

ANNOTATED MINUTES

Tuesday, April 23, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD WORK SESSION

Chair Diane Linn convened the meeting at 9:40 a.m., with Vice-Chair Lonnie Roberts and Commissioners Serena Cruz and Maria Rojo de Steffey, Auditor Suzanne Flynn and Sheriff Dan Noelle present, District Attorney Michael Schrunk excused, and Commissioner Lisa Naito arriving at 9:45 a.m.

WS-1 County Health and Human Services Group Policy Framework Discussion.
Presented by Tony Mounts, Invited Department Directors and Staff.

JOHN RAKOWITZ, KATHY TURNER, LOLENZO POE, LILLIAN SHIRLEY, JOHN BALL, HOWARD KLINK, JIM MCCONNELL AND PETER DAVIDSON PRESENTATIONS AND RESPONSE TO ELECTEDS QUESTIONS AND DISCUSSION ON ISSUES INCLUDING: SCHOOL BASED SYSTEM AND LINKED SERVICES; POLICY ISSUES; HEALTH DEPARTMENT STRATEGIC GOALS, KEY POLICY CONCERNS, SERVICE EQUITY, PUBLIC HEALTH PREPAREDNESS; COUNTY HUMAN SERVICES; DEVELOPMENTAL DISABILITIES SERVICES; AGING AND DISABILITY SERVICES; MENTAL HEALTH AND ADDICTION SERVICES; ADULT MENTAL HEALTH SYSTEM; CHILDRENS MENTAL HEALTH SYSTEM; OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIP OVERVIEW; COMMISSION ON CHILDREN AND FAMILIES OVERVIEW; NEED FOR EAST COUNTY SCHOOL BASED HEALTH CLINICS AND SCHOOL RESOURCE OFFICERS; POPULATION AND DEMOGRAPHIC SHIFTING AND NEED FOR ALL FAMILY CENTERS TO PROVIDE CULTURALLY SPECIFIC SERVICES. CHAIR LINN ADVISED THAT HOMELESS YOUTH PROGRAMS,

DOMESTIC VIOLENCE PREVENTION AND CARING COMMUNITIES ARE ALSO INTEGRATED INTO THE COUNTY HEALTH AND HUMAN SERVICES CLUSTER. CHAIR LINN AND COMMISSIONER NAITO TO COORDINATE BOARD BRIEFING FOR IN DEPTH DISCUSSION ON CHILD RECEIVING CENTER IN NEAR FUTURE.

There being no further business, the meeting was adjourned at 11:35 a.m.

Wednesday, April 24, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD WORK SESSION

Chair Diane Linn convened the meeting at 9:39 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito, Serena Cruz and Maria Rojo de Steffey, Sheriff Dan Noelle and District Attorney Michael Schrunk present, and Auditor Suzanne Flynn excused.

WS-2 County General Government Policy Framework Discussion and Business Income Tax Update. Presented by Tony Mounts, Invited Department Directors and Staff.

**DEPARTMENT OF LIBRARY SERVICES
DIRECTOR GINNIE COOPER, WITH BECKY COBB, PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING: LIBRARY SCENARIOS IF MAY LEVY PASSES; IF MAY LEVY FAILS; TIMELINE FOR GOING OUT FOR ANOTHER LEVY; PROPOSED LIBRARY REDUCTION GUIDELINES FROM 1996 MEASURE 47; NORTH INTERSTATE AND TROUTDALE BRANCHES; GENERAL FUND SUPPORT; IMPACT OF URBAN RENEWAL OUTCOME; FIFTH YEAR OF CURRENT LEVY; MONDAY BRANCH CLOSURES;**

SERVICE REDUCTIONS; AND BOOK BUDGET REDUCTIONS.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES DIRECTOR CECILIA JOHNSON INTRODUCED LEADERSHIP TEAM MIKE OSWALD - ELECTIONS, EMERGENCY MANAGEMENT, ANIMAL CONTROL AND SUSTAINABILITY PROGRAM, TOM SIMPSON - COORDINATOR FOR COUNTYWIDE PROJECTS INCLUDING HIPPA PROJECT, DAVE BOYER - FINANCE, CONTRACTING, PURCHASING, WAREHOUSING, AND ASSESSMENT AND TAXATION, GAIL PARNELL - HUMAN RESOURCES, DOUG BUTLER - FACILITIES MANAGEMENT, KATHY BUSSE - LAND USE PLANNING AND TRANSPORTATION, TOM GUINEY - FLEET, LISA YEO - INFORMATION TECHNOLOGY AND TONY MOUNTS - BUDGET AND SERVICE IMPROVEMENT. MS. JOHNSON, DOUG BUTLER, JOHN RAKOWITZ AND MIKE OSWALD PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING: VALUE AND GOALS OF DEPARTMENT MERGER; CO-LOCATION OF LAND USE PLANNING AND GIS TO SHARED SPACE AND RESOURCES; GOAL 5 AND SUSTAINABILITY; DIVERSITY INITIATIVE; LANGUAGE SERVICES; CULTURALLY SPECIFIC SERVICES; LANGUAGE BANK EFFICIENCIES; STRATEGIES FOR FUNDING COUNTY FACILITIES,INCLUDING STRUCTURE, OPERATIONS AND MAINTENANCE, ASSET PRESERVATION AND CAPITAL IMPROVEMENT PROGRAM; AND ANIMAL CONTROL BUDGET POLICIES.

Commissioner Cruz was excused at 11:30 a.m.

Commissioner Rojo was excused at 11:35 a.m.

There being no further business, the meeting was adjourned at 11:44 a.m.

Thursday, April 25, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:40 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito and Maria Rojo de Steffey present, and Commissioner Serena Cruz arriving at 9:45 a.m.

