



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY

BOARD OF COMMISSIONERS

AGENDA # C-5 DATE 8/20/15

MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 8/20/15

Agenda Item #: C.5

Est. Start Time: 9:30 am

Date Submitted: 8/4/15

Agenda Title: **BUDGET MODIFICATION # DCM-02-16: Reclassification of a OA Sr/NR to OA Sr in the Central HR Employee Benefits Program**

Requested Meeting Date: August 20, 2015 Time Needed: Consent Calendar

Department: 72 - County Management Division: Central Human Resources

Contact(s): Travis Graves (Shaun Coldwell)

Phone: 503-988-6134 Ext. 86134 I/O Address _____

Presenter Name(s) & Title(s): Not applicable

General Information

1. What action are you requesting from the Board?

Reclassification of an Office Assistant Sr/non-represented position to an Office Assistant Sr/represented in the Employee Benefits section of Central Human Resources.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This position was reclassified from OA Sr to OA Sr/non-represented through class comp request #2441, approved by the board on May 22, 2014.

On May 8, 2015, through a petition from Local 88, the Oregon Employee Relations Board ruled in agreement with the union, and determined that the position duties do not meet the definition of confidential employee and the position became a represented OA Senior immediately.

This action will bring the budgeted job classification in line with the ERB decision. The result decreases the amount of salary and benefits; the difference is added to Temporary and benefits in the amount of \$2,546.

3. Explain the fiscal impact (current year and ongoing).

Decrease in permanent salary and benefits of \$2,546 and increase to temporary salary and benefits in the same amount. The difference in insurance costs to the risk fund are in the amount of

\$58.

4. Explain any legal and/or policy issues involved.

6/9/2014 - Local 88 filed petition seeking clarification on unit status of the position

7/3/2014 - County filed objections to petition

3/12/2015 - Hearing before Oregon Employee Relations board

5/8/2015 - Ruling made in agreement with the union, determines position duties do not meet definition of confidential employee; position becomes represented OA Senior immediately

5. Explain any citizen or other government participation.

None

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

A decrease to the risk fund in Employee Benefits of \$58.

7. What budgets are increased/decreased?

The difference in salary of \$2,546 is balanced within the program. A net decrease to the risk fund of \$58.

8. What do the changes accomplish?

Reclassifies an OA Sr/non-represented to an OA Sr/represented, with a decrease in salary and benefits.

9. Do any personnel actions result from this budget modification?

Change in job class.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

NA

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

NA

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

NA

Required Signature

**Elected Official or
Dept. Director:** Karyne Kieta /s/

Date: 8-4-15

Budget Analyst: Ching Hay /s/

Date: 8-4-15

Department HR: Susan Yee /s/

Date: 8-4-15

Countywide HR: Travis Graves /s/

Date: 8-4-15

Exp/Rev/FTE - Budget Modification

Budget Year: 2016

Budget Modification: DCM-02-16

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	72020-16	3500	72-80	0020	705200	60000 - Permanent	673,420	671,908	(1,512)	
2	72020-16	3500	72-80	0020	705200	60100 - Temporary	35,000	37,302	2,302	
3	72020-16	3500	72-80	0020	705200	60130 - Salary Related Expns	213,117	212,193	(924)	
4	72020-16	3500	72-80	0020	705200	60135 - Non Base Fringe	2,926	3,118	192	
5	72020-16	3500	72-80	0020	705200	60140 - Insurance Benefits	167,276	167,166	(110)	
6	72020-16	3500	72-80	0020	705200	60145 - Non Base Insurance	788	840	52	
7	72020-16	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(70,367,747)	(70,367,689)	58	
8	72020-16	3500	72-80	0020	705210	60330 - Claims Paid	6,862,252	6,862,194	(58)	
3500 Total										0
	72-80 Total									0
	Program Offer Number 72020-16 Total									0

Exp/Rev/FTE - Budget Modification

Budget Year: 2016

Budget Modification: DCM-02-16

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
716836	6002	Office Assistant/Sr	61279	3500	705200	1.00	47,523	13,634	17,597	78,754
716836	9636	Office Assistant SR/NR	61279	3500	705200	(1.00)	(49,035)	(14,558)	(17,707)	(81,300)
Total Annualized Changes:						0.00	(\$1,512)	(\$924)	(\$110)	(\$2,546)

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
716836	6002	Office Assistant/Sr	61279	3500	705200	1.00	47,523	13,634	17,597	78,754
716836	9636	Office Assistant SR/NR	61279	3500	705200	(1.00)	(49,035)	(14,558)	(17,707)	(81,300)
Total Current FY Changes:						0.00	(\$1,512)	(\$924)	(\$110)	(\$2,546)