



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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MAY 26, 27 & 28, 2009

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Budget Work Session
Pg 2	6:00 p.m. Tuesday Public Budget Hearing
Pg 3	11:30 a.m. Wednesday TSCC Public Hearings on 08-09 County Supplemental Budget and 09-10 Multnomah County Budget
Pg 4	9:30 a.m. Thursday Public Comment
Pg 5	10:00 a.m. Thursday Financial Condition Report of Multnomah County 2009
Pg 5	10:40 a.m. Thursday Resolution Approving the Use of Edgefield North in Troutdale for an Emergency Food Garden
Pg 6	11:35 a.m. Thursday Annual Sustainability Program Update

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 21

Saturday, 10:00 AM, Channel 29

Sunday, 11:00 AM, Channel 30

Tuesday, 8:15 PM, Channel 29

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Tuesday, May 26, 2009 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 This work session will provide the Board the opportunity to continue deliberations on the FY 2010 proposed amendments and budget notes. Representatives from the departments will be available to provide additional information and to respond to questions. **This meeting is open to the public however no public testimony will be taken.**

CABLE PLAYBACK INFO: (East County Only)

Tuesday, May 26 - 9:00 AM LIVE Channel 29
Friday, May 29 - 8:00 PM Channel 29
Saturday, May 30 - 2:00 PM Channel 29
Sunday, May 31 - 11:00 AM Channel 29

Tuesday, May 26, 2009 - 6:00 PM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

PUBLIC BUDGET HEARING

PH-4 Public Hearing on the 2009-2010 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the conference room and turn it into the Board Clerk. The Boardroom will be opened one hour prior to the hearing.

CABLE PLAYBACK INFO: (East County Only)

Tuesday, May 26 - 6:00 PM LIVE Channel 29
Friday, May 29 - 11:00 PM Channel 29
Saturday, May 30 - 5:00 PM Channel 29
Sunday, May 31 - 2:00 PM Channel 29

Wednesday, May 27, 2009 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

IF NEEDED BUDGET WORK SESSION

WS-2 This work session will provide the Board the opportunity to continue deliberations on the FY 2010 proposed amendments and budget notes. Representatives from the departments will be available to provide additional information and to respond to questions. **This meeting is open to the public however no public testimony will be taken.**

Wednesday, May 27, 2008 - 11:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

TAX SUPERVISING AND CONSERVATION COMMISSION PUBLIC BUDGET HEARINGS

PH-1 The Tax Supervising and Conservation Commission will conduct PUBLIC HEARINGS on the 2008-2009 Multnomah County Supplemental Budget and on the 2009-2010 Multnomah County Budget.

**CABLE PLAYBACK INFO:
(Portland and East County)
Wednesday, May 27 - 11:00 AM LIVE Channel 30
(East County only)
Friday, May 29 - 8:00 AM Channel 29
Saturday, May 30 - 8:00 PM Channel 29
Sunday, May 31 - 8:00 PM Channel 29
Monday, June 1 - 8:00 PM Channel 29**

Thursday, May 28, 2009 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

REGULAR AGENDA

DEPARTMENT OF HEALTH – 9:00 AM

- R-1 BUDGET MODIFICATION HD-19 Appropriating \$16,250 in Additional Revenue from the State of Oregon, Department of Human Services for Tobacco Related and Other Chronic Disease Services
- R-2 BUDGET MODIFICATION HD-20 Appropriating \$9,000 in Revenue from the National Association of Chronic Disease Directors “ACHIEVE” Grant Program
- R-3 NOTICE OF INTENT to Submit a Proposal to the Health Resources and Services Administration Ryan White Part D Grant Competition

DEPARTMENT OF COMMUNITY SERVICES – 9:14 AM

- R-4 Second Reading and Possible Adoption of a Special ORDINANCE Designating Disposition of Tax Foreclosed Property and Declaring an Emergency
- R-5 RESOLUTION Amending Resolution 06-018 Authorizing an Internal Loan from the General Fund to the Willamette River Bridge Fund for the Sauvie Island Bridge Replacement by Authorizing Changes to Original Repayment Terms

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

DISTRICT ATTORNEY'S OFFICE – 9:30 AM

- R-6 9:30 AM TIME CERTAIN: NOTICE OF INTENT to Apply for the Child Abuse Multidisciplinary Intervention (CAMI) Grant

NON-DEPARTMENTAL - 9:35 AM

- R-7 PUBLIC HEARING and Consideration of a RESOLUTION Establishing Fees and Charges for Chapter 27, Community Services, of the Multnomah County Code and Repealing Resolution No. 08-064
- R-8 PUBLIC HEARING and Consideration of a RESOLUTION Establishing Fees and Charges for Chapter 29, Building Regulations, of the Multnomah County Code and Repealing Resolution No. 08-065
- R-9 PUBLIC HEARING and Consideration of a RESOLUTION Establishing Fees and Charges for MCC Chapters 11.05 Land Use General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and Procedures, 38 Columbia River Gorge National Scenic Area; Repealing Resolution 08-066; and Setting of Planning Service Fee Schedules by City of Troutdale and City of Portland
- R-10 **9:45 AM TIME CERTAIN:** PROCLAMATION Proclaiming the Month of June 2009 as PRIDE Month for Lesbian, Gay, Bisexual, Transgender and Other Sexual Minorities in Multnomah County, Oregon

AUDITOR'S OFFICE – 10:00 AM

- R-11 **10:00 AM TIME CERTAIN:** Financial Condition Report of Multnomah County 2009. Presented by Sarah Landis, Deputy Auditor, and Judith DeVilliers, Principal Auditor. 30 MINUTES REQUESTED.

