

Nondepartmental

Table of Contents

Overview	1
Budget Issues and Highlights	1
Budget for FY 2005	2
Organization Chart	4
Elected Officials	5
Chair of the Board	6
District 1—Maria Rojo de Steffey	7
District 2—Serena Cruz	8
District 3—Lisa Naito	9
District 4—Lonnie Roberts	10
Auditor’s Office	11
Independent County Agencies.....	13
County Attorney	14
Public Affairs Office	14
Tax Supervising & Conservation Commission.....	14
Local Public Safety Coordinating Council.....	15
Citizen Involvement Committee	15
Cultural Diversity Conference.....	16
Commission on Children, Families, & Community.....	17
Administration.....	18
Early Childhood Framework	18
School-Age Policy Framework	18
Youth Development	18
Poverty Reduction Framework.....	19
Community Safety Net.....	19
CCFC Contracts for Direct Human Services.....	20
Strategic Investment Program	21
SIP Administration	22
SIP Direct Service Program	22
SIP Community Housing.....	22
SIP Community Service Fee	22
State Regional Investment Program	22
Non-County Agencies	24
Elders in Action.....	25
Portland Business Alliance.....	25
Regional Arts and Culture Council	26
Oregon State University Extension Service.....	26
Soil & Water Conservation Districts.....	26
Mandated Payments	27
County School Fund.....	28
Multnomah County Schools.....	28
Business Income Tax Pass-Through	28
Historical Organizations.....	30
Metropolitan Human Rights Center	30
Children’s Levy.....	30

Nondepartmental

Accounting Entities	31
Convention Center Fund	32
Capital Debt Retirement Fund.....	32
GO Bonds	32
Revenue Bonds	32
Pension Obligations.....	32
Tax Revenue Anticipation Notes.....	32
Capital Acquisition Fund.....	32
Equipment Acquisition Fund.....	32
Capital Lease Retirement Fund: Scheduled Payments	34

Nondepartmental

Overview

The Nondepartmental area consists of the Board of County Commissioners and its Chair; the Auditor; the County Attorney; the Public Affairs Office; non-County Agencies; independent organizations; the Commission on Children, Families, and Community; and accounting entities.

Services Provided by Nondepartmental Agencies and Organizations

The **Chair of the Board of County Commissioners** acts as Chief Executive Officer of the County, and administers all programs except those under the Sheriff, the Auditor, the District Attorney, and the Board itself. The **Board of County Commissioners** conducts all County legislative activities. It is responsible for adopting policies that guide the direction of the County. The **County Auditor** conducts audits of County functions and makes recommendations for improving the efficiency and effectiveness of services. The **County Attorney** provides legal services to elected officials and programs. The **Public Affairs Office** provides a centralized approach to public affairs responsibilities. **Non-County agencies** include City/County organizations that are funded jointly by the City of Portland and Multnomah County and administered by the City and independent agencies to which the County provides some funding.

Budget Issues and Highlights

The FY 2005 adopted budget for Nondepartmental includes several programs transferred in from other County departments, restores funding to two non-County agencies, and enhances two small County programs.

- The adopted budget includes the following changes to the Nondepartmental budget:
 - \$50,000 to the **Public Affairs Office**, to enhance the federal liaison program.
 - \$50,000 to the **OSU Extension Service** is cut, reducing the County appropriation for this organization to zero.
- The second year of the County's Local Income Tax pass-through to **Multnomah County schools** is budgeted here. The adopted budget increases the available pass-through amount by \$4.2 million.
- The **Strategic Investment Program** and the **DSS Justice** data warehouse are shown here in FY 2005. These programs were previously budgeted in the Department of Community & Business Services.
- The **Commission on Children, Families, and Community** has assumed responsibility for the Community Safety Net program. This program was previously budgeted in the Health Department.

Nondepartmental

Budget for FY 2005

The Nondepartmental adopted budget for FY 05 is \$163,879,061. The large drop in expenditures from FY 04 is the net change of the removal of the Children's Levy Fund from the budget (\$9.2 million); a one-time debt refunding of the County's 1993 COP issue in FY 2004 (\$10 million); and increased Itax funding to schools for FY 2005 (\$4.2 million).

Budget Trends	2002-03	2003-04	2003-04	2004-05	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
	Staffing FTE	77.94		74.01	
Personal Services	\$6,210,535	\$6,430,275	\$6,547,293	\$6,791,219	\$243,926
Contractual Services	\$21,027,378	\$119,824,491	\$121,692,478	\$114,762,310	(6,930,168)
Materials & Supplies	\$40,308,647	\$50,644,685	\$50,750,203	\$41,664,243	(9,085,960)
Capital Outlay	\$163,176	\$753,319	\$765,821	\$661,289	(104,532)
Total Costs	\$67,709,736	\$177,652,771	\$179,755,795	\$163,879,061	(\$15,876,734)

Costs by Division	2002-03	2003-04	2003-04	2004-05	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
	Elected Officials	\$2,844,752	\$2,944,761	\$3,004,858	
Auditor's Office	850,682	1,027,776	1,048,751	1,095,066	46,315
Independent County Org	3,385,016	3,602,143	3,675,656	3,830,666	155,010
CCFC	1,804,948	717,631	717,631	973,000	255,369
Strategic Investment Proc	1,016,595	1,837,952	1,873,483	2,267,326	393,843
Non-County Agencies	483,414	425,885	425,885	418,824	(7,061)
Mandated Payments	6,422,783	93,732,508	95,645,416	100,433,411	4,787,995
Historical Organizations	0	9,210,000	9,210,000	0	(9,210,000)
Accounting Entities	50,901,546	64,154,115	64,154,115	51,688,367	(12,465,748)
Total Costs	\$67,709,736	\$177,652,771	\$179,755,795	\$163,879,061	(\$15,876,734)

Staffing by Division	2002-03	2003-04	2003-04	2004-05	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
	Elected Officials	25.25	23.36	23.36	
Auditor's Office	8.00	9.80	9.80	9.80	0.00
Independent County Org	34.33	33.35	33.35	33.05	(0.30)
CCFC	10.36	7.50	7.50	7.50	0.00
Strategic Investment Proc	0.00	1.30	0.00	0.00	0.00
Non-County Agencies	0.00	0.00	0.00	0.00	0.00
Mandated Payments	0.00	0.00	0.00	0.00	0.00
Historical Organizations	0.00	0.00	0.00	0.00	0.00
Accounting Entities	0.00	0.00	0.00	0.00	0.00
Total Staffing FTE's	77.94	75.31	74.01	74.12	0.11

