies and programs to prevent and reduce crime, issue cases and assist in prosecution on specific cases, provide training to PPB officers, and to monitor operations of the Southeast Community Court.

Grant Funds: \$76,012
10% Match: 8,446
Total Cost: \$ 84,458

Neighborhood District Attorney—Gresham and East County: The purpose of this position is to continue to work closely with community members and Gresham Police Department officers to develop strategies and programs to prevent and reduce crime, issue cases, assist in prosecution on specific cases, provide training to Gresham PD officers, and to monitor Gresham Community Court operations.

Grant Funds: \$ 80,087
10% Match: \$ 8,899
Total Cost: \$ 88,986

Drug Unit Deputy District Attorney: The purpose of this position is the continuation of a Deputy District Attorney to prosecute drug cases to control drug crimes. These crimes are especially important to community members because of the effect they have on neighborhoods and of the close association between drug use and crime.

Grant Funds: \$ 92,623
10% Match: \$ 10,292
Total Cost: \$ 102,915

The total amount of LLEBG funds requested for three deputy district attorney positions:

3 Deputy District Attorneys:	\$ 276,359
LLEBG funds:	\$ 138,299
Other funds including past LLEBG carryover:	\$ 138,060

Sheriff Department

Multnomah County Sheriff's Office intends to use LLEBG funding toward supporting Law Enforcement and Enhance Security Measures. The Sheriff's Office will allocate funding to train, equip and provide overtime funding for the Corrections CERT Team and the Law Enforcement Rapid Response Team. The allocation of these funds will best enable the Sheriff's Office to support police operations, assure that our staff are equipped and trained, and that we have the Corrections resources available to provide the mobile booking function.

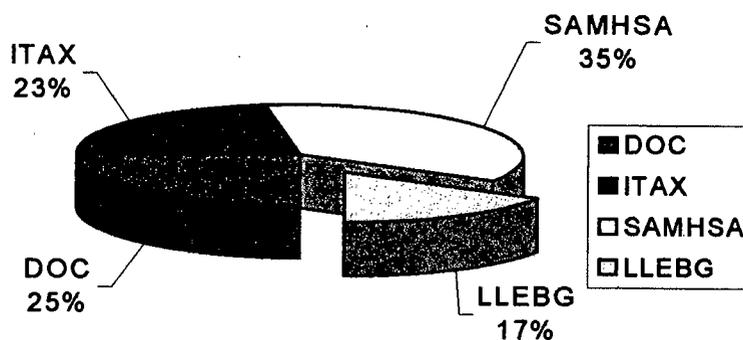
LLEBG funds:

\$ 92,200

Department of Community Justice:

Clean Court is a collaboration of DCJ, the Courts, District Attorney's Office, Defense Attorneys, and 10 community treatment providers dedicated to engaging addicts convicted of a felony drug charge into treatment. A team of 2 Parole/Probation Officers, 4 Corrections Counselors, 1 Correction Technicians, a Program Supervisor and an Office Assistant will work together to complete A&D assessments, referrals to treatment, case management of all supervision conditions, and recommendations to the Clean Court Judge regarding these offenders. Clean Court is part of Multnomah County's continuum of care for addicts who are in the Criminal Justice system. Successful completion of Clean Court may result in early termination from supervision, and more importantly, a clean and sober lifestyle.

Clean Court Funding FY 04



Funding Sources

DOC	\$	285,794.80
ITAX	\$	266,000.28
SAMHSA	\$	415,772.00
LLEBG	\$	194,044.00
Total Funds Available	\$	1,161,611.08



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-15
 Est. Start Time: 10:25 AM
 Date Submitted: 05/10/06

Agenda Title: **Public Hearing and Consideration of a RESOLUTION Establishing Fees and Charges for Chapter 27, Community Services, of the Multnomah County Code and Repealing Resolution No. 05-104**

Date Requested: June 1, 2006 **Time Requested:** 5 minutes
Department: Non-Departmental **Division:** Chair's Office
Denise Kleim, Sr. Bureau Operations Manager, City of Portland Bureau of Development Services
Contact(s):
Phone: (503) 823-7338 **Ext.** _____ **I/O Address:** 299/5000/Kleim
Presenter(s): Denise Kleim

General Information

1. What action are you requesting from the Board?

Public hearing on proposed resolution increasing environmental soils fees in the area served by the City of Portland under intergovernmental agreement for MCC Chapter 27, Business and Community Services, and repealing Resolution No. 05-104, effective July 1, 2006. All other fees are unchanged. As previously requested, the proposed resolution will be brought back to the Board for consideration on June 8.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The City of Portland is proposing an overall revenue increase in environmental soils fees of 3.8%. The Portland City Council has directed that our construction-related operations be 100% fee supported. The increase in fees will allow this program to address a long-standing deficit.

Fee changes are not made easily – or often. We know these charges affect our customers' work and their willingness to do business in this area. Our interests are in maintaining current levels of service, and increasing our effectiveness on both our customers' and the community's behalf.

3. Explain the fiscal impact (current year and ongoing).

The increase in fees covers actual costs of services.

4. Explain any legal and/or policy issues involved.

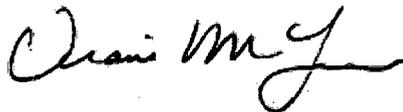
Complies with ORS 294.160 and MCC Chapter 27.

5. Explain any citizen and/or other government participation that has or will take place.

The County is holding the public hearing as required under ORS 294.160.

Required Signatures

**Department/
Agency Director:**



Date: 05/10/06

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Establishing Fees and Charges for Chapter 27, Community Services, of the Multnomah County Code and Repealing Resolution No. 05-104

The Multnomah County Board of Commissioners Finds:

- a. The Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. On June 9, 2005, the Board adopted Resolution 05-104 establishing fees for MCC Chapter 27, Community Services.
- c. Multnomah County has entered into intergovernmental agreements with the cities of Gresham and Portland to administer and enforce MCC § 27.051, Subsurface Sewage Inspections and Permits.
- d. The City of Portland will increase the fees charged for on-site sewage disposal within the Portland Urban Services Boundary effective July 1, 2006.
- e. It is necessary to establish the new fees for MCC Chapter 27, Community Services, by updating the on-site sewage disposal fees for the areas of unincorporated Multnomah County covered by the intergovernmental agreement between the County and the City of Portland.
- f. All other fees and charges established by Resolution 05-104 remain the same.

The Multnomah County Board of Commissioners Resolves:

1. The fees and charges for Chapter 27, Community Services, of the Multnomah County Code are set as follows:

Section 27.051. SUBSURFACE SEWAGE INSPECTION AND PERMIT FEES.

SITE EVALUATION	
Site Evaluation – Land Feasibility Study (LFS)	
Up to 600 gallons	\$681
Large systems (601 – 2,500 gallons) Additional fee charged per 500 gallons	\$235
SINGLE FAMILY DWELLING ONLY	
Evaluation for Temporary or Health Hardship Mobile Home	
Biennial inspection	\$446
New Residential Construction – Installation Permit	
Up to 600 gallons	
Advanced Treatment Technology	\$1,215
Capping Fill	\$1,215
Sandfiltration	\$1,215
Pressure Distribution	\$1,215
Tile Dewatering	\$1,215
Standard On-Site System	\$894

Seepage Trench	\$894
Gray Water Waste Disposal Sump	\$458
Other	\$894
Residential Repair Permit Up to 600 gallons	
Major Septic Tank/Drainfield	\$507
Minor Septic Tank	\$251
SINGLE FAMILY, TWO OR MORE FAMILY, AND COMMERCIAL FACILITIES	
All Pumping Systems With Single Pump, Excluding Sandfilters	
Single Pump Systems	\$71
Alteration Permit	
Major Cesspool	\$899
Major Septic Tank/Drainfield	\$899
Minor Septic Tank	\$458
Authorization Notice	
Without Field Visit	\$235
With Field Visit	\$687
Decommission Cesspool/Septic Tank	
Abandonment – without site visit	\$87
Abandonment – with site visit and another on-site permit	\$87
Abandonment – with site visit, but no other on-site permit	\$180
Existing System Evaluation	\$561
Holding Tank, Sand Filtration, or Advanced Treatment Technology	
Annual Inspection	\$426
TWO OR MORE FAMILY AND COMMERCIAL FACILITIES	
Commercial Facilities System Plan Review To be charged in addition to commercial construction and repair permit fees.	
601 – 2,500 gallons	\$545
Commercial Repair Permit Up to 600 gallons	
Major Alternative System	\$1,215
Major Septic Tank/DF	\$894
Minor Holding Tank	\$894
Minor Septic Tank	\$458
Large system (601 – 2,500 gallons) Additional fee charged per 500 gallons	\$114

New Commercial Construction – Installation Permit Up to 600 gallons	
Advanced Treatment Technology	\$1,215
Alternative System	\$1,215
Sandfiltration	\$1,215
Holding Tank	\$894
Septic Tank/Drainfield	\$894
Large systems (601 – 2,500 gallons) Additional fee charged per 500 gallons	\$114
MISCELLANEOUS	
Annual Report for Annual Evaluation for Advance Treatment Technology On-Site System	\$75
Certification of On-site Sewage Disposal Multnomah County Land Use Sign Off	
Without site visit	\$99
With site visit	\$185
Living Smart House Plans Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)	
Permit Transfer, Reinstatement or Renewal	
Without Field Visit	\$235
With Field Visit	\$687
Pumper Truck Inspection	
First Truck	\$229
Second Truck	\$92
Reinspection Fee	
Residential	\$463
Commercial	\$463

Section 27.052. MISCELLANEOUS PERMIT FEES.

See Exhibit A attached.

**Section 27.053. PLAN REVIEW AND INSPECTION OF
UNDERGROUND INSTALLATIONS AND STREET INTERSECTIONS.**

See Exhibit B attached

Section 27.054: ROAD VACATION APPLICATION.

Feasibility study:	\$200.00
Application:	120% of estimated costs
Minimum:	\$1,000.00 plus \$65.00 for posting

Section 27.055. STREET AND ROAD WIDENING PERMITS.

(B) The construction permit deposit schedule for engineering, design, project management, and administration shall be as follows:

Project Cost as Estimated by the County	Deposit
Minimum Deposit at the time of application	800.00
\$4,000.00 to \$10,000.00	20%
\$20,000.00 to \$50,000.00	\$2,000.00 plus 12.0% over \$10,000.00
\$50,000.00 and over	\$6,800.00 plus 10.0% over \$50,000.00

Section 27.056. MISCELLANEOUS PUBLIC WORKS FEES.

For services provided by the department in connection with design, plan review and inspection of items not set forth elsewhere, the department shall charge fees sufficient to cover the actual cost of services. The following are deposits only. The actual charges will be based on actual costs including overhead and other related costs, determined at the completion of the project. The difference between the actual costs and the deposit will either be billed or refunded to the permit holder.

Project cost as Estimated by the county	Deposit
Minimum deposit at the time of application	\$800.00
\$4,000.00 to \$10,000.00	\$20%
\$10,000.00 to \$50,000.00	\$2,000.00 plus 12.0% over \$10,000.00
\$50,000.00 and over	\$6,800.00 plus 10.0% over \$50,000.00

Section 27.059. ZONE REVIEW AND ZONING INSPECTIONS.

For conducting any zone review prior to the issuance of a building or mobile home permit, the department shall charge a fee of \$25.00 or 15 percent of the permit fee, whichever is greater; provided that the fee for review of applications for permits to construct one- or two-family dwellings shall not exceed \$25.00. Zoning review fees are payable upon permit application. For conducting any zoning inspection during construction or after completion of construction, the department shall charge a fee equal to the greater of \$25.00 or 35 percent of the building permit fee, to be collected at the time the permit is issued, provided, however, that no fee for zoning inspection of one- and two-family dwellings shall exceed \$25.00. Zoning inspection fees are payable upon permit issuance.

Section 27.060. FILING OF MAP SURVEYS.

A fee of \$225.00 shall accompany each filing of a map of survey

Section 27.061. FEES FOR CERTAIN DOCUMENTS; PUBLIC LAND CORNER PRESERVATION ACCOUNT.

Document filing fee: \$5.00

Section 27.062. COUNTY SURVEYOR FEES.

(A) Fees are based on the following procedures and requirements on partition, subdivision and condominium plats.