CHAIR LINN WELCOMED COUNTY EMPLOYEES AND THEIR CHILDREN, AND OTHERS ATTENDING TODAY'S BOARD MEETING FOR BRING OUR DAUGHTERS TO WORK DAY. CHAIR LINN INTRODUCED HER DAUGHTER TESS SPRINGER. COMMISSIONER ROJO INTRODUCED HER GUESTS BLAIR HAMPTON AND SONIA SALAIS. COMMISSIONER NAITO INTRODUCED HER NIECE NATALIE NAITO AND GUEST VICTORIA BUCK. COMMISSIONER ROBERTS INTRODUCED HIS GUEST PATRICE GREENFIELD.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER ROBERTS, SECONDED BY COMMISSIONER NAITO, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-2) WAS APPROVED, WITH COMMISSIONERS NAITO, ROBERTS, ROJO AND LINN VOTING AYE.

NON-DEPARTMENTAL

- C-1 Appointment of Jeannie "J. C." Kizak and Reappointment of Jack Pessia to the Multnomah County Audit Committee
- C-2 Appointments of Rebecca Anderson, Sara Carter, Ted Cerwonka, Paul Crumrine, Susan Gonzales, Chuck Hawkins, David Hawkins, Andrew Holtz, Evan Johnson, Kenneth Kahn, Mark Meininger, Julie Papavero, Joel Shapiro and Brent Ward to the BICYCLE AND PEDESTRIAN CITIZEN

ADVISORY COMMITTEE; and Appointment of Tye Aldana as an Alternate Member to the Bicycle and Pedestrian Citizen Advisory Committee

REGULAR AGENDA
PUBLIC COMMENT

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes per Person.

NO ONE WISHED TO COMMENT.

NON-DEPARTMENTAL

R-1 PROCLAMATION Proclaiming April 25, 2002 as Take Our Daughters To Work® Day in Multnomah County, Oregon

***COMMISSIONER NAITO MOVED AND
COMMISSIONER ROBERTS SECONDED,
APPROVAL OF R-1. CHAIR LINN EXPLANATION.
COMMISSIONER NAITO READ PROCLAMATION.***

Commissioner Cruz arrived at 9:45 a.m.

***COMMISSIONER CRUZ INTRODUCED HER
GUESTS IBETH HERNANDEZ AND ALMA
SANCHEZ. ANNETTE KLINEFELTER WITH THE
GIRLS INITIATIVE NETWORK, COMMENTED IN
SUPPORT OF PROCLAMATION AND INVITED
BOARD TO MAY EVENT. COUNTY ATTORNEY
TOM SPONSLER INTRODUCED HIS GOD-
DAUGHTER MOLLY WILSON. PROCLAMATION
02-056 UNANIMOUSLY APPROVED.***

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

R-2 Presentation of Service Awards to 89 Multnomah County Employees with 5 to 35 Years of Service

***CHAIR LINN COMMENTS IN SUPPORT OF
HONORING COUNTY EMPLOYEES ON TAKE OUR
DAUGHTERS TO WORK DAY. HUMAN
RESOURCES MANAGER GAIL PARNELL
INTRODUCED HER GRANDSON DYLAN***

GARDNER. CHAIR LINN PRESENTED SPECIAL ACKNOWLEDGEMENT OF THE CONTRIBUTIONS OF EMPLOYEES NANCY WOODWARD, TIFFANY HSIAO AND RANDY POLIVKA. WITH THE ASSISTANCE OF GAIL PARNELL AND JEANIE STAINO, THE BOARD AND THEIR GUESTS GREETED, ACKNOWLEDGED AND PRESENTED 5 YEAR AWARDS TO: HUN AN, HENRY BENNETT, GAIL BROCK, DONALD CHEPERKA, SKYE GUERRA, KATHERINE LYTE AND LINDA PERFILI OF DCHS; FRANK CHAVEZ, JODI FERGUSON, BOBBY JAMES, JERRI JARMER, MARIA ESTHER LOANZON, KIMBERLY PASCUAL AND BERNIE POROTESANO OF DCJ; DOUGLAS HICKS, TIFFANY HSIAO, DEBORAH HUFF, CHEAQUETTA JOHNSON, TONY MCCARTNEY, LAUREL O'HARA, RANDY POLIVKA, ANNETTE REICHSTEIN, SOPHIA TERRY AND NANCY WOODARD OF DBCS; CYNTHIA KEUDELL OF HD; PATRICIA WELCH OF DLS; AND BARBARA DISCIASCIO AND KATHLEEN TODD OF NOND; 10 YEAR AWARDS TO: JOETTA ERVINS, JOHN CALHOUN, MARILEE HARRINGTON, SALLY STENSON AND MARY WRIGHT OF DCHS; TRACY HILL, DONALD MCTAVISH AND STEVEN WALKER OF DCJ; HELEN BARKLEY, SATISHWAR NATH, MICHAEL PIAZZA AND DAVID SCOGIN OF DBCS; JANET ALLAN, LAWRENCE BECKETT, BRENULA FRAZIER, KARIN JOHNSON, MARY LOU KERNS, MICHAELA SILVA KILDAY, CAROL SIMMONS, HOMIDOKHT TAVANGARI AND JARVINA THOMPSON OF HD; DONNA CAIN, SUZANNE KUGLER AND LAWRENCE WILL OF DLS; AND ALTHEA MILECHMAN OF NOND; 15 YEAR AWARDS TO: DEBORAH BAIN, MARY DRINKWATER, BEN HILTON AND RUBY SAWHNEY OF DBCS; AND CAROLYN FRAZIER, NANCY KIRCHNER AND KRISTA MCCOY OF HD; 20 YEAR AWARDS TO: SUZANNE LARSEN AND MELANIE WARREN OF DCHS; ROGER BRUNO OF DBCS; DOROTHY DETERING, KATHY KUE, DIANE RUMINSKI, JACK THAO, TER THAO AND YOON TZEO OF HD; AND EMERALD GOLDMAN

OF DLS; 25 YEAR AWARDS TO: RON GLYNN AND GEORGE HAINES OF DCJ; JOSEPH ALCANTARA, VICKI ERVIN AND JOHN STANDING OF DBCS; JOHN HOOVER OF DA; AND SHIRLEY ORR AND MARGO SALISBURY OF HD; 30 YEAR AWARDS TO: BARNEY BURCH AND GARY MCGUFFIN OF DCHS; KELLY CARROLL OF DJC; RONALD HEATON OF DBCS; CATHERINE BRUGGER OF HD; AND KAREN HEIN OF DLS; AND 35 YEAR AWARDS TO FLORA PERSONS AND CAROL ROGERS OF DLS.

