



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

August 10 - 14, 1992

- Tuesday, August 11, 1992 - 9:30 AM - Planning ItemsPage 2*
- Tuesday, August 11, 1992 - 10:45 AM - Agenda ReviewPage 2*
- Tuesday, August 11, 1992 - 1:30 PM - Board Briefings. . . .Page 2*
- Wednesday, August 12, 1992 - 8:00 AM - Special Meeting. . .Page 2*
- Thursday, August 13, 1992 - 9:30 AM - Regular Meeting . . .Page 3*

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers*
- Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers*
- Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers*
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers*

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, August 11, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 PRE 3-92 HEARING, ON THE RECORD, TEN MINUTES PER SIDE in the Matter of an Appeal of a June 1, 1992 Planning and Zoning Hearings Officer Decision to APPROVE, Subject to Conditions, a Single Family Residence in Conjunction with an Existing Farm Use, to be Occupied by a Son, for Property Located at 9825 NW Kaiser Road. 30 MINUTES REQUESTED.
- P-2 CU 8-92 HEARING, ON THE RECORD, TEN MINUTES PER SIDE, in the Matter of an Appeal of a June 1, 1992 Planning and Zoning Hearings Officer Decision to DENY a Conditional Use Request for a 9,000 Square Foot Warehouse and Office Structure, for Property Located at 28885 SE Dodge Park Boulevard (Continued from Tuesday, July 30, 1992). 30 MINUTES REQUESTED.
- P-3 First Reading of an ORDINANCE Amending the Bikeways Plan Map of the Comprehensive Framework Plan Policy 33C. 10 MINUTES REQUESTED.
-

Tuesday, August 11, 1992 - 10:45 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-1 Review of Agenda for Regular Meeting of August 13, 1992
-

Tuesday, August 11, 1992 - 1:30 PM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

- B-2 Review and Discuss the Draft Transition Plan for the Compliance with the American's with Disabilities Act (ADA). Presented by Jerry Bittle, F. Wayne George, Dave Warren and Jan Campbell. 30 MINUTES REQUESTED.
- B-3 Update on the Contractor Involvement at the Juvenile Justice Complex. Presented by Hal Ogburn and Bob Nilsen. 30 MINUTES REQUESTED.
-

Wednesday, August 12, 1992 - 8:00 AM

Portland Hilton Hotel, Executive Suite, 3rd Floor
921 S.W. 6th Avenue

SPECIAL MEETING

- S-1 The Multnomah County Board of Commissioners will Meet in a Special Meeting to Discuss Various Board Planning Issues. Facilitated by Lou Boston. 8:00 AM TO 5:00 PM.

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF SOCIAL SERVICES

- C-1 Ratification of an Intergovernmental Agreement Amendment, Contract #100123, between Multnomah County, Developmental Disabilities Program and Oregon Commission for the Blind to Increase Employment Transportation by \$4,397.16 to Provide Service to One Client, for the Period July 1, 1992 to June 30, 1993
- C-2 Ratification of an Intergovernmental Agreement Amendment, Contract #100143, between Multnomah County, Developmental Disabilities Program and Portland Community College, Portland Employment Project to Increase Work Activity Center Services by \$11,989.92 to Provide Services for One Client Formerly Residing in Clackamas County, for the Period July 1, 1992 to June 30, 1993
- C-3 Ratification of an Intergovernmental Agreement Amendment, Contract #100153, between Multnomah County, Developmental Disabilities Program and the City of Portland, Parks and Recreation to Increase Work Activity Center Services by \$4,084.44 for the Addition of One Client, for the Period July 1, 1992 to June 30, 1993

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 RESOLUTION in the Matter of Initiating the Willamette River Bridges Accessibility Project - TIME CERTAIN 9:30 AM
- R-2 In the Matter of the 1992 National Association of Counties (NACO) Achievement Awards and National Association of County Information Officers (NACIO) Awards - TIME CERTAIN 9:45 AM, ONE HOUR REQUESTED
- R-3 Second Reading and Possible Adoption of an ORDINANCE Submitting to the Voters the Question of Whether Legislation Should Be Adopted to Authorize the Voters to Abolish Multnomah, Washington and Clackamas Counties, the Metropolitan Service District and Tri-Met, and Create a Single Consolidated Government