- (1) Submit a boundary survey to the County surveyor a minimum of 30 days prior to the submission of the final subdivision or condominium plat. If warranted, the county surveyor may waive this requirement.
- (2) In addition to the requirements of ORS 209.250, a survey, and a partition plat if a separate survey has not been filed shall show all obvious encroachments or hiatus created by deeds, buildings, fences, cultivation, previous surveys and plats, or similar means and any other conditions that may indicate that the ownership lines as surveyed may be different than those shown on the survey.
- (3) The county surveyor may refuse to approve a plat if the surveyor finds an encroachment or hiatus. Evidence that the hiatus or encroachment has been eliminated may be required, or the county surveyor may require that it be shown on the plat if it cannot be eliminated.
- (4) All partition, subdivision, and condominium final plats, including those inside city limits, shall be checked and approved by the county surveyor prior to recording. No plat shall be recorded without such approval. This approval by the county surveyor shall be valid for 30 days from the date of approval to the date submitted for recording, after 30 days the approval is withdrawn and must be resubmitted.
- (5) All partition, subdivision, and condominium final plats submitted for approval shall be accompanied by a report, issued by a title insurance company, or authorized agent to perform such service in Oregon, setting forth ownership and all easements of record, together with a copy of the current deed and easements for the platted property, and copies of the deeds for all abutting properties and other documentation as required by the county surveyor. The report shall have been issued no more than 15 days prior to plat submittal to the county surveyor. A supplemental report may be required by the county surveyor.

(B) A deposit for the following county surveyor functions shall be made with the submission of the material. The final fee will be determined at completion of the project based on actual costs incurred by Multnomah County including overhead and other related costs. The difference between the actual costs and the deposit will be paid prior to approval of the final plat or refunded to the applicant except for post-monumented plats, which will not be refunded until after completion of the interior monumentation; the survey filing fee is non-refundable.

- (1) Partition Plat Review, the deposit shall be:

Base Deposit	\$675.00 plus
Survey filing Fee	\$225.00

- (2) Pre-monumented Plat Review, the deposit shall be:

Base Deposit	\$900.00 plus
Survey Filing Fee	\$225.00 plus
Per Lot, Tract, or Parcel	\$ 50.00 each, plus
Per gross acre of the subdivision if the average Lot size exceeds 15,000 sq. ft	\$ 31.00 per acre

- (3) Post-Monumented Plat Review, the deposit shall be:

An estimate by the county surveyor based on the complexity of the plat at 120 percent of the estimate; the minimum deposits shall be:

Base Deposit	\$1,000.00 plus
Survey Filing Fee	\$225.00 plus
Per Lot, Tract, or Parcel	\$75.00 each, plus
Per gross acre of the subdivision if the average lot size exceeds 15,000 sq. ft.	\$31.00 per acre

- (4) For Condominium Plat Review, the deposit shall be:

Base Deposit	\$1,000.00 plus
Deposit Per Page	\$50.00
Survey Filing Fee	\$225.00

- (5) For Condominium Plat Amendment Review, the deposit shall be:

Base Deposit	\$500.00 plus
Survey Filing Fee	\$225.00

- (C) Posting of street vacations in accordance with ORS 271.230(2) \$ 65.00
- (D) Review, Approval, and Posting of Affidavits of \$ 45.00 plus county clerk's recording fee correction
- (E) For services required by ORS 100.115 in connection with reclassification or withdrawal of variable property from unit ownership as provided in ORS 100.115(1) or (2), or removal of property from any condominium plat as provided in ORS 100.600(2), the fee will be \$150.00.
- (F) In accordance with ORS 92.070(5), (1997), relating to the reestablishment of Subdivision Plat Monuments and the review and recordation of the required surveyor's affidavit in support thereof, the affidavit recording fee shall be \$100.00 plus the county clerk's recording fee.
- (G) In accordance with ORS 100.115(6), (1997), relating to Declaration Amendment Review service, the fee shall be \$100.00 plus the county clerk's recording fee.

Section 27.064. BOOK OF RECORDS.

Minimum per roll of 16mm:	\$12.00
Minimum per roll for 35mm microfilm:	\$15.00
Minimum for microfiches:	\$ 2.00

Section 27.065.

MAP REPRODUCTIONS AND LOANS.

For the services of the department in reproducing and loaning maps, fees shall be charged in accordance with the following schedules:

Standard Weight	Blackline	Sepia
¼ Section 30 inches x 36 inches	\$3.00	\$5.00
600 Scale 21 inches x 33 inches	\$2.00	\$3.00
Plat 18 inches x 24 inches	\$2.00	\$2.00
1,000 Scale 13 inches x 21 inches	\$1.00	\$2.00

Photostat copy where no tracing exists: \$5.00

Office duplicator copy of a portion of a map: \$1.50

For loaning sepia or plat tracing, 48-hour limit excluding weekends and holidays: \$0.50 each

Each additional 48 hours excluding weekends and holidays: \$2.00 each

Condominium hardboard and tracing recording: \$9.00 per page.

Section 27.067.

BOUNDARY CHANGE APPLICATION.

For services provided by the department in connection with processing a boundary change petition, the department shall charge fees sufficient to cover the actual cost of services. The following is a deposit only and is in addition to any other fees, deposits or charges authorized by law. The actual charges will be based on actual costs including overhead and other related costs, determined at the completion of the process. The difference between the actual costs and the deposit will either be billed or refunded to the applicant. Minimum Deposit: \$2,300 per application (includes Metro mapping service fee).

Section 27.402.

PROCEDURE FOR REQUESTING TRANSFER OF TAX FORECLOSED PROPERTY FOR HOUSING PURPOSES:

Non-refundable Application Fee: \$50.00

Section 27.406.

PROCEDURE FOR DISPOSITION OF REQUESTS FOR TRANSFER OF TAX FORECLOSED PROPERTY FOR HOUSING AND FOR OPEN SPACE, PARKS OR NATURAL AREAS:

Non-refundable Transfer Fee: \$200.00

Section 27.605.

PERMITS.

Ammonia storage: \$25.00

Section 27.783.

SEWER USER SERVICE CHARGES.

Per equivalent dwelling unit, per month:	\$14.00
Pumping, per 1,000 cubic feet water consumption per month:	\$0.50 to \$2.00

Section 27.784.

SENIOR CITIZENS RATE

Per month: \$7.00

Section 27.788.

CONNECTION FEES.

(A) The following fees for connection with a public sewer inside or outside the district shall become effective November 1, 1984, and shall be based on equivalent dwelling units and shall be as follows:

(1) Residential Users:

(a)	Single-family unit connection fee, October 1, 1984:	\$1,100.00
(b)	Multifamily unit connection fee:	
	(i) First living unit:	\$1,100.00
	(ii) Each additional living unit:	\$ 935.00

(2) Nonresidential users: The formula for computing the connection fee for a nonresidential user shall be equal to the equivalent dwelling units multiplied by \$1,100.00. Equivalent dwelling units shall be determined by table 2 of MCC 27.783.

(3) Combined dwelling units and others: Where both dwelling units and other occupancies are combined on the same property, the charges for sanitary connection shall be at the living unit rate for the dwelling units required in subsection (A)(1)(b) of this section, plus the rates given in (A)(2) for the nonresidential users of the property.

Section 27.790.

EXTRA-STRENGTH INDUSTRIAL WASTE.

(D) *Extra-strength rates.* Effective October 1, 1984:

BOD, per pound	\$0.097
Suspended solids, per pound	\$0.106

(E) *Industrial waste discharge permit fees.*

- (1) The engineer shall determine the effective period for the permit, based upon such factors as concentration, volume, and origin of the discharge. In no case shall an industrial waste permit be effective for a period exceeding five years.
- (2) Except as provided in subsection (F)(2)[sic], fees for industrial waste discharge permits shall be \$75.00 for each permit and \$50.00 for each renewal of a permit. However, permit renewals which involve new or additional discharges from those in the preceding permit shall have a fee of \$75.00. Where a permit is issued as a result of a violation, the permit fee shall be \$150.00. Fees are payable to the county as part of the application for the permit or permit renewal.

- (3) Where the owner of a property is discharging industrial wastes prior to the effective date of the ordinance comprising this subchapter, the owner shall be issued an industrial waste discharge permit at no charge, but will then be subject to the renewal fees and requirements of this section.
- (F) *Minimal charges suspension.* The engineer may establish a minimum limit for monthly extra-strength charges. The billing for all accounts whose monthly extra-strength charges are below this minimum limit will be suspended until such time as they are found to be higher.
- (G) *Adjustments.* The engineer may check sewage strength as outlined in this section and adjust charges where applicable at any time in accordance with the most recent analysis.

Resampling request; fees. Any discharger may request the district to resample wastewater at no charge if 18 months or more have elapsed since the last such sampling. If less than 18 months have elapsed since the last sampling, then requests for the district to resample wastes shall be submitted in writing and accompanied by full payment for the resampling fee. The fee to each account for five days of sampling is \$500.00 per sample, per sampling point. The fee for one day's resampling is \$125.00 per sample, per sampling point.

2. This resolution takes effect and Resolution 05-104 is repealed on July 1, 2006.

ADOPTED this 8th day of June 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By

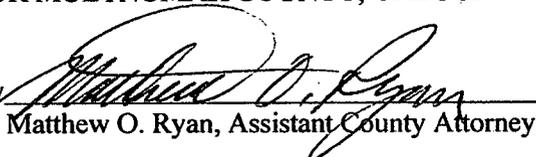

Matthew O. Ryan, Assistant County Attorney

EXHIBIT A

Section 27.052. MISCELLANEOUS PERMIT FEES

Miscellaneous permit fees.

The following fees shall be charged for permits:

- (A) For overweight or over dimensional moves, except for moves as specified in MCC 27.052(A)(2), either single trip or annual permit, the fee shall be \$8.00. Future fee increases by the Oregon Department of Transportation shall automatically increase the county's fee for this service to the same level, without action of the board of county commissioners.
- (B) For building and structure move permits permittee shall post a deposit of \$1,000.00 prior to issuance of a permit. Non-refundable permit application, investigation and issuance fees for structures under 14 feet in width and 15 feet in height shall be \$115.00. For structures exceeding the above dimensions, the non-refundable permit fee shall be \$145.00. Inspection fees to be billed at the actual costs incurred by the county including overhead and equipment costs. For over-dimensional moves other than house moves, the non-refundable permit fees for heights over 17 feet in width shall be \$75.00 for a normal workday, and \$350.00 for holidays and weekends.
- (C) For permits issue for manholes for storm and sanitary sewers, the fee shall be \$30.00 per manhole.
- (D) For permits issued for canopies, awnings and marquees, a fee of \$40.00 shall be charged.
- (E) For permits issued for construction or reconstruction of driveway approaches, the fees shall be:
 - (1) \$90.00 first driveway approach.
 - (2) \$60.00 each additional driveway approach inspected at the same time as first approach.
 - (3) Common access way permit fees for plan review and inspection shall be \$120.00 or \$0.06 per square foot of common access way, whichever is greater. The above fee will include the first driveway approach fee under section 27.052(E)(1).
 - (4) \$90.00 for agriculture approaches.
 - (5) \$90.00 for temporary logging approaches.
- (F) For permits issued for sewer connections, the fee shall be \$120.00 per connection.
- (G) For a drilling or boring test hole permit, the fee shall be \$84.00 each.
- (H) For curb drain outlet construction or reconstruction, including drainage connections to catch basins, a fee of \$20.00 shall be charged.
- (I) For sidewalk construction or reconstruction, the fee shall be \$0.25 per square foot with a minimum fee of \$10.00. For curb construction or reconstruction the fee shall be \$0.35 per lineal foot with a minimum fee of \$10.00.
- (J) The fee to release advertising benches picked up within the right-of-way shall be \$50.00 per bench.
- (K) For any excavation, construction, reconstruction, repair, removal, abandonment, placement or use within the right-of-way, the permit fee shall be a minimum of \$50.00.

- (L) For material filing or excavating within the public right-of-way, the permit fee shall be \$50.00.
- (M) For underground storm or sanitary sewer construction, reconstruction or repair permits, including property service and laterals not maintained by the county, the fees shall be:

<i>Length of Conduit Constructed, Reconstructed, Repaired or Exposed for Repair</i>				<i>Fee</i>
0	-	50	feet	\$50.00
51	-	100	feet	60.00
101	-	200	feet	70.00
201	-	300	feet	75.00
301	-	400	feet	80.00
401	-	500	feet	85.00
501		feet and over		\$85.00 plu \$0.07 per foot over 500 feet

Conduit diameters exceeding 24 inches shall be assessed a surcharge onto the above rates of \$0.01 per foot of diameter per foot of length.

