

ANNOTATED MINUTES

Tuesday, June 5, 2001 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

SWEARING IN CEREMONY

Clara Padilla Andrews will Administer the Oath of Office to District 1 Commissioner-Elect Maria Rojo de Steffey.

Multnomah County Circuit Court Judge Henry Kantor will Administer the Oath of Office to Chair-Elect Diane M. Linn.

Reception Immediately Following Ceremony.

OATHS WERE ADMINISTERED, SPEECHES DELIVERED, AND A GREAT CELEBRATION WAS ENJOYED BY ALL.

Thursday, June 7, 2001 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:10 a.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present.

CHAIR LINN WELCOMED EVERYONE TO HER FIRST BOARD MEETING AS MULTNOMAH COUNTY CHAIR AND ADVISED SHE LOOKS FORWARD TO ADDRESSING HOW FUTURE BOARD MEETINGS ARE STRUCTURED AND TO PROPOSE IMPROVEMENTS TO THE PUBLIC INPUT PROCESS AND BOARD POLICY DISCUSSIONS AT A LATER DATE.

CONSENT CALENDAR

***UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ, THE
CONSENT CALENDAR (ITEMS C-1 THROUGH C-6)
WAS UNANIMOUSLY APPROVED.***

NON-DEPARTMENTAL

- C-1 Appointments of Karolin Allen, Jill Alspach, Chris Cameron, Jon Chess, Delma Farrell, Carol Ford, Lovie Jackson, Sheila Isley, Sue Lewis, Jodi Shaw, Theresa Sullivan and Stephen Wright as Voting Members of the CAMPAIGN MANAGEMENT COUNCIL for the 2001 Campaign
- C-2 Reappointments of Kent Wadsworth and Daniel Hull to the EMERGENCY MEDICAL SERVICES ADVISORY BOARD
- C-3 Reappointments of Martha Richards and Sharon VanSickle to the REGIONAL ARTS AND CULTURE COUNCIL

SHERIFF'S OFFICE

- C-4 Intergovernmental Revenue Agreement 0111016 with the City of Portland, Utilizing Local Law Enforcement Block Grant Funds to Pay for Corrections Overtime and Mobile Data Centers for Patrol Vehicles
- C-5 Intergovernmental Revenue Agreement 0111023 with the City of Wood Village, Providing General Law Enforcement Services and Additional Patrols within the Corporate Limits of Wood Village

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-6 Renewal of Intergovernmental Expenditure Agreement with the City of Wood Village, Providing Community Block Grant Funding for Public Works Services Including the NE Halsey Street West End Sanitary Sewer Main Trunk Collector Upgrade

REGULAR AGENDA

- R-1 Regional Arts and Culture Council Introduction and Presentation of Canadian Artist Noel Harding Regarding Public Art at the Multnomah Building.

***REGIONAL ARTS AND CULTURE COUNCIL
EXECUTIVE DIRECTOR DAVID HUDSON AND
PUBLIC ART PROJECT MANAGER PEGGY***

KENDELLEN, ARCHITECT BRIAN CARLETON, FROM THE MULTNOMAH BUILDING SELECTION PANEL; AND ARTIST NOEL HARDING PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION INCLUDING THE REGIONAL ARTS AND CULTURE COUNCIL COMMITTEE DESIGNATION OF PUBLIC ART COMPRISING A WINDMILL AND ROTATING TREE TO BE PLACED ON THE ROOF OF THE MULTNOMAH BUILDING; THE PROCESS FOR PUBLIC INPUT, INCLUDING THE COUNTY BOARD AND THE HAWTHORNE NEIGHBORHOOD AND BUSINESS COMMUNITY, WHY IT WAS NOT IMPLEMENTED AT THE COUNTY LEVEL; THE IMPLICATION OF BEVERLY STEIN BEING ON THE ART COMMITTEE WHILE CHAIR OF THE COUNTY BOARD; AND CONCERNS REGARDING PROPOSED \$350,000 INVESTMENT OF COUNTY RESOURCES FOR A GREEN ROOF AS PART OF THE ART PROJECT.

PUBLIC COMMENT

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

JIM BUCK, LARRY BENTZ AND LINDA JESSELL COMMENTS IN SUPPORT OF MAINTAINING FUNDING FOR THE SAFETY RESOURCE OFFICER AND PROJECT ROY (REACHING OUT TO YOUTH) PROGRAMS AT GRESHAM-BARLOW HIGH SCHOOL. GREGORY BLOOM AND HEATHER MONSELL, WITH CHILDREN SEVEN BLOOM, INDIA BLOOM, HOLLY WEIL AND ALLISON MANSELL, COMMENTS IN SUPPORT OF FUNDING FOR THE TAKE THE TIME PROGRAM. COMMISSIONER CRUZ ADVISED THE BOARD IS NOT LOOKING AT CUTTING THE PROGRAM, BUT IS LOOKING AT THE PROGRAM'S ADVERTISING BUDGET.

DEPARTMENT OF HEALTH

- R-2 Results from RESULTS: Atypical Anti-Psychotic Medication. Presented by Bill Midkiff.

CANCELLED.

- R-3 Second Reading and Possible Adoption of an ORDINANCE Amending MCC §§ 21.501, 21.503 and 21.999 Relating to Smoke-Free Workplaces

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF SECOND READING AND ADOPTION. WENDY RANKIN EXPLANATION AND RESPONSE TO QUESTION OF COMMISSIONER ROBERTS. NO ONE WISHED TO TESTIFY. COMMISSIONER NAITO COMMENTS IN SUPPORT. COMMISSIONER ROBERTS EXPLAINED WHY HE WOULD NOT BE SUPPORTING ORDINANCE. ORDINANCE 962 ADOPTED, WITH COMMISSIONERS NAITO, CRUZ, ROJO AND LINN VOTING AYE, AND COMMISSIONER ROBERTS VOTING NO.

DEPARTMENT OF COMMUNITY JUSTICE

- R-4 Multnomah County Community Corrections Plan for the 2001-2003 Biennium

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-4. ELYSE CLAWSON EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS IN SUPPORT. CHAIR LINN THANKED MS. CLAWSON FOR HER LEADERSHIP. PLAN UNANIMOUSLY APPROVED.

The meeting was recessed at 10:40 a.m. and reconvened at 10:50 a.m.

DEPARTMENT OF SUPPORT SERVICES

- R-5 RESOLUTION Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

- R-6 RESOLUTION Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

AT THE REQUEST OF CHAIR LINN AND UPON MOTION OF COMMISSIONER ROJO, SECONDED BY COMMISSIONER CRUZ, RESOLUTIONS R-5 AND R-6 WERE UNANIMOUSLY POSTPONED TWO WEEKS, TO THURSDAY, JUNE 21, 2001.

- R-7 First Reading of a Proposed ORDINANCE Amending Multnomah County Code §§ 9.230 et. seq. Relating to Employees' Benefit Board

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF FIRST READING. GAIL PARNELL AND CATHY O'BRIEN EXPLANATION. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING THURSDAY, JUNE 14, 2001.

NON-DEPARTMENTAL

- R-8 RESOLUTION Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2001-2002

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-8. ROYAL HARSHMAN AND MARY BETH HENRY EXPLANATION AND RESPONSE TO A QUESTION OF COMMISSIONER ROBERTS. RESOLUTION 01-073 UNANIMOUSLY ADOPTED.

- R-9 RESOLUTION Adopting Cable Customer Service Standards

COMMISSIONER CRUZ MOVED AND COMMISSIONER NAITO SECONDED, APPROVAL OF R-9. ROYAL HARSHMAN EXPLANATION. RESOLUTION 01-074 UNANIMOUSLY ADOPTED.

- R-10 RESOLUTION Consenting to Transfer of Cable Franchises Held by TCI Cablevision of Ohio, Inc. to AT&T Broadband of Ohio, LLC

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-10. ROYAL HARSHMAN EXPLANATION. RESOLUTION 01-075 UNANIMOUSLY ADOPTED.

R-11 NOTICE OF INTENT to Apply for an Early Learning Opportunities Act Discretionary Grant from the Department of Health and Human Services

COMMISSIONER NAITO MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-11. LISA PELLEGRINO, STAFF TO THE COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY, EXPLANATION, ADVISING THAT IN ADDITION TO BOARD APPROVAL TO APPLY FOR TWO GRANTS IN THE TOTAL AMOUNT OF \$711,000, THE BOARD IS REQUESTED TO DESIGNATE THE EARLY CHILDHOOD CARE AND EDUCATION COUNCIL AS THE LOCAL COUNCIL TO APPLY AND ADMINSTRATE THE GRANTS. IN RESPONSE TO QUESTIONS OF COMMISSIONER ROJO, MS. PELLEGRINO EXPLAINED THE COMMISSION DECIDED TO WITHDRAW ITS REQUEST TO APPLY FOR AN EARLY WORDS GRANT, AND ADVISED THE LIBRARY WAS NOTICED AND CHOSE NOT TO PARTICIPATE AT THIS TIME. MS. PELLEGRINO ADVISED THE GRANT PROPOSAL IS DUE NEXT WEEK. CHAIR LINN AND COMMISSIONER NAITO COMMENTS IN SUPPORT OF GRANT PROPOSAL AND IN SUPPORT OF LIBRARY PURSUING EARLY WORDS GRANT FUNDING. NOTICE OF INTENT UNANIMOUSLY APPROVED.

R-12 RESOLUTION Authorizing Appointment of an Energy Task Force to Evaluate Impacts in the Event of an Energy Crisis on Multnomah County Government

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-12. COMMISSIONER NAITO EXPLANATION, ADDING THAT AT THE REQUEST OF CHAIR LINN, THIS ITEM WILL BE CONTINUED TO ALLOW ADDITIONAL TIME FOR STAFF TO DISCUSS THE

IMPLICATIONS OF ESTABLISHING THE PROPOSED TASK FORCE. UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, RESOLUTION R-12 WAS UNANIMOUSLY POSTPONED TWO WEEKS, TO THURSDAY, JUNE 21, 2001.

R-13 Consideration of a RESOLUTION Rejecting the Proposed 2001-2002 Commission on Children, Families and Community Plan and Budget

AT THE REQUEST OF CHAIR LINN, COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, TO POSTPONE THIS RESOLUTION INDEFINITELY. JOHN RAKOWITZ AND BILL FARVER EXPLANATION REGARDING NEGOTIATIONS WITH THE COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY. NAN WALLER AND SAMUEL HENRY EXPLANATION AND TESTIMONY IN SUPPORT OF THE PROPOSED REVISED COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY PLAN. MR. HENRY RESPONSE TO QUESTION OF COMMISSIONER ROBERTS CONCERNING GRESHAM-BARLOW SCHOOL RESOURCE OFFICER. COMMISSIONERS NAITO, CRUZ, ROJO AND CHAIR LINN COMMENTS IN SUPPORT OF REVISED PLAN AND IN APPRECIATION OF THE EFFORTS OF THE COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY FOR STEPPING UP AND SORTING OUT THE BUDGET TO THE BOARD'S SATISFACTION. R-13 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

There being no further business, the meeting was adjourned at 11:45 a.m.

Thursday, June 7, 2001 - 1:30 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

TSCC BUDGET HEARING

Tax Supervising and Conservation Commission Chair Richard Anderson convened the meeting at 1:31 p.m., with TSCC Commissioners Julie Van Noy, Anthony Jankans and Lynn MacNamara, TSCC staff Linda Burglehaus and Kay Johnston, County Chair Diane Linn, County Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present, and County Vice-Chair Lisa Naito excused.

PH-1 The Tax Supervising and Conservation Commission Will Meet to Conduct a Public Hearing on the Approved 2001-2002 Multnomah County Budget.

DAVE WARREN PRESENTATION. MR. WARREN, CHAIR LINN, COMMISSIONER CRUZ, LARRY AAB AND GINNIE COOPER AND RESPONSE TO TSCC QUESTIONS AND DISCUSSION INCLUDING BUSINESS INCOME TAX; SAP HR SYSTEM; MULTNOMAH BUILDING REMODEL PROJECT; DISPOSITION OF SURPLUS PROPERTY; SUN SCHOOLS; TAKE THE TIME PROGRAM; CHILDRENS RECEIVING CENTER; INMATES PROVIDING JANITORIAL WORK PROPOSAL; SHERIFF'S OFFICE ADMINISTRATIVE BUDGET; WAPATO JAIL CONSTRUCTION SCHEDULE AND PROPOSED OPERATING LEVY; LIBRARY BRANCHES REMODEL PROJECT AND PROPOSED LEVY; HEALTH DEPARTMENT; MULTIDISCIPLINARY TEAM NURSES; AND FEDERAL FINANCIAL PARTICIPATION FUNDS.

There being no further business, the meeting was adjourned at 2:00 p.m.

Thursday, June 7, 2001 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

PUBLIC HEARING

Chair Diane Linn convened the meeting at 6:05 p.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present.

PH-2 Opportunity for Public Input on the 2001-2002 Multnomah County Budget.
Testimony Limited to Three Minutes Per Person.

CHAIR LINN READ TESTIMONY OF LADDIE READ IN SUPPORT OF FUNDING FOR PROGRAMS AND SERVICES TO THE ELDERLY AND DISABLED. SAMANTHA OSBORNE TESTIMONY IN SUPPORT OF FUNDING FOR THE TAKE THE TIME PROGRAM.. GREG WOLLECK AND ROBIN MAYTHER TESTIMONY IN SUPPORT OF FUNDING FOR JUVENILE COMMUNITY JUSTICE PROGRAMS, AND THE MARSHALL HIGH SCHOOL FAMILY RESOURCE CENTER COUNSELOR. JC KIZAK TESTIMONY IN SUPPORT OF ADDITIONAL FUNDS FOR THE CITIZEN INVOLVEMENT COMMITTEE BUDGET. CHRYSTAL THOMAS, VICTORIA AGUILERA, DIANE FELDT, RIKI BROWN, LUERIA HEADRICK AND AUTUMN VOJTA, REPRESENTING THE NORTH PORTLAND COMMUNITY AND FAMILY CENTER, TESTIMONY IN SUPPORT OF FUNDING FOR THE CONNECTIONS TEEN PARENT AND GIFT PROGRAMS SERVING PARENTING AND NON-PARENTING GIRLS AND YOUNG WOMEN OF COLOR. BRIAN YOUNG TESTIMONY IN SUPPORT OF FUNDING FOR THE COLUMBIA RIVER CORRECTIONS INSTITUTE MENTOR PROGRAM. HELEN ELLISON AND SY KORNBRODT TESTIMONY IN SUPPORT OF ADDITIONAL FUNDS FOR THE CITIZEN INVOLVEMENT COMMITTEE BUDGET. WANDA SILVERMAN TESTIMONY IN SUPPORT OF FUNDING FOR THE SKIP PROGRAM. MICHAEL BAILEY, SHARON LEWIS AND DAUGHTER ZOE, MAXINE KILCREASE, RITA LUGO, LINDA LARSEN-WHEATLEY AND DONNA DUFRESNE TESTIMONY IN APPRECIATION FOR BOARD RESTORING SKIP PROGRAM FUNDING AND IN SUPPORT OF FAMILY RESOURCE AND SUPPORT TEAM FUNDING. MURIEL GOLDMAN TESTIMONY IN APPRECIATION FOR BOARD ACCEPTING THE PROPOSED COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY

BUDGET. LISA RACE TESTIMONY IN SUPPORT OF FUNDING FOR THE COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY TAKE THE TIME PROGRAM. JUDGE DOUGLAS BECKMAN TESTIMONY IN SUPPORT OF FUNDING FOR THE FOREST CAMP PROJECT AND STOP PROGRAM. M'LOU CHRIST TESTIMONY IN SUPPORT OF ADDITIONAL FUNDS FOR THE CITIZEN INVOLVEMENT COMMITTEE BUDGET. KATIE JAMBOR TESTIMONY IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH PROGRAMS. MS. JAMBOR READ LETTER FROM VIOLET PETERS IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH PROGRAMS. HANNAH OLOMUA, NATTIE PILLIAN, DUANNA KERREY, CHIRE SANCHEZ, ROY WASHINGTON, MICHAEL HENDERSON, ANTHONY RAY, DONNIE P. AND BISHOP WELLS TESTIMONY IN SUPPORT OF FUNDING FOR THE GIFT AND ECGS PROGRAMS BENEFITING AFRICAN-AMERICAN MALE YOUTH. MATT SVYMBERSKY TESTIMONY IN SUPPORT OF FUNDING FOR THE TAKE THE TIME PROGRAM. ABBY HUNTER AND KATHY BELGE TESTIMONY IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH PROGRAMS. CHRIS BEKEMEIER TESTIMONY IN SUPPORT OF FUNDING FOR THE TAKE THE TIME PROGRAM. GARY COBB YOUNG TESTIMONY IN SUPPORT OF FUNDING FOR THE MENTOR PROGRAM. JUDGE RICK MENCHACA, TOM RYAN, JUDGE NAN WALLER, JUDGE MICHAEL MARCUS, STEVE TODD AND JUDGE ROBERT REDDING TESTIMONY IN SUPPORT OF FUNDING FOR THE FOREST CAMP PROJECT. KATHY BATZ TESTIMONY IN SUPPORT OF FUNDING FOR THE CONNECTIONS TEEN PARENT PROGRAM SERVING LATINA GIRLS LIVING IN EXTREME POVERTY. USDA FOREST SERVICE REPRESENTATIVE LINDA TURNER TESTIMONY IN SUPPORT OF FUNDING FOR THE FOREST CAMP PROJECT. NANCY JOHNSON TESTIMONY IN SUPPORT OF ADDITIONAL FUNDS FOR THE

CITIZEN INVOLVEMENT COMMITTEE BUDGET. KARI KRUSE TESTIMONY IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH PROGRAMS. KATHRYN ANDERSON TESTIMONY IN APPRECIATION FOR BOARD ACCEPTING THE PROPOSED COMMISSION ON CHILDREN, FAMILIES AND COMMUNITY BUDGET, AND IN SUPPORT OF FUNDING FOR THE TAKE THE TIME PROGRAM AND FAMILY RESOURCE CENTERS. ROY COLE AND NANCY JAMBOR TESTIMONY IN SUPPORT OF FUNDING FOR SEXUAL MINORITY YOUTH AND TAKE THE TIME PROGRAMS. ANDY COTUGNO OF METRO TESTIMONY IN SUPPORT OF COUNTY FUNDING \$20,000 FOR LAKE OSWEGO TROLLEY PROJECT. RHONDA WARNACK TESTIMONY IN SUPPORT OF FUNDING FOR THE SCHOOL ATTENDANCE INITIATIVE PROGRAM.

There being no further business, the meeting was adjourned at 8:20 p.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

Bill Farver, Interim Chair

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-3308 FAX (503) 988-3093
Email: mult.chair@co.multnomah.or.us

Pauline Anderson, Interim Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5220 FAX (503) 988-5440
Email:
pauline.s.anderson@co.multnomah.or.us

Serena Cruz, Commission Dist. 2

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5219 FAX (503) 988-5440
Email: serena@co.multnomah.or.us

Lisa Naito, Commission Dist. 3

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5217 FAX (503) 988-5262
Email: lisa.h.naito@co.multnomah.or.us

Lonnie Roberts, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5213 FAX (503) 988-5262
Email: lonnie.j.roberts@co.multnomah.or.us

**ANY QUESTIONS? CALL BOARD
CLERK DEB BOGSTAD @ (503) 988-3277**
Email: deborah.l.bogstad@co.multnomah.or.us

**INDIVIDUALS WITH DISABILITIES PLEASE
CALL THE BOARD CLERK AT (503) 988-3277,
OR MULTNOMAH COUNTY TDD PHONE
(503) 988-5040, FOR INFORMATION ON
AVAILABLE SERVICES AND ACCESSIBILITY.**

JUNE 5 & 7, 2001 BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg. 2	9:00 a.m. Tuesday Oath of Office Ceremony for Commissioner-Elect Maria Rojo de Steffey & Chair-Elect Diane Linn
Pg. 2	9:00 a.m. Thursday Regular Meeting
Pg. 4	10:55 a.m. Thursday CCFC Plan
Pg. 4	1:30 p.m. Thursday Tax Supervising & Conservation Commission Hearing
Pg. 4	6:00 p.m. Thursday Budget Hearing
Pg. 5	MCTV Cable Playback Schedule
*	Board and Agenda Web Site: <a href="http://www.co.multnomah.or.us/cc/find
ex.html">http://www.co.multnomah.or.us/cc/find ex.html

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 11:00 PM, Channel 30
Saturday, 10:00 AM, Channel 30
(Saturday Playback for East County Only)
Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community
Television

Tuesday, June 5, 2001 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

SWEARING IN CEREMONY

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Reception Immediately Following Ceremony.

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REGULAR MEETING

CONSENT CALENDAR - 9:00 AM **NON-DEPARTMENTAL**

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- C-3 Reappointments of Martha Richards and Sharon VanSickle to the REGIONAL ARTS AND CULTURE COUNCIL

SHERIFF'S OFFICE

- C-4 Intergovernmental Revenue Agreement 0111016 with the City of Portland, Utilizing Local Law Enforcement Block Grant Funds to Pay for Corrections Overtime and Mobile Data Centers for Patrol Vehicles

C-5 Intergovernmental Revenue Agreement 0111023 with the City of Wood Village, Providing General Law Enforcement Services and Additional Patrols within the Corporate Limits of Wood Village

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

C-6 Renewal of Intergovernmental Expenditure Agreement with the City of Wood Village, Providing Community Block Grant Funding for Public Works Services Including the NE Halsey Street West End Sanitary Sewer Main Trunk Collector Upgrade

REGULAR AGENDA - 9:00 AM

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Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

DEPARTMENT OF HEALTH - 9:30 AM

R-2 Results from RESULTS: Atypical Anti-Psychotic Medication. Presented by Bill Midkiff. 10 MINUTES REQUESTED.

R-3 Second Reading and Possible Adoption of an ORDINANCE Amending MCC §§ 21.501, 21.503 and 21.999 Relating to Smoke-Free Workplaces

DEPARTMENT OF COMMUNITY JUSTICE - 9:45 AM

R-4 Multnomah County Community Corrections Plan for the 2001-2003 Biennium

DEPARTMENT OF SUPPORT SERVICES - 9:55 AM

R-5 RESOLUTION Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

R-6 RESOLUTION Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

R-7 First Reading of a Proposed ORDINANCE Amending Multnomah County Code §§ 9.230 et. seq. Relating to Employees' Benefit Board

NON-DEPARTMENTAL - 10:15 AM

R-8 RESOLUTION Approving the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2001-2002

R-9 RESOLUTION Adopting Cable Customer Service Standards

R-10 RESOLUTION Consenting to Transfer of Cable Franchises Held by TCI Cablevision of Ohio, Inc. to AT&T Broadband of Ohio, LLC

R-11 NOTICE OF INTENT to Apply for an Early Learning Opportunities Act Discretionary Grant from the Department of Health and Human Services

R-12 RESOLUTION Authorizing Appointment of an Energy Task Force to Evaluate Impacts in the Event of an Energy Crisis on Multnomah County Government

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Thursday, June 7, 2001 - 1:30 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

TSCC BUDGET HEARING

PH-1 The Tax Supervising and Conservation Commission Will Meet to Conduct a Public Hearing on the Approved 2001-2002 Multnomah County Budget.

Thursday, June 7, 2001 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

PUBLIC HEARING

PH-2 Opportunity for Public Input on the 2001-2002 Multnomah County Budget. Testimony Limited to Three Minutes Per Person.

MULTNOMAH COMMUNITY TELEVISION CHANNELS 21 & 30 CABLECAST SCHEDULE

Playback Date/Times for the
**Public Hearing and Testimony on the Multnomah County Budget, North
Portland Branch Library, 512 N Killingsworth, Portland** conducted on
Thursday, May 17, 2001 from 6:03 p.m. to 8:25 p.m., 53 speakers.

Friday, June 1, 2001	9:00 a.m.	Cable Channel 30
Thursday, June 7, 2001	7:00 p.m.	Cable Channel 30

Playback Date/Times for the
**Public Hearing and Testimony on the Multnomah County Budget, Gresham
Branch Library, 385 NW Miller, Gresham** conducted on Wednesday, May 23,
2001 from 6:00 to 8:15 p.m., 43 speakers.

Saturday, June 2, 2001	12:30 a.m.	Cable Channel 30
Thursday, June 7, 2001	5:00 p.m.	Cable Channel 30
Friday, June 8, 2001	9:00 a.m.	Cable Channel 30

Playback Date/Times for the
**Swearing In Ceremony for District 1 Commissioner-Elect Maria Rojo de
Steffey and Chair-Elect Diane M. Linn, to be held at the Multnomah Building
Commissioners Boardroom, 501 SE Hawthorne Boulevard, Portland** on
Tuesday, June 5, 2001 at 9:00 a.m.:

Thursday, June 7, 2001	8:00 p.m.	Cable Channel 30
Monday, June 11, 2001	4:30 p.m.	Cable Channel 30
Thursday, June 28, 2001	1:00 p.m.	Cable Channel 21
Saturday, June 30, 2001	2:00 p.m.	Cable Channel 21

Playback Date/Times for the
**Public Hearing and Testimony on the Multnomah County Budget, to be held
at the Multnomah Building Commissioners Boardroom, 501 SE Hawthorne
Boulevard, Portland** on Thursday, June 7, 2001 at 6:00 p.m.:

Live, Thursday, June 7, 2001	6:00 p.m.	Cable Channel 30
Monday, June 11, 2001	9:30 p.m.	Cable Channel 30
Tuesday, June 19, 2001	10:00 a.m.	Cable Channel 21
Wednesday, June 27, 2001	10:00 a.m.	Cable Channel 21

**For Additional Information Contact:
Multnomah Community Television @ (503) 491-7636, extension 333**

2001-2002 Multnomah County Budget Deliberations Schedule
***All sessions to be in held in the Multnomah Building,**
Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, except as noted*

Thur, April 26, 2001	9:30 to noon	Executive Budget Overview Presentation to Board and Regular Board Meeting
Tue, May 1, 2001	9:00 to 3:00 p.m.	Board Budget Work Session on Issues
Thur, May 3, 2001	9:30 to noon	Executive Budget Message and Board Approval of Budget for Transmission to Tax Supervising and Conservation Commission, Regular Board Meeting
Tue, May 8, 2001	9:30 to noon	Central Citizen Budget Advisory Committee Report & Department of Library Services Budget Hearing
Tue, May 8, 2001	1:30 to 4:00 p.m.	Department of Sustainable Community Development Budget Hearing
Wed, May 9, 2001	1:30 to 4:00 p.m.	Non-Departmental and Special Service Districts Budget Hearings
*Thur, May 10, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget, Midland Branch Library, 805 SE 122nd Avenue, Portland
Tue, May 15, 2001	9:30 to noon	Public Affairs Office Legislative Update discussion, followed by Department of Aging and Disability Services Budget Hearing

2001-2002 Multnomah County Budget Deliberations Schedule
***All sessions to be in held in the Multnomah Building,**
Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, except as noted*

Tue, May 15, 2001	2:30 to 4:00 p.m.	Mental Health System Briefing
Wed, May 16, 2001	9:30 to noon	Health Department Budget Hearing
Wed, May 16, 2001	1:30 to 4:00 p.m.	Department of Community and Family Services Budget Hearing
*Thur, May 17, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget, North Portland Branch Library, 512 N Killingsworth, Portland
Tue, May 22, 2001	9:30 to noon	District Attorney's Office Budget Hearing
Tue, May 22, 2001	1:30 to 4:00 p.m.	Department of Juvenile and Adult Community Justice Budget Hearing
Wed, May 23, 2001	9:30 to noon	Sheriff's Office Budget Hearing
Wed, May 23, 2001	1:30 to 3:00 p.m.	Department of Support Services Budget Hearing
*Wed, May 23, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget, Gresham Branch Library, 385 NW Miller, Gresham
Tue, May 29, 2001	9:30 to noon	Capital Program Budget Hearing

2001-2002 Multnomah County Budget Deliberations Schedule

***All sessions to be in held in the Multnomah Building,
Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, except as noted***

Tue, May 29, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Wed, May 30, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Wed, May 30, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Thur, June 7, 2001	1:30 to 3:00 p.m.	Tax Supervising and Conservation Commission Public Hearing and Testimony on Multnomah County Budget (quorum of BCC to attend)
Thur, June 7, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget
Tue, June 12, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Tue, June 19, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Thur, June 21, 2001	9:30 to noon	Public Hearing and Testimony and Adoption of Budget and Amendments and Regular Board Meeting



Multnomah Community Television

SINGLE PROGRAM CABLECAST REQUEST

For MCTV Staff Produced or Acquired Programs Only

MCTV

Date 5/23/01

Staff Use Only C MUN. S MCTV. TVH D BC

Title (please print) MCC Swearing-in Ceremony Program Number 50120

Description (for publication in TV Host) Swearing in of new Commission members

Length 2:00:00 Appx Earliest date program can be played: 6/05/01 Kill date: 1/1
Hrs Min Sec

Staff person submitting program Jon Dyres

Program produced by MCTV OR Locally OR Outside metro area:

11 - CAN / 21 - MCTV / 22 - Public Affairs/NASA / 27 - Educational / 29 - OPAN / 30 - Municipal

Please indicate program category:

- Municipal
- Public
- Educational
- Commercial
- PSA/
- Satellite
- Will it
Does
Satellite na
Channel:

{6-5}
ONLY HAVE
30 MIN. FROM
9-9:30 AM -
(THEN PCA / POLI. CITY
COUNCIL TABLES OVER)

JEN,
PLEASE LET ME
KNOW IF THEY EVEN
WANT TO BOTHER w/ONLY
A 30 MIN. LIVE BLOCK.

THANKS,
BEA

Cablecast Schedule (MCR use only!)

(30 MINS ONLY)

Day	Date	Time	Ch
TUE	6-5	9am	30
THUR.	6-7	8pm	30
MON.	6-11	4:30pm	30
THUR.	6-28	1pm	21
SAT!	6-30	2pm	21

5/30/01
Producer Notified

BC.

Notified by



Multnomah Community Television

SINGLE PROGRAM

CABLECAST REQUEST

For MCTV Staff Produced or Acquired Programs Only

JUNE 7 6pm-8pm
June 21

MCTV

Date 5/29/01

Staff Use Only C MCTV S MCTV TVH D BC

Title (please print) MCC Budget Special Program Number 50119

Description (for publication in TV Host) Public Comment on MCC Budget - 2 shows June 7 and 21

Length 2:00:00 Earliest date program can be played: 6/7/01 Kill date: 1/1
Hrs Min Sec

Staff person submitting program Jan Dynes

Program produced by MCTV OR Locally OR Outside metro area:

11 - CAN / 21 - MCTV / 22 - Public Affairs/NASA / 27 - Educational / 29 - OPAN / 30 - Municipal

Please indicate:

- Municipal
- Public
- Educational
- Community
- PSA/PSA/P
- Satellite

RE-SCHEDULED REPLAYS
OF MCC BUDGET HEARING -
GRESHAM LIBRARY
+ MCC BUDGET HEARING -
NORTH PORTLAND LIBRARY

Please choose one of the following:

LIVE

Day: 6-7 Time: 6pm Ch: 30
Location: MCC

TAPED

Number of plays desired: _____
Channels desired: _____

REPLAYS
Please indicate preferred cablecast days/times

Cablecast Schedule (MCR use only)

Day	Date	Time	Ch
LIVE - THUR.	6-7	6pm	30
MON.	6-11	9:30pm	30
TUE.	6-19	10AM	21
WED.	6-27	10AM	21

5/30/01

Producer Notified

BC

Notified by

MARIA ROJO DE STEFFEL
JUNE 5, 2001

In preparing my remarks for today, I started out thinking I would single out important people in my life to whom I wanted to say thank you. But, I soon realized that the list was getting so long that I wouldn't be able to get more than half way through before I would look out among you and begin to see a bunch of glazed eyes looking back at me. Not exactly the way I want to start out---there will be plenty of time for long speeches during the regular Board meetings. So, I will spare all of you by saying one huge Thank You to everyone who has helped me. You know who you are and I want to be able to take the time with each of you individually, to offer my personal thanks.

I do, however, want to acknowledge someone who is not with us today in the physical sense, but seems to me to be more present in my life than ever, my mother. She is and always has been my inspiration. She loved her children. She loved this country. And, she loved the opportunities available to us. Her guidance and inspiration are the very reasons I am standing before you today.

I must confess, when I began to contemplate the reality of the vote tally, my feelings were probably not much different than those of the dog who, when

he **finally** does catch **that** car, wonders just exactly what he is going to do with it. Well, the shock has worn off and there is no question as to what I want to do with this wonderful honor the voters have given me.

As we gather here this morning to celebrate - I am awed by the many blessings God has bestowed in my life. I am so grateful to her.

But I am also overwhelmed by the needs of others.

I am surrounded by friends and supporters who wish me well,

Yet, right now . . . At this very minute,

There are those in our community that are alone and utterly without anyone to turn to for comfort and protection.

I am healthy and have comprehensive health care coverage

Yet there are those who are sick and are uncertain where to get help.

I know that at the end of this eventful day I have a safe, secure home waiting for me

Yet there are those who know that tonight, like last night and tomorrow night - they will have no place to call home.

I am comforted in the certainty that my grandchildren are safe and secure. They are wrapped in a heavy insulation of love and approach the future without fear or self-doubt.

Yet there are children who are, even now, subjected to unspeakable tortures, who look out on a future **that is** bleak and barren and certain to contain more pain and suffering.

I know that as I get older, the security and comfort that grace my life will remain there for me.

Yet there are elderly among us that live without any security whatsoever.

When we stop to reflect, we can, unfortunately, find an even longer list of these troublesome contrasts. The profound differences between our lives and those less fortunate are all too obvious.

This fact is, for me, unacceptable. It is a circumstance I cannot leave unchallenged.

I bring to the Multnomah County Board of Commissioners a commitment to reach out to the elderly, the disabled, the neglected and the needy. I am excited to join a Board of County Commissioners who also care deeply about these issues. I look forward to supporting the work of Commissioner Cruz on poverty and housing; Commissioner Naito on early childhood; Commissioner Roberts in supporting our friends in East County and Chair Linn in her efforts to manage the County's work. I want to work with all of you and we must recruit others to help us as well. And, I want to make certain that every ounce of energy and every dime we spend on this work will result in a pound of outcome and a dollar's worth of benefit. And with that dollar's worth of benefit, I want to be certain that we break down the old barriers that too often have

divided the attention of our community between services to people and attention to the environment and economic stability.

It is foolhardy to think we can ignore our responsibility to the environment without harm to ourselves, our community **and to** the future of our kids. To sustain this special place, we need to examine our beliefs and practices with a keen eye, focused on the full impact of each and every action. The word sustainability may be overused but sustainability describes exactly the action we must take to preserve our environment.

The World Commission on the Environment and Development defined sustainability as *"that which meets the needs of the present without compromising the ability of future generations to meet their own needs"*. The Board of County Commissioners must take the responsibility as leaders in the area of sustainability, and we must accept this responsibility as fervently as we accept our responsibility to the poor and the downtrodden.

It is **imprudent** to believe that we can work on helping the needy and dispossessed without equal efforts to **keeping** our businesses healthy and our economy stable. **To paraphrase, it takes the efforts of the entire community to care for its needs. Mother Multnomah has a great big**

family to care for and she can't do it alone. I want to ask all segments of our community to be committed to addressing all of the community's needs – the social, the environment and the economy.

I will offer the business community, any support that I can **in order** to maintain a strong economy in this County, **for that is the only way we will be able to continue** to provide the necessary human services we care so much about.

So, these are the areas where I will focus:

Sustainability, in its broadest sense as defined by the World Council, services needed by the **elderly**, the **disabled**, and those **wrestling with the ravages of alcohol and drugs and those struggling to make a better life.**

Each of these will be reflected in the prism through which I view every **action.**

Thank you again for this incredible opportunity.



Diane M. Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Phone: (503) 988-3308
FAX: (503) 988-3093
Email: mult.chair@co.multnomah.or.us

Players - Partners - Performance Tuesday, June 5, 2001

OK, so I've got to ask you, why don't people understand us? Look at all the ways we just touched the "Typical Family." So why are we called a stealth government, flying below everyone's radar? Why did we have barely two of ten registered voters cast their ballots in this special election?

We could take hours to debate all the possible explanations. But in addition to putting the rest of our county to sleep, that debate is a waste of time. It's looking to our past without any purpose. We must move forward - - starting today - - starting right now.

As your newly elected leader, it's time to get to work and LEAD - - -

Multnomah County WILL be a player in our region and our state. We WILL build partnerships with the public we serve and with our schools, businesses, community organizations and other governments - - And we WILL be held accountable for our performance.

Let me reemphasize this: We will be players. We will partners with who it takes get the job done better. We will perform - we will make specific progress towards our goals. And we know the public has an appetite for accountability. They should, it's their money. We can and WILL deliver and make ourselves more visible in their daily lives than ever before.

It starts with protecting and providing for the public's safety. I'm not just talking about the vital role we play in fighting crime, from prevention to enforcement to incarceration --but the role we play in all aspects of the public's safety - -

Safe neighborhoods. Safe schools. The Safety Net for those who stumble

And how we will make it improve safety? By being accountable for our performance. By building partnerships. By becoming leaders.

For example, **I** will be held accountable for improving our Mental Health Services. It is a top priority.

Smart people have told me to pick smaller, more easily achievable victories to fight as my first battles. Well, there aren't many small victories out there to be had.

We have limited resources and extremely needy people who command our communities' support. In just 45 days we will unveil a plan that will build partnerships with key components of our community and begin to pull our Mental Health system back from the Dark Ages to a time when these most vulnerable citizens are served supported and respected.

Let's talk safe neighborhoods. I want them safe for everyone, from our elders to our children. Right now, when it comes to crime, Multnomah County is responsible for the back end - the last stage, when all else has failed. And it's an expensive back end at that.

Sheriff Dan Noelle & District Attorney Mike Schrunk see people at their worst and do a masterful job dealing with a difficult combination -an ever-tougher population of offenders with "shrinking" resources. But we can NOT keep careening toward a justice system that cycles more and more inmates through the system with less money to house and treat them.

You can hold me and Multnomah County workers accountable for building the partnerships necessary to truly focus on prevention- - - not with mere words but strong action. I'm talking about attacking the root causes of crime. It's about drug, alcohol and mental health treatment and early childhood intervention and supports to school ages kids. If we do this now and do it right, our future will include neighborhoods that are vital and vibrant - whether you live east of Rockwood or north of the Banfield Freeway, south of Powell or west of the Willamette River. Whether you are black, white, Latino, Russian or Asian.

Let's talk safe schools. What better way to make our schools safe than make them stronger and healthier? I think we all know that.

During my campaign some members of the media were surprised that Multnomah County actually plays an important role in supporting the education of our kids. Some only experienced that surprise after initially reporting education was a non-issue for Multnomah County government. It's a huge issue.

But obviously we haven't left very deep footprints in our schools - - YET. I, hundreds of Multnomah County workers and community providers will be held accountable for changing all that. We WILL deliver increased and improved supports to kids in schools from health care to social services in strong neighborhood settings.

We now know that it's early childhood development that is so important to giving our kids an equal chance at scholastic success. We WILL do our part in providing every child with a chance - - and we WILL become even more active partners in improving our care for our youngest kids before and after they start school.

And we will do all this with more than \$22 million dollars less in our budget than what we truly need.

This is the citizen's government. They have sent many messages that they want us to spend their tax dollars carefully. We must be held accountable. It's their money. We must spend their money more -wisely and precisely. Maybe then they will have earned enough trust to take the next Sizemore attack on this community and defeat him once and for all. We'll work to build that trust again.

I assure you that I have a much longer list, (as those who know me, know that too well) but then again, our "typical family" just spent one day with us. Imagine what they'll need tomorrow.

Frankly, at the end of my current tenure, which will probably be the quickest and yet longest year of my life, I'm not sure if we'll completely shake the "invisible government" label.

But I am certain - - at the end of the next year - - the folks we serve will know we're here. They can hold us accountable and I hope they will know we have delivered a first-rate performance at our jobs. In part, because we have built common and uncommon partnerships to make the most of what we have collectively and creatively. And yes, the rest of the region will know we're players - - because we have an important job to do and we need to be present to do it.

It's going to be a great ride, namely because every one of you that we acknowledged while helping our typical family has dozens more just like you, standing or sitting by your side, every day.

We've got a lot to accomplish in a short amount of time and with limited funds. But I can't think of any group I'd rather partner and perform with than the people in this room. I would like to acknowledge my fellow commissioners, Lisa Naito, Serena Cruz and Lonnie Roberts - first rate public officials and vital members of this team. I'd like to thank them for their hard work, commitment and perseverance during the past two difficult months. Interim Chair Bill Farver deserves our deepest gratitude not just for the stellar job he did building the budget, but for his 18 years of dedicated service to the county. Of course, Pauline Anderson who stepped in when this county needed her, out of retirement, - with all the grace, good humor and moral fortitude imaginable.

I'd like to be the first to formally welcome Maria Rojo de Steffey onto this Board - Commissioner Rojo, I so look forward to working with you. I have no doubt that she will be a tremendous asset to this community.

Please allow me to thank my campaign staff, volunteers and supporters who made our fast and furious campaign such a success, and finally, my family: Josh, Tess, and Dick Springer.

Finally, I want to tell you about a truly extraordinary man. You remember our fictitious "typical family" that we introduced to you earlier? Well, Laddie Read is anything but typical. He's a special person who is a player, a partner and a performer. He has led his community in so many battles for recognition and support.

During the past two months Laddie followed me around as I campaigned and served as a one-man truth squad. He has overcome his disability with so much dignity - - that he serves as a personal role model for me. Laddie is the type of person that I especially want to be held accountable to. Laddie is what our jobs are all about. Thank you, Laddie.

I hope you heard in these remarks, that I have a real sense of urgency for getting down to business to close the accountability and visibility gap with the public. At the same time, my heart resides with our communities and the people like Laddie in Multnomah County. But unless we engage the typical family - - we won't have the resources to help the Laddies of our community.

And now with your indulgence, I would like to close my remarks with a few words from St. Francis:

Lord; make me an instrument of your peace
Where there is hatred, let me sow love;
Where there is injury, pardon;
Where there is doubt, faith;
Where there is despair, hope;
Where there is darkness, light;
Where there is sadness, joy;
Grant that I may not so much seek
To be consoled as to console;
To be understood as to understand;
To be loved as to love.

Now I'd like to introduce my sisters and brothers -Dan, John, Mary, Margaret and Susan to sing the classic song: Imagine



Diane M. Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Phone: (503) 988-3308
FAX: (503) 988-3093
Email: mult.chair@co.multnomah.or.us

BIOGRAPHY

PERSONAL BACKGROUND

A Portland native, Diane lives with her husband, former State Senator Dick Springer and their two children Joshua (14) and Tess (12) in the Sellwood neighborhood. Josh attends Cleveland High School and Tess attends Sellwood Middle School. Diane grew up in Southeast Portland's Buckman neighborhood.

PROFESSIONAL EXPERIENCE/ACCOMPLISHMENTS

Multnomah County Commissioner, 1998-2001

PROVIDING CRITICAL SERVICES TO THE MOST VULNERABLE IN OUR COMMUNITY

- Served on the Mental Health Design Team to reorganize and improve the mental health system.
- Provided leadership to the Homeless Youth program to help achieve the goal of getting youth off the streets.
- Helped Domestic Violence services make progress towards turning fewer women and children away from shelters and reducing the incidents of family violence.
- Chaired the Affordable Housing Technical Advisory Committee to dramatically increase the number of affordable housing units especially for our low-income region wide.

SUPPORT FOR SENIOR SERVICES

- Led efforts to improve health care, special transportation services, and affordable housing for seniors.
- Lobbied legislature to restore funding for Oregon Project Independence (OPI)
- Worked to prevent elder abuse through law enforcement and support services.

MAKING GOVERNMENT MORE ACCESSIBLE

- Led efforts on the consolidation of Information & Referral with the City of Portland to improve citizens ability to contact both jurisdictions.
- Expanded ballot collection sites to neighborhood libraries so citizens could conveniently drop ballots – over 35,000 ballots were collected at neighborhood library branches.
- Assisted with the implementation of the successful \$29 million library renovation projects. Played a key role in siting and establishing the new Northwest Library Branch. Help site the new Hillsdale Library branch and the Sellwood Library.

Diane M. Linn, Multnomah County Chair
Professional Experience/Accomplishments - CONT.

BUILDING A LASTING PARTNERSHIP WITH THE BUSINESS COMMUNITY

- Led the effort to develop the Good Neighbor Agreement with the Association of Portland Progress for the Mead Building parole and probation center.
- Promoted the successful Strategic Investment Program (SIP) which has resulted in over 900 new jobs that pay wages far higher than the average job in east Multnomah County.

SUPPORTING PUBLIC SCHOOLS

- Served on the core team that wrote the strategic plan for the Portland Public Schools
- Helped establish the model for the Community Schools Uniting Neighborhoods (SUN) strategy that provided support for kids in and after school.
- Worked to improve the cost effectiveness of the public school facilities through the Best Use of Facilities Committee and other creative efforts .
- Campaigned actively to pass the local option for public schools that brought millions of dollars to the district.

City of Portland, Office of Neighborhood Involvement, Director, 1993-1998

- Co-Chaired the 1998 Neighborhoods USA conference in the City of Portland to showcase the city's neighborhood citizen involvement system nation-wide.
- Oversaw the Neighborhood Mediation Center and advanced the use of mediation to resolve conflicts.
- Launched the Information and Referral phone line for citizens so that they could more easily contact city offices to improve responsiveness.
- Consolidated the neighborhood-based crime prevention program staff to better support the city's community policing program.
- Managed and supported the city's Refugee and Immigrant program to assist new neighbors into the city's communities.

Oregon National Abortion and Reproductive Rights Action League, Executive Director 1990-1993

- Helped soundly defeat the effort to ban abortions and impose parental notification on young women which would have led to more back alley abortions.
- Co-authored the Oregon Women's Health and Wellness Act with other members of the Oregon Women's Rights Coalition.

Paragon Cable TV, Vice President, Programming, Public Affairs, 1981-1990

- Won three awards in Cablecasting Excellence (ACE Awards) for community programs for Portland and East Multnomah County.
- Produced the first City Council: Live coverage bringing gavel to gavel city council meetings into the homes of citizens to provide more exposure to local government proceedings.

Linn Group Home for teenage foster kids, staff, 1972-1980

- Assisted with the support and counseling of foster teenagers in the home.

POLITICAL BACKGROUND:

Worked for Congressman Ron Wyden, Congressman Earl Blumenauer, former Commissioner Gretchen Kafoury and former Governor Neil Goldschmidt.

EDUCATION:

- Bachelor of Arts in Political Science and certificate in Urban Studies,
- Portland State University
- Leadership Training Program, University of Oregon
- Attended Washington High School and Buckman Elementary School

COMMUNITY ACTIVITIES:

Sellwood and Cleveland PTA, Domestic Violence Prevention Fund; Coalition for School Funding NOW; Sierra Club; City Club of Portland, Police Budget Advisory Committee (former member and Chair); current member of St. Philip Neri Church.

MEETING DATE: June 7, 2001
AGENDA NO: C-1
ESTIMATED START TIME: 9:00 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Appointments of Voting Members of the Campaign Management Council

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: June 7, 2001
AMOUNT OF TIME NEEDED: Consent Item

DEPARTMENT: DSS DIVISION: Finance

CONTACT: Theresa Sullivan TELEPHONE #: (503) 988-3635
BLDG/ROOM #: 503/4

PERSON(S) MAKING PRESENTATION: Theresa Sullivan

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Appointment of Karolin Allen, Jill Aspach, Chris Cameron, Jon Chess, Delma Farrell, Carol Ford, Lovie Jackson, Sheila Isley, Sue Lewis, Jodi Shaw, Theresa Sullivan, and Stephen Wright as Voting Members of the CAMPAIGN MANAGEMENT COUNCIL for the 2001 Campaign.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Bill Farver

(OR)
DEPARTMENT MANAGER: _____

01 JUN 1 AM 12
MULTNOMAH COUNTY
REGISTRATION DIVISION

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

MEETING DATE: June 7, 2001
AGENDA NO: C-2
ESTIMATED START TIME: 9:00 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Reappointments to Emergency Medical Services Advisory Board

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: June 7, 2001
AMOUNT OF TIME NEEDED: Consent Calendar

DEPARTMENT: Non-Departmental DIVISION: Chair's Office

CONTACT: Delma Farrell TELEPHONE #: 503 988-3953
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: N/A

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Reappointment of Kent Wadsworth (Transporting Paramedic Position) and Daniel Hull (Physician at Large Position) to the Emergency Medical Services Advisory Board

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Bill Farver
(OR)
DEPARTMENT MANAGER: _____

01 JUN - 1 AM 11:12
MULTNOMAH COUNTY
OREGON
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

MEETING DATE: June 7, 2001
AGENDA NO: C-4
ESTIMATED START TIME: 9:00 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Revenue IGA between MCSO & Portland Police

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Next Available
AMOUNT OF TIME NEEDED: N/A

DEPARTMENT: Sheriff's Office DIVISION: Administration

CONTACT: Barbara Simon TELEPHONE #: 503-988-4326
BLDG/ROOM #: 503/350/B. Simon

PERSON(S) MAKING PRESENTATION: Consent Calendar

ACTION REQUESTED:

[] INFORMATIONAL ONLY [] POLICY DIRECTION [X] APPROVAL [] OTHER

SUGGESTED AGENDA TITLE:

Inter-governmental agreement with Portland Police to pay for Corrections overtime and Mobile Data Centers for patrol vehicles utilizing Block Grant funding

06/11/01 originals to David Braaksma

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Dan Noelle

(OR)
DEPARTMENT MANAGER: _____

01 JUN - 1 AM 11 22
MULTNOMAH COUNTY
OREGON
CLERK OF COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us



Multnomah County Sheriff's Office

501 SE Hawthorne Blvd. Ste 350. Portland, OR 97214

DAN NOELLE
SHERIFF

Phone: (503) 988-4300
TTY: (503) 988-4500

BOARD OF COUNTY COMMISSIONERS AGENDA ITEM BRIEFING—SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners
From: Barbara Simon
Requested Placement Date: June 7, 2001
Subject: Law Enforcement Block Grant/ 2000-2001

1. Recommendation/Action Requested:

Approval of Intergovernmental Agreement between Multnomah county sheriff's Office, jointly with and on behalf of Multnomah County, and the City of Portland.

2. Background Analysis

The City of Portland Police Bureau has been awarded a Local Law Enforcement Block Grant. \$90,000 of this grant is to be awarded to the Multnomah County Sheriff's Office to fund correction's overtime. MCSO will provide matching funds in the amount of \$10,000. An additional \$45,000 is to be used for the purchase of Mobile Data Centers in patrol vehicles.

3. Financial Impact

Total project costs for overtime and MDCs is \$150,000. The Police Bureau will reimburse the county up to 90% or \$135,000 of the total project costs.

4. Legal Issues

The County Attorney has reviewed this IGA.

5. Controversial Issues

None

6. Link to Current County Policies

This IGA links to the County benchmarks of reducing crime and good government.

7. Citizen Participation

None

8. Other Government Participation

This is an intergovernmental agreement between the City of Portland and the Multnomah County Sheriff's Office

Multnomah County/City of Portland
INTERGOVERNMENTAL AGREEMENT
for the Use of Local Law Enforcement Block Grant Funds
Effective October 20, 2000

This agreement is made and entered into pursuant to the authority found in ORS 190.010 et seq. and ORS 206.345 by and between Multnomah County Sheriff's Office (MCSO), jointly with and on behalf of Multnomah County, and the City of Portland (City).

1. GENERAL SCOPE

- A. The City of Portland Police Bureau (City) has been awarded a Local Law Enforcement Block Grant. One project of this grant identifies \$90,000 to be provided to the Multnomah County Sheriff's Office (MCSO), with corresponding matching funds to be furnished by MCSO in the amount of \$10,000. MCSO will use these funds for overtime for County Corrections employees processing criminals.
- B. An additional project of this grant identifies \$45,000 to be provided to Multnomah County Sheriff's Office, with corresponding matching funds of \$5,000. These funds are to be used for the purchase of MDCs, or Mobile Data Centers for use in patrol vehicles.
- C. MCSO agrees to maintain all financial records relating to participation in this agreement including, but not limited to, all payroll records. MCSO agrees to provide the City with access to the books, documents, papers and records that relate directly to this agreement for the purpose of audit requirements. MCSO agrees to retain all records related to this agreement for a period of not less than three years following the termination of this agreement.

2. COMPENSATION

- A. Total project costs to be realized by MCSO will be \$150,000. The Police Bureau, through the Bureau of Justice Assistance Block Grant, will reimburse the county up to 90% or \$135,000 of the total project costs. The reimbursement will be based on actual billings to the Portland Police Bureau.

- B. The paying party shall send payment within thirty (30) days after receipt of each billing.

3. HOLD HARMLESS

Indemnification To the extent permitted by the Oregon Tort Claims Act, MCSO and Multnomah County agree to indemnify, defend, and hold harmless the City from any and all claims, demands, suits, and actions (including attorney fees and costs) resulting from or arising out of the acts of MCSO, Multnomah County, and its officers, employees, and agents in performance of the interagency agreement. To the extent permitted by the Oregon Tort Claims Act, the City agrees to indemnify, defend, and hold harmless MCSO and Multnomah County from any and all claims, demands, suits, and actions (including attorney fees and costs) resulting from or arising out of the acts of the City and its officers, employees, and agents in performance of this interagency agreement.

4. TERM

This agreement shall extend from October 20, 2000, through and including October 31, 2002, unless earlier terminated in accordance with Section 6 of this agreement or modified as provided in Section 9.

5. COMPLIANCE WITH LAWS

In connections with its activities under this agreement, the City and MCSO shall comply with all applicable federal, state, and local laws and regulations. In addition, MCSO and City specifically agree to comply with all requirements of federal and state civil rights and rehabilitation statutes.

6. TERMINATION

- A. This agreement may be terminated upon sixty (60) days mutual written consent of the parties or upon ninety (90) days written notice by one party.
- B. Termination under any provision of this paragraph shall not affect any rights obligation, or liability of the MCSO which accrued prior such termination.

7. OREGON LAW AND FORUM

- A. This agreement shall be construed according to the laws of the State of Oregon.
- B. Any litigation between MCSO and the City arising under this agreement or out of work performed under this agreement shall occur, if in the state courts, in the Multnomah County Court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the district of Oregon.

8. ASSIGNMENT

MCSO shall not assign this agreement, in whole or in part, or any right or obligation hereunder, without the prior written approval of City.

9. MODIFICATION

This agreement may be modified by mutual consent of the parties. Any modification to provisions of this agreement shall be reduced to writing and signed by all parties.

10. INTEGRATION

This agreement contains the entire agreement between the parties and supersedes all prior written or oral agreements.

11. NOTICES

All notices pursuant to the term of this agreement shall be address as follows:

Notice to Portland:

Mark A. Kroeker
Chief of Police
Bureau of Portland Police

Notice to MCSO:

Dan Noelle, Sheriff
Multnomah County Sheriff's Office

12. WORKERS COMPENSATION INSURANCE

MCSO, Multnomah County and City are responsible for providing workers compensation insurance coverage to their respective employees.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the last date written below.

MULTNOMAH COUNTY

CITY OF PORTLAND

By: _____
Bill Farver, interim Chair

By: _____
Vera Katz, Mayor

Date: _____

Date: _____

MULTNOMAH COUNTY SHERIFF'S OFFICE

By: 
Dan Noelle, Sheriff

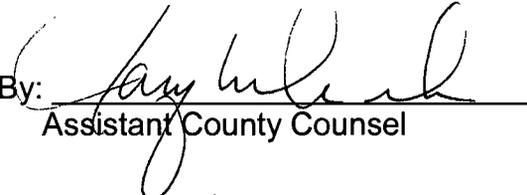
Date: 5/22/01

REVIEWED:

APPROVED AS TO FORM

Thomas Sponsler, County Counsel
For Multnomah County

By: _____
Portland City Attorney

By: 
Assistant County Counsel

Date: _____

Date: 5/22/01

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Contract #: 0111016

Pre-approved Contract Boilerplate (with County Counsel signature) Attached Not Attached

Amendment #: _____

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> Revenue <div style="text-align: center; font-weight: bold; font-size: 1.2em;"> APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>C-4</u> DATE <u>06/07/01</u> DEB BOGSTAD, BOARD CLERK </div>

Department: Sheriff's Office Division: EXE Date: 01/17/01
 Originator: Dan Noelle Phone: 503-988-4300 Bldg/Rm: 503/350
 Contact: Larry Aab Phone: 503-988-4489 Bldg/Rm: 503/350/Fiscal

Description of Contract: LLEBG funds for booking center overtime and Mobile Data Centers for patrol cars

RENEWAL: PREVIOUS CONTRACT #(S): _____

RFP/BID: _____ RFP/BID DATE: _____

EXEMPTION #/DATE: _____ EXEMPTION EXPIRATION DATE: _____ ORS/AR #: _____

CONTRACTOR IS: MBE WBE ESB QRF N/A NONE (Check all boxes that apply)

Contractor <u>City of Portland Police Bureau</u> Address <u>111 SW 2nd Ave</u> <u>Portland, OR</u> Attn: <u>Susan Crabtree</u> Phone <u>823-0370</u>	Remittance address _____ (If different) _____ Payment Schedule / Terms <input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Requirements Not to Exceed \$ _____ Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer ID# or SS# _____ Effective Date <u>10/20/2000</u> Termination Date <u>10/31/2002</u> Original Contract Amount \$ <u>135,000</u> Total Amt of Previous Amendments \$ _____ Amount of Amendment \$ _____ Total Amount of Agreement \$ _____	<input type="checkbox"/> Due on Receipt <input type="checkbox"/> Net 30 <input type="checkbox"/> Other

REQUIRED SIGNATURES

Department Manager <u>Mel Hedgcock</u>	DATE <u>5/22/01</u>
Purchasing Manager _____	DATE _____
County Counsel _____	DATE <u>5/22/00</u>
County Chair _____	DATE <u>6/7/01</u>
Sheriff _____	DATE <u>5/22/01</u>
Contract Administration _____	DATE _____

(Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											

Exhibit A, Rev. 3/25/98 DIST: Originator, Accts Payable, Contract Admin - Original If additional space is needed, attach separate page. Write contract # on top of page.

unknown

Multnomah County/City of Portland
INTERGOVERNMENTAL AGREEMENT
For the use of Local Law Enforcement Block Grant Funds
Effective October 20, 2000

This agreement is made and entered into pursuant to the authority found in ORS 190.010 et seq. and ORS 206.345 by and between Multnomah County Sheriff's Office (MCSO), jointly with and on behalf of Multnomah County, and the City of Portland (City).

1. GENERAL SCOPE

- A. The City of Portland Police Bureau (City) has been awarded a Local Law Enforcement Block Grant. One project of this grant identifies \$90,000 to be provided to the Multnomah County Sheriff's Office (MCSO), with corresponding matching funds to be furnished by MCSO in the amount of \$10,000. MCSO will use these funds for overtime for County Corrections employees processing criminals.
- B. An additional project of this grant identifies \$45,000 to be provided to Multnomah County Sheriff's Office, with corresponding matching funds of \$5,000. These funds are to be used for the purchase of MDCs, or Mobile Data Centers for use in patrol vehicles.
- C. MCSO agrees to maintain all financial records relating to participation in this agreement including, but not limited to, all payroll records. MCSO agrees to provide the City with access to the books, documents, papers and records that relate directly to this agreement for the purpose of audit requirements. MCSO agrees to retain all records related to this agreement for a period of not less than three years following the termination of this agreement.

2. COMPENSATION

- A. Total project costs to be realized by MCSO will be \$150,000. The Police Bureau, through the Bureau of Justice Assistance Block Grant, will reimburse the county up to 90% or \$135,000 of the total project costs. The reimbursement will be based on actual billings to the Portland Police Bureau.

B. The paying party shall send payment within thirty (30) days after receipt of each billing.

3. HOLD HARMLESS

Indemnification To the extent permitted by the Oregon Tort Claims Act, MCSO and Multnomah County agree to indemnify, defend, and hold harmless the City from any and all claims, demands, suits, and actions (including attorney fees and costs) resulting from or arising out of the acts of MCSI, Multnomah County, and its officers, employees, and agents in performance of the interagency agreement. To the extent permitted by the Oregon Tort Claims Act, the City agrees to indemnify, defend, and hold harmless MCSO and Multnomah County from any and all claims, demands, suits, and actions (including attorney fees and costs) resulting from or arising out of the acts of the City and its officers, employees, and agents in performance of this interagency agreement.

4. TERM

This agreement shall extend from October 20, 2000, through and including October 31, 2002, unless earlier terminated in accordance with Section 6 of this agreement or modified as provided in Section 9.

5. COMPLIANCE WITH LAWS

In connections with its activities under this agreement, the City and MCSO shall comply with all applicable federal, state, and local laws and regulations. In addition, MCSO and City specifically agree to comply with all requirements of federal and state civil rights and rehabilitation statutes.

6. TERMINATION

A. This agreement may be terminated upon sixty (60) days mutual written consent of the parties or upon ninety (90) days written notice by one party.

B. Termination under any provision of this paragraph shall not affect any rights obligation, or liability of the MCSO which accrued prior such termination.

7. OREGON LAW AND FORUM

- A. This agreement shall be construed according to the laws of the State of Oregon.
- B. Any litigation between MCSO and the City arising under this agreement or out of work performed under this agreement shall occur, if in the state courts, in the Multnomah County Court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the district of Oregon.

8. ASSIGNMENT

MCSO shall not assign this agreement, in whole or in part, or any right or obligation hereunder, without the prior written approval of the City.

9. MODIFICATION

This agreement may be modified by mutual consent of the parties. Any modification to provisions of this agreement shall be reduced to writing and signed by all parties.

10. INTEGRATION

This agreement contains the entire agreement between the parties and supersedes all prior written or oral agreements.

11. NOTICES

All notices pursuant to the term of this agreement shall be addressed as follows:

Notice to Portland:

Mark A. Kroeker
Chief of Police
Bureau of Portland Police

Notice to MCSO:

Dan Noelle, Sheriff
Multnomah County Sheriff's Office

12. WORKERS COMPENSATION INSURANCE

MCSO, Multnomah County and City are responsible for providing workers compensation insurance coverage to their respective employees.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers on the last date written below.

MULTNOMAH COUNTY

CITY OF PORTLAND

By: 
Diane M. Linn, Chair

By: _____
Vera Katz, Mayor

Date: 6.7.01

Date: _____

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-4 DATE 06-07-01
DEB BOGSTAD, BOARD CLERK

MULTNOMAH COUNTY SHERIFF'S OFFICE

By: 
Dan Noelle, Sheriff

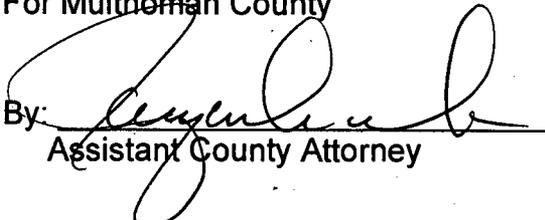
Date: 6/7/01

REVIEWED:

APPROVED AS TO FORM

Thomas Sponsler, County Attorney
For Multnomah County

By: _____
Portland City Attorney

By: 
Assistant County Attorney

Date: _____

Date: 6/5/01

MEETING DATE: June 7, 2001
AGENDA NO: C-5
ESTIMATED START TIME: 9:00 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Revenue IGA with Wood Village for Law Enforcement Services by MCSO

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: next available
AMOUNT OF TIME NEEDED: N/A

DEPARTMENT: Sheriff's Office DIVISION: Administration

CONTACT: Barbara Simon TELEPHONE #: 503-988-4326
BLDG/ROOM #: 503/350/B. Simon

PERSON(S) MAKING PRESENTATION Consent Calendar

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Renewal of Intergovernmental Agreement with Wood Village for law enforcement services
06/11/01 ORIGINALS to DAVID BEAUKSMA

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Dan Noelle

(OR)

DEPARTMENT MANAGER: _____

MULTNOMAH COUNTY
OREGON
01 JUN - 1 AM 11:43
CLERK'S OFFICE

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us



Multnomah County Sheriff's Office

501 SE Hawthorne Blvd. Ste 350. Portland, OR 97214

DAN NOELLE
SHERIFF

Phone: (503) 988-4300
TTY: (503) 988-4500

SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners
From: Barbara Simon
Requested Placement Date: June 7, 2001
Subject: Revenue IGA with Wood Village for Law Enforcement Services by MCSO

1. Recommendation/Action Requested:

Approval of Intergovernmental Agreement with the City of Wood Village to provide police services within the corporate limits of the City.

2. Background Analysis

The term of this agreement is from July 1, 2001 to June 30, 2002 with the ability to renew for four additional one-year terms. The City will pay for the cost of two patrol officers (\$153,260) plus the cost of a prorated patrol vehicle (\$11,879) for a total cost of \$165,139. That amount will be reduced by the cost of the space that MCSO rents from the City (\$12,915). **The total amount to be paid by the City for the 2001/2002 contract will be \$152,224.** Section 12 of the agreement outlines the incremental increase in services agreed to by both parties.

3. Financial Impact

The City of Wood Village will pay Multnomah County a total of \$152,224 for police services for fiscal year 2001/2002.

4. Legal Issues

County Attorney has reviewed the IGA. There are no legal issues.

5. Controversial Issues

None

6. Link to Current County Policies

This supports the County Benchmarks of Reducing Crime and Good Government

7. Citizen Participation

None

8. Other Government Participation

This is an agreement between the Multnomah County Sheriff's Office and the City of Wood Village.

INTERGOVERNMENTAL AGREEMENT

This Agreement is made and entered into pursuant to the authority found in ORS 190.010 et seq. and ORS 206.345 by and between the Multnomah County Sheriff's Office (MCSO), jointly with and on behalf of Multnomah County (County), and the City of Wood Village (CITY), a municipal corporation in the State of Oregon.

PURPOSE:

The purpose of this agreement is for MCSO to provide police services within the corporate limits of the CITY.

The parties agree as follows:

1. **TERM** The term of this agreement shall be from July 1, 2001 to June 30, 2002. This agreement may be renewed for four (4) additional one (1) year terms.

2. CITY RESPONSIBILITIES

- A.) The CITY agrees to perform contractual agreements and pay costs for police dispatch and emergency and non-emergency call taking for the CITY, provided by the Bureau of Emergency Communications (BOEC), City of Portland.
- B.) The CITY agrees that all matters incident to the performance of the services described herein, including standards of performance and supervision and discipline of assigned personnel, shall be and remain the responsibility of the MCSO. The CITY further agrees that the assigned personnel provided hereunder by MCSO shall be and remain employees of the COUNTY. The assigned personnel shall be supervised by MCSO and shall perform their duties in accordance with the administrative and operational procedures of the MCSO. Scheduling, payment of salary, benefits and all other employee rights shall be in compliance with the negotiated contract between the Multnomah County Deputy Sheriff's Association and the MCSO.
- C.) Upon receipt of quarterly billing, City agrees to compensate the MCSO for partial costs of delivering the above stated law enforcement services.

Billing schedule will be as follows:

October 1 st for	-	July, August, September
January 1 st for	-	October, November, December
April 1 st for	-	January, February, March
July 1 st for	-	April, May, June

- D.) Payment is to be made on a quarterly basis and mailed to:
Multnomah County Sheriff's Office
ATTN: Accounts Receivable / Sharon Lowell
501 S.E. Hawthorne, Suite 350
Portland, OR 97214

- E.) The remittance will be equal the cost of two (2) patrol officers at the rate of \$153,260 (based on the salary and benefits for an average Deputy Sheriff in Fiscal Year 2001 – 2002, multiplied by 2) In addition, a prorated patrol vehicle at the rate of \$11,879 will be charged for a total cost of \$165,139 less the one

year rental of MCSO office space of \$12,915. The total amount to be paid by the CITY for the 2001/2002 contract will be \$152,224.

