

# ANNOTATED MINUTES

Thursday, January 21, 1999 - 9:30 AM  
Multnomah County Courthouse, Boardroom 602  
1021 SW Fourth Avenue, Portland

## REGULAR MEETING

*Chair Beverly Stein convened the meeting at 9:30 a.m., with Vice-Chair Diane Linn, Commissioners Sharron Kelley, Lisa Naito and Serena Cruz present.*

### CONSENT CALENDAR

**COMMISSIONER KELLEY MOVED AND COMMISSIONER LINN SECONDED, APPROVAL OF THE CONSENT CALENDAR. CHAIR STEIN ACKNOWLEDGED AND THANKED APPOINTEES, INCLUDING JUANITA CRAWFORD HERE IN THE AUDIENCE TODAY. COMMISSIONER KELLEY INTRODUCED HER JOB SHADOW. COMMISSIONER NAITO COMMENTS IN APPRECIATION OF CITIZEN PARTICIPATION IN COUNTY GOVERNMENT. CONSENT CALENDAR ITEMS C-1 THROUGH C-11 UNANIMOUSLY APPROVED.**

### NON-DEPARTMENTAL

- C-1 Appointment of Jeanne McPherson, Dayan Morgan-Sylvaen and Helen McCann to the CITIZEN INVOLVEMENT COMMITTEE
- C-2 Appointment of B.J. Finleybranch and Anne Bell to the NON-DEPARTMENTAL CITIZEN BUDGET ADVISORY COMMITTEE
- C-3 Appointment of Juanita Crawford and Jim Lasher to the SHERIFF'S OFFICE CITIZEN BUDGET ADVISORY COMMITTEE
- C-4 Appointment of Tim Moore, Matt Blevins and Iris Newhouse to the DEPARTMENT OF ENVIRONMENTAL SERVICES CITIZEN BUDGET ADVISORY COMMITTEE

C-5 Appointment of Maureen Pung and Wage Price to the DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE CITIZEN BUDGET ADVISORY COMMITTEE

C-6 Appointment of Scott Lutz and Harold Friend to the DEPARTMENT OF SUPPORT SERVICES CITIZEN BUDGET ADVISORY COMMITTEE

**SHERIFF'S OFFICE**

C-7 Intergovernmental Agreement 800549 with Mt. Hood Community College Providing GED/ABE/ESL Instructional Programs for Inmates in County Correctional Facilities

**DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE**

C-8 Budget Modification DCJ 99-11 Reclassifying One Evaluation Specialist Position to a Senior Program Development Specialist Position Assigned to the Evaluation Team within the Resource Management Division

**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

C-9 Biennial Intergovernmental Revenue Agreement 9910373 with Oregon Health Sciences University for Participation in the Target Cities Evaluation of the Capitated Medicaid for Clients with Alcohol Problems Project

**DEPARTMENT OF HEALTH**

C-10 Budget Modification HD 11 Approving Increase of 1 FTE Health Information Specialist 2 and .5 FTE Office Assistant 2, and a Decrease in Contracted Services within the Head Lice Program, Funded within the Current Budget

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

C-11 ORDER Authorizing Execution of Deed D991599 for Repurchase of Tax Foreclosed Property to Former Owner Ruth Pruitt

***ORDER 99-4.***

**REGULAR AGENDA**  
**PUBLIC COMMENT**

R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

***NO ONE WISHED TO COMMENT.***

**DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE**

R-2 Results from RESULTS: Diversity Committee and Education Program Presentation by Erika Sylvester and Vickie Spulniak.

***KATHY TREB, VICKIE SPULNIAK AND ERIKA SYLVESTER PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS IN SUPPORT.***

**SHERIFF'S OFFICE**

R-3 Report on the Operations of the Multnomah County Sheriff's Office Transportation Unit. Presented by Sgt. Drew Brosh and Staff.

***DREW BROSH AND ROBERT MCNABB PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS IN SUPPORT.***

**DEPARTMENT OF HEALTH**

R-4 Budget Modification HD 13 Approving Additions and Changes in Various Job Classes for an Overall Increase of .62 FTE, a Reduction of \$77,078 in Professional Services, and an Increase of \$87,485 in Temporary Help in the Planning and Development Budget

***COMMISSIONER KELLEY MOVED AND COMMISSIONER LINN SECONDED, APPROVAL OF R-4. MIKE STARK AND KATHY INNES EXPLANATION AND UPDATE ON THE SCHOOL ATTENDANCE PROGRAM. BUDGET MODIFICATION UNANIMOUSLY APPROVED.***

**NON-DEPARTMENTAL**

R-5 RESOLUTION to Designate Newspapers of General Circulation in the County for Required Election Publications

***COMMISSIONER KELLEY MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF SUBSTITUTE RESOLUTION ADDING EL***

**HISPANIC NEWS, THE ASIAN REPORTER AND THE PORTLAND OBSERVER TO THE OREGONIAN, THE OUTLOOK AND THE SKANNER DESIGNEES. MICHAEL COX EXPLANATION OF ELECTION REQUIREMENTS TO PUBLISH COUNTY BALLOT MEASURES. BOARD COMMENTS IN SUPPORT. SUBSTITUTE RESOLUTION 99-5 UNANIMOUSLY APPROVED.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

R-6 Second Reading and Possible Adoption of an ORDINANCE Amending MCC 11.15 by Incorporating Standards Revising and Implementing the Commercial Forest Use Policies of the West Hills Rural Area Plan for the Study Area Identified in that Plan

**ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER LINN SECONDED, APPROVAL OF SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 924 UNANIMOUSLY APPROVED.**

**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

R-7 PUBLIC HEARING on the Recommendations of the Technical Review Committee for the Affordable Housing Development Program and Consideration of an ORDER Approving the Transfer of Tax-Foreclosed Properties to ROSE Community Development Corporation and Housing Our Families for Low Income Housing Purposes

**CECILE PITTS EXPLANATION. COMMISSIONER CRUZ DISCLOSED SHE IS PERSONALLY INVOLVED WITH THOMAS WALSH WHO WORKS FOR A COMPANY INVOLVED WITH HOUSING OUR FAMILIES AND STATED SHE DOES NOT FEEL THAT THIS IS A CONFLICT OF INTEREST AND THAT IT WILL NOT BIAS HER DECISION TODAY. IN RESPONSE TO A QUESTION OF COMMISSIONER KELLEY, MS. PITTS EXPLANATION REGARDING THE COUNTY FORECLOSED PROPERTY WITH A \$48,000 INTERNAL REVENUE SERVICE LIEN AND**

**EFFORTS TOWARDS SETTLEMENT AT A REDUCED PRICE IN ORDER TO OBTAIN CLEAR TITLE. COMMISSIONER NAITO ADVISED THAT SENATOR WYDEN HAS BEEN VERY HELPFUL WITH EXPEDITING THE PROCESS WITH THE INTERNAL REVENUE SERVICE. NICK SAUVIE AND JAMES BARRETT TESTIMONY IN SUPPORT OF THE TRANSFER OF PROPERTY AT SE 77TH AVENUE TO ROSE COMMUNITY DEVELOPMENT CORPORATION FOR A THREE BEDROOM FIVE-UNIT RENTAL DWELLING WITH ONE OF THE UNITS DESIGNED FOR THE RENTER TO PROVIDE ON-SITE CHILD CARE SERVICES. TERI CLARK TESTIMONY IN OPPOSITION TO PROPOSED USE FOR THE SE 77TH PROPERTY. ROSE MCCLURGE AND JOAN MIGGINS TESTIMONY IN SUPPORT OF THE TRANSFER OF PROPERTY AT NE 10TH AVENUE TO HOUSING OUR FAMILIES. CYNTHIA PEEK AND CANDACE MURRAY TESTIMONY IN OPPOSITION TO PROPOSED USE FOR THE SE 77TH PROPERTY. CHRIS CROSS TESTIMONY IN SUPPORT OF THE TRANSFER OF PROPERTY AT NE 10TH AVENUE TO HOUSING OUR FAMILIES FOR A FOUR-UNIT FOUR BEDROOM RENTAL DWELLING AND A TWO-UNIT THREE BEDROOM RENTAL DWELLING. RICHARD JACOBSEN AND RAYMOND HITES TESTIMONY IN OPPOSITION TO PROPOSED TRANSFER TO ROSE COMMUNITY DEVELOPMENT CORPORATION OF PROPERTY AT SE 93RD FOR USE AS A FOUR UNIT RENTAL DWELLING. COMMISSIONER KELLEY MOVED AND COMMISSIONER LINN SECONDED, APPROVAL OF R-7. COMMISSIONERS NAITO, CRUZ, KELLEY, LINN AND CHAIR STEIN COMMENTS IN SUPPORT. ORDER 99-6 UNANIMOUSLY APPROVED.**

**DEPARTMENT OF SUPPORT SERVICES**

R-8 ORDER Approving Award of Contracts for the Downtown Homeless Youth Services Continuum

**COMMISSIONER LINN MOVED AND COMMISSIONER KELLEY SECONDED, TWO WEEK POSTPONEMENT. COMMISSIONER LINN COMMENTS ADVISING THIS IS A VERY IMPORTANT ISSUE BUT IN DEFERENCE TO COMMISSIONER NAITO WHO WILL BE GONE NEXT WEEK, SHE SUPPORTS TWO WEEK DELAY. COMMISSIONER CRUZ COMMENTS IN SUPPORT OF DELAY AND IN SUPPORT OF AN OPEN RFP PROCESS. COMMISSIONER NAITO ADVISED SHE WILL BE ATTENDING AN EARLY CHILDHOOD DEVELOPMENT CONFERENCE NEXT WEEK, SO APPRECIATES THE TWO WEEK DELAY IN ORDER FOR THE PARTIES TO COME TO AN AGREEMENT. CHAIR STEIN ADVISED SHE DIRECTED PURCHASING TO WRITE LETTERS TO THE PROVIDERS WITHDRAWING THE CURRENT AWARD. MOTION UNANIMOUSLY APPROVED DELAYING THIS MATTER FOR CONSIDERATION ON THURSDAY, FEBRUARY 4, 1999.**

**COMMISSIONER COMMENT/LEGISLATIVE ISSUES**

- R-9 Opportunity (as Time Allows) for Commissioners to Provide Informational Comments to Board and Public on Non-Agenda Items of Interest or to Discuss Legislative Issues.

**CHAIR STEIN DISCUSSED TEEN PREGNANCY RATE REDUCTION, ADVISING MULTNOMAH COUNTY HAS SHOWN A 30% REDUCTION RATE IN THE LAST THREE YEARS. COMMISSIONER NAITO REPORTED ON MPAC AND METRO TAKING ON THE ENDANGERED SPECIES ACT AS A REGIONAL ISSUE. CHAIR STEIN SUGGESTED INCLUDING CLARK COUNTY AS WELL.**

*There being no further business, the meeting was adjourned at 11:05 a.m.*

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

*Deborah L. Bogstad*



# MULTNOMAH COUNTY, OREGON

## BOARD OF COMMISSIONERS

### Beverly Stein, Chair

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Portland, Or 97204-1914

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Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### Diane Linn, Commission Dist. 1

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### Sharron Kelley, Commission Dist. 4

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Phone: (503) 248-5213 FAX (503) 248-5262

Email: [sharron.e.kelley@co.multnomah.or.us](mailto:sharron.e.kelley@co.multnomah.or.us)

**ANY QUESTIONS? CALL BOARD  
CLERK DEB BOGSTAD @ 248-3277**

Email: [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

**INDIVIDUALS WITH DISABILITIES  
MAY CALL THE BOARD CLERK AT  
248-3277, OR MULTNOMAH COUNTY  
TDD PHONE 248-5040, FOR  
INFORMATION ON AVAILABLE  
SERVICES AND ACCESSIBILITY.**

## JANUARY 21, 1999

## BOARD MEETING

### FASTLOOK AGENDA ITEMS OF INTEREST

Pg 3	9:30 am Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 am Community Justice RESULTS Presentation
Pg 3	9:45 am MCSO Transport Unit Update
Pg 4	10:05 am Designation of Newspapers for Election Publications
Pg 4	10:15 am Affordable Housing Program Recommendations on Transfer of Tax Foreclosed Properties for Low Income Housing Purposes
Pg 4	11:00 am Contract Award for Downtown Homeless Youth Services
*	<b>Check the County Web Site:</b> <a href="http://www.multnomah.lib.or.us">http://www.multnomah.lib.or.us</a>

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 10:00 PM, Channel 30

Sunday, 1:00 PM, Channel 30

Produced through Multnomah Community  
Television

Thursday, January 21, 1999 - 9:30 AM  
Multnomah County Courthouse, Boardroom 602  
1021 SW Fourth Avenue, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR**

#### **NON-DEPARTMENTAL**

- C-1 Appointment of Jeanne McPherson, Dayan Morgan-Sylvaen and Helen McCann to the CITIZEN INVOLVEMENT COMMITTEE
- C-2 Appointment of B.J. Finleybranch and Anne Bell to the NON-DEPARTMENTAL CITIZEN BUDGET ADVISORY COMMITTEE
- C-3 Appointment of Juanita Crawford and Jim Lasher to the SHERIFF'S OFFICE CITIZEN BUDGET ADVISORY COMMITTEE
- C-4 Appointment of Tim Moore, Matt Blevins and Iris Newhouse to the DEPARTMENT OF ENVIRONMENTAL SERVICES CITIZEN BUDGET ADVISORY COMMITTEE
- C-5 Appointment of Maureen Pung and Wage Price to the DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE CITIZEN BUDGET ADVISORY COMMITTEE
- C-6 Appointment of Scott Lutz and Harold Friend to the DEPARTMENT OF SUPPORT SERVICES CITIZEN BUDGET ADVISORY COMMITTEE

#### **SHERIFF'S OFFICE**

- C-7 Intergovernmental Agreement 800549 with Mt. Hood Community College Providing GED/ABE/ESL Instructional Programs for Inmates in County Correctional Facilities

#### **DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE**

- C-8 Budget Modification DCJ 99-11 Reclassifying One Evaluation Specialist Position to a Senior Program Development Specialist Position Assigned to the Evaluation Team within the Resource Management Division

## **DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- C-9 Biennial Intergovernmental Revenue Agreement 9910373 with Oregon Health Sciences University for Participation in the Target Cities Evaluation of the Capitated Medicaid for Clients with Alcohol Problems Project

## **DEPARTMENT OF HEALTH**

- C-10 Budget Modification HD 11 Approving Increase of 1 FTE Health Information Specialist 2 and .5 FTE Office Assistant 2, and a Decrease in Contracted Services within the Head Lice Program, Funded within the Current Budget

## **DEPARTMENT OF ENVIRONMENTAL SERVICES**

- C-11 ORDER Authorizing Execution of Deed D991599 for Repurchase of Tax Foreclosed Property to Former Owner Ruth Pruitt

## **REGULAR AGENDA**

### **PUBLIC COMMENT**

- R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

## **DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE**

- R-2 Results from RESULTS: Diversity Committee and Education Program Presentation by Erika Sylvester and Vickie Spulniak. 10 MINUTES REQUESTED.

## **SHERIFF'S OFFICE**

- R-3 Report on the Operations of the Multnomah County Sheriff's Office Transportation Unit. Presented by Sgt. Drew Brosh and Staff. 15 MINUTES REQUESTED.

## **DEPARTMENT OF HEALTH**

- R-4 Budget Modification HD 13 Approving Additions and Changes in Various Job Classes for an Overall Increase of .62 FTE, a Reduction of \$77,078 in

Professional Services, and an Increase of \$87,485 in Temporary Help in the Planning and Development Budget

**NON-DEPARTMENTAL**

R-5 RESOLUTION to Designate Newspapers of General Circulation in the County for Required Election Publications

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

R-6 Second Reading and Possible Adoption of an ORDINANCE Amending MCC 11.15 by Incorporating Standards Revising and Implementing the Commercial Forest Use Policies of the West Hills Rural Area Plan for the Study Area Identified in that Plan

**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

R-7 PUBLIC HEARING on the Recommendations of the Technical Review Committee for the Affordable Housing Development Program and Consideration of an ORDER Approving the Transfer of Tax-Foreclosed Properties to ROSE Community Development Corporation and Housing Our Families for Low Income Housing Purposes

**DEPARTMENT OF SUPPORT SERVICES**

R-8 ORDER Approving Award of Contracts for the Downtown Homeless Youth Services Continuum

**COMMISSIONER COMMENT/LEGISLATIVE ISSUES**

R-9 Opportunity (as Time Allows) for Commissioners to Provide Informational Comments to Board and Public on Non-Agenda Items of Interest or to Discuss Legislative Issues.

MEETING DATE: JAN 21 1999  
AGENDA NO: C-1  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Appointments to Citizen Advisory Boards & Commissions

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: 1/21/99

AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental

DIVISION: Chair Beverly Stein

CONTACT: D. Farrell

TELEPHONE #: 248-3953

BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY    POLICY DIRECTION    APPROVAL    OTHER

SUGGESTED AGENDA TITLE:

*Appointment of Jeanne McPherson, Dayan Morgan-Sylvaen and Helen McCann to the Citizen Involvement Committee*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

(OR)

DEPARTMENT

MANAGER: \_\_\_\_\_

*Beverly Stein*

BOARD OF  
COUNTY COMMISSIONERS  
MULTI-NOMINAL COUNTY  
OREGON  
99 JAN -7 PM 19

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ 248-3277

MEETING DATE: JAN 21 1999  
AGENDA NO: C-2  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Appointments to Citizen Advisory Boards & Commissions

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: 1/21/99

AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental

DIVISION: Chair Beverly Stein

CONTACT: D. Farrell

TELEPHONE #: 248-3953

BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

**ACTION REQUESTED:**

INFORMATIONAL ONLY    POLICY DIRECTION    APPROVAL    OTHER

**SUGGESTED AGENDA TITLE:**

*Appointment of B. J. Finleybranch and Anne Bell to the Nondepartmental Citizen Budget Advisory Committee*

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: *Beverly Stein*  
(OR)  
DEPARTMENT  
MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
99 JAN -7 PM 4 20

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Board Clerk @ 248-3277**

MEETING DATE: JAN 21 1999  
AGENDA NO: C3  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Appointments to Citizen Advisory Boards & Commissions

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: 1/21/99  
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental

DIVISION: Chair Beverly Stein

CONTACT: D. Farrell

TELEPHONE #: 248-3953  
BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

**ACTION REQUESTED:**

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

**SUGGESTED AGENDA TITLE:**

Appointment of Juanita Crawford and Jim Lasher to the Sheriff's Office Citizen Budget Advisory Committee

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein  
(OR)  
DEPARTMENT  
MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
99 JAN - 7 PM 4:20

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Board Clerk @ 248-3277**

MEETING DATE: JAN 21 1999  
AGENDA NO: C-4  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Appointments to Citizen Advisory Boards & Commissions

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: 1/21/99  
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental

DIVISION: Chair Beverly Stein

CONTACT: D. Farrell

TELEPHONE #: 248-3953  
BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY    POLICY DIRECTION    APPROVAL    OTHER

SUGGESTED AGENDA TITLE:

*Appointment of Tim Moore, Matt Blevins and Ins Newhouse to the Department of Environmental Services Citizen Budget Advisory Committee*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)  
DEPARTMENT  
MANAGER: \_\_\_\_\_

*Beverly Stein*

BOARD OF  
COUNTY COMMISSIONERS  
99 JAN - 7 PM 4: 20  
MULTI-NOMAL COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ 248-3277

MEETING DATE: JAN 21 1999  
AGENDA NO: C-5  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Appointments to Citizen Advisory Boards & Commissions

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: 1/21/99

AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental

DIVISION: Chair Beverly Stein

CONTACT: D. Farrell

TELEPHONE #: 248-3953

BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

ACTION REQUESTED:

INFORMATIONAL ONLY    POLICY DIRECTION    APPROVAL    OTHER

SUGGESTED AGENDA TITLE:

*Appointment of Maureen Pung and Wage Price to the Department of Juvenile and Adult Community Justice Citizen Budget Advisory Committee*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein  
(OR)  
DEPARTMENT  
MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
99 JAN -7 PM 4:20  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ 248-3277

MEETING DATE: JAN 21 1999  
AGENDA NO: C-6  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Appointments to Citizen Advisory Boards & Commissions

**BOARD BRIEFING:**

**DATE REQUESTED:** \_\_\_\_\_

**REQUESTED BY:** \_\_\_\_\_

**AMOUNT OF TIME NEEDED:** \_\_\_\_\_

**REGULAR MEETING:**

**DATE REQUESTED:** 1/21/99

**AMOUNT OF TIME NEEDED:** Consent

**DEPARTMENT:** Non-Departmental

**DIVISION:** Chair Beverly Stein

**CONTACT:** D. Farrell

**TELEPHONE #:** 248-3953

**BLDG/ROOM #:** 106/1515

**PERSON(S) MAKING PRESENTATION:** \_\_\_\_\_

**ACTION REQUESTED:**

INFORMATIONAL ONLY    POLICY DIRECTION    APPROVAL    OTHER

**SUGGESTED AGENDA TITLE:**

Appointment of Scott Lutz and Harold Friend to the Department of Support Services Citizen Budget Advisory Committee

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_  
**(OR)**  
**DEPARTMENT**  
**MANAGER:** \_\_\_\_\_

*Beverly Stein*

BOARD OF  
COUNTY COMMISSIONERS  
99 JAN 17 PM 4:18  
MULTI-NOMINAL COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Board Clerk @ 248-3277**

MEETING DATE: JAN 21 1999  
AGENDA NO: C-7  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Class III IGA between Mt. Hood Community College and MCSO

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Next available  
AMOUNT OF TIME NEEDED: five minutes

DEPARTMENT: SHERIFF'S OFFICE DIVISION: Programs

CONTACT: Larry Aab TELEPHONE #: 251-2489  
BLDG/ROOM #: 313/228

PERSON(S) MAKING PRESENTATION: Larry Aab

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

*Intergovernmental Agreement between Mt. Hood Community College and MCSO to provide GED/ABE/ESL Instruction. Contract No. ~~800189~~*

*800549*

*1/25/99 ORIGINALS TO LARRY AAB*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: *Don Neece*  
(OR)  
DEPARTMENT  
MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
99 JAN 12 PM 12:10

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ 248-3277

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Counsel signature)  Attached  Not Attached

Contract #: 800549  
Amendment #: \_\_\_\_\_

<p><b>CLASS I</b></p> <input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<p><b>CLASS II</b></p> <input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCR Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<p><b>CLASS III</b></p> <input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p>AGENDA # <u>C-7</u> DATE <u>1/21/99</u>  <u>DEB BOGSTAD</u>  <b>BOARD CLERK</b></p>
---	--	---

Department: Sheriff's Office Division: PROG Date: 11/23/98  
 Originator: Byron Moore Phone: \_\_\_\_\_ Bldg/Rm: 119/307  
 Contact: Larry Aab Phone: 251-2489 Bldg/Rm: 313/228

Description of Contract: ABE/GED/ESL Instruction

RENEWAL:  PREVIOUS CONTRACT #(S): \_\_\_\_\_

RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_

EXEMPTION #/DATE: \_\_\_\_\_ EXEMPTION EXPIRATION DATE: \_\_\_\_\_ ORS/AR #: \_\_\_\_\_

CONTRACTOR IS:  MBE  WBE  ESB  QRF  N/A  NONE (Check all boxes that apply)

Contractor <u>Mt. Hood Community College</u>		Remittance address _____	
Address <u>26000 SE Stark Ave.</u>		(If different) _____	
<u>Gresham, OR 97030</u>			
Attn: <u>Pat Parmenter</u>			
Phone <u>667-7643</u>	Payment Schedule / Terms		
Employer ID# or SS# <u>1-93-0546890-AL</u>	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	
Effective Date <u>July 1, 1998</u>	<input checked="" type="checkbox"/> Monthly \$ <u>hourly</u>	<input type="checkbox"/> Net 30	
Termination Date <u>June 30, 1999</u>	<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other	
Original Contract Amount \$ <u>73,600.00</u>	<input checked="" type="checkbox"/> Requirements Not to Exceed \$ <u>73,600</u>		
Total Amt of Previous Amendments \$ _____	Encumber <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Amount of Amendment \$ _____			
Total Amount of Agreement \$ _____			

**REQUIRED SIGNATURES:**

Department Manager Jacqueline L. Jameson DATE 12-14-98  
 Purchasing Manager \_\_\_\_\_ DATE \_\_\_\_\_  
 County Counsel \_\_\_\_\_ DATE 12/22/98  
 County Chair \_\_\_\_\_ DATE \_\_\_\_\_  
 Sheriff Don [Signature] DATE 12/15/98  
 Contract Administration \_\_\_\_\_ DATE \_\_\_\_\_  
 (Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01	100	025	410			6110				7,655	
02	169	025	410			6110				65,946	
03											

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into pursuant to the authority found in ORS 190.010 et seq, and ORS 206.345 between the Multnomah County Sheriff's Office ("MCSO"), jointly with and on behalf of Multnomah County ("COUNTY"), and Mt. Hood Community College ("MHCC"). As used in this Agreement, MCSO, COUNTY and MHCC will be referred to collectively as the "parties."

RECITALS

WHEREAS, Multnomah County is a political subdivision of the State of Oregon and is a unit of local government authorized to enter into intergovernmental agreements pursuant to the provisions of ORS 190.010, et seq; and

WHEREAS, the Multnomah County Sheriff is authorized to enter into intergovernmental agreements jointly with and on behalf of the County, pursuant to the provisions of ORS 206.345; and

WHEREAS, the Mt. Hood Community College District is a unit of local government authorized to enter into intergovernmental agreements pursuant to the provisions of ORS 190.010, et seq; and

WHEREAS, ORS 341.315 provides that and county may contract with community college district to provide services of an educational nature; and

WHEREAS, Mt. Hood Community College is a college sanctioned by the State of Oregon, that provides GED instruction and testing, and maintains a GED/ABE/ESL instructional program both on campus and in other locations; and

WHEREAS, the MCSO desires to maintain a GED/ABE/ESL instructional program for inmates in MCSO Correctional Facilities.