- (N) If work is commenced on a project requiring a permit without first securing the permit, the fee shall be double the fee established in this section. If the fee required by this subsection is not paid directly to the department by the owner of the property, the person paying the penalty shall be required to notify the owner that the penalty was imposed. Payment of the fee shall not relieve or excuse any person from penalties imposed for violation of any applicable statutes or ordinances.
- (O) If work is commenced on a project requiring a permit without first securing the permit, the fee shall be double the fee established in this section. If the fee required by this subsection is not paid directly to the department by the owner of the property, the person paying the penalty shall be required to notify the owner that the penalty was imposed. Payment of the fee shall not relieve or excuse any person from penalties imposed for violation of any applicable statutes or ordinances.
- (P) A permit deposit for each permit authorizing work under ORS 374.305 not covered in this section shall be 120 percent of estimated amount of charges based on the estimated hours or part thereof for plan review and/or inspection. The final fee will be determined at completion of the project based on the actual costs incurred by Multnomah County including overhead and other related costs. The difference between the two amounts will be billed or refunded to the permit holder with the minimum fee being \$50.00.
- (Q) Permits under this section shall be issued without charge when a permit is required as a direct result of a county public works improvement. For temporary closure of any street or any portion of a street, the fee shall be \$84.00.[Ord. 126 § 9 (1976); Ord. 195 § 6 (1979); Ord. 256 § 2 (1980); Ord. 278 § 3 (1981); Ord. 367 § 1 (1983) (court of appeals held that payment of fee for permit by utility companies was in violation of ORS 758.010 on May 16, 1984, supreme court denied petition for review August 8, 1984, court of appeals decision became enforceable September 10, 1984); Ord. 467 § 2 (1985); Ord 826 § 2(A)-(H) (1995)]

EXHIBIT B

Section 27.053. PLAN REVIEW AND INSPECTION OF UNDERGROUND INSTALLATIONS AND STREET INTERSECTIONS

Fees for plan review and inspection of underground installations and street intersections.

- (A) For plan review and inspection of any storm sewer line installation, when completed facilities are to be maintained by the county, the fee shall be:

<i>Estimated or Bid Construction Cost</i>			<i>Fee</i>
0.00	-	\$1,000.00	\$50.00
\$1,000.00	-	5,000.00	\$50.00 plus 1.25% over \$1,000.00
5,000.00	-	10,000.00	\$100.00 plus 1.00% over \$5,000.00
10,000.00	-	15,000.00	\$150.00 plus 0.90% over \$10,000.00
15,000.00	-	20,000.00	\$195.00 plus 0.80% over \$15,000.00
20,000.00	-	25,000.00	\$235.00 plus 0.70% over \$20,000.00
25,000.00	-	30,000.00	\$270.00 plus 0.60% over \$25,000.00
30,000.00	-	35,000.00	\$300.00 plus 0.50% over \$30,000.00
35,000.00	-	40,000.00	\$325.00 plus 0.40% over \$35,000.00
40,000.00	-	45,000.00	\$345.00 plus 0.30% over \$40,000.00
45,000.00	-	50,000.00	\$360.00 plus 0.20% over \$45,000.00
50,000.00	-	and over	\$370.00 plus 0.74% over \$50,000.00

- (B) When submitting plans for review, the applicant shall submit a copy of the engineer's estimate or the bid construction cost. No plans will be reviewed without the required cost figures. If, in the opinion of the director of the department, the cost figures appear unreasonable, the director shall establish the permit fee based upon the director's cost estimate of the work to be done. The director shall submit a report to the county executive/chair of the board of county commissioners whenever a cost estimate is adjusted and shall state the reasons therefore.
- (C) For utility lines, including storm and sanitary sewers, to be maintained by others, not connecting to a county-maintained system but located within county-controlled right-of-way or easements, the plan review and inspection fee will be \$40.00 plus \$0.10 per foot of line.
- (D) For storm or sanitary sewer line systems located on private land connecting to county maintained systems, the plan review and inspection fee will be a minimum of \$40.00 plus \$10.00 for each acre or fraction thereof within the development area. Developments requiring both storm and sanitary system review will be charged that rate for each.
- (E) A sewer line system for fee purposes means a line with two or more connections including lateral lines, house branches, inlets or any other appurtenance contributing discharge.

- (F) Plan review and inspection fees will be established by the director for connections to a county system where the development area is not discernable or applicable. A deposit shall be 120 percent of estimated amount of charges based on the estimated hours or parts thereof required for plan review and/or inspection. The final fee will be determined at completion of the project based on costs incurred by Multnomah County including overhead and other related costs. The difference between the actual costs and the deposit will be billed or refunded to the permit holder.
- (G) For plan review and inspection of each street intersection or vehicle access, either public or private, other than a standard driveway approach, a fee of \$40.00 will be charged.
- (H) Plans shall be reviewed by Multnomah County under this section for compatibility with the comprehensive plan, conformance to county design criteria, as applicable, and for general protection of county facilities as considered necessary.
- (I) Inspection by Multnomah County under this section will be cursory only and will not relieve the owner, contractor or engineer of responsibility for the project being completed according to plans and specifications.

[Ord. 126 § 10 (1976); Ord. 826 § 2(I), (J)(1995)]

PORTION OF JUNE 1, 2006 BOARD MEETING

NON-DEPARTMENTAL - 10:25 AM

R-15 **Non-Voting Item: Public Hearing on Proposed RESOLUTION**
Establishing Fees and Charges for Chapter 27, Community Services, of the
Multnomah County Code and Repealing Resolution No. 05-104

***DENISE KLEIM EXPLANATION, RESPONSE TO
QUESTIONS***

OPPORTUNITY FOR PUBLIC TESTIMONY

OPPORTUNITY FOR BOARD COMMENTS

***THE RESOLUTION WILL COME BACK ON
THURSDAY, JUNE 8 FOR BOARD VOTE***

R-16 **Non-Voting Item: Public Hearing on Proposed RESOLUTION**
Establishing Fees and Charges for Chapter 29, Building Regulations, of the
Multnomah County Code and Repealing Resolution No. 05-105

***DENISE KLEIM EXPLANATION, RESPONSE TO
QUESTIONS***

OPPORTUNITY FOR PUBLIC TESTIMONY

OPPORTUNITY FOR BOARD COMMENTS

***THE RESOLUTION WILL COME BACK ON
THURSDAY, JUNE 8 FOR BOARD VOTE***



Home Builders Association
of Metropolitan Portland

RECEIVED
VIA EMAIL
MAY 24 2006

Bureau of Development Services

May 24, 2006

Paul Scarlett, Director
Bureau of Development Services
1900 SW 6th
Portland, Oregon

RE: Proposed fee increases to permit program

HBA of Metropolitan Portland appreciates the opportunity to comment on proposed changes to the permit fee system. Our members that work within the City of Portland have had the opportunity to review and can offer their support for the proposed fee program.

We are confident the new system that requires an level of service assessment, revenue review and eventual fee structure is an accurate reflection of today's need for homebuilders. Customer service is important to our members and we are pleased to see the value that the City and the Bureau of Development Service has placed on customer service.

HBA and our members look forward to continuing our work with BDS and the bureau's citizen/industry advisory committee, the Development Review Advisory Committee (DRAC). Membership on DRAC is comprised of representatives of various development industry groups and citizen interest.

Finally, it is important to mention the addition of two new inspection positions for the Residential Inspection program. This is a result of the bureau's understanding for additional inspectors and recognition of budgets in order to add staff that did not cost any additional budget dollars.

Regards,

Jim McCauley, V.P. Government Affairs
HBA of Metro-Portland

15555 SW Bangy Road ♦ Suite 301 ♦ Lake Oswego, Oregon 97035
Phone: 503.684.1880 ♦ Fax: 503.684.0588 ♦ www.homebuildersportland.org

Kleim, Denise

From: Misty Slagle [MistyS@hbapdx.org]
Sent: Wednesday, May 24, 2006 8:32 AM
To: KleimD@ci.Portland.or.us
Subject: Fee Letter

Denise,
Jim McCauley is out this morning and asked that I forward the attached letter on to you. Please let me know if you have any questions.

Thanks,
Misty

Misty D. Slagle
Political Affairs Director
Home Builders Association of Metropolitan Portland
Phone: 503-684-1880
Fax: 503-684-0588
www.homebuildersportland.org



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-16
 Est. Start Time: 10:30 AM
 Date Submitted: 05/10/06

Agenda Title: Public Hearing and Consideration of a RESOLUTION Establishing Fees and Charges for Chapter 29, Building Regulations, of the Multnomah County Code and Repealing Resolution No. 05-105

Date Requested: June 1, 2006 Time Requested: 5 minutes
 Department: Non-Departmental Division: Chair's Office
 Contact(s): Denise Kleim, Sr. Bureau Operations Manager, City of Portland Bureau of Development Services
 Phone: (503) 823-7338 Ext. _____ I/O Address: 299/5000/Kleim
 Presenter(s): Denise Kleim

General Information

1. What action are you requesting from the Board?

Public Hearing on proposed resolution reducing permit fees for new single-family residences built using Living Smart house plans, establishing Major Projects Group fee, and increasing electrical permit, Facilities Permit Program, and zoning permit inspection fees in the area served by the City of Portland under intergovernmental agreement for MCC Chapter 29, Building Regulations, and repealing Resolution No. 05-105, effective July 1, 2006. All other fees are unchanged. As previously requested, the proposed resolution will be brought back to the Board for consideration on June 8.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The City of Portland Bureau of Development Services collects fees under various fee schedules, including building, electrical, zoning, and others. These fees are used in the Bureau of Development Services to fund inspections, plan review, permit issuance, code enforcement, customer assistance and other functions. The Portland City Council has directed that our construction-related operations be 100% fee supported.

The City of Portland provides plan review, permit issuance, and inspection services in certain areas of unincorporated Multnomah County under an IGA which stipulates that fees charged for those services must cover the full cost of their provision. The City is proposing changes in certain fees in

order to continue full cost recovery as required by the IGA.

To reach budgetary goals for FY 2006-07 and meet annual expenses, the revenue for electrical permits should increase approximately 5%.

To reach budgetary goals for FY 2006-07 and assist in recovering costs, the revenue for Facilities Permit Program permits should increase approximately 5%.

To reach budgetary goals for FY 2006-07 and assist in recovering costs, the revenue for the Zoning Inspection Program should increase approximately 3.8%.

In 2003 the Portland City Council passed an ordinance supporting infill residential development on narrow lots and inaugurating the City's Living Smart/Permit Ready House Plan project. In an effort to generate a large number of designs for the narrow lot catalogue, the Bureau of Development Services hosted a design competition in 2004. Upon the competition's completion, the Bureau of Development Services took steps to provide the public with affordable plan sets of narrow lot houses by contracting with two of the winning designers to develop their designs into complete plan sets to be purchased through the City. In order to encourage the use of these winning design plans and promote well-designed development of narrow lots, fees for permits using the Living Smart/Permit Ready House plans should be reduced 50%.

Fee changes are not made easily – or often. We know these charges affect our customers' work and their willingness to do business in this area. Our interests are in maintaining current levels of service, and increasing our effectiveness on both our customers' and the community's behalf.

3. Explain the fiscal impact (current year and ongoing).

The reduction in building permit fees for the Living Smart program will have minimal impact to overall revenues. The increases in electrical, Facilities Permit Program, and zoning inspection fees cover actual costs of services, and are scheduled to be heard by the Portland City Council on Wednesday, May 24, 2006.

4. Explain any legal and/or policy issues involved.

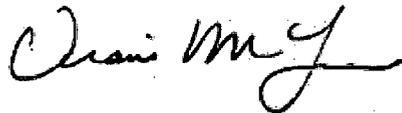
Complies with ORS 294.160 and MCC Chapter 29.

5. Explain any citizen and/or other government participation that has or will take place.

The County is holding the public hearing as required under ORS 294.160.

Required Signatures

Department/
Agency Director:



Date: 05/10/06

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Establishing Fees and Charges for Chapter 29, Building Regulations, of the Multnomah County Code and Repealing Resolution No. 05-105

The Multnomah County Board of Commissioners Finds:

- a. Chapter 29, Building Regulations, of the Multnomah County Code (MCC) provides that the Board shall establish certain fees and charges by resolution.
- b. Multnomah County has entered into intergovernmental agreements with the cities of Gresham and Portland to administer and enforce MCC Chapter 29.
- c. On June 9, 2005, the Board adopted Resolution No. 05-105 establishing MCC Chapter 29 fees and charges. The only changes made by Resolution 05-105 were to update the building and electrical, fees Schedule 1 for the areas of unincorporated Multnomah County covered by the intergovernmental agreement between the County and the City of Portland.
- d. The City of Portland has recently approved changes to several fees related to the inspection, plan review, and permit issuance services it provides within the Portland Urban Services Boundary effective July 1, 2006, under State of Oregon Structural, Electrical, Mechanical, and Plumbing Specialty Codes and the State of Oregon One & Two Family Dwelling Specialty Code in accordance with OAR 918-020-0220 and ORS 455.210.
- e. It is necessary to establish the new fees for Chapter 29, by updating the building, electrical, mechanical and plumbing fees Schedule 1 for the areas of unincorporated Multnomah County covered by the intergovernmental agreement between the County and the City of Portland.
- f. All other fees and charges established by Resolution No. 05-105 remain the same.