- F.) CITY will notify MCSO in writing no later than ninety (90) days prior to the annual contract expiration date of the City's intent to consider termination or non-renewal of the contract, and the CITY will notify MCSO in writing no later than thirty (30) days prior to contract expiration date, of any final decision to terminate or non-renew the contract.

3. COUNTY RESPONSIBILITIES

- A.) The MCSO agrees to provide police service within the corporate limits of the CITY. The police services shall include the duties and law enforcement functions customarily rendered by the MCSO under the statutes of the State of Oregon and the CITY. These services shall include response to emergency situations where life and property are in danger, criminal law enforcement, neighborhood patrol, traffic enforcement, enforcement of City ordinances, and similar law enforcement activities within the legal authority of the MCSO to provide, including follow-up investigation of reported criminal activities. The MCSO shall assign armed uniformed deputy sheriffs to the CITY to perform police patrol functions.
- B.) MCSO agrees that ORS 206.345(2), which states, "During the existence of the contract, the Sheriff shall exercise such authority as may be vested in them by terms of the contract, including full power and authority to arrest for violation of all duly enacted ordinances of the contracting city," shall prevail and shall perform accordingly. Pursuant to ORS 190.010, the Sheriff shall also have the authority to enforce civil infractions pursuant to the CITY's Municipal Code.
- C.) The MCSO will provide all law enforcement services at a level consistent with the provisions of the contract. The MCSO will provide patrol services at a level consistent with section 12 of this Agreement.
- D.) MCSO will consult with the CITY prior to assigning or reassigning deputies to perform the services in fulfillment of this contract (names of deputies and phone numbers to be provided to the City Administrator) and shall investigate and respond to any concerns expressed by the CITY regarding deputy performance.
- E.) With the exception noted in F below, the MCSO agrees to provide all necessary labor, supervision, equipment, communication facilities, supplies and administrative support services – including police records functions, necessary to provide the services herein. The MCSO will perform the law enforcement services with deputy sheriffs certified as police officers by the Oregon Department of Public Safety Standards and Training (DPSST)

- F.) Neither the MCSO nor the COUNTY is responsible for the contractual agreements or costs for police dispatch and emergency and non-emergency call taking for the CITY, provided by the Bureau of Emergency Communications (BOEC0, City of Portland).
 - G.) The MCSO shall provide to the CITY a monthly report that includes summary reports on criminal occurrences, a synopsis of enforcement and other activities related to community policing. The report will continue to document and report numbers of incidents to which MCSO responded and the amount of time spent on incidents, neighborhood patrol and investigations.
 - H.) MCSO will provided an officer at the regular monthly City Council meetings (second Wednesday of each month at 6:00 PM) to orally inform the Council of service demands and any identified areas of concern.
 - I.) The MCSO agrees to maintain a satellite patrol office within Wood Village City Hall. The rental cost for the space will be the equivalent of \$1,076.25 per month, to be credited quarterly, for a total of \$12,915 during the 2001/2002 fiscal year and will be adjusted each year by the average rental market rate increase in the greater Gresham area.
 - J.) MCSO will inform the CITY administrator by January 31st of each year of the cost to renew and/or notice of intent not to renew the contract for the next fiscal year.
4. **FUNDS AVAILABLE** In the event that funds cease to be available to County in the amounts anticipated for this agreement, County may terminate or reduce the scope of services to be provided and reduce funding accordingly. In the event that the funds cease to be available to CITY in the amounts anticipated for this agreement, CITY may terminate or reduce the scope of the services to be provided and reduce funding accordingly.
5. **INDEMNIFICATION** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend and hold harmless City from and against all liability, loss and costs arising out of or resulting from the acts of County, its officers, employees and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the monetary limits of the Oregon Tort Claims Act, ORS 30.260 through 30.300 City shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from the acts of City, its officers, employees and agents in the performance of this agreement.
6. **INSURANCE** County and City shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.
7. **ADHERENCE TO LAW** County and City shall comply with all federal, state and local laws and ordinances applicable to this agreement.

- 8. **NON-DISCRIMINATION** County and City shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.
- 9. **ACCESS TO RECORDS** Each party shall have access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit.
- 10. **SUBCONTRACTS AND ASSIGNMENT** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.
- 11. **THIS IS THE ENTIRE AGREEMENT** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.
- 12. **ADDITIONAL TERMS AND CONDITIONS:** The ratio of Deputy Sheriff full-time equivalents (FTE) per 1,000 City residents, provided for by the terms of the original Agreement of July 1, 1999, was approximately zero point three three (0.33). It was and is the intent of the MCSO to provide, and of the CITY to fund, an annual incremental increase in the number of Deputy Sheriffs FTE according to the schedule below, with the goal of eventually attaining a ratio of one point zero (1.0) Deputy Sheriff FTE per 1,000 CITY residents. For the Fiscal Period 2001-2002, MCSO and the CITY agree to a level of two point zero (2.0) Deputy Sheriff FTEs., or zero point sixty-nine (.69) FTE per 1,000 population (based on a population of 2,915).

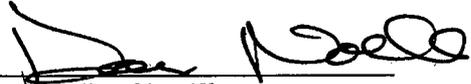
Schedule:

Fiscal Period	Deputy Sheriff FTE
2001/2002	2.0
2002/2003	2.5
2003/2004	3.0
2004/2005	3.0
2005/2006	3.0

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on their behalf by their duly authorized representatives on the dates indicated under their signature on this page.

MULTNOMAH COUNTY, OREGON

CITY OF WOOD VILLAGE

By 
Dan Noelle, Sheriff

By _____
David Fuller, Mayor

Date 5/14/01

Date _____

By _____
Sheila M. Ritz, City Administrator

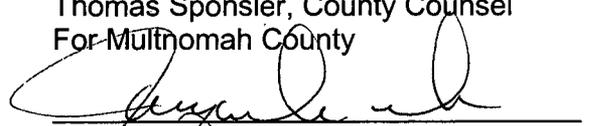
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Bill Farver Interim Chair

Date: _____

Reviewed:
Thomas Sponsler, County Counsel
For Multnomah County

Approved as to form:


Jacquie Weber, Assistant County Counsel

Jeffrey Condit, City Attorney

Date 5/23/01

Date: _____

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Contract #: 0111023

Pre-approved Contract Boilerplate (with County Counsel signature) Attached Not Attached

Amendment #: _____

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption)</p> <p><input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption)</p> <p><input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000</p> <p style="margin-left: 20px;"><input type="checkbox"/> Expenditure</p> <p style="margin-left: 20px;"><input type="checkbox"/> Revenue</p> <p><input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000</p> <p style="margin-left: 20px;"><input type="checkbox"/> Expenditure</p> <p style="margin-left: 20px;"><input checked="" type="checkbox"/> Revenue</p> <p style="text-align: center;">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</p> <p style="text-align: center;">AGENDA # <u>C-5</u> DATE <u>06/07/01</u></p> <p style="text-align: center;">DEB BOGSTAD, BOARD CLERK</p>
--	--	--

Department: Sheriff's Office Division: ENF Date: May 9, 2001
 Originator: Chief Deputy Van Dyke Phone: 503-988-4308 Bldg/Rm: 503/350
 Contact: Frank Ray Phone: 503-988-4402 Bldg/Rm: 503/350

Description of Contract: Provide general law enforcement services and additional patrols within the corporate limits of Wood Village

RENEWAL: PREVIOUS CONTRACT #(S): 0010303-1

RFP/BID: _____ RFP/BID DATE: _____

EXEMPTION #/DATE: _____ EXEMPTION EXPIRATION DATE: _____ ORS/AR #: _____

CONTRACTOR IS: MBE WBE ESB QRF N/A NONE (Check all boxes that apply)

Contractor <u>City of Wood Village</u>		Remittance address _____	
Address <u>2055 NE 238th Dr.</u>		(if different) _____	
<u>Wood Village, OR 97060-1095</u>			
Sheila M. Ritz, City Coordinator			
Phone <u>503-667-6211</u>	Payment Schedule / Terms		
Employer ID# or SS# _____	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	
Effective Date <u>July 1, 2001</u>	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30	
Termination Date <u>June 30, 2002</u>	<input checked="" type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other	
Original Contract Amount \$ <u>\$ 152,224</u>	<input type="checkbox"/> Requirements Not to Exceed \$ _____		
Total Amt of Previous Amendments \$ _____	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount of Amendment \$ _____			
Total Amount of Agreement \$ <u>\$ 152,224</u>			

REQUIRED SIGNATURES

Department Manager: _____ DATE _____

Purchasing Manager: _____ DATE _____
 (Class II Contracts Only)

County Counsel: [Signature] DATE 5/23/01

County Chair: [Signature] DATE 6.7.01

Sheriff: [Signature] DATE 5/14/01

Contract Administration: _____ DATE _____
 (Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01	CC	601615		62	50200						
02											
03											

INTERGOVERNMENTAL AGREEMENT

This Agreement is made and entered into pursuant to the authority found in ORS 190.010 et seq. and ORS 206.345 by and between the Multnomah County Sheriff's Office (MCSO), jointly with and on behalf of Multnomah County (County), and the City of Wood Village (CITY), a municipal corporation in the State of Oregon.

PURPOSE:

The purpose of this agreement is for MCSO to provide police services within the corporate limits of the CITY.

The parties agree as follows:

1. **TERM** The term of this agreement shall be from July 1, 2001 to June 30, 2002. This agreement may be renewed for four (4) additional one (1) year terms.

2. CITY RESPONSIBILITIES

- A.) The CITY agrees to perform contractual agreements and pay costs for police dispatch and emergency and non-emergency call taking for the CITY, provided by the Bureau of Emergency Communications (BOEC), City of Portland.
- B.) The CITY agrees that all matters incident to the performance of the services described herein, including standards of performance and supervision and discipline of assigned personnel, shall be and remain the responsibility of the MCSO. The CITY further agrees that the assigned personnel provided hereunder by MCSO shall be and remain employees of the COUNTY. The assigned personnel shall be supervised by MCSO and shall perform their duties in accordance with the administrative and operational procedures of the MCSO. Scheduling, payment of salary, benefits and all other employee rights shall be in compliance with the negotiated contract between the Multnomah County Deputy Sheriff's Association and the MCSO.
- C.) Upon receipt of quarterly billing, City agrees to compensate the MCSO for partial costs of delivering the above stated law enforcement services.

Billing schedule will be as follows:

October 1 st for	-	July, August, September
January 1 st for	-	October, November, December
April 1 st for	-	January, February, March
July 1 st for	-	April, May, June

- D.) Payment is to be made on a quarterly basis and mailed to:
Multnomah County Sheriff's Office
ATTN: Accounts Receivable / Sharon Lowell
501 S.E. Hawthorne, Suite 350
Portland, OR 97214
- E.) The remittance will be equal the cost of two (2) patrol officers at the rate of \$153,260 (based on the salary and benefits for an average Deputy Sheriff in

Fiscal Year 2001 – 2002, multiplied by 2) In addition, a prorated patrol vehicle at the rate of \$11,879 will be charged for a total cost of \$165,139 less the one year rental of MCSO office space of \$12,915. The total amount to be paid by the CITY for the 2001/2002 contract will be \$152,224.

- F.) CITY will notify MCSO in writing no later than ninety (90) days prior to the annual contract expiration date of the City's intent to consider termination or non-renewal of the contract, and the CITY will notify MCSO in writing no later than thirty (30) days prior to contract expiration date, of any final decision to terminate or non-renew the contract.

3. COUNTY RESPONSIBILITIES

- A.) The MCSO agrees to provide police service within the corporate limits of the CITY. The police services shall include the duties and law enforcement functions customarily rendered by the MCSO under the statutes of the State of Oregon and the CITY. These services shall include response to emergency situations where life and property are in danger, criminal law enforcement, neighborhood patrol, traffic enforcement, enforcement of City ordinances, and similar law enforcement activities within the legal authority of the MCSO to provide, including follow-up investigation of reported criminal activities. The MCSO shall assign armed uniformed deputy sheriffs to the CITY to perform police patrol functions.
- B.) MCSO agrees that ORS 206.345(2), which states, "During the existence of the contract, the Sheriff shall exercise such authority as may be vested in them by terms of the contract, including full power and authority to arrest for violation of all duly enacted ordinances of the contracting city," shall prevail and shall perform accordingly. Pursuant to ORS 190.010, the Sheriff shall also have the authority to enforce civil infractions pursuant to the CITY's Municipal Code.
- C.) The MCSO will provide all law enforcement services at a level consistent with the provisions of the contract. The MCSO will provide patrol services at a level consistent with section 12 of this Agreement.
- D.) MCSO will consult with the CITY prior to assigning or reassigning deputies to perform the services in fulfillment of this contract (names of deputies and phone numbers to be provided to the City Administrator) and shall investigate and respond to any concerns expressed by the CITY regarding deputy performance.
- E.) With the exception noted in F below, the MCSO agrees to provide all necessary labor, supervision, equipment, communication facilities, supplies and administrative support services – including police records functions, necessary to provide the services herein. The MCSO will perform the law enforcement services with deputy sheriffs certified as police officers by the Oregon Department of Public Safety Standards and Training (DPSST)

- F.) Neither the MCSO nor the COUNTY is responsible for the contractual agreements or costs for police dispatch and emergency and non-emergency call taking for the CITY, provided by the Bureau of Emergency Communications (BOECO, City of Portland).
 - G.) The MCSO shall provide to the CITY a monthly report that includes summary reports on criminal occurrences, a synopsis of enforcement and other activities related to community policing. The report will continue to document and report numbers of incidents to which MCSO responded and the amount of time spent on incidents, neighborhood patrol and investigations.
 - H.) MCSO will provided an officer at the regular monthly City Council meetings (second Wednesday of each month at 6:00 PM) to orally inform the Council of service demands and any identified areas of concern.
 - I.) The MCSO agrees to maintain a satellite patrol office within Wood Village City Hall. The rental cost for the space will be the equivalent of \$1,076.25 per month, to be credited quarterly, for a total of \$12,915 during the 2001/2002 fiscal year and will be adjusted each year by the average rental market rate increase in the greater Gresham area.
 - J.) MCSO will inform the CITY administrator by January 31st of each year of the cost to renew and/or notice of intent not to renew the contract for the next fiscal year.
4. **FUNDS AVAILABLE** In the event that funds cease to be available to County in the amounts anticipated for this agreement, County may terminate or reduce the scope of services to be provided and reduce funding accordingly. In the event that the funds cease to be available to CITY in the amounts anticipated for this agreement, CITY may terminate or reduce the scope of the services to be provided and reduce funding accordingly.
5. **INDEMNIFICATION** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend and hold harmless City from and against all liability, loss and costs arising out of or resulting from the acts of County, its officers, employees and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the monetary limits of the Oregon Tort Claims Act, ORS 30.260 through 30.300 City shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from the acts of City, its officers, employees and agents in the performance of this agreement.
6. **INSURANCE** County and City shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.

- 7. **ADHERENCE TO LAW** County and City shall comply with all federal, state and local laws and ordinances applicable to this agreement.
- 8. **NON-DISCRIMINATION** County and City shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.
- 9. **ACCESS TO RECORDS** Each party shall have access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit.
- 10. **SUBCONTRACTS AND ASSIGNMENT** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.
- 11. **THIS IS THE ENTIRE AGREEMENT** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.
- 12. **ADDITIONAL TERMS AND CONDITIONS:** The ratio of Deputy Sheriff full-time equivalents (FTE) per 1,000 City residents, provided for by the terms of the original Agreement of July 1, 1999, was approximately zero point three three (0.33). It was and is the intent of the MCSO to provide, and of the CITY to fund, an annual incremental increase in the number of Deputy Sheriffs FTE according to the schedule below, with the goal of eventually attaining a ratio of one point zero (1.0) Deputy Sheriff FTE per 1,000 CITY residents. For the Fiscal Period 2001-2002, MCSO and the CITY agree to a level of two point zero (2.0) Deputy Sheriff FTEs., or zero point sixty-nine (.69) FTE per 1,000 population (based on a population of 2,915).

Schedule:

Fiscal Period	Deputy Sheriff FTE
2001/2002	2.0
2002/2003	2.5
2003/2004	3.0
2004/2005	3.0
2005/2006	3.0

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on their behalf by their duly authorized representatives on the dates indicated under their signature on this page.

MULTNOMAH COUNTY, OREGON

CITY OF WOOD VILLAGE

By *Dan Noelle*
Dan Noelle, Sheriff

By _____
David Fuller, Mayor

Date 6/7/01

Date _____

By _____
Sheila M. Ritz, City Administrator

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn
Diane M. Linn, Chair

Date: 6-7-01

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # C-5 DATE 06/07/01
DEB BOGSTAD, BOARD CLERK

Reviewed:
Thomas Sponsler, County Attorney
For Multnomah County

Jacquie Weber
Jacquie Weber, Assistant County Attorney

Date 6/5/01

Approved as to form:

Jeffrey Condit, City Attorney

Date: _____

MEETING DATE: June 7, 2001
AGENDA NO: C-6
ESTIMATED START TIME: 9:00 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Renew Intergovernmental Agreement with City of Wood Village for FY 01-02. The funding is for public works services including NE Halsey St- West End Sanitary Sewer Main Trunk Collector Upgrade.

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: _____ **Next Available**
AMOUNT OF TIME NEEDED: _____ **Consent**

DEPARTMENT: Community and Family Services DIVISION: Community Programs and Partnerships

CONTACT: Lorenzo Poe/Mary Li TELEPHONE #: (503) 988-3691
BLDG/ROOM #: 166/7

PERSON(S) MAKING PRESENTATION: _____ **N/A**

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Approval Of An Intergovernmental Agreement Renewal With The City of Wood Village for FY 01/02.

06/18/01 originals to DINA JEAN MAGUION

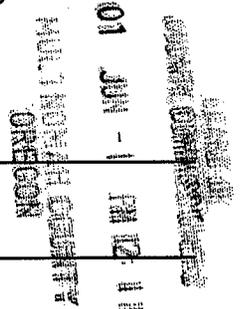
SIGNATURES REQUIRED:

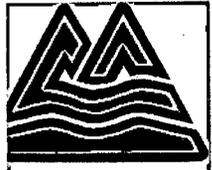
ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: Lorenzo Poe

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us





421 SW Sixth – Seventh Floor
Portland OR 97216-1618
(503) 988-3691 phone
(503) 988-3379 fax

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director
Department of Community and Family Services

DATE: May 24, 2001

SUBJECT: FY 2001-02 Intergovernmental Agreement between the City of Wood Village and
Department of Community and Family Services

- I. **Recommendation/Action Requested:** The Department of Community and Family Services recommends Board of County Commissioners approval of the Intergovernmental Agreement #4600001887 with the City of Wood Village, effective July 1, 2001 through June 30, 2002.
- II. **Background/Analysis:** The Department of Community and Family Services proposes funding a project in the City of Wood Village. This project is NE Halsey St. West End, Sanitary Sewer Main Trunk Collector Upgrade.
- III. **Financial Impact:** Funding of \$60,000 provided in this agreement is from federal Community Development Block Grant (CDBG) funds and is included in the Department budget.
- IV. **Legal Issues:** None.
- V. **Controversial Issues:** None.
- VI. **Link to Current County Policies:** These public works projects are consistent with the Multnomah County benchmark on increasing government per capita spending in these areas.
- VII. **Citizen Participation:** Project selection process includes public hearings.
- VIII. **Other Government Participation:** The project demonstrates a partnership between Multnomah County and the City of Wood Village. Funding from the federal government allows the work to take place.

MULTNOMAH COUNTY CONTRACT APPROVAL FORM
(See Administrative Procedure CON-1)

Contract #: 4600001887

Pre-approved Contract Boilerplate (with County Counsel signature) Attached Not Attached

Amendment #: 0

Class I	Class II	Class III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCR Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <p align="center">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>C-6</u> DATE <u>06-07-01</u> DEB BOGSTAD, BOARD CLERK</p>

Department: Community and Family Services Division: Community Programs and Partnerships Date: May 21, 2001
 Originator: Karen Whittle Phone: 83631 Bldg/Rm: 166/5
 Contact: Dana Jean Maginn Phone: 22583 Bldg/Rm: 166/7

Description of Contract **This intergovernmental agreement is for Community Development Block Grant public works services. This funding is for NE Halsy St- West End Sanitary Sewer Main Trunk Collector Upgrade.**

RENEWAL: <input checked="" type="checkbox"/>	PREVIOUS CONTRACT #(S):	<u>0110508</u>
RFP/BID: <u>CDBG</u>	RFP/BID DATE:	
EXEMPTION #/DATE:	EXEMPTION EXPIRATION DATE:	ORS/AR #:
CONTRACTOR IS: <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> ESB <input type="checkbox"/> QRF <input type="checkbox"/> N/A <input type="checkbox"/> NONE (Check all boxes that apply)		

Contractor <u>City of Wood Village</u>	Remittance Address _____
Address <u>2055 NE 238th Dr</u>	(If different) _____
<u>Wood Village, OR 97060</u>	
Phone <u>503-667-6211</u>	Payment Schedule / Terms
Employer ID# or SS# <u>936-00-9021</u>	<input type="checkbox"/> Lump Sum \$ _____
Effective Date <u>July 1, 2001</u>	<input checked="" type="checkbox"/> Monthly \$ <u>Invoice</u>
Termination Date <u>June 30, 2002</u>	<input type="checkbox"/> Other \$ _____
Original Contract Amount \$ <u>60,000</u>	<input type="checkbox"/> Due on Receipt
Total Amt of Previous Amendments \$ <u>0</u>	<input type="checkbox"/> Net 30
Amount of Amendment \$ <u>0</u>	<input type="checkbox"/> Other
Total Amount of Agreement \$ <u>60,000</u>	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No

REQUIRED SIGNATURES

Department Manager Lorenzo Pae MB DATE 5/21/01
 Purchasing Manager _____ DATE _____
 County Counsel Katie Gault DATE 5/21/01
 County Chair Chris J DATE 6.7.01
 Sheriff _____ DATE _____
 Contract Administration _____ DATE _____

SAP Vendor Code 11917						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01								See	Attached		
02											
03											

INTERGOVERNMENTAL AGREEMENT

This is an Agreement between CITY OF WOOD VILLAGE (CITY) and Multnomah County (County), pursuant to authority granted in ORS Chapter 190.

PURPOSE:

The purpose of this agreement is to renew an agreement for Community Development Block Grant public works services at NE Halsey St- West End. The services are for Sanitary Sewer Main Trunk Collector Upgrade.

The parties agree as follows:

1. **TERM** The term of this agreement shall be from July 1, 2001 to June 30, 2002.
2. **RESPONSIBILITIES OF CITY.** The CITY agrees to:
 - ◆ Comply with all required Federal laws and statutes per CDBG program regulations.
 - ◆ CITY will construct 450 LF of 10-inch sewer trunk line including design and engineering.
3. **RESPONSIBILITIES OF COUNTY.** The County agrees to:
 - ◆ Pay CONTRACTOR \$60,000 on a Per Invoice/Cost Reimbursement basis for the NE Halsey St. West End Sanitary Sewer Main Trunk Collector Upgrade.
4. **TERMINATION** This agreement may be terminated by either party upon thirty (30) days written notice.
5. **INDEMNIFICATION** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend and hold harmless CITY from and against all liability, loss and costs arising out of or resulting from the acts of County, its officers, employees and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300 CITY shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from the acts of CITY, its officers, employees and agents in the performance of this agreement.
6. **INSURANCE** Each party shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.
7. **ADHERENCE TO LAW** Each party shall comply with all federal, state and local laws and ordinances applicable to this agreement.
8. **NON-DISCRIMINATION** Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

9. **ACCESS TO RECORDS** Each party shall have access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. **SUBCONTRACTS AND ASSIGNMENT** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.

11. **THIS IS THE ENTIRE AGREEMENT** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

MULTNOMAH COUNTY, OREGON

CITY OF WOOD VILLAGE, OREGON

By *Diane M. Linn*
Diane M. Linn

By _____

Title Multnomah County Chair

Title _____

BY *Lolene Proems*
Director, Dept of Community & Family Svcs

5/21/01
Date

Reviewed:
Katie Duff 5/22/01
TOM SPONSLER, COUNTY COUNSEL
FOR MULTNOMAH COUNTY

Approved as to form:

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-6 DATE 06-07-01
DEB BOGSTAD, BOARD CLERK



IGA Contract

Vendor Address
WOOD VILLAGE CITY OF 2055 NE 238TH DR TROUTDALE OR 97060

Information	
Contract Number	4600001887
Date	03/23/2001
Vendor No.	11917
Contact/Phone	CFS CPP Services /
Validity Period:	07/01/2001 - 06/30/2002
Minority Indicator:	Not Identified

Estimated Target Value: 60,000.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	<i>Program Contact: Karen Whittle 503-988-3999 x 83631 FY 00-01 Contract# 0110508</i> Public Works-Wood Village Plant: F010 Community & Family Services Requirements Tracking Number: IGA <i>Per Invoice/Cost Reimbursement NE Halsey St- West. San. Sewer</i>	60,000	Dollars	\$ 1.0000



MULTNOMAH COUNTY OREGON
PURCHASING SECTION
P.O. BOX 14700, PORTLAND, OREGON 97293-0700
Phone: (503) 988-5111
Fax: (503) 988-3252

Release Order

Vendor Address
WOOD VILLAGE CITY OF
2055 NE 238TH DR
TROUTDALE OR 97060

Information	
Release Order	4500011618
Date	03/23/2001
Vendor No.	11917
Buyer/Phone	CFS CPP Services /
Validity End Date	06/30/2002
Incoterms	FOB

Ship To:
Multnomah County
Community & Family Services
421 SW 6th
Portland OR 97204

Special Instructions:

Item	Material/Description	Quantity	UM	Unit Price	Net Amount
0001	<i>Program Contact: Karen Whittle 503-988-3999 x 83631</i> <i>FY 00-01 Contract # 011076</i> Public Works-Wood Village Tracking Number: IGA WBS: CPP2HPWFBP.HUDCDBG.P Release order against contract 4600001887 Item 00001 <i>Per Invoice/Cost Reimbursement</i> <i>NE Halsy St- West end Sanitary Sewer Main Traunk Collector Upgrade</i>	60,000	USD	\$ 1.0000	\$ 60,000.00
				Total	<hr/> \$ 60,000.00 <hr/>

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
11/08/2000

PRODUCER (503)760-1030 FAX (503)760-9256
Stamm Stuart Bybee Insurance
16455 S.E. Division
Portland, OR 97236

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY A City/County Insurance Program
COMPANY B
COMPANY C
COMPANY D

Attn: Patty Ercolin Ext: 16

INSURED City Of Wood Village
2055 NE 238th Drive
Wood Village, OR 97060

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT	00LWDV	07/01/2000	07/01/2001	GENERAL AGGREGATE \$ 2,000,000
	PRODUCTS - COM/POP AGG \$ 2,000,000				
	PERSONAL & ADV INJURY \$ 1,000,000				
	EACH OCCURRENCE \$ 2,000,000				
	FIRE DAMAGE (Any one fire) \$ 100,000				
	MED EXP (Any one person) \$ 5,000				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				
				BODILY INJURY (Per person) \$	
				BODILY INJURY (Per accident) \$	
				PROPERTY DAMAGE \$	
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN AUTO ONLY:
					EACH ACCIDENT \$
					AGGREGATE \$
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$
					AGGREGATE \$
					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				WC STATUTORY LIMITS OTHER
					EL EACH ACCIDENT \$
					EL DISEASE - POLICY LIMIT \$
					EL DISEASE - EA EMPLOYEE \$
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
As respects to operations performed by or on behalf of the named insured subject to the terms, conditions, limitations and exclusions of the policies evidenced above.

CERTIFICATE HOLDER

Multnomah County
Department of Community & Family Services
Attn: Amy Nease
421 SW 6th Avenue, 7th Floor
Portland, OR 97204

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Patty Ercolin

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
11/09/2000

PRODUCER (503)760-1030 FAX (503)760-9256
Stamm Stuart Bybee Insurance
16455 S.E. Division
Portland, OR 97236

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Attn: Patty Ercolin Ext: 16

INSURED
City Of Wood Village
2055 NE 238th Drive
Wood Village, OR 97060

COMPANIES AFFORDING COVERAGE	
COMPANY A	City/County Insurance Program
COMPANY B	
COMPANY C	
COMPANY D	

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS												
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ PERSONAL & ADV INJURY \$ EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$												
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$												
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EACH ACCIDENT \$ AGGREGATE \$												
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$ AGGREGATE \$ \$												
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL	WDV-9901W	07/01/2000	07/01/2001	<table border="1"> <thead> <tr> <th>WC STATU-TORY LIMITS</th> <th>OTH-ER</th> <th></th> </tr> </thead> <tbody> <tr> <td>EL EACH ACCIDENT</td> <td></td> <td>\$ 500,000</td> </tr> <tr> <td>EL DISEASE - POLICY LIMIT</td> <td></td> <td>\$ 500,000</td> </tr> <tr> <td>EL DISEASE - EA EMPLOYEE</td> <td></td> <td>\$ 500,000</td> </tr> </tbody> </table>	WC STATU-TORY LIMITS	OTH-ER		EL EACH ACCIDENT		\$ 500,000	EL DISEASE - POLICY LIMIT		\$ 500,000	EL DISEASE - EA EMPLOYEE		\$ 500,000
WC STATU-TORY LIMITS	OTH-ER																
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	OTHER																

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
As respects to operations performed by or on behalf of the named insured subject to the terms, conditions, limitations and exclusions of the policies evidenced above.

CERTIFICATE HOLDER

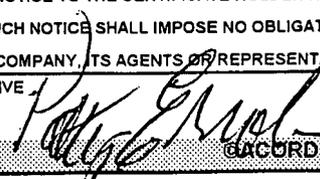
Multnomah County
Department of Community & Family Services
Attn: Amy Nease
421 SW 6th Avenue, 7th Floor
Portland,, OR 97204

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Patty Ercolin



MEETING DATE: June 7, 2001
AGENDA NO: R-1
ESTIMATED START TIME: 9:00 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's use only)

AGENDA PLACEMENT FORM

SUBJECT: Regional Arts and Culture Council Introduction and Presentation

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 30 minutes

DEPARTMENT: Non-Departmental DIVISION: Chair's Office

CONTACT: Diana Bianco TELEPHONE #: (503) 988-5797
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: RACC staff and Canadian artist Noel Harding

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Regional Arts and Culture Council Introduction and Presentation of Canadian Artist
Noel Harding Regarding Public Art at the Multnomah Building

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Bill Farver
(OR)

DEPARTMENT MANAGER: _____

01 JUN - 1 PM 12 21
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

BOGSTAD Deborah L

To: 'Knowles, Kim'
Subject: Multnomah Building Conference Room Reservation Confirmation

This is to confirm that you have reserved BCC Conference Room 635 on the sixth floor of the Multnomah Building, 501 SE Hawthorne Boulevard, for a Regional Arts and Culture Council Breakfast Meeting, 12 folks, Kim Knowles @ (503) 823-5425 on Friday, June 8, 2001 from 7:15 a.m. to 10:15 a.m. Here are a few guidelines regarding use of the room. Contact me if you have any questions. Thanks.



BCCConferenceRm635
Use.doc

Deb Bogstad, Board Clerk
Multnomah County Chair's Office
501 SE Hawthorne Blvd., Suite 600 (503/600)
Portland, Oregon 97214
phone (503) 988-3277 fax (503) 988-3013
<http://www.co.multnomah.or.us/cc/index.html>

BOGSTAD Deborah L

To: RAKOWITZ John A; BRIDGES Laura M; FARRELL Delma D
Cc: SPONSLER Thomas
Subject: agenda language

Importance: High

per our discussion, here is my proposed agenda language for the RACC breakfast meeting - if it's not okay, please let me know BEFORE noon, Wednesday, May 30:

Friday, June 8, 2001, 8:00 a.m.
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

BREAKFAST MEETING

The Regional Arts and Culture Council will host a breakfast for the Multnomah County Board of Commissioners to meet Canadian Artist Noel Harding regarding Public Art at the Multnomah Building.

On that Friday morning I'll be hanging around to make sure any press or member of the interested public has access to the meeting if they wish, and will have the recorder going and be otherwise available to make sure the Commissioners do not deliberate toward a decision.

Deb Bogstad, Board Clerk
Multnomah County Chair's Office
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Portland, Oregon 97214
phone (503) 988-3277 fax (503) 988-3013
<http://www.co.multnomah.or.us/cc/index.html>

BOGSTAD Deborah L

From: BIANCO Diana M
Sent: Tuesday, May 29, 2001 4:23 PM
To: BOGSTAD Deborah L; RAKOWITZ John A
Subject: RACC Briefing

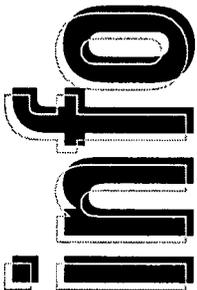
Importance: High

Deb: Per our conversation -- I talked with John and Diane and Diane would like to have RACC come do a briefing on Thursday, June 7th, as part of the regular board meeting, rather than do a breakfast meeting. We could do some scones or some breakfast thing, if they come first thing. Or we could just have it be a regular briefing.

Thanks for dealing with this!



Regional
Arts &
Culture
Council



RACC's Role

The Regional Arts & Culture Council is a publicly funded, non-profit organization with a mission to provide leadership, funding and advocacy for arts and culture throughout the tri-county Portland region. RACC's four primary services are Grants and Technical Assistance, Public Art, Arts Education, and Arts and Culture in Communities. RACC is funded by the City of Portland, Metro, and Multnomah, Clackamas and Washington Counties.

Public Art Fact Sheet

Multnomah Building

Artist: Noel Harding
Title: tbd
Location: Multnomah Building
Budget: \$150,000
Funding: Multnomah County Percent for Art

Background

Noel Harding's proposal was selected in an art competition open to artists in North America (Canada, Mexico, United States) for both its vision for the site and its context as an environmental icon. The new artwork/green roof will punctuate the skyline of Portland, rising above the banks of the Willamette River as a monument to "pro-active" green technology. The Multnomah Building's green roof will serve not only as a means for absorbing stormwater runoff, but also as an educational exhibit and symbol of the County's commitment to environmental sustainability.

Through this project Harding is monumentalizing Nature and our human response. On a functional/utilitarian level, he is pursuing the means to effectively deal with stormwater run off and provide savings to the building's energy use.

At its prominent perch, the sculpture will serve as a reminder of the interwoven ecology of the city and environment. Oregonians take pride in their commitment to the quality and health of the state's natural environment. In keeping with this reputation, the artwork/green roof will serve as a civic example of sustainable practices and innovation.

Description

The public art project will consist of a mound on the building's roof composed of polystyrene, native plantings, and a selection of native trees rotating at the top of the hill. A windmill will be placed adjacent to the hill, and draw water for irrigating the mound from a reservoir below the roof. Plans are to have the stormwater runoff from the rooftop provide irrigation for a smaller mound on the 5th floor rooftop garden.

Selection Panel: Brian Carleton, Architect; Kristy Edmunds, Executive Director, Portland Institute of Contemporary Art; Vicente Guzman-Orozco, playwright; Trude Parkinson, artist; Eric Stachon, videographer; Tim Stapleton, set designer; Bev Stein (Chair); Bill Will, artist

NOEL HARDING

2154 DUNDAS STREET WEST, SUITE 303, TORONTO, ONTARIO, M6R 1X3

TEL. (416) 533-1663 FAX (416) 533-1853 EMAIL nharding@sympatico.ca

RELEVANT EXPERIENCE:

Noel Harding is an international artist whose work can be found in numerous collections, including: The Museum of Modern Art, New York; The Art Gallery of Ontario, Toronto; The National Gallery of Canada, Ottawa; Le Palais des Beaux Arts, Brussels and The Hara Museum, Tokyo. Harding's work has been featured in more than 70 solo shows and it has been included in over 100 group exhibitions. In 1982, he was the youngest artist ever to be honoured by a major retrospective of his work at the Art Gallery of Ontario.



The Elevated Wetlands, 1997, 1998
Taylor Creek Park, Toronto: 6 sculptures made of expanded polystyrene foam, acrylic stucco coating, solar powered irrigation system, recycled plastic soil structure, native plants and water from the Don River; Commissioned by the Canadian Plastics Industry Association in co-operation with the City of Toronto. The sculptures were officially inaugurated October 1, 1998.

In 1994, Harding initiated discussions with a plastics company executive about using plastics as a medium in art. This led to discussions with the Environment and Plastics Institute of Canada (EPIC), now part of the Canadian Plastics Industry Association (CPIA). Harding was selected as the artist responsible for testing the idea of developing large-scale plastic sculptures to be placed in public locations in metropolitan areas across Canada. Positive plastics industry support led to the Plastics + Art initiative, of which the "Artist in Residence" program is a prime component. It was designed to align the plastics industry with the Canadian arts community starting with projects by five artists in five cities across the country.

Harding was selected to pilot the program as "Artist in Residence" for the Toronto project. As such, he proposed the concept for "the Elevated Wetlands", that brings together plastics, art and nature, which CPIA accepted in July 1995. Support for the research and development phase of the project was raised among corporate and university sponsors. A prototype was built and field tested in the summer of 1996. After extensive research, production began a year later and was completed in 1998 with the official inauguration held October 1.



Harding is developing a resource for anyone interested in the Plastics + Art projects and related activities and information through a web site at <http://www.plastics-art.com>.

Harding has been described by The Globe and Mail's former art critic, John Bentley Mays, as "a wonderfully inventive artist - conscientious, devilish, eccentric, conceptually risky, but finally rock solid."

Bentley Mays has said of Harding's work that it "questions the relationship between nature and technology and man's social and ecological existence. Deliberately theatrical, often monumental in scale and incorporating new technology, [his pieces] explore the visual properties of materials seldom used to create sculpture. Harding's highly personal vision encompasses natural elements in surprising manner. The artist's fascination with organic and synthetic systems of living allows us to experience nature in an unprecedented way."

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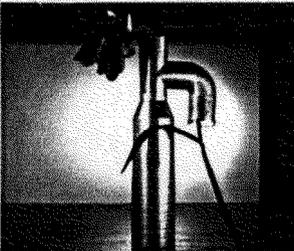
B.J., 1990, featured in the "Anti-Heroes" exhibitions.
 3m x 3m x 2m, cardboard, metal strapping, metal corner bead, office chair wheels.

Harding's "Anti-Heroes" exhibition (February '95) represented the first major Canadian solo exhibit to be organized within Russia. The location of the Central House of Artists is regarded as the preeminent contemporary exhibition centre in Russia. Prior to being mounted in Moscow, "Anti-Heroes" exhibited at the Mucsarnok Museum, Palace of Exhibitions, Budapest, Hungary, as part of the Budapest Spring festivals and also at the National Gallery of Slovakia, Bratislava, Slovakia.

Harding's "The Potato Eaters" (1990), a three-part monumental sculpture featuring "live" trees, was selected in an international competition for monumental sculpture as part of the Cultural Olympiad at the 1996 Summer Olympic Games held in Atlanta, U.S.A.

SELECTED SOLO EXHIBITIONS 2000

Cultural Consultant to Rem Koolhaas, Office of Metropolitan Architecture, Oleson Worland Architects, Bruce Mau Design "Parc Downsview Park" competition award, Toronto, Ontario, Canada.



Gauguin, 1992, from "Anti-Heroes" Exhibition
 2.5m x 1m x .75m, galvanized steel, polyfoam, paint, light, wire.

- 1999 Wittmann Lawrence Gallery, Vancouver, B.C., Canada.
- 1998 "the Elevated Wetlands" stage 2 public art, Toronto, Canada.

1997 Archive Gallery, Toronto, Canada.
 "the Elevated Wetlands" stage 1 public art, Toronto Canada.

1996 The 1996 Cultural Olympiad, International Sculpture Exhibition, Atlanta, U.S.A.
 The University of Lethbridge, Lethbridge Alberta, Canada.



The Potato Eaters, 1990
 3 structural steel towers 15m, 14m, and 9m (height), corten steel, live Norway maple trees, paint, irrigation, drainage, climate control, neon, spot lighting; Commissioned by the Hanson Needler Corporation in co-operation with the City of Mississauga. Selected to represent Canada at the 1996 Cultural Olympiad as part of the Atlanta Centennial Olympic Games.

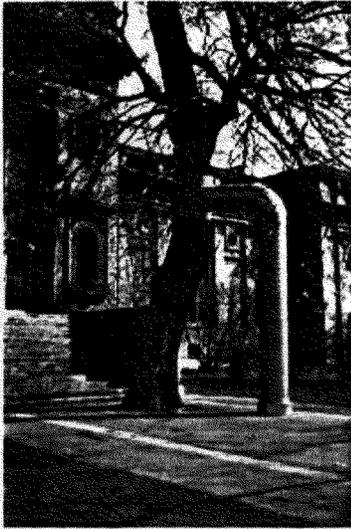
1995 "Anti - Heroes", Central House of Artists, Moscow, Russia.
 de Bank, Enschede, The Netherlands.
 Linda Geneux Gallery, Toronto, Canada.
 MEG Gallery, Toronto, Canada.

1994 "Anti - Heroes", National Gallery of Slovakia, Bratislava, Slovakia.
 National Gallery of Canada, Ottawa, Canada. (collection)

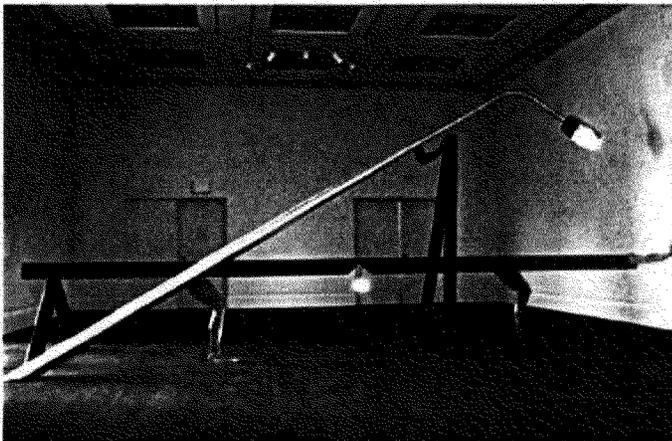
1993 "Anti - Heroes", Mucsarnok "Palace of Exhibitions", Budapest, Hungary.

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- The Contemporary Art Gallery, Vancouver, Canada.
- 1992 Generaux Grunwald Gallery, Toronto, Ontario, Canada.
City of Amsterdam (commission) Amsterdam, The Netherlands.
The Power Plant, Centre for Contemporary Art, Toronto, Canada.
- 1991 Museum Sztuki Aktualnej, Galeria Potocko, Krakow, Poland.
City of Middelburg (de Vleeshal) (commission), Middelburg, The Netherlands.
- 1990 Mississauga Civic Centre Art Gallery, Mississauga, Ontario.
Mississauga City Hall (commission), Mississauga, Ontario.
- 1989 De Balie, Amsterdam, The Netherlands.
Internationales Sommertheater Festival, Hamburg, Germany.
- 1988 'Physics (Vast Intimacies)', de Vleeshal Middelburg, The Netherlands.
- 1987 Herbert Art Gallery, Coventry, England.
The Ydessa Gallery, Toronto, Canada.
Lillehammer Museum, Lillehammer, Norway.
Uitmarkt (Mickery Theatre), Amsterdam, The Netherlands.
- 1986 The Ydessa Gallery, Toronto, Ontario, Canada.
Sheffield City Polytechnic Gallery, England.
Canada House Cultural Centre Gallery, London, England.
Duncan of Jordanstone College of Art, Dundee, Scotland.
Artspace, Peterborough, Ontario, Canada.



Physics (vast intimacies), 1988 (sculpture)
7 x 2 x 2 m, cast polyester, structural steel, paint, highway light standard,
2 light bulbs, control device.

- 1985 The Ydessa Gallery, Toronto, Ontario, Canada.
Holland Festival, Amsterdam, The Netherlands (theatre sculpture).
Het Apollohuis, Eindhoven, The Netherlands.
Boulevard of Broken Dreams, Eindhoven, The Netherlands (theatre sculpture).

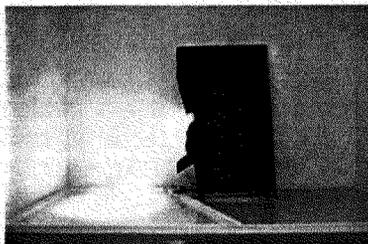
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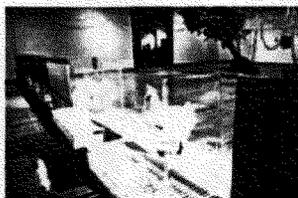
Blue Peter as a Bronze Water Fountain, 1986
Bronze cast figure, blue water, water pump, plastic pipe, electric motor, wire, copper tubing, gas flame, plexiglass, lead 240 x 180 cm; Commissioned for exhibition by Sheffield City Polytechnic, Sheffield, England.



Blue Peter Steps Out to Remember, 1984
Steel plate, shoes, jacket, dried flower, laser beam, car mirror, water pumps, pink water, blue water, polythene sheeting, wood frame, 240 x 610 cm pond area, life size figure cut in 180 x 300 x 0.5 cm steel plate; Commissioned for exhibition by Georgia State University.



Blue Peter, 1984
Wood, astro turf, plexiglass, blue water, human hair, jacket, shirt, tie, trousers, shoes, tubing, water pump, electric fans, electric motor, electrostatic generator, wire conductor, live rabbit, rabbit food, life size figure, 420 x 610 cm platform.



1984 Time Based Arts, Amsterdam, The Netherlands.
White Water Gallery, North Bay, Ontario, Canada.
University of Georgia Art Gallery, Atlanta, Georgia, U.S.A.

1983 Ed Video Gallery, Guelph, Ontario, Canada.
Artcite, Windsor, Ontario, Canada.
The Ydessa Gallery, Toronto, Ontario, Canada.
London Video Arts Gallery, London, England.



1982 The Art Gallery of Ontario, Toronto, Ontario, Canada.
The Ydessa Gallery, Toronto, Ontario, Canada.
The Mickery Theatre, Amsterdam, The Netherlands.
49th Parallel, New York, New York, U.S.A.

Enclosure for Conventional Habit, 1980
6 chickens, treadmill, feed and rest station, belt wash unit, motor, drive and gears, live tree, motorized cart, grow light unit, mist devices, track, audio speakers, 3 sound cassettes, water and power lines, automatic devices, rope, wire, polythene; Installation dimensions variable (approx. 500 x 1200 cm); Commissioned for exhibition by the Walter Phillips Gallery, Banff, Alberta (Installation sculpture)

1981 Long Beach Museum of Art, Los Angeles, California, U.S.A.
Mendel Art Gallery, Saskatoon, Saskatchewan, Canada.
Musée d'Art Contemporain, Montreal, Quebec, Canada.
The Ydessa Gallery, Toronto, Ontario, Canada.

1980 Forest City Art Gallery, London, Ontario, Canada.
IKON Gallery, Birmingham, England.
Walter Phillips Gallery, Banff, Alberta, Canada.

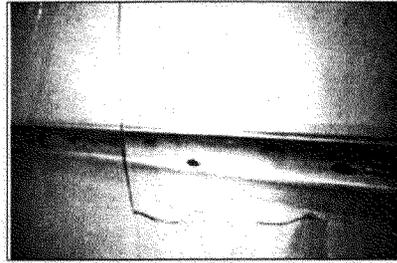
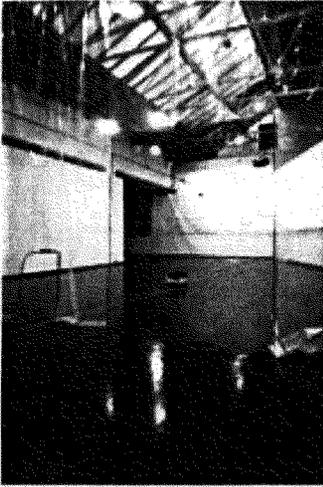
1979 McMaster University, Hamilton, Ontario, Canada.
Acme Gallery, London, England.
Harbourfront Art Gallery, Toronto, Ontario, Canada.
Centre for Art Tapes, Halifax, Nova Scotia, Canada.

1978 'Projects', Museum of Modern Art, New York, New York, U.S.A.
National Gallery of Canada, Ottawa, Ontario, Canada.
De Appel Foundation, Amsterdam, The Netherlands.
Vancouver Art Gallery, Vancouver, British Columbia, Canada.

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Scenic Events on a Path of Upheaval, 1980
100 goldfish, water, air pumps, plastic tubing, polythene, fresh lettuce, wheeled cart, red rope, motor, pulleys, rheostat, audio speaker, tape cassette, spotlight, motorized colourwheel, wire; installation dimensions variable; Commissioned for exhibition by the Ikon Gallery, Birmingham, England

1977 Canada House, London, England.
Centre Georges Pompidou, Paris, France.
Canadian Cultural Centre, Paris, France.
Artspace, Peterborough, Ontario, Canada.

1976 Centre for Experimental Art and Communication, Toronto, Ontario, Canada.
Art Gallery of Ontario, Toronto, Ontario, Canada.
Alberta College of Art and Design, Calgary, Alberta, Canada



Complexity Can Create Simplicity of Form/Flying Gliders and Walking in the Clouds, 1979
3 tons of dry ice, 200 gallon tank, boiling water, 4 propane weed burners, propane tanks, 610 cm. roller conveyor system, 180 cm wing span glider, motor and pulley system, rheostat, mops, shovels, bins, etc.; Installation dimensions variable; Commissioned for exhibition by the Harbourfront Art Gallery, Toronto, Ontario, Canada (Performance sculpture)

1975 The Kitchen, New York, New York, U.S.A.

1974 The Kitchen, New York, New York, U.S.A.

1973 Fifteen Gallery, Toronto, Ontario, Canada.

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SELECTED GROUP EXHIBITIONS

- 1997 Vancouver Art Gallery (collection)
'Now and Then', Ed Video Media Arts Centre, Guelph, Ontario, Canada.
- 1996 '96' MacDonald Stewart Art Gallery, Guelph, Ontario, Canada.
Archive, Toronto, Ontario, Canada.
- 1995 Kunsthalle Helsinki, Helsinki, Finland.
Contemporary Art Gallery, Vancouver, Canada.
"Distinguishing Features", Video Verite Artist Centre, Saskatoon, Canada.
- 1994 "Distinguishing Features", MacDonald Stewart Art Centre, Guelph, Canada.
"Distinguishing Features" Pleasure Dome, Toronto, Canada.
"Distinguishing Features", Forest City Gallery, London, Canada.
"Distinguishing Features", Memorial University, Cornerbrook, Nfld, Canada.
"Video Art Video", T.V. Ontario, Canada.
- 1993 "Vittu Pane Puu Pallo", Liget Gallery, Budapest, Hungary.
Arti et Amicitiae, Amsterdam, The Netherlands.
Hooghuis Plaats "Video Visit", Arnhem, The Netherlands.
Kolekcja Artystow, BWA, Bialystok, Poland.
- 1992 International Kunstler Gremium, Krakow, Poland.
Basel Art Fair, Basel, Switzerland.
The Windsor Art Gallery (collection), Windsor, Ontario, Canada.
Arti and Amicitiae, Amsterdam, The Netherlands.
- 1991 Polish National Sculpture Park, Oronsko, Poland.
National Gallery of Canada, (collection), Ottawa, Ontario, Canada.
Cold City Invitational, Toronto, Ontario, Canada.
Stichting De Bank, Enschede, The Netherlands.
- 1990 Het Apollohuis, Eindhoven, The Netherlands.
Arti and Amicitiae, Amsterdam, The Netherlands.
Museum of Science, Notoro Symposium, Warsaw, Poland.
Polish National Sculpture Park, Oronsko, Poland.
- 1989 International Kunstler Gremium, Wiesbaden, Germany.
Zomer manifestatie Kunstlijn, Zwolle, The Netherlands.
Video and Film van Artileden, Amsterdam, The Netherlands.

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- 1988 'Winnipeg Perspectives', Winnipeg Art Gallery, Manitoba, Canada.
- 1987 'Kunst over de Vloer', Amsterdam, The Netherlands.
'Interference', Seagate Art Gallery, Dundee, Scotland.
'Boulevard of Broken Dreams', Toronto, Ontario, Canada.
'Boulevard of Broken Dreams', Montreal, Quebec, Canada.
- 1986 Cologne Art Fair, Cologne, West Germany.
- 1985 'Canadian Video Mosaic', Hokkaido Museum of Modern Art, Sapporo, Japan.
Fukui Prefectural Museum, Fukui, Japan.
Hara Museum, Tokyo, Japan.
'Les cents jours d'art contemporain', Montreal, Quebec, Canada.
Winnipeg Art Gallery, Winnipeg, Manitoba, Canada.
'L'art est un jeu', Atelier Rue St. Anne, Brussels, Belgium.
'Neighbourhood Project', International House, Philadelphia, PA, U.S.A.
Kongelige Danske Kunstakademi, Copenhagen, Denmark.
Faculty Show, University of Guelph, Guelph, Ontario, Canada.
- 1984 'Amsterdam-Toronto', Fodor Museum, Amsterdam, The Netherlands.
Kijkhuis 'World-Wide' Video Festival, Den Haag, The Netherlands.
'On Earth and in Heaven', Walter Phillips Gallery, Banff, Alberta, Canada.
The San Francisco International Video Festival, San Francisco, California, U.S.A.
'The Best Under 5', Firehall Theatre, Vancouver, British Columbia, Canada.
'Frontiers', Media Study, Buffalo, New York, U.S.A.
- 1983 Kijkhuis Video Festival, Den Haag, The Netherlands.
'Noel Harding/Bill Viola', Harbourfront Art Gallery/Videoculture, Toronto.
'Video Culture', Toronto, Ontario, Canada.
'Video Art: a History', Museum of Modern Art, New York, New York, U.S.A.
Art Video Retrospective, Palais des Beaux Arts, Charleroi, Belgium.
'Carrefour des images et des Sons', Maison de la Culture, Saint-Etienne, France.
The Winnipeg Art Gallery, Winnipeg, Manitoba, Canada.
Southern Alberta Art Gallery, Lethbridge, Alberta, Canada.
The Gallery, Stratford, Ontario, Canada.
- 1982 Kijkhuis Video Festival, Den Haag, The Netherlands.
Toronto Film Festival, Toronto, Ontario, Canada.

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- Mendel Art Gallery, Saskatoon, Saskatchewan, Canada.
Acme Art Gallery, London, England.
'Split Video', Gallery Quan, Toronto, Ontario, Canada.
- 1981 'Canadian Film Images', Artspace, Peterborough, Ontario, Canada.
Nuts and Bolts, Toronto, Ontario, Canada.
'Video Night', Art Metropole, Toronto, Ontario, Canada.
'Toronto', Alberta College of Art, Calgary, Alberta, Canada.
- 1980 Paris Biennale, Paris, France.
'Prospekt 80/2 Canada', Museum van Hedendaagse Kunst, Gent, Belgium.
'Canadian Video', P.S. 1, New York, New York, U.S.A.
'Film as Installation', The Clocktower, New York, New York, U.S.A.
'Video Viewpoints', Museum of Modern Art, New York, New York, U.S.A.
- 1979 'Video 79', Rome, Italy.
'Video', Vancouver Art Gallery, Vancouver, British Columbia, Canada.
'Videowoken', Essen, West Germany.
'Structures', John Gibson Gallery, New York, New York, U.S.A.
'Athens Ohio Video Festival', Athens, Ohio, U.S.A.
'Washington Project for the Arts', Washington, D.C., U.S.A.
'20 x 20', Factory 77, Toronto, Ontario, Canada.
Group Show, Factory 77, Toronto, Ontario, Canada.
Milan Exchange, Studio Luca Palazzoli, Milan, Italy.
- 1978 Audiovisuelles Zentrum, Graz, Austria.
Kyoto Prefectural Centre for Art and Culture, Kyoto, Japan.
5th Network Video Conference, Toronto, Ontario, Canada.
International Sculpture Symposium, Harbourfront Art Gallery, Toronto, Ontario.
Arte Fiera, Bologna, Italy.
Kunsthalle Basel Art Fair, Basel, Switzerland.
Bonniefantemuseum, Maastricht, The Netherlands.
- 1977 'In Video', Dalhousie Art Gallery, Halifax, Nova Scotia, Canada; Art Gallery of Ontario, Toronto, Ontario.
Winnipeg Art Gallery, Winnipeg, Manitoba, Canada.
- 1976 Dundas Valley School of Art, Dundas, Ontario, Canada.
Faculty Show, University of Guelph, Guelph, Ontario, Canada.
- 1975 Everson Museum, Syracuse, New York, U.S.A.
Espace Pierre Cardin, Paris, France.
'Narrative in Contemporary Art', University of Guelph, Guelph,

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Ontario, Canada.

New York Avant Garde Film Festival, New York, New York, U.S.A.
'The Video Show', Serpentine Gallery, London, England.

1974 Trinity Square Video Festival, Toronto, Ontario, Canada.
Nova Scotia College of Art and Design, Halifax, Nova Scotia, Canada.
'Video Circuits', University of Guelph, Guelph, Ontario, Canada.
'Videoscape', Art Gallery of Ontario, Toronto, Ontario, Canada.

1973 Montclair State College, New Jersey, U.S.A.
Farleigh Dickenson University of Vermont, Vermont, U.S.A.

Fleming Museum, University of Vermont, Vermont, U.S.A.
New York Avant Garde Film Festival, New York, New York, U.S.A.

1972 Minneapolis College of Art and Design, Minneapolis, Minnesota, U.S.A.

SELECTED COLLECTIONS

The Art Gallery of Ontario, Toronto, Canada; The National Gallery of Canada, Ottawa, Canada; The Museum of Modern Art, New York, New York, U.S.A.; The Windsor Art Gallery, Windsor, Canada; The City of Amsterdam, The Netherlands; Museum Sztuki Aktualnej, Krakow, Poland; The Ydessa Hendeles Art Foundation, Toronto, Canada; de Vleeshal, Middelburg, The Netherlands; Palais des Beaux Art, Brussels, Belgium; Hara Museum, Tokyo, Japan; The Slovak National Gallery, Bratislava, Slovakia; The Vancouver Art Gallery, Vancouver, Canada; MacDonald Stewart Art Centre, Guelph, Canada; Long Beach Museum of Art - Video Annex, Long Beach, California, U.S.A.

SELECTED EXHIBITION CATALOGUES

Anti-Heroes / Antihosok, Rhodes, Richard; Gale, Peggy; Tangredi, Vincent; Muscarnok Palace of Exhibitions, Budapest, Hungary, 1993.
'A silent place for a chair to fall over', Guelph: Ed Video/Ed Gallery, 1983.
Blouin, Rene. 'Three Blue Peters', Dundee: Duncan of Jordanstone College of Art, 1986.
Boym, Per. Lillehammer Art Museum, Lillehammer, Norway, 1988.
Cameron, Eric., Gosselin, Claude., Rhodes, Rick., ten Cate, Ritsaert., "Noel Harding" Art Gallery of Ontario, Toronto and de Vleeshal, Middelburg, The Netherlands. 1988.
Falk, Lorne. On Earth and in Heaven, Banff: Walter Phillips Gallery, 1984.
Falk, Lorne and Frenkel, Vera and Gale, Peggy. Enclosure for Conventional Habit, Banff: Walter Phillips Gallery, 1980-1981.
Gale, Peggy. Noel Harding, New York: 49th Parallel, 1982.
Gosselin, Claude. Aurora Borealis, Montreal: Montreal International Centre for Contemporary Art, 1985.
Greenfield, Val. Toronto, Calgary: Alberta College of Art, 1980.
Greenfield, Val. "The Potato Eaters", Mississauga, Mississauga Civic Art Gallery, 1990.
Guest, Tim. Toronto - Amsterdam, Amsterdam: Museum Fodor, 1984.
'Kunstlijn' Zwolle, The Netherlands, 1987.
Lindberg, Ted. Eric Cameron/Noel Harding: Two Audio Visual Constructs. Vancouver: Vancouver Art Gallery, 1978.
Loeffler, Carl. Video/Culture Canada. Toronto: Harbourfront, 1983.

NOEL HARDING

2154 DUNDAS STREET WEST, SUITE 303, TORONTO, ONTARIO, M6R 1X3
TEL. (416) 533-1663 FAX (416) 533-1853 EMAIL nharding@sympatico.ca

Lynch, Peter. T.V. Split, Toronto: Gallery Quan, 1982.
MacKay, Allan. Prime Time Video. Saskatoon: Mendel Art Gallery, 1984.
Madill, Shirley. The Winnipeg Perspective 1985: Winnipeg Art Gallery, 1985.
Madill, Shirley. The Winnipeg Perspective 1988: Winnipeg Art Gallery, 1988.
Mathews, Burton. University of Guelph Fine Art Faculty Exhibition, Guelph: MacDonald Stewart Art Centre, 1986.
'Performing Europe' Internationales Sommertheater, Hamburg, 1989.
Perree, Rob. "a romantic/lyrical object for the Nassauplein" Amsterdam, 1992.
Potocka, Maria Anna. Kolekcja Artystow 1973 -1993, Krakow, Poland, 1994
Stoddart, Hugh. Noel Harding, Birmingham: Ikon Gallery, 1980.
ten Cate, Ritsaert. 'Enclosure for Conventional Habit' Amsterdam, 1989.
'This is What', Amsterdam: Mickery Theatre, 1982.
ICC Artist' Database, CD - ROM, Inter communication Center, Tokyp Japan 1995.

SELECTED BOOKS AND PERIODICALS

Anderson, Richard. 'Visuals...' Arth, 16 (September 1986).
Barnum, 'Noel Harding' Art Papers 8/6 (November-December 1984): 19 Burnett, David and Schiff, Marilyn.
Contemporary Canadian Art. Edmonton: Hurtig Publishers Ltd., 1983, Burnett, David.
'Largest exhibit to date of works by Noel Harding.' The Gallery 4/8 (Art Gallery of Ontario, October 1982)
Carr-Harris, Ian. 'Winging it, Noel Harding'. Vanguard (April 1984): 15-18
Gale, Peggy. 'Temporal Realities: Eric Cameron and Noel Harding' Parachute 10 (Spring 1978): 12-14
Grazioli, Elio. 'Aurora Borealis' Flash Art/Italia (October/November 1985)
Laurence, Robin. "Come to Dada" (Jan 8, 1994) The Weekend Sun, Vancouver.
Lauder, Scott. 'The National Set-Up' The Canadian Forum (December 1985): 28-30
Loeffler, Carl. 'Peoples Homes Belong to Those Who Live in Them' Art Com/19 (1982): 22
Loeffler, Carl. 'Noel Harding' Toronto Magazine (March 1987): 22.
McGrath, Patrick. 'Noel Harding' Vanguard (September 1981): 36.
Murray, Joan. 'Noel Harding's Philosophy in Art' The Art Post 11/9 (March 1984): 6.
Parkin, Jeanne. Art in Architecture Toronto: Visual Arts Ontario, 1982.
Perry, Art. 'Noel Harding' Artist in Review (1978): 12-14.
Purdue, Jane. 'Treadmill Chickens and solo showdown' Now Magazine 6/6, 9-15 October 1986.
Reid, Mary. 'Harding puts AGO through changes' Now Magazine 7-13 October 1982.
Rhodes, Richard. 'Noel Harding' Artforum (January 1987): 123.
Scott, Andrew. 'Four new shows open at V.A.G.'
Tuttle, Lisa. 'Noel Harding' Art Papers 8/6 (November/December 1984): 19.
Wood, William. 'Dithering on Petering Out' C Magazine 13 (March 1987): 24-29.
Murray, Joan. Canadian Art in the Twentieth Century, Dundurn Press (1999).
Newlands, Anne. Canadian Art: From the Beginning to 2000, Firefly Books Ltd. (2000)



Regional
Arts &
Culture
Council

guide

PERCENT FOR ART GUIDELINES City of Portland and Multnomah County Revised October 1998

Throughout history the arts have been instrumental in creating unique public places that have yielded physical, social and economic benefits for a community. The purpose of these guidelines is to provide a process for selecting, commissioning, placing, maintaining and deaccessioning the art purchased through the Percent for Art Program.

In 1980, both the City of Portland and Multnomah County adopted ordinances dedicating 1% of the total construction costs of major capital improvement projects to public art. In 1989, the Portland City Council adopted an ordinance that broadened the scope of the program, including dedicating an additional .33% of the total construction costs for administration and establishing the Public Art Trust Fund. In 1990, the Board of Multnomah County Commissioners followed suit.

In 1995, the Regional Arts & Culture Council (RACC) became the non-profit successor to the Metropolitan Arts Commission as recommended by Arts Plan 2000+, a citizen driven cultural plan completed in 1992. Through the cooperation of the City of Portland and Clackamas, Washington and Multnomah Counties as well as Metro, RACC was established and continues to administer the City and County Percent for Art programs and related services.

I. PURPOSE

The purpose of the public art program is to integrate a wide range of public art into the community and reflect the diversity of communities, artistic disciplines, and points of view. Artists can be valuable members of planning or design teams and primary resources in the revitalization of neighborhoods and redevelopment areas throughout the region.

The goals of the Percent for Art Program include broadening the role of the artist in the community by:

- developing a public collection of artworks, which have strong inherent aesthetic quality, represent diverse communities, and a wide range of artistic styles and disciplines
- encouraging early collaboration among artists, architects, engineers and owners
- encouraging public dialogue about and understanding of works of art, issues raised by public art, and the various roles artists can undertake
- providing opportunities for artists to advance their art forms
- encouraging the preservation of multi-cultural traditions
- ensuring that public agencies and community representatives participate in the selection of public art

Additional goals include

- Dispersing public art throughout the City of Portland and Multnomah County
- Ensuring proper cataloguing of the Public Art Collection
- Providing proper maintenance of the Public Art Collection
- Preserving artworks displaced through improvement projects

RACC's Role

The Regional Arts & Culture Council is a publicly funded, non-profit organization with a mission to provide leadership, funding and advocacy for arts and culture throughout the tri-county Portland region. RACC's four primary services are Grants and Technical Assistance, Public Art, Arts in the Schools, and Arts and Culture in Communities. RACC is funded by the City of Portland, Metro, and Multnomah, Clackamas and Washington Counties.

II. PUBLIC ART ADVISORY COMMITTEE

The Public Art Advisory Committee (PAAC) is the standing committee charged by RACC to oversee the Public Art Program and meets once a month. The PAAC develops policies and goals for the selection, placement and maintenance of works of art acquired through the Percent for Art Program and other public/private programs. Membership includes no more than 2 RACC board members, the RACC designee on the Design Commission, and 6-8 arts professionals who are artists, architects, landscape architects, or individuals with considerable experience in the visual arts. The chair of the Regional Arts & Culture Council approves final appointments. Members are appointed to serve 3-year terms with one 18-month appointment reserved for an artist with public art experience.

