



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS
FOR THE WEEK OF
May 8 - May 12, 1989

Tuesday, May 9, 1989 - 9:00 AM - Legislative Briefing . . . Page 2
Tuesday, May 9, 1989 - 9:30 AM - Planning Items Page 2
Tuesday, May 9, 1989 - 1:30 PM - Informal Meeting Page 3
Thursday, May 11, 1989 - 9:30 AM - Formal Page 4
Thursday, May 11, 1989 - following the Formal Meeting Page 7
Continuation of Work Session
Department of Justice Services

INFORMAL BRIEFING

Multnomah County Courthouse, Room 602

Tuesday, May 9, 1989 - 9:00 AM

1. Legislative Briefing (if needed) - Fred Neal, Howard Klink

REGULAR PLANNING AGENDA

9:30 AM

In the matter of the Decision of the Planning Commission of February 27, 1989 - Case CS 1-89 - Approve, subject to conditions, change in zone designation from EFU to EFU, C-S, community service, for approximately 55-acres, to allow its inclusion in a redesigned 18-hole golf course with the specific accessory uses previously approved in CS 11-83 on an adjacent site covering approximately 145-acres (200-acres total size), for property at 15105 NW Sauvie Island Road

SCOPE OF REVIEW: On the Record plus additional testimony regarding Traffic Impact Analysis

Tuesday, May 9, 1989 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL

1. Informal Review of Bids and Requests for Proposals:
 - a) Services to Adult Women Substance Abusers
 - b) Boilermakers Hall (Accoustical AMC & VAT Removal)
2. Presentation - Oregon State Extension Service Master Gardener Program - Paul Sunderland
3. Report on Library Negotiations - Mike Dolan
4. Informal Review of Formal Agenda of May 11, 1989

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Thursday, May 11, 1989, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

CONSENT CALENDAR

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-1 Orders Accepting Deeds for Storm Drainage Facilities;
 - a) John H. Rouse, et al - N.E. 223rd Avenue Culvert
 - b) Lynn DeRousse, et al - N.E. 223rd Avenue Culvert

- C-2 Order Conveying from and Acceptance by Multnomah County of various Deeds for County Road Purposes:
 - a) A portion of Tax Lot 4 of Lot 3, HALL PARK, on SE 244th Ave., County Road No. 640
 - b) A portion of Tax Lot 6 of Lot 2, HALL PARK, on SE 244th Ave., County Road No. 640
 - c) A portion of Tax Lot 6 of Lot 2, HALL PARK, on SE 242nd Drive, County Road No. 3085
 - d) A portion of Tax Lot 4 of Lot 3, HALL PARK, on 242nd Drive, County Road No. 3085
 - e) Tax Lot 56, Section 11, T1S, R3E, W.M. on 257th Drive, County Road No. 4067
 - f) Tax Lot 230, Section 12, T1S, R3E, W.M., County on SE Division St., Road No. 2850

- C-3 Order Conveying to the City of Portland 11 Parcels of Land owned by Multnomah County for County Road Purposes

- C-4 Order Conveying to the City of Portland various one (1) foot strips (street plugs) owned by Multnomah County

- C-5 Order Accepting Deeds for County Road Purposes:
 - a) Lewis C. Carroll and Florence Carroll - S.E. Orient Drive - County Road No. 1091
 - b) Nicolas Alexander - S.E. 242nd Avenue - County Road No. 608

REGULAR AGENDA

BOARD OF COUNTY COMMISSIONERS

- R-6 Briefing on Financial Analysis of proposed consolidation of Regional Convention Trade and Spectator facilities presented by Laventhal & Horwath representatives

(TIME CERTAIN 10:00 A.M.)

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-7 In the matter of ratification of an intergovernmental agreement with the State Historic Preservation Office (SHPO) to receive federal grant monies necessary to complete an historic resource survey and inventory of county's rural lands, in order to fulfill requirements of state law (OAR 660-16) pertaining to comprehensive plan periodic review, through August 31, 1990
- R-8 In the of ratification of an intergovernmental agreement with the Oregon State Health Division for use by the State of office space at the County Morgue for the State Medical Examiner from July 1, 1989 to June 30, 1991
- R-9 Order in the matter of the Sale of Property Acquired by Multnomah County Through the Foreclosure of Liens for Delinquent Taxes (Lincoln Park Annex: a) Lot 6, Block 14; Lot 11, Block 14; b) Lots 7 & 8, Block 14)
- R-10 Resolution in the Matter of Revising Procedures to Manage Requests for Appropriation Transfers from the General Fund Contingency
- R-11 Resolution in the Matter of Issuance of Short-Term Promissory Notes (Tax Anticipation Notes, Series 1989) in the Sum of Not to Exceed \$9,000,000 for the Purpose of Meeting Current Expenses of the County for the 1989-1990 Fiscal Year
- R-12 In the Matter of Ratification of an Intergovernmental Agreement with Clackamas County to allow Multnomah County to purchase FAX machines by utilizing Clackamas County's contract with Pacific Office Automation

PUBLIC CONTRACT REVIEW BOARD

- (Adjourn as the Board of County Commissioners and reconvene as the Public Contract Review Board)
- R-13 Order in the Matter of Exempting from Public Bidding of Security Services at Health Centers at N.E. Killingsworth and Union and Columbia Villa
- (Adjourn as the Public Contract Review Board and Reconvene as the Board of Commissioners)

DEPARTMENT OF HUMAN SERVICES

- R-14 In the Matter of approving 1989-91 Multnomah County Student Retention Initiative Plan

BOARD OF COUNTY COMMISSIONERS

- R-15 Proclamation in the matter of Proclaiming the week of May 14 through May 20, 1989 as POLICE WEEK and May 15, 1989 as POLICE OFFICERS MEMORIAL DAY in Multnomah County
- R-16 Resolution in the matter of Support of the School Finance Plan
- R-17 In the matter of ratification of an Intergovernmental Agreement with Washington County wherein costs for administrative personnel and materials and services for Salem Intergovernmental Relations Office will be shared by both counties
- R-18 Budget Modification Nondepartmental #20 reflecting additional revenues in the amount of \$6,256 from Washington County, to Nondepartmental (Multnomah County Chair McCoy's Office), for half the cost of operating the Salem Intergovernmental Relations Office
- R-19 Budget Modification Nondepartmental #18 making an appropriation transfer in the amount of \$1,500 from Board of Commissioners (District 4) to Department of Justice Services, Administration, Materials & Services, to provide funds for a grant writer to apply for funds from the Fred Meyer Charitable Trust for services in Columbia Villa
- R-20 Resolution in the matter of Support of the Act for Better Child Care Services

GENERAL FUND CONTINGENCY REVIEW

- R-21 Budget Modification DHS #54 making an appropriation transfer in the amount of \$1,285 from General Fund Contingency to Aging Services, Public Guardian Clint Account, to pay the outstanding debt in a client's account
- R-22 Budget Modification DJS #26 making an appropriation transfer in the amount of \$15,000 from General Fund Contingency to Sheriff's Office, various line items in Materials & Services, to convert 30,000 paper files to a computer database for the new Alarm Ordinance Computer System

- R-23 Budget Modification DES #13 making an appropriation transfer in the amount of \$86,500 from General Fund Contingency to Animal Control, various line items, to cover unanticipated revenue shortfall in the area of pet licensing
- R-24 Budget Modification DGS #13 making an appropriation transfer in the amount of \$10,600 from General Fund Contingency to Assessment & Taxation, Professional Services, to contract with State Department of Revenue to appraise industrial properties
- R-25 Budget Modification DGS #14 making an appropriation transfer in the amount of \$143,866 from General Fund Contingency to Elections, various line items, to cover increased costs of polling place elections for May and June 1989

THE FOLLOWING WILL BE HEARD AFTER THE FORMAL BOARD MEETING:

WORK SESSION

- 1. Continuation of Work Session - Department of Justice Services

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:
Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 P.M., Channel 27 for Rogers Multnomah East subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

PRESS LIST

DATE 5-11-89

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

- a) Meeting _____
- b) Executive Meeting _____
- c) Other WNY Session - DJS

Signed Cari Peterson

KOIN	Channel 6	464-0797 OR 464-0614 243-6614	Assignment Desk ✓
KGW	Channel 8	226-5111	Assignment Desk ✓
KATU	Channel 2	231-4260	Assignment Desk ✓
KPTV	Channel 12	222-9921	News Desk ✓
KEX	1190 A.M.	222-1929	Newsroom/Message ✓
KSGO	1520 A.M.	223-1441	News Desk ✓
KXL	750 A.M. / FM	231-0750	Newsroom/Message ✓
KGW	62 A.M.	226-5095	News Desk ✓
K-103 FM		643-5103	Newsroom ✓
KXYQ - 105		226-6731	✓
OREGONIAN		8542 221-8566	Liz Moore Harry Bodine Message
GRESHAM OUTLOOK		665-2181	Robin Franzen
SKANNER		287-3562	Patrick Mazza ✓
CABLE		667-7636	✓

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. C-1a

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for Storm Drain

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *RHB*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

N.E. 223RD AVENUE/ITEM 88-358

Deed from John R. Rouse for construction, use and maintenance of a storm drain on the above referenced road.

Order Accepting Deed conveying said property for storm drainage facility.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X/ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

*To R/E/2
5/30/89*

CLERK OF COUNTY COMMISSIONERS
MULTI-COUNTY
OREGON
MAY - 2 PM 2:24

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL 1

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/11/89

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-84 ACCEPT DEED FOR STORM DRAIN FACILITIES NE 223rd AVE FRM JOHN H ROUSE
Item No. 88-358

C-1a

043487

DEED TO BE RECORDED

043488

Gm Burns

BOARD OF
COUNTY COMMISSIONERS
1989 JUN -2 AM 10: 44
MULTNOMAH COUNTY
OREGON

05-31-89

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5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-84 ACCEPT DEED FOR STORM DRAIN FACILITIES NE 223rd AVE FRM JOHN H ROUSE
Item No. 88-358

C-1a

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4:11

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-84 ACCEPT DEED FOR STORM DRAIN FACILITIES NE 223rd AVE FRM JOHN H ROUSE
Item No. 88-358

C-1a

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4:11

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. C-16

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for Storm Drain

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY

N.E. 223RD AVENUE/ITEM 88-359

Deed from Lynn DeRousse, Wayne T. Jordan, Glen A. Milligan, and Gary J. Delorit for construction, use and maintenance of a storm drain on the above referenced road.

Order Accepting Deed conveying said property for storm drainage facility.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

To R/E/2 5/30/89

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY -2 PM 2:25

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/11/89

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-85 FROM LYNN DE ROUSSE ET AL ACCEPT DEED FOR STORM DRAIN FACILITIES
NE 223rd Ave. - Item No. 88-359

C-1b

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4:11

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM JANE McGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-85 FROM LYNN DE ROUSSE ET AL ACCEPT DEED FOR STORM DRAIN FACILITIES
NE 223rd Ave. - Item No. 88-359

043489

C-1b

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DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:44

MULTNOMAH COUNTY
OREGON

05-31-89

NO 0001

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5/11/89

RECEIVED FROM JANE McGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

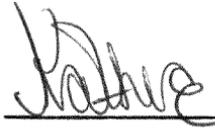
ENGINEERING

ZONING

ORDER #89-85 FROM LYNN DE ROUSSE ET AL ACCEPT DEED FOR STORM DRAIN FACILITIES
NE 223rd Ave. - Item No. 88-359

C-1b

DEED TO BE RECORDED



A handwritten signature in cursive script, appearing to read 'Kathie', is written over a horizontal line.

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4: 11

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. C-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for Road Purposes

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHW*

TELEPHONE 3599

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

Item 88-162

Recommendation of Director/DES, that Board of County Commissioners convey to, and accept in behalf of the public certain parcels of real property for county road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

- / PERSONNEL
- / FISCAL/BUDGETARY
- / General Fund
- Other _____

*To R/E/2
5/30/89*

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY -2 PM 2:25

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/11/89

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-86 CONVEYING & ACCEPT DEED FOR CO RDS -ITEM 88-162.

043491

C-2

DEEDS TO BE RECORDED

043492



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:44

MULTNOMAH COUNTY
OREGON

05-31-89
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5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-86 CONVEYING & ACCEPT DEED FOR CO RDS -ITEM 88-162.

C-2

DEEDS TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4:11

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-86 CONVEYING & ACCEPT DEED FOR CO RDS -ITEM 88-162.

C-2

DEEDS TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4:11

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. C-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Conveyance of R/W to City of Portland

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Richard Howard *RHW*

TELEPHONE 3599

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Richard Howard

BRIEF SUMMARY

Deed for Road Purposes to the City of Portland for 11 parcels of land owned by Multnomah County adjacent to roads lying within area annexed to the City of Portland.

Order authorizing Chair to Execute Deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

- / PERSONNEL
- / FISCAL/BUDGETARY
- / General Fund
- Other _____

*To - sent to Reverting in
error - should have gone to
City - (do nothing more here)*
R/E/2
5/30/89

BOARD OF
 COUNTY COMMISSIONERS
 MULTNOMAH COUNTY
 OREGON
 1989 MAY -2 PM 2:26

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/11/89

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-87 CONVEYING TO CITY OF PORTLAND 11 PARCELS OF LAND FOR ROAD PURPOSES

C-3

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PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:44

MULTNOMAH COUNTY
OREGON

05-31-89

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5/11/89

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CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-87 CONVEYING TO CITY OF PORTLAND 11 PARCELS OF LAND FOR ROAD PURPOSES

C-3

A handwritten signature in dark ink, appearing to be "K. McGarvin", is written over a horizontal line.

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4: 11

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-87 CONVEYING TO CITY OF PORTLAND 11 PARCELS OF LAND FOR ROAD PURPOSES

C-3



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -1 PM 4: 11

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. C-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Conveyance of 1 Foot Strips to the City of Portland

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Richard Howard *RHW*

TELEPHONE 3599

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Richard Howard

BRIEF SUMMARY

Bargain and Sale Deed conveying one (1) foot strips (street plugs) owned by Multnomah County to the City of Portland in areas annexed to City. (Item 88-163)

Order authorizing execution of deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

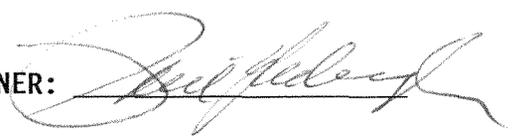
/ General Fund

Other _____

*To orig to City of Pled
Eng/zoning
5/31/89*

BOARD OF COUNTY COMMISSIONERS
1989 MAY -2 PM 2:26
MULTNOMAH COUNTY OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

CITY OF PORTLAND

ENGINEERING

ZONING

ORDER #89-88 CONVEYING TO THE CITY OF PORTLAND VARIOUS (1) foot strips (street plugs)
Item 88-163

C-4

1989 JUN 10 11 31 AM
CLERK OF
BOARD OF
COMMISSIONERS
MULTNOMAH COUNTY
OREGON



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -9 AM 10:16

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

CITY OF PORTLAND

ENGINEERING

ZONING

ORDER #89-88 CONVEYING TO THE CITY OF PORTLAND VARIOUS (1) foot strips (street plugs)
Item 88-163

C-4



Form CC-2

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:44

MULTNOMAH COUNTY
OREGON

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/11/89

Agenda No. C-5a

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for County Road Purposes

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DHB*

TELEPHONE 3599

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

S.E. ORIENT DRIVE/COUNTY ROAD NO. 1091/ITEM NO. 89-71

Deed for Road purposes from Lewis C. Carroll and Florence Carroll. Order Accepting Deed conveying property for county road purposes.

Director of DES recommends said deed be accepted and recorded in Multnomah County Deed Records, together with Exhibit "A", which is attached to said deed.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other DEED/ORDER/EXHIBIT TO BE RECORDED IN MULTNOMAH COUNTY DEED RECORDS

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY - 2 PM 2:25

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-90 ACCEPT DEED FROM LEWIS C & FLORENCE CARROLL FOR CO RDNO. 1091
Item - 89-71

C-5a

43674
43675

DEED TO BE RECORDED



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:44

MULTNOMAH COUNTY
OREGON

06-01-89

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5/11/89

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-90 ACCEPT DEED FROM LEWIS C & FLORENCE CARROLL FOR CO RDNO. 1091
Item - 89-71

C-5a

DEED TO BE RECORDED



Katie

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:44

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-90 ACCEPT DEED FROM LEWIS C & FLORENCE CARROLL FOR CO RDNO. 1091
Item - 89-71

C-5a

DEED TO BE RECORDED

1989 JUN -9 PM 3:49
MULTNOMAH COUNTY
OREGON



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BOARD OF
COUNTY COMMISSIONERS

1989 JUN -9 AM 10: 16

MULTNOMAH COUNTY
OREGON

5/11/89

RECEIVED FROM JANE McGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

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ZONING

ORDER #89-91 ACCEPT DEED FROM NICOLAS LEXANDER FOR CO RD NO 608 SE 242ND AVE
ITEM 89-91

44391
44392

C-5b

DEED TO BE RECORDED

CM Burns

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -6 PM 2:45

MULTNOMAH COUNTY
OREGON

06-02-89

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44392

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5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

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ZONING

ORDER #89-91 ACCEPT DEED FROM NICOLAS LEXANDER FOR CO RD NO 608 SE 242ND AVE
ITEM 89-91

C-5b

DEED TO BE RECORDED

1989 JUN -10 PM 3:50
MULTNOMAH COUNTY
OREGON



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BOARD OF
COUNTY COMMISSIONERS

1989 JUN -9 AM 10:16

MULTNOMAH COUNTY
OREGON

5/11/89

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CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

ORDER #89-91 ACCEPT DEED FROM NICOLAS LEXANDER FOR CO RD NO 608 SE 242ND AVE
ITEM 89-91

C-5b

DEED TO BE RECORDED



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -5 PM 3:30

MULTNOMAH COUNTY
OREGON



May 11, 1989

Briefing on Financial Analysis of proposed con-)
solidation of Regional Convention Trade and)
Spectator facilities presented by Laventhal &)
Horwath representatives R-6)

Lee Kerenkemp, General Manager Metro ER Commission, and Ron Barton, Laventhal Horwath, stated an RFP was issued for a Financial Study for consolidation of Convention facilities within the City of Portland. There were eight respondents to the RFP, and Laventhal Horwath was chosen to do the analysis. Mr. Barton is in charge of the Division that is responsible for research for the Hospitality and Convention Industry. Work started in February and was completed last week with a report being circulated. A slide show was presented by Mr. Barton which explained the analysis process and addressed expectations for costs and revenues for all seven facilities over a twenty-year period should consolidation occur. Facilities included in the study are: Memorial Coliseum, Civic Stadium, Portland Center for the Performing Arts (3 facilities and 4 theatres), Expo Center, and Oregon Convention Center. The analysis was conducted for a twenty-year planning period starting in 1991, and dollars were expressed in 1989 dollars. The analysis included rental revenues, parking, advertising, and concessions revenues and reviewed operating expenses: salaries, utilities, insurance, repairs, maintenance, and capital improvements. Safety issues such as asbestos removal programs and general maintenance were included in capital improvements, and dedicated Lodging Taxes were reviewed as a part of the Convention Center analysis. Key revenue assumptions included a) Expo Center with operating revenues; b) excess lodging taxes from Oregon Convention Center; and c) retention of user fees charged at the Coliseum, the Stadium, and the Performing Arts. He discussed deficits for each facility, and expectations for revenues.

Commissioner Anderson asked why the lodging tax is being banked since it was dedicated for marketing and promotion?

Mr. Kerenkemp explained that monies are being set-aside for the operating deficit which is expected the first two years after opening the Convention Center, and that operations and capital improvements were also designated expenditures for the lodging tax. Approximately 20-25% is being banked to off-set deficits for the Convention Center.

Commissioner McCoy added that the POBA contract also comes out of the money as well. Mr. Kerenkemp and Mr. Barton concurred. Mr. Barton said that start-up costs for the Convention Center, and additional capital improvements contribute to the expected deficit during the first six to seven years. In the eighth year the facility will begin to show an operating increase in revenue.

In answer to Commissioner McCoy's question regarding furnishings, Mr. Kerenkemp replied the Oregon State Prison furnishings would be worth considering.

Mr. Barton further discussed expected revenues from the facilities over the twenty year period. Four scenarios were considered in consolidation options: a) all facilities; b) all facilities but Expo Center, c) all facilities but the Performing Arts, and d) MERC operations today (Convention Center only). He reviewed operations and capital improvements for all seven facilities which show an aggregate deficit for all facilities through the year seven, but added that the last years of the twenty-year period will make up for the first deficit years to reach a "break-even" status. Assumptions were not based upon debt. He stated that short term requirements for combined operations will need a dedicated source of revenue to offset deficits. It is possible a dedicated revenue source will be needed for the full twenty year period or possibly longer because the operating surplus is very low. Funding will be needed on a long term basis. He stressed the need for a dedicated source of funding, and successful labor relations with unions and the personnel pool.

Mr. Kerenkemp said that the City of Portland and Metro have appointed Dale McFarland and Steve Siegal to work out the mechanics of consolidation. Consolidation is moving slowly, but is moving.

Commissioner McCoy reiterated that no County decision has yet been made regarding Expo Center's inclusion in the Plan.

Paul Yarborough, Environmental Services Director, said that his staff has used the Financial Report as a base for the Department's report and recommendations to be presented to the Board next week. That report will include impacts and consequences should a consolidation occur.

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/11/89
Agenda No. A-6

REQUEST FOR PLACEMENT ON THE AGENDA
Laventhal & Horwath Briefing
Subject: on MERC Consolidation

Informal Only* ~~5/11/89~~
(Date)

Formal Only 5/11/89
(Date)

DEPARTMENT County Chair DIVISION _____

CONTACT Fred Neal TELEPHONE 248-3308

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Dave Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Financial analysis of proposed consolidation of Regional Convention Trade and Spectator facilities presented by Laventhal & Horwath representatives.

TIME CERTAIN 10:00 a.m.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 minutes

IMPACT:

PERSONNEL
 FISCAL/BUDGETARY
 General Fund
 Other _____

BOARD OF
COUNTY COMMISSIONERS
1989 MAY -4 AM 8:58
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Gladys McCoy*

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

R-6
5/11/89

FINANCIAL ANALYSIS FOR THE
PROPOSED CONSOLIDATION OF REGIONAL
CONVENTION, TRADE AND SPECTATOR
FACILITIES

PORTLAND, OREGON

APRIL 1989



Laventhol & Horwath

Certified Public Accountants



Laventhol & Horwath

Certified Public Accountants

Ashley Tower
100 South Ashley Drive
Suite 1500
Tampa, FL 33602
(813) 228-7555

Mr. Lee Fehrenkamp
General Manager
Metropolitan Exposition - Recreation Commission
1401 North Wheeler
Portland, Oregon 97227

The accompanying report entitled, "Financial Analysis for the Proposed Consolidation of Regional Convention, Trade and Spectator Facilities, Portland, Oregon" has been prepared in accordance with our engagement letter dated January 26, 1989. The research reflected in this report was prepared in association with Spectacor Consulting Associates. The purpose of this report is described in the introduction.

In accordance with our engagement letter, we did not ascertain the legal and regulatory requirements applicable to this project, including zoning, other State and local government regulations, permits and licenses. Further, no effort has been made to determine the possible effect of this project of present or future Federal, State or local legislation, including any bond restrictions, environmental or ecological matters, or interpretations thereof.

Our report is based on estimates, assumptions, and information developed from supplemental research and knowledge of the industry as well as data provided by client representatives. All information, bases of the estimates and assumptions are stated in the body of the report. Some assumptions inevitably will not materialize and unanticipated events and circumstances may occur. Therefore, actual results achieved during the analysis period will vary from the estimates, and the variations may be material.

We have no responsibility to update this report for events or conditions which occur after the date of this report. However, we are available to discuss the necessity for revision in view of changes in the economic market factors affecting the project.

Further, we have not been engaged to evaluate the effectiveness of management, nor are we responsible for future marketing efforts and other management actions upon which actual results will depend.

Our report is intended solely for the information of the client to support the decision process regarding consolidation. Neither this report nor its contents, nor any reference to our Firm, may be included or quoted in any offering circular or registration statement, prospectus, sales brochure, loan,

FINANCIAL ANALYSIS FOR THE
PROPOSED CONSOLIDATION OF REGIONAL
CONVENTION, TRADE AND SPECTATOR
FACILITIES

INTRODUCTION

The "Regional Convention, Trade & Spectator Facilities Master Plan," adopted in 1986 by the Council of the Metropolitan Service District (METRO), recommended the establishment of a regional governing body to be charged with the operational responsibilities of all regional public assembly facilities. This governing body was established by ordinance in 1987 and entitled, Metropolitan Exposition-Recreation Commission (MERC). An integral part of this ordinance sets as a goal the consolidation of convention, trade or spectator facilities under the District.

The purpose of this study is to examine the financial implications of this proposed management and operations consolidation as well as identify various opportunities and constraints associated with this effort. The products of this study are intended to assist all governing bodies impacted by this proposed consolidation while forming the basis for a short- and long-term operating plan for MERC. Lastly, the results of the financial analysis will serve as input to a funding evaluation to be conducted separately.

Specifically, our research included interviews with numerous operational, administrative and elected officials impacted by or involved in the consolidation decision as well as detailed evaluation of financial information for affected facilities. The results of our analysis were incorporated in a financial model that identified likely financial occurrences for each of the facilities, while allowing for the development of alternative operational scenarios that were deemed possible. More detailed descriptions and assumptions used in our analysis are described in the text.

For purposes of evaluating the consolidation issues our financial analysis included the following facilities:

- o Memorial Coliseum Complex
- o Oregon Convention Center (OCC)
- o Civic Stadium
- o Portland Center for the Performing Arts (PCPA)
- o Expo Center

Based on discussions with the client group, four consolidation scenarios were defined. These alternative scenarios represent likely combinations of facilities and are defined as follows:

- o All Facilities (Coliseum, OCC, Stadium, PCPA, Expo)
- o All Facilities Except Expo Center
- o All Facilities Except PCPA
- o OCC Only

Further discussion of these alternatives is contained in the following sections of this report. To simplify the reporting of our results we have chosen to present a description of our work approach, key assumptions and major findings in this narrative. The analysis and tables supporting these conclusions have been included in this report as various Appendix tables.

KEY FINDINGS

The following items reflect our key findings associated with this consolidated financial analysis:

- o As our analysis shows, the Coliseum, OCC and the Expo Center are the three facilities generating net operating income in amounts sufficient to help offset the PCPA and Stadium deficits. The financial implications of the various consolidation options will be influenced by MERC's ability to retain any operating surplus from the Expo Center and the OCC. In the case of the Expo Center these surplus funds currently flow to the general fund of the county. In the case of OCC, MERC will want to insure that any of its non-operating revenue (lodging tax) can be applied to a pooled fund for other facilities once OCC marketing, operations and capital improvements are covered.
- o Although the consolidation scenario calling for a merger of all facilities except PCPA is financially the most desirable, it leaves the funding issue associated with PCPA unaddressed. For this scenario the first five years of consolidated operation will result in a net operating loss, while years six through twenty are expected to generate a net operating surplus.
- o The financial implications of consolidating all facilities suggests combined net operating deficits for the first six years of operation as well as Year 11 (2001) and Year 18 (2008). Because of the heavy capital improvements scheduled for the early years of combined operation the remaining years operating surplus are required to offset these deficits. The 20 year total for combined facilities' net operating income is approximately \$290,000 or basically break even.

Mr. Lee Fehrenkamp
Metropolitan Exposition
Recreation Commission

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appraisal or other agreement or document without our prior written consent.

In the event that additional uses are considered, we reserve the right to require additional procedures, and the client has agreed to accept such procedures as conditions of use.

Laventhol & Howarth

April 12, 1989

- o For all consolidation scenarios combined operating deficits will be experienced for the first five to six years of operation, however, only two scenarios (All Facilities and All Except PCPA) will result in a net combined surplus for the entire 20 year period.
- o In addition to the retention of OCC's and Expo Center's surplus the other major operational financial issue relates to the impact of capital improvements on the combined financials. Near-term improvements associated with safety issues (i.e., asbestos removal), deferred maintenance and normal capital improvements due to the age of the existing facilities will adversely impact cash flow in the first several years of consolidated operation. Likewise, it appears that unfunded building improvements and FF&E for the OCC which are typically addressed in the construction phase, will also represent a short-term financial constraint. Of the approximately \$11.0 million in total capital improvements for the OCC, \$4.5 million are near term projects which could not be accommodated by the capital construction budget.
- o Lastly, there are qualitative issues associated with consolidation that are not measured in our financial analysis but are implied in these results. Inherent in our analysis is the assumption that this operating entity (MERC) will function in a like manner to the existing operations of ERC.
- o In our estimation, the attributes of ERC which have made it a successful operation are the following:
 - Dedicated source of funding
 - Demonstrated successful labor relations
 - Latitude to establish and execute policy and procedures on contract approvals (event contracts) and purchasing
 - Exempt from civil service requirements
- o Far and away, the most important factor has been the dedicated source of funding. For ERC, this has simply been the ability to retain annual facility operating surpluses enabling them to build a fund balance for future years' requirements. This dedicated source of funds has allowed ERC the latitude to address certain capital improvements and operating requirements on a timely basis. This has also allowed ERC to focus both on short- and long-term operating horizons due to an assurance of sufficient and dedicated funds. If all of these attributes are inherent in MERC, the consolidation of these local facilities should be successful.

FINANCIAL ANALYSIS

To assist our efforts to produce a clear picture of the financial impacts of consolidation we developed four models. These models address the major financial components impacting consolidation for each facility:

- o Model #1: Operations Model
- o Model #2: Capital Improvements Model
- o Model #3: Lodging Tax Model
- o Model #4: Consolidation Model

The components of each of these models, key assumptions and results are described below. The planning horizon used in this analysis was twenty years, with the first year of consolidation assumed to be 1991. Because the financial data used for our base year represents a fiscal year beginning on July 1, and ending June 30, we have retained that reporting system. Therefore, our first year which is referred to as 1991 is the period beginning July 1, 1990, and ending June 30, 1991. Detailed schedules for each of these models are included in the Appendix although we have summarized the results in this narrative by reporting Years 1, 5, 10, 15, 20 and a 20 year total. The analysis provided in this report is intended for purposes of evaluating the financial implications of facility consolidation. The schedules prepared for this purpose represent an extrapolation of existing operations with appropriate adjustments for altered conditions dictated by consolidation. Due to the inherent uncertainties associated with developing long-term estimates these schedules should not be used as forecasts of future operations or as measures of performance for these facilities.

Operations Model

In order to develop the operations models for each of the facilities we evaluated historical financial statements, proposed budgets, utilization schedules and contracts impacting financial performance. In the case of Oregon Convention Center we evaluated the latest financial analysis prepared by MERC/ERC, future bookings and lost business reports. Spectacor Consulting Associates conducted a separate review of L&H's previous "OCC Operating Plan" prepared in 1987 and provided us with that input for purposes of adjusting our OCC financial estimates. Spectacor's letter summarizing their review is contained in Appendix A of this report.

Based on this analysis, we prepared an operation model that produced a 20-year statement of operating revenue, expenses

and cash flow from operations before fixed charges and debt service. As mentioned earlier, the facilities considered in this analysis include the following:

- o Memorial Coliseum Complex
- o Oregon Convention Center
- o Civic Stadium
- o Portland Center for the Performing Arts
- o Expo Center

It should be noted that for purposes of this analysis the OCC is assumed to begin operations in September 1990, and therefore the first year of our analysis (1991) reflects approximately nine months of operation for the convention center.

In addition to these base line estimates, we also developed alternative operational estimates for the Memorial Coliseum (B) assuming the Trailblazers leave the Coliseum for a new arena in the greater Portland area. We also developed an alternative scenario for OCC (B) assuming an 800-room headquarters hotel comes on line in 1995. In each of these two cases we contrasted the impact on base line financial results.

Assumptions

In several cases, we have made assumptions related to the continuance of financial practices while for other facilities we have assumed practices that are not currently in place. It should be understood that these are policy choices that could significantly affect this financial analysis. We have made no attempt to establish the political feasibility of implementing these choices. The following assumptions are integral to our financial analysis and are summarized below:

- o Growth Rates: The 20-year financial estimates are expressed in real 1989 dollars. As such we have assumed real growth rates of 1.5 percent annually for revenue and 2 percent annually for expenses. These rates are based on an examination of historical financial data for the subject facilities as well as general industry trends that indicate that operating expenses will tend to grow at a slightly higher rate than revenue. In reality revenue remains somewhat fixed (given no contractual changes) for a short period of time while expenses increase. As this disparity grows, revenue items such as ticket prices, rent, concession prices and user charge backs are adjusted to cover the growth in expenses. To simplify our analysis we have reflected these adjustments in our constant annual growth assumptions.

Because our base year analysis represents fiscal year 1988/1989, it should be noted that two years of growth were applied to our statements to arrive at our first year estimates (1991).

- o Utilization: The usage for all existing facilities was assumed to remain fairly constant. All the facilities except the PCPA and the OCC have an established operating history that suggests that other than the real growth in revenue already accounted for, these facilities are experiencing high occupancies and stabilized operations. The PCPA has been adjusted to reflect an increase in attendance for a typical operating year. The utilization of OCC was based on the "booking's plan" prepared by the Convention and Visitors Bureau and prior ERC analysis. Stabilized operation for OCC is assumed to occur in 1995. Attendance assumptions for each facility are summarized below:

<u>FACILITY</u>	<u>ATTENDANCE</u>
Memorial Coliseum	2,000,000
OCC	165,400
Civic Stadium	342,000
PCPA	750,000
Expo Center	Current Levels
	(Exact attendance unknown)

In the case of our alternative facility options, the Coliseum B scenario assumes a total attendance of 1,630,000 while the OCC B scenario assumes a total attendance of 212,700.

USER FEES: Currently any spectator related ticket sold at the Coliseum, Stadium or PCPA is assessed a user fee. This fee is applied on a graduated scale according to ticket price but generally ranges from 50 cents to \$1.50 for most acts. This user fee was initiated to help offset the operating deficit of the Civic Stadium and PCPA and was envisioned as a short term solution until a permanent funding source could be found. For purposes of this analysis we have continued to reflect the revenue associated with this user fee throughout the planning period. However, it should be noted that this user fee has placed these local facilities, particularly the coliseum, at a competitive disadvantage with regard to attracting events.

- o METRO OVERHEAD: The ordinance establishing MERC allows for various services such as accounting, legal,

personnel, risk management, public affairs, and other services to be provided by METRO and to be reimbursed by MERC. These overhead charges have been documented by an examination of existing operations such as the METRO Zoo. Based on this evaluation, METRO overhead charges were assumed to be 5 percent of all operating expenses. (See Appendix Table A-1.)

- o MANAGEMENT POOL: Because certain staff positions can be shared among various facilities given consolidation of management and operations, a management pool was established to reflect this occurrence. This pool, which amounts to 15 positions and approximately \$806,500 in salaries and benefits, was apportioned by need to the facilities included in the consolidation. Each facility considered for consolidation is charged a portion of these total salaries and benefits according to a combination of factors including attendance and usage of the facility, service requirements, physical location of existing staff and typical financial performance of the facility (see Table A-2). Eight of these positions exist at the Coliseum today and have therefore been removed from that facility's expenses (except for their percent share charged to the Coliseum). The following apportionment by facility was used for each consolidation scenario:

<u>CONSOLIDATION SCENARIO</u>	<u>COLISEUM</u>	<u>OCC</u>	<u>STADIUM</u>	<u>PCPA</u>	<u>EXPO</u>
All Facilities	45%	22%	7%	16%	10%
All Except Expo	50%	24%	8%	18%	N/A
All Except PCPA	45%	30%	15%	N/A	10%

- o LODGING TAX REVENUE: The 2.85 percent of total lodging tax revenue that flows to the OCC from Multnomah County has been treated as non-operating revenue for the OCC. Inherent in this assumption is that any surplus revenues from the hotel tax may be used to offset deficits due to operation or capital improvements of other consolidated facilities as well. A change in ordinance will be required to enable this policy to be implemented.
- o EXPO CENTER OPERATING SURPLUS: Portions of the operating surplus associated with the Expo Center have traditionally flowed to the general fund account for Multnomah County. For purposes of this analysis we have assumed that any operating surplus after capital improvements will be available to offset operating deficits of other consolidated facilities. In recent

years this surplus has approximated \$500,000 to \$700,000 a year.

Financial Estimates

Based on our financial analysis and using the assumptions outlined above we prepared 20-year statements of cash flow from operations for each of the facilities considered in this study (see Appendix A). The cash flow for each of these facilities will be applied to a capital improvements schedule resulting in a net operating income. The estimates of cash flow for each of the facilities during Years 1, 5, 10, 15 and 20 as well as a 20 year total are depicted below:

<u>FACILITY</u>	<u>YEAR</u> <u>1</u> (000)	<u>YEAR</u> <u>5</u> (000)	<u>YEAR</u> <u>10</u> (000)	<u>YEAR</u> <u>15</u> (000)	<u>YEAR</u> <u>20</u> (000)	<u>20 YEAR</u> <u>TOTAL</u> (000)
COLISEUM	\$1,462	\$1,440	\$1,397	\$1,334	\$1,249	\$27,566
OCC	(284)	806	1,011	1,263	1,569	18,881
STADIUM	(280)	(317)	(369)	(427)	(494)	(7,577)
PCPA	(634)	(612)	(744)	(897)	(1,073)	(15,678)
EXPO	885	927	981	1,037	1,096	19,765

As anticipated, the stadium and the PCPA are expected to experience operating shortfalls on an annual basis. Due to the start up costs and time required to achieve stabilized usage (Year 5), the OCC is expected to experience an operating shortfall the first two years of operation (lodging tax included). Due to the lodging tax revenue (non-operating revenue), operating deficits should be offset and an operating surplus should be available for capital improvements, enhanced marketing and deficits of other consolidated facilities after Year 3.

The Coliseum and Expo Center will continue to generate significant cash flow annually to be used for capital improvements.

Capital Improvements Model

As part of the financial analysis Spectacor Consulting Associates examined the needs and costs associated with capital improvements to the various facilities. These schedules were developed from personal site inspections, interviews with facility operations staff, examination of existing capital improvement budgets/plans and review of comparable facilities' capital improvement costs. Estimates of capital improvements were prepared for each of the facilities. In the case of the alternative scenarios for the Coliseum (B) and OCC (B) the same capital improvements schedule was assumed to be valid.

For purposes of developing these schedules we have identified five major categories within the capital improvements model:

- o CAPITAL CONTINGENCIES: These projects are typically addressed through future budgeting if unable to be rectified through normal maintenance programs.
- o CAPITAL IMPROVEMENTS: Optional projects that are recommended for improved facility operation, typically of income-producing or cost-saving nature.
- o CONCESSIONS AND CATERING: Projects that address upgrade of certain concessions and catering equipment. Some of the improvement for the Coliseum and Stadium are required by the current agreement with the concessionaire. In some cases improvements in these areas are also included in building enhancements.
- o BUILDING ENHANCEMENTS: These projects can be included under a future wish list, typically they are maintenance or aesthetic in nature impacting tenants, patrons, employees, etc. If items are left unattended some will eventually appear in the capital contingencies or improvements sections at a later date.
- o SAFETY ISSUES: These projects need to be addressed on a fast track basis. Because of the uncertainty in costs related to asbestos abatement, a tentative budget has been established.