- R-3 RESOLUTION Adopting the 2001-2002 Multnomah County Supplemental Budget and Making Appropriations as Required by ORS 294.480

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-3. JULIE NEBURKA AND DAVE BOYER EXPLANATION. RESOLUTION 02-057 UNANIMOUSLY ADOPTED.

- R-4 RESOLUTION Approving a Joint Multnomah County and City of Portland Sustainable Procurement Strategy to Balance Environmental Issues with Economic and Equity Issues in the Expenditures of Public Funds Promoting the Long Term Interests of the Community

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-4. AMY JOSLIN AND FRANNA HATHAWAY, EXPLANATION AND RESPONSE TO QUESTIONS OF COMMISSIONER ROBERTS. SUSAN ANDERSON AND KENT SNYDER COMMENTS IN SUPPORT. JERRY AUVIL TESTIMONY IN SUPPORT OF RESOLUTION, BUT REQUESTED CLARIFICATION REGARDING OLD GROWTH TIMBER. MS. JOSLIN EXPLANATION, ADVISING THIS RESOLUTION ADVANCES SUSTAINABLE PURCHASING DECISIONS THAT PROMOTE THE LONG-TERM INTERESTS OF THE COMMUNITY, BUT IS NOT A BAN ON OLD GROWTH TIMBER. BOARD COMMENTS IN SUPPORT AND APPRECIATION OF THE EFFORTS AND ADVOCACY OF MS. JOSLIN, MS. ANDERSON AND

MR. SNYDER. CHAIR LINN ADVISED THAT IRIS BELL OF HER OFFICE WILL BE WORKING ON THE PROCUREMENT PROCESS AND DIVERSITY CONTRACTING PRACTICES. RESOLUTION 02-058 UNANIMOUSLY ADOPTED.

DEPARTMENT OF HEALTH

- R-5 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Community Access Program to Expand Health Services Capacity

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-5. MICHAEL SORENSEN AND GARY OXMAN EXPLANATION AND RESPONSE TO BOARD QUESTIONS. NOTICE OF INTENT UNANIMOUSLY APPROVED.

DEPARTMENT OF COMMUNITY JUSTICE

- R-6 NOTICE OF INTENT to Apply for "Going Home" Grant to Provide Transition Services

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-6. CARL JABER EXPLANATION. COMMISSIONER NAITO AND CHAIR LINN COMMENTS IN APPRECIATION AND SUPPORT. NOTICE OF INTENT UNANIMOUSLY APPROVED.

- R-7 NOTICE OF INTENT to Apply for a Juvenile Violence Prevention Grant from the Oregon Department of State Police, Byrne Memorial Grant Program

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-7. DAVID KOCH INTRODUCED HIS DAUGHTER ABBEY KOCH AND HER FRIEND JAIMIE MITCHELL. DAVID KOCH EXPLANATION AND RESPONSE TO QUESTIONS OF COMMISSIONER CRUZ AND CHAIR LINN REGARDING BILINGUAL LANGUAGE ISSUES, MATCH REQUIREMENTS AND EVALUATION

**COMPONENT. NOTICE OF INTENT
UNANIMOUSLY APPROVED.**

NON-DEPARTMENTAL

- R-8 Second Reading and Possible Adoption of a SPECIAL ORDINANCE Establishing Procedures to Consider a Petition to Create an Underground Assessment District Along a Portion of SW Riverwood Road in the Dunthorpe Neighborhood, and Declaring an Emergency

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF SECOND READING AND ADOPTION. MATT RYAN EXPLANATION AND RESPONSE TO QUESTION OF CHAIR LINN REGARDING EMERGENCY CLAUSE. NO ONE WISHED TO TESTIFY. ORDINANCE 980 UNANIMOUSLY ADOPTED.

- R-9 First Reading of an ORDINANCE Amending Multnomah County Code Chapter 9, County Employment to Reorganize, Clarify and Update Chapter

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF FIRST READING. CECILIA JOHNSON INTRODUCED HER GRAND DAUGHTER LAYLA JOHNSON. THOMAS SPONSLER AND CECILIA JOHNSON EXPLANATION AND RESPONSE TO BOARD QUESTIONS REGARDING CLASSIFICATIONS OF DEPUTY DISTRICT ATTORNEYS, EXECUTIVE ASSISTANTS, CONFIDENTIAL AND SUPPORT STAFF. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING THURSDAY, MAY 2, 2002.

There being no further business, the meeting was adjourned at 11:25 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

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<http://www.co.multnomah.or.us/cc/board.html>

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APRIL 23, 24 & 25 2002

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday County Health and Human Services Group Policy Framework Discussion
Pg 2	9:30 a.m. Wednesday County General Government Policy Framework Discussion and Business Income Tax Update
Pg 3	9:30 a.m. Thursday Proclamation Proclaiming Take Our Daughters to Work® Day
Pg 3	9:35 a.m. Thursday Multnomah County Employee Service Awards Presentation
Pg 3	9:55 a.m. Thursday 2nd Reading Ordinance Establishing Procedures to Consider Petition to Create Underground Assessment District Along SW Riverwood Rd
Pg 5	Updated County Budget Session Schedule

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community Television

(503) 491-7636, ext. 333 for further info
or: <http://www.mctv.org>

Tuesday, April 23, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD WORK SESSION

WS-1 County Health and Human Services Group Policy Framework Discussion.
Presented by Tony Mounts, Invited Department Directors and Staff.

