



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 9-24-15)

## Board Clerk Use Only

Meeting Date: 4/14/16  
Agenda Item #: R.9  
Est. Start Time: 11:00 am  
Date Submitted: 3/31/16

## Agenda **NOTICE OF INTENT for the Library to apply for up to \$115,000 from the** **Title: Nonprofit Technology Network (NTEN)**

*Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.*

**Requested Meeting Date:** April 14, 2016 **Time Needed:** 5 minutes  
**Department:** Multnomah County Library District **Division:** Dept. Administration  
**Contact(s):** Cindy Gibbon  
**Phone:** 988-5496 **Ext.** 85496 **I/O Address:** 317/CEN  
**Presenter Name(s) & Title(s):** Cindy Gibbon, Access & Information Services Director

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

## Notice of Intent Specific Information

### Department recommendation for consent agenda placement (*must meet all criteria*):

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

☐ *To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.*

☒ *To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.*

**Please complete for any NOI:**

<b>Granting Agency</b>	Nonprofit Technology Network (NTEN)
<b>Proposal due date</b>	March 14, 2016
<b>Grant period</b>	July 1, 2016 – June 30, 2017
<b>Approximate level of funding by year</b>	Up to \$115,000
<b>Program Offer(s) potentially impacted</b>	80005
<b>How do you expect to spend the majority of funds? (check all that apply)</b>	<input checked="" type="checkbox"/> Personnel <input type="checkbox"/> Sub-contracts <input type="checkbox"/> Capital (including equipment)
<b>Does grant require match? If so, describe type (cash, FTE, etc) and %</b>	Grant requires a minimum cash match of \$5,000 and could be up to \$30-35,000.

**1. Brief overview of grant's purpose and/or impact.**

Multnomah County Library is applying to be a City Host for a Digital Inclusion Fellowship through the Nonprofit Technology Network (NTEN) in partnership with Google Fiber. This is the 2<sup>nd</sup> year of a national program designed to help bridge the digital divide in Google fiber cities. A City Host is a community-based organization that has the expertise, skill and commitment to tackle the digital divide, and libraries are one of four core missions called out for the 2<sup>nd</sup> year applications.

The program would provide a full time paid Fellow for one year, and the library anticipates that this position will serve as a Digital Equity program coordinator. This will bring a sustained focus to the library's efforts to help adults in Multnomah County have the digital skills necessary to fully participate online.

**2. Brief overview of how proposal is aligned with Department's strategic direction.**

Digital inclusion is the core of Multnomah County Library's mission of empowering our community to learn and create, as well as its strategic priority: "We build digital literacy." The library is the largest provider of free broadband access, equipment and training in Multnomah County, and will host approximately 2 million free Wi-Fi and public access computing sessions this year.

**3. Describe any community and/or government input considered in planning for this grant.**

This grant application directly supports the library's work as a founding member of the Digital Inclusion Network (DIN), a community coalition focused on creating digital equity in Multnomah County, formed in partnership with City of Portland Office of Community Technology and the Multnomah County Department of County Assets. The Digital Inclusion Fellow will provide leadership for implementation of the Digital Equity Action Plan for Portland and Multnomah County that the DIN group has drafted.

**4. What partners may be included in program activities?**

Potential partners will likely be those that the library already partners with in providing programs, events and training for adults. A few of those include Oregon Humanities, Portland State University, Portland Community College, and Multnomah County's Aging and Disability Services. Additional partners will include the many institutions and community organizations that have participated in drafting the Digital Equity Action Plan and are committed to

implementation of the plan, including Free Geek, IRCO, Latino Network, Rosewood Initiative, Portland Community College, City of Gresham, Technology Association of Oregon, Portland Community Media, Reynolds School District and many others throughout the county.

**5. Generally, what are the grant's reporting requirements?**

Quarterly reports are required.

**Please complete for NOIs on the Regular Board Agenda ONLY:**

**6. When the grant expires, will your Department continue to fund the program? If so, how?**

This is a one year fellowship program. It may be possible to renew the fellowship for one additional year.

**7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.**

Yes.

**8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.**

N/A

**9. If the grant requires a cash match, how will you meet that requirement?**

The library will meet the cash match requirement by reallocating funds within its budgeted resources.

**10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.**

No.

---

## Required Signatures

---

**Elected Official  
or Department/  
Agency Director:**

Vailey Oehlke /s/

**Date:** March 31, 2016

**Budget Analyst:**

Jeff Renfro /s/

**Date:** March 31, 2016

*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved*