



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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APRIL 20 & 22, 2004

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Executive Session
Pg 2	10:00 a.m. Tuesday Capital Budget Briefing
Pg 2	11:30 a.m. Tuesday Update on Special Needs Housing and Homelessness Efforts
Pg 3	9:30 a.m. Thursday Resolution Supporting SOLV on Earth Day 2004
Pg 3	10:00 a.m. Thursday Resolution Certifying Estimate of 04/05 Expenditures for A & T
Pg 4	10:05 a.m. Thursday Resolution Authorizing Proceedings to Legalize Haines Road
Pg 4	10:20 a.m. Thursday Oregon Health Plan Briefing
Pg 5	2004-05 Budget Work Sessions/Hearings

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community Television
(503) 491-7636, ext. 333 for further info

or: <http://www.mctv.org>

Tuesday, April 20, 2004 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 30 MINUTES REQUESTED.
-

Tuesday, April 20, 2004 - 10:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFINGS

- B-1 Capital Budget: Transportation, Facilities and Other Programs. Presented by Dave Boyer, Doug Butler, Jay Heidenrich, Robert Maestre and Stan Ghezzi. 90 MINUTES REQUESTED.
- B-2 Updates on Special Needs Housing and Homelessness Efforts. Presented by Diane Luther. 15 MINUTES REQUESTED.
-

Thursday, April 22, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

NON-DEPARTMENTAL - 9:30 AM

- C-1 Appointment of Sophia Tseng to the MULTNOMAH COUNTY COMMUNITY HEALTH COUNCIL

- C-2 Appointments of Charlotte Beeman, Martha Gies, John Kruse and Reappointments of Robert Brading, Gwen Farnham Hyland, Molly Gloss and Donna Oden-Orr to the MULTNOMAH COUNTY LIBRARY ADVISORY BOARD

PUBLIC CONTRACT REVIEW BOARD

- C-3 ORDER Approving an Exemption from the Formal Competitive Bid Process to Contract with Gresham RV Center, the Local Dealer for Winnebago Industries, for the Purchase of a Mobile Incident Command Vehicle
- C-4 ORDER Approving an Exemption from the Formal Competitive Solicitation Process to Contract with Anasazi Software for the Purchase of Case Management, Payment Processing, and Reporting Software for Developmental Disabilities Services

DEPARTMENT OF COMMUNITY JUSTICE

- C-5 Budget Modification 04_DCJ_BCC-10 Adding \$3,360 in Byrne Grant Funds to the Department of Community Justice Federal/State Budget for Multi-Systemic Therapy Treatment Foster Care

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NON-DEPARTMENTAL - 9:30 AM

- R-1 RESOLUTION Supporting SOLV on Earth Day 2004
- R-2 Briefing on the Sellwood Bridge. Presented by Ian Cannon. 15 MINUTES REQUESTED.
- R-3 Authorizing Filing of a Small Claims Action

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 10:00 AM

- R-4 RESOLUTION Certifying an Estimate of Expenditures for FY 2004-05 for Assessment and Taxation in Accordance with ORS 294.175

- R-5 RESOLUTION Authorizing Staff to Initiate Proceedings to Legalize Haines Road No. 573
- R-6 RESOLUTION Declaring a Portion of the Property Located at 10225 East Burnside Street, Portland, Oregon to be Surplus and Approving a Real Property Lease to the Immigrant and Refugee Community Organization, SEA Project
- R-7 NOTICE OF INTENT to Apply for a Department of Land Conservation and Development Grant
-

Thursday, April 22, 2004 - 10:20 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

- B-3 Oregon Health Plan. Presented by Lillian Shirley, Health Department Director and Dave Ford, CareOregon Executive Director. 1 HOUR REQUESTED.

MULTNOMAH COUNTY 2004-2005 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

Cable coverage of the May 6 through June 10, 2004 budget work sessions, hearings and Thursday Board meetings are produced through Multnomah Community Television. Call 503-491-7636, ext. 332 for further info or log onto <http://www.mctv.org> for the program guide/playback schedule. The sessions, hearings and Board meetings are available via media streaming at http://www.co.multnomah.or.us/cc/live_broadcast.shtml. Contact Board Clerk Deb Bogstad 503-988-3277 for further information.

**Thu, May 6
9:30 a.m.**

**Chair's 2004-2005 Executive Budget Message
Public Hearing/Consideration of Resolution
Approving Executive Budget for Submission to
Tax Supervising and Conservation Commission**

**Tue, May 11
9:00 a.m. - 12:00 p.m.**

**Financial Overview
Central CBAC/CIC Presentation
Non-Departmental**

**Tue, May 11
1:00 p.m. - 4:00 p.m.**

**Budget Work Session
Health
Department of County Human Services
Office of School and Community Partnerships**

**Tue, May 11
6:00 p.m. - 8:00 p.m.**

**Public Hearing on the 2004-2005 Multnomah
County Budget - North Portland Library
Conference Room, 512 N Killingsworth, Portland**

**Thu, May 13
9:30 a.m.**

**Public Hearing/Consideration of Approval of the
2004-2005 Dunthorpe Riverdale Sanitary Service
District No. 1 and the 2004-2005 Mid County Street
Lighting Service District No. 14 Proposed Budgets
for Submittal to Tax Supervising and
Conservation Commission
Multnomah County Personal Income Tax Update**

MULTNOMAH COUNTY 2004-2005 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

Tue, May 18

9:00 a.m. - 12:00 p.m.

Budget Work Session
Department of Community Justice
District Attorney
Sheriff's Office

Tue, May 18

1:30 p.m. - 5:00 p.m.

Budget Work Session
Library
Business Services
Community Services
Finance, Budget, Assessment and Taxation

Thu, May 20

9:30 a.m.

**Public Hearing and Resolution Adopting the 2004-
2005 Mt. Hood Cable Regulatory Commission
Budget**

Tue, May 25

9:00 a.m. - 12:00 p.m.

Budget Work Session
Amendments

Tue, May 25

1:30 p.m. - 4:00 p.m.

Budget Work Session - if Needed
Amendments

Tue, May 25

6:00 p.m. - 8:00 p.m.

**Public Hearing on the 2004-2005 Multnomah
County Budget - Multnomah County East
Building, Sharron Kelley Conference Room, 600
NE 8th, Gresham**

Tue, June 1

9:00 a.m. - 12:00 p.m.

Budget Work Session
Amendments

MULTNOMAH COUNTY 2004-2005 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

Tue, June 1

1:30 p.m. - 4:00 p.m.

**Budget Work Session - if Needed
Amendments**

Tue, June 1

6:00 p.m. - 8:00 p.m.

**Public Hearing on the 2004-2005 Multnomah
County Budget - Multnomah Building,
Commissioners Boardroom 100, 501 SE
Hawthorne, Portland**

Tue, June 8

9:00 a.m. - 12:00 p.m.

**Budget Work Session
Amendments**

Tue, June 8

1:30 p.m. - 5:00 p.m.

**Budget Work Session - if Needed
Amendments**

Wed, June 9

9:00 a.m. - 10:15 a.m.

**Budget Work Session
Amendments**

Wed, June 9

10:30 a.m. - 11:30 a.m.

**Tax Supervising and Conservation Commission
Public Hearings on the Multnomah County 2002-
2003 Supplemental Budget; and the 2004-2005
Budget - Multnomah Building, Commissioners
Boardroom 100, 501 SE Hawthorne, Portland**

Wed, June 9

1:30 p.m. - 5:00 p.m.

**Budget Work Session - if Needed
Amendments**

MULTNOMAH COUNTY 2004-2005 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

**Thu, June 10
9:30 a.m.**

**Public Hearing and Resolution Adopting the 2004-
2005 Budget for Multnomah County Pursuant to
ORS 294**

**Public Hearing and Resolution Adopting the 2004-
2005 Budget for Dunthorpe Riverdale Sanitary
Service District No. 1**

**Public Hearing and Resolution Adopting the 2004-
2005 Budget for Mid County Street Lighting
Service District No. 14 and Making Appropriations**

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: C-1

Est. Start Time: 9:30 AM

Date Submitted: 04/01/04

Requested Date: 4/22/2004

Time Requested: Consent Agenda

Department: Non-Departmental

Division: Chair's Office

Contact/s: Chair Diane Linn

Phone: 503/988-3308

Ext.:

I/O Address: 503/600

Presenters: N/A

Agenda Title: Appointment of Sophia Tseng to the Multnomah County Community Health Council

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Request Board approval of appointment of Sophia Tseng to the Multnomah County Community Health Council.
 2. **Please provide sufficient background information for the Board and the public to understand this issue.** The Community Health Council (CHC) assists and advises the County Health Department in promoting its vision of healthy people in healthy communities. the CHC supports and guides the Health Department in its mission to provide comprehensive health care that is quality drive, affordable and culturally competent to the people of Multnomah County. The CHC provides input and feedback to generally advise the development, implementation and evaluation of Health Department programs including, but not limited to all programs funded through the Federal Bureau of Primary Health Care. The CHC also serves as the Citizen Budget Advisory Committee for the County Health Department. Members terms can range from 9 to 25 members – consumers of County health programs constitute the majority; remaining members are health care providers and representatives of the community. Members are appointed to 3-year terms by the County Chair from nominees selected by the current Council with approval of the Board of County Commissioners.

3. Explain the fiscal impact (current year and ongoing). No current year/ongoing fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.

- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?

- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

- ❖ Has this request been made before? When? What was the outcome?


If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved. No legal and/or policy issues.
5. Explain any citizen and/or other government participation that has or will take place. N/A

Required Signatures:

Department/Agency Director:



Date: 4/1/2004

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: C-2

Est. Start Time: 9:30 AM

Date Submitted: 04/12/04

Requested Date: 4/22/2004

Time Requested: N/A

Department: Non-Departmental

Division: Chair's Office

Contact/s: Chair Diane Linn

Phone: 53/988-3308

Ext.: 83308

I/O Address: 503/600

Presenters: Consent Calendar

Agenda Title: Appointments of Charlotte Beeman, Martha Gies, John Kruse and reappointments of Robert Brading, Gwen Farnham Hyland, Molly Gloss and Donna Oden-Orr to the Multnomah County Library Advisory Board

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. **What action are you requesting from the Board? What is the department/agency recommendation?** Request the Board approve these appointments and reappointments to the Library Advisory Board.
2. **Please provide sufficient background information for the Board and the public to understand this issue.** The Library Advisory Board advises the Board of County Commissioners on matters relating to library services, policies and funding. The Library Advisory Board serves as the Citizen Budget Advisory Committee for the County's Library Department. Library Advisory Board members are appointed to 4-year terms by the County Chair with approval of the Board of County Commissioners.
3. **Explain the fiscal impact (current year and ongoing).** No current year and/or ongoing fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

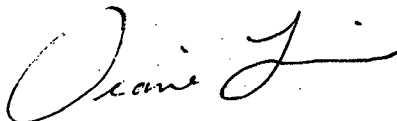
If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

4. **Explain any legal and/or policy issues involved. No legal and/or policy issues involved.**
5. **Explain any citizen and/or other government participation that has or will take place. NA**

Required Signatures:

Department/Agency Director:



Date: 4/12/2004

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: C-3

Est. Start Time: 9:30 AM

Date Submitted: 03/26/04

Requested Date: April 22, 2004

Time Requested: NA

Department: DBCS

Division: Business Services/CPCA

Contact/s: Franna Hathaway

Phone: (503)988-5111

Ext.: 22651

I/O Address: 503/4

Presenters: Consent Calendar

Agenda Title: ORDER Approving an Exemption from the Formal Competitive Bid Process to Contract with Gresham RV Center, the Local Dealer for Winnebago Industries, for the Purchase of a Mobile Incident Command Vehicle

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

The Office of Emergency Management is requesting for an exemption from the formal competitive bid process to contract with Gresham RV Center, the local dealer for Winnebago Industries, for the purchase of a mobile incident command vehicle.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

In November 2003 Emergency Management was awarded \$140,000 through the State Homeland Security Grant Program to purchase a mobile incident command vehicle. Requirements and specifications of the new vehicle were compiled and

submitted to Central Procurement and Contract Administration. CPCA conducted a thorough market research, including GSA (federal) contract availability, and found that Winnebago Industries was the only manufacturer that could meet their requirements within the County's available funds.

The Office of Emergency Management intends to purchase the 35 foot Mobile Command Center (model WFG35S), which is estimated at \$160,000. Under the federal grant these funds must be expended by September 30, 2004.

3. Explain the fiscal impact (current year and ongoing).

The price of the vehicle is estimated at \$160,000 and Emergency Management has been awarded \$140,000 through the State Homeland Security Grant Program for the purchase of this vehicle.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain: NA

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain: NA

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain: NA

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

- ❖ How will the county indirect and departmental overhead costs be covered?

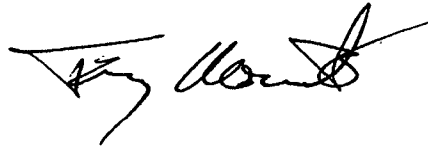
4. Explain any legal and/or policy issues.

This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

5. Explain any citizen and/or other government participation that has or will take place.

NA

Required Signatures:



Department/Agency Director: _____

Date: 03/26/04

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:



OFFICE of EMERGENCY MANAGEMENT

MULTNOMAH COUNTY, OREGON

TO: Franna Hathaway
CPCA Manager

FROM: Tom Simpson *Tom*
Emergency Management Director

CC: Lyle Block, Buyer

DATE: March 15, 2004

RE: Exemption Request

I write to request a sole source exemption for the purchase of a mobile incident command post for Multnomah County Emergency Management.

In November 2003 Emergency Management was awarded \$140,000 through the State Homeland Security Grant Program to purchase a mobile incident command vehicle. We proceeded to document the capabilities of our existing vehicle and interview County response agencies in order to assemble a list of requirements and specifications of the new vehicle. We then conducted preliminary market research. At this point we engaged the assistance of Lyle Block of CPCA to assist in this effort.

Lyle took our list of requirements and resources and conducted a thorough market analysis. He found that only one manufacturer could meet our requirements using the resources we had.

I request a sole source exemption under 310-0100(4) for Winnebago Industries, Forest City, Iowa. We plan to purchase a 35 foot Mobile Command Center (Model WFG35S). A preliminary list of specifications and options is attached. A final list will be negotiated with the manufacturer after a pre-build meeting is held.

We believe that this procurement method is necessary due to the constraints of the funding we were given (total dollar amount and short spending time line) and that we have only found one manufacturer which meets the requirements of the vehicle.

2004 - WFG35S COMMERCIAL SHELL**GENERAL SPECIFICATIONS****MEASUREMENTS:**

Length Bumper-to-Bumper	35' 7.3"
Exterior Height w/AC	TBD
Exterior Width	8' 5.5" (101.5")
Interior Height	6' 8"
Interior Width	8' .5" (96.5")
Interior Length (Behind Cab Area)	27' 9"

CAPACITIES:

Gasoline Tank	75 Gal.
LP Gas (Optional)	28 Gal.
Exterior Storage	TBD
Estimated Net Dry Weight:	12,411

INTERIOR DECOR:

RS2 - Beige - Carpet (Tapioca), Seats (Amiret Ivory)
 Dash - Glacier
 Wall Covering - Pebble Emboss White
 Wood Cabinetry - Portsmouth Oak

EXTERIOR SKIN COLOR:

High Gloss - Bright White

"R" FACTORS:

Sidewalls - 7.02: Roof - 14.62: Floor - 6.36

AUTOMOTIVE FEATURES

- * Ford - 22,000 # GVWR - V10 Gas
- * Mud Flaps - Rear (2)
- * Tire, Spare - Under Chassis (N/A on Workhorse w/22,000# Chassis w/22.5 Tires)
- * Tire Tools - Wrench And Leverage Bar
- * Trailer Hitch - 5000# Draw Bar/350# Max. Vertical Tongue Weight
- * Trailer Hitch - 5000# Draw Bar/500# Max. Vertical Tongue Weight. Available With Workhorse Chassis
- * Trailer Wiring - Fixed-Mount Female Socket Connector
- * Wheel Liners - Stainless Steel And Valve Extenders

BODY CONSTRUCTION / OPENINGS / TRIM

- * Air Conditioning Duct Paths (Pre-Routed) In Roof
- * Assist Handle - Surface Mount, Non-Lighted Acrylic
- * Assist Bar located vertically to the rearward side of the entrance door
- * Awning Rail - RH Side
- * Backwall Exterior Skin - full one-piece fiberglass rear cap
- * Battery compartment located in the entrance door stepwell area
- * Brake Light - High Mount on rear back wall
- * Bumper - Front, Integrally Molded Into Front Cap, Includes Steel Reinforcement
- * Bumper - Rear, integrally molded into rear cap
- * Common key lock system for drivers door, main entrance door, storage compartment doors, and gravity water fill door. Key is double bitting
- * Entrance door step, double electric with door jamb switch, ignition override, and nonslip rubber tread material on step surface
- * Entrance door, deadbolt lock, integrated with main latch, door holder, and screen door
- * Exterior storage compartments, lighted with master switch in stepwell area. Compartment doors are full hinged, integrated into valance panels with gas strut supports and a single paddle latch system.
- * Interior surface finish - trunk liner carpeting
- * Floor, Basement Surface - Exterior / Interior - Aluminum Sheet
- * Floor, Basement - Interior Surface Finish, Trunk Liner Carpeting - All Storage Areas
- * Floor, Main - 1 1/8" Laminated Plywood
- * Fuel Fill Door w/Twist Lock On LH Side
- * Furnace Ducting System - Rigid, Below Floor

2004 - WFG35S COMMERCIAL SHELL

BODY CONSTRUCTION / OPENINGS / TRIM

- * Front End Steel Structure Is Designed For Front Engine Removal
- * Grille - aluminum, Adventurer Design
- * Hood - Single Panel, Hinge Down Provides Access For Service Points (Fluid Checks and Fill Points)
- * Interior Ceiling - Pearl Cream Fabric w/Panel Backing, One-Piece
- * Interior Wall - Vinyl Clad Paneling
- * Lamps - daytime running, Halogen headlamps
- * Lamps - Fog
- * Roof - Curved Exterior Skin - Fiberglass Sheet, One-Piece w/Foam Sheet Insulation
- * Sidewall, Exterior Skin-Fiberglass, Smooth One-Piece, High Gloss Vetrolite
- * Wheelwell - Molded Plastic

DRIVER / PASSENGER AREA - GENERAL

- * Assist Bar Located Vertically To The Rearward Side Of The Driver Entrance Door
- * Cab Sound Control Package
- * Cabinet - Front Overhead Storage
- * Cabinet - Driver/Passenger Side Overhead Storage (2) 110V Outlet On Bottom Passenger Side
- * Carpet - Cab w/Pad
- * Convenience Tray (Engine Cover)
- * Door, Driver's Cab Entry, Includes CV Window, Vista Window And Exterior Step
- * Floor Mats - Driver & Passenger (Carpeted)
- * Front Wraparound Pleated Shade w/Wands
- * Map Light - Individual Brass (2) Driver / Passenger
- * Monitor System - Rearview, Cable Ready (Cable w/Coax End Only)
- * Motor Cover - Carpeted (Fashionare / Tapioca)
- * Seat Belts - Three-Point Shoulder & Lap w/Retractors
- * Seats - Driver And Passenger, Armrests, All Vinyl, High Back, Headrest, Recline, Multi-Adjustable, Manual Adjustable Lumbar
- * Seat Pedestal - Swivel/Slide w/Manual Controls
- * Sunvisors (2) Manual
- * Wall Shelf - Passenger, Includes A Beverage Holder, 12-V Power Receptacle And Storage Compartment
- * Window, Driver Door - Power Raise/Lower 62% Light Transmittal
- * Window, Passenger - Full slider w/Screen - Stationary Upper Vista Window 62% Light Transmittal
- * Window Shades (2) Roller, Light Filtering Driver/Passenger Windows
- * Windshield - Laminated Safety Glass 62% Light Transmittal
- * Work Station - In Dash

INSTRUMENTATION / ACCESSORIES

- * Automotive Heater/Air Conditioner - Blend Air System
- * Auxiliary Receptacle - 12VDC
- * Auxiliary Start Circuit
- * Cigarette Lighter/12-Volt Electrical Supply
- * Compass - Electronic/Outdoor Thermometer Module
- * Cruise Control - Integrated Into Steering Wheel (Ford) Turn Signal Lever (Workhorse)
- * Defroster Fans (2) - Auxiliary Two-Speed w/Instrument Panel Switch
- * Dual Battery Charge Control (Automatic)
- * Gauge, Cluster - Analog Display

2004 - WFG35S COMMERCIAL SHELL

INSTRUMENTATION / ACCESSORIES

- * Headlight Control Switch - High/Low (Turn Signal Lever)
- * Hood Release
- * Mirrors, Exterior - Low Mount, Electric Remote w/Defrost - Control Is Packaged In The Driver Trim Panel. Includes Turn Signal Light Attached To Lower Portion Of Mirror
- * Power Assist Steering w/Tilt Wheel
- * Radio - AM/FM/Stereo Cassette/Compact Disc (Magnadyne) - w/remote Control. Includes Weather Band (DIN And 1/2)
- * Radio Antenna - Roof Mount, Flexible Rubber
- * Radio Power Switch (Main/Aux. Battery)
- * Radio Speakers (2) 5 1/4" Round Located In The Dash
- * Windshield Wipers - Intermittent w/Single Motor And Pantograph Arms

ELECTRICAL

- * Battery - 2 Deep Cycle, Marine/RV Group 24
- * Battery Disconnect System (Coach) Switch Located By Entrance Door
- * Cable Ready For Rearview Monitor System (Cable w/Coax End Only)
- * Generator Prep Kit Includes Gas Line And 12-Volt Wiring
- * Exterior Compartment Lights (Automatic) Door Activated. Master Shut-Off Switch Located In The Step Well Area
- * Satellite System Ready Includes Cable Laminated Within The Roof

SAFETY FEATURES

- * Detector / Alarm - Carbon Monoxide
- * Detector / Alarm - Smoke
- * Fire Extinguisher 10 B.C., Surface Mount

OPTIONAL EQUIPMENT

- X #09L Slide-out Room (Front LH) Room Slides Out 30". Length Of Room, 12' 9" Flat - Floor Slide
Option Includes Hydraulic Leveling Jacks
- # 1D7 Interior Ceiling - Allante Oyster Bay Vinyl Clad Paneling
- #1H1 Walls, Interior - Fiberglass Sidewalls and Backwall
- #1PN Workhorse, 20,700# GVWR, 19.5" Tires
- #1PS Workhorse, 22,000# GVWR, 22.5" Tires (Spare Is Not Available) Includes Custom Steering Wheel, Triple Electric Step
- #13Y Window Exch. Drvr./Psg - Dual Glazed - Thermo Insulated 12% Light Transmittal
- #15D GPS - Navigation System (Magellan) Requires #74J Option
- #193 TV Antenna - Amplified System. Requires #35P Option
- # 265 Canadian Housing And Motor Vehicle Standards
- #25G D.V.D. / V.C.R. Stereo Combo w/Remote - Sony
- #28J Sunvisors - Powered (2) Drivers Side Switch Controls Both. Passenger Side Switch Controls Passenger Visor Only
- #35P Video Selection System
- # 35Q Ladder Located On Right Side Of Unit
- #39N Generator - Commercial, 7,000 Watt, Onan Marquis Gold, Gas
- #40B Inverter - DC/AC, 300 Watt
- #40J Radio - CB Prep (Incl: Antenna Lead, 12V Pwr. Supply)
- #42J TV - AC 24" Color, Stereo w/Remote, Flat-Face TV - Sony
- #48Q Satellite Dish Antenna - RV Digital, In-Motion (Less Receiver)
- #48R Satellite System - RV Digital, In-Motion (Less Receiver)
- # 54L Floor Covering - Custom Carpet w/Pad
- # 56K Window - Entrance Door - Fixed (26" x 17")

2004 - WFG35S COMMERCIAL SHELL

OPTIONAL EQUIPMENT

#64H	Jacks-Hydraulic Leveling, Front & Rear - Manual Touch Pad Control
#70C	Radio - Satellite (Kenwood)
# 74J	Monitor System Colored (Sony) - Rearview w/Single Camera & One-Way Audio
# 77L	LP Tank And Furnace - 28 Gal. LP Tank, 40,000 Btu Furnace
#78K	Satellite Dish Antenna - RV Digital, Power Brand

Winnebago Industries reserves the right to change features and specifications without prior notice. Copyright 2003.
Winnebago Industries, Inc., P.O Box 152, Forest City, Iowa 50436

Received Fax :

Feb 24 2004 6:42AM

Fax Station : Gresham R.V. Center

P. 2

FEB 24 2004 7:29 AM FR WINNEBAGO SERVICE41 585 6704 TO 915036655050

P.02/04

WINNEBAGO COMMERCIAL VEHICLE PRICE QUOTATION
2/24/2004

Quotation For:	Gresham RV Center	Code #:	1940	Date:	02/24/04
Address:	325 Northeast Hogan Road	P.O. #:		Model:	WFG35S
City, ST.:	Gresham, OR 97030			Serial:	
Contact:	Dick Schwartz	Customer:			
Phone:	503-661-5946	Command Unit No. 4			
Fax:	503-665-9090	Email:			

Item	Description	Opt. #	Qty.	Comments
1	2004 Commercial Vehicle Shell	WFG35S	1	Ford 22,000# GVWR - V10 gas chassis
2	Slide-out room LHF w/hydraulic jacks	09L	1	
3	Air conditioner 14,800 Btu	OCS	2	Roof mounted, ducted with ceiling diffusers
4	Antenna, radio ground plane	OCS	1	Room for 5 antennas spaced 18" apart
5	Awning 20'	OCS	1	
6	Cabinet - Wood Stained	OCS	4'	Overhead storage behind passenger seat
7	Cabinet - Wood Stained	OCS	4'	Lower workstation behind passenger seat
8	Cabinet - Wood Stained	OCS	6.5'	Overhead storage on RH middle side
9	Cabinet - Wood Stained	OCS	6.5'	Lower workstation on RH middle side
10	Cabinet - Wood Stained	OCS	4'	Overhead storage in galley
11	Cabinet - Wood Stained	OCS	4'	Lower cabinet with (1) door, (4) drawers in galley
12	Cabinet - Wood Stained	OCS	1	Storage closet in rear room
13	Cabinet - Wood Stained	OCS	19'	Overhead storage in rear room
14	Cabinet - Wood Stained	OCS	19'	Lower workstation in rear room
15	Cabinet - Wood Stained	OCS	1	Electrical load center
16	Cabinet - Wood Stained	OCS	12.5'	Overhead storage in slideout room
17	Cabinet - Wood Stained	OCS	6	Pull out pencil drawer at each workstation
18	Computer data jacks	OCS	8	install at workstations
19	Door, second passenger entrance	OCS	1	Includes 12V powered electric step
20	Electrical, 50 amp service	OCS	1	50 amp panel with circuit breakers, 12V -.100 amp power charging system, cord
21	Electrical, 110V interior outlets	OCS	14	
22	Electrical, 110V exterior GFI outlets	OCS	3	Install on exterior of vehicle

WINNEBAGO COMMERCIAL VEHICLE PRICE QUOTATION 2/24/2004

Item	Description	Opt. #	Qty.	Comments
23	Electrical, battery monitor panel	OCS	1	
24	Electrical, Panduit raceway package	OCS	1	
25	File cabinet, 2-drawer locking	OCS	4	
26	Floor Covering, Lonseal Vinyl	OCS	1	
27	Furnace with LP system	OCS	1	
28	Generator, 12.5 KW ADI	OCS	1	
29	Lavatory with ss sink / toilet / mirror / vent	OCS	1	
30	Light, 12V interior fluorescent	OCS	11	Ceiling mounted
31	Light, 12V fluorescent	OCS	16	Install beneath overhead cabinets
32	Light, 12V exterior halogen scene	OCS	3	Install on RH side of vehicle
33	Microwave oven	OCS	1	Install in galley
34	Refrigerator, 7.0' (AC/DC)	OCS	1	Install in galley
35	Seat, bench with lower storage	OCS	12.5'	Install in slide-out room
36	Seat, HON office chairs	OCS	5	
37	Sink, single stainless with standard faucet	OCS	1	Install in galley
38	Table, removable	OCS	2	Install in front of slide-out room
39	Telephone jacks	OCS	8	
40	TV - 18" with remote control	OCS	1	Install in rear overhead cabinet
41	VCR with remote control	OCS	1	Install in rear overhead cabinet
42	Vent, 12V powered 3-speed reversible	OCS	2	
43	Wall, bulkhead with slider door	OCS	1	
44	Wallboard, dry erase 30 x 30	OCS	8	Install in front of each workstation
45	Water system	OCS	1	Tanks (1) fresh (1) waste, water pump, water heater, monitor panel
46	Window, passenger entrance doors	OCS	2	