The Multnomah County Board of Commissioners Resolves:

1. The fees and charges for Chapter 29, Building Regulations, of the Multnomah County Code are set as follows:

- A. For the areas of unincorporated Multnomah County within the Portland Urban Services Boundary:

Section 29.010 FEES (Building Code) See Schedule 1 attached

Section 29.106 FEES (Electrical Code) See Schedule 1 attached

Section 29.207 FEES (Plumbing Code) See Schedule 1 attached

- B. For the areas of unincorporated Multnomah County outside of the Portland Urban Services Boundary:

Section 29.010 FEES (Building Code) See Exhibit A attached

Section 29.106 FEES (Electrical Code) See Exhibit B attached

Section 29.207 FEES (Plumbing Code) See Exhibit C attached

C. For all areas of unincorporated Multnomah County:

<u>Section 29.348</u>	PERMIT FEE	
	Grading and Erosion Control Permit	\$344
<u>Section 29.401</u>	FEE FOR REVIEW AND APPROVAL (Condominiums)	
	Condominiums, plat and floor plan:	\$500 Plus \$50 per building
	Buildings greater than two stories or 20 units:	Actual cost of review
<u>Section 29.611</u>	REVIEW FEE	
	Flood Plain Review (one and two family dwellings)	\$27
	Flood Plain Review (all other uses):	\$59
<u>Section 29.712</u>	SPECIAL EVENT PERMIT APPLICATION FEE, DEPOSIT AND COST RECOVERY	
(A)	Special Event Permit Application Fee	\$50
(B)	Minimum Cost Recovery Deposit Based On Categories Of Events Under MCC 29.705	
(1)	Event Under MCC 29.705 (A), If No Event Permit Required No Deposit Is Necessary, Otherwise	\$50
(2)	Event under MCC 29.705 (B)	\$250
(3)	Event under MCC 29.705 (C)	\$500
(4)	Event under MCC 29.705 (D)	\$1,000
(C)	Additional Cost Recovery as authorized under MCC 29.712 (C) will be based on actual costs incurred by the County under MCC 29.712 (B) (1)-(4).	

2. Resolution No. 05-105 is repealed and this Resolution takes effect on July 1, 2006.

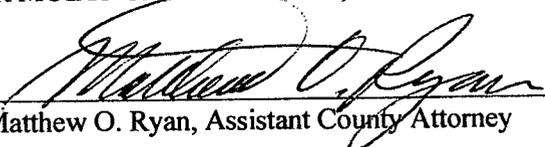
ADOPTED this 8th day of June, 2006.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

Schedule 1 – For Areas of Unincorporated Multnomah County
 Within the Portland Urban Services Boundary

Section 29.010. FEES (Building Code)

§ 29.010 FEES.

The fees shall apply under this subchapter in addition to those provided in the state building code. Where conflicts occur with fees provided in the state building code, the fees in this subchapter shall prevail.

I. Building Fees:

(A) Building permit fees shall be charged based on the total valuation of work to be performed.

Total Valuation¹ of Work to be Performed	Fees
\$1 to \$500	\$44.60 minimum fee
\$501 to \$2,000	\$44.60 for the first \$500, plus \$2.01 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$74.75 for the first \$2,000, plus \$7.87 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$255.76 for the first \$25,000 plus \$5.85 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$402.01 for the first \$50,000, plus \$3.90 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and up	\$597.01 for the first \$100,000, plus \$3.28 for each additional \$1,000 or fraction thereof

(B) **Plan Review/Process Fee.** 65% of the building permit fee
 For the original submittal and one revision, unless the revision increases the project valuation.

(C) **Fire and Life Safety Review Fee:** 40% of the building permit fee.

¹ Definition of Valuation: The valuation to be used in computing the permit fee and plan check/process fee shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems and other permanent work or equipment, and the contractor's profit.

(D) **Miscellaneous Fees:**

Additional Plan Review Fee

plans For changes, additions or revisions to approved plans Plan review time ½ hour or less: \$55
Plan review time greater than ½ hour: \$110 per hour or fraction thereof.

Appeal Fees (per appeal):

One- and two-family dwellings	\$100.00
All other occupancies	\$200.00
plus for each appeal item over 4	\$ 50.00

Approved Fabricators Certification Fee

Initial Certification	\$1,000
Annual Renewal - without modifications	\$ 250
Annual Renewal – with modifications	\$ 500
Field audits and inspections	\$ 120 per hour or fraction of an hour. Minimum – 1 hour

Whenever an inspection is conducted by OPDR staff at a facility more than 50 miles from the City of Portland's BDS office, the applicant shall reimburse the City for travel costs including auto travel, air travel, lodging and meals.

Approved Testing Agency Certification Fee

Initial Certification	\$1,000
Annual Renewal – without modifications	\$ 250
Annual Renewal – with modifications	\$ 500
Field audits and inspections	\$ 120 per hour or fraction of an hour. Minimum – 1 hour

Whenever an inspection is conducted by OPDR staff at a facility more than 50 miles from the City of Portland's OPDR office, the applicant shall reimburse the City for travel costs including auto travel, air travel, lodging and meals.

Circus Tent Fee \$160

Deferred Submittal Fee

submittals For processing and reviewing deferred plan submittals 10% of the building permit fee calculated using the value of the particular deferred portion or portions of the project

The fee is in addition to the project plan review fee based on the total project value. Minimum fee -
\$100 for 1 & 2 family dwelling projects
\$250 for commercial and all other projects

Energy Plan Review

Applies to all building permits with valuation over \$2.5 million and to any subsequent tenant improvements.

Actual plan review costs, plus 10% administrative processing fee.

Express Start Program Fee

Fee for accelerated plan review and the issuance of an authorization to proceed with construction prior to completion of the full plan review process

\$120 per hour or fraction of an hour

Fee for Examination of Filed Plans:

If more than 2 plans, \$1 per added plan.

Field Issuance Remodel Program

For 1 & 2 family dwelling alterations/remodels.

One-time Registration Fee:

\$200 per contractor

Inspection, plan review, administrative and project management activities:

\$125 per hour or fraction of an hour
Minimum – 1 hour for each inspection

Fees for services provided by bureaus other than the Bureau of Development Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.

Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.

Inspections Outside of Normal Business Hours.

\$150 per hour or fraction of an hour
Minimum - \$150

Intake Fee

For 1 & 2 family dwellings with engineer/architect certified as plans examiner

\$275

Investigation Fee

For commencement of work before obtaining a permit

Equal to the permit fee or the actual investigation costs at \$110 per hour, whichever is greater, plus \$250

Limited Consultation Fee

For an optional meeting held prior to application for building permits for projects with complex and fairly detailed issues in one or two areas of expertise (e.g., building and fire codes). The meeting will be limited to two City staff members. \$150

Living Smart House Plans

Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations, or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)

Manufactured Dwelling Installation on Individual Lot

Installation and set up	\$315
Earthquake-resistant bracing when not installed under a Manufactured dwelling installation permit	\$ 85

Additional fees are required for separate permits which may include but are not limited to the following: building, plumbing, electrical, water, sewage, public right of way approaches and improvements, and plan review.

Manufactured Dwelling Installation in a Park

Installation and set up	\$315
Earthquake-resistant bracing when not installed under a Manufactured dwelling installation permit	\$ 85

Additional fees are required for separate permits which may include but are not limited to the following: building, plumbing, electrical, water, sewage, public right of way approaches and improvements, and plan review.

Manufactured Dwelling Park

(Development or enlargement of a manufactured dwelling park)

Permit Fee:

10 spaces or fewer	\$45 each space
11 - 20 spaces	\$450 plus \$25 for each space over 10
more than 20 spaces	\$700 plus \$20 for each space over 20
Plan review	65% of the permit fee
Zoning inspection	15% of the permit fee
Cabana installation	\$100

Additional fees are required for separate permits which may include but are not limited to the following: building, plumbing, electrical, water, sewage, public right of way approaches and improvements, and plan review.

Major Projects Group Fee - \$50,000 per project

The Bureau of Development Services' fee for projects that participate in the Major Projects Group (MPG) program that facilitates City review and permitting processes for larger development projects. This fee is in addition to the standard permit fees required on the project. There are additional MPG fees charged by other City bureaus for projects that are enrolled in this program.

Master Permit/Facilities Permit

Program

Annual Registration Fee:

Site with one building	\$150
Site with two buildings	\$250
Site with three buildings	\$350
Site with four buildings	\$425
Site with five or more buildings	\$500

For projects valued at \$600,000 or less: Building orientations, inspection, plan review and administrative activities: \$149 per hour or fraction of an hour
Minimum – 1 hour for each inspection

For projects exceeding \$600,000 value: Building inspection and plan review: Fee based on project valuation and building permit fee schedule

Fees for services provided by bureaus other than the Bureau of Development Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.

Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.

Minor Structural Labels \$100 per set of 10 labels

Other Inspections Not Specifically Identified Elsewhere \$110 per hour or fraction of hour
Minimum – 1 hour

Permit Reinstatement Processing Fee Fee for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once. The renewal fee shall be one-half the amount required for a new permit. Minimum Fee - \$50.

Phased Project Plan Review Fee For plan review on each phase of a phased project: 10% of the total project building permit fee not to exceed \$1,500 for each phase, plus \$250.

Pre-Development Conference Fee \$950

For an optional meeting held prior to application for building permits for projects that contain complete or multiple issues.

Recreational Park

(Development or enlargement of a recreational park)

Permit Fee:

10 spaces or fewer	\$26 each space
11 - 20 spaces	\$260 plus \$16 for each space over 10
21 - 50 spaces	\$420 plus \$12 for each space over 20
more than 50 spaces	\$780 plus \$9 for each space over 50

Plan review	65% of the permit fee
Zoning inspection	15% of the permit fee
Cabana installation	\$100

Additional fees are required for separate permits which may include but are not limited to the following: building, plumbing, electrical, water, sewage, public right of way approaches and improvements, and plan review.

Reinspection Fee \$ 75 per inspection

Reproduction Fees \$2 per plan and \$.50 per page of correspondence

Requested Inspection Fees

One and Two-family dwellings	\$110
Apartment Houses	\$160 + \$10 for each dwelling unit in excess of three
Hotels/Motels	\$160 + \$5 for each sleeping room in excess of five
All other occupancies one and two stories in height	\$160 + \$10 for each additional 1,000 square feet over 10,000 square feet
All other occupancies three stories in height and above	\$160 + \$20 for each story in excess of three

Re-roof Permit and Inspection Fee

Re-roof permits are available in multiples of five to commercial roofing contractors who pre-register with the City of Portland Bureau of Development Services.

Permit Fee	\$750
Plan review / process fee	\$125

Special Inspection Certification Fee

Initial Certification	\$ 60
Annual Renewal	\$ 25
Re-examination	\$ 50

Special Program Processing Fee	\$250
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Temporary Certificate of Occupancy	\$175.00
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Zoning Inspection Fee Applies to all new construction and any other permit requiring Planning/Zoning approval.

For 1 & 2 family dwellings	\$75
For commercial and all other	17% of the building permit or \$75 whichever is greater

Zoning Permit Fee Fee for ensuring conformance of zoning code standards.

For 1 & 2 family dwellings	\$29
For commercial and all other	Fee is based on the project valuation and the commercial building permit fee table, plus 65% plan review/process fee. Minimum commercial zoning permit fee is \$96.