Capital Improvements Estimates

Based on a review of each of the facilities' requirements by Spectacor Consulting Associates, a capital improvements schedule was compiled for the 20-year planning period (see Appendix B). The following summarizes these improvements for Years 1, 5, 10, 15 and 20 as well as a 20 year total:

<u>FACILITY</u>	<u>YEAR</u> <u>1</u> (000)	<u>YEAR</u> <u>5</u> (000)	<u>YEAR</u> <u>10</u> (000)	<u>YEAR</u> <u>15</u> (000)	<u>YEAR</u> <u>20</u> (000)	<u>20 YEAR</u> <u>TOTAL</u> (000)
COLISEUM	\$1,905	\$ 530	\$ 375	\$ 535	\$ 700	\$14,667
OCC	125	3,325	240	280	330	10,975
STADIUM	1,195	275	50	85	120	5,220
PCPA	532	85	120	120	225	4,153
EXPO	315	315	315	400	400	7,650

Because of the nature of capital improvements and the age of existing facilities, substantial costs are scheduled to occur early in the planning period and as newer facilities age, increasing costs will be incurred in the later stages of our schedule as well.

Several items included in the schedule relate to deferred maintenance or safety issues which require short-term attention. The Coliseum and the Stadium have particularly high capital improvement costs in the first two years of the planning period due to asbestos removal, ice floor replacement and seating improvements for the Coliseum and turf and bleacher replacements for the Stadium.

In 1996 and 1997 extensive improvements have been programmed for the Coliseum and PCPA. In the case of the Coliseum, 1996 represents the renewal year on the Trailblazers' lease, and therefore certain building enhancements are expected in 1996 and 1997 in order to retain the team. Likewise, in 1996 PCPA is programmed for building enhancements to include primarily the completion of unfinished space in the Performing Arts Complex. For the Civic Stadium significant capital outlays have been programmed for 1995 and again in 2001. These costs represent additional bleacher and turf replacement.

Lastly, the OCC has been scheduled for significant capital improvements in early years particularly in the area of building enhancements and furniture, fixtures and equipment (FF&E). Because the capital budget for the OCC has been inadequate to fund all program requirements and FF&E, it will require approximately five to six years to address these deficiencies. Of the approximately \$11 million in total capital improvements scheduled for the OCC over the twenty year period, approximately \$4.5 million are attributed to building enhancements and deferred FF&E items that could not be funded in the construction phase. Other than these specific years, capital improvements have been scheduled at constant amounts for five year periods with periodic increases in budgeted amounts due to age and continued usage of the facilities.

Lodging Tax Model

Currently 2.85 percent of the total lodging tax revenue is dedicated to the operations and marketing of the Oregon Convention Center. This amount, as mentioned earlier, has been treated as non-operating revenue for OCC. Any surplus in this revenue stream from year to year (after operating deficits and capital improvements for OCC) are assumed to be available for potential shortfalls in the remaining consolidated facilities.

For purposes of our analysis we developed two estimates of lodging tax revenue assuming the following:

- o ESTIMATES WITHOUT A HEADQUARTERS HOTEL: This estimate assumes a growth in demand at two percent annually and room rate growth of one percent annually. No 800-room headquarters hotel is assumed in this scenario and therefore no corresponding increase in rooms inventory or demand other than that reflected by the growth rates is assumed to occur.
- o ESTIMATES WITH AN 800-ROOM HEADQUARTERS HOTEL: This estimate assumes the same two percent and one percent growth rates for demand and rates, respectively until an 800-room headquarters hotel comes on line in 1995. Based on the assumption that the headquarters hotel will increase OCC occupancy and generally impact demand factors affecting the hotel industry, we have assumed the lodging tax collections will grow by an additional one percent annually.

Lodging Tax Estimates

Using the assumptions outlined above we developed estimates of lodging tax revenue flowing to the OCC (2.85 percent) over the 20-year period (see Appendix C). The following summarizes those estimates for Years 1, 5, 10, 15 and 20 as well as 20 year totals:

<u>YEAR</u>	<u>TAX WITHOUT H.O. HOTEL</u>	<u>TAX WITH H.O. HOTEL</u>
YEAR 1	\$ 2,904,000	\$ 2,904,000
YEAR 5	3,271,000	3,303,000
YEAR 10	3,796,000	4,026,000
YEAR 15	4,404,000	4,907,000
YEAR 20	5,111,000	5,981,000
20 YEAR TOTAL	78,189,000	84,462,000

Assuming the addition of an 800-room headquarters hotel in 1994, the impact on lodging tax due to stronger demand is reflected in the scenario shown in the right-hand column. The differences between the two estimates (with and without headquarter hotel) range from \$32,000 in 1996 (first full year of headquarter hotel) to \$870,000 in Year 20.

Summary ModelBase Line

The results of our operations, capital improvements and lodging tax models were carried forward into our summary model producing estimates of net operating income (exclusive of debt service and accounting charges, see Appendix D). These net income estimates for each facility serve as input to our consolidation scenarios. The net income associated with each facility is depicted below:

<u>FACILITY</u>	<u>YEAR</u> <u>1</u> (000)	<u>YEAR</u> <u>5</u> (000)	<u>YEAR</u> <u>10</u> (000)	<u>YEAR</u> <u>15</u> (000)	<u>YEAR</u> <u>20</u> (000)	<u>20 YEAR</u> <u>TOTAL</u> (000)
COLISEUM	(\$ 443)	\$ 910	\$1,022	\$ 799	\$ 549	12,899
OCC	(409)	(2,519)	771	983	1,239	7,906
STADIUM	(1,475)	(592)	(419)	(512)	(614)	(12,797)
PCPA	(1,166)	(697)	(864)	(1,017)	(1,298)	(19,831)
EXPO	570	612	666	637	696	12,110

Again, as expected, the Stadium and PCPA should experience net operating losses throughout the planning period. Due to short-term capital improvements scheduled for the Coliseum, that facility will also experience a net operating loss the first two years of consolidated operations. Likewise, due to start up inefficiencies and short term capital improvements, the OCC will experience a net operating loss in its first five years of operation (including lodging tax). Assuming the lodging tax increases and the OCC begins to achieve stabilized usage, the facility should produce a net operating surplus after Year Seven.

As discussed, four consolidation scenarios were established as the most likely combinations. In order to evaluate the merits and financial implications of these scenarios each of the appropriate facilities' net operating income was aggregated according to the proposed plan. The following summarizes the net financial impact associated with each of the scenarios:

<u>CONSOLIDATION</u> <u>SCENARIO</u>	<u>YEAR</u> <u>1</u> (000)	<u>YEAR</u> <u>5</u> (000)	<u>YEAR</u> <u>10</u> (000)	<u>YEAR</u> <u>15</u> (000)	<u>YEAR</u> <u>20</u> (000)	<u>20 YEAR</u> <u>TOTAL</u> (000)
ALL FACILITIES	(\$2,923)	(\$2,286)	\$1,175	\$ 890	\$ 573	287
ALL EXCEPT EXPO	(3,577)	(2,989)	410	142	(245)	(13,862)
ALL EXCEPT PCPA	(1,891)	(1,735)	1,880	1,730	1,676	16,856
OCC ONLY	(1,084)	(3,041)	195	346	536	(4,310)

Twenty-year statements of the net cost of consolidation for these various scenarios are contained in Appendix D. The five-year increments and 20 year totals depicted above for all intents and purposes, summarize the implications associated with these options.

Base Line Adjustments

As discussed earlier, the Coliseum and the Oregon Convention Center have likely variations to the base line estimates. In the case of the Memorial Coliseum, the Trailblazers may leave the facility for a new competitive arena to be located in the market area. Under these conditions, the Coliseum would lose its major tenant and, most likely, certain larger concerts and other events. In the case of OCC, it is likely that the facility will, in time, obtain a headquarters hotel and therefore impact both the buildings' utilization and overall lodging tax revenue. These two options, which have been entitled Coliseum B and OCC B have been layered into our analysis in order to determine their effect on the consolidation decision. The differences in combined net operating income for the Coliseum and OCC options A and B range from \$135,000 in Year 1 to \$1,626,000 in Year 20. The following text table shows the net operating income for each of these facility alternatives as well as the impact they would have on each of the consolidation scenarios.

FACILITY OPTIONS	NET OPERATING INCOME					
	YEAR 1	YEAR 5	YEAR 10	YEAR 15	YEAR 20	20 YEAR TOTAL
	(000)	(000)	(000)	(000)	(000)	(000)
Coliseum B	(\$ 308)	\$1,060	\$1,194	\$ 996	\$ 773	\$16,423
OCC B	(409)	(2,030)	1,483	1,992	2,641	22,077

CONSOLIDATION SCENARIO ASSUMING COLISEUM B AND OCC B

ALL FACILITIES	(\$2,788)	(\$1,647)	\$2,059	\$2,095	\$2,199	\$17,981
ALL EXCEPT EXPO	(3,442)	(2,349)	1,293	1,347	1,381	3,833
ALL EXCEPT PCPA	(1,756)	(1,095)	2,763	2,935	3,301	34,550
OCC ONLY	(1,084)	(2,552)	906	1,355	1,939	9,861

CONSOLIDATION ISSUES

As our analysis shows, the Coliseum, OCC and the Expo Center are the three facilities generating net operating income in amounts sufficient to help offset the PCPA and Stadium deficits. The financial implications of the various consolidation

options will be influenced by MERC's ability to retain any operating surplus from the Expo Center and the OCC. In the case of the Expo Center these surplus funds currently flow to the general fund of the county. In the case of OCC, MERC will want to insure that any of its non-operating revenue (lodging tax) can be applied to a pooled fund for other facilities once OCC marketing, operations and capital improvements are covered.

Although the consolidation scenario calling for a merger of all facilities except PCPA is financially the most desirable, it leaves the funding issue associated with PCPA unaddressed. For this scenario the first five years of consolidated operation will result in a net operating loss, while years six through twenty are expected to generate a net operating surplus.

The financial implications of consolidating all facilities suggests combined net operating deficits for the first six years of operation as well as Year 11 (2001) and Year 18 (2008). Because of the heavy capital improvements scheduled for the early years of combined operation the remaining years operating surplus are required to offset these deficits. The 20 year total for combined facilities' net operating income is approximately \$290,000 or basically break even.

For all consolidation scenarios combined operating deficits will be experienced for the first five to six years of operation, however, only two scenarios (All Facilities and All Except PCPA) will result in a net combined surplus for the entire 20 year period.

In addition to the retention of OCC's and Expo Center's surplus the other major operational financial issue relates to the impact of capital improvements on the combined financials. Near-term improvements associated with safety issues (i.e., asbestos removal), deferred maintenance and normal capital improvements due to the age of the existing facilities will adversely impact cash flow in the first several years of consolidated operation. Likewise, it appears that unfunded building improvements and FF&E for the OCC which are typically addressed in the construction phase, will also represent a short-term financial constraint. Of the approximately \$11.0 million in total capital improvements for the OCC, \$4.5 million are near term projects which could not be accommodated by the capital construction budget. In addition, capital improvements in the later stages of our 20-year period begin to increase due to the age and conditions of all the facilities considered in this analysis.

It appears that the biggest factor influencing the consolidation decision will be the method in which the short-term (Years 1 through 6) combined operating deficits can be funded. This funding need should be anticipated at the outset. Although

a combined net surplus in revenue may result on an annual basis over the remaining planning period, they are of a magnitude which suggest they should not be relied upon for repayment of up-front capital costs.

The impact each of the alternative facility options can have on this process is positive. The OCC B option which allows for the development of an 800-room headquarters hotel recognizes the increase in utilization for the facility as well as the potential impact this increase in usage may have on the lodging industry and the lodging taxes collected.

The Coliseum B option represents the greatest unknown. The potential impact a new local arena will have on the Memorial Coliseum has not been established. Although this option calls for the Trailblazers to leave the Coliseum along with some of the facility's larger events, the potential financial impact is subject to the building's ability to attract a sufficient number of new or previously displaced events. ERC staff believes there in fact exists the opportunity for the facility to increase its profitability on a lower attendance base. This scenario is primarily influenced by the existing lease terms with the basketball team which produce small percentages of gross concessions and parking revenue, only, to the facility. Rental arrangements with other events such as concerts and family shows, typically result in greater revenue given equal attendance. For purposes of this analysis we have taken this approach and reflected the results in the study.

The net impact these two facility options could have on the combined financials is positive. The differences in combined net operating income for the Coliseum and OCC options A and B range from \$135,000 in Year 1 to \$1,626,000 in Year 20.

Lastly, there are qualitative issues associated with consolidation that are implied in our financial analysis. Inherent in our analysis is the assumption that this operating entity (MERC) will function in a like manner to the existing operations of ERC.

In our estimation, the attributes of ERC which have made it a successful operation are the following:

- Dedicated source of funding
- Demonstrated successful labor relations
- Latitude to establish and execute policy and procedures on contract approvals (event contracts) and purchasing
- Exempt from civil service requirements

Far and away, the most important factor has been the dedicated source of funding. For ERC, this has simply been the

ability to retain annual facility operating surpluses enabling them to build a fund balance for future years' requirements. This dedicated source of funds has allowed ERC the latitude to address certain capital improvements and operating requirements on a timely basis. This has also allowed ERC to focus both on short- and long-term operating horizons due to an assurance of sufficient and dedicated funds. If all of these attributes are inherent in MERC, the consolidation of these local facilities should be successful.

APPENDIX A

OPERATIONS MODELS

APPENDIX A

METHODOLOGY AND ASSUMPTIONS

Appendix A contains the operations models for the following facilities:

- o Memorial Coliseum
- o Oregon Convention Center
- o Civic Stadium
- o Portland Center for the Performing Arts (PCPA)
- o Expo Center

These schedules, which represent a 20-year (1991 to 2010) planning period, were based on historical financial statements, budgets and previous studies. Using these sources as input, a base year estimate was generated assuming these facilities were under a consolidated operation today. Once the base year was established, the financial results were grown at a real (not inflated) rate that would continue to express all dollars in 1989 terms.

The following are integral to the operations models:

- o Growth Rates: Revenue at 1.5 percent annually
Expenses at 2 percent annually
- o Utilization: Coliseum at 2,000,000
OCC at 165,400 (without headquarter hotel)
OCC at 212,700 (with headquarter hotel)
Stadium at 342,000
PCPA at 750,000
Expo Center at current levels
(attendance unknown)
- o User Fees: Currently any spectator related ticket sold at the Coliseum, Stadium or PCPA is assessed a user fee. This fee is applied on a graduated scale according to ticket price but generally ranges from 50 cents to \$1.50 for most acts. This user fee was initiated to help offset the operating deficit of the Civic Stadium and PCPA and was envisioned as a short term solution until a permanent funding source could be found. For purposes of this analysis we have continued to reflect the revenue associated with this user fee throughout the planning period. However, it should be noted that this user fee has placed these local facilities, particularly the coliseum, at a competitive disadvantage with regard to attracting events.

- o Metro Overhead: Certain administrative services will be provided by METRO and they have been calculated at 5 percent of total operational expenses (capital improvements excluded). See Table A-1.
- o Management Pool: Because certain staff positions can be shared under a consolidated operation a management pool was created. Each facility considered for consolidation is charged a portion of these total salaries and benefits according to a combination of factors including attendance and usage of the facility, service requirements, physical location of existing staff and typical financial performance of the facility. See Table A-2.
- o Stabilized Operation: Typically convention centers require between three and five years to achieve a stabilized utilization schedule. This is a function of the planning horizon for meeting planners in which conventions are booked two, three and four years in advance. To reflect this occurrence we have adjusted the start up years (1 through 4) using the following factors:
 - Year 1: 140% of Stabilized Year (1995) Cash Flow
 - Year 2: 130% of Stabilized Year (1995) Cash Flow
 - Year 3: 120% of Stabilized Year (1995) Cash Flow
 - Year 4: 110% of Stabilized Year (1995) Cash Flow
 - Year 5: Stabilized Year

These factors are based on evaluations of existing facilities' start-up operations and the impact on operating deficits that typically occur during this period. Also, because we have derived cash flows from operations for years 1 - 4 in this manner we do not express individual revenues and expense items for the first four years of our planning period.

For purposes of this analysis stabilized operation is assumed for Year 5 or 1995.

TABLE A-1

METRO OVERHEAD CALCULATION

<u>Cost Source</u>	<u>% Allocation to MERC*</u>	<u>Total Budget</u> **	<u>MERC Dollar Share</u>	<u>Adjustments</u>
Council	15%	\$416,662.00	\$ 62,499.30	
General Counsel	15	260,910.00	39,136.50	
Executive Management	15	367,100.00	55,065.00	
Accounting	30	462,828.00	138,848.40	\$70,000 in costs added for Senior Acct., 1 Acct. Clerk
Management Services	15	767,173.00	115,075.95	
Personnel	40	267,261.00	106,904.40	\$70,000 in costs added for Personnel Analyst, Clerk
Construction Manager	5	197,129.00	9,856.45	
Data Processing	15	584,660.00	87,699.00	\$50,000 in costs added for one DP Analyst
Public Affairs	5	486,869.00	24,343.45	
Building	0	0.00	0.00	
Total			639,428.45	
MERC Operating Budget (Consolidated)			13,000,000	
Overhead Percentage			0.049186803846 (say 5%)	

*Based on current percentages of Zoo Operating Fund, with reduced Council and Exec. Mgt. percentages due to Commission assumption of responsibility (similar in size to Consolidated Operations Budget).

**Based on Executive Officer's Proposed FY 1989-90 Budget (with adjustments noted).

Source: Metro, ERC

MANAGEMENT POOL

<u>Position</u>	<u>MERC</u>	<u>Coliseum</u>	<u>Total</u>
General Manager		80,000	80,000
Asst. General Manager - F&A		65,000	65,000
Asst. General Manager - Operations		54,100	54,100
Administrative Assistant		31,940	31,940
Controller		40,830	40,830
Director of Special Services		42,810	42,810
Asst. Director of Special Services		31,940	31,940
Admissions Director		42,810	42,810
R&D/Special Projects	42,810		42,810
Marketing Director	42,810		42,810
Systems Administrator	31,940		31,940
Manager Technical Services	31,940		31,940
Personnel Coordinator	31,940		31,940
Secretarial/Clerical	16,500		16,500
Bookkeeper, etc.	18,100		18,100
Total	216,040	389,430	605,470
Fringes at 30% and 35%	64,812	136,301	201,113
Total with fringes	<u>\$ 280,852</u>	<u>\$525,731</u>	<u>\$ 806,583</u>

MANAGEMENT POOL DISTRIBUTION

	<u>Total</u>	<u>Coliseum</u>	<u>Stadium</u>	<u>PCPA</u>	<u>OCC</u>	<u>Expo Center</u>
<u>All Facilities</u>						
% distribution	100%	45%	7%	16%	22%	10%
Amount	\$806,583 ^{1/}	\$362,962	\$ 56,461	\$129,053	\$177,448	\$ 80,658
<u>Without Expo Center</u>						
% distribution	100%	50%	8%	18%	24%	0%
Amount	\$806,583 ^{1/}	\$403,292	\$ 64,527	\$145,185	\$193,580	\$ 0
<u>Without PCPA</u>						
% distribution	100%	45%	15%	0%	30%	10%
Amount	\$806,583 ^{1/}	\$362,962	\$120,987	\$ 0	\$241,975	\$ 80,658

^{1/} Individual facility amounts may not match total due to rounding.

Source: Metro, ERC

OREGON CONVENTION CENTER
STAFFING PLAN

Position	Salary	Consolidation		Stand Alone	
		Number of Staff	Total Labor	Number of Staff	Total Labor
Convention Center Manager	\$ 60,000- 70,000	1	\$ 60,000	1	\$ 70,000
Administrative Assistant	26,000	2	52,000	3	78,000
Sales Associate	24,000	1	24,000	2	48,000
Asst. General Manager - F&A				1	50,000
Asst. General Manager - Operations				1	50,000
Systems Administrator				1	31,940
R&D/Special Projects, etc.				1	42,810
Marketing Director				1	37,000
Manager Technical Services				1	31,940
Personnel Coordinator				1	31,940
Bookkeeper				1	18,100
Clerical/Receptionists, etc.	18,000	6	108,000	6	108,000
Event Coordinator	23,000	2	46,000	3	69,000
Event Manager	33,000	1	33,000	1	23,000
Booking Coordinator	23,000	1	23,000	1	23,000
Security Personnel	16,000	7	112,000	10	160,000
Engineering Superintendent	38,000	1	38,000	1	38,000
Lead Engineer/Mechanic	30,000	1	30,000	1	30,000
HVAC Technicians	26,000	3	78,000	3	78,000
Set-up Supervisor	29,000	1	29,000	1	29,000
Carpenter/Painter	25,000	1	25,000	1	25,000
Plumber/Welder	35,000	1	35,000	1	35,000
Sound/AV	25,000	2	50,000	2	50,000
Foreman	25,000	2	50,000	2	50,000
Electricians	25,000	2	50,000	2	50,000
Maintenance (utility lead, etc.)	21,000	<u>12</u>	<u>252,000</u>	<u>14</u>	<u>294,000</u>
Total full-time		47	1,095,000	63	1,551,730
Fringes at 30%			<u>328,500</u>		<u>465,519</u>
Total full-time with fringes		<u>47</u>	<u>\$1,423,500</u>	<u>63</u>	<u>\$2,017,249</u>
Part-time:					
8 part-time, 3/4 time, at \$7.00 per hour			\$ 87,500		\$ 109,200
Fringes at 17%			<u>14,875</u>		<u>18,564</u>
Total part-time with fringes			<u>102,375</u>		<u>127,764</u>
Total full and part-time with fringes			<u>\$1,525,875</u>		<u>\$2,145,013</u>

Source: Laventhol & Horwath, ERC, Metro

KEY ASSUMPTIONS FOR THE
OREGON CONVENTION CENTER
FINANCIAL ESTIMATES

<u>Utilization</u>	<u>OCC A</u>	<u>OCC B</u>
Number of events:		
Conventions and tradeshows	28	37
Consumer shows	6	6
Meeting room functions	75	75
Total attendance:		
Conventions and tradeshows	84,000	129,500
Consumer shows	77,600	77,600
Meeting room functions	3,750	5,625
Rental (per net square foot):		
Conventions and tradeshows	6.2 cents	6.2 cents
Consumer shows	5.0 cents	5.0 cents
Meeting room functions	9.25 cents	9.25 cents
Parking charge (per car):		
	\$3	\$3
Food and beverage (per person):		
Conventions and tradeshows <u>1/</u>	\$ 4.25	\$ 4.25
Consumer shows	\$.15	\$.15
Meeting room functions <u>2/</u>	\$ 4.25	\$ 4.25
Utility services (per event):		
Conventions and tradeshows	\$10,000	\$10,000
Consumer shows	\$ 4,000	\$ 4,000
Meeting room functions	\$ 200	\$ 200
Event labor (per event):		
Conventions and tradeshows	\$ 6,000	\$ 6,000
Consumer shows	\$ 5,000	\$ 5,000
Meeting room functions	\$ 500	\$ 500
Equipment rental (per event):		
Conventions and tradeshows	\$ 2,500	\$ 2,500
Consumer shows	\$ 500	\$ 500
Meeting room functions	\$ 150	\$ 150

1/ Analysis assumes one food function per event.

2/ Analysis assumes 50 percent of meeting room functions will require food service.

Source: Laventhol & Horwath, MERC

MODEL#1 OPERATIONS MODEL

MEMORIAL COLISEUM --A

MAJOR ASSUMPTIONS

REVENUE:
 GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST. 1.030225
 ATTENDANCE 2000000

EXPENSES:
 GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST. 1.0404
 METRO OVERHEAD 0.05

	BASE YEAR										
OPERATING REVENUE	88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Rentals	1,540,000	1,586,546	1,610,345	1,634,500	1,659,017	1,683,903	1,709,161	1,734,799	1,760,821	1,787,233	1,814,041
Concessions	1,280,000	1,318,688	1,338,468	1,358,545	1,378,924	1,399,607	1,420,601	1,441,911	1,463,539	1,485,492	1,507,775
Merchandising	400,000	412,090	418,271	424,545	430,914	437,377	443,938	450,597	457,356	464,216	471,180
Parking	1,310,000	1,349,595	1,369,839	1,390,386	1,411,242	1,432,411	1,453,897	1,475,705	1,497,841	1,520,308	1,543,113
Reimbursable Exp.	627,710	646,683	656,383	666,229	676,222	686,365	696,661	707,111	717,717	728,483	739,410
Sales Commissions	154,000	158,655	161,034	163,450	165,902	168,390	170,916	173,480	176,082	178,723	181,404
User Fees	1,050,000	1,081,736	1,097,962	1,114,432	1,131,148	1,148,115	1,165,337	1,182,817	1,200,559	1,218,568	1,236,846
Other	224,840	231,636	235,110	238,637	242,217	245,850	249,538	253,281	257,080	260,936	264,850
Total Oper. Revenue:	6,586,550	6,785,628	6,887,413	6,990,724	7,095,585	7,202,019	7,310,049	7,419,700	7,530,995	7,643,960	7,758,620
OPERATING EXPENSES											
Salaries & Wages	3,062,000	3,185,705	3,249,419	3,314,407	3,380,695	3,448,309	3,517,276	3,587,621	3,659,373	3,732,561	3,807,212
Supplies & Materials	1,448,000	1,506,499	1,536,629	1,567,362	1,598,709	1,630,683	1,663,297	1,696,563	1,730,494	1,765,104	1,800,406
Management Fee	362,962	377,626	385,178	392,882	400,739	408,754	416,929	425,268	433,773	442,449	451,298
	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	243,648	253,491	258,561	263,733	269,007	274,387	279,875	285,473	291,182	297,006	302,946
Total Oper. Expenses:	5,116,610	5,323,321	5,429,788	5,538,383	5,649,151	5,762,134	5,877,377	5,994,924	6,114,823	6,237,119	6,361,862
Cash Flow From Operations:	1,469,940	1,462,307	1,457,625	1,452,341	1,446,434	1,439,885	1,432,672	1,424,776	1,416,173	1,406,841	1,396,758

MODEL#1 OPERATIONS MODEL

MEMORIAL COLISEUM --A

MAJOR ASSUMPTIONS

REVENUE:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
ATTENDANCE

EXPENSES:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	1,841,252	1,868,871	1,896,904	1,925,357	1,954,238	1,983,551	2,013,305	2,043,504	2,074,157	2,105,269
Concessions	1,530,391	1,553,347	1,576,647	1,600,297	1,624,302	1,648,666	1,673,396	1,698,497	1,723,974	1,749,834
Merchandising	478,247	485,421	492,702	500,093	507,594	515,208	522,936	530,780	538,742	546,823
Parking	1,566,260	1,589,754	1,613,600	1,637,804	1,662,371	1,687,307	1,712,616	1,738,305	1,764,380	1,790,846
Reimbursable Exp.	750,501	761,759	773,185	784,783	796,555	808,503	820,631	832,940	845,434	858,116
Sales Commissions	184,125	186,887	189,690	192,536	195,424	198,355	201,330	204,350	207,416	210,527
User Fees	1,255,399	1,274,230	1,293,344	1,312,744	1,332,435	1,352,421	1,372,708	1,393,298	1,414,198	1,435,411
Other	268,823	272,855	276,948	281,102	285,319	289,598	293,942	298,352	302,827	307,369
Total Oper. Revenue:	7,874,999	7,993,124	8,113,021	8,234,716	8,358,237	8,483,610	8,610,864	8,740,027	8,871,128	9,004,195
OPERATING EXPENSES										
Salaries & Wages	3,883,356	3,961,024	4,040,244	4,121,049	4,203,470	4,287,539	4,373,290	4,460,756	4,549,971	4,640,970
Supplies & Materials	1,836,414	1,873,142	1,910,605	1,948,817	1,987,794	2,027,550	2,068,101	2,109,463	2,151,652	2,194,685
Management Fee	460,324	469,530	478,921	488,499	498,269	508,234	518,399	528,767	539,342	550,129
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Metro Overhead	309,005	315,185	321,488	327,918	334,477	341,166	347,989	354,949	362,048	369,289
Total Oper. Expenses:	6,489,099	6,618,881	6,751,258	6,886,284	7,024,009	7,164,489	7,307,779	7,453,935	7,603,013	7,755,074
Cash Flow From Operation:	1,385,900	1,374,243	1,361,762	1,348,432	1,334,228	1,319,121	1,303,085	1,286,093	1,268,114	1,249,121

MODEL#1 OPERATIONS MODEL

MEMORIAL COLISEUM --B

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST 1.030225
 ATTENDANCE 1630000

EXPENSES:

GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST 1.0404
 METRO OVERHEAD 0.05

OPERATING REVENUE	BASE YEAR										
	88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Rentals	1,491,450	1,536,529	1,559,577	1,582,971	1,606,715	1,630,816	1,655,278	1,680,107	1,705,309	1,730,889	1,756,852
Concessions	1,255,100	1,293,035	1,312,431	1,332,117	1,352,099	1,372,381	1,392,966	1,413,861	1,435,069	1,456,595	1,478,444
Merchandising	423,800	436,609	443,158	449,806	456,553	463,401	470,352	477,408	484,569	491,837	499,215
Parking	1,361,050	1,402,188	1,423,221	1,444,569	1,466,237	1,488,231	1,510,554	1,533,213	1,556,211	1,579,554	1,603,247
Reimbursable Exp.	577,660	595,120	604,047	613,107	622,304	631,638	641,113	650,730	660,491	670,398	680,454
Sales Commissions	178,974	184,383	187,149	189,956	192,806	195,698	198,633	201,613	204,637	207,707	210,822
User Fees	815,000	839,633	852,228	865,011	877,986	891,156	904,524	918,091	931,863	945,841	960,028
Other	283,376	291,941	296,320	300,764	305,276	309,855	314,503	319,220	324,009	328,869	333,802
Total Oper. Revenue:	6,386,410	6,579,439	6,678,130	6,778,302	6,879,977	6,983,176	7,087,924	7,194,243	7,302,157	7,411,689	7,522,864

OPERATING EXPENSES

Salaries & Wages	2,888,300	3,004,987	3,065,087	3,126,389	3,188,917	3,252,695	3,317,749	3,384,104	3,451,786	3,520,822	3,591,238
Supplies & Materials	1,309,300	1,362,196	1,389,440	1,417,228	1,445,573	1,474,484	1,503,974	1,534,054	1,564,735	1,596,029	1,627,950
Management Fee	362,962	377,610	385,178	392,882	400,739	408,754	416,929	425,268	433,773	442,449	451,298
	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	228,028	237,240	241,985	246,825	251,761	256,797	261,933	267,171	272,515	277,965	283,524
Total Oper. Expenses:	4,788,590	4,982,049	5,081,690	5,183,324	5,286,990	5,392,730	5,500,585	5,610,597	5,722,808	5,837,265	5,954,010
Cash Flow From Operation	1,597,819	1,597,390	1,596,440	1,594,978	1,592,986	1,590,446	1,587,339	1,583,646	1,579,348	1,574,424	1,568,854

MODEL#1 OPERATIONS MODEL

MEMORIAL COLISEUM --B

MAJOR ASSUMPTIONS

REVENUE:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
ATTENDANCE

EXPENSES:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	1,783,205	1,809,953	1,837,102	1,864,659	1,892,628	1,921,018	1,949,833	1,979,081	2,008,767	2,038,898
Concessions	1,500,620	1,523,130	1,545,977	1,569,166	1,592,704	1,616,594	1,640,843	1,665,456	1,690,438	1,715,794
Merchandising	506,703	514,304	522,018	529,848	537,796	545,863	554,051	562,362	570,797	579,359
Parking	1,627,296	1,651,706	1,676,481	1,701,628	1,727,153	1,753,060	1,779,356	1,806,046	1,833,137	1,860,634
Reimbursable Exp.	690,661	701,021	711,536	722,209	733,042	744,038	755,198	766,526	778,024	789,695
Sales Commissions	213,985	217,194	220,452	223,759	227,115	230,522	233,980	237,490	241,052	244,668
User Fees	974,429	989,045	1,003,881	1,018,939	1,034,223	1,049,737	1,065,483	1,081,465	1,097,687	1,114,152
Other	338,809	343,891	349,049	354,285	359,599	364,993	370,468	376,025	381,666	387,391
Total Oper. Revenue:	7,635,707	7,750,243	7,866,497	7,984,494	8,104,261	8,225,825	8,349,213	8,474,451	8,601,568	8,730,591
OPERATING EXPENSES										
Salaries & Wages	3,663,063	3,736,324	3,811,051	3,887,272	3,965,017	4,044,317	4,125,204	4,207,708	4,291,862	4,377,699
Supplies & Materials	1,660,509	1,693,719	1,727,594	1,762,145	1,797,388	1,833,336	1,870,003	1,907,403	1,945,551	1,984,462
Management Fee	460,324	469,530	478,921	488,499	498,269	508,234	518,399	528,767	539,342	550,129
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Metro Overhead	289,195	294,979	300,878	306,896	313,034	319,294	325,680	332,194	338,838	345,615
Total Oper. Expenses:	6,073,090	6,194,552	6,318,443	6,444,812	6,573,708	6,705,182	6,839,286	6,976,072	7,115,593	7,257,905
Cash Flow From Operation:	1,562,617	1,555,691	1,548,054	1,539,682	1,530,553	1,520,643	1,509,927	1,498,379	1,485,975	1,472,686

MODEL#1 OPERATIONS MODEL

CONVENTION CENTER --A

MAJOR ASSUMPTIONS

REVENUE:
 GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST. 1.030225
 ATTENDANCE 165,400

EXPENSES:

GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST. 1.0404
 METRO OVERHEAD 0.05

	BASE YEAR 88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
OPERATING REVENUE											
Rentals	807,000	0	0	0	0	908,843	922,476	936,313	950,358	964,613	979,082
Concessions	376,600	0	0	0	0	424,127	430,489	436,946	443,500	450,153	456,905
Event Labor	235,500	0	0	0	0	265,220	269,198	273,236	277,335	281,495	285,717
Equipment Rent	84,250	0	0	0	0	94,882	96,306	97,750	99,216	100,705	102,215
Utility Service	319,000	0	0	0	0	359,258	364,647	370,116	375,668	381,303	387,023
Parking	262,000	0	0	0	0	295,064	299,490	303,983	308,542	313,171	317,868
	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	2,084,350	0	0	0	0	2,347,395	2,382,606	2,418,345	2,454,620	2,491,439	2,528,811
OPERATING EXPENSES											
Salaries & Wages	1,525,875	0	0	0	0	1,718,440	1,752,809	1,787,865	1,823,623	1,860,095	1,897,297
Supplies & Materials	1,366,100	0	0	0	0	1,538,502	1,569,272	1,600,657	1,632,670	1,665,324	1,698,630
Management Fee	177,448	0	0	0	0	199,842	203,839	207,916	212,074	216,315	220,642
Contract Marketing	1,000,000	0	0	0	0	1,126,200	1,148,724	1,171,698	1,195,132	1,219,035	1,243,416
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	203,471	0	0	0	0	229,149	233,732	238,407	243,175	248,038	252,999
Total Oper. Expenses:	4,272,894	0	0	0	0	4,812,133	4,908,376	5,006,544	5,106,674	5,208,808	5,312,984
Cash Flow From Operation:	(2,188,544)	(3,187,746)	(3,019,228)	(2,842,656)	(2,658,009)	(2,464,738)	(2,525,770)	(2,588,199)	(2,652,054)	(2,717,368)	(2,784,173)
Non-Operating Revenue:	2,736,190	2,903,952	2,991,651	3,081,999	3,175,075	3,270,963	3,369,746	3,471,512	3,576,352	3,684,358	3,795,625
Cash Flow From Operation:	547,646	(283,794)	(27,577)	239,343	517,067	806,224	843,976	883,313	924,297	966,989	1,011,452

CONVENTION CENTER --A

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE

BASE YEAR TO 1990 ADJUST.

ATTENDANCE

EXPENSES:

GROWTH RATE

BASE YEAR TO 1990 ADJUST.

METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	993,769	1,008,675	1,023,805	1,039,162	1,054,750	1,070,571	1,086,630	1,102,929	1,119,473	1,136,265
Concessions	463,759	470,715	477,776	484,942	492,217	499,600	507,094	514,700	522,421	530,257
Event Labor	290,003	294,353	298,768	303,250	307,799	312,416	317,102	321,859	326,686	331,587
Equipment Rent	103,748	105,305	106,884	108,488	110,115	111,767	113,443	115,145	116,872	118,625
Utility Service	392,828	398,720	404,701	410,772	416,933	423,187	429,535	435,978	442,518	449,156
Parking	322,636	327,476	332,388	337,374	342,434	347,571	352,784	358,076	363,447	368,899
	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	2,566,743	2,605,244	2,644,323	2,683,988	2,724,248	2,765,111	2,806,588	2,848,687	2,891,417	2,934,788
OPERATING EXPENSES										
Salaries & Wages	1,935,243	1,973,948	2,013,427	2,053,695	2,094,769	2,136,665	2,179,398	2,222,986	2,267,446	2,312,795
Supplies & Materials	1,732,603	1,767,255	1,802,600	1,838,652	1,875,425	1,912,934	1,951,192	1,990,216	2,030,020	2,070,621
Management Fee	225,054	229,556	234,147	238,830	243,606	248,478	253,448	258,517	263,687	268,961
Contract Marketing	1,268,284	1,293,650	1,319,523	1,345,913	1,372,832	1,400,288	1,428,294	1,456,860	1,485,997	1,515,717
	0	0	0	0	0	0	0	0	0	0
Metro Overhead	258,059	263,220	268,485	273,855	279,332	284,918	290,617	296,429	302,358	308,405
Total Oper. Expenses:	5,419,244	5,527,629	5,638,181	5,750,945	5,865,964	5,983,283	6,102,949	6,225,008	6,349,508	6,476,498
Cash Flow From Operation:	(2,852,501)	(2,922,384)	(2,993,858)	(3,066,957)	(3,141,716)	(3,218,172)	(3,296,361)	(3,376,321)	(3,458,091)	(3,541,710)
Non-Operating Revenue:	3,910,253	4,028,343	4,149,999	4,275,329	4,404,443	4,537,458	4,674,489	4,815,658	4,961,091	5,110,916
Cash Flow From Operation:	1,057,752	1,105,958	1,156,140	1,208,372	1,262,727	1,319,286	1,378,128	1,439,338	1,503,001	1,569,207

MODEL#1 OPERATIONS MODEL

CONVENTION CENTER --B

MAJOR ASSUMPTIONS

REVENUE:
 GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST 1.030225
 ATTENDANCE 212,700

EXPENSES:

GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST 1.0404
 METRO OVERHEAD 0.05

	BASE YEAR 88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
OPERATING REVENUE											
Rentals	1,136,000	0	0	0	0	1,279,363	1,298,554	1,318,032	1,337,802	1,357,869	1,378,238
Concessions	574,000	0	0	0	0	646,439	656,135	665,977	675,967	686,107	696,398
Event Labor	289,500	0	0	0	0	326,035	330,925	335,889	340,928	346,042	351,232
Equipment Rent	106,750	0	0	0	0	120,222	122,025	123,856	125,713	127,599	129,513
Utility Service	409,000	0	0	0	0	460,616	467,525	474,538	481,656	488,881	496,214
Parking	333,000	0	0	0	0	375,025	380,650	386,360	392,155	398,037	404,008
Other	0	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	2,848,250	0	0	0	0	3,207,699	3,255,815	3,304,652	3,354,222	3,404,535	3,455,603

OPERATING EXPENSES

Salaries & Wages	1,525,875	0	0	0	0	1,718,440	1,752,809	1,787,865	1,823,623	1,860,095	1,897,297
Supplies & Materials	1,707,700	0	0	0	0	1,923,212	1,961,676	2,000,909	2,040,928	2,081,746	2,123,381
Management Fee	177,448	0	0	0	0	199,842	203,839	207,916	212,074	216,315	220,642
Contract Marketing	1,000,000	0	0	0	0	1,126,200	1,148,724	1,171,698	1,195,132	1,219,035	1,243,416
Metro Overhead	220,551	0	0	0	0	248,385	253,352	258,419	263,588	268,860	274,237
Total Oper. Expenses:	4,631,574	0	0	0	0	5,216,079	5,320,400	5,426,808	5,535,345	5,646,051	5,758,972

Cash Flow From Operation	(1,783,324)	(3,187,746)	(3,019,228)	(2,842,656)	(2,658,009)	(2,008,380)	(2,064,586)	(2,122,157)	(2,181,123)	(2,241,516)	(2,303,369)
Non-Operating Revenue:	2,736,190	2,903,952	2,991,651	3,081,999	3,175,075	3,303,269	3,436,639	3,575,393	3,719,749	3,869,934	4,026,183
Cash Flow From Operation	952,866	(283,794)	(27,577)	239,343	517,067	1,294,889	1,372,053	1,453,236	1,538,626	1,628,418	1,722,813

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE

BASE YEAR TO 1990 ADJUST.