Selling Price \$154,750.00

Prepared By: Dick Schwartz

Received Fax :

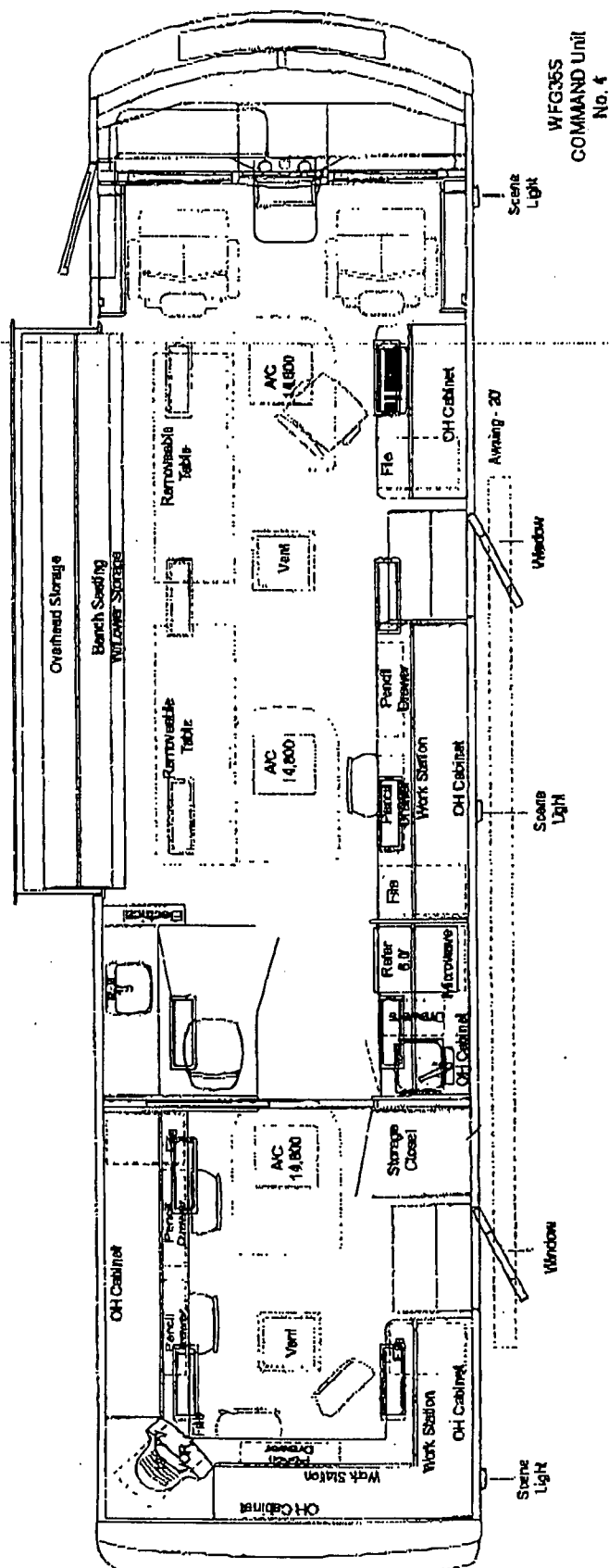
Feb 24 2004 6:42AM

Fax Station : Gresham R.V. Center

p. 4

FEB 24 2004 7:29 AM FR WINNEBAGO SERVICE41 585 6704 TO 915036659090

P.04/04



WFG35S
COMMAND Unit
No. 4

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. _____

Approving an Exemption from the Formal Competitive Bid Process to Contract with Gresham RV Center, the Local Dealer for Winnebago Industries, for the Purchase of a Mobile Incident Command Vehicle.

The Multnomah County Board of Commissioners Finds:

- a. The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules 300-0050 and 310-0100(4), a request from the Office of Emergency Management for an exemption from the formal competitive bid process to contract with Gresham RV Center, the local dealer for Winnebago Industries, for the purchase of a mobile incident command vehicle.
- b. In November 2003 Emergency Management was awarded \$140,000 through the State Homeland Security Grant Program to purchase a mobile incident command vehicle. Requirements and specifications of the new vehicle were compiled and submitted to Central Procurement and Contract Administration. CPCA conducted a thorough market research, including GSA (federal) contract availability, and found that Winnebago Industries was the only manufacturer that could meet their requirements within the County's available funds. Four other manufacturers were contacted for quotes: Fleetwood, Monaco, Bluebird and Freightliner. Fleetwood and Monaco do not make commercial units. Bluebird and Freightliner make emergency units but do not have a slide area for conference seating as required. All four manufacturers confirmed that Winnebago Industries is the only one that has a slide area for conference seating.

The Office of Emergency Management intends to purchase the 35 foot Mobile Command Center (model WFG35S), which is estimated at \$160,000. Under federal grant these funds must be expended by September 30, 2004.

This procurement method is supported by market research which revealed that only one manufacturer can meet the budget and design requirements for this vehicle.

- c. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

The Multnomah County Board of Commissioners Orders:

The exemption from the formal competitive bid process for the contract with Gresham RV Center, the local dealer for Winnebago Industries, for the purchase of a mobile incident command vehicle be approved.

ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON, ACTING
AS THE PUBLIC CONTRACT REVIEW BOARD

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

John Thomas, Assistant County Attorney

BOGSTAD Deborah L

From: HATHAWAY Franna T
Sent: Tuesday, April 20, 2004 1:43 PM
To: HATHAWAY Franna T; BOGSTAD Deborah L
Cc: THOMAS John S; KWONG Catherine Y
Subject: RE: amendment to PCRB order on April 22 Board meeting agenda

Sorry,
I forgot the attachment.

Franna Hathaway, CPPO, Manager
Central Procurement & Contract Administration
Multnomah County
501 SE Hawthorne Blvd., 4th Floor
Portland, OR 97214
Phone: 503-988-5111 X22651
Fax: 503-988-3252
franna.t.hathaway@co.multnomah.or.us

-----Original Message-----

From: HATHAWAY Franna T
Sent: Tuesday, April 20, 2004 1:43 PM
To: BOGSTAD Deborah L
Cc: THOMAS John S; KWONG Catherine Y
Subject: RE: amendment to PCRB order on April 22 Board meeting agenda

Deb,
I've attached the revised order with my changes highlighted. I don't know why the b. is highlighted but it did not change and I could get rid of that highlight without removing all the highlighting. Anywhere where the order had previously said that we were going to contract with Gresham RV Center it now says we are going to solicit informal quotes.

Please let me know if you have any questions or need me to do anything else. I will be at the Board meeting on Thursday to provide any needed explanations.

Franna Hathaway, CPPO, Manager
Central Procurement & Contract Administration
Multnomah County
501 SE Hawthorne Blvd., 4th Floor
Portland, OR 97214
Phone: 503-988-5111 X22651
Fax: 503-988-3252
franna.t.hathaway@co.multnomah.or.us

-----Original Message-----

From: BOGSTAD Deborah L

4/20/2004

Sent: Tuesday, April 20, 2004 11:27 AM
To: HATHAWAY Franna T
Cc: THOMAS John S
Subject: amendment to PCRB order on April 22 Board meeting agenda

Franna, you can either provide a substitute order or request the Board to make an amendment to the existing order this Thursday. Just let me know what you decide to do and what/where the change is so I can add the information to the Chair's script. Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

4/20/2004

BOGSTAD Deborah L

From: BOGSTAD Deborah L
Sent: Wednesday, April 21, 2004 8:28 AM
To: SOWLE Agnes; THOMAS John S; Diane Linn; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Serena Cruz
Cc: HATHAWAY Franna T; SIMPSON Thomas G; Andy Smith; Carol WESSINGER; Charlotte Comito; Chuck Martin; David Martinez; Delma FARRELL; Diane Luther; Duke Shepard; Gail WILSON; Gary Walker; Iris BELL; Judith Bauman; Kathryn GORDON; Kristen WEST; Lisa Goldberg; Mary Carroll; Matthew LASHUA; Robert Walker; Ruby IBARRA; Shelli Romero; Terri Naito; Thomas Simpson
Subject: Request for Consideration of Substitute Order for C-3 on April 22 agenda
Importance: High

At the request of Franna, attached is a proposed substitute order, with new language highlighted in yellow, regarding the PCRB exemption request C-3 on the April 22nd Board agenda. This item should be removed from the rest of the consent calendar and then handled as a regular item for consideration/discussion purposes on Thursday. Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

4/21/2004

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. _____

Approving an Exemption from the Formal Competitive Bid Process to conduct an informal solicitation process for the Purchase of a Mobile Incident Command Vehicle

The Multnomah County Board of Commissioners Finds:

- a. The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules 300-0050 and 310-0100(4), a request from the Office of Emergency Management for an exemption from the formal competitive bid process to conduct an informal solicitation process for the purchase of a mobile incident command vehicle.
- b. In November 2003 Emergency Management was awarded \$140,000 through the State Homeland Security Grant Program to purchase a mobile incident command vehicle. Requirements and specifications of the new vehicle were compiled and submitted to Central Procurement and Contract Administration. CPCA conducted a thorough market research, including GSA (federal) contract availability, and found that Winnebago Industries was the only manufacturer that could meet their requirements within the County's available funds. Four other manufacturers were contacted for quotes: Fleetwood, Monaco, Bluebird and Freightliner. Fleetwood and Monaco do not make commercial units. Bluebird and Freightliner make emergency units but do not have a slide area for conference seating as required. All four manufacturers confirmed that Winnebago Industries is the only one that has a slide area for conference seating. The Winnebago Industries Manufacturer does not sell directly to the public. The County will solicit informal quotes from several authorized Winnebago distributors.
- c. The Office of Emergency Management intends to purchase the 35 foot Mobile Command Center (model WFG35S), which is estimated at \$160,000. Under federal grant these funds must be expended by September 30, 2004.
- d. This procurement method is supported by market research which revealed that only one manufacturer can meet the budget and design requirements for this vehicle and several distributors will be solicited for quotations.
- e. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

The Multnomah County Board of Commissioners Orders:

The exemption from the formal competitive bid process to conduct and informal solicitation process for the purchase of a mobile incident command vehicle is approved.

ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON, ACTING
AS THE PUBLIC CONTRACT REVIEW BOARD

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John Thomas, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. 04-047

Approving an Exemption from the Formal Competitive Bid Process to Conduct an Informal Solicitation Process for the Purchase of a Mobile Incident Command Vehicle

The Multnomah County Board of Commissioners Finds:

- a. The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules 300-0050 and 310-0100(4), a request from the Office of Emergency Management for an exemption from the formal competitive bid process to conduct an informal solicitation process for the purchase of a mobile incident command vehicle.
- b. In November 2003 Emergency Management was awarded \$140,000 through the State Homeland Security Grant Program to purchase a mobile incident command vehicle. Requirements and specifications of the new vehicle were compiled and submitted to Central Procurement and Contract Administration. CPCA conducted a thorough market research, including GSA (federal) contract availability, and found that Winnebago Industries was the only manufacturer that could meet their requirements within the County's available funds. Four other manufacturers were contacted for quotes: Fleetwood, Monaco, Bluebird and Freightliner. Fleetwood and Monaco do not make commercial units. Bluebird and Freightliner make emergency units but do not have a slide area for conference seating as required. All four manufacturers confirmed that Winnebago Industries is the only one that has a slide area for conference seating. The Winnebago Industries Manufacturer does not sell directly to the public. The County will solicit informal quotes from several authorized Winnebago distributors.
- c. The Office of Emergency Management intends to purchase the 35 foot Mobile Command Center (model WFG35S), which is estimated at \$160,000. Under federal grant these funds must be expended by September 30, 2004.
- d. This procurement method is supported by market research which revealed that only one manufacturer can meet the budget and design requirements for this vehicle and several distributors will be solicited for quotations.
- e. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

The Multnomah County Board of Commissioners Orders:

The exemption from the formal competitive bid process to conduct an informal solicitation process for the purchase of a mobile incident command vehicle is approved.

ADOPTED this 22nd day of April, 2004.



AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By


John Thomas, Assistant County Attorney

BOARD OF COUNTY COMMISSIONERS FOR
MULTNOMAH COUNTY, OREGON, ACTING
AS THE PUBLIC CONTRACT REVIEW BOARD


Diane M. Linn, Chair

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: C-4

Est. Start Time: 9:30 AM

Date Submitted: 04/08/04

Requested Date: April 22, 2004

Time Requested: NA

Department: DBCS

Division: Business Services/CPCA

Contact/s: Franna Hathaway

Phone: (503)988-5111

Ext.: 22651

I/O Address: 503/4

Presenters: Consent Calendar

Agenda Title: ORDER Approving an Exemption from the Formal Competitive Solicitation Process to Contract with Anasazi Software for the Purchase of Case Management, Payment Processing, and Reporting Software for Developmental Disabilities Services

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Department of County Human Services, Developmental Disabilities Services Division (DDS) is requesting an exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software. DDS requests the Board review and approval process be expedited due to the need for urgency in responding to the audit findings by the Oregon State. The audit identified significant deficiencies in the existing DDS system. It indicated if the deficiencies are not addressed in a timely manner, there is the potential loss of funding for the DDS program, which would be over \$500,000 in Medicaid match. An information system solution and plan for implementation must be communicated to the State by June 30, 2004. The new information system must be fully implemented by January 1, 2005. DDS requests for an exception to the agenda

submission process and timeline to place this exemption request on the Board Meeting Agenda of April 22, 2004.

2. Please provide sufficient background information for the Board and the public to understand this issue.

DDS is required to have an appropriate information system that can correct the deficiencies identified in the State of Oregon audit.

Market research has been conducted. It was found that Anasazi Software is the only vendor who can meet the specific needs of DDS within the required timeframe. Their product has been in production in Clackamas County for 6 years and therefore meets the majority of the Multnomah County requirements and has in place the needed interfaces to the State of Oregon. DDS can use Anasazi Software with little customization, which will result in cost savings.

The use of Anasazi Software will result in an increase in client contacts; an increase in Medicaid participation rate resulting in increased Medicaid funding; increased monitoring of Medicaid funds; improved levels of client care; and less dependence on an expensive crisis based service system. The public will benefit from the increased efficiency of client services delivery.

3. Explain the fiscal impact (current year and ongoing).

DDS plans to negotiate an initial contract for 3 years, from June 1, 2004 to May 31, 2007. The first year pro-rated cost is approximately \$496,446, and annual costs are expected to be approximately \$185,925. The total 3 year cost is approximately \$868,296. The program is expected to pay for itself in operational efficiencies and accurate settlement financial information within 1 year.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain: NA

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain: NA

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**

- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain: NA

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

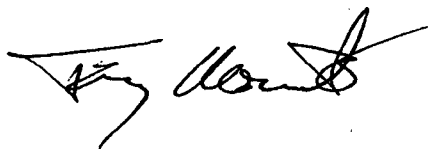
4. Explain any legal and/or policy issues.

This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

5. Explain any citizen and/or other government participation that has or will take place.

NA

Required Signatures:



Department/Agency Director:

Date: 04/08/04

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
INFORMATION SERVICES DIVISION
4747 EAST BURNSIDE
PORTLAND, OREGON 97215
(503) 988-3749

BOARD OF COUNTY COMMISSIONERS

DIANE LINN	• CHAIR OF THE BOARD
MARIA ROJO DE STEFFEY	• DISTRICT 1 COMMISSIONER
SERENA CRUZ	• DISTRICT 2 COMMISSIONER
LISA NAITO	• DISTRICT 3 COMMISSIONER
LONNIE ROBERTS	• DISTRICT 4 COMMISSIONER

To: Agenda Review Team

From: Patricia Pate
Director, Department of County Human Services

Date: April 5, 2004

Subject: Request for Accelerated Board Review and Approval of Sole
Source, Single Seller Exemption for Software to Support
Developmental Disabilities Services Division

We are requesting that you accelerate the Board review and approval of a Sole Source, Single Seller Exemption request needed by the Developmental Disabilities Services Division (DDS) of the Department of County Human Services.

We will be submitting our information package to Central Procurement and Contract Administration on Monday, April 05, 2004. They will be processing the package the week of April 5 and submitting it to you on April 12, 2004. Under the normal process, we would not have a response until May 6th, however; we request that you expedite the review of this package for placement on the Board of County Commissioners agenda for April 22, 2004.

Developmental Disabilities Services has evaluated software alternatives to correct issues raised in an audit by the State of Oregon dated July, 2003. We have evaluated a number of different options including in-house software development and two different third-party software packages. Due to the need for urgency in responding to the audit findings (the audit specifically states that Multnomah County could lose funding for their DD program if the audit findings are not addressed in timely fashion), we limited our evaluation to these three options. We did not select the option of in-house development because of the length of time it was estimated to take to build a new system internally (a minimum of 6-8 months), because of the risk involved in in-house development, and because there are commercially viable products available. The top two software vendors, Raintree Systems and Anasazi Software, were evaluated based on the functionality provided by their products and how well it matched DDS's requirements including interfaces with the State of Oregon, the stability of their product specifically for Developmental Disabilities Services and the timing of when their product would be ready

to start implementation. Of the two vendors, we found Anasazi Software to be the only vendor who can immediately address our specific needs. Their product has been in production in Clackamas County for 6 years, therefore, it meets the majority of the Multnomah County requirements and has in place the needed interfaces to the State of Oregon; the system has been in production for 6 years and provides consistent, accurate results per Clackamas County; and the product is ready to be implemented immediately. The Raintree Systems' product is new to the DDS market place. It is currently not running in production anywhere with DDS-specific functionality. Raintree's DDS functionality is currently under development for a group of 3 counties in Oregon: Linn, Marion, and Yamhill. The date for the implementation has moved multiple times. The current date as stated by Raintree Systems is the end of May, 2004. We have had an external consultant, Dale Jarvis, also provide his expert opinion on similar software packages, and he has confirmed that Anasazi Software is the only vendor who can meet the specific requirements and address the audit concerns in the near term. In addition, Clackamas County has already implemented the Anasazi system and Multnomah County will be able to leverage much of their work, resulting in reduced costs and time to receive value from our investment.

Thank you for your consideration. If you have any questions or concerns, please contact Rex Surface, Division Director of Developmental Disabilities Services or Sherry Swackhamer, Sr. IT Manager, Health and Human Services.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
INFORMATION SERVICES DIVISION
4747 EAST BURNSIDE
PORTLAND, OREGON 97215
503 988-3749

BOARD OF COUNTY COMMISSIONERS
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MARIA ROJO DE STEFFEY • DISTRICT 1 COMMISSIONER
SERENA CRUZ • DISTRICT 2 COMMISSIONER
LISA NAITO • DISTRICT 3 COMMISSIONER
LONNIE ROBERTS • DISTRICT 4 COMMISSIONER

To: Franna Hathaway, Manager
Central Procurement and Contracts Administration

From: Rex Surface, Division Director
Developmental Disability Services

Date: April 5, 2004

Subject: Request for Exemption from Competitive Bidding (Sole Source, Single Seller) -
Procurement of Case Management, Payment Processing, and Reporting Software
for Developmental Disabilities Services

Background

Developmental Disabilities Services (DDS) requests an exemption from the competitive bidding process to acquire third party software from a specific vendor, Anasazi Software, in response to an audit by the State of Oregon. This audit identified significant deficiencies in the areas of accurate documentation of Medicaid billable services, accurate client database, and tracking of state/county/provider financial transactions and protective services, as well as the inability to produce accurate reports on these activities. At the center of the audit issues are the need for DDS to have an appropriate information system that can support case management, payment processing, and management reporting. The audit speaks to the potential loss of funding for the DDS program at Multnomah County if these deficiencies are not addressed in a timely manner. An information system solution and plan for implementation must be communicated to the State by June 30, 2004. The new information system must be fully implemented by January 1, 2005.

Developmental Disabilities Services reviewed the surrounding counties and determined that Clackamas County is the most like Multnomah County in regard to DDS required services. Clackamas County has been successfully utilizing Anasazi Software to meet their DDS requirements for the past 6 years. The Multnomah County DDS group has completed a site visit to Clackamas and feels that the Clackamas version of the software has much of the functionality needed by Multnomah County including important interfaces to State of Oregon systems.

Contract Duration

DDS anticipates contracting with Anasazi Software for a minimum of 3 years.

Findings Supporting Cost Savings

When the State requested millions of dollars back from DDS at the last biennial settlement, we initiated a time-consuming, hand-calculated review of services by client and discovered documentation that reduced the State's claim significantly. Had the process been automated in the first place, these funds would have been identified as legitimate expenditures, avoiding a six-month, three-person hand audit. An automated information system for progress notes integrated with the billings system to the State will ensure that all dollars spent are fully documented and claimed from Medicaid on a month-to-month basis.

In addition, the audit by the State of Oregon dated July, 2003, speaks to the potential loss of funding for the DD program at Multnomah County if the deficiencies are not addressed in a timely manner. The potential loss of funds to the DD program is over \$500,000 in Medicaid match.

Finally, a cost savings that will result from leveraging the Anasazi Software product utilized by Clackamas County is the cost to develop approximately 100 forms that are used by DDS staff. These forms are required to conform to state requirements and have already been developed by Clackamas County staff. The cost savings is approximately \$40,000. (It would take approximately 8 hours per form to develop and test at a cost of approximately \$50 per hour.)

Why an Exemption Would not Encourage Favoritism

The DDS Division has reviewed the top two software vendors who provide human services functionality, Anasazi Software and Raintree Systems, according to a competitive bidding process recently conducted by a consortium of 26 California counties. Both of these vendors are currently active in Oregon counties with the relative transaction volume and variety of service delivery of Multnomah County. These were the only two vendors evaluated because they are the only two doing developmental disabilities business in large counties in Oregon based on calls made by the DDS management to similar size counties and discussions with an external consultant, Dale Jarvis. Since Multnomah County's DD program is state-funded and because we have a large number of DD clients, it is very important that the vendor have expertise in Oregon and with client volumes similar to ours. This minimizes customization dollars and risk.

Due to the State Audit, DDS is in need of a rapid and accurate fix to our on-going information systems issues. We must provide an information system solution and implementation plan to the State by June 30, 2004 and we must be fully operational with the new system by January 1, 2005. DDS recently hired a human services consultant, Dale Jarvis, to assist in facilitating evaluating and documenting our needs, as well as assisting us in evaluating software vendors that could meet these needs. In his work with Developmental Disabilities Services he stated that he feels that Raintree Systems is a system that is built to be flexible and customized to meet the needs of the customer while Anasazi Software is a "canned" system that is intended to be implemented with minimum customization. Since Clackamas County is using the Anasazi Software product to do work very similar to DDS, he feels we can be up and running more quickly with less customization on the Anasazi Software product.

Compelling Operational, Budgetary and Financial Data (2 part answer)

1. Paradox client database system keeps DDS out of compliance with Audit Requirement Plan of Correction resulting in inadequate customer care and loss of program funding

(a) The current Paradox-based system can only be licensed for 16 concurrent users; DDS employs approximately 100 staff (including the region). The inability of DDS staff to access crucial health and safety information in our current system greatly impairs the delivery of services to our clients. Often times the emergency back up worker at DDS is unable to access critical information in emergency service situations for the Police and other emergency care situations.

(b) Due to the current DDS client database system's (Paradox) inability to add or change data field content, we have developed over the past 6 years, 34 separate, stand-alone systems in Windows-based applications (MS Word, Excel and ACCESS). Management and maintenance of these 34 internal systems makes it increasingly challenging for DDS management team to adequately monitor and demonstrate compliance with Oregon Administrative Rules in regard to:

- (1) Health and safety mandates¹**
- (2) Financial accounting responsibilities²**
- (3) Annual Individual Service Plan (ISP) monitoring³**
- (4) Medicaid Waiver annual reviews⁴**
- (5) Client resource management⁵/distribution of funds⁶**

The inability of DDS to adequately manage these critical services results in loss of government matched funds (Medicaid) for crisis services and other needs-based services. Loss of funding leads to fewer resources for individuals creating a larger crisis-based system that is increasingly more expensive for both Centers for Medicaid and Medicare Services, Seniors and People with Disabilities Services, and Multnomah County as well as being heavy on community resources.

The inability of DDS to accurately monitor an annual budget of 60 million dollars of SPDS financial assistance agreements creates loss of funds both in overspending (paying providers and not getting reimbursed by the state) or under spending and having to pay back unspent money to SPDS. Average current annual loss rate (based on 1997-99 and 1999-2001 biennia) is approximately 3.3 million dollars⁷.

¹ OAR 411-320-0140

² OAR 411-320-0030 (8)(a-c)

³ OAR 411-320-0120 (2)

⁴ OAR 411-320-0040 (5)

⁵ OAR 411-320-0040 (2)(10)(11)

⁶ Specifically relating to Family Support OAR 411-320-0040 (4)

⁷ Funds that were not accounted for accurately as a result of using a database system that does not accommodate tracking of funds in our current business practice model.

2. *Anasazi will give DD Management Team the ability to bring DDS into compliance with current Audit Plan of Correction resulting in (1) an increase client contacts; (2) an increase in Medicaid participation rate resulting in increased Medicaid funding and (3) increased monitoring of Medicaid funds, improved levels of client care and less dependence on an expensive crisis based service system.*

Anasazi Software is currently used in Clackamas County and has been for the past 6 years. The capacity to organize, manage and track compliance with Oregon Administrative Rules is built into the current Anasazi Software model in Clackamas County.

The DDS service agreement with Anasazi Software will allow Multnomah County to use the current DD business practice customizations built into the Clackamas County Anasazi model. This will allow Multnomah County to instantly take advantage of the budgetary and client management systems that drive the Clackamas County service delivery model. The benefit of having a successful sister county test out and use the Anasazi system is crucial in modeling the future DDS service delivery model and client-based data tracking systems.

Benefits to the public include:

- (1) Increased efficiency of client services delivery
- (2) Accurate and timely billing and Medicaid documentation
- (3) Ability to monitor and supervise case management, (funds accountability)
- (4) Improved reporting access for key stakeholders (County Commissioners, public interest groups, etc.)
- (5) Support Plan tracking/monitoring, needs assessment tracking, increasing abilities to identify specific client and population needs and improving client access to community resources
- (6) Accurate and timely tracking of \$50 million dollar Medicaid pass through funds
- (7) Ability to interface with state computer systems.
- (8) Immediate access to client data essential for Health and Safety related purposes.
- (9) Improved targeted case management activities (increased client contact and participation in Medicaid programs)

Specialized Expertise

Anasazi Software has developed specialized expertise in targeted DDS case management, payment processing and reporting that Raintree does not currently have based on having had their system in production for Clackamas County for the past 6 years. Raintree's DDS specific functionality is not yet in production. The majority of Anasazi's existing reports match the current DDS business processes and systems, again based on our review of their work in Clackamas County. Raintree's DDS-specific reports are not yet in production.

Market Conditions

While there are many human services software vendors in the marketplace, we feel that DDS have reviewed the top two vendors based on input from Dale Jarvis, a human services systems consultant. Dale recently participated in a competitive bidding project for a consortium of 26 counties in California. Anasazi Software and Raintree Systems were the top 2 vendors. There are also the only two vendors doing similar business in large counties in Oregon. Since Multnomah County's DD program is state-funded, interfaces with state systems, and because we have a large number of DD clients, it is very important that the vendor have expertise in Oregon and with client volumes similar to ours. This minimizes customization dollars and risk.

Technical Complexity

DDS will be contracting with Anasazi Software to act as the Application Service Provider (ASP) for the procured software. Since the vendor will house the hardware and software, this will put less of a burden on the County's Information Technology group. DDS will require access to the Anasazi office in Phoenix, AZ through the County's WAN.