NON-DEPARTMENTAL - 10:30 AM

- R-12 **10:30 AM TIME CERTAIN:** PROCLAMATION Proclaiming May 2009 as Older Americans Month in Multnomah County and Portland, Oregon
- R-13 RESOLUTION Approving the Use of Edgefield North, Located at NE Halsey Street and 244th in Troutdale, Oregon, for an Emergency Food Garden, Directing the Sustainability Program to Work with Facilities to Create and Implement the County CROPS Emergency Garden Program, Creating an Advisory Committee to Provide Oversight of the Program, and Appointing an Advisory Committee
- R-14 BUDGET MODIFICATION NOND-10 Appropriating General Fund Contingency Transfer \$22,000 to Sustainability Program for County CROPS Emergency Food Program

R-15 NOTICE OF INTENT to Request Private Sponsorship of County C.R.O.P.S. Emergency Food Garden Program

SHERIFF'S OFFICE – 11:19 AM

R-16 Third Reading and Possible Adoption of an ORDINANCE Amending Multnomah County Code Sections 15.700-15.760 Relating to Alarm Systems

DEPARTMENT OF LIBRARY SERVICES – 11:20 AM

R-17 RESOLUTION Establishing the Annual Fee for a Non-Resident Household Library Card for Households Outside Multnomah County and the MIX Service Area

DEPARTMENT OF COUNTY HUMAN SERVICES – 11:30 AM

R-18 NOTICE OF INTENT to Apply for \$48,000, Fiscal Year 2009 Congressional Mandated Grant from the U.S Administration on Aging for Multnomah County's Gatekeeper Program

COUNTY ATTORNEY'S OFFICE – 11:34 AM

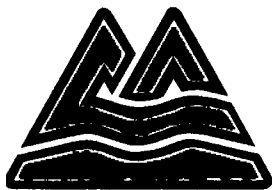
R-19 Second Reading and Possible Adoption of an ORDINANCE Amending the County Comprehensive Framework Plan, Community Plans, Rural Area Plans, Sectional Zoning Maps, and Zoning Code Chapters to Adopt Portland City Code Titles 17.38, 24.50 and 24.70 in Compliance with IGA and Metro's Functional Plan

DEPARTMENT OF COUNTY MANAGEMENT – 11:35 PM

R-20 Annual Sustainability Program Update. Presented by Kat West, Tim Lynch, and Michelle Metzler. 20 MINUTES REQUESTED.

BOARD COMMENT

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
501 S.E. HAWTHORNE BLVD. , Suite 600
PORTLAND, OREGON 97204
(503) 988-5213

Diane McKeel • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Chair Ted Wheeler
Commissioner Deborah Kafoury
Commissioner Jeff Cogen
Commissioner Judy Shiprack
Board Clerk Deb Bogstad

FROM: Andrew Olsen
Staff Assistant to Commissioner Diane McKeel

DATE: May 15, 2009

RE: May 26, 2009 Budget Work Session and Public Hearing on the Budget

Due to a previously scheduled engagement, Commissioner McKeel will not be attending either the Budget Work Session or the Public Hearing on the Budget scheduled for May 26, 2009.

Thank you,

Andrew Olsen

WS-1

KARNES Ana

From: KIETA Karyne
Sent: Friday, May 22, 2009 12:52 PM
To: BOGSTAD Deborah L; KARNES Ana
Subject: FW: Agenda and materials for 5/26 Budget Worksession
Importance: High

fyi

-----Original Message-----

From: KIETA Karyne
Sent: Friday, May 22, 2009 12:46 PM
To: SCHRUNK Michael D; SKIPPER Bob; FORD Carol M; OEHLKE Vailey; TAYLOR Scott - DCJ Director; JOHNSON Cecilia; FULLER Joanne; SHIRLEY Lillian M; WHEELER Ted; COGEN Jeff; KAFOURY Deborah; SHIPRACK Judith C; MCKEEL Diane; OZANNE Peter A
Cc: MARCY Scott; AAB Larry A; KIRK Christine A; COBB Becky; KOCH David M; COLDWELL Shaun M; CAMPBELL Mark; BURDINE Angela L; DURANT Sarah; HAY Ching L; JASPIN Michael D; ELKIN Christian; NEBURKA Julie Z; KIETA Karyne; MCLELLAN Jana E; FARVER Bill; ELLIOTT Gerald T; TINKLE Kathy M; LEAR Wendy R; MADRIGAL Marissa D; LEE Beckie; LASHUA Matthew; WIREN Corie
Subject: Agenda and materials for 5/26 Budget Worksession
Importance: High

Good Afternoon-

Attached is a **draft** agenda for 5/26 budget worksession. Departments will be prepared to respond with additional information you had requested at the 5/20/09 worksession. You will also get another chance to deliberate on Board amendments and budget notes.

Lastly, I will be reviewing the department amendments. The attached file is the latest version of the department amendments. Below are the definitions of the different categories of department amendments.

- **Board Amendments** – the only criteria for a Board Amendment is that it be proposed by a Commissioner or the Chair.
- **Technical Amendments** (green boarder) -“clean up” the budget for adoption. Are considered housecleaning items and make adjustments between object codes that do not change the bottom line in a department or fund.
- **Staffing Amendments** (blue boarder) -incorporate position re-classifications that you have approved with budget modifications between mid-February and mid-May. We prepare this amendment in order to have the correct jobs listed in the adopted budget.
- **Revenue Amendments** (yellow boarder) -incorporate revenues that were not included in the executive budget. An example of a revenue amendment would be a grant that is awarded to a department in April, after the department's program offers have been turned in.
- **Carryover Amendments** (salmon boarder) - Is a one-time-only re-appropriation in FY 2010 of an expenditure authorized in FY 2009. We limit carryover amendments, as our financial forecast typically captures any anticipated underspending and

5/22/2009

assumes its use in the new year. Nevertheless, there always are things that we planned to purchase that simply won't arrive before the end of the fiscal year, and that we'll need to pay for in the upcoming year.

- **Program Amendment** (pink boarder) – make a programmatic or policy driven change in departments budget that results in a change in funding levels or staff

Please let me know if you have any questions. Happy Reading and have a wonderful weekend!