ATTENDANCE

EXPENSES:

GROWTH RATE

BASE YEAR TO 1990 ADJUST.

METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	1,398,911	1,419,895	1,441,193	1,462,811	1,484,753	1,507,025	1,529,630	1,552,574	1,575,863	1,599,501
Concessions	706,844	717,447	728,209	739,132	750,219	761,472	772,894	784,487	796,255	808,199
Event Labor	356,501	361,848	367,276	372,785	378,377	384,052	389,813	395,660	401,595	407,619
Equipment Rent	131,456	133,428	135,429	137,460	139,522	141,615	143,739	145,896	148,084	150,305
Utility Service	503,657	511,212	518,880	526,663	534,563	542,582	550,721	558,981	567,366	575,877
Parking	410,068	416,219	422,462	428,799	435,231	441,760	448,386	455,112	461,939	468,868
	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	3,507,437	3,560,049	3,613,449	3,667,651	3,722,666	3,778,506	3,835,183	3,892,711	3,951,102	4,010,368
OPERATING EXPENSES										
Salaries & Wages	1,935,243	1,973,948	2,013,427	2,053,695	2,094,769	2,136,665	2,179,398	2,222,986	2,267,446	2,312,795
Supplies & Materials	2,165,849	2,209,166	2,253,349	2,298,416	2,344,384	2,391,272	2,439,098	2,487,879	2,537,637	2,588,390
Management Fee	225,054	229,556	234,147	238,830	243,606	248,478	253,448	258,517	263,687	268,961
Contract Marketing	1,268,284	1,293,650	1,319,523	1,345,913	1,372,832	1,400,288	1,428,294	1,456,860	1,485,997	1,515,717
	0	0	0	0	0	0	0	0	0	0
Metro Overhead	279,722	285,316	291,022	296,843	302,780	308,835	315,012	321,312	327,738	334,293
Total Oper. Expenses:	5,874,152	5,991,635	6,111,468	6,233,697	6,358,371	6,485,538	6,615,249	6,747,554	6,882,505	7,020,155
Cash Flow From Operation:	(2,366,715)	(2,431,586)	(2,498,018)	(2,566,046)	(2,635,705)	(2,707,033)	(2,780,066)	(2,854,843)	(2,931,403)	(3,009,787)
Non-Operating Revenue:	4,188,740	4,357,860	4,533,809	4,716,861	4,907,305	5,105,437	5,311,569	5,526,024	5,749,137	5,981,258
Cash Flow From Operation:	1,822,025	1,926,274	2,035,791	2,150,815	2,271,600	2,398,405	2,531,503	2,671,181	2,817,734	2,971,471

MODEL #1 OPERATIONS MODEL

CONVENTION CENTER --A
STAND ALONE

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE	1.015
BASE YEAR TO 1990 ADJUST.	1.030225
ATTENDANCE	165,400

EXPENSES:

GROWTH RATE	1.02
BASE YEAR TO 1990 ADJUST.	1.0404
METRO OVERHEAD	0.05

	BASE YEAR 88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
OPERATING REVENUE											
Rentals	807,000	0	0	0	0	908,843	922,476	936,313	950,358	964,613	979,082
Concessions	376,600	0	0	0	0	424,127	430,489	436,946	443,500	450,153	456,905
Event Labor	235,500	0	0	0	0	265,270	269,198	273,236	277,335	281,495	285,717
Equipment Rent	84,250	0	0	0	0	94,882	96,306	97,750	99,216	100,705	102,215
Utility Service	319,000	0	0	0	0	359,258	364,647	370,116	375,668	381,303	387,023
Parking	262,000	0	0	0	0	295,064	299,490	303,983	308,542	313,171	317,868
	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	2,084,350	0	0	0	0	2,347,395	2,382,606	2,418,345	2,454,620	2,491,439	2,528,811
OPERATING EXPENSES											
Salaries & Wages	2,145,013	0	0	0	0	2,415,714	2,464,028	2,513,308	2,563,575	2,614,846	2,667,143
Supplies & Materials	1,366,100	0	0	0	0	1,538,502	1,569,272	1,600,657	1,632,670	1,665,324	1,698,630
Management Fee	0	0	0	0	0	0	0	0	0	0	0
Contract Marketing	1,000,000	0	0	0	0	1,126,200	1,148,724	1,171,698	1,195,132	1,219,035	1,243,416
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	225,556	0	0	0	0	254,021	259,101	264,283	269,569	274,960	280,459
Total Oper. Expenses:	4,736,669	0	0	0	0	5,334,436	5,441,125	5,549,947	5,660,946	5,774,165	5,889,649
Cash Flow From Operation:	(2,652,319)	(3,863,261)	(3,659,033)	(3,445,044)	(3,221,268)	(2,987,041)	(3,058,519)	(3,131,602)	(3,206,326)	(3,282,726)	(3,360,838)
Non-Operating Revenue:	2,736,190	2,903,952	2,991,651	3,081,999	3,175,075	3,270,963	3,369,746	3,471,512	3,576,352	3,684,358	3,795,625
Cash Flow From Operation:	83,872	(959,309)	(667,382)	(363,045)	(46,192)	283,921	311,227	339,910	370,025	401,632	434,788

MODEL#1 OPERATIONS MODEL

CONVENTION CENTER —A
STAND ALONE

MAJOR ASSUMPTIONS

REVENUE:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
ATTENDANCE

EXPENSES:

GROWTH RATE
BASE YEAR TO 1990 ADJUST.
METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	993,769	1,008,675	1,023,805	1,039,162	1,054,750	1,070,571	1,086,630	1,102,929	1,119,473	1,136,265
Concessions	463,759	470,715	477,776	484,942	492,217	499,600	507,094	514,700	522,421	530,257
Event Labor	290,003	294,353	298,768	303,250	307,799	312,416	317,102	321,859	326,686	331,587
Equipment Rent	103,748	105,305	106,884	108,488	110,115	111,767	113,443	115,145	116,872	118,625
Utility Service	392,828	398,720	404,701	410,772	416,933	423,187	429,535	435,978	442,518	449,156
Parking	322,636	327,476	332,388	337,374	342,434	347,571	352,784	358,076	363,447	368,899
Other	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	2,566,743	2,605,244	2,644,323	2,683,988	2,724,248	2,765,111	2,806,588	2,848,687	2,891,417	2,934,788
OPERATING EXPENSES										
Salaries & Wages	2,720,486	2,774,896	2,830,394	2,887,001	2,944,741	3,003,636	3,063,709	3,124,983	3,187,483	3,251,233
Supplies & Materials	1,732,603	1,767,255	1,802,600	1,838,652	1,875,425	1,912,934	1,951,192	1,990,216	2,030,020	2,070,621
Management Fee	0	0	0	0	0	0	0	0	0	0
Contract Marketing	1,268,284	1,293,650	1,319,523	1,345,913	1,372,832	1,400,288	1,428,294	1,456,860	1,485,997	1,515,717
Metro Overhead	286,069	291,790	297,626	303,578	309,650	315,843	322,160	328,603	335,175	341,879
Total Oper. Expenses:	6,007,442	6,127,590	6,250,142	6,375,145	6,502,648	6,632,701	6,765,355	6,900,662	7,038,675	7,179,449
Cash Flow From Operation:	(3,440,698)	(3,522,346)	(3,605,819)	(3,691,157)	(3,778,400)	(3,867,590)	(3,958,767)	(4,051,975)	(4,147,258)	(4,244,660)
Non-Operating Revenue:	3,910,253	4,028,343	4,149,999	4,275,329	4,404,443	4,537,458	4,674,489	4,815,658	4,961,091	5,110,916
Cash Flow From Operation:	469,555	505,997	544,179	584,171	626,043	669,868	715,722	763,683	813,833	866,256

MODEL#1 OPERATIONS MODEL

CONVENTION CENTER --B
STAND ALONE

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE	1.015
BASE YEAR TO 1990 ADJUST	1.030225
ATTENDANCE	212,700

EXPENSES:

GROWTH RATE	1.02
BASE YEAR TO 1990 ADJUST	1.0404
METRO OVERHEAD	0.05

	BASE YEAR 88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
OPERATING REVENUE											
Rentals	1,136,000	0	0	0	0	1,279,363	1,298,554	1,318,032	1,337,802	1,357,869	1,378,238
Concessions	574,000	0	0	0	0	646,439	656,135	665,977	675,967	686,107	696,398
Event Labor	289,500	0	0	0	0	326,035	330,925	335,889	340,928	346,042	351,232
Equipment Rent	106,750	0	0	0	0	120,222	122,025	123,856	125,713	127,599	129,513
Utility Service	409,000	0	0	0	0	460,616	467,525	474,538	481,656	488,881	496,214
Parking	333,000	0	0	0	0	375,025	380,650	386,360	392,155	398,037	404,008
	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	2,848,250	0	0	0	0	3,207,699	3,255,815	3,304,652	3,354,222	3,404,535	3,455,603
OPERATING EXPENSES											
Salaries & Wages	2,145,013	0	0	0	0	2,415,714	2,464,028	2,513,308	2,563,575	2,614,846	2,667,143
Supplies & Materials	1,707,700	0	0	0	0	1,923,212	1,961,676	2,000,909	2,040,928	2,081,746	2,123,381
Management Fee	0	0	0	0	0	0	0	0	0	0	0
Contract Marketing	1,000,000	0	0	0	0	1,126,200	1,148,724	1,171,698	1,195,132	1,219,035	1,243,416
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	242,636	0	0	0	0	273,256	278,721	284,296	289,982	295,781	301,697
Total Oper. Expenses:	5,095,349	0	0	0	0	5,738,382	5,853,149	5,970,212	6,089,617	6,211,409	6,335,637
Cash Flow From Operation	(2,247,099)	(3,863,261)	(3,659,033)	(3,445,044)	(3,221,268)	(2,530,682)	(2,597,335)	(2,665,560)	(2,735,395)	(2,806,874)	(2,880,034)
Non-Operating Revenue:	2,736,190	2,903,952	2,991,651	3,081,999	3,175,075	3,303,269	3,436,639	3,575,393	3,719,749	3,869,934	4,026,183
Cash Flow From Operation	489,092	(959,309)	(667,382)	(363,045)	(46,192)	772,587	839,304	909,832	984,354	1,063,060	1,146,149

MODEL#1 OPERATIONS MODEL

CONVENTION CENTER --B
STAND ALONE

MAJOR ASSUMPTIONS

REVENUE:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
ATTENDANCE

EXPENSES:

GROWTH RATE
BASE YEAR TO 1990 ADJUST.
METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	1,398,911	1,419,895	1,441,193	1,462,811	1,484,753	1,507,025	1,529,630	1,552,574	1,575,863	1,599,501
Concessions	706,844	717,447	728,209	739,132	750,219	761,472	772,894	784,487	796,255	808,199
Event Labor	356,501	361,848	367,276	372,785	378,377	384,052	389,813	395,660	401,595	407,619
Equipment Rent	131,456	133,428	135,429	137,460	139,522	141,615	143,739	145,896	148,084	150,305
Utility Service	503,657	511,212	518,880	526,663	534,563	542,582	550,721	558,981	567,366	575,877
Parking	410,068	416,219	422,462	428,799	435,231	441,760	448,386	455,112	461,939	468,868
Other	0	0	0	0	0	0	0	0	0	0
Total Oper. Revenue:	3,507,437	3,560,049	3,613,449	3,667,651	3,722,666	3,778,506	3,835,183	3,892,711	3,951,102	4,010,368
OPERATING EXPENSES										
Salaries & Wages	2,720,486	2,774,896	2,830,394	2,887,001	2,944,741	3,003,636	3,063,709	3,124,983	3,187,483	3,251,233
Supplies & Materials	2,165,849	2,209,166	2,253,349	2,298,416	2,344,384	2,391,272	2,439,098	2,487,879	2,537,637	2,588,390
Management Fee	0	0	0	0	0	0	0	0	0	0
Contract Marketing	1,268,284	1,293,650	1,319,523	1,345,913	1,372,832	1,400,288	1,428,294	1,456,860	1,485,997	1,515,717
Metro Overhead	307,731	313,886	320,163	326,567	333,098	339,760	346,555	353,486	360,556	367,767
Total Oper. Expenses:	6,462,350	6,591,597	6,723,429	6,857,897	6,995,055	7,134,956	7,277,655	7,423,209	7,571,673	7,723,106
Cash Flow From Operation:	(2,954,913)	(3,031,548)	(3,109,979)	(3,190,246)	(3,272,389)	(3,356,451)	(3,442,472)	(3,530,497)	(3,620,571)	(3,712,738)
Non-Operating Revenue:	4,188,740	4,357,860	4,533,809	4,716,861	4,907,305	5,105,437	5,311,569	5,526,024	5,749,137	5,981,258
Cash Flow From Operation:	1,233,827	1,326,312	1,423,829	1,526,615	1,634,915	1,748,987	1,869,097	1,995,526	2,128,566	2,268,521

MODEL#1 OPERATIONS MODEL

CIVIC STADIUM

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST. 1.030225
 ATTENDANCE 342000

EXPENSES:

GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST. 1.0404
 METRO OVERHEAD 0.05

	BASE YEAR 88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
OPERATING REVENUE											
Rentals	140,220	144,458	146,625	148,824	151,057	153,323	155,622	157,957	160,326	162,731	165,172
Concessions	189,810	195,547	198,480	201,457	204,479	207,546	210,660	213,820	217,027	220,282	223,586
Merchandising	20,520	21,140	21,457	21,779	22,106	22,437	22,774	23,116	23,462	23,814	24,172
Parking	0	0	0	0	0	0	0	0	0	0	0
Reimbursable Exp.	98,325	101,297	102,816	104,359	105,924	107,513	109,126	110,762	112,424	114,110	115,822
Sales Commissions	19,631	20,224	20,528	20,835	21,148	21,465	21,787	22,114	22,446	22,782	23,124
User Fees	155,610	160,313	162,718	165,159	167,636	170,151	172,703	175,294	177,923	180,592	183,301
Other	15,424	15,890	16,129	16,371	16,616	16,865	17,118	17,375	17,636	17,900	18,169
Total Oper. Revenue:	639,540	658,870	668,753	678,784	688,966	699,301	709,790	720,437	731,244	742,212	753,345
OPERATING EXPENSES											
Salaries & Wages	475,000	494,190	504,074	514,155	524,438	534,927	545,626	556,538	567,669	579,022	590,603
Supplies & Materials	328,000	341,251	348,076	355,038	362,139	369,381	376,769	384,304	391,990	399,830	407,827
Management Fee	56,461	58,742	59,917	61,115	62,338	63,584	64,856	66,153	67,476	68,826	70,202
	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	42,973	44,709	45,603	46,515	47,446	48,395	49,363	50,350	51,357	52,384	53,432
Total Oper. Expenses:	902,434	938,892	957,670	976,824	996,360	1,016,287	1,036,613	1,057,345	1,078,492	1,100,062	1,122,063
Cash Flow From Operation:	(262,894)	(280,022)	(288,917)	(298,039)	(307,394)	(316,987)	(326,823)	(336,908)	(347,249)	(357,850)	(368,718)

MODEL#1 OPERATIONS MODEL

CIVIC STADIUM

MAJOR ASSUMPTIONS

REVENUE:

GROWTH RATE

BASE YEAR TO 1990 ADJUST.

ATTENDANCE

EXPENSES:

GROWTH RATE

BASE YEAR TO 1990 ADJUST.

METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	167,650	170,164	172,717	175,308	177,937	180,606	183,315	186,065	188,856	191,689
Concessions	226,940	230,344	233,800	237,307	240,866	244,479	248,146	251,869	255,647	259,481
Merchandising	24,534	24,902	25,276	25,655	26,040	26,430	26,827	27,229	27,637	28,052
Parking	0	0	0	0	0	0	0	0	0	0
Reimbursable Exp.	117,559	119,323	121,112	122,929	124,773	126,645	128,544	130,472	132,430	134,416
Sales Commissions	23,471	23,823	24,180	24,543	24,911	25,285	25,664	26,049	26,440	26,836
User Fees	186,050	188,841	191,674	194,549	197,467	200,429	203,435	206,487	209,584	212,728
Other	18,441	18,718	18,999	19,284	19,573	19,867	20,165	20,467	20,774	21,086
Total Oper. Revenue:	764,646	776,115	787,757	799,573	811,567	823,741	836,097	848,638	861,368	874,288
OPERATING EXPENSES										
Salaries & Wages	602,415	614,463	626,752	639,287	652,073	665,115	678,417	691,985	705,825	719,942
Supplies & Materials	415,983	424,303	432,789	441,445	450,274	459,279	468,465	477,834	487,391	497,139
Management Fee	71,606	73,038	74,499	75,989	77,509	79,059	80,640	82,253	83,898	85,576
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Metro Overhead	54,500	55,590	56,702	57,836	58,993	60,173	61,376	62,604	63,856	65,133
Total Oper. Expenses:	1,144,505	1,167,395	1,190,743	1,214,557	1,238,849	1,263,626	1,288,898	1,314,676	1,340,970	1,367,789
Cash Flow From Operation:	(379,859)	(391,279)	(402,986)	(414,984)	(427,282)	(439,885)	(452,801)	(466,038)	(479,602)	(493,501)

MODEL 81 OPERATIONS MODEL

PERFORMING ARTS

MAJOR ASSUMPTIONS

REVENUE:
 GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST. 1.030225
 ATTENDANCE 750000

EXPENSES:
 GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST. 1.0404
 Overhead % 0.05

	BASE YEAR										
	88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
OPERATING REVENUE											
Rentals	900,000	927,202	941,111	955,227	969,556	984,099	998,860	1,013,843	1,029,051	1,044,487	1,060,154
Concessions	142,500	146,807	149,009	151,244	153,513	155,816	158,153	160,525	162,933	165,377	167,858
Merchandising	60,000	61,813	62,741	63,682	64,637	65,607	66,591	67,590	68,603	69,632	70,677
Parking	0	0	0	0	0	0	0	0	0	0	0
Reimbursable Exp.	744,508	767,011	778,516	790,194	802,047	814,077	826,288	838,683	851,263	864,032	876,992
Sales Commissions	205,200	211,402	214,573	217,792	221,059	224,375	227,740	231,156	234,624	238,143	241,715
User Fees	675,000	695,402	705,833	716,420	727,167	738,074	749,145	760,382	771,788	783,365	795,116
Other	109,800	113,119	114,815	116,538	118,286	120,060	121,861	123,689	125,544	127,427	129,339
Total Oper. Revenue:	2,837,008	2,922,757	2,966,598	3,011,097	3,056,263	3,102,107	3,148,639	3,195,868	3,243,807	3,292,464	3,341,851
OPERATING EXPENSES											
Salaries & Wages	1,996,000	2,076,638	2,118,171	2,160,535	2,203,745	2,247,820	2,292,777	2,338,632	2,385,405	2,433,113	2,481,775
Supplies & Materials	900,000	936,360	955,087	974,189	993,673	1,013,546	1,033,817	1,054,493	1,075,583	1,097,095	1,119,037
Management Fee	129,053	134,267	136,952	139,691	142,485	145,335	148,241	151,206	154,230	157,315	160,461
Ground Lease	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400
Portland Center Stage	110,000	110,000	110,000	0	0	0	0	0	0	0	0
Metro Overhead	163,273	169,383	172,531	170,241	173,515	176,855	180,262	183,737	187,281	190,896	194,584
Total Oper. Expenses:	3,428,726	3,557,048	3,623,141	3,575,055	3,643,818	3,713,956	3,785,497	3,858,468	3,932,899	4,008,819	4,086,257
Cash Flow From Operation:	(591,718)	(634,292)	(656,543)	(563,959)	(587,555)	(611,849)	(636,858)	(662,600)	(689,093)	(716,355)	(744,406)

MODEL#1 OPERATIONS MODEL

PERFORMING ARTS

MAJOR ASSUMPTIONS

REVENUE:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
ATTENDANCE

EXPENSES:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
Overhead %

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	1,076,056	1,092,197	1,108,580	1,125,209	1,142,087	1,159,218	1,176,607	1,194,256	1,212,170	1,230,352
Concessions	170,376	172,931	175,525	178,158	180,830	183,543	186,296	189,090	191,927	194,806
Merchandising	71,737	72,813	73,905	75,014	76,139	77,281	78,440	79,617	80,811	82,023
Parking	0	0	0	0	0	0	0	0	0	0
Reimbursable Exp.	890,147	903,500	917,052	930,808	944,770	958,941	973,326	987,925	1,002,744	1,017,785
Sales Commissions	245,341	249,021	252,756	256,548	260,396	264,302	268,266	272,290	276,375	280,520
User Fees	807,042	819,148	831,435	843,907	856,565	869,414	882,455	895,692	909,127	922,764
Other	131,279	133,248	135,247	137,275	139,335	141,425	143,546	145,699	147,885	150,103
Total Oper. Revenue:	3,391,978	3,442,858	3,494,501	3,546,918	3,600,122	3,654,124	3,708,936	3,764,570	3,821,038	3,878,354
OPERATING EXPENSES										
Salaries & Wages	2,531,411	2,582,039	2,633,680	2,686,353	2,740,080	2,794,882	2,850,780	2,907,795	2,965,951	3,025,270
Supplies & Materials	1,141,418	1,164,246	1,187,531	1,211,282	1,235,507	1,260,217	1,285,422	1,311,130	1,337,353	1,364,100
Management Fee	163,670	166,944	170,283	173,688	177,162	180,705	184,319	188,006	191,766	195,601
Ground Lease	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400	130,400
Portland Center Stage	0	0	0	0	0	0	0	0	0	0
Metro Overhead	198,345	202,181	206,095	210,086	214,157	218,310	222,546	226,867	231,273	235,769
Total Oper. Expenses:	4,165,244	4,245,810	4,327,988	4,411,809	4,497,307	4,584,515	4,673,467	4,764,198	4,856,743	4,951,140
Cash Flow From Operation:	(773,265)	(802,952)	(833,487)	(864,891)	(897,185)	(930,391)	(964,531)	(999,628)	(1,035,705)	(1,072,786)

MODEL#1 OPERATIONS MODEL

EXPO CENTER

MAJOR ASSUMPTIONS

REVENUE:
 GROWTH RATE 1.015
 BASE YEAR TO 1990 ADJUST. 1.030225
 ATTENDANCE

EXPENSES:
 GROWTH RATE 1.02
 BASE YEAR TO 1990 ADJUST. 1.0404
 METRO OVERHEAD 0.05

	BASE YEAR										
OPERATING REVENUE	88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Rentals	470,000	484,206	491,469	498,841	506,323	513,918	521,627	529,452	537,393	545,454	553,636
Concessions	337,000	347,186	352,394	357,680	363,045	368,490	374,018	379,628	385,322	391,102	396,969
Merchandising	0	0	0	0	0	0	0	0	0	0	0
Parking	421,000	433,725	440,231	446,834	453,537	460,340	467,245	474,253	481,367	488,588	495,917
Reimbursable Exp.	0	0	0	0	0	0	0	0	0	0	0
Sales Commissions	0	0	0	0	0	0	0	0	0	0	0
Fair Rent	154,000	158,655	161,034	163,450	165,902	168,390	170,916	173,480	176,082	178,723	181,404
Other	61,000	62,844	63,786	64,743	65,714	66,700	67,701	68,716	69,747	70,793	71,855
Total Oper. Revenue:	1,443,000	1,486,615	1,508,914	1,531,548	1,554,521	1,577,839	1,601,506	1,625,529	1,649,912	1,674,660	1,699,780
OPERATING EXPENSES											
Salaries & Wages	223,000	232,009	236,649	241,382	246,210	251,134	256,157	261,280	266,506	271,836	277,272
Supplies & Materials	247,000	256,979	262,118	267,361	272,708	278,162	283,725	289,400	295,188	301,092	307,113
Management Fee	80,658	83,917	85,595	87,307	89,053	90,834	92,651	94,504	96,394	98,322	100,288
	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0
Metro Overhead	27,533	28,645	29,218	29,802	30,399	31,007	31,627	32,259	32,904	33,562	34,234
Total Oper. Expenses:	578,191	601,550	613,581	625,852	638,369	651,137	664,160	677,443	690,992	704,811	718,908
Cash Flow From Operation:	864,809	885,065	895,333	905,695	916,151	926,702	937,347	948,086	958,920	969,849	980,873

MODEL#1 OPERATIONS MODEL

EXPO CENTER

MAJOR ASSUMPTIONS

REVENUE:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
ATTENDANCE

EXPENSES:
GROWTH RATE
BASE YEAR TO 1990 ADJUST.
METRO OVERHEAD

OPERATING REVENUE	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Rentals	561,941	570,370	578,925	587,609	596,423	605,370	614,450	623,667	633,022	642,517
Concessions	402,923	408,967	415,102	421,328	427,648	434,063	440,574	447,182	453,890	460,698
Merchandising	0	0	0	0	0	0	0	0	0	0
Parking	503,355	510,906	518,569	526,348	534,243	542,257	550,390	558,646	567,026	575,531
Reimbursable Exp.	0	0	0	0	0	0	0	0	0	0
Sales Commissions	0	0	0	0	0	0	0	0	0	0
Fair Rent	184,125	186,887	189,690	192,536	195,424	198,355	201,330	204,350	207,416	210,527
Other	72,933	74,027	75,137	76,264	77,408	78,569	79,748	80,944	82,158	83,391
Total Oper. Revenue:	1,725,277	1,751,156	1,777,424	1,804,085	1,831,146	1,858,613	1,886,493	1,914,790	1,943,512	1,972,664
OPERATING EXPENSES										
Salaries & Wages	282,818	288,474	294,244	300,129	306,131	312,254	318,499	324,869	331,366	337,994
Supplies & Materials	313,256	319,521	325,911	332,429	339,078	345,860	352,777	359,832	367,029	374,370
Management Fee	102,294	104,340	106,427	108,555	110,726	112,941	115,199	117,503	119,854	122,251
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Metro Overhead	34,918	35,617	36,329	37,056	37,797	38,553	39,324	40,110	40,912	41,731
Total Oper. Expenses:	733,286	747,952	762,911	778,169	793,732	809,607	825,799	842,315	859,161	876,344
Cash Flow From Operation:	991,991	1,003,205	1,014,513	1,025,916	1,037,414	1,049,006	1,060,694	1,072,475	1,084,351	1,096,320

APPENDIX B

CAPITAL IMPROVEMENTS MODELS

APPENDIX B

METHODOLOGY AND ASSUMPTIONS

As a part of our financial analysis Spectacor Consulting Associates examined the needs and costs associated with capital improvements to the various facilities. These schedules were developed from personal site inspections, interviews with facility operations staff, examination of existing capital improvement budgets/plans and review of comparable facilities' capital improvement costs. Estimates of capital improvements were prepared by Spectacor Consulting Associates for each of the facilities. In the case of the alternative scenario for the Coliseum (B) in which the Blazers operate out of a competitive local arena, certain capital improvements are forgone.

For purposes of developing these schedules we have identified five major categories within the capital improvements model:

- o CAPITAL CONTINGENCIES: These projects are typically addressed through future budgeting if unable to be rectified through normal maintenance programs.
- o CAPITAL IMPROVEMENTS: Optional projects that are recommended for improved facility operation, typically of income-producing or cost-saving nature.
- o CONCESSIONS AND CATERING: Projects that address upgrade of certain concessions and catering equipment. Some of the improvements for the Coliseum and Stadium are required by the current agreement with the concessionaire. In some cases improvements in this area are also included in building enhancements.
- o BUILDING ENHANCEMENTS: These projects can be included under a future wish list, typically they are maintenance or aesthetic in nature impacting tenants, patrons, employees, etc. If items are left unattended some will eventually appear in the capital contingencies or improvements sections at a later date.
- o SAFETY ISSUES: These projects need to be addressed on a fast track basis. Because of the uncertainty in costs related to asbestos abatement, a tentative budget has been established.

MODEL#2 CAPITAL IMPROVEMENTS MODEL

MEMORIAL COLISEUM --A

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	633,000	552,380	61,000	157,500	105,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements	459,500	312,500	396,000	327,500	400,000	300,000	300,000	300,000	300,000	300,000
Concessions & Catering	112,800	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Building Enhancements	0	0	250,000	250,000	0	550,000	550,000	0	0	0
Safety Issues	700,000	700,000	0	0	0	0	0	0	0	0
Total Capital Improvements	1,905,300	1,589,880	732,000	760,000	530,000	925,000	925,000	375,000	375,000	375,000

MODEL #2 CAPITAL IMPROVEMENTS MODEL

MEMORIAL COLISEUM --A

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	150,000	150,000	150,000	150,000	150,000	300,000	300,000	300,000	300,000	300,000
Capital Improvements	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Concessions & Catering	35,000	35,000	35,000	35,000	35,000	50,000	50,000	50,000	50,000	50,000
Building Enhancements	0	0	0	0	0	0	0	0	0	0
Safety Issues	0	0	0	0	0	0	0	0	0	0
Total Capital Improvements	535,000	535,000	535,000	535,000	535,000	700,000	700,000	700,000	700,000	700,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

MEMORIAL COLISEUM --B

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	633,000	552,380	61,000	157,500	105,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements	459,500	312,500	396,000	327,500	400,000	300,000	300,000	300,000	300,000	300,000
Concessions & Catering	112,800	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Building Enhancements	0	0	250,000	250,000	0	550,000	550,000	0	0	0
Safety Issues	700,000	700,000	0	0	0	0	0	0	0	0
Total Capital Improvements	1,905,300	1,589,880	732,000	760,000	530,000	925,000	925,000	375,000	375,000	375,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

MEMORIAL COLISEUM --B

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	150,000	150,000	150,000	150,000	150,000	300,000	300,000	300,000	300,000	300,000
Capital Improvements	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Concessions & Catering	35,000	35,000	35,000	35,000	35,000	50,000	50,000	50,000	50,000	50,000
Building Enhancements	0	0	0	0	0	0	0	0	0	0
Safety Issues	0	0	0	0	0	0	0	0	0	0
Total Capital Improvements	535,000	535,000	535,000	535,000	535,000	700,000	700,000	700,000	700,000	700,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CONVENTION CENTER --A

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements	50,000	250,000	250,000	250,000	0	750,000	150,000	150,000	150,000	150,000
Concessions & Catering	25,000	25,000	25,000	25,000	25,000	40,000	40,000	40,000	40,000	40,000
Building Enhancements	0	0	250,000	250,000	3,250,000					
Safety Issues										
Total Capital Improvements	125,000	325,000	575,000	575,000	3,325,000	840,000	240,000	240,000	240,000	240,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CONVENTION CENTER --A

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	75,000	75,000	75,000	75,000	75,000	125,000	125,000	125,000	125,000	125,000
Capital Improvements	150,000	750,000	150,000	150,000	150,000	150,000	150,000	750,000	150,000	150,000
Concessions & Catering	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Building Enhancements										
Safety Issues										
Total Capital Improvements	280,000	880,000	280,000	280,000	280,000	330,000	330,000	930,000	330,000	330,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CONVENTION CENTER --B

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements	50,000	250,000	250,000	250,000	0	750,000	150,000	150,000	150,000	150,000
Concessions & Catering	25,000	25,000	25,000	25,000	25,000	40,000	40,000	40,000	40,000	40,000
Building Enhancements	0	0	250,000	250,000	3,250,000					
Safety Issues										
Total Capital Improvements	125,000	325,000	575,000	575,000	3,325,000	840,000	240,000	240,000	240,000	240,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CONVENTION CENTER --B

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	75,000	75,000	75,000	75,000	75,000	125,000	125,000	125,000	125,000	125,000
Capital Improvements	150,000	750,000	150,000	150,000	150,000	150,000	150,000	750,000	150,000	150,000
Concessions & Catering	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Building Enhancements										
Safety Issues										
Total Capital Improvements	280,000	880,000	280,000	280,000	280,000	330,000	330,000	930,000	330,000	330,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CAPITAL IMPROVEMENTS	CONVENTION CENTER --A									
	STAND ALONE									
	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements	50,000	250,000	250,000	250,000	0	750,000	150,000	150,000	150,000	150,000
Concessions & Catering	25,000	25,000	25,000	25,000	25,000	40,000	40,000	40,000	40,000	40,000
Building Enhancements	0	0	250,000	250,000	3,250,000					
Safety Issues										
Total Capital Improvements	125,000	325,000	575,000	575,000	3,325,000	840,000	240,000	240,000	240,000	240,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CAPITAL IMPROVEMENTS	CONVENTION CENTER --A STAND ALONE									
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	75,000	75,000	75,000	75,000	75,000	125,000	125,000	125,000	125,000	125,000
Capital Improvements	150,000	750,000	150,000	150,000	150,000	150,000	150,000	750,000	150,000	150,000
Concessions & Catering	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Building Enhancements										
Safety Issues										
Total Capital Improvements	280,000	880,000	280,000	280,000	280,000	330,000	330,000	930,000	330,000	330,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CIVIC STADIUM

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	5,000	15,000	5,000	5,000	40,000	15,000	15,000	15,000	15,000	15,000
Capital Improvements	1,160,000	325,000	220,000	120,000	225,000	25,000	25,000	25,000	25,000	25,000
Concessions & Catering	29,800	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Building Enhancements	0	0	0	0	0	480,000	0	0	0	0
Safety Issues		75,000								
Total Capital Improvements	1,194,800	425,000	235,000	135,000	275,000	530,000	50,000	50,000	50,000	50,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

CIVIC STADIUM

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	20,000	20,000	20,000	20,000	20,000	25,000	25,000	25,000	25,000	25,000
Capital Improvements	1,050,000	50,000	50,000	50,000	50,000	275,000	75,000	75,000	75,000	75,000
Concessions & Catering	15,000	15,000	15,000	15,000	15,000	20,000	20,000	20,000	20,000	20,000
Building Enhancements	0	0	0	0	0	0	0	0	0	0
Safety Issues										
Total Capital Improvements	1,085,000	85,000	85,000	85,000	85,000	320,000	120,000	120,000	120,000	120,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

PERFORMING ARTS

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	40,000	0	15,000	10,000	45,000	45,000	45,000	45,000	45,000	45,000
Capital Improvements	447,000	176,000	170,000	70,000	40,000	75,000	75,000	75,000	75,000	75,000
Concessions & Catering	0	0	0	0	0	0	0	0	0	0
Building Enhancements	10,000	0	20,000	0	0	750,000	0	0	0	0
Safety Issues	35,000	0	0	0	0	0	0	0	0	0
Total Capital Improvements	532,000	176,000	205,000	80,000	85,000	870,000	120,000	120,000	120,000	120,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

PERFORMING ARTS

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	45,000	45,000	45,000	45,000	45,000	75,000	75,000	75,000	75,000	75,000
Capital Improvements	75,000	75,000	75,000	75,000	75,000	150,000	150,000	150,000	150,000	150,000
Concessions & Catering	0	0	0	0	0	0	0	0	0	0
Building Enhancements	0	0	0	0	0	0	0	0	0	0
Safety Issues	0	0	0	0	0	0	0	0	0	0
Total Capital Improvements	120,000	120,000	120,000	120,000	120,000	225,000	225,000	225,000	225,000	225,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

EXPO CENTER

CAPITAL IMPROVEMENTS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Capital Contingencies	215,000	215,000	215,000	215,000	215,000	215,000	215,000	215,000	215,000	215,000
Capital Improvements	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Concessions & Catering	0	0	0	0	0	0	0	0	0	0
Building Enhancements	0	0	0	0	0	0	0	0	0	0
Safety Issues	0	0	250,000	250,000	0	0	0	0	0	0
Total Capital Improvements	315,000	315,000	565,000	565,000	315,000	315,000	315,000	315,000	315,000	315,000

MODEL#2 CAPITAL IMPROVEMENTS MODEL

EXPO CENTER

CAPITAL IMPROVEMENTS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Capital Contingencies	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Capital Improvements	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Concessions & Catering	0	0	0	0	0	0	0	0	0	0
Building Enhancements	0	0	0	0	0	0	0	0	0	0
Safety Issues	0	0	0	0	0	0	0	0	0	0
Total Capital Improvements	400,000									

APPENDIX C

LODGING TAX MODELS

APPENDIX C

METHODOLOGY AND ASSUMPTIONS

Currently 2.85 percent of the 9 percent lodging tax revenue is dedicated to the operations and marketing of the Oregon Convention Center. Because this non-operating revenue plays an important role in the success of the Center, as well as the potential success of any consolidation plan, we have prepared a model that estimates this 2.85 percent share of lodging tax revenue for the 20-year planning period.

It should be noted that the factors comprising our analysis; room inventory, room rate and demand have been approximated in a manner that derives total tax revenues comparable to the actual/expected collections in 1988/1989. The actual market wide statistics for these variables most likely vary in some manner and therefore the model inputs should not be construed as estimates of actual figures.

