



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date:	<u>4/19/12</u>
Agenda Item #:	<u>R.4</u>
Est. Start Time:	<u>10:20 am</u>
Date Submitted:	<u>3/30/12</u>

Agenda Title:	Establishing Fees and Charges for Chapter 21, Health, of the Multnomah County Code, and Repealing Resolution No. 2010-057
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Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 19, 2012</u>	Amount of Time Needed:	<u>20 min.</u>
Department:	<u>Health</u>	Division:	<u>Community Health Services</u>
Contact(s):	<u>Lila Wickham, Mark Adams, Jon Kawaguchi</u>		
Phone:	<u>503-988-3400</u>	Ext.	<u>24459</u>
	I/O Address:		<u>420-1</u>
Presenter(s):	<u>Mark Adams, Jon Kawaguchi, and Debe Nagy Nero, Chair of the Food Service Advisory Committee</u>		

General Information

1. What action are you requesting from the Board?

Adoption of resolution updating food, pool, and tourist/traveler facility license fees.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This action will allow for recovery of administrative costs. A comprehensive time analysis was performed identifying the actual inspection time for each type of inspection conducted by health inspectors. This time study information was used in conjunction with a state mandated formula to create license fees that reflect the time spent for the service using a full service recovery methodology. The proposed fees are reflective of actual direct time and associated full cost recovery methodology.

3. Explain the fiscal impact (current year and ongoing).

None--will allow for recovery of administrative costs.

4. Explain any legal and/or policy issues involved.

The proposed fees will allow for recovery of costs associated with the provision of inspections, monitoring and licensing of specific categories of food, pool, and tourist/traveler facilities in January 2013.

5. Explain any citizen and/or other government participation that has or will take place.

The Multnomah County Board-appointed citizen advisory group (Food Service Advisory Committee) reviewed and approved the fee proposal.

Required Signature

**Elected Official or
Department/
Agency Director:**

Lillian Shirley
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Date: 03-30-2012