Karyne Kieta
Budget Director

Budget Worksession

5/26/09

9:00-12:00

Proposed Agenda

1. Departments follow up responses from 5/20/09 worksession (60 minutes)
 - a. Library cost/benefit analysis, funding options and impact future levy (**library**)
 - b. Drug Court DDA's and potential funding sources (grants, etc) (**DA**)
 - c. Operation Clean Slate project status (**Peter Ozanne**)
 - d. Warrant Strike Force warrants served information (**Sheriff**)
 - e. Homeless Benefits Recovery, scaling options and cost recovery (**DCHS**)
 - f. Resolutions NW status (**Chair/DCJ**)
 - g. Other
2. Board Amendment Review and Deliberation (45 minutes)
 - a. Amendments Proposed 5/20/09
 - i. Drug Courts DDA's (\$\$\$'s TBA)
 - ii. 211 (\$50,000)
 - iii. RACC (\$165,291)
 - iv. TSI (\$110,174 net)
 - v. Sustainability (\$28,800)
 - b. Amendments Proposed Prior 5/20/09
 - i. Library Materials Movement (\$1,600,000)
 - ii. Neighborhood DA's (\$386,657)
 - iii. Warrant Strike Force (\$258,144)
 - iv. Homeless Benefits Recovery Project (\$499,576)
3. Budget Note Review and Deliberation (20 minutes)
 - a. Bridges to Housing
 - b. Full Faith & Credit
 - c. State Cuts
 - d. Other
4. Department Amendments (30 minutes)
 - a. Technical
 - b. Staffing
 - c. Revenue
 - d. Carryover
 - e. Program
5. Next Steps
 - a. 5/27 worksession, if needed
 - b. 5/27 TSCC Hearing, 11:00 am time certain
 - c. 6/2 worksession
 - d. 6/4 Adoption

MULTNOMAH COUNTY
FY 2010 BCC PROPOSED BUDGET AMENDMENTS

(Based on Proposals Made During April/May Worksessions)

Last Updated: May 20, 2009



Proposed Funding Sources					DRAFT
Proposed By	Program	PO #	Exec Budget	Proposed	Available Funding
TOTAL AVAILABLE TO BALANCE BUDGET					\$0

Proposed New Expenditures					
Proposed By	Program	PO #	Exec Budget	Proposed	Additional Expenditure
McKeel	Library Materials Movement	80021		1,600,000	\$1,600,000
Kafoury	2.80 FTE Neighborhood DA's	15018B/C		386,657	\$386,657
Shiprack	Warrant Strike Force (2.00 + 0.5 Admin/Support FT	60068B		258,144	\$258,144
Kafoury	Homeless Benefits Recovery Project (5.00 FTE)	25115		499,576	\$499,576
McKeel	Drug Court 2.00 DDA's	15009B		241,796	\$241,796
Shiprack	211 Info	10010		50,000	\$50,000
Shiprack	Regional Arts & Culture Council	72090		165,291	\$165,291
Shiprack	TSI Weekender Program 1/	60038A		110,174	\$110,174
Cogen	Sustainability - support a AmeriCorps Volunteer/Intern	72003		27,801	\$27,801
TOTAL NEW EXPENDITURES					\$3,339,439

Withdrawn Amendments					
Cogen	Eliminate Warrant Strike Force (2.00 FTE)	60068A		(332,196)	(\$332,196)
	Shift Funding to Special Investigations Unit	60067A		332,196	\$332,196
McKeel	Special Investigations Unit (5 + 1 Support FTE) 2/	60067A		508,574	\$508,574

Available Funding From Above	\$0
New Expenditures	\$3,339,439
BALANCE FOR CGF CONTINGENCY	(\$3,339,439)

Notes:

1/ The TSI Weekender Program's total cost is \$213,114; however, MCSO is proposing to use savings from the Retiree Incentive Program of \$102,940 to offset the cost of the program.

2/ Special Investigations Unit uses some Retiree Incentive Program to offset some of the costs. There are also grant funds budgeted.

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Technical Amendments								
72071	Capital Improvement Program	DCM	0	726,000	726,000	0.00	Adjusts BWC and projects in Capital Program to reflect current project status.	10_DCM_TA_01
72072	Asset Preservation Program	DCM	0	95,000	95,000	0.00	Adjusts BWC and projects in Asset Preservation program to reflect current project status.	10_DCM_TA_01
72048B	A&T System Upgrade	DCM	0	45,000	45,000	0.00	Adjusts BWC and projects in the Financed Projects Fund to reflect current project status	10_DCM_TA_02
Various	Wage Freeze	All					Final adjustment for COLA, merit, and step freezes based on Adopted Budget.	10_OVER_TA_01
Various	Service Reimbursements	All					Adjusts budgets for internal services and to balance service reimbursements between departments.	10_OVER_TA_02
10031	Capital Acquisition Fund	Nond	0	0	0	0.00	Corrects revenue object code	10_Nond_TA_01

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments								
Various	Job Class Updates	Countywide	0	0	0	0.00	Updates the job class of 79.90 positions that the Board has approved for reclassification in FY 2009 but are not shown with the updated job class in the Approved Budget.	10_Over_SA_01
50021A	Juvenile Detention Services - 48 Beds	DCJ	0	5,760	5,760	0.50	Adds 0.50 Juvenile Custody Services Specialist & decreases overtime no change to funding	10_DCJ_SA_01
50009	Family Court Services	DCJ	0	2,367	2,367	0.50	Shifting funding within the Parental Access & Visitation grant from professional services and temp to 0.50 Marriage & Family Counselor Associate	10_DCJ_SA_02
50037 50030A 50019A	Multiple DCJ Program Offers	DCJ	0	317,607	317,607	3.00	Adds 3.00 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCJ_SA_03
80000, 80019, 80020	Multiple Library Program Offers	LIB	0	0	0	0.00	Reduces a 1.00 FTE Librarian position and increases a Program Supervisor from 0.75 FTE to 1.00 FTE in the Reference, Adult Services, and Programming (RASP) Division and increases an Operations Supervisor from 0.50 FTE to 0.75 FTE in the Neighborhood Libraries Division.	10_LIB_SA_01
60016A	MCSO Logistics Unit	MCSO	0	333	333	0.00	Restore 1.00 FTE Logistics Evidence Tech in logistics by cutting vacant Corr Tech	10_MCSO_SA_01
60018A	MCSO Laundry & Property	MCSO	0	1,523	1,523	0.00	Restore 1.00 FTE Laundry Supervisor by a cutting Corrections Tech	10_MCSO_SA_02
91013	Road Services	DCS	0	29,927	29,927	2.00	Adds 2.00 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03
91011	Budget & Operations Support	DCS	0	11,594	11,594	0.80	Adds 0.80 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03
91016	Bridge Engineering	DCS	0	18,292	18,292	1.20	Adds 1.20 FTE using Local 88 GF Wage Freeze savings, added too late to be part of the Proposed Budget.	10_DCS_SA_03

