

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SANITARY SERVICE DISTRICT NO. 1**

RESOLUTION NO. 2012-057

Adopting the 2012-13 Budget for the Dunthorpe-Riverdale Sanitary Service District No. 1 and Making Appropriations.

The Multnomah County Board of Commissioners Finds:

- a. The Dunthorpe-Riverdale Sanitary Service District No. 1 Budget, prepared by the Budget Officer and attached as Exhibit A, has been considered and approved by the budget committee and has been certified by the Tax Supervising and Conservation Commission with no objections or recommendations and attached as Exhibit B.
- b. The Budget as certified is on file in the Budget Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Sanitary Service District No. 1, Oregon in the amount of \$1,674,250.
2. The following appropriations are authorized for the fiscal year July 1, 2012 to June 30, 2013:

| Fund | Appropriation |
|-------------------------|----------------------|
| General Fund | |
| Materials & Services | \$ 476,250 |
| Capital Outlay | \$ 525,000 |
| Contingency | <u>\$ 50,000</u> |
| Subtotal Appropriations | \$1,051,250 |
| Unappropriated EFB | <u>\$623,000</u> |
| Total Requirements | \$1,674,250 |

ADOPTED this 24th day of May, 2012



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE
SANITARY SERVICE DISTRICT NO. 1

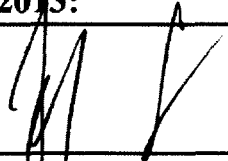



Jeff Cogen, Chair

REVIEWED:

JENNY M. MORF, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY: M. Cecilia Collier, Director, Department of Community Services

| DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1 Budget Committee Approval | |
|---|--------------------------|
| The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on April 19, 2012 and approved the proposed budget for Fiscal Year 2012-2013: | |
|  Jeff Cogen | Jeffery Van Osdel |
|  Deborah Kafoury | |
| Loretta Smith <i>EXCUSED</i> | |
|  Judy Shiprack | |
|  Diane McKeel | |

MULTNOMAH COUNTY SERVICE DISTRICTS' APPROVED BUDGETS FOR FISCAL YEAR 2012-2013

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 563 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The district contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2013 capital program was approved at \$525,000 to complete project closeout costs on the Elk Rock pump station, finish design and start construction of a new pressure main and continue to respond to smaller pipe rehabilitation projects. The Projects are identified in the District's sanitary system facilities plan and are necessary to ensure a reliable sewer system is operating for the residents served.

The current service charge is \$122.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance and capital requirements for FY 2013 the District rate was approved to move to \$125.00 per month. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at \$623,000 is intended to support the District's future capital needs.

**FORM
LB-20**
**RESOURCES
GENERAL
(Fund)**
DUNTHORPE-RIVERDALE DISTRICT No. 1

(Name of Municipal Corporation)

| | Historical Data | | | RESOURCE DESCRIPTION | Budget for Next Year 2012 - 2013 | | | |
|----|------------------------------------|-----------------------------------|--|---|----------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2011 - 12 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2009 - 10 | First Preceding Year 2010 - 11 | | | | | | |
| | | | | | | | | |
| 1 | | | | 1. Available cash on hand* (cash basis) or | | | | 1 |
| 2 | \$475,655 | \$449,324 | \$712,000 | 2. Net working capital (accrual basis) | \$830,000 | \$830,000 | | 2 |
| 3 | \$18,784 | \$18,921 | \$8,725 | 3. Previously levied taxes estimated to be received | \$9,500 | \$9,500 | | 3 |
| 4 | \$5,324 | \$3,458 | \$3,750 | 4. Interest | \$4,250 | \$4,250 | | 4 |
| 5 | | | | 5. Transferred IN, from other funds | | | | 5 |
| 6 | | | | 6 OTHER RESOURCES | | | | 6 |
| 7 | \$10,502 | \$13,178 | \$2,500 | 7 Connection Fees / Service reimbursements | \$2,500 | \$2,500 | | 7 |
| 8 | \$751,915 | \$780,975 | \$801,600 | 8 Sewer Assessments | \$828,000 | \$828,000 | | 8 |
| 9 | \$223 | \$284 | | 9 Assessments Other | | | | 9 |
| 10 | \$68,307 | \$5,719 | | 10 Reimbursment from City of Portland | | | | 10 |
| 11 | \$26,009 | \$2,567 | | 11 Reimbursment for Powers Court Properties | | | | 11 |
| 12 | | | | 12 | | | | 12 |
| 13 | | | | 13 | | | | 13 |
| 14 | | | | 14 | | | | 14 |
| 15 | | | | 15 | | | | 15 |
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| 24 | | | | 24 | | | | 24 |
| 25 | | | | 25 | | | | 25 |
| 26 | | | | 26 | | | | 26 |
| 27 | | | | 27 | | | | 27 |
| 28 | | | | 28 | | | | 28 |
| 29 | \$1,356,719 | \$1,274,426 | \$1,528,575 | 29. Total resources, except taxes to be levied | \$1,674,250 | \$1,674,250 | \$0 | 29 |
| 30 | | | | 30. Taxes estimated to be received | | | | 30 |
| 31 | | | | 31. Taxes collected in year levied | | | | 31 |
| 32 | \$1,356,719 | \$1,274,426 | \$1,528,575 | 32. TOTAL RESOURCES | \$1,674,250 | \$1,674,250 | \$0 | 32 |

