



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

## Board Clerk Use Only

**Meeting Date:** 2/17/15  
**Agenda Item #:** B.3  
**Est. Start Time:** 11:30 am  
**Date Submitted:** 1/29/15

**Agenda Title:** **ERP Analysis Project Update**

*Note: Title should not be more than 2 lines but be sufficient to describe the action requested.*

**Requested** February 17<sup>th</sup>, 2015 **Time Needed:** 30 minutes  
**Department:** County Assets **Division:** Information Technology  
**Contact(s):** Sherry Swackhamer  
**Phone:** 503-988-4183 **Ext.** 84183 **I/O Address:** 503/4  
**Presenter Name(s) & Title(s):** Sherry Swackhamer, DCA Director and CIO, Travis Graves, Central HR Director, Karyne Kieta, Budget Director, Mark Campbell, CFO

## General Information

### 1. What action are you requesting from the Board?

No specific action is being requested of the Board. We would like to provide the Board with an update of the Enterprise Resource Planning (ERP) Analysis Project. This was a "one-time-only" funded project by the Board for FY 2015 to evaluate the County's ERP application, SAP. The goal of the project was to determine whether the County should assess other ERP systems and the potential costs of staying with the SAP platform or moving to a new ERP platform.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County implemented SAP, our ERP application, in 1999. An organization's ERP system is often seen as the backbone of its technical infrastructure. Since the implementation, there has been no software/functionality life cycle analysis of SAP and many of our County business units are requesting more from the system. Since SAP is also one of the County's most expensive applications, this project was initiated to determine if SAP is the right fit for the County or if we should move in a different direction for our expanding ERP needs.

### 3. Explain the fiscal impact (current year and ongoing).

The one-time-only funding for this project was \$500,000. To date, \$383,000 of those funds were used to contract with Gartner, Inc. to provide expertise and professional services in the area of ERP analysis for State and local government. The remaining \$117,000 will potentially be used for supplementary services by Gartner, targeting Request for Proposal (RFP) assistance. A full explanation of SAP costs and additional ERP vendor costs will be included in the presentation to the Board.

**4. Explain any legal and/or policy issues involved.**

There are no legal or policy issues involved with this project.

**5. Explain any citizen and/or other government participation that has or will take place.**

There is no citizen or other government participation required for this project.

---

**Required Signature**

---

**Elected  
Official or  
Department**

**Director:** Sherry Swackhamer /s/ **Date:** 1/29/15

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.*