Oversight responsibilities include:

- A. City/County Percent for Art projects
 1. respond to briefing by RACC staff, agency representatives and project architect as project begins
 2. recommend selection panel members
 3. approve direction of project and semi-finalists
 4. receive report on finalist/selected work

In addition to overseeing the Percent for Art Program, the PAAC also oversees the following programs:

- A. Floor Area Ratio Bonus Program (see FAR guidelines)
- B. Private parties substituting public art for street level windows (see Blank Wall Mitigation guidelines)
- C. Memorials for public parks (see Memorials Placing Policy and Donations Guidelines)
- D. Donations of artwork to the public collection (see Guidelines for Donations of Artwork)
- E. Deaccessioning of artwork from the public collection (see Policy for Deaccessioning Works of Art)
- F. Visual Chronicle of Portland collection

III. IDENTIFICATION OF PERCENT FOR ART PROJECTS

- A. Item #5.74.020 of the attached Percent for Art Ordinance outlines qualifying improvement projects for the City of Portland. The attached Ordinances No. 222 and 654 outline qualifying improvement projects for Multnomah County.
- B. On an annual basis the RACC Public Art Staff and the Finance Director discuss upcoming improvement projects with each City/County agency. Those agencies should contact the RACC Public Art Director when projects develop outside the scope of this annual meeting and as soon as funds are allocated for the improvement project.
- C. RACC's Public Art staff meets with a bureau representative and project architect as soon as a project is confirmed. Plans are made for a presentation to the PAAC including obtaining visual and written documentation for a project.

- D. The PAAC reviews each new project together with the Bureau representative (Project Manager) and architect to consider the following issues: 1) Percent for Art funds allocated; 2) design and construction schedule; 3) selection panel members; 4) selection process options; 5) appropriate sites for artwork; 6) goals for project.

The PAAC may decide that funds from a specific improvement project are insufficient or that the site is inappropriate for public art. Funds may then be transferred to other Percent for Art projects or remain in the Public Art Trust Fund, with the approval of the participating bureau. The PAAC and the participating bureau will make decisions about spending pooled funds.

- E. Improvement projects funded by the City of Portland Bureaus of Water and Environmental Services, except on a voluntary basis (see BES and BWW Public Art Policy)

IV. DEDICATION AND DISBURSEMENT OF FUNDS

- A. The Public Art Trust Fund is a discreet fund of RACC.
- B. RACC invoices a bureau for Percent for Art funds and deposits them in the Public Art Trust Fund as soon as it has been determined that an improvement project qualifies under the Percent for Art ordinance.
- C. Percent for Art funds are adjusted if project's construction costs increase. Additional funds are deposited in the Public Art Trust Fund for that specific project's contingency or for unrestricted public art use, as determined by PAAC
- D. RACC is responsible for contracting with artists and paying them from the Public Art Trust Fund.
- E. RACC follows standard accounting procedures for disbursements from the Public Art Trust Fund.

V. CONFLICT OF INTEREST

- A. No artist sitting on RACC's Board of Directors or the PAAC may submit for public art projects over which RACC has approval authority or administrative responsibility during his/her tenure.
- B. No RACC staff member or member of his/her household may submit for public art projects for which RACC has approval authority or administrative responsibility.
- C. No member of the project architect's firm may apply for a Percent for Art project being designed by that firm.
- D. No artist sitting on a selection panel may submit for the project for which the panel was formed.
- E. PAAC members must declare a conflict of interest if a project comes before the panel with which he/she is involved. PAAC members must also declare a conflict of interest if a person with whom he/she shares a household or whom he/she professionally represents has a matter before the committee.

- F. Any artist representative or person sharing a household with an artist sitting on a Selection Panel must declare conflict of interest in the event that an artist that he/she represents or shares a household with is being considered as a semifinalist for the project. The Selection Panel member must withdraw from discussion of that artist and shall not vote.

VI. APPLICATION OF PERCENT FUNDS: INCLUSIONS

1% for art funds may be spent for:

- A. Artist's fees for design team work, including travel expenses, conceptual development, and proposals
- B. Semi-finalist proposals and travel expenses
- C. A work of art, including:
 - 1. artist's design fee
 - 2. city required permits
 - 3. labor and materials
 - 4. operating costs
 - 5. project related travel
 - 6. transportation of the work to the site
 - 7. installation
- D. Frames, mats, mounting, anchorage, pedestals, cases or other materials necessary for the installation and/or security of the work
- E. Slides and other documentation
- F. Insurance
- G. Fees for consultants to a selection panel or the PAAC
- H. A portion of the budget may be set aside for contingency at the beginning of a project and returned to the Public Art Trust Fund if unused
- I. 5% of the original 1% budget for maintenance.

The .33% for art funds may be spent for:

- A. Administration
- B. Education activities
- C. Collection management of public art
- D. Maintenance
- E. Dedications and publicity
- F. Identification plaques and labels
- G. Special projects approved by RACC

VII. APPLICATION OF PERCENT FUNDS: EXCLUSIONS

Project Percent funds may not be spent for:

- A. Reproductions of original artworks
- B. Decorative or functional elements designed by the project architects, landscape architects or their consultants, without artist collaboration
- C. Art objects which are mass produced of standard design, such as playground equipment or fountains
- D. Directional elements such as signs, maps, color coding, unless designed and/or executed by an artist
- E. Architect's fees

VIII. SELECTION PANEL APPOINTMENTS

A. Method of Appointment

The PAAC recommends selection panel members from a reference list that is continually updated by public art staff in conjunction with PAAC recommendations. The PAAC takes into account the established formula listed below, requests by individuals to serve, and staff recommendations. Selection panel members shall serve at the discretion of RACC.

B. Panel Structure

Panels are composed of at least the following:

- 1. Voting members
 - a. At least three arts professionals, two of whom must be artists
 - b. The project's building and/or landscape architect or engineer and the project manager, if appropriate
 - c. A representative of the participating bureau
 - d. A citizen who may be from the neighborhood impacted by the project
- 2. Non-voting members
 - a. RACC public art staff
 - b. For complex projects, a selection panel may appoint a sub-committee to make recommendations to the full panel. At least two of the sub-committee members must be artists.
- 3. Length of term
 - Each panel serves through the completion of one public art project.

IX. SELECTION PANEL PROCEDURES, RESPONSIBILITY

A. Public Art staff holds an orientation for each Selection Panel including a public art slide show, review of program guidelines, an orientation to the specific project and a review of any goals already established by the participating bureau and the PAAC.

B. The Selection Panel:

- 1. Develops the project's goals, sites for artwork, and suitable art forms for the project, taking into account goals and sites already determined by the participating bureau and the PAAC, when applicable.

2. Decides to commission site specific work, to purchase works of art for the City's portable, rotating art collection, or commission works of specific duration that would be documented for future reference after the life of the piece.
3. Determines a method for selecting an artist/s:
 - a. Open Competition: Any artist applies, subject to limitations established by the Selection Panel or PAAC.
 - b. Invitation: One or more artists are invited to submit proposals.
 - c. Direct Purchase: A completed work of art is selected from submitted applications or other methods deemed appropriate for the project.
 - d. Design Team: Select artists from an open competition if time allows or select artists from RACC's Design Team Roster.
4. Reserves the option of making no selection from submitted applications and may reopen the competition or propose other methods of selection if no proposal is accepted.
5. Approves all selections by a majority vote or consensus.
6. Presents the semi-finalists to the PAAC for approval.
7. Reports the finalists and their work to the PAAC

X. SELECTION CRITERIA

- A. Criteria to be used when considering acquisition of artwork by either purchase or commission shall include, but not be limited to the following:
 1. **Artistic quality.** Due consideration will be given by members of the Selection Panel and the PAAC to the strength of the artist's concept, vision and craftsmanship for the artwork.
 2. **Context.** Consideration should be given to the architectural, historical, geographical and socio-cultural context of the site.
 3. **Media.** All art forms including disciplines and media that are of specific duration and which survive only through documentation-after the life of the piece has ended.
 4. **Permanence.** Due consideration shall be given to the structural and surface soundness, and to inherent resistance to theft, vandalism, weathering, and excessive maintenance or repair costs.
 5. **Public Safety.** Each work shall be evaluated to ensure that it does not present a hazard to public safety.
 6. **Diversity.** RACC shall actively seek artwork from artists of diverse racial, sexual, and cultural identities. The program shall also strive for diversity in style, scale, media and numbers of artists represented. There shall be encouragement of exploratory types of work as well as established art forms.

7. **Feasibility.** Proposals shall be evaluated relative to their feasibility and convincing evidence of the artist's ability to successfully complete the work as proposed. Factors to be considered include, but are not limited to: project budget, timeline, artist's experience, soundness of materials, city/county zoning/construction/design guidelines.
8. **Duplication.** Artists are required to warrant that artwork is unique and an edition of one or part of a limited edition.

B. Design Team Projects

In addition to the above Selection Criteria, additional criteria to be considered for selecting artists for design teams shall include but not be limited to the following:

1. Proven ability to work effectively in collaborative situations
2. Experience in architecture or landscape-based projects
3. Experience working with design professionals and integrating artistic concepts into construction documents

XI. APPROVAL PROCESS

- A. The PAAC approves the site, Percent for Art budget and selection process recommended by each project's Selection Panel.
- B. The PAAC approves semi-finalists recommended by the Selection Panel. Selection Panels report finalists and their work to the PAAC.
- C. RACC staff accessions the work into the public art collection.
- D. When an artist is hired from a PAAC approved roster, the PAAC may serve as the Selection Panel or recommend a Selection Panel, and approves budget, the selected artist(s) and the proposed artwork.
- E. Except as limited by the Percent for Art ordinance, the PAAC's decisions about the selection, acquisition, siting, maintenance, disbursement of Public Art Trust Fund, deaccessioning, administration, education and registration of Public Art will be final.

XII. PLACEMENT OF WORKS OF ART

- A. While it is the intent that site specific works will remain in the site for which they were created, RACC reserves the right to move a piece if circumstances dictate (see XIII below).
- B. Works of art that are not site specific are part of the Rotating Collection and will move throughout City/County facilities at the discretion of RACC, taking into account requests from various bureaus.
- C. Temporary works of art commissioned will be documented with appropriate media either by the artist(s) or by RACC.

XIII. RESITING SITE SPECIFIC WORKS OF ART

- A. The PAAC may consider resiting a site specific artwork for one or more of the following reasons:
1. The condition or security of the artwork can no longer be reasonably guaranteed at its current site.
 2. The artwork has become a danger to public safety in its current site.
 3. The site has changed so that the artwork is no longer compatible with the site.
- B. Once the PAAC has determined that an artwork meets one or more of the above criteria, the following process is initiated:
1. RACC public art staff makes a good faith attempt to discuss resiting with the artist.
 2. If the artist agrees to the proposed resiting, the recommendation will be referred to the PAAC for approval.
 3. If the artist does not agree to the proposed resiting, he/she will have the right to prevent the use of his/her name as the author of the artwork.

XIV. MAINTENANCE AND MANAGEMENT OF PUBLIC ART

- A. It is the responsibility of RACC to maintain all works of art in the City/County's public art collection.
1. RACC will maintain a computer database inventory of artworks owned by the City/County.
 2. 5% of the original 1% budget will be set aside for maintenance. Where allowable, these funds will be pooled to be used for the Public Art Collection as a whole.
 3. A professional art conservator or person(s) trained by a conservator will be consulted or hired to provide maintenance and conservation work for the City/County's public art collection.
- B. Participating Bureaus must notify RACC immediately if an artwork is either damaged or stolen, or if the participating Bureau plans to move the artwork or in any way alter its site.

XV. DEACCESSIONING

In the event a work of art needs to be deaccessioned such cases shall be referred to the PAAC for consideration according to RACC's adopted Deaccessioning Policy.

XVI. GUIDELINE DEFINITIONS

Architect/Engineer: The person or firm designing the improvement project to which the Percent funding applies.

Artist: A person generally recognized by his/her peers, critics and other arts professionals as committed to producing works of art on a regular basis.

Deaccessioning: The procedure for the removal of an artwork from the public collection

Design Team: The collaborative team consisting of the architect, landscape architect, engineer and artist. Through the incorporation of the artist's perspective into materials selection, spatial considerations, overall design approach, and the inclusion of artwork, facilities can become more aesthetically fulfilling and humanly oriented places.

Exclusions: Improvement projects funded by the Bureaus of Water and Environmental Services, except on a voluntary basis [see BES and BWW Public Art Policy]; improvement projects funded by the following revenue sources: private development revenue, federal and state grants, Street Light Levy Fund and Local Improvement District revenue

Improvement Project (CITY): Any project of \$100,000 or more paid for wholly or in part by the City of Portland involving construction, rehabilitation, remodeling or improvement of any building, structure, park, public utility, street, sidewalk, or parking facility within the limits of the City of Portland. Improvement projects that are developed privately and leased back to the City of Portland must adhere to the requirements of the Percent for Art ordinance.

Improvement Project (COUNTY): Any project of \$50,000 or more involving construction or alteration of a county building except service facilities not normally visited by the public, such as maintenance sheds, bridges and similar structures, and does not include roads. Funding sources include construction costs, capital improvement budgets in the Division of Facilities Management, the general fund portions of the Parks Development Account and the Recreational Facilities Fund devoted to parks development, and the purchase price of any building acquired on or after July 1, 1990, by the county for use in whole or part by the county.

Participating Agency: An agency, bureau or commission of the City of Portland Bureau or Multnomah County that is subject to the Percent for Art ordinance by virtue of its undertaking an improvement project

Public Art: Original works of art that are accessible to the public and/or public employees and which may possess functional as well as aesthetic qualities (see Work of Art for further clarification)

Public Art Collection: All works of art owned by the City of Portland and Multnomah County that are site specific, part of the portable collection or documentation of temporary works of art

Public Art Program Director: The staff person hired by RACC to oversee all functions of the Public Art Program and to provide vision for the program. This person works with bureau managers in the development of public art goals and with private developers to include public art in private projects

Public Art Staff: The staff person(s) hired by RACC to oversee development and execution of Percent for Art projects.

Public Art Trust Fund: The RACC fund that receives all Percent for Art monetary contributions derived from improvement projects and public art funds from other sources.

Selection Panel: The panel appointed by RACC responsible for the artist selection process, reviewing proposed works of art and recommending to the PAAC and to RACC specific expenditures for Percent for Art funds for each project

Total Costs: The participating bureau's contribution toward the price for the completion of the improvement project. Exclusions: Design and engineering fees, administration, fees and permits, building demolition, relocation of tenants, contingency funds, land acquisitions, environmental testing or indirect costs, such as interest during construction, advertising and legal fees

Work of Art: All forms of art conceived in any discipline or medium, including visual, performance, literary, media and temporary works.

XVII. ORDINANCES PASSED BY THE CITY OF PORTLAND AND MULTNOMAH COUNTY ATTACHED

#1

SPEAKER SIGN UP CARDS

DATE

6/7/01

NAME

Jim Buck, Asst Supt.

ADDRESS

1331 NW Eastman Pkwy
Grasham, OR

PHONE

503-618-2447

SPEAKING ON AGENDA ITEM NUMBER OR
TOPIC Co. Budget

GIVE TO BOARD CLERK

#2

SPEAKER SIGN UP CARDS

DATE 06/07/01

NAME Larry Bentz

ADDRESS 2092 SW 27 (Home) Sam Barlow H.S.
Gresham, OR Gresham, OR

PHONE 503-618-0767 503-674-5600

SPEAKING ON AGENDA ITEM NUMBER OR
TOPIC Sam Barlow SR0 & Sam Barlow ROY Project

GIVE TO BOARD CLERK

Proposed
Reduction

#3

SPEAKER SIGN UP CARDS

DATE 6/7/01

NAME

Linda Jessell

JESSELL

ADDRESS

8700 W. Stark St

Portland, OR

PHONE

292-0290

SPEAKING ON AGENDA ITEM NUMBER OR
TOPIC Barlow High School Resource Officer

GIVE TO BOARD CLERK

#4

SPEAKER SIGN UP CARDS

DATE 6/7/01

NAME GREGORY BLOOM

ADDRESS 5527 SE 71ST AVE

PHONE 774-9824

SPEAKING ON AGENDA ITEM NUMBER OR
TOPIC TAKE THE TIME BUDGET

GIVE TO BOARD CLERK

5

SPEAKER SIGN UP CARDS

DATE 6/7/01

NAME NEATHER MONSIELL

ADDRESS _____

PHONE 503 774-9824

SPEAKING ON AGENDA ITEM NUMBER OR
TOPIC TAKE THE TIME BUDGET

GIVE TO BOARD CLERK

6-9 - DID NOT SPEAK

SPEAKER SIGN UP CARDS

DATE 6/7/01

NAME SEVEN BLOOM / INDIA BLOOM / HOLLY ~~WELL~~ WEIL /

ADDRESS ALLISON MANSELL

PHONE —

SPEAKING ON AGENDA ITEM NUMBER OR
TOPIC TAKE THE TIME BUDGET

GIVE TO BOARD CLERK



Gresham-Barlow *School District No. 10Jt*

Serving the Communities of Boring, Damascus, Gresham and Orient

Dr. Gretchen Schuette, Superintendent 1331 NW Eastman Parkway, Gresham, Oregon, 97030-3825 • FAX 503-661-1589 • PHONE 503-618-2450

June 4, 2001

Multnomah County Commissioners
Multnomah Building
501 SE Hawthorne, Suite 600
Portland, OR 97214

County Commissioners:

There are two priorities that Gresham-Barlow School District urges you to consider in your budgetary decisions: **Continuation of Project ROY (Reaching Out to Youth) and the Safety Resource Officer (SRO) at Sam Barlow High.** The combined cost of these two programs would be \$121,500.

Project ROY, a behavioral health program for at-risk high school students, employs two licensed clinical social workers who are school employees. Half of the funding for the program will be provided by Legacy Health System. This program has served over 450 students this year and continues to reduce drop-outs and improve attendance and safety in the two high schools. The district had requested \$73,500 in County funds to continue this model program. The data regarding services delivered and results with students are impressive. Students receive assistance for substance abuse, depression, eating disorders, anger management, interpersonal conflicts, loss of family members, etc.

Gresham-Barlow's two high schools enroll 3,650 students or 7% of the high school population in the County. The funding provided by the County to programs based at local high schools through health clinics, family resource centers, Touchstone and other programs exceeded \$7 million. Last year Gresham and Sam Barlow High Schools received a total of \$34,000 (Project ROY) or less than .005% of the total in school-based programs. With the expanded poor and minority population in East County, this funding inequity deserves your utmost consideration.

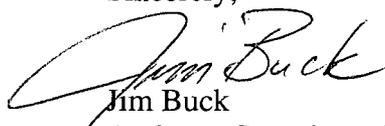
Cleveland High School received more than \$2 million in County services since 1997. That compares with a total of \$17,000 for students at Gresham High. This is not fair and defies justification using the County's own demographic information on student needs.

The SRO position at Sam Barlow High School, costing \$48,000, has been a service that enhances the safety and security of 2,000 individuals. This is not a new cost, but would only continue the current service. The \$121,500 requested still represents only .017% of the total budget for high school based programs. Any reduction would make the enormous disparity even more galling.

Page 2
6/4/01

I urge you on behalf of our community and our students to support the request to continue Project ROY funding and the Sam Barlow SRO position. Please do not make the disparity even more galling by cutting what little is provided to the students in Gresham and Sam Barlow High Schools.

Sincerely,

A handwritten signature in cursive script that reads "Jim Buck". The signature is written in black ink and is positioned above the printed name.

Jim Buck
Assistant Superintendent

JJB:mah





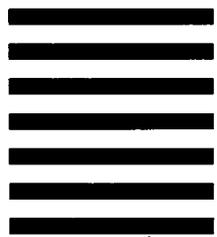


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In Our Own Words*

Some thoughts on what the eight asset categories mean to young people:

- Support: never give up on me, let me trust you with my secrets.
- Empowerment: acknowledge my opinions, take me seriously.
- Boundaries and Expectations: watch out for my safety, expect me to do my best.
- Constructive Use of Time: don't cage me or suppress me, let me dream.
- Commitment to Learning: treat me like human being, welcome me.
- Positive Values: be honest with yourself, help me act from my ideals.
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Youth take a seat in local government

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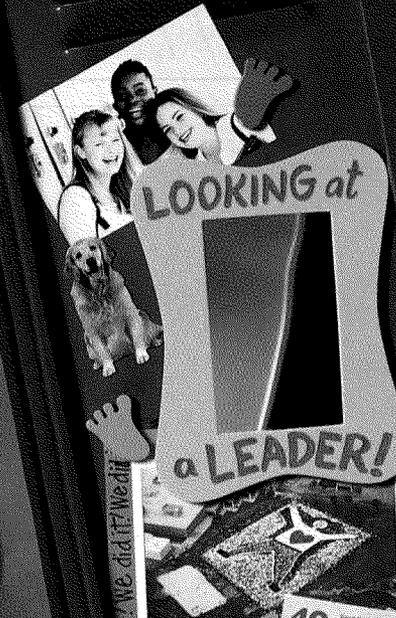
How to create a more caring school

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Cover photo: Diana Watters.

Editorial Policy

Assets magazine is committed to helping create healthy communities for every young person. Because we believe that "all kids are our kids," we aim to create a magazine that welcomes and respects people of all races, ethnicities, cultures, genders, religions, economic backgrounds, sexual orientations, and abilities.

Special thanks to Lutheran Brotherhood for generous support of *Assets* magazine. To promote your organization in *Assets*, call Anthony Strangis at 800-888-7828.

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Search Institute is a nonprofit organization that advances the well-being of adolescents and children by generating knowledge and promoting its application—through research and evaluation, publications and practical tools, and training and technical assistance.



Healthy Communities • Healthy Youth
A National Initiative of Search Institute to Unite Communities for Children and Adolescents

The HC • HY initiative is bringing Search Institute's model for positive youth development to communities across the country. The initiative, rooted in the institute's framework of 40 developmental assets, provides communities, schools, organizations, and families with resources, technical assistance, and training to launch and sustain long-term efforts to promote positive youth development.

Major corporate support of Search Institute's Healthy Communities • Healthy Youth initiative is provided by Lutheran Brotherhood, a faith-based, member-owned financial services organization of 1.2 million Lutherans nationwide.



Linking Faith, Values & Finances Lutheran Brotherhood helps its members achieve financial security in the context of linking faith, values and finances. Lutheran Brotherhood serves the Lutheran community as a resource for financial education, charitable outreach and volunteer service.

Since 1989, Lutheran Brotherhood branches have provided funding and volunteer assistance to enable schools to administer Search Institute's *Profiles of Student Life: Attitudes and Behaviors* Survey.

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Assets

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Chief Communication Officer Eugene C. Roehlkepartain
Editor Jacqueline White
Marketing Director Terri Swanson
Art Director Nancy Johansen-Wester
Contributing Writers Deborah Fisher, Todd Melby, Diane Richard
Assistant Editor Kalisha Davis
Subscription Coordinator Anthony Strangis
President, Search Institute Peter L. Benson, Ph.D.

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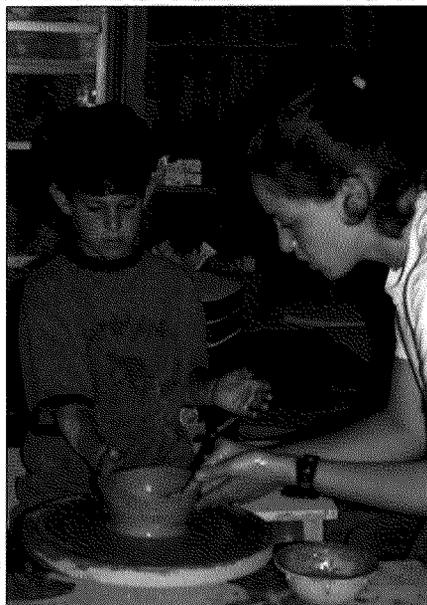
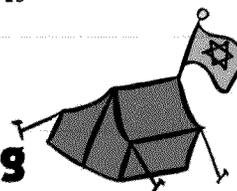
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IDEAS THAT WORK, OPINIONS THAT MATTER, RESEARCH THAT ILLUMINATES

BY KALISHA DAVIS, EUGENE C. ROEHLKEPARTAIN, ART SESMA, AND JACQUELINE WHITE



COURTESY OF HENRY S. JACOBS CAMP

Jewish camp fosters **culture of caring**

GROWING UP JEWISH in the deep South can be an isolating experience. But for the hundreds of young people who visit every summer, Henry S. Jacobs Camp in Utica, Miss., provides an oasis in which to celebrate Judaism's rich cultural heritage. It's also a perfect place to build developmental assets, says the camp's director, Jonathan Cohen.

"The assets give us a quantitative, tangible way to explain what we do for kids," says Cohen, a camp alumnus and asset-building veteran. Over the past year, the facility, sponsored by the Union of American Hebrew Congregations, has integrated the asset framework into camp curriculum and staff training. More than 450 young people gather annually at the camp, which first opened its doors 32 years ago.

"Every camp activity can be an opportunity for asset building," Cohen says. "We wanted to build Jewish values and used the framework as a goal-setting tool." The staff divided into teams to set expectations based on each asset category and created their own individual asset pledges, which were posted on the wall as a reminder. "The assets don't really change what

we do, but how we do it," Cohen says. "It makes people realize that the little things they do make a big difference in the eyes of a young person."

For a camper away from home for the first time, the "community raising a child" philosophy of assets can be particularly comforting. If homesickness strikes a camper, Cohen says, "We start locally with cabin counselors and quickly bring in the rest of the staff. It's really a community process so that every member of the staff has an opportunity to positively influence that young person."

For more information about Henry S. Jacobs Camp, call 901-205-2267.



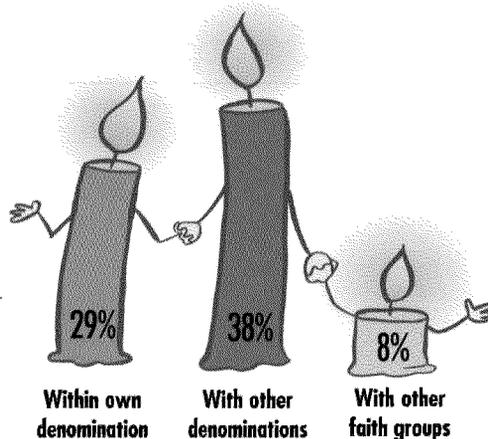
The eight asset categories tied to important Hebrew concepts:

Support	T'michah
Empowerment	Y'pui Koach
Boundaries and Expectations	G'vulat ve'Tziptot
Constructive Use of Time	Shimush z'man Chiyuvi
Commitment to Learning	Torah Lishma
Positive Values	Murarim
Social Competencies	Yecholet Chevratit
Positive Identity	Zehut Chiyuvi

ILLUSTRATIONS BY NANCY WESTER

Congregations connecting across faith boundaries

DESPITE THE INCREASING DIVERSITY of religious traditions in the United States, congregations rarely connect with other faith traditions in their social action efforts, according to an unprecedented study of 14,301 congregations in 41 denominations and faith groups coordinated by the Hartford Institute for Religion Research at Hartford Seminary in Connecticut. The findings highlight both the opportunities and the challenges that asset-building initiatives face in seeking to draw the faith community into their



Percentages of congregations that sponsor social outreach efforts with other congregations

community-wide efforts.

Evangelical Christian congregations are the least likely to report being involved in outreach efforts with other denominations, with 27 percent reporting such connections compared to 54 percent of liberal Protestant, 49 percent of moderate Protestant, and 57 percent of Catholic and Orthodox congregations. Detailed data from other traditions are not yet available.

SOURCE: Dudley, C.S., & Roozen, D.A. (2001). *Faith communities today: A report on religion in the United States today*. Hartford, CT: Hartford Institute for Religion Research, Hartford Seminary. <http://fact.hartsem.edu>

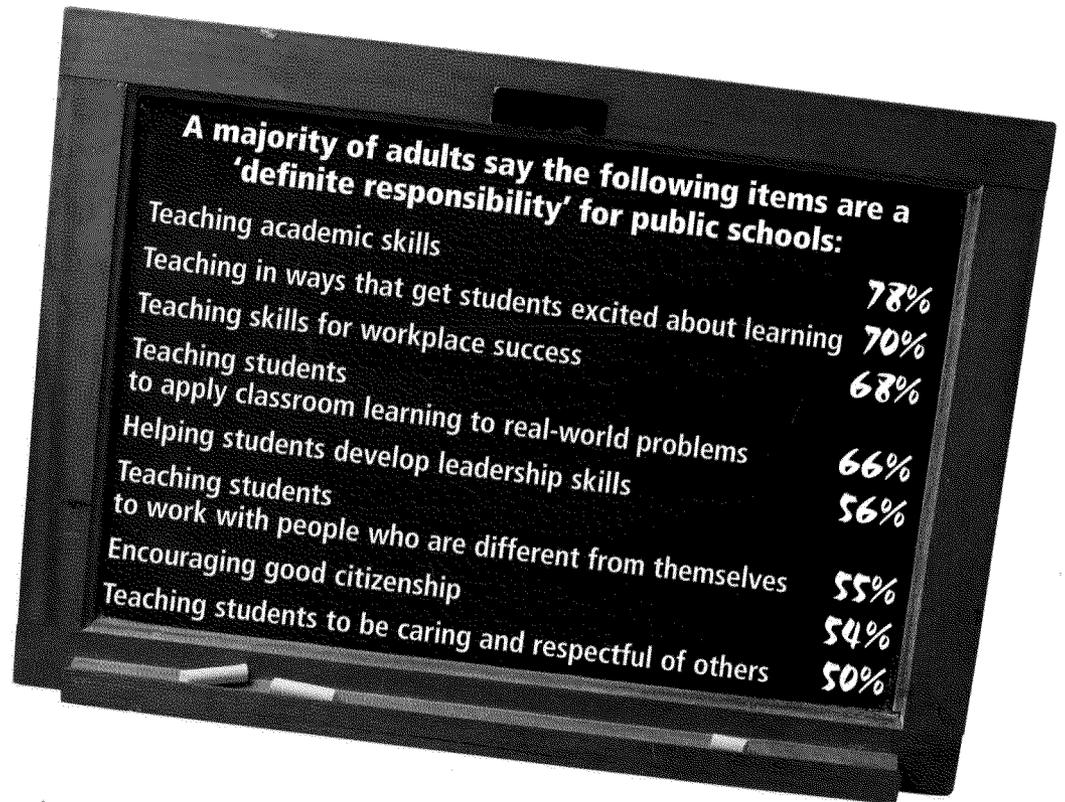


assetera...

Teaching more than 'the basics'

AMERICAN ADULTS WANT SCHOOLS to nurture social skills, tolerance, and good citizenship along with the basics of academics, according to a Roper Starch Worldwide poll of 1,013 adults sponsored by the W. K. Kellogg and Ewing Marion Kauffman foundations. In fact, 83 percent of adults strongly agree that "a good education is much more than just learning to read, write, and do math."

SOURCE: Roper Starch Worldwide (2000). *Public attitudes toward education and service-learning.* www.servicelearningcommission.org/poll.htm



Blueprint for Youth

Every young person's contributions will be valued today, and he or she will grow up with the hope, opportunity and support needed for successful adulthood.

MAKING POSITIVE YOUTH development a national priority is the gist of a new shared statement of principles that a broad and impressive range of federal departments and nonprofit organizations (including Search Institute) have signed on to support. The statement, which defines positive youth development and offers examples of the philosophy at work, is available at www.acf.dhhs.gov/programs/fysb/youthinfo/blueprint.htm.

Promise Fellows help staff Idaho initiatives

HOW CAN COMMUNITY ASSET-BUILDING INITIATIVES get staff support for their ongoing projects without breaking the bank? Beginning last year, the Association of Idaho Cities (AIC) turned to our national domestic service corps, placing five AmeriCorps Promise Fellows and six AmeriCorps Vistas with community coalitions throughout the state. Participating Idaho HC • HY initiatives kick in about \$3,000 to host an AmeriCorps staffer for a year; AIC provides FICA and health insurance; AmeriCorps and the Idaho Children's Trust Fund pick up the rest of the tab.

"Some initiatives are rural and don't have a lot of money," says Deb Krum, statewide assets coordinator. "They get very creative and depend on the support of community partners. This is really about grassroots efforts."

This creative staffing solution is making a difference in the lives of Idaho youth. Promise



Fellow Bonnie Mohr has been so excited about her work as director of the Bonneville Youth Development Council that she's signed on for a second term. With her office housed in the County Probation building, Mohr connects regularly with truancy and diversion officers who make recommendations for potential council participants. "I've seen the changes," says Mohr, who first got involved with the HC • HY initiative as a volunteer. "Young people who may not have been involved before are willing to take a stand for what they believe in. They're really making a great name for themselves and the youth council."

Initiatives interested in exploring the possibilities of AmeriCorps staffing can visit www.americorps.org. The America's Promise Web site, www.americaspromise.org, also has information about the AmeriCorps Promise Fellow program.



Just ask for volunteers . . .

APPROXIMATELY FOUR IN TEN ADULTS and five in ten young people currently volunteer their time to help children or youth in their communities, according to a Gallup poll of 2,824 adults and 500 young people conducted on behalf of America's Promise.

And what motivated those volunteers? The simple act of asking. Among those who were asked in the past year to volunteer their time to help young people, an astounding 72% currently volunteer, compared to only 26% of those who were not asked.

. . . so we're asking

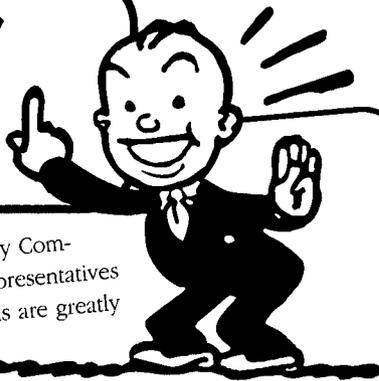
BUSY SATURDAY, JUNE 16TH? No? Well, then, save that day on your calendar for an intergenerational service project. Sponsored by America's Fraternal Benefit Societies, including Lutheran Brotherhood, **Join Hands Day** is the only day on the national calendar that focuses on developing adult-youth relationships through neighborhood volunteering. Last year, projects in communities across the country included landscaping around a home for youth in crisis, cleaning up a small stream used as an illegal dump site for tires, and documenting burial plots in historic cemeteries.

For more information, call 1-877-OUR-1DAY or visit www.joinhandsday.org.



ILLUSTRATIONS BY NANCY WESTER

Nominate an asset-building business



LOTS OF BUSINESSES DONATE MONEY to Healthy Community • Healthy Youth initiatives or send representatives to serve on the board—and their contributions are greatly appreciated. But some businesses are taking asset building to heart in a deeper way. They're rethinking their corporate cultures. They're revamping internal policies. They are creating new models for how business can champion young people in their communities.

Take the Bunn-O-Matic coffeemaker assembly plant in Creston, Iowa. Winner of the 2000 Jostens Our Town Corporate Award, Bunn-O-Matic has revamped plant policies to support young people at nearly every turn. Just a few examples include a new family-friendly time-off policy to encourage employees to attend their children's events, parent education and networking sessions during the lunch hour, and in-house contests to support the HC • HY initiative.

To nominate a business for the 2001 Jostens Our Town Corporate Award, email the name of the business, a contact person at the business, and a short description of why the business should receive the award to Kayla Boettcher at kaylab@search-institute.org. The deadline for nominations is August 15. The Our Town awards are funded by the Minneapolis-based Jostens Our Town Foundation.

Virginia legislature funds assets

"I HAVE ALWAYS BELIEVED that more success is achieved when building from a positive perspective," says Phillip Hamilton, chair of the Virginia Commission on Youth and a Virginia state legislator. After hearing Search Institute President Peter L. Benson speak and seeing the youth commission at work in Hampton, Va. (see "In Teens We Trust," page 12), Hamilton was impressed by the positive approach of the 40 developmental assets. In fact, he was so impressed he introduced a budget amendment in the legislature to facilitate statewide expansion of the asset movement. An appropriation of \$29,000 is now funding pilot projects in three communities. Initial training and the *Search Institute Profiles of Student Life: Attitudes and Behaviors* survey have already been conducted, and follow-up training is now under way.



ASK A RESEARCHER

Which assets are most important? Or are all assets created equal?

Search Institute researcher Art Sesma says:

Identifying the three or four crucial assets seems as if it would be pretty easy to do. However, the question is more complex than it may seem. As Search Institute President Peter L. Benson wrote in *All Kids Are Our Kids*, trying to isolate a few assets as the most important is “similar to asking which single nutrient or food group the body needs, rather than working to ensure a balanced diet.”

Search Institute has identified that the “piling up” of developmental assets—surrounding young people with assets in all areas of their lives—is most powerfully related to positive outcomes. Placing young people into groups by number of assets—0 to 10, 11 to 20, 21 to 30, and 31 to 40—provides compelling data. Not surprisingly, those with the most assets are far more likely to engage in positive activities while those with the least are more likely to use drugs and have problems in school.

A recent scholarly paper by Peter C. Scales and other Search Institute scientists highlights the difficulty of trying to single out the most important assets. In their analyses, six assets were consistently related to thriving outcomes. What do you think these assets were? Take a guess.

The assets the researchers identified were time in youth programs (#18), achievement motivation (#21), planning and decision making (#32), cultural competence (#34), personal power (#37),

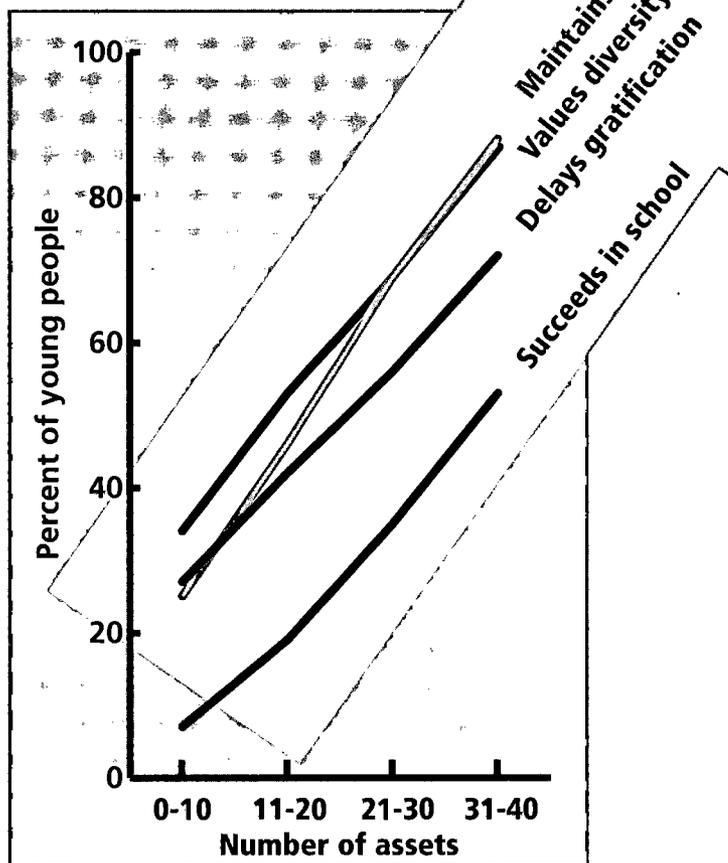
**Trying to isolate a few assets as the most important is
'similar to asking which single nutrient or food group the
body needs, rather than working to ensure a balanced diet.'**

Search Institute President Peter L. Benson

and self-esteem (#38). I'll go out on a limb and say these assets probably don't match up with the ones you guessed.

Perhaps you guessed assets such as family support (#1), adult role models (#14), and positive peer influence (#15). But think about it. It's likely the assets you guessed are intricately related to the ones the researchers identified. Wouldn't time in youth programs, for example, give kids access to adult role models and promote positive peer influence? The assets are so intertwined that separating out one, or even a few, to stand alone—as if unaffected by other assets—doesn't really work. Assets interact and affect each other in such direct and indirect ways that assessing the solitary effect of one or two is very difficult.

But don't think this interdependence means you have to provide all 40 assets to every young person all the time. Identify which



assets you have most control over, work on those, and encourage others to work on other assets where they can make a positive difference. Or, try to build on the interconnection among assets. If, for example, you're focusing on youth programs (#18), think of ways you can enhance family support (#1), community values youth (#7), and caring (#26).

Rather than thinking about “the most important assets,” the efforts of the whole community to provide an “asset blanket” will, on the whole, be more effective in creating healthy, caring, and responsible youth. ☺

Art Sesma is a research scientist at Search Institute. Readers are invited to submit research-related questions to Art for discussion in future issues of *Assets*. He can be reached at arts@search-institute.org.

SOURCE: Scales, P.C., Benson, P.L., Leffert, N., & Blyth, D.A. (2000). The contribution of developmental assets to the prediction of thriving outcomes among adolescents. *Applied Developmental Science, 4*(1), 27-46.

GRAPH: Based on data from Search Institute's Profiles of Student Life: Attitudes and Behaviors survey during the 1996-97 school year of 99,462 6th- to 12th-grade public school students in 213 towns and cities in 25 states.

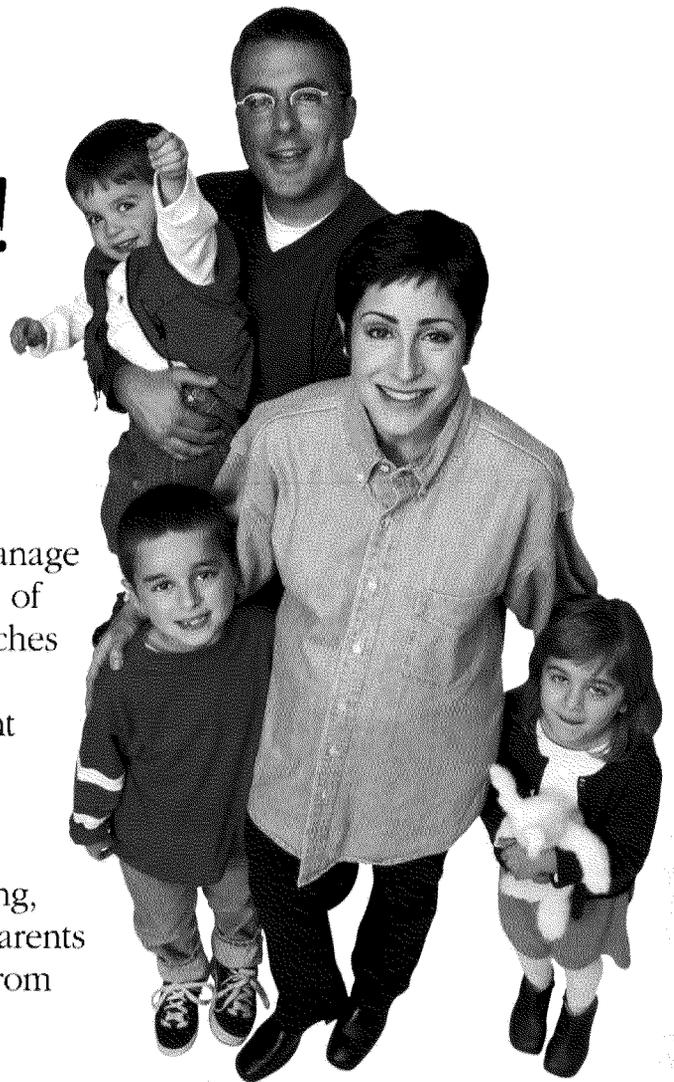
Don't Forget Moms and Dads!

GIVING PARENTS THE SUPPORT THEY NEED

By Deborah Fisher

Parenting is mostly on-the-job training. Parents manage the day-to-day as best they can, but the real heart of the job isn't so much about peanut butter sandwiches and laundry as trying to figure out what children need to grow up successfully. Parents always want to learn more—and many professionals have information to offer—but managing to disengage from the hectic pace of family life can be hard.

Several asset-building initiatives are experimenting, however, with creative ways to offer support to parents and families. Here are some inspiring snapshots from around the country.



C SQUARED STUDIOS



UZASCORP

A focus on family time

Kids do better if they're involved in activities like music, sports, dance, and theater, but parents in suburban Wayzata, Minn., were beginning to wonder if their kids weren't *too* involved. "Parents here believe they should say no if kids get too busy," says Carol Berganstal, coordinator for school-based asset efforts through Communities in Collaboration, "but they also worried about what kids might be missing. We wanted to shift the emphasis back to people having family time together."

The Family Life First initiative was formed with guidance from William J. Doherty, a University of Minnesota family social science professor and author of *The Intentional Family: Simple Rituals to Strengthen Family Ties*. The group confers "A Family Life First Seal of Approval" on local youth organizations that do a good job balancing family time with activities. Groups are asked to inform parents up front what will be expected of participating young people. In turn, the groups agree to honor family time and not penalize kids if they periodically need to shift their commitments; the agreement is not a license to skip practices on a whim. The initiative is nonsectarian, nonpartisan, and decidedly not anti-sports.

"The Family Life First Initiative has helped create a dialogue here," says Berganstal, who notes the first group to agree to participate was the Plymouth Youth Football Program. "We found some of the coaches had the same concerns as parents. They felt pressured to add practices and tournaments. They, along with parents, like the idea of taking a collective breath and calming down."

To find out more about Family Life First, click on www.familylife1st.org or call Carol Berganstal at 763-745-5264.



Support through troubled transitions

Jaime di Paulo had thought—until he became a single father of three young boys—that he was an involved parent. “My father taught me that being involved was keeping a roof over their heads,” di Paulo says, “but I realized I didn’t really know my kids. I didn’t know who they were playing with or who my neighbors were. My oldest son was getting in trouble at school because of the divorce. I had my eyes opened big time.”

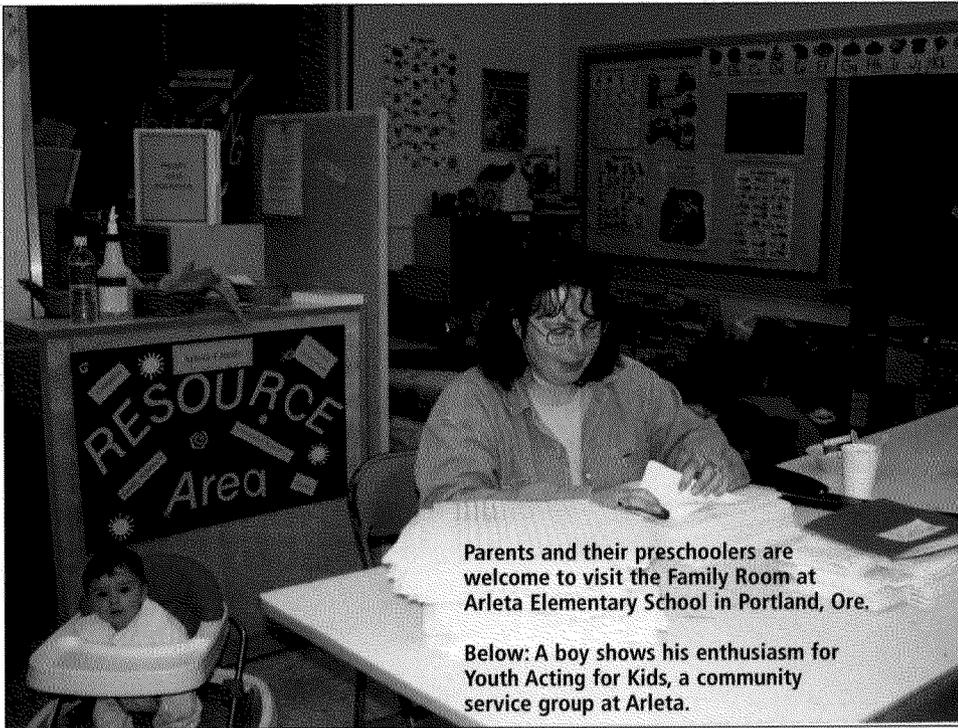
The Englewood, Colo., father sought help at his son’s school and discovered the developmental assets through “Los Padres,” a special curriculum developed for fathers by the Colorado Statewide Parenting Coalition. He got so excited about asset building, he started handing out the Search Institute mini-poster, “150 Ways To Show Kids You Care,” whenever taxi drivers where he worked as a dispatcher complained about transporting kids to appointments. Mornings found him standing at the entrance of his son’s middle school, surprising kids by saying hello. He now professionally counsels teen fathers at a local hospital and, as a volunteer supervisor of the “Los Padres” program, he recruits and trains other dads to share the asset message; 80 dads are now involved.

As a result of his immersion in asset build-

Asset building helped me and been able to involve myself with

ing, di Paulo has become a very different father to his own 13-, 11-, and 9-year-old boys. “We now have a very open family,” he says. “Every school night, we have family time. We do homework, read, and we always talk about ‘men things.’ They’ve all become experts on asset building.”

For another Colorado family going through a painful transition, assets also proved instrumental in strengthening the parent-child bond. When Gloria Aguilar lost her husband and one son a few years ago, she was worried about her other son, who’d lost his father and brother. “He was really depressed and not doing good in school,” says Aguilar. Fortunately, the Aguilars learned about an asset-based youth leadership training program



Parents and their preschoolers are welcome to visit the Family Room at Arleta Elementary School in Portland, Ore.

Below: A boy shows his enthusiasm for Youth Acting for Kids, a community service group at Arleta.

COURTESY OF ARLETA FAMILY EMPOWERMENT PROGRAM

Strengthening the parent-school connection

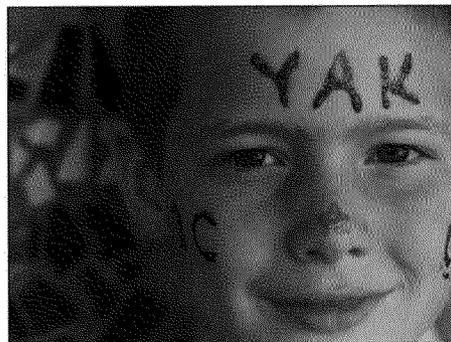
Six years ago, when Lisa Race was first hired to coordinate the Family Empowerment program for Arleta Elementary School in Portland, Ore., involvement was about simple visibility: How many parents could Race get to join the PTA or come to a school meeting?

But Race found that what Arleta parents really sought was to improve the quality of their relationships with the school, specifically its teachers. She started applying what she learned about asset building from Portland’s Take the Time initiative. Now the school, where many students receive a free or reduced-cost lunch and many families’ first language is not English, serves as a hub for innovative parent-support activities:

- **Home visits.** An Arleta teacher visits every child’s home before the start of each school year. They spend time with families, talk about goals, and take a photo of each child to hang on the classroom wall so when children start their first day of school, they’ll see they already belong.
- **Family dessert nights.** Parents and children come to school to talk with staff over dessert, then fan out. The young people head to the gym; parents settle in for chats with teachers about schoolwork, playground safety, or new activities they’d like to see happen.
- **The Family Room.** An on-site lounge welcomes parents to drop by school to check out books, log onto the Internet, or simply chat with other parents over coffee.

Such activities have produced huge shifts at Arleta. Every class now has parent helpers, for example. But Race says the most exciting change is that parents—some of whom didn’t have very good experiences in school themselves—have become more active in their communities, joining efforts like local governing councils. “Now they see themselves as partners with the community in supporting their kids,” Race says. “They say they want to make the community a different place and they feel like they can do it.”

To find out more call Lisa Race at 503-916-6330 or email her at race@transport.com.



KATHLEEN NYBERG

Parents unite for visibility

The nonprofit National Parenting Association (NPA) is taking the pulse of parents nationwide and working to make parenting a higher priority on the public agenda. *Assets* recently spoke with NPA president Ruth A. Wooden.



COURTESY OF NPA

How are parents generally viewed in this society?

Parents are either not mentioned at all or they're mentioned with a fair amount of disdain. They're frequently not even discussed when the subject of children is brought to the table. The most neutral discussion is about how stressed parents are and how hard they are really struggling.

What's a more realistic picture?

What we see are people who feel like they're almost making it up day to day. Parents are doing a lot for their kids, but a lot is what I would call the "chore" part of parenting as opposed to the "being there with your kids" kind of parenting. When the finite amount of time for parenting is constricted, what you do first are the things you have to do—put food on the table, clean the clothes, get the kids to school, get them shots. The "let's go take a walk around the block" is what goes. Kids know they're being cared for in a logistical sense, but I don't think that they feel that they're necessarily being heard.

When communities think about parenting, they often try to teach people how to be better parents.

And most parents aren't averse to new learning, but too often the context is "You're not doing enough, you need to learn"—not "You're doing a really good job, and here are a few ideas."

How can we strengthen the connection between parents and schools, so parents can have an opportunity to learn more?

There's a wall between schools and parents that needs to come down. Schools often assume that parents aren't interested in schools if they don't come into the building or go to parent-teacher conferences. But a lot of parents had poor school experiences themselves, so the idea of going into a building that made them uncomfortable when they were a kid is hard to handle.

If schools do engage parents, it's almost always negative. It's about Johnny being in trouble or his grades not being very good. Think about the power that a good exchange could have, such as, "Hey, guess what? Johnny got an A!" or "Johnny scored a goal in recess today!"

For further information about the National Parenting Association, based in New York City, call 212-679-4004 or visit www.parentsunite.org.



COURTESY OF LOS PADRES

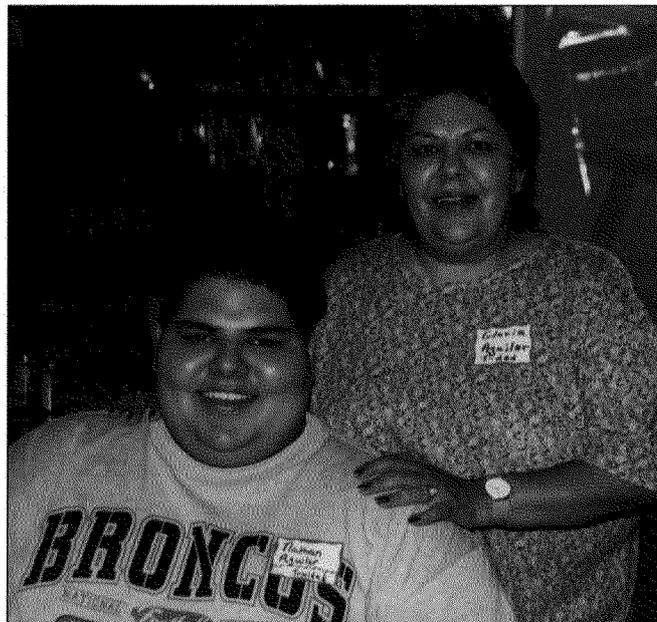
Denver fathers celebrate their graduation from the Los Padres program, above.

Nathan Aguilar and his mother Gloria, left, travel around Colorado to speak out on asset building.

called Statewide Opportunities for Youth, or SOY, which in Spanish means "I am." Their lives have not been the same since. Now the two travel around the state together, sharing what they've learned while sharing a renewed sense of purpose as well.

"Asset building helped me and my son get through a difficult time," says Gloria. "I've been able to involve myself with other parents and meet people who feel like friends for life."

"SOY has helped me be more positive," says 17-year-



KIKI SAYRE

my son get through a difficult time. I've other parents.'

Gloria Aguilar

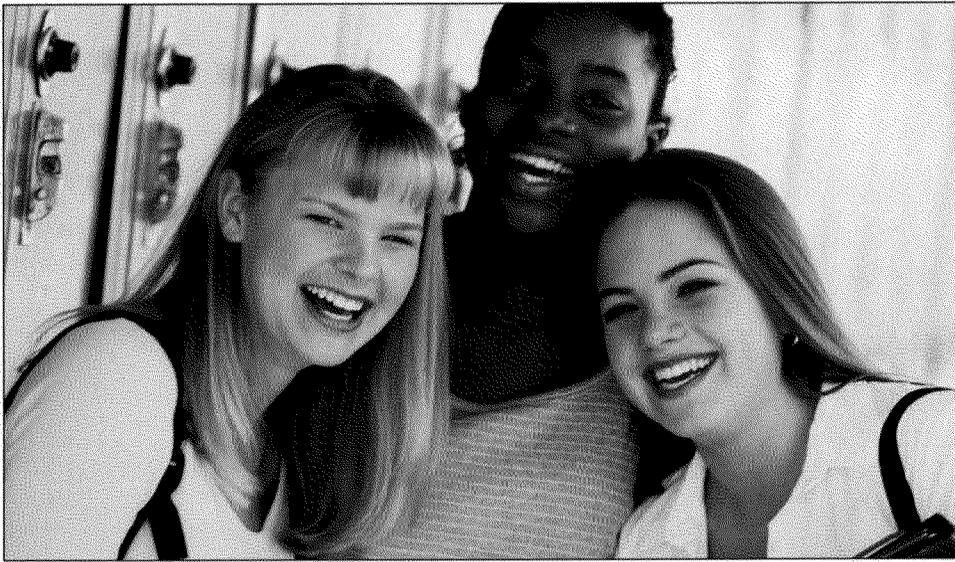
old Nathan. "My mom and I get to meet people, and we feel closer." Through SOY, Nathan receives leadership and asset training, which he then shares with adults as well as youth. He's also working with other young people in his hometown of Trinidad, Colo., to research and publish interviews with long-time community residents. "I like learning more about the town I live in and helping the community turn from being negative to positive," he says.

"I want to give back to my community," says Nathan, who plans to attend Indiana's Ball State University, where asset building is now part of the curriculum. "I want to teach other people the asset philosophy so they can pass it on." ☺

To find out more about Los Padres and SOY, call Patsy Roybal at 303-985-0122. Trainers for both programs, which are open to all, come from the Latino community.

Seattle writer Deborah Fisher is a frequent contributor to *Assets*.

Know of exciting ways communities are supporting parents in asset building? Send your stories to assets@search-institute.org.



SW PRODUCTIONS

ClimateChange

Caring Schools Heat Up Student Potential

by Diane Richard

The statistic demands attention.

In a sample of almost 100,000 6th- to 12-grade students who completed the survey *Search Institute Profiles of Student Life: Attitudes and Behaviors*, only a quarter consider their school to have a positive climate. The scoring of asset #5, caring school climate, is based on three statements students respond to on the survey: "My teachers really care about me," "Students in my school care about me," and "I get a lot of encouragement at my school."

"When a community runs the survey, school staff are often dismayed to see that school climate comes out so low, because it's an area they put a lot of effort into," says Judy Taccogna, director/education sector at Search Institute. "But a positive first step schools can take to help understand what the students are

saying in the survey is to ask the students." Many times, Taccogna says, it's a lack of positive peer interaction that brings the numbers down.

Fortunately, improving school climate is an accessible entry point for infusing assets into education. For some schools, a low score on asset #5 is serving as a creative impetus, galvanizing educators to rethink how they nurture youth—and encouraging students to re-examine how they support one another.

'Teachers care about me'

"What I hear is that students drop out of school not because of drugs or violence, but because they feel like nobody knows they're there," says Twin-Cities-based Mark Scharenbroich, a keynote speaker at national Search

Institute conferences who has visited many schools across North America.

It's not that teachers aren't connecting with students every day, says Seattle-based Search Institute trainer Clay Roberts. It's just that they typically reach out more to some students "and that leaves kids out," he says. "The goal is to connect intentionally with more kids. When you do that, things change."

But it's not just up to the teachers either. "All adult staff members, whether a custodian or bus driver, need to ask themselves what can they do," Roberts says. "How do you take your game to the next level?"

At Worthington High School in Worthington, Minn., even community adults have gotten into the act. Every Thursday morning, Bernice and Don Camery, along with six other senior citizens, flank the school's doors to greet students. "We give them a warm welcome and a friendly smile and offer them a basket of candy," Bernice Camery says. "We're there, we're older, we speak to them and care about them. They look forward to Thursday morning."

Such ongoing efforts by teachers and other school adults help produce a visibly different school climate, says Scharenbroich. "In some schools, you look at the kids and smile, and they keep walking. Some say, 'Why are you smiling at me?'" he says. "But when they smile back, that's a sign that the adults in that school really connect to the kids."

And for adults to connect with kids, they need first to value themselves. One quick way to evaluate school climate, Scharenbroich says, is to take a peek into the teachers' lounge. Is it an inviting space where teachers would want to gather, or just a room filled with "garage-sale furniture and nothing but a union notice on the bulletin board?"

'Students care about me'

But a welcoming school atmosphere is not something adults can achieve entirely on their own. Students also need to do their part to set a friendly tone and notice one another. Char Demulling, one of 800 students at New Richmond High School in New Richmond, Wisc., says, "I love being able to walk down the hallway and know nearly everyone's name." How has the senior accomplished that feat? By delivering birthday cards to students.

Improved School Climate Gets Good Grades

So there are inspirational murals on the walls and teachers are out in the hallway schmoozing with kids during class breaks. Does that really help children better learn how to read and write? According to Search Institute Senior Fellow Peter C. Scales, a caring environment can help students feel capable of meeting high standards.

Scales co-authored a 1999 review of data from more than 800 scientific studies and analyzed Search Institute data (*Developmental Assets: A Synthesis of the Scientific Research on Adolescent Development*, available from Search Institute). "Among the assets that affect school success, one of the strongest relationships occurs between a caring school climate and school engagement," Scales writes in the October 1999 issue of *Middle Ground* magazine. "In other words, young people who believe teachers care about them, that students care about each other, and that all of them will get a lot of encouragement at school are much less likely to come unprepared to class or to frequently feel bored. And those engaged students get better grades."

Celebrate: Students in Henderson, Nev., created this two-acre soft sculpture from used clothes, left.

Every student can be a star with this high school mural idea, bottom.

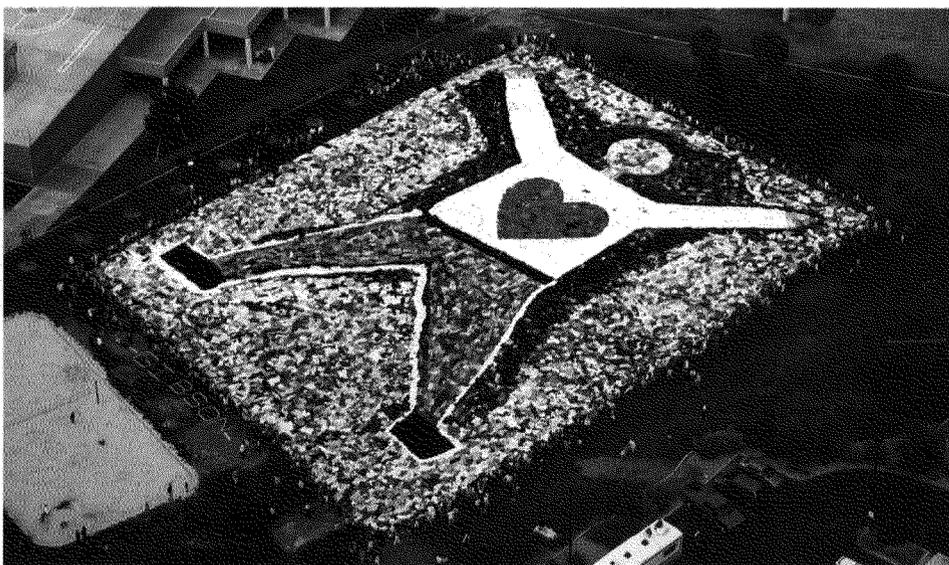
the 750 children at James I. Gibson Elementary School in Henderson, Nev., could participate in. Imagine a two-acre soft sculpture fashioned out of 25,000 articles of used clothing into the shape of a child!

Gray was literally encouraging her students to think big as they embarked on an entire curriculum that tickled their creativity, challenged their brains, and served their community. It felt “remarkable,” says fifth-grader Erika Mox, “because it’s kind of hard to pull off something that’s that huge, but I knew we could do it.” The feeling of setting a seemingly unattainable goal, and then going through all the steps necessary to actually meet it, was tremendously energizing and affirming for the students.

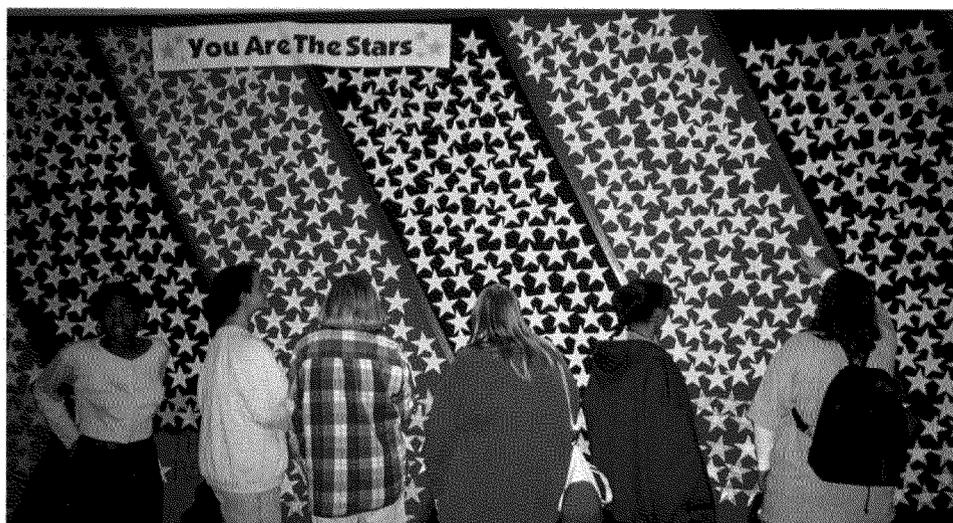
For two months the students prepared, collecting clothing and putting their math skills to use plotting out the entire composition. They wrote essays. They studied artists who pioneered ephemeral works such as Robert Smithson and Andy Goldsworthy. Crop artist Stan Herd sent notes to the children via email. The actual construction of the sculpture took place over a frenzied three days. Ultimately, all the clothes, along with 800 cans of soup, were donated to a local homeless shelter.

The project captivated the community, bred school pride, and encouraged the participating youth to stretch themselves. As fifth-grader Ben Ross said when the project was completed, “I was a little shocked and a little sad. It was like, ‘The sky’s the limit.’” And did the children at Gibson Elementary School hit the sky? Ben Ross says yes. ☪

Diane Richard is a Minneapolis writer.



COURTESY OF REBECCA GRAY



MARK SCHARENBROICH

Demulling is also a member of the peer-tutoring group SPARK, or Supportive Peers As Resources for Knowledge. At New Richmond High, being part of that caring culture has become cool. “Friends will do what their friends are doing,” Demulling says. “If you get one, you get the whole group.”

It’s critical that the opportunity to serve and be seen as a resource is available to all students—not just the brightest or the most successful. As Kelly Curtis, a New Richmond guidance counselor, says, “Some SPARK members are incredible leaders and some are not. We use them both. They’re all seen as valuable members of the school community.”

‘I get a lot of encouragement’

For schools to become a supportive setting for all students requires rethinking some traditions. The usual pep rally, for example, is no longer sufficient if schools wish to recognize the strength in every student. “A lot of schools have been celebrity-based high schools,” Scharenbroich says, “where the kid that has

the most going for him gets all the attention.”

Scharenbroich offers an alternative vision of what a school might look like: Imagine hand prints on the walls with the names of each member of the senior class, an academic hall of fame that includes “most improved” students, a distinguished alumni installation, and student murals that welcome guests.

Or imagine, as art specialist Rebecca Gray did, a monumentally ambitious project that all

Resources

Schools interested in fostering a more welcoming atmosphere can investigate the following resources, which emphasize dimensions of school climate that are consistent with asset building.

Coalition of Essential Schools sees challenging curriculum and reinvigorated teacher-student relationships as the means to a positive school climate. This national network of schools offers resources and training. Visit www.essentialschools.org.

As part of the overall **Comer School Development Program**, the Yale University Child Study Center offers school climate surveys for elementary and middle schools, high schools, staff, and parents. See links under school climate at <http://info.med.yale.edu/comer/welcome.html>.

Jostens Renaissance, founded in 1988, recognizes and rewards academic achievement of students in elementary school through college. A strong emphasis is creating a climate in the school where all young people and staff feel valued and valuable. Visit <http://renaissance.jostens.com>.

Trust

Youth Take a Seat in Local Government

BY TODD MELBY

On a recent Tuesday morning, Robert Frazier missed school. The 17-year-old senior didn't sleep in, go to the dentist, or stay home with the flu.