IN CONSIDERATION of those mutual promises and terms and conditions set forth hereafter, and pursuant to the provisions of ORS chapter 190, the parties agree to be bound as follows:

DESCRIPTION OF SERVICES

1. Mt. Hood Community College agrees to perform as follows:
  - A. Multnomah County Inverness Jail – 18 hours ABE/GED instruction and 22 hours coordination per week by a full-time instructor, 18 hours ESL instruction per week by part-time instructors, 39 hours ABE/GED tutoring per week by part-time tutors, and 12 hours clerical support per week by a clerk, for a total of 42 weeks per fiscal year.
  - B. Multnomah County Correctional Facility - 8 hours per week of GED/ABE/ESL instruction provided by an instructor (42 weeks per year).
  - C. Provide state-qualified and MCSO-approved instructors.
  - D. The ordering of instructional materials and supplies necessary for ABE/GED/ESL tutoring and instruction of inmates.
  - E. GED/ABE/ESL instruction shall be provided within the identified correctional facilities on an hourly schedule jointly developed by Mt. Hood Community College and the MCSO.
  - F. Educational personnel shall utilize the assistance of screened volunteers to maximize the educational program for inmates.
  - G. Mt. Hood Community College agrees to maintain and provide the MCSO necessary statistical information regarding the persons tutored, sessions held and other information necessary to maintain instructional reports.
2. MCSO agrees to perform as follows:
  - A. The MCSO, Corrections Division, shall consider for jail clearance all instructors referred by Mt. Hood Community College for facility assignment. An approval or disapproval decision shall be provided to Mt. Hood Community College.
  - B. Provide instructional materials and supplies necessary for ABE/GED/ESL tutoring and instruction of inmates in an amount not to exceed \$10,000.00.

- C. MCSO shall provide assistance in the development of an instructional schedule, screen potential volunteers, and provide assistance necessary to operate within a correctional facility.
- D. MCSO agrees to provide Mt. Hood Community College reports necessary to maintain adequate time and employee records.
- E. MCSO shall provide a reasonably safe working environment for instructors in a corrections context. MHCC acknowledges there is a risk assumed when its instructors enter a correctional institution, and shall direct its instructors to obey all directions from corrections officers, and that failure to obey the orders of corrections officers may result in risk of injury or harm.

COMPENSATION

- 3. For the duration of this Agreement the MCSO shall pay to MHCC, upon receipt of a monthly request for payment, the hourly rate of: \$35.00 for instruction, \$16.00 for tutoring, \$8.28 for clerical support. Towards total cost (excluding supplies), the following contributions shall not be exceeded: **MCSO, \$73,600.00; MHCC, \$40,000.00.**

OTHER CONDITIONS

- 4. The parties agree that any and all instructors from MHCC are employees of MHCC and are not employees, agents, or representatives of the MCSO for any purpose.
- 5. The parties agree that this Agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10 of the Oregon Constitution and is contingent upon funds being appropriated therefore. Any provisions herein that would conflict with law are deemed inoperative to that extent.
- 6. The parties agree to comply with all applicable requirements of Federal and State civil rights law and rehabilitation statutes.
- 7. If MHCC is determined by Multnomah County to be a sub-recipient of federal funds passed through Multnomah County, the contractor will submit an annual federal compliance audit in conformity with OMB Circular A-1 33, which applies the Federal Single Audit Act of 1984, Public law 98-502, to non-profit organizations.

8. The parties shall maintain worker's compensation insurance coverage for all its personnel, either as a carrier or self-insured employer as provided in Chapter 656 of Oregon Revised Statutes.

#### INDEMNIFICATION AND LIABILITY

9. Subject to the limitations of the Oregon Torts Claims Act and the Oregon Constitution, MCSO and the COUNTY shall indemnify, defend and hold harmless MHCC, its officers, employees and agents from all claims, suits, actions or expenses of any nature resulting from or arising out of the acts, errors or omissions of MCSO personnel acting pursuant to the terms of this Agreement.
10. Subject to the limitations of the Oregon Torts Claims Act and the Oregon Constitution, MHCC shall indemnify, defend and hold harmless COUNTY and MCSO, their officers, employees and agents from all claims, suits, actions or expenses of any nature resulting from or arising out of the acts, errors or omissions of MHCC personnel acting pursuant to the terms of this Agreement.

#### CONTRACT MODIFICATION AND TERMINATION

11. This Agreement shall begin on July 1, 1998 and terminate June 30, 1999.
12. MCSO, by written notice of default, may terminate this agreement if MHCC fails to provide any part of the services described herein within the time specified for completion of that part or any extension thereof.
13. This contract may be terminated by mutual consent of both parties, or by either party upon thirty (30) days notice, in writing, and delivered by certified mail or in person.
14. Upon termination before completion of the services, payment to MHCC shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by MHCC against the MCSO under this agreement.
15. Termination under any provision of this paragraph shall not affect any right, obligation or liability of MHCC that accrued prior to termination.
16. MHCC and MCSO agree that this Agreement may be modified or amended by mutual agreement of the parties. Any modification to this Agreement shall be effective only when incorporated herein by written

amendments and signed by both MHCC and the Multnomah County Sheriff, and approved by the Multnomah County Board of Commissioners.

DISPUTE RESOLUTION

17. While the parties have attempted to make an Agreement anticipating and addressing their concerns, MCSO, COUNTY and MHCC acknowledge the possibility that a claim, controversy or dispute may arise out of this Agreement. MCSO, COUNTY and MHCC agree that each party has an obligation and affirmative duty to make a good faith effort to resolve any claim, controversy or dispute, including the giving of timely, written notification thereof to the other party.
18. MCSO, COUNTY and MHCC agree that all claims, controversies or disputes which arise out of this Agreement, and which have not been resolved through good faith efforts of the parties, shall be resolved by arbitration in accordance with the then effective arbitration rules of the Arbitration Service of Portland or the American Arbitration Association, whichever organization is selected by the party who first initiates arbitration by filing a claim in accordance with the rules of the organization selected, and any judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof.

CONTRACT ADMINISTRATION

19. The Multnomah County Sheriff designates Jackie Jamieson, Commander of the Programs Division, to represent MCSO in all matters pertaining to administration of this Agreement.
20. MHCC designates Dr. Linda Gerber, Dean of Student Development, to represent MHCC in all matters pertaining to administration of this Agreement.
21. Any notice or notices provided for by this Agreement or by law to be given or served upon either party shall be given or served by certified letter, deposited in the U.S. mail, postage prepaid, and addressed to:

Dan Noelle  
Multnomah County Sheriff  
12240 NE Glisan Street  
Portland, OR 97230

Pat Parmenter  
Mt. Hood Community College  
26000 SE Stark St.  
Gresham, OR 97030

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date written below.

MULTNOMAH COUNTY, OREGON

MT. HOOD COMMUNITY COLLEGE

By: Beverly Stein  
Beverly Stein, Chair

By: \_\_\_\_\_  
Dr. Linda Gerber

Date: January 21, 1999

Federal ID #: 1-93-0546890-AL

Date: \_\_\_\_\_

By: Dan Noelle  
Dan Noelle, Sheriff

By: \_\_\_\_\_  
Dr. William E. Becker, Dean of  
Administrative Services

Date: 12-15-98

Date: \_\_\_\_\_

Reviewed  
Thomas Sponsler, County Counsel  
For Multnomah County, Oregon

By: Assistant Counsel  
Assistant Counsel

Date: 12/22/98

**APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS**  
AGENDA # C-7 DATE 1/21/99  
DEB BOGSTAD  
**BOARD CLERK**

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ N/A \_\_\_\_\_ (Date)

DEPARTMENT Community Justice  
CONTACT Meganne Steele  
\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

DIVISION \_\_\_\_\_  
TELEPHONE 248-3961  
N/A

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

**Budget modification to reclassify one Evaluation Specialist position to Senior Program Development Specialist.**

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

**The FY 98-99 budget impact of \$2,944 can be covered by salary savings from other vacancies within the Resource Management division of DCJ. Therefore, no appropriation changes are required.**

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)  
N/A

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
99 JAN 12 PM 1:08

4. CONTINGENCY STATUS (to be completed by Budget & Planning)

\_\_\_\_\_ Fund Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
Date \_\_\_\_\_  
After this modification \$ \_\_\_\_\_

Originated By <u>Meganne Steele</u>	Date <u>1-11-99</u>	Department Director <u>E. Clawson</u>	Date <u>1-11-99</u>
Plan/Budget Analyst <u>[Signature]</u>	Date <u>1-12-99</u>	Employee Services	Date
Board Approval <u>[Signature]</u>	Date <u>1/21/99</u>		

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

BMDCJ99\_11

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE Increase (Decrease)	POSITION TITLE	ANNUALIZED			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase/(Decrease)		
			Fringe	Ins.	
1 (1.00)	Senior Program Development Specialist Evaluation Specialist	48368 (46,020)	8468 (8,056)	2922 (2,738)	59,758 (56,814)
					-
					-
					-
					-
0.00	TOTAL CHANGE (ANNUALIZED)	2,348	412	184	2,944

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	CURRENT FY			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase/(Decrease)		
			Fringe	Ins.	
1 (1.00)	Senior Program Development Specialist Evaluation Specialist	48368 (46,020)	8468 (8,056)	2922 (2,738)	59,758 (56,814)
					0
					0
					0
					0
					0
					0
					0
					0
					0
	TOTAL CURRENT FISCAL YEAR CHANGES	2,348	412	184	2,944



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE  
JUVENILE COMMUNITY JUSTICE  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460  
TDD 248-3561

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners

FROM: Meganne Steele, Budget and Policy Manager  
Department of Community Justice *MS*

DATE: January 11, 1999

SUBJECT: REQUEST FOR FY99 DCJ #11 BUDGET MODIFICATION APPROVAL

- I. RECOMMENDATION/ACTION REQUESTED: Approve budget modification DCJ # 11 for the Multnomah County Department of Community Justice to reclassify one Evaluation Specialist position to Senior Program Development Specialist.
- II. BACKGROUND/ANALYSIS: This modification reclassifies one Evaluation Specialist position to a Senior Program Development Specialist, effective April 1, 1998, the date that the position reclassification request was submitted. This position is assigned to the Evaluation Team in DCJ's Resource Management division. This reclassification is recommended based upon an independent classification review that found: "[The incumbent's] work requires a great deal of independence in research, evaluation and analysis of complex issues and also requires a thorough understanding of the organization and operation of the division/department and its services." It continues: "Since [the incumbent had been] performing these higher level duties for at least six months, and the change in duties and responsibilities occurred gradually over time, [the incumbent] is entitled to be reclassified to this higher level position.
- III. FINANCIAL IMPACT: The FY98-99 budget impact of \$2,944 can be covered by salary savings from other vacancies within the Resource Management division of DCJ. Therefore, no appropriation changes are required.
- IV. LEGAL ISSUES: N/A
- V. CONTROVERSIAL ISSUES: N/A
- VI. LINK TO CURRENT COUNTY POLICIES: N/A
- VII. CITIZEN PARTICIPATION: N/A
- VIII. OTHER GOVERNMENTAL PARTICIPATION: N/A

MEETING DATE: JAN 21 1999

AGENDA NO: C-9

ESTIMATED START TIME: 9:30

(Above space for Board Clerk's Use Only)

**AGENDA PLACEMENT FORM**

**SUBJECT: Ratification of Oregon Health Sciences University (OHSU) Revenue Contract for Target Cities Evaluation**

BOARD BRIEFING

Date Requested: \_\_\_\_\_  
Requested By: \_\_\_\_\_  
Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING

Date Requested: \_\_\_\_\_  
Amount of Time Needed: N/A

DEPARTMENT: Community and Family Services

DIVISION: \_\_\_\_\_

CONTACT: Lorenzo Poe/

TELEPHONE: 248-3691

BLDG/ROOM: B166/7th

PERSON(S) MAKING PRESENTATION: Consent

**ACTION REQUESTED:**

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

**SUGGESTED AGENDA TITLE**

**OHSU Revenue Contract for Target Cities Evaluation (Alcohol and Drug Treatment Services)**

*1/25/99 ORIGINALS TO Duane Brown*

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

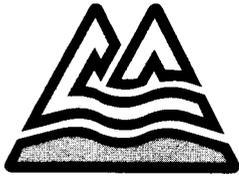
DEPARTMENT MANAGER: \_\_\_\_\_

*Lorenzo T. Poe Jr*

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
99 JAN 11 AM 11:35

Any Questions: Call the Board Clerk @ 248-3277



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES  
421 SW SIXTH AVENUE, SUITE 700  
PORTLAND, OREGON 97204-1618  
PHONE (503) 248-3691  
FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DIANE LINN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
LISA NAITO • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director   
Department of Community and Family Services

DATE: December 29, 1998

SUBJECT: Biennial Intergovernmental Agreement (1998-2000) with Oregon Health Sciences University

- I. **Recommendation/Retroactive Action Requested:** The Department of Community and Family Services recommends Board of County Commissioners approval of the attached contract with Oregon Health Sciences University for the period August 1, 1998 through July 31, 2000.
- II. **Background/Analysis:** Pursuant to the National Institute on Alcohol Abuse and Alcoholism of the National Institutes of Health award (Grant/Contract No. R01 AA11770-01) to OHSU, the Department of Community and Family Services is entering into an intergovernmental agreement with OHSU to participate in an evaluation project. The project, entitled Capitated Medicaid for Clients with Alcohol Problems, is part of Target Cities Evaluation.
- III. **Financial Impact:** The funding is for \$87,890 for this fiscal year, with a second year of funding through July 31, 2000. A budget modification is needed.
- IV. **Legal Issues:** None.
- V. **Controversial Issues:** None.
- VI. **Link to Current County Policies:** This contract is linked to the Benchmark concerning access to mental health services and public safety.
- VII. **Citizen Participation:** Not applicable.
- VIII. **Other Government Participation:** This contract is with OHSU, another public agency and formerly a branch of the State of Oregon.

F:\ADMIN\CEU\CONTRACT.98\OHSREVME.DOC



OREGON HEALTH SCIENCES UNIVERSITY

CFDA No. 93.273

Subcontract No. 8407541

This Agreement is by and between the Oregon Health Sciences University (hereinafter referred to as the UNIVERSITY) and Multnomah County Oregon, Behavioral Health Division (hereinafter referred to as SUBCONTRACTOR) Witnesseth:

Whereas, the National Institute on Alcohol Abuse and Alcoholism of the National Institutes of Health has awarded to the UNIVERSITY Grant/Contract No. R01 AA11770-01 for support of the project entitled "Capitated Medicaid for Clients with Alcohol Problems";

Whereas, the SUBCONTRACTOR has proposed to collaborate with the UNIVERSITY as detailed in the Grant/Contract Application referenced above;

Whereas, the SUBCONTRACTOR has skilled personnel and facilities available to undertake such project;

Whereas, the SUBCONTRACTOR and the UNIVERSITY desire this Agreement and the work to be performed under it to fully comply with OMB Circular A-110, A-21 and all other pertinent Federal laws, rules and regulations;

Now therefore, the parties agree to the following conditions:

### GENERAL PROVISIONS

#### Article 1. Scope of Work

Performance of the work shall be as described in Appendix A, which by this reference is made a part of this Agreement.

#### Article 2. Period of Performance

The period of performance of this agreement shall begin on the date of last signature through July 31, 2000 *AD* unless amended by written mutual agreement. These are the dates as identified for the grant in the Notice *gr* *16*

Subcontract No. 8407541 Continued:

of Grant Award. Costs incurred prior to the effective date of the contract which would have been allowed had the contract been fully executed as of August 1, 1998 are allowable.

Article 3. Estimated Cost and Expenditure Limitations

The UNIVERSITY shall reimburse the SUBCONTRACTOR for actual expenses incurred in the performance of this Agreement up to \$87,890 for the budget period of August 1, 1998 through July 31, 1999 unless amended by written mutual agreement. Reimbursement for Indirect Costs are limited to the rate shown in Appendix B and shall in no event be greater than the SUBCONTRACTOR's negotiated federal indirect cost rate.

Article 4. Terms of Payment

The SUBCONTRACTOR will submit vouchers to the UNIVERSITY for reimbursement of all allowable direct and indirect costs (as defined per Articles 2, 3, and 4 of the Special Provisions) at least quarterly, but not more often than monthly, in triplicate to the following address:

Oregon Health Sciences University  
Office of Sponsored Projects  
2525 S.W. 1<sup>st</sup> Avenue, Suite 220  
Portland, Oregon 97201

The vouchers must be in sufficient detail to indicate clearly the nature of all expenses in the format of the approved budget (Appendix B), which, by this reference, is made a part of this Agreement. The vouchers must reference the UNIVERSITY subcontract number.

The final voucher must be submitted no later than 45 days after termination of this agreement and must be clearly marked "FINAL". A copy of the latest audit report that meets the audit requirements of OMB Circular A-133 or A-128 (as applicable to SUBCONTRACTOR) must be appended with the final invoice. Failure to comply with these requirements may result in nonpayment of the voucher.

Article 5. Scientific Personnel

The UNIVERSITY's Principal Investigator of Grant/Contract No. R01 AA11770-01 is Bentson H.

Subcontract No. 8407541 Continued:

McFarland, MD, who is responsible for coordinating the research efforts under this project.

Dr. Floyd Martinez shall be responsible for the conduct of the research under this Agreement for the SUBCONTRACTOR. The SUBCONTRACTOR shall not replace Dr. Martinez without prior written approval from the UNIVERSITY.

Article 6. Performance Report

The SUBCONTRACTOR must provide to the UNIVERSITY's Principal Investigator any interim performance report concerning the progress of the work that UNIVERSITY may request and a final performance report within 45 days after the end of the performance period.

Article 7. Termination

This Agreement may be terminated by mutual consent of both parties or by either party upon thirty (30) days notice. This termination must be in writing and delivered by certified mail or in person. Any such termination of this Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

Article 8. Notices

All notices required to be given under this agreement shall be in writing and sent to the party as indicated below:

TO UNIVERSITY

Carol A. Dersham, Grants/Contracts  
Office of Research Services, L106  
Oregon Health Sciences University  
3181 S.W. Sam Jackson Park Road  
Portland, Oregon 97201-3098

TO SUBCONTRACTOR

Attn: Gloria Wang  
Multnomah County Oregon  
Behavioral Health Division  
421 SW 6<sup>th</sup> Ave., Suite 600  
Portland, Oregon 97204-1619

Subcontract No. 8407541 Continued:

Article 9. Incorporation of Special Provisions

The Special Provisions attached hereto and incorporated herein apply to this Agreement.

**THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN UNIVERSITY AND SUBCONTRACTOR. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY A DULY AUTHORIZED REPRESENTATIVE OF BOTH ORGANIZATIONS.**

Approved and Agreed:

OREGON HEALTH SCIENCES UNIVERSITY

SUBCONTRACTOR

By: Bentson McFarland  
(OHSU Principal Investigator)

John T. Paeg 12-29-98  
Director, Department of  
Community and Family Services Date

By: Sandra L. Stowell 12/14/98  
(OHSU Institutional Official) Date

Beverly Stein 1/21/99  
(Institutional Official) Date  
Beverly Stein  
Multnomah County Chair  
(Name and Title)

**APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS**  
AGENDA # C-9 DATE 1/21/99  
DEB BOGSTAD  
**BOARD CLERK**

REVIEWED:  
THOMAS SPONSLER County Counsel  
for Multnomah County, Oregon

BY Katie Gaetjens 1/10/99  
Katie Gaetjens, ACC Date

Scope of work (full project period):

The subcontractor will link subject records from administrative and Portland Target City Project data bases, prepare a data set without individual identifiers, collaborate in analysis of the data and in the preparation of articles for publication.

Appendix A

APPENDIX B

BUDGET

August 1, 1998 - July 31, 1999

Personnel-----	42,413
Consultant-----	30,875
Supplies-----	1,710
Travel-----	342
Other-----	4,378
Subtotal-----	79,718
F & A -----	7,972
Total-----	<b>\$87,690</b>

## SPECIAL PROVISIONS

Revised 11/98

**ARTICLE 1. INSPECTION** - Designated Representatives of the UNIVERSITY shall have the right to inspect and review the progress of the work performed pursuant to this Agreement. All reasonable facilities, including access to relevant data, test results and computations used or generated under this Agreement shall be made available when such inspections are conducted. Inspections shall be conducted in a manner as to not unduly delay the progress of the work and the UNIVERSITY shall give the SUBCONTRACTOR reasonable notice prior to conducting any such inspections.

**ARTICLE 2. ALLOWABLE COSTS** - This is a cost reimbursement agreement. The amount authorized will cover direct costs of the research and whatever indirect costs are allocable in accordance with the NIH Grants Policy Statement (as published in the NIH Guide, October 21, 1998), and OMB Circular A-21.

**ARTICLE 3. INDIRECT COSTS** - Budgeted indirect costs for the SUBCONTRACTOR are based on the approved direct costs budgeted using the negotiated indirect cost rate available at the time of award. The amount of indirect costs charged must be based upon actual direct cost expenditures but is limited to the amount awarded. No additional funds will be awarded for indirect costs.

The SUBCONTRACTOR will provide to the UNIVERSITY one copy of its current Indirect Cost Rate Agreement with its cognizant audit agency for all indirect costs charged under this agreement. As new rates are negotiated, the SUBCONTRACTOR will forward one copy of the new Rate Agreement to the UNIVERSITY.

**ARTICLE 4. REBUDGETING OF FUNDS** - It is understood that the SUBCONTRACTOR'S allotted budget referred to in Article 3 of the General Provisions is an estimate and that there may be a need to depart from amounts budgeted for individual direct cost categories to meet certain unanticipated requirements of the research project. The SUBCONTRACTOR is authorized to rebudget funds which do not require prior approval in accordance with the NIH Grants Policy Statement (as published in the NIH Guide, October 21, 1998).

**ARTICLE 5. CARRY FORWARD OF FUNDS** - The Primary Grant falls under the expanded authorities described in NIH Guide for Grants and Contracts, Vol. 18, No. 36, 10/13/89 (PHS Circular 89.02 reprint). Requests to carry forward unexpended balances should be made to the UNIVERSITY through the OHSU Principal Investigator and reference the subcontract number assigned. If granted, written approval will be sent to SUBCONTRACTOR from the UNIVERSITY.

**ARTICLE 6. AUDITS** - All costs reimbursed for the performance of this agreement will be subject to audit by the UNIVERSITY'S Financial Officer or the Secretary of State Division of Audits and the cognizant Federal Audit Agency.

**ARTICLE 7. CONTRACT RELATED INCOME** - The SUBCONTRACTOR is required to maintain such records as may be necessary to comply with the requirements of the NIH Grants

Policy Statement (as published in the NIH Guide, October 21, 1998). Any income generated under this contract shall be used to reduce the expenditures chargeable to the agreement.

**ARTICLE 8. EQUIPMENT** - All equipment purchased by the SUBCONTRACTOR will be titled in the name of the UNIVERSITY. At the end of the project period of the Grant or at the expiration of this Agreement, whichever occurs first, the SUBCONTRACTOR shall provide the UNIVERSITY with a complete inventory of all equipment purchased, including the location and condition of each item. The UNIVERSITY will consult with the U.S. Public Health Service to determine disposition of the equipment.

**ARTICLE 9. LABORATORY ANIMALS** - If SUBCONTRACTOR uses warm blooded animals in its performance of this work, it will comply with the applicable portions of the Animal Welfare Act (P.L. 89-544 as amended by P.L. 91-579 and P.L. 94-279) and will follow the guidelines prescribed in DHHS Publication No. 85-23 entitled "Guide for the Care and Use of Laboratory Animals", or such other guidelines as are required.

**ARTICLE 10. HUMAN SUBJECTS** - The SUBCONTRACTOR agrees that the rights and welfare of human subjects will be protected in accordance with policies established under the Code of Federal Regulations, 45 CFR Part A, "Protection of Human Subjects," and specifically Section 46.107, "Special Assurances". The SUBCONTRACTOR further agrees to provide certification to the UNIVERSITY at least annually that an appropriate institutional committee has reviewed and approved the procedures which involve human subjects.

The SUBCONTRACTOR shall bear full responsibility for the proper and safe performance of all work and services involving the use of human subjects under this contract. No provision of this contract shall be deemed to constitute the SUBCONTRACTOR or any agent or employee of the SUBCONTRACTOR as an agent or employee of the UNIVERSITY. The SUBCONTRACTOR agrees that it has entered into this contract and will discharge its obligations, duties, and undertakings and the work pursuant thereto whether requiring professional judgement or otherwise as an independent SUBCONTRACTOR and without liability on the part of the UNIVERSITY.

**ARTICLE 11. CIVIL RIGHTS AND EQUAL EMPLOYMENT OPPORTUNITY** - SUBCONTRACTOR must be in compliance with Title VI of the Civil Rights Act of 1964 and Executive Order 11246, (including Amendment 11375), as implemented by CFR title 45. The SUBCONTRACTOR assures the UNIVERSITY that it is in compliance with section 504 of the Rehabilitation Act 1973 as amended and implemented by 45 CFR 85.

The SUBCONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, handicap or national origin. The SUBCONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, marital status, handicap, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The SUBCONTRACTOR agrees to post in conspicuous places, available to

employees and applicants for employment, notice setting forth the provisions of this

nondiscrimination clause.

The SUBCONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the SUBCONTRACTOR'S commitments under this nondiscrimination clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The SUBCONTRACTOR will comply with all provisions of Executive Order No. 11246 of September 24, 1965, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.

The SUBCONTRACTOR will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965 and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to the SUBCONTRACTOR'S books, records, and accounts to the UNIVERSITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

In the event the SUBCONTRACTOR'S noncompliance with the nondiscrimination clauses of this agreement or with any of the said rules, regulations, or orders, this agreement may be cancelled, terminated, or suspended, in whole or in part, and the SUBCONTRACTOR may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulations or order of the Secretary of Labor, or as otherwise provided by law.

The SUBCONTRACTOR will include the provisions of the above paragraphs in every subcontract or purchase order unless exempted by rules, regulations, or order of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each SUBCONTRACTOR or purchase order as the UNIVERSITY may direct as a means of enforcing such provisions, including sanctions for noncompliance: provided, however, that in the event the SUBCONTRACTOR becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the UNIVERSITY, the SUBCONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

**ARTICLE 12. PATENTS AND INVENTIONS** - Public Law 98-620 and The Patent and Invention Policy Statement contained in DHHS Publication No. (OASH) 94-50,000 dated April 1, 1994, entitled "Public Health Service Grants Policy Statement", as well as DHHS implementation of regulations 45 CFR, and Circular A-124, "Patent Rights" (Small Business Firms and Nonprofit Organizations, March, 1982) are by this reference incorporated herein. The SUBCONTRACTOR agrees to promptly report all inventions made in the course of or under this agreement in accordance with DHHS implementing regulations.

**ARTICLE 13. STUDENT UNREST** - The Prohibition against expenditure of funds provided by PHS in Section 407, Title IV of P.L. 93-192, as it applies to the funds provided under the Contract referenced in Article 1 is hereby incorporated in this contract:

No part of the funds provided shall be used to compensate any person who, after fair notice and opportunity for hearing, is found to have engaged in conduct on or after August 1, 1969, which involved the use of or assistance to others in the use of force to the threat or seizure of property under the control of an institution of higher education, to require or prevent the availability of certain curriculum or to prevent the faculty, administrative officials, or students in such institution from engaging in their duties or pursuing their studies at such institution.

**ARTICLE 14. PUBLICATIONS** - All research reports and other publications relating to the work under this contract shall bear proper acknowledgment of the support provided by the grant referenced in ARTICLE 1.

