

Department of County Management FY 2019 Proposed Budget

Presented to the
Board of County Commissioners

Multnomah County
May 01, 2018

Located at: www.multco.us/budget

Agenda

- Introduction
 - Mission, Vision, Values
 - Citizen Budget Advisory Committee
- Department Budget Overview
- Budget Overview by Division
 - Trends
 - Budget and Policy Changes
- General Fund Reductions
- New, One-Time-Only, and General Fund Backfill
- Legislative Impacts & Future Policy Issues
- Summary
- Questions



Mission & Vision

Compassionate and responsible management of what is entrusted to us – safeguarding our county's financial foundation and human capital.

Adaptive government serving a dynamic community.



Values

- Our core values include collaboration, responsibility, integrity, equity, community - and are captured in one mission critical concept, stewardship.
- Stewardship: A deep commitment and accountability to governance of what is entrusted to us.



Citizen Budget Advisory Committee

Committee Members:

- Cormac Burke, Committee Chair
- Ben Brady
- Sam Caldwell
- Brandon Harris
- Nick Prelosky
- Trent Wilson



Budget Highlights

Department of County Management:

- **Managing organizational change** – new appraisal and taxation ORION software and Multco Align ERP software
- **Improve the experience of employees of color** – begin implementing the recommendations of the HR consultant and Workforce Equity Strategic Plan
- **Building organizational resilience** – adopt 20-Year Strategic Capital Plan



Who We Serve/What We Do

Filled **5,500** seats
in training and
learning events

Processed
135,306 vendor
payments

9,923 employee
engagements
with Wellness
Program offerings

Maintained
335,500 property
tax accounts

Awarded **1,017**
contracts &
amendments valued
at \$260 million

Bond rating all
categories
upgraded to **Aaa**

DART served over
56,000 walk-in
customers

Administered
medical benefits
for **12,600**
members

Tracked **25,000**
job applications
in NEOGOV
system

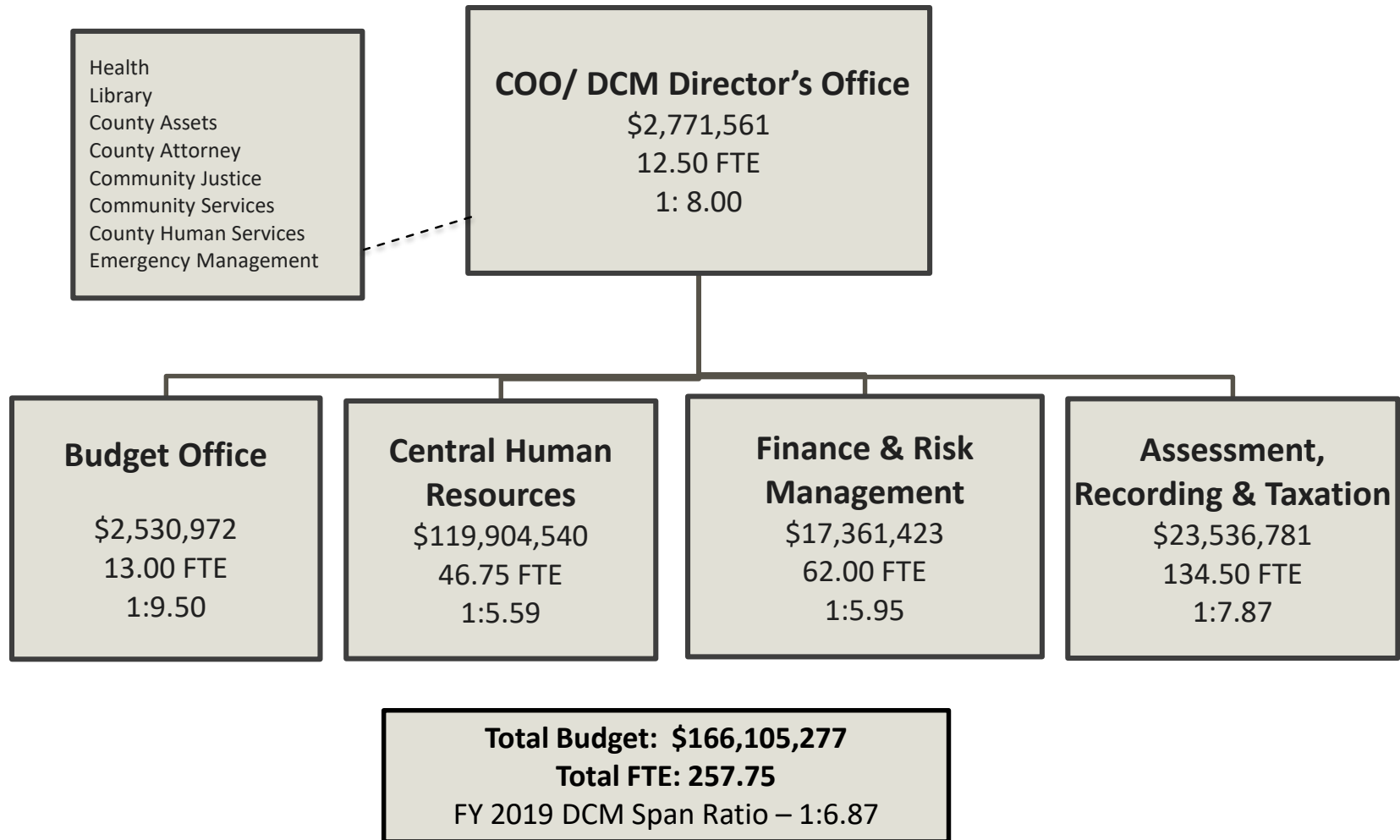


Who We Serve/What We Do

Certificate of Achievement for Excellence in Financial Reporting 33 Years in a Row!