Instead, Frazier put on a shirt and tie, drove to the Boise Airport, and slipped into a conference room in time for an 8:30 a.m. meeting of the airport commission. After grabbing an orange juice and doughnut, he sat down at the U-shaped table in front of the room.

That's where he belongs.

Robert Frazier, not old enough to cast a ballot in last year's presidential election, is one of nine voting members of the Boise Airport Commission, which oversees operation of the 22-gate airport serving 3 million passengers annually. He has a letter personally signed by the mayor that excuses him from class when commission meetings can't be scheduled for after school.

Eleven advisory boards in Boise's city government have a youth representative, and many, like Frazier, are full-fledged voting members, equal to the adult commissioners in every way. This hasn't always been the case. Youth representatives were added in 1999 after the *Search Institute Profiles of Student Life: Attitudes and Behaviors* survey revealed only one in five Boise youth felt valued by adults in the community (Community values youth, asset #7). Boise Mayor Brent Coles led the charge to add youth representatives to city boards and commissions. (See Coles' address to the Healthy Communities •

Healthy Youth conference in the Spring 2001 Assets magazine.)

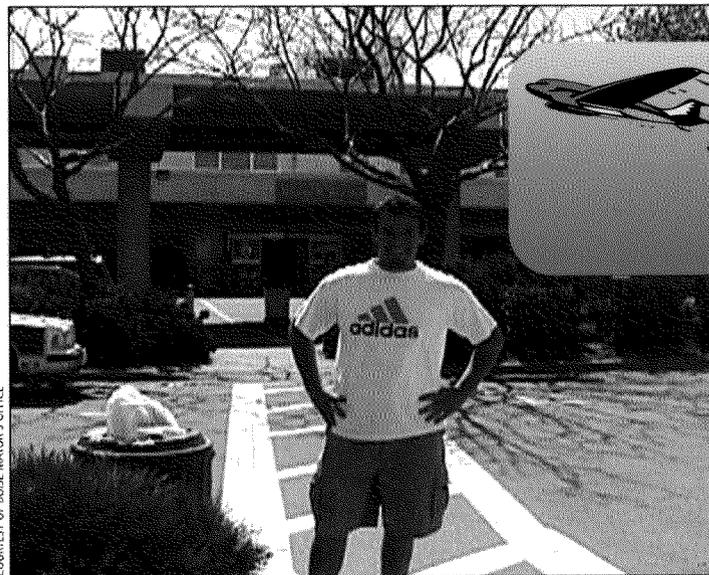
Frazier applied for a board seat, in part, because he has a strong desire to improve society. "I see things that are wrong in my life or in my city that I could change if I had influence," he says. "I want to be an agent for change, definitely."

Youth as change agents

Youth on Boise commissions have already become change agents, according to Angela Newell, managing director of the HC • HY initiative in Boise, who acknowledges that skepticism and awkwardness marked initial efforts. "There are some common fears that young people and adults have about each other," she observes. "Adults are scared of rejection from the young people, and the young people are afraid they won't be listened to." Training that focused on how to have productive intergenerational conversations helped smooth the way.

Frazier can now say of his airport commission colleagues: "They respect me. They treat me as an adult."

But the presence of young people has also had a positive influence on how the commissions actually run. For one thing, Newell says, all the commissioners are more likely to be on time. "They feel a responsibility to each other to be good models and responsible citizens," she says. And everyone makes a point to come prepared. "When you have a young person sitting in the room, saying, 'What are you going to do with my future?,' the adults feel an obligation to do their homework.



COURTESY OF BOISE MAYOR'S OFFICE



Seventeen-year-old Boise airport commissioner Robert Frazier says of his commission colleagues: 'They respect me. They treat me as an adult.'

It's the same for the young people. They feel motivated when they look at the decision makers and realize, "They really care about my future!"

Seeing youth as active participants in local government is having a ripple effect throughout Boise. "There's a definite push to say, 'Let's be multigenerational in our decision-making process,'" says Newell. Many Boise nonprofit boards, such as the United Way, the YMCA, St. Luke's hospital, and the school district, are investigating inviting youth to participate.

Spending taxpayer money

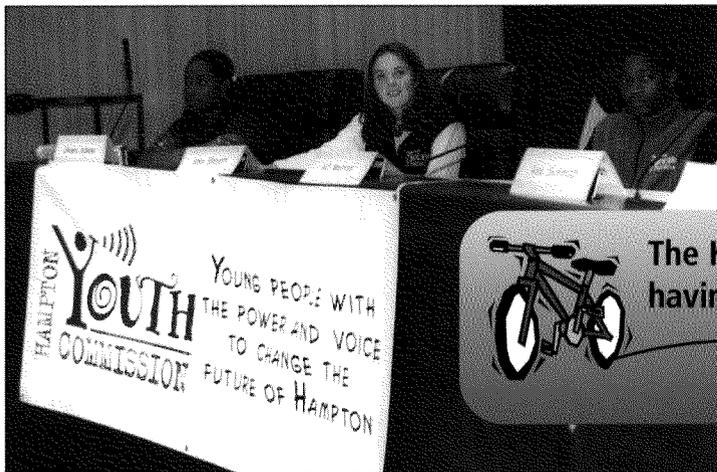
Idaho isn't the only hotbed of youth involvement in government; Hampton, Va., has also formalized a structure for weaving teen input into local decision making. And according to Cindy Carlson, director of Hampton Coalition for Youth, the local HC • HY initiative, the motivation isn't to improve teens.

"This isn't about changing young people, it's about changing communities," Carlson says. "This is about building a city that's a wonderful place for all of us. If we think we can do that as adults without input from young people, we are mistaken."

That's why the city's government infrastructure has, for the past four years, included the Hampton Youth Commission (HYC), a 20-member board comprised of teenagers. The board not only advises city officials on policies that affect youth but is in charge of allocating \$45,000 annually.

"Instead of doing to us, or trying to fix us when we are not broke, or trying to design programs we will like without any youth input, they ask our advice," says former youth commissioner Nate Cherry, now a community college freshman. "This is what I love about Hampton."

"I think it's pretty unique as a 17-year-old to work in an environment



COURTESY OF HAMPTON YOUTH COMMISSION

where adults actually respect you," agrees youth commissioner Angelaine Harmonie Mason.

How does the HYC distribute its \$45,000? Very carefully. The board asks youth groups to propose ways to spend the funds, then sorts through the grant requests. The eighteen projects currently receiving funds include a neighborhood oral history project, a Friday night teen club in a church, and a conference on diversity issues. Carlson says commissioners are very picky about how groups spend city funds, down to asking why one organization proposes to charge 31 cents per mile for travel while another is willing to settle for 26 cents.

"They know it's the taxpayers' money," Carlson says. "They follow up to make sure the money is being spent the way groups promised. They take it very seriously."

Planning the city's future

The city also employs a pair of teens to work as youth planners. As paid staffers, the youth learn their way around the often labyrinthine world of City Hall. This comes in handy when the HYC plans to urge council members to change local law.

Last year, when discussions arose about altering a law prohibiting bicycling on sidewalks, Mason (who was a youth planner at the time) rattled off the necessary hurdles like an insider. "We'll need to check with the Planning Department, the City Attorney's office, Traffic

Resources

Shaping the Future: Working Together, Changing Communities.

This comprehensive 8-minute video and 55-page manual tells the story of the Hampton Youth Commission, including the nitty-gritty of staffing, training, recruiting and budgeting. The set is available for \$45 plus \$5 shipping. For further information call 757-727-1380 or email youthcom@city.hampton.va.us.

City of Boise Training Materials, including "How to be a successful board member" and "Youth sensitivity training," are available for download at www.cityofboise.org/mayor/hc_hy.asp.

Engineering, Public Works, and the Police Department," she told commission members.

The problem was a lack of safe places for youth to bicycle. Unlikely to own an automobile, Hampton youth must rely on public transportation or cycling to get around town. Unfortunately, former commissioner Cherry says, "Hampton is not designed for bike riders." Not only did the city lack bike lanes on streets, it also barred cyclists from using the only logical alternative. "We did some research and found an ordinance which said it was illegal to ride a bike on the sidewalk," he says.

So commissioners set about changing said ordinance. After six months of research, which included asking officials in the appropriate city offices for ways the ordinance could be altered, Cherry drafted



The Hampton Youth Commission was instrumental in having bike racks installed at all schools and developing a new bikeways system for the city.

new language to allow cyclists to share sidewalks with pedestrians. The HYC and the City Council approved the changes.

The commission was also instrumental in having bike racks installed at all schools and community centers, as well as developing a new bikeways system for the city. The continuing need to improve cycling conditions was written into the Youth Component of Hampton's Year 2010 Comprehensive Plan, which highlights goals for the city.

The goal: authentic shared leadership

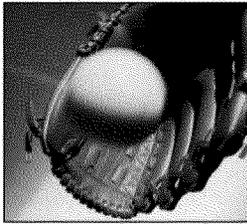
"Having young people involved in government offers a different and much needed perspective," says Hampton Mayor Mamie E. Locke. "Theirs is a much more powerful voice than adults who may assume that they know what young people want."

For the city of Hampton, youth involvement in government is a three-tiered pyramid. The first tier is youth-oriented projects, tasks, and service-learning. The middle tier consists of input and consultation into the decision-making process. The top tier is true shared leadership. Having all three levels opens possible participation to the most youth.

"Last year, more than 250 youth in Hampton alone had some type of advisory role in the city or in their own neighborhoods and schools," Carlson says. "That's a lot of youth input tackling local issues—and hopefully leading to better decisions." ☺

Todd Melby is a Minneapolis writer.

Don Berry Wins Big With a Losing Season



Do you know a Hidden Hero? An adult who inspires and cheers on young people not because it's written into a job description, but simply because of who he or she is?

Alex Bohl, an eighth grader at Newman Catholic Middle School in Mason City, Iowa, knows just such a person—

his Little League coach. So when the local Youth Task Force, of which Bohl is a member, put out a call for nominations, the young pitcher and shortstop submitted Don Berry's name. Later, the city council proclaimed Berry the city's Hidden Hero. The volunteer coach, who works as a juvenile probation officer, received a certificate that said, "The world is different because I was important in the life of a child."

That a young player would look up to his coach isn't unusual; however, the team's win-loss statistics put such admiration to the ultimate test. The final record was a dismal 1-14-1.

"We didn't have a great season," Bohl

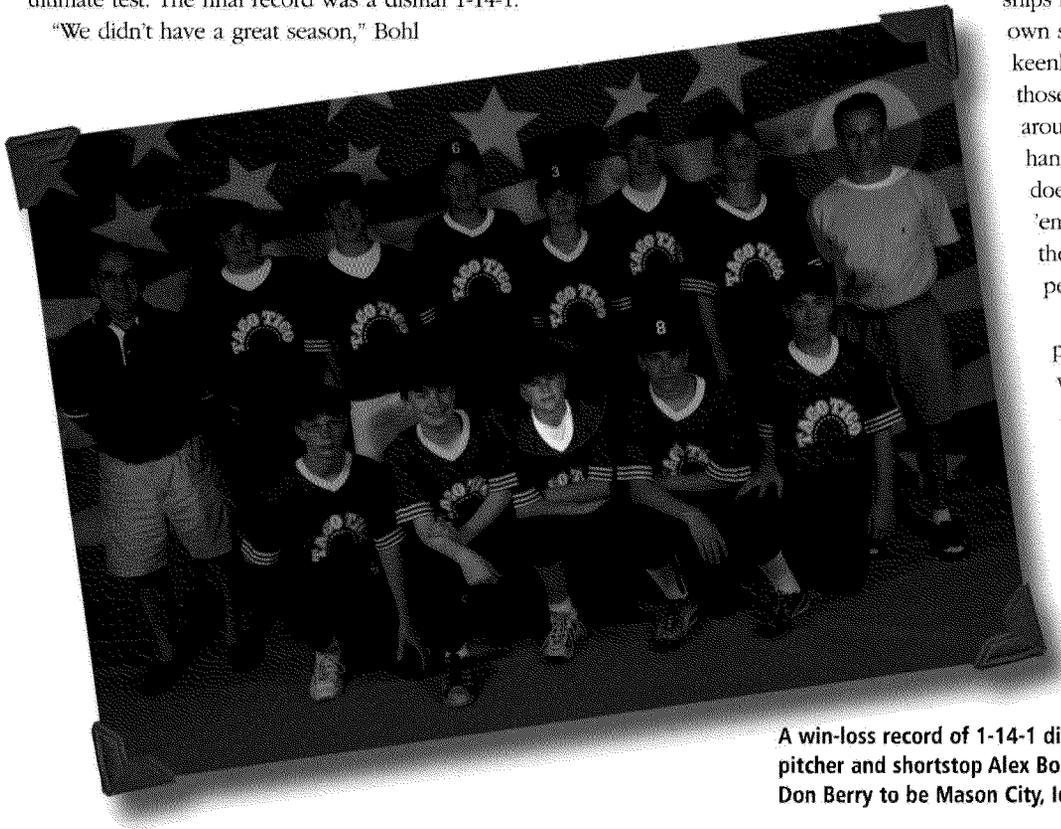
allows. "But Coach Berry made it a fun season. During the games, we'd usually be down by a lot, but he'd keep our hopes up. He'd tell us, 'There's always another game.'"

Constantly on the lookout for ways to build kids up, Berry called every player on the roster after a loss to compliment some aspect of his playing. A competitive athlete who's competed in Hawaii's Ironman triathlon three times, Berry found the season also taught him a thing or two about the relative importance of winning: "After our last loss, the team took the water jug and dumped it all over me. You'd think we won the Super Bowl!"

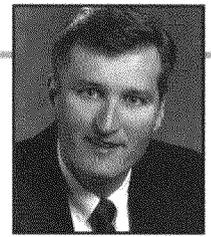
The losing season became a growth opportunity for the players and not just because they improved their skills. Take Bohl, for example, whom Berry terms "just an excellent athlete" and who also competes in basketball, football, track, and golf. "Alex learned to have patience with kids who aren't as good and respect the fact that they're trying," Berry says.

The heart of any team is the relationships that develop, and Berry, whose own son also plays on the team, is keenly aware of his importance to those players who don't have fathers around. "One thing they like to do is hang around and see what a dad does," Berry says. "So I kid 'em, tease 'em, rub their heads. And I talk to them about staying around positive people and trying hard."

Berry is clearly one of those positive adults young people do well to hang around. But then, he's also just a lot of fun. After all, who wouldn't love a coach who's known to do something as crazy as halt practice just to belt out "Roll Over, Beethoven"? 🎵



A win-loss record of 1-14-1 didn't stop Little League pitcher and shortstop Alex Bohl from nominating coach Don Berry to be Mason City, Iowa's 'Hidden Hero.'



Message to Funders Assets Count on Long-Term Growth

When I listen to professional program administrators discuss the “practices of evaluation, the validity of instruments, and aggregation of the data,” it sounds to me like 15th-century theologians discussing, “How many angels can dance on the head of a pin?”

As 21st-century Americans, we believe in formulas, equations, criteria, rubrics, tools, and instruments. After all, these scientific principles have helped us make sense of the complex natural world around us. So shouldn't we be able to apply these same principles to weigh the effectiveness of interpersonal relationships?

Martin Luther King, Jr., said, “There is no right answer to a wrong question.” I believe that those seeking to evaluate youth programs too often ask the wrong questions—questions that steer us away from a strength-based resiliency approach. We are asked to move against the natural tempo

Alaska-style tips for working with funders

- **Invite funders to visit your initiative and have them ask the young people if their money is being well spent. Are the youth respectful? Do the youth have success stories to share? One youth told a potential donor, “I’m not sure about all this asset talk. But I’ll say one thing, those adults are sure trying!” And we received the funding.**
- **Harness grassroots power. We inundate our funders with letters from parents, grandparents, business owners, clergy, teachers, and custodians.**
- **Cultivate personal relationships with funding sources. Think about it as building assets with them. In Alaska, we have formed connections with our funders, and we nurture these connections—all it takes is time.**

that building relationships with people requires.

Too often evaluators are handcuffed by the short-term thinking that permeates our culture. We want results now! Can't you see that our communities are eroding, our families are in crisis, and our kids are in danger?

When I work with individuals, parents, schools, agencies, and communities, I don't get caught up in the urgency of stopping the suffering. In fact, in Alaska, we advise funding sources to stop counting the reduction in pain. We're frank with them: Building assets won't stop negative behaviors in the short term.

Instead, we implore foundations, government agencies, and local funding partners for time to show a significant increase in well being, which is defined much more broadly than the absence of harm. We focus on long-term solutions and the resulting thriving behaviors. We show them that we are rebuilding the social infrastructure of Alaska. Just as our investment in a new highway bridge will be amortized over many years, it will take time to realize the full value of the bridges we are now building between children and community adults.

Search Institute tells us that “little things count.” I have found this to be true. Logic may tell us to then “count the little things.” This disturbs me. To create a level of “asset counters” between youth and adults would ruin the whole structure of what we are building, making it seem artificial and programmatic. The asset framework is about relationships. How could one ever



ART GLAUZER

weigh the impact that an individual has on a child?

We have learned that most people build as many supports in their own children as they themselves had. Those few who are able to build more are usually doing so intentionally. One of the important outcomes we can point to for the kids in our teen center is that rather than telling their little brothers and sisters to “just say no” to drugs and alcohol, they are giving their younger siblings something to say yes to. Yes to a game of catch, yes to reading a book together, yes to spending time together. They are building assets, creating the steady, intentional increase in the rise of the positive that results from supportive and nurturing relationships. ☉

Derek Peterson is Director of Child/Youth Advocacy for the Alaska Association of School Boards. He can be reached at dpeterson@aaasb.org.

Make Your School A Great Place to Learn!

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Hundreds of people within school communities have used these popular resources to create asset-rich schools and students.

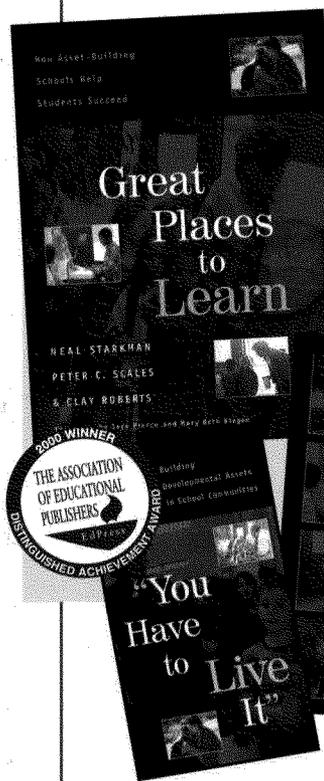
The book *Great Places to Learn* offers a practical, proactive approach to helping students achieve both academically and developmentally through encouraging and interesting real-life stories and strategies.

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For more information or to order, go to www.search-institute.org/catalog or call 877-240-7251 and ask for the **Education Set**.



Asset-Building Trainings for Schools

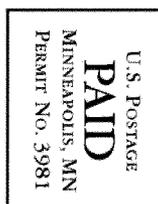
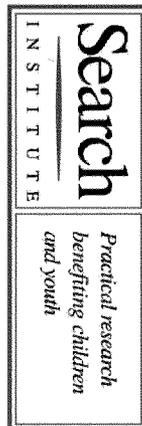
Excite and educate your school about the assets through training. Vision Training Associates, authorized provider of Search Institute trainings, offers trainings for educators that help asset builders put their energy into action. Learn about the connection between the assets and student achievement, how to unleash the power of asset building in your school, plus much more!

Visit www.search-institute.org/training or call Vision Training Associates, at 800-294-4322 for information on bringing this training to you.



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October 31 are at an additional cost.)

www.search-institute.org/hchy

MEETING DATE: June 7, 2001
AGENDA NO: R-2
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Results on RESULTS: Atypical Anti-Psychotic Medication

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 10 mins

DEPARTMENT: Health DIVISION: Corrections Health

CONTACT: Bill Midkiff TELEPHONE #: (503) 988-6858
BLDG/ROOM #: 311/JDH

PERSON(S) MAKING PRESENTATION: Bill Midkiff

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Atypical Anti-psychotic Medication

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: Lillian Shirley

01 JUN - 1 PM 12 29
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

Multnomah County Health Department
Corrections Health Division – Pharmacy Services
Atypical Anti-psychotic Medication Project

Problem Statement

Pharmacy costs in the jails increased from \$328,000 in 1996 to \$1,223,000 in 2000.

Identifying Data and Analysis

Jail population data, Corrections Health budget data, and pharmacy drug cost data were used to determine:

- Numbers of mentally ill individuals requiring treatment with prescribed medications have been increasing at a rate greater than overall jail bookings since 1994.
- Many individuals have been released from the jail without an adequate plan for continuing medication in the community.
- Approximately 50% of the Corrections Health drug budget is used to purchase medications for treating mental illness.
- Slightly over 1/3 of the drug budget is used to purchase 3 atypical anti-psychotic medications – Zyprexa, Resperidone, and Seroquel.

Solution / Pilot

- SB 941, passed by the 1999 Legislative Session, made funding available for atypical anti-psychotic medications for individuals who could not afford them. Multnomah County was awarded over \$900,000 for this project.
- Outcomes to be achieved included decreased criminal justice system and law enforcement costs and enrollment in community mental health services.

Outcome as of May 31, 2001

- Since January 2001, jail mental health staff enrolled 151 individuals in the atypical anti-psychotic project.
- The project will end on June 30, 2001.

Evaluation

- Project evaluation is being conducted by the OHSU Department of Psychiatry.
- Corrections Health is supplying evaluation data to OHSU.

MEETING DATE: June 7, 2001
AGENDA NO: R-3
ESTIMATED START TIME: 9:40 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Amending MCC 21.501, 21.503 and 21.999 Relating to Smoke-Free Workplaces

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: May 10, 2001 & June 7, 2001
AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: Health DIVISION: Planning and Development

CONTACT: Wendy Rankin TELEPHONE #: (503) 988-3663, ext 26221
BLDG/ROOM #: 106/14

PERSON(S) MAKING PRESENTATION: Wendy Rankin, Gary Oxman and Katie Gaetjens if Needed

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Ordinance Amending Multnomah County Code §§ 21.501, 21.503 and 21.999 Relating to Smoke-Free Workplaces

04/18/01 copies to Wendy Rankin & Carol Kinoshita

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: Lillian Shirley

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN - 1 PM 12:35
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON



SUPPLEMENTAL STAFF REPORT

TO: Multnomah County Board of Commissioners
FROM: Wendy Rankin, Manager, Tobacco Prevention and Education
THROUGH: Lillian Shirley, RN, MPH, MPA, Health Department Director
SUBJECT: Ordinance Amending MCC Relating to Smoke-Free Workplaces
DATE: April 26, 2001

Requested Placement Date: May 10, 2001

I. Recommendation/Action Requested:

Approval of changes to the Smoke-Free Workplace Ordinance No. 937.

II. Background/Analysis:

Since implementation of the Smoke-Free Workplace Ordinance staff has become aware of areas in which the language of the ordinance needs clarification. Specifically we propose changing (where appropriate) the term "complaint" to "substantiated violation". We have identified that billiard parlors within the county have experienced unanticipated adverse economic impacts due to the ordinance and should be exempted from ordinance requirements. We have also clarified language regarding establishments that are exempt from the ordinance due to being posted to exclude minors under OLCC regulations. Under proposed changes, posted establishments could not allow smoking during hours that minors are present.

III. Financial Impact:

No financial impact is expected to develop as a result of this action.

IV. Legal Issues:

No legal issue is expected to develop as a result of this action.

V. Controversial Issues:

The ordinance addresses issues that have public health considerations for tobacco advocate community and economic considerations for the business community. We do not anticipate controversial issues specific to this amendment.

VI. Link to Current County Policies:

Approval of this proposed language would amend the current Smoke-Free Workplace Ordinance

VII. Citizen Participation:

Key informants within the parties affected by these changes (tobacco control advocates as well as industry/business advocates) have been made aware of these proposed changes.

VIII. Other Government Participation:

None required.

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Amending MCC §§ 21.501, 21.503 and 21.999 relating to Smoke-Free Workplaces

(~~Stricken~~ language is deleted; double-underlined language is new.)

Multnomah County Ordains as follows:

Section 1. MCC § 21.501 is amended as follows:

§ 21.501 Definitions.

For the purpose of this subchapter, the following definitions shall apply unless the context requires a different meaning.

BILLIARD PARLOR. An establishment in which income is primarily derived from pool/billiard table rental and other pool/billiard related sales and where the sale of other products or services is secondary.

BUSINESS. Any sole proprietorship, partnership, joint venture, corporation, or other business entity, including retail establishments where goods or services are sold, as well as professional corporations and other entities where professional services are delivered.

EMPLOYEE. Any person who is employed by any employer in the consideration for direct or indirect monetary wages or profit, and any person who volunteers his or her services to a non-profit entity.

EMPLOYER. Any person or entity who employs the services of one or more individuals.

ENCLOSED AREA. All space between a floor and a ceiling that is enclosed on all sides by solid walls or windows (exclusive of door or passageways) that extend from the floor to the ceiling, including all space therein screened by partitions that do not extend to the ceiling or are not solid, such as “office landscaping” or similar structures. Enclosed areas do not include breakrooms designated for smoking (smoking room) by employers if the following conditions are met:

1. The smoking room is not accessible to minors.
2. Air from the smoking room is exhausted directly to the outside by an exhaust fan and not recirculated to other parts of the building.

3. The smoking room is in compliance with ventilation standards established by the Department of Health by administrative rule.

4. The smoking room is located in a non-work area where no one, as part of his or her work responsibilities, is required to enter. For purposes of this paragraph, "work responsibilities" does not include custodial or maintenance work carried out in the smoking room when it is unoccupied.

5. There are sufficient nonsmoking breakrooms to accommodate nonsmokers.

PLACE OF EMPLOYMENT. Any enclosed area under the control of a public or private employer that employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges and rest rooms, conference and class rooms, cafeterias and hallways. A private residence is not a "place of employment" unless it is used as a child care facility as defined in ORS 657A.250, an adult day care facility as defined in ORS 410.490 or a health care facility as defined in ORS 442.015.

RETAIL TOBACCO STORE. A retail store utilized primarily for the sale of tobacco products and accessories and where the sale of other products is secondary.

SMOKING. Any inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, weed, plant, or other tobacco-like product or substances in any manner or in any form.

TOBACCO PRODUCT. Any tobacco cigarette, cigar, pipe tobacco, smokeless tobacco or any other form of tobacco which may be utilized for smoking, inhalation, or other means of ingestion.

TRUCK STOP. A facility that provides all of the following: fuel service for vehicles up to ninety feet in length; off-street parking for trucks and trailers; a twenty-four hour restaurant; and driver support services, such as showers, laundry, and truck supplies.

Section 2. MCC § 21.503 is amended as follows:

§ 21.503 Places Where Smoking Is Not Regulated.

Notwithstanding any other provision of this section to the contrary, the following areas shall not be subject to any smoking restrictions contained within this subchapter:

(A) Private residences, unless the private residence is used as a child care facility as defined in ORS 657A.250, an adult day care facility as defined in ORS 410.490 or a health care facility as defined in ORS 442.015;

(B) Rented motel or hotel rooms that are designated in some manner as smoking-allowed rooms by the owners of the establishment renting the rooms;

(C) Private rooms rented for an occupancy that exceeds one month and that are not located in a private residence used as a child care, adult day care or health facility;

(D) Any facility or facility area licensed by the Oregon Liquor Control Commission to serve alcohol by the drink for consumption on the premises that is posted to prohibit the presence of minors at all times;

(E) Any facility or facility area licensed by the Oregon Liquor Control Commission to serve alcohol by the drink for consumption on the premises that is posted to prohibit the presence of minors during some hours, during those hours that minors are prohibited;

~~(E)~~(F) Bingo operations licensed pursuant to ORS 464.250 et seq. and race courses operated by a licensee licensed under ORS chapter 462;

~~(F)~~(G) Retail tobacco stores;

~~(G)~~(H) Truck stops; and

(I) Billiard parlors.

Section 3. MCC § 21.999(D) is amended as follows:

§ 21.999 Penalty.

(A) *Emergency medical services violations.*

(1) Violation of the emergency medical services subchapter, §§ 21.400 through 21.443, shall be a county offense and may be punished by a civil penalty of not more than \$10,000.

(2) A schedule of fines to be levied for violations shall be found in EMS administrative rules.

(3) Additional penalties for contract violations are found in the contract for exclusive emergency ambulance service.

(4) The provisions of this section are in addition to and not in lieu of other procedures and remedies provided by law.
(’90 Code; § 6.33.096) (Ord. 816, passed 1995)

(B) *Food handler’s certificate violations.* Violation of any provisions of §§ 21.600 through 21.609 not otherwise provided for is punishable upon conviction by a fine of not more than \$500, or by imprisonment not exceeding six months, or both.
(’90 Code; § 8.30.900) (Ord. 124, passed 1976)

(C) *Refuse violations.*

(1) *Refuse hauling violations.* Any person, firm or corporation violating § 21.701 shall be subject to a civil fine of not less than \$100 and no more than \$500 for each violation. The county may prosecute any violation of § 21.701 before a hearings officer. ('90 Code; § 8.75.110) (Ord. 717, passed 1992)

(2) *Dumping and littering violations.*

(a) Any person, firm or corporation violating § 21.702 shall be subject to the following:

1. A civil fine of not less than \$500 and no more than \$999 for each violation; and

2. An award of costs to reimburse the county for the actual expenses of clean-up and disposal caused by the violation.

(b) The county may prosecute any violation of § 21.702 before a hearings officer, or the county may prosecute a violation as a criminal or civil offense to the extent permitted under state law.

(D) *Smoke-Free workplace violations*

Any person who violates §§ 21.500 et seq. ~~shall~~will be subject to the following penalties imposed by the Multnomah County Department of Health:

(1) For a first complaint of a violation, a notice and warning, with educational materials and a referral phone number for the Tobacco Prevention Program. The Tobacco Prevention Program ~~shall~~will provide technical assistance to achieve compliance upon request.

(2) For a second complaint of a violation ~~within a 12 month period~~, the employer and Tobacco Prevention staff will jointly develop a smoke-free workplace remediation plan if indicated. If a complaint indicates a person other than the employer committed ~~at~~the second violation, the Tobacco Prevention Program staff will provide additional services and referral information designed to achieve compliance by that person, if indicated.

(3) For subsequent ~~violations~~complaints, if the Health Department substantiates the violation through investigation, a civil fine consistent with the fine schedule adopted by the Director of the Department of Health by administrative rule.

(4) Fines imposed under (3) may be appealed in writing to the Director of the Multnomah County Department of Health. The Director's decision shall be final.

Section 4. Section 4 of Ordinance 937 is superceded by this ordinance, and this ordinance is effective July 1, 2001.

FIRST READING: _____

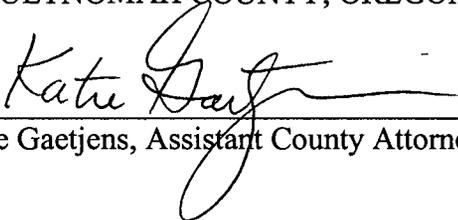
SECOND READING AND ADOPTION: _____

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Bill Farver, Interim Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Katie Gaetjens, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Amending MCC §§ 21.501, 21.503 and 21.999 Relating to Smoke-Free Workplaces

(Stricken language is deleted; double-underlined language is new.)

Multnomah County Ordains as follows:

Section 1. MCC § 21.501 is amended as follows:

§ 21.501 Definitions.

For the purpose of this subchapter, the following definitions shall apply unless the context requires a different meaning.

BILLIARD PARLOR. An establishment in which income is primarily derived from pool/billiard table rental and other pool/billiard related sales and where the sale of other products or services is secondary.

BUSINESS. Any sole proprietorship, partnership, joint venture, corporation, or other business entity, including retail establishments where goods or services are sold, as well as professional corporations and other entities where professional services are delivered.

EMPLOYEE. Any person who is employed by any employer in the consideration for direct or indirect monetary wages or profit, and any person who volunteers his or her services to a non-profit entity.

EMPLOYER. Any person or entity who employs the services of one or more individuals.

ENCLOSED AREA. All space between a floor and a ceiling that is enclosed on all sides by solid walls or windows (exclusive of door or passageways) that extend from the floor to the ceiling, including all space therein screened by partitions that do not extend to the ceiling or are not solid, such as "office landscaping" or similar structures. Enclosed areas do not include breakrooms designated for smoking (smoking room) by employers if the following conditions are met:

1. The smoking room is not accessible to minors.
2. Air from the smoking room is exhausted directly to the outside by an exhaust fan and not recirculated to other parts of the building.

3. The smoking room is in compliance with ventilation standards established by the Department of Health by administrative rule.

4. The smoking room is located in a non-work area where no one, as part of his or her work responsibilities, is required to enter. For purposes of this paragraph, "work responsibilities" does not include custodial or maintenance work carried out in the smoking room when it is unoccupied.

5. There are sufficient nonsmoking breakrooms to accommodate nonsmokers.

PLACE OF EMPLOYMENT. Any enclosed area under the control of a public or private employer that employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges and rest rooms, conference and class rooms, cafeterias and hallways. A private residence is not a "place of employment" unless it is used as a child care facility as defined in ORS 657A.250, an adult day care facility as defined in ORS 410.490 or a health care facility as defined in ORS 442.015.

RETAIL TOBACCO STORE. A retail store utilized primarily for the sale of tobacco products and accessories and where the sale of other products is secondary.

SMOKING. Any inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, weed, plant, or other tobacco-like product or substances in any manner or in any form.

TOBACCO PRODUCT. Any tobacco cigarette, cigar, pipe tobacco, smokeless tobacco or any other form of tobacco which may be utilized for smoking, inhalation, or other means of ingestion.

TRUCK STOP. A facility that provides all of the following: fuel service for vehicles up to ninety feet in length; off-street parking for trucks and trailers; a twenty-four hour restaurant; and driver support services, such as showers, laundry, and truck supplies.

Section 2. MCC § 21.503 is amended as follows:

§ 21.503 Places Where Smoking Is Not Regulated.

Notwithstanding any other provision of this section to the contrary, the following areas shall not be subject to any smoking restrictions contained within this subchapter:

(A) Private residences, unless the private residence is used as a child care facility as defined in ORS 657A.250, an adult day care facility as defined in ORS 410.490 or a health care facility as defined in ORS 442.015;

(B) Rented motel or hotel rooms that are designated in some manner as smoking-allowed rooms by the owners of the establishment renting the rooms;

(C) Private rooms rented for an occupancy that exceeds one month and that are not located in a private residence used as a child care, adult day care or health facility;

(D) Any facility or facility area licensed by the Oregon Liquor Control Commission to serve alcohol by the drink for consumption on the premises that is posted to prohibit the presence of minors at all times;

(E) Any facility or facility area licensed by the Oregon Liquor Control Commission to serve alcohol by the drink for consumption on the premises that is posted to prohibit the presence of minors during some hours, during those hours that minors are prohibited;

~~(E)~~(F) Bingo operations licensed pursuant to ORS 464.250 et seq. and race courses operated by a licensee licensed under ORS chapter 462;

~~(F)~~(G) Retail tobacco stores;

~~(G)~~(H) Truck stops; and

(I) Billiard parlors.

Section 3. MCC § 21.999(D) is amended as follows:

§ 21.999 Penalty.

(A) *Emergency medical services violations.*

(1) Violation of the emergency medical services subchapter, §§ 21.400 through 21.443, shall be a county offense and may be punished by a civil penalty of not more than \$10,000.

(2) A schedule of fines to be levied for violations shall be found in EMS administrative rules.

(3) Additional penalties for contract violations are found in the contract for exclusive emergency ambulance service.

(4) The provisions of this section are in addition to and not in lieu of other procedures and remedies provided by law.

('90 Code;§ 6.33.096) (Ord. 816, passed 1995)

(B) *Food handler's certificate violations.* Violation of any provisions of §§ 21.600 through 21.609 not otherwise provided for is punishable upon conviction by a fine of not more than \$500, or by imprisonment not exceeding six months, or both.

('90 Code;§ 8.30.900) (Ord. 124, passed 1976)

(C) *Refuse violations.*

(1) *Refuse hauling violations.* Any person, firm or corporation violating § 21.701 shall be subject to a civil fine of not less than \$100 and no more than \$500 for each violation. The county may prosecute any violation of § 21.701 before a hearings officer. ('90 Code;§ 8.75.110) (Ord. 717, passed 1992)

(2) *Dumping and littering violations.*

(a) Any person, firm or corporation violating § 21.702 shall be subject to the following:

1. A civil fine of not less than \$500 and no more than \$999 for each violation; and
2. An award of costs to reimburse the county for the actual expenses of clean-up and disposal caused by the violation.

(b) The county may prosecute any violation of § 21.702 before a hearings officer, or the county may prosecute a violation as a criminal or civil offense to the extent permitted under state law.

(D) *Smoke-Free workplace violations*

Any person who violates §§ 21.500 et seq. ~~shall~~will be subject to the following penalties imposed by the Multnomah County Department of Health:

(1) For a first complaint of a violation, a notice and warning, with educational materials and a referral phone number for the Tobacco Prevention Program. The Tobacco Prevention Program ~~shall~~will provide technical assistance to achieve compliance upon request.

(2) For a second complaint of a violation ~~within a 12 month period~~, the employer and Tobacco Prevention staff will jointly develop a smoke-free workplace remediation plan if indicated. If a complaint indicates a person other than the employer ~~committed~~ at the second violation, the Tobacco Prevention Program staff will provide additional services and referral information designed to achieve compliance by that person, if indicated.

(3) For subsequent ~~violations~~complaints, if the Health Department substantiates the violation through investigation, a civil fine consistent with the fine schedule adopted by the Director of the Department of Health by administrative rule.

(4) Fines imposed under (3) may be appealed in writing to the Director of the Multnomah County Department of Health. The Director's decision shall be final.

Section 4. Section 4 of Ordinance 937 is superceded by this ordinance, and this ordinance is effective July 1, 2001.

FIRST READING: May 10, 2001

SECOND READING AND ADOPTION: June 7, 2001

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Katie Gaetjens, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 962

Amending MCC §§ 21.501, 21.503 and 21.999 Relating to Smoke-Free Workplaces

(Stricken language is deleted; double-underlined language is new.)

Multnomah County Ordains as follows:

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5. There are sufficient nonsmoking breakrooms to accommodate nonsmokers.

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~~(E)~~(F) Bingo operations licensed pursuant to ORS 464.250 et seq. and race courses operated by a licensee licensed under ORS chapter 462;

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§ 21.999 Penalty.

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(1) Violation of the emergency medical services subchapter, §§ 21.400 through 21.443, shall be a county offense and may be punished by a civil penalty of not more than \$10,000.

(2) A schedule of fines to be levied for violations shall be found in EMS administrative rules.

(3) Additional penalties for contract violations are found in the contract for exclusive emergency ambulance service.

(4) The provisions of this section are in addition to and not in lieu of other procedures and remedies provided by law.

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(B) *Food handler's certificate violations.* Violation of any provisions of §§ 21.600 through 21.609 not otherwise provided for is punishable upon conviction by a fine of not more than \$500, or by imprisonment not exceeding six months, or both.

('90 Code;§ 8.30.900) (Ord. 124, passed 1976)

(C) *Refuse violations.*

(1) *Refuse hauling violations.* Any person, firm or corporation violating § 21.701 shall be subject to a civil fine of not less than \$100 and no more than \$500 for each violation. The county may prosecute any violation of § 21.701 before a hearings officer. ('90 Code;§ 8.75.110) (Ord. 717, passed 1992)

(2) *Dumping and littering violations.*

(a) Any person, firm or corporation violating § 21.702 shall be subject to the following:

1. A civil fine of not less than \$500 and no more than \$999 for each violation; and
2. An award of costs to reimburse the county for the actual expenses of clean-up and disposal caused by the violation.

(b) The county may prosecute any violation of § 21.702 before a hearings officer, or the county may prosecute a violation as a criminal or civil offense to the extent permitted under state law.

(D) *Smoke-Free workplace violations*

Any person who violates §§ 21.500 et seq. ~~shall~~will be subject to the following penalties imposed by the Multnomah County Department of Health:

(1) For a first complaint of a violation, a notice and warning, with educational materials and a referral phone number for the Tobacco Prevention Program. The Tobacco Prevention Program ~~shall~~will provide technical assistance to achieve compliance upon request.

(2) For a second complaint of a violation ~~within a 12-month period~~, the employer and Tobacco Prevention staff will jointly develop a smoke-free workplace remediation plan if indicated. If a complaint indicates a person other than the employer ~~committed~~ at the second violation, the Tobacco Prevention Program staff will provide additional services and referral information designed to achieve compliance by that person, if indicated.

(3) For subsequent violations/complaints, if the Health Department substantiates the violation through investigation, a civil fine consistent with the fine schedule adopted by the Director of the Department of Health by administrative rule.

(4) Fines imposed under (3) may be appealed in writing to the Director of the Multnomah County Department of Health. The Director's decision shall be final.

Section 4. Section 4 of Ordinance 937 is superceded by this ordinance, and this ordinance is effective July 1, 2001.

FIRST READING:

May 10, 2001

SECOND READING AND ADOPTION:

June 7, 2001



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By

Katie Gaetjens, Assistant County Attorney

MEETING DATE: June 7, 2001
AGENDA NO: R-4
ESTIMATED START TIME: 9:45 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Multnomah County Community Corrections Plan for the 2001-2003 Biennium

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: June 7, 2001
AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: DCJ DIVISION: DCJ

CONTACT: Lore Joplin TELEPHONE #: (503) 988-3438
BLDG/ROOM #: 503/250

PERSON(S) MAKING PRESENTATION: Elyse Clawson

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Multnomah County Community Corrections Plan for the 2001-2003 Biennium

01 JUN - 1 PM 12:42
MULTNOMAH COUNTY
OREGON

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER:  _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us



Department of Community Justice
MULTNOMAH COUNTY OREGON
Administrative Services

501 SE Hawthorne Blvd.
Portland, Oregon 97214
(503) 988-3701 phone
(503) 988-3990 fax

MEMORANDUM

TO: Board of County Commissioners

FROM: Elyse Clawson, Director
Department of Community Justice

DATE: May 29, 2001

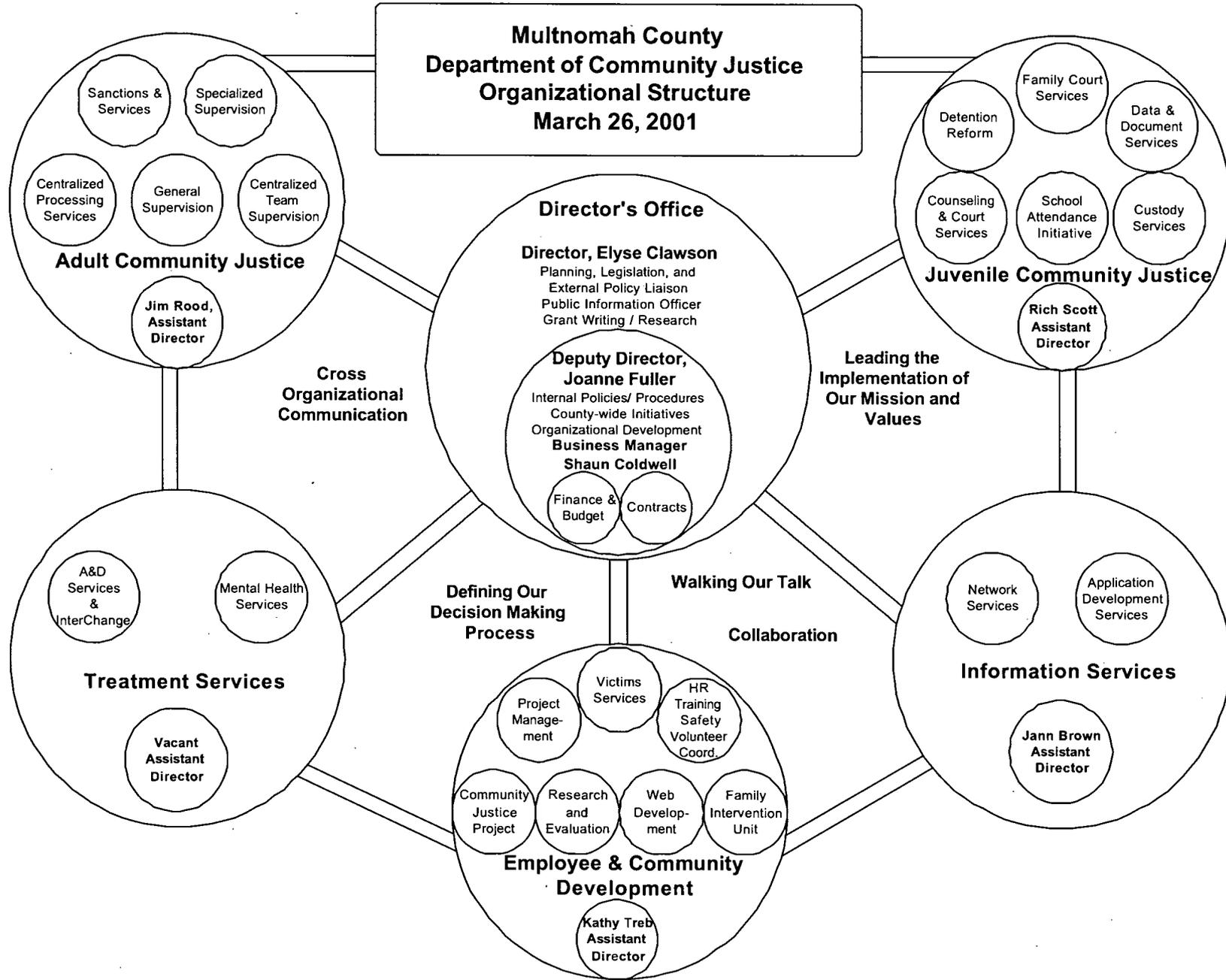
SUBJECT: Multnomah County Community Corrections Plan for the 2001-2003
Biennium

- I. **Recommended Action:**
Board approval of the 2001-2003 Multnomah County Community Corrections Plan
- II. **Background/Analysis:**
Oregon Revised Statute and Oregon Administrative Rules require each county to submit a Community Corrections Plan to the Department of Corrections (DOC) after approval by the local Public Safety Coordinating Council and the Board of County Commissioners. The Plan is required to follow a state format that includes a cover sheet, organizational chart, program descriptions, and a budget summary. The plan submission also requires a letter of transmittal from the Local Public Safety Coordinating council and a letter of approval from the county governing board. The Plan is to be attached to and referenced by an IGA between the County and the DOC for the provision of local community corrections services and State funding of those services.
- III. **Financial Impact:** DOC must approve the Plan before state community corrections funds can be disbursed to the County. The Plan budget has been prepared based on the County's Fiscal Year 2002 Approved budget. It is understood that there may be changes in allocations before the State and the County budgets are final and there is provision for amending the Plan.
- IV. **Legal Issues:** N/A
- V. **Controversial Issues:** N/A

- VI. Link to Current County Policies:** The Plan reflects the Department of Community Justice's commitment to implementing best practices by focusing resources on those offenders who are at most risk to reoffend, providing transitional services for offenders leaving prison and jail, and providing a continuum of treatment services for offenders with mental health and substance abuse issues. This strategy of reducing recidivism supports the County's long term benchmark of reduced crime.
- VII. Citizen Participation:** The Plan will be reviewed by the Local Public Safety Coordinating Council on June 5, 2001. The Department's budget has been reviewed by the Citizens Budget Advisory Council.
- VIII. Government Participation:** The Local Public Safety Coordinating Council includes the Sheriff, the District Attorney, the Presiding Judge and other leaders within the public safety system.

**COUNTY COMMUNITY CORRECTIONS
2001-2003 BIENNIUM COMMUNITY CORRECTIONS PLAN**

Department of Corrections 2575 Center St. NE Salem, OR 97310	<i>For Office Use Only</i> Date Received: Time Received:
County : Multnomah County	Date: May 29, 2001
Address: Multnomah County Department of Community Justice 501 SE Hawthorne Blvd. Suite 250 Portland, Oregon 97214	
Telephone: 503.988.3701 Fax: 503.988.6895 E-mail: elyse.clawson@co.multnomah.or.us	
Community Corrections Director/Manager: Elyse Clawson Address: 501 SE Hawthorne Blvd Suite 250 Portland, Oregon 97214 Telephone: 503.988.3701 Fax: 503.988.6895 E-mail: elyse.clawson@co.multnomah.or.us	
Sheriff: Dan Noelle Address: 501 SE Hawthorne Blvd, Suite 350 Portland, Oregon 97214 Telephone: 503.988.4300 Fax: 503.988.4320 E-mail: sheriff@co.multnomah.or.us	
Jail Manager: Rosemary Morgan Address: 501 SE Hawthorne Blvd, Suite 250 Portland, Oregon 97214 Telephone: 503.988.4300 Fax: 503.988.4320 E-mail: rosemary.morgan@co.multnomah.or.us	
Supervisory Authority: Elyse Clawson, Community Corrections Director Address: 501 SE Hawthorne Blvd Suite 250 Portland, Oregon 97214 Telephone: 503.988.3701 Fax: 503.988.6895 E-mail: elyse.clawson@co.multnomah.or.us	
Supervisory Authority: Dan Noelle, Sheriff Address: 501 SE Hawthorne Blvd, Suite 350 Portland, Oregon 97214 Telephone: 503.988.4300 Fax: 503.988.4320 E-mail: sheriff@co.multnomah.or.us	
LPSCC Contact: Peter Ozanne, Coordinator Address: 421 SW 6th Ave., Ste. 1075 Portland Oregon 97204 Telephone: 503.988.5894 Fax: 503.988.5538 E-mail: paozanne@aol.com	
BUDGET:	
State Grant Funds	\$61,424,726
County General Funds:	\$44,796,565
Supervision Fees	\$1,561,224
Client Fees	\$642,857
Parole Hearings	\$100,000
Other Funds	\$2,805,912
Inmate Welfare Release Subsidy Funds	\$161,892
Total Budget:	\$111,493,176



PROGRAM DESCRIPTIONS

COUNTY: Multnomah	
PROGRAM NAME: Administration / Director's Office	
CONTACT PERSON: Elyse Clawson	PHONE: (503) 988-3701 FAX: (503) 988-3990 E-MAIL: elyse.clawson@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd #250 Portland, OR 97214	
PROGRAM PURPOSE: Direction, oversight and coordination of Juvenile and Adult Community Justice.	
PROGRAM DESCRIPTION: The Director and her staff work closely with other justice agencies, County departments, and community organizations to plan and develop policy for a coordinated system of justice services in Multnomah County. The Department's Public Information Officer is part of the Director's office.	
CHECK ALL THAT APPLY: N/A	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: N/A	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: N/A
<input type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Administration / Adult Justice Management	
CONTACT PERSON: Jim Rood	PHONE: (503) 988-5038 FAX: (503) 988-3990 E-MAIL: jim.rood@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd #250 Portland, OR 97214	
PROGRAM PURPOSE: To provide management, direction, and oversight for adult community corrections services.	
PROGRAM DESCRIPTION: Adult Justice Management works closely with the Oregon Department of Corrections, the Multnomah County Sheriff's Office, Portland Police, the District Attorney's Office, and the Courts to plan and coordinate a range of supervision, sanctions, and services for adult offenders in the community.	
CHECK ALL THAT APPLY: N/A	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: N/A	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: N/A
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Administration / Business Services	
CONTACT PERSON: Shaun Coldwell	PHONE: (503) 988-3961 FAX: (503) 988-5791 E-MAIL: shaun.m.coldwell@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd #250 Portland, OR 97214	
PROGRAM PURPOSE: Business Services coordinates departmental administrative and fiscal planning and services.	
PROGRAM DESCRIPTION: Specific activities include budget preparation, contract development, processing and administration, accounts payable/receivable, travel/training processing and payroll coordination.	
CHECK ALL THAT APPLY: N/A	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: N/A	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: N/A
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Administration / Employee and Community Development	
CONTACT PERSON: Kathy Treb	PHONE: (503) 988-6131 FAX: (503) 988-3990 E-MAIL: kathy.treb@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd #250 Portland, OR 97214	
PROGRAM PURPOSE: The Employee and Community Development Division was created in order to foster the Department's focus on relationships, both internal and external. The division also includes a sanctions tracking function designed to provide supervisors and Hearings Officers with sanction-related data.	
PROGRAM DESCRIPTION: Specific activities include a major focus on increasing cross-departmental implementation of departmental initiatives. This division encompasses Human Resources, Victim's Services, Research and Evaluation, the Community Justice Initiative, Structured Sanctions and major program development initiatives. The Sanctions Tracking unit maintains utilization and performance data for various sanctions and assures that data collection meets state and local needs.	
CHECK ALL THAT APPLY: N/A	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: N/A	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: N/A
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Administration / Information Services	
CONTACT PERSON: Jann Brown	PHONE: (503) 988-3544 FAX: (503) 988-3218 E-MAIL: jann.o.brown@co.multnomah.or.us
PROGRAM ADDRESS: 1401 NE 68 th Avenue Portland, OR 97213	
PROGRAM PURPOSE: To provide information technology support and services to the Department and coordination with and access to other criminal justice and social service agency systems and databases.	
PROGRAM DESCRIPTION: Information Services is responsible for development and maintenance of automated information systems; acquisition, support and maintenance of personal computer and network equipment and software; installation and management of Local and Wide Area Networks; and user training and support.	
CHECK ALL THAT APPLY: N/A	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: N/A	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: N/A
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Centralized Intake	
CONTACT PERSON: Michael Haines	PHONE: (503) 306-5832 FAX: (503) 248-3086 E-MAIL: michael.haines@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To determine appropriate supervision levels and placement of offenders. To provide intakes, case planning and limited case management for parolees transitioning to the community and to probationers.	
PROGRAM DESCRIPTION: Centralized Intake accesses a variety of information to place offenders, including criminal histories, self-reported information, a risk assessment, pre-sentence investigations, alcohol and drug evaluations, Pre-Trial Services information, and prison information. The department identifies offenders' risk level and needs as they enter the criminal justice system. The department also determines the appropriate level of intervention to accomplish case management goals. The Centralized Post-Prison Intake is a new design intended to assist with a better transition of inmates from the institution to field services. The Parole Transition Program (PTP) works with institutional release counselors to identify and respond to the needs of parolees with a focus on those who are subsidy-eligible. Services include transitional housing, bus tickets, meal tickets, work related tools and clothing, personal hygiene kits, and other items on a case by case basis. The program also makes referrals to substance abuse and mental health providers. Centralized probation intake strives to accurately assess each offender's needs and to assist in developing a preliminary case plan will meet the condition of probation as well as the needs of the offender.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 7,100 offenders placed on probation 1,800 PTP offenders 2,600 Post-Prison Offenders (includes PTP)	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 10,000
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Pretrial Services	
CONTACT PERSON: Michael Haines	PHONE: (503) 988-3456 FAX: (503) 988-3086 E-MAIL: michael.haines@co.multnomah.or.us
PROGRAM ADDRESS: 1120 SW 3 rd Avenue, #358 Portland, OR 97204	
PROGRAM PURPOSE: To conduct pretrial interviews with incarcerated defendants to determine their suitability for release and to supervise pretrial defendants.	
PROGRAM DESCRIPTION: Operating under the authority delegated by the courts, Pretrial Services evaluates defendants and releases from custody those who meet criteria established to assure their return for future court appearances. This unit provides supervision for those individuals who require monitoring, telephone, and office contacts to make their court dates and comply with other release conditions.	
CHECK ALL THAT APPLY:	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	<input checked="" type="checkbox"/> OTHER OFFENDERS: Pretrial Offenders
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 42,000 pretrial interviews	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 1,200
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Hearings	
CONTACT PERSON: Michael Haines	PHONE: (503) 988-3456 FAX: (503) 988-3086 E-MAIL: michael.haines@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue, #600 Portland, OR 97204	
PROGRAM PURPOSE: To conduct timely hearings with parolees and probationers accused of violations of supervision conditions.	
PROGRAM DESCRIPTION: Hearings Officers have authority to conduct hearings, impose sanctions, or other interventions, release from custody, recommend revocation to prison, and make other recommendations to releasing authorities. Hearings officers present structured sanctions to offenders in custody to diminish the time the field officers are taken out of service to travel t jails and present sanctions themselves.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 3,090	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: NA
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Local Control Department of Community Justice Operations	
CONTACT PERSON: Michael Haines	PHONE: (503) 988-3456 FAX: (503) 988-3086 E-MAIL: michael.haines@co.multnomah.or.us
PROGRAM ADDRESS: 1120 SW 3dr Avenue, #358 Portland, OR 97204	
PROGRAM PURPOSE: To reduce the recidivism of offenders who have been sentenced to 12 months incarceration or less.	
PROGRAM DESCRIPTION: The Local Control Unit is responsible for the identification of offenders who are sentenced for twelve months or less to local custody, working in cooperation with the Sheriff's Office. The unit develops case plans for each offender, tracks movement of offenders from jail to community-based sanctions, tracks supervision of offenders while they complete their sentences in the community and the transfer of cases to post-prison supervision at the expiration of their sentences.	
CHECK ALL THAT APPLY: N/A	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 6,180 new offenders admitted into Local Control, including 3,770 new crimes and 2,410 for Level III sanctions.	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 511
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Field Supervision	
CONTACT PERSON: Jim Rood	PHONE: (503) 988-5038 FAX: (503) 988-3990 E-MAIL: jim.rood@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd #250 Portland, OR 97214	
PROGRAM PURPOSE: To supervise adult offenders to protect the community and promote positive offender behavioral change.	
PROGRAM DESCRIPTION: The Department has field offices in North Portland, Northeast Portland, Southwest Portland, Inner Southeast Portland, Mid-County, and Gresham. Staff work with community and civic groups, police, community-based resources, schools, and County organizations. Field offices emphasize monitoring of high and medium risk offenders, imposition of structured sanctions, and response to criminogenic needs. Specialized units supervise sex offenders, gang involved offenders, domestic violence offenders, chronic DUII offenders, mentally ill offenders, Boot Camp graduates, African-American offenders returning to their communities after serving prison terms, and offenders in transition to other states or counties.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 9,700 offenders placed on supervision (PPS & Prob.)	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 10,000
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Low & Limited Supervision Unit	
CONTACT PERSON: Mike King	PHONE: (503) 988-5632 FAX: (503) 988-3086 E-MAIL: mike.king@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To provide cost-effective supervision of low and limited risk offenders.	
PROGRAM DESCRIPTION: Centralized Team Supervision (CTS) is a method to supervise low or limited risk offenders. Offenders are monitored for compliance with some of the conditions of supervision, such as completion of the evaluation and referral process, restitution payments, and sanction participation. A help desk provides referrals and information to offenders over the phone. The CTS unit was piloted in 1997 and has continued providing services after the Multnomah County Auditor found CTS to be cost effective and recommended its expanded use. It is expected that a number of the current cases its serves will be handled through an enhanced Drug Court that is currently being developed. The expected downsizing of the CTS caseload is expected to occur over a three-year period with an anticipated 3,000 offenders on July 2001 and an expected 1,200 offenders in June 2003. This reduction will average out to approximately 1,925 offenders at any one time during the biennium. The offenders that used to be served by this model are expected to be supervised through the Drug Court.	
CHECK ALL THAT APPLY: N/A	
<input checked="" type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input checked="" type="checkbox"/> NON-RESIDENTIAL	<input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 2,260 new offenders, not including the existing 2,960 offenders who are the caseload as of 07/01/01.	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 1,925 averaged out over two years.
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Other Programs / Family Intervention Unit	
CONTACT PERSON: Michael Haines	PHONE: (503) 988-3456 FAX: (503) 988-3239 E-MAIL: michael.haines@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To provide supervision and assistance to specific pregnant offenders, offenders with pre-school children, and families where at least one juvenile and one adult is on formal supervision.	
PROGRAM DESCRIPTION: The unit is still in the planning stages and expects to begin operation in the summer of 2001. The unit will assess individuals and families to determine strengths, risks, and criminogenic factors. Staff from both the Juvenile and Adult divisions of ACJ will comprise the unit. As part of the case planning of families, staff will coordinate supervision and determine what other agency services are appropriate. This model will go beyond traditional supervision, with the expectation that staff will be more involved with assisting individuals and families develop linkages to community resources such as housing, treatment, childcare, parenting and communication classes, as well as community support systems such as mentoring.	
TARGET POPULATION: Pregnant female offenders, medium to high-risk offenders with preschool children, and high risk families where at least one adult and one child have been identified as being on formal supervision.	
HOW IT RELATES TO OUTCOMES: Intensive family intervention can assist offenders to develop new pro-social skills, as well as enhance the opportunity for a more stable family environment. Systems Theory and Social Learning Theory both support the belief that effective change is more probable where congruency occurs with the offender and the significant others.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> OTHER OFFENDER TYPE:	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 500	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 350
<input type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Other Programs / Londer Learning Center	
CONTACT PERSON: Kevin Criswell	PHONE: (503) 988-3301 FAX: (503) 988-3239 E-MAIL: sheila.k.criswell@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To improve the basic skills of offenders so that they will be better equipped to obtain employment.	
PROGRAM DESCRIPTION: The Learning Center provides instruction in basic skills and life skills and offers pre-employment training and GED testing. Instruction is delivered via computers and in small and large groups. The program is able to identify and respond to learning disabilities.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input checked="" type="checkbox"/> NON-RESIDENTIAL	<input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 2,100	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME:250
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

2001-2003 Multnomah County Community Corrections Plan

COUNTY: Multnomah	
PROGRAM NAME: Day Reporting Center	
CONTACT PERSON: Kevin Criswell	PHONE: (503) 988-3301 FAX: (503) 988-3239 E-MAIL: sheila.k.criswell@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To provide a highly structured intervention and to assist with transitioning offenders onto field caseloads from parole intake.	
PROGRAM DESCRIPTION: The Day Reporting Center(DRC) is a highly structured non-residential program that provides interventions to offenders who are in need of additional assistance on their supervision. DRC imposes strict accountability requirements through scheduling, curfew and monitoring daily activities. The Center addresses the reintegration of offenders into the community by providing them with service elements designed to meet their individual needs. Each offender is assessed, with an individualized case plan developed for his/her needs. The program offers groups in anger management, cognitive restructuring, employment readiness, alcohol and drug, life skills and connects offenders with other services in the community. DRC will embarking on a new service within the next biennium by assisting Centralized Intake and PTP to assist in stabilizing parolees in community for the initial period directly after their release. This is the time when the parolee is most vulnerable to violating his/her conditions.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input checked="" type="checkbox"/> NON-RESIDENTIAL	<input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 1,800	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 75
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Community Service	
CONTACT PERSON: Kevin Criswell	PHONE: (503) 988-3301 FAX: (503) 988-3239 E-MAIL: sheila.k.criswll@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To provide a sanction that emphasizes an offender's accountability to the community.	
PROGRAM DESCRIPTION: ACS assesses, screens, and places offenders with over 100 non-profit and public agencies or on supervised work crews. The program maintains an intergovernmental agreement with the Portland Parks Bureau to assist with park maintenance. This sanction is the primary sentence at the Community Courts.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input checked="" type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 7,000	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 700
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Community Service / Forest Project	
CONTACT PERSON: Kevin Criswell	PHONE: (503) 988-3301 FAX: (503) 988- 3239 E-MAIL: sheila.k.criswell@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue, Suite 600 Portland, OR 97204	
PROGRAM PURPOSE: To provide an intermediate sanction that emphasizes accountability to the community.	
PROGRAM DESCRIPTION: Offenders spend two to ten weeks or more in a residential work camp in the Columbia Gorge. Daily work in the field includes trail building, tree planting, campground maintenance, and fire management for the U.S. Forest Service and other agencies within the Columbia Gorge National Scenic Area. Community service is also performed in nearby communities. The program teaches basic life skills in combination with cognitive training, substance abuse education, and pre-employment training.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input checked="" type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input type="checkbox"/> BOTH
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 700	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 28
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Transitional Services	
CONTACT PERSON: Kevin Criswell	PHONE: (503) 988-3301 FAX: (503) 988-3239 E-MAIL: sheila.k.criswell@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 5 th Avenue Portland, OR 97204	
PROGRAM PURPOSE: To provide case management and supervised, drug-free housing for special populations of offenders under supervision.	
PROGRAM DESCRIPTION: Services are provided through contracts with non-profit organizations in the community, and focus primarily on offenders with special needs or disabilities. Examples of such populations are MRDD offenders with IQ's between 70-85, medically disabled offenders, high profile sex offenders, mentally ill offenders, and repeat/serious offenders. Whenever possible, TSU attempts to work with the DOC institutions up to 120 days in advance of release to begin developing re-entry case plans for many of the above-noted offenders. Planning might include medical, mental health services, as well as emergency, short-term, and permanent housing. In addition, this unit oversees all of the Department's housing resources and manages the placement of offenders in housing throughout the community.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 2,000	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 75
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Mental Health Services	
CONTACT PERSON: Pam Mindt	PHONE: (503) 988-6605 FAX: (503) 988-3990 E-MAIL: pam.mindt@co.multnomah.or.us
PROGRAM ADDRESS: 501 SW Hawthorne Blvd., #250 Portland, OR 97214	
PROGRAM PURPOSE: To provide a variety of clinical and case management services for offenders with mental health issues.	
PROGRAM DESCRIPTION: The Mental Health Services program provides case management services, crisis intervention services, psychological evaluations, consultation, medication management, and group therapy through contracts with local agencies or individual specialists.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input checked="" type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: MH Evaluation: 110	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: MH Treatment: 30
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Sex Offender Services	
CONTACT PERSON: Pam Mindt	PHONE: (503) 988-6605 FAX: (503) 988-3990 E-MAIL: pam.mindt@co.multnomah.or.us
PROGRAM ADDRESS: 501 SW Hawthorne Blvd., #250 Portland, OR 97214	
PROGRAM PURPOSE: To provide a variety of clinical and case management services for offenders with mental health sex offender issues.	
PROGRAM DESCRIPTION: The Mental Health Services program provides case management services, crisis intervention services, psychological and sex offender evaluations, consultation, medication management, group therapy, and sex offender treatment through contracts with local agencies or individual specialists.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input checked="" type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: Sex Offender Treatment: 204	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: Sex Offender Treatment: 70
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Substance Abuse / Residential & Outpatient Treatment	
CONTACT PERSON: Pam Miindt	PHONE: (503) 98-6605 FAX: (503) 988-3990 E-MAIL: pam.mindt@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd, #250 Portland, OR 97214	
PROGRAM PURPOSE: To provide several modalities of substance abuse treatment for offenders.	
PROGRAM DESCRIPTION: Substance Abuse Services provides outpatient treatment, residential treatment, gender specific treatment for women, specialized treatment for mentally ill and addicted offenders (dual diagnosis), and drug testing through contracts with non-profit agencies in the community.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 800	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 260
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Administration / Treatment Services Management	
CONTACT PERSON: Pam Mindt	PHONE: (503) 988-6605 FAX: (503) 988-3990 E-MAIL: pam.mindt@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Avenue, #250 Portland, OR 97214	
PROGRAM PURPOSE: To provide management, direction, and oversight for treatment services in the Department.	
PROGRAM DESCRIPTION: Treatment services management staff are responsible for coordinating a system of treatment and mentorship services, including development, performance monitoring and management of contracted services. In addition, Treatment Services staff are responsible for the management and provision of residential alcohol and drug treatment services at Interchange. Interchange is a secure 50-bed inpatient treatment program designed to assist sanctioned offenders address their chemical dependency. The course of inpatient care normally takes 3 to 6 months, with subsequent aftercare.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 1,150 Adult offenders	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 310 Adult offenders
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Substance Abuse Services / InterChange Secure Residential A&D Facility	
CONTACT PERSON: Pam Mindt	PHONE: (503) 988-6605 FAX: (503) 988-3990 E-MAIL: pam.mindt@co.multnomah.or.us
PROGRAM ADDRESS: 501 SW Hawthorne Avenue Portland, OR 97214	
PROGRAM PURPOSE: To provide mandated treatment in a locked treatment facility for offenders who have failed community-based, less secure programs or who face jail terms due to noncompliance with the conditions of their supervision.	
PROGRAM DESCRIPTION: The program provides intensive residential treatment for 50 male offenders. Offenders complete 3 to 6 months of residential treatment before transitioning to a community-based treatment for the remainder of the year. The program fills a service gap between community treatment and jail. The program design is based on current research on effective programming.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input checked="" type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input type="checkbox"/> BOTH
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 250	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 50
<input type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