**ARTICLE 15. SUBCONTRACTS** - It is understood that the SUBCONTRACTOR shall not subcontract any of the research effort required under ARTICLE 1 above, without prior written approval of the UNIVERSITY.

**ARTICLE 16. RECORDS RETENTION** - Financial Records, supporting documents, statistical records, and all other records pertinent to this Agreement shall be retained for a period of three years after final payment is made under this agreement.

**ARTICLE 17. MINORITY-OWNED AND SMALL BUSINESSES** - SUBCONTRACTOR agrees to make positive efforts to use minority-owned and small business enterprises.

**ARTICLE 18. DEBARMENT AND SUSPENSION** - SUBCONTRACTOR certifies to the best of its knowledge and belief that is not presently debarred, suspended, or proposed for debarment or declared ineligible for the award of subcontracts, by any Federal Agency, in accordance with Executive Order 12549 and the government-wide common rule adopted on May 26, 1988.

**ARTICLE 19. CERTIFICATION OF NON-DELINQUENCY ON FEDERAL DEBT** - SUBCONTRACTOR certifies that it is in compliance with the Non-Delinquency on Federal Debt criteria, in accordance with NIH Guide, Vol. 17, No. 35, dated October 28, 1988.

**ARTICLE 20. DRUG FREE WORKPLACE** - The SUBCONTRACTOR will maintain a workplace that meets the requirements contained in the Drug Free Workplace Act of 1988, 45 CFR Part 76.

**ARTICLE 21. MISCONDUCT IN SCIENCE** - By signing this Contract, SUBCONTRACTOR hereby certifies that it has established administrative or other policies for dealing with and reporting possible misconduct in science to the extent required by Subpart A, Sections 50.101 through 50.105 of CFR Title 42, Subchapter D.

**ARTICLE 22. CLEAN AIR AND WATER** - The SUBCONTRACTOR certifies that (a) any facility to be used in the performance of this subcontract is not listed on the Environmental Protection Agency List of Violating Facilities and (b) the SUBCONTRACTOR will immediately notify UNIVERSITY, before award, of the receipt of any communication from the Administrator, or a designee, of the EPA, indicating that any facility that the Subcontractor proposes to use for the

performance of the contract is under consideration to be listed on the EPA List of Violating Facilities.

**ARTICLE 23. ANTI-KICKBACK ACT** - SUBCONTRACTOR certifies that it is in compliance with the Anti-Kickback Act of 1986 (41 USC 51-58).

**ARTICLE 24. CERTIFICATION REGARDING LOBBYING** - SUBCONTRACTOR certifies to the best of its knowledge and belief that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

**ARTICLE 25. OBJECTIVITY IN RESEARCH**

The SUBCONTRACTOR will comply with DHHS policies and regulations regarding objectivity in research (42 CFR 50) and agrees to ensure that standards and procedures are established to protect the design, conduct and reporting of research from conflicting financial interests of investigators. Any incidence of non-compliance with these standards and procedures on the part of investigators involved in activities sponsored by this subcontract shall be reported to the UNIVERSITY.

**ARTICLE 26. MODIFICATIONS** - The parties agree that the terms and provisions of this agreement shall be modified in writing and executed by the parties hereto, to reflect any additional requirements or changes mandated by the Public Health Service as a condition of receiving the grant, or as a result of changes to the guidelines promulgated by the Public Health Service for the participants of consortium grants.

BUDGET MODIFICATION NO.

HD 11

(For Clerk's Use) Meeting Date

JAN 21 1999

Agenda No.

C-10

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

DEPARTMENT

Health

(Date)

CONTACT

Kathy Innes

DIVISION Field

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

TELEPHONE 248-3056 x27027

Jan Sinclair

SUGGESTED

AGENDA TITLE

(to assist in preparing a description for the printed agenda)

Approve an increase of 1.5 FE and a decrease in contracted services in the Head Lice Program. All changes are funded from within the current budget.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

This action adds 1 Health information Specialist 2 and .5 office Assistant 2 to the Head Lice Program.

The action reduces contracted services by \$58,650 and adds \$39,379 to materials and services.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

NA

BOARD OF  
COUNTY COMMISSIONERS  
99 JAN 11 PM 12:09  
MULTNOMAH COUNTY  
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Quality)

Fund Contingency before this modification

Date

After this modification

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

WENDY L. BOGASTER

1/21/99

Belle Odegaard 1/11/99

Suzanne S. Kaler 1/11/99

**PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.**

**HD 11**

**5. ANNUALIZED PERSONNEL CHANGES**      **HD 11**      (Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

Permanent Positions, Temporary, Overtime, or Premium	JCN	Org	Explanation of Change	BASE PAY Increase (Decrease)	ANNUALIZED		TOTAL Increase (Decrease)
					Increase/(Decrease)		
					Fringe	Ins.	
1.00	6018	0474	Hlth Info Spec 2	21925	5155	3971	31051
0.50	6001	0474	Office Asst 2	14686	3498	2702	20886
							0
1.50	TOTAL CHANGE (ANNUALIZED)			\$36,611	\$8,653	\$6,673	\$51,937

**6. EAR PERSONNEL DOLLAR CHANGES**      **0**      (Calculate costs/savings that will take place this FY; these should explain the actual dollar amounts changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	JCN	Org	Explanation of Change	BASE PAY Increase (Decrease)	CURRENT FY		TOTAL Increase (Decrease)
					Increase/(Decrease)		
					Fringe	Ins.	
1.00	6018	0474	Hlth Info Spec 2	21925	5155	3971	31051
0.25	6001	0474	Office Asst 2	7343	1748	1351	10442
1.25							
TOTAL CURRENT FISCAL YEAR CHANGES				\$29,268	\$6,903	\$5,322	\$41,493

EXPENDITURE												
TRANSACTION EB GM [ ]												
HD 11												
TRANSACTION DATE												
ACCOUNTING PERIOD												
BUDGET FY												
Document			Organi-	Reporting				Current	Revised	Change		
Number	Action	Fund	Agency	zation	Activity	Category	Object	Amount	Amount	(Decrease)	Subtotal	Description
		156	015	0474			5100			29,268		
		156	015	0474			5500			6,903		
		156	015	0474			5550			5,322		
		156	015	0474			6110			58,140		
		156	015	0474			6120			5,000	35,999	
		156	015	0474			6180			500		
		156	015	0474			6200			100		
		156	015	0474			6230			21,899		
		156	015	0474			6270			500		
		156	015	0474			6310			1,000		
		156	015	0474			6330			2,000		
		156	015	0474			6550			5,000		
		156	015	0474			7110			17,988		
		156	015	0474			7150			3,200		
		156	015	0474			7560			180	157,000	
		156	015	0472			6110			(116,790)		
		156	015	0472			6230			(22,222)		
		156	015	0472			7110			(17,988)	(157,000)	
		400	050	7531			6520			5,322		
		402	030	7990			6140			3,200		
		404	030	7345			6200			180		
								0				
TOTAL EXPENDITURE CHANGE										8,702	35,999	

TRANSACTION RB GM [ ]												
TRANSACTION DATE												
ACCOUNTING PERIOD												
BUDGET FY												
Document			Organi-	Reporting				Current	Revised	Change		
Number	Action	Fund	Agency	zation	Activity	Category	Object	Amount	Amount	(Decrease)	Subtotal	Description
		400	050	7040			6602			5,322		
		402	030	7990			6602			3,200		
		404	030	7950			6602			180	8,702	
								0				
TOTAL REVENUE CHANGE										8,702	8,702	



# MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

HEALTH DEPARTMENT  
BUSINESS SERVICES  
McCOY BUILDING  
426 SW STARK  
PORTLAND, OR 97204  
PHONE (503) 248-3056

TO: Board of County Commissioners  
FROM:  Bill Odgaard  
TODAY'S DATE: Jan. 7, 1999  
REQUESTED PLACEMENT DATE: Jan. 21, 1999  
SUBJECT: Health Budget Modification Number 11

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**I. Recommendation / Action Requested:**

Approve an increase of 1.5 FTE and a decrease in contracted services in the Head Lice Program. All changes are funded from within the current budget.

**II. Background / Analysis:**

The Head Lice Program was added in the 98/99 budget process as part of an effort to increase school attendance. The staffing needs have been more clearly defined through a planning process done together with Portland Public Schools and as a result, this action moves funds from professional services to provide for 1.5 FTE.

**III. Financial Impact:** NA

**IV. Legal Issues:** NA

**V. Controversial Issues:** NA

**VI. Link to Current County Policies:** NA

**VII. Citizen Participation:** NA

**VIII. Other Government Participation:**

The program planning was done in conjunction with Portland Public Schools.

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# Head Lice Information and Facts

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Head Lice Resource Team  
736-6157

Healthy Communities  
A Community Integrated Task Force



# Symptoms

- ◆ Itching on the head.
- ◆ Scratch marks that may look like a rash.
- ◆ There may be no symptoms at all.

# Prevention

- ◆ Teach children how to avoid head lice.
- ◆ DO NOT share combs, brushes, hats, head gear, jackets or ear-phones. Students should if possible, have their own coat hook or locker at school and in the gym.
- ◆ DO NOT share beds and personal items at home if at all possible during the infestation period.
- ◆ Check your child daily for nits and lice if there is lice at school or if friends have had it.

# What are Head lice?

Head lice are tiny, crawling bugs the size of a sesame seed. They CAN NOT fly or jump. Nits (lice eggs) are tiny, the size of a poppy seed and are glued to the hairs by a type of insect super glue. Nits are found anywhere on the hairs of the head but mainly behind the ears and on the back of the head and neck.

Lice are very small and hard to see but with good light or a magnifying glass you can see them. The nits may look like dandruff, but are cemented to the hair shafts and can not be removed easily.



*How long do bugs live? The Life of a Louse....*  
The female louse will live on a person for 20 days and can live off the head at room temperature for 1-2 days. The louse can lay as many as 300 eggs in her lifetime, which hatch in 7-10 days.

*How is it spread?*  
Head lice are spread by head to head touching and by sharing:

- ⇒ Personal items such as clothing, combs, head bands, hats, scarves or helmets.
- ⇒ Towels, linens, pillows or nap time blankets.
- ⇒ Costumes and clothes for pretend play.
- ⇒ Stuffed and cloth toys.
- ⇒ Lockers or hanging clothes together on coat hooks.

## ***Getting rid of all nits—the most important step to follow!***

### ***Household Maintenance***

- Wash bedding, linens and recently worn clothes and stuffed toys.
- Dry on hot setting.
- Vacuum rugs, furniture, mattresses, cars, etc.
- Dry clean unwashables OR put in sealed, plastic bag for two weeks, in a freezer for 48 hours OR in a hot dryer for thirty minutes.
- Wash all combs and brushes in hot soapy water.
- Lice sprays are NOT recommended.

### **DAYS TWO THROUGH SEVEN**

- Vacuum furniture and floors daily
- Recheck the head of each affected person at least daily. If live lice or nits are found, remove, clean your living space again and check with your health provider before reusing the head lice medication.
- After 7 days, repeat shampoo or treatment.

### **NEXT TWO TO FOUR WEEKS**

- Keep checking heads daily for lice and nits.



# Treatment

## Getting Started:

Check all household members for head lice and treat if needed following the directions below. Notify all people who have recently been in contact with the exposed person.

There are THREE steps that MUST be done at the same time:

- Personal hygiene
- Household maintenance
- Getting rid of all of the nits

## DAY ONE

### *Personal hygiene*

- SHAMPOO first with a detergent shampoo (such as Prell or Neutrogena) that does not have oils, scents or conditioner (you may use liquid dish soap).
- Dry hair with a towel.
- Apply a head lice shampoo (for example Nix) over a sink (NOT in a tub or a shower). Read and follow the instructions on the product carefully.
- Use a clean towel but leave hair wet for nit removal.
- Use good lighting. While still wet, comb hair completely and divide into small sections.
- Remove lice and eggs with a metal lice comb (available at Fred Meyer).

# DO:

Contact your health provider BEFORE treatment if the person with head lice is:

- Pregnant or breast feeding.
- Under the age of two.
- Has allergies, asthma or other medical conditions.
- Has used a lice product within the past seven days.

Also, your health insurance or HMO  
MAY pay the cost of head lice shampoo

# DO NOT:

- ⇒ Use kerosene, gasoline or animal pesticides.
- ⇒ Use lice products more often than recommended.
- ⇒ Fumigate (the use of flea bombs or commercial sprays)—it is not effective and can cause serious health problems.
- ⇒ Shave heads.
- ⇒ Treat pets.
- ⇒ Use Lindane or Kwell—it is not recommended by the Oregon State Health Division because of its potential toxicity.

Head Lice Information Line:

248-3373

Multnomah County Health Department



HEAD LICE RESOURCE TEAM

## QUARTERLY REPORT

### OCTOBER TO DECEMBER, 1998

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## TRAINING

### Number of people trained - 164

This is a comprehensive training for people dealing with the issues of lice on a regular basis, usually on the job.

### Organizations Provided with Training

Services to Children and Families  
Multnomah County Juvenile Justice  
Student Attendance Initiative  
Job Corps  
GEARS - Metropolitan Family Services  
Portland Community College  
Multnomah Education Service District

### Future Goals

Provide half-day workshop for daycare providers  
Continue to train agency staff

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## MEETINGS

### Number of meetings attended - 24

Head Lice Resource Team staff members attended community meetings to provide program information to the members of various agencies and organizations. Meetings we attended include the Caring Communities and Family Resource Centers, MESD School Health Services, the Mayor's meeting, Head Start, an East County Church group, Portland Public Schools and Parkrose schools counseling staffs, Multnomah County Mental Health, and the School Attendance Initiative.

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# MAILINGS

## Number of mailings to organizations – 37

Mailings generally include a white copy of the Head Lice Information and Facts pamphlet and other materials developed by the Head Lice Resource Team. See attachment.

## Number of mailings to individuals - 59

Mailings include a copy of the Head Lice Information and Facts pamphlet and other relevant information. See attachment.

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# TELEPHONE CONTACTS

## 169 Service calls comprised of

Private Individuals – 47

Agencies – 58

MESD School Nurses 40

Schools and preschools – 19

Total Time: 2104 minutes

Agencies include GEARS, Touchstone, School Attendance Initiative, Multnomah County Health Department, Services to Families and Children, Head Start, Multnomah County Disability Services, Kaiser Clinics, Job Corps, FDA and PEIP.

## Additional phone Contacts: 416

Calls include return of phone calls, setting up workshops, presentations and in-home helper training, supply procurement, logistics for home visits, collaboration with the Lice Core Group, Lice Action Team business, setting up office, and other misc. business.

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# HOME VISITS

Number of home visits: 24

Number of school aged children serviced: 37

Agencies requesting home visits:

School Attendance Initiative: 9

Centennial School District: 2

David Douglas School District: 3

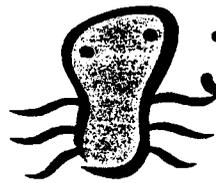
Reynolds School District: 7

Head Start: 1

Services to Family and Children: 2

# HEAD LICE

## FACTS AND MYTHS



January 27, 1999

9:00-12:00

**Multnomah Education Service District**  
**11611 NE Ainsworth Circle, Portland**

**✓ Facts about Head Lice**

**✓ Prevention and Treatment**

**✓ Social Impact and Confidentiality**

**✓ Panel Question and Answer Session**

**Who should attend?**

**Day Care Providers, Head Start Staff, In Home childcare  
providers, Early Childhood Program Staff,  
School Staff**

**Registration 8:30-9:00**

**Space is limited, please register by January 20, 1999**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Organization \_\_\_\_\_ Position \_\_\_\_\_

Mail or fax to 255-1767, Lice Resource Team, 8678 NE Sumner, Portland 97220

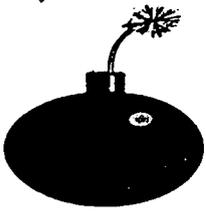
No registration fee required ☞ For more information call: 736-6157

Sponsored by the Lice Resource Team, a collaboration of Healthy Communities,  
Multnomah County Health Department and Multnomah Education Service District



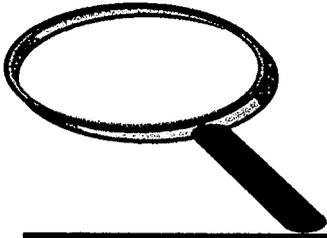
## **COMMUNITY RESOURCES**

- ◆ **Lice Resource Team-736-6157**
- ◆ **School Based School Nurse**
- ◆ **School Health Services-257-1732**
- ◆ **Multnomah County Health Department Lice Information Line 248-3373 (recorded)**
- ◆ **National Pediculosis Association - 617-449-NITS, (Web Site: <http://www.headlice.org>)**
- ◆ **For other health concerns: Multnomah County Health Department Information and Referral-248-3816**



## TIPS FOR PREVENTION

1. The key to prevention is averting a full lice breakout.  Check household members weekly. Make it a part of regular grooming habits.
2. Caution children against sharing coats, hats, combs, hair clips, headphones and other personal items.
3. For a younger child supply a personal blanket or mat for daycare or school or make sure that they are cleaned between students.
4. Make sure your child uses his or her own sleeping bag on overnights.
5. Wash hair daily, it may dislodge or damage some lice but mainly it provides a natural opportunity to check your child's hair.
6. Notify camps, schools, church groups and your child's friend's parents if your child becomes infested.
7. Most lice cases are not incurred at school, be aware of other possible sources of reinfestation including visits to other homes, churches, or clubs.
8. **REMEMBER: DO NOT** use head lice killing products for the prevention of head lice. **DO NOT** use lice killing products more than twice in a ten-day period, contact your health care provider for advice if lice are still present. **DO NOT** fumigate or spray for prevention or treatment, it is not effective and is a health hazard. **DO** ask your health care provider for guidance if the person being treated for head lice is pregnant, under two years old, has a chronic health problem such as seizures or asthma, or has been treated within the last seven days.



## TIPS FOR REMOVAL OF NITS AND LICE

1. Find a well-lighted area. Natural light is best, such as a window or outside. A strong lamp can be used as well.
2. Comb out all tangles with a regular comb or brush.
3. Dampen hair if it is not wet. Use a spray bottle to remoisten hair.
4. Part hair into sections and pin. Start by lifting a one inch section.
5. Using a special lice comb, begin at the scalp and with a firm even motion draw the comb through to the very end of the strand. Keep the teeth of the comb deep into the hair while pulling. Try combing from the end of the hair toward the scalp if tolerated.
6. With each pass through the hair, clean the comb debris by dipping it into a cup, wiping with a paper towel or placing under running water.
7. Continuing combing until the hair section is clear, you may need to use finger tips or baby scissors on individual hair strands. Then pin the section up and proceed through the rest of the hair.
8. Recheck the head after combing and remove any remaining nits.
9. Recheck daily for two weeks and weekly thereafter. Even with thorough nit removal eggs can be left behind. Finding them early is a key to keeping them from hatching and restarting the cycle.

### SOME HELPFUL HINTS:

- ❖ Children get bored easily! Place them in front of a book or video. This could take several hours.
- ❖ Take frequent short breaks, children find it difficult to sit still for long periods.
- ❖ Make sure the hair is very well combed before starting, the lice combs can really pull.
- ❖ Use a team approach, try to enlist all family members to help.
- ❖ Use a magnifying glass if there is difficulty in seeing the nits or lice.
- ❖ Many find metal lice combs to work more efficiently.
- ❖ Make a head lice check part of your child's regular hygiene care.



## HEAD LICE CLEANING CHECKLIST

### DAY ONE:

- Check all household members for head lice.
- Wash hair with a basic perfume and cream rinse free shampoo and towel dry.
- Apply head lice shampoo to entire head while standing over the sink, carefully follow product instructions. Dry with a clean towel. Put on clean clothing.
- Comb hair thoroughly with a clean comb or brush.
- Remove all nits with a nit comb, fingernails or tweezers. Sit in a well lit area and section hair. Go through each section carefully and thoroughly cleaning the nit comb after each sweep through.
- Wash and dry recently worn clothing, hair ties, soft toys and bedding on the hot setting, flip and iron the mattress.
- Dry clean, bag in a plastic bag for two weeks or freeze for 48 hours any clothing, toys, or pillows that cannot be washed.
- Vacuum all carpets, floors, mattresses, furniture and the car. Dispose of the vacuum cleaner bag outside. DO NOT USE LICE SPRAY, it is toxic and ineffective.
- Wash combs, brushes and hair ornaments in hot soapy water, or soak in alcohol or a diluted bleach solution.
- Notify all people who have recently been in contact with the exposed household member.

### DAYS TWO THROUGH SEVEN:

- Vacuum daily.
- Recheck affected heads DAILY. If live lice are found, remove, call your health care provider for treatment recommendations (if less than seven days since your last treatment) and redo household cleaning measures.
- Repeat head lice shampoo treatment after seven days.

### NEXT TWO TO SIX WEEKS:

- Check heads daily for lice or nits.

MEETING DATE: JAN 21 1999

AGENDA NO: C-11

ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Request Approval of Repurchase Deed to Former Owner

BOARD BRIEFING: Date Requested: \_\_\_\_\_

Requested By: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: \_\_\_\_\_

Amount of Time Needed: Consent

DEPARTMENT: Environmental Services DIVISION: Assessment & Taxation

CONTACT: Gary Thomas TELEPHONE #: 248-3590 x22591

BLDG/ROOM #: 166/300/Tax Title

PERSON(S) MAKING PRESENTATION: Consent Calendar

**ACTION REQUESTED:**

INFORMATIONAL ONLY    POLICY DIRECTION    APPROVAL    OTHER

**SUGGESTED AGENDA TITLE:**

Request approval of Repurchase Deed to former Owner, RUTH PRUITT.

Deed D991599 and Board Order attached.

1/25/99 ORIGINAL DEED & COPIES OF ALL TO TAX TITLE

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: kt Lawrence Nicholas

RECEIVED FOR  
COUNTY COMMISSIONERS  
99 JAN 13 PM 12:36  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk 248-3277

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. 99-4

Authorizing Execution of Deed D991599 for Repurchase of Tax Foreclosed Property to  
Former Owner RUTH PRUITT

The Multnomah County Board Of Commissioners Finds:

- a) Multnomah County acquired the real property hereinafter described through foreclosure of liens for delinquent taxes, and that RUTH PRUITT is the former record owner
- b) The above former owner has applied to the County to repurchase said property for the amount of \$774.51, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that said property be sold to said former owner.

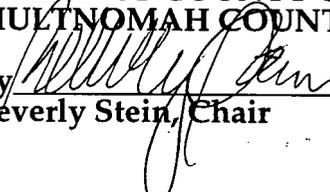
The Multnomah County Board of Commissioners Orders:

1. That the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the former owner the following described real property, situated in the County of Multnomah, State of Oregon:

AS DESCRIBED IN ATTACHED EXHIBIT "A"

Approved this 21st day of January, 1999.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By   
Beverly Stein, Chair



REVIEWED:

Thomas Sponsler, County Counsel  
Multnomah County, Oregon

By   
Matthew O. Ryan, Assistant County Counsel

EXHIBIT "A"

R-94224-1710

All that part of the following described tract of land lying within the Northwest One-Quarter of the Southwest One-Quarter of Section 24, Township 1 North, Range 2 East, of the Willamette Meridian, Multnomah County, State of Oregon, and lying Northerly of the Northerly right-of-way line of the Oregon and Washington Railway and Navigation Company, described in Multnomah County Deed records, Book 514 at Page 292:

A part of that parcel of land conveyed by Leonard B. Vickers to Adam Fisher by Book "E" Page 176, recorded on March 25, 1864, Multnomah County Deed Records, and also a part of that tract of land conveyed by George and Clara Wills, husband and wife to Adam Fisher by Book 124 Page 9, recorded on June 1, 1889, Multnomah County Deed Records, lying within the Vickers D.L.C., the Hamilton D.L.C and the Wilkes D.L.C., said tract being further described as follows:

Commencing at the intersection of the Northerly right-of-way line of the Oregon and Washington Railway and Navigation Company as described in Book 514 at Page 292, with the Easterly line of that tract of land conveyed by Rose Pearl and N. J. Ritter to David O. Fisher by Book 259 Page 413 recorded July 22, 1899, and the true point of beginning of the tract herein described: thence Northerly along said Easterly line of the David O. Fisher tract, a distance of 810 feet more or less to the centerline of said Section 24; thence Easterly, along said centerline 8 feet more or less, to the Westerly line of the that tract of land conveyed by the Heirs of Adam Fisher to Michael Fisher by Book 255 at Page 227 and recorded February 23, 1899; thence Southerly, along the Westerly line of said Michael Fisher tract a distance of 810 feet more or less to the Northerly right-of-way line of the Oregon and Washington Railway and Navigation Company; thence Northwesterly along said Northerly right-of-way line of the Oregon and Washington Railway and Navigation Company a distance of 8 feet more or less to the point of beginning.

DEED D991599

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to RUTH PRUITT, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

AS DESCRIBED IN ATTACHED EXHIBIT "A"

The true and actual consideration paid for this transfer, stated in terms of dollars is \$774.51.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSONS ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

Until a change is requested, all tax statements shall be sent to the following address:

RUTH PRUITT  
6805 SW 8TH AVE  
PORTLAND OR 97219

IN WITNESS, WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 21st day of January, 1999, by authority of an Order of said Board of County Commissioners heretofore entered of record.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Beverly Stein*  
Beverly Stein, Chair

REVIEWED:  
Thomas Sponsler, County Counsel  
for Multnomah County, Oregon

By *Matthew O. Ryan*  
Matthew O. Ryan, Assistant County Counsel

DEED APPROVED:  
Kathy Tuneberg, Director  
Tax Collection/Records Management

By *K. A. Tuneberg*

After recording return to 166/300/Multnomah County Tax Title

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R-94224-1710

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MEETING DATE: JAN 21 1999  
AGENDA NO: R-2  
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

### AGENDA PLACEMENT FORM

SUBJECT: DCJ RESULTS Briefing: Diversity Committee and Education Program

Board Briefing: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: Yes DATE REQUESTED: 1/21/99  
AMOUNT OF TIME NEEDED: 10 min

DEPARTMENT: Community Justice DIVISION: Juv. Comm. Justice  
CONTACT: Lore Joplin TELEPHONE #: 248-3438  
BLDG/ROOM#: 311

PERSON(S) MAKING PRESENTATION: Erika Sylvester and Vickie Spulniak

#### ACTION REQUESTED

[X] INFORMATIONAL ONLY [ ] POLICY DIRECTION [ ] APPROVAL [ ] OTHER

#### SUGGESTED AGENDA TITLE

The Department of Community Justice RESULTS Briefing: Diversity Committee and Education Program

#### SIGNATURES REQUIRED

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)  
DEPARTMENT  
MANAGER: E. Clawson / jst

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURE

Any questions? Please call the Board Clerk @ 248-3277

BOARD OF  
COUNTY COMMISSIONERS  
99 JAN 12 AM 10:39  
MULTNOMAH COUNTY  
OREGON

CULTURAL DIVERSITY  
EDUCATION PROGRAM

**Cultural Awareness: a  
Journey, Not a  
Destination  
Tools to Help you Down  
the Road**



MULTNOMAH COUNTY  
DEPARTMENT OF COMMUNITY  
JUSTICE



**Sign Up by Dec. 30**

All DCJ STAFF are **required to attend one workshop** but you will be encouraged to attend more than one with your supervisor's approval for a maximum of four. Track I workshops deal with socio-ethnic issues. Track II workshops deal with communication issues.

