



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

APRIL 8 - 12, 1991

Tuesday, April 9, 1991 - 9:30 AM - Agenda Review.Page 2
Tuesday, April 9, 1991 - 10:30 AM - Board BriefingsPage 2
Tuesday, April 9, 1991 - 1:30 PM - Board BriefingPage 2
Wednesday, April 10, 1991 - 9:30 AM - Work Session.Page 2
Wednesday, April 10, 1991 - 1:30 PM - PUBLIC HEARING.Page 2
Thursday, April 11, 1991 - 9:30 AM - Regular Meeting.Page 3
Thursday, April 11, 1991 - 1:30 PM - Work SessionPage 4
Friday, April 12, 1991 - 9:30 AM - Work SessionPage 5
Friday, April 12, 1991 - 1:30 PM - Work SessionPage 5

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, April 9, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

1. Review of Agenda for Regular Meeting of April 11, 1991.
-

Tuesday, April 9, 1991 - 10:30 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

2. Health Division Translation Services. Presented by Jan Sinclair and International Health Center Staff.
 3. Discussion of Effects and Costs of Accomodating Courts Without Acquiring New Space. Presented by Wayne George and Jim Emerson. 11:00 AM TIME CERTAIN
-

Tuesday, April 9, 1991 - 1:30 PM - 3:30 PM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

4. Discussion of Assessment and Taxation Compliance Audit by the Department of Revenue in Accordance with the Provisions of HB 2338. Presented by Richard Munn, Director, Oregon Department of Revenue.
-

Wednesday, April 10, 1991 - 9:30 AM - 12:00 PM

Multnomah County Courthouse, Room 602

WORK SESSION

1. Work Session to Discuss the Department of Human Services Budget.
-

Wednesday, April 10, 1991 - 1:30 PM - 5:00 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING

2. Public Hearing and Testimony on the Multnomah County Budget.
-

Thursday, April 11, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License New Outlet Application Submitted by Sheriff's Office with Recommendation for Approval as Follows:
Retail Malt Beverage for Wild Wood Golf Course, 21881 NW St. Helens Road, Portland

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 Acceptance of Report of the Citizens' Committee on City-County Service Consolidation. Presented by Dick Levy. 9:30 AM TIME CERTAIN
- R-2 RESOLUTION in the Matter of Endorsing the Establishment of an Institute of Portland Metropolitan Studies to Harness the Research Capacity of Portland State University and Other Institutions of Higher Education in the Metropolitan Area
- R-3 RESOLUTION for the Purpose of Acknowledging the Week of the Young Child and Encouraging Multnomah County Employees and Managers to Participate
- R-4 PROCLAMATION in the Matter of Proclaiming April 14-20, 1991 National Library Week in the County of Multnomah
- R-5 Second Reading and Possible Adoption of an ORDINANCE Providing for Transfers of Property Acquired Through Civil Forefeiture Laws and Establishing Procedures Therefor

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-6 Budget Modification MCSO #19 Authorizing Transfer of \$15,000 from Professional Services to Equipment in the Special Enforcement Detail Earnings Forfeitures Budget to Purchase Two Undercover Vehicles

COMMUNITY CORRECTIONS

- R-7 Approval of a Notice of Intent to Submit a Grant Proposal to the State Criminal Justice Coordinator to Fund Services for African American Drug and Alcohol Dependent Women

LIBRARY SERVICES

- R-8 Budget Modification DLS #4 Authorizing Transfer of \$335,500 Oregon Community Foundation Revenue from Contingency to the Library Budget to Fund Specific Dollar Allocations

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-9 Ratification of an Intergovernmental Agreement Between the Office of State Fire Marshal, the City of Gresham and Multnomah County, Providing Response Services Reimbursement and Funding for Training, Equipment and Team Member Medical Exams of the Regional Hazardous Materials Emergency Response Team Services
- R-10 Budget Modification DES #7 Authorizing Appropriation of \$22,880 in State Funds for Reimbursement of Expenditures Incurred in Connection with the Regional Hazardous Materials Emergency Response Team Services
- R-11 ORDER in the Matter of the Quitclaim of the Interest of Multnomah County, if any, in the Easements for Road Purposes Created by the Instruments Recorded at Book 1358, Page 409; Book 1416, Page 387; and Book 1756, Page 128 of Multnomah County Records
- R-12 Ratification of an Intergovernmental Agreement Between Multnomah County and the City of Troutdale to Provide Shared Costs of Installation, Maintenance and Power Consumption for a Traffic Signal to be Installed at NE 257th Avenue and the Intersection of Cherry Park Road and SW Sturges Drive

DEPARTMENT OF GENERAL SERVICES

- R-13 First Reading of an ORDINANCE Adopting Salary Ranges for Fiscal Year 1990-91 for Employees Covered by the Exempt Classification/Compensation Plan and Repealing Ordinance No. 667
- R-14 Budget Modification DGS #7 Authorizing Transfer of Funds from General Fund Contingency to Professional Services within the Information Services and Assessment and Taxation Division Budgets

Thursday, April 11, 1991 - 1:30 PM - 5:00 PM

Multnomah County Courthouse, Room 602

WORK SESSION

1. Work Session to Discuss the Department of Environmental Services Budget.
-

Friday, April 12, 1991 - 9:30 AM - 12:00 PM

Multnomah County Courthouse, Room 602

WORK SESSION

1. Work Session to Discuss the Department of General Services Budget.
-

Friday, April 12, 1991 - 1:30 PM - 5:00 PM

Multnomah County Courthouse, Room 602

WORK SESSION

2. Work Session to Discuss the Non-Departmental Budget.
-

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BUDGET DELIBERATIONS SCHEDULE*

MULTNOMAH COUNTY COURTHOUSE

1021 SW FOURTH, ROOM 602

PORTLAND, OREGON

<u>April 10, 1991</u>	9:30-12:00 PM	Budget Work Session Department of Human Services
	1:30-5:00 PM	BUDGET HEARING/PUBLIC TESTIMONY
<u>April 11, 1991</u>	1:30-5:00 PM	Budget Work Session Department of Environmental Services
<u>April 12, 1991</u>	9:30-12:00 PM	Budget Work Session Department of General Services
	1:30-5:00 PM	Budget Work Session Non-Departmental
<u>April 15, 1991</u>	9:30-12:00 PM	BUDGET HEARING/PUBLIC TESTIMONY
	1:30-5:00 PM	Budget Work Session Department of Community Corrections
<u>April 16, 1991</u>	1:30-5:00 PM	Budget Work Session District Attorney
<u>April 17, 1991</u>	9:30-12:00 PM	Budget Work Session Sheriff
	1:30-5:00 PM	BUDGET HEARING/PUBLIC TESTIMONY
<u>April 18, 1991</u>	1:30-5:00 PM	Budget Work Session Department of Library Services
<u>April 19, 1991</u>	9:30-12:00 PM	BUDGET HEARING/PUBLIC TESTIMONY

April 23, 1991

1:30-5:00 PM

Budget Work Session (If Needed)

7:00-10:00 PM

BUDGET HEARING/PUBLIC TESTIMONY

GRESHAM CITY HALL

1333 NW EASTMAN PARKWAY

*(SCHEDULE SUBJECT TO CHANGE)
CALL 248-3277 FOR FURTHER INFORMATION

(4/4/91 Update)

0103C/6-11/dr

Meeting Date: APR 09 1991

Agenda No.: B-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Health Division Translation Services

BCC Informal April 9, 1991 BCC Formal _____
(date) (date)

DEPARTMENT Human Services DIVISION Health

CONTACT Jan Sinclair TELEPHONE 3674

PERSON(S) MAKING PRESENTATION Jan Sinclair and IHC Staff

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15-20 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Jan Sinclair and staff from the International Health Center will provide an informational presentation on the what and who of translator services provided by the Health Division. Questions will be invited.

(If space is inadequate, please use other side)

SIGNATURES:

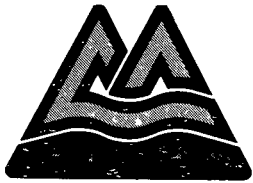
ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Diane Zussman

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
1991 APR - 1 PM 2:00
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: Jan Sinclair, Manager *Jan S.*
Specialty Care Clinics *by Tamara*

DATE: March 27, 1991

SUBJECT: REQUEST FOR PLACEMENT OF ITEM ON INFORMAL AGENDA

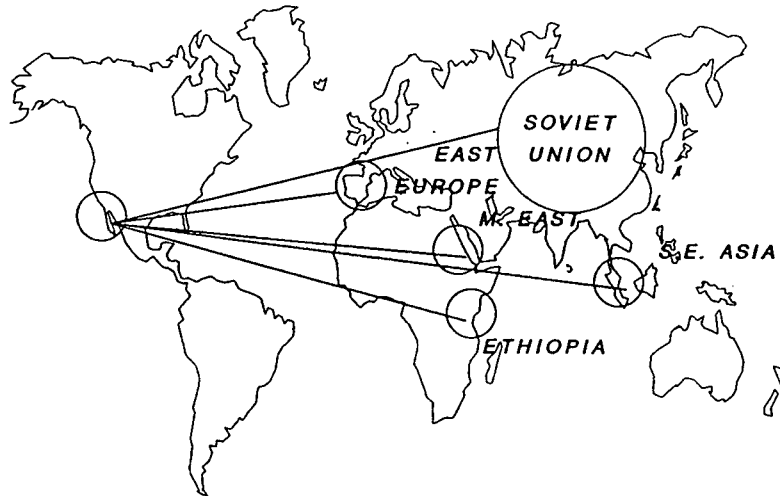
RECOMMENDATION: That the attached request for placement of an informational briefing be placed on the Informal Agenda for April 9, 1991.

ANALYSIS AND BACKGROUND: The Health Division as part of its medical practice is required to provide interpretation services to non-English speaking clients. As the volume of non-English clients has grown over the last several years, along with the number of languages they speak, the scope of this service has also grown.

In February the Board approved Budget Modification DHS 21, which used on-call interpreter funds to create a position of translation services coordinator. This position is designed to allow better management of interpreter services, and is expected to pay for itself through better scheduling of interpreters with clients.

The Health Division on April 9 would like to provide the Board some background information on the interpretation and translation services provided by the Division. We will explain why we provide the services, who we provide them to, and what the services entail. We will be prepared to answer questions that may arise.