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments - continued								
91021	Land Use Planning	DCS	0	(1,672)	(1,672)	0.00	Reduces 1.00 FTE Principal Planner (retirement) and adds 1.00 FTE Program Development Specialist. No net change to FTE.	10_DCS_SA_02
91012	County Surveyor	DCS	0	(65,948)	(65,948)	(1.00)	Reduce 1.00 OA Sr. (vacant) due to declining revenues.	10_DCS_SA_01
25145A	SUN Community Schools	DCHS	0	(3,534)	(3,534)	(0.25)	Corrects program offer 25145A by eliminating 0.25 FTE Program Dev Tech and increasing pass through by \$16,177. Grant was lost which funded the majority of the position.	10_DCHS_SA_01
25143 & 25145A	SUN Services System Administration & SUN Community Schools	DCHS	0	7,995	7,995	0.50	Restores 0.50 FTE Research Evaluation Analyst position in program offer 25143 SUN Services System Administration by reducing \$51,985 in professional services.	10_DCHS_SA_02
15009A	Felony Trial Unit B-Drugs/Vice	DA	64,754	14,057	78,811	1.00	Adds 1.00 FTE Legal Assistant using Local 88 GF Wage freeze savings, added too late to be part of the Proposed Budget.	10_DA_SA_01
40027	Early Childhood Prevention Restoration	HD	75,000	10,537	85,537	0.75	Adds a 0.75 FTE Project Manager using Local 88 GF wage freeze savings, added too late to be part of the Proposed Budget.	10_HD_SA_02

Multnomah County
FY 2010 Departmental Amendments

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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Staffing Amendments: - continued								
25055B	Mental Health Crisis Services - Scale CGF	DCHS	0	103,170	103,170	2.50	<p>This transaction reallocates resources within the existing allocation to beter meet the departments priorities. There is no net change in the GF.</p> <p>1. 25055B – eliminates the GF in pass through for secure transport which will now be coordinated/funded through the call center and two vacant positions at Project Respond. (\$261,389).</p> <p>2. 25053A - restores Mental Health Consultants to provide protective services investigations for vulnerable populations from 0.20 FTE to 2.00 FTE (funded primarily with Verity funds)</p> <p>3. 25143 - increase professional services funding data collection system support and cross jurisdictional convening for planning projects.</p> <p>4. 25156A - restores 0.70 FTE Program Manager 1.00 position to provide needed management for funded program.</p>	10-DCHS-SA-03
25053A	Mental Health Quality Management & Protective Services							
25143	SUN Service System Administration							
25156A	Bienestar Social Services							

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments								
50047	DUII Supervision and Enhanced Bench Probation	DCJ	3,291	45,858	49,149	0.50	Increases Enhanced Bench Probation Fees for DUII offenders based on updated revenue projections due to a fee increase adopted via Resolution 08-100 in FY 2009. Funds will support a 0.50 Records Technician to support the program.	10_DCJ_RA_01
50030A	Adult Field Services - Felony Supervision	DCJ	0	11,250	11,250	0.00	Fugitive Apprehension Task Force revenue from the US Marshall Oregon District, to be used for materials, travel, and other expenses.	10_DCJ_RA_02
Multiple	Multiple Library Program Offers	LIB	21,687	963,840	985,527	4.50	Adds Library Foundation funding to the Library Fund for Raising a Reader, Books 2U, Summer Reading, Author Lectures, Teen Lectures, John Wilson Special Collections and Outreach, Matching Funds for Opportunity Online Hardware Grant, Director's Discretionary Fund, and Hollywood Library Entryway Redesign.	10_LIB_RA_01
91013	Road Services	DCS	0	1,394,000	1,394,000	0.00	Adds ARRA Funds to Transportation capital projects. Projects include Cornelius Pass Road Safety Improvements, 282nd Ave Overlay and Halsey & Stark St Sidewalk Projects	10_DCS_RA_01
25139	Anti-Poverty Services	DCHS	35,900	1,325,306	1,361,206	0.00	Allocation of ARRA stimulus funds for Community Services Block Grant (CSBG) projects for re-employment services to those most drastically impact by the recent economic downturn.	10_DCHS_RA_01
25119	Energy Services - Weatherization	DCHS	226,256	4,376,633	4,602,889	6.00	Allocation of ARRA stimulus funds for Weatherization/Energy Services projects to reduce energy waste in low income residential housing. The emphasis will be on targeting 300 low income multi-family dwellings and 60 single family households.	10_DCHS_RA_02
25088A	Coordinated Diversion for Persons with Mental Illness	DCHS	0	29,294	29,294	0.22	Increase in Local Administration dollars - State Mental Health Grant amendment #136 restoring a Program Supervisor position from 0.78 FTE to 1.00 FTE	10_DCHS_RA_03

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
25040	Domestic Violence Program	DCHS	2,599	57,465	60,064	0.53	Increased revenue from Department of Justice, Office of Violence Against Women DVERT grant which restores a Program Development Spec from 0.47 FTE to 1.00 FTE to coordinate mult jurisdictional DV projects.	10_DCHS_RA_04
25145A	SUN Community Schools	DCHS	3,368	75,858	79,226	0.50	New grant funding from the Oregon Early Childhood Community Schools Linkages Project (ECCS) which funds a 0.50 FTE Program Development Specialist (PDS) and associated materials/supplies. The PDS will develop and implement specific activities and strategies at school sites, in conjunction with school personnel, while building relationships and collaborations between providers of early childhood services and SUN Community Schools.	10_DCHS_RA_05
40012	Services for Persons Living with HIV	HD	853	282,971	283,824	0.00	Ryan White Part A grant increase provides additional funding for primary care, medical case management, and support services delivered to low income persons living with HIV/AIDS and also provides support for service planning, design, implementation, and quality management.	10_HD_RA_01
40007	Health Inspections & Education	HD	1,516	25,795	27,311	0.00	The overall goals of the Food Defense Grant are to fill a food defense surveillance gap in the farm-to-table food chain at the restaurant level, and to enhance restaurant operators' ability to prepare for and respond to emergencies. The overall outcome of the project is the development of new guidelines and materials that are tailored to the needs of both restaurant inspectors and operators and can easily be incorporated into ongoing food safety work.	10_HD_RA_02

