



**MULTNOMAH COUNTY OREGON**  
Department of County Management  
Department of Community Services

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**Citizen  
Budget  
Advisory  
Committee**

**Members:**

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**DCM / DCS CBAC Report & Recommendations  
FY 2012 Budget**

**To:** Multnomah County Chair Jeff Cogen  
& Board of County Commissioners

**From:** Helen Williams, CBAC Chair

**Date:** March 17, 2011

**Process Overview:**

This CBAC reviews the programs with both the Department of County Management (DCM) and the Department of Community Services (DCS). Our CBAC membership has changed since the last budget cycle and includes the five members noted in the left margin. We met in November to welcome new members and tour the Animal Services operation, hosted by Mike Oswald, Animal Services Director. We concluded the tour with a kick off meeting to discuss next steps including a meeting schedule and guest speakers.

During January, February and March we met twice a month and interviewed both Department Directors and eight program managers. Information received during these interviews form the basis of this report. In March we reviewed the information we received, formed recommendations and produced this report. Due to the timing of program offer submissions and the due date for this report, we were only able to review a very limited number of FY12 program offers.

We appreciate all the work County staff has done to assist and inform the members of this CBAC during this budget season. In arriving at the attached recommendations we met with the following County staff:

- Mike Waddell – DCM (CBAC support staff)
- Jerry Elliott – DCS (CBAC support staff)
- Sammuel Konadu – DCS (CBAC support staff)
- Cecilia Johnson – Director, DCS Overview
- Mindy Harris – Interim Director, DCM Overview
- Mike Oswald – DCS Animal Services Program
- Randy Walruff – DCM DART Program/System Enhancements
- Karyne Kieta – DCM FY12 Budget Process/Plan
- Karen Schilling – DCS Land Use and Transportation Planning
- Mike Pullen – DCS Sellwood Bridge Replacement Project
- Mark Campbell – DCM East Count Courthouse & Sellwood Bridge Funding
- Bob Thomas – DCM Facilities & Property Management & BPR
- Mark Anderson – DCM Risk Management & Protection of County Assets

## **Recommendations/Concerns/Emerging Issues:**

This committee senses a disparity between the Chair and the Board of Commissioners. We support the practice of full collaboration between the Chair and the other Board members, especially when it involves the hiring decisions for the Chief Operating Officer and department directors.

Based on the anticipated management organizational changes (see new County organizational chart) with the ultimate goal of improving span of control and becoming more efficient, there is genuine concern over the level of expertise, valuable years of management experience and skills and knowledge that will be lost in what appears to be a fast-paced 'Multnomah Evolves' transition plan. It is our recommendation that there be CBAC representation in the Multnomah Evolves steering committees.

Following are more division and program-specific recommendations:

### *Department of County Management*

- Finance & Risk Management:
  - (#72010B) Committee supports the new position of a Sustainable Purchasing Coordinator. This position will lead, support, and guide purchasing staff in making environmentally, fiscally and socially responsible buying decisions. This person will implement the 'Sustainable Purchasing and Social Equity Policy'.
  - The committee recognizes management's efforts to achieve and *sustain* the county's financial AAA bond rating.
  - There are significant cost savings of continuing to be a self-insured entity.
  
- Facilities and Property Management: Following are several out of target program offers which the committee considers to be vital for maintaining a healthy and progressive facilities and property management operation:
  - (#72071B) Committee supports the 8% increase for capital investment of buildings, deferred maintenance and keeping up with the cost of inflation. This is a one time only General Fund request.
  - (#72073) LID Assessment for Eastside Streetcar extension cost allocation for expenses incurred for the Local Improvement District assessment to be levied in 2012 in support of this important regional transportation project. Committee supports the one time only General Fund request.
  - (#72077) County Building Assets Strategic Plan: Re-develop the existing 'Facilities Strategic Plan' to be in alignment with the Corragio Report recommendations. An investment is needed for Facilitation and Programming to create the blueprint. The program will create a plan and

recommendations to address building asset ownership and disposition. This program is vital to achieve the goals of the 2009 Climate Action Plan and Architecture 2030 Challenges.

- (#72078) Leadership in Energy & Environmental Design: This will prepare the county to implement projects that support the adopted Multnomah County Green Building policies while also supporting the Climate Action Plan (CAP). This involves certifying buildings and training 30 staff for LEED certification as “Green Associates”. This will be a train-the-trainer strategy. The Hillsdale Library, assessed in FY2012, will be the first of five buildings.
- Division of Assessment, Recording and Taxation (DART):
  - There is a significant management risk due to the number of planned retirements. The committee strongly recommends that a succession plan be created.
  - The committee continues to support the replacement of the existing assessment, recording and taxation system with a new electronic property assessment system which will provide more efficient and accurate market value appraisal and recording, leading to higher tax revenue.

#### Department of Community Services

- Animal Services: Although there are no new program offers in the requested FY12 budget, the committee feels it is important maintain the service level increases provided in the FY11 budget. In addition, the committee feels Animal Service’s decision to free up \$70,000 in contingency dollars for a temporary adoption facility in Portland in the FY11 budget demonstrates good stewardship of taxpayer dollars.
- Road Services: The committee is glad to see that the increase in Transportation dollars provided by the State House Bill 2001 has provided a temporary easing of the structural deficit faced by the Road and Bridge Funds. The committee would also urge the Board to oppose any reallocation State Transportation dollars that would have a detrimental affect on county Transportation funds.
- Bridge Services: The committee would like to commend the Bridges Services for the extensive public involvement in the Sellwood Bridge Replacement project. The committee would like to encourage this level of public involvement throughout the remainder of this project.