Organizational Chart



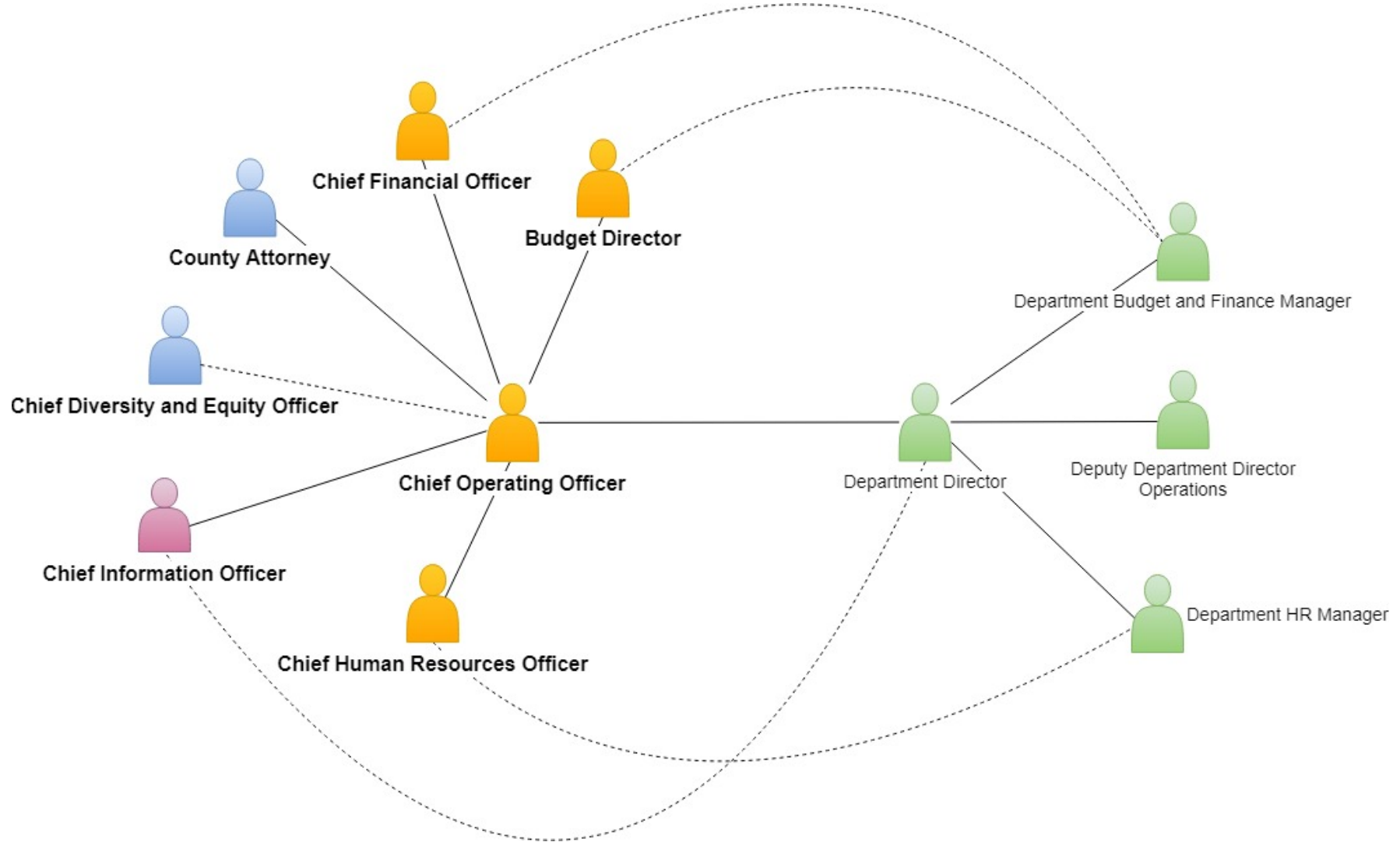
County Governance in DCM

The Department of County Management Director's Office facilitates high-level forums where county leaders can collaborate and exchange ideas and information:

- Leadership Council monthly meeting
- Director's Council weekly meeting
- Corporate Council weekly meeting
- Multco Align Executive Steering Committee
- Strategic Capital Planning Steering Committee
- Interim Centralized Complaint Process