Funding Sources

The initial cost of the Anasazi Software can be paid for from the DD biennial settlement account. In addition, we expect the program to pay for itself in operational efficiencies and accurate settlement financial information within 1 year⁸. DDSD has secured the approval of the DCHS Department Director, Patricia K. Pate.

DDS relies heavily on the Medicaid match for funds paid to DDS by Seniors and People with Disabilities Services. Anasazi Software is set up to maximize Medicaid matched service funds, and will assist us in expediting the State's agreement to expand our administrative match. The sooner we are able to accomplish this, the sooner we will be able to maintain and maximize the match.

Estimated Start/Expiration Dates

The DDS Division anticipates an immediate start date of the project based on a successful contract negotiation. We plan to negotiate an initial 3-year contract. The initial contract start date is expected to be June 1, 2004 with the 3-year contract ending May 31, 2007.

Project Budget Information

The costs for the project include first year pro-rated costs of approximately \$496,446. Of these costs, \$215,905 are one-time costs for initial licensing, configuration, customization and consulting services; \$129,500 are hardware-related costs for new field laptops; \$97,800 are IT labor costs for project management/analysis and helpdesk support; and \$53,241 are the pro-rated

⁸ Based on data from the "Find the Money" project

first year costs for utilizing the system in the ASP environment and related support and maintenance.

Utilizing the vendor as the ASP requires a three-year commitment to the vendor for \$43,226 per year. These costs are included in the first year pro-rated costs and in the on-going, annual costs provided in the next paragraph, as appropriate.

On-going, annual costs are expected to be approximately \$185,925. These costs include annual vendor licensing and maintenance of \$69,625; annual IT labor costs for analysis and helpdesk support of \$97,800; and internal PC flat fee for 37 laptops totaling \$18,500.

The total 3 year cost is estimated to be \$868,296.

All costs are subject to final configuration of the system, timing of the implementation, and final negotiations with the vendor.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. _____

Approving an Exemption from the Formal Competitive Solicitation Process to Contract with Anasazi Software for the Purchase of Case Management, Payment Processing, and Reporting Software for Developmental Disabilities Services

The Multnomah County Board of Commissioners Finds:

- a. The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules 300-0050 and 310-0100(4), a request from the Department of County Human Services, Developmental Disabilities Services Division for an exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software.
- b. The State of Oregon conducted an audit on the existing DDS system in July, 2003. The audit identified significant deficiencies in a number of areas. It addressed to the need for DDS to have an appropriate information system that can support case management, payment processing, and management reporting. An information system solution and plan for implementation must be communicated to the State by June 30, 2004. The new information system must be fully implemented by January 1, 2005.

It is unlikely that an exemption from competitive bidding would encourage favoritism or diminish competition for the public contract.

This procurement method is supported by market research. DDS has, with the help of a human services consultant, reviewed the top two software vendors who provide human services functionality, according to a competitive bidding process recently conducted by a consortium of 26 California counties. These are the only two vendors doing developmental disabilities business in large counties in Oregon. The two software vendors were evaluated based on the functionality provided by their products and how well it matched DDS's requirements including interfaces with the State of Oregon, the stability of their product specifically for Developmental Disabilities Services and the timing of when their product would be ready for implementation. It was found that Anasazi Software is the only vendor who can immediately address the specific needs of DDS. Their product has been in production in Clackamas County for 6 years, and therefore it meets the majority of the Multnomah County requirements and has in place the needed interfaces to the State of Oregon. It has developed specialized expertise in targeted DDS case management, payment processing and reporting. The other vendor's DDS specific functionality is not yet in production.

Cost savings

The State audit indicated if the deficiencies in the existing system are not addressed in a timely manner, there is the potential loss of funding for the DDS program, which would be over \$500,000 in Medicaid match. On the other hand, cost savings will result from leveraging the Anasazi Software product utilized by Clackamas County. The cost to develop approximately 100 forms that are used by DDS staff can be saved. These forms are required to conform to state requirements and have already been developed by Clackamas County staff. The cost saving is approximately \$40,000.

Contract term and price

DDS plans to negotiate an initial contract for 3 years, from June 1, 2004 to May 31, 2007. The first year pro-rated cost is approximately \$496,446, and annual costs are expected to be approximately \$185,925. The total 3 year cost is approximately \$868,296. The program is expected to pay for itself in operational efficiencies and accurate settlement financial information within 1 year.

- c. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

The Multnomah County Board of Commissioners Orders:

The exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software for Developmental Disabilities Services be approved.

ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON, ACTING
AS THE PUBLIC CONTRACT REVIEW BOARD

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By



John Thomas, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

ORDER NO. 04-046

Approving an Exemption from the Formal Competitive Solicitation Process to Contract with Anasazi Software for the Purchase of Case Management, Payment Processing, and Reporting Software for Developmental Disabilities Services

The Multnomah County Board of Commissioners Finds:

- a. The Board, acting as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules 300-0050 and 310-0100(4), a request from the Department of County Human Services, Developmental Disabilities Services Division for an exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software.
- b. The State of Oregon conducted an audit on the existing DDS system in July, 2003. The audit identified significant deficiencies in a number of areas. It addressed to the need for DDS to have an appropriate information system that can support case management, payment processing, and management reporting. An information system solution and plan for implementation must be communicated to the State by June 30, 2004. The new information system must be fully implemented by January 1, 2005.
- c. It is unlikely that an exemption from competitive bidding would encourage favoritism or diminish competition for the public contract. This procurement method is supported by market research. DDS has, with the help of a human services consultant, reviewed the top two software vendors who provide human services functionality; according to a competitive bidding process recently conducted by a consortium of 26 California counties. These are the only two vendors doing developmental disabilities business in large counties in Oregon. The two software vendors were evaluated based on the functionality provided by their products and how well it matched DDS's requirements including interfaces with the State of Oregon, the stability of their product specifically for Developmental Disabilities Services and the timing of when their product would be ready for implementation. It was found that Anasazi Software is the only vendor who can immediately address the specific needs of DDS. Their product has been in production in Clackamas County for 6 years, and therefore it meets the majority of the Multnomah County requirements and has in place the needed interfaces to the State of Oregon. It has developed specialized expertise in targeted DDS case management, payment processing and reporting. The other vendor's DDS specific functionality is not yet in production.
- d. Cost savings. The State audit indicated if the deficiencies in the existing system are not addressed in a timely manner, there is the potential loss of funding for the DDS program, which would be over \$500,000 in Medicaid match. On the other hand, cost savings will result from leveraging the Anasazi Software product utilized by Clackamas County. The cost to develop approximately 100 forms that are used by DDS staff can be saved. These forms are required to conform to state requirements and have already been developed by Clackamas County staff. The cost saving is approximately \$40,000.

- e. Contract term and price. DDS plans to negotiate an initial contract for 3 years, from June 1, 2004 to May 31, 2007. The first year pro-rated cost is approximately \$496,446, and annual costs are expected to be approximately \$185,925. The total 3 year cost is approximately \$868,296. The program is expected to pay for itself in operational efficiencies and accurate settlement financial information within 1 year.
- f. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules 300-0050 and 310-0100(4).

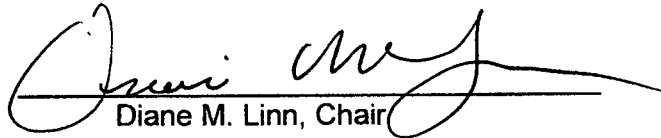
The Multnomah County Board of Commissioners Orders:

The exemption from the formal competitive solicitation process to contract with Anasazi Software for the purchase of case management, payment processing, and reporting software for Developmental Disabilities Services is approved.

ADOPTED this 22nd day of April, 2004.

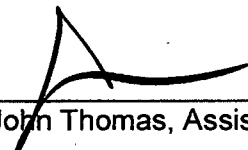


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON, ACTING
AS THE PUBLIC CONTRACT REVIEW BOARD


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
John Thomas, Assistant County Attorney

AGENDA PLACEMENT REQUEST

BUD MOD #: 04_DCJ_BCC_10

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-5 DATE 04.22.04
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: C-5

Est. Start Time: 9:30 AM

Date Submitted: 03/29/04

Requested Date: April 22, 2004

Time Requested: Consent Calendar

Department: Community Justice

Division: Juvenile Services Division

Contact/s: Shaun Coldwell

Phone: 503 988-3961

Ext.: 83961

I/O Address: 503/250

Presenters: Scott Keir/Kathy Ruberg

Agenda Title: Budget Modification 04_DCJ_BCC-10 Adding \$3,360 in Byrne Grant Funds to the Department of Community Justice Federal/State Budget for Multi-Systemic Therapy Treatment Foster Care (MST)

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Department of Community Justice (DCJ) requests approval of a budget modification to increase the FY04 Federal/State budget by \$3,360 Byrne Multi-Systemic Therapy Treatment Foster Care Grant.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Multi-Systemic therapy (MST) program was implemented in an effort to decrease recidivism and increase family functioning with targeted high and medium risk juvenile probationers. The primary goals of MST are to reduce criminal activity and reduce other types of antisocial behavior such as drug or alcohol abuse. The program is designed to

achieve the aforementioned outcomes and reduce cost by decreasing rates of incarceration and out-of-home placement for juveniles. The MST model utilizes interventions that focus on factors in each youth's ecology that contribute to their antisocial behavior. Factors include: improving discipline/parenting practices, enhancing family relations, addressing alcohol and drug usage, decreasing the youth's association with negative peer groups, and improving youth's school attendance and/or performance.

The Department of Community Justice was awarded \$131,702 in FY04. Additionally, the Department of Community Justice is seeking to appropriate \$3,360 that will be used to contract data collection services for the Therapist Adherence Measure (TAM) data. The data will be collected by Advanced Behavioral Health, Inc. Once collected, the data will become part of a larger database effort that can be accessed from the MST Institute website. The goal of collaborative data collection will be to provide clear and concise feedback to therapists and monitor adherence to the MST treatment model as described above. The data collection period is 12 months.

3. Explain the fiscal impact (current year and ongoing).

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?** The Federal/State Revenue for FY04 is being increased by \$3,360.
- ❖
- ❖ **What budgets are increased/decreased?** The Federal/State budget for FY04 Juvenile Services Division is being increased by \$3,360. The BYRNE MST Grant does not cover indirect or department indirect costs.
- ❖
- ❖ **What do the changes accomplish?** The Bryne MST Grant of \$3,360 will be used for contract services for collecting Therapist Adherence Measure (TAM) data. The data will then be entered into a database that can be accessed from the MST Institute's website. The data will provide clear and concise feedback to therapists and monitor adherence to the treatment model.
- ❖
- ❖ **Do any personnel actions result from this budget modification? Explain.**
N/A
- ❖
- ❖ **Is the revenue one-time-only in nature?** Yes, one-time only
- ❖
- ❖ **If a grant, what period does the grant cover?** The additional \$3,360 is for the period of April 1, 2004 through March 31, 2005.
- ❖
- ❖ **When the grant expires, what are funding plans?** The data collection will be discontinued.
- ❖

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant-funding detail – is this a one-time only or long-term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signatures:

Department/Agency Director:



Date: 03/25/04

Budget Analyst

By:



Date: 03/29/04

Dept/Countywide HR

By:

Date:

Budget Modification: 04_DCJ_BCC_10

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center						
1	50-50	21192			CJ003.BYRNE.MST	50190	(58,743)	(62,103)	(3,360)	Incr Revenue BYRNE MST
2							0			
3	50-50	21192			CJ003.BYRNE.MST.CON	60170	57,159	60,519	3,360	Incr Prof Svc MST data collection
4							0			
5							0			
6							0			
7							0			
8							0			
9							0			
10							0			
11							0			
12							0			
13							0			
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21							0			
22							0			
23							0			
24							0			
25							0			
26							0			
27							0			
28							0			
29							0			
							0	0	0	Total - Page 1
							0	0	0	GRAND TOTAL

#1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/04

SUBJECT: Gay Marriage (Ruling)

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Reverend Shawn T. Berthel (ULC), LSC

ADDRESS: P.O. Box 231016

CITY/STATE/ZIP: Tigard, OR 97261-1016

PHONE: _____ DAYS: 503-330-3044 EVES: Same

EMAIL: shawnberthel@yahoo.com FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: I want to offer my continued support for this issue. I realize that changes take time, and that this process is not without struggle. I also know that this issue will be decided on many levels. Thank you for getting the proverbial "ball" rolling.

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

*****This form is a public record*****

MEETING DATE: 22 APR 04

SUBJECT: NON-AGENDA

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: BOB LEPPER

ADDRESS: PO BOX 94

CITY/STATE/ZIP: TROUTDALE

PHONE: _____ DAYS: 503-695-5276 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-1

Est. Start Time: 9:30 AM

Date Submitted: 04/14/04

Requested Date: April 22, 2004

Time Requested: 15 minutes

Department: Non-Departmental

Division: Commissioner Maria Rojo de Steffey
District 1

Contact/s: Shelli Romero

Phone: (503) 988-4435 **Ext.:** x84435

I/O Address: 503/600

Presenters: Jack McGowan, Executive Director, SOLV

Agenda Title: RESOLUTION Supporting SOLV on Earth Day 2004

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Support of the resolution and support for Multnomah County and community-based waste prevention, recycling, and waste clean-up efforts.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

SOLV, a non-profit organization that brings together government agencies, businesses and individual volunteers in programs and projects to enhance the livability of Oregon, contacted Multnomah County to support a resolution on Earth Day 2004. Governor Tom McCall and other community leaders established SOLV in 1969. They saw the need for community action to address growing problems in the ever-growing state.

SOLV annually provides resources to more than 250 Oregon communities, focusing on cleanup, beautification and enhancement projects. SOLV creates an average of 85,000

volunteer opportunities across the state. Since 1997, SOLV has provided an estimated \$60,000,000 in service to Oregon.

SOLV Goals

- Provide volunteer opportunities and resources for Oregonians to contribute to the livability of their communities.
 - Assist targeted Oregon communities towards environmental and economic health through volunteerism.
 - Educate Oregon youth about SOLV's mission and increase youth involvement in programs.
 - Recognize individuals and groups in Oregon who are fulfilling SOLV's mission.
3. **Explain the fiscal impact (current year and ongoing).**
N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain: N/A

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain: N/A

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain: N/A

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**

- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.
N/A

5. Explain any citizen and/or other government participation that has or will take place.
The joint City of Portland Multnomah County Sustainable Development Commission has been working to provide input and support to the County's Pollution Prevention program and Sustainability Initiative.

Required Signatures:

Department/Agency Director:



Date: 04/14/04

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Supporting SOLV on Earth Day 2004

The Multnomah County Board of Commissioners Finds:

- a. SOLV has a fifteen years history and commitment with thousands of volunteers who have cleaned over 12 million pounds of illegally dumped solid waste from critical streambeds, ravines and natural areas in the Portland Metropolitan area. Over 38,000 illegally dumped tires have been removed from these same degraded sites.
- b. SOLV has identified 107 sites in the Portland Metropolitan area for clean-up and restoration for Earth Day 2004, which will beautify and enhance neighborhoods, public spaces, and rivers.
- c. Multnomah County's pollution prevention program, which seeks to eliminate waste at the source, affirms the goals of SOLV.
- d. Protection and restoration of air, water, land and biodiversity for future generations is also an adopted sustainability principle for Multnomah County.
- e. Multnomah County supports the good work of community based organizations such as SOLV who engage volunteers to help clean-up solid waste and lead by example as environmental stewards.

The Multnomah County Board of Commissioners Resolves:

1. To promote waste prevention practices, which reduce the amount of waste generated at the source, saving resources and avoiding cost.
2. To recognize SOLV IT as one of the largest Earth Day activities in the nation to be held on Saturday, April 24th, 2004.
3. To encourage Multnomah County residents to respond to this call to action and get involved in preserving the County's quality of life through participation in SOLV programs.

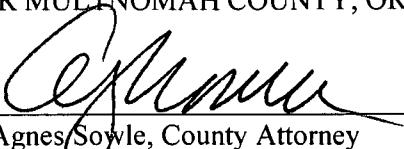
ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Agnes Sowle, County Attorney



Working to preserve this treasure called Oregon



Portland General Electric

presents

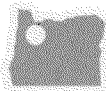
SOLV IT

Clean up your community and help clean up the world.

SATURDAY, APRIL 24, 2004

9 AM — 1 PM

For information and to register, visit www.solv.org, or call SOLV at 503 844 9571.



MAJOR SPONSORS



MEDIA SPONSORS



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-048

Supporting SOLV on Earth Day 2004

The Multnomah County Board of Commissioners Finds:

- a. SOLV has a fifteen years history and commitment with thousands of volunteers who have cleaned over 12 million pounds of illegally dumped solid waste from critical streambeds, ravines and natural areas in the Portland Metropolitan area. Over 38,000 illegally dumped tires have been removed from these same degraded sites.
- b. SOLV has identified 107 sites in the Portland Metropolitan area for clean-up and restoration for Earth Day 2004, which will beautify and enhance neighborhoods, public spaces, and rivers.
- c. Multnomah County's pollution prevention program, which seeks to eliminate waste at the source, affirms the goals of SOLV.
- d. Protection and restoration of air, water, land and biodiversity for future generations is also an adopted sustainability principle for Multnomah County.
- e. Multnomah County supports the good work of community based organizations such as SOLV who engage volunteers to help clean-up solid waste and lead by example as environmental stewards.

The Multnomah County Board of Commissioners Resolves:

1. To promote waste prevention practices, which reduce the amount of waste generated at the source, saving resources and avoiding costs.
2. To recognize SOLV IT as one of the largest Earth Day activities in the nation to be held on Saturday, April 24, 2004.
3. To encourage Multnomah County residents to respond to this call to action and get involved in preserving the County's quality of life through participation in SOLV programs.

ADOPTED this 22nd day of April, 2004.



AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy
Sandra N. Duffy, Assistant County Attorney

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn
Diane M. Linn, Chair

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-2

Est. Start Time: 9:45 AM

Date Submitted: 04/13/04

Requested Date: April 22, 2004

Time Requested: 15 minutes

Department: Non-Departmental

Division: Commission District 1
Commissioner Maria Rojo de Steffey

Contact/s: Shelli Romero

Phone: (503) 988-4435

Ext.: 84435

I/O Address: 503/600

Presenters: Ian Cannon, Multnomah County Land use Planning and Transportation Division

Agenda Title: Sellwood Bridge Briefing

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. **What action are you requesting from the Board? What is the department/agency recommendation?**
This is a briefing. No action is requested.
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
The Sellwood Bridge is structurally deficient and functionally obsolete and is in need of replacement. The purpose of the briefing is informational only.
3. **Explain the fiscal impact (current year and ongoing).**
N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet. N/A

If a budget modification, explain: N/A

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.

It is estimated that replacing the Sellwood Bridge will cost approximately \$90 million. Replacement of the bridge is included in the County's Capital Improvement Plan and Program but no funding has been secured and no design work has been completed. Cost estimates for a new bridge are preliminary.

5. Explain any citizen and/or other government participation that has or will take place.

The Multnomah County Commission District 1 Office, the Land Use and Transportation Division and the Public Affairs Office will work with members of the Sellwood community, our regional transportation partners and local governmental organizations, ODOT, State legislators, our Oregon Congressional delegation, the business, freight, bicycle, pedestrian, and environmental communities, as well as members of the news media.

Required Signatures:

Department/Agency Director:



Date: 04/13/04



Sellwood Bridge Overview

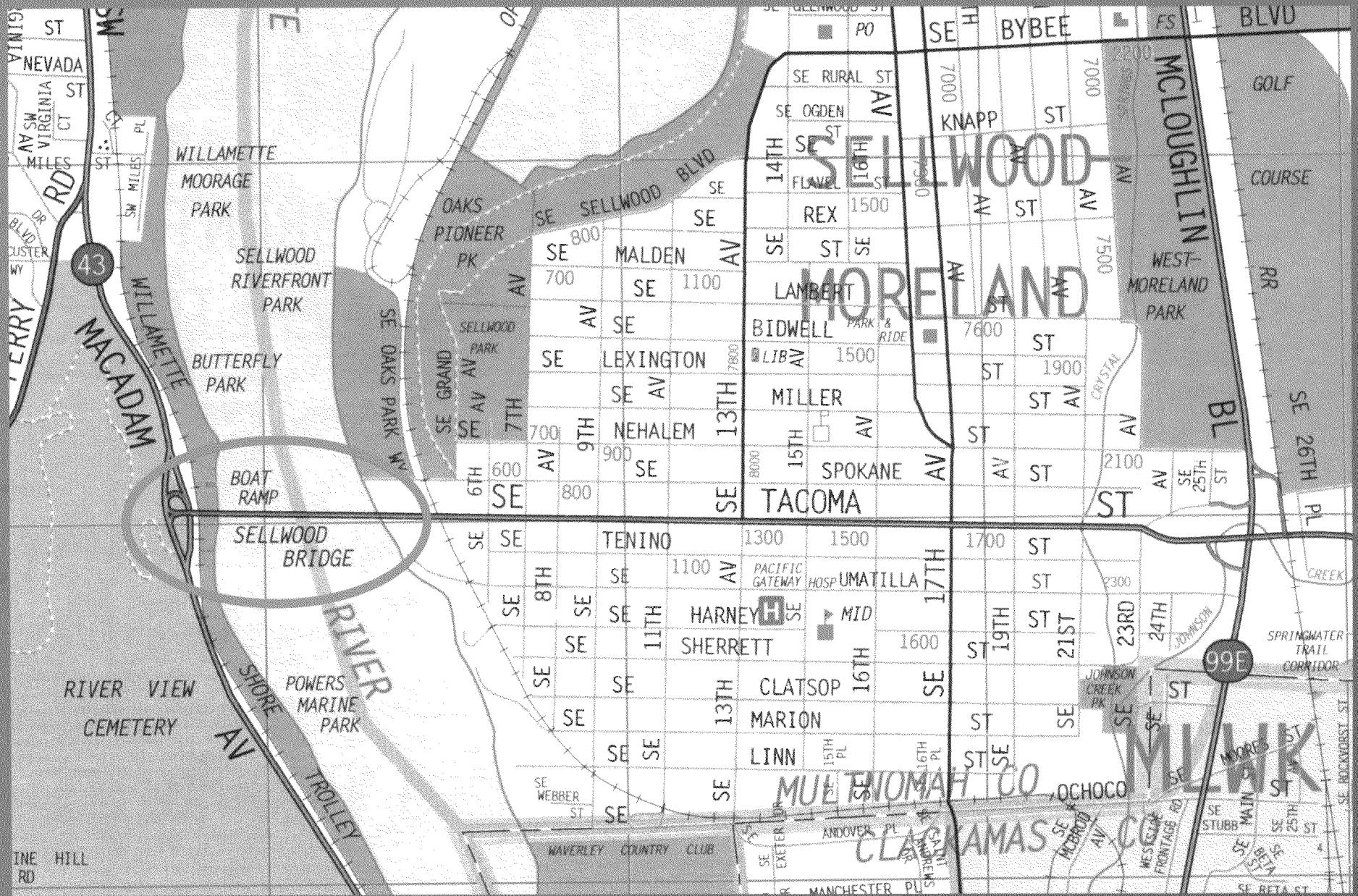
Board of County Commissioners
Multnomah County



Background

- Built in 1925
- 1972 feet long
- Frugal design after expensive Burnside
- On SE Tacoma Street
- Connects Highways 99E and 43
- Over 30,000 vehicles per day
- Busiest 2-lane bridge in Oregon

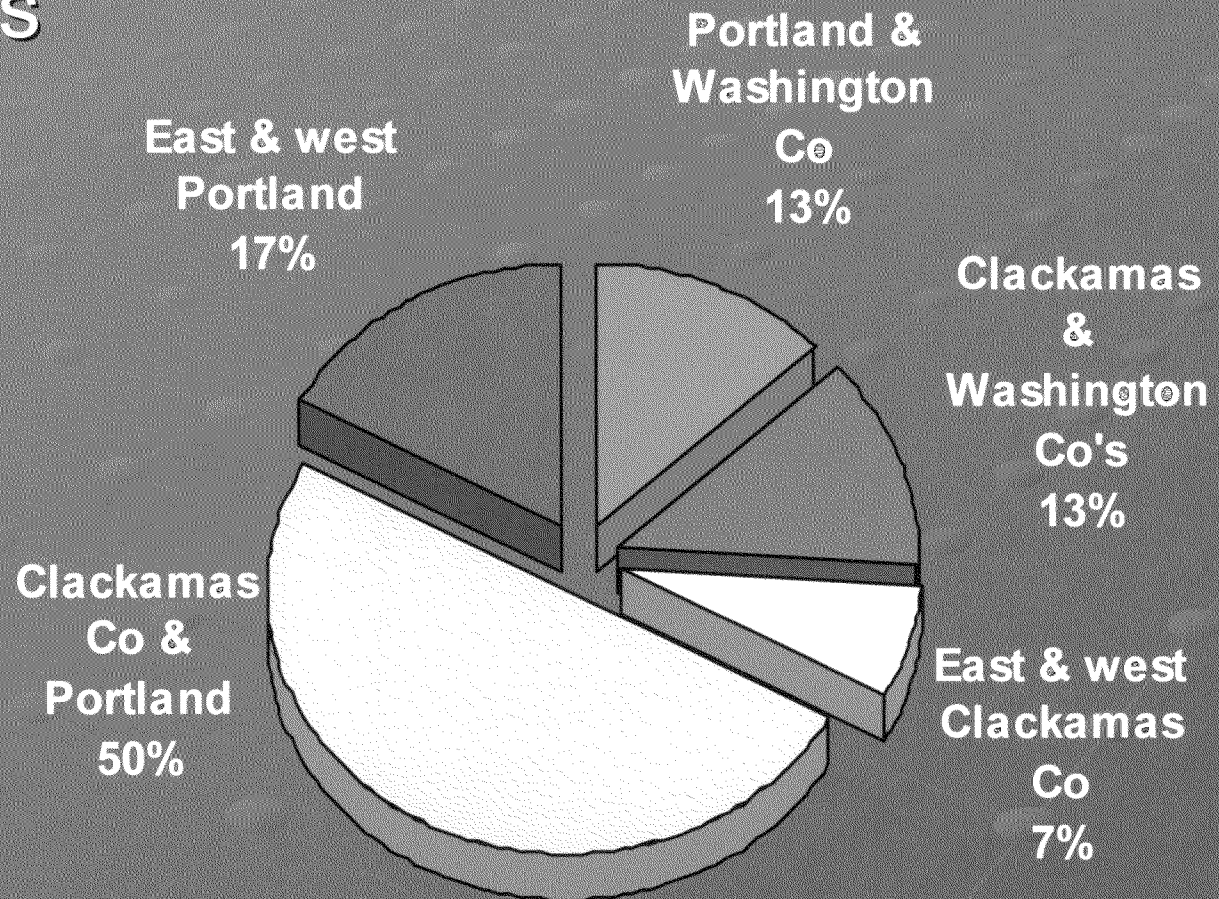
Location



Users

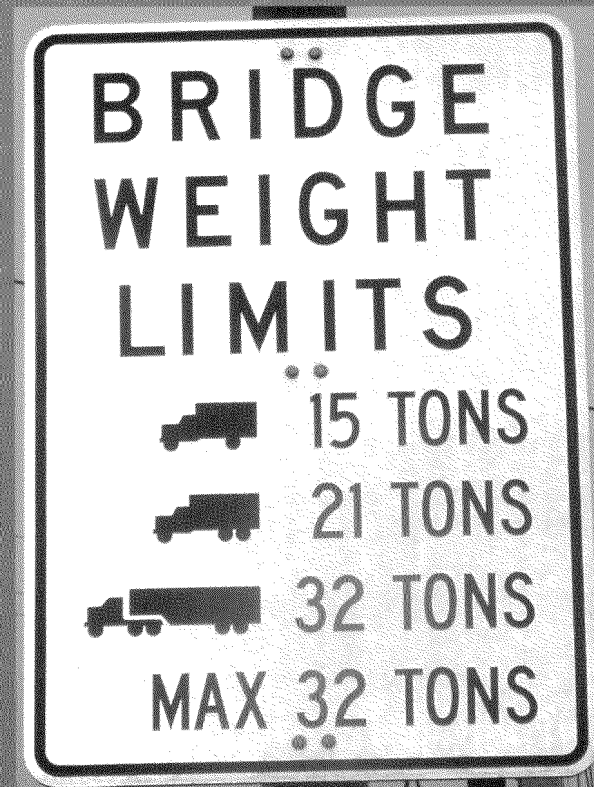
- 30,000+ ADT
- 1,000+ trucks
- 83% outside Portland
- Important regional link