MANAGEMENT SUPPORT

- R-4 Ratification of an Intergovernmental Agreement, Contract #500083, between Multnomah County, Finance Division and the State of Oregon, Department of General Services to Provide Travel Management Services to the County through the State Department of General Services Contract for the Period August 15, 1992 to June 30, 1993 (Continued from Thursday, August 6, 1992)

- R-5 Second Reading and Possible Adoption of an ORDINANCE Amending Ordinance No. 709, in Order to Revise, Add and Delete Exempt Salary Ranges

JUSTICE SERVICES

COMMUNITY CORRECTIONS

- R-6 Ratification of an Intergovernmental Agreement, Contract #900253, between Multnomah County, Specialized Services Division and the City of Portland to Provide \$103,800 for Trained Crew Leaders and Alternative Community Services Crews to Work in Areas Maintained by the Bureau of Parks & Recreation
- R-7 Ratification of an Intergovernmental Agreement, Contract #900273, between Multnomah County, Specialized Services Division and the City of Portland to Provide \$95,632 for Services of Women Leaving Prostitution

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-8 Second Reading and Possible Adoption of an ORDINANCE Amending Multnomah County Code Chapter 9.10 [Uniform Mechanical Permit Fees]
- R-9 Second Reading and Possible Adoption of an ORDINANCE Amending Multnomah County Code Chapter 9.30 [Uniform Plumbing Permit Fees]
- R-10 ORDER in the Matter of Designation of Newspaper for Publication of Notice of Foreclosure of Tax Liens and Shown on the Multnomah County 1992 Foreclosure List
- R-11 ORDER in the Matter of Cancellation of Land Sale Contract 15555 between Multnomah County, Oregon and RONALD E. TAYLOR Upon Default of Payments and Performance of Covenants
- R-12 ORDER in the Matter of Cancellation of Land Sale Contract 15562 between Multnomah County, Oregon and RAJINDER SINGH SAHI Upon Default of Payments and Performance of Covenants
- R-13 ORDER in the Matter of Cancellation of Land Sale Contract 15626 between Multnomah County, Oregon and BETTY JONES Upon Default of Payments and Performance of Covenants

DEPARTMENT OF HEALTH

- R-14 Ratification of an Intergovernmental Agreement, Contract #200743, between Mt. Hood Community College and Multnomah County, Health Department to Provide a (.5 FTE) Community Health Nurse to Assist in the Delivery of Health Services to Mt. Hood Community College Head Start/Oregon Pre-Kindergarten Program

DEPARTMENT OF SOCIAL SERVICES

- R-15 Ratification of an Intergovernmental Agreement, Contract #102923, between the City of Wood Village and Multnomah County, Housing & Community Services Division to Contribute

up to \$39,678 in Community Development Block Grant Funds to Replace Sanitary Sewer Lines on Ash, Birch, Elm Streets Located in the City of Wood Village, for the Period July 1, 1991 to December 31, 1992

- R-16 Ratification of an Intergovernmental Agreement, Contract #102933, between the City of Wood Village and Multnomah County, Housing & Community Services Division to Contribute up to \$59,465 in Community Development Block Grant Funds to Replace Sanitary Sewer Lines on the Hawthorne/Cedar Lane Sanitary Sewer Project Located in the City of Wood Village, for the Period July 1, 1991 to December 31, 1992
- R-17 Ratification of an Intergovernmental Agreement, Contract #102943, between the City of Wood Village and Multnomah County, Housing & Community Services Division to Contribute up to \$87,850 in Community Development Block Grant Funds to the Arata Road Waterline Replacement Project Located in the City of Wood Village, for the Period July 1, 1991 to December 31, 1992
- R-18 Ratification of an Intergovernmental Agreement, Contract #102953, between the City of Wood Village and Multnomah County, Housing & Community Services Division to Contribute up to \$59,750 in Community Development Block Grant Funds to Replace Sanitary Sewer Lines on Maple Blvd. Sanitary Sewer Replacement Project Located in the City of Wood Village, for the Period July 1, 1991 to December 31, 1992