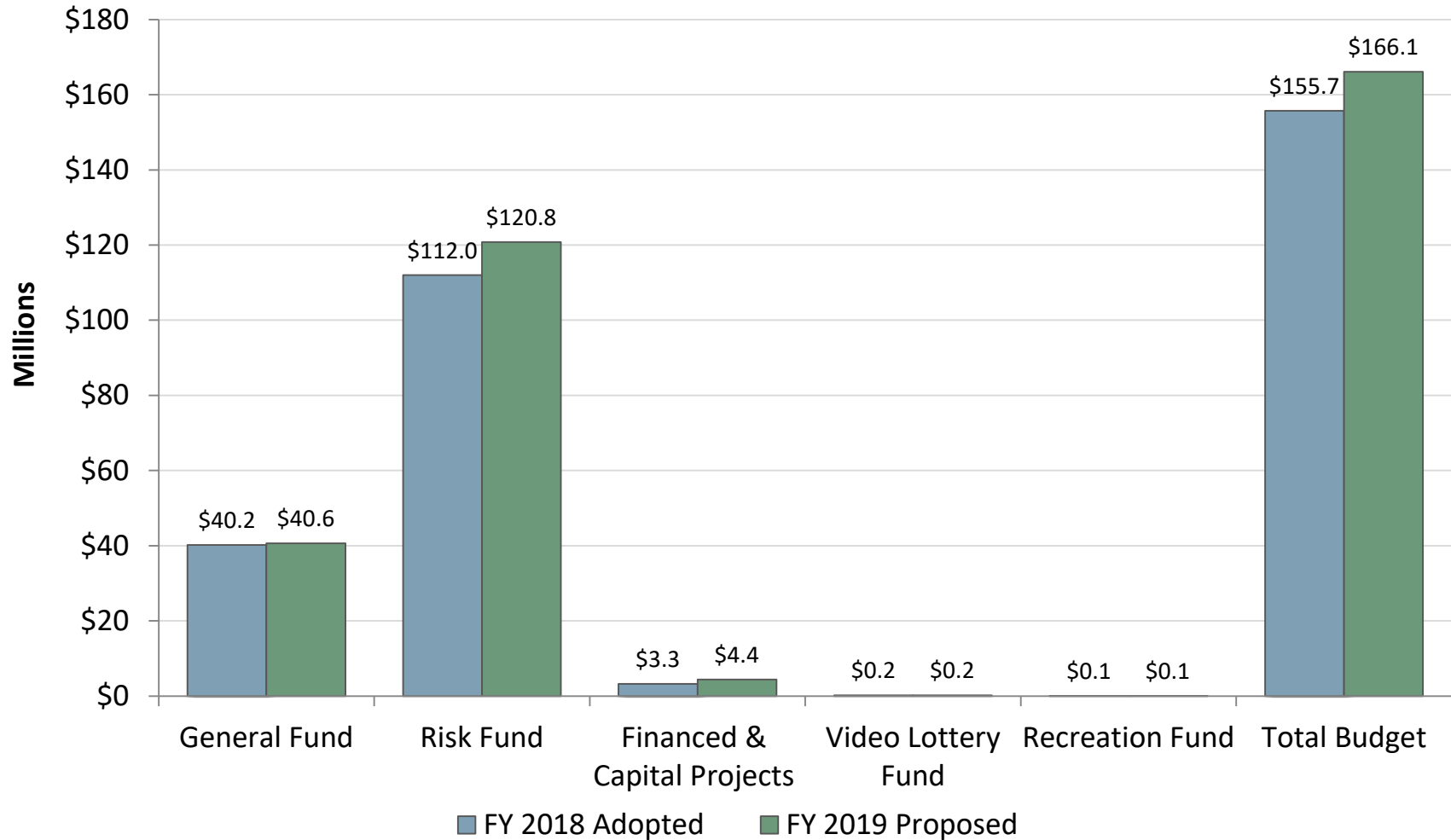


County Corporate Management Role

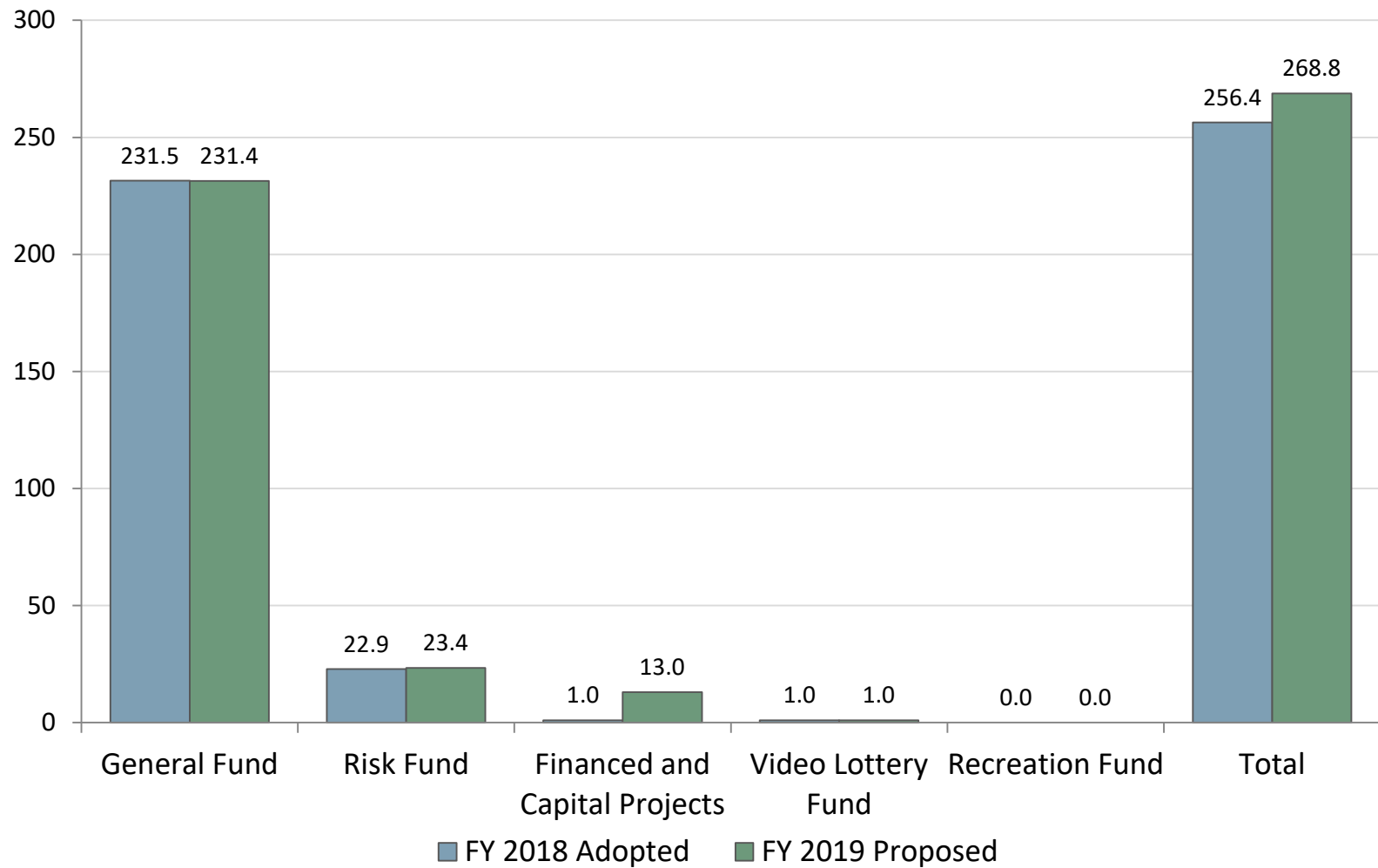


Budget by Fund - \$166,105,277

(Expenditures)