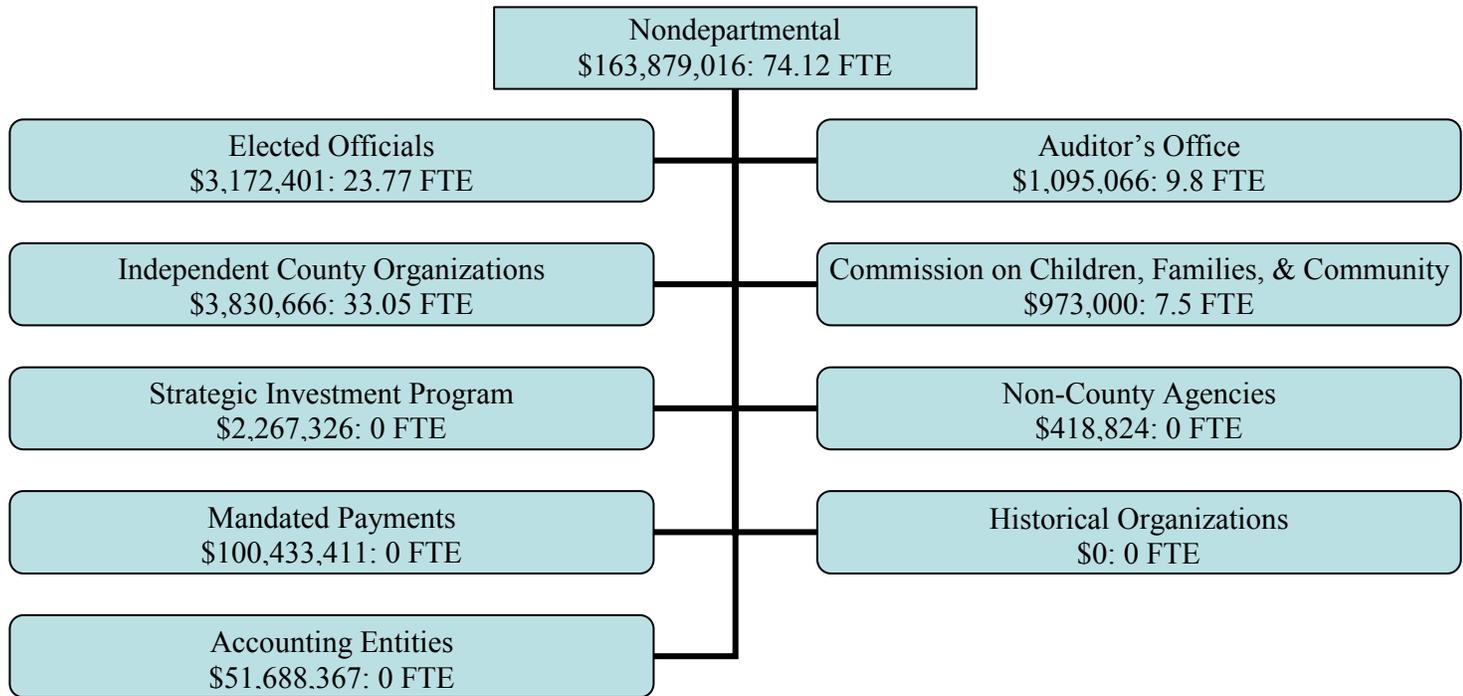
Nondepartmental

Resources by Division	Fees, Permits				Other/
	<u>General Fund</u>	<u>&Charges</u>	<u>Federal</u>	<u>State & Local</u>	<u>Miscellaneous</u>
Elected Officials	3,172,401	0	0	0	0
Auditor's Office	1,095,066	0	0	0	0
Independent County Orgnztns	1,183,428	0	0	192,100	0
CCFC	13,390	42,294	338,474	578,844	0
Strategic Investment Program	0	0	0	312,750	995,957
Non-County Agencies	418,824	0	0	0	0
Mandated Payments	101,143,411	0	0	0	0
Historical Organizations	0	0	0	0	0
Accounting Entities	<u>952,043</u>	<u>24,056,481</u>	<u>0</u>	<u>0</u>	<u>50,057,060</u>
	107,978,563	24,098,775	338,474	1,083,694	51,053,017

Nondepartmental

Organization Chart

As Nondepartmental is a collection of independent County agencies and functions, the chart below does not reflect hierarchical relationships.



Elected Officials

The Chair is the Chief Executive Officer, administering all County programs except those under the Sheriff, the Auditor, the District Attorney, and the Board of County Commissioners.

The Board of County Commissioners conducts all County legislative activities. It acts as the budget committee; reviews and amends the Executive Budget; holds hearings and adopts the County budget; acts as a liaison to departments, advisory boards, and commissions; makes changes in County administrative departments; fills vacancies in elective offices; and adopts labor agreements.

Significant Budget Changes:

- The Chair’s Office reduced 1.30 FTE by consolidating vacancies and re-designing some positions and responsibilities in the office.
- Board of County Commissioner budgets received an 8% cut in FY 2004. The adopted budget restores this cut for FY 2005.
- District 2’s budget contains a \$5,000 carryover to implement the recommendations of the Latino Gang Violence Prevention Task Force.

Elected Officials	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	25.25	23.36	23.36	23.77	0.41
Personal Services	\$2,045,914	\$2,092,857	\$2,135,568	\$2,230,172	\$94,604
Contractual Services	8,966	\$4,227	4,313	26,404	22,091
Materials & Supplies	789,872	\$847,677	864,977	915,825	50,848
Capital Outlay	<u>0</u>	\$0	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$2,844,752	\$2,944,761	\$3,004,858	\$3,172,401	\$167,543

Chair of the Board

The Chair's Office seeks to earn citizen confidence by using innovative partnerships and offering effective programs. The Office implements Board of County Commissioner policies and ensures efficient County government by using limited resources wisely and carefully managing all funds entrusted to it.

The Chair's Office fulfills a number of roles:

- The Chair is a legislator, chairing and voting at meetings of the Board of County Commissioners and preparing their agendas.
- The Chair is the chief executive officer of the County.
- All employees, except the direct appointees of other elected officials, report to the Chair or the Chair's delegates.
- The Chair prepares the Executive Budget for the Board to discuss.
- The Chair reviews and executes all contracts.
- The Chair is the primary spokesperson for the County.
- The Chair is responsible for carrying out policies determined by the Board and for implementing the annual budget adopted by the Board.
- The Chair's Office consists of staff to assist the Chair in these activities.

The Chair's Office is also responsible for:

- Developing departmental policies and goals.
- Providing administrative leadership.
- Serving as a liaison between the Board, the departments, city and state governments, and private enterprise.
- Responding to public and employee inquiries.
- Evaluating local, state, and federal legislation.
- Providing a wide range of public information.
- Maintaining records of all actions of the Board and ensuring that accurate records of Board meetings are available for public inspection in compliance with Oregon open meetings laws, the Multnomah County Charter, and other applicable regulations.

FY 2004: 9.03 FTE FY 2005: 8.70 FTE

Centralized Boardroom Expenses

This program accounts for expenses necessary for the operation of the Board of County Commissioners, including association dues, the Board Clerk, and boardroom expenses such as rent, boardroom computers, and telephones.

FY 2004: 1.30 FTE FY 2005: 1.00 FTE

District 1—
 Maria Rojo de
 Steffey

I am committed to working with the community to provide services and develop sound public policy.

The mission of the District 1 office is to listen to concerns and ideas from the community, provide constituents with high quality customer service and representation, and encourage citizen involvement in County government.

Commissioner Maria Rojo de Steffey represents a portion of the inner east side and all Multnomah County areas west of the Willamette River. Her priorities include issues related to the elderly; supporting alcohol and drug treatment programs; sustainability; youth; and the economic stability of the County. Commissioner Rojo de Steffey works on these issues by:

- Supporting adequate and affordable independent housing for seniors; identifying and reporting elder abuse; training people to recognize the signs of abuse; and working on other issues relevant to elders.
- Supporting treatment and mentoring options for people suffering from the ravages of alcohol and drug abuse.
- Promoting sustainability.
- Providing a forum for businesses to work with County government to promote a healthy business economy.
- Seeking sustainable funding for community transportation and Willamette River Bridges.
- Advocating for the neediest and most vulnerable in our community.

Maria represents the County on the following organizations:

Economic Development: the Regional Investment Board, the Courthouse Blue Ribbon Committee, the Visitor Development Fund, the Metropolitan Exposition Recreation Center, and the Advisory Board of the Oregon Convention Center

Arts: the Regional Arts and Culture Council and the Multnomah County Cultural Coalition Planning Committee

Transportation: the Joint Policy Advisory Committee on Transportation and the Eastside Streetcar Alignment Study Committee

Sustainability: the Food Policy Committee (For which she is Co-Chair, with City Councilman Dan Saltzman), and the City of Portland/Multnomah County Sustainable Development Commission

Commissioner Rojo de Steffey and her staff—Shelli Romero, David Martinez and Matthew Lashua—are interested in hearing from the residents of Multnomah County. You may contact us at 503-988-5220 or e-mail district1@co.multnomah.or.us.

FY 2004: 3.33 FTE FY 2005: 3.80 FTE

District 2— Commissioner Cruz began her second term as the representative for North and
Serena Cruz Northeast Portland in January 2003. Over the past year, Cruz has focused on:

- Working with colleagues, parents, and community and business leaders to pass Ballot Measure 26-48 in May 2004. This three-year tax will generate critical revenue for schools and for programs that serve the County's most vulnerable residents. This year, Cruz will work with the same coalition to defeat any proposed repeal of the income tax.
- Releasing the Latino Youth Gang Violence Report, the culmination of a task force Cruz established to address increasing violence among Latino youth in Multnomah County. The report examines reasons for the increase, existing resources that might reduce the problem, and areas where the community needs devote additional attention. Cruz hopes that the report will promote changes in the government allocation of resources, in school programs, and in policy decisions. The report can be downloaded at <http://www.co.multnomah.or.us/cc/ds2>.
- Helping to develop the Plan to End Homelessness as part of the Citizen's Commission on Homelessness. The Commission will make recommendations to increase coordination in an effort to maximize system-wide effectiveness, efficiency, and accountability. It will recommend linking housing and homeless systems to supportive services in order to end chronic homelessness and decrease long-term dependence on safety nets. The Commission includes elected officials, business and community leaders, and homeless and formerly homeless people. See <http://www.portlandonline.com/bhcd/index.cfm?c=30140>.
- Upholding the State Constitution's anti-discrimination clause. On March 3, 2004, the County began issuing marriage licenses to same sex couples. The constitutionality of these licenses is now being decided in the courts. Commissioner Cruz is confident that the opinion of the County Attorney will be upheld by the Oregon Supreme Court.