OREGON'S REFUGEE PROGRAM RECEIVES REFUGEES FROM ACROSS THE WORLD

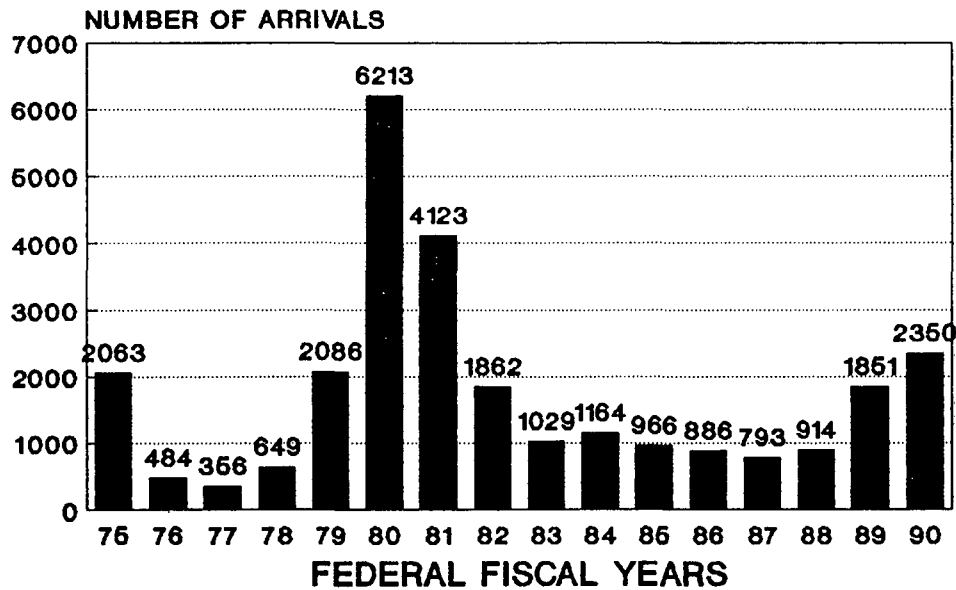


AFGHANISTAN 398
CAMBODIA 3,466
ETHIOPIA 473
ETHNIC CHINESE 1,781
LAOS 3,429
POLAND 256
ROMANIA 1,713
SOVIET UNION 3,030
VIETNAM 10,772
OTHERS 2,491

