



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

## Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title: BUDGET MODIFICATION # NOND-06-15: Reclassify Performance Auditor to Performance Auditor Senior in the Auditor's Office**

**Requested Meeting Date:** \_\_\_\_\_ **Time Needed:** N/A Consent

**Department:** 1030 - Auditor **Division:** NA

**Contact(s):** Steve March/Lisa Whedon

**Phone:** (503)-988-5709/ (503)-988-7580 **Ext.** \_\_\_\_\_ **I/O Address** \_\_\_\_\_

**Presenter Name(s) & Title(s):** N/A Consent

## General Information

### 1. What action are you requesting from the Board?

The Auditor's Office requests Board approval of budget modification NonD-06-15, authorizing the reclassification of a Performance Auditor position to a Performance Auditor Senior, which is supported by the Central Human Resources Class/Comp unit response to reclassification request #2843.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

A Central Human Resources Class/Comp unit review has determined that in addition to regular Performance Auditor duties, the related position's responsibilities include reviewing the work of others, supervising interns, advising and coaching entry-level staff, and working on audits that are more complex and comprehensive than those assigned to a Performance Auditor.

### 3. Explain the fiscal impact (current year and ongoing).

There is no net fiscal impact of this budget modification on the Auditor's budget, as the additional costs from the reclassification will be offset by a reduction in the Office's temporary personnel budget.

### 4. Explain any legal and/or policy issues involved.

N/A

**5. Explain any citizen or other government participation.**

N/A

---

**Budget Modification**

---

**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

N/A

**7. What budgets are increased/decreased?**

There is a neutral impact to the Auditor's Office budget as a result of this reclassification. Service reimbursement from the General Fund to the Risk management fund will increase by \$15.

**8. What do the changes accomplish?**

This budget modification implements the Central Human Resources Class/Comp unit decision to reclassify a Performance Auditor position to a Performance Auditor Senior to more accurately reflect the position's functions and duties.

**9. Do any personnel actions result from this budget modification?**

Yes. The approval of this budget modification will authorize reclassification of a Performance Auditor to a Performance Auditor Senior in the Auditor's Office.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

N/A

---

**Required Signature**

---

**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_