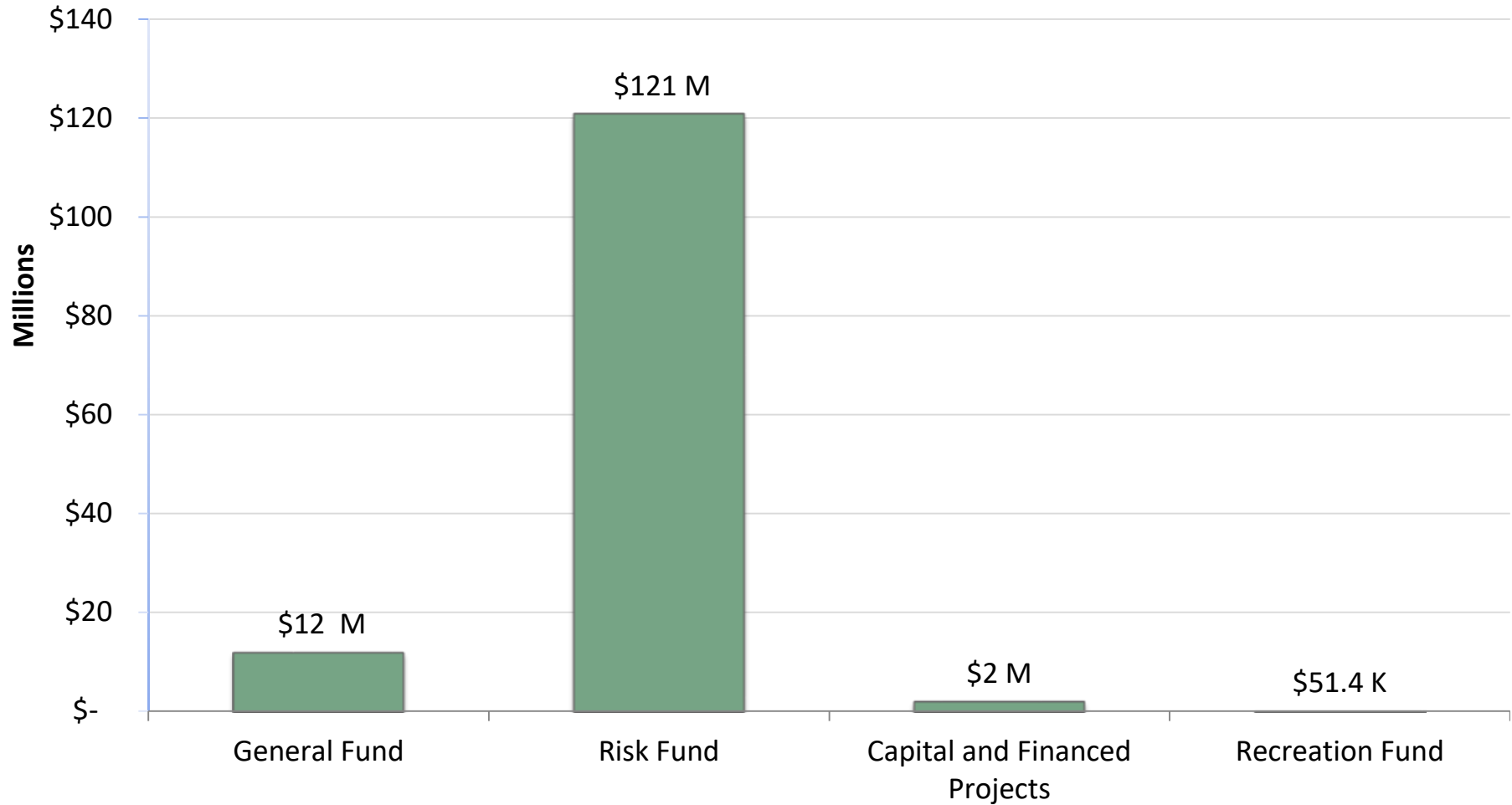


FTE by Fund

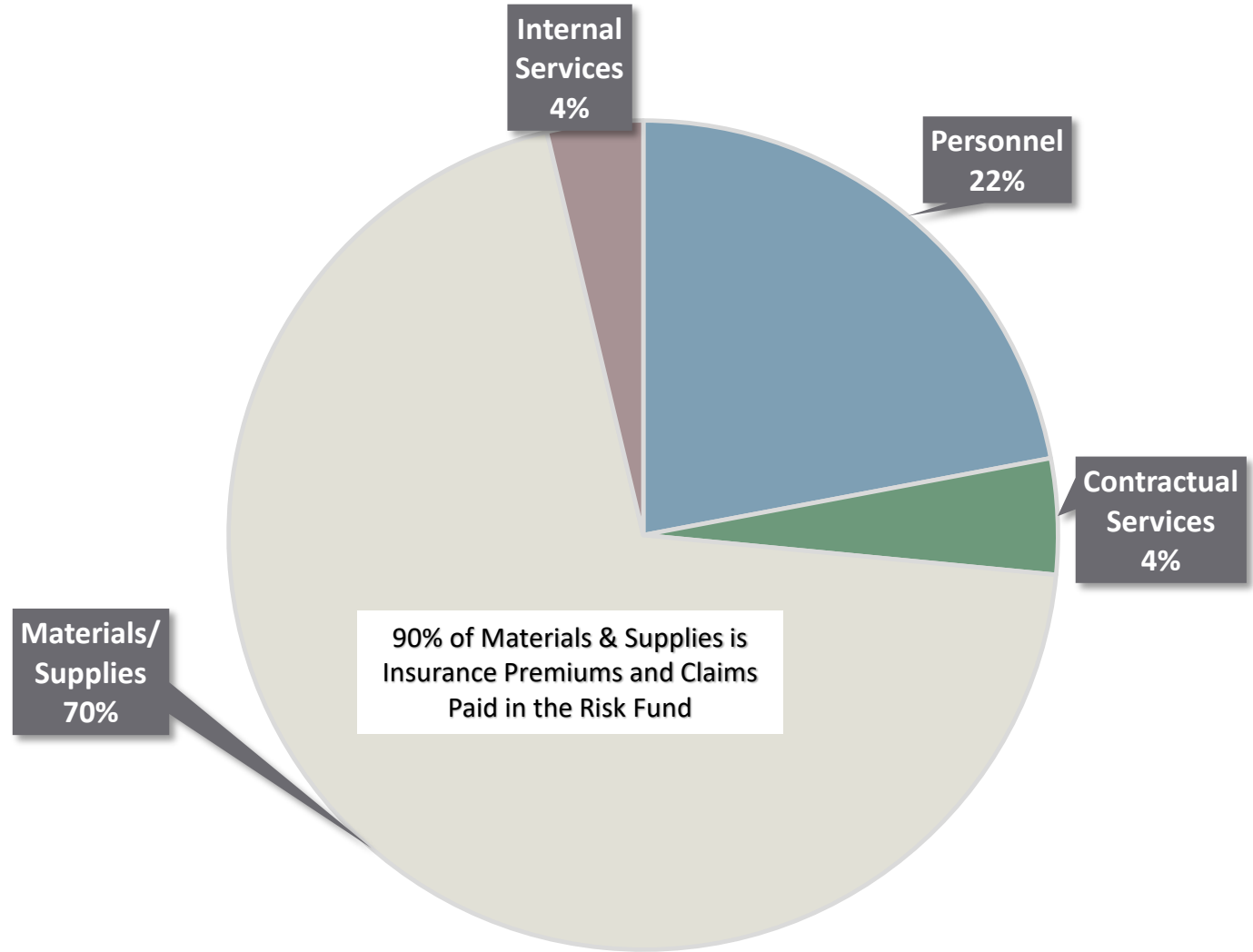


Budget by Funding Source - \$134,831,607

(Revenues)