Origins / Destinations



Condition

- Bad Sufficiency Rating – 2 (out of 100)
- Loads restricted (32 tons max)
- Deteriorated/cracked concrete
- West approach on slide
- Needs paint
- Vulnerable to earthquakes
- Narrow
- Only 1 sidewalk
- Tight turns at west end
- Safe for loads posted



South WR Crossing Study

- Conducted 1996-1999 by Metro
- Multnomah County participated
- Extensive public involvement
- Recommends:
 - Replacement
 - 2 lanes
 - Better pedestrian and bicycle facilities
 - High aesthetic quality

Issues

- 2 lanes, 4 lanes, combination, transition
- Tacoma Street Plan
- Construction closure – None/ short/ long
- Alignment – North/ South/ same
- Right of Way impacts
- Hwy 43 – intersection/ interchange
- Bridge type and cost
- How to fund

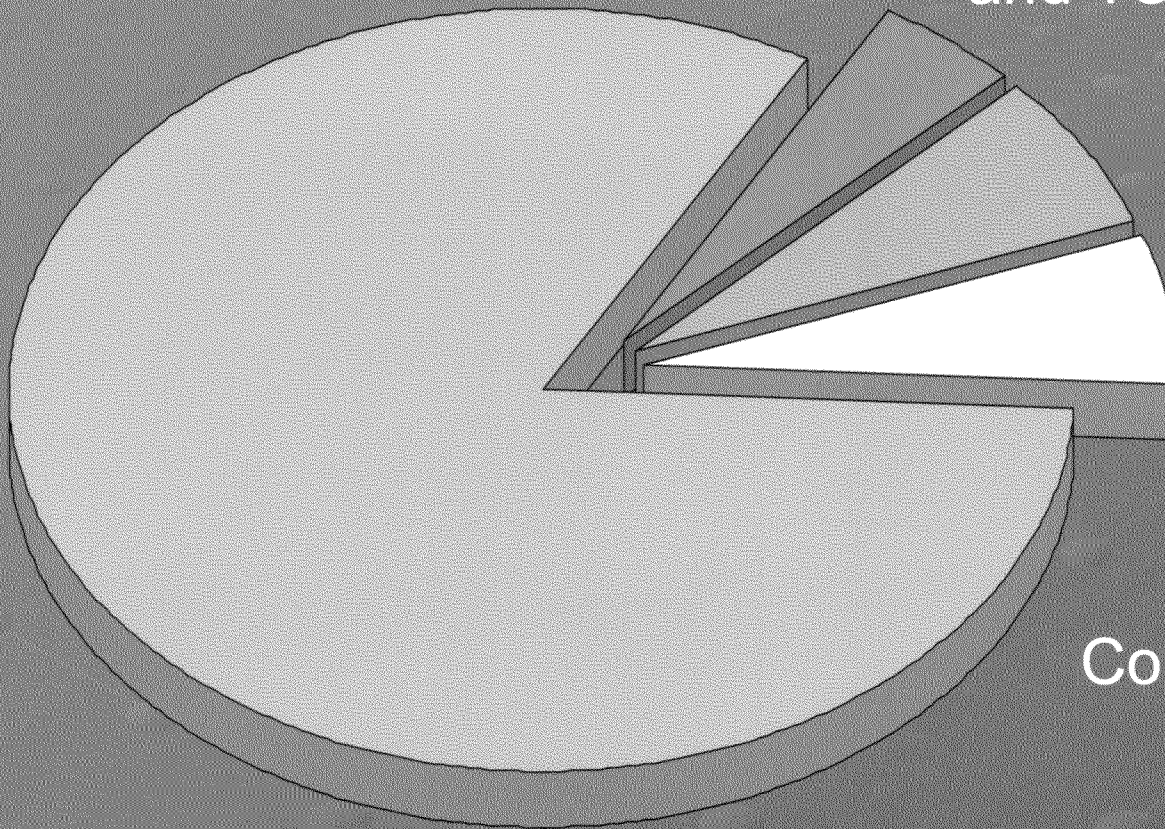
Preliminary Estimate - \$91M

Environmental Work
and TS&L - \$4M

Design - \$6M

ROW - \$6M ?

Construction - \$75M ?



Funding Partners

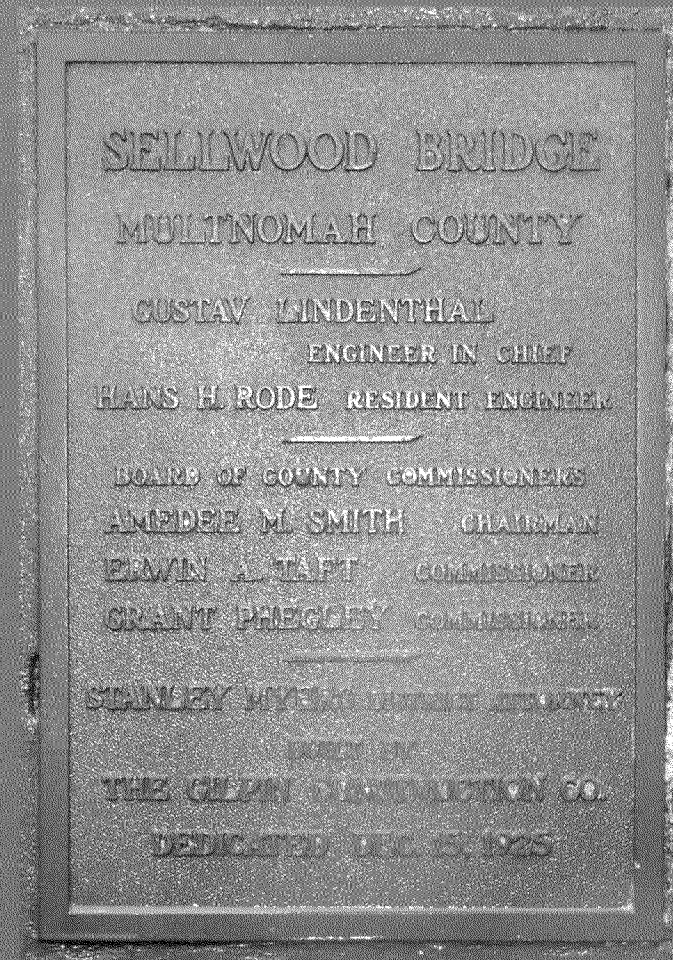
- Work cooperatively to secure funding
- Chair's Office, District 1, LUT
- Regional Partners
 - City of Portland
 - Clackamas County
 - Washington County
 - Metro
 - Oregon Department of Transportation
- State and Federal elected officials

Next Steps

- Secure Funds (Phased)
 - Public involvement
 - Environmental work
 - Type, Size, Location
 - Design (2 years)
 - Right of Way acquisition (during Design)
 - Construct (3-5 years)
- 
- EA / EIS
(2-3 years)

How Can Our Partners help?

- Funding partner
- Regional Priority
- Advisory committee
 - Policy
 - Technical
 - Citizen





2

PROPOSED
NEW SELLWOOD BRIDGE
(STAYED GIRDER)

MULTNOMAH COUNTY ROAD DEPT.
NOVEMBER 1965

P.C. NORTROP — County Engineer
K.H. WHEATLEY — Bridge Engineer

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-3

Est. Start Time: 10:00 AM

Date Submitted: 04/13/04

Requested Date: April 22, 2004

Time Requested: 2 minutes

Department: Non-Departmental

Division: County Attorney

Contact/s: Agnes Sowle

Phone: 503-988-3138

Ext.: 83138

I/O Address: 503/500

Presenters: Sandra Duffy

Agenda Title: Authorizing Filing of a Small Claims Action

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approve filing of a Small Claims action against a former employee for \$2,683.17.
2. **Please provide sufficient background information for the Board and the public to understand this issue.** A former County employee, Sandra L. Lewis, miscoded her time in the SAP timekeeping system, resulting in being paid 155 hours for time she was actually using vacation or sick leave. This resulted in an overage of \$2,683.17 for which she was paid but did not work.
3. **Explain the fiscal impact (current year and ongoing).** N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**

- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. **Explain any legal and/or policy issues involved.** On December 18, 2003, the Board adopted Resolution 03-171 delegating authority to the County Attorney to settle claims and litigation against the County or its employees in amounts up to \$25,000 per case. However, the County Attorney must obtain Board approval for all settlements of over \$25,000, as well as to initiate any claim by the County.
5. **Explain any citizen and/or other government participation that has or will take place.** N/A

Required Signatures:



Department/Agency Director:

Date: 4/13/04

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-4

Est. Start Time: 10:00 AM

Date Submitted: 03/26/04

Requested Date: April 22, 2004

Time Requested: 5 Minutes

Department: DBCS- Finance, Budget & Tax

Division: A & T

Contact/s: Bob Ellis/Kathy Tuneberg

Phone: 988-3090/988-5132 **Ext.:** 83090 & 85132 **I/O Address:** 503/175

Presenters: Bob Ellis/Kathy Tuneberg/Dave Boyer

Agenda Title: *RESOLUTION Certifying an Estimate of Expenditures for Fiscal Year 2004-05 for Assessment and Taxation in Accordance with ORS 294.175*

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Approval of resolution and certification for filing of the Assessment & Taxation estimated 2004-05 budget totaling \$12,968,287. The department recommends approval.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Since the 1989 inception of HB2338 (ORS 294.175) all county Assessment and Taxation offices have participated in a Grant fund administered by the Department of Revenue. This program was created to assist the Counties to adequately fund the A & T offices in order to maintain sufficient staff to comply with the Statutes and was also aimed at assuring uniformity and quality of operations in assessment and taxation. The pool of grant funds comes from the statewide collection of a percentage of the delinquent property tax interest and a \$10 fee on all recorded documents.

As a condition of participating in the grant process, the County's Board of Commissioners must approve and submit the proposed A&T budget to the Department

of Revenue (DOR). The A&T budget must be approved and submitted to the DOR by May 1, 2004, to be eligible for funds available from the pool of grant money. The DOR will review all 36 County applications and by June 15, 2004 will inform the County of our percentage share of the funds from the County Assessment Function Funding Assistance (CAFFA) grant account.

Once the County approves the A&T budget, the County is obligated to fund and appropriate expenditures at 100% of the amount certified in the grant resolution.

3. Explain the fiscal impact (current year and ongoing).

The proposed budget direct expenditures of \$12,351,321 are a net increase of \$768K over last year's budget, \$544K in Personal Services, \$212 K in M&S and \$12K in Capital.

Part of the increase in M&S is due to including reimbursable costs of ORMAP GIS of \$165K and direct costs for Finance Ops, HR Ops and Distribution Services of \$305K not previously included in the grant request. In addition M&S of \$85 K and Capital of \$12K were transferred from IT into A&T for FY04-05. These increases are offset by other reductions, including contracted professional services (\$107K), internal services for DP (\$219K), and Flat Fee (\$29K).

The personal service increases of approximately \$544K are partially due to transfer of \$260K personal services from IT into the A&T budget for FY04-05.

The overall proposed budget maintains current service levels for A&T business operations for FY04-05.

The Department of Revenue is projecting Multnomah County's share of the CAFFA grant will be \$4.087K for 2004-05.

4. Explain any legal and/or policy issues involved.

House Bill 2338 (ORS 274.175) requires the Board of Commissioners to approve and certify the Assessment & Taxation budget by May 1, 2004 for eligibility in the grant funding pool.

5. Explain any citizen and/or other government participation that has or will take place.

While taxation issues generate citizen interest, the approval of the Assessment & Taxation budget is unlikely to generate significant citizen participation issues.

Other than review and authorization by the State of Oregon Department of Revenue, no other government participation is expected.

Required Signatures:

Department/Agency Director: _____



Date: 04/08/04



MULTNOMAH COUNTY OREGON

TAX COLLECTION & RECORDS MGMT
501 SE HAWTHORNE BLVD, SUITE 175
PORTLAND, OREGON 97204-1699

ADMINISTRATION
PHONE: (503) 988-3345
FAX # (503) 988-6849

Interoffice Memo

Date: April 8, 2004

To: Deb Bogstad
Board Clerk

From: Debra Anderson
A&T Administration
503/1

RE: Revised Agenda Placement Forms
2004-05 Assessment & Taxation Grant Budget

Deb

Attached are REVISED agenda placement forms for the resolution certifying an Estimate of Expenditures for Fiscal Year 2004-05 for Assessment & Taxation. I have received Dave Boyer's approval and signature on the attached. The documents have also been sent to you electronically, as required.

After the resolution has been approved and signed, upon conclusion of the hearing on April 22nd, I would ask that you forward copies of all to me for filing with the Department of Revenue.

If you have any questions, please call me at extension 22355.

Debra A. Anderson

Debra A. Anderson
Sr. Administrative Analyst
A&T Administration





Diane Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214-3587
Email: mult.chair@co.multnomah.or.us

Phone: (503) 988-8308
FAX: (503) 988-3093

April 22, 2004

Grant Coordinator
Property Tax Division
Oregon Department of Revenue
P. O. Box 14380
Salem, Oregon 97310-2501

Enclosed is Multnomah County's FY 2004-05 Property Tax Program as approved by the Board of County Commissioners on April 22, 2004.

We trust the enclosed materials provide everything you require for your analysis. Should you have any questions, or if you require additional information, please contact Kathy Tuneberg, Tax Collection/Records Management Director at 503-988-5132, or Bob Ellis, Property Valuation Director at 503-988-3090. We appreciate your anticipated cooperation in the review and approval of Multnomah County's plan.

Sincerely,

Diane M. Linn, County Chair

enclosure

cc: Board of County Commissioners
Dave Boyer, Director, Finance, Budget and Tax
Elizabeth Harchenko, Oregon Department of Revenue



Grant Application Resolution

Multnomah County is applying to the Department of Revenue in order to participate in the Assessment and Taxation grant.

This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Multnomah County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system. Multnomah County is generally in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation. Where the county is not in compliance, a plan or an amended plan has been or is being submitted to the department for approval. Where there is a plan in place, the county is in compliance with the plan as approved by the Department of Revenue.

The Property Tax Grant Document has been reviewed by the county governing body and constitutes the county's program to maintain and achieve compliance with the requirement of the Oregon property tax system.

Multnomah County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$12,968,287. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

County designates: Kathy Tuneberg, phone number: 503-988-5132, E-mail address: kathleen.a.tuneberg@co.multnomah.or.us or Bob Ellis, phone number: 503-988-3090, E-mail address: bob.l.ellis@co.multnomah.or.us, as the county contact persons for this grant application.

**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON**

By: _____
Diane M. Linn, County Chair

Date Signed: April 22, 2004

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Certifying an Estimate of Expenditures for FY 2004-05 for Assessment and Taxation in Accordance with ORS 294.175

The Multnomah County Board of Commissioners Finds:

- a. ORS 294.175 requires counties to file by May 1st of each calendar year an estimate of expenditures for assessment and taxation for the ensuing year with the Department of Revenue.
- b. Assessment & Taxation has prepared such an estimate of expenditures in accordance with the requirements of ORS 294.175 and Department of Revenue administrative rules. A copy of the estimate is attached.

The Multnomah County Board of Commissioners Resolves:

1. The attached estimate of expenditures for the fiscal year 2004-05 for assessment and taxation for Multnomah County is certified for filing with the Department of Revenue as required by ORS 294.175.

ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, County Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Assistant County Attorney

SUMMARY OF EXPENSES FORM

2004-05

Multnomah County

EXPENDITURES FOR:	A	B	C	D	E	F	G
	ASSESSMENT ADMINISTRATION	VALUATION APPRAISAL STAFF	BOPTA	TAX COLLECTION AND DISTRIBUTION	CARTOGRAPHY	A&T DATA PROCESSING	TOTAL
1 Personal Services	\$2,036,964	\$3,863,832	\$57,806	\$1,875,986	\$414,385	\$510,843	\$8,759,816
2 Materials and Services	\$812,287	\$213,226	\$34,443	\$1,095,522	\$198,243	\$1,177,473	\$3,531,194
3 Cost of Transportation*II (Do not include in Materials and Services or Capital Outlay)	\$1,309	\$43,938	\$118	\$1,783	\$10	\$1,153	\$48,311
4 Capital Outlay (Do not include in Materials and Services)	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000
5 TOTAL Direct Expenditures	\$2,850,560	\$4,120,996	\$92,367	\$2,973,291	\$612,638	\$1,701,469	\$12,351,321

NOTES:

Note 1. Specify the method used to determine indirect costs:

5 percent of total direct expenditures less capital outlay.

(Indirect costs = (the total of rows 1,2, and 3 in Column G) X 5%)

OR

Percent amount approved by a federal granting agency

% of

Note 1 Results: Total indirect costs

\$616,966

\$616,966

Note 2.

Total expenditures for consideration in the grant.

(Sum of "Results" from Note 1 + column G, row 5 above).

\$12,968,287

Note 3.

If your budgeted capital outlay exceeds the limitation that you calculated on page 10, record the budgeted capital outlay amount without limitation.

\$

Note 4.

ORMAP dollars in Cartography Materials and Services

Approved in FY03-04 \$ 82,600

Summary Calculation:

Total direct expenditures (Col G, row 5)

Total Indirect included in grant (note 1 results)

Total expenditures for consideration in the grant.

\$12,351,321

\$616,966

\$12,968,287

SUMMARY OF EXPENSES FORM

2004-05

Multnomah County

EXPENDITURES FOR:	A	B	C	D	E	F	G
	ASSESSMENT ADMINISTRATION	VALUATION APPRAISAL STAFF	BOPTA	TAX COLLECTION AND DISTRIBUTION	CARTOGRAPHY	A&T DATA PROCESSING	TOTAL
1 Personal Services	\$2,367,838	\$3,863,832	\$57,806	\$2,055,955	\$414,385	\$0	\$8,759,816
2 Materials and Services	\$963,984	\$213,226	\$34,443	\$1,194,512	\$198,243	\$926,786	\$3,531,194
3 Cost of Transportation*II (Do not include in Materials and Services or Capital Outlay)	\$1,909	\$43,938	\$118	\$2,101	\$10	\$235	\$48,311
4 Capital Outlay (Do not include in Materials and Services).	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000
5 TOTAL Direct Expenditures	\$3,333,731	\$4,120,996	\$92,367	\$3,252,568	\$612,638	\$939,021	\$12,351,321

NOTES:

Note 1. Specify the method used to determine indirect costs:

5 percent of total direct expenditures less capital outlay.

(Indirect costs = (the total of rows 1,2, and 3 in Column G) X 5%)

OR

Percent amount approved by a federal granting agency

% of

Note 1 Results: Total indirect costs

\$616,966

\$616,966

Note 2.

Total expenditures for consideration in the grant.

(Sum of "Results" from Note 1 + column G, row 5 above).

\$12,968,287

Note 3.

If your budgeted capital outlay exceeds the limitation that you calculated on page 10, record the budgeted capital outlay amount without limitation.

\$

Note 4.

ORMAP dollars in Cartography Materials and Services

Approved in FY03-04 \$ **82,600**

Summary Calculation:

Total direct expenditures (Col G, row 5)

Total Indirect included in grant (note 1 results)

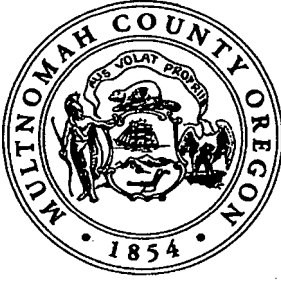
Total expenditures for consideration in the grant.

\$12,351,321

\$616,966

\$12,968,287

REVISED
R-4



Diane Linn, Multnomah County Chair

Multnomah Building, Suite 600
501 SE Hawthorne Boulevard
Portland, Oregon 97214-3587
Email: mult.chair@co.multnomah.or.us

Phone: (503) 988-3308
FAX: (503) 988-3093

April 22, 2004

Grant Coordinator
Property Tax Division
Oregon Department of Revenue
P. O. Box 14380
Salem, Oregon 97310-2501

Enclosed is Multnomah County's FY 2004-05 Property Tax Program as approved by the Board of County Commissioners on April 22, 2004.

We trust the enclosed materials provide everything you require for your analysis. Should you have any questions, or if you require additional information, please contact Kathy Tuneberg, Tax Collection/Records Management Director at 503-988-5132, or Bob Ellis, Property Valuation Director at 503-988-3090. We appreciate your anticipated cooperation in the review and approval of Multnomah County's plan.

Sincerely,

Diane M. Linn, County Chair

enclosure

cc: Board of County Commissioners
Dave Boyer, Director, Finance, Budget and Tax
Elizabeth Harchenko, Oregon Department of Revenue



Grant Application Resolution

Multnomah County is applying to the Department of Revenue in order to participate in the Assessment and Taxation grant.

This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

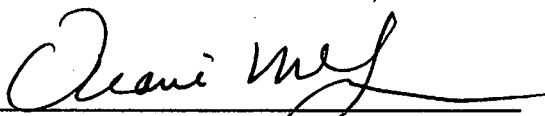
Multnomah County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system. Multnomah County is generally in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation. Where the county is not in compliance, a plan or an amended plan has been or is being submitted to the department for approval. Where there is a plan in place, the county is in compliance with the plan as approved by the Department of Revenue.

The Property Tax Grant Document has been reviewed by the county governing body and constitutes the county's program to maintain and achieve compliance with the requirement of the Oregon property tax system.

Multnomah County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$12,968,287. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

County designates: Kathy Tuneberg, phone number: 503-988-5132, E-mail address: kathleen.a.tuneberg@co.multnomah.or.us or Bob Ellis, phone number: 503-988-3090, E-mail address: bob.l.ellis@co.multnomah.or.us, as the county contact persons for this grant application.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By: 
Diane M. Linn, County Chair

Date Signed: April 22, 2004

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-049

Certifying an Estimate of Expenditures for FY 2004-05 for Assessment and Taxation in Accordance with ORS 294.175

The Multnomah County Board of Commissioners Finds:

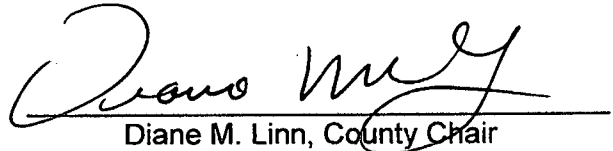
- a. ORS 294.175 requires counties to file by May 1st of each calendar year an estimate of expenditures for assessment and taxation for the ensuing year with the Department of Revenue.
- b. Assessment & Taxation has prepared such an estimate of expenditures in accordance with the requirements of ORS 294.175 and Department of Revenue administrative rules. A copy of the estimate is attached.

The Multnomah County Board of Commissioners Resolves:

1. The attached estimate of expenditures for the fiscal year 2004-05 for assessment and taxation for Multnomah County is certified for filing with the Department of Revenue as required by ORS 294.175.

ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, County Chair



REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

John S. Thomas, Assistant County Attorney

SUMMARY OF EXPENSES FORM

2004-05

Multnomah County

EXPENDITURES FOR:	A	B	C	D	E	F	G
	ASSESSMENT ADMINISTRATION	VALUATION APPRAISAL STAFF	BOPTA	TAX COLLECTION AND DISTRIBUTION	CARTOGRAPHY	A&T DATA PROCESSING	TOTAL
1 Personal Services	\$2,367,838	\$3,863,832	\$57,806	\$2,055,955	\$414,385	\$0	\$8,759,816
2 Materials and Services	\$963,984	\$213,226	\$34,443	\$1,194,512	\$198,243	\$926,786	\$3,531,194
3 Cost of Transportation*II (Do not include in Materials and Services or Capital Outlay)	\$1,909	\$43,938	\$118	\$2,101	\$10	\$235	\$48,311
4 Capital Outlay (Do not include in Materials and Services)	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000
5 TOTAL							*VI
Direct Expenditures	\$3,333,731	\$4,120,996	\$92,367	\$3,252,568	\$612,638	\$939,021	\$12,351,321

NOTES:

Note 1. Specify the method used to determine indirect costs:

5 percent of total direct expenditures less capital outlay.

(Indirect costs = (the total of rows 1,2, and 3 in Column G) X 5%)

OR

Percent amount approved by a federal granting agency

% of

Note 1 Results: Total indirect costs

\$616,966

\$616,966

Note 2. Total expenditures for consideration in the grant.
(Sum of "Results" from Note 1 + column G, row 5 above).

\$12,968,287

Note 3. If your budgeted capital outlay exceeds the limitation that you
calculated on page 10, record the budgeted capital outlay amount
without limitation.

\$

Note 4. ORMAP dollars in Cartography Materials and Services
Approved in FY03-04 \$ 82,600

Summary Calculation:

Total direct expenditures (Col G, row 5)

Total Indirect included in grant (note 1 results)

Total expenditures for consideration in the grant.

\$12,351,321

\$616,966

\$12,968,287

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-5

Est. Start Time: 10:05 AM

Date Submitted: 03/26/04

Requested Date: April 22, 2004

Time Requested: 5 minutes

Department: DBCS

Division: Land Use & Transportation Program

Contact/s: Michael D. Phillips, County Engineer/Program Manager

Phone: (503) 988-5050 **Ext.:** 29628 **I/O Address:** 455/2nd Floor

Presenters: Michael D. Phillips

Agenda Title: RESOLUTION Authorizing Staff to Initiate Proceedings to Legalize Haines Road No. 573

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Approval to initiate proceedings under ORS 368.201 to ORS 368.221 to legalize Haines Road No. 573, from Larch Mountain Road easterly approximately 3.7 miles to Brower Rd.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

Haines Road was established as County Road No. 573 in December 1892. The road has been traveled in its present location for more than ten years, and it cannot be surveyed from existing County records.

Legalization of this road will establish accurate records for Haines Road. Legalization will also establish Haines Road in its current location, and any previous right of way which lies outside of the legalized road will be vacated. Legalization will enable the

County and the adjacent property owners to determine the limits of the county road easement, which will improve property management for both parties.

3. Explain the fiscal impact (current year and ongoing).

The estimated cost to legalize Haines Road is approximately \$50,000, which is available from the Multnomah County Road Fund.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
 - ❖ What budgets are increased/decreased?
 - ❖ What do the changes accomplish?
 - ❖ Do any personnel actions result from this budget modification? Explain.

 - ❖ Is the revenue one-time-only in nature?
 - ❖ If a grant, what period does the grant cover?
 - ❖ When the grant expires, what are funding plans?
- NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?

- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

Road legalization requires following procedures set forth in ORS 368.201 through ORS 368.221, as follows:

- a. The governing body will initiate proceedings to legalize a county road;
- b. The road will be surveyed to determine location of the road and the width of the road;
- c. The County road official will file a written report with the governing body;
- d. Notice of the proceedings for legalization will be provided by service to abutting land and by posting; and
- e. A Public Hearing will be held and a final order issued by the governing body.

It is the current policy of Multnomah County to acquire slope and drainage easements to protect County-owned drainage facilities and to cut or fill slopes that can impact a road when adjacent properties make a change in their current use.

A parcel adjacent to the "as traveled" road has become available to the County for partitioning. The County has an interest in protecting certain County drainage facilities that cross the road and a portion of the road which has been constructed with extensive cut and fill slopes with a slope and drainage easement.

Because of the discrepancy between the "as traveled" location and the legal location of Haines Road, accurate legal descriptions for dedications cannot be established. Legalization of Haines Road will provide a resolution.

5. Explain any citizen and/or other government participation that has or will take place.

- a. A Notice of the Proceedings for Legalization will be provided by service to abutting land and by posting; and
- b. A Public Hearing will be held to consider public questions and comments.

Required Signatures:

Department/Agency Director:  Date: 03/25/04

Budget Analyst

By: _____ Date: _____

Dept/Countywide HR

By: _____ Date: _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing Staff to Initiate Proceedings to Legalize Haines Road No. 573.