Cruz continues to work on these and other issues affecting North and Northeast Portland as well as the broader community. She serves on the Tri-County Health Care Enterprise Board, which is developing a regional strategy to ensure healthcare for low-income and uninsured people in Multnomah, Washington, and Clackamas Counties. (See <http://www.mchealth.org/cic/>.) She also continues to chair the Alcohol and Drug Criminal Justice Working Group. The Working Group has set three priorities to improve public safety this year: increasing housing stability, creating a universal assessment tool, and better integrating the A&D system into the public safety system. (See <http://www.lpscc.org/>.)

To learn more, please visit <http://www.co.multnomah.or.us/cc/ds2> or contact Commissioner Cruz at Serena@co.multnomah.or.us.

FY 2004: 3.65 FTE FY 2005: 3.70 FTE

District 3—
Lisa Naito

Commissioner Lisa Naito has made good government the driving force behind her endeavors at the County this last year. In a time of limited resources and revenues she plainly recognizes the need for fiscal prudence.

As County Commissioner, Lisa Naito combines innovative ideas with a common sense approach to making County government responsive and accountable.

Naito co-sponsored ordinances to increase oversight by the Board of County Commissioners on risk management funds and employee compensation packages. Naito voted against siting a new library in North Portland where no operating funds were identified. Naito has asked that the Board return to the past practice of approving new employee positions and reclassifications created outside of those previously budgeted. Naito also asks that the County’s budget reflect non-contracted and non-cash subsidies provided to organizations in order to more accurately reflect the true cost of providing services in the community.

As County Commissioner, Lisa Naito combines innovative ideas with a common sense approach to making County government responsive and accountable.

The basis of good government, however, is more than fiscal responsibility, it is also the protection of rights. Commissioner Naito believes in her sworn duty to make certain that everyone is able to exercise his or her full Constitutional rights. Multnomah County’s greatest asset is the diversity and talents of its people. To discriminate among the people of this community and not extend privileges equally to all would be wrong.

Multnomah County’s responsibility also extends to protection of the most vulnerable citizens in our community, the young, the elderly, and families experiencing hardship. When schools were faced with early closure, and basic public safety and human services were threatened, Naito launched the proposal for a local income tax surcharge to support education and critical County services. Voters agreed with the idea and passed the local measure in May of 2003 by a 58% majority.

Commissioner Naito’s priorities in the coming fiscal year include:

- Keeping our neighborhoods safe by funding a working, co-coordinated public safety system in which laws are enforced and crimes have consequences.
- Building strong families and communities with programs that build on the strengths of current services and realigning programs to be cost-effective while having a positive and lasting impact on the families they serve.
- Promote business-friendly practices in the community and in County government that will encourage economic recovery.

FY 2004: 3.05 FTE FY 2005: 3.05 FTE

District 4—
Lonnie
Roberts

Commissioner Roberts continues to support core services and programs to assist those who are most vulnerable in our community.

Commissioner Roberts believes that public safety is the number one issue for Multnomah County residents, and believes that an effective law enforcement program gives the county the flexibility to move forward with its social agenda. If citizens do not feel safe they can't be expected to support critical social issues such as transportation, education, health care, and senior services. In District 4, Deputy Sheriffs are vital to the livability of the unincorporated areas and to the support of Gresham, Troutdale, Wood Village, Fairview and Corbett. Roberts believes that the safety of these areas must be given the utmost consideration in the budget process.

The Portland Metropolitan region is in a growth period that is expected to last 25 years. Roberts emphasizes that the County needs to support this growth by planning the necessary infrastructure, with particular attention to transportation. It must partner with cities, ODOT, Metro, and Tri-Met to ensure that it offers solutions...not gridlock.

Roberts and the Board of Commissioners support programs to encourage early childhood development. After much work, the Board has established equity funding for all county students and has given assurances that money for programs for school-age children will migrate with them. In addition, the Board supports Head Start and English as a Second Language and plans to expand the Sun School Concept.

Many seniors are concerned about the loss of services. Commissioner Roberts is focused on helping them stay independent and in their own homes for as long as possible. In working toward this goal, he knows that the County must review the funds provided by State and Federal programs for senior services so that the community's elderly receive their fair share.

Since taking office in 2001, Commissioner Roberts has participated in five budget cuts. His office understands the need to reduce government costs, and to set an example by doing more with less. Roberts voted against the Commissioner's pay raise, and his staff has not received a pay increase in three years.

FY 2004: 3.00 FTE FY 2005: 3.52 FTE

Costs by Program	2002-03	2003-04	2004-05	Difference
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Chair's Office	\$1,139,523	\$1,130,908	\$1,138,135	\$7,227
District 1	306,236	324,446	360,873	36,427
District 2	323,636	332,446	365,903	33,457
District 3	312,946	318,946	361,092	42,146
District 4	311,752	321,347	360,955	39,608
Centralized Boardroom Expenses	<u>450,660</u>	<u>576,765</u>	<u>585,443</u>	<u>8,678</u>
Total Costs	\$2,844,753	\$3,004,858	\$3,172,401	\$167,543

Auditor's Office

The Charter requires the Auditor to "conduct performance audits of all County operations and financial affairs, and make reports thereof."

The Office conducts audits to increase the effectiveness and efficiency of County government. Activities include:

- Selecting critical elements of County operations for review.
- Gathering detailed information to determine what improvements are possible.
- Preparing reports describing audit results and recommendations.
- Reviewing reports with County management.
- Issuing the report to the Board of County Commissioners and the public.
- Following up recommendations 1 to 2 years after audits are issued.

The Office uses approximately 0.1% of the total County budget, and reviews the remaining 99.9% for opportunities to save money and improve services. In FY 03, seven projects were completed. It takes between 1,000 to 1,500 hours on average to complete an audit. According to an annual survey, by the fourth and fifth years after an audit is completed from 85%-90% of the recommendations were implemented.

As a result of the County's personal income tax that was implemented last year, the Office was funded to conduct performance audits of the eight school districts in Multnomah County. These audits will be done in partnership with the City of Portland Auditor's Office. Two auditor positions were added to complete audits over the three year period of the tax.

Government standards require that the Office be reviewed every three years by outside auditors to determine if its procedures provide reasonable assurance that auditing standards are being met. The last review was completed in 2002 with a positive finding of compliance with audit standards. The next review will be concluded in this coming fiscal year. The Office has received two awards for audit excellence from the National Association of Local Government Auditors, one in 2000 for the 1999 audit of Roadway Capital Projects and one in 2003 for the Capital Construction Process audit.

Action Plans:

- Complete first audits of school districts in the county.
- Incorporate new government auditing standards into office procedures.
- Successfully complete a review by outside auditors.

FY 2004: 9.80 FTE FY 2005: 9.80 FTE

Auditor's Office Budget Trends	2002-03	2003-04	2003-04	2004-05	Difference
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	8.00	9.80	9.80	9.80	0.00
Personal Services	\$639,648	\$809,879	\$826,407	\$857,189	\$30,782
Contractual Services	103,799	\$99,902	101,941	98,225	(3,716)
Materials & Supplies	107,235	\$117,995	120,403	139,652	19,249
Capital Outlay	<u>0</u>	\$0	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$850,682	\$1,027,776	\$1,048,751	\$1,095,066	\$46,315

**Portland
Multnomah
Progress
Board**

The Progress Board was established in 1994 and is funded by Multnomah County and the City of Portland. It identifies and reports on indicators (called benchmarks) which collectively gauge whether the community is meeting its livability goals. The government, business, and educational leaders who serve on the board track major trends in the community and act as a catalyst for improvement. The Board’s staff is located in the Portland Auditor’s Office, and maintains trend data on seventy-four benchmarks on its website.

*www.p-m-
benchmarks.org*

This year, the staff will focus on the twelve economic benchmarks, revising them to better track local conditions. In addition, staff members have been designated Affiliates of the State Data Center, and will provide assistance to County and City programs as the 2000 Census data becomes available.

Costs by Program	2002-03	2003-04	2004-05	Difference
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Auditor's Office	\$767,958	\$972,810	\$1,095,066	\$122,256
Progress Board	<u>82,724</u>	<u>75,941</u>	<u>0</u>	<u>(75,941)</u>
Total Costs	850,682	1,048,751	1,095,066	46,315

Independent County Agencies

Independent county organizations provide oversight of and community involvement with County departments.