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**HILTON HOTEL
PORTLAND, OREGON
AUGUST 12, 1992
8 O'CLOCK A.M.**

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING
PROCESS**

**BOSTON TRAINING & MARKETING GROUP
Gresham, Oregon**

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

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facilitated
by

BOSTON TRAINING & MARKETING GROUP

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS**

Board Retreat Schedule

8:00 - 8:15 A.M.	Retreat Introduction
8:15 - 9:00 A.M.	Multnomah County Accomplishments (What Did We Do Right)
9:00 - 10:00 A.M.	Planning Process
10:00 - 10:15 A.M.	Coffee & Rolls
10:15 - 10:45 A.M.	Where Are We?
10:45 - 11:30 A.M.	Where Do We Want To Go?
11:30 - 12:00 Noon	How Do We Get There?
12:00 - 1:00 P.M.	Lunch - International Club
1:00 - 3:00 P.M.	How Do We Get There cont.
3:00 - 3:15 P.M.	Refreshments
3:15 - 4:00 P.M.	How Do We Get There cont.
4:00 - 5:00 P.M.	Retreat Outcome/Next Steps

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS

TABLE OF CONTENTS

- I. **Retreat Agenda and Objectives.**
 - A. Identify major issues and concerns facing Multnomah County as a service provider.
 - B. Develop short range planning process (1 year) that is visionary, strategic and tactical.
 - C. Develop guidelines and define role of Board and Staff Management in developing policy and implementing procedures.
 - D. Develop effective public relations campaign that changes image of Board, County and introduces **Partnership For A Caring Community Concept** and services provided by Multnomah County.
 - E. Develop plan to monitor, evaluate and measure established short range goals determined by Board.
- II. **Multnomah County Accomplishments (What Did We Do Right?)**
- III. **Model For Board Effectiveness**
 - **Planning Process. (What is it?)**
 - **Planning Process Components**
 - A. Participation
 - B. Planning
 - C. Process
 - D. Policy
 - **Collaboration**
- IV. **Retreat Outcome.**
 - **Prioritize and focus on "Significant Few Concept"**
 - A. Formulate
 - B. Create
 - C. Develop
 - D. Implement
- V. **Next Steps.**
 - A. Support Chair's Agenda
 - B. Develop Board Portfolio/Job Description
 - C. Develop mission of expediency/urgency.
 - D. Shared responsibility through the mission of influence.

"KNOWLEDGE ALONE DOES NOT ENABLE AN INDIVIDUAL, OR AN ORGANIZATION TO HAVE POWER, BUT KNOWING HOW TO APPLY KNOWLEDGE IS THE KEY TO UNLIMITED SUCCESS. EMPOWERMENT IS KNOWLEDGE APPLIED. "

Boston Training & Marketing Group

RETREAT AGENDA GUIDELINES

for

MULTNOMAH COUNTY BOARD OF COMMISSIONERS BOARD RETREAT

THEME:

STRATEGIC ISSUES:

DEVELOPING A SHORT RANGE PLANNING PROCESS

I. WHERE ARE WE?

- a. Multnomah County Mission Statement
- b. Decision Making Process
- c. Historical Planning Process
- d. Role of Board of Commissioners and Staff
- e. Short Range Vision
- f. Long Range Vision
- g. Board and County Image
- h. Implementing Policy
- i. Measuring Policy
- j. Board Relations

II. WHERE DO WE WANT TO GO?

- a. What Is The Vision Of The Board for Multnomah County?
- b. How Do We Deliver Services Considering the Impact of Measure Five?
- c. What Is The Image We Want As Policy Makers and Service Providers?
- d. How Can We Support The Agenda Of The Chair?
- e. Do We Need a "Sense Of Urgency/Expediency Mission?"

III. HOW DO WE GET THERE?

- a. Become A Collaborative and Mission Orientated Board.
- b. Change Portfolio Philosophy and Concept .
- c. Develop Guidelines and Define Role of Board and Staff Management in developing policy and implementing procedures.
- d. Define Short Range Plans versus Long Range Plans.
- e. Develop a Strategic and Tactical Management Planning Process.
- f. Develop a Policy Measurement and Evaluation Process.
- g. Develop Effective Public Relations Campaign to Change Image of Board, County and to Introduce Partnership For A Caring Community
- Concept.
 - h. Institute a Quarterly Process For Measure Policy Implementation and Creative Visionary Planning.
 - i. Establish Management By Objectives (MBO) and Management By Results (MBR) Program, to Improve Board Planning Skills.