The Multnomah County Board of Commissioners Finds:

- a. ORS 368.201 to ORS 368.221 establishes the process and procedures the County must follow to "legalize" a county road when certain conditions as provided under ORS368.201 exist. Legalization allows for the road as traveled to be established as the county road.
- b. ORS 368.201 (3) specifically allows a county governing body to initiate proceedings to legalize county roads where the road as traveled and used for ten years or more does not conform to the location of the road described in the county records.
- c. Haines Road, County Road No. 573, as traveled and used for at least the past ten years from Larch Mountain Road easterly, about 3.7 miles to Brower Road, does not conform to the location of the road described in the County's record.

The Multnomah County Board of Commissioners Orders:

1. Pursuant to ORS 368.201, authorization to initiate proceedings to legalize Haines Road, County Road No. 573, is granted.
2. The County Surveyor is directed to survey this road to determine the location of the road and the width of the road in compliance with ORS 368.206.
3. The County Engineer is directed to file a written report in compliance with ORS 368.206 with the governing body including the survey required and any other information required by the governing body.

4. The County Engineer shall set this matter for further proceedings before this Board and shall provide notice of these proceedings for legalization as required under ORS 368.401 to 368.426 by service to owners of abutting land and by posting.

ADOPTED this ____ day of _____, 2004.

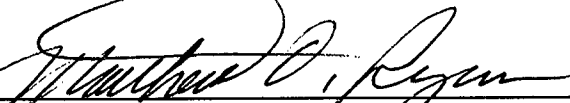
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By



Matthew O. Ryan, Assistant County Attorney

Res_HainesRd_Legalization (TRANRM0074540)

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-050

Authorizing Staff to Initiate Proceedings to Legalize Haines Road No. 573

The Multnomah County Board of Commissioners Finds:

- a. ORS 368.201 to ORS 368.221 establishes the process and procedures the County must follow to "legalize" a county road when certain conditions as provided under ORS 368.201 exist. Legalization allows for the road as traveled to be established as the county road.
- b. ORS 368.201 (3) specifically allows a county governing body to initiate proceedings to legalize county roads where the road as traveled and used for ten years or more does not conform to the location of the road described in the county records.
- c. Haines Road, County Road No. 573, as traveled and used for at least the past ten years from Larch Mountain Road easterly, about 3.7 miles to Brower Road, does not conform to the location of the road described in the County's record.

The Multnomah County Board of Commissioners Orders:

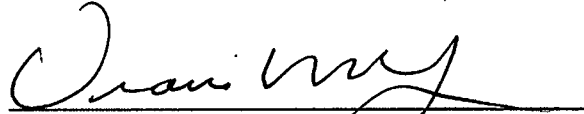
1. Pursuant to ORS 368.201, authorization to initiate proceedings to legalize Haines Road, County Road No. 573, is granted.
2. The County Surveyor is directed to survey this road to determine the location of the road and the width of the road in compliance with ORS 368.206.
3. The County Engineer is directed to file a written report in compliance with ORS 368.206 with the governing body including the survey required and any other information required by the governing body.

4. The County Engineer shall set this matter for further proceedings before this Board and shall provide notice of these proceedings for legalization as required under ORS 368.401 to 368.426 by service to owners of abutting land and by posting.

ADOPTED this 22nd day of April, 2004.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

Res_HainesRd_Legalization (TRANRM0074540)

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-6

Est. Start Time: 10:10 AM

Date Submitted: 04/13/04

Requested Date: April 22, 2004

Time Requested: 5 minutes

Department: DBCS

Division: Facilities and Property Mgmt

Contact/s: Doug Butler, Wanda Yantis

Phone: 503-988-4216

Ext.: 84216

I/O Address: 274 / FPM

Presenters: Doug Butler, Wanda Yantis

Agenda Title: RESOLUTION Declaring a Portion of the Property Located at 10225 East Burnside Street, Portland, Oregon to be Surplus and Approving a Real Property Lease to the Immigrant and Refugee Community Organization, SEA Project

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.**

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Department of Business and Community Services requests this Resolution be considered under an "expedited process" and allow an exception to the normal Agenda Placement Request timeline. An exception is requested because: 1) The Tenant, Immigrant and Refugee Community Organization (IRCO) SEA Project wishes to take occupancy of this space as early as possible but not later than May 1, 2004; and 2) The Tenant has constraints which currently limit the Tenant to a lease with term to expire on September 30, 2004, due to Federal funding. This Agenda Placement Request, the Resolution, and the prepared Lease are being submitted to the Agenda Review Team requesting an exception to the normal Agenda Placement Request timeline and an expedited review process. The Department of Business and Community Services requests this Resolution be adopted by the Board giving authority to the County Chair to execute a lease agreement with IRCO SEA Project. The Department of Business and Community Services, Facilities and Property Management Division, recommends adoption of the Resolution.

2. Please provide sufficient background information for the Board and the public to understand this issue.

By County Resolution 01-041, the Board approved the Project Charter for the Children's Receiving Center which designated the building located at 10225 East Burnside to be the "MDT" Building to house the Multi-Disciplinary Team comprised of County and non-County agencies. The MDT members are now occupying the MDT Building, and their needs do not require all of the available space in the MDT Building. The County has not identified any other County use for the remaining space, and the unused space is eligible to be declared "surplus" by the Board.

The IRCO SEA Project approached the County about the potential to lease space in the MDT Building because of the building's highly accessible location and secure space. The IRCO SEA Project's mission to coordinate services for certain victims of violence, usually women, is consistent with and may complement the MDT mission and the services provided by the MDT members. The IRCO SEA Project will occupy a small space (350 leaseable square feet) in the MDT Building, and its lease will be executed for one-year periods which will allow flexibility for possible future growth in the space requirements of MDT members.

3. Explain the fiscal impact (current year and ongoing).

The costs of relocating to and moving into the County Building will be borne by the Tenant, IRCO SEA Project. The Tenant will pay the same lease rate as the MDT members. Lease payments made by the Tenant will contribute towards the County's costs to operate the MDT Building and a portion of the GCC Campus, and will provide funds to the Children's Receiving Center Program located on the GCC Campus.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain: NONE REQUIRED

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain: NONE REQUIRED

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain: NONE REQUIRED

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

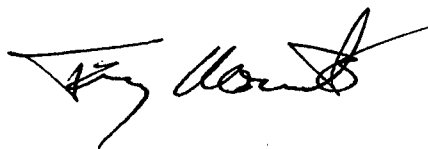
4. Explain any legal and/or policy issues involved.

Passage of this Resolution and execution of this Lease supports the Board's Resolutions 99-225 amd 01-041, accomodating a service related to the primary mission of the Multi-Disciplinary Team in this County owned facility.

5. Explain any citizen and/or other government participation that has or will take place.

None has been requested for this resolution.

Required Signatures:



Department/Agency Director: _____

Date: 04/14/04

Budget Analyst



By: _____

Date: 04/14/04

Dept/Countywide HR

By: Not Required for this Resolution

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Declaring a Portion Of The Property Located At 10225 East Burnside Street, Portland, Oregon To Be Surplus And Approving A Real Property Lease To Immigrant and Refugee Community Organization, SEA Project.

The Multnomah County Board of Commissioners Finds:

- a. A portion of the property located at 10225 East Burnside Street, Portland, Oregon, (Property) is, at this time, surplus to any County use.
- b. The attached lease has been negotiated with Immigrant and Refugee Community Organization, SEA Project.
- c. It is in the best interests of the County to lease the Property on the terms and conditions set forth in the attached lease.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves the attached lease. The County Chair is authorized to execute the lease substantially in the form attached to this Resolution.
2. The County Chair is authorized to execute renewals of the lease and to execute amendments to the lease without further Board action.


ADOPTED this 22nd day of April, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

REAL PROPERTY LEASE DESCRIPTION FORM

Lease Type: Revenue xx (R-04G) Expense ☐ Lease Action: New XX ☐ Renew/Amend

Building Owner: Multnomah County, GCC-MDT Building B-439

Owner Tax ID #: 93-6002236

Tax Exemption Filing Required: XX=Yes No

Lease Name: GCC-MDT Building IRCO/SEA Project Lease

Lease Address: 10225 East Burnside Street, Portland, OR 97216

Lease Purpose: To accommodate IRCO's SEA Project within MDT Building.

Division Requesting Lease: DBCS / FPM

Division/Program Contact: Wanda Yantis

Phone: x84216 & x83154

Lessor: Multnomah County Facilities

Address: 401 No. Dixon, Portland, OR 97227-1865

Phone: 503-988-3322

Lessee: Immigrant and Refugee Community Organization (IRCO)

Address: 10301 NE Glisan Street, Portland, Oregon 97220

Phone: 503-234-1541 (Sokhom Tauch) Fax: 503-234-1259

Effective Date: May 1, 2004

Expiration Date: September 30, 2004 (5 months)

Total Amount of Agreement: (show all rent amounts for length of lease, excluding renewal options)

\$ 2920.00	(estimated base rent for length of lease)
\$.00	(estimated other rent for length of lease)
\$.00	(estimated O&M/CAM/Add'l rent for length of lease)
\$ 2920.00	Total All

Lease Payment Terms (detail by O/A line):

\$ 584.00 per month base rent for 5 months;

\$.00 per month other rent for ___ months;

\$.00 per month O&M, CAM or Additional rent for ___ months;

Business Area

3505

Cost Center

902575

Project/File Number

R-04G

Co. Bldg #/Name

GCC-MDT Bldg / B-439

Contract Number:

(N/A for Revenue Lease-OUT)

Customer #:

to be assigned

Required Signatures

Department Head

[Signature]

Date:

4-14-04

Property Management

[Signature]

4-13-04

County Counsel

see executed Lease

County Executive

see executed Lease

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

Rev. 8-03 DEST: Originator; Accounts Payable; Contract Admin; FM Admin,

AGENDA # R-6 DATE 04-22-04

DEBORAH L. BOGSTAD, BOARD CLERK

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-051

Declaring a Portion of the Property Located at 10225 East Burnside Street, Portland, Oregon to be Surplus and Approving a Real Property Lease to the Immigrant and Refugee Community Organization, SEA Project

The Multnomah County Board of Commissioners Finds:

- a. A portion of the property located at 10225 East Burnside Street, Portland, Oregon, (Property) is, at this time, surplus to any County use.
- b. The attached lease has been negotiated with Immigrant and Refugee Community Organization, SEA Project.
- c. It is in the best interests of the County to lease the Property on the terms and conditions set forth in the attached lease.

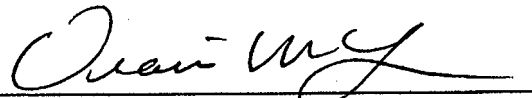
The Multnomah County Board of Commissioners Resolves:

1. The Board approves the attached lease. The County Chair is authorized to execute the lease substantially in the form attached to this Resolution.
2. The County Chair is authorized to execute renewals of the lease and to execute amendments to the lease without further Board action.

ADOPTED this 22nd day of April, 2004.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Matthew O. Ryan, Assistant County Attorney

LEASE

Date: May 1, 2004

Between: Multnomah County, Oregon ("Landlord")
Facilities and Property Management
401 N. Dixon Street
Portland Oregon 97227

And: Immigrant and Refugee Community Organization,
a non-profit organization, for the use by
Survivor's Empowerment and Advocacy (SEA) Project ("Tenant")
10301 NE Glisan Street
Portland OR 97220

Landlord leases to Tenant and Tenant leases from Landlord the following described property (the "Premises") on the terms and conditions stated below:

Approximately **350 square feet** of space, as shown in **Exhibit "A"** of this Lease, in the building known as the Gateway Children's Center, (GCC), MDT Building, located at **10225 East Burnside Street, Portland Oregon, 97216**

Section 1. Occupancy

1.1 Original Term. The term of this lease shall be for five (5) months. The term shall commence **May 1, 2004** and continue through **September 30, 2004** unless sooner terminated as hereinafter provided.

1.2 Possession. Tenant's right to possession and obligations under the lease shall commence on **May 1, 2004**. Landlord shall have no liability for delays in delivery of possession and Tenant will not have the right to terminate this lease because of delay in delivery of possession except as hereinafter provided.

1.3 Renewal Option. If the lease is not in default at the time each option is exercised or at the time the renewal term is to commence, Tenant shall have the option to renew this lease for two (2) successive terms of one (1) year each, as follows:

(1) Each of the renewal terms shall commence on the day following expiration of the preceding term.

(2) The Tenant shall give the Landlord a written notice of intent to renew the lease not less than ninety (90) days prior to the last day of the expiring term, subject to the right of revocation. The giving of such notice to exercise the option to renew shall be sufficient to make the lease binding for the renewal term without further act of the parties. If the written notice of renewal is revoked by a subsequent written notice received prior to the end of any term, the relationship of the parties will be governed by Section 15.3, Holdover.

(3) The terms and conditions of the lease for each renewal term shall be identical with the original term except for rent. Rent for a renewal term shall be determined by Landlord and either equal to the monthly rental of the preceding original or renewal term increased by the percentage change over the previous year in the Consumer Price Index published by the U.S. Bureau of Labor Statistics, U.S. City Average, or market rate as supported by comparable leased space at the time of anticipated beginning of renewal period.

Section 2. Rent

2.1 Base Rent. During the original term, Tenant shall pay to Landlord as base rent the sum of \$467.00 per month. Rent shall be payable on the first day of each month in advance at the address for Landlord in Section 16.2 or at such place as may be designated by Landlord.

2.3 Additional Rent. Except for the subsidy payment required under Section 16.9, any other sum that Tenant is required to pay to Landlord shall be considered additional rent.

Section 3. Use of the Premises

3.1 Permitted Use. The Premises shall be used for office activities and other lawful purposes except where such use or conduct would include tenant activities providing services to individuals or groups whose presence is or could be detrimental or harmful to the safety of the youth being served by the Gateway Children's Center.

3.2 Restrictions on Use. In the use of the Premises, Tenant shall:

(1) Conform to all applicable laws and regulations of any public authority affecting the Premises and the use, and correct at Tenant's own expense any failure of compliance created through Tenant's fault or by reason of Tenant's use, but Tenant shall not be required to make any structural changes to effect such compliance.

(2) Refrain from any activity that would make it impossible to insure the Premises against casualty, would increase the insurance rate, or would prevent Landlord from taking advantage of any ruling of the Oregon Insurance Rating Bureau, or its successor, allowing Landlord to obtain reduced premium rates for long-term fire insurance policies, unless Tenant pays the additional cost of the insurance.

(3) Refrain from any use that would be reasonably offensive to other tenants or owners or users of neighboring premises or that would tend to create a nuisance or damage the reputation of the Premises.

(4) Refrain from loading the electrical system or floors beyond the point considered safe by a competent engineer or architect selected by Landlord.

(5) Refrain from making any marks on or attaching any sign, insignia, antenna, aerial, or other device to the exterior or interior walls, windows, or roof of the Premises without the written consent of Landlord, which shall not be unreasonably withheld.

3.3 Hazardous Substances. Tenant shall not cause or permit any Hazardous Substance to be spilled, leaked, disposed of, or otherwise released on or under the Premises. Tenant may use or otherwise handle on the Premises only those Hazardous Substances typically used or sold in the prudent and safe operation of the Permitted Use specified in Section 3.1. Tenant may store such Hazardous Substances on the Premises only in quantities necessary to satisfy Tenant's reasonably anticipated needs. Tenant shall comply with all Environmental Laws and exercise the highest degree of care in the use, handling, and storage of Hazardous Substances and shall take all practicable measures to minimize the quantity and toxicity of Hazardous Substances used, handled, or stored on the Premises. Upon the expiration or termination of this Lease, Tenant shall remove all Hazardous Substances from the Premises. The term Environmental Law shall mean any federal, state, or local statute, regulation, or ordinance or any judicial or other governmental order pertaining to the protection of health, safety or the environment. The term Hazardous Substance shall mean any hazardous, toxic, infectious or radioactive substance, waste, and material as defined or listed by any Environmental Law and shall include, without limitation, petroleum oil and its fractions.

3.4 Parking. Tenant, its employees and clientele shall have the exclusive right to park in one (1) parking space designated for Tenant use in the parking lot at the structure in which the Premises are located, and shall abide by Lessor's Parking Guidelines, as described in attached **Exhibit B**.

Section 4. Repair and Maintenance. Responsibilities for repair and maintenance of the Premises shall be as follows:

4.1 Landlord shall perform all necessary maintenance and repairs to the structure, foundation, exterior walls, roof, doors and windows, elevators, emergency lighting, and Lessor-provided fire extinguishers, sidewalks and parking area, which are located on the Premises or the structure in which the Premises are located. Landlord shall maintain the Premises in a hazard free condition and shall repair or replace, if necessary and at Landlord's sole expense, the heating, air conditioning, plumbing, electrical, and lighting systems in the Premises, obtaining required permits and inspections from Codes enforcement authorities. Landlord shall keep the Premises, improvements, grounds, and landscaping in good repair and appearance. Carpets shall

be repaired and replaced as necessary by Landlord. Landlord shall furnish, install and replace all exterior and interior lighting bulbs, ballasts and fluorescent tubes.

4.2 Tenant shall take good care of the interior of the Premises and at the expiration of the term surrender the Premises in as good condition as at the commencement of this Lease, excepting only reasonable wear, permitted alterations, and damage by fire or other casualty.

4.3 Landlord shall perform all necessary repairs and maintenance in a timeframe consistent with the nature of the use of the Building as described in Section 3.1 Permitted Use, and in the specific interest of continuous and adequate protection of the health and safety of all tenants of the MDT Building.

4.4 Tenant's Obligations. The following shall be the responsibility of Tenant:

(1) Any repairs necessitated by the negligence of Tenant, its agents, employees, and invitees, except as provided in Section 6.3 dealing with waiver of subrogation, but including repairs that would otherwise be the responsibility of Landlord under Section 4.1.

(2) Any repairs or alterations required under Tenant's obligation to comply with laws and regulations as set forth in Section 3.2(1).

(3) All other repairs to the premises which Landlord is not required to make under Section 4.1.

4.5 Landlord's Interference with Tenant. In performing any repairs, replacements, alterations, or other work performed on or around the Premises, Landlord shall not cause unreasonable interference with use of the Premises by Tenant. Tenant shall have neither right to an abatement of rent nor any claim against Landlord for any inconvenience or disturbance resulting from Landlord's activities performed in conformance with the requirement of this provision.

4.6 Inspection of Premises. Landlord shall have the right to inspect the Premises at any reasonable time or times to determine the necessity of repair. Whether or not such inspection is made, the duty of Landlord to make repairs shall not mature until a reasonable time after Landlord has received from Tenant written notice of the repairs that are required.

Section 5. Alterations

5.1 Alterations Prohibited. Tenant shall make no improvements or alterations on the Premises of any kind without first obtaining Landlord's written consent, which consent shall not be unreasonably withheld. All alterations shall be made in a good and workmanlike manner, and in compliance with applicable laws and

building codes. Alterations requested by Tenant will be performed by Landlord at the reasonable expense of Tenant. Landlord shall provide Tenant with a work letter detailing Tenant's requested work and provide costs for each item.

5.2 Ownership and Removal of Alterations. All improvements and alterations performed on the Premises by either Landlord or Tenant shall be the property of Landlord when installed unless the applicable Landlord's consent or work sheet specifically provides otherwise. Improvements and alterations installed by Tenant shall, at Landlord's option, be removed by Tenant and the premises restored unless the applicable Landlord's consent or work sheet specifically provides otherwise.

Section 6. Insurance

6.1 Insurance Required Landlord. Landlord shall keep the Premises insured at Landlord's expense against fire and other risks covered by a standard fire insurance policy with an endorsement for extended coverage. Tenant shall bear the expense of any insurance insuring the property of Tenant on the Premises against such risks but shall not be required to insure.

6.2 Insurance Required Tenant. Tenant shall provide at its expense on or before the commencement date and keep in force during the Term, naming Landlord insured, (i) a commercial general liability insurance policy or such successor comparable form of coverage (hereinafter referred to as a "Liability Policy") written on a "per occurrence basis," including, without limitation, blanket contractual liability coverage, broad form property damage, independent contractor's coverage, and personal injury coverage, protecting Landlord and Tenant against liability occasioned by any covered occurrence on or about the Premises. Such policy shall be written by a good and solvent insurance company licensed to do business in the State of Oregon and shall provide coverage limits of not less than \$1,000,000 combined single limit per occurrence for bodily or personal injury (including death) and property damage combined, subject to a commercially reasonable deductible. Prior to the time such insurance is first required to be carried by Tenant and thereafter, Tenant agrees to deliver to Landlord a certificate evidencing such insurance coverage. Said certificate shall contain an endorsement that such insurance may not be canceled except upon ten (10) days' prior written notice to Landlord.

6.3 Waiver of Subrogation. Neither party shall be liable to the other (or to the other's successors or assigns) for any loss or damage caused by fire or any of the risks enumerated in a standard fire insurance policy with an extended coverage endorsement, and in the event of insured loss, neither party's insurance company shall have a subrogated claim against the other. This waiver shall be valid only if the insurance policy in question expressly permits waiver of subrogation or if the insurance company agrees in writing that such a waiver will not affect coverage under the policies. Each party agrees to use best efforts to obtain such an agreement from its insurer if the policy does not expressly permit a waiver of subrogation.

Section 7. Taxes

7.1 Property Taxes. Landlord acknowledges Tenant is tax exempt. If Tenant is no longer tax exempt, Tenant shall, upon invoice from Landlord, reimburse Landlord for all real property taxes levied against the Premises.

7.2 Special Assessments. If an assessment for a public improvement is made against the Premises, Landlord may elect to cause such assessment to be paid in the maximum number of installments allowed by law, in which case all of the installments payable with respect to the lease term shall be treated the same as general real property taxes for purposes of Section 7.1.

7.3 Proration of Taxes. Subject to the provisions of section 7.1 of this Lease, Tenant's share of real property taxes and assessments for the years in which this lease commences or terminates shall be prorated based on the portion of the tax year that this lease is in effect.

Section 8. Services and Utilities

8.1 Landlord and Tenant Responsibilities. Landlord will cause the utilities and services listed below to be furnished to the Premises.

Utility or Service	Cost Paid By:	
	Landlord	Tenant
Water	<u>X</u>	___
Sewer	<u>X</u>	___
Electricity	<u>X</u>	___
Gas	<u>X</u>	___
Trash Removal	<u>X</u>	___
Janitorial Service	<u>X</u>	___
Janitorial Supplies	<u>X</u>	___
Window Washing	<u>X</u>	___
Snow and Ice Removal	<u>X</u>	___

8.2 Recycling Materials. Landlord shall support the policy for recycling materials as provided in ORS 279.560 by providing adequate collection areas and storage facilities for office recycling programs when recycling services are available to Tenant.

Section 9. Damage and Destruction

9.1 Partial Damage. If the Premises are partly damaged and Section 9.2 does not apply, the Premises shall be repaired by Landlord at Landlord's expense. Repairs shall be accomplished with all reasonable dispatch subject to interruptions and

delays from labor disputes and matters beyond the control of Landlord and shall be performed in accordance with the provisions of Section 4.1 (1) and Section 4.3.

9.2 Destruction. If the Premises or the structure are destroyed or damaged such that the cost of repair exceeds 50% of the value of the structure before the damage, either party may elect to terminate the lease as of the date of the damage or destruction by notice given to the other in writing not more than 45 days following the date of damage. In such event all rights and obligations of the parties shall cease as of the date of termination, and Tenant shall be entitled to the reimbursement of any prepaid amounts paid by Tenant and attributable to the anticipated term. If neither party elects to terminate, Landlord shall proceed to restore the Premises to substantially the same form as prior to the damage or destruction. Work shall be commenced as soon as reasonably possible and thereafter shall proceed without interruption except for work stoppages on account of labor disputes and matters beyond Landlord's reasonable control. Landlord shall take appropriate action to complete the work if such work stoppage threatens the health and safety of any tenants of the MDT Building.

9.3 Rent Abatement. Rent shall be abated during the repair of any damage to the extent the Premises are untenantable, except that there shall be no rent abatement where the damage occurred as the result of the fault of Tenant.

9.4 Damage Late in Term. If damage or destruction to which Section 9.2 would apply occurs within one year before the end of the then-current lease term, Tenant may elect to terminate the lease by written notice to Landlord given within 30 days after the date of the damage. Such termination shall have the same effect as termination by Landlord under Section 9.2.

Section 10. Liability and Indemnity

10.1 Liens

(1) Except with respect to activities for which Landlord is responsible, Tenant shall pay as due all claims for work done on and for services rendered or material furnished to the Premises, and shall keep the Premises free from any liens. If Tenant fails to pay any such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Any amount so added shall bear interest at the rate of 8% per annum from the date expended by Landlord and shall be payable on demand. Such action by Landlord shall not constitute a waiver of any right or remedy which Landlord may have on account of Tenant's default.

(2) Tenant may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay, as long as Landlord's property interests are not jeopardized. If a lien is filed as a result of nonpayment, Tenant shall, within 10 days after knowledge of the filing, secure the discharge of the lien or deposit with Landlord cash or sufficient corporate surety bond or other surety satisfactory to Landlord in an

amount sufficient to discharge the lien plus any costs, attorney fees, and other charges that could accrue as a result of a foreclosure or sale under the lien.

10.2 Indemnification. Tenant shall indemnify and defend Landlord from any claim, loss, or liability arising out of or related to any negligent activity of Tenant on the Premises or any condition of the Premises in the possession or under the control of Tenant. Landlord shall have no liability to Tenant for any injury, loss, or damage caused by third parties, or by any condition of the Premises except to the extent caused by Landlord's negligence or breach of duty under this lease.

Section 11. Landlord's Warranties; Quiet Enjoyment

11.1 Landlord's Warranties.

(1) Landlord warrants that it is the owner of the Premises and has the right to lease them. Landlord shall defend Tenant's right to quiet enjoyment of the Premises from the lawful claims of all persons during the lease term.

(2) Landlord affirms that the Premises, including any common areas within the real property in which the Premises are situated, comply with all applicable regulatory and building codes requirements for occupancy by Tenant for the permitted uses under this Lease, and meet the standards of the Americans With Disabilities Act (ADA) in place at the date of the execution of the Lease, for accessibility in accordance with the standards provided in the ADA Accessibility Guidelines for Buildings and Facilities, including accessible parking for the disabled in compliance with ORS 447.223.

(3) Landlord affirms that all known accessible asbestos containing materials (ACM) have been removed within the Premises, including common areas within the real property in which the Premises are situated, or that any such ACM in the Premises have been removed or abated and the Premises have been inspected by a competent inspector, qualified to perform such inspection under applicable law and regulations, and certified as safe from all friable ACM.

Section 12. Assignment and Subletting

No part of the Premises may be assigned, mortgaged, or subleased, nor may a right of use of any portion of the property be conferred on any third person by any other means, without the prior written consent of Landlord which consent shall not be unreasonably withheld or delayed. This provision shall apply to all transfers by operation of law. No consent in one instance shall prevent the provision from applying to a subsequent instance. In determining whether to consent to assignment Landlord may consider the following factors: financial ability of assignee; use of Premises to be similar to the Use permitted under Section 3.1 of this Lease.

Section 13. Default. The following shall be events of default:

13.1 Default in Rent, Subsidy Payment or Other Charges. Failure of Tenant to pay any rent, the subsidy payment required under Section 16.9 or other charge within 10 days after written notice that it is due.

13.2 Default in Other Covenants. Failure of Tenant to comply with any term or condition or fulfill any obligation of the lease (other than the payment of rent, subsidy payment or other charges) within 20 days after written notice by Landlord specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be completely remedied within the 20-day period, this provision shall be complied with if Tenant begins correction of the default within the 20-day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable.

13.3 Insolvency. Insolvency of Tenant; an assignment by Tenant for the benefit of creditors; the filing by Tenant of a voluntary petition in bankruptcy; an adjudication that Tenant is bankrupt or the appointment of a receiver of the properties of Tenant; the filing of any involuntary petition of bankruptcy and failure of Tenant to secure a dismissal of the petition within 30 days after filing; attachment of or the levying of execution on the leasehold interest and failure of Tenant to secure discharge of the attachment or release of the levy of execution within 10 days shall constitute a default. If the lease has been assigned, the events of default so specified shall apply only with respect to the one then exercising the rights of Tenant under the lease.

