



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

## Board Clerk Use Only

Meeting Date: 4/2/15  
Agenda Item #: R.1  
Est. Start Time: 9:30 am  
Date Submitted: 3/17/15

**Agenda Title:** **Resolution Adopting Guidelines for Expenditure of Funds Donated to the Animal Services Restricted Accounts**

*Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.*

### Requested

Meeting Date: April 2, 2015 Time Needed: 15 minutes

Department: Community Services Division: Animal Services

Contact(s): Mike Oswald

Phone: 503-988-6233 Ext. 86233 I/O Address: 324

### Presenter

Name(s) &

Title(s): Kim Peoples, DCS Director and Mike Oswald, Animal Services Director

## General Information

### 1. What action are you requesting from the Board?

Request approval of Resolution which establishes guidelines for expenditure of funds donated to the Animal Services Division.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

A growing number of citizens, public and private corporations and foundations are making generous private financial contributions to the Multnomah County Animal Services Division. The donated funds received are designated by the donor to assist the Division in its mission to provide expanded care and medical treatment for shelter animals, enhance adoption outreach programs, improve the shelter facility, and to supplement funding for medical and spay/neuter services for pet owners in financial need.

In 2000, the Board of County Commissioners adopted Resolution 00-126 which created two Animal Services Trust Fund accounts as a mechanism for the County to accept financial contributions from the public to be used for care and treatment of animals and enhance the Division's adoption outreach efforts.

In 2009, County Budget and Finance Office directed the Animal Services Division to discontinue the Trust Funds and establish Restricted Accounts. Restricted Accounts are budgeted in the Division's annual budget. Expenditure authority for the budgeted Restricted Accounts is approved upon adoption of the annual budget by the Board of County

Commissioners. Four Restricted Accounts were created for the FY2009 Animal Services division budget. They are: 1) Dolly's Fund for veterinary medical expenses; 2) Adoption Outreach Fund to increase pet adoptions; 3) Shelter Dreams Fund to collect funds for capital improvements to the existing shelter and/or funds for a new shelter; and, 4) Spay/Neuter Fund to supplement spay/neuter surgeries for pet owners in financial need.

The Department of Community Services and the Division have developed a successful strategy to use the Restricted Accounts to fund innovative, life-saving pilot programs. The strategy is designed to improve the quality of health care and treatment of shelter animals, bolster pet adoption numbers, and save more animal lives. This three-step innovation strategy utilizes Restricted Account funds. Step one is to fund a pilot program using Restricted Account funds. Pilot programs yielding evidence – based success move to step two, which is to seek one-time-only General Fund support. Pilot programs that demonstrate sustained, evidence-based success move to step three which is to seek on-going General Fund support.

This Resolution will establish clear policy direction and management priorities for utilizing the private funds donated to the Division's life-saving programs for shelter animals.

**3. Explain the fiscal impact (current year and ongoing).**

Each year the Division receives contributions from private donations, estates and public and private foundations. The annual contributions for the past five years is, as follows:

FY2011 = \$ 187,865  
FY2012 = \$ 96,321  
FY2013 = \$ 232,963  
FY2014 = \$ 191,638  
FY2015 = \$ 506,312 (as of Feb 28, 2015)

The annual contribution amounts are difficult to estimate. However, the amount of individual giving has steadily increased over the past five years, and is expected to continue into the future.

**4. Explain any legal and/or policy issues involved.**

Governmental agencies are eligible to receive tax deductible donations, per Internal Revenue Service rules.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Division's Community Advisory Committee has reviewed the Resolution.

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**Required Signature**

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**Elected  
Official or  
Department  
Director:**

Kim E Peoples /s/

**Date:**

March 16, 2015

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.*