- ✓ The **Citizen Involvement Committee's (CIC)** mission is to involve, educate, and empower the people of Multnomah County in all aspects of County government and decision-making.
- ✓ **County Attorney** services include legal advice and opinions, drafting and approving legal documents, and representing the County, its officials, and its employees in court and administrative litigation.
- ✓ The **Public Affairs Office** serves the public affairs needs of County departments, elected officials, and citizens.
- ✓ The **Tax Supervising and Conservation Commission (TSCC)** was established in 1919 by the Oregon Legislature to supervise the budgeting and taxing activities of local governments in the county.
- ✓ Mandated in 1995 by Senate Bill 1145 and Multnomah County ordinance 839, the **Local Public Safety Coordinating Council** is charged with planning for the use of state and local resources to serve local offenders, and coordinating local criminal justice policy.
- ✓ The **Cultural Diversity Conference** is an annual conference sponsored by Multnomah County, the City of Portland, and other jurisdictions. It offers keynote speakers, workshops, and panel discussions on various diversity topics.

Significant Budget Changes:

- The adopted budget includes \$25,000 and 0.5 FTE Outreach Coordinator to the Citizen Involvement Committee budget.
- The adopted budget adds \$50,000 to the Public Affairs Office to expand the federal legislative liaison program.

Independent County Orgs	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	34.33	33.35	33.35	33.05	(0.30)
Personal Services	\$2,668,786	\$2,831,147	\$2,888,926	\$2,957,205	\$68,279
Contractual Services	343,703	\$211,447	215,762	244,765	29,003
Materials & Supplies	372,527	\$559,549	570,968	628,696	57,728
Capital Outlay	0	\$0	0	0	0
Total Costs	\$3,385,016	\$3,602,143	\$3,675,656	\$3,830,666	\$155,010

County Attorney

The Office provides legal services to elected officials, departments, and employees.

This office reviews the legal aspects of County government operations, defends claims against the County, and assists with Federal, State, and County requirements. The County Attorney helps with risk management, provides legal training, and strives to provide clients with appropriate advice before legal issues become legal problems.

Action Plans:

- Develop databases to store and retrieve legal information.
- Provide clients with legal training and help manage risks.
- Work with clients to find effective resolutions of legal issues and risks.

FY 2004: 20.80 FTE FY 2005: 20.00 FTE

Public Affairs Office

The Public Affairs Office serves the public affairs needs of County departments, elected officials, and citizens.

The PAO provides services to citizens, County departments, and the Board. It helps its customers communicate critical messages by:

- Crafting coordinated and consistent communications.
- Helping County entities build lasting relationships with community organizations and stakeholders.
- Coordinating County stakeholders so that they present a strong and united legislative agenda.

This year the office implemented media and legislative training workshops, an enhanced MINT site, and a website. It also monitored Federal actions and legislation as they pertained to County issues.

Action Plan:

- Coordinate preparations for an emergency communication plan, a county birthday celebration, and a county-oriented cable program.

FY 2004: 6.50 FTE FY 2005: 6.50 FTE

Tax Supervising & Conservation Commission

TSCC is governed by an independent panel of five citizen volunteers appointed by the Governor to four-year terms.

Created by ORS 294.610 and currently limited to counties of over 500,000 in population, the Commission has jurisdiction over 36 municipal entities.

TSCC's FY 05 goals are to:

1. Ensure that each entity abides by local budget law;
2. Communicate financial information in a clear and unbiased manner;
3. Provide County staff with technical advice and assistance; and
4. Promote the efficiency and effectiveness of each entity.

The Commission's budget of \$280,000 is set by state statute. The Attorney General is designated by law as legal counsel.

FY 2004: 3.00 FTE FY 2005: 3.00 FTE

Local Public Safety Coordinating Council

The Local Public Safety Coordinating Council (LPSCC) brings together agencies that work or are interested in public safety to assure that policies and programs work in a coordinated manner across jurisdictional lines. This includes;

1. The collection and analysis of system-wide data,
2. Networking to share information on local, state, and federal operations, and
3. Using the acquired data and shared information to assure that evidence-based best practices are adopted as the core policy values of the public safety system.

Studying identified problem areas, arriving at recommendations, and developing plans with the various public safety jurisdictions to implement these recommendations is the implementation strategy.

Examples of LPSCC 's work include the ongoing review of persons with mental illness in the criminal justice system and how to improve outcomes both for the mentally ill and for the public safety system; review of racial over-representation in the criminal justice system; an evaluation of local public safety services conducted through contract with the National Institute of Corrections; the creation of a domestic violence fatal incident review process and an evaluation of gang intervention and prevention.

LPSCC has a part-time (.8 FTE) Director and a part-time (.75FTE) Assistant. Its work is accomplished by an Executive Committee that includes two County Commissioners, the County Sheriff, the District Attorney, the Presiding Judge of the Multnomah County Circuit Court and the Chief Criminal Judge, the Director of the Department of Community Justice, the Mayor of Portland and one City Commissioner, Portland's Police Chief, Gresham's Police Chief, The US Attorney, and the Superintendent of the Multnomah County Education Service District. Standing subcommittees include: Criminal Justice Advisory Committee (CJAC); Persons with Mental Illness in the Criminal Justice System Committee; Alcohol and Drug Work Group; the Decision Support System- Justice(DSS-J) Steering Committee; and the Domestic Violence Fatal Incident Review Committee.

FY 2004: 1.55 FTE FY 2005: 1.55 FTE

Citizen Involvement Committee

The CIC is a 15-member panel of citizens from throughout the county who work with County officials, departments, and the greater community to enhance opportunities for citizen involvement. The Office of Citizen Involvement provides staff for the committee and the programs it establishes. The Committee and Office were created in the County Charter by a vote of the people in 1984.

The CIC is responsible for ensuring that citizen concerns are accounted for early in the formal decision-making process, and for oversight of the People’s Office—the Office of Citizen Involvement.

Its Goals Are To:

- Create opportunities for citizens to help shape county policies and programs;
- Inform citizens of these opportunities and involve them in the process;
- Facilitate direct communication between citizens and county officials;
- Convey citizen requests, input, and proposals to officials and departments;

Its Activities Include:

- Coordinating the Citizen Budget Advisory Committee (CBAC) Program
- Implementing citizen-driven Dedicated Fund Review
- Hosting annual Citizen Involvement and Gladys McCoy Awards Ceremony
- Assessing citizen participation opportunities and barriers
- Establishing citizen advisory committees as need is identified in assessment
- Providing an access point to County volunteer opportunities/services
- Establishing a liaison program to improve communication between the CIC and members of County boards and commissions
- Recommending changes in County citizen involvement strategies
- Improving community outreach to involve and inform citizens
- Publishing *Conduit* newsletter
- Enhancing the CIC website
- Hosting Community Forums
- Updating CIC citizen participation publications
- Evaluating ways to improve use of volunteers in County activities

FY 2004: 1.50 FTE FY 2005: 2.00 FTE

Cultural Diversity Conference

The Cultural Diversity Conference is an annual conference sponsored by Multnomah County, the City of Portland, and other jurisdictions. It offers keynote speakers, workshops, and panel discussions on various diversity topics. The conference is funded by contributions from the sponsoring agencies.

Costs by Program	2002-03	2003-04	2004-05	Difference
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
County Attorney	\$2,237,479	\$2,426,616	\$2,455,136	\$28,520
Public Affairs Office	530,254	612,571	712,839	100,268
Tax Supervising & Conservation Commiss	263,277	280,000	280,000	0
Local Public Safety Coordinating Council	168,116	196,257	192,102	(4,155)
Citizen Involvement Committee	171,697	125,212	155,589	30,377
Cultural Diversity Conference	<u>14,194</u>	<u>35,000</u>	<u>35,000</u>	<u>0</u>
Total Costs	\$3,385,017	\$3,675,656	\$3,830,666	\$155,010

Commission on Children, Families, & Community

The Commission on Children, Families, and Community is a volunteer citizen body, appointed by the County Chair. It is the local entity in a statewide system, and is responsible for:

- a) advising the Board of County Commissioners on policies regarding children and families,
- b) planning for children and families,
- c) community building and mobilization,
- d) monitoring and evaluating Commission-funded activities, and
- e) managing Commission resources.

Making Multnomah County a Great Place to Grow Up and Live—a place where children and families:

- thrive and are safe;
- are well-educated;
- have the resources and support they need;
- and play a valued role in their communities

The Commission has responsibilities under state law and County ordinance. It serves as the local Community Action Agency, and is responsible for reviewing and approving the County’s anti-poverty policy, and for ensuring the participation of low-income people in planning and policy-making.