Multnomah County
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Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
40045A	Health Equity Initiative	HD	137	2,358	2,495	0.00	Northwest Health Foundation grant funds a short-term project to work with legislators and key policy makers to promote the inclusion of health equity principles in legislation and to develop training programs to educate the community on health equity issues, key messages, and how to impact legislation.	10_HD_RA_03
40047	Chronic Disease Prevention	HD	2,142	36,414	38,556	0.00	Grant from the National Association of Chronic Disease Directors as a part of national collaboration with the Center for Disease Control and Prevention for community planning processes to help prevent or manage health-risk factors for heart disease, stroke, diabetes, cancer, obesity, and arthritis.	10_HD_RA_04
40047	Chronic Disease Prevention	HD	461	7,957	8,418	0.00	Northwest Health Foundation Grant for temporary personnel for continued coordination of the North Portland Healthy Eating Active Living Coalition in the St. John's neighborhood, a strategy that brings together multidisciplinary partners & community residents to implement strategies to promote healthy eating & physical activity.	10_HD_RA_05
40047	Chronic Disease Prevention	HD	1,334	25,540	26,874	0.00	Northwest Health Foundation Grant for temporary personnel for continued coordination of the North Portland Healthy Eating Active Living Coalition in the Portsmouth neighborhood, a strategy that brings together multidisciplinary partners and community residents to implement strategies to promote healthy eating and physical activity.	10_HD_RA_06

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Revenue Amendments - continued								
40030	Physician, Nurse Practitioner and Nursing Directors	HD	485	8,412	8,897	0.00	A grant from the Oregon Community Foundation will provide funds for training in cultural competence for practicing nurses who serve refugee and immigrant populations.	10_HD_RA_07
40034	Quality Assurance	HD	2,511	92,239	94,750	0.00	The purpose of this additional funding is to support specific quality improvement activities such as improving screening and management of chronic illnesses, expanding preventative care and health promotion activities. Additionally this funding will support efforts to increase client participation in clinic service delivery design	10_HD_RA_08
60030A	MCSO Corrections Division Admin	MCSO	37,551	500,000	537,551	0.00	SCAAP Grant FY 2010 Estimate \$500k - Equipment and Supplies to be determined by department.	10_MCSO_RA_01
95001	General Fund Revenues	Countywide	(923,922)	0	(923,922)	0.00	Reduce General Fund BWC per May Forecast	10_OVER_RA_01

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Carryover Amendments								
72057A	Central HR	DCM	300,000	0	300,000	0.00	Per the Administration Review Report - Carries over unspent contract funds for management class-comp study.	10_DCM_CA_01
10001	District 1	Non-D	1,500	0	1,500	0.00	Carries over \$1,500 for office glass panels that were ordered, but do not anticipate being received prior to June 30, 2009.	
40004	Emergency Medical Services	HD	11,945	197,000	208,945	0.00	Appropriate estimated beginning working capital for Emergency Medical Services. EMS is funded entirely by fees, fines and licenses and receives no support from the county general fund. The ambulance fees have been assessed for FY 2009. The beginning working capital will be used to reduce the amount of ambulance fees assessed by EMS in FY 2010.	10_HD_CA_01
60030A	MCSO Corrections Division Admin	MCSO	22,531	300,000	322,531	0.00	Carryover SCAAP Grant \$300k. X-Ray Warranty \$50,000 (order but not received yet), Training Unit Relocation \$87,000 (in progress), MCDC Control Center Consolidation \$140,470 (planning completed, move to start in June won't be completed until July 1st)	10_MCSO_CA_01

Multnomah County
FY 2010 Departmental Amendments

DRAFT - May 22, 2009



Program #	Program Title	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
Program Amendments								
25101	Mental Health Beginning Working Capital	DCHS	0	0	0	0.00	Transfers \$441,280 from the Behavioral Health Fund 3002 Beginning Working Capital to the Mental Health FY 2010 Budget appropriation. Funds may be used to fulfill commitment to the downtown mental health clinic recently transferred to Central City Concern.	10_DCHS_PA_03
72020A	SAP Support Team	DCM	0	0	0	0.00	Per the Administration Review Report - Moving the SAP Support Team from DCM to NOND under the Chief Information Officer (CIO)	10_NOND_PA_01
10006	Tax Supervising & Conservation Commission	NOND	279,926	0	279,926	2.40	\$160,000 of Revenue will be coming in from the A&T grant and property tax credit	10_NOND_PA_02
Various	FTE Budget Authority for Mental Health Programs	DCHS	0	0	0	12.00	Gives the department FTE budget authority to avoid layoffs and bumping of staff in several MH program offers. There is no funding change but adds 12.00 FTE that are anticipated to be funded based on information in the Co-Chair's budget. The Proposed FY 2010 County Budget currently has enough funding to support these additional FTE during the month or two necessary as we wait for the Legislature to finalize their budget. After the State adopts, the County will begin a budget rebalance, at that time there will be a reconciliation of dollars and FTE (if changed). If the state funds do not materialize, DCHS will make reductions to ensure we are within the state allocation for each service area.	10_DCHS_PA_03
TOTAL			171,825	11,076,198	11,248,023	38.15		

Attachment X - FY 2010 Budget Notes

May 20, 2009

Full Faith and Credit Debt Issuance (Kafoury)

Language in Development

Bridges to Housing (Kafoury)

Bridges to Housing currently serves 125 families at an annual cost of \$770,000. The Board's intention is to maintain Bridges to Housing at its current capacity. Program offer 25114A allocates general funds for 40 families in FY 2010. Private funds raised by Neighborhood Partnership Fund will fund the remaining 85 families in this fiscal year. Bridges to Housing and Neighborhood Partnership Fund staff will report back to the Board in January 2010 with an update of fundraising activities so that there is a clear understanding of what it will take to maintain these services in fiscal year 2011. By allocating general fund dollars, the Board reaffirms the county's commitment to serving homeless families as our part in the Ten Year Plan to End Homelessness.

State Funding – Rebalance Process (Wheeler)

At the time of the adoption of the County budget, the State had not completed its budget deliberations. Major reductions/revenue increases were being discussed that would impact the County's ability to deliver a variety of services including mental health, alcohol and drug, dental, health, community corrections, and transportation services.