2001-2003 Multnomah County Community Corrections Plan

COUNTY: Multnomah	
PROGRAM NAME: Substance Abuse / Drug Treatment Court & Drug Diversion	
CONTACT PERSON: Pam Mindt	PHONE: (503) 988-6605 FAX: (503) 988-3990 E-MAIL: pam.mindt@co.multnomah.co.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd., #250 Portland, OR 97214	
PROGRAM PURPOSE: To provide immediate access to judicially supervised intensive outpatient drug treatment.	
PROGRAM DESCRIPTION: Both the Drug Diversion program and the Drug Treatment Court involve the collaboration of the Court, the District Attorney, the Public Defender, a treatment provider, and the Department. Participants in the Drug Diversion Program are offered prosecution and dismissal of their PCS charge if they complete the program. Throughout the one year course of treatment, participants meet regularly with the judge at status hearings. Based on information provided by the treatment agency, the judge makes case management decisions, including movement through treatment phases, imposition of sanctions, termination, and graduation. This level of court involvement is a unique feature of the program and assists in client retention, which is ultimately one of the keys to positive outcomes.	
Drug Treatment Court – Implementation of this program is dependent upon funding availability during the upcoming fiscal year 2002. Participants of this program are convicted of a drug charge and are placed on formal probation, but report directly to the judge. Throughout their supervision, participants meet regularly with the judge at status hearings. Based on the information provided by the treatment agency, the judge makes case management decisions, including movement through treatment phases, imposition of sanctions, and termination. This level of court involvement is a unique feature of the program and assists in offender retention, which is ultimately one of the keys to positive outcomes. The Department will be providing staff to assist with monitoring the offenders' compliance. It is expected that a number of the offenders that previously were placed in Low and Limited Supervision will instead be enrolled in Drug Court.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input checked="" type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 2,600	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 1,300
<input type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Local Control Jail Beds	
CONTACT PERSON: Dan Noelle	PHONE: (503) 988-4300 FAX: (503) 988-4316 E-MAIL: sheriff@co.multnomah.or.us
PROGRAM ADDRESS: 501 SE Hawthorne Blvd. #350 Portland, OR 97214	
PROGRAM PURPOSE: To incarcerate offenders sentenced to 12 months or less.	
PROGRAM DESCRIPTION: Offenders sentenced to 12 months or less serve at least 30 days in the Multnomah County Jail.	
CHECK ALL THAT APPLY:	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input checked="" type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 6,180	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 511
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Supervision / Local Control Monitoring Program	
CONTACT PERSON: Byron Moore	PHONE: (503) 988-3257 FAX: (503) 988-3615 E-MAIL: byron.r.moore@co.multnomah.or.us
PROGRAM ADDRESS: 1120 SW 3 rd Avenue, #307 Portland, OR 97204	
PROGRAM PURPOSE: The MCSO SB 1145 Monitoring Program is responsible for the identification of SB 1145 offenders and their movement from jail to community programming.	
PROGRAM DESCRIPTION: Program staff meet regularly with the Adult Community Justice Local Control unit to staff cases for appropriate placement in the community based on thorough assessment and careful balancing of public safety and offender rehabilitation interests.	
CHECK ALL THAT APPLY:	
<input type="checkbox"/> PROBATIONERS	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN	<input type="checkbox"/> WOMEN <input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> NON-RESIDENTIAL <input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: 6,180	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: 511
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

COUNTY: Multnomah	
PROGRAM NAME: Administration / Local Public Safety Coordinating Council	
CONTACT PERSON: Suzanne Riles	PHONE: (503) 988-5894 FAX: (503) 988-5538 E-MAIL: suzanne.riles@co.multnomah.or.us
PROGRAM ADDRESS: 421 SW 6 th Avenue, Room 1075 Portland, OR 97204	
PROGRAM PURPOSE: To oversee and advocate for the vision and goals set forth in this plan.	
PROGRAM DESCRIPTION: The Council includes the leaders of the local criminal justice agencies and partner organizations. The Council has responsibility for system-wide strategic planning and coordination of agency planning and budgeting.	
CHECK ALL THAT APPLY:	
<input checked="" type="checkbox"/> PROBATIONERS	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> PAROLEES/PPS OFFENDERS:	<input checked="" type="checkbox"/> HIGH <input checked="" type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> LOW <input checked="" type="checkbox"/> LIMITED
<input checked="" type="checkbox"/> LOCAL CONTROL OFFENDERS	
<input type="checkbox"/> MEN <input type="checkbox"/> WOMEN	<input checked="" type="checkbox"/> BOTH
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL	<input checked="" type="checkbox"/> BOTH
TOTAL NUMBER OF OFFENDERS TO BE SERVED DURING THE BIENNIUM: N/A	NUMBER OF OFFENDERS WHO CAN BE ACTIVELY INVOLVED AT ANY ONE TIME: N/A
<input checked="" type="checkbox"/> PROGRAM USES STATE GRANT FUNDS	

LPSCC Members	Title
Lisa Naito* Public Safety Council Chair	Commissioner District 3, Multnomah County
Mike H. Balter	Executive Director, Boys & Girls Aid Society
Charles D. Becker	Mayor, City of Gresham
Arwen J. Bird	Citizen, Survivors of Crime
Elyse Clawson*	Director, Dept. of Juvenile and Adult Community Justice
Robyn Cole	Program Director, Oregon Youth Authority
Serena Cruz	Commissioner District 2, Multnomah County
Judge James R. Ellis*	Presiding Judge, Multnomah County Courts
Professor Bill H. Feyerherm	Vice Provost- Research & Dean of Graduate Studies, PSU
Bernie A. Giusto*	Chief of Police, City of Gresham
Judith Hadley*	Public member
Mr. Jim D. Hennings*	Executive Director, Metropolitan Public Defender
Art Hendricks	Crime Prevention Program Mgr., Office Neighborhood Involvement
Linda Jaramillo	Coordinator, Violence Prevention, Multnomah County
Vera Katz*	Mayor, City of Portland
Sharron Kelley*	Multnomah County Commission District 4
Mark A. Kroeker*	Chief of Police, Portland Police Bureau
Ms. Judy-Ellen Low	Public member
Ray Mathis*	Executive Director, Citizens Crime Commission
Michael Mosman*	Acting U. S. Attorney
Dan Noelle*	Sheriff, Multnomah County
Dr. Gary L. Oxman	Acting Director, Multnomah County Health Dept.
Lorenzo T. Poe*	Director, Multnomah County Dept. of Community and Family Services
Chiquita M. Rollins*	Coordinator, Domestic Violence Prevention
Dan Saltzman*	Portland City Council
Edward L. Schmitt*	Superintendent, Multnomah Education Service District
Michael D. Schrunk*	District Attorney, Multnomah County
Anne Sweet	Community Activist
Tiana Tozer	Senior Associate, Robertson, Grosswiler & Co.
Mike A. White	Lieutenant, Oregon State Police

Multnomah County Community Corrections Budget Summary							
2001-2003 Biennium							
Community Corrections State Grant Funds							
Program Category	Program Name	State Grant Funds	Inmate Welfare Release Subsidy Fund	Parole Hearings	County General Fund	Other Revenue, (Grants & Fees)	Total
Administration /	Director's Office	-			1,745,265	-	1,745,265
Administration /	Adult Community Justice Management	390,654			1,164,976	-	1,555,630
Administration /	Business Services	1,363,370			1,761,720	-	3,125,090
Administration / Employee & Community Development /	Human Resources	-			1,111,433	-	1,111,433
Administration / Employee & Community Development /	Human Resources - Safety	-			104,373	-	104,373
Administration / Employee & Community Development /	Employee & Community Development	939,719			1,350,929	-	2,290,648
Administration / Information Services /	IS Mangement Services	91,202			4,833,480	-	4,924,681
Administration / Information Services /	IS Application Services	487,744			1,154,847	-	1,642,591
Administration / Information Services /	IS Network Services	786,563			1,740,688	-	2,527,251
Supervision /	Centralized Intake	3,582,893			1,158,710	-	4,741,603
Supervision /	Pre-Trial Services	870,475			1,539,837	-	2,410,311
Supervision /	Pre-Sentence Investigation	1,285,976			-	-	1,285,976
Supervision /	Hearings	440,824		100,000	-	-	540,824
Supervision /	Local Control	1,559,204			-	-	1,559,204
Supervision / Field Supervision /	Arming	-			297,973	-	297,973
Supervision / Field Supervision /	Mid-County Office	2,889,710			44,653	-	2,934,363
Supervision / Field Supervision /	Gresham Office	2,064,957			-	-	2,064,957
Supervision / Field Supervision /	Central Office	3,825,279			183,824	-	4,009,104
Supervision / Field Supervision /	North Office	5,109,551			278,880	-	5,388,430
Supervision / Field Supervision /	Peninsula Office	1,802,410			-	-	1,802,410
Supervision / Field Supervision /	African America Program	-			464,829	-	464,829
Supervision / Field Supervision /	West	1,867,068			514,435	1,767,347	4,148,850
Supervision /	Low & Limited Supervision (CTS)	1,587,910			-	-	1,587,910
Other Programs /	DUII	878,616			-	13,151	891,767
Other Programs /	Domestic Violence	406,130			2,323,047	-	2,729,177
Other Programs /	Family Unit / Women's Services	-			1,243,671	-	1,243,671
Other Programs /	Learning Center	1,689,263			80,539	-	1,769,802
Day Reporting Centers /	Day Reporting Center	2,199,890			530,116	-	2,730,006
Community Service / Work Crew /	Community Service / Work Crew / Community Service	381,575			581,488	344,802	1,307,865
Community Service / Work Crew /	Community Service / Work Crew / Forest Project	100,674			1,095,565	-	1,196,239
Transitional Services /	Transitional Services / Transitional Services Unit	2,314,104	161,892		2,304,237	-	4,780,233
Mental Health Services /	Mental Health Services	34,801			1,038,865	-	1,073,666
Sex Offender Services /	Sex Offender Services / Sex Offender Treatment	248,722			-	275,857	524,579
Substance Abuse /	Substance Abuse / Residential Treatment	1,189			8,172,969	-	8,174,159
Substance Abuse /	Substance Abuse / Outpatient Treatment	444,763			151,996	-	596,759
Administration /	Administration/Treatment Services Management	282,888			1,376,235	-	1,659,122
Substance Abuse /	Substance Abuse / InterChange	-			4,439,241	-	4,439,241
Substance Abuse /	Substance Abuse / Drug Diversion - Drug Court	-			2,007,745	2,608,837	4,616,582
Supervision /	Sheriff's Office Local Control & Corrections Health	20,981,678			-	-	20,981,678
Administration /	Local Public Safety Coordinating Council	514,927			-	-	514,927
Total		61,424,726	161,892	100,000	44,796,565	5,009,994	111,493,178
Check One:							
Budget Summary is based on the Governor's Revised Budget and both County and State may experience changes that affect the final grant total.							
Budget Summary is based on the Legislatively Approved Budget (LAB)							



Department of Community Justice
MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Suite 250
Portland, Oregon 97214
(503) 988-3701 phone
(503) 988-3990 fax

MEMORANDUM

To: Board of County Commissioners
From: Elyse Clawson, Director
Department of Community Justice
Date: June 7, 2001
Subject: Multnomah County Community Corrections Plan for the 2001-2003 Biennium

Attached you will find a copy of the Multnomah County Community Corrections Plan for the 2001-2003 Biennium. The plan was developed in accordance with the requirements of ORS 423.525 and 423.535, which require a community corrections plan as part of each county's application for state funding. 423.560 specifies that each local public safety coordinating council (LPSCC) is to develop and recommend a community corrections plan to the Board of County Commissioners. LPSCC unanimously approved this plan on June 5, 2001.

The Oregon Department of Corrections (DOC) and the statutes referenced above require that community corrections plan for the 2001-2003 include the following:

- ◆ designation of a community corrections manager.
- ◆ descriptions of the supervision, services, and sanctions to be applied to felony offenders,
- ◆ a summary of the budget allocation for the 2001-2003 biennium based on the approved fiscal year 2002 budget (any changes in the Adopted County budget or the State allocation will be reflected in Plan amendments submitted post budget adoption and post legislative session),
- ◆ a current organizational chart showing lines of authority for county corrections activities,
- ◆ a letter of transmittal from the Local Public Safety Coordinating Council, and
- ◆ a letter of approval from the county governing board.

The attached plan reflects the requirements listed above as well as the priorities of the Multnomah County Public Safety Coordinating Council, the Court Work Group, and the Department of Community Justice. The Plan outlines system services funded through all revenues, including State Community Corrections grant funding, County General Fund, Supervision Fees, and grants.

Service descriptions include adult supervision, sanction, and treatment system enhancements that have been made over the last two years as well as changes planned for fiscal year 2002. System enhancements and adjustments that have occurred since the previous biennium include the following:

- ❖ Centralization of intake functions:
 - Process both new probationer and those offenders coming directly from jail or prison,
 - Provide orientation to supervision,
 - Implement initial intake and needs assessment tool for all offenders,
 - Refer offenders for full A&D assessment, services, and / or treatment,
 - Provide enhanced matching of offenders with PPOs,
 - Report to the court regarding service referrals for low and limited offenders,
 - Refer offenders to the Day Reporting Center, which provides daily structure and stabilization, substance abuse groups and urinalysis testing, and
 - Refer offenders to employment and educational services.

- ❖ Enhancement and centralization of transitional services into the Transitional Services Unit:
 - Centralized transitional services providing support and resources to assist offenders in their successful reintegration into the community from jail, prison or treatment,
 - Specific services to offenders transitioning from institutions including case management, employment strategy, and housing placement for the following:
 - residents completing the Interchange program and offenders being released from institutions who have completed A&D treatment while incarcerated,
 - female offenders,
 - offenders with mental health issues,
 - offenders who are disabled and have medical issues,
 - male and female sex offenders.
 - The Unit also provides employment services referrals, emergency housing referrals, crisis intervention and subsidy services, and management of women's transitional houses.

- ❖ Development of the re-entry program:
 - Specialized re-entry services and supervision targeted to predatory / high risk sex offenders and high risk gang offenders identified through work with DOC institutional counselors,
 - Collaboration with multiple agencies and interagency task forces, including STACS, DOC, the Portland Police, and outreach workers,
 - Visits in the institutions prior to release to develop re-entry, transition and supervision plans,
 - Arranging for transitional services including medication, housing, treatment, polygraph schedules, and coordinated case management with partner agencies, and
 - Conducting home visits in coordination with the Portland Police and outreach workers;

- ❖ Development of the special management unit:
 - Identification of the most high-risk violent offenders and special needs offenders who will be returning to the county from State institutions and who are not amenable to treatment,
 - Provide intensive pre-release planning and transitional support when appropriate,
 - Provide intensive, post-release community supervision and surveillance at the level which minimizes the risk of these offenders committing serious crimes, and
 - Work collaboratively with the Police Bureau to monitor offender behavior;
- ❖ Enhancement of sex offender treatment services and specialized supervision,
 - Development of additional contracted treatment services,
 - Increased number of specialized sex offender supervision PPOs;
- ❖ Enhancement of the continuum of available housing options for offenders:
 - Purchase and renovation of the Couch Street Houses,
 - In collaboration with Unity, opened the Delauney Quads providing 16 units of housing and case management for mentally ill adult offenders, and
 - Issued and completed a Request for Proposals process for 1.1 million dollars worth of housing services;
- ❖ Enhancement of employment services available for offenders:
 - Enhance Longer Learning Center services to provide GED preparation and testing,
 - Partnering with Worksystems, Inc. and One Stop Career Centers to provide employment services for offenders, and
 - Collaborating with DOC, the Sheriff's Office, and DCJ to provide employment and skill development services prior to release from prison, jail and treatment programs;
- ❖ Enhancement of mental health and substance abuse treatment options, including InterChange:
 - Creation of the Multnomah Community Justice Alcohol and Drug Advisory Council,
 - Participation on the Mental Health Redesign Plan,
 - In collaboration with Unity, developed Project Oasis transitional housing and the Jail Transition Program for men and women diagnosed with mental illness and / or co-occurring disorder, and
 - In collaboration with Network Behavioral Services, developed enhanced mental health care coordination and nurse practitioner services to help stabilize offenders in the community, and established an integrated Mental Health / A&D office above DCJ's North Field Office;
- ❖ Enhancement of domestic violence supervision services through the addition of PPOs;

- ❖ Planning, development, and implementation of the Supervision Information Program Network (SPIN);
- ❖ Elimination of the Alternative Services and Sanctions Program (ASSP);
- ❖ Work in collaboration with the Courts and the DA's office to implement the NE, SE and West community courts;
- ❖ The departmental restructure of management and centralized services into five divisions, including Juvenile Community Justice, Adult Community Justice, Treatment Services, Information Services, and Employee and Community Development;
- ❖ The development of the combined Juvenile and Adult Family Unit to serve families in which at least one juvenile and one adult is on formal supervision;
- ❖ The combined supervisory structure for specialized Juvenile and Adult Gang Supervision;
- ❖ The potential development of the Drug Treatment Court (contingent on resource availability)
 - 8 FTE would manage 1,300 to 2,000 cases through the assessment, referral, and treatment process, and
 - Staff would act as liaisons between the Court and treatment providers; and
- ❖ Restructure of Low and Limited Supervision Services resulting in the following:
 - Reallocation of three PPO's to the field to help offset rising caseloads,
 - Reduction of Low and Limited Supervision staff from 21 FTE to 6.5 FTE to more closely reflect State reimbursement levels for these services,
 - Potential development of the Drug Treatment Court (8 FTE),
 - Enhancement of the Community Justice Initiative (3 FTE PPOs), and
 - Assisting the Department to meet budget constraints by cutting 3 FTE PPOs.

MEETING DATE: June 7, 2001
AGENDA NO: R-5
ESTIMATED START TIME: 9:55 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Resolution Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 10 - 20 minutes

DEPARTMENT: Support Services DIVISION: Human Resources

CONTACT: Leila Wrathall TELEPHONE #: (503) 988-5015 x29670
BLDG/ROOM #: 503/4th

PERSON(S) MAKING PRESENTATION: Gail Parnell and Cathy O'Brien

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Resolution Relating to Benefits for Employees Not Covered by Collective Repealing Resolution No. 99-47

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: M. Cecilia Johnson

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN - 1 PM 12:58
MULTNOMAH COUNTY
OREGON



Department of Support Services
MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Fourth Floor
Portland, Oregon 97214
(503) 988-5881 phone
(503) 988-5758 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners
FROM: Cecilia Johnson, Director
DATE: May 31, 2001
RE: Resolution Relating to Benefits for Employees Not Covered by
Collective Bargaining Agreements and Repealing Resolution
No. 99-47

1. Recommendation/Action Requested:
Approval of this Resolution.
2. Background/Analysis:

This Resolution replaces an existing Resolution. This Resolution includes the provisions from Resolution 99-47 "A resolution relating to benefits for exempt employees and elected officials" and replaces it with updated language with four major changes:

- 1) The status of about 22 employees will change from confidential to management. Their benefits will change from those received by Local 88 employees to those received by management employees. This change is more thoroughly explained in the Staff Report for the Resolution on Pay Administration for employees not covered by collective bargaining agreements.
- 2) The Board of County Commissioners previously approved the change to a benefits board approving the health insurance benefits and composite rates for all County employees. Section 5 (A) of this Resolution implements the role of the Employee Benefits Board in

approving health insurance rates for management and executive employees and elected officials staff.

3) The Disability Program for management and executive employees and elected officials staff is changing from long-term disability coverage after 30 days to a program where employees will now be eligible for short-term disability coverage after 30 days and long-term disability after 90 days. This provides better coverage since the medical threshold for what is considered a qualifying disability is lower under short-term disability.

4) References to benefits such as vacation and sick leave and educational assistance were deleted. After Resolution 99-47 was passed these items were added to the County Code of Ordinances Chapter 9.202 as benefits to be included in the Chair's compensation plan. Therefore it would be redundant to include them in this Resolution.

3. Financial Impact:

1) Status change from confidential to management employee. There will be a minimal financial impact. The actual impact will depend upon the outcome of negotiations with Local 88. The benefits that may change depending upon the outcome of bargaining are life insurance, from \$10,000 to \$50,000 coverage; disability insurance, from coverage after 90 days to coverage after 30 days; and the vacation accrual rate. Seventeen employees will be eligible for higher vacation accrual rates.

2) Rates being set by the Employee Benefits Board: this is a budget process change for how health insurance rates are established, the composite rates are for all County employees. This has been discussed previously by the BCC.

3) Changes in Disability Insurance Program: There will be a minimal financial impact resulting in an improved disability program.

4) Language changes: No financial impact.

4. Legal Issues:
None.

5. Controversial Issues:
None.

6. Link to Current County Policies:
 - a. The change of confidential employees' status to management will streamline pay administration and benefits practices by incorporating a small group of employees into a larger group.
 - b. The change in how management and executive employees and elected officials staffs' benefits rates are determined is a part of the implementation of the Employee Benefits Board as the entity approving benefits plans.

7. Citizen Participation:
N/A

8. Other Government Participation:
N/A

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to the benefits program.
- d. The County will provide health insurance benefits as approved by the Employee Benefits Board for executive, management and confidential employees, and elected officials.
- e. The County will continue other current benefits for executive, management and confidential employees and elected officials.

The Multnomah County Board of Commissioners Resolves:

Section 1. Definitions.

(A) Full-time Employee means an employee regularly scheduled to work at least 32 hours per week (0.8 FTE), or an employee regularly scheduled to work at least 30 hours per week (0.75 FTE), if on a 10-hour per day schedule.

(B) Part-time Employee means an employee regularly scheduled to work at least 20 hours per week (0.5 FTE), but less than full-time.

Section 2. Benefits for Executive and Management Employees.

Full-time and part-time executive and management employees receive benefits as provided in the compensation plan, including benefits established by executive rule as part of the compensation plan, and this resolution.

Section 3. Paid Holidays.

(A) Holidays

- (1) Any day declared a holiday by the Board of County Commissioners
- (2) New Year's Day (January 1)
- (3) Dr. Rev. Martin Luther King, Jr.'s birthday (third Monday in January)
- (4) President's Day (third Monday in February)
- (5) Memorial Day (last Monday in May)
- (6) Independence Day (July 4)
- (7) Labor Day (first Monday in September)
- (8) Veteran's Day (November 11); except Library employees
- (9) Thanksgiving Day (fourth Thursday in November)
- (10) Four hours on either Christmas Eve or New Year's Eve. Library employees, Christmas Eve Day.
- (11) Christmas Day (December 25)

(B) Instead of the holidays listed above, Sheriff's Office employees receive 11 1/2 personal holidays per year on each July 1 that may be used at the discretion of the employee with the consent of the appointing manager.

Section 4. Disability.

Each executive and management employee will enroll in County-paid short-term and long-term disability programs. The plan documents will establish specific terms and conditions for these programs.

Section 5. Health & Life Insurance; Flexible Spending Accounts.

(A) Medical, Vision and Dental Insurance

(1) Premium Payments. The County pays the monthly premiums for medical, vision and dental benefits for full-time executive and management employees and employees' eligible dependents as approved by the Employee Benefits Board. Employees may pay premium contributions toward county medical and dental with pre-tax dollars through payroll deduction according to guidelines for premium conversion in the Internal Revenue Code Section 125.

(2) Coverage. Coverage is provided for employees and their immediate families, i.e., spouses and eligible dependent children. Any child whose medical/dental coverage must be paid by court order is an "eligible dependent child" for purposes of coverage. In lieu of spouse coverage an employee may enroll a domestic partner and the partner's eligible dependents. This coverage is subject to the selected health insurance plan document and executive rules concerning marriage and domestic partnership.

(B) Flexible Spending Accounts.

Executive and management employees may participate in medical expense flexible spending accounts and dependent care flexible spending accounts under Internal Revenue Service Code Section 125. The flexible spending accounts are fully described in Section 125 plan documents.

(C) Life Insurance.

(1) The County insures each executive and management employee, at no charge, under a term life insurance policy for the employee's base annual salary, up to a maximum of \$50,000.

(2) The County insures each executive and management employee retiree who has at least 10 years of County service, at no charge, under a \$2,000 term life insurance policy during the period the retiree receives pension benefits.

(3) The County may provide executive and management employees the option of purchasing supplemental term life.

(D) Terms and Conditions.

Specific terms and conditions of insurance programs are controlled by the plan documents and by executive rules established by the Chair.

Section 6. Bus Pass Program.

The County contributes to the monthly cost of Tri-Met or C-Tran public bus passes used for employees commuting to and from work. The monthly dollar amount contributed will not exceed the maximum non-taxable amount allowed by IRS regulations.

Section 7. Pensions.

(A) This resolution does not affect benefits of Library executive and management employees under the Library Association of Portland pension plan.

(B) Executive and management employees are eligible to participate in the Oregon Public Employees Retirement System (PERS).

(C) In addition to salaries paid to executive and management employees and in lieu of employee contributions to PERS, the County assumes or "picks up" the uniform six percent of salary contribution as permitted by state law.

(D) The full amount of contributions "picked up" is considered salary only for computing an employee member's final average salary under state law.

(E) The full amount of contributions "picked up" is added to employees' individual account balances for their annuities and is considered employee contributions for all other purposes of state law.

Section 8. Benefits for Less than Part-time, Temporary, and Confidential.

(A) Executive and management employees who are regularly scheduled to work less than 20 hours per week or .5 FTE receive only the employee benefits required by state or federal law.

(B) Temporary appointees to executive and management positions who are regularly scheduled to work 20 or more hours per week or at least .5 FTE receive all employee benefits. No other temporary worker or on-call employee receives benefits.

(C) Confidential employees receive the benefits provided to management employees.

Section 9. Benefits for Elected Officials

Elected Officials receive the following benefits as provided for executive employees: Health & Life Insurance; Flexible Spending (Section 5(A), (B) (C)1 and 3, and (D)); Deferred Compensation Program; Bus Pass Program (Section 6); Pensions (Section 7); and Workers' Compensation and Supplemental Benefits.

Section 10. This resolution takes effect and Resolution No. 99-47 is repealed on July 1, 2001.

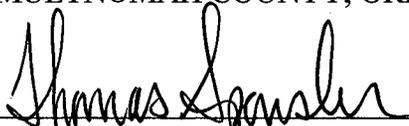
Adopted this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
Thomas Sponsler, County Attorney

MEETING DATE: June 7, 2001
AGENDA NO: R-6
ESTIMATED START TIME: 10:05 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Resolution A Pay Administration Rule For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 10 - 20 minutes

DEPARTMENT: Support Services DIVISION: Human Resources

CONTACT: Leila Wrathall TELEPHONE #: (503) 988-5015 x26477
BLDG/ROOM #: 503/4th

PERSON(S) MAKING PRESENTATION: Gail Parnell and Cathy O'Brien

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Resolution A Pay Administration Rule For Employees Not Covered By Collective Bargaining Agreements

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: M. Cecilia Johnson

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

MULTNOMAH COUNTY
OREGON
01 JUN - 1 11:11 AM '01



Department of Support Services
MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Fourth Floor
Portland, Oregon 97214
(503) 988-5881 phone
(503) 988-5758 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Cecilia Johnson, Director

DATE: May 31, 2001

RE: Resolution Adopting A Pay Administration Rule For Employees
Not Covered By Collective Bargaining Agreements And
Repealing Resolution No. 99-48

1. Recommendation/Action Requested:
Approval of this Resolution.
2. Background/Analysis:

The changes included in this Resolution will result in the status of about 22 employees being changed from confidential to management. Confidential employees are excluded from union representation because their positions have some involvement with collective bargaining or they are administrative assistants or secretaries for department directors. They work in positions that will be represented by AFSCME Local 88 except for their relationship to collective bargaining. The positions that are excluded have been agreed to during negotiations with AFSCME Local 88. Currently confidential employees are subject to the same pay practices and benefits plans that Local 88 members receive.

This change is being proposed for two primary reasons. First, it will result in a streamlining of the administration of pay and benefits and the County's Personnel Rules. Confidential employees are a very small group of employees; for administrative purposes they have to be treated like any other larger group. Folding them into management status will mean having one less set of pay and benefits rules to track. Treating confidential employees the same as management employees

will enable the Personnel Rules to be streamlined as well. Under some of the Personnel Rules they are treated like management employees, under others they are excluded from Rules that apply to management. At times this creates confusion.

The second reason is that although confidential employees have been treated like Local 88 members for benefits and pay administration purposes, their interests are different from Local 88's. When Local 88 voted in February 2001 not to participate in the Employee Benefits Board, questions were raised about how this will impact confidential employees. Under current policy they would have had to pay any premiums negotiated for Local 88 employees even though they were not eligible to vote in Local 88's election on the Employee Benefits Board Governance Structure. Prior to the 1998 Local 88 contract negotiations they were eligible to bump into the bargaining unit during layoffs. This is no longer true. If this Resolution passes, confidential employees will be subject to the same employment practices as management employees and will be represented on the Employee Benefits Board by the representative for the management and executive employees.

3. Financial Impact:

The estimated financial impact will be approximately \$10,000 – 15,000 during FY '02. Confidential employees will change from hourly pay ranges in the Local 88 bargaining unit to semi-monthly management pay ranges that might have higher maximum pay rates. Nine employees who are at the top step in their current pay ranges may be eligible for 3% merit increases on July 1, 2001, the other 13 employees may receive merit increases earlier in the year.

4. Legal Issues:
None.

5. Controversial Issues:
None.

6. Link to Current County Policies:
This will streamline pay administration and benefits practices by incorporating a small group of employees into a larger group.

7. Citizen Participation:
N/A

8. Other Government Participation:
N/A

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management, and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted County compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to pay.
- d. The County will continue the adopted pay administration practices for executive, management, and confidential employees.

The Multnomah County Board of Commissioners Resolves:

1. **Applicability.** This resolution applies to County executive and management employees with the following exceptions:
 - (a) The pay rates, performance appraisal system and pay administration practices for Elected Officials Staff that are set by the elected officials, within the budget for those positions.
 - (b) Executive and management employees who regularly work less than 20 hours per week.
2. **Pay Ranges.** The compensation plan contains pay ranges consisting of a minimum and a maximum base rate for each executive and management classification. The Board will establish pay ranges and make any changes to the ranges. The Chair will make recommendations based on periodic surveys of comparable employers, internal classification relationships, financial constraints and actual or anticipated pay adjustments for represented employees. Executive and management employees are also eligible for special pay adjustments within pay ranges.
3. **Merit Increases, Classified.** Each July 1 management employees are eligible for merit increases in base pay equal to three percent (3%) or to the maximum of the ranges, whichever is less. Merit increases will be based on rules and procedures established by the Chair.
4. **Merit Increases, Unclassified.** The Chair is responsible for developing and presenting an annual recommendation to the Board for merit pay for executive employees. Each July 1 executive employees are eligible for merit pay based on accomplishments of performance objectives set for the prior fiscal year.

5. **General Salary Increases.** Executive and management employees will receive cost of living increases approved by the Board.
6. **Incentive Payments.** Incentive payments are part of the merit pay system. Department Directors may authorize incentive payments to employees. Incentive payments are for outstanding contributions to the county during the evaluation period. Incentive payments will not be added to employees' base pay.
7. **Overtime Pay.** No executive or management employee excluded from coverage of the Fair Labor Standards Act (FLSA) will receive overtime pay. Employees subject to the FLSA are eligible for overtime pay in accordance with county's personnel rules, and state and federal law. The rate is one and one-half times the hourly pay rate for the employee. Compensatory time in lieu of overtime pay is available at the rate of one and one-half hours for additional time worked in excess of:
 - (a) Eight hours in any work day for a five-day, 40-hour-a-week employee;
 - (b) 10 hours in any work day for a four-day, 40-hour-a-week employee; or
 - (c) 40 hours in any FLSA work week.
8. **Working in Higher Classification.** When an executive or management employee replaces another executive or management employee in a higher classification for five or more work days and performs most of the duties of the higher classification, the Department director has discretion to pay the employee at a higher rate. The higher pay rate will be no less than the minimum, nor more than the maximum rate for the higher classification. The higher rate will be paid retroactive to the first day of work in the higher classification.
9. **Confidential Employees.** Confidential employees receive the same pay administration practices as management employees .
10. This resolution takes effect and Resolution No. 99-48 is repealed on July 1, 2001.

ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Thomas Sponsler, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-074

Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management, and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted County compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to pay.
- d. The County will continue the adopted pay administration practices for executive, management, and confidential employees.

The Multnomah County Board of Commissioners Resolves:

1. **Applicability.** This resolution applies to County executive and management employees with the following exceptions:
 - (a) The pay rates, performance appraisal system and pay administration practices for Elected Officials Staff that are set by the elected officials, within the budget for those positions.
 - (b) Executive and management employees who regularly work less than 20 hours per week.
2. **Pay Ranges.** The compensation plan contains pay ranges consisting of a minimum and a maximum base rate for each executive and management classification. The Board will establish pay ranges and make any changes to the ranges. The Chair will make recommendations based on periodic surveys of comparable employers, internal classification relationships, financial constraints and actual or anticipated pay adjustments for represented employees. Executive and management employees are also eligible for special pay adjustments within pay ranges.
3. **Merit Increases, Classified.** Each July 1 management employees are eligible for merit increases in base pay equal to three percent (3%) or to the maximum of the ranges, whichever is less. Merit increases will be based on rules and procedures established by the Chair.
4. **Merit Increases, Unclassified.** The Chair is responsible for developing and presenting an annual recommendation to the Board for merit pay for executive employees. Each July 1 executive employees are eligible for merit pay based on accomplishments of performance objectives set for the prior fiscal year.

5. **General Salary Increases.** Executive and management employees will receive cost of living increases approved by the Board.
6. **Incentive Payments.** Incentive payments are part of the merit pay system. Department Directors may authorize incentive payments to employees. Incentive payments are for outstanding contributions to the county during the evaluation period. Incentive payments will not be added to employees' base pay.
7. **Overtime Pay.** No executive or management employee excluded from coverage of the Fair Labor Standards Act (FLSA) will receive overtime pay. Employees subject to the FLSA are eligible for overtime pay in accordance with county's personnel rules, and state and federal law. The rate is one and one-half times the hourly pay rate for the employee. Compensatory time in lieu of overtime pay is available at the rate of one and one-half hours for additional time worked in excess of:
 - (a) Eight hours in any work day for a five-day, 40-hour-a-week employee;
 - (b) 10 hours in any work day for a four-day, 40-hour-a-week employee; or
 - (c) 40 hours in any FLSA work week.
8. **Working in Higher Classification.** When an executive or management employee replaces another executive or management employee in a higher classification for five or more work days and performs most of the duties of the higher classification, the Department director has discretion to pay the employee at a higher rate. The higher pay rate will be no less than the minimum, nor more than the maximum rate for the higher classification. The higher rate will be paid retroactive to the first day of work in the higher classification.
9. **Confidential Employees.** Confidential employees receive the same pay administration practices as management employees .
10. This resolution takes effect and Resolution No. 99-48 is repealed on July 1, 2001.

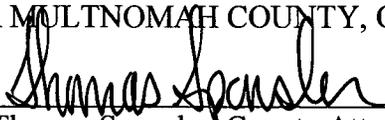
ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

MEETING DATE: June 7, 2001
AGENDA NO: R-7
ESTIMATED START TIME: 10:10 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Revision to Governance Structure and Name of Multnomah County Employee Benefits Board Ordinance 9.230

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 10 - 15 minutes

DEPARTMENT: Support Services DIVISION: Human Resources

CONTACT: Leila Wrathall TELEPHONE #: (503) 988-5015 x29670
BLDG/ROOM #: 503/4th

PERSON(S) MAKING PRESENTATION: Gail Parnell and Cathy O'Brien

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Revision to the Multnomah County Employee Benefits Board Governance Structure

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: M. Cecilia Johnson

MULTNOMAH COUNTY
OREGON
01 JUN 1 PM 1:17
Clerk's Office

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us



Department of Support Services
MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Fourth Floor
Portland, Oregon 97214
(503) 988-5881 phone
(503) 988-5758 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners
FROM: Cecilia Johnson, Director
DATE: May 31, 2001
RE: Amending Multnomah County Code §§ 9.230 et. seq. Relating to Employees' Benefit Board

1. Recommendation/Action Requested:
Approval of the proposed Amendments.

2. Background/Analysis:
These Amendments implement the governance structure changes to the Multnomah County Employee Benefits Board that were agreed to by the Board of County Commissioners and labor organizations representing County employees. The Governance Structure that includes the changes to the County Code described below has been proposed for inclusion in all of the union contracts, except one, by the County and labor organizations representing County employees. The major amendments to MCC 9.230 Multnomah County Employee Benefits Board are:

- a. Change in name to: Employee Benefits Board (EBB);
- b. The EBB has authority to approve changes with affirmative vote by 80% of voting membership instead of the unanimous agreement requirement;
- c. (New provision) EBB members have a process for recommending changes to the benefits plans and the Department of Support Services has a process for responding; current Code states only the Department of Support Services may propose changes to the plans;
- d. Currently the County's representative and the management and executive employees and elected officials' representative only

have one vote. These amendments will give both representatives a vote. This provides representation equal to that given other employee groups for management and executive employees and elected officials staff.

3. Financial Impact:
None.
4. Legal Issues:
None.
5. Controversial Issues:
None.
6. Link to Current County Policies:
Provides consistency with language being negotiated with the labor organizations representing County employees.
7. Citizen Participation:
N/A
8. Other Government Participation:
N/A

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Amending Multnomah County Code §§ 9.230 et. seq. Relating to Employees' Benefit Board

Multnomah County Ordains as follows:

Section 1. MCC §§ 9.230 et. seq. are amended to read as follows:

§ 9.230* EMPLOYEES' BENEFITS BOARD

§ 9.230- Established; Membership.

(A) There is an Employees' Benefits Board (EBB) with representation from County bargaining units and County employees not covered by collective bargaining agreements.

(B) EBB membership shall consist of:

(1) Representation for each participating bargaining unit of County employees as provided in their respective collective bargaining agreement.

(2) One representative appointed by the Chair for all management and executive employees, and elected official's staffs.

(3) One representative for the interests of the employer appointed by the Chair.

§ 9.231 Definition; Purpose.

(A) Health and welfare benefits mean the health and welfare benefits described in the collective bargaining agreements.

(B) The purpose of the EBB is to:

(1) Provide a forum for education and discussion of County health and welfare issues;

(2) Study and recommend methods of providing County health and welfare benefits;

(3) Consider health and welfare benefits as part of total employee compensation;

MEETING DATE: June 7, 2001
AGENDA NO: R-8
ESTIMATED START TIME: 10:15 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: MHCRC FY 2001-2001 Budget

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 15 minutes

DEPARTMENT: Non-Departmental DIVISION: Commissioner Serena Cruz

CONTACT: Mary Beth Henry, MHCRC TELEPHONE #: (503) 823-5414
BLDG/ROOM #: 106/704

PERSON(S) MAKING PRESENTATION : Royal Harshman, County MHCRC Representative

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Mt. Hood Cable Regulatory Commission Fiscal Year 2001-2002 Budget Request

add 10 copies to Dece Johnson, MHCRC

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Serena Cruz

(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN - 1 PM 1:34
MULTNOMAH COUNTY
OREGON
COMMISSIONER'S OFFICE



Commissioner Serena Cruz, District 2

MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214
(503) 988-5219 phone
(503) 988-5440 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Commissioner Cruz
Through the Mt. Hood Cable Regulatory Commission

DATE: June 7, 2001

RE: Mt. Hood Cable Regulatory Commission FY 2001-02 Budget

1. Recommendation/Action Requested:

The Commission requests that the County approve the Commission's FY 2001-02 Budget.

2. Background/Analysis:

The Commission is made up of the cities of Fairview, Gresham, Portland, Wood Village, and Troutdale and Multnomah County. The mission is to Advocate for and protect the public interest in the regulation and development of cable communications systems; Monitor and help resolve cable subscriber' concerns; and, Facilitate the planning and implementation of community uses of cable communication technologies that make use of the public right of way.

3. Financial Impact:

Multnomah County will provide \$15,736 for staffing the Mt. Hood Cable Regulatory Commission and will also provide \$46,423 in funding for Multnomah Community Television. Approximately \$24,429 in franchise fees will be generated by this program for Multnomah County's general fund during FY 2001-2002.

4. Legal Issues:
none

5. Controversial Issues:
none

6. Link to Current County Policies:

7. Citizen Participation:

The volunteer Mt. Hood Cable Regulatory Commission voted unanimously to recommend approval of the budget to Jurisdictions at a Public Hearing on February 26, 2001.

8. Other Government Participation:

Six other Jurisdictions.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-_____

Approval of the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2001-2002

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village (Cities) to advocate for and protect the public interest in the regulation and development of cable communication systems.
- b. The MHCRC has approved a budget for fiscal year 2001-2002 and forwarded this budget to Multnomah County and the Cities for approval.

The Multnomah County Board of Commissioners Resolves:

1. The Mt. Hood Cable Regulatory Commission budget for fiscal year 2001-2002 is approved.

ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-073

Approval of the Mt. Hood Cable Regulatory Commission Budget for Fiscal Year 2001-2002

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village (Cities) to advocate for and protect the public interest in the regulation and development of cable communication systems.
- b. The MHCRC has approved a budget for fiscal year 2001-2002 and forwarded this budget to Multnomah County and the Cities for approval.

The Multnomah County Board of Commissioners Resolves:

1. The Mt. Hood Cable Regulatory Commission budget for fiscal year 2001-2002 is approved.

ADOPTED this 7th day of June, 2001.

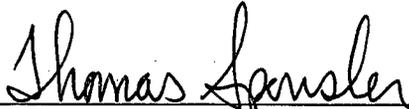


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Thomas Sponsler, County Attorney

MT. HOOD CABLE REGULATORY COMMISSION

Representing:

City of Portland
City of Fairview

City of Gresham
City of Wood Village

City of Troutdale
Multnomah County

PROPOSED BUDGET
FISCAL YEAR 2001-02

FEBRUARY 2001

Commission Members

Commission Chair: Norman Thomas
Alan Alexander III Rich Goheen
Royal Harshman Robert Kreinberg
Stan Saunders Sue Dicile

Bureau Director: David C. Olson

**MT. HOOD CABLE REGULATORY COMMISSION
FY 2001-02 PROPOSED BUDGET**

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2. Portland Cable Access Budget	

MT. HOOD CABLE REGULATORY COMMISSION

OVERVIEW

The Mt. Hood Cable Regulatory Commission (MHCRC or Commission) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village for the purposes of:

- **Advocating for and protecting the public interest in the regulation and development of cable communications systems;**
- **Monitoring and helping resolve cable subscribers' concerns; and,**
- **Facilitating the planning and implementation of community uses of cable communication technologies that make use of the public right of way.**

Each of the Commission member Jurisdictions appoints citizen representatives to the Commission. Over the past year, these citizen appointees have committed hundreds of volunteer hours to fulfill the Commission's mission and to serve the Jurisdictions. They have attended over 13 Commission and committee meetings, kept abreast of issues of concern to their Jurisdictions, presented information at city council and county commission meetings, and served as liaisons to Portland Cable Access (PCA) and Multnomah Community Television (MCTV).

The Commission contracts for staff through a services agreement with the City of Portland. The Commission funds an equivalent of 3.4 full-time staff positions, plus related materials and services, overhead and capital. Each of the member Jurisdictions provides a portion of their franchise fees from cable services providers to annually fund the operational expenses of the Commission.

ACCOMPLISHMENTS DURING 2000

Processed the First-Ever Competitive Cable and Broadband Services Franchises

The Mt. Hood Cable Regulatory Commission lead a lengthy franchising and public hearing process (including a six-hour, live cablecast public hearing) which resulted in unanimous approval by all Jurisdictions of two new cable and "broadband" Internet/telecommunications service providers entry into the residential market. New competitive service providers not only will provide a significant investment here in new telecommunications infrastructure to serve all area homes, they will also provide a real "choice" in the future for residents in local cable, phone, and telecommunications services for the first time in history. Both companies credited the MHCRC's leadership in the 'open access' debate to sparking their interest in investing here.

Furthered MHCRC's Lead in National Debate over 'Open Access' to Internet via Cable

The MHCRC's leadership in promoting 'open access' to cable Internet services continued to receive national recognition in 2000, as key federal agencies (including both the Federal Communications Commission and the Federal Trade Commission) for the first time launched formal proceedings or took action to advance the issue. The Commission joined other local governments from around the country to file formal comments in the FCC's proceeding. A groundbreaking decision of the 9th

Circuit Court of Appeals in June, while adverse to the MHCRC's jurisdictional argument, nevertheless set the stage for launching the federal inquiries long urged by the Commission that will expedite opening the high speed "broadband" cable platform in the interest of consumers everywhere.

Completed Major, Residential Cable System Upgrade

Year-end 2000 saw substantial completion, in response to franchise requirements, of a significant and wide-scale upgrade of the existing cable system (owned by AT&T). Extensive fiber optic plant was added, channel capacity expanded, new services (including new digital packages and channels) were introduced, and high speed "broadband" access to the Internet via the cable system was made available to area residents for the first time. Future "high tech" services, such as competitive telephone service, are also planned for the coming year.

Granted \$775,000 to Advance Education and Community-Based Technology.

The Community Access Capital Grant program had a second successful year with the MHCRC granting over \$775,000 for eight projects that will assist public and non-profit organizations throughout Multnomah County to use advances in technology to meet critical community needs. Successful projects address: second language curriculum and training requirements for elementary students and teachers; improvements in the quality of distance learning classes at Portland Community College; closed captioning of local government meetings to enable accessibility for hearing impaired citizens; and more efficient and higher quality video production for Multnomah County and Troutdale government meetings. The 2000 competitive grant round received 19 applications with proposed project amounts totaling \$2.3 million in grant fund requests and \$1.8 million in matching project funds.

Guided Development of the Community Institutional Network.

Over the past two years, the MHCRC has guided the deployment of nearly \$1 billion in key franchise resources (retained in a fund held by AT&T) to design and construct the Community Institutional Network (I-Net). The I-Net is an advanced communications network and will provide high-speed video, data and voice connectivity to over 300 public facilities throughout Multnomah County at very low cost (including local governments, libraries, K-12 schools, community colleges, universities, public access providers, courts, Tri-Met, Metro and other community organizations). Full launch of the network is anticipated in Summer 2001. The Commission will continue to oversee network planning, fees and public agency use in order to leverage this public resource as a low cost, high quality tool for organizations to communicate, inform and deliver services to their constituencies.

Provided Consumer Protection and Franchise Oversight

In 2000, the Commission assisted in the resolution of about 95 complaints per month. The Commission also oversaw enforcement of customer service standards, insurance and bonding issues, technical standards, emergency override requirements, changes in rates and channel assignments, line extension policies and universal service issues.

GOALS AND OBJECTIVES

Fiscal Year 2001-2002

Note: The policy and regulatory work of the MHCRC is undertaken in a very dynamic communications technology environment. Consequently, the Commission retains flexibility to revise its Goals and Objectives as may be required from time to time.

Goal I: *Effectively administer cable television franchise agreements to serve our member jurisdictions.*

Objectives:

1. Conduct effective cable rate regulation which meets the spirit and intent of federal legislation and FCC rules.
2. Identify and address franchise compliance issues in response to and, when possible, prior to cable company actions.
3. Provide consumer protection for citizens and subscribers in cable television matters by helping to resolve complaints, enforcing customer service standards and addressing other consumer-related franchise compliance issues.
4. Continue to analyze changes in technology and the mergers of telecommunications and cable companies in order to inform the jurisdictions and other stakeholders about how those changes may affect consumers and the local public benefits of the franchise agreements.
5. Conduct franchise fee and PEG fee financial review to ensure full payment from cable companies.
6. Monitor and oversee RCN and WIN cable systems construction (completion deadline March 31, 2006).

Goal II: *Ensure access to and use of current and new services available through the cable system technology by citizens, local governments and community institutions.*

Objectives

1. Conduct and evaluate grant-making process to allocate capital funds under the cable franchise agreements dedicated for the development of public, educational and governmental uses of the cable system technology in a way, which ensures that the funds are distributed in accordance with the grant purpose and criteria.
2. Monitor projects which have received grant funding to ensure compliance with the project goals and objectives and accountability for grant funds.

3. Manage longer-term Community Institutional Network (I-Net) planning within available funds in order to leverage this public resource as a low cost, high quality tool for public organizations to communicate, inform and deliver services to their constituencies.
4. Develop and implement an I-Net start-up strategy which includes network operations and bandwidth management roles and responsibilities, network fees, contracts for services, and marketing tools.
5. Manage access provider contracts with Portland Cable Access and Multnomah Community Television.
6. Allocate capital funds for Portland Cable Access and Multnomah Community Television.
7. Collaborate with organizations, at the federal, state and local levels, to advocate for the community's access to cable system technology.
8. Manage activation of digital channels for community access programming.
9. Encourage development and deployment of broadband services using cable system technology, including high speed internet access, on an open, accessible and nondiscriminatory basis throughout the franchise areas.

Goal III: *Communicate, educate and respond in a timely and accurate manner to our jurisdictions, cable subscribers and the general public regarding communications technology policy and regulatory issues.*

Objectives

1. Communicate in a way which supports the following priority criteria: A) Jurisdiction officials and key Jurisdiction staff are informed about communications technology policy and regulatory issues and understand what is at stake; and B) interested stakeholders view the Commission as an important source of information.
2. Support our member Jurisdictions in implementing FCC rules and federal laws related to cable and telecommunications.

GOAL IV: *Advocate for continued local authority regarding cable franchises and use of the public rights of way by communication providers.*

Objectives

1. Continue cross-jurisdictional collaborations for information-sharing and coordinated strategies on issues of common concern.
2. Continue to participate in and encourage advocacy efforts for federal legislative and agency proceedings on behalf of our jurisdictions' and citizens' interests.
3. Participate in statewide committees or groups which address local government authority, management and control of public rights of way.
4. Advocate for open, nondiscriminatory access to cable system broadband technology.

Goal V: *Operate the Cable Regulatory Office and the Commission efficiently and effectively.*

Objectives

1. Fulfill Intergovernmental Agreement and Rules of Procedure administrative responsibilities.
2. Plan and conduct Commission meetings in a way which respects the volunteer nature of Commission positions and keeps Commissioners informed about telecommunications issues.
3. Continue annual strategic planning and evaluation.
4. Assist the Jurisdictions with identifying issues related to regulating and administering the new hybrid cable-telecommunication franchises and facilitate any necessary revisions to the Intergovernmental Agreement.

BUDGET OVERVIEW

According to the Intergovernmental Agreement among the member Jurisdictions which created the MHCRC, the Commission must gain approval of its annual budget by every member Jurisdiction. The MHCRC's Finance Committee, comprised of three Commissioners and the Chair, developed a detailed FY01-02 budget in consultation with its staff. On February 26, 2001, the Commission adopted the proposed budget to forward to the Jurisdictions for consideration. The MHCRC provides the proposed budget to the Cities' and County's staff in advance of the City Councils' and County Commission's consideration of the budget.

The Commission's Budget contains two budget documents: a Financial Summary and the Line Item Budget. The Budget also provides several appendixes that include more detailed information.

FINANCIAL SUMMARY

The Commission's FY 2001-02 Financial Summary is presented on **INSERT**. A large portion of the Commission's overall resources are funds collected from the cable company and the expenditures are the disbursement of those funds to the member Jurisdictions, the Community Access Providers (Portland Cable Access (PCA) and Multnomah Community Television (MCTV)) and Community Access Capital Grant recipients. These disbursements are governed by the Intergovernmental Agreement (IGA) among the member Jurisdictions which created the Commission and, in some cases, by the cable services franchises.

The amount of the Commission's resources from year to year are dependant on the gross revenues of the cable company since franchise fees, the Community Access Capital Grant fund revenues and the access corporation capital fund revenues are based on a percentage of the company's gross revenues. In the upcoming fiscal year, the company's gross revenues in the East County jurisdictions are projected to slightly increase and in Portland, they are projected to slightly decrease. This results in a slight decrease in the total forecasted revenue resources for the MHCRC's FY01-02 budget from the current year revised forecast. This decrease is due, for the most part, to several factors affecting the cable communications industry.

The Commission's Revenue Resources include:

First, the Commission collects all cable services franchise fee revenue for Gresham, Troutdale, Fairview, Wood Village and Multnomah County. The total projected revenues are \$751,065 in FY 2001-02 or a 1.5% increase over the revised current year forecast;

Second, the MHCRC collects funds from the City of Portland for its share of the Commission's operating budget;

Third, the Commission administers two programs funded by a percentage of AT&T's gross revenues totaling over \$1.4 million: Access Corporation Capital Fund and the Community Access Capital Grant Fund; and

Fourth, the beginning fund balance and the interest on Commission funds.

The Commission also added a new resource line item, Franchising Deposit – Overbuilds, for FY01-02 in anticipation of potential new revenues paid by competitive service providers.

Expenditures include:

First, franchise fee payments to the Jurisdictions. The franchise fee payments to the Jurisdictions are the total amount of franchise fees the MHCRC collects on behalf of Gresham, Troutdale, Fairview, Wood Village and Multnomah County less the amount each Jurisdiction contributes to the Commission's Operating Budget and the community access payments to MCTV and PCA in accordance with the IGA.

Second, all MHCRC member jurisdictions contribute a portion of franchise fees to the Commission's Operating Budget (\$377,108). This is a 3.3% increase from the current year budget. The net contribution totals \$369,120, after deducting the balance of the FY 1999-2000 budget (\$7,987). Each jurisdiction's net contribution is outlined below:

Fairview	\$ 5,382	Portland	\$250,023
Gresham	\$82,341	Troutdale	\$ 13,221
Multnomah County	\$15,736	Wood Village	\$ 2,418

The proportional funding allocation methodology is based on the methodology adopted in the MHCRC FY 2000-01 Budget. Greater detail is available on the cost allocation worksheet which appears in Appendix Two.

Third, community access and access corporation capital payments to MCTV and PCA for operational and capital budgets of the community programming centers in East Multnomah County and Portland. These payments are made in accordance with the IGA and the cable services franchise agreements; and

Fourth, the Community Access Capital Grant program. These expenditures support the annual grant program.

The MHCRC added a new expenditure line item, Franchising Expenditures – Overbuilds, this year to account for any necessary expenditures related to the potential competitive service providers. Expenditures will only incur if new revenues are received from the providers.

MT. HOOD CABLE REGULATORY COMMISSION
Fiscal Year 2001-02
Financial Summary

RESOURCES	1998-99 Actual	1999-00 Actual	2000-01 Revised	2001-02 Proposed
Beginning Balance	677,516	979,600	1,122,246	845,291
E. County Cable Franch. Fees	734,333	738,801	717,265	728,024
Multnomah West Franch. Fees	29,622	29,339	23,164	23,041
Access Revenue-Annexed PDX	180,557	193,547	0	0
Portland Share of Operataing Bud.	205,722	215,743	239,107	250,023
Franchise Deposit - Overbuilders	0	105,000	75,000	100,000
Interest	58,776	106,519	75,000	32,000
Community Access Grant Capital Revenue	754,803	738,036	719,643	710,271
Access Corporation Capital Revenue	691,370	723,512	719,643	710,271
Miscellaneous	0	148	0	0
Total Resources	\$3,332,699	\$3,830,245	\$3,691,068	\$3,398,921
REQUIREMENTS	1998-99 Actual	1999-00 Actual	2000-01 Revised	2001-02 Proposed
EXPENDITURES				
Franchise Fee Balance to Jurisdictions	224,636	193,415	178,955	181,328
Community Access Payments, E. County(MCTV)	433,237	450,644	430,359	436,814
Community Access Payments, Multnomah West (PCA)	10,490	18,962	13,898	13,825
Community Access Payments, Annexed Portland	180,557	193,547	W/ PCA	W/PCA
MHCRC Operating Budget	312,744	327,539	365,069	377,108
Community Access Capital Grants, Personnel	46,602	47,329	56,844	60,869
Community Access Capital Grants, M&S		123,102	128,825	80,321
Franchise Expenditures - Overbuilders	0	42,249	75,000	100,000
Community Access Capital Grants	136,963	3,307	850,000	700,000
Community Access Capital Grant Encumbrance	496,198	651,205	0	0
Access Corporation Capital payments	511,672	656,700	746,827	771,472
Total Expenditures	\$2,353,099	\$2,707,999	\$2,845,777	\$2,721,737
Unappropriated Ending Balance	979,600	1,122,246	845,291	677,184
Total Requirements	\$3,332,699	\$3,830,245	\$3,691,068	\$3,398,921

LINE ITEM BUDGET

The Commission's FY 2001-02 Line Item Budget provides detail of the expenditures included in the Financial Summary.

The proposed budget retains the current staffing level of 3.4 full-time equivalent staff positions. This staffing level allows the Commission to maintain its core programs, which include:

- Administering the Community Access Capital Grant program;**
- Monitoring and enforcing cable franchises;**
- Facilitating the entry of competitive service providers;**
- Implementing the Community Institutional Network;**
- Overseeing community access resources;**
- Participating in State Legislative and PUC issues; and**
- Conducting sound financial management.**

The FY2001-02 proposed expenditures total \$2,721,737. However, \$2,344,629 of those expenditures are funded by revenue resources that are dedicated, either in the IGA or the franchise agreement, to a particular use. Therefore, the Commission's operating expenditures – the expenditures that are funded by Jurisdictional contributions from the franchise fees – total \$377,108. This represents a 3.3% increase over the current fiscal year.

MT. HOOD CABLE REGULATORY COMMISSION
FISCAL YEAR 2001-02
LINE ITEM BUDGET

Expenditure Classification	Actual FY 98-99	Actual FY 99-00	Adopted FY 2000-01	Proposed FY 2002-02
511000 Full-Time Employees	173,353	193,420	194,805	218,944
521000 Part-Time Employees	1,025	3,451	0	0
514000 Overtime	1,188	1,519	1,200	1,500
517000 Benefits	66,162	79,356	80,565	80,427
Total Personal Services	\$241,728	\$277,746	\$276,570	\$300,871
521000 Professional Services *	429,804	832,340	1,746,927	125,800
Access and Capital Grants	In Prof. Svcs.	In Prof. Svcs.	In Prof. Svcs.	1,539,472
524000 Repair & Maintenance	2,000	103	1,500	1,500
529000 Miscellaneous Services **	1,104,417	859,055	725,006	3,500
Pass Through Payments	In Misc. Svcs.	In Misc. Svcs.	In Misc. Svcs.	631,967
531000 Office Supplies	1,082	523	1,500	2,000
532000 Operating Supplies	5,601	3,932	3,350	2,500
541000 Education	1,475	2,320	2,400	2,400
542000 Local Travel	0	81	600	600
543000 Out-of-Town Travel	4,041	6,076	4,000	4,000
549000 Miscellaneous	5,202	4,951	5,550	4,915
Total External Materials & Svcs	\$1,553,623	\$1,709,381	\$2,490,833	\$2,318,654
551000 Fleet Services	35	27	415	309
552000 Printing/Distribution	9,829	9,675	10,984	13,818
553000 Facilities Services	15,526	20,218	14,129	18,278
554000 Communications	5,431	6,146	11,231	5,380
555000 Data Processing	3,922	5,254	11,176	13,522
556000 Insurance	4,852	5,026	10,924	10,906
558000 Treasury Services	1,188	828	768	0
558312 Legal	1,336	1,450	1,541	1,950
Total Internal Materials & Svcs	\$42,118	\$48,624	\$61,168	\$64,163
Total Materials & Services	\$1,595,741	\$1,758,004	\$2,552,001	\$2,382,817
556000 Capital Replacement Fund			3,000	\$3,000
572101 General Fund Transfer	19,432	21,044	18,031	14,122
571100 Contingency	0	0	19,169	20,926
Total	\$1,856,901	\$2,056,794	\$2,868,771	\$2,721,737
Less Access, Grants and Pass Through	1,544,157.44	1,729,255.14	2,503,702	\$2,344,629
Operating Budget	312,744	327,539	\$365,069	\$377,108

Professional Services *		Miscellaneous Services **	
	FY 2001-02		FY 2001-02
Administration		Operating Budget	3,500
Operating Budget	25,800		
Overbuilder Franchises	100,000		
Admin. Total	125,800		
Access and Capital Grants		Pass Through Payments	
Access Corporation Capital Payments	771,472	Comm. Access , E.C.(MCTV)	436,814
Community Access Capital Grants & I-Net Admin.	68,000	Franchise Fee Balance to Jurisd.	181,328
Community Access Capital Grants	700,000	Comm. Access, Mult. W (PCA)	13,825
Total Professional Services	\$1,665,272	Total Miscellaneous	\$635,467
Total Access Capital, Grants, PEG and Pass Through (Excluding - MHCRC Operating Budget)		\$2,344,629	

APPENDIX ONE

FY 2001-02 BUDGET DETAIL

The Budget Detail includes three documents: the MHCRC Expenditure Line Items Less Dedicated Fund Resources; the Operating Budget; and a line item detail for proposed expenditures.

Expenditures

This document presents the MHCRC expenditures for administering its programs. It does not include those expenditures funded by revenue resources that are dedicated, either in the IGA or the franchise agreement, to a particular use (pass through payments, community access corporation capital, and grants). The only significant changes in the proposed expenditures from the current year budget include an increase in the Professional Services line item. This is due to adding \$18,000 for a financial review of cable franchise fee, access capital and grant fund payments for the past two years to ensure the accuracy of these payments from the company; \$100,000 is budgeted in anticipation of new revenues being realized from competitive access providers and the corresponding expenditures; and a reduction in engineering technical assistance (\$50,000).

Operating Budget

The "Operating Budget" is the portion of the MHCRC's annual budget funded by franchise fee contributions of the member Jurisdictions. The Commission's budget proposal includes a 3.3% increase in the net contribution from the member Jurisdictions for the Commission's operating budget.

A detail of each Jurisdiction's contribution is included in Appendix Two.

