



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

### Board Clerk Use Only

Meeting Date:	<u>6/21/11</u>
Agenda Item #:	<u>B-1</u>
Est. Start Time:	<u>10:00 am</u>
Date Submitted:	<u>6/8/11</u>

**Agenda Title: Informational Board Briefing on the Completion of the Library Materials Movement Project**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>June 21, 2011</u>	<b>Amount of Time Needed:</b>	<u>30 minutes</u>
<b>Department:</b>	<u>Library</u>	<b>Division:</b>	<u>Systemwide Access Svcs</u>
<b>Contact(s):</b>	<u>Cindy Gibbon</u>		
<b>Phone:</b>	<u>503-988-5496</u>	<b>Ext.:</b>	<u>85499</u>
		<b>I/O Address:</b>	<u>317/Admin</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>Vailey Oehlke, Library Director; Cindy Gibbon, Senior Manager for IT &amp; Access Services; Lucien Kress, Project Manager</u>		

## General Information

- 1. What action are you requesting from the Board?**  
Informational Board briefing.
- 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Between 1999 and 2009, the use of the Library increased explosively. Checkouts and renewals more than doubled, and holds more than tripled. In order to handle such high use, the Library needed to find more efficient ways to check materials in and out, move holds through the system, and ensure that library items were protected from theft.

Two years ago, the Library began the materials movement project which focused on installing and implementing radio frequency identification (RFID) technology and security gates. The goals of this project were to increase staff efficiency, enhance the security of library materials, and make it easier for patrons to use the library. The implementation activities included:

- Installing RFID tags on books, DVDs and other materials;

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- Replacing outdated self-check machines and installing self-check machines at every library along with check in and out equipment for staff; and
- Installing RFID security gates in all libraries (with one exception).

The project started with the Central Library, followed by Midland, and then all the other neighborhood libraries. The last three libraries were completed in April, 2011. This briefing will provide a high-level overview of the project and the results to date.

**3. Explain the fiscal impact (current year and ongoing).**

The project budget was a total of \$2.9 million. The first phase was \$1.369 million for Central Library, funded by the Library's beginning fund balance (FY 2008-09). The second phase, for all the other libraries, was \$1.858 million – half funded with one-time-only money and the other half funded with debt financing.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

The use of RFID technology was recommended in 2009 by the citizen-led Access Policy Advisory Committee of the Library Advisory Board. A number of dedicated volunteers assisted with the tagging of library materials across the system.

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**Required Signature**

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Elected Official or  
Department/  
Agency Director:



Date: 6/8/11

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