For purposes of our analysis we developed two estimates of lodging tax revenue assuming the following:

- o ESTIMATES WITHOUT A HEADQUARTERS HOTEL: This estimate assumes a growth in demand at two percent annually and room rate growth of one percent annually. No 800 room headquarters hotel is assumed in this scenario and therefore no corresponding increase in rooms inventory or demand other than that reflected by the growth rates is assumed to occur.
- o ESTIMATES WITH AN 800-ROOM HEADQUARTERS HOTEL: This estimate assumes the same two percent and one percent growth rates for demand and rates, respectively until an 800-room headquarters hotel comes on line in 1995. In 1995 the addition of a headquarters hotel, increased occupancy and growth in the meetings market is assumed to favorably impact the lodging tax resulting in an additional one percent increase per year over the base projections.

MODEL#3 FISCAL MODEL

WITHOUT HQ HOTEL

MAJOR ASSUMPTIONS	BASE YEAR										
	88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Hotel Rooms Inventory	8800	8800	8800	8800	8800	8800	8800	8800	8800	8800	8800
Room Rate Growth	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01
Demand Growth	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02
Average Room Rate	\$49	\$50	\$50	\$51	\$51	\$52	\$53	\$53	\$54	\$54	\$55
% Share to Metro	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285
Total Room Nights	1,959,320	2,038,477	2,079,246	2,120,831	2,163,248	2,206,513	2,250,643	2,295,656	2,341,569	2,388,400	2,436,168
Total Room Tax Revenue:	2,736,190	2,903,952	2,991,651	3,081,999	3,175,075	3,270,963	3,369,746	3,471,512	3,576,352	3,684,358	3,795,625

WITH HQ HOTEL

MAJOR ASSUMPTIONS	BASE YEAR										
	88/89	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Hotel Rooms Inventory	8800	8800	8800	8800	8800	9600	9600	9600	9600	9600	9600
Room Rate Growth	1.015	1.01	1.01	1.01	1.01	1.015	1.015	1.015	1.015	1.015	1.015
Demand Growth	1.025	1.02	1.02	1.02	1.02	1.025	1.025	1.025	1.025	1.025	1.025
Average Room Rate	\$49	\$50	\$50	\$51	\$51	\$52	\$53	\$54	\$55	\$55	\$56
% Share to Metro	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285
Total Room Nights	1,959,320	2,038,477	2,079,246	2,120,831	2,163,248	2,217,329	2,272,762	2,329,581	2,387,821	2,447,516	2,508,704
Total Room Tax Revenue:	2,736,190	2,903,952	2,991,651	3,081,999	3,175,075	3,303,269	3,436,639	3,575,393	3,719,749	3,869,934	4,026,183

MODEL#3 FISCAL MODEL

WITHOUT HQ HOTEL

MAJOR ASSUMPTIONS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	20 YEAR TOTAL
Hotel Rooms Inventory	8800	8800	8800	8800	8800	8800	8800	8800	8800	8800	
Room Rate Growth	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	
Demand Growth	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	
Average Room Rate	\$55	\$56	\$56	\$57	\$57	\$58	\$59	\$59	\$60	\$60	
% Share to Metro	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	
Total Room Nights	2,484,892	2,534,589	2,585,281	2,636,987	2,689,726	2,743,521	2,798,391	2,854,359	2,911,446	2,969,675	
Total Room Tax Revenue:	3,910,253	4,028,343	4,149,999	4,275,329	4,404,443	4,537,458	4,674,489	4,815,658	4,961,091	5,110,916	78,189,211

WITH HQ HOTEL

MAJOR ASSUMPTIONS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	20 YEAR TOTAL
Hotel Rooms Inventory	9600	9600	9600	9600	9600	9600	9600	9600	9600	9600	
Room Rate Growth	1.015	1.015	1.015	1.015	1.015	1.015	1.015	1.015	1.015	1.015	
Demand Growth	1.025	1.025	1.025	1.025	1.025	1.025	1.025	1.025	1.025	1.025	
Average Room Rate	\$57	\$58	\$59	\$60	\$61	\$62	\$62	\$63	\$64	\$65	
% Share to Metro	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	0.0285	
Total Room Nights	2,571,422	2,635,707	2,701,600	2,769,140	2,838,368	2,909,328	2,982,061	3,056,612	3,133,028	3,211,353	
Total Room Tax Revenue:	4,188,740	4,357,860	4,533,809	4,716,861	4,907,305	5,105,437	5,311,569	5,526,024	5,749,137	5,981,258	84,461,844

APPENDIX D
SUMMARY MODELS

APPENDIX D

METHODOLOGY AND ASSUMPTIONS

In order to simplify the analysis and provide input for alternative consolidation scenarios the results of the operations, capital improvements and lodging tax models were summarized.

These summaries provide 20-year schedules of cash flow for operations, capital costs and net operating income for each facility considered in this analysis. As discussed in the text, two additional facility options were considered in which the Blazers would leave for a new local arena (Coliseum B) and the convention center would obtain an 800-room headquarter hotel (OCC B).

The financial estimates provided in these summaries reflect conditions inherent to consolidated management and operations.

The consolidation scenarios depict the base line option as well as variations which reflect various combinations of the Coliseum A and B and OCC A and B options.

MODEL#4 SUMMARY MODEL

FACILITIES SUMMARY

CASH FLOW FROM OPERATIONS:	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Memorial Coliseum										
A	1,462,307	1,457,625	1,452,341	1,446,434	1,439,885	1,432,672	1,424,776	1,416,173	1,406,841	1,396,758
B	1,597,390	1,596,440	1,594,978	1,592,986	1,590,446	1,587,339	1,583,646	1,579,348	1,574,424	1,568,854
Civic Stadium	(280,022)	(288,917)	(298,039)	(307,394)	(316,987)	(326,823)	(336,908)	(347,249)	(357,850)	(368,718)
Performing Arts Center	(634,292)	(656,543)	(563,959)	(587,555)	(611,849)	(636,858)	(662,600)	(689,093)	(716,355)	(744,406)
Expo Center	885,065	895,333	905,695	916,151	926,702	937,347	948,086	958,920	969,849	980,873
Oregon Convention Center										
A	(283,794)	(27,577)	239,343	517,067	806,224	843,976	883,313	924,297	966,989	1,011,452
B	(283,794)	(27,577)	239,343	517,067	1,294,889	1,372,053	1,453,236	1,538,626	1,628,418	1,722,813
CAPITAL IMPROVEMENTS:	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Memorial Coliseum										
A	1,905,300	1,589,880	732,000	760,000	530,000	925,000	925,000	375,000	375,000	375,000
B	1,905,300	1,589,880	732,000	760,000	530,000	925,000	925,000	375,000	375,000	375,000
Civic Stadium	1,194,800	425,000	235,000	135,000	275,000	530,000	50,000	50,000	50,000	50,000
Performing Arts Center	532,000	176,000	205,000	80,000	85,000	870,000	120,000	120,000	120,000	120,000
Expo Center	315,000	315,000	565,000	565,000	315,000	315,000	315,000	315,000	315,000	315,000
Oregon Convention Center										
A	125,000	325,000	575,000	575,000	3,325,000	840,000	240,000	240,000	240,000	240,000
B	125,000	325,000	575,000	575,000	3,325,000	840,000	240,000	240,000	240,000	240,000
NET INCOME/DEFICIT	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Memorial Coliseum										
A	(442,993)	(132,255)	720,341	686,434	909,885	507,672	499,776	1,041,173	1,031,841	1,021,758
B	(307,910)	6,560	862,978	832,986	1,060,446	662,339	658,646	1,204,348	1,199,424	1,193,854
Civic Stadium	(1,474,822)	(713,917)	(533,039)	(442,394)	(591,987)	(856,823)	(386,908)	(397,249)	(407,850)	(418,718)
Performing Arts Center	(1,166,292)	(832,543)	(768,959)	(667,555)	(696,849)	(1,506,858)	(782,600)	(809,093)	(836,355)	(864,406)
Expo Center	570,065	580,333	340,695	351,151	611,702	622,347	633,086	643,920	654,849	665,873
Oregon Convention Center										
A	(408,794)	(352,577)	(335,657)	(57,933)	(2,518,776)	3,976	643,313	684,297	726,989	771,452
B	(408,794)	(352,577)	(335,657)	(57,933)	(2,030,111)	532,053	1,213,236	1,298,626	1,388,418	1,482,813

MODEL #4 SUMMARY MODEL

FACILITIES SUMMARY

CASH FLOW FROM OPERATIONS:	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	20 YEAR TOTAL
Memorial Coliseum											
A	1,385,900	1,374,243	1,361,762	1,348,432	1,334,228	1,319,121	1,303,085	1,286,093	1,268,114	1,249,121	27,565,911
B	1,562,617	1,555,691	1,548,054	1,539,682	1,530,553	1,520,643	1,509,927	1,498,379	1,485,975	1,472,686	31,090,061
Civic Stadium	(379,859)	(391,279)	(402,986)	(414,984)	(427,282)	(439,885)	(452,801)	(466,038)	(479,602)	(493,501)	(7,577,123)
Performing Arts Center	(773,265)	(802,952)	(833,487)	(864,891)	(897,185)	(930,391)	(964,531)	(999,628)	(1,035,705)	(1,072,786)	(15,678,328)
Expo Center	991,991	1,003,205	1,014,513	1,025,916	1,037,414	1,049,006	1,060,694	1,072,475	1,084,351	1,096,320	19,759,905
Oregon Convention Center											
A	1,057,752	1,105,958	1,156,140	1,208,372	1,262,727	1,319,286	1,378,128	1,439,338	1,503,001	1,569,207	18,881,200
B	1,822,025	1,926,274	2,035,791	2,150,815	2,271,600	2,398,405	2,531,503	2,671,181	2,817,734	2,971,471	33,051,872
CAPITAL IMPROVEMENTS:	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	20 YEAR TOTAL
Memorial Coliseum											
A	535,000	535,000	535,000	535,000	535,000	700,000	700,000	700,000	700,000	700,000	14,667,180
B	535,000	535,000	535,000	535,000	535,000	700,000	700,000	700,000	700,000	700,000	14,667,180
Civic Stadium	1,085,000	85,000	85,000	85,000	85,000	320,000	120,000	120,000	120,000	120,000	5,219,800
Performing Arts Center	120,000	120,000	120,000	120,000	120,000	225,000	225,000	225,000	225,000	225,000	4,153,000
Expo Center	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	7,650,000
Oregon Convention Center											
A	280,000	880,000	280,000	280,000	280,000	330,000	330,000	930,000	330,000	330,000	10,975,000
B	280,000	880,000	280,000	280,000	280,000	330,000	330,000	930,000	330,000	330,000	10,975,000
NET INCOME/DEFICIT	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	20 YEAR TOTAL
Memorial Coliseum											
A	850,900	839,243	826,762	813,432	799,228	619,121	603,085	586,093	568,114	549,121	12,898,731
B	1,027,617	1,020,691	1,013,054	1,004,682	995,553	820,643	809,927	798,379	785,975	772,686	16,422,881
Civic Stadium	(1,464,859)	(476,279)	(487,986)	(499,984)	(512,282)	(759,885)	(572,801)	(586,038)	(599,602)	(613,501)	(12,796,923)
Performing Arts Center	(893,265)	(922,952)	(953,487)	(984,891)	(1,017,185)	(1,155,391)	(1,189,531)	(1,224,628)	(1,260,705)	(1,297,786)	(19,831,328)
Expo Center	591,991	603,205	614,513	625,916	637,414	649,006	660,694	672,475	684,351	696,320	12,109,905
Oregon Convention Center											
A	777,752	225,958	876,140	928,372	982,727	989,286	1,048,128	509,338	1,173,001	1,239,207	7,906,200
B	1,542,025	1,046,274	1,755,791	1,870,815	1,991,600	2,068,405	2,201,503	1,741,181	2,487,734	2,641,471	22,076,872

MODEL 84 SUMMARY MODEL

MERC CONSOLIDATION OPTIONS

CONSOLIDATION OPTIONS	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
ALL FACILITIES:										
Baseline	(2,922,836)	(1,450,959)	(576,619)	(130,297)	(2,286,025)	(1,229,686)	606,667	1,163,049	1,169,474	1,175,959
Baseline with Col A & OCC B	(2,922,836)	(1,450,959)	(576,619)	(130,297)	(1,797,360)	(701,609)	1,176,590	1,777,378	1,830,903	1,887,320
Baseline with Col B & OCC A	(2,787,754)	(1,312,144)	(433,981)	16,256	(2,135,463)	(1,075,019)	765,538	1,326,224	1,337,057	1,348,055
Baseline with Col B & OCC B	(2,787,754)	(1,312,144)	(433,981)	16,256	(1,646,798)	(546,942)	1,335,461	1,940,553	1,998,486	2,059,416
EVERYTHING WITHOUT EXPO:										
Baseline	(3,576,817)	(2,116,887)	(1,004,621)	(570,501)	(2,988,560)	(1,944,684)	(120,923)	422,735	416,303	409,798
Baseline with Col A & OCC B	(3,576,817)	(2,116,887)	(1,004,621)	(570,501)	(2,499,895)	(1,416,606)	449,000	1,037,064	1,077,732	1,121,159
Baseline with Col B & OCC A	(3,441,735)	(1,978,072)	(861,983)	(423,949)	(2,837,999)	(1,790,017)	37,948	585,910	583,887	581,894
Baseline with Col B & OCC B	(3,441,735)	(1,978,072)	(861,983)	(423,949)	(2,349,334)	(1,261,939)	607,871	1,200,239	1,245,315	1,293,255
EVERYTHING WITHOUT PCPA:										
Baseline	(1,890,811)	(755,368)	52,648	394,773	(1,734,511)	128,930	1,238,061	1,817,911	1,848,514	1,879,904
Baseline with Col A & OCC B	(1,890,811)	(755,368)	52,648	394,773	(1,245,845)	657,008	1,807,983	2,432,240	2,509,943	2,591,265
Baseline with Col B & OCC A	(1,755,729)	(616,553)	195,286	541,326	(1,583,949)	283,597	1,396,931	1,981,087	2,016,098	2,052,000
Baseline with Col B & OCC B	(1,755,729)	(616,553)	195,286	541,326	(1,095,284)	811,674	1,966,854	2,595,416	2,677,526	2,763,361
NO CHANGE (D.C.C. ONLY):										
Without HQ Hotel	(1,084,309)	(992,382)	(938,045)	(621,192)	(3,041,079)	(528,773)	99,910	130,025	161,632	194,788
With HQ Hotel	(1,084,309)	(992,382)	(938,045)	(621,192)	(2,552,413)	(696)	669,832	744,354	823,060	906,149

MODEL#4 SUMMARY MODEL

MERC CONSOLIDATION OPTIONS

CONSOLIDATION OPTIONS	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	20 YEAR TOTAL
ALL FACILITIES:											
Baseline	(137,481)	269,175	875,943	882,845	889,903	342,138	549,575	(42,760)	565,159	573,361	286,585
Baseline with Col A & OCC B	626,792	1,089,490	1,755,593	1,825,289	1,898,775	1,421,256	1,702,950	1,189,083	1,879,892	1,975,626	14,457,257
Baseline with Col B & OCC A	39,237	450,623	1,062,234	1,074,095	1,086,228	543,660	756,416	169,526	783,019	796,927	3,810,734
Baseline with Col B & OCC B	803,509	1,270,938	1,941,884	2,016,539	2,095,100	1,622,778	1,909,792	1,401,369	2,097,752	2,199,191	17,981,406
EVERYTHING WITHOUT EXPO:											
Baseline	(831,766)	(438,370)	155,004	148,374	141,762	(419,809)	(226,318)	(832,739)	(239,045)	(245,209)	(13,862,272)
Baseline with Col A & OCC B	(67,493)	381,946	1,034,654	1,090,818	1,150,635	659,309	927,057	399,104	1,075,688	1,157,055	308,400
Baseline with Col B & OCC A	(655,048)	(256,922)	341,295	339,624	338,088	(218,287)	(19,477)	(620,452)	(21,185)	(21,644)	(10,338,123)
Baseline with Col B & OCC B	109,224	563,394	1,220,945	1,282,068	1,346,960	860,831	1,133,899	611,391	1,293,548	1,380,621	3,832,549
EVERYTHING WITHOUT PCPA:											
Baseline	592,114	1,025,183	1,659,147	1,694,048	1,729,925	1,316,823	1,554,786	993,862	1,634,098	1,675,546	16,855,585
Baseline with Col A & OCC B	1,356,387	1,845,498	2,538,798	2,636,492	2,738,797	2,395,942	2,708,161	2,225,705	2,948,831	3,077,810	31,026,257
Baseline with Col B & OCC A	768,831	1,206,631	1,845,439	1,885,297	1,926,251	1,518,345	1,761,628	1,206,148	1,851,958	1,899,111	20,379,734
Baseline with Col B & OCC B	1,533,104	2,026,946	2,725,089	2,827,741	2,935,123	2,597,464	2,915,003	2,437,991	3,166,691	3,301,376	34,550,406
NO CHANGE (O.C.C. ONLY):											
Without HQ Hotel	189,535	(374,003)	264,179	304,171	346,043	339,868	385,722	(166,317)	483,833	536,256	(4,310,118)
With HQ Hotel	953,827	446,312	1,143,829	1,246,615	1,354,915	1,418,987	1,539,097	1,065,526	1,798,566	1,938,521	9,860,554

MAY 5 RECD



Laventhol & Horwath / Tampa

Certified Public Accountants

Subject

Presentation Material

Date

May 4, 1989

From

Ron Barton *RP*

Copies

To

Jeffrey Blosser
Lee Fehrenkamp
Mark Gardiner
Neil McFarlane
William McKinley
Rich Oriolo
Ray Phelps
Mitzi Scott

Enclosed is the material for our final presentation on Wednesday, May 10, 1989. I look forward to seeing you on Tuesday evening.

BOARD OF
COUNTY COMMISSIONERS
1989 MAY - 8 AM 11: 20
MULTNOMAH COUNTY
OREGON

MAY 5 1963

Financial Analysis for the
Proposed Consolidation of Regional
Convention, Trade and Spectator Facilities

Portland, Oregon

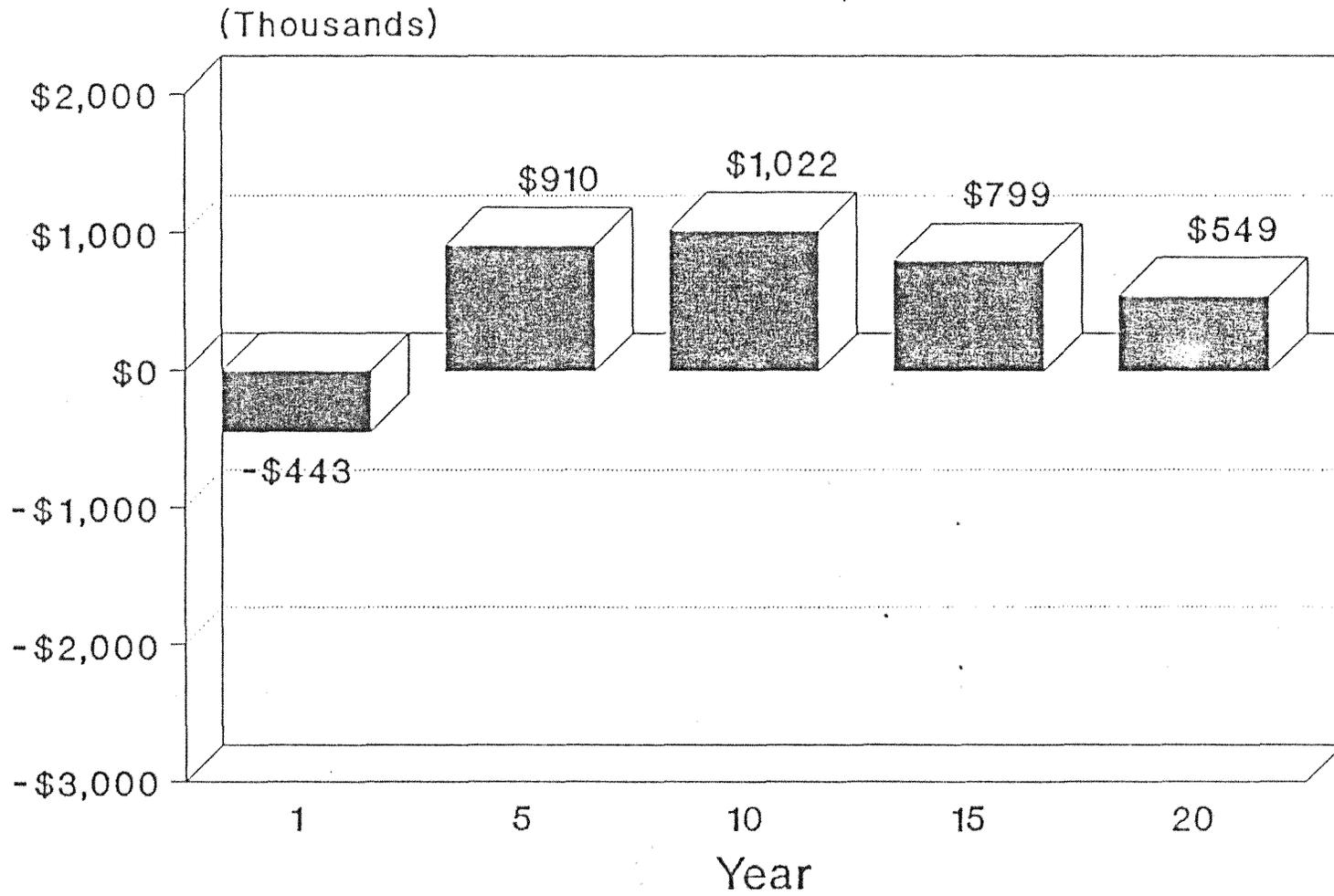
FACILITIES CONSIDERED IN THE FINANCIAL ANALYSIS

- MEMORIAL COLISEUM COMPLEX
 - Arena
 - Exhibit Hall
- OREGON CONVENTION CENTER (OCC)
- CIVIC STADIUM
- PORTLAND CENTER FOR THE PERFORMING ARTS (PCPA)
 - Portland Civic Auditorium
 - Arlene Schnitzer Concert Hall
 - Performing Arts Complex (2 theaters)
- EXPO CENTER

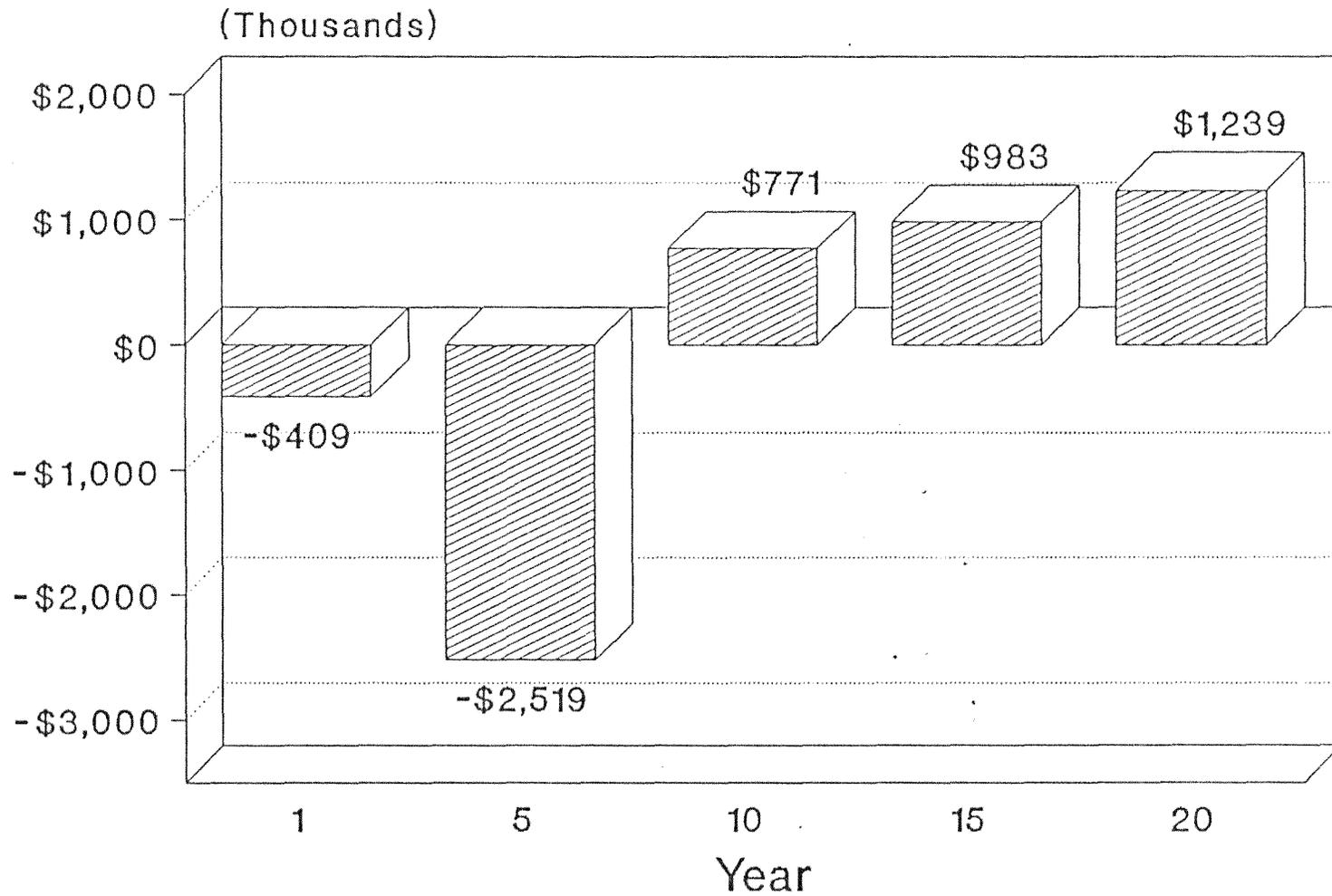
FINANCIAL ANALYSIS

- OPERATIONS
(Cash flow from operations)
- CAPITAL IMPROVEMENTS
- OPERATING INCOME
(Cash flow less capital improvements)
- OCC DEDICATED LODGING TAX
- COMBINED OPERATIONS

Portland Coliseum Operating Income (Deficit)



Oregon Convention Center Operating Income (Deficit)

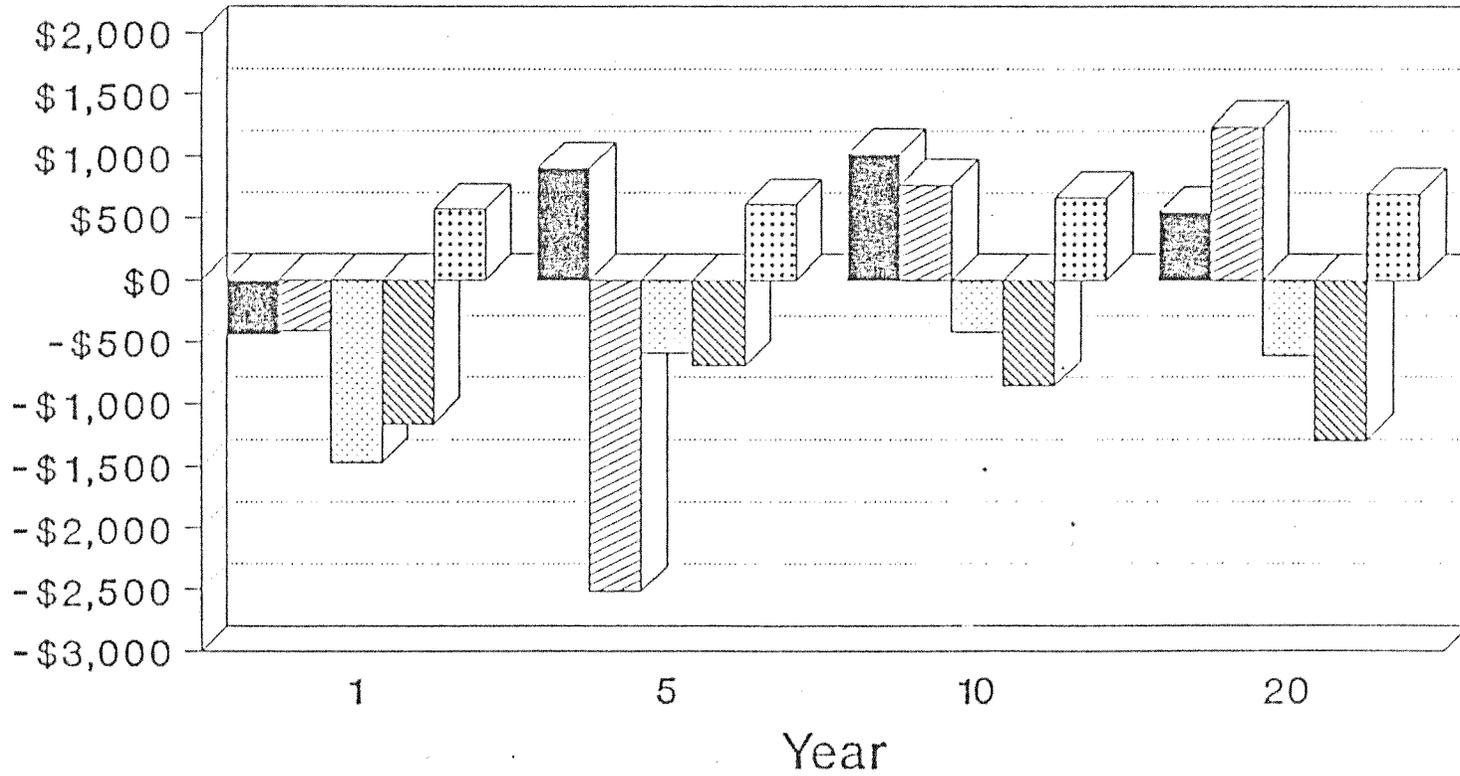


Note: Lodging tax has been included.

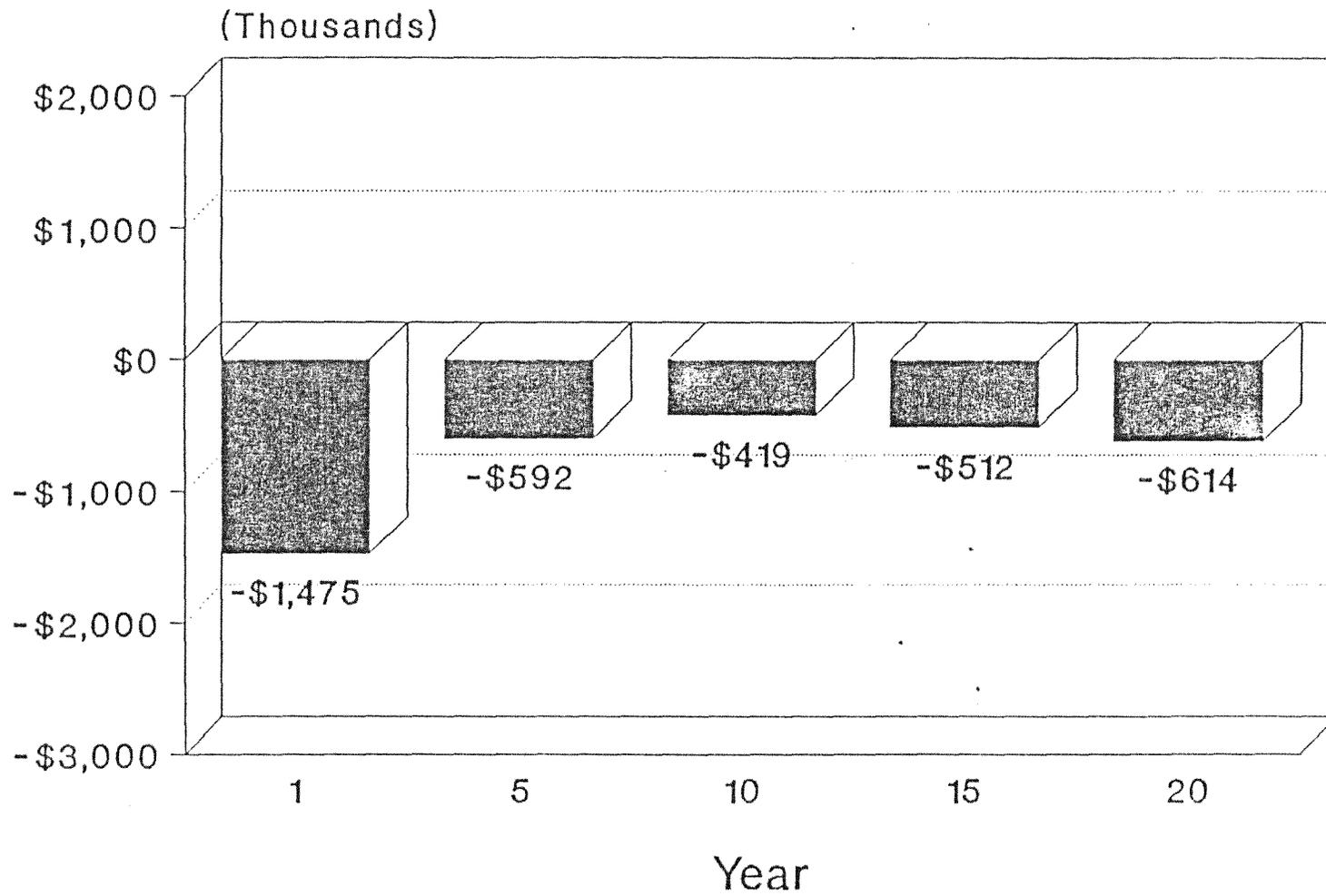
Portland Facilities Operating Income (Deficit)

COLISEUM
 OCC
 STADIUM
 PCPA
 EXPO

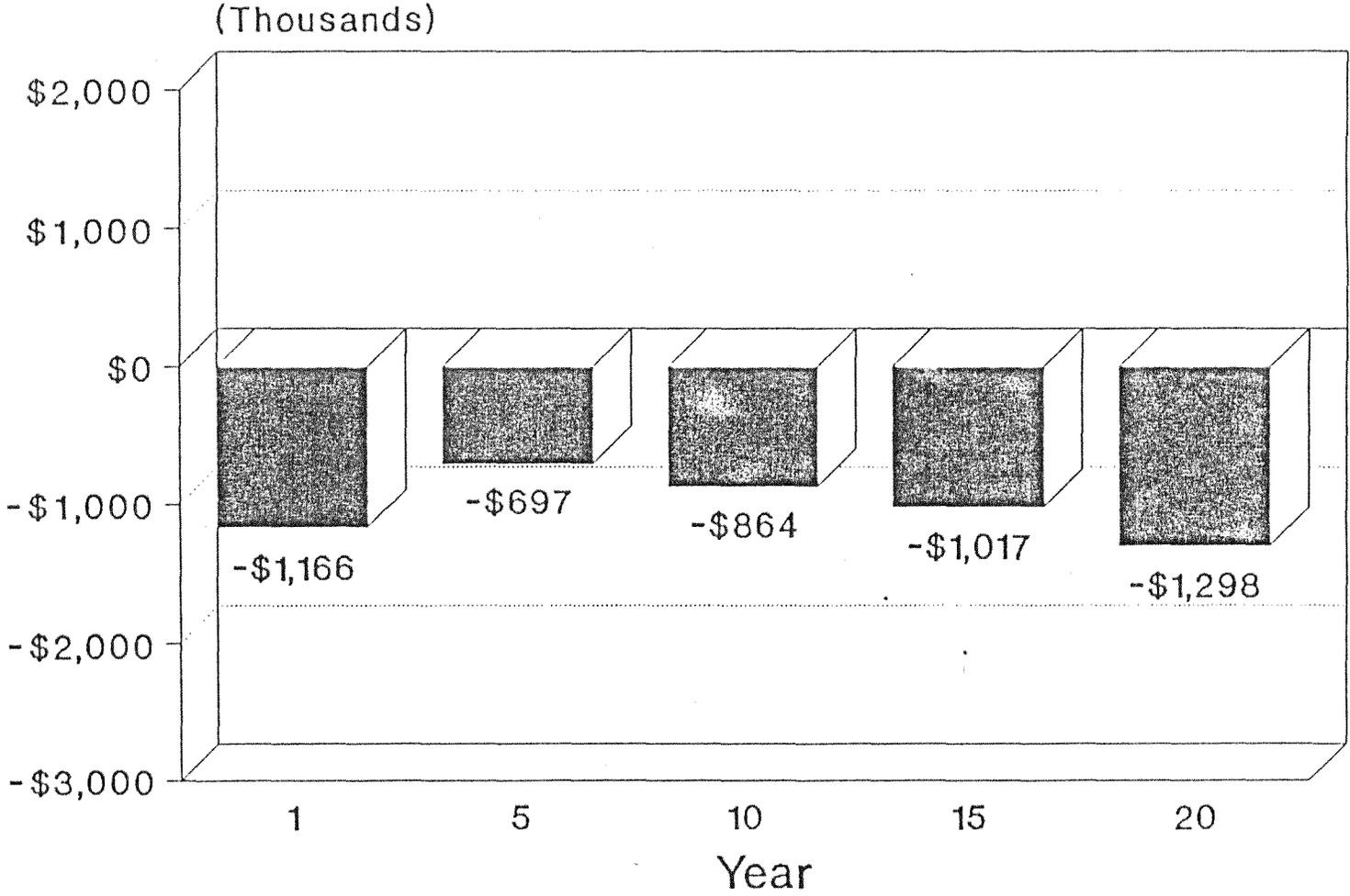
(Thousands)