Section 14. Remedies on Default

In the event of default by Tenant, the Lease may be terminated at the option of Landlord by written notice. Whether or not the Lease is terminated by the election of either party, Landlord and Tenant each shall be entitled to pursue any remedies available to Landlord under applicable law as provided for in Section 13.

Section 15. Surrender at Expiration

15.1 Condition of Premises. Upon expiration of the lease term or earlier termination on account of default, Tenant shall deliver all keys to Landlord and surrender the Premises in first-class condition and broom clean. Alterations constructed by Tenant with permission from Landlord shall not be removed or restored to the original condition unless the terms of permission for the alteration so require. Depreciation and wear from ordinary use for the purpose for which the Premises are leased shall be excepted but repairs for which Tenant is responsible shall be completed to the latest practical date prior to such surrender. Tenant's obligations under this section shall be subordinate to the provisions of Section 9 relating to destruction.

15.2 Fixtures

(1) All fixtures placed upon the Premises during the term, other than Tenant's trade fixtures, shall, at Landlord's option, become the property of Landlord. If Landlord so elects, Tenant shall remove any or all fixtures that would otherwise remain the property of Landlord, and shall repair any physical damage resulting from the removal. If Tenant fails to remove such fixtures, Landlord may do so and charge the cost to Tenant with interest at the legal rate from the date of expenditure.

(2) Prior to expiration or other termination of the lease term Tenant shall remove all furnishings, furniture, and trade fixtures that remain its property. If Tenant fails to do so, this shall be an abandonment of the property, and Landlord may retain the property and all rights of Tenant with respect to it shall cease or, by notice in writing given to Tenant within 20 days after removal was required, Landlord may elect to hold Tenant to its obligation of removal. If Landlord elects to require Tenant to remove, Landlord may effect a removal and place the property in public storage for Tenant's account. Tenant shall be liable to Landlord for the cost of removal, transportation to storage, and storage, with interest at the legal rate on all such expenses from the date of expenditure by Landlord.

15.3 Holdover

(1) If Tenant does not vacate the Premises at the time required, Landlord shall have the option to treat Tenant as a tenant from month to month, subject to all of the provisions of this lease except the provisions for term and renewal and at a rental rate equal to the rent last paid by Tenant. Failure of Tenant to remove fixtures, furniture, furnishings, or trade fixtures that Tenant is required to remove under this lease shall constitute a failure to vacate to which this section shall apply if the property not removed will substantially interfere with occupancy of the Premises by another tenant or with occupancy by Landlord for any purpose including preparation for a new tenant.

(2) If a month-to-month tenancy results from a holdover by Tenant under this Section 15.3, the tenancy shall be terminable at the end of any monthly rental period on written notice from Landlord given not less than 30 days prior to the termination date which shall be specified in the notice. If Tenant holds over under this provision of the Lease for more than two months without beginning negotiations for extension of the Lease, Landlord may increase the rent to reflect market rate at the time of the increase. Tenant waives any notice that would otherwise be provided by law with respect to a month-to-month tenancy.

Section 16. Miscellaneous

16.1 Nonwaiver. Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision.

16.2 Notices. Any notice required or permitted under this lease shall be given when actually delivered or 48 hours after deposited in United States mail as certified

mail addressed to the address first given in this lease or to such other address as may be specified from time to time by either of the parties in writing.

Landlord: Address for Legal Notices:
Multnomah County
Facilities & Property Management
401 No. Dixon Street
Portland, OR 97227

Address for Tenant's Rent Payments:
Multnomah County
Attn: Treasury
P.O. Box 14700
Portland, OR 97293-0700

Tenant:

Immigrant and Refugee Community Organization,
Survivor's Empowerment and Advocacy (SEA) Project
10301 NE Glisan Street
Portland OR 97220

16.3 Succession. Subject to the above-stated limitations on transfer of Tenant's interest, this lease shall be binding on and inure to the benefit of the parties and their respective successors and assigns.

16.4 Entry for Inspection. Landlord shall have the right to enter upon the Premises with 24 hours notice to determine Tenant's compliance with this lease, to make necessary repairs to the building or to the Premises, or to show the Premises to any prospective tenant or purchaser, except in cases of emergency when Landlord shall have the right to enter upon the Premises without notice. In addition, Landlord shall have the right, at any time during the last two months of the term of this lease, to place and maintain upon the Premises notices for leasing or selling of the Premises.

16.5 Interest on Rent and Other Charges. Any rent or other payment required of Tenant by this lease shall, if not paid within 10 days after it is due, bear interest at the rate of eight percent (8%) per annum (but not in any event at a rate greater than the maximum rate of interest permitted by law) from the due date until paid. In addition, if Tenant fails to make any rent or other payment required by this lease to be paid to Landlord within five days after it is due, Landlord may elect to impose a late charge of five cents per dollar of the overdue payment to reimburse Landlord for the costs of collecting the overdue payment. Tenant shall pay the late charge upon demand by Landlord. Landlord may levy and collect a late charge in addition to all other remedies available for Tenant's default, and collection of a late charge shall not waive the breach caused by the late payment.

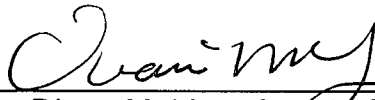
16.6 Proration of Rent. In the event of commencement or termination of this lease at a time other than the beginning or end of one of the specified rental periods, then the rent shall be prorated as of the date of commencement or termination and in the event of termination for reasons other than default, all prepaid rent shall be refunded to Tenant or paid on its account.

16.7 Time of Essence. Time is of the essence in the performance of the parties' obligations under this lease.

16.8 Landlord Limitations Under Oregon Tort Claims Act. Any covenant herein by Landlord to defend, indemnify or hold harmless the Tenant, or to assume liability for damages of any kind whatsoever, shall be subject to the provisions of the Oregon Tort Claims Act, ORS 30.260 – 30, and within the limits in ORS 30.270.

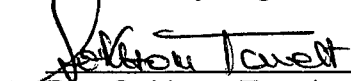
16.9 Subsidy of the Children's Receiving Center Program, Termination. The Parties stipulate that a payment in the amount of **\$117.00** to be made each month in conjunction with the rent is to be used to pay for a portion of the Children's Receiving Center Program at the GCC. If the Children's Receiving Center Program is terminated, Lessor shall provide written notification to Lessee within ninety (90) days of such termination, and the parties agree that the Lessee will be relieved of any further responsibility to continue this subsidy payment.

Landlord:
Multnomah County, Oregon


By: Diane M. Linn, County Chair

Date: 4.22.04

Tenant:
Immigrant and Refugee
Community Organization


By: Sokhom Tauch
Executive Director, IRCO

Date: April 9, 04

Reviewed:
Agnes Sowle, County attorney
For Multnomah County


By: Matthew O. Ryan
Assistant County Attorney

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 04.22.04
DEBORAH L. BOGSTAD, BOARD CLERK

EXHIBIT A
GATEWAY CHILDREN'S CENTER
(GCC)
MDT BUILDING (B-439)
BUILDING SPACE ALLOCATION FLOOR PLANS
BASEMENT FLOOR PLAN

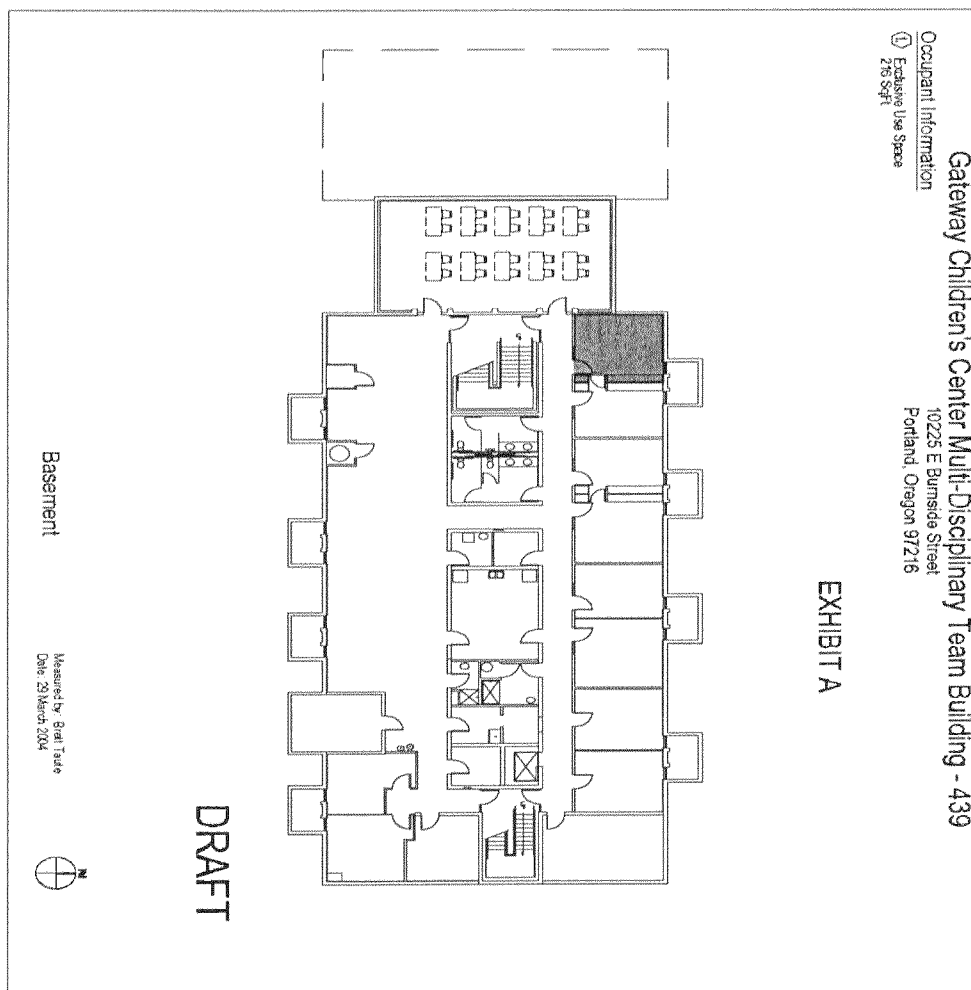


EXHIBIT B
GATEWAY CHILDREN'S CENTER
(GCC)

PARKING GUIDELINES

- 1 Eighteen parking spaces will be reserved for visitors and will be marked. Visitors may in future be required to display passes obtained from the building receptionist.
- 2 There are four designated disabled parking spaces, which will also be marked in compliance with local building and development code requirements.
3. Multnomah County and Tenant employees who are required to use their personal vehicles for work purposes other than travel to and from work, will be entitled to use a parking space at the facility.
4. Non-visitor spaces will be marked as reserved, and numbered.
5. Itinerant County and tenant staff who use the building occasionally will follow the same procedures as employees under #3. Tri-Met Park & Ride lots at Gateway or 122nd are available for the brief commute to the Gateway Children's Center.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: R-7

Est. Start Time: 10:15 AM

Date Submitted: 04/12/04

Requested Date: April 22, 2004

Time Requested: 5 minutes

Department: Business and Community
Services

Division: Land Use and Transportation
Program

Contact/s: Karen Schilling

Phone: 503-988-5050

Ext.: 29635

I/O Address: Bldg 455/1st Floor

Presenters: Karen Schilling

Agenda Title: Notice of Intent to Apply for a Department of Land Conservation and Development Grant

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?** The Land Use and Transportation Planning program requests that the Board approve an NOI to apply for a DLCD grant. The department recommends that the Board approve the NOI. The department requests an exception to the agenda submission process and timeline since the grant application is due on April 23, 2004.
2. **Please provide sufficient background information for the Board and the public to understand this issue.** The DLCD is offering grants to local jurisdictions for the 2003-05 biennium to prepare and update land use plans to respond to growth management issues and changes in state agency programs and requirements. This is the first year that this grant program is available to update plans or code to comply with federal requirements. We anticipate that the Gorge Commission will complete their comprehensive update of the Management Plan for the National Scenic Area late this spring. Following that action and the sign-off by the Secretary of Agriculture, the County is required to update its land use codes to reflect changes to the Management Plan

within 12 months. This grant would provide financial assistance for the County to complete the required update in a timely manner. We are requesting \$30,000.

3. **Explain the fiscal impact (current year and ongoing).** This is a one-time grant. Funds have been identified in the 2005 budget for updating County land use codes to implement the policies and guidelines of the revised Management Plan. County funds will be used to match grant funds. The project must be complete by June 30, 2005 so there is not an ongoing impact to the budget.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**

- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain: This is a notice of intent to apply for funds.

- ❖ **Who is the granting agency?** Department of Land Conservation and Development
- ❖ **Specify grant requirements and goals.** The grant is intended to assist local jurisdictions in responding to growth management issues and changes in state agency programs and requirements. The deadline for expending grant funds is June 30, 2005. No local match is required but applicants are encouraged to show a match with other funds or an in-kind contribution.
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?** This is a grant offered every biennium for work to be completed within the biennium. For fiscal year 2003-05 DLCD split the grant program into two rounds, with compliance with federal requirements being added as an eligibility standard for the second round of applications.

- ❖ **What are the estimated filing timelines?** The grant application is due in Salem by close of business on April 23, 2004.
- ❖ **If a grant, what period does the grant cover?** Fiscal year 2003-05 although the program was just released in late March 2004.
- ❖ **When the grant expires, what are funding plans?** The Land Use Planning FY05 budget includes funding for the remainder of the project since we will not be able to complete all of the required work by June 2005.
- ❖ **How will the county indirect and departmental overhead costs be covered?** These costs are included in the Land Use Planning budget.

4. **Explain any legal and/or policy issues involved.** There are no known legal issues.
5. **Explain any citizen and/or other government participation that has or will take place.** Citizens and gorge agencies have participated in the Gorge Commission's update of the Management Plan and opportunities will exist for continued involvement as part of the County process to revise its land use codes.

Required Signatures:

Department/Agency Director: Robert A Maestre

Date: 04/12/04

Budget Analyst

Chyky

By: _____

Date: 04/12/04

Dept/Countywide HR

By: _____

Date:

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: April 22, 2004

Agenda Item #: B-3

Est. Start Time: 10:20 AM

Date Submitted: 04/13/04

Requested Date: April 22, 2004

Time Requested: 1 hour

Department: Health

Division: Director's Office

Contact/s: Wendy Lear

Phone: 503.988.3056

Ext.: x27574

I/O Address: 106/14

Presenters: Lillian Shirley, Health Department Director and Dave Ford, CareOregon Executive Director

Agenda Title: Oregon Health Plan Briefing

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title.
For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?**
Briefing only
2. **Please provide sufficient background information for the Board and the public to understand this issue.**
The presentation will include the following:
 - OHP History
 - Current Status of OHP - Systemwide, Regionally, Locally
 - The Future of OHP - Potential Scenarios, Changes and Remedies
 - Questions and Answers
3. **Explain the fiscal impact (current year and ongoing).**
n/a

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.
5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures:



Department/Agency Director: _____ Date: 04/13/04

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

BOGSTAD Deborah L

From: FORD Carol M
Sent: Tuesday, April 13, 2004 6:44 PM
To: SHIRLEY Lillian M; BOGSTAD Deborah L; DARGAN Karyne A
Cc: NEBURKA Julie Z; LEAR Wendy R
Subject: RE: Board Briefings

Karyne – Take a look below. Does this meet the Budget Office and Chair's Office's intent for these briefings?

Deb – See the schedule change below. Do you need new placement forms or can you change the dates on the ones you have?

Thanks. Carol

Board Briefings SCHEDULE CHANGE

I talked with Karyne this afternoon – she said that we had some flexibility in topics for the briefings on April 22 and 29. The Board discussion of the clinical redesign will work better AFTER they hear the OHP briefing. So we want to switch the topics. (See below)

Lillian and I put together the following outline for the two briefings.

April 22, 10:20 to 11:20 (One hour is all we need for this topic)**Topic: Oregon Health Plan (OHP) Briefing**

Presenters: Lillian Shirley, Dept Director and Dave Ford, CareOregon Executive Director

- OHP History
- Current Status of OHP – Systemwide, Regionally, Locally
- The Future of OHP – Potential Scenarios, Changes and Remedies
- Questions and Answers

April 29th, One Hour (Presentation 30 mins; Q&A 30 mins. It will be tight)**Topic: Health Department Reconfiguration of Clinical Services (ROCS) Briefing**

Presenters: Lillian Shirley, Dept Director; Vanetta Abdellatif, Director of Integrated Clinical Services; Dr. Patsy Kullberg, Integrated Clinical Services Medical Director

- ROCS Process (very short)
- Results/Recommendations:
 - \$5 million: SBHC, Clinics (primary care, HIV, Teen) – service impact, \$\$, FTE, # visits
 - \$3 million: another site
- Client Impacts and tradeoffs: use maps and overlays to show where sites are located, what the client/payer demographics are, mitigation plans, etc.
- Questions and answers

Thanks Carol

-----Original Message-----

From: LEAR Wendy R

Sent: Tuesday, April 13, 2004 11:37 AM

4/13/2004

To: FORD Carol M; SHIRLEY Lillian M
Cc: BROUSSARD Bob E; LENNON Karolin M
Subject: Board Briefings

Please add the following two briefings to your calendars: April 22 from 10:20-noon ROCS update
April 29 for 1 hour (no specific time yet.) OHP 101

These will be in addition to our May 11th briefing.

Please add both to your calendars.

Thank you...Wendy Lear
Multnomah County Health Department
Finance Manager
503.988.3056 x27574

4/13/2004

Medicaid in Oregon

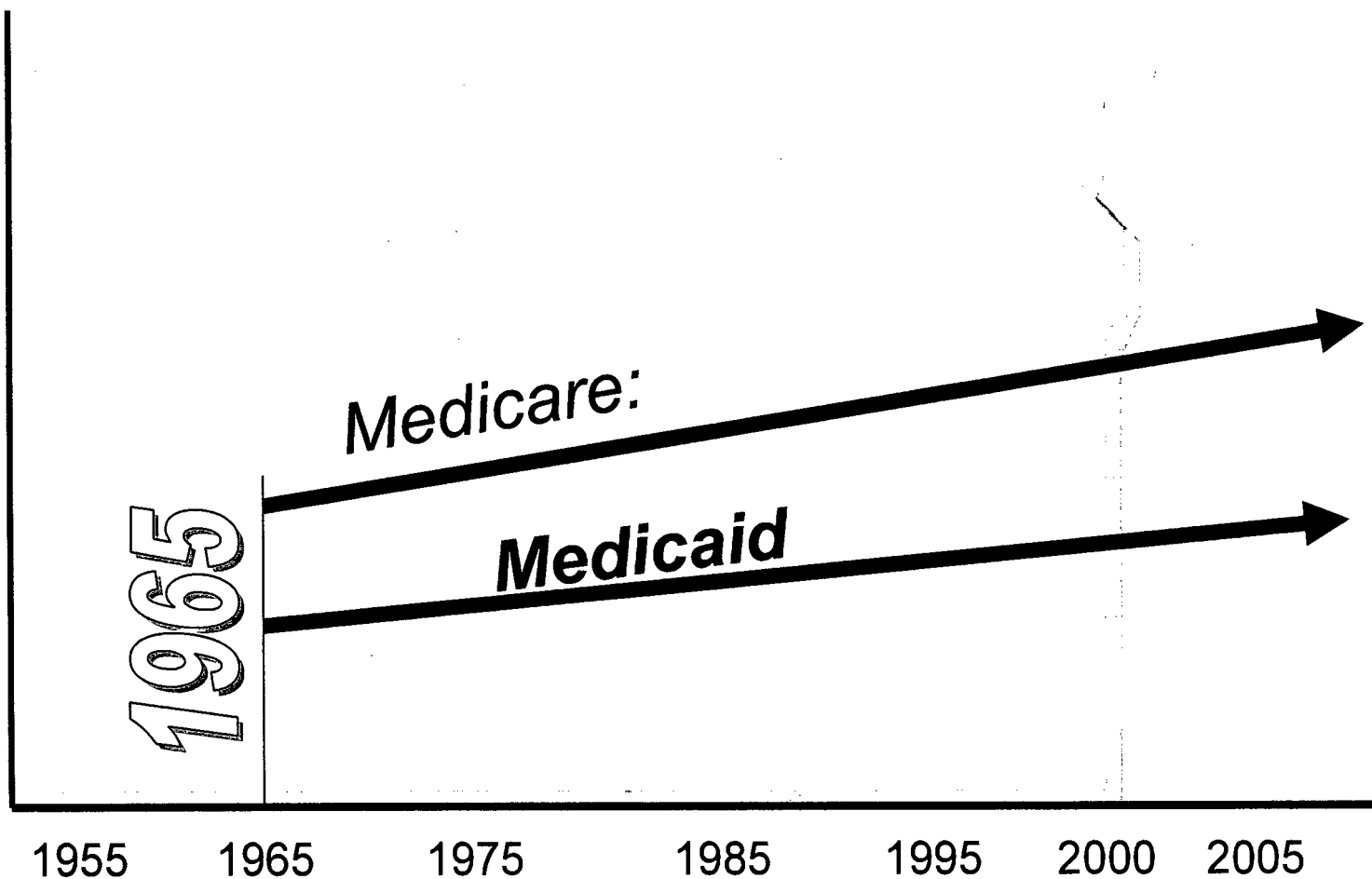
**Multnomah County
Board of Commissioners
April 2004**

**Desired Outcome: At the end of the briefing the Board will have
an increased understanding of:**

- **OHP History**
- **Current Status of OHP - System wide, Regionally and Locally**
- **The Future of OHP - Potential Scenarios, Changes and Remedies**

***Lillian Shirley, MCHD
David Ford, CareOregon***

Medicare and Medicaid Start

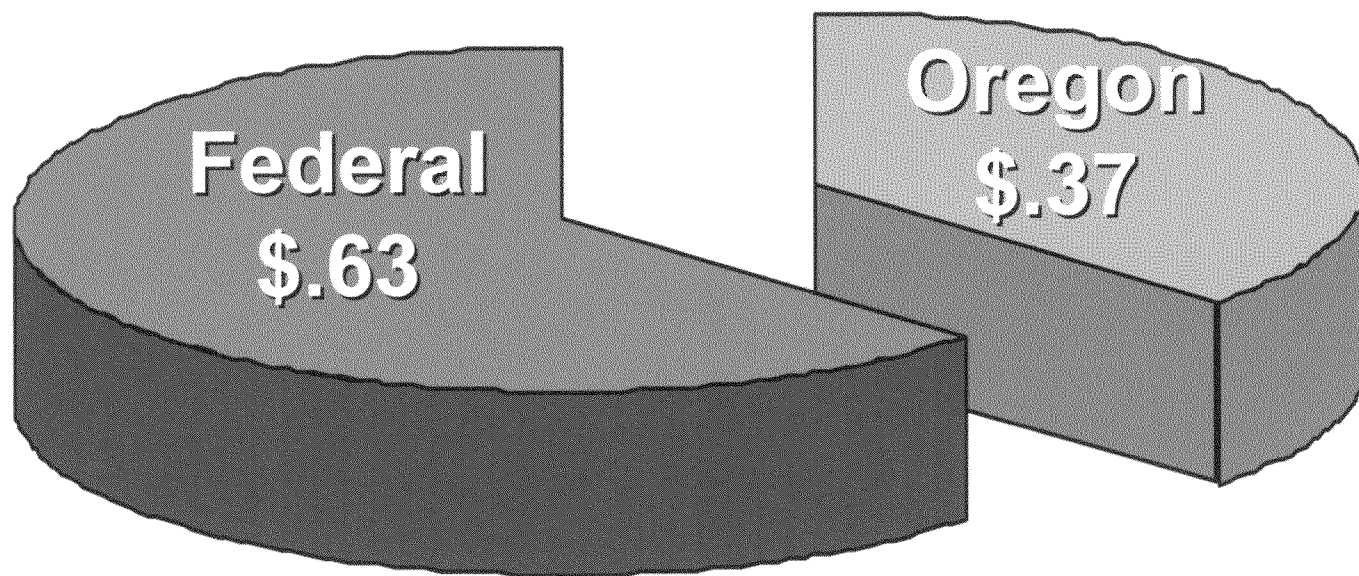


Medicaid

- **1965 Federal Law**
 - **Medicaid: Provide for the ‘most vulnerable’**
 - **Medicare: Improve care access for elderly**
- **Covered 9.1% of Population in 1978**
- **Covered 12% of Population in 1998**
- **Joint Federal and State Program**
- **Eligibility based on income and need category**

In Oregon

Joint Oregon / Federal Funding



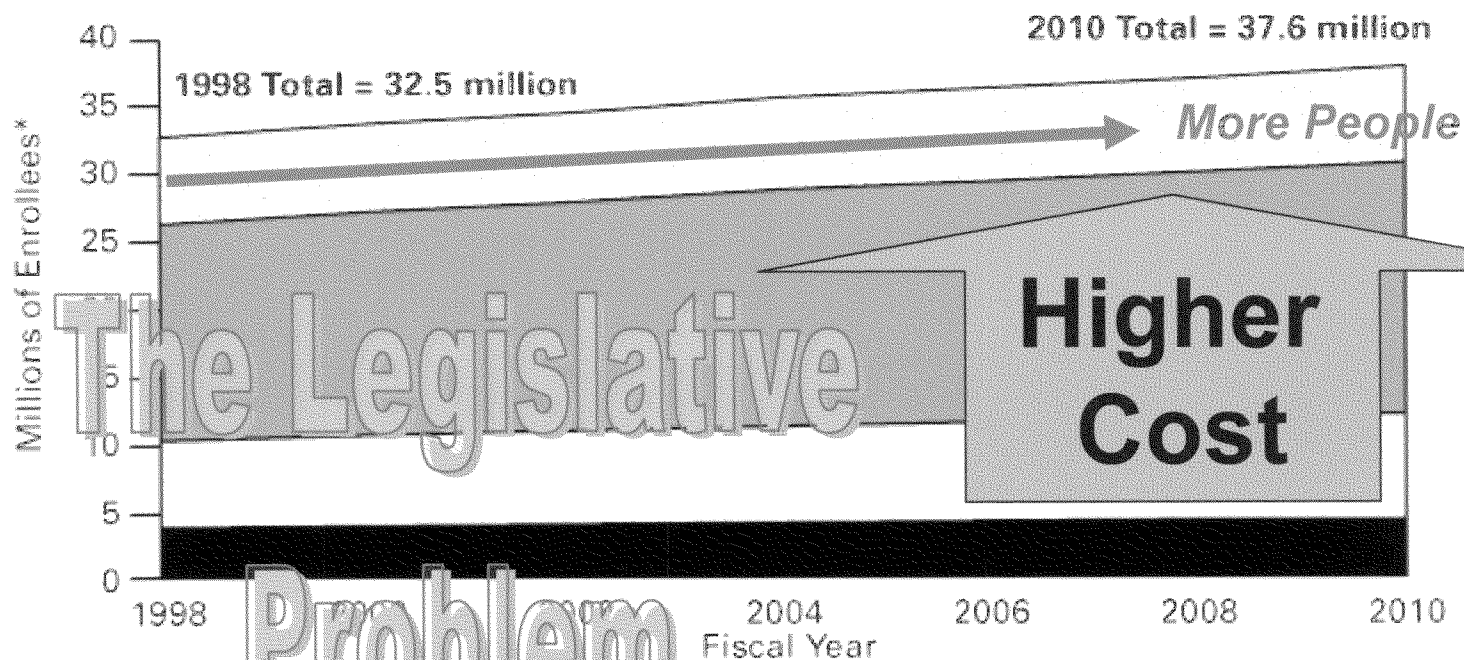
Coverage

- **32 Million Nationally**
- **430,000 in Oregon**
- **Not all low income people**
 - States decide groups
 - Financial criteria
- **For Oregon to receive Federal Funds**
 - Meet categorical criteria
 - Or, have a waiver

People Enrolled by Eligibility

- **Mothers and Children**
- **Blind and Disabled**
 - **SSI: Social Security**
- **Pregnant Women**
- **Medicare:**
 - **Without Medicare**
 - **With Medicaid**

Figure 1.5 Projections of Future Total Medicaid Enrollment*
Fiscal Years 1998-2010



Eligibility Group	Average Annual Growth Rate
■ Aged	1%
□ Blind & Disabled	2%
■ Child	1%
□ Adult	1%
Total	1%

*Enrollee data estimates are computed in person-years; this represents the number of beneficiaries if computed in terms of 12 months of enrollment (i.e., full-year equivalents).