Beginning in Fiscal Year 2004, the Commission experienced a significant reduction in funding. As a result, the Commission has realigned, and focused its efforts on:

- The Early Childhood Framework
- The School-Age Policy Framework
- The Poverty Elimination Framework, and
- Youth Development

Significant Budget Changes:

- The Community Safety Net program transferred in from the Health Department. (\$166,570 and 0.50 FTE).
- The Positive Youth Development budget contains the second year of the W.B Kellogg Foundation Grant (\$35,282).
- For FY 05, FTE are shown by program on the following pages. In the FY 04 budget, all FTE were shown in the CCFC administration budget.

CCFC	2002-03	2003-04	2003-04	2004-05	
Budget Trends	Actual	Current Estimate	Adopted Budget	Adopted Budget	Difference
Staffing FTE	10.36	7.50	7.50	7.50	(0.00)
Personal Services	\$823,977	\$599,437	\$599,437	\$643,697	\$44,260
Contractual Services	724,752	\$0	0	164,317	164,317
Materials & Supplies	256,219	\$118,194	118,194	164,986	46,792
Capital Outlay	<u>0</u>	<u>\$0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$1,804,948	\$717,631	\$717,631	\$973,000	\$255,369

Administration

This unit provides general office support, including staff management, communications, resource development, reporting, and accountability functions.

FY 2004: 7.50 FTE FY 2005: 3.10 FTE

Early
Childhood
Framework

The Early Childhood Council leads the CCFC’s efforts to help families with children under eight thrive. It promotes and uses the Early Childhood Framework that was adopted by the Board of County Commissioners in 2001. The Framework’s vision is that *All children reach their full potential*. The Framework contains a broad set of goals, outcomes, and strategies.

The Council works with public and private entities to ensure that Framework strategies are implemented and measured for effectiveness. With CCFC and the Progress Board, ECC has developed progress indicators, and it measures the current status of each indicator. The County is the lead entity for Goal 3 of the Framework: *Strengthening High Risk Families*. The Healthy Start Advisory Committee of the Council provides leadership for Goal 3.

FY 2004: 0.00 FTE FY 2005: 1.00 FTE

School-Age
Policy
Framework

The newly-created School-Age Council of the CCFC will support the implementation of the School-Age Policy Framework through advisory and community outreach roles. The CCFC will also assist with evaluation of the process and outcomes related to the Framework. The Council will advise the CCFC citizen body, the Board of County Commissioners, and other stakeholders about policies and planning initiatives regarding school-age children and youth. The Council also plans to engage community members and conduct outreach to diverse stakeholders to strengthen support systems for school-age children and young adults.

The Advocacy Team for Sexual Minority Youth was recently recreated as a subcommittee of the Council to support young people in the school environment, coordinating with gay-straight alliances and other groups.

FY 2004: 0.00 FTE FY 2005: 1.00 FTE

Youth
Development

The Multnomah Youth Commission (MYC) leads the CCFC’s youth development efforts. MYC is made up of 32 people (age 13 to 21) who represent the community. Each fall, the commissioners undertake projects to further youth-lead community development.

The MYC believes that youth should be closely involved in the decisions that affect their lives. CCFC has worked to involve youth throughout the organization, and will continue these efforts in FY 05. The MYC provides training and support to youths and youth organizations, and works to develop the leadership skills of the youth commissioners.

FY 2004: 0.00 FTE FY 2005: 1.00 FTE

Poverty Elimination Framework

The Poverty Elimination Framework was adopted by the Board of County Commissioners in Fall 2003 to create a community of support for vulnerable residents. The Poverty Advisory Committee of the CCFC will complete implementation planning for the Framework at the end of FY 04. Implementation of services will move to the Office of School and Community Partnerships (OSCP).

The Committee will mobilize community involvement with Framework-instigated initiatives and monitor progress on Framework outcomes. These roles are integrated with responsibilities for oversight for the County’s Community Action Program (housed at OSCP) as described in the mandates for local commissions set forth in ORS 417.775.

FY 2004: 0.00 FTE FY 2005: 0.90 FTE

Community Safety Net

The Community Safety Net (CSN) joined the CCFC in January 2004, having moved from the Health Department. The CSN oversees the Community Safety Net Advisory Council as well as Contracts for the Family & Community Alliance (Community Safety Net). The goal of CSN is to prevent child abuse and neglect by linking at-risk children and their families with coordinated community supports. The purpose of the Advisory Council is to provide support and guidance in the development of the Community Safety Net. The three policy frameworks of the CCFC all address concerns of the CSN, and establishing strong connections with them is a priority.

FY 2004: 0.00 FTE FY 2005: 0.50 FTE

Costs by Program	2002-03 <u>Actual</u>	2003-04 <u>Adopted Budget</u>	2004-05 <u>Adopted Budget</u>	<u>Difference</u>
CCFC Administration	\$536,768	\$717,631	\$385,438	(\$332,193)
Early Childhood Framework	773,800	0	126,031	126,031
School Aged Framework	218,117	0	96,969	96,969
Positive Youth Development	116,411	0	96,559	96,559
Poverty Elimination Framework	159,852	0	101,433	101,433
Community Safety Net	<u>0</u>	<u>0</u>	<u>166,570</u>	<u>166,570</u>
Total Costs	\$1,804,948	\$717,631	\$973,000	\$255,369

**CCFC
Contracts for
Direct Human
Services**

Budgets for these programs can be found in the department sections of this document. To avoid double counting, they are not shown below.

A wide variety of direct service contracts are supported with CCFC funds and administered through other County departments, including the following:

Multnomah County Health Department:

Crisis Nurseries and Healthy Start. Healthy Start has increased as services are being provided for the full biennium. Pass-through resources for the Crisis Nurseries have been reduced by 10% as a result of the failure of Measure 30.

Office of School and Community Partnerships:

Childcare Provider Network; Child Care Resource & Referral; Parent-Child Development Services; Teen Pregnancy Prevention; SUN Schools; shelter and family conflict resolution and intervention for runaway youth; Gang-Influenced Female Teens; and Latino & Native American Student Retention.

Overall pass-through resources to the OSCP are maintained at the FY 2004 level.

Department of Community Justice:

Court Appointed Special Advocates (CASA) of Multnomah County. Funding has increased slightly for FY 2005.

Strategic Investment Program

The Strategic Investment Program creates jobs and fosters economic development with targeted industrial investment; provides access to entry-level jobs for disadvantaged populations; increases procurement of local goods and services; increases inventory of (and access to) affordable housing; mitigates the impact of development on the environment; and expands workforce development, educational systems, and employment.

Agreements with LSI Logic And Microchip Technology, Inc. provide high quality jobs and community investment through industrial investment.

SIP receives revenues from LSI Logic and Microchip Technology, both of which have signed SIP contracts with Multnomah County and the City of Gresham. The fifteen-year agreement with LSI Logic produces the following contractually required revenues: Community Service Fee, Community Housing Fund, First Source Agreement Fund, Community Resources Fund, and Education and Training Fund. The seven-year agreement with Microchip Technology produces revenue through an annual Community Service Fee, and eventually through its First Source Agreement.

There are no major changes in the SIP budget, beyond a reduction in personnel expenses. SIP was examined by the County Auditor in 2004. Microchip Technology paid its first community service fee (CSF) in FY 04; CSFs are projected to be significantly higher in FY 05 because in FY 04 a previous overpayment made by LSI Logic was deducted. There is currently no structure for investment of the CSF; a Board-adopted five-year plan expired in 2003.

Action Plans:

- Improve monitoring and reporting systems per agreement specifications. Establish new reporting and operational systems as needed per agreement requirements and a changing economic environment (i.e. increased hiring).
- Ensure the most cost-effective methods for deploying contractually dedicated Community Resource funds for targeted services that will enhance the development of a qualified employee pool within the targeted populations. Ensure sustainability of resources for future obligations.
- Work with the Oregon DEQ to review Microchip Technology’s progress in the performance-based environmental management system.
- Continue the Career Pathway Technology Project, providing electronics, math, and science tutoring to targeted groups in 10 county high schools.

Strategic Investment Program	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	Difference
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	0.16	1.30	1.30	1.40	0.10
Personal Services	\$32,210	\$96,955	\$96,955	\$102,956	\$6,001
Contractual Services	752,090	1,075,402	1,097,349	1,551,545	454,196
Materials & Supplies	69,119	53,011	54,093	40,536	(13,557)
Capital Outlay	<u>163,176</u>	<u>612,584</u>	<u>625,086</u>	<u>572,289</u>	<u>(52,797)</u>
Total Costs	\$1,016,595	\$1,837,952	\$1,873,483	\$2,267,326	\$393,843

SIP
Administration

This unit oversees SIP Agreements, contractual compliance, and achievement of performance requirements; coordinates contracts and IGAs; establishes partnerships necessary to program goals; guides SIP revenue distribution; and produces an annual report to the Board of Commissioners and the citizens of the County regarding progress toward County SIP goals.