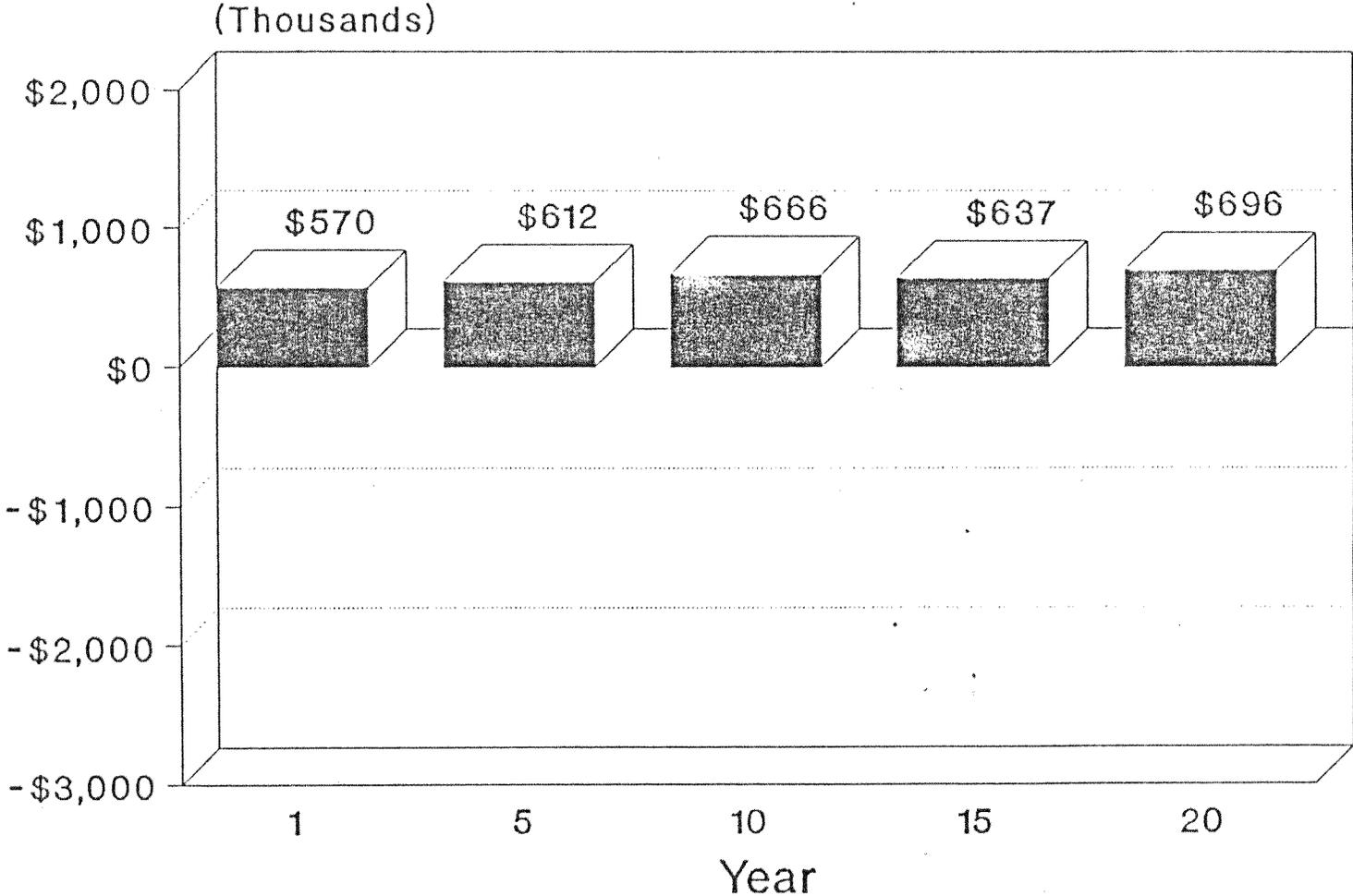
Civic Stadium Operating Income (Deficit)



Portland Center for the Performing Arts Operating Income (Deficit)



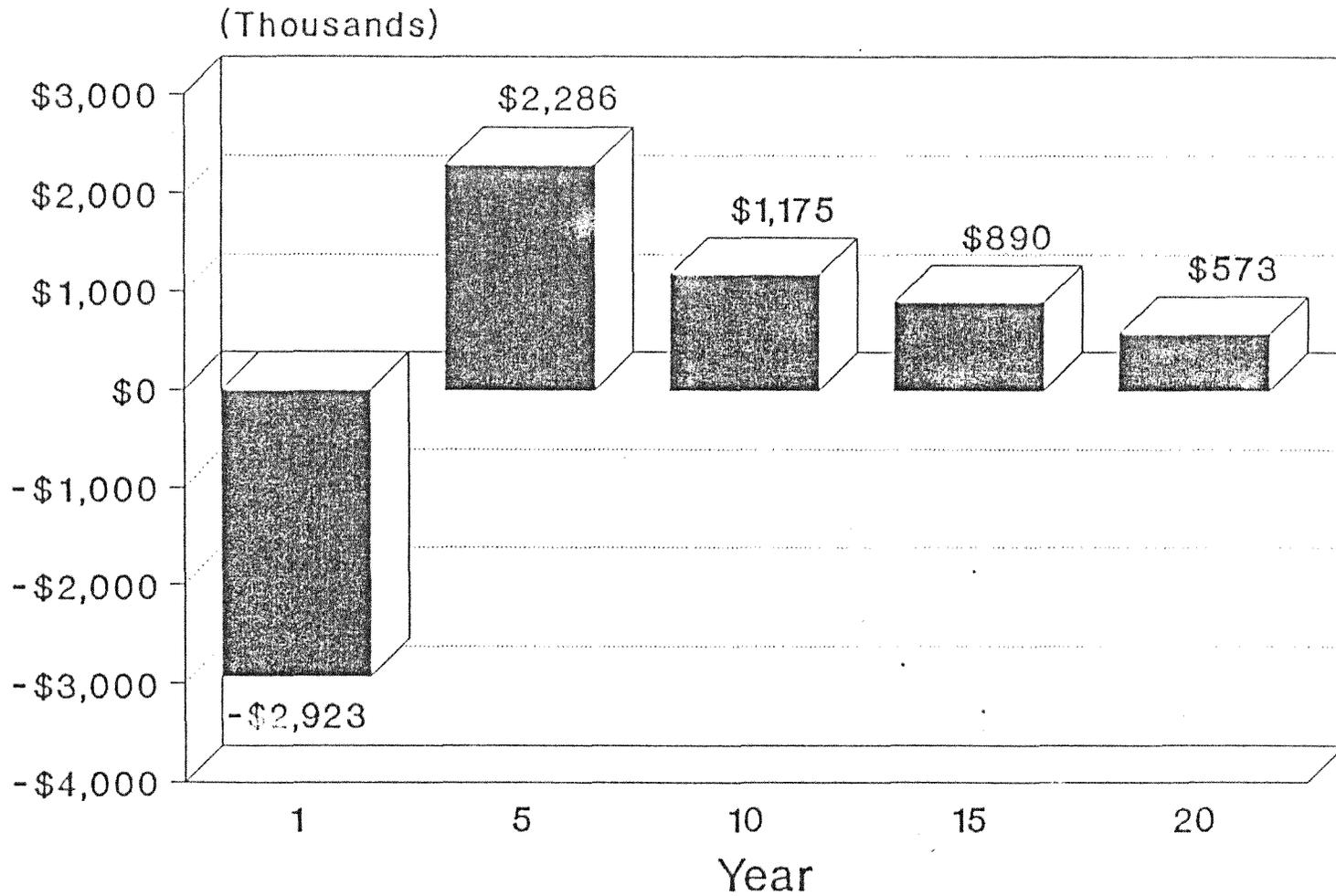
Expo Center Operating Income (Deficit)



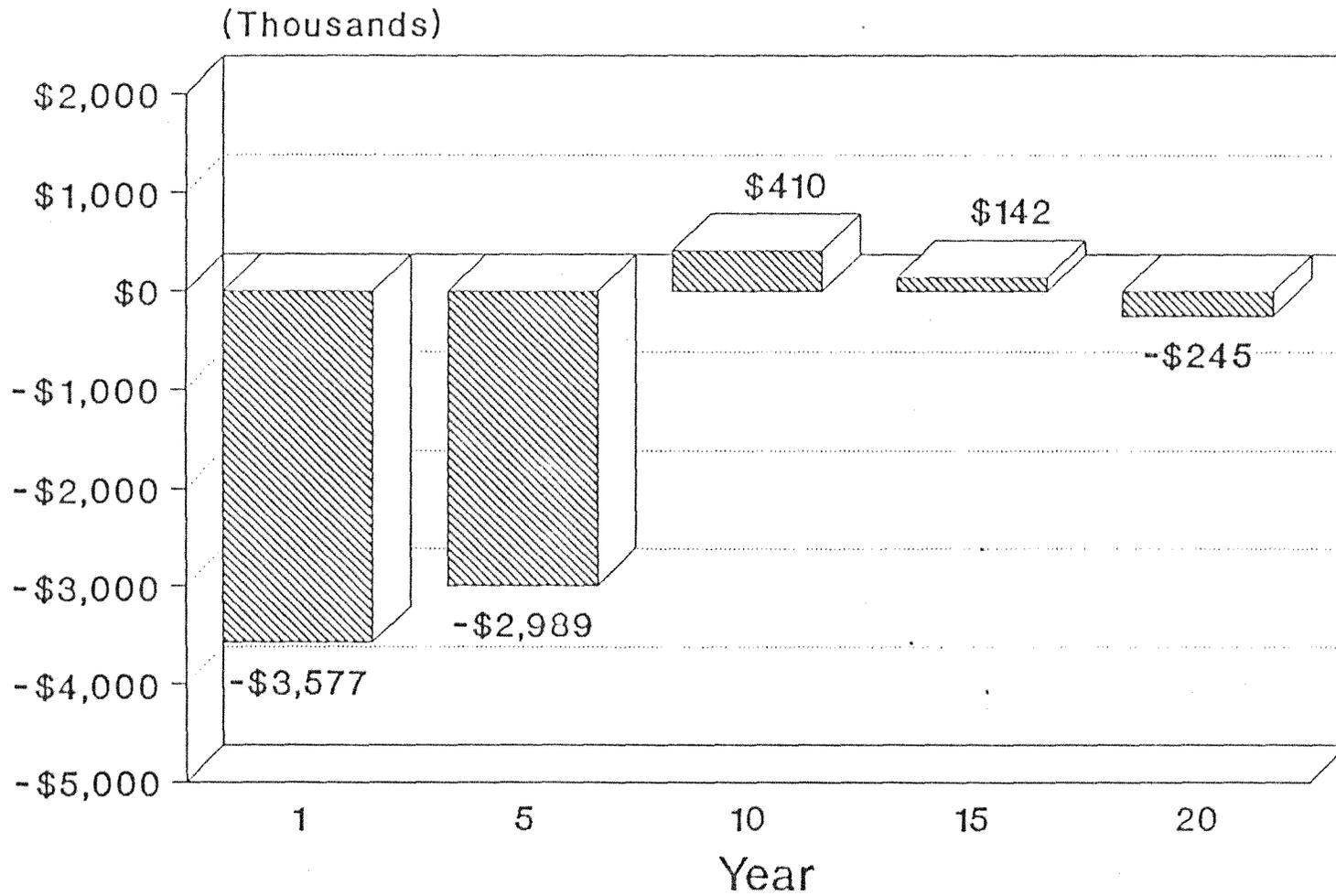
CONSOLIDATION SCENARIOS

- ALL FACILITIES
Coliseum Complex
OCC
Civic Stadium
PCPA
EXPO
- ALL EXCEPT EXPO
Coliseum Complex
OCC
Civic Stadium
PCPA
- ALL EXCEPT PCPA
Coliseum Complex
OCC
Civic Stadium
EXPO
- OCC ONLY

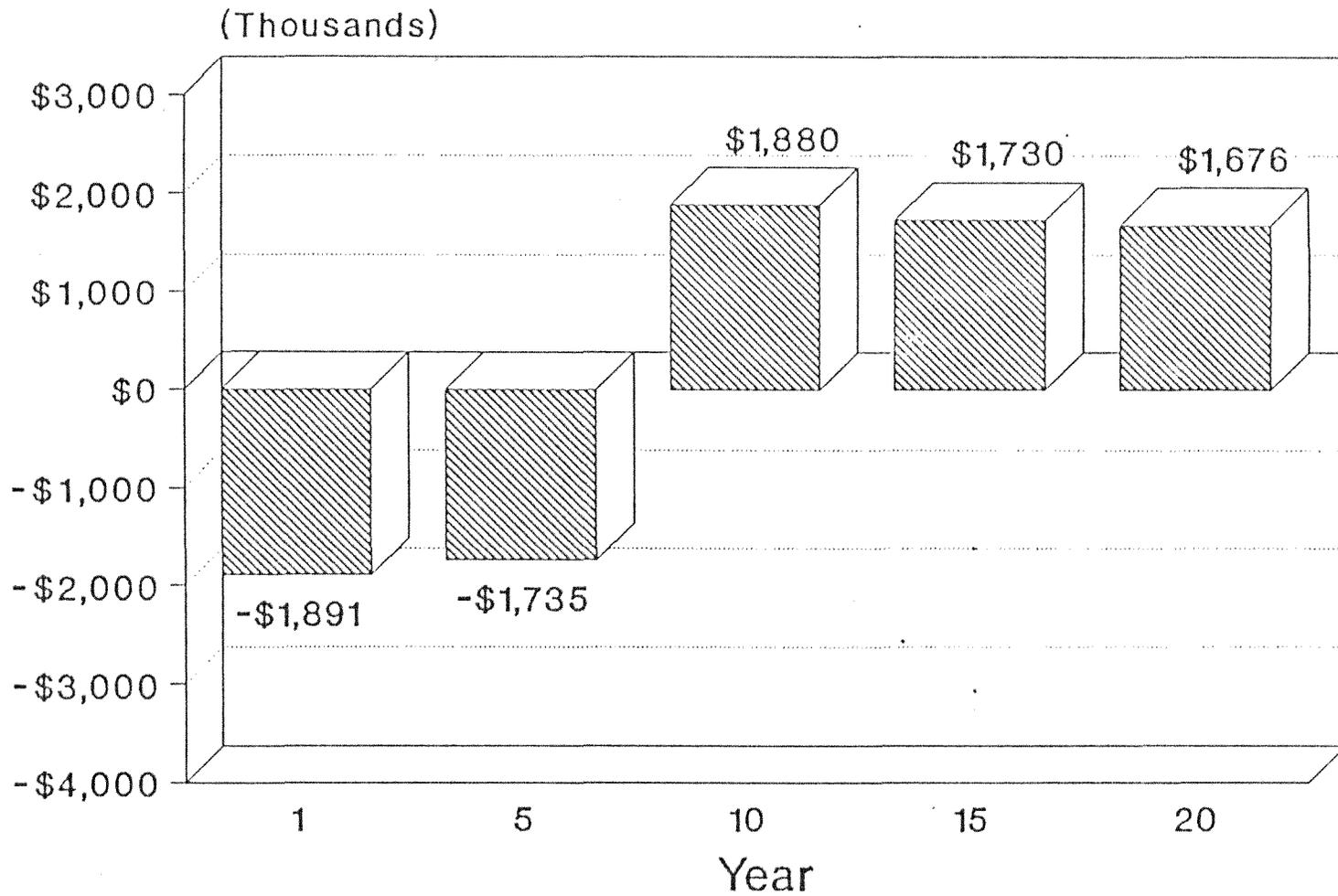
Consolidation Scenario: All Facilities Operating Income (Deficit)



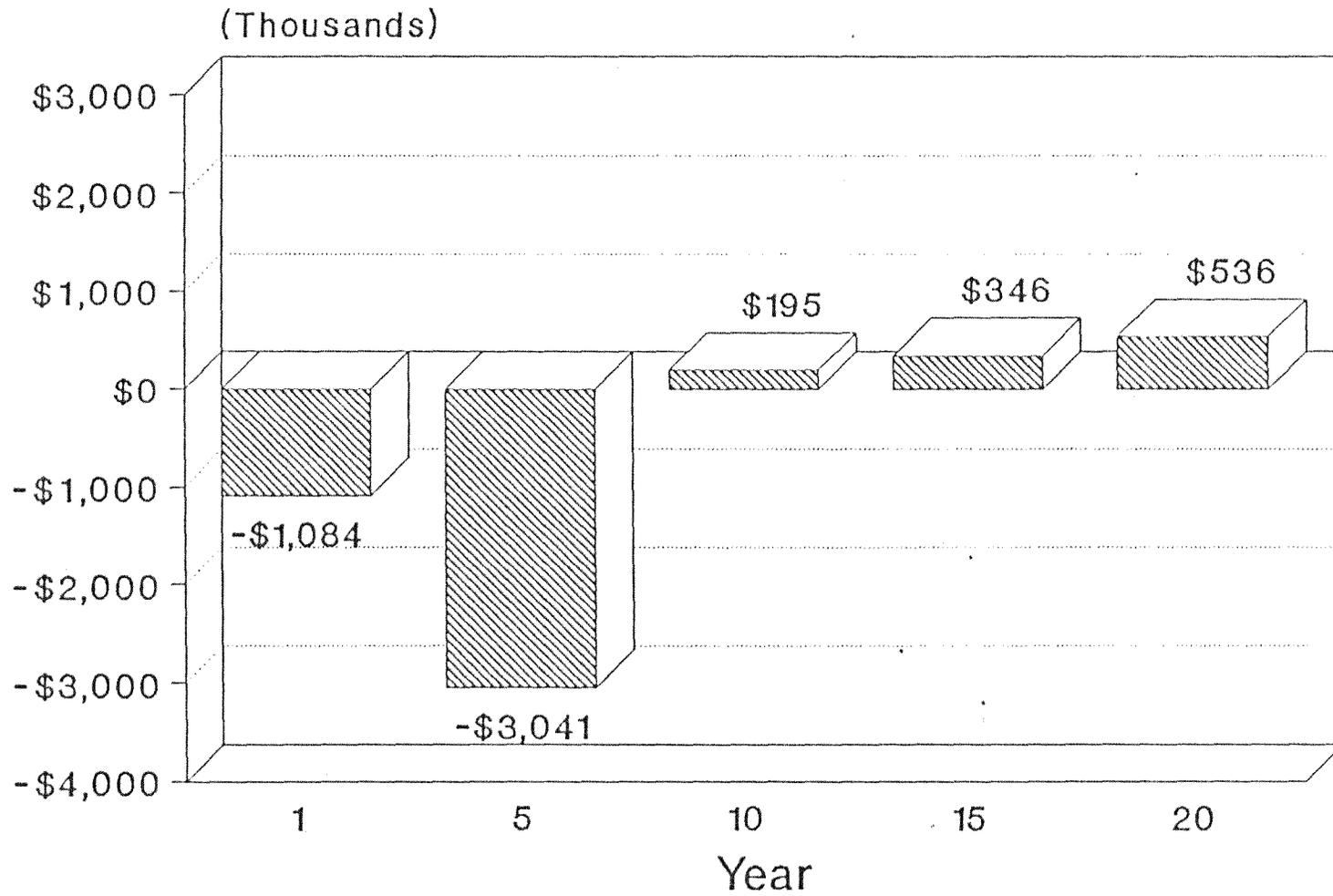
Consolidation Scenario: All Except EXPO Operating Income (Deficit)



Consolidation Scenario: All Except PCPA Operating Income (Deficit)

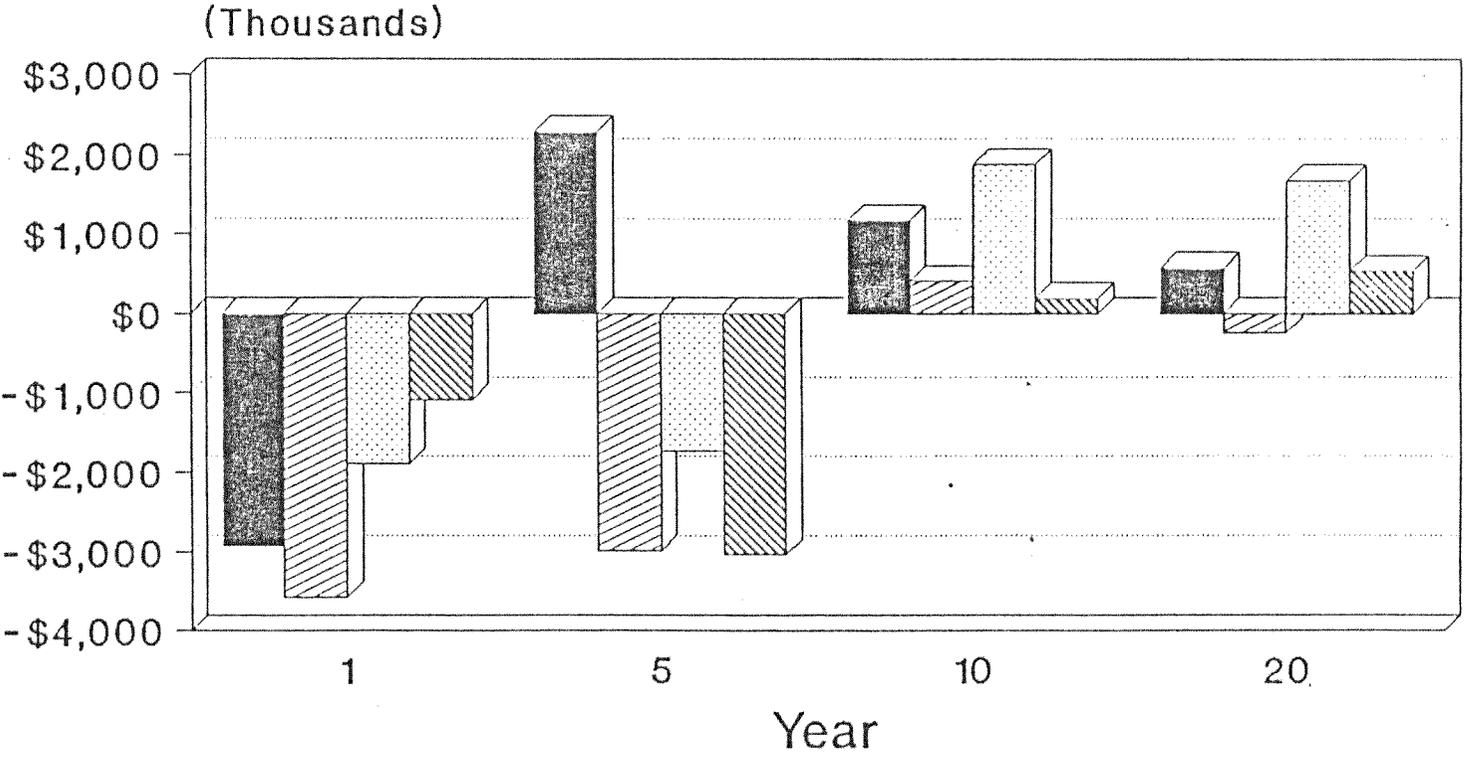


Consolidation Scenario: OCC Only Operating Income (Deficit)



Consolidation Scenario Operating Income (Deficit)

-  All Facilities
-  All Except Expo
-  All Except PCPA
-  OCC Only



KEY FINDINGS

- Expo Center operating surplus will remain with combined facilities
- Any excess lodging tax dedicated to OCC will be available for other consolidated facilities
- Current ERC user fee will continue
- Should these conditions not be met, the combined operating deficits for all scenarios will increase accordingly

KEY ASSUMPTIONS

- Short-term combined operating deficits will require a dedicated source of funds at the outset of consolidation
- Long-term combined operating surpluses will be insufficient to pay back short-term deficits, therefore a dedicated source of funds will be required for the entire planning period
- ERC attributes to be emulated by MERC
 - Dedicated source of funding
 - Demonstrated successful labor relations
 - Latitude to establish and execute policy and procedures on contract approvals (event contracts) and purchasing
 - Exempt from civil service requirements

MULTNOMAH COUNTY
GENERAL FUND
1988-89
(\$1,000)

Revenue Projections (3/31) =	\$134,981
Expense Forecast (3/31) =	\$127,785*
Carryover to 1989-90 =	\$ 7,196

*94.7% of Revenues and 96.6% of Budget

Note:

Adopted Budget = \$132,321
Current Appropriation = \$132,867
Carryover to 88-89 was \$6,986

Planning & Budget
5-9-89

MULTNOMAH COUNTY
GENERAL FUND
1988-89
(\$1,000)

Changes since last review (2-7-88)

Revenues:

+\$787 (+\$515 from US Marshal Intergovernmental fees,
+\$253 from Election Fee reimbursements)

Expense:

-\$847 from generally more conservative estimate of spending
across the County

Carryover to 1989-90:

+\$1,634 net of changes to Revenue and Expense estimates

Planning & Budget

5-9-89

6350F/2

MULTNOMAH COUNTY
GENERAL FUND
1988-89
(\$1,000)

Detail of Expense Forecasts changes Q2 to Q3

<u>By Type</u>		<u>By Dept.</u>	
PS	-\$206	NOND	-\$ 77
M & S	-151	DES	+279
Capital	-13	DGS	-208
Cash Trans.	-126	DHS	-419
Contin. Bal	<u>-350</u>	DJS	-71
	-\$846	Contin. Bal	<u>-350</u>
			-\$846

Planning & Budget
5-9-89

6349F

FY1988-89 GENERAL FUND EXPENDITURE FORECASTS

04:48 PM
21-Apr-89

	ENVIRON SERVICES	GENERAL SERVICES	HUMAN SERVICES	JUSTICE SERVICES	NON-DEPARTMENTAL	TOTAL
<PERS SERV>	*****	*****	*****	*****	*****	*****
YTD 3/89	\$2,799,791	\$5,609,041	\$5,466,062	\$24,842,810	\$1,734,385	\$40,452,089
ADOPTED	\$3,856,623	\$8,670,070	\$7,377,162	\$34,774,568	\$1,765,039	\$56,443,462
APPROPR'TION	\$3,961,605	\$8,292,768	\$7,740,807	\$35,337,836	\$2,501,507	\$57,834,523
FORECAST	\$3,860,610	\$7,907,372	\$7,337,115	\$34,244,994	\$2,415,436	\$55,765,527
FCSTZAPPROPR	97.45%	95.35%	94.78%	96.91%	96.56%	96.42%

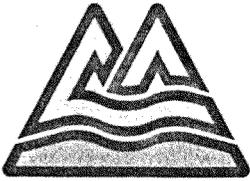
	ENVIRON SERVICES	GENERAL SERVICES	HUMAN SERVICES	JUSTICE SERVICES	NON-DEPARTMENTAL	TOTAL
<<M&S>>	*****	*****	*****	*****	*****	*****
YTD 3/89	\$4,196,391	\$1,968,867	\$727,823	\$4,059,875	\$15,930,879	\$26,883,835
ADOPTED	\$6,061,478	\$3,051,603	\$1,027,380	\$7,348,213	\$19,336,426	\$36,825,100
APPROPR'TION	\$6,169,369	\$2,932,649	\$1,230,308	\$7,321,540	\$19,483,064	\$37,136,930
FORECAST	\$6,091,614	\$2,851,626	\$1,176,380	\$6,771,278	\$19,370,000	\$36,260,898
FCSTZAPPROPR	98.74%	97.24%	95.62%	92.48%	99.42%	97.64%

	ENVIRON SERVICES	GENERAL SERVICES	HUMAN SERVICES	JUSTICE SERVICES	NON-DEPARTMENTAL	TOTAL
<<CAPITAL>>	*****	*****	*****	*****	*****	*****
YTD 3/89	\$1,349,662	\$41,127	\$39,997	\$477,848	\$22,633	\$1,931,267
ADOPTED	\$3,603,069	\$81,934	\$38,395	\$737,717	\$81,246	\$4,542,361
APPROPR'TION	\$3,603,069	\$75,858	\$52,985	\$741,517	\$44,562	\$4,517,991
FORECAST	\$3,591,819	\$75,858	\$52,985	\$741,517	\$45,094	\$4,507,273
FCSTZAPPROPR	99.69%	100.00%	100.00%	100.00%	101.19%	99.76%

	ENVIRON SERVICES	GENERAL SERVICES	HUMAN SERVICES	JUSTICE SERVICES	NON-DEPARTMENTAL	TOTAL
<CASH TRAN>	*****	*****	*****	*****	*****	*****
YTD 3/89	\$1,467,394	\$332,403	\$10,388,315	\$537,309	\$10,659,564	\$23,384,985
ADOPTED	\$1,598,054	\$332,403	\$17,644,128	\$901,840	\$10,659,564	\$31,135,989
APPROPR'TION	\$1,666,326	\$357,403	\$17,890,428	\$907,076	\$10,659,564	\$31,480,797
FORECAST	\$1,727,807	\$357,403	\$17,535,540	\$871,489	\$10,659,564	\$31,151,803
FCSTZAPPROPR	103.69%	100.00%	98.02%	96.08%	100.00%	98.95%

	TOTAL
<<CONT/BAL>>	*****
YTD 3/89	\$0
ADOPTED	\$3,373,951
APPROPR'TION	\$1,897,157
FORECAST	\$100,000

	ENVIRON SERVICES	GENERAL SERVICES	HUMAN SERVICES	JUSTICE SERVICES	NON-DEPARTMENTAL	TOTAL
<<<TOTAL>>	*****	*****	*****	*****	*****	*****
YTD 3/89	\$9,813,238	\$7,951,438	\$16,622,197	\$29,917,842	\$28,347,461	\$92,652,176
ADOPTED	\$15,119,224	\$12,136,010	\$26,087,065	\$43,762,338	\$31,842,275	\$132,320,863
APPROPR'TION	\$15,400,369	\$11,658,678	\$26,914,528	\$44,307,969	\$32,688,697	\$132,867,398
FORECAST	\$15,271,850	\$11,192,259	\$26,102,020	\$42,629,278	\$32,490,094	\$127,785,501
FCSTZAPPROPR	99.17%	96.00%	96.98%	96.21%	99.39%	96.18%



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

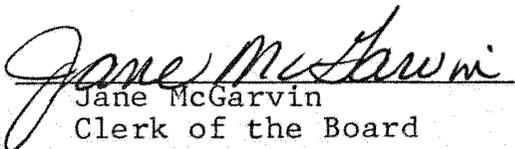
In the matter of ratification of an intergovern-)
mental agreement with the State Historic Preser-)
vation Office (SHPO) to receive federal grant)
monies necessary to complete an historic resource)
survey and inventory of county's rural lands, in)
order to fulfill requirements of state law (OAR)
660-16) pertaining to comprehensive plan periodic)
review, through August 31, 1990 R-7)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing
Planning

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 5/11/89
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Receipt of State Historic Preservation Grant

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT D.E.S. DIVISION Planning

CONTACT Bob Kuhlken TELEPHONE 248-3043

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Kuhlken

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Approval of contract between State Historic Preservation Office (SHPO) and Multnomah County to receive federal grant monies necessary to complete an historic resource survey and inventory of county's rural lands, in order to fulfill requirements of state law (OAR 660-16) pertaining to comprehensive plan periodic review.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

-General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF COUNTY COMMISSIONERS
1989 MAY -2 PM 2:24
MULTNOMAH COUNTY OREGON



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM
(See instructions on reverse side)

TYPE I

- Professional Services under \$10,000
Revenue
Grant Funding
Intergovernmental Agreement

TYPE II

- Professional Services over \$10,000 (RFP, Exemption)
PCRB Contract
Maintenance Agreement
Licensing Agreement

Amendment to above, Number
(Original Contract Amount)

Amendment to above, Number
(Original Contract Amount)

Contact Person Bob Kuhlken Phone 248-3043 Date 4-24-89

Department D.E.S. Division Planning Bldg/Room 412

Description of Contract Historic Preservation Fund Agreement by which the State Historic Preservation Office (SHPO) awards federal funds to local jurisdictions to engage in historic resource inventories as required by state law (OAR 660-16)

RFP/BID # Date of RFP/BID Date of Exemption

Reviewed For MBE FBE Participation Contractor is MBE FBE

Contractor Name State Historic Preservation Office

Mailing Address 525 Trade Street SE Salem, OR 97310

Phone 378-5001 Employer ID# or SS#

Effective Date Upon signature by state officials.

Termination Date August 31, 1990

Total Amount of Agreement \$ 7,500

Payment Terms

- Lump Sum
Monthly
Other Tri-annually as billed

Requirements contract-requisition required Purchase Order No.

Required Signatures:

Department Head Date 4-26-89

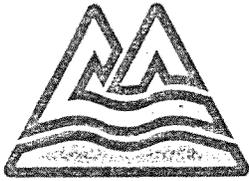
Purchasing Director (Type II Contracts Only) Date

County Counsel Date 5-1-89

Budget Office Date

County Executive/Sheriff Date

Table with columns: TRANSACTION CODE, AGENCY, PO DATE, ACCOUNTING PERIOD, BUDGET FY, ACTION, VENDOR CODE, VENDOR NAME, TOTAL AMOUNT, LINE NO., CONTRACT NUMBER, FUND, AGENCY, ORGANIZATION, ACTIVITY, OBJECT, SUB OBJ, REPT CATEG, DESCRIPTION, AMOUNT, INC/DEC IND.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

March 16, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held March 16, 1989, the following action was taken:

Notice of Intent for the continuation of a grant)
with the Oregon State Historic Preservation)
Office for completion of comprehensive survey and)
inventory of County historic resources, and to)
update Comprehensive Plan (\$7500) R-8)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Notice of Intent be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Planning
Budget

RECEIVED
MAR 30 1989

Multnomah County
Zoning Division

HISTORIC PRESERVATION FUND AGREEMENT

Survey and Inventory

HSPP # 8911

This agreement is made this ____ day of _____, 19__, by and between the State of Oregon, by and through its Historic Preservation Officer, Parks and Recreation Division, Department of Transportation, hereinafter referred to as State, and Multnomah County, herein referred to as Proponent.

WHEREAS, the State Historic Preservation Office (SHPO) is charged with the responsibility of survey and planning with regard to cultural resources in Oregon under the program authorized by the National Historic Preservation Act of 1966, 16 USC s. 470; and

WHEREAS, the State Parks Administrator has been designated by the Governor as the State Historic Preservation Officer with authority to direct the program of maintaining the Statewide Inventory of Historic Properties, nominating properties to the National Register of Historic Places, and applying to the Department of the Interior for federal grants for historic preservation acquisitions and development; and

WHEREAS, SHPO has insufficient staff to adequately carry out the survey and inventory responsibilities under the National Historic Preservation Act of 1966, but has been allocated federal matching funds to fulfill the surveying, planning and nomination responsibilities authorized by the National Historic Preservation Act of 1966; and

WHEREAS, the Oregon Department of Land Conservation and Development requires identification and protection of cultural resources under Goal 5 for the development of local comprehensive plans;

NOW, THEREFORE, it is agreed between the parties as follows:

PROPONENT AGREES:

1. Proponent shall conduct a comprehensive cultural resource survey of the area specified below, to include buildings, structures, districts, sites and objects, and shall compile an inventory of significant properties within the survey area. Except as otherwise specifically provided, all documents, reports, and material required by this agreement to be submitted, must be

submitted to SHPO on or before August 31, 1990. Following is a description of the work product which proponent shall provide SHPO.

a. The basic survey area shall consist of an intensive survey of Multnomah County as described at page 1 paragraph 3 in Exhibit A, which is attached and incorporated in its entirety by this reference.

b. The survey and inventory effort carried out under terms of this agreement shall not include prehistoric archeological sites.

c. Proponent shall supply professional credentials of the principal project supervisor and the project coordinator/consultant(s) chiefly responsible for evaluating survey data to produce the inventory. Written approval shall be obtained from the State Historic Preservation Office prior to hiring of the project coordinator/consultant(s). The project coordinator/consultant(s) shall meet the qualification standards contained in the Secretary of the Interior's Guidelines for Historic Preservation Projects. (Federal Register, Vol. 48, No. 190, September 29, 1983, pp. 44738 and 44739.)

d. Proponent shall submit to SHPO evidence of compliance with Federal competitive procurement requirements for professional services and subcontracts prior to reimbursement.

e. Prior to conducting the field survey and inventory Proponent shall submit for SHPO review and approval the Historic Research and Identification sections relating to the local historic context, as outlined in Part I and III of the "Handbook to Historic Preservation Planning in Oregon."

f. Proponent shall supply written progress reports on or before May 15, October 15, and February 15. If the effective date of the agreement is 30 days or less prior to the due date of a progress report, the proponent may submit the report by the next deadline. SHPO shall provide the progress report format and shall review the progress report to determine whether Proponent is adequately performing the provisions of this agreement. Any changes to the scope of work which Proponent wishes to propose based on Proponent's experience during the prior quarter of the project shall be requested at this time.

g. Should the project cross-over Federal Fiscal Years (after

October 1), the proponent shall submit by September 1, an estimate of project expenditures through September 30. The estimated amount can be adjusted in the October 15 billing.

h. Proponent shall submit a billing concurrent with each progress report. Proponent shall provide acceptable Federal and non-federal share supporting documentation with each billing prior to reimbursement. Proponent shall have a grace period not to exceed five working days after the due date for submittal of the progress report and billing. If the billing is not received within said grace period, ten percent of the billing amount shall be withheld until such time as the final billing is processed.

i. Proponent shall supply a final report of results of the project which shall include methods used to compile and evaluate survey data, criteria for evaluation, scope and intent of the project, both geographically and chronologically, summary of findings and recommendations for further work desirable in the survey and inventory efforts of the locale.

j. Proponent shall supply, as part of the final product, an historic context statement pursuant to guidelines in "The Handbook of Historic Preservation Planning in Oregon." For purposes of this agreement, "historic context" is defined as an organizational format that groups information about related historic properties based on a theme, geographic limits and chronological period.

k. Proponent shall supply a complete Statewide Inventory of Historic Properties form for each significant Primary and Secondary cultural resource identified within the survey area. For purposes of this agreement, "Cultural Resource" is defined as a district, ensemble, building, structure, site or object representative of the concepts, habits, skills, arts, instruments, and institutions of a given people at a given time. A separate resource group for prehistoric resources may be utilized if an archeological component is included in the work product agreed upon by the parties. The Proponent shall also provide a list including addresses of those inventoried properties found not significant enough to warrant inclusion in the completed inventory.

l. Significance of cultural resources within the survey area shall be evaluated according to criteria mutually acceptable to

the parties hereto. The proposed criteria must be approved by the SHPO in writing prior to the use of said criteria. A list of those persons making the evaluation, and their credentials, shall also be supplied.

m. Proponent shall use identification and evaluation procedures in accord with the Secretary of the Interior Standards for Identification and Evaluation.

n. Proponent shall supply a base map of adequate scale, or other type of exhibit mutually acceptable to the parties, giving a pinpoint location of each cultural resource for which an inventory form has been produced under the terms of this agreement.

o. Proponent shall supply at least one 3"x 5" black and white glossy photograph as an attachment to each inventory form produced under the terms of this agreement. (Photographs must be glued not stapled.) If Proponent does not have access to a permanent records-keeping facility staffed to maintain photographic negatives and to fulfill requests of the public and other agencies for prints of photographs produced under terms of this agreement, Proponent shall submit negatives to SHPO for storage.

p. Proponent shall submit to SHPO as part of the final work product under terms of this agreement, detailed documentation of Proponent's total material and labor expenditures in carrying out the work of the project.

2. Proponent agrees that Exhibit A, which is attached and incorporated by reference, describes Proponent's duties under this agreement with respect to the scope of the project, project procedures and budget under this agreement. Any changes or modifications to the scope, procedures or budget of the project as outlined in Exhibit A and attachments thereto, shall require written approval of the SHPO.
3. Proponent agrees to revise any final product described at page 3 paragraph 7 in Exhibit A, at no cost to the State, should the SHPO find the product does not fulfill the terms of the Agreement.
4. Proponent shall not be compensated for work performed under this contract from any other department of the State of Oregon.
5. Proponent agrees to comply with the requirements of the Civil Rights Act of 1964 and the Vocational Rehabilitation Act of 1973.