Budget by Category - \$166,105,277





FY 2019 Proposed Budget by Division

COO/DCM Director

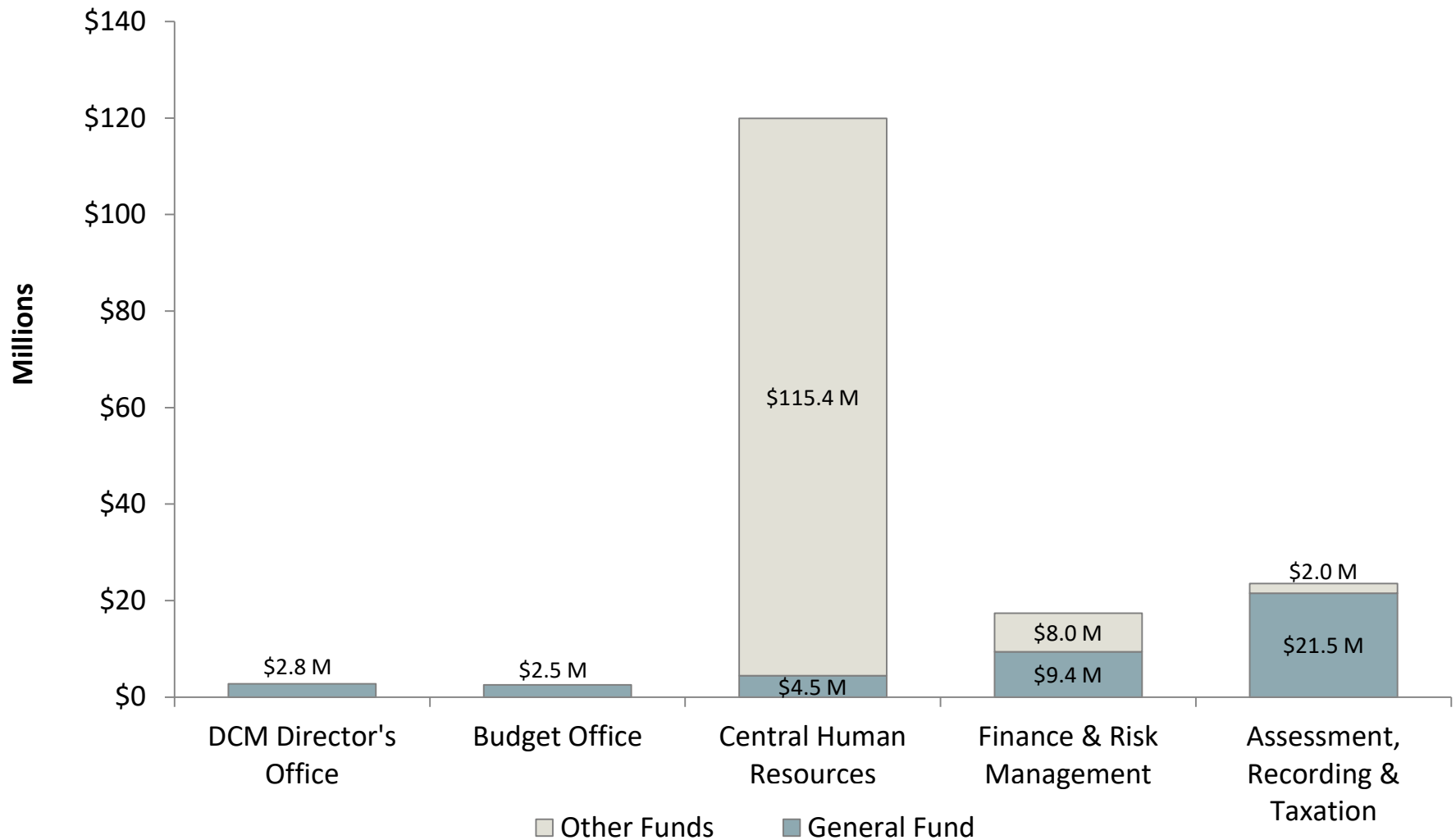
Budget Office

Central Human Resources

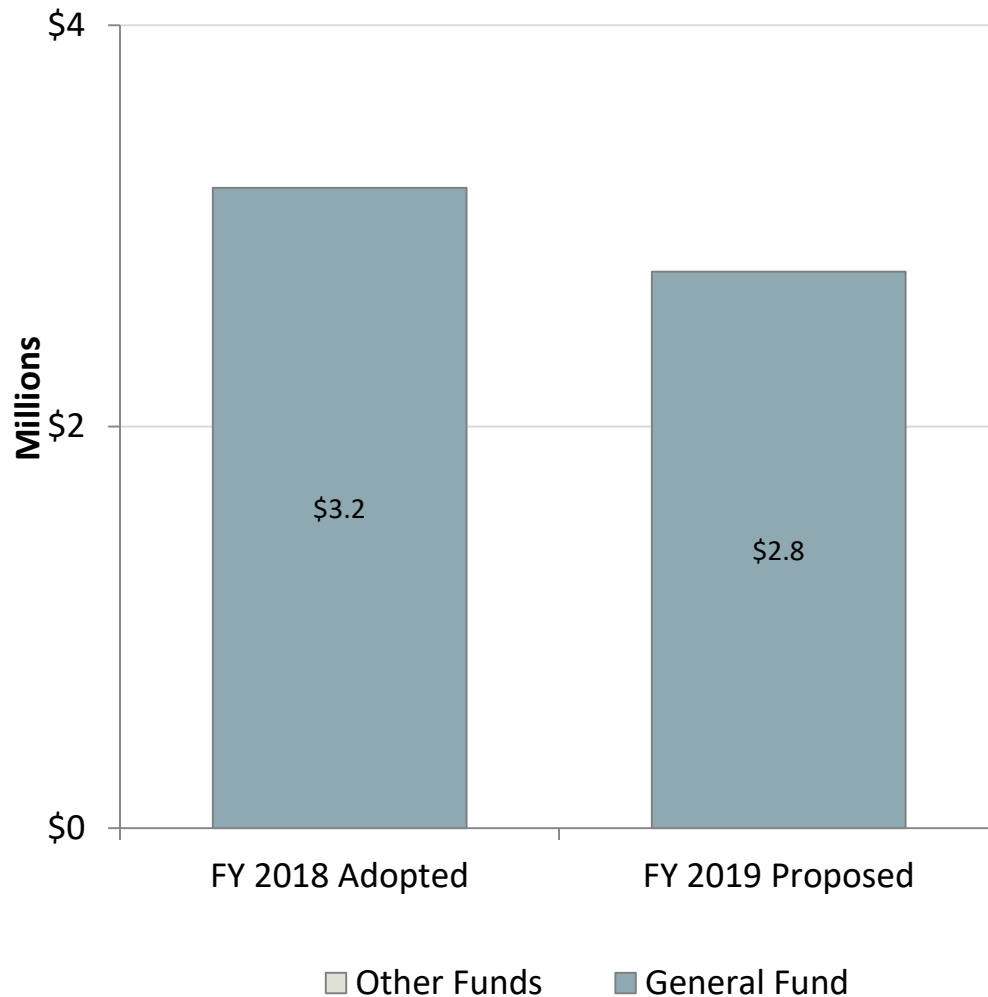
Finance & Risk Management

Assessment, Recording & Taxation

Budget by Division



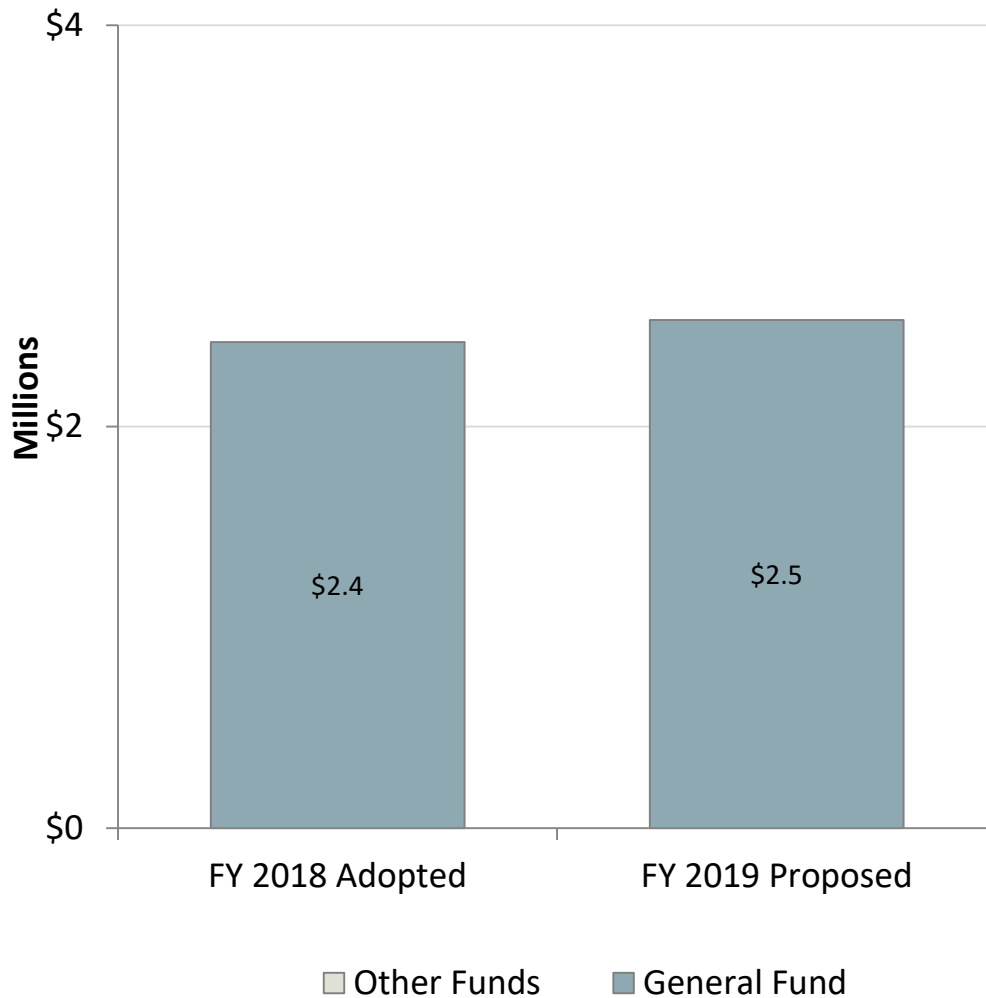
DCM Director's Office



- GF decreased by \$418,929
- Added two new scaled program offers – Organizational Development (72000B) and Workforce Strategic Equity Plan (72000C)
- Increase of 1.00 FTE in program offer 72000C



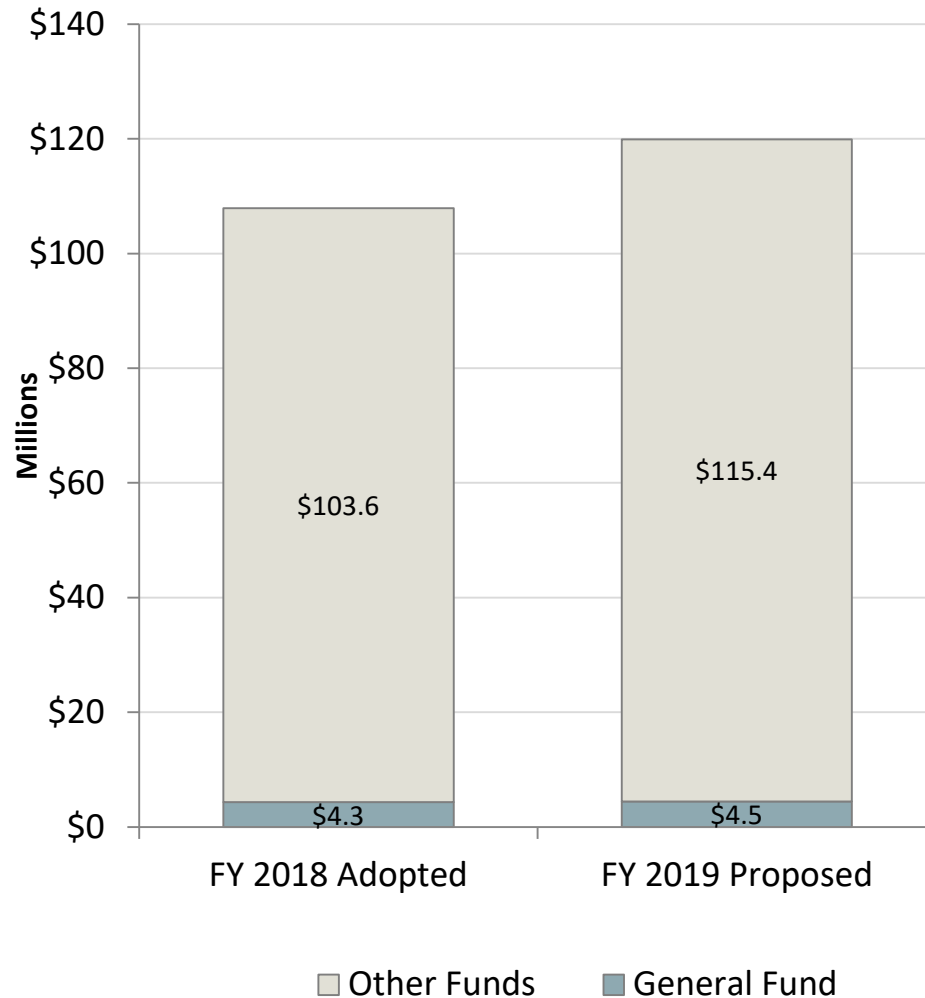
Budget Office



- No significant change
- Net increase of \$110,361



Central Human Resources



- GF increased by \$144K and reduced FTE by 0.60
- Other Funds increased by \$11.8M and 12.0 FTE
- Added new program offer DCM Workday Management Team (72022)