1975 TO 1990
TOTAL 27,791

OREGON REFUGEE ARRIVALS

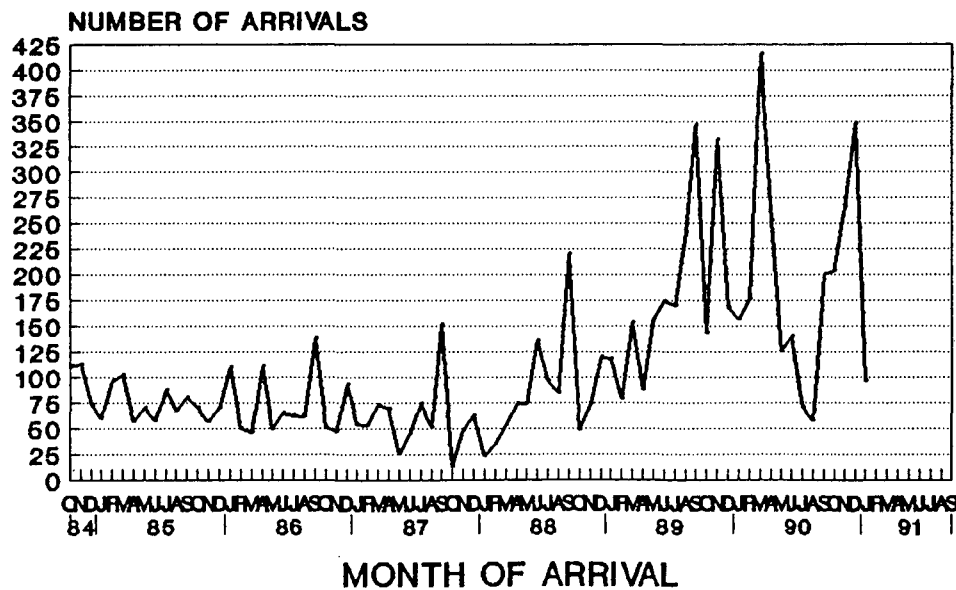
TOTAL ARRIVALS BY YEAR



JANUARY 1991

OREGON REFUGEE ARRIVALS

TOTAL BY MONTH

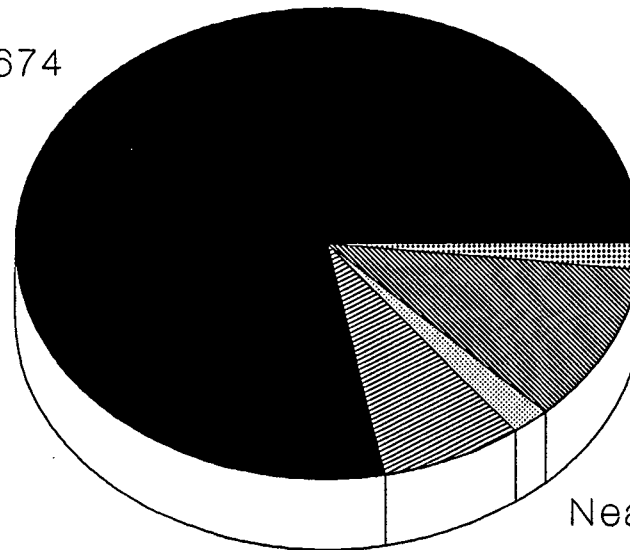


FEBRUARY 11, 1991

MULTNOMAH COUNTY HEALTH DIVISION'S
INTERPRETATION & TRANSLATION
SERVICES

OREGON REFUGEE ARRIVALS: FFY 1975-1990

South East Asians 21674
78%



Africans 500
2%

Soviets/Russians 3038
11%

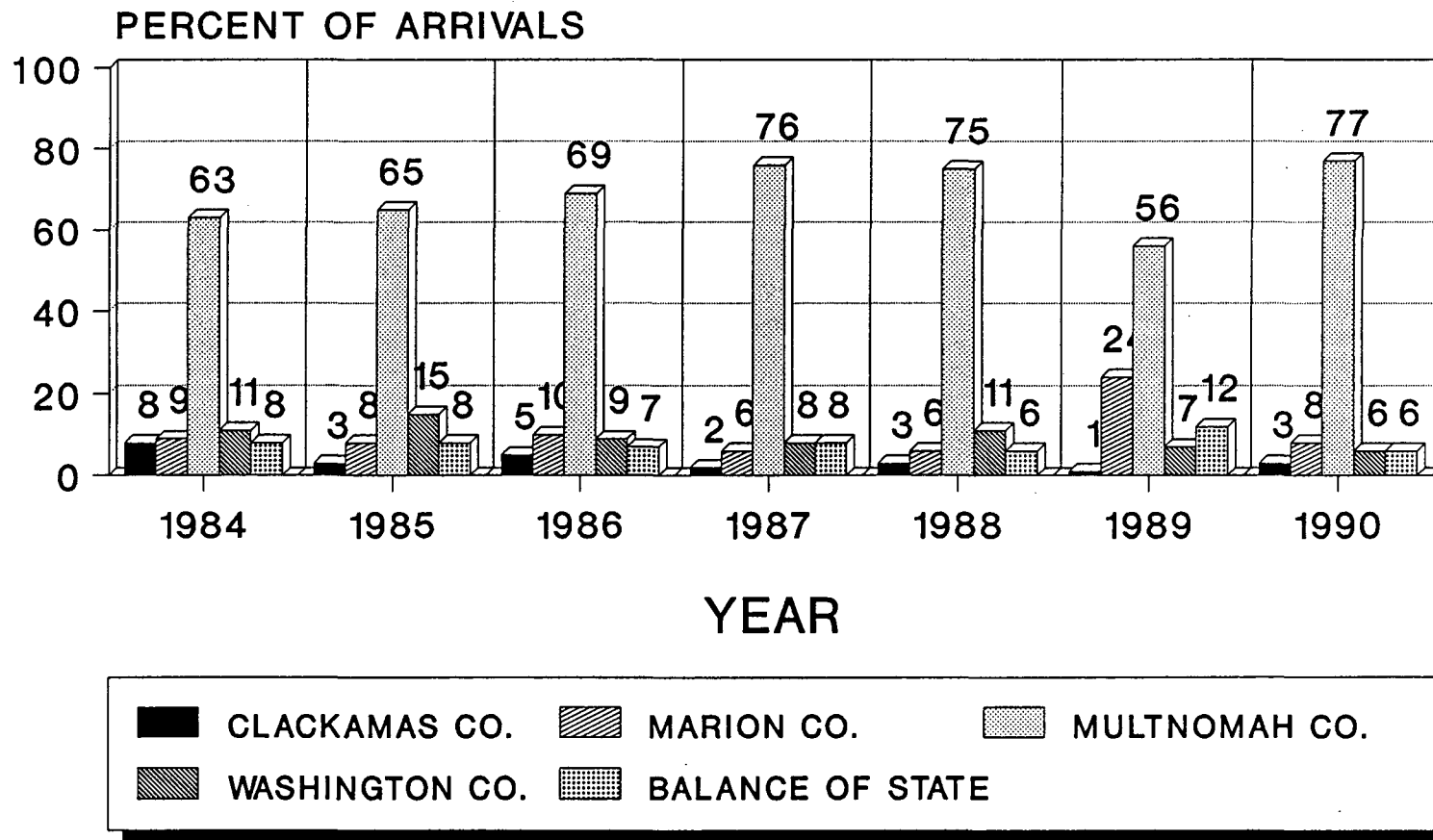
Near East/ S. Asians 544
2%

East Europeans 2035
7%

Oregon Refugee Population 1975-90

TOTAL: 27,791

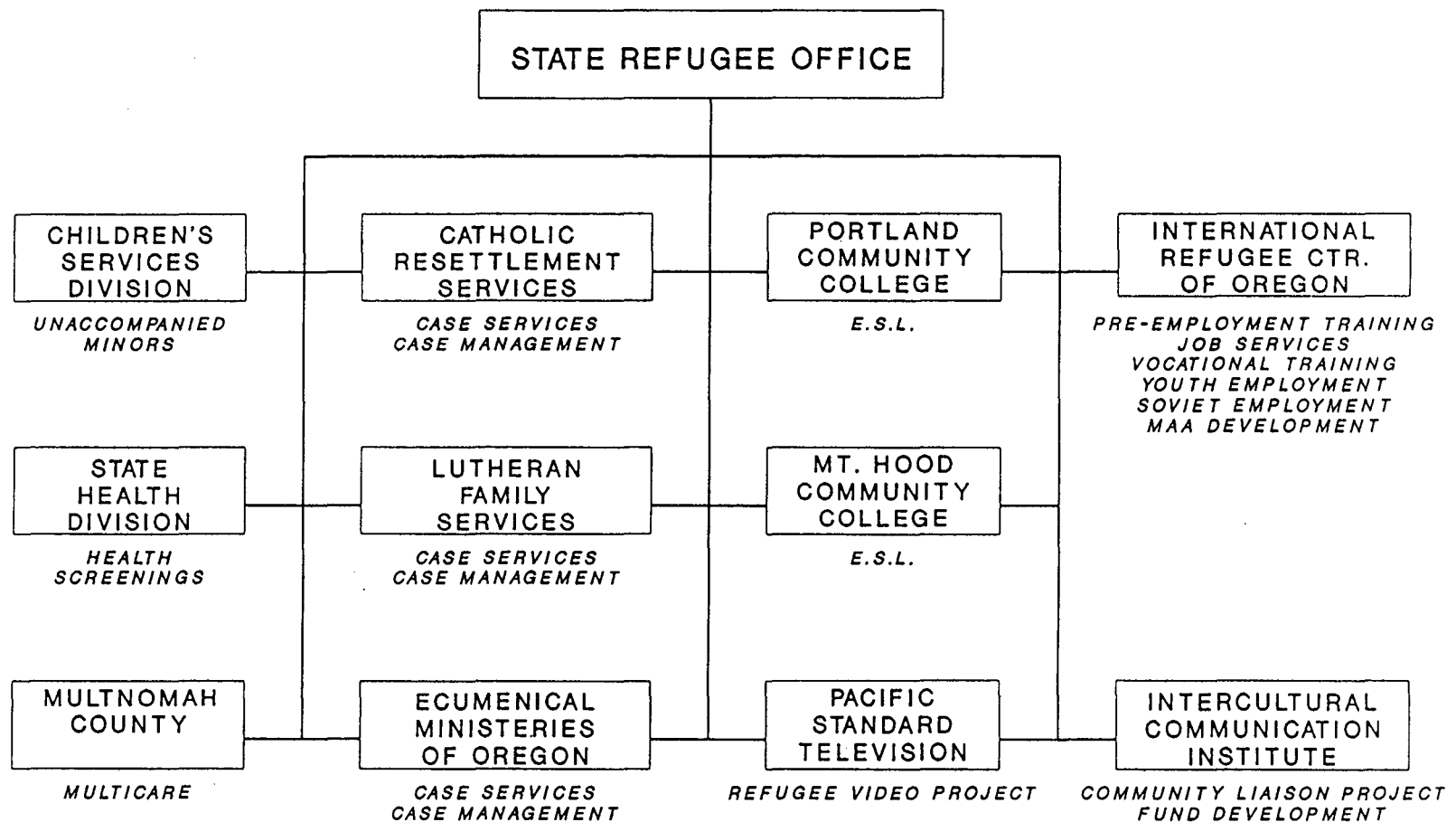
REFUGEE ARRIVALS BY COUNTY



APRIL 8, 1991

STATE REFUGEE PROGRAM

ORGANIZATIONAL CHART



REFUGEE FUNDED PROJECTS

APR 09 1991

B-3

.....

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Space - Courts Contingency Plans

AGENDA REVIEW/
BOARD BRIEFING _____ 4/9/91 _____ REGULAR MEETING _____
(date) (date)

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Wayne George, Jim Emerson TELEPHONE X-3322

PERSON(S) MAKING PRESENTATION Wayne George, Jim Emerson

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30-45 Minutes TIME CERTAIN 11:00 A.M.

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

As directed at 2/5/91 Board meeting, discuss effects and costs of "scrunch" plans to illustrate cost and effects of accomodating Courts without acquiring new space.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Or

DEPARTMENT MANAGER Paul Charborough

(All accompanying documents must have required signatures)

03/443 OF
CLINTON COUNTY
MULTNOMAH COUNTY
OREGON
1991 APR - 1 PM 2.02

FWS

MULTNOMAH COUNTY COURTHOUSE SCRUNCH PLANS

March 20, 1991
24

SCRUNCH SUMMARY

Option	Quan. of	Locations of:					Mead	Cost	Time
		Courtrms	Courts	Chair	BCC	Clerk			
			Admin.			Hearings Room			
1	3	CTHS 1	PDX 15	CTHS 6	CTHS 6	CTHS 6 share	Auditor	\$50,000	3 mos.
1-B	3	CTHS 1	PDX 15	CTHS 6	CTHS 6	CTHS 6 share	Auditor	\$60,000	3 mos.
2	3	CTHS 6	PDX 15	PDX 15	PDX 15	PDX 15	Tax SCC S.E.D.	\$300,000	10 mos.
3	3	CTHS 6	PDX 14	PDX 14	PDX 14	PDX 14	D.G.S.	\$320,000	10 mos.
4	2	CTHS 6	CTHS 1	PDX 14 &15	CTHS 6	CTHS 6	Auditor Tax SCC	\$50,000	3 mos.
5	2	CTHS 2	CTHS 1	CTHS/ &PDX 14	CTHS 6	CTHS 6 share	As is	\$25,000	2 mos.

FACILITIES MANAGEMENT--March 20, 1991
prepared by: Andrea Bainbridge Design

**MULTNOMAH COUNTY
COURTHOUSE SCRUNCH PLANS**

March 20, 1991

SCRUNCH FIVE: LEAST DISRUPTION

COURTHOUSE 6TH FLOOR:

BAUMAN and HANSON plus HANSON'S staff absorbed into remaining Commissioners' space.

BAUMAN'S Staff moves to Portland Building, 14th floor.

Commissioners take larger offices.

JUDGE LAMAR takes Bauman's suite.

JUDGE LONDER, plus clerk, takes ~~Hanson's~~ office and shares Commissioners' Hearing Room.
Anderson's

COURTHOUSE 2ND FLOOR: RMS.204 & 236

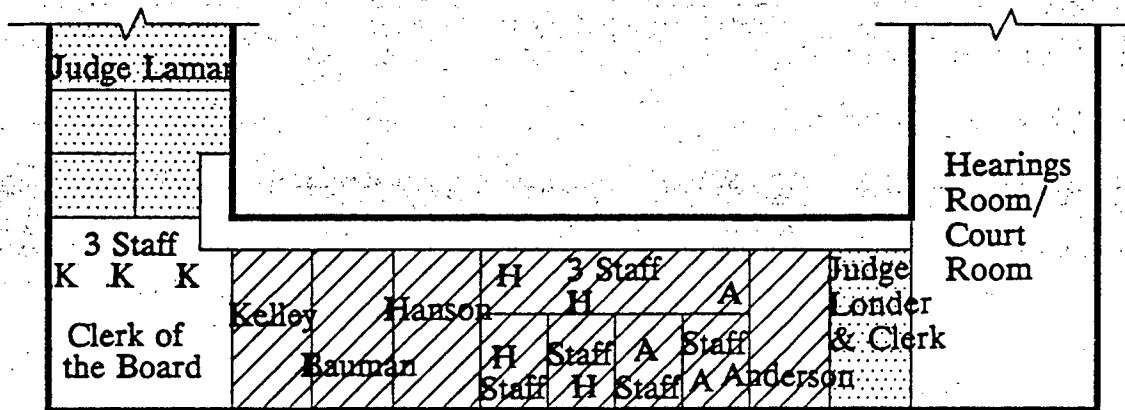
COURT ADMINISTRATION stays as is.

COURTHOUSE 1ST FLOOR:

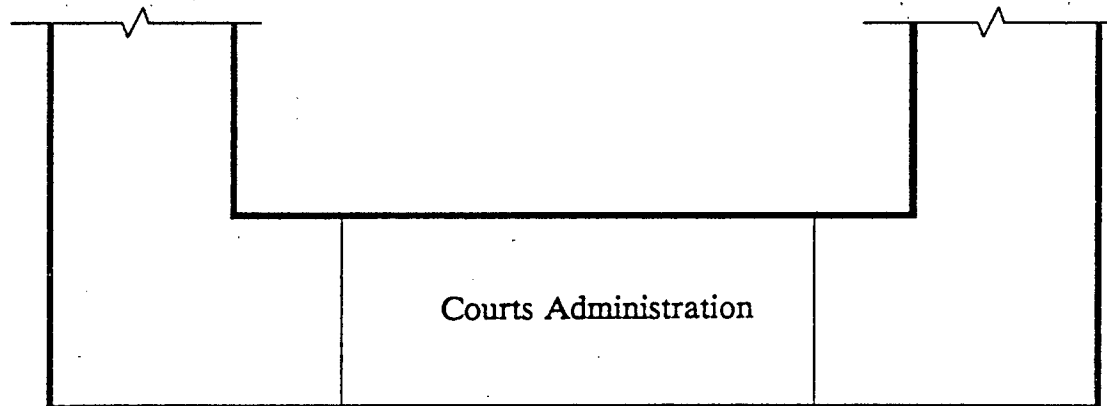
CHAIR plus staff stay as is.

COST: \$25,000

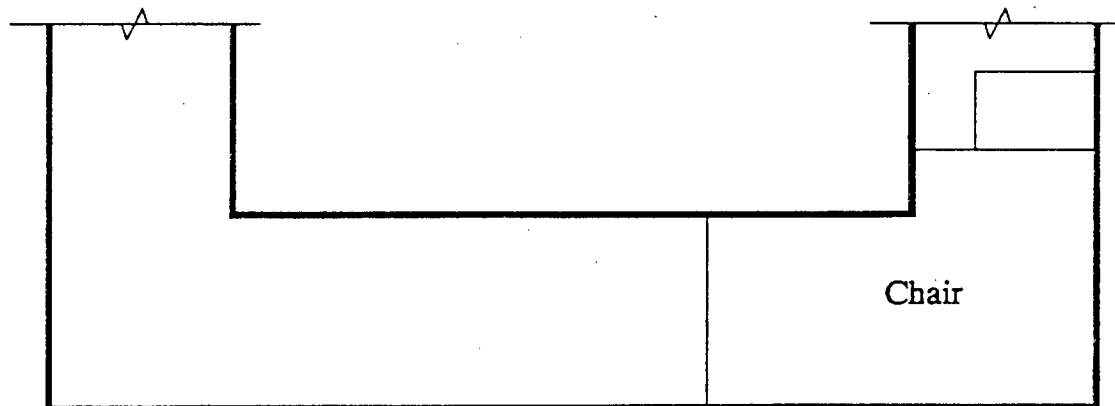
COURTS GAIN 1,800 sq.ft.