In some cases, the possible reductions would impact the ability of a system that is partially funded by state funds and partially funded by County General Funds to continue to deliver quality services. The timing of the reductions may well necessitate a second round of employee layoffs and bumping. In some cases, the ability of the state and county to continue to deliver services may depend upon revenue decisions placed on future ballots.

For these reasons, the County Board may want to reconsider the tradeoffs that have been made in the FY 2010 County budget. The lack of time to deliberate on these tradeoffs may cause the County Board to want to consider funding some of the state cuts with one time only funds in order to allow a more thoughtful approach to these policy, program and personnel decisions.

As soon as the state completes its FY10-11 budget, the Chair will convene work sessions with the Board to discuss the impact of the State's budget on the County's ability to deliver services. At the same time, the Chair will bring options to the Board concerning where he

Attachment X - FY 2010 Budget Notes

May 20, 2009

would suggest appropriating one time only funds depending on the Board's deliberations.

**Warrant
Dismissal
Process
(Shiprack)**

Language under development

**Special
Investigation
Unit (SIU)
Funding Options
(McKeel)**

The Board of County Commissioners desires to revisit funding for the Special Investigations Unit in September or as part of the midyear budget process when the County has clearer information regarding the impacts of the 2009-2011 State budget. The goal is to develop a sustainable funding model.

DRAFT

Library Materials Movement Program Offer 80021
May 26, 2009

Project Goal

Meet patron demand for library services by automating and streamlining materials movement processes with the related goal of providing security of library materials.

Projected annual savings of \$425,000:

- \$19,000 workers' compensation claims;
- \$160,000 Central Library media holds desk staffing;
- \$250,000 on call savings.

Estimated annual costs of \$155,000:

- \$75,000 ongoing cost of tags/labor for new materials;
- \$80,000 hardware/software maintenance (\$100,000 already budgeted for current equipment).

Total projected annual savings: \$270,000

Triggering Problems/Opportunities

- Increased use of library services ~ see charts
- Inadequate space in library facilities
- Mitigation efforts (see attached list) have helped, but recent record use and long-term projections are not sustainable with current staffing levels. Total Library FTE has increased 5% in the last ten years. The total cost of a new, full time library page is \$43,000/year; a library clerk: \$51,500/year.
- \$192,000 spent on 80 materials movement-related workers' compensation claims in the last ten years, not counting the cost of backfilling for injured workers.
- Use of on call staff has increased 35% since 2006 to a cost of \$728,000 in FY 08.
- Currently spending \$160,000 annually to staff Central's media holds desk; experiencing related staffing costs at the neighborhood libraries for handling media holds at checkout.
- RFID technology has been proven and used in other libraries for several years.

Supporting Objectives – see attached “Operational Efficiencies & Cost Savings”

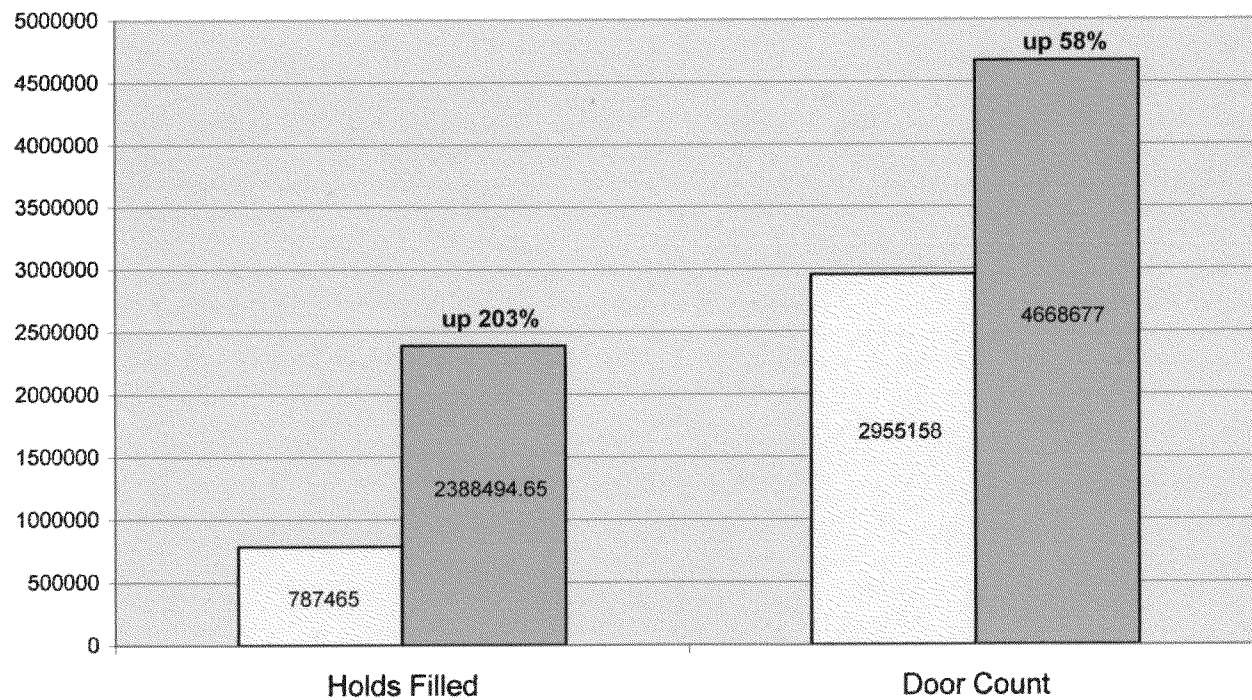
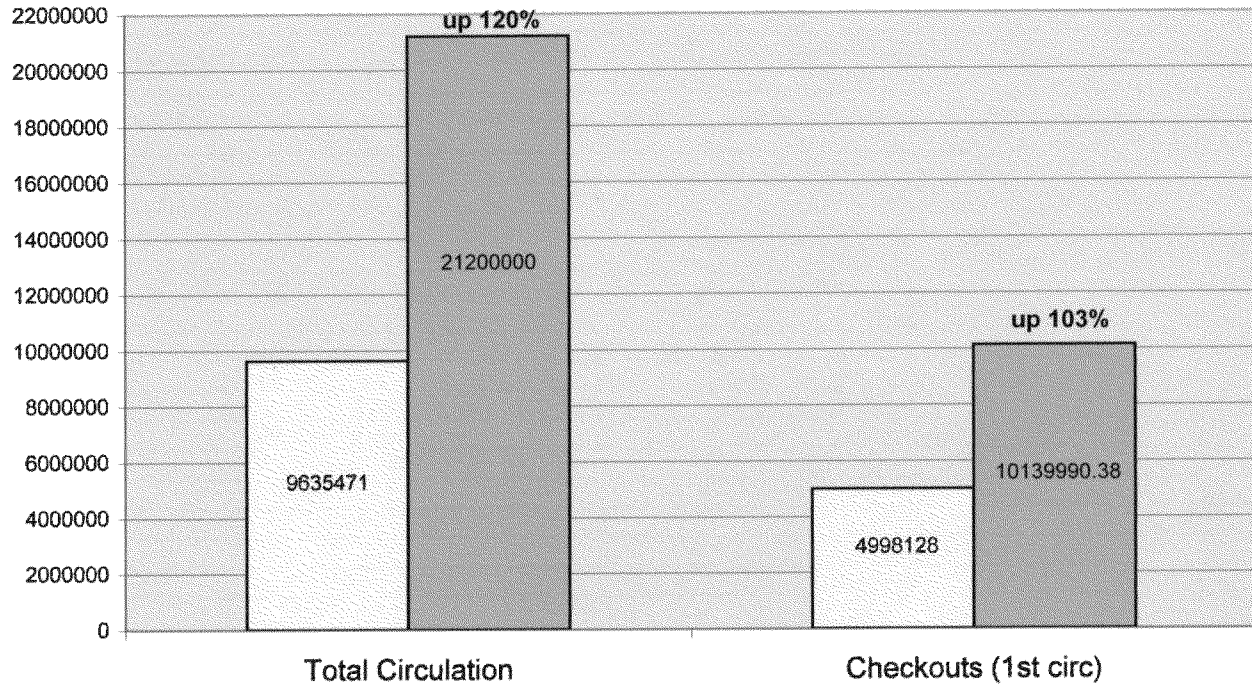
- Increasing patrons' use of self-service checkout will increase ease and convenience for patrons and reduce the number of repetitive motions for staff.
- Implementing RFID tagging and security gates will allow us to move media holds back into public areas where patrons can pick them up and check them out without staff assistance.
- Implementing RFID tagging and equipment will allow staff to check in books more quickly (in groups rather than one by one), also reducing repetitive motions.
- RFID technology will facilitate inventorying the collection on a regular basis.