Wednesday, April 24, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD WORK SESSION

WS-2 County General Government Policy Framework Discussion and Business
Income Tax Update. Presented by Tony Mounts, Invited Department
Directors and Staff.

Thursday, April 25, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **NON-DEPARTMENTAL**

- C-1 Appointment of Jeannie "J. C." Kizak and Reappointment of Jack Pessia to the Multnomah County Audit Committee
- C-2 Appointments of Rebecca Anderson, Sara Carter, Ted Cerwonka, Paul Crumrine, Susan Gonzales, Chuck Hawkins, David Hawkins, Andrew Holtz, Evan Johnson, Kenneth Kahn, Mark Meininger, Julie Papavero, Joel Shapiro and Brent Ward to the BICYCLE AND PEDESTRIAN CITIZEN ADVISORY COMMITTEE; and Appointment of Tye Aldana as an Alternate Member to the Bicycle and Pedestrian Citizen Advisory Committee

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes per Person.

NON-DEPARTMENTAL - 9:30 AM

- R-1 PROCLAMATION Proclaiming April 25, 2002 as Take Our Daughters To Work[®] Day in Multnomah County, Oregon

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:35 AM

- R-2 Presentation of Service Awards to 89 Multnomah County Employees with 5 to 35 Years of Service
- R-3 RESOLUTION Adopting the 2001-2002 Multnomah County Supplemental Budget and Making Appropriations as Required by ORS 294.480
- R-4 RESOLUTION Approving a Joint Multnomah County and City of Portland Sustainable Procurement Strategy to Balance Environmental Issues with Economic and Equity Issues in the Expenditures of Public Funds Promoting the Long Term Interests of the Community

DEPARTMENT OF HEALTH - 10:20 AM

- R-5 NOTICE OF INTENT to Apply for Grant Funding from the US Department of Health and Human Services' Community Access Program to Expand Health Services Capacity

DEPARTMENT OF COMMUNITY JUSTICE - 10:25 AM

- R-6 NOTICE OF INTENT to Apply for "Going Home" Grant to Provide Transition Services
- R-7 NOTICE OF INTENT to Apply for a Juvenile Violence Prevention Grant from the Oregon Department of State Police, Byrne Memorial Grant Program

NON-DEPARTMENTAL - 10:35 AM

- R-8 Second Reading and Possible Adoption of a SPECIAL ORDINANCE Establishing Procedures to Consider a Petition to Create an Underground

Assessment District Along a Portion of SW Riverwood Road in the Dunthorpe Neighborhood, and Declaring an Emergency

R-9 First Reading of an ORDINANCE Amending Multnomah County Code Chapter 9, County Employment to Reorganize, Clarify and Update Chapter

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

9:30 AM to 12:00 PM Tuesdays, Wednesdays and Thursdays as Listed Below
Unless otherwise noted, all Sessions held at the Multnomah Building
First Floor Commissioners Boardroom 100, 501 SE Hawthorne Boulevard, Portland

The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Discuss Multnomah County 2002-2003 Budget Issues. Facilitated by John Rakowitz and Tony Mounts. **[These are Public Meetings and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled in May and June.]** Thursday Meetings are Broadcast Live on Cable Channel 30 or log onto <http://www.co.multnomah.or.us/cc/board.html> to View Live Broadcast. Tuesday and Wednesday Meetings will be Broadcast Live on Cable Channel 22 (East County subscribers only) and Rebroadcast on Cable Channels 29 and 30 (Countywide subscribers) and Media Streaming beginning Tuesday, May 7, 2002. Cable Schedule attached. Web link to follow.

Tuesday, April 23

9:30-12:00 Health and Human Services Group Policy Framework Discussion

Wednesday, April 24

9:30-11:45 General Government Groups: Library, Business and Community Services, Facilities, Emergency Management, Diversity, Policy Framework Discussion
11:45-12:00 BIT Update

Wednesday, May 1

9:30-12:00 Public Safety Group, Policy Framework Discussion

Thursday, May 2

9:30-Regular Board Meeting
Chair Diane Linn 2002-2003 Executive Budget Message, Public Hearing and Consideration of Resolution Approving Executive Budget for Submission to Tax Supervising and Conservation Commission
Public Hearing and Consideration of Approval of the 2002-2003 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission
Public Hearing and Consideration of Approval of the 2002-2003 Mid County Street Lighting Service District No. 14 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Tuesday, May 7

9:30-10:00	Fiscal Year 2003 Budget – Financial Overview
10:00-10:30	Citizen Budget Advisory Committee Recommendations
10:30-11:00	Health and Human Services Group Overview
11:00-12:00	Office of Community and School Partnerships

Wednesday, May 8

9:30-11:00	Non-Departmental
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Tuesday, May 14

9:30-10:00	Public Safety Group Overview
10:00-11:00	District Attorney
11:00-12:00	Department of Juvenile and Adult Community Justice
6:00 - 8:00 p.m.	Public Hearing on the 2002-2003 Multnomah County Budget – Portland Community College, Cascade Campus, Student Center Building Cafeteria, 705 N Killingsworth, Portland

Wednesday May 15

9:30-11:30	Department of County Human Services
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Tuesday, May 21

9:30-10:30	Sheriff's Office
10:30-12:00	Department of Business and Community Services

Wednesday May 22

9:30-10:30	Department of Library Services
10:30-11:30	Health Department
11:30-12:00	Health and Human Services - Issues Discussion

Tuesday, May 28

9:30-11:30	Capital Budget Review
11:30-12:00	Auditor's Office
6:00 - 8:00 p.m.	Public Hearing on the 2002-2003 Multnomah County Budget – Multnomah County East Building, Sharron Kelley Conference Room, 600 NE 8th Street, Gresham

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Wednesday, May 29

9:30-12:00 Response to Board questions from earlier meetings

Tuesday, June 4

9:30-12:00 Review Amendments to Fiscal Year 2003 Approved Budget

Wednesday, June 5

9:30-12:00 If needed

Thursday, June 6

10:30-12:00 p.m. **Tax Supervising and Conservation Commission Public Hearing
on the 2002-2003 Multnomah County Budget - Multnomah
Building, Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, Portland**