Central Human Resources: Service Trends

Hires, Promotions, and Reclassifications by Year

	FY 2015	FY 2016	FY 2017	FY 2018
Reclassifications*	227	219	155	120
Promotions	223	246	210	223
Hires and Inter-governmental Transfers	587	682	517	431

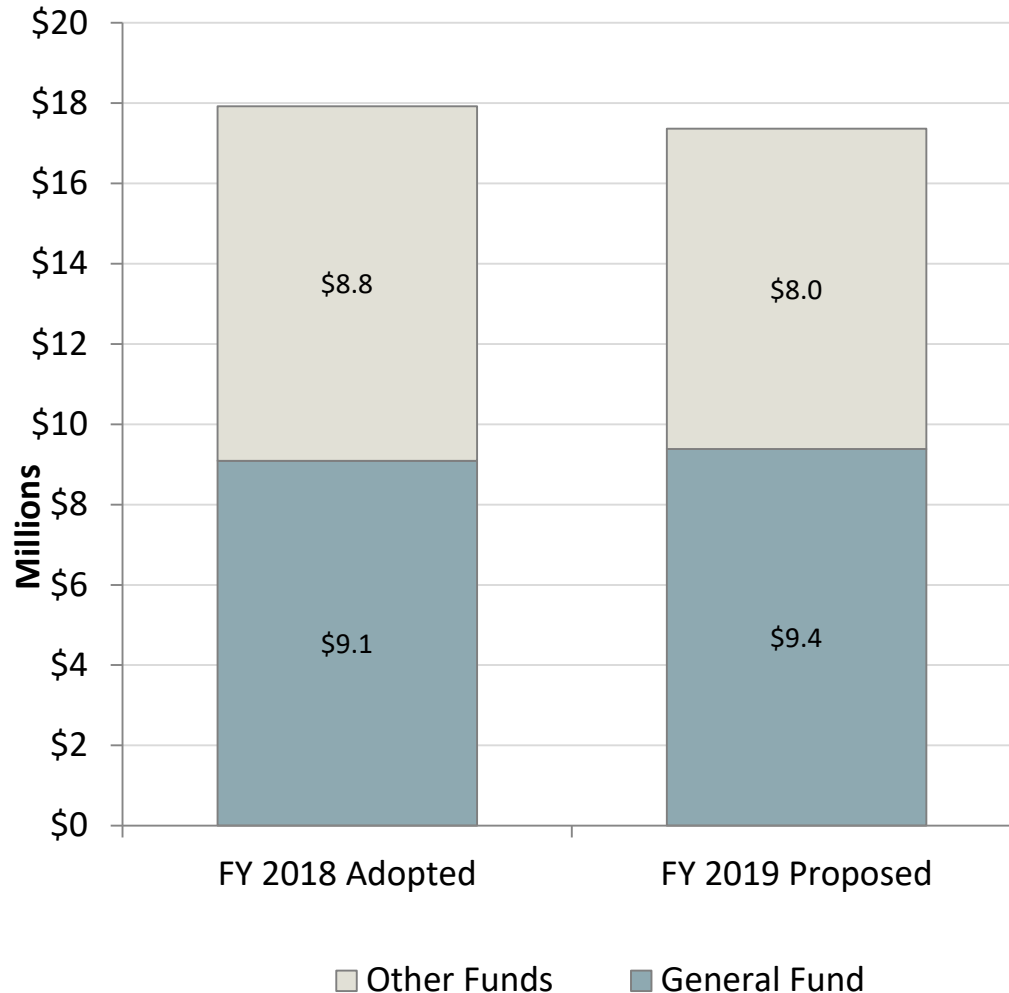
Hires Detail by Year

Grand Total	587	682	517	431
Increased	0	0	0	0
Inter-governmental Transfer		25	3	12
Limited Duration Appt.	34	29	29	38
On-Call & Temporary to Regular	158	163	116	87
New Positions and/or Vacancies	395	465	369	294

For in-depth analysis of HR Trends please visit <https://multco.us/budget/hr-trends-reports>
(Actions for FY 2018 are as of 4-11-2018)



Finance & Risk Management

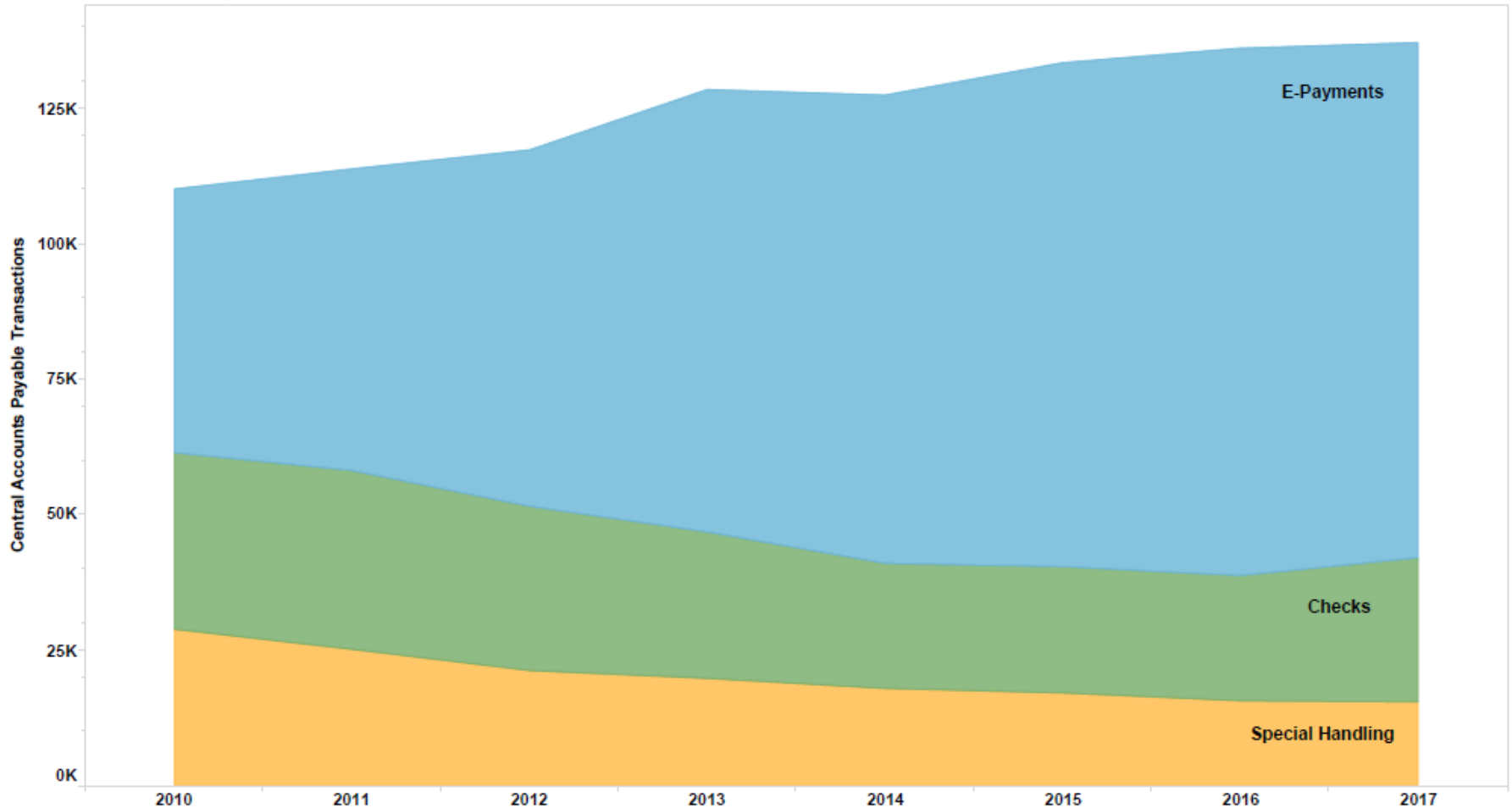


- GF increased by \$292K and decreased by 0.50 FTE in Program FRM Purchasing (72005)
- Other Funds decreased by \$853K and Increased by 0.50 FTE in Program FRM Worker's Compensation / Safety & Health (72009)