Performance Goals

- **Handle the increasing workload with no additional staff.** Salt Lake County Public Library uses RFID technology and has doubled their circulation with no increase in staff.
- **Reduce the number of workers' compensation claims.** Mountain View, CA and Princeton, NJ libraries have both installed RFID systems and have had no workers' compensation claims since implementation. (CA=several years; NJ=less than a year)
- **Increase patrons' use of self-service checkout to at least 70% from current average of 22%.**
- **Reduce the use of on call staff by approximately \$250,000/year.**
- **Redeploy current staff from materials handling tasks to helping patrons.**
- **Reduce the six month missing rate for new materials by 15%.**

Multnomah County Library
Ten-Year Trend

□ FY99 ■ FY09



Funding Options for Materials Movement Program Offer 80021

5/26/2009

Funding Option	Pros	Cons
\$1.6 million		
OTO Funds (General Fund)	Uses OTO money for OTO purpose Leaves Library BWC intact Does not add an ongoing expense to the next levy rate	Potentially moves another OTO funding need to bond or other funding source
Bond	Spreads expense over time Could be repaid from the GF or the Library Fund	Adds the expense of interest payments (\$200,000) Could affect other bond projects If repaid by the Library, Library's projected ending balance would drop from \$1.5 million to \$1 million and roughly half a cent would be added to the next levy rate
Library BWC	No impact on other county resources Does not add an ongoing expense to the next levy rate	Impacts the Library's ability to finish out current levy; projected ending balance would drop from \$1.5 million to negative \$54,409

Library Materials Movement Mitigation Efforts

May 26, 2009

In 2002 and 2003, MCL made a concerted effort to move patrons to the use of self check machines, recognizing that use was outpacing the ability to add additional staff. In 2003, an average of 32% of checkouts was completed on self check machines (located in Central and ten of the neighborhood libraries). Central Library had the highest rate at 62%, with Hollywood at 43%. In June of 2005, DVDs and music CDs on hold and all browsing DVDs were moved from public areas to behind staffed desks in order to protect these items from theft. Because of this shift, self checkout rates have decreased to an average of 22.5%, with Central dropping to 30% and Hollywood to 23.7%. Except for self checkout, all other materials handling functions are done manually.

In 2007, we conducted a Six Sigma process improvement study, resulting in improvements in the Sort Center that would enable staff to handle the projected increase in volume through the 4th quarter of 2011 (delaying the need for capital expenditures). The increase has been much greater than projected, and we are currently processing more than what was projected for 2011.

During the Six Sigma study, we evaluated the efficiency of the Sort Center materials movement staff. The standard measure of what you can reasonably expect to do on an ongoing basis is 70% of entitlement (the maximum output in the best of circumstances). Sort Center staff consistently achieve 79% of entitlement—a very high level of efficiency. The Six Sigma coach we worked with throughout this study concluded that we will not be able to become more efficient to deal with increasing volume, and advised that automating some of the manual processes would be essential.

In June 2008, we engaged a materials movement consultant to do a study of our materials handling and collection management. The consultant's final report was delivered in January 2009. After reviewing and evaluating the consultant's recommendations, the Library senior management staff planned a multi-phase effort to further improve materials security, increase patron self-service, and automate the materials movement function.

Other materials movement efforts:

- Relocated and enlarged the central Sort Center, where manual sorting of all returned library materials occurs (2000)
- Instituted shared collections to decrease the volume of materials which need to be returned to other branches (2002)
- Established a Neighborhood Libraries floating staff of pages, clerks and library assistants, assigning them wherever they're needed to help with branch workload and backlogs (2002)

- Reduced the number of holds allowed from 50 to 15 (2003)
- Moved media holds behind staffed counters for better security (2007)
- Conducted a pilot at Midland with a locking, self-service storage case for media holds and an additional pilot at Hollywood with locking CD cases (2008)
- Revamped the Belmont holds area (2008) and the North Portland holds area (2009).