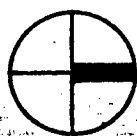
Partial 6th Floor Plan



Partial 2nd Floor Plan

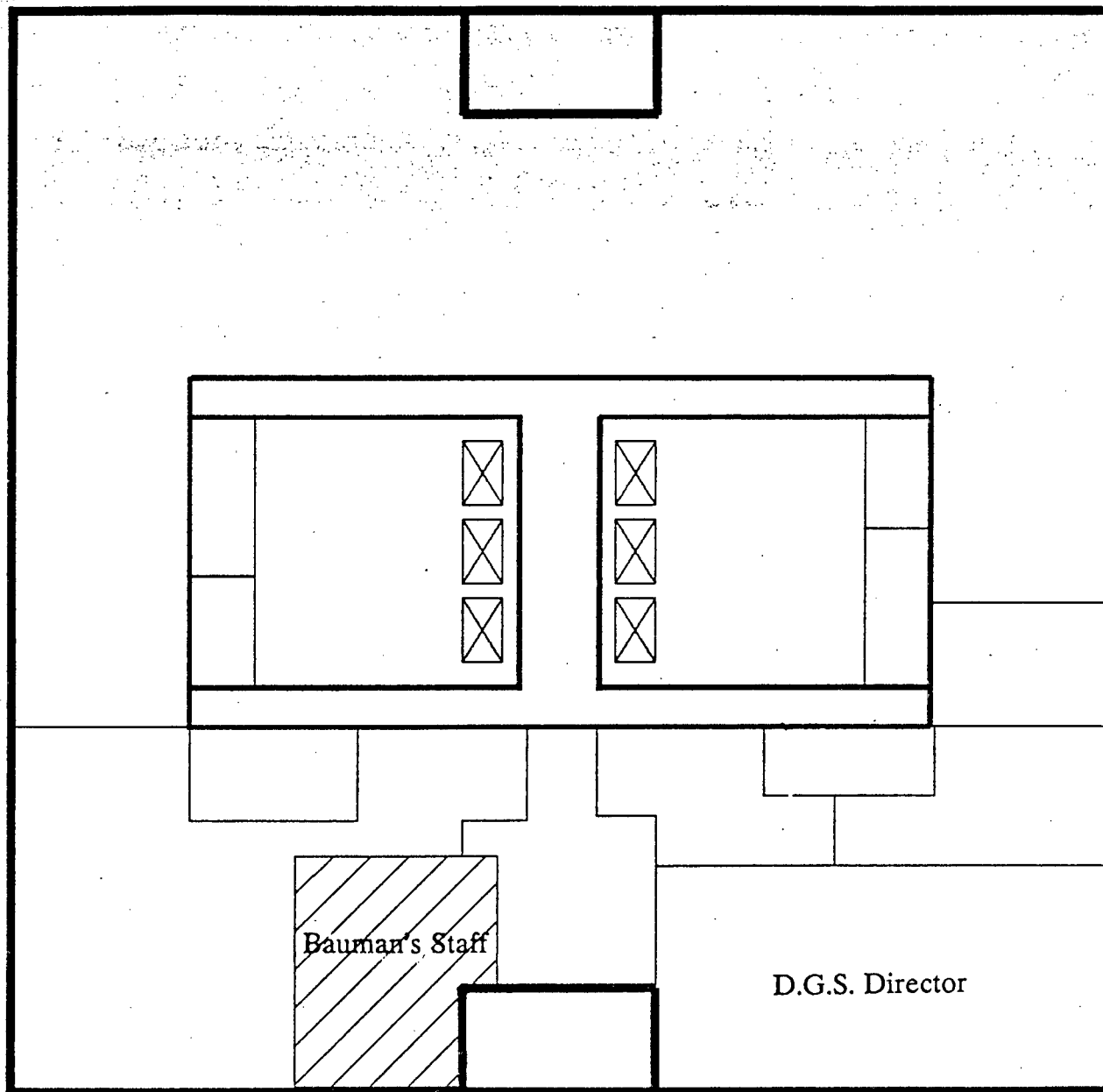


Partial 1st Floor Plan

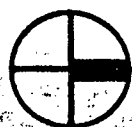


Multnomah County Courthouse

Option 5 - No Scale



OR MEAD BLDG.



Portland Building - 14th Floor

Option 5 - No Scale

**MULTNOMAH COUNTY
COURTHOUSE SCRUNCH PLANS**

March 20, 1991

**SCRUNCH FIVE: LEAST DISRUPTION
PROS AND CONS**

PROS:

COMMISSIONERS keep large offices and private bathrooms.

JUDGE LAMAR and JUDGE LONDER are accommodated with minimum costs.

Adequate space for staff.

Very little disruption and minimal costs.

CONS:

COMMISSIONERS required to use Hearings Room only in the afternoon since it would be shared with Judge Londer.

COMMISSIONERS and staff lose their conference room unless other accommodations are made.

JUDGE LONDER must share chambers with his clerk.

COURTS do not receive all requested space.

WAYNE

MULTNOMAH COUNTY
COURTHOUSE SCRUNCH PLANS
March 29, 1991

SCRUNCH SUMMARY

Option	Quan. of	Locations of:					Mead	Cost	Time
		Courtrms	Courts Admin.	Chair	BCC	Clerk	Hearings Room		
1	3	CTHS 1	PDX 15	CTHS 6	CTHS 6	CTHS 6 share	Auditor	\$50,000	3 mos.
1-B	3	CTHS 1	PDX 15	CTHS 6	CTHS 6	CTHS 6 share	Auditor	\$60,000	3 mos.
2	3	CTHS 6	PDX 15	PDX 15	PDX 15	PDX 15	Tax SCC S.E.D.	\$300,000	10 mos.
3	3	CTHS 6	PDX 14	PDX 14	PDX 14	PDX 14	D.G.S.	\$320,000	10 mos.
4	2	CTHS 6	CTHS 1	PDX 14 &15	CTHS 6	CTHS 6	Auditor Tax SCC	\$50,000	3 mos.
5	2	CTHS 2	CTHS 1	CTHS &PDX 14	CTHS 6	CTHS 6 share	As is	\$25,000	2 mos.
3 6	3	CTHS 6	MEAD 5	MEAD 2,4,	MEAD 5	MEAD 1	All Board	BUDGETED*	10 mos.

* At Mead Building
\$40,000 at Courthouse
\$8,400 per year loss of lease revenue

SHARON - 5, 2, 4

FACILITIES MANAGEMENT--April 1, 1991
prepared by: Andrea Bainbridge Design

MULTNOMAH COUNTY
COURTHOUSE SCRUNCH PLANS
March 29, 1991

SCRUNCH SIX: MEAD BUILDING

COURTHOUSE 6TH FLOOR:

COMMISSIONERS move to Mead Building.

JUDGE LAMAR takes Bauman's suite.

JUDGE LONDER takes Hanson's office and takes over Commissioners' Hearing Room. Clerk located outside.

COURT ADMINISTRATION takes remaining space.

COURTHOUSE 2ND FLOOR: RMS.204 & 236

COURT ADMINISTRATION moves to Sixth Floor.

NEW JUDGE takes space as is for Courtroom, Judge's chambers and Jury room.

COURTHOUSE 1ST FLOOR:

CHAIR plus staff move to the Mead Building.

COURTS take over CHAIR'S suite.

COST:	BUDGETED At Mead Building
	\$40,000 at Courthouse
COURTS GAIN:	10,180 SQ. FT.