## **The CDC Education Program Schedule:**

Where: Peninsula Office ACJ at  
7220 North Lombard

Time: Workshops are four hours long  
from 1 p.m. to 5 p.m. (soft drinks  
and cookies provided and street  
parking is available).

Track I A. Wednesday, January 13, 1999

### **WHY, AND HOW DO CULTURES FORM**

Why do human beings create cultural groups? How do cultures form, and how do they affect us?

*Presented by Joy DeGruy Leary*

Track II A. Wednesday, January 20, 1999

### **STRATEGIES & TOOLS FOR RESPECTING & INCLUDING TEAM DIFFERENCES**

How can I lead a team or be on a team with members who have different approaches to teamwork?

*Presented by Diane Benscoter*

Track II B Wednesday, February 3, 1999

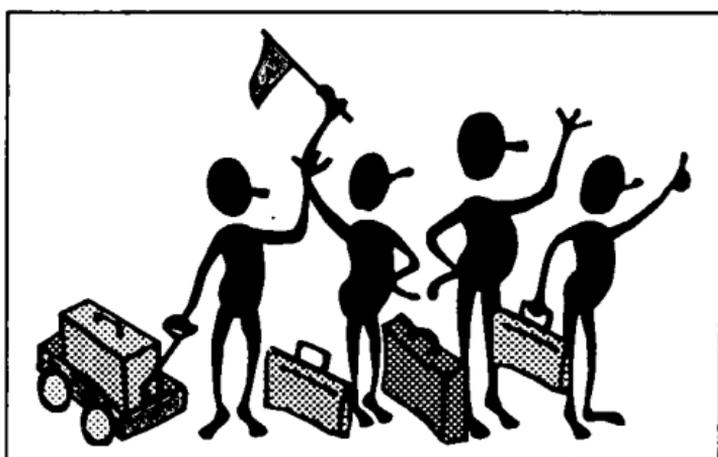
### **PERSONAL STYLE**

How does my individual communication style, e.g. Myers-Briggs Personality Type affect my work and relationships with others at work?

*Presented by Leslie Hildula*

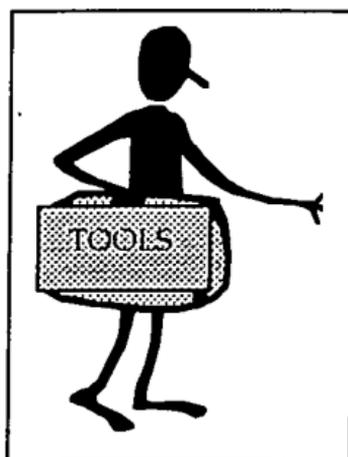
*CULTURAL DIVERSITY  
EDUCATION PROGRAM*

***CULTURAL AWARENESS:  
a Journey, Not a Destination.***



***We will get new tools to help  
us down the road to:***

- ✓ *Improve relationships at work*
- ✓ *Further our education on these important issues*
- ✓ *Get out and meet people in the department*
- ✓ *Create a safer environment in the workplace*
- ✓ *Learn new ways to understand and resolve conflict*
- ✓ *Interact with some very talented presenters*

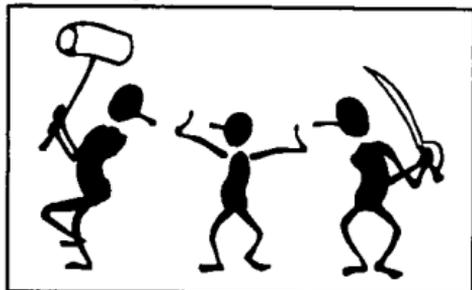


Track I F Wednesday, May 5, 1999

### **WHEN VALUES CLASH**

How do our system's majority/dominant values clash with offenders' families' values?  
How can we expand our understanding?  
What can we do about it?

*Presented by Frances Portillo*



Track II D Wednesday, May 19, 1999

### **DEALING WITH OFFENSIVE BEHAVIOR**

What are the most effective approaches to address intentional as well as unintentional behaviors that I find offensive, i.e. racist, sexist, etc.?

*Presented by Samantha Schoenfeld and Janet Boggia*

Track II E Thursday, May 20, 1999

### **COUNTER-TRANSFERENCE**

Looking at the way in which my personal experiences and my psychological filters affect how I work with clients and co-workers.

*Presented by Schoenfeld and Boggia*

Track I G Wednesday, June 2, 1999

### **COLLABORATIVE CASE MANAGEMENT**

What are the strategies and tools we need to collaborate with various (cultural) communities in the habilitation and treatment of offenders?

*Presented by Frances Portillo*

Check our Website

<http://www.multnomah.lib.or.us/jacj/>  
for Workshop descriptions  
and survey reports.



Track I B Wednesday, February 17, 1999

### **GIFTS FROM MY ANCESTORS**

How might my ethnic heritage affect my communication and work styles?

*Presented by Frances Portillo*

Track I C Wednesday, March 3, 1999

### **GANG CULTURE**

Understanding gang cultures for the purpose of re-directing our clients toward more pro-social attitudes, values and behaviors.

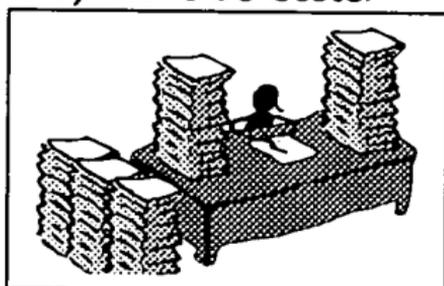
*Presented by Joy DeGruy Leary*

Track II C Wednesday, March 17, 1999

### **WORKPLACE CULTURES**

How do I understand the formal and informal cultures, e.g. per job type within our department?

*Presented by Diane Benscoter*



Track I D Wednesday, April 7, 1999

### **OUR ROLE IN MINORITY OVER-REPRESENTATION IN THE SYSTEM**

As a Community Justice professional, how do I affect the over-representation of minorities in the corrections system?

*Presented by Joy DeGruy Leary*

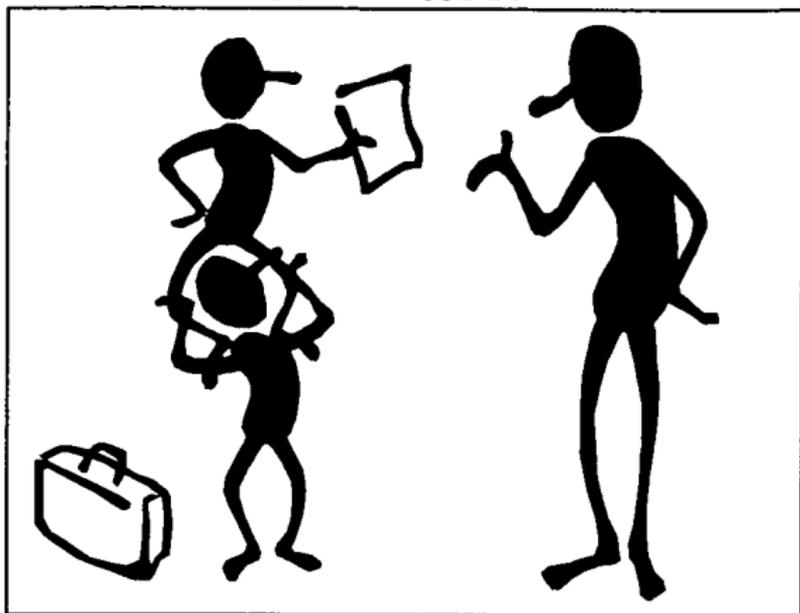
Track I E Wednesday, April 21, 1999

### **COMMUNITY PARTNERSHIPS**

How can I join forces with the community in supporting clients' reintegration into the community?

*Presented by Frances Portillo*

*For questions on the program  
contact any member of the  
committee.*



*Sign Up by Dec. 30<sup>th</sup> by e-mailing  
Doug Peach at PEACH Doug C or  
by sending a signed  
training request form to IO 311*

*Sponsored by:  
The Department of Community Justice  
Cultural Diversity Committee*

**Members:**

Kevin Bowers 248-3190 x241  
Jimmy Brown 248-3748  
Nick Buell 248-3475  
Ruth Crossen 306-5556 x65556  
Jasmine Fox 248-3747 x28283  
Elsie Garland 248-3251 x229  
Leslie Hildula 283-8626  
Wendy Jackson 248-3680 x241  
Molly Johnson 248-3136 x28248,  
Vickie Spulniak 248-3475  
Erika Sylvester 736-6793  
Kathy Treb 736-6131  
Paul Vuky 248-3475  
Tracey Wilkie 248-3475  
Nabil Zaghloul 306-6079 x66079





***Multnomah County***  
***Sheriff's Office***

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

**DAN NOELLE**  
SHERIFF

(503) 255-3600  
TTY (503) 251-2484

**MULTNOMAH COUNTY SHERIFF'S OFFICE**  
**TRANSPORT UNIT**

**SUMMARY OF PRESENTATION TO THE BOARD OF COUNTY**  
**COMMISSIONERS, JANUARY 21, 1999.**

**SERGEANT DREW BROSH**  
**DEPUTY ROBERT MCNABB**

## SUMMARY OF PRESENTATION:

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The goal of this presentation is to educate and inform the Board of County Commissioners on the mission, purpose and primary operations of the Multnomah County Sheriff's Office Transport Unit. The presentation will also address the progress this unit has made in the areas of operations, customer service and fiscal responsibility as it applies to the continuing and growing need for safe, secure and timely transports to, from and within Multnomah County.

### MEET THE MULTNOMAH COUNTY TRANSPORT UNIT

The Transport Unit is comprised of 15 Corrections Deputies (currently) and one Corrections Sergeant, who acts as unit manager. The unit is responsible for the transportation of prisoners as required for court matters, extradition orders, warrants and Governor's warrants, facility classification, medical and other outside appointments. Activities include the coordination of daily court and facility runs, application of restraints, safe loading and unloading of transport vehicles (6 buses, 6 vans and 2 cars), driving to various destinations (sometimes over 400 miles a day), maintaining order of prisoners, preventing escape and managing equipment related to transport operations. Essentially, **we serve the citizens of this county by bringing wanted persons to justice and moving convicted persons to their final destinations with constant regard to safety, security, liability and efficiency.** We do this so that people living in and visiting Multnomah County can feel safe in their homes, streets and businesses, and feel confident that high consideration is given the responsible use of public tax dollars in every aspect of our operation.

### HOW WE DO WHAT WE DO

The Transport Unit uses two methods to accomplish prisoner transport:

**UNIT OPERATIONS:** The Transport Unit runs buses, vans and cars from 0600 to 2300 Monday through Friday to move prisoners to and from our 5 corrections facilities and 3 court buildings. The unit also delivers and picks up warrant, parole and probation prisoners from adjoining counties and both newly sentenced and court required prisoners from state facilities in Multnomah and Marion Counties, and delivers various county facility inmates to court and medically ordered outside appointments. Finally, the unit provides transportation for special community events and responds to facility emergencies as needed.

**SHUTTLE OPERATIONS:** The Transport Unit participates in and utilizes the Northwest Regional Shuttle System. The shuttle is a relay system between

sheriff's offices and police agencies in 11 Northwest states that allows agencies like ours to extradite more fugitives (bringing in and sending away out of state prisoners), clear more warrants and save more budget dollars than using traditional extradition methods. The Transport Unit is a major shuttle player in Oregon, with unit manager Sgt. Drew Brosh currently serving as Oregon Transport Association President.

**CUSTOMER SERVICE:** The Transport Unit serves the public and court system by bringing prisoners to court matters in Multnomah County and maintaining custody of dangerous persons. The unit also serves the transportation needs of 5 adult corrections facilities in Multnomah County and, to some degree, the Donald E. Long home (juvenile detention). The unit experienced a complete staff rotation during 1998 and used the transition as an opportunity to increase current training practices to accommodate increased unit workloads related to jail expansions. The unit also participated in unique team building events to improve staff moral and productivity without incurring the costs often associated with traditional team building functions.

**FISCAL RESPONSIBILITY:** Perhaps the greatest challenge facing the Transport Unit is finding ways to create and maintain efficiencies in a system requiring nearly 100,000 moves per year. To address this, the unit has established "KEY RESULTS" for 1999. These *measurable* outcomes are based on the unit's efficiency and effectiveness in accomplishing its overall mission of delivering prisoners to various destinations, with consideration given to court and facility needs, cost management and timeliness. One area of special attention in 1999 will be reducing liability through creating and maintaining safety measures, improved documentation procedures and providing, for the first time, driver training specific to commercial vehicles (buses).

The Multnomah County Transport Unit thanks the Board of County Commissioners for the opportunity to present this information and looks forward to our presentation.



***Multnomah County***  
***Sheriff's Office***

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

**DAN NOELLE**  
**SHERIFF**

**(503) 255-3600**

**MULTNOMAH COUNTY SHERIFF'S OFFICE**  
**TRANSPORT UNIT**

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## **CUSTOMER SERVICE AND THE TRANSPORT UNIT:**

Who are our customers and what are their needs?

### **TAXPAYERS/VISITORS OF MULTNOMAH COUNTY**

These customers need the Transport Unit to maintain control and custody of the dangerous person we transport as we accomplish our mission for the courts and corrections facilities. We do this through training, training and more training. The unit participates in both formalized training and team meetings where safety and security techniques are studied, shared and practiced. Training costs are controlled by utilizing "in-house" training opportunities and sending one or two staff to training events (as opposed to entire units) and utilizing those staff to train the rest of the team. The unit also remains available for of citizen groups and visiting dignitaries as required.

### **MULTNOMAH COUNTY COURTS**

These customers need the Transport Unit to deliver wanted persons in an efficient and timely fashion. This is accomplished through coordination and staging of in custody court inmates, maintenance of daily court runs and cooperation with the Northwest Regional Shuttle System to deliver prisoners to Multnomah County from 11 northwest states at no cost to the county beyond its own participation in the system.

### **MULTNOMAH COUNTY CORRECTIONS FACILITIES**

These customers need the Transport Unit to meet the complex transportation needs of a 6 facility, 2,000 bed system. We do this through the establishment and maintenance of multiple runs, with diligence given to staging inmates for maximum efficiency in movement. The Transport Unit is implementing proactive safety measures in 1999 to both improve safety and timeliness in these runs and reduce inmate risk and injury, including report protocols, EVOC training and installation of safety devices on transport vehicles.

## **TRANSPORT UNIT KEY RESULTS.**

These measurable outcomes are based on the Transport Unit's efficiency and effectiveness in accomplishing its overall mission of delivering prisoners to various destinations, with consideration given to court and facility needs, cost management and timeliness:

### **KEY RESULT #1 NUMBER OF FACILITY MOVES PER FTE.**

This key result measures efficiency of staffing costs related to Transport Unit operations and differentiates between mass moves and single transports. Represented by number.

### **KEY RESULT #2 NUMBER OF SAFETY MEASURES CREATED OR MAINTAINED.**

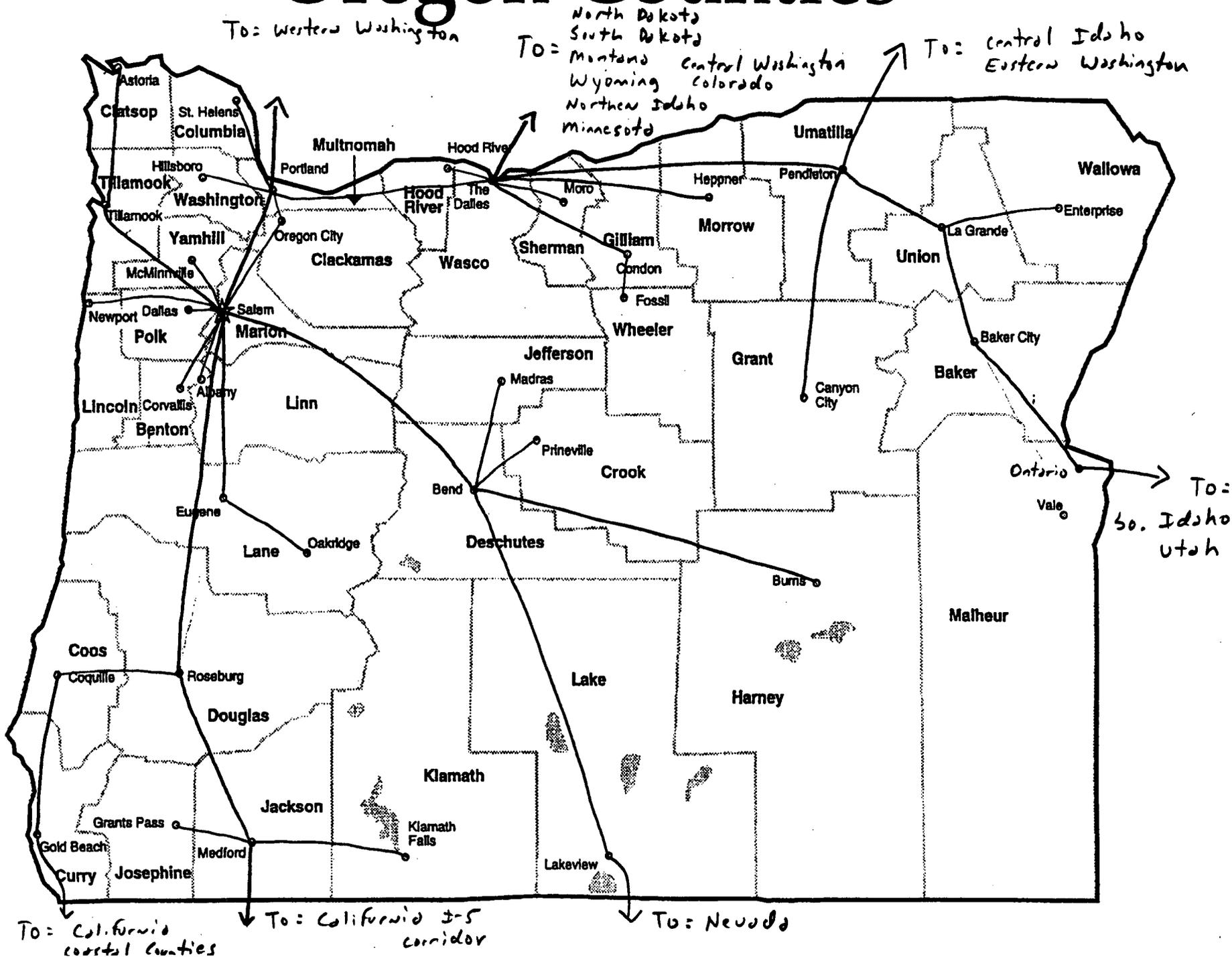
This key result measures Transport Unit proactiveness in reducing financial liability related to injury and incident. Represented by number.

### **KEY RESULT #3 NUMBER OF ESCAPES, INJURIES AND UNCOMPLETED MOVES.**

This key result measures the effectiveness of the Transport Unit to accomplish the needs of the facilities and courts. Represented by percentage.

\*Since these key results are new, a baseline must be established before evaluative comparisons can be made.

# Oregon Counties







BEFORE THE BOARD OF PARDONS OF THE STATE OF UTAH

IN THE MATTER OF  
JACOBSEN, FREDERICK

USP #22789

BOOKED

JAN 08 1999

KING COUNTY JAIL  
KENT DIVISION

WARRANT FOR ARREST

# 96-0800

THE BOARD OF PARDONS OF THE STATE OF UTAH

To any Peace Officer, State of Utah, Greetings:

A certified Warrant Request having been made before the Board by DENISE DAVIS REG III and it appears from the Warrant Request or Affidavit filed with the Warrant Request that there is reason to believe that the parole violation(s) of 1) ABSCONDING.

has/have been committed, and that the person named above has committed it/them; and

Whereas the person named above was conditionally released by the Board of Pardons of the State of Utah upon parole on the 11TH day of JULY, 19 95;

YOU ARE THEREFORE COMMANDED to arrest the above-named parolee and to cause him or her to be detained and returned to actual custody pending a determination whether there is probable cause to believe that the parolee has violated the conditions of his or her parole.

Dated this 17TH day of JULY, 19 96.

Member Utah State Board of Pardons

WABC → 1/20/99  
\*GIVE TO TRANSPORT DEPUTY\*

To: <sup>SALT</sup> Lake, UT  
From LEWIS COUNTY JAIL  
(206) 748-9241  
CHS02/WA0210001

PRISONER

NAME: JACOBSEN, FREDERICK JAME

AKA:

DOB: 02/13/54 44yr      SEX: Male  
HEIGHT: 6'05" 196cm      RACE: White/Non Hi  
HAIR: Brown      EYES: Hazel  
WEIGHT: 230lbs 104kg  
SOCIAL SECURITY: 066-46-478 5  
Scars\Marks\Tattoos: SC /L /KNEE/5 inc

TRANSPORT

HOLD FOR LEWIS COUNTY:

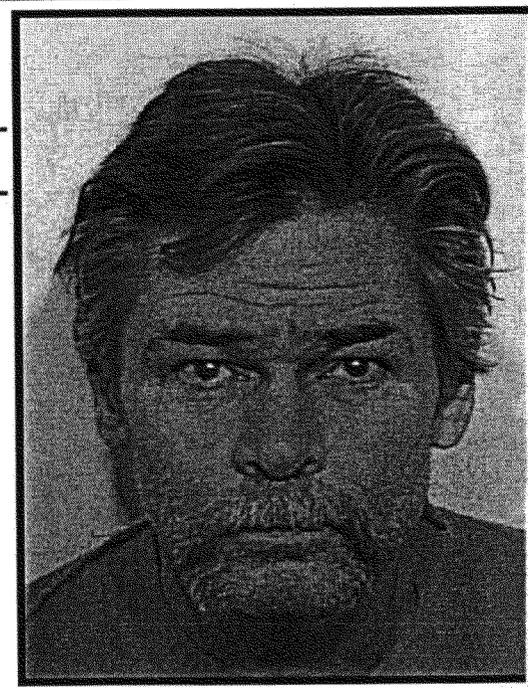
CHARGE: Prob/Viol / Absconding

SENTENCE: \_\_\_\_\_

- FELONY
- MISDEMEANOR
- GOV'S WARRANTS
- WAIVER
- TRANSPORT ORDER

CAUTIONS

- ESCAPE RISK
- VIOLENT
- MEDICAL PROBLEMS  
(If yes, describe below)



BAIL: \_\_\_\_\_

DATE LEFT LEWIS COUNTY: \_\_\_\_\_

**CO-OPERATIVE TRANSPORT**

FROM LEADS ON 01/20/99 AT 05:22:20  
 LH675960000.REUR 7596 LEADS  
 QFT.0R026023C.FAG/MULT.TAG/UMAT.DAT/012099

TRANSPORTS SCHEDULED FROM 'MULT' TO 'UMAT' FOR 012099

NAME	DOB	S	DEST	FROM	TO	BY	T	ORIG	SEQ
71814 BARBER, DARYL LASHAWN <del>TRAN</del>	031671	M	SRCI	MULT	UMAT	MULT	R	MULT	01
619173 BROWN, JEREMY E <del>TRAN</del>	072776	M	SRCI	MULT	UMAT	MULT	R	LINN	13
620737 COAKLEY, PHILLIP <del>TRAN</del>	021363	M	EOCI	MULT	UMAT	MULT	R	LINN	12
72034 CONDON, TIMOTHY CHARLES <del>TRAN</del>	093069	M	MALH	MULT	UMAT	MULT	W	DESC	06
CLAC D-DAHLMAN, ROBERT T	120775	M	SRCI	MULT	UMAT	MULT	R	CLAC	10
604916 FULLER, HENRY SHAWN 7A25	030578	M	SRCI	MULT	UMAT	MULT	O	MULT	11
619455 HARELSON, DAVID TODD <del>TRAN</del>	051262	M	SRCI	MULT	UMAT	MULT	R	LINN	03
60696 HARRADON, DONALD JR <del>TRAN</del>	022367	M	EOCI	MULT	UMAT	MULT	R	MULT	22
48902C-HILLMAN, BOBBY LEE <del>TRAN</del>	050967	M	EOCI	MULT	UMAT	MULT	R	MULT	02
620735 HORN, WILLIAM HAROLD <del>TRAN</del>	122769	M	EOCI	MULT	UMAT	MULT	R	LINN	04
620576 JACOBSEN, FREDRICK J <del>TRAN</del>	021354	M	LITSLAK	MULT	UMAT	MULT	W	WAWHAT	08
608904 MALLETT, RICHARD LEWIS <del>TRAN</del>	042379	M	UMAT	MULT	UMAT	MULT	W	LINN	19
CLAC MCBREGOR, DONALD A	040979	M	EOCI	MULT	UMAT	MULT	R	CLAC	07
145299 MCGUIRE, KYLE JOSEPH 9A10	013077	M	UMAT	MULT	UMAT	MULT	W	MULT	14
620295 PETERSON, MICHAEL <del>TRAN</del>	082576	M	EOCI	MULT	UMAT	MULT	R	BENT	23
CLAC SESSIONS, RICHARD EDMUND	082578	M	EOCI	MULT	UMAT	MULT	R	CLAC	09
619678 SISEMORE, MATTHEW LLOYD <del>TRAN</del>	020779	M	SRCI	MULT	UMAT	MULT	R	LINN	05
123200D-SMITH, ROGER CRAIG <del>TRAN</del>	092660	M	UMAT	MULT	UMAT	MULT	T	LANE	20
620742 SPAULDING, SCOTT EUGENE <del>TRAN</del>	110154	M	EDELMO	MULT	UMAT	MULT	W	JACK	18
47611 D-STOTESBURY, STEPHEN LEE <del>TRAN</del>	091356	M	UNIO	MULT	UMAT	MULT	T	DESC	21
88A12 SUMERLIN, KEVIN DOUGLAS <del>TRAN</del>	040366	M	WAWWAL	MULT	UMAT	MULT	W	MARI	17
620290 THORPE, ANTHONY GERARD <del>TRAN</del>	012362	M	SRCI	MULT	UMAT	MULT	T	JACK	16
WASH WALIGORSKI, DANIEL GLENN	021677	M	EOCI	MULT	UMAT	MULT	R	WASH	15

MESSAGE DISPLAY COMPLETED.

BUDGET MODIFICATION NO.