Tuesday, June 11

9:30-12:00 Response to Board questions from earlier meetings
6:00 - 8:00 p.m. **Public Hearing on the 2002-2003 Multnomah County Budget –
Multnomah Building, Commissioners Boardroom 100, 501 SE
Hawthorne Boulevard, Portland**

Thursday, June 13

9:30-12:00 Regular Board Meeting
**Public Hearing and Consideration of Resolution Adopting the
2002-2003 Budget for Multnomah County and Making
Appropriations Thereunder, Pursuant to ORS 294
Resolution Levying Ad Valorem Property Taxes for Multnomah
County, Oregon for Fiscal Year 2002-03
Public Hearing and Consideration of Resolution Adopting the
2002-2003 Budget for Dunthorpe Riverdale Sanitary Service
District No. 1 and Making Appropriations
Public Hearing and Consideration of Resolution Adopting the
2002-2003 Budget for Mid County Street Lighting Service
District No. 14 and Making Appropriations
Hearing and Consideration of Resolution Adopting the Mt.
Hood Cable Regulatory Commission 2002-2003 Budget**

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

****Cable Coverage****

Multnomah County 2002-2003 Budget Work Sessions and Hearings

**Cable Channel 22 Available to East County Cable Subscribers Only
Cable Channels 29 and 30 Available to Countywide Cable Subscribers**

Multnomah County Budget Tuesday Morning Work Sessions

Tue	May 7	9:30 AM	Channel 22 - LIVE
Fri	May 10	8:30 AM	Channel 30 - Replay
Sun	May 12	3:00 PM	Channel 29 - Replay
Tue	May 14	9:30 AM	Channel 22 - LIVE
Fri.	May 17	8:30 AM	Channel 30 - Replay
Sun	May 19	3:00 PM	Channel 29 - Replay
Tue	May 21	9:30 AM	Channel 22 - LIVE
Fri	May 24	8:30 AM	Channel 30 - Replay
Sun	May 26	3:00 PM	Channel 29 - Replay
Tue	May 28	9:30 AM	Channel 22 - LIVE
Fri	May 31	8:30 AM	Channel 30 - Replay
Sun	June 2	3:00 PM	Channel 29 - Replay
Tue	June 4	9:30 AM	Channel 22 - LIVE
Fri	June 7	8:30 AM	Channel 30 - Replay
Sun	June 9	3:00 PM	Channel 29 - Replay
Tue	June 11	9:30 AM	Channel 22 - LIVE
Fri	June 14	8:30 AM	Channel 30 - Replay
Sun	June 16	3:00 PM	Channel 29 - Replay

Multnomah County Budget Wednesday Morning Work Sessions

Wed	May 8	9:30 AM	Channel 22 - LIVE
Sun	May 12	5:30 PM	Channel 29 - Replay
Tue	May 14	2:00 PM	Channel 30 - Replay
Wed	May 15	9:30 AM	Channel 22 - LIVE
Sun	May 19	5:30 PM	Channel 29 - Replay
Tue	May 21	2:00 PM	Channel 30 - Replay

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Wed	May 22	9:30 AM	Channel 22 - LIVE
Sun	May 26	5:30 PM	Channel 29 - Replay
Tue	May 28	2:00 PM	Channel 30 - Replay

Wed	May 29	9:30 AM	Channel 22 - LIVE
Sun	June 2	5:30 PM	Channel 29 - Replay
Tue	June 4	2:00 PM	Channel 30 - Replay

Wed	June 5	9:30 AM	Channel 22 - LIVE
Sun	June 9	5:30 PM	Channel 29 - Replay
Tue	June 11	2:00 PM	Channel 30 - Replay

Multnomah County Tuesday Evening Budget Hearings

Tue	May 14	6:00 PM	Taped - PCC Cascade Campus Cafeteria
Fri	May 17	11:00 AM	Channel 30 - Replay
Sat	May 18	11:30 PM	Channel 30 - Replay
Sun	May 19	8:00 PM	Channel 29 - Replay

Tue	May 28	6:00 PM	Taped - East County Building
Thu	May 30	6:00 PM	Channel 30 - Replay
Fri	May 31	11:00 AM	Channel 30 - Replay
Sun	June 2	8:00 PM	Channel 29 - Replay

Tue	June 11	6:00 PM	Channel 29 - LIVE - Multnomah Building
Wed	June 12	6:30 PM	Channel 30 - Replay
Fri	June 14	11:00 AM	Channel 30 - Replay
Sat	June 15	6:30 PM	Channel 29 - Replay

Multnomah County Thursday Board Meetings

Thursdays	9:30 AM	Channel 30 - LIVE - Multnomah Building
Fridays	11:00 PM	Channel 30 - Replay
Saturdays	10:00 AM	Channel 30 - Replay
Sundays	11:00 AM	Channel 30 - Replay

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(503) 491-7636, ext. 333 for further info
or: <http://www.mctv.org>

MEETING DATE: April 24, 2002
AGENDA NO: WS-2
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: General Government (Department of Business and Community Services and Library) Policy Framework Discussion and Business Income Tax (BIT) Update

BOARD BRIEFING: DATE REQUESTED: Wednesday, April 24, 2002
REQUESTED BY: Chair's Office/Budget Office
AMOUNT OF TIME NEEDED: 2.5 Hours

REGULAR MEETING: DATE REQUESTED: _____
AMOUNT OF TIME NEEDED: _____

DEPARTMENT: DBCS DIVISION: Budget and Service Improvement

CONTACT: Tony Mounts TELEPHONE #: 503 988-4185
BLDG/ROOM #: 503/4th Floor

PERSON(S) MAKING PRESENTATION: Tony Mounts, Invited Department Directors, Staff

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☒ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

County General Government Policy Framework Discussion and Business Income Tax Update

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn

(OR)