**MULTNOMAH COUNTY
COURTHOUSE SCRUNCH PLANS**
March 29, 1991

SCRUNCH SIX: MEAD BUILDING

Hearings Room and Conference Rooms

One Commissioner and Staff

Three Commissioners and Staff

Clerk of the Board

Chair and Staff

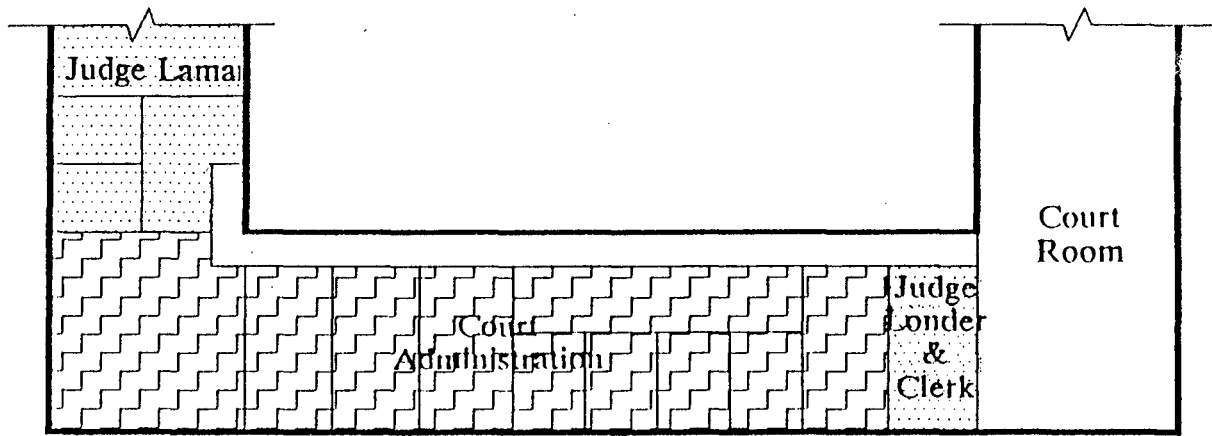
First Floor

Second Floor

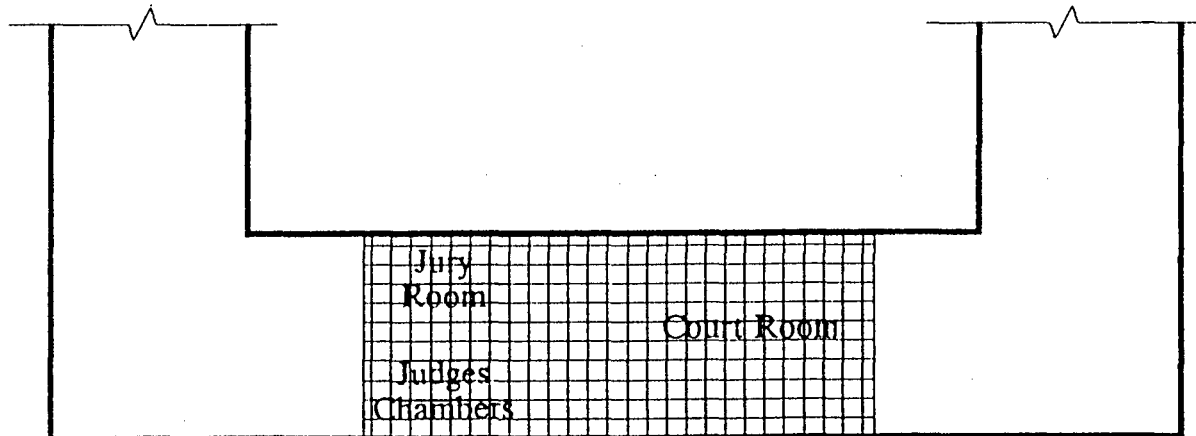
Fourth Floor

Fifth Floor

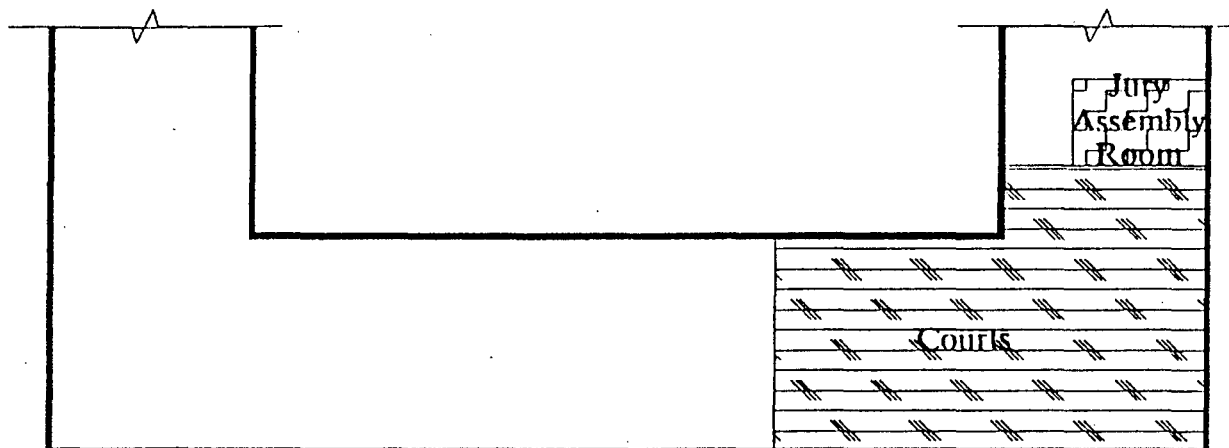
Fifth Floor



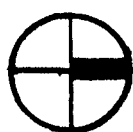
Partial 6th Floor Plan



Partial 2nd Floor Plan

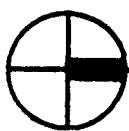
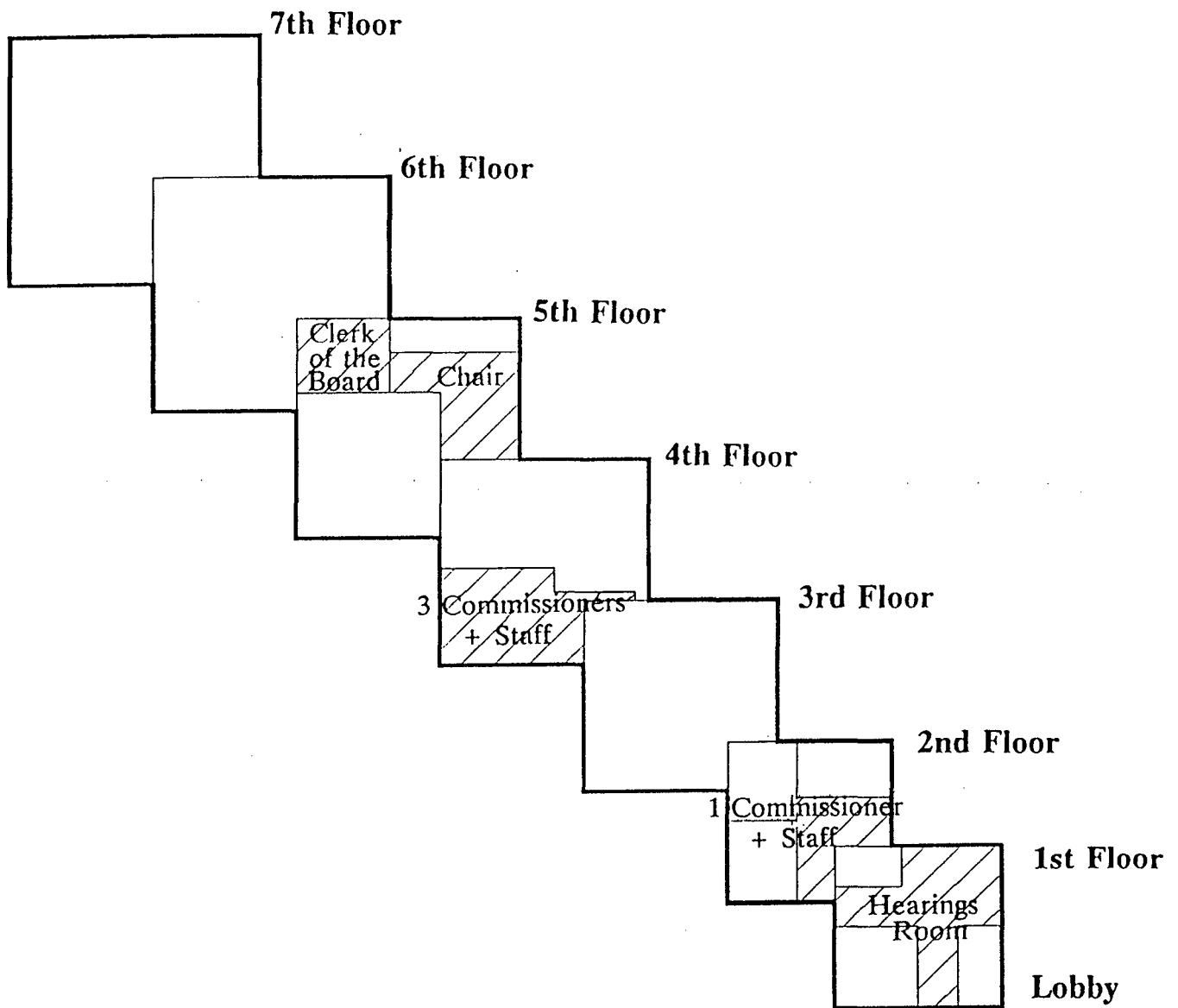


Partial 1st Floor Plan



Multnomah County Courthouse

Option 6 - No Scale



Mead Building

Option 6 - No Scale

3/29/91

MEAD SCRUNCH

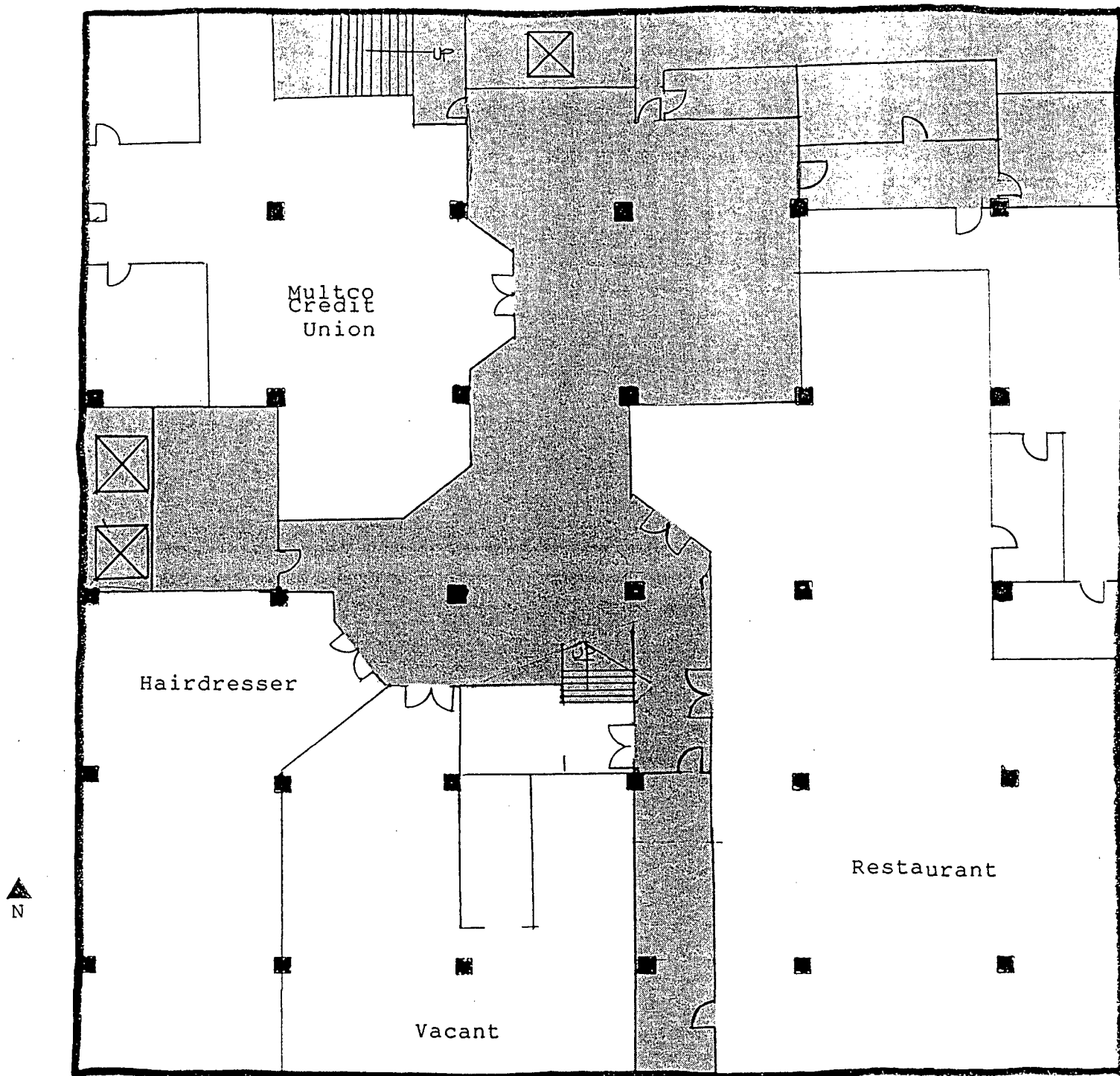
COST: \$40,000 (Courthouse and Moves)

NOTE: \$500,000 est. in Mead Building. This is budgeted, but may result in future demand for general fund monies to accomplish originally-intended work.

Establishing a Hearings Room (Assembly Occupancy) in the Mead Building MAY result in a demand by the Bureau of Buildings to accomplish seismic analysis and repair before occupancy.



\$20,000. EST. FOR ENCL. ANALYSIS.

\$500,000 EST. FOR SEISMIC UPGRADE.



