

Budget Modification ID: **HD-13-03**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-30	1000	40010	0030			43600-GF	60000	1,271,553	1,272,358	805.00		Increase Permanent
2	40-30	1000	40010	0030			43600-GF	60130	389,710	389,957	247.00		Increase Salary Related Expns
3	40-30	1000	40010	0030			43600-GF	60140	408,465	408,533	68.00		Increase Insurance Benefits
4	40-30	1000	40010	0030			43600-GF	60100	19,996	19,191	(805.00)		Decrease Temporary
5	40-30	1000	40010	0030			43600-GF	60135	1,668	1,421	(247.00)		Decrease Non Base Fringe
6	40-30	1000	40010	0030			43600-GF	60145	970	902	(68.00)		Decrease Non Base Insurance
7										0			
8	40-30	32214	40010	0030			4FA43-02	60000	51,025	52,009	984.00		Increase Permanent
9	40-30	32214	40010	0030			4FA43-02	60130	16,294	16,596	302.00		Increase Salary Related Expns
10	40-30	32214	40010	0030			4FA43-02	60140	22,201	22,285	84.00		Increase Insurance Benefits
11	40-30	32214	40010	0030			4FA43-02	60120	2,046	676	(1,370.00)		Decrease Premium
12										0			
13	40-90	1000	40039	0030		409300		60000	702,404	711,877	9,473.00		Increase Permanent
14	40-90	1000	40039	0030		409300		60130	211,422	214,179	2,757.00		Increase Salary Related Expns
15	40-90	1000	40039	0030		409300		60140	212,819	213,625	806.00		Increase Insurance Benefits
16	40-90	1000	40039	0030		409300		60100	3,227	0	(3,227.00)		Decrease Temporary
17	40-90	1000	40039	0030		409300		60135	269	0	(269.00)		Decrease Non-Fringe Base
18	40-90	1000	40039	0030		409300		60145	157	0	(157.00)		Decrease Non Base Insurance
19	40-90	1000	40039	0030		409300		60170	2,002	1,002	(1,000.00)		Decrease Professional Service
20	40-90	1000	40039	0030		409300		60220	2,601	618	(1,983.00)		Decrease Repair & Maintenance
21	40-90	1000	40039	0030		409300		60240	3,828	1,328	(2,500.00)		Decrease Supplies
22	40-90	1000	40039	0030		409300		60260	6,287	3,287	(3,000.00)		Decrease Travel & Training
23	40-90	1000	40039	0030		409300		60340	1,722	822	(900.00)		Decrease Dues & Subscriptions
24										0			
25	72-80	3500		0020		705210		50316	(56,114,007)	(56,113,274)	733		Insurance Revenue
26	72-80	3500		0020		705210		60330	1,932,465	1,931,732	(733)		Offsetting Expenditure
27										0			
28													
29													
											0	0	Total - Page 1
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]

FM Side				PS/CO Side			Cost Element/	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Commitment Item	Notes	
General Fund Contingency								
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency	
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure	
Indirect								
Central								
xx-xx	xxxxx				xxx	60350	Indirect Expenditure	
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund	
19	1000	0020		9500001000		60470	CGF Contingency expenditure	
Departmental								
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure	
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund	
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund	
Telecommunications								
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure	
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement	
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund	
Data Processing								
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures	
78-70	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement	
78-70	3503	0020		709000		60240	Budgets offsetting expenditures	
Electronic Service Reimbursement								
xx-xx	xxxxx					60420	Departmental Electronics expenditure	
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement	
78-60	3501	0020		904200		60240	Budgets offsetting expenditure	
Motor Pool: Use this cost center if you are adding funds for motor pool use.								
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure	
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement	
78-30	3501	0020		904150		60240	Budgets offsetting expenditure	
Fleet: Use this cost center if you are adding funds for dedicated program cars.								
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure	
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement	
78-60	3501	0020		904100		60240	Budgets offsetting expenditure	
Building Management								
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure	
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement	
78-50	3505	0020		902575		60170	Budgets offsetting expenditure	
Insurance Service Reimbursement								
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure	
72-80	3500	0020		705210		50316	Insurance Revenue	
72-80	3500	0020		705210		60330	Offsetting expenditure	
Lease Payments to Capital Lease Retirement Fund								
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure	
							Contact your Budget Analyst to complete this.	
Mail & Distribution								
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure	
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement	
78-20	3504	0020		904400		60230	Budgets offsetting expenditure	
Records								
xx-xx	xxxxx				xxx	60460	Records expenditure	
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement	
78-20	3504	0020		904500		60240	Budgets offsetting expenditure	

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
<u>Special Revenue Funds</u>		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
<u>Capital Project Funds</u>		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
<u>Enterprise Funds</u>		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138