HD 13

(For Clerk's Use) Meeting Date JAN 21 1999

Agenda No. R-4

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Health

CONTACT Kathy Innes

DIVISION Planning & Development

TELEPHONE 248-3056 x27027

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

Denise Chuckovich

SUGGESTED

AGENDA TITLE

(to assist in preparing a description for the printed agenda)

Approve additions and changes in FTE's in various job classes for an overall increase of .62 FTE, a reduction of \$77,078 in professional services, and an increase of \$87,485 in Temporary Help in the Planning & Development budget. Changes are funded from within current budget levels and \$87,561 of new State Grant funds.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

This action cuts 1.8 Health Service Specialist, adds 1 Health Service Administrator, cuts .33 Program Development Tech, adds .5 Program Development Specialist, adds .5 Evaluator, and adds .75 Data Analyst Professional Services is reduced by \$77,078 and temporary is increased by \$87,485.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Adds \$87,561 to the federal State fund. Adds \$2,206 in indirect to the general Fund

BOARD OF COUNTY COMMISSIONERS  
JAN 11 PM 12:09  
MULTNOMAH COUNTY  
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Quality)

Fund Contingency before this modification

Date

After this modification

Originated By

Date

Department Director

Date

Bruce Odegaard 1/11/99

Plan/Budget Analyst

Date

Employee Services

Date

Caroline S. Kaler 1/11/99

Board Approval

Date

Wendy C. Bogsted 1/21/99

**PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.**

**HD 13**

**5. ANNUALIZED PERSONNEL CHANGES** HD 13 (Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

Permanent Positions, Temporary, Overtime, or Premium	JCN	Org	Explanation of Change	BASE PAY Increase (Decrease)	ANNUALIZED		TOTAL Increase (Decrease)
					Increase/(Decrease)		
					Fringe	Ins.	
-0.25	9734	0051	Budget Analyst Princip	(27,388)	(6,438)	(2,604)	(36,430)
-0.33	6020	0051	Prog Dev Tech	(20,184)	(4,746)	(2,540)	(27,470)
0.50	6021	0051	Prog Dev Spec	43,800	10,298	5,372	59,470
-1.00	9696	0051	Health Svcs Spec	(45,262)	(7,924)	(5,823)	(59,009)
-0.80	9696	0051	Health Svcs Spec	(36,190)	(6,337)	(5,080)	(47,607)
1.00	9693	0051	Health Svcs Admin	60,236	12,606	5,216	78,058
0.75	9734	0051	Budget Analyst Princip	43,344	10,190	3,129	56,663
1.00	6073	0051	Data Analyst	35,677	8,388	5,070	49,135
							0
0.87	TOTAL CHANGE (ANNUALIZED)			\$54,033	\$16,037	\$2,740	\$72,810

**6. EAR PERSONNEL DOLLAR CHANGES** 0 (Calculate costs/savings that will take place this FY; these should explain the actual dollar amounts changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	JCN	Org	Explanation of Change	BASE PAY Increase (Decrease)	CURRENT FY		TOTAL Increase (Decrease)
					Increase/(Decrease)		
					Fringe	Ins.	
-0.25	9734	0051	Budget Analyst Princip	(13,694)	(3,219)	(1,302)	(18,215)
-0.33	6020	0051	Prog Dev Tech	(10,092)	(2,373)	(1,270)	(13,735)
0.50	6021	0051	Prog Dev Spec	21,900	5,149	2,686	29,735
-1.00	9696	0051	Health Svcs Spec	(45,262)	(7,924)	(5,823)	(59,009)
-0.80	9696	0051	Health Svcs Spec	(36,190)	(6,337)	(5,080)	(47,607)
1.00	9693	0051	Health Svcs Admin	60,236	12,606	5,216	78,058
0.75	9734	0051	Budget Analyst Princip	43,344	10,190	3,129	56,663
0.75	6073	0051	Data Analyst	26,825	6,307	2,718	35,850
0.62							
TOTAL CURRENT FISCAL YEAR CHANGES				\$47,067	\$14,399	\$274	\$61,740

EXPENDITURE							HD 13		ACCOUNTING PERIOD			BUDGET FY	
TRANSACTION EB GM [ ]							TRANSACTION DATE		ACCOUNTING PERIOD			BUDGET FY	
Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description	
		156	015	0051			5100			47,067			
		156	015	0051			5200			87,485			
		156	015	0051			5500			14,399		274	
		156	015	0051			5550			274			
		156	015	0051			6110			(77,078)			
		156	015	0051			6310			2,982			
		156	015	0051			6230			2,407	77,536		
		156	015	0051			7110			10,025	87,561		
		100	075	9120			7700			2,206			
		100	015	0905			6110			7,819	10,025		
		400	070	7522			6520			274			
TOTAL EXPENDITURE CHANGE										97,860	175,122		
REVENUE							HD 13		ACCOUNTING PERIOD			BUDGET FY	
TRANSACTION RB GM [ ]							TRANSACTION DATE		ACCOUNTING PERIOD			BUDGET FY	
Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description	
		156	015	0051			2639			66,011			
		156	015	0051			2480			21,550	87,561		
		100	075	7410			6602			10,025			
		400	070	7522			6602			274			
TOTAL REVENUE CHANGE										97,860	87,561		

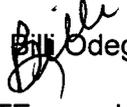


# MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

HEALTH DEPARTMENT  
BUSINESS SERVICES  
McCOY BUILDING  
426 SW STARK  
PORTLAND, OR 97204  
PHONE (503) 248-3056

TO: Board of County Commissioners

FROM:  Bill Odegaard

TODAY'S DATE: Jan. 7, 1999

REQUESTED PLACEMENT DATE: Jan. 21, 1999

SUBJECT: Health Budget Modification Number 13

---

## **I. Recommendation / Action Requested:**

Approve additions and changes in FTE's in various job classes for an overall increase of .62 FTE, and a reduction of \$77,078 in professional services in the Planning & Development budget. The action also increases Temporary Help by \$87,485. Changes are funded from within current budget levels and \$87,561 of new State Grant funds.

## **II. Background / Analysis:**

This action makes changes in various job classes, reduces contracted services, and increases part time in the Planning & Development budget to bring staffing into alignment with current program needs. This action cuts 1.8 Health Service Specialist, adds 1 Health Service Administrator, cuts .33 Program Development Tech, adds .5 Program Development Specialist, adds .5 Evaluator, and adds .75 Data Analyst. Professional Services is reduced by \$77,078 and temporary is increased by \$87,485. Funding for the Evaluator is provided by an Emerging Pathogens Evaluation grant through the State Health Division. Moving General Funds provided for Student Attendance Evaluation from professional services funds the Data Analyst. This budget modification also appropriates \$21,550 in State Grant funds for Family Planning Special Projects. These funds will be used for a male reproductive health video.

## **III. Financial Impact:**

Adds \$87,561 to the Federal State Fund. Adds \$2,206 in indirect to the General Fund.

## **IV. Legal Issues:** NA

## **V. Controversial Issues:** NA

## **VI. Link to Current County Policies:** NA

## **VII. Citizen Participation:** NA

## **VIII. Other Government Participation:** NA

MEETING DATE: January 21, 1999

AGENDA #: R-5

ESTIMATED START TIME: 10:05 AM

(Above Space for Board Clerk's use only)

**AGENDA PLACEMENT FORM**

SUBJECT: Resolution Designating Newspapers for Required Election Publications

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Thursday, January 21, 1999  
AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: Non-Departmental DIVISION: Chair's Office

CONTACT: Ed Campbell for Vicki Ervin TELEPHONE #: 306-5834  
BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: Vicki Ervin, Director of Elections

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

Resolution to Designate Newspapers of General Circulation  
in the County for Required Election Publications

*1/25/99 copies to MICHAEL COX, LARRY  
NICHOLAS & ED CAMPBELL*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

(OR)  
DEPARTMENT  
MANAGER: \_\_\_\_\_

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions? Call the Board Clerk @ 248-3277

BOARD OF  
COUNTY COMMISSIONERS  
99 JAN 13 PM 1:49  
MULTI-NOMINAL COUNTY  
OREGON



## Beverly Stein, Multnomah County Chair

Room 1515, Portland Building  
1120 S.W. Fifth Avenue  
Portland, Oregon 97204

Phone: (503) 248-3308  
FAX: (503) 248-3093  
E-Mail: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Eddie Campbell, Chair's Office

DATE: January 13, 1999

RE: Resolution Designating Newspapers of General Circulation for Required Election Publications

1. **Recommendation/Action Requested:** Approval.
2. **Background/Analysis:** State Law requires the County to designate which newspapers will carry required elections publications. The prescribed format is for the County Governing Body to designate these publications annually at the first meeting of the year. This resolution establishes a designation that will remain in effect until further Board action.
3. **Financial Impact:** Financial impact of this action varies quite a bit depending on the number of elections that take place each year that require notice from the County Elections Division. For the last two years, the Division has budgeted \$3,466 for publishing notices in the three designated newspapers; however, actual costs may range from \$0 to amounts far in excess of the budget. For last year's ten County Charter Measures, the Division spent \$7,084. Costs for each publication were:

\$3,841	Oregonian
\$2,448	Skanner
\$795	Gresham Outlook
<hr/>	
\$7,084	Total

There are no elections currently scheduled for 1999 that would require publishing notices, though any unforeseen County referendum or citizen initiative occurring this year would.



4. **Legal Issues:** This resolution establishes a new process for designating these newspapers. County Counsel has recommended that the Board make the current designation and the process for changing it by Board Resolution. Previous designations were conveyed by Board Order.

5. **Controversial Issues:** One potential issue of controversy is the lack of clear selection criteria for the designated newspapers. Multnomah County is required to designate and publish in at least two newspapers. Other than the Oregonian, which serves as the largest, and most widely distributed newspaper in the region, there are no obvious selections. The current three publications were designated by a previous administration and have been retained without controversy.

The Chair's Office is currently researching the circulation, audience and advertising rates of local publications to gain perspective on the various ad costs per reader. This information will be distributed to the Board when it is collected. Though cost effectiveness is not the only factor for the Board to consider in making designations, this information may be helpful in making future designations.

6. **Link to Current County Policies:** Improving citizen awareness, participation in government.

7. **Citizen Participation:** N/A

8. **Other Government Participation:** N/A

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Resolution No. 99 -

Resolution to Designate Newspapers of General Circulation in the County for Required Election  
Publications

**The Board of County Commissioners Finds:**

- a. Oregon State Law (ORS 254.205) requires the Board to designate newspapers in which required election publications for the County shall be printed.
- b. The Board has made this designation in previous years.
- c. Any changes to this designation will require future Board action.

**The Board Resolves:**

Pursuant to ORS 254.205 and until future action by the Board of County Commissioners, the following are designated as newspapers in which required election publications for the County shall be printed:

- 1) The Oregonian  
1320 SW Broadway  
Portland, Oregon 97201
- 2) The Outlook  
PO Box 880  
Gresham, Oregon 97030
- 3) The Skanner  
2337 N Williams Avenue  
Portland, Oregon 97217

Approved this \_\_\_\_\_ day of January, 1999.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Beverly Stein, Chair

REVIEWED:  
THOMAS SPONSLER, COUNTY COUNSEL  
for MULTNOMAH COUNTY, OREGON

By Thomas Sponsler  
Thomas Sponsler, County Counsel

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
RESOLUTION NO. 99-5

Resolution to Designate Newspapers of General Circulation in the County for Required Election Publications

The Board of County Commissioners Finds:

- a. Oregon State Law (ORS 254.205) requires the Board to designate newspapers in which required election publications for the County shall be printed.
- b. The Board has made this designation in previous years.
- c. Any changes to this designation will require future Board action.

The Board of County Commissioners Resolves:

Pursuant to ORS 254.205 and until future action by the Board of County Commissioners, the following are designated as newspapers in which required election publications for the County shall be printed:

- |  |   |
|--|---|
| 1) The Oregonian<br>1320 SW Broadway<br>Portland, Oregon 97201     | 4) El Hispanic News<br>PO Box 306<br>Portland, Oregon 97207                           |
| 2) The Outlook<br>PO Box 880<br>Gresham, Oregon 97030              | 5) The Asian Reporter<br>922 N Killingsworth St 1-A<br>Portland, Oregon 97217         |
| 3) The Skanner<br>2337 N Williams Avenue<br>Portland, Oregon 97217 | 6) The Portland Observer<br>4747 Martin Luther King Jr Blvd<br>Portland, Oregon 97208 |

Approved this 21st day of January, 1999.



REVIEWED:  
THOMAS SPONSLER, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By Thomas Sponsler  
Thomas Sponsler, County Counsel

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

Beverly Stein  
Beverly Stein, Chair



MULTNOMAH COUNTY PLANNING DEPARTMENT  
STAFF REPORT

C 2-98

**TO:** Board of County Commissioners

**FROM:** Planning Staff

**TODAY'S DATE:** December 11, 1998

**HEARING DATE:** January 14, 1999

**RE:** West Hills Rural Area Plan Special Study Area

I. Recommendation/ Action Requested: Adopt, as recommended by the Planning Commission and modified by staff, amendment of the Zoning Code and certain policies of the West Hills Rural Area Plan creating a CFU-5 district that would apply to the Special Study Area of the WHRAP allowing development of contiguous lots currently under single ownership.

II. Background/ Analysis:

During the development of the West Hills Rural Area Plan a 23 lot (80 acre) area along US Highway 30 immediately south of Watson Road (the Columbia County line) was identified as an area out of character with surrounding Commercial Forest lands due to abnormally small lot sizes and high density of existing residential development. Consequently, that area was designated as an area to be the subject of further study with the intent of both the Planning Commission and Board that each property could be developed individually. Four of the properties are not currently developable due to the aggregation requirement of the Commercial Forest Use zone.

Aggregation of contiguous lots of less than 19 acres created prior to 1990 and now in the same ownership is a Multnomah County requirement, not a requirement of any Oregon Revised Statute or Oregon Administrative Rule. The concept of contiguous lot aggregation originated in 1975 with the Lot of Record definition in the RL-C zoning district on Sauvie Island. It was intended to preserve large blocks of farmland as individual management units. That same concept of Lot of Record was later applied to Commercial Forest Use zones with the adoption of CFU-38 in 1977 and has been carried through subsequent modifications of the CFU districts to the present.

The only controlling ORS or OAR language regarding ownership of parcels in forest areas is the definition of a Tract contained in OAR 660-06-027(5)(a). That subsection stipulates:

"Tract" means one or more contiguous lots or parcels in the same ownership. A tract shall not be considered to consist of less than the required acreage because it is crossed by a public road or waterway.

That definition contains no reference to lot size minimum, nor any reference to date of creation or acquisition. Therefore, a definition of Lot of Record that eliminated those references would comply with all applicable State laws and rules controlling forest lands. It would also provide the opportunity for each of the four lots in the study area to be considered for residential development if they were in separate ownership. The proposed CFU-5 zone contains a Lot of Record definition which accomplishes those goals.

Subsequent to the Planning Commission's action on this matter, Staff received suggestions from the Department of Land Conservation and Development (e-mail attached) to eliminate the amendment of the definition of tract and not to offer the opportunity for a Heritage tract in the CFU-5. Staff agrees with these suggestions because amending the tract definition could lead to confusion and there are no properties in the study area that would qualify for a Heritage tract.

III. Financial Impact:

None.

IV Legal Issues:

None

V. Controversial Issues:

None anticipated.

VI. Link to Current County Policies:

Fully implement WHRAP

VII Citizen Participation:

Notice of Planning Commission hearing(s) on all proposed ordinance amendments are published in the Oregonian newspaper and consistent with law. Public testimony is accepted at all Planning Commission hearings regarding ordinance amendments.

VIII. Other Government Participation:

Coordination with LCDC

IX. PROPOSED CODE AMENDMENTS

See attached

**HALL Robert N**

**From:** JININGS Jon [Jon.Jinings@state.or.us]  
**Sent:** Monday, September 21, 1998 12:36 AM  
**To:** Robert.N.Hall@Co.Multnomah.Or.Us  
**Subject:** Watson Road Proposed Rezone

Bob,

I've taken a look at your material proposing to establish the CFU-5 Zone. If memory serves, this is the area we spoke about when I was up there last time.

Based on your staff report and our previous discussion, my understanding of the 3 differences between the CFU-2 Zone and the new CFU-5 is as follows:

1. The new language for .2062 regarding the lot-of-record (as that term is used by the county) definition has been developed to allow contiguous lot or parcels held in common ownership to be sold or otherwise conveyed independent of one another. For example, an individual owning three contiguous parcels created by a land sales contract in 1950 could sell each of the three parcels.
2. The large tract dwelling opportunity for 160 contiguous acres will not be offered simply because no 160 acre parcels exist in the study area.
3. The definition of tract has been amended for this zone to clarify that a lot or parcel that had previously been part of a tract including a dwelling, but has since been sold to a new owner, can be eligible for a template dwelling.

Assuming that my understanding is correct, I would say that items

1. and 2. are fine.

I'm not sure that the revision proposed as item 3. is necessary. The county doesn't need the additional language proposed in the new definition of "tract" to implement that interpretation. Having different language pertaining to "tract" in the CFU-5 Zone would suggest it has a different meaning in the other CFU zones. I'm also a little concerned that applicants may misunderstand its meaning in light of the new administrative rule language pertaining to lot-of-record dwellings (Heritage Dwellings) that does require an evaluation to determine if the subject lot or parcel was part of a tract including a dwelling on Nov. 4, 1993 [OAR 660-006-0027(1)(a)(C)]. It may be simpler to not amend the definition of tract and simply not offer the Heritage tract dwelling opportunity in the CFU-5 zone.

Let me know if you have any thoughts or questions.

Jon

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ORDINANCE NO. 924

An Ordinance amending MCC 11.15 by incorporating standards revising and implementing the Commercial Forest Use Policies of the West Hills Rural Area Plan for the Study Area identified in that plan.

**SECTION I. FINDINGS**

- (A) The West Hills Rural Area Plan identified an 80 acre Commercial Forest Use area along US Highway 30 immediately south of Watson Road as a Study Area;
- (B) That area is dissimilar with surrounding Commercial Forest properties due to abnormally small lot sizes and the density of existing residential development;
- (C) The Planning Commission held workshops to consider various planning options for this study area on March 16 and April 6, 1998;
- (D) The Planning Commission determined the most appropriate option for the study area was to rezone all properties with the area to a Commercial Forest Use district that would allow development of all tracts as defined by ORS 660-06-027(5)(a);
- (E) On September 14, 1998, the Planning Commission held public a hearing. At that hearing all interested persons were given an opportunity to appear and be heard. At the close of that hearing the Planning Commission recommended adoption of a new zoning district which would allow development of all tracts as defined by Oregon Administrative Rule 660-06-027(5)(a) and that the new district be placed on all properties within the study area identified on the plan map on page 11 of the West Hills Rural Area Plan.

**SECTION II. AMENDMENT OF THE WEST HILLS RURAL AREA PLAN**

Amend the following sections of the West Hills Rural Area Plan as follows:

1. The first strategy of Policy 2 (page 12) is amended to read:

1           **STRATEGY:** Divide Commercial Forest Use lands within the West Hills into three cate-  
2           gories. The first, Designated CFU-1 Forest Lands, consists of areas with large land-hold-  
3           ings generally in excess of 40 acres and areas with few or no existing residences. The sec-  
4           ond, designated CFU-2 Forest Lands, consists of areas with smaller land holdings generally  
5           less than 40 acres, and areas with scattered existing residences. The third, designated  
6           CFU-5 Forest Lands, consists of properties within that area identified as a Study Area on  
7           the map titled West Hills (Northern Portion). (See map on page 11)

- 8           2. A strategy is added between the third and fourth strategy of Policy 2 (page 12) to read:

9           **STRATEGY: Allow non-forestry related uses, such as residences, on CFU-5 Forest lands**  
10           **on all tracts as defined by OAR 660-06-027(5)(a).**

- 11           3. The second paragraph under Exception Lands of Policy 3 (page 13) is deleted.

12           ~~The only area for which an additional "exception" is proposed consists of approximately 80~~  
13           ~~acres adjacent to the intersection of US Highway 30 and Gilkison Road adjacent to the~~  
14           ~~Columbia County Line. This area contains 23 existing lots and 15 existing homes and a~~  
15           ~~small motel. If acknowledged by LCDC, this area would be redesignated and rezoned from~~  
16           ~~Commercial Forest Use to Rural Residential.~~

- 17           4. Policy 4 (page 18) is amended to read:

18           **Policy 4 Do not designate additional "Exception" lands in the rural West Hills unless**  
19           **~~they meet the criteria outlined in Oregon Planning Goal 2 (Land Use).~~**

20           **STRATEGY:** Consider redesignation of approximately 80 acres at the intersection of US  
21           Highway 30 and ~~Gilkison~~ Watson Road, adjacent to the Columbia County line from Com-  
22           mercial Forest Use CFU-2 to CFU-5.

23  
24   **SECTION III. AMENDMENT OF CFU DISTRICT**

25           Multnomah County Code Chapter 11.15 is amended as to add the CFU-5 zoning district contained  
26           in Appendix A.

1 SECTION IV. AMENDMENT OF SECTIONAL ZONING MAPS

2 Sectional Zoning Map No. 3 is amended by substituting the zoning designations adopted by  
3 Ordinance 916 for all property currently designated Commercial Forest Use (CFU-2) within the  
4 Study Area identified by the West Hills Rural Area Plan with Commercial Forest Use (CFU-5).  
5 Exhibit B is adopted as the official zoning map for the West Hills Rural Area Plan Study Area.  
6

7 SECTION V. ADOPTION

8  
9 ADOPTED THIS 21st day of January, 1999, being the date of its 2nd reading  
10 before the Board of County Commissioners of Multnomah County.  
11



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By *Beverly Stein*  
Beverly Stein, Chair

18 REVIEWED:

19 THOMAS SPONSLER, COUNTY COUNSEL  
20 FOR MULTNOMAH COUNTY, OREGON  
21

22 By *Sandra Duffy*  
23 Sandra N. Duffy, Chief Assistant Counsel  
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**EXHIBIT A**

**CFU-5 Zoning District**

## 11.WR.2042 Purposes

The purposes of the Commercial Forest Use District are to conserve and protect designated lands for continued commercial growing and harvesting of timber and the production of wood fiber and other forest uses; to conserve and protect watersheds, wildlife habitats and other forest associated uses; to protect scenic values; to provide for agricultural uses; to provide for recreational opportunities and other uses which are compatible with forest use; implement Comprehensive Framework Plan Policy 11, Commercial Forest Land, the Commercial Forest Use policies of the West Hills Rural Area Plan, and to minimize potential hazards or damage from fire, pollution, erosion or urban development.

## 11.WR.2044 Area Affected

MCC .2042 through .2075 shall apply to those lands designated CFU-5 on the Multnomah County Zoning Map.

## 11.WR.2045 Definitions

As used in MCC .2042 through .2075, unless otherwise noted, the following words and their derivations shall have the following meanings:

- (A) *Auxiliary* - For the purposes of MCC .2048(A)(2) to (3), the use or alteration of a structure or land which provides temporary help, or is directly associated with the conduct of a particular forest practice. An auxiliary structure shall be located on site, be temporary in nature, and be designed not to remain for the entire growth cycle of the forest from planting to harvesting. An auxiliary use shall be removed when the particular forest practice for which it was approved is concluded.
- (B) *Campground* - An area devoted to overnight temporary use for vacation, recreational or emergency purposes, but not for residential purposes. A camping site may be occupied by a tent, travel trailer or recreational vehicle. A campground shall not include intensively developed recreational uses such as swimming pools, tennis courts, retail stores or gas stations.
- (C) *Commercial Tree Species* - Trees recognized under rules adopted under ORS 527.715 (1996) for commercial production.
- (D) *Cubic Foot Per Acre* - The average annual increase in cubic foot volume of wood fiber per acre for fully stocked stands at the culmination of mean annual increment as reported by the USDA Soil Conservation Service. Where SCS data are not available or are shown to be inaccurate, an alternative method for determining productivity may be used. An alternative method must provide equivalent data and be approved by the Department of Forestry.
- (E) *Cubic Foot Per Tract Per Year* - The average annual increase in cubic foot volume of wood fiber per tract for fully stocked stands at the culmination of mean annual increment as reported by the USDA Soil Conservation Service. Where SCS data are not available or are shown to be inaccurate, an alternative method for determining produc-

tivity may be used. An alternative method must provide equivalent data and be approved by the Department of Forestry.

(F) *Date of Creation and Existence* - When a lot, parcel or tract is reconfigured pursuant to applicable law after November 4, 1993, the effect of which is to qualify a lot of record pursuant to MCC .2062 or tract for the siting of a dwelling, the date of the reconfiguration is the date of creation or existence. Reconfigured means any change in the boundary of the lot of record or tract.

(G) *Forest Operation* - Any commercial activity relating to the growing or harvesting of any forest tree species as defined in ORS 527.620 (6) (1996).

(H) *Tract* - One or more contiguous lots or parcels in the same ownership. A tract shall not be considered to consist of less than the required acreage because it is crossed by a public road or waterway..

#### **11.WR.2046 Uses**

No building, structure or land shall be used and no building or structure shall be hereafter erected, altered or enlarged in this district except for the uses listed in MCC .2048 through .2056.

#### **11.WR.2048 Uses Permitted Outright**

(A) The following uses pursuant to the Forest Practices Act and Statewide Planning Goal 4:

- (1) Forest operations or forest practices including, but not limited to, reforestation of forest land, road construction and maintenance, harvesting of a forest tree species, application of chemicals, and disposal of slash;
- (2) Temporary on site structures which are auxiliary to and used during the term of a particular forest operation; or
- (3) Physical alterations to the land auxiliary to forest practices including, but not limited to, those for purposes of exploration, mining, commercial gravel extraction and processing, landfills, dams, reservoirs, road construction or recreational facilities;

(B) A temporary portable facility for the primary processing of forest products;

(C) Farm use, as defined in ORS 215.203;

(D) Alteration, maintenance, or expansion of an existing lawfully established single family dwelling subject to the following:

(1) The existing dwelling:

- (a) Has intact exterior walls and roof structures;

- (b) Has indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sanitary waste disposal system;
  - (c) Has interior wiring for interior lights; and
  - (d) Has a heating system.
- (2) Satisfies the dimensional standards of MCC .2058; and
- (3) Satisfies the development standards of MCC .2074(A)(5) and (B) if an expansion that exceeds 400 square feet of ground coverage.
- (E) Replacement of an existing lawfully established single family dwelling on the same lot, subject to the following:
- (1) The replacement dwelling will be located within 200 feet of the existing dwelling; and
  - (2) The existing dwelling:
    - (a) Has intact exterior walls and roof structures;
    - (b) Has indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sanitary waste disposal system;
    - (c) Has interior wiring for interior lights;
    - (d) Has a heating system;
    - (e) Is removed, demolished or converted to an allowable nonresidential use within three months of the completion of the replacement dwelling; and
  - (3) The replacement dwelling shall satisfy the dimensional standards of MCC .2058 and the development standards of MCC .2074.
- (F) Uses to conserve soil, air and water quality and to provide for wildlife and fisheries resources, including a public or private wildlife and fisheries resources conservation area;
- (G) An uninhabitable structure accessory to fish and wildlife enhancement;
- (H) A caretaker residence for a public park or a fish hatchery;
- (I) Local distribution lines (e.g., electric, telephone, natural gas, etc.) and accessory equipment (e.g., electric distribution transformers, poles, meter cabinets, terminal boxes, pedestals), or equipment which provides service hookups, including water service hookups;

- (J) Climbing and passing lanes within the right of way existing as of July 1, 1987;
- (K) Reconstruction or modification of public roads and highways, not including the addition of vehicular travel lanes, where no removal or displacement of buildings will occur, or no new land parcels result;
- (L) Temporary public road and highway detours that will be abandoned and restored to original condition or use at such time as no longer needed;
- (M) Minor betterment of existing public roads and highway related facilities such as maintenance yards, weigh stations and rest areas, within a right-of-way existing as of July 1, 1987, and contiguous public-owned property utilized to support the operation and maintenance of public roads and highways;
- (N) A lookout tower for forest fire protection;
- (O) A water intake facility, canal and distribution lines for farm irrigation and ponds;
- (P) A temporary forest labor camp;
- (Q) Exploration for mineral and aggregate resources as defined in ORS Chapter 517;
- (R) Exploration for geothermal resources;
- (S) A site for the disposal of solid waste that has been ordered to be established by the Environmental Quality Commission under ORS 459.049, together with equipment, facilities or buildings necessary for its operation.