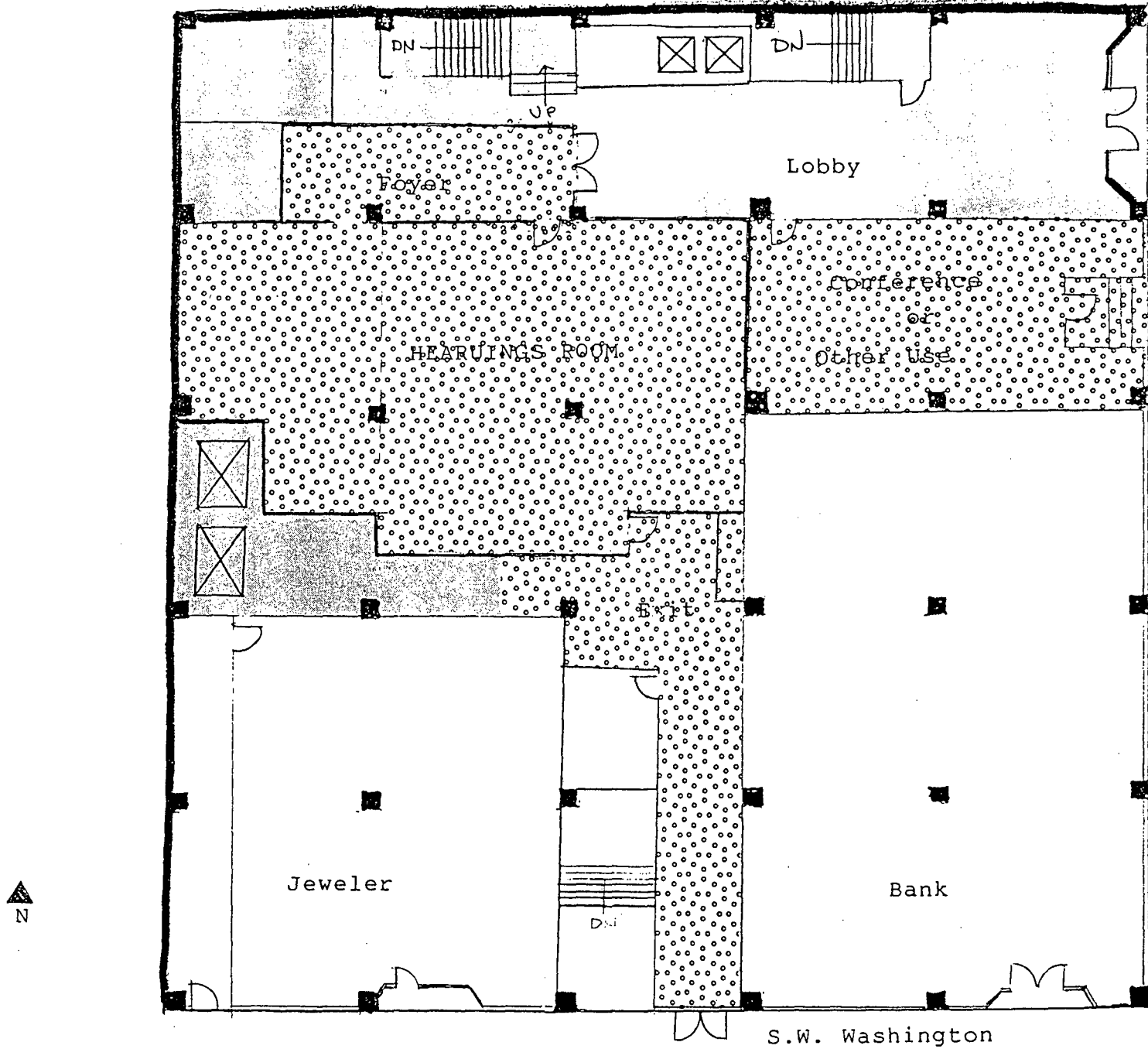
Basement

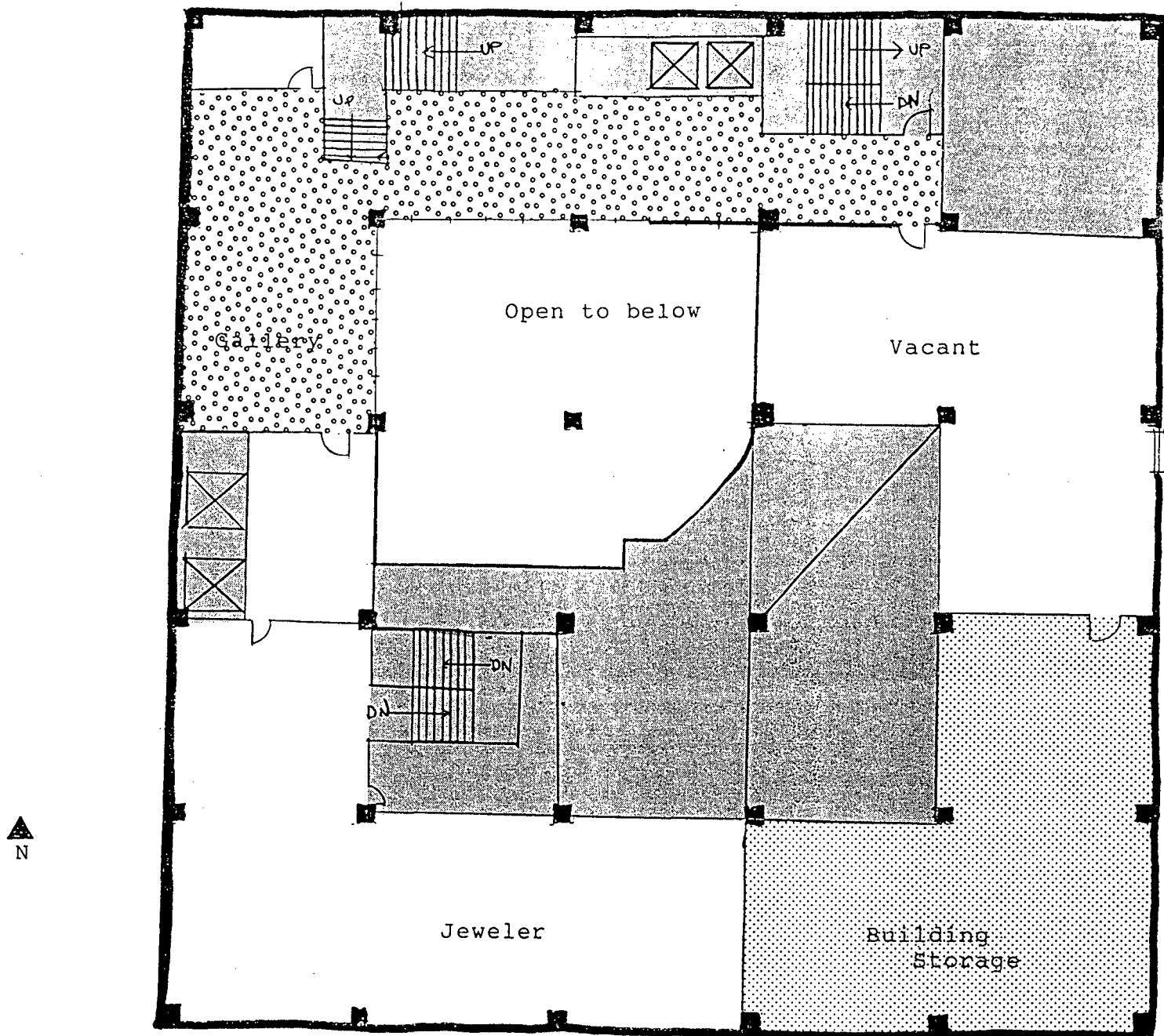
S.W. Washington

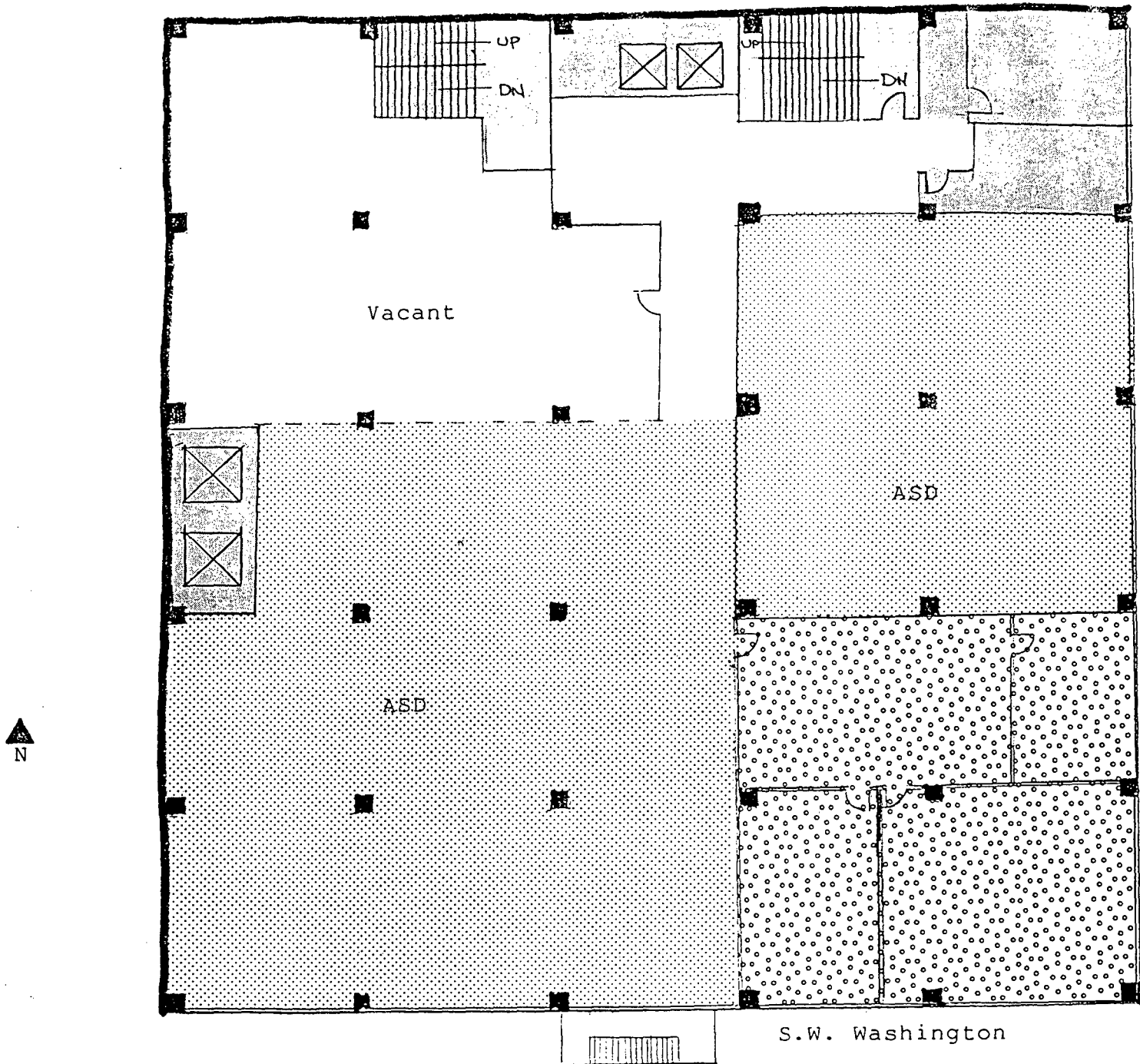
-  Halls, Stairs, HVAC, Restrooms, Elevators.
-  Other Tenants