We have also strategically reallocated materials handling staff based on workload measures and staffing at each location as vacancies occurred:

- Transferred .25 FTE clerk hours from Hillsdale to Gresham (2004-05)
- Reassigned .50 FTE clerk hours from Hillsdale, .25 page hours to Holgate and .25 clerk hours to Gresham (2004-05)
- Transferred .50 FTE clerk hours from Central Circulation to North Portland (2004-05)
- Transferred 1.0 FTE clerk hours from Hillsdale, .50 to Albina and .50 to Woodstock (2004-05)
- Eliminated 1.0 OA2 at Administration, added .50 clerk at Fairview and .50 to floating Neighborhood Libraries staff (2006-07)
- Transferred .25 FTE clerk hours from Central Circulation to move .75 clerk to 1.0 at Belmont (2006-07)
- Transferred .25 FTE page hours from Central Stacks to Belmont (2006-07)
- Reduced/eliminated .75 clerk at Central to fund increase of .50 library assistant to 1.0 at Belmont (2007-08)
- Transferred .50 FTE from Central Humanities to Woodstock (2007-08)
- Transferred .25 FTE page hours from Central Stacks to North Portland (2007-08)
- Transferred .75 FTE clerk from Central Circulation to Belmont (2008-09)
- Transferred .25 FTE page hours from Central Stacks to North Portland (2008-09)
- Transferred .25 FTE clerk hours from Central Circulation to floating staff in Neighborhood Libraries (2009-10)
- Transferred .25 FTE page hours from Stacks to Hollywood (2009-10)

MM Program Offer: Operational Efficiencies & Cost Savings

May 26, 2009

Use of the Library continues to increase at record rates, while staffing has remained relatively flat. Although the Library has made considerable efforts to control the rate of growth and deal with the increasing workload, they have not been enough.

In June 2008, we engaged a materials movement consultant to do a study of our materials handling and collection management. Her recommendations included using RFID technology to automate the checkout and check in processes. This would:

Improve checkout and check-in materials handling efficiency:

- Bar codes (which we use now) must be scanned manually, one at a time. Bar codes are line-of-sight technology (people have to position individual items under a barcode scanner).
- Multiple RFID tags can be read simultaneously, improving throughput and efficiency. RFID tags don't require line-of-sight (they can be oriented in many different directions, so people don't have to position them).
- Since staff would no longer need to hold a single item in their hands and maneuver it until the light-pen reads the barcode, library staff can work more quickly with fewer repetitive movements, which leads to fewer repetitive motion injuries.
- RFID works with CDs and DVDs, so there would be no more need to keep those items behind service desks, further reducing the number of steps and movements that staff perform as part of the checkout process.
- Fewer staff will be needed to check out and check in books and other materials, so some could be redeployed to other functions. Also, the need for on-call staff will be substantially reduced.

Increase the number of self-service transactions.

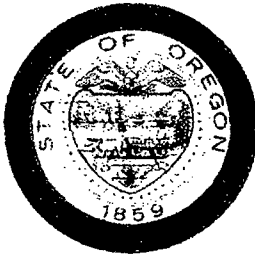
Benefits to patrons:

- Patrons increasingly want self-service options.
- It's much faster and more convenient—less waiting in line.
- Libraries report that patrons respond extremely positively to the ease and speed of RFID self-checkout. Stacks of items are placed on the checkout machine, patron information is entered, and the materials are almost instantaneously checked out. A receipt prints and the patron is on his way. The first time a patron experiences RFID self-checkout, he finds it "magical" that the system instantly displays his titles and checks them out.

Benefits to the Library:

- Libraries using the new self-checkout machines report that about 90% of their circulation is patron self service checkout. (Our current rate is just over 22%.)

- The Salt Lake County Library reports that since installing a RFID system, circulation has doubled without the need to increase the number of staff required to handle the extra work.
- One staff member can oversee up to 4 self-checkout stations.
- This could allow a single point of service in some branch libraries (instead of a circulation desk and a reference desk).
- We will be using this approach at the new Kenton and Troutdale branches (equipment is budgeted for them).
- There are eleven other potential branches for single point of staff service (ALB, BEL, CAP, FRV, GRH, HGT, NPO, NWL, SEL, WOD, STJ).
- With fewer service points to staff, some could be redeployed to other functions. This would also further reduce the need for on-call staff.



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M E M O R A N D U M

To: Bill Farver
From: Michael D. Schrunk, District Attorney
Date: May 21, 2009
Subject: Potential Drug Court Funding Sources

As a follow-up to our conversation on this past Tuesday regarding potential funding sources for Drug Court and the Deputy District Attorneys needed for the court, I have had the opportunity to gather some additional information about two possible programs.

As you are aware, in anticipation of the loss of Drug Court, Volunteers of America planned to and did submit a grant application to fund the Drug Court. In April the VOA submitted a 3.5 million dollar program for funding through the competitive JAG/Byrne Grant administered by the Bureau of Justice Assistance. This grant solicitation was for 225 million dollars nationwide and will likely be extremely competitive. The proposal would fund 12 treatment staff plus an additional 8 positions, one of which is a Deputy District Attorney.

The second source is JAG/Byrne stimulus grant money awarded to the state in the amount of \$13.5 million. With the passage of Measure 57 and current economic issues facing the state, the Governor's office is looking for programs that would reduce costs in the corrections system. On behalf of the Governor, the Criminal Justice Commission would administer a program targeted at eligible Measure 57 offenders in four counties. This last chance drug court program, modeled after the Hope Court program in Hawaii, would allow judges and prosecutors to identify Measure 57 offenders who would be eligible for a downward departure alternative sentence. The current proposal is for the state to pay each of these four counties \$9.00 per day per offender. The dollars can be used for treatment, supervision, drug court and other expenses. Use of the dollars would be at the discretion of the county and it is anticipated that the grant dollars would fund the program for four years. Since this is not a competitive grant I would anticipate the state receiving the grant award within the next 60 to 90 days.

While either of these two programs could potentially get grant funding, the state's program obviously has a much greater potential as a source of dollars for Multnomah County and the Drug Court. The one caution I would offer at this time is that, because we are still looking at the early impacts of Measure 57, the number of offenders who would be eligible for this program is uncertain at this time.

Please let me know if you have any additional questions about these two programs.