Source: HCFA/Office of the Actuary, President's Fiscal Year 2001 baseline budget.

Percent of State Health Budget Spent on Medicaid - FY 2001

All States = 69.2%



Source: Milbank Memorial Fund, the National Association of State Budget Officers and the Reforming States Group Report, April 2003. Available online at: <http://www.milbank.org/reports/2000shcer/index.html>.

Increased Enrollment:

Increased Cost:

What does the State do?

Choices Facing Legislators in 1990

- **Cut enrollment despite increased need**
- **Pay providers less: Doctors, Hospitals less**
- **Develop a method for better Purchasing**
 - **Rationing**
 - **Managing: Reducing wasteful practices**

Oregon Legislative Decision '90s

- **We want to cover “all vulnerable in Oregon”**
- **We want to pay only for necessary care**
 - **Which is important for life or will actually cure people**
 - **Which is fairly set by experts and the community**
- **We want to manage the efficiency of the care delivered to enrollees**
- **We want the Federal Government to help pay for this**

The Oregon Health Plan

As designed

- Consensus about priorities of benefits
 - Set by experts and community
 - Apply for Federal waiver
 - Extended coverage to
 - Employers
- People not now qualified for Medicaid
 - 150-200% of Federal Poverty Level
 - Called **OREGON STANDARD**
- Washington agrees to pay \$.63 per Oregon dollar spent

A Great Vision

So What Happened

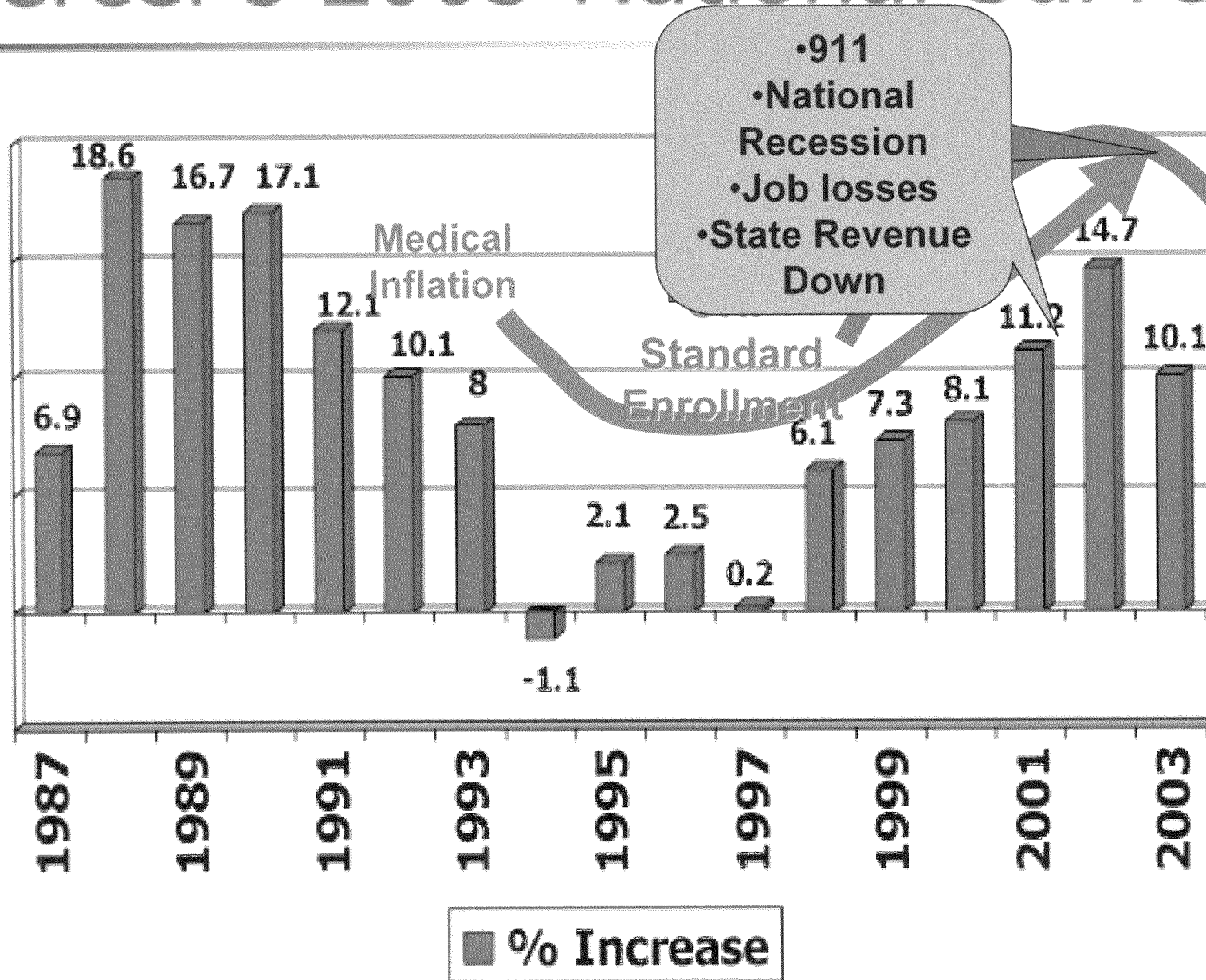
- **Oregon Expanded Coverage to 100,000 more people**
- **The Delivery System expanded capacity**
 - **Counties and Safety Net**
 - **New paying clients instead of ‘free care’**
 - **Mental Health, Chemical Dependency, Physical Medicine**
- **New organizations to Manage Care**
 - **CareOregon: Founded by Multnomah, SNC, OHSU**

Oregon Health Plan

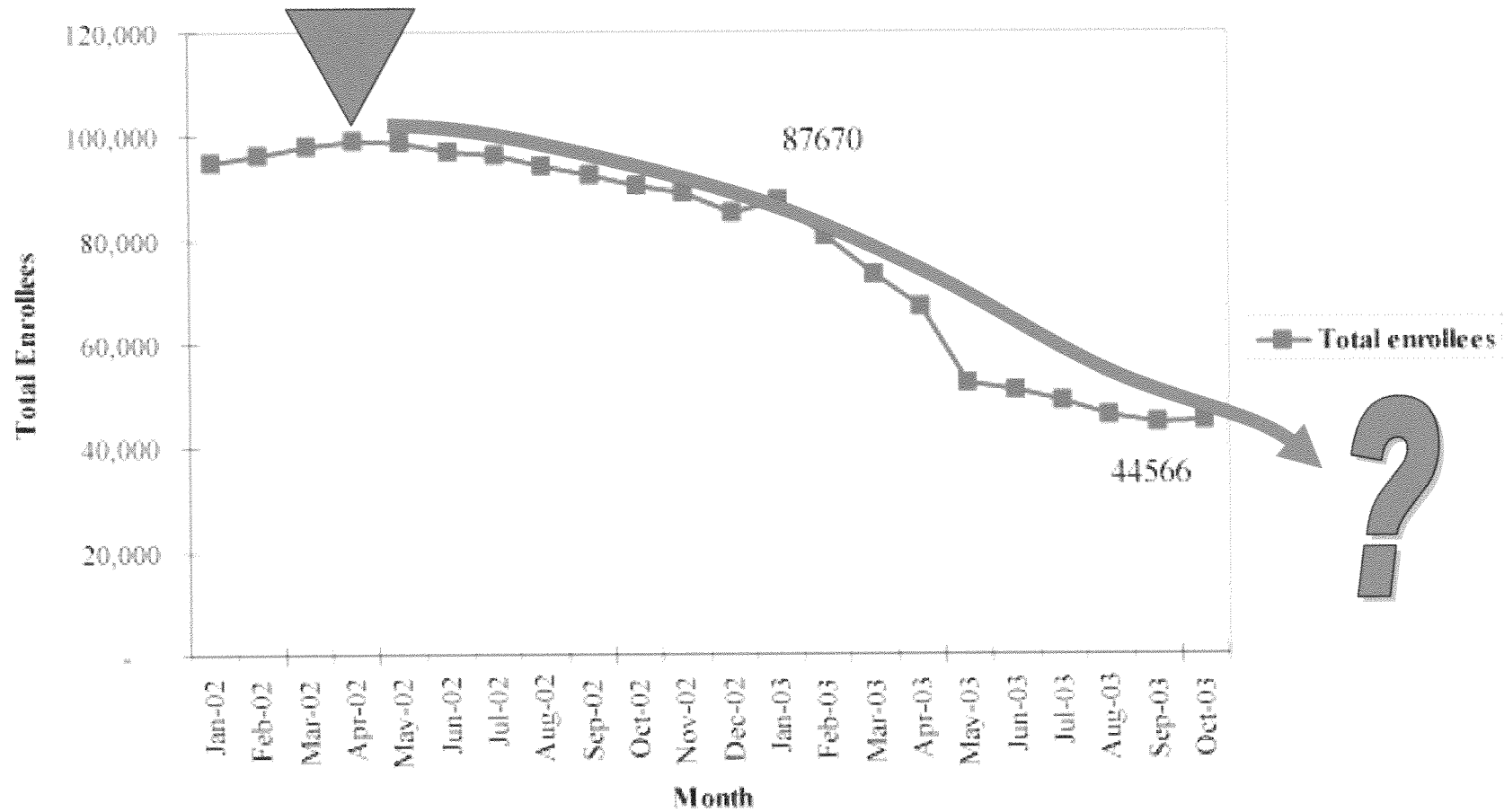
Current Status

Mercer's 2003 National Survey

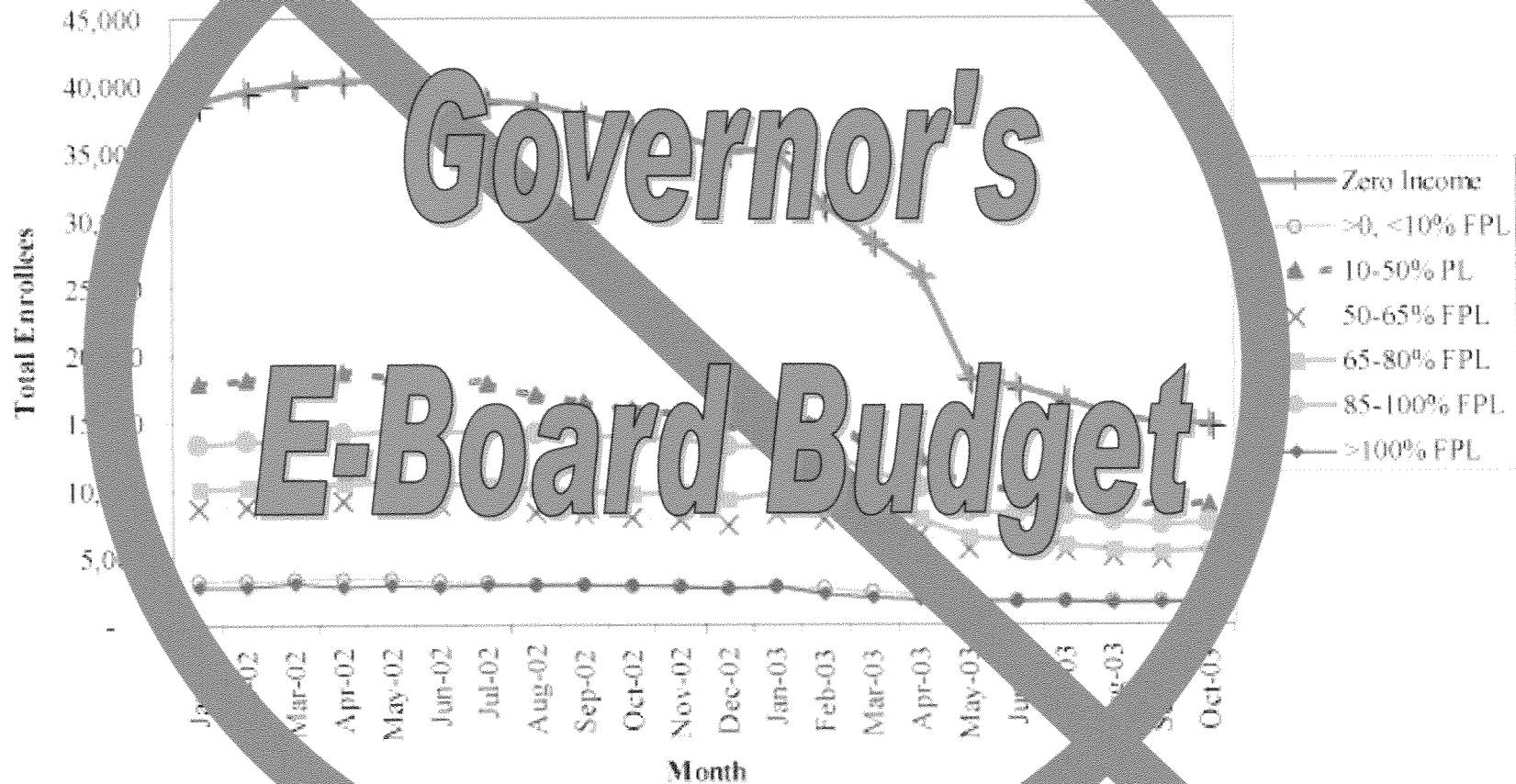
Measure30
Vote



OHP Standard Enrollees by Month



OHP Standard Enrollees by FPL



Who is Lost





Carolyn Johnson, mom
Ruby Whitely, grandma
Jackie Whitely, child

Obvious Example

Carolyn and her child are on OHP. Carolyn is trying hard to find a job and is a little discouraged because the unemployment rate is so high. Her daughter has chronic health conditions including asthma that has resulted in hospitalizations. Ruby believes that OHP is important because kids need protection. Kids shouldn't have to suffer because the unemployment rate is so high.

Cost of primary care visits for persistent asthma: \$360

ER and Hospitalization for Asthma Stay: \$4000

Monthly Standard Premium: ~\$300



Cora

Controversial Example

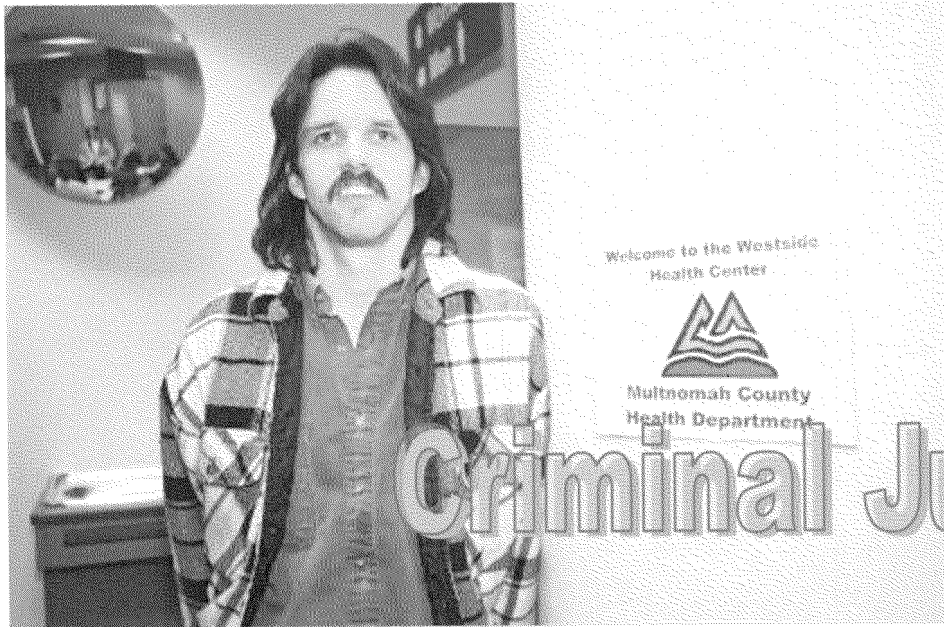
Cora is a teenager that is currently homeless. She used to be on OHP, but lost coverage. She loves to read and write. She wants to get back onto OHP. She needs treatment for Hepatitis and needs glasses so she can read. She said what she misses most about OHP is birth control.

Cost of Child Birth: \$5-6000

Cost of Pre Mature Infant: \$75,000

18 Year Cost of Mom and Child on Welfare: ?

OHP Standard Premium: \$220 Month



Verlin Bolen

Criminal Justice Example

Verlin was on OHP Standard, but lost eligibility because he got his paycheck after the premium due date. He takes medicine that manages his anger. If he doesn't take his medicine, he feels like "a bomb that will explode." He wants to keep taking his medicine because it helps with his marriage and job stability.

Average cost of violent crime in Multnomah County: \$35,000

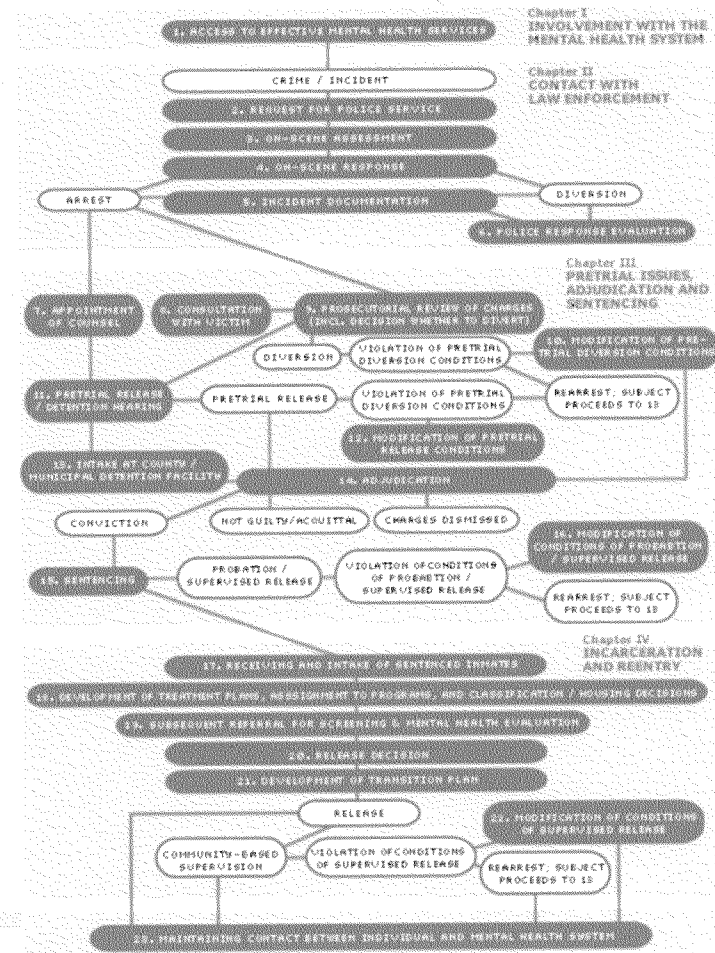
Cost of generic anti-depressant: \$102 per year

Cost of Job loss: ?

Cost of Marriage: ?

National Criminal Justice/Mental Health Consortium Study:1999

- Many untreated end up in CJS
 - Mentally Ill
 - Chemically Dependent
- Jails are full and expensive
- Study in Marion County, Oregon – 40% bankruptcies due to insurmountable health costs



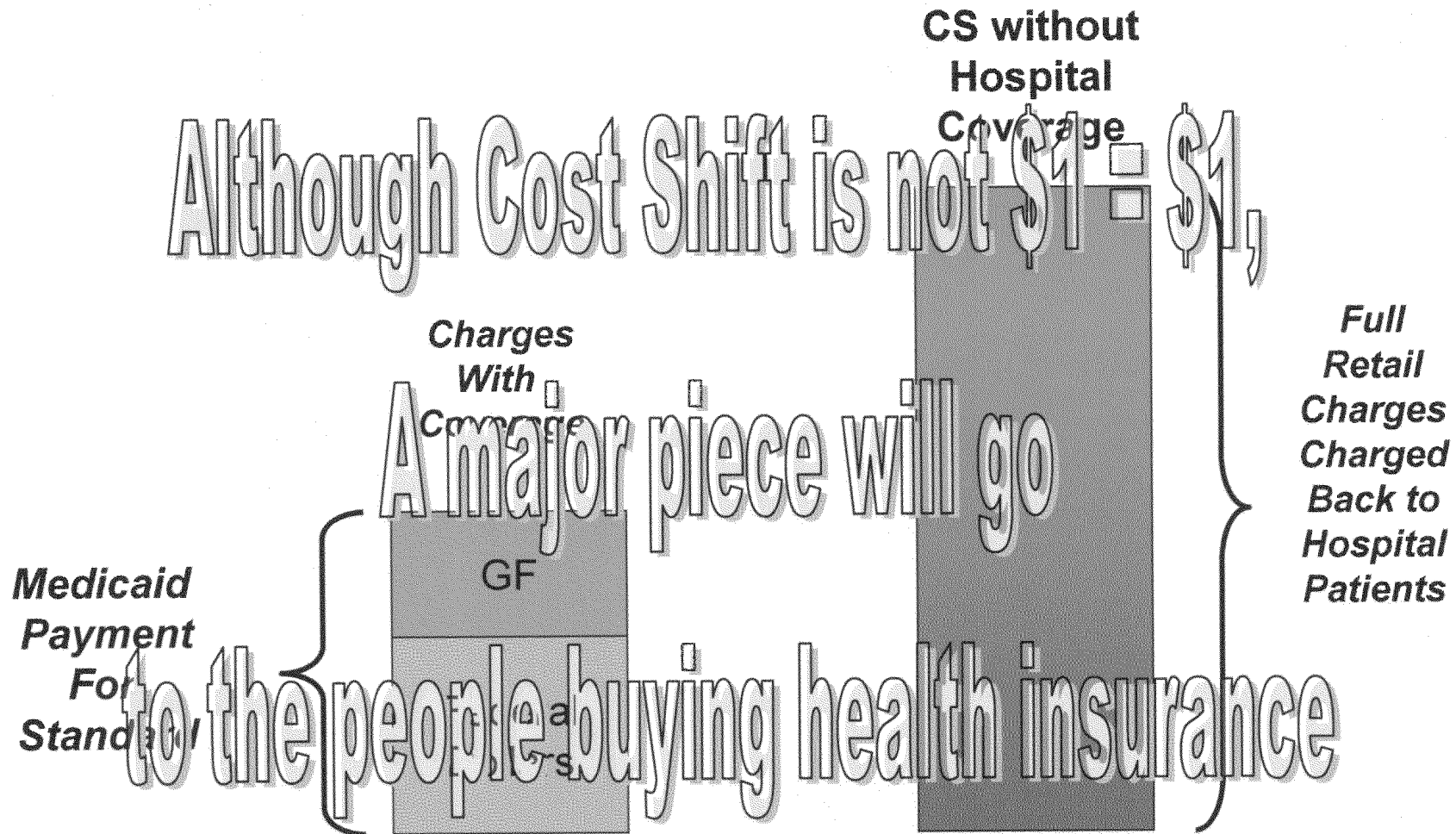


\$1.1 Million

**What King County, Washington taxpayers spent on
Just 20 people who had been repeatedly hospitalized,
Jailed, or admitted to detoxification centers over the
Course of *only one year.***

**SOURCE: CONSENSUS PROJECT
1999**

If Standard Goes Away, Who Pays



PORTLAND

Teachers' health bill continues to go up

Officials have yet to stem the cost of taxpayer-funded insurance, a year after a deal averted a strike

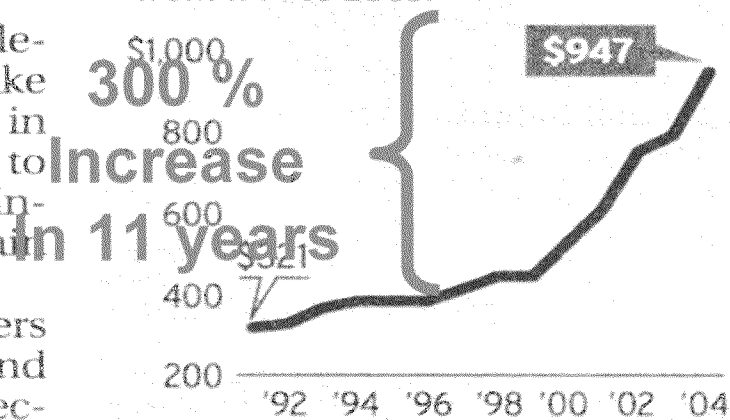
By **STEVEN CARTER**
THE OREGONIAN

A year after a landmark settlement averted a teachers strike and a shortened school year in Portland, promises by officials to try to contain runaway health insurance costs for teachers remain unfulfilled.

Mayor Vera Katz, the teachers union president and the Portland Public Schools' personnel director say progress is being made in addressing health care costs that should help the district and teachers forge a settlement in

SOARING HEALTH CARE COSTS

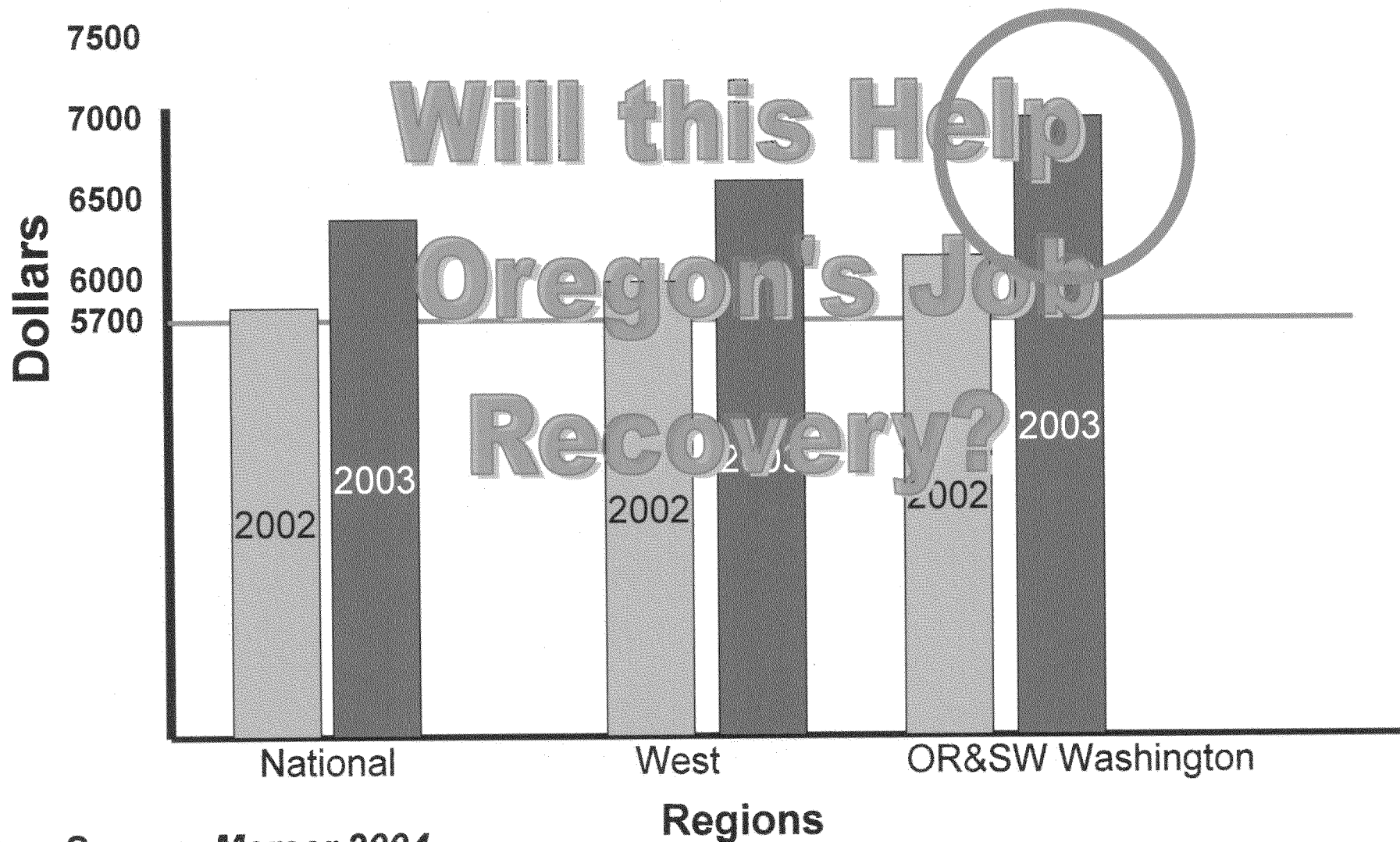
The average cost to insure each teacher in Portland Public Schools jumped from \$321 a month in 1991 to \$947 this year. Inflation in the Portland-Salem area rose 39 percent from 1991 to 2003.



Sources: Portland Public Schools,
U.S. Department of Labor

MICHAEL MODE/THE OREGONIAN

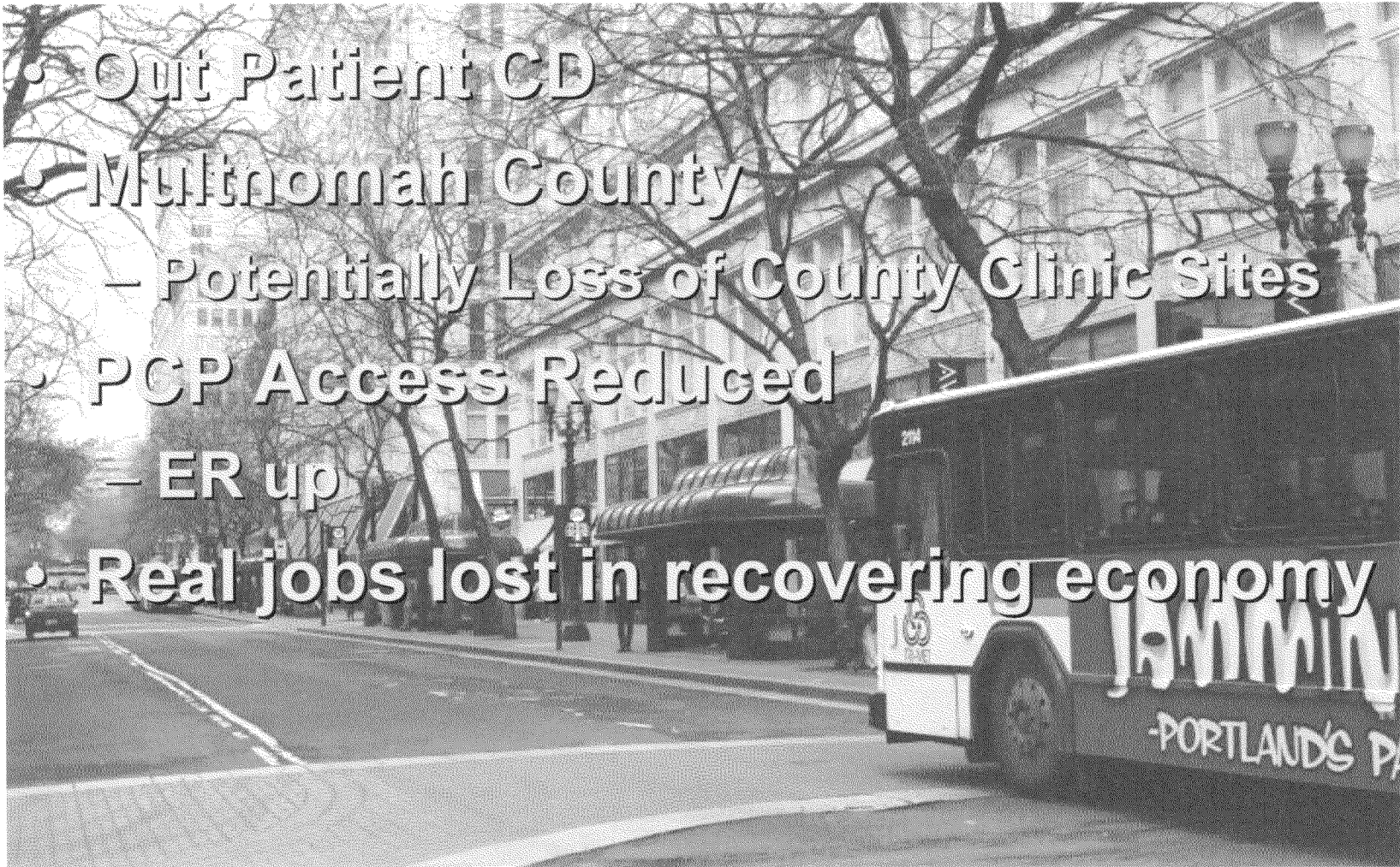
Oregon: Average Health Benefit Per Employee



Source: Mercer 2004

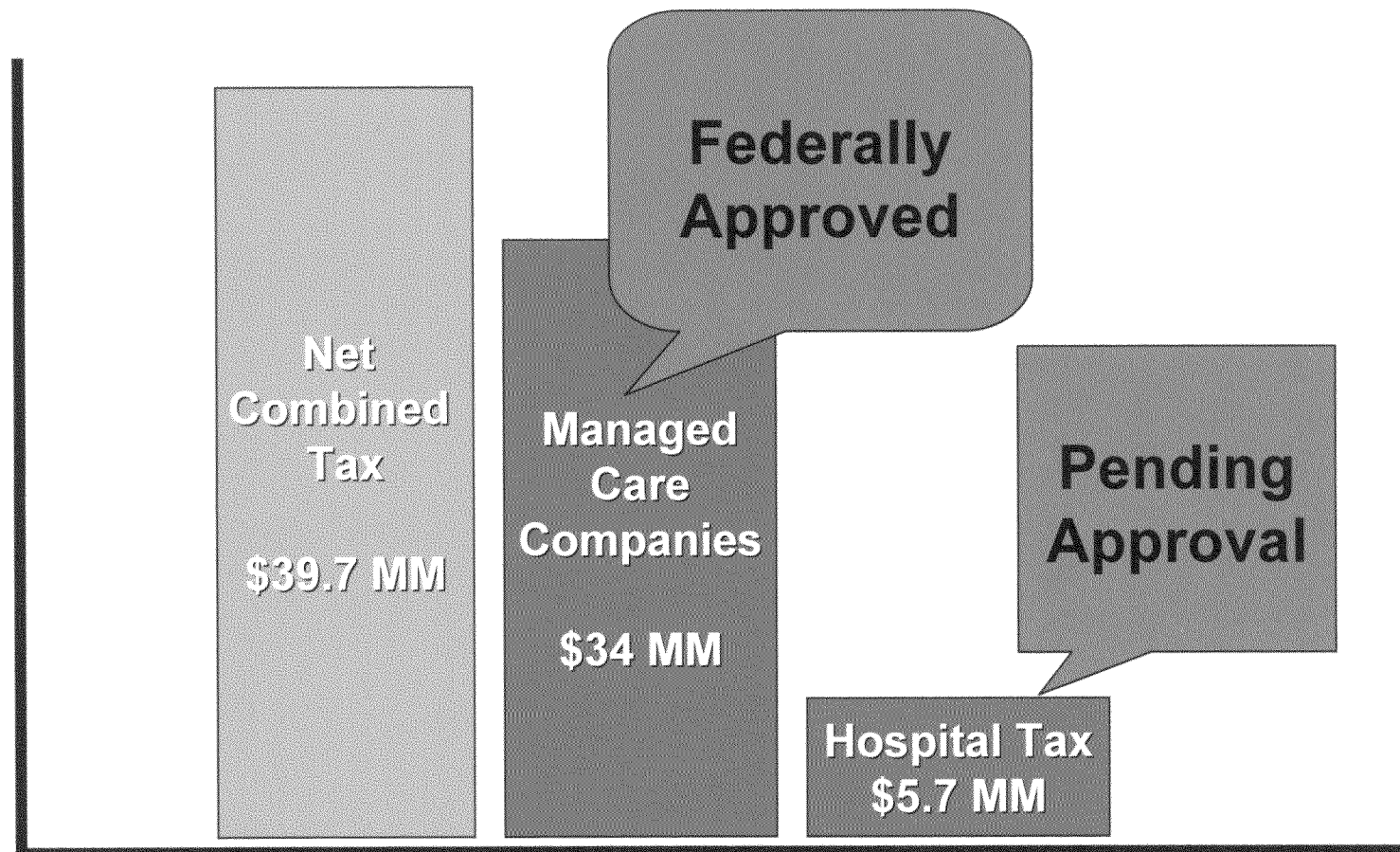
Safety Net Infrastructure Shrinkage From Loss of OHP Standard

- Out Patient CD
- Multnomah County
 - Potentially Loss of County Clinic Sites
- PCP Access Reduced
 - ER up
- Real jobs lost in recovering economy

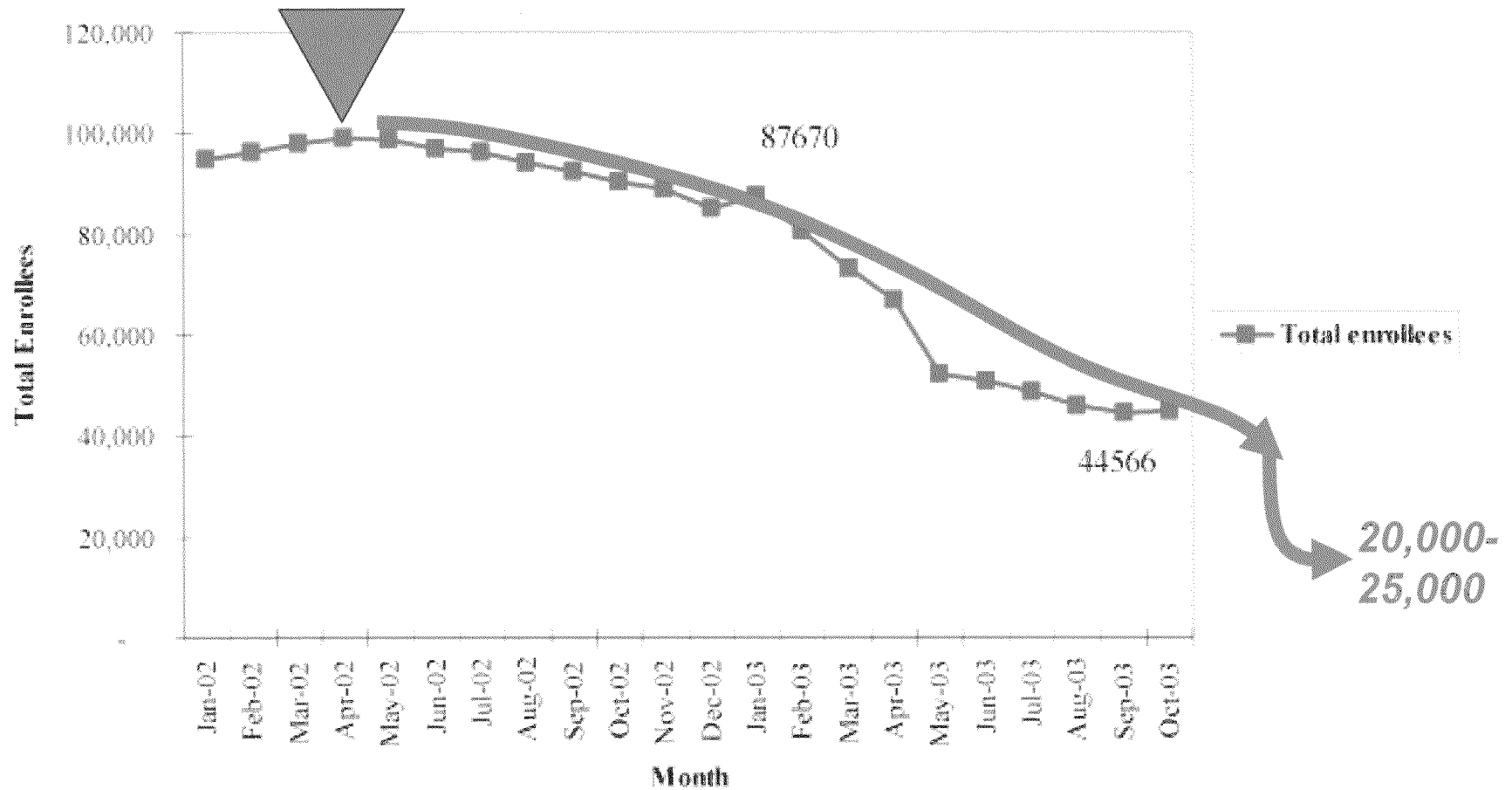


The Future: OHP Potential

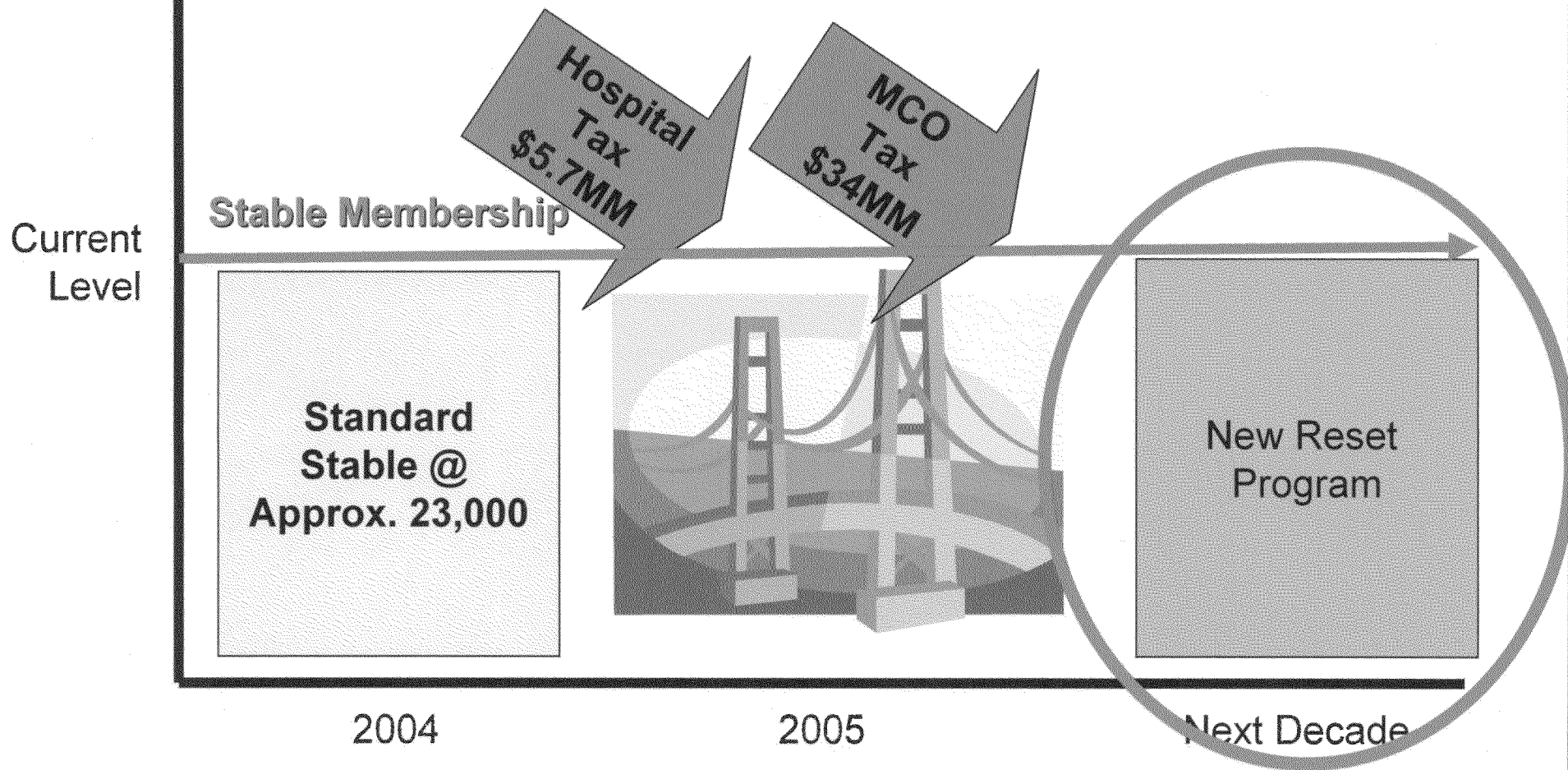
Managed Care and Hospital Tax to Support OHP Standard



OHP Standard Enrollees by Month

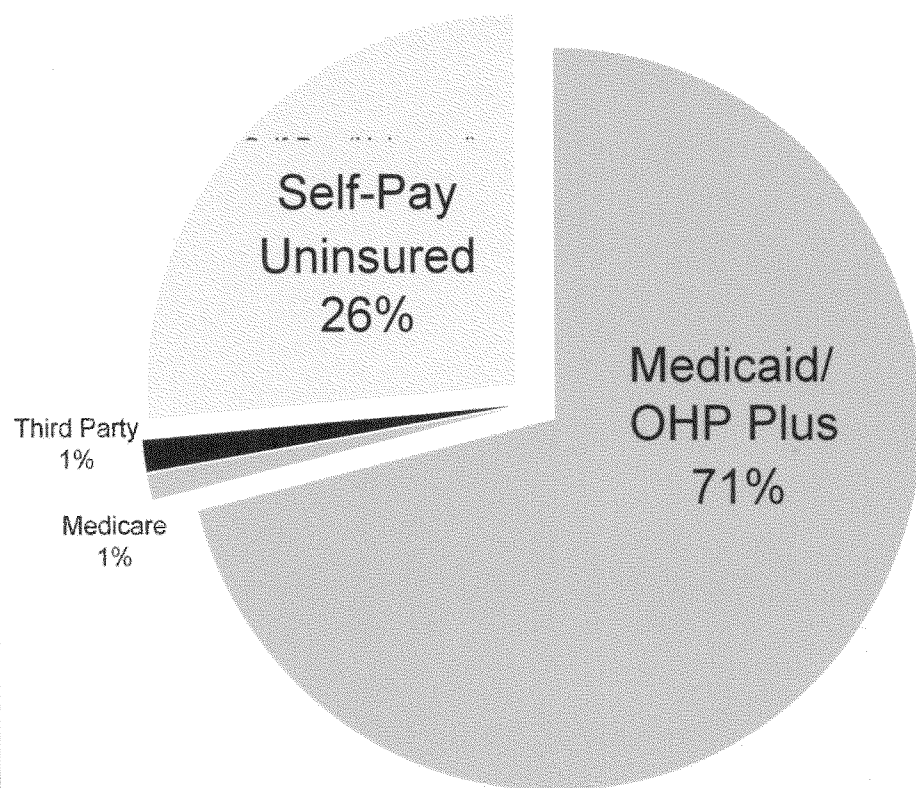


Plan

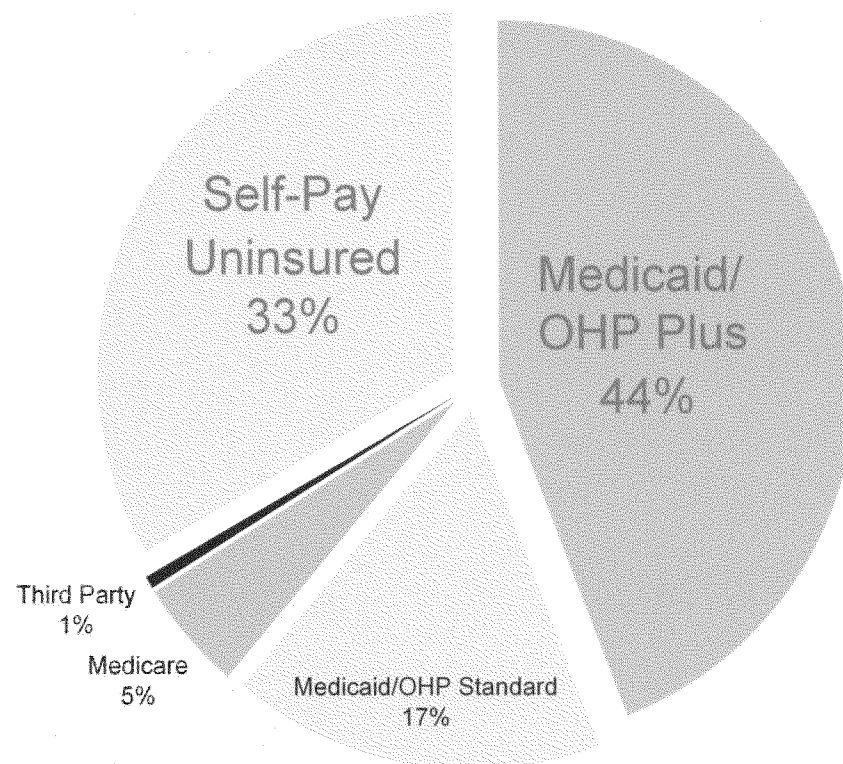


Impact Multnomah County Who We Serve FY '03 Compared to '04

**Primary Care Medical Visits
First 7 months of FY2003**



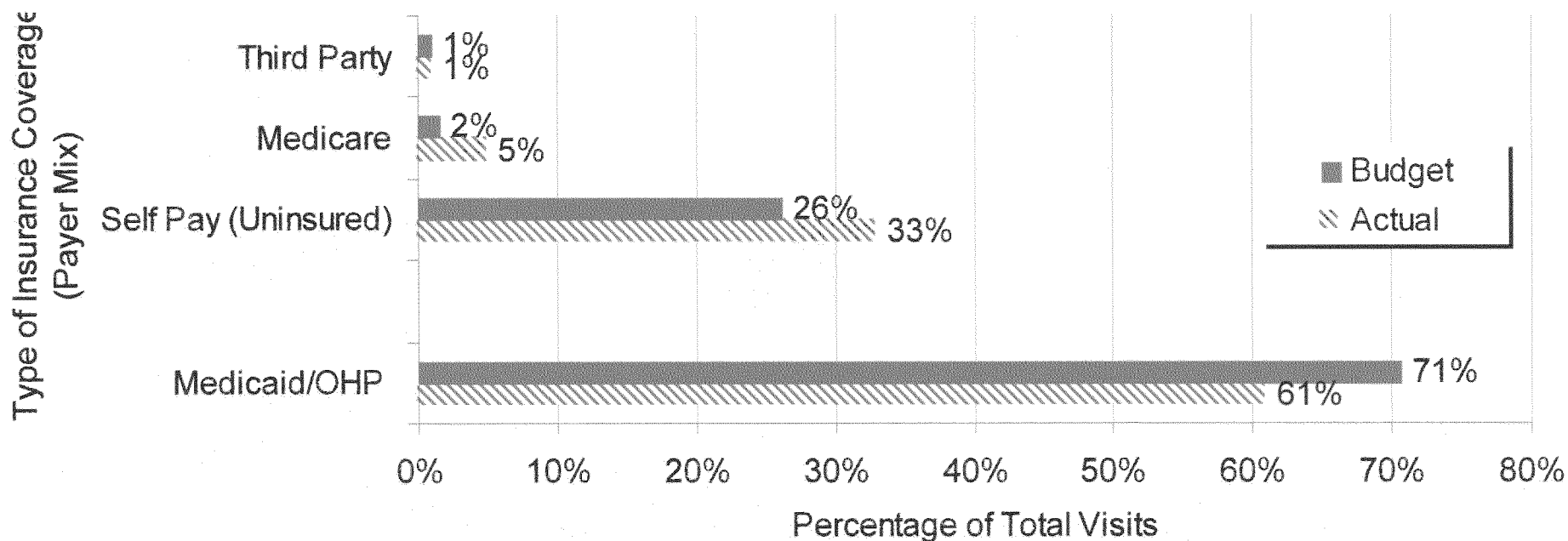
**Primary Care Medical Visits
First 7 months of FY2004**



Impact of Oregon Health Plan Changes To-Date on MCHD

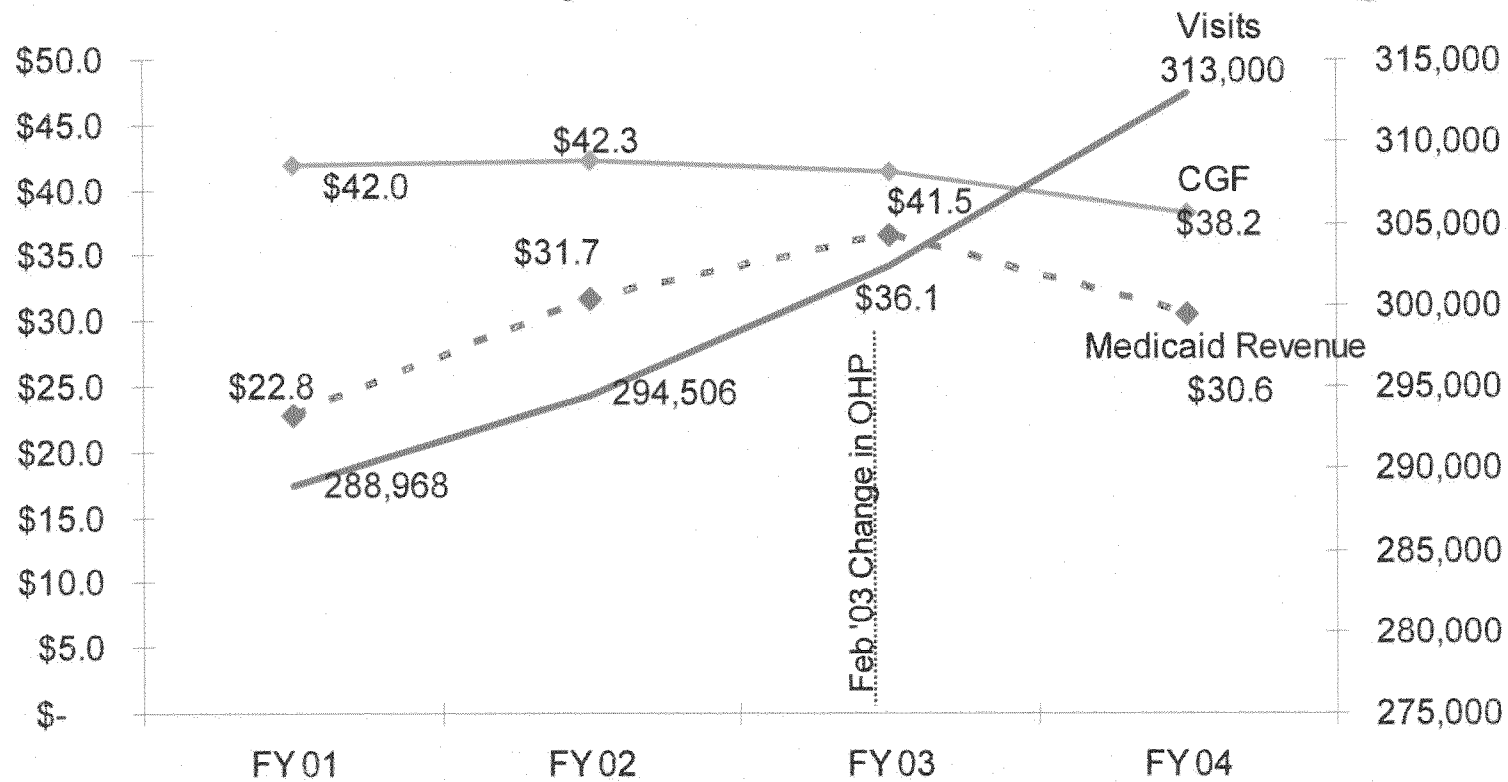
Primary Care Visits Budget to Actual FY04

(Does not include Dental, SBHC, Pharmacy, Lab, or X-ray)



Revenues Decline While Service Demand Rises

Visit Trend Compared to CGF and Medicaid Funding



Note: Visits for FY04 projected on data for first six months of the year.

MCHD Response to Changes in OHP

Reconfiguration of Clinical Services

GOALS: -----

➔ Customers

➔ Finance

➔ Processes

➔ Employees