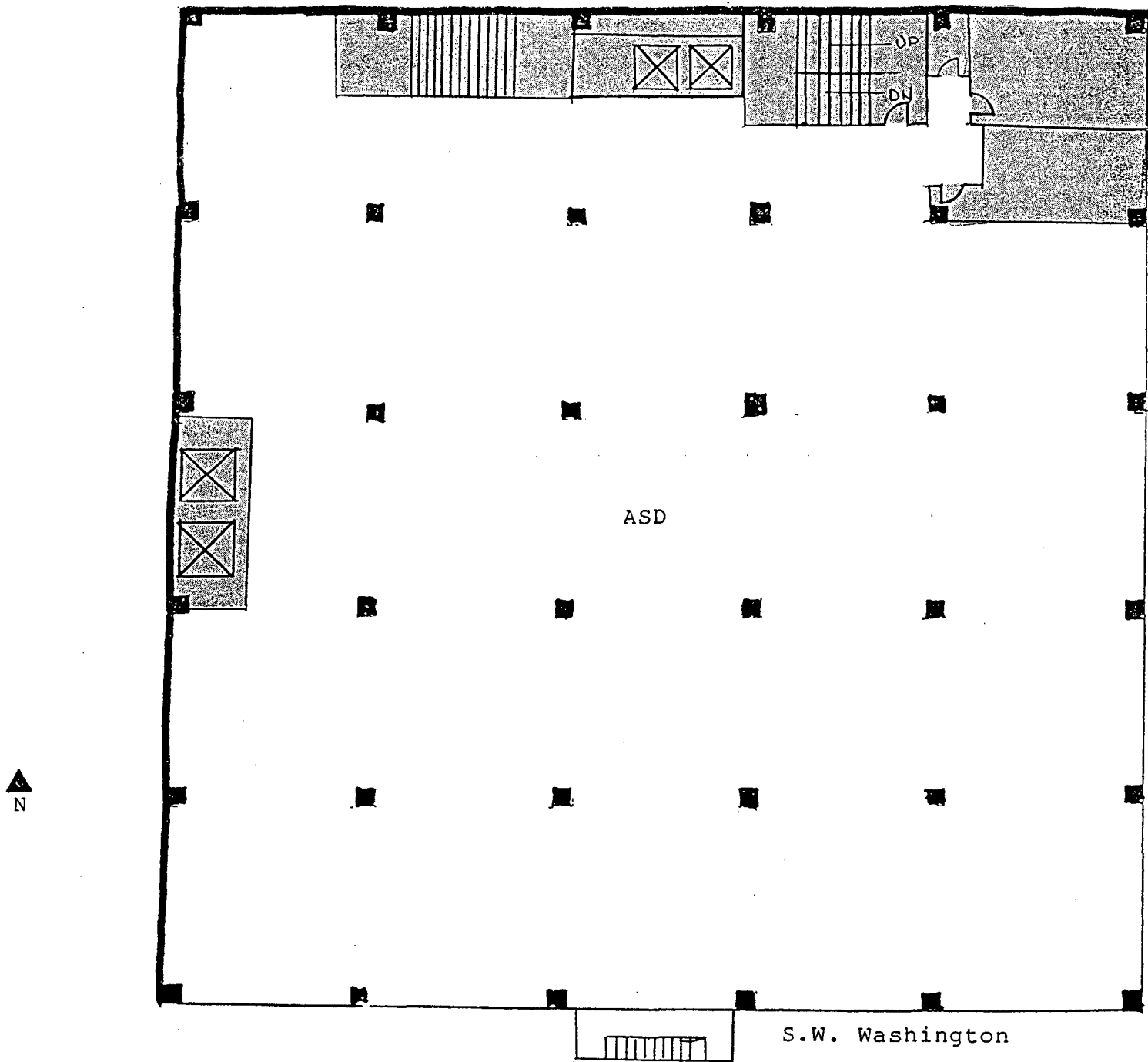
Scale 1/16" = 1' - 0"