II. Mechanical Permit Fee Schedule

One & Two Family Dwelling Fees

HVAC

Air handling unit	\$19
Air Conditioning (site plan required)	\$19
Alteration/repair of existing HVAC system	\$24
Boiler/compressors	\$24
Heat pump (site plan required)	\$38
Install/replace furnace/burner (including ductwork / vent / liner)	\$40
Install/replace/relocate heaters – suspended, wall or floor mounted	\$19
Vent for appliance other than furnace	\$16

Environmental exhaust and ventilation

Appliance vent	\$16
Dryer Exhaust	\$10
Hoods, Type I/II/Res. Kitchen/Hazmat Hood Fire Suppression System	\$10
Exhaust fan with single duct (bath fans)	\$10
Exhaust system apart from heating or AC	\$16

Fuel Piping and Distribution (up to 4 outlets)

Fuel piping each additional over 4 outlets	\$11
	\$2

Other listed appliance or equipment

Decorative fireplace	\$19
Insert	\$42
Woodstove/Pellet Stove	\$42

Other: (including oil tanks, gas and diesel generators, gas and electric ceramic kilns, gas fuel cells, jewelry torches, crucibles, and other appliance/equipment not included above)	\$24
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Minimum Fee	\$50
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Commercial Fees

Commercial Mechanical Permit Fee

For commercial installation, replacement or relocation of non-portable mechanical equipment or mechanical work.

Valuation:

\$1 to \$1,000	\$35
\$1,001 to \$10,000	\$35.00 plus \$1.78 for each additional \$100 over \$1,000
\$10,001 to \$100,000	\$195.20 plus \$10.98 for each additional \$1,000 over \$10,000
\$100,001 and above	\$1,183.40 plus \$7.54 for each additional \$1,000 over \$100,000

Valuation includes the dollar value of all mechanical materials, equipment, labor overhead and profit.

Commercial Plan Review

60% of mechanical permit fee

Miscellaneous Fees

Additional Plan Review Fee For changes, additions or revisions to approved plans	Plan review time ½ hour or less: \$55
	Plan review time greater than ½ hour: \$110 per hour or fraction thereof
Appeal Fees (per appeal)	
One and Two-Family Dwellings	\$100
All other occupancies	\$200
Each appeal item over 4	\$50

Field Issuance Remodel Program

For 1 & 2 family dwelling alterations/remodels.

One-time Registration Fee:	\$200 per contractor
Inspection, plan review, administrative and project management activities:	\$125 per hour or fraction of an hour Minimum – 1 hour for each inspection

Fees for services provided by bureaus other than the Bureau of Development Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.

Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.

Inspections Outside of Normal Business Hours \$150 per hour or fraction of hour

Investigation Fee

For commencement of work before obtaining a permit

Equal to the permit fee or the actual investigation costs at \$110 per hour, whichever is greater, plus \$250

Living Smart House Plans

Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations, or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)

Master Permit/Facilities Permit Program

Inspection, plan review, and administrative activities

\$149 per hour or fraction of hour. Minimum – 1 hour for each inspection

Minor Mechanical Labels

\$100 for set of 10 labels

Other Inspections Not Specifically Identified Elsewhere

\$110 per hour or fraction of hour. Minimum – 1 hour

Permit Reinstatement Processing Fee

Fee for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.

The renewal fee shall be one-half the amount required for a new permit.
Minimum Fee - \$50

Reinspection Fee

\$75 per inspection

Requested Inspection Fee

One and Two-Family Dwellings

\$110

3 or More Family Dwellings

\$160 + \$10 for each dwelling unit in excess of three

Hotels/Motels

\$160 + \$5 for each sleeping room in excess of five

All other occupancies one and two stories in height up to 10,000 sq. ft.

\$160 + \$10 for each additional 1,000 square feet

All other occupancies 3 stories in height and above

\$160 + \$20 for each story in excess of three

Schedule 1 – For Areas of Unincorporated Multnomah County
Within the Portland Urban Services Boundary

Section 29.106. FEES (Electrical Code)

§ 29.106 FEES.

New Residential

Single or multi-family, per dwelling unit. Include attached garage. Service included. 1,000 square feet or less	\$190
Each additional 500 sq ft or portion thereof	\$40
Limited Energy Install 1 & 2 Family	\$40
Limited Energy Install Multi-Family	\$40
Each Manufactured Home or Modular Dwelling Service and/or Feeder	\$110

Services or Feeders

Installation, alteration or relocation	
200 amps \ 5 kva or less	\$ 98
201 to 400 amps \ 5.01 to 15 kva	\$140
401 to 600 amps \ 15.01 to 25 kva	\$185
601 amps to 1,000 amps	\$280
Over 1,000 amps or volts	\$510
Reconnect only	\$ 87

Temporary Services or Feeders

Installation, alteration or relocation	
200 amps or less	\$ 85
201 amps to 400 amps	\$130
401 amps to 600 amps	\$165
Over 600 amps or 1,000 volts (see above)	

Branch Circuits

New, alteration or extension per panel

The fee for branch circuits with the purchase of service or feeder fee \$ 8

The fee for branch circuits without the purchase of service or feeder fee:

First branch circuit \$ 81

Each additional branch circuit \$ 8

Miscellaneous

(Service or feeder not included)

Each pump or irrigation circle \$ 69

Each sign or outline lighting \$ 69

Signal circuit(s) or a limited energy panel, alteration or extension \$ 69

Swimming Pools. Fees shall be based upon **Services or Feeders or Branch Circuits** (see above). The inspection of the grounding of the pool shall be included in the permit for the pool and counted as one of the number of allowed inspections under the permit.

Borderline Neon \$143 per elevation

Wall washing of non-illuminated signs \$.56 per square foot

Plan Review Fee 25% of total electrical permit fees

Miscellaneous Fees

Additional Plan Review Fee Plan review time ½ hour or less: \$55
For changes, additions or revisions to approved plans Plan review time greater than ½ hour: \$110 per hour or fraction thereof

Appeal Fees (per appeal)

One and Two-Family Dwellings \$100

All other occupancies \$200

Each appeal item over 4 \$ 50

Field Issuance Remodel Program

For 1 & 2 family dwelling alterations/remodels.

One-time Registration Fee: \$200 per contractor

Inspection, plan review, administrative and project management activities: \$125 per hour or fraction of an hour
Minimum – 1 hour for each inspection

Fees for services provided by bureaus other than the Bureau of Development Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.

Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.

Inspections Outside of Normal Business Hours \$150 per hour or fraction of hour

Investigation Fee Equal to the permit fee or the actual investigation costs at \$110 per hour, whichever is greater, plus \$250
For commencement of work before obtaining a permit

Living Smart House Plans

Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations, or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)

Master Permit (Industrial Plant) Program

Fees
Registration \$100 per facility
Each additional off-site location \$100
Inspection, plan review and administrative activities \$110 per hour or fraction of hour

Master Permit/Facilities Permit Program

Inspection, plan review and administrative activities \$149 per hour or fraction of hour.
Minimum – 1 hour

Other Inspections Not Specifically Identified Elsewhere \$110 per hour or fraction of hour. Minimum – 1 hour

Permit Reinstatement Processing Fee

Fee for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.

The renewal fee shall be one-half the amount required for a new permit. Minimum fee - \$50

Reinspection and Additional Fees

Reinspections or inspections above the number covered by original permit

\$75 per inspection

Requested Inspection Fee

One and Two-Family Dwellings

\$110

Apartment Houses

\$160 + \$10 for each dwelling unit in excess of three

Hotels/Motels

\$160 + \$5 for each sleeping room in excess of five

All other occupancies one and two stories in height

\$160 + \$10 for each additional 1,000 square feet over 10,000 square feet

All other occupancies three stories in height and above

\$160 + \$20 for each story in excess of three

Schedule 1 – For Areas of Unincorporated Multnomah County
 Within the Portland Urban Services Boundary

Section 29.207. FEES (Plumbing Code)

§ 29.207 FEES.

New 1 & 2 Family Dwellings Only

(includes 100 feet for each utility connection)

With one bath	\$365
With two baths	\$548
With three baths	\$639
Each additional bath/kitchen	\$152

Site Utilities

Catch basin/area drain inside building	\$ 26.50
Manufactured home utilities	\$ 65
First 100 feet of:	
Rain drain (no. of linear feet)	\$ 81
Sanitary sewer (no. of linear feet)	\$ 81
Storm sewer (no. of linear feet)	\$ 81
Water service (no. of linear feet)	\$ 81
Each additional 100 feet or portion thereof	\$ 61

Interior Mainline Piping

Water Piping – first 100 feet	\$81
Drainage Piping – first 100 feet	\$81
Each additional 100 feet of portion thereof	\$61

Fixture or Item

Back flow preventer	\$ 26.50
Backwater valve	\$ 26.50
Basins/lavatory	\$ 26.50
Clothes washer	\$ 26.50
Dishwasher	\$ 26.50
Drinking fountains	\$ 26.50
Ejectors/Sump	\$ 26.50
Expansion tank	\$ 26.50
Fixture/sewer cap	\$ 26.50
Floor drains/floor sinks/hubb	\$ 26.50
Garbage disposal	\$ 26.50
Hose bibb	\$ 26.50
Ice maker	\$ 26.50
Interceptor/grease trap	\$ 26.50
Primer(s)	\$ 26.50
Replacing in-building water supply lines:	
Residential:	
First floor	\$ 58
Each additional floor	\$ 23
Commercial:	
Up to first 5 branches	\$ 58
Each fixture ranch over five	\$ 14

Roof drain (commercial)	\$ 26.50
Sewer cap	\$ 72
Sink(s) Basin(s) Lav(s)	\$ 26.50
Solar units (potable water)	\$ 62
Stormwater retention/detention tank/facility	\$ 73
Sump	\$ 26.50
Tubs/shower/shower pan	\$ 26.50
Urinal	\$ 26.50
Water closet	\$ 26.50
Water heater	\$ 26.50
Other	\$ 26.50

Minimum Fee \$ 58

Plan Review Fee 25% of the permit fee
 For commercial and multi-family structures with new outside installations and/or more than five fixtures, food service or for medical gas systems

Miscellaneous Fees

Additional Plan Review	Plan review time ½ hour or less: \$500.
For changes, additions or revisions to approved plans	Plan review time greater than ½ hour: \$110 per hour or fraction thereof
Appeal Fees (per appeal)	
One and Two-Family Dwellings	\$100
All other occupancies	\$200
Each appeal item over 4	\$ 50

Field Issuance Remodel Program
 For 1 & 2 family dwelling alterations/remodels.

One-time Registration Fee:	\$200 per contractor
Inspection, plan review, administrative and project management activities:	\$125 per hour or fraction of an hour Minimum – 1 hour for each inspection

Fees for services provided by bureaus other than the Bureau of Development Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.
 Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.

Inspections Outside of Normal Business Hours \$150 per hour or fraction of hour

Investigation Fee Equal to the permit fee or the actual investigation costs at \$110 per hour, whichever is greater, plus \$250
 For commencement of work before obtaining a permit

Living Smart House Plans

Bureau of Development Services' fees for the construction of Living Smart houses are 50% of the standard fees shown on Bureau of Development Services fee schedules. If changes, alterations, or revisions are made to the permit-ready plans, standard fees will apply. (This discount does not apply to fees charged by other bureaus.)

Master Permit/Facilities Permit Program

Inspection, plan review and administration activities

\$149 per hour or fraction of hour. Minimum – 1 hour

Medical Gas Systems

Total Value of Construction Work to be Performed:

\$1 - \$500

\$ 52 minimum fee

\$501 - \$2,000

\$ 52 for the first \$500, plus \$5 for each additional \$100 or fraction thereof, to and including \$2,000

\$2,001 - \$25,000

\$127 for the first \$2,000, plus \$18 for each additional \$1,000 or fraction thereof, to and including \$25,000

\$25,001 - \$50,000

\$541 for the first \$25,000, plus \$14 for each additional \$1,000 or fraction thereof, to and including \$50,000

\$50,001 - \$100,000

\$891 for the first \$50,000, plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000

\$100,001 and up

\$1,341 for the first \$100,000, plus \$8 for each additional \$1,000 or fraction thereof

Other Inspections Not Specifically Identified Elsewhere

\$110 per hour or fraction of hour. Minimum – 1 hour

Permit Reinstatement Processing Fee

Fee for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.

The renewal fee shall be one-half the amount required for a new permit.
Minimum Fee - \$50

Rainwater Harvesting Systems

Total Value of Construction Work to be Performed:

\$1 - \$500

\$52 minimum fee

\$501 - \$2,000

\$52 for the first \$500, plus \$5 for each additional \$100 or fraction thereof, to and including \$2,000

\$2,001 - \$25,000

\$127 for the first \$2,000, plus \$18 for each additional \$1,000 or fraction thereof, to and including \$25,000

\$25,001 - \$50,000

\$541 for the first \$25,000, plus \$14 for each additional \$1,000 or fraction thereof, to and including \$50,000

\$50,001 - \$100,000

\$891 for the first \$50,000, plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000

\$100,001 and up

\$1,341 for the first \$100,000, plus \$8 for each additional \$1,000 or fraction thereof.

