



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST – short form

Board Clerk Use Only

Meeting Date: 5/26/11
 Agenda Item #: BWS-7-B
 Est. Start Time: 3:00 pm
 Date Submitted: 4/26/11

GENERAL GOVERNMENT BUDGET WORK SESSIONS

Agenda Title: 5/24th - FY 2012 Budget Work Session on the General Government Departments – County Assets (1 hr) Capital (2 hr) & Library (1 hr)
 5/26th - FY 2012 Budget Work Session on the General Government Departments - County Management (1.5 hr) and Community Services (1 hr)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	May 24, 2011 <u>May 26, 2011</u>	Amount of Time Needed:	2.0 hrs. <u>and 2.5 hrs</u>
Department:	<u>County Management</u>	Division:	<u>Budget Office</u>
Contact(s):	<u>Karyne Kieta</u>		
Phone:	<u>503-988-3312</u>	Ext.:	<u>22457</u>
		I/O Address:	<u>503/5/531</u>
Presenter(s):	<u>Sherry Swackhamer, Vailey Oehlke and invited others for 5/24 session</u> <u>Mindy Harris, Joanne Fuller, Cecilia Collier and invited others for 5/26 session</u>		

General Information

1. What action are you requesting from the Board?

This worksession will provide the Board with budget overviews on the General Government group of County departments. The worksession is broken down into two days, May 24th and May 26th. May 24th will begin with the Departments of County Assets, break for the Capital Briefing and then resume with the Library. May 26th will include presentations from the Departments of County Management and Community Services. In each department’s presentation, the Board will first hear from the Citizen Budget Advisory Committee about its work and recommendations on the FY 2012 budget. There are no decisions to be made. Board members may propose budget notes or amendments at anytime in the process during a public worksession.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

After the Chair’s proposed budget is approved for submission to the Tax Supervising & Conservation Commission, the Board may begin deliberations on it. This worksession will be the

first opportunity for the Board to hear from the departments in the general government category. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budgets.

Departments will generally follow the Budget Presentation format below:

FY 2012 Approved Budget Departmental Budget Presentation Format

Introductions

Department CBAC Presentation (5 minutes)

Department Overview (10 minutes)

- Who We Are, What We Do
- Who We Serve, Our Partners
- Performance
 - How do we measure our performance?
 - How do we maintain or improve performance in current fiscal climate?
- FY 2011 Accomplishments

FY 2012 Approved Budget (25 minutes)

- Values & Guiding Principles
- Keeps
 - Overview
 - OTO
 - Innovative/New
 - Restructured
- Cuts
 - Programs
 - Expenditures
 - FTE
 - Impacts
 - Risks
 - Partners

State Impacts – What We Know (5 minutes)

Issues, Risks & Challenges (5 minutes)

- Policy Issues
- Short Term Concerns
- Long-Term Concerns

Questions? (10 minutes)

3. Explain the fiscal impact (current year and ongoing).

N/A—Board work session only.

4. Explain any legal and/or policy issues involved.

N/A—Board work session only.

5. Explain any citizen and/or other government participation that has or will take place.

The Chair’s proposed budget included significant public participation. A community forum was held and additional public hearings have been scheduled at various times during the upcoming weeks.

Required Signatures

**Elected Official or
Department/
Agency Director:**

Mindy Harris

Date: 4/26/11
