



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 08/02/10)

Board Clerk Use Only	
Meeting Date:	12/15/11
Agenda Item #:	R.2
Est. Start Time:	9:35 am
Date Submitted:	9/6/11

BUDGET MODIFICATION: Nond 03

Agenda	BUDGET MODIFICATION # Nond 03
Title:	Addition of beginning working capital to CCFC FY12 budget

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>December 22, 2011</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>Non Departmental</u>	Division:	<u>CCFC</u>
Contact(s):	<u>Joshua Todd</u>		
Phone:	<u>503-969-5862</u>	Ext.:	<u></u>
		I/O Address:	<u>167/200/1</u>
Presenter Name(s) & Title(s):	<u>Joshua Todd, Director</u>		

General Information

1. What action are you requesting from the Board?

Approval of budget modification to add \$77,458 in beginning working capital (BWC) to the FY 2012 CCFC budget.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This action will carry forward private foundation funds for youth programs received in FY 11 from the Penney Family Foundation and from the NW Health Foundation, which supports the Commission's School-Based Health Center outreach work. This request increases program offer #10008.

3. Explain the fiscal impact (current year and ongoing)

This action will provide a one-time increase to the CCFC budget in FY 2012. The Commission anticipates that the funding will be completely spent and the project completed in FY 2012.

**Budget Modification APR
Submit to Board Clerk**

4. Explain any legal and/or policy issues involved.

none

5. Explain any citizen and/or other government participation that has or will take place.

None

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Beginning working capital of \$77,458 is added:

CCFC.YOUTH.BWC.32398 \$49,625

CCFC.YOUTH.BWC.32420 \$27,500

CCFC.CSN.BWC \$100

CCFC.EC.BWC.49000 \$233

Additionally, Insurance service reimbursement Revenue is increased by \$7,925.

- **What budgets are increased/decreased?**

This increases the budget for the Commission on Children, Families & Community Program Offer #10008

- **What do the changes accomplish?**

Prevent elimination of staffing in the Youth Development policy area.

- **Do any personnel actions result from this budget modification? Explain.**

This bud mod mitigates a staff reduction taken during the FY 12 state budget re-balance process.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

These private foundation grants do not pay indirect. The Commission will be able to absorb indirect costs into its existing budget.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

BWC is a one time resource. These grant-funded projects will be completed in FY 2012.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

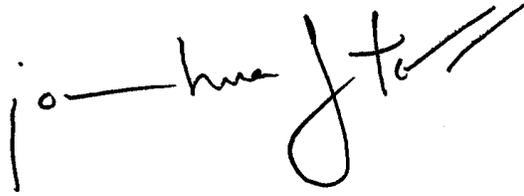
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: Nond 03

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 12/6/11

Joshua Todd

Budget Analyst:



Date: 12/6/2011

Department HR:

Date:

Countywide HR:

Date:

**Budget Modification APR
Submit to Board Clerk**