MT HOOD CABLE REGULATORY COMMISSION

**MHCRC LINE ITEM EXPENDITURES
(Less DEDICATED FUNDS AND RESOURCES*)
FY 2001-02**

Acct.	Title	FY 98-99 Actual	FY 99-00 Actual	FY 2000-01 Revised	FY 2001-02 Proposed
5110	Full-Time Employees	173,353	193,420	199,219	218,944
5120	Part-Time Employees	1,025	3,451		0
5140	Overtime	1,188	1,519	1,235	1,500
5170	Benefits	66,162	79,356	76,117	80,427
Personnel Services		\$241,728	\$277,746	\$276,570	\$300,871
5210	Professional Services	34,972	12,662	150,100	193,800
5240	Repair & Maintenance	2,000	103	1,500	1,500
5290	Miscellaneous Services	2,417	2,053	3,800	3,500
5310	Office Supplies	1,082	523	1,500	2,000
5320	Operating Supplies	5,601	3,762	3,350	2,500
5410	Education	1,327	2,246	2,400	2,400
5420	Local Travel	0	81	600	600
5430	Out-of-Town Travel	4,041	6,076	4,000	4,000
5490	Miscellaneous	4,927	3,843	5,550	4,915
External Materials and Services		\$56,367	\$31,349	\$172,800	\$215,215
5510	Fleet Services	35	27	415	309
5520	Print/Distribution	9,528	9,088	10,984	13,818
5530	Facilities Services	15,526	20,218	14,129	18,278
5540	Communications Services	5,431	6,146	11,231	5,380
5550	Data Processing Services	3,922	5,254	11,176	13,522
5560	Insurance	4,852	5,026	10,924	10,906
559307	Treasury Services	1,188	828	768	0
558312	Rate Regulation Legal Advice	1,336	1,450	1,541	1,950
Internal Services		\$41,818	\$48,037	\$61,168	\$64,163
5640	Capital Outlay	\$0	\$0	\$3,000	\$3,000
T O T A L		\$339,913	\$357,132	\$513,538	\$583,249
	Overhead	19,432	17,737	18,031	14,122
	Contingency	0	0	19,169	20,926
Tot. Budget Plus OH & Conting.		\$359,345	\$374,869	\$550,738	\$618,297
Less PEG, I-NET, and Overbuild. Admin.		46,602	47,329	185,669	241,189
MHCRC Operating Budget		\$312,743	\$327,539	\$365,069	\$377,108
Percentage Increase/ -Decrease			4.7%	11.5%	3.3%

* Dedicated Funds and Resources

Community Access Capital Grant
Access Corporation Capital Grant

Franchise Fee Balance to Jurisdictions
Community Access Payments to MCTV & PCA

MT HOOD CABLE REGULATORY COMMISSION

**OPERATING BUDGET
Funded by Jurisdictions
FY 2001-02**

Acct.	Title	FY 2001-02 Proposed
5110	Full-Time Employees	174,638
5120	Part-Time Employees	0
5140	Overtime	1,500
5170	Benefits	63,865
Personnel Services		\$240,003
5210	Professional Services	25,800
5240	Repair & Maintenance	1,500
5290	Miscellaneous Services	3,500
5310	Office Supplies	2,000
5320	Operating Supplies	2,500
5410	Education	2,400
5420	Local Travel	600
5430	Out-of-Town Travel	4,000
5490	Miscellaneous	4,615
External Materials and Services		\$46,915
5510	Fleet Services	309
5520	Print/Distribution	9,818
5530	Facilities Services	16,096
5540	Communications Services	5,046
5550	Data Processing Services	11,005
5560	Insurance	9,601
558312	Rate Regulation Legal Advice	1,950
Internal Services		\$53,825
5640	Capital Outlay	\$3,000
TOTAL		\$343,743
	Overhead	12,439
	Contingency	20,926
Tot. Budget Plus OH & Conting.		\$377,108

MT. HOOD CABLE REGULATORY COMMISSION

LINE ITEM DETAIL

LINE ITEM DETAIL		FY 2001-02			FY 2000-01		
Line Item No.	Description	Operating	Grants / I-Net/Overbid	Proposed W/Grant	Revised Operating	Grants / I-Net	Revised with Grant
5110	<i>Full-Time Employees :</i>						
	Director 0.50	42,943	1,328	44,272	39,453	1,721	41,174
	Dep. Director @ 90% 0.45	32,976	1,736	34,712	24,694	2,138	26,832
	Financial Analyst 0.50	25,625	6,406	32,031	19,410	7,901	27,311
	Hearings Clerk 0.50	20,296	2,255	22,552	17,953	3,014	20,967
	Program Manager @ 92% 0.69	22,473	22,473	44,947	17,475	29,338	46,813
	Program Coordinator 0.75	30,323	10,108	40,431	23,390	12,732	36,122
	Total 3.39	\$174,638	\$44,306	\$218,944	\$142,375	\$56,844	\$199,219
5140	Overtime- Hearings Clerk	1,500		1,500	1,235		1,235
5170	<i>Benefits:</i>						
	Director 0.50	14,070	435	14,506	13,925		13,925
	Dep. Director 0.45	11,439	602	12,041	10,539		10,539
	Financial Analyst 0.50	9,574	2,394	11,968	10,639		10,639
	Hearings Clerk 0.50	8,658	962	9,620	10,627		10,627
	Program Manager 0.70	8,192	8,192	16,385	15,582		15,582
	Program Coordinator 0.70	11,931	3,977	15,908	14,805		14,805
	Total	\$63,865	\$16,562	\$80,427	\$76,117		\$76,117
	Personnel Services, Total	\$240,003	\$60,869	\$300,871	\$219,727	\$56,844	\$276,570
5210	<i>Professional Services:</i>						
	Eng. Tech. Assistance 0	0	50,000	50,000		100,000	100,000
	Grant Technical Assistance 0	0	4,000	4,000		4,000	4,000
	I-Net Marketing 0	0	10,000	10,000		10,000	10,000
	Financial Service - MHCRC 5,000	5,000	4,000	9,000	29,500	4,000	33,500
	Financial Review - AT & T 18,000	18,000	0	18,000			
	Overbuilder Franchises 100,000		100,000	100,000			
	Annual Planning Retreat Facilitator 2,800	2,800	0	2,800	2,600	0	2,600
	Total	\$25,800	\$168,000	\$193,800	\$32,100	\$118,000	\$150,100
5240	<i>Repair & Maintenance:</i>						
	Data Processing Equipments 1,500	1,500	0	1,500	1,500	0	1,500
	Total	\$1,500	0	\$1,500	\$1,500	0	\$1,500
5290	<i>Miscellaneous Services :</i>					0	
	Temp. Clerical Suppt 2,000	2,000	0	2,000	2,000	0	2,000
	Mail Delivery Service 1,500	1,500	0	1,500	1,800	0	1,800
	Total	\$3,500	0	\$3,500	\$3,800	0	\$3,800
5310	Office Supplies	\$ 2,000	\$ -	\$2,000	\$ 1,500	0	\$1,500
5320	<i>Operating Supplies:</i>						
	Printer, Fax, & other supplies 2,000	2,000	0	2,000	2,150	0	2,150
	Software Upgrade 500	500	0	500	1,200	0	1,200
	Total	\$2,500	\$0	\$2,500	\$3,350	0	\$3,350
5410	<i>Education:</i>						
	Computer Training 1,000	1,000	0	1,000	1,000	0	1,000
	NATO, Regional & National 900	900	0	900	900	0	900
	ACM 500	500	0	500	500	0	500
	Total	\$2,400	\$0	\$2,400	\$2,400	0	\$2,400

MT. HOOD CABLE REGULATORY COMMISSION

LINE ITEM DETAIL

LINE ITEM DETAIL		FY 2001-02			FY 2000-01		
		Operating	Grants / I-Net/Overbl'd	Proposed W/Grant	Revised Operating	Grants / I-Net	Revised with Grant
Line Item No.	Description						
5420	Local Travel	600	0	600	600	0	600
5430	Out-of-Town Travel :		0				
	NATOA Regional	1,200	0	1,200	1,200	0	1,200
	NATOA National Conference	1,600	0	1,600	1,600	0	1,600
	Alliance for Community Media	1,200	0	1,200	1,200	0	1,200
	Total	\$4,000	\$0	\$4,000	\$4,000	0	\$4,000
5490	Miscellaneous:						
	NATOA - Membership	695	0	695	650	0	650
	ACM - Membership	550	0	550	550	0	550
	Subscriptions:						
	Multichannel News	750	0	750	650	0	650
	Oregonian	80	0	80	80	0	80
	Gresham Outlook	40	0	40	40	0	40
	Cable Television Law	700	0	700	700	0	700
	Cable TV Fact Book	0	0	0	700	0	700
	Cable Monitor	400	0	400	400	0	400
	Community Media Review	0	0	0	100	0	100
	Parking; MHCRC & Customers	1,000	0	1,000	900	0	900
	Refreshments for MHCRC meetings	400	300	700	480	300	780
	Total	\$4,615	\$300	\$4,915	\$5,250	\$300	\$5,550
	Total, External M & S	\$46,915	\$168,300	\$215,215	\$54,500	\$118,300	\$172,800
	Internal Service:						
5510	Fleet Services	309	0	309	415	0	415
5520	Print/Distribution	9,818	4,000	13,818	6,984	4,000	10,984
5530	Facilities Services	16,096	2,182	18,278	12,445	1,684	14,129
5540	Communications Services:						
	Assigned Equipment	2,223	334	2,557	2,670	361	3,031
	Long Distance	1,253	0	1,253	1,600	0	1,600
	Cellular Phone	689	0	689	1,200	0	1,200
	Telecomm., Billable	881	0	881	5,400	0	5,400
5550	Data Processing Services:						
	Corporate Applications	3,498	950	4,448	4,177	565	4,742
	Bureau Specific Services	7,507	1,567	9,074	4,667	1,767	6,434
5560	Insurance/Worker's Comp.	9,601	1,305	10,906	10,924	0	10,924
	Treasury Services				768	0	768
	In General Fund Overhead						
558312	Rate Regulation Legal Advice	1,950	0	1,950	1,541	0	1,541
	Total, Internal Svcs	\$53,825	\$10,338	\$64,163	\$52,791	\$8,377	\$61,168
5640	Capital Replacement Fund	3,000	0	3,000	3,000	0	3,000
572101	Overhead	12,439	1,683	14,122	15,882	2,149	18,031
571100	Contingency	20,926	0	20,926	19,169	0	19,169
	Total Other	\$33,365	\$1,683	\$35,048	\$35,051	\$2,149	\$37,200
	Operating Budget	\$377,108			\$365,069		
	Dedicated Fund Resources		\$241,189			\$ 185,669	
	TOTAL			\$618,297			\$550,738

APPENDIX TWO

COST ALLOCATION BY JURISDICTION

All member Jurisdictions contribute to the operation of the MHCRC. For FY01-02, the Commission used the funding methodology adopted by the Jurisdictions for the current year budget. The methodology is based on an agreed upon shared percentage of the Commission's operating costs between Portland and the East County Jurisdictions. The East County share is then allocated among Fairview, Gresham, Troutdale, Wood Village and Multnomah County based on the number of cable subscribers in each jurisdiction.

**COST ALLOCATION BY JURISDICTION
FOR OPERATING BUDGET
FY 2001- 02**

			\$365,069				\$377,108		
<i>JURISDICTION</i>			FY 2000-01 Adopted	FY 00-01 %%	FY 2001-02 Proposed	FY 2001-02 %%	CREDIT BAL FY 99-00	NET 2001-02 JURIS. APPR.	
Portland			\$242,041	66.3%	\$250,023	66.3%	0	250,023	
<i>E. County</i>	No. Of Subs	Perc. Distr.					\$7,987		
Gresham	21,938	69.1%	\$84,731	23.2%	\$87,828	23.3%	\$5,487	\$82,341	
Multnomah Co.	4,198	13.2%	\$16,484	4.5%	\$16,806	4.5%	\$1,070	\$15,736	
Troutdale	3,530	11.1%	\$13,883	3.8%	\$14,132	3.7%	\$911	\$13,221	
Fairview	1,428	4.5%	\$5,102	1.4%	\$5,717	1.5%	\$335	\$5,382	
Wood Village	650	2.0%	\$2,828	0.8%	\$2,602	0.7%	\$184	\$2,418	
E. County Total	31,744	100.0%	\$123,028	33.7%	127,085	33.7%	7,987	119,098	
TOTAL			\$365,069	100.0%	\$377,108	100.0%	7,987	369,121	

**CABLE SUBSCRIBERSHIP
FY 2001-02 ***

	FY 2000-01	FY 2001-0	Percentage Increase	FY 2001-02 Distribution
<i>E. County</i>				
Gresham	23,100	21,938	-5.0%	69.1%
Multnomah Co. + W. Mu	4,494	4,198	-6.6%	13.2%
Troutdale	3,785	3,530	-6.7%	11.1%
Fairview	1,391	1,428	2.7%	4.5%
Wood Village	771	650	-15.7%	2.0%
E. County Total	33,541	31,744	-5.4%	100.0%
Portland	121,406	15,246	-87.4%	
Total MHCRC Subscribe	154,947	46,990	-69.7%	
* Subscriber Counts as of August 2000 Source: Jeanne Benecke, AT & T				

APPENDIX THREE

FRANCHISE FEE REVENUE AND DISBURSEMENT DETAIL

Detail of franchise fee revenues and disbursements is attached.

**MT. HOOD CABLE REGULATORY COMMISSION
FRANCHISE FEE REVENUE DISBURSEMENTS DETAIL**

FY 2001-02

Jurisdictions	Franchise Fees	Net Contrib. To MHCRC Op. Bud.	MCTV Payments	PCA Payments	Payments to Jurisdictions
PORTLAND		250,022	N/A	N/A	N/A
GRESHAM	516,956	82,341	310,174		124,441
MULTNOMAH CO.	77,372	15,736	46,423		15,213
MULTNOMAH CO, TCI WEST	23,041	0		13,825	9,216
TROUTDALE	85,340	13,221	51,204		20,915
FAIRVIEW	28,337	5,382	17,002		5,953
WOOD VILLAGE	20,019	2,418	12,011		5,590
Sub Total, East County		\$119,098			
Total	\$751,065	\$369,120	\$436,814	\$13,825	\$181,328

FY 2001-02 Budget less FY 1999-2000 Budget Balance

Jurisdictions	FY 2001-02 Budget	Credit Balance FY 99-00 Budg.	Net Contrib. to MHCRC Op. Budg.
PORTLAND	250,022	0	250,022
GRESHAM	87,828	5,487	82,341
MULTNOMAH CO.	16,806	1,070	15,736
MULTNOMAH CO, TCI WEST	0	0	0
TROUTDALE	14,132	911	13,221
FAIRVIEW	5,717	335	5,382
WOOD VILLAGE	2,602	184	2,418
Sub Total, East County	\$127,085	\$7,987	\$119,098
Total	\$377,108	\$7,987	\$369,120

FRANCHISE FEE BALANCE TO JURISDICTIONS: FY 1998-99 through 2001-02

Jurisdictions	FY 98-99 Actual	FY 99-00 Actual	FY 2000-01 Revised Projection	FY 2001-02 Projection	Increase/- decr. FY2000-01 vs 2001-02
GRESHAM	\$131,252	\$131,618	122,359	124,441	\$2,082
MULTNOMAH CO.	\$15,657	\$15,258	15,920	15,213	(\$707)
MULTNOMAH -West	\$17,773	\$11,366	9,080	9,216	\$136
TROUTDALE	\$22,074	\$22,086	20,175	20,915	\$740
FAIRVIEW	\$8,701	\$8,437	6,221	5,953	(\$268)
WOOD VILLAGE	\$5,363	\$5,133	5,199	5,590	\$391
	\$200,820	\$193,898	\$178,954	\$181,328	\$2,374

APPENDIX FOUR AND FIVE

ACCESS DISBURSEMENT DETAIL (MCTV AND PCA)

The Commission administers two contracts with the community access providers that serve the Jurisdictions. Appendix Four presents the FY01-02 budget for Multnomah Community Television (MCTV). MCTV serves the East Multnomah County area. Appendix Five presents the FY01-02 budget for Portland Cable Access (PCA). PCA serves the City of Portland area.

The access providers receive funding for both operations and capital expenditures. The majority of PCA's operational resources is based on a contract between PCA and the City of Portland and is not included in the MHCRC's budget. MCTV receives operational resources, in accordance with the IGA that created the Commission, based on 60 percent of the franchise fees for the East County area. Both organizations receive access corporation capital funding from franchise resources dedicated for this use.

A summary chart of Access Resources is included below.

MCTV:	Community Access Payment:	
	60 % of East County Cable Franchise Fees	\$ 436,814.
	Access Corporation Capital	\$ 343,388.
PCA:	Community Access Payment:	
	City of Portland General Fund	\$ 970,063
	60% of West Multnomah County	\$ 13,825
	Access Corporation Capital	\$ 428,084

**MUTLTNOMAH COMMUNITY TELEVISION BUDGET
(MCTV)**



**Multnomah
Community
Television**

*Serving East
Multnomah County*

*Located at Mt. Hood
Community College*

26000 S.E. Stark St.
Gresham, OR 97030

503/491-7636

FAX 503/491-7417

www.mctv.org

**Programming
Services:**

- Public Access
- Educational
- Government
- Community

MCTV Channels

Seen on AT&T Cable:

11

CAN

Community Access
Network

21

MCTV

Multnomah Community
Television

22

Community Bulletin Board
Live NASA Missions

23

Portland Cable Access

27

Educational Access
MHCC Telecourses
(East County Only)

28

Educational Access

29

MCTV Program Guide
Video Newsletter
(East County Only)

30

MPAC

Multnomah Public
Affairs

RECEIVED

DEC 21 2000

21 December 2000

OFFICE OF CABLE COMMUNICATIONS

CITY OF PORTLAND

To: MHCRC Finance Committee

From: Rob Brading

Re: Proposed MCTV FY 2001-02 Budget

MCTV's proposed FY 2001-02 budget is attached. The MCTV Finance Committee reviewed a preliminary version of this budget in September. The budget was to be considered at the December Board meeting but that meeting was cancelled because the Finance Committee meeting, scheduled for December 13, was cancelled due to the weather. The MCTV Board will consider the budget at their January 17 meeting.

REVENUES

MCTV franchise-related revenues will continue to decrease in FY 2001-02, continuing the decline that began in FY 1998-99. In FY 1998-99, monies from the Settlement Fund, which was created when Rogers Cable sold its franchise to Paragon and was to be spent to zero at the end of the old franchise, ran out. Settlement Fund monies were invested by MCTV to pay for additional services during the current franchise

Current projections for FY 2000-01 are almost 10 percent less than initial figures. FY 2001-02 funding is expected to drop even further due to fewer cable subscribers.

With the rebuild of the cable system, the annexed areas of east Multnomah County are served by Portland Cable Access. MCTV continues to provide educational access services to the five school districts which straddle the Portland city limit and, through an agreement with PCA, receives 25% of the revenues (4140) from the annexed areas in payment for these services.

**SUMMARY OF MCTV FRANCHISE OPERATING FUNDING
FY 1997-98 - FY 2001-02**

FY 1997-98	\$1,180,473	
FY 1998-99	\$ 654,601	
FY 1999-00	\$ 644,192	
FY 2000-01	\$ 476,033	(projected)
FY 2001-02	\$ 467,426	(projected)

Investment Fund Withdrawal (4162) comes from the Settlement Funds saved and invested by MCTV. Current plans allow for the Investment

Fund to be spent to zero at the end of the current franchise in 2010. As of December 21, 2000, the MCTV Endowment stood at \$2,415,318.

Funds from LO (4182) is the residue from the LO contract that the MHCRC transferred to MCTV for LO projects. The total transferred was \$32,129. In FY 98-00 those funds have been used to produce election coverage of candidates and ballot measures and to cover local events that MCTV would not otherwise have been able to videotape. MCTV has made a commitment that these funds will last at least five years.

The dedicated capital fund (4172) in the new franchise created a substantial increase in MCTV capital funding. None of the Capital line may be moved to Materials and Services or Personal Services because capital funds must be spent on items that last at least a year. Some Materials and Services lines (e.g., books, video tape) were moved to Capital as have portions of some others (e.g., operating supplies, maintenance supplies).

EXPENSES

Expenditures for FY 2001-02 are projected to be similar to FYs 1999-00 and 2000-01. Salaries continue to increase due to a very competitive market, although the FY 2001-02 increase is projected to be less than in FY 2000-01.

Rent, Utilities and Maintenance (6200) has increased significantly from FY 1998-99 and FY 1999-2000 budgeted amount due to a new lease with Mt. Hood Community College.

Debt reduction (8008) and Interest on Debt (8009) reflect lease expenditures for MCTV's non-linear edit stations.

Major capital expenses for FY 2001-02 include the purchase of a digital server for play back and continued lease payments on MCTV's digital editing stations. The capital budget will also be radically altered if MCTV goes forward with construction of a new building.

If you have questions before the Finance Committee's January meeting, please call me 503.491.7636, ext. 318.



MCTV BUDGETS, 1997-2001

		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED
		1997-98	1998-99	1999-00	2000-01	12/31/00	BUDGET
							2001-02
	INCOME:						
4152	Access Support	\$ 588,355					
4130	Franchise Fees, Multnomah	403,763	\$ 433,237	\$ 450,644	\$ 477,956	\$ 215,015	\$ 421,752
4140	Franchise Fees, Portland	188,355	221,364	193,548	50,500	12,616	45,674
4090	Interest	14,188	15,580	17,299	10,000	6,442	12,000
4270	Activity Fees/Fees for Service	4,702	5,711	11,902	5,997	23,748	40,000
4200	Other	13,975	43,439	41,103	35,000	1,840	10,000
4120	Administration-LO	20,000	0		0		
4172	Capital Funds		377,628	323,616	325,250	163,434	343,388
4800	Equipment Loan		247,988		0		
4162	Investment Fund Withdrawal		0	\$ 0	223,277		307,798
4182	Funds from LO		230	0	6,000		6,000
	TOTAL OPERATING INCOME	\$ 1,233,338	\$ 1,345,177	\$ 1,038,112	\$ 1,133,980	\$ 423,095	\$ 1,186,612
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED
		1997-98	1998-99	1999-00	2000-01	12/31/00	BUDGET
							2001-01
	EXPENSES:						
	PERSONNEL						
7020	Full-Time Salaries	\$ 534,179	\$ 390,468	\$401,906	\$ 441,824	\$ 195,516	\$ 451,440
7030	Part-Time Salaries	47,262	37,529	51,791	54,126	23,799	64,491
7050	Taxes & Fringe Benefits	121,346	106,290	109,596	123,988	48,055	128,983
	Total Personal Services	\$ 702,787	\$ 534,287	\$563,293	\$ 619,938	\$ 267,370	\$ 644,914
	OPERATIONS						
6020	Accounting	\$ 10,677	\$ 15,727	\$17,650	\$ 12,000	\$ 13,622	\$ 14,000
6030	Books	286					
6041	Consulting	13,420	5,423	9,489	12,000	1,400	12,000
6051	Dues & Subscriptions	7,070	10,643	12,854	10,200	2,337	10,500
6060	Educational Program Acquisition	519	240	0	800	0	500
6061	Education & Training	13,888	9,166	15,176	9,500	5,191	9,500
6062	Business Meals/Related	2,471	2,254	2,700	2,000	1,203	2,250
6063	Ed. Tuition Reimbursement	0	0	0	400	0	400
6064	Events	0	0	0	0	0	0
6070	Food	5,125	5,471	5,266	5,500	2,159	5,500
6080	Graphics	0	0	462	0	0	0
6100	Insurance	25,121	28,777	25,670	30,792	19,581	27,800
6110	Janitorial	8,255	6,420	6,420	6,600	2,675	7,000
6130	Legal	1,899	5,590	1,976	5,000	658	5,000
6131	Local Travel & Mileage	3,224	3,140	2,730	3,100	905	3,100
6140	Maintenance Supplies	6,970	1,674	6,452	5,000	2,430	5,000
6160	Office Supplies	5,809	4,944	4,531	5,500	2,082	5,000
6161	Operation Supplies	5,449	6,443	5,037	6,750	2,388	5,500
6170	Personnel Recruitment	355	671	2,138	1,000	350	1,000
6171	Phones	9,588	8,304	8,162	9,000	2,899	8,500
6172	Postage	9,580	8,406	6,566	9,000	2,340	8,000
6173	Printing	12,505	11,214	9,661	12,000	4,857	11,000
6174	Marketing/Promotion	6,143	8,806	8,279	7,000	1,691	7,500
6190	Repairs & Maintenance	3,697	1,642	2,523	3,200	1,879	3,200
6200	Rent, Utilities, Maintenance	22,464	26,568	38,844	27,600	16,720	41,210
6211	Travel	3,458	3,416	5,910	4,250	2,452	4,250
6230	Vehicle Maintenance	453	535	374	600	0	600
6231	Videotape	6,225				0	
	Total Materials & Services	\$ 184,651	\$ 175,474	\$198,869	\$ 188,792	\$ 89,818	\$ 198,310

MCTV BUDGETS, 1997-2001

CAPITAL							
8001	Misc. Debt Expense		\$ 300				
8002	Books		59	\$194	\$ 500	\$ 67	\$ 500
8003	Maintenance Supplies		0	4,403	1,700	0	2,500
8004	Office Supplies		2,705	1,263	1,500	665	1,500
8005	Operation Supplies		582	3,105	1,800	821	2,500
8006	Repairs & Maintenance		0	0	0	0	0
8007	Videotape		30,055	16,017	7,000	9,164	15,000
8008	Debt Reduction		43,649	43,758	48,317	23,560	53,352
8009	Interest on Debt		18,486	18,378	13,818	7,508	8,784
8030	Leasehold Improvements	0	1,450	12,591	1,500	0	2,000
8040	Office Equipment	680	24,172	23,417	40,000	1,507	25,000
8050	Office Furnishings	0	1,046	3,894	2,500	0	2,500
8060	Production & Maintenance Equip.	0	352,064	340,179	206,614	127,730	229,752
	Total Capital	\$ 680	\$ 474,568	\$ 467,200	\$ 325,250	\$ 171,022	\$ 343,388
9000	Savings to Endowment	\$ 150,000	\$ 0				
	TOTAL OPERATING EXPENSES	\$ 1,038,118	\$ 1,184,329	\$ 909,417	\$ 1,133,980	\$ 528,210	\$ 1,186,612

MULTNOMAH COMMUNITY TELEVISION
FY 2001-02 PEG BUDGET
LINE ITEM EXPLANATION

INCOME:

4152 Special Access Funding

Portion of Settlement Funds from the sale of Rogers Cable to Paragon. All funds dispersed to MCTV during the life of previous franchise.

4130 Franchise Fees, Multnomah

5% of gross revenue of Paragon Cable for East Multnomah County system, of which MCTV receives 60%.

4140 Franchise Fees, Portland

MCTV provides educational services to six East County school districts that overlap into Portland. Through an agreement with Portland Cable Access, MCTV receives a portion of franchise fees from this area.

4090 Interest

Income projected on current interest rates.

4200 Other

Tape duplication, refunds, special events, underwriting.

4270 Activity/Fees for Service

Moneys from activity fees and charging for MCTV services.

4172 Capital Funds

Moneys from franchise capital revenues dedicated to PEG access providers.

4162 Investment Withdrawal

Withdrawals from MCTV's investment fund.

4182 Fund from LO

Funds from LO (4182) is the residue from the LO contract that the MHCRC transferred to MCTV for LO projects.

EXPENSES:

7020 Full-time Salaries.

Salaries for full-time employees.

7030 Part-time Salaries

Salaries for part-time employees.

RECEIVED
DEC 27 2000

DEPT OF CABLE COMMUNICATIONS
CITY OF PORTLAND

- 7050 Taxes & Benefits**
Figured as 25% of full-time salaries. Includes pension plan contribution, insurances, FICA, Tri-Met and state unemployment tax.
- 6020 Accounting**
Cost of annual audit and accounting support services.
- 6030 Books**
Training books, videos, and other books.
- 6041 Consulting**
Outside professional services except for accounting, legal, graphics, janitorial and equipment repair.
- 6051 Dues and Subscriptions**
Cable, magazine and newspaper subscriptions, professional memberships.
- 6060 Educational Program Acquisition**
Purchase, rental, or licensing fee for any acquired programming.
- 6061 Education and Training**
Training and education for nine Board members and fifteen employees.
- 6062 Business Meals/Related**
Meals purchased for business-related purposes.
- 6063 Education Tuition Reimbursement**
Costs for tuition reimbursement.
- 6064 Events**
Speakers fees, facility rental and other costs associated with special events.
- 6070 Food**
Food for volunteer crews working on MCTV productions and for events.
- 6080 Graphics**
Video and print services used in connection with promotional items.
- 6100 Insurance**
Workers' Compensation, Volunteer, Liability (including property and auto), Excess Liability, Media Special Perils, Officers and Directors, Pension Board.
- 6110 Janitorial**
Janitorial services.
- 6130 Legal**
Attorney's fees for consultation and advice.

- 6131 Local Travel and Mileage**
Employee reimbursement for business-related mileage and parking.
- 6140 Maintenance Supplies**
Supplies used to repair and maintain equipment that last less than one year.
- 6160 Office Supplies**
Items that are less than \$100 and that last less than one year.
- 6161 Operating Supplies**
Production-related items that are less than \$100 and last less than one year.
- 6170 Personnel Recruitment**
Advertising for position openings.
- 6171 Phones**
Includes regular and cellular service.
- 6172 Postage:**
All outgoing postage, express services, parcel shipping and other shipping.
- 6173 Printing**
Printing done outside including newsletter, invitations, handbook, forms.
- 6174 Marketing and Promotion**
Advertising (except job openings), promotional items, marketing surveys and services.
- 6190 Repairs and Maintenance**
Routine and emergency maintenance.
- 6200 Rent, Utilities and Maintenance**
Payments made to Mt. Hood Community College for building (includes utilities and College services.)
- 6211 Travel**
Transportation to regional and national conferences and seminars.
- 6230 Vehicle Maintenance**
Maintenance and repairs for two vehicles.
- 6231 Videotape**
Blank videotape (Digital, VHS, SVHS, 3/4", 3/4" SP).
- 8002 Books**
Training books, videos, and other books.
- 8003 Maintenance Supplies**
Supplies used to repair and maintain equipment that last less than one year.

8004 Office Supplies

Items that are less than \$100 and that last less than one year.

8005 Operating Supplies

Production-related items that are less than \$100 and last less than one year.

8006 Repairs & Maintenance

Routine and emergency maintenance.

8007 Videotape

Blank videotape (Digital, VHS, SVHS, 3/4", 3/4" SP).

8030 Leasehold Improvements

Improvements to MCTV building.

8040 Office Equipment

Office equipment in excess of \$100 such as computers, copiers, fax machines.

8050 Office Furnishings

Items in excess of \$100 such as desks, chairs, cabinets, bookcases, files cabinets.

8060 Production and Maintenance Equipment:

Items in excess of \$100 for production, playback and engineering. Includes funds for emergency purchases. See attached for detail.

9000 Investment Fund

Funds set aside for use after end of the current franchise in 1998. As of December 21, 2000 the fund was \$2,415,318.

MCTV FY 2001-02 CAPITAL PURCHASE PLAN

Building Costs	\$ 125,000
Video Server	80,000
Mini-Mobile Rebuild	50,000
IS Hardware/Software Upgrades	17,700
Oscilloscope	2,500
Maintenance tools	8,500
Studio lighting	12,000
Audio board	5,000
Switcher	12,000
Office chairs	2,000
Dimmer	7,000
Bulletin Board software	2,500
Risers for camera operators	9,000
Production Equipment Improvements/Upgrades	<u>10,188</u>
TOTAL CAPITAL EXPENDITURES	\$ 343,388

Capital funding available in the new franchise has allowed MCTV to purchase labor-saving technology that is allowing MCTV to increase services. MCTV has also used capital funding to upgrade existing equipment and to move into the digital age. In the past year, capital funds have been used for:

- computer upgrades, giving staff more powerful tools for post production
- digital copier/printer providing faster, more efficient and less expensive copying and printing
- robotic camera systems in Troutdale City Council and and Multnomah County Commission Chambers, allowing increased coverage of East Metro local governments

Capital expenditures for FY 2001-02 will be used for preliminary building costs and to upgrade equipment and to purchase equipment that frees staff for production services.

Building Costs

MCTV, in collaboration with East Multnomah County school districts and the Mt. Hood Repertory Theatre is exploring the possibility of constructing a new building, closer to public transportation and located more centrally than the current facility.

\$125,000.

Video Server

Video server provides capacity for a day's programming to be played back without constant staff presence. Using a video server will free up to one FTE for production.

\$ 80,000

Mini-Mobile Rebuild

Mini-mobile unit is over ten years old. Unit needs to be redesigned, rebuilt and equipment replaced and updated.

\$ 50,000

IS Hardware/Software Upgrades

Continuing MCTV's upgrade of staff computers, networking capacity, and data base upgrade.

\$ 17,700

Production Equipment Improvements/Upgrades

Studio dimmer, additional studio lights, staff field light kit, field VCR upgrade, camera platforms, voice over noise control, radio microphone system upgrades, lens shields, audio boom, audio board upgrade.

\$ 66,188

Total FY 2001-02 Capital Projects

\$343,388

**PORTLAND CABLE ACCESS BUDGET
(PCA)**

PORTLAND CABLE ACCESS TELEVISION



January 12, 2001

Office of Cable Communications & Franchise Management
1120 SW Fifth Avenue, #704
Portland, Oregon 97204

Re: **Portland Cable Access**
Annual Operating Budget FY 2001-2002
Organizational Budget = \$1,094,211.00
Capital Budget = \$428,084.00
TOTAL = \$1,522,295.00

To Whom It May Concern:

I respectfully submit to you the PCA draft budget for FY 2001-2002. The draft budget will be reviewed and sent for ratification to the PCA Board of Directors at their next regularly scheduled meeting, February 6, 2001.

PCA has previously adopted by Board motion, on November 7, 2000, a budget that is very similar to the submitted budget in this document. I have discussed informally with the PCA Executive Committee the new provisions of this budget. I do not anticipate any difficulties in the formal adoption process, set for February 2001.

I hope that the PCA Board of Director, formalized adoption process, will not encumber the City of Portland budget process, set for February, 2001.

I wish to sincerely thank the Cable Regulatory Commission for the stable access corporation capital operating funding that was adopted on December 18, 2000.

The PCA budget is presented for your review in two sections. The first is the PCA Organizational Budget for FY 2001-02, and the second is the PCA Capital Budget for FY 2001-02.

PCA Organizational Budget for FY 2001-02

The PCA Organizational Budget for FY 2001-02 is \$1,094,221 of which \$970,063 is derived from the contract for services with the City of Portland. An additional source of revenue is \$13,348 derived from the Multnomah West franchise area. I have included a large format spreadsheet detailing our organizational budget, line by line, so that comparisons can be made with our current fiscal year budget. Also included is a description of our line item definitions.

PCA CHANNELS

11
Community Access Network
Serving the metro area

22
Public Access
Serving Portland

23
Public Access
Serving Multnomah County

30
CityNet 30
Serving the City of Portland

BOARD

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Dr. David Ritchie

EXECUTIVE DIRECTOR
Robert Skelton

*The mission of
Portland Cable Access
is to promote broad
participation in civic and
cultural life by encouraging
effective use and
understanding of
community media.*

Portland Cable Access respectfully reserves the right to make line-by-line adjustments to this draft budget. PCA will send a finalized report to the Office of Cable Communications & Franchise Management by March of 2001, fully describing budget adjustments.

PCA Capital Budget for FY 2001-02

The PCA Capital Budget for FY 2001-02 is \$428,084, all of which is derived from the contract for services with the City of Portland.

A complete description of the capital projects to be funded in this fiscal year are attached and detailed by project number.

PCA has developed a three-year capital budget strategy and shall submit copies of that document upon request.

Portland Cable Access wishes to express our sincere gratitude for the support that you have given for Public, Educational and Governmental non-commercial community television.

Respectfully submitted by:

Robert A. Skelton

Portland Cable Access

FY 2001-2002
Capital Purchase Plan

A- Production Department Cameras	\$34,000
B- Public Access Production Cameras	\$44,000
C- Digital Video Decks for Playback	\$48,000
D- Channel Distribution Router	\$75,000
E- Public Access Studio Monitors	\$11,000
F- Workspace Lighting	\$15,000
G- Office Floor Coverings	\$20,000
H- Computer Server and File System	\$45,400
I- New Addition Project Pay Down	\$32,000
K- Building maintenance reserve fund	\$7,882
L- Building Exterior Painting	\$10,600
M- Studio Lighting – dimmers	\$20,000
N- Vehicle – rolling stock	\$30,000
O- Parking Lot resurfacing	\$10,000
P- Graham & MLK sidewalk replacement	\$ 5,000
Q- Office furnishing, chairs	\$10,000
R- Character Generator upgrades	\$10,192
Total 2001-2002 Capital Projects	\$428,084



PORTLAND CABLE ACCESS TELEVISION

Portland Cable Access Capital Budget Considerations

PCA CHANNELS

11
Community Access Network
Serving the metro area

22
Public Access
Serving Portland

23
Public Access
Serving Multnomah County

30
CityNet 30
Serving the City of Portland

There are numerous forces at play in the consideration of capital policies. PCA has established a substantial investment in operational technologies. PCA is also required to maintain equipment as well as a substantial on air presence. Additionally, vehicles and property must be managed.

PCA capital expenditures have been prioritized and are listed in order of importance:

1. Maintenance of existing physical plant: including building and infrastructure.
2. Maintenance of existing production equipment: including vehicles.
3. Replacement of equipment when no longer repairable.
4. Purchase equipment designed to maintain current operations.
5. Purchase equipment to reflect user driven or staff technological change.
6. Purchase equipment to modernize our technology to more closely resemble current industrial production capacities.
7. Analyze current and future technologies appropriate to our position as a PEG access provider.

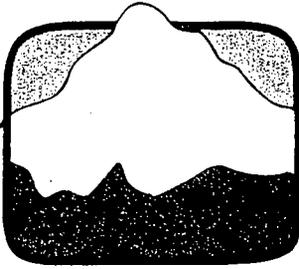
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MT. HOOD CABLE REGULATORY COMMISSION

1120 SW Fifth Ave. #704 • Portland, OR 97204

Phone: (503) 823-5385 • Fax (503) 823-5370

Email: www.mhcr.org

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village

January 3, 2001

Rob Skelton, Director
Portland Cable Access
2766 NE MLK JR. BLVD.
Portland, OR 97212

RE: FY 2001-2002 PEG Operating Funding - Final

The following is PCA's FY 2001-02 Operating funding based on the final subscribership numbers received from AT & T for East and West Portland and a 3.3 percent CPI increase in accordance with PCA's contract with the City of Portland. According to the subscriber numbers, the percentage of subscribership decline is only down two percent.

There are no changes in the Multnomah West projection or PCA's Capital funding.

PEG Operating Funds:

Portland (Includes Annexed areas)	\$ 970,063
<u>Multnomah West</u>	<u>\$ 13,348</u>
TOTAL	<u>\$ 983,411</u>

PEG Access Corporation Capital Fund: **\$ 428,084**

Please call me if you have further questions.

Sincerely

Sebastian Rodrigues
Financial Analyst

CC: Julie Omelchuck
Mary Beth Henry

\\pcafunding2001-02-Final

PCA Strategic Plan, 2000-2002
July, 2000

PCA Mission Statement

To promote broad participation in civic and cultural life by encouraging the effective use and understanding of community media.

1.0 Expand community dialog and information exchange.

1.1 Increase community use of PEG to create diverse participation in civic and cultural life.

1.1.1 Establish two satellite centers, one at the Interstate Fire House Cultural Center (IFCC) and explore other appropriate locations.

1.1.2 Produce festival, teaching fairs, and school programs, including, for example: Chief's Forum, Citizens Involved, City Club, City of Portland events, Community Policing, Conversations with the Council, Fair Housing of Oregon, Healthy Talks with Oregon Health Sciences University, League of Women Voters, METRO Council meetings, Multnomah County meetings, Portland Chamber Forum, etc.

1.1.3 Produce community civic and cultural events including, for example: Albina Head Start, Arts at the Heart of Learning with the Regional Arts and Culture Council, Children's Museum Concerts, City Hall Concerts, Good in the Hood Parade, The Haven Project, The Homowo Festival of African Arts and Culture, Junior Rose Festival Parade, MLK Dog Days of Summer, Portland Baroque Orchestra, Portland Public School Board Meetings, Portland Taiko, etc.

1.1.4 Regularly rotate old programming out and invite new programming in to meet current community needs.

1.2 Encourage use of PEG for effective citizen-government dialog.

1.2.1 Develop and cablecast video voters guide.

1.2.2 Produce an information spot that advertises PCA's willingness to run pre-produced political programs (forums, ballot measures, candidates).

1.2.3 Hold quarterly walk-in video sessions (on or off location).

1.2.4 Continue to host teleconferences requested by various non-profit, educational, and government agencies in the PCA studios.

1.3 Partner with NPOs, NGOs, CDCs, educational institutions, businesses and government agencies to produce and air programs.

1.3.1 Produce a "outline" program of topics of community interest as a live call-in show to guest speakers from different community organizations.

1.3.2 Create and update quarterly an NPO and other community organizations database.

1.3.3 Conduct periodic PCA orientations for NPO and other community organizations.

1.3.4 Continue to expand involvement of NPOs, NGOs, and CDCs in addition to those already listed above under 1.1.

1.3.5 Develop grant application process to the board-established community project fund for programming that meets board criteria for diverse programming.

2.0 Increase the accessibility of PCA to citizens and community organizations.

2.1 Train community members on an ongoing basis to utilize PCA effectively and efficiently.

2.1.1 Provide minimum of two hours of introductory training to new and volunteer producers so that they can easily make programs that demonstrate technical excellence.

2.1.2 Increase number of youth-produced programs, including, for example: the one week Boys and Girls Summer 2000 Video Project for 30 youths ages 11-14 interested in television production and community media; and, develop a Portland Public Schools art contest by grade level.

2.1.3 Expand hosting of teleconferences requested by various non-profit, educational, and government agencies in the PCA studios.

2.1.4 Increase number of senior and differently-abled programs produced.

2.2 Technological planning should serve accessibility goals.

2.2.1 Videostream Channel 23 by December, 2000, and conduct public access classes in video streaming.

2.2.2 Provide "video guide" listings. Alternatives include: specific time listings; vertical blanking interval; web listings; pursue preview channel with cable providers.

2.2.3 Reinvigorate technology needs committee. Conduct semi-annual capital review sessions with engineers.

2.2.4 Apply for a grant for additional editing equipment for an additional edit room.

3.0 Build a reputation for high technical standards and production values in programming that meets the diversity of interests in the cable audience.

3.1 Update technical standards and production criteria. Current criteria include that the technical standards shall be of a quality generally consistent with industrial video production in the community, subject to the inherent limitations of the facilities.

3.2 Work with NPOs and other community organizations to the extent possible to resolve off-site television production issues of inadequate power, audio problems, and/or inadequate space.

3.3 Enhance attainment of high technical standards by PCA volunteers, interns, and producers.

3.3.1 Develop and update quarterly a volunteer and intern database and develop a quarterly listing of volunteer and intern opportunities at PCA.

3.3.2 Match volunteers and interns with production crews that meet their production interests.

3.3.3 Evaluate volunteers and interns so that they may receive school credit for PCA service.

3.3.4 Hold annual volunteer, intern, and producer recognition awards ceremony which honors those who have achieved high technical and production values.

4.0 Tell PCA's story to the community and regularly ask for feedback.

4.1 Increase PCA's recognition in the community as a valued and supported vital telecommunication resource.

4.1.1 Increase public awareness of cable access programming and monitor to see if it increases to the level of the commercial channels.

4.1.1.1 Restore public relations activities, including, for example: press releases and email to other media for all PCA events; resurrect the *Community Connection* and *Techno Times* for quarterly distribution; and, maintain a quarterly calendar of events.

4.1.2 Develop and implement PCA marketing plan.

4.1.2.1 Establish a development committee and recruit a marketing consultant to assist the committee.

4.2 Support local, regional and national network of community media organizations.

4.2.1 Send all new board members to national meetings of the Alliance for Community Media, NATOA, and NAB.

4.2.2 Strengthen staff and programming partnerships with TVCA and MCTV.

4.2.3 Produce Mt. Hood Cable Regulatory Commission Meetings and annual video.

4.2.4 Assist other cable access centers around the country to improve PEG services.

4.3 Diversify and expand PCA funding.

4.3.1 Apply for grants to support PCA activities; for example, preserve and document historical aspects of local communities, such as oral and/or visual histories of North and Northeast Portland.

5.0 Assure effective governance and management of PCA.

5.1 Develop systems and procedures to maximize effective use of human and material resources.

5.1.1 Review board materials, including budget, to better match audience needs, and, where possible, reduce quantity of paperwork for board review.

5.2 Base PCA decisions and choices on this strategic plan.

5.2.1 Create a long-term facilities development plan.

5.3 Enhance Board Effectiveness.

5.3.1 Develop and implement a process for recruiting board members which maintains an effective board (management, finance, fundraising, public relations, planning, etc.).

5.3.2 Provide leadership training for board members, including fundraising and planning.

5.3.3 Develop a new board member orientation.

5.3.4 Encourage and support board members to maintain close working relationships with their City Council sponsors and other external groups and agencies.

PROPOSED BUDGET
July 1, 2001 - June 30, 2002
PCA D#6

PRESENT ACCOUNT #	REVENUE	CURRENT PCA Current BUDGET FY 00/01	DRAFT PCA Draft BUDGET FY 01/02
		TOTAL	TOTAL
4000	CONTRACT CITY PORTLAND	957,947	970,063
4005	franchise mult. West	13,515	13,348
4100	Special Projects	80,000	80,000
4200	community service	3,480	3,500
4300	TRAINING INCOME	6,000	6,000
4410	Misc. Income	1,032	1,000
4580	Tape/Disk Sales	15,000	15,000
4581	Dubbing	2,000	1,300
4710	Checking Acct. Interest	4,000	4,000
4998	investment funds used	-	-
4999	carry forward	-	-
TOTAL REVENUE		1,082,974	1,111,000

EXPENSES		Current BUDGET	Draft BUDGET
STAFF RELATED			
5000	payroll wages	572,887	581,887
5998	payroll transfers - cs	-	-
5999	payroll transfers - production	-	-
5100	Payroll Taxes	57,643	58,543
5110	Pension Contributions	45,580	46,300
5111	Medical & Dental Insurance	58,616	72,785
5112	life and disability insurance	9,555	9,717
5200	Employee Recruitment	400	400
5300	Training & Education - Staff	6,000	6,000
5350	Training & Education - Board	3,000	3,000
5400	travel - local	500	500
5401	travel - out of town	2,539	7,539
5500	payrol service	500	500
5501	CREW FOOD	420	420
		-	-
GENERAL OVERHEAD			
6001	MCTV EDUCATION DIST.	50,462	51,976
6010	Accounting audit	9,000	9,000
6020	Legal	12,000	5,000
6080	computer consulting	4,000	4,000
6090	Professional Services - admn	3,000	3,000
6150	annual report for 99/00	10,000	-
6151	needs assessment	-	7,400
6152	BOARD PLANNING	4,000	4,000
6178	news letter - community connect	8,000	8,000
6179	news letter - tecno times	3,249	3,249
6200	Office Supplies	6,500	6,500
6290	charity contribution	500	500
6300	PRINTING - OUTSIDE	6,000	6,000
6301	PRINTING - INSIDE	4,000	4,000
6400	Postage & Shipping	3,900	3,900
6410	Miscellaneous Expenses	404	404
6500	Vehicle fuel	5,022	5,022
6505	vehicle parking	100	100
6280	Video Tapes	23,440	23,440
6581	dubbing	-	-
6672	TV Guide/Advertising/20th Anav.	2,200	9,182
6703	Telephone local	8,000	8,000
6701	paggers & cell phones	5,600	5,600
6702	internet access	5,000	5,000
6709	interest credit cards	-	-
6710	Computer Software	1,500	1,500
6715	bank charges	-	-
6720	Dues & Subscriptions	1,000	1,000
6730	Fees	1,500	1,500
6800	Hospitality	5,400	5,400

PROPOSED BUDGET
July 1, 2001 - June 30, 2002
PCA D#6

PRESENT		CURRENT	DRAFT
ACCOUNT		PCA	PCA
		Current BUDGET	Draft BUDGET
# REVENUE		FY 00/01	FY 01/02
TOTAL		TOTAL	TOTAL
EQUIPMENT RELATED		-	-
7000	repair, parts	10,600	10,600
7010	repair, small tools	3,000	3,000
7015	repair, sub-contractor	25,000	23,000
7020	Replacement Bulbs	4,500	4,500
7030	replacement batteries	1,500	1,500
BUILDING RELATED		-	-
7500	Janitorial Service	5,500	5,500
7510	janitorial supplies	3,500	2,500
7620	Electricity	16,000	17,510
7635	garbage removal	1,200	1,200
7640	Other Utilities	1,100	1,100
7645	natural gas	1,500	1,500
7650	maintain vehicles	1,700	2,000
7670	maintain building	3,000	3,000
7660	maintain landscape	2,200	2,200
7680	Security Service	1,000	1,000
DIRECT VIDEO PRODUCTION		-	-
8030	Script writer	-	-
8040	On air talent	38,623	38,000
8050	videographer	-	-
8060	photographic services	-	-
8070	graphic design	-	-
8071	CLOSED CAPTION	-	-
8072	AUDIO SWEETEN	-	-
8111	cable signal distibution	-	-
8121	Equipment Rental	-	-
8201	PROPS	230	230
OWNERSHIP COSTS		-	-
9000	Insurance - LIAB.	17,015	17,008
9820	Interest Exp. Self-financed	5,390	5,390
TOTAL OF EXPENSES		1,082,974	1,111,001
net before depreciation		<u>0</u>	<u>(0)</u>

MEETING DATE: June 7, 2001
AGENDA NO: R-9
ESTIMATED START TIME: 10:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Cable Customer Service Standards

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 15 minutes

DEPARTMENT: Non-Departmental DIVISION: Commissioner Serena Cruz

CONTACT: Julie S. Omelchuck, MHCRC TELEPHONE #: (503) 823-4188
BLDG/ROOM #: 106/704

PERSON(S) MAKING PRESENTATION: Royal Harshman, County Rep on MHCRC

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

RESOLUTION Adopting Cable Customer Service Standards
06/11/01 copies to Dee Johnson, MHCRC

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Serena Cruz
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

MULTNOMAH COUNTY
OREGON
01 JUN -1 PM 2 01
SERENA CRUZ



Commissioner Serena Cruz, District 2
MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214
(503) 988-5219 phone
(503) 988-5440 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Commissioner Serena Cruz
Through the Mt. Hood Cable Regulatory Commission

DATE: May 29, 2001

RE: Cable Customer Service Standards

1. Recommendation/Action Requested:

Approval of Cable Customer Service Standards Resolution.

2. Background/Analysis:

Multnomah County has not adopted any cable customer service standards. However, applicable standards exist in the Code of Federal Regulations (CFR) which are enforced by the MHCRC, and to a small extent in the cable franchises themselves. Other local jurisdictions within the MHCRC have adopted standards as part of their City Codes. Some aspects of the standards are inconsistent with one another. To remedy this, the MHCRC appointed a Cable Customer Service Standards Task Force to develop a single set of cable customer service standards for all MHCRC member jurisdictions. The new standards would apply to all cable operators in Multnomah County. One of the goals of the Task Force was to make those standards as similar as possible to applicable federal standards because the MHCRC has jurisdiction to enforce those standards as well.

The proposed Cable Customer Service Standards are almost identical to those found in the CFR. They have been carefully studied by the MHCRC staff and unanimously recommended by the MHCRC.

3. Financial Impact:

None

4. Legal Issues:

None

5. Controversial Issues:

None

6. Link to Current County Policies:

None

7. Citizen Participation:

The Mt. Hood Cable Regulatory Commission discussed and took action on its recommendation at its April 16, 2001 Regular Meeting. The standards were developed with the input of AT&T, WIN and RCN as well.

8. Other Government Participation:

The cities of Gresham, Fairview, Troutdale, Portland and Wood Village are scheduled to consider the identical Cable Customer Service Standards in June, 2001.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-_____

Adopting Cable Customer Service Standards

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village (member jurisdictions) to advocate for and protect the public interest in the regulation and development of cable communication systems.
- b. The MHCRC appointed a Cable Customer Service Standards Task Force to develop standards for consistency and enforcement among MHCRC member jurisdictions.
- c. The Task Force developed standards almost identical to those in the Code of Federal Regulations that are enforced by MHCRC. AT&T, WIN and RCN participated in developing the standards.
- d. On April 16, 2001, the MHCRC adopted the standards recommended by the Task Force and recommended its adoption by member jurisdictions.

The Multnomah County Board of Commissioners Resolves:

1. Multnomah County adopts the Cable Customer Service Standards as recommended by the Mt. Hood Cable Regulatory Commission and attached as Exhibit A.

ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

FINAL CUSTOMER SERVICE STANDARDS

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- A. Normal Business Hours
- B. Normal Operating Conditions
- C. Service Interruption

II. LOCAL OFFICE AND OFFICE HOURS

III. TELEPHONE ANSWERING STANDARDS

- A. Telephone availability
- B. Telephone answer time
- C. Busy signals

IV. INSTALLATIONS, OUTAGES AND SERVICE CALLS

V. NOTICE REQUIREMENTS

VI. BILLING

- A. Bills shall be clear and fully itemized
- B. Billing disputes
 - A. Refund checks
 - B. Credits for service

VII. REPORTING

I. DEFINITIONS

A. Normal Business Hours

"Normal Business Hours" means those hours during which most similar businesses in the community are open to serve customers. In all cases, Normal Business Hours must include some evening hours at least one night per week and some weekend hours.

B. Normal Operating Conditions

"Normal Operating Conditions " means those service conditions which are within the control of the cable operator. Those conditions which are not within the control of the cable operator include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of the cable operator include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or upgrade of the cable system.

The listed examples are not meant to be all-inclusive, and operators must adjust their staffing and operations to maintain compliance with the service standards in anticipation of events and conditions within their control.

C. Service Interruption

"Service Interruption" means the loss of picture or sound on one or more cable channels.

II. LOCAL OFFICE AND OFFICE HOURS

Customer service center and bill payment locations shall be open at least during Normal Business Hours and shall be conveniently located.

Cable operator customer service centers must be adequately staffed and able to respond to subscribers and the public not less than 50 hours per week, with a minimum of nine hours per day on weekdays and five hours on weekends excluding legal holidays.

As used herein, "adequately staffed" means customer service representatives are available to respond to customers who come to the service center in at least the following ways:

1. To accept payments;
2. To exchange or accept returned converters or other company equipment;
3. To respond to inquiries; and
4. To schedule and conduct service or repair calls.

III. TELEPHONE ANSWERING STANDARDS-

A. Cable system office hours and telephone availability

The cable operator shall maintain a local, toll-free or collect call telephone access line which shall be available to its subscribers 24 hours a day, seven days a week. Cable operators shall provide, in at least one prominent location, an easily identifiable telephone number for local customer service on all bills, account statements or statements of service to its subscribers.

Toll-free telephone lines, either staffed or with answering capability, providing at least emergency referral information, must be operational 24 hours a day, including weekends and holidays.

Trained company representatives shall be available to respond to customer telephone inquiries during Normal Business Hours.

After Normal Business Hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after Normal Business Hours must be responded to by a trained company representative on the next business day.

B. Telephone Answering Time

Under Normal Operating Conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety (90) percent of the time under Normal Operating Conditions, measured on a calendar quarterly basis.

C. Busy Phones

Under Normal Operating Conditions, the customer shall receive a busy signal less than three (3) percent of the time.

IV. INSTALLATIONS, DISCONNECTIONS, OUTAGES AND SERVICE CALLS

Under Normal Operating Conditions, each of the following standards shall be met no less than ninety five (95) percent of the time measured on a quarterly basis:

Standard installations shall be performed within seven (7) business days after an order has been placed.

Under Normal Operating Conditions the cable operator shall begin work on Service Interruptions promptly and no later than 24 hours after the interruption becomes known. The cable operator must begin working on other service problems the next business day after notification of the service problem. Working on Service Interruptions must be more than merely acknowledging it.

The appointment alternatives for installations, service calls and other installation activities shall be either a specific time or, at maximum, a four-hour time block during Normal Business Hours. The operator may schedule service calls and other installation activities outside of Normal Business Hours for the express convenience of the customer.

The cable operator shall be deemed to have honored a scheduled appointment under the provisions of this section when a technician arrives within the agreed upon time and, if the subscriber is absent when the technician arrives, the technician leaves written notification of arrival and return time, and a copy of that notification is kept by the cable operator.

A cable operator may not cancel an appointment with a customer after the close of business on the business day prior to the scheduled appointment. Rescheduling an appointment is an independent obligation and does not necessarily excuse the missed appointment.

If a cable operator representative is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer shall be contacted. The appointment shall be rescheduled, as necessary, at a time which is convenient for the customer.

V. NOTICE REQUIREMENTS -

Communications between cable operators and cable subscribers

Notifications to subscribers--

The cable operator shall provide written information on each of the following areas at the time of service installation, at least annually to all subscribers, and at any time upon request:

- (1) Products and services offered;
- (2) Prices and options for programming services and conditions of subscription to programming and other services;
- (3) Installation and service maintenance policies;
- (4) Instructions on how to use the cable service;
- (5) Channel positions programming carried on the system; and,
- (6) Billing and complaint procedures, including the address and telephone number of the local franchise authority's cable office.

Customers shall be notified of any changes in rates, programming services or channel positions as soon as possible in writing. Notice must be given to subscribers a minimum of thirty (30) days in advance of such changes if the change is within the control of the cable operator. In addition, the cable operator shall notify subscribers thirty (30) days in advance of any significant changes in the other information required by this Section V. Notwithstanding any other provision of Part 76 of the Code of Federal Regulations, a cable operator shall not be required to provide prior notice of any rate change that is the result of a regulatory fee, franchise fee, or any other fee, tax, assessment, or charge of any kind imposed by any Federal agency, State, or franchising authority on the transaction between the operator and the subscriber.

VI. BILLING

Bills shall be clear, concise and understandable. Bills must be fully itemized, with itemizations including, but not limited to, basic and premium service charges and equipment charges. Bills shall also clearly delineate all activity during the billing period, including optional charges, rebates and credits.

In case of a billing dispute, the cable operator must respond to a written complaint from a subscriber within seven (7) calendar days.

Refunds--Refund checks shall be issued promptly, but no later than either the customer's next billing cycle following resolution of the request or thirty (30) days,-whichever is earlier. The cable operator may withhold a refund pending the customer returning the equipment supplied by the cable operator if service is terminated.

Credits--Credits for service shall be issued no later than the customer's next billing cycle following the determination that a credit is warranted.

VII. REPORTING

Cable operators shall file reports to the Mt. Hood Cable Regulatory Commission on a quarterly basis showing the performance of their customer service standard obligations under this section. The quarterly reports shall cover the periods January 1 through March 31; April 1 through June 31; July 1 through September 31; and October 1 through December 31. The reports shall be due no later than 30 days following the end of a quarter. The reports shall include, at a minimum, figures and narrative indicating performance of the standards for:

Local office hours;

Telephone call center hours;

Telephone answering

Busy signal statistics

Standard installations

Service interruptions

Appointment windows: made, cancelled, and rescheduled

Notice requirements

Billing (refunds and credits)

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-074

Adopting Cable Customer Service Standards

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was formed by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale and Wood Village (member jurisdictions) to advocate for and protect the public interest in the regulation and development of cable communication systems.
- b. The MHCRC appointed a Cable Customer Service Standards Task Force to develop standards for consistency and enforcement among MHCRC member jurisdictions.
- c. The Task Force developed standards almost identical to those in the Code of Federal Regulations that are enforced by MHCRC. AT&T, WIN and RCN participated in developing the standards.
- d. On April 16, 2001, the MHCRC adopted the standards recommended by the Task Force and recommended its adoption by member jurisdictions.

The Multnomah County Board of Commissioners Resolves:

1. Multnomah County adopts the Cable Customer Service Standards as recommended by the Mt. Hood Cable Regulatory Commission and attached as Exhibit A.

ADOPTED this 7th day of June, 2001.

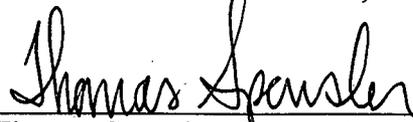


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

FINAL CUSTOMER SERVICE STANDARDS

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- A. Bills shall be clear and fully itemized
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The listed examples are not meant to be all-inclusive, and operators must adjust their staffing and operations to maintain compliance with the service standards in anticipation of events and conditions within their control.

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After Normal Business Hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after Normal Business Hours must be responded to by a trained company representative on the next business day.

B. Telephone Answering Time

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Standard installations

Service interruptions

Appointment windows: made, cancelled, and rescheduled

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Billing (refunds and credits)



Commissioner Serena Cruz, District 2

MULTNOMAH COUNTY OREGON

501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214
(503) 988-5219 phone
(503) 988-5440 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners
FROM: Commissioner Serena Cruz
Through the Mt. Hood Cable Regulatory Commission
DATE: May 29, 2001
RE: AT&T Internal Ownership Transfer of Cable Franchise

1. Recommendation/Action Requested:

Approval of ownership transfer resolution.

2. Background/Analysis:

This is a routine internal ownership transfer of the AT&T cable franchise from the current franchise holder (TCI of Ohio) to another AT&T subsidiary (AT&T Broadband of Ohio). The transaction has been carefully studied by the MHCRC staff and unanimously recommended by the MHCRC.

3. Financial Impact:

none

4. Legal Issues:

none

5. Controversial Issues:

none

6. Link to Current County Policies:

none

7. Citizen Participation:

The Mt. Hood Cable Regulatory Commission discussed and took action on its recommendation at its April 16 meeting.

8. Other Government Participation:

The cities of Portland and Gresham have approved resolutions for this transfer. The cities of Troutdale, Fairview and Wood Village are scheduled to consider the transfer in June.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-_____

Consenting To Transfer Of Cable Franchises Held By TCI Cablevision Of Ohio, Inc. To AT&T Broadband Of Ohio, LLC.

The Multnomah County Board of Commissioners Finds:

a. The Mt. Hood Cable Regulatory Commission (MHCRC) was created by Intergovernmental Agreement dated December 24, 1992 (IGA) to carry out cable regulation and administration on behalf of Multnomah County and the cities of Gresham, Fairview, Portland, Troutdale, and Wood Village (the Jurisdictions). Among other things, the MHCRC acts in an advisory capacity to the Jurisdictions in connection with potential or proposed transfers or changes in ownership or control of any cable franchisee of the Jurisdictions. As set forth in the IGA, any change in ownership or control of a cable communications system or a Grantee is an area where the Jurisdictions have reserved full authority to act on their own behalf, but each Jurisdiction has agreed to take no action in these areas until the MHCRC has had a prior opportunity to consider the matter.

b. Certain cable franchises granted to KBL Portland Cablesystems, L.P. and KBL Multnomah Cablesystems, L.P. were transferred in 1999, with the Jurisdiction's approval, to TCI Cablevision of Ohio, Inc. (Transferor), a subsidiary of AT&T Broadband and its ultimate parent company AT&T Corp. Thereafter, Transferor on or about June 1, 1999 assumed ownership and control of the KBL-Portland Cablesystems, L.P. cable franchise granted by the City of Portland (East Portland franchise) and the KBL Multnomah Cablesystems, L.P. cable franchise granted by Multnomah County and the Cities of Fairview, Gresham, Troutdale, and Wood Village (East Multnomah franchise).

c. MHCRC staff was notified on February 16, 2001 that, as part of an internal restructuring, AT&T Broadband was requesting consent to the further transfer of the East Portland and East Multnomah assets and franchises from Transferor to another AT&T affiliate: AT&T Broadband of Ohio, LLC (Transferee). The notification was accompanied by a FCC Form 394 "Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise" for the East Portland and East Multnomah franchises. The notification and accompanying FCC Form 394 filing requested the consent of each of the Jurisdictions, respectively, for the proposed transfer of the East Portland and East Multnomah franchises and assets from Transferor to Transferee.

d. The AT&T East Portland franchise and the AT&T East Multnomah franchise prohibit any transfer without the prior consent of the applicable MHCRC Jurisdiction. Specifically, Sections 17.1 and 17.2 of the AT&T East Portland franchise and the AT&T East Multnomah franchise prohibit a franchise transfer or change in control without the prior consent of the Jurisdictions expressed by ordinance or resolution, as applicable.

e. MHCRC staff sent a letter dated March 6, 2001 to an authorized representative of the Transferor and Transferee requesting additional information. Transferor and Transferee provided a responsive and reasonably complete reply to the MHCRC letter by the letter's requested due date of March 26, 2001.

f. The information included in the initial Form 394 filing and in the reply to the MHCRC staff letter was reviewed by MHCRC staff and MHCRC financial counsel KFA Services (KFA). MHCRC staff and KFA concluded that, subject to the inclusion of certain conditions, the transfer of the subject franchises from Transferor to Transferee should not materially affect the financial capability of the franchisee, and should not materially affect the management or operation of the local cable systems operated by the franchisee.

g. The MHCRC held a public meeting and work session on April 16, 2001 to review the information received from AT&T, MHCRC staff, and KFA and to make a recommendation to the Jurisdictions.

h. After considering the information received, the MHCRC recommends that the Jurisdictions approve the proposed transfer of the AT&T East Portland franchise and the AT&T East Multnomah franchise from Transferor to Transferee. This is subject to Transferee's acceptance of certain conditions contained in MHCRC Resolution No. 2001-4 adopted on April 16, 2001.

i. Transferee's application for the transfer of the AT&T East Portland franchise and the AT&T East Multnomah franchise should be approved with the conditions contained in this resolution. If Transferee and Transferee's guarantor TCI West, Inc. do not accept these conditions, the application should be denied.

The Multnomah County Board of Commissioners Resolves:

1. Subject to the conditions set out in the acceptance form attached as Exhibit A to this resolution, Multnomah County approves the request of AT&T Broadband of Ohio, LLC (Transferee) to transfer the AT&T East Multnomah franchise (KBL Multnomah Cablesystems, L.P.) effective May 23, 1998, granted by Multnomah County and the Cities of Fairview, Gresham, Troutdale, and Wood Village.

2. Within 30 days after passage of this resolution, Transferee and Transferee's guarantor TCI West, Inc. and, where applicable, Transferee's ultimate parent AT&T Corp., shall file a written, executed acceptance of this resolution (Acceptance). The Acceptance shall be in the form attached as Exhibit A. Transferee shall file the Acceptance with the City of Portland Office of Cable Communications and Franchise Management, as staff for the MHCRC and the Jurisdictions.

3. The executed Acceptance shall be unqualified and shall be construed to be an acceptance of all its terms, conditions and restrictions.

4. The failure, refusal or neglect by Transferee and Transferee's guarantor TCI West, Inc., and, where applicable, Transferee's ultimate parent AT&T Corp., to file such Acceptance by such time shall constitute an abandonment and rejection of the rights and privileges conferred by this resolution.

5. If for any reason Transferee, Transferee's guarantor TCI West, Inc. and, where applicable, Transferee's ultimate parent AT&T Corp. fail, refuse or neglect to file the Acceptance as provided in paragraph 2, or if the transaction that is the subject of the Acceptance is not finally consummated or does not reach final closure for any reason, or in the event such closure is reached on terms substantially and materially different to the terms described in the FCC Form 394 and subsequent information provided by the Transferee and relied upon by the MHCRC and the Jurisdictions, Transferee's request for transfer of the East Multnomah franchise shall be deemed denied.

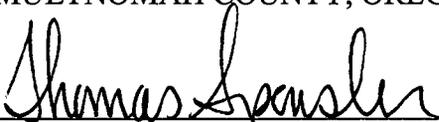
ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

**EXHIBIT A
ACCEPTANCE FORM**

Multnomah County
c/o Mt. Hood Cable Regulatory Commission
1120 SW Fifth Ave Room 704
Portland, OR 97204

This is to advise Multnomah County (County) that AT&T Broadband of Ohio, LLC (Transferee) and Transferee's guarantor TCI West, Inc. and, with respect to the obligations of paragraph (c), Transferee's ultimate parent AT&T Corp. (AT&T), unqualifiedly accept the provisions applicable to them of Resolution No. _____, adopted by the County on June 7, 2001, regarding the transfer to the Transferee of the following cable franchises:

- KBL Portland Cablesystems, L.P., Ord. No. 170758, passed by the Portland City Council December 4, 1996 (East Portland franchise); and,
- KBL Multnomah Cablesystems, L.P., effective May 23, 1998, granted by Multnomah County and the Cities of Fairview, Gresham, Troutdale, and Wood Village. (East Multnomah franchise)

and agree, as applicable, to abide by the following terms and conditions:

- a. Compliance with franchises. In all respects and without exception, Transferee accepts and shall comply with each and every provision of the East Portland and East Multnomah franchises, including all lawful applicable ordinances, resolutions, orders, contracts, agreements, commitments, side letters, and regulatory actions taken pursuant thereto, as applicable, whether prior or subsequent to the date such franchises were transferred to Transferee.
- b. Acceptance of applicable provisions of 1999 MHCRC Jurisdiction transfer ordinances. In all respects and without exception, Transferee accepts and shall comply with the provisions applicable to TCI Cablevision of Ohio, Inc. (Transferor) of the following 1999 MHCRC Jurisdiction ordinances (or resolutions, as applicable) which authorized transfer of the East Portland and East Multnomah cable franchises to Transferor:
 - (1) Ordinance No. 7-1999, passed by the City of Fairview on May 19, 1999;
 - (2) Ordinance No. 1474, passed by the City of Gresham on May 4, 1999 (first reading) and May 18, 1999 (second reading);
 - (3) Resolution No. 99-89, passed by the Multnomah County Board of Commissioners May 20, 1999;
 - (4) Ordinance No. 173385, passed by the Portland City Council May 19, 1999;
 - (5) Resolution No. 1433, passed by the Troutdale City Council May 11, 1999; and
 - (6) Ordinance 2-1999, passed by the Wood Village City Council on May 12, 1999.
- c. Guarantee. Transferee shall re-confirm and continue, in a form satisfactory to the Jurisdictions, the guarantee of franchise performance by TCI West, Inc. in accordance with

the provisions of Section (b) of Exhibit A to the 1999 MHCRC Jurisdiction ordinances (or resolutions, as applicable) specified in paragraph b. above, and accepted by Transferor, TCI West, Inc., and AT&T Corp.

- d. Cost reimbursement. As required by the East Portland and East Multnomah Franchises, Transferee shall reimburse all direct, out-of-pocket costs of the MHCRC and the Jurisdictions incurred in analyzing and acting upon the transfer request, within 30 days of receipt by Transferee of an itemized statement of such cost.
- e. Transferee responsible for any non-compliance by franchisee. Transferee specifically acknowledges and expressly accepts that the Jurisdictions do not waive and expressly reserve all legal rights and authority in regard to any and all non-compliance under the East Portland franchise and the East Multnomah franchise that may now exist or may later be discovered to have existed during the term of the franchise(s), even if prior to the transfer authorized by the resolution that is the subject of this Acceptance.
- f. Automatic denial in the event of material change in terms. In the event the transaction which is the subject of this Acceptance is not finally consummated or does not reach final closure for any reason, or in the event such closure is reached on terms substantially and materially different to the terms described in the FCC Form 394 and subsequent information provided by the Transferee and relied upon by the MHCRC, then Transferee's request for transfer as provided in the Resolution adopted by the County on June 7, 2001, shall be deemed denied.

AT&T BROADBAND OF OHIO, LLC

BY: _____
NAME: _____
TITLE: _____

State of _____
County of _____

This Acceptance was acknowledged before me on the day _____ of _____, 2001, by _____ as a duly authorized officer of _____.

Notary Public for: _____
My Commission Expires: _____

TCI WEST, INC.

BY: _____

NAME: _____

TITLE: _____

State of _____

County of _____

This Acceptance was acknowledged before me on the day ____ of _____, 2001, by _____ as a duly authorized officer of _____.

Notary Public for: _____

My Commission Expires: _____

AT&T CORP.

BY: _____

NAME: _____

TITLE: _____

State of _____

County of _____

This Acceptance was acknowledged before me on the day ____ of _____, 2001, by _____ as a duly authorized officer of _____.

Notary Public for: _____

My Commission Expires: _____

Approved as to form:

Thomas Sponsler, County Attorney
For Multnomah County, Oregon



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-075

Consenting to Transfer of Cable Franchises Held by TCI Cablevision of Ohio, Inc. to AT&T Broadband of Ohio, LLC.