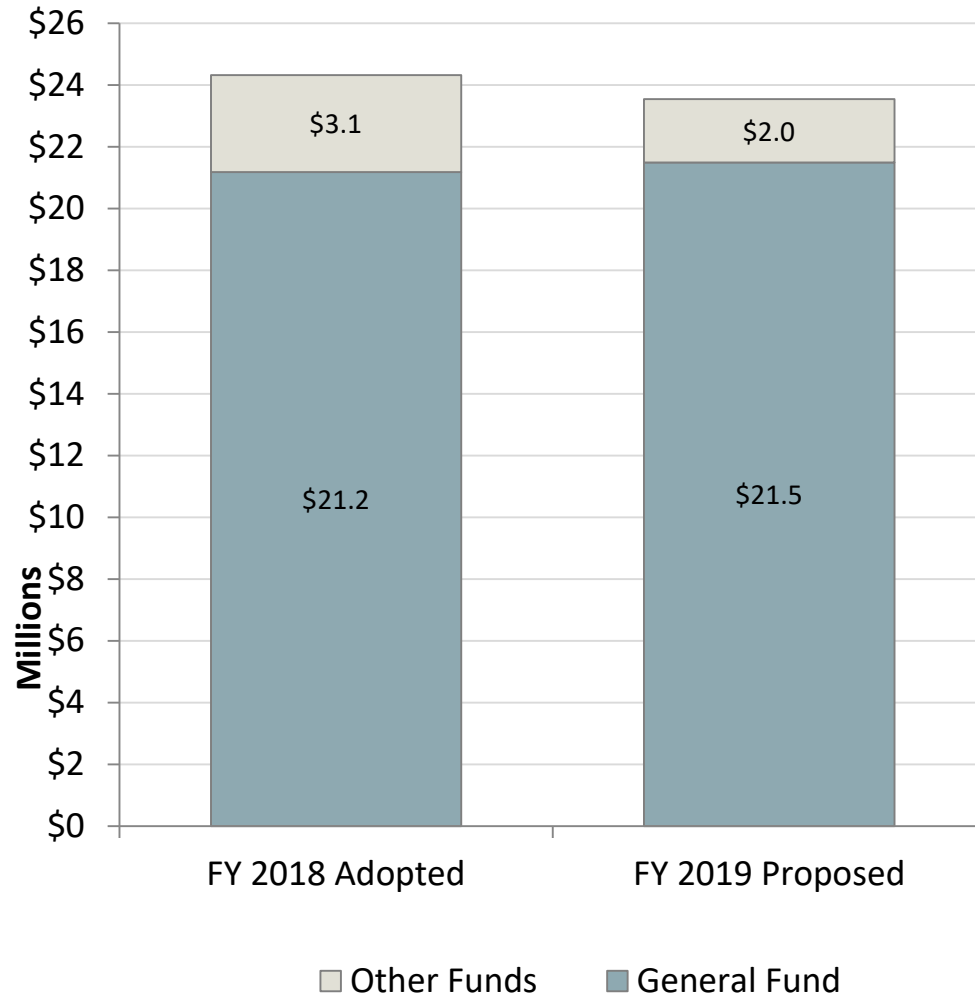


Finance & Risk Management: Service Trends

Central Accounts Payable Transactions - 25% increase in volume since 2010



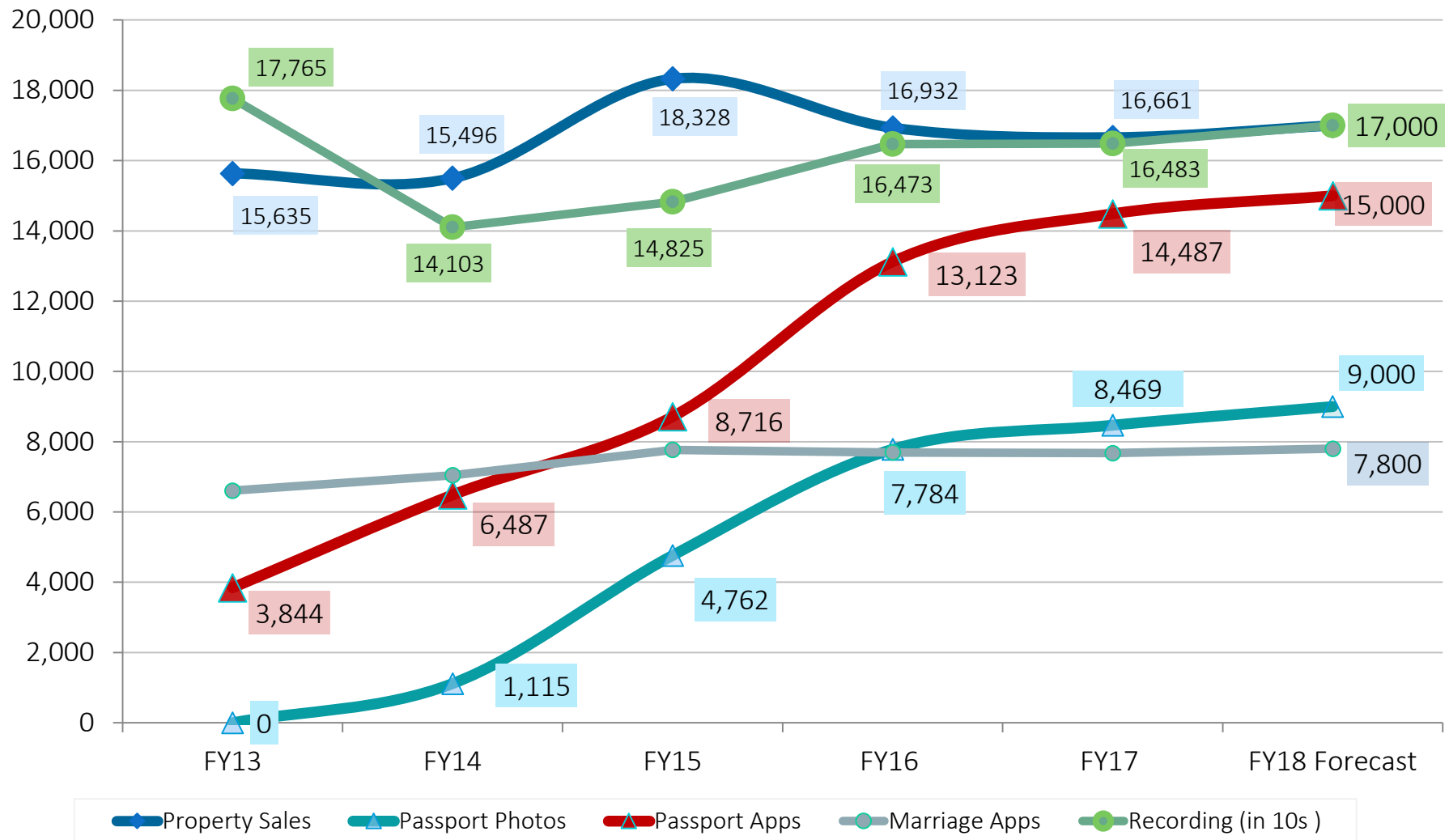
Assessment, Recording & Taxation (DART)



- GF increased by \$310K
- Other Funds decreased by \$1.1M
- Maintaining existing service levels