**11.WR.2049 Uses Permitted Under Prescribed Conditions**

- (A) Replacement of an existing lawfully established single family dwelling on the same lot more than 200 feet from the existing dwelling, subject to the following:
  - (1) The existing dwelling:
    - (a) Has intact exterior walls and roof structures;
    - (b) Has indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sanitary waste disposal system;
    - (c) Has interior wiring for interior lights;
    - (d) Has a heating system; and
    - (e) Is removed, demolished or converted to an allowable nonresidential use within three months of the completion of the replacement dwelling;
  - (2) The location of the replacement dwelling shall satisfy the dimensional standards of

MCC .2058 and the development standards of MCC .2074.

(B) Restoration or replacement of a lawfully established single family dwelling on the same lot when the restoration or replacement is made necessary by fire, other casualty or natural disaster, subject to the following:

- (1) Restoration or replacement shall be commenced within one year from the occurrence of the fire, casualty or natural disaster; and
- (2) A replacement dwelling located more than 200 feet from the prior dwelling location shall satisfy the dimensional standards of MCC .2058 and the development standards of MCC .2074.
- (3) The existing dwelling at the time of the fire, casualty, or natural disaster:
  - (a) Had intact exterior Walls and roof structures;
  - (b) Had indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sanitary waste disposal system;
  - (c) Had interior wiring for interior lights; and
  - (d) Had a heating system.

#### **11.WR.2050 Conditional Uses**

The following uses may be permitted when found by the approval authority to satisfy the applicable standards of this Chapter:

- (A) A Template Dwelling pursuant to the provisions of MCC .2052(A), and .2074.
- (B) The following Community Service Uses pursuant to the provisions of MCC .2053, .2074,.7005 through .7015, and .7035 through .7072.
  - (1) Campground.
  - (2) Cemetery.
  - (3) Fire station for rural and forest fire protection.
  - (4) Aid to navigation and aviation.
  - (5) Water intake facility, related treatment facility, pumping station, and distribution line.
  - (6) Reservoir and water impoundment.
  - (7) New distribution line (e.g., gas, oil, geothermal) with a right-of-way 50 feet or less

in width or new electric transmission line with a right-of-way width of up to 100 feet as specified in ORS 772.21 0.

- (8) Forest management research and experimentation facility as defined by ORS 526.215.
  - (9) Park, including a public or private wildlife and fisheries resources conservation area with accessory structures for educational or instructional use.
  - (10) Utility facility for the purpose of generating power provided the facility not preclude more than 10 acres from use as a commercial forest operation unless an exception is taken pursuant to OAR 660, Division 4.
  - (11) Radio, microwave, and television transmission towers subject to the definitions, restrictions and standards in MCC .7020(15) and .7035 through .7041.
  - (12) Refuse dump or sanitary landfill for which the Department of Environmental Quality has granted a permit under ORS 459.245, together with equipment, facilities or buildings necessary for its operation.
  - (13) Regional Sanitary Landfill for which the Department of Environmental Quality has granted a permit under ORS 459.245, together with equipment, facilities or buildings necessary for its operation subject to the definitions, restrictions and standards in MCC .7045 through .7072.
  - (14) Private hunting and fishing operation without any lodging accommodations.
  - (15) Private seasonal accommodations for a fee hunting operation or fishing, provided:
    - (a) Accommodations are limited to no more than 15 guest rooms as that term is defined in the Oregon Structural Speciality Code;
    - (b) Only minor incidental and accessory retail sales are permitted;
    - (c) Accommodations are occupied temporarily for the purpose of hunting during game bird and big game hunting seasons or fishing during fishing seasons authorized by the Oregon Fish and Wildlife Commission; and
    - (d) Accommodations for fishing must be located within 1/4 mile of fish bearing Class I waters.
  - (16) Mining, processing and production of geothermal resources.
- (C) The following uses pursuant to the provisions of MCC .2053, .2074, .7105 through .7120, .7125 through .7135, .7305 through .7335, and .7605 through .7640.
- (1) Mining and processing of aggregate and other mineral or subsurface resources as defined in ORS Chapter 517;

- (2) Permanent facility for the primary processing of forest products;
  - (3) Permanent logging equipment repair and storage;
  - (4) Log scaling and weigh stations;
  - (5) Construction of additional passing and travel lanes requiring the acquisition of right of way but not resulting in the creation of new land parcels;
  - (6) Reconstruction or modification of public roads and highways involving the removal or displacement of buildings but not resulting in the creation of new land parcels;
  - (7) Improvement of public roads and highway related facilities, such as maintenance yards, weigh stations and rest areas, where additional property or right of way is required but not resulting in the creation of new land parcels; and
  - (8) Expansion of aircraft landing areas auxiliary to forestry practices, notwithstanding the provisions of MCC .6050 through .6058.
- (D) Type B home occupation pursuant to MCC 11.15.7455 through .7465 and provided:
- (1) That no sale of merchandise is made from the premise; and
  - (2) That noise, odor, smoke, gases, fallout, vibration, heat or glare resulting from the activity is not detectable at any property line.

#### **11.WR.2052 Template Dwellings**

- (A) A template dwelling may be sited on a tract, subject to the following:
- (1) The lot or lots in the tract shall meet the lot of record standards of MCC .2062(A) and (B) and have been lawfully created prior to January 25, 1990;
  - (2) The tract shall be of sufficient size to accommodate siting the dwelling in accordance with MCC .2074 with minimum yards of 60 feet to the centerline of any adjacent public or private road serving two or more properties and 130 feet to all other property lines. Exceptions to this standard shall be pursuant to MCC .2075, as applicable;
  - (3) The tract shall meet the following standards:
    - (a) The tract shall be composed primarily of soils which are capable of producing 0 to 49 cubic feet of Douglas Fir timber per acre per year (cf/ac/yr); and
    - (i) The lot upon which the dwelling is proposed to be sited and at least all or part of 3 other lawfully created lots existed on January 1, 1993 within a 160-acre square when centered on the center of the subject tract parallel and per-

- pendicular to section lines; and
- (ii) At least three dwellings lawfully existed on January 1, 1993 within the 160-acre square, or
- (b) The tract shall be composed primarily of soils which are capable of producing 50 to 85 cf/ac/yr of Douglas Fir timber; and
- (i) The lot upon which the dwelling is proposed to be sited and at least all or part of 7 other lawfully created lots existed on January 1, 1993 within a 160-acre square when centered on the center of the subject tract parallel and perpendicular to section lines; and
  - (ii) At least three dwellings lawfully existed on January 1, 1993 within the 160-acre square, or
- (c) The tract shall be composed primarily of soils which are capable of producing above 85 cf/ac/yr of Douglas Fir timber; and
- (i) The lot upon which the dwelling is proposed to be sited and at least all or part of 11 other lawfully created lots existed on January 1, 1993 within a 160-acre square when centered on the center of the subject tract parallel and perpendicular to section lines; and
  - (ii) At least five dwellings lawfully existed on January 1, 1993 within the 160-acre square.
- (d) Lots and dwellings within urban growth boundaries shall not be counted to satisfy (a) through (c) above.
- (e) There is no other dwelling on the tract,
- (f) No other dwellings are allowed on other lots (or parcels) that make up the tract;
- (g) Except as provided for a replacement dwelling, all lots (or parcels) that are part of the tract shall be precluded from all future rights to site a dwelling; and
- (h) No lot (or parcel) that is part of the tract may be used to qualify another tract for the siting of a dwelling;
- (4) The dwelling will be located outside a big game winter habitat area as defined by the Oregon Department of Fish and Wildlife, or that agency has certified that the impacts of the additional dwelling, considered with approvals of other dwellings in the area since acknowledgment of the Comprehensive Plan in 1980, will be acceptable.
- (5) Proof of a long-term road access use permit or agreement shall be provided if road access to the dwelling is by a road owned and maintained by a private party or by

the Oregon Department of Forestry, the Bureau of Land Management, or the United States Forest Service. The road use permit may require the applicant to agree to accept responsibility for road maintenance;

- (6) A condition of approval requires the owner of the tract to plant a sufficient number of trees on the tract to demonstrate that the tract is reasonably expected to meet Department of Forestry stocking requirements at the time specified in Department of Forestry administrative rules, provided, however, that:
  - (a) The planning department shall notify the county assessor of the above condition at the time the dwelling is approved;
  - (b) The property owner shall submit a stocking survey report to the county assessor and the assessor will verify that the minimum stocking requirements have been met by the time required by Department of Forestry rules. The assessor will inform the Department of Forestry in cases where the property owner has not submitted a stocking survey report or where the survey report indicates that minimum stocking requirements have not been met;
  - (c) Upon notification by the assessor the Department of Forestry will determine whether the tract meets minimum stocking requirements of the Forest Practices Act. If the department determines that the tract does not meet those requirements, the department will notify the owner and the assessor that the land is not being managed as forest land. The assessor will then remove the forest land designation pursuant to ORS 321.359 and impose the additional tax pursuant to ORS 321.372;
- (7) The dwelling meets the applicable development standards of MCC .2074;
- (8) A statement has been recorded with the Division of Records that the owner and the successors in interest acknowledge the rights of owners of nearby property to conduct forest operations consistent with the Forest Practices Act and Rules, and to conduct accepted farming practices;
- (9) Evidence is provided, prior to the issuance of a building permit, that the covenants, conditions and restrictions form adopted as "Exhibit A" to the Oregon Administrative Rules (OAR), Chapter 660, Division 6 (December, 1995), or a similar form approved by the Planning Director, has been recorded with the county Division of Records;
  - (a) The covenants, conditions and restrictions shall specify that:
    - (i) All lots (or parcels) that are part of the tract shall be precluded from all future rights to site a dwelling; and
    - (ii) No lot (or parcel) that is part of the tract may be used to qualify another tract for the siting of a dwelling;

- (b) The covenants, conditions and restrictions are irrevocable, unless a statement of release is signed by an authorized representative of Multnomah County. That release may be given if the tract is no longer subject to protection under Statewide Planning Goals for forest or agricultural lands;
- (c) Enforcement of the covenants, conditions and restrictions shall be as specified in OAR 660-06-027 (December, 1995).

#### **11.WR.2053 Use Compatibility Standards**

Specified uses of MCC .2050(C) and (D), and MCC .2054(C), and .2056 may be allowed upon a finding that:

(A) The use will:

- (1) Not force a significant change in, or significantly increase the cost of, accepted forestry or farming practices on surrounding forest or agricultural lands;
- (2) Not significantly increase fire hazard, or significantly increase fire suppression costs, or significantly increase risks to fire suppression personnel; and

(B) A statement has been recorded with the Division of Records that the owner and the successors in interest acknowledge the rights of owners of nearby property to conduct forest operations consistent with the Forest Practices Act and Rules, and to conduct accepted farming practices.

#### **11.WR.2054 Accessory Uses**

The following structures or uses may be authorized in this district provided they are customarily accessory or incidental to a permitted use:

- (A) Signs, pursuant to the provisions of MCC 11.1 5.7902-.7982;
- (B) Off-street parking and loading as required by MCC .6100 through .6148;
- (C) Type A home occupations pursuant to the definition and restrictions of MCC .0010. and .2053. Home occupations as defined by MCC .0010 do not allow the level of activity defined in ORS 215.448; and
- (D) Other structures or uses determined by the Planning Director to be customarily accessory or incidental to any use permitted or approved in this district.

#### **11.WR.2056 Temporary Uses**

- (A) A mobile home, in conjunction with an existing dwelling, upon obtaining an annual Temporary Health Hardship Permit pursuant to MCC .2053 and .871 0.
- (B) An asphalt and concrete batch plant accessory to a specific highway project pursuant to

MCC .2053.

- (C) A mobile home during the construction or reconstruction of a residence allowed under MCC .2048(D) or (E), .2049(B), or .2050(A), (B) or (C) provided that the mobile home is removed, demolished or converted to an allowable nonresidential use within three months of the completion of the dwelling.

### 11.WR.2058 Dimensional Requirements

- (A) Except as provided in MCC .2060, .2061, .2062, and .2064, the minimum lot size shall be 80 acres.
- (B) That portion of a street which would accrue to an adjacent lot if the street were vacated shall be included in calculating the size of such lot.
- (C) Minimum Forest Practices Setback Dimensions from tract boundary – Feet:

Road Frontage	Other Front	Side	Rear
60 from centerline of road from which access is gained	130	130	130

Maximum Structure Height - 35 feet

Minimum Front Lot Line Length - 50 feet.

Forest practices setback dimensions shall not be applied to the extent they would have the effect of prohibiting a use permitted outright. Exceptions to forest practices setback dimensions shall be pursuant to MCC 11.WR.2075, as applicable, but in no case shall they be reduced below the minimum primary fire safety zone required by MCC 11.WR.2074(A)(5)(c)(ii).

- (D) The minimum forest practices setback requirement shall be increased where the yard abuts a street having insufficient right-of-way width to serve the area. The Planning Commission shall determine the necessary right-of-way widths and additional yard requirements not otherwise established by ordinance.
- (E) Structures such as barns, silos, windmills, antennae, chimneys, or similar structures may exceed the height requirements.
- (F) Yards for the alteration, replacement or restoration of dwellings under MCC .2048(D), .2048(E) and .2049 (B) need not satisfy the development standards of MCC .2074 if originally legally established to a lesser standard than that required by MCC .2074, but in no case shall they be less than those originally established.

- (G) Agricultural buildings, as specified in ORS 455.315(2) and allowed under MCC .2048(C), may have minimum side and rear yard setbacks of 30 feet, but in no case shall any setback be less than the minimum primary fire safety zone required by MCC .2074(A)(5)(c)(ii).

#### **11.WR.2060 Lots of Exception**

The Planning Director may grant an exception to permit the creation of a lot of less than the minimum specified in MCC .2058(A) subject to the following:

- (A) The Lot of Record to be divided exceeds the area requirements of MCC .2058(A);
- (B) The Lot of Exception will contain a dwelling which existed prior to January 25, 1990;
- (C) The Lot of Exception will be no larger than 5 acres;
- (D) The division will create no more than one lot which is less than the minimum area required in MCC.2058(A);
- (E) The division complies with the dimensional requirements of MCC .2058 (C) through (F); and
- (F) The parcel not containing the dwelling is not entitled to a dwelling.
  - (1) A condition of approval shall require that covenants, conditions and restrictions stating that requirement shall be recorded with the county Division of Records.
  - (2) The covenants, conditions and restrictions are irrevocable, unless a statement of release is signed by an authorized representative of Multnomah County. That release may be given if the parcel is no longer subject to protection under Statewide Planning Goals for forest or agricultural lands.

#### **11.WR.2061 Lot Line Adjustment**

- (A) The Planning Director may approve an adjustment of the common lot line between contiguous Lots of Record based on a finding that:
  - (1) The permitted number of dwellings will not thereby be increased above that otherwise allowed in this district;
  - (2) The resulting lot configuration is at least as appropriate for the continuation of the existing commercial forest practices in the area as the lot configuration prior to adjustment;
  - (3) The new lot line is in compliance with the dimensional requirements of MCC .2058 (C) through (E); and

- (4) Neither of the properties is developed with a dwelling approved under the provisions for a mobile home on a Health Hardship, or a dwelling for the housing of help required to carry out a farm or forest use.

#### **11.WR.2062 Lot of Record**

- (A) For the purposes of this district, a Lot of Record is a parcel of land which, when established, satisfied all applicable laws.
- (B) Separate Lots of Record may be created under the provisions of .2064.
- (C) A Lot of Record which has less than the front lot line minimums required may be occupied by any permitted or approved use when in compliance with the other requirements of this district.
- (D) A Lot of Record may be comprised of a separate parcel, containing an area less than that required by MCC .2058(A), created solely for the purposes of financing a dwelling. Such a parcel shall be considered a Mortgage Lot, subject to the following:
  - (1) A Mortgage Lot may be created without review providing the remainder of the Lot of Record is not developed with a residence.
  - (2) The remainder of the Lot of Record shall be ineligible for a permit for a dwelling.
  - (3) A Mortgage Lot shall not be conveyed as a lot separate from the tract out of which it was created.
  - (4) The tax roll accounts of the Mortgage Lot and parent lot shall be consolidated into one account when title to both parcels is secured.

#### **11.WR.2064 Lot Size for Conditional Uses**

Lots less than the minimum specified in MCC .2058(A) may be created for the uses listed in MCC .2048(S) and .2050(C)(1) through (6), (9) through (13), and (16) and (D)(1) through (4), after approval is obtained pursuant to MCC .2053 and based upon:

- (A) A finding that the new lot is the minimum site size necessary for the proposed use;
- (B) The nature of the proposed use in relation to its impact on nearby properties; and
- (C) Consideration of the purposes of this district.

#### **11.WR.2066 Off-Street Parking and Loading**

Off-street parking and loading permitted as an accessory use shall be provided as required by MCC .61 00 through .6148.

### **11.WR.2068 Access**

Any lot in this district shall abut a street, or shall have other access deemed by the approval authority to be safe and convenient for pedestrians and for passenger and emergency vehicles.

### **11.WR.2070 Exemptions From Non-Conforming Use Provisions**

(A) Conditional Uses listed in MCC .2050, legally established prior to October 6, 1977, shall be deemed conforming and not subject to the provisions of MCC .8805 through .8810, provided, however, that any change of use shall be subject to approval pursuant to the provisions of MCC .2050.

(B) The term "change of use", as used in this section, means the change from one Conditional Use listed in MCC .2050 to another such Conditional Use.

### **11.WR.2072 Right to Complete Single-Family Dwelling**

(A) A single family dwelling may be completed under the provisions of a building permit issued prior to August 8, 1998.

(1) The building permit shall be subject only to the regulations in effect at the time of issuance.

(2) The building permit must continue to be kept valid under the permit regulations of the applicable government issuer until completion of the dwelling.

(B) A building permit for a new single family dwelling may be issued up to 180 days after January 7, 1993 if approval from the Planning Director was obtained on a building permit application prior to January 7, 1993.

(1) The building permit shall be subject only to the regulations in effect prior to January 7, 1993.

(2) The building permit must continue to be kept valid under the permit regulations of the applicable government issuer until completion of the dwelling.

(C) A building permit for a new single family dwelling may be issued up to two years after January 7, 1993 if approval from the Planning Director was given in an administrative proceeding for a "residential use, in conjunction with a primary use" pursuant to the applicable Use Under Prescribed Conditions provisions of MCC .2050(A) or MCC .2170(A) in effect prior to January 7, 1993.

(1) The building permit shall be subject only to the regulations in effect prior to January 7, 1993.

(2) The building permit must continue to be kept valid under the permit regulations of the applicable government issuer until completion of the dwelling.

- (3) Pursuant to the provisions and requirements of ORS 215.428, application for a "residential use, in conjunction with a primary use" referenced above will be accepted until January 7, 1993.
- (D) A building permit for a new single family dwelling may be issued after January 7, 1993 for a dwelling approved as a "residential use, not in conjunction with a primary use" by a Hearing Authority in an action proceeding pursuant to the applicable Conditional Use provisions of MCC .2052(C) or MCC .2172(C) in effect prior to January 7, 1993 if the approval has not expired pursuant to MCC .7110(C).
  - (1) The building permit shall be subject only to the regulations in effect prior to January 7, 1993.
  - (2) The building permit must continue to be kept valid under the permit regulations of the applicable government issuer until completion of the dwelling.
  - (3) Pursuant to the provisions and requirements of ORS 215.428, application for a "residential use, not in conjunction with a primary use" referenced above will be accepted until January 7, 1993.

#### **11.WR.2074 Development Standards for Dwellings and Structures**

Except as provided for the alteration, replacement or restoration of dwellings under MCC .2048(D), .2048(E) and .2049 (B), all dwellings and structures located in the CFU district after January 7, 1993 shall comply with the following:

- (A) The dwelling or structure shall be located such that:
  - (1) It has the least impact on nearby or adjoining forest or agricultural lands and satisfies the minimum yard and setback requirements of .2058(C) through (G);
  - (2) Adverse impacts on forest operations and accepted farming practices on the tract will be minimized;
  - (3) The amount of forest land used to site the dwelling or other structure, access road, and service corridor is minimized;
  - (4) Any access road or service corridor in excess of 500 feet in length is demonstrated by the applicant to be necessary due to physical limitations unique to the property and is the minimum length required; and
  - (5) The risks associated with wildfire are minimized. Provisions for reducing such risk shall include:
    - (a) The proposed dwelling will be located upon a tract within a fire protection district or the dwelling shall be provided with residential fire protection by contract;

(b) Access for a pumping fire truck to within 15 feet of any perennial water source on the lot. The access shall meet the driveway standards of MCC .2074(D) with permanent signs posted along the access route to indicate the location of the emergency water source;

(c) Maintenance of a primary and a secondary fire safety zone on the subject tract.

(i) A primary fire safety zone is a fire break extending a minimum of 30 feet in all directions around a dwelling or structure. Trees within this safety zone shall be spaced with greater than 15 feet between the crowns. The trees shall also be pruned to remove low branches within 8 feet of the ground as the maturity of the tree and accepted silviculture practices may allow. All other vegetation should be kept less than 2 feet in height.

(ii) On lands with 10 percent or greater slope the primary fire safety zone shall be extended down the slope from a dwelling or structure as follows:

Percent Slope	Distance In Feet
Less than 10	Not required
Less than 20	50
Less than 25	75
Less than 40	100

(iii) A secondary fire safety zone is a fire break extending a minimum of 100 feet in all directions around the primary safety zone. The goal of this safety zone is to reduce fuels so that the overall intensity of any wildfire is lessened. Vegetation should be pruned and spaced so that fire will not spread between crowns of trees. Small trees and brush growing underneath larger trees should be removed to prevent the spread of fire up into the crowns of the larger trees. Assistance with planning forestry practices which meet these objectives may be obtained from the State of Oregon Department of Forestry or the local Rural Fire Protection District. The secondary fire safety zone required for any dwelling or structure may be reduced under the provisions of MCC 11.WR.2058(D) and .2075.

(iv) No requirement in (i), (ii), or (iii) above may restrict or contradict a forest management plan approved by the State of Oregon Department of Forestry pursuant to the State Forest Practice Rules; and

(v) Maintenance of a primary and a secondary fire safety zone is required only to the extent possible within the area of an approved yard (setback to property line).

(d) The building site must have a slope less than 40 percent.

(B) The dwelling or structure shall:

- (1) Comply with the standards of the applicable building code or as prescribed in ORS 446.002 through 446.200 relating to mobile homes;
  - (2) If a mobile home, have a minimum floor area of 600 square feet and be attached to a foundation for which a building permit has been obtained;
  - (3) Have a fire retardant roof; and
  - (4) Have a spark arrester on each chimney.
- (C) The applicant shall provide evidence that the domestic water supply is from a source authorized in accordance with the Department of Water Resources Oregon Administrative Rules for the appropriation of ground water (OAR 690, Division 10) or surface water (OAR 690, Division 20) and not from a Class 11 stream as defined in the Forest Practices Rules.
- (1) If the water supply is unavailable from public sources, or sources located entirely on the property, the applicant shall provide evidence that a legal easement has been obtained permitting domestic water lines to cross the properties of affected owners.
  - (2) Evidence of a domestic water supply means:
    - (a) Verification from a water purveyor that the use described in the application will be served by the purveyor under the purveyor's rights to appropriate water; or
    - (b) A water use permit issued by the Water Resources Department for the use described in the application; or
    - (c) Verification from the Water Resources Department that a water use permit is not required for the use described in the application. If the proposed water supply is from a well and is exempt from permitting requirements under ORS 537.545, the applicant shall submit the well constructor's report to the county upon completion of the well.
- (D) A private road (including approved easements) accessing two or more dwellings, or a driveway accessing a single dwelling, shall be designed, built, and maintained to:
- (1) Support a minimum gross vehicle weight (GVW) of 52,000 lbs. Written verification of compliance with the 52,000 lb. GVW standard from an Oregon Professional Engineer shall be provided for all bridges or culverts;
  - (2) Provide an all-weather surface of at least 20 feet in width for a private road and 12 feet in width for a driveway;
  - (3) Provide minimum curve radii of 48 feet or greater;
  - (4) Provide an unobstructed vertical clearance of at least 13 feet 6 inches;

- (5) Provide grades not exceeding 8 percent, with a maximum of 12 percent on short segments, except as provided below:
  - (a) Rural Fire Protection District No. 14 requires approval from the Fire Chief for grades exceeding 6 percent;
  - (b) The maximum grade may be exceeded upon written approval from the fire protection service provider having responsibility;
- (6) Provide a turnaround with a radius of 48 feet or greater at the end of any access exceeding 150 feet in length;
- (7) Provide for the safe and convenient passage of vehicles by the placement of:
  - (a) Additional turnarounds at a maximum spacing of 500 feet along a private road; or
  - (b) Turnouts measuring 20 feet by 40 feet along a driveway in excess of 200 feet in length at a maximum spacing of 1/2 the driveway length or 400 feet whichever is less.