3/29/91



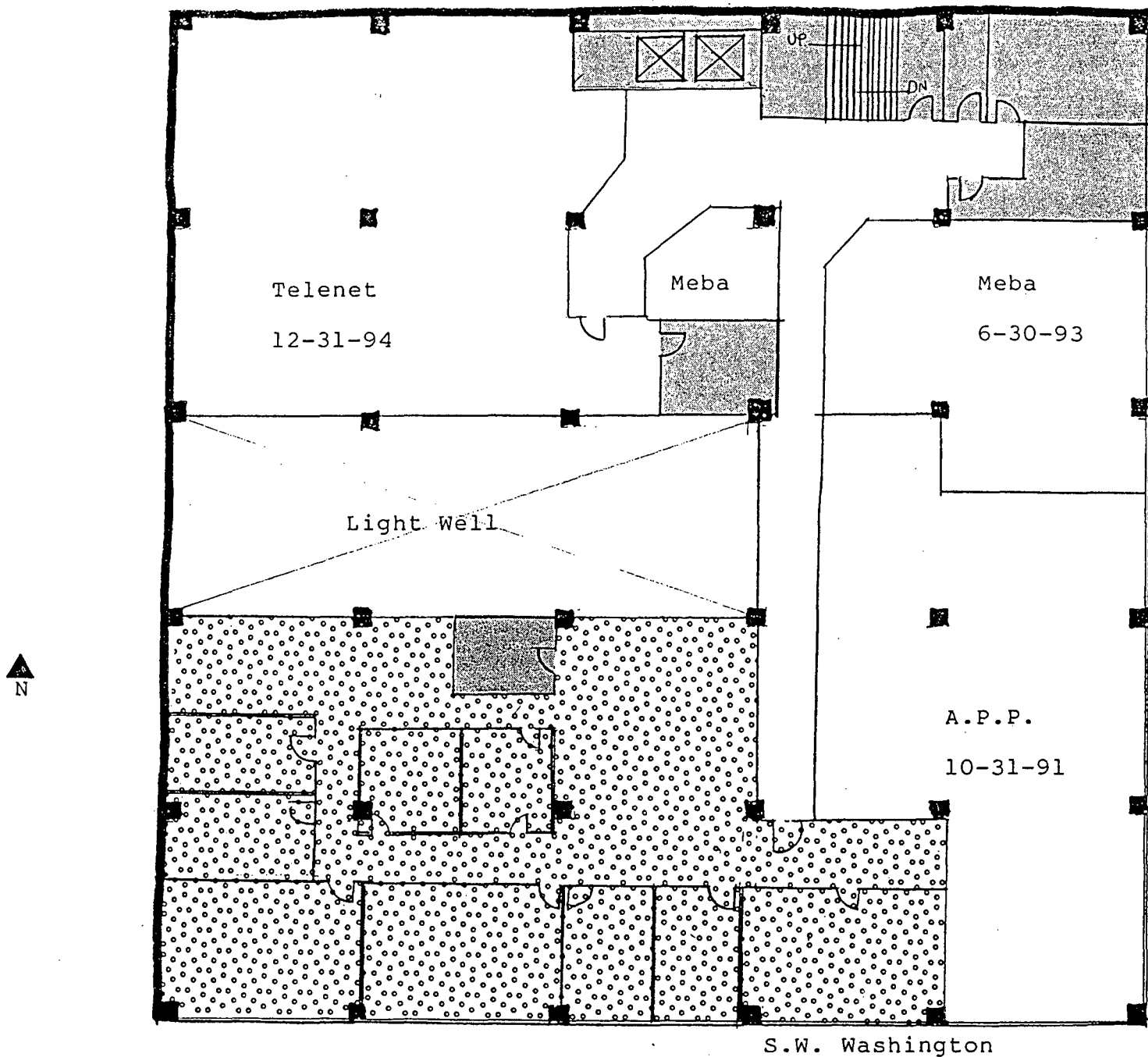









Third Floor Plan

- Halls, Stairs, Restroom, Elevator, HVAC
- All Other County Floor

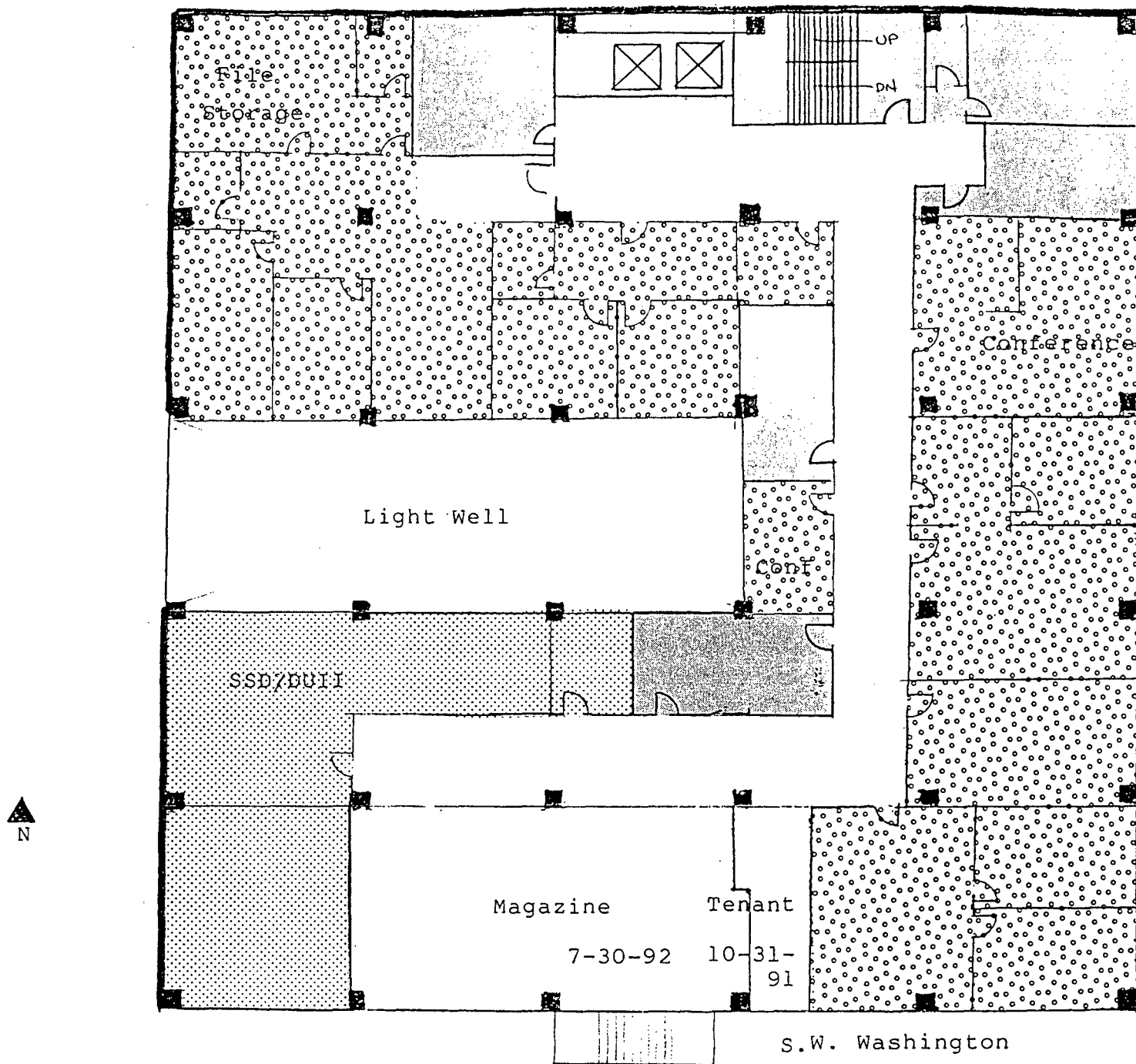


Fourth Floor Plan




-  Hall, Restrooms, Elevator, HVAC
-  Other Tenants
-  3 Commissioners & Staff

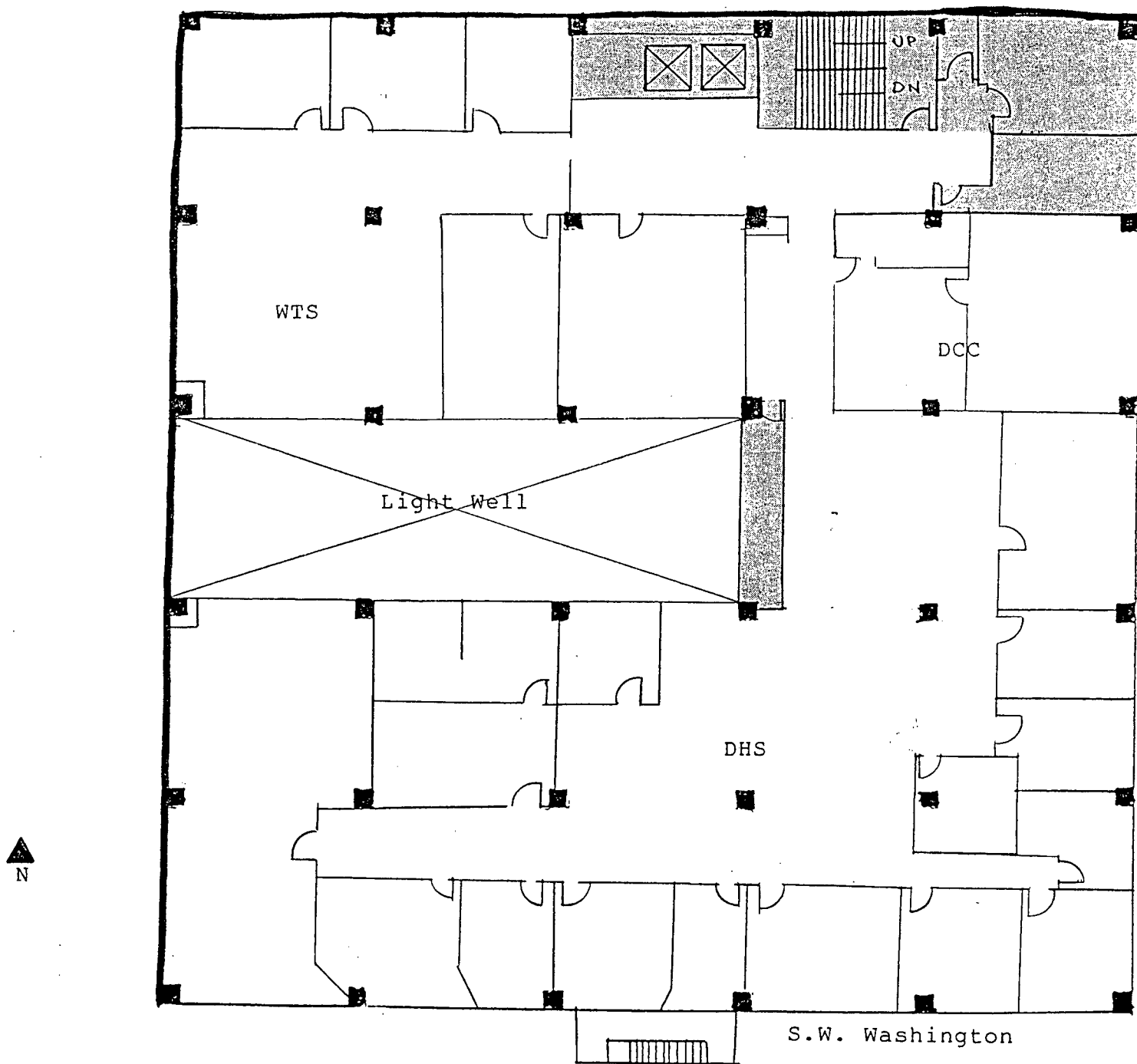
Scale 1/16" = 1' - 0"

3 /29/91



Fifth Floor Plan

-  Halls, Restroom, HVAC, Elevators, Phone Room
-  Chair/Clerk of Board
-  Other County

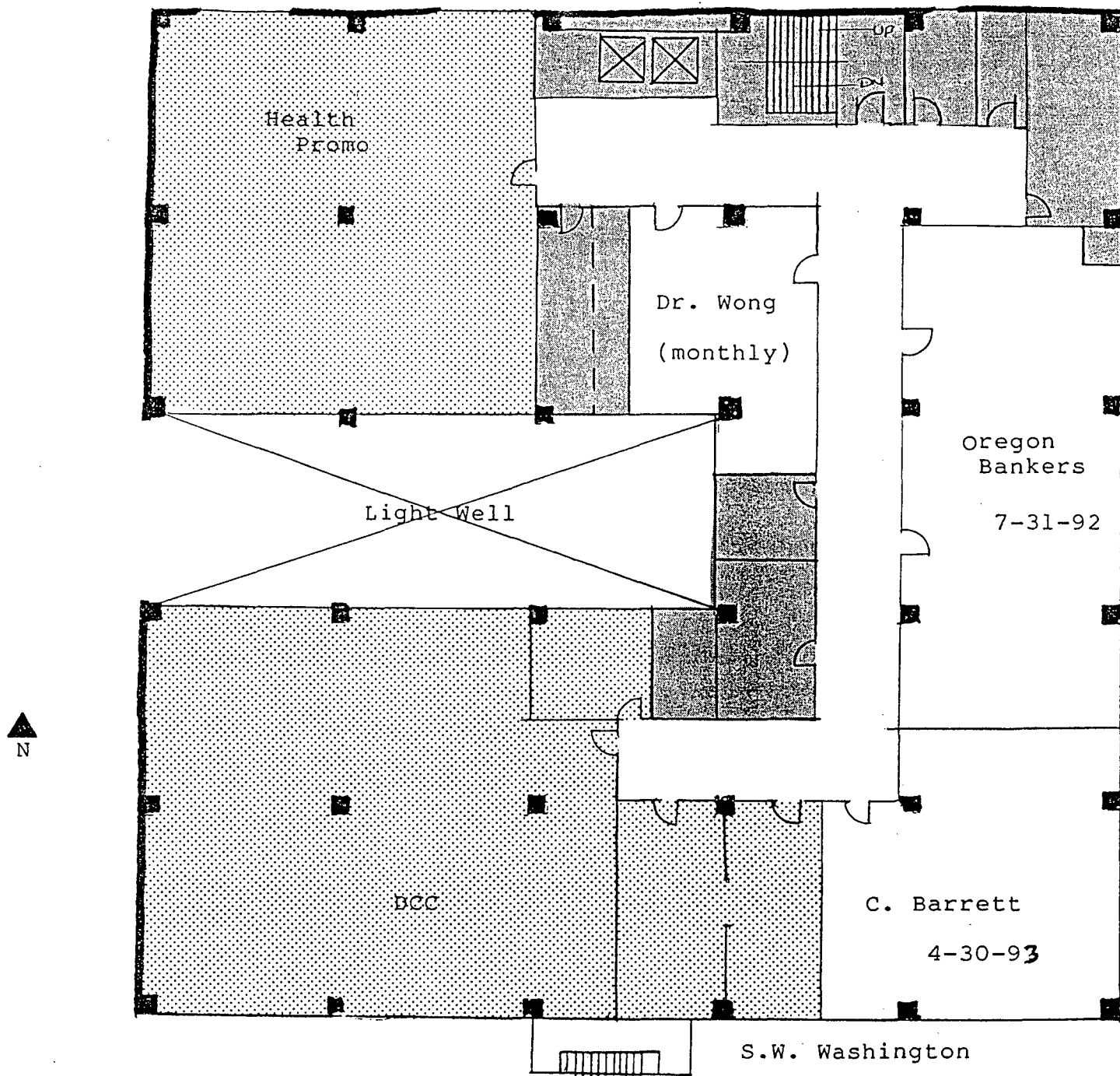


Sixth Floor Plan

- Halls, Restrooms, HVAC, Elevators
- All Other County

Scale 1/16" = 1' - 0"

3/29/91



Seventh Floor Plan

Meeting Date: APR 0 9 1991

Agenda No.: B-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Department of Revenue Compliance Audit

BCC Informal _____ (date) BCC Formal April 9, 1991 (time certain 1:30) (date)

DEPARTMENT DGS DIVISION Assessment & Taxation

CONTACT Linda Alexander TELEPHONE 248-3303

PERSON(S) MAKING PRESENTATION Richard Munn, Director of Dept. of Revenue

ACTION REQUESTED:

☒ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 hours

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Board briefing regarding Assessment and Taxation Compliance Audit by the Dept. of Revenue in accordance with the provisions of HB 2338.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Or

DEPARTMENT MANAGER

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 APR - 4 AM 8:17