The Multnomah County Board of Commissioners Finds:

- a. The Mt. Hood Cable Regulatory Commission (MHCRC) was created by Intergovernmental Agreement dated December 24, 1992 (IGA) to carry out cable regulation and administration on behalf of Multnomah County and the cities of Gresham, Fairview, Portland, Troutdale, and Wood Village (the Jurisdictions). Among other things, the MHCRC acts in an advisory capacity to the Jurisdictions in connection with potential or proposed transfers or changes in ownership or control of any cable franchisee of the Jurisdictions. As set forth in the IGA, any change in ownership or control of a cable communications system or a Grantee is an area where the Jurisdictions have reserved full authority to act on their own behalf, but each Jurisdiction has agreed to take no action in these areas until the MHCRC has had a prior opportunity to consider the matter.
- b. Certain cable franchises granted to KBL Portland Cablesystems, L.P. and KBL Multnomah Cablesystems, L.P. were transferred in 1999, with the Jurisdiction's approval, to TCI Cablevision of Ohio, Inc. (Transferor), a subsidiary of AT&T Broadband and its ultimate parent company AT&T Corp. Thereafter, Transferor on or about June 1, 1999 assumed ownership and control of the KBL-Portland Cablesystems, L.P. cable franchise granted by the City of Portland (East Portland franchise) and the KBL Multnomah Cablesystems, L.P. cable franchise granted by Multnomah County and the Cities of Fairview, Gresham, Troutdale, and Wood Village (East Multnomah franchise).
- c. MHCRC staff was notified on February 16, 2001 that, as part of an internal restructuring, AT&T Broadband was requesting consent to the further transfer of the East Portland and East Multnomah assets and franchises from Transferor to another AT&T affiliate: AT&T Broadband of Ohio, LLC (Transferee). The notification was accompanied by a FCC Form 394 "Application for Franchise Authority Consent to Assignment or Transfer of Control of Cable Television Franchise" for the East Portland and East Multnomah franchises. The notification and accompanying FCC Form 394 filing requested the consent of each of the Jurisdictions, respectively, for the proposed transfer of the East Portland and East Multnomah franchises and assets from Transferor to Transferee.
- d. The AT&T East Portland franchise and the AT&T East Multnomah franchise prohibit any transfer without the prior consent of the applicable MHCRC Jurisdiction. Specifically, Sections 17.1 and 17.2 of the AT&T East Portland franchise and the AT&T

East Multnomah franchise prohibit a franchise transfer or change in control without the prior consent of the Jurisdictions expressed by ordinance or resolution, as applicable.

- e. MHCRC staff sent a letter dated March 6, 2001 to an authorized representative of the Transferor and Transferee requesting additional information. Transferor and Transferee provided a responsive and reasonably complete reply to the MHCRC letter by the letter's requested due date of March 26, 2001.
- f. The information included in the initial Form 394 filing and in the reply to the MHCRC staff letter was reviewed by MHCRC staff and MHCRC financial counsel KFA Services (KFA). MHCRC staff and KFA concluded that, subject to the inclusion of certain conditions, the transfer of the subject franchises from Transferor to Transferee should not materially affect the financial capability of the franchisee, and should not materially affect the management or operation of the local cable systems operated by the franchisee.
- g. The MHCRC held a public meeting and work session on April 16, 2001 to review the information received from AT&T, MHCRC staff, and KFA and to make a recommendation to the Jurisdictions.
- h. After considering the information received, the MHCRC recommends that the Jurisdictions approve the proposed transfer of the AT&T East Portland franchise and the AT&T East Multnomah franchise from Transferor to Transferee. This is subject to Transferee's acceptance of certain conditions contained in MHCRC Resolution No. 2001-4 adopted on April 16, 2001.
- i. Transferee's application for the transfer of the AT&T East Portland franchise and the AT&T East Multnomah franchise should be approved with the conditions contained in this resolution. If Transferee and Transferee's guarantor TCI West, Inc. do not accept these conditions, the application should be denied.

The Multnomah County Board of Commissioners Resolves:

- 1. Subject to the conditions set out in the acceptance form attached as Exhibit A to this resolution, Multnomah County approves the request of AT&T Broadband of Ohio, LLC (Transferee) to transfer the AT&T East Multnomah franchise (KBL Multnomah Cablesystems, L.P.) effective May 23, 1998, granted by Multnomah County and the Cities of Fairview, Gresham, Troutdale, and Wood Village.
- 2. Within 30 days after passage of this resolution, Transferee and Transferee's guarantor TCI West, Inc. and, where applicable, Transferee's ultimate parent AT& T Corp., shall file a written, executed acceptance of this resolution (Acceptance). The Acceptance shall be in the form attached as Exhibit A. Transferee shall file the Acceptance with the City of Portland Office of Cable Communications and Franchise Management, as staff for the MHCRC and the Jurisdictions.

3. The executed Acceptance shall be unqualified and shall be construed to be an acceptance of all its terms, conditions and restrictions.
4. The failure, refusal or neglect by Transferee and Transferee's guarantor TCI West, Inc. and, where applicable, Transferee's ultimate parent AT&T Corp., to file such Acceptance by such time shall constitute an abandonment and rejection of the rights and privileges conferred by this resolution.
5. If for any reason Transferee, Transferee's guarantor TCI West, Inc. and, where applicable, Transferee's ultimate parent AT&T Corp. fail, refuse or neglect to file the Acceptance as provided in paragraph 2, or if the transaction that is the subject of the Acceptance is not finally consummated or does not reach final closure for any reason, or in the event such closure is reached on terms substantially and materially different to the terms described in the FCC Form 394 and subsequent information provided by the Transferee and relied upon by the MHCRC and the Jurisdictions, Transferee's request for transfer of the East Multnomah franchise shall be deemed denied.

ADOPTED this 7th day of June, 2001.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

**EXHIBIT A
ACCEPTANCE FORM**

Multnomah County
c/o Mt. Hood Cable Regulatory Commission
1120 SW Fifth Ave Room 704
Portland, OR 97204

This is to advise Multnomah County (County) that AT&T Broadband of Ohio, LLC (Transferee) and Transferee's guarantor TCI West, Inc. and, with respect to the obligations of paragraph (c), Transferee's ultimate parent AT&T Corp. (AT&T), unqualifiedly accept the provisions applicable to them of Resolution No. 01-075, adopted by the County on June 7, 2001, regarding the transfer to the Transferee of the following cable franchises:

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 - (5) Resolution No. 1433, passed by the Troutdale City Council May 11, 1999; and
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AT&T BROADBAND OF OHIO, LLC

BY: _____
NAME: _____
TITLE: _____

State of _____
County of _____

This Acceptance was acknowledged before me on the day _____ of _____, 2001, by _____ as a duly authorized officer of _____.

Notary Public for: _____
My Commission Expires: _____

TCI WEST, INC.

BY: _____
NAME: _____
TITLE: _____

State of _____
County of _____

This Acceptance was acknowledged before me on the day _____ of _____, 2001, by _____ as a duly authorized officer of _____.

Notary Public for: _____
My Commission Expires: _____

AT&T CORP.

BY: _____
NAME: _____
TITLE: _____

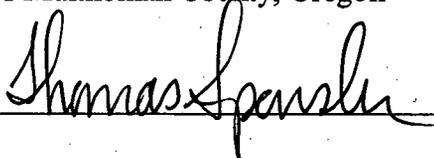
State of _____
County of _____

This Acceptance was acknowledged before me on the day _____ of _____, 2001, by _____ as a duly authorized officer of _____.

Notary Public for: _____
My Commission Expires: _____

Approved as to form:

Thomas Sponsler, County Attorney
For Multnomah County, Oregon



MEETING DATE: June 7, 2001
AGENDA NO: R-11
ESTIMATED START TIME: 10:45 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Grant Notice of Intent- Early Learning Opportunities Act

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: Non-Departmental DIVISION: Commissioner Lisa Naito

CONTACT: Wendy Lebow TELEPHONE #: (503) 988-5217
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: Lisa Pellegrino of CCFC

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Notice of Intent for Early Learning Opportunities Grant

SIGNATURES REQUIRED:

ELECTED OFFICIAL: *Lisa Naito*
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

MULTNOMAH COUNTY
OREGON
01 JUN - 1 PM 2:30
COMMUNICATIONS SECTION

memorandum

TO: Board of County Commissioners
FROM: Jim Clay, Director
DATE: May 30, 2001
SUBJECT: Notice of Intent to Apply for Grant



I. Recommendation/ Action Requested:

Approval to apply for a grant from the Department of Health and Human Services titled: "Early Learning Opportunities Act Discretionary Grants" and designation of the Early Childhood Care and Education Council (ECCEC) as the "Local Council" for the purposes of applying for this grant. The amount of funds requested is between \$250,000 and \$1,000,000 for a 17-month period.

II. Background/ Analysis:

The purpose of the Early Learning Opportunities Act (ELOA) to increase, support, expand and better coordinate early learning opportunities for children and their families through local community organizations. The ECCEC is a committee of the Commission on Children, Families and Community. The ECCE Council would be the applicant of record for this grant.

The purposes of the Act are to: (1) increase the availability of voluntary programs, services, and activities that support early childhood development, increase parent effectiveness and promote the learning readiness of young children so that young children enter school ready to learn; (2) support parents, child care providers, and caregivers who want to incorporate early learning activities into the daily lives of young children; (3) remove barriers to the provision of an accessible system of early childhood learning programs in communities throughout the United States; (4) increase the availability and affordability of professional development activities and compensation for caregivers and child care providers; and (5) facilitate the development of community-based systems of collaborative service delivery models characterized by resource sharing, linkages between appropriate supports, and local planning for services.

The proposed program would implement portions of the Early Childhood Framework, and represents a collaboration between several entities that support early learning.

Members

Larry Norvell, Chair
Pauline Anderson
Lena Bean
Guy Burstein
Carol Cole
Lee Coleman
Leslie Garth-Clark
Muriel Goldman
Kamron Graham
Carla Harris
Margie Harris
Samuel Henry
Earlene Holmstrom
Patricia Johnson
Janet Kretzmeier
Colleen Lewis
Diane Linn
Linda Gear Long
Kay Lowe
Leticia Longoria Navarro
Janice Nightingale
Susan Oliver
D. Claire Oliveros
Mike Reich
Mark Rosenbaum
Nan Waller
Duncan Wyse

Staff

Jim Clay, Executive Director
Erin Barnhart
Judy Brodkey
Kristine Dale
Jeanette Hankins
Janet Hawkins
Kelly Huotari
Lisa Pellegrino
Bonnie Rosatti
Jana Rowley
Chris Tebben

421 SW 6th Avenue,
Suite 1075
Portland, OR 97204-
1620
Ph: (503) 988-3897
Fx: (503) 988-5538
ccfc.org@co.multnomah.
or.us
www.sourcommission.org

One component is the Child Care Improvement Project, which is a joint effort of the City of Portland and The Enterprise Foundation. A central focus of the Project is to enhance the quality of care provided by home-based child care providers. This project creates provider networks. The grant would enable the Child Care Improvement Project to create more child care networks. The funds would allow for adding four new networks to the system, which would serve 400 children and 60 new providers.

Another element of the grant is the Parent Child Development Services system, which is seven community-based organizations that provide parenting education and support services to families with children ages pre-natal to six years. This grant would allow the Parent Child Development Services to expand its services to include families who are eligible for Early Head Start but unable to participate because there are too few slots to accommodate the need in Multnomah County. Specific activities include Parent/Child Interactive Groups, Developmental Screenings, Community Excursions, Home Visits, Lending Libraries, Elementary School Transition/Parent Support Project, Community Health Nurse, and Information and Referral.

The third element of the grant proposal would expand a portion of the Early Words Initiative. The funds would be used to increase the number of childcare providers that are trained and mentored in the Early Words language and literacy curriculum. With grant funds of \$250,000, a contractor would train at least 350 providers who serve approximately 3,000 children. A contractor would be required to concentrate its outreach efforts on in-home childcare providers because our research shows that these settings generally offer a lower quality of care. The training and mentoring is offered in four languages. The program has been professionally evaluated and has been demonstrated to increase the quality of language and literacy environments, as well as improve child outcomes.

III. Financial Impact:

The total possible grant amount available for a project would be \$250,000 to 1,000,000 for a 17-month project and budget period. There is a 15% matching requirement for this grant, in cash or in-kind contributions.

IV. Legal Issues:

None are anticipated.

V. Controversial Issues:

None.

VI. Links to County Policies:

Consistent with and supportive of County Policies, Benchmarks and values relating to children and families, especially early childhood and the Readiness for Kindergarten benchmark.

VII. Citizen Participation:

The ECCE Council is a grassroots organization that has the active participation of approximately 100 volunteers on the ECCE Council and its committees. The ECCE Council is composed of early childhood care and education professionals from a broad array of disciplines. The ECCE Council routinely obtains input from parents, through Head Start policy advisory boards and other venues.

VIII. Other Government Participation:

The City of Portland is proposing an expansion of child care provider networks as part of this grant.



Diane M. Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Phone: (503) 988-3308
FAX: (503) 988-3093
Email: mult.chair@co.multnomah.or.us

June 13, 2001

Jim Clay
Commission on Children, Families and Community
421 SW 6th Avenue, Suite 1075
Portland, OR 97204

Dear Jim:

I am writing to confirm that the Board of County Commissioners voted on June 7, 2001 to designate the Early Childhood Care and Education Council of Multnomah County as the Local Council authorized to apply for an Early Learning Opportunities Act discretionary grant.

I understand that the Council has developed an excellent proposal in collaboration with the Parent Child Development Services system, the Library, the City of Portland, and the Enterprise Foundation. I hope that the Council succeeds, because this grant will enable us to make significant progress in implementing our Early Childhood Framework. Specifically, we will see increased quality of care for children in home-based childcare, more training and support for parents, and expansion of a program that supports language and literacy development.

I am confident that the Council, as part of the Commission on Children, Families and Community, will manage this grant efficiently and effectively. The Council is uniquely poised to work with the grant project and to share the information and approaches with a broad mix of people interested in early childhood learning in Oregon.

Best of luck in this endeavor.

Sincerely,

Diane Linn,
Multnomah County Chair

c: Board of County Commissioners
Larry Norvell
Ginnie Cooper



Lisa Naito, Multnomah County Commissioner District 3

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214

Phone: (503) 988-5217
FAX: (503) 988-5262
Email: lisa.h.naito@co.multnomah.or.us

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Commissioner Lisa Naito

DATE: May 29, 2001

RE: Appointment of an Energy Task Force to evaluate impacts in the event of an energy crisis on Multnomah County government.

1. Recommendation/Action Requested:

Approval of Resolution

2. Background/Analysis:

It is clear that Oregon is anticipating an energy crisis in the coming months. In assessing our region's energy needs, the Northwest Power Pool issued warnings recently of potential rolling blackouts in Oregon this coming winter. Added to this are likely dramatic increases in the cost of electricity, natural gas and other fuel sources by the end of the year that will have major financial repercussions.

3. Financial Impact:

There is no immediate financial impact. County staffing effort will be required as part of the planning process.

4. Legal Issues:

None.

5. Controversial Issues:

While there will be general agreement that the County should be planning for an energy crisis in all areas of operations and services, opinion will differ regarding what measures to take to address a problem that can not yet be clearly and specifically defined.

6. Link to Current County Policies:

Interim Chair Farver had suggested reducing the FY02 budget by 5% through conservation measures.

7. Citizen Participation:

Input will potentially be solicited from utility companies, conservation groups, contract service providers, and others.

8. Other Government Participation:

We may look to energy crisis plans by other city, county and state governments.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Appointment of an Energy Task Force to Evaluate Impacts in the Event of an Energy Crisis on Multnomah County Government

The Multnomah County Board of Commissioners Finds:

- a. Energy conservation is an important goal, especially in preparation for an energy crisis we know to be in the offing.
- b. Homeowners and renters below median income should spend affordable amounts on utilities.
- c. Increasing good government through accountability and cost control is an important benchmark.
- d. Providing critical County services in the event of an emergency means advance development of plans and procedures.

The Multnomah County Board of Commissioners Resolves:

1. The Chair will appoint an Energy Task Force. Its members will include one or two County Commissioner(s) as convener(s), County staff and others as appropriate.
2. The Task Force will consider:
 - **Opportunities to increase conservation throughout the County.** While Interim Chair Farver has suggested reducing the FY02 utility budget by 5% through conservation measures, will this be adequate? Utilities are predicting rate increases in the 20%-plus range, and have launched campaigns asking residential customers to cut consumption by 20%. Additionally, the governors of Oregon and Washington have asked Northwest residents to reduce energy usage by 10%, and have called upon city and county governments to take measures to conserve.
 - **Estimates of increased costs for County facilities.** Have these likely increases been budgeted? Also for consideration, what impact

might our increased energy costs have on County and non-County tenants, e.g. could and should increased costs be passed on?

- **Impacts on County clients.** The Low Income Energy Assistance Program (LIEAP) plays a critical role in providing weatherization and energy assistance to County clients. Fortunately, in the short term, LIEAP will be receiving additional State funds for their program. The larger question is what will be the continued ability of LIEAP and other County programs to help clients especially those on disability income, public assistance and social security meet their energy cost needs and to withstand temporary blackouts during a true energy crisis? Currently DCFS is in discussion with PGE regarding opportunities to look creatively at the County's energy assistance plans.

- **Effect on County-provided critical services in the event of extended power shortages including the prospect of rolling blackouts.** Special concerns include the continued and safe function of our jails, health clinics, and courts.

ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Thomas Sponsler
Thomas Sponsler, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

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ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Thomas Sponsler
Thomas Sponsler, County Attorney

MEETING DATE: June 7, 2001
AGENDA NO: R-13
ESTIMATED START TIME: 10:55 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's use only)

AGENDA PLACEMENT FORM

SUBJECT: Commission on Children, Families and Community Plan and Budget

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, June 7, 2001
AMOUNT OF TIME NEEDED: 45 minutes

DEPARTMENT: Non-Departmental DIVISION: Chair's Office

CONTACT: Diana Bianco TELEPHONE #: (503) 988-5797
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: Bill Farver, John Rakowitz and Jim Clay

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUGGESTED AGENDA TITLE:

Consideration of a RESOLUTION Rejecting the Proposed 2001-2002
Commission on Children, Families and Community Plan and Budget

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Bill Farver
(OR)
DEPARTMENT MANAGER: _____

01 JUN - 1 PM 2:54
MULTNOMAH COUNTY
OREGON
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

MEMORANDUM

TO: Interim Chair Bill Farver
Interim Commissioner Pauline Anderson
Commissioner Serena Cruz
Commissioner Lonnie Roberts

FROM: Commissioner Lisa Naito 

DATE: May 18, 2001

SUBJECT: Response to Budget for Commission on Children, Families and Community
Proposal to Add Back Key Services for Children and Families

The County faces significant budget reductions that will result in lay-offs of county staff, and painful cuts in services across all departments. As a result, I have been looking more carefully at all budgets for opportunities to improve services, reduce administrative costs, and minimize the loss of critical services. I recognize that the proposed budget for the Commission on Children, Families and Community (CCFC) already reflects reduction, but believe we can make further improvements.

Board Responsibility

The Board of County Commissioners is responsible for the coordinated comprehensive plan for addressing the needs of children and their families, through its local commission on children and families. The Board is also responsible for ensuring that policies and funding are congruent with one another. The budget of the CCFC should be brought into alignment with state-mandated expectations of local commissions. The CCFC budget should be rewritten to prioritize core services and realign staffing to legislated mandates and local priorities.

Mission of Commissions on Children and Families

The Children's Care Team was formed in 1991 to develop systems that better meet the needs of children and their families. I was a legislative member of the Children's Care Team and a proponent of legislation forming the commissions on children and families. They were formed to ensure local planning, integrate funding streams and coordinate services for children and their families.

The goal of local commissions is to support children and their families from prenatal through age 18. The local commission is envisioned to be the leader of comprehensive planning for services. They are charged with bringing together people and organizations to plan and coordinate resources and efforts.

State Policies

The 1999 legislature passed SB 555 into law. Relevant provisions include:

"...The main purposes of a local commission on children and families are to promote wellness for the children and families in the county or region, to mobilize communities and to develop policy and oversee the implementation of a local coordinated comprehensive plan.... A local commission shall:

- (a) Inform and involve citizens;
- (b) Identify and map the range of resources in the community;
- (c) Plan, advocate and fund research-based initiatives for children who are 0 to 18 years of age and their families;
- (d) Develop local policies, priorities and measurable outcomes;
- (e) Prioritize activities identified in the local plan and mobilize the community to take action;
- (f) Prioritize the use of non-dedicated resources;
- (g) Monitor implementation of the local plan;
- (h) Monitor progress of and evaluate the outcomes identified in the local plan...." (Section 13. ORS 417.775)

"...The local coordinated comprehensive plan shall include:

- (B) Provisions for a continuum of social supports at the community level for children from the prenatal stage through 18 years of age and their families, that takes into account areas of need, service overlap, asset building and community strengths...
- (C) An early childhood system plan..." (Section 13. ORS 417.775)

State law specifies the role and responsibilities of county boards of commissioners. The most relevant sections of SB 555 are included below:

"(3) Funds payable to implement local coordinated comprehensive plans shall be paid to the county. The board or boards of county commissioners are responsible for the expenditure of such funds subject to county budget and fiscal operating procedures." (Section 11. ORS 417.760)

"(b) ...The county board or boards of commissioners shall be responsible for providing the level of staff support detailed in the local plan and shall ensure that funds provided for these purposes are used to carry out the local plan." (Section 13. ORS 417.775 (5) (b))

Planning

Planning should be a major focus of the local commission. While several major planning initiatives for children and youth have taken place in recent years, the local commission has not been the lead planning force. The CCFC has been very supportive of the proposed Early Childhood System of Support, involved with homeless youth system planning and coordination, and juvenile services planning. However, it is time for the local commission to take a lead role in implementing these systems plans.

There is currently a need for school-based services planning. The county, cities, and community volunteers all provide services in schools. At the same time, these services are not well coordinated. There are also major unmet needs in the areas of core services among school age children and their families. These needs should be identified and quantified. Resources can be maximized by improving coordination of services, and much work needs to be done to develop a strategic plan for school-age children. The CCFC should take the lead role in planning these school-based efforts.

Budget Revisions

Staffing Recommendations

Since planning for children and youth is the key mission for the CCFC, the excellent commission staff should be re-deployed to support the planning efforts. I propose aligning CCFC staff as follows:

- ***Poverty Advisory Committee***
Ensure that 1 FTE professional staff is devoted to the Poverty Advisory Committee. This committee should address major issues, including attracting business and well-paying jobs, housing with particular attention to special needs, integrating services with housing, and energy. Funding for the position is already provided by the Department of Community and Family Services.
- ***Implement State Planning for Children 0 to 18 Years***
 - (a) 1 FTE to coordinate the **Oregon Children's Plan**. This is already covered in the proposed budget through the position that is housed in the County to do this work. The county provides approximately \$160,000 in county general funds to the CCFC, that should cover this position.
 - (b) 1 FTE professional staff for the **Early Childhood Care and Education Council** to implement the Early Childhood Framework plan. This active volunteer committee of the CCFC requires adequate staffing. They are poised to take responsibility for the systems planning and coordination of the Early Childhood Vision, Goals, and Strategies Framework, which entails an immediate need for full-time staffing.
 - (c) 1 FTE devoted to school-age children and their families for planning and coordination. The CCFC should be in the position to be the lead planner for this effort to involve schools, state services, county, cities, parents, non-profits and other community groups that support school age children.
 - (d) 1 FTE devoted to **youth-related planning and coordination, including the Youth Advisory Board**, to address the following areas:
 - homeless youth system
 - juvenile justice
 - school retention and school-to-work initiatives
 - health and behavioral health services for youth

- (e) 4 FTE for administrative staffing (1 FTE Director, 2 FTE Administrative Secretaries, 1 FTE Finance Coordinator)

- ***Projected Savings***

Current staff could thus be reduced by 3.3 positions. Public affairs and media coverage could be purchased from the county Public Affairs Office for approximately \$35,000. The total results in savings of **\$179,500**.

Program Recommendations

The CCFC currently operates two programs, Take the Time and Early Words. I do not believe the CCFC should directly operate programs. I have expressed this concern to CCFC leadership in the past. Operation of direct programs impairs the objectivity of the planning process and diverts staff from the primary mission of the commission, which should be planning and coordination. The CCFC will value its own employees and programs over others in the community.

Specifically, I propose the following:

- ***Early Words***

This early literacy program would be more appropriately placed with the county Library Early Childhood Programs. They have in place many related programs, and this initiative is an excellent fit. We want to help all county residents to form a lifelong connection with books and reading. Our libraries are a focal point for that goal. Separation of Early Words from our existing early childhood programs further exacerbates fragmentation of systems, and we lose opportunities to gain capacity through a coordinated approach.

- ***Take the Time***

I applaud the assets survey and believe that it has led to some increased awareness of the needs of school-age children. But I also believe that the link of the assets to the parents and communities must be more targeted and strategic. The current marketing approach is ineffective in my view. I recommend that Take the Time be reconfigured as follows:

- (a) Continue to fund the small-grants program, and shift responsibility for the process to Community and Family Services.
- (b) Provide an estimated \$50,000 for materials related to assets used to engage parents, volunteers and the community with school age children.
- (c) With the removal of \$108,000 earmarked from Portland Public Schools for this program, this results in savings of \$551,939.

Total Staffing and Program Reductions = \$731,439

I propose we reinstate funds that have been cut from the following critical services for children and youth:

Olds Nurse Home Visiting Program in N. Portland (Prenatal and infant nurse home visits)	\$250,000
Connections Program for Young Parents	\$106,000
SKIP Health and Developmental Screenings	\$ 35,000
Portland Early Intervention Program & Multnomah Early Childhood Program	\$147,000
Native American Youth Association (NAYA) (Student retention)	\$ 32,314
Native American Rehabilitation Association (NARA) (Child care for children of parents in residential A&D treatment)	\$ 31,844
OregonCares (Local match for state funds for quality child care initiative, pending legislation)	<u>\$ 50,000</u>
Total	\$652,158

I suggest the balance be put in early childhood prevention programs in alignment with the early childhood planning efforts underway.



OFFICE OF MULTNOMAH COUNTY ATTORNEY

THOMAS SPONSLER
County Attorney

SANDRA N. DUFFY
GERALD H. ITKIN
Deputies

501 S.E. HAWTHORNE, SUITE 500
PORTLAND, OREGON 97214

FAX 503.988.3377
503.988.3138

SCOTT ERIK ASPHAUG
DAVID N. BLANKFELD
SUSAN DUNAWAY
KATIE GAETJENS
PATRICK HENRY
JENNY M. MORF
MATTHEW O. RYAN
KATHRYN A. SHORT
AGNES SOWLE
JOHN S. THOMAS
JACQUELINE A. WEBER
Assistants

MEMORANDUM

TO : Bill Farver, Interim Chair, Board of Commissioners
Jim Clay, Executive Director, Commission on Children, Families, and
Community

FROM : Katie Gaetjens, Assistant County Attorney

DATE : 5/21/01

RE : Commission on Children and Families Local Plan Process

Issue:

You have asked that I set out the statutory process for the development and submission of local plans for services to children and families contained in ORS 417.705 to 417.797.

Background:

In 1993, the Oregon Legislature made a major change in the children's services funding and delivery system, shifting a major portion of the responsibility from state to local control. It established a State Commission on Children and Families, which retained oversight authority in some areas, including approval of local comprehensive plans submitted by local commissions. ORS 417.797. The State Commission also retained control of the protective services system.

A primary purpose for this realignment of service planning, funding and delivery was to:

Vest in local commissions on children and families the authority to distribute state and federal funds allocated to the local commissions to supervise services or to purchase services for children and families in the local area and to supervise the development of the local coordinated comprehensive plan for services. ORS 417.710(2).

Local Commissions:

The Board of County Commissioners appoints the members of the local commission. By statute, a majority of local commission members "shall be laypersons." ORS 417.760. A "layperson" is defined as an individual "whose primary income is not derived from either offering direct service to children and youth or being an administrator for a program for children and youth."; ORS 417.730(6)(b). ORS 417.765 also requires that the membership "shall reflect the county's * * * diverse populations and shall reflect expertise along the full spectrum of developmental stages of a child." It also requires that the membership include "persons who have knowledge of the issues relating to children and families * * * including education, municipal government and the court system." ORS 417.765(1).

I. THE COMMISSION OPERATES UNDER THE DIRECTION OF THE BOARD OF COUNTY COMMISSIONERS AND IN CONJUNCTION WITH GUIDELINES SET BY THE STATE COMMISSION. THE MAIN PURPOSES OF THE LOCAL COMMISSION ARE DEFINED AS: "TO PROMOTE WELLNESS FOR THE CHILDREN AND FAMILIES IN THE COUNTY * * * TO MOBILIZE COMMUNITIES AND TO DEVELOP POLICY AND OVERSEE THE IMPLEMENTATION OF A LOCAL COORDINATED COMPREHENSIVE PLAN." ORS 417.775(1).

Among other duties, the local commission is mandated "to develop policy and oversee the implementation of a local coordinated comprehensive plan." ORS 417.775(1). ORS 417.775 sets forth an extensive list of elements the plan should address, and a detailed process for development of the plan. ORS 417.775(6)(f) requires that the plan "be presented to the citizens in each county for public review, comment and adjustment."

The local commission is to prepare the local comprehensive plan and the application for funds to submit to the State Commission on Children and Families. "The local plan, policies and proposed service delivery systems shall be submitted to the board * * * of county commissioners for approval prior to submission to the state commission." ORS 417.775(4). The Board of County Commissioners "must approve the local coordinated comprehensive plan before it may be submitted to the State Commission on Children and Families. ORS 417.740(1)(c). The State Commission may reject a local plan for failure to adhere to the statutory plan requirements. ORS 417.735(4)(d).

Board Review:

ORS 417.705 through 417.797 require the Board of Commissioners to approve the comprehensive plan before submission, but are silent on the approval process itself. This silence is probably intentional to allow different counties and regions to utilize their normal procedures. No standards for approval or disapproval are suggested.

The statutory scheme as a whole suggests that the plan as submitted should be the product of the local commission. The scheme sets out detailed requirements for the membership of the commission, the planning process and the required elements of the plan. The role of the local commission is far more than advisory.

Nonetheless, the Board of Commissioners retains the final approval authority over the plan before submission. This review allows commissioners to determine that the plan comports with statutory requirements as well as with county operations. It also allows the commissioners to assess whether the plan meets their understanding of the needs of children and families in the county. If the Board withholds approval, the goal of both the local commission and the Board must be to resolve any outstanding issues in a timely manner. The resolution must allow the plan to remain the product of the local commission while responding to the County Commissioners' concerns as well.

PROPOSED CCFC POSITION ON ITS
PRIORITIES AND ALLOCATIONS

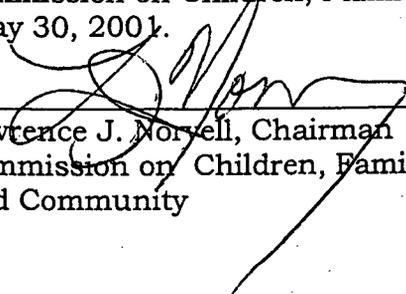


1. We understand that state law declares that the main purposes of a local commission on children and families are to "promote wellness for the children and families in the county or region, to mobilize communities and to develop policy and oversee the implementation of a local coordinated comprehensive plan" as set forth in ORS 417.775. State statute also directs local commissions to, among other things, "inform and involve citizens" and "plan, advocate and fund research-based initiatives for children who are 0-18 years of age and their families."

Take the Time and *Early Words* are two of the CCFC's leading community mobilization efforts, and are research-based initiatives.

2. We stand behind County Attorney's interpretation of ORS 417.705-797 which recognizes that the "the role of the local commission is far more than advisory" and that while the Board of County Commissioners must approve local priorities and allocations, it must also "allow the plan to remain the product of the local commission." As County Attorney noted, state statute vests in local commissions "the authority to distribute state and federal funds allocated to the local commissions to supervise services or to purchase services for children and families in the local area and to supervise the development of the local coordinated comprehensive plan...."
3. We reaffirm our priorities and allocations as adopted on May 8, 2001 and submitted to the Board of County Commissioners on May 9, 2001.
4. We understand that a majority of the Board of County Commissioners must approve our priorities and allocations in order for state funds to flow to the CCFC. We commit to working with the Board of County Commissioners to establish mutually agreeable priorities and allocations in a timely manner while allowing for the public input required by statute.
5. The CCFC believes that all children 0-18 and their families, especially those in poverty and at high-risk, deserve a range of formal and informal supports to achieve their full potential.
6. The CCFC's initiatives are based on solid resiliency and social marketing research and have leveraged millions of dollars in private investment. The CCFC commits to staying on the course that it has set for itself with the support of hundreds of community volunteers. We cannot create significant change if we constantly shift our priorities.

This position paper was adopted by the Commission on Children, Families and Community at a special meeting held on May 30, 2001.


Lawrence J. Norvell, Chairman
Commission on Children, Families
And Community

Members

Larry Norvell, Chair
Pauline Anderson
Lena Bean
Guy Burstein
Carol Cole
Lee Coleman
Leslie Garth-Clark
Muriel Goldman
Kamron Graham
Carla Harris
Margie Harris
Samuel Henry
Earlene Holmstrom
Janet Kretzmeier
Colleen Lewis
Diane Linn
Linda Grear Long
Kay Lowe
Leticia Longoria Navarro
Janice Nightingale
Susan Oliver
D. Claire Oliveros
Mike Reich
Mark Rosenbaum
Cornetta Smith
Nan Waller
Duncan Wyse

Staff

Jim Clay, Executive
Director
Erin Barnhart
Judy Brodkey
Kristine Dale
Jeanette Hankins
Janet Hawkins
Kelly Huotari
Lisa Pellegrino
Bonnie Rosatti
Jana Rowley
Chris Tebben

421 SW 6th Avenue,
Suite 1075
Portland, OR 97204-1620
Ph: (503) 988-3897
Fx: (503) 988-5538
ccfc.org@co.multnomah.or.
us
www.ourcommission.org
inter-office: 166/1075



LISA H. NAITO
Multnomah County Commissioner, District 3
501 SE Hawthorne Blvd., Room 600
Portland, Oregon 97214-3576
Phone (503) 988-5217 Fax (503) 988-5262

MULTNOMAH COUNTY OREGON

June 1, 2001

Dear Executive Director:

We are writing to update you on the current status of funding for your program and the County budget review. As you know, the County is facing a shortfall of approximately \$20 million dollars and it has been a very difficult budgeting process. We have carefully analyzed all of the department budgets for possible ways to fund critical programs.

We believe we have a found a way to fund your program for the coming fiscal year. There are negotiations underway with the Commission on Children, Families and Community (CCFC) with regard to programs. We believe there may be room for your program as part of the CCFC budget.

The last public hearing on the County budget will be held next week. At previous hearings we received testimony from many programs about the impact of the budget cuts. If you are supportive of having your program funded as proposed, we would encourage you to attend the hearing next week to voice your opinion. The public hearing is on the following date and time:

Thursday, June 7
6:00-8:00 p.m.
Multnomah Building
501 SE Hawthorne, Board Room
Portland

Thank you for your excellent service to children and families. We believe that your program is important to the community, and would like to see it continued. Please contact us if you have any questions.

Sincerely,


Serena Cruz
Commissioner
District 2


Lisa H. Naito
Commissioner
District 3


Lonnie Roberts
Commissioner
District 4



LISA H. NAITO
Multnomah County Commissioner, District 3
501 SE Hawthorne Blvd., Room 600
Portland, Oregon 97214-3576
Phone (503) 988-5217 Fax (503) 988-5262

MULTNOMAH COUNTY OREGON

MEMORANDUM

June 1, 2001

TO: Members of Commission on Children, Families and Community

FROM: Lisa Naito

SUBJECT: Budget for CCFC

I received your memo dated May 30 that was written in response to my suggestions for changes to your budget and staffing configuration. We clearly share a great deal of common ground in our belief in the importance of utilizing effective local strategies to serve and support children and their families.

I appreciate your support for the early childhood planning we have been working on together. You have an important continuing role in development of the early childhood system of support.

As you know, negotiations will take place between the Chair's office and CCFC next week. I know that your Commission is very supportive of Take the Time. I also support elements of Take the Time, including the small grants and work that directly connects the assets with parents and community members. However, it is my belief that the CCFC should not administer programs or initiatives. This is expected to be codified through legislation (HB 2644) being signed by the Governor this week. There is a natural tendency for staff to become invested in their own programs. However, the Commission on Children Families and Communities needs to retain the ability to objectively weigh planning and coordination priorities. This is not possible when staff have a direct, personal investment in specific programs or initiatives.

Attached is a resolution to support school age children and their families. I believe the information we have gained from the assets should be incorporated in to all programs of the county.

I welcome the opportunity to talk with you further about these issues, and trust that we will come to an agreement that will meet both of our concerns, and will ultimately strengthen the way we work with children and their families. My phone number is 503.988-5217.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Rejecting the Proposed 2001-2002 Commission on Children, Families and Community Plan and Budget

The Multnomah County Board of Commissioners Finds:

- a. Under Oregon Revised Statutes Chapter 417, the Commission on Children, Families and Community (CCFC) prepares a plan and budget (plan) and allocates priorities for services to children and families within Multnomah County for submission to the Board of County Commissioners.
- b. The Board must approve the CCFC's plan before it is submitted to the Oregon Commission on Children and Families.
- c. State approval of the CCFC plan is necessary for the release of state funds.
- d. The final plan must be the product of the CCFC, while integrating the concerns of the Board.

The Multnomah County Board of Commissioners Resolves:

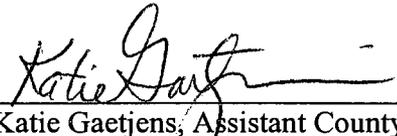
1. The Board of County Commissioners rejects the 2001-2002 plan dated May 8, 2001, as submitted by the CCFC.
2. The Board will work with the CCFC to resolve outstanding issues as quickly as possible, allowing for due public process.
3. The Board requests that the CCFC submit a plan that addresses the concerns of the Board.

ADOPTED this 7th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:
THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By: 
Katie Gaetjens, Assistant County Attorney



Diane M. Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Phone: (503) 988-3308
FAX: (503) 988-3093
Email: mult.chair@co.multnomah.or.us

TO : Board of County Commissioners
FROM: John Rakowitz, Bill Farver
DATE : June 7, 2001
RE : Discussions with Commission on Children, Families and Communities

We met with representatives of the Commission and staff last Friday afternoon and again Tuesday afternoon in response to the Board's request to continue dialogue with the Commission concerning their plan and budget.

The Commission met in special session yesterday morning and approved an alternative plan for Board consideration. In their approval, the Commission reiterated their support for joint priorities around Early Childhood, community building strategies, and direct services, and pledged their support to the Board in your difficult decisions.

We recommend that the Board of County Commissioners table R-13, the resolution rejecting the Commission budget and provide direction to the Budget office on the appropriate amendments to implement the Commission's revised budget.

1. Financial Analysis of Commissioner Naito's Original memo

The Budget Office and Commission staff agree that the actual impact of the recommendations in Commissioner Naito's memo total \$475,000 rather than \$731,439. The difference is the result of a grant from the Portland Public Schools that was specifically targeted for Take the Time and double counting some staff savings. We used the lower number as the basis for our discussions.

2. Library Assumption of Early Words

The Commission on Children and Families will transfer \$240,000 to the Library. The Library will be responsible for carrying out the Early Words Project including:

- ◆ the mentoring project which the Library has previously done through contract with Portland State University;
- ◆ the training piece for which Portland State University has developed curriculum;

- ◆ gift boxes for parents of newborns. The Commission has purchased content (including a book) and contracted for the assembly and mailing of these boxes;
- ◆ special events – last year there was a Fathers' Day event, and another awareness-raising events.

The general fund portion of the Library budget will be reduced by \$240,000. The Library Director suggests that this money come by reducing by \$240,000 the money included in the budget for half-year operation of the new library branch to serve the North Interstate Corridor area. The Board of Commissioners conceptually approved this branch about 6 months ago. At that time, the hope was that an acceptable site to lease for a library would be located. If this search had been successful, the new branch could have opened next fiscal year. A suitable site had not been found, and the Library Director now believes it unlikely that the new library branch will open in the coming fiscal year.

The County's commitment to a new library to serve this area remains in place, and the work with the community and searching for a site will continue. If we should succeed in finding a site to lease, we'll look within the Library's budget for funds to use for this Library.

3. Impact of additional CCFC reductions

The CCFC reductions impact staffing and the Take the Time social marketing effort and include a variety of small savings. The funding streams provide some limitations on how the money can be reprioritized. The additional CCFC reductions result in about \$92,500 of funding that is limited to services for children from before birth to age 6 and their families; and about \$132,500 of funding that is limited to services for children ages 11-18.

4. Staffing changes

The Commission's revised budget also includes a staffing plan which appears to meet the specific requests of Commissioner Naito around early childhood and poverty efforts. We would recommend the Chair's office follow up with the Commission to discuss the exact nature of the staff redeployment. The redeployment will have to meet the overall objectives of central planning, including efforts which are currently not well integrated into the Commission's work, such as SUN and school based services task force.

5. Recommended add backs

Assuming agreement on the proposed CCFC reductions, we would recommend the Board fund the following programs on their priority add back list:

From Commission Early Childhood (0-6) Funds	\$ 92, 500
From General Funds "freed up" by the Library	<u>\$240,000</u>
Subtotal	<u>\$332,000</u>

PEIP – Family Resource Teams \$147,000
CFS will have to provide a matching amendment reallocating \$223,000 from within the DD budget to make this whole.

SKIP – screening	\$ 35,000
Connections	\$106,000
Native American Child Care	<u>\$ 33,000</u>
Subtotal	<u>\$321,000</u>

From Commission Youth Investment (11-18 funds)	\$132,500
GIFT - North Portland Contract	\$ 64,000
Latino Student Retention	\$ 22,000
Buckman Community Partnership	\$ 10,000
NAYA Alternative School	<u>\$ 32,000</u>
Subtotal	<u>\$128,000</u>

This leaves the Olds North Portland Team at \$250,000 without funding. Our recommendation is to assume that State funds will be approved for the Children's Plan and/or School Based health clinics and to substitute those funds for the general fund for the Olds team and use that \$250,000 to fund the remainder of the programs. (The other alternative is to fund Olds with the freed up general fund from the Library and to hope for State School Based funding for Connections and PEIP/Family Resource Team. We selected the first alternative because the State funds are a better match with Olds.)

Memorandum to Board of County Commissioners
June 7, 2001
Page Four

Finally, we would suggest the Board approve a budget note that if neither State funding stream is approved, the Board will continue the funding of the North Portland Olds team with funding to be identified.

c: Commission on Children & Families
Lillian Shirley, Director, Health Department
Lorenzo Poe, Director, Department of Community & Family Services
Ginnie Cooper, Director, Library Services

BOGSTAD Deborah L

From: DARGAN Karyne A
Sent: Monday, June 04, 2001 3:38 PM
To: BURGLEHAUS Linda I; #DISTRICT 1; #DISTRICT 2; #DISTRICT 3; #DISTRICT 4; FARVER Bill M; LINN Diane M; ROJO DE STEFFEY Maria
Cc: WARREN Dave C; BOYER Dave A; JOHNSON Cecilia; BOGSTAD Deborah L
Subject: Response to TSCC Budget Review FY 2002

Attached please find the Budget Office's response to Tax Supervising and Conservation Commission's (TSCC) review of Multnomah County's FY 2002 Approved Budget. Historically, the TSCC questions have helped form the framework for the upcoming budget hearing. The TSCC budget hearing is scheduled for June 7, 2001 at 1:30 p.m.

We have requested that representatives from departments be present to help answer questions. A Board quorum is also required.



FY 02 TSCC
Questions.doc



TSCC_response_1JUN
01.xls

Please note, that a response to question No. 5 (SUN schools) will be forthcoming shortly. At that time, I will also forward the attachment referenced in question No. 6. The second attachment (TSCC_response_1JUN01.xls) is supporting financial detail for question No. 3 regarding the Multnomah Building

BOGSTAD Deborah L

From: DARGAN Karyne A
Sent: Tuesday, June 05, 2001 10:18 AM
To: #DISTRICT 1; #DISTRICT 2; #DISTRICT 3; #DISTRICT 4; BURGLEHAUS Linda I; LINN Diane M; ROJO DE STEFFEY Maria
Cc: FARVER Bill M; BOYER Dave A; WARREN Dave C; JOHNSON Cecilia; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; CAMPBELL Mark; BOGSTAD Deborah L
Subject: Final Version of Multnomah County's Response to TSCC FY 2002 Budget Review

Attached please find the final version of the Budget Office's response to Tax Supervising and Conservation Commission's (TSCC) review of Multnomah County's FY 2002 Approved Budget. Historically, the TSCC questions have helped form the framework for the upcoming budget hearing. The TSCC budget hearing is scheduled for June 7, 2001 at 1:30 p.m.

We have requested that representatives from departments be present to help answer questions. A Board quorum is also required.

The second attachment (TSCC_response_1JUN01.xls) is supporting financial detail for question No. 3 regarding the Multnomah Building. The third attachment is supporting information referenced in question No. 6. regarding the Children's Receiving Center.



FY 02 TSCC
Questions.doc



TSCC_response_1JUN
01.xls



DHS Letter &
Response.pdf



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:
TSCC@co.multnomah.or.us

Web Site:
www.multnomah.lib.or.us/tsccl

DATE: May 30, 2001

TO: Dave Warren

FROM: Linda Burtlehaus / Kay Johnston 

SUBJECT: Multnomah County 2001-02 Budget

We have completed the initial staff review of the 2001-02 budget for Multnomah County. Enclosed is our staff report with suggested hearing questions. The following staff to staff comments based on the review will not require a written response.

Thanks for gathering all of the additional information for us. We will be needing all of it again if any changes occur at adoption. If there is any way that more breakdown can be shown in the funds that collect taxes (the General Fund, the Library Serial Levy Fund and the Debt Service Fund) next year we would appreciate it.

We will need to settle on a final debt service number to put into the Cert Letter before the hearing. After you talk to Dave and/or Mark give us a call.

At this time we anticipate the following objection and recommendation will be included in the Certification Letter.

Objection:

The Debt Service Unappropriated Ending Fund Balance amount is \$4,906,955 higher than will be needed to make the debt service payment due October 2002. At the time of adoption the Board shall reduce the Debt Service Levy to \$_____.

Recommendation:

Local Budget Law (ORS 294.401 (5)) requires that the notice of the budget committee meeting must be published twice, five to 30 days before the committee meeting with the publications separated by at least five days. The County published only once on April 16, 2001. This should be corrected for next year.

Enclosed is a checklist that outlines the items required to be included in the adopted budget that is to be filed with TSCC. If you need to extend the 15 day filing requirement please let us know.

Dave, as always it is a pleasure to work with you and Mark. Thanks again so much for taking the time to answer all our questions. Feel free to call if you have any questions or if we can be of help.

Commissioners
Richard Anderson
Anthony Jankans
Lynn McNamara
Carol Samuels
Julie Van Noy

The 2001-02 ADOPTED BUDGET To Be Filed with TSCC

What:

- _____ 1. Budget Message - ORS 294.391
- _____ 2. Proof of Publication of Budget Committee Meeting - ORS 294.401
If published in a newspaper two notices are required. Send copies of the actual publications that includes the date published **OR** an affidavit of publication from the newspaper which includes the notices and the dates.
If mailed or hand delivered, one notice is required. Send a copy of the notification and an explanation of how delivery was accomplished.
- _____ 3. Proof of Publication of Budget Hearing - ORS 294.421
Send a copy of the actual publication that includes the date published **OR** an affidavit of publication from the newspaper which includes the notice and the date.
If mailed or hand delivered send a copy of the notification and an explanation of how delivery was accomplished.
- _____ 4. All Budget Detail Sheets of Resources and Requirements - ORS 294.361 & 294.352
- _____ 5. FTE Recap by Fund or Master Salary Schedule - ORS 294.352
- _____ 6. Resolutions to: Adopt; Appropriate; Levy and Categorize Taxes - ORS 294.435
- _____ 7. LB/ED/UR-50 - Certification to Assessor Form - ORS 310.060
- _____ 8. Response to any TSCC Objections or Recommendations

When:

15 days after adoption

Where:

TSCC
PO Box 8428
Portland, OR 97207

TSSC Budget Review 2001-02

Multnomah County

District Background:

Multnomah County is Oregon's smallest county in area, covering 457 square miles, but has the largest population, 646,850. Approximately 96.5% of the population of the County resides within the boundaries of one of six cities, 79.5% within the largest city in the state: Portland. It also is home to the largest community college, school district, ESD, port, mass transit district, regional government and urban renewal agency in the state.

A five member salaried board governs the County. All are elected to four-year terms on non-partisan ballots: the Board Chair is elected at large and four board members are elected from districts. The permanent rate of Multnomah County is \$4.3434. The Territorial Legislature established Multnomah County in 1854 and designated Portland as the county seat.

The County operates under a 1967 home rule charter that assigns legislative authority to the Board of County Commissioners and administrative responsibility to the Chair of the Board. In November 1997, the voters passed a five-year Library Local Option Levy. The last year of the local option levy will be 2002-03.

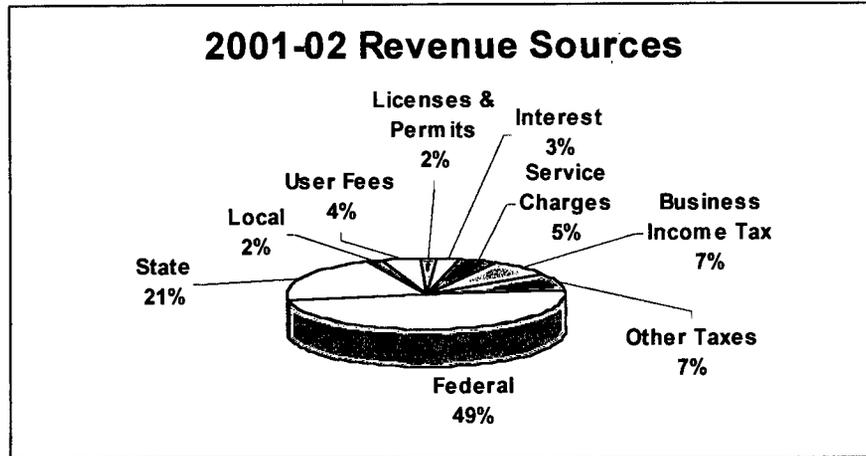
General Information:

Multnomah County	1998-99	1999-00	2000-01	2001-02
Assessed Value in Billions	\$35.8	\$37.6	\$39.6	
Real Market Value in Billions	\$45.5	\$52.3	\$56.3	
Property Tax Rate Extended:				
Operations	\$4.3427	\$4.3427	\$4.3433	
Library Local Option	\$0.5947	\$0.5947	\$0.5947	
Debt Service	<u>\$0.4549</u>	<u>\$0.3153</u>	<u>\$0.3670</u>	
Total Property Tax Rate	\$5.3923	\$5.2527	\$5.3050	
Measure 5/50 Property Tax Reduction	\$5,772,947	\$5,834,238	\$6,951,230	
Number of Employees (FTE's)	4,669	4,894	5,036	4,966

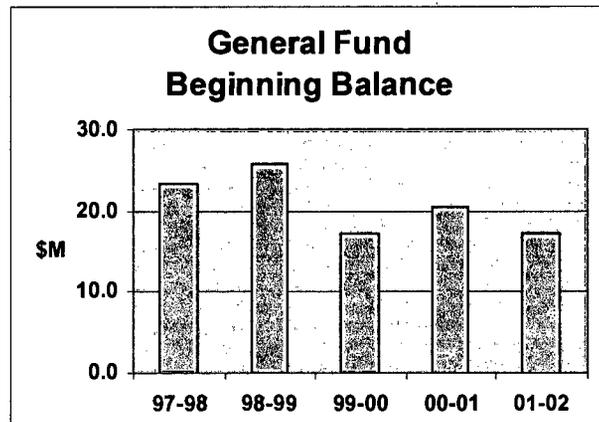
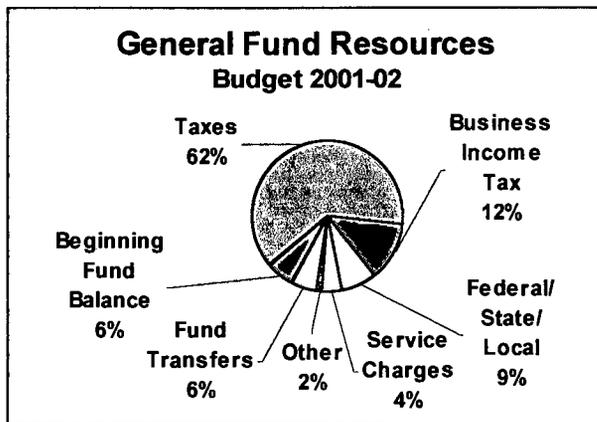
	1998-99	1999-00	2000-01	2001-02
Total Budget All Funds	\$1,094,182,057	\$1,256,104,756	\$1,191,658,137	\$1,160,970,153
Debt Outstanding	\$198,507,217	\$228,447,383	\$458,899,878	\$444,987,009
General Fund Beginning Balance	\$25,872,831	\$17,074,448	\$20,390,573	\$17,105,013

Revenues:

Sources of revenue for Multnomah County include property taxes; business income tax; motor vehicle, lodging and gasoline taxes; and intergovernmental: state, federal and local revenues.



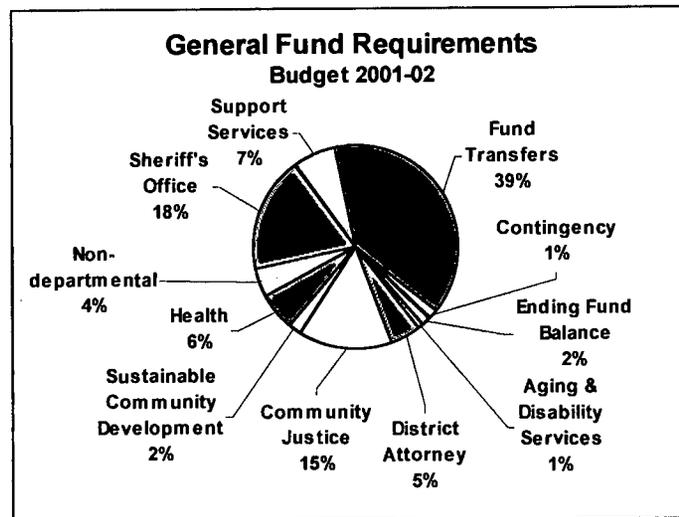
Revenues	1998-99	1999-00	2000-01	2001-02
Intergovernmental	\$257,755,721	\$272,574,299	\$330,525,958	\$357,296,640
Business Income Tax	\$40,903,886	\$39,933,500	\$43,931,956	\$37,176,808
Other Tax	\$24,938,350	\$26,095,505	\$34,174,315	\$35,996,313
Taxes Imposed - Operations	\$152,983,703	\$160,720,113	\$168,864,599	\$178,829,783
Taxes Imposed -LO Library	\$17,919,593	\$19,096,197	\$19,707,148	\$24,489,830
Taxes Imposed - Debt	\$16,277,848.11	\$11,855,555	\$14,531,583	\$15,128,946



Expenditures:

Personal Services:

Overall, the staffing for 2001-02 is down 70 full time employees. The County expects approximately a 20% increase in Health and Welfare employee benefits. Salary negotiations are underway and money is budgeted in the General Fund contingency for part of the settlement.

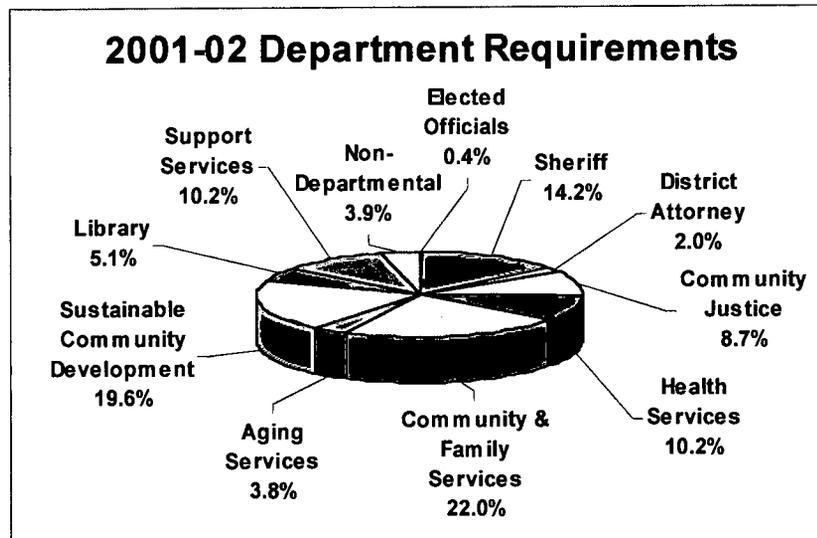


Contingencies, Transfers, Unappropriated:

It is the policy of the Board to establish an emergency contingency account in the General Fund each fiscal year. The account will be funded at a level consistent with actual use of transfers from contingency during the prior ten years.

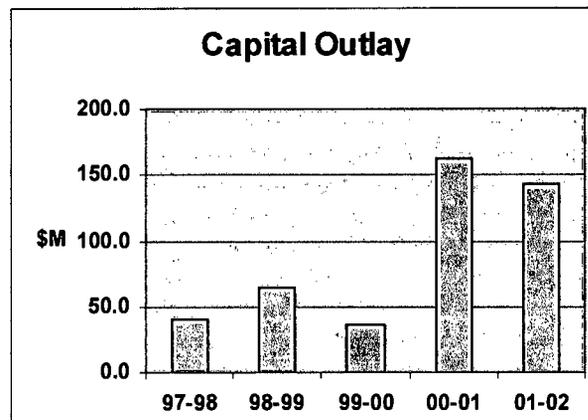
Department Programs and Services:

- Human resource services provided by Multnomah County include services to the elderly and disabled, as well as mental health, alcohol and drug related programs. The two departments dealing with these services total \$241.3 million in 2001-02.
- In 2001-02 the Health department, which deals with regulatory health issues, totals \$95.8 million.
- Approximately \$233.6 million is budgeted for 2001-02 for three departments that deal with the justice system: the Multnomah County Sheriff's office that provides support for the rest of the justice system within the County, law enforcement and corrections; the Community Justice Department that provides supervision of offenders and court services for juveniles; and the District Attorney's office.
- The Library department, one of the few not impacted to the degree felt by other County departments, shows a small increase from \$46,517,162 in 2000-01 to \$47,474,682.



Capital Outlay:

Many needed capital projects remain unfunded. The County has identified a current deferred maintenance liability of approximately \$107 million and over the next fifteen years it is estimated that the amount will grow to \$227 million for County buildings now in operation.



Capital Budget	1998-99 Actual	1999-00 Actual	2000-01 Budget	2001-02 Budget
	\$64,805,893	\$36,521,768	\$162,794,798	\$142,349,681

The total cost of some of the major capital outlay projects planned by the County include:

- Wapato Jail \$42,898,670
- East County Health Clinic 7,725,955
- Hillsdale Branch Library 4,273,610
- Hollywood Branch Library 3,888,813
- Building Moves Projects 827,453
- Oregon Food Bank Project 977,007
- Port City Project 1,519,502

Debt History:

	1997-98	1998-99	1999-00	2000-01
General Obligation	\$136,375,000	\$128,470,000	\$124,170,000	\$115,555,000
Revenue Bonds	0	0	3,155,000	3,155,000
PERS Pension Revenue Bonds	0	0	0	184,548,160
COPs	50,825,000	66,245,000	60,605,000	54,780,000
Full Faith & Credit	0	0	36,125,000	97,340,000
Lease Purchase	4,095,312	3,113,006	3,752,562	2,924,951
Long Term Loans	715,660	678,414	639,821	596,767
	\$192,010,972	\$198,506,420	\$228,447,383	\$458,899,878

Highlights of the 2001-02 Budget:

- Decreased overall operating budget \$30.7 million from \$1,191,658,901 to \$1,160,970,153 due, in part, to a decline in the Business Income Tax.
- Overall General Fund decreased \$22 million, from \$319,190,547 to \$297,185,676.
- The Sheriff negotiated an increase in the daily charge for using a bed in a County jail from \$89.90 per day to \$115.90 per day.
- Construction of the Children's Receiving Center in the Gateway area is expected to begin in 2001-02.
- The Student Attendance Initiative will experience a major redesign in 2001-02.
- Nine SUN school sites are currently funded by City and County resources.
- A new Division for Managed Care has been established.
- The budget reflects a significant decrease in state funding for juvenile justice services.
- Health Department cuts include restructuring in the Neighborhood Health Division reduced by \$943,500 and the Lead Poisoning & Prevention program cut by \$457,000.
- The Communities in Charge program will become a Tri-County effort serving approximately 90,000 low-income uninsured people in the tri-county area.
- All library branches that have been under construction scheduled to reopen.
- Hillsdale branch library will close for renovation and reopen in 2003.
- Construction on the Wapato Jail will begin in fiscal year 2001-02.

Local Budget Law Compliance:

The 2001-02 budget is in substantial compliance with Local Budget Law. They only published the budget committee notice once and the debt service levy was higher than needed.

Questions:

General

1. The Business Income Tax (McBIT) is declining. For 2001-02 the projection is \$37.2 million, down from a projection of \$42.7 million in 2000-01. Does this appear to be a long-term trend or was the 2001-02 estimate overly optimistic?

2. The County implemented a new computer system to manage the various aspects of the organization a year ago. Are all areas fully implemented into the SAP system? Has the system produced the desired reporting results?

3. Is the Multnomah Building renovation complete and have all tenants moved in? Were there cost overruns?

4. Facilities Management is currently developing options to reduce the County's vacant space by consolidating operations and disposing of three County structures within the next two years. Which buildings will be sold and where will the current occupants of those buildings then be housed?

Community & Family Services:

5. At the present time, there are nine SUN schools, funded by County and City resources. Another four started up this year funded through federal resources and managed directly through school districts.
 - Are there plans to open more SUN schools and if so where?

 - At this hearing last year it was mentioned that an evaluation of the SUN program was planned. Has the program been evaluated and has it been as successful as predicted?

6. The construction of the Children's Receiving Center, located in the Gateway Urban Renewal district, is expected to begin in 2001-02.
 - What kind of a facility does the County envision and where will it be located?

 - How many staff will the facility require and is there secure funding for operations?

 - What sources of funding will be used for the project?

Community Justice

7. Student Attendance Initiative will experience a major redesign in the service model in 2001-02, as a result of significant funding changes. The program was cut by \$880,000. The budget notes the possibility of eliminating services to 9th grade students among other changes. Has this program been successful in keeping students in class?

8. The Department of Community Justice has a number of programs to deal with high-risk youth, such as the Probation Counseling Services and the Community Accountability Programs. The budget mentions the Forest Camp is a weekend residential program designed to provide youth with an immediate consequence for violating probation.
 - What success have you had with these programs?

 - We note that the Turnaround School program, that provides intervention for students expelled for weapons and violence, has been reduced by \$644,000. Have other programs been found to be more successful than the Turnaround School or are there fewer students in need of this school?

Sheriff:

9. The Sheriff's office has taken significant cuts in this budget. One proposal for dealing with a portion of the cuts estimates that the General Fund could save an additional \$1 million by working out a program of landscaping and janitorial work that can be carried out by inmates. Has a decision been reached on this proposal? How does the cost of the supervision of inmates compare to the cost of using private service vendors or employees?

10. Construction on the Wapato Jail is scheduled to begin in 2002. It is anticipated that the facility will be completed and ready for occupancy in 2003.
 - Is the jail construction still on schedule and have the major hurdles around siting been resolved?

 - Has or will the County faced arbitrage issues with the jail bonds?

 - The budget notes that the County will need an operating levy to run the jail. When will the voters be asked to approve a levy for operations for the new facility? Have there been any estimates made on the rate that will be needed to fund operations?

Library

11. This budget represents the fourth year of the five-year local option levy passed by the voters in November 1997. During this fourth year, all branches will be reopened and operational with the exception of the Hillsdale branch.

- When will Hillsdale close and how long will the renovation take?

- Is the Hillsdale Branch going to be a mixed use facility or a library branch only?

12. Do you anticipate that a replacement local option levy be required to keep all of the libraries operational when the current levy expires?



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
BUDGET & QUALITY DIVISION

BUDGET
EVALUATION & RESEARCH

PHONE: 503 988-3883
FAX: 503-988-3292

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4TH FLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

TO: Tax Supervising & Conservation Commissioners
Board of County Commissioners

FROM: Dave Warren, Budget Manager

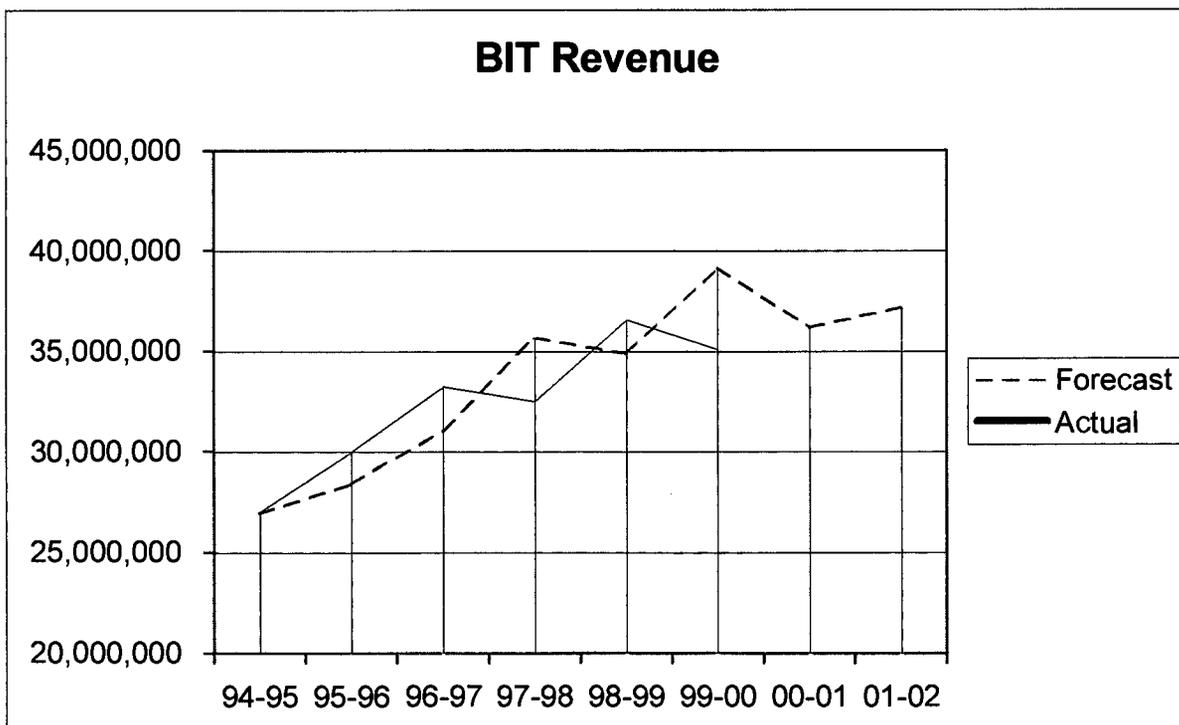
DATE: June 4, 2001

SUBJECT: TSCC Budget Review FY 2002

General

- 1. The Business Income Tax (McBIT) is declining. For 2001-02 the projection is \$37.2 million, down from a projection of \$42.7 million in 2000-01. Does this appear to be a long-term trend or was the 2001-02 estimate overly optimistic?**

Business Income Tax is a formulaic tax based upon the proportion of a business's profits equal to the proportion of its worldwide sales that are made in Multnomah County. The following tables show the recent history of the receipts from this tax.