#### **11.WR.2075 Exceptions to Secondary Fire Safety Zones and Forest Practices Setbacks**

- (A) The secondary fire safety zone and forest practices tract setbacks for dwellings and structures may be reduced pursuant to the provisions of .2075(B) when:
  - (1) The tract on which the dwelling or structure is proposed has an average lot width or depth of 330 feet or less, or
  - (2) The dwelling or structure is proposed to be located within 130 feet of the centerline of a public or private road serving two or more properties including the subject site; or
  - (3) The proposed dwelling or structure is intended to be located within 130 feet of a legally existing dwelling or structure.
- (B) Exceptions to secondary fire safety zones and forest practices setbacks shall only be granted upon satisfaction of the following standards:
  - (1) If the proposed secondary fire safety zone is between 50 and 100 feet, the dwelling or structure shall be constructed in accordance with the International Fire Code Institute Urban-Wildland Interface Code Section 505 Class 2 Ignition Resistant Construction as adopted August, 1996, or as later amended, or
  - (2) If the proposed secondary fire safety zone is less than fifty feet, the dwelling or structure shall be constructed in accordance with the International Fire Code Institute Urban-Wildland Interface Code Section 504 Class 1 Ignition Resistant Construction as adopted August, 1996, or as later amended, and

- (3) There shall be no combustible fences within 12 feet of the exterior surface of the dwelling or structure; and
- (4) A dwelling shall have a central station monitored alarm system if the secondary fire safety zone equivalents of MCC .2075(B)(1) are utilized, or
- (5) A dwelling shall have a central station monitored 13D sprinkler system if the secondary fire safety zone equivalents of MCC .2075(B)(2) are utilized. Exception: Expansions of existing single family dwellings as allowed by MCC .2048(D) shall not be required to meet this standard, but shall satisfy the standard of MCC .2074(B)(4) above.
- (6) All accessory structures within the fire safety zone setbacks required by MCC .2074 shall have a central monitored alarm system.
- (7) All accessory structures within 50 feet of a building shall:
  - (a) Have a central monitored alarm system;
  - (b) Have exterior walls constructed with materials approved for a minimum of one-hour-rated fire-resistive construction, heavy timber, log wall construction or constructed with noncombustible materials on the exterior side.
- (8) When a detached accessory structure is proposed to be located so that the structure or any portion thereof projects over a descending slope surface greater than 10 percent, the area below the structure shall have all underfloor areas enclosed to within 6 inches of the ground, with exterior wall construction in accordance with Section 504.5 of the International Fire Code Institute Urban-Wildland Interface Code Class 1 Ignition Resistant Construction as adopted August, 1996, or as later amended, or underfloor protection in accordance with Section 504.6 of that same publication.

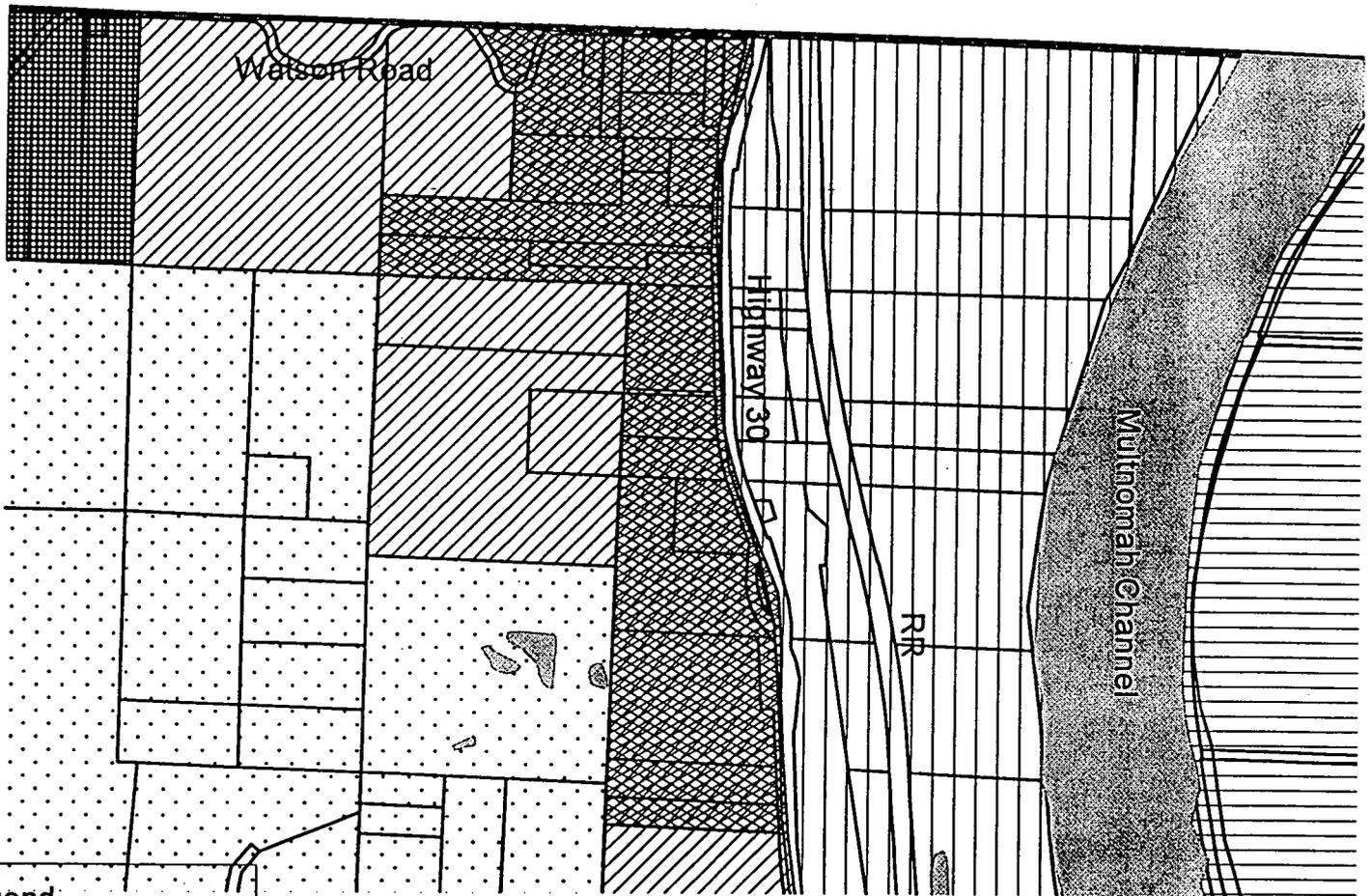
Exception: The enclosure may be omitted where the underside of all exposed floors and all exposed structural columns, beams and supporting walls are protected as required for exterior one-hour-rated fire-resistive construction or heavy-timber construction.

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**EXHIBIT B**

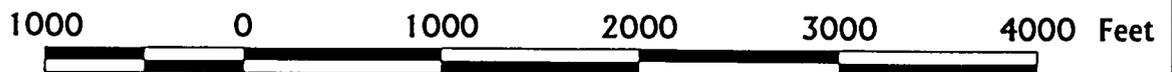
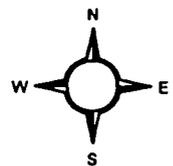
**Official Zoning Map for the West Hills Rural Area Plan Study Area**

# Watson Road Proposed Rezone



## Legend

-  CFU5
-  CFU1
-  CFU2
-  EFU
-  MUA20
-  RR



Scale 1"=1,000 feet



### PREPARED BY:

**DEPARTMENT OF  
ENVIRONMENTAL SERVICES  
TRANSPORTATION & LAND  
USE PLANNING DIVISION**

### SOURCE:

**METRO RLIS LITE DATA  
DICTIONARY, JANUARY 1987**

The information on this map was derived from digital databases on Multnomah County GIS. Care was taken in the creation of this map but it is provided "as is". Multnomah County cannot accept any responsibility for errors, omissions, or positional accuracy in the digital data or the underlying records. There are no warranties, express or implied, including the warranty of merchantability or fitness for a particular purpose, accompanying this product. However, notification of any errors will be appreciated.

August 31, 1998

**R E S O L U T I O N****MULTNOMAH COUNTY PLANNING COMMISSION**

- WHEREAS**, The West Hills Rural Area Plan identified an 80 acre Commercial Forest Use area along US Highway 30 immediately south of Watson Road as a study area;
- WHEREAS**, That area is dissimilar with surrounding Commercial Forest properties in terms due to abnormally small lot sizes and the density of existing residential development;
- WHEREAS**, The Planning Commission held a workshops to consider various planning options for this study area on March 16 and April 6, 1998;
- WHEREAS**, The Planning Commission determined the most appropriate option for the study area was to rezone all properties with the area to a Commercial Forest Use district that would allow development of all tracts as defined by ORS 660-06-027(5)(a);
- WHEREAS**, On September 14, 1998, the Planning Commission held public a hearing. At that hearing all interested persons were given an opportunity to appear and be heard. At the close of that hearing the Planning Commission recommended adoption of a new zoning district which would allow development of all tracts as defined by Oregon Administrative Rule 660-06-027(5)(a) and that the new district be placed on all properties within the study area identified on the plan map on page 11 of the West Hills Rural Area Plan.
- NOW, THEREFORE, BE IT RESOLVED** that the Multnomah County Planning Commission recommends adoption of the attached Zoning Code amendments and modifications of the West Hills Rural Area Plan by the Board of County Commissioners.

  
John Ingle, Acting Chairman

September 14, 1998

#1

## SPEAKER SIGN UP CARDS

DATE 1-21-99

NAME NICK SAUVIE

ADDRESS 7211 SE 62ND  
PDX 97206

PHONE 788-8052

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC R-7 HOUSING

GIVE TO BOARD CLERK

#2

## SPEAKER SIGN UP CARDS

DATE

1/21/99

NAME

James G. Barrett

ADDRESS

7610 S.E. Holgate

PHONE

(503) 775-9829

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC

R-7

GIVE TO BOARD CLERK

#3

## SPEAKER SIGN UP CARDS

DATE 1-21-99

NAME

Teri J Clark

ADDRESS

7724 SE Raymond St

Portland, OR 97206

PHONE

219-8755 (w) 971-6152

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC

Vacant House 5012 SE 77<sup>th</sup>

GIVE TO BOARD CLERK

R-7

#4

## SPEAKER SIGN UP CARDS

DATE 1-21-99

NAME

ROSE McCLURG

ADDRESS

1325 NE Holman

Portland OR

PHONE

339-0547

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC R-7

**GIVE TO BOARD CLERK**

#5

## SPEAKER SIGN UP CARDS

DATE 1-21-99

NAME Joan Miggins

ADDRESS 1027 NE Tamera Ln  
Portland, OR 97220

PHONE 335-0947

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC R-7

GIVE TO BOARD CLERK

#6

## SPEAKER SIGN UP CARDS

DATE 1.21.99

NAME Cynthia Peek

ADDRESS 4736 SE 7th

Portland 97206

PHONE 775-3006

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC R-7 A - 77th & Raymond Property

GIVE TO BOARD CLERK

#7

## SPEAKER SIGN UP CARDS

DATE 1/21/99

NAME CANDACE MURRAY

ADDRESS 4730 SE 77th AVE  
PORTLAND, OR 97206

PHONE 775 0325

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC 4 R-7

GIVE TO BOARD CLERK

#8

## SPEAKER SIGN UP CARDS

DATE

1/21/99

NAME

CHRIS CROSS

ADDRESS

3987 N. MISSISSIPPI

PHONE

335-0947

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC

R-7

GIVE TO BOARD CLERK

#9

## SPEAKER SIGN UP CARDS

DATE 1-21-99

NAME

RICHARD JACOBSEN

ADDRESS

4154 SE 103 AVE.

PORTLAND 97266

PHONE

760-1517

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC 10:15AM TRANSFER TAX FORECLOSED

R-7

GIVE TO BOARD CLERK PROPERTIES

#10

## SPEAKER SIGN UP CARDS

DATE Jan. 21, 1999

NAME Raymond Hites

ADDRESS 8827 SE Holgate Blvd  
Portland OR 97266

PHONE 775-4812

SPEAKING ON AGENDA ITEM NUMBER OR  
TOPIC R-7

**GIVE TO BOARD CLERK**

MEETING DATE: JAN 21 1999  
AGENDA NO: R-7  
ESTIMATED START TIME: 10:15

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Affordable Housing Development Program property transfer recommendations

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: January 21, 1999  
AMOUNT OF TIME NEEDED: 45 minutes

DEPARTMENT: DCFS DIVISION: DCPP  
CONTACT: HC Tupper TELEPHONE #: X83114  
BLDG/ROOM #: 166/500

PERSON(S) MAKING PRESENTATION: Cecile Pitts, HC Tupper

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

The Board of County Commissioners is scheduled to conduct a public hearing on the recommendations of the Technical Review Committee for the Affordable Housing Development Program concerning the transfer of tax foreclosed properties for low income housing purposes. Following testimony and review, the Board is requested to take action on the recommendations.

*1/22/99 copies to Cecile Pitts & HC Tupper*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)  
DEPARTMENT \_\_\_\_\_  
MANAGER: *Lorenzo T. Peeples, Jr.*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
99 JAN 11 PM 1:47

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ 248-3277



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES  
DIVISION OF COMMUNITY PROGRAMS & PARTNERSHIPS  
421 SW Sixth Avenue, Suite 500  
PORTLAND, OREGON 97204-1620  
(503) 248-3999 fax # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DIANE LINN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
LISA NAITO • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** Board of County Commissioners

**FROM:** Technical Review Committee for the Multnomah County Affordable Housing Development Program (AHDP)  
VIA: Mary T. Li, DCPD Manager *M.T. Li*  
VIA: Lorenzo T Poe Jr, DCFS Manager *L.T. Poe Jr*

**RE:** 1998 Affordable Housing Development Program Disposition Recommendations

**DATE:** December 31, 1998

### I. Recommendation/action requested:

The Board of County Commissioners is scheduled to conduct a public hearing on the recommendation for disposition of tax foreclosed property for low income housing purposes as detailed in the attachments. Following the receipt of testimony and consideration by Board members, the Board is recommended to transfer 3 properties to applicant non profit housing agencies to foster the development of affordable housing for low income families in our community.

This memo transmits the report from the AHDP committee. The report includes: a matrix summary of the properties applied for, agency applicants and Technical Review Committee recommendation; an AHDP rating report for each application submitted, and a board resolution for transfer in accordance with the committee recommendations.

### Background/analysis:

The Affordable Housing Development Program is established to consider the use of tax foreclosed property to foster the development of affordable housing serving low income families in our community. The program is provided by county ordinance No. 895. This

ordinance allows for no-cost transfer of property to non-profit housing sponsors and sets notification, selection, and transfer requirements.

**The committee recommends transfer of 3 properties to non-profit housing agencies at no-cost for the purpose of fostering the development of affordable housing.** The recommended transfer will result in the development of 15 rental housing units: four 4-bedroom units, eight 3-bedroom units, two 2-bedroom units, and one 1-bedroom unit. One of the three bedroom units is designed with space for a child-care program in the home.

All units created by this recommendation are affordable for families at or below 60% of the area median income. At least two of the 15 units will be set aside for families at 30% of the area median income. The average length of affordability is 60 years for the housing developed by this recommendation. This recommendation results in a community investment in permanent housing affordability.

### **III. Financial impacts:**

The 3 properties recommended for transfer represent a total of \$17,047.53 in unpaid taxes and expenses owed to the county. The county assessor's records report the most recent value of these properties to be \$175,300. The recommended recipients for the properties propose to generate \$1,432,706 in development funding to carry out the proposed projects. This is a development contribution ratio of \$8 for every \$1 of assessed value.

### **IV. Legal issues:**

State law permits the Board of County Commissioners to make rules necessary for the administration and disposition of tax foreclosed property. County ordinance 895 provides criteria and time lines for disposition of such property under the procedures of the Affordable Housing Development Program. The recommendation of the technical committee for the AHDP is consistent with governing guidelines of ordinance 895.

### **V. Controversial issues:**

One of the 1998 properties (5012 SE 77<sup>TH</sup> Avenue) is located in the Foster-Powell neighborhood association area. The neighborhood association was contacted by the applicant, ROSE Community Development, as part of the county application process. Rose met with the neighborhood association and discussed the project. A copy of the complete application was provided for the neighborhood association as well as review of the county decision process. Subsequent to the meeting, the Foster-Powell neighborhood association submitted a letter of objection to the ROSE proposal. A second letter of opposition was received from a neighborhood association member. The letters were reviewed and the issues raised were discussed by the technical review committee of the AHDP. The neighborhood association letters are attached for Board review. A summary of the concerns and the AHDP technical review committee responses are as follows:

1. The neighborhood association found the process by which the property was assigned to the AHDP confusing. **Response:** In the 1998 process, a group of properties were identified for early sale without prior advertisement to local governments or non-profit agencies. This is provided for by county ordinance in order to assure solvency for the tax title fund. As this process moved forward, at the request of a number of non-profit agencies, County Tax Title and the AHDP staff agreed to ask the Board to reconsider this action and redirect the property at SE 77<sup>th</sup> to the AHDP. The Board took this action on September 3, 1998. Both neighborhood associations and non-profit agencies have expressed hope that future early sale procedures could be handled with more clarity. County Division of Assessment and Taxation and the Division of Community Programs and Partnerships are working more closely on this process.
2. The neighborhood association had concerns about the use of the site proposed by ROSE. The neighborhood association recommended the county consider rehabilitating the existing structure for a child care program, or redesigning the project concept as a home ownership project. **Response:** The technical review committee did not find a basis to alter the award recommendation due to the rental nature of the project. Additionally, this property has a \$48,000 IRS lien surviving foreclosure which will impact development costs for any housing type. AHDP has had some limited success at negotiating these liens to a reduced amount based on the social good generated by the project. The technical review committee concluded that private development of this site would be delayed and costly in the face of this outstanding debt and would likely not result in the existing house being renovated. The zoning of the property is R-1 and permits outright the use proposed by ROSE. ROSE investigated the cost of renovating the existing dilapidated house and found it prohibitive. ROSE was convincing in presenting a case that the highest and best use of the site is for the proposed newly constructed rental housing and childcare is the highest and best use of the site as well as a neighborhood asset.
3. The neighborhood association was concerned about the physical design of the project, including the building façade and increased density impacts to the neighborhood. **Response:** The proposed project is permitted within the R-1 zoning, which considers factors of neighborhood impacts in parking, building setbacks et al. The technical review committee recommendation includes a suggestion that ROSE work with the neighborhood association on issues of design.

Three very strong and competitive proposals were received for the property near the corner of NE 10<sup>th</sup> and Alberta. The recommendation to award transfer of the NE 10<sup>th</sup> property to Housing Our Families is primarily based upon the project having a committed, ready-to-implement financial plan and the proposed permanent rental housing affordability offered to very low-income large families.

**VI. Link to current county policies:**

The need for affordable housing continues to be important to our community. The countywide Consolidated Plan (Housing and Community Development Commission 1995-1999) includes among its #1 priorities: *Increase the supply of affordable housing through new construction and rehabilitation of vacant, abandoned and substandard housing, 50% for large families and 10% -15% for special needs families.*

**VII. Citizen participation:**

The AHDP policies and process was adopted by the Board in a public meeting. All program applicants are required to notify local neighborhood associations and the immediate neighbors of the proposed project. The county citizen involvement committee has a member on the AHDP committee. The final hearing was noticed in the local newspaper and is scheduled at a regular public meeting of the Board.

**VIII. Other government participation:**

The technical review committee of the AHDP has appointed representatives from the cities of Portland and Gresham and each of Multnomah County Commissioners. AHDP is a housing strategy supported by the countywide HCDC. Many of the properties recommended for transfer will require participation by the State of Oregon and local foundations for project completion.

Please feel free to contact Cecile Pitts or HC Tupper from the DCFS Community Development Program if you wish to discuss this material. Members of the committee will be present at the hearing to respond to questions or issues.



**Staff**

HC Tupper - 248-3114  
Cecile Pitts - 248-3044  
County Division of Community  
Programs & Partnerships

421 SW 6th Ave., #500  
Portland, OR 97204  
B166/500

Pam Arden  
Commissioner Hansen  
B106/1500

Carolyn Marks-Bax  
Commissioner Kelley  
B106/1500

Ramsay Weit  
Commissioner Linn  
B106/1500

Charlotte Comito  
Commissioner Naito  
B106/1500

Maria Lisa Johnson  
Chair Stein  
B106/1530

Juan Campos  
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Portland, OR 97211

Trell Anderson  
City of Portland - BHCD  
808 SW 3rd Ave., #600  
Portland, OR 97204

Angela Allen-Mpysi  
Neighborhood Partnership Fund  
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Portland, OR 97205

Andree Tremoulet  
City of Gresham - CDBG  
1333 NW Eastman Pkwy.  
Gresham, OR 97030

Derry Jackson  
9540 N. Edison Street  
Portland, OR 97203

Cynthia Ingebretson  
Fair Housing Council of Oregon  
310 SW 4th Avenue, #430  
Portland, OR 97212

TABLE A  
 MULTNOMAH COUNTY  
 AFFORDABLE HOUSING DEVELOPMENT PROGRAM  
 1998 REVIEW SUMMARY TABLE

PROPERTY	APPLICANT	PROPOSAL BRIEF	TAXES & EXPENSES	PROJECT DEVELOPMENT	RECOMMENDATIONS
1. 5012 SE 77th Avenue #15570 - 0210 \$105,100 - Market Value 7500 S/F	ROSE CDC	New Construction: 5 units Rental All 3 bedroom units Dedicated chidcare unit & play space	\$9,010.69	\$511,170.00	Approve Transfer
2. 6115 SE 93rd Avenue #83910-1150 \$46,700 - Market Value 5000 S/F	ROSE CDC	New Construction: 4 units Rental 1-3Bdr, 2-2bdr, 1-1bdr Slavic Church/HSI partnership	\$4,720.97	\$323,650.00	Approve Transfer
3. 6115 SE 93rd Avenue #83910-1150 \$46,700 - Market Value 5000 S/F	Mt. Hood Habitat for Humanity	New Construction: 3 units Attached wall row-houses Sale/Home Ownership	\$4,720.97	\$180,000.00	Deny Transfer
4. Former 4936 NE 10th Avenue #01020-0210 \$23,500 - Market Value 12,000 S/F	Franciscan Enterprise	New Construction: 6 units Two buildings: 4-2bdr rental units 2-3bdr attached wall homes Lease-Sale/Home Ownership	\$3,315.87	\$654,690.00	Deny Transfer
5. Former 4936 NE 10th Avenue #01020-0210 \$23,500 - Market Value 12,000 S/F	Portland Habitat for Humanity	New Construction: 6 units 6-3bdraAttached wall row-houses Sale/Home Ownership	\$3,315.87	\$318,000.00	Deny Transfer
6. Former 4936 NE 10th Avenue #01020-0210 \$23,500 - Market Value 12,000 S/F	Housing Our Families	New Construction: 6 units Two Buildings: 4-4bdr rental units & 2-3bdr rental units	\$3,315.87	\$597,886.00	Approve Transfer



**MULTNOMAH COUNTY  
AFFORDABLE HOUSING DEVELOPMENT PROGRAM  
Technical Review Committee  
Project Ranking Report**

**Dated: December 9, 1998**

Applicant: ROSE CDC Neighborhood: Lents  
Property Location: 6115 SE 93rd Avenue, Portland, OR  
Legal Description: TOWN OF LENTS, Lot 4, Block 4  
Tax Account Number: R-83910-1150

**Description of Project and Proposed Use:** Sponsor proposes to build a four-unit rental dwelling for families earning 50% or less than the area median income. The building will include 1 - 3 bedroom unit, 2 - 2 bedroom units and 1 - 1 bedroom unit. Property management services for the apartments will be contracted to Human Solutions, Inc. ROSE has worked to establish a partnership with the next-door Slavic Church to provide support and housing for Russian speaking immigrant families in the proposed development. ROSE commits to keep the apartments affordable for the useful life of the building or sixty years.

**Property Value: \$46,700.00**

**Taxes & Costs: \$4,720.97**

**Committee Recommendation:** The Committee recommends approval of this application as described.

**Committee Comments:** The Committee supports this strong application from ROSE providing rental housing for very low-income families. The ROSE proposal presents a compelling partnership with the Slavic Church, immediately adjacent to the site and an important institution to the Russian speaking community in Portland. ROSE hopes to provide opportunity for Russian speaking immigrant families to be housed near both the services and people of the church. Concerns were raised by the Committee about the fair marketing and rental practices for the project; desiring to ensure that Russian speaking families would not be given preference for available units. ROSE has pledged to observe all federal and local fair housing laws. Should the Slavic Church assume the property management obligations for the development, fair housing training will be part of the management transfer.

**Program Criteria:** The ROSE proposal met each of the threshold criteria of the Affordable Housing Development Program

**Bonus Point Criteria:** The proposal received bonus points for longer term affordability (60 years) and points for pledging to house very low income persons.

**MULTNOMAH COUNTY**  
**AFFORDABLE HOUSING DEVELOPMENT PROGRAM**  
**Technical Review Committee**  
**Project Ranking Report**

**Dated:** December 9, 1998

Applicant: Mt. Hood Habitat for Humanity                      Neighborhood: Lents  
Property Location: 6115 SE 93rd Avenue, Portland, OR  
Legal Description: TOWN OF LENTS, Lot 4, Block 4  
Tax Account Number: R-83910-1150

**Description of Project and Proposed Use:** Sponsor proposes to build 3 attached wall row-houses for sale to families at 50% of the area median income. The sponsor is proposing home ownership for this property using the Habitat model of volunteerism, corporate sponsorship, sweat equity and agency financing.

**Property Value:** \$46,700.00

**Taxes & Costs:** \$4,720.97

**Committee Recommendation:** The Committee recommends denial of this application as described.

**Committee Comments:** The Mt. Hood Habitat for Humanity submitted a strong application from a start-up agency. Without agency staff or a track record of completed projects it was difficult to measure the capacity of Mt. Hood Habitat to complete the proposed project in a timely fashion. The Committee recommended transfer of this site to another agency applicant pledging permanent very low-income rental affordability and incorporating a strong neighborhood partnership. The Mt. Hood Habitat proposal did not contain site specific design or building footprint information. Mt Hood Habitat has considerable development work at the present time through which to develop a portfolio of agency accomplishments. The Committee wishes to encourage Mt. Hood Habitat to apply in future rounds of the Affordable Housing Development Program.

**Program Criteria:** The Mt. Hood Habitat proposal met each of the threshold criteria of the Affordable Housing Development Program.

**Bonus Point Criteria:** The Mt. Hood Habitat proposal received bonus points for longer term affordability (10 years) and points for pledging to provide homeownership opportunity to very low income persons.