DEPARTMENT MANAGER: _____

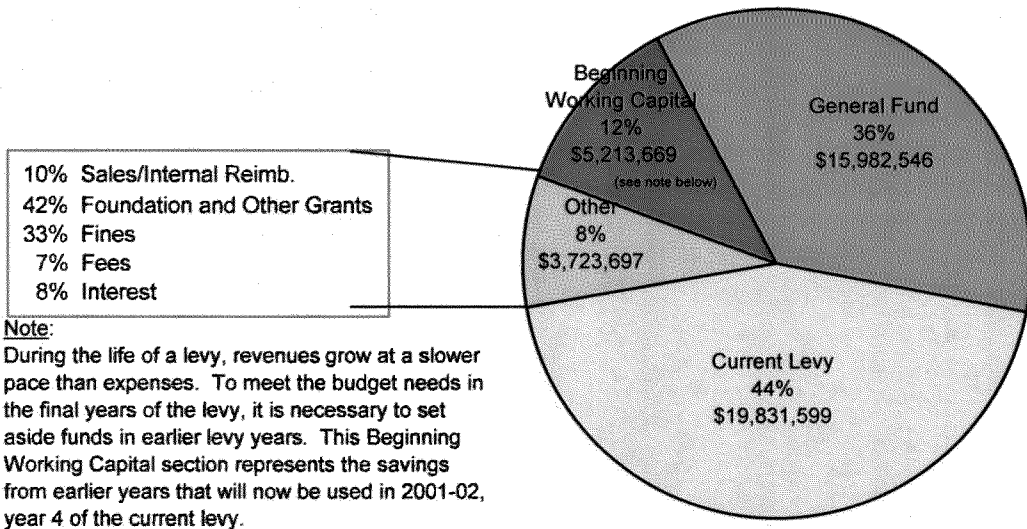
ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

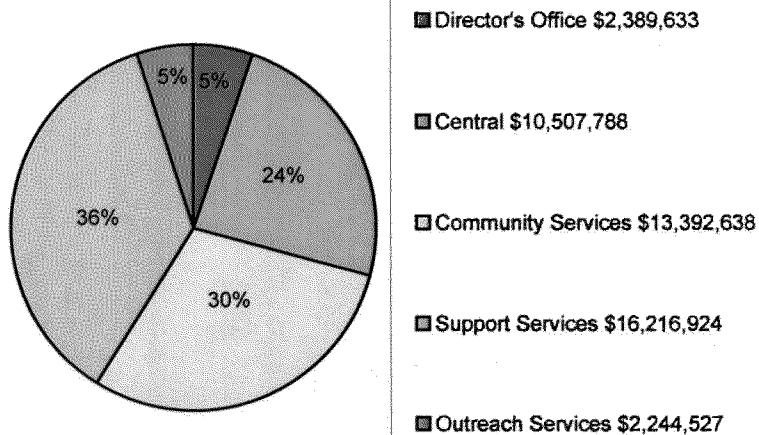
**Multnomah County Library Presentation
to the
Board of County Commissioners
April 24, 2002**

NOTE: These charts, presented to the BCC in a January briefing do not reflect the 1.2 million mid-year reduction to the library budget, nor do they reflect the additional reductions of nearly 1 million the library has taken in order to prepare for potential reduced operations.

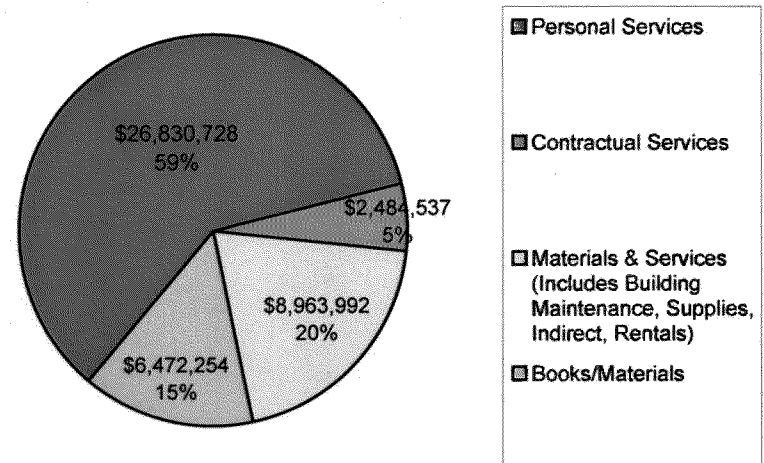
**Library Revenues FY 2001-2002
\$44.8 Million**



**Library Expenditures FY 2001-2002
\$44.8 Million**



**Library Expenditures FY 2001-2002
\$44.8 Million**



Handout for 4/24/02 BCC Policy Discussion
Example of Proposed Reduction Guidelines from Measure 47 crisis in
1996; originally presented to the BCC on 1/17/97

Guidelines for Re-design of MCL:		
<ol style="list-style-type: none">1. Preserve access to books and other library materials in which our community has already invested, including Central's unique resources and services.2. Buy limited new library books and other materials, with emphasis on materials that support the roles outlined in <i>The Library Plan: Focus on the</i>	Multnomah County Library 1/17/97	7

Guidelines, continued		
<p><i>Future</i>, especially to serve school-age children</p> <ol style="list-style-type: none">3. Provide roughly equal access to library branches for residents throughout Multnomah County; branches will be geographically distributed throughout the county.	Multnomah County Library 1/17/97	8

Guidelines, continued		
<ol style="list-style-type: none">4. Branch libraries which remain will be open a minimum of 30 hours a week.5. Offer reasonable service in open facilities: youth services, information staff to help users; staff to check books out.	Multnomah County Library 1/17/97	9

Guidelines, continued		
<ol style="list-style-type: none">6. Continue library work with children and youth, especially with the very young.7. Support the information needs of students by technology connections to each school district and through books at each library branch location.	Multnomah County Library 1/17/97	10

Guidelines, continued		
<ol style="list-style-type: none">8. Complete Library's Automation Plan. Technology is both our future and best way to serve many now.	Multnomah County Library 1/17/97	11

Basis for Recommendations		
<ul style="list-style-type: none">● These recommendations represent our best professional thinking within the budget constraint figure we have today.● This configuration provides the most service per dollar spent.● We have defined "most service" as greatest access to materials and services throughout the system.	Multnomah County Library 1/17/97	12

Department of Business and Community Services
FY03 Budget Policy Issues - Board Worksession April 24, 2002

The DBCS Policy issues the Board will hear about or face during the FY03 Budget process.