*Includes ending balance from prior year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1**

| | Historical Data | | | REQUIREMENTS DESCRIPTION | Budget For Next Year 2012 - 2013 | | | |
|----|------------------------------------|------------------------------|--|--|----------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2011 - 12 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2009 - 10 | First Preceding 2010 - 11 | | | | | | |
| | | | | PERSONAL SERVICES | | | | |
| 1 | | | | 1 | | | | 1 |
| 2 | | | | 2 | | | | 2 |
| 3 | | | | 3 | | | | 3 |
| 4 | | | | 4 | | | | 4 |
| 5 | | | | 5 | | | | 5 |
| 6 | | | | 6 | | | | 6 |
| 7 | \$0 | \$0 | \$0 | 7 TOTAL PERSONAL SERVICES | \$0 | \$0 | \$0 | 7 |
| | | | | MATERIALS AND SERVICES | | | | |
| 8 | \$347,450 | \$370,654 | \$404,000 | 8 System maintenance and disposal | \$426,250 | \$426,250 | | 8 |
| 9 | \$51,893 | \$37,187 | \$50,000 | 9 Administrative Costs | \$50,000 | \$50,000 | | 9 |
| 10 | \$212,853 | \$106,532 | \$0 | 10 Other District Expenses | \$0 | \$0 | | 10 |
| 11 | | \$8,178 | | 11 Pass-through (Connection Permit) | \$0 | \$0 | | 11 |
| 12 | | | | 12 | | | | 12 |
| 13 | | | | 13 | | | | 13 |
| 14 | \$612,196 | \$522,551 | \$454,000 | 14 TOTAL MATERIALS AND SERVICES | \$476,250 | \$476,250 | \$0 | 14 |
| | | | | CAPITAL OUTLAY | | | | |
| 15 | \$295,199 | \$17,672 | | 15 | | | | 15 |
| 16 | | | | 16 Elk Rock By Pass | | | | 16 |
| 17 | | | \$390,000 | 17 Riverview Force Main Rehabilitation | \$415,000 | \$415,000 | | 17 |
| 18 | | | \$65,000 | 18 Elk Rock Pump Station | \$85,000 | \$85,000 | | 18 |
| 19 | | | \$25,000 | 19 Miscellaneous Pipe Repairs | \$25,000 | \$25,000 | | 19 |
| 20 | | | | 20 | | | | 20 |
| 21 | \$295,199 | \$17,672 | \$480,000 | 21 TOTAL CAPITAL OUTLAY | \$525,000 | \$525,000 | \$0 | 21 |
| | | | | TRANSFERRED TO OTHER FUNDS | | | | |
| 22 | | | | 22 | | | | 22 |
| 23 | | | | 23 | | | | 23 |
| 24 | | | | 24 | | | | 24 |
| 25 | \$0 | \$0 | \$0 | 25 TOTAL TRANSFERS | \$0 | \$0 | \$0 | 25 |
| | | | | 26 OPERATING CONTINGENCY | \$50,000 | \$50,000 | | |
| 26 | \$449,324 | \$734,203 | | 27 Ending balance (prior years) | | | | 26 |
| 27 | | | \$544,575 | 28 UNAPPROPRIATED ENDING FUND BALANCE | \$623,000 | \$623,000 | | 27 |
| 28 | \$1,356,719 | \$1,274,426 | \$1,528,575 | 29 TOTAL REQUIREMENTS | \$1,674,250 | \$1,674,250 | \$0 | 28 |

150-504-030 (Rev 12/09)

EXHIBIT B



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:
TSCC@multco.us

Web Site:
www.tscmultco.com

May 10, 2012

Dunthorpe-Riverdale Sewer Service District
501 SE Hawthorne Blvd
Portland, Oregon 97214

RE: 2012-13 Approved Budget

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2012-13 Approved Budget for Dunthorpe-Riverdale Sewer Service District. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the District.

The budget was submitted timely on April 25, 2012. The Commission hereby certifies by a majority vote that it has no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

| | | | |
|----------------------------|---------------------|-------------------------------|-------------------|
| General Fund; | \$ 1,674,250 | Portion Unappropriated | \$ 623,000 |
| Permanent Tax Rate; | N.A. | | |
| Annual Assessment; | \$ 1,500 | | |

Please file a complete copy of the adopted budget with the Commission no later than July 16, 2012. If extra time is needed for filing the adopted budget please request an extension in writing.

Yours truly,
TAX SUPERVISING & CONSERVATION COMMISSION

A handwritten signature in black ink, appearing to read "Tom Linhares", is written over a horizontal line.

Tom Linhares
Executive Director

Commissioners

Javier Fernandez, Chair
Terry McCall
Steven B. Nance
Susan Schneider
Dr. Roslyn Elms Sutherland