6. Proponent agrees that the National Park Service, U.S. Department of the Interior, shall be credited as the source of federal match-fund assistance in any published version of the cultural resource inventory produced under terms of this agreement.
7. Proponent shall provide access, at reasonable times, to its books, records and documents which pertain to this agreement, for audit purposes as may be required by State and Federal government regulations, such as the Single Audit Act of 1984, Title 49 CFR part 90; (P.L. 98-502); OMB circular 128, or as applicable the audit requirements of OMB circular A-110 for universities and non-profit organizations.
8. Proponent shall not subcontract any of the work required under this agreement without the written approval of SHPO.
9. Proponent will be responsible for any federal or state taxes applicable to payments under this agreement.
10. Proponent certifies that it is not currently employed by the Federal Government or the State of Oregon.
11. Proponent is not an officer, employe, or agent of the State as those terms are used in ORS 30.265.
12. Proponent shall defend, save, and hold harmless the State of Oregon and the Department of Transportation, Parks and Recreation Division, its officers, agents, employes and members, from all claims, suits or actions of whatsoever nature resulting from or arising out of the activities of the Proponent or its Contractors, agents or employes under this agreement.
13. To the extent permitted by Article XI, Section 10 of the Oregon Constitution and by the Tort Claims Act, the County shall indemnify, within the limits of the Tort Claims Act, the State against liability for damage to life or property arising from the State's activity under this contract, provided the County shall not be required to indemnify the State for any such liability arising out of the wrongful acts of employees or agents of the State.
14. Proponent agrees that no part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or

designed to influence in any manner a Member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation; but this shall not prevent officers or employees of the United States or its Departments or agencies from communicating to Members of Congress at the request of any Member, or to Congress through the proper official channels, requests for legislation or appropriations which they deem necessary for the efficient conduct of the public business.

15. Proponent agrees to comply with all federal and state laws and regulations pertaining to this agreement, including, but not limited to, Archeology and Historic Preservation; Secretary of the Interior's Standards and Guidelines.
16. In addition to the terms detailed in this Subgrant Agreement, all Federal requirements governing grants (Office of Management and Budget Circulars A-87 or A-121, A-102 or A-110, and A-128) are applicable.

STATE AGREES:

1. State shall reimburse the Proponent for up to 50 percent of the costs incurred by Proponent in conducting the work as outlined in this agreement and producing the reports, but State's total monetary obligation to Proponent shall not exceed \$7,500. State shall only reimburse Proponent for agreement costs incurred between the time period of April 28, 1989, or the date the agreement is executed by both parties, whichever is later, through August 31, 1990. Any payment under this agreement is for the completed projects. If for any reason the project is not completed or if the agreement is terminated before completion, Proponent shall, within 15 days, refund to State any payment(s) made to it by State. Reimbursement costs shall include all materials, labor and travel reasonably incurred in the conduct of the project. Travel costs will be reimbursed at State rates.
2. Any payment under this agreement is for the completed project. If for any reason the project is not completed or if the agreement is terminated before completion, Proponent shall, within 15 days, refund to State any payment(s) made to it by State.

3. State shall bill National Park Service, Department of the Interior, within ninety days of receipt of a satisfactory report and cost statement. State at its option may partially reimburse the Proponent for Proponent's general cost prior to completion of the project. State shall in any case retain 10 percent or \$7,500 of the State's total monetary obligation to Proponent until receipt of all approved final work products.
- State certifies at the time the contract is written that sufficient funds are available and authorized for expenditure to finance costs of this contract within State's current appropriation of limitation.

TERMINATION:

This contract may be terminated by mutual consent of both parties, or by either party upon a 30-day notice in writing, and delivered by certified mail, or in person.

State may terminate this contract effective upon delivery of written notice to the Proponent, or at such later date as may be established by the State, under any of the following conditions:

- a. If State funding from federal, state or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. When possible, and when agreed upon, the contract may be modified to accommodate a reduction in funds.
- b. If federal or state regulations or guidelines are modified or changed in such a way that the services are no longer allowable or appropriate for purchase under this contract.
- c. If any license or certificate required by law or regulation to be held by the Proponent to provide the services required by this contract is for any reason denied, revoked or not renewed.

Any such termination of this contract shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

State, by written notice of default (including breach of contract) to the Proponent, may terminate the whole or any part of this agreement, if:

- a. The Proponent fails to provide services called for by this

contract within the time specified herein or any extension thereof; or

b. The Proponent fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms, and after receipt of written notice from State, fails to correct such failures within ten days or such a longer period as the State may authorize.

SIGNATURES:

The Oregon Transportation Commission, by a duly adopted delegation order (OTC Delegation Order No. 26, paragraph 2), authorized the Administrator of the State Parks and Recreation Division to act in its behalf in approving and executing this agreement.

Pursuant to ORS 358.565 and 358.605 and Oregon Transportation Commission Delegation Order No. 26, paragraph 2, this agreement has been approved by the State Parks Administrator/State Historic Preservation Officer, and pursuant to a subdelegation order, dated March 23, 1984, the Manager, Parks History Unit/Deputy State Historic Preservation Officer has been authorized to execute this agreement on behalf of the State of Oregon, Department of Transportation, Parks and Recreation Division and the State Historic Preservation Officer.

MERGER CLAUSE:

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. CONTRACTOR, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE,

HEREBY ACKNOWLEDGES THAT THE CONTRACTOR HAS READ THIS AGREEMENT,
UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS."

APPROVED:

State of Oregon by and through its
Department of Transportation, State
Parks and Recreation Division

Deputy SHPO

Date: _____

APPROVED AS TO FORM:

PROPONENT:

Walter L. Rame
Assistant Attorney General

By _____

Date: 4.13.89

Date: _____

Notary Public for Oregon
My Commission Expires: _____

EJO:jn
HSPP8911.AGR #D
4/7/89



HISTORIC PRESERVATION FUND
SURVEY AND INVENTORY GRANT REQUEST

1. Project Proponent: Multnomah County, Oregon

The Multnomah County Department of Environmental Services, Division of Planning and Development, is requesting funding to complete a comprehensive survey and inventory of the county's historic resources, and to update the Comprehensive Plan regarding historic resources, in accordance with state law.

In the spring of 1988, the county initiated a comprehensive survey and inventory of historic resources. With a professional historic preservation consulting firm providing technical assistance, the county has so far identified 68 properties which may qualify as historic sites. Further research and evaluation are necessary to determine the relative significance of these potential landmarks.

2. Project Objectives:

To comply with OAR 660 Division 16 regarding statewide planning Goal 5: "historic areas, sites, structures, and objects";

To develop a comprehensive "Historic Context" as a foundation for the identification of historic resources;

To utilize technical assistance in locating, identifying, and evaluating all historic properties within the rural area of Multnomah County;

To provide the State Historic Preservation Office with accurate and updated information for inclusion in the Statewide Inventory of Historic Properties.

3. Project Scope:

The scope of this project includes all rural unincorporated lands not under federal ownership within Multnomah County; i.e., areas outside the Metropolitan Urban Growth Boundary and exclusive of the Mt. Hood National Forest. Approximate land area involved is 170 square miles, or 108,800 acres.

Past survey and inventory efforts include:

* 1978 county-wide reconnaissance level survey by the Planning staff, which resulted in a 1980 Ordinance designating eighteen historic sites, five of which have since been annexed by cities;

* 1981 NAER Inventory by the Heritage Conservation and Recreation Service, U.S. Department of the Interior, of historic properties along the old Columbia River Highway;

* 1988 Survey by county Division of Planning, assisted by the firm of Koler-Morrison, which yielded a total of sixty-eight historic resources in the rural unincorporated area.

The current project entails the development of an Historic Context for the county, and the compilation of an intensive historic resource inventory, utilizing the data from the recently completed (1988) survey. Additionally, in order to fully comply with the state's Goal 5 Rule, the county proposes to update its Comprehensive Plan as part of the Periodic Review process now in progress.

4. Project Personnel:

Supervisor: Lorna Stickel, Planning Director
B.S., Geography; M.S., Geography
15 years professional planning experience
7 years as county Planning Director

Project role: General supervision and policy direction.

Coordinator: Bob Kuhlken, Planner
B.A., English; M.S., Geography
Research emphasis in historical geography
6 years professional planning experience

Project role: Primary support staff; drafting of final site plans; research for Historic Context; preparing Comprehensive Plan update.

Consultant: To be selected

Project role: Historical research, including assembling documentary sources and literature search; formulation of Historic Context; preparing final inventory forms for submittal to the Statewide Inventory of Historic Properties; developing evaluation criteria and determining relative significance of resources.

Secretarial and administrative assistance will be provided by Myrna Blanchard and Sharon Cowley of the Division of Planning.

5. Project Timeline:

April 3, 1989 through September 30, 1989.

6. Project Methodology:

The required research for both the Historic Context and the individual resources will take advantage of the excellent libraries and archival collections here in the Portland area. Work will be conducted at the libraries of Portland State University and the Oregon Historical Society, as well as the Historic Preservation League of Oregon. Records of the county Division of Assessment and Taxation will be made available. The records of other local historical societies, such as Troutdale, will be researched.

The recently completed county-wide survey of historic resources will be the basis for the intensive inventory. Much of the effort involved in the current project will be directed toward a determination of the significance of these resources. A summary of the procedure to be followed is outlined below:

- a. Establish evaluation criteria;
- b. Conduct quantitative analysis of resource types;
- c. Conduct quantitative analysis of historic periods and themes represented;
- d. Determine relative significance of resources based on evaluation criteria;
- e. Write final statements of significance.

Once the resources have been analyzed and evaluated, a final report will be prepared, which will include findings and recommendations for further work.

Work on the Comprehensive Plan update will follow the guidelines set forth in Oregon Administrative Rules, Division 16 for Goal 5 Resources.

7. Final Product:

The final product of the project will comprise several components:

- a. Summary Report addressing those elements listed in the Project Scope, and summarizing the Final Report.
- b. Documented statewide inventory sheets to be submitted for inclusion in the Statewide Inventory of Historic Properties.
- c. Final Report: "Historic Resources Inventory of Multnomah County", to include:
 - i. Inventory sheets for significant and contributory properties;
 - ii. Historic Context, tentatively entitled "Historic and Architectural Development of Multnomah County, 1856 - 1938";
 - iii. Findings and recommendations for future work.

This report will be printed and made available to the public.

- d. Development of necessary revisions to the Comprehensive Plan. These will be presented initially as draft proposals before the county Planning Commission. Final revisions will be adopted by the Board of Commissioners as Comprehensive Plan amendments, and will include designation of additional historic sites to the county's existing roster.

8. Project Cost:

- a. Total estimated cost of project: \$15,000
- b. Amount requested from SHPO: \$7,500
- c. Source of match: County general fund.
- d. Detailed budget: (See attached).
- e. Financial administration: Multnomah County uses accepted governmental accounting principles. A separate computer accounting will be kept for any SHPO funds, and will include monthly reports. The county utilizes the Local Government Financial System (LGFS) for its records.

9. Assurance of Compliance: (See attached).

Historic Preservation Fund
Survey and Inventory Grant Request
Multnomah County, Oregon
January, 1989

8d. Detailed Budget:

	<u>SHPO</u>	<u>MATCH</u>
<u>DIRECT COSTS</u>		
1. Planning Director 20 hours @ \$26.80/hr		536.
2. Planner 280 hours @ \$17.65/hr		4,942.
3. Secretarial Support 125 hours @ \$12.72/hr		1,590.
4. Consultant 231 hours @ \$30.00/hr	6,930.	
5. Photography: film and developing		46.
6. Duplication: 500 pages @ .05/page		25.
7. Drafting supplies: chartpak patterns, etc.		29.
8. Travel: 200 miles @ .16/mile		32.
9. Printing of final report		300.

INDIRECT COSTS

1. Overhead cost allocation 8.21% of \$6,930.	570.	
	-----	-----
TOTAL COSTS	7,500.	7,500.

TOTAL COST OF PROJECT \$15,000.

U.S. DEPARTMENT OF THE INTERIOR
ASSURANCE OF COMPLIANCE
(TITLE VI, CIVIL RIGHTS ACT OF 1964)

EXHIBIT A
Page 6 of 6

Multnomah County, Oregon (hereinafter called "Applicant-Recipient")
(Name of Applicant-Recipient)

HEREBY AGREES THAT IT will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Department of the Interior Regulation (43 CFR 17) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant-Recipient receives financial assistance from National Park Service and
Bureau or Office

Hereby Gives Assurance That It will immediately take any measures to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant-Recipient by National Park Service, This assurance obligates the
Bureau or Office

Applicant-Recipient, or in the case of any transfer of such property, any transferee for the period during which the real property or structure is used for a purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance obligates the Applicant-Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Applicant-Recipient for the period during which the Federal financial assistance is extended to it by National Park Service
Bureau or Office

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property discounts or other Federal financial assistance extended after the date hereof to the Applicant-Recipient by the bureau or office, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The Applicant-Recipient recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant-Recipient, its successors, transferees, and assignees, and the person or persons whose signature appear below are authorized to sign this assurance on behalf of the Applicant-Recipient.

January 6, 1989
DATED

Multnomah County
Division of Planning and Development
APPLICANT-RECIPIENT

By Lorna Stickel
(President, Chairman of Board or Comparable
authorized Official)

2115 SE Morrison St.
Portland, OR 97214
APPLICANT-RECIPIENT'S MAILING ADDRESS

Lorna Stickel
Planning Director



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the matter of ratification of an intergovern-)
mental agreement with the Oregon State Health)
Division for use by the State of office space at)
the County Morgue for the State Medical Examiner)
from July 1, 1989 to June 30, 1991 R-8)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Bauman, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*
Jane McGarvin
Clerk of the Board

jm
cc: Facilities Management
Budget
Finance
Purchasing

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-8

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Lease to State of Oregon for Medical Examiner's
Office.

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Environmental Services DIVISION Facilities Management

CONTACT Harold Holub TELEPHONE 3851

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harold Holub

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request approval of lease agreement with State of Oregon Health Division for use by the State of office space at the County Morgue for State Medical Examiner. Agreement is for two years at the rate of \$9.00 per foot per year, or \$468.75 per month.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Five (5) Minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

- General Fund \$11,250 revenue over two year period.

Other _____

BOARD OF
COUNTY COMMISSIONERS
MULTI-NOMINATE COUNTY
OREGON
1989 MAY - 2 PM 2:25

SIGNATURES:

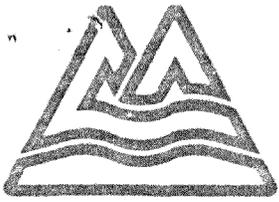
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL 1

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER [Signature]
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

REAL PROPERTY LEASE DESCRIPTION FORM

Revenue County Owned Intergovernmental Agreement _____
 Expense Road Fund Private
 Rent Free Agreement Tax Title
 Sublease

Property Management
 Contact Person Harold Holub Phone 3851 Date 4/21/89
 Division Requesting Lease Facilities and Property Management
 Contact Person Harold Holub Phone 3851

Lessor Name Multnomah County
 Mailing Address _____
 Phone _____
 Lessee name State of Oregon
Dept of Human Resources
 Mailing Address Health Division
P O Box 231, Portland
97207
 Phone _____

Effective Date July 1, 1989
 Termination Date June 30, 1991
 Term of Lease TWO (2) Years
 Total Amount of Agreement \$ 11,250.00

Payment Terms
 Annual \$ _____ Monthly \$ 468.75
 Other \$ _____

FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJ	SUB OBJ	REV SOURCE	SUB REV	REPT CATEG
100	030	5650				4612		

Address of County Morgue
 Lease Property 301 N E Knott St.
 Purpose of Lease Office space for State Medical Examiner

REQUIRED SIGNATURES:
 Department Head [Signature] Date 4-27-89
 County Counsel _____ Date _____
 Budget Office _____ Date _____
 Risk Manager _____ Date _____
 Property Management H. L. Holub Date 4/21/89
 County Executive/Sheriff _____ Date _____

CODE		FOR ACCOUNTING / PURCHASING ONLY									
VENDOR NAME		YEAR	AUTHORIZATION NOTICE					ENCUMBRANCE "APRON" ONLY			
LINE NO.	NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC. DEC. IND.

LEASE

This lease, dated March 30, 1989, is between the Multnomah County Division of Support Services (Lessor) and THE STATE OF OREGON acting by and through the Department of Human Services, Health Division (Lessee).

Lessor hereby leases to Lessee and Lessee takes from Lessor the Premises described as follows:

625 square feet of office space located at 301 N.E. Knott Street, Portland, Oregon, also known as the County Coroner's Building.

The parties agree that the terms of this lease are as follows:

1. Term. The original term of this lease shall commence July 1, 1989 and shall continue through June 30, 1991.
2. Rent. Lessee shall pay rent in arrears on the 10th day of each month for the preceding month or partial month. Monthly base rent shall be \$468.75.
3. Use of Premises. Lessee may use the Premises for business offices, storage, and other lawful purposes including but not limited to functions related to the conduct of its business as a State agency.
4. Parking. Lessee shall have the same right as other Tenants of Lessor to park in the facility's common parking areas.
5. Lessor's Covenants.
 - (a) Lessor covenants that it has the right to make this lease; that possession of the Premises will be delivered to Lessee free of other tenants and of conflicting claims; that the use of the Premises by Lessee for the specific uses set forth in paragraph 3 is not in violation of any federal, state or local statute, regulation or ordinance; and that on paying the rent and performing its covenants of this lease, Lessee may enjoy the rights granted by this lease free from rightful interference by any third party.
 - (b) Lessor covenants that the Premises comply with Handicapped Access and other provisions of the State Building Code, including requirements for handicapped parking, at the inception date of this lease.
6. Improvements and Alterations. Lessee may place fixtures, partitions, personal property, and the like in the Premises and may, make nonstructural improvements and alterations at its own expense. Lessee may, but shall not be required to, remove such items at the end of the lease term.
7. Maintenance and Repair of Premises
 - (a) Lessor shall perform all necessary maintenance and repairs to the structure, foundation, exterior walls, roof, doors and windows, elevators, emergency lighting, and Lessor-provided fire extinguishers, sidewalks, and parking area which are located on the Premises. Lessor

shall maintain the premises in a hazard free condition and shall repair, or replace, if necessary and at Lessor's sole expense, the heating, air conditioning, plumbing, electrical, and lighting systems in the Premises, obtaining required permits and inspections from Codes enforcement authorities, and shall keep the Premises, improvements, grounds, and landscaping in good repair and appearance replacing dead, damaged or diseased plant materials when necessary. Lessor shall perform interior touch-up and repainting as necessary. Carpets shall be repaired and replaced as necessary by Lessor. Lessor shall furnish, install, and replace all exterior bulbs, ballasts, and fluorescent tubes and all interior ballasts.

(b) Lessee shall take good care of the interior of the Premises and at the expiration of the term surrender the Premises in as good condition as at the commencement of this lease, excepting only reasonable wear, permitted alterations, and damage by fire or other casualty.

8. Services and Utilities.

Lessor will cause the utilities and services listed below to be furnished to the Premises. Charges shall be paid as indicated:

<u>Utility or Service</u>	<u>Monthly Charges</u> <u>Paid By:</u> <u>Lessor/Lessee</u>	
Water	<u>X</u>	_____
Sewer	<u>X</u>	_____
Electricity	<u>X</u>	_____
Gas	_____	N/A _____
Fuel Oil	_____	N/A _____
Trash Removal	<u>X</u>	_____
Janitorial Service	<u>X</u>	_____
Janitorial Supplies	<u>X</u>	_____
Window Washing	<u>X</u>	_____
Building Security (If required)	<u>X</u>	_____

9. Insurance.

(a) It is expressly understood that Lessor shall not be responsible for carrying insurance on any property owned by Lessee. It is further and mutually agreed and understood that the Lessor and Lessee shall have respectively elected to self-insure to the limits of their statutory liability.

(b) Indemnification. Lessor and Lessee shall each be responsible for the negligent acts of their employees or agents. Lessor's and Lessee's liability exposure is restricted by the Oregon State Constitution, Article XI and Oregon Revised Statutes 30.260 through 30.300, Tort Liability Act.

(c) Property Damage. Neither Lessor nor Lessee shall be liable to the other for loss arising out of damage to or destruction of the leased premises or the Facility or the contents thereof, when such loss is caused by any of the perils which are or could be included within or insured against by a standard form of fire insurance with extended coverage, including sprinkler leakage insurance, if any. All such claims for any and all loss, however caused, hereby are waived. Said absence of liability shall exist whether or not the damage or destruction is caused by ;the negligence of either Lessor or Lessee or by any of their respective agents, servants or employees. Each party shall fully provide its own property damage insurance protection at its own expense, and that each party shall look to its respective insurance carriers for reimbursement of any such loss, and further, that the insurance carrier involved shall not be entitled to subrogation under any circumstance.

10. Casualty Damage. If the Premises or improvements thereon are damaged or destroyed by fire or other casualty to such a degree that the Premises are unusable for the purpose leased, and if repairs cannot reasonably be made within 90 days, Lessee may elect to cancel this lease. Lessor shall in all cases promptly repair the damage or ascertain whether repairs can be made within 90 days, and shall promptly notify Lessee of the time required to complete the necessary repairs or reconstruction. If Lessor's estimate for repair is greater than 90 days, then Lessee, upon receiving said estimate will have 20 days after such notice in which to cancel this lease. Following damage, and including any period of repair, Lessee's rental obligation shall be reduced to the extent the Premises cannot reasonably be used by Lessee.
11. Availability of Funds. Payments under this agreement are contingent upon legislative approval of Lessee's budget and sufficient funds to enable Lessee to make payments under this agreement.
12. Default. Lessee shall not be in default under this lease until written notice of its unperformed obligation has been given and that obligation remains unperformed after notice for 15 days in the case of a payment or for 30 days in the case of other obligations. If the obligation cannot be performed within the 30-day period, there shall be no default if Lessee commences a good faith effort to perform the obligation within such period and continues diligently to complete performance. In case of default the nondefaulting party may terminate this lease with 30 days' notice in writing to the defaulting party, shall be entitled to recover damages or any other remedy provided by applicable law, or may elect to perform the defaulting party's obligation. The cost of such performance shall be immediately recoverable from the defaulting party plus interest at the legal rate for judgment. If Lessee makes any such expenditures as the nondefaulting party, those expenditures may be applied to monthly rent payment(s).
13. Notices. Notices between the parties shall be in writing, effective when personally delivered to the address specified herein, or if

mailed, effective 48 hours following mailing to the address for such party specified below or such other address as either party may specify by notice to the other:

Lessor: Multnomah County
Division of Facilities & Property Management
2505 S.E. 11th Avenue
Portland, Oregon 97202
Phone: 248-3851

Lessee: Department of Human Resources
Health Division
1400 S.W. Fifth Avenue
Portland, Oregon 97201
Phone: 229-5496

14. Holdover. If Lessee holds over after the end of the term, a tenancy from month to month shall be created at the same rental rate, and the holdover shall not be construed as an exercise of any renewal option contained herein.

15. Cancellation. Multnomah County may cancel this agreement upon 60 days written notice to Lessee if the premises are needed for County purposes.

This Lease Agreement shall not become effective and shall not be binding upon the State of Oregon or any agency thereof until it has been executed, in the signature spaces provided below, by all parties to this agreement, including those whose approval is required.

The parties have executed this lease the _____ day of _____, 19____.

LESSOR: Multnomah County

APPROVED AS TO FORM:

LAURENCE KRESSEL
COUNTY COUNSEL FOR
MULTNOMAH COUNTY, OREGON

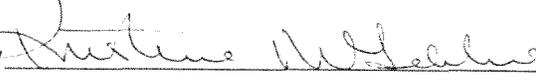
By: 

By: _____
County Chair

I.D.# _____

LESSEE:

STATE OF OREGON acting by and through
the Department of Human Services
Health Division

By: 

APPROVAL:

STATE OF OREGON acting by and through
its Department of General Services

By _____
Facilities Management Division



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	• Chair	• 248-3308
PAULINE ANDERSON	• District 1	• 248-5220
GRETCHEN KAFOURY	• District 2	• 248-5219
RICK BAUMAN	• District 3	• 248-5217
	• District 4	• 248-5213
JANE McGARVIN	• Clerk	• 248-3277

May 11, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the matter of the Sale of Property Acquired by) Multnomah County Through the Foreclosure of Liens) for Delinquent Taxes (Lincoln Park Annex: a)) Lot 6, Block 14; Lot 11, Block 14; b) Lots 7 & 8,)) Block 14) R-9)	O R D E R #89-92
---	---------------------

Commissioner Anderson explained that this is a foreclosure sale as allowed by ORS 275.110, and that parking will be a part of the commercial parcel sales.

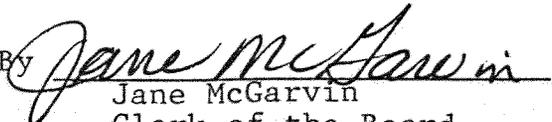
Harold Holub, Facilities Management, further explained that all three parcels are zoned commercial. The former Senior Center and the Parking Lot adjacent to the east will be sold as one parcel, and the corner motel-type buildings will be sold as a second parking lot.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said Order be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Facilities & Property Management
Tax Title

4/12-
2:30

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-9

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: PUBLIC SALE

Informal Only* _____ Formal Only _____

DEPARTMENT Environmental Services DIVISION Facilities & Property Mgmt.

CONTACT Larry Baxter TELEPHONE 248-3590

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

1. Request approval of public sale of tax foreclosed property as provided by ORS 275.110.
2. 2 commercial buildings with adjacent parking will be offered.

89-92

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other Tax Title

BOARD OF
COUNTY COMMISSIONERS
MULHOMAH COUNTY
OREGON
1989 MAY - 2 PM 2:26

SIGNATURES:

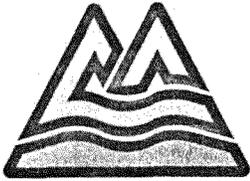
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET/PERSONNEL: _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER [Signature]
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE MCGARVIN •	Clerk	• 248-3277

May 11, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the Matter of Revising Procedures to Manage)	
Requests for Appropriation Transfers from the)	RESOLUTION
General Fund Contingency	R-10)	#89-93

Commissioner Anderson explained that this Resolution will revise procedures in order to reflect the demise of the Finance Committee. She moved approval, duly seconded by Commissioner Bauman, and unanimously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*
Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget

DATE SUBMITTED 5-1-89

(For Clerk's Use)

Meeting Date 5/11/89
Agenda No. R-10

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Revised Contingency Procedures

Informal Only* _____

Formal Only 5-11-89

DEPARTMENT General Services

DIVISION Planning & Budget

CONTACT Dave Warren

TELEPHONE 248-3822

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dave Warren

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Revises Contingency procedures to exclude reference to the now deleted Finance Committee. Substitutes review by the Board of County Commissioners of Contingency requests to determine whether they meet the criteria established by the Board for Contingency use.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Pinda D. Heyaude*

BUDGET / PERSONNEL *David C. Warren*

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) *[Signature]*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
MAY -2 PM 2:26

5/11/89

RECEIVED FROM JANE MCGARVIN
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

RESOLUTION #89-93 REVISING PROCEDURES TO MANAGE REQUESTS FOR APPROPRIATION TRANSFERS FROM GENERAL FUND CONTINGENCY

R-10

David C. Starr

Form CC-2

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE
Please send ~~me~~ another copy. The one I received is too dark to be
photocopied.

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -8 AM 10:11

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the Matter of Issuance of Short-Term Promissory) RESOLUTION
Notes (Tax Anticipation Notes, Series 1989) in the) #89-98
Sum of Not to Exceed \$9,000,000 for the Purpose of)
Meeting Current Expenses of the County for the)
1989-1990 Fiscal Year R-11)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Bauman, it is unanimously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*
Jane McGarvin
Clerk of the Board

jm
cc: Finance

DATE SUBMITTED May 1, 1989

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. B-11

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Tax Anticipation Notes

Informal Only* _____
(Date)

Formal Only May 11, 1989
(Date)

DEPARTMENT General Services

DIVISION Finance

CONTACT David Boyer

TELEPHONE 248-3312

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD David Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

During the 1989-90 fiscal year, it will be necessary for the Finance Division to obtain funds through the issuance of Tax Anticipation Notes. The funds will be necessary to offset temporary cash flow deficits and to meet expenditure needs that are anticipated to occur prior to the receipt of Tax Collections for the 1989-90 fiscal year.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 3 to 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY The fiscal impact is the interest expense of \$657,000 on the borrowing which is budgeted in the General Fund.

General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL [Signature]

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY - 2 PM 3:30

JUN 1 REC'D

5/11/89

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

FINANCE

RESOLUTION #89-98 RE: ISSUANCE OF SHORT TERM PROMISSORY NOTES

R-11



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:42

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

May 11, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the Matter of Ratification of an Intergovern-)
mental Agreement with Clackamas County to allow)
Multnomah County to purchase FAX machines by)
utilizing Clackamas County's contract with Pac-)
ific Office Automation R-12)

Commissioner Anderson explained that this agreement would allow the County to purchase FAX machines through Clackamas County's agreement. She moved approval of the matter, duly seconded by Commissioner Bauman.

Paul Yarborough, Environmental Services Director, said that his Department plan is to install a FAX machine at both the Morrison and Vance locations. There is also one located in the Portland Building that links County and City of Portland Planning and Permits Divisions. He reported that Wayne George, Facilities Management Director, is planning to either purchase or rent a FAX machine. Rental fees are approximately \$30 per month. Clackamas County has an agreement with established prices, and this agreement will allow the County to "piggyback" the Clackamas contract in a cooperative equipment purchasing process.

Linda Alexander, General Services Director, explained, in response to Commissioner Bauman's question, that FAX machines are included in capital improvement budgets of each Department, and that costs run from \$1400 to \$2100 each. FAX machines are presently located at Elections, Information Services, and the Chair's Office and are proving to be the least expensive and quickest way to transfer documents. All these offices transfer documents and information to Salem.

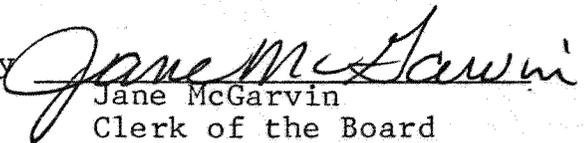
Commissioner Bauman suggested that the Data Processing Management Committee should review the use of these machines, and determine the most cost effective process for purchase, use, and maintenance of FAX machines throughout the County.

At this time, the motion was considered, and it is unanimously

ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing

DATE SUBMITTED 4-19-89

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-12

REQUEST FOR PLACEMENT ON THE AGENDA

Recd/Agenda 5/1/89
Ref #R-
NCM

Subject: I.G.A.--Clackamas County

Informal Only * _____
(Date)

Formal Only _____
(Date)

DEPARTMENT General Justice Services

DIVISION Purchasing District Attorney

CONTACT Roger Bruno

TELEPHONE 248-5111

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Franna Ritz

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Intergovernmental Agreement to allow Multnomah ^{County} to purchase Facsimile equipment from Pacific Office Automation by utilizing Clackamas County's contract with them in accordance with Clackamas County's bid for same.

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

- PERSONNEL
- FISCAL/BUDGETARY
- GENERAL FUND
- OTHER _____

BOARD OF
 COUNTY COMMISSIONERS
 1989 MAY -2 PM 2:28
 MULTNOMAH COUNTY
 OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL [Signature]

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER [Signature]
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- Professional Services under \$10,000
- Revenue
- Grant Funding
- Intergovernmental Agreement

TYPE II

- Professional Services over \$10,000 (RFP, Exemption)
- PCRB Contract
- Maintenance Agreement
- Licensing Agreement
- Construction

Amendment # _____ to Contract # _____

Amendment # _____ to Contract # _____

Contact Person Roger Bruno Phone 248-5111 Date 4-19-89

Department DGS Division Purchasing Bldg/Room 421

Description of Contract Intergovernmental Agreement to allow Multnomah County to purchase FAX machines by utilizing Clackamas County's contract with Pacific Office Automation

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE FBE QRF

Contractor Name Clackamas County, GSA

Mailing Address 902 Main ST. oregon City, OR 97045

Phone 655-8320 Jim Lasseter

Employer ID# or SS# _____

Effective Date upon signature

Termination Date one year from date of signature

Original Contract Amount \$ n/a

Amount of Amendment \$ _____

Total Amount of Agreement \$ _____

Required Signatures:

Department Head [Signature] Date 4/24/89

Purchasing Director [Signature] Date 4/19/89

(Type II Contracts Only)

County Counsel [Signature] Date 4/25/89

Budget Office [Signature] Date 4/28/89

County Executive/Sheriff _____ Date _____

Payment Terms

- Lump Sum \$ _____
- Monthly \$ _____
- Other \$ _____

Requirements contract-requisition required

Purchase Order No. _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	TOTAL AMOUNT	ACTION				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
	201419									\$	
										\$	
										\$	
										\$	

**INTERGOVERNMENTAL AGREEMENT
FOR PURCHASE OF FACSIMILE EQUIPMENT**

THIS AGREEMENT, dated April 20, 1989, is between Multnomah County, a political subdivision of the State of Oregon (hereinafter Multnomah) and Clackamas County, GSA, 902 Main Street, Oregon City, Oregon, 97045, a political subdivision of the State of Oregon (hereinafter Clackamas).

WHEREAS, the parties hereto are both political entities authorized to enter into intergovernmental agreements pursuant to ORS Chapter 190; and

WHEREAS, Clackamas has conducted a request for bids and has selected Pacific Office Automation, 916 S.W. 11th Avenue, Portland, Oregon, 97205, 226-1438, as the vendor of Murata #F30 at \$1,442.00 each, #F50 at \$2,147.00 each, Facsimile Equipment; and

WHEREAS, Clackamas' contract with the vendor requires the vendor to make the same discounts on pricing available to other public entities for one year; and

WHEREAS, Multnomah wishes to make Murata #F30 & F#50 purchases pursuant to the Clackamas contract since such purchases will be in the public interest and will benefit Multnomah due to the advantageous pricing offered and the thoroughness of the Clackamas' request for proposals;

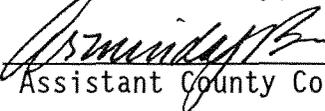
NOW, THEREFORE, the parties hereto agree:

1. Clackamas assigns to Multnomah the right to make purchases under Clackamas' contract with Pacific Office Automation.
2. This Agreement will expire one year from date of signature, and is renewable for one year.
3. Clackamas assumes no liability, financial or otherwise, to or on behalf of Multnomah for Multnomah's use of Clackamas' contract with Pacific Office Automation.

IN WITNESS WHEREOF, Clackamas and Multnomah have caused this contract to be executed by their duly authorized representative(s), all on the day and year first written above.

APPROVED AS TO FORM:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By 
Assistant County Counsel

COUNTY OF MULTNOMAH, State of Oregon

By _____
Gladys McCoy, County Chair

COUNTY OF CLACKAMAS, STATE OF OREGON

By _____
Darlene Hooley, County Chair



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

May 11, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:..

In the Matter of Exempting from Public Bidding of)	
Security Services at Health Centers at N.E.)	
Killingsworth, Union Avenue, and Columbia Villa)	O R D E R
R-13)	#89-94

Following discussion and upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Order be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*
Jane McGarvin
Clerk of the Board

jm
cc: Purchasing
Health Services



MULTNOMAH COUNTY OREGON

421/Purch.

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO LILLY WALKER, DIRECTOR, PURCHASING DIVISION
FROM DWAYNE PRATHER, DIRECTOR, SUPPORT SERVICES, HEALTH DIVISION
SUBJECT REQUEST FOR EXEMPTION - SECURITY SERVICE
DATE APRIL 13, 1989

At the present time Ranger Security Company, a minority business, is providing security services at the NE Health Center located at Union and Killingsworth. They also provided security services to the North Portland Health Center, located in Columbia Villa through April 7, 1989.

With the big rise in security concerns coming from the violence at Columbia Villa last summer and some actual harassment of our nursing staff in the parking lot, we added new security guard hours from 3:00-7:00pm to the North Portland Health Center. This was started after the change to standard time from daylight savings time. Now that we have day light at the end of our clinic day we have stopped that security service. We will continue to evaluate this need as warm weather comes and youth begin to hang out near our clinic site again.

At the NE Health Center damage to staff vehicles in the parking lot during the day caused us to add hours to our previous late night shift. We now have day time hours five days a week and night time hours four days a week (Monday through Thursday).

All of this explanation is background for my request to exceed the \$10,000 limit for Ranger Security Services for the remainder of the fiscal year. I anticipate about \$12,000 being spent for this current fiscal year.

Prior to next fiscal year we will review our needs and most likely do a RFP to provide security services for clinics with a single vendor contract.

Thank you for your assistance, please call if you have any questions.

2486G/2m

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-13

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Exemption Request

Informal Only * _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services

DIVISION Health

CONTACT Dwayne Prather/Lillie Walker

TELEPHONE 248-3674 / 248-5111

*Name(s) OF PERSON MAKING PRESENTATION TO BOARD Dwayne Prather

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request to the Board of County Commissioners, acting as the PCRB, to approve exemption to exceed the \$10,000 informal quote amount by \$2,000 to continue security services with current contractor, Ranger Security. The amount was exceeded due to unanticipated violence and vandalism at Health Centers located at N.E. Killingsworth and Union and Columbia Villa.

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5- 10 minutes

IMPACT:

- PERSONNEL
- FISCAL/BUDGETARY
- GENERAL FUND
- OTHER _____

*To PCRB
Purch/Sec Serv
Hosce Sec Serv
DPS 6/2/89*

BOARD OF
 COUNTY COMMISSIONERS
 MULTNOMAH COUNTY
 OREGON
 1989 MAY -2 PM 2:28

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER *[Signature]*
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review, will consider an Application on Thursday, May 11, 1989, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, to exempt from Public Bidding Security Services at Health Centers at N.E. Killingsworth and Union and Columbia Villa.

A Copy of the Application is enclosed.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or Jane McGarvin, Clerk of the Board at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Barbara E. Jones
Assistant Clerk of the Board

bj
5/08/89
0523C.25

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting from)
Public Bidding Security Services)
for Health Division at Health)
Centers)

A P P L I C A T I O N

Application to the Public Contract Review Board on behalf of a request from DHS, Health Division is hereby made pursuant to the Board's Administrative Rules AR 10.010, and AR 10.120, adopted under the provisions of ORS 279.015 and 279.,017, for an order exempting from the requirements of public bidding, to exceed the \$10,000 informal bid amount due to the unanticipated need for additional security services at Health Centers located at Union and Killingsworth and Columbia Villa, through April 7, 1989. The additional contract amount is \$2,000.

This request is made for the following reasons:

The original estimate for security services was estimated to be less than \$10,000.

Violence at Columbia Villa and some actual harassment of nursing staff in parking lot, and damage to staff vehicles at the N.E. Health Center at Union and Killingsworth created an unanticipated need for additional four (4) hours per night of security services at night and daily security services from Monday through Thursday, four (4) additional days per week.

The additional required services for safety of staff and property was not anticipated when informal quotes were originally solicited.

Ranger Security, the current contractor, was selected on the basis of low quote.

DHS, Health Division has appropriated funds to pay for this additional service in FY 1988-89 budget.

The Purchasing Section recommends this action as it represents the most cost effective method of obtaining the additional service required without interruption of services.

Dated this *24th* of *April*, 1989.



Lillie M. Walker, Director
Purchasing Section



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	• Chair	• 248-3308
PAULINE ANDERSON	• District 1	• 248-5220
GRETCHEN KAFOURY	• District 2	• 248-5219
RICK BAUMAN	• District 3	• 248-5217
	• District 4	• 248-5213
JANE McGARVIN	• Clerk	• 248-3277

NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review, approved an Order on Thursday, April 11, 1989, to exempt from Public Bidding Security Services at Health Centers at N.E. Killingsworth and Union and Columbia Villa.