FY 2004: 1.30 FTE FY 2005: 1.40 FTE

SIP Direct
Service
Program

This unit manages the contractually dedicated revenues generated in three SIP funds. Community Resources revenues fund social service infrastructure in outer southeast Portland and east Multnomah County and recruitment of targeted populations (primarily unemployed and underemployed residents) for entry-level jobs created by SIP-related industrial expansion. First Source Agreement revenues fund recruitment and screening of targeted populations for these jobs. (The County has contracted with two One Stop Career Centers—SE Works and Workforce Connections—to provide this service.) Microchip Technology and LSI Logic are required to make a payment to this fund for each SIP hire beginning in January 2005. Finally, Education and Training revenues are dedicated to opportunities at the high school and community college level, in skills useful to the high-tech sector. Since 2000, these funds have supported the Career Pathway Technology Project.

SIP
Community
Housing

Community Housing revenues are dedicated to increasing the County’s inventory of affordable housing. They are managed by the Housing Director, who focuses on linking affordable housing with County human services. The activities funded by the SIP Housing Resources have been separated by the Board of Commissioners from the overall SIP Program. Other than providing resources, SIP is unaffiliated with any Housing activities or fund expenditures.

SIP
Community
Service Fee

Community Service Fees are generated annually for the life of each SIP agreement, and shared with the City of Gresham in accordance with Board-adopted, statutorily required IGAs. The County’s share of revenue is allocated by the Board as determined in the annual County budget process. For FY 05, the Community Service Fee proceeds are allocated to the County’s reserves in anticipation of the Local Income Tax sunset as of FY 2006.

State Regional
Investment
Program

The Multnomah-Washington County Regional Investment Board (RIB) will continue to implement the Rural Investment and Regional Investment Programs in accordance with State statutes. The Counties have collaborated to achieve the objectives mandated in the Regional Investment Program, as well as its predecessor, Regional Strategies.

This is a new program for FY 2005.

Most recently this collaboration was achieved through the 2001-2003 Multnomah –Washington RIB, formed to implement the Regional Investment Plan. The Board implemented the plan through a regional grant program whereby it issued Requests for Proposals soliciting potential recipients of Regional/Rural Investment Funds. Consistent with statutory directives, the grant program encompassed both economic and community development

investments from throughout the region, with a substantial emphasis on community development.

Significant changes in the program were made during the 2003 session of the Oregon State Legislature—chiefly that job creation was established as its primary focus, and program funds were substantially reduced. Multnomah and Washington Counties will use the remaining resources strategically to achieve the regional economic development goals identified in the earlier plan.

Multnomah County will act as the fiscal agent for these funds, which total \$695,000 per biennium for the two-county region. The state’s requirements on these funds are that:

- \$95,000 is for Rural Investment
- No more than 10% of the total may be used for program administration
- Job creation cost must be between no more than \$5,000 per job.

Costs by Program	2002-03	2003-04	2004-05	Difference
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
SIP Administration	\$83,020	\$169,429	\$182,707	\$13,278
SIP Direct Service Program	179,208	500,429	470,501	(29,928)
SIP Community Housing	202,088	640,467	598,474	(41,993)
SIP Community Service Fee	552,279	563,158	702,894	139,736
State Regional Investment Program	<u>0</u>	<u>0</u>	<u>312,750</u>	<u>312,750</u>
Total Costs	\$1,016,595	\$1,873,483	\$2,267,326	\$393,843

Non-County Agencies

Allocations to City/County & Non-County Agencies are appropriations that go directly to other agencies. These agencies have a variety of funding sources, some of which are outside the County.

None of these organizations has a County employee. The organizations may have non-County employees who are not reflected here.

Significant Budget Changes:

- The adopted Budget restores \$25,174 to the East & West Multnomah Soil & Water Conservation Districts. Without this restoration, funding to the soil and water districts would have ended as of June 30, 2004.
- The adopted Budget cuts a proposed restoration of \$50,000 to the Oregon State University Extension Service. The County has not provided funding for the Extension Service since FY 2002.

Non-County Agencies	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	0.00	0.00	0.00	0.00	0.00
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	483,414	425,885	425,885	412,068	(13,817)
Materials & Supplies	0	0	0	6,756	6,756
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$483,414	\$425,885	\$425,885	\$418,824	(\$7,061)

Elders in Action

Elders in Action is a nonprofit that advocates for the needs of older adults, develops services and resources, and provides education to improve the quality of life for older adults in metropolitan Portland. Drawing on the experience and talents of more than 200 volunteers, Elders in Action operates 3 programs:

Ensuring a vibrant community through the active involvement of older adults.

For 35 years, the Elders in Action **Commission**, a 31-member board, has represented the interests of older adults to the City, County, Aging and Disability Services, other policy makers, and the public. With achievements such as the initiation of the 24-hour Senior Helpline, the Housing Emergency fund, and the Elder Crimes Response Team, the Commission has changed the fabric of aging services in the region. Most recently, it has advocated for revenue reform and for adequate funding for social services, joining forces with education, public safety, health, and housing proponents.

Due to continuing multi-year grants for Ombudsman services, EIA will operate programs at the current level in FY 05.

Fifty-seven **Ombudsman** volunteers are trained to serve as independent advocates for elders who are victims of crime or elder abuse, or are experiencing problems in housing or health care. Ombudsmen served more than 1,100 older persons in 2003, helping them solve their own problems. Community educators provide information to 6,500 seniors on fraud prevention, home safety, and breast health awareness. Demand for Ombudsman services rose by 30% in 2003 and more than 50% of all Ombudsmen cases were in response to victims of crime and fraud. There was also a significant increase in requests for assistance with information about and application to free prescription drug programs.

In Elder-Friendly Business Certification, fifty undercover volunteers “shop” businesses to assess their ability to meet the needs of older customers. More than 190 local businesses have met the criteria for phone and physical access, site layout, and customer service, and have been awarded the Elder-Friendly seal of approval. The program also operates in 10 locations nationwide.

Elders in Action has a diverse financial base, with funds from the County, the City of Portland, grants, fees, and corporate and individual donations. Multnomah County General Funds comprise 25% of the Elders in Action annual budget. Faced with a substantial reduction in revenue for FY 04 EIA successfully increased individual, corporate, and local foundation support. Multnomah County General Funds provide partial support for operation of the Elders in Action Commission and Ombudsman Services.

Portland Business Alliance

The Portland Business Alliance (formerly the Association for Portland Progress) contribution is assessed by Portland Downtown Services, Inc. (PDSI), Portland Business Alliance’s 501 [c] [3] sister corporation, for the Downtown Business Improvement District (BID). The BID is also known as the "Clean & Safe District". Multnomah County’s contribution is designated for Project Respond, a program to help the homeless mentally ill in downtown Portland. This program is consistent with the mission of the BID.

Regional Arts and Culture Council

Arts Education, Grants Programs, Community Programs, and Public Art.

Created in February, 1995, by an intergovernmental agreement among Multnomah, Clackamas, and Washington Counties, as well as the City of Portland and Metro, RACC replaced the Metropolitan Arts Commission. The IGA designated it as “the arts and cultural agency with responsibility for the stewardship of public investment, and for serving citizens for the region by providing leadership, strategic planning, policy development, coordination, and financial support of the regional arts industry.”

As an independent non-profit, RACC provides leadership and services for the region. It is accountable to its five government sponsors through the intergovernmental agreement, board appointments, the budget process, and contracts for services. The public guides RACC through representation on the RACC board, committees, and selection panels.

Multnomah County’s 27-year history of funding and support for RACC’s goals is critical to the nurturing of arts and culture in the County.

Oregon State University Extension Service

This program educates the public by delivering research-based information to help them solve problems, develop leadership skills, and manage resources wisely. It is responsible for the design, delivery, and evaluation of programs centered on its four objectives: Economic Development; Human Development; Natural Resource Conservation and Management; and Leadership Development. The County discontinued funding for this program as of FY 03.

Soil & Water Conservation Districts

The East and West Multnomah Soil and Water Conservation Districts contribution helps develop programs that assist landowners in the selection and application of environmentally accepted practices to conserve, enhance, and protect land, water, and wildlife resources. The County has restored funding for these programs in the FY 05 adopted budget.

Costs by Program	2002-03	2003-04	2004-05	Difference
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Elders in Action	\$144,345	\$157,509	\$154,585	(\$2,924)
Regional Arts & Culture Council	175,928	136,502	133,969	(2,533)
Portland Business Alliance	116,649	107,084	105,096	(1,988)
OSU Extension Service	0	0	0	0
Soil & Water Districts	<u>46,492</u>	<u>24,790</u>	<u>25,174</u>	<u>384</u>
Total Costs	\$483,414	\$425,885	\$418,824	(\$7,061)

Mandated Payments

This division accounts for mandated payments for such things as the state courts and revenue-sharing agreements with other jurisdictions, some debt service payments, and the second year of the County’s Personal Income Tax payments to Multnomah County Schools.