A G E N D A

- | <u>SUBJECT</u> | <u>PRESENTER</u> |
|--|------------------|
| 1. Introduction and Overview | Cecilia Johnson |
| a. Leadership Team | |
| b. Value of Merger | |
| 2. Diversity | Cecilia Johnson |
| a. Employment | |
| b. Business Opportunity | |
| c. Cultural Competency | |
| 3. Facilities | Doug Butler |
| a. Funding Strategy | |
| b. Capital Policies | |
| 4. Animal Control | Mike Oswald |
| a. Balance between Shelter and Field Services | |
| b. Revenue Generation | |
| 5. Human Resources | Gail Parnell |
| a. Restructure | |
| b. Succession Planning and On-Line Recruitment | |
| 7. Other Issues and Discussion | Cecilia Johnson |
| a. Board Issues | |

Value of the Department Merger

The organizational work to implement the merger of the former departments of Support Services and Sustainable Community Development into the new department of Business and Community Services has been guided by five goals and Guiding Principles:

Five Goals of the Merger	Department Guiding Business and Service Principles
<ol style="list-style-type: none"> 1. Align countywide business processes. 2. Create a common focus for both internal and external customers. 3. Seek system-wide savings and efficiencies. 4. Invest in infrastructure. 5. Enhance the quality of service to customers and stakeholders. 	<ul style="list-style-type: none"> • The County is one integrated, unified enterprise. • We focus on customer service and support. • Our expertise and service excellence frees county programs to focus on the strategic aspects of their operations. • We strive to create a distinct "core business" fully focused on supporting the needs of the business units. • Develop corporate processes, strategies and professional skills to serve business units. • Create a motivated team that provides consistent reliable cost-effective support. • Lower costs and create higher quality service levels.

Specific Actions in the FY03 Department Budget to Implement Goals

GOAL 1: Align countywide business processes.

- Implement the County's Shared Services Plan for Information Technology. We have brought together the IT staff formerly budgeted in the departments of County Human Services, Community Justice, Health, Business and Community Services and the Library into the new Information Technology Services division.
- Provide administrative support for the Office of School and Community Partnerships.
- Model shared services in DBCS by integrating budget, finance and human resource functions with the county's central administrative offices.
- Provide Human Resource services for District Attorney Office

GOAL 2: Create a common focus for both internal and external customers.

- Merge Land Use Planning and Transportation into one program area to better integrate services.
- Assemble a new Community Services program area that houses programs that deliver direct service to the community, including Elections, Emergency Management, Animal Control and the County's Sustainability program. Integrate administrative services across all programs.
- Create Program Areas that integrate similar services generating efficiency of administration and more effective management.

GOAL 3: Seek system-wide savings and efficiencies.

- Implement projects to improve contracting, purchasing, warehousing and other business processes.
- Integrate Assessment and Taxation with Finance to improve the efficient, accurate, and cost effective accounting, recording, and collection of property taxes.
- Improve business processes, rate structures and cost/pricing methodologies to achieve cost efficient internal services.
- Create a division of Budget and Service Improvement with a new focus on budget, performance management and organizational effectiveness.
- Shared clerical and administrative support amongst Emergency Management, Fleet and Transportation.

GOAL 4: Invest in infrastructure

- Aggressively seek resources for bridge construction.
- Seek opportunities to maximize I.T. investments.
- Co-locate Land Use and I.T. GIS to share space and GIS resources.

GOAL 5: Enhance the quality of service to customers and stakeholders

- Implement programs to enhance diversity, cultural competency and business opportunities for minorities, women and emerging small businesses.
- Improve our ability to provide the information decision makers need to serve the public.
- Improve Human Resource service delivery system.
- Improve quality of customer service in Facilities and Property Management
- Progress in the implementation of our sustainability policies;
- Further development of DBCS staff customer service knowledge and skills

DIVERSITY INITIATIVE

- Survey of County departments finds a broad variance between and within departments concerning priority, resource allocation, employee and managerial understanding of what is expected and required and leadership in assuring the department is attracting promoting and retaining diverse employees, that service delivery systems are responsive to culture, value and language differences and that efforts are extended to best assure we do business with a diversity of contractors, vendors and professional services consultants and providers.
- There are pockets of excellence as well as the existence of significant needed improvement
- Chair commits to provide leadership for greater consistency and continued improvement from the County as an employer, service provider and business partner/contractor of goods and services by:

Initiating a strategic approach

Optimizing our resources

Developing performance measures and reporting systems to accurately demonstrate our results

Developing formal linkages with diverse stakeholder groups

Seeking creative means of achieving greater accessibility and visibility of employment and business opportunities for diverse community groups

Articulating expectations and accountability to County Department Heads

Investing in the success of our commitment

A New Strategy For Funding County Facilities

Problem Statements

- Current Facilities ***funding is inadequate*** to maintain County facilities at an appropriate standard; given current budget constraints, significant funding increases are not feasible.
- Current Facilities ***policies are resulting in a continuing decline in the condition of all County facilities***
- County Departments frequently complain that they ***do not understand what they get for their internal services charges and that they have little influence over these costs***

Overall Strategy

In order to address these problems, it is necessary to make changes in the structure/culture, operations and maintenance funding, and capital funding of Facilities.

Structure/culture. A number of changes will be implemented in the next couple of months which will enable us to shift to a more service-oriented, responsive, and efficient organization. Among a number of changes that will support this effort are:

- ✓ Making our Property Managers responsible for providing support to programs/Depts. rather than having them support an array of buildings. Our aim is to become an extension of and asset to Dept. management teams.
- ✓ Streamlining our processes and creating clear, dependable, and timely information on estimates, work status, billings, etc.