A Copy of the Order is enclosed.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or Jane McGarvin, Clerk of the Board at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Barbara E. Jones
Asst. Clerk of the Board

5/11/89
0523C.28



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

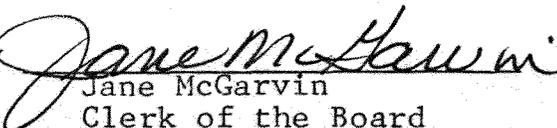
In the Matter of approving 1989-91 Multnomah)
County Student Retention Initiative Plan R-14)

Commissioner Bauman explained that this is the Formal County Student Retention Initiative Plan which will go to the State for approval to meet annual requirements in order to receive State monies for this program. He moved, duly seconded by Commissioner Anderson, and it is unanimously

ORDERED that said Plan be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Social Services
Youth Program Office

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Student Retention Initiative

Informal Only* _____
(Date)

Formal Only 5/11/89
(Date)

DEPARTMENT DHS DIVISION SSD/YPO
CONTACT Michael Morrissey TELEPHONE X3565

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Michael Morrissey

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Board approval is required for 1989-91 Multnomah County SRI plan. This plan continues existing programs and forwards new programs for state approval. The BCC reviewed much of this material in February of this year during the "concept paper" part of the process.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5-10 min

IMPACT:

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other xxx brings about \$500,000/year into county to serve at-risk youth

BOARD OF COUNTY COMMISSIONERS
 MULTNOMAH COUNTY OREGON
 1989 MAY -2 PM 2:20

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Diane Zussy (pc)

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



GLADYS McCOY
COUNTY CHAIR

MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
YOUTH PROGRAM OFFICE
426 S.W. STARK ST., SIXTH FLOOR
PORTLAND, OREGON 97204
(503) 248-3565

JUVENILE
SERVICES
COMMISSION

MEMORANDUM

TO: Duane Zussy

VIA: Gary Smith *DWS*

FROM: Michael Morrissey *Michael*

DATE: May 1, 1989

SUBJECT: Student Retention Initiative

Recommendation: Approve the 1989-91 Student Retention Initiative Plan. The plan continues 1987-89 programs and recommends new programs for funding by the Youth Coordinating Council at the state level.

Analysis: The Student Retention Initiative Plan continues to target at-risk middle school aged students in multiple school districts throughout the county. All 87-89 programs are recommended for refunding by a combination of state agencies: Youth Coordinating Council, Office of Alcohol and Drug Abuse Programs, Juvenile Services Commission, and the Department of Education.

Some continuation programs are required by the State Youth Coordinating Council to find 50% local match for 89-91 biennium and these programs have indicated the ability to do that. These programs include: Student service centers in Portland Public and East County Schools, the STEP (Summer Training and Education Program) programs, and the Teen Parent programs.

The core-planning group feels SRI programs are proving their worth. Programs have tracked school success of involved youth and the year-end retention rate is 90+%. The SRI process is also effective in bringing together East County school districts, Portland Public Schools, and social service providers to compare service needs and generate solutions.

The core-planning group is meeting Friday, May 5, to select new program proposals it wants to forward to the State Youth Coordinating Council. The new programs under consideration are: BRIDGE/at Roosevelt High School, Self Enhancement Middle School Program, SE Portland Middle School, Student Service Center, Peer Helper Training Program, and Multnomah ESD Teen Mom Program. It is likely that not all of these proposals will be forwarded to the state.

The entire SRI application is due Monday, May 15.

Background:

The Student Retention Initiative is entering its second biennium. For the 87-89 biennium, it brought \$425,000 annually into Multnomah County which served 382 youth.

Locally, the Plan must be approved by a core planning group, school district superintendents, and the Board of County Commissioners.

Lastly, HB 3466, which is receiving a strong consideration by the legislature, would move SRI into a new Oregon Youth Commission.

CONTINUUM OF SERVICES

Alternative Education Component (JSC funding):

- ➔ Purchase of additional slots in alternative schools: 25-30 slots.
- ➔ Enhancing educational services in those schools.

Alcohol and Drug Prevention/ Intervention and Treatment:

- ➔ Outpatient Treatment: 90-120 youth.
- ➔ Student Assistance - priority for students in other components.
- ➔ Peer Educator Training - 500 middle schoolers.
- ➔ Parent Education and Training - schools in other components.

Student Services Component:

- ➔ Student Service Center (PPS) - 100+ students.
- ➔ STIP (PPS and Southeast YSC) - 50-65 students.
- ➔ East County Student Support - (four districts): 30-40 students in first year, 60-80 per year thereafter.
- ➔ Teen Parent Grant: Infant Training Center (PPS) - 10 babies of teenage mothers; Teen Moms Program (MESD) - 8-10 student slots.

East County STEP:

- ➔ Four school districts.
- ➔ 14 and 15 year olds.
- ➔ 60 students in first year, 120 per year thereafter.

School Districts' Alcohol and Drug Education Plans: All students.

OREGON'S STUDENT RETENTION INITIATIVE

1. **Overall Goal:** to reduce the dropout rate to less than 10 percent by 1992 and prepare Oregon's youth to be productive employees and economically self-sufficient adults.
2. **State Government Goal:** to develop effective coordination among participating agencies.
3. **Community Goal:** to develop partnerships between schools, state and local agencies, public and private organizations, elected officials and citizen interest groups.
4. **Program Goal:** to duplicate programs that have worked throughout the state to help young people overcome personal and social barriers and to achieve in school.
5. **Individual Goal:** to increase students' competence in basic education skills and reduce delinquent activity and substance abuse.

For More Information

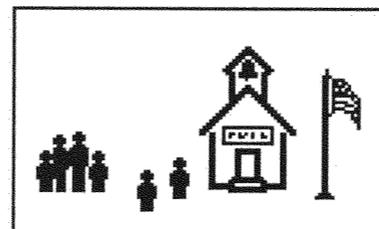
Student Retention Initiative
Department of Human Resources
318 Public Service Building
Salem, Oregon 97310

Contact Person for Multnomah County:
Frank McNamara, SRI Chair
Juvenile Services Commission
501 North Dixon
249-2000, ext 415

Printed Courtesy of
Oregon Department of Education

3234019882000

HOW THE STUDENT RETENTION INITIATIVE WORKS



Juvenile Services Commission
Multnomah County Juvenile Court
Children's Services Division
Social Services Division
Portland Community College
Tri-County Youth Services Commission
Portland Private Industry Council
Business Youth Exchange
Portland School District
Reynolds School District
Gresham School District
David Douglas School District
Multnomah Education Service District
Centennial School District
Orient School District
Parkrose School District

OVERVIEW OF THE MULTNOMAH COUNTY STUDENT RETENTION INITIATIVE PLAN

The Multnomah County plan is designed to overcome barriers that put youth at risk of dropping out of school. The target population for the plan is two prong: middle school youth and parenting teens. The overall goal is to increase the number of middle school youth who continue into high school and graduate.

There are four major components to the county plan, funded at \$850,490 for the 1987-89 biennium:

Alternative Education funded at \$149,664.

Alcohol and Drug Services funded at \$166,402.

Student Services funded at \$347,883.

East County Summer Training and Education Program (STEP) funded at \$186,541.

An ongoing steering committee meets regularly to provide leadership for continued joint planning, development of goals and objectives, development of recommendations and preparation of a report summarizing the utilization and coordination of services. The Center for Urban Research in Education has agreed to study some aspects of the Student Services component.

ALTERNATIVE EDUCATION

The Alternative Education component is funded by the Multnomah County Juvenile Services Commission and makes available up to 30 additional slots in private alternative education programs for middle school students.

Placement is a joint decision between the participating home school and SRI project staff and is open to at-risk middle school students who are experiencing an unsatisfactory situation in an existing educational option or are inappropriate for placement in an existing Student Retention Plan project.

Eligibility requirements include participation in or referral to other SRI programs.

Participating alternative schools are:

Lents Education Center
9207 SE Foster Road

Open Meadow Learning Center
7602 North Emerald

Portland Opportunities
Industrialization Center
4215 North Williams Ave.

Serendipity Academy
2400 Southeast 148th

ALCOHOL AND DRUG

Two sets of services are provided through the Multnomah County Alcohol and Drug Program:

Outpatient treatment services are increased by 30 slots to existing licensed and funded Alcohol and Drug agencies (CODA, DePaul and Mainstream). Services are provided to youth who have demonstrated a significant level of harmful involvement with alcohol or other drugs.

Student Assistance Program services are provided to eight targeted middle schools, four in Portland and four in East Multnomah County as well as to the East County Summer Training and Education Program during the summer months. Available services include training and consultation, coordination and follow-up on assessment referrals, coordination and follow-up in connecting students to needed services, provision of in-school groups and family intervention and referral.

In addition, direct funding is provided each school district to implement alcohol and drug prevention/education programs.

STUDENT SERVICES

The Student Service Center operates at Portsmouth and Ockley Green Middle Schools, Portland School District. The program provides staff in a multi-service center approach for the early intervention and coordination of support services within Portland Public Schools and with agencies in the community.

School Transition Intervention Program (STIP) operates at two southeast Portland middle schools and provides staffing through Portland IMPACT's Southeast Youth Service Center for twice weekly support groups and ongoing case management, coordinates referrals to a variety of support services and assists with transition to the ninth grade.

Untapped Potential, through the YMCA East County Youth Service Center, provides the same services as STIP at one middle school in each of four school districts: Centennial, David Douglas, Gresham and Reynolds. Students also receive individual and family counseling.

TEEN PARENT PROGRAMS

Portland Public Schools Teen Parent Program uses SRI funds to provide on-site day care to teenage parents enabling them to return to or remain in school. The on-site center also functions as a laboratory to teach parenting skills and child development to young parents attending the Continuing Education for Girls Program.

Capacity at the North Powellhurst Teen Moms Program, providing a course of study leading to high school graduation, is increased by ten student slots. The program is operated by Multnomah Education Service District and already has an on-site infant care program.

EAST COUNTY STEP

The East County Summer Training and Education Program (STEP) expands the successful Portland-based model to East County. The program, managed by Portland Private Industry Council, provides summer work and academic remediation services and school-year support services (advocacy, monitoring, tutoring) and promotes student progress and achievement, including retention of basic skills during summers.

R-14
5/11/89

SUMMARY OF 1989-91 MULTNOMAH COUNTY
STUDENT RETENTION INITIATIVE PLAN

Focus: At-risk youth in middle school through ninth grade

Area Served: County wide, although virtually all programs are on east side.

Participating School Districts: Centennial, David Douglas, Gresham, MESD, Orient, Parkrose, Portland, Reynolds

Services:

- part A: Federal A & D funds directed to districts by Dept. of Education for prevention/education.
- part B: Continues Student Assistance Program (A & D) in two east county middle schools and two PPS middle schools.
- part C: Continues A & D outpatient slots for middle school youth in participating middle schools.
- part D: Combines Summer Training and Employment Program (STEP) for continuing east county schools, new Parkrose program, and new Jefferson Program. Application for these funds is made to the Youth Coordinating Council and is Competitive.
- part E: Governor's discretionary funds. Continuation of current programs:
 - 1. N. Portland Stu. Service Center
 - 2. Mult. ESD Teen Parent
 - 3. PPS Teen Parent
 - 4. STIP
 - 5. Untapped Potential (east county)

These programs must compete for funds at state level. Awards by Youth Coordinating Council.

New proposals forwarded in priority order:

- 1. MESD Teen mom
- 2. S.E. Portland Student Service Center
- 3. BRIDGE program at SE Portland
- 4. Peer Helper (Multi District)
- 5. Self Enhancement

These programs must compete for funds at state level. Awards by Youth Coordinating Council. New funds limited unless legislature approves \$1.7 new funds for SRI.

part F Juvenile Services Commission. Local commission has agreed to continue to fund alternative school slots for middle school and some ninth grade youth.

YPO
May 9, 1989

May 11, 1989

In the matter of Proclaiming the Week of May)
14-20, 1989 as POLICE WEEK and Monday, May 15,) PROCLAMATION
1989 as POLICE OFFICERS MEMORIAL DAY in Multnomah) #89-95
County R-15)

Commissioner Anderson moved approval of the Proclamation,
duly seconded by Commissioner Bauman.

Chief Randy Amundson, Sheriff's Office, said that he appreciates the fact that the Board is considering the Proclamation because appreciation is often lost for those who dedicate their lives in the service of their community. The purpose of the Week, and the Proclamation is to honor and recognize those employees.

Commissioner Anderson read the Proclamation.

At this time, the motion was considered, and it is unani-
mously

ORDERED that said Proclamation be approved.

DATE SUBMITTED 4-19, 1989

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. B-15

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Proclamation declaring
Police Officer Memorial Day

Informal Only* _____
(Date)

Formal Only 5-11-89
(Date)

DEPARTMENT Non Departmental DIVISION BCC

CONTACT Bill Vandever TELEPHONE 248-3738

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

In the matter of proclaiming the week of May 14 through May 20, 1989 as Police Week and May 15, 1989 as Police Officer Memorial Day in Multnomah County, Oregon

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Justin W. ...*

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1989 APR 27 PM 1:56
 CLERK OF COUNTY COMMISSIONER
 MULTNOMAH COUNTY
 OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming the)
week of May 14 through May 20, 1989)
as Police Week and May 15, 1989 as)
Police Officer Memorial Day in)
Multnomah County, Oregon)

PROCLAMATION

WHEREAS, the Congress and the President of the United States have designated May 15, 1989 as Police Officers' Memorial Day and the week in which it falls as Police Week:

WHEREAS, the members of the Multnomah County Sheriff's Office play an essential role in safeguarding the rights and freedoms of the citizens of Multnomah County:

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their sheriff's office and that the members of our sheriff's office recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the week against oppression or intimidation:

WHEREAS, the Multnomah County Sheriff's Office is a modern and scientific law enforcement agency which unceasingly provides a vital public service:

NOW, THEREFORE, the Multnomah County Board of Commissioners call upon all citizens of Multnomah County and upon all patriotic, civic and educational organizations to observe the week of May 14-20, 1989, as Police Week with the appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

WE FURTHER call upon all citizens of Multnomah County to observe Monday, May 15, 1989, as Police Officers' Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of their duty.

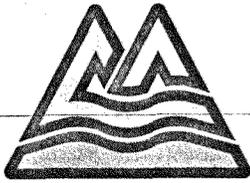
Adopted this _____ day of _____, 1989

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

BY

Gladys McCoy, Chair



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the matter of Support of the School Finance Plan) RESOLUTION
R-16) #89-96

Commissioner Anderson moved approval of the Resolution, duly seconded by Commissioner Bauman.

Commissioner Anderson added she would encourage the Board to use this Resolution in any way possible to gain support before the election.

Commissioner Bauman said there is a growing catastrophe in school financing throughout the State, and added this Plan would substitute state control for local control. Since the stakes are high and the end is noble, he will support the Plan in spite of the fact that he feels it is an unfortunate step to be taken.

Commissioner Anderson added that Douglas County spends much less money on schools than does this County, and that she feels Multnomah County should not be subsidizing Douglas County or any other County. However, she also feels this is the best that can be done at this time.

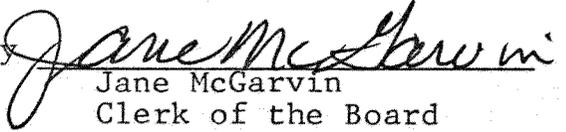
Commissioner McCoy read excerpts from the Resolution.

At this time, the motion was considered, and it is unani-
mously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Howard Klink

DATE SUBMITTED May 4, 1989

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-16

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RESOLUTION IN SUPPORT OF THE SCHOOL FINANCE PLAN

Informal Only* _____
(Date)

Formal Only May 11, 1989
(Date)

DEPARTMENT Non-Dept. BCC

DIVISION Comm. Pauline Anderson

CONTACT Howard Klink; Pauline Anderson

TELEPHONE x3782; x 5220

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Pauline Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Oregon public education has suffered from financial insecurities and inequities. In an effort to provide stable and predictable school financing throughout the State, the 1989 Oregon State Legislature approved a School Finance Package. That package is subject to voter approval May 16. Voter approval of Ballot Measure 1 is urged.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL
 FISCAL/BUDGETARY
 General Fund
 Other _____

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY -4 AM 11:38

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Pauline Anderson

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

PAULINE ANDERSON
Multnomah County Commissioner
District 1



605 County Courthouse
Portland, Oregon 97204
(503) 248-5220

MAY 9, 1989

TO: BOARD OF COUNTY COMMISSIONERS
CLERK OF THE BOARD

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY -9 PM 2:43

Supplemental Materials for May 11, 1989 Agenda Item R-16:
Resolution in Support of the School Finance Plan (Ballot
Measure 1).

QUESTIONS AND ANSWERS

ON BALLOT MEASURE 1

Q. What does Measure 1 actually do in terms of fairness for kids?

A. Measure 1 assures all Oregon school children that the schools they attend will have stable funding. And it reduces some of the inequities.

Measure 1 does this by setting new tax base limits in the one-third of Oregon districts that now must seek approval for special tax levies. This eliminates the unfair differences between districts without up-to-date tax bases and the two-thirds of the districts that already have up-to-date tax bases.

Q. What good does it do simply to throw money at the problem of financing our schools?

A. In this measure, the money is used to help reduce some of the very serious problems in our system. By setting new tax base limits, Oregon's school districts can plan for the future without uncertainty about funding. Measure 1 gives stable funding to all school districts. It reduces some of the worst inequities for students and taxpayers.

Q. Does this measure take away local control of our schools?

A. No, Measure 1 keeps control of spending in the hands of local citizen budget committees and school boards. And, the measure specifically provides that local school boards must adopt by resolution the new tax base limit and they may set a limit below the limit authorized by the measure.

Q. Isn't this just one more step on the road to a sales tax?

A. Oregonians have consistently rejected the sales tax over the years, most recently just two and a half years ago. On the other hand, voters have accepted the idea of dealing with school finance problems one at a time.

They approved the measure to keep our schools open two years ago. Now, the voters are being asked to consider stable funding for all schools. Measure 1 emerged from a long process of talking with others in every part of the state. Once the voters act on

Measure 1, we can begin the process of again talking with all Oregonians to see what emerges as the next step. What that step will be depends on what Oregonians can agree on.

Q. In this community, we've rejected tax bases consistently. Why should our voters support the measure?

A. It will provide your district with a stable and predictable source of funding so that your board and administration can spend more time in planning and improving program. (If you live in a safety net district), "the education of your children is suffering from the straight jacket of the 'safety net.'" (Then you should tailor information to your community - will you receive any targeted offsets or grants, how much does your district think they will receive in TMR money? If your taxes are increasing, are you above or below the average in taxes paid and amount spent per student.)

Q. This community has an up-to-date tax base. Why should we be interested in the outcome of this election?

A. Oregon's future depends on giving all Oregon children a chance at a decent education no matter where they live. Today, you have one chance in three of moving into a district without adequate and stable funding for schools. Measure 1 provides stability for all districts.

Oregon's future also depends on having a quality work force. It isn't enough to have stability in two-thirds of the school districts. We're all in this together and having equal access to a quality education is critical.

Q. Is it right and fair for one district to decide on property taxes for other districts?

A. Educating Oregon's children is the responsibility of all Oregonians. We all will pay the price if some of our children don't have the education needed to make them contributing citizens.

Q. How will this measure affect my district?

A. Check the statistics provided in the Legislative Report and the Department of Education chart.

Q. Isn't this just another band aid that doesn't really solve our problem?

A. The measure isn't intended to be the final solution. It's a necessary step along the way to a system that is stable, and fair to both student and taxpayer and which relies more on state support and less on property tax. It reduces some of the major problems that need attention right now.

Q. Why didn't we just go to the final solution?

A. It takes time to develop a new way of funding schools. The final solution depends on Oregonians agreeing on a new method of funding.

Q. How does this measure affect the spending limitation?

A. There is no impact on the spending law. It is independent of it. Voting for the measure will not affect the spending law positively or negatively. We are not voting to change the state spending limit law.

EXPLANATION OF HJR 1 (BALLOT MEASURE 1) AND SB 802

HJR 1 and SB 802 together implement the major short term recommendations of the Governor's Commission on School Funding Reform. Since HJR 1 will amend the Constitution it will be voted on by the people as Ballot Measure 1 on May 16. If it is passed, the provisions of SB 802 will also go into effect.

HJR 1 (Ballot Measure 1)

This measure will provide up-to-date tax bases for all Oregon school districts. The 1989-90 tax base for each school district shall be one of the following:

1. Districts which levied within their current tax base in 1988-89 will retain that base, which may grow up to 6% a year. Their tax base will not be affected by the measure.
2. The new base for districts that had an operating levy in excess of their tax base in 1988-89 will be the total amount levied (tax base plus operating levy) in any one of the last three years increased by 6%. In other words, their new base would be their current tax base plus the operating levy outside the tax base increased by 6%.
3. The new base for districts that have been in the safety net for two years will be the amount they have been levying under the safety net plus 12.36% (6% for each year in the safety net). This is to compensate for the fact that these districts have not received the annual 6% growth accorded to other districts.
4. The new base for districts that have been in the safety net only during 1988-89 will be the amount levied for this year plus 6%.
5. If before July 1, 1989 a district approves a new operating levy for 1989-90 it can incorporate that levy into its tax base.

Other provisions:

Districts that get a higher tax base as a result of HJR 1 must adopt a resolution before September 1, 1989 stating the amount of their new tax base. School boards, of course, determine the amount to be levied each year by adopting a budget. Districts do not have to levy the full amount of the tax base authorized by HJR 1. If school boards choose to levy an amount lower than that authorized by HJR 1, the amount levied will become their new base. Since the allowable 6% growth will be based on a lower amount, future bases will be lower than they otherwise would be. This is a choice to be made by the local school board.

HJR 1 also allows school districts which merge to combine their tax bases. This is a change from current law.

The amendment to the Constitution authorized by ballot Measure 1 applies to providing new bases for the year 1989-90 and will be repealed on July 1, 1991 because it will no longer be applicable. However the new bases that are established by the amendment will be perpetuated by provisions currently in the Constitution which allow them to grow by 6% a year.

Impact

If Ballot Measure 1 passes, 100 of Oregon's 303 school districts will get new tax bases. In addition, two of the four equalization Education Service Districts (Wallowa and Harney), which levy taxes regionally and distribute them to their component districts, will get new tax bases and the component districts of the equalization ESDs will be allowed to have tax bases. The tax bases of the remaining districts in the state will not be directly affected by passage of this measure.

SB 802

This measure, which will go into effect only if Ballot Measure 1 passes, provides property tax offsets to reduce tax levies; targeted offsets and/or grants to high tax/low spending districts; modification of the Basic School Support formula; and increased state funding for severely handicapped students. The package has the following provisions:

Targeted Offsets

About \$29.5 million will be distributed as offsets to districts that have high property tax rates but low spending per pupil. Offsets will be subtracted from the approved property tax levies and will have the effect of lowering tax rates. To determine the amount of the offset which eligible districts will receive, the Department of Revenue will set a "target" tax rate based on the amount of money that has been appropriated. For unified districts the target rate should be about \$17.40 per \$1000 of assessed value. It will be less for districts educating only elementary or only high school students. The offsets will be determined as follows:

Districts with tax rates above the target rate but with spending per pupil below the statewide average (currently about \$4175) will get the offset needed to bring the tax rate down to the target rate. In other words a district's offset will be the difference between what it levies now and what it would have to levy at the target rate, i.e.

$$\text{Offset} = \text{current levy} - \text{levy produced by the target rate}$$

Districts with tax rates above the target rate but with spending above the statewide average per pupil would get an offset that equals the difference between what they levy at their current rate and what they would levy at the target rate minus the amount they spend above the statewide average; i.e.

$$\text{Offset} = \text{current levy} - \text{levy produced by target rate} - \text{amount of spending above the statewide average}$$

Targeted Grants

About \$5.5 million will be distributed to districts with spending per pupil below 90% of the statewide average. These grants will go directly to the districts as additional revenue. They will be determined as follows:

Districts with tax rates above the target rate but spending less than 90% of the statewide average per pupil will receive grants needed to increase spending halfway up to 90% of the statewide average per pupil (90% of the statewide average is about \$3,750). In other words, the grant would be half of the difference between 90% of the statewide average spending and the district's current spending.

$$\text{Grant} = (90\% \text{ of statewide average} - \text{current spending}) \text{ divided by } 2$$

Districts with tax rates below the target rate and spending less than 90% of the statewide average, will get grants needed to increase spending halfway up to 90% of the statewide average minus one-half of the added revenue the district would raise if its rate were increased to the target rate.

Of Oregon's 95 low spending districts, 53 will get targeted offsets, 29 will get targeted grants, and 13 will get both.

Modifying the Basic School Support Formula

The current Basic School Support distribution formula would be suspended for two years and a new method of distributing Basic School Support would be used. The grants distributed under the current formula fluctuate from year to year depending on changes in non-property tax revenue and amount available for equalization. In place of this formula, SB 802 will give each district a BSSF grant in 1989-90 of one of the

following, whichever is higher:

- its 1988-89 grant adjusted for inflation and the changes in enrollment, or
- the amount the district would get under the current formula in 1989-90.

The reason for this provision is that in 1989-90 some districts would get less under the first option than they would under the current system. To provide for such districts, an additional \$22 million over the added \$129 million recommended in the Governor's budget will be added to the Basic School Support appropriation so that no district will receive less than it would have under the existing formula.

During the second year of the biennium (1990-91), however, all districts will get the amount of their 1989-90 grant adjusted for inflation and enrollment changes. The inflation measure is the Portland Consumer Price Index. Districts will get a larger grant if their enrollment increases, a smaller one if it declines.

Funding for the Severely Handicapped

The Governor's Commission recommended increased state support for the high cost of educating trainable mentally retarded (TMR) students and students with severe handicaps. The costs of educating these students is disproportionately heavy for districts with larger than average numbers of such students. SB 802 provides \$35 million for increased state support during the 1989-91 biennium to be distributed in the following ways:

- \$16.5 million for regional programs serving students with vision, hearing, and severe orthopedic impairments and/or autism. County school funds are currently billed for part of the cost of these programs. SB 802 repeals this cost to counties. This will allow an additional \$3.5 million to remain in County School Funds to be distributed to local districts during the biennium.

- \$17.2 million to reimburse local school districts for up to 50% of the excess costs of educating TMR students. The bill requires that each student have an approved program and a written plan for transition to adulthood. The bill also limits growth in the number of TMR students in a program to 2% a year.

- \$364,000 for educating students in hospitals and \$900,000 for start-up costs of educating students transferred from Fairview to community programs.

Homeowner School Property Tax Relief

The Governor's Commission recommended an across-the-board school property tax offset. The Legislature decided instead on a program based on income which would provide property tax relief for education taxes and appropriated \$20.3 million for relief in 1990-91 when the program will begin. It will be in addition to the existing Homeowners and Renters Relief Program (HARRP). The relief is for homeowners facing high property tax rates for schools and usually will go to homeowners with incomes below \$20,000. Generally it will boost relief for incomes between \$15,000 and \$20,000. Only homeowners with household incomes below \$17,500 receive relief under HARRP and will continue to do so. Renters will receive no relief under this program but will continue to receive relief under HARRP.

The new Homeowner Education Tax Relief program will pay the school property taxes that exceed 5% of a homeowners's income minus any HARRP payment. It applies only to the school taxes on the first \$60,000 in value of an owner-occupied principal residence. School property taxes for this program include those levied by local school districts, education service districts, and community colleges. For incomes under \$5,000 the 5% of household income level will be reduced proportionately. The amount of relief will depend on household income, home value, and school tax rate.

Examples of two families with the same income and home value but different tax rates:

Family A has a household income of \$11,000,
 a home valued at \$40,000, and
 a \$15 tax rate for schools
 Their school tax would be \$600 ($\15×40).
 Five percent of their income is \$550.
 Their HAARP relief will be \$228.
 Their school tax (\$600) - their HAARP relief (\$228) = \$312,
 which is their net tax for schools.
 Because this amount does not exceed 5% of their income, they
 will receive no school tax relief and owe \$312.

Family B has a household income of \$11,000
 a home valued at \$40,000
 a \$30 tax rate for schools
 Their school tax would be \$1200 ($\30×40).
 Five percent of their income is \$550.
 Their HARRP relief is \$228.
 Their school tax (\$1200) - their HARRP relief (\$228) is \$972.
 This amount exceeds 5% of their income by \$422 ($\$972 - \550)
 They will receive \$422 in school tax relief and owe only \$550.

Taxpayers must apply for the program, but the relief will not be paid directly by check to homeowners. It and their HARRP relief will be an offset on their property tax statement. In other words their property tax will be reduced by the amount of the HARRP and the education tax relief. The minimum offset is \$36.

Generally more relief will go to homes with higher taxes, especially those in high education tax rate areas. It is estimated that 78% of the new relief will go to areas where the education tax rate is over \$18.70 per thousand.

Sunset

The provisions in SB 802 and HJR 1 are part of the short-term recommendations of the Governor's Commission. They are intended as a second step toward a school funding system that is stable, equitable, and less dependent on property taxes. Their purpose is to create as much stability as possible in our current system and address temporarily its most glaring problems while a new system is put in place. Therefore, termination dates are included in SB 802. The change in the Basic School Support formula will sunset on July 1, 1991. The targeted offsets and grants, the special education funding, and the homeowner education tax relief will sunset on July 1, 1993. The dates are based on the assumptions about how much time it will take to put a new funding system in place.

Prepared by:

The League of Women Voters of Oregon
 189 Liberty ST., N.E., #307
 Salem, Oregon 97301
 581-5722

Oregon has a problem.

One-third of Oregon's school districts do not have up-to-date tax bases. In some of these districts, the quality of education is suffering. And for those that have fallen in the safety net twice, education is slowly suffocating.

Unless we do something to help these districts, some kids in Oregon are going to be left out of the chance for a good education—and short-changed on their futures. And that just isn't fair.

Here's a solution that's fair.

Measure 1 helps guarantee all Oregon's kids a fair chance at a good education.

Here's what Measure 1 does...

Stabilizes school funding.

Measure 1 allows local school boards to set new tax bases in one-third of the school districts. That means stable, reliable funding and fewer short-term levies. It also means school districts will have the opportunity to focus on quality education.

Increases state school support—especially for students with handicaps.

With passage of Measure 1, the state will provide additional funds to local school districts, including:

- \$35 million for educating children with severe handicaps.
- \$35 million to poor school districts—districts in which the property values aren't high enough to support schools adequately.
- \$22 million in additional state school support.

Gives all kids the opportunity for a quality education.

Measure 1 will help school districts across the state provide quality education to their students. This way, all Oregon's children will have a chance at a better future, no matter where they live.

Vote yes on 1.

The Oregonian

MARCH 26, 1989

A measure for Oregon

In barely perceptible but very important ways, the future of all of Oregon rests on all of our children having access to a high-quality, complete education from first grade past high school. A well-educated work force is the single most important tool the state can use to build its economic well-being—jobs for working-age people, financial security for its retirees.

In imperceptible but important ways, too, details of Oregon's school finance laws work against guaranteed educational quality. Not only do certain children suffer from their inadequate preparation for increasingly complicated jobs, so do the rest of us—who rely on their eventual contribution as productive members of society.

Helping correct that gap between what the state needs from its schools and what they too often fail to provide is what the newest school-finance ballot measure is all about. That's the point that shouldn't be lost during the debate over details... Under the Oregon Constitution, getting

a tax base requires approval of a district's voters.

Some two-thirds of Oregon's 303 school districts have received that approval and have adequate tax bases. About 100 don't. Some of those 100 are so poorly funded that their children's education suffers in major ways.

This ballot measure asks all Oregon voters to require updated tax bases for those districts now lacking them.

It doesn't create a new tax; it doesn't raise taxes generally; and it provides some additional tax relief and other assistance, especially for hardship cases and in districts whose patrons would face a significant tax-rate increase otherwise...

This 1989 measure is an investment in the future of Oregon's children and of the state. The Legislature did well to get it on the ballot, and voters will help themselves as well as their children by approving it on May 16.

After all, this isn't really just about a few tax bases. It's about a sound base for Oregon itself.

It's only fair.

Vote Yes On Measure One. May 16.

Measure One is a simple plan to bring stability and fairness to school funding in Oregon.

Here is what Measure One does:

- Stabilizes school funding.

Measure One sets new tax base limits for 100 Oregon school districts. It does not affect the tax bases of the 200 Oregon school districts which already have stable funding.

- Increases state support for education.

\$35 million for educating handicapped children

\$35 million to poor school districts

\$22 million in state school support

- Improves equal educational opportunity

By providing for new tax bases in 100 districts,

Measure One eliminates unfair differences among school districts in Oregon.

Paid for by Oregonians for Fairness in Education, 1241 State Street, Salem, Oregon 97301



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Agreement with Washington County wherein)
costs for administrative personnel and materials)
and services for Salem Intergovernmental Rela-)
tions Office will be shared by both counties) R-17

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Purchasing

DATE SUBMITTED 5/4/89

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-19

REQUEST FOR PLACEMENT ON THE AGENDA
INTERGOVERNMENTAL AGREEMENT W/WASHINGTON
Subject: COUNTY FOR SHARED COSTS OF SALEM
~~INTERGOVERNMENTAL RELATIONS OFFICE~~

Informal Only* _____
(Date)

Formal Only 5/11/89
(Date)

DEPARTMENT County Chair DIVISION _____

CONTACT Fred Neal TELEPHONE 248-3308

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Fred Neal

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request ratification of intergovernmental revenue agreement w/Washington wherein costs for administrative personnel and M & S for Salem Intergovernmental Relations office will be shared by Washington and Multnomah Countys.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL
 FISCAL/BUDGETARY
 General Fund
 Other _____

XX
MAY -4 AM 10:40
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL Karen Jones / 5/4/89

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

INTERGOVERNMENTAL AGREEMENT

This agreement is between MULTNOMAH COUNTY, OREGON, AND WASHINGTON COUNTY, OREGON, pursuant to ORS Chapter 190.

WHEREAS, Washington and Multnomah counties find it in their best interests to closely monitor and analyze the activities of the Oregon Legislative Assembly, and

WHEREAS, both counties desire to maintain a staffed office in Salem during the legislative session and immediately following, and find that economies and efficiencies can result from cooperatively and jointly providing resources to maintain such an office.

THEREFORE, the County of Washington and the County of Multnomah enter into this Agreement to operate a joint office pursuant to the authority granted them under ORS 190.003 to 190.110.

1. Furnishings and Equipment

Multnomah County agrees to provide all desks, chairs, filing cabinets and all data and word processing equipment necessary for effective operation of the office, which shall be located in the Local Government Center, 1201 Court Street, N.E., Salem, Oregon, in space made available for that purpose by the Association of Oregon Counties (AOC).

2. Employment of Legislative Assistant

Multnomah County will hire a legislative assistant, whose salary shall not exceed \$13.00 per hour. The assistant shall work under the joint supervision of Washington County's Government Relations Director and Multnomah County's Intergovernmental Relations Officer. Termination of or disciplinary action involving the legislative assistant shall be mutually agreed upon by Washington County's Government Relations Director and Multnomah County's Intergovernmental Relations Officer. The assistant will be considered a Multnomah County employee for purposes of employee benefits and the Oregon Tort Claims Act, subject to Paragraph 3 of this agreement. The parties estimate that the total cost of this contract will be \$18,300, but recognize that this is an estimate only.

3. Reimbursements

A. Washington County agrees to reimburse Multnomah County for 50% of all employee costs incurred under Paragraph 2 of this agreement including any payments made in Multnomah County for Workers Compensation benefits or tort claims and legal costs associated therewith.

B. Washington County agrees to directly reimburse AOC for telephone costs, including FAX and modem lines, incurred by Washington and Multnomah counties in operating the joint office, should AOC seek such reimbursement.

4. Non-Shared Costs

Each county agrees to be individually responsible for additional costs incurred by each county in maintaining and operating the Salem office, including, but not limited to supplies and incidental costs.

5. Term of Agreement

The term of this agreement shall be from January 3, 1989 until 60-days following adjournment Sine Die of the 1989 Regular Session of the Legislative Assembly. However, either party may terminate the agreement prior to the above stated termination date upon 15 day written notice to the other.

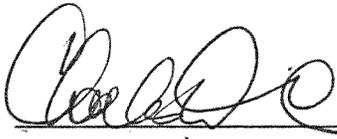
MULTNOMAH COUNTY, OREGON

WASHINGTON COUNTY, OREGON

By

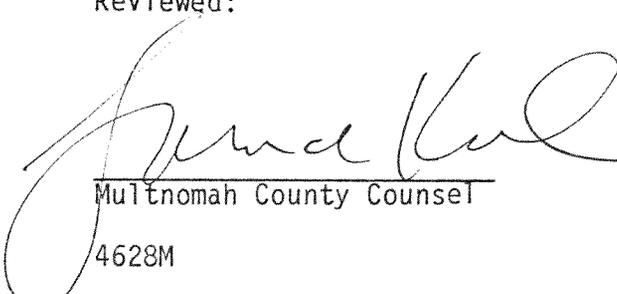
Gladys McCoy
Multnomah County Chair

By



Charles D. Cameron
County Administrator

Reviewed:

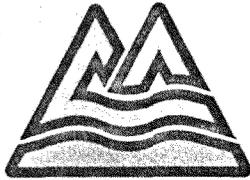


Multnomah County Counsel



Washington County Counsel

4628M



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

May 11, 1989

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Budget Modification Nondepartmental #20 reflect-)
ing additional revenues in the amount of \$6,256)
from Washington County, to Nondepartmental)
(Multnomah County Chair McCoy's Office), for half)
the cost of operating the Salem Intergovernmental)
Relations Office R-18)

Upon motion of Commissioner Anderson, duly seconded by
Commissioner Bauman, it is unanimously

ORDERED that said request be approved, and budget modifica-
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance

BUDGET MODIFICATION NO. NOND 20

(For Clerk's Use) Meeting Date 5/11/89
Agenda No. R-18

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 5/11/89
(Date)

DEPARTMENT County Chair DIVISION _____
CONTACT Fred Neal TELEPHONE 248-3308
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Fred Neal

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)
Budget Modification in support of Intergovernmental Agreement with Washington County for Operation of Salem Intergovernmental Relations Office

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Multnomah County and Washington have per Intergovernmental Agreement, agreed to share the cost of Personal Services for Salem Intergovernmental Relations office administrative staff employee. This Bud Mod reflects an increase the Chair's Office Personal Services of \$6256 to change status of Salem administrative employee from temporary to full time, with medical/dental benefits, and a receipt of Washington County reimbursed share of Personal Services, \$6256.