Mandated Payments	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	Difference
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	0.00	0.00	0.00	0.00	0.00
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	2,979,873	\$90,140,367	91,979,966	96,299,986	4,320,020
Materials & Supplies	3,442,910	\$3,592,141	3,665,450	4,133,425	467,975
Capital Outlay	<u>0</u>	\$0	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$6,422,783	\$93,732,508	\$95,645,416	\$100,433,411	\$4,787,995

County School Fund

The County School Fund accounts for 25% of the money received from the sale of timber cut on Federal forest reserves. These receipts are distributed among Multnomah County schools.

Multnomah County Schools

This program accounts for local option income taxes dedicated to Multnomah County schools. Amounts to be disbursed are as follows:

School District	Amount
Centennial	6,454,805
Corbett	659,478
David Douglas	10,038,978
Gresham	10,583,622
Parkrose	3,938,402
Portland	49,674,239
Reynolds	11,421,450
Riverdale	500,618
Victory School	96,881
Scappoose	<u>82,048</u>
Total to Schools:	93,450,521

Building Space for State-Required Functions

This section accounts for the costs of building management for state-required functions, such as the Courts and Tax Supervising, housed at County sites.

Unused Mainframe Capacity

This program accounts for the repayment of an internal loan taken out for several computer projects, including the SAP upgrade and the migration off the mainframe. This loan will be repaid in FY 2009.

DSS-Justice

The Decision Support System for Justice (DSS-J) is a criminal justice data warehouse integrating data from various County, City, and State justice agencies, enabling linking of criminal records across jurisdictions and outcomes-based reporting and analysis. The system provides secure access via the Internet to users in each of the agencies. It is a countywide enterprise whose benefits extend beyond any one department, and for FY 2005 the Shared Services Executive Committee recommended that the General Fund support its costs. In prior years, this program has been budgeted in the IT Division of the Department of Business & Community Services.

BIT Pass-Through

The Business Income Tax budgeted here is the amount shared by the four east County cities of Gresham, Troutdale, Wood Village and Fairview. It is 25% of the 0.6% tax on business income.

Nondepartmental

Mandated Payments

Costs by Program	2002-03	2003-04	2004-05	<u>Difference</u>
	<u>Actual</u>	Adopted	Adopted	
		<u>Budget</u>	<u>Budget</u>	
County School Fund	\$231,269	\$226,000	\$220,000	(\$6,000)
Multnomah County Schools	0	89,160,000	93,450,521	4,290,521
State-Mandated Expenses	2,399,063	3,165,450	3,135,822	(29,628)
Unused Mainframe Capacity	1,043,847	500,000	240,000	(260,000)
DSS-Justice	0	0	754,193	754,193
Business Income Tax	<u>2,748,604</u>	<u>2,593,966</u>	<u>2,632,875</u>	<u>38,909</u>
Total Costs	\$6,422,783	\$95,645,416	\$100,433,411	\$4,787,995

Historical Organizations

This division accounts for programs and activities that the County no longer funds. Oregon Budget Law requires that budgetary history be shown for three prior years.

Metropolitan Human Rights Center

MHRC was a program of the City of Portland Office of Neighborhood Involvement (ONI) and Multnomah County. Due to budget cutbacks the Metropolitan Human Rights Center has been dissolved and merged into what is now called the Neighborhood Resource Center. The Neighborhood Resource Center houses several programs intended to assist citizens with a variety of community issues.

- The Interwoven Tapestry Project seeks to expand opportunities for Portland's refugees and immigrants to more fully participate in and become an integral part of the rich multicultural tapestry of Portland's social, cultural, educational, and economic life.
- [The Disability Project](#) can provide information on the Americans with Disabilities Act (ADA) and education on accessibility.

The ONI office can also provide information and referral to local civil rights organizations by accessing our large database of human rights people and organizations in the community.

The County discontinued its funding for the Metropolitan Human Rights Center in FY 03.

Children's Levy

In FY 2004, Multnomah County budgeted \$9.2 million in pass-through dollars from the Portland Children's Levy. When the levy was passed, it was expected that Multnomah County would collect the tax and account for related expenditures of about \$10 million annually. Subsequent negotiations with the City of Portland, however, resulted in the decision that the City would administer and account for funds related to the Children's Levy. Therefore, the County's new fund and \$9.2 million appropriation were not needed, and were removed from the budget mid-year in FY 2004.

Historical Organizations	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Staffing FTE	0.00	0.00	0.00	0.00	0.00
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	8,933,700	8,933,700	0	(8,933,700)
Materials & Supplies	0	276,300	276,300	0	(276,300)
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$0	\$9,210,000	\$9,210,000	\$0	(\$9,210,000)

Accounting Entities

This section accounts for expenditures in dedicated funds that the County maintains.

Debt schedules for the Capital Lease Retirement fund follow on pages 26-32.

Accounting Entities	2002-03	2003-04	2003-04	2004-05	
Budget Trends	2002-03	Current	Adopted	Adopted	Difference
	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	0.00	0.00	0.00	0.00	0.00
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	15,630,781	\$18,933,562	18,933,562	15,965,000	(2,968,562)
Materials & Supplies	35,270,765	\$45,079,818	45,079,818	35,634,367	(9,445,451)
Capital Outlay	0	\$140,735	<u>140,735</u>	<u>89,000</u>	<u>(51,735)</u>
Total Costs	\$50,901,546	\$64,154,115	\$64,154,115	\$51,688,367	(\$12,465,748)

Convention Center Fund This fund accounts for a portion of the tax collected from area hotels and motels, and tax collected from motor vehicle rentals. Expenditures are for the Convention Center and for regional arts and culture purposes pursuant to Multnomah County Code 11.300 and 11.400. Prior to FY 00, the fund was named the Transient Lodging Tax Fund. The amount budgeted is forwarded to Metro, the lead agency responsible for the Convention Center.

Capital Debt Retirement Fund This fund accounts for the principal and interest payments on limited tax obligation bonds; full faith and credit obligations; and Certificates of Participation or other financing agreements issued to acquire equipment, land, or facilities, and/or to construct facilities for County use. Revenues consist of service reimbursements and cash transfers from other County funds.

GO Bonds GO Bonds account for expenditures for acquiring property, or the remodeling or construction of County facilities. Resources are derived from certificates of participation or other proceeds, as well as General Fund service reimbursements.

Revenue Bonds Revenue Bonds account for the principal and interest payments on bonds issued to acquire and construct non-profit facilities financed in partnership with the County. Revenues are derived from lease of the facilities constructed with bond proceeds and from the Motor Vehicle Rental Tax, a General Fund revenue.

Pension Obligations This fund accounts for the principal and interest payments on pension obligation revenue bonds issued to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge-backs to departments based on departmental personnel cost.

Tax Revenue Anticipation Notes The Tax Revenue Anticipation Notes (TRAN's) appropriation repays short-term loans in anticipation of receipt of property taxes.

Capital Acquisition Fund This fund accounts for capital purchases with economic payoffs of less than five years. Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased.

Equipment Acquisition Fund This fund accounts for expenditures for long-term lease purchases of equipment. Resources are derived from certificates of participation proceeds, other lease/purchase agreements, and General Fund service reimbursements.

Nondepartmental

Accounting Entities

Costs by Program	2002-03	2003-04	2004-05	<u>Difference</u>
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Convention Center Fund	\$14,980,918	\$18,680,000	\$15,813,000	(\$2,867,000)
Capital Debt Retirement	15,411,763	23,775,203	14,036,160	(9,739,043)
GO Bonds	9,191,633	9,200,245	9,206,273	6,028
Revenue Bonds	827,514	828,900	833,313	4,413
Pension Obligations	9,705,505	10,199,032	10,823,028	623,996
Tax Anticipation Notes	535,428	1,230,000	887,593	(342,407)
Capital Acquisition Fund	1,911	240,735	0	(240,735)
Equipment Acquisition Fund	<u>246,875</u>	<u>0</u>	<u>89,000</u>	<u>89,000</u>
Total Costs	50,901,547	64,154,115	51,688,367	(12,465,748)

Nondepartmental

Capital Debt Retirement: Scheduled Payments

Capital Lease Retirement Fund: Scheduled Payments

Following are the scheduled debt payments for Multnomah County facilities and equipment.

