



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED: MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # R-1 DATE 02-18-2010
 LYNDIA GROW, BOARD CLERK

Board Clerk Use Only	
Meeting Date:	<u>2/18/2010</u>
Agenda Item #:	<u>R-1</u>
Est. Start Time:	<u>10:00 AM</u>
Date Submitted:	<u>02/03/2010</u>

BUDGET MODIFICATION: NOND - 10

BUDGET MODIFICATION NOND-10 Appropriating a General Fund	
Agenda	Contingency Transfer of \$20,000 to the United Way of Columbia-Willamette to
Title:	Prevent Emergency Closure of Creston Children's Dental Center

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>February 18, 2010</u>	Amount of Time Needed:	<u>30 minutes</u>
Department:	<u>Non-Departmental</u>	Division:	<u>District 2</u>
Contact(s):	<u>Marissa Madrigal</u>		
Phone:	<u>503-988-5239</u>	Ext.	<u>85239</u>
Presenter(s):	<u>Marissa Madrigal</u>	I/O Address:	<u>503/6/District 2</u>

General Information

1. What action are you requesting from the Board?

A General Fund Contingency transfer of \$20,000 to the United Way of Columbia-Willamette to ensure continued operation of a free dental clinic serving 2500 low-income school children each school year.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Since 1961, the Creston Children's Dental Center has been providing free dental services to low-income children in the Portland Public School District. Last academic year, 9000 dental procedures were provided at a value of \$600,000 dollars. In Fall 2009, the Assistance League of Portland, the primary funder of the Dental Center, voted to close the center effective February 17th, 2010 due to a collapse in their funding. The clinic is the main referral center for Portland school nurses who encounter children with dental emergencies. This \$20,000 request, coupled with a \$10,000 donation from the Multnomah Dental Society, will allow the Creston Children's Dental Center to remain open through the end of the school year, and allow a new non-profit, Friends of Creston Children's Dental

Center to put long term funding in place.

3. Explain the fiscal impact (current year and ongoing).

This is a one time only request for general fund contingency funds and will have no impact on future years.

4. Explain any legal and/or policy issues involved.

Multnomah County is permitted to donate funds to non-profit organizations in Oregon.

5. Explain any citizen and/or other government participation that has or will take place.

The United Way of Columbia-Willamette has agreed to serve as fiscal agent while a separate non-profit is formed to run the dental center. Kaiser Community Benefits Committee has donated \$2500 to assist in the formation of the Friends of Creston Children's Dental Clinic. The Multnomah Dental Society has donated \$10,000 toward continued operation of the clinic.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

\$20,000 is being transferred from the General Fund Contingency Fund to the United Way of Columbia-Willamette
- **What budgets are increased/decreased?**

The General Fund Contingency Fund budget will decrease by \$20,000
- **What do the changes accomplish?**

The transfer allows the Dental Center to remain open and continue treating low-income public school children while long-term financial arrangements are made to keep the center open or give Multnomah County time to arrange alternate treatment options for these children.
- **Do any personnel actions result from this budget modification? Explain.**

No.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

n/a
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Yes. This is a one-time-only request. Friends of Creston Children's Dental Center and the Multnomah Dental Society are identifying ongoing funding.
- **If a grant, what period does the grant cover?**

n/a
- **If a grant, when the grant expires, what are funding plans?**

n/a

Contingency Request

If the request is a **Contingency Request**, please answer all of the following in detail:

- **Why was the expenditure not included in the annual budget process?**

The Assistance League of Portland, primary funder of the Dental Center, did not vote to shutter the clinic until Fall of 2009, well beyond the end of the Fiscal Year 2010 budget process.
- **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**

The Multnomah Dental Society and emerging non-profit Friends of Creston Dental Center are working to identify other funds. This contingency request is a one-time temporary fix.
- **Why are no other department/agency fund sources available?**

n/a

- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

It is not expected that these funds will be repaid to the contingency fund.

- Has this request been made before? When? What was the outcome?

No.

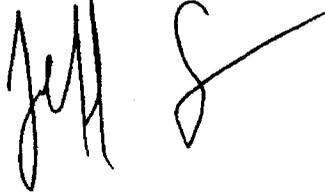
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: NOND - 10

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 02/03/2010

Budget Analyst:



Date: 02/03/2010

Department HR:

Date: _____

Countywide HR:

Date: _____

EXPENDITURES & REVENUES

Budget/Fiscal Year: 2010

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1									0				
2									0				
3									0				
4	19	1000	95000	20		9500001000		60470	(20,000)	(20,000)	(20,000)		Decrease Contingency
5	10-22	1000	10002	20		102210		60160	20,000	20,000	20,000		Increase Pass-Through
6									0				
7									0				
8									0				
9									0				
10									0				
11									0				
12									0				
13									0				
14									0				
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24									0				
25									0				
26									0				
27									0				
28									0				
29									0				
										0	0	0	Total - Page 1
										0	0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
	19	1000	0020	9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxx	0020		xxx	xxx	xxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxx				xxx	60350	Indirect Expenditure
	19	1000	0020	9500001000		50310	Indirect reimbursement revenue in General Fund
	19	1000	0020	9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

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Portland, Oregon 97214
(503) 988-3312 phone
(503) 988-5758 fax
(503) 988-5170 TDD

TO: Board of County Commissioners
FROM: Julie Neburka, Principal Budget Analyst
DATE: February 3, 2010
SUBJECT: General Fund Contingency Request of \$20,000 to grant to the United Way of the Columbia-Willamette for temporary funding of the Creston Dental Clinic.

Commissioner Cogen's Office requests \$20,000 from the General Fund contingency to provide "gap" funding for the Creston Dental Clinic, which, absent this request, is likely to close on February 17th, 2010. Operated since 1962 by the Assistance League of Portland, the Children's Dental Clinic at Creston Elementary School provides free dental care for impoverished, uninsured Portland Public School students in grades kindergarten through twelfth grade. The Assistance League is no longer able to pay for the clinic's operations and plans to close the clinic in the middle of the month.

The Multnomah Dental Society has taken the lead in creating a non-profit organization to assume the operations of the Creston Dental Clinic. Since clients of the clinic are eligible for the Oregon Health Plan (the Healthy Kids program), once the clinic is established as a non-profit organization it will be able to bill various dental care organizations in the Portland area and thereby support itself. The County's contribution of \$20,000 is intended to fund clinic operations through the next several months as the new organization is created and permanent funding solutions are put in place.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the general guidelines and policies for using the General Fund Contingency.

- Criteria 1 states contingency requests should be for one-time-only purposes. *This request is for temporary funding to cover a "gap" in ongoing operations.*
- Criteria 2 Addresses emergencies and unanticipated situations. *The Assistance League of Portland voted to close the Creston Dental clinic late last fall, well after the County's FY 2010 budget had been adopted. Community partners have been working to maintain the clinic since that time, but did not anticipate a recent decision to close the clinic at an earlier date than had been expected.*
- Criteria 3 addresses items identified in Board Budget Notes. *This request was not identified in the FY 2010 Board Budget Notes.*