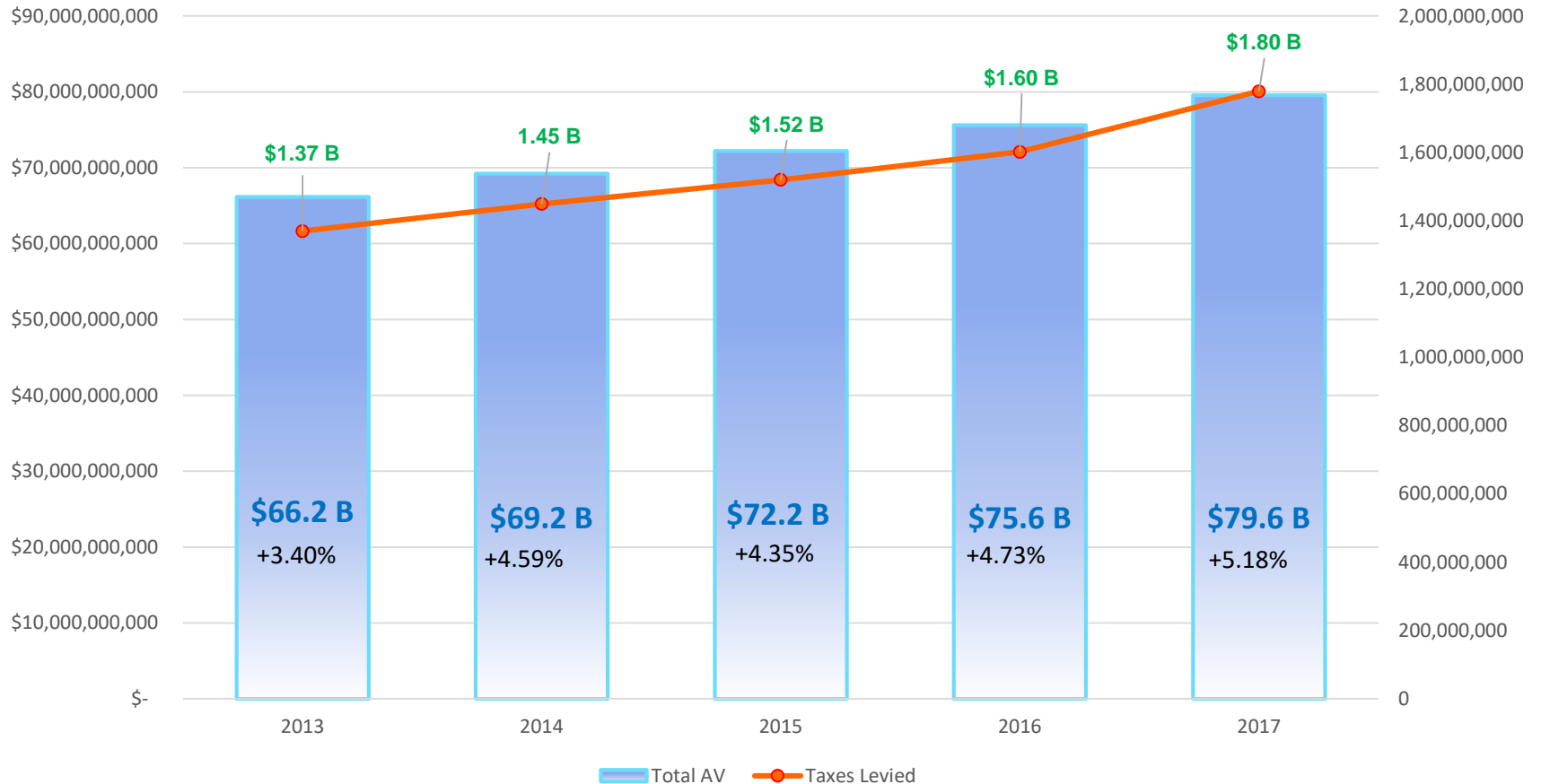


Assessment, Recording & Taxation: Service Trends



Taxable Value and Taxes Levied

Taxable Value and Total Taxes Levied by Year





FY 2019 Proposed Budget Summary & Impacts



General Fund Reductions

Prog. Name/# or Description	FY 2019 General Fund	General Fund FTE
Budget Office (72001) - Personnel cost savings and reduction in temporary and interns	\$34,238	.00
FRM Chief Financial Officer (72003) -Reduce Bond Counsel and financial advisor contracts by 65%; Will maintain small balance for ad hoc requests	\$19,500	.00
Various Finance & Risk Management Programs – Reduce Materials & Services at managers discretion (training and professional development)	\$43,174	.00
Capital Assets Strategic Planning (72013) – Reduce Professional Services contracts 50%	\$27,500	.00
Evaluation and Research Unit (72014)– Reduce Supplies and Travel & Training	\$15,737	.00
Central HR Services (72017) - Cut .60 FTE / 9061 HR Technician and reduce Temporary staffing in Central HR Services	\$73,175	.60
DART Property Assessment Special Programs (72030) – Reduce temporary Staffing, College to County Interns (2)	\$34,130	.00
DART Personal Property Assessment (72031)– Reduce Professional Services for External Consultants / Expert Witnesses for Property Valuation Appeals (Business Personal Property)	\$30,000	.00
DART Commercial Property Appraisal (72033) - Reduce Professional Services for External Consultants / Expert Witnesses for Property Valuation Appeals (Commercial Property)	\$10,000	.00
DART Residential Property Appraisal (72034) -Reduce Professional Services for External Consultants / Expert Witnesses for Property Valuation Appeals (Residential Property)	\$10,000	.00
Various DCM Programs – Reduce Materials and Services	\$8,514	.00
Department of County Management Total	\$345,416	.60



General Fund Reallocations within target

Prog. Name/# or Description	FY 2019 General Fund	General Fund FTE
Central HR Labor Relations (72018) – add 1.00 FTE 9621 HR Manager 2	\$198,195	1.00
Central HR Administration (72016) – offset reduction HR Manager 1	(\$173,872)	(1.00)
Central HR Services (72017) – offset reduction Temp Staffing	(\$24,323)	.00
Department of County Management Total \$198,195 reallocated within existing resources	\$00	.00



New, OTO, and Backfill

Prog. Name & # or Description	FY 2019 General Fund	GF Backfill	FY 2019 Other Funds	Total	OTO	NEW
Organizational Development (72000B)	\$284,998	N/A	\$0	\$284,998	X	X
Workforce Strategic Equity Plan (72000C), \$250K funded on a OTO basis	\$500,000	N/A	\$0	\$500,000	X	X
FRM Purchasing / Metro Workforce Equity (72005)	\$25,000	N/A	\$0	\$25,000	X	
DCM Workday Management Team (72022)	\$0	N/A	\$2,273,389	\$2,273,389	X	X
DART County Clerk Carryover (72025B)	\$150,000	N/A	\$0	\$150,000	X	
DART Residential Development Program (72036)	\$760,225	N/A	\$0	\$760,225	X	X
Mental Health System Analysis (72042)	\$100,000	N/A	\$0	\$100,000	X	
Construction Diversity & Equity (72044) – Funded through revenues to be collected	\$100,000	N/A	\$0	\$100,000		X
Department of County Management Total	\$1,920,223	\$0	\$2,273,389	\$4,193,612		





Future Policy Issues

Future Policy Issues

- HR consultant / HR policies and practices
- Workforce Equity Plan implementation
- Aligning Capital Planning policy to support Strategic Capital Plan





Summary

Continue rollout of electronic payment options, including digital disbursements

Assist County leaders in maintaining financial resiliency

Facilitate implementation of Workforce Equity Strategic Plan

DART ORION software system fully live

Launch & support Multco Align ERP software system

Continue Residential Development Program

Work with consultant implement HR policies and practice recommendations

Adopt 20-Year Strategic Capital Plan

Launch Origami, a new system to track and analyze risk across the county



Questions