Reinspection Fee

\$75 per inspection

Requested Inspections

One and Two-Family Dwellings

\$110

Apartment Houses

\$160 + \$10 for each dwelling unit in excess of three

Hotels/Motels

\$160 + \$5 for each sleeping room in excess of five

All other occupancies one and two stories, up to 10,000 sq. ft.

\$160 + \$10 for each additional 1,000 square feet

All other occupancies 3 stories in height and above

\$160 + \$20 for each story in excess of three

Residential Fire Suppression Systems

Residential multi-purpose and stand alone fire suppression system fees are based on the square footage of the structure as follows:

0 to 2,000 sq. ft.

\$ 53

2,001 to 3,600 sq. ft.

\$ 78

3,601 to 7,200 sq. ft.

\$104

7,201 sq. ft and greater

\$129

EXHIBIT A

Section 29.010. FEES (Building Code)

§ 29.010 FEES.

The fees shall apply under this subchapter in addition to those provided in the state building code. Where conflicts occur with fees provided in the state building code, the fees in this subchapter shall prevail.

(A) Building permit fees shall be charged based on the total valuation of work to be performed.

Total Valuation of Work to be Performed	Fees
\$1.00 to \$500.00	\$15.00
\$501.00 to \$2,000.00	\$15.00 for the first \$500.00, plus \$1.90 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$43.50 for the first \$2,000.00, plus \$7.60 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$218.30 for the first \$25,000.00 plus \$5.70 for each additional \$1,000 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$360.80 for the first \$50,000.00, plus \$3.80 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$550.80 for the first \$100,000.00, plus \$3.20 for each additional \$1,000.00 or fraction thereof

(B) Exempt area fire and life safety plan review and inspection: 40 percent of the required building permit fee.

(C) Requested inspection fees. Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the building official of the fee specified below:

- | | |
|---|-------|
| (1) Single- and two-family dwellings (occupancy class R3) | \$100 |
| (2) Apartment houses (occupancy class R1) (plus \$7 for each dwelling unit in excess of three) | \$160 |
| (3) Hotels (occupancy class R1) (plus \$5 for each sleeping room in excess of five) | \$160 |
| (4) All other occupancies one and two stories in height up to 10,000 square feet (plus \$7 for each additional 1,000 square feet) | \$160 |
| (5) All other occupancies three stories in height and above (plus \$20 | \$160 |

for each story in excess of three)

- | | | |
|-----|--|------------|
| (D) | Demolition of structure | \$40 |
| (E) | Temporary permit or temporary certificate of occupancy | \$50 |
| (F) | Hearing fee, board of appeals: | |
| | (1) One- and two-family dwellings | \$50 |
| | (2) All other buildings | \$100 |
| (G) | Certificate of occupancy (new permit not required) | \$50 |
| (H) | Automatic sprinkler system: | |
| | (1) Minimum charge | \$40 |
| | (2) Per sprinkler head for first 100 | \$0.50 |
| | (3) Per sprinkler head in excess of first 100 | \$0.30 |
| (I) | Heating and ventilating fees under the Uniform mechanical Code. The minimum permit fee under this subsection shall be \$23. | |
| | New single- and two-family residences. The following fees for each dwelling unit shall include all heating and ventilating installations within or attached to the building at the time of occupancy. | |
| | (1) | |
| | (a) Conditioned floor space under 1,000 square feet | \$29 each. |
| | (b) Conditioned floor space under 2,000 square feet | \$42 each. |
| | (c) Conditioned floor space 2,000 square feet or more | \$52 each. |
| | Residential permit fees (other than (1) above). The following fees are for single-family and two-family dwellings (R-3 and S.R. occupancies) and each individual dwelling within an apartment building, condominium building, hotel or motel (R- | |
| | (2) 1 occupancy), which is individually heated and/or air conditioned. Central mechanical systems in multifamily buildings or appliances and systems not identified in this subsection shall be assessed fee(s) in accordance with paragraph | |
| | (3). | |
| | (a) Furnaces: For the installation, relocation, or replacement of each furnace: | |
| | (i) Forced air or gravity type furnace | \$13 |
| | (ii) Floor furnace | \$10 |
| | (iii) Vented wall furnace or recessed wall heater | \$10 |
| | (iv) Room heater (non-portable) | \$13 |

- (b) Woodstoves: for the installation, relocation or replacement of each woodstove, fireplace stove or factory built fireplace (including hearth and wall shield) \$23
- (c) Chimney vent: For the installation, relocation, or replacement of each factory built chimney or appliance vent \$9
- (d) Boiler: For the installation, relocation or replacement of each boiler (water heater) no exceeding 120 gallons, water temperature of 210 degrees Fahrenheit, for 200,000 Btu input \$13
- (e) Air handler or heat exchanger: For the installation, relocation or replacement of each air handler or heat exchanger \$10
- (f) Heat pumps: For the installation, relocation or replacement of ducted heat pump (including compressor, exchanger and ducts attached thereto) \$21
- (g) Air conditioners: For the installation, relocation or replacement of each condensing or evaporating air conditioner (except portable type) \$10
- (h) Ventilation fan: For the installation, relocation or replacement of each ducted ventilation fan \$5
- (i) Range hood: For the installation, relocation or replacement of each domestic range hood, including duct \$10
- (j) Gas piping: For the installation, relocation or replacement of gas piping:
 - (i) One to four outlets \$6
 - (ii) Each additional outlet \$1

(3) Commercial permit fees. Any equipment or system regulated by this code and not classified residential under paragraph (1) or (2) of this section shall be assessed permit fee(s) in accordance with the following:

Valuation of Work	Permit Fee
\$1.00 to \$1,000.00	\$23.00
\$1,001.00 to \$10,000.00	\$23.00 plus \$1.35 for each additional \$100.00 over \$1,000.00
\$10,001.00 to \$100,000.00	\$144.50 plus \$8.30 for each additional \$1,000.00 over \$10,000.00
\$100,001.00 and up	\$891.50 plus \$5.70 for each additional \$1,000 over \$100,000.00

(4) Administrative fees. An administrative fee equal to 65 percent of the permit fee shall be added to each permit fee for every permit issued. The administrative fee shall cover the cost of plan and specification review, permit processing and recording, and applicable state surcharges.

(5) Additional plan review fees. An additional plan review fee may be assessed whenever plans are incomplete, revised or modified to the extent that additional review is required.

Additional plan review fee (minimum charge \$30.00): \$50.00/hour.

(6) Reinspection fees. A reinspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc. In those instances where a reinspection fee has been assessed, no additional inspection of the work will be performed, nor will the certificate of occupancy be issued, until required fees are paid.

Reinspection fee (minimum charge \$30.00): \$50.00/hour.

(7) Replacement of a hot water heater in kind shall not require a heating and ventilation permit when the hot water heater installation is the only work requiring such a permit. Such permit is covered under the plumbing permit.

(J) Charge for partial permits. When complete plans and specifications are not available, the building official may issue partial permits to assist in the commencement of the work, provided that a partial permit charge is paid to the building official. The number of partial permits issued shall not exceed six on any individual project, except that in special circumstances the building official may allow this number to be exceeded. Partial building permits issued under this section shall be subject to a \$250.00 charge for each permit so issued.

(K) Inspection outside of normal business hours. A fee of \$50.00 per hour or fraction thereof shall be charged for inspections outside of normal business hours. ('90 Code § 9.10.100) (Ord. 164, passed 1978; Ord. 195, passed 1979; Ord. 256, passed 1980; Ord. 278, passed 1981; Ord. 400, passed 1983; Ord. 467, passed 1985; Ord. 557, passed 1987; Ord. 583, passed 1988; Ord. 623, passed 1989; Ord. 728, passed 1992)

EXHIBIT B

Section 29.106. FEES (Electrical Code)

§ 29.106 FEES.

(A) *Plan review.*

(1) A plan checking fee shall be paid at the time of permit application. Fees for plans shall be 25 percent of the total electrical permit fee.

(2) A fee of \$50.00 per hour, with a minimum charge of \$30.00 for the first half hour or fraction thereof, shall be charged for additional plan reviews required by changes, additions or revisions to approved plans.

(B) *Permits.*

(1) The minimum permit fee shall be \$33 unless otherwise stated in this chapter.

(2) Residential wiring (exclusive of service):

Residence wiring less than 1,000 square feet	\$45
Residence wiring less than 2,000 square feet	\$68
Residence wiring over 2,000 square feet	\$90
Electric heat installation in existing residence	\$33

(3) Service installations:

Temporary construction service up to 200 amperes	\$33
Temporary construction service 201--600 amperes	\$56
Temporary construction service 601--3,000 amperes (temporary construction services do not require plan submittal)	\$90
Service not over 100 amperes	\$45
Service over 100 amperes, but not more than 200 amperes	\$68
Service over 200 amperes, but not more than 400 amperes	\$90
Service over 400 amperes, but not more than 600 amperes	\$135
Service over 600 amperes, but not more than 800 amperes	\$158
Service over 800 amperes, but not more than 1,200 amperes	\$203
Service over 1,200 amperes, but not more than 3,000 amperes	\$249

\$249

Service over 3,000 amperes

Plus \$45 for each
1,000 amperes or
fraction over
3,000 amperes

Service over 600 volts	\$338
 (4) Commercial and industrial feeders:	
Installation of, alteration or relocation of distribution feeders:	
Not more than 100 amperes	\$33
Over 100 amperes, but not more than 200 amperes	\$45
Over 200 amperes, but not more than 400 amperes	\$68
Over 400 amperes, but not more than 600 amperes	\$84
Over 600 amperes, but not more than 800 amperes	\$102
Over 800 amperes, but not more than 1,200 amperes	\$135
Over 1,200 amperes, but not more than 3,000 amperes	\$170
	\$170
	Plus \$33 for each
	1,000 amperes in
	excess of 3,000
	amperes
Feeder over 3,000 amperes	\$156
Feeder over 600 volts	\$156
After the ten largest feeders, each feeder shall be charged 50 percent of the above rate.	
 (5) Miscellaneous (exclusive of service):	
Each farm building other than residence	\$33
Each irrigation pump	\$33
Each electrical sign or outline lighting circuit	\$33
Each swimming pool (including bonding)	\$56
Each low energy system	\$33
Each alarm system	\$33
 (6) Branch circuits (shall be additional to plan check, service and feeder fees):	
One new circuit, alteration or extension	\$32
Two new circuits, alteration or extension	\$42
Each circuit over two circuits	\$5
Each circuit in excess of 50 ampere rating	\$42

(7) Requested inspections that are not a part of the regular inspection program will be made as soon as practical after payment to the building official of the fee specified below:

Single- and two-family dwellings (occupancy class R3)	\$100
Apartment houses (occupancy class R1)(plus \$7 for each dwelling unit in excess of three)	\$160
Hotels (occupancy class R1) (plus \$5 for each sleeping room in excess of five)	\$160
All other occupancies one and two stories in height up to 10,000 square feet (plus \$7 for each additional 1,000 square feet)	\$160
All other occupancies three stories in height and above (plus \$20 for each story in excess of three)	\$160

(8) For any inspection not covered elsewhere in this chapter, or for a pre-permit onsite consultation, the fee shall be \$50 per hour. The minimum charge shall be \$30.

(9) Whenever any work for which a permit is required by this chapter has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

(10) An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this chapter. The minimum investigation fee shall be the same as the permit fee set forth in this section but not less than \$150. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this chapter, nor from any penalty prescribed by law.

Exception: Electrical work of an emergency nature, for which a permit application with appropriate permit fees is submitted to the permit office within 48 hours, exclusive of Saturdays, Sundays and holidays, after the work was performed.

(11) A fee of \$50 per hour or fraction thereof, with a minimum charge of three hours, shall be charged for inspections outside of normal business hours.

EXHIBIT C

Section 29.207. FEES (Plumbing Code)

§ 29.207 FEES.

(A) Before a permit may be issued for the installation, alteration, renovation or repair of a plumbing or sewage disposal system, fees shall be collected as set by Board resolution. Fees charged in this section relate to individual building or structure systems. Multiple service, private plumbing or sewage disposal systems, included but not limited to planned unit developments, shall be subject to plan review fees as set forth Chapter 27 of this code.

(B) Where an application is made and a plan is required, in addition to the fees under subsection (C) of this section, the applicant shall pay a plan review fee equal to 25 percent of the permit fee. Payment shall be made at the time of application.