**MULTNOMAH COUNTY  
AFFORDABLE HOUSING DEVELOPMENT PROGRAM  
Technical Review Committee  
Project Ranking Report**

**Dated: December 9, 1998**

Applicant: Franciscan Enterprise of Oregon Neighborhood: King  
Property Location: Former 4936 NE 10<sup>th</sup> Avenue, Portland, OR  
Legal Description: ALBINA HEIGHTS, Lots 3-5, Block 2  
Tax Account Number: R-01020-0210

**Description of Project and Proposed Use:** Sponsor proposes to develop six units of housing in two buildings. One structure is proposed to contain four 2-bedroom units affordable to families at 50% of the area median income. The other building will have two attached 3-bedroom homes for sale to 80% of median income buyers. Financing for the rental units is proposed to preponderantly come from a local bank with further support from PDC, the State Housing Trust Fund and other grant financing. The proposed homeownership units will be financed by a lease-to-own program of Fannie Mae. The rental units are committed to permanent affordability and the home ownership units will be encumbered for ten years.

**Property Value: \$23,500.00**

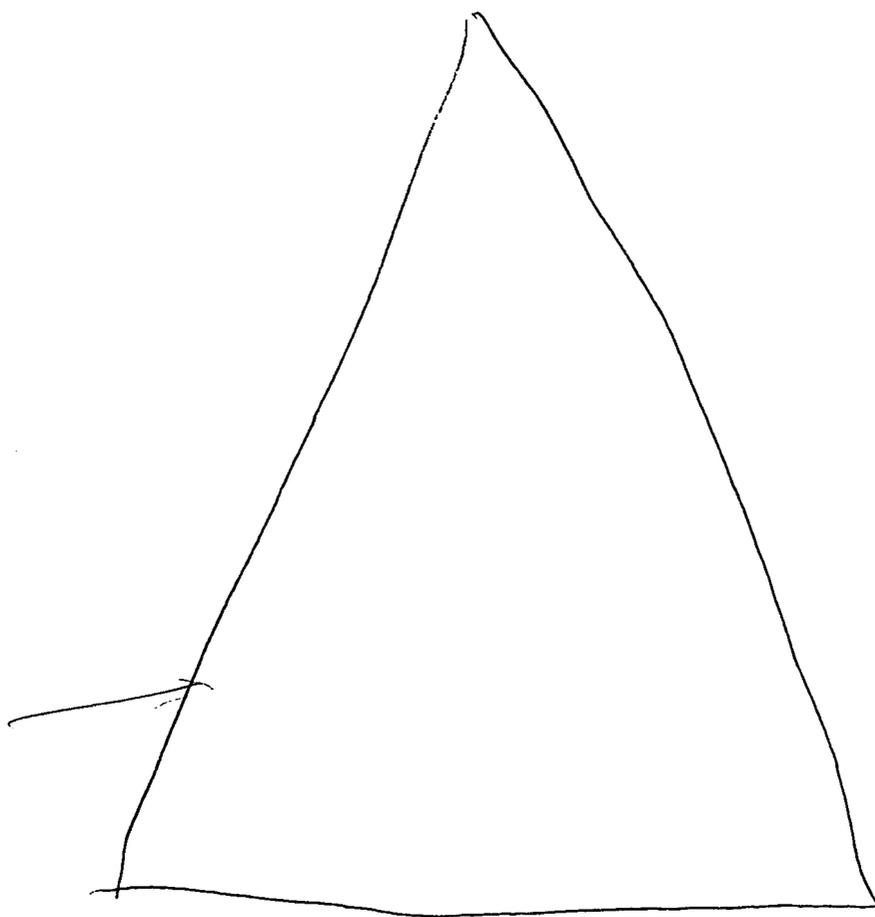
**Taxes & Costs: \$3,315.87**

**Committee Recommendation:** The Committee recommends denial of this application as described.

**Committee Comments:** The Committee received three strong proposals for development of this site. Franciscan Enterprise presented a thorough and interesting application for this site. The mix of rental and homeownership opportunity and the innovative lease-to-own financing from Fannie Mae were recognized and encouraged by the Committee. The recommended proposal for this site included a committed, ready-to-implement financing plan and a project plan creating permanent affordability for large, very low income families.

**Program Criteria:** The Franciscan Enterprise proposal meets each of the threshold criteria of the Affordable Housing Development Program.

**Bonus Point Criteria:** The proposal received bonus points for longer term affordability and points for pledging to offer rental housing to very low income families.



**MULTNOMAH COUNTY  
AFFORDABLE HOUSING DEVELOPMENT PROGRAM  
Technical Review Committee  
Project Ranking Report**

**Dated: December 9, 1998**

Applicant: Portland Habitat for Humanity Neighborhood: King

Property Location: Former 4936 NE 10<sup>th</sup> Avenue, Portland, OR

Legal Description: ALBINA HEIGHTS, Lots 3-5, Block 2

Tax Account Number: R-01020-0210

**Description of Project and Proposed Use:** Sponsor proposes to build six 3-bedroom attached wall row-houses for sale to families earning 50% or less than the area median income. The sponsor is proposing home ownership for this project using the Habitat model of volunteerism, corporate sponsorship sweat equity and agency financing.

**Property Value: \$23,500.00**

**Taxes & Costs: \$3,315.87**

**Committee Recommendation:** The Committee recommends denial of the application as described.

**Committee Comments:** The Committee received three strong proposals for development of this site. Most of the Portland Habitat projects using AHDP properties have been successful and timely development of single family residences or attached wall duplexes. The scale of this six-unit project is much larger. Portland Habitat did not effectively explain how it would modify its development model to effectuate this significantly larger and different project. Portland Habitat did not include site specific design information such as the building footprint or off-street parking plans. The recommended proposal for this site included a committed, ready-to-implement financing plan and a project creating permanent affordability for very-low income families.

**Program Criteria:** The Portland Habitat proposal meets each of the threshold criteria of the Affordable Housing Development Program.

**Bonus Point Criteria:** The proposal received bonus points for longer term affordability (ten years) and points for pledging to offer home ownership opportunity to very low income families.

**MULTNOMAH COUNTY  
AFFORDABLE HOUSING DEVELOPMENT PROGRAM  
Technical Review Committee  
Project Ranking Report**

**Dated: December 9, 1998**

Applicant: Housing Our Families    Neighborhood: King  
Property Location: Former 4936 NE 10<sup>th</sup> Avenue, Portland, OR  
Legal Description: ALBINA HEIGHTS, Lots 3-5, Block 2  
Tax Account Number: R-01020-0210

**Description of Project and Proposed Use:** Sponsor proposes to develop six units of housing in two buildings. One structure is proposed to contain four 4-bedroom units affordable to families at 50% of the area median income. The other building will have two 3-bedroom units affordable to 60% of median income renters. The project is planned to be a turnkey development, built by Walsh & Forster Construction for Housing Our Families. Financing for the rental units is proposed to form an existing commitment from PDC and equity provided through the sale of the 4% tax credit allocation.. The rental units are committed to permanent affordability.

**Property Value: \$23,500.00**

**Taxes & Costs: \$3,315.87**

**Committee Recommendation:** The Committee recommends approval of this proposal as described.

**Committee Comments:** The committee received three strong applications for development of this site. Persuasive factors in the decision to recommend approval of transfer to HOF included: the committed, ready-to-implement financing plan; the proposed project's permanent affordability to low and large, very low income families and the demonstrated fair and humane property management practices of HOF.

**Program Criteria:** The HOF proposal meets each of the threshold criteria of the Affordable Housing Development Program.

**Bonus Point Criteria:** The proposal received bonus points for longer term affordability (60 years) and points for pledging to house very low income, large families.

**Foster-Powell Neighborhood Association**

4738 S.E. 74th Avenue  
Portland, Oregon 97206  
(503) 775-3006 dat5racen@aol.com and cipeek@aol.com  
Fax (503) 775-6540

December 1, 1998

Via Facsimile 248-3332

H.C. Tupper  
Multnomah County  
Division of Community Programs & Partnerships  
421 S.W. Sixth Avenue, Suite 500  
Portland, Oregon 97204-1620

**RE: Development of Property at 5012 SE 77th Avenue**

Dear Mr. Tupper:

I am writing on behalf of the Foster-Powell Neighborhood Association in response to the proposal by Rose CDC for the development of the property at 5012 SE 77th Avenue.

Over and over in the presentation we received from Rose, it is mentioned that the house has been an abandoned and dangerous eyesore. The home is not abandoned in spirit. Neighbors have been trying individually and as a neighborhood for over two years to get information on the house so that the house could be purchased and restored to its previous beauty. After two years of diligent effort by neighbors, and many phone calls about the unmowed property and transients in the house, Robin Quirk finally found that the house was being offered at public auction, and the neighborhood rejoiced that the house would soon be restored. Ms. Quirk has a record of the calls made and the results of the calls.

Private citizens came to view the house on the date it was scheduled for public inspection, but without notice, the public inspection had been canceled. To our knowledge, prior to this proposal, nobody had even seen inside the house to see if the property was able to be restored. The public still has not been given an amount for the cost of restoration, nor has the public been allowed to see the house. It is difficult for us to embrace destroying the house and the beautiful, old tree without the cold hard facts. It was very odd how the house was suddenly withdrawn from auction with no notice.

I question many of the letters of support for the project. Almost every letter attached to the packet is from a public agency rather than from the citizens who must live with the project. A letter from PDC was included in the packet that didn't even touch on this project. Teri Duffy wrote about neighborhood support and a good presentation at the neighborhood association meeting. I think she exaggerates the receptiveness of the neighbors. There was a great deal of concern and unhappiness with the proposed project. Attached is a copy of the minutes from the meeting where Ms. Duffy made her presentation. There was a statement in the packet about Rose having neighborhood board representation. In reviewing the list of board members, I don't recognize any names of people who are officers of the Foster-Powell Neighborhood Association. A letter was received from Principal Mary Dingle. I respectfully question Principal Dingle's basis for giving an opinion on the residential aspects of the neighborhood with her short tenure as Principal.

We agree that there is a need for increased child care in a decent facility close to the school, but when we heard that a child care facility was being planned, we all assumed it would be built in the existing house.

H.C. Tupper

- 2 -

November 30, 1998

The house would be ideal. There is a large yard with a huge, wonderful tree and landscaping. There is room for some off-street parking while parents pick up and drop off kids, and the house would have a more homey feeling for the kids staying there. If the facility encompassed the entire house, it would be able to serve even more families than the proposed plan. When my daughter was at Rainbow Daycare, across the street from the convention center, every room of the two old-Portland-style houses was used for preschool classes, eating facilities, naps, and playing. It worked very well, and I encourage you to contact its former director, Alan Peters, who is Acting President of the Lloyd District Community Association.

As an alternative thought, if the property must be developed, what about developing the property as a condominium rather than as rental units? Condominium development would satisfy the first-time home ownership expressed by Rose as one of their goals. I would strongly encourage low income home ownership, as I feel ownership encourages the feeling of permanence and belonging to the neighborhood. Home owners have a more vested interest than renters.

The facility is designed to be abutting the sidewalk with no yard in the front. It is tall, huge and overwhelming. It is very deep in the neighborhood and not close to mass transit. We are also concerned about density and crowding. I am concerned about how many children in these five large families would be entering Marysville without adding to the tax base. In the presentation it was said that there was a minimum density of four units for the 7,500 square foot lot, but, in fact, there is a minimum density of three units for that size property, at one unit per 2,000 square feet of land.

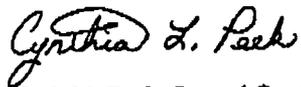
We disagree with the statement that the current design, as drawn, is in keeping with the appearance of the school. We are hoping for a more pitched roof and perhaps larger porches with a bit of a front yard and landscaping, maybe more in the Craftsman style. We would like to see revised drawings that show true design compatibility with the neighborhood and school. We are also concerned that townhouses all have two storeys with stairs. By their very nature, they exclude the elderly and physically handicapped.

Traffic and parking are of great concern to us. As the property is currently designed, there is no way for the parents to access the parking lot to drop off their children at the furthest unit, without backing out onto the sidewalk and street. We are concerned about the problem of backing up, possibly over small children who are walking to school and may not be visible behind a backing car. A possible solution would be to only have four units and remove the corner unit at 77th & Raymond to use the space for drive-through access.

No matter what happens to the property, we hope for a good neighbor agreement. We are specifically concerned about the possibility of the placement of renters with violent criminal backgrounds, specifically, PSRB patients and other violent criminal backgrounds since the property is directly across from the school.

We conclude with the hope that our wishes will be respected and that if it is humanly possible, that the house not be destroyed, and that other options for restoration be explored more fully.

Sincerely,



Jack N. Peek, Sr. and Cynthia Peek  
Co-Presidents

December 2, 1998  
4964 S.E. 74th Avenue  
Portland, Oregon 97206

Multnomah County Technical Review Committee  
Affordable Housing Development Program  
Division of Community Programs and Partnerships  
421 S.W. Sixth Avenue, Suite 500  
Portland, Oregon 97204-1620

Re: Development of Property at 5012 S.E. 77th Avenue

Dear Committee Members:

As you know there is concern in the neighborhood about the proposal made by Rose Community Development for the property on S.E. 77th Avenue. It appears that no serious thought was given to rehabilitating the existing house for rent or sale, and instead the plan calls for five units complete with parking, a common area, and a day care center. Little attention was given to the style of the building or the impact the number of tenants and their automobiles will have on narrow and already crowded Raymond Avenue.

During the last several months various individuals have voiced interest in purchasing the property with the intention of remodeling the house only to be told by the county that it could not be sold because of conflict between the county and the IRS. Indeed, no one was even allowed to enter the building to determine its condition. Then, rather suddenly, the property was listed among those properties to be sold by the county at auction. When I went to the property on the day and during the hours the property was to be open for inspection, no one was there and the door was boarded up as before. It turned out that the property had been withdrawn from sale without notice and given to the "non-profit system." Thus ended what may have been the restoration of an old, potentially lovely home in a neighborhood that is making strides toward improvement, owned by its inhabitants.

Now it appears that this may not have been necessary, even with Rose Community Development's involvement. In the Fall 1998 Rose newsletter, two projects are described. One, Cooper Street Bungalow Courts, was built as a project where condominiums are for sale giving stability and a sense of connection with the neighborhood. The second is of particular interest. It involved the rehabilitation of a home on 80th Avenue. As stated in the article, "work involved a new foundation, replacing siding, plumbing and roofing, and numerous other interior repairs." It was also necessary to add two new rafters. In Rose's proposal to you for the project on 77th Avenue a description of the findings by a property inspector was given as follows: "the electrical, plumbing, heating systems are not serviceable, major foundation, porch roof assembly and the floor support systems need replacement; all interior walls need repair; the exterior needs scraping, siding replacement and paint; extensive termite and wood rot was found throughout the house, and roof and gutters need to be replaced." It appears to me that both the rehabilitated home on 80th Avenue and the abandoned one on 77th Avenue did or still suffer from similar problems.

Yet, there was no proposal to rehabilitate the house on 77th Avenue. Because interested parties were denied access to the property we have no way of knowing of its condition. Suspicion has been created by the way it was taken off the market.

I ask that the proposal be reconsidered. A day care center would probably be a welcome addition to the neighborhood, but it could be developed on the property without the necessity of tearing down the existing house. In that way, the integrity of the architectural style would not be lost only to be replaced by what appears to be just another apartment house crowded onto a piece of property.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Robin Quirk". The signature is written in dark ink and is positioned above the printed name.

Robin Quirk

To ROSE CDC Board and Staff

December 15, 1998

**This is my response to the December 1, 1998 letter to Multnomah Co. from the Foster-Powell Neighborhood Association about the ROSE CDC proposal for the development of the property at 5012 S.E. 77th Avenue.**

I was not able to attend the December 1, 1998 meeting of the Foster-Powell Neighborhood Association (FPNA), so I don't know what the attendance was, and how many people made up the unanimous vote. Normal attendance usually runs around 8 or 10 people which is reflected in the meeting minutes of the FPNA November 3, 1998 meeting, with 9 people attending.

We (ROSE CDC) did not receive any notice that our proposal for the property at 5012 S.E. 77th Ave. was going to be discussed by the FPNA or we would have had someone there to answer questions, which we felt we had done at their November 3, 1998 meeting.

I am concerned by a number of negative, incorrect, and in my view inappropriate, comments in the letter from Cynthia and Jack Peek the (Co-Presidents ?) of the FPNA, and have the following comments and responses.

1. Zoning at the 5012 S.E. 77th Ave. site requires a minimum of one unit per 2,000 sq.ft., and a maximum of one unit per 1,000 sq.ft., with the square footage of the lot rounded up. Thus, the 7,500 sq.ft. lot would have to have a minimum of four units, and could have a maximum of eight units. ROSE CDC did not request this zoning, it already existed when they initiated the development proposal.
2. All of ROSE CDC rental units are under the management of professional management companies and, as the rental owners, ROSE CDC has a vested interest in adequate and appropriate property occupancy and maintenance.
3. The 5012 S.E. 77th Ave. site is near three different mass transit routes. It is 2 blocks from route #14 on S.E. Foster Road, 3 blocks from route #72 on S.E. 82nd Ave., and 3 blocks from route #17 on S.E. Holgate Blvd.
4. The design drawings presented at the FPNA meeting of November 3, 1998 was an incomplete floor plan drawing with no roof or roof line depicted. At that presentation, it was explained that the roof would be designed to closely fit the design of the roof of the school, directly across the street.
5. ROSE CDC is also concerned about the access and drop off of children and their safety. At the FPNA November 3, 1998 meeting, we indicated that a re-design would be developed to resolve that issue.
6. Since the units of the proposal are intended for the use of couples with children, the exclusion of elderly due to two stories and stairs, should not be a problem. Elderly can take advantage of "Lents Village" a 63 unit apartment that was developed by ROSE CDC for the elderly, or make use of single family one level units being operated by ROSE CDC. As to the exclusion of the physically handicapped the FPNA should be advised about the housing ROSE CDC has developed, and is developing, for the physically handicapped.

7. ROSE CDC has no intention of renting to individuals with criminal backgrounds, or PSRB patients, and will stipulate to that in a good neighbor agreement.

8. Without some sort of discussion with Mary Dingle, the principal of Marysville School, I feel the comments, in the FPNA letter, which questions her "basis for giving an opinion on the residential aspects of the neighborhood", are uncalled for and inappropriate. Ms. Dingle is more of a resident than a lot of other people that live in the neighborhood.

9. The concern expressed in the FPNA letter, about five families with children entering Marysville School without adding to the tax base, is unfounded. While ROSE CDC, as a non-profit corporation, does not pay any property taxes, it needs to be clearly stated that private for-profit landlords, and individual homeowners that do pay property taxes are allowed to deduct those taxes on their state and federal income taxes. Thus, the taxes not received by the County from ROSE CDC properties, and the taxes deducted from income taxes by private property owners, offset each other, but at different levels of government -- one is at the county level, the other at the state and federal levels. Since all three of these levels of government have programs that benefit all of its citizens, it is difficult to identify the differences and effects caused by a lower county tax base, compared to lower receipts of state and federal income taxes. In the long run ROSE CDC passes their tax savings along to renters through lower rental costs, but few of the private landlords pass their tax deduction savings through to their renters.

10. My home is on S.E. 77th, just two blocks from Marysville School and three blocks from the site in question, so I am very familiar with it. As the grandfather of a child dependent on child care, I am also very aware of the need for child care facilities in the area. Improving child care availability and capabilities is one of the goals of the ROSE CDC, and is incorporated in the development proposal.

11. In conclusion, I was sorry to hear that I am no longer considered the FPNA Board Representative to the ROSE CDC. A year or so after I resigned as an officer of the FPNA (I had served 7 years as President and 2 years as Vice President), Jack Peek was elected as the FPNA President at a meeting held in the library of the Portland Habilitation Center. At that meeting, I was appointed to continue as the FPNA Board Representative to the ROSE CDC Board. I didn't know I had been unappointed!

James G. Barrett  
Board Member and Secretary  
ROSE Community Development Corp.

Subj: **Fwd: Transfer of property on ...**  
Date: 1/20/99 10:53:49 PM Pacific Standard Time  
From: RkqatPort  
To: CL Peek

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Forwarded Message:

Subj: **Transfer of property on 77th Ave**  
Date: 1/18/99 8:23:05 PM Pacific Standard Time  
From: RkqatPort  
To: mult.chair@co.multnomah.or.us

Dear Chairwoman Stein,

(Please excuse this form of communication. The decision of the Technical Review Committee was not received by the Foster-Powell Neighborhood Association until late last week.)

As you consider the recommendations from the Technical Review Committee that the property at 5012 S.E. 77th Avenue be transferred to ROSE, I ask that you also consider the method used to place the property in this position.

The abandoned property had attracted attention over time, and there were questions about the ownership and the possibility of its sale. In May, 1998, I made calls to Assessment and Taxation for Multnomah County and was told that an IRS lien had been placed on the property in 1990 and that the county had foreclosed on it for taxes in 1993. Laurie Craighead stated that the county could not sell the property because of the IRS lien and that there were 10 other properties in the same situation. The only way to be able to release the property for sale was for the county to sue the IRS.

I then spoke with Mr. Lloyd Neal at the IRS and was told that the sale of the property was indeed possible. He said that an interested buyer would have to determine the value of the property and the amount of the back taxes, and his office would discuss the sale.

On July 8, 1998, I was told by Assessment and Taxation that the property was to put up for auction in August. I and others went to the property to view it as scheduled. The door was boarded up, and the property could not be entered. On August 5, 1998, I was told that the property had been pulled from the auction so that it could be made available to a non-profit agency.

There had been no effort made to make this property available for sale to the public. In fact, as far as I can determine, no member of the public has been allowed inside to assess the condition of the dwelling. We have only the description included in ROSE's proposal. The fact that the county allowed this house to remain vacant for approximately six years surely would contribute to its deterioration.

This is a modest, blue-collar neighborhood where homes were built on small lots. Efforts, however, are being made to improve dwellings and yards. There is a sense of pride. The ROSE proposal would crowd five units on 7500 square feet of land with no apparent attempt to enhance the neighborhood. The rowhouse development does not reflect the craftsman style, and it is pressed tightly to the sidewalk. It reminds one of a small-scale version of the poverty projects found in Oakland, California.

Before transferring the property to ROSE, I ask that you consider the possibility of putting the property back on the auction list. I don't think that the public was given a fair opportunity to purchase it, and it seems to me that a sale would be of greater financial benefit to the city and county. If this is not possible, I request that Base Zone Design Standards be taken into account if the project is approved. It is my understanding that the Planning Commission will most likely be making their decision during the meeting on January 26, 1999.

Your attention to this matter is greatly appreciated.

Sincerely,

Robin Quirk

4964 S.E. 74th Avenue  
Portland, Oregon 97206  
Foster-Powell Neighborhood Association

✓Chair Beverly Stein  
Commissioner Sharron Kelley  
Commissioner Diane Linn  
Commissioner Lisa Naito  
Commissioner Serena Cruz

The Lents Neighborhood Association Land Use Committee is responding to your request for more input regarding this property and its transfer to ROSE C.D.C.

As you can tell from the letters in your files, we supported the transfer to Habitat for Humanity, and raised several concerns not previously articulated to the technical review committee.

This is the first time in our experience that ROSE has been challenged in their bid for a tax-foreclosed property in Lents. That being the case, we responded to the bidders as requested, but without a clue as to the entity making the ultimate decision. Now we know, but it is a lesson hard learned.

ROSE now owns several properties in Lents, most of which are no longer going to be owner occupied, but monthly rentals that will not contribute to our tax base.

We strongly feel and hope to convince you, that a stable community is built on the backs of the people committed to it. We also wish to remind you that a C.D.C. owned property pays no taxes, so what is the benefit to the City, County and State?

We are in the process of an Urban Renewal Project that ROSE has become a major player in, to the satisfaction of very few in our community. We are saddened that the communication between the County and the community has allowed this recommendation to go forward.

We know it's unlikely we can change your collective minds on this issue but we hope you note our community concerns in the future.

Lents is now 50% rental and 50% owner occupied. Not a good sign.

Vicky Rise  
Lents Neighborhood Land Use Chair  
6017 SE 89 Ave. PDX 97266 PH: 777.3545

RECEIVED  
COUNTY COMMISSIONERS  
99 JAN 21 PM 12:50  
MULTI-COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDER NO. 99-6

Approving the transfer of tax-foreclosed properties to ROSE Community Development Corporation and Housing Our Families for low income housing purposes.

The Multnomah County Board of Commissioners Finds:

- (a) Requests for certain tax-foreclosed properties were received pursuant to procedures set forth in Multnomah County Ordinance No. 895 and the Multnomah County Affordable Housing Development Program.
- (b) A public hearing was held before the Board of County Commissioners on January 21, 1999 to determine whether the transfer would serve the public purpose of providing decent and safe low income housing, and the Board being fully informed in the matter.

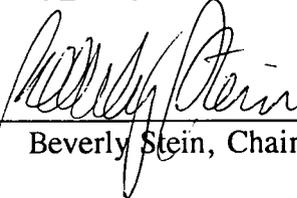
The Multnomah County Board of Commissioners Orders:

1. The transfer of tax-foreclosed property (recipients and transferred tracts are listed and attached as Exhibit A), for public purposes under the auspices of the County Affordable Housing Development Program is approved.
2. The Chair is authorized to execute all documentation required to complete said transfer.

ADOPTED this 21st day of January, 1999.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

THOMAS SPONSLER, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Counsel

Exhibit A

**LIST OF TRANSFER PROPERTIES**

1. ROSE Community Development Corporation

A. Legal Description: Lots 1, 2 and 3, Block 2, CHICAGO CENTRE

Address: 5012 SE 77th Avenue

Tax Account Number: R-15570-0210

Taxes and Costs: \$9,010.69

B. Legal Description: Lot 4, Block 4, TOWN OF LENTS

Address: 6115 SE 93<sup>rd</sup> Avenue, City of Portland

Tax Account Number: R-83910-1150

Taxes and Costs: \$4,720.97

2. Housing Our Families

A. Legal Description: Lots 3, 4 and 5, Block 2, ALBINA HEIGHTS

Address: Formerly 4936 NE 10<sup>th</sup> Avenue, City of Portland

Tax Account Number: 01020-0210

Taxes and Costs: \$3,315.87

MEETING DATE: JAN 21 1999  
AGENDA NO: R-8  
ESTIMATED START TIME: 11:00

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: ORDER APPROVING AWARD OF CONTRACTS FOR THE DOWNTOWN HOMELESS YOUTH SERVICES CONTINUM

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: January 21, 1999  
AMOUNT OF TIME NEEDED: 30 minutes

DEPARTMENT: DSS DIVISION: Finance/Purchasing  
CONTACT: Franna Hathaway TELEPHONE #: X22651  
BLDG/ROOM #: 421/1st

PERSON(S) MAKING PRESENTATION: Franna Hathaway/Lorenzo Poe/Mary LI

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

ORDER APPROVING AWARD OF CONTRACTS FOR THE DOWNTOWN HOMELESS YOUTH SERVICES CONTINUM

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)  
DEPARTMENT \_\_\_\_\_  
MANAGER: Ms Vickie S. Gales

CLERK OF  
COUNTY ADMINISTRATOR  
99 JAN 20 PM 3:29  
MULTIWAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ 248-3277