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE
PLANNING PROCESS

**Summary of Multnomah County
Accomplishments (What Did We Do Right)**

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS**

PLANNING PROCESS DEFINED. "It Wasn't There Yesterday."

Planning is a complete and continuous process directed toward improving organizational results in relation to available opportunities - KISS PRINCIPLE.

Planning as a process is a rational approach to the future.

Planning is a method of guiding the organization that channels decisions and actions which affect the future of the organization in a positive, consistent and rational manner.

Planning enables the organization to control change to its advantage, so the organization can grow effectively to meet change.

WHAT PLANNING PROCESS IS NOT "Do I Get Paid to Paint Straight Lines?"

Planning is not just optimistic projecting, improved communications, or public relations.

Planning is not an attempt to avoid risk taking.

Planning is not even an attempt to minimize risk.

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING
PROCESS**

**COMPONENTS OF PLANNING PROCESS
MODEL.**

- PARTICIPATION - Who shares?
Who is responsible?
- PLANNING - What are the goals?
- PROCESS - Why and What are the
actions needed
- POLICY - How is it to be done?

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS**

EIGHT STEPS IN THE PLANNING PROCESS. "The Blind People."

1. Becoming aware of opportunities.
2. Establishing objectives or goals.
3. Defining all premises.
4. Determining alternative courses.
5. Evaluating alternative courses.
6. Selecting a course .
7. Formulating derivative plans.
8. Implementing the plan.

SWOT ANALYSIS. How Is It Used? What Is It?

- S - STRENGTHS
- W - WEAKNESS
- O - OPPORTUNITIES
- T - THREATS

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS**

"WHAT MAKES A GOOD TEAM?" -"WHAT IS COMPROMISE V. COLLABORATION?"

WHAT IS NEEDED TO CREATE THE IDEAL CONDITION:

1. Mutual Trust.

I can state my views and differences openly without fear of ridicule or retaliation and permit others to do the same.
2. Mutual Support.

I can get help from others in the group and give help to them without being concerned about prerogatives.

I don't have to protect my function against "them" nor do "they" need to protect "theirs" against mine.
3. Communication.

I don't have to be guarded and cautious about my communication. Based on mutual trust and support, I can say what I feel and how I am reacting.
4. Group Objectives.

No objective will be assumed by the group until it is clearly understood by all members.
5. Conflict Resolution. We accept conflicts as necessary and desirable. We don't suppress them or pretend they don't exist.
6. Utilization of Member Resources.

My individual abilities, knowledge and experience are fully utilized by the group and I use those of other members. We accept and give advice, counsel and support each other while recognizing individual accountability and specialization.
7. Control Methods.

I accept the responsibility for keeping discussions relevant and for the integrity of the group operation, each other member accepts the same responsibility.
8. Organizational Environment.

We respect individual differences. We don't push each other to conform to central ideas or ways of thinking. We work hard at keeping our "group climate" free, open and supportive of each other.

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MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS**

RETREAT OUTCOME

PRIORITIZE AND FOCUS ON "SIGNIFICANT FEW CONCEPTS"

- Formulate a vision for achieving strategic advantage.
- Create strategies and plans for adapting and innovating in the changing environment.
- Develop tactics for implementing the strategies and plans.
- Implement the vision by empowering individuals with the necessary skills.

**LEADING TO NEW LEVELS OF
ORGANIZATIONAL EFFECTIVENESS.**

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

**STRATEGIC ISSUES:
DEVELOPING A SHORT RANGE PLANNING PROCESS**

NEXT STEPS

- **SUPPORT THE CHAIR'S AGENDA**
- **DEVELOP BOARD PORTFOLIO/JOB DESCRIPTION**
- **DEVELOP MISSION OF EXPEDIENCY /URGENCY**
- **SHARING RESPONSIBILITY THROUGH THE MISSION OF INFLUENCE**



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO : Teri Duffy
FROM : Merlin Reynolds *Merlin*
DATE : 6/14/91
RE : Implementation of the McCoy Agenda

Now that the Board is about to adopt the 91-92 County Budget, it is time to begin refocusing our energies on the McCoy Agenda.