Fiscal Year	BIT Forecast	BIT Actual	BIT Long Term Trend
1995	26,950,000	27,048,000	28,293,999
1996	28,400,400	30,040,000	30,274,579
1997	31,091,400	33,255,000	32,393,799
1998	35,687,520	32,524,000	34,661,365
1999	34,869,836	36,592,898	37,087,661
2000	39,154,400	35,122,782	39,683,797
2001 Budget	43,931,956		42,461,663
2001 forecast	36,178,075		42,461,663
2002	37,176,808		45,316,054

It is important to note that the 2001 forecast is an estimate of what we now expect to receive. This estimate is based on our review of the tax revenue that has been processed to date and applying trend analysis to project the amount we can expect to receive from April through June. Typically, we receive about half of our total revenue on, or after, the April 15th filing deadline.

Taxpayers with liability exceeding \$1,000 per year are required to file quarterly payments. This requirement effectively impacts most of our large taxpayers. However, there is no requirement that those payments be based on anticipated annual income and, in fact, we have no way to ascertain how accurate the quarterly payments are.

Further complicating our ability to more accurately predict this revenue is the fact that taxpayers can request an extension to file their county tax return. It is important to note that if a BIT account files for an extension they must, as individuals do, make a good faith estimate of their tax liability. It is not uncommon for us to see significant fluctuations in our revenue stream as a result of adjustments associated with amended tax returns. The BIT has been particularly difficult to forecast because businesses are under no obligation to notify us of their plans or forecasts. What we do know at this time is that revenue declined in FY 2000. It is unlikely that we will have information changing the 2002 BIT estimate prior to the time the budget goes to the Board.

2. The County implemented a new computer system to manage the various aspects of the organization a year ago. Are all areas fully implemented into the SAP system? Has the system produced the desired reporting results?

SAP is a complicated and comprehensive system. Virtually every business transaction the County engages in can be recorded in the system. In order for the system to produce the results we wanted when we acquired it, SAP has to be the mechanism used for virtually every business transaction of the County. That has not happened yet. We will successfully close the books in July for this fiscal year. We have paid all bills, run payroll, and recorded all revenues in the system. But many "shadow systems," databases, spreadsheets, and paper transfers, are still the primary way people buy things, track time worked, and create and monitor contracts. Changing the ways employees do their work to take advantage of the integrated nature of the computer system will take an ongoing training effort, at minimum, and a good deal of management and employee creativity as well.

The true value of Enterprise Resource Planning systems such as SAP are not fully realized until business processes and software systems are completely integrated. It is common for large organizations to spend many months following implementation addressing these

issues, because they involve changes to long-standing workflow processes and methods of delivering services. It is not unusual for this process to take several years.

**3. Is the Multnomah Building renovation complete and have all tenants moved in?
Were there cost overruns?**

The Multnomah Building is a good deal for the County. For this project, it is important to clarify costs versus budget. The project is about two and 1/2 years old at this point. There have been many "budgets" during that time. The current estimate is that the project will cost about \$41 million. It is also roughly \$10 million more than the original budget number. The budgets have changed due to many factors including change in scope, timeframes and unanticipated occurrences.

The Board approved the changes to the scope and budget during FY's 1999, 2000, 2001 and 2002 with the issuance of COP's, departmental service requests and contributions, deferred maintenance funds, energy loans and rebates, interest, capital project for ADA elevator upgrades, Life/Safety Code Requirements, Work Due to Unforeseen Conditions, and Schedule Extensions. See attached schedule.

Facilities & Property Management has proposed several new capital projects involving the Multnomah Building for FY 2002. One of those projects is to remodel the 5th Floor to house Land Use Planning. All other scheduled occupants are moved in.

4. Facilities Management is currently developing options to reduce the County's vacant space by consolidating operations and disposing of three County structures within the next two years. Which buildings will be sold and where will the current occupants of those buildings then be housed?

The Department of Sustainable and Community Development was charged by Board Resolution 01-058 to develop a disposition plan for the following facilities by the end of June, 2001:

- Hansen Building
- Morrison Building
- Ford Building
- Gresham Neighborhood Center

DSCD has indicated that they will present a range of "disposition options for the Board to consider and provide direction on. The future location of the current occupants of those buildings will be determined as part of the disposition plan.

Community & Family Services:

- 5. At the present time, there are nine SUN schools, funded by County and City resources. Another four started up this year funded through federal resources and managed directly through school districts.**
- **Are there plans to open more SUN schools and if so where?**

Information following soon.

- **At this hearing last year it was mentioned that an evaluation of the SUN program was planned. Has the program been evaluated and has it been as successful as predicted?**

Information following soon.

6. The construction of the Children's Receiving Center, located in the Gateway Urban Renewal district, is expected to begin in 2001-02.

• What kind of a facility does the County envision and where will it be located?

The Children's Receiving Center project is a 3.5 acre campus located at 102nd and East Burnside, although the Residential Building, which is the only new building that will be constructed, is often referred to as the Children's Receiving Center. The CRC will provide a place where children who have been removed from their homes for reasons of abuse or neglect can be taken for immediate care and comprehensive assessment with a minimum of additional disruption.

This project has been in the planning stages since 1988; in 1996 Multnomah County voters approved bonds to fund such a center. It was determined that by providing an integrated service center including stakeholders such as the State Office of Services to Children and Families, local law enforcement, the DA's Office, Health Department, CFS, Multnomah County sub contractors such as the Morrison Center, the needs of children and families would be met most efficiently.

Phase I of the project includes construction of the 10,800 square foot Residential Building and remodeling of the existing 15,500 sq. ft. Services Building. The Residential Building is designed to be house-like and have a residential appearance to both satisfy neighbors and provide a non-threatening aspect to children. It will provide short-term housing for up to 16 children and includes an intake area, bedrooms, playrooms, a dining room, a living room, a laundry, a kitchen and staff offices. The Services building will house social service components of the receiving center, such as the Morrison Center and County Health Department that will provide mental and physical health assessments. Phase II will see the existing three story, 25,000 sq. ft. structure known as the MDT (Multi-Disciplinary Team) Building remodeled. The MDT Building will house the Multi-Disciplinary Team that includes agencies such as the District Attorney's Office, Portland Police Bureau, Gresham Police Department, and State Services to Children and Families.

• How many staff will the facility require and is there secure funding for operations?

The Christie School will operate the Residential program located in the Residential Building. It is anticipated that Christie will have approximately 22 FTE, but the 24-hour, seven-day a week nature of the program means staff on site at any one time will be much lower. Securing funding for operations has been an ongoing challenge, however, the ability to use the County's status as a Federally Qualified Health Center and Title XIX (Medicaid) funding has resulted in a likely funding solution. The details of this funding remain to be resolved, but in general terms, the County will use family shelter funds committed by the State of Oregon and then use locally generated funds (from lease revenues and existing support for physical and mental health assessments) to match federal Medicaid funds. (Also see attached letters from Bill Farver, Interim Chair and Bobby Mink, Interim Director, Department of Human Services.)

Attachments will follow with SUN school information

• What sources of funding will be used for the project?

The leased space will provide a base for general fund dollars that can be matched with federal dollars to provide revenue for the operational services in the Receiving Center.

Building. Service costs include a six month operational budget for Christie School to operate the center under sub-contract for approximately \$400,000 for FY 2002, approximately \$150,000 for the Health Department to operate the health services. Additional costs will be incurred by any County agency renting space in the service building. Annual costs are projected to be about \$800,000/year for the operation of the Residential Center. The estimated cost of remodeling the MDT building is currently about \$2.2 million; lease amounts from the MDT building are necessary in order to capture enough general fund to operate the Residential program. By maximizing federal dollars, local service entities will be able to provide services at a lessor cost to the county general fund in a more coordinated manner.

Capital funding for the project comes from several sources. Ballot Measure No. 26-45 was approved by Multnomah County voters in May of 1996 and authorized \$79.7 million in bonds for public safety facilities. \$4 million of the bond proceeds were designated to fund the Children's Receiving Center. The Board has subsequently allocated \$5,075,239 of interest earned since the bonds were issued. Lease revenue earned from leasing the existing buildings back to the former owners will account for another \$642,696 of capital funding. This \$9.7 million covers the cost of purchasing the property and Phase I. It is hoped that Urban Renewal funds can be secured for Phase II - the remodel of the MDT Building.

Community Justice

- 7. Student Attendance Initiative will experience a major redesign in the service model in 2001-02, as a result of significant funding changes. The program was cut by \$880,000. The budget notes the possibility of eliminating services to 9th grade students among other changes. Has this program been successful in keeping students in class?**

As a result of major revenue changes in County General Fund availability and the conclusion of the Edward Byrne Memorial Fund grant, the School Attendance Initiative (SAI) is facing a significant budget reduction. As a result, SAI will undergo program redesign, improving services to students in targeted schools with focus on attendance and school achievement.

With the inception of the Truancy Project in the fall of 1996, funded through a four year Edward Byrne Memorial Grant in the amount of \$1 million, the Department of Community Justice (DCJ) began its work with Portland Public Schools (PPS) on the issue of school attendance. Operating in the Roosevelt Cluster, with an emphasis on 5th – 8th graders, this program served over 800 youth in the period September 1996 through June 30, 1997.

Early evaluation results showed youth involved in the program improved their school attendance by 10% as a result of staff focus on attendance monitoring and parental/family contact. In 1997, the U.S. Department of Education awarded Portland Public Schools \$500,000 for a 2-year period to implement truancy projects in two additional school clusters. Marshall and Jefferson school clusters were targeted for school attendance monitoring and family intervention activity. The independent researchers noted school attendance improvements of 14% and 10%, respectively.

County budget hearings during 1998 determined that a countywide school attendance effort was feasible and necessary. Two million dollars in County General Fund were allocated to expand SAI throughout Multnomah County. These funds effectively allowed program services to impact seven school districts throughout the County (Portland Public Schools, Parkrose, Gresham-Barlow, David Douglas, Reynolds, Centennial and Corbett). Over 130 schools were targeted for school attendance monitoring, family intervention and case management services. The expansion of SAI created a collaborative structure between

PPS, Multnomah Education Service District (MESD), DCJ, Volunteers of America, Inc (VOA), and the County-supported Family Service Centers. In addition, culturally specific service providers (Oregon Council on Hispanic Affairs and the International Refugee Center of Oregon) were included to work with non-English speaking Latino, Asian and East European families. Services were expanded to impact K-4th and 9th graders in addition to 5th – 8th graders. In Year 1, 4,300 youth and families were served, with an attendance improvement overall of 14%. In Year 2, approximately 4,500 youth and families were served. Analysis continues in order to determine the overall attendance improvement rate and other program impact. Year 2 saw continued improvement in the service delivery model of the Initiative.

Limited funding has caused the Initiative to explore the following: eliminate services to 9th grade students, target school attendance monitoring, outreach, family intervention and case management services to under-performing K-8 schools in three school clusters within PPS and two school clusters representing East Multnomah School Districts. The Initiative will also redesign the service activity of the program by focusing on school attendance and classroom achievement. Research suggests that improved school attendance will lead to improvement in classroom achievement and the SAI evaluation will be re-tooled to analyze data received during the fiscal year. Program service delivery activity will continue to include school attendance monitoring, targeted outreach, and family intervention and case management for those families most in need of longer-term service.

Fiscal Year 2001-02 will see an increased focus from PPS and the targeted East County School Districts on attendance monitoring and individualized services for youth returning to school after receiving services through an SAI Outreach/Referral/ and case management process. Services will include developing connections with school-based program offerings at the individual school level, and/or connection to district-wide services (i.e. tutorial, IEP assistance, school counselors, in-school health services, etc.). Middle school students will be linked to the County's SUN Initiative, promoting after-school activities as well as family services. The FAST Program, which has operated in PPS for several years and received County resources to expand services, will also provide a linkage for elementary and middle school students and their families to research-based activities geared to improve family and child interactions.

8. **The Department of Community Justice has a number of programs to deal with high-risk youth, such as the Probation Counseling Services and the Community Accountability Programs. The budget mentions the Forest Camp is a weekend residential program designed to provide youth with an immediate consequence for violating probation.**

- **What success have you had with these programs?**

The Forest Project is a residential facility located in Wyeth in the Columbia Gorge, which provides a sanctioning (vs. treatment) alternative to adult offenders during the week and juvenile offenders on the weekends.

Adult Community Justice Forest Project

The Adult Community Justice Forest Project serves 28 male offenders Sunday evening through Friday afternoon who have been sentenced by the courts and sanctioned by parole/probation officers for violations of supervision. Offenders may participate in the program for a minimum of two weeks to a maximum of six months and are housed and work in a wilderness environment. Offenders are exposed to on- the-job training while working on US Forest Service (USFS) projects, which include trail building, tree planting, campground and recreational maintenance and perform community service for the surrounding communities. The Forest Project provides evening education in cognitive restructuring,

alcohol/drug education and life skill training. They are responsible for daily living tasks and are expected to prepare meals, wash linen, clean the facility as well as perform other chores necessary to operate the facility and learn to live independently.

Demographics of adult offenders participating in Forest Project:
Risk level distribution from a sample of 315 adult offenders:

High	60.0	(19.0%)
Medium	110.0	(34.9%)
Low	48.0	(15.2%)
Limited	97.0	(30.8%)

Utilization of Adult Community Justice Forest Project

A data run from SPIN provided the following information regarding utilization of the Adult Community Justice Forest Project during the 12 month period from 5/1/00 through 4/30/01.

- ❖ A total of 653 Forest Project events were imposed on 574 unique offenders. A majority of events were imposed in lieu of jail time and included the following:
 - 383 Court Orders;
 - 2 Courtesy Out of County (HOOD RIVER);
 - 18 Local Control Custody Referral;
 - 17 Modification of Condition;
 - 100 Probation Violation Court Orders; and
 - 133 Sanctions in lieu of jail.

- ❖ There were 6,840 days served by offenders at the Forest Project. The distribution of these days by offender sentence type are as follows:
 - 470 days for Local Control offenders,
 - 1,149 days for sanctioned offenders,
 - 1,184 court ordered days for probation violations,
 - 3,277 days from court orders,
 - 161 days from modification orders,
 - 47 Courtesy Days Provided to Hood River County,
 - 81 days for other Court Orders (direct sentences), and
 - 471 days for STOP participants.

Capacity, Utilization and Need

- The total capacity for adult forest project is 8,400 bed days annually.
- The Forest Project often does not have the capacity to meet need and is forced to maintain a waiting list to accommodate demand.
- After jail, Forest Project is the second most restrictive sentence available.
- Forest Project provides exposure to work ethic and basic work skills such as reporting to work on time and task completion, as well as evening education, life skills, etc.
- As a sanction, Forest Project offers a swift and sure response to non-compliant behavior and removes offenders from criminal environments.
- If this option was not available, offenders would most likely be sentenced to jail or have longer jail sentences. A conservative estimate, based on a year's worth of data, is 7,034 Forest Project days that would instead, be imposed as jail bed days.
- The work done by offenders during their stay at the forest project is restorative to the community in terms of subsidizing the work of the U.S. Forest Service.
- The Forest Project serves various components of the justice system as a sentencing alternative, including the courts and community justice.

Juvenile Community Justice Forest Project

The Juvenile Community Justice Forest Project Weekend Program operates from Friday at 3:30 p.m. to Sunday at 4:00 p.m. and has been designed to provide an alternative placement for up to 18 youth who would be spending their court ordered sanction (1 to 4 weekends) in Detention. The program has just completed its third year of operation. The Forest Project serves the juvenile probation population including female probationers every six weeks and also serves youth who have been waived to the Adult System. The Forest Project provides the opportunity for youth to receive community service hours and/or restitution credit for participation in all facets of the program. Other benefits include skill-building activities such as conflict resolution, problem solving, meal preparation and teamwork.

Utilization and Demographics

The following data were collected from calendar year 2000 utilization of the Juvenile Community Justice Forest Project:

- There were 910 referrals in the 2000 Calendar Year.
- 71% of the referred youth showed (650).
- Of the youth who showed, 637 completed (98.5%).
- 13 youth were terminated.
- Of the youth completing, 36% were high risk, 39% were medium risk and 25% were low risk.
- Over 11,466 work hours were donated to Columbia Gorge Communities.
- \$27,000 was applied to the court ordered restitution of these youth.

With regard to the success of other Accountability Programs:

Community Service:

Community Service is a sanctions given to youth to repay the Community for their offense. Youth participating in Community Service receive basic skills to maintain a positive attitude and instill a good work ethic. Community Service crews are supervised by Accountability Programs staff. Youth placed on work crews perform a variety of activities such as weeding, raking and picking up litter for neighborhood associations and other non-profit organizations. During the calendar year 2000, 1,769 youth worked in community service donating 10,614 hours to the community.

Payback Program:

The Payback Restitution Program has been designed to assist youth in meeting their financial obligation to victims within our Community. In partnership with the City of Portland Water Bureau and Metro Environmental Services, youth perform landscape maintenance and litter patrol duties at various public sites throughout the county. Youth participating on Payback crews learn the value of teamwork, time management, and acceptable work habits while being held responsible for their sanction. During the calendar year 2000, 659 youth participated in this restitution program paying \$72,377 directly to their victims.

Success / Day Reporting Center:

The Success / Day Reporting Center (DRC) exists thanks to a partnership with Multnomah County and Janus Youth Programs. The DRC provides structure, support, supervision and skill development for probation youth. During the calendar year 2000, the Success / Day Reporting Center provided services to 561 youth.

The goals and objectives of the DRC are:

- Reinforce pro-social behavior and attitudes,
- Provide supervision during high crime after schools hours and on Saturday,
- Provide an opportunity to do community Service and / or Payback Program,
- Provide follow-up services for youth transitioning from AITP and residential placements,

- Provide structured supervision to probation youth awaiting a hearing on new charge(s), and
- Provide skills to youth to assist them socially and vocationally.

Probation Counseling:

The DCJ Juvenile Counseling programs protect the community by holding youth accountable for their behavior, supervising them according to their risk and need factors, and providing skill training to build on their strengths. Probation Counseling staff develop case plans for youth, coordinate services with the Oregon Youth Authority, provide educational advocacy and supervise restitution collection and community service completion. Adjudication counselors conduct pre-hearing assessments and made recommendations to the court for services and sanctions. Specialized probation supervision and services are provided for sex offenders, gang offenders, and girls and include the following programs:

- The sex offender unit coordinates assessment adjudication, placement, treatment, and community supervision for juvenile sex offenders on probation.
- The Gang Resource Intervention Team supervises gang-involved youth and works with their families. Focusing on violence prevention, intervention, and conflict resolution, the staff work closely with the Department of Adult & Family Services, Office Services to Children & Families, Portland Housing Authority, and Oregon Youth Authority to provide joint case planning. The Department contracts with local treatment agencies to provide intensive intervention with gang youth.
- The Early Intervention Program provides specialized assessment and counseling for youth under the age of 12 referred for delinquent behavior.
- The Diversion unit annually offers over 2,000 low-risk and first-time offenders an opportunity to avoid formal juvenile prosecution by completing requirements, such as restitution, community services, anger management and individual / family counseling
- The Skill Development Team provides training for youth and families referred for delinquent behavior. Group classes include victim impact panels, anger resolution, parenting support, and gender specific groups.
- Domestic Violence Programs include the Save Our Families program, a multi-family education and support program for families and youth who have assaulted other family members. Group and individual counseling is also offered for youth involved in domestic and dating violence.

The following data represent cases / youth involved in Probation Counseling Programs during the month of April 2001:

- 298 Early Intervention Program cases,
- 363 Diversion cases,
- 521 Adjudication cases,
- 26 Sex offender treatment cases,
- 5 Truancy cases,
- 693 Probation cases,
- 68 Re-referrals and Technical Probation Violations,
- 6 Commitments to State Youth Correctional Institutions,
 - 85 youth enrolled in the Turnaround School,
 - 289 Active cases participating in the Skill Development Program, and
 - 53 youth participating in the Success / Day Reporting Center.

There were 68 re-referrals and Technical Probation Violations

- **We note that the Turnaround School program, that provides intervention for students expelled for weapons and violence, has been reduced by \$644,000. Have other programs been found to be more successful than the Turnaround School or are there fewer students in need of this school?**

Multnomah County Department of Community Justice (DCJ), in partnership with Multnomah Education Service District (MESD) and Portland Public Schools (PPS), has since 1997 provided Turnaround School for youth referred for violent, weapon related, substance abusing or related behavior as part of an initiative to assist in making schools safer and to support school completion. Turnaround has provided skill based learning to approximately 300 students a year and supported transition efforts back to the community. Students return to community schools after the 45 to 90 day program. A contract with Tualatin Valley Centers Inc. provides mental health and drug and alcohol services. County funds represent approximately half of the cost of the program and have been cut in order to avoid deeper cuts in custody and probation services that directly affect community safety. The current reduction in Multnomah funds includes two Juvenile Counselors who work at Turnaround. This reduction will also result in layoffs of many of the school staff. Approximately 300 youth would not receive services. About 100 of these youth were active with court personnel and 60 were on probation. MESD funds received from the individual districts are still available to serve some youths.

The Approved Budget "restored" \$200,000 to retooled Turnaround to two sites. One site, located at Helensview School, to serve 20 Portland Public School students and another, at Alpha High, to serve 26-30 East County students. These proposed programs would serve fewer students and would not provide the same level of safety, skill building, drug and alcohol services, or case management intervention as the current turnaround program, however these programs could be tailored to overcome some of the limitations of the Turnaround model.

A strong argument to support this model is that the two programs would be attached to two very successful alternative school programs, saving administrative costs and would be led by two very strong principals. Although school district funds would only support three teachers between the two programs, the existing Turnaround contract for alcohol and drug services will likely be matched with additional mental health resources through the Department of Community and Family Services to provide 1 FTE dual diagnosis staff for each site. Research indicates that keeping youth in school is one of the most cost effective means of reducing future delinquency. Research also supports the value of a positive, meaningful school experience in keeping students engaged and in reducing youth violence. The literature underscores the importance of activities such as service learning that give high risk youth a sense of pride, purpose, compassion and responsibility.

The new Turnaround classrooms would serve Portland Public Schools as well as five East County Districts.

Sheriff:

9. **The Sheriff's office has taken significant cuts in this budget. One proposal for dealing with a portion of the cuts estimates that the General Fund could save an additional \$1 million by working out a program of landscaping and janitorial work that can be carried out by inmates. Has a decision been reached on this proposal? How does the cost of the supervision of inmates compare to the cost of using private service vendors or employees?**

The Current Service Level of building management services provided for Multnomah County tenants includes janitorial and grounds maintenance services. Providing these services for

Multnomah County facilities costs approximately \$3.3 million per year. The Multnomah County Sheriff's Office proposed using inmate labor to perform approximately \$1.1 million of those services in exchange for a reduced Building Management charge for Sheriff's Office facilities.

Should the program change prove to be successful, the Sheriff's Office will be able to reduce their cost of facilities by using inmate labor to provide janitorial and grounds maintenance services to the County. A key measure of this program will be demonstrating the ability to sustain current service level with the utilization of inmate labor. Inmate labor is a less expensive labor resource than compared to commercial or Multnomah County employee resources. By more effectively utilizing the inmate labor resource, Multnomah County will contain the expense of providing janitorial and grounds maintenance internal services within the County, while providing inmates with an ongoing work program. The cost for delivery of services to be provided by MCSO still under development. However, it should be noted that the manner in which Multnomah County is implementing inmate labor does not generate a cost savings or benefit to the client from the commercial or Multnomah County customer source.

At the 5/30/01 Multnomah County Board of Commissioners Budget Worksession, the Board directed staff to convene a group to review/analyze/evaluate an the Sheriff's proposal and an alternative proposal for the transfer of janitorial and landscaping duties from Facilities to the Sheriff's Office. Commissioner Naito proposed:

- Sheriff to provide workcrews for landscaping/janitorial services in the Sheriff's Facilities;
- No workcrews in the Libraries;
- Transfer 4.00 FTE that were cut in Facilities to Sheriff to perform Day Porter function at Libraries;
- Sheriff to provide plumbing services in Sheriff's Facilities and perhaps elsewhere ;
- Report to BCC on 6/12.

As part of this task, this group will examine and present data regarding:

- How each proposal would be implemented and what it would look like;
- What contracts are proposed to be cut (provide detail, facility, service sheltered market contract, FTE, amount);
- Incorporate information with explanation of savings and how Sheriff would plan to fund workcrews;
- Other financial and operational aspects of each proposal;
- The amount of savings generated by department (detail);
- How many contract employees would lose their job as part of the Sheriff's proposal and Naito's proposal;
- What are the tradeoff's of including the Library janitorial as part of a sheltered contract to offset the loss of a sheltered contract in landscaping?

10. Construction on the Wapato Jail is scheduled to begin in 2002. It is anticipated that the facility will be completed and ready for occupancy in 2003.

- **Is the jail construction still on schedule and have the major hurdles around siting been resolved?**

Construction on the Wapato Jail facility began in FY 2001. It anticipated that the facility will be completed and read for occupancy at the end of 2003. The major hurdles around siting were resolved we the County received conditional use permit for the site in Winter, 2001 Jail construction is currently on schedule.

- **Has or will the County faced arbitrage issues with the jail bonds?**

We will be paying a rebate on both the Jail and Library bonds. The rebate will be calculated as of October 1, 2001. It is done each 5 years until the bond proceeds are used. We have had to pay a rebate on one other issues, the 1994 Library bonds. There is no penalty involved.

- **The budget notes that the County will need an operating levy to run the jail. When will the voters be asked to approve a levy for operations for the new facility? Have there been any estimates made on the rate that will be needed to fund operations?**

Voters will be asked to approve a new levy to fund public safety programs beginning July 2003 in November, 2002, although the Board has not formally approved this. The rate also depends upon what will be considered to be operating expenses. The Board and Sheriff will have deliberations prior to next year's budget process to determine what should be included in a new levy. We will also need to coordinate with the City of Portland regarding their plans and our ability to levy property taxes within our agreed upon shares.

Library

11. This budget represents the fourth year of the five-year local option levy passed by the voters in November 1997. During this fourth year, all branches will be reopened and operational with the exception of the Hillsdale branch.

- **When will Hillsdale close and how long will the renovation take?**

Library staff anticipates the Hillsdale branch will close in November or December of 2001. They will open small temporary facility in the interim, and anticipate to begin construction shortly after January, 2002. Renovation timeframe is estimated to be complete within 12-15 months.

- **Is the Hillsdale Branch going to be a mixed use facility or a library branch only?**

The Hillsdale Branch Library will be a Library branch only. Mixed use was determined to be infeasible after extensive analysis of the site. The site was unsuitable for mixed use due to the topography, size and associated parking issues.

12. Do you anticipate that a replacement local option levy be required to keep all of the libraries operational when the current levy expires?

Yes, a new levy will be required to keep all libraries operational when the current levy expires. The current levy funds 44% of the operational budget. The levy funds a significant enough portion of the operating budget, that it could not be offset with other funding sources.

For FY 2002 Library Revenues are broken down as follows:

- BWC \$5,213,669 or 12%
- General Fund \$15,982,546 or 36%
- Current Levy \$19,831,599 or 44%
- Other (includes sales, foundation and other grants, fines, fees interest) \$3,723,697 or 8%.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
BUDGET & QUALITY DIVISION

BUDGET
EVALUATION & RESEARCH

PHONE: 503 988-3883
FAX: 503-988-3292

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4THFLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

TO: Tax Supervising & Conservation Commissioners
Board of County Commissioners

FROM: Dave Warren, Budget Manager

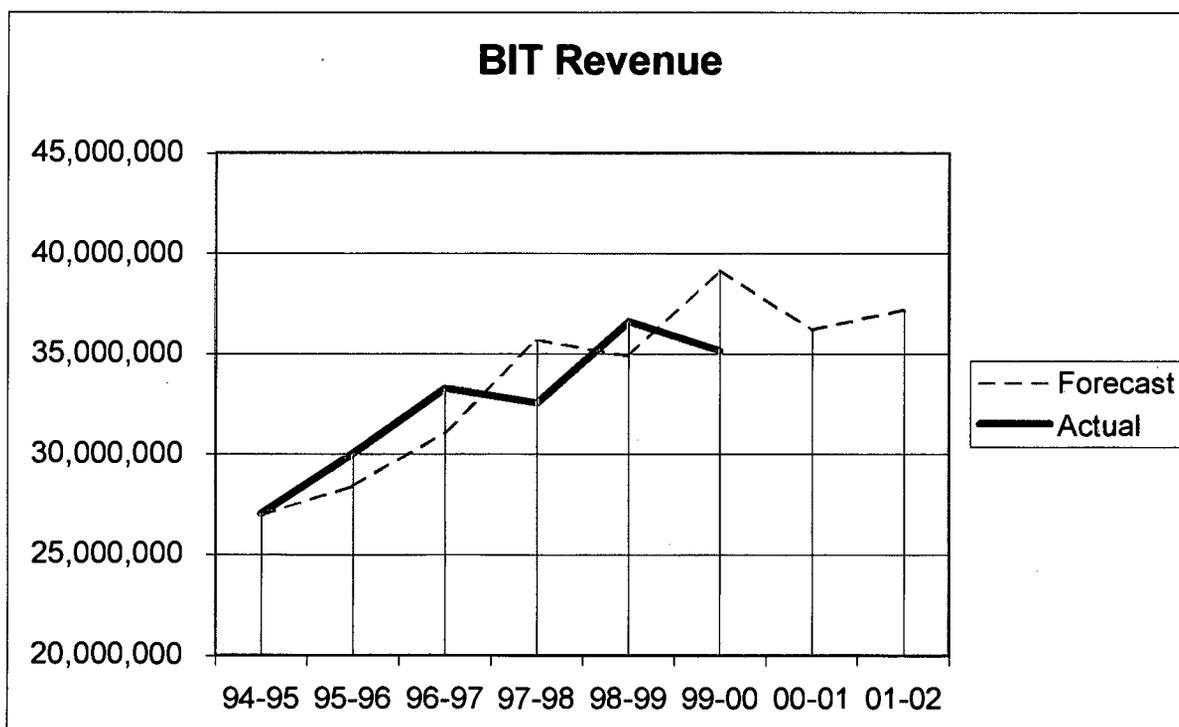
DATE: June 4, 2001

SUBJECT: TSCC Budget Review FY 2002

General

- The Business Income Tax (McBIT) is declining. For 2001-02 the projection is \$37.2 million, down from a projection of \$42.7 million in 2000-01. Does this appear to be a long-term trend or was the 2001-02 estimate overly optimistic?**

Business Income Tax is a formulaic tax based upon the proportion of a business's profits equal to the proportion of its worldwide sales that are made in Multnomah County. The following tables show the recent history of the receipts from this tax.



Fiscal Year	BIT Forecast	BIT Actual	BIT Long Term Trend
1995	26,950,000	27,048,000	28,293,999
1996	28,400,400	30,040,000	30,274,579
1997	31,091,400	33,255,000	32,393,799
1998	35,687,520	32,524,000	34,661,365
1999	34,869,836	36,592,898	37,087,661
2000	39,154,400	35,122,782	39,683,797
2001 Budget	43,931,956		42,461,663
2001 forecast	36,178,075		42,461,663
2002	37,176,808		45,316,054

It is important to note that the 2001 forecast is an estimate of what we now expect to receive. This estimate is based on our review of the tax revenue that has been processed to date and applying trend analysis to project the amount we can expect to receive from April through June. Typically, we receive about half of our total revenue on, or after, the April 15th filing deadline.

Taxpayers with liability exceeding \$1,000 per year are required to file quarterly payments. This requirement effectively impacts most of our large taxpayers. However, there is no requirement that those payments be based on anticipated annual income and, in fact, we have no way to ascertain how accurate the quarterly payments are.

Further complicating our ability to more accurately predict this revenue is the fact that taxpayers can request an extension to file their county tax return. It is important to note that if a BIT account files for an extension they must, as individuals do, make a good faith estimate of their tax liability. It is not uncommon for us to see significant fluctuations in our revenue stream as a result of adjustments associated with amended tax returns. The BIT has been particularly difficult to forecast because businesses are under no obligation to notify us of their plans or forecasts. What we do know at this time is that revenue declined in FY 2000. It is unlikely that we will have information changing the 2002 BIT estimate prior to the time the budget goes to the Board.

2. The County implemented a new computer system to manage the various aspects of the organization a year ago. Are all areas fully implemented into the SAP system? Has the system produced the desired reporting results?

SAP is a complicated and comprehensive system. Virtually every business transaction the County engages in can be recorded in the system. In order for the system to produce the results we wanted when we acquired it, SAP has to be the mechanism used for virtually every business transaction of the County. That has not happened yet. We will successfully close the books in July for this fiscal year. We have paid all bills, run payroll, and recorded all revenues in the system. But many "shadow systems," databases, spreadsheets, and paper transfers, are still the primary way people buy things, track time worked, and create and monitor contracts. Changing the ways employees do their work to take advantage of the integrated nature of the computer system will take an ongoing training effort, at minimum, and a good deal of management and employee creativity as well.

The true value of Enterprise Resource Planning systems such as SAP are not fully realized until business processes and software systems are completely integrated. It is common for large organizations to spend many months following implementation addressing these

issues, because they involve changes to long-standing workflow processes and methods of delivering services. It is not unusual for this process to take several years.

3. Is the Multnomah Building renovation complete and have all tenants moved in? Were there cost overruns?

The Multnomah Building is a good deal for the County. For this project, it is important to clarify costs versus budget. The project is about two and 1/2 years old at this point. There have been many "budgets" during that time. The current estimate is that the project will cost about \$41 million. It is also roughly \$10 million more than the original budget number. The budgets have changed due to many factors including change in scope, timeframes and unanticipated occurrences.

The Board approved the changes to the scope and budget during FY's 1999, 2000, 2001 and 2002 with the issuance of COP's, departmental service requests and contributions, deferred maintenance funds, energy loans and rebates, interest, capital project for ADA elevator upgrades, Life/Safety Code Requirements, Work Due to Unforeseen Conditions, and Schedule Extensions. See attached schedule.

Facilities & Property Management has proposed several new capital projects involving the Multnomah Building for FY 2002. One of those projects is to remodel the 5th Floor to house Land Use Planning. All other scheduled occupants are moved in.

4. Facilities Management is currently developing options to reduce the County's vacant space by consolidating operations and disposing of three County structures within the next two years. Which buildings will be sold and where will the current occupants of those buildings then be housed?

The Department of Sustainable and Community Development was charged by Board Resolution 01-058 to develop a disposition plan for the following facilities by the end of June, 2001:

- Hansen Building
- Morrison Building
- Ford Building
- Gresham Neighborhood Center

DSCD has indicated that they will present a range of "disposition options for the Board to consider and provide direction on. The future location of the current occupants of those buildings will be determined as part of the disposition plan.

Community & Family Services:

- 5. At the present time, there are nine SUN schools, funded by County and City resources. Another four started up this year funded through federal resources and managed directly through school districts.**
- **Are there plans to open more SUN schools and if so where?**

There were 8 original SUN schools. Four schools were added in school year 2000-01, bringing the total to 13. Of these thirteen, five [Whitaker, Ockley-Green, Tubman, Harold Oliver, And George] have federal funding.

Through SafeSchool Funding applied for by a consortium of East County Districts, H.B. Lee (Reynolds) and Dexter McCarty (Gresham Barlow) Middle Schools will be developed as SUN sites in this coming year.

Portland, Gresham Barlow and Parkrose Districts all applied for 21st century funding for next school year. Decisions are expected this week. If all are successful, an additional 16 or 17 schools would be added in those districts. More detail is available if desired.

Multnomah County Community and Family Services is initiating a process to align Family Resource Center Coordinators in Marshall, Roosevelt and Jefferson High Schools with SUN schools. Thus, there is the potential for 35 SUN schools in the coming years.

- **At this hearing last year it was mentioned that an evaluation of the SUN program was planned. Has the program been evaluated and has it been as successful as predicted?**

A baseline evaluation has been completed. It is the first of a several years' look at Initiative goal attainment. The evaluation examines data associated with school success, family involvement, community involvement, collaboration, and use of the schools. The baseline report shows examples of Initiative success and indicates areas of growth and improvement.

- The evaluation demonstrated large increases in activities and participation in various activities associated with SUN schools. It demonstrated that partners were sharing resources and planning events together, potentially leading to greater effectiveness. It also demonstrated that collaborations were in the early stages of development and that this year, more complex collaborative efforts could be undertaken.
- The evaluation asked for greater definition in targeting school success along the achievement gap, discipline and attendance referrals. The Initiative and the individual schools agreed to set performance targets.
- It should be noted that all of the original SUN sites saw increases in test scores. These increases cannot be attributed to SUN through the evaluation, but it is important to note that these schools are showing improvements in test data. Other schools have shown improvements as well.

The evaluation advised for greater publicity about and involvement of families and community members, greater clarity in the articulation of goals, and stronger support from sponsoring stakeholders

6. The construction of the Children's Receiving Center, located in the Gateway Urban Renewal district, is expected to begin in 2001-02.

- **What kind of a facility does the County envision and where will it be located?**

The Children's Receiving Center project is a 3.5 acre campus located at 102nd and East Burnside, although the Residential Building, which is the only new building that will be constructed, is often referred to as the Children's Receiving Center. The CRC will provide a place where children who have been removed from their homes for reasons of abuse or neglect can be taken for immediate care and comprehensive assessment with a minimum of additional disruption.

This project has been in the planning stages since 1988; in 1996 Multnomah County voters approved bonds to fund such a center. It was determined that by providing an integrated

service center including stakeholders such as the State Office of Services to Children and Families, local law enforcement, the DA's Office, Health Department, CFS, Multnomah County sub contractors such as the Morrison Center, the needs of children and families would be met most efficiently.

Phase I of the project includes construction of the 10,800 square foot Residential Building and remodeling of the existing 15,500 sq. ft. Services Building. The Residential Building is designed to be house-like and have a residential appearance to both satisfy neighbors and provide a non-threatening aspect to children. It will provide short-term housing for up to 16 children and includes an intake area, bedrooms, playrooms, a dining room, a living room, a laundry, a kitchen and staff offices. The Services building will house social service components of the receiving center, such as the Morrison Center and County Health Department that will provide mental and physical health assessments. Phase II will see the existing three story, 25,000 sq. ft. structure known as the MDT (Multi-Disciplinary Team) Building remodeled. The MDT Building will house the Multi-Disciplinary Team that includes agencies such as the District Attorney's Office, Portland Police Bureau, Gresham Police Department, and State Services to Children and Families.

- **How many staff will the facility require and is there secure funding for operations?**

The Christie School will operate the Residential program located in the Residential Building. It is anticipated that Christie will have approximately 22 FTE, but the 24-hour, seven-day a week nature of the program means staff on site at any one time will be much lower. Securing funding for operations has been an ongoing challenge, however, the ability to use the County's status as a Federally Qualified Health Center and Title XIX (Medicaid) funding has resulted in a likely funding solution. The details of this funding remain to be resolved, but in general terms, the County will use family shelter funds committed by the State of Oregon and then use locally generated funds (from lease revenues and existing support for physical and mental health assessments) to match federal Medicaid funds. (Also see attached letters from Bill Farver, Interim Chair and Bobby Mink, Interim Director, Department of Human Services.)

Attachments will follow with SUN school information

- **What sources of funding will be used for the project?**

The leased space will provide a base for general fund dollars that can be matched with federal dollars to provide revenue for the operational services in the Receiving Center Building. Service costs include a six month operational budget for Christie School to operate the center under sub-contract for approximately \$400,000 for FY 2002, approximately \$150,000 for the Health Department to operate the health services. Additional costs will be incurred by any County agency renting space in the service building. Annual costs are projected to be about \$800,000/year for the operation of the Residential Center. The estimated cost of remodeling the MDT building is currently about \$2.2 million; lease amounts from the MDT building are necessary in order to capture enough general fund to operate the Residential program. By maximizing federal dollars, local service entities will be able to provide services at a lessor cost to the county general fund in a more coordinated manner.

Capital funding for the project comes from several sources. Ballot Measure No. 26-45 was approved by Multnomah County voters in May of 1996 and authorized \$79.7 million in bonds for public safety facilities. \$4 million of the bond proceeds were designated to fund the Children's Receiving Center. The Board has subsequently allocated \$5,075,239 of interest earned since the bonds were issued. Lease revenue earned from leasing the existing

buildings back to the former owners will account for another \$642,696 of capital funding. This \$9.7 million covers the cost of purchasing the property and Phase I. It is hoped that Urban Renewal funds can be secured for Phase II - the remodel of the MDT Building.

Community Justice

- 7. Student Attendance Initiative will experience a major redesign in the service model in 2001-02, as a result of significant funding changes. The program was cut by \$880,000. The budget notes the possibility of eliminating services to 9th grade students among other changes. Has this program been successful in keeping students in class?**

As a result of major revenue changes in County General Fund availability and the conclusion of the Edward Byrne Memorial Fund grant, the School Attendance Initiative (SAI) is facing a significant budget reduction. As a result, SAI will undergo program redesign, improving services to students in targeted schools with focus on attendance and school achievement.

With the inception of the Truancy Project in the fall of 1996, funded through a four year Edward Byrne Memorial Grant in the amount of \$1 million, the Department of Community Justice (DCJ) began its work with Portland Public Schools (PPS) on the issue of school attendance. Operating in the Roosevelt Cluster, with an emphasis on 5th – 8th graders, this program served over 800 youth in the period September 1996 through June 30, 1997.

Early evaluation results showed youth involved in the program improved their school attendance by 10% as a result of staff focus on attendance monitoring and parental/family contact. In 1997, the U.S. Department of Education awarded Portland Public Schools \$500,000 for a 2-year period to implement truancy projects in two additional school clusters. Marshall and Jefferson school clusters were targeted for school attendance monitoring and family intervention activity. The independent researchers noted school attendance improvements of 14% and 10%, respectively.

County budget hearings during 1998 determined that a countywide school attendance effort was feasible and necessary. Two million dollars in County General Fund were allocated to expand SAI throughout Multnomah County. These funds effectively allowed program services to impact seven school districts throughout the County (Portland Public Schools, Parkrose, Gresham-Barlow, David Douglas, Reynolds, Centennial and Corbett). Over 130 schools were targeted for school attendance monitoring, family intervention and case management services. The expansion of SAI created a collaborative structure between PPS, Multnomah Education Service District (MESD), DCJ, Volunteers of America, Inc (VOA), and the County-supported Family Service Centers. In addition, culturally specific service providers (Oregon Council on Hispanic Affairs and the International Refugee Center of Oregon) were included to work with non-English speaking Latino, Asian and East European families. Services were expanded to impact K-4th and 9th graders in addition to 5th – 8th graders. In Year 1, 4,300 youth and families were served, with an attendance improvement overall of 14%. In Year 2, approximately 4,500 youth and families were served. Analysis continues in order to determine the overall attendance improvement rate and other program impact. Year 2 saw continued improvement in the service delivery model of the Initiative.

Limited funding has caused the Initiative to explore the following: eliminate services to 9th grade students, target school attendance monitoring, outreach, family intervention and case management services to under-performing K-8 schools in three school clusters within PPS and two school clusters representing East Multnomah School Districts. The Initiative will

also redesign the service activity of the program by focusing on school attendance and classroom achievement. Research suggests that improved school attendance will lead to improvement in classroom achievement and the SAI evaluation will be re-tooled to analyze data received during the fiscal year. Program service delivery activity will continue to include school attendance monitoring, targeted outreach, and family intervention and case management for those families most in need of longer-term service.

Fiscal Year 2001-02 will see an increased focus from PPS and the targeted East County School Districts on attendance monitoring and individualized services for youth returning to school after receiving services through an SAI Outreach/Referral/ and case management process. Services will include developing connections with school-based program offerings at the individual school level, and/or connection to district-wide services (i.e. tutorial, IEP assistance, school counselors, in-school health services, etc.). Middle school students will be linked to the County's SUN Initiative, promoting after-school activities as well as family services. The FAST Program, which has operated in PPS for several years and received County resources to expand services, will also provide a linkage for elementary and middle school students and their families to research-based activities geared to improve family and child interactions.

8. The Department of Community Justice has a number of programs to deal with high-risk youth, such as the Probation Counseling Services and the Community Accountability Programs. The budget mentions the Forest Camp is a weekend residential program designed to provide youth with an immediate consequence for violating probation.

• What success have you had with these programs?

The Forest Project is a residential facility located in Wyeth in the Columbia Gorge, which provides a sanctioning (vs. treatment) alternative to adult offenders during the week and juvenile offenders on the weekends.

Adult Community Justice Forest Project

The Adult Community Justice Forest Project serves 28 male offenders Sunday evening through Friday afternoon who have been sentenced by the courts and sanctioned by parole/probation officers for violations of supervision. Offenders may participate in the program for a minimum of two weeks to a maximum of six months and are housed and work in a wilderness environment. Offenders are exposed to on- the-job training while working on US Forest Service (USFS) projects, which include trail building, tree planting, campground and recreational maintenance and perform community service for the surrounding communities. The Forest Project provides evening education in cognitive restructuring, alcohol/drug education and life skill training. They are responsible for daily living tasks and are expected to prepare meals, wash linen, clean the facility as well as perform other chores necessary to operate the facility and learn to live independently.

Demographics of adult offenders participating in Forest Project:

Risk level distribution from a sample of 315 adult offenders:

High	60.0	(19.0%)
Medium	110.0	(34.9%)
Low	48.0	(15.2%)
Limited	97.0	(30.8%)

Utilization of Adult Community Justice Forest Project

A data run from SPIN provided the following information regarding utilization of the Adult Community Justice Forest Project during the 12 month period from 5/1/00 through 4/30/01.

- ❖ A total of 653 Forest Project events were imposed on 574 unique offenders. A majority of events were imposed in lieu of jail time and included the following:
 - 383 Court Orders;
 - 2 Courtesy Out of County (HOOD RIVER);
 - 18 Local Control Custody Referral;
 - 17 Modification of Condition;
 - 100 Probation Violation Court Orders; and
 - 133 Sanctions in lieu of jail.

- ❖ There were 6,840 days served by offenders at the Forest Project. The distribution of these days by offender sentence type are as follows:
 - 470 days for Local Control offenders,
 - 1,149 days for sanctioned offenders,
 - 1,184 court ordered days for probation violations,
 - 3,277 days from court orders,
 - 161 days from modification orders,
 - 47 Courtesy Days Provided to Hood River County,
 - 81 days for other Court Orders (direct sentences), and
 - 471 days for STOP participants.

Capacity, Utilization and Need

- The total capacity for adult forest project is 8,400 bed days annually.
- The Forest Project often does not have the capacity to meet need and is forced to maintain a waiting list to accommodate demand.
- After jail, Forest Project is the second most restrictive sentence available.
- Forest Project provides exposure to work ethic and basic work skills such as reporting to work on time and task completion, as well as evening education, life skills, etc.
- As a sanction, Forest Project offers a swift and sure response to non-compliant behavior and removes offenders from criminal environments.
- If this option was not available, offenders would most likely be sentenced to jail or have longer jail sentences. A conservative estimate, based on a year's worth of data, is 7,034 Forest Project days that would instead, be imposed as jail bed days.
- The work done by offenders during their stay at the forest project is restorative to the community in terms of subsidizing the work of the U.S. Forest Service.
- The Forest Project serves various components of the justice system as a sentencing alternative, including the courts and community justice.

Juvenile Community Justice Forest Project

The Juvenile Community Justice Forest Project Weekend Program operates from Friday at 3:30 p.m. to Sunday at 4:00 p.m. and has been designed to provide an alternative placement for up to 18 youth who would be spending their court ordered sanction (1 to 4 weekends) in Detention. The program has just completed its third year of operation. The Forest Project serves the juvenile probation population including female probationers every six weeks and also serves youth who have been waived to the Adult System. The Forest Project provides the opportunity for youth to receive community service hours and/or restitution credit for participation in all facets of the program. Other benefits include skill-building activities such as conflict resolution, problem solving, meal preparation and teamwork.

Utilization and Demographics

The following data were collected from calendar year 2000 utilization of the Juvenile Community Justice Forest Project:

- There were 910 referrals in the 2000 Calendar Year.
- 71% of the referred youth showed (650).
- Of the youth who showed, 637 completed (98.5%).
- 13 youth were terminated.
- Of the youth completing, 36% were high risk, 39% were medium risk and 25% were low risk.
- Over 11,466 work hours were donated to Columbia Gorge Communities.
- \$27,000 was applied to the court ordered restitution of these youth.

With regard to the success of other Accountability Programs:

Community Service:

Community Service is a sanctions given to youth to repay the Community for their offense. Youth participating in Community Service receive basic skills to maintain a positive attitude and instill a good work ethic. Community Service crews are supervised by Accountability Programs staff. Youth placed on work crews perform a variety of activities such as weeding, raking and picking up litter for neighborhood associations and other non-profit organizations. During the calendar year 2000, 1,769 youth worked in community service donating 10,614 hours to the community.

Payback Program:

The Payback Restitution Program has been designed to assist youth in meeting their financial obligation to victims within our Community. In partnership with the City of Portland Water Bureau and Metro Environmental Services, youth perform landscape maintenance and litter patrol duties at various public sites throughout the county. Youth participating on Payback crews learn the value of teamwork, time management, and acceptable work habits while being held responsible for their sanction. During the calendar year 2000, 659 youth participated in this restitution program paying \$72,377 directly to their victims.

Success / Day Reporting Center:

The Success / Day Reporting Center (DRC) exists thanks to a partnership with Multnomah County and Janus Youth Programs. The DRC provides structure, support, supervision and skill development for probation youth. During the calendar year 2000, the Success / Day Reporting Center provided services to 561 youth.

The goals and objectives of the DRC are:

- Reinforce pro-social behavior and attitudes,
- Provide supervision during high crime after schools hours and on Saturday,
- Provide an opportunity to do community Service and / or Payback Program,
- Provide follow-up services for youth transitioning from AITP and residential placements,
- Provide structured supervision to probation youth awaiting a hearing on new charge(s), and
- Provide skills to youth to assist them socially and vocationally.

Probation Counseling:

The DCJ Juvenile Counseling programs protect the community by holding youth accountable for their behavior, supervising them according to their risk and need factors, and providing skill training to build on their strengths. Probation Counseling staff develop case plans for youth, coordinate services with the Oregon Youth Authority, provide educational advocacy and supervise restitution collection and community service completion. Adjudication counselors conduct pre-hearing assessments and made recommendations to the court for services and sanctions. Specialized probation supervision and services are provided for sex offenders, gang offenders, and girls and include the following programs:

- The sex offender unit coordinates assessment adjudication, placement, treatment, and community supervision for juvenile sex offenders on probation.
- The Gang Resource Intervention Team supervises gang-involved youth and works with their families. Focusing on violence prevention, intervention, and conflict resolution, the staff work closely with the Department of Adult & Family Services, Office Services to Children & Families, Portland Housing Authority, and Oregon Youth Authority to provide joint case planning. The Department contracts with local treatment agencies to provide intensive intervention with gang youth.
- The Early Intervention Program provides specialized assessment and counseling for youth under the age of 12 referred for delinquent behavior.
- The Diversion unit annually offers over 2,000 low-risk and first-time offenders an opportunity to avoid formal juvenile prosecution by completing requirements, such as restitution, community services, anger management and individual / family counseling
- The Skill Development Team provides training for youth and families referred for delinquent behavior. Group classes include victim impact panels, anger resolution, parenting support, and gender specific groups.
- Domestic Violence Programs include the Save Our Families program, a multi-family education and support program for families and youth who have assaulted other family members. Group and individual counseling is also offered for youth involved in domestic and dating violence.

The following data represent cases / youth involved in Probation Counseling Programs during the month of April 2001:

- 298 Early Intervention Program cases,
- 363 Diversion cases,
- 521 Adjudication cases,
- 26 Sex offender treatment cases,
- 5 Truancy cases,
- 693 Probation cases,
- 68 Re-referrals and Technical Probation Violations,
- 6 Commitments to State Youth Correctional Institutions,
 - 85 youth enrolled in the Turnaround School,
 - 289 Active cases participating in the Skill Development Program, and
 - 53 youth participating in the Success / Day Reporting Center.

There were 68 re-referrals and Technical Probation Violations

- **We note that the Turnaround School program, that provides intervention for students expelled for weapons and violence, has been reduced by \$644,000. Have other programs been found to be more successful than the Turnaround School or are there fewer students in need of this school?**

Multnomah County Department of Community Justice (DCJ), in partnership with Multnomah Education Service District (MESD) and Portland Public Schools (PPS), has since 1997 provided Turnaround School for youth referred for violent, weapon related, substance abusing or related behavior as part of an initiative to assist in making schools safer and to support school completion. Turnaround has provided skill based learning to approximately 300 students a year and supported transition efforts back to the community. Students return to community schools after the 45 to 90 day program. A contract with Tualatin Valley Centers Inc. provides mental health and drug and alcohol services. County funds represent approximately half of the cost of the program and have been cut in order to avoid deeper cuts in custody and probation services that directly affect community safety. The current reduction in Multnomah funds includes two Juvenile Counselors who work at Turnaround.

This reduction will also result in layoffs of many of the school staff. Approximately 300 youth would not receive services. About 100 of these youth were active with court personnel and 60 were on probation. MESD funds received from the individual districts are still available to serve some youths.

The Approved Budget "restored" \$200,000 to retooled Turnaround to two sites. One site, located at Helensview School, to serve 20 Portland Public School students and another, at Alpha High, to serve 26-30 East County students. These proposed programs would serve fewer students and would not provide the same level of safety, skill building, drug and alcohol services, or case management intervention as the current turnaround program, however these programs could be tailored to overcome some of the limitations of the Turnaround model.

A strong argument to support this model is that the two programs would be attached to two very successful alternative school programs, saving administrative costs and would be led by two very strong principals. Although school district funds would only support three teachers between the two programs, the existing Turnaround contract for alcohol and drug services will likely be matched with additional mental health resources through the Department of Community and Family Services to provide 1 FTE dual diagnosis staff for each site. Research indicates that keeping youth in school is one of the most cost effective means of reducing future delinquency. Research also supports the value of a positive, meaningful school experience in keeping students engaged and in reducing youth violence. The literature underscores the importance of activities such as service learning that give high risk youth a sense of pride, purpose, compassion and responsibility.

The new Turnaround classrooms would serve Portland Public Schools as well as five East County Districts.

Sheriff:

9. **The Sheriff's office has taken significant cuts in this budget. One proposal for dealing with a portion of the cuts estimates that the General Fund could save an additional \$1 million by working out a program of landscaping and janitorial work that can be carried out by inmates. Has a decision been reached on this proposal? How does the cost of the supervision of inmates compare to the cost of using private service vendors or employees?**

The Current Service Level of building management services provided for Multnomah County tenants includes janitorial and grounds maintenance services. Providing these services for Multnomah County facilities costs approximately \$3.3 million per year. The Multnomah County Sheriff's Office proposed using inmate labor to perform approximately \$1.1 million of those services in exchange for a reduced Building Management charge for Sheriff's Office facilities.

Should the program change prove to be successful, the Sheriff's Office will be able to reduce their cost of facilities by using inmate labor to provide janitorial and grounds maintenance services to the County. A key measure of this program will be demonstrating the ability to sustain current service level with the utilization of inmate labor. Inmate labor is a less expensive labor resource than compared to commercial or Multnomah County employee resources. By more effectively utilizing the inmate labor resource, Multnomah County will contain the expense of providing janitorial and grounds maintenance internal services within the County, while providing inmates with an ongoing work program. The cost for delivery of services to be provided by MCSO still under development. However, it should be noted that the manner in which Multnomah County is implementing inmate labor does not generate a

cost savings or benefit to the client from the commercial or Multnomah County customer source.

At the 5/30/01 Multnomah County Board of Commissioners Budget Worksession, the Board directed staff to convene a group to review/analyze/evaluate an the Sheriff's proposal and an alternative proposal for the transfer of janitorial and landscaping duties from Facilities to the Sheriff's Office. Commissioner Naito proposed:

- Sheriff to provide workcrews for landscaping/janitorial services in the Sheriff's Facilities;
- No workcrews in the Libraries;
- Transfer 4.00 FTE that were cut in Facilities to Sheriff to perform Day Porter function at Libraries;
- Sheriff to provide plumbing services in Sheriff's Facilities and perhaps elsewhere ;
- Report to BCC on 6/12.

As part of this task, this group will examine and present data regarding:

- How each proposal would be implemented and what it would look like;
- What contracts are proposed to be cut (provide detail, facility, service sheltered market contract, FTE, amount);
- Incorporate information with explanation of savings and how Sheriff would plan to fund workcrews;
- Other financial and operational aspects of each proposal;
- The amount of savings generated by department (detail);
- How many contract employees would lose their job as part of the Sheriff's proposal and Naito's proposal;
- What are the tradeoff's of including the Library janitorial as part of a sheltered contract to offset the loss of a sheltered contract in landscaping?

10. Construction on the Wapato Jail is scheduled to begin in 2002. It is anticipated that the facility will be completed and ready for occupancy in 2003.

- **Is the jail construction still on schedule and have the major hurdles around siting been resolved?**

Construction on the Wapato Jail facility began in FY 2001. It anticipated that the facility will be completed and read for occupancy at the end of 2003. The major hurdles around siting were resolved we the County received conditional use permit for the site in Winter, 2001 Jail construction is currently on schedule.

- **Has or will the County faced arbitrage issues with the jail bonds?**

We will be paying a rebate on both the Jail and Library bonds. The rebate will be calculated as of October 1, 2001. It is done each 5 years until the bond proceeds are used. We have had to pay a rebate on one other issues, the 1994 Library bonds. There is no penalty involved.

- **The budget notes that the County will need an operating levy to run the jail. When will the voters be asked to approve a levy for operations for the new facility? Have there been any estimates made on the rate that will be needed to fund operations?**

Voters will be asked to approve a new levy to fund public safety programs beginning July 2003 in November, 2002, although the Board has not formally approved this. The rate also depends upon what will be considered to be operating expenses. The Board and Sheriff will

have deliberations prior to next year's budget process to determine what should be included in a new levy. We will also need to coordinate with the City of Portland regarding their plans and our ability to levy property taxes within our agreed upon shares.

Library

11. This budget represents the fourth year of the five-year local option levy passed by the voters in November 1997. During this fourth year, all branches will be reopened and operational with the exception of the Hillsdale branch.

- **When will Hillsdale close and how long will the renovation take?**

Library staff anticipates the Hillsdale branch will close in November or December of 2001. They will open small temporary facility in the interim, and anticipate to begin construction shortly after January, 2002. Renovation timeframe is estimated to be complete within 12-15 months.

- **Is the Hillsdale Branch going to be a mixed use facility or a library branch only?**

The Hillsdale Branch Library will be a Library branch only. Mixed use was determined to be infeasible after extensive analysis of the site. The site was unsuitable for mixed use due to the topography, size and associated parking issues.

12. Do you anticipate that a replacement local option levy be required to keep all of the libraries operational when the current levy expires?

Yes, a new levy will be required to keep all libraries operational when the current levy expires. The current levy funds 44% of the operational budget. The levy funds a significant enough portion of the operating budget, that it could not be offset with other funding sources.

For FY 2002 Library Revenues are broken down as follows:

- BWC \$5,213,669 or 12%
- General Fund \$15,982,546 or 36%
- Current Levy \$19,831,599 or 44%
- Other (includes sales, foundation and other grants, fines, fees interest) \$3,723,697 or 8%.

SAP LGFS Project	2504-CP05.4 235-5710-2052 MB-Const Energy-DM Confirmed	2507-CP08.7 240 MB Statewide Elevator	2507-CP08.12 240-2052 MB Multnomah Sid Moves	2507-CP08.4 240-2028 ADA Funds for Elevator upgrades	2506-CP08.13 - Deferred Maintenance Funding Support MOVE TO CP08.12 PER JOY	2508-CP10.21 - Asset Preservation Funding Support MOVE TO CP08.12 PER JOY	3505-503/504 410-5830 Facilities Fund Support	F&PM Totals	2507-CP08.12 MB-Const Unconfirmed Service Request	Direct Agency Support of MB	Service Request Totals	
	MOVE TO CP08.12 PER JOY											
4/1/99 Issues (COP)	30,103,000											
1999 Reserves Freed Up MB-DM												
Issue Cost Transferred to MB	775,110											
4/1/2000 Issues MB-DM	1,890,000											
4/1/2000 Issue MB-Energy	925,000											
Cash Transfer from GF Sheriff's office			1,000,000									
Cash Transfer denied			(1,000,000)									
Cash Transfer from GF			1,011,067									
Cash Transfer Denied			(1,011,067)									
FY Fund 240 1999 Budget			250,000									
FY Fund 240 2001 Budget			1,970,000									
PGE Energy Rebate												
FY 2000 240 Support of MB (Labor)			612,281									
Statewide Elevator Project		117,292										
ADA Funds for Elevator upgrades				11,000								
Deferred Maintenance MCRC HVAC/Electrical Project reprogrammed to MB Project					800,000							
Deferred Maintenance MCCoy HVAC/Electrical Upgrades reprogrammed to MB Project					488,276							
Asset Preservation Fund MCRC Elevator Upgrade Project re-programmed to MB projects						416,000						
Service Request DSS-A&T												
Service Request DCJ Community Justice												
Service Request MC50												
MC50 Support to MB												
Service Request DSS Support Services												
Service Request DSS Support Services Recovery Completed SAP, DSS, Doc 100050989.												
Service Request DSS Support Services Recovery Completed SAP, Sheriff, Doc #100053496												
Service Request DSS Support Services Recovery Completed SAP, A & T, Doc #100057432												
Service Request DCJ (Furniture Purchase)										821,118		
Service Request other Bill list Nato										4,500		
Reimbursement from 2506 CP08.13 Recovery Completed 3/28/2001 SAP Doc# 100050987												
Service Request Chair (Board Room Audio Visual Equipment)											33,000	
Revenue	36,558,119	117,292	3,960,416	11,000	1,288,276	416,000	-	42,351,103	11,236	898,822	910,058	43,261,162
Capital Cost FY 1999												
Capital Cost FY 1999	25,303,812		234,386							621,118		
Capital Cost FY 2000	6,557,005		612,281									
Capital Cost FY 2001 as of 5/31/01										33,000		
Total Expenditures	36,548,875	144,445	1,805,859	213,348	1,288,276	416,000	-	40,416,804	-	854,118	854,118	41,270,722
Balance	8,244	(27,153)	2,154,757	(202,348)	-	-	-	1,934,500	11,236	44,704	55,940	1,980,440

Meiyeo Mo:
Reduce \$117,585 to zero, recoverd \$117,585 from a & T see SAP doc# 100057432

Meiyeo Mo:
Reduce \$182,900 to \$6,736, recoverd \$76,154 from Sheriff, ref to SAP doc# 100053496



Oregon

John A. Kitzhaber, M.D., Governor

RECEIVED

MAR 30 P.M. 12:00

Bill Farver
~~BEVERLY STEIN~~
MULTNOMAH COUNTY CHAIR

Department of Human Services

Office of the Director

500 Summer Street NE, E15

Salem, OR 97301-1097

(503) 945-5944

FAX: (503) 378-2897

TTY: (503) 945-5928

March 27, 2001

Bill Farver, Acting Chair

Multnomah County Board of Commissioners

501 SE Hawthorne Blvd., Suite 600

Portland, Oregon 97214

Dear Chair Farver:

The November 22, 2000 letter from former Department of Human Services (DHS) Director Gary Weeks to Chair Beverly Stein stated DHS could not support the Multnomah County Children's Receiving Center project until stable ongoing funds sufficient to cover the full operating cost of the center had been identified. Staff from the County and DHS have continued to meet and seek funding options to meet this need, and I'm pleased to report progress has been made.

The previously identified family shelter funds continue to be available to support this project. In addition, the State Office for Service to Children and Families (SCF) has committed to renting space in the service building for family visitations with the children using the center.

A third source of potential funding has been identified using Multnomah County's Federally Qualified Health Center (FQHC) status and Title XIX (Medicaid) funding. Recent federal law changes make health and mental health evaluations for many of the children eligible for federal funds. Since most of the children receiving these services at the Center will be Medicaid eligible, a significant amount of federal funds may be available. However, this will require additional state or local matching funds above that in the 2001-03 Governor's Recommended Budget. Your staff has offered and committed the County to provide those matching funds in order to take advantage of this additional federal funding opportunity.

These three funding mechanisms plus the addition of the necessary matching funds from the County should go far toward covering the ongoing operating costs. However, DHS cannot predict at this time that costs will be completely covered; and DHS has no other funding available to support this project.

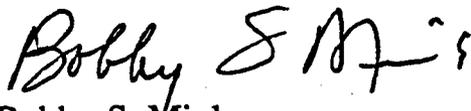
Over the many months that our staffs have been discussing the Receiving Center project multiple factors have intervened with a resulting change in costs. Recent capital funding issues may also create operation funding issues. It is critical that discussions continue to insure that operating costs and capital funding needs can be fully met. To that end, it is critical the County design this project for the most efficient and economical operation possible.

The Department of Human Services is committed to assisting in the success of this Center under the following conditions:

1. The Department commits the resources from the family shelter funds at the level discussed by staff and to rent space in the service building for family visitations. In addition, the Department will use locally generated funds to match federal Medicaid funds as described above. No state funds will be used for this match.
2. Final commitment of these funds will not be effective until availability of sufficient capital financing for the Center has been identified.
3. The Department will not commit further state funds for the Center beyond the amount outlined above.

We commit that DHS staff involved in this project will continue the hard work necessary to assure successful and sustained funding for this project.

Sincerely,



Bobby S. Mink
Interim Director

BSM/DSW:klh

c: Mark Gibson, Governor's Office
Ramona Foley, State Office for Services to Children and Families

Copy: Lisa Kulkarni

Janice Stratton
File: CRC

APR 18 2001



Bill Farver, Multnomah County Chair

Suite 600, Multnomah Building
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Phone: (503) 988-3308
FAX: (503) 988-3093
Email: mult.chair@co.multnomah.or.us

April 11, 2001

Bobby S. Mink
Interim Director
Department of Human Services
500 Sumner Street NE, E15
Salem OR
97301-1097

Dear Mr. Mink:

I have received your letter of March 27 reporting a potential funding solution for the operating costs of the Multnomah County Children's Receiving Center.

The level of State commitment outlined in your letter coincides with our expectations. The County agrees that questions about capital funding are our responsibility, and must be resolved before this project to continue. The Board of County Commissioners took the next important step by authorizing an additional \$2,075,000 in capital funds for the project last Thursday. Requests for bids will be issued very shortly.

The County agrees that locally generated funds will be used to match federal Medicaid funds, as described in your letter. Further, the County agrees that discussions need to continue between County and State staff to assure that the design of the project allows for the most efficient and economical operation possible.

Both the State and the County should celebrate as a success this innovative, collaborative resolution to a common problem. The County could not have produced this solution without the

Bobby S. Mink
Interim Director
Department of Human Services
April 11, 2001
Page Two

Department of Human Services as its partner. The County appreciates the commitment shown by your staff, particularly Jerry Fuller, in working with us to formulate this solution.

We look forward to continued work with your staff in bringing the Children's Receiving Center project to completion.

Sincerely,



Bill Farver, Interim Chair

cc: Board of County Commissioners
Mark Gibson, Governor's office
Ramona Foley, State Office for Services to Children and Families
Mike Schrunck, District Attorney
Commissioner Dan Saltzman, City of Portland
Lillian Shirley, Department of Health
Lorenzo Poe, Department of Community and Family Services
✓ Janice Gratton
Tom Fronk