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
MAY 11 4 10:39

To
Budget
5/3/85

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increases revenue by \$6256, one-half base pay and medical/dental benefits for Salem Intergovernmental Relations administrative staff employee.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By <u>Fred Neal</u> Finance/Budget	Date <u>5/4/89</u>	Department Director <u>[Signature]</u> Employee Relations	Date <u>5/4/89</u>
Board Approval <u>[Signature]</u>		Date	

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action Fund	Agency	Organization	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
	100	050	9202		5100			9396.00	1354	
	100	050	9202		5500			2374.00	1150	
	100	050	9202		5550			1733.00	93	
	100	050	9202		5200			(7247.00)	13,505.00	
								6356.00		

TOTAL EXPENDITURE CHANGE

6356.00

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action Fund	Agency	Organization	Reporting Activity Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
	100	050	9202		2777			6256.00		

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

5/11/89

RECEIVED FROM

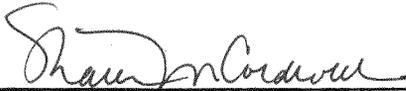
JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION - NONDEPT #20 APPROVED

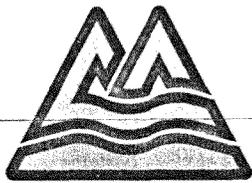
R-18



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -8 AM 10:10

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Dave Warren, Budget Manager
Planning & Budget
1121 SW Fifth, Room 1400
Portland, OR

Dear Mr. Warren:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Budget Modification Nondepartmental #18 making an
appropriation transfer in the amount of \$1,500)
from Board of Commissioners (District 4) to De-)
partment of Justice Services, Administration,)
Materials & Services, to provide funds for a)
grant writer to apply for funds from the Fred)
Meyer Charitable Trust for services in Columbia)
Villa)
R-19)

Commissioner McCoy asked that the matter be tabled because there is money in the Justice Services budget to cover these costs.

Upon motion of Commissioner Bauman, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that Budget Modification Nondepartmental #18 be TABLED.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Dept. of Justice Services
District 4

BUDGET MODIFICATION NO. NOND #18

(For Clerk's Use) Meeting Date 5/11/89
Agenda No. R-19

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 5/11/89
(Date)

DEPARTMENT Nondepartmental DIVISION County Comm. District #4
CONTACT Chris Moir TELEPHONE x5443
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Moves \$1,500 from Commissioner District #4 to DJS Administration to provide funds in professional services for a grant writer to apply for funds from the Fred Meyer Charitable Trust for services in Columbia Villa.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

N/A

tabled

MULTI-NOMAL COUNTY
OREGON
1989 MAY - 4 AM 10:40
BOARD OF
COUNTY COMMISSIONERS

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

*copy Budget
5/31/89*

4. CONTINGENCY STATUS (to be completed by Finance/Budget)
Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By <i>Kathleen Jones</i>	Date <i>5/4/89</i>	Department Director <i>Miggins</i>	Date <i>5/4/89</i>
Finance/Budget	Date	Employee Relations	Date

Board Approval _____ Date _____

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION NONDEPT #18 TABLED

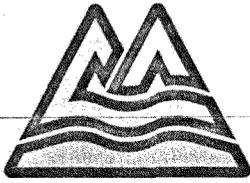
R-19



BOARD OF
COUNTY COMMISSIONERS

1989 JUN -6 AM 10:10

MCLENDON COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken: -

In the matter of Support of the Act for Better) RESOLUTION
Child Care Services R-20) #89-97

Commissioner Anderson reported that Linda Crum had been requested to be present at 10:30, and asked that the matter be delayed until that time.

The Board concurred.

* * * * *

The following discussion was held later in the meeting.

Commissioner Anderson moved approval of the Resolution, duly seconded by Commissioner Bauman.

Commissioner McCoy read excerpts from the Resolution.

Linda Crum, 7209 N. McKenna Street, reported the Board passed a Resolution to support the ABC bill which was before the Congress last year but did not pass. Lobby groups report that interest has dropped off because they are not hearing from as many people as they did last year. She urged the Board to approve the Resolution in order to assist in support for this program.

Commissioner Anderson said she feels there are more sponsors this year, and that Orin Hatch is supporting this program now. There is a problem in that the President has said he will veto the bill, but strong support for passage could make a difference.

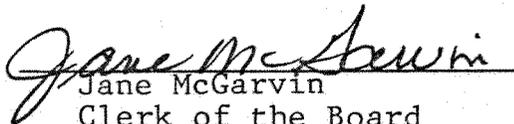
Commissioner McCoy stated that last time, the Board wrote a letter to accompany the Resolution, and suggested that should be done this time.

At this time, the motion was considered, and it is unanimously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Commissioner Anderson
Howard Klink

DATE SUBMITTED May 4, 1989

(For Clerk's Use)
Meeting Date 5/11/89
Agenda No. R-20

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Resolution in Support of Act for Better Child Care Services

Informal Only* May 9
(Date)

Formal Only may 11
(Date)

DEPARTMENT BCC

DIVISION Commissioner Pauline Anderson

CONTACT Pauline Anderson

TELEPHONE 5220

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Linda Crum and Pauline Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Affordable, quality child care is in short supply. The proposed Act for Better Child Care Services (ABC Bill) would establish a state-federal partnership to build a strong child care system nationwide.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL
 FISCAL/BUDGETARY
 General Fund
 Other _____

1989 MAY -4 AM 11:22
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Pauline Anderson

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #54 making an)
appropriation transfer in the amount of \$1,285)
from General Fund Contingency to Aging Services,)
Public Guardian Client Account, to pay the out-)
standing debt in a client's account R-21)

Commissioner McCoy referred to R-10, and noted this will be the first time the Board has considered Contingency Fund requests under the new Resolution.

David Warren, Budget Manager, said he would not be providing flip charts today, but that he is available for questions.

Upon motion of Commissioner Bauman, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Aging Services

BUDGET MODIFICATION NO. DHS #54

(For Clerk's Use) Meeting Date 5/11/89
Agenda No. R-21

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date) _____

DEPARTMENT Human Services DIVISION Aging Services

CONTACT Marie Fighmey TELEPHONE 248-3646

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/James McConnell

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)
Budget Modification DHS# 54 increases the Public Guardian Client Account by \$1,285 from the County General Fund Contingency.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification requests General Fund Contingency dollars in the amount of \$1,285 to pay the outstanding debt in a Public Guardian client's account. Under the former director of the program, the client was placed in a hotel which charged a higher monthly rate than the client's resources could support. The current director has negotiated with the hotel manager a rate which is compatible with the client's resources. (The client is 99 years old; the prospect of relocating him to other living quarters is not considered a viable option in terms of the trauma such a move would inflict upon the client). Elimination of the continued indebtedness of the client's account by offset of this prior over-expenditure on rent would eliminate the last of the "red-line" accounts outstanding among the PG clients. This client (and all others) now are required to live within their means.

To Budget 5/31/89

1989 MAY 29
MULTI-COUNTY ORDER
COUNTY CLERK
CLERK

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

This modification increases the County's Public Guardian Client Account (Fund 450) by \$1,284.89). It also balances the in-house account for Client #P113, eliminating its "red-line" status.

Note: As of 5:13 p.m. April 27, 1989, the Public Guardian Client Account Fund 450 balance = \$564,492.23.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By <u>James McConnell by me</u>	Date <u>4/28/89</u>	Department Director <u>James McConnell</u>	Date <u>4/28/89</u>
Finance/Budget	Date	Employee Relations	Date
<u>Thomas D. Zussy</u>	<u>5/1/89</u>		
Board Approval			Date

EXPENDITURE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action Fund Agency	Organization	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
	100 045	9 20		7700			(1,285)		Decrease G/F Contingency
	100 010	1950		6060			1,285		Increase Pass Through

TOTAL EXPENDITURE CHANGE -0- TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action Fund Agency	Organization	Reporting Activity Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description

TOTAL REVENUE CHANGE TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS# 54 2. Amount requested from General Fund Contingency: \$ 1,285

3. Summary of request:

During the former Public Guardian director's management, a now 99-year-old client was placed in a hotel which charged him more for his monthly room rent than his financial resources would cover. This caused his account to continually carry an increasing negative balance. Because of his age, it is deemed too traumatic to this client to relocate him. Instead, the current PG director has negotiated a lower room rent charge by the hotel. We are requesting the CGF contingency in order to eliminate the previously-incurred balance. This and all other clients now are required to live within the means provided by their financial resources. (This is the last "red-line" account remaining on the Public Guardian client books that has not been or is not in the process of resolution).

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? _____
If so, what were the circumstances of its denial? _____

5. Why was this expenditure not included in the annual budget process?

This situation involves client funds; such funds are not contained in the Division's County budget. Instead, they are deposited in a County account which is managed by the County Finance Division.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

See #5 response above. Because this situation did not involve criminal activity, it was not considered eligible for reimbursement through the restitution proceedings which have been a part of the fraud investigation.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly X, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

N. Name Kessig
Signature of Department Head/Elected Official

4/28/89
Date



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 5TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3646

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: James McConnell, Director *Jmcc by mg*
Aging Services Division

DATE: April 28, 1989

SUBJECT: Recommendation to Approve Contingency Request and Accompanying
Budget Modification DHS # 54, Aging Services Division

RECOMMENDATION: Aging Services Division recommends Board of County Commissioner approval of a General Fund Contingency Request and its accompanying budget modification DHS # 54 to eliminate the "red-line" status of a Public Guardian client account.

ANALYSIS: This budget modification and associated contingency request ask for the transfer of \$1,285 from General Fund Contingency to the County's Public Guardian client account in order to eliminate the indebtedness of a 99-year-old client. The client does not receive sufficient revenue to offset this debt, which occurred because he was placed in a more expensive living quarters than his resources would cover. Because this situation did not involve criminal activity, the debt was not considered eligible for reimbursement through the restitution proceedings which have been a part of the fraud investigation.

Elimination of this indebtedness would conclude the resolution of the red-line account situations which remained after the departure of the former director of the Public Guardian program.

BACKGROUND: The current director of the PG program has negotiated with the Jack London hotel management to charge a lower room rate to the aforementioned client than the client previously paid. This will allow the client to remain in his current living quarters, live within his financial resources; and not undergo the trauma a relocation would impose.

5/11/89

RECEIVED FROM JANE MCGARVIN

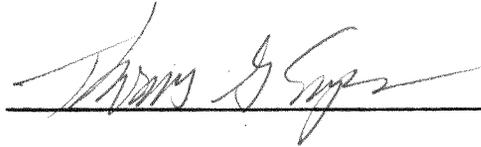
CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #54 APPROVED

R-21

BOARD OF
COUNTY COMMISSIONERS
1989 JUN -5 AM 11:05
MULTNOMAH COUNTY
OREGON



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Grant Nelson, Acting Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Nelson:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Request of the Director of Justice Services for)
approval of Budget Modification DJS #26 making an)
appropriation transfer in the amount of \$15,000)
from General Fund Contingency to Sheriff's Office)
various line items in Materials & Services, to)
convert 30,000 paper files to a computer database)
for the new Alarm Ordinance Computer System R-22)

Commissioner Anderson moved, duly seconded by Commissioner Bauman, that the above-entitled matter be approved.

Berna Plummer, local real estate dealer, said she had done a research study in the past regarding transferring information to a data base, and requested that if the Board approved this matter that the original background information be destroyed. She reported that the Divisions she performed the study for retained all hard copy files, therefore did not reduce storage costs. She feels the idea of putting information on a database is to reduce those storage costs.

Commissioner McCoy said the County is becoming proficient in the use of microfiche, and suggested that hard copy information can be stored in this manner in order to reduce storage needs.

Commissioner Bauman asked if there is a "profits clause" that would bring this matter back to the Board in the future.

Mr. Warren explained the accounting process used for revenues received from licensing burglar alarms and from penalties imposed by the County; and said that monies received in excess of alarm operations office costs is divided between police unit jurisdictions who respond to County alarm calls. He reported that approximately \$40,000 was distributed to other jurisdictions last year.

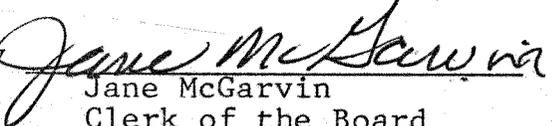
At this time, the motion was considered, and it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By


Jane McGarvin
Clerk of the Board

jm

cc: Budget
Finance
Sheriff's Office

BUDGET MODIFICATION NO. DJS 26

5/1/89 1:15

(For Clerk's Use) Meeting Date 5/1/89
Agenda No. R-22

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Sheriff's Office
CONTACT R. Showlater
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

(Date) _____
DIVISION _____
TELEPHONE 255-3600

RECEIVED

MAY 01 1989

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

DEPARTMENT OF JUSTICE SERVICES

Conversion of 30,000 paper files to a computer database for the new Alarm Ordinance computer system

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Transfers \$10,000 from the Alarm Ordinance Unit "Equipment" line item, \$5,700 from various Materials and Services line items, and \$15,000 from the Contingency Fund to "Professional Services" to facilitate the conversion of 30,000 files to a computer database.

Though the \$15,000 has to initially come from the Contingency Fund, increased revenue projections in Alarm Ordinance cover this increase. Funds not spent are returned to the other cities participating in the ordinance.

To Budget 5/3/89

CLERK OF COUNTY COMMISSIONERS
MULTI-COUNTY JUDICIAL DISTRICT
1989 MAY - 2 PM 2:30
OREGON COUNTY

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Projected revenues are \$15,000 greater than the \$197,000 budgeted for expenditures.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of _____ (Date) \$ _____
After this modification (Date) \$ _____

Originated By <u>Robert G. Skoppa</u>	Date <u>3-30-89</u>	Department Director <u>John S. Angell</u>	Date <u>5.1.89</u>
Finance/Budget <u>David C. Sharron</u>	Date <u>5/1/89</u>	Employee Relations	Date
Board Approval			Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action Fund Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
	100	020	3502		6110			\$30,700		Professional Service
					6120			(1,000)		Printing
					6140			(1,000)		Communications
					6180			(1,700)		Repairs & Maintenance
					6230			(1,000)		Supplies
					6310			(1,000)		Education & Training
								25,000	MS	Total
					8400			(10,000)		Equipment
									CO	Total
			From	Contingency				(15,000)		

TOTAL EXPENDITURE CHANGE 0 TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action Fund Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
	100	020	3502		4124			5,000		Alarm Permits

TOTAL REVENUE CHANGE 15,000 TOTAL REVENUE CHANGE

RECEIVED

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER MAY 01 1989

DEPARTMENT OF JUSTICE SERVICES

1. Attachment to Bud Mod No. _____ 2. Amount requested from General Fund Contingency: \$ 15,000

3. Summary of request:

The Sheriff's Office is requesting \$15,000 to cover the cost of temporary workers to load data into the new computer system. Projected revenues have been increased by \$15,000.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? _____
If so, what were the circumstances of its denial? _____

To Budget 5/31/89

5. Why was this expenditure not included in the annual budget process?

Until the computer system design was completed, we were unable to anticipate requirements needed to load data.

Also, the new ordinance requires certain time limits be met, thus it is necessary to have data loaded as soon as possible.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Alarm Ordinance is a self-supporting program. The funds we are requesting from contingency will be offset by revenue. An additional \$15,700 needed has been identified in the Alarm Ordinance budget, and the transfer of these funds is part of this modification.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

The entire \$15,000 will be made up with increased revenue.

8. This request is for a (Quarterly _____, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Robert G. Steyer
Signature of Department Head/Elected Official

3-30-89
Date

APR 28 1989



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

RECEIVED
MAY 01 1989

MEMORANDUM

DEPARTMENT OF
JUSTICE SERVICES

TO: KATHY TINKLE
Budget Analyst

cc: Sally Anderson, Executive Assistant
Charles Fessler, Undersheriff
Lieutenant Richard Piland, Chief Civil Deputy

FROM: R. SHOWALTER, Manager
Fiscal Unit 

DATE: April 26, 1989

SUBJECT: CONTINGENCY REQUESTS

Attached are the forms for a contingency request we would like to bring before the Board during the Quarterly Contingency Request process next month.

This modification will provide funding to convert 30,000 paper files to a computer database in the new Alarm Ordinance computer system.

Please call me if you have any questions.

LH/slr/2830J

5/11/89

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #26 APPROVED

R-22



A handwritten signature in cursive script, appearing to read "V. L. Linn", is written over a horizontal line.

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -8 AM 10: 10

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Request of the Director of Environmental Services)
for approval of Budget Modification DES #13 mak-)
ing an appropriation transfer in the amount of)
\$86,500 from General Fund Contingency to Animal)
Control, various line items, to cover unantici-)
pated revenue shortfall in the area of pet)
licensing)
R-23)

Paul Yarborough, Director Environmental Services, explained that Animal Control revenues from licensing are projected to be approximately \$159,000 less than the amount budgeted. Expenditures have been reduced approximately \$79,000, and it is possible to underspend approximately \$73,000 which leaves \$86,500 shortfall in the Animal Control Fund. There is a door to door canvassing team working on licensing of pets, and this program is expected to relieve some of the need; but since there will not be a fourth quarter Contingency Review, the Department is requesting the funding now rather than late in June. The Budget Office has assured him that only needed monies will be used from Contingency, but the Board must authorize the transfer. Michael Oswald, Animal Control Manager has reported that the first quarter license fees were approximately \$57,000 below the budgeted amount, and this then precipitated the shortfall in the Animal Control Fund. Spay and Neuter programs are making an impact on pet populations, but he could not say whether or not that reduced the number of licenses which resulted in less revenue.

Commissioner McCoy commended Phil Clifford for his efforts on promotion programs for Animal Control programs.

Mr. Yarborough said that all public relations programs help to remind people that their pets need to be licensed, and that the difficulty being experienced by the Humane Society will also have an impact.

Following discussion, and upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said request be approved, and budget modification implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Animal Control

BUDGET MODIFICATION NO. DES #13

(For Clerk's Use) Meeting Date 5/11/89
Agenda No. P-23

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT Environmental Services DIVISION Animal Control
CONTACT Mike Oswald TELEPHONE 667-4024
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Mike Oswald

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification to increase General Fund transfer to Animal Control Fund due to unanticipated revenue shortfall.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This request transfers \$86,500 from General Fund Contingency to Animal Control Fund to cover unanticipated revenue shortfall in the area of pet licensing.

To Budget 5/31/89

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1989 MAY -2 PM 2:29

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Revenues are reduced in the following areas: beginning Working Capital from \$59,522 to \$3,775 actual and pet licensing from \$397,057 to projected \$293,354.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By <u>Mike Oswald</u>	Date <u>4/28/89</u>	Department Director <u>Paul Yeeborough / blw</u>	Date <u>4/28/89</u>
Finance/Budget <u>Shawn Cardwell</u>	Date <u>5/1/89</u>	Employee Relations	Date
Board Approval			Date

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DES #B2 2. Amount requested from General Fund Contingency: \$86,500

3. Summary of request:

This request increases the General Fund transfer to the Animal Control Fund by \$86,500 to compensate for unrealized pet license revenues. Expenditures are expected to be at 94% of appropriation.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? SEE THE ATTACHED CHECK
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Year end projected expenditures in the Animal Control Fund are estimated to be at 94% of appropriation for FY 88/89. Two areas contribute to the revenue shortfall:

1) Beginning working capital - in Animal Control's FY 88/89 adopted budget \$59,522 was appropriated. Unfortunately, the Animal Control Fund carryover from the FY 87/88 was \$3,775.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?
(continued from #5)

2) Pet license revenues were estimated to increase in FY 88/89 due to the intensive pet license promotions, and door-to-door canvassing. Revenues were optimistic.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None

Contingency before this modification (as of _____)

(Date)

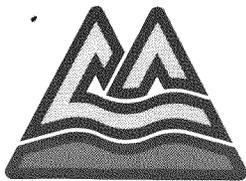
8. This request is for a (Quarterly _____, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Paul Yarbrough / bhw
Signature of Department Head/Elected Official

4/28/89
Date



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
ANIMAL CONTROL DIVISION
24450 W. COLUMBIA HWY.
TROUTDALE, OREGON 97060-1093
(503) 667-PETS

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
POLLY CASTERLINE
GRETCHEN KAFOURY
CAROLINE MILLER

MEMORANDUM

TO: Paul Yarborough, Director
Department of Environmental Services

FROM: Mike Oswald, Manager
Animal Control Division

DATE: April 28, 1989

SUBJECT: Request for General Fund Contingency Transfer

I am requesting a General Fund Contingency Transfer to the Animal Control Fund in the amount of \$86,500 to compensate for an unanticipated revenue shortfall in FY88/89.

As you know, Animal Control received funding in FY88/89 for implementing programs with the goal of increasing pet license compliance and revenues. The major thrust of our efforts, door-to-door canvassing and promotional activities, are going on during the last quarter of the fiscal year. From all indications so far, we are seeing an encouraging increase in revenues. Unfortunately, the extent of the increase will not be known until the end of the fiscal year when we conclude our canvassing project..

The budget office has projected that we will underspend our appropriation by \$72,950 at year's end. Revenue projections from the Budget office and my own, both forecast a revenue shortfall in pet license sales at \$159,450. The major contributing factors are: unrealized carry-over from last year; and lower than projected pet license sales. If we realize the \$72,950 savings in unspent appropriation, we will need an additional \$86,500 from General Fund Contingency to balance the Animal Control Fund at the end of FY88/89.



"Be A Responsible Pet Owner:
License, Leash, Spay or Neuter"

MEMORANDUM

Page 2

It appears possible, due to the early stages of the canvassing project, that we may collect more revenue from the licensing campaign than what we are projecting at this time. However, given the unpredictability of licensing revenues, the projections we are making are appropriate at this point in the fiscal year.

Revenue projections for FY89/90 are conservative and builds in an increased General Fund transfer that will put the Animal Control Fund back on its feet next year.

I have attached the Request for General Fund Contingency Form and Budget Modification Form. If you have any questions, please feel free to call me anytime.

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DES #13 APPROVED

R-23



Shawn McAdams

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -2 AM 10:42

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY •	Chair	• 248-3308
PAULINE ANDERSON •	District 1	• 248-5220
GRETCHEN KAFOURY •	District 2	• 248-5219
RICK BAUMAN •	District 3	• 248-5217
	District 4	• 248-5213
JANE McGARVIN •	Clerk	• 248-3277

May 11, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Request of the Director of General Services for)
 approval of Budget Modification DGS #15 making an)
 appropriation transfer in the amount of \$10,600)
 from General Fund Contingency to Assessment &)
 Taxation, Professional Services, to contract with)
 State Department of Revenue to appraise indus-)
 trial properties)
 R-24)

Linda Alexander, Director of General Services, explained that the request is to take this money from salary savings rather than General Fund Contingency. At the end of last year, the contract was carried over to FY 1988/89 but without the \$20,000 to pay for it. The money was put instead into Contingency, therefore should come from Contingency funds, but since the Department has salary savings available, it makes more sense to use those monies first.

Barbara E. Jones, Assistant Clerk of the Board, reminded the Board this is a revised budget modification, which is now designated DGS #15.

Ms. Alexander concurred.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said revised request be approved, and budget modification DGS #15 (Revised) be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Assessment & Taxation

BUDGET MODIFICATION NO. DGS #15 (Revised)

(For Clerk's Use) Meeting Date 5/11/89
Agenda No. R-24

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR May 11, 1989
(Date)

DEPARTMENT GENERAL SERVICES DIVISION ASSESSMENT AND TAXATION
CONTACT Bob Ellis TELEPHONE 248-3367
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Janice Druian

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

REQUEST FOR BUDGET MODIFICATION MOVING FUNDS FROM PERSONNEL TO
PROFESSIONAL SERVICES

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Division of Assessment and Taxation contracted with the State Department of Revenue (DOR) to appraise industrial properties for FY 1987-88 as authorized by State statute. The contract was carried over but the appropriation for the balance due was inadvertently not carried over to FY 1988-89 budget by technical amendment.

The unspent obligated funds were returned to the General Fund as part of the beginning working Capital for 1989-90.

*To Budget
6/6/89*

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

These funds were not included in the 1988-89 budget even though the contract was carried over into that year. Enough money exists in salary savings to transfer \$10,600 to professional services to complete the work on the Industrial Appraisal Contract with the State Department of Revenue.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of _____) \$ _____
(Date) After this modification \$ _____

Originated By	Date	Department Director	Date
Finance/Budget	Date	Employee Relations	Date
Board Approval			Date

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DGS #B 2. Amount requested from General Fund Contingency: \$ 10,600

3. Summary of request:

To request \$10,600 which was inadvertently returned to Contingency at the end of FY 87-88. These funds will be used to complete work on an Industrial Appraisal contract with the State Department of Revenue.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? YES If so, when? FY 87-88
If so, what were the circumstances of its denial?

They were included in FY 87-88 budget. Work was not completed in 87-88, so contract was carried over to FY 88-89; however, balance of obligation was not.

5. Why was this expenditure not included in the annual budget process?

See 4 above.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

No other funds within the Department are available.

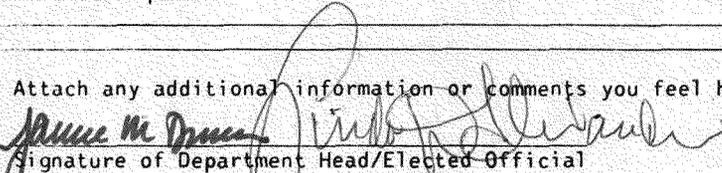
7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Does not apply.

8. This request is for a (Quarterly X, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.


Signature of Department Head/Elected Official

4/27/85
Date

BUDGET MODIFICATION NO.

15
DGS # 13

(For Clerk's Use) Meeting Date _____
Agenda No. _____

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date)

DEPARTMENT GENERAL SERVICES DIVISION Assessment & Taxation
CONTACT Bob Ellis TELEPHONE 248-3367
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Janice Druian, Director

SUGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET n/a

The Division of Assessment and Taxation contracted with the State Department of Revenue (DOR) to appraise industrial properties for FY 87-88 as authorized by State statute. The contract was carried over but the appropriation for the balance due was inadvertently not carried over to FY 88-89 budget by technical amendment.

The unspent obligated funds were returned to the General Fund as part of the beginning working Capital for 1989-90.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

1989 MAY - 2 PM 2:29
COUNTY COMMISSIONER
DEPARTMENT OF
MULTI-COUNTY
OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By _____ Date _____ Department Director _____ Date _____

Finance/Budget _____ Date _____ Employee Relations _____ Date _____

_____ Date _____

Board Approval _____ Date _____



MULTNOMAH COUNTY OREGON

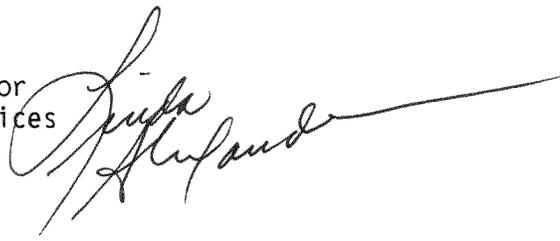
BOARD OF COUNTY COMMISSIONERS
 GLADYS McCOY, CHAIR
 PAULINE ANDERSON
 POLLY CASTERLINE
 GRETCHEN KAFOURY
 RICK BAUMAN

DEPARTMENT OF GENERAL SERVICES
 PORTLAND BUILDING
 1120 SW FIFTH, 14th FLOOR
 PORTLAND, OR 97204-1934
 (503) 248-3300

OFFICE OF THE DIRECTOR
 PLANNING & BUDGET (503) 248-3303
 COUNTY COUNSEL (503) 248-3883
 EMPLOYEE SERVICES (503) 248-3138
 FINANCE (503) 248-5015
 LABOR RELATIONS (503) 248-3312
 (503) 248-5135

MEMORANDUM

TO: County Chair McCoy
 FROM: Linda D. Alexander, Director
 Department of General Services
 DATE: May 5, 1989
 SUBJECT: DGS #15



DGS #15 has been submitted for Contingency Review on May 11. I am requesting that the contingency request be removed from the agenda and that it be replaced with the attached budget modification. A more careful examination of the budget shows that salary savings within Assessment and Taxation can be transferred to professional services in order to pay the remaining \$10,000 on our Industrial Appraisal Contract with the State Department of Revenue.

My staff will be at the May 9 Informal to answer any questions the Board might have on this budget modification.

0935G
 cc: Janice Druian
 Board of County Commissioners
 Clerk of the Board

BOARD OF
 COUNTY COMMISSIONERS
 1989 MAY -5 PM 4:36
 MULTNOMAH COUNTY
 OREGON

MEMORANDUM

Page 2

It appears possible, due to the early stages of the canvassing project, that we may collect more revenue from the licensing campaign than what we are projecting at this time. However, given the unpredictability of licensing revenues, the projections we are making are appropriate at this point in the fiscal year.

Revenue projections for FY89/90 are conservative and builds in an increased General Fund transfer that will put the Animal Control Fund back on its feet next year.

I have attached the Request for General Fund Contingency Form and Budget Modification Form. If you have any questions, please feel free to call me anytime.

5/11/89

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DGS #15 (REVISED) APPROVED

R-24

1989 JUN 9 9M 29 50
MULTNOMAH COUNTY
OREGON
CLERK OF BOARD OF COUNTY COMMISSIONERS

J. Mark Campbell
6-8-89

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -9 AM 10:15

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY	• Chair	• 248-3308
PAULINE ANDERSON	• District 1	• 248-5220
GRETCHEN KAFOURY	• District 2	• 248-5219
RICK BAUMAN	• District 3	• 248-5217
	• District 4	• 248-5213
JANE McGARVIN	• Clerk	• 248-3277

May 11, 1989

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:

Request of the Director of General Services for)
 approval of Budget Modification DGS #14 making an)
 appropriation transfer in the amount of \$143,866)
 from General Fund Contingency to Elections, var-)
 ious line items, to cover increased costs of)
 polling place elections for May and June 1989) R-25

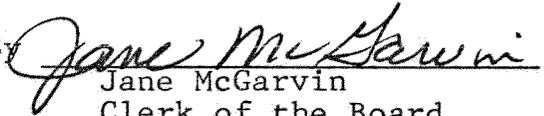
Vicki Ervin, Elections Director, explained that the reimbursement process for this matter is that those participating in elections pay their full share of the cost. Though this does not cover the entire election cost because the County is often involved in issues and therefore must pay its share. The State pays only its proportionate share, which depends upon how many other jurisdictions share costs. If the County is not involved in any ballots, the entire cost is reimbursed.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Bauman, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm
cc: Budget
Finance
Elections

BUDGET MODIFICATION NO.

DGS #14

(For Clerk's Use) Meeting Date
Agenda No.

5/11/89
P-25

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT DGS

(Date)

Elections

CONTACT Vicki Ervin

DIVISION

TELEPHONE

248-3720

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification to cover increase cost of polling place elections for May and June 1989.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification adds money for the June and May elections. The additional money is from contingency.

This is required because the elections were budgeted to be conducted by mail. However the Legislature has called special elections for both dates and mandated that they be conducted at the polls. Polling place elections are more expensive, therefore the need for a greater allocation.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

BOARD OF COUNTY COMMISSIONERS
1989 MAY -2 PM 2:30
MULTI-COUNTY
OREGON

To Budget
5/31/89

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Director	Date
Finance/Budget	Date	Employee Relations	Date
Board Approval	Date		

Vicki Ervin 5/1/89

Paul R. Stinson 5/1/89

EXPENDITURE
TRANSACTION EB []

GM []

TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	040	7740				5200		599		
		100	040	7740				5300		6599		
		100	040	7740				5500		969		
		100	040	7740				5550		219		
		100	040	7750				5200		16,006		
		100	040	7750				5300		7238		
		100	040	7750				5500		2,287		
		100	040	7750				5550		639		
		100	040	7740				6110		91,614		
		100	040	7750				6110		17,696		
TOTAL EXPENDITURE CHANGE										143,866		TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION RB []

GM []

TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

(For Clerk's Use) Meeting Date: _____
Request No. _____

1. Attachment to Bud Mod No. DGS 14 2. Amount requested from General Fund Contingency: \$143,866

3. Summary of request:

The May and June elections were budgeted as vote-by-mail elections. The Legislature called a special election for both dates and mandated polling place elections, which are more expensive. The budgeted allocations will not cover the costs of polling place elections.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? _____ If so, when? _____
If so, what were the circumstances of its denial? _____

1989 MAY 22 PM 2:29
CLERK OF COUNTY COMMISSIONERS
MULTI-NOMINATING COUNTY
OREGON

5. Why was this expenditure not included in the annual budget process?

The elections were budgeted to be by-mail. The Legislature has called special elections for both dates and mandated that they be conducted at the polling place elections. These are more expensive, therefore the need to request additional allocations.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

The election costs for May will be approximately 65% reimbursed. The election costs for June will be approximately 88% reimbursed. The reimbursements should cover the amount requested from contingency.

8. This request is for a (Quarterly _____, Emergency _____) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Diana R. Stumpe
Signature of Department Head/Elected Official

5/11/89
Date

BUDGET MODIFICATION NO.

DGS #14

(For Clerk's Use) Meeting Date _____
Agenda No. _____

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT DGS

DIVISION

Elections

CONTACT Vicki Ervin

TELEPHONE

248-3720

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification to cover increase cost of polling place elections for May and June 1989.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification adds money for the June and May elections. The additional money is from contingency.

This is required because the elections were budgeted to be conducted by mail. However the Legislature has called special elections for both dates and mandated that they be conducted at the polls. Polling place elections are more expensive, therefore the need for a greater allocation.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By	Date	Department Director	Date
Finance/Budget	Date	Employee Relations	Date
<u>Vicki Ervin</u>	<u>5/1/89</u>		
Board Approval			Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Revenue Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	040	7740			5200		599		
		100	040	7740			5300		6599		
		100	040	7740			5500		969		
		100	040	7740			5550		219		
		100	040	7750			5200		16,006		
		100	040	7750			5300		7238		
		100	040	7750			5500		2,287		
		100	040	7750			5550		639		
		100	040	7740			6110		91,614		
		100	040	7750			6110		17,696		
TOTAL EXPENDITURE CHANGE									143,866	TOTAL EXPENDITURE CHANGE	

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
TOTAL REVENUE CHANGE										TOTAL REVENUE CHANGE	

5/11/89

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DGS #14 APPROVED.

R-25

CLERK OF
COUNTY COMMISSIONERS
1989 JUN -9 PM 3:50
MULTNOMAH COUNTY
OREGON

J. Mark Campbell

4-8-89

BOARD OF
COUNTY COMMISSIONERS

1989 JUN -9 AM 10: 115

MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
• District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

May 11, 1989

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held May 11, 1989, the following action was taken:-

Discussion of Metropolitan Community Action)
contract)

Commissioner Bauman explained that the contract with Metropolitan Community Action has reached its first year of completion, and renegotiation of the contract is in progress. There has been concern expressed from both staff and providers about the relationship with MCA. The main frustration is that what is agreed upon in private, and what is later said in public does not agree either in nature or tone. He feels that the Board should consider one of three options 1) continue the present relationship, 2) County would assume financial responsibilities of contracting and oversight, and 3) County assume full responsibility which is now invested in MCA. He requested the Board direct him to be liaison to investigate the situation and report back to the Board next month.

Duane Zussy, Director of Human Services, suggested this plan would be appropriate and timely. There have been several changes and surprises that have impacted the County in the last two months. He described the situation involving weatherization monies, and the MCA program audit which has just been received. He reported that the Community Services Contractors Association suggested, at the last MCA Board meeting, that MCA desist from providing the accounting and administration function of the contract, and focus more on coordination of the system and advocacy; and that the County be responsible for accounting and administration. Low income clients are affected by all this activity, and the County is in the process of negotiating next year's contract. MCA has suggested that the organization cannot provide the same scope and level of services

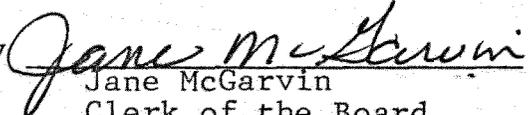
with the amount of budgeted monies provided by the County even though these monies have been increased 103% plus a \$22,000 supplement. Some of the negotiations for the new contract will involve decisions about what services will be provided. He urged the Board to accept Commissioner Bauman's proposal.

Jean DeMaster, Burnside Projects, reported the Contractors Association went to the Board meeting last night to support the idea of transferring administration functions to the County. Implications have not been reviewed. She urged that information be identified and clarified before the fiscal year ends.

Commissioner McCoy assured Commissioner Bauman that he had Board support to proceed and report back about June 1.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By 
Jane McGarvin
Clerk of the Board

jm

cc: Commissioner Bauman

Community Services-Contractors Association

R/Bauman
5/11/89

ACCESS Oregon

- Albina Ministerial Alliance
- American Red Cross
- Bradley-Angle House
- Burnside Community Council
- Burnside Projects, Inc.
- Council for Prostitution Alternatives
- Friendly House
- Human Solutions, Inc.
- IRCO
- Mental Health Services West
- Native American Rehabilitation Association
- Neighborhood House
- Northwest Pilot Project
- Oregon Human Development Corporation
- Outside In
- Portland IMPACT
- Raphael House
- Rita's Place
- St. John's YWCA
- Urban League of Portland
- YWCA

May 9, 1989

Lou Savage, Chair
Board of Directors
Metropolitan Community Action
812 SW Washington, Suite 300
Portland, OR 97205

Dear Lou:

On April 19th and 27th the Community Services-Contractors Association (CS-CA) met in two special meetings to further consider the implications of the MCA Plan.

CS-CA conducted a long and difficult discussion concerning the MCA Plan and the MCA 1989-90 proposed budget. Upon extensive review, it is our opinion that there is a duplication of staff between MCA and the County. It is also believed that due to liability that is inherent within categorical funding, the County will never totally subcontract the fiscal and contract monitoring responsibilities. Thus, it is our opinion that the County will always have an in-house contracting monitoring function which will then, according to the MCA Plan, be duplicated in MCA. The duplication of administrative staff is costly and contributes to system inefficiencies and blurred lines of authority.

CS-CA also feels that there may be an inherent conflict of interest for MCA within the current structure. The conflict is that MCA will be deciding contracting decisions that directly affect funding to other agencies, when MCA itself will be applying to the same funding sources to make its budget work.

After much discussion, CS-CA voted and passed the following motion: Recommend to the MCA Board, with a copy to County and the Department, that fiscal and contract monitoring functions go to the County. It is felt that this move will eliminate the duplication of staff as well as the inherent conflict of interest that MCA would otherwise face.

Letter to MCA Board of Directors
Page two

A recommended role that MCA could play was also discussed at length and the following motions were passed: 1) MCA should perform the function of planning and coordinating and should be a clearing-house for information; 2) The delegate agencies should be empowered to be community advocates with MCA performing a clearing-house function. Other issues were discussed regarding the MCA plan. However, for the most part, it was agreed that CS-CA representatives will be discussing the issues in the forum set up by the MCA plan "issues committee".

Thank you for your consideration of this matter. I realize that this last year has been a time of major adjustments for your agency and wish to sincerely thank you and the MCA Board for their efforts to provide a responsible, open dialogue around critical service issues. If you have any questions or comments, please don't hesitate to contact me.

Sincerely,



Don K. Eckton, Chair
Community Services-Contractors Association

cc: County Commissioners
Duane Zussy
CS-CA Members

[0039c:DKE/re:5/2/89]