In discussions with the Chair yesterday, she clarified the six cornerstones on the McCoy Agenda and I will be talking with the departments concerning implementation. The six cornerstones of the McCoy Agenda are:

The "Continuum of Services" model;

Community Restoration;

Focusing County Resources on Prevention Programs;

Solving the County's Space Problems;

Focusing County Government and Services within the Region; and

Making the County a Good Place to Work.

A key component to implementation of the McCoy Agenda is that we incorporate it in everything she says. I would greatly appreciate your giving this some thought and how to best make the McCoy Agenda real.

I would like to meet with you in the next week or so to discuss the above.

MGR:ddf
7382G

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

HILTON HOTEL
third floor, EXECUTIVE SUITE
PORTLAND, OREGON
8 o'clock AM
WEDNESDAY, AUGUST 12, 1992

Casual Dress

STRATEGIC ISSUES:
Developing A Short Range Planning Process

Facilitated By:
BOSTON TRAINING & MARKETING GROUP

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD RETREAT

HILTON HOTEL
third floor, EXECUTIVE SUITE
PORTLAND, OREGON
8 o'clock AM
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STRATEGIC ISSUES:
Developing A Short Range Planning Process

Facilitated By:
BOSTON TRAINING & MARKETING GROUP

BOARD RETREAT AGENDA

STRATEGIC ISSUES: DEVELOPING A SHORT RANGE PLANNING PROCESS

Retreat Agenda and Objectives..

- Identify major issues and concerns facing Multnomah County as a service provider.
- Develop short range planning process (1 year) that is visionary, strategic and tactical.
- Develop guidelines and define role of Board and Staff Management in developing policy and implementing procedures.
- Develop effective public relations campaign that changes image of Board, County and introduces Partnership For A Caring Community Concept and services provided by Multnomah County.
- Develop plan to monitor, evaluate and measure established short range goals determined by Board.

facilitated by:

Boston Training & Marketing Group

Gresham Oregon

RETREAT AGENDA GUIDELINES

for

MULTNOMAH COUNTY BOARD OF COMMISSIONERS BOARD RETREAT

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- a. What Is The Vision Of The Board for Multnomah County?
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BOARD RETREAT AGENDA

STRATEGIC ISSUES: DEVELOPING A SHORT RANGE PLANNING PROCESS

Retreat Agenda and Objectives.

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Meeting Date: AUG 12 1992

Agenda No.: Retreat 5-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Board Planning Retreat

BCC Informal _____ BCC Formal Wednesday August 12, 1992
(date) (date)

DEPARTMENT Nondepartmental DIVISION Chair's Office

CONTACT Hank Miggins TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: _____

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Full day Board Planning Retreat with facilitator. Hilton Hotel, Executive Suite, 3rd Floor, 8:00 a.m. - 5:00 p.m. Wednesday, August 12, 1992

BOARD OF COUNTY COMMISSIONERS
MULTI-NOMAH COUNTY
OREGON
1992 AUG - 6 AM 11:55

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy
Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)



GLADYS McCOY, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO: Commissioner Pauline Anderson
Commissioner Rick Bauman
Commissioner Gary Hansen
Commissioner Sharron Kelley

FROM: Gladys McCoy
Multnomah County Chair *Gladys McCoy*

DATE: August 5, 1992

RE: Board Retreat

BOARD OF
COUNTY COMMISSIONERS
1992 AUG -6 AM 8:21
MULTNOMAH COUNTY
OREGON

The August 12, 1992 Board Retreat will be held at the Portland Hilton Hotel, 3rd Floor Executive Suite. Lunch arrangements have been made for us at the Hilton International Club.

We are scheduled to begin at 8:00 a.m. Lou Boston, the facilitator, will be sending us specific agenda information soon.

GM:ddf
cc: Hank Miggins, Executive Assistant
Office of the Board Clerk ✓
9247G