(C) Before a permit may be issued for the installation, renovation, alteration or repair of a plumbing or drainage system, fees in accordance with the following table shall be paid:

(1)	New construction for a single-family dwelling and duplex, each unit with one bathroom	\$235
(2)	New construction for a single-family dwelling and duplex, each unit with two bathrooms	\$317
(3)	New construction for a single-family dwelling and duplex, each unit with three bathrooms	\$374
		\$17 plus water service, rain drains, sanitary and storm sewer fees in accordance with subsection (8) of this section.
(4)	For repair, remodel or new construction with more than three bathrooms, per fixture	
(5)	Mobile home service connections (sewer, water and storm), per space	\$42
(6)	Commercial/industrial. The fee shall be \$16 per fixture, plus any water service, sanitary and storm fees as required by subsection (8) of this section.	
(7)	Multifamily and multiplex rowhouses. The fee shall be \$17 per fixture, plus water service, rain drains, sanitary and storm sewers as required in subsection (8) of this section.	

(8)	Water service/sanitary/storm sewer/rain drains:	
(a)	Water service (first 100 feet or fraction thereof)	\$47
(b)	Water service (each additional 100 feet or portion thereof)	\$36
(c)	Building sewer (first 100 feet or fraction thereof)	\$47
(d)	Building sewer (each additional 100 feet or fraction thereof)	\$36
(e)	Building storm sewer or rain drain (first 100 feet or fraction thereof)	\$36
(f)	Building storm sewer or rain drain (each additional 100 feet or fraction thereof)	\$36
(9)	Miscellaneous:	
(a)	Building storm sewer or rain drain (first 100 feet or fraction thereof)	\$47
(b)	Replacement water heater (includes electrical and/or mechanical heating fee for an in-kind replacement)	\$15
(c)	for replacement of existing water supply lines, drain lines or conductors within the building:	
	(i) Single-family residence:	\$35 minimum first floor
		\$35 for up to the first five fixture branches
		Each additional fixture branch shall be \$8 (fixture branch shall include both hot and cold water)
	(ii) Commercial/industrial structure:	
(d)	Each solar unit	\$42
(e)	Minimum fee	\$35

(D) Special inspection.

(1) Prefabricated structural site inspection, the fee shall be 50 percent of applicable category (includes site development and connection of the prefabricated structure).

(2) Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the building official of the fee specified below:

- | | | |
|-----|---|-------|
| (a) | Single- and two-family dwellings (occupancy class R3) | \$100 |
| (b) | Apartment houses (occupancy class R1) (plus \$7 for each dwelling unit in excess of three) | \$160 |
| (c) | Hotels (occupancy class R1) (plus \$5 for each sleeping rooms in excess of five) | \$160 |
| (d) | All other occupancies one and two stories in height up to 10,000 square feet (plus \$7 for each additional 1,000 square feet) | \$160 |
| (e) | All other occupancies three stories in height and above (plus \$20 for each story in excess of three) | \$160 |

(E) Plumbing permit fees shall be doubled if installation is commenced prior to issuance of a permit, except that this provision will not apply to proven emergency installations when a permit is obtained within 24 hours, excluding Saturdays, Sundays and holidays.

(F) A fee of \$50 per hour, with a minimum charge of \$30 for the first half hour or fraction thereof, shall be charged for reinspections for which no fee is specifically indicated.

(G) the minimum charge for any permit issued pursuant to this section shall be \$29.

(H) A fee of \$50 per hour or fraction thereof shall be charged for inspections outside of normal business hours.

(I) A fee of \$50 per hour, with a minimum charge of \$30 for the first half hour or fraction thereof, shall be charged for additional plan reviews required by changes, additions, or revisions to approved plans.



Home Builders Association
of Metropolitan Portland

RECEIVED
VIA EMAIL
MAY 24 2006

Bureau of Development Services

May 24, 2006

Paul Scarlett, Director
Bureau of Development Services
1900 SW 6th
Portland, Oregon

RE: Proposed fee increases to permit program

HBA of Metropolitan Portland appreciates the opportunity to comment on proposed changes to the permit fee system. Our members that work within the City of Portland have had the opportunity to review and can offer their support for the proposed fee program.

We are confident the new system that requires an level of service assessment, revenue review and eventual fee structure is an accurate reflection of today's need for homebuilders. Customer service is important to our members and we are pleased to see the value that the City and the Bureau of Development Service has placed on customer service.

HBA and our members look forward to continuing our work with BDS and the bureau's citizen/industry advisory committee, the Development Review Advisory Committee (DRAC). Membership on DRAC is comprised of representatives of various development industry groups and citizen interest.

Finally, it is important to mention the addition of two new inspection positions for the Residential Inspection program. This is a result of the bureau's understanding for additional inspectors and recognition of budgets in order to add staff that did not cost any additional budget dollars.

Regards,

Jim McCauley, V.P. Government Affairs
HBA of Metro-Portland

15555 SW Bangy Road ♦ Suite 301 ♦ Lake Oswego, Oregon 97035
Phone: 503.684.1880 ♦ Fax: 503.684.0588 ♦ www.homebuildersportland.org

Kleim, Denise

From: Misty Slagle [MistyS@hbapdx.org]
Sent: Wednesday, May 24, 2006 8:32 AM
To: KleimD@ci.Portland.or.us
Subject: Fee Letter

Denise,
Jim McCauley is out this morning and asked that I forward the attached letter on to you. Please let me know if you have any questions.
Thanks,
Misty

Misty D. Slagle
Political Affairs Director
Home Builders Association of Metropolitan Portland
Phone: 503-684-1880
Fax: 503-684-0588
www.homebuildersportland.org



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-17
 Est. Start Time: 10:35 AM
 Date Submitted: 04/28/06

BUDGET MODIFICATION: -

Briefing on Department of Community Justice/Reclaiming Futures'
Agenda Title: "When You Were 15" Campaign

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>20 minutes</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>JSD</u>
Contact(s):	<u>Robb Freda-Cowie</u>		
Phone:	<u>503-988-5820</u>	Ext.	<u>85820</u>
		I/O Address:	<u>503/250</u>
Presenter(s):	<u>Joanne Fuller and Invited Others</u>		

General Information

1. What action are you requesting from the Board?

This briefing is being scheduled to inform the Board about the launch of a public education campaign that DCJ is leading through our Reclaiming Futures program (in partnership with the Library and community-based partner organizations) to increase the number of adult mentors and pro-social activities for youth in the justice system.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The average age of a youth in the justice system is fifteen. Research shows that getting at-risk youth involved in pro-social activities and connected to supportive adults can lessen drug and alcohol abuse and delinquency. Yet there is a shortage of mentors for teens, particularly those who have been in trouble with the law. Some teens may have to wait over two years for a mentor.

The "When You Were 15" campaign is designed to encourage more adults to provide pro-social support for older youth in the juvenile justice system. In partnership with Big Brothers Big Sisters of Portland, Powerhouse Mentors, Oregon Mentors and Write Around Portland, the campaign will engage adults who are interested in helping youth -- through a Web site, book publication, public

service announcements and organized activities to raise public awareness-- and connect them with local mentoring organizations. By agreement with our partner agencies, youth in the justice system will be given priority to receive mentors who are recruited through the campaign.

The keystone of the campaign is the "When You Were 15" Web site: www.whenyouwere15.org. The site features essays about being fifteen from prominent community members (such as Portland Public Schools Superintendent Vicki Phillips, City Councilmember Sam Adams, reporter Ken Boddie, musicians Art Alexakis and Obo Addy and many others), as well as youth in the justice system. Many of the youth's stories were written as part of writing workshops provided to youth on probation through Write Around Portland, a local organization that promotes writing for people who might not have access to the power of writing and community because of income, isolation or other barriers.

The stories on the Web site highlight the important, supportive role that adults can play in the lives of youth -- and the profound difference that these positive interactions can have for teens.

In addition, the site connects viewers to mentoring opportunities, or simply brief, structured activities where adults can have enjoyable and enriching interactions with youth (such as working with teens on a community service project). The site also provides information about teen drug use in Multnomah County and information about the Reclaiming Futures project.

Along with the Web site, the campaign is publishing an anthology of essays entitled, "When You Were 15," which includes many of the essays featured on the Web site. The Library will host a public reading featuring selected essayists at the central branch on June 3, 2006, from 1:00-3:00.

As part of our effort to promote the campaign, we would like to distribute posters and other materials for display at library branches and other county facilities that are open to the public. Using county e-mail, we also plan to keep all county employees updated about campaign activities and encourage them to mentor!

We are also receiving significant support from Entercom Radio to help us inform the public about the campaign. Entercom is donating over \$30,000 of radio spots (not including production costs) to advertise the campaign on each of its seven stations in the Portland area. We are also placing public service announcements on Tri-Met buses and MAX trains. At the briefing, we would like to publicly acknowledge Entercom's contribution, as well as the support we are receiving from all our community partners.

3. Explain the fiscal impact (current year and ongoing).

N/A.

4. Explain any legal and/or policy issues involved.

N/A.

5. Explain any citizen and/or other government participation that has or will take place.

N/A.

Required Signatures

**Department/
Agency Director:**

Joanne Filler

Date: May 1, 2006

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

The Powerhouse Mission

The mission of Powerhouse is to provide community-based mentoring to youth in foster care to enhance their successful transitions from adolescence to adulthood.

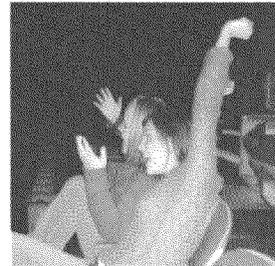
Who do we serve?

- There are approximately 1400 teens in under the supervision of DHS in Multnomah County
 - About 950 of those teens are in some kind of “substitute care”
- SB 808, enacted in 2004, requires each teen in foster care to have a written “transition” plan by age 16. The plan covers:
 - Housing
 - Education
 - Employment
 - Physical and mental health needs
 - Community connections
- Powerhouse helps fulfill the “community connections”



Participant outcomes:

- Increase the number of youth who have networks of community support available to them.
- Increase the number of youth getting their high school diplomas.
- Increase the number of youth engaged in post-secondary education or training.
- Increase the number of youth maintaining stable housing.
- Increase the number of youth who achieve stable employment.



Coordinating Agencies:

Powerhouse is a program of The Inn, Inc. and the Oregon Department of Human Services. It coordinates with the Multnomah Independent Living Program and is a member program of Oregon Mentors.

Contact Us:

Name _____

Address _____

Phone _____

Email _____

- Please send me information about volunteering for Powerhouse.
- I would like to make a donation to Powerhouse.
- Please add my name to your mailing list.

Comments:

Powerhouse

123 NE 3rd Ave., Ste. 340

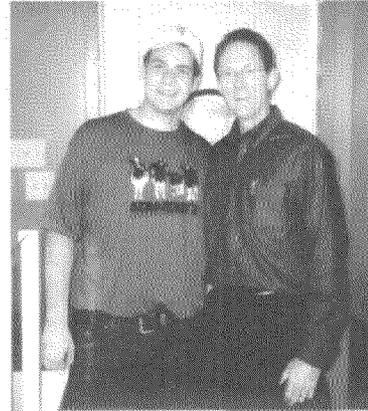
Portland, OR 97232

503-234-8757, x. 24

www.powerhouseprogram.org

You can help...

- Become a Powerhouse volunteer mentor.
- Advocate for this population in your community.
- Introduce Powerhouse to your service club or religious organization.
- Make a financial contribution to Powerhouse.