The Health Facilities payment schedule details repayment of loans for Health Department facilities in the Mead and McCoy Buildings, and for the Southeast, Midland, and Walnut Park health clinics. The Equipment Lease Payment schedule shows lease payments for computer and technology equipment in the Sheriff's Office.

		ORGANIZATION NAME		DATE PREPARED	
		Health Facilities		25-Apr-04	
				PREPARED BY	
				Dave Boyer	
PROFESSIONAL SERVICES				7,000	
Paying Agent Fees					
PRINCIPAL				840,000	
INTEREST				226,157	
				<u>1,073,157</u>	
	<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
	2005	840,000	226,157	1,066,157	
	2006	885,000	206,919	1,091,919	
	2007	900,000	193,532	1,093,532	
	2008	915,000	178,204	1,093,204	
	2009	940,000	159,638	1,099,638	
	2010	960,000	138,250	1,098,250	
	2011	990,000	113,237	1,103,237	
	2012	1,025,000	84,251	1,109,251	
	2013	1,060,000	52,313	1,112,313	
	2014	1,100,000	17,875	1,117,875	
		<u>9,615,000</u>	<u>1,370,376</u>	<u>10,985,376</u>	
		<u>Original</u>	<u>Estimated</u>	<u>Percent</u>	
Buildings		<u>Amount</u>	<u>Balance</u>		
McCoy		5,837,975	2,921,137	30%	
Mead		5,046,123	2,524,920	26%	
SE Health Clinic		2,893,274	1,447,702	15%	
Mid County Health Clinic		2,462,361	1,232,087	13%	
Hooper Detox Parking		123,118	61,604	1%	
Walnut Park Facility Health		2,852,996	1,427,549	15%	
		<u>19,215,847</u>	<u>9,615,000</u>		

Nondepartmental

Capital Debt Retirement: Scheduled Payments

Capital Lease (Continued)

Retirement

Fund: Scheduled Payments

The following schedules detail repayment of loans for various County buildings, road projects, and information technology projects listed below.

		ORGANIZATION NAME			DATE PREPARED
		Series 2000			25-Apr-04
					PREPARED BY Dave Boyer
PROFESSIONAL SERVICES					15,000
Paying Agent Fees					
PRINCIPAL					3,625,000
INTEREST					2,519,800
					6,159,800
	<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
	2005	3,625,000	2,519,800	6,144,800	
	2006	3,550,000	2,347,613	5,897,613	
	2007	3,735,000	2,161,238	5,896,238	
	2008	3,935,000	1,965,150	5,900,150	
	2009	2,675,000	1,758,563	4,433,563	
	2010	2,820,000	1,611,438	4,431,438	
	2011	2,975,000	1,470,438	4,445,438	
	2012	3,140,000	1,321,687	4,461,687	
	2013	3,315,000	1,164,687	4,479,687	
	2014	3,505,000	994,794	4,499,794	
	2015	3,705,000	810,781	4,515,781	
	2016	2,015,000	616,268	2,631,268	
	2017	2,135,000	510,481	2,645,481	
	2018	2,260,000	395,725	2,655,725	
	2019	2,395,000	271,425	2,666,425	
	2020	2,540,000	139,700	2,679,700	
		<u>48,325,000</u>	<u>20,059,788</u>	<u>68,384,788</u>	
Projects					
	Multnomah Bldg Deffered Maintenance	2,805,000	2,260,889		5%
	Road Fund 257th and Orient Drive	2,900,000	2,337,461		5%
	MERLIN System (ERP)	9,300,000	7,495,997		16%
	A&T Computer Equipment	715,000	576,305		1%
	Health Aging East County Facility	15,500,000	12,493,328		26%
	Public Safety East County Facility	800,000	644,817		1%
	Deferred maintenance	15,000,000	12,090,318		25%
	DCJ Peninsula Probation Office	700,000	564,215		1%
	Blanchard Building	5,000,000	4,030,106		8%
	Mixed Use Library Facilities	1,900,000	1,531,440		3%
	Mead Building	3,435,000	2,768,683		6%
	McCoy Building	800,000	644,817		1%
	Sheriff's Office	1,100,000	886,623		2%
		<u>59,955,000</u>	<u>48,325,000</u>		

Nondepartmental

Capital Debt Retirement: Scheduled Payments

Capital Lease (Continued)

Retirement

The Portland Building debt schedule details the remaining payments to the City of Portland for two floors in the Portland building.

Fund: Scheduled Payments

		ORGANIZATION NAME		DATE PREPARED
		Portland Building		25-Apr-04
				PREPARED BY
				Dave Boyer
PROFESSIONAL SERVICES				
Paying Agent Fees				
PRINCIPAL				238,802
INTEREST				93,088
				331,890
PORTLAND BUILDING				
Fiscal Year	Principal	Interest	Total	
2005	238,802	93,088	331,890	
2006	259,285	72,605	331,890	
2007	281,525	50,365	331,890	
2008	305,671	26,219	331,890	
	<u>1,085,283</u>	<u>242,277</u>	<u>1,327,560</u>	

Nondepartmental

Capital Debt Retirement: Scheduled Payments

Capital Lease (Continued)

Retirement

Fund: Scheduled Payments

The following schedule details the repayment of the loan taken out for purchase and upgrade of the Multnomah Building. This building houses County administrative offices, including the offices of the Chair and the Board of County Commissioners.

		ORGANIZATION NAME			DATE PREPARED
		COP Series 1999A			25-Apr-04
					PREPARED BY Dave Boyer
PROFESSIONAL SERVICES Paying Agent Fees					15,000
PRINCIPAL					1,375,000
INTEREST					1,368,380
					2,758,380
	Fiscal Year	Principal	Interest	Total	
	2005	1,375,000	1,368,380	2,743,380	
	2006	1,430,000	1,312,280	2,742,280	
	2007	1,490,000	1,253,880	2,743,880	
	2008	1,550,000	1,192,111	2,742,111	
	2009	1,615,000	1,126,227	2,741,227	
	2010	1,685,000	1,056,506	2,741,506	
	2011	1,760,000	982,200	2,742,200	
	2012	1,840,000	902,300	2,742,300	
	2013	1,925,000	816,625	2,741,625	
	2014	2,125,000	721,881	2,846,881	
	2015	2,120,000	623,713	2,743,713	
	2016	2,250,000	525,387	2,775,387	
	2017	2,325,000	419,544	2,744,544	
	2018	2,435,000	306,494	2,741,494	
	2019	2,555,000	187,981	2,742,981	
	2020	2,680,000	63,650	2,743,650	
		<u>31,160,000</u>	<u>12,859,159</u>	<u>44,019,159</u>	
		Original Amount	Estimated Balance	Percent	
Projects					
Multnomah		<u>33,725,000</u>	<u>29,089,855</u>	93%	
East County		<u>2,400,000</u>	<u>2,070,145</u>	7%	
		<u>36,125,000</u>	<u>31,160,000</u>		

Nondepartmental

Capital Debt Retirement: Scheduled Payments

Capital Lease Retirement
 Fund: Scheduled Payments
(Continued)

The schedules below detail repayment of intergovernmental agreements entered into (in 1996 and 1997) with the State of Oregon for loans used to improve energy conservation in four County buildings.

		ORGANIZATION NAME			DATE PREPARED
		Energy Loans			25-Apr-04
					PREPARED BY
					Dave Boyer
PRINCIPAL					88,128
INTEREST					37,819
COURTHOUSE (FEB 96)	Fiscal Year	Principal	Interest	Total	
	2005	36,291	21,393	57,684	
	2006	38,993	18,691	57,684	
	2007	41,895	15,789	57,684	
	2008	45,012	12,672	57,684	
	2009	48,362	9,322	57,684	
	2010	51,962	5,722	57,684	
	2011	51,020	1,857	52,877	
		<u>313,535</u>	<u>85,446</u>	<u>398,981</u>	
ELECTIONS (DEC 96)	Fiscal Year	Principal	Interest	Total	
	2005	4,138	506	4,644	
	2006	4,389	255	4,644	
	2007	1,907	28	1,935	
		<u>10,434</u>	<u>789</u>	<u>11,223</u>	
KELLY (JAN 97)	Fiscal Year	Principal	Interest	Total	
	2005	6,744	1,068	7,812	
	2006	7,248	564	7,812	
	2007	3,825	81	3,906	
		<u>17,817</u>	<u>1,713</u>	<u>19,530</u>	
MCCOY (OCT 96)	Fiscal Year	Principal	Interest	Total	
	2005	10,630	1,454	12,084	
	2006	11,420	664	12,084	
	2007	2,984	36	3,020	
		<u>25,034</u>	<u>2,154</u>	<u>27,188</u>	