Operations and Maintenance Funding. Changes in a number of areas over the next six months should help address concerns about the cost, efficiency, and equity/clarity in charging for facilities operations. Among the changes that are being discussed are:

- ✓ Converting to *useable square feet* (i.e., the actual area occupied) as the basis for all billings. (The current system uses rentable square feet which includes an allocation of common areas and has little meaning to Depts.)
- ✓ Significantly improving our Service Level Agreements to more clearly establish the basis for our charges and to define commitments/standards.
- ✓ Initiate discussions with Departments in the fall regarding their needs and goals for the coming fiscal year so that these requirements can be reflected in the Service Level Agreements and charges that are provided to begin the budget process at the beginning of each calendar year.

Capital Funding. The strategy outlined below is being proposed for immediate implementation and has been used in the preparation of our proposed capital budget for next year.

Proposed Facilities Capital Funding Strategy

Asset Preservation: (Aimed at keeping good buildings in good condition)

a. Create a "lockbox" for Asset Preservation funds.

- i. Use the current Asset Preservation Fund however funds reserved for future needs will be budgeted as an "unappropriated balance" which prohibits their use until the next annual budget cycle.
- ii. Expenditures from this Fund may only be used for maintaining designated Asset Preservation buildings.

b. Identify and designate individual buildings for Asset Preservation treatment.

- i. Initially, we used "required work equalling 5% or less of the building value" as the criteria for qualifying for Asset Preservation designation. Surprisingly, nearly one-half of our owned buildings met this criterion. A number of high value buildings with sizeable requirements were included in this group and the demands for work, therefore, far exceed the capacity of an initial Fund.
- ii. A second criteria that "required work equals less than \$350,000 and/or is scheduled for completion with non-AP funds" was added to reduce the demands on an initial AP Fund. With the addition of this criterion, the number of qualified buildings was reduced to 27. (Examples: Multnomah Building, libraries, N. Ptld. Clinic, E. County Bldg., Juvenile Justice Center)
- iii. As needed work is completed to meet the qualifying criteria, other buildings will be designated for inclusion in the AP program. (Referred to as Tier I in our capital budget.)

c. Establish an appropriate Asset Preservation fee

- i. This fee will only be charged on space in designated AP buildings.
- ii. Since budgets have already been prepared for next FY, the current standard rate of \$1.65/sf is proposed in the first year. Adjusted rates can be calculated and applied in future years.
- iii. In the future, different rates will likely be proposed for different types of uses or buildings. (For example, different rates would be established for jails, libraries, and offices to reflect differing structures, equipment & rates of wear.)

Capital Improvement Program

a. Capital Improvement Program (CIP)

- i. All owned buildings that have not been specifically designated for inclusion in the AP Program will be funded from the CIP. (Referred to as Tier II in our capital budget)
- ii. Current policies that fund capital projects on the basis of need would be used for buildings within this group.

b. Upgrade Program. Priority will be given to completing required work on additional buildings that are close to qualifying for AP designation each year.

c. Disposition Study Program

- i. Buildings that appear uneconomic or impractical for long-term retention will be identified for disposition analysis. (Tier III)
- ii. Buildings identified for this type of study would be limited to "fire life safety" or similar improvements only during the study year.
- iii. Examples of buildings in this category might be Hansen, Mead, McCoy, and Titlewave.

d. Capital Improvement Fee

- i. This fee will be charged on all County space not included in designated AP buildings.
- ii. Since budgets have already been prepared for next FY, the current standard rate of \$1.65/sf is proposed in the first year. Adjusted rates can be calculated and applied in future years.

FY03 Budget Policy Issue - Animal Control

Policy Issue

In the current financial environment of scarce resources, how do we fund the best balance of services between the protection and care of animals, and the protection of the public from injury and nuisances caused by animals?

Background: Animal Control's Service Mission

Animal Control's service mission is to balance the protection of animals and people in the community. The primary programs are operating the animal shelter, pet licensing, and providing enforcement and response services in the field. The county provides animal control services to all of the jurisdictions within Multnomah County. This consolidated service is funded with a combination of General Fund and program revenues—licenses and shelter fees.

Service Demands on the Program

Service demands for animal control increase as the community grows and becomes more urban. Recent independent program evaluations from a citizen's task force and the Auditor, call for expanded services to meet the needs of the growing community—especially increased shelter hours.

Current Financial Situation

In FY03, the combination of General Fund constraint, and a five-year trend of declining program revenues, has created a critical funding situation for Animal Control. Program revenue is down 25% over the past five years (FY98 \$1.2 m to FY02 \$905,000). The majority of program revenues are from licensing—which is down 30% during that same five year period (\$860 K to \$600 K).

FY03 Budget Reduction Options

The combined General Fund constraint and declining program revenue has resulted in a 13% reduction in funding for FY03. The department explored three service reduction Options:

Option A – Across the board cuts in the Shelter and Field program.

Option B – Enhanced Shelter services and hours with reduced field services and hours—as suggested in the department budget submission.

Option C – Enhanced Field services with reduced shelter services and hours.

The department called together a stakeholder group to review and offer input. Members included: Portland Police, Portland Parks, Gresham Police, Animal Control Task Force member, Humane Society Executive Director, department CBAC member, Animal Advocate group, and a Neighborhood Mediation representative. Additional input was provided by Auditor Suzanne Flynn. Police felt field enforcement services are critical, animal interest groups felt shelter services were critical.

The group strongly recommended an aggressive license campaign to increase compliance and revenue, using an educational/marketing approach. The budget also includes an aggressive campaign to market licensing to increase the number of animals in the community with identification. This will aid Animal Control in our efforts to reunite lost and stray animals with their owners, while at the same time increasing revenue to help sustain critical services. The licensing campaign target is \$200,000 in new license revenue for FY03.