For more information about Powerhouse contact:

Program Coordinator
5503-234-8757, x. 24

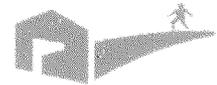
DHS Powerhouse Liaison
971-673-2041

Powerhouse

123 NE 3rd Ave., Ste. 340
Portland, OR 97232
503-234-8757, x. 24
www.powerhouseprogram.org

Powerhouse

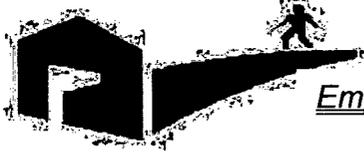
Empowering Young Adults as they Transition from Foster Care



Tel: 503-234-8757, x. 24
971-673-2041

Powerhouse

Volume 5, Issue 2
Spring 2006



Empowering Young Adults As They Transition From Foster Care

Inside this issue:

<i>News From Powerhouse</i>	1
<i>Annual Powerhouse Event</i>	1
<i>Foster Parents Share Their Stories</i>	2
<i>When You Were 15</i>	2
<i>Thanks in Advance!</i>	2
<i>Friends of Powerhouse and New Mentors</i>	3
<i>Volunteer News: Thanks to Community Partners</i>	3
<i>A Mentor's Perspective: Keeping Up With Katrina</i>	4

News From Powerhouse: From the Frontline

We thought it would be fun to share some snippets of news with you from the REAL frontline of Powerhouse, the world according to our mentors and mentees. We asked them to share just a line or two of what they are up to. Here's what we learned:

- Liz wants the world to know how proud she is of Heather who earned a 4.0 GPA last quarter. Way to go, Heather! (Catch Liz and Heather cheering the Winter Hawks on Pg. 3.)
- Jay and Mike spend a lot of time in the car (Jay has VERY cool wheels) where Mike likes to sing along at the top of his lungs with groups like Insync and Backstreet Boys. (Wow, nothing says TRUST like a willingness to sing in front of someone else.)
- Kelly and Katrina went to the Alpaca Expo. As Kelly said, "It was fun to look at all the different sizes and breeds and most notably, colors of alpacas. Who knew? And it was free."
- From Trevor, who is in a new mentoring relationship: "My mentee learned that you don't have to pay \$9.00 to see a movie in a theatre -- we saw The Chronicles of Narnia for \$2.00 in SE Portland."
- Kim and Johanna enjoyed mac-n-cheese at a restaurant in Gresham where they cover the table with butcher paper and provide crayons. Johanna covered the entire table-top with "graffiti". "It looked great!", according to Kim, and was the best the waitress had ever seen. Johanna beamed.
- Rachel and Mary took the Womenstrength Self Defense training together.
- Lynda and Elizabeth went to Multnomah Falls for their first outing.
- Ryan is helping Kevin with algebra but also managed to get to Cirque du Soleil AND a hockey game.
- Suzanne and Luci took a self-guided tour of Portland Community College's SE campus.

Bear-ing All - the annual Powerhouse Volunteer Recognition Event

May 31, 7 – 8:30, Large Conference Room on First Floor, 123 NE 3rd Ave.
"Bear" with us and spend an evening celebrating our amazing volunteer mentors and community resources. And don't worry — we will be sure to provide entertainment in the form of Jay Wurscher from Dept. of Human Services. He's the only Drug and Alcohol Specialist that can keep you laughing through the tears! Don't miss the fun AND education AND food.

With our thanks...

As you opened this edition of The Powerhouse Mentoring Program newsletter we hope you noticed a little something extra. We have included an envelope and invite you to consider making a mid-year donation to Powerhouse. Many of the activities and trainings we provide for our mentors and mentees have a cost involved, such as paying speaker honorariums. Just being able to provide a modest snack at volunteer trainings and meetings helps to acknowledge the tremendous contributions of time and energy that our volunteers give to the foster youth. Of course, that all adds up over the course of the year. So, once again, thank you in advance for understanding how important it is to be able to offer additional training to our volunteers and acknowledge their efforts. And, as always, your donations are tax deductible! We will send you a receipt for tax purposes. Thanks!

Mentors Hear From the Pros: Foster Parents Share Their Stories



Bessie Brewer and Eunice Brown, experienced and expert foster moms, shared their stories with mentors at the Winter Quarterly training. Both bring high levels of commitment and structure to providing care for teens in foster care. But they also temper what they do with a strong dose of reality. They acknowledged that teens tend to “run”, but they also come back. Each talked about setting clear rules and boundaries. They appreciate the role mentors can play in the lives of their foster teens and agree that everyone has to work together as partners.

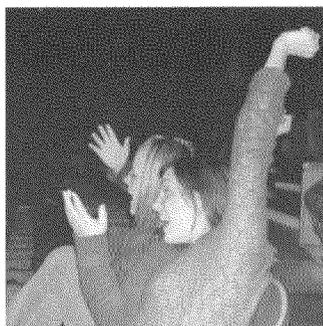
At the same meeting mentors also heard from DHS caseworkers, Cheris Teal and Brian Obog, about the way they establish relationships with foster parents and work cooperatively with them. Thu To, DHS Foster Parent Certifier, talked about the rules and regulations that foster parents have to meet and the requirements for on-going training.

When you were 15 who made a difference in your life?

Powerhouse is partnering with the Multnomah County Dept. of Community Justice’s “Reclaiming Futures” project, along with several other community partners, in asking that question to increase awareness of and opportunities for mentoring youth in the juvenile justice system. The “When You Were 15” campaign goes into high gear this month with the release of an anthology of stories from local adults and youth who want you to know how much an adult mattered in their lives. The website, www.whenyouwere15.org, will give adults interested in mentoring direct access to the websites of Powerhouse and other partners in the project. Powerhouse will serve those youth in the system that are also in foster care. This is an exciting partnership for kids and Powerhouse is proud to be part of it.

Volunteer News: Thanks to Community Partners

Mentor Liz Railton and her mentee, took advantage of the generosity of the Portland Winter Hawks organization for an evening of hockey. The Winter Hawks have donated tickets to Powerhouse routinely for several years. And now with spring and summer ahead of us we hope to send mentors and mentees to both Timbers soccer games and Beaver Baseball, as we have in the past. Recently we very fortunate to send a large group of mentors and mentees to a fabulous performance by Cirque du Soleil. Donations of tickets to both sports and cultural events are very appreciated. Our volunteer mentors give a tremendous amount of their own money toward activities with their youth but we are always looking for ways to keep their costs minimal while enabling them to take their youth to events in the community. If you are a season ticket holder to one of Portland's cultural or sports organizations and know there are dates you cannot use your tickets, we are happy to accept them as donations and provide documentation to you for tax purposes.

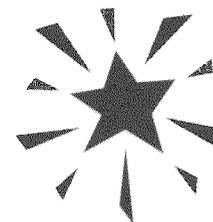


We salute and send a special thanks to the students at Rosemary Anderson/POIC and their teacher, Kim Filla, for great work getting this newsletter in the mail. Once a month they engage in a community service project and each quarter they give their time to Powerhouse. What a great group!

More Thanks!

Thank you to the following organizations and individuals for generous donations to Powerhouse:

Milt Johnson
Kelly Adams
United Way of the Columbia-Willamette
Portland Winter Hawks
Cirque du Soleil
Timberline Lodge



Welcome New Mentors:

Trevor Jones
Nicole Kraft
Graham Harriman
Sarah Cantor
Gary Brumley
Nancy Patton
Erin Weinstock
Julie Arakaki

Interested in becoming a mentor or know someone who is? Call:

**Maria Hein at
503-234-8757, x 24 or
maria@theinnhome.com**

Powerhouse

123 NE 3rd Ave, Ste. 340

Portland, OR 97232

503-234-8757

FAX: 503-234-8758

www.powerhouseprogram.org



Keeping Up With Katrina by Kelly Adams

For our latest outing, Katrina and I decide to break out of our routine. Instead of our usual visit to the library and lunch, we go on a bike ride. After Tammy, her foster mother, and I, put our collective feet down on the helmet issue, we set out on a glorious spring day. I've brought maps but Katrina is the best navigator. She deftly maneuvers through her neighborhood; she knows the streets with bike lanes and the safest routes to several nice parks. She shouts out directions in time for them to be useful. As we encounter several hills, I stubbornly refuse to hop off my bike. Clicking in the lowest gear, I grind my way up each slope. Katrina, on the other hand, hops up off her mountain bike at each hill. I good-naturedly tease "Katrina, what's the matter with you? Do you realize I am 22 years older than you?" If I can do it, I reason, she can. Several hours later, I am climbing up a set of stairs, my 37-year-old right knee protests. My knee then issues an edict: no Contra dancing for you tonight. I call my friend, "Uh, I can't go tonight. I overdid it a bit on my bike ride with Katrina." "How far did you go?" my friend responds knowingly. "It's not the distance," I say, and then explain my ego-based riding style. "You should have walked up the hill," my wise friend said. "Katrina was right," I sigh, "And I am 37 years old."



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST**

Board Clerk Use Only

Meeting Date: 06/01/06
 Agenda Item #: R-18
 Est. Start Time: 11:00 AM
 Date Submitted: 05/25/06

BUDGET MODIFICATION: -

Agenda Title: PROCLAMATION Honoring Unparalleled Public Asset, Supreme Treasure and Never-to-be-Forgotten Multnomah Building Security Guard Margaret Leatham on the Occasion of Her Retirement from Securitas, Inc.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested:	<u>June 1, 2006</u>	Time Requested:	<u>10 mins</u>
Department:	<u>Non-Departmental</u>	Division:	<u>Chair and Commissioners</u>
Contact(s):	<u>Deb Bogstad</u>		
Phone:	<u>503 988-3277</u>	Ext.	<u>83277</u>
		I/O Address:	<u>503/600</u>
Presenter(s):	<u>Craig Flower and Nathan Gard</u>		

General Information

1. **What action are you requesting from the Board?**
 Adopt PROCLAMATION Honoring Unparalleled Public Asset, Supreme Treasure and Never-to-be-Forgotten Multnomah Building Security Guard Margaret Leatham on the Occasion of Her Retirement from Securitas, Inc.
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
 Marge Leatham is retiring and the Board wants to honor her for her seven years of service as security supervisor for the Multnomah County Building.
3. **Explain the fiscal impact (current year and ongoing).**
 N/A
4. **Explain any legal and/or policy issues involved.**
 N/A

5. Explain any citizen and/or other government participation that has or will take place.

Securitas staff, County Facilities staff, Multnomah Building residents, and members of Mrs. Leatham's family will be in attendance. Luncheon reception to follow.

Required Signatures

**Department/
Agency Director:**

Crisi M. J.

Date: 05/25/06

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Honoring Unparalleled Public Asset, Supreme Treasure and Never-to-be-Forgotten Multnomah Building Security Guard Margaret Leatham on the Occasion of Her Retirement from Securitas, Inc.

The Multnomah County Board of Commissioners Finds:

- a. Officer Margaret (Marge) Leatham assumed her role as security supervisor for the Multnomah County Building in 1999. Officer Leatham has made significant contributions to the operation of the building, and established countless meaningful relationships in her seven years of service.
- b. Officer Leatham has provided exemplary service to the contract security field for more than 21 years. She has held the role of security officer, airport screener, training officer and site supervisor. She excelled in all of these roles.
- c. Officer Leatham serves as a "Guardian," routinely going above the call of duty to protect public assets, personnel and access to government services.
- d. Officer Leatham has been repeatedly recognized for her efforts. She was most recently acknowledged as the Securitas Supervisor of the Month for Portland and Vancouver.
- e. Officer Leatham sweetens the dispositions of many with her offerings of continual good cheer and candy.
- f. Officer Leatham has provided invaluable service to the public, employees and visitors alike; personally greeting and assisting everyone who enters the Multnomah Building.

The Multnomah County Board of Commissioners Proclaims:

June 1, 2006 as unparalleled public asset, supreme treasure and never-to-be-forgotten Margaret Leatham Day in Multnomah County, Oregon in celebration and appreciation for Marge's distinguished career on the occasion of her retirement from our building, but not from our hearts.

ADOPTED this 1st day of June, 2006

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

Maria Rojo de Steffey,
Commissioner District 1

Serena Cruz Walsh,
Commissioner District 2

Lisa Naito,
Commissioner District 3

Lonnie Roberts,
Commissioner District 4

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 06-091

Honoring Unparalleled Public Asset, Supreme Treasure and Never-to-be-Forgotten Multnomah Building Security Guard Margaret Leatham on the Occasion of Her Retirement from Securitas, Inc.

The Multnomah County Board of Commissioners Finds:

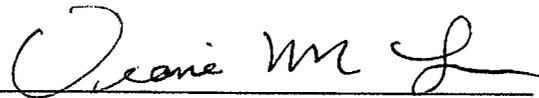
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ADOPTED this 1st day of June, 2006.

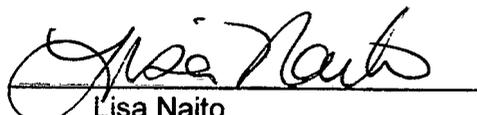
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



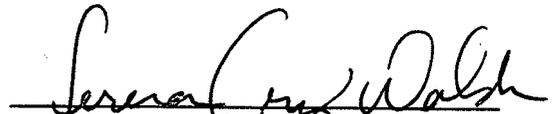
Diane M. Linn, Chair



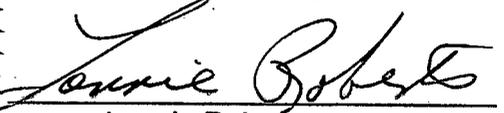
Maria Rojo de Steffey,
Commissioner District 1



Lisa Naito,
Commissioner District 3



Serena Cruz Walsh,
Commissioner District 2



